

# COUNTY of HIDALGO



EDINBURG, TEXAS 78539

**HIDALGO COUNTY AUDITOR'S OFFICE**  
County Administration Building 3rd Floor  
2808 S. Business Highway 281  
Edinburg, Texas 78539-6243  
PHONE: (956) 318-2511  
FAX: (956) 318-2577  
WEBSITE: [www.co.hidalgo.tx.us/auditor](http://www.co.hidalgo.tx.us/auditor)

**MAILING ADDRESS:**  
HIDALGO COUNTY AUDITOR'S OFFICE  
P. O. BOX 689  
EDINBURG, TEXAS 78540-0689

## OFFICE OF THE COUNTY AUDITOR

### NOTICE OF DISCREPANCY AND/OR ADVISORY

**TO:** Anthony Webber  
**FROM:** Keta Zambrano *KZ*

**DATE:** 08/19/2013  
**DEPARTMENT:** (121) COMMISSIONER, PRECINCT 1  
**PHONE:** (956)-318-2511 ext 4601

**REFERENCE:** WELDINGHOUSE, INC. Invoice #00526025

THE FOLLOWING DOCUMENT (S), i.e. **Invoice #00526025** IS/ARE BEING RETURNED, BECAUSE OF THE REASON (S) INDICATED BELOW AND REQUIRES YOUR IMMEDIATE ATTENTION. CORRECTIVE ACTION IS NECESSARY IN ORDER FOR MY OFFICE TO PERFORM ITS DUTIES ACCORDING TO STATUTES, POLICIES, FEDERAL REGULATIONS, AND ACCOUNTING STANDARDS.

PAYMENT (S) OF CLAIMS RELATED TO THIS DOCUMENT (S) WILL BE MADE AS SOON AS POSSIBLE AFTER CORRECTIVE ACTIONS HAS BEEN TAKEN AND THE CORRECTED AND PROPER DOCUMENTATION HAS BEEN SUBMITTED/RESUBMITTED TO THE AUDITOR'S OFFICE WITH SUFFICIENT TIME FOR THE AUDITOR TO EXAMINE AND APPROVE BEFORE THE NEXT SCHEDULED MEETING OF THE HIDALGO COUNTY COMMISSIONERS COURT, AS PER LOCAL GOVERNMENT CODE 113.064.

- EXPENDITURE INCURRED BEFORE PURCHASE ORDER ISSUED – PLEASE FOLLOW PROPER CLAIMS PROCEDURES
- PURCHASE ORDER NUMBER IS INCONSISTENT WITH INVOICE
- AMOUNT BILLED DOES NOT MATCH THE PURCHASE ORDER AMOUNT
- VENDOR ON PURCHASE ORDER DOES NOT MATCH INVOICE
- INSUFFICIENT DOCUMENTATION TO PROCESS PAYMENT
- SIGNATURE OR DATE NOT PRESENT
- SYSTEM SHOWS INVOICE PAID
- INSUFFICIENT FUNDING IN ACCOUNT #                      AVAILABLE \$
- NEEDS APPROVAL OF:
- NEEDS COMPLIANCE WITH PURCHASING POLICY/STATUTES/CONTRACTS (SEE COMMENTS)
- NEEDS CORRECTION(S):
- NEEDS ADDITIONAL DOCUMENTATION i.e.,:
- OTHER:

**COMMENTS / RECOMMENDATION:** Unable to pay invoice at this time. This invoice is for the month of July and the contract expired on 4/29/13. The 60 day extension covered for the month of May, and June only. *New contract is C-13-015A-05-28 with Airgas USA, LLC, Commence [June 29, 13 - June 28, 14]*

