CONSENT AGENDA
HIDALGO COUNTY
COMMISSIONERS COURT MEETING
October 29, 2013
9:30 A.M.

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held at the Edinburg Council Chambers 415 W. University Drive, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

NOTICE TO THE PUBLIC
CONSENT AGENDA

The following items are of a routine or administrative nature. The Commissioners' Court has been furnished with background and support on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commissioner, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

1. **Approval of check register and payment of claims and bills** - (Payments from Juvenile Probation, Adult Probation, LEOSE Fund, DA Motor Vehicle Theft Fund, DA Bad Check Processing Fund, DA Forfeiture Fund, Sheriff Forfeiture Funds, Constable Forfeiture Funds, HIDTA Forfeiture Funds and VIT Interest Fund are presented for recording purposes only.)

2. **2013 Intradepartmental transfers:**

A. **AI-41357** 2013 - Tax Office (1100)

B. **AI-41467** 2013 - Pct. #1 Parks (1100)

C. **AI-41233** 2013 - Pct. 2 Sanitation (1100)

D. **AI-41228** 2013 - Pct. 3 ADM (1200)

E. **AI-41191** 2013 - Pct #3 Parks (1100)

F. **AI-41391** 2013 - Pct. 3 Rd Maint (1200)

G. **AI-41440** 2013 - Pct. #4 Parks (1100)

H. **AI-41400** 2013 - Pct. 4 Rd Maint (1200)

I. **AI-41225** 2013 - Health & Human Services Dept. (1100)

J. **AI-41272** 2013 - Health & Human Services Dept. (1293)

K. **AI-41276** 2013 - 370th District Court (1100)

L. **AI-41443** 2013 - 139th District Court (1100)

M. **AI-41293** 2013 - 206th District Court (1100)

N. **AI-41205** 2013 - Justice Crt. Tech (1242)

O. **AI-41298** 2013 - Texas A&M AgriLife Extension Service (1100)

P. **AI-41365** 2013 - Tax Office (1100)

Q. **AI-41302** 2013 - Adult Probation (1100)

R. **AI-41407** 2013 - Elections Dept. (1100)

S. **AI-41414** 2013 - Elections Dept. (1100)

T. **AI-41437** 2013 - Emergency Management (1100)

U. **AI-41439** 2013 - Executive Office (1100)

V. **AI-41417** 2013 - Constable Pct. 1 (1100)

W. **AI-41377** 2013 - Constable Pct. #1 (1100)

X. **AI-41266** 2013 - Constable Pct. #1 (1100)

Y. **AI-41441** 2013 - Constable Pct. 2 (1100)

Z. **AI-41413** 2013 - Constable Pct. 3 (1100)

AA. **AI-41345** 2013 - Hidalgo County Sheriff's Office (1100)

BB. **AI-41321** 2013 - Safety Division (1100)

CC. **AI-41354** 2013 - Safety Division (1100)

DD. **AI-41350** 2013 - District Attorney's Office Autopsies (1100)

EE. **AI-41175** 2013 - District Attorney's Office - Autopsies (1100)

FF. **AI-41209** 2013 - Autopsies (1100)

GG. **AI-41211** 2013 - D.A. Investigation HB65 (1223)

HH. **AI-41369** 2013 - Facilities Management (1100)

II. **AI-41363** 2013 - Facilities Management (1100)

JJ. **AI-41361** 2013 - Facilities Management (1100)

3. **2013 Interdepartmental transfers:**

A. **AI-41475** Precinct No. 1 (1336):
Approval of 2013 interdepartmental transfer from CO2006-ADM BLDG (043) to CO2006-PCT1 (041) in the total amount of $302,126.36 to fund the purchase of (2) new CAT Roll off Trucks.

B. **AI-41349** Linn San Manuel Brewster Park (1342):
Approval of 2013 interdepartmental transfer from CO2010A&B program 075 to program 124 in the amount of $791.43 in order to fund Atlas & Hall invoices.

C. **AI-41404** BCAP (1200):
Approval of 2013 interdepartmental transfer from BCAP program (028) to Pct.4 BCAP Hoehn Drive Subdivision, program (329) in the total amount of $762.50.

D. **AI-41408** Co Wide Adm (1100):
Approval of 2013 interdepartmental transfer from General Litigation to Co. Wide Adm-Contingency in the amount of $142,363.00.

E. **AI-41410** Tax Office (1100):
Approval of 2013 interdepartmental transfer from Co. Wide Adm.-Contingency to Tax Office in the amount of $142,363.00 to fund the purchase of an OPEX AS7200i processing machine.

F. **AI-41474** Approval of 2013 interdepartmental transfer from program (085) to program (062) in the total amount of $552,528.00 for Dicker Road project.

4. **Interfund transfers:**

A. **AI-41470** Precinct No.2 Dicker Road
Approval of 2013 interfund transfer from CO2009B&C (1341) fund to TxDOT (1315) fund in the amount of $481,117.00 for Dicker Road project

5. **Planning Department:**

A. **AI-41385** 1. Certificate of Plat and Utility Status under Texas Local Government Code Section 232.028 (b)

2. Certificate of Water Service Availability under Texas Local Government Code Section 232.029 (c) (2)

6. **Executive Officer - Valde Guerra:**

A. **AI-41395** Approval of 457 Plan Hardship Withdrawal Request for Employee #122335

7. **Headstart:**

A. **AI-41182** Approval of Texas Department of Agriculture Meals/Snacks Monthly Report: September

B. **AI-41180** Discussion/Approval of Program Financial Report: September

C. **AI-41183** Approval of Special Services Monthly Report: September

D. **AI-41181** Approval of Children's Applications for 2013-2014

8. **Budget & Management:**

A. **AI-41420** Requesting approval to pay property taxes owed in the amount of $ 23,911.62 (E2650-00-000-0001-00) in connection with the Ebony Plaza Lot 1 in the City of McAllen with authority for County Treasurer to issue check after review and auditing procedures are completed by County Auditor.

B. **AI-41426** Self-Funded (2202)

Requesting approval of reimbursement of the Hidalgo County Workers' Comp. Claims paying account for claims paid by Tristar Risk Management for the period of 10/01-15/2013 in the amount of $43,542.03 and requesting approval of wire transfer.

C. **AI-41143** 1. Approval of reimbursement in the amount of $655,649.43 to Blue Cross Blue Shield Insurance Company for claims paid on behalf of Hidalgo County from 09/28/13 to 10/11/13.

09/28-30/13	$ 51,802.68
10/01-04/13	$324,638.61
10/05-11/13	$279,208.14
TOTAL	$655,649.43

2. Approval of wire transfer to cover claims paid.

9. **Purchasing Dept:**

Notes:

A. FOR ANY CONTRACTS(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FOWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.

B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT(S)/CHECK(S).

A. **AI-41486** 1. Approval to rescind action on AI#40478 approved by Commissioners' Court on 9/17/13 for the payment of Invoice #3371 in the amount of $45,618.85 to R. Gutierrez Engineering Corporation through Contract C-12-314-01-29 for the Nolana Loop Project.
2. Acceptance and approval of payment for Invoices 3371-1 and 3371-2 in the amounts of $11,781.55 and 33,730.00 respectively for professional services submitted by R. Gutierrez Engineering Corporation through Contract C-12-314-01-29 (Supplemental Agreement #5) for the Nolana Loop Project.

B. **AI-41235** Requesting authority to exercise the Sixty (60) Day grace period extension as provided in the current contract for the:"LEGEND and NON-LEGEND PHARMACEUTICALS" for the Hidalgo County Sheriff's Office, under the same rates, terms and conditions with MAO WESTWOOD PHARMACY, INC. dba WESTWOOD PHARMACY effective 11/17/13 through 01/16/14 or (upon completion of the procurement process which ever comes first and is most advantageous to Hidalgo County).

C. **AI-41419** Acceptance and approval of payment of Invoice #2013-00116-$167,310.00 submitted by contracted architect, ERO Architects in connection with, "Schematic Design Phase for the New Hidalgo County Courthouse."C-13-122-07-17

D. **AI-41456** Acceptance and approval of "Certificate of Substantial Completion" as submitted by contractor, Herrera & Hunt Inc., reflecting the date of 10/05/13: "PROJECT NUMBER 2013-236-OGG-Project Repair to DPS Building.

E. **AI-41448** Acceptance and approval for Invoice# 8R1 in the amount of $5,224.77, from Gignac & Associates Architects LLP., contracted architect for "Design & Construction of Hidalgo County Sheriff's Office Substation in Precinct No. 1 Area"C-08-051-01-30;

F. **AI-41401** 1. Requesting acceptance and approval of payment Inv.# 11324548 ($25,000.00) submitted by L&G Consulting Engineers, Inc. (WA#1-PO#696996) for: "JOB SPECIFIC PROJECT"- FM 2220 (Ware Road) under Contract# C-13-178-08-10, located within Hidalgo County Precinct No. 4;

2. Requesting acceptance and approval of payment for Inv.# 11324552 ($32,971.91) submitted by L&G Consulting Engineers, Inc. in connection to Contract #C-12-126-10-16 (WA#1-PO#688820) for:"JOB SPECIFIC PROJECT"-Extension of 10th Street (SH 107 to FM 1925)" located within Hidalgo County Precinct No. 4;

3. Requesting acceptance and approval of payment for Inv. # 13-6-000010 ($ 1,804.29) submitted by L&G Engineering Laboratory, LLC, under (WA#3 - PO# 694431) in connection to:"Construction Material Testing Services" for projects located within Hidalgo County Precinct No. 4 (on an

as needed basis) under Con. #C-12-122-06-12-PROJECT-"M" ROAD MOTOR POOL for PRECINCT 4;

4. Requesting acceptance and approval of payment for Inv. #1790 ($ 7820.00) submitted by PEREZ CONSULTING ENGINEERS in connection to Contract #C-13-0584-06-25 (WA#1-PO#694874) for "JOB SPECIFIC PROJECT": "Curry Estates Drainage Improvements" located within Hidalgo County Precinct No. 4.

5. Requesting acceptance and approval of payment for Inv. #1795 ($ 4,590.00) submitted by PEREZ CONSULTING ENGINEERS in connection to Contract #C-13-0584-06-25 (WA#1-PO#694874) for "JOB SPECIFIC PROJECT": "Curry Estates Drainage Improvements" located within Hidalgo County Precinct No. 4.

6. Requesting acceptance and approval of payment for Inv. #AUG 2013 ($ 11,580.00) submitted by LE FEVRE ENGINEERING AND MANAGEMENT CONSULTING, LLC., in connection to Contract #C-13-132-06-25 (WA#1-PO#694985) for "JOB SPECIFIC PROJECT": "Sunflower Road Park Project Phase I" located within Hidalgo County Precinct No. 4.

G. **AI-41371** Requesting approval of payment for Invoice No. 20131665 in the amount of $1,564.74 (Pct 3, 3rd Call, Bernal Heights Subdivision as submitted by project engineer TEDSI Infrastructure Group. (C-CAP-08-028-10-28.)

H. **AI-41368** Requesting amendment to AI#39764 (CC action 8-13-13), to reflect amount from $4,556.25 to $6,505.50 through same requisition # 239537 for the disposal of 15 waste drums/barrels located within Pct #4.

I. **AI-41344** Acceptance and approval of request for payment of the following invoice with TEDSI Infrastructure Group under the following contracts with authority for County Treasurer to issue payment after County Auditor's review and processing procedures are completed:

1. Invoice #20131669 in the amount of $41,475.54 amid Work Authorization # 1 - Contract #C-08-227-02-09

J. **AI-41295** Acceptance, and approval of Invoice No. 1 (Amendment No. 2) in the amount of $7,500 from Alcocer Garcia Associates, Inc., contracted architect for the, "Remodel of Existing Old Administration Building (1st and 2nd floors) Project with authority for County Treasurer to issue payment after County Auditor's review and processing procedures are completed. (C-08-131-08-07)

K. **AI-41294** Acceptance, and approval of Invoice No. 471001/04B/XV in the amount of $747.29 and Invoice No. 471001/04A/XV in the amount of $741.43 from Dannenbaum Engineering Company, contracted architect for the, "Hidalgo County-Annex Modular Buildings-Courtroom Finishes and Courthouse Site Improvements," with authority for County Treasurer to issue payment after County Auditor's review and processing procedures are completed.

L. **AI-41268** Acceptance and approval of request for payment of Invoice #1102707-15 in the amount of $28,982.41 submitted by CAS Companies in connection with the "Hidalgo County Morgue Renovation" Project amid PO#663746 with authority for County Treasurer to issue payment after review, audit, and processing procedures are completed by County Auditor.

M. **AI-41246** **389th District Court:**
Requesting authority to add the fax accessory to the 36-month new copier (capital) lease for a WC7120P copier previously approved through Commissioners Court AI-36273 through our membership/participation with (TPASS) Texas Procurement & Support Services awarded vendor, Xerox contract 985-L2 through Requisition #236796 in the amount of $19.27/month, with total lease $263.86/month effective upon approval.

N. **AI-41254** Add/Delete fuel card users and drivers

1. Constable Pct No. 2 - Fuel card user driver

2. Constable Pct No. 4- Fuel card

AI-41357 **2013 Intradept. (line item)Transfers 2. A.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted For: Pablo (Paul) Villarreal Jr.

Submitted By: Mary Garcia, TAX OFFICE

Department: TAX OFFICE

Information

CAPTION

2013 - Tax Office (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-415-15-140-001-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 10/25/13.

Attachments

Xerox Copier Renewal

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/24/2013 09:07 AM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Mary Garcia Started On: 10/22/2013 09:33 AM

Final Approval Date: 10/25/2013

DATE: October 23, 2013

DEPARTMENT HEAD: Pablo (Paul) Villarreal Jr.

DEPARTMENT NAME: Hidalgo County Tax Office

ACCOUNT NUMBER: 3-1100-415-15-140-001-0-xxx

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:
20..
accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT NAME	**TO** OBJECT CODE	OBJECT NAME	AMOUNT
442	Equipment & Vehicle Rentals	780	Capital Leases	$800.00
				$800.00

REASON: **Line item transfer needed to cover expenses on a Xerox Copier.**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK

AI-41467 **2013 Intradept. (line item)Transfers 2. B.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted By: Marcie Jackson, COMM. PCT. #1

Department: COMM. PCT. #1

Information

CAPTION

2013 - Pct. #1 Parks (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-452-00-121-013-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 10/25/13.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/25/2013 03:24 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Marcie Jackson Started On: 10/25/2013 01:19 PM

Final Approval Date: 10/25/2013

DATE: October 25, 2013

2013
Transfer

DEPARTMENT HEAD: A.C Cuellar

DEPARTMENT NAME: Hidalgo County Precinct No.1

ACCOUNT NUMBER: 3-1100-452-00-121-013-0-XXX

AI-41467 10/29/13

Contact Person: Katia Garcia/Marcie Jackson **Ph#:** (956) 968-8733 Ext. 1022/1021

SUBJECT: Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
583	PCT1 PARKS-TRAVEL OUT OF COUNTY	431	PCT1 PARKS-BLDG & OTHR STRUC R&M SRV	574.90
601	PCT1 PARKS-OFFICE & COMPUTER SUPPL	431	PCT1 PARKS-BLDG & OTHR STRUC R&M SRV	$ 4,084.50
612	PCT1 PARKS-RECREATIONAL SUPPLIES	431	PCT1 PARKS-BLDG & OTHR STRUC R&M SRV	$ 925.00
613	PCT1 PARKS-SAFETY SUPPLIES	431	PCT1 PARKS-BLDG & OTHR STRUC R&M SRV	$ 1,501.63
619	PCT1 PARKS-OTHER MISC SUPPLIES	431	PCT1 PARKS-BLDG & OTHR STRUC R&M SRV	$ 1,351.07
672	PCT1 PARKS-EQUIP & VEH R&M SUPPLIES	431	PCT1 PARKS-BLDG & OTHR STRUC R&M SRV	$ 2,165.17
679	PCT1 PARKS-OTHER R&M SUPPLIES	431	PCT1 PARKS-BLDG & OTHR STRUC R&M SRV	5,299.22
739	PCT1 PARKS-OTHER STRUCTURES	431	PCT1 PARKS-BLDG & OTHR STRUC R&M SRV	6,000.00
811	PCT1 PARKS-LICENSES & PERMITS	431	PCT1 PARKS-BLDG & OTHR STRUC R&M SRV	1,400.00
			TOTAL	**$ 23,301.49**

REASON:
Transfer is needed for future Department expenses.

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-41233 **2013 Intradept. (line item)Transfers 2. C.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted For: Raul Silguero Submitted By: Carlos Jasso, COMM. PCT. #2

Department: COMM. PCT. #2

Information

CAPTION

2013 - Pct. 2 Sanitation (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-432-00-122-001-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funding available as of 10/14/2013

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/15/2013 04:24 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Carlos Jasso Started On: 10/14/2013 03:36 PM

Final Approval Date: 10/25/2013

DATE: October 14, 2013

DEPARTMENT HEAD: Raul Silguero, Chief Administrator

DEPARTMENT NAME: Hidalgo County Precinct No. 2 Sanitation

ACCOUNT NUMBER: 3-1100-432-00-122-001-0-XXX

Contact Person: Carlos Jasso, Accountant III **Ph#:** (956) 292-7000 ext. 2006

2013
Intradepartmental Transfer

AI 41233

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
583	Travel out of the County	432	Equipment & Veh R&M Services	1,000.00
584	Registration Fees	432	Equipment & Veh R&M Services	1,000.00
613	Safety Supplies	432	Equipment & Veh R&M Services	2,000.00
			TOTAL	4,000.00

REASON:
To cover expenses for vehicle that needs repairs.

DEPARTMENT HEAD SIGNATURE

____/____/____
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-41228 **2013 Intradept. (line item)Transfers 2. D.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted By: Norma Ceballos, COMM. PCT. #3

Department: COMM. PCT. #3

Information

CAPTION

2013 - Pct. 3 ADM (1200)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1200-431-00-123-004-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 10/16/13.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/15/2013 04:20 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Norma Ceballos Started On: 10/14/2013 12:46 PM

Final Approval Date: 10/25/2013

INTRA-DEPARTMENTAL TRANSFER

DATE: 10/14/13

DEPARTMENT HEAD: Commissioner Joe M. Flores - Pct No. 3

DEPARTMENT NAME: Hidalgo County Precinct #3

ACCOUNT NUMBER: 3-1200-431-00-123-004-0-XXX

CONTACT PERSON: Norma Ceballos PHONE: (956)585-4509

SUBJECT: Intra-departmental Transfer

I submit for your consideration the following Intra-departmental transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
890	Pct #3 Adm. - Other	601	Pct #3 Adm-Office & Computer Supplies	$ 500.00
890	Pct #3 Adm. - Other	855	Pct #3 Adm-Late Fees, Penalties, & Fin Chg.	$ 50.00
			TOTAL	**$ 550.00**

REASON: Expected expenses

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-41191 **2013 Intradept. (line item)Transfers 2. E.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted By: Norma Ceballos, COMM. PCT. #3

Department: COMM. PCT. #3

Information

CAPTION

2013 - Pct #3 Parks (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-452-00-123-008-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 10/16/13.

Attachments

lit

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/11/2013 01:52 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Norma Ceballos Started On: 10/10/2013 03:17 PM

Final Approval Date: 10/25/2013

INTRA-DEPARTMENTAL TRANSFER

DATE: October 10, 2013

DEPARTMENT HEAD: Commissioner Joe M. Flores - Pct No. 3

DEPARTMENT NAME: Hidalgo County Precinct #3 Parks

ACCOUNT NUMBER: 3-1100-452-00-123-008-0-

CONTACT PERSON: Norma Ceballos PHONE: (956)585-4509

SUBJECT: Intra-departmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intra-departmental transfer's) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
671	Pct #3-Parks- Bldg & Other Struc R&M Sup	672	Pct #3-Parks- Equip & Veh R&M Supplies	$ 2,000.00
			TOTAL	**$ 2,000.00**

REASON: Expected Expenses

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-41391 **2013 Intradept. (line item)Transfers 2. F.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted By: Norma Ceballos, COMM. PCT. #3

Department: COMM. PCT. #3

Information

CAPTION

2013 - Pct. 3 Rd Maint (1200)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1200-431-00-123-005-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 10/24/13.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/24/2013 02:33 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Norma Ceballos Started On: 10/23/2013 11:45 AM

Final Approval Date: 10/25/2013

INTRA-DEPARTMENTAL TRANSFER

DATE: 10/23/13

DEPARTMENT HEAD: Commissioner Joe M. Flores - Pct No. 3

DEPARTMENT NAME: Hidalgo County Precinct #3

ACCOUNT NUMBER: 3-1200-431-00-123-005-0-XXX

CONTACT PERSON: Norma Ceballos PHONE: (956)585-4509

SUBJECT: Intra-departmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intra-departmental transfer's) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
334	Pct3 Rd. Maint-Arch & Eng Srv	672	Pct3 Rd. Maint-Equip & Veh R&M Supplies	$ 10,000.00
346	Pct3 Rd. Maint-Hauling & Freight	672	Pct3 Rd. Maint-Equip & Veh R&M Supplies	$ 5,000.00
748	Pct3 Rd. Maint-Other Equipment	672	Pct3 Rd. Maint-Equip & Veh R&M Supplies	$ 4,906.00
			TOTAL	**$ 19,906.00**

REASON: Expected daily operation expenses

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

INTRA-DEPARTMENTAL TRANSFER

AI-41440 **2013 Intradept. (line item)Transfers 2. G.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted For: Comm. J. Palacios Submitted By: Veronica Lopez, COMM. PCT. #4

Department: COMM. PCT. #4

Information

CAPTION

2013 - Pct. #4 Parks (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-452-00-124-009-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 10/25/13.

890 --> 739 $12,924.70
890 --> 339 $2,335.70
671 --> 339 $484.10
671 --> 810 $450.00

Attachments

Parks LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/24/2013 03:05 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Veronica Lopez Started On: 10/24/2013 01:32 PM

Final Approval Date: 10/25/2013

DATE: October 28, 2013

DEPARTMENT HEAD: Joseph Palacios

DEPARTMENT NAME: Hidalgo County Precinct No. 4
Parks

ACCOUNT NUMBER: 3-1100-452-00-124-009-0-XXX

Contact Person: Veronica Lopez **Ph#:** (956) 383-3112 Ext. 4019

2013
Intradepartmental Transfer

AI-41440

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
890	PCT4 Parks- Other	739	PCT4 Parks- Other Structures	$12,924.70
890	PCT4 Parks- Other	339	PCT4 Parks- Other Prof Srv	$2,335.70
671	PCT4 Parks- BLDG & Othr Struc R&M Suppl	339	PCT4 Parks- Other Prof Srv	$484.10
671	PCT4 Parks- BLDG & Othr Struc R&M Suppl	810	PCT4 Parks- Dues & Memberships	$450.00
			TOTAL	**$16,194.50**

REASON:
Transfer needed to fund Pct. 4 Park expenditures.

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-41400 **2013 Intradept. (line item)Transfers 2. H.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted For: Comm. J. Palacios Submitted By: Veronica Lopez, COMM. PCT. #4

Department: COMM. PCT. #4

Information

CAPTION

2013 - Pct. 4 Rd Maint (1200)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1200-431-00-124-007-0-XXX

FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

890 --> 339 $5,074.02
613 --> 532 $1,300.00
613 --> 672 $700.00
630 --> 672 $1,066.00
439 --> 672 $2,000.00
Funds available as of 10/25/13

Attachments

Rd. Maint LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/25/2013 10:59 AM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Veronica Lopez Started On: 10/23/2013 02:23 PM

Final Approval Date: 10/25/2013

DATE: October 28, 2013

DEPARTMENT HEAD: Joseph Palacios

DEPARTMENT NAME: Hidalgo County Precinct No. 4
Rd. Maint

ACCOUNT NUMBER: 3-1200-431-00-124-007-0-XXX

Contact Person: Veronica Lopez **Ph#:** (956) 383-3112 Ext. 4019

2013
Intradepartmental Transfer

AI- 41400

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
890	PCT4 Rd Maint- Other	339	PCT4 Rd Maint- Other Prof Srv	$5,074.02
613	PCT4 Rd Maint- Safety Supplies	532	PCT4 Rd Maint- Wireless Devices	$1,300.00
613	PCT4 Rd Maint- Safety Supplies	672	PCT4 Rd Maint- Equip & Veh R&M Supplies	$700.00
630	PCT4 Rd Maint- Food	672	PCT4 Rd Maint- Equip & Veh R&M Supplies	$1,066.00
439	PCT4 Rd Maint- Other R&M Srv	672	PCT4 Rd Maint- Equip & Veh R&M Supplies	$2,000.00
			TOTAL	**$10,140.02**

REASON:
Transfer needed to cover Pct 4 Rd Maint expenditures.

DEPARTMENT HEAD SIGNATURE

/ /
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-41225 **2013 Intradept. (line item)Transfers 2. I.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted For: Eddie Olivarez Submitted By: Mike Escaname, HEALTH & HUMAN SERVICES DEPT.

Department: HEALTH & HUMAN SERVICES DEPT.

Information

CAPTION

2013 - Health & Human Services Dept. (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-441-00-340-001-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?: n

BUDGETARY IMPACT:

Funds available as of 10/16/13.

Attachments

LIT

Uniform Policy

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/14/2013 02:06 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Mike Escaname Started On: 10/14/2013 10:02 AM

Final Approval Date: 10/25/2013

Date: October 14, 2013
Department Head: Eduardo Olivarez, Chief Administrative Officer
Department Name: Hidalgo County Health Department
Account Number: 3-1100-441-00-340-001-0 Administration
Budget Line Item Transfer(s)

Honorable Commissioner's Court of Hidalgo County

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C:

FROM		TO		
ACCOUNT NUMBER	ACCOUNT NAME (OBJECT CODE)	ACCOUNT NUMBER	ACCOUNT NAME (OBJECT CODE)	AMOUNT
3-1100-441-00-340-001-0-432	HEALTH ADM-EQUIP&VEH R&M SRV	3-1100-441-00-340-001-0-890	HEALTH ADM-OTHER	$ 10.00
3-1100-441-00-340-001-0-432	HEALTH ADM-EQUIP&VEH R&M SRV	3-1100-441-00-340-001-0-605	HEALTH ADM-CLOTHING & UNIFORMS	$ 200.00
			Amount	$ 210.00

Revenue Account
Amount Requested: $ 210.00

Reason: Funds needed to cover anticipated expenditures.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONER'S COURT DATE ATTEST COUNTY CLERK

1. POLICY TITLE Uniform Policy

2. POLICY STATEMENT

It is the policy of the county that certain positions, as designated by each Elected Official or County Executive Officer for general fund departments, may be required to wear a uniform while on the job.

3. PURPOSE

The purpose of this policy shall be to maximize safe working conditions, reflect good appearance and to provide ease of recognition, and/or identification of designated employees by the public. This policy is necessary in order to help determine whether all or any part of the uniform expenditures will be considered a taxable fringe benefit to the employee.

Uniforms are excluded from wages of an employee if they are:

- Specifically required as a condition of employment, and
- Are not worn or adaptable to general usage as ordinary clothing.

4. GENERAL GUIDELINES

A. Each Department Director will identify the positions within their respective department for which the wearing of a uniform is required. Department Directors should ensure that uniforms are absolutely necessary.

B. Employees filling positions designated as requiring the wearing of a uniform must wear issued uniforms on the job on a daily basis once the employee receives his/her supply of uniforms.

C. Each department requiring employees to wear uniforms must include funds for new issues and replacement of uniforms in their respective department annual budget.

D. The purchasing of uniforms may be used in lieu of the rental of uniforms when considered more economical by the Elected Official or the County Executive Officer for General Fund Departments.

5. UNIFORM ISSUANCE

A. When an employee is assigned to a position which has been designated as requiring a uniform, the employee's Department Director will authorize the issuance of uniforms. The employee must sign for all issued uniforms.

B. The Department Director will determine the number of uniforms to be issued commensurate with the employee's expected field time, not to exceed six sets of uniforms.

6. APPEARANCE IN UNIFORM

A. Personnel shall maintain a neat and professional appearance while in uniform that shall be representative of the County of Hidalgo.

B. When the uniform is worn, the wearer shall maintain a neat, tidy appearance at all times, avoiding soiled or wrinkled uniforms.

C. Employees should keep their hair, beards, mustaches, or sideburns, clean, neatly combed or brushed and should not appear ragged or unkempt.

7. APPROPRIATE ATTIRE FOR NON-UNIFORMED AND UNIFORMED PERSONNEL

A. Non-Uniformed Employees wearing civilian attire will wear clothing that is acceptable for an office setting and keeping with other County Offices and Departments.

B. Non-Uniformed and Uniformed Employees will ensure that their clothing is cleaned, free of stains, tears and holes.

C. Non-Uniformed and Uniformed Employees authorized to wear jeans shall not wear jeans faded out, spotted with bleach or worn to the point that the cuffs are frayed or cut. The jeans cannot have holes in them.

E. All button down shirts or blouses will be worn tucked in the pant line. The only exception is for women's blouses that are designed to be worn un-tucked. Examples of this type of blouse are those made with straight hem.

8. CASUAL ATTIRE

A. On Fridays, or the last day of the workweek, Non-Uniformed Employees are allowed to wear jeans. Designed Uniformed employees shall not observe this practice unless authorized by the Department Director. Clothes should be neat, clean, and without holes or ragged edges.

B. Attire that is considered inappropriate includes but is not limited to: shorts, low cut shirts/blouses, ratty jeans, T-shirts, athletic shoes, thong sandals, and any attire that exposes the midriff or undergarment, and any other attire that the supervisor deems

C. Employees should keep their hair, beards, mustaches, or sideburns, clean, neatly combed or brushed and should not appear ragged or unkempt.

9. UNACCEPTABLE CASUAL ATTIRE

A. Regardless of gender, it is not appropriate to wear your favorite old t-shirt, ripped jeans and sneakers. Keep in mind the "business" part of the business casual, and leave your old comfortable clothes at home.

B. Pull over's can be worn but must have collar and top buttons (polo style). All pull over's will be worn tucked in the pant line. Henley style (collarless with buttons) pull over's are not acceptable. Pull over shirts cannot be heavily designed with patterns.

C. Hawaiian shirts or similar heavily patterned shirts are not acceptable wear for the office.

D. Revealing clothing, transparent materials, micro-mini skirts, and or shorts prohibited.

E. If you are assigned to go to a class, seminar or training and

F. you are being paid to attend, you are expected to adhere to this dress policy.

11. CARE AND MAINTENANCE OF UNIFORMS

A. Employees are personally responsible for the proper care, cleaning, alterations and repair of uniforms issued to them.

B. If uniform item(s) becomes unserviceable the employee must launder the item and request a replacement.

C. If an employee loses a uniform item, the employee will be charged the current cost for the item for a replacement.

10. IMPROPER UNIFORM WEAR PROHIBITED

A. Personnel issued a uniform will not wear the uniform or any portion thereof while off-duty, to any political gathering, or any other public or private gathering or to any business, or location that may be deemed as inappropriate unless their presence is of an official nature.

12. TERMINATION OF EMPLOYMENT

A. When an employee terminates with the County or is transferred into a position of

to their immediate supervisor no later than the date of termination or reassignment. All returned items must be laundered and in good condition.

B. If the employee fails to return any uniform items the cost of the unreturned item(s) will be deducted from the employee's final payment.

13. POLICY VIOLATION AND REVISION

A. An employee who does not wear the uniform specified, without a reason acceptable to the immediate supervisor, will be subject to disciplinary action, up to and including termination of employment.

B. Employees may not wear county uniforms in any capacity other than when they are performing official business for the county.

C. Failure to comply with the guidelines established in this policy may lead to disciplinary action up to an including termination of employment.

AI-41272 **2013 Intradept. (line item)Transfers 2. J.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted For: Eddie Olivarez Submitted By: Mike Escaname, HEALTH & HUMAN SERVICES DEPT.

Department: HEALTH & HUMAN SERVICES DEPT.

Information

CAPTION

2013 - Health & Human Services Dept. (1293)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 3-1293-441-00-340-052-4-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?: n

BUDGETARY IMPACT:

Funds available as of 10/22/13.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/16/2013 04:32 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Mike Escaname Started On: 10/16/2013 01:07 PM

Final Approval Date: 10/25/2013

Date: October 16, 2013
Department Head: Eduardo Olivarez, Chief Administrative Officer
Department Name: Hidalgo County Health Department
Account Number: 3-1293-441-00-340-052-4 Prenatal / Maternity
Budget Line Item Transfer(s)

Honorable Commissioner's Court of Hidalgo County

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C:

FROM		TO		
ACCOUNT NUMBER	ACCOUNT NAME (OBJECT CODE)	ACCOUNT NUMBER	ACCOUNT NAME (OBJECT CODE)	AMOUNT
3-1293-441-00-340-052-4-550	PRENATAL/MATERNITY-PRINTING & BINDING	3-1293-441-00-340-052-4-339	PRENATAL/MATERNITY-OTHER PROF SRV	$ 5,000.00
3-1293-441-00-340-052-4-601	PRENATAL/MATERNITY-OFFICE & COMPUTER SUP	3-1293-441-00-340-052-4-339	PRENATAL/MATERNITY-OTHER PROF SRV	$ 7,934.00
3-1293-441-00-340-052-4-603	PRENATAL/MATERNITY-EDUC/INSTRUCT SUPPL	3-1293-441-00-340-052-4-339	PRENATAL/MATERNITY-OTHER PROF SRV	$ 5,000.00
3-1293-441-00-340-052-4-604	PRENATAL/MATERNITY-MEDICAL & LAB SUPPL	3-1293-441-00-340-052-4-339	PRENATAL/MATERNITY-OTHER PROF SRV	$ 10,000.00
			Amount	$ 27,934.00

Revenue Account
Amount Requested: $ 27,934.00

Reason: Funds needed to cover anticipated LAB expenditures.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONER'S COURT DATE ATTEST COUNTY CLERK

AI-41276 **2013 Intradept. (line item)Transfers 2. K.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted For: Noe Gonzalez, Judge Presiding Submitted By: Esther Contreras, 370TH DISTRICT COURT

Department: 370TH DISTRICT COURT

Information

CAPTION

2013 - 370th District Court (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-412-00-007-001-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 10/23/13.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/16/2013 04:32 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Esther Contreras Started On: 10/16/2013 02:02 PM

Final Approval Date: 10/25/2013

DATE: October 16, 2013

DEPARTMENT HEAD: NOE GONZALEZ

DEPARTMENT NAME: 370TH DISTRICT COURT

ACCOUNT NUMBER: 3-1100-412-00-007-001-0-xxx

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
535	POSTAGE	631	BOTTLED WATER	$100.00
890	OTHER	601	OFFICE & COMPUTER SUPPLIES	$900.00
890	OTHER	661	MINOR OFFC FURNITURE & EQUIP	$935.00
890	OTHER	665	MINOR COMPUTER EQUIPMENT	$1,980.00
890	OTHER	432	EQUIP & VHCLS - REPAIR & MAINTENANCE SRVC	$390.00
890	OTHER	640	REFERENCE MATERIALS	$283.00
			TOTAL	**4,588.00**

REASON: **Current and Future Expenditures**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT | ____/____/____ **DATE** | **ATTEST COUNTY CLERK**

AI-41443 **2013 Intradept. (line item)Transfers 2. L.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted For: Pete Lobato Submitted By: Patricia Ramos, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

2013 - 139th District Court (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-412-00-003-001-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 10/25/13.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/24/2013 03:07 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Patricia Ramos Started On: 10/24/2013 02:37 PM

Final Approval Date: 10/25/2013

DATE: October 24, 2013

2013
Transfer

AI-41443

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: Department of Budget & Management for 139th District Court

ACCOUNT NUMBER: 3-1100-412-00-003-001-0-XXX

Contact Person: Patricia Ramos **Ph#:** (956) 292-7025 Ext. 5416

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
671	Bldg & Othr Struc R&M Suppl	630	Food	300.00
			TOTAL	$ 300.00

REASON:
Funds needed to pay for meals provided to the jurors during court meetings.

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-41293 **2013 Intradept. (line item)Transfers 2. M.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted For: Judge Rose G. Reyna, 206th D.C. Submitted By: Ana Galvan, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

2013 - 206th District Court (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-412-00-004-001-0-XXX

FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?: No

BUDGETARY IMPACT:

Funds available as of 10/17/2013.

Attachments

Line Item Transfer

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/17/2013 08:48 AM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Ana Galvan Started On: 10/16/2013 04:45 PM

Final Approval Date: 10/25/2013

INTRADEPARTMENTAL TRANSFER

DATE: October 16, 2013

DEPARTMENT HEAD: Judge Rose G. Reyna

DEPARTMENT NAME: 206th District Court

ACCOUNT NUMBER: 3-1100-412-00-004-001-0-XXX

SUBJECT: Intradepartmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intradepartmental Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM		TO		
OBJECT CODE	OBJECT NAME	OBJECT CODE	OBJECT NAME	AMOUNT
601	Office and Computer Supplies	529	Surety and Notary Bonds	20.00
			TOTAL	20.00

REASON: Amount needed to supplement the Bond & Oath fee for Margarita Reyes (Court's Bailiff)

Rose G. Reyna
DEPARTMENT HEAD SIGNATURE

October 16, 2013
CC DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-41205 **2013 Intradept. (line item)Transfers 2. N.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted By: Edna Kirby, IT DEPARTMENT

Department: IT DEPARTMENT

Information

CAPTION

2013 - Justice Crt. Tech (1242)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1242-412-00-060-001-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 10/22/13.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/11/2013 01:53 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Edna Kirby Started On: 10/11/2013 10:49 AM

Final Approval Date: 10/25/2013

DATE: October 29, 2013

DEPARTMENT HEAD: Renan Ramirez

DEPARTMENT NAME: Information Technology Dept.

ACCOUNT NUMBER: 3-1242-412-00-060-001-0-

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
745	Justice Crt Tech-Computer Equipment	601	Justice Crt Tech-Office & Computer Suppl	$700.00
745	Justice Crt Tech-Computer Equipment	665	Justice Crt Tech-Minor Computer Equip.	1,245.00
745	Justice Crt Tech-Computer Equipment	619	Justice Crt Tech-Other Misc Supplies	$17,941.50
			TOTAL	**$19,886.50**

REASON: **Purchase of network infrastructure, telephone and time clocks for the nine (9) Justice of the Peace Offices.**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK

AI-41298 **2013 Intradept. (line item)Transfers 2. O.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted By: Nora Linda Cruz, TX. AGRILIFE EXT. SERVICES

Department: TX. AGRILIFE EXT. SERVICES

Information

CAPTION

2013 - Texas A&M AgriLife Extension Service (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-461-00-380-001-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 10/23/2013.

Attachments

revised

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/17/2013 08:48 AM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Nora Linda Cruz Started On: 10/16/2013 05:47 PM

Final Approval Date: 10/25/2013

DATE: October 16, 2013

DEPARTMENT HEAD: Barbara Storz

DEPARTMENT NAME: TEXAS A&M AGRILIFE EXTENSION

ACCOUNT NUMBER: 3-1100-461-00-380-001-0

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
665	Minor Computer Equipment	**661**	Minor Office Furniture & Equipment	**150.00**
672	R&M Supplies-Equip & Vehicles	**661**	Minor Office Furniture & Equipment	$130.89
855	Late Fees & Penalties & Finance Chg	**601**	Office & Computer Supplies	100.00
748	Other Equipment	**601**	Office & Computer Supplies	$1,655.00
720	Buildings	**607**	Household & Janitorial Supplies	200.00
810	Dues & Memberships	**661**	Minor Office Furniture & Equipment	$245.00
720	Buildings	**661**	Minor Office Furniture & Equipment	55.00
442	Rental of Equipment and Vehicles	**661**	Minor Office Furniture & Equipment	$19.11
442	Rental of Equipment and Vehicles	**619**	Other Miscellaneous Supplies	53.45
679	R&M Supplies - Other	**619**	Other Miscellaneous Supplies	125.68
			TOTAL	**2,734.13**

REASON: **To properly classify expenditures for much needed tables and stools for kitchen classroom and also for much needed supplies.**

Barbara C. Storz

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK

AI-41365 **2013 Intradept. (line item)Transfers 2. P.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted For: Mary Garcia Submitted By: Sylvia Solis, BUDGET & MANAGEMENT

Department: TAX OFFICE

Information

CAPTION

2013 - Tax Office (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-415-15-140-001-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?: n

BUDGETARY IMPACT:

Funds available as of 10/25/2013.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/22/2013 03:44 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Sylvia Solis Started On: 10/22/2013 11:20 AM

Final Approval Date: 10/25/2013

DATE: October 22, 2013

2013
Transfer

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: Department of Budget & Management for Tax Office

ACCOUNT NUMBER: 3-1100-415-15-140-001-0-XXX

Contact Person: Sylvia V. Solis **Ph#:** (956) 292-7025 Ext. 5423

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
442	EQUIPMENT & VEHICLE RENTALS	743	OFFICE FURNITURE & EQUIPMENT	470.00
780	CAPITAL LEASES	743	OFFICE FURNITURE & EQUIPMENT	11,412.87
			TOTAL:	11,882.87

REASON:
Intradepartmental Transfer to partially fund the purchase of an OPEX AS7200i processing machine.

DEPARTMENT HEAD SIGNATURE

/ /
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-41302 **2013 Intradept. (line item)Transfers 2. Q.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted By: Diana Solis, ADULT PROBATION

Department: ADULT PROBATION

Information

CAPTION

2013 - Adult Probation (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-423-00-320-001-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 10/18/13.

Attachments

GF transfer

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/18/2013 09:06 AM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Diana Solis Started On: 10/17/2013 11:42 AM

Final Approval Date: 10/25/2013

DATE: September 30, 2013

DEPARTMENT HEAD: Arnold K Patrick

DEPARTMENT NAME: Adult Probation - General Fund

ACCOUNT NUMBER: 3-1100-423-00-320-001-0-

SUBJECT: Budget Line-Item Transfer (s)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C.:

FROM			TO		
ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-423-00-320-001-0-661	Minor Office Furniture and Equipment	→	3-1100-423-00-320-001-0-601	Office & Computer Supplies	340.48
		→			
		→			
		→			
		→			
		→			
		→			
		→			
		→			
		→			
		→			
T O T A L					**$340.48**

REASON: To purchase chairs needed for staff.

_____

DEPARTMENT HEAD SIGNATURE

_____ ___/___/___ _____

APPROVED COMMISSIONERS' COURT **DATE** **ATTEST COUNTY CLERK**

AI-41407 **2013 Intradept. (line item)Transfers 2. R.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted For: Yvonne Ramon Submitted By: Rosie Diaz, ELECTIONS DEPT.

Department: ELECTIONS DEPT.

Information

CAPTION

2013 - Elections Dept. (1100)

BACKGROUND

Elections LIT

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-414-00-130-001-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding available as of 10/25/13.

Attachments

LIT 102313

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/24/2013 02:34 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Rosie Diaz Started On: 10/23/2013 03:26 PM

Final Approval Date: 10/25/2013

DATE: October 23, 2013

DEPARTMENT HEAD: Yvonne Ramon

DEPARTMENT NAME: Elections Department

ACCOUNT NUMBER: 3-1100-414-00-130-001-0-XXX

Contact Person: Rosie Diaz **Ph#:** (956) 318-2570 Ext. 5715

2013
Transfer

AI-41407

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
584	Elections Dept-Registration Fees	583	Elections Dept-Travel out of County	$1,200.00
			TOTAL	$1,200.00

REASON:

To pay for November Texas Ethics Commission Ethics Training

Approved by **DATE** / /

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-41414 **2013 Intradept. (line item)Transfers 2. S.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted For: Yvonne Ramon Submitted By: Rosie Diaz, ELECTIONS DEPT.

Department: ELECTIONS DEPT.

Information

CAPTION

2013 - Elections Dept. (1100)

BACKGROUND

Elections LIT

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-414-00-130-001-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 10/25/13.

Attachments

transfer

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/24/2013 02:40 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Rosie Diaz Started On: 10/23/2013 04:10 PM

Final Approval Date: 10/25/2013

DATE: October 23, 2013

DEPARTMENT HEAD: Yvonne Ramon

DEPARTMENT NAME: Elections Department

ACCOUNT NUMBER: 3-1100-414-00-130-001-0-XXX

2013
Transfer

AI-41414

Contact Person: Rosie Diaz **Ph#:** (956) 318-2570 Ext. 5715

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
640	Elections Dept-Reference Material	601	Elections Dept-Office & Computer Suppl	$547.15
613	Elections Dept-Safety Supplies	601	Elections Dept-Office & Computer Suppl	$500.00
529	Elections Dept-Surety & Notary Bonds	601	Elections Dept-Office & Computer Suppl	$180.00
442	Elections Dept-Equip & Vehicle Rental	601	Elections Dept-Office & Computer Suppl	$1,000.00
432	Elections Dept-Equip & VEJ R&M Srv	601	Elections Dept-Office & Computer Suppl	$600.00
			TOTAL	$2,827.15

REASON:

Office Supplies as needed for election purposes. (paper, highlighters, pencils, staples, folders, binders, pens, colored paper, etc)

Approved by

/ /
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-41437 **2013 Intradept. (line item)Transfers 2. T.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted For: Oscar Montoya Submitted By: SANDRA DELEON, COUNTY JUDGE

Department: COUNTY JUDGE

Information

CAPTION

2013 - Emergency Management (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-429-00-110-075-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 10/25/13.

Attachments

lit

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/24/2013 03:07 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: SANDRA DELEON Started On: 10/24/2013 12:12 PM

Final Approval Date: 10/25/2013

DATE: October 24, 2013

DEPARTMENT HEAD: OSCAR D. MONTOYA

DEPARTMENT NAME: Division of Emergency Services-Emergency Management

ACCOUNT NUMBER: 3-1100-429-00-110-075-0-

SUBJECT: Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
442	EQUIP & VEHICLE RENTALS	780	CAPITAL LEASES	700.00
			TOTAL	700.00

REASON: TRANSFER IS BEING REQUESTED FOR THE LEASING OF A REPLACEMENT COPY MACHINE WE CURRENTLY HAVE.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK

AI-41439 **2013 Intradept. (line item)Transfers 2. U.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted By: Monica Badillo,
EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

2013 - Executive Office (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-413-00-125-001-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 10/25/13.

Attachments

transfer

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/24/2013 03:05 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Monica Badillo Started On: 10/24/2013 01:27 PM

Final Approval Date: 10/25/2013

DATE: October 28, 2013

DEPARTMENT HEAD: VALDE GUERRA

DEPARTMENT NAME: EXECUTIVE OFFICE

ACCOUNT NUMBER: 3-1100-413-00-125-001-0

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
535	POSTAGE	532	WIRELESS DEVICES	100.00
535	POSTAGE	619	OTHER MISCELLANEOUS SUPP.	100.00
			TOTAL	200.00

REASON: **For data card needed for office use and purchase of blinds for office.**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK

AI-41417 **2013 Intradept. (line item)Transfers 2. V.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted For: Constable Celestino Avila **Submitted By:** Raul Lozano Jr., CONSTABLE PCT. #1

Department: CONSTABLE PCT. #1

Information

CAPTION

2013 - Constable Pct. 1 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 **ACCT. #:** 3-1100-421-00-291-001-0-XXX

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Funds available as of 10/24/13.

Attachments

transfer

Policy

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/24/2013 09:16 AM
Purchasing Department	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Raul Lozano Jr. Started On: 10/23/2013 04:31 PM

Final Approval Date: 10/25/2013

DATE: October 23, 2013

DEPARTMENT HEAD: Celestino Avila Jr.

DEPARTMENT NAME: Constable Precinct 1 - (291)

ACCOUNT NUMBER: ***3-1100-421-00-291-001-0-xxx***

Contact person: Joe F. Espinosa Ph: 956-447-3775

SUBJECT: Budget Line–Item Transfer (s)

Honorable Commissioner's Court of Hidalgo County:

I submit to you for your consideration the following line–item transfers in accordance with Local Government: Code, Chapter 111, Subchapter C.:

FROM:			**TO:**		
OBJECT CODE	**OBJECT NAME**	→	**OBJECT CODE**	**OBJECT NAME**	**AMOUNT**
432	Equip & Veh R&M Srv	→	748	Other Equip	$2,000.00
432	Equip & Veh R&M Srv	→	613	Safety Supplies	$1000.00
432	Equip & Veh R&M Srv	→	605	Clothing & Uniforms	$980.00
		→			
		→			
		→			
		→			
		→			
		→			
		TOTAL			**$3,980.00**

REASON(s): Purchase of a utility trailer for departments all terrain vehicles (3 Honda ATVs), purchase of traffic vests for deputies and traffic cones, and for external body armor vest carriers

.

Joe F. Espinosa Chief Deputy
DEPARTMENT HEAD SIGNATURE / DESIGNEE

_____ ___/___/___ _____
APPROVED COMMISSIONERS' COURT DATE ATTEST COUNTY CLERK

COUNTY AUDITOR'S FORM: SFA-CA-017

1. POLICY TITLE Uniform Policy

2. POLICY STATEMENT

It is the policy of the county that certain positions, as designated by each Elected Official or County Executive Officer for general fund departments, may be required to wear a uniform while on the job.

3. PURPOSE

The purpose of this policy shall be to maximize safe working conditions, reflect good appearance and to provide ease of recognition, and/or identification of designated employees by the public. This policy is necessary in order to help determine whether all or any part of the uniform expenditures will be considered a taxable fringe benefit to the employee.

Uniforms are excluded from wages of an employee if they are:

- Specifically required as a condition of employment, and
- Are not worn or adaptable to general usage as ordinary clothing.

4. GENERAL GUIDELINES

A. Each Department Director will identify the positions within their respective department for which the wearing of a uniform is required. Department Directors should ensure that uniforms are absolutely necessary.

B. Employees filling positions designated as requiring the wearing of a uniform must wear issued uniforms on the job on a daily basis once the employee receives his/her supply of uniforms.

C. Each department requiring employees to wear uniforms must include funds for new issues and replacement of uniforms in their respective department annual budget.

D. The purchasing of uniforms may be used in lieu of the rental of uniforms when considered more economical by the Elected Official or the County Executive Officer for General Fund Departments.

5. UNIFORM ISSUANCE

A. When an employee is assigned to a position which has been designated as requiring a uniform, the employee's Department Director will authorize the issuance of uniforms. The employee must sign for all issued uniforms.

B. The Department Director will determine the number of uniforms to be issued commensurate with the employee's expected field time, not to exceed six sets of uniforms.

6. APPEARANCE IN UNIFORM

A. Personnel shall maintain a neat and professional appearance while in uniform that shall be representative of the County of Hidalgo.

B. When the uniform is worn, the wearer shall maintain a neat, tidy appearance at all times, avoiding soiled or wrinkled uniforms.

C. Employees should keep their hair, beards, mustaches, or sideburns, clean, neatly combed or brushed and should not appear ragged or unkempt.

7. APPROPRIATE ATTIRE FOR NON-UNIFORMED AND UNIFORMED PERSONNEL

A. Non-Uniformed Employees wearing civilian attire will wear clothing that is acceptable for an office setting and keeping with other County Offices and Departments.

B. Non-Uniformed and Uniformed Employees will ensure that their clothing is cleaned, free of stains, tears and holes.

C. Non-Uniformed and Uniformed Employees authorized to wear jeans shall not wear jeans faded out, spotted with bleach or worn to the point that the cuffs are frayed or cut. The jeans cannot have holes in them.

D. All button down shirts or blouses will be worn tucked in the pant line. The only exception is for women's blouses that are designed to be worn un-tucked. Examples of this type of blouse are those made with straight hem.

8. CASUAL ATTIRE

A. On Fridays, or the last day of the workweek, Non-Uniformed Employees are allowed to wear jeans. Designed Uniformed employees shall not observe this practice unless authorized by the Department Director. Clothes should be neat, clean, and without holes or ragged edges.

B. Attire that is considered inappropriate includes but is not limited to: shorts, low cut shirts/blouses, ratty jeans, T-shirts, athletic shoes, thong sandals, and any attire that exposes the midriff or undergarment, and any other attire that the supervisor deems inappropriate.

C. Employees should keep their hair, beards, mustaches, or sideburns, clean, neatly combed or brushed and should not appear ragged or unkempt.

9. UNACCEPTABLE CASUAL ATTIRE

A. Regardless of gender, it is not appropriate to wear your favorite old t-shirt, ripped jeans and sneakers. Keep in mind the "business" part of the business casual, and leave your old comfortable clothes at home.

B. Pull overs can be worn but must have collar and top buttons (polo style). All pull overs will be worn tucked in the pant line. Henley style (collarless with buttons) pull overs are not acceptable. Pull over shirts cannot be heavily designed with patterns.

C. Hawaiian shirts or similar heavily patterned shirts are not acceptable wear for the office.

D. Revealing clothing, transparent materials, micro-mini skirts, and or shorts prohibited.

E. If you are assigned to go to a class, seminar or training and you are being paid to attend, you are expected to adhere to this dress policy.

10. CARE AND MAINTENANCE OF UNIFORMS

A. Employees are personally responsible for the proper care, cleaning, alterations and repair of uniforms issued to them.

B. If uniform item(s) becomes unserviceable the employee must launder the item and request a replacement.

C. If an employee loses a uniform item, the employee will be charged the current cost for the item for a replacement.

11. IMPROPER UNIFORM WEAR PROHIBITED

A. Personnel issued a uniform will not wear the uniform or any portion thereof while off-duty, to any political gathering, or any other public or private gathering or to any business, or location that may be deemed as inappropriate unless their presence is of an official nature.

12. TERMINATION OF EMPLOYMENT

A. When an employee terminates with the County or is transferred into a position of which wearing a uniform is not required, the employee must return all uniform items

to their immediate supervisor no later than the date of termination or reassignment. All returned items must be laundered and in good condition.

B. If the employee fails to return any uniform items the cost of the unreturned item(s) will be deducted from the employee's final payment.

13. POLICY VIOLATION AND REVISION

A. An employee who does not wear the uniform specified, without a reason acceptable to the immediate supervisor, will be subject to disciplinary action, up to and including termination of employment.

B. Employees may not wear county uniforms in any capacity other than when they are performing official business for the county.

C. Failure to comply with the guidelines established in this policy may lead to disciplinary action up to and including termination of employment.

AI-41377 **2013 Intradept. (line item)Transfers 2. W.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted For: Constable Celestino Avila Jr. Submitted By: Raul Lozano Jr., CONSTABLE PCT. #1

Department: CONSTABLE PCT. #1

Information

CAPTION

2013 - Constable Pct. #1 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-421-00-291-001-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: n

BUDGETARY IMPACT:

Funds available as of 10/22/13.

Attachments

Line Item Form

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/22/2013 03:44 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Raul Lozano Jr. Started On: 10/22/2013 03:05 PM

Final Approval Date: 10/25/2013

DATE: October 23, 2013

DEPARTMENT HEAD: Celestino Avila Jr.

DEPARTMENT NAME: Constable Precinct 1 - (291)

ACCOUNT NUMBER: ***3-1100-421-00-291-001-0-xxx***

Contact person: Joe F. Espinosa Ph: 956-447-3775

SUBJECT: Budget Line–Item Transfer (s)

Honorable Commissioner's Court of Hidalgo County:

I submit to you for your consideration the following line–item transfers in accordance with Local Government: Code, Chapter 111, Subchapter C.:

FROM:			**TO:**		
OBJECT CODE	**OBJECT NAME**	→	**OBJECT CODE**	**OBJECT NAME**	**AMOUNT**
601	Office & Computer Supplies	→	611	Police Supplies	81.02
601	Office & Computer Supplies	→	672	R&M Supplies-eqp & veh	326.38
		→			
		→			
		→			
		→			
		→			
		→			
		→			
		TOTAL			**$407.40**

REASON(s): To cover expenses for four tires & ammunition supplies

.

Joe F. Espinosa Chief Deputy
DEPARTMENT HEAD SIGNATURE / DESIGNEE

_____ ___/___/___ _____
APPROVED COMMISSIONERS' COURT DATE ATTEST COUNTY CLERK

COUNTY AUDITOR'S FORM: SFA-CA-017

AI-41266 **2013 Intradept. (line item)Transfers 2. X.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted For: Constable Celestino Avila Jr Submitted By: Raul Lozano Jr., CONSTABLE PCT. #1

Department: CONSTABLE PCT. #1

Information

CAPTION

2013 - Constable Pct. #1 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-421-00-291-001-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 10/17/13.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/16/2013 04:31 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Raul Lozano Jr. Started On: 10/16/2013 09:20 AM

Final Approval Date: 10/25/2013

DATE: October 16, 2013

DEPARTMENT HEAD: Celestino Avila Jr.

DEPARTMENT NAME: Constable Precinct 1 - (291)

ACCOUNT NUMBER: ***3-1100-421-00-291-001-0-xxx***

Contact person: Joe F. Espinosa Ph: 956-447-3775

SUBJECT: Budget Line–Item Transfer (s)

Honorable Commissioner's Court of Hidalgo County:

I submit to you for your consideration the following line–item transfers in accordance with Local Government: Code, Chapter 111, Subchapter C.:

FROM:			**TO:**		
OBJECT CODE	**OBJECT NAME**	→	**OBJECT CODE**	**OBJECT NAME**	**AMOUNT**
336	Computer Services	→	339	Other Prof Services	55.00
601	Office & Computer Supplies	→	339	Other Prof Services	250.51
607	Hsehld & Janitorial Supplies	→	339	Other Prof Services	100.00
432	Equip & Veh R&M Services	→	339	Other Prof Services	47.87
		→			
		→			
		→			
		→			
		→			
		TOTAL			**$453.38**

REASON(s): To cover K9 (Luke) medical expenses for annual check up

.

Joe F. Espinosa Chief Deputy
DEPARTMENT HEAD SIGNATURE / DESIGNEE

_____ ___/___/___ _____
APPROVED COMMISSIONERS' COURT DATE ATTEST COUNTY CLERK

COUNTY AUDITOR'S FORM: SFA-CA-017

AI-41441 **2013 Intradept. (line item)Transfers 2. Y.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted For: Constable Pct. 2 Martin Cantu

Submitted By: Roxanne De La Cruz, CONSTABLE PCT. #2

Department: CONSTABLE PCT. #2

Information

CAPTION

2013 - Constable Pct. 2 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-421-00-292-001-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 10/25/13.

Attachments

policy

revised

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/24/2013 03:06 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Roxanne De La Cruz Started On: 10/24/2013 01:59 PM

Final Approval Date: 10/25/2013

1. POLICY TITLE Uniform Policy

2. POLICY STATEMENT

It is the policy of the county that certain positions, as designated by each Elected Official or County Executive Officer for general fund departments, may be required to wear a uniform while on the job.

3. PURPOSE

The purpose of this policy shall be to maximize safe working conditions, reflect good appearance and to provide ease of recognition, and/or identification of designated employees by the public. This policy is necessary in order to help determine whether all or any part of the uniform expenditures will be considered a taxable fringe benefit to the employee.

Uniforms are excluded from wages of an employee if they are:

- Specifically required as a condition of employment, and
- Are not worn or adaptable to general usage as ordinary clothing.

4. GENERAL GUIDELINES

A. Each Department Director will identify the positions within their respective department for which the wearing of a uniform is required. Department Directors should ensure that uniforms are absolutely necessary.

B. Employees filling positions designated as requiring the wearing of a uniform must wear issued uniforms on the job on a daily basis once the employee receives his/her supply of uniforms.

C. Each department requiring employees to wear uniforms must include funds for new issues and replacement of uniforms in their respective department annual budget.

D. The purchasing of uniforms may be used in lieu of the rental of uniforms when considered more economical by the Elected Official or the County Executive Officer for General Fund Departments.

5. UNIFORM ISSUANCE

A. When an employee is assigned to a position which has been designated as requiring a uniform, the employee's Department Director will authorize the issuance of uniforms. The employee must sign for all issued uniforms.

B. The Department Director will determine the number of uniforms to be issued commensurate with the employee's expected field time, not to exceed six sets of uniforms.

6. APPEARANCE IN UNIFORM

A. Personnel shall maintain a neat and professional appearance while in uniform that shall be representative of the County of Hidalgo.

B. When the uniform is worn, the wearer shall maintain a neat, tidy appearance at all times, avoiding soiled or wrinkled uniforms.

C. Employees should keep their hair, beards, mustaches, or sideburns, clean, neatly combed or brushed and should not appear ragged or unkempt.

7. APPROPRIATE ATTIRE FOR NON-UNIFORMED AND UNIFORMED PERSONNEL

A. Non-Uniformed Employees wearing civilian attire will wear clothing that is acceptable for an office setting and keeping with other County Offices and Departments.

B. Non-Uniformed and Uniformed Employees will ensure that their clothing is cleaned, free of stains, tears and holes.

C. Non-Uniformed and Uniformed Employees authorized to wear jeans shall not wear jeans faded out, spotted with bleach or worn to the point that the cuffs are frayed or cut. The jeans cannot have holes in them.

E. All button down shirts or blouses will be worn tucked in the pant line. The only exception is for women's blouses that are designed to be worn un-tucked. Examples of this type of blouse are those made with straight hem.

8. CASUAL ATTIRE

A. On Fridays, or the last day of the workweek, Non-Uniformed Employees are allowed to wear jeans. Designed Uniformed employees shall not observe this practice unless authorized by the Department Director. Clothes should be neat, clean, and without holes or ragged edges.

B. Attire that is considered inappropriate includes but is not limited to: shorts, low cut shirts/blouses, ratty jeans, T-shirts, athletic shoes, thong sandals, and any attire that exposes the midriff or undergarment, and any other attire that the supervisor deems

C. Employees should keep their hair, beards, mustaches, or sideburns, clean, neatly combed or brushed and should not appear ragged or unkempt.

9. UNACCEPTABLE CASUAL ATTIRE

A. Regardless of gender, it is not appropriate to wear your favorite old t-shirt, ripped jeans and sneakers. Keep in mind the "business" part of the business casual, and leave your old comfortable clothes at home.

B. Pull over's can be worn but must have collar and top buttons (polo style). All pull over's will be worn tucked in the pant line. Henley style (collarless with buttons) pull over's are not acceptable. Pull over shirts cannot be heavily designed with patterns.

