

Hidalgo County Head Start Program Policy Council Agenda

DATE: October 16, 2013

SUBJECT: Discussion/Approval for Hidalgo County Head Start Program to Exercise Option to Extend for an Additional One and/or Two Year Term on the Interlocal Agreements for Land and/or Building (under same terms and conditions) with the following Entities: Governmental/ Municipality/ Housing Authority/Public School:

ONE YEAR EXTENSIONS			
McAllen Housing Authority	McAllen V	Vine Terrace	
City of Weslaco	Weslaco I	xxxxxxxxxx	
TWO YEAR EXTENSIONS			
Entity	Head Start Center	Entity	Head Start Center
City of Alamo (Land)	Alamo	City of Hidalgo (Land)	Hidalgo
City of Alton (Land)	Alton	La Joya ISD (Land)	La Joya
City of Donna (Land)	Donna II	City of Pharr (Land)	Las Milpas I
Edcouch-Elsa ISD	Edcouch	Monte Alto ISD	Monte Alto
Edinburg Housing	Edinburg I	City of Pharr (Land)	Pharr
Edinburg Housing	Edinburg II	City of Progreso (Land)	Progreso
City of Elsa	Elsa	City of San Juan (Land)	San Juan I

RATIONALE/NEED: The existing Interlocal Agreements need to be extended in order to secure the land/building for the Head Start facilities to continue serving Head Start children and families.

RECOMMENDATION: Administration recommends approval

COST: Head Start (HHS-ACF) funds are available in the budget.
Rent: 19-20-5152-10000-505

RELATED INFORMATION INCLUDED: Memo/Interlocal Agreement Extensions
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INITIATED BY: Ambrosio Tovar, Procurement Director *A. Tovar*

REVIEWED BY: Mr. Edmundo Garcia, Assistant Director *E. Garcia*

PROGRAM DIRECTOR'S APPROVAL: *Jerem Flores*



HIDALGO COUNTY HEAD START PROGRAM

P. O. BOX 0117 ♠ EDINBURG, TEXAS 78540 ♠ TEL: (956) 383-0706 ♠ FAX: (956) 380-2588

TO: Edmundo Garcia, Assistant Program Director

FROM: Ambrosio Tovar, Procurement Director *A. Tovar*

DATE: October 1, 2013

SUBJ: Interlocal Agreement Extensions

The following Interlocal Agreements will expire on December 31, 2013. We are requesting approval to extend our Head Start Center Interlocal Agreements. It should be noted that the basis of the extension is listed under ARTICLE 1.03, Renewal or Termination, of the Original Agreement.

Three (3) Interlocal Agreements are for one (1) year extension and fourteen (14) Interlocal Agreements are for a two (2) year extension. The Interlocal Agreement Extensions have been reviewed and approved by County legal counsel.

Should you have any questions please let me know. Thank you.

The Interlocal Agreement Extensions are as follows:

ONE YEAR EXTENSIONS				
Entity	Head Start Center	Classrooms	Enrollment	Monthly Rent
McAllen Housing Authority	McAllen V	3	57	\$ 1.00
McAllen Housing Authority	Vine Terrace	3	56	\$1,200.00
City of Weslaco	Weslaco I	4	77	\$1,218.40

(Cont.) Page #2, Interlocal Agreement Extensions

TWO YEAR EXTENSIONS				
Entity	Head Start Center	Classrooms	Enrollment	Monthly Rent
City of Alamo (Land)	Alamo	6	117	\$ 1.00
City of Alton (Land)	Alton	5	100	\$250.00
City of Donna (Land)	Donna II	3	60	\$ 1.00
Edcouch-Elsa ISD	Edcouch	10	182	\$500.00
Edinburg Housing	Edinburg I	3	57	\$450.00
Edinburg Housing	Edinburg II	2	34	\$450.00
City of Elsa	Elsa	3	57	\$850.00
City of Hidalgo (Land)	Hidalgo	3	54	\$ 1.00
La Joya ISD (Land)	La Joya	5	94	\$ 1.00
City of Pharr (Land)	Las Milpas I	6	114	\$ 1.00
Monte Alto ISD	Monte Alto	2	37	\$600.00
City of Pharr (Land)	Pharr	5	95	\$ 1.00
City of Progreso (Land)	Progreso	3	57	\$500.00
City of San Juan (Land)	San Juan I	3	54	\$ 1.00

