CONSENT AGENDA
HIDALGO COUNTY
COMMISSIONERS COURT MEETING
November 5, 2013
9:30 A.M.

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held at the Edinburg Council Chambers 415 W. University Drive, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

NOTICE TO THE PUBLIC
CONSENT AGENDA

The following items are of a routine or administrative nature. The Commissioners' Court has been furnished with background and support on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commissioner, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

1. **AI-41628** **Approval of check register and payment of claims and bills** - (Payments from Juvenile Probation, Adult Probation, LEOSE Fund, DA Motor Vehicle Theft Fund, DA Bad Check Processing Fund, DA Forfeiture Fund, Sheriff Forfeiture Funds, Constable Forfeiture Funds, HIDTA Forfeiture Funds and VIT Interest Fund are presented for recording purposes only.)

2. **2013 Intradepartmental transfers:**

A. **AI-41563** 2013 - DBM - Co Wide Adm (1100)

B. **AI-41534** 2013 - Elections Department (1100)

C. **AI-41581** 2013 - Facilities Management (1100)

D. **AI-41607** 2013 - HIDTA (1251)

E. **AI-41605** 2013 - HIDTA Task Force (1291)

F. **AI-41594** 2013 - HIDTA US Justice (1254)

G. **AI-41595** 2013 - HIDTA US Treasury (1252)

H. **AI-41454** 2013 - Budget & Management (1100)

I. **AI-41591** 2013 - Tax Office (1100)

J. **AI-41513** 2013 – Pct. #1 Rd Maint (1200)

K. **AI-41328** 2013 - Pct 2 Thomas Rd (1200)

L. **AI-41418** 2013 - Pct. 2 CRC (1100)

M. **AI-41493** 2013 - Pct. 3 Rd Maint (1200)

N. **AI-41587** 2013 - Pct. #4 Rd. Maint (1200)

O. **AI-41586** 2013 - Pct. #4 CRC (1100)

P. **AI-41394** 2013 - Jail (1100)

Q. **AI-41398** 2013 - Health & Human Services Dept. (1100)

R. **AI-41326** 2013 - Health & Human Services Dept. (1100)

S. **AI-41424** 2013 - District Clerk (1100)

T. **AI-41507** 2013 - Safety Division (1100)

U. **AI-41520** 2014 - WIC (1292)

V. **AI-41521** 2013 - Constable Pct. #2 (1100)

W. **AI-41515** 2013 - Planning Dept. (1100)

X. **AI-41544** 2013 - Fire Marshal (1100)

Y. **AI-41567** 2013 - BCAP (1200)

Z. **AI-41383** 2013 - Purchasing (1100)

AA. **AI-41362** 2013 - 389th District Court (1100)

BB. **AI-41415** 2013 - Master Court #1 (1100)

CC. **AI-41528** 2013 - County Court @ Law #8 (1100)

DD. **AI-41396** 2013 - Adult Probation Alt Incarceration Prg (1100)

EE. **AI-41397** 2013 - Adult Probation Drug Court (1100)

FF. **AI-41514** 2013 - County Judge (1100)

3. **2013 Interdepartmental transfers:**

A. **AI-41614** 2013 - Various Departments (1100):
Approval of 2013 interdepartmental transfer from Co. Wide Adm-Contingency to various accounts in the total amount of $1,174.15 to fund bank fee expenditures.

B. **AI-41613** Sheriff's Federal Sharing - U.S. Treasury (Fund 1228):
Approval of 2013 interdepartmental transfer from program (006) to program (083) in the amount of $80,000 to fund proposal form Herrera & Hunt for "Facility Modifications to incorporate Motorola & 911."

C. **AI-41603** CO Wide Comm Systems (1100):
Approval of 2013 interdepartmental transfer from CO Wide Adm-Contingency to CO Wide Comm Systems in the amount of $194,623.5 to fund the proposal form Herrera & Hunt for "Facility Modifications to Incorporate Motorola & 911" at the Sheriffs Office.

D. **AI-41599** Facilities Management (1100):
Approval of 2013 interdepartmental transfer from CO Wide Adm-Contingency to Facilities Management in the amount of $31,821.38 to fund the proposal form Herrera & Hunt for the repairs to the sewer line at the Health Department.

E. **AI-41598** District Attorney's Office (1100):
Approval of 2013 interdepartmental transfer from Co. Wide Adm.-Contingency to District Attorney's Autopsies in the amount of $40,000 to fund pending obligations.

F. **AI-41356** JP Pct. 3 Pl. 2 (1100):
Approval of 2013 interdepartmental transfer from Co. Wide Adm. - Contingency to JP Pct. 3 Pl. 2 in the amount of $5,000.00 to fund various operating expenditures.

G. **AI-41564** Pct.1 (1200):
Approval of 2013 interdepartmental transfer from RD Maint. program (no.005) to MILE17N(FM88-FM1015) program (no.085) in the total amount of $1,355.68.

H. **AI-41565** Pct 2 ICA W/SJ-El Dora & Sgt Treviño Rd (1200):
Approval of 2013 interdepartmental transfer from Pct 2 Rd Maint to Pct 2 ICA W/SJ-El Dora & Sgt Treviño Rd in the amount of $182,929.86 to fund road project expenditures.

I. **AI-41381** Pct. 2 Sanitation (1100):
Approval of 2013 interdepartmental transfer from Pct. 2 Parks into Pct 2 Sanitation in the amount of $25,000.00.

4. **Planning Department:**

A. **AI-41522** 1. Certificate of Plat and Utility Status under Texas Local Government Code Section 232.028 (b)

5. **Right of Way - Permits:**

A. **AI-41537** Melden & Hunt:
* Crossing No.1: A proposed 8" PVC water line bored (54 L.F. x 16" PVC SDR-26 casing) and crossing Canton Road approximately 27.0' east of the centerline of Harmonia Drive.
* Crossing No.2 : A proposed 8" PVC water line bored (54 L.F. x 16" PVC SDR-26 casing) and crossing Canton Road approximately 27.0 west of the centerline of La Claridad Drive.

6. **Tax Refunds:**

A. **AI-41382**

Account #	Payer	Amount
B1900.06.000.0006.00	Corelogic	$3,075.88

B. **AI-41427**

Account Number	Payer	Amount
C4443.01.000.0002.00	J.R.C & S.G.C.LP	$5,752.03
C4443.01.000.0002.00	Quiricho LTD	$21.70
C4443.02.000.0005.00	J.R.C & S.G.C.LP	$6,047.87
C4443.02.000.0005.00	Quiricho LTD	$22.95
N4470.00.000.0020.00	Wells Fargo	$4,179.66
P1650.01.000.0000.00	J.R.C & S.G.C.LP	$17,227.38
P1650.01.000.0000.00	Quiricho LTD	$80.98
W1000.00.000.0009.00	Corelogic	$3,042.87
W0100.00.043.0006.14	Jose Daniel Vallejo	$6,023.80
W4292.01.000.0009.00	De La Garza Eloy & Norma	$5,098.52
W7150.02.000.0046.00	Land America	$2,853.54

C. **AI-41412**

Account Number	Payer	Amount
A1800.00.045.0007.01	Propel Financial Services LLC	$2,760.47
A1800.00.045.0007.01	Propel Financial Services LLC	$2,513.50
E8465.99.000.0002.08	Global Diesel Parts LLC	$3,231.03
G0900.01.005.0008.00	Corelogic	$3,406.21
H0850.98.003.0037.02	San Jacinto Title Services	$6,347.69
L0250.00.021.0008.00	Morales Jose A	$3,220.74
L1721.99.000.0001.05	Law Office Of Michael J Daley PLLC	$2,557.27
L6228.00.000.0003.00	Inter National Bank	$3,872.49

7. **Membership Dues:**

A. **AI-41331** Elections Department (1100):
Requesting approval to pay 2014 membership dues to the Texas Association of Elections Administrators (TAEA) for Yvonne Ramon, in the amount of $150.00, with authority for County Treasurer to issue check after review, audit, and processing procedures are completed by County Auditor

B. **AI-41574** Pct #4:
Requesting authorization to renew the International Right of Way Association (IRWA) membership for 2014 in the total amount of $450.00 for Mr. Joe Ochoa and Mr. Jesus M. Ozuna, with authority for County Treasurer to issue check after review, audit, and processing procedures are completed by County Auditor.

8. **Budget & Management:**

A. **AI-41570** General Fund Salary Sweep (1100):
Approval to transfer lapsed salaries from various departments to the Co. Wide Adm.-Contingency account.

9. **Purchasing Dept:**
Notes:
A. FOR ANY CONTRACTS(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FOWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.

B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT(S)/CHECK(S).

A. **AI-41535** Requesting approval of document titled “Statement of Credentials” for Facility Construction and Related Projects (none-road improvements) and modified Legal Notice to be included in the procurement packets to assist Hidalgo County in evaluating bidders/proposers as “responsible” in preparation for bid/proposal award recommendations.

B. **AI-40870** **Health & Human Services Department:**
Requesting authority to renew the annual a 12-month software maintenance support with ESI Acquisition Inc. an awarded vendor through our membership/participation with (DIR) Department of Information Resource contract #DIR-SDD-822 for the Health & Human Services Department through the following requisition #243219 for the following services with no document to sign other than accepting County Purchase Order-effective dates below
3-1100-441-00-340-003-0-336;

Software Maintenance	Effective	Annually
WebEOC Professional V7 Software Support Silver Level	11/01/13 - 10/31/14	$9,900.00

WebEOC Redundant Server Software Support	11/01/13 - 10/31/14	$ 880.00

C. **AI-41247** **Emergency Management:**
Requesting authority to enter into a 36-month new copier (capital) lease for a WC7220P copier through our membership/participation with (TPASS) Texas Procurement & Support Services awarded vendor, Xerox contract 985-L2 through Requisition #244603 in the amount of $232.40/month, effective upon approval.

D. **AI-41457** Acceptance and approval of request for payment of Invoice #20131668 for $30,820.00 through Work Authorization #3 submitted by TEDSI Infrastructure Group for Mile 2 West Project under contract #C-08-226-09-30.

E. **AI-41411** **93rd District Court:**
Requesting authority to enter into a 36-month new copier (capital) lease for an imageRUNNER4025 Multi-Function System (Network print & scan copier) through the County's membership/participation with (TPSS) Texas Procurement & Support Services awarded vendor Canon USA Inc. c/o Canon Financial Services contract 985-L2 through requisition #242542 for the 93rd District Court in the amount of $113.91 + $41.88 for maintenance totaling $155.79/month effective upon approval (3-1100-412-00-002-001-0-780/432).

F. **AI-41347** Requesting authority to exercise the sixty (60)day grace period extension as provided in the current contract for: Specialty Printing Services and Related Supplies" for Hidalgo County, under the same rates, terms and conditions with Scott Merriman Inc - E-12-268-10-23 and Curtis 1000 - E-12-268A-10-23 effective November 16, 2013 thru January 15, 2014 or (upon completion of the procurement process which ever is most advantageous to H.C.).

G. **AI-41329** Acceptance and approval of Change Order No.2 reflecting additional days for project completion due to inclement weather for the Precinct 2 Little Mexico Subdivision and South Tower Estates Paving & drainage project with contractor 2GS, L.L.C. , as submitted through project engineer Raul Sesin (C-13-127-05-21).

H. **AI-41292** Requesting authority to enter into a 36-month new (capital) lease copier for (1) WorkCentre 5845APT through our membership/participation with (TPASS) Texas Procurement & Support Services awarded vendor, Xerox contract 985-L2 for the Hidalgo County Tax Assessor-Collector through Requisitions #244118 in the total amount for each per $182.95/per month, effective upon approval.

I. **AI-41242** Acceptance and approval to exercise the County's option to extend the second (2nd) year of three(3) additional one (1) year term with same rates, terms and conditions as stated on contract with Brown & Brown Lone Star Insurance Services, dba Alamo Insurance Group for "Consulting Services for Self-Funded Insured Group Health" Project.

AI-41628 **1.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Approval of check register and payment of claims and bills - (Payments from Juvenile Probation, Adult Probation, LEOSE Fund, DA Motor Vehicle Theft Fund, DA Bad Check Processing Fund, DA Forfeiture Fund, Sheriff Forfeiture Funds, Constable Forfeiture Funds, HIDTA Forfeiture Funds and VIT Interest Fund are presented for recording purposes only.)

BACKGROUND

Attachments

ck register

Form Review

Form Started By: Monica Badillo Started On: 11/04/2013 03:51 PM

Final Approval Date: 11/04/2013

Approval of Check Register as Summarized Below

November 5th, 2013

Bank Account	Fund	Start Ck #	End Ck #		Amount
01	General Fund	388528	388932		835,633.62
02	Special Revenue	389005	389198		552,397.98
03	Debt Service	2178	2178		1,500.00
04	Capital Projects	15214	15227		66,418.57
05	Trust & Agency	23128	23150		58,587.79
07	Proprietary	5820	5825		8,321.92
15	Urban Special	28719	28732		70,030.90

	Total checks		**1,592,890.78**
Wire Transfers for:			
General Fund	ITEMS:	3	1,322,902.08
	Total:		1,322,902.08
Ach Withdrawals for:			
General Fund	ITEMS:	1	473,660.99
Trust & Agency Funds	ITEMS:	5	1,162,867.48
Payroll Fund	ITEMS:	3	3,217,694.54
Proprietary Funds	ITEMS:	2	699,191.46
	Total withdrawals:		5,553,414.47
Bank Internal Transfer for:			
General Fund	ITEMS:	5	4,768,397.37
Special Revenue Funds	ITEMS:	5	1,776,032.73
Proprietary Funds	ITEMS:	2	35,700.08
	Total transfers:		6,580,130.18
	Total electronic payments:		13,456,446.73
	Grand Total:		**15,049,337.51**

Wire Transfers

Date	To	For	From	Amount
10/31/13	State Comptroller	3rd Qtr Criminal Court Cost	General Fund	820,498.49
10/31/13	State Comptroller	3rd Qtr Civil Fees	General Fund	489,855.89
10/31/13	State Comptroller	3rd Qtr Specialty Court Program	General Fund	12,547.70
			Total General Fund	**1,322,902.08**
			Total Wire Transfers	1,322,902.08

ACH Withdrawals

Date	To	For	From	Amount
10/31/13	Texas Class Investment Pool	Tax Office Motor Vehicle	Gerneral Fund	473,660.99
			Total General	473,660.99
11/01/13	IRS Tax Payment	Regular PP22	Trust & Agency Fund	1,058,200.35
11/04/13	IRS Tax Payment	Urban County PP22	Trust & Agency Fund	9,799.13
11/01/13	IRS Tax Payment	Elected Officials PP20	Trust & Agency Fund	44,086.62
10/29/13	Esimpkins	457 Elected Officials PP20	Trust & Agency Fund	600.00
11/01/13	TXSDU	Child Support pp22	Trust & Agency Fund	50,181.38
			Total Trust & Agency	1,162,867.48
10/30/13	County Employees	Regular Payroll PP22	Payroll Fund	3,082,768.26
10/30/13	Urban Co. Employees	Urban Co. Payroll PP22	Payroll Fund	29,416.07
10/29/13	Elected Officials	Elected Official PP20	Payroll Fund	105,510.21
			Total Payroll	3,217,694.54
11/01/13	TriStar Risk Mgnt	Workers Compensation	Proprietary Fund	43,542.03
11/01/13	Blue Cross Blue Shield	Health Insurance Claims	Proprietary Fund	655,649.43
			Total Proprietary	699,191.46
			Total ACH Withdrawal	5,553,414.47

Bank Internal Transfers

Date	To	For	From	Amount
10/30/13	Payroll Fund	Regular PP22	General Fund	2,141,093.89
10/30/13	Trust & Agency Fund	Regular PP22	General Fund	1,852,241.98
10/29/13	Payroll Fund	Elected Officials PP20	General Fund	112,548.78
10/29/13	Trust & Agency Fund	Elected Officials PP20	General Fund	88,453.50
11/01/13	Tax Office Motor Vehicle	Return of Principal Investment	General Fund	574,059.22
			Total General	4,768,397.37
10/30/13	Payroll Fund	Regular PP22	Special Revenue Fund	934,327.76
10/30/13	Trust & Agency Fund	Regular PP22	Special Revenue Fund	784,914.57
10/30/13	Payroll Fund	Urban County PP22	Special Revenue Fund	29,416.07
10/30/13	Trust & Agency Fund	Urban County PP22	Special Revenue Fund	27,181.80
10/29/13	General Fund	State Comp. Deposit correction	Special Revenue Fund	192.53
			Total Special Revenue	1,776,032.73
10/30/13	Payroll Fund	Regular PP22	Proprietary	19,204.60
10/30/13	Trust & Agency Fund	Regular PP22	Proprietary	16,495.48
			Total Proprietary	35,700.08
			Total Bank Transfers	6,580,130.18
			Grand Total	13,456,446.73

A/P Summary Check Register FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
01	00388528	2,047.05	11/05/13	248878 A WORLD FOR CHILDREN	C
01	00388529	730.20	11/05/13	343277 CITIBANK	C
01	00388530	10,000.00	11/05/13	276359 CORNELL/CAMPBELL GRIFFIN/TAC	C
01	00388531	5,260.36	11/05/13	227706 GULF COAST TRADES CENTER	C
01	00388532	2,483.50	11/05/13	248339 LUTHERAN SOCIAL SERVICES OF THE SOUTH	C
01	00388533	39.10	11/05/13	210463 HOLLON OIL CO D/B/A OIL CAN HARRY'S	C
01	00388534	5,000.00	11/05/13	212903 PEGASUS SCHOOLS, INC.	C
01	00388535	8,419.00	11/05/13	277223 RELIANT, DEPT 0954	C
01	00388536	378.38	11/05/13	260363 T-MOBILE	C
01	00388537	955.00	11/05/13	368954 LAW OFFICE OF DIANA FUENTES AGUILAR	C
01	00388538	1,055.00	11/05/13	201979 ALEMAN, JAIME	C
01	00388539	1,665.00	11/05/13	23019 ALEXANDER, MARK	C
01	00388540	1,742.50	11/05/13	200115 LAW OFFICES OF EDUARDO ANAYA, P.C.	C
01	00388541	3,120.00	11/05/13	66702 ARIZPE, SOFIA	C
01	00388542	805.00	11/05/13	2526 ARTURO R. CANTU, ATTORNEY AT LAW	C
01	00388543	1,200.00	11/05/13	329134 BARBOSA, ALBERTO	C
01	00388544	1,522.50	11/05/13	299375 LAURA MARTINEZ BARBOSA	C
01	00388545	300.00	11/05/13	362921 BERGH, BETH L.	C
01	00388546	450.00	11/05/13	400467 BUSTOS, HECTOR	C
01	00388547	520.00	11/05/13	297895 CANCHE, RUDY JR.	C
01	00388548	1,695.00	11/05/13	341746 CANTU, JUDITH ANN	C
01	00388549	3,420.00	11/05/13	205028 LAW OFFICE OF ROBERT M. CAPELLO JR. P.C.	C
01	00388550	2,200.00	11/05/13	315532 CARLOS E. ORTEGON, P.C.	C
01	00388551	2,635.00	11/05/13	404373 CAVAZOS, CHRISTOPHER P.	C
01	00388552	390.00	11/05/13	188921 DAVID E CAZARES P.C.	C
01	00388553	1,252.50	11/05/13	348147 EDNA ESCANAME CEDILLO	C
01	00388554	170.00	11/05/13	406481 CHUGANI, HITESH K.	C
01	00388555	1,982.50	11/05/13	319848 COLEGIO, ROBERTO	C
01	00388556	3,175.00	11/05/13	222232 LAW OFFICE OF M. TERESA CORONADO	C
01	00388557	350.00	11/05/13	396575 CRUZ, AUDRA	C
01	00388558	5,685.00	11/05/13	413798 DE LA FUENTE & SOLIS, P.L.L.C.	C
01	00388559	4,295.00	11/05/13	181552 DELLA FAY PEREZ, PLLC	C
01	00388560	1,000.00	11/05/13	213837 DIAZ, MELINDA	C
01	00388561	1,050.00	11/05/13	322555 ESPINOSA, PILAR V.	C
01	00388562	375.00	11/05/13	208809 ESQUIVEL, ROEL	C
01	00388563	400.00	11/05/13	333034 FLORES, ABIEL	C
01	00388564	3,250.00	11/05/13	345571 FLORES, ALFONSO RICARDO	C
01	00388565	4,562.50	11/05/13	249378 OSCAR RENE FLORES, P.C.	C
01	00388566	1,910.00	11/05/13	365041 RENE A. FLORES	C
01	00388567	1,130.00	11/05/13	362964 SYLVIA VEGA FLORES	C
01	00388568	1,360.00	11/05/13	294772 GALVAN, MONICA M.	C
01	00388569	2,002.50	11/05/13	217743 LAW OFFICE OF DALINDA B. GARCIA	C
01	00388570	1,480.00	11/05/13	241873 JAIME ROEL GARCIA	C
01	00388571	6,990.00	11/05/13	348805 GARZA & PENA, PLLC	C
01	00388572	375.00	11/05/13	406864 GARZA GARCIA, PLLC	C
01	00388573	1,445.00	11/05/13	145882 ABEL GARZA ATTORNEY AT LAW	C
01	00388574	615.00	11/05/13	395641 GARZA, JOSE M.	C
01	00388575	480.00	11/05/13	159298 GARZA, ROGELIO	C
01	00388576	1,085.00	11/05/13	252743 GARZA, ROLANDO	C
01	00388577	3,497.50	11/05/13	19062 GOMEZ, JOSE ANTONIO	C
01	00388578	1,030.00	11/05/13	181188 GONZALES, FRANCISCO E. JR.	C
01	00388579	3,275.00	11/05/13	411400 THE LAW OFFICE OF RICHARD D. GONZALES PC	C
01	00388580	775.00	11/05/13	282634 LAW OFFICE OF RAUL A. GUAJARDO, P.L.L.C	C
01	00388581	500.00	11/05/13	385158 GUERRA, ARMANDO M.	C
01	00388582	1,502.50	11/05/13	376442 GUTIERREZ, ROEL	C

