



**Pre-Application Project Summary Form
 FY2013 - 2014**

INSTRUCTIONS: *As per the LRGVDC, a grantee must submit to the COG documentation that describes how the application addresses a criminal justice priority as identified in the LRGVDC Strategic plan. Please complete this form and return electronically to the LRGVDC Criminal Justice Department to the attention of: Manuel Cruz at mcruz@lrgvdc.org DUE DATE: Friday, March 29, 2013.*

Agency Name	Hidalgo County
Project Title	Hidalgo County Adult Probation & Sheriff's Office Initiative
CJD Amount of Request	\$192,000.00
CJD Funding Source	DJ-Edward Byrne Memorial Justice Assistance Grant Program

1. List cities, counties, or parts thereof covered by the mentioned plan(s):

The County of Hidalgo

2. List the section(s) and page number of the strategic plan that your project will address.

Criminal Justice: Reduce Drug Related Crime, page 13
Criminal Justice: Enhance Public Safety Intelligence Gathering and Sharing Resources to Reduce Local Gang Violence, page 26

3. Identify the need(s) listed that can be found within the plan and state how your project will impact the need(s) described.

The plan identifies a trend of increasing demand for substance abuse services (p.6), a rising crime rate (p.6), an increase in domestic and transnational crimes (p.6) and also identifies crime prevention (p. 8) as a challenge.

This project will impact the needs identified in the strategic plan *and* the needs identified in the Hidalgo County Community Plan (e.g., the Hidalgo County Community Plan identifies the high incident of certain crimes and attributes it to the proximity of Mexico. The plan calls for implementation of programs that address criminal issues) by pulling local resources through collaboration between the Hidalgo County Adult Probation and the Hidalgo County Sheriff's Office to proactively conduct home visits of offenders on high risk specialized programs. This approach will provide for collaboration between both entities to work with high risk offenders in the community to monitor and supervise their activities and compliance with their conditions of probation, thereby providing more law enforcement presence in the community where high risk offenders reside. This approach will support the needs of reducing drug related crime (p.13) and local gang violence (p. 26), because these offenders are under high risk specialized caseloads that will allow both entities



to provide a dual supervision of these offenders. Any violations of probation or criminal activity will be addressed immediately through this program by informing the courts from where these offenders are granted probation of any violations. The program is expected to be a cost savings to the community and expected to reduce criminal activity in the high risk offenders, thereby making our communities safer. The program is designed under evidence based research that identifies law enforcement collaboration with probation yields better results in reducing recidivism on high risk offenders.

- 4. Identify the community's current issues that your project will impact.

As noted in the trends identified by the strategic plan, an increase in the demand for substance abuse services (p.6), a rising crime rate (p.6), an increase in domestic and transnational crimes (p.6) are current issues in the community as well as the challenge of crime prevention, also identified by the plan (p. 8). This program will impact all these areas through an evidence based research-designed program that will bring together two key stake holders that deal with offenders in our communities.

COG use ONLY Date received by COG: ____/____/____
--

Executive Summary:

The Hidalgo County Community Supervision & Corrections Department (CSCD) currently supervises over 13,000 offenders who reside in our community. The Hidalgo County CSCD is dedicated to reducing recidivism, rehabilitating offenders and protecting the community. In addition, the Hidalgo County CSCD has specialized programs with high-risk offenders that probation officers are expected to conduct home visits on to ensure compliance with their conditions of probation.

Because of the proximity to the border and the increase in border violence, home visits conducted by probation officers have become increasingly dangerous in some areas.

To address this issue, the Hidalgo County CSCD and the Hidalgo County Sheriff's Office look to combine resources in the Hidalgo County CSCD & Hidalgo County Sheriff's Office Initiative Program.

The overall goal of the Hidalgo County CSCD & Hidalgo County Sheriff's Office Initiative is to minimize the chance that offenders in the community will commit future crimes. This project aims to have law enforcement conduct field visits of high risk offenders supervised in Hidalgo County CSCD specialized programs to monitor compliance with their court-ordered conditions of probation, thereby increasing the community safety.

This program will commence operation September 1, 2013 and operate for one year, contingent upon available funding from the Office of the Governor (Criminal Justice Division).