C. Hawaiian shirts or similar heavily patterned shirts are not acceptable wear for the office.

D. Revealing clothing, transparent materials, micro-mini skirts, and or shorts prohibited.

E. If you are assigned to go to a class, seminar or training and

F. you are being paid to attend, you are expected to adhere to this dress policy.

11. CARE AND MAINTENANCE OF UNIFORMS

A. Employees are personally responsible for the proper care, cleaning, alterations and repair of uniforms issued to them.

B. If uniform item(s) becomes unserviceable the employee must launder the item and request a replacement.

C. If an employee loses a uniform item, the employee will be charged the current cost for the item for a replacement.

10. IMPROPER UNIFORM WEAR PROHIBITED

A. Personnel issued a uniform will not wear the uniform or any portion thereof while off-duty, to any political gathering, or any other public or private gathering or to any business, or location that may be deemed as inappropriate unless their presence is of an official nature.

12. TERMINATION OF EMPLOYMENT

A. When an employee terminates with the County or is transferred into a position of

to their immediate supervisor no later than the date of termination or reassignment. All returned items must be laundered and in good condition.

B. If the employee fails to return any uniform items the cost of the unreturned item(s) will be deducted from the employee's final payment.

13. POLICY VIOLATION AND REVISION

A. An employee who does not wear the uniform specified, without a reason acceptable to the immediate supervisor, will be subject to disciplinary action, up to and including termination of employment.

B. Employees may not wear county uniforms in any capacity other than when they are performing official business for the county.

C. Failure to comply with the guidelines established in this policy may lead to disciplinary action up to an including termination of employment.

INTRADEPARTMENTAL TRANSFER REQUEST

DATE: October 24, 2013

DEPARTMENT HEAD: MARTIN "MARTY" CANTU

DEPARTMENT NAME: Constable Precinct #2

ACCOUNT NUMBER: 3-1100-421-00-292-001-0-XXX

SUBJECT: **Intradepartmental transfer's)**

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intradepartmental transfer(s) (increase/decrease) in accordance with Local Government Code, Chapter 111, 111.070, Item C (2).

FROM Object Code	Description	TO Object Code	Description	Amount
668	Weapons & BP Vest	605	Clothing & Uniforms	$1,750.00
668	Weapons & BP Vest	601	Computer & Office Supplies	$150.00
			TOTAL	**$ 1,900.00**

REASON: Transferring money to purchase felt hats for the deputies and office chairs for staff

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

10 / 24 /2013
DATE

ATTEST COUNTY CLERK

Form DBM-201

AI-41413 **2013 Intradept. (line item)Transfers 2. Z.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted By: Rachel Cavazos,
CONSTABLE PCT. #3

Department: CONSTABLE PCT. #3

Information

CAPTION

2013 - Constable Pct. 3 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-421-00-293-001-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 10/25/13.

Attachments

LIT 10-29-13

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/24/2013 02:36 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Rachel Cavazos Started On: 10/23/2013 04:08 PM

Final Approval Date: 10/25/2013

DATE: October 28, 2013

DEPARTMENT HEAD: Lazaro Gallardo, Jr.

DEPARTMENT NAME: Constable Precinct 3

ACCOUNT NUMBER: 3-1100-421-00-293-001-0-XXX

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
583	TRAVEL OUT OF COUNTY	748	OTHER EQUIPMENT	$ 244.00
584	REGISTRATION FEES	748	OTHER EQUIPMENT	$ 244.00
			TOTAL	$ 488.00

REASON: TO PURCHASE NEW RADIO SYSTEM FOR UNIT BEING PURCHASED.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK

AI-41345 **2013 Intradept. (line item)Transfers 2. AA.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted By: Myra Montoya,
SHERIFF DEPT.

Department: SHERIFF DEPT.

Information

CAPTION

2013 - Hidalgo County Sheriff's Office (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-421-00-280-001-0-XXX

FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?: Yes

BUDGETARY IMPACT:

Funds available as of 10/22/13.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/22/2013 03:30 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Myra Montoya Started On: 10/21/2013 09:48 AM

Final Approval Date: 10/25/2013

DATE: 10/18/2013

DEPARTMENT HEAD: SHERIFF GUADALUPE "LUPE" TREVINO

DEPARTMENT NAME: SHERIFF'S OFFICE

ACCOUNT NUMBER: 3-1100-421-00-280-001-0-

SUBJECT: Budget Line-Item Transfer (s)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C.:

FROM			TO		
ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		ACCOUNT	ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-421-00-280-001-0-	664-OTHER MINOR EQUIPMENT	→	3-1100-421-00-280-001-0-	665-MINOR COMPUTER EQUIPMENT	$8,000.00
TOTAL					$8,000.00

REASON: TRANSFER IS BEING REQUESTED TO COVER EXPENDITURES FOR THE PURCHASE OF MODEMS AND DRIVERS LICENSE SCANNERS TO OUTFIT PATROL UNITS FOR SPILLMAN PROGRAM.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT ____/____/____ **DATE** **ATTEST COUNTY CLERK**

COUNTY AUDITOR'S FORM: ARS-CA-017
REVISED: 02/11/2003

AI-41321 **2013 Intradept. (line item)Transfers** **2. BB.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted For: Roy Quintanilha Submitted By: Rosie Luna, SAFETY DIVISION

Department: SAFETY DIVISION

Information

CAPTION

2013 - Safety Division (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-419-50-125-003-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 10/23/13.

Attachments

Revised

policy

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/18/2013 09:09 AM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Rosie Luna Started On: 10/18/2013 07:53 AM

Final Approval Date: 10/25/2013

DATE: October 18, 2013

DEPARTMENT HEAD: Roy Quintanilha

DEPARTMENT NAME: Safety Division

ACCOUNT NUMBER: 3-1100-419-50-125-003-0-XXX

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:
I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
339	Other Professional Services	671	Bldgs & Other R&M Supplies	$ 500.00
339	Other Professional Services	672	Equip & Vehicles R&M Supplies	$ 650.00
529	Notary & Surety Bonds	601	Office & Computer Supplies	$ 29.00
603	Educational & Instructional Supplies	665	Minor Computer Equipment	$ 1,000.00
603	Educational & Instructional Supplies	605	Clothing & Uniforms	$ 90.00
			TOTAL	**$ 2,269.00**

REASON: **Line Item Transfer is to expected expenditures to try to finish up year 2013.**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE ___/___/___

ATTEST COUNTY CLERK

1. POLICY TITLE Uniform Policy

2. POLICY STATEMENT

It is the policy of the county that certain positions, as designated by each Elected Official or County Executive Officer for general fund departments, may be required to wear a uniform while on the job.

3. PURPOSE

The purpose of this policy shall be to maximize safe working conditions, reflect good appearance and to provide ease of recognition, and/or identification of designated employees by the public. This policy is necessary in order to help determine whether all or any part of the uniform expenditures will be considered a taxable fringe benefit to the employee.

Uniforms are excluded from wages of an employee if they are:

- Specifically required as a condition of employment, and
- Are not worn or adaptable to general usage as ordinary clothing.

4. GENERAL GUIDELINES

A. Each Department Director will identify the positions within their respective department for which the wearing of a uniform is required. Department Directors should ensure that uniforms are absolutely necessary.

B. Employees filling positions designated as requiring the wearing of a uniform must wear issued uniforms on the job on a daily basis once the employee receives his/her supply of uniforms.

C. Each department requiring employees to wear uniforms must include funds for new issues and replacement of uniforms in their respective department annual budget.

D. The purchasing of uniforms may be used in lieu of the rental of uniforms when considered more economical by the Elected Official or the County Executive Officer for General Fund Departments.

5. UNIFORM ISSUANCE

A. When an employee is assigned to a position which has been designated as requiring a uniform, the employee's Department Director will authorize the issuance of uniforms. The employee must sign for all issued uniforms.

B. The Department Director will determine the number of uniforms to be issued commensurate with the employee's expected field time, not to exceed six sets of uniforms.

6. APPEARANCE IN UNIFORM

A. Personnel shall maintain a neat and professional appearance while in uniform that shall be representative of the County of Hidalgo.

B. When the uniform is worn, the wearer shall maintain a neat, tidy appearance at all times, avoiding soiled or wrinkled uniforms.

C. Employees should keep their hair, beards, mustaches, or sideburns, clean, neatly combed or brushed and should not appear ragged or unkempt.

7. APPROPRIATE ATTIRE FOR NON-UNIFORMED AND UNIFORMED PERSONNEL

A. Non-Uniformed Employees wearing civilian attire will wear clothing that is acceptable for an office setting and keeping with other County Offices and Departments.

B. Non-Uniformed and Uniformed Employees will ensure that their clothing is cleaned, free of stains, tears and holes.

C. Non-Uniformed and Uniformed Employees authorized to wear jeans shall not wear jeans faded out, spotted with bleach or worn to the point that the cuffs are frayed or cut. The jeans cannot have holes in them.

E. All button down shirts or blouses will be worn tucked in the pant line. The only exception is for women's blouses that are designed to be worn un-tucked. Examples of this type of blouse are those made with straight hem.

8. CASUAL ATTIRE

A. On Fridays, or the last day of the workweek, Non-Uniformed Employees are allowed to wear jeans. Designed Uniformed employees shall not observe this practice unless authorized by the Department Director. Clothes should be neat, clean, and without holes or ragged edges.

B. Attire that is considered inappropriate includes but is not limited to: shorts, low cut shirts/blouses, ratty jeans, T-shirts, athletic shoes, thong sandals, and any attire that exposes the midriff or undergarment, and any other attire that the supervisor deems

C. Employees should keep their hair, beards, mustaches, or sideburns, clean, neatly combed or brushed and should not appear ragged or unkempt.

9. UNACCEPTABLE CASUAL ATTIRE

A. Regardless of gender, it is not appropriate to wear your favorite old t-shirt, ripped jeans and sneakers. Keep in mind the "business" part of the business casual, and leave your old comfortable clothes at home.

B. Pull over's can be worn but must have collar and top buttons (polo style). All pull over's will be worn tucked in the pant line. Henley style (collarless with buttons) pull over's are not acceptable. Pull over shirts cannot be heavily designed with patterns.

C. Hawaiian shirts or similar heavily patterned shirts are not acceptable wear for the office.

D. Revealing clothing, transparent materials, micro-mini skirts, and or shorts prohibited.

E. If you are assigned to go to a class, seminar or training and

F. you are being paid to attend, you are expected to adhere to this dress policy.

11. CARE AND MAINTENANCE OF UNIFORMS

A. Employees are personally responsible for the proper care, cleaning, alterations and repair of uniforms issued to them.

B. If uniform item(s) becomes unserviceable the employee must launder the item and request a replacement.

C. If an employee loses a uniform item, the employee will be charged the current cost for the item for a replacement.

10. IMPROPER UNIFORM WEAR PROHIBITED

A. Personnel issued a uniform will not wear the uniform or any portion thereof while off-duty, to any political gathering, or any other public or private gathering or to any business, or location that may be deemed as inappropriate unless their presence is of an official nature.

12. TERMINATION OF EMPLOYMENT

A. When an employee terminates with the County or is transferred into a position of

to their immediate supervisor no later than the date of termination or reassignment. All returned items must be laundered and in good condition.

B. If the employee fails to return any uniform items the cost of the unreturned item(s) will be deducted from the employee's final payment.

13. POLICY VIOLATION AND REVISION

A. An employee who does not wear the uniform specified, without a reason acceptable to the immediate supervisor, will be subject to disciplinary action, up to and including termination of employment.

B. Employees may not wear county uniforms in any capacity other than when they are performing official business for the county.

C. Failure to comply with the guidelines established in this policy may lead to disciplinary action up to an including termination of employment.

AI-41354 **2013 Intradept. (line item)Transfers 2. CC.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted For: Roy Quintanilha Submitted By: Rosie Luna, SAFETY DIVISION

Department: SAFETY DIVISION

Information

CAPTION

2013 - Safety Division (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-419-50-125-003-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 10/22/13.

Attachments

41354

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/22/2013 03:42 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Rosie Luna Started On: 10/22/2013 08:54 AM

Final Approval Date: 10/25/2013

DATE: October 22, 2013

DEPARTMENT HEAD: Roy Quintanilha

DEPARTMENT NAME: Safety Division

ACCOUNT NUMBER: 3-1100-419-50-125-003-0-XXX

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:
I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
339	Other Professional Services	672	Equip/Veh R&M Supplies	$ 700.00
			TOTAL	**$ 700.00**

REASON: **Line item transfer is to acquire tires for a Safety Division unit.**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK

AI-41350 **2013 Intradept. (line item)Transfers 2. DD.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted By: Roy Cazares, DISTRICT ATTORNEY

Department: DISTRICT ATTORNEY

Information

CAPTION

2013 - District Attorney's Office Autopsies (1100)

BACKGROUND

Monies will be used to purchase a motor and fan for a two body cooler.

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-421-00-080-003-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 10/22/13.

Attachments

DAAutopsy07-2013

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/22/2013 03:32 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Roy Cazares Started On: 10/21/2013 05:44 PM

Final Approval Date: 10/25/2013

INTRA-DEPARTMENTAL TRANSFER

DATE: **October 29, 2013**
DEPARTMENT HEAD: **Rene Guerra, Criminal District Attorney**
DEPARTMENT NAME: **District Attorney's Office**
ACCOUNT NUMBER: **3-1100-421-00-080-003-0-XXX - Autopsies**
SUBJECT: **Intradepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**
CONTACT PERSON: **Roy Cazares** PHONE: **(956) 318-2300 ext. 758**

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 11, Subchapter C.

FROM			TO	
OBJECT CODE	**ACCOUNT (OBJECT) NAME**		**OBJECT CODE**	**OBJECT NAME**
344	Autopsy Services	→	672	R&M supplies-equipment & vehicles
		→		
		→		
		→		
		→		
		→		
		→		
		→		
		→		

TOTAL

REASON:

Monies will be used to purchase a motor and fan for a two body cooler.

for RENE GUERRA
CRIMINAL DISTRICT ATTORN

APPROVED COMMISSIONERS' COURT DATE ATTEST COUNTY CLERK

INTRA-DEPARTMENTAL TRANSFER

3

AMOUNT	
$	49.00
$	-
$	-
$	-
$	-
$	-
$	-
$	-
$	-
$	**49.00**

JEY

AI-41175 **2013 Intradept. (line item)Transfers 2. EE.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted By: Roy Cazares, DISTRICT ATTORNEY

Department: DISTRICT ATTORNEY

Information

CAPTION

2013 - District Attorney's Office - Autopsies (1100)

BACKGROUND

Monies will be used for rental of a dolly to move a 2 body cooler.

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-421-00-080-003-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 10/14/13.

Attachments

DAAutopsies

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/10/2013 02:15 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Roy Cazares Started On: 10/10/2013 08:49 AM

Final Approval Date: 10/25/2013

INTRA-DEPARTMENTAL TRANSFER

DATE: **October 3, 2013**
DEPARTMENT HEAD: **Rene Guerra, Criminal District Attorney**
DEPARTMENT NAME: **District Attorney's Office**
ACCOUNT NUMBER: **3-1100-421-00-080-003-0-XXX - Autopsies**
SUBJECT: **Intradepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**
CONTACT PERSON: **Roy Cazares** PHONE: **(956) 318-2300 ext. 758**

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 11, Subchapter C.

FROM			TO		
OBJECT CODE	**ACCOUNT (OBJECT) NAME**		**OBJECT CODE**	**OBJECT NAME**	**AMOUNT**
679	R&M supplies - Other	→	442	Rental of Equipment and Vehicles	$ 79.80
		→			$ -
		→			$ -
		→			$ -
		→			$ -
		→			$ -
		→			$ -
		→			$ -
		→			$ -
				TOTAL	**$ 79.80**

REASON:

Monies will be used for rental of a dolly to move a 2 body cooler.

for RENE GUERRA
CRIMINAL DISTRICT ATTORNEY

APPROVED COMMISSIONERS' COURT / / DATE ATTEST COUNTY CLERK

INTRA-DEPARTMENTAL TRANSFER

AI-41209 **2013 Intradept. (line item)Transfers 2. FF.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted By: Roy Cazares, DISTRICT ATTORNEY

Department: DISTRICT ATTORNEY

Information

CAPTION

2013 - Autopsies (1100)

BACKGROUND

Monies will be used to purchase an LCD monitor for the morgue.

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-421-00-080-003-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 10/22/13.

Attachments

DAAutopsy - 2013 - 006

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/11/2013 01:53 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Roy Cazares Started On: 10/11/2013 12:08 PM

Final Approval Date: 10/25/2013

INTRA-DEPARTMENTAL TRANSFER

DATE: **October 11, 2013**
DEPARTMENT HEAD: **Rene Guerra, Criminal District Attorney**
DEPARTMENT NAME: **District Attorney's Office**
ACCOUNT NUMBER: **3-1100-421-00-080-003-0-XXX - Autopsies**
SUBJECT: **Intradepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**
CONTACT PERSON: **Roy Cazares** PHONE: **(956) 318-2300 ext. 758**

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 11, Subchapter C.

FROM			TO		
OBJECT CODE	**ACCOUNT (OBJECT) NAME**		**OBJECT CODE**	**OBJECT NAME**	**AMOUNT**
439	Other R& M Services	→	664	Other Minor Equipment	$ 450.00
		→			$ -
		→			$ -
		→			$ -
		→			$ -
		→			$ -
		→			$ -
		→			$ -
		→			$ -
				TOTAL	**$ 450.00**

REASON:

Monies will be used to purchase an LCD monitor for the morgue.

for RENE GUERRA
CRIMINAL DISTRICT ATTORNEY

APPROVED COMMISSIONERS' COURT / / DATE ATTEST COUNTY CLERK

INTRA-DEPARTMENTAL TRANSFER

AI-41211 **2013 Intradept. (line item)Transfers 2. GG.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted By: Roy Cazares, DISTRICT ATTORNEY

Department: DISTRICT ATTORNEY

Information

CAPTION

2013 - D.A. Investigation HB65 (1223)

BACKGROUND

Monies will be used to purchase computer software for our Civil Section.

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1223-412-00-080-007-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 10/14/13.

Attachments

DAINV

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/11/2013 01:50 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Roy Cazares Started On: 10/11/2013 12:10 PM

Final Approval Date: 10/25/2013

INTRA-DEPARTMENTAL TRANSFER

DATE: October 11, 2013
DEPARTMENT HEAD: Rene Guerra, Criminal District Attorney
DEPARTMENT NAME: District Attorney's Office
ACCOUNT NUMBER: 3-1223-412-00-080-007-0-XXX - Investigation Fund
Subject: **Intradepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C**

CONTACT PERSON: Roy Cazares PHONE: (956) 318-2300 ext. 758

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 11, Subchapter C.

FROM			TO		
OBJECT CODE	**ACCOUNT (OBJECT) NAME**		**OBJECT CODE**	**OBJECT NAME**	**AMOUNT**
583	Travel Out of County	→	667	Minor Software	$ 400.00
584	Registration Fees	→	667	Minor Software	$ 400.00
		→			$ -
		→			$ -
		→			$ -
		→			$ -
		→			$ -
		→			$ -
		→			$ -
		→			$ -
				TOTAL	**$ 800.00**

REASON:
Monies will be used to purchase computer software for our Civil Section.

ROY CAZARES FOR RENE GUERRA
CRIMINAL DISTRICT ATTORNEY

APPROVED COMMISSIONERS' COURT / / DATE ATTEST COUNTY CLERK

AI-41369 **2013 Intradept. (line item)Transfers 2. HH.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted By: Glinda Pacheco, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

2013 - Facilities Management (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-419-40-220-001-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?: n

BUDGETARY IMPACT:

Funds available as of 10/23/13.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/22/2013 03:44 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Glinda Pacheco Started On: 10/22/2013 02:05 PM

Final Approval Date: 10/25/2013

DATE: October 22, 2013

2013
Transfer

DEPARTMENT HEAD: Daniel Flores

DEPARTMENT NAME: Facilities Management

ACCOUNT NUMBER: 3-1100-419-40-220-001-0-XXX

Contact Person: Glinda Pacheco **Ph#:** (956) 292-7025 Ext. 5411

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
607	FACILITIES MGMT-HSEHLD & JANITORIAL SUPP	640	FACILITIES MGMT-REFERENCE MATERIALS	53.98
			TOTAL	53.98

REASON:
Intradepartmental transfer needed to purchase car care manuals

DEPARTMENT HEAD SIGNATURE

10/22/13
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-41363 **2013 Intradept. (line item)Transfers 2. II.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted By: Glinda Pacheco, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

2013 - Facilities Management (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-419-40-220-001-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?: n

BUDGETARY IMPACT:

Funds available as of 10/23/13.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/22/2013 03:43 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Glinda Pacheco Started On: 10/22/2013 10:27 AM

Final Approval Date: 10/25/2013

DATE: October 21, 2013

2013
Transfer

DEPARTMENT HEAD: Daniel Flores

DEPARTMENT NAME: Facilities Management

ACCOUNT NUMBER: 3-1100-419-40-220-001-0-XXX

Contact Person: Glinda Pacheco Ph#: (956) 292-7025 Ext. 5411

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	**TO** OBJECT CODE	OBJECT DESCRIPTION	**AMOUNT**
743	FACILITIES MGMT-OFFICE FURN & EQUIP	679	FACILITIES MGMT-OTHER R&M SUPPLIES	3,000.00
442	FACILITIES MGMT-EQUIP & VEHICLE RENTALS	672	FACILITIES MGMT-EQ&VEH R&M SUPPLIES	5,000.00
			TOTAL	8,000.00

REASON:
Intradepartmental transfer needed to purchase supplies to fix equipment.

DEPARTMENT HEAD SIGNATURE

10/21/13
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-41361 **2013 Intradept. (line item)Transfers 2. JJ.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted By: Glinda Pacheco, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

2013 - Facilities Management (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-419-40-220-048-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 10/22/13.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/22/2013 03:43 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Glinda Pacheco Started On: 10/22/2013 10:17 AM

Final Approval Date: 10/25/2013

DATE: October 21, 2013

2013
Transfer

DEPARTMENT HEAD: Daniel Flores

DEPARTMENT NAME: Facilities Management

ACCOUNT NUMBER: 3-1100-419-40-220-048-0-XXX

Contact Person: Glinda Pacheco **Ph#:** (956) 292-7025 Ext. 5411

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
679	COURTS MODULAR-OTHER R&M SUPPLIES	619	COURTS MODULAR-OTHER MISC SUPPLIES	1,636.55
			TOTAL	1,636.55

REASON:
Intradepartmental transfer needed to cover invoice from Home Depot (Invoices#1171858)(PO#698678).

DEPARTMENT HEAD SIGNATURE

10/21/13
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-41475 **2013 Interdepartmental Transfers 3. A.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted By: Glinda Pacheco, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Precinct No. 1 (1336):
Approval of 2013 interdepartmental transfer from CO2006-ADM BLDG (043) to CO2006-PCT1 (041) in the total amount of $302,126.36 to fund the purchase of (2) new CAT Roll off Trucks.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1336-4XX-X0-X2X-04X-0-XX2

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 10/25/13.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/25/2013 03:29 PM
Obdett Calzada	Obdett Calzada	10/25/2013 03:32 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Glinda Pacheco Started On: 10/25/2013 03:08 PM

Final Approval Date: 10/25/2013

DATE: October 28, 2013

2013
Transfer

DEPARTMENT HEAD: Sergio Cruz

DEPARTMENT NAME: Budget & Management

ACCOUNT NUMBER: 3-1336-4XX-X0-X2X-04X-0-XX2

SUBJECT: **Interdepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Contact: Glinda Pacheco
Ph#: 292-7025 Ext:5459

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

ACCOUNT NUMBER	ACCOUNT NAME	INCREASE (DECREASE) AMOUNT
From:		
3-1336-419-40-220-043-0-452	**CO2006-ADM BLDG-100 E CANO-BLDG ADD & R**	**($302,126.36)**
To:		
3-1336-431-00-121-041-0-742	**CO2006-PCT1-HEAVY EQUIPMENT**	**$302,126.36**
	TOTAL BUDGET INCREASE (DECREASE)	**0.00**

REASON:
Transfer needed to cover the purchse of (2) new 2014 CAT Model CT660 Roll Off Trucks for Pct.1.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK

AI-41349 **2013 Interdepartmental Transfers 3. B.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted For: Comm. J. Palacios Submitted By: Veronica Lopez, COMM. PCT. #4

Department: COMM. PCT. #4

Information

CAPTION

Linn San Manuel Brewster Park (1342):
Approval of 2013 interdepartmental transfer from CO2010A&B program 075 to program 124 in the amount of $791.43 in order to fund Atlas & Hall invoices.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1342-4XX-00-124-XXX-0-7XX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

3-1342-431-00-124-075-0-720 --> 3-1342-452-00-124-124-0-719 $791.43
Funds available as of 10/21/13

Attachments

Pct. 4 Interdept

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/24/2013 02:25 PM
Glinda Pacheco	Glinda Pacheco	10/25/2013 10:28 AM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Veronica Lopez Started On: 10/21/2013 03:46 PM

Final Approval Date: 10/25/2013

DATE: October 28, 2013

2013
Transfer

DEPARTMENT HEAD: Comm. Joseph Palacios

DEPARTMENT NAME: Hidalgo County Precinct No.4

AI- 41349

ACCOUNT NUMBER: 3-1342-4XX-00-124-XXX-0-XXX

SUBJECT: **Interdepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Contact: Veronica Lopez
Ph#: 956-383-3112 Ext. 4019

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

ACCOUNT NUMBER	ACCOUNT NAME	INCREASE (DECREASE) AMOUNT
From:		
3-1342-431-00-124-075-0-720	**CO2010A&B- Pct4 New Shop- Doolittle- Building**	**($791.43)**
To:		
3-1342-452-00-124-124-0-719	**CO2010A&B- Linn- San Mnl Brewstr Park- Land**	**$791.43**
	TOTAL BUDGET INCREASE (DECREASE)	**0.00**

REASON:
Transfer needed to fund Atlas & Hall invoice.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK

AI-41404 **2013 Interdepartmental Transfers 3. C.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted By: Marcie Jackson, COMM. PCT. #1

Department: COMM. PCT. #1

Information

CAPTION

BCAP (1200):
Approval of 2013 interdepartmental transfer from BCAP program (028) to Pct.4 BCAP Hoehn Drive Subdivision, program (329) in the total amount of $762.50.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1200-431-00-125-028-0-334

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 10/25/2013.

Attachments

LIT 10.25.13

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/24/2013 02:34 PM
Obdett Calzada	Obdett Calzada	10/25/2013 02:55 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Marcie Jackson Started On: 10/23/2013 03:05 PM

Final Approval Date: 10/25/2013

DATE: October 23, 2013

DEPARTMENT HEAD: Agapito Vargas Jr.

DEPARTMENT NAME: Hidalgo County Border Colonia Access Program

ACCOUNT NUMBER: 3-1200-431-00-12X-X0X-0-X3X

CONTACT PERSON: Marcie Jackson **PHONE:** (956) 787-1891 Ext. 2010

2013
Interdepartmental Transfer

AI-41404 10/29/13

SUBJECT: **Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE / DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		AMOUNT
FROM:			
3-1200-431-00-125-028-0- 334	BCAP	ARCH & ENG SRV	(762.50)
TO:			
3-1200-431-00-124-329-0- 731	PCT4 BCAP HOEHN DRIVE SUBD	ROADS	762.50
	TOTAL BUDGET INCREASE (DECREASE)		-

REASON: Transfer is needed for completion of project.

DEPARTMENT HEAD SIGNATURE

COMMISSIONERS COURT

/ /
DATE

ATTEST, COUNTY CLERK

AI-41408 **2013 Interdepartmental Transfers 3. D.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted For: Sergio Cruz Submitted By: Sylvia Solis, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Co Wide Adm (1100):
Approval of 2013 interdepartmental transfer from General Litigation to Co. Wide Adm-Contingency in the amount of $142,363.00.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-415-30-125-006-0-339

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 10/23/2013.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Sylvia Solis (Originator)	Sylvia Solis	10/23/2013 05:01 PM
Budget & Management	Obdett Calzada	10/24/2013 02:35 PM
Glinda Pacheco	Glinda Pacheco	10/25/2013 10:10 AM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Sylvia Solis Started On: 10/23/2013

Final Approval Date: 10/25/2013

DATE: October 23, 2013

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

2013
Transfer

DEPARTMENT NAME: Department of Budget & Mgmt for Co. Wide Adm.

ACCOUNT NUMBER: 3-1100-415-XX-1XX-00X-0-XXX

CONTACT PERSON: Sylvia Solis **PHONE:** (956) 292-7025 ext. 5423

SUBJECT: **Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE / DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
FROM		
3-1100-415-30-125-006-0- 339	GENERAL LITIGATION - OTHER PROFESSIONAL SERVICES	(142,363.00)
TO		
3-1100-415-00-115-002-0- 899	CO WIDE ADM - CONTINGENCY	142,363.00
	TOTAL BUDGET INCREASE (DECREASE)	**0.00**

REASON:

Interdepartmental transfer to fund pending obligations.

DEPARTMENT HEAD SIGNATURE

COMMISSIONERS COURT

/ /
DATE

ATTEST, COUNTY CLERK

AI-41410 **2013 Interdepartmental Transfers 3. E.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted For: Sergio Cruz Submitted By: Sylvia Solis, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Tax Office (1100):
Approval of 2013 interdepartmental transfer from Co. Wide Adm.-Contingency to Tax Office in the amount of $142,363.00 to fund the purchase of an OPEX AS7200i processing machine.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-415-00-115-002-0-899

FUNDS AVAILABLE Y/N?: Y/Pending MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Available funds pending approval of interdepartmental transfer to Co. Wide Adm. (REF: AI-41408 CC mtg 10/29/13)

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Sylvia Solis (Originator)	Sylvia Solis	10/23/2013 04:59 PM
Budget & Management	Obdett Calzada	10/24/2013 02:35 PM
Glinda Pacheco	Glinda Pacheco	10/25/2013 10:05 AM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Sylvia Solis Started On: 10/23/2013

Final Approval Date: 10/25/2013

DATE: October 23, 2013

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

2013
Transfer

DEPARTMENT NAME: Department of Budget & Mgmt for Tax Office

ACCOUNT NUMBER: 3-1100-415-XX-1XX-00X-0-XXX

CONTACT PERSON: Sylvia Solis **PHONE:** (956) 292-7025 ext. 5423

SUBJECT: **Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE / DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
FROM		
3-1100-415-00-115-002-0- 899	CO WIDE ADM-CONTINGENCY	(142,363.00)
TO		
3-1100-415-15-140-001-0- 743	TAX OFFICE - OFFICE FURNITURE & EQUIPMENT	142,363.00
	TOTAL BUDGET INCREASE (DECREASE)	**0.00**

REASON:

Interdepartmental transfer to fund the purchase of an OPEX AS7200i processing machine.

DEPARTMENT HEAD SIGNATURE

COMMISSIONERS COURT

/ /
DATE

ATTEST, COUNTY CLERK

AI-41474 **2013 Interdepartmental Transfers 3. F.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted By: Rolando Garcia, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Approval of 2013 interdepartmental transfer from program (085) to program (062) in the total amount of $552,528.00 for Dicker Road project.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1315-431-00-122-062-0-XXX

FUNDS AVAILABLE Y/N?: YES MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Refer to AI-41445

Attachments

Transfer

Form Review

Inbox	Reviewed By	Date
Roland Garcia (Originator)	Rolando Garcia	10/25/2013 04:00 PM
Budget & Management	Obdett Calzada	10/25/2013 04:02 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Rolando Garcia Started On: 10/25/2013 03:04 PM

Final Approval Date: 10/25/2013

DATE: October 25, 2013

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: Department of Budget and Management for:
Precinct No.2 TxDOT (1315)

ACCOUNT NUMBER: 3-1315-431-00-122-085-0-XXX

SUBJECT: **Interdepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Contact: Rolando Garcia Jr.
Ph#: 956-292-7025 x.5413

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

ACCOUNT NUMBER	ACCOUNT NAME	INCREASE (DECREASE) AMOUNT
FROM		
3-1315-431-00-122-085-0-731	TXDOT-THOMAS RD(JCKSN-STEWART)-ROADS	(161,713.21)
3-1315-431-00-122-085-0-841	TXDOT-THOMAS RD(JCKSN-STEWART)-AID TO	(390,814.79)
TO		
3-1315-431-00-122-062-0-731	TXDOT-DICKER RD(23RD ST-JACKSON RD)-ROAD	413,458.00
3-1315-431-00-122-062-0-841	TXDOT-DICKER RD(23RD ST-JACKSON RD)-AID	139,070.00
	TOTAL BUDGET INCREASE (DECREASE)	-

REASON:
Transfer need to fund WA#3 with TEDSI for Dicker Road project engineering (AI-41445).

APPROVED COMMISSIONERS' COURT

DATE

AI-41470 **Interfund Transfers 4. A.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted By: Rolando Garcia, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Precinct No.2 Dicker Road
Approval of 2013 interfund transfer from CO2009B&C (1341) fund to TxDOT (1315) fund in the amount of $481,117.00 for Dicker Road project

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1341-431-50-115-078-0-733

FUNDS AVAILABLE Y/N?: YES MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Refer to AI-41445

Attachments

Interfund

Form Review

Inbox	Reviewed By	Date
Roland Garcia (Originator)	Rolando Garcia	10/25/2013 04:00 PM
Budget & Management	Obdett Calzada	10/25/2013 04:02 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Rolando Garcia Started On: 10/25/2013 02:18 PM

Final Approval Date: 10/25/2013

DATE: October 25, 2013

DEPARTMENT HEAD: Sergio Cruz

2013

DEPARTMENT NAME: Department of Budget & Management for:
Precinct No.2 Dicker Road Project

ACCOUNT NUMBER: 3-1341-431-50-115-078-0-733

CONTACT PERSON: Rolando Garcia Jr. **PHONE:** 292-7025 ext. 5413

SUBJECT: **Interfund & BA - Transfer/s (transfer in/out) (increase/decrease) in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following amendments (increases) to my departmental budget in accordance with Local Government Code, Chapter 111 Subchapter C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
FROM		
3-1341-431-50-115-078-0-733	CO2009B&C-RAYMONDVILLE-DRAINAGE DITCHES	(481,117.00)
3-1341-491-01-000-315-0-891	TRANSFERS OUT-TXDOT PROJECTS	481,117.00
TO		
3-1315-391-01-000-341-0-000	TRANSFERS IN-CERT OF OBLIG, 2009A&B	481,117.00
3-1315-431-00-122-062-0-841	TXDOT-DICKER RD(23RD ST-JACKSON RD)-AID	481,117.00
	TOTAL BUDGET INCREASE (DECREASE)	**481,117.00**

REASON: Interfund transfer needed for WA#3 with TEDSI, for Dicker Road Project (AI-41445) for engineering services.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT / / **DATE** **ATTEST COUNTY CLERK**

AI-41385 **Planning Department 5. A.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted By: Irma Castillo, PLANNING DEPT.

Department: PLANNING DEPT.

Information

CAPTION

1. Certificate of Plat and Utility Status under Texas Local Government Code Section 232.028 (b)

2. Certificate of Water Service Availability under Texas Local Government Code Section 232.029 (c) (2)

BACKGROUND

Attachments

Pct 1 Cert Plat & Utility Status 10-29-13

Pct 2 & 4 Water Service Availability 10-29-13

Pct 2 & 4 Cert Plat & Utility Status 10-29-13

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/24/2013 02:33 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Irma Castillo Started On: 10/23/2013 10:42 AM

Final Approval Date: 10/25/2013

	PLANNING DEPT. PCT.#1 CERTIFICATE OF PLAT & UTILITY STATUS	
	APPLICANT	APPLICATION NO.
1.	GRACIE C. HILL	1-10574
	COMM. COURT: October 29, 2013	

PLANNING DEPARTMENT

County of Hidalgo

Rev. 02-19-10

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
Weslaco, TX 78596
956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

Raul E. Sesin, P.E., CFM
Planning Administrator

Precinct 1 2 3 4

Application No: 1-10574

HIDALGO COUNTY
CERTIFICATE OF PLAT AND UTILITY STATUS
UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

WE THE UNDERSIGNED CERTIFY AS FOLLOWS:

Upon the application of:

Approved by Environmental Health:	Temporary Service	Final Service
	Authorized Signature	Authorized Signature
Inspection/Permit No:		
Date Approved:	/ /	/ /

Name: Gracie C Hill

Address: P.O Box 312
Alamo TX 78516

Phone: 607-6297

Water Supplier: NAWSC

Utility Provider: [ ]M.V.E.C. [ ] AEP

Account/ESI No.: N/A

[ ] Temporary Pole [ ] Permanent Service

regarding the land described as: Santa Lucia Ph. #3 Lot #35,

on _____, 20____, the Hidalgo County Commissioners Court, at a meeting duly called and noticed in accordance with the Texas Open Meetings Act, made the following determinations regarding plat and utility status of the land herein described pursuant to Texas Local Government Code Section 232,028(b):

Fill in "yes" or "no" in each blank

Yes A plat has been prepared;

Yes A plat has been reviewed and approved by the Commissioners Court; (Date approved 4/14/13);

Yes water service facilities have been constructed or installed to service the subdivision under Local Government Code Section 232.023 and are fully operable; (verified by Gil Hernandez);

No an organized sewage collection and treatment system is to be used, and under sewer service facilities have been constructed or installed to service the subdivision under Section 232.023 and are fully operable; (verified by _____);

Yes individual septic systems are to be used, and lots in the subdivision can be adequately and legally served by septic systems under Section 232.023; (verified by _____);

Yes electrical and gas facilities, if available, have been constructed or installed to service the subdivision under Section 232.023. (verified by _____);

_____ _____ _____
Planning Department Authorized Signature **Hidalgo County Judge** **Date**

ATTEST: _____ _____
Hidalgo County Clerk **Date**

PLANNING DEPARTMENT

County of Hidalgo

Rev. 02-19-10

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
Weslaco, TX 78596
956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

Raul E. Sesin, P.E., CFM
Planning Administrator

Precinct (1) 2 3 4

Application No: 1-10574

REQUEST FOR HIDALGO COUNTY CERTIFICATE OF PLAT AND UTILITY STATUS UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

In my status and for the land indicated below, which is located outside of any municipality, I request that the Hidalgo County Commissioners Court make the determinations regarding plat and utility status described in Texas Local Government Code § 232.028(b) and issue a certificate of such determinations:

PARTY MAKING REQUEST:

Name: Gracie C Hill

Address: P.O Box 312

Alamo Tx 78516

Phone: 607-6297

IDENTIFICATION OF LAND (e.g., lot and block number of recorded subdivision, designation on plat, address, description in deed, etc.):

Santa Lucia Ph. #3 Lot #35

STATUS OF PERSON OR ENTITY MAKING REQUEST:

_____ Subdivider
__✓__ Owner of lot in subdivision
_____ Resident of lot in a subdivision
_____ Entity that provides utility service

Gracie C Hill — Requesting Party (Signature)

10-9-13 — Date

ATTACHED COPY OF VERIFICATION OF OWNERSHIP OR RESIDENCY OF LOT:

__✓__ Deed
_____ Executory Contract
_____ Lease
_____ Rent Receipt
_____ Affidavit
_____ Other (describe) permit

This part to be filled out by receiving county official:

Location of land verified and completed request accepted by Hidalgo County for processing on:

10/22/13 — **Date**

County Official

Chapter 232 Texas LGC Application

APPLICATION NO:
1-10574
Sep. 20, 2013

COUNTY OF HIDALGO
PLANNING DEPARTMENT
1902 JOE STEPHENS WESLACO TX 78596
TEL 968-4724 FAX 447-8612

S1820-03-000-0035-00

[1] OWNER: HILL, GRACIE C.

P.O BOX 312
ALAMO, TX 78516
Telephone No. 607-6297

[2] CONTRACTOR: SELF

[3] WATER SYSTEM: N AL

[4] PURPOSE OF APPLICATION: NEW RESIDENCE
25-RESIDENTIAL NEW SINGLE DWELLING
[5] SIZE OF STRUCTURE: 2,380 Sq. Ft.

[6] USE OF BUILDING: RES. ZONE C-25

[7] LEGAL DESC./NAME OF SUBDIVISION
SANTA LUCIA PH 3 LOT 35

LOCATION: 0 FM 493 & MILE 11 1/2

[8] SEWAGE: EXIST

[9] CONSTRUCTION TYPE: BLOC

[10] EST. COST OF CONST.: $25,000

[11] SPECIAL FLOOD HAZARD AREA: _____YES
_____ NO

Special Conditions: No construction allowed over any easements.
MUST COMPLY W/ALL COUNTY SETBACKS & REG.
FRONT 30' REAR 30' SIDES 6' FINISH FLOOR ELEV.
18" ABOVE CENTERLINE OF STREET

Prepared by — Date: 9/20/13

Approved by: Jonathan Isdra — Date: 9/17/13

Signature of Owner or Applicant — Date: 9/20/13

FOR COUNTY USE ONLY
APPLICATION FEES

OTHER_____
TOTAL AMOUNT **$30.00**

Light [X] Water [X]

Flood Zone: NO
Panel No. /Suffix: 0425C Pct: 1

Community No.: 480334

Certification of Elevation
Required: ____ YES ✓ NO ____ BFE

A. Setbacks front, side & rear shall be in any deed restrictions.
B. No more than one single family residence per lot.
C. Applicant shall comply with all of the plat and/or deed restrictions and requirements affecting the lot.
D. Permit fee shall be doubled for construction commencing or structures moved in prior to obtaining a permit.
E. Applicant/owner states that no structures exist on this tract of land. If found in violation, permit may be revoked.

[NOTICE]

SEPARATE PERMITS ARE REQUIRED FOR SEPTIC TANKS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS. OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF ONE YEAR AT ANYTIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND REGULATIONS GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

EDWARDS A
GF # 786858-DSY

Re: Lot 35, Santa Lucia Subdivision Phase III, Donna, Vol. 35, P. 191-193, Map Records, Hidalgo County, Texas.

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER

SPECIAL WARRANTY DEED

2423822

1. Date: June 12, 2013

2. Grantor: Modesto Gonzalez, Jr., and wife, Susana T. Gonzalez

3. Grantor's Mailing Address: 2000 E. Mile 8 ½ N., Donna, Hidalgo County, Texas 78537

4. Grantee: Gracie Hill, a single woman

5. Grantee's Mailing Address: P.O. Box 312, Alamo, Hidalgo County, Texas 78516

6. Consideration: Ten and No/100ths Dollars ($10.00) and other good and valuable consideration, the receipt of which is hereby acknowledged; and Grantee assumes and agrees to pay all past due ad-valorem taxes for the years 2012 and prior. Grantee will also pay the ad-valorem taxes for the year 2013 and subsequent years. 2013 taxes have been prorated between Grantor and Grantee.

7. Property: Lot Thirty-Five (35), Santa Lucia Subdivision Phase III, an addition to the City of Donna, Hidalgo County, Texas, as per map or plat thereof recorded in Volume 35, Pages 191-193, Map Records, Hidalgo County, Texas.

8. Reservations From and Exceptions to Conveyance and Warranty: The Property is hereby conveyed subject to the following to the extent that same are valid and subsisting and affect the Property:

   A. Restrictions filed for record in Clerk's File Nos. 884247 and 895011, Official Records, and Volume 35, Page 191, Map Records, Hidalgo County, Texas.
   B. Any discrepancies, conflicts, or shortages in area or boundary lines, or any encroachments or protrusions, or any overlapping of improvements.
   C. Standby fees, taxes and assessments by any taxing authority and subsequent years; and subsequent taxes and assessments by any taxing authority prior years due to change in land usage or ownership.
   D. All the oil, gas and other minerals, in, under or that may be produced from the land are excepted herefrom in instrument(s) dated June 14, 1995, recorded under Clerk's File No. 463712, Official Records, Hidalgo County, Texas.
   E. Oil, Gas, and Mineral Leases dated February 13, 1953, recorded in Volume 140, Page 425, dated December 18, 1958, recorded in Volume 224, Page 270, Volume 224, Page 371, and dated March 28, 1959, recorded in Volume 234, Page 20, Oil and Gas Records, Hidalgo County, Texas.
   F. Oil, Gas, and Mineral Leases dated July 28, 1966, recorded in Volume 309, Page 1045 and Volume 309, Page 1048, Oil and Gas Records, Hidalgo County, Texas.
   G. Oil, Gas, and Mineral Leases dated December 29, 1978, recorded in Volume 382, Page 781, dated April 9, 1979, recorded in Volume 382, Page 805, and dated November 20, 1981, recorded in Volume 411, Page 193, Oil and Gas Records, Hidalgo County, Texas.
   H. Easement and Right of Way dated April 18, 1949, recorded in Volume 661, Page 601, Deed Records, Hidalgo County, Texas; assigned instrument recorded under Clerk's File No. 429782, Official Records, Hidalgo County, Texas.

Re: Lot 35, Santa Lucia Subdivision Phase III, Donna, Vol. 35, P. 191-193, Map Records, Hidalgo County, Texas.

The State of Texas }

(Acknowledgment)

County of Hidalgo }

This instrument was acknowledged before me on this 12th day of June, 2013, by Modesto Gonzalez, Jr., and wife, Susana T. Gonzalez.

(SEAL) SORAIRA RODRIGUEZ
Notary Public, State of Texas
My Commission Expires
August 13, 2015

Notary Public, State of Texas
My Commission Expires: 8/13/15

The State of Texas }

(Acknowledgment)

County of Hidalgo }

This instrument was acknowledged before me on this 12th day of June, 2013, by Gracie Hill.

(SEAL) SORAIRA RODRIGUEZ
Notary Public, State of Texas
My Commission Expires
August 13, 2015

Notary Public, State of Texas
My Commission Expires: 8/13/15

After Recording Return to:

Ms. Gracie Hill
P.O. Box 312
Alamo, Texas 78516

	PLANNING DEPT. PCTS 2 & 4 WATER SERVICE AVAILABILTY	
	APPLICANT	APPLICATION NO.
1.	Xochil Ruiz	4-12819
	COMM. COURT: October 29, 2013	

PLANNING DEPARTMENT

County of Hidalgo

Rev. 02-19-10

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
Weslaco, TX 78596
956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

Raul E. Sesin, P.E., CFM
Planning Administrator

Precinct 1 2 3 (4)

Application No: V-128-19

HIDALGO COUNTY
CERTIFICATE OF WATER SERVICE AVAILABILITY
UNDER TEXAS LOCAL GOVT. CODE SECTION 232.029(c)(2)

Approved by Environmental Health:	Temporary Service	Final Service
	_____ Authorized Signature	Authorized Signature
Inspection/Permit No:	_____	49602
Date Approved:	/ /	10 / 18 / 13

Upon the application of:

Name: Xochil Ruiz

Address: 1511 Los Veteranos
Edinburg TX
78541

Phone: (956) 250 1387

Water Supplier: N/A

Utility Provider: [ ] M.V.E.C. [X] AEP

Account/ESI No.: 10032789498338828

[ ] Temporary Pole [ ] Permanent Service

who is the person requesting utility service to subdivided land ("land") described as follows:

SEMINARY HEIGHTS LOT-11 OR LOT-2 SAME
A 1.00 Acre tract of land being the north 1.00 acre tract out of the west 2.00 acres of Lot 11 Seminary Heights.

[Insert the lot and block number in recorded subdivision, address, or description in deed, etc]

and who has submitted to the court an affidavit as required by Local Govt. Code Sec. 232.029 (f), on _____, 20____, the Hidalgo County Commissioners Court approved the issuance of this certificate stating as follows (strike through the statement that does not apply)

The land was not subdivided after September 1, 1995, and water service is available within 750 feet of the land.

-OR-

~~The land was not subdivided after September 1, 1995, and water service is available more than 750 feet from the subdivided land and the extension of water service to the land may be feasible, subject to a final determination by the water service provider.~~

Raul D. Castillo
Planning Department Authorized Signature

_____ Hidalgo County Judge

_____ Date

ATTEST: _____ Hidalgo County Clerk

_____ Date

PLANNING DEPARTMENT

County of Hidalgo

Rev. 02-19-10

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
Weslaco, TX 78596
956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

Raul E. Sesin, P.E., CFM
Planning Administrator

Precinct 1 2 3 4

Application No: 4-12819

AFFIDAVIT
TO APPLY TO THE COUNTY OF HIDALGO
FOR CERTIFICATE OF WATER SERVICE AVAILABILITY
UNDER TEXAS LOCAL GOVT. CODE SECTION 232.029(c)(2)

[*Note: To be eligible, the land must not have been subdivided after September 1, 1995.*]

THE STATE OF TEXAS §
COUNTY OF HIDALGO §

BEFORE ME, the undersigned authority, on this day personally appeared Xochil Ruiz,

Known to me [*or* proved to me in the oath of Mexican Elector I.D. *or* through _____ (*description of federal or state government ID card with photograph and signature*)], who swore on oath that the following two statements are true:

1. "I am requesting utility service to the following described land:

1511 Los Veteranos Edinburg TX 78541."
A 1.00 acre tract of land being the N. 1.00 acre, tract out of the W. 2 acres of lot (11) Seminary Heights.
[Insert the lot and block number in recorded subdivision, address, or description in deed, etc]

2. "The land described above has been sold or conveyed to me."

AND [*strike through the statement below that does not apply*]

3A. "The land was not sold or conveyed to me by the Subdivider or the subdivider's agent after September 1, 1995."

-OR-

3B. "The land was on August 31, 1999, located in the extraterritorial jurisdiction of a municipality as determined by Local Govt. Code Chapter 42; and the land was not sold or conveyed to me by the Subdivider or the subdivider's agent after September 1, 1999."

Xochil Ruiz (Signature)

SUBSCRIBED AND SWORN TO before me on 22nd October, 2013, to certify which, witnesses my hand and seal of office.

NOTARY PUBLIC IN AND FOR
THE STATE OF TEXAS

LAYLA L. VILLASENOR
NOTARY PUBLIC
STATE OF TEXAS
EXPIRES
2-28-15

Chapter 232 Texas LGC Application

APPLICATION NO:
4-12819
Oct. 7, 2013

COUNTY OF HIDALGO
PLANNING DEPARTMENT
1304 S. 25th Ave EDINBURG TX 78539
TEL 318-2840 FAX 318-2844

S2400-00-000-0011-01

[1] OWNER: RUIZ, RAUL PENA & XOCHIL R.

1515 VETERNAS RD
EDINBURG, TX 78542
Telephone No. 250-1387

[2] CONTRACTOR: SELF

[3] WATER SYSTEM: OTHE

[4] PURPOSE OF APPLICATION: MOBILE HOMES
44- MOBILE HOMES

[5] SIZE OF STRUCTURE: 756 Sq. Ft.

[6] USE OF BUILDING: RESIDENTIAL-MOBILE-HOME

[7] LEGAL DESC./NAME OF SUBDIVISION
SEMINARY HEIGHTS LTS 1 & 2 R/S
OT 11 10AC TR
10/04/12A1003278941400559/E

LOCATION: 0 SEMINARY RD. & LOS VETERA

[8] SEWAGE: INSTA

[9] CONSTRUCTION TYPE: WOOD

[10] EST. COST OF CONST.: $4,500

[11] SPECIAL FLOOD HAZARD AREA: ____YES
____ NO

Special Conditions: No construction allowed over any easements.
MUST COMPLY WITH ALL COUNTY,STATE,CITY,FEMA
REGULATIONS FRONT-25' REAR-15' SIDES-6'

Rodolfo Rios
Prepared by

10-7-13
Date

Aaron Hernandez
Approved by

9-13-13
Date

Signature of Owner or Applicant

10/07/13
Date

FOR COUNTY USE ONLY
APPLICATION FEES

OTHER_____
TOTAL AMOUNT $30.00

Light [X] Water [X]

Flood Zone: NO Panel No. /Suffix: 480339 Pct: 4

Community No.: 0325-A

Certification of Elevation
Required: ____ YES ✓ NO ____ BFE

A. Setbacks front, side & rear shall be in any deed restrictions.
B. No more than one single family residence per lot.
C. Applicant shall comply with all of the plat and/or deed restrictions and requirements affecting the lot.
D. Permit fee shall be doubled for construction commencing or structures moved in prior to obtaining a permit.
E. Applicant/owner states that no structures exist on this tract of land. If found in violation, permit may be revoked.

[NOTICE]

SEPARATE PERMITS ARE REQUIRED FOR SEPTIC TANKS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS. OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF ONE YEAR AT ANYTIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND REGULATIONS GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

2328998

Warranty Deed with Vendor's Lien

Date: July 20, 2012

Grantor: A-Stat Ambulance, Inc., a Texas corporation by and through all of its shareholders, Guadalupe Garces, Jr., acting by Daniel Garces, attorney-in-fact; and Araceli Garces, acting by Daniel Garces, attorney-in-fact

Grantor's Mailing Address:

Guadalupe Garces, Jr.
802 Boardwalk
Edinburg, Texas 78539
Hidalgo County

Araceli Garces
802 Boardwalk
Edinburg, Texas 78539
Hidalgo County

Grantee: Raul Pena Ruiz and Xochil Ruiz Rangel, husband and wife

Grantee's Mailing Address: 7104 Queens Dr., Edinburg, Hidalgo County, Texas 78542

Consideration:

Cash and a note of even date executed by Grantee and payable to the order of Grantor in the principal amount of THIRTY THOUSAND AND NO/100 DOLLARS ($30,000.00). The note is secured by a first and superior vendor's lien and superior title retained in this deed and by a first-lien deed of trust of even date from Grantee to Antonio Villeda, trustee.

Property (including any improvements):

A 1.00 acre tract of land being the north 1.00 acre tract out of the west 2.00 acres of Lot Eleven (11), Seminary Heights Subdivision, according to the map recorded in Volume 9, Page 23, Map Records, Hidalgo County, Texas, and according to Warranty Deed recorded under Document number 948763, Official Records, Hidalgo County, Texas, and being more particularly described by metes and bounds as follows:

Beginning at a point in the centerline of Seminary Road, for the northwest corner of this tract and the northwest corner of Lot 11,

THENCE; S 81 degrees 21 minutes E, along the north line of Lot 11, passing a ½" iron rod found at 20.00 feet for the existing east R.O.W. line of Seminary Road, passing a ½" iron rod found at 25.00 feet for the proposed R.O.W. line of Seminary Road, a total distance of 290.40 feet to a ½" iron rod found for the northeast corner of this tract;

THENCE; S 08 degrees 39 minutes W, passing a 1/2" iron rod found at 135.00 feet for the north R.O.W. line of an existing 30.00 foot R.O.W. Road, a total distance of 150.00 feet to a point for the centerline of said 30.00 foot R.O.W. Road, and the southeast corner of this tract

THENCE; N 81 degrees 21 minutes W, along the centerline of said 30.00 foot R.O.W. Road, passing at 265.40 feet the proposed R.O.W. line of Seminary Road, passing at 270.40 feet the existing east R.O.W. line of Seminary Road, a total distance of 290.40 feet to a point on the west line of Lot 11 and in the centerline of Seminary Road for the southwest corner of this tract;

THENCE; N 08 degrees 39 minutes E, along the west line of Lot 11 and the centerline of Seminary Road, a distance of 150.00 feet to the point of beginning and containing a 1.00 acre of land more or less.

SAID PROPERTY FUTHER DESCRIBED AS LOTS 1 AND 2, RESUBDIVISION OF LOT 11, SEMINARY HEIGHTS SUBDIVISION, HIDALGO COUNTY, TEXAS.

Reservations from Conveyance: None

Exceptions to Conveyance and Warranty:

Liens described as part of the Consideration and any other liens described in this deed as being either assumed or subject to which title is taken; validly existing easements, rights-of-way, and prescriptive rights, whether of record or not; all presently recorded and validly existing instruments, other than conveyances of the surface fee estate, that affect the Property; and taxes for 2012, which Grantee assumes and agrees to pay, and subsequent assessments for that and prior years due to change in land usage, ownership, or both, the payment of which Grantee assumes.

Grantor, for the Consideration and subject to the Reservations from Conveyance and the Exceptions to Conveyance and Warranty, grants, sells, and conveys to Grantee the Property, together with all and singular the rights and appurtenances thereto in any way belonging, to have and to hold it to Grantee and Grantee's heirs, successors, and assigns forever. Grantor binds Grantor and Grantor's heirs and successors to warrant and forever defend all and singular the Property to Grantee and Grantee's heirs, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the Reservations from Conveyance and the Exceptions to Conveyance and Warranty.

The vendor's lien against and superior title to the Property are retained until each note

described is fully paid according to its terms, at which time this deed will become absolute.

GRANTEE IS TAKING THE PROPERTY IN AN ARM'S-LENGTH AGREEMENT BETWEEN THE PARTIES. THE CONSIDERATION WAS BARGAINED ON THE BASIS OF AN "AS IS, WHERE IS" TRANSACTION AND REFLECTS THE AGREEMENT OF THE PARTIES THAT THERE ARE NO REPRESENTATIONS OR EXPRESS OR IMPLIED WARRANTIES. GRANTEE HAS NOT RELIED ON ANY INFORMATION OTHER THAN GRANTEE'S INSPECTION.

THIS INSTRUMENT WAS PREPARED BASED ON INFORMATION FURNISHED BY THE PARTIES, AND NO INDEPENDENT TITLE SEARCH HAS BEEN MADE.

THE PREPARER OF THIS DOCUMENT REPRESENTED THE GRANTOR AND NOT THE GRANTEE.

When the context requires, singular nouns and pronouns include the plural.

A-Stat Ambulance, Inc., a Texas corporation, by and through all of its shareholders

Guadalupe Garces, Jr.

By: _____
Daniel Garces, attorney-in-fact

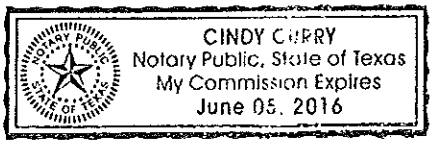
Araceli Garces

By: _____
Daniel Garces, attorney-in-fact

STATE OF TEXAS)

COUNTY OF HIDALGO)

This instrument was acknowledged before me on July 24, 2012, by Daniel Garces as attorney-in-fact on behalf of Guadalupe Garces, Jr.

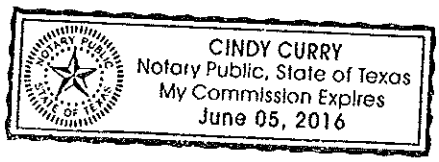


Cindy Curry
Notary Public, State of Texas
My commission expires: 6-5-16

STATE OF TEXAS)

COUNTY OF HIDALGO)

This instrument was acknowledged before me on July 24, 2012, by Daniel Garces as attorney-in-fact on behalf of Araceli Garces.



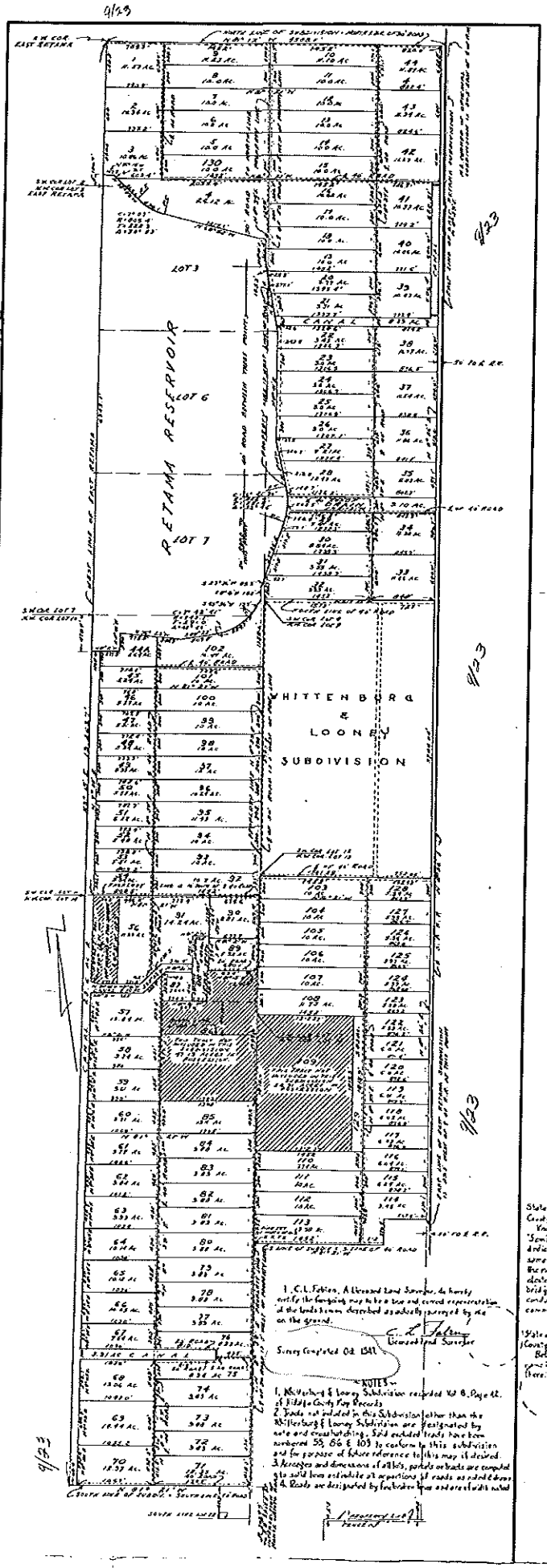
Cindy Curry
Notary Public, State of Texas
My commission expires: 6-5-16

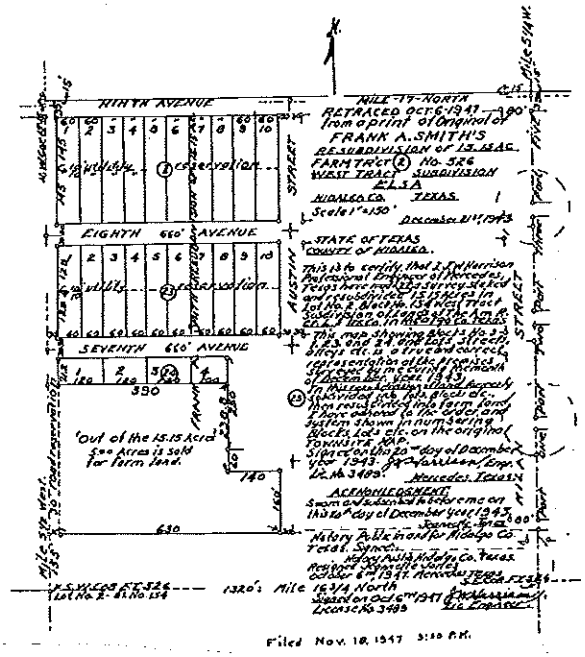
PREPARED IN THE OFFICE OF:

ANTONIO VILLEDA
5414 North 10th Street
McAllen, Texas 78504

AFTER RECORDING RETURN TO:

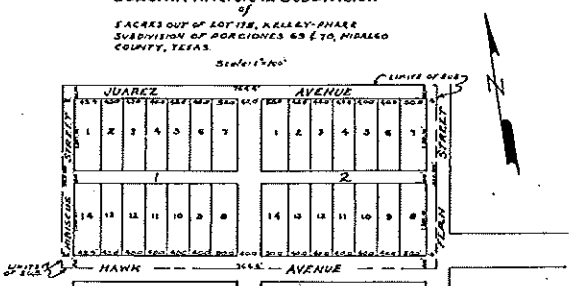
Raul Pena Ruiz and Xochil Ruiz Rangel
7104 Queens Dr.
Edinburg, Texas 78542





Filed Nov. 10, 1947 3:10 P.M.

