



**AGENDA
HIDALGO COUNTY
COMMISSIONERS COURT
MEETING
October 2, 2013
9:30 A.M.**

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held at Edinburg Council Chambers, 415 W. University Drive, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

- 1. Roll Call**
- 2. Pledge of Allegiance**
- 3. Prayer**
- 4. Approval of Consent Agenda**
- 5. Open Forum**
- 6. County Judge's Office:**
 - A. AI-40992** Presentation by McAllen Chamber of Commerce for discussion and action, if necessary, seeking approval/support from Commissioners' Court members for the opportunity to bid on the 2015 County Judges and Commissioners Annual Conference to be held in McAllen
 - B. AI-40975** Discussion, consideration action to appoint individual(s) to begin dialogue or negotiations with various entities in regards to Donna bridge investment.
 - C. AI-40883** Approval of list of nominations for the Hidalgo County Appraisal District Board
 - D. AI-40966** Approval of Contract with DHR/City of Edinburg for use of the Conference Center for the ACA event scheduled for November 8, 2013 and authorization for the County Judge to sign any associated documents.
- 7. Executive Officer - Valde Guerra:**
 - A.**
 1. Requesting exemption from competitive bidding requirements under the Texas Local Government Code, Section 262.024(A) (4) "a Professional Service" for the "provision of legal services/representation in connection with litigation."
 2. Requesting engagement with the firm of _____ for the "Provision of Legal Services/Representation in connection with Litigation" and authority to submit letter of engagement

- B. Presentation for discussion, consideration and action (if necessary) including, but not limited to the following:
 - 1) Renovations to Former Administration Building 1st and 2nd Floors
 - 2) Update on Courthouse Portable Building Project, other ongoing county owned building construction and renovation repair projects
 - 3) Emergency situations occurring since last agenda meeting
- C. **AI-40818** Presentation and discussion by Hollis Rutledge & Associates on the recapturing of funds through federal and state agencies and other sources.

8. District Attorney's Office - Roy Cazares:

- A. **AI-40902** Title IV-E Legal Services & Child Welfare Services Contracts:
 1. Approval of Title IV-E Legal Services (contract # 23941008) and Child Welfare Services (contract # 23941009) Budgets for October 1, 2013 - September 30, 2014.
 2. Approval for County Judge to sign the following documents:
 - a. Budgets
 - b. Signature Authority Designation
 - c. Additional Authorized Signature Designation (Mr. Ray Eufrazio, County Auditor)
 - d. Purchase Client Services Contract Amendment Title IV-E-Legal #23941008
 - e. Purchase Client Services Contract Amendment Title IV-E-Child Welfare #23941009
 - f. Federal Funding Accountability and Transparency Act (FFATA)

9. Sheriff's Office:

- A. **AI-40816**
 1. Authorization to purchase (7) Cell Phone Line additions through the County's membership/participation with Contract DIR-SDD-1780 through Sprint.
 2. Authorization and approval of cell phone plan for the following:

Qty	Service Plan	Rate
7	Business Advantage 200 Including Unlimited Tex & Unlimited Data	\$45.59
7	Premium Data	\$10.00
	Total Cell Phones: 7	
	Estimated Monthly Rate: \$389.13	

- B. **AI-40931** Presentation, discussion and authorization to submit the Motorola 800 MHz Transition Administrator Waiver of Privilege and Confidentiality Agreement as part of the 800MHz Band Reconfiguration with the authority for the County Judge to sign the required documentation subject to legal approval.
- C. **AI-40930** Sheriff's Office OCDETF - (1284):
 1. Approval of FY2014 Overtime program agreement (Investigation Number SW-TXS-0910) between the Organized Crime Drug Enforcement Task Forces (OCDETF) and the Hidalgo County Sheriff's Office in the amount of \$14,000.00.
 2. Authorization to pay Overtime reimbursable under the grant terms and conditions.
 3. Approval of Certification of Revenues as certified by the County Auditor for the OCDETF agreement.
 4. Approval of appropriation of funds in the amount of \$14,000.00.

10. Health & Human Services Department - Eddie Olivarez

- A. **AI-40838** 1. Requesting approval of the Certification of Revenue in the amount of \$89,642.00. Funds are from the Health & Human Services Commission - Medicaid Administrative Claiming reimbursement.
- 2. Requesting approval to appropriate the MAC budget in the amount of \$89,642.00.

B. Health Care Funding District:

- 1. Discussion and/or action, including but not limited to Health Care Funding District and/or Expenditures

C. Indigent Health Care Program:

- 1. Discussion and/or action, including but not limited to Indigent Health Care Program and 1115 Waiver and/or Expenditures

11. Adult Probation - Arnold K. Patrick:

- A. **AI-40635** Monitoring Compliance for High Risk Offenders Grant (1289):
 - 1. Approval to accept the Monitoring Compliance for High Risk Offenders grant, award no. DJ-11-A10-2725301-01, in the amount of \$40,083.64 from the Office of the Governor (OOG) under the Edward Byrne Memorial Justice Assistance Grant Program for the period of October 1, 2013 to September 30, 2014.
 - 2. Approval of Certification of Revenues as certified by the County Auditor for the Monitoring Compliance for High Risk Offenders grant.
 - 3. Approval to appropriate funds from Monitoring Compliance for High Risk Offenders grant in the amount of \$40,083.64.
 - 4. Authorization to pay overtime reimbursable under the grant terms and conditions.

12. IT Department - Renan Ramirez

- A. **AI-40743** INFORMATION TECHNOLOGY:
 Authorization and approval to purchase wireless service through the County's membership/participation with CONTRACT: DIR-SDD-1779 with VERIZON WIRELESS for the following:

Qty:	Description:	Employee Name:	Service Plan:	Equipment Cost:	Requisition:
3	Data Cards	Office Use	4G Unlimited Mobile Broadband Plan @ 37.99 + \$5.00 taxes/fees X 3 = \$128.97/mo	\$0	243686

13. Elections Administration - Yvonne Ramon:

- A. **AI-40839** Discussion, consideration and action on proposed solutions to Senate Bill 100 (enacted 2011) and Senate Bill 1402 (enacted 2009) as it affects potential changes to how elections are administered for political subdivisions in Hidalgo County relating to the adoption of election procedures necessary to implement the federal Military and Overseas Voter Empowerment Act.

14. Head Start Program - Teresa Flores:

- A. **AI-40677** Discussion/Approval of the Hidalgo County Head Start Program Area Distribution for 2013-2014
- B. **AI-40679** Discussion/Approval of Training and Technical Assistance (T-TA) Program Plan
- C. **AI-40680** Discussion/Approval of the 2012-2013 Program Information Report (PIR)
- D. **AI-40681** Discussion/Approval of Bid Award and Contract to Bidder Meeting all Specifications for the Lease of Classroom Space in the Following Area: a. Bid #2013-006-09-06: Classroom Space Weslaco Area
- E. **AI-40683** Discussion/Approval of Memorandum of Understanding (MOU) Between Hidalgo County Head Start Program and Melody Kids Care, LLC
- F. **AI-40684** Requesting Authority/Approval to Purchase Service with Time Warner Business Class Through the Department of Information Resources, Contract #DIR-TEX-AN-NG-CTSA-008 for: 1.Fiber Dedicated Internet Access, 50x50 Mbps With No Installation Charge (HUB Site-Admin) \$1,824.00 Monthly Charge 2. Coax Cable SOHO HSD 15x2 Mbps with No Installation Charge (40 Sites)\$3,104.00 Monthly Charge 3. Coax Cable SOHO HSD 35x5 Mbps (1 Site) with No Installation Charge \$299.52
- G. **AI-40822** Discussion, Approval and Appointment of One (1) Community Representative by Each Member of the Commissioners' Court to Serve on the Hidalgo County Head Start Program Policy Council, for a One (1)Year Term According to 45 CFR Chapter XIII, 1304.50(b)(1)-(b)(7) Beginning October 2013

15. Facilities Management - Daniel Flores:

- A. **AI-40998** Requesting approval of the following invoice from ARB to be processed as a claim with authority for the County Treasurer to issue payment/check after review, audit and processing procedures are completed by the County Auditor.

Invoice Date	Invoice No.	Vendor	Amount	Account No.
7/22/13	010278	ARB Fire Protection	\$ 1,800	3-1100-419-40-220-001-0-613

16. Planning Department - Raul Sesin:

- A. **AI-40830**
 - 1. Preliminary Approval with Variance Request
 - a. Zavedra – Vera Subdivision – Pct. 4 (Matias Vera)
 - b. Aurora Valley Phase 3 Subdivision – Pct. 1 (Mike Rhodes)
 - 2. Preliminary Approval
 - a. Concho Heights Unit 2 Subdivision – Pct. 4 (Kyndel Bennett)
 - 3. Final Approval
 - a. Los Vientos Estates Subdivision – Pct. 4 (Kathryn I. East)
 - 4. Final Approval with Financial Guarantee
 - b. Vista Ridge Acres Phase IV – Pct. 1 (Jack McClelland)

17. Precinct #2 - Comm. H. Palacios:

- A. **AI-40779** Requesting approval to purchase a certain tract of land known as Parcel 3 for the Thomas Road Project (Pct. 2).

18. Precinct #3 - Comm. Flores:

- A. **AI-40947** Requesting approval to accept **Hotrod Lane** through Right of Way Donation Deeds.
- B. **AI-40978** Requesting approval of amended Interlocal Cooperation Agreement between the County of Hidalgo and City of Penitas.

19. Budget & Management - Sergio Cruz:

- A. **AI-41009**
 - 1. Approval of certification of revenues, as certified by County Auditor, for proceeds from the sale of land, also referred to the Aguilar and Dickerson Ponds to Hidalgo County Drainage District No.1.
 - 2. Approval of 2013 appropriation of funds in the total amount of \$1,341,800 for the Tom Gill/Liberty Road Project from Mile 3 to FM 2221.

B. Budget Appropriations:

- 1. **AI-40843** 2013 District Clerk Records Management & Preservation (1235):
Approval of 2013 appropriation of funds for the District Clerk Records Mgmt & Preservation in the amount of \$50,795.23 to fund records management & retrieval services for the months of Oct - Dec. 2013.
- 2. **AI-41003** 10th St Expansion Project:
 - A. Approval of Certification of Revenues as certified by the County Auditor for proceeds from the sale of land, also referred to as the Aguilar and Dickerson Ponds to HC DD No.1.
 - B. Approval of 2013 appropriation of funds in the total amount of \$1,187,220.00.
- 3. **AI-40997** Pct.4 Linn-San Manuel Emergency Services Building:
 - A. Approval of Certification of Revenues as certified by the County Auditor for the proceeds from the sale of land, also referred to the Aguilar and Dickerson Ponds to Hidalgo County Drainage District No.1.
 - B. Approval of 2013 Appropriation of funds in the total amount of \$78,000.00.

20. Purchasing Department - Marty Salazar:

Notes:

A. FOR ANY CONTRACT(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FOWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.

B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT(S)/CHECK(S).

- A. **Hidalgo County**

1. **AI-40976** Presentation with concurrence by Hidalgo County Purchasing Agent, Budget Officer and County Auditor for approval of "ORDERS" for all General Fund Budgets and any other applicable budgets for the following:
 - a. Cut-off date for the submission of Requisitions by Friday, October 18, 2013 for goods and/or services that require sufficient time to order and receive prior to 12-31-13, i.e. MAJOR PURCHASES, vehicles, furniture, systems and/or equipment; and,
 - b. Cut-off date for the submission of Requisitions by Friday, December 06, 2013 on goods and/or services that require sufficient time to order and receive prior to 12-31-13, i.e., DAY TO DAY PURCHASES, items necessary for daily operations;
 - c. Approval to notify all elected offices and departments that open purchase orders at 12-31-13 for which there is not a proper invoice and physical receipt of goods and/or services will be charged to the 2013 budgets.

B. Pct. 3

1. **AI-40759**
 - A. Presentation for consideration, discussion, acceptance, and approval of an "Amendment" to the current service contract, between Hidalgo County and L&G Engineering Laboratory, LLC for construction material testing services to revise Exhibit C to include Geo-technical Engineering Services.C-13-071-03-26;
 - B. Presentation for consideration, discussion, acceptance, and approval of Work Authorization No. 2 (with a estimated cost of \$11,618.96) for "Jara Chinas Rd./CR 1400 Project-Phase 1" with L&G Engineering Laboratory, LLC, to provide engineer services to Hidalgo County Precinct No. 3. C-13-071-03-26.

C. Pct. 4

1. **AI-40857**
 - A. Acceptance and approval of the final negotiated AIA Forms of Agreement with MATA-GARCIA ARCHITECTS, LLP, in connection to the: Design and Construction of the LINN SAN MANUEL EMERGENCY SERVICES BUILDING for PRECINCT 4.
 - B. Requesting approval of Supplemental Agreement No. 2 to Work Authorization No. 1 (an increase in the amount of \$ 20,020.00) for current contract with L&G Consulting Engineering, Inc. for the Job Specific Project: "FM 1925-from Kenyon Road to FM 907 (Alamo Road,)" for Hidalgo County Precinct No. 4., under contract #C-11-234-09-13

D. Colonia Access Program Pct. 4

1. **AI-40750** Requesting approval to reject all bids submitted for "Road & Drainage Construction for Trenton Terrace Subdivision" (RFB #CAP-13-193-07-24-YSI) as bids received were higher than the budgeted amount for the project.

21. Closed Session:

Commissioners' Court may go into Closed Session pursuant to Chapter 551, Texas Government Code, Sections 551.071 & 551.072 to discuss the following:

- A. Real Estate Acquisition
 - B. Pending and/or potential litigation
 - C. **AI-40906** EEOC Charge #451-2012-01549; Severo Ochoa
EEOC Charge #451-2013-00286; Severo Ochoa
 - D. **AI-40995** CL-12-1006-F; Maria Isabel Martinez and Hector Javier Loreda v. County of Hidalgo
 - E. **AI-40915** Claim of Debora Puente
 - F. **AI-40980** Claim of Martha Barreda
- 22. Open Session:**
- A. Real Estate Acquisition and appropriation for same
 - B. Pending and/or potential litigation
 - C. **AI-40908** EEOC Charge #451-2012-01549; Severo Ochoa
EEOC Charge #451-2013-00286; Severo Ochoa
 - D. **AI-40996** CL-12-1006-F; Maria Isabel Martinez and Hector Javier Loreda v. County of Hidalgo
 - E. **AI-40916** Claim of Debora Puente
 - F. **AI-40981** Claim of Martha Barreda
- 23. Closed Session:**
Commissioners' Court may reconvene into Closed Session for the discussion regarding the agenda items listed
- 24. Open Session:**
Commissioners' Court may reconvene into Open Session for the discussion regarding the agenda items listed
- 25. Adjourn**

AI-40992

County Judge's Office 6. A.

CC REGULAR

Meeting Date: 10/02/2013

Submitted For: Robert Lopez, McAllen Chamber

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Presentation by McAllen Chamber of Commerce for discussion and action, if necessary, seeking approval/support from Commissioners' Court members for the opportunity to bid on the 2015 County Judges and Commissioners Annual Conference to be held in McAllen

BACKGROUND

Attachments

email

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	09/27/2013 03:13 PM
Olga Garza	Olga Garza	09/27/2013 04:50 PM
Purchasing Department	Monica Badillo	09/27/2013 05:24 PM
Form Started By: Monica Badillo		Started On: 09/27/2013 10:48 AM
	Final Approval Date: 09/27/2013	

From: [Jennifer Longoria](#)
To: monica.badillo@co.hidalgo.tx.us
Subject: agenda item
Date: Friday, September 27, 2013 10:01:42 AM

Hi Monica,

Robert Lopez from the McAllen Chamber will be calling you. He needs to be added to the Oct. 2nd agenda. He is trying to get support from the court for the City of McAllen to bid for the 2015 Annual County Judge's and Commissioner's conference. It's only a bid and we have no assurance that the city of McAllen would win the bid, but one of the requirements to submit a bid is to have the County in which the city is located to write a letter of support and acknowledgment. Judge is supporting this, but Robert needs to inform and get other member's input.

Please let me know if this is something that can be added.

Thanks,



Jennifer Ruiz-Longoria
Executive Assistant

The County of Hidalgo, Texas
Office of Hidalgo County Judge Ramon Garcia
302 West University Drive
Edinburg, Texas 78539
ph: (956)318-2600 ext. 5027
fx: (956)318-2699

www.co.hidalgo.tx.us

AI-40975

County Judge's Office 6. B.

CC REGULAR

Meeting Date: 10/02/2013

Submitted For: Yolanda Chapa

Submitted By: SANDRA DELEON, COUNTY JUDGE

Department: COUNTY JUDGE

Information

CAPTION

Discussion, consideration action to appoint individual(s) to begin dialogue or negotiations with various entities in regards to Donna bridge investment.

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	09/26/2013 03:44 PM
Glinda Pacheco	Glinda Pacheco	09/27/2013 02:47 PM
Purchasing Department	Monica Badillo	09/27/2013 05:24 PM
Form Started By: SANDRA DELEON		Started On: 09/26/2013 12:04 PM
	Final Approval Date: 09/27/2013	

AI-40883

County Judge's Office 6. C.

CC REGULAR

Meeting Date: 10/02/2013

Submitted For: County Judge's Office

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Approval of list of nominations for the Hidalgo County Appraisal District Board

BACKGROUND

Attachments

letter

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	09/25/2013 10:04 AM
Purchasing Department	Monica Badillo	09/27/2013 05:24 PM
Form Started By: Monica Badillo		Started On: 09/20/2013 05:30 PM
	Final Approval Date: 09/27/2013	

HIDALGO COUNTY APPRAISAL DISTRICT

ADMINISTRATION

Rolando Garza, Chief Appraiser
Gundalupe Navarro, Asst. Chief Appraiser
PO Box 208
Edinburg, TX 78540-0208
(956) 381-8466 (956) 565-2461
Administration Fax: (956) 289-2120



www.hidalgoaad.org

BOARD OF DIRECTORS

Richard A. Garza	Chairman
Arturo E. Guerra, Jr.	Vice-Chairman
David Hernandez	Secretary
Pete Garcia	Member
Amador Requenez	Member
Pablo "Paul" Villarreal, Jr.	Member

RECEIVED

SEP 13 2013

COUNTY JUDGE

August 29, 2013

Honorable County Judge
Mr. Ramon Garcia
PO Box 1356
Edinburg, TX 78540-1356

Re: Selection/Election of Board of Directors 2014-2015

Dear Honorable Judge Garcia:

The Hidalgo County Appraisal District is governed by a Board of Directors that are appointed by vote of the taxing units that participate in the district. In accordance with Section 6.03 of the Property Tax Code, the Appraisal District will be conducting the 2014-2015 election for the Board of Directors of the Hidalgo County Appraisal District. Attached you will find important information and dates for you to keep in mind for the 2014-2015 selection/election process.

The Board of Directors consists of six (6) members, five (5) voting members who are appointed by vote and one (1) nonvoting member, which is the County Tax Assessor/Collector. Therefore, for this election each voting taxing unit may nominate one (1) but no more than five (5) candidates for the election. The candidate(s) name(s) must be submitted to the Chief Appraiser by resolution adopted by the governing body before **October 15th**.

The Chief Appraiser shall prepare and deliver to the presiding officer of the governing body of each voting taxing unit a ballot listing all the candidates whose names were timely submitted and the taxing unit's voting entitlement before **October 30th**. The governing body of each voting taxing unit shall determine its vote by resolution and submit such resolution before **December 15th** to the Chief Appraiser.

Page 2

Before December 31st the Chief Appraiser shall declare the five candidates that received the most votes elected and submit the results to the candidates and the governing bodies of the taxing entities.

If I may be of further assistance in providing you additional information regarding the selection/election process, please do not hesitate to contact me at (956) 381-8466.

Sincerely,

A handwritten signature in cursive script that reads "Rolando Garza".

**Rolando Garza
Chief Appraiser**

RG: pa

cc: Board of Directors



**Hidalgo County Appraisal District
Timeline
Election of Board of Directors
2014 - 2015**

August 2013 But before October 1, 2013	Notify all presiding officers of each taxing unit about upcoming election and their voting entitlement for the 2014-2015 election for the Board of Directors for the Appraisal District.
Before October 15, 2013	The presiding officer of the unit submits the names of the nominees by written resolution to the Chief Appraiser.
Before October 31, 2013	The Chief Appraiser prepares the ballot, listing the candidates in order to surname and delivers a copy of the ballot to the presiding officer of each unit.
Before December 15, 2013	Each voting unit casts its vote by written resolution and submits it to the Chief Appraiser.
Before December 31, 2013	The Chief Appraiser shall count the votes and declare the candidates who received the largest cumulative vote total elected and submit the results to the governing bodies and to the candidates.

AI-40966

County Judge's Office 6. D.

CC REGULAR

Meeting Date: 10/02/2013

Submitted For: Jaime Longoria

Submitted By: SANDRA DELEON, COUNTY JUDGE

Department: COUNTY JUDGE

Information

CAPTION

Approval of Contract with DHR/City of Edinburg for use of the Conference Center for the ACA event scheduled for November 8, 2013 and authorization for the County Judge to sign any associated documents.

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	09/26/2013 11:55 AM
Olga Garza	Olga Garza	09/27/2013 05:06 PM
Purchasing Department	Monica Badillo	09/27/2013 05:24 PM
Form Started By: SANDRA DELEON		Started On: 09/26/2013 08:00 AM
	Final Approval Date: 09/27/2013	

AI-40818

Comm. Court Executive Office 7. C.

CC REGULAR

Meeting Date: 10/02/2013

Submitted By: Monica Badillo,
EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Presentation and discussion by Hollis Rutledge & Associates on the recapturing of funds through federal and state agencies and other sources.

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	09/18/2013 02:08 PM
Glinda Pacheco	Glinda Pacheco	09/19/2013 01:59 PM
Purchasing Department	Monica Badillo	09/27/2013 05:24 PM
Form Started By: Monica Badillo		Started On: 09/18/2013 10:06 AM
	Final Approval Date: 09/27/2013	

AI-40902

District Attorney 8. A.

CC REGULAR

Meeting Date: 10/02/2013

Submitted By: Roy Cazares, DISTRICT
ATTORNEY

Department: DISTRICT ATTORNEY

Information

CAPTION

Title IV-E Legal Services & Child Welfare Services Contracts:

1. Approval of Title IV-E Legal Services (contract # 23941008) and Child Welfare Services (contract # 23941009) Budgets for October 1, 2013 - September 30, 2014.
2. Approval for County Judge to sign the following documents:
 - a. Budgets
 - b. Signature Authority Designation
 - c. Additional Authorized Signature Designation (Mr. Ray Eufrazio, County Auditor)
 - d. Purchase Client Services Contract Amendment Title IV-E-Legal #23941008
 - e. Purchase Client Services Contract Amendment Title IV-E-Child Welfare #23941009
 - f. Federal Funding Accountability and Transparency Act (FFATA)

BACKGROUND

The State reimburses the county for handling of the Title IV-E Child Welfare cases.

Attachments

DA Title IV signature

DA Title IV eadd signature

DA Legal Services budget

FFATA FY14

Child Welfare Contract

DA Title IV econtract

Child Welfare Services Budget

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	09/25/2013 10:10 AM
Olga Garza	Olga Garza	09/27/2013 02:57 PM
Rosalinda Cantu	Rosie Cantu	09/27/2013 03:20 PM
Auditor's Office	Obdett Calzada	09/27/2013 03:23 PM
Rosalinda Cantu	Rosie Cantu	09/27/2013 03:42 PM
Purchasing Department	Monica Badillo	09/27/2013 05:24 PM
Form Started By: Roy Cazares		Started On: 09/24/2013 03:08 PM
Final Approval Date: 09/27/2013		

Signature Authority Designation

All Contractors/Potential Contractors are required to fill out and submit this form.

Completion of this form designates signature authority for Contractor: Hidalgo County
The Contractor may attach a document or letter designating signature authority, including the signature authority's name and title, **or** verify that the signature below is the only signature authority designated for contracting with DFPS.

- Document attached (e.g., from the contractor's governing body)
- Signature used below is the signature authority for the Contractor

The Contractor understands that there is an ongoing duty to notify DFPS in writing of any change to signature authority during the term of the contract with DFPS. The Contractor verifies that the attached document or signature below is a complete, true, and correct representation of signature authority.

Ramon Garcia
Printed Name

Signature of Authorized Representative

Hidalgo County Judge
Title of Authorized Representative

Date

Hidalgo County
Legal Name of Contractor/Potential Contractor

23941008 and 23941009
Contract or Procurement Number

The Designated Signature Authority, as referenced above, must authorize in writing the delegation of signature authorities to any additional person(s) to approve and sign contract documents. The Contractor must use the supplied attachment(s) provided by DFPS to capture further delegation information. Both the printed name and signature is required for each authorized individual.

**DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES
Additional Authorized Signature Designation**

Contractor's Name & Mailing Address:

Date: _____

Hidalgo County

2808 S BUSINESS 281

Edinburg, Texas 78539

Program Name & Contract Number:

Title IV-E Legal and Child Welfare Services, Contract #s 23941008 and 23941009

Designation of Contract Signatories

The agency's contract signatory, as referenced on the Signature Authority Designation (form 2031), for the above listed program contract has authorized the following person(s) listed below to approve and sign on the contract functions as indicated. Please note that *both* the printed name and signature is required for each authorized individual.

Printed Name	Title	Function	Signature
Printed Name	Title	Function	Signature
Printed Name	Title	Function	Signature
Printed Name	Title	Function	Signature
Printed Name	Title	Function	Signature

Certification of Designation

I certify that the person(s) indicated above are designated as "Authorized Official(s)" for the purpose stated and that the signatures are valid. I further understand that it is my responsibility to immediately notify the Division of Regional CPS Contracts in writing of any changes to the above list.

Ramon Garcia, Hidalgo County Judge

Printed or Typed Name & Title of Contract Signatory

Signature

DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES
Additional Authorized Signature Designation

Contractor's Name & Mailing Address:

Date: _____

Hidalgo County

2808 S BUSINESS 281

Edinburg, Texas 78539

Program Name & Contract Number:

Title IV-E Legal and Child Welfare Services, Contract #s 23941008 and 23941009

Designation of Contract Signatories

The agency's contract signatory, as referenced on the Signature Authority Designation (form 2031), for the above listed program contract has authorized the following person(s) listed below to approve and sign on the contract functions as indicated. Please note that *both* the printed name and signature is required for each authorized individual.

Printed Name	Title	Function	Signature
Ray Eufrazio	County Auditor	Billing Approval	
Printed Name	Title	Function	Signature
Printed Name	Title	Function	Signature
Printed Name	Title	Function	Signature
Printed Name	Title	Function	Signature
Printed Name	Title	Function	Signature

Certification of Designation

I certify that the person(s) indicated above are designated as "Authorized Official(s)" for the purpose stated and that the signatures are valid. I further understand that it is my responsibility to immediately notify the Division of Regional CPS Contracts in writing of any changes to the above list.

Ramon Garcia, Hidalgo County Judge

Printed or Typed Name & Title of Contract Signatory

Signature

**Budget for Title IV-E
County Legal Services Contract**

Summary			
		County:	Hidalgo County
		Contract Number:	23941008
		Budget Effective Date:	10/1/2013-9/30/2014
Cost Category	Estimated Total Expenses Allocable to Title IV-E	Total Anticipated Federal Reimbursement*	Total Anticipated County Match
A. Administration			
A.1. Direct Personnel Salaries	\$266,160.00	\$64,011.48	\$202,148.52
A.2. Direct Personnel Fringe Benefits	\$98,054.16	\$23,582.03	\$74,472.13
A.3. Direct Personnel Travel	\$2,925.00	\$703.46	\$2,221.54
A.4. Direct Materials and Supplies	\$5,000.00	\$1,202.50	\$3,797.50
A.5. Direct Equipment	\$1,900.00	\$456.95	\$1,443.05
A.6. Direct Other Costs	\$131,500.00	\$31,625.75	\$99,874.25
Total Administration	\$505,539.16	\$121,582.17	\$383,956.99
B. Training			
B.1. Title IV-E Training (75%)	\$23,000.00	\$8,297.25	\$14,702.75
B.2. Title IV-E Fostering Connections Training (65%)	\$23,000.00	\$7,190.95	\$15,809.05
B.3. Non-Title IV-E Training (50%)	\$19,800.00	\$4,761.90	\$15,038.10
Total Training	\$65,800.00	\$20,250.10	\$45,549.90
C. Indirect Costs (if applicable)			
Total Indirect Costs	\$0.00	\$0.00	\$0.00
Grand Total	\$571,339.16	\$141,832.27	\$429,506.89
<p>*Estimated Federal Reimbursement for expenses based on Eligible Population Rate (EPR) during 3rd quarter of the preceding fiscal year:</p> <p>Actual reimbursement will be based on EPR in effect for the county during the month in which expenses were incurred.</p>			48.100%
<p>Indirect Cost Rate, if applicable (attach a copy of the approved Certificate of Indirect Costs):</p>			0.000%
<u>Contractor Certification</u>			
<p>_____ Signature</p>		<p>_____ Date</p>	
<p>Ramon Garcia, County Judge _____ Printed Name & Title</p>			

**Budget for Title IV-E
County Legal Services Contract**

Administration						
A.1. Direct Personnel Salaries						
<p align="center">County: <u>Hidalgo County</u></p> <p align="center">Contract Number: <u>23941008</u></p> <p align="center">Budget Effective Date: <u>10/1/2013-9/30/2014</u></p>						
Position or Title	A	B	C	D	E	F
	Monthly Salary	% of Time Spent on IV-E Activities	Number of Months of Service	Estimated Total Expense* (AxBxC)	Anticipated Federal Reimbursement (estimated EPR x 50% FFP)	Anticipated County Match
Assistant District Attorney V	\$7,433.33	25%	12	\$22,300.00	\$5,363.15	\$16,936.85
Assistant District Attorney III	\$5,175.00	100%	12	\$62,100.00	\$14,935.05	\$47,164.95
Assistant District Attorney II	\$4,591.67	100%	12	\$55,100.00	\$13,251.55	\$41,848.45
Assistant District Attorney II	\$4,591.67	100%	12	\$55,100.00	\$13,251.55	\$41,848.45
Administrative Assistant IV	\$3,463.33	100%	12	\$41,560.00	\$9,995.18	\$31,564.82
Administrative Assistant II	\$2,500.00	100%	12	\$30,000.00	\$7,215.00	\$22,785.00
				\$0.00	\$0.00	\$0.00
Total Direct Personnel Salaries				\$266,160.00	\$64,011.48	\$202,148.52

*estimated total cost for Title IV-E related activities

Note: Please refer to Title IV-E Finance Handbook for detailed information regarding allowable expenses, documentation requirements, etc.
http://www.dfps.state.tx.us/handbooks/Title_IV_E_County/default.jsp

**Budget for Title IV-E
County Legal Services Contract**

**Administration
A.2. Direct Personnel Fringe Benefits**

County: Hidalgo County

Contract Number: 23941008

Budget Effective Date: 10/1/2013-9/30/2014

Type of Fringe Benefits	Estimated Total Expense*	Anticipated Federal Reimbursement (estimated EPR x 50% FFP)	Anticipated County Match
		\$0.00	\$0.00
Health Insurance	\$30,240.00	\$7,272.72	\$22,967.28
Life Insurance	\$141.75	\$34.09	\$107.66
Social Security (FICA)	\$26,188.57	\$6,298.35	\$19,890.22
Retirement	\$37,280.20	\$8,965.89	\$28,314.31
Unemployment Comp.	\$1,711.67	\$411.66	\$1,300.01
Workers' Comp.	\$581.97	\$139.96	\$442.01
Longevity	\$1,910.00	\$459.36	\$1,450.65
		\$0.00	\$0.00
		\$0.00	\$0.00
Total Direct Personnel Fringe Benefits	\$98,054.16	\$23,582.03	\$74,472.13

*estimated total cost for Title IV-E related activities

Note: Please refer to Title IV-E Finance Handbook for detailed information regarding allowable expenses, documentation requirements, etc. http://www.dfps.state.tx.us/handbooks/Title_IV_E_County/default.jsp

**Budget for Title IV-E
County Legal Services Contract**

Administration A.3. Direct Personnel Travel			
		County:	Hidalgo County
		Contract Number:	23941008
		Budget Effective Date:	10/1/2013-9/30/2014
Type of Travel Expense <small>Note: only include travel <u>NOT</u> related to personnel training</small>	Estimated Total Expense*	Anticipated Federal Reimbursement (estimated EPR x 50% FFP)	Anticipated County Match
Assistant District Attorney V	\$225.00	\$54.11	\$170.89
Assistant District Attorney III	\$900.00	\$216.45	\$683.55
Assistant District Attorney II	\$900.00	\$216.45	\$683.55
Assistant District Attorney II	\$900.00	\$216.45	\$683.55
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
Total Direct Personnel Travel	\$2,925.00	\$703.46	\$2,221.54

*estimated total cost for Title IV-E related activities

Note: Please refer to Title IV-E Finance Handbook for detailed information regarding allowable expenses, documentation requirements, etc. http://www.dfps.state.tx.us/handbooks/Title_IV_E_County/default.jsp

Please refer to the Texas State Comptroller's office for current mileage rates. <https://fmx.cpa.state.tx.us/fmx/travel/texttravel/trans/personal.php>

**Budget for Title IV-E
County Legal Services Contract**

Administration			
A.4. Direct Materials and Supplies			
		County:	Hidalgo County
		Contract Number:	23941008
		Budget Effective Date:	10/1/2013-9/30/2014
Materials and Supplies (description)	Estimated Total Expense*	Anticipated Federal Reimbursement (estimated EPR x 50% FFP)	Anticipated County Match
file folders, pens, pads, labels, toners	\$5,000.00	\$1,202.50	\$3,797.50
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
Total Direct Materials and Supplies	\$5,000.00	\$1,202.50	\$3,797.50

*estimated total cost for Title IV-E related activities

Note: Please refer to Title IV-E Finance Handbook for detailed information regarding allowable expenses, documentation requirements, etc. http://www.dfps.state.tx.us/handbooks/Title_IV_E_County/default.jsp

**Budget for Title IV-E
County Legal Services Contract**

Administration A.5. Direct Equipment				
County:		<u>Hidalgo County</u>		
Contract Number:		<u>23941008</u>		
Budget Effective Date:		<u>10/1/2013-9/30/2014</u>		
Equipment (description)	Method Used (rent/lease/ purchase)	Estimated Total Expense*	Anticipated Federal Reimbursement (estimated EPR x 50% FFP)	Anticipated County Match
Printers	purchase	\$900.00	\$216.45	\$683.55
scanners	purchase	\$1,000.00	\$240.50	\$759.50
			\$0.00	\$0.00
			\$0.00	\$0.00
			\$0.00	\$0.00
			\$0.00	\$0.00
			\$0.00	\$0.00
Total Direct Equipment		\$1,900.00	\$456.95	\$1,443.05

*estimated total cost for Title IV-E related activities

Note: Please refer to Title IV-E Finance Handbook for detailed information regarding allowable expenses, documentation requirements, etc. http://www.dfps.state.tx.us/handbooks/Title_IVE_County/default.jsp

**Budget for Title IV-E
County Legal Services Contract**

Administration			
A.6. Direct Other Costs			
		County:	Hidalgo County
		Contract Number:	23941008
		Budget Effective Date:	10/1/2013-9/30/2014
Other Costs (description)	Estimated Total Expense*	Anticipated Federal Reimbursement (estimated EPR x 50% FFP)	Anticipated County Match
Reference Materials (books)	\$1,000.00	\$240.50	\$759.50
Court Cost- Court Transcriptions, citations	\$128,000.00	\$30,784.00	\$97,216.00
Telephone	\$500.00	\$120.25	\$379.75
Sign Language Interpreter	\$2,000.00	\$481.00	\$1,519.00
		\$0.00	\$0.00
Total Direct Other Costs	\$131,500.00	\$31,625.75	\$99,874.25

*estimated total cost for Title IV-E related activities

Note: Please refer to Title IV-E Finance Handbook for detailed information regarding allowable expenses, documentation requirements, etc. http://www.dfps.state.tx.us/handbooks/Title_IVE_County/default.jsp

**Budget for Title IV-E
County Legal Services Contract**

B. Training									
B.1. Title IV-E Training (75%)									
<p align="center">County: <u> Hidalgo County </u></p> <p align="center">Contract Number: <u> 23941008 </u></p> <p align="center">Budget Effective Date: <u> 10/1/2013-9/30/2014 </u></p>									
Training (Description and Title)	Registration* (amount allocable to Title IV-E)	Lodging* (amount allocable to Title IV-E)	Meals* (amount allocable to Title IV-E)	Transport- ation* (amount allocable to Title IV-E)	Subtotal	Number of Employees Attending	Estimated Total Expense*	Anticipated Federal Reimbursement	Anticipated County Match
<i>NOTE: Form 9321 Training Expense Documentation Form must be submitted to DFPS for review/approval by Federal Funds prior to training.</i>									
Title IV-E Seminars	\$800.00	\$4,000.00	\$150.00	\$800.00	\$5,750.00	4	\$23,000.00	\$8,297.25	\$14,702.75
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
Total Training							\$23,000.00	\$8,297.25	\$14,702.75

*estimated amount allocable to Title IV-E

[Note: Please refer to Title IV-E Finance Handbook for detailed information regarding allowable expenses, documentation requirements, etc.](http://www.dfps.state.tx.us/handbooks/Title_IV_E_County/default.jsp)
http://www.dfps.state.tx.us/handbooks/Title_IV_E_County/default.jsp

**Budget for Title IV-E
County Legal Services Contract**

B. Training									
B.2. Title IV-E Fostering Connections Training (65%)									
County: <u>Hidalgo County</u>									
Contract Number: <u>23941008</u>									
Budget Effective Date: <u>10/1/2013-9/30/2014</u>									
Training (Description and Title)	Registration* (amount allocable to Title IV-E)	Lodging* (amount allocable to Title IV-E)	Meals* (amount allocable to Title IV-E)	Transport- ation* (amount allocable to Title IV-E)	Subtotal	Number of Employees Attending	Estimated Total Expense*	Anticipated Federal Reimbursement	Anticipated County Match
<i>NOTE: Form 9321 Training Expense Documentation Form must be submitted to DFPS for review/approval by Federal Funds prior to training.</i>									
Title IV-E Seminars	\$800.00	\$4,000.00	\$150.00	\$800.00	\$5,750.00	4	\$23,000.00	\$7,190.95	\$15,809.05
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
Total Training							\$23,000.00	\$7,190.95	\$15,809.05

*estimated amount allocable to Title IV-E

Note: Please refer to Title IV-E Finance Handbook for detailed information regarding allowable expenses, documentation requirements, etc.
http://www.dfps.state.tx.us/handbooks/Title_IV_E_County/default.jsp

**Budget for Title IV-E
County Legal Services Contract**

B. Training									
B.3. Non-Title IV-E Training (50%)									
County: <u>Hidalgo County</u>									
Contract Number: <u>23941008</u>									
Budget Effective Date: <u>10/1/2013-9/30/2014</u>									
Training (Description and Title)	Registration* (amount allocable to Title IV-E)	Lodging* (amount allocable to Title IV-E)	Meals* (amount allocable to Title IV-E)	Transport- ation* (amount allocable to Title IV-E)	Subtotal	Number of Employees Attending	Estimated Total Expense*	Anticipated Federal Reimbursement	Anticipated County Match
<i>NOTE: Form 9321 Training Expense Documentation Form must be submitted to DFPS for review/approval by Federal Funds prior to training.</i>									
Assistant District Attorneys	\$1,400.00	\$2,400.00	\$350.00	\$800.00	\$4,950.00	4	\$19,800.00	\$4,761.90	\$15,038.10
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
Total Training							\$19,800.00	\$4,761.90	\$15,038.10

*estimated amount allocable to Title IV-E

Note: Please refer to Title IV-E Finance Handbook for detailed information regarding allowable expenses, documentation requirements, etc.
http://www.dfps.state.tx.us/handbooks/Title_IV_E_County/default.jsp

**Budget for Title IV-E
County Legal Services Contract**

Budget Narrative

County: Hidalgo County

Contract Number: 23941008

Budget Effective Date: 10/1/2013-9/30/2014

Clearly describe each expense to be incurred and billed to this contract, including justification for expense. Refer to Title IV-E Finance Handbook for detailed information regarding allowable expenses, documentation requirements, etc. <http://www.dfps.s>

A. Administration

A.1. Direct Personnel Salaries

Salaries of employees that will be working on Title IV-E files

A.2. Direct Personnel Fringe Benefits

Fringe benefits of employees that working on Title IV-E files

A.3. Direct Personnel Travel

Assistant District Attorneys travel allowance (\$900.00) yearly) is given to be able to make any necessary home visits to victims, police departments, travel from our office to CPS offices when needed.

A.4. Direct Materials and Supplies

Office Supplies needed for Title IV-E files

A.5. Direct Equipment

Replacement of existing printers and purchase of scanners

A.6. Direct Other Costs

Books such as the family code, civil procedures and penal codes. Telephone usage and court cost such as citations when the need to be served on family members or out of county witnesses and also pay for sign

B. Training

B.1. Title IV-E Training (75%)

Training that is offered directly relating to Title IV-E

B.2. Title IV-E Fostering Connections Training (65%)

Training that offers relating to fostering connections

B.3. Non-Title IV-E Training (50%)

Prosecutors continuing education hours (CLE)

C. Indirect Costs (if applicable)

Cost of publishing citations in an attempt to located parents on the newspaper and interent.

The Federal Funding Accountability and Transparency Act (FFATA) certifications enumerated below represent material facts upon which DFPS relies when reporting information to the federal government required under federal law. If the Department later determines that the Contractor knowingly rendered an erroneous certification, DFPS may pursue all available remedies in accordance with Texas and U.S. law. Signor further agrees that it will provide immediate written notice to DFPS if at any time Signor learns that any of the certifications provided for below were erroneous when submitted or have since become erroneous by reason of changed circumstances. **If the Signer cannot certify all of the statements contained in this section, Signer must provide written notice to DFPS detailing which of the below statements it cannot certify and why.**

Did your organization complete the CCR registration? Yes No

Enter Your Dun & Bradstreet (D&B) DUNS Number, and its parent if applicable: 10-311-0834

Did your organization have a gross income, from all sources, of less than \$300,000 in your previous tax year? Yes No N/A (if entity does not generate income)

If your answer is "Yes", skip questions "A", "B", and "C" and finish the certification.
If your answer is "No" or N/A, answer questions "A" and "B".

A. Certification Regarding % of Annual Gross from Federal Awards.

Did your organization receive 80% or more of its annual gross revenue from federal awards during the preceding fiscal year? Yes No

B. Certification Regarding Amount of Annual Gross from Federal Awards.

Did your organization receive \$25 million or more in annual gross revenues from federal awards in the preceding fiscal year? Yes No

If your answer is "Yes" to both question "A" and "B", you must answer question "C".
If your answer is "No" to either question "A" or "B", skip question "C" and finish the certification.

C. Certification Regarding Public Access to Compensation Information.

Does the public have access to information about the compensation [17 CFR 229.402(c)(2)] of the senior executives (e.g., officers, managing partners, or any other employees in management positions) in your business or organization (including parent organization, all branches, and all affiliates worldwide) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? Yes No N/A (if entity reports through some other means, state how:)

If your answer is "No" you must provide compensation information to DFPS for FFATA reporting. If N/A, you may still be required to supply compensation information pending DFPS or federal awarding agency approval.

FFATA Certifications

As the duly authorized representative (Signatory) of the Contractor named below, I hereby certify that the responses that I have provided to the questions in this certification form are true, complete and correct to the best of my knowledge.

Ramon Garcia	
Printed Name of Authorized Representative	Signature of Authorized Representative
County Judge	
Title of Authorized Representative	Date
Hidalgo County	23941008 & 23941009
Legal Name of Contractor	Contract Number

**Purchased Client Services Contract
Amendment**

Service Type: Title IV-E County (Financial)

Contract #23941009

Amendment #2013.01

This AMENDMENT (Amendment) of contract #**23941009** (Agreement or Contract) is entered into by and between the **Texas Department of Family and Protective Services** (DFPS or the Department) and **Hidalgo County** (Contractor).

1. Purpose

Section V of the Agreement stipulates that the Contract may only be modified through a written amendment mutually agreed upon and signed by both parties. DFPS procured this Contract under an Interlocal Cooperation Contract for Title IV-E Child Welfare services and has been amended zero time(s).

The parties agree that: (1) changes have been made to federal or state laws, regulations, rules or policies, and this contract is amended to reflect such; and (2) this Contract needs to have the option of it being unilaterally amended as necessary to comply with changes made to federal or state laws, regulations, rules or policies and to correct obvious clerical error.

2. Effect of Amendment on Contract

2.1. Unless otherwise modified, the terms and conditions of the Contract shall remain in full force and effect.

2.2. Section I, Subsection B, Paragraph 1: County's Responsibilities of the Original Contract is modified by the following:

2.2.1. Section I(B)(1)(i) Confidentiality is modified by adding "and Records Retention" to the title to read:

i. Confidentiality and Records Retention

2.2.2. Section I(B)(1)(i) of the Original Contract is modified by adding:

(iv) THE CONTRACTOR MUST NOT DISPOSE OF RECORDS PERTAINING TO CHILDREN IN DFPS CONSERVATORSHIP BEFORE PROVIDING THE DEPARTMENT'S CONTRACT MANAGER WRITTEN NOTICE OF ITS INTENT TO DISPOSE OF RECORDS AND RECEIVING WRITTEN APPROVAL FROM THE DEPARTMENT'S CONTRACT MANAGER.

2.2.3. Sections I(B)(1)(r) Officers' Total Compensation through **I(B)(1)(t) CERTIFICATIONS** of the Original Contract are renumbered **I(B)(1)(s) Officers' Total Compensation** through **I(B)(1)(v) CERTIFICATIONS** in order to insert a new Section I(B)(1)(r).

2.2.4. New Section I(B)(1)(r) Single Audit is inserted into the Original Contract as follows:

r. Single Audit. All contractors identified as subrecipients will submit a Single Audit Determination (SAD) form in accordance

**Purchased Client Services Contract
Amendment**

Service Type: Title IV-E County (Financial)

with HHSC-OIG requirements. If applicable, Contractor will submit an annual financial and compliance audit of Contractor's fiscal year in accordance with Single Audit Requirements of OMB Circular A-133 (Audits of State, Local Government, and Non-Profit Organizations) and Texas Uniform Grant Management Standards. Contractor will re-procure with the objective of rotating the independent audit firm every six years. Contractor will submit verification of the re-procurement of the independent audit firm for Single Audits.

2.2.5. Section I(B)(1)(v)(ii) Suspension, Ineligibility, and Voluntary Exclusion is deleted in its entirety and a new Section I(B)(1)(v)(B) is inserted for same.

B. Ineligibility, Suspension, and Voluntary Exclusion. Federal Law (2 CFR 180, 2 CFR 376, and Executive Orders 12549, 13224, and 12689) requires DFPS to screen each covered Contractor to determine whether each has a right to obtain a contract in accordance with federal regulations on debarment, suspension, ineligibility, and voluntary exclusion. Contractor certifies the following:

- a.** That Contractor and Contractor's principals are, to the best of its knowledge and belief, not on the specially designated nationals list or debarred, suspended, declared ineligible, or voluntarily excluded from participation in this solicitation or any resulting contract.
- b.** That Contractor will not knowingly enter into any subcontract with an entity who is on the specially designated nationals list or debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction. Contractor will also not knowingly enter into any subcontract with an entity whose principals are on the specially designated nationals list or debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
- c.** That Contractor will include this section regarding debarment, suspension, ineligibility, and voluntary exclusion, and the specially designated nationals list without modification in any subcontracts or solicitations for subcontracts.

**Purchased Client Services Contract
Amendment**

Service Type: Title IV-E County (Financial)

2.2.6. Section I(B)(1)(v)(iii) Drug Free Workplace Certification. Section I(B)(1)(v)(iii) of the Original Contract is renumbered to Section I(B)(1)(v)(C) and revised to correct a clerical error by deleting the following language this is struck through as follows:

- c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement ~~required by paragraph t.iii.a;~~
- d. Notifying the employee in the statement ~~required by paragraph t.iii.a~~ that, as a condition of employment under the grant, the employee will—
- e. Notifying the agency in writing, within ten calendar days after receiving notice ~~under paragraph t.iii.d.ii~~ from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the federal agency has designated a central point for the receipt of such notices. Notice will include the identification number(s) of each affected grant;
- f. Taking one of the following actions, within 30 calendar days of receiving notice ~~under paragraph t.iii.d.ii~~, with respect to any employee who is so convicted—

2.3. Section II. BASIS FOR CALCULATING PAYMENT OBLIGATIONS of the Original Contract is modified by adding the following provision:

D. Payment

- 1. The County must seek payment or adjustment to payments in accordance with the time limit specified in 45 CFR 95.1 (Code of Federal Regulations). This subpart establishes a two-year (eight quarter) time limit for a State to claim Federal financial participation in expenditures under State plans approved under Title IV-E and Temporary Assistance for Needy Families (TANF). Any bill or amended bill, which is submitted to DFPS later than seven quarters after the end of the quarter of the expense, will not be processed unless DFPS determines that submission for payment of the bill to the federal government can be executed in a proper and timely fashion

2.4. Section V MODIFICATIONS. Subsection V(B) of the Original Contract is deleted in its entirety and the following substituted for same:

**Purchased Client Services Contract
Amendment**

Service Type: Title IV-E County (Financial)

- B.** The parties to this Agreement may make modifications to the Contract according to the requirements of this section.
- 1. Bilateral Amendment.** Either party to this Agreement may modify this Contract by execution of a mutually agreed upon written amendment signed by both parties.
 - 2. Unilateral Amendment.** The Department reserves the right to amend this Agreement through execution of a unilateral amendment signed by the DFPS Contract Manager and provided to the Contractor with ten (10) days notice prior to execution of the amendment under the following circumstances.
 - a.** to correct an obvious clerical error in this Contract;
 - b.** to incorporate new or revised federal or state laws, regulations, rules, or policies.

The parties to Contract #23941009 have duly executed this Amendment to be effective August 30, 2013.

Texas Department of Family
and Protective Services

Contractor: Hidalgo County

Signature
Printed Name: Georgina Morales
Title: Region 11 Regional Director

Signature
Printed Name: Ramon Garcia
Title: Hidalgo County Judge

Date

Date

**Purchased Client Services Contract
Amendment**

Service Type: Title IV-E County (Legal)

Contract #23941008

Amendment #2013.01

This AMENDMENT (Amendment) of contract #**23941008** (Agreement or Contract) is entered into by and between the **Texas Department of Family and Protective Services** (DFPS or the Department) and **Hidalgo County** (Contractor).

1. Purpose

Section V of the Agreement stipulates that the Contract may only be modified through a written amendment mutually agreed upon and signed by both parties. DFPS procured this Contract under an Interlocal Cooperation Contract for Title IV-E Legal services and has been amended zero time(s).

The parties agree that: (1) changes have been made to federal or state laws, regulations, rules or policies, and this contract is amended to reflect such; and (2) this Contract needs to have the option of it being unilaterally amended as necessary to comply with changes made to federal or state laws, regulations, rules or policies and to correct obvious clerical error.

2. Effect of Amendment on Contract

2.1. Unless otherwise modified, the terms and conditions of the Contract shall remain in full force and effect.

2.2. Section I, Subsection B, Paragraph 1: County's Responsibilities of the Original Contract is modified by the following:

2.2.1. Section I(B)(1)(g) Confidentiality is modified by adding "and Records Retention" to the title as follows:

i. Confidentiality and Records Retention

2.2.2. Section I(B)(1)(g) of the Original Contract is modified by adding:

(iv) THE CONTRACTOR MUST NOT DISPOSE OF RECORDS PERTAINING TO CHILDREN IN DFPS CONSERVATORSHIP BEFORE PROVIDING THE DEPARTMENT'S CONTRACT MANAGER WRITTEN NOTICE OF ITS INTENT TO DISPOSE OF RECORDS AND RECEIVING WRITTEN APPROVAL FROM THE DEPARTMENT'S CONTRACT MANAGER.

2.2.3. New Section I(B)(1)(p)(i) is modified by adding Subsection (e) to the Contract as follows:

e. Single Audit. All contractors identified as subrecipients will submit a Single Audit Determination (SAD) form in accordance with HHSC-OIG requirements. If applicable, Contractor will submit an annual financial and compliance audit of Contractor's fiscal year in accordance with Single Audit Requirements of OMB Circular A-133 (Audits of State, Local Government, and Non-Profit Organizations) and Texas Uniform Grant

**Purchased Client Services Contract
Amendment**

Service Type: Title IV-E County (Legal)

Management Standards. Contractor will re-procure with the objective of rotating the independent audit firm every six years. Contractor will submit verification of the re-procurement of the independent audit firm for Single Audits.

- 2.2.4. Section I(B)(1)(r)(ii) Suspension, Ineligibility, and Voluntary Exclusion.** Section I(B)(1)(r)(ii) of the Original Contract is deleted in its entirety and the following provision substituted for same.

Ineligibility, Suspension, and Voluntary Exclusion. Federal Law (2 CFR 180, 2 CFR 376, and Executive Orders 12549, 13224, and 12689) requires DFPS to screen each covered Contractor to determine whether each has a right to obtain a contract in accordance with federal regulations on debarment, suspension, ineligibility, and voluntary exclusion. Contractor certifies the following:

- a. That Contractor and Contractor's principals are, to the best of its knowledge and belief, not on the specially designated nationals list or debarred, suspended, declared ineligible, or voluntarily excluded from participation in this solicitation or any resulting contract.
- b. That Contractor will not knowingly enter into any subcontract with an entity who is on the specially designated nationals list or debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction. Contractor will also not knowingly enter into any subcontract with an entity whose principals are on the specially designated nationals list or debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
- c. That Contractor will include this section regarding debarment, suspension, ineligibility, and voluntary exclusion, and the specially designated nationals list without modification in any subcontracts or solicitations for subcontracts.

- 2.2.5. Section I(B)(1)(r)(iii) Drug Free Workplace Certification.** Section I(B)(1)(r)(iii) of the Original Contract is revised to correct a clerical error by deleting the following language that is struck through as follows:

- c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement ~~required by paragraph t.iii.a;~~
- d. Notifying the employee in the statement ~~required by paragraph r.iii.a~~ that, as a condition of employment under the grant, the employee will—

**Purchased Client Services Contract
Amendment**

Service Type: Title IV-E County (Legal)

- e. Notifying the agency in writing, within ten calendar days after receiving notice ~~under paragraph r.iii.d.ii~~ from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the federal agency has designated a central point for the receipt of such notices. Notice will include the identification number(s) of each affected grant;
- f. Taking one of the following actions, within 30 calendar days of receiving notice ~~under paragraph r.iii.d.ii~~, with respect to any employee who is so convicted—

2.3. Section II. BASIS FOR CALCULATING PAYMENT OBLIGATIONS of the Original Contract is modified by adding Subsection D as follows:

D. Payment

- 1. The County must seek payment or adjustment to payments in accordance with the time limit specified in 45 CFR 95.1 (Code of Federal Regulations). This subpart establishes a two-year (eight quarter) time limit for a State to claim Federal financial participation in expenditures under State plans approved under Title IV-E and Temporary Assistance for Needy Families (TANF). Any bill or amended bill, which is submitted to DFPS later than seven quarters after the end of the quarter of the expense, will not be processed unless DFPS determines that submission for payment of the bill to the federal government can be executed in a proper and timely fashion

2.4. Section V MODIFICATIONS. Subsection V(B) of the Original Contract is deleted in its entirety and the following substituted for same:

- B.** The parties to this Agreement may make modifications to the Contract according to the requirements of this section.
 - 1. **Bilateral Amendment.** Either party to this Agreement may modify this Contract by execution of a mutually agreed upon written amendment signed by both parties.
 - 2. **Unilateral Amendment.** The Department reserves the right to amend this Agreement through execution of a unilateral amendment signed by the DFPS Contract Manager and provided to the Contractor with ten (10) days notice prior to execution of the amendment under the following circumstances.

**Purchased Client Services Contract
Amendment**

Service Type: Title IV-E County (Legal)

- a. to correct an obvious clerical error in this Contract;
- b. to incorporate new or revised federal or state laws, regulations, rules, or policies.

The parties to Contract #23941008 have duly executed this Amendment to be effective August 30, 2013.

Texas Department of Family
and Protective Services

Contractor: Hidalgo County

Signature
Printed Name: Georgina Morales
Title: Region 11 Regional Director

Signature
Printed Name: Ramon Garcia
Title: Hidalgo County Judge

Date

Date

**Budget for Title IV-E
County Child Welfare Services Contract**

Summary			
		County:	Hidalgo County
		Contract Number:	23941009
		Budget Effective Date:	10/1/2013-9/30/2014
Cost Category	Estimated Total Expenses Allocable to Title IV-E	Total Anticipated Federal Reimbursement*	Total Anticipated County Match
A. Administration			
A.1. Direct Personnel Salaries	\$83,434.00	\$20,065.88	\$63,368.12
A.2. Direct Personnel Fringe Benefits	\$33,635.75	\$8,089.40	\$25,546.35
A.3. Direct Personnel Travel	\$0.00	\$0.00	\$0.00
A.4. Direct Materials and Supplies	\$0.00	\$0.00	\$0.00
A.5. Direct Equipment	\$0.00	\$0.00	\$0.00
A.6. Direct Other Costs	\$4,010.55	\$964.54	\$3,046.01
Total Administration	\$121,080.30	\$29,119.81	\$91,960.49
B. Training			
B.1. Title IV-E Training (75%)	\$0.00	\$0.00	\$0.00
B.2. Title IV-E Fostering Connections Training (65%)	\$0.00	\$0.00	\$0.00
B.3. Non-Title IV-E Training (50%)	\$0.00	\$0.00	\$0.00
Total Training	\$0.00	\$0.00	\$0.00
C. Supplemental Foster Care Maintenance (SFCM)			
Total SFCM	\$6,936.45	\$4,071.00	\$2,865.45
D. Indirect Costs (if applicable)			
Indirect Cost Base	\$0.00	\$0.00	\$0.00
Grand Total	\$128,016.75	\$33,190.82	\$94,825.94

*Estimated Federal Reimbursement for expenses based on Eligible Population Rate (EPR) during 3rd quarter of the preceding fiscal year: 48.100%

Actual reimbursement will be based on EPR in effect for the county during the month in which expenses were incurred.

* Estimated Federal Reimbursement for Supplemental Foster Care Maintenance expenses based on Federal Medicaid Assistance Percentage (FMAP) rate in effect during preceding fiscal year: 58.69%

Actual reimbursement will be based on FMAP rate in effect at the time reimbursement is made to contractor.

Indirect Cost Rate, if applicable (attach a copy of the approved Certificate of Indirect Costs): 0.000%

Contractor Certification

Signature _____
Ramon Garcia, County Judge
Printed Name & Title

Date _____

**Budget for Title IV-E
County Child Welfare Services Contract**

Administration						
A.1. Direct Personnel Salaries						
County: <u>Hidalgo County</u>						
Contract Number: <u>23941009</u>						
Budget Effective Date: <u>10/1/2013-9/30/2014</u>						
Position or Title	A	B	C	D	E	F
	Monthly Salary	% of Time Spent on IV-E Activities	Number of Months of Service	Estimated Total Expense* (AxBxC)	Anticipated Federal Reimbursement (estimated EPR x 50% FFP)	Anticipated County Match
Human Services Technician	\$2,319.58	100%	12	\$27,835.00	\$6,694.32	\$21,140.68
Human Services Technician	\$2,354.58	100%	12	\$28,255.00	\$6,795.33	\$21,459.67
Human Services Technician	\$2,278.67	100%	12	\$27,344.00	\$6,576.23	\$20,767.77
				\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00
Total Direct Personnel Salaries				\$83,434.00	\$20,065.88	\$63,368.12

* estimated total cost for Title IV-E related activities

Note: Please refer to Title IV-E Finance Handbook for detailed information regarding allowable expenses, documentation requirements, etc.
http://www.dfps.state.tx.us/handbooks/Title_IV_E_County/default.jsp

**Budget for Title IV-E
County Child Welfare Services Contract**

Administration			
A.2. Direct Personnel Fringe Benefits			
		County:	Hidalgo County
		Contract Number:	23941009
		Budget Effective Date:	10/1/2013-9/30/2014
Type of Fringe Benefits	Estimated Total Expense*	Anticipated Federal Reimbursement (estimated EPR x 50% FFP)	Anticipated County Match
Health Insurance	\$17,496.00	\$4,207.79	\$13,288.21
Life Insurance	\$81.00	\$19.48	\$61.52
Social Security	\$6,382.70	\$1,535.04	\$4,847.66
Retirement	\$9,085.96	\$2,185.17	\$6,900.79
Unemployment Compensation	\$417.17	\$100.33	\$316.84
Workers' Compensation	\$172.92	\$41.59	\$131.33
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
Total Direct Personnel Fringe Benefits	\$33,635.75	\$8,089.40	\$25,546.35

* estimated total cost for Title IV-E related activities

Note: Please refer to Title IV-E Finance Handbook for detailed information regarding allowable expenses, documentation requirements, etc.
http://www.dfps.state.tx.us/handbooks/Title_IV_E_County/default.jsp

**Budget for Title IV-E
County Child Welfare Services Contract**

Administration			
A.3. Direct Personnel Travel			
		County:	Hidalgo County
		Contract Number:	23941009
		Budget Effective Date:	10/1/2013-9/30/2014
Type of Travel Expense <small>Note: only include travel NOT related to personnel training</small>	Estimated Total Expense*	Anticipated Federal Reimbursement (estimated EPR x 50% FFP)	Anticipated County Match
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
Total Direct Personnel Travel	\$0.00	\$0.00	\$0.00

* estimated total cost for Title IV-E related activities

Note: Please refer to Title IV-E Finance Handbook for detailed information regarding allowable expenses, documentation requirements, etc.
http://www.dfps.state.tx.us/handbooks/Title_IVE_County/default.jsp

**Budget for Title IV-E
County Child Welfare Services Contract**

Administration			
A.4. Direct Materials and Supplies			
		County:	Hidalgo County
		Contract Number:	23941009
		Budget Effective Date:	10/1/2013-9/30/2014
Materials and Supplies (description)	Estimated Total Expense*	Anticipated Federal Reimbursement (estimated EPR x 50% FFP)	Anticipated County Match
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
Total Direct Materials and Supplies	\$0.00	\$0.00	\$0.00

* estimated total cost for Title IV-E related activities

Note: Please refer to Title IV-E Finance Handbook for detailed information regarding allowable expenses, documentation requirements, etc.
http://www.dfps.state.tx.us/handbooks/Title_IV_E_County/default.jsp

**Budget for Title IV-E
County Child Welfare Services Contract**

Administration A.5. Direct Equipment				
County:		Hidalgo County		
Contract Number:		23941009		
Budget Effective Date:		10/1/2013-9/30/2014		
Equipment (description)	Method Used (rent/lease/ purchase)	Estimated Total Expense*	Anticipated Federal Reimbursement (estimated EPR x 50% FFP)	Anticipated County Match
			\$0.00	\$0.00
			\$0.00	\$0.00
			\$0.00	\$0.00
			\$0.00	\$0.00
			\$0.00	\$0.00
			\$0.00	\$0.00
			\$0.00	\$0.00
Total Direct Equipment		\$0.00	\$0.00	\$0.00

* estimated total cost for Title IV-E related activities

Note: Please refer to Title IV-E Finance Handbook for detailed information regarding allowable expenses, documentation requirements, etc.
http://www.dfps.state.tx.us/handbooks/Title_IVE_County/default.jsp

**Budget for Title IV-E
County Child Welfare Services Contract**

Administration			
A.6. Direct Other Costs			
		County:	Hidalgo County
		Contract Number:	23941009
		Budget Effective Date:	10/1/2013-9/30/2014
Other Costs (description)	Estimated Total Expense*	Anticipated Federal Reimbursement (estimated EPR x 50% FFP)	Anticipated County Match
Court Costs & Investigation	\$4,010.55	\$964.54	\$3,046.01
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
Total Direct Other Costs	\$4,010.55	\$964.54	\$3,046.01

* estimated total cost for Title IV-E related activities

Note: Please refer to Title IV-E Finance Handbook for detailed information regarding allowable expenses, documentation requirements, etc.
http://www.dfps.state.tx.us/handbooks/Title_IVE_County/default.jsp

Budget for Title IV-E County Child Welfare Services Contract

B. Training									
B.1. Title IV-E Training (75%)									
County: <u> Hidalgo County </u>									
Contract Number: <u> 23941009 </u>									
Budget Effective Date: <u> 10/1/2013-9/30/2014 </u>									
Training (Description and Title)	Registration* (amount allocable to Title IV-E)	Lodging* (amount allocable to Title IV-E)	Meals* (amount allocable to Title IV-E)	Transportation* (amount allocable to Title IV-E)	Subtotal	Number of Employees Attending	Estimated Total Expense*	Anticipated Federal Reimbursement (estimated EPR x 75% FFP)	Anticipated County Match
NOTE: Form 9321 Training Expense Documentation Form must be submitted to DFPS for review/approval by Federal Funds prior to training.									
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
Total Training							\$0.00	\$0.00	\$0.00

* estimated amount allocable to Title IV-E

Note: Please refer to Title IV-E Finance Handbook for detailed information regarding allowable expenses, documentation requirements, etc. http://www.dfps.state.tx.us/handbooks/Title_IV-E_County/default.jsp

Budget for Title IV-E County Child Welfare Services Contract

B. Training									
B.2. Title IV-E Fostering Connections Training (65%)									
County: <u>Hidalgo County</u>									
Contract Number: <u>23941009</u>									
Budget Effective Date: <u>10/1/2013-9/30/2014</u>									
Training (Description and Title)	Registration* (amount allocable to Title IV-E)	Lodging* (amount allocable to Title IV-E)	Meals* (amount allocable to Title IV-E)	Transportation* (amount allocable to Title IV-E)	Subtotal	Number of Attendees	Estimated Total Expense*	Anticipated Federal Reimbursement (estimated EPR x 65% FFP)	Anticipated County Match
NOTE: Form 9321 Training Expense Documentation Form must be submitted to DFPS for review/approval by Federal Funds prior to training.									
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
Total Training							\$0.00	\$0.00	\$0.00

* estimated amount allocable to Title IV-E

Budget for Title IV-E County Child Welfare Services Contract

B. Training									
B.3. Non-Title IV-E Training (50%)									
County: <u>Hidalgo County</u> Contract Number: <u>23941009</u> Budget Effective Date: <u>10/1/2013-9/30/2014</u>									
Training (Description and Title)	Registration* (amount allocable to Title IV-E)	Lodging* (amount allocable to Title IV-E)	Meals* (amount allocable to Title IV-E)	Transportation* (amount allocable to Title IV-E)	Subtotal	Number of Employees Attending	Estimated Total Expense*	Anticipated Federal Reimbursement (estimated EPR x 50% FFP)	Anticipated County Match
NOTE: Form 9321 Training Expense Documentation Form must be submitted to DFPS for review/approval by Federal Funds prior to training.									
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
					\$0.00		\$0.00	\$0.00	\$0.00
Total Training							\$0.00	\$0.00	\$0.00