Agency Name: Hidalgo County
Grant/App: 2725301 **Start Date:** 9/1/2013 **End Date:** 8/31/2014
Fund Source: DJ-Edward Byrne Memorial Justice Assistance Grant Program
Project Title: Monitoring Compliance for High Risk Offenders
Status: Application - Program Review **Fund Block:** 2011

Eligibility Information

Your organization's Texas Payee/Taxpayer ID Number:
17460007176060

Application Eligibility Certify:

Created on:2/26/2013 7:43:07 PM By:Rudy Perez

Profile Information

Applicant Agency Name: Hidalgo County
Project Title: Monitoring Compliance for High Risk Offenders
Division or Unit to Administer the Project: Hidalgo County Community Supervision & Corrections Department
Address Line 1: P.O. Box 970
Address Line 2:
City/State/Zip: Edinburg Texas 78540-0970
Start Date: 9/1/2013
End Date: 8/31/2014

Regional Council of Governments(COG) within the Project's Impact Area: Lower Rio Grande Valley Development Council
Headquarter County: Hidalgo
Counties within Project's Impact Area: Hidalgo

Grant Officials:

Authorized Official

User Name: Rudy Perez
Email: rodolfo.perez@hidalgocountycscd.org
Address 1: P.O. Box 970
Address 1:
City: Edinburg, Texas 78540
Phone: 956-587-6016 **Other Phone:** 956-372-0928
Fax: 956-318-2488
Title: Mr.
Salutation: Mr.

Project Director

User Name: JESUS A. GARCIA
Email: Jesus.A.Garcia@hidalgocountycscd.org

Address 1: 3100 S. Business Hwy. 281
Address 1: P.O. Box 970, Edinburg, Texas 78540
City: Edinburg, Texas 78539
Phone: 956-587-6002 Other Phone: 956-587-6000
Fax: 956-318-2488
Title: Mr.
Salutation: Mr.

Financial Official

User Name: Ray Eufracio
Email: ray.eufracio@auditor.co.hidalgo.tx.us
Address 1: 100 E. Cano
Address 1: 3rd Floor
City: Edinburg, Texas 78540
Phone: 956-318-2511 Other Phone: 956-318-2535
Fax: 956-318-2577
Title: Mr.
Salutation: Mr.

Grant Writer

User Name: Rudy Perez
Email: rodolfo.perez@hidalgocountycscd.org
Address 1: P.O. Box 970
Address 1:
City: Edinburg, Texas 78540
Phone: 956-587-6016 Other Phone: 956-372-0928
Fax: 956-318-2488
Title: Mr.
Salutation: Mr.

Grant Vendor Information

Organization Type: County
Organization Option: applying to provide services to all others
Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID): 17460007176060
Data Universal Numbering System (DUNS): 103110834

Narrative Information

Primary Mission and Purpose

The purpose of the Edward Byrne Justice Assistance Formula Grant (JAG) Program is to prevent and control crime and make improvements to the criminal justice system.

Funding Levels

The anticipated funding levels for the JAG program are as follows:

- Minimum Award - \$10,000
- Maximum Award “ None
- Match Required - None

For more information regarding grantee match, please click on the **Budget** tab, and then click on the **Source of Match** tab in eGrants.

Note: If you voluntarily include matching funds that exceed the minimum match requirement, you will be held to that amount throughout the grant period.

** The requirements for this fund source are subject to change pursuant to actions of the U.S. Congress and federal guidance.*

Preferences “ Preference will be given to projects that perform the following activities:

1. Promote intelligence sharing, crime reporting and communication.
2. Target statistically supported areas of violent crime.
3. Promote the use of inter-local agreements (Texas Government Code, Chapter 791) to target statistically supported crime threats to a specified geographical area.
4. Promote comprehensive solutions to local criminal justice priorities.

Purpose Areas

Applicant assures that its proposed project meets at least one of the following Purpose Areas to be eligible for funding:

Law Enforcement - Supports state and local law enforcement agencies that address violent crime or statistically supported major crime initiatives at the local level.

Prosecution and Court - Programs that improve the prosecution of serious and violent crimes, including those that reduce the time from arrest to disposition.