COUNTY AUDITOR'S FORM: RE-CA-020  
REVISED: 08/2010



### HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR JUDGE, 92ND D.C.	RODOLFO DELGADO JUDGE, 93RD D.C.	J. R. "BOBBY" FLORES JUDGE, 139TH D.C.	ROSE GUERRA REYNA JUDGE, 206TH D.C.	JUAN R. PARTIDA JUDGE, 275TH D.C.	MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C.	NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER	LETICIA LOPEZ JUDGE, 389TH D.C.	AIDA SALINAS FLORES JUDGE, 398TH D.C.
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- A. **AI-37995** Requesting approval of payment for Inv# M171700 (\$501.00) as submitted by HALFF ASSOCIATES, INC., in connection to contract #C-11-291-01-24 (WA#1) for the purposes of: "Building Repairs/Renovation, Alterations and/or Additions to County Owned Buildings within Hidalgo County Precinct No. 4"--PROJECT: Installation Infrastructure Engineering, Drawings and Specifications for the Addition of Annex Structures/Three (3) Modular Buildings to the existing Hidalgo County
- B. **AI-38050** Requesting approval to modify current contract dates from 4-27-12 thru 4-26-13 to reflect correction of new dates of 10-1-2012 thru 9-30-2013 for "Turnkey Purchase of a New Records Management Software for Hidalgo County HIDTA Task Force", under the same rates, terms and conditions with Cardinal Tracking, Inc., (originally approved by CC meeting of 04-24-2010) due to final installation and training was completed until 9-14-2010.
- C. **AI-38201** Acceptance and approval of the Tax Assessor-Collector's request to continue the annual maintenance renewal support service protection for the image and tax servers (procured back on September 2011) with UltraBac Software to include through requisition #228548 in the amount of \$895.08 for a three year service in as much as no signed documents are required including the purchase of any future hardware, software maintenance, technical support/updates/upgrades/licenses and any other pertinent related services through the life term of the equipment in place and thus avoid any work stoppage. – **AGREEMENT EXPIRES WHEN SOFTWARE EXPIRES**
- D. **AI-38133** Right of Way Department:  
Requesting authority to enter into a 36-month new copier (capital) lease for a WC7556 copier through our membership/participation with (TPASS) Texas Procurement & Support Services awarded vendor, Xerox contract 985-L2 through Requisition #234582 in the amount of \$495.77/month, effective upon approval.
- E. **AI-38173** Approval to exercise the sixty (60) day grace period extension as provided in the current contracts (E-12-116-04-24 and E-12-116A-04-24)-for the:"Welding Supplies and Misc. Items" for HIDALGO COUNTY, under the same rates, terms and conditions with **Weldinghouse and SGS so as to have no lapse in services while procurement process is completed. – APPROVED WELDINGHOUSE; NO ACTION ON SGS**
- F. **AI-38174** Acceptance and approval to substitute (corrected supporting documentation) for Agenda Item 37853 (CC approved 3-26-13) with emphasis that said substitution does not affect awarded total amount of \$114,381.59 to Herrera and Hunt for Concrete Work and Water Line Improvements to Constable Precinct No. 1 Building.
- G. **AI-38212** Requesting authority to renew our software annual maintenance agreement with Gilbarco Inc. through requisition #233996 in the amount of \$240.00/yr from 04/29/2013-04/29/2014.
- H. **AI-38260** Acceptance and approval of Request for Payment Application No. 5 in the amount of \$124,893.29 as submitted by Holchemont, LTD, awarded contractor for the "Construction Of A New Constable Building Precinct No. 1 Offices" and as certified for payment by project architect, Alcocer Garcia Associates, Inc. in connection with Contract #C-12-028-07-24 with authority for County Treasurer to issue payment after County Auditor's review and processing procedures are completed.

Commence  
June 29 -  
June 29, #

New Contract: Airgas USA, LLC. C-13-05A-05-28

# CYLINDER RENTAL INVOICE

**WELDINGHOUSE**  
SALES / SERVICE / RENTALS  
**INC.**

WELDINGHOUSE, INC.  
2901 N. SUGAR ROAD  
PHARR TX 78577  
[956] 682-6844  
FAX: [956] 631-8749

PLEASE MAKE CHECKS PAYABLE TO  
AND MAIL TO

Weldinghouse Inc.  
705 N. Navigation  
Corpus Christi TX 78408  
[361] 883-8308  
FAX: [361] 888-6010