* estimated amount allocable to Title IV-E

**Budget for Title IV-E
County Child Welfare Services Contract**

C. Supplemental Foster Care Maintenance (SFCM)			
		County:	Hidalgo County
		Contract Number:	23941009
		Budget Effective Date:	10/1/2013-9/30/2014
Other Costs (description)	Estimated Total Expense*	Anticipated Federal Reimbursement (estimated FMAP)	Anticipated County Match
Allowances		\$0.00	\$0.00
Clothing	\$1,000.00	\$586.90	\$413.10
Gifts		\$0.00	\$0.00
Graduation Expenses		\$0.00	\$0.00
Personal Items		\$0.00	\$0.00
School Supplies		\$0.00	\$0.00
Reasonable Child Specific Travel	\$5,936.45	\$3,484.10	\$2,452.35
Total Direct Other Costs	\$6,936.45	\$4,071.00	\$2,865.45

* estimated total cost for Title IV-E related activities

Note: Please refer to Title IV-E Finance Handbook for detailed information regarding allowable expenses, documentation requirements, etc.
http://www.dfps.state.tx.us/handbooks/Title_IV-E_County/default.jsp

**Budget for Title IV-E
County Child Welfare Services Contract**

Budget Narrative

County: Hidalgo County

Contract Number: 23941009

Budget Effective Date: 10/1/2013-9/30/2014

Clearly describe each expense to be incurred and billed to this contract. Refer to Title IV-E Finance Handbook for detailed information regarding allowable expenses documentation requirements, etc. http://www.dfps.state.tx.us/handbooks/Title_IV_E_County

A. Administration

A.1. Direct Personnel Salaries

The County of Hidalgo through its Child Welfare Board (CWB) Hidalgo County contract and Memo of Understanding (MOU) have allotted 3 employees to be designated to two of our respective offices. These individuals are assigned tasks to help meet the work constraints facing Child Protective Services (CPS). The individuals are classified as county aides which is equivalent to a case work assistant for CPS. The staff are assigned Title IV-E activities and cases that meet Title IV-E criteria to allow for potential reimbursement by the State. The salaries set forth for all employees cover full time work status. The total amount is \$83,434.00.

A.2. Direct Personnel Fringe Benefits

The County of Hidalgo through its Child Welfare Board (CWB) Hidalgo County contract and (MOU) also insures that the staff performing Title IV-E activities and working with children & families that meet this criteria also are covered for: longevity pay, health insurance, life insurance, FICA, retirement, unemployment compensation and workers' compensation. The total amount allotted to cover these items is \$33,635.75.

A.3. Direct Personnel Travel

None noted

A.4. Direct Materials and Supplies

None noted

A.5. Direct Equipment

None noted

A.6. Direct Other Costs

The County of Hidalgo also set aside \$4,010.55 for court costs and investigation. These monies allow for services by publications in a missing parent case to allow the case to move forward in the legal system. This is to help the State of Texas meet its one year deadline of moving cases through the child welfare system.

B. Training

B.1. Title IV-E Training (75%)

This is not part of the CWB/Hidalgo County contract.

B.2. Title IV-E Fostering Connections Training (65%)

This is not part of the CWB/Hidalgo County contract.

B.3. Non-Title IV-E Training (50%)

**Budget for Title IV-E
County Child Welfare Services Contract**

This is not part of the CWB/Hidalgo County contract.

C. Supplemental Foster Care Maintenance (SFCM)

The CWB/Hidalgo County contract gives the following allowances to support Foster Care Maintenance for \$1,000.00 in children's clothing/uniforms. This funding is set aside to meet children's basic clothing needs when they are in direct necessity. \$5,936.45 is allotted for reasonable child specific travel. This cost can be used for the child to visit parents, siblings, relatives or other caretakers at home or other appropriate locations.

D. Indirect Costs (if applicable)

This is not part of the CWB/Hidalgo County contract.

AI-40816

Sheriff's Office 9. A.

CC REGULAR

Meeting Date: 10/02/2013

Submitted For: Commander Gabriel Castaneda

Submitted By: Rosie Hinojosa, SHERIFF DEPT.

Department: SHERIFF DEPT.

Information

CAPTION

1. Authorization to purchase (7) Cell Phone Line additions through the County's membership/participation with Contract DIR-SDD-1780 through Sprint.

2. Authorization and approval of cell phone plan for the following:

Qty	Service Plan	Rate
7	Business Advantage 200 Including Unlimited Tex & Unlimited Data	\$45.59
7	Premium Data	\$10.00
	Total Cell Phones: 7	
	Estimated Monthly Rate: \$389.13	

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013

ACCT. #: 3-1229-421-00-280-007-0-532

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Amount available through Requisition #243713 in the amount of \$1,556.52 as of 09/27/13.

FISCAL YEAR: 2013

ACCT. #: 3-1229-421-00-280-007-0-619

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Amount available through Requisition # 243712 in the amount of \$447.86 as of 09/27/13.

Attachments

Sprint Quote

Wireless Device Request Form W.2011.2

Requisition No. 243713

Requisition No. 243712

Form Review

Inbox
 Emilia Uriegas
 Budget & Management
 Manuel Chapa

Reviewed By
 Emilia Uriegas
 Obdett Calzada
 Manuel Chapa

Date
 09/18/2013 10:34 AM
 09/25/2013 10:03 AM
 09/27/2013 01:46 PM

Purchasing Department

Monica Badillo

09/27/2013 05:24 PM

Form Started By: Rosie Hinojosa

Started On: 09/18/2013 09:57 AM

Final Approval Date: 09/27/2013

Sprint Together with Nextel **CDMA Quotation - GPS Upgrade - Utility**

Customer Information		EFT/Contract Information	
Customer Name:	Hidalgo County Sheriff's Department	Financial Institution:	United Missouri Bank - 1008 Oak Street, Kansas City, MO 64106
Financial Contact Name:	Captain Richard Ozuna	ACH Coordinator:	Judy Sweeze - 816-860-3821
Address:	711 El Cibolo Road	Routing Transit Number:	
City:	Edinburg	Depositor Account Title:	Sprint PCS
State:	TX	Depositor Account Number:	9870994712
Zip:	78541	Remit To Address:	P.O. Box 219554, Kansas City, MO 64121
Financial Contact Phone:	(956) 383-8114	Vendor PO Address:	12524 Sunrise Valley Drive, Reston, VA 20196
Email Address:	richard.ozuna@hidalgo.org	Contract Vehicle & Number:	DIR-SDD-1780
Acct # (if applicable):		Cage Code:	
Sales Representative Information		DUNS #:	
Name & Title:	Mike Salvers	Tax ID #:	
Phone:	956-451-8549	Doing Business As:	Sprint
Email Address:	michael.salvers@sprint.com		

Quote Date:	Sept 9 2013	Contract Vehicle DIR-SDD-1780	Control #:	110915MS
Expiration Date:	Oct 9 2013	24 Month No ETF	(YYMMDDConsecutive#Initials)	

Equipment							
Qty.	Model	Suggested Retail Price	10% Discount	Additional Promo	Unit Item Price	Extended Item Price	
7	Apple iPhone 4s Devices	\$99.99	N/A	\$99.99	\$0.00	\$0.00	
7	<i>Total</i>					\$0.00	

Accessories			
Qty.	Item Number - Description	Suggested Retail Price	Extended Price
7	Car Chargers PVA9999V	\$23.99	\$167.93
7	Otterbox Defenders CFA3309Q	\$39.99	\$279.93
14	<i>Total</i>		\$447.86

Monthly Recurring Charges					
Qty.	Rate Plan	MRC	24% Discount	MRC less Discount	Extended Monthly Price
7	Business Advantage 200 including Unlimited Text and Unlimited Data	\$59.99	\$14.40	\$45.59	\$319.13
7	Premium Data	\$10.00	N/A	N/A	\$70.00

**Includes Applicable Discounts*



Subtotal Monthly Recurring Charges	\$389.13
TOTAL MONTHLY ESTIMATED RECURRING CHARGES	\$389.13
Enter number of months in contract	12
Estimated total of contract (Sprint Billed Charges)	\$4,669.56
Average Cost Per Unit/Month	\$56.59

This is not a bill or an invoice.

This Quick Quote Estimation Tool is intended to provide approximate cost information about Sprint products and services. Additional taxes, fees and other charges may apply. Your first statement will include equipment charges and may include pro-rated service charges in addition to the upcoming months service charges. Offers are subject to change at any time. Other conditions may apply. Some services may be provided and billed through third parties. Pricing and promotions may have expiration dates, limited availability and term requirements. PLEASE NOTE THAT ANY PROMOTIONAL DISCOUNTS BASED ON A TERM COMMITMENT THAT APPLY TO THE PURCHASE OF SPRINT PCS DEVICES IS A FORWARD DISCOUNT. SHOULD YOUR AGENCY CANCEL AT ANY TIME (PRIOR TO THE END OF THE CONTRACT TERM) FOR CONVENIENCE, YOUR AGENCY WILL BE RESPONSIBLE TO PAY BACK THE FORWARD DISCOUNT ABOVE ON EACH SPRINT PCS DEVICE PURCHASED. See Terms & Conditions page, your Sprint Nextel representative or visit www.sprint.com for more information.

Date Entered: 9-13-13
 Requisition #: 243713
 Date Approved: _____
 P.O. #: _____

**HIDALGO COUNTY SHERIFF'S OFFICE
 FINANCIAL SERVICES BUREAU
ASSET FORFEITURE REQUISITION**

Date: September 10, 2013
 Requested By: Tereso Contreras, Quartermasters Office
 On Behalf Of: Richard Ozuna, Financial Services Captain
 Budget: 3-1229-421-00-280-007-0-532
 Object Number: 532- Wireless Devices
 Current Balance: \$17,138.58
 Expenditure Amount: **\$1,556.52**
 New Balance: \$15,582.06
 Purpose For Expenditure: Activation Of New iPhones

Line #	Commodity Code	Item & Description	Item #	Qty	UOM	Unit Price	Amount
1	915.75	Business Advantage 200 Including Unlimited Text and Unlimited Data - (7) Cell Phones @ \$45.59 Monthly		4	Mo.	\$319.13	\$1,276.52
2	915.75	Premium Data - (7) Cell Phones @ \$10.00 Monthly		4	Mo.	\$70.00	\$280.00

Shipping: (N/A) \$0.00
 Grand Total: \$1,556.52
 Estimated Delivery Date: **Two Weeks After Purchase Order Is Received**

Internal Notes: (N/A)

Awarded Vendor: **Sprint PCS** **956.451.8549**
P.O. Box 219554 **Contact Person: Mike Salyers**
Kansas City, MO 64121 **\$1,556.52**

VENDOR UNDER CONTRACT DIR-SDD-1780

Authorized By: 
 Financial Services Commander

Approved By: _____
 Financial Services Captain

Reviewed By: _____
 Procurement Specialist

Approved By: 
 Budget Manager

Date Entered: 9-13-13

Requisition #: 243712

Date Approved: _____

P.O. #: _____

HIDALGO COUNTY SHERIFF'S OFFICE
FINANCIAL SERVICES BUREAU
ASSET FORFEITURE REQUISITION

Date: September 10, 2013
Requested By: Tereso Contreras, Quartermasters Office
On Behalf Of: Richard Ozuna, Financial Services Captain
Budget: 3-1229-421-00-280-007-0-619
Object Number: 619- Other Miscellaneous Supplies
Current Balance: \$4,072.21
Expenditure Amount: **\$447.86**
New Balance: \$3,624.35
Purpose For Expenditure: To Be Issued Out To Community Outreach/ Crime Stopper Deputies

Line #	Commodity Code	Item & Description	Item #	Qty	UOM	Unit Price	Amount
1	839.35	Apple iPhone 4s Devices		7	Each	\$0.00	\$0.00
2	839.12	Car Chargers PVA9999V		7	Each	\$23.99	\$167.93
3	839.12	Otterbox Defenders CFA3309Q		7	Each	\$39.99	\$279.93

Shipping: (N/A) \$0.00
Grand Total: \$447.86

Estimated Delivery Date: Two Weeks After Purchase Order Is Received

Internal Notes: (N/A)

Awarded Vendor: Sprint PCS 956.451.8549
P.O. Box 219554 Contact Person: Mike Salyers
Kansas City, MO 64121 \$447.86

VENDOR UNDER CONTRACT DIR-SDD-1780

Authorized By: 
Financial Services Commander

Approved By: _____
Financial Services Captain

Reviewed By: _____
Procurement Specialist

Approved By: 
Budget Manager

AI-40931

Sheriff's Office 9. B.

CC REGULAR

Meeting Date: 10/02/2013

Submitted For: Oscar Montoya

Submitted By: SANDRA DELEON, COUNTY JUDGE

Department: COUNTY JUDGE

Information

CAPTION

Presentation, discussion and authorization to submit the Motorola 800 MHz Transition Administrator Waiver of Privilege and Confidentiality Agreement as part of the 800MHz Band Reconfiguration with the authority for the County Judge to sign the required documentation subject to legal approval.

BACKGROUND

The FCC mandated the reconfiguration of the 800 MHz band throughout the United States to correct interference caused by commercial wireless cellular systems (such as Sprint Nextel) and public safety licensees operating in the same band. The 800 MHz Transition Administrator, LLC (TA) is charged with overseeing 800 MHz band reconfiguration by the Federal Communications Commission. The costs for the rebanding will be paid in full by Sprint/Nextel. (No fiscal impact to the County of Hidalgo)

Fiscal Impact

FISCAL YEAR:

ACCT. #: 3-1100-421-00-280-001-0-XXX

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

The costs for the rebanding will be paid in full by Sprint/Nextel. (No fiscal impact to the County of Hidalgo)

Attachments

approval
form

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	09/25/2013 03:27 PM
Manuel Chapa	Manuel Chapa	09/27/2013 02:52 PM
Purchasing Department	Monica Badillo	09/27/2013 05:24 PM
Form Started By: SANDRA DELEON		Started On: 09/25/2013 10:47 AM
	Final Approval Date: 09/27/2013	

Belinda,

Our office has reviewed the 800 MHz Waiver and approve as to form.

Please contact me should you have any questions or concerns.

Michael Garza
Assistant Criminal District Attorney
Contracts and Civil Litigation Section
Office of Criminal District Attorney
Hidalgo County, Texas
100 N Closner Rm 303
Edinburg, TX 78539
(956) 318-2313 ext. 3824
(956) 318-2079 FAX
michael.garza@da.co.hidalgo.tx.us

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From: Belinda Alvarez [mailto:belinda.alvarez@co.hidalgo.tx.us]
Sent: Monday, September 16, 2013 4:02 PM
To: Michael Garza
Cc: victor.garza@da.co.hidalgo.tx.us
Subject: 800 MHz Waiver

Michael,

As per our discussion, I have attached a letter from the 800MHz Transition Administrator explaining the FCC mandated reconfiguration on the 800 MHz band. The letter is titled '800 MHz Transition Administrator Form' they are asking be signed. Please review and if possible provide me with guidance on whether it should be signed by the Judge and presented to Court.

Belinda Sáenz-Alvarez
Deputy Emergency Management Coordinator
Hidalgo County Emergency Management
1615 S. Closner, Ste. G - Edinburg, TX 78539
Office (956) 318-2615 Cell (956) 720-2165 Fax (956) 289-7889
belinda.alvarez@co.hidalgo.tx.us

CONFIDENTIALITY NOTICE: This email and attached correspondence is for the sole use of the intended recipient(s) For Official Use Only and may contain confidential information. Any unauthorized review, use, disclosure or distribution of this information is strictly prohibited. If you have received this email in error, please notify the sender immediately and destroy all copies of the original message and attachments.

 **CAPTION-TA Waiver.docx**

11 KB

 **TA Waiver.pdf**

79 KB



WAIVER OF PRIVILEGE AND CONFIDENTIALITY

Name of Licensee: **COUNTY OF HIDALGO TX**

License Call Sign(s): **WQLJ634**

The Licensee named above, by its duly authorized officer or other representative, hereby waives any privilege from or other objection to disclosure of mediation communications by 800 MHz Transition Administrator, LLC ("TA") to the Federal Communications Commission ("FCC"). This waiver includes all statutory and common law privileges or rights to confidentiality, including but not limited to Sections 4 through 6 (governing privilege) and Section 8 (governing confidentiality) of the "Uniform Mediation Act" as adopted by any state.

The Licensee agrees not to call any TA Mediator as a witness, or to subpoena any records of a TA Mediator, in any litigation or other adversarial proceeding of any nature, including administrative proceedings before the FCC, with respect to any mediation conducted by a TA Mediator or any information obtained by a TA Mediator in connection with such mediation.

Signature

Printed name of individual signing waiver

Title of individual signing waiver

Date

Contact Information:

Address: _____

Telephone: _____

Fax: _____

Email: _____

The TA reminds licensees that representations made to the TA are held to the same requirement of truth and candor as representations made to the FCC.





**INSTRUCTIONS FOR COMPLETING
WAIVER OF PRIVILEGE AND CONFIDENTIALITY FORM**

The Federal Communications Commission ("FCC") has authorized 800 MHz Transition Administrator, LLC ("TA") to assist 800 MHz stakeholders in resolving disputes involving the negotiation and implementation of Planning Funding Agreements and Frequency Reconfiguration Agreements. The TA is also authorized to mediate other disputes involving the 800 MHz reconfiguration process, including disputes involving interference to public safety licensees. If the parties are unable to resolve a dispute which the TA has mediated, the TA is required to submit the record of the dispute, together with a recommended resolution, to the FCC for *de novo* review.

A number of states have adopted the Uniform Mediation Act ("Act") which, *inter alia*, prohibits the disclosure of mediation communications to a third party. "Mediation communications" include oral and written statements made, and other information disclosed, during the course of mediation proceedings. The Act's privilege and confidentiality provisions are subject to waiver pursuant to Sections 3(c) and 5(a), respectively. Mediation communications may also be protected by other statutory and common law privileges. This waiver form expressly waives all such rights and privileges in order to permit the TA to comply with its obligation to submit a complete record and recommended resolution of unresolved disputes to the FCC for its review.

This waiver form does **not** apply to disclosures by the TA or TA Mediators to any person other than the parties to the mediation and the FCC, nor does it apply to any communications or other information not disclosed to the TA or a TA Mediator, e.g., confidential communications with your attorney.

By executing this form, you also agree not to call any TA Mediator as a witness or to subpoena any records of a TA Mediator in any litigation, including administrative proceedings before the FCC. This provision is intended to protect the confidentiality of TA mediations and to promote open and candid communications with TA Mediators.

You are encouraged to obtain the advice of counsel before executing this form.

1. Name of Licensee – Please provide the name of your organization as it appears on the FCC License(s) for which you request TA mediation.
2. Licensee Call Sign(s) – Please list all of the 800 MHz call signs that will be included in your Planning Funding Agreement or Frequency Reconfiguration Agreement with Sprint Nextel. Attach a separate sheet if necessary.
3. Contact information – Please provide complete contact information for the individual who signed this waiver.
4. Submit a completed copy of the Waiver of Privilege and Confidentiality Form in one of the following ways:

The TA reminds licensees that representations made to the TA are held to the same requirement of truth and candor as representations made to the FCC.

website www.800TA.org | e-mail comments@800TA.org | phone 888.800.8220 | fax 388.701.4380



Transition
Administrator

The Official Reconfiguration Manager

FCC 800 MHz Band Reconfiguration
ADR Waiver of Privilege and Confidentiality Form
Form #: TA – 7.2
Page 3 of 3

Via email (PDF): TAMediation@squiresanders.com

With copy via email to: Scott.Coffey@squiresanders.com

Via U.S. mail: TA Mediation
c/o Squire Sanders (US) LLP
1200 19th Street, NW, Suite 300
Washington, DC 20036

The TA reminds licensees that representations made to the TA are held to the same requirement of truth and candor as representations made to the FCC.

website www.800TA.org | e-mail comments@800TA.org | phone 888.800.8220 | fax 888.701.4380

AI-40930

Sheriff's Office 9. C.

CC REGULAR

Meeting Date: 10/02/2013

Submitted By: Maria Del Rosario Gonzalez,
SHERIFF DEPT.

Department: SHERIFF DEPT.

Information

CAPTION

Sheriff's Office OCDETF - (1284):

1. Approval of FY2014 Overtime program agreement (Investigation Number SW-TXS-0910) between the Organized Crime Drug Enforcement Task Forces (OCDETF) and the Hidalgo County Sheriff's Office in the amount of \$14,000.00.
2. Authorization to pay Overtime reimbursable under the grant terms and conditions.
3. Approval of Certification of Revenues as certified by the County Auditor for the OCDETF agreement.
4. Approval of appropriation of funds in the amount of \$14,000.00.

BACKGROUND

Funding is for the period of 10/1/13 to 9/30/14.

Fiscal Impact

FISCAL YEAR: 2014

ACCT. #: 3-1284-421-00-280-064-4-131

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Appropriation of funds in the total amount of \$14,000.00 for the Organized Crime Drug Enforcement Task Forces (OCDETF) - SW-TXS-0910.

Funding is for the period of 10/1/13 to 9/30/14.

Revenue account # 3-1284-331-12-280-064-4-000 - OCDETF

Note: Expenses relating to the fringe benefits for the overtime hours are to be charged to the Sheriff's Office Budget (Account No. 3-1100-421-00-280-001-0-XXX).

Attachments

OCDETF OT RENEWAL 2014

BA

Certification of Revenue

Form Review

Inbox

Reviewed By

Date

Emilia Uriegas
Budget & Management
Manuel Chapa
Rosalinda Cantu
Purchasing Department

Emilia Uriegas
Obdett Calzada
Manuel Chapa
Rosie Cantu
Monica Badillo

09/25/2013 11:19 AM
09/26/2013 10:42 AM
09/27/2013 03:12 PM
09/27/2013 03:56 PM
09/27/2013 05:24 PM

Form Started By: Maria Del Rosario Gonzalez

Started On: 09/25/2013 10:41 AM

Final Approval Date: 09/27/2013

ORGANIZED CRIME DRUG ENFORCEMENT TASK FORCES
Agreement
FOR THE USE OF THE STATE AND LOCAL
OVERTIME AND AUTHORIZED EXPENSE/STRATEGIC INITIATIVE PROGRAM

Federal Tax Identification #: 74-6000717
CFDA #: 16.111

DC#: N-32-

Amount Requested:
\$ \$14,000.00

Number of Officers Listed: 1

OCDETF Investigation / Strategic Initiative
Number: SW-TXS-0910

Federal Agency Investigation
Number: M5-13-0022

From: October 1, 2013
Beginning Date of Agreement

To: September 30, 2014
Ending Date of Agreement

State or Local Agency Name and Address:
Hidalgo County Sheriff's Office
711 El Cibolo Road
Edinburg, Texas

State or Local Agency
Narcotics Supervisor: Captain Raul Cantu

Telephone Number: 956/383-8114

E-mail Address: raul.cantu@hidalgoso.org

Fax # (if applicable): 956/393-6179

Sponsoring Federal Agency
Group/Squad Supervisor: GS Rudy Maldonado

Telephone Number: 956/992-8427

E-mail Address: rudy.maldonado@usdoj.gov

Sponsoring Federal Agency(ies):
Drug Enforcement Administration

Please provide the name, telephone number, e-mail address, and fax number for the administrative or financial staff person at the State or Local Agency, who is directly responsible for the billings under this Reimbursement Agreement:

Name: Hector Sandoval, Grant Accountant

Telephone Number: 956/318-2511 Ext. 4674

E-mail Address: hector.sandoval@auditor.co.hidalgo.tx.us

Fax # (if applicable): 956/318-2577

This Agreement is between the above named State or Local Law Enforcement Agency and the Organized Crime Drug Enforcement Task Forces (OCDETF) Program. This Agreement shall be effective when signed by an authorized State or Local Agency official, the sponsoring Federal Agency Special Agent-In-Charge, the sponsoring Agency Regional OCDETF Coordinator, the Assistant United States Attorney Regional OCDETF Coordinator, and the OCDETF Executive Office.

1. It is agreed that the State or Local Law Enforcement officers named on this Agreement will assist in OCDETF Investigations, Strategic Initiatives and prosecutions as set forth in the Organized Crime Drug Enforcement Task Forces State and Local Overtime and Authorized Expense/Strategic Initiative Programs, Policies and Procedures Manual, Fiscal Year 2014.
2. No individual Agreement with a State or Local department may exceed \$25,000, and the cumulative amount of OCDETF State and Local overtime monies that may be expended on a single OCDETF Investigation or Strategic Initiative in a single fiscal year may not exceed \$50,000 without express prior approval from the OCDETF Executive Office. The OCDETF Executive Office will entertain requests to exceed these funding levels in particular cases. Please submit a written request including justification approved by the AUSA Regional Coordinator to the OCDETF Budget Officer/Deputy Budget Officer when seeking to exceed the above stated funding levels.
3. Each Reimbursable Agreement will be allowed no more than six (6) modifications per year. In addition, if the funds for a particular Agreement are completely deobligated with the intention of closing that Agreement, it will not count as a modification for purposes of this policy. These amendments must be transmitted by a memorandum approved and signed by the AUSA Regional OCDETF Coordinator or designee for the region and sent to the OCDETF Executive Office.
4. If an Agreement does not have any activity during the last ninety (90) days, the funds shall automatically be deobligated. The OCDETF Executive Office will assist with the monitoring of the aging Agreements. Further, if a State or Local Agency indicates that it is no longer performing work under a particular Agreement, the State and Local Overtime and Authorized Expense/Strategic Initiative Programs, Policies and Procedures Manual requires that a modification memorandum identifying the amount to be deobligated be submitted to the OCDETF Executive Office as soon as possible after determining that no work is being performed.
5. The State and Local Law Enforcement Agency must provide billing estimates or activity on a quarterly basis.
6. The State or Local Law Enforcement Agency agrees to provide experienced drug Law Enforcement officers who are identified in this Agreement to work on the specified OCDETF Investigation or Strategic Initiative. Any change in Law Enforcement officers assigned must be agreed to by all approving officials.
7. Officers who are not deputized shall possess no Law Enforcement authority other than that conferred by virtue of their position as a commissioned officer of their parent Agency.

8. Officers who are deputized may possess Federal Law Enforcement authority as specified by the Agency affording the deputation.
9. Any State or Local officers assigned to an OCDETF Investigation or Strategic Initiative in accordance with this Agreement are not considered Federal employees and do not take on the benefits of Federal employment by virtue of their participation in the Investigation or Strategic Initiative.
10. OCDETF and the sponsoring Federal Law Enforcement Agency(ies) for the approved OCDETF Investigation or Strategic Initiative will provide to the assigned State/Local officers the clerical, operational and administrative support that is mutually agreed to by the parties in this Agreement.
11. Officers assigned to OCDETF Investigations or Strategic Initiatives should work full-time on the Investigation(s) or Strategic Initiative(s) in order to be paid overtime. In order to satisfy the "full-time" requirement, a Law Enforcement officer should work forty (40) hours per week or eight (8) hours per day on a single or multiple OCDETF Investigation(s) or Strategic Initiative(s). Any established exceptions or waivers to this definition shall be requested by the Regional Coordination Group and attached as Addendum A to the Agreement. [The parent State or Local Agency must pay the base salary of its officers. In the event officers must work overtime on an OCDETF Investigation or Strategic Initiative, the OCDETF Program will reimburse the parent State or Local Law Enforcement Agency for a limited amount of those overtime costs.] The Agency is responsible for paying its Law Enforcement officer(s) for their overtime, travel and per diem expenses. To ensure proper and complete utilization of OCDETF overtime and expense allocations, reimbursement claims must be submitted monthly on the OCDETF Reimbursement Request Form. The OCDETF Executive Office may refuse payment on any reimbursement request that is not submitted to the OCDETF Regional Coordination Group within thirty (30) days of the close of the month in which the overtime was worked.
12. It is the responsibility of the State & Local Agency to retain and have available for inspection sufficient supporting documentation for all regular hours and overtime hours worked towards a specific OCDETF case. Officers' timesheets must reflect work towards a specific OCDETF case and must be reviewed and signed by an authorized State & Local official.
13. Analysis of reimbursement claims by the Regional Coordination Group may result in a modification of the obligation of funds contained within this Agreement as well as the time period covered. The Agency affected by any such modification will receive a memo notifying them of the changes.
14. Overtime payments, including all other non-OCDETF Federal sources (such as Safe Streets, HIDTA, IRS, ICE, FEMA, etc.) may not, on an annual per person basis, exceed 25% of the current approved Federal salary rate in effect at the time the overtime is performed. The State or Local Agency is responsible for ensuring that this annual payment is not exceeded. The Executive Assistant/OCDETF Program Specialist will monitor these payments via MIS and communicate to the Federal Agency Regional OCDETF Coordinators who provide status updates to any officer approaching the threshold.

15. The overtime log must be attached to the reimbursement request when submitting the monthly invoices. The Sponsoring Federal Agency Supervisory Special Agent and the State or Local official authorized to approve the Reimbursement Request must certify that only authorized expenses are claimed, the regular hours requirement is satisfied, and that overtime has not exceeded 25% of the current Federal salary rate in effect at the time the overtime was worked.
16. Under no circumstances will the State or Local Agency charge any indirect costs for the administration or implementation of this Agreement.
17. The State or Local Agency shall maintain complete and accurate records and accounts of all obligations and expenditures of funds under this Agreement for a period of six (6) years and in accordance with generally accepted accounting principles to facilitate inspection and auditing of such records and accounts.
18. The State or Local Agency shall permit examination and auditing by representatives of the OCDETF Program, the sponsoring Federal Agency(ies), the U.S. Department of Justice, the Comptroller General of the United States, and/or any of their duly-authorized agents and representatives, of any and all records, documents, accounts, invoices, receipts, or expenditures relating to this Agreement. Failure to provide proper documentation will limit State or Local Law Enforcement Agencies from receiving OCDETF funding in the future.
19. The State or Local Agency will comply with Title VI of the Civil Rights Act of 1964 and all requirements applicable to OCDETF Agreements pursuant to the regulations of the Department of Justice (see, e.g., 28 C.F.R. Part 42, Subparts C and G; 28 C.F.R. 50.3 (1991)) relating to discrimination on the grounds of race, color, sex, age, national origin or handicap.
20. This Agreement may be terminated by any of the parties by written notice to the other parties ten (10) business days prior to termination. Billing for outstanding obligations shall be received by OCDETF within thirty (30) days of the notice of termination.
21. The Debt Collection Improvement Act of 1996 requires that most payments made by the Federal government, including vendor payments, must be made by electronic funds transfer (EFT). In accordance with the act, all OCDETF reimbursement payments will be issued via EFT. All participating State and Local Agencies must complete and submit the attached EFT form. The OCDETF Executive Office must receive one EFT form from each participating Agency or police department prior to processing their reimbursement payments. In certain circumstances the OCDETF Executive Office may make exceptions for Agencies that are unable to accept this form of payment, however, such Agencies must include written justification in the addendum of each new Agreement.
22. All changes made to the original Agreement must be approved by the OCDETF Executive Office and initialed by the Executive Assistant/OCDETF Program Specialist of the Regional Coordination Group making the revision. The AUSA Regional OCDETF Coordinator or designee must initial all funding changes.

23. The Regional Coordination Group is responsible for identifying and implementing any additional policy requirements, as needed, for its specific region. Those regional policies will be documented in the Addendum B and attached to the approved Agreement. The Agencies are agreeing to adhere to these additional requirements and must have written approval by the Regional Coordination Group for any exceptions to the regional policies.

This Agreement is not a contract or obligation to commit Federal funds in the maximum amounts projected. Funding allocations for the time period set forth and agreed to herein represent projections only and are based upon consultation between the sponsoring Federal Agency and the State or Local Law Enforcement Agency. They are, therefore, subject to modification by OCDETF based upon the progress and needs of the OCDETF Investigation or Strategic Initiative. Additionally, resources are contingent upon the availability of funds per the approval and signature of the OCDETF Executive Office obligating authority. The OCDETF Executive Office will approve and certify that all the terms and conditions of the Agreement have been met.

Each Agreement must be approved and signed by a State or Local Law Enforcement Agency official who has supervisory authority over, and is authorized to assign, the participating Law Enforcement officers to the OCDETF Investigation or Strategic Initiative.

Approved By: Guadalupe "Lupé" Trevino Sheriff 9-19-13
Guadalupe Trevino
Authorized State or Local Official Title Date

Approved By: Will R. Glaspy Acting Assoc. SAC 9-19-13
Will R. Glaspy
Sponsoring Federal Agency Special Agent in Charge or Designee Date

Approved By: _____
Sponsoring Agency Regional OCDETF Coordinator Date

Approved By: _____
Assistant United States Attorney Regional OCDETF Coordinator Date

Funds are encumbered for the State/Local Agency overtime costs and authorized expense/Strategic Initiative Programs specified above. **Subject to availability of funds.**

Funds Certified: _____
OCDETF Executive Office Date

Approving Official: _____
OCDETF Executive Office Date

ORGANIZED CRIME DRUG ENFORCEMENT TASK FORCES
STATE OR LOCAL LAW ENFORCEMENT OFFICERS
ASSIGNED TO PARTICIPATE IN THE STATE AND
LOCAL OVERTIME AND AUTHORIZED EXPENSE/STRATEGIC
INITIATIVE PROGRAMS

State or Local Agency: Hidalgo County Sheriff's Office

OCDETF Investigation / Strategic Initiative Number: SW-TXS-0910

The Law Enforcement officers listed below will assist with the above identified OCDETF Investigation or Strategic Initiative. Any modification of the list of Law Enforcement officers must be agreed to in writing by all of the parties to this Agreement, made a part of the Agreement, and forwarded to the OCDETF Executive Office.