Technology “ Programs that implement or expand a law enforcement agency’s™ ability to report and analyze crime. Applicant assures that any criminal intelligence databases developed under this program will comply with 28 CFR Part 23.

Corrections and Community Corrections “ Programs that reintegrate adults and juveniles into the community.

Drug Treatment “ Programs that target substance abuse treatment for juveniles or adults who have been court ordered to participate, including drug courts and projects that serve as alternatives to incarceration.

Drug Court Program Requirements

Drug Court programs that provide court-supervised substance abuse treatment as an alternative to traditional criminal sanctions, as defined in Chapter 469 of the Texas Health and Safety Code must incorporate the following ten (10) essential characteristics of drug courts noted below and codified in Texas Health and Safety Code Â§469.001 to be eligible for funding:

Ten Essential Characteristics

Describe in detail how your program meets each of the 10 essential characteristics of a drug court.

Integration of Services â€“ The integration between alcohol and other drug treatment services in the processing of cases in the judicial system.

Non-Adversarial Approach â€“ The use of a non-adversarial approach involving prosecutors and defense attorneys to promote public safety and to protect the due process rights of program participants.

Prompt Placement â€“ Early identification and prompt placement of eligible participants in the program.

Access â€“ Access to a continuum of alcohol, drug, and other related treatment and rehabilitative services.

Abstinence Monitoring â€“ Monitoring of abstinence through weekly alcohol and other drug testing.

Compliance Strategy â€“ A coordinated strategy to govern program responses to participantsâ€™ compliance.

Judicial Interaction â€“ Ongoing judicial interaction with program participants.

Evaluation â€“ Monitoring and evaluation of program goals and effectiveness.

Education – Continuing interdisciplinary education to promote effective program planning, implementation, and operations.

Partnerships – Development of partnerships with public agencies and community organizations.

General Approaches

- Pre-adjudication - The defendant is diverted to the treatment program in lieu of prosecution before charges are filed or before final case.
- Post-adjudication - The drug offender begins the drug court program after entering a plea of guilty or nolo contendere or having been found guilty, often as a condition of probation.
- Reentry - Offenders completing sentences of incarceration or lengthy terms of residential treatment are ordered into the treatment program to facilitate their transition and reintegration into society.
- Civil - Participants enter the drug court program in relation to suits affecting the parent-child relationship, including child welfare / CPS cases, child support cases, or other civil matters.

Select the **general approach(es)** that best fit this drug court.

Select all that apply:

- Pre-adjudication
- Post-adjudication
- Reentry
- Civil
- N/A

Observation – The drug court team (judge, prosecutor, defense counsel, treatment provider, supervision officer, court coordinator, etc.) of a new program must observe at least one drug court staffing session and hearing, in Texas, prior to program implementation.

Policies and Procedures – The drug court will develop and maintain written policies and procedures for the operation of the program.

Information Sharing – The applicant will submit a copy of any project evaluations, evaluation plans, recidivism studies, or related reports that are completed during the grant period to CJD.

Jurisdiction - Provide the name of the court administering the Drug Court program (*e.g., 999th Judicial District Court, Somewhere County Criminal Court, or City of Somewhere Municipal*

Court). If this has not been decided enter 'To Be Determined', or enter 'N/A' if this item does not apply.

Drug Court Date - If the Court has commenced operations, provide the date that the Court was established.

Enter the date [mm/dd/yyyy]:

Drug Court Type

- Adult - Programs serving adults (either pre-adjudication, post-adjudication, or reentry).
- Family - Programs serving parents who enter the drug court in relation to suits affecting the parent-child relationship, including child welfare / CPS cases, child support cases, or other civil matters.
- Juvenile - Programs serving juveniles (either pre-adjudication, post-adjudication, or reentry).
- Veterans - Programs serving veterans or current members of the United States armed forces, including members of the Reserves, National Guard or State Guard.

Select the type of drug court that will be operated:

- Adult
- Veterans
- Family
- Juvenile
- N/A

Will the drug court accept **DWI offenders**?

Select the appropriate response:

- Yes
- No
- N/A

Presiding Judge - The presiding judge of a drug court funded through this program must be an active judge holding elective office, an associate judge or magistrate assigned to preside over drug court, or a retired judge available as a sitting judge.

Enter the name, phone number, and email address of the **Presiding Judge** for the Drug Court. If this has not been decided enter 'To Be Determined', or enter 'N/A' if this item does not apply. Applicant must notify CJD with this information when

a judge is appointed.

Drug Court Coordinator - Enter the name, phone number and email address of the Drug Court Coordinator. If this has not been decided enter 'To Be Determined', or enter 'N/A' if this item does not apply. Applicant must notify CJD with this information when a coordinator is appointed.

Note: The Drug Court Coordinator usually monitors the operation of the Drug Court, supervises Drug Court staff, participates in Drug Court judicial staff meetings, prepares and oversees Drug Court contracts with service providers, maintains data on Drug Court operations, and communicates with legal staff, government officials, social service agencies, and the public regarding matters of the Drug Court.

Federal Funding – Applicant agrees to apply for federal grant funding from the Bureau of Justice Assistance to support operations of the court. Applicant also agrees to notify CJD immediately of any additional state or federal grants or other funds that may become available to support operation of the court. At that time, CJD may deobligate a portion of the funds awarded under this solicitation.

Has the drug court ever applied for **federal funding**?

Select the appropriate response:

- Yes
- No
- N/A

Has the drug court ever received **federal funding**?

Select the appropriate response:

- Yes
- No
- N/A

If you selected **Yes** above, provide the federal award amount, grant period [mm/dd/yyyy to mm/dd/yyyy], and how the funds were used or will be used if the federal grant period overlaps with the grant period for this solicitation.

Enter the federal funding description:

TDSHS - CMBHS Registration

Applicant assures that it is currently registered or will register with the Texas Department of State Health Services (TDSHS) "Clinical Management for Behavioral Health Services (CMBHS) database. Information about registration procedures can be accessed [here](#).

Program Requirements Cont'd.

Program Income

Applicant agrees to comply with all federal and state rules and regulations for program income and agrees to report all program income that is generated as a result of the project's activities. Applicant agrees to report program income to CJD through a formal grant adjustment and to secure CJD approval prior to use of the program income. Applicant agrees to use program income for allowable costs and agrees to expend program income immediately after CJD's approval of a grant adjustment and prior to requesting reimbursement of CJD funds.

Deduction Method - Program income shall be deducted from total allowable costs to determine the net allowable costs. Program income shall be used for current costs unless CJD authorizes otherwise. Program income which the grantee did not anticipate at the time of the award shall be used to reduce the CJD award and grantee match rather than to increase the funds committed to the project.

Asset Seizures and Forfeitures - Program income from asset seizures and forfeitures is considered earned when the property has been adjudicated to the benefit of the plaintiff (e.g., law enforcement entity).

Uniform Crime Reporting

Applicant assures that if it operates a law enforcement agency, the agency is current and has been current in reporting required Part I violent crime data for the three previous years to the Texas Department of Public Safety, and will continue timely reporting of required crime data throughout the grant period.

Criminal History Reporting

Applicant assures that they are currently reporting at an average of 90% or above on disposition completeness and will maintain timely reporting of all information as required under the *Texas Code of Criminal Procedure, Chapter 60*. Disposition completeness percentage is defined as the percentage of arrest charges a county reports to the Texas Department of Public Safety to be entered into the computerized criminal history system under Chapter 60 that were brought against a person in the county for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Constitutional Compliance

Applicant assures that they will engage in no activity that violates Constitutional law including profiling based upon race.

Information Systems

Applicant assures that any new criminal justice information systems will comply with data sharing standards for the Global Justice XML Data Model and the National Information Exchange Model.

Applicant assures that if its agency was eligible to apply, it did apply for a 2010 direct award from the Bureau of Justice Assistance for JAG funds under the Edward Byrne Memorial Justice Assistance Formula Grant Program: Local Solicitation.

Was your agency eligible for a (direct award) in the current federal fiscal year?

Yes

No

Did your agency apply for these funds?

Yes

No

If you selected **Yes** above, provide the amount you are eligible to receive, or have already received.

Enter the amount (\$) of JAG Funds:

66516

If you selected **Yes** above, describe how you plan to use the funds.

Hidalgo County CSCD has not received any funds.