Bank	Check No	Amount	Date	Vendor	Type
01	00388583	590.00	11/05/13	304204 LAW OFFICES OF DEREK M. HARKRIDER	C
01	00388584	785.00	11/05/13	412406 HELLER, URI AARON	C
01	00388585	2,363.45	11/05/13	350095 HERNANDEZ, AGUSTIN JR	C
01	00388586	824.05	11/05/13	350095 UNITED STATES TREASURY	C
01	00388587	9,000.00	11/05/13	179094 JEANNE E. HOLMES, P.C.	C
01	00388588	400.00	11/05/13	378682 JARVIS LAW FIRM	C
01	00388589	3,500.00	11/05/13	390232 LAW OFFICE OF CARLOS R. GALVAN	C
01	00388590	1,895.00	11/05/13	123307 LAW OFFICE OF ELBA ROCHA, PLLC	C
01	00388591	1,150.00	11/05/13	385174 LAW OFFICES OF DAVID LEE MCGEE P.C.	C
01	00388592	667.50	11/05/13	114383 LONGORIA, DANIEL Q.	C
01	00388593	6,730.00	11/05/13	266418 LOPEZ, MIGUEL JR.	C
01	00388594	435.00	11/05/13	371122 LOPEZ, NEREIDA	C
01	00388595	2,420.00	11/05/13	268879 MALDONADO, E. OMAR	C
01	00388596	1,150.00	11/05/13	380725 MARROQUIN, ARMANDO JAMIL	C
01	00388597	1,390.00	11/05/13	159336 LAW OFFICE OF VERONICA MONCIVAIS	C
01	00388598	2,325.00	11/05/13	251127 LAW OFFICE OF MELISSA RIOS MONTES	C
01	00388599	13,822.50	11/05/13	226297 MORALES-MARTINEZ, NEREYDA	C
01	00388600	1,200.00	11/05/13	245364 NITSCH, PATRICK A.	C
01	00388601	2,625.00	11/05/13	411167 PABLO GARZA III, P.C.	C
01	00388602	1,770.00	11/05/13	296201 PALACIOS & ASSOCIATES, P.C.	C
01	00388603	2,580.00	11/05/13	332232 PALACIOS & LOVE, ATTORNEYS AT LAW	C
01	00388604	200.00	11/05/13	402320 PENA LAW GROUP, PLLC	C
01	00388605	2,075.00	11/05/13	347752 JUDITH PENA-MORALES	C
01	00388606	510.00	11/05/13	276871 PEREZ, NOE L.	C
01	00388607	275.00	11/05/13	143456 LAW OFFICE OF GEORGE PITCHFORD	C
01	00388608	1,175.00	11/05/13	291749 RAMIREZ, JOSE ALBINO	C
01	00388609	2,540.00	11/05/13	159328 RAMIREZ, LUIS R.	C
01	00388610	1,950.00	11/05/13	95982 RAMIREZ, MARIO	C
01	00388611	895.00	11/05/13	145246 RAMIREZ, RUBEN	C
01	00388612	900.00	11/05/13	407399 REGALADO, LUCY	C
01	00388613	400.00	11/05/13	368598 RENEE RODRIGUEZ-BETANCOURT, PLLC	C
01	00388614	590.00	11/05/13	182273 REYES, DANIEL R.	C
01	00388615	1,135.00	11/05/13	360279 THE LAW OFFICE OF SAMUEL REYES	C
01	00388616	620.00	11/05/13	98655 RICHARD GARZA, ATTORNEY AT LAW	C
01	00388617	787.50	11/05/13	297615 LAW OFFICE OF REGINA RICHARDSON	C
01	00388618	917.50	11/05/13	255599 RODRIGUEZ, BERTHA ISABEL	C
01	00388619	300.00	11/05/13	256463 RODRIGUEZ, JOHN J.	C
01	00388620	1,150.00	11/05/13	248614 SAENZ, DAVID	C
01	00388621	550.00	11/05/13	353477 SAHADI, JAMES M.	C
01	00388622	7,750.00	11/05/13	204919 SALINAS, MARK ANTHONY	C
01	00388623	720.00	11/05/13	258776 MICHAEL R. SALINAS, ATTORNEY AT LAW	C
01	00388624	1,285.00	11/05/13	317063 ROBERT J. SALINAS	C
01	00388625	1,442.50	11/05/13	408247 SCHUETTE, ABIGAIL R.	C
01	00388626	10,925.79	11/05/13	414506 SHEARD, HILARY RUTH	C
01	00388627	1,985.00	11/05/13	212725 SOLIS, JAVIER	C
01	00388628	3,005.00	11/05/13	368067 TIJERINA LAW FIRM PC	C
01	00388629	402.50	11/05/13	222518 UNITED STATES TREASURY	C
01	00388630	4,130.00	11/05/13	320196 VALDEZ, ROOSEVELT ROY	C
01	00388631	1,570.00	11/05/13	204927 VASQUEZ, LIBRADO KENO	C
01	00388632	135.00	11/05/13	181536 LAW OFFICE OF OSCAR VEGA	C
01	00388633	725.00	11/05/13	295973 LAW OFFICE OF LENNARD K WHITTAKER	C
01	00388634	249.00	11/05/13	396907 ATLANTIC INFORMATION SERVICES, INC	C
01	00388635	15.96	11/05/13	201502 BENAVIDEZ, ROEL JR	C
01	00388636	13.00	11/05/13	370398 CAVAZOS, ANTONIO	C
01	00388637	64.32	11/05/13	192848 CONTRERAS, JESUS	C

Bank	Check No	Amount	Date	Vendor	Type
01	00388638	143.20	11/05/13	129496 COWAN, BRADLEY	C
01	00388639	12.63	11/05/13	375136 CRUZ, JUAN	C
01	00388640	578.40	11/05/13	31879 DELGADO, RODOLFO JUDGE	C
01	00388641	114.51	11/05/13	275875 EAN HOLDINGS, LLC	C
01	00388642	237.50	11/05/13	193143 G-DINGLE, ROSALINDA	C
01	00388643	16.57	11/05/13	293016 GONZALEZ, LEONOR	C
01	00388644	255.66	11/05/13	342661 HINOJOSA, LAURA	C
01	00388645	227.70	11/05/13	225967 LA QUINTA INN & SUITES - MOPAC	C
01	00388646	207.00	11/05/13	55247 LOREDO, ROBERT	C
01	00388647	177.50	11/05/13	394432 MARTINEZ, GLENDA	C
01	00388648	207.00	11/05/13	186821 MONTEMAYOR, JUAN III	C
01	00388649	255.06	11/05/13	239011 OMNI HOUSTON HOTEL	C
01	00388650	720.00	11/05/13	214272 TRAVEL ADVISORS INT.	C
01	00388651	186.00	11/05/13	415898 VALDEZ, ANDREA ANNE	C
01	00388652	78.00	11/05/13	339245 VANHOOK, NILDA	C
01	00388653	118.00	11/05/13	271977 ZAMARRIPA, ALFREDO R.	C
01	00388654	225.00	11/05/13	192678 A & A AUTO WRECKER SERVICE	C
01	00388655	.10	11/05/13	417580 ACOSTA, CESAR ARNOLDO	C
01	00388656	832.01	11/05/13	363588 AGUA SPECIAL UTILITY DISTRICT	C
01	00388657	228.22	11/05/13	401374 AIM MEDIA TEXAS OPERATING, LLC	C
01	00388658	106.75	11/05/13	399140 ALARM SECURITY GROUP LLC	C
01	00388659	110.00	11/05/13	318973 ALLIED WASTE SERVICES	C
01	00388660	.10	11/05/13	417947 ALVAREZ, EUGENIO	C
01	00388661	20.00	11/05/13	417718 ALVAREZ, ULISSES	C
01	00388662	71.99	11/05/13	232815 AMERICAN ASSOCIATION OF NOTARIES	C
01	00388663	154.50	11/05/13	199362 ANRIGE, INC.	C
01	00388664	76.84	11/05/13	321478 ARAIZA, YVETTE	C
01	00388665	37,554.74	11/05/13	302465 ARGUINDEGUI OIL CO II LTD	C
01	00388666	6,150.41	11/05/13	302465 ARGUINDEGUI OIL CO II LTD	C
01	00388667	.10	11/05/13	417882 ARMOUR, WILLIAM	C
01	00388668	25.00	11/05/13	418005 ARREDONDO, MARIA DEL CARMEN	C
01	00388669	256.19	11/05/13	328626 AT&T	C
01	00388670	32.10	11/05/13	328626 AT&T	C
01	00388671	178.87	11/05/13	328626 AT&T	C
01	00388672	106.28	11/05/13	328626 AT&T	C
01	00388673	97.36	11/05/13	328626 AT&T	C
01	00388674	261.22	11/05/13	328626 AT&T	C
01	00388675	1,101.42	11/05/13	328626 AT&T	C
01	00388676	70.75	11/05/13	151521 AT&T TELECONFERENCE SERVICE	C
01	00388677	3,231.77	11/05/13	2666 ATLAS, HALL & RODRIGUEZ, L.L.P	C
01	00388678	5,900.00	11/05/13	342009 AUTOPSY SVCS & EXPERT TESTIMONY, PLLC	C
01	00388679	5.22	11/05/13	337412 AUTOZONE	C
01	00388680	519.23	11/05/13	337412 AUTOZONE	C
01	00388681	.10	11/05/13	417645 AVILA, CLAUDIO JR.	C
01	00388682	.10	11/05/13	417599 BALDERAS, JUAN	C
01	00388683	30.00	11/05/13	417629 BARRETT, DAFFIN, FRAPPIE, TURNER & ENGEL	C
01	00388684	2,510.58	11/05/13	197076 BEN E. KEITH FOODS CO.	C
01	00388685	649.60	11/05/13	394297 BICYCLE PATROL OUTFITTERS, LLC	C
01	00388686	20.00	11/05/13	385778 BIO-OPS, LLC.	C
01	00388687	50.00	11/05/13	417874 BIRD, LEILA LORRAINE	C
01	00388688	.10	11/05/13	418030 BLESHE, EDGAR	C
01	00388689	231.84	11/05/13	90476 BOB BARKER COMPANY, INC	C
01	00388690	6,503.41	11/05/13	417726 BOCANEGRA, CANDIDO	C
01	00388691	721.51	11/05/13	402559 BORDEN DAIRY COMPANY	C
01	00388692	208.83	11/05/13	4537 BURTON AUTO SUPPLY, INC	C

Bank	Check No	Amount	Date	Vendor		Type
01	00388693	512.90	11/05/13	4561	BUSTER LIND PRODUCE	C
01	00388694	50.00	11/05/13	417785	CANADIAN COUNTY SHERIFF'S OFFICE	C
01	00388695	.10	11/05/13	418056	CANTU, ROBERTO	C
01	00388696	.10	11/05/13	418021	CARDENAS, LAZARO	C
01	00388697	.10	11/05/13	417955	CARILLO, YUCALI	C
01	00388698	3,759.14	11/05/13	153915	CDW GOVERNMENT INC.	C
01	00388699	141.00	11/05/13	6041	CHARLES CLARK CHEVROLET CO.	C
01	00388700	1,407.00	11/05/13	255521	CHILDREN'S ADVOCACY CENTER OF HIDALGO	C
01	00388701	425.04	11/05/13	6513	CITY OF EDINBURG	C
01	00388702	2,085.04	11/05/13	10197	CITY OF EDINBURG	C
01	00388703	730.51	11/05/13	6696	CITY OF PHARR	C
01	00388704	228.42	11/05/13	169447	CITY OF WESLACO	C
01	00388705	961.20	11/05/13	214442	COMMERCIAL KITCHEN	C
01	00388706	399.90	11/05/13	296384	COOKS CORRECTIONAL	C
01	00388707	3,410.29	11/05/13	270563	CPL RETAIL ENERGY, LP	C
01	00388708	40.00	11/05/13	310239	D & M CLEANERS	C
01	00388709	725.00	11/05/13	250562	DANABY RENTALS, INC.	C
01	00388710	13.38	11/05/13	367044	DE ALBA TORTILLA FACTORY & BAKERY	C
01	00388711	163.20	11/05/13	413127	DEL VALLE PRODUCE, INC.	C
01	00388712	942.04	11/05/13	178136	DELL MARKETING L.P.	C
01	00388713	.16	11/05/13	417793	DG&GG INVESTMENTS	C
01	00388714	53.71	11/05/13	406619	DIRECT ENERGY MARKETING, INC.	C
01	00388715	236.98	11/05/13	228389	DIRECTV	C
01	00388716	154.99	11/05/13	228389	DIRECTV	C
01	00388717	107.00	11/05/13	228389	DIRECTV, INC.	C
01	00388718	94.99	11/05/13	228389	DIRECTV, INC.	C
01	00388719	34.62	11/05/13	258385	DISH	C
01	00388720	287.50	11/05/13	212423	DONNA I.S.D.	C
01	00388721	56.50	11/05/13	10081	EDINBURG C. I. S. D.	C
01	00388722	500.00	11/05/13	94986	ELISA G. SANCHEZ, M.D.	C
01	00388723	.10	11/05/13	418242	ESPARZA, YURIDIA E.	C
01	00388724	.10	11/05/13	418161	ESPINOZA, MARCO A.	C
01	00388725	281.60	11/05/13	11908	FEDEX	C
01	00388726	35.05	11/05/13	332852	FERGUSON ENTERPRISES, INC #116	C
01	00388727	6.00	11/05/13	417831	FERNANDEZ, JAIME	C
01	00388728	103,200.32	11/05/13	12106	FIFTH ADM JUDICIAL REGION OF TEXAS	C
01	00388729	185.00	11/05/13	188158	FILTERS FIRST D/B/A AIR FILTER COMPANY	C
01	00388730	294.25	11/05/13	417815	FLORES, AMADEO GONZALEZ	C
01	00388731	.10	11/05/13	417890	FRANTZ, NORMAN	C
01	00388732	634.00	11/05/13	13161	SOUTH TEXAS DIESEL SERVICE, INC.	C
01	00388733	475.35	11/05/13	321826	G & K SERVICE INC.	C
01	00388734	273.75	11/05/13	231266	G & S GLASS LLC	C
01	00388735	2,357.18	11/05/13	77402	G.T. DISTRIBUTORS, INC.	C
01	00388736	.10	11/05/13	418048	GALVAN, TANYA	C
01	00388737	.10	11/05/13	417653	GARCIA, MONICA	C
01	00388738	.10	11/05/13	417971	GARCIA, SOSTENES REYNA	C
01	00388739	1,800.00	11/05/13	180742	LAW OFFICE OF JUSTINO "JR" GARZA, PC	C
01	00388740	60.46	11/05/13	399540	GARZA, RUDY	C
01	00388741	978.47	11/05/13	13897	GATEWAY PRINTING & OFFICE SUPPLY, INC.	C
01	00388742	834.05	11/05/13	13897	GATEWAY PRINTING & OFFICE SUPPLY, INC.	C
01	00388743	760.86	11/05/13	13897	GATEWAY PRINTING & OFFICE SUPPLY, INC.	C
01	00388744	103.92	11/05/13	13897	GATEWAY PRINTING & OFFICE SUPPLY, INC.	C
01	00388745	6,189.62	11/05/13	13897	GATEWAY PRINTING & OFFICE SUPPLY, INC.	C
01	00388746	811.10	11/05/13	169242	GCR TIRE CENTER TDS	C
01	00388747	.10	11/05/13	417700	GIUSTI, MARK ALLAN	C

Bank	Check No	Amount	Date	Vendor	Type
01	00388748	150.10	11/05/13	417858 GONZALEZ, ELIAZAR	C
01	00388749	129.90	11/05/13	417734 GONZALEZ, MARIA E	C
01	00388750	300.00	11/05/13	187704 GOVERNMENT FINANCE OFFICERS ASSOCIATION	C
01	00388751	5,632.50	11/05/13	413860 GRAY & ASSOCIATES, CPA'S	C
01	00388752	20.22	11/05/13	383503 GUAJARDO, ABIGAIL	C
01	00388753	.10	11/05/13	417963 GUERRERO, LETICIA CHAVEZ	C
01	00388754	1,350.00	11/05/13	224553 GUERRERO, LORENZA RNC, CP/CA, SAFE	C
01	00388755	6.00	11/05/13	417807 GUERRERO, PERFECTO	C
01	00388756	481.68	11/05/13	15253 GULF COAST PAPER CO.	C
01	00388757	2,721.85	11/05/13	15261 GULF DATA PRODUCTS	C
01	00388758	175.00	11/05/13	15369 GUTHRIE'S LOCKSMITH & SAFE SHOP	C
01	00388759	40.00	11/05/13	319465 HEINZ, SHEILA E.	C
01	00388760	.10	11/05/13	418064 HERNANDEZ, FLORENCIO	C
01	00388761	65.00	11/05/13	272566 HIDALGO COUNTY CLERK	C
01	00388762	89.60	11/05/13	289299 HOME DEPOT CREDIT SERVICES	C
01	00388763	100.37	11/05/13	305545 THE HOME DEPOT	C
01	00388764	1,239.95	11/05/13	291374 HOME DEPOT CREDIT SERVICE	C
01	00388765	2,292.18	11/05/13	224243 IBM CORPORATION	C
01	00388766	997.27	11/05/13	405078 INDUSTRIAL DISTRIBUTION GROUP	C
01	00388767	146.21	11/05/13	242047 INTAB, INC.	C
01	00388768	9,225.00	11/05/13	207055 IVAN G. MELENDEZ, M.D.	C
01	00388769	86.33	11/05/13	179442 IVAN'S AUTOMOTIVE	C
01	00388770	140.00	11/05/13	306878 JESSE'S RADIATOR & MUFFLER SHOP	C
01	00388771	185.10	11/05/13	339024 JOHN DEERE LANDSCAPES INC	C
01	00388772	99.93	11/05/13	262447 JOHNSON SUPPLY	C
01	00388773	856.37	11/05/13	253324 JOHNSTONE SUPPLY-PHARR	C
01	00388774	53.00	11/05/13	175048 JONES MCCLURE PUBLISHING	C
01	00388775	104.00	11/05/13	354023 LA VILLA INDEPENDENT SCHOOL DISTRICT	C
01	00388776	6,396.04	11/05/13	119784 LABATT FOOD SERVICE	C
01	00388777	307.00	11/05/13	115851 LASER LUX	C
01	00388778	8,559.46	11/05/13	261513 ROLANDO L. RIOS, ESQ	C
01	00388779	154.24	11/05/13	223492 LESLIE'S POOLMART, INC.	C
01	00388780	49.44	11/05/13	282693 LEXISNEXIS	C
01	00388781	462.00	11/05/13	282693 LEXISNEXIS	C
01	00388782	110.50	11/05/13	282693 LEXISNEXIS RISK DATA MANAGEMENT INC	C
01	00388783	698.00	11/05/13	237507 LEXISNEXIS	C
01	00388784	.10	11/05/13	417661 LOCHHEAD, ROBERT	C
01	00388785	47.36	11/05/13	143731 LONE STAR OVERNIGHT	C
01	00388786	27,552.00	11/05/13	288772 LONE STAR UNIFORMS, INC.	C
01	00388787	.10	11/05/13	417670 LONGORIA, GUADALUPE JR.	C
01	00388788	975.00	11/05/13	404462 LOPEZ, CATALINA	C
01	00388789	835.00	11/05/13	369861 LOPEZ, MARIO ARTURO D/B/A AMER SIGN	C
01	00388790	.10	11/05/13	418250 LUNA, JAIME	C
01	00388791	380.00	11/05/13	73806 MAGIC VALLEY CONCRETE	C
01	00388792	643.92	11/05/13	22438 MAGIC VALLEY ELECTRIC CO-OP, INC.	C
01	00388793	2,238.29	11/05/13	22438 MAGIC VALLEY ELECTRIC CO-OP, INC.	C
01	00388794	.10	11/05/13	418196 MALDONADO, MATIAS	C
01	00388795	.10	11/05/13	418102 MARTINEZ, ISRAEL	C
01	00388796	937.51	11/05/13	418170 MARTINEZ, JOHN F.	C
01	00388797	73.00	11/05/13	417637 MARTINEZ, JOSE V.	C
01	00388798	.10	11/05/13	417904 MARTINEZ, MARIA P.	C
01	00388799	15.82	11/05/13	375659 MARTINEZ, MIGUEL ALEXIS	C
01	00388800	545.20	11/05/13	23493 MATT'S CASH & CARRY	C
01	00388801	250.00	11/05/13	266264 MCALLEN HOSPITALS, L.P.	C
01	00388802	156.47	11/05/13	23825 MCALLEN PUBLIC UTILITY	C

Bank	Check No	Amount	Date	Vendor	Type
01	00388803	521.78	11/05/13	23825 MCALLEN PUBLIC UTILITY	C
01	00388804	921.55	11/05/13	114154 MCM SPORTING GOODS, INC.	C
01	00388805	.10	11/05/13	417688 MCMULLEN, EARL	C
01	00388806	.10	11/05/13	417980 MENCHACA, JESSE FELIX	C
01	00388807	.10	11/05/13	418137 MENDEZ, ELIUD JR.	C
01	00388808	338.50	11/05/13	156981 MERCEDES INDEPENDENT SCHOOL DISTRICT	C
01	00388809	33.90	11/05/13	138479 MILITARY HIGHWAY WATER SUPPLY CORP.	C
01	00388810	3,171.00	11/05/13	371742 MILLER UNIFORMS & EMBLEMS, INC.	C
01	00388811	550.00	11/05/13	170321 MIRTA ZORRILLA, M.D. P.A.	C
01	00388812	307.14	11/05/13	24996 MISSION AUTO ELECTRIC, INC.	C
01	00388813	203.97	11/05/13	275506 MOBILE RELAYS PARTNERS, LTD.	C
01	00388814	461.62	11/05/13	388467 MODEL LAUNDRY, LLC	C
01	00388815	.10	11/05/13	417912 MORALES, YVONNE	C
01	00388816	855.43	11/05/13	414492 MOUNTAIN GLACIER, LLC	C
01	00388817	75.00	11/05/13	414492 MOUNTAIN GLACIER, LLC	C
01	00388818	.10	11/05/13	417696 MUNOZ, RIGOBERTO	C
01	00388819	.10	11/05/13	418200 NAJERA, RENE J.	C
01	00388820	348.14	11/05/13	25895 NORTH ALAMO WATER SUPPLY CORP	C
01	00388821	53.56	11/05/13	25895 NORTH ALAMO WATER SUPPLY CORP	C
01	00388822	116.78	11/05/13	25895 NORTH ALAMO WATER SUPPLY CORP	C
01	00388823	276.00	11/05/13	182834 NTC DRUG TESTING SERVICES, INC.	C
01	00388824	531.61	11/05/13	221945 O'REILLY AUTOMOTIVE STORES, INC.	C
01	00388825	5,551.50	11/05/13	255165 O. E. INVESTMENTS, LTD	C
01	00388826	406.09	11/05/13	312231 OFFICE DEPOT	C
01	00388827	.10	11/05/13	418226 OLVERA, MARIA E.	C
01	00388828	.10	11/05/13	418072 PERALES, DANIEL	C
01	00388829	.10	11/05/13	417920 PEREZ, VICTOR JR.	C
01	00388830	1,997.59	11/05/13	247448 PERFORMANCE FOOD GROUP OF TEXAS-VICTORIA	C
01	00388831	245.77	11/05/13	344478 PITNEY BOWES GLOBAL FINANCIAL SRVS LLC	C
01	00388832	138.00	11/05/13	151564 POSTMASTER	C
01	00388833	276.00	11/05/13	151564 POSTMASTER	C
01	00388834	460.00	11/05/13	154571 POSTMASTER	C
01	00388835	20.00	11/05/13	417777 PUEBLO COUNTY SHERIFF'S OFFICE-CIVIL DIV	C
01	00388836	.10	11/05/13	418218 PULIDO, RICARDO	C
01	00388837	152.25	11/05/13	244759 QUEST DIAGNOSTICS	C
01	00388838	.10	11/05/13	417610 QUEZADA, RICARDO	C
01	00388839	2.00	11/05/13	417823 QUINTANILLA, JOSUE	C
01	00388840	27.69	11/05/13	371793 RAMIREZ, CARLOS E.	C
01	00388841	12.43	11/05/13	357448 RAMIREZ, PEDRO LUIS	C
01	00388842	15,550.00	11/05/13	29815 RAMIREZ, RAMIRO R. PHD.	C
01	00388843	110.00	11/05/13	189073 RAY ALLEN MANUFACTURING, LLC	C
01	00388844	10.87	11/05/13	277223 RELIANT	C
01	00388845	70.85	11/05/13	277223 RELIANT, DEPT 0954	C
01	00388846	103.13	11/05/13	277223 RELIANT, DEPT 0954	C
01	00388847	69.00	11/05/13	377627 RENE'S STARTER & ALTERNATOR	C
01	00388848	.10	11/05/13	417939 REYNA, ROMAN E.	C
01	00388849	212.50	11/05/13	291463 RGV PIZZA HUT, LLC	C
01	00388850	127.50	11/05/13	399566 RICOH USA, INC.	C
01	00388851	687.50	11/05/13	403750 RIO PAPER & SUPPLY, LLC	C
01	00388852	210.00	11/05/13	213012 ROBERTO C. RUIZ, M.D.	C
01	00388853	236.50	11/05/13	233846 ROCHESTER ARMORED CAR CO.,INC.	C
01	00388854	.10	11/05/13	418234 RODRIGUEZ, ANGEL JR.	C
01	00388855	.10	11/05/13	418080 RODRIGUEZ, JOSE MIGUEL	C
01	00388856	.10	11/05/13	418188 RODRIGUEZ, KRISTIAN A.	C
01	00388857	12,500.00	11/05/13	314897 RODRIGUEZ, RAUL "RUDY"	C