<u>NAME</u>	<u>TITLE/RANK</u>	<u>DOB</u>
1. Jorge E. Alvarez	Senior Deputy II	07/09/1968
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

Addendum A

Definition of "Full-Time Participation" Exemption

Any Other Exceptions or Justifications

Addendum B

Identification of Additional Policy Requirements

**ACH VENDOR/MISCELLANEOUS PAYMENT
ENROLLMENT FORM**

PAYEE/COMPANY INFORMATION (State & Local Agency name and address must match Agreement cover sheet)

Name: Hidalgo County Sheriff's Office	
Address:	100 E. Cano, 3rd Floor
	Edinburg, Texas 78539
Taxpayer ID Number: 746000717	
Contact Person Name: Norma Garcia	Telephone Number: (956) 318-2506

FINANCIAL INSTITUTION INFORMATION

Bank Name: Lone Star National Bank
Nine-Digit ABA Routing Transit Number: 114911687
Depositor Account Number: 71015647
Type of Account: (checking/savings) Checking

Please return with the Reimbursable Agreement

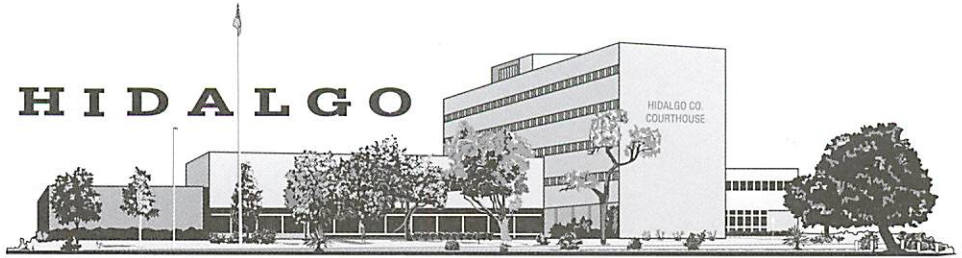
The Debt Collection Improvement Act of 1996 requires that most payments made by the Federal government, including vendor payments, must be made by electronic funds transfer (EFT). A benefit of receiving payments by EFT is that your funds are directly deposited to your account at a financial institution and are available to you on the date of payment.

If you have any question regarding the delivery of remittance information, please contact the financial institution (bank) where your account is held.

If you have any question on the completion of this form, please contact the OCDETF State and Local EFT Coordinator at 202-514-1860

To inquire about a bill please contact: <https://www.ipp.gov/>

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

September 26, 2013

The Honorable Ramon Garcia, Hidalgo County Judge
The Honorable A.C. Cuellar, Jr., Commissioner, Precinct No. 1
The Honorable Hector "Tito" Palacios, Commissioner, Precinct No. 2
The Honorable Jose M. Flores, Commissioner, Precinct No. 3
The Honorable Joseph Palacios, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:


Pursuant to Local Government Code § 111.0706 SPECIAL BUDGET FOR GRANT OR AID MONEY:

The county auditor shall certify to the commissioners court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Ray Eufrazio, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the receipt of an award from the Organized Crime Drug Enforcement Task Force (OCDETF). These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT	PURPOSE
\$14,000.00	SW-TXS-0910
	McAllen District Office Strike Force

CERTIFIED BY:



Raymundo Eufrazio, CPA
Hidalgo County Auditor

9/26/13
Date

HIDALGO COUNTY DISTRICT JUDGES

AI-40838

Health & Human Services Dept. 10. A.

CC REGULAR

Meeting Date: 10/02/2013

Submitted For: Eddie Olivarez Submitted By: Mike Escaname, HEALTH & HUMAN SERVICES DEPT.

Department: HEALTH & HUMAN SERVICES DEPT.

Information

CAPTION

1. Requesting approval of the Certification of Revenue in the amount of \$89,642.00. Funds are from the Health & Human Services Commission - Medicaid Administrative Claiming reimbursement.
2. Requesting approval to appropriate the MAC budget in the amount of \$89,642.00.

BACKGROUND

MAC reimbursement is from quarter January - March 2013.

Fiscal Impact

FISCAL YEAR: 2013

ACCT. #: 3-1293-441-00-340-059-0-xxx

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Appropriation in the amount of \$89,642.00

Revenue account: 3-1293-331-12-340-059-0-000 MAC Revenues

Attachments

Award

Appropriation

Certification of Revenue

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	09/18/2013 04:43 PM
Manuel Chapa	Manuel Chapa	09/27/2013 01:35 PM
Purchasing Department	Monica Badillo	09/27/2013 05:24 PM
Form Started By: Mike Escaname		Started On: 09/18/2013 03:48 PM
	Final Approval Date: 09/27/2013	

Payment Information

Tips:

- * Both the **Invoice Number** and **Invoice Description** fields display information provided by the paying agency. Contact the paying agency for additional information if needed.

[Paying Agency Contact List](#)

Texas Identification Number	Mail Code	Payment Number	Payment Type	Paying Agency	Total
17460007176	060	3203966	DD	529	89642.00
Document Number	Invoice Number	Invoice Description	Invoice Amount	Interest Amount	
9SA05442	PC1274C VOUCHERID:9688	MEDICAID ADMINISTRATIVE CLAIMS (MAC) JANUARY - MARCH 2013	-248.40	0.00	
9SA05442	PC1274C VOUCHERID:9688	MEDICAID ADMINISTRATIVE CLAIMS (MAC) JANUARY - MARCH 2013	4,968.00	0.00	
9SA05442	PC1274C VOUCHERID:9688	MEDICAID ADMINISTRATIVE CLAIMS (MAC) JANUARY - MARCH 2013	-4,469.60	0.00	
9SA05442	PC1274C VOUCHERID:9688	MEDICAID ADMINISTRATIVE CLAIMS (MAC) JANUARY - MARCH 2013	89,392.00	0.00	

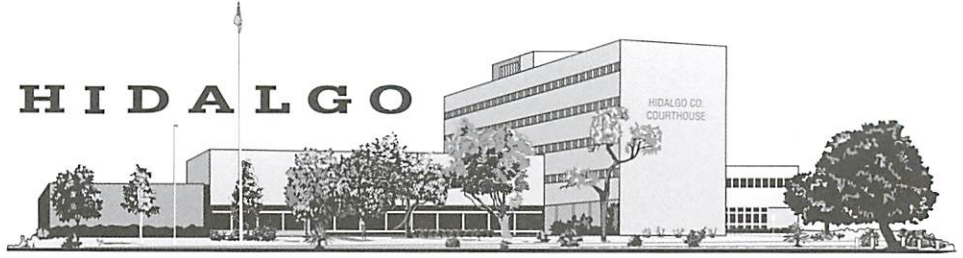
08-05-2013

3-1293-126-20-000-013-0-000
JE-32837 1-3/13 MAC

Debbie T.

8/7/13

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

September 26, 2013

The Honorable Ramon Garcia, Hidalgo County Judge
The Honorable A.C. Cuellar, Jr., Commissioner, Precinct No. 1
The Honorable Hector "Tito" Palacios, Commissioner, Precinct No. 2
The Honorable Jose M. Flores, Commissioner, Precinct No. 3
The Honorable Joseph Palacios, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.0706 SPECIAL BUDGET FOR GRANT OR AID MONEY:

The county auditor shall certify to the commissioners court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Ray Eufrazio, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the receipt of an award from the Health and Human Services Commission. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT
\$89,642.00

PURPOSE
Medicaid Administrative Claiming (MAC)

CERTIFIED BY:

Raymundo Eufrazio, CPA
Hidalgo County Auditor

9/27/13

Date

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR. JUDGE, 92ND D.C. RODOLFO DELGADO JUDGE, 93RD D.C. J. R. "BOBBY" FLORES JUDGE, 139TH D.C. ROSE GUERRA REYNA JUDGE, 206TH D.C. JUAN R. PARTIDA JUDGE, 275TH D.C. MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C. NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER LETICIA LOPEZ JUDGE, 389TH D.C. AIDA SALINAS FLORES JUDGE, 398TH D.C. ISRAEL RAMON, JR. JUDGE, 430TH D.C. JESSE CONTRERAS JUDGE, 449TH D.C.

AI-40635

Adult Probation 11. A.

CC REGULAR

Meeting Date: 10/02/2013

Submitted For: Rodolfo Perez

Submitted By: Sylvia Solis, BUDGET &
MANAGEMENT

Department: ADULT PROBATION

Information

CAPTION

Monitoring Compliance for High Risk Offenders Grant (1289):

1. Approval to accept the Monitoring Compliance for High Risk Offenders grant, award no. DJ-11-A10-2725301-01, in the amount of \$40,083.64 from the Office of the Governor (OOG) under the Edward Byrne Memorial Justice Assistance Grant Program for the period of October 1, 2013 to September 30, 2014.
2. Approval of Certification of Revenues as certified by the County Auditor for the Monitoring Compliance for High Risk Offenders grant.
3. Approval to appropriate funds from Monitoring Compliance for High Risk Offenders grant in the amount of \$40,083.64.
4. Authorization to pay overtime reimbursable under the grant terms and conditions.

BACKGROUND

The goal of the project is to reduce recidivism, rehabilitate offenders and protect the community through collaboration between the Hidalgo County CSCD and the Hidalgo County Sheriff's Office. The purpose of this grant is to pay an off-duty Sheriff Deputy and/or Law Enforcement Officer to accompany the Adult Probation Officer to field visits of high risk offenders in Hidalgo County in specialized programs to monitor compliance with their court-ordered conditions of probation, increasing the community safety.

Fiscal Impact

FISCAL YEAR: 2013-2014

ACCT. #: 3-1289-423-00-320-042-4-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Appropriation of funds in the amount of \$40,083.64 for the Monitoring Compliance for High Risk Offenders grant.

Revenue Acct: 3-1289-331-12-320-042-4-000 "HIGH RISK OFFENDERS REVENUES"

Grant covers overtime and FICA, Retirement, Unemployment Compensation, Workers' Compensation and minor equipment expenditures only.

Health & Life expenditures will be charged to the Sheriff's Office general fund account.

Attachments

Grant Award
appropriation

Form Review

Inbox	Reviewed By	Date
Sylvia Solis (Originator)	Sylvia Solis	09/25/2013 09:48 AM
Budget & Management	Obdett Calzada	09/25/2013 10:02 AM
Rosalinda Cantu	Rosie Cantu	09/27/2013 03:42 PM
Purchasing Department	Monica Badillo	09/27/2013 05:24 PM

Form Started By: Sylvia Solis
Started On: 09/10/2013
Final Approval Date: 09/27/2013



State of Texas
Office of the Governor
Criminal Justice Division

Rick Perry
Governor

August 28, 2013

Mr. Rudy Perez
Assistant Director
PREVIEW - Hidalgo County - PREVIEW -
P.O. Box 970
Edinburg, Texas 78540-0970

Dear Mr. Perez:

Congratulations on your award! To activate your agency's grant, the Authorized Official must log on to eGrants at <https://eGrants.governor.state.tx.us> and go to the 'My Home' tab. In the 'Project Status' column, locate the application that is in 'Pending Acceptance of Award' status. Click on the grant number and proceed to the 'Accept Award' tab. From this tab, click on the 'Accept' button. Grants must be accepted within 45 calendar days of the date the award was issued.

Be sure to review the attached memo for a quick overview of general items every grantee should be aware of. You can also find more detailed information on the eGrants website including helpful resources, links, and tools needed to properly administer CJD grants. The Guide to Grants, also on the website, contains answers to questions frequently asked by grantees. The Public Policy Research Institute (PPRI) at Texas A&M University will send a detailed information packet to the Project Director containing progress reporting forms and instructions on completing and submitting those forms.

If you have any questions regarding this award, feel free to contact your grant manager, whose name is referenced in the attached Statement of Grant Award or you may always contact our office via the eGrants Help Desk at eGrants@governor.state.tx.us.

We look forward to working with you to ensure the success of your program.

A handwritten signature in black ink, appearing to read "Chris Burnett".

Christopher Burnett
Executive Director

OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE DIVISION
STATEMENT OF GRANT AWARD

Grant Number: DJ-11-A10-27253-01 **CFDA or State ID:** 16.738
Program Fund: DJ-Edward Byrne Memorial Justice Assistance Grant Program
Grantee Name: PREVIEW - Hidalgo County - PREVIEW -
Project Title: Monitoring Compliance for High Risk Offenders
Grant Period: 10/01/2013 - 09/30/2014
Liquidation Date: 12/29/2014
Date Awarded: August 28, 2013
CJD Grant Manager: Kelly McBride

CJD Award Amount: \$40,083.64
Grantee Cash Match: \$0.00
Grantee In Kind Match: \$0.00
Total Project Cost: \$40,083.64

The Statement of Grant Award is your official notice of award from the Governor's Criminal Justice Division (CJD). The approved budget is reflected in the Budget/Details tab for this record in eGrants. The grantee agrees to comply with the provisions of the Governor's Criminal Justice Division's rules in Title I, Part I, Chapter 3, Texas Administrative Code in effect on the date the grant is awarded. By clicking on the 'Accept' button within the 'Accept Award' tab, the grantee accepts the responsibility for the grant project and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

Condition(s) of Funding and Other Fund-Specific Requirement(s):

- ¹ Resolution: Except for state agencies, each applicant agency must submit a resolution from the applicable governing body (such as the city council, county commissioners' court, school board, or board of directors) electronically using the 'Upload' function in the eGrants system. A revised Resolution needs to be submitted from Hidalgo County instead of the CSCD.

New Budget Item	Budget Category	OOG Funds	Cash Match	In Kind Match	GPI	Total Project																																																																																																																															
-	Personnel	\$39,773.00	\$0.00	\$0.00	\$0.00	\$39,773.00																																																																																																																															
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Budget Summary Totals

OOG Funds: \$40,083.64

DATE: September 25, 2013

2013
Appropriation



DEPARTMENT HEAD: BUDGET OFFICER, SERGIO CRUZ

DEPARTMENT NAME: DBM FOR ADULT PROBATION
(HIGH RISK OFFENDERS GRANT)

ACCOUNT NUMBER: 3-1289-423-00-320-042-4-XXX

Contact Person: SYLVIA SOLIS Ph#: 956-292-7025 EXT. 5423

SUBJECT: Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
3-1289-423-00-320-042-4-131	HIGH RISK OFFENDERS - OVERTIME	32,724.20
3-1289-423-00-320-042-4-220	HIGH RISK OFFENDERS - FICA	2,503.40
3-1289-423-00-320-042-4-230	HIGH RISK OFFENDERS - RETIREMENT	3,563.67
3-1289-423-00-320-042-4-250	HIGH RISK OFFENDERS - UNEMPLOYMENT COMPENSATION	163.62
3-1289-423-00-320-042-4-260	HIGH RISK OFFENDERS - WORKERS' COMPENSATION	818.11
3-1289-423-00-320-042-4-664	HIGH RISK OFFENDERS - OTHER MINOR EQUIPMENT	310.64
<i>3-1289-331-12-320-042-4-000</i>	<i>HIGH RISK OFFENDERS REVENUES</i>	<i>40,083.64</i>
TOTAL BUDGET INCREASE (DECREASE)		40,083.64

REASON:

APPROPRIATION OF FUNDS FROM THE HIGH RISK OFFENDERS GRANT TO FUND OVERTIME PAY, RELATED FRINGE BENEFITS AND MINOR EQUIPMENT EXPENDITURES.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

____/____/____
DATE

ATTEST COUNTY CLERK

AI-40743

IT Department 12. A.

CC REGULAR

Meeting Date: 10/02/2013

Submitted By: Griselda Salazar, IT DEPARTMENT

Department: IT DEPARTMENT

Information

CAPTION

INFORMATION TECHNOLOGY:

Authorization and approval to purchase wireless service through the County's membership/participation with CONTRACT: DIR-SDD-1779 with VERIZON WIRELESS for the following:

Qty:	Description:	Employee Name:	Service Plan:	Equipment Cost:	Requisition:
3	Data Cards	Office Use	4G Unlimited Mobile Broadband Plan @ 37.99 + \$5.00 taxes/fees X 3 = \$128.97/mo	\$0	243686

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013

ACCT. #: 3-1100-415-00-200-001-0-532

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available funds as of 09/26/13 (Req #243686).