INVOICE
00526025
PAGE NUMBER
1
INVOICE DATE
07/31/13
CUSTOMER
03089
BRANCH
051

B HIDALGO COUNTY PCT. #1  
I DELTA LAKE PARK  
L 1902 JOE STEPHEN AVENUE SUITE 101  
T WESLACO TX 78596  
O

S HIDALGO COUNTY PCT. #1  
H DELTA LAKE PARK  
P 1902 JOE STEPHEN AVENUE SUITE 101  
T WESLACO TX 78596  
O

RNT MTHD	RENT GRP	ITEM TAG ID	DESCRIPTION PURCHASE ORDER ORDER NUMBER	INVOICE DATE	INVOICE	BEGINNING BALANCE	SHIPPED	RETURNED	ENDING BALANCE	LEASED CYLINDERS	DAYS	BALANCE	CYLINDER RATE	EXTENDED AMOUNT		
			PO: <del>663458</del> 686218		TOTALS	2	0	2	0	0	50		.195	9.75		
D	251		OXYGEN H.P. CYLINDER		TOTALS	3	0	3	0	0	75		.195	14.63		
D	A4		ACETYLENE 145 CUFT		TOTALS											
<p>NEW MESSAGE:</p> <p>WE ARE MOVING TO OUR NEW SOFTWARE VERSION BY SUMMER. PAPERLESS IS THE NEW. WE NEED YOUR EMAIL ADDRESS.</p> <p>PLEASE CONTACT THE ACCOUNTING DEPARTMENT. 361.883.8308 ASK FOR DEBBI OR MARISELA</p> <p>THANK YOU</p> <p>8/5/13 <b>RECEIVED</b></p> <p>POSTED 3</p> <p>PCT #1 PARKS (M)</p> <p>-1100-452-00-121-013-0-442</p> <p>686218/P10</p> <p>INVOICE RECEIVED BY ON 8-5-13 GOODS/SERVICES RECEIVED BY ON 7-31-13</p> <p>2013 AUG 7 PM 2 10 COUNTY AUDITOR RECEIVED BY</p>																
													TAX:	.00		
RENT METHOD												TOTAL VALUE OF CYLINDERS		TOTAL		24.38
M - MONTHLY MD - MONTHLY DEMURRAGE												.00				
D - DAILY DD - DAILY DEMURRAGE																
PD - PEAK DAILY PM - PEAK MONTHLY																



# Purchase Order COUNTY OF HIDALGO

PO#: 686210

DATE: 01/14/13

Page No 1 of 1

VENDOR: 268755                      REQ:00228638  
 FAX (956)631-8749              Email:  
 Phone:(956)682-6844  
 WELDINGHOUSE, INC.  
 705 N. NAVIGATION  
 CORPUS CHRISTI TX 78408

BUYER:  
 SHIP TO: HIDALGO CO. PCT 1  
 1902 Joe Stephens Ave  
 WESLACO TX 78596

Vendor Acct:

CONTACT:  
 SITE: COMMISSIONER, PRECINCT 1  
 Contract No: E-12-116-04-24

Special Instructions:

P10

**VENDOR NOTES**

1. DO NOT ADD TO, OR ALTER THIS PURCHASE ORDER. THIS ORDER IS NOT RENEWABLE.
2. TAX EXEMPTION: THIS PURCHASE ORDER MAY BE ACCEPTED IN LIEU OF EXEMPTION CERTIFICATE.
3. THIS ORDER IS ALSO PLACED F.O.B. DESTINATION. VENDOR MUST REPAY ALL SHIPPING COSTS.
4. INVOICE EACH PURCHASE ORDER SINGLY. ORIGINAL INVOICES ARE REQUIRED. CUSTOMER COPY MAY BE ACCEPTED. OUT NUMBER MUST APPEAR ON ALL INVOICES, BILLS OF LADING, AND PACKAGES.
5. PAYMENT WILL BE MADE ONLY FOR A BONA FIDE AND FULLY COMPLETED ORDERS, UNLESS OTHERWISE ATTACHED.

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		DO NOT DUPLICATE ORDER		
		E-12-116-04-24      EXPIRES 4-29-13		
1	LOT	CC OPEN P.O. FOR RENTALS OF CYLINDERS FOR PARKS DEPT. ( OXYGEN 80 SERIES, 100 SERIES, 200 SERIES AND ACETYLENE 100 SERIES @ 0.195 CENTS PER DAY. FROM JAN. 2013 THRU APRIL 2013. REFERENCE OLD P.O. # 675061. WELDINGHOUSE	100.00	100.00
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		
		Total		100.00
		*****		
		For Hidalgo County use only		
		3-1100-452-00-121-013-0-442		100.00
		Approved _____		

Authorized by: Martina L. Salazar *MSL*  
 01/15/13

Talked to David  
about getting  
letter on 8-29-13  
will return call!  
A.W.

Called again, left  
message for David  
Davila to call me  
Back 9-9-13 A.W.  
called again 9-10-13  
9:45 A.W.

Cylinder rental Days  
7-7-13 To 7-31-13  
7-7-13 to 7-31-13

Contract  
Expired. 4/29/13  
~~4/29/13~~

Keta 10:00 a.m. David  
Get letter from David  
12:00  
Vendor checking  
that some rental days  
were within before the  
Contract expires!  
6-28-13

New Contract  
Airgas USA, LLC  
June 29-13  
June 28-14  
C-13-015A-05-28