Civil Rights Liaison

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with CJD and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Irma Limas

Enter the Address for the Civil Rights Liaison:

P.O. Box 970 Edinburg, TX 78540

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

(956)587-6000

Certification

Each applicant agency will certify to the specific criteria detailed above under **Program Requirements** to be eligible for funding under the Justice Assistance Grant (JAG) Program Solicitation.

X I certify to all of the above eligibility requirements.

Problem Statement:

Please provide a detailed account in the Problem Statement section of the existing issues your project will target.

Enter your problem statement:

The Hidalgo County Community Supervision & Corrections Department (CSCD), Adult Probation is situated along the Texas-Mexico Border. The Hidalgo County CSCD is responsible with supervising offenders who reside in Hidalgo County (Texas-Mexico border) to minimize the chance these offenders do not recidivate and protect the community. As such, at the end of January 2013, the CSCD had 13,443 offenders under supervision, and in the calendar year 2012, Hidalgo County CSCD supervised an average of 13,615 offenders per month. In addition, the Hidalgo County CSCD has specialized programs that supervise high-risk offenders and probation officers are expected to conduct home visits on those offenders. Because of the region Hidalgo County CSCD is located in, home visits conducted by probation officers have become increasingly dangerous.

Supporting Data:

Provide as much supporting data, to include baseline statistics and the sources of your data, which are pertinent to where the grant project is located and/or targeted. Do not use statewide data for a local problem or national data for a statewide problem.

Enter your supporting data:

The data on offenders currently supervised in Hidalgo County was pulled from the Hidalgo County CSCD case management software; information is sent to Texas Department of Criminal Justice - Community Justice Assistance Division (CJAD) on a monthly basis. In the calendar year 2012, Hidalgo County CSCD supervised an average of 13,615 offenders per month.

Community Plan:

For projects that have a local or regional impact target area, provide information regarding the community plan need(s) that your project will address.

Enter your community planning needs:

The Hidalgo County Community Plan identifies the high incident of certain crimes and attributes it to the proximity of Mexico. The plan calls for implementation of programs that address criminal issues.

Goal Statement:

Provide a brief description of the overall goals and objectives for this project.

Enter a description for the overall goals and objectives:

The overall goal of this project is to reduce recidivism, rehabilitate offenders and protect the community through collaboration between the Hidalgo County CSCD and the Hidalgo County Sheriff's Office.

Cooperative Working Agreement (CWA):

When a grantee intends to carry out a grant project through cooperating or participating with one or more outside organizations, the grantee must obtain authorized approval signatures on the cooperative working agreement (CWA) from each participating organization. Grantees must maintain on file a signed copy of all cooperative working agreements, and they must submit to CJD a list of each participating organization and a description of the purpose of each CWA. Cooperative working agreements do not involve an exchange of funds.

For this project, provide the name of the participating organization(s) and a brief description of the purpose(s) for the CWA(s). You should only provide information here that this project's successful operation is contingent on for the named service or participation from the outside organization.

Note: A **Sample CWA** is available [here](#) for your convenience.

Enter your cooperating working agreement(s):

The Hidalgo County CSCD (Adult Probation) and the Hidalgo County Sheriff's Office will work together to reduce recidivism, rehabilitate offenders and protect the community.

Continuation Projects:

For continuation projects only, if your current or previous year's project is NOT on schedule in accomplishing the stated objectives, briefly describe the major obstacles preventing your organization from successfully reaching the project objectives as stated within your previous grant application. (Data may be calculated on a pro-rated basis depending on how long the current or previous year's project has been operating.)

Enter your current grant's progress:

Project Summary:

Briefly summarize the entire application, including the project's problem statement, supporting data, goal, target group, activities, and objectives. Be sure that the summary is easy to understand by a person not familiar with your project and that you are confident and comfortable with the information if it were to be released under a public information request.