Attachments

Request Form

Requisition 243686

Contract Plans

Form Review

Inbox
 Budget & Management
 Olga Garza
 Purchasing Department

Reviewed By
 Obdett Calzada
 Olga Garza
 Monica Badillo

Date
 09/19/2013 09:05 AM
 09/26/2013 03:53 PM
 09/27/2013 05:24 PM
 Started On: 09/13/2013 10:36 AM

Form Started By: Griselda Salazar

Final Approval Date: 09/27/2013



WIRELESS DEVICE REQUEST FORM W.2011.2

TYPE OF REQUEST

County Owned Wireless Device:

- Office Use or Individual
- Name Change
- Equipment Change
- Plan Change
- Delete Service

Wireless Data Device:

- Data Card
- Blackberry
- Other:

Stipend:

- Cellular Telephone \$50/mo
- Data Pad \$25/mo

COUNTY OWNED WIRELESS DEVICE

Office Use / Employee: Office Use Employee ID# — Signature: —Department: I.T. Dept#: 200Quantity: 3Service: \$113.97/mo (x) 3 months = 341.91 Account: 3-1100-415-00-200-001-0 -532Service: \$15.00/mo (x) 3 months = 45.00 Account: 3-1100-415-00-200-001-0-532 -619/664Requisition Total: 386.91 Requisition Number: 243686

STIPEND

(1) Employee: _____ Employee ID# _____ Signature: _____

Department: _____ Dept#: _____

Quantity: _____

Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -532

Total: _____

(2) Elected Official/Department Head Authorization for Request:

[Signature] Renan Ramirez 9/13/13
 Signature Print Name Date

(3) Executive Office Authorization (Commissioner's Court Departments Only):

[Signature] Valde Guerra 9/17/13
 Signature Print Name Date

(4) IT DEPARTMENT ONLY:

Service Type Codes: Unlimited Data Plans @ \$37.99 each

Commissioner's Court Action:

Commissioner's Court Date: 10/1/13 Approved Date: _____ Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov/govt/fslg/article/0,,id=167154,00.html>, EXAMPLE 2.

Requisition

Req # 00243686

PO #

Date: 09/13/13

Bill To: x
 x

Vendor : 287024
VERIZON WIRELESS
P.O. BOX 660108
DALLAS TX 75266-0108

Ship To: INFORMATION TECHNOLOGY DEPARTMENT
100 E. CANO, 4TH FLOOR
EDINBURG TX 78540

Contact: GRISELDA
956-292-7010

Contract No: DIR-SDD-1779

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		Comm. Court 10/01/13 AI-40743 DO NOT DUPLICATE ORDER		
3.00	MONTH	OPEN PURCHASE ORDER FOR THREE MIFI OFFICE USE DATA CARDS UNLIMITED DATA PLAN @ \$37.99(service) X 3 (data cards) X 3 (oct-dec 2013) = \$341.91	113.97	341.91
3.00	MONTH	TAXES AND FEES \$5.00(t/f) X 3 (data cards) X 3 (oct-dec 2013) = \$45.00	15.00	45.00
		<u>Account No</u>	<u>Encumbrance</u>	
		3-1100-415-00-200-001-0-532	386.91	
			Freight	.00
			Total	386.91
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____

State Of Texas - DIR-SDD-1779 - Top Price Plans



STATE OF TEXAS LOCAL DIGITAL CHOICE	MIN	ACCESS	DISCOUNT	ACCESS (after disc)
STATE OF TEXAS LOCAL DIGITAL CHOICE FLAT RATE \$3.99 \$.08 PER MIN	0	\$3.99	n/a	n/a
STATE OF TEXAS LOC DIG CHOICE 100 SHARE ANYTIME UNL IN NW+ 200 TXT	100	\$22.99	n/a	n/a
STATE OF TEXAS LOC DIG CHOICE 200 SHARE ANYTIME UNL IN NW+ 200 TXT	200	\$24.99	n/a	n/a
STATE OF TEXAS LOC DIG CHOICE 400 SHARE ANYTIME UNL IN NW + 200 TXT/PIX/FLIX	400	\$25.99	n/a	n/a
STATE OF TEXAS LOC DIG CHOICE 600 SHARE ANYTIME UNL IN NW + 200 TXT/PIX/FLIX	600	\$38.99	n/a	n/a
STATE OF TEXAS LOC DIG CHOICE 1000 SHARE ANYTIME UNL IN NW + 200 TXT/PIX/FLIX	1,000	\$50.99	n/a	n/a
VOICE / VOICE & DATA BUNDLES *AMERICA'S CHOICE/NATIONWIDE*	MIN	ACCESS	DISCOUNT	ACCESS (after disc)
AMERICAS CHOICE II 400 SHARE EMAIL & DATA+N&W+ TXT+IN UNL	400	\$64.09	22%	\$49.99
AMERICAS CHOICE II 600 SHARE EMAIL & DATA+N&W+ TXT+IN UNL	600	\$80.76	22%	\$62.99
AMERICAS CHOICE II 1000 SHARE EMAIL & DATA+N&W+ TXT+IN UNL	1,000	\$96.14	22%	\$74.98
AMERICAS CHOICE II 400 SHARE UNL IN NW +200 TXT/PIX/FLIX 3845	400	\$38.45	22%	\$29.99
AMERICAS CHOICE II 600 SHARE UNL IN NW+200 TXT/PIX/FLIX 5512	600	\$55.12	22%	\$42.99
AMERICAS CHOICE II 1000 SHARE UNL IN NW+200 TXT/PIX/FLIX 7050	1,000	\$70.50	22%	\$54.99
CUSTOM NATIONAL SHARE EMAIL & DATA + TXT (ONLY) UNLIMITED \$34.99	0	\$34.99	n/a	n/a
PUSH TO TALK AMERICA'S CHOICE II ENTERPRISE VOICE NATL SHARE \$17.99	0	\$17.99	n/a	n/a
AMERICA'S CHOICE II NATIONAL SHARE + 100 TXT/PIX/FLIX \$14.99	0	\$14.99	n/a	n/a
GLOBAL VOICE & DATA BUNDLES	MIN	ACCESS	DISCOUNT	ACCESS (after disc)
AC II GLOBAL 400 SHARE EMAIL & DATA+N&W+IN UNL + TXT	400	\$84.60	22%	\$65.98
AC II GLOBAL 600 SHARE EMAIL & DATA+N&W+IN UNL + TXT	600	\$101.27	22%	\$78.99
AC II GLOBAL 1000 SHARE EMAIL & DATA+N&W+IN UNL + TXT	1,000	\$116.65	22%	\$90.98
NATIONWIDE UNLIMITED PLANS	MIN	ACCESS	DISCOUNT	ACCESS (after disc)
NATIONWIDE TALK UNLIMITED ANYTIME MINUTES \$69.99 0110	UNL	\$69.99	23%	\$53.89
NATIONWIDE TALK & TEXT UNLIMITED ANYTIME MINUTES \$89.99	UNL	\$89.99	23%	\$69.29
NATIONWIDE TALK & TEXT & DATA UNLIMITED ANYTIME MINUTES \$129.99	UNL	\$129.99	23%	\$100.09
NATIONWIDE SMALL BUSINESS SHARE PLANS (TALK, TALK & TEXT)	MIN	ACCESS	DISCOUNT	ACCESS (after disc)
NATIONWIDE TALK SMALL BUSINESS SHR PRIMARY 700	700	\$60.00	23%	\$46.20
NATIONWIDE TALK SMALL BUSINESS SHR SECONDARY 700	0	\$9.99	n/a	\$9.99
NATIONWIDE TALK SMALL BUSINESS SHR PRIMARY 1400	1,400	\$80.00	23%	\$61.60
NATIONWIDE TALK SMALL BUSINESS SHR SECONDARY 1400	0	\$9.99	n/a	\$9.99
NATIONWIDE TALK SMALL BUSINESS SHR PRIMARY 2000	2,000	\$90.00	23%	\$77.00
NATIONWIDE TALK SMALL BUSINESS SHR SECONDARY 2000	0	\$9.99	n/a	\$9.99
NATIONWIDE TALK SMALL BUSINESS SHR PRIMARY 3000	3,000	\$140.00	23%	\$107.80
NATIONWIDE TALK SMALL BUSINESS SHR SECONDARY 3000	0	\$9.99	n/a	\$9.99
NATIONWIDE TALK TEXT SMALL BUSINESS SHR PRIMARY 700	700	\$90.00	23%	\$69.30
NATIONWIDE TALK TEXT SMALL BUSINESS SHR SECONDARY 700 0509	0	\$9.99/\$15.99	n/a	\$9.99/\$15.99
NATIONWIDE TALK TEXT SMALL BUSINESS SHR PRIMARY 1400	1,400	\$110.00	23%	\$84.70
NATIONWIDE TALK TEXT SMALL BUSINESS SHR SECONDARY 1400	0	\$9.99/\$15.99	n/a	\$9.99/\$15.99
NATIONWIDE TALK TEXT SMALL BUSINESS SHR PRIMARY 2000	2,000	\$120.00	23%	\$92.40
NATIONWIDE TALK TEXT SMALL BUSINESS SHR SECONDARY 2000	0	\$9.99/\$15.99	n/a	\$9.99/\$15.99
NATIONWIDE TALK TEXT SMALL BUSINESS SHR PRIMARY 3000	3,000	\$170.00	23%	\$130.90
NATIONWIDE TALK TEXT SMALL BUSINESS SHR SECONDARY 3000	0	\$9.99/\$15.99	n/a	\$9.99/\$15.99

MACHINE TO MACHINE SHARE GROUP 1	DATA	ACCESS	DISCOUNT	ACCESS (after disc)
MACHINE TO MACHINE 1MB PLAN (SHARE)	1MB	\$5.00	n/a	n/a
MACHINE TO MACHINE 5MB PLAN (SHARE)	5MB	\$7.00	n/a	n/a
MACHINE TO MACHINE 25MB PLAN (SHARE)	25MB	\$10.00	n/a	n/a
MACHINE TO MACHINE 50MB PLAN (SHARE)	50MB	\$15.00	n/a	n/a
MACHINE TO MACHINE SHARE GROUP 2	DATA	ACCESS	DISCOUNT	ACCESS (after disc)
MACHINE TO MACHINE 250MB PLAN	250MB	\$25.00	n/a	n/a
MACHINE TO MACHINE 5GB PLAN	5GB	\$50.00	23%	\$42.50
MACHINE TO MACHINE 250MB PLAN (SHARE)	250MB	\$35.00	23%	\$29.75
MACHINE TO MACHINE 5GB PLAN (SHARE)	5GB	\$60.00	23%	\$51.00
DATA ONLY PLANS: SMARTPHONE & BB	DATA	ACCESS	DISCOUNT	ACCESS (after disc)
NATIONWIDE UNLIMITED PDA+IN+TXT \$47.49 1108	UNL	\$47.49	22%	\$37.04
NATIONWIDE UNLIMITED BLACKBERRY+IN+TXT \$47.49 1108	UNL	\$47.49	22%	\$37.04
GLOBALEMAIL & DATA UNLIM + TXT 6537 0408	UNL	\$65.37	22%	\$50.98
MOBILE BROADBAND PLANS	DATA	ACCESS	DISCOUNT	ACCESS (after disc)
4G \$37.99 UNLIMITED MOBILE BROADBAND PLAN (BGSA 666)	UNL	\$37.99	n/a	n/a
4G MOBILE BROADBAND 5GB \$0.05/MB \$34.99 0911	5GB	\$34.99	n/a	n/a
3G \$37.99 UNLIMITED MOBILE BROADBAND PLAN (BGSA 666)	UNL	\$37.99	n/a	n/a
3G \$37.99 UNLIMITED USA-ONLY MOBILE BROADBAND PLAN (BGSA 666)	UNL	\$37.99	n/a	n/a
DATA FEATURES		ACCESS	DISCOUNT	ACCESS (after disc)
UNLIMITED SMARTPHONE		\$44.99	23%	\$34.64
BBA CONNECT UNL \$10		\$10.00	n/a	n/a
GLOBAL DATA FEATURE - \$25/100 MB DATA ALLOWANCE		\$25.00	23%	\$19.25
4G GLOBAL DATA FEATURE - \$25/100 MB DATA ALLOWANCE		\$25.00	23%	\$19.25
ADDITIONAL FEATURES		ACCESS	DISCOUNT	ACCESS (after disc)
23% DISCOUNT APPLIES TO FEATURES OF \$24.99 OR HIGHER, WHEN COMBINED WITH RATE PLANS \$34.99 AND HIGHER.				
PUSH TO TALK FOR ENTERPRISE VALID ON ANY NATIONWIDE PLAN		\$5.00	n/a	n/a
PUSH TO TALK FOR ENTERPRISE (ONLY WITH STATE OF TEXAS LOC DIGITAL)		\$10.00	n/a	n/a
PUSH TO TALK FOR ENTERPRISE BB (ONLY WITH STATE OF TEXAS LOC DIGITAL)		\$10.00	n/a	n/a
PUSH TO TALK FOR ENTERPRISE BLACKBERRY VALID ON ANY NATIONWIDE PLAN		\$5.00	n/a	n/a
250 TXT/PIX/FLIX		\$5.00	n/a	n/a
1000 TXT/PIX/FLIX		\$10.00	n/a	n/a
TXT MSG UNLIM -\$12.00 (AVAILABLE ON PLANS NOT ALREADY INCLUDING UNLIM)		\$12.00	n/a	n/a
FFM LIMITED – BASIC PHONE (DATA PLAN REQUIRED)		\$15.00	n/a	n/a
FFM BASIC – BASIC PHONE (DATA PLAN REQUIRED)		\$20.00	n/a	n/a
FFM PRO – BASIC PHONE (DATA PLAN REQUIRED)		\$25.00	23%	\$19.25
FFM LIMITED – SMARTPHONE (DATA PLAN REQUIRED)		\$15.00	n/a	n/a
FFM BASIC – SMARTPHONE (DATA PLAN REQUIRED)		\$20.00	n/a	n/a
FFM PRO – SMARTPHONE (DATA PLAN REQUIRED)		\$25.00	23%	\$19.25
PTT/FFM BUNDLE PROMO (DATA PLAN REQUIRED)		\$20.00	n/a	n/a
FFM ONLY (NO VOICE) LIMITED		\$24.99	n/a	n/a
FFM ONLY (NO VOICE) BASIC		\$29.99	n/a	n/a
PTT ONLY + FFM BASIC BUNDLE		\$45.00	23%	\$34.65
COLOR INDICATES WHICH PLANS SHARE				

AI-40839

Elections Administration 13. A.

CC REGULAR

Meeting Date: 10/02/2013

Submitted By: Amanda Valdez, ELECTIONS
DEPT.

Department: ELECTIONS DEPT.

Information

CAPTION

Discussion, consideration and action on proposed solutions to Senate Bill 100 (enacted 2011) and Senate Bill 1402 (enacted 2009) as it affects potential changes to how elections are administered for political subdivisions in Hidalgo County relating to the adoption of election procedures necessary to implement the federal Military and Overseas Voter Empowerment Act.

BACKGROUND

Attachments

Recommendations

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	09/19/2013 09:05 AM
Purchasing Department	Monica Badillo	09/27/2013 05:24 PM
Form Started By: Amanda Valdez		Started On: 09/18/2013 04:43 PM
	Final Approval Date: 09/27/2013	



ELECTIONS DEPARTMENT
PROPOSED BUDGET REDUCTIONS

2011 Senate Bill 100

During an even-numbered year, the Elections Administrator may elect to **NOT run any elections during the May General Election** for political subdivisions:

OPTION A

RECOMMENDATIONS for EVEN & ODD NUMBERED ELECTION YEARS

1. Primary Year: Administer FULL CONTRACT, May General Elections;
2. Non-Primary Year: Administer FULL and LEASE CONTRACTS, May General Elections;
3. All November General Elections: Administer FULL CONTRACT Elections only.

OPTION B

RECOMMENDATIONS for EVEN & ODD NUMBERED ELECTION YEARS

1. Primary Year: DO NOT Administer FULL CONTRACT or LEASE elections, May General Elections;
2. Non-Primary Year: Administer FULL and LEASE CONTRACTS, May General Elections;
3. All November General Elections - Administer FULL CONTRACT Elections only.

RESULTS:

- ✓ Reduce May & November spending for LEASE CONTRACTS @ an average of \$2,000- \$8,000 per election;
- ✓ Reduce employee overtime;
- ✓ Reduce election purchases such as magnetic swipes, bar code scanners, printers, PEB's, tables, chairs, electrical strips;
- ✓ **Share** payroll costs, supplies, locations, etc. during the November General Election for all services;
- ✓ Lease Contracts **DO NOT share costs** with the county;
- ✓ Reduction of "wear and tear" on obsolete voting equipment;
- ✓ Need for release of freeze on IT employee position; required time to train and prepare for the PRIMARY elections;

OPTION C

REMAIN WITH THE STATUS QUO

1. Need for increase in 2014 approved Budget due to additional cost of PRIMARY and NOV. GENERAL elections;
2. Need for release of freeze on IT employee position; required time to train and prepare for the PRIMARY elections;