MAP
of
COLONIA NACIONAL SUBDIVISION
of
5 ACRES OUT OF LOT 138, KELLEY-PHARR
SUBDIVISION OF PORCIONES 69 & 70, HIDALGO
COUNTY, TEXAS.



STATE OF TEXAS,
COUNTY OF HIDALGO:
I, M.B. Gore, a Civil Engineer & Surveyor, do hereby certify that the accompanying Map is a true & correct representation of a survey made by me on the ground for Scott Ford, owner, on the 17 day of January AD 1947.
M.B. Gore
Civil Engineer
Subscribed & sworn to by M.B. Gore before the undersigned on this the 20 day of January A.D. 1947.
Notary Public in & for Hidalgo County, Texas
STATE OF TEXAS,
COUNTY OF HIDALGO:
I, Scott Ford, owner of the lands herein shown, having caused same to be subdivided, do hereby approve, accept & adopt the accompanying Map of said subdivision of said land & do hereby grant to the public the use of an easement into the Alleys shown thereon for all public purposes & especially to the City of Pharr, a municipal corporation, of any necessities within the boundaries of said City. There is reserved over & across the Lots & Alleys shown thereon, easements for water lines, gas lines, telephone & telegraph lines, electric lines & other utilities. Such easements to be for the benefit of Pharr & those who may, of the use or in the future, have franchise under it.
IN TESTIMONY WHEREOF, witness my hand this day of A.D., 1947.
Scott Ford, Owner

Filed Feb 8, 1948 8:40 P.M.

State of Texas :
County of Hidalgo :
Know all men by these presents that I, Mike E. George, owner of the property hereon described, and designated as "Seminary Heights", do hereby adopt, dedicate and confirm the foregoing map of "Seminary Heights" and do hereby dedicate to the public and to Hidalgo County the roads designated thereon as long as it shall accept, maintain and protect same for the use of the public, reserving however unto myself, my successors and assigns, beneficiaries and licensees the right to construct, operate and maintain at all times over, across and under and along said roads any and all electric power, light, telephone and telegraph poles, wires, ducts and conduits, pipe lines, canals, laterals, branches, bridges, syphons and other structures incident or appurtenant to an irrigation system, any and all pipe lines, conduits, structures and appurtenances carrying, conveying or transporting water, oil, gas, or other minerals or commodities & and all railway or transportation lines.
Mike E. George
Mike E. George.
State of Texas:
County of Hidalgo:
Before Me, the undersigned authority, on this day personally appeared Mike E. George, Owner, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and considerations therein expressed.
Given under my hand and seal of office this 4th day of October A.D. 1947.
Notary Public in and for Hidalgo County, Texas.

MAP OF SEMINARY HEIGHTS

BEING A SUBDIVISION OF LOTS 1, 11, 13, 18 & 19; THAT PART OF LOTS 2, 3, 4, 5, 7, 8 & 10 LYING OUTSIDE OF THE RETAMA RESERVOIR, 73.62 ACRES OUT OF LOT 14, THE WEST 73.25 ACRES OF LOT 15, THE EAST 45.23 ACRES OF LOT 16, THE NORTH 45 ACRES OF LOT 17, THE WEST 15 ACRES OF THE SOUTH 20 ACRES OF THE NORTH 65 ACRES OF LOT 17, ALSO THE NORTH 33.33 ACRES OF LOT 22, ALL IN THE EAST RETAMA SUBDIVISION OF LANDS IN THE SAN SALVADOR DEL TULE GRANT, HIDALGO COUNTY, TEXAS.

PREPARED BY
C.L. FABIAN, LAND SURVEYOR
MCALLEN, TEXAS.

Filed Nov 10, 1947 2:38 P.M.

	PLANNING DEPT. PCTS 2 & 4 CERTIFICATE OF PLAT & UTILITY STATUS	
	APPLICANT	APPLICATION NO.
1.	Celia Reyna	4-12836
2.	Mauro Garza C/O Ramiro Solis	4-12814
3.		
	COMM. COURT: October 29, 2013	

PLANNING DEPARTMENT

County of Hidalgo

Rev. 02-19-10

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
Weslaco, TX 78596
956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

Raul E. Sesin, P.E., CFM
Planning Administrator

Precinct 1 2 3 4

Application No: 4-12836

HIDALGO COUNTY
CERTIFICATE OF PLAT AND UTILITY STATUS
UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

WE THE UNDERSIGNED CERTIFY AS FOLLOWS:

Approved by Environmental Health:	Temporary Service	Final Service
	NA Authorized Signature	NA Authorized Signature
Inspection/Permit No:		
Date Approved:	/ /	/ /

Upon the application of:

Name: Celia Reyna

Address: Lot 37 Calma Est #3
Edinburg tx 78541

Phone: 956-735-6104

Water Supplier: Shary land water supply

Utility Provider: [✓] M.V.E.C. [ ] AEP

Account/ESI No.: NA

[✓] Temporary Pole [ ] Permanent Service

regarding the land described as: Calma Est. #3 lot 37,

on _____, 20____, the Hidalgo County Commissioners Court, at a meeting duly called and noticed in accordance with the Texas Open Meetings Act, made the following determinations regarding plat and utility status of the land herein described pursuant to Texas Local Government Code Section 232,028(b):

Fill in "yes" or "no" in each blank

yes A plat has been prepared;

yes A plat has been reviewed and approved by the Commissioners Court; (Date approved 9-26-83);

yes water service facilities have been constructed or installed to service the subdivision under Local Government Code Section 232.023 and are fully operable; (verified by Hilda Cantu);

no an organized sewage collection and treatment system is to be used, and under sewer service facilities have been constructed or installed to service the subdivision under Section 232.023 and are fully operable; 10-21-12 (verified by _____);

yes individual septic systems are to be used, and lots in the subdivision can be adequately and legally served by septic systems under Section 232.023; 10-24-12 (verified by _____);

yes electrical and gas facilities, if available, have been constructed or installed to service the subdivision under Section 232.023. (verified by Hilda Cantu);

Hilda Cantu
Planning Department Authorized Signature

Hidalgo County Judge

Date

ATTEST: _____
Hidalgo County Clerk

Date

PLANNING DEPARTMENT

County of Hidalgo

Rev. 02-19-10

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
Weslaco, TX 78596
956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

Raul E. Sesin, P.E., CFM
Planning Administrator

Precinct 1 2 3 (4)

Application No: 4-12836

REQUEST FOR HIDALGO COUNTY CERTIFICATE OF PLAT AND UTILITY STATUS UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

In my status and for the land indicated below, which is located outside of any municipality, I request that the Hidalgo County Commissioners Court make the determinations regarding plat and utility status described in Texas Local Government Code § 232.028(b) and issue a certificate of such determinations:

PARTY MAKING REQUEST:

Name: Celia Reyna

Address: Lot 37 Calma Est #3
Edinburg Tx 78541

Phone: 956- 735-6104

IDENTIFICATION OF LAND (e.g., lot and block number of recorded subdivision, designation on plat, address, description in deed, etc.):

Calma Estates #3 lot 37.

STATUS OF PERSON OR ENTITY MAKING REQUEST:

___ Subdivider
✓ Owner of lot in subdivision
___ Resident of lot in a subdivision
___ Entity that provides utility service

Celia Reyna — Requesting Party (Signature)
10-21-13 — Date

ATTACHED COPY OF VERIFICATION OF OWNERSHIP OR RESIDENCY OF LOT:

✓ Deed
___ Executory Contract
___ Lease
___ Rent Receipt
___ Affidavit
✓ Other (describe) Prot.

This part to be filled out by receiving county official:

Location of land verified and completed request accepted by Hidalgo County for processing on:

10/23/13 — **Date**
Raul E. Sesin — **County Official**

Chapter 232 Texas LGC Application

APPLICATION NO:
4-12836
Oct. 21, 2013

COUNTY OF HIDALGO
PLANNING DEPARTMENT
1304 S. 25th Ave EDINBURG TX 78539
TEL 318-2840 FAX 318-2844

C0400-03-000-0037-00

[1] OWNER: CELIA REYNA

4509 CARMEN AVE
EDINBURG TX.78541
Telephone No. 735-6104

[2] CONTRACTOR: SELF

[3] WATER SYSTEM: SHAR

[4] PURPOSE OF APPLICATION: NEW RESIDENCE
25- RESIDENTIAL NEW SINGLE DWELLING

[5] SIZE OF STRUCTURE: 2,928 Sq. Ft.

[6] USE OF BUILDING: NEW-RESIDENTIAL

[7] LEGAL DESC./NAME OF SUBDIVISION
CALMA ESTATES #3 LOT 37
9/28/11SLW/E

LOCATION: 0 WARE RD. & MILE 6 1/2

[8] SEWAGE: INSTA

[9] CONSTRUCTION TYPE: WOOD

[10] EST. COST OF CONST.: $70,000

[11] SPECIAL FLOOD HAZARD AREA: ____YES
____NO

Special Conditions: No construction allowed over any easements.
MUST COMPLY WITH ALL COUNTY,STATE,CITY,FEMA
REGULATIONS FRONT-25' REAR-15' SIDES-6'

Rodolfo Rs — Prepared by — 10-21-13 Date

Rodolfo Rs — Approved by — 10-18-13 Date

+Celia Reyna — Signature of Owner or Applicant — +10-21-13 Date

FOR COUNTY USE ONLY
APPLICATION FEES

OTHER____
TOTAL AMOUNT **$30.00**

Light [X] Water [X]

Flood Zone: NO
Panel No. /Suffix: 1/0334 Pct: 4

Community No.: 0295-A

Certification of Elevation
Required: ____ YES ✓ NO ____ BFE

A. Setbacks front, side & rear shall be in any deed restrictions.
B. No more than one single family residence per lot.
C. Applicant shall comply with all of the plat and/or deed restrictions and requirements affecting the lot.
D. Permit fee shall be doubled for construction commencing or structures moved in prior to obtaining a permit.
E. Applicant/owner states that no structures exist on this tract of land. If found in violation, permit may be revoked.

[NOTICE]

SEPARATE PERMITS ARE REQUIRED FOR SEPTIC TANKS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS. OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF ONE YEAR AT ANYTIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND REGULATIONS GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

2236584

Special Warranty Gift Deed

Date: August 2, 2011

Grantor: Manuela Gonzalez

Grantor's Mailing Address:

Manuela Gonzalez
39 Calma Estate
Edinburg, TX 78541
Hidalgo, County

Grantee: Celia Reyna

Grantee's Mailing Address:

Celia Reyna
4509 Carmen Ave.
Edinburg, Texas 78541
Hidalgo, County

Consideration:

Love of, and affection for, Grantee.

Property (including any improvements):

Lot Thirty Seven (37), CALMA ESTATES SUBDIVISION UNIT NO. 3. Hidalgo County, Texas, as per map or plat recorded in Volume 23, Page A, Map records of Hidalgo County, Texas, to which references is hereby made for all pertinent purposes.

Reservations from Conveyance:

None

Exceptions to Conveyance and Warranty:

a. Restrictive covenants as recorded in Volume 1890, Page 928, Official Record of Hidalgo County, Texas.

b. Standby fees, taxes and assessments by any taxing authority for the year 2008, and subsequent years; and subsequent taxes and assessments by any taxing authority for prior years due to change in land usage or ownership.

c. Statutory rights, rules, regulations, easement and liens in favor of United Irrigation District, pursuant to applicable sections of the Texas Water Code.

d. Easements, building setbacks and reservations as shown according to the map or plat thereof recorded in Volume 23, Page 132A, map Records of Hidalgo County, Texas.

e. Mineral reservation and and/or conveyances as set forth in instrument recorded in Volume 581, Page 262 and Volume 587, Page 625, Deed Records of Hidalgo County, Texas., together with all rights incident to the owners and lessees of the minerals.

f. Any visible and apparent unrecorded easements on the insured property.

g. Zoning and building ordinances in favor of the County of Hidalgo.

Grantor, for the Consideration and subject to the Reservations from Conveyance and the Exceptions to Conveyance and Warranty, grants, gives, and conveys to Grantee the Property, together with all and singular the rights and appurtenances thereto in any way belonging, to have and to hold it to Grantee and Grantee's heirs, successors, and assigns forever. Grantor binds Grantor and Grantor's heirs and successors to warrant and forever defend all and singular the Property to Grantee and Grantee's heirs, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof when the claim is by, through, or under Grantor but not otherwise, except as to the Reservations from Conveyance and the Exceptions to Conveyance and Warranty.

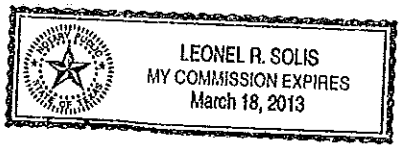
When the context requires, singular nouns and pronouns include the plural.

Manuela Gonzalez

STATE OF TEXAS)

COUNTY OF STARR)

This instrument was acknowledged before me on 2nd of August, 2011, by Manuela Gonzalez.



Notary Public, State of Texas
My commission expires: 3/18/13

AFTER RECORDING RETURN TO:

Celia Reyna
4509 Carmen Ave.
Edinburg, Texas 78541
Hidalgo, County

PLANNING DEPARTMENT

County of Hidalgo

Rev. 02-19-10

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
Weslaco, TX 78596
956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

Raul E. Sesin, P.E., CFM
Planning Administrator

Precinct 1 2 3 4

Application No: 4-128-14

HIDALGO COUNTY
CERTIFICATE OF PLAT AND UTILITY STATUS
UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

WE THE UNDERSIGNED CERTIFY AS FOLLOWS:

Upon the application of:

Name: Mayra Garza

Address: 3216 La Puerta Ave
Mc Allen Tx

Phone: 616-8215

Approved by Environmental Health:	Temporary Service	Final Service
	Authorized Signature	Authorized Signature
Inspection/Permit No:		Sewer
Date Approved:	/ /	10/22/13

Water Supplier: N/A SLWSC.

Utility Provider: [ ]M.V.E.C. [ ] AEP

Account/ESI No.: N/A

[ ] Temporary Pole [ ] Permanent Service

regarding the land described as: La Puerta S/D Lot 113,

on _____, 20____, the Hidalgo County Commissioners Court, at a meeting duly called and noticed in accordance with the Texas Open Meetings Act, made the following determinations regarding plat and utility status of the land herein described pursuant to Texas Local Government Code Section 232,028(b):

Fill in "yes" or "no" in each blank

yes A plat has been prepared;

yes A plat has been reviewed and approved by the Commissioners Court; (Date approved 8-10-2010);

yes water service facilities have been constructed or installed to service the subdivision under Local Government Code Section 232.023 and are fully operable; (verified by Raul D. Castillo);

yes an organized sewage collection and treatment system is to be used, and under sewer service facilities have been constructed or installed to service the subdivision under Section 232.023 and are fully operable; (verified by _____);

no individual septic systems are to be used, and lots in the subdivision can be adequately and legally served by septic systems under Section 232.023; (verified by _____);

yes electrical and gas facilities, if available, have been constructed or installed to service the subdivision under Section 232.023. (verified by Raul D. Castillo)

Raul D. Castillo
Planning Department Authorized Signature

Hidalgo County Judge

Date

ATTEST: _____
Hidalgo County Clerk

Date

PLANNING DEPARTMENT

County of Hidalgo

Rev. 02-19-10

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
Weslaco, TX 78596
956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

Raul E. Sesin, P.E., CFM
Planning Administrator

Precinct 1 2 3 4

Application No: 4-1284

REQUEST FOR HIDALGO COUNTY CERTIFICATE OF PLAT AND UTILITY STATUS UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

In my status and for the land indicated below, which is located outside of any municipality, I request that the Hidalgo County Commissioners Court make the determinations regarding plat and utility status described in Texas Local Government Code § 232.028(b) and issue a certificate of such determinations:

PARTY MAKING REQUEST:

Name: C/O Ramiro Soto owner: Mario Garza

Address: 1901 Rochester St

Edinburg Tx 78539

Phone: 207-1713

IDENTIFICATION OF LAND (e.g., lot and block number of recorded subdivision, designation on plat, address, description in deed, etc.):

la Puerta Lot 113

STATUS OF PERSON OR ENTITY MAKING REQUEST:

- ____ Subdivider
- ✓ Owner of lot in subdivision
- ____ Resident of lot in a subdivision
- ____ Entity that provides utility service

Rose M Garza — Requesting Party (Signature)

10-15-13 — Date

ATTACHED COPY OF VERIFICATION OF OWNERSHIP OR RESIDENCY OF LOT:

- ✓ Deed
- ____ Executory Contract
- ____ Lease
- ____ Rent Receipt
- ____ Affidavit
- ✓ Other (describe) Plat

This part to be filled out by receiving county official:

Location of land verified and completed request accepted by Hidalgo County for processing on:

10/22/13 — **Date**

County Official

Chapter 232 Texas LGC Application

APPLICATION NO:
4-12814
Oct. 7, 2013

COUNTY OF HIDALGO
PLANNING DEPARTMENT
1304 S. 25th Ave EDINBURG TX 78539
TEL 318-2840 FAX 318-2844

L1770-01-000-0113-00

[1] OWNER: GARZA, MAURO & ROSA MARIA G

P. O. BOX 533
EDINBURG, TX. 78540
Telephone No. 616-8215

[2] CONTRACTOR: SELF

[3] WATER SYSTEM: SHAR

[4] PURPOSE OF APPLICATION: NEW RESIDENCE
01- RESIDENTIAL NEW SINGLE DWELLING

[5] SIZE OF STRUCTURE: 2,100 Sq. Ft.

[6] USE OF BUILDING: NEW-RESIDENTIAL

[7] LEGAL DESC./NAME OF SUBDIVISION
LA PUERTA LOT 113

LOCATION: 0 107 & WARE

[8] SEWAGE: PUBLI

[9] CONSTRUCTION TYPE: BLOC

[10] EST. COST OF CONST.: $80,000

[11] SPECIAL FLOOD HAZARD AREA: _____YES
_____ NO

Special Conditions: No construction allowed over any easements.
MUST COMPLY WITH ALL COUNTY,STATE,CITY,FEMA
REGULATIONS FRONT-25' REAR-15' SIDES-6'

Rodolfo Rios — Prepared by — 10-7-13 — Date

Rodolfo Rios — Approved by — 10-7-13 — Date

Mauro Garza — Signature of Owner or Applicant — 10/7/13 — Date

FOR COUNTY USE ONLY
APPLICATION FEES

OTHER_____
TOTAL AMOUNT **$30.00**

Light [X] Water [X]

Flood Zone: NO
Panel No. /Suffix: 48033 K Pct: 4

Community No.: 0325-D

Certification of Elevation
Required: ____ YES ✓ NO ____ BFE

A. Setbacks front, side & rear shall be in any deed restrictions.
B. No more than one single family residence per lot.
C. Applicant shall comply with all of the plat and/or deed restrictions and requirements affecting the lot.
D. Permit fee shall be doubled for construction commencing or structures moved in prior to obtaining a permit.
E. Applicant/owner states that no structures exist on this tract of land. If found in violation, permit may be revoked.

[NOTICE]

SEPARATE PERMITS ARE REQUIRED FOR SEPTIC TANKS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS. OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF ONE YEAR AT ANYTIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND REGULATIONS GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

SPECIAL WARRANTY DEED WITH VENDOR'S LIEN

Date: September 27, 2013

Grantor: INTER NATIONAL BANK, A NATIONAL BANKING ASSOCIATION

Grantor's Mailing Address: 1801 S. 2nd Street/P. O. Box 1700
McAllen, Texas 78503
Hidalgo County, Texas

Grantee: MAURO GARZA and ROSA MARIA GARZA

Grantee's Mailing Address: P. O. Box 533
Edinburg, Texas 78540
Hidalgo County, Texas

Consideration: Cash and a note of even date executed by Grantee and payable to the order of LONE STAR NATIONAL BANK in the principal amount of ONE HUNDRED SEVENTEEN THOUSAND SIX HUNDRED EIGHTY-SIX AND NO/100THS DOLLARS ($117,686.00), of which the sum of $18,500.00 represents a portion of the purchase price of the within described property. The note is secured by a first and superior vendor's lien and superior title retained in this deed in favor of LONE STAR NATIONAL BANK and by a first-lien deed of trust of even date from Grantee to S. DAVID DEANDA, Trustee.

Property (including any improvements):

Lot One Hundred Thirteen (113), LA PUERTA SUBDIVISION PHASE I, Hidalgo County, Texas, as per map or plat thereof recorded in Volume 51, Pages 62-67, Map Records, Hidalgo County, Texas.

Reservations from and Exceptions to Conveyance and Warranty:

Restrictive covenants recorded in Clerk's File No. 1656038, Official Records and Volume 51, Pages 62-67, Map Records, Hidalgo County, Texas.

Royalty reservations have been heretofore reserved and/or conveyed by prior grantors as set forth in instruments dated September 1, 1944, recorded in Volume 18, Page 133, Miscellaneous Records, Volume 208, Page 230, Oil and Gas Records, dated September 2, 1938, recorded in Volume 449, Page 18, dated April 1, 1939, recorded in Volume 456, page 298 and dated November 1, 1979, recorded in Volume 1652, Page 300, Deed Records, Hidalgo County, Texas, and subsequent transfers thereof.

All the oil, gas and other minerals, in, under or that may be produced from the subject property are excepted herefrom in instruments dated November 13, 1945, recorded in Volume 567, Page 245, Deed Records, dated July 3, 1984, recorded in Volume 2006, Page 448 and dated November 22, 1996, recorded on November 25, 1996 under Clerk's File No. 564395, Official Records, Hidalgo County, Texas, and subsequent transfers thereof.

Oil, Gas, and Mineral Lease dated March 22, 1976, recorded in Volume 358, Page 198, dated March 15, 1977, recorded in Volume 366, Page 283, dated November 3, 1977, recorded in Volume 371, Page 705, dated March 31, 1981, recorded in Volume 401, Page 222, dated March 31, 1981, recorded in Volume 403, Page 591 and dated March 31, 1981, recorded in Volume 404, Page 342, Oil and Gas Records, Hidalgo County, Texas, and subsequent transfers thereof.

Easement and Right of Way dated July 20, 1982, recorded in Volume 1792, Page 240, Deed Records, Hidalgo County, Texas.

Water Service Agreement dated March 21, 2006, between SHARYLAND WATER SUPPLY CORPORATION and LINVA DEVELOPMENT, recorded under Clerk's File No. 1594175, Official Records, Hidalgo County, Texas.

Lien and other rights, if any, in favor of LA PUERTA HOMEOWNERS ASSOCIATION, A TEXAS NON-PROFIT CORPORATION to secure payment of assessments, as set forth in instrument dated August 25, 2006, recorded under Clerk's File No. 1656038, Official Records, Hidalgo County, Texas.

Easements, rules, regulations and rights in favor of Hidalgo County Irrigation District No. 1.

Minimum floor elevation; twenty-five foot (25') minimum setback line along the front; ten foot (10') minimum setback line along the rear; six foot (6') minimum setback line along the sides; eighteen foot (18') garage minimum setback line and ten foot (10') utility easement along the rear; as per map or plat recorded in Volume 51, Pages 62-67, Map Records, Hidalgo County, Texas.

Easements and reservations as may appear upon the recorded map and dedication of said subdivision.

Taxes for the year 2013 and subsequent years.

Grantor, for valuable consideration, the receipt of which is hereby acknowledged, and subject to the reservations from, and exceptions to conveyance and warranty contained in this instrument, grants, sells, and conveys to Grantee the Property, together with all and singular the rights and appurtenances thereto in any wise belonging, to have and to hold the Property to Grantee, Grantee's heirs, executors, administrators, successors, and assigns forever. Grantor binds Grantor and Grantor's heirs, executors, administrators, and successors to warrant and forever defend all and singular the Property to Grantee and Grantee's heirs, executors, administrators, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof when the claim is by, through, or under Grantor but not otherwise, except as to the reservations

from, and exceptions to conveyance and warranty herein contained.

The vendor's lien against and superior title to the property are retained until each note described is fully paid according to its terms, at which time this deed will become absolute.

LONE STAR NATIONAL BANK, at Grantee's request, has paid in cash to Grantor that portion of the purchase price of the Property that is evidenced by the sum of $18,500.00, being a part of the above described ONE HUNDRED SEVENTEEN THOUSAND SIX HUNDRED EIGHTY-SIX AND NO/100THS DOLLARS ($117,686.00) note. The first and superior vendor's lien against and the superior title to the Property are retained for the benefit of LONE STAR NATIONAL BANK and are transferred to LONE STAR NATIONAL BANK, without recourse against Grantor.

When the context requires, singular nouns and pronouns include the plural.

INTER NATIONAL BANK,
A NATIONAL BANKING ASSOCIATION

BY: _____
MANUEL MARTINEZ CASANOVA, JR.,
RGV MARKET PRESIDENT

(Acknowledgment)

State of Texas §
County of Hidalgo §

This instrument was acknowledged before me on the 27th of September, 2013, by MANUEL MARTINEZ CASANOVA, JR., RGV MARKET PRESIDENT of INTER NATIONAL BANK, a National Banking Association, on behalf of said association.

NOTARY PUBLIC STATE OF TEXAS
LETICIA RODRIGUEZ
Notary Public
STATE OF TEXAS
My Comm Exp 07-21-2016

_____
Notary Public, State of Texas

AFTER RECORDING RETURN TO:
MAURO GARZA and ROSA MARIA GARZA
P. O. Box 533
Edinburg, Texas 78539

PREPARED BY:
LEWIS, MONROE & PEÑA
Attorneys At Law
3111 W. Freddy Gonzalez Drive
Edinburg, Texas 78539
GF#: 788182; DSK:bc

AI-41395 **Comm. Court Executive Office 6. A.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted By: Monica Badillo,
EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Approval of 457 Plan Hardship Withdrawal Request for Employee #122335

BACKGROUND

Attachments

form

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/23/2013 04:50 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Monica Badillo Started On: 10/23/2013

Final Approval Date: 10/25/2013

SIMPKINS & ASSOCIATES
HARDSHIP REQUEST NOTIFICATION

Please print or type.
Plan Name 457 plan Employee # 122335

Participant Na[redacted]

Address [redacted]

Social Securit[redacted]

SECTION I

I understand tha[redacted] the withdrawal i[redacted] distributions, oth[redacted] me under the Pl[redacted]. I understand [redacted] taxable as ordinary income [redacted] addition, a 10% penalty tax [redacted] unless I am at least 59-1/2 years of age or [redacted] rawn to pay certain deductible medical expenses as provided by law.

IRS rules require that you stop making contributions to the 401(k) Plan for at least 6 months upon taking this hardship withdrawal.

The IRS only allows the following reasons for taking a hardship withdrawal. Check the one that applies to you.

(✓) Medical expenses incurred by me, my spouse, or any of my dependents (or any expense necessary to obtain medical care).
( ) Purchase (excluding mortgage payments) of my principal residence.
( ) Payment of tuition, related educational fees, and room and board expenses for the next 12 months of post-secondary education for me, my spouse, my children, or my dependents.
( ) The need to prevent eviction from or mortgage foreclosure on my primary residence.
( ) Funeral or burial expenses for my parent, spouse, child or dependent.
( ) Repair of casualty damage to my primary residence that would be deductible under IRC Section 165.

Hardship Requested $ 20000.00 Year-to-date deferrals _____

Total amount deferred since you initially joined the plan $ _____

Have you ever taken a hardship before? Yes If so what was the amount taken $ _____

I hereby request a hardship withdrawal from my account. I meet and agree to the requirements above and understand the tax implications of this withdrawal. If I am directing my investment accounts, make the withdrawal based on my current investment direction election. I understand that there may be a fee charged to my account by Simpkins & Associates for processing this request.

PARTICIPANT SIGNATURE X [redacted] Date 10/22/13

SECTION II – Authorized Plan Representative

As the Authorized Plan Representative, I authorize you to perform the ministerial acts relating to the hardship distribution. This request is in compliance with our Plan document.

AUTHORIZED PLAN REPRESENTATIVE X _____ Date _____

SECTION III – Distribution Procedure

- Determine if distribution request complies with all provisions of your plan documents and policies.
- *S&A* will help facilitate the check as requested above.

Fax request to:
Simpkins & Associates
(972) 960-7133

CC 10/29/13

AI-41182 **Head Start 7. A.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted For: Teresa Flores Submitted By: Linda Galaviz, HEAD START

Department: HEAD START

Information

CAPTION

Approval of Texas Department of Agriculture Meals/Snacks Monthly Report: September

BACKGROUND

Policy Council Approval: 10.16.13

Attachments

Meal-Snacks Report

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/14/2013 02:03 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Linda Galaviz Started On: 10/10/2013 01:24 PM

Final Approval Date: 10/25/2013

Hidalgo County Head Start Program

Policy Council Consent Agenda

DATE: October 16, 2013

SUBJECT: Approval of Texas Department of Agriculture Meals and Snacks Monthly Report

RATIONALE/NEED: This report will be presented to the Policy Council each month.

RECOMMENDATION: Administration recommends approval.

COST: N/A

RELATED INFORMATION INCLUDES: Meals-Snacks Report: September 2013

****

INITIATED BY: Gilbert Silva, Child Nutrition Director

REVIEWED BY: Edmundo Garcia, Assistant Program Director

EXECUTIVE DIRECTOR'S APPROVAL: Teresa Flores

Texas Department of Agriculture
Hidalgo County Head Start Program
Meals and Snack Report

	Oct. '12	Nov. '12	Dec. '12	Jan. '13	Feb. '13	Mar. '13	Apr. '13	May '13	June/July '13	Aug. '13	Sept. '13*	Meal Totals
Breakfast	72,089	56,696	40,949	51,541	57,453	41,321	65,728	49,872	Centers closed	29,903	63,430	528,982
Lunch	71,842	56,203	40,143	51,192	57,255	40,954	64,795	47,228	Centers closed	29,995	63,534	523,141
PM Snack	62,409	47,699	33,472	43,969	51,723	36,872	56,662	40,681	Centers closed	28,264	57,471	459,222
Monthly Totals	206,340	160,598	114,564	146,702	166,431	119,147	187,185	137,781	Centers closed	88,162	184,435	1,511,345

*Preliminary

Rates for Free Meal Reimbursement

Breakfast: $ 1.55
Lunch: $ 2.86
Cash in Lieu of Commodities (Lunch): $0.2275
Snack: $ 0.78

Rates for Free Meal Reimbursement Effective July 1, 2013 to June 30, 2014

Breakfast: $ 1.58
Lunch: $ 2.93
Cash in Lieu of Commodities (Lunch): $0.2325
Snack: $ 0.80

Submitted by: *Veronica Templeton, CN Bookkeeper*

AI-41180 **Head Start 7. B.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted For: Teresa Flores Submitted By: Linda Galaviz, HEAD START

Department: HEAD START

Information

CAPTION

Discussion/Approval of Program Financial Report: September

BACKGROUND

Policy Council Approval: 10.16.13

Attachments

Financial Report

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/14/2013 02:03 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Linda Galaviz Started On: 10/10/2013 01:18 PM

Final Approval Date: 10/25/2013

Hidalgo County Head Start Program

Policy Council Consent Agenda

DATE: October 16, 2013

SUBJECT: Approval of Program Financial Report

RATIONALE/NEED: Approval is needed to comply with the Head Start Performance Standard 1304.51(h) (1).

RECOMMENDATION: Administration recommends approval.

COST: N/A

RELATED INFORMATION INCLUDES: Financial Report: September 2013

****

INITIATED BY: Elma Keller, Chief Financial Officer

REVIEWED BY: Edmundo Garcia, Assistant Program Director

EXECUTIVE DIRECTOR'S APPROVAL: _____

HIDALGO COUNTY HEAD START PROGRAM
Encumbrance Budget Report - 2013 - Policy Council
From 9/1/2013 Through 9/30/2013

Account Code	Account Title	Total Budget	YTD Actual	YTD Encumbrance	Total Budget Variance - Revised	Percent Total Budget Remaining - Revised	Current Actual
01	SALARIES	16,293,283.20	11,301,753.15	0.00	4,991,530.05	30.63%	1,203,395.41
02	FRINGE BENEFITS	5,479,131.57	3,805,761.67	0.00	1,673,369.90	30.54%	404,135.13
03	OUT OF TOWN TRAVEL	0.00	0.00	0.00	0.00	0.00%	0.00
05	SUPPLIES	578,403.14	638,218.06	105,048.82	(164,863.74)	(28.50)%	79,088.01
06	OTHER COST	1,783,826.09	1,380,841.06	40,603.41	362,381.62	20.31%	148,956.35
Report Total		24,134,644.00	17,126,573.94	145,652.23	6,862,417.83	28.43%	1,835,574.90

AI-41183 **Head Start 7. C.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted For: Teresa Flores Submitted By: Linda Galaviz, HEAD START

Department: HEAD START

Information

CAPTION

Approval of Special Services Monthly Report: September

BACKGROUND

Policy Council Approval: 10.16.13

Attachments

Special Services Report

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/14/2013 02:03 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Linda Galaviz Started On: 10/10/2013 01:27 PM

Final Approval Date: 10/25/2013

Hidalgo County Head Start Program

Policy Council Consent Agenda

DATE: October 16, 2013

SUBJECT: Approval of Special Services Monthly Report

RATIONALE/NEED: This report keeps the Policy Council Members informed on the number count of children with special needs.

RECOMMENDATION: Administration recommends approval.

COST: N/A

RELATED INFORMATION INCLUDES: Special Services Report: September 2013

****

INITIATED BY: Connie Horta, Special Services Director

REVIEWED BY: Nora S. Munoz, Assistant Program Director

EXECUTIVE DIRECTOR'S APPROVAL:

Special Services Monthly Program Report
September, 2013

Center	LEA Diagnosed	Pending LEA Referrals	# Receiving Rehab Services	Did Not Quality	Parent Refusal of Services	Total Center Enroment	10% Quota
Alamo	10	0	0	0	0	117	12
Alton	12	0	15	0	0	100	10
Donna I	10	0	14	0	0	136	14
Donna II	3	0	3	0	0	60	6
Donna IV	2	0	6	0	0	33	3
Edcouch	11	0	8	0	0	182	18
Edinburg I	4	0	0	0	0	57	6
Edinburg II	4	0	1	0	0	34	3
Edinburg III	4	0	1	0	0	51	5
Edinburg IV	12	0	15	0	0	194	19
Edinburg V	11	0	4	0	0	154	15
Elsa	5	1	2	0	0	57	6
Hidalgo	2	1	3	0	0	54	5
La Herencia	5	0	1	0	0	52	5
La Joya	5	1	1	0	0	94	9
Las Milpas I	8	2	3	0	0	114	11
Las Milpas II	5	0	0	0	0	51	5
Austin 1 Stop	21	0	10	0	0	135	14
McAllen IV	7	0	2	0	0	51	5
McAllen V	5	1	3	0	0	57	6
McAllen VI	6	0	5	0	0	51	5
Vine Terrace	3	1	4	0	1	57	6
Mercedes I	11	0	7	0	0	117	12
Mercedes II	3	0	2	0	0	34	3
Mission I	2	0	0	0	0	80	8
Mission II	4	2	10	0	0	148	15
Mission III	2	1	3	0	0	51	5
Mission IV	4	0	0	0	0	55	6
Monte Alto	4	0	1	0	0	37	4
Palmview I	5	2	2	0	0	100	10
Palmview II	7	1	6	0	0	160	16
Palmview III	4	0	9	0	0	120	12
Pharr	11	1	6	0	0	94	9
Progreso	5	0	3	0	0	57	6
San Carlos	9	0	0	0	0	80	8
San Juan I	5	0	0	0	0	54	5
San Juan II	13	1	18	0	0	179	18
Sullivan	4	0	3	0	0	94	9
UTPA	3	1	10	0	0	34	4
Weslaco I	3	0	5	0	0	77	8
Weslaco II	2	0	4	0	0	74	7
Weslaco III	9	0	2	0	0	97	10
Western Rd	8	0	6	0	0	57	6
Total	**273**	**16**	**198**	**0**	**1**	**3690**	**369**

10% Quota Met

10/3/2013

AI-41181 **Head Start 7. D.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted For: Teresa Flores Submitted By: Linda Galaviz, HEAD START

Department: HEAD START

Information

CAPTION

Approval of Children's Applications for 2013-2014

BACKGROUND

Policy Council Approval: 10.16.13

Attachments

Children's Application

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/14/2013 02:03 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Linda Galaviz Started On: 10/10/2013 01:21 PM

Final Approval Date: 10/25/2013

Hidalgo County Head Start Program

Policy Council Consent Agenda

DATE: October 16, 2013

SUBJECT: Approval of Children's Applications for Program Year 2013-2014

RATIONALE/NEED: The Children's Applications Sub-Committee has reviewed the children's applications to ensure that age and income eligibility requirements for enrollment have been met.

RECOMMENDATION: Administration recommends approval.

COST: None

RELATED INFORMATION INCLUDES: Children's Applications Report

****

INITIATED BY: Irma E. Pena, Family Services Director

REVIEWED BY: Edmundo Garcia, Assistant Program Director

EXECUTIVE DIRECTOR'S APPROVAL: Teresa Flores

Hidalgo County Head Start Program

Application Status Report: PY 2013 - 2014 (Approval Date: 10/16/2013)

	Location (#of Rooms/Lic Cap)	Quota	Returning Students	1st Yr Students	Approved To Date	Pending Approval	Wait List
1	Alamo (6 - 119)	117	60	57	129	0	72
2	Alton (5 - 100)	100	45	55	93	2	40
3	Donna I (8 - 136)	136	66	70	112	0	29
4	Donna II (3 - 60)	60	24	36	52	0	16
5	Donna IV (2 - 33)	33	17	16	26	0	10
6	Edcouch (10 - 257)	182	84	98	149	0	53
7	Edinburg I (3 - 67)	57	28	29	41	0	13
8	Edinburg II (2 - 34)	34	15	19	32	0	13
9	Edinburg III (3 - 51)	51	23	28	41	0	13
10	Edinburg IV (10-194)	194	86	108	190	0	82
11	Edinburg V (8 - 182)	154	65	89	132	3	46
12	Elsa (3 - 64)	57	25	32	49	0	17
13	Hidalgo (3 - 60)	54	27	27	41	3	17
14	La Herencia (3 - 52)	52	24	28	40	0	12
15	La Joya (5 - 116)	94	53	41	85	0	44
16	Las Milpas I (6 - 120)	114	50	64	91	1	28
17	Las Milpas II (3 - 51)	51	27	24	47	0	23
18	Austin (7 - 178)	135	69	66	133	3	70
19	McAllen IV (3 - 51)	51	23	28	40	0	12
20	McAllen V (3 - 67)	57	24	33	51	0	18
21	McAllen VI (3 - 51)	51	26	25	47	1	23
22	Mercedes I (6 - 119)	117	50	67	100	0	33
23	Mercedes II (2 - 34)	34	17	17	30	0	13
24	Mission I (4 - 110)	80	32	48	57	0	9
25	Mission II (8 - 148)	148	65	83	98	1	16
26	Mission III (3 - 51)	51	24	27	41	0	14
27	Mission IV (3 - 62)	55	28	27	44	0	17
28	Monte Alto (2 - 40)	37	17	20	33	0	13
29	Palmview I (8 - 188)	100	53	47	64	1	18
30	Palmview II (8 - 192)	160	81	79	130	1	36
31	Palmview III (6 - 122)	120	67	53	87	0	20
32	Pharr (5 - 100)	95	45	50	124	1	66
33	Progreso (3 - 60)	57	24	33	48	0	15
34	San Carlos (4 - 80)	80	38	42	90	0	51
35	San Juan I (3 - 60)	54	25	29	50	0	21
36	San Juan II (10 - 182)	179	83	96	151	0	55
37	Sullivan City (6 - 124)	94	46	48	58	0	10
38	UTPA (2 - 34)	34	17	17	41	0	24
39	Vine Terrace (3 - 60)	56	32	24	43	0	19
40	Weslaco I (4 - 84)	77	37	40	71	0	31
41	Weslaco II (4 - 84)	74	37	37	64	0	27
42	Weslaco III (5 - 100)	97	49	48	68	0	20
43	Western Rd (3 - 69)	57	29	28	64	0	40
	GRAND TOTAL	3690	1757	1933	3177	17	1219

AI-41420 **Budget and Management 8. A.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted For: Dina Trevino, Assist Budget Officer Submitted By: Ana Galvan, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Requesting approval to pay property taxes owed in the amount of $ 23,911.62 (E2650-00-000-0001-00) in connection with the Ebony Plaza Lot 1 in the City of McAllen with authority for County Treasurer to issue check after review and auditing procedures are completed by County Auditor.

BACKGROUND

County of Hidalgo	18,976.71
City of Mcallen	4,934.91
Total	$ 23,911.62

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-415-00-115-002-0-851

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds are available as of 10/24/2013.

Attachments

Settlement Cost N. 10th

County Settlement Detail Statement

Current Tax Due - City of McAllen

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/24/2013 02:53 PM
Glinda Pacheco	Glinda Pacheco	10/25/2013 02:04 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Ana Galvan Started On: 10/23/2013 04:59 PM

Final Approval Date: 10/25/2013

A. Settlement Statement

U.S. Department of Housing and Urban Development

OMB No 2502-0265

B. Type of Loan

1 ☐ FHA 2 ☐ FmHA 3 ☐ Conv Unins 4 ☐ VA 5 ☐ Conv Ins 6 ☐ Seller Finance	6 File Number 130238	7 Loan Number	8 Mortgage Ins Case Number

C. Note: This form is furnished to give you a statement of actual settlement costs. Amounts paid to and by the settlement agent are shown. Items marked "(p.o.c.)" were paid outside the closing; they are shown here for informational purposes and are not included in the totals.

D. Name & Address of Borrower	E. Name & Address of Seller	F. Name & Address of Lender
The County of Hidalgo 1802 S. Business 281 Edinburg, TX 78541	Rolando Cantu and Laura E. Cantu 505 Shasta Avenue McAllen, TX 78504	

G. Property Location	H. Settlement Agent Name	
Ebony Plaza McAllen, Lot 1, Hidalgo County 9805 N. 10th Street McAllen, TX	Valley Land Title Co. 612 W. Nolana Ste. #570 McAllen, TX 78504 Tax ID: 20-4064406	
	Place of Settlement Valley Land Title Co. 217 W. Cano Edinburg, TX 78539	I. Settlement Date 10/5/2012 Fund

J. Summary of Borrower's Transaction		K. Summary of Seller's Transaction	
100. Gross Amount Due from Borrower		**400. Gross Amount Due to Seller**	
101. Contract Sales Price	$1,100,000.00	401. Contract Sales Price	$1,100,000.00
102. Personal Property		402. Personal Property	
103. Settlement Charges to borrower	$320.00	403	
104		404	
105		405	
Adjustments for items paid by seller in advance		**Adjustments for items paid by seller in advance**	
106. City property taxes		406. City property taxes	
107. County property taxes		407. County property taxes	
108. Annual assessments		408. Annual assessments	
109. School property taxes		409. School property taxes	
110. Water District Taxes		410. Water District Taxes	
111. HOA Dues		411. HOA Dues	
112		412.	
113		413	
114		414	
115		415	
116		416	
120. Gross Amount Due From Borrower	$1,100,320.00	**420. Gross Amount Due to Seller**	$1,100,000.00
200. Amounts Paid By Or In Behalf Of Borrower		**500. Reductions In Amount Due to Seller**	
201. Deposit or earnest money	$5,000.00	501. Excess Deposit	
202. Principal amount of new loan(s)		502. Settlement Charges to Seller (line 1400)	$6,794.54
203. Existing loan(s) taken subject to		503. Existing Loan(s) Taken Subject to	
204. Loan Amount 2nd Lien		504. Payoff to INB good through 10/17/12	$746,855.53
205		505. Payoff of second mortgage loan	
206		506	
207. Option Fee	$100.00	507. Option Fee	$100.00
208		508	
209		509	
Adjustments for items unpaid by seller		**Adjustments for items unpaid by seller**	
210. City property taxes 01/01/12 thru 10/05/12	$2,540.35	510. City property taxes 01/01/12 thru 10/05/12	$2,540.35
211. County property taxes 01/01/12 thru 10/05/12	$5,084.23	511. County property taxes 01/01/12 thru 10/05/12	$5,084.23
212. Annual assessments		512. Annual assessments	
213. School property taxes 01/01/12 thru 10/05/12	$7,302.41	513. School property taxes 01/01/12 thru 10/05/12	$7,302.41
214. Water District Taxes		514. Water District Taxes	
215. HOA Dues		515. HOA Dues	
216		516	
217		517	
218		518	
219		519	
220. Total Paid By/For Borrower	$20,016.99	**520. Total Reduction Amount Due Seller**	$768,677.06
300. Cash At Settlement From/To Borrower		**600. Cash At Settlement To/From Seller**	
301. Gross Amount due from borrower (line 120)	$1,100,320.00	601. Gross Amount due to seller (line 420)	$1,100,000.00
302. Less amounts paid by/for borrower (line 220)	$20,016.99	602. Less reductions in amt. due seller (line 520)	$768,677.06
303. Cash From Borrower	$1,080,293.01	**603. Cash To Seller**	$331,322.94

File No 130238

L. Settlement Charges				Paid From Borrower's Funds at Settlement	Paid From Seller's Funds at Settlement
700. Total Sales/Broker's Commission based on price	$1,100,000.00	@ % =	$0.00		
Division of Commission (line 700) as follows:					
701.	to				
702.	to				
703. Commission Paid at Settlement				$0.00	$0.00
704. The following persons, firms or	to				
705. corporation s received a portion	to				
706. of the real estate commission amount	to				
707. shown above:	to				
800. Items Payable in Connection with Loan					
801. Loan Origination Fee %	to				
802. Loan Discount %	to				
803. Appraisal Fee	to				
804. Credit Report	to				
805. Lender's Inspection Fee	to				
806. Mortgage Insurance Application	to				
807. Assumption Fee	to				
900. Items Required by Lender To Be Paid in Advance					
901. Interest from 10/5/2012 to 11/1/2012 @ $0/day					
902. Mortgage Insurance Premium for months	to				
903. Hazard Insurance Premium for years	to				
1000. Reserves Deposited With Lender					
1001. Hazard insurance	months @		per month		
1002. Mortgage insurance	months @		per month		
1003. City property taxes	months @	$277.71	per month		
1004. County property taxes	months @	$555.80	per month		
1005. Annual assessments	months @		per month		
1006. School property taxes	months @	$798.29	per month		
1007. Water District taxes	months @		per month		
1008 HOA Dues	months @		per month		
1011. Aggregate Adjustment					
1100. Title Charges					
1101. Settlement or closing fee	to				
1102. Abstract or title search	to				
1103. Title examination	to				
1104. Title insurance binder	to				
1105 Document preparation	to L. G. "Jerry" Canales				$325.00
1106. Notary fees	to				
1107 Attorney's fees	to Law Office of David A. Ewers		POC (S) $5,000.00		
(includes above items numbers:			)		
1108. Title insurance	to Valley Land Title Co.				$6,088.00
(includes above items numbers			)		
1109. Lender's coverage	$0.00/$0.00				
1110. Owner's coverage	$1,100,000.00/$6,088.00				
1111. Escrow fee	to Valley Land Title Co.			$300.00	$300.00
1112. State of Texas policy guaranty fee.	to Valley Land Title Co.-Guaranty Fee Escrow Account				$2.00
1113. Tax Service Fee	to Hidalgo County Property Tax Service				$59.54
1200. Government Recording and Transfer Charges					
1201. Recording Fees Deed $20.00 ; Mortgage ; Rel $20.00	to Valley Land Title Co.			$20.00	$20.00
1202. City/county tax/stamps Deed ; Mortgage	to				
1203. State tax/stamps Deed ; Mortgage	to				
1204.	to				
1300. Additional Settlement Charges					
1301 Survey	to				
1302. Pest Inspection	to				
1400. Total Settlement Charges (enter on lines 103, Section J and 502, Section K)				$320.00	$6,794.54

DELINQUENT TAX STATEMENT SUMMARY

PABLO (PAUL) VILLARREAL JR., RTA
HIDALGO COUNTY TAX ASSESSOR - COLLECTOR
PO BOX 178
EDINBURG, TEXAS 78540
(956) 318-2157

Certified Owner:

COUNTY OF HIDALGO
2802 S BUS 281
EDINBURG, TX 78541-

Legal Description:

EBONY PLAZA LOT 1

Account No: E2650-00-000-0001-00

2012 Value: $815,535
Appr. Dist. No.: 681170

Legal Acres: 1.1446
Parcel Address: 9805 N 10TH ST

As of Date: 09/06/2013

Print Date: 09/06/2013 **Printed By:** RUDY51

Year	Tax Units	Remaining Levy	IF PAID BY END OF MONTH SEPTEMBER 2013 Penalty Interest	Total	IF PAID BY END OF MONTH OCTOBER 2013 Penalty Interest	Total	IF PAID BY END OF MONTH NOVEMBER 2013 Penalty Interest	Total
2012	1 2 41 54 55	$13,637.60	$5,025.46	$18,663.06	$5,182.26	$18,819.86	$5,339.11	$18,976.71
TOTAL AMOUNT DUE:		**$13,637.60**	$5,025.46	**$18,663.06**	$5,182.26	**$18,819.86**	$5,339.11	**$18,976.71**

Tax Unit Codes:

1 HIDALGO COUNTY 2 DRAIN DIST #1 41 EDINBURG CISD 54 SOUTH TEXAS ISD 55 SOUTH TEXAS COLLEGE

PLEASE CUT AT THE DOTTED LINE AND RETURN THIS PORTION WITH YOUR PAYMENT.

15.1.195

Print Date: 09/06/2013

Appr. Dist. No.: 681170

PLEASE NOTE YOUR ACCOUNT NUMBER ON YOUR CHECK AND MAKE CHECKS PAYABLE TO:

PABLO (PAUL) VILLARREAL JR., RTA
HIDALGO COUNTY TAX ASSESSOR - COLLECTOR
PO BOX 178
EDINBURG, TEXAS 78540

E 2 6 5 0 0 0 0 0 0 0 0 0 1 0 0

If Paid By	Amount Due
SEP 2013	$18,663.06
OCT 2013	$18,819.86
NOV 2013	$18,976.71
Amount Paid:	$_____.__

E2650-00-000-0001-00

COUNTY OF HIDALGO
2802 S BUS 281
EDINBURG, TX 78541-

68117 18663 6

City of McAllen Tax Office
Martha Guel, CTA Tax Assessor Collector
P.O. Box 220 - 1501 W. Pecan Blvd.
McAllen, Texas 78505-0220
(956) 681-1330

SEPTEMBER 06,2013

TAX STATEMENT FOR TAXES DUE

ACCOUNT NUMBER: E265000000000100

PROPERTY DESCRIPTION
EBONY PLAZA LOT 1

78539624302

COUNTY OF HIDALGO
2802 S BUS 281
EDINBURG, TX 78539-6243

ACRES : 1.1440

YEAR	SQ	ENTITY DESC.	BASE TAX	P&I/DISC.	COLL FEE	TOTAL
2012	0	CITY OF MCALLEN	3517.40	703.48	633.13	4854.01
2012	TAX DUE		3517.40	703.48	633.13	4854.01

YEAR	SQ	ENTITY DESC.	LAND VAL	IMP VAL	AG VAL	EXMCD AMOUNT	NTV
2012	0	CITY OF MCALLEN	498590	316945			815535

GR TAX DUE	3517.40	703.48	633.13	4854.01
GR TOTAL DUE	3517.40	703.48	633.13	4854.01

TOTAL AMOUNT DUE IF PAID DURING THE MONTH OF SEPTEMBER 2013..... 4854.01
OCTOBER 2013..... 4894.46
NOVEMBER 2013..... 4934.91

AI-41426 **Budget and Management 8. B.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted By: Flora Vazquez, HEALTH BENEFITS

Department: HEALTH BENEFITS

Information

CAPTION

Self-Funded (2202)

Requesting approval of reimbursement of the Hidalgo County Workers' Comp. Claims paying account for claims paid by Tristar Risk Management for the period of 10/01-15/2013 in the amount of $43,542.03 and requesting approval of wire transfer.

BACKGROUND

Attachments

Invoice

By Organization

Certification

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/24/2013 09:17 AM
Manuel Chapa	Manuel Chapa	10/24/2013 04:40 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Flora Vazquez Started On: 10/24/2013 08:55 AM

Final Approval Date: 10/25/2013

Tristar Risk Management
100 Oceangate Suite #700
Long Beach, CA 90802
(562) 495-6600
TIN: 95-2791831

October 16, 2013

Hidalgo County Workers Compensation Fund
2818 S. Bus Hwy. 281
Edinburg, TX 78539
Flora Vazquez
Director of Risk Management

L HIDAL.WC1
Invoice Number: 92498

Loss Replenishment

Re: Workers Compensation

Tristar Risk Management hereby certifies that the attached billings for Losses Paid 10/1-10/15/13 (Check#515196-515290) are in accordance with our contract with Hidalgo County Exhibit A, dated July 1st	43,542.03
TOTAL CURRENT CHARGES	$ 43,542.03
Previous Balance Due	$ 64,914.46
Total Balance Due	$108,456.49

Due Upon Receipt

If you have any questions or need wire instructions, please call:
(562) 495-6600 ext 1028 to speak with Amanda McClure or ext 1048 to speak with Annette Rivas

Custom Payment Total

Hidalgo County WC losses paid 10/1-10/15/13

Processed	Check Date	Chk/Vchr #	Claim Number	Claimant	Incident	Transaction Type	Payee	Dates of Service	Method	Amount
Alternate Organization 1 : Headstart										
					Alternate Organization 1 Total:	21				3,383.56
Alternate Organization 1 : Hidalgo County										
					Alternate Organization 1 Total:	150				40,158.47
					Grand Total:	171				43,542.03

HIDALGO COUNTY DEPT. OF BUDGET & MANAGEMENT/EMPLOYEE BENEFITS DIVISION
CERTIFICATION OF WORKERS' COMP CLAIMS PAID BY TRISTAR RISK MANAGEMENT
FOR THE PERIOD OF: October 01-15, 2013 .

Hidalgo County's Self-Funded Workers' Compensation, Third Party Administrator (TPA)
TRISTAR RISK MANAGEMENT has submitted to my office a request to reimburse the County's Claims Paying account in the amount of $ 43,542.03 .

TRISTAR is certifying to my office that it has paid Workers' Compensation Claims on behalf of injured employees:

Losses Paid for Period: 10/01-15/2013

(Check# 515196-515290)

1). Hidalgo County	$ 40,158.47	
2). Hidalgo County Headstart Program	$ 3,383.56	
3). Community Service Agency		
4). Drainage District #1	$ -	$ 43,542.03

Total Reimbursement requested by TRISTAR RISK MANAGEMENT:

Hidalgo County Department of Budget & Management/Employee Benefits Division is requesting approval of this payment on the Commissioner's Court Agenda of October 29, 2013 .

Initial amount advanced by Commissioner's Court to TRISTAR RISK MANAGEMENT to pay claims:
$ < 150,000.00 >

Balance left in the Hidalgo County Workers' Compensation Fund at Citizens Business Bank
(estimate) $ 106,457.97

I hereby approve this reimbursement and certify that I and/or my staff have reviewed each claim included on the attached check register and to the best of my knowledge ensure that:

* All the claimants are in fact employees of Hidalgo County, Drainage District No. 1, Hidalgo County Headstart Program, and Community Service Agency.
* All fees to vendors are appropriate for the type of service provided.
* All fees paid to Hidalgo County for salary continuation were in fact received by Hidalgo County, and have been received by my department and deposited with the Hidalgo County Treasurer's Office and credited to the corresponding salary account. I have forwarded a copy of the Treasurer's receipts for each check shown as issued to Hidalgo County.
* All types of expenditures reflected on this claim report are appropriate for the Hidalgo County Workers' Compensation Fund (Escrow Fund).
* The Office of the County Auditor will receive a copy of the monthly bank statement for the Hidalgo County Workers' Compensation Bank Account (held at Citizens Business Bank in California) no later than the 10th day of the following month.

Elva Vargas — 10/23/2013
Employee Benefits Director — Date

[signature] — 10/23/2013
Budget Officer — Date

Commissioner's Court Approval — Date

AI-41143 **Budget and Management 8. C.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted By: Angelica M. Tapia, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

1. Approval of reimbursement in the amount of $655,649.43 to Blue Cross Blue Shield Insurance Company for claims paid on behalf of Hidalgo County from 09/28/13 to 10/11/13.

09/28-30/13	$ 51,802.68
10/01-04/13	$324,638.61
10/05-11/13	$279,208.14
TOTAL	$655,649.43

2. Approval of wire transfer to cover claims paid.

BACKGROUND

Attachments

BCBS 9/28-30/13

BCBS 10/1-4/13

BCBS 10/5-11/13

Invoices

Certification

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/24/2013 02:23 PM
Obdett Calzada	Obdett Calzada	10/24/2013 03:33 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Angelica M. Tapia Started On: 10/09/2013

Final Approval Date: 10/25/2013



BlueCross BlueShield of Texas

Group # 021185 **HIDALGO COUNTY**
Settlement ID: **TX433010006**
Processed Date
Period **09/28/2013 to 09/30/2013**

SECTION			
0001-0011	HIDALGO COUNTY	$	37,129.57
0002-0012	HEAD START	$	13,322.88
0003-0013	APPRAISAL DISTRICT	$	369.37
0004-0014	COMMUNITY SERVICE AGENCY	$	326.13
0005-0015	DRAINAGE DISTRICT NO.1	$	422.99
0006-0016	RETIREES	$	231.74
9001-9002	COBRA	$	-
	STOP LOSS	$	-
	TOTAL	$	51,802.68



BlueCross BlueShield of Texas

Group # 021185 **HIDALGO COUNTY**
Settlement ID: **TX433010006**
Processed Date
Period **10/01/2013 to 10/04/2013**

SECTION			
0001-0011	HIDALGO COUNTY	$	225,208.00
0002-0012	HEAD START	$	60,648.90
0003-0013	APPRAISAL DISTRICT	$	8,453.67
0004-0014	COMMUNITY SERVICE AGENCY	$	1,075.52
0005-0015	DRAINAGE DISTRICT NO.1	$	10,519.64
0006-0016	RETIREES	$	13,821.17
9001-9002	COBRA	$	4,911.71
	STOP LOSS	$	-
	TOTAL	$	324,638.61



BlueCross BlueShield of Texas

Group # 021185 **HIDALGO COUNTY**
Settlement ID: **TX433010006**
Processed Date
Period **10/05/2013 to 10/11/2013**

SECTION			
0001-0011	HIDALGO COUNTY	$	271,085.65
0002-0012	HEAD START	$	63,443.38
0003-0013	APPRAISAL DISTRICT	$	15,065.16
0004-0014	COMMUNITY SERVICE AGENCY	$	2,802.03
0005-0015	DRAINAGE DISTRICT NO.1	$	4,512.66
0006-0016	RETIREES	$	10,590.57
9001-9002	COBRA	$	4,764.55
	STOP LOSS	$	(93,055.86)
	TOTAL	$	279,208.14

BlueCross BlueShield of Texas

Invoices - Invoice Details

BARS Number: TX433010006 - HIDALGO COUNTY

Invoice Period: 09/28/2013 - 10/04/2013 Process Date: 10/04/2013

Invoice Detail

Invoice Detail summarizes claims activity by association.

Claim Period: 09/28/2013 - 09/30/2013

Cust Nbr	Set Nbr	ASC Nbr	Association Name	Total Claims Month To Date	Total Claims Week To Date	Drug Claims	Dental Claims	All Claims But Drug, Dental	Claim Count
TX433	01	001	HIDALGO COUNTY	$1,091,308.56	$37,129.57	$0.00	$0.00	$37,129.57	399
TX433	01	002	HEAD START	$480,741.66	$13,322.88	$0.00	$0.00	$13,322.88	244
TX433	01	003	APPRAISAL DISTRICT	$24,372.53	$369.37	$0.00	$0.00	$369.37	22
TX433	01	004	COMMUNITY SERVICE	$4,768.98	$326.13	$0.00	$0.00	$326.13	3
TX433	01	005	DRAINAGE DISTRICT	$19,543.31	$422.99	$0.00	$0.00	$422.99	4
TX433	01	006	RETIREES	$37,798.93	$231.74	$0.00	$0.00	$231.74	9
TX433	01	007	COBRA	$13,589.10	$0.00	$0.00	$0.00	$0.00	0
			STOPLOSS	($249,563.78)	$0.00	$0.00	$0.00	$0.00	0
			Customer Total Claims	$1,672,123.07	$51,802.68	$0.00	$0.00	$51,802.68	681
			STOPLOSS Total	($249,563.78)	$0.00	$0.00	$0.00	$0.00	0
			Customer Grand Total	$1,422,559.29	$51,802.68	$0.00	$0.00	$51,802.68	681

BlueCross BlueShield of Texas

Invoices - Invoice Details

BARS Number: TX433010006 - HIDALGO COUNTY

Invoice Period: 09/28/2013 - 10/04/2013 Process Date: 10/04/2013

Invoice Detail

Invoice Detail summarizes claims activity by association.

Claim Period: 10/01/2013 - 10/04/2013

Cust Nbr	Set Nbr	ASC Nbr	Association Name	Total Claims Month To Date	Total Claims Week To Date	Drug Claims	Dental Claims	All Claims But Drug, Dental	Claim Count
TX433	01	001	HIDALGO COUNTY	$225,208.00	$225,208.00	$55,565.73	$0.00	$169,642.27	2,065
TX433	01	002	HEAD START	$60,648.90	$60,648.90	$16,949.55	$0.00	$43,699.35	885
TX433	01	003	APPRAISAL DISTRICT	$8,453.67	$8,453.67	$6,670.09	$0.00	$1,783.58	47
TX433	01	004	COMMUNITY SERVICE	$1,075.52	$1,075.52	$776.70	$0.00	$298.82	10
TX433	01	005	DRAINAGE DISTRICT	$10,519.64	$10,519.64	$1,985.56	$0.00	$8,534.08	118
TX433	01	006	RETIREES	$13,821.17	$13,821.17	$9,648.37	$0.00	$4,172.80	73
TX433	01	007	COBRA	$4,911.71	$4,911.71	$251.14	$0.00	$4,660.57	31
			Customer Total Claims	$324,638.61	$324,638.61	$91,847.14	$0.00	$232,791.47	3,229
			Customer Grand Total	$324,638.61	$324,638.61	$91,847.14	$0.00	$232,791.47	3,229

BlueCross BlueShield of Texas

Invoices - Invoice Details

BARS Number: TX433010006 - HIDALGO COUNTY

Invoice Period: 10/05/2013 - 10/11/2013 Process Date: 10/11/2013

Invoice Detail

Invoice Detail summarizes claims activity by association.

Claim Period: 10/05/2013 - 10/11/2013

Cust Nbr	Set Nbr	ASC Nbr	Association Name	Total Claims Month To Date	Total Claims Week To Date	Drug Claims	Dental Claims	All Claims But Drug, Dental	Claim Count
TX433	01	001	HIDALGO COUNTY	$496,293.65	$271,085.65	$49,210.86	$0.00	$221,874.79	2,945
TX433	01	002	HEAD START	$124,092.28	$63,443.38	$10,060.08	$0.00	$53,383.30	795
TX433	01	003	APPRAISAL DISTRICT	$23,518.83	$15,065.16	$7,580.04	$0.00	$7,485.12	53
TX433	01	004	COMMUNITY SERVICE	$3,877.55	$2,802.03	$9.02	$0.00	$2,793.01	18
TX433	01	005	DRAINAGE DISTRICT	$15,032.30	$4,512.66	($410.78)	$0.00	$4,923.44	90
TX433	01	006	RETIREES	$24,411.74	$10,590.57	$5,950.66	$0.00	$4,639.91	80
TX433	01	007	COBRA	$9,676.26	$4,764.55	$80.42	$0.00	$4,684.13	10
			STOPLOSS	($93,055.86)	($93,055.86)	$0.00	$0.00	$0.00	0
			Customer Total Claims	$696,902.61	$372,264.00	$72,480.30	$0.00	$299,783.70	3,991
			STOPLOSS Total	($93,055.86)	($93,055.86)	$0.00	$0.00	$0.00	0
			Customer Grand Total	$603,846.75	$279,208.14	$72,480.30	$0.00	$299,783.70	3,991

HIDALGO COUNTY DEPT. OF BUDGET AND MANAGEMENT
CERTIFICATION OF MEDICAL INSURANCE CLAIMS
PAID BY BLUE CROSS BLUE SHIELD OF TEXAS

FOR THE PERIOD OF **September 28, 2013 thru October 11, 2013**

Hidalgo County's Self-Funded Health Insurance, Third Party Administrator (TPA) Blue Cross Blue Shield of Texas, has submitted to my office a request to reimburse the County's CLAIMS PAYING ACCOUNT in the amount of **$655,649.43**.

1). Hidalgo County
2). Hidalgo County Head Start Program
3). Hidalgo County Appraisal District
4). Hidalgo County Community Service Agency
5). Hidalgo County Drainage District No.1
6). Hidalgo County Retirees
7). Hidalgo County COBRA

Total Reimbursement Requested by Blue Cross Blue Shield of Texas for dates 09/28/2013 to 10/11/2013 is $655,649.43.

Dept. of Budget & Management Employee Benefits Division is requesting approval of this payment on the Commissioners' Court Agenda of October 29, 2013.

I hereby approve this reimbursement and I and/or my staff have reviewed each claim included on the attached check register and to the best of my knowledge ensure:

- All the claimants are in fact employees/participants of Hidalgo County, Hidalgo County Head Start Program, Hidalgo County Appraisal District, Hidalgo County Community Service Agency, Hidalgo County Drainage District No.1, Hidalgo County Retirees and Hidalgo County COBRA.
- All fees to vendors are appropriate for the type of service provided.
- All insurance premiums paid to Hidalgo County for Health Insurance Self-Funded Account were deposited to the Hidalgo County Treasurer's Office and credited to the corresponding revenue account.
- All types of expenditures reflected on this claim report are appropriate for the Hidalgo County Health Insurance Self Funded Account.

Dora Vargas — 10/23/13
Employee Benefits Director — Date

10/23/2013
Dept. of Budget & Management Budget Officer — Date

Commissioner's Court Approval — Date

AI-41486 **Purchasing Department 9. A.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted For: Commissioner Hector Palacios Submitted By: Erika Zamora, COMM. PCT. #2

Department: COMM. PCT. #2

Information

CAPTION

1. Approval to rescind action on AI#40478 approved by Commissioners' Court on 9/17/13 for the payment of Invoice #3371 in the amount of $45,618.85 to R. Gutierrez Engineering Corporation through Contract C-12-314-01-29 for the Nolana Loop Project.
2. Acceptance and approval of payment for Invoices 3371-1 and 3371-2 in the amounts of $11,781.55 and 33,730.00 respectively for professional services submitted by R. Gutierrez Engineering Corporation through Contract C-12-314-01-29 (Supplemental Agreement #5) for the Nolana Loop Project.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1315-431-00-122-081-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Attachments

Invoices 3371-1 & 3371-2

Form Review

Inbox	Reviewed By	Date
Erika Zamora	Erika Zamora	10/25/2013 04:49 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Erika Zamora Started On: 10/25/2013 04:32 PM

Final Approval Date: 10/25/2013

R. Gutierrez Engineering Corporation

INVOICE

INVOICE 3371-1
DATE 10/15/2013
Due on Receipt

Hidalgo County Precinct No. 2
300 W. Hall Acres Rd., Suite G
Pharr, TX 78577

Project: Nolana Loop
Project No.: ENG01.001
PO No.: 535220

Billing Fee: 1,418,580.00

Phase	Phase Fee	% Complete	Fee Earned	Prior Billing	Current Due
Surveying-Setting Panels for Flight	38,000.00	100.00%	38,000.00	55,000.00	(17,000.00)
Schematic Design	149,131.00	100.00%	149,131.00	149,150.00	(19.00)
Schematic Design Add'l	55,124.00	100.00%	55,124.00	0.00	55,124.00
Environmental Assessment	65,014.00	95.00%	61,763.30	66,500.00	(4,736.70)
Environmental Assessment Add'l	10,780.00	0.00%	0.00	0.00	0.00
Public Hearing	10,000.00	95.00%	9,500.00	19,000.00	(9,500.00)
ROW Map	441,000.00	9.80%	43,200.00	43,200.00	0.00
Surveying-Field Verification	49,031.00	95.00%	46,579.45	54,280.00	(7,700.55)
Geotechnical Investigation	30,600.00	0.00%	0.00	0.00	0.00
Engineering	569,900.00	13.64%	77,713.80	82,100.00	(4,386.20)
PROJECT TOTALS	1,418,580.00		481,011.55	469,230.00	11,781.55

Balance Due $ 11,781.55

PO # 3-1315-431-00-122-081-0-731/841
Req #

731 - 9931.85
841 - 1849.70

R. Gutierrez Engineering Corporation

INVOICE

INVOICE 3371-2
DATE 10/15/2013
Due on Receipt

Hidalgo County Precinct No. 2
300 W. Hall Acres Rd., Suite G
Pharr, TX 78577

Project: Nolana Loop
Project No.: ENG01.001
PO No.: 535220

Billing Fee: 1,418,580.00

Phase	Phase Fee	% Complete	Fee Earned	Prior Billing	Current Due
Surveying-Setting Panels for Flight	38,000.00	100.00%	38,000.00	38,000.00	0.00
Schematic Design	149,131.00	100.00%	149,131.00	149,131.00	0.00
Schematic Design Add'l	55,124.00	100.00%	55,124.00	55,124.00	0.00
Environmental Assessment	65,014.00	95.00%	61,763.30	61,763.30	0.00
Environmental Assessment Add'l	10,780.00	100.00%	10,780.00	0.00	10,780.00
Public Hearing	10,000.00	95.00%	9,500.00	9,500.00	0.00
ROW Map	441,000.00	15.00%	66,150.00	43,200.00	22,950.00
Surveying-Field Verification	49,031.00	95.00%	46,579.45	46,579.45	0.00
Geotechnical Investigation	30,600.00	0.00%	0.00	0.00	0.00
Engineering	569,900.00	13.64%	77,713.80	77,713.80	0.00
PROJECT TOTALS	1,418,580.00		514,741.55	481,011.55	33,730.00

Balance Due $ 33,730.00

PO # 3-1315 431-00-122-081-0-711 731 841
Req #

711 -
731 - 463.54
841 - 5295.61
26984 TxDOT

AI-41235 **Purchasing Department 9. B.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted For: Hon. Lupe Trevino, HC Sheriff Submitted By: Letty Saenz, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Requesting authority to exercise the Sixty (60) Day grace period extension as provided in the current contract for the:"LEGEND and NON-LEGEND PHARMACEUTICALS" for the Hidalgo County Sheriff's Office, under the same rates, terms and conditions with MAO WESTWOOD PHARMACY, INC. dba WESTWOOD PHARMACY effective 11/17/13 through 01/16/14 or (upon completion of the procurement process which ever comes first and is most advantageous to Hidalgo County).

BACKGROUND

SIXTY (60) DAY EXTENSION - MAO WESTWOOD PHARMACY INC

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-423-21-280-002-0-604

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Attachments

60-DAY EXT-WESTWOOD PHARMACY-HCSO

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	10/23/2013 12:48 PM
Budget & Management	Obdett Calzada	10/24/2013 02:23 PM
Auditor's Office	Obdett Calzada	10/25/2013 03:06 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Letty Saenz Started On: 10/14/2013 04:10 PM

Final Approval Date: 10/25/2013

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

October 14, 2013

Hunter Hoggatt, Vice President
MAO Westwood Pharmacy, Incorporated
d/b/a **Westwood Pharmacy**
5823 Patterson Avenue
Richmond, VA 23226
P (804) 288-1933 **C** (804) 519-3383

via email hunter.hoggatt@westwoodpharmacy.com

Re: ***Sixty (60) Day Extension to Contract# E-12-291-11-20 –"Legend & Non-Legend Pharmaceuticals" -Hidalgo County Sheriff's Office***

Dear Mr. Hunter:

Commissioners' Court will take applicable action on **(Tuesday, October 15, 2013)** in connection with the Hidalgo County's option to exercise the **Sixty (60) Day** grace period as stated in the current contract in place while the procurement process is completed. **(Commencing, November 17, 2013, Expiring, January 16, 2014)** or **(upon completion of the procurement process which ever comes first)** under the same rate, term and conditions.

Please acknowledge receipt of this notice of extension by signing below and returning to the Purchasing Department by no later than, Friday, February 10, 2012, attn: Leticia Saenz, Contracts Mgr. to facsimile (956) 318-2629 or via email leticia.saenz@co.hidalgo.tx.us.

By: _____ Date: _____
Hunter Hoggatt, Vice President

Additionally, we are requesting your company provide an "Updated Certificate of Insurance" as required through Hidalgo County's Request for (Bids, Quotes, Proposals, Statement of Qualifications).

Should you have any questions or require additional information, please do not hesitate to contact me at 956-292-7000 extension 4861. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

Leticia Saenz, CPPB/Contracts Manager
Hidalgo County Purchasing Department

xc: file

WESTPHA-01 MARAP

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 1/8/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Mara S. Powell
Morgan-Marrow Company 21 Manhattan Square Hampton, VA 23666	PHONE (A/C, No, Ext): (757) 865-1900 226 FAX (A/C, No): (757) 865-1478 E-MAIL ADDRESS: MaraP@morganmarrow.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Assurance Company of America	19305
INSURER B : Hartford Casualty Insurance Company	29424
INSURER C : Travelers Casualty and Surety Company of Americ	31194
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

Westwood Pharmacy, MAO Pharmacy t/a
5823 Patterson Avenue
Richmond, VA 23226

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR X Professional Liab. GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC			PAS004598845	1/1/2013	1/1/2014	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 1,000,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS X HIRED AUTOS X NON-OWNED AUTOS			PAS004598845	1/1/2013	1/1/2014	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (PER ACCIDENT)	$ 1,000,000 $ $ $
A	X UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $			PAS004598845	1/1/2013	1/1/2014	EACH OCCURRENCE AGGREGATE	$ 5,000,000 $ 5,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		14WECLH5577	1/1/2013	1/1/2014	X WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
C	Crime			0105619299BZ	5/23/2011	5/23/2014	ERISA	80,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

Hidalgo County
Purchasing Department
Attn: Virginia
2802 S. Bus. Hwy. 281 New Administration Bldg.
Edinburg, TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Mara S. Powell

© 1988-2010 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD

PURCHASING DEPARTMENT
County Of Hidalgo

E-12-291-11-20

MAO Westwood Pharmacy, Inc.
Dba Westwood Pharmacy
Hunter Hoggatt, Vice President
5823 Patterson Avenue
Richmond, VA 23226

CERTIFIED MAIL

7099 3220 0002 9744 5023
hunter.hoggatt@westwoodpharmacy.com

Re: Extension of Agreement-E-11-303-11-15-Legend & Non-Legend Pharmaceuticals for Hidalgo County Sheriff's Office

Dear Mr. Hoggatt:

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's sole option to exercise an extension as provided in the current contract (under the same rates, terms and conditions). Please acknowledge receipt of this notice of placement on the Commissioners' Court meeting of November 20, 2012 for discussion, consideration and action, by signing below and returning to the Purchasing Department, by no later than Monday, November 19, 2012,via facsimile to (956) 956-318-2629 or email to : rocio.villarreal@co.hidalgo.tx.us, so as to meet the agenda request form deadlines.

By: _____ Date: 11/16/12

Additionally, we are requesting your company provide an updated certificate of insurance as required through Hidalgo County's Request for (Bid, Quote, Proposal, Statement of Qualification).

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

Rocio Villarreal
Contracts Manager

11/16/2012 03:13 8042888151Ø WESTWOOD PHARMACY PAGE 01/01

WESTPHA-01 MARAP

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 1/12/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER **License # 109524** **Morgan-Marrow Company** **21 Manhattan Square** **Hampton, VA 23666**	CONTACT NAME: **Mara S. Powell** PHONE (A/C, No, Ext): **(757) 865-1900** FAX (A/C, No): **(757) 865-1478** E-MAIL ADDRESS: **MaraP@MorganMarrow.com**
INSURED **Westwood Pharmacy, MAO Pharmacy t/a** **5823 Patterson Avenue** **Richmond, VA 23226**	INSURER A : **Assurance Company of America** — **19305** INSURER B : **Hartford Casualty Insurance Company** — **29424** INSURER C : **Travelers Casualty and Surety Company of America** — **31194** INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	**GENERAL LIABILITY** X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC			PAS04598845	1/1/2012	1/1/2013	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ $ $ $ $ $	1,000,000 1,000,000 10,000 1,000,000 2,000,000 2,000,000
A	**AUTOMOBILE LIABILITY** X ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS X HIRED AUTOS X NON-OWNED AUTOS			PAS04598845	1/1/2012	1/1/2013	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $	1,000,000
A	X **UMBRELLA LIAB** X OCCUR **EXCESS LIAB** CLAIMS-MADE DED X RETENTION $			PAS04598845	1/1/2012	1/1/2013	EACH OCCURRENCE AGGREGATE	$ $	5,000,000 5,000,000
B	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		14WECLH5577	1/1/2012	1/1/2013	X WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $	500,000 500,000 500,000
C	**Crime**			0105619299BZ	5/17/2011	5/17/2011	**ERISA**		80,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

Hidalgo County
Purchasing Department
Attn: Virginia
2802 S. Bus. Hwy. 281 New Administration Bldg.
Edinburg, TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



© 1988-2010 ACORD CORPORATION. All rights reserved.

AGENDA
CC CONSENT
HIDALGO COUNTY
COMMISSIONERS COURT
MEETING
November 20, 2012
9:30 A.M.

All Approved

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held at the Edinburg Council Chambers 415 W. University Drive, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

NOTICE TO THE PUBLIC
CONSENT AGENDA

The following items are of a routine or administrative nature. The Commissioners' Court has been furnished with background and support on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commissioner, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

1. **Approval of check register and payment of claims and bills** - (Payments from Juvenile Probation, Adult Probation, LEOSE Fund, DA Motor Vehicle Theft Fund, DA Bad Check Processing Fund, DA Forfeiture Fund, Sheriff Forfeiture Funds, Constable Forfeiture Funds, HIDTA Forfeiture Funds and VIT Interest Fund are presented for recording purposes only.)

2. **2012 Intradepartmental transfers:**

   A. **AI-35220** 2012 - Human Resources (1100)

   B. **AI-35221** 2012 - Civil Service (1100)

   C. **AI-35334** 2012 - County Judge (1100)

   D. **AI-35297** 2012 - County Auditor's Office (1100)

   E. **AI-35270** 2012 - County Auditor's Office (1100)

   F. **AI-35272** 2012 - Treasurer's Office (1100)

D. **AI-35172** Approval of the Learning Accomplishment Profile Diagnostic (LAP-D) Report Pre- Assessment

E. **AI-35171** Approval of Monthly Report for Texas Department of Agriculture Meals and Snacks Served: September and October

F. **AI-35170** Approval of Children's Applications for Program Year 2012-2013

8. **Budget & Management:**

A. **AI-35113** 1. Approval of reimbursement in the amount of $762,778.94 to Blue Cross Blue Shield Insurance Company for claims paid on behalf of Hidalgo County from 10/27/12 to 11/09/12.

10/27-31/12	$210,538.87
11/01-02/12	$159,839.12
11/03-09/12	$392,400.95
TOTAL	$762,778.94

2. Approval of wire transfer to cover claims paid.

9. **Purchasing Dept:**

Notes:

A. FOR ANY CONTRACTS(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT (S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FOWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.

B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT(S)/CHECK(S).

A. **AI-35338** **County Judge:**
Authority to enter into an Equipment-Customer Moves & Relocation Agreement-Move #684431 thru requisition #226514 in the amount of $352.00 to transfer a Xerox Copy Machine from County Judge's Office 1615 S. Closner to 302 W. University Drive (serial #XEK498637) both locations in Edinburg, Texas.

B. **AI-35332** Acceptance and approval of request for payment of Invoice #1102707-9 in the amount of $46,172.97as submitted by CAS Companies in connection with the "Hidalgo County Morgue Renovation" Project amid PO#663746 with authority for County Treasurer to issue payment after review, audit, and processing procedures are completed by County Auditor.

C. **AI-35023** Acceptance and approval of Application for Payment No. 1 (Final) in the amount of $76,423.18 from Saenz Utility Contractors, Ltd., contracted vendor for Havana Subdivision as submitted by Javier Hinojosa Engineering, project engineer under contract #C-CAP-12-020-01-24.

D. **AI-35096** Requesting approval to exercise the County's option to utilize the second of two (2) one (1) year renewals in the current contract/agreement under the same rates, terms and conditions for "Hidalgo County- Quality Claims Administrator Services For Workers Compensation with TriStar Management.

E. **AI-35325**  Authority to exercise the one (1) year extension option as provided under current contract for "Legend and Non-Legend Pharmaceuticals" with MAO Westwood Pharmacy d/b/a Westwood Pharmacy.

F. **AI-35307** Consideration and approval by Hidalgo County Commissioners Court to exercise the last one (1) year extension (as provided in the current contract) for "Title Company Services POOL" for Hidalgo County, under the same rates, terms and conditions with the following companies:

1. Edwards Abstract and Title Co.-(C-11-150-11-01);
2. Sierra Title (C-11-150a-11-01);
3. Valley Land Title Company-(C-11-150b-11-01).

G. **AI-35290** Requesting approval for payment to project engineer, R. Gutierrez Engineering Corporation, Contract #C-11-310-01-24, Invoice #3242 for Border Rd. Project in the amount of $9,600.

H. **AI-35282** Acceptance and approval of Work Authorization No. 2 (with an estimated cost of $6,127.00) as submitted by Millennium Engineers Group, Inc., engineering services for Thomas Road Project, through Contract #C-12-068-04-03.

I. **AI-35188** Acceptance and approval to exercise the County's option to extend the first year of the two (2)-one (1) year renewal as provided with VSL Tech d/b/a Video Sound & Light under Contract #C-11-229-12-12 for the provision of the "Repair, Installation & Removal Of Emergency Equipment, Radios & Misc. Equipment-Hidalgo County District Attorney & HIDTA", under the same rates, terms and conditions with renewal effective date of December 16, 2012 with ending date of December 15, 2013.

J. **AI-35186** Acceptance and approval of the following invoices submitted by contracted/project engineer, L & G Consulting Engineers, Inc.:
1. Invoice No. 11324285-$ 600.00 for"FM 681-FM 2221/FM 492: FM 681 to FM 364"-C-09-192A-06-08

APPROVED

AI-35325 **9. E.**

CC CONSENT

Meeting Date: 11/20/2012

Submitted For: Martha L. Salazar

Submitted By: Rocio Villarreal, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Authority to exercise the one (1) year extension option as provided under current contract for "Legend and Non-Legend Pharmaceuticals" with MAO Westwood Pharmacy d/b/a Westwood Pharmacy.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012 ACCT. #: 2-1100-423-21-280-002-0-604

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available balance as of 11-16-12 $7,681.08

On an "as needed basis only"

Attachments

1 Yr Extension

Certificate of Insurance

Contract Specs

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	11/16/2012 11:19 AM
Budget & Management	Merlen P. Munoz	11/16/2012 11:39 AM
Manuel Chapa	Manuel Chapa	11/16/2012 01:52 PM
Auditor's Office	Angela Garcia	11/16/2012 05:31 PM

Form Started By: Rocio Villarreal Started On: 11/16/2012 09:37 AM

Final Approval Date: 11/16/2012

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

E-11-303-11-15

November 8, 2011

Hunter Hoggatt, Vice President
MAO Westwood Pharmacy, Incorporated
d/b/a **Westwood Pharmacy**
5823 Patterson Avenue
Richmond, VA 23226
P (804) 288-1933 **C** (804) 519-3383

via email hunter.hoggatt@westwoodpharmacy.com

Re: ***Extension of Contract #C-09-384-11-03 - "Legend & Non-Legend Pharmaceuticals"-Hidalgo County Sheriff's Office***

Dear Mr. Hunter:

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's sole option to exercise the extension/renewal for the **FIRST (1ST) YEAR** of the additional **TWO (2) ONE (1) YEAR** periods as provided in the current contract (under the same rates, terms and conditions). Please acknowledge receipt of this notice of placement on the next Commissioners' Court agenda/meeting for discussion, consideration and action, by signing below and returning to the Purchasing Department, via facsimile to (956) 956-318-2629 or email to: leticia.saenz@co.hidalgo.tx.us, so, as, to meet the agenda request form deadlines.

By: _____ Date: 11-9-11
Hunter Hoggatt, Vice President

Additionally, we are requesting your company to provide an "Updated Certificate of Insurance" as required through Hidalgo County's Request for (Bid, Quote, Proposal, Statements of Qualifications).

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

Leticia H. Saenz, CPPB/Contracts Manager
Hidalgo County Purchasing Department

xc: file

WESTPHA-01 DEBBIES

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 11/9/2011

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 109524
Morgan-Marrow Company
21 Manhattan Square
Hampton, VA 23666

CONTACT NAME: Patricia A. Meyer
PHONE (A/C, No, Ext): (757) 865-1900 FAX (A/C, No): (757) 865-1478
E-MAIL ADDRESS: PatM@morganmarrow.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Assurance Company of America	19305
INSURER B : Hartford Casualty Insurance Company	29424
INSURER C : Travelers Casualty and Surety Company of America	31194
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Westwood Pharmacy, MAO Pharmacy t/a
5823 Patterson Avenue
Richmond, VA 23226

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC			PAS004598845	1/1/2011	1/1/2012	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Professional	$ $ $ $ $ $ $	1,000,000 1,000,000 10,000 1,000,000 2,000,000 2,000,000 1,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS X HIRED AUTOS X NON-OWNED AUTOS			PAS004598845	1/1/2011	1/1/2012	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $	1,000,000
A	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $			PAS004598845	1/1/2011	1/1/2012	EACH OCCURRENCE AGGREGATE	$ $	5,000,000 5,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		14WECLH5577	1/1/2011	1/1/2012	X WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $	500,000 500,000 500,000
C	Crime			0105619299BZ	5/17/2011	5/17/2011	ERISA		80,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

Hidalgo County
Purchasing Department
2812 S. Highway Bus.281
Edinburg, TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2010 ACORD CORPORATION. All rights reserved.

APPROVED

AI-29612 **11. F.**

CC CONSENT

Meeting Date: 11/15/2011

Submitted For: Martha L Salazar

Submitted By: Letty Saenz, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Requesting authority to exercise the first (1st) year of the additional Two (2) One (1) year options to extend/renew as provided in the current contract for:"LEGEND and NON-LEGEND PHARMACEUTICALS" for Hidalgo County Sheriff's Office, under the same rates, terms and conditions with MAO WESTWOOD PHARMACY d/b/a WESTWOOD PHARMACY effective 11/17/11.

BACKGROUND

Extension-Westwood Pharmacy
Contract C-09-384-11-03

Fiscal Impact

FISCAL YEAR: 2011 ACCT. #: 1-1100-423-21-280-002-0-604

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available balance as of 11-9-11 $50,053.78

Attachments

Acknowledged Letter of Extension & Contract-Westwood Pharmacy
cert of insurance

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	11/09/2011 12:25 PM
Budget & Management	Merlen P. Munoz	11/09/2011 12:57 PM
Manuel Chapa	Manuel Chapa	11/09/2011 02:38 PM
Auditor's Office	Angela Garcia	11/10/2011 04:29 PM

Form Started By: Letty Saenz Started On: 11/08/2011 04:26 PM

Final Approval Date: 11/10/2011

AGENDA
CC CONSENT
HIDALGO COUNTY
COMMISSIONERS COURT
MEETING
November 15, 2011
9:30 A.M.

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held at the Edinburg Council Chambers 415 W. University Drive, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

NOTICE TO THE PUBLIC
CONSENT AGENDA

The following items are of a routine or administrative nature. The Commissioners' Court has been furnished with background and support on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commissioner, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

1. **Approval of check register and payment of claims and bills** - (Payments from Juvenile Probation, Adult Probation, LEOSE Fund, DA Motor Vehicle Theft Fund, DA Bad Check Processing Fund, DA Forfeiture Fund, Sheriff Forfeiture Funds, Constable Forfeiture Funds, HIDTA Forfeiture Funds and VIT Interest Fund are presented for recording purposes only.)

2. **2011 Intradepartmental Transfers:**

approved

A.	AI-29613	2011 - Purchasing (1100)
B.	AI-29651	2011 - County Clerk (1238)
C.	AI-29497	2011 - Elections Department (1100)
D.	AI-29650	2011 - Co. Wide Mechanic Shop (1200)
E.	AI-29617	2011 - Co Wide Mech Shop (1200)
F.	AI-29647	2011 - District Attorney (1100)
G.	AI-29648	2011 - District Attorney (1222)

11. Purchasing Dept:

Notes:

A. FOR ANY CONTRACTS(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FOWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.

B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT(S)/CHECK(S).

A. **AI-29563** Approval of Application for Payment No. 3 (Final) in the amount of $265,405.30 from Saenz Utility Contractors, Ltd., contracted vendor for Loma Linda Heights Subdivision as submitted by Javier Hinojosa Engineering, project engineer (C-CAP-11-129-05-23).

B. **AI-29555** Requesting authority to renew and extend the lease contract for an additional one (1) year as provided in Article 1.2 of the lease agreement for the "Lease Of Parcel For Citizen Collection Site(s)-1 In Mercedes And 1 In Donna" for Hidalgo County Precinct No. 1 with the same rates, terms and conditions with the following:

Sub to G.L form

1. C-09-215-11-10-Ray Jones-Mercedes Collection Site
2. C-09-215A-11-10-Richard Cohrs-Donna Collection Site

C. **AI-29599** Requesting acceptance and approval of Invoice No. 4 in the amount of $7,875.00, from contracted vendor, Prodigy Construction Management, LLC in connection with contract C-11-032B-06-14 Construction Managemnt services for Sheriff's Office Substation in the Precinct No. 1 Area, with authorizatoin for Auditor process and County Treasurer issue payment/check.

D. **AI-29597** Acceptance and approval of Invoice #11323965 in the amount of $6,982.68, from L&G Consulting Engineers, Inc. contracted engineer for "On Call Services for MPO and HCRMA Representation," C-11-054-04-12.

E. **AI-29634** J.P. Pct. 2, PL 2:
Pursuant to Commissioner's Court action consent agenda item #AI-25874 on 3/29/11 requesting approval to correct monthly copier capital lease to reflect the equipment rental amount of $116.00/month plus maintenance in the amount of $18.50/month for a total of $134.15/month for awarded vendor IKON Office Solutions, Inc. Buyboard Contract #299-08 through PO #655416. (1-1100-412-00-064-001-0-432/780).

F. AI-29612 Requesting authority to exercise the first (1st) year of the additional Two (2) One (1) year options to extend/renew as provided in the current contract for:"LEGEND and NON-LEGEND PHARMACEUTICALS" for Hidalgo County Sheriff's Office, under the same rates, terms and conditions with MAO WESTWOOD PHARMACY d/b/a WESTWOOD PHARMACY effective 11/17/11.

G. AI-29592 Acceptance and approval of request for payment on invoice No. 11100 in the amount of $13,158.00 submitted by Javier Hinojosa Engineering, contracted project engineer for "Mile 4 North Road (Tom Gil Rd to Liberty Rd)".

H. AI-29576 1. Acceptance and approval of Invoice #062411 (PO#663667) in the amount of $46.94 as submitted by D & M Coffee Company in connection with luncheon meeting held on June 24, 2011 at the Human Resources Department for review of pending personnel issues which was originally intended to meet the provisions set forth in the County's Policies and Procedures related to Non Travel Meals, Refreshments and Related Expenses;

2. Acceptance and approval of Invoice #30022 (PO#660823) in the amount of $110.87 as submitted by D & M Coffee Company in connection with Agenda Workshop held on July 19, 2011 at the Commissioner's Courtroom of the Administration Building for presentation and discussion of 2012 Budget Initiatives which was originally intended to meet the provisions set forth in the County's Policies and Procedures related to Non-Travel Meals, Refreshments and Related Expenses;

I. AI-29582 Requesting authority to advertise with approval of procurement packet (i.e. legal notice, requirements/specifications, etc. as drafted and developed by the Auditors Office using the GFOA guidelines and working with the Purchasing Department) a request for proposal (RFP) as attached hereto for "Hidalgo County-Professional Auditing Services" RFP No.: 2011-160-SMA

J. AI-29565 Requesting authority to purchase a one (1) year annual preventive maintenance service product through a processed Purchase Order (as acceptable to vendor) for security electronic and control system services for the Juvenile Probation Department from ISI*MCS, LTD "Metroplex" (as solicited through quoted proposals with due diligence results of one sole response) as indicated in requisition #198852 at $3,759.00/year with two (2) additional one (1) year extensions under the same rates (as indicated and committed by vendor in response)-1-1100-423-32-330-001-0-432.

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-09-384-11-03

THIS CONTRACT is made and entered into this **3rd** day of **November, 2009** by and between the **County of Hidalgo, Texas** ("County"), and **MAO Westwood Pharmacy, Incorporated, a Virginia Corporation** d/b/a **Westwood Pharmacy (the "Company").**

WHEREAS, Company responded to advertised notices for bids for **"Legend & Non-Legend Pharmaceuticals"** (the "Services"); and

WHEREAS, Company submitted a bid to provide services in accordance with Exhibit "A" Request for Bids (RFB) Procurement Packet attached hereto respectively, and incorporated herein for all purposes of (the "RFB"); and;

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications within Exhibit "A" Request for Bids (RFB) Procurement Packet, the Commissioners Court of County awarded the bid to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agree that this Contract is entered into in order to provide the Services to the **Hidalgo County Sheriff's Office**. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this

Specifications contained in Exhibit "A" Request for Bids (RFB) Procurement Packet within **Hidalgo County** following a request for Services by the **Hidalgo County Sheriff** or his designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services. Further Hidalgo County reserves the right to request these services from other sources other than the successful vendor and shall not be in violation of any terms or conditions of said contract.

3. This Contract shall be for a period of **two (2) years**, commencing on **November 17, 2009** and expiring on **November 16, 2011** and may be extended at the sole discretion of the County for an additional two (2) one (1) year terms under the same rates, terms and conditions. Hidalgo County also reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay of award for the next term and contingent upon cost remaining unchanged.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of

such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship, that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County:
The County of Hidalgo
Attn: County Judge
100 E. Cano
Edinburg, Texas 78539

If to Company:
MAO Westwood Pharmacy, Incorporated
d/b/a Westwood Pharmacy
Attn: Jake Pasternak, CFO
5823 Patterson Avenue
Richmond, VA 23226

13. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. This Agreement may be terminated by County without cause upon thirty (30) days written notice.

15. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

16. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

WITNESS our hands in duplicate originals this 3rd day of November, 2009.

APPROVED AS TO FORM
Atlas & Hall, LLP
By: _____

COUNTY OF HIDALGO

By: _____
Rene A. Ramirez, County Judge

ATTEST:

Arturo Guajardo, Jr., County Clerk

COMPANY: MAO Westwood Pharmacy, Incorporated d/b/a **Westwood Pharmacy**

By: _____
Printed Name: Jake Pasternak
Title: CFO

EXHIBIT "A"

REQUEST FOR BIDS (RFB) PROCUREMENT PACKET

PURCHASING DEPARTMENT
County Of Hidalgo

September 21, 2009

_____

_____

_____

_____

Re: **HIDALGO COUNTY SHERIFF'S OFFICE**
Request for Bids -**"Legend and Non-Legend Pharmaceuticals"**
Bid No: 2009-384-10-07-MEG

Dear Respondents:

Enclosed please find a Request for Bid (RFB) packet for your review and consideration.

Hidalgo County Purchasing Department welcomes and appreciates your participation in the bid process.

If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,

Martha L. Salazar

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/meg

Enclosures

2812 S. Business Highway 281 ★ Edinburg, Texas 78539 ★ (956) 318-2626 ★ Fax (956) 318-2629

PURCHASING DEPARTMENT
County Of Hidalgo

REQUEST FOR BID (RFB)
CHECKLIST
"LEGEND & NON-LEGEND PHARMACEUTICALS"
BID NO.: 2009-384-10-07-MEG

1. **Request For Bid Letter, consist of __1__ page.**
2. **Request for Bid, Legal Notice, consisting of__8__ pages.**
   (Page 8 must be submitted with bid)
3. **Exhibit "A" Specifications and Bid Sheets consisting of__10__pages.**
4. **Exhibit "B" Bid Page, consists of __5__ pages.**
   (Must be submitted with bid)
5. **Exhibit "C" Insurance Requirements consisting of __4__ pages.**
   (Must be submitted with bid)
6. **Exhibit "D" CIQ Conflict of Interest Questionnaire, consisting of __1__page.**
   (Must be submitted with bid)
7. **Vendor/Bidder Application and W-9 form consisting of__6__ pages.**
   (Must be submitted with bid)
8. **Draft Requirements Agreement consisting of __8__ pages.**
9. **Certification Regarding Debarment __1__ page.**
   (Must be submitted with bid)

The above mentioned items shall be found in the Request for Bid (RFB) packet that is attached herewith. Should you find that any of the items are not attached in its entirety please contact Purchasing by calling (956) 318-2626, advise of missing documentation, and Purchasing will forward information either through facsimile or by U.S. Mail.

Thank you.

Martha L. Salazar

Martha L. Salazar, CPPB
Purchasing Agent

September 21, 2009
Date

2812 S. Business Highway 281 ★ Edinburg, Texas 78539 ★ (956) 318-2626 ★ Fax (956) 318-2629

REQUEST FOR BIDS

HIDALGO COUNTY SHERIFF'S OFFICE
"LEGEND and NON-LEGEND PHARMACEUTICAL"
BID NO.: 2009-384-10-07-MEG
BID OPENING DATE:
OCTOBER 07, 2009

Contact Person:

Martha L. Salazar, CPPB,Purchasing Agent
Hidalgo County Purchasing Department
Physical location: 2802 S. Business Highway 281
Postal/Mailing: 2812 S. Business Highway 281
Edinburg, Texas, 78539

956 318-2626

Form HCPD-03

1. Sealed bids will be received for **HIDALGO COUNTY SHERIFF'S OFFICE – "LEGEND & NON-LEGEND PHARMACEUTICALS"** in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of Hidalgo County. Strong rationale must be presented for any deviation from the specifications. Hidalgo County reserves the right to reject the deviation and its effect on the overall bid.

2. **One (1) original and Three (3) copies** of all bids are required with the bidders name and return address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: **BID-2009-384-10-07-MEG HIDALGO COUNTY SHERIFF'S OFFICE - "LEGEND & NON-LEGEND PHARMACEUTICALS"** and in County's Purchasing Department, 2802 S. Bus. Hwy. 281Edinburg, Texas 78539, **on or before 9:30 a.m., October 07, 2009. NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO REQUEST FOR BID-2009-384-10-07-MEG HIDALGO COUNTY SHERIFF'S OFFICE - "LEGEND & NON-LEGEND PHARMACEUTICALS"** Hidalgo County reserves the right to refuse and reject any/all RFB and to waive any/all formalities or technicalities, or to accept the RFB considered the best and most advantageous to Hidalgo County

3. Hidalgo County reserves the right to: A. separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B. reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C. award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so."

4. The Bidder shall not substitute items named in the bid without the express written consent of Hidalgo County. Failure of the delivered item(s) to perform as specified, or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.

5. For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, bidders are required to include illustrations, specifications, explanation of warranties, and service data with their bid including catalogue numbers and any necessary references.

7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.

8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.

9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.

10. County reserves the right to accept or reject any or all bids.

11. Costs are to be net F.O.B., County Prepaid.

12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the Hidalgo County Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy o their Federal ID Number Certificate.

15. **DELIVERY INSTRUCTIONS:**

. No deliveries accepted after 3:00 P.M., Monday-Friday.

. At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.

. If you need additional information call the office listed below:

Hidalgo County Purchasing Department
Martha L. Salazar, Purchasing Agent
(956) 318-2626

16. **BILLING AND PAYMENT INSTRUCTIONS:**

. Invoices must include:

a) Name and address of successful bidder
b) Name and address of receiving department or official
c) Purchase Order Number (if any)
d) Notation - **HIDALGO COUNTY SHERIFF'S OFFICE - "LEGEND & NON-LEGEND PHARMACEUTICALS"** Descriptive information as to

the items or services delivered, including product code, item number, quantity, etc.

. Discount payments will be considered when offered.

. Contact person for Billing and Payment questions:

Hidalgo County Sheriff's Office
711 El Cibolo Road
Edinburg, TX 78542
(956) 383-8114
ATTN.: Sheriff Guadalupe "Lupe" Trevino

17. **Schedule of Events**

Bid Opening, 9:30 AM	**October 07, 2009**
Award of Contract	_____, 2009
Commence Work or Deliver Products	_____, 2009

18. **Bid or Performance Bond and Debarment Certification; Payment Under Contract:**

. If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76.

. Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.

. If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.

. If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.

. For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

19. **Ethical Standards:**

. It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County,

to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

. It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

. No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20. **Disclosure of Conflict of Interest**

. Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please Submit completed CIQ forms to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse
COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.

21. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

22. Bids, and all goods and services provided thereunder, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services

23. Minimum Standards for Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under the bid;
- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

24. Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

25. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.

26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:

A. Meet schedules;
B. Pay any required fees or taxes; or
C. Otherwise perform in accordance with the specifications.

27. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgement with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.

28. Successful bidder shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items

found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

29. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

30. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

Bid
for
HIDALGO COUNTY SHERIFF'S OFFICE
"LEGEND & NON-LEGEND PHARMACEUTICALS"
BID NO.: -2009-384-10-07-MEG

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Physical location: 2802 S. Business Highway 281
Postal/Mailing: 2812 S. Business Highway 281
Edinburg, Texas, 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that Hidalgo County reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of thirty (30) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

EXHIBIT "A"
HIDALGO COUNTY SHERIFF'S OFFICE
"LEGEND and NON-LEGEND PHARMACEUTICAL"
BID NO: 2009-384-10-07-MEG

SCOPE OF SERVICES:

Hidalgo County Sheriff's Office is requesting to obtain Legend & Non-Legend Pharmaceuticals on an **"AS NEEDED BASIS ONLY"**, for the Hidalgo County Sheriff's Office-Adult Detention Center (Jail Infirmary). Ordering and delivery will involve approximately one (1) location, located at 711 El Cibolo Road, Edinburg, Texas 78542.

Bidder(s) will supply the Hidalgo County Sheriff's Office (Adult Detention Center) requirements of prescription drugs for jail inmates through out the contract period. ***Legend items (prescribed)*** will be ordered on an **"AS NEEDED BASIS"** only. There will be a prescription issued either by telephone or in writing by the attending physician for any and all legend items in accordance with the Texas Pharmacy Act and related regulations. ***Non-legend items (non-prescribed)*** Bid information will be furnished to Hidalgo County Sheriff's Office-Adult Detention Center (Jail Infirmary).

The Bidder(s) will offer Hidalgo County Sheriff's Office-Adult Detention Center (Jail Infirmary) a percentage discount from retail on all purchases by Hidalgo County Sheriff's Office-Adult Detention Center (Jail Infirmary) on non-legend (non-prescription) drugs.

Bidder(s) agrees that to the extent an item is unavailable from Bidder(s) own inventory, Bidder(s) will be Responsible for locating an alternative supplier and for providing the product or service to Hidalgo County Sheriff's Office-Adult Detention Center (Jail Infirmary) for the bid price.

Bidder(s) may submit a bid for Item 1 only, for Item 2 only, or for both items.

ITEM 1: ***Legend items (prescribed)***

A. All bids must be based on a percentage mark-up or mark-down from current AWP (**Average Wholesale Price**).

1. **"Brand Name"** Percentage above or below AWP:
   _____% above AWP OR _____% below AWP

2. **"Generic Brand"** Percentage above or below AWP:
   _____% above AWP OR _____% below AWP

B. Regular business hours are from _____ a.m. to _____ p.m.

Note: ***all legend items will be ordered and delivered by bidder (s) during regular business hours only, unless item (s) are of emergency, therefore, item (s) must be delivered within a six to eight hour time frame.***

C. The Hidalgo County Sheriff's Office-Adult Detention Center (Jail Infirmary) is including the Unit Dose System as part of the contract. The unit dose system is designed with security in mind. It has an anti-pilferage that keeps secure and is in compliance with state regulations.

- The Unit Dose System consists of pill cards and by quantity "non individual dose". Each medication is individually heat-sealed in blister pack medication cards.
- Each medication card is labeled with patient name when requested, doctor's name, the name of the medication, its strength, patient instructions, and quantity. This provides quick, accurate, and efficient inventory control.
- Each complete card set consists of a folding card with a foil sheet attached and a plastic pill cavity. Available in 30, 31, 60 and 90 dose cards. (Sample: Universal Card Size is 5¼" wide x 8½" high).

D. The Hidalgo County Sheriff's Office-Adult Detention Center (Jail Infirmary) requires generic substitute in all instances where an A-B rated equivalent drug is available unless specifically instructed otherwise by the attending physician placing the drug order, or his agent.

ITEM 2: *Non-legend items (non-prescribed)*

Bidder(s) will supply the Hidalgo County Sheriff's Office-Adult Detention Center (Jail Infirmary) requirements of non-prescription drugs for the contract period. Non-prescribed items will be ordered approximately every month on a one-time per month basis. The Bidder(s) will offer Hidalgo County Sheriff's Office-Adult Detention Center (Jail Infirmary) a percentage discount from retail on all purchases by Hidalgo County Sheriff's Office-Adult Detention Center (Jail Infirmary) on non-legend (non-prescription) drugs.

A. Blanket discount for non-prescription drugs. _____%

B. Regular business hours are from _____ a.m. to _____ p.m.

Note: ***all non-legend items will be ordered and delivered by bidder (s) during regular business hours only, unless item(s) ordered are of emergency; therefore, item(s) must be delivered with a six to eight hour time frame.***

REQUIREMENTS:

Bidder(s) must possess a Class "A" License or Class "E" License (Class "E" Pharmacy must have at least one local client located in Hidalgo County for emergency propose only) as defined in Section 5 of the Texas Pharmacy Act. under the Texas Pharmacy Act and related regulations.

Bidder must have at 24 hours Pharmacist Services assistance.

Bidder will provide stock bottles (upon request) when ordered.

The bidder(s) will provide delivery of **antibiotics ordered within six to eight hours time frame**. All legend(prescribed) items will be ordered and delivered by bidder (s) during regular business hours only, unless item (s) are of emergency, therefore, item (s) must be delivered **within a six to eight hour time frame.**

The bidder(s) representative must be available to respond to all calls from the using County department to assist in the resolution of complaints and problems regarding orders and deliveries and the return of any and/or all goods.

The bidder(s) shall provide a telephone number for placement of calls against this bid, and shall provide the name, title and telephone number of a representative who may be contacted whenever problems arise concerning services. No telephone numbers provided for this purpose shall be serviced through an answering machine or other automatic answering device, or in any manner to impede immediate access to a representative capable of addressing problems.

- Name:
- Business and Cell Phone Numbers:

The awarded bidder(s) must provide for any pharmaceuticals/medications ordered by physician a Medical Administration Record Report to the Infirmary Nurse for the Department's Records.

TERMS & CONDITION:

1. Term of the contract will commence upon termination of current contract and will continue for a period of two (2) year with the County's option to extend for two (2) additional one (1) year terms under the same rates, terms and conditions

2. Hidalgo County reserves the right to continue this bid for an additional sixty (60) day Grace period at the end of the contract term for unforeseen delay in award of new bid for next contract term.

3. The contract shall remain in effect until contract expires, delivery/completion of services ordered or terminated by either party with a sixty (60) day written notice prior to any cancellation.

4. Hidalgo County reserves the right to award the bid to MULTIPLE bidders if the County determines it is in it's best interest to do so.

5. Hidalgo County reserves the right to reject any/all bids, to waive any/all formalities or technicalities, or to accept the bid considered the best and most advantageous to the County.

6. Items may be substituted by vendors but, must be equal or better and must be approved by the Hidalgo County if quoted item is out of stock.

7. Vendor must provide and maintain proof of Automobile, General and Worker's Compensation Insurance's (Refer to Exhibit "C", Insurance Requirements).

8. The successful bidder will indemnify and hold harmless the County, and its officers, officials, and employees, agents and attorneys for any and all claims and expenses arising out of or related to the performance of the contract awarded pursuant hereto.

9. Hidalgo County reserves the right to seek purchases for "Legend and Non- Legend Pharmaceutical" from State Awarded contracts whenever it is in the County's best interest to do so.

10. Hidalgo County reserves the right to award on an "all or none basis". Hidalgo County reserves the right to award all or separate contracts for Item 1 and Item 2, if it is in the County's best interest to do so.

11. Hidalgo County reserves the right to hold bids for a period of ninety (90) days without taking any action.

MARKET VOLATILITY AND UNIT PRICE ADJUSTMENTS:

Hidalgo County recognizes that during periods of national crisis and unstable economic conditions, unforeseen price increases might affect costs for goods and services contracted on an annual basis. The following procedure may be employed to mediate price volatility.

1) Requesting Price Adjustment: Upon written request of the Vendor to the County Purchasing Agent, the County may review evidence of prevailing industry-wide market conditions that warrant an adjustment in bid prices contained in the contract.
   - A Vendor must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Such written request must be accompanied by a certified copy of the supplier's advisory or notification to the vendor of the price changes.
   - The Vendor must put the Purchasing Agent on the mailing lists for such publications so that the Purchasing Agent can monitor said changes. Such membership shall be at no cost to the County.
   - The County Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interest of the County.
   - No price escalation will be authorized in excess of the amount of the increase referred to in the supplier's notice.

- The County may only grant a price increase if the evidence presented is deemed reliable. Should the County allow a price increase, the approved price change shall be honored for all orders received by the vendor or contractor after the effective date of such price change. Approved price changes are not applicable to orders already issued and in process at time of price change.

2) Price Reduction: Vendor shall notify the County at the time when the Vendor's costs for items and/or supplies reduce due to stabilization in the market at which time prices for items on this contract shall be reduced accordingly. Failure by the Vendor to notify the County of a decrease in costs for items and/or supplies for which the Vendor was granted a price adjustment, may result in immediate termination of this contract and the County shall not be obligated to pay the Vendor the difference between the contract price and the price adjustment.

3) Timeframe for Adjusted Price Increases: Price increases are only valid for the quarter in which they are requested and approved. Prices shall return to the original contract price at the beginning of the following quarter unless a Vendor notifies the County in writing within ten (10) days of expiration of the quarter in which the price increase is in effect, that it desires to have the price increase continue or that the Vendor is requesting a different price increase for the following quarter. Such request must be supplemented with sufficient justification to demonstrate that the price increase remains necessary. The County Purchasing Department shall have sole discretion whether to grant the price increase extension. The County too, shall have discretion to unilaterally reduce, eliminate or extend a price adjustment to the Vendor at any time upon written notice from the County to the Vendor demonstrating justification for such reduction, elimination or extension of the price adjustment.

4) Allowable Review Periods: Price adjustment reviews may only be requested by the Vendor on a quarterly basis. However, the County may at its own discretion, conduct temporary price adjustment reviews at any time. The County Purchasing Agent and/or the County Auditor reserve the right to audit and/or examine any pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice and during normal business hours.

5) Dollar Limit to Price Changes: The total increase in contract price shall not exceed twenty-five percent (25%) of the original contract price during the contract term.

ADDITIONAL INFORMATION:

All costs and expenses associated with the preparation and submission of bids shall be the responsibility of the bidder and no reimbursements for such charges or expenses shall be passed on to Hidalgo County.

Hidalgo County is requesting that any and all questions, inquiries, and clarifications regarding quotes, bids, proposals, or statement of qualifications be addressed to Martha L. Salazar, Purchasing Agent, 2812 S. Business Highway 281, Edinburg, Texas 78539.

TELEPHONE INQUIRIES WILL NOT BE ACCEPTED. ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA FACSIMILE NO LATER THAN, September 30, 2009 by 5:00 P.M. Responses will be sent to all applicants via facsimile by no later than, **October 02, 2009 by 5:00 P.M**

EXHIBIT "A"
HIDALGO COUNTY SHERIFF'S OFFICE
"LEGEND and NON-LEGEND PHARMACEUTICALS"
BID NO: 2009-384-10-07-MEG

ITEM 1: ***Legend items (prescribed)***

A. All bids must be based on a percentage mark-up or mark-down from current AWP (**Average Wholesale Price**).

1. **"Brand Name"** Percentage above or below AWP:

_____% above AWP OR _____% below AWP

2. **"Generic Brand"** Percentage above or below AWP:

_____% above AWP OR _____% below AWP

B. Regular business hours are from _____ a.m. to _____ p.m.

ITEM 2: ***Non-legend items (non-prescribed)***

Bidder(s) will supply the Hidalgo County Sheriff's Office-Adult Detention Center (Jail Infirmary) requirements of non-prescription drugs for the contract period. Non-legend items (non-prescribed) will be ordered approximately every month on a one-time per month basis.

The Bidder(s) will offer Hidalgo County Sheriff's Office-Adult Detention Center (Jail Infirmary) a percentage discount from retail on all purchases by Hidalgo County Sheriff's Office-Adult Detention Center (Jail Infirmary) on non-legend (non-prescription) drugs.

A. Blanket discount for non-prescription drugs. _____%

B. Regular business hours are from _____ a.m. to _____ p.m.

The following list of non-prescribed items are estimated quantity amounts to be used per year. However, the contract awarded is a requirements contract for all non-legend drugs and will not be restricted to mentioned quantities or products only. This list is no and should not be understood to be an exhaustive listing of all non-legend items which may be required by Hidalgo County Adult Detention Center (Jail Infirmary).

EXHIBIT "A"
HIDALGO COUNTY SHERIFF'S OFFICE
"LEGEND and NON-LEGEND PHARMACEUTICALS"
BID NO: 2009-384-10-07-MEG

DESCRIPTION			
	PRODUCT	**ESTIMATED MONTHLY QUANTITIES**	**BRAND OR GENERIC**
1	DIPHENHRAMIN 25mg *OTC*	5 BOTTLES	**BRAND-** **GENERIC-**
2	LATEX STRIPS *OTC*	25 BOXES	**BRAND-** **GENERIC-**
3	NS 0.9 IRR SOLN 1000 ml *OTC*	100/1000 ML 6 BAGS	**BRAND-** **GENERIC-**
4	TOLNFTATE CREAM 1% 15 g *OTC*	70 TUBES	**BRAND-** **GENERIC-**
5	MILK OF MAGNESIA *OTC*	1GAL/BTL=15 BOTTLES	**BRAND-** **GENERIC-**
6	MAGNNESIUM HYD *OTC*	15 BOTTLES	**BRAND-** **GENERIC-**
7	IBUPROFEN 400 mg *OTC*	15 BOTTLES	**BRAND-** **GENERIC-**
8	POLYSPORIN OINTMENT *OTC*	5 OZ/TUBES – 20 TUBE	**BRAND-** **GENERIC-**
9	THROAT LOZENGES GREEN *OTC*	1M/BTL = 288 BOTTLES	**BRAND-** **GENERIC-**
10	KAOPECTOLIN *OTC*	1 PT/BTL = 10 BOTTLES	**BRAND-** **GENERIC-**
11	BEN – GAY *OTC* MUSCLE RUB	5 OZ. / TUBES = 60 TUBES	**BRAND-** **GENERIC-**
12	FUROSEMIDE 20 mg *RX*	150 DOSES	**BRAND-** **GENERIC-**
13	LITHIUM 300 mg *RX*	600 DOSES	**BRAND-** **GENERIC-**
14	SERTALINE 50 mg *RX*	350 DOSES	**BRAND-** **GENERIC-**
15	ERYTHROMYCIN 500 mg *RX*	500 DOSES	**BRAND-** **GENERIC-**

EXHIBIT "A"
HIDALGO COUNTY SHERIFF'S OFFICE
"LEGEND and NON-LEGEND PHARMACEUTICALS"
BID NO: 2009-384-10-07-MEG

16	TRAZODONE 50 mg *RX*	500 DOSES	**BRAND-** **GENERIC-**
17	AMOXICILLN 500 mg *RX*	2500 DOSES	**BRAND-** **GENERIC-**
18	GUAFENESIN 600 MG *RX*	7,000 DOSES	**BRAND-** **GENERIC-**
19	VALPROIC ACID 250 mg *RX*	700 DOSES	**BRAND-** **GENERIC-**
20	PHENYTOIN SOD EX 100 MG TABS *RX*	3000 TABS	**BRAND-** **GENERIC-**
21	TETANUS TOXOID *RX*	10 CC BTLS=10 BTLS	**BRAND-** **GENERIC-**
22	BENZTROPINE *RX*	2MG TABS= 2000 TABS	**BRAND-** **GENERIC-**
23	ALBUTEROL INHALER *RX*	90MCG=20 INHALERS	**BRAND-** **GENERIC-**
24	DEPAKOTE *RX*	250 MG TABS=1500 TABS	**BRAND-** **GENERIC-**
25	ARISTOCOT / KENOLOG *RX* TRIAMCINALONE 0.1 %	5 OZ. / TUBES = 20 TUBES	**BRAND-** **GENERIC-**
26	SILVADENE CRÈME *RX* SILVERSULFADIARONE	1 LB. / JAR = 10 JARS	**BRAND NAME:** **GENERIC:**
27	CENTRUM *OTC* CTM VITAMIN TABLETS	1M CAP / BTL = 5 BOTTLES	**BRAND NAME:** **GENERIC:**
28	VISINE *OTC* TETRAHYDROZOLINE	5 OZ./BTL = 5 BOTTLES	**BRAND NAME:** **GENERIC:**
29	BETADINE OINTMENT *OTC* PROVIDONE SCRUB	GAL / BOTTLES = 10BOTTLES	**BRAND NAME:** **GENERIC:**
30	HYDROSCORTISONE cream 1 % *OTC* HYDROSCORTISONE cream 1%	CREAM 1% = 50 TUBES	**BRAND NAME:** **GENERIC:**

	BRAND/GENERIC	ESTIMATED MONTHLY QUANTITIES	
31	CORTISPORIN OPHTHALMIC ointment *RX* OCCUSPORIN HC OPHTHALMIC ointment	1 OZ. / TUBES - 25 TUBES	**BRAND NAME:** **GENERIC:**
32	TINACTIN CREAM 1 % *OTC* TOLNAFTATE CREAM 1%	1 OZ./TUBE = 70 TUBES	**BRAND NAME:** **GENERIC:**
33	TYLENOL EXTRA STRENGTH CAPLET 500 MGS *OTC* ACETAMINOPHEN 500 mg CAPLET EXTRA-STRENGTH	1M CAP / BTL = 15 BOTTLES	**BRAND NAME:** **GENERIC:**
34	MAALOX PLUS SUSPENSION *OTC* ALAMAG PLUS	1 GAL/BTL = 10 BOTTLES	**BRAND NAME:** **GENERIC:**
35	OCEAN NASAL SPRAY *OTC* SEA MIST NASAL	45 CC BTLS = 5 BOTTLES	**BRAND NAME:** **GENERIC:**
36	DUCOLAX 5MGS. TABLETS *OTC* BISACODYL 5MG E.C. TABS	100/BTL = 5 BOTTLES	**BRAND NAME:** **GENERIC:**
37	SURFAX 240 MG *OTC* DC'S SOFT GEL	100/BTL CAPSULES = 5 BOTTLES	**BRAND NAME:** **GENERIC:**
38	ALCOHOL PREP PADS *OTC*	50 BOXES	
39	IV CANNULAS *OTC*	150 CANNULAS	
40	IV START KITS *OTC*	150 KITS	
41	STERILE H2O *OTC*	200 BOTTLES	
42	NS FOR IRRIGATION *OTC*		
43	IV FLUID 0.9%NS,D5W,LR *OTC*	75/1,000 ML BAGS	
44	IV POLES *OTC*	2	
45	IV TUBING *OTC*	150 SETS	
46	SPUFFLE PLASTIC ¼ OZ. PLASTIC SQUAT CUPS *OTC*	1M/BOX = 10 BOXES	
47	AMMONIA INHALANTS AMPULES *OTC*	100/BOX = 50 BOXES	
48	COTTON BALLS MEDIUM *OTC*	4M/CASE = 1 CASE	
49	INSULIN SYRINGES 28" X 1/2" SINGLE U-100 *OTC*	100/BOX = 120 BOXES	
50	ASA EC *OTC*	81MG TABS=500 TABS	
51	ASA EC *OTC*	325 MG TABS=250 TABS	
52	DEPAKOTE EC *RX*	20 MG TABS=500 TABS	

EXHIBIT "A"
HIDALGO COUNTY SHERIFF'S OFFICE
"LEGEND and NON-LEGEND PHARMACEUTICALS"
BID NO: 2009-384-10-07-MEG

53	LEXAPRO *RX*	10 MG TABS= 500 TABS	
54	TRILEPTAL *RX*	300 MG TABS= 1500 TABS	
55	GEMFIBROZILE *RX*	600 MG TABS=1000 MG TABS	
56	HALDOL *RX*	5 MG TABS=1500 TABS	
57	HALDOL DEC *RX*	100 MG/ML=5 VIALS	
58	HALDOL LAC *RX*	5 MG/ML=5 VIALS	
59	LORAZEPAM *RX*	1 MG TABS=50 TABS	
60	LORAZEPAM INJ. *RX*	2 MG/ML=1 VIAL	
61	GEODON *RX*	60 MG CAPS= 100 CAPS	
62	HEMORRHOIDAL SUPPOSITORIES *OTC* COMPARABLE TO ANUSOL	12/BOX =288 BOXES	**BRAND NAME:** **GENERIC:**
63	HEMORRHOIDAL CREAM *OTC* COMPARABLE TO ANUSOL	12/BOX=288 BOXES	**BRAND NAME:** **GENERIC:**
64	KWELL LOTION 1% *OTC* LIDANE LOTION	GALLON BTLS = 20 GALS	**BRAND NAME:** **GENERIC:**
65	KWELL CREAM 1% *OTC* LIDANE CREAM	2OZ/TUBES = 288 TUBES	**BRAND NAME:** **GENERIC:**
66	GLUCOPHAGE *RX*	500 MG=1500 TABS	
67	GLIPIZIDE *RX*	5MG=1500 TABS	
68	OMPERAZOLE *RX*	20MG TABS=1200 TABS	
69	RISPERDAL *RX*	1MG=1200 TABS	
70	RISPERDAL *RX*	2MG=1200 TABS	
71	LACTULOSE SOL. *RX*	10 MG/15ML=3000 ML	
72	PRINIVIL *RX*	5MG TABS=500 TABS	
73	RANITIDINE *RX*	150 MG=2000 TABS	
74	SEROQUEL *RX*	100 MG TABS=1000 TABS	
75	SMZ-TMP DS *RX*	800/160 MG TABS=20000 TABS	
76	ZYPREXA *RX*	10 MG TABS=1000 TABS	
77	PAROXETINE *RX*	20 MG TABS=500 TABS	
78	BUSPIRONE *RX*	5 MG TABS=400 TABS	
79	ABILIFY *RX*	5 MG TABS=1000 CAPS	
80	BUPROPION XL *RX*	150 MG TABS=200 TABS	
81	CARBAMAZEPINE *RX*	100 MG TABS=200 TABS	
82	NEOSPORIN OPTH SOL *RX*	15 ML BOTTLE=10 BOTTLES	

EXHIBIT "A"
HIDALGO COUNTY SHERIFF'S OFFICE
"LEGEND and NON-LEGEND PHARMACEUTICALS"
BID NO: 2009-384-10-07-MEG

83	EFFEXOR *RX*	75 MG=1000 TABS	
84	TOPROL XL *RX*	50 MG=500 TABS	
85	PHENOBARBITAL *RX*	100 MG=1000 TABS	
86	NOVOLIN NPH *RX*	10 VIALS	
87	NOVOLIN 70/30 *RX*	10 VIALS	
88	CATAPRESS *RX*	0.1 MG=1200 TABS	
89	GLYBURIDE *RX*	5MG= 1200 TABS	
90	CEPHALAXIN *RX*	500 MG CAPS= 2000 CAPS	

BID PAGE

Vendor must thoroughly fill in each section of the Bid Page (Exhibit "B") if applicable **INCOMPLETE** submittals shall be considered a probable cause for disqualification.