Enter your summary statement for this project:

The overall goal of the Hidalgo County Adult Probation and Hidalgo County Sheriff's Office initiative is to reduce recidivism, rehabilitate offenders and

protect the community. The Hidalgo County Community Supervision & Corrections Department (CSCD), Adult Probation is situated along the Texas-Mexico Border and is responsible for supervising offenders who reside in Hidalgo County (Texas-Mexico border) to minimize the chance these offenders recidivate and to protect the community. At the end of January 2013, the CSCD had 13,443 offenders under supervision. In addition, the Hidalgo County CSCD has specialized programs that supervise high-risk offenders and probation officers are expected to conduct home visits on those offenders. Because of the region Hidalgo County CSCD is located in, home visits conducted by probation officers have become increasingly dangerous. This project aims to have law enforcement conduct field visits of high risk offenders in Hidalgo County (Texas-Mexico border) in specialized programs to monitor compliance with their court-ordered conditions of probation, increasing the community safety.

Project Activities Information

Drug Courts

Does your project have a Steering Committee that helps direct and enhance your court's operations?

- Yes
- No
- N/A

List the members of your project's treatment team and describe their role in supporting the participants.

Provide the average caseload size for a full-time case manager/probation officer assigned to this project.

Provide your project's policy on drug testing participants.

Describe the process you will use to determine your project's effectiveness.

Provide the total cost for operating your project during the previous fiscal year. (This should include all salaries, travel, counseling, treatment services, office supplies, etc.)

0

List the sources and amounts of non-CJD funding used to support this project during the previous fiscal year. (This may include local or state funds and any

other charges to participants.)

List the treatment resources used for this project (e.g., ATR, TAIP, in-house, etc.).

Provide the total fees collected in your county during the most recently completed fiscal year, in accordance with Chapter 102.0178, Code of Criminal Procedure, for offenses found in Chapter 49, Penal Code (DWI) and Chapter 481, Health and Safety Code (controlled substances). Note: The party responsible for collecting court assessed fees in your county may be the treasurer, county clerk, or district clerk.

0

Of the fees collected in your county, provide the amount that was directed to your project.

0

Describe how your project used those fees.

Law Enforcement Projects

What is your agency's approved budget for law enforcement operations for the current fiscal year?

0

How many commissioned peace officers are funded through your agency's current budget?

0

Provide the amount of asset forfeitures awarded to your agency in the previous fiscal year.

0

Provide the balance of asset forfeitures on hand as of the date of this application.

0

Describe the proposed use of the forfeiture funds:

The CSCD did not have any forfeiture funds.

Sources of Financial Support

Please complete the following information on all **law enforcement or homeland security grants** awarded to your agency during the previous fiscal year, and all applications you have submitted or new awards for the current fiscal year, or enter 'N/A' if this item does not apply.

Each source of funding you select below should include the following information

for each grant award; or if your agency did not receive funding from any of the sources listed below, enter 'N/A':

1. name of agency providing funds;
2. grant period;
3. amount of the award (or amount requested);
4. amount expended; and
5. how the funds have been or will be used.

N/A

Does your agency expect to be awarded funds from any of the following sources during the project period of this grant?

Select the appropriate response(s):

- The American Recovery and Reinvestment Act (any source)
- Community Oriented Policing (COPS)
- Weed and Seed Program
- Bureau of Justice Assistance
- Homeland Security Grant Program (HSGP)
- Operation Stonegarden (OPSG)
- Interoperable Emergency Communications Grant Program (IECGP)
- Emergency Operations Center (EOC) Grant Program
- State Criminal Justice Planning (421) Fund
- Governor's Division of Emergency Management (GDEM) or Texas Department of Public Safety
- Texas Automobile Burglary and Theft Prevention Authority (ABTPA)
- Selective Traffic Enforcement Program (STEP)
- Texas Border Sheriff's Coalition (TBSC)
- Other state or federal grant programs
- Private Organization, Private Enterprise, or Non-Government Organization Grant Programs
- Applicant does not expect to receive grant funds from any source to support its law enforcement agency

If you selected any of the boxes above (except for the last box), describe your agency's internal controls and processes that will be used to **prevent supplanting** of your agency's budgeted funds with grant funds. Example: Timesheets will be tracked to determine allowable charges for each fund source and to ensure that duplicate invoices are not submitted to multiple agencies.

The Hidalgo County Adult Probation receives funds from the Office of the Governor (Criminal Justice Division) for the DWI Court and the Veterans Court, however the agency has not and does not expect to receive funding from any

source to support law enforcement.