Bank	Check No	Amount	Date	Vendor	Type
01	00388858	167.02	11/05/13	285471 ROYAL METAL - PHARR	C
01	00388859	.10	11/05/13	418110 RUIZ, DANIEL	C
01	00388860	504.57	11/05/13	269123 RUSH TRUCK CENTERS OF TEXAS, LP	C
01	00388861	35.99	11/05/13	304131 SAENZ HARDWARE	C
01	00388862	43.00	11/05/13	417840 SALA, ELIZABETH	C
01	00388863	.10	11/05/13	418269 SALAZAR, HAZEL	C
01	00388864	.10	11/05/13	417998 SALINAS, EDGAR ELIUD RIOS	C
01	00388865	1,690.00	11/05/13	399981 SANCHEZ, ROBERT	C
01	00388866	279.76	11/05/13	294004 SANOFI PASTEUR, INC	C
01	00388867	.10	11/05/13	418153 SANTIAGO, ANDRES	C
01	00388868	905.45	11/05/13	412732 SETCAN CORPORATION	C
01	00388869	111.87	11/05/13	400360 SILGUERO, DANIEL	C
01	00388870	162.53	11/05/13	393479 SILVA, ANTONIO	C
01	00388871	18.00	11/05/13	184012 SOUTHWEST KEY PROGRAMS, INC.	C
01	00388872	3,956.20	11/05/13	319449 STAPLES ADVANTAGE	C
01	00388873	932.74	11/05/13	319449 STAPLES BUSINESS ADVANTAGE	C
01	00388874	1,097.26	11/05/13	319449 STAPLES BUSINESS ADVANTAGE	C
01	00388875	24,895.42	11/05/13	218022 STATE COMPTROLLER	C
01	00388876	3.77	11/05/13	218022 STATE COMPTROLLER	C
01	00388877	90.20	11/05/13	218723 SUBWAY #6216	C
01	00388878	.10	11/05/13	418013 SUSTAITA, MARIA E.	C
01	00388879	275.00	11/05/13	416460 SYED R. HUSAIN M.D. P.A.	C
01	00388880	.10	11/05/13	418099 TELLO, SAN JUANITA	C
01	00388881	38.40	11/05/13	288888 TEXAS GAS SERVICE	C
01	00388882	40.03	11/05/13	288888 TEXAS GAS SERVICE	C
01	00388883	2,100.00	11/05/13	369039 TEXAS LAND RECLAMATION LLC	C
01	00388884	525.00	11/05/13	369039 UTW TIRE COLLECTION SERVICES	C
01	00388885	4,812.02	11/05/13	37079 TEXAS PARKS & WILDLIFE DEPARTMENT	C
01	00388886	536.99	11/05/13	38202 THOMPSON PUBLISHING GROUP	C
01	00388887	233.60	11/05/13	359246 THOMSON TAX & ACCOUNTING	C
01	00388888	3,425.00	11/05/13	237205 THYSSENKRUPP ELEVATOR CORPORATION	C
01	00388889	91.46	11/05/13	231924 TIME WARNER CABLE	C
01	00388890	62.00	11/05/13	302007 TIRE CENTERS, LLC	C
01	00388891	46.90	11/05/13	415332 TORRES, LEONEL III	C
01	00388892	173.35	11/05/13	213934 TRANE U.S. INC.	C
01	00388893	.10	11/05/13	417602 TRANTHAM, DIANA C.	C
01	00388894	.10	11/05/13	418129 TREVINO, FERNANDO	C
01	00388895	258.00	11/05/13	241954 TRI-TECH FORENSICS, INC.	C
01	00388896	200.00	11/05/13	418145 TUCKER, ADAM	C
01	00388897	1,456.55	11/05/13	401838 U.S. BANK NATIONAL ASSOCIATION ND	C
01	00388898	3,909.99	11/05/13	401838 U.S. BANK NATIONAL ASSOCIATION ND	C
01	00388899	91.74	11/05/13	155284 UNITED PARCEL SERVICE	C
01	00388900	71.92	11/05/13	263044 VALLEY GARDEN CENTER, INC.	C
01	00388901	904.10	11/05/13	132799 VALLEY OUTDOOR POWER EQUIPMENT, INC.	C
01	00388902	247.96	11/05/13	40363 CED-CREDIT OFFICE	C
01	00388903	266.12	11/05/13	375608 VELA, ROBERT	C
01	00388904	210.30	11/05/13	251577 VERIZON SOUTHWEST, INC.	C
01	00388905	163.81	11/05/13	287024 VERIZON WIRELESS	C
01	00388906	75.98	11/05/13	287024 VERIZON WIRELESS	C
01	00388907	1,283.00	11/05/13	416452 VICTORIA WOMEN'S CLINIC ASSOCIATES	C
01	00388908	416.99	11/05/13	208078 VIDEO SOUND & LIGHT ENTERPRISES INC.	C
01	00388909	69,400.51	11/05/13	344877 VOTEC CORPORATION	C
01	00388910	367.07	11/05/13	40991 GRAINGER	C
01	00388911	542.73	11/05/13	40991 W. W. GRAINGER INC.	C
01	00388912	94.38	11/05/13	179337 WASTE MANAGEMENT OF TEXAS, INC.	C

Bank	Check No	Amount	Date	Vendor		Type
01	00388913	772.61	11/05/13	78344	WEAKS MARTIN IMPLEMENT CO., INC.	C
01	00388914	57.40	11/05/13	179701	WESLACO FORD, LLP	C
01	00388915	257.00	11/05/13	56855	WESLACO INDEPENDENT SCHOOL DISTRICT	C
01	00388916	255.00	11/05/13	41548	WEST PUBLISHING CORPORATION	C
01	00388917	14,378.84	11/05/13	369195	WESTWOOD PHARMACY CLINICAL SERVICES	C
01	00388918	600.00	11/05/13	242969	WILSON C. SY, M.D.	C
01	00388919	1,067.99	11/05/13	42129	XEROX CORPORATION	C
01	00388920	181.71	11/05/13	42129	XEROX CORPORATION	C
01	00388921	1,478.38	11/05/13	42129	XEROX CORPORATION	C
01	00388922	483.91	11/05/13	42129	XEROX CORPORATION	C
01	00388923	711.15	11/05/13	42129	XEROX CORPORATION	C
01	00388924	464.20	11/05/13	42129	XEROX CORPORATION	C
01	00388925	37.68	11/05/13	198781	Y DRIVE INN & PROPANE, INC	C
01	00388926	50.00	11/05/13	417866	YANEZ, ANGELICA	C
01	00388927	8,881.20	11/05/13	22438	MAGIC VALLEY ELECTRIC CO-OP, INC.	C
01	00388928	4,500.00	11/05/13	403784	MCCLELLAND, JACK	C
01	00388929	70,000.00	11/05/13	344478	PITNEY BOWES RESERVE	C
01	00388930	42,720.00	11/05/13	397563	RIO GRANDE VALLEY COMMUNICATIONS GROUP	C
01	00388931	2,469.19	11/05/13	210501	SPRINT	C
01	00388932	410.00	11/05/13	179337	WASTE MANAGEMENT OF TEXAS, INC.	C
Total Bank No 01		**835,633.62**				
02	00389005	9,975.15	11/05/13	248878	A WORLD FOR CHILDREN	C
02	00389006	115.00	11/05/13	130036	AGUILAR, JAVIER	C
02	00389007	5,400.00	11/05/13	403156	AGUILERA PROPERTIES LLC	C
02	00389008	65.00	11/05/13	403709	AL3 ENTERPRISES, LLC	C
02	00389009	377.95	11/05/13	318973	ALLIED WASTE SERVICES OF RIO GRANDE VALL	C
02	00389010	705.79	11/05/13	1929	AMSTERDAM PRINTING AND LITHO	C
02	00389011	616.00	11/05/13	381462	AREVALO, ROGELIO	C
02	00389012	31.46	11/05/13	328626	AT&T	C
02	00389013	4,800.00	11/05/13	296945	BARBOZA, MIGUEL JR	C
02	00389014	90.00	11/05/13	412430	BARRERA, MAIRA	C
02	00389015	4,350.00	11/05/13	329983	BRAVADO DESIGNS INC	C
02	00389016	4,185.00	11/05/13	405450	BS PROPERTIES, L.L.C.	C
02	00389017	401.75	11/05/13	4561	BUSTER LIND PRODUCE	C
02	00389018	4,210.00	11/05/13	235601	C. H. HARDEN JR. ENTERPRISES, INC.	C
02	00389019	407.00	11/05/13	222054	CABRERA, FERNANDO	C
02	00389020	223.25	11/05/13	222275	CALVO, FRANCISCO	C
02	00389021	1,704.50	11/05/13	172219	CANO PRODUCE CO., INC.	C
02	00389022	3,125.00	11/05/13	354082	CANTU REALTY, LLC	C
02	00389023	207.00	11/05/13	124923	CASTRO, MARY ANN	C
02	00389024	633.59	11/05/13	153915	CDW GOVERNMENT INC.	C
02	00389025	264.00	11/05/13	404489	CERVANTES, DEO L.	C
02	00389026	1,426.75	11/05/13	343277	CITIBANK	C
02	00389027	168.69	11/05/13	10197	CITY OF EDINBURG	C
02	00389028	26.32	11/05/13	10197	CITY OF EDINBURG	C
02	00389029	161.92	11/05/13	10197	CITY OF EDINBURG	C
02	00389030	1,028.88	11/05/13	169447	CITY OF WESLACO	C
02	00389031	4,117.70	11/05/13	403954	COLORADO BOXED BEEF CO.	C
02	00389032	2,120.00	11/05/13	78174	COPY GRAPHICS, INC	C
02	00389033	35,501.04	11/05/13	276359	CORNELL/CAMPBELL GRIFFIN/TAC	C
02	00389034	207.00	11/05/13	349895	COSSIO, RUBEN	C
02	00389035	391.00	11/05/13	334464	CROWNE PLAZA HOTEL AUSTIN	C
02	00389036	17.60	11/05/13	86525	DELTA SPECIALTIES SUPPLY	C
02	00389037	2,161.14	11/05/13	258385	DISH	C

Bank	Check No	Amount	Date	Vendor	Type
02	00389038	30.00	11/05/13	250899 DOCTORS HOSP AT RENAISSAN	C
02	00389039	30.00	11/05/13	250899 DOCTORS HOSP AT RENAISSAN	C
02	00389040	2,550.00	11/05/13	201065 DR RALPH H. JACKSON	C
02	00389041	303.11	11/05/13	275875 EAN HOLDINGS, LLC	C
02	00389042	229.94	11/05/13	275875 EAN HOLDINGS, LLC	C
02	00389043	163.80	11/05/13	336459 EARTHGRAINS BAKING CO'S INC.	C
02	00389044	700.00	11/05/13	94986 ELISA G. SANCHEZ, M.D.	C
02	00389045	1,449.00	11/05/13	369454 EMBASSY SUITES SAN MARCOS	C
02	00389046	200.00	11/05/13	329002 ESPINOZA, ANDREW	C
02	00389047	98.75	11/05/13	322709 EXQUISITA DISTRIBUTORS, L.P.	C
02	00389048	129.00	11/05/13	320064 GALVAN, LUIS	C
02	00389049	40.00	11/05/13	313157 GARCIA, NORMA A.	C
02	00389050	1,151.99	11/05/13	13897 GATEWAY PRINTING & OFFICE SUPPLY, INC.	C
02	00389051	10,927.70	11/05/13	267066 GBB RENTAL	C
02	00389052	2,995.00	11/05/13	203017 GLOBAL KNOWLEDGE TRAINING, LLC	C
02	00389053	129.00	11/05/13	338575 GONZALES, JOSE	C
02	00389054	52.08	11/05/13	198633 GONZALEZ, NORMA	C
02	00389055	14,408.40	11/05/13	15253 GULF COAST PAPER CO.	C
02	00389056	960.26	11/05/13	227706 GULF COAST TRADES CENTER	C
02	00389057	129.00	11/05/13	304301 HERNANDEZ, RUBEN	C
02	00389058	330.40	11/05/13	129763 OAK FARMS - SAN ANTONIO	C
02	00389059	1,466.25	11/05/13	155624 ISLAND HOSPITALITY	C
02	00389060	1,270.00	11/05/13	187933 J.A. LOPEZ, M.D. & ASSOC.	C
02	00389061	131.58	11/05/13	262447 JOHNSON SUPPLY	C
02	00389062	4,251.55	11/05/13	19941 KALIFA'S WESTERN WEAR, INC.	C
02	00389063	207.00	11/05/13	366323 KELLOGG, ANITA E.	C
02	00389064	1,276.85	11/05/13	119784 LABATT FOOD SERVICE	C
02	00389065	1,812.50	11/05/13	376922 LLOYD GOSSELINK ROCHELLE & TOWNSEND, P.C	C
02	00389066	90.00	11/05/13	177865 LOPEZ, GRACIELA G.	C
02	00389067	24,828.95	11/05/13	248339 LUTHERAN SOCIAL SERVICES OF THE SOUTH	C
02	00389068	973.37	11/05/13	22438 MAGIC VALLEY ELECTRIC CO-OP, INC.	C
02	00389069	195.50	11/05/13	400297 MARKET CENTER DFW HOTEL LLC	C
02	00389070	711.07	11/05/13	252301 MEDIBADGE, INC.	C
02	00389071	455.00	11/05/13	153842 NICHO PRODUCE CO, INC	C
02	00389072	81.35	11/05/13	210463 HOLLON OIL CO D/B/A OIL CAN HARRY'S	C
02	00389073	11,885.80	11/05/13	212903 PEGASUS SCHOOLS, INC.	C
02	00389074	168.40	11/05/13	381594 PENA, GUSTAVO	C
02	00389075	513.42	11/05/13	247448 PERFORMANCE FOOD GROUP OF TEXAS-VICTORIA	C
02	00389076	84.00	11/05/13	130184 PREMIER AWARDS, INC.	C
02	00389077	191.00	11/05/13	152439 RAMOS, ELIZARDO JR	C
02	00389078	643.14	11/05/13	277223 RELIANT, DEPT 0954	C
02	00389079	7,377.30	11/05/13	202762 RICHARD A. GARZA	C
02	00389080	214.34	11/05/13	233846 ROCHESTER ARMORED CAR CO.,INC.	C
02	00389081	31.50	11/05/13	276758 RODRIGUEZ, MARCO A.	C
02	00389082	5,750.00	11/05/13	349127 ROY E. CAIN, PHD	C
02	00389083	4,927.60	11/05/13	190845 SALINAS, LAURA	C
02	00389084	115.58	11/05/13	190462 SAN ANTONIO MARRIOTT NORTHWEST	C
02	00389085	28.82	11/05/13	335053 SANTIAGO, MARIBEL	C
02	00389086	425.00	11/05/13	388904 SEMPCO X-RAY INC.	C
02	00389087	425.00	11/05/13	388904 SEMPCO X-RAY INC.	C
02	00389088	115.00	11/05/13	17701 SILVA, ISRAEL JR.	C
02	00389089	7,849.44	11/05/13	184012 SOUTHWEST KEY PROGRAMS, INC.	C
02	00389090	6,187.50	11/05/13	397806 SPI VENTURES, LLP	C
02	00389091	2,796.35	11/05/13	319449 STAPLES ADVANTAGE	C
02	00389092	16,386.74	11/05/13	319449 STAPLES ADVANTAGE	C

Bank	Check No	Amount	Date	Vendor		Type
02	00389093	875.00	11/05/13	403849	STATE VOLUNTEER RESOURCE COUNCIL FOR	C
02	00389094	127.69	11/05/13	251283	STERICYCLE, INC	C
02	00389095	20.00	11/05/13	133655	SUPERIOR ALARMS	C
02	00389096	6,320.18	11/05/13	114243	SYSCO INC.	C
02	00389097	90.48	11/05/13	260363	T-MOBILE	C
02	00389098	645.31	11/05/13	260363	T-MOBILE	C
02	00389099	90.00	11/05/13	214264	TRI-COUNTY COMMUNICATIONS, LTD	C
02	00389100	264.00	11/05/13	407534	VILLA, AMANDA	C
02	00389101	326.34	11/05/13	392251	WASTE CONNECTIONS OF TEXAS	C
02	00389102	99.12	11/05/13	179337	WASTE MANAGEMENT OF TEXAS, INC.	C
02	00389103	58.82	11/05/13	328553	YZAGUIRRE, RINA	C
02	00389104	15,579.00	11/05/13	416568	ALVAREZ, ORIEL	C
02	00389105	5,074.02	11/05/13	363251	DOS LAND SURVEYING	C
02	00389106	19,482.00	11/05/13	417572	PICCIRILLO LTD	C
02	00389107	2,417.00	11/05/13	234443	R. GUTIERREZ ENGINEERING CORPORATION	C
02	00389108	10,865.02	11/05/13	227889	TEDSI INFRASTRUCTURE GROUP	C
02	00389109	10,730.20	11/05/13	262641	AFFILIATED COMPUTER SERVICES	C
02	00389110	97.50	11/05/13	403709	AL3 ENTERPRISES, LLC	C
02	00389111	26.50	11/05/13	399140	ALARM SECURITY GROUP LLC	C
02	00389112	51.98	11/05/13	1864	AMIGO POWER EQUIPMENT	C
02	00389113	3,822.60	11/05/13	1961	ANDERSON EQUIPMENT CO INC	C
02	00389114	210.00	11/05/13	199362	ANRIGE, INC.	C
02	00389115	5,487.31	11/05/13	302465	ARGUINDEGUI OIL CO II LTD	C
02	00389116	17,080.04	11/05/13	302465	ARGUINDEGUI OIL CO II LTD	C
02	00389117	100.00	11/05/13	321133	BEE COUNTY SHERIFF'S OFFICE	C
02	00389118	63.40	11/05/13	3778	BEVERLY'S HARDWARE	C
02	00389119	921.29	11/05/13	3816	BILL BUNTON AUTO SUPPLY & MACHINE INC.	C
02	00389120	571.37	11/05/13	4537	BURTON AUTO SUPPLY, INC	C
02	00389121	52.76	11/05/13	4537	BURTON AUTO SUPPLY, INC.	C
02	00389122	7.73	11/05/13	43265	CAMCO WHEEL & AXLE	C
02	00389123	173.45	11/05/13	179272	CANON FINANCIAL SERVICES INC.	C
02	00389124	10.16	11/05/13	140651	CARWASH CARWASH	C
02	00389125	1,312.43	11/05/13	153915	CDW GOVERNMENT INC.	C
02	00389126	49.00	11/05/13	343277	CITIBANK	C
02	00389127	92.07	11/05/13	6696	CITY OF PHARR	C
02	00389128	114.75	11/05/13	6696	CITY OF PHARR	C
02	00389129	645.00	11/05/13	78174	COPY GRAPHICS, INC	C
02	00389130	265.03	11/05/13	270563	CPL RETAIL ENERGY, LP	C
02	00389131	2,084.05	11/05/13	86525	DELTA SPECIALTIES SUPPLY	C
02	00389132	2,114.25	11/05/13	86525	DELTA SPECIALTIES SUPPLY	C
02	00389133	68.62	11/05/13	258385	DISH	C
02	00389134	2,400.00	11/05/13	275875	EAN HOLDINGS, LLC	C
02	00389135	160.23	11/05/13	332852	FERGUSON ENTERPRISES, INC #116	C
02	00389136	2,673.67	11/05/13	125717	FRONTERA MATERIALS, INC.	C
02	00389137	62.45	11/05/13	321826	G & K SERVICE INC.	C
02	00389138	600.00	11/05/13	57622	GARZA, ALMA A. C.S.R.	C
02	00389139	11,079.95	11/05/13	13897	GATEWAY PRINTING & OFFICE SUPPLY, INC.	C
02	00389140	1,618.14	11/05/13	169242	GCR TIRE CENTER TDS	C
02	00389141	91.76	11/05/13	15253	GULF COAST PAPER CO.	C
02	00389142	985.74	11/05/13	94366	HOLT TEXAS, LTD. DBA HOLT CAT	C
02	00389143	380.55	11/05/13	289299	HOME DEPOT	C
02	00389144	342.25	11/05/13	233021	HOME DEPOT CREDIT SERVICES	C
02	00389145	823.07	11/05/13	405078	INDUSTRIAL DISTRIBUTION GROUP	C
02	00389146	67.94	11/05/13	18244	JAMES PUBLISHING INC.	C
02	00389147	154,402.00	11/05/13	365521	KINLOCH EQUIPMENT & SUPPLY, INC.	C

Bank	Check No	Amount	Date	Vendor	Type
02	00389148	360.00	11/05/13	282693 LEXISNEXIS	C
02	00389149	401.05	11/05/13	279293 LEXISNEXIS MATTHEW BENDER	C
02	00389150	1,949.68	11/05/13	279293 MATTHEW BENDER & CO., INC.	C
02	00389151	460.56	11/05/13	22438 MAGIC VALLEY ELECTRIC CO-OP, INC.	C
02	00389152	1,020.28	11/05/13	22438 MAGIC VALLEY ELECTRIC CO-OP, INC.	C
02	00389153	675.55	11/05/13	256951 MARTIN MARIETTA MATERIALS	C
02	00389154	2,000.00	11/05/13	401951 MATHIS, BERNADETTE HOFFER	C
02	00389155	58.72	11/05/13	224529 MCCOY'S BUILDING SUPPLY	C
02	00389156	50.00	11/05/13	52485 MCCREERY AVIATION CO. INC.	C
02	00389157	526.05	11/05/13	24996 MISSION AUTO ELECTRIC, INC.	C
02	00389158	1,244.89	11/05/13	275506 MOBILE RELAYS PARTNERS, LTD.	C
02	00389159	508.44	11/05/13	388467 MODEL LAUNDRY, LLC	C
02	00389160	8,184.00	11/05/13	283827 MOTOROLA SOLUTIONS, INC.	C
02	00389161	248.94	11/05/13	414492 MOUNTAIN GLACIER, LLC	C
02	00389162	33.00	11/05/13	414492 MOUNTAIN GLACIER, LLC	C
02	00389163	1,007.00	11/05/13	256064 NAVARRO, TERESA R. CSR	C
02	00389164	447.55	11/05/13	3166 BARBEE-NEUHAUS IMPL CO	C
02	00389165	352.00	11/05/13	26808 NOSER LUMBER COMPANY	C
02	00389166	75.00	11/05/13	200026 NUECES COUNTY SHERIFF'S OFFICE	C
02	00389167	131.35	11/05/13	195545 NUECES POWER EQUIPMENT	C
02	00389168	1,336.58	11/05/13	221945 O'REILLY AUTOMOTIVE STORES, INC.	C
02	00389169	608.24	11/05/13	312231 OFFICE DEPOT	C
02	00389170	17.50	11/05/13	91987 PUEBLO TIRES LTD	C
02	00389171	65.00	11/05/13	43192 R.E. FRIEDRICHS CO	C
02	00389172	14.50	11/05/13	315486 RADIADORES DEL VALLE	C
02	00389173	124.00	11/05/13	156876 RAM TRUCK SERVICE, INC.	C
02	00389174	683.15	11/05/13	277223 RELIANT, DEPT 0954	C
02	00389175	386.25	11/05/13	398047 RGV TOWERS, LLC	C
02	00389176	224.00	11/05/13	311332 RIO GRANDE CONCRETE ACCESSORIES & SUPPLI	C
02	00389177	2,355.28	11/05/13	283797 ROMCO EQUIPMENT CO.	C
02	00389178	31.87	11/05/13	269123 RUSH TRUCK CENTERS OF TEXAS, LP	C
02	00389179	853.26	11/05/13	269123 RUSH TRUCK CENTERS OF TEXAS, LP	C
02	00389180	300.00	11/05/13	258776 MICHAEL R. SALINAS, ATTORNEY AT LAW	C
02	00389181	90.00	11/05/13	399981 SANCHEZ, ROBERT	C
02	00389182	21.00	11/05/13	175188 SECRETARY OF STATE	C
02	00389183	21.00	11/05/13	175188 SECRETARY OF STATE	C
02	00389184	3,033.50	11/05/13	35173 SPIKES MOTOR COMPANY	C
02	00389185	722.88	11/05/13	319449 STAPLES ADVANTAGE	C
02	00389186	57.43	11/05/13	336319 SUPERIOR OIL EXPRESS	C
02	00389187	2,585.70	11/05/13	264474 TEXAS DEPARTMENT OF PUBLIC SAFETY	C
02	00389188	38.40	11/05/13	288888 TEXAS GAS SERVICE	C
02	00389189	595.00	11/05/13	194336 THE UNIVERSITY OF TEXAS-PAN AMERICAN	C
02	00389190	595.00	11/05/13	194336 THE UNIVERSITY OF TEXAS-PAN AMERICAN	C
02	00389191	196.01	11/05/13	231924 TIME WARNER CABLE	C
02	00389192	2,438.14	11/05/13	302007 TIRE CENTERS, LLC	C
02	00389193	117.16	11/05/13	38873 TRUCKERS EQUIPMENT INC.	C
02	00389194	10.78	11/05/13	132799 VALLEY OUTDOOR POWER EQUIPMENT, INC.	C
02	00389195	20.41	11/05/13	132799 VALLEY OUTDOOR POWER EQUIPMENT, INC.	C
02	00389196	343.01	11/05/13	251577 VERIZON SOUTHWEST, INC.	C
02	00389197	150.18	11/05/13	78344 WEAKS MARTIN IMPLEMENT CO., INC.	C
02	00389198	365.66	11/05/13	42129 XEROX CORPORATION	C
Total Bank No 02		**552,397.98**			
03	00002178	1,500.00	11/05/13	191833 THE BANK OF NEW YORK MELLON	C
Total Bank No 03		**1,500.00**			

Bank	Check No	Amount	Date	Vendor		Type
04	00015214	425.90	11/05/13	312797	L & G ENGINEERING LABORATORY, LLC	C
04	00015215	2,544.75	11/05/13	284009	MILLENNIUM ENGINEERS GROUP, INC.	C
04	00015216	5,613.82	11/05/13	187585	ROY'S HAULING SERVICE	C
04	00015217	1,564.74	11/05/13	227889	TEDSI INFRASTRUCTURE GROUP, INC.	C
04	00015218	3,557.44	11/05/13	2666	ATLAS, HALL & RODRIGUEZ, L.L.P	C
04	00015219	1,011.98	11/05/13	2666	ATLAS, HALL & RODRIGUEZ, L.L.P	C
04	00015220	1,064.98	11/05/13	2666	ATLAS, HALL & RODRIGUEZ, L.L.P	C
04	00015221	315.00	11/05/13	2666	ATLAS, HALL & RODRIGUEZ, L.L.P	C
04	00015222	2,157.47	11/05/13	2666	ATLAS, HALL & RODRIGUEZ, L.L.P	C
04	00015223	340.00	11/05/13	2666	ATLAS, HALL & RODRIGUEZ, L.L.P	C
04	00015224	21,252.10	11/05/13	356387	GIGNAC & ASSOCIATES, LLP	C
04	00015225	11,149.76	11/05/13	402419	HOLCHEMONT, LTD	C
04	00015226	8,792.45	11/05/13	256951	MARTIN MARIETTA MATERIALS	C
04	00015227	6,628.18	11/05/13	187585	ROY'S HAULING SERVICE	C
Total Bank No 04		**66,418.57**				
05	00023128	1,250.00	10/31/13	7498	COUNTY & MUNICIPAL CREDIT UNION	C
05	00023129	32.18	10/31/13	349453	PRE-PAID LEGAL SERVICES, INC	C
05	00023130	203.53	11/01/13	285269	DEPT. OF CHILD SUPPORT SERVICES	C
05	00023131	698.52	11/01/13	220566	MICHIGAN STATE DISBURSEMENT UNIT	C
05	00023132	565.36	11/01/13	335975	MID ATLANTIC CAPITAL CORPORATION	C
05	00023133	59.73	11/01/13	349453	PRE-PAID LEGAL SERVICES, INC	C
05	00023134	2,570.31	11/01/13	349453	PRE-PAID LEGAL SERVICES, INC	C
05	00023135	993.84	11/01/13	336653	SERVICE EMPLOYEES INTERNATIONAL UNION	C
05	00023136	2.00	11/01/13	191167	SOUTH TEXAS COLLEGE	C
05	00023137	41.00	11/01/13	191167	SOUTH TEXAS COLLEGE	C
05	00023138	124.26	11/01/13	201324	U.S. DEPARTMENT OF EDUCATION	C
05	00023139	94.49	11/01/13	406376	UNITED STUDENT AID FUNDS, INC.	C
05	00023140	13,482.93	11/01/13	158275	BOUDLOCHE, CINDY	C
05	00023141	2,325.00	11/01/13	252123	COMBINED LAW ENFORCEMENT ASSOC OF TEXAS	C
05	00023142	27,213.29	11/01/13	7498	COUNTY & MUNICIPAL CREDIT UNION	C
05	00023143	870.00	11/01/13	262838	HIDALGO CO ADULT PROB OFFICER'S ASSN	C
05	00023144	1,276.00	11/01/13	157228	HIDALGO CO. UNITED WAY	C
05	00023145	308.00	11/01/13	261394	HIDALGO COUNTY SHERIFF LAW ENFORCE ASSOC	C
05	00023146	3,629.00	11/01/13	282944	HIDALGO COUNTY SHERIFF'S ASSOCIATION	C
05	00023147	1,154.35	11/01/13	167479	TEXAS GUARANTEED STUDENT LOAN CORPORATIO	C
05	00023148	1,285.00	11/01/13	7498	COUNTY & MUNICIPAL CREDIT UNION	C
05	00023149	56.00	11/01/13	157228	HIDALGO CO. UNITED WAY	C
05	00023150	353.00	11/05/13	416690	SANCHEZ, J. ELISEO	C
Total Bank No 05		**58,587.79**				
07	00005820	10.31	11/05/13	354295	HEALTH CARE SERVICE CORPORATION	C
07	00005821	447.75	11/05/13	178136	DELL MARKETING L.P.	C
07	00005822	5,800.00	11/05/13	382116	LEWIS & ELLIS, INC.	C
07	00005823	23.00	11/05/13	414492	MOUNTAIN GLACIER, LLC	C
07	00005824	1,374.81	11/05/13	401838	U.S. BANK NATIONAL ASSOCIATION ND	C
07	00005825	666.05	11/05/13	42129	XEROX CORPORATION	C
Total Bank No 07		**8,321.92**				
15	00028719	4,508.45	11/05/13	370029	ADVOCACY RESOURCE CENTER FOR HOUSING	C
15	00028720	26,050.00	11/05/13	216119	AFFORDABLE HOMES OF SOUTH TEXAS, INC.	C
15	00028721	3,762.50	11/05/13	401374	AIM MEDIA TEXAS OPERATING, LLC	C
15	00028722	97.75	11/05/13	408735	COCA, NAPOLEON DANIEL	C
15	00028723	10.17	11/05/13	384445	DEL BOSQUE, ROJELIO JR	C
15	00028724	80.80	11/05/13	384704	GONZALEZ, ESTER	C
15	00028725	144.08	11/05/13	344648	MARTINEZ, FRANCISCO M.	C
15	00028726	2,106.75	11/05/13	284009	MILLENNIUM ENGINEERS GROUP, INC.	C

Bank	Check No	Amount	Date	Vendor	Type
15	00028727	2,363.05	11/05/13	343889 OPEN HANDS COMMUNITY CHARITABLE SERVICES	C
15	00028728	461.10	11/05/13	344443 SENIOR COMMUNITY OUTREACH SERVICES, INC.	C
15	00028729	10,000.00	11/05/13	229245 SIERRA TITLE OF HIDALGO COUNTY, INC.	C
15	00028730	21.00	11/05/13	169498 URBAN COUNTY PROGRAM	C
15	00028731	17,500.00	11/05/13	363308 VALLEY LAND TITLE COMPANY LTD	C
15	00028732	2,925.25	11/05/13	41998 WOMEN TOGETHER FOUNDATION INC.	C
Total Bank No 15		**70,030.90**			

Total Hand Checks (Including Hand Voids)	.00
Total Computer Checks (Including Computer Voids)	1,592,890.78
Total ACH Checks (Including Voids)	.00
Total Computer Voids	.00
Total Hand Voids	.00
Total ACH Voids	.00
Grand Total:	**1,592,890.78**

Batch Yr	Batch No	Amount
13	005801	1,250.00
13	005812	38,915.17
13	005816	1,341.00
13	005817	106,185.37
13	005818	16,535.00
13	005819	16,505.00
13	005820	23,782.50
13	005821	23,577.50
13	005822	37,632.50
13	005823	38,662.50
13	005824	32.18
13	005826	50,258.57
13	005830	15,696.74
13	005836	43,730.21
13	005837	54,255.95
13	005841	139,157.97
13	005845	32,648.29
13	005847	175,608.27
13	005848	111,186.40
13	005850	24,494.96
13	005851	213,869.14
13	005855	3,877.01
13	005857	1,999.00
13	005858	103,898.78
13	005861	28,308.59
13	005862	10,149.21
13	005864	74,968.64
13	005872	5,353.04
13	005911	70,030.90
13	005929	128,980.39

AI-41563 **2013 Intradept. (line item)Transfers 2. A.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted For: Co Wide Adm Submitted By: Patricia Ramos, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

2013 - DBM - Co Wide Adm (1100)

BACKGROUND

Reference: 41453 10/29/13

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-415-00-115-002-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 10/31/13.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/31/2013 03:18 PM
Manuel Chapa	Manuel Chapa	11/01/2013 02:15 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Patricia Ramos Started On: 10/31/2013 10:32 AM

Final Approval Date: 11/01/2013

DATE: October 31, 2013

2013
Transfer

AI-41563

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: Department of Budget & Management

ACCOUNT NUMBER: 3-1100-415-00-115-002-0-XX9

Contact Person: Patricia Ramos **Ph#:** (956) 292-7025 Ext. 5416

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
899	Contingency	719	Land	22,216.00
			TOTAL	$ 22,216.00

REASON:
To fund closing cost in relation to the purchase of a tract of land by Hidalgo County from Drainage District #1 (refer to AI#41453, CC 10-29-13).

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-41534 **2013 Intradept. (line item)Transfers 2. B.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted For: Yvonne Ramon **Submitted By:** Rosie Diaz, ELECTIONS DEPT.

Department: ELECTIONS DEPT.

Information

CAPTION

2013 - Elections Department (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 **ACCT. #:** 3-1100-414-00-130-001-0-XXX

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Funds available as of 10/31/13.

Attachments

103013 LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/31/2013 10:15 AM
Purchasing Department	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Rosie Diaz Started On: 10/30/2013 12:39 PM

Final Approval Date: 11/01/2013

DATE: October 30, 2013

2013
Transfer

AI-41534

DEPARTMENT HEAD: Yvonne Ramon

DEPARTMENT NAME: Elections Department

ACCOUNT NUMBER: 3-1100-414-00-130-001-0-XXX

Contact Person: Rosie Diaz **Ph#:** (956) 318-2570 Ext. 5715

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
540	Elections Dept-Advertising	810	Elections Dept-Dues & Memberships	$150.00
			TOTAL	$150.00

REASON:

To pay for 2014 Texas Association of Elections Administrators membership fee

Approved by

__/__/__
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-41581 **2013 Intradept. (line item)Transfers 2. C.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted By: Glinda Pacheco, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

2013 - Facilities Management (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-419-40-220-001-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 11/1/13.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	11/01/2013 01:20 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Glinda Pacheco Started On: 11/01/2013 08:12 AM

Final Approval Date: 11/01/2013

DATE: November 4, 2013

2013
Transfer

AI-41581

DEPARTMENT HEAD: Daniel Flores

DEPARTMENT NAME: Facilities Management

ACCOUNT NUMBER: 3-1100-419-40-220-001-0-XXX

Contact Person: Glinda Pacheco **Ph#:** (956) 292-7025 Ext. 5411

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
431	FACILITIES MGMT-BLDG&OTHR STRUC R&M SR	425	FACILITIES MGMT-PEST CONTROL	6,000.00
			TOTAL	6,000.00

REASON:
Intradepartmental transfer needed to cover October-December Invoices.

DEPARTMENT HEAD SIGNATURE

/ /
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-41607 **2013 Intradept. (line item)Transfers 2. D.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted For: Damaris San Miguel Submitted By: Obdett Calzada, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

2013 - HIDTA (1251)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1251-412-00-270-011-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 11/1/2013.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	11/01/2013 03:59 PM
Rosalinda Cantu	Obdett Calzada	11/01/2013 04:32 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Obdett Calzada Started On: 11/01/2013 02:43 PM

Final Approval Date: 11/01/2013

DATE: October 30, 2013

Transfer Number: 1

DEPARTMENT HEAD: Rene Guerra, Criminal District Attorney

DEPARTMENT NAME: Hidalgo County HIDTA Task Force / Grant Funds

ACCOUNT NUMBER: 3-1251-412-00-270-011-0-XXX (Chapter 59)

SUBJECT: Budget Line-Item Transfers (s)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfer (s) in accordance with Local Government Code, Chapter 111, Subchapter C.:

FROM		*TO*		
ACCOUNT NO.(S)	*ACCOUNT NAME*	*ACCOUNT NO.(S)*	*ACCOUNT NAME*	*AMOUNT*
3-1251-412-00-270-011-0 **113**	REG F/T EMPLOYEE	3-1251-412-00-270-011-0 **211**	HEALTH INSURANCE	**500.00**
3-1251-412-00-270-011-0 **113**	REG F/T EMPLOYEE	3-1251-412-00-270-011-0 **230**	RETIREMENT	**1,350.00**
3-1251-412-00-270-011-0 **250**	UNEMPLOYMENT COMP	3-1251-412-00-270-011-0 **230**	RETIREMENT	**450.00**
3-1251-412-00-270-011-0 **250**	UNEMPLOYMENT COMP	3-1251-412-00-270-011-0 **260**	WORKERS COMP	**50.00**
TOTAL				**S 2,350.00**

REASON: TO FUND UNANTICIPATED EXPENDITURES

Dora L. Munoz
H.I.D.T.A. Task Force Commander — DATE

Attest County Clerk — DATE

Budget Officer — DATE

Approved Commissioners' Court — DATE

HIDALGO COUNTY
HIDTA TASK FORCE

PAYROLL EXPENDITURE PER PAY PERIOD

	FY 2013 WAGES		$60.00	LONGEVITY PAY		HEALTH INSURANCE		LIFE INSURANCE		FICA		RETIREMENT		UNEMPLOY COMP		WORKERS' COMP		FRINGE BENEFITS		TOTAL
	GRANT FUNDS	ASSET FUNDS	Total Longevity	GRANT	ASSET 60.00	GRANT	ASSET 4,164.00	GRANT	ASSET 27.00	GRANT	ASSET 7.65%	GRANT	ASSET 10.32%	GRANT	ASSET 0.50%	GRANT 0.03%	ASSET 0.79%	2013 GRANT	2013 ASSET	FRINGE 2013
	1,923.08	269.23	32.50	28.51	3.99	152.19	21.31	1.97	0.28	147.12	20.60	198.46	27.78	9.62	1.35	15.19	2.13	553.06	77.43	630.49
	1,923.08	192.31	22.50	20.45	2.05	157.73	15.77	2.05	0.20	147.12	14.71	198.46	19.85	9.62	0.96	15.19	1.52	550.61	55.07	605.67
	1,615.38	0.00	35.00	35.00		173.50	0.00	2.25	0.00	123.58	0.00	166.71	0.00	8.08	0.00	0.48	0.00	509.60	0.00	509.60
	1,923.08	269.23	12.50	10.97	1.53	152.19	21.31	1.97	0.28	147.12	20.60	198.46	27.78	9.62	1.35	15.19	2.13	535.52	74.97	610.49
	2,307.69	769.23	37.50	28.13	9.37	130.13	43.38	1.69	0.56	176.54	58.85	238.15	79.38	11.54	3.85	18.23	6.08	604.40	201.46	805.87
	1,342.96	0.00	12.50	12.50		173.50	0.00	2.25	0.00	102.74	0.00	138.59	0.00	6.71	0.00	0.40	0.00	436.70	0.00	436.70
	1,738.46	334.04	37.50	30.82	6.68	145.54	27.96	1.89	0.36	132.99	25.55	179.41	34.47	8.69	1.67	0.52	0.10	499.86	96.80	596.66
	2,038.46	0.00	40.00	40.00		173.50	0.00	2.25	0.00	155.94	0.00	210.37	0.00	10.19	0.00	16.10	0.00	608.36	0.00	608.36
	1,923.08	192.31	0.00	0.00	0.00	157.73	15.77	2.25	0.00	147.12	14.71	198.46	19.85	9.62	0.96	15.19	1.52	530.36	52.81	583.17
	1,923.08	461.54	0.00	0.00	0.00	139.92	33.58	1.81	0.44	147.12	35.31	198.46	47.63	9.62	2.31	15.19	3.65	512.12	122.91	635.03
	1,923.08	615.38	17.50	13.26	4.24	131.44	42.06	1.70	0.55	147.12	47.08	198.46	63.51	9.62	3.08	15.19	4.86	516.79	165.37	682.16
a. Total per Pay Period	20,581.42	3,103.27	247.50	219.64	27.86	1,687.36	221.14	22.09	2.66	1,574.48	237.40	2,124.00	320.26	102.91	15.52	126.90	21.98	5,857.37	846.81	6,704.19

YEAR ENDING PROJECTIONS

	FY 2013 WAGES		$60.00	LONGEVITY PAY		HEALTH INSURANCE		LIFE INSURANCE		FICA		RETIREMENT		UNEMPLOY COMP		WORKERS' COMP		FRINGE BENEFITS		TOTAL
	GRANT FUNDS	ASSET FUNDS	Total Longevity	GRANT	ASSET 60.00	GRANT	ASSET 4,164.00	GRANT	ASSET 27.00	GRANT	ASSET 7.65%	GRANT	ASSET 10.32%	GRANT	ASSET 0.50%	GRANT 0.03%	ASSET 0.79%	2013 GRANT	2013 ASSET	FRINGE 2013
b. Available Balance as of 10/30/13 (alio totals)	252,917.72	15,296.35	2,590.79	2,466.63	124.16	19,703.52	733.28	136.36	12.22	19,962.96	1,312.16	25,832.39	(160.75)	1,218.18	729.01	(523.47)	91.85	68,796.57	2,841.93	71,638.50
c. Projected Expenditures to Close FY 2013 (a. x 5 (remaining pay periods))	102,907.12	13,446.35	990.00	878.56	111.44	6,749.44	884.56	44.17	5.33	7,872.39	1,028.65	10,620.01	1,387.66	514.54	67.23	634.49	109.89	27,313.61	3,594.76	30,908.36
e. Pending Line-Item Transfers		(1,850.00)	0.00			(1,130.00)	500.00			(1,000.00)		(200.00)	1,800.00	30.00	(500.00)	2,300.00	50.00	0.00	0.00	0.00
d. Remaining Balance at 12/31/13 (b. - c. + e.)	150,010.60	0.00	1,600.79	1,588.07	12.72	11,824.08	348.72	92.19	6.89	11,090.57	283.51	15,012.38	251.59	733.64	161.78	1,142.04	31.96	41,482.96	1,097.17	42,580.14
f. Expendituresto close 2013 Grant 7 Pay Periods (Jan-March 2014) (a. x 7 Pay Periods)	144,069.96			1,317.84		10,124.16		66.26		11,021.35		14,868.02		720.35		888.28		39,006.27		
g. Jouranl Entry need to closed the 2013 Grant (d. - f.)	5,940.64	0.00	0.00	270.23	0.00	1,699.92	0.00	25.93	0.00	69.21	0.00	144.36	0.00	13.29	0.00	253.76	0.00	0.00		

AI-41605 **2013 Intradept. (line item)Transfers 2. E.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted For: Damaris San Miguel Submitted By: Obdett Calzada, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

2013 - HIDTA Task Force (1291)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1291-412-00-270-003-3-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 11/1/2013.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	11/01/2013 03:59 PM
Rosalinda Cantu	Obdett Calzada	11/01/2013 04:32 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Obdett Calzada Started On: 11/01/2013 02:39 PM

Final Approval Date: 11/01/2013

DATE: October 30, 2013

Transfer Number: 1

DEPARTMENT HEAD: Rene Guerra, Criminal District Attorney

DEPARTMENT NAME: Hidalgo County HIDTA Task Force / Grant Funds

ACCOUNT NUMBER: 3-1291-412-00-270-003-3-xxx **(Grant 2013)**

SUBJECT: Budget Line-Item Transfers (s)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfer (s) in accordance with Local Government Code, Chapter 111, Subchapter C.:

FROM		*TO*		
ACCOUNT NO.(S)	*ACCOUNT NAME*	*ACCOUNT NO.(S)*	*ACCOUNT NAME*	*AMOUNT*
3-1291-412-00-270-003-3 **211**	HEALTH INSURACE	3-1291-412-00-270-003-3 **250**	UNEMPLOYMENT COM	**30.00**
3-1291-412-00-270-003-3 **211**	HEALTH INSURACE	3-1291-412-00-270-003-3 **260**	WORKERS COMP	**1,100.00**
3-1291-412-00-270-003-3 **220**	FICA	3-1291-412-00-270-003-3 **260**	WORKERS COMP	**1,000.00**
3-1291-412-00-270-003-3 **230**	RETIREMENT	3-1291-412-00-270-003-3 **260**	WORKERS COMP	**200.00**
TOTAL				**S 2,330.00**

REASON: TO FUND UNANTICIPATED EXPENDITURES

_____ __/__/__ _____ __/__/__

Dora L. Munoz DATE Attest County Clerk DATE

H.I.D.T.A. Task Force Commander

_____ __/__/__ _____ __/__/__

Budget Officer DATE Approved Commissioners' Court DATE

HIDALGO COUNTY
HIDTA TASK FORCE

PAYROLL EXPENDITURE PER PAY PERIOD

	FY 2013 WAGES		$60.00	LONGEVITY PAY		HEALTH INSURANCE		LIFE INSURANCE		FICA		RETIREMENT		UNEMPLOY COMP		WORKERS' COMP		FRINGE BENEFITS		TOTAL
	GRANT FUNDS	ASSET FUNDS	Total Longevity	GRANT	ASSET 60.00	GRANT	ASSET 4,164.00	GRANT	ASSET 27.00	GRANT	ASSET 7.65%	GRANT	ASSET 10.32%	GRANT	ASSET 0.50%	GRANT 0.03%	ASSET 0.79%	2013 GRANT	2013 ASSET	FRINGE 2013
	1,923.08	269.23	32.50	28.51	3.99	152.19	21.31	1.97	0.28	147.12	20.60	198.46	27.78	9.62	1.35	15.19	2.13	553.06	77.43	630.49
	1,923.08	192.31	22.50	20.45	2.05	157.73	15.77	2.05	0.20	147.12	14.71	198.46	19.85	9.62	0.96	15.19	1.52	550.61	55.07	605.67
	1,615.38	0.00	35.00	35.00		173.50	0.00	2.25	0.00	123.58	0.00	166.71	0.00	8.08	0.00	0.48	0.00	509.60	0.00	509.60
	1,923.08	269.23	12.50	10.97	1.53	152.19	21.31	1.97	0.28	147.12	20.60	198.46	27.78	9.62	1.35	15.19	2.13	535.52	74.97	610.49
	2,307.69	769.23	37.50	28.13	9.37	130.13	43.38	1.69	0.56	176.54	58.85	238.15	79.38	11.54	3.85	18.23	6.08	604.40	201.46	805.87
	1,342.96	0.00	12.50	12.50		173.50	0.00	2.25	0.00	102.74	0.00	138.59	0.00	6.71	0.00	0.40	0.00	436.70	0.00	436.70
	1,738.46	334.04	37.50	30.82	6.68	145.54	27.96	1.89	0.36	132.99	25.55	179.41	34.47	8.69	1.67	0.52	0.10	499.86	96.80	596.66
	2,038.46	0.00	40.00	40.00		173.50	0.00	2.25	0.00	155.94	0.00	210.37	0.00	10.19	0.00	16.10	0.00	608.36	0.00	608.36
	1,923.08	192.31	0.00	0.00	0.00	157.73	15.77	2.25	0.00	147.12	14.71	198.46	19.85	9.62	0.96	15.19	1.52	530.36	52.81	583.17
	1,923.08	461.54	0.00	0.00	0.00	139.92	33.58	1.81	0.44	147.12	35.31	198.46	47.63	9.62	2.31	15.19	3.65	512.12	122.91	635.03
	1,923.08	615.38	17.50	13.26	4.24	131.44	42.06	1.70	0.55	147.12	47.08	198.46	63.51	9.62	3.08	15.19	4.86	516.79	165.37	682.16
a. Total per Pay Period	20,581.42	3,103.27	247.50	219.64	27.86	1,687.36	221.14	22.09	2.66	1,574.48	237.40	2,124.00	320.26	102.91	15.52	126.90	21.98	5,857.37	846.81	6,704.19

YEAR ENDING PROJECTIONS

	FY 2013 WAGES		$60.00	LONGEVITY PAY		HEALTH INSURANCE		LIFE INSURANCE		FICA		RETIREMENT		UNEMPLOY COMP		WORKERS' COMP		FRINGE BENEFITS		TOTAL
	GRANT FUNDS	ASSET FUNDS	Total Longevity	GRANT	ASSET 60.00	GRANT	ASSET 4,164.00	GRANT	ASSET 27.00	GRANT	ASSET 7.65%	GRANT	ASSET 10.32%	GRANT	ASSET 0.50%	GRANT 0.03%	ASSET 0.79%	2013 GRANT	2013 ASSET	FRINGE 2013
b. Available Balance as of 10/30/13 (alio totals)	252,917.72	15,296.35	2,590.79	2,466.63	124.16	19,703.52	733.28	136.36	12.22	19,962.96	1,312.16	25,832.39	(160.75)	1,218.18	729.01	(523.47)	91.85	68,796.57	2,841.93	71,638.50
c. Projected Expenditures to Close FY 2013 (a. x 5 (remaining pay periods))	102,907.12	13,446.35	990.00	878.56	111.44	6,749.44	884.56	44.17	5.33	7,872.39	1,028.65	10,620.01	1,387.66	514.54	67.23	634.49	109.89	27,313.61	3,594.76	30,908.36
e. Pending Line-Item Transfers		(1,850.00)	0.00			(1,130.00)	500.00			(1,000.00)		(200.00)	1,800.00	30.00	(500.00)	2,300.00	50.00	0.00	0.00	0.00
d. Remaining Balance at 12/31/13 (b. - c. + e.)	150,010.60	0.00	1,600.79	1,588.07	12.72	11,824.08	348.72	92.19	6.89	11,090.57	283.51	15,012.38	251.59	733.64	161.78	1,142.04	31.96	41,482.96	1,097.17	42,580.14
f. Expendituresto close 2013 Grant 7 Pay Periods (Jan-March 2014) (a. x 7 Pay Periods)	144,069.96			1,317.84		10,124.16		66.26		11,021.35		14,868.02		720.35		888.28		39,006.27		
g. Jourant Entry need to closed the 2013 Grant (d. - f.)	5,940.64	0.00	0.00	270.23	0.00	1,699.92	0.00	25.93	0.00	69.21	0.00	144.36	0.00	13.29	0.00	253.76	0.00	0.00		

AI-41594 **2013 Intradept. (line item)Transfers 2. F.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted For: HIDTA Submitted By: Patricia Ramos, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

2013 - HIDTA US Justice (1254)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1254-412-00-270-014-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11/1/13.

Attachments

Transfer

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	11/01/2013 01:23 PM
Budget & Management	Obdett Calzada	11/01/2013 01:23 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Patricia Ramos Started On: 11/01/2013 01:12 PM

Final Approval Date: 11/01/2013

DATE: OCTOBER 28, 2013

Transfer Number: 7

DEPARTMENT HEAD: DORA L. MUNOZ /FOR RENE GUERRA

DEPARTMENT NAME: HIDALGO COUNTY HIDTA TASK FORCE

ACCOUNT NUMBER: 3-1254-412-00-270-014-0-xxx U.S. JUSTICE FUNDS

SUBJECT: BUDGET LINE-ITEM TRANSFER (S)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfer (s) in accordance with Local Government Code, Chapter 111, Subchapter C.:

FROM		*TO*		
ACCOUNT NO.(S)	*ACCOUNT NAME*	*ACCOUNT NO.(S)*	*ACCOUNT NAME*	*AMOUNT*
3-1254-412-00-270-014-0 583	TRAVEL OUT OF COUNTY	3-1254-412-00-270-014-0- 611	POLICE SUPPLIES	1,500.00
3-1254-412-00-270-014-0 584	REGISTRATION FEES	3-1254-412-00-270-014-0- 611	POLICE SUPPLIES	2,000.00
3-1254-412-00-270-014-0 585	NON-EMPOLYEE TRAVEL	3-1254-412-00-270-014-0- 611	POLICE SUPPLIES	2,500.00
	TOTAL			**$ 6,000.00**

REASON: TO FUND UNANTICIPATED EXPENDITURES

Dora L. Munoz
H.I.D.T.A. Task Force Commander
___/___/___ DATE

Attest County Clerk
___/___/___ DATE

Budget Officer
___/___/___ DATE

Approved Commissioners' Court
___/___/___ DATE

AI-41595 **2013 Intradept. (line item)Transfers 2. G.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted For: HIDTA Submitted By: Patricia Ramos, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

2013 - HIDTA US Treasury (1252)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1252-412-00-270-012-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11/1/13.

Attachments

Transfer

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	11/01/2013 02:31 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Patricia Ramos Started On: 11/01/2013 01:22 PM

Final Approval Date: 11/01/2013

DATE: OCTOBER 28, 2013

Transfer Number: 7

DEPARTMENT HEAD: DORA L. MUNOZ / FOR RENE GUERRA

DEPARTMENT NAME: HIDALGO COUNTY HIDTA TASK FORCE

ACCOUNT NUMBER: 3-1252-412-00-270-012-0-xxx U.S.. TREASURY FUNDS

SUBJECT: BUDGET LINE-ITEM TRANSFER (S)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfer (s) in accordance with Local Government Code, Chapter 111, Subchapter C.:

FROM		*TO*		
ACCOUNT NO.(S)	*ACCOUNT NAME*	*ACCOUNT NO.(S)*	*ACCOUNT NAME*	*AMOUNT*
3-1252-412-00-270-012-0- 890	OTHER	3-1252-412-00-270-012-0- 613	SAFETY SUPPLIES	1,500.00
3-1252-412-00-270-012-0- 890	OTHER	3-1252-412-00-270-012-0- 631	BOTTLED WATER	50.00
3-1252-412-00-270-012-0- 890	OTHER	3-1252-412-00-270-012-0- 671	REPAIR & MAINTENANCE SUPPLIES-BUILDING AND OTHER STRUCTURES	2,000.00
TOTAL				**$ 3,550.00**

REASON: TO FUND UNANTICIPATED EXPENDITURES

Dora L. Munoz
H.I.D.T.A. Task Force Commander

___/___/___ DATE

Attest County Clerk

___/___/___ DATE

Budget Officer

___/___/___ DATE

Approved Commissioners' Court

___/___/___ DATE

AI-41454 **2013 Intradept. (line item)Transfers 2. H.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted By: Patricia Ramos, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

2013 - Budget & Management (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-415-14-115-001-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11-1-2013.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/25/2013 11:04 AM
Obdett Calzada	Obdett Calzada	10/31/2013 02:57 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Patricia Ramos Started On: 10/25/2013 09:28 AM

Final Approval Date: 11/01/2013

DATE: November 1, 2013

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: Department of Budget & Management

ACCOUNT NUMBER: 3-1100-415-14-115-001-0-XXX

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
583	Travel out of County	431	Bldg & Other Struc R&M Srv	$2,038.72
432	Equip & Veh R&M SRv	431	Bldg & Other Struc R&M Srv	1,000.00
810	Dues & Memberhips	431	Bldg & Other Struc R&M Srv	161.28
810	Dues & Memberhips	601	Office & Computer Suppl	38.72
581	Travel in County	601	Office & Computer Suppl	300.00
540	Advertising	601	Office & Computer Suppl	750.00
619	Other Misc Supp	601	Office & Computer Suppl	150.00
631	Bottled Water	601	Office & Computer Suppl	218.55
640	Reference Materials	601	Office & Computer Suppl	279.00
346	Hauling & Freight Srv	601	Office & Computer Suppl	500.00
442	Equip & Veh. Rentals	601	Office & Computer Suppl	426.00
529	Surety & Notary Bonds	601	Office & Computer Suppl	150.00
661	Minor Office Furn & Equip	601	Office & Computer Suppl	1,500.00
665	Minor Computer Equipment	601	Office & Computer Suppl	948.91
584	Reg. Fees	601	Office & Computer Suppl	800.00
			TOTAL	9,261.18

REASON: Funds needed for offices supplies and remodeling of front lobby at DBM.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK

AI-41591 **2013 Intradept. (line item)Transfers 2. I.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted For: Pablo (Paul) Villarreal Jr.

Submitted By: Mary Garcia, TAX OFFICE

Department: TAX OFFICE

Information

CAPTION

2013 - Tax Office (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-415-15-140-001-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11/1/13.

Attachments

Xerox Renewal

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	11/01/2013 01:22 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Mary Garcia Started On: 11/01/2013 12:37 PM

Final Approval Date: 11/01/2013

DATE: November 1, 2013

DEPARTMENT HEAD: Pablo (Paul) Villarreal Jr.

DEPARTMENT NAME: Hidalgo County Tax Office

ACCOUNT NUMBER: 3-1100-415-15-140-001-0xxx

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:
20..
accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT NAME	**TO** OBJECT CODE	OBJECT NAME	AMOUNT
442	Equipment & Vehicle Rentals	780	Capital Leases	$650.00

REASON: **Line item transfer needed to cover expenses on a Xerox Copier.**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

/ /
DATE

ATTEST COUNTY CLERK

AI-41513 **2013 Intradept. (line item)Transfers 2. J.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted By: Marcie Jackson, COMM. PCT. #1

Department: COMM. PCT. #1

Information

CAPTION

2013 – Pct. #1 Rd Maint (1200)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1200-431-00-121-005-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 10/31/13.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/30/2013 03:54 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Marcie Jackson Started On: 10/29/2013 01:58 PM

Final Approval Date: 11/01/2013

DATE: October 29, 2013

2013
Transfer

DEPARTMENT HEAD: A.C Cuellar

DEPARTMENT NAME: Hidalgo County Precinct No.1

ACCOUNT NUMBER: 3-1200-431-00-121-005-0-741

AI-41513 11/05/13

Contact Person: Katia Garcia/Marcie Jackson **Ph#:** (956) 968-8733 Ext. 1022/1021

SUBJECT: Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
741	PCT1 RD MAINT-VEHICLES	619	PCT1 RD MAINT-OTHER MISC SUPPLIES	$ 1,000.00
			TOTAL	**$ 1,000.00**

REASON:
Transfer is needed for future Department expenses.

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-41328 **2013 Intradept. (line item)Transfers 2. K.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted For: Raul Silguero Submitted By: Carlos Jasso, COMM. PCT. #2

Department: COMM. PCT. #2

Information

CAPTION

2013 - Pct 2 Thomas Rd (1200)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1200-431-00-122-083-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?: n

BUDGETARY IMPACT:

Funding Available as of 10/30/2013

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/18/2013 02:09 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Carlos Jasso Started On: 10/18/2013 10:32 AM

Final Approval Date: 11/01/2013

DATE: October 18, 2013

DEPARTMENT HEAD: Raul Silguero, Chief Administrator

DEPARTMENT NAME: Hidalgo County Precinct No. 2
Thomas Road (McColl - Jackson)

ACCOUNT NUMBER: 3-1200-431-00-122-083-0-XXX

Contact Person: Carlos Jasso, Accountant III **Ph#:** (956) 292-7000 ext. 2006

2013
Intradepartmental Transfer

AI 41328

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
731	Roads	855	Late fee	100.00
			TOTAL	100.00

REASON:
To cover a late fee for A Clean Portoco .

DEPARTMENT HEAD SIGNATURE

/ /
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-41418 **2013 Intradept. (line item)Transfers 2. L.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted By: Angela Garcia, COMM. PCT. #2

Department: COMM. PCT. #2

Information

CAPTION

2013 - Pct. 2 CRC (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-466-00-122-018-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding available as of 10/24/13.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/24/2013 09:17 AM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Angela Garcia Started On: 10/23/2013 04:38 PM

Final Approval Date: 11/01/2013

INTRADEPARTMENTAL TRANSFER

DATE: November 4, 2013

DEPARTMENT HEAD: Comm. H. Palacios

DEPARTMENT NAME: PCT. 2 CRC

ACCOUNT NUMBER: 3-1100-466-00-122-018-0-XXX

SUBJECT: Intradepartmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intradepartmental Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM		TO		
OBJECT CODE	OBJECT NAME	OBJECT CODE	OBJECT NAME	
679	Other R&M Supplies	431	Bldg. & Other Struc. R&M Services	$650.00
			TOTAL	$650.00

REASON: data drops for CRC building

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-41493 **2013 Intradept. (line item)Transfers 2. M.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted By: Norma Ceballos, COMM. PCT. #3

Department: COMM. PCT. #3

Information

CAPTION

2013 - Pct. 3 Rd Maint (1200)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1200-431-00-123-005-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 10/30/13.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/29/2013 01:16 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Norma Ceballos Started On: 10/28/2013 02:06 PM

Final Approval Date: 11/01/2013

INTRA-DEPARTMENTAL TRANSFER

DATE: 10/28/13

DEPARTMENT HEAD: Commissioner Joe M. Flores - Pct No. 3

DEPARTMENT NAME: Hidalgo County Precinct #3

ACCOUNT NUMBER: 3-1200-431-00-123-005-0-XXX

CONTACT PERSON: Norma Ceballos PHONE: (956)585-4509

SUBJECT: Intra-departmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intra-departmental transfer's) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
339	Pct3 Rd. Maint-Other Professional Service	333	Pct3 Rd. Maint-Legal Services	$ 2,680.00
			TOTAL	**$ 2,680.00**

REASON: Expected expenses

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

INTRA-DEPARTMENTAL TRANSFER

AI-41587 **2013 Intradept. (line item)Transfers 2. N.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted For: Comm. J. Palacios Submitted By: Veronica Lopez, COMM. PCT. #4

Department: COMM. PCT. #4

Information

CAPTION

2013 - Pct. #4 Rd. Maint (1200)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1200-431-00-124-007-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11/1/13.

333 --> 673 $791.43
739 --> 673 $708.57
739 --> 679 $641.39
346 --> 679 $400.00
413 --> 679 $60.00
433 --> 679 $80.00
640 --> 672 $101.50
623 --> 672 $1.50
609 --> 672 $440.00
605 --> 672 $600.00
334 --> 672 $3,000.00

Attachments

Rd Maint LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	11/01/2013 01:21 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Veronica Lopez Started On: 11/01/2013 10:42 AM

Final Approval Date: 11/01/2013

DATE: November 4, 2013

DEPARTMENT HEAD: Joseph Palacios

DEPARTMENT NAME: Hidalgo County Precinct No. 4
Rd. Maint

ACCOUNT NUMBER: 3-1200-431-00-124-007-0-XXX

Contact Person: Veronica Lopez **Ph#:** (956) 383-3112 Ext. 4019

2013
Intradepartmental Transfer

AI- 41587

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
333	Pct4 Rd Maint- Legal Services	673	Pct4 Rd Maint- R&B R&M Supplies	$791.43
739	Pct4 Rd Maint- Other Structures	673	Pct4 Rd Maint- R&B R&M Supplies	$708.57
739	Pct4 Rd Maint- Other Structures	679	Pct4 Rd Maint- Other R&M Supplies	$641.39
346	Pct4 Rd Maint- Hauling & Freight Services	679	Pct4 Rd Maint- Other R&M Supplies	$400.00
413	Pct4 Rd Maint- Elec Surveill & Security	679	Pct4 Rd Maint- Other R&M Supplies	$60.00
433	Pct4 Rd Maint- R&B R&M Service	679	Pct4 Rd Maint- Other R&M Supplies	$80.00
640	Pct4 Rd Maint- Reference Materials	672	Pct4 Rd Maint- Equip & Veh R&M Supplies	$101.50
623	Pct4 Rd Maint- Bottled Gas	672	Pct4 Rd Maint- Equip & Veh R&M Supplies	$1.50
609	Pct4 Rd Maint- Agri & Landscaping Suppl	672	Pct4 Rd Maint- Equip & Veh R&M Supplies	$440.00
605	Pct4 Rd Maint- Clothing & Uniforms	672	Pct4 Rd Maint- Equip & Veh R&M Supplies	$600.00
334	Pct4 Rd Maint- Arch & Eng Srv	672	Pct4 Rd Maint- Equip & Veh R&M Supplies	$3,000.00
			TOTAL	**$6,824.39**

REASON:
Transfer needed to cover Pct 4 Rd Maint. expenditures.

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-41586 **2013 Intradept. (line item)Transfers 2. O.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted For: Comm. J. Palacios Submitted By: Veronica Lopez, COMM. PCT. #4

Department: COMM. PCT. #4

Information

CAPTION

2013 - Pct. #4 CRC (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-466-00-124-077-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11/01/13.

Attachments

CRC LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	11/01/2013 01:21 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Veronica Lopez Started On: 11/01/2013 10:29 AM

Final Approval Date: 11/01/2013

DATE: November 4, 2013

DEPARTMENT HEAD: Joseph Palacios

DEPARTMENT NAME: Hidalgo County Precinct No. 4
CRC

ACCOUNT NUMBER: 3-1100-466-00-124-077-0-XXX

Contact Person: Veronica Lopez **Ph#:** (956) 383-3112 Ext. 4019

2013
Intradepartmental Transfer

AI- 41586

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
601	PCT4 CRC- Office & Comp Supplies	780	PCT4 CRC- Capital Leases	$148.50
			TOTAL	$148.50

REASON:
Transfer needed to cover Pct 4 CRC Xerox.

DEPARTMENT HEAD SIGNATURE

/ /
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-41394 **2013 Intradept. (line item)Transfers 2. P.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted By: Virginia Rodriguez, SHERIFF DEPT.

Department: SHERIFF DEPT.

Information

CAPTION

2013 - Jail (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-423-21-280-002-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 10/30/13.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Emilia Uriegas	Emilia Uriegas	10/23/2013 04:28 PM
Budget & Management	Obdett Calzada	10/25/2013 04:45 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Virginia Rodriguez Started On: 10/23/2013 01:18 PM

Final Approval Date: 11/01/2013

DATE: 11/4/2013

DEPARTMENT HEAD: SHERIFF GUADALUPE "LUPE" TREVINO

DEPARTMENT NAME: SHERIFF'S OFFICE

ACCOUNT NUMBER: 3-1100-423-21-280-002-0-

SUBJECT: Budget Line-Item Transfer (s)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C.:

FROM			TO		
ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		ACCOUNT	ACCOUNT (OBJECT)	AMOUNT
3-1100-423-21-280-002-0-	630-FOOD	➔	3-1100-423-21-280-002-0-	601-OFFICE & COMPUTER SUPPLIES	$3,934.00
3-1100-423-21-280-002-0-	630-FOOD		3-1100-423-21-280-002-0-	664-OTHER MINOR EQUIPMENT	$3,000.00
3-1100-423-21-280-002-0-	630-FOOD		3-1100-423-21-280-002-0-	607-HOUSEHOLD AND JANITORIAL SUPPLIES	$6,000.00
3-1100-423-21-280-002-0-	630-FOOD		3-1100-423-21-280-002-0-	619-OTHER MISC. SUPPLIES	$500.00
	T O T A L				**$13,434.00**

REASON:

TRANSFER IS BEING REQUESTED TO COVER EXPENDITURES FOR REMAINDER OF FISCAL YEAR.

_____

DEPARTMENT HEAD SIGNATURE

_____ _____/_____/_____ _____

APPROVED COMMISSIONERS' COURT **DATE** **ATTEST COUNTY CLERK**

COUNTY AUDITOR'S FORM: ARS-CA-017
REVISED: 02/11/2003

AI-41398 **2013 Intradept. (line item)Transfers 2. Q.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted For: Eddie Olivarez Submitted By: Mike Escaname, HEALTH & HUMAN SERVICES DEPT.

Department: HEALTH & HUMAN SERVICES DEPT.

Information

CAPTION

2013 - Health & Human Services Dept. (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-441-00-340-001-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 10/25/13.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/24/2013 09:10 AM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Mike Escaname Started On: 10/23/2013 01:47 PM

Final Approval Date: 11/01/2013

Date: October 23, 2013
Department Head: Eduardo Olivarez, Chief Administrative Officer
Department Name: Hidalgo County Health Department
Account Number: 3-1100-441-00-340-001-0 Administration
Budget Line Item Transfer(s)

Honorable Commissioner's Court of Hidalgo County

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C:

FROM		TO		
ACCOUNT NUMBER	ACCOUNT NAME (OBJECT CODE)	ACCOUNT NUMBER	ACCOUNT NAME (OBJECT CODE)	AMOUNT
3-1100-441-00-340-001-0-811	HEALTH ADM-LICENSES & PERMITS	3-1100-441-00-340-001-0-890	HEALTH ADM-OTHER	$ 30.00
			Amount	$ 30.00

Revenue Account
Amount Requested: $ 30.00

Reason: Funds needed to cover anticipated expenditures.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONER'S COURT DATE ATTEST COUNTY CLERK

AI-41326 **2013 Intradept. (line item)Transfers 2. R.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted For: Eddie Olivarez Submitted By: Mike Escaname, HEALTH & HUMAN SERVICES DEPT.

Department: HEALTH & HUMAN SERVICES DEPT.

Information

CAPTION

2013 - Health & Human Services Dept. (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-441-00-340-003-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?: n

BUDGETARY IMPACT:

Funds available as of 10/30/13.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/18/2013 02:08 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Mike Escaname Started On: 10/18/2013 10:09 AM

Final Approval Date: 11/01/2013

Date: October 18, 2013
Department Head: Eduardo Olivarez, Chief Administrative Officer
Department Name: Hidalgo County Health Department
Account Number: 3-1100-441-00-340-003-0 CLINICS
Budget Line Item Transfer(s)

Honorable Commissioner's Court of Hidalgo County

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C:

FROM		TO		
ACCOUNT NUMBER	ACCOUNT NAME (OBJECT CODE)	ACCOUNT NUMBER	ACCOUNT NAME (OBJECT CODE)	AMOUNT
3-1100-441-00-340-003-0-604	HEALTH CLINICS-MEDICAL & LAB SUPPL	3-1100-441-00-340-003-0-619	HEALTH CLINICS-OTHER MISC SUPPLIES	$1,942.00
			Amount	$1,942.00

Revenue Account
Amount Requested: $ 1,942.00

Reason: Funds need to cover anticipated clinic expenditures.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONER'S COURT DATE ATTEST COUNTY CLERK

AI-41424 **2013 Intradept. (line item)Transfers 2. S.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted By: Stephanie Palacios, DISTRICT CLERK

Department: DISTRICT CLERK

Information

CAPTION

2013 - District Clerk (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-412-00-090-001-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11/1/13.

Attachments

REVISED

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/24/2013 09:16 AM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Stephanie Palacios Started On: 10/23/2013 05:55 PM

Final Approval Date: 11/01/2013

DATE: November 1, 2013

ELECTED OFFICIAL Laura Hinojosa

DEPARTMENT NAME: District Clerk

ACCOUNT NUMBER: 3-1100-412-00-090-001-0-XXX

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
431	Bldg. & Other Struc R&M Service	780	Capital Leases	$166.01
432	Equip & Vehicle R&M Service	780	Capital Leases	$340.32
581	Travel In County	780	Capital Leases	$100.00
583	Travel Out Of County	780	Capital Leases	$331.41
631	Bottled Water	780	Capital Leases	$319.65
665	Minor Computer Equipment	780	Capital Leases	$819.45
665	Minor Computer Equipment	540	Advertising	$18.00
			TOTAL	**$2,094.84**

REASON: **Transfer monies to the correct object code to cover expenses.**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK

AI-41507 **2013 Intradept. (line item)Transfers 2. T.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted For: Roy Quintanilha Submitted By: Rosie Luna, SAFETY DIVISION

Department: SAFETY DIVISION

Information

CAPTION

2013 - Safety Division (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-419-50-125-003-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 10/30/13.

Attachments

41507

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/29/2013 01:18 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Rosie Luna Started On: 10/29/2013 01:03 PM

Final Approval Date: 11/01/2013

DATE: October 29, 2013

DEPARTMENT HEAD: Roy Quintanilha

DEPARTMENT NAME: Safety Division

ACCOUNT NUMBER: 3-1100-419-50-125-003-0-XXX

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:
I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
339	Other Professional Services	619	Other Miscellaneous Supplies	$ 200.00
339	Other Professional Services	431	Bldg & Other Struc R&M Services	$ 600.00
			TOTAL	**$ 800.00**

REASON: **Line Items Transfers are being requested due to expected expenditures for 2013.**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK

AI-41520 **2013 Intradept. (line item)Transfers 2. U.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted For: Norma Longoria Submitted By: Margarita Gonzalez, WIC

Department: WIC

Information

CAPTION

2014 - WIC (1292)

BACKGROUND

Line item transfer:
3.1292.441.00.350.001.4.xxx

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 3-1292-441-00-350-001-4-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?: n

BUDGETARY IMPACT:

Funds available as of 10/30/13

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/30/2013 04:01 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Margarita Gonzalez Started On: 10/30/2013 09:26 AM

Final Approval Date: 11/01/2013

DATE:	10/29/13
WIC DIRECTOR:	NORMA LONGORIA
DEPARTMENT NAME:	HIDALGO COUNTY WIC PROGRAM
ACCOUNT NUMBER:	3.1292.441.00.350.001.4. WIC
SUBJECT:	BUDGET LINE ITEM TRANSFER

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfer(s) in accordance with the Local Government Code

FROM			TO		
ACCOUNT NUMBER	Account Name		ACCOUNT NO.(S)	ACCOUNT NAME	AMOUNT
3.1292.441.00.350.001.4	601 Office & Comp Supplies	→	3.1292.441.00.350.001.4	432 Equipment & Vehicle R&M Servic	1,000.00
3.1292.441.00.350.001.4	604 Medical & Lab Supplies	→	3.1292.441.00.350.001.4	432 Equipment & Vehicle R&M Servic	2,000.00
3.1292.441.00.350.001.4	604 Medical & Lab Supplies	→	3.1292.441.00.350.001.4	780 Capital Leases	3,905.00
3.1292.441.00.350.001.4	604 Medical & Lab Supplies	→	3.1292.441.00.350.001.4	810 Dues & Memberships	600.00
Total:					7,505.00

Monies needed in 432 to fund alarm system and vehcile repair, 780 to fund rental of two copiers and in 810 to fund various stafff members membership dues.

AI-41521 **2013 Intradept. (line item)Transfers 2. V.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted By: Roxanne De La Cruz, CONSTABLE PCT. #2

Department: CONSTABLE PCT. #2

Information

CAPTION

2013 - Constable Pct. #2 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-421-00-292-001-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11/1/13.

Attachments

Safety Vest and Trainer Belts

Uniform Policy

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/30/2013 03:56 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Roxanne De La Cruz Started On: 10/30/2013 10:03 AM

Final Approval Date: 11/01/2013

INTRADEPARTMENTAL TRANSFER REQUEST

DATE: October 30, 2013

DEPARTMENT HEAD: MARTIN "MARTY" CANTU

DEPARTMENT NAME: Constable Precinct #2

ACCOUNT NUMBER: 3-1100-421-00-292-001-0-XXX

SUBJECT: **Intradepartmental transfer's)**

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intradepartmental transfer(s) (increase/decrease) in accordance with Local Government Code, Chapter 111, 111.070, Item C (2).

FROM Object Code	Description	TO Object Code	Description	Amount
890	Other	613	Safety Suplies	$265.00
890	Other	605	Clothing & Uniforms	$390.00
			TOTAL	**$ 655.00**

REASON: Transferring money to purchase safety vest and trainer belts for deputies

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

10 / 30 /2013
DATE

ATTEST COUNTY CLERK

Form DBM-201

1. POLICY TITLE Uniform Policy

2. POLICY STATEMENT

It is the policy of the county that certain positions, as designated by each Elected Official or County Executive Officer for general fund departments, may be required to wear a uniform while on the job.

3. PURPOSE

The purpose of this policy shall be to maximize safe working conditions, reflect good appearance and to provide ease of recognition, and/or identification of designated employees by the public. This policy is necessary in order to help determine whether all or any part of the uniform expenditures will be considered a taxable fringe benefit to the employee.

Uniforms are excluded from wages of an employee if they are:

- Specifically required as a condition of employment, and
- Are not worn or adaptable to general usage as ordinary clothing.

4. GENERAL GUIDELINES

A. Each Department Director will identify the positions within their respective department for which the wearing of a uniform is required. Department Directors should ensure that uniforms are absolutely necessary.

B. Employees filling positions designated as requiring the wearing of a uniform must wear issued uniforms on the job on a daily basis once the employee receives his/her supply of uniforms.

C. Each department requiring employees to wear uniforms must include funds for new issues and replacement of uniforms in their respective department annual budget.

D. The purchasing of uniforms may be used in lieu of the rental of uniforms when considered more economical by the Elected Official or the County Executive Officer for General Fund Departments.

5. UNIFORM ISSUANCE

A. When an employee is assigned to a position which has been designated as requiring a uniform, the employee's Department Director will authorize the issuance of uniforms. The employee must sign for all issued uniforms.

B. The Department Director will determine the number of uniforms to be issued commensurate with the employee's expected field time, not to exceed six sets of uniforms.

6. APPEARANCE IN UNIFORM

A. Personnel shall maintain a neat and professional appearance while in uniform that shall be representative of the County of Hidalgo.

B. When the uniform is worn, the wearer shall maintain a neat, tidy appearance at all times, avoiding soiled or wrinkled uniforms.

C. Employees should keep their hair, beards, mustaches, or sideburns, clean, neatly combed or brushed and should not appear ragged or unkempt.

7. APPROPRIATE ATTIRE FOR NON-UNIFORMED AND UNIFORMED PERSONNEL

A. Non-Uniformed Employees wearing civilian attire will wear clothing that is acceptable for an office setting and keeping with other County Offices and Departments.

B. Non-Uniformed and Uniformed Employees will ensure that their clothing is cleaned, free of stains, tears and holes.

C. Non-Uniformed and Uniformed Employees authorized to wear jeans shall not wear jeans faded out, spotted with bleach or worn to the point that the cuffs are frayed or cut. The jeans cannot have holes in them.

D. All button down shirts or blouses will be worn tucked in the pant line. The only exception is for women's blouses that are designed to be worn un-tucked. Examples of this type of blouse are those made with straight hem.

8. CASUAL ATTIRE

A. On Fridays, or the last day of the workweek, Non-Uniformed Employees are allowed to wear jeans. Designed Uniformed employees shall not observe this practice unless authorized by the Department Director. Clothes should be neat, clean, and without holes or ragged edges.

B. Attire that is considered inappropriate includes but is not limited to: shorts, low cut shirts/blouses, ratty jeans, T-shirts, athletic shoes, thong sandals, and any attire that exposes the midriff or undergarment, and any other attire that the supervisor deems inappropriate.

C. Employees should keep their hair, beards, mustaches, or sideburns, clean, neatly combed or brushed and should not appear ragged or unkempt.

9. UNACCEPTABLE CASUAL ATTIRE

A. Regardless of gender, it is not appropriate to wear your favorite old t-shirt, ripped jeans and sneakers. Keep in mind the "business" part of the business casual, and leave your old comfortable clothes at home.

B. Pull overs can be worn but must have collar and top buttons (polo style). All pull overs will be worn tucked in the pant line. Henley style (collarless with buttons) pull overs are not acceptable. Pull over shirts cannot be heavily designed with patterns.

C. Hawaiian shirts or similar heavily patterned shirts are not acceptable wear for the office.

D. Revealing clothing, transparent materials, micro-mini skirts, and or shorts prohibited.

E. If you are assigned to go to a class, seminar or training and you are being paid to attend, you are expected to adhere to this dress policy.

10. CARE AND MAINTENANCE OF UNIFORMS

A. Employees are personally responsible for the proper care, cleaning, alterations and repair of uniforms issued to them.

B. If uniform item(s) becomes unserviceable the employee must launder the item and request a replacement.

C. If an employee loses a uniform item, the employee will be charged the current cost for the item for a replacement.

11. IMPROPER UNIFORM WEAR PROHIBITED

A. Personnel issued a uniform will not wear the uniform or any portion thereof while off-duty, to any political gathering, or any other public or private gathering or to any business, or location that may be deemed as inappropriate unless their presence is of an official nature.

12. TERMINATION OF EMPLOYMENT

A. When an employee terminates with the County or is transferred into a position of which wearing a uniform is not required, the employee must return all uniform items

to their immediate supervisor no later than the date of termination or reassignment. All returned items must be laundered and in good condition.

B. If the employee fails to return any uniform items the cost of the unreturned item(s) will be deducted from the employee's final payment.

13. POLICY VIOLATION AND REVISION

A. An employee who does not wear the uniform specified, without a reason acceptable to the immediate supervisor, will be subject to disciplinary action, up to and including termination of employment.

B. Employees may not wear county uniforms in any capacity other than when they are performing official business for the county.

C. Failure to comply with the guidelines established in this policy may lead to disciplinary action up to and including termination of employment.

AI-41515 **2013 Intradept. (line item)Transfers 2. W.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted By: Irma Castillo,
PLANNING DEPT.

Department: PLANNING DEPT.

Information

CAPTION

2013 - Planning Dept. (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-419-10-210-001-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 10/31/13.

Attachments

LIT110513

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/30/2013 03:55 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Irma Castillo Started On: 10/29/2013 02:29 PM

Final Approval Date: 11/01/2013

Raul E. Sesin, P.E.,
C.F.M.
PLANNING
ADMINISTRATOR

HIDALGO COUNTY
PLANNING DEPT.

DATE: October 28, 2013

DEPARTMENT HEAD: Raul E. Sesin, P.E.

DEPARTMENT NAME: Planning Department

ACCOUNT NUMBER: 3-1100-419-10-210-001-0.

SUBJECT: BUDGET LINE ITEM TRANSFER(S)
Submit to you for your consideration the following line-item transfer(s) in accordance with Local Government Code, Chapter III, Subchapter C.

FROM ACCOUNT NUMBER	ACCOUNT NAME		TO ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
3-1100-419-10-210-001-0-432	Equip & Veh R&M Serv	→	3-1100-419-10-210-001-0-601	Office & Comp. Supplies	$4.81
3-1100-419-10-210-001-0-442	Equip & Veh Rentals	→	3-1100-419-10-210-001-0-601	Office & Comp. Supplies	$16.00
3-1100-419-10-210-001-0-535	Postage	→	3-1100-419-10-210-001-0-601	Office & Comp. Supplies	$96.19
					$117.00

Comments: Need to purchase cartridge for printer & paper supplies

10/29/13
Department Head Signature

Approved Commissioners' Court

___/___/___
Date

Attest County Clerk

LIT110513

AI-41544 **2013 Intradept. (line item)Transfers 2. X.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted By: Monica Badillo,
EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

2013 - Fire Marshal (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-422-10-300-001-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11/1/13.

Attachments

transfer

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/30/2013 03:58 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Monica Badillo Started On: 10/30/2013 01:38 PM

Final Approval Date: 11/01/2013

DATE: October 30, 2013

DEPARTMENT HEAD: Juan G. Martinez, Fire Marshal

DEPARTMENT NAME: Fire Marshal's office

ACCOUNT NUMBER: 3-1100-422-10-300-001-0-

Contact Person: Wesley D. Bradley, Chief Deputy **Ph#:** 956-318-2656

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE		AMOUNT
583	Out of County Travel	584	Registration Fees	$250.00

AI-41567 **2013 Intradept. (line item)Transfers 2. Y.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted By: Marcie Jackson, COMM. PCT. #1

Department: COMM. PCT. #1

Information

CAPTION

2013 - BCAP (1200)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1200-431-00-125-028-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11/1/13.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/31/2013 03:19 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Marcie Jackson Started On: 10/31/2013 12:34 PM

Final Approval Date: 11/01/2013

DATE: October 31, 2013

2013
Transfer

DEPARTMENT HEAD: Agapito Vargas

DEPARTMENT NAME: Border Colonia Access Program
BCAP (1200)

ACCOUNT NUMBER: 3-1200-431-00-125-028-0-601

AI-41567 **11/05/13**

Contact Person: Marcie Jackson **Ph#:** (956) 968-8733 Ext. 1021

SUBJECT: Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
601	BCAP-OFFICE & COMPU SUPPL	661	BCAP--MINOR OFFICE FURN & EQUIP	$ 477.98
			TOTAL	$ 477.98

REASON:
Transfer is needed for purchase of office equipment.

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-41383 **2013 Intradept. (line item)Transfers 2. Z.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted By: Nielda Cavazos, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

2013 - Purchasing (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-415-18-160-001-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 10/30/13.

Attachments

Line Item

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/24/2013 09:09 AM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Nielda Cavazos Started On: 10/23/2013 10:08 AM

Final Approval Date: 11/01/2013

DATE: October 23, 2013

DEPARTMENT HEAD: Martha L. Salazar, CPPB

DEPARTMENT NAME: Purchasing

ACCOUNT NUMBER: 3-1100-415-18-160-001-0

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
747	Software	811	Licenses & Permits	$475.00
584	Registration Fees	811	Licenses & Permits	$200.00
810	Dues & Memberships	601	Office & Computer Supplies	$400.00
812	Software License Renewals	601	Office & Computer Supplies	$51.00
336	Computer Services	601	Office & Computer Supplies	$293.00
350	Other Services	601	Office & Computer Supplies	$ 1,120.00
432	Equip & Vehicle R&M Serv	601	Office & Computer Supplies	$ 904.00
442	Equip & Vehicle Rental	601	Office & Computer Supplies	$ 328.00
550	Printing and binding	601	Office & Computer Supplies	$ 299.00
630	Food	601	Office & Computer Supplies	$ 268.14
664	Other Minor Equipment	601	Office & Computer Supplies	$ 176.23
667	Minor Software	604	Office & Computer Supplies	$ 555.63
			TOTAL	$5,070.00

REASON: **Recertification of CPB for three employees and supplies for the end of the year**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK

AI-41362 **2013 Intradept. (line item)Transfers 2. AA.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted By: Luisa Pearson, 389TH DISTRICT COURT

Department: 389TH DISTRICT COURT

Information

CAPTION

2013 - 389th District Court (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-412-00-008-001-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 10/22/13.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/22/2013 03:43 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Luisa Pearson Started On: 10/22/2013 10:17 AM

Final Approval Date: 11/01/2013

INTRA-DEPARTMENTAL TRANSFER

DATE: October 22, 2013

DEPARTMENT HEAD: Judge Letty Lopez

DEPARTMENT NAME: 389th District Court

ACCOUNT NUMBER: 3-1100-412-00-008-001-0-

CONTACT PERSON: Luisa Pearon PHONE: (956) 318-2080

SUBJECT: Intra-departmental Transfer(s)

Honorable Commissioner's Court of Hidalgo County:

I submit for your consideration the following Intra-departmental transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM: OBJECT CODE	OBJECT NAME	TO: OBJECT CODE	OBJECT NAME	AMOUNT
890	Other	607	Household & Janitorial Supplies	$ 250.00
			TOTAL	**$ 250.00**

REASON: Monies are needed for expenditures that were incurred in P.O. # 698127 of jury room for 389th District Court

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-41415 **2013 Intradept. (line item)Transfers** **2. BB.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted For: MASTER COURT 1 Submitted By: Janie Alejos, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

2013 - Master Court #1 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-412-00-031-001-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 10/25/13.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/24/2013 09:15 AM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Janie Alejos Started On: 10/23/2013 04:19 PM

Final Approval Date: 11/01/2013

INTRADEPARTMENTAL TRANSFER REQUEST

DATE: October 23, 2013

DEPARTMENT HEAD: Judge John A. Rivera

DEPARTMENT NAME: Master Court #1

ACCOUNT NUMBER: 3-1100-412-00-031-001-0-xxx

SUBJECT: **Intradepartmental transfer(s)**

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intradepartmental transfer(s) (increase/decrease) in accordance with Local Government Code, Chapter 111, 111.070, Item C (2).

FROM Object Code	Description	TO Object Code	Description	Amount
810	Dues & Memberships	442	Equip & Veh Rentals	$ 6.00
			TOTAL	**$ 6.00**

REASON:

To cover rental of water cooler.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

Form DBM-201

AI-41528 **2013 Intradept. (line item)Transfers 2. CC.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted By: Carlos Perez,
COUNTY COURT #8

Department: COUNTY COURT #8

Information

CAPTION

2013 - County Court @ Law #8 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-412-00-028-001-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11/1/13.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/30/2013 03:56 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Carlos Perez Started On: 10/30/2013 10:31 AM

Final Approval Date: 11/01/2013

DATE: October 30, 2013

2013
Transfer

DEPARTMENT HEAD: Judge Rolando Cantu

DEPARTMENT NAME: Department of Budget & Management for County Court # 8

ACCOUNT NUMBER: 3-1100-412-00-028-001-0-XXX

Contact Person: Carlos Perez **Ph#:** (956) 292-7740 ext: 6682

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
601	OFFICE & COMPUTER SUPPLIES	661	MINOR OFFICE FURN & EQUIPMENT	$500.00
601	OFFICE & COMPUTER SUPPLIES	630	FOOD	$1,000.00
			TOTAL	$ 1,500.00

REASON:
Need to fund food purchase orders for Court jurors and purchase DA-LIT 94" x 94" Screen as needed by court.

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-41396 **2013 Intradept. (line item)Transfers 2. DD.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted For: Adult Probation Department Submitted By: Rosie Cantu, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

2013 - Adult Probation Alt Incarceration Prg (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-423-00-320-034-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 10/23/13.

Attachments

transfer

salary analysis

Form Review

Inbox	Reviewed By	Date
Rosalinda Cantu (Originator)	Rosie Cantu	10/23/2013 04:54 PM
Budget & Management	Obdett Calzada	10/24/2013 09:09 AM
Obdett Calzada	Obdett Calzada	10/31/2013 01:58 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Rosie Cantu Started On: 10/23/2013

Final Approval Date: 11/01/2013

INTRADEPARTMENTAL TRANSFER REQUEST

DATE: October 23, 2013

2013
Transfer

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: Department of Budget & Management for ADULT PROBATION

ACCOUNT NUMBER: 3-1100-423-00-320-034-0-XXX ALTERNAT. INCARC. PROG. (AIP)

SUBJECT: **Intradepartmental transfer(s)**

Contact: Rosie Cantu
Ph#: 292-7025 ext 5408

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intradepartmental transfer(s) (increase/decrease) in accordance with Local Government Code, Chapter 111, 111.070, Item C (2).

FROM Object Code	Description	TO Object Code	Description	Amount
113	REGULAR FULL TIME EMPLOYEE	211	HEALTH	$ 1,500.00
115	LONGEVITY	211	HEALTH	$ 2,940.00
230	RETIREMENT	211	HEALTH	$ 825.00
			TOTAL	**$ 5,265.00**

REASON:

Transfer to: cover the difference in health insurance expenditures for Adult Probation department employees under the AIP program. These employees are covered through state insurance programs. Funds were originally budgeted based on county insurance rates, however, state insurance rates are higher than county rates. Funds will cover current and year end expenditures.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK

Form DBM-201

ADULT PROBATION- ALT. INCARCERATION PROG.

Salaries Analysis Worksheet

10/23/2013

Acct No: 3-1100-423-00-320-034-0- AIP

Object Code	Acct. Description	*Payroll Amount per Pay Period	PP Remaining	Remaining Estimated Salaries per Year	Available Balance	Availability
112	Dept Heads	$0.00	6.2	$0.00	$0.00	$0.00
113	Regular Full-Time	$7,654.90	6.2	$47,460.38	$51,394.29	$3,933.91
114	Regular Part-Time	$0.00	6.2	$0.00	$0.00	$0.00
115	Longevity	$0.00	6.2	$0.00	$2,940.00	$2,940.00
211	Health	$347.00	6.0	$2,082.00	$30.37	($2,051.63)
212	Life	$4.50	5.0	$22.50	$14.86	($7.64)
220	FICA	$569.99	6.2	$3,533.94	$4,608.59	$1,074.65
230	Retirement	$803.77	6.2	$4,983.37	$7,383.33	$2,399.96
250	Unemployment	$42.11	6.2	$261.08	$261.05	($0.03)
260	Workers Comp	$0.00	6.2	$0.00	$395.91	$395.91
TOTAL		**$9,422.27**	**-**	**$58,343.27**	**$67,028.40**	**$8,685.13**

***Salary analysis based on actual expenditure**

***Health & life to be funded based on cost provided by Diana Solis from the Adult Probation Department**

AI-41397 **2013 Intradept. (line item)Transfers 2. EE.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted For: Adult Probation Department Submitted By: Rosie Cantu, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

2013 - Adult Probation Drug Court (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-423-00-320-014-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 10/25/13.

Attachments

transfer

salary analysis

Form Review

Inbox	Reviewed By	Date
Rosalinda Cantu (Originator)	Rosie Cantu	10/23/2013 04:57 PM
Budget & Management	Obdett Calzada	10/24/2013 09:10 AM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Rosie Cantu Started On: 10/23/2013

Final Approval Date: 11/01/2013

INTRADEPARTMENTAL TRANSFER REQUEST

DATE: October 23, 2013

2013
Transfer

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: Department of Budget & Management for ADULT PROBATION

ACCOUNT NUMBER: 3-1100-423-00-320-014-0-XXX DRUG COURT

SUBJECT: **Intradepartmental transfer(s)**

Contact: Rosie Cantu
Ph#: 292-7025 ext 5408

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intradepartmental transfer(s) (increase/decrease) in accordance with Local Government Code, Chapter 111, 111.070, Item C (2).

FROM Object Code	Description	TO Object Code	Description	Amount
113	REGULAR FULL TIME EMPLOY.	211	HEALTH INSURANCE	$ 1,200.00
220	FICA	211	HEALTH INSURANCE	$ 135.76
260	WORKERS COMP	250	UNEMPLOYMENT COMP	$ 53.84
			TOTAL	**$ 1,389.60**

REASON: Transfer to: cover the difference in health insurance expenditures for Adult Probation department employees under the Drug Court. These employees are covered through state insurance programs. Funds were originally budgeted based on county insurance rates, however, state insurance rates are higher than county rates. Also funding unemployment expenditures; Funds will cover current and year end expenditures.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK

Form DBM-201

ADULT PROBATION- DRUG COURT

Salaries Analysis Worksheet

10/23/2013

Acct No: 3-1100-423-00-320-014-0- DRUG COURT

Object Code	Acct. Description	*Payroll Amount per Pay Period	PP Remaining	Remaining Estimated Salaries per Year	Available Balance	Availability
112	Dept Heads	$0.00	6.2	$0.00	$0.00	$0.00
113	Regular Full-Time	$2,512.89	6.2	$15,579.92	$17,373.27	$1,793.35
114	Regular Part-Time	$0.00	6.2	$0.00	$0.00	$0.00
115	Longevity	$0.00	6.2	$0.00	$0.00	$0.00
211	Health	$347.00	6.0	$2,082.00	$97.84	($1,984.16)
212	Life	$4.50	5.0	$22.50	$11.46	($11.04)
220	FICA	$181.17	6.2	$1,123.25	$1,520.66	$397.41
230	Retirement	$263.85	6.2	$1,635.87	$1,711.39	$75.52
250	Unemployment	$13.83	6.2	$85.75	$48.92	($36.83)
260	Workers Comp	$0.00	6.2	$0.00	$53.84	$53.84
TOTAL		**$3,323.24**	**-**	**$20,529.29**	**$20,817.38**	**$288.09**

***Salary analysis based on actual expenditure**

***Health & life to be funded based on cost provided by Diana Solis from the Adult Probation Department**

AI-41514 **2013 Intradept. (line item)Transfers 2. FF.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted For: Jaime Longoria Submitted By: SANDRA DELEON, COUNTY JUDGE

Department: COUNTY JUDGE

Information

CAPTION

2013 - County Judge (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-413-00-110-006-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 10/31/13.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/30/2013 04:01 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: SANDRA DELEON Started On: 10/29/2013 02:06 PM

Final Approval Date: 11/01/2013

DATE: November 5, 2013

DEPARTMENT HEAD: Judge Ramon Garcia

DEPARTMENT NAME: County Judge's Office

ACCOUNT NUMBER: 3-1100-413-00-110-006-0-XXX

SUBJECT: Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
442	Equipment & Vehicle Rentals	780	Capital Leases	1,850.00
523	Public Official Insurance	665	Minor Computer Equipment	400.00
			TOTAL	2,250.00

REASON: Transfer needed to pay copier invoices and purchase computer equipment.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK

AI-41614 **2013 Interdepartmental Transfers 3. A.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted By: Patricia Ramos, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

2013 - Various Departments (1100):
Approval of 2013 interdepartmental transfer from Co. Wide Adm-Contingency to various accounts in the total amount of $1,174.15 to fund bank fee expenditures.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-4XX-XX-XXX-001-0-856

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11/1/13

Attachments

Transfer

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	11/01/2013 04:05 PM
Glinda Pacheco	Glinda Pacheco	11/01/2013 04:27 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Patricia Ramos Started On: 11/01/2013 03:52 PM

Final Approval Date: 11/01/2013

DATE: November 1, 2013

DEPARTMENT HEAD: Sergio Cruz

DEPARTMENT NAME: Dept. of Budget & Mgmt for County Treasurer & Urban County

ACCOUNT NUMBER: 3-1100-4XX-00-XXX-00X-0-XXX

CONTACT PERSON: Patricia Ramos **PHONE:** (956) 292-7025 Ext. 5416

2013
Transfer
AI-41614

SUBJECT: **Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE / DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		AMOUNT
FROM			
3-1100-415-00-115-002-0- 899	CO WIDE ADM-	CONTINGENCY	(1,174.15)
TO			
3-1100-415-16-150-001-0- 856	CO TREASURER-	BANK FEES	875.48
3-1100-463-00-250-001-0- 856	URBAN COUNTY-	BANK FEES	298.67
TOTAL BUDGET INCREASE (DECREASE)			$ -

REASON: To transfer monies to fund pending obligations.

SIGNATURE

COMMISSIONERS COURT

/ /

DATE

ATTEST, COUNTY CLERK

AI-41613 **2013 Interdepartmental Transfers 3. B.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted For: Commander Gabriel Castaneda Submitted By: Rosie Hinojosa, SHERIFF DEPT.

Department: SHERIFF DEPT.

Information

CAPTION

Sheriff's Federal Sharing - U.S. Treasury (Fund 1228):
Approval of 2013 interdepartmental transfer from program (006) to program (083) in the amount of $80,000 to fund proposal form Herrera & Hunt for "Facility Modifications to incorporate Motorola & 911."

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1228-421-00-280-083-0-452

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11/01/13.

Attachments

Transfer

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	11/01/2013 04:05 PM
Glinda Pacheco	Glinda Pacheco	11/01/2013 04:35 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Rosie Hinojosa Started On: 11/01/2013 03:34 PM

Final Approval Date: 11/01/2013

DATE: November 4, 2013

DEPARTMENT HEAD: Sergio Cruz

DEPARTMENT NAME: Budget & Management

ACCOUNT NUMBER: 3-13XX-4XX-X0-XXX-0XX-0-XXX

2013
Transfer
AI-41613

SUBJECT: **Interdepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Contact: Glinda Pacheco
Ph#: 292-7025 Ext:5459

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

ACCOUNT NUMBER	ACCOUNT NAME	INCREASE (DECREASE) AMOUNT
From:		
3-1228-421-00-280-006-0-336	SHRF FED SHARING-US TREAS-COMPUTER SERVI	**($5,000.00)**
3-1228-421-00-280-006-0-601	SHRF FED SHARING-US TREAS-OFFICE & COMPU	**($8,650.00)**
3-1228-421-00-280-006-0-664	SHRF FED SHARING-US TREAS-OTHER MINOR EQ	**($7,350.00)**
3-1228-421-00-280-006-0-665	SHRF FED SHARING-US TREAS-MINOR COMPUTER	**($10,000.00)**
3-1228-421-00-280-006-0-745	SHRF FED SHARING-US TREAS-COMPUTER EQUIP	**($10,000.00)**
3-1228-421-00-280-006-0-748	SHRF FED SHARING-US TREAS-OTHER EQUIPMEN	**($39,000.00)**
To:		
3-1228-421-00-280-083-0-431	CO WIDE COMM SYST-BLDG&OTHR STRUC R&M SRV	**$80,000.00**
	TOTAL BUDGET INCREASE (DECREASE)	**0.00**

REASON:
Transfer needed to setup an account for the "Facility Modifications To Incorporate Motorola and 911 Equipment"project under the Sheriffs Office and to cover the proposal frm Herrera & Hunt.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

AI-41603 **2013 Interdepartmental Transfers 3. C.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted By: Glinda Pacheco, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

CO Wide Comm Systems (1100):
Approval of 2013 interdepartmental transfer from CO Wide Adm-Contingency to CO Wide Comm Systems in the amount of $194,623.5 to fund the proposal form Herrera & Hunt for "Facility Modifications to Incorporate Motorola & 911" at the Sheriffs Office.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-415-00-115-002-0-899

FUNDS AVAILABLE Y/N?: Pending/Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funding pending approval of salary sweep - AI# 41570 11/5/13

Attachments

Transfer

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	11/01/2013 03:01 PM
Manuel Chapa	Manuel Chapa	11/01/2013 03:47 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Glinda Pacheco Started On: 11/01/2013 02:37 PM

Final Approval Date: 11/01/2013

DATE: November 4, 2013

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

2013
Transfer

AI-41603

DEPARTMENT NAME: Department of Budget & Mgmt for CO Wide Comm Systems

ACCOUNT NUMBER: 3-1100-41X-00-VXX-0XX-0-XXX

CONTACT PERSON: Glinda Pacheco **PHONE:** (956) 292-7025 ext. 5411

SUBJECT: **Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE / DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
FROM		
3-1100-415-00-115-002-0- 899	CO WIDE ADM - CONTINGENCY	(194,623.50)
TO		
3-1100-421-00-280-083-0- 431	CO WIDE COMM SYST-BLDG&OTHR STRUC R&M SRV	194,623.50
	TOTAL BUDGET INCREASE (DECREASE)	**0.00**

REASON:

Interdepartmental transfer to fund proposal from Herrera & Hunt for "Facility Modifications to Incorporate Motorola & 911" at the Sheriffs Office.

DEPARTMENT HEAD SIGNATURE

COMMISSIONERS COURT

/ /
DATE

ATTEST, COUNTY CLERK

AI-41599 **2013 Interdepartmental Transfers 3. D.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted By: Glinda Pacheco, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Facilities Management (1100):
Approval of 2013 interdepartmental transfer from CO Wide Adm-Contingency to Facilities Management in the amount of $31,821.38 to fund the proposal form Herrera & Hunt for the repairs to the sewer line at the Health Department.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-419-40-220-001-0-431

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 11/1/13.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	11/01/2013 02:29 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Glinda Pacheco Started On: 11/01/2013 02:00 PM

Final Approval Date: 11/01/2013

DATE: November 4, 2013

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

2013
Transfer

AI-41599

DEPARTMENT NAME: Department of Budget & Mgmt for Facilities Management

ACCOUNT NUMBER: 3-1100-41X-XX-VXX-00X-0-XXX

CONTACT PERSON: Glinda Pacheco **PHONE:** (956) 292-7025 ext. 5411

SUBJECT: **Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE / DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
FROM		
3-1100-415-00-115-002-0- 899	CO WIDE ADM - CONTINGENCY	(31,821.38)
TO		
3-1100-419-40-220-001-0- 431	FACILITIES MGMT-BLDG&OTHR STRUC R&M SRV	31,821.38
	TOTAL BUDGET INCREASE (DECREASE)	**0.00**

REASON:

Interdepartmental transfer to fund proposal from Herrera & Hunt for the repair of the sewer line at the Health Department.

DEPARTMENT HEAD SIGNATURE

COMMISSIONERS COURT

/ /
DATE

ATTEST, COUNTY CLERK

AI-41598 **2013 Interdepartmental Transfers 3. E.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted For: DISTRICT ATTORNEY Submitted By: Patricia Ramos, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

District Attorney's Office (1100):
Approval of 2013 interdepartmental transfer from Co. Wide Adm.-Contingency to District Attorney's Autopsies in the amount of $40,000 to fund pending obligations.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-4XX-00-XXX-00X-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 11/1/13.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	11/01/2013 02:31 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Patricia Ramos Started On: 11/01/2013 01:56 PM

Final Approval Date: 11/01/2013

DATE: November 1, 2013

DEPARTMENT HEAD: Sergio Cruz

DEPARTMENT NAME: Dept. of Budget & Mgmt for District Attorney's Autopsies

ACCOUNT NUMBER: 3-1100-4XX-00-XXX-00X-0-XXX

CONTACT PERSON: Patricia Ramos **PHONE:** (956) 292-7025 Ext. 5416

2013
Transfer
AI-41598

SUBJECT: **Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE / DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		AMOUNT
FROM			
3-1100-415-00-115-002-0- 899	CO WIDE ADM-	CONTINGENCY	(40,000.00)
TO			
3-1100-421-00-080-003-0- 344	AUTOPSIES-	AUTOPSY SERVICES	40,000.00
TOTAL BUDGET INCREASE (DECREASE)			$ -

REASON: To transfer monies to fund pending obligations.

SIGNATURE

COMMISSIONERS COURT

/ /
DATE

ATTEST, COUNTY CLERK

AI-41356 **2013 Interdepartmental Transfers 3. F.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted For: Judge Ochoa Submitted By: Sylvia Solis, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

JP Pct. 3 Pl. 2 (1100):
Approval of 2013 interdepartmental transfer from Co. Wide Adm. - Contingency to JP Pct. 3 Pl. 2 in the amount of $5,000.00 to fund various operating expenditures.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-415-00-115-002-0-899

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 10/22/2013.

Attachments

Interdept. transfer

Form Review

Inbox	Reviewed By	Date
Sylvia Solis (Originator)	Sylvia Solis	10/25/2013 11:28 AM
Budget & Management	Obdett Calzada	10/25/2013 01:07 PM
Glinda Pacheco	Glinda Pacheco	10/28/2013 02:54 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Sylvia Solis Started On: 10/22/2013

Final Approval Date: 11/01/2013

DATE: October 22, 2013

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

2013
Transfer

DEPARTMENT NAME: Dept. of Budget & Mgmt for JP PCT 3/PL 2

ACCOUNT NUMBER: 3-1100-41X-00-XXX-00X-0-XXX

CONTACT PERSON: Sylvia V. Solis **PHONE:** (956) 292-7025 Ext. 5423

SUBJECT: **Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		AMOUNT
FROM			
3-1100-415-00-115-002-0- 899	CO. WIDE ADM -	CONTINGENCY	(5,000.00)
TO			
3-1100-412-00-066-001-0- 550	JP PCT 3/PL 2	PRINTING & BINDING	2,000.00
3-1100-412-00-066-001-0- 601	JP PCT 3/PL 2	OFFICE & COMPUTER SUPPLIES	3,000.00
	TOTAL BUDGET INCREASE (DECREASE)		**0.00**

REASON:

Interdepartmental transfer to fund various operating expenditures.

DEPARTMENT HEAD SIGNATURE

COMMISSIONERS COURT

DATE

ATTEST, COUNTY CLERK

AI-41564 **2013 Interdepartmental Transfers 3. G.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted By: Marcie Jackson, COMM. PCT. #1

Department: COMM. PCT. #1

Information

CAPTION

Pct.1 (1200):
Approval of 2013 interdepartmental transfer from RD Maint. program (no.005) to MILE17N(FM88-FM1015) program (no.085) in the total amount of $1,355.68.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1200-431-00-121-005-0-741

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 11/1/2013.

Attachments

Transfer

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/31/2013 03:17 PM
Obdett Calzada	Obdett Calzada	11/01/2013 08:44 AM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Marcie Jackson Started On: 10/31/2013 10:39 AM

Final Approval Date: 11/01/2013

DATE: August 9, 2013

DEPARTMENT HEAD: A.C. Cuellar

DEPARTMENT NAME: Hidalgo County Precinct No.1

ACCOUNT NUMBER: 3-1200-431-00-121-0X5-0-7X1

CONTACT PERSON: Marcie Jackson **PHONE:** (956) 968-8733 Ext. 1021

2013
Interdepartmental Transfer

AI-41564 10/31/13

SUBJECT: **Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE / DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		AMOUNT
FROM:			
3-1200-431-00-121-005-0- 741	PCT1 RD MAINT	VEHICLES	(1,355.68)
TO:			
3-1200-431-00-121-085-0 731	PCT1 MILE17N(FM88-FM1015)	ROAD	1,355.68
	TOTAL BUDGET INCREASE (DECREASE)		-

REASON: Transfer is needed for completion of project.

DEPARTMENT HEAD SIGNATURE

COMMISSIONERS COURT / / **DATE** **ATTEST, COUNTY CLERK**

AI-41565 **2013 Interdepartmental Transfers** **3. H.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted For: Commissioner Hector Palacios

Submitted By: Erika Zamora, COMM. PCT. #2

Department: COMM. PCT. #2

Information

CAPTION

Pct 2 ICA W/SJ-El Dora & Sgt Treviño Rd (1200):
Approval of 2013 interdepartmental transfer from Pct 2 Rd Maint to Pct 2 ICA W/SJ-El Dora & Sgt Treviño Rd in the amount of $182,929.86 to fund road project expenditures.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1200-431-122-0XX-0-8XX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 10/31/13.

Attachments

Interdepartmental Trsf

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/31/2013 03:19 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Erika Zamora Started On: 10/31/2013 10:42 AM

Final Approval Date: 11/01/2013

DATE: November 4, 2013

DEPARTMENT HEAD: Commissoner Hector Palacios

2013

Interdepartmental Transfer

DEPARTMENT NAME: Hidalgo County Precinct #2 ICA W/SJ- Eldora & Sgt Treviño Rd

ACCOUNT NUMBER: 3-1200-431-00-122-0XX-0-8XX

CONTACT PERSON: Erika Zamora **PHONE:** (956) 787-1891 Ext. 2015

SUBJECT: **Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE / DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		AMOUNT
FROM			
3-1200-431-00-122-006-0- 890	Pct 2 Rd Maint	Other	(182,929.86)
TO			
3-1200-431-00-122-091-0- 841	Pct 2 ICA W/SJ-Eldora & Sgt Trevi	Aid to Govt Agency	182,929.86
	TOTAL BUDGET INCREASE (DECREASE)		0.00

REASON: **To fund the City of San Juan's portion of Interlocal agreement for the reconstruction of Eldora and Sgt Treviño Roads to be reimbursed by the City of San Juan 14 days after award of low bid (AI#41548 CC 11/5/13).**

SIGNATURE

COMMISSIONERS COURT / / **DATE** **ATTEST, COUNTY CLERK**

AI-41381 **2013 Interdepartmental Transfers 3. I.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted For: Raul Silguero Submitted By: Carlos Jasso, COMM. PCT. #2

Department: COMM. PCT. #2

Information

CAPTION

Pct. 2 Sanitation (1100):
Approval of 2013 interdepartmental transfer from Pct. 2 Parks into Pct 2 Sanitation in the amount of $25,000.00.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-4X2-00-122-00X-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funding available as of 10/23/2013

Attachments

Intern Transfer

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/24/2013 09:07 AM
Manuel Chapa	Manuel Chapa	11/01/2013 07:25 AM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Carlos Jasso Started On: 10/23/2013 09:12 AM

Final Approval Date: 11/01/2013

DATE: October 23, 2013

DEPARTMENT HEAD: Raul Silguero

2013
Interdepartmental Transfer

AI # 41381

DEPARTMENT NAME: Hidalgo County Precinct No.2
Sanitation

ACCOUNT NUMBER: 3-1100-4X2-00-122-00X-0-XXX

CONTACT PERSON: Carlos Jasso **PHONE:** (956) 787-1891 Ext. 2006

SUBJECT: **Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE / DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		AMOUNT
FROM:			
3-1100-452-00-122-008-0 609	Pct 2 Parks	Agri & Landscaping Suppl	(25,000.00)
TO:			
3-1100-432-00-122-001-0 432	Pct 2 Sanitation	Equip & Veh R&M Srv	25,000.00
	TOTAL BUDGET INCREASE (DECREASE)		-

REASON: To repair brush truck and a rolloff truck.

SIGNATURE

COMMISSIONERS COURT

/ /
DATE

ATTEST, COUNTY CLERK

AI-41522 **Planning Department 4. A.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted By: Irma Castillo, PLANNING DEPT.

Department: PLANNING DEPT.

Information

CAPTION

1. Certificate of Plat and Utility Status under Texas Local Government Code Section 232.028 (b)

BACKGROUND

Attachments

Pct 1 Cert Plat & Utility Status 11-05-13

Pct 2 & 4 Cert Plat & Utility Status 11-05-13

Pct 3 Cert Plat & Utility Status 11-05-13

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/30/2013 03:12 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Irma Castillo Started On: 10/30/2013 10:04 AM

Final Approval Date: 11/01/2013

	PLANNING DEPT. PCT.#1 CERTIFICATE OF PLAT & UTILITY STATUS	
	APPLICANT	APPLICATION NO.
1.	GABRIELA RAMIREZ	1-10645
2.	MARTA E. GUERRERO	1-10615
	COMM. COURT: November 5, 2013	

PLANNING DEPARTMENT

County of Hidalgo

Rev. 02-19-10

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
Weslaco, TX 78596
956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

Raul E. Sesin, P.E., CFM
Planning Administrator

Precinct (1) 2 3 4

Application No: 1-10645

HIDALGO COUNTY
CERTIFICATE OF PLAT AND UTILITY STATUS
UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

WE THE UNDERSIGNED CERTIFY AS FOLLOWS:

Upon the application of:

Approved by Environmental Health:	Temporary Service	Final Service
	Authorized Signature	Authorized Signature
Inspection/Permit No:		
Date Approved:	/ /	/ /

Name: Gabriela Ramirez

Address: 12619 Shawnee Av
Mercedes Tx
78570

Phone: (956) 514-48-58

Water Supplier: ~~AQUA SC~~ NAWSC

Utility Provider: [ ]M.V.E.C. [ ] AEP

Account/ESI No.: N/A

[ ] Temporary Pole [ ] Permanent Service

regarding the land described as: Indian Hills lot # 367 BLK 41 ,

on _____, 20____, the Hidalgo County Commissioners Court, at a meeting duly called and noticed in accordance with the Texas Open Meetings Act, made the following determinations regarding plat and utility status of the land herein described pursuant to Texas Local Government Code Section 232,028(b):

Fill in "yes" or "no" in each blank

Yes A plat has been prepared;

Yes A plat has been reviewed and approved by the Commissioners Court; (Date approved 5/29/07);

Yes water service facilities have been constructed or installed to service the subdivision under Local Government Code Section 232.023 and are fully operable; (verified by Gilbert Perez);

Yes an organized sewage collection and treatment system is to be used, and under sewer service facilities have been constructed or installed to service the subdivision under Section 232.023 and are fully operable; (verified by);

No individual septic systems are to be used, and lots in the subdivision can be adequately and legally served by septic systems under Section 232.023; (verified by);

Yes electrical and gas facilities, if available, have been constructed or installed to service the subdivision under Section 232.023. (verified by);

Planning Department Authorized Signature

Hidalgo County Judge

Date

ATTEST: _____
Hidalgo County Clerk

Date

PLANNING DEPARTMENT

County of Hidalgo

Rev. 02-19-10

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
Weslaco, TX 78596
956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

Raul E. Sesin, P.E., CFM
Planning Administrator

Precinct 1 2 3 4

Application No: 1-10645

REQUEST FOR HIDALGO COUNTY CERTIFICATE OF PLAT AND UTILITY STATUS UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

In my status and for the land indicated below, which is located outside of any municipality, I request that the Hidalgo County Commissioners Court make the determinations regarding plat and utility status described in Texas Local Government Code § 232.028(b) and issue a certificate of such determinations:

PARTY MAKING REQUEST:

Name: Gabriela Ramirez

Address: 12619 Shawnee AV
Mercedes tx 78570

Phone: (956) 814 4858

IDENTIFICATION OF LAND (e.g., lot and block number of recorded subdivision, designation on plat, address, description in deed, etc.):

Indian Hills Lot # 367 Blk # 1

STATUS OF PERSON OR ENTITY MAKING REQUEST:

_____ Subdivider
__✓__ Owner of lot in subdivision
_____ Resident of lot in a subdivision
_____ Entity that provides utility service

Gabriela Ramirez — Requesting Party (Signature)
10-25-13 — Date

ATTACHED COPY OF VERIFICATION OF OWNERSHIP OR RESIDENCY OF LOT:

__✓__ Deed
_____ Executory Contract
_____ Lease
_____ Rent Receipt
_____ Affidavit
__✓__ Other (describe) permit

This part to be filled out by receiving county official:

Location of land verified and completed request accepted by Hidalgo County for processing on:

10/29/13
Date

County Official

Chapter 232 Texas LGC Application

APPLICATION NO:
1-10645
Oct. 25, 2013

COUNTY OF HIDALGO
PLANNING DEPARTMENT
1902 JOE STEPHENS WESLACO TX 78596
TEL 968-4724 FAX 447-8612

I2230-00-001-0367-00

[1] OWNER: RAMIREZ, GABRIELA

367 SHAUNNE AVE.
MERCEDES TX 78596
Telephone No.

[2] CONTRACTOR: SELF

[3] WATER SYSTEM: N AL

[4] PURPOSE OF APPLICATION: NEW RESIDENCE
01-RESIDENTIAL NEW-SINGLE DWELLING
[5] SIZE OF STRUCTURE: 1,440 Sq. Ft.

[6] USE OF BUILDING: REST. ZONE X-01

[7] LEGAL DESC./NAME OF SUBDIVISION
INDIAN HILLS LOT 367 BLK 1

LOCATION: 0 FM 491 & MILE 10 1/2

[8] SEWAGE: EXIST

[9] CONSTRUCTION TYPE: WOOD

[10] EST. COST OF CONST.: $10,000

[11] SPECIAL FLOOD HAZARD AREA: ____YES
__/__NO

Special Conditions: No construction allowed over any easements.
MUST CUMPLY WITH ALL COUNTY SETBACKS & REGULATIONS
SETBACKS FRONT:25' REAR:15 SIDES:6'
MIN. ELEV. ABOVE TOP CENTERLINE ST. 18"

Prepared by — 10/23/13 Date

Approved by — 10/23/13 Date

Signature of Owner or Applicant — 10/25/13 Date

FOR COUNTY USE ONLY
APPLICATION FEES

OTHER____
TOTAL AMOUNT **$30.00**

Light [X] Water [X]

Flood Zone: NO
Panel No. /Suffix: 0450C Pct: 0

Community No.: 480221

Certification of Elevation
Required: ____ YES __/__ NO ____ BFE

A. Setbacks front, side & rear shall be in any deed restrictions.
B. No more than one single family residence per lot.
C. Applicant shall comply with all of the plat and/or deed restrictions and requirements affecting the lot.
D. Permit fee shall be doubled for construction commencing or structures moved in prior to obtaining a permit.
E. Applicant/owner states that no structures exist on this tract of land. If found in violation, permit may be revoked.