Item 1

24 hours Pharmacist services assistance provided	☐ **Yes** ☐ **No**
Class "E" Pharmacist must have at least one local client in Hidalgo County for emergency propose only	☐ **Yes** ☐ **No**
AWP (Average Wholesale Price)	**PRICES**
Brand Name	
% above AWP	$
% below AWP	$
Generic Brand	
% above AWP	$
% below AWP	$
Regular business hours are from	_____a.m. to _____ p.m.

Item 2

Blanket discount for non-prescription drugs	_____%
Regular business hours are from	_____a.m. to _____ p.m.

EXHIBIT "B"
"LEGEND & NON-LEGEND PHARMACEUTICALS"
BID NO: 2009-384-10-07-MEG

DESCRIPTION		
	PRODUCTS USED MOST	DOES YOUR COMPANY CARRY GENERIC
1	DIPHENHRAMIN 25mg *OTC*	☐ YES ☐ NO
2	LATEX STRIPS *OTC*	☐ YES ☐ NO
3	NS 0.9 IRR SOLN 1000 ml *OTC*	☐ YES ☐ NO
4	TOLNFTATE CREAM 1% 15 g *OTC*	☐ YES ☐ NO
5	MILK OF MAGNESIA *OTC*	☐ YES ☐ NO
6	MAGNNESIUM HYD *OTC*	☐ YES ☐ NO
7	IBUPROFEN 400 mg *OTC*	☐ YES ☐ NO
8	POLYSPORIN OINTMENT *OTC*	☐ YES ☐ NO
9	THROAT LOZENGES GREEN *OTC*	☐ YES ☐ NO
10	KAOPECTOLIN *OTC*	☐ YES ☐ NO
11	BEN – GAY BRAND NAME *OTC* MUSCLE RUB GENERIC	☐ YES ☐ NO
12	FUROSEMIDE 20 mg *RX*	☐ YES ☐ NO
13	LITHIUM 300 mg *RX*	☐ YES ☐ NO
14	SERTALINE 50 mg *RX*	☐ YES ☐ NO
15	ERYTHROMYCIN 500 mg *RX*	☐ YES ☐ NO
16	TRAZODONE 50 mg *RX*	☐ YES ☐ NO
17	AMOXICILLN 500 mg *RX*	☐ YES ☐ NO
18	GUAFENESIN 600 MG *RX*	☐ YES ☐ NO
19	VALPROIC ACID 250 mg *RX*	☐ YES ☐ NO
20	PHENYTOIN SOD EX 100 MG TABS *RX*	☐ YES ☐ NO
21	TETANUS TOXOID *RX*	☐ YES ☐ NO
22	BENZTROPINE *RX*	☐ YES ☐ NO
23	ALBUTEROL INHALER *RX*	☐ YES ☐ NO

EXHIBIT "B"
"LEGEND & NON-LEGEND PHARMACEUTICALS"
BID NO: 2009-384-10-07-MEG

24	DEPAKOTE *RX*	☐ YES ☐ NO
25	ARISTOCOT / KENOLOG BRAND NAME *RX* TRIAMCINALONE 0.1 % GENERIC	☐ YES ☐ NO
26	SILVADENE CREME BRAND NAME *RX* SILVERSULFADIARONE GENERIC	☐ YES ☐ NO
27	CENTRUM BRAND NAME *OTC* CTM VITAMIN TABLETS GENERIC	☐ YES ☐ NO
28	VISINE BRAND NAME *OTC* TETRAHYDROZOLINE GENERIC	☐ YES ☐ NO
29	BETADINE OINTMENT BRAND NAME *OTC* PROVIDONE SCRUB GENERIC	☐ YES ☐ NO
30	HYDROSCORTISONE cream 1% GENERIC *OTC*	☐ YES ☐ NO
31	CORTISPORIN OPHTHALMIC ointment BRAND NAME *RX* OCCUSPORIN HC OPHTHALMIC ointment GENERIC	☐ YES ☐ NO
32	TINACTIN CREAM 1 % BRAND NAME *OTC* TOLNAFTATE CREAM 1% GENERIC	☐ YES ☐ NO
33	TYLENOL EXTRA STRENGTH CAPLET 500 MGS BRAND NAME *OTC* ACETAMINOPHEN 500 mg CAPLET EXTRA-STRENGTH GENERIC	☐ YES ☐ NO
34	MAALOX PLUS SUSPENSION BRAND NAME *OTC* ALAMAG PLUS GENERIC	☐ YES ☐ NO
35	OCEAN NASAL SPRAY *OTC* SEA MIST NASAL	☐ YES ☐ NO
36	DUCOLAX 5MGS. TABLETS BRAND NAME *OTC* BISACODYL 5MG E.C. TABS GENERIC	☐ YES ☐ NO
37	SURFAX 240 MG *OTC* DCS SOFT GEL	☐ YES ☐ NO
38	ALCOHOL PREP PADS *OTC*	☐ YES ☐ NO
39	IV CANNULAS *OTC*	☐ YES ☐ NO
40	IV START KITS *OTC*	☐ YES ☐ NO
41	STERILE H2O *OTC*	☐ YES ☐ NO
42	NS FOR IRRIGATION *OTC*	☐ YES ☐ NO
43	IV FLUID 0.9%NS,D5W,LR *OTC*	☐ YES ☐ NO
44	IV POLES *OTC*	☐ YES ☐ NO
45	IV TUBING *OTC*	☐ YES ☐ NO

EXHIBIT "B"
"LEGEND & NON-LEGEND PHARMACEUTICALS"
BID NO: 2009-384-10-07-MEG

	PRODUCTS USED MOST	DOES YOUR COMPANY CARRY GENERIC
46	SPUFFLE PLASTIC ¾ OZ. PLASTIC SQUAT CUPS *OTC*	☐ YES ☐ NO
47	AMMONIA INHALANTS AMPULES *OTC*	☐ YES ☐ NO
48	COTTON BALLS MEDIUM *OTC*	☐ YES ☐ NO
49	INSULIN SYRINGES 28" X 1/2" SINGLE U-100 *OTC*	☐ YES ☐ NO
50	ASA EC *OTC*	☐ YES ☐ NO
51	ASA EC *OTC*	☐ YES ☐ NO
52	DEPAKOTE EC *RX*	☐ YES ☐ NO
53	LEXAPRO *RX*	☐ YES ☐ NO
54	TRILEPTAL *RX*	☐ YES ☐ NO
55	GEMFIBROZILE *RX*	☐ YES ☐ NO
56	HALDOL *RX*	☐ YES ☐ NO
57	HALDOL DEC *RX*	☐ YES ☐ NO
58	HALDOL LAC *RX*	☐ YES ☐ NO
59	LORAZEPAM *RX*	☐ YES ☐ NO
60	LORAZEPAM INJ. *RX*	☐ YES ☐ NO
61	GEODON *RX*	☐ YES ☐ NO
62	HEMORRHOIDAL SUPPOSITORIES *BRAND NAME OTC* COMPARABLE TO ANUSOL GENERIC	☐ YES ☐ NO
63	HEMORRHOIDAL CREAM BRAND NAME *OTC* COMPARABLE TO ANUSOL GENERIC	☐ YES ☐ NO
64	KWELL LOTION 1% BRAND NAME *OTC* LIDANE LOTION GENERIC	☐ YES ☐ NO
65	KWELL CREAM 1% BRAND NAME *OTC* LIDANE CREAM GENERIC	☐ YES ☐ NO
66	GLUCOPHAGE *RX*	☐ YES ☐ NO
67	GLIPIZIDE *RX*	☐ YES ☐ NO
68	OMPERAZOLE *RX*	☐ YES ☐ NO
69	RISPERDAL *RX*	☐ YES ☐ NO
70	RISPERDAL *RX*	☐ YES ☐ NO
71	LACTULOSE SOL. *RX*	☐ YES ☐ NO
72	PRINIVIL *RX*	☐ YES ☐ NO
73	RANITIDINE *RX*	☐ YES ☐ NO
74	SEROQUEL *RX*	☐ YES ☐ NO
75	SMZ-TMP DS *RX*	☐ YES ☐ NO
76	ZYPREXA *RX*	☐ YES ☐ NO

EXHIBIT "B"
"LEGEND & NON-LEGEND PHARMACEUTICALS"
BID NO: 2009-384-10-07-MEG

77	PAROXETINE *RX*	☐ YES ☐ NO
78	BUSPIRONE *RX*	☐ YES ☐ NO
79	ABILIFY *RX*	☐ YES ☐ NO
80	BUPROPION XL *RX*	☐ YES ☐ NO
81	CARBAMAZEPINE *RX*	☐ YES ☐ NO
82	NEOSPORIN OPTH SOL *RX*	☐ YES ☐ NO
83	EFFEXOR *RX*	☐ YES ☐ NO
84	TOPROL XL *RX*	☐ YES ☐ NO
85	PHENOBARBITAL *RX*	☐ YES ☐ NO
86	NOVOLIN NPH *RX*	☐ YES ☐ NO
87	NOVOLIN 70/30 *RX*	☐ YES ☐ NO
88	CATAPRESS *RX*	☐ YES ☐ NO
89	GLYBURIDE *RX*	☐ YES ☐ NO
90	CEPHALAXIN *RX*	☐ YES ☐ NO

BIDDER/COMPANY NAME: _____

ADDRESS: _____

CITY/STATE/ZIP CODE: _____

PHONE & FAX NO.'S: _____

CELL PHONE: _____

AUTHORIZED SIGNATURE: _____

PRINTED NAME: _____

TITLE: _____

EMAIL ADDRESS: _____

EXHIBIT "C"

Insurance Requirements
Applicable to the Acquisition of Goods and /or Services
(other than Professional Services)

The Bidder awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the bidder in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. A Five Hundred Thousand Dollar ($500,000.00) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of County.

2. Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars ($300,000.00) per person and Five Hundred Thousand Dollars ($500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand ($500,000.00) arising out of the services provided to County hereunder.

3. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;

4. Workers compensation insurance in amounts established by Texas law, unless the Bidder is specifically exempted from the Texas Workers Compensation Act, Texas Labor Code Chapter 401, et. seq.

Hidalgo County will only accept certificates of insurance on an Acord form (as attached hereto). Certificates of insurance shall name Hidalgo County as additional insured and must be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

Revised 10/01/08

DATE (MM/DD/YY)

ACORD

CERTIFICATE OF INSURANCE

PRODUCER

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED

INSURERS AFFORDING COVERAGE

INSURER A:

INSURER B:

INSURER C:

INSURER D:

INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR		POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE	
	GENERAL LIABILITY			
	AUTOMOBILE LIABILITY			
	GARAGE LIABILITY			
	EXCESS LIABILITY			
	WORKERS COMPENSATION AND EMPLOYER'S LIABILITY			
	OTHER			

DESCRIPTION OF OPERATIONS / LOCATION / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

County of Hidalgo shall be named as additional insured on all Commercial General Liability policies.

CERTIFICATE HOLDER

Hidalgo County
Attn: Purchasing Department
2812 S Highway Bus. 281
Edinburg, Texas 78539

ADDITIONAL INSURED; INSURER LETTER:

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

Insurance Requirement Acknowledgment

I, _____, authorized representative for _____,
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

☐ will be acquired within 10 working days after notification from Purchasing Department of bid awarded by the Hidalgo County Commissioners' Court;

☐ will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of bid award by the Hidalgo County Commissioners' Court; currently carry the following:

Automobile Liability: $_____ General Liability: $_____

☐ have already been met, see attached copy of insurance certificate.

_____ _____
Authorized Representative Date

Notice to Bidder:
A certificate of insurance for the required insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award of bid and to execute a contract between your Company and the County

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the bid award to be rescinded and re-awarded to next lowest bidder. Certificates of Insurance will be monitored and verified on a **quarterly basis** to ensure coverage policy is in place. It is the Company's obligation to maintain the appropriate insurance coverage throughout the term of the contract.

THIS FORM MUST ACCOMPANY BID PACKET

PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, _____, possess all of the APPLICABLE:

1. Licenses: _____.
2. Bonds: _____.
3. Certificates: _____.
4. Permits: _____.
5. Other: _____.

necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this bid, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

* Any licenses, bonds, certificates, permits, etc. which are required must be presented as part of the bid packet in order to expedite the bid evaluation process. Failure to provide said documentation will result in the disqualification of your bid.

_____ _____.
Authorized Signature Date

_____.
Company

_____.
Address

_____.
City, State, Zip

EXHIBIT "D"

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. *See* Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY
Date Received

1 **Name of person who has a business relationship with local governmental entity.**

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 **Name of local government officer with whom filer has employment or business relationship.**

_____
Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐ Yes ☐ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes ☐ No

D. Describe each employment or business relationship with the local government officer named in this section.

4

_____ _____
Signature of person doing business with the governmental entity Date

Adopted 06/29/2007

HIDALGO COUNTY
PURCHASING DEPARTMENT
Bidder/Vendor Application

Complete in print or type. Please return this application to the Hidalgo County Purchasing Department
thru Facsimile: (956) 318-2629 or Fax (956) 292-7612
in person or regular mail to: 2812 S. Business Hwy. 281 , Edinburg, Texas 78539
or email: purchasing@co.hidalgo.tx.us

Company Name: **Telephone No. ( )**

dba Name:

Legal Name:

Mailing Address : **Fax No. ( )**

Physical Address:

City, State, Zip **Tax I.D. No.**

Remit to Address : **City, State, Zip**

E-Mail Address:

Representative(s) Name(s) & Title(s)

Type of Organization (check one): _____ Individual _____ Partnership _____ Corporation _____Non-Profit
_____ LLC _____ Sole Proprietor _____ Other, Specify
State Identification No._____ **(Please attached completed W-9 form with this application)**
Federal Identification No. or (if individual) SS No.

State of Incorporation: _____ **Date:**_____ **Other:**

Type of Business (check one): _____ Manufacturer _____ Wholesaler _____ Retailer _____ Broker
_____ Distributor _____ Service Organization _____ Other, Specify

Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts:

Small and/or Disadvantaged Business Information (check application criteria)
Small Business: _____ **Disadvantaged Business (At Least 51% Ownership)**

❒ Less than 125,000 annual gross receipt
❒ Less than 250,000 annual gross receipt
❒ Less than 499,000 annual gross receipt
❒ More than 500,000 annual gross receipt

❒ Black American
❒ Hispanic American
❒ Asian Pacific American

❒ Native American
❒ Women
❒ Other

Have you been certified as a HUB or an MBE/WBE source?: ❒ Yes ❒ No

Indicate Certification No.(s):_____ **or are Certificate(s) attached?:** ❒ Yes ❒ No

What type of product(s) is/are solicited by your company?:

Would you like to be provided with specifications for procurements of such products?: ❒ Yes ❒ No

To Be Completed by the County: Rec'd by (Purchasing):_____ **Date Rec'd by (Purchasing):**

Date Forwarded Information to Auditor's Office:_____**Entry Date:** _____ **Vendor No.:**

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source?: ❒Yes ❒ No

If yes, by whom?: ❒ Texas Building & Procurement Commission ❒ Other_____

Indicate Certification No(s).:_____ or Are Certificate(s) Attached?: ❒ Yes ❒ No

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid, RFP,or RFQ is to be subcontracted with Certified HUB sources?: _____%
(List HUB Subcontractor information below).

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ❒Texas Building & Procurement Commission ❒ Other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ❒Texas Building & Procurement Commission ❒ Other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ❒Texas Building & Procurement Commission ❒ Other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

Form **W-9**
(Rev. November 2005)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)

Business name, if different from above

Check appropriate box: ☐ Individual/ Sole proprietor ☐ Corporation ☐ Partnership ☐ Other ▶ ..... ☐ Exempt from backup withholding

Address (number, street, and apt. or suite no.) | Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
___ ___ ___ – ___ ___ – ___ ___ ___ ___

or

Employer identification number
___ ___ – ___ ___ ___ ___ ___ ___ ___

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign Here | Signature of U.S. person ▶ | Date ▶

Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

- The U.S. grantor or other owner of a grantor trust and not the trust, and

- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the recipient has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments (after December 31, 2002). This is called "backup withholding." Payments that may be subject to backup withholding include interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester.

2. You do not certify your TIN when required (see the Part II instructions on page 4 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules regarding partnerships* on page 1.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name" line.

Limited liability company (LLC). If you are a single-member LLC (including a foreign LLC with a domestic owner) that is disregarded as an entity separate from its owner under Treasury regulations section 301.7701-3, enter the owner's name on the "Name" line. Enter the LLC's name on the "Business name" line. Check the appropriate box for your filing status (sole proprietor, corporation, etc.), then check the box for "Other" and enter "LLC" in the space provided.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name" line.

Note. You are requested to check the appropriate box for your status (individual/sole proprietor, corporation, etc.).

Exempt From Backup Withholding

If you are exempt, enter your name as described above and check the appropriate box for your status, then check the "Exempt from backup withholding" box in the line following the business name, sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

Exempt payees. Backup withholding is not required on any payments made to the following payees:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),

2. The United States or any of its agencies or instrumentalities,

3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,

4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or

5. An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

6. A corporation,

7. A foreign central bank of issue,

8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,

9. A futures commission merchant registered with the Commodity Futures Trading Commission,

10. A real estate investment trust,

11. An entity registered at all times during the tax year under the Investment Company Act of 1940,

12. A common trust fund operated by a bank under section 584(a),

13. A financial institution,

14. A middleman known in the investment community as a nominee or custodian, or

15. A trust exempt from tax under section 664 or described in section 4947.

The chart below shows types of payments that may be exempt from backup withholding. The chart applies to the exempt recipients listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt recipients except for 9
Broker transactions	Exempt recipients 1 through 13. Also, a person registered under the Investment Advisers Act of 1940 who regularly acts as a broker
Barter exchange transactions and patronage dividends	Exempt recipients 1 through 5
Payments over $600 required to be reported and direct sales over $5,000 [1]	Generally, exempt recipients 1 through 7 [2]

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation (including gross proceeds paid to an attorney under section 6045(f), even if the attorney is a corporation) and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees; and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-owner LLC that is disregarded as an entity separate from its owner (see *Limited liability company (LLC)* on page 2), enter your SSN (or EIN, if you have one). If the LLC is a corporation, partnership, etc., enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at *www.socialsecurity.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/businesses* and clicking on Employer ID Numbers under Related Topics. You can get Forms W-7 and SS-4 from the IRS by visiting *www.irs.gov* or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Writing "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: *A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.*

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, and 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). Exempt recipients, see *Exempt From Backup Withholding* on page 2.

Signature requirements. Complete the certification as indicated in 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account [1]
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor [2]
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee [1]
b. So-called trust account that is not a legal or valid trust under state law	The actual owner [1]
5. Sole proprietorship or single-owner LLC	The owner [3]
For this type of account:	**Give name and EIN of:**
6. Sole proprietorship or single-owner LLC	The owner [3]
7. A valid trust, estate, or pension trust	Legal entity [4]
8. Corporate or LLC electing corporate status on Form 8832	The corporation
9. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
10. Partnership or multi-member LLC	The partnership
11. A broker or registered nominee	The broker or nominee
12. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or "DBA" name on the second name line. You may use either your SSN or EIN (if you have one). If you are a sole proprietor, IRS encourages you to use your SSN.

[4] List first and circle the name of the legal trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules regarding partnerships* on page 1.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons who must file information returns with the IRS to report interest, dividends, and certain other income paid to you, mortgage interest you paid, the acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA, or Archer MSA or HSA. The IRS uses the numbers for identification purposes and to help verify the accuracy of your tax return. The IRS may also provide this information to the Department of Justice for civil and criminal litigation, and to cities, states, the District of Columbia, and U.S. possessions to carry out their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You must provide your TIN whether or not you are required to file a tax return. Payers must generally withhold 28% of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to a payer. Certain penalties may also apply.

Certification
Regarding Debarment, Suspension and Ineligibility

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;

b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and

d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.

Signature:_____
Print Name:_____
Title:_____
Telephone Number:_____
Date:_____

If the bidder is unable to certify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.

EXHIBIT "B"
VENDOR'S BID

EXHIBIT "B"
"LEGEND & NON-LEGEND PHARMACEUTICALS"
BID NO: 2009-384-10-07-MEG

BID PAGE

Vendor must thoroughly fill in each section of the Bid Page (Exhibit "B") if applicable **INCOMPLETE** submittals shall be considered a probable cause for disqualification.

Item 1

24 hours Pharmacist services assistance provided	☒ Yes ☐ No
Class "E" Pharmacist must have at least one local client in Hidalgo County for emergency propose only	☒ Yes ☐ No

AWP (Average Wholesale Price)	PRICES
Brand Name	
% above AWP	$ 20.3% below AWP
% below AWP	$
Generic Brand	
% above AWP	$
% below AWP	$ 75.4% below AWP
Regular business hours are from	12 a.m. to 12 p.m.

Item 2

Blanket discount for non-prescription drugs	35 %
Regular business hours are from	12 a.m. to 12 p.m.

OPENED
10:14 am
10-07-09
Witnessed

EXHIBIT "B"
"LEGEND & NON-LEGEND PHARMACEUTICALS"
BID NO: 2009-384-10-07-MEG

	DESCRIPTION PRODUCTS USED MOST	DOES YOUR COMPANY CARRY GENERIC
1	DIPHENHRAMIN 25mg *OTC*	☒ YES ☐ NO
2	LATEX STRIPS *OTC*	☒ YES ☐ NO
3	NS 0.9 IRR SOLN 1000 ml *OTC*	☒ YES ☐ NO
4	TOLNFTATE CREAM 1% 15 g *OTC*	☒ YES ☐ NO
5	MILK OF MAGNESIA *OTC*	☒ YES ☐ NO
6	MAGNNESIUM HYD *OTC*	☒ YES ☐ NO
7	IBUPROFEN 400 mg *OTC*	☒ YES ☐ NO
8	POLYSPORIN OINTMENT *OTC*	☒ YES ☐ NO
9	THROAT LOZENGES GREEN *OTC*	☒ YES ☐ NO
10	KAOPECTOLIN *OTC*	☒ YES ☐ NO
11	BEN – GAY BRAND NAME *OTC* MUSCLE RUB GENERIC	☒ YES ☐ NO
12	FUROSEMIDE 20 mg *RX*	☒ YES ☐ NO
13	LITHIUM 300 mg *RX*	☒ YES ☐ NO
14	SERTALINE 50 mg *RX*	☒ YES ☐ NO
15	ERYTHROMYCIN 500 mg *RX*	☒ YES ☐ NO
16	TRAZODONE 50 mg *RX*	☒ YES ☐ NO
17	AMOXICILLN 500 mg *RX*	☒ YES ☐ NO
18	GUAFENESIN 600 MG *RX*	☒ YES ☐ NO
19	VALPROIC ACID 250 mg *RX*	☒ YES ☐ NO
20	PHENYTOIN SOD EX 100 MG TABS *RX*	☐ YES ☒ NO
21	TETANUS TOXOID *RX*	☒ YES ☐ NO
22	BENZTROPINE *RX*	☒ YES ☐ NO
23	ALBUTEROL INHALER *RX*	☒ YES ☐ NO

EXHIBIT "B"
"LEGEND & NON-LEGEND PHARMACEUTICALS"
BID NO: 2009-384-10-07-MEG

24	DEPAKOTE *RX*	☒ YES ☐ NO
25	ARISTOCOT / KENOLOG BRAND NAME *RX* TRIAMCINALONE 0.1 % GENERIC	☒ YES ☐ NO
26	SILVADENE CREME BRAND NAME *RX* SILVERSULFADIARONE GENERIC	☒ YES ☐ NO
27	CENTRUM BRAND NAME *OTC* CTM VITAMIN TABLETS GENERIC	☒ YES ☐ NO
28	VISINE BRAND NAME *OTC* TETRAHYDROZOLINE GENERIC	☒ YES ☐ NO
29	BETADINE OINTMENT BRAND NAME *OTC* PROVIDONE SCRUB GENERIC	☒ YES ☐ NO
30	HYDROSCORTISONE cream 1% GENERIC *OTC*	☒ YES ☐ NO
31	CORTISPORIN OPHTHALMIC ointment BRAND NAME *RX* OCCUSPORIN HC OPHTHALMIC ointment GENERIC	☒ YES ☐ NO
32	TINACTIN CREAM 1 % BRAND NAME *OTC* TOLNAFTATE CREAM 1% GENERIC	☒ YES ☐ NO
33	TYLENOL EXTRA STRENGTH CAPLET 500 MGS BRAND NAME *OTC* ACETAMINOPHEN 500 mg CAPLET EXTRA-STRENGTH GENERIC	☒ YES ☐ NO
34	MAALOX PLUS SUSPENSION BRAND NAME *OTC* ALAMAG PLUS GENERIC	☒ YES ☐ NO
35	OCEAN NASAL SPRAY *OTC* SEA MIST NASAL	☒ YES ☐ NO
36	DUCOLAX 5MGS. TABLETS BRAND NAME *OTC* BISACODYL 5MG E.C. TABS GENERIC	☒ YES ☐ NO
37	SURFAX 240 MG *OTC* DCS SOFT GEL	☒ YES ☐ NO
38	ALCOHOL PREP PADS *OTC*	☒ YES ☐ NO
39	IV CANNULAS *OTC*	☒ YES ☐ NO
40	IV START KITS *OTC*	☒ YES ☐ NO
41	STERILE H2O *OTC*	☒ YES ☐ NO
42	NS FOR IRRIGATION *OTC*	☒ YES ☐ NO
43	IV FLUID 0.9%NS,D5W,LR *OTC*	☒ YES ☐ NO
44	IV POLES *OTC*	☒ YES ☐ NO
45	IV TUBING *OTC*	☒ YES ☐ NO

EXHIBIT "B"
"LEGEND & NON-LEGEND PHARMACEUTICALS"
BID NO: 2009-384-10-07-MEG

	PRODUCTS USED MOST	DOES YOUR COMPANY CARRY GENERIC
46	SPUFFLE PLASTIC ¼ OZ. PLASTIC SQUAT CUPS *OTC*	☒ YES ☐ NO
47	AMMONIA INHALANTS AMPULES *OTC*	☒ YES ☐ NO
48	COTTON BALLS MEDIUM *OTC*	☒ YES ☐ NO
49	INSULIN SYRINGES 28" X 1/2" SINGLE U-100 *OTC*	☒ YES ☐ NO
50	ASA EC *OTC*	☒ YES ☐ NO
51	ASA EC *OTC*	☒ YES ☐ NO
52	DEPAKOTE EC *RX*	☐ YES ☒ NO
53	LEXAPRO *RX*	☐ YES ☒ NO
54	TRILEPTAL *RX*	☒ YES ☐ NO
55	GEMFIBROZILE *RX*	☒ YES ☐ NO
56	HALDOL *RX*	☒ YES ☐ NO
57	HALDOL DEC *RX*	☒ YES ☐ NO
58	HALDOL LAC *RX*	☒ YES ☐ NO
59	LORAZEPAM *RX*	☒ YES ☐ NO
60	LORAZEPAM INJ. *RX*	☒ YES ☐ NO
61	GEODON *RX*	☐ YES ☒ NO
62	HEMORRHOIDAL SUPPOSITORIES *BRAND NAME OTC* COMPARABLE TO ANUSOL GENERIC	☒ YES ☐ NO
63	HEMORRHOIDAL CREAM BRAND NAME *OTC* COMPARABLE TO ANUSOL GENERIC	☒ YES ☐ NO
64	KWELL LOTION 1% BRAND NAME *OTC* LIDANE LOTION GENERIC	☒ YES ☐ NO
65	KWELL CREAM 1% BRAND NAME *OTC* LIDANE CREAM GENERIC	☒ YES ☐ NO
66	GLUCOPHAGE *RX*	☒ YES ☐ NO
67	GLIPIZIDE *RX*	☒ YES ☐ NO
68	OMPERAZOLE *RX*	☒ YES ☐ NO
69	RISPERDAL *RX*	☒ YES ☐ NO
70	RISPERDAL *RX*	☒ YES ☐ NO
71	LACTULOSE SOL. *RX*	☒ YES ☐ NO
72	PRINIVIL *RX*	☒ YES ☐ NO
73	RANITIDINE *RX*	☒ YES ☐ NO
74	SEROQUEL *RX*	☐ YES ☒ NO
75	SMZ-TMP DS *RX*	☒ YES ☐ NO
76	ZYPREXA *RX*	☐ YES ☒ NO

EXHIBIT "B"
"LEGEND & NON-LEGEND PHARMACEUTICALS"
BID NO: 2009-384-10-07-MEG

77	PAROXETINE *RX*	☒ YES	☐ NO
78	BUSPIRONE *RX*	☒ YES	☐ NO
79	ABILIFY *RX*	☐ YES	☒ NO
80	BUPROPION XL *RX*	☒ YES	☐ NO
81	CARBAMAZEPINE *RX*	☒ YES	☐ NO
82	NEOSPORIN OPTH SOL *RX*	☒ YES	☐ NO
83	EFFEXOR *RX*	☒ YES	☐ NO
84	TOPROL XL *RX*	☒ YES	☐ NO
85	PHENOBARBITAL *RX*	☒ YES	☐ NO
86	NOVOLIN NPH *RX*	☐ YES	☒ NO
87	NOVOLIN 70/30 *RX*	☐ YES	☒ NO
88	CATAPRESS *RX*	☒ YES	☐ NO
89	GLYBURIDE *RX*	☒ YES	☐ NO
90	CEPHALAXIN *RX*	☒ YES	☐ NO

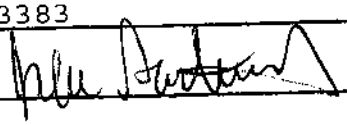
BIDDER/COMPANY NAME: Westwood Pharmacy

ADDRESS: 5823 Patterson Avenue

CITY/STATE/ZIP CODE: Richmond, Virginia 23226

PHONE & FAX NO.'S: (804) 288-1933 / Fax: (804) 288-1510

CELL PHONE: (804) 519-3383

AUTHORIZED SIGNATURE: 

PRINTED NAME: Jake Pasternak

TITLE: CFO

EMAIL ADDRESS: jake.pasternak@westwoodpharmacy.com

EXHIBIT "C"
INSURANCE REQUIREMENTS

ACORD CERTIFICATE OF LIABILITY INSURANCE

OP ID FA WESTW-1

DATE (MM/DD/YYYY) 07/15/09

PRODUCER

GHT Insurance Agency, Inc.
P.O. Box 38059
Richmond VA 23231
Phone: 804-428-0000 Fax: 804-428-9991

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED

*Westwood Pharmacy
MAO Pharmacy, Inc. T/A
5823 Patterson Avenue
Richmond VA 23226

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A: Fireman's Ins. Co of Wash., DC	21784
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADD'L INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	X	GENERAL LIABILITY COMMERCIAL GENERAL LIABILITY CLAIMS MADE OCCUR X Business Owners GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC	CPA0017953-19	01/01/09	01/01/10	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1000000 $ 300000 $ 10000 $ $ 2000000 $
A		AUTOMOBILE LIABILITY X ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS	CPA0017953-19	01/01/09	01/01/10	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person)	$ 1000000 $
A		X HIRED AUTOS	CPA0017953-19	01/01/09	01/01/10	BODILY INJURY (Per accident)	$
A		X NON-OWNED AUTOS	CPA0017953-19	01/01/09	01/01/10	PROPERTY DAMAGE (Per accident)	$
		GARAGE LIABILITY ANY AUTO				AUTO ONLY - EA ACCIDENT OTHER THAN AUTO ONLY: EA ACC AGG	$ $ $
A		EXCESS/UMBRELLA LIABILITY X OCCUR CLAIMS MADE DEDUCTIBLE X RETENTION $ 0	CPA0017953-19	01/01/09	01/01/10	EACH OCCURRENCE AGGREGATE	$ 3000000 $ 3000000 $ $ $
A		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below	WCA0017955-19	01/01/09	01/01/10	X WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 500000 $ 500000 $ 500000
		OTHER					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

CERTIFICATE HOLDER IS LISTED AS ADDITIONAL INSURED ONLY IN RESPECT TO THE GENERAL LIABILITY.

CERTIFICATE HOLDER

HIDALG1

Hidalgo County
Purchasing Department
2812 S. Highway Bus. 281
Edinburg TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

© ACORD CORPORATION 1988

AI-18308 **28.I.0.**

Legend & Non-Legend Pharmaceuticals

CC REGULAR

Date: 11/03/2009

Submitted By: Elena Gomez, PURCHASING DEPT.

Department: PURCHASING DEPT.

Agenda Category: Purchasing Department **Purchasing only:** Sheriff's Office

Information

CAPTION

Presentation of bids recevied for the purpose of award and and approval of contract document (approved as to form by legal counsel) to the bidder providing the highest overall discount based on the average wholesale price and meeting all specifications, terms and conditions as attached hereto for "Hidalgo County Sheriff's Office Legend & Non-Legend Pharmaceuticals" with an effective date of November 17, 2009 through-Bid No. 2009-384-MEG.

BACKGROUND

Current contract expires on November 16, 2009
This Contract to commence on November 17, 2009

Fiscal Impact

FISCAL YEAR: 2009 **ACCT. #:** 9-1100-423-21-280-002-0-604

FUNDS AVAILABLE Y/N?: y **MATCHING FUNDS Y/N?:** n

BUDGETARY IMPACT:

Available balance as of 10-30-09 $23,503.83.

Attachments

Link: Bid Recieved
Link: Memo of Recommendation
Link: Draft Service Contract
Link: bid tabulation

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	10/30/2009 03:20 PM	APRV
2	Budget & Management	Erika Zamora	10/30/2009 03:22 PM	APRV
3	Manuel Chapa	Manuel Chapa	10/30/2009 03:29 PM	APRV
4	Auditor's Office		10/30/2009 04:23 PM	NEW

Form Started By: Elena Gomez Started On: 10/29/2009 07:41 AM

Final Approval Date: 10/30/2009

AI-41419 **Purchasing Department 9. C.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted For: Martha L. Salazar Submitted By: Rocio Villarreal, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Acceptance and approval of payment of Invoice #2013-00116-$167,310.00 submitted by contracted architect, ERO Architects in connection with, "Schematic Design Phase for the New Hidalgo County Courthouse."C-13-122-07-17

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1342-419-40-125-035-0-720

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

PO# 697600
Funds available as of 10/25/13.

Attachments

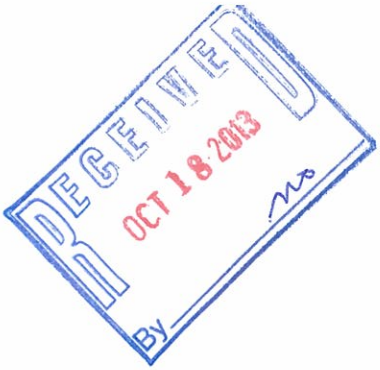
Invoice 2013-00116

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	10/25/2013 11:35 AM
Budget & Management	Obdett Calzada	10/25/2013 11:42 AM
Glinda Pacheco	Glinda Pacheco	10/25/2013 02:25 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Rocio Villarreal Started On: 10/23/2013 04:42 PM

Final Approval Date: 10/25/2013



eroarchitects

INVOICE

BILL TO

Ms. Martha Salazar, CPPB
Hidalgo County Purchasing Agent
2812 South Business Highway 281
Edinburg, TX 78539

Project Description:: Hidalgo County Judicial Complex - SD

Per AIA Document B101 - Article 11.1

Fixed Fee = $836,550

INVOICE NUMBER	INVOICE DATE	PAYMENT DUE DATE	OUR PROJECT NO.	BALANCE DUE
2013-00116	Oct 16, 2013	Nov 15, 2013	13015	**$167,310.00**

	Fee Summary		Previously Invoiced		Current Invoice		Remaining
	%	Stipulated	% phase completed	Amount billed	% Complete	Value of completed	Amount Remaining
02 Schematic Design	100.00%	$836,550.00	0.00%	$0.00	20.00%	$167,310.00	$669,240.00
	100.00%	**$836,550.00**	**0.00%**	**$0.00**	**20.00%**	**$167,310.00**	**$669,240.00**

Invoice Total: **$167,310.00**

Please make payments to ERO Architects. Late payments are subject to penalty fees.

300 S. 8th St. | McAllen, TX 78501 | T 95661 0400 | F 956 661 0401 | eroarchitects.com

AIA® Document B101™ – 2007

Standard Form of Agreement Between Owner and Architect

AGREEMENT made as of the 17th day of July in the year **2013**
(In words, indicate day, month and year.)

BETWEEN the Architect's client identified as the Owner:
(Name, legal status, address and other information)

County of Hidalgo
3100 South Business Highway 281, Suite D
Edinburg, Texas 78539
(956)289-7850

and the Architect:
(Name, legal status, address and other information)

ERO International, L.L.P. d/b/a **ERO Architects**
300 S. 8th Street
McAllen, Texas 78501
Phone No.: 956.661.0400

for the following Project:
(Name, location and detailed description)

Schematic Design Phase for the New Hidalgo County Courthouse located in Edinburg, Texas

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS:
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Init.
/

AIA Document B101™ – 2007 (formerly B151™ – 1997). Copyright © 1974, 1978, 1987, 1997 and 2007 by The American Institute of Architects. All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. This document was produced by AIA software at 15:54:54 on 08/21/2013 under Order No.2238235688_1 which expires on 03/20/2014, and is not for resale.
User Notes:
(1734897262)

ARTICLE 11 COMPENSATION

§ 11.1 For the Architect's Basic Services described under Article 3, the Owner shall compensate the Architect as follows:

(Insert amount of, or basis for, compensation.)

Fixed fee in the amount of Eight Hundred Thirty Six Thousand, Five Hundred Fifty Dollars ($836,550.00).

§ 11.2 For Additional Services designated in Section 4.1, the Owner shall compensate the Architect as follows:

(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

As mutually agreed in writing by the Owner and Architect prior to provision of any such Additional Services.

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.3, the Owner shall compensate the Architect as follows:

(Insert amount of, or basis for, compensation.)

As mutually agreed in writing by the Owner and Architect prior to provision of any such Additional Services.

§ 11.4 Compensation for the Architect's consultants is included in Basic Services but in the event Owner and Architect agree in writing in advance of the provision of services by any of Architect's consultants as Additional Services, the compensation , shall be the amount invoiced to the Architect plus **zero percent (0.0%)**, or as otherwise stated below:

§ 11.5 Where compensation for Basic Services is based on a stipulated sum or percentage of the Cost of the Work, the compensation for each phase of services shall be as follows:

Schematic Design Phase (other phases are not covered by this Agreement)	One Hundred	percent (	100	%)
Design Development Phase	=Zero	percent (	0	%)
Construction Documents Phase	Zero	percent (	0	%)
Bidding or Negotiation Phase	Zero	percent (	0	%)
Construction Phase/Contract Admin.	Zero	percent (	0	%)
Project Close-Out/Warranty Phase	Zero	percent (	0	%)
Total Basic Compensation	one hundred	percent (	100	%)

§ 11.6 When compensation is based on a percentage of the Cost of the Work and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions, in accordance with the schedule set forth in Section 11.5 based on (1) the lowest bona fide bid or negotiated proposal, or (2) if no such bid or proposal is received, the most recent estimate of the Cost of the Work for such portions of the Project. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

§ 11.7 The hourly billing rates for services of the Architect and the Architect's consultants, if any, are set forth below. The rates shall be adjusted in accordance with the Architect's and Architect's consultants' normal review practices.

(If applicable, attach an exhibit of hourly billing rates or insert them below.)

Not applicable.

Employee or Category	Rate

Init. /

AIA Document B101™ – 2007 (formerly B151™ – 1997). Copyright © 1974, 1978, 1987, 1997 and 2007 by The American Institute of Architects. All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. This document was produced by AIA software at 15:54:54 on 08/21/2013 under Order No.2238235688_1 which expires on 03/20/2014, and is not for resale.

User Notes:

(1734897262)

§ 11.8 COMPENSATION FOR REIMBURSABLE EXPENSES

§ 11.8.1 Reimbursable Expenses are in addition to compensation for the Architect's Services and include expenses incurred by the Architect and the Architect's consultants directly related to the Project, as follows:

.1 Transportation and authorized out-of-town travel and subsistence;

.2 Long distance services, dedicated data and communication services, teleconferences, Project Web sites, and extranets with prior written approval from Owner;

.3 Fees paid for securing approval of authorities having jurisdiction over the Project excluding five (5) copies of all Instruments of Service to be furnished to Owner;

.4 Printing, reproductions, plots, standard form documents;

.5 Postage, handling and delivery of Instruments of Service;

.6 Expense of overtime work requiring higher than regular rates, if authorized in advance in writing by the Owner;

.7 Renderings, models, mock-ups, professional photography, and presentation materials requested by the Owner;

.8 Architect's Consultant's expense of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits if the Owner requests such insurance in excess of that normally carried by the Architect's consultants;

.9 All taxes levied on professional services and on reimbursable expenses;

.10 DELETED

.11 Other similar Project-related expenditures.

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants.

§ 11.9
(Paragraphs deleted)
INTENTIONALLY DELETED.

§ 11.10 PAYMENTS TO THE ARCHITECT

§ 11.10.1 An initial payment of zero ($0) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

§ 11.10.2 Unless otherwise agreed in writing, payments for services shall be made in five equal **equal monthly installments, which are intended to be in approximately proportion to services provided hereunder, of One Hundred Sixty Seven Thousand, Three Hundred Ten Dollars ($167,310.00) each, provided that (i) the** first monthly invoice therefor shall not be delivered until after **Architect commences provision of services hereunder and (ii) Architect will deliver the last invoice following completion of the provision of all services hereunder** . Payments are due and payable upon presentation of the Architect's invoice to the Commissioners' Court of the Owner. Amounts unpaid thirty (30) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.
(Insert rate of monthly or annual interest agreed upon.)
0 % per month

§ 11.10.3 The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work unless the Architect agrees or has been found liable for the amounts in a judicial proceeding

§ 11.10.4 Records of Reimbursable Expenses, expenses pertaining to Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:
Not applicable.

Init.
/
AIA Document B101™ – 2007 (formerly B151™ – 1997). Copyright © 1974, 1978, 1987, 1997 and 2007 by The American Institute of Architects. All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. This document was produced by AIA software at 15:54:54 on 08/21/2013 under Order No.2238235688_1 which expires on 03/20/2014, and is not for resale.
User Notes:
(1734897262)

PURCHASING DEPARTMENT
County Of Hidalgo

September 4, 2013

Eli R. Ochoa, PE, AIA
ERO Architects
300 S. 8th Street
McAllen, Texas 78501

RE: C-13-122-07-17-Schematic Design Phase for the New Hidalgo County Courthouse located in Edinburg, Texas

"NOTICE TO PROCEED"

Dear Mr. Ochoa,

You are herby notified to commence all work in accordance with the Agreement dated July 17, 2013. All work must be in accordance with the agreement approved by Hidalgo County.

Receipt of the above Notice to Proceed is hereby acknowledged by, ERO Architects, on the 6th day of Sept., 2013.

By: _____ Title: President & CEO

HIDALGO COUNTY

Rocio Villarreal

Rocio Villarreal
Contracts Manager

AI-41456 **Purchasing Department 9. D.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted For: Comm. AC Cuellar, Pct. #1 Submitted By: Oscar Garza, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Acceptance and approval of "Certificate of Substantial Completion" as submitted by contractor, Herrera & Hunt Inc., reflecting the date of 10/05/13: "PROJECT NUMBER 2013-236-OGG-Project Repair to DPS Building.

BACKGROUND

Project Completed

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-419-40-220-001-0-431

FUNDS AVAILABLE Y/N?: YES MATCHING FUNDS Y/N?: No

BUDGETARY IMPACT:

Refer to PO #696812

Attachments

Substantial Completion

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	10/25/2013 11:39 AM
Budget & Management	Obdett Calzada	10/25/2013 03:26 PM
Obdett Calzada	Obdett Calzada	10/25/2013 04:28 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Oscar Garza Started On: 10/25/2013 09:48 AM

Final Approval Date: 10/25/2013

CERTIFICATE OF SUBSTANTIAL COMPLETION

☐ Owner ☐ Contractor ☐ Field
☐ Architect ☐ Subcontractor ☐ Other

To: HIDALGO COUNTY
Project: DPS Building Repairs
Project Number: PO 696812

Contractor: HERRERA & HUNT, INC.
Contract Date: 08-19-13
Date of Issuance: 08-19-13

PROJECT OR DESIGNATED PORTION SHALL INCLUDE:

The Work performed under this Contract has been reviewed and found to be substantially complete. The Date of Substantial Completion of the Project or portion thereof designated above is hereby established as October 05, 2013 **which is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below.**

DEFINITION OF DATE OF SUBSTANTIAL COMPLETION

The Date of Substantial Completion of the Work or designated portion thereof is the Date certified by the Authorizing Agent when construction is sufficiently complete, in accordance with the Contract Documents, so the Owner can occupy or utilize the Work or designated portion thereof for the use for which it is intended, as expressed in the Contract Documents.

List Attached: ☐ Yes ☒ No

If applicable, a list of items to be completed or corrected prepared by the Contractor, verified and amended by the Authorizing Agent, is attached hereto. The failure to include items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. The date of commencement of warranties for items on the attached list will be the date of final payment unless otherwise agreed in writing.

The Contractor will complete or correct the work on the list of items attached hereto within (n/a) **days from the above Date of Substantial Completion.**

The Owner accepts the Work or designated portion thereof as substantially complete and will assume full possession thereof at DPS Building Repairs 1300 S.Exp. 281, Edinburg, TX 78539 (place) on October 05, **2013 (date).**

The responsibilities of the Owner and the Contractor for security, maintenance, heat, utilities, damage to the Work and insurance shall be as follows:

(Note-Owner's and Contractor's legal and insurance course should determine and review insurance requirements and coverage; Contractor shall secure consent of surety company, if any.

Herrera & Hunt, Inc. 9/12/13 Date

Hidalgo County 10/5/13 Date

Hidalgo County Date

AI-41448 **Purchasing Department 9. E.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted For: Hon. Lupe Trevino, HC Sheriff Submitted By: Rocio Villarreal, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Acceptance and approval for Invoice# 8R1 in the amount of $5,224.77, from Gignac & Associates Architects LLP., contracted architect for "Design & Construction of Hidalgo County Sheriff's Office Substation in Precinct No. 1 Area"C-08-051-01-30;

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1336-423-00-280-036-0-720

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding available as of 10-25-13
PO# 601736

Attachments

Invoice 8R1

gignac

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	10/25/2013 11:38 AM
Budget & Management	Obdett Calzada	10/25/2013 11:42 AM
Manuel Chapa	Manuel Chapa	10/25/2013 01:38 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Rocio Villarreal Started On: 10/24/2013 04:50 PM

Final Approval Date: 10/25/2013

INVOICE #: 8R1
DATE: 26-Jun-13
RE: County of Hidalgo
Sheriff's Office Substations 1
Project No. : 07.10
PO #601736/C-08-051-01-30

COUNTY OF HIDALGO SHERIFF'S OFFICE
ATTN: JUAN TAPIA, PROCUREMENT SPECIALIST
711 EL CIBOLO ROAD
PO BOX 1228
EDINBURG, TX. 78450

FOR PROFESSIONAL SERVICES RENDERED: *9/1/2009 through 12/31/2012*

Awarded Bid:	$3,390,000	x	7.25%	x	80%	$196,620.00	
Alternate No. 1/Community Room	$100,000	x	7.25%	x	80%	$ 5,800.00	(Thru Bidding & Negotiations Phas
Alternate No. 2/Intox-Lab	$60,000	x	7.25%	x	80%	$ 3,480.00	(Thru Bidding & Negotiations Phas
Alternate No. 3/Add.Holding Cells	$200,000	x	7.25%	x	80%	$ 11,600.00	(Thru Bidding & Negotiations Phas
Alternate No. 4/Landscape and Irrigatior	$36,000	x	7.25%	x	80%	$ 2,088.00	(Thru Bidding & Negotiations Phas
Alternate No. 6/8'Security Fence	$98,000	x	7.25%	x	80%	$ 5,684.00	(Thru Bidding & Negotiations Phas
Total Thru 100% Reciept of Bids:	$3,884,000					$225,272.00	
Awarded Bid:	$3,390,000	x	7.25%	x	20%	$ 49,155.00	(Construction Administration Phas
Total Fee:						**$274,427.00**	
Change Order #1	-$17,455.92	x	7.25%	x	100%	$ (1,265.55)	
Total Fee:	$3,372,544.08					$273,161.45	

FEE BASIS: $ 273,161.45 Final Fee adjusted in accordance with final construction cost.

	% FEE	FEE	% COMP	TOTAL EARNED	PREV. BILLED (Prev. Paid)	DUE THIS INVOICE
A. BASIC SERVICES:						
1) SCHEMATIC DESIGN	15.0%	$ 40,974.22	100%	$ 40,974.22	$ 53,587.34	$ (12,613.12)
2) DESIGN DEVELOPMENT	20.0%	54,632.29	100%	54,632.29	71,449.78	(16,817.49)
3) CONSTRUCTION DOCUMENTS	40.00%	109,264.58	100%	109,264.58	142,899.56	(33,634.98)
4) RECEIPT OF BIDS	5.00%	13,658.07	100%	13,658.07	0.00	13,658.07
5) CONSTRUCTION PHASE	20%	54,632.29	100%	54,632.29	0.00	54,632.29
Total Basic Services	100%	$ 273,161.45		$ 273,161.45	$ 267,936.68	$ 5,224.77
B. ADDITIONAL SERVICES						
1. See Attached List of Additional Services		$		$ 0.00	$ 0.00	$ 0.00
Total Reimbursable Expenses				$ 0.00	$ 0.00	$ 0.00
C. REIMBURSABLE EXPENSES:						
1. Printing/Reproduction				$ 1,383.21	$ 1,383.21	$ 0.00
2. Telephone/Faxes				0.00	0.00	0.00
3. Postage/Delivery				202.50	202.50	0.00
4. Photography				0.00	0.00	0.00
5. Travel/Subsistence				597.75	597.75	0.00
6. Consultant Fees *(Landscaping Fees)*				1,300.00	1,300.00	0.00
Total Reimbursable Expenses				$ 3,483.46	$ 3,483.46	$ 0.00
C. PROJECT TOTALS:				$ 276,644.91	$ 271,420.14	$ 5,224.77

GIGNAC & ASSOCIATES ARCHITECTS LLP

By: Raymond Gignac
Raymond Gignac, AIA

Please remit payment to:
Gignac & Associates LLP
416 Starr Street
Corpus Christi, TX 78401

From: Rojelio Hernandez [RHernandez@gignac-associates.com]
Sent: Thursday, September 03, 2009 5:56 PM
To: juan tapia; moises.salazar@co.hidalgo.tx.us; rocio.villarreal@co.hidalgo.tx.us
Cc: hinojosaenginc@aol.com; Morton, Zac; hinojosaenginc@aol.com; DSaenz@dbrinc.com; Hernandez, Alfred; Henrich, Bill; jesusjimenez@doslogistics.com; hugogonzalez@doslogistics.com; Rolando Garza; John Silva
Subject: Hidalgo County Sheriff Substation [Scanned]
Attachments: ENTRY SEAL.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Mr. Tapia,

Below are a couple of comments, questions and concerns:

1. Based on our phone conversation earlier, the county wants to go ahead and create an alternate for the work only on the gravel, black top, stripping and hauling services (leaving materials in) to give the county flexibility to save by using the resources from Precinct No. 1 to build it. Based on this and various other conversations and emails we are including the following alternates to the construction documents:

   ALTERNATE 1- ADDITION OF COMMUNITY ROOM
   ALTERNATE 2- ADDITION OF INTOX/ LAB
   ALTERNATE 3- ADDITION OF 4 HOLDING CELLS
   ALTERNATE 4- ADDITION OF SALLY PORT BUILDING
   ALTERNATE 5- ADDITION OF GAS FILLING STATION
   ALTERNATE 6- 8' SECURITY FENCE ALONG SITE PERIMETER
   ALTERNATE 7- WORK INCLUDING GRAVEL, BLACK TOP, STRIPPING, AND HAULING SERVICES FOR REMAINING SITE AWAY FROM THE 5' BUILDING BOUNDARY INCLUDED IN BASE BID.

2. In response to Mrs. Villarreal's email
   A. We do need to have a betterment fund allowance of $100,000 based on the estimated cost of construction.
   B. We have deleted the $20,000 for material testing as we became aware that the county will negotiate an agreement with L&G outside of the contract.
   C. The $80,000 allowance on landscaping has also been taken out of the specs as we have added landscaping plans and they will be part of the bid.

3. Attached is the entry seal we have updated in the drawings. As far as the letters and the plaque, we typically specify some parameters so that we can design the spacing and size of the seal as well as the font of the letters and their size during the submittal process. You can take the attached file in the meantime and tell us what you would like it to reflect. The file you had sent me prior said Hidalgo county with radial letters and sheriff station under the seal with horizontal letters. Please note that this is not something that we need right away, we will see it in more detail during the construction and the submittal but we will give you a couple of options and designs so that you can choose what works best for you.

4. We have only specified "bulletproof glass" in the window separating the receptionist Room 105 from the lobby Room 100. We have deleted the small door window on Door 105 which is the door that leads from Lobby Room 100 to the main corridor Room 112. We felt like there is no need for people in the lobby to have a sight into the more secured area. Please let us know if this is okay and if you have a need for more bulletproof windows anywhere else.

5. DOS logistics is currently working on a layout for alternate No. 5 to address the access to the filling pumps

6. We have modified the standard bollards at main entrance to be decorative and we are currently waiting on proposals from MEP (we were thinking to get some with lights in them). Please let us know if you are okay with this.

7. We have moved the “outside evidence” room to be located behind the holding cells to allow for mechanical yard to be closer to building. We are currently planning to provide a slab in this area and it will be separated from the other (fire emergency) outside security area.

8. Based on the previous meeting we have done the following changes to the plans to reflect your comments:

    A. We have extended the wall area inside the booking control Room 151 to allow for the fire alarm shut off as discussed in our meeting.

    B. Security Cameras relocation as agreed in meeting

    C. Addition of wall separating the multi-purpose area Room 133 from corridor Room 146 as well as relocating the door that was previously in corridor Room 146

    D. Added Door 167 to add an extra security feature in Corridor Room 111 heading towards exterior Door 161

    E. All cell doors are sliding doors including the door heading towards the Pad Down area Room 154

    F. Annunciator locations have been updated to reflect your concerns

9. These are the requests we have sent to our MEP consultants to also reflect your comments and we will send you their response as soon as we receive it:

HVAC recommendations:

A. Refrigerant 410A
   *refrigerant R-22 units will be phased out at the end of 2009.
B. Install air handler units in mechanical or closet, if that is not an option install package unit’s instead of DX in attic.
   * better accessibility, lower cost during replacement.
C. If installed in attic, provide adequate access for Tech. to service in accordance to manufactures specifications or recommendations.
   * attic has limited accessibility, for monthly PM (preventive maintenance), water leaks
D. Provide P-trap’s to all air handlers units if condensers are on top of roof.
   * If condenser above air handlers units recommend P-traps on suctions line, for aid to return to compressor.
E. Programmable thermostats 5/2, White Rogers and TSTAT guards.
   * programmable - energy conservation, wear and tear of equipment. TSTAT guard – only authorized individuals be allowed to adjust thermostats
F. They are also a water source at each unit in order to wash out coils
G. We need to provide services to the alternate of the gas filling pumps. We need to coordinate their proposed location with civil.
H. We need to make sure that the water pressure for the fire sprinkler system is there. The fire marshal is Tony Peña (956) 207-9883
I. Bringing in the main power to the site needs to be addressed on the drawings as being part of the construction contract. They use Reliant A&P
J. Owner wants to make sure there is a dialer service on fire alarm.
K. Coordinate MEP systems with IT county personnel. They want a computerized AC system
L. The county also wants separate water heater and AC units. They want to use instant water heaters. They also want to make sure that plumbing adds a drain in water heater room.

Please let us know if there is anything else we should be addressing. We are working on finalizing the plans in the meantime and as I mentioned to you on the phone the final deadline for everyone to turn in their finalized signed and sealed drawings and specs into our Corpus Christi office is Friday 11, 2009 so that we can compile the whole set and send it to you. Thank you and please do not hesitate to contact us if you have any concerns and we look forward to hearing from you on the items above.

Rojelio Hernandez



416 Starr
Corpus Christi, TX 78401
t 361.884.2661
f 361.884.4232
rhernandez@gignac-associates.com

This message may contain confidential and/or privileged information. If you are not the addressee or authorized to receive this for the addressee, you must not use, copy, disclose, or take any action based on this message or any information herein. If you have received this message in error, please advise the sender immediately by reply e-mail and delete this message

AI-41401 **Purchasing Department 9. F.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted For: Martha L Salazar Submitted By: Letty Saenz, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

1. Requesting acceptance and approval of payment Inv.# 11324548 ($25,000.00) submitted by L&G Consulting Engineers, Inc. (WA#1-PO#696996) for: "JOB SPECIFIC PROJECT"- FM 2220 (Ware Road) under Contract# C-13-178-08-10, located within Hidalgo County Precinct No. 4;

2. Requesting acceptance and approval of payment for Inv.# 11324552 ($32,971.91) submitted by L&G Consulting Engineers, Inc. in connection to Contract #C-12-126-10-16 (WA#1-PO#688820) for:"JOB SPECIFIC PROJECT"-Extension of 10th Street (SH 107 to FM 1925)" located within Hidalgo County Precinct No. 4;

3. Requesting acceptance and approval of payment for Inv. # 13-6-000010 ($ 1,804.29) submitted by L&G Engineering Laboratory, LLC, under (WA#3 - PO# 694431) in connection to:"Construction Material Testing Services" for projects located within Hidalgo County Precinct No. 4 (on an as needed basis) under Con. #C-12-122-06-12-PROJECT-"M" ROAD MOTOR POOL for PRECINCT 4;

4. Requesting acceptance and approval of payment for Inv. #1790 ($ 7820.00) submitted by PEREZ CONSULTING ENGINEERS in connection to Contract #C-13-0584-06-25 (WA#1-PO#694874) for "JOB SPECIFIC PROJECT": "Curry Estates Drainage Improvements" located within Hidalgo County Precinct No. 4.

5. Requesting acceptance and approval of payment for Inv. #1795 ($ 4,590.00) submitted by PEREZ CONSULTING ENGINEERS in connection to Contract #C-13-0584-06-25 (WA#1-PO#694874) for "JOB SPECIFIC PROJECT": "Curry Estates Drainage Improvements" located within Hidalgo County Precinct No. 4.

6. Requesting acceptance and approval of payment for Inv. #AUG 2013 ($ 11,580.00) submitted by LE FEVRE ENGINEERING AND MANAGEMENT CONSULTING, LLC., in connection to Contract #C-13-132-06-25 (WA#1-PO#694985) for "JOB SPECIFIC PROJECT": "Sunflower Road Park Project Phase I" located within Hidalgo County Precinct No. 4.

BACKGROUND

Inv.# 11324548-L&G Consulting Engineers
Inv.# 11324552-L&G Consulting Engineers
Inv.# 13-6-000010 -L&G Engineering Lab
Inv.# 1790- Perez Cons Engineers
Inv# 1795- Perez Cons Engineers
Inv.# AUG 2013-LE FEVRE ENGINEERING

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1342-419-40-124-126-0-739
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N
BUDGETARY IMPACT:
PO#694431

FISCAL YEAR: 2013 ACCT. #: 3-1315-431-00-124-135-0-841
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N
BUDGETARY IMPACT:
PO#696996

FISCAL YEAR: 2013 ACCT. #: 3-1341-431-00-124-030-0-841/781/711
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N
BUDGETARY IMPACT:
PO#688820

FISCAL YEAR: 2013 ACCT. #: 3-1336-431-00-124-133-0-733
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N
BUDGETARY IMPACT:
PO#694874

FISCAL YEAR: 2013 ACCT. #: 3-1336-431-00-124-132-0-739
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N
BUDGETARY IMPACT:
PO#694985

Attachments

Inv#11324548-L&G(FM 2220-Ware Rd)Pct 4
Inv# 11324552-L&G(10th St Exp)Pct 4
Inv# 13-6-000010(CMT Svcs)Pct 4
Inv# 1790-Perez Eng(Curry Est)Pct 4
Inv# 1795-Perez Eng(Curry Est) Pct 4
Inv# AUG2013-LeFevre(Sunflower Proj)-Pct 4

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	10/25/2013 04:39 PM
Budget & Management	Obdett Calzada	10/25/2013 04:42 PM
Glinda Pacheco	Glinda Pacheco	10/25/2013 05:09 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Letty Saenz Started On: 10/23/2013 02:26 PM

Final Approval Date: 10/25/2013

County of Hidalgo Pct. 4

Commissioner Joseph Palacios
1051 N. Doolittle Road
Edinburg Texas 78542-0337

MEMO

DATE: OCTOBER 02, 2013
TO: PURCHASING DEPARTMENET
C/O LETICIA "LETTY" SAENZ CPPB/CONTRACTS MANAGER
FROM: HIDALGO COUNTY PCT. #4
REF: WORK AUTHORIZATION #1
FM 2220 WARE ROAD PROJECT
10th STREET EXTENSTION- SH 107 TO FM 1925

HIDALGO COUNTY PRECINICT #4 IS HEREBY REQUESTING THE FOLLOWING INVOICES # **11324548** WORK AUTHORIZATION **#1** IN THE AMOUNT OF **$25000.00** FOR **L & G CONSULTING ENGINEERS, INC.** AND INVOICE # **11324552** WORK AUTHORIZATION **#1** IN THE AMOUNT OF **$32,971.91** FOR **L & G CONSULTING ENGINEERS, INC.** BE PLACED ON THE NEXT COMMISSIONERS' COURT FOR APPROVAL.

FUNDING FOR THIS PROJECT WILL BE FROM PURCHASE ORDER # **696996** AND PURCHASE ORDER # **688820.**

SHOULD YOU HAVE ANY QUESTIONS, PLEASE CONTACT OUR OFFICE, THANK YOU.

VERONICA LOPEZ
BUDGET ANALYST II

CC: COUNTY FILES
ATTACHMENTS: Inv. # 11324548

L&G Engineering
Transportation Consultants

October 1, 2013

Hidalgo County Pct#4
OCT 02 2013
Edinburg, Texas 78542

Commissioner Joseph Palacios
Hidalgo County Precinct 4
1051 N. Doolittle Rd
Edinburg, TX 78542

RE: FM 2220 (Ware Rd.) Project – Work Authorization No. 1
Limits: from Mile 3 N (FM 1924) to Mile 5 N (FM 676)
PO#696996 - L&G Project#130701

Dear Commissioner Palacios:

Attached for your approval is our invoice for services rendered for the month of September 2013.
- L & G's Invoice (and sub consultant invoice, if applicable)
- Exhibit C – Work Schedule

This work authorization consist of engineering services required for the preparation of Environmental Assessment, Public Involvement and to complete the ROW Map for the FM 2220 (Ware Road) project from Mile 3 N (FM 1924) to Mile 5 N (FM 676). The following is a narrative of the progress report for this work authorization.

Work Authorization #1

FC 12001 – ENVIRONMENTAL ASSESSMENT REPORTS		**% Complete**
L&G continues to draft the Biological Impact Evaluation (BIE) report for submittal to TxDOT upon completion of the public involvement phase of the project. L&G requested the GeoSearch report to draft the Hazardous Materials Report which was submitted on 9/30/13.	**L&G**	**20%**
FC 12002 – PUBLIC INVOLVEMENT		
L&G attended a mock meeting at TxDOT Pharr District on 9/23/13 for the upcoming public meeting and assisted and provided comments during the meeting.	**L&G**	**10%**
FC 12007 – ARCHEOLOGICAL/HISTORICAL RESEARCH		
This task has not begun.	**L&G**	**0%**
FC 12008 – ENGINEERING TECHNICAL SUPPORT FOR PUBLIC MEETING		
L&G received comments from TxDOT-ENV on the scoping document which were substantial because the project was submitted as a CE and due to the new regulations the project has been resubmitted as an EA/FONSI. L&G met with Pharr District to address some of the comments. The Scoping document was resubmitted on 9/11/13.	**L&G**	**42%**
FC 12009 – ENGINEERING TECHNICAL SUPPORT FOR PUBLIC MEETING/HEARING FOR ROW ACQUISITION		
L&G met with the Hidalgo County PCT #4 Staff to provide a status of the project on 9/5/13. L&G advised them that the public meeting had been scheduled for October 30th at the Michael E. Fossum Middle School and the ROW Agreements are pending from TxDOT. In addition, L&G advised them that TxDOT had requested that 4 different reports be submitted separated i.e. Haz Mat, Noise, Biological Impact Eval, & Admin Compl. L&G also meet with TxDOT and Hidalgo County PCT #4 on 9/23/13 to provide continued commitment and support for projects by the County.	**L&G**	**20%**

FC 13002 – RIGHT-OF-WAY MAP		
L&G met with TxDOT and the ROW Mapping Sub-Consultant on 9/4/13 to discuss the timeline in obtaining the horizontal and vertical control datasheets from the surveyor. In addition, TxDOT discussed the schematic and ROW corner clips and drainage easements with the sub-consultant. L&G coordinated with the sub-consultant on 9/25/13 to deliver the horizontal and vertical control data and WA for them to begin developing the map.	**L&G**	**22.3%**
FC 13020 – RIGHT-OF-WAY MAP – SUB		
This task has not begun.	**STIG**	**0%**

Should you have any questions or require additional information, please give me a call at (956) 585-1909.

Sincerely,
L&G Engineering

Velma N. Garcia
Project Manager

Attachments

Hidalgo County Pct#4
OCT 02 2013
Edinburg, Texas 78542

L & G Consulting Engineers Inc
2100 W. Expressway 83
Mercedes, TX 78570
(956) 565-9813 Fax (956) 565-9018

INVOICE #: 11324548
INVOICE DATE: 09/30/13



BILL TO: 84
Hidalgo County Pct #4
c/o Commission Joseph Palacios
1051 N. Doolittle Rd.
Edinburg, TX 78541

JOB: 130701
FM 2220 (Ware Rd.) Project
WA#1 - PO#696996
Mile 3N to Mile 5N

DESCRIPTION	CONTRACT	PREVIOUS APPLICATIONS	CURRENT COMPLETED	TOTAL COMPLETED	% COMPL	BALANCE TO FINISH
Engineering services for the month of September 2013.						
12001-EA Reports	120,000.00	12,000.00	12,000.00	24,000.00	20.0	96,000.00
12002-Pub Involvment	25,000.00		2,500.00	2,500.00	10.0	22,500.00
12007-Arch/Hist Res	35,000.00				0.0	35,000.00
12008-Eng Tech Mtgs	25,000.00	7,500.00	3,000.00	10,500.00	42.0	14,500.00
12009-Eng Tech/ROW	25,000.00	2,500.00	2,500.00	5,000.00	20.0	20,000.00
13002-ROW Mapping	40,700.00	4,070.00	5,000.00	9,070.00	22.3	31,630.00
13020-ROW Map/Sub	118,400.00				0.0	118,400.00
TOTALS:	389,100.00	26,070.00	25,000.00	51,070.00	13.1	338,030.00

ORIGINAL CONTRACT SUM	$	389,100.00
CHANGE BY CHANGE ORDER	$	0.00
CONTRACT SUM TO DATE	$	389,100.00
TOTAL COMPLETED TO DATE	$	51,070.00
LESS PREVIOUS INVOICES	$	26,070.00
CURRENT PAYMENT DUE	$	25,000.00

PROJECT MANAGER'S SIGNATURE

3-1315-431 00 124135 0- 841
Pct. # 1046
Pur[illegible] 240672
[illegible] 696996 MAB

Invoice Received By: on 10/2/13
Goods/Services Received By:
on

Client: Hidalgo County Pct #4

EXHIBIT C
Project Work Schedule
FM 2220 (Ware Rd)
From FM 1924 (Mile 3) to Mile 5 N (FM 676)
Length = 2.0 miles

Hidalgo County Pct #4
Edinburg, Texas 78542

TASK AND DESCRIPTION	ENTITY	2013					2014											2015											2016						
		AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL
Phase I: Project Development																																					
Environmental Work																																					
County Hires Eng Consultant for EA Work	County																																				
TxDOT's First Public Meeting	TxDOT																																				
EA Document	County																																				
Environmental Decision	TxDOT																																				
ROW Map																																					
ROW Map Development	County																																				
Phase II: ROW Acq (Est. 37 Parcels)																																					
TxDOT Release of ROW																																					
ROW Release	TxDOT																																				
ROW Acquisition																																					
County Acquires ROW (Est. 37 Parcels)	County																																				
Compensable Utilities Adjustment																																					
Adjust Utilities	County																																				
Phase III: Construction																																					
Project Letting																																					
TxDOT Advertise for Letting	TxDOT																																				
Let Project (Est. Earliest Date: July 2016)	TxDOT																																				

Estimated 37 Months Construction Duration

HIDALGO COUNTY FUNCTION
TXDOT FUNCTION

8:45 AM9/26/2013

County of Hidalgo Pct. 4

Commissioner Joseph Palacios
1051 N. Doolittle Road
Edinburg Texas 78542-0337

MEMO

DATE: OCTOBER 02, 2013
TO: PURCHASING DEPARTMENET
C/O LETICIA "LETTY" SAENZ CPPB/CONTRACTS MANAGER
FROM: HIDALGO COUNTY PCT. #4
REF: WORK AUTHORIZATION #1
FM 2220 WARE ROAD PROJECT
10th STREET EXTENSTION- SH 107 TO FM 1925

HIDALGO COUNTY PRECINICT #4 IS HEREBY REQUESTING THE FOLLOWING INVOICES # **11324548** WORK AUTHORIZATION **#1** IN THE AMOUNT OF **$25000.00** FOR **L & G CONSULTING ENGINEERS, INC.** AND INVOICE # **11324552** WORK AUTHORIZATION **#1** IN THE AMOUNT OF **$32,971.91** FOR **L & G CONSULTING ENGINEERS, INC.** BE PLACED ON THE NEXT COMMISSIONERS' COURT FOR APPROVAL.

FUNDING FOR THIS PROJECT WILL BE FROM PURCHASE ORDER # **696996** AND PURCHASE ORDER # **688820.**

SHOULD YOU HAVE ANY QUESTIONS, PLEASE CONTACT OUR OFFICE, THANK YOU.

VERONICA LOPEZ
BUDGET ANALYST II

CC: COUNTY FILES
ATTACHMENTS: Inv. # 11324548

L&G Engineering
Transportation Consultants

October 1, 2013

Hidalgo County Pct#4
OCT 02 2013
Edinburg, Texas 78542

Commissioner Joseph Palacios
Hidalgo County Precinct 4
1051 N. Doolittle Rd
Edinburg, TX 78542

RE: 10th Street Extension - Work Authorization No. 1 - Limits: SH 107 to FM 1925
PO#688820 - L&G Project#120901

Dear Commissioner Palacios:

Attached for your approval is our invoice for services rendered for the month of September 2013.

- L & G's Invoice (and sub consultant invoice, if applicable)
- Exhibit C – Work Schedule

This work authorization consists of engineering services required for the preparation of environmental assessment with TxDOT, public involvement, schematic, design, ROW mapping, compensable utilities management oversight, for the 10th Street Extension Project from SH 107 to FM 1925.

The following is a narrative of the progress report for this work authorization.

Work Authorization#1

FC 11005 – PHASE I – COMPENSABLE UTILITIES		**% Complete**
L&G Engineering has identified all of the compensable utilities on the preliminary Schematic of record with the Railroad Commission. We have verified their physical existence on the ground and confirmed them through aerial imagery. We have begun the adjustment coordination process with the Utility Companies (initial correspondence, request for proof of property interest, etc…) and are receiving reports for the utility companies and adjusting the maps accordingly. This task is complete.	**L&G**	**100%**
FC 11006 – DESIGN SCHEMATIC		
L&G has finalized the schematic based on the comments from the Public Meeting and submitted it to TxDOT for approval on August 19th. We received comments from TxDOT and resubmitted the schematic September 17th for final approval. This task is complete.	**L&G**	**100%**
FC 11007 – PRELIMINARY RIGHT OF WAY		
L&G Staff have generated all of the property owners along both sides of the project as identified on the appraisal district. From the carson maps and county records we have identified the subdivisions of record and plotted the existing ownership of the existing 10th extension. The preliminary schematic shows all property owners along the corridor. In addition we have utilized this date to estimate the total number of parcels needed to acquire as requested by the auditor's office. This information will be used for the Public Meeting Notices and shown on the Schematic. This task is complete.	**L&G**	**100%**
FC 12001 – ENVIRONMENTAL REPORTS		
L&G has completed the Biological Impact Evaluation and was submitted to TxDOT on 8/28/3 without traffic data after coordinating with TxDOT. L&G is waiting for comments from TxDOT on the evaluation and working on the Administratively Complete document.	**L&G**	**65%**

FC 12002 – PUBLIC INVOLVEMENT		
This task is complete.	**L&G**	**100%**
FC 12008 – ENGINEER FOR PUBLIC MEETINGS		
This task is complete.	**L&G**	**100%**
FC 12070 – ARCHEOLOGICAL & HISTORICAL RESEARCH SUB		
The Archeological Report is clear and this task is complete. The Historical Survey was conducted on August 13, 2013 and the report is being completed for submittal to TxDOT.	**Amaterra**	**53.7%**
FC 13002 – RIGHT OF WAY MAPPING		
L&G has developed the preliminary ownership map for the needed ROW Map and completed contracts with our sub. L&G has also held a scoping meeting with the Surveyor and conducted a field reconnaissance of the project site.	**L&G**	**20%**
FC 13020 – RIGHT OF WAY MAPPING/SUB		
No work has been completed on this task to date.	**L&G**	**0%**
FC 16101 – HYDROLOGICAL MAP		
L&G Engineers has refined the hydrologic map based on the comments from the public meeting and has finalized the coordination with HCDD #1. This task is complete.	**L&G**	**100%**

Should you have any questions or require additional information, please do not hesitate to give me a call at (956) 585-1909.

Sincerely,

Robert Macheska, P.E.
Project Manager



L & G Consulting Engineers Inc
2100 W. Expressway 83
Mercedes, TX 78570
(956) 565-9813 Fax (956) 565-9018

INVOICE #: 11324552
INVOICE DATE: 09/30/13



BILL TO: 84
Hidalgo County Pct #4
c/o Commission Joseph Palacios
1051 N. Doolittle Rd.
Edinburg, TX 78541

JOB: 120901
10th Street Extension Project
WA#1 - P.O.#688820
C-12-126-10-16

DESCRIPTION	CONTRACT	PREVIOUS APPLICATIONS	CURRENT COMPLETED	TOTAL COMPLETED	% COMPL	BALANCE TO FINISH
11005-Ph. I Comp Uti	86,761.53	86,761.53		86,761.53	100.0	
11006-Design Schem	118,815.08	112,874.33	5,940.75	118,815.08	100.0	
11007-Prelim ROW	20,017.05	20,017.05		20,017.05	100.0	
12001-EA Reports	95,024.83	52,263.66	9,502.48	61,766.14	65.0	33,258.69
12002-Pub Involvment	20,019.67	20,019.67		20,019.67	100.0	
12008-Engr/Pub Mtgs	20,005.84	20,005.84		20,005.84	100.0	
12070-Arch & Hist	23,256.70	2,699.61	9,797.20	12,496.81	53.7	10,759.89
13002-ROW Mapping	62,306.22	6,230.62	6,230.62	12,461.24	20.0	49,844.98
13020-ROW Map/Sub	145,600.00				0.0	145,600.00
16101-Hydro Map	30,017.18	28,516.32	1,500.86	30,017.18	100.0	
TOTALS:	621,824.10	349,388.63	32,971.91	382,360.54	61.5	239,463.56

ORIGINAL CONTRACT SUM	$	621,824.10
CHANGE BY CHANGE ORDER	$	0.00
CONTRACT SUM TO DATE	$	621,824.10
TOTAL COMPLETED TO DATE	$	382,360.54
LESS PREVIOUS INVOICES	$	349,388.63
CURRENT PAYMENT DUE	$	32,971.91

PROJECT MANAGER'S SIGNATURE

3-1341 431-00-124-080-0 841 731 711
Pct. # 387
Pur. Req. # 232402
P.O. # 688820 AB

Invoice Received By: on 10/2/13
Goods/Services Received By:
on

Invoice for Professional Services

To: L&G Consulting Engineers, Inc.
2100 West Expressway 83
Mercedes, TX 78570

From: AmaTerra Environmental, Inc.
4009 Banister Lane, Suite 300
Austin, TX 78704

Phone (512) 329-0031

Attn: Velma Garcia

Project Mgr Rachel Feit
rfeit@amaterra.com

Hidalgo County Pct. 4, 10th Street WA #5

AmaTerra Project # 184-011- 10th Street

Hidalgo Cou... Pct #4
OCT 02 2013
Edinburg, Texas 78542

Invoice Date	Invoice Period	Invoice No.	Terms	Due Date
September 1, 2013	August 1-31, 2013	184-011-03	Net 30	October 1, 2013

Value Completed by Work Task

Project Task	Contract Value	percent complete	Value Completed	Previously Invoiced	Amount Due
Task 1. Project Coordination Request & Archeology Background Report	$3,103.00	100.00%	$3,103.00	$3,103.00	$0.00
Task 2. HRSR research design, survey, and report	$8,625.00	90.00%	$7,762.50	$1,552.50	$6,210.00
Task 3. Archeology survey and report	$11,528.70	14.15%	$1,631.31	$0.00	$1,631.31
Total	$23,256.70	53.7%	$12,496.81	$4,655.50	$7,841.31

Thank You for including AmaTerra as part of your Project Team!	**TOTAL**	**$7,841.31**

Hidalgo Co... Pct#4
OCT 0 2 2013
Edinburg, Tex... 78542

AMATERRA ENVIRONMENTAL, INC. MONTHLY PROJECT STATUS REPORT

Project:	10th St. Extension
Client:	L&G Consulting Engineers, Inc.
Cleint contact:	Velma Garcia
Contract #:	WA#5
Report date:	September 1, 2013
Progress during this billing period:	Completed historic resources fieldwork and draft HRSR.
Anticipated work effort during the next reporting period:	Address comments on HRSR. Conduct archeological survey upon permit approval.
Issues or concerns:	None
Current invoice:	An invoice for the current billing period is enclosed with the report: Invoice 184-011-03 in the amount of $7841.31.

Outstanding invoices:

Invoice #	Invoice Date	Invoice Amount
184-011-01	7/5/2013	$2,699.61
184-011-02	8/5/2013	$ 1,955.89

Hidalgo County Pct#4
OCT 02 2013
Edinburg, Texas 78542

Invoice for Professional Services

To: L&G Consulting Engineers, Inc.
2100 West Expressway 83
Mercedes, TX 78570

From: AmaTerra Environmental, Inc.
4009 Banister Lane, Suite 300
Austin, TX 78704

Phone (512) 329-0031

Attn: Velma Garcia

Project Mgr Rachel Feit
rfeit@amaterra.com

Hidalgo County Pct. 4, 10th Street
WA #5

AmaTerra Project # 184-011- 10th Street

Invoice Date	Invoice Period	Invoice No.	Terms	Due Date
August 5, 2013	July 1-31, 2013	184-011-02	Net 30	September 4, 2013

Value Completed by Work Task

Project Task	Contract Value	percent complete	Value Completed	Previously Invoiced	Amount Due
Task 1. Project Coordination Request & Archeology Background Report	$3,103.00	100%	$3,103.00	$2,699.61	$403.39
Task 2. HRSR research design, survey, and report	$8,625.00	18.0%	$1,552.50	$0.00	$1,552.50
Task 3. Archeology survey and report	$11,528.70	0.0%	$0.00	$0.00	$0.00
Total	$23,256.70	20.0%	$4,655.50	$2,699.61	$1,955.89

Thank You for including AmaTerra as part of your Project Team!	**TOTAL**	**$1,955.89**

County of Hidalgo Pct. 4

Commissioner Joseph Palacios
1051 N. Doolittle Road
Edinburg Texas 78542-0337

MEMO

DATE: OCTOBER 23, 2013
TO: PURCHASING DEPARTMENET
C/O LETICIA "LETTY" SAENZ CPPB/CONTRACTS MANAGER
FROM: HIDALGO COUNTY PCT. #4 HAB
REF: WORK AUTHORIZATION #3
C-12-122-06-12

HIDALGO COUNTY PRECINICT #4 IS HEREBY REQUESTING THE FOLLOWING INVOICE # **13-6-000010** WORK AUTHORIZATION #3 IN THE AMOUNT OF **$1,804.29** FOR **L & G ENTINEERING LABORATORY** BE PLACED ON THE NEXT COMMISSIONERS' COURT FOR APPROVAL.

FUNDING FOR THIS PROJECT WILL BE FROM PURCHASE ORDER # **694431**
ACCOUNT # **3-1342-419-40-124-126-0-739**

SHOULD YOU HAVE ANY QUESTIONS, PLEASE CONTACT OUR OFFICE, THANK YOU.

VERONICA LOPEZ VL
BUDGET ANALYST II

CC: COUNTY FILES
ATTACHMENTS: Inv. # 13-6-000010

L&G Engineering Laboratory

Construction Material Testing
Geotechnical Engineering

COPY

INVOICE

Invoice Date: 06/21/2013
Invoice No: 13-6-000010

2100 W. Expressway 83
Mercedes, TX 78570
Office (956) 565-0760 Fax (956) 565-6746

Client Address: Hidalgo County Pct. #4

1102 N. Doolittle Rd.

Edinburg, TX. 78539

Account No.: L130
Project No: L1301302
Project Desc.: "M" Rd Parking Lot

Due Date: UPON RECEIPT
Budget/Remaining: $6,065.14 / $4,260.85

========== Invoice Summary by Billing Code ==========

	Unit Rate	Qty	Extension
910:91004 - Atterberg Limits Det	$77.32	1.00	$77.32
910:91006 - Materials Finer #200	$64.52	1.00	$64.52
910:91009 - M-D ASTM D698 (Standard Proctor) (each)	$199.78	1.00	$199.78
910:91011 - Field Density (Nuclear Method)	$23.21	14.00	$324.94
940:94048 - Eng. Tech. (Soils / SP.)	$46.44	12.00	$557.28
940:94054 - Engineering Specialist	$116.01	1.25	$145.00
940:94055 - Engineer / P.E.	$154.76	1.25	$193.45
950:95058 - Vehicle Trip Charge	$0.51	250.00	$127.50
950:95061 - Test Report	$22.90	5.00	$114.50
		Total for this Invoice:	**$1,804.29**

========== Invoice Detail by Report ==========

Report No.	Sampled	Qty	Billing Code	Unit Type	Unit Rate	Extension
R001	*05/21/2013*	*1.00*	*910:91004 - Atterberg Limits Det*	*Each*	*$77.32*	*$77.32*
R001	*05/21/2013*	*1.00*	*910:91006 - Materials Finer #200*	*Each*	*$64.52*	*$64.52*
R001	*05/21/2013*	*1.00*	*910:91009 - M-D ASTM D698 (Standard Proctor) (each)*	*Each*	*$199.78*	*$199.78*
R001	*05/21/2013*	*3.00*	*940:94048 - Eng. Tech. (Soils / SP.)*	*Hour*	*$46.44*	*$139.32*
R001	*05/21/2013*	*0.25*	*940:94054 - Engineering Specialist*	*Hour*	*$116.01*	*$29.00*
R001	*05/21/2013*	*0.25*	*940:94055 - Engineer / P.E.*	*Hour*	*$154.76*	*$38.69*
R001	*05/21/2013*	*50.00*	*950:95058 - Vehicle Trip Charge*	*Mile*	*$0.51*	*$25.50*
R001	*05/21/2013*	*1.00*	*950:95061 - Test Report*	*Each*	*$22.90*	*$22.90*
				Report Number R001 for a Subtotal of:		*$597.03*

REMIT TO: **2100 W. Expressway 83**
Mercedes, TX 78570
Office (956) 565-0760 Fax (956) 565-6746

Net 30 Days

PAST DUE BALANCES SUBJECT TO 1.5% SERVICE CHARGE PER MONTH
PLEASE REFERENCE INVOICE NUMBER WITH PAYMENT

L&G Engineering Laboratory
Construction Material Testing
Geotechnical Engineering

INVOICE

Invoice Date: 06/21/2013
Invoice No: 13-6-000010

2100 W. Expressway 83
Mercedes, TX 78570
Office (956) 565-0760 Fax (956) 565-6746

========== Invoice Detail by Report ==========

Report No.	Sampled	Qty	Billing Code	Unit Type	Unit Rate	Extension
R002	05/24/2013	6.00	910:91011 - Field Density (Nuclear Method)	Each	$23.21	$139.26
R002	05/24/2013	3.00	940:94048 - Eng. Tech. (Soils / SP.)	Hour	$46.44	$139.32
R002	05/24/2013	0.25	940:94054 - Engineering Specialist	Hour	$116.01	$29.00
R002	05/24/2013	0.25	940:94055 - Engineer / P.E.	Hour	$154.76	$38.69
R002	05/24/2013	50.00	950:95058 - Vehicle Trip Charge	Mile	$0.51	$25.50
R002	05/24/2013	1.00	950:95061 - Test Report	Each	$22.90	$22.90
				Report Number R002 for a Subtotal of:		$394.67
R003	06/05/2013	4.00	910:91011 - Field Density (Nuclear Method)	Each	$23.21	$92.84
R003	06/05/2013	2.00	940:94048 - Eng. Tech. (Soils / SP.)	Hour	$46.44	$92.88
R003	06/05/2013	0.25	940:94054 - Engineering Specialist	Hour	$116.01	$29.00
R003	06/05/2013	0.25	940:94055 - Engineer / P.E.	Hour	$154.76	$38.69
R003	06/05/2013	50.00	950:95058 - Vehicle Trip Charge	Mile	$0.51	$25.50
R003	06/05/2013	1.00	950:95061 - Test Report	Each	$22.90	$22.90
				Report Number R003 for a Subtotal of:		$301.81
R004	06/07/2013	3.00	910:91011 - Field Density (Nuclear Method)	Each	$23.21	$69.63
R004	06/07/2013	2.00	940:94048 - Eng. Tech. (Soils / SP.)	Hour	$46.44	$92.88
R004	06/07/2013	0.25	940:94054 - Engineering Specialist	Hour	$116.01	$29.00
R004	06/07/2013	0.25	940:94055 - Engineer / P.E.	Hour	$154.76	$38.69
R004	06/07/2013	50.00	950:95058 - Vehicle Trip Charge	Mile	$0.51	$25.50
R004	06/07/2013	1.00	950:95061 - Test Report	Each	$22.90	$22.90
				Report Number R004 for a Subtotal of:		$278.60
R005	06/14/2013	1.00	910:91011 - Field Density (Nuclear Method)	Each	$23.21	$23.21
R005	06/14/2013	2.00	940:94048 - Eng. Tech. (Soils / SP.)	Hour	$46.44	$92.88
R005	06/14/2013	0.25	940:94054 - Engineering Specialist	Hour	$116.01	$29.00
R005	06/14/2013	0.25	940:94055 - Engineer / P.E.	Hour	$154.76	$38.69
R005	06/14/2013	50.00	950:95058 - Vehicle Trip Charge	Mile	$0.51	$25.50

REMIT TO: **2100 W. Expressway 83**
Mercedes, TX 78570
Office (956) 565-0760 Fax (956) 565-6746

Net 30 Days

PAST DUE BALANCES SUBJECT TO 1.5% SERVICE CHARGE PER MONTH
PLEASE REFERENCE INVOICE NUMBER WITH PAYMENT

L&G Engineering Laboratory

Construction Material Testing
Geotechnical Engineering

INVOICE
Invoice Date: 06/21/2013
Invoice No: 13-6-000010

2100 W. Expressway 83
Mercedes, TX 78570
Office (956) 565-0760 Fax (956) 565-6746

========== Invoice Detail by Report ==========

Report No.	Sampled	Qty	Billing Code	Unit Type	Unit Rate	Extension
R005	06/14/2013	1.00	950:95061 - Test Report	Each	$22.90	$22.90
				Report Number R005 for a Subtotal of:		$232.18
				Total for this Invoice:		$1,804.29

3-1342419 40-124-126-0-739
Pct. # 800
Pur. Req. # 237454
P.O. # 694431

Invoice Received By:
on
Goods/Services Received By:
on 6/25/13

REMIT TO: 2100 W. Expressway 83
Mercedes, TX 78570
Office (956) 565-0760 Fax (956) 565-6746

Net 30 Days

PAST DUE BALANCES SUBJECT TO 1.5% SERVICE CHARGE PER MONTH
PLEASE REFERENCE INVOICE NUMBER WITH PAYMENT

L&G Engineering Laboratory
Construction Material Testing
Geotechnical Engineering

2100 W. Expressway 83 Mercedes, TX 78570 (956) 565-0760
900 S. Stewart Rd. Ste. 6 Mission, TX 78572 (956) 583-7117
3388 US Hwy 277 Carrizo Springs, TX (888) 565-9813

PROCTOR
TEST REPORT

Project Description: "M" Rd Parking Lot
Client: Hidalgo County Pct. #4

L&G Project Number: L1301302
L&G Report Number: R001
Sample Date: 05/21/2013
Date Reported: 05/23/2013

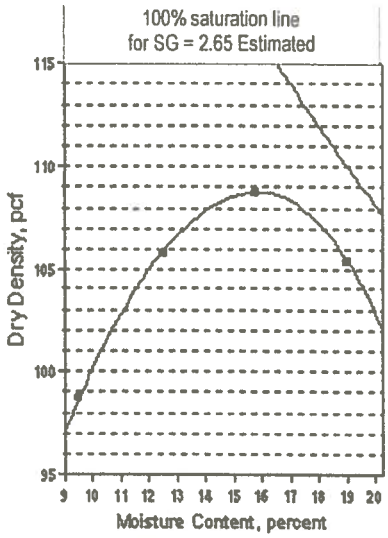
Field Number: IS MD1
Compaction Method: ASTM D-698
Material Description: In-situ Subgrade

Specific Gravity: 2.65

Liquid Limit: 46
Plastic Limit: 15
Plasticity Index: 31
% Passing No. 200: 64
Group Symbol: CL

Specimen No.:	1	2	3	4
Moisture, %:	9.5	12.6	15.8	18.9
Dry Density (pcf):	98.70	105.7	108.7	105.6

Maximum Dry Density in P.C.F.: 108.7
Optimum Moisture (%): 15.9



Remarks: Sample was obtained from the center of parking lot (Composite Sample)
Test Method: ASTM D-698 Method-A, ASTM D-4318, ASTM D-1140

Orig: Hidalgo County Pct. #4 (Gen.) (Hidalgo County Pct. #4)
(Edinburg, TX) Attn: Raul Sesin
(1-cc copy)
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Ricardo A. Gil, Lab Manager

THIS REPORT APPLIES ONLY TO THE STANDARDS OR PROCEDURES INDICATED AND TO THE SAMPLE(S) TESTED AND/OR OBSERVED AND ARE NOT NECESSARILY INDICATIVE OF THE QUALITIES OF APPARENTLY IDENTICAL OR SIMILAR PRODUCTS OR PROCEDURES, NOR DO THEY REPRESENT AN ONGOING QUALITY ASSURANCE PROGRAM UNLESS SO NOTED. THESE REPORTS ARE FOR THE EXCLUSIVE USE OF THE ADDRESSED CLIENT AND ARE NOT TO BE REPRODUCED WITHOUT WRITTEN PERMISSION.
REPORT CREATED BY ElmTree SYSTEM

L&G Engineering Laboratory
Construction Material Testing
Geotechnical Engineering

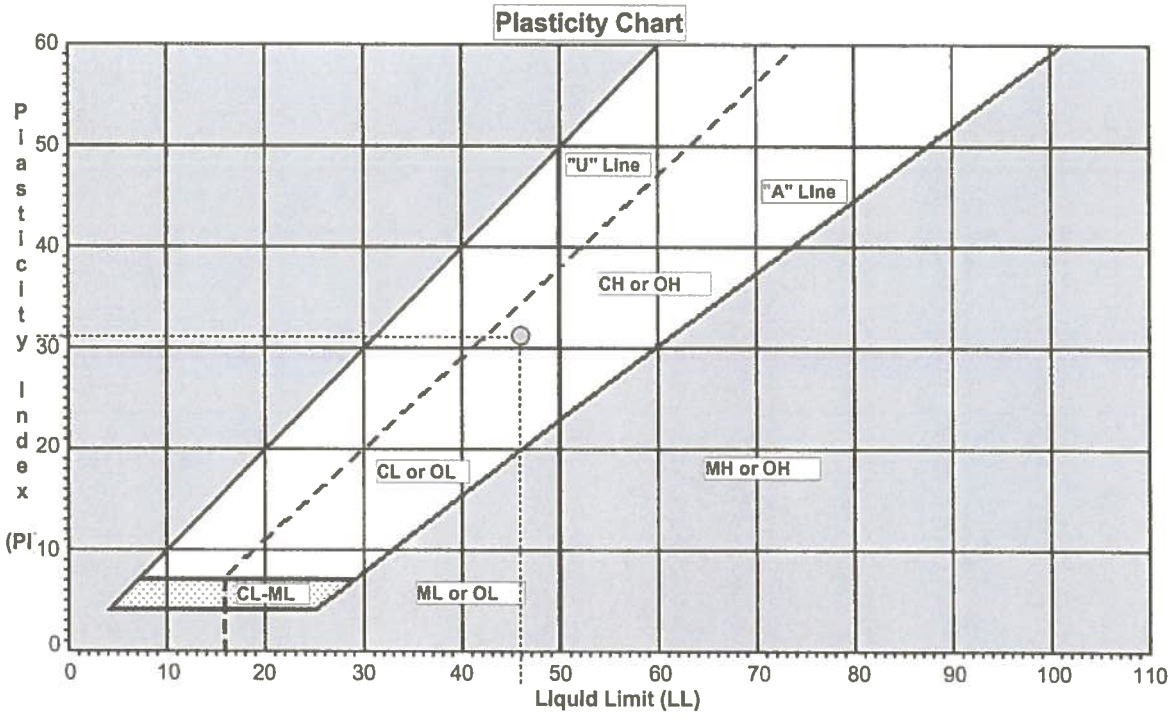
2100 W. Expressway 83 Mercedes, TX 78570 (956) 565-0760
900 S. Stewart Rd. Ste. 6 Mission, TX 78572 (956) 583-7117
3388 US Hwy 277 Carrizo Springs, TX (888) 565-9813

PROCTOR
TEST REPORT

Project Description: "M" Rd Parking Lot
Client: Hidalgo County Pct. #4

L&G Project Number: L1301302
L&G Report Number: R001
Sample Date: 05/21/2013
Date Reported: 05/23/2013

Field Number: IS MD1



Orig: Hidalgo County Pct. #4 (Gen.) (Hidalgo County Pct. #4)
(Edinburg, TX) Attn: Raul Sesin
(1-cc copy)
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Ricardo A. Gil, Lab Manager

THIS REPORT APPLIES ONLY TO THE STANDARDS OR PROCEDURES INDICATED AND TO THE SAMPLE(S) TESTED AND/OR OBSERVED AND ARE NOT NECESSARILY INDICATIVE OF THE QUALITIES OF APPARENTLY IDENTICAL OR SIMILAR PRODUCTS OR PROCEDURES, NOR DO THEY REPRESENT AN ONGOING QUALITY ASSURANCE PROGRAM UNLESS SO NOTED. THESE REPORTS ARE FOR THE EXCLUSIVE USE OF THE ADDRESSED CLIENT AND ARE NOT TO BE REPRODUCED WITHOUT WRITTEN PERMISSION.
REPORT CREATED BY ElmTree SYSTEM

L&G Engineering Laboratory
Construction Material Testing
Geotechnical Engineering

2100 W. Expressway 83 Mercedes, TX 78570 (956) 565-0760
900 S. Stewart Rd. Ste. 6 Mission, TX 78572 (956) 583-7117
3388 US Hwy 277 Carrizo Springs, TX (888) 565-9813

FIELD DENSITIES
TEST REPORT

Project Description: "M" Rd Parking Lot
Client: Hidalgo County Pct. #4

L&G Project Number: L1301302
L&G Report Number: R002
Sample Date: 05/24/2013
Date Reported: 05/24/2013

Material Description Subgrade
Required % Proctor 95 **Moisture Tolerance** -2+3

Proctor No	Optimum % Moisture	Opt. Density, LB/CF
IS MD1	15.9	108.7

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	Depth (inch)
1	Parking Lot 230ft N x 300ft E from SW / Final Lift	IS MD1	9.3%	109.3 pcf	100.6% (Fail)	12"
2	Parking Lot 200ft N x 80ft E from SW / Final Lift	IS MD1	11.7%	107.1 pcf	98.5% (Fail)	12"
3	Parking Lot 180ft N x 270ft E from SW / Final Lift	IS MD1	13.1%	102.5 pcf	94.3% (Fail)	12"
4	Parking Lot 165ft N x 100ft E from SW / Final Lift	IS MD1	13.0%	109.3 pcf	100.6% (Fail)	12"
5	Parking Lot 158ft N x 200ft E from SW / Final Lift	IS MD1	10.1%	107.9 pcf	99.3% (Fail)	12"
6	Parking Lot 140ft N x 90ft E from SW / Final Lift	IS MD1	11.4%	104.3 pcf	96.0% (Fail)	12"

Remarks: Test results failed to meet project requirements.
Test Methods: ASTM D2922, D3017

Orig: Hidalgo County Pct. #4 (Gen.) (Hidalgo County Pct. #4)
(Edinburg, TX) Attn: Raul Sesin
(1-cc copy)
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Ricardo A. Gil, Lab Manager

THIS REPORT APPLIES ONLY TO THE STANDARDS OR PROCEDURES INDICATED AND TO THE SAMPLE(S) TESTED AND/OR OBSERVED AND ARE NOT NECESSARILY INDICATIVE OF THE QUALITIES OF APPARENTLY IDENTICAL OR SIMILAR PRODUCTS OR PROCEDURES, NOR DO THEY REPRESENT AN ONGOING QUALITY ASSURANCE PROGRAM UNLESS SO NOTED. THESE REPORTS ARE FOR THE EXCLUSIVE USE OF THE ADDRESSED CLIENT AND ARE NOT TO BE REPRODUCED WITHOUT WRITTEN PERMISSION.
REPORT CREATED BY ElmTree SYSTEM

L&G Engineering Laboratory
Construction Material Testing
Geotechnical Engineering

2100 W. Expressway 83 Mercedes, TX 78570 (956) 565-0760
900 S. Stewart Rd. Ste. 6 Mission, TX 78572 (956) 583-7117
3388 US Hwy 277 Carrizo Springs, TX (888) 565-9813

FIELD DENSITIES
TEST REPORT

Project Description: "M" Rd Parking Lot
Client: Hidalgo County Pct. #4

L&G Project Number: L1301302
L&G Report Number: R003
Sample Date: 06/05/2013
Date Reported: 06/05/2013

Material Description Subgrade
Required % Proctor 95 **Moisture Tolerance** -2+3

Proctor No	Optimum % Moisture	Opt. Density, LB/CF
IS MD1	15.9	108.7

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	Depth (inch)
1	Parking Lot South End 60ft s x 30ft W from NE Corner	IS MD1	15.6%	109.0 pcf	100.3% (Pass)	6"
2	Parking Lot South End 60ft S x 150ft W from NE Corner	IS MD1	13.9%	104.6 pcf	96.2% (Pass)	6"
3	Parking Lot South end 60ft S x 250ft W from NE Corner	IS MD1	14.0%	106.6 pcf	98.1% (Pass)	6"
4	Parking Lot South End 50ft S x 300ft W from NE Corner	IS MD1	14.1%	106.5 pcf	98.0% (Pass)	6"

Remarks: Test results are in general compliance with the project specifications except as noted.
Test Methods: ASTM D2922, D3017

Orig: Hidalgo County Pct. #4 (Gen.) (Hidalgo County Pct. #4)
(Edinburg, TX) Attn: Raul Sesin
(1-cc copy)
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Ricardo A. Gil, Lab Manager

THIS REPORT APPLIES ONLY TO THE STANDARDS OR PROCEDURES INDICATED AND TO THE SAMPLE(S) TESTED AND/OR OBSERVED AND ARE NOT NECESSARILY INDICATIVE OF THE QUALITIES OF APPARENTLY IDENTICAL OR SIMILAR PRODUCTS OR PROCEDURES, NOR DO THEY REPRESENT AN ONGOING QUALITY ASSURANCE PROGRAM UNLESS SO NOTED. THESE REPORTS ARE FOR THE EXCLUSIVE USE OF THE ADDRESSED CLIENT AND ARE NOT TO BE REPRODUCED WITHOUT WRITTEN PERMISSION.
REPORT CREATED BY ElmTree SYSTEM

L&G Engineering Laboratory
Construction Material Testing
Geotechnical Engineering

2100 W. Expressway 83 Mercedes, TX 78570 (956) 565-0760
900 S. Stewart Rd. Ste. 6 Mission, TX 78572 (956) 583-7117
3388 US Hwy 277 Carrizo Springs, TX (888) 565-9813

FIELD DENSITIES TEST REPORT

Project Description: "M" Rd Parking Lot
Client: Hidalgo County Pct. #4

L&G Project Number: L1301302
L&G Report Number: R004
Sample Date: 06/07/2013
Date Reported: 06/07/2013

Material Description Subgrade
Required % Proctor 95 **Moisture Tolerance** -2+3

Proctor No	Optimum % Moisture	Opt. Density, LB/CF
IS MD1	15.9	108.7

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	Depth (inch)
1	Parking Lot 350ft W x 40t N of SE Corner	IS MD1	18.4%	103.6 pcf	95.3% (Pass)	6"
2	Parking Lot 350ft W x 20ft N of SE Corner	IS MD1	14.0%	105.2 pcf	96.8% (Pass)	6"
3	Parking Lot 300ft w x 40ft N of SE Corner	IS MD1	15.8%	104.0 pcf	95.7% (Pass)	6"

Remarks: Test results are in general compliance with the project specifications except as noted.
Test Methods: ASTM D2922, D3017

Orig: Hidalgo County Pct. #4 (Gen.) (Hidalgo County Pct. #4)
(Edinburg, TX) Attn: Raul Sesin
(1-cc copy)
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Ricardo A. Gil, Lab Manager

THIS REPORT APPLIES ONLY TO THE STANDARDS OR PROCEDURES INDICATED AND TO THE SAMPLE(S) TESTED AND/OR OBSERVED AND ARE NOT NECESSARILY INDICATIVE OF THE QUALITIES OF APPARENTLY IDENTICAL OR SIMILAR PRODUCTS OR PROCEDURES, NOR DO THEY REPRESENT AN ONGOING QUALITY ASSURANCE PROGRAM UNLESS SO NOTED. THESE REPORTS ARE FOR THE EXCLUSIVE USE OF THE ADDRESSED CLIENT AND ARE NOT TO BE REPRODUCED WITHOUT WRITTEN PERMISSION.
REPORT CREATED BY ElmTree SYSTEM

L&G Engineering Laboratory
Construction Material Testing
Geotechnical Engineering

2100 W. Expressway 83 Mercedes, TX 78570 (956) 565-0760
900 S. Stewart Rd. Ste. 6 Mission, TX 78572 (956) 583-7117
3388 US Hwy 277 Carrizo Springs, TX (888) 565-9813

FIELD DENSITIES
TEST REPORT

Project Description: "M" Rd Parking Lot
Client: Hidalgo County Pct. #4

L&G Project Number: L1301302
L&G Report Number: R005
Sample Date: 06/14/2013
Date Reported: 06/14/2013

Material Description In-Situ Subgrade
Required % Proctor 95 **Moisture Tolerance** -2+3

Proctor No	Optimum % Moisture	Opt. Density, LB/CF
IS MD1	15.9	108.7

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	Depth (inch)
1	South Parking Lot Rd. 18ft N x 480ft W of SE Corner of Lot	IS MD1	16.3%	105.2 pcf	96.8% (Pass)	6"

Remarks: Test results are in general compliance with the project specifications except as noted.
Test Methods: ASTM D2922, D3017

Orig: Hidalgo County Pct. #4 (Gen.) (Hidalgo County Pct. #4)
(Edinburg, TX) Attn: Raul Sesin
(1-cc copy)
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Ricardo A. Gil, Lab Manager

THIS REPORT APPLIES ONLY TO THE STANDARDS OR PROCEDURES INDICATED AND TO THE SAMPLE(S) TESTED AND/OR OBSERVED AND ARE NOT NECESSARILY INDICATIVE OF THE QUALITIES OF APPARENTLY IDENTICAL OR SIMILAR PRODUCTS OR PROCEDURES, NOR DO THEY REPRESENT AN ONGOING QUALITY ASSURANCE PROGRAM UNLESS SO NOTED. THESE REPORTS ARE FOR THE EXCLUSIVE USE OF THE ADDRESSED CLIENT AND ARE NOT TO BE REPRODUCED WITHOUT WRITTEN PERMISSION.
REPORT CREATED BY ElmTree SYSTEM

County of Hidalgo Pct. 4

Commissioner Joseph Palacios
1051 N. Doolittle Road
Edinburg Texas 78542-0337

MEMO

DATE: SEPTEMBER 30, 2013
TO: PURCHASING DEPARTMENET
C/O LETICIA "LETTY" SAENZ CPPB/CONTRACTS MANAGER
FROM: HIDALGO COUNTY PCT. #4
REF: WORK AUTHORIZATION #1
C-13-058-06-25

HIDALGO COUNTY PRECINICT #4 IS HEREBY REQUESTING THE FOLLOWING INVOICE # **1790** WORK AUTHORIZATION **#1** IN THE AMOUNT OF **$7,820.00** FOR **PEREZ CONSULTING ENGINEERS** BE PLACED ON THE NEXT COMMISSIONERS' COURT FOR APPROVAL.

FUNDING FOR THIS PROJECT WILL BE FROM PURCHASE ORDER # **694874**
ACCOUNT # **3-1336-431-00-124-133-0-733**

SHOULD YOU HAVE ANY QUESTIONS, PLEASE CONTACT OUR OFFICE, THANK YOU.

VERONICA LOPEZ
BUDGET ANALYST II

CC: COUNTY FILES
ATTACHMENTS: Inv. # 1790

Engineering Services Invoice

Date	Invoice #
8/9/2013	1790

Hidalgo County Pct#4
SEP 30 2013
Edinburg, Texas 78542

Bill To

Hidalgo County Precinct No. 4
Mr. Joseph Palacios
1051 N. Doolittle
Edinburg, TX 78542

P.O. No.	Contract No.	PCE Project #
694874	C-13-058-06-25	HDC12117

Description	Contract Amt.	Prior Billings	Curr. Billing %	% Completed	Amt. Due
Hidalgo County Precinct 4 Professional Engineering and Surveying Services to Date, including completion of the Preliminary Phase for the Curry Estates Subdivision Drainage Improvements Project. San Carlos, Texas	16,780.00		46.60%	46.60%	7,820.00

3-1336431-00-124133 0-733
Pct. # 922
Pur. Req. # 238899
P.O. # 694874

Invoice Received By:
on 09/30/13
Goods/Services Received By:
on

Please remit to the address below. Thank you.

Total	$7,820.00
Payments/Credits	$0.00
Balance Due	**$7,820.00**

808 Dallas Ave. • McAllen, TX 78501 • 956.631.4482 • 956.682.1545 fax

County of Hidalgo Pct. 4

Commissioner Joseph Palacios
1051 N. Doolittle Road
Edinburg Texas 78542-0337

MEMO

DATE: October 22, 2013
TO: PURCHASING DEPARTMENET
C/O LETICIA "LETTY" SAENZ CPPB/CONTRACTS MANAGER
FROM: HIDALGO COUNTY PCT. #4
REF: WORK AUTHORIZATION #1
C-13-058-06-25

HIDALGO COUNTY PRECINICT #4 IS HEREBY REQUESTING THE FOLLOWING INVOICE # **1795** WORK AUTHORIZATION **#1** IN THE AMOUNT OF **$4,590.00** FOR **Perez Consulting Engineers** BE PLACED ON THE NEXT COMMISSIONERS' COURT FOR APPROVAL.

FUNDING FOR THIS PROJECT WILL BE FROM PURCHASE ORDER # **694874**
ACCOUNT # **3-1336-431-00-124-133-0-733**

SHOULD YOU HAVE ANY QUESTIONS, PLEASE CONTACT OUR OFFICE, THANK YOU.

VERONICA LOPEZ
BUDGET ANALYST II

CC: COUNTY FILES
ATTACHMENTS: Inv. # 1795

PCE Perez Consulting Engineers

Engineering Services Invoice

Date	Invoice #
10/17/2013	1795

Bill To

Hidalgo County Precinct No. 4
Mr. Joseph Palacios
1051 N. Doolittle
Edinburg, TX 78542

RECEIVED
OCT 22 2013
BY: ....

P.O. No.	Contract No.	PCE Project #
694874	C-13-058-06-25	HDC12117

Description	Contract Amt.	Prior Billings	Curr. Billing %	% Completed	Amt. Due
Hidalgo County Precinct No. 4 Professional Engineering Services to Date, including completion of the Design Phase for the Curry Estates Subdivision Drainage Improvements Project. San Carlos, Texas	16,780.00	7,820.00	27.35%	73.96%	4,590.00

3-1336 431-00-124133 0-733
Pct. # 922
Pur. Req. # 238899
P.O. # 694874

Please remit to the address below. Thank you.

Total	$4,590.00
Payments/Credits	$0.00
Balance Due	**$4,590.00**

Invoice Received By: _____ on 10/22/13
Goods/Services Received By: _____ on _____

808 Dallas Ave. • McAllen, TX 78501 • 956.631.4482 • 956.682.1545 fax

County of Hidalgo Pct. 4

Commissioner Joseph Palacios
1051 N. Doolittle Road
Edinburg Texas 78542-0337

MEMO

DATE: SEPTEMBER 30, 2013
TO: PURCHASING DEPARTMENET
C/O LETICIA "LETTY" SAENZ CPPB/CONTRACTS MANAGER
FROM: HIDALGO COUNTY PCT. #4
REF: WORK AUTHORIZATION #1
C-13-132-06-25

HIDALGO COUNTY PRECINICT #4 IS HEREBY REQUESTING THE FOLLOWING INVOICE # **AUG 2013** WORK AUTHORIZATION **#1** IN THE AMOUNT OF **$11,580.00** FOR **Le FEVRE ENGINEERING & MANAGEMENT CONSULTING, LLC** BE PLACED ON THE NEXT COMMISSIONERS' COURT FOR APPROVAL.

FUNDING FOR THIS PROJECT WILL BE FROM PURCHASE ORDER # **694985**
ACCOUNT # **3-1336-431-00-124-132-0-739**

SHOULD YOU HAVE ANY QUESTIONS, PLEASE CONTACT OUR OFFICE, THANK YOU.

VERONICA LOPEZ
BUDGET ANALYST II

CC: COUNTY FILES
ATTACHMENTS: Inv. # AUG 2013

LeFEVRE
ENGINEERING &
MANAGEMENT CONSULTING, LLC

612 Nolana, Suite 520
McAllen, Texas 78504
Tel. 956.687.LEMC
Fax. 956.687.5363

Texas Registered Engineering Firm F-11722

Invoice

Date	Invoice #
8/26/2013	Aug 2013

Hidalgo County Pct#4
SEP 30 2013
Edinburg, Texas 78542

Bill To

Commissioner Joseph Palacios
Hidalgo County PCT. 4
1051 N. Doolittle Rd.
Edinburg, TX 78541

P.O. No.	Terms	Project
Sunflower Park - P...		

Item	Description	Est Amt	Prior Amt	Prior %	Qty	Rate	Curr %	Total %	Amount
Service	Project Startup	6,160.00			1	6,160.00	100.00%	100.00%	6,160.00
Service	Preliminary Phase (30% Submittal)	36,130.00			0.15001	36,130.00	15.00%	15.00%	5,420.00

3-1336 431-00-124-132 0 739
Pct. # 921
Pur. Req. # 238895
P.O. # 694985

Invoice Received By: _____ on 9/30/13
Goods/Services Received By: _____ on _____

Total	$11,580.00
Payments/Credits	$0.00
Balance Due	$11,580.00

RECEIVED
SEP 05 2013
BY: L. Ruiz

Zimbra **maria.lucio@co.hidalgo.tx.us**

RE: Sunflower Park

From : Raul Sesin <Raul.Sesin@co.hidalgo.tx.us> Fri, Sep 27, 2013 10:22 AM
Subject : RE: Sunflower Park 1 attachment
To : 'Maria Lucio' <maria.lucio@co.hidalgo.tx.us>
Cc : 'steven cruz' <steven.cruz@co.hidalgo.tx.us>

Good morning Ms Lulu, The grading plan looks good.

If I can be of further assistance please let me know.

Thanks,

Raul E. Sesin, PE, CFM
Planning Administrator

Please refrain from printing this email unless completely necessary. Go Green!

From: Maria Lucio [mailto:maria.lucio@co.hidalgo.tx.us]
Sent: Wednesday, September 25, 2013 2:09 PM
To: Raul Sesin
Cc: steven cruz
Subject: Fwd: Sunflower Park
Importance: High

Good Afternoon Raul,

Attached is the mass grading packet from Le Fevre Engineering. They are requesting payment and before we process we would like for you to review. If you have any questions please let me know. Thank you, have a great afternoon!

Sincerely,
Maria (Lulu) Lucio
Program Manager
Hidalgo County Precinct #4
Ph:956-292-7000 Ext. 4026
Fax:956-381-5905
maria.lucio@co.hidalgo.tx.us

From: "Hilario Ortiz" <hilario@lefevregroup.net>
To: "Maria Lucio" <maria.lucio@co.hidalgo.tx.us>
Cc: richard@lefevregroup.net, "Milo Salinas" <milo@lefevregroup.net>
Sent: Thursday, September 19, 2013 11:51:39 AM
Subject: Sunflower Park

Lulu,

Attached is the invoice and backup information for Sunflower Park.

Please feel free to contact me if you have any questions or concerns.

Thanks,

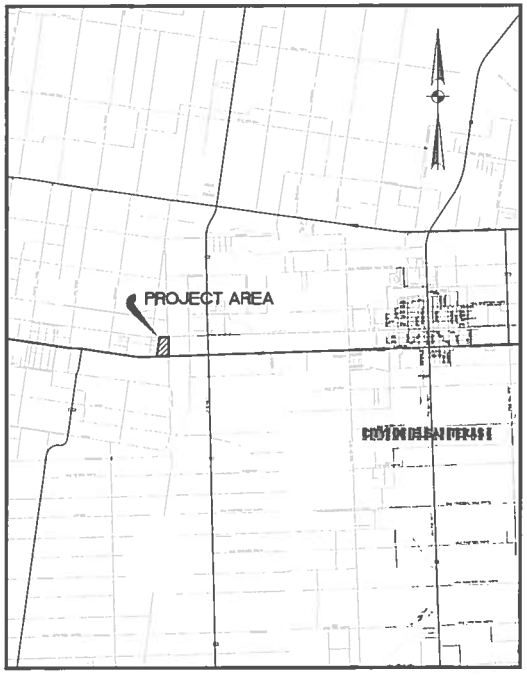
Hilario Ortiz, Jr.
Project Manager
LeFEVRE ENGINEERING & MANAGEMENT CONSULTING, LLC
612 Nolana, Suite 520
McAllen, Texas 78504
Tel. 956.687.LEMC
Fax. 956.687.5363
Texas Registered Engineering Firm F-11722
www.lefevregroup.net



image001.jpg
7 KB

HIDALGO COUNTY PRECINCT NO. 4
PUBLIC IMPROVEMENTS TO:
SUNFLOWER PARK - PHASE ONE

HIDALGO COUNTY, TEXAS



SCALE 1"=2000'

JULY 2013

INDEX OF SHEETS

Sheet No.	Description
1	COVER SHEET
2	SURVEY CONTROL PLAN
3	MASS GRADING PLAN
4	PROPOSED DETENTION POND AND DETAILS
5	SITE CROSS SECTIONS
6	SUGGESTED EROSION CONTROL PLAN

PRELIMINARY
THIS DOCUMENT IS RELEASED FOR THE PURPOSE OF INTERIM REVIEW UNDER THE AUTHORITY OF EMIGDIO "MILO" SALINAS, P.E. IT IS NOT TO BE USED FOR CONSTRUCTION, OR PERMITTING PURPOSES.
EMIGDIO SALINAS DATE
P.E. #98783

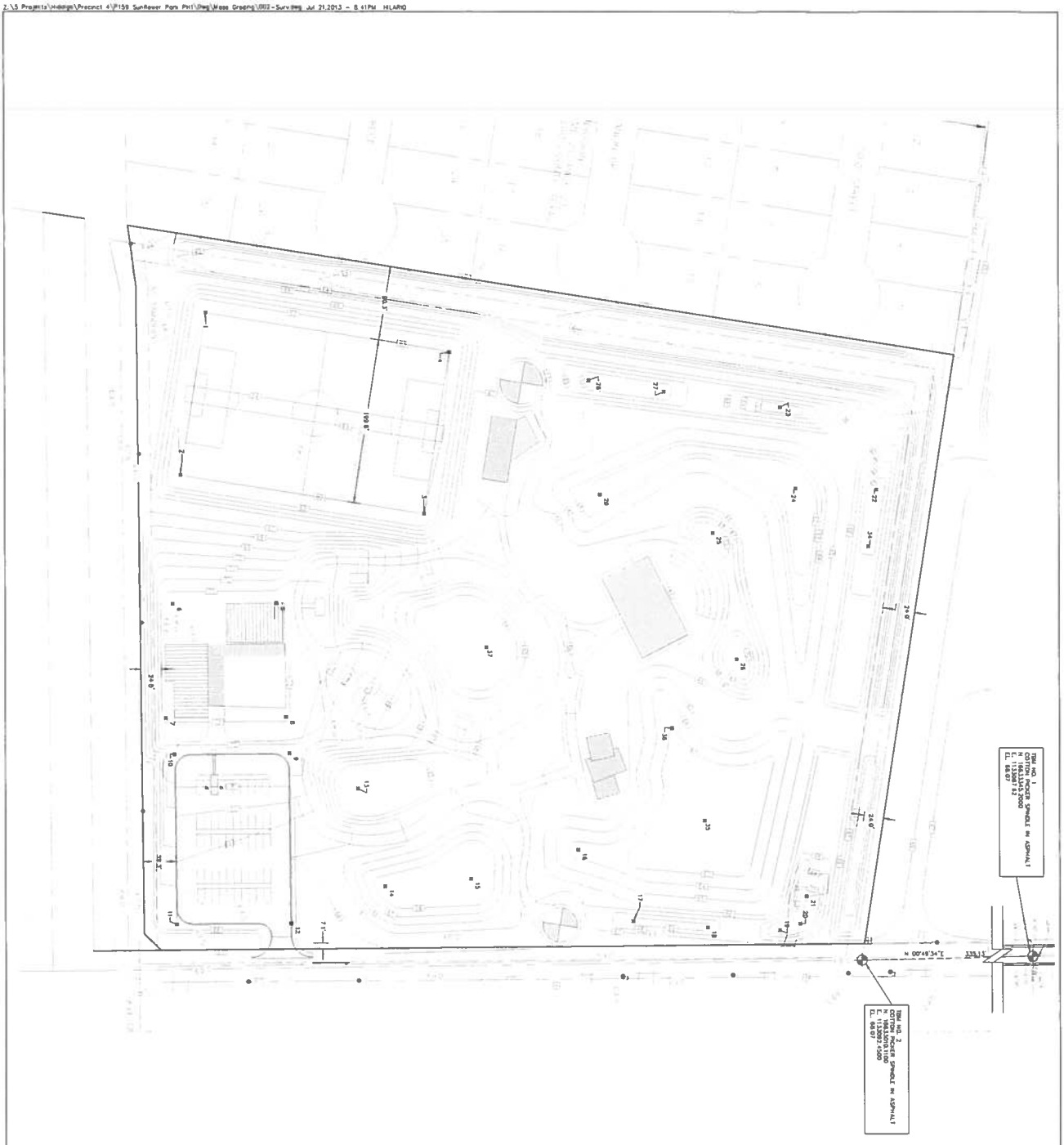
EMIGDIO "MILO" SALINAS, P.E. DATE

LeFEVRE
ENGINEERING & MANAGEMENT CONSULTING, LLC.
Texas Registered Engineering Firm F-11722

612 Nolana, Suite 520
McAllen, Texas 78504
Tel. 956.687.LEMC
Fax. 956.687-5363

Drawn: MH	Date: [illegible]
Checked: MS	Job No: [illegible]
Approved: [illegible]	Sheet 1 of 6

SUNFLOWER PARK - PHI (GRADING PACKAGE)



LEGEND

87.00	EXISTING CONTOUR
87.00	PROPOSED CONTOUR
+	PROPOSED SPOT ELEVATION
**	ABBREVIATED DESIGNATORS
MC	MATURAL GROUND
TC	TOP OF CURB
G	GUTTER
FF	FINISHED FLOOR
TF	TOP OF FOOTING
SW	SIDEWALK
SC	SUB-GRADE
	PROPOSED FLOW DIRECTION
	EXISTING SPOT ELEVATION

GRADING CONTROL POINTS

NO.	NORTHING	EASTING	ELEVATION	DESCRIPTION
1	16463281.0907	1132304.1727	83.00	Soccer Field
2	16463281.1040	1132304.1727	83.00	Soccer Field
3	16463277.4470	1132304.1063	83.00	Soccer Field
4	16463277.4470	1132304.1063	83.00	Soccer Field
5	16463277.4470	1132304.1063	83.00	Soccer Field
6	16463277.4470	1132304.1063	83.00	Soccer Field
7	16463277.4470	1132304.1063	83.00	Soccer Field
8	16463277.4470	1132304.1063	83.00	Soccer Field
9	16463277.4470	1132304.1063	83.00	Soccer Field
10	16463277.4470	1132304.1063	83.00	Soccer Field
11	16463277.4470	1132304.1063	83.00	Soccer Field
12	16463277.4470	1132304.1063	83.00	Soccer Field
13	16463277.4470	1132304.1063	83.00	Soccer Field
14	16463277.4470	1132304.1063	83.00	Soccer Field
15	16463277.4470	1132304.1063	83.00	Soccer Field
16	16463277.4470	1132304.1063	83.00	Soccer Field
17	16463277.4470	1132304.1063	83.00	Soccer Field
18	16463277.4470	1132304.1063	83.00	Soccer Field
19	16463277.4470	1132304.1063	83.00	Soccer Field
20	16463277.4470	1132304.1063	83.00	Soccer Field
21	16463277.4470	1132304.1063	83.00	Soccer Field
22	16463277.4470	1132304.1063	83.00	Soccer Field
23	16463277.4470	1132304.1063	83.00	Soccer Field
24	16463277.4470	1132304.1063	83.00	Soccer Field
25	16463277.4470	1132304.1063	83.00	Soccer Field
26	16463277.4470	1132304.1063	83.00	Soccer Field
27	16463277.4470	1132304.1063	83.00	Soccer Field
28	16463277.4470	1132304.1063	83.00	Soccer Field
29	16463277.4470	1132304.1063	83.00	Soccer Field
30	16463277.4470	1132304.1063	83.00	Soccer Field
31	16463277.4470	1132304.1063	83.00	Soccer Field
32	16463277.4470	1132304.1063	83.00	Soccer Field
33	16463277.4470	1132304.1063	83.00	Soccer Field
34	16463277.4470	1132304.1063	83.00	Soccer Field
35	16463277.4470	1132304.1063	83.00	Soccer Field
36	16463277.4470	1132304.1063	83.00	Soccer Field
37	16463277.4470	1132304.1063	83.00	Soccer Field

CONTRACTOR SHALL CONTACT THE FOLLOWING ENTITIES 48 HOURS PRIOR TO CONSTRUCTION:

TEXAS ONE CALL:	1-800-545-6005
TxDOT	956-702-6131
TEXAS GAS SERVICE:	956-444-3936
AT&T	956-279-1985

ISSUED FOR CONSTRUCTION

LeFEVRE ENGINEERING & MANAGEMENT CONSULTING, LLC

812 Historic, Suite 520
McAllen, Texas 78501
ph. 956.687.LEMC
Fax. 956.687.2363

Texas Registered Engineering Firm F-13928

I HEREBY CERTIFY THAT THIS SURVEY CONTROL PLAN WAS PREPARED FROM AN ACTUAL SURVEY MADE ON THE GROUND UNDER MY SUPERVISION AND THAT THE CORNER MONUMENTS SHOWN HEREON WERE PROPERLY PLACED UNDER MY SUPERVISION IN ACCORDANCE WITH THE SUBDIVISION ORDINANCE OF HIDALGO COUNTY, TEXAS. I FURTHER CERTIFY THAT THIS PLAN IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF AND THAT IT WAS PREPARED IN ACCORDANCE WITH THE SUBDIVISION ORDINANCE OF HIDALGO COUNTY, TEXAS FOR PERMITTING PURPOSES ONLY.

DATE: 7-21-2013
R.P.L.S. 6281

HIDALGO COUNTY PRECINCT NO. 4
SUNFLOWER PARK – PHASE ONE
HIDALGO COUNTY, TEXAS

SURVEY CONTROL PLAN

Z:\S Projects\Hidalgo\Precinct 4\PI58 SunFlower Park Phase One\Dwg\Mass Grading\003-MGrad.dwg Jul 21, 2013 - 8:41PM HILARIO

LEGEND

- 97.00 - EXISTING CONTOUR
- 100 - PROPOSED CONTOUR
- 97.00 - PROPOSED SPOT ELEVATION
- NG - APPROXIMATE SEPARATION TO NATURAL GROUND
- CP - CONCRETE PAVING
- CD - CURB & GUTTER CONCRETE
- FF - FINISHED FLOOR
- TC - TOP OF CURB
- TW - TOP OF WALL
- SG - SUB-GRADE
- PROPOSED FLOW DIRECTION
- EXISTING SPOT ELEVATION

GRAPHIC SCALE 1"=60'

GRADING NOTES:

1. ALL MATERIALS AND CONSTRUCTION SHALL CONFORM TO ALL APPLICABLE CODES AND SPECIFICATIONS AS NOTED HEREIN AND APPROVED BY THE COUNTY.
2. CONTRACTOR SHALL BE RESPONSIBLE FOR ESTABLISHING SLOPES IN ACCORDANCE WITH CITY STANDARDS, TEXAS LAW AND OSHA STANDARDS FOR ALL EXCAVATION IN EXCESS OF FIVE (5) FEET DEPTH.
3. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO LOCATE ALL UTILITIES LOCATED ON THESE PLANS ARE TAKEN FROM EXISTING PUBLIC RECORDS. UTILITIES MUST BE PERFORMED BY THE CONTRACTOR. IT SHALL BE THE DUTY OF THE CONTRACTOR TO ASCERTAIN AND LOCATE ALL UTILITIES NOT SHOWN ON THE PLANS OR SHOWN ON THE PLANS MAY BE PRESENT.
4. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO PROTECT ALL MANHOLES, CLEAN-OUTS, VALVE BOXES, FIRE HYDRANTS, ETC. NOT BE ADJUSTED TO FINISHED GRADE DURING CONSTRUCTION OF THE PAVING AND AFTER THE PLACING OF PERMANENT PAVING.
5. DRAINAGE SHOULD BE MAINTAINED AWAY FROM THE EXCAVATION FROM GRADING AND AT ALL TIMES DURING CONSTRUCTION.
6. EXCAVATION FOR UTILITY TRENCHES SHALL BE PROPERLY PLACED SO THAT THEY WILL BE STABLE. WHERE UTILITY LINES ARE TO BE INSTALLED IN EMBANKMENT TO BE COMPACTED SHALL BE COMPACTED TO THE REQUIRED OF THE LOT. UTILITY DITCHES SHOULD BE VERIFIED TO PROPER COMPACTION PRIOR TO THE PLACEMENT OF THE EMBANKMENT FILL IS NOT USED.
7. ALL EARTHWORK OPERATIONS SHALL CONFORM TO THE RECOMMENDATIONS PER THE GEO-TECHNICAL REPORT.
8. PROPOSED SPOT GRADES ARE GUTTER/TOP OF PAVEMENT/FINISHED GRADE ELEVATIONS UNLESS OTHERWISE SPECIFIED.
9. UPON COMPLETION OF CONSTRUCTION ALL DISTURBED AREAS SHALL BE SEEDED IN ACCORDANCE WITH SPECIFICATION.

CONTRACTOR SHALL CONTACT THE FOLLOWING ENTITIES 48 HOURS PRIOR TO CONSTRUCTION:

TEXAS ONE CALL:	1-800
	956-702-8131
TEXAS GAS SERVICE:	956-444-3935
AT&T	956-279-1985

ISSUED FOR CONSTRUCTION

LeFEVRE ENGINEERING & MANAGEMENT CONSULTING, LLC.
512 Nolana, Suite 530
McAllen, Texas 78504
ph. 956.687.1234C
Fax. 956.687.2363
Texas Registered Engineering Firm F-1708

PRELIMINARY: THIS DOCUMENT IS RELEASED FOR THE PURPOSE OF REVIEW UNDER THE AUTHORITY OF [illegible] P.E. LICENSED IN THE STATE OF TEXAS. IT IS NOT TO BE USED FOR BIDDING OR PERMITTING PURPOSES

HIDALGO COUNTY PRECINCT NO. 4
SUNFLOWER PARK – PHASE ONE
HIDALGO COUNTY, TEXAS

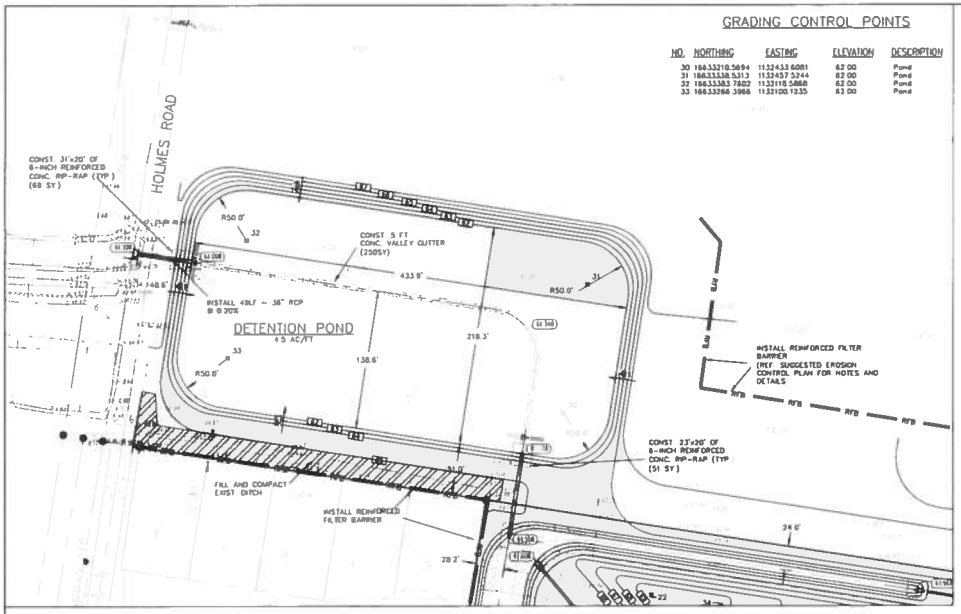
MASS GRADING PLAN

NO.	DATE	REVISION

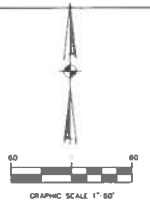
Sheet 3 of 6

GRADING CONTROL POINTS

NO.	NORTHING	EASTING	ELEVATION	DESCRIPTION
30	1863321.0694	11324338081	82.00	Pond
31	1863338.5313	11324357.5244	82.00	Pond
32	1863338.3.7802	11324118.5868	82.00	Pond
33	1863328.8968	11324100.1235	83.00	Pond



PROPOSED DETENTION POND

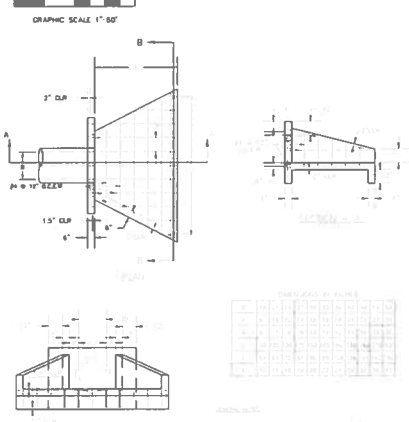


LEGEND

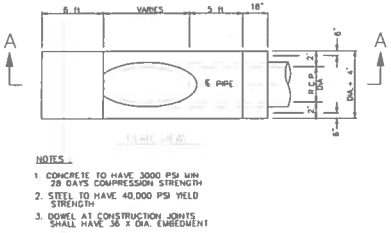
- 97.00 — EXISTING CONTOUR
- (101) — PROPOSED CONTOUR
- (100.00) — PROPOSED SPOT ELEVATION
- ABBREVIATED DESIGNATORS
  - NG NATURAL GROUND
  - TC TOP OF CONCRETE
  - G GUTTER
  - TG TOP OF GRATE
  - FF FINISHED FLOOR
  - FL FLOW LINE
  - SW SIDEWALK
  - EA EDGE OF ASPHALT
- PROPOSED FLOW DIRECTION
- EXISTING SPOT ELEVATION

GRADING NOTES.

1. ALL MATERIALS AND CONSTRUCTION SHALL CONFORM TO THE PLANS AND SPECIFICATIONS, EXCEPT AS NOTED HEREIN AND APPROVED BY THE COUNTY
2. CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING TRENCH SAFETY REQUIREMENTS IN ACCORDANCE WITH CITY STANDARDS, TEXAS LAW, AND O.S.H.A. STANDARDS FOR ALL EXCAVATION IN EXCESS OF FIVE FEET IN DEPTH.
3. THE LOCATION OF ALL UTILITIES LOCATED ON THESE PLANS ARE TAKEN FROM EXISTING PUBLIC RECORDS. THE EXACT LOCATION AND ELEVATION OF ALL PUBLIC UTILITIES MUST BE DETERMINED BY THE CONTRACTOR. IT SHALL BE THE DUTY OF THE CONTRACTOR TO ASCERTAIN WHETHER ANY ADDITIONAL FACILITIES OTHER THAN THOSE SHOWN ON THE PLANS MAY BE PRESENT.
4. IT WILL BE THE RESPONSIBILITY OF THE CONTRACTOR TO PROTECT ALL PUBLIC UTILITIES IN THE CONSTRUCTION OF THIS PROJECT. ALL MANHOLES, CLEAN-OUTS, VALVE BOXES, FIRE HYDRANTS, ETC. MUST BE ADJUSTED TO PROPER LINE AND GRADE BY THE CONTRACTOR PRIOR TO AND AFTER THE PLACING OF PERMANENT PAVING. UTILITIES MUST BE MAINTAINED TO PROPER LINE AND GRADE DURING CONSTRUCTION OF THE PAVING FOR THIS DEVELOPMENT.
5. DRAINAGE SHOULD BE MAINTAINED AWAY FROM THE FOUNDATIONS, BOTH DURING AND AFTER CONSTRUCTION.
6. BACKFILL FOR UTILITY LINES SHOULD BE CAREFULLY PLACED SO THAT THEY WILL BE STABLE. WHERE UTILITY LINES PASS THROUGH THE PARKING LOT, THE TOP 8" SHOULD BE COMPACTED SIMILARLY TO THE REMAINDER OF THE LOT. UTILITY DITCHES SHOULD BE VISUALLY INSPECTED DURING THE EXCAVATION PROCESS TO ENSURE THE UNDESIRABLE FILL IS NOT USED
7. ALL EARTHWORK OPERATIONS SHALL CONFORM TO THE RECOMMENDATIONS PER THE GEO-TECHNICAL REPORT
8. ALL PROPOSED SPOT SHOTS ARE GUTTER/TOP OF PAVEMENT/FINISHED GRADE ELEVATIONS UNLESS OTHERWISE SPECIFIED
9. UPON COMPLETION OF CONSTRUCTION ALL DISTURBED AREAS SHALL BE SEEDED IN ACCORDANCE WITH SPECIFICATION



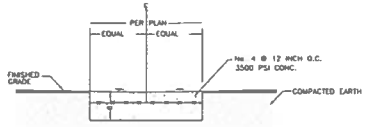
TYPE "B" CONC HEADWALL DETAIL (1)
SCALE: N.T.S.



NOTES:

1. CONCRETE TO HAVE 3000 PSI MIN 28 DAYS COMPRESSION STRENGTH
2. STEEL TO HAVE 40,000 PSI YIELD STRENGTH
3. DOWEL AT CONSTRUCTION JOINTS SHALL HAVE 36 x DIA. EMBEDMENT

SLOPED END SECTION (2)
SCALE: N.T.S.



VALLEY GUTTER SECTION (4)
SCALE: N.T.S.

CONTRACTOR SHALL CONTACT THE FOLLOWING ENTITIES 48 HOURS PRIOR TO CONSTRUCTION:	
TEXAS ONE CALL.	1-800-245-4545
TxDOT:	956-702-6331
TEXAS GAS SERVICE.	956-444-3936
AT&T:	956-279-1985

BEDDING AND TRENCH BACKFILL DETAIL (3)
SCALE: N.T.S.

ISSUED FOR CONSTRUCTION

HIDALGO COUNTY PRECINCT NO 4
SUNFLOWER PARK – PHASE ONE
HIDALGO COUNTY, TEXAS

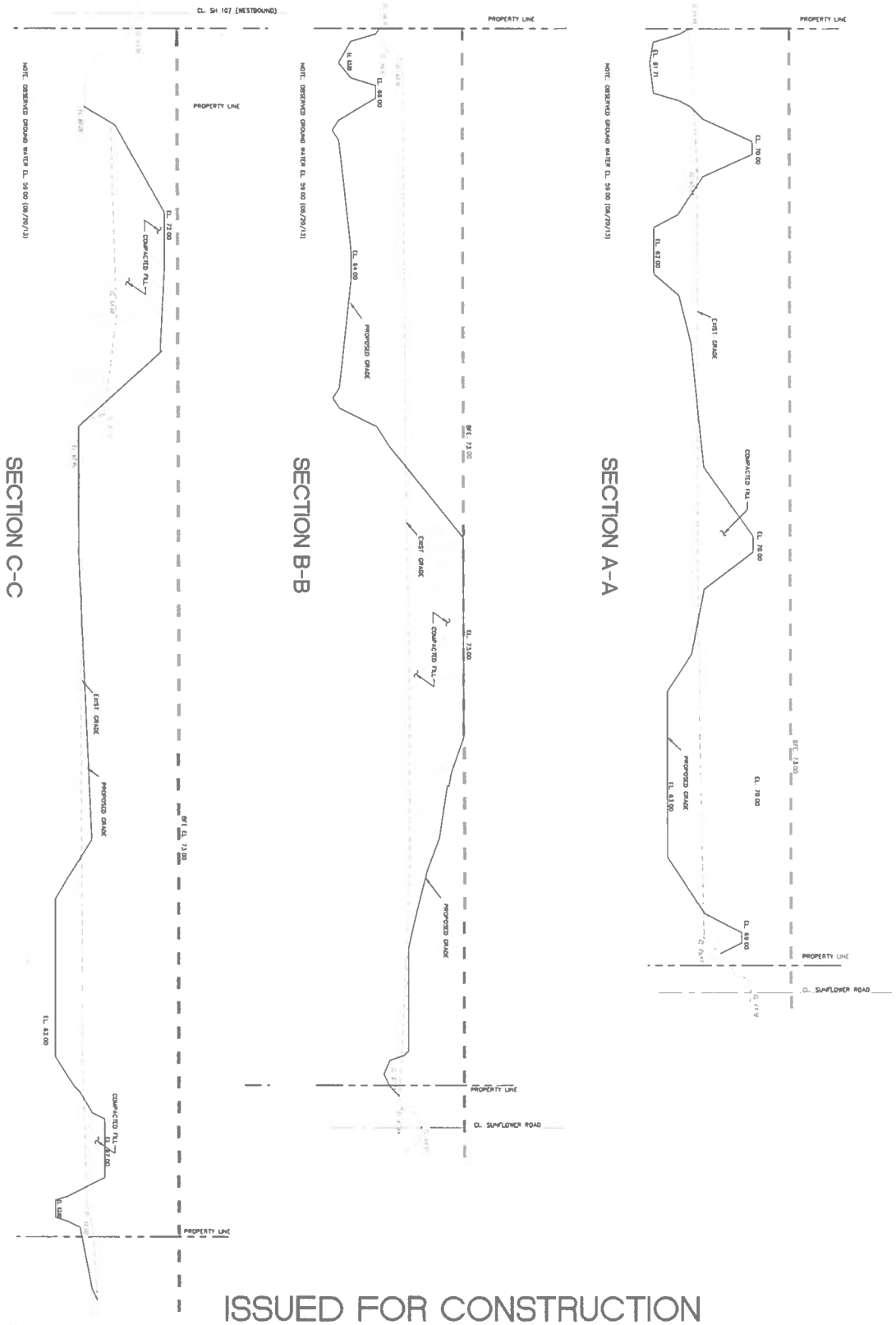
PROPOSED DETENTION POND AND DETAILS

PRELIMINARY
THIS DOCUMENT IS RELEASED FOR THE PURPOSE OF REVIEW UNDER THE AUTHORITY OF ENRIQUE "RUE" SALINAS, P.E. IT IS NOT TO BE USED FOR CONSTRUCTION, OR PERMITTING PURPOSES
ENRIQUE SALINAS P.E. (NOT USED) DATE

LeFEVRE ENGINEERING & MANAGEMENT CONSULTING, LLC.

Z:\S Projects\Hidalgo\Precinct 4\P159 Sunflower Park Partl\Dwg\Misc Graded\004-POND.dwg Jul 21,2021 - 8:39PM HALARIO

Z:\3 Projects\Hidalgo\Precinct 4\P158 Sunflower Park Ph1\Dwg\Maps Grading\005-Sections.dwg Jul 21,2013 - 9:18PM HILARIO



ISSUED FOR CONSTRUCTION

LeFEVRE ENGINEERING & MANAGEMENT CONSULTING, LLC.

612 Hebron, Suite 520
McAllen, Texas 78504
ph. 956.687.LEMC
Fax 956.687.8361

Civil Engineering
Environmental Engineering
Planning
Project Management

Texas Registered Engineering Firm F-11310

HIDALGO COUNTY PRECINCT NO. 4
SUNFLOWER PARK – PHASE ONE
HIDALGO COUNTY, TEXAS

SITE CROSS SECTIONS

NO.	DATE	REVISION	APPROVED

NOTE:
THIS PLAN REFLECTS MINIMUM REQUIREMENTS ONLY, AND DOES NOT CONSTITUTE A STORM WATER POLLUTION PREVENTION PLAN. THE CONTRACTOR SHALL PROVIDE ADDITIONAL CONTROLS AS REQUIRED BY FIELD CONDITIONS AND CONSTRUCTION SCHEDULING. THE CONTRACTOR SHALL COMPLY FULLY WITH ANY APPLICABLE REQUIREMENTS AS ESTABLISHED IN THE CURRENT TPDES GENERAL PERMITS FOR STORM WATER DISCHARGES FROM CONSTRUCTION ACTIVITIES.

[redacted]

INSTALL STABILIZED CONSTRUCTION ENTRANCE/EXIT

INSTALL EROSION PROTECTION BALED HAY

INSTALL EROSION PROTECTION BALED HAY

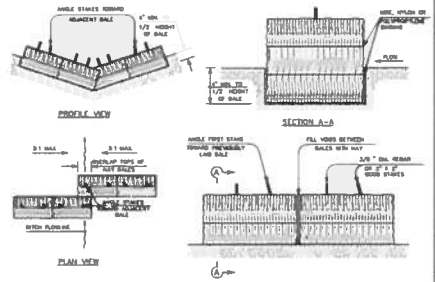
CONTRACTOR SHALL CONTACT THE FOLLOWING ENTITIES 48 HOURS PRIOR TO CONSTRUCTION:

TEXAS ONE CALL:	1-800-245-4545
TxDOT:	956-702-6331
TEXAS GAS SERVICE	956-444-3936
AT&T:	956-278-1985

GRAPHIC SCALE 1" 60'

LEGEND

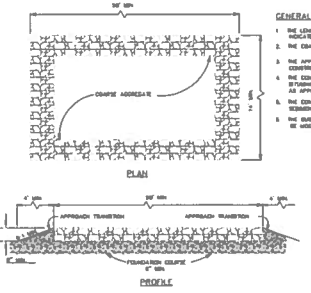
- EXISTING CONTOUR
- EXISTING EDGE OF ASPHAL
- PROPOSED CURB
- RFB — REINFORCED FILTER BARRIER (RFB)
- BALED HAY
- INLET PROTECTION



GENERAL NOTES

1. HAY BALES SHALL BE A MINIMUM OF 36" IN LENGTH AND WEIGH A MINIMUM OF 50 LBS.
2. HAY BALES SHALL BE BOUND BY EITHER WIRE OR NYLON OR POLYPROPYLENE STRING. THE BALES SHALL BE COMPOSED ENTIRELY OF VEGETATIVE MATTER.
3. HAY BALES SHALL BE EMBEDDED IN THE SOIL A MINIMUM OF 4" AND WHERE POSSIBLE 1/3 THE HEIGHT OF THE BALE.
4. HAY BALES SHALL BE PLACED IN A ROW WITH ENDS TIGHTLY ABUTTING THE ADJACENT BALES. THE BALES SHALL BE PLACED WITH ENDINGS PARALLEL TO THE GROUND.
5. HAY BALES SHALL BE SECURELY ANCHORED IN PLACE WITH 3/8 " DIA REBAR OR 2" x 2" WOOD STAKES, DRIVEN THROUGH THE BALES. THE FIRST STAKE SHALL BE ANGLED TOWARDS THE PREVIOUSLY LAID BALE TO FORCE THE BALES TIGHTER.
6. THE GUIDELINES SHOWN HEREON ARE SUGGESTIONS ONLY AND MAY BE MODIFIED BY THE ENGINEER.

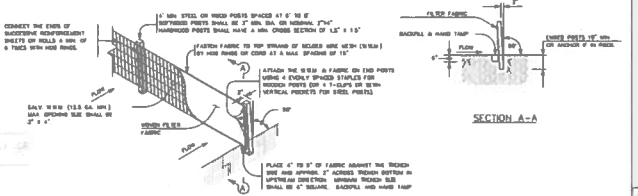
BALED HAY FOR EROSION CONTROL (1)
SCALE. N.T.S



GENERAL NOTES

1. THE LENGTH OF THE TYPE 1 CONSTRUCTION EXIT SHALL BE AS INDICATED ON THE PLANS, BUT NOT LESS THAN 50'.
2. THE COARSE AGGREGATE SHOULD BE OPEN GRADED WITH A SIZE OF 4" TO 8".
3. THE APPROACH TRANSITIONS SHOULD BE AS STEEPLY THAN 5:1 AND CONSTRUCTED AS DIRECTED BY THE ENGINEER.
4. THE CONSTRUCTION EXIT FOUNDATION COURSE SHALL BE FLEXIBLE BASE, BITUMINOUS CONCRETE, PORTLAND CEMENT CONCRETE OR OTHER MATERIAL AS APPROVED BY THE ENGINEER.
5. THE CONSTRUCTION EXIT SHALL BE GRADED TO ALLOW DRAINAGE TO A SEDIMENT TRAPPING DEVICE.
6. THE GUIDELINES SHOWN HEREON ARE SUGGESTIONS ONLY AND MAY BE MODIFIED BY THE ENGINEER.

CONSTRUCTION EXIT (TYPE 1) (2)
SCALE: N.T.S



TEMPORARY REINFORCED FILTER BARRIER (RFB) (3)
SCALE. N.T.S

ISSUED FOR CONSTRUCTION

HIDALGO COUNTY PRECINCT NO. 4
SUNFLOWER PARK – PHASE ONE
HIDALGO COUNTY, TEXAS

SUGGESTED EROSION CONTROL PLAN

PRELIMINARY
THIS DOCUMENT IS RELEASED FOR THE PURPOSE OF REVIEW UNDER THE AUTHORITY OF RAMON "MIKE" SALINAS, P.E. IT IS NOT TO BE USED FOR CONSTRUCTION, OR PERMITTING PURPOSES
RAMON SALINAS P.E. #87765 DATE

LeFEVRE ENGINEERING & MANAGEMENT CONSULTING, LLC
512 Nolana, Suite 220 McAllen, Texas 78504 ph 956.687.2340 fax 956.687.2363
Texas Registered

Sheet 6 of 6

Z:\3 Projects\Hidalgo\Precinct 4\PI755 Sunflower Park Ph1\Dwg\Water Crossing\SWPPP.dwg Jul 21,2023 - 8:40PM HILARIO

EXHIBIT B

-Scope of Services to be provided by the Engineer

Sunflower Road Park Project - Phase I

PREPARED BY:

LeFEVRE ENGINEERING & MANAGEMENT CONSULTING, LLC.
(LEMC)

The County of Hidalgo, Texas, proposes to construct paving a park on Sunflower Road for the purposes of temporary detention for the area. The improvements include construction/modification of a new detention/drainage ditch, soccer/playing field, play areas, restrooms, pavilion with seating and walking trails. The scope of services will include all basic engineering, which includes civil design.

Contract Amount: $ 89,270.00

Task 1 – Project Orientation and Startup

LEMC proposes an initial project orientation meeting be scheduled so that both the County and the engineer may have a clear understanding of the design and construction process, parameters to be used and the final product desired.

Task 2 – Preliminary Plans (30%)

1. Meet with County personnel and relevant parties to gather information and coordinate project.
2. Consult with sub-consultant regarding engineering requirements for boundary and topographic survey of project area.
3. Analyze the survey of existing utilities that will be affected by any excavation.
4. Study the need for soils testing and perform soils investigation if deemed necessary.
5. Develop preliminary construction plans/profile of project.
6. Submit preliminary engineering plans and profiles to County and other affected entities for preliminary approval of proposed improvements.
7. Prepare engineering report(s), plans, and cost estimates to County.

Task 3 – Design (60-90%)

1. Analyze detailed surveys of existing underground and overhead utilities within the project.
2. Consult with the utility companies for their consideration of all utility data found. Provide construction plans to the utility companies involve.
3. Prepare detailed specifications and contract drawings for construction.
4. Prepare detailed cost estimates and proposals, which will include bid items and quantities based on unit price system of bidding for accounting/auditing purposes.
5. Furnish the necessary copies of the approved plans and specifications and to County.

Task 4 – Final Plans and Specifications (100%)

Final plans, specifications, quantities, and an Engineer's Opinion of Probable Cost will be prepared during this task. The output of this task will be the documents necessary for bidding and constructing the project.

AI-41371 **Purchasing Department 9. G.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted For: Hon. AC Cuellar, Pct. #1 Submitted By: Marcie Jackson, COMM. PCT. #1

Department: COMM. PCT. #1

Information

CAPTION

Requesting approval of payment for Invoice No. 20131665 in the amount of $1,564.74 (Pct 3, 3rd Call, Bernal Heights Subdivision as submitted by project engineer TEDSI Infrastructure Group. (C-CAP-08-028-10-28.)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1312-431-00-121-103-1-334

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available through P.O.#691594 in the amount of $1,564.74 as of 10/25/2013.

Attachments

Invoice No.20131665

Form Review

Inbox	Reviewed By	Date
Yvette Islas	Yvette Islas	10/23/2013 09:02 AM
Purchasing Department	Marty Salazar	10/23/2013 12:57 PM
Budget & Management	Obdett Calzada	10/24/2013 02:31 PM
Obdett Calzada	Obdett Calzada	10/25/2013 02:47 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Marcie Jackson Started On: 10/22/2013 02:30 PM

Final Approval Date: 10/25/2013

TEDSI INFRASTRUCTURE GROUP
Consulting Engineers
1201 East Expressway 83 ♦ Mission, Texas 78572
Tel: (956) 424-7898
Fax: (956) 424-7022
TBPE F-1640

September 23, 2013
Project No: 2009-1027-02
Invoice No: 20131665

Ms. Marcie Jackson
Hidalgo County BCAP
301 East State Street
Pharr, TX 78577

Project 2009-1027-02 HCBCAP Round 3 - Additonal Colonias

Round 3 funded Proposition 3 - Border Access Colonia Projects
Hidalgo County, Precinct No. 3
Agreement #C-CAP-08-028-10-28
Work Authorization No. 2

REQ# 235071 P.O.# 691594
3-1315-431-00-121-103-1-334→$1,564.74
BERNAL HEIGHTS NO.1-ARCH & ENG SRV

Professional Services from June 01, 2013 to August 31, 2013
Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing	
Bernal Heights (CSS)	1,564.74	100.00	1,564.74	0.00	1,564.74	
Dimas #3 (CSS)	5,458.98	0.00	0.00	0.00	0.00	
El Mesquite (CSS)	4,366.23	100.00	4,366.23	4,366.23	0.00	
North Capisallo (CSS)	1,945.63	100.00	1,945.63	1,945.63	0.00	
Total Fee	13,335.58		7,876.60	6,311.86	1,564.74	
		Total Fee				**1,564.74**

Billing Summary	Current	Prior	To-Date
Total Billings	1,564.74	6,311.86	7,876.60
Total Fee			13,335.58
Remaining Fee			5,458.98

Total this Invoice **$1,564.74**

9/30/2013 RECEIVED

PLEASE REMIT PAYMENT TO:
TEDSI Infrastructure Group, Inc.
738 Highway 6 South, Suite 430
Houston, Texas 77079

Authorized By: _____ Date: 09-23-2013
Jose A. Sanchez, P.E.
Project Manager

TEDSI Infrastructure Group
Border Colonia Access Program - Round III

Work Authorization Number 2
Schedule of Values
TEDSI Invoice No. 20131665

CSJ	Colonia	Street Name	Engineering Fee	Preliminary Engineering & Design Phase	Construction Engineering Construction Phase	Total This Invoice	Previous Payment	Current Amount Earned	Percentage Complete	Engineering Fee Available Balance
2C-1080-103	Bernal Heights (Construction Management Only)	Bernal Ct	$1,564.74		$1,564.74	$1,564.74	$0.00	$1,564.74	100.00%	$0.00
2C-1080-230	Dimas #3 (Construction Management Only)	Delaware St	$5,458.98		$0.00	$0.00	$0.00	$0.00	0.00%	$5,458.98
		California St								
		Alabama St								
2C-1080-244	El Mequite (Construction Management Only)	Diana St	$4,366.23		$4,366.23	$4,366.23	$4,366.23	$0.00	100.00%	$0.00
		Julie St								
2C-1080-495	North Capisallo (Construction Management Only)	Judge Beto Garza Dr	$1,945.63		$1,945.63	$1,945.63	$1,945.63	$0.00	100.00%	$0.00
			$13,335.58	$0.00	$7,876.60	$7,876.60	$6,311.86	$1,564.74		$5,458.98

Project Completion

Anticipated Completion Date: December 31, 2013

Extension: _____

Date Extension was approved in Court: _____

Project Engineer: TEDSI Infrastructure Group

Name (Print): Jose A. Sanchez

Signature: _____

Date: September 23, 2013

Colonia Access Program Director: _____

Date: _____

AI-41368 **Purchasing Department 9. H.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted For: Comm. J. Palacios, Pct. #4 Submitted By: Lisa Vela, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Requesting amendment to AI#39764 (CC action 8-13-13), to reflect amount from $4,556.25 to $6,505.50 through same requisition # 239537 for the disposal of 15 waste drums/barrels located within Pct #4.

BACKGROUND

Information from previous agenda:
Acceptance and approval of the environmental service agreement with Veolia ES Technical Solutions L.L.C. as reviewed and approved by legal with Veolia ES Technical Solutions for the amount of $4,556.25 through Requisition # 239537 for the disposal of 15 waste barrels located within PCT #4.

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-432-00-124-001-0-339

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available through req# 239537 in the amount of $6,505.50 as of 10/25/2013.

Attachments

REQUISITION
AGREEMENT
LEGAL LETTER

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	10/25/2013 11:34 AM
Budget & Management	Obdett Calzada	10/25/2013 11:39 AM
Obdett Calzada	Obdett Calzada	10/25/2013 02:43 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Lisa Vela Started On: 10/22/2013 01:29 PM

Final Approval Date: 10/25/2013

Requisition

Req # 00239537

PO #

Date: 07/02/13

Bill To: x
x

Vendor : 412511

VEOLIA ES TECHNICAL SOLUTIONS, L.L.C
700 EAST BUTTERFIELD ROAD
LOMBARD IL 60148
FAX (281)427-5367

Ship To: HIDALGO CO. PCT 4
1051 N. DOOLITTLE
EDINBURG TX 78542

Contact: VLopez
956-383-3112

Contract No:

Special Instructions:
Pct 4 Req # 955

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		Pct. 4 Disposal of Paint Waste		
		Approved CC 08/13/13 (AI- 39764 Consent) DO NOT DUPLICATE ORDER		
15.00	EACH	OM Disposal of Drums: Paint waste latex with oil based paint	175.00	2,625.00
8.00	EACH	(Class 1) 1/3 Solid Pumpable/purable		
15.00	EACH	OM Labor- 2 Man Crew @ $135.00/ hr.	135.00	1,080.00
1.00	EACH	OM Overpacks- $120.00/85 gallon metal overpack	120.00	1,800.00
		OM Transportation: $750.00/stop (plus fuel surcharge based on current DOE rate, currently at 25.5%)	750.00	750.00
1.00	EACH	OM Fuel Surcharges	202.50	202.50
		This is an estimate only and may vary depending on acutal quantities and validation. Payment terms are net thirty (30) days and all past due amounts will bear interest at 1.5% per month or the maximum rate allowed by law, whichever is less. Existing contract terms may supersede this agreement.		
1.00	EACH	OM Texas State Waste Fee (estimated on 15 drums weight of 400 lbs/drum)	48.00	48.00
		Account No	Encumbrance	
		3-1100-432-00-124-001-0-339	6,505.50	
			Freight	.00
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233	Total	6,505.50

Bvu ps{fe!Cz;!!

From: "Carolyn S McDonald" <carolyn.mcdonald@veoliaes.com>
To: "martin.ramirez@mail.hchd.org" <martin.ramirez@mail.hchd.org>
Cc: "Margie Ratcliff" <margie.ratcliff@veoliaes.com>
Subject: FW: Estimate for the 16 drums -- Update
Date: 10/11/2013 10:34:55 AM

Hello Martin:

You requested a new estimate based on the drums disposed as solids (Class III) and 8 hours of manhours:

This is not a quote but an estimate based on 15 drums of Class III drums plus 8 hours of manhours:

15 Drums of Class III material: $175.00/drum = $2625.00

Estimate 8 hours of Manhours: 8 X $135 = $1080.00

15 Overpacks at $120 each = $1800.00

Transportation: $750.00

Fuel Surcharge: $202.50 (current rate will be charged)

Texas State Waste Fee (estimated on 15 drums weight of 400 lbs/drum): $48.00 ($16.00/ton)

Estimated approx. total cost based on 15 drums of Class III waste: $6505.50

Please let us know if you have any questions.

Thanks!, Susie

Carolyn (Susie) McDonald
Customer Service Rep for Margie Ratcliff
Margie.Ratcliff@Veoliaes.com/409.289.2075
VEOLIA ES TECHNICAL SOLUTIONS
1800 S. Hwy 146
Baytown, TX 77520
281-425-7166 – phone
281-427-5367 – fax

Email: Carolyn.McDonald@VeoliaES.com

From: Carolyn S McDonald
Sent: Tuesday, October 08, 2013 8:51 AM
To: 'Martin Ramirez'
Cc: Margie Ratcliff (margie.ratcliff@veoliaes.com)
Subject: RE: Estimate for the 16 drums

Good Morning Martin:

Please let us know if this is what you need. The subject line of the email stated "16 drums", but you and I discussed 15 drums.

This is not a quote but an estimate based on 15 drums . . . .

15 Drums of Class 1 material: $85.00/drum = $1275.00 **(please note on the quote letter the cost of the Class II and Class III levels as well)**

Estimate 4 hours of Manhours: 4 X $135 = $540.00

15 Overpacks at $120 each = $1800.00

Transportation: $750.00

Fuel Surcharge: $202.50 (current rate will be charged)

Texas State Waste Fee (estimated on 15 drums weight of 400 lbs/drum): $48.00 ($16.00/ton)

Estimated approx. total cost based on 15 drums of Class I waste: $4615.50

Please let us know if you have any questions.

Thanks!, Susie

Carolyn (Susie) McDonald
Customer Service Rep for Margie Ratcliff
Margie.Ratcliff@Veoliaes.com/409.289.2075
VEOLIA ES TECHNICAL SOLUTIONS
1800 S. Hwy 146
Baytown, TX 77520
281-425-7166 – phone
281-427-5367 – fax

Email: Carolyn.McDonald@VeoliaES.com

From: Martin Ramirez [mailto:martin.ramirez@mail.hchd.org]
Sent: Monday, October 07, 2013 10:49 AM
To: Carolyn S McDonald
Subject: Estimate for the 16 drums

Good Morning

Just checking to see if you were able to get an estimate for the drums. Yes, I understand that it is only an estimate but we need a number to be able to request the funding for disposal.

Martin Ramirez, Coordinator
Hidalgo Co. Environmental Compliance Department
1212 S. 25th Street, Suite B
Edinburg, TX 78539
Main Line: (956) 318-2980

Office:(956) 292-7000 ext. 4082
E-mail: martin.ramirez@hchd.org

VEOLIA
ENVIRONMENTAL SERVICES

TECHNICAL SOLUTIONS
NORTH AMERICA

Quote# T602013086
Customer # NEW
Generator # NEW

June 7, 2013

Martin Ramirez
Hidalgo County
1304 S. 25th Avenue
Edinburg, Texas 78542
956-318-2840 X-260
Martin.Ramierez@hchd.org

Subject: Disposal of Paint Waste

Dear Martin,

Veolia ES Technical Solutions, LLC is pleased to present the following price quotation for your review and acceptance. This quotation is based on information provided by County of Hildago.

Disposal:
Paint waste latex with oil based paint
$85.00/drum (Class 1) <1/3 solids pumpable/pourable
$135.00/drum (Class 2) >1/3<2/3 solids pumpable/pourable
$175.00/drum (Class 3) >2/3 solids unpumpable/unpourable

Latex only Drums
$210.00/drum

Labor:
$135.00/hour (2 man crew)

Overpacks:
$120.00/85 gallon metal overpack

Transportation:
$750.00/stop (plus fuel surcharge based on current DOE rate, currently at 25.5%)

This is an estimate only and may vary depending on actual quantities and validation. Attached special terms and conditions apply. Payment terms are net thirty (30) days and all past due amounts will bear interest at 1.5% per month or the maximum rate allowed by law, whichever is less. Existing contract terms may supersede this agreement.

Veolia reserves the right to modify this quotation upon written notice at any time after original thirty (30) days from date of issuance. Please sign as indicated below to signify acceptance of this pricing and return to:

Margie.ratcliff@veoliaes.com

Thank you for the opportunity to submit this proposal. Please call me at 409-289-2075. If you have any questions. We look forward to working with you. Thank you for your confidence in VES and our environmental philosophies. We deliver preferred solutions that protect people and improve the environment.

Sincerely,

Margie Ratcliff

Margie Ratcliff
Account Manager

Cc: Susie McDonald

Agreed to and Accepted by:

Veolia ES Technical Solutions	**County of Hildago**
_____	_____
Signature	**Signature**
David Michaelis _____	_____
Name	**Name**
Sales Manager – Gulf Coast Branch	_____
Title	**Title**
_____	_____
Date	**Date**

Veolia ES Technical Solutions, L.L.C.
1800 S. Highway 146, Baytown, TX 77520
tel: 281.427.4099 · fax: 281.427.5367
www.VeoliaES.com

For Veolia use only:

Service agreement on file _____yes _____no

Veolia ES Technical Solutions, L.L.C.
1800 S. Highway 146, Baytown, TX 77520
tel: 281.427.4099 · fax: 281.427.5367
www.VeoliaES.com

Special Terms and Conditions

VEOLIA Environmental Services reserves the right to decline acceptance of the following:

- **Shock senaitive compounds, DOT Classified Explosives**
- **Etiological Materials**
- **Radioactive Materials**
- **Dioxin**
- **Kepone**
- **Certain Mercury Compounds**
- **Pentachlorophenol (Which carries an EPA code other than D037 or F032), it's derivatives and /or by products**
- **Pressurized gases that meet the EPA definition of reactivity**

We will assist you on a case by case basis in your efforts to properly manage these materials.

1. **County of Hildago must also comply with all applicable laws and regulations pertaining to generators of hazardous waste. VEOLIA Environmental Services will not accept improperly identified or unidentified materials.**

2. **The generator shall have obtained all applicable federal or state generator's identification numbers and state hazardous / non-hazardous waste numbers before waste shipment. VEOLIA Environmental Services will assist in this process if necessary.**

3. **The proposed pricing is based on the attached scope of work. Any deviation in type or quantity of material will be priced according to the issuance of a change order.**

4. **Disposal pricing given herein is contingent upon site approval of waste stream and waste stream received must conform to submitted profile/WIP. Surcharges will apply to nonconforming waste streams.**

5. **All drums considered not fit for transport according to DOT, 49 CFR requirements and/or leaking drums will be over-packed at a rate of $200 per drum and surcharged at 1.5 times the regular disposal price.**

6. **Conversion rate for containers sizes not quoted are as follows: 5 gal (0.4 x 55 gal price), 10 gal (0.55 x 55 gal price), 15 gal (0.6 x 55 gal price), 20 gal (0.65 x 55 gal prices), 30-35 gal (0.8 x 55 gal price), 85 gal (1.5 x 55 gal price). Sizes not listed will be rounded up to nearest size converted above.**

7. **Veolia assesses a Fuel Surcharge. The surcharge is evaluated and increased or decreased as necessary, on the first working day of the month based on the Department of Energy Diesel Fuel Hotline (202-586-6966 or www.eia.doe.gov) monthly survey fuel price averages. The surcharge will apply to transportation charges only.**

8. **Applicable waste fees and taxes will apply.**

9. **A 0% Energy and Security Fee will apply to all charges excluding government mandated fees, transportation and fuel surcharge.**

10. **VEOLIA Environmental Services will prepare all shipping documents (i.e. manifests, labels, packing slips, etc.), if required.**

Veolia ES Technical Solutions, L.L.C.
1800 S. Highway 146, Baytown, TX 77520
tel: 281.427.4099 - fax: 281.427.5367
www.VeoliaES.com

Zimbra **liza.lopez@co.hidalgo.tx.us**

Fwd: RE: Environmental Services Agreement

From : Martin Ramirez <martin.ramirez@mail.hchd.org> Tue, Jul 16, 2013 09:26 AM
Subject : Fwd: RE: Environmental Services Agreement
To : Darlene Betancourt <darlene.betancourt@co.hidalgo.tx.us>
Cc : liza lopez <liza.lopez@co.hidalgo.tx.us>

Good Morning Darlene.

Here is the email Michael Garza sent me after the revised agreement was reviewed by him. Working on the rest right now.

Martin Ramirez, Coordinator
Hidalgo Co. Environmental Compliance Department
1212 S. 25th Street, Suite B
Edinburg, TX 78539
Main Line: (956) 318-2980
Office:(956) 292-7000 ext. 4082
E-mail: martin.ramirez@hchd.org

---- Original Message ----
From: "Michael Garza" <michael.garza@da.co.hidalgo.tx.us>
Sent: 6/21/2013 1:34:23 PM
To: "'Martin Ramirez'" <martin.ramirez@mail.hchd.org>
Cc: "'Darlene Betancourt'" <darlene.betancourt@co.hidalgo.tx.us>, josephine.ramirez@da.co.hidalgo.tx.us
Subject: RE: Environmental Services Agreement

Martin,

The added language regarding indemnification is sufficient. I approve as to form.

Michael Garza

Assistant Criminal District Attorney

Contracts and Civil Litigation Section

Office of Criminal District Attorney

Hidalgo County, Texas

100 N Closner Rm 303

Edinburg, TX 78539

(956) 318-2313 ext. 3824

(956) 318-2079 FAX

michael.garza@da.co.hidalgo.tx.us

****

Martin,

Paragraph 2 states that County will indemnify/hold harmless the vendor. This can be remedied by the addition of the following language at the beginning of the second sentence of the paragraph: "To the extent allowed by the Constitution and laws of the State of Texas..."

Should you have any questions or concerns, please do not hesitate to contact me.

Assistant Criminal District Attorney

Office of Criminal District Attorney

100 N Closner Rm 303

(956) 318-2313 ext. 3824

michael.garza@da.co.hidalgo.tx.us

****

Hi Josie

I have been asked to submit the attached Environmental Services Agreement from Veolia ES Technical Solutions, LLC for your review. The background information is that Precinct 4 has 15 drums (55 gallon each) of waste paint composed of co-mingled oil based and latex paint. These need to be disposed of appropriately since the material is too old and not usable. Apparently the source of the paint is the citizen's collection center that collects solid waste at no charge from precinct residents. Since landfills cannot accept liquid waste, the paint is not accepted by landfills. The precinct would take paint containers brought in by residents and pour the contents into drums. The remaining paint in the containers was then allowed to dry and harden which allows the containers to be disposed of at the landfill. This is a standard practice for collecting old paint for reuse instead of just disposing of it. Habitat for Humanity does this and offers the paint as a primer or low cost paint if color is not important. Unfortunately over the years the paint collected at Pct. 4 was never used and the drums were forgotten about.

I requested bids from three local companies (only two responded) and Veolia ES. Veolia ES offered the best price for disposal at approx. $4600.00 which is significantly less than the two local companies. Please let me know if you any questions. Thanks.

Martin Ramirez, Coordinator
Hidalgo Co. Environmental Compliance Department
1212 S. 25th Street, Suite B
Edinburg, TX 78539
Main Line: (956) 318-2980
Office:(956) 292-7000 ext. 4082
E-mail: martin.ramirez@hchd.org

AI-41344 **Purchasing Department 9. I.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted By: Marcie Jackson, COMM. PCT. #1

Department: COMM. PCT. #1

Information

CAPTION

Acceptance and approval of request for payment of the following invoice with TEDSI Infrastructure Group under the following contracts with authority for County Treasurer to issue payment after County Auditor's review and processing procedures are completed:

1. Invoice #20131669 in the amount of $41,475.54 amid Work Authorization # 1 - Contract #C-08-227-02-09

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1315-431-00-121-039-0-731

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available through P.O.#617534 as of 10/25/2013.

80% Txdot = $33,180.43, 20% Pct.1 = $8,295.11

Attachments

Invoice No.20131669

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/22/2013 03:34 PM
Obdett Calzada	Obdett Calzada	10/25/2013 02:35 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Marcie Jackson Started On: 10/21/2013 09:04 AM

Final Approval Date: 10/25/2013

TEDSI INFRASTRUCTURE GROUP
Consulting Engineers

1201 East Expressway 83
Mission, Texas 78572
956-424-7898 (Phone)
956-424-7022 (Fax)

INVOICE

Commissioner A. C. Cuellar
Hidalgo County Precinct No. 1
1902 Joe Stephens Ave.
Weslaco, Texas 78596

Invoice Date: September 26, 2013
TEDSI Invoice No.: 20131669
TEDSI Project No.: 2009-1032-01
Invoice Period: August 1, 2013 to August 31, 2013

Mile 6W

Contract No. C-08-227-02-09
Work Authorization No. 1
PO#: 617534

Original Contract Amount	Adjusted Contract Amount	Adjusted Contract Amount Remaining
$1,906,248.18	**$ 1,881,748.56**	**$1,137,605.49**

Task	Fee	% Complete This Period	% Complete To Date	Amount This Period	Amount To Date
Schematic Design (SD)	$ 256,884.54	0%	100%	$ -	$ 256,884.54
Right-of-Way (ROW)	$ 302,500.00	0%	10%	$ -	$ 30,250.00
Design Field Survey (DFS)	$ 278,200.00	0%	100%	$ -	$ 278,200.00
Environmental (ENV)	$ 115,000.00	0%	100%	$ -	$ 115,000.00
Plans, Specs & Est. (PS&E)	$ 865,355.49	0%	0%	$ -	$ -
Supplemental Agreement No. 1	$ 63,808.53	65%	100%	$ 41,475.54	$ 63,808.53
Subtotal	$ 1,881,748.56	2.20%	39.55%	$ 41,475.54	$ 744,143.07

10/8/13 RECEIVED

INVOICE RECEIVED BY
_____ on 10/8/13
GOODS/SERVICES RECEIVED BY:
_____ on _____

Craig F. Stong, P.E.
Project Manager

TOTAL FEE EARNED:	$	744,143.07
LESS PREVIOUSLY INVOICED:	$	702,667.53
TOTAL AMOUNT DUE THIS INVOICE:	$	**41,475.54**

REQ# 149094 P.O.# 617534
3-1315-126-20-000-012-0-000→$33,180.43
DUE FROM STATE-TXDOT MILE6W(US83-SH107)

REQ# 149094 P.O.# 617534
3-1315-431-00-121-039-0-731→$8,295.11
TXDOT-MILE 6 WEST(US83-SH107)-ROADS

AI-41295 **Purchasing Department 9. J.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted By: Rocio Villarreal, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Acceptance, and approval of Invoice No. 1 (Amendment No. 2) in the amount of $7,500 from Alcocer Garcia Associates, Inc., contracted architect for the, "Remodel of Existing Old Administration Building (1st and 2nd floors) Project with authority for County Treasurer to issue payment after County Auditor's review and processing procedures are completed. (C-08-131-08-07)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1336-419-40-220-043-0-452

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available through PO# 609342.

Attachments

PO 609342 Increase

Invoice

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Nielda Cavazos	10/18/2013 10:33 AM
Budget & Management	Obdett Calzada	10/18/2013 02:07 PM
Obdett Calzada	Obdett Calzada	10/25/2013 01:47 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Rocio Villarreal Started On: 10/16/2013 04:57 PM

Final Approval Date: 10/25/2013

PURCHASE ORDER INCREASE
COUNTY OF HIDALGO

Department: Facilities Mgmt
Contact Name: Jessica Ortega
Telephone # (956) 289-7850

Purchase Order Number: 609342
Increase # 3 for this Purchase Order
Procurement Method:

- ❑ Contract #_____
- ❑ Cooperative Awarded Vendor (TBPC State Award, TCPN, TASB-Buyboard)
- ❑ Quotes over $1,000.00 (verbal quotes)
- ❑ Quotes over $5,000.00 (attach written quotes)

TO: Vendor Number: 229555
Vendor Name: Alocer Garcia Associates Inc
Address: 1333 E Jasmine Ave
McAllen, TX 78501

Increase Purchase Order for the following items:

Quantity	UOM	Description	Unit Price	Amount
		Amount of Original Purchase Order		$203,900.00
		1st PO Increase $4070.00 2nd PO Increase $21,769.01 3rd PO Increase $67,425.00 Remodeling of Existing Old Admin Bldg NIGP#91065		
		Amount of Increase Request		$7,500.00
		TOTAL AMOUNT		$304,664.01

Account Number: 3-1336-419-40-220-043-0-452

Reason: To cover the cost of pending invoice

Authorization: _____ 10/11/13
Department Head — Date

Reviewed by: _____ _____
Purchasing Department — Date

Approved By: _____ _____
Purchasing Agent — Date

Approved By: _____ _____
Hidalgo County Auditor — Date

Alcocer Garcia Associates, Inc.

1333 E. Jasmine Ave McAllen, Texas 78501 Off. 956-618-2007 Fax. 956-618-2008

May 28, 2013

County of Hidalgo
c/o Martha Salazar, Purchasing Agent
2802 S. Bus. Hwy 281
Edinburg, TX 78539

Project: Renovations to Former Administration Building, 1st & 2nd Floors.

Dear Ms Salazar,

As per County instructions, we have ceased work on the designs for the County Commissioner's Meeting Room/ Chambers addition to the building. Our invoice for work to-date is attached hereto.

Sincerely,

George A. Garcia,
Project Architect

encl

ARCHITECT'S PROFESSIONAL SERVICES INVOICE

REQUEST FOR PAYMENT NO. 1 for COUNTY COMMISSIONER'S CHAMBERS ADDITION

This invoice for A/E services under Amendment #2 to AIA B-141-1997, Standard Form of Agreement Between Owner and Architect, Parts 1 and 2 (C-08-131-08-07) as approved by Hidalgo County Commissioners' Court 10-23-12.

TO OWNER: County of Hidalgo, Texas
c/o Hidalgo County Purchasing Department
2802 S. Business Hwy. 281
Edinburg, TX 78539

A/E CONTRACT FOR: Remodel of Existing Old Administration Building (1st & 2nd Floors)
(County Commissioner's Chambers Addition portion of the A/E Contract)

CONTRACT NO.: C-08-131-08-07

P.O. NO.: 609342

FROM: Alcocer Garcia Associates, Inc. (EIN: 26-4262500)
1333 E. Jasmine, McAllen, TX 78501

Estimated Basic Services A/E Fee Amt.: $ 75,000.00 (7.5% x $ 1,000,000.00 estimated construction cost)

SCOPE OF SERVICES	AMOUNT	% COMPLETED TO-DATE	TOTAL DUE	LESS PREV. PAYMENTS	AMOUNT DUE THIS REQUEST
Schematic Design Phase 10 %	$7,500.00	100%	$7,500.00	$0.00	$7,500.00
Design Development Phase 10 %	$7,500.00	0%	$0.00	$0.00	$0.00
Construction Documents Phase 50%	$37,500.00	0%	$0.00	$0.00	$0.00
Bidding Phase 5%	$3,750.00	0%	$0.00	$0.00	$0.00
Construction Phase 25%	$18,750.00	0%	$0.00	$0.00	$0.00
TOTAL	$75,000.00				$7,500.00

I certify that the above is true and correct to the best of my knowledge.

George A Garcia May 28, 2013

Alcocer Garcia Associates, Inc. Date

Owner Date

Attest Date

AI-41294 **Purchasing Department 9. K.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted By: Rocio Villarreal, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Acceptance, and approval of Invoice No. 471001/04B/XV in the amount of $747.29 and Invoice No. 471001/04A/XV in the amount of $741.43 from Dannenbaum Engineering Company, contracted architect for the, "Hidalgo County-Annex Modular Buildings-Courtroom Finishes and Courthouse Site Improvements," with authority for County Treasurer to issue payment after County Auditor's review and processing procedures are completed.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1342-419-40-220-048-0-720

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available through PO# 689982 as of 10/25/2013.