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Reduced recidivism among higher risk offenders in specialized programs (Adult Probation)	50.00	The overall goal of this project is to reduce recidivism, rehabilitate offenders and protect the community through collaboration between the Hidalgo County CSCD and the Hidalgo County Sheriff's Office. This effort will target conducting field visits on higher risk offenders on probation in Hidalgo County (Texas-Mexico Border) to monitor their compliance with court ordered conditions.
Investigation	50.00	Law enforcement officers to conduct field visits, often home visits, to monitor compliance with court ordered conditions for high risk offenders

Geographic Area:

Hidalgo County, Texas

Target Audience:

Moderate to High Risk offenders in specialized programs run by the CSCD

Gender:

male and female

Ages:

17 and over

Special Characteristics:

Offenders must be under supervision by the Hidalgo County CSCD

Measures Information

Progress Reporting Requirements

All programs will be required to report the output and outcome measures for this program to Texas A&M University, Public Policy Research Institute (PPRI).

Objective Output Measures

OUTPUT MEASURE	CURRENT DATA	TARGET LEVEL
Number of cases investigated.	0	0

Number of cases referred for prosecution.	0	5
Number of cash seizures attributed to grant-funded activities.	0	0
Number of drug seizures attributed to grant-funded activities.	0	0
Number of weapons seized.	0	0
Number of felony arrests for drug offenses.	0	0
Number of misdemeanor arrests for drug offenses.	0	0
Number of arrests for human trafficking offenses.	0	0
Number of arrests for other felony offenses.	0	0
Number of search warrants executed.	0	0

Custom Objective Output Measures

CUSTOM OUTPUT MEASURE	CURRENT DATA	TARGET LEVEL
Number of field visits by law enforcement officers	0	1400
Number of contacts by law enforcement officers	0	925
Number of offenders not re arrested when field visits are conducted	0	80

Objective Outcome Measures

OUTCOME MEASURE	CURRENT DATA	TARGET LEVEL
Cash value of drug seizures (in dollars using DPS calculations).	0	0
Dollar value of cash seizures.	0	0
Value of cash forfeitures (if forfeited during the grant period).	0	0
Number of cases solved / completed.	0	0
Number of search warrants executed that resulted in drug seizures or stash houses used for human trafficking.	0	0

Custom Objective Outcome Measures

CUSTOM OUTCOME MEASURE	CURRENT DATA	TARGET LEVEL
Number of offenders that field visits were conducted on that are not revoked at the end of the grant period	0	200

Certification and Assurances

Each applicant must click on this link to review the standard [Certification and Assurances](#).

Resolution from Governing Body

Except for state agencies, each applicant must provide information related to the resolution from its governing body, such as the city council, county commissionersâ€™ court, school board; or board of directors. Please ensure that the resolution approved by your governing body addresses items one through four below.

6. Authorization by your governing body for the submission of the application to CJD that clearly identifies the name of the project for which funding is requested;
7. A commitment to provide all applicable matching funds;
8. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update CJD should the official change during the grant period.); and
9. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to CJD.

Upon approval from your agency's governing body, upload the approved resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

Contract Compliance

Will CJD grant funds be used to support any contracts for professional services?

Select the Appropriate Response:

Yes

No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Note: Pursuant to Texas Government Code Â§556.005, a political subdivision or private entity that receives state funds may not use the funds to pay a person required to register as a lobbyist or for lobbying expenses. A political subdivision or private entity that violates this provision is not eligible to receive additional state funds.

Select the Appropriate Response:

Yes

No

N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the Appropriate Response

Yes
 No
 N/A

Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

9/1/2012

Enter the End Date [mm/dd/yyyy]:

8/31/2013

Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (\$) of Federal Grant Funds:

0

Enter the amount (\$) of State Grant Funds:

355641

Single Audit

Has the applicant agency expended federal grant funding of \$500,000 or more, or state grant funding of \$500,000 or more during the most recently completed fiscal year?

Select the Appropriate Response:

Yes

No

Note: Applicants who expend less than \$500,000 in federal grant funding or less than \$500,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a CJD grant. However, CJD may require a limited scope audit as defined in OMB Circular A-133.