Draft One Year Extension



Hidalgo County Head Start Program

1901 West State Hwy 107, McAllen, Texas 78504-0117

One Year Interlocal Agreement Extension

Dear Sir/Madam:

The purpose of this letter is to exercise Hidalgo County's option to extend a center Interlocal Agreement for one (1) additional year as stated in the existing contract dated January 1st, 2012 between Hidalgo County and the **McAllen Housing Authority (Vine Terrace Head Start Center)** for the property located at 2220 (B) North 27th Street, McAllen, TX., 78501 (The "Original Interlocal Agreement").

If the **McAllen Housing Authority** agrees to this one (1) year extension of the Original Interlocal Agreement under the same existing terms and conditions, please have the authorized individual sign this Interlocal Agreement Extension. It should be noted that the basis of this one (1) year extension is listed under ARTICLE 1.03, Renewal or Termination, of the Original Interlocal Agreement.

The Head Start Program wishes to express its appreciation to the **McAllen Housing Authority** for its cooperation and support in this matter.

The beginning and ending date of extension shall be January 1st, 2014 through December 31st, 2014. The Original Interlocal Agreement is extended for a period of one (1) year with all conditions including the lease amount remaining the same.

Property/Building: **McAllen Housing Authority**
2220 (B) North 27th Street
McAllen, TX 78501

Authorized Official:

By: _____

Title: _____

Date: _____

One Year Interlocal Agreement Extension (Cont.)

Head Start Program

By: _____
Teresa Flores, Executive Director

By: _____
Ramon Garcia, County Judge

ATTEST:

By: _____
Arturo Guajardo Jr., County Clerk

Approved As to Form:
Oxford & Gonzalez

By: _____
Ricardo Gonzalez

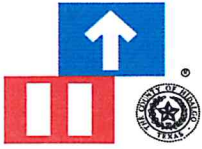
Approved As to Form:
Atlas, Hall & Rodriguez, L.L.P.

By:  _____
Stephen L. Crain

Date approved by Policy Council:

Date approved by Commissioner's Court:

Draft Two Year Extension



Hidalgo County Head Start Program Procurement Department

October 8, 2013

David Simmons, Mayor
The City of Donna
307 South 12th Street
Donna, Tx. 78537

Phone (956) 464-3314
Via Fax (956) 464-9923

RE: Extension of Interlocal Agreement - Donna II Head Start Center

Dear Mr. Simmons,

Commissioners' Court will take applicable action **Tuesday, October 22, 2013** in connection with the Hidalgo County Head Start Program option to extend the Interlocal Agreement (first year) for a like term or other terms as may be subsequently agreed to upon both parties, as stated in the current Agreement in place under the same rates, terms and conditions.

Please acknowledge receipt of this notice of extension by signing below and returning to the Procurement Department by no later than 12:00 p.m., **Monday, October 14, 2013**, via facsimile to (956) 381-0439 or e-mail to: maryann.garza@hchsp.org.

By: _____ Date: _____

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 380-4149. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County Head Start Program.

Sincerely,

Ambrosio Tovar, Procurement Director
Hidalgo County Head Start Program

xc: file

Two Year Interlocal Agreement Extension (Cont.)

Head Start Program

By: _____
Teresa Flores, Executive Director

By: _____
Ramon Garcia, County Judge

ATTEST:

By: _____
Arturo Guajardo Jr., County Clerk

Approved As to Form:
Oxford & Gonzalez

By: _____
Ricardo Gonzalez

Approved As to Form:
Atlas, Hall & Rodriguez, L.L.P.

By:  _____
Stephen L. Crain

Date approved by Policy Council:

Date approved by Commissioner's Court: