

COUNTY HIDALGO



HIDALGO COUNTY AUDITOR'S OFFICE
County Administration Building 3rd Floor
2808 S. Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2677
WEBSITE: www.co.hidalgo.tx.us/auditor

MAILING ADDRESS:
HIDALGO COUNTY AUDITOR'S OFFICE
P. O. BOX 689
EDINBURG, TEXAS 78540-0689

OFFICE OF THE COUNTY AUDITOR

NOTICE OF DISCREPANCY AND/OR ADVISORY

DATE: 08/05/2013

TO: Irene Cantu

DEPARTMENT: (220) FACILITIES MANAGEMENT

FROM: Connie Salazar *C.S.*

PHONE: (956)-318-2511 ext 4626

REFERENCE: BOGLE RICK & ANNETTE DBA ARB FIRE PROTEC Invoice #010278

THE FOLLOWING DOCUMENT (S), i.e. Invoice #010278 IS/ARE BEING RETURNED, BECAUSE OF THE REASON (S) INDICATED BELOW AND REQUIRES YOUR IMMEDIATE ATTENTION. CORRECTIVE ACTION IS NECESSARY IN ORDER FOR MY OFFICE TO PERFORM ITS DUTIES ACCORDING TO STATUTES, POLICIES, FEDERAL REGULATIONS, AND ACCOUNTING STANDARDS.

PAYMENT (\$) OF CLAIMS RELATED TO THIS DOCUMENT (S) WILL BE MADE AS SOON AS POSSIBLE AFTER CORRECTIVE ACTIONS HAS BEEN TAKEN AND THE CORRECTED AND PROPER DOCUMENTATION HAS BEEN SUBMITTED/RESUBMITTED TO THE AUDITOR'S OFFICE WITH SUFFICIENT TIME FOR THE AUDITOR TO EXAMINE AND APPROVE BEFORE THE NEXT SCHEDULED MEETING OF THE HIDALGO COUNTY COMMISSIONERS COURT, AS PER LOCAL GOVERNMENT CODE 113.064.

- EXPENDITURE INCURRED BEFORE PURCHASE ORDER ISSUED - PLEASE FOLLOW PROPER CLAIMS PROCEDURES
- PURCHASE ORDER NUMBER IS INCONSISTENT WITH INVOICE
- AMOUNT BILLED DOES NOT MATCH THE PURCHASE ORDER AMOUNT
- VENDOR ON PURCHASE ORDER DOES NOT MATCH INVOICE
- INSUFFICIENT DOCUMENTATION TO PROCESS PAYMENT
- SIGNATURE OR DATE NOT PRESENT
- SYSTEM SHOWS INVOICE PAID
- INSUFFICIENT FUNDING IN ACCOUNT # AVAILABLE \$
- NEEDS APPROVAL OF:
- NEEDS COMPLIANCE WITH PURCHASING POLICY/STATUTES/CONTRACTS (SEE COMMENTS)
- NEEDS CORRECTION(S):
- NEEDS ADDITIONAL DOCUMENTATION i.e.,:
- OTHER: Carbon Dioxide (CO2) Extinguishers are not on contract.
- COMMENTS / RECOMMENDATION: Please be reminded that the Hidalgo County Purchasing Policies and Procedures require a purchase order prior to ordering goods/services therefore payment cannot be processed on the above invoice.

As per Local Government Code 262.011, "the county purchasing agent shall purchase all supplies, materials, and equipment required or used, and contract for all repairs to property used, by the county or subdivision, officer or employee of the county, except purchases and contracts required by law to be made on competitive bid. A person other than the county purchasing agent may not make the purchase of the supplies, materials or equipment or make the contract for repairs.

COUNTY AUDITOR'S FORM: RE-CA-020
REVISED: 08/2010



HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ JR. JUDGE 92ND D.C.	RODOLFO DELGADO JUDGE 93RD D.C.	J. R. BOBBY FLORES JUDGE 130TH D.C.	ROSE GUERRA REYNA JUDGE 206TH D.C.	JUAN R. PARTIDA JUDGE 75TH D.C.	MARIO E. RAMIREZ JR. JUDGE 32ND D.C.	NCE GONZALEZ JUDGE 170TH D.C. OVERSEER	LETICIA LOPEZ JUDGE 388TH D.C.	ADA SALMAS FLORES JUDGE 398TH D.C.
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A R B fire Protection

P.O. Box 168
Stamford, Texas 79553
Fire Extinguishers & Kitchen Systems
Sales & Service
PHONE: 214-364-0704

INVOICE

010278

Ship To: H.C. Building & Grounds
3100 South Bus 281
Edinburg, TEXAS 78539
Phone: 956-289-7850

Bill To: Daniel
Fax #: Vendor # 365432

Salesman	Annual New Account	Call Semi Annual	Customer P.O.	Terms: Cash Check	Charge Other	Date
<u>AD</u>			<u>626411</u>			<u>7-22-13</u>
QTY.	DESCRIPTION			UNIT	EXTENSION	
	WATER PRESSURE / K-CLASS New / Used / Inspection / Recharge					
	CARBON DIOXIDE (CO2)					
<u>10</u>	5 lb.		New / Used / Inspection / Recharge			
	10 lb.		New / Used / Inspection / Recharge			
	HYDRO - TEST (Required every 5 years by State Law)					
	ABC, BC, & PURPLE K DRY CHEMICAL					
	2-1/2 lb.		New / Used / Inspection / Recharge			
	2-1/2 lb.		New / Used / Inspection / Recharge			
	5 lb.		New / Used / Inspection / Recharge			
	5 lb.		New / Used / Inspection / Recharge			
	10 lb.		New / Used / Inspection / Recharge			
	10 lb.		New / Used / Inspection / Recharge			
	20 lb.		New / Used / Inspection / Recharge			
	20 lb.		New / Used / Inspection / Recharge			
	6 Year Maintenance					
	HYDRO - TEST (Required every 12 years by State Law)					
	FIRE SUPPRESSION SYSTEM					
	Hydro Year:	Make & model:				
		New / Used / Inspection / Recharge				
	PARTS USED					
	Fuse Links / Blow off Caps					
	Miscellaneous Parts or Repairs					
<u>(CO2 unit for IT Room's security walk)</u>						
SUB-TOTAL					1800.00	
EXCISE TAX					0	
TOTAL					1800.00	

Sales Agreement

SIGNATURE X

Sup. George 7-23-13

ALL NEW EQUIPMENT WILL BE C.O.D.
ALL CHARGES WILL BE NET 30 DAYS WITH 20% LATE FEE
FROM DATE OF INVOICE INCURRING ON 31ST DAY