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor (in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133).

Enter the date of your last annual single audit:

3/20/2012

Equal Employment Opportunity Plan (EEOP)

Type I Entity: Defined as an applicant that meets one or more of the following criteria:

- the applicant has less than 50 employees;
- the applicant is a non-profit organization;
- the applicant is a medical institution;
- the applicant is an Indian tribe;
- the applicant is an educational institution, or
- the applicant is receiving a single award of less than \$25,000.

Requirements for a Type I Entity:

- The applicant is not required to prepare an EEOP because it is a Type I Entity as defined above, pursuant to 28 CFR 42.302; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Type II Entity: Defined as an applicant that meets the following criteria:

- the applicant has 50 or more employees, and

- the applicant is receiving a single award of \$25,000 or more, but less than \$500,000.

Requirements for a Type II Entity: Federal law requires a Type II Entity to formulate an EEOP and keep it on file.

- The applicant agency is required to formulate an EEOP in accordance with 28 CFR 42.301, et seq., subpart E;
- the EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP is available for review by the public and employees or for review or audit by officials of CJD, CJD's designee, or the Office of Civil Rights, Office of Justice Programs, U.S. Department of Justice, as required by relevant laws and regulations;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the EEOP is required to be on file in the office of (enter the name and address where the EEOP is filed below):

Enter the name of the person responsible for the EEOP and the address of the office where the EEOP is filed:

Irma Limas, P.O. Box 970, Edinburg, TX 78540

Type III Entity: Defined as an applicant that is NOT a Type I or Type II Entity.

Requirements for a Type III Entity: Federal law requires a Type III Entity to formulate an EEOP and submit it for approval to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

- The EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP has been submitted to the Office of Civil Rights (OCR), Office of Justice Programs, U.S. Department of Justice and has been approved by the OCR, or it will be submitted to the OCR for approval upon award of the grant, as required by relevant laws and regulations; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Based on the definitions and requirements above, the applicant agency certifies to the following entity type:

Select the appropriate response:

- Type I Entity
- Type II Entity
- Type III Entity

Debarment

Each applicant agency will certify that it and its principals:

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or

local) terminated for cause or default.

Select the appropriate response:

- I Certify
 Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

Enter the debarment justification:

FFATA Certification

Certification of Recipient Highly Compensated Officers – The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

- Yes
 No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of

the Internal Revenue Code of 1986?

Yes

No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered NO to the first statement you are NOT required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:

Position 1 - Total Compensation (\$):

0

Position 2 - Name:

Position 2 - Total Compensation (\$):

0

Position 3 - Name:

Position 3 - Total Compensation (\$):

0

Position 4 - Name:

Position 4 - Total Compensation (\$):

0

Position 5 - Name:

Position 5 - Total Compensation (\$):

0

Fiscal Capability Information

Organizational Information

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts).

Select the appropriate response:

- Yes
- No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

- Yes
- No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

- Yes
- No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a

statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

- Yes
- No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- Yes
- No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts.

Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

Yes
 No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

Yes
 No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

- Yes
- No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Budget Details Information
Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	CJD	CASH MATCH	IN-KIND MATCH	GPI	
Personnel	Overtime for All Peace Officers	Law enforcement officers will conduct field visits to monitor compliance with court ordered conditions to	\$39,773.00	\$0.00	\$0.00	\$0.00	\$:

		ensure community safety and earn overtime compensation.				
Supplies and Direct Operating Expenses	Printer, Fax, Scanner and/or Camera (Valued Under \$1,000)	Digital Camera to record the home of the offenders.	\$310.64	\$0.00	\$0.00	\$0.00

Source of Match Information

Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
-------------	------------	--------

Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Personnel	\$39,773.00	\$0.00	\$0.00	\$0.00	\$39,773.00

Supplies and Direct Operating Expenses	\$310.64	\$0.00	\$0.00	\$0.00	\$310.64
--	----------	--------	--------	--------	----------

Budget Grand Total Information:

CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$40,083.64	\$0.00	\$0.00	\$0.00	\$40,083.64

Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
--	--------------	----------	------------	----------------------

You are logged in as **User Name:** Kelly McBride ; **UserName:** McBride_Kelly *
INTERNALUSER