Attachments

Invoice 471001/04B/XV

Invoice 471001/04A/XV

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Nielda Cavazos	10/18/2013 10:33 AM
Budget & Management	Obdett Calzada	10/18/2013 02:06 PM
Obdett Calzada	Obdett Calzada	10/25/2013 01:40 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Rocio Villarreal Started On: 10/16/2013 04:46 PM

Final Approval Date: 10/25/2013

Dannenbaum Engineering Company-McAllen LLC
1109 NOLANA, SUITE 208 * MCALLEN, TEXAS 78504 (956) 682-3677

Building Repairs and/or Additions, Renovations and Alternations to the Hidalgo County Courthouse Modular Annex located at 100 North Closner Boulevard, Edinburg, Texas, within Hidalgo County Precinct No. 4

Date: July 25, 2013 Revised September 25, 2013
DEC Project Number: 471001
Hidalgo County Project No:

Invoice Number: **471001/04B/XV**
Billing Period: **May - June, 2013**

Monthly Billing Statement - SITE

	Budget	Percentage Complete	Earned to Date	Previously Invoiced	Current Billing	Remaining
PRELIMINARY DESIGN						
Project Meetings & Coordination	$ 219.82	100%	$ 219.82	$ 219.82	$ -	$ -
Data Gathering & Design Criteria	$ 549.54	100%	$ 549.54	$ 549.54	$ -	$ -
Preliminary Design	$ 1,073.74	100%	$ 1,073.74	$ 1,073.74	$ -	$ -
FINAL DESIGN						
90% Plans	$ 4,538.04	100%	$ 4,538.04	$ 4,538.04	$ -	$ -
Final Plans	$ 933.03	100%	$ 933.03	$ 933.03	$ -	$ -
CONSTRUCTION PHASE						
Construction Phase	$ 3,161.67	98%	$ 3,098.44	$ 2,687.42	$ 411.02	$ 63.23
Closeout Phase	$ 800.37	0%	$ -	$ -	$ -	$ 800.37
SUBCONSULTANTS						
Survey/Civil & Electrical Eng.	$ 60,000.00	100%	$ 60,000.00	$ 60,000.00	$ -	$ -
Landscape Architecture & Irrigation	$ 13,000.00	0%	$ -	$ -	$ -	$ 13,000.00
Geotechnical Testing & Report	$ 5,000.00	0%	$ -	$ -	$ -	$ 5,000.00
TAS Accessibility Review & Inspection	$ 437.50	71%	$ 312.50	$ -	$ 312.50	$ 125.00
REIMBURSABLE EXPENSES	$ 23.77		$ 23.77	$ -	$ 23.77	
	$ 89,737.48	**79%**	**$ 70,748.88**	**$ 70,001.59**	**$ 747.29**	**$ 18,988.60**

Amount Due This Invoice **$ 747.29**

Reimbursable Expenses - Detail - SITE

Vendor	Invoice #	Invoice Date	Check #	Check Date	Amount	Multiplier	Extended Amount
Federal Express Corp	2-273-65609	5/16/2013	289822	5/31/2013	$ 7.31	1.1	$ 8.04
Federal Express Corp	2-310-46410	6/20/2013	290114	6/28/2013	$ 7.12	1.1	$ 7.83
Federal Express Corp	2-310-46410	6/20/2013	290114	6/28/2013	$ 7.18	1.1	$ 7.90
							$ 23.77

DANNENBAUM ENGINEERING CORPORATION

289822

OUR REF. NUMBER	YOUR INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	INVOICE PAID		NET CHECK AMOUNT
095546	2-250-91714	4/24/2013	18.06	18.06	0.00	
095547	2-251-85507	4/25/2013	273.67	273.67	0.00	
095548	2-252-40905	4/25/2013	44.11	44.11	0.00	
095549	2-259-06308	5/2/2013	508.15	508.15	0.00	
095550	2-265-51527	5/8/2013	101.09	101.09	0.00	
095752	2-266-51301	5/9/2013	267.48	267.48	0.00	
095753	2-273-67340	5/16/2013	175.92	175.92	0.00	
095754	2-274-24397	5/16/2013	21.80	21.80	0.00	
095886	2-273-65609	5/16/2013	2,429.56	2,429.56	0.00	3,839.84

DANNENBAUM ENGINEERING CORPORATION
P.O. BOX 22292 HOUSTON, TEXAS 77227

COMPASS BANK
HOUSTON, TEXAS

35-1054
1130

712

289822

CHECK DATE	CONTROL NUMBER	CHECK AMOUNT
5/31/2013	289822	$******3,839.84

PAY Three Thousand Eight Hundred Thirty-Nine and 84/100---------- Dollars

DANNENBAUM ENGINEERING CORPORATION

TO THE ORDER OF
FEDERAL EXPRESS CORPORATION
PO BOX 660481
DALLAS, TX 75266-0481

AUTHORIZED SIGNATURE

⑈289822⑈ ⑆113010547⑆ 000509733 2⑈

DANNENBAUM ENGINEERING CORP. 289822

FED2210 FEDERAL EXPRESS CORPORATION Check Date 5/31/2013 Check Number 289822

Ref Nbr	Invc Nbr	Invc Date	Invoice Amount	Amount Paid	Disc Taken	Net Check Amt
095546	2-250-91714	4/24/2013	18.06	18.06	0.00	
095547	2-251-85507	4/25/2013	273.67	273.67	0.00	
095548	2-252-40905	4/25/2013	44.11	44.11	0.00	
095549	2-259-06308	5/2/2013	508.15	508.15	0.00	
095550	2-265-51527	5/8/2013	101.09	101.09	0.00	
095752	2-266-51301	5/9/2013	267.48	267.48	0.00	
095753	2-273-67340	5/16/2013	175.92	175.92	0.00	
095754	2-274-24397	5/16/2013	21.80	21.80	0.00	
095886	2-273-65609	5/16/2013	2429.56	2429.56	0.00	3839.84

Picked up: Apr 17, 2013 **Cust. Ref.:** 4657-01 Inv. No. 10 **Ref.#2:**
Payor: Shipper **Ref.#3:**

- The Earned Discount for this ship date has been calculated based on a revenue threshold of $ 2407.88
- Fuel Surcharge - FedEx has applied a fuel surcharge of 12.00% to this shipment.
- Distance Based Pricing, Zone 2

Automation	INET
Tracking ID	799548925090
Service Type	FedEx Priority Overnight
Package Type	FedEx Envelope
Zone	02
Packages	1
Rated Weight	N/A
Delivered	Apr 18, 2013 09:00
Svc Area	A4
Signed by	R.GALVIN
FedEx Use	000000000/0000186/_

Sender
Francisco Montano
DANNENBAUM ENGINEERING COMPANY
1109 NOLANA LOOP STE 208
MCALLEN TX 78504 US

Recipient
Joe Mendez
MCALLEN ISD
4309 Warrior Ave
MCALLEN TX 78501 US

Transportation Charge		19.80
Discount		-4.95
Earned Discount		-5.35
Automation Bonus Discount		-2.97
Fuel Surcharge		0.78
Total Charge	**USD**	**$7.31**

Picked up: Apr 17, 2013 **Cust. Ref.:** 4636-01 **Ref.#2:** Submt'ls.676,677,678,679
Payor: Shipper **Ref.#3:** El Pico WTP O&M Manuals

- Fuel Surcharge - FedEx has applied a fuel surcharge of 12.00% to this shipment.
- The Earned Discount for this ship date has been calculated based on a revenue threshold of $ 2407.88
- Distance Based Pricing, Zone 3

Automation	INET
Tracking ID	799549447970
Service Type	FedEx Priority Overnight
Package Type	Customer Packaging
Zone	03
Packages	1
Rated Weight	13.0 lbs, 5.9 kgs
Delivered	Apr 18, 2013 09:45
Svc Area	A4
Signed by	Z.DELGADO
FedEx Use	000000000/0001508/_

Sender
Martha C. Garza
DANNENBAUM ENGINEERING CORP
8610 McPherson Rd. Ste.130
LAREDO TX 78045 US

Recipient
Gloria Rodriguez
Dannenbaum Engineering Company
1109 W NOLANA AVE
MCALLEN TX 78504 US

Transportation Charge		57.35
Fuel Surcharge		2.34
Courier Pickup Charge		0.00
Discount		-14.34
Earned Discount		-14.91
Automation Bonus Discount		-8.60
Total Charge	**USD**	**$21.84**

Picked up: Apr 17, 2013 **Cust. Ref.:** 471001 Inv No. 02 **Ref.#2:**
Payor: Shipper **Ref.#3:**

- The Earned Discount for this ship date has been calculated based on a revenue threshold of $ 2407.88
- Fuel Surcharge - FedEx has applied a fuel surcharge of 12.00% to this shipment.
- Distance Based Pricing, Zone 2

Automation	INET
Tracking ID	799550864896
Service Type	FedEx Priority Overnight
Package Type	FedEx Envelope
Zone	02
Packages	1
Rated Weight	N/A
Delivered	Apr 18, 2013 10:02
Svc Area	A4
Signed by	A.MOLER
FedEx Use	000000000/0000186/_

Sender
Francisco Montano
DANNENBAUM ENGINEERING COMPANY
1109 NOLANA LOOP STE 208
MCALLEN TX 78504 US

Recipient
Oscar Garza
Hidalgo County
2802 S US HIGHWAY 281
EDINBURG TX 78539 US

Transportation Charge		19.80
Earned Discount		-5.35
Discount		-4.95
Automation Bonus Discount		-2.97
Fuel Surcharge		0.78
Total Charge	**USD**	**$7.31**

Picked up: Apr 17, 2013 **Cust. Ref.:** 4656-01 Pay Request No. **Ref.#2:**
Payor: Shipper **Ref.#3:**

- The Earned Discount for this ship date has been calculated based on a revenue threshold of $ 2407.88
- Fuel Surcharge - FedEx has applied a fuel surcharge of 12.00% to this shipment.
- Distance Based Pricing, Zone 2

Automation	INET
Tracking ID	799551025036
Service Type	FedEx Priority Overnight
Package Type	FedEx Envelope
Zone	02
Packages	1

Sender
Francisco Montano
DANNENBAUM ENGINEERING COMPANY
1109 NOLANA LOOP STE 208
MCALLEN TX 78504 US

Recipient
Alfredo Espinosa
City of Progreso
801 South FM 1015
MERCEDES TX 78570 US

Continued on next page

VNNENBAUM ENGINEERING CORPORATION 290114

OUR REF. NUMBER	YOUR INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	INVOICE PAID		NET CHECK AMOUNT
095887	2-280-76959	5/22/2013	76.70	76.70	0.00	
095888	2-281-80983	5/23/2013	342.70	342.70	0.00	
095889	2-282-29445	5/23/2013	6.76	6.76	0.00	
096008	2-288-76188	5/30/2013	271.34	271.34	0.00	
096118	2-274-03016	5/16/2013	286.83	286.83	0.00	
096119	2-295-83634	6/6/2013	739.26	739.26	0.00	
096120	2-302-16541	6/12/2013	34.58	34.58	0.00	
096144	2-303-14485	6/13/2013	672.34	672.34	0.00	
096247	2-310-46410	6/20/2013	1,507.01	1,507.01	0.00	
096248	2-310-48773	6/20/2013	218.00	218.00	0.00	
096249	2-311-00372	6/20/2013	84.60	84.60	0.00	
096285	2-310-85511	6/20/2013	357.41	357.41	0.00	4,597.53

DANNENBAUM ENGINEERING CORPORATION
P.O. BOX 22292 HOUSTON, TEXAS 77227

COMPASS BANK
HOUSTON, TEXAS

35-1054
1130

712

290114

CHECK DATE	CONTROL NUMBER	CHECK AMOUNT
6/28/2013	290114	$******4.597.53

PAY Four Thousand Five Hundred Ninetv-Seven and 53/100---------- Dollars

DANNENBAUM ENGINEERING CORPORATION

TO THE ORDER OF
FEDERAL EXPRESS CORPORATION
PO BOX 660481
DALLAS, TX 75266-0481

AUTHORIZED SIGNATURE

⑈290114⑈ ⑆113010547⑆ 000509733 2⑈

DANNENBAUM ENGINEERING CORP. 290114

FED2210 FEDERAL EXPRESS CORPORATION Check Date 6/28/2013 Check Number 290114

Ref Nbr	Invc Nbr	Invc Date	Invoice Amount	Amount Paid	Disc Taken	Net Check Amt
095887	2-280-76959	5/22/2013	76.70	76.70	0.00	
095888	2-281-80983	5/23/2013	342.70	342.70	0.00	
095889	2-282-29445	5/23/2013	6.76	6.76	0.00	
096008	2-288-76188	5/30/2013	271.34	271.34	0.00	
096118	2-274-03016	5/16/2013	286.83	286.83	0.00	
096119	2-295-83634	6/6/2013	739.26	739.26	0.00	
096120	2-302-16541	6/12/2013	34.58	34.58	0.00	
096144	2-303-14485	6/13/2013	672.34	672.34	0.00	
096247	2-310-46410	6/20/2013	1507.01	1507.01	0.00	
096248	2-310-48773	6/20/2013	218.00	218.00	0.00	
096249	2-311-00372	6/20/2013	84.60	84.60	0.00	
096285	2-310-85511	6/20/2013	357.41	357.41	0.00	4597.53

FedEx

Invoice Number	Invoice Date	Account Number	Page
2-310-46410	Jun 20, 2013	2776-1068-0	12 of 3

Picked up: May 23, 2013 **Cust. Ref.:** 471001 Inv No. 03 **Ref.#2:**
Payor: Shipper **Ref.#3:**

- The Earned Discount for this ship date has been calculated based on a revenue threshold of $ 2263.26
- Fuel Surcharge - FedEx has applied a fuel surcharge of 10.00% to this shipment.
- Distance Based Pricing, Zone 2

		Sender	Recipient
Automation	INET	Francisco Montano	Oscar Garza
Tracking ID	799836379694	DANNENBAUM ENGINEERING COMPANY	Hidalgo County Purchasing
Service Type	FedEx Priority Overnight	1109 NOLANA LOOP STE 208	2802 S US HIGHWAY 281
Package Type	FedEx Envelope	MCALLEN TX 78504 US	EDINBURG TX 78539 US
Zone	02		
Packages	1		
Rated Weight	N/A	Transportation Charge	19.80
Delivered	May 24, 2013 10:08	Discount	-4.95
Svc Area	A4	Earned Discount	-5.35
Signed by	N.Q	Automation Bonus Discount	-2.97
FedEx Use	000000000/0000186/_	Fuel Surcharge	0.65
		Total Charge **USD**	**$7.18**

Picked up: May 23, 2013 **Cust. Ref.:** 1540-00 **Ref.#2:**
Payor: Shipper **Ref.#3:**

- Fuel Surcharge - FedEx has applied a fuel surcharge of 10.00% to this shipment.
- The Earned Discount for this ship date has been calculated based on a revenue threshold of $ 2263.26
- Distance Based Pricing, Zone 3

		Sender	Recipient
Automation	INET	Zaira Delgado	Front Desk
Tracking ID	799836488095	DANNENBAUM ENGINEERING COMPANY	Dannenbaum Engineering Corpora
Service Type	FedEx Priority Overnight	1109 NOLANA LOOP STE 208	3100 W ALABAMA ST
Package Type	FedEx Envelope	MCALLEN TX 78504 US	HOUSTON TX 77098 US
Zone	03		
Packages	1		
Rated Weight	N/A	Transportation Charge	23.60
Delivered	May 24, 2013 10:25	Fuel Surcharge	0.78
Svc Area	A1	Automation Bonus Discount	-3.54
Signed by	M.MACLIN	Earned Discount	-6.37
FedEx Use	000000000/0000197/_	Discount	-5.90
		Total Charge **USD**	**$8.57**

Picked up: May 23, 2013 **Cust. Ref.:** 4669-01 Pay Request No. **Ref.#2:**
Payor: Shipper **Ref.#3:**

- Fuel Surcharge - FedEx has applied a fuel surcharge of 10.00% to this shipment.
- The Earned Discount for this ship date has been calculated based on a revenue threshold of $ 2263.26
- Distance Based Pricing, Zone 2

		Sender	Recipient
Automation	INET	Francisco Montano	Alfredo Espinosa
Tracking ID	799836665711	DANNENBAUM ENGINEERING COMPANY	City of Progreso
Service Type	FedEx Priority Overnight	1109 NOLANA LOOP STE 208	801 South FM 1015
Package Type	FedEx Envelope	MCALLEN TX 78504 US	MERCEDES TX 78570 US
Zone	02		
Packages	1		
Rated Weight	N/A	Transportation Charge	19.80
Delivered	May 24, 2013 10:36	Fuel Surcharge	0.65
Svc Area	A2	Automation Bonus Discount	-2.97
Signed by	.MARTINEZ	Discount	-4.95
FedEx Use	000000000/0000186/_	Earned Discount	-5.35
		Total Charge **USD**	**$7.18**

Dropped off: May 24, 2013 **Cust. Ref.:** 1540-00 **Ref.#2:**
Payor: Shipper **Ref.#3:**

- Fuel Surcharge - FedEx has applied a fuel surcharge of 10.00% to this shipment.
- The Earned Discount for this ship date has been calculated based on a revenue threshold of $ 2263.26
- Distance Based Pricing, Zone 4

		Sender	Recipient
Automation	INET	Julia Hidalgo	zaira.delgado
Tracking ID	799806910765	DANNENBAUM ENGINEERING CORP	Dannenbaum Engineering Corpora
Service Type	FedEx Standard Overnight	10737 Gateway Blvd. West Suite	1109 W. Nolana Ave. St 208
Package Type	FedEx Envelope	EL PASO TX 79935 US	MCALLEN TX 78504 US
Zone	04		
Packages	1		
Rated Weight	3.0 lbs, 1.4 kgs	Transportation Charge	26.65

Continued on next page

Dropped off: Jun 11, 2013 **Cust. Ref.:** 4636-01 **Ref.#2:** Hector Pena Docs
Payor: Shipper **Ref.#3:**

- The Earned Discount for this ship date has been calculated based on a revenue threshold of $ 2313.13
- Fuel Surcharge - FedEx has applied a fuel surcharge of 9.00% to this shipment.
- Distance Based Pricing, Zone 3

Automation	INET
Tracking ID	799975150645
Service Type	FedEx Priority Overnight
Package Type	FedEx Envelope
Zone	03
Packages	1
Rated Weight	N/A
Delivered	Jun 12, 2013 10:07
Svc Area	A1
Signed by	J.MAXIE
FedEx Use	000000000/0000197/_

Sender
Kristal Rodriguez
Dannenbaum Engineering
8610 MCPHERSON RD
LAREDO TX 78045 US

Recipient
Chris McCormac
Dannenbaum Engineering Company
3100 W ALABAMA ST
HOUSTON TX 77098 US

Transportation Charge		23.60
Earned Discount		-6.37
Fuel Surcharge		0.70
Automation Bonus Discount		-3.54
Discount		-5.90
Total Charge	**USD**	**$8.49**

Dropped off: Jun 11, 2013 **Cust. Ref.:** 471001 Inv 01A & 01B **Ref.#2:**
Payor: Shipper **Ref.#3:**

- Fuel Surcharge - FedEx has applied a fuel surcharge of 9.00% to this shipment.
- The Earned Discount for this ship date has been calculated based on a revenue threshold of $ 2313.13
- Distance Based Pricing, Zone 2

Automation	INET
Tracking ID	799975326175
Service Type	FedEx Priority Overnight
Package Type	FedEx Envelope
Zone	02
Packages	1
Rated Weight	N/A
Delivered	Jun 12, 2013 09:39
Svc Area	A4
Signed by	N.OLIVAREZ
FedEx Use	000000000/0000186/_

Sender
Francisco Montano
DANNENBAUM ENGINEERING COMPANY
1109 NOLANA LOOP STE 208
MCALLEN TX 78504 US

Recipient
Oscar Garza
Hidalgo County
2802 S US HIGHWAY 281
EDINBURG TX 78539 US

Transportation Charge		19.80
Fuel Surcharge		0.59
Earned Discount		-5.35
Discount		-4.95
Automation Bonus Discount		-2.97
Total Charge	**USD**	**$7.12**

Dropped off: Jun 11, 2013 **Cust. Ref.:** 4652-06 **Ref.#2:**
Payor: Shipper **Ref.#3:**

- The Earned Discount for this ship date has been calculated based on a revenue threshold of $ 2313.13
- Fuel Surcharge - FedEx has applied a fuel surcharge of 9.00% to this shipment.
- Distance Based Pricing, Zone 2

Automation	INET
Tracking ID	799975514041
Service Type	FedEx Priority Overnight
Package Type	FedEx Envelope
Zone	02
Packages	1
Rated Weight	N/A
Delivered	Jun 12, 2013 10:00
Svc Area	A4
Signed by	A.VEGA
FedEx Use	000000000/0000186/_

Sender
Cynthia M. Luera
DANNENBAUM ENGINEERING COMPANY
1109 NOLANA LOOP STE 208
MCALLEN TX 78504 US

Recipient
FLOR E. KOLL
HCRMA
118 S CAGE BLVD
PHARR TX 78577 US

Transportation Charge		19.80
Discount		-4.95
Earned Discount		-5.35
Automation Bonus Discount		-2.97
Fuel Surcharge		0.59
Total Charge	**USD**	**$7.12**

Dropped off: Jun 11, 2013 **Cust. Ref.:** 4722-02 Inv 01 **Ref.#2:**
Payor: Shipper **Ref.#3:**

- Fuel Surcharge - FedEx has applied a fuel surcharge of 9.00% to this shipment.
- The Earned Discount for this ship date has been calculated based on a revenue threshold of $ 2313.13
- Distance Based Pricing, Zone 3

Automation	INET
Tracking ID	799976330597
Service Type	FedEx Priority Overnight
Package Type	FedEx Envelope
Zone	03
Packages	1
Rated Weight	N/A

Sender
Francisco Montano
DANNENBAUM ENGINEERING COMPANY
1109 NOLANA LOOP STE 208
MCALLEN TX 78504 US

Recipient
Bexar County Auditor
Bexar County
101 W NUEVA
SAN ANTONIO TX 78205 US

Transportation Charge	23.60

Continued on next page

Dannenbaum Engineering Company-McAllen LLC
1109 NOLANA, SUITE 208 * MCALLEN, TEXAS 78504 (956) 682-3677

Building Repairs and/or Additions, Renovations and Alternations to the Hidalgo County Courthouse Modular Annex located at 100 North Closner Boulevard, Edinburg, Texas, within Hidalgo County Precinct No. 4

Date: July 25, 2013 Revised September 25, 2013
DEC Project Number: 471001
Hidalgo County Project No:

Invoice Number: 471001/04A/XV
Billing Period: May - June, 2013

Monthly Billing Statement - BUILDING

	Budget	Percentage Complete	Earned to Date	Previously Invoiced	Current Billing	Remaining
PRELIMINARY DESIGN						
Project Meetings & Coordination	$ 512.90	100%	$ 512.90	$ 512.90	$ -	$ -
Data Gathering & Design Criteria	$ 1,282.26	100%	$ 1,282.26	$ 1,282.26	$ -	$ -
Preliminary Design	$ 2,505.38	100%	$ 2,505.38	$ 2,505.38	$ -	$ -
FINAL DESIGN						
90% Plans	$ 10,588.76	100%	$ 10,588.76	$ 10,588.76	$ -	$ -
Final Plans	$ 2,177.07	100%	$ 2,177.07	$ 2,177.07	$ -	$ -
CONSTRUCTION PHASE						
Construction Phase	$ 3,161.67	98%	$ 3,098.43	$ 2,687.42	$ 411.01	$ 63.24
Closeout Phase	$ 800.37	0%	$ -	$ -	$ -	$ 800.37
SUBCONSULTANTS						
Structural Engineering	$ 4,000.00	95%	$ 3,800.00	$ 3,800.00	$ -	$ 200.00
TAS Accessibility Review & Inspection	$ 437.50	71%	$ 312.50	$ -	$ 312.50	$ 125.00
REIMBURSABLE EXPENSES	$ 17.92		$ 17.92	$ -	$ 17.92	
	$ 25,483.83	**95%**	**$ 24,295.22**	**$ 23,553.79**	**$ 741.43**	**$ 1,188.61**

Amount Due This Invoice **$ 741.43**

Reimbursable Expenses - Detail - BUILDING

Vendor	Invoice #	Invoice Date	Check #	Check Date	Amount	Multiplier	Extended Amount
Francisco Montano	3-1/3-31-13	3/25/2013	289128	3/28/2013	$ 9.04	1.1	$ 9.94
Federal Express Corp	2-213-86073	3/21/2013	289154	3/29/2013	$ 7.25	1.1	$ 7.98
							$ 17.92

DANNENBAUM ENGINEERING CORPORATION

OUR REF. NUMBER	YOUR INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	INVOICE PAID		NET CHECK AMOUNT
094915	3-1/3-31-13	3/25/2013	15.82	15.82	0.00	15.82

DANNENBAUM ENGINEERING CORPORATION
P.O. BOX 22292 HOUSTON, TEXAS 77227

COMPASS BANK
HOUSTON, TEXAS

35-1054/1130 712

289128

CHECK DATE	CONTROL NUMBER	CHECK AMOUNT
3/28/2013	289128	$*********15.82

PAY Fifteen and 82/100---------- Dollars

TO THE ORDER OF **FRANCISCO MONTANO JR**

DANNENBAUM ENGINEERING CORPORATION

AUTHORIZED SIGNATURE

⑈289128⑈ ⑆113010547⑆ 000509733 2⑈

DANNENBAUM ENGINEERING CORP. 289128

MON512500 FRANCISCO MONTANO JR Check Date 3/28/2013 Check Number 289128

Ref Nbr	Invc Nbr	Invc Date	Invoice Amount	Amount Paid	Disc Taken	Net Check Amt
094915	3-1/3-31-13	3/25/2013	15.82	15.82	0.00	15.82

DANNENBAUM ENGINEERING CORPORATION
EXPENSE REPORT

NAME: **Francisco Javier Montano Jr.** OFFICE: **McAllen** DATE: **March 15, 2013**

EMPLOYEE NUMBER: **512500** DIVISION/DEPT: **1540-00** PERIOD FROM: **3/1/2013 - 3/31/2013**

DATE	PROJECT NUMBER	MILEAGE (x.565) # Miles	MILEAGE (x.565) Amount	PARKING	TRAVEL Hotel	TRAVEL Fares/Tolls	MEALS (see over)	AUTO RENTAL	RENTAL FUEL	MISC (see over)	TOTAL
3/7/2013	**4710-01**	16	9.04								9.04
3/11/2013	**4652-06**	12	6.78								6.78
TOTAL PROJECT EXPENSES		**28**	**$15.82**								**$15.82**
		4610-00		4610-00	4740-00		4741-00	4605-00	4610-00		

DATE	GENERAL OVERHEAD EXPENSE NUMBER	MILEAGE (x.565) # Miles	MILEAGE (x.565) Amount	PARKING	TRAVEL Hotel	TRAVEL Fares/Tolls	MEALS (see over)	AUTO RENTAL	RENTAL FUEL	MISC (see over)	TOTAL
TOTAL G.O.E. EXPENSES											
		6180-00		6040-00	6940-00		6471-00	6030-00	6010-00		

I CERTIFY THAT THE ABOVE EXPENSES WERE INCURRED ON BEHALF OF DANNENBAUM ENGINEERING CORPORATION:

SIGNATURE Frank Montano DATE 3/15/13

APPROVED BY Richard B Sept TITLE Office Mgr

TOTAL EXPENSES (Project and G.O.E.)	$15.82
LESS: AMOUNT ADVANCED SINCE LAST REPORT	
BALANCE DUE EMPLOYEE / DEC	**$15.82**

MAR 2013 Dannenbaum Engineering ACCOUNTS PAYABLE

BK

DANNENBAUM ENGINEERING CORPORATION
AUTO MILEAGE RECORD

DESTINATION	PROJECT NUMBER	DATE		ODOMETER		MILES	AMOUNT	TOLLS, PARKING
		MONTH	DAY	BEGIN	END			
Hidalgo County Purchasing Department	4710-01	March	7	14,211	14,227	16	$9.04	
118 S. Cage Blvd, Pharr Tx 78577 HCRMA	4652-06	March	11	14,530	14,542	12	$6.78	

DANNENBAUM ENGINEERING CORPORATION

289154

OUR REF. NUMBER	YOUR INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	INVOICE PAID		NET CHECK AMOUNT
094686	2-205-62618	3/13/2013	89.45	89.45	0.00	
094786	2-192-26748	2/28/2013	17.04	17.04	0.00	
094787	2-199-11582	3/7/2013	737.35	737.35	0.00	
094788	2-199-63983	3/7/2013	19.37	19.37	0.00	
094789	2-206-66980	3/14/2013	308.21	308.21	0.00	
094790	2-214-45524	3/21/2013	43.29	43.29	0.00	
094951	2-213-86073	3/21/2013	1,044.42	1,044.42	0.00	
094952	2-214-23489	3/21/2013	440.98	440.98	0.00	
094953	2-214-84785	3/21/2013	26.24	26.24	0.00	2,726.35

DANNENBAUM ENGINEERING CORPORATION
P.O. BOX 22292 HOUSTON, TEXAS 77227

COMPASS BANK
HOUSTON, TEXAS

35-1054
1130

712

289154

CHECK DATE	CONTROL NUMBER	CHECK AMOUNT
3/29/2013	289154	$******2,726.35

PAY Two Thousand Seven Hundred Twentv-Six and 35/100---------- Dollars

TO THE ORDER OF
FEDERAL EXPRESS CORPORATION
PO BOX 660481
DALLAS, TX 75266-0481

DANNENBAUM ENGINEERING CORPORATION

AUTHORIZED SIGNATURE

⑈289154⑈ ⑆113010547⑆ 000509733 2⑈

DANNENBAUM ENGINEERING CORP.

289154

FED2210 FEDERAL EXPRESS CORPORATION Check Date 3/29/2013 Check Number 289154

Ref Nbr	Invc Nbr	Invc Date	Invoice Amount	Amount Paid	Disc Taken	Net Check Amt
094686	2-205-62618	3/13/2013	89.45	89.45	0.00	
094786	2-192-26748	2/28/2013	17.04	17.04	0.00	
094787	2-199-11582	3/7/2013	737.35	737.35	0.00	
094788	2-199-63983	3/7/2013	19.37	19.37	0.00	
094789	2-206-66980	3/14/2013	308.21	308.21	0.00	
094790	2-214-45524	3/21/2013	43.29	43.29	0.00	
094951	2-213-86073	3/21/2013	1044.42	1044.42	0.00	
094952	2-214-23489	3/21/2013	440.98	440.98	0.00	
094953	2-214-84785	3/21/2013	26.24	26.24	0.00	2726.35

FedEx

Invoice Number	Invoice Date	Account Number
2-213-86073	Mar 21, 2013	2776-1068-0

Tracking ID: 899005844066

Rated Weight Delivered

Picked up: Mar 18, 2013 **Cust. Ref.:** 4669-01 Invoice No. 07 **Ref.#2:**
Payor: Shipper **Ref.#3:**

- The Earned Discount for this ship date has been calculated based on a revenue threshold of $ 2288.74
- Fuel Surcharge - FedEx has applied a fuel surcharge of 11.00% to this shipment.
- Distance Based Pricing, Zone 2

Automation	INET
Tracking ID	799301978972
Service Type	FedEx Priority Overnight
Package Type	FedEx Envelope
Zone	02
Packages	1
Rated Weight	N/A
Delivered	Mar 19, 2013 09:26
Svc Area	A4
Signed by	N.CASTILLO
FedEx Use	000000000/0000186/_

Sender
Francisco Montano
DANNENBAUM ENGINEERING COMPANY
1109 NOLANA LOOP STE 208
MCALLEN TX 78504 US

Recipient
Oscar Palacios
Hidalgo County Head Start
1901 W STATE HIGHWAY 107
MCALLEN TX 78504 US

Transportation Charge		19.80
Discount		-4.95
Earned Discount		-5.35
Automation Bonus Discount		-2.97
Fuel Surcharge		0.72
Total Charge	**USD**	**$7.25**

Picked up: Mar 18, 2013 **Cust. Ref.:** 471001 Invoice No.01 **Ref.#2:**
Payor: Shipper **Ref.#3:**

- The Earned Discount for this ship date has been calculated based on a revenue threshold of $ 2288.74
- Fuel Surcharge - FedEx has applied a fuel surcharge of 11.00% to this shipment.
- Distance Based Pricing, Zone 2

Automation	INET
Tracking ID	799304303223
Service Type	FedEx Priority Overnight
Package Type	FedEx Envelope
Zone	02
Packages	1
Rated Weight	N/A
Delivered	Mar 19, 2013 09:34
Svc Area	A4
Signed by	B.AYALA
FedEx Use	000000000/0000186/_

Sender
Francisco Montano
DANNENBAUM ENGINEERING COMPANY
1109 NOLANA LOOP STE 208
MCALLEN TX 78504 US

Recipient
Oscar Garza
Hidalgo County
2802 S US HIGHWAY 281
EDINBURG TX 78539 US

Transportation Charge		19.80
Discount		-4.95
Earned Discount		-5.35
Automation Bonus Discount		-2.97
Fuel Surcharge		0.72
Total Charge	**USD**	**$7.25**

Picked up: Mar 18, 2013 **Cust. Ref.:** 1540-00 **Ref.#2:**
Payor: Shipper **Ref.#3:**

- The Earned Discount for this ship date has been calculated based on a revenue threshold of $ 2288.74
- Fuel Surcharge - FedEx has applied a fuel surcharge of 11.00% to this shipment.
- Distance Based Pricing, Zone 3

Automation	INET
Tracking ID	799306472917
Service Type	FedEx Priority Overnight
Package Type	FedEx Pak
Zone	03
Packages	1
Rated Weight	1.0 lbs, 0.5 kgs
Delivered	Mar 19, 2013 09:40
Svc Area	A1
Signed by	N.FRITTITTA
FedEx Use	000000000/0001508/_

Sender
Zaira Delgado
DANNENBAUM ENGINEERING COMPANY
1109 NOLANA LOOP STE 208
MCALLEN TX 78504 US

Recipient
Front Desk
Dannenbaum Engineering Corpora
3100 W ALABAMA ST
HOUSTON TX 77098 US

Transportation Charge		31.60
Earned Discount		-8.22
Fuel Surcharge		1.18
Automation Bonus Discount		-4.74
Discount		-7.90
Total Charge	**USD**	**$11.92**

Dropped off: Mar 18, 2013 **Cust. Ref.:** NO REFERENCE INFORMATION **Ref.#2:**
Payor: Shipper **Ref.#3:**

- The Earned Discount for this ship date has been calculated based on a revenue threshold of $ 2288.74
- Fuel Surcharge - FedEx has applied a fuel surcharge of 11.00% to this shipment.
- Distance Based Pricing, Zone 3
- Package sent from: 78216 zip code

1540

Automation	USAB
Tracking ID	899005844066
Service Type	FedEx Priority Overnight
Package Type	FedEx Envelope
Zone	03
Packages	1

Sender
OSCAN M CAMEEA
DANNENBAUM ENGINEERING CORP
1109 W NOLANA AVE STE 208
MCALLEN TX 78504-3795 US

Recipient
LOUIS JONES
PANMENRAM EAST CO
1109 W NOLANA LOOP 208
MCALLEN TX 78504 US

Continued on next page

AI-41268 **Purchasing Department 9. L.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted For: Daniel Flores, Bldgs. & Grnds. Submitted By: Oscar Garza, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Acceptance and approval of request for payment of Invoice #1102707-15 in the amount of $28,982.41 submitted by CAS Companies in connection with the "Hidalgo County Morgue Renovation" Project amid PO#663746 with authority for County Treasurer to issue payment after review, audit, and processing procedures are completed by County Auditor.

BACKGROUND

Funding appropriated under PO #663746

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1342-421-00-220-045-0-452

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

PO# 663746 available balance as of 10-25-13 $30,507.80

Attachments

Pay App #15

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	10/24/2013 05:00 PM
Budget & Management	Obdett Calzada	10/25/2013 10:58 AM
Manuel Chapa	Manuel Chapa	10/25/2013 02:38 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Oscar Garza Started On: 10/16/2013 11:12 AM

Final Approval Date: 10/25/2013

RECEIVED
By Oscar Garza at 11:09 am, Oct 16, 2013

October 9, 2013

CAS Companies

Daniel Flores & Oscar Garza
Infrastructure Systems Manager
Hidalgo County Facilities Management
Edinburg, Texas 78540

RE: Hidalgo County – Autopsy Facility
PO# 663746
CAS Invoice #1102707-15

Mr. Flores & Mr. Garza,

Attach you will find CAS Invoice for services performed against Hidalgo County Purchase Order #663746. The invoice submitted is representative of the HCPO issued for the work accepted by your office and Hidalgo County.

If there are any questions regard this invoice, please give me a call or email me.

Thanks in advance to Hidalgo County for processing this invoice.

Best regards,

Raymond Moses
South Texas Division Manager

1306 FM 1092 Ste 304
Missouri City, Texas 77459
Phone: 281.499.4747
Fax: 281.499.6655

5402 S. Expressway 83
Harlingen, TX 78552
Phone: 956.216.8200
Fax: 956.216.8069

www.caslp.com

CAS Companies

Invoice

Date	Invoice #
9/20/2013	1102707-15

Bill To
Hidalgo County PO Box 1356 Edinburg, TX 78539

P.O. Number	Terms	Due Date	CAS - Project #	Project Name
	Upon Receipt	9/20/2013	2011-027-07	Autopsy

Quantity	Description	Price Each	Amount
1	Autopsy Application for Payment #15 Contract Sum: $427,499.02 (+) CO1: $81,736.17 (+) CO2: $33,622.19 - ADA Bathroom Modifications Total Project: $542,857.38 This Draw: $28,982.41 TCPN Contract: R5004	28,982.41	28,982.41

We appreciate your prompt payment.

Subtotal	$28,982.41
Tax (0.0%)	$0.00
Total	**$28,982.41**

1306 FM 1092, Ste. 304
Missouri City, TX 77459

(281) 499-4747 Office
(281) 499-6655 Fax
ap@caslp.com

All payments shall be mailed to the Missouri City office.

Hidalgo County Autopsy Build Back Schedule of Values - PO #663746

08/20/2013 to 10/01/2013 - Pay App #15

							Monthly Payment				Balance to Finish	
Item:	Quantity:	Description:	Unit Rate:	Quantity:	Total Amount:	Qty. Previously Billed	Amnt. Previously Billed:	Monthly Quantity:	Quantity To Date:	Monthly Cost:	Total Cost To Date:	Quantity Remaining:	Amount Remaing:
1	40 Hours	Equipment for Removal and Installation of HVAC	$150.00	40.00	$6,000.00	40.00	$6,000.00	0.00	40.00	$0.00	$6,000.00	0.00	$0.00
2	5 ea.	Field Personnel, General Purpose Laborer	$2,075.00	5.00	$10,375.00	5.00	$10,375.00	0.00	5.00	$0.00	$10,375.00	0.00	$0.00
3	5 ea.	Project Mangaer	$3,175.00	5.00	$15,875.00	5.00	$15,875.00	0.00	5.00	$0.00	$15,875.00	0.00	$0.00
4	2 ea.	Superintendent	$2,950.00	2.00	$5,900.00	2.00	$5,900.00	0.00	2.00	$0.00	$5,900.00	0.00	$0.00
5	325 lf.	Selective Site Demo.	$12.94	325.00	$4,205.50	325.00	$4,205.50	0.00	325.00	$0.00	$4,205.50	0.00	$0.00
6	125 lf.	Water, Sewer, Pipe & Fittings Demo	$14.51	125.00	$1,813.75	125.00	$1,813.75	0.00	125.00	$0.00	$1,813.75	0.00	$0.00
7	6353 lf.	Bldg Foundation Demo	$2.29	6,353.00	$14,548.37	6,353.00	$14,548.37	0.00	6,353.00	$0.00	$14,548.37	0.00	$0.00
8	12 ea.	Demo of Plbg. Fixtures	$24.62	12.00	$295.44	12.00	$295.44	0.00	12.00	$0.00	$295.44	0.00	$0.00
9	30 ea.	Containment of Haz. Waste	$64.33	30.00	$1,929.90	30.00	$1,929.90	0.00	30.00	$0.00	$1,929.90	0.00	$0.00
10	11900 lf.	Ceiling Demo	$0.68	11,900.00	$8,092.00	11,900.00	$8,092.00	0.00	11,900.00	$0.00	$8,092.00	0.00	$0.00
11	9 ea.	Structural Concrete, In Place, Column	$706.81	9.00	$6,361.29	9.00	$6,361.29	0.00	9.00	$0.00	$6,361.29	0.00	$0.00
12	3 ea.	Structural Concrete, Footings	$213.42	3.00	$640.26	3.00	$640.26	0.00	3.00	$0.00	$640.26	0.00	$0.00
13	400 ea.	Concrete Sawing, Walls	$4.83	400.00	$1,932.00	400.00	$1,932.00	0.00	400.00	$0.00	$1,932.00	0.00	$0.00
14	1 ea.	Ceiling Support, OH Door	$724.38	1.00	$724.38	1.00	$724.38	0.00	1.00	$0.00	$724.38	0.00	$0.00
15	5 ea.	Column, Structural Tubing	$378.81	5.00	$1,894.05	0.00	$0.00	5.00	5.00	$1,894.05	$1,894.05	0.00	$0.00
16	100 lb.	Cross Bracing Angles, Structural Reinforcement	$1.87	100.00	$187.00	100.00	$187.00	0.00	100.00	$0.00	$187.00	0.00	$0.00
17	70 ea.	Structural Steel Member	$24.49	70.00	$1,714.30	0.00	$0.00	70.00	70.00	$1,714.30	$1,714.30	0.00	$0.00
18	400 ea.	Open Web Bar Joist	$8.54	400.00	$3,416.00	0.00	$0.00	400.00	400.00	$3,416.00	$3,416.00	0.00	$0.00
19	1200 ea.	Metal Roof Decking	$5.94	1,200.00	$7,128.00	0.00	$0.00	1,200.00	1,200.00	$7,128.00	$7,128.00	0.00	$0.00
20	1500 ea.	Millwork and Trim Demo	$0.30	1,500.00	$450.00	1,500.00	$450.00	0.00	1,500.00	$0.00	$450.00	0.00	$0.00
21	11900 lf.	Roof Demo	$1.07	11,900.00	$12,733.00	11,900.00	$12,733.00	0.00	11,900.00	$0.00	$12,733.00	0.00	$0.00
22	4 ea.	Window Replacement	$325.76	4.00	$1,303.04	4.00	$1,303.04	0.00	4.00	$0.00	$1,303.04	0.00	$0.00
23	12 ea.	Ext. Door Demo	$13.44	12.00	$161.28	12.00	$161.28	0.00	12.00	$0.00	$161.28	0.00	$0.00
24	5 ea.	Int. Door Demo, 3'	$8.06	5.00	$40.30	5.00	$40.30	0.00	5.00	$0.00	$40.30	0.00	$0.00
25	17 ea.	Metal Door Frame Demo	$25.34	17.00	$430.78	17.00	$430.78	0.00	17.00	$0.00	$430.78	0.00	$0.00
26	1 ea.	Hollow Metal Door	$424.09	1.00	$424.09	1.00	$424.09	0.00	1.00	$0.00	$424.09	0.00	$0.00
27	552 ea.	Int. Wood Door, Arch. Flush	$128.19	552.00	$70,760.88	552.00	$70,760.88	0.00	552.00	$0.00	$70,760.88	0.00	$0.00
28	276 ea.	Int. Wood Door, Arch. Flush	$41.50	276.00	$11,454.00	276.00	$11,454.00	0.00	276.00	$0.00	$11,454.00	0.00	$0.00
29	1 ea.	OH Door, Commercial Stock Steel	$1,455.41	1.00	$1,455.41	1.00	$1,455.41	0.00	1.00	$0.00	$1,455.41	0.00	$0.00
30	1 ea.	OH Door, Residential, Garage	$2,551.03	1.00	$2,551.03	1.00	$2,551.03	0.00	1.00	$0.00	$2,551.03	0.00	$0.00
31	11900 lf.	Celing Demo., Support Wire	$0.45	11,900.00	$5,355.00	11,900.00	$5,355.00	0.00	11,900.00	$0.00	$5,355.00	0.00	$0.00
32	5000 lf.	Flooring Demo, Resilient Sheet	$0.24	5,000.00	$1,200.00	5,000.00	$1,200.00	0.00	5,000.00	$0.00	$1,200.00	0.00	$0.00
33	1553 ea.	Partition Wall	$5.94	1,553.00	$9,224.82	1,553.00	$9,224.82	0.00	1,553.00	$0.00	$9,224.82	0.00	$0.00
34	1553 ea.	Parition Wall, Fire and Water Resistant	$2.90	1,553.00	$4,503.70	1,553.00	$4,503.70	0.00	1,553.00	$0.00	$4,503.70	0.00	$0.00
35	173 ea.	Gypsum Plaster, 3 Coats on wood studs	$22.12	173.00	$3,826.76	173.00	$3,826.76	0.00	173.00	$0.00	$3,826.76	0.00	$0.00
36	1368 lf.	Cermaic Tile Flooring	$6.19	1,368.00	$8,467.92	1,368.00	$8,467.92	0.00	1,368.00	$0.00	$8,467.92	0.00	$0.00
37	11900 lf.	Suspended Ceiling	$1.84	11,900.00	$21,896.00	11,900.00	$21,896.00	0.00	11,900.00	$0.00	$21,896.00	0.00	$0.00
38	4000 lf.	Resilient Flooring	$5.71	4,000.00	$22,840.00	4,000.00	$22,840.00	0.00	4,000.00	$0.00	$22,840.00	0.00	$0.00
39	23600 lf.	Painting	$0.68	23,600.00	$16,048.00	23,600.00	$16,048.00	0.00	23,600.00	$0.00	$16,048.00	0.00	$0.00
40	1 ea.	Plaque	$1,445.89	1.00	$1,445.89	1.00	$1,445.89	0.00	1.00	$0.00	$1,445.89	0.00	$0.00
41	1 ea.	Elect. Exit Sign	$188.28	1.00	$188.28	1.00	$188.28	0.00	1.00	$0.00	$188.28	0.00	$0.00
42	10 ea.	Toilet Partitions	$315.00	10.00	$3,150.00	10.00	$3,150.00	0.00	10.00	$0.00	$3,150.00	0.00	$0.00
43	2 ea.	Shower Compartments	$736.56	2.00	$1,473.12	2.00	$1,473.12	0.00	2.00	$0.00	$1,473.12	0.00	$0.00
44	2 ea.	Fire Extinguishers	$415.00	2.00	$830.00	2.00	$830.00	0.00	2.00	$0.00	$830.00	0.00	$0.00
45	20 ea.	Wood Shelving, Adjustable Closet Rod	$44.82	20.00	$896.40	20.00	$896.40	0.00	20.00	$0.00	$896.40	0.00	$0.00
46	27 ea.	Laminate Counter Tops	$52.56	27.00	$1,419.12	27.00	$1,419.12	0.00	27.00	$0.00	$1,419.12	0.00	$0.00
47	415 ea.	Pre-Engineered Steel Building	$16.66	415.00	$6,913.90	240.10	$4,000.00	174.90	415.00	$2,913.90	$6,913.90	0.00	$0.00
48	3 ea.	Lavatory Demo	$19.90	3.00	$59.70	3.00	$59.70	0.00	3.00	$0.00	$59.70	0.00	$0.00
49	3 ea.	Sink Demo	$24.88	3.00	$74.64	3.00	$74.64	0.00	3.00	$0.00	$74.64	0.00	$0.00
50	3 ea.	Shower Demo	$59.71	3.00	$179.13	3.00	$179.13	0.00	3.00	$0.00	$179.13	0.00	$0.00
51	4 ea.	Washstation Install, Labor Only	$400.00	4.00	$1,600.00	4.00	$1,600.00	0.00	4.00	$0.00	$1,600.00	0.00	$0.00
52	400 ea.	Pipe Insulation	$10.07	400.00	$4,028.00	400.00	$4,028.00	0.00	400.00	$0.00	$4,028.00	0.00	$0.00
53	1 ea.	Cooler Install, Labor Only	$8,500.00	1.00	$8,500.00	1.00	$8,500.00	0.00	1.00	$0.00	$8,500.00	0.00	$0.00
54	200 lf.	1/2 Diameter Copper Pipe	$6.57	200.00	$1,314.00	200.00	$1,314.00	0.00	200.00	$0.00	$1,314.00	0.00	$0.00
55	200 lf.	1-1/4" Copper Pipe	$16.28	200.00	$3,256.00	200.00	$3,256.00	0.00	200.00	$0.00	$3,256.00	0.00	$0.00
56	10 ea.	Lavatory, Wall Hung	$290.33	10.00	$2,903.30	10.00	$2,903.30	0.00	10.00	$0.00	$2,903.30	0.00	$0.00
57	3 ea.	Urinal, Wall Hung	$538.49	3.00	$1,615.47	3.00	$1,615.47	0.00	3.00	$0.00	$1,615.47	0.00	$0.00
58	170 lf.	HVAC Selective Demo	$2.63	170.00	$447.10	170.00	$447.10	0.00	170.00	$0.00	$447.10	0.00	$0.00
59	57 ea.	Diffuser Demo	$6.53	57.00	$372.21	57.00	$372.21	0.00	57.00	$0.00	$372.21	0.00	$0.00
60	2 ea.	Roof Top A/C	$1,873.78	2.00	$3,747.56	2.00	$3,747.56	0.00	2.00	$0.00	$3,747.56	0.00	$0.00
61	180 lf.	Insulation, Ductwork	$1.25	180.00	$225.00	180.00	$225.00	0.00	180.00	$0.00	$225.00	0.00	$0.00
62	180 lf.	Insulation, Ductwork	$1.37	180.00	$246.60	180.00	$246.60	0.00	180.00	$0.00	$246.60	0.00	$0.00

63	180 lb.	Metal Ductwork	$11.26	180.00	$2,026.80	180.00	$2,026.80	0.00	180.00	$0.00	$2,026.80	0.00	$0.00
64	180 ea.	Metal Ductwork, Spiral Preformed	$45.57	180.00	$8,202.60	180.00	$8,202.60	0.00	180.00	$0.00	$8,202.60	0.00	$0.00
65	4 ea.	Fans, Roof Mounted	$1,313.24	4.00	$5,252.96	4.00	$5,252.96	0.00	4.00	$0.00	$5,252.96	0.00	$0.00
66	2 ea.	Vent Chimney	$139.29	2.00	$278.58	2.00	$278.58	0.00	2.00	$0.00	$278.58	0.00	$0.00
67	1 ea.	Condensor, 5 ton	$2,205.68	1.00	$2,205.68	1.00	$2,205.68	0.00	1.00	$0.00	$2,205.68	0.00	$0.00
68	1 ea.	Condensor, 16 ton	$4,901.18	1.00	$4,901.18	1.00	$4,901.18	0.00	1.00	$0.00	$4,901.18	0.00	$0.00
69	1 ea.	Evaporative Cooler	$560.39	1.00	$560.39	1.00	$560.39	0.00	1.00	$0.00	$560.39	0.00	$0.00
70	1 ea.	Evaporative Cooler, 6090 CFM	$1,749.38	1.00	$1,749.38	1.00	$1,749.38	0.00	1.00	$0.00	$1,749.38	0.00	$0.00
71	1 ea.	Self Contained, Single Packaged AC	$9,013.95	1.00	$9,013.95	1.00	$9,013.95	0.00	1.00	$0.00	$9,013.95	0.00	$0.00
72	3 ea.	Self Contained, Single Packaged AC, 5 ton	$9,013.95	3.00	$27,041.85	3.00	$27,041.85	0.00	3.00	$0.00	$27,041.85	0.00	$0.00
73	50 ea.	Switches,	$127.05	50.00	$6,352.50	50.00	$6,352.50	0.00	50.00	$0.00	$6,352.50	0.00	$0.00
74	50 ea.	Metal Halide Fixtures	$30.13	50.00	$1,506.50	50.00	$1,506.50	0.00	50.00	$0.00	$1,506.50	0.00	$0.00
75	50 ea.	Flourescent Fixture Demo	$26.68	50.00	$1,334.00	50.00	$1,334.00	0.00	50.00	$0.00	$1,334.00	0.00	$0.00
76	2000 ea.	Cope Wire	$31.97	2,000.00	$63,940.00	2,000.00	$63,940.00	0.00	2,000.00	$0.00	$63,940.00	0.00	$0.00
77	100 lf.	EMT, 1-1/2" Dia.	$6.18	100.00	$618.00	100.00	$618.00	0.00	100.00	$0.00	$618.00	0.00	$0.00
78	50 lf.	EMT, 2" Dia.	$7.59	50.00	$379.50	50.00	$379.50	0.00	50.00	$0.00	$379.50	0.00	$0.00
79	50 lf.	EMT, 3" Dia.	$18.20	50.00	$910.00	50.00	$910.00	0.00	50.00	$0.00	$910.00	0.00	$0.00
80	20 ea.	Kitchen Light Fixtures	$190.32	20.00	$3,806.40	20.00	$3,806.40	0.00	20.00	$0.00	$3,806.40	0.00	$0.00
81	10 ea.	Outdoor Wall Mounted Fixture	$270.31	10.00	$2,703.10	10.00	$2,703.10	0.00	10.00	$0.00	$2,703.10	0.00	$0.00
82	60 ea.	Int. Flourescent Fixture	$420.40	60.00	$25,224.00	60.00	$25,224.00	0.00	60.00	$0.00	$25,224.00	0.00	$0.00
83	1 ea.	EMT for Video Camera	$6,504.90	1.00	$6,504.90	1.00	$6,504.90	0.00	1.00	$0.00	$6,504.90	0.00	$0.00
84	1 ea.	EMT for Video Survellance Monitors	$7,872.86	1.00	$7,872.86	1.00	$7,872.86	0.00	1.00	$0.00	$7,872.86	0.00	$0.00
85	1 ea.	Utiltiy Septic Tank	$6,811.70	1.00	$6,811.70	1.00	$6,811.70	0.00	1.00	$0.00	$6,811.70	0.00	$0.00
86	1 ea.	Coefficient Cost Adjusted	-$114,892.91	1.00	-$114,892.91	0.87	-$106,017.34	0.0772508068600578	0.9466419302983970	-$8,875.57	-$114,892.91	0.05	$0.00
87	1 ea.	Permits	$4,200.00	1.00	$4,200.00	0.30	$1,269.50	0.70	1.00	$2,930.50	$4,200.00	0.00	$0.00
88	1 ea.	Architect/Engineer	$3,500.00	1.00	$3,500.00	1.00	$3,500.00	0.00	1.00	$0.00	$3,500.00	0.00	$0.00
89	1 ea.	Bond	$12,451.43	1.00	$12,451.43	0.86	$10,687.00	0.14	1.00	$1,764.43	$12,451.43	0.00	$0.00
90	1 ea.	CO #1	$81,736.17	1.00	$81,736.17	1.00	$81,736.17	0.0000000	1.00	$0.00	$81,736.17	0.00	$0.00
91	1 ea.	ADA Bathroom Modifications	$33,622.19	1.00	$33,622.19	0.48	$16,000.00	0.5241238	1.00	$17,622.19	$33,622.19	0.00	$0.00
		Totals:	$102,414.34	101,018.00	$542,857.38	99,166.60	512,349.58	1,851.34	101,017.94	30,507.80	$542,857.38	$0.06	$0.00
					Total Amount:	Qty. Previously Billed	Amnt. Previously Billed:	Monthly Quantity:	Quantity To Date:	Amount Billed:	Total To Date:	Quantity Remaining:	Amount Remaining:

Amount Billed:	$30,507.80
Retainage Held @ 5%:	$1,525.39
Total Ivoiced This Period:	$28,982.41

Amount Previously Billed:	$512,349.58	Retainage Previousley Held:	$25,617.48
Total Billed:	$542,857.38	Total Retainage Held:	$27,142.87

AI-41246 **Purchasing Department 9. M.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted By: Matilde Faz, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

389th District Court:
Requesting authority to add the fax accessory to the 36-month new copier (capital) lease for a WC7120P copier previously approved through Commissioners Court AI-36273 through our membership/participation with (TPASS) Texas Procurement & Support Services awarded vendor, Xerox contract 985-L2 through Requisition #236796 in the amount of $19.27/month, with total lease $263.86/month effective upon approval.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-412-00-008-001-0-780

FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?: No

BUDGETARY IMPACT:

Attachments

Requisition

Quote

Web price verification

Capital log sheet

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Nielda Cavazos	10/18/2013 10:32 AM
Budget & Management	Obdett Calzada	10/18/2013 01:59 PM
Glinda Pacheco	Glinda Pacheco	10/23/2013 09:10 AM
Matilde Faz	Matilde Faz	10/23/2013 02:25 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Matilde Faz Started On: 10/15/2013 11:42 AM

Final Approval Date: 10/25/2013

Requisition

Req # 00236796

PO #

Date: 05/15/13

Consent
41246
10/29/13

Bill To: x
x

Vendor : 42129
XEROX CORPORATION
P.O. BOX 731892
DALLAS TX 75373-1892

Ship To: 389th District Court
100 N. Closner, 2nd Floor
Edinburg Tx 78539

Contact:
956-318-2080

Contract No: SMARTBUY

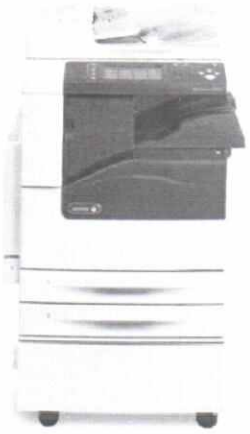
Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		389TH DISTRICT COURT TPASS TERM CONTRACT 985-L2 SMARTBUY REQUISITION SMARTBUY PURCHASE ORDER DO NOT DUPLICATE ORDER		
2.00	MONTH	CO NEW FAX OPTION ACCESORY ADD ON QUOTE FOR SERIAL #XDC400520 985-13-24104-6	19.27	38.54
		Account No	Encumbrance	
		3-1100-412-00-008-001-0-780	38.54	
			Freight	.00
		COMMODITY CODES: 985-13-24104-6	Total	38.54
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____

XEROX 985-L2 36 MONTH LEASE PRICING

Consent
4/246
10/29/13



XEROX WORKCENTRE 7120P

20 black / white ppm digital copier

20 color ppm digital copier

Printer with two-520 sheet Tray, 100 Sheet Bypass Tray, DADF, NAT Kit, DADF, 2GB plus 80GB hard drive, Integrated Finisher

Price includes

5,000 B/W impressions

All excess B/W prints at $0.0084 each

1,850 color impressions All excess Color prints at $0.0690 each

QUOTE FOR 389TH DISTRICT COURT

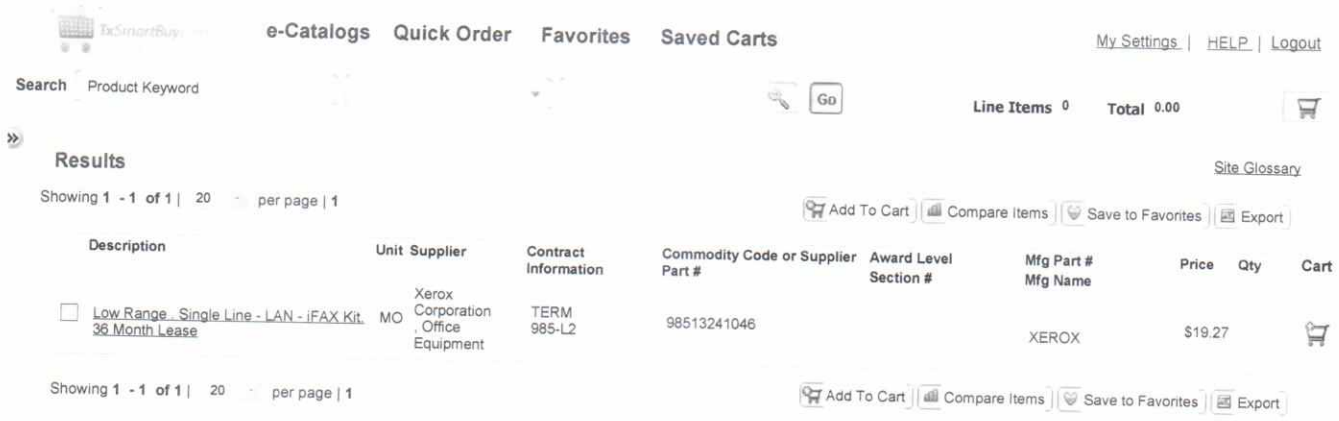
ACCESORY ADD ON QUOTE FOR 398th District Court

	Monthly Base	Commodity Codes
Fax Option	$ 19.27	985-13-24104-6

Monthly Total $ 19.27

Cash Price Option $ 677.35

$263.86



©2009 Vinimaya

CC Date	Dept. No.	Lease / Property Schedule No.	Req. Number	Asset Module Asset ID No.	Lease Term Start Date	Model Description	Monthly Pymt Amount	Title Xfer at End of Lease? (Y/N)	Bargain Purchase Option? (Y/N)	Lease Term in Months	Est. Economic Useful Life in Months	Total Principal Pmts Over Lease Term	FMV of Leased Equip. at Lease Inception	Capital or Operating Lease? (Calculated Field)
8/7/2013	122	Pct. 2 Adm Bldg	239296	985-L2	8/7/2013	IR-4025	$113.91	N	N	36	60	$4,100.76	$4,100.76	Capital Lease
8/20/2013	280	Jail Weslaco Sub	240770	985-L2	8/20/2013	W5845APT	$178.59	N	N	36	60	$6,429.24	$6,429.24	Capital Lease
8/20/2013		BUDGET		985-L2	8/20/2013		$466.78	N	N	36	60	$16,804.08	$16,804.08	Capital Lease
8/27/2013	280	Sheriff's Office	241463	985-L2	8/27/2013	W5875APT	$310.31	N	N	36	60	$11,171.16	$11,171.16	Capital Lease
8/27/2013	280	Sheriff's Office	241465	985-L2	8/27/2013	W5845APT	$178.59	N	N	36	60	$6,429.24	$6,430.68	Capital Lease
8/27/2013	140	Tax Office Mission	237307	985-L2	8/27/2013		$93.48	N	N	36	36	$3,365.28	$3,365.28	Capital Lease
8/27/2013	115	Budget (w. comp)	241615	985-L2	8/27/2013		$464.76	N	N	36	36	$16,731.36	$16,731.36	Capital Lease
9/10/2013	180	County Clerk's Office	239236	DIR-SDD-1674	9/10/2013	MPC 400	$108.77	N	N	36	36	$3,915.72	$3,915.72	Capital Lease
9/10/2013	220	Facilities Mgmt.	242222	985-L2	9/10/2013	WC7220P	$232.40	N	N	36	36	$8,366.40	$8,366.40	Capital Lease
9/16/2013	180	County Clerk's Office	242365	DIR-SDD-1674	9/16/2013	MP 2852	$69.98	N	N	36	36	$2,519.28	$2,519.28	Capital Lease
9/16/2013	180	County Clerk's Office	242604	DIR-SDD-1674	9/16/2013	MP 2852	$69.98	N	N	36	36	$2,519.28	$2,519.28	Capital Lease
9/16/2013	1890	County Clerk's Office	242713	DIR-SDD-1674	9/16/2013	MP 5002	$186.37	N	N	36	36	$6,709.32	$6,709.32	Capital Lease
9/16/2013	180	County Clerk's Office	242750	DIR-SDD-1674	9/16/2013	MP 5002	$186.37	N	N	36	36	$6,709.32	$6,709.32	Capital Lease
9/16/2013	180	County Clerk's Office	242581	DIR-SDD-1674	9/16/2013	MP 5002	$186.37	N	N	36	36	$6,709.32	$6,709.32	Capital Lease
9/16/2013	180	County Clerk's Office	242376	DIR-SDD-1674	9/16/2013	MP 5002	$186.37	N	N	36	36	$6,709.32	$6,709.32	Capital Lease
9/11/2013	140	TAX Office Pharr	241855	985-L2	9/11/2013	5845APT	$182.95	N	N	36	36	$6,586.20	$6,586.20	Capital Lease
9/11/2013	140	TAX Office Pharr	241867	985-L2	9/11/2013	5845APT	182.95	N	N	36	36	$6,586.20	$6,586.20	Capital Lease
9/11/2013	140	TAX Office Pharr	242270	985-L2	9/11/2013	5845APT	$182.95	N	N	36	36	$6,586.20	$6,586.20	Capital Lease
9/11/2013	140	TAX Office Pharr	237300	985-L2	9/11/2013	5845APT	$182.95	N	N	36	36	$6,586.20	$6,586.20	Capital Lease
10/15/2013	9	398th Dist. Court	241480	985-L2	10/15/2013	7220P	$251.67	N	N	36	60	$9,060.12	$9,060.12	Capital Lease
10/21/2013	140	TAX OFFICE-EDIN	244118	985-L2	10/21/2013	5845APT	$182.95	N	N	36	36	$6,586.20	$6,685.20	Capital Lease
10/29/2013	8	389th Dist. Court	236796	985-L2	10/29/2013	ADD ON FAX	$263.86	N	N	36	60	$9,498.96	$9,498.96	Capital Lease
												$0.00		
												$0.00		

AI-41254 **Purchasing Department 9. N.**

CC CONSENT

Meeting Date: 10/29/2013

Submitted By: Nielda Cavazos,
PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Add/Delete fuel card users and drivers

1. Constable Pct No. 2 - Fuel card user driver

2. Constable Pct No. 4- Fuel card

BACKGROUND

Attachments

Pct No . 4

Pct no. 2

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Darlene Betancourt	10/17/2013 04:13 PM
Budget & Management	Obdett Calzada	10/18/2013 09:05 AM
Obdett Calzada	Obdett Calzada	10/24/2013 03:52 PM
Auditor's Office	Monica Badillo	10/25/2013 05:42 PM

Form Started By: Nielda Cavazos Started On: 10/15/2013 01:33 PM

Final Approval Date: 10/25/2013

FUEL CREDIT CARD REQUEST FORM

Purpose: This form will be used by Hidalgo County Purchasing Department to request a fuel card for County business use only. The Requestor must be authorized to sign for the billing account number provided by the department.

☒ **Add Vehicle Card** ☐ **Add Driver Pin** ☐ **Delete/ Cancel Card** ☐ **Delete/Cancel Driver**

Department:	Constable Pct 4
Billing Address:	2814 S. Business Highway 281; Edinburg, Texas 78539
Fuel Card Manager:	Nayla Muñoz
	This person can not have use of the fuel card
Phone Number:	(956) 383-8560 **County Email**: nayla.munoz@co.hidalgo.tx.us
Web user Name:	**Password:**
Hidalgo Co Acct Number:	3-1100-421-00-294-001-0-626
Requested By:	**Joel Rivera**, *Chief Deputy*
Original Signature is required	Sign & Print Elected/Official Supervisor/Director

On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued.

For Purchasing Department Use Only

Approved by Commissioners Court On: Agenda Item No. # 21234

Reviewed by Fuel Card Administrator:

Cards Received by Dept on: _____ Date Returned/Cancelled: _____

Fuel Cards Received by Department:

Sign & Print Authorized Elected Official/Supervisor/Director

Vehicle Plate No (N/A = Non-vehicle)	**Description** *(Vehicle or Non-vehicle Equip.)*	**VIN Number** (N/A = Non-vehicle)	**Asset Number** (N/A = Non-vehicle)	*Purchasing Dept. Use Only* **Card Number**
30V-ZJ5	2007 Ford F-150 Ext Cab	1FTRX12W27FB07021	46275	

List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

User Name	**DOB**	**User ID** *(6 digits)*	*DBM Use Only* **License Verification**	*Purchasing Dept. Use Only* **Training Date & Signed Fuel Policy**

Form F.1.1 Revised: *Attach separate list if additional users are required*

FUEL CREDIT CARD REQUEST FORM

Purpose: This form will be used by Hidalgo County Purchasing Department to request a fuel card for County business use only. The Requestor must be authorized to sign for the billing account number provided by the department.

☐ **Add Vehicle Card** ☒ **Add Driver Pin** ☐ **Delete/ Cancel Card** ☐ **Delete/Cancel Driver**

Department:	Constable Pct. 2
Billing Address:	300 Hall Acres Suite E, Pharr Texas, 78577
Fuel Card Manager:	Roxanna De la Cruz
	This person can not have use of the fuel card
Phone Number:	**956-784-3510** **County Email:** roxanna.delacruz@co.hidalgo.tx.us
Web user Name:	**Password:**
Hidalgo Co Acct Number:	3-1100-421-00-292-001-0-626
Requested By:	Chief Armando Campos
Original Signature is required	Sign & Print Elected/Official Supervisor/Director

On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued.

For Purchasing Department Use Only

Approved by Commissioners Court On: Agenda Item No. # 2/1254

Reviewed by Fuel Card Administrator:

Cards Received by Dept on: _____ Date Returned/Cancelled: _____

Fuel Cards Received by Department:

Sign & Print Authorized Elected Official/Supervisor/Director

Vehicle Plate No (N/A = Non-vehicle)	**Description** *(Vehicle or Non-vehicle Equip.)*	**VIN Number** (N/A = Non-vehicle)	**Asset Number** (N/A = Non-vehicle)	*Purchasing Dept. Use Only* **Card Number**

List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

User Name	**DOB**	**User ID** *(6 digits)*	*DBM Use Only* **License Verification**	*Purchasing Dept. Use Only* **Training Date & Signed Fuel Policy**
Mario Mireles	05/13/1983	199702		10/15/13

Form F.1.1 Revised: *Attach separate list if additional users are required*