[NOTICE]

SEPARATE PERMITS ARE REQUIRED FOR SEPTIC TANKS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS. OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF ONE YEAR AT ANYTIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND REGULATIONS GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

Recorded On-2010-Mar-23 As-2086403

WARRANTY DEED WITH VENDOR'S LIEN

DATE: February 26, 2010

GRANTOR : Indian Hills Partnership

2086403

GRANTOR'S MAILING ADDRESS: 800 N. McColl
McAllen, Hidalgo County, Texas 78501

GRANTEE: Gabriela Ramirez

GRANTEE'S MAILING ADDRESS: 3830 Cheyenne Dr.
Mercedes, Texas 78570

CONSIDERATION: Cash and a note of even date executed by Grantee and payable to the order of Grantor in the principal amount of Eleven thousand Sixty dollars and NO/100 Dollars ($11060.00). The note is secured by a first and superior vendor's lien and superior title retained in this deed and by a first-lien deed of trust of even date from Grantee to Victor R. Perez, Trustee.

PROPERTY (including any improvements):

Lot Three hundred Sixty-Seven (367),Block One (1), Indian Hills Subdivision, Hidalgo County, Texas, according to the map and plat of record in Volume 23 Page 180 and 181 and in Volume 24 page 81, Map Records of Hidalgo County, Texas;

RESERVATIONS FROM CONVEYANCE:

SAVE AND EXCEPT all oil, gas and other minerals, all geothermal energy, and wind energy and further SAVE AND EXCEPT (to the fullest extent permitted by law) all water rights and rights to water (whether riparian, appropriative or otherwise) presently appended or annexed to said property.

EXCEPTIONS TO CONVEYANCE AND WARRANTY:

As shown on Exhibit "A" attached hereto and made a part hereof for all purposes.

Liens described as part of the Consideration and any other liens described in this deed as being either assumed or subject to which title is taken; validly existing easements, rights-of-way, and prescriptive rights, whether of record or not; all presently recorded and validly existing instruments other than conveyances of the surface fee estate, that affect the Property; and taxes for 2010 which Grantee assumes and agrees to pay, and subsequent assessments for that and prior years due to change in land usage, ownership, or both, the payment of which Grantee assumes.

Grantor, for the Consideration and subject to the Reservations from Conveyance and the Exceptions to Conveyance and Warranty, grants, sells, and conveys to Grantee the Property, together with all and singular the rights and appurtenances thereto in any way belonging, to have and to hold it to Grantee and Grantee's heirs, successors, and assigns forever. Grantor binds Grantor and Grantor's heirs and successors, to warrant and forever defend all and singular the Property to Grantee and Grantee's heir,successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the Reservations from Conveyance and the Exceptions to Conveyance and Warranty.
Restrictions: See Exhibit A

Those reservations and exceptions on Exhibit A attached hereto and made a part hereto for all purposes.

Grantor, as the fee simple owner of the Property, establishes the Restrictions as convenants, conditions, and restrictions, whether mandatory, prohibitive, permissive, or administrative to regulate the structural integrity, appaearance, and uses of the Property and the improvements placed on it. Grantor and Grantee stipulate that (a) the Restrictions touch and concern the Property; (b) privity of estate exists by reason of the ownership of the Property; (c) notice is given by filing this instrument in the real property records of the county in which the Property is situated; and (d) the Restrictions are reasonable,their purposes being for the common benefit of Grantor, Grantee and the Affected Property Owners, who are affected by the structural integrity, appearance, and uses of the Property. The Restrictions run with the land making up the

Property, are binding on Grantee and Grantee's successors and assigns forever, and inure to the benefit of Grantor, Grantee, Affected Property Owners, and their successors and assigns forever.

The vendor's lien against and superior title to the Property are retained until each note described is fully paid according to its terms, at which time this deed will become absolute.

When the context reguires,singular nouns and pronouns include the plural.

Grantee accepts the herein described property as is, where is and with all faults, and without any representations or warranties whatsoever, express or implied, written or oral, it being the intention of Grantor and Grantee to expressly negate and exclude all representations and warranties, including, but not limited to (1) the condition the property or any element thereof, including, without limitation, warranties related to environmental conditions, suitability for habitation, merchantability or fitness for a particular purpose; (2) the soil conditions, drainage or other conditions existing at the property with respect to any particular purpose, development potential or otherwise; (3) all warranties created by affirmation of fact or promise by any description of the property; and (4) all other warranties and representations whatsoever, except the warranty of title expressly set forth herein.

Indian Hills Partnership

BY: _____

Robert L. Schwarz, Partner

STATE OF TEXAS)(

COUNTY OF HIDALGO)(

This instrument was acknowledged before me on the 3rd day of March 2010 by Robert L. Schwarz, Partner

ANGELICA HERNANDEZ NOTARY PUBLIC STATE OF TEXAS EXPIRES 08-21-2012

_____

Notary Public, State of Texas

Notary's name (printed) : ANGELICA HERNANDEZ

Notary's commission expires : 08-21-12

BUYER'S ACCEPTANCE OF DEED
02-26-2010

The undersigned buyer(s) hereby accepts and consents to the form of Deed attached hereto including, but notlimited to, the provision(s) concerning title exceptions contained therein, and acknowledges the same is in conformity with Buyer's intent, and the terms and provisions of same shall control in the eventof any conflict of the contract Buyer has signed regarding the property described in the attached Deed.

_____

Gabriela Ramirez

AFTER RECORDING RETURN TO :
Harold Munal
800 N. McColl
McAllen, Texas 78501

EXHIBIT "A"

1. Minimum floor elevations, setback lines and utility easements as shown on the map of Indian Hills Subdivision, recorded in Volume 23, Page 180 and 181 and amended map recorded in Volume 24, Page 81, Map Records of Hidalgo County, Texas.

2. Easements, rules, regulations and rights in favor of Hidalgo and Cameron Counties Water Control and Improvment District No. 9 and easements and restrictions as shown on the recorded and dedicated map of the above described subdivision.

3. Easement and Agreement in favor of Central Power and Light Company, dated January 23, 1984, recorded in Volume 1944, Page 183, Official Records of Hidalgo County, Texas, to furnish, maintain and operate underground electric cables and other facilities as may appear upon the map.

4. Pipeline easemant in favor of Rio Grande Valley Gas Company, as shown by instrument dated April 10, 1985, recorded in Volume 2123, Page740, Official Records of Hidalgo County, Texas.

5. Right of Way Easements in favor of Hidalgo County as shown by instrument dated September 10, 1953, recorded in Volume 782, Page 561, Deed Records of Hidalgo County, Texas.

6. Terms, stipulations and conditions contained in Oil, Gas and Mineral Lease executed by D'Hemecourt Properties, Inc. to Southprot Exploration, Inc., dated March 15, 1982, recorded in Volume 415, Page 232, Oil and Gas Records of Hidalgo County, Texas.

7. Taxes for the year 2010, and all Subsequent years and all subsequent assessments for prior years.

8. Subject to Subdivision regulations of the County of Hidalgo State of Texas and/or Zoning and Building Ordinances and Ordinances or government regulations of City holding extra-territorial jurisdiction of said property.

9. Agreement in favor of Valley Electric and Ice Company as set forth in instrument dated August 25,1925, recorded in Volume 197, Page 291, Deed Records of Hidalgo County, Texas.

10. Agreement by and between Border Pipeline Company, Western Natural Gas Company and Rio Grande Valley Gas Company as to use of pipeline as set forth in instrument dated May 1, 1963, recorded in Volume 1115, Page 285, Deed Records of Hidalgo County, Texas.

11. Pipeline easement in favor of Mercedes Fuel Company as shown by instrument dated April 24, 1937 recorded in Volume 431, Page 254, Deed Records of Hidalgo County, Texas.

12. Terms, stipulations and conditions contained in Oil, Gas and Mineral lease executed by Euchariste M. D'Hemecourt, Individually and as Independent Executor of the Estate of George A. D'Hemecourt, Deceased, to Karl Hoblitzelle, dated February 1, 1956, recorded in Volume 184, Page 37, Oil and Gas Records of Hidalgo County, Texas.

13. Building restrictions filed of record under Doc # 321859 in the office of the County Clerk of Hidalgo County, Texas.

14. Existing lien in favor of Texas State Bank, which grantor agrees to pay as same becomes due and payable.

AFTER RECORDING RETURN TO :
Harold Munal
800 North McColl
McAllen, Texas 78501

PLANNING DEPARTMENT

County of Hidalgo

Rev. 02-19-10

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
Weslaco, TX 78596
956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

Raul E. Sesin, P.E., CFM
Planning Administrator

Precinct (1) 2 3 4

Application No: 1-10615

HIDALGO COUNTY
CERTIFICATE OF PLAT AND UTILITY STATUS
UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

WE THE UNDERSIGNED CERTIFY AS FOLLOWS:

Upon the application of:

Approved by Environmental Health:	Temporary Service	Final Service
	Authorized Signature	Authorized Signature
Inspection/Permit No:		
Date Approved:	/ /	/ /

Name: Marta E. Guerrero

Address: 8352 Valdez Ave
Monte Alto, Tx
78538

Phone: (262) 3937

Water Supplier: N.A.W.S

Utility Provider: [ ]M.V.E.C. [ ] AEP

Account/ESI No.: N/R

[ ] Temporary Pole [ ] Permanent Service

regarding the land described as: Campana Pk #3 lot #9 Blk #2,

on _____, 20____, the Hidalgo County Commissioners Court, at a meeting duly called and noticed in accordance with the Texas Open Meetings Act, made the following determinations regarding plat and utility status of the land herein described pursuant to Texas Local Government Code Section 232,028(b):

Fill in "yes" or "no" in each blank

yes A plat has been prepared;

yes A plat has been reviewed and approved by the Commissioners Court; (Date approved 02/6/84);

yes water service facilities have been constructed or installed to service the subdivision under Local Government Code Section 232.023 and are fully operable; (verified by Gilbert Pecina);

No an organized sewage collection and treatment system is to be used, and under sewer service facilities have been constructed or installed to service the subdivision under Section 232.023 and are fully operable; (verified by _____);

yes individual septic systems are to be used, and lots in the subdivision can be adequately and legally served by septic systems under Section 232.023; (verified by _____);

yes electrical and gas facilities, if available, have been constructed or installed to service the subdivision under Section 232.023. (verified by _____);

_____ _____ _____
Planning Department Authorized Signature **Hidalgo County Judge** **Date**

ATTEST: _____ _____
Hidalgo County Clerk **Date**

PLANNING DEPARTMENT

County of Hidalgo

Rev. 02-19-10

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
Weslaco, TX 78596
956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

Raul E. Sesin, P.E., CFM
Planning Administrator

Precinct (1) 2 3 4

Application No: 1-10615

REQUEST FOR HIDALGO COUNTY CERTIFICATE OF PLAT AND UTILITY STATUS UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

In my status and for the land indicated below, which is located outside of any municipality, I request that the Hidalgo County Commissioners Court make the determinations regarding plat and utility status described in Texas Local Government Code § 232.028(b) and issue a certificate of such determinations:

PARTY MAKING REQUEST:

Name: Marta E. Guerrero

Address: 8352 Valdez Ave.
Monte Alto, Tx 78538

Phone: 262-3937

IDENTIFICATION OF LAND (e.g., lot and block number of recorded subdivision, designation on plat, address, description in deed, etc.):

Campeon #3 Lot #9 Blk #2

STATUS OF PERSON OR ENTITY MAKING REQUEST:

_____ Subdivider
__✓__ Owner of lot in subdivision
_____ Resident of lot in a subdivision
_____ Entity that provides utility service

Marta E. Guerrero — Requesting Party (Signature)
10-28-13 — Date

ATTACHED COPY OF VERIFICATION OF OWNERSHIP OR RESIDENCY OF LOT:

✓

_____ Deed
_____ Executory Contract
_____ Lease
_____ Rent Receipt
_____ Affidavit
__✓__ Other (describe) Permit

This part to be filled out by receiving county official:

Location of land verified and completed request accepted by Hidalgo County for processing on:

10/30/13 — **Date**

County Official

Chapter 232 Texas LGC Application

APPLICATION NO:
1-10615
Oct. 11, 2013

COUNTY OF HIDALGO
PLANNING DEPARTMENT
1902 JOE STEPHENS WESLACO TX 78596
TEL 968-4724 FAX 447-8612

C0740-03-002-0009-00

[1] OWNER: GUERRERO, CARLOS
GUERRERO, MARTA
8601 CHULA VISTA DR.
EDCOUCH TX 785.8

Telephone No.

[2] CONTRACTOR: SELF

[3] WATER SYSTEM: N AL

[4] PURPOSE OF APPLICATION: NEW RESIDENCE
25-RESIDENTIAL NEW SINGLE DWELLING

[5] SIZE OF STRUCTURE: 2,280 Sq. Ft.

[6] USE OF BUILDING: REST. ZONE X-25

[7] LEGAL DESC./NAME OF SUBDIVISION
CAMPANA PH 3 BLK 2 LOT 9

LOCATION: 0

[8] SEWAGE: EXIST

[9] CONSTRUCTION TYPE: BRIC

[10] EST. COST OF CONST.: $79,800

[11] SPECIAL FLOOD HAZARD AREA: _____YES
_____NO

Special Conditions: No construction allowed over any easements.
MUST CUMPLY WITH ALL COUNTY STBASCKS & REGULATIONS
SETBACKS FRONT:25' REAR:55' SIDES:10'
MIN. ELEV. ABOVE TOP OF CURB 18"

Prepared by — Date: 10/11/13

Approved by — Date: 10/11/13

Signature of Owner or Applicant — Date: 10/11/13

FOR COUNTY USE ONLY
APPLICATION FEES

OTHER_____
TOTAL AMOUNT **$30.00**

Light [X] Water [X]

Flood Zone: NO
Panel No. /Suffix: 0450 C Pct: 0

Community No.: 480304

Certification of Elevation
Required: _____ YES _____ NO _____ BFE

A. Setbacks front, side & rear shall be in any deed restrictions.
B. No more than one single family residence per lot.
C. Applicant shall comply with all of the plat and/or deed restrictions and requirements affecting the lot.
D. Permit fee shall be doubled for construction commencing or structures moved in prior to obtaining a permit.
E. Applicant/owner states that no structures exist on this tract of land. If found in violation, permit may be revoked.

[NOTICE]

SEPARATE PERMITS ARE REQUIRED FOR SEPTIC TANKS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS. OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF ONE YEAR AT ANYTIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND REGULATIONS GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

CHARGE TO: VLTC
GF# 10 9740

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OF THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

Special Warranty Deed with Vendor's Lien

Date: December 3, 2007

Grantor: CAMPANA LAND CO.

Grantor's Mailing Address:

P.O. Box 36
La Villa, TX 78562
Hidalgo County

Grantee: CARLOS GUERRERO and MARTA GUERRERO, husband and wife

Grantee's Mailing Address:

8352 Valdez Ave.
Monte Alto, TX 78538
Hidalgo County

Consideration:

Cash and a note of even date executed by Grantee and payable to the order of Grantor in the principal amount of TWENTY-THREE THOUSAND EIGHT HUNDRED FIFTY AND NO/100 DOLLARS ($23,850.00). The note is secured by a first and superior vendor's lien and superior title retained in this deed and by a first-lien deed of trust of even date from Grantee to TERRY D. KEY, trustee.

Property (including any improvements):

Lot 9, Block 2, CAMPANA SUBDIVISION PHASE III, an Addition to the City of Elsa Hidalgo County, Texas, according to map thereof in Volume 53, Page 108-111, Map Records of Hidalgo County, Texas.

Reservations from and Exceptions to Conveyance and Warranty:

1. Declaration of Covenants, Conditions and Restrictions for Campana Subdivision Phase III, dated November 19, 2007, recorded under Document Number 1830475, Official Records of Hidalgo County, Texas.
2. Restrictions recorded in Volume 53, page 108, Map Records of Hidalgo County, Texas, but omitting any covenant, condition or restriction, if any, based on race, color, religion, sex, handicap, familial status, or national origin unless and only to the extent that the covenant, condition or restriction (a) is exempt under Title 42 of the United States Code, or (b) relates to handicap, but does not discriminate against handicapped persons.
3. Blanket easements, rules, regulations and rights in favor of Hidalgo and Cameron Counties Water Control and Improvement District No. 9.

4. Minimum floor elevations, setback lines, easements and restrictions as shown on the map of Campana Subdivision Phase III, recorded in Volume 53, Page 108, Map Records of Hidalgo County, Texas.
5. Easements fro roadways, canals, drainage ditches, etc., in favor of American Rio Grande Land & Irrigation Company as shown by instrument dated June 10, 1919, recorded in Volume 87, Page 217, Deed Records of Hidalgo County, Texas.
6. All oil, gas and other minerals have been heretofore reserved by prior grantors as set forth in Deed dated December 22, 1949, recorded in Volume 677, Page 622 and Deed dated January 18, 1973, recorded in Volume 1349, Page 979, Deed Records of Hidalgo County, Texas.
7. Terms, stipulations and conditions contained in a Non-Drilling Agreement, dated January 18, 1973, recorded in Volume 1349, Page 979, Deed Records of Hidalgo County, Texas.
8. Terms, stipulations and conditions contained in Oil, Gas and Mineral Lease executed by John Lewie Hoyt and wife, Jewell Ruth Hoyt to Hale Schaleben, dated August 4, 1955, recorded in Volume 177, Page 275, Oil and Gas Records of Hidalgo County, Texas. Said lease was assigned to Gulf Oil Crop. By instrument dated August 9, 1955, recorded in Volume 177, Page 277, Oil and Gas Records of Hidalgo County, Texas.
9. Terms, stipulations and conditions contained in Oil, Gas and Mineral Lease executed by John Lewie Hoyt and wife, Jewell Ruth to G. A. Gacke, dated May 6, 1965, recorded in Volume 298, Page 202, Oil and Gas Records of Hidalgo County, Texas. Said lease was assigned to Humble Oil & Refining Co. By instrument dated July 6, 1965, recorded in Volume 304, Page 814, Oil and Gas Records of Hidalgo County, Texas.
10. Terms, stipulations and conditions contained in Oil, Gas and Mineral Lease executed by Jimmie M. Hoyt to Trinity Royalty Company, dated October 29, 1997, filed January 23, 1998 under Document Number 650136, Official Records of Hidalgo County, Texas.
11. Terms, stipulations and conditions contained in Oil, Gas and Mineral Lease executed by Katherine Peay Hoyt to Coastal Oil & Gas USA, L.P., dated December 1, 2000, filed January 31, 2001 under Document Number 939588,Official Records of Hidalgo County, Texas.
12. Visible and apparent easements on or across the property herein described.

Grantor, for the Consideration and subject to the Reservations from Conveyance and the Exceptions to Conveyance and Warranty, grants, sells, and conveys to Grantee the Property, together with all and singular the rights and appurtenances thereto in any way belonging, to have and to hold it to Grantee and Grantee's heirs, successors, and assigns forever. Grantor binds Grantor and Grantor's heirs and successors to warrant and forever defend all and singular the Property to Grantee and Grantee's heirs, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof when the claim is by, through, or under Grantor but not otherwise, except as to the Reservations from Conveyance and the Exceptions to Conveyance and Warranty.

The vendor's lien against and superior title to the Property are retained until each note described is fully paid according to its terms, at which time this deed will become absolute.

When the context requires, singular nouns and pronouns include the plural.

CAMPANA LAND CO.

BY: W Glen Bell Jr
W. GLEN BELL, JR.
ITS: President/Secretary

STATE OF TEXAS)

COUNTY OF HIDALGO)

This instrument was acknowledged before me on Dec. 4, 2007, by W. GLEN BELL, JR., President/Secretary of CAMPANA LAND CO., a Texas corporation, on behalf of said corporation.

RACHEL TORRES
Notary Public, State of Texas
My Commission Expires
April 30, 2009

Rachel Torres
Notary Public, State of Texas

PREPARED IN THE OFFICE OF:
AFTER RECORDING, RETURN TO:
Anita G. Lozano
Jones, Galligan, Key & Lozano, L.L.P.
2300 West Pike Boulevard, Suite 300
Post Office Drawer 1247
Weslaco, Texas 78599-1247
Tel: (956) 968-5402
Fax: (956) 968-6089

	PLANNING DEPT. PCTS 2 & 4 CERTIFICATE OF PLAT & UTILITY STATUS	
	APPLICANT	APPLICATION NO.
1.	Jessica Hernandez	4-12828
2.	Maria N. Gonzalez	4-12702
3.	Nacira Rios	4-12860
	COMM. COURT: November 5, 2013	

PLANNING DEPARTMENT

County of Hidalgo

Rev. 02-19-10

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
Weslaco, TX 78596
956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

Raul E. Sesin, P.E., CFM
Planning Administrator

Precinct 1 2 3 4

Application No: 4-12828

HIDALGO COUNTY
CERTIFICATE OF PLAT AND UTILITY STATUS
UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

WE THE UNDERSIGNED CERTIFY AS FOLLOWS:

Upon the application of:

Approved by Environmental Health:	Temporary Service	Final Service
	Authorized Signature	Authorized Signature
Inspection/Permit No:		
Date Approved:	/ /	/ /

Name: Jessica Hernandez

Address: 8403 Kenyon rd. edinburg TX 78539

Phone: 956-270-1930

Water Supplier: N/A

Utility Provider: [ ]M.V.E.C. [ ] AEP

Account/ESI No.: N/A

[ ] Temporary Pole [ ] Permanent Service

regarding the land described as: Vivo Las Vegas Ph I Lot # 02

on _____, 20____, the Hidalgo County Commissioners Court, at a meeting duly called and noticed in accordance with the Texas Open Meetings Act, made the following determinations regarding plat and utility status of the land herein described pursuant to Texas Local Government Code Section 232,028(b):

Fill in "yes" or "no" in each blank

yes A plat has been prepared;

yes A plat has been reviewed and approved by the Commissioners Court; (Date approved 02/06/09);

yes water service facilities have been constructed or installed to service the subdivision under Local Government Code Section 232.023 and are fully operable; (verified by Mario Cerda);

yes an organized sewage collection and treatment system is to be used, and under sewer service facilities have been constructed or installed to service the subdivision under Section 232.023 and are fully operable; (verified by Mario Cerda);

no individual septic systems are to be used, and lots in the subdivision can be adequately and legally served by septic systems under Section 232.023; (verified by Mario Cerda);

yes electrical and gas facilities, if available, have been constructed or installed to service the subdivision under Section 232.023. (verified by Mario Cerda);

Planning Department Authorized Signature | Hidalgo County Judge | Date

ATTEST: _____
Hidalgo County Clerk | Date

PLANNING DEPARTMENT

County of Hidalgo

Rev. 02-19-10

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
Weslaco, TX 78596
956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

Raul E. Sesin, P.E., CFM
Planning Administrator

Precinct 1 2 3 4

Application No: 4-128

REQUEST FOR HIDALGO COUNTY CERTIFICATE OF PLAT AND UTILITY STATUS UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

In my status and for the land indicated below, which is located outside of any municipality, I request that the Hidalgo County Commissioners Court make the determinations regarding plat and utility status described in Texas Local Government Code § 232.028(b) and issue a certificate of such determinations:

PARTY MAKING REQUEST:

Name: Jessica Hernandez

Address: 8403 Kaenyon rd.
edenburg TX, 78539

Phone: 956-270-1930

IDENTIFICATION OF LAND (e.g., lot and block number of recorded subdivision, designation on plat, address, description in deed, etc.):

Vivia Las Vegas Ph I lot #02

STATUS OF PERSON OR ENTITY MAKING REQUEST:

_____ Subdivider
✓ Owner of lot in subdivision
_____ Resident of lot in a subdivision
_____ Entity that provides utility service

Jessica Hernandez — Requesting Party (Signature)
10-29-13 — Date

ATTACHED COPY OF VERIFICATION OF OWNERSHIP OR RESIDENCY OF LOT:

✓ Deed
_____ Executory Contract
_____ Lease
_____ Rent Receipt
_____ Affidavit
_____ Other (describe) PMT

This part to be filled out by receiving county official:

Location of land verified and completed request accepted by Hidalgo County for processing on:

10/30/13
Date

County Official

Chapter 232 Texas LGC Application

APPLICATION NO:
4-12828
Oct. 14, 2013

COUNTY OF HIDALGO
PLANNING DEPARTMENT
1304 S. 25th Ave EDINBURG TX 78539
TEL 318-2840 FAX 318-2844

V4358-01-000-0002-00

[1] OWNER: HERNANDEZ, JESSICA

8403 KENYON RD.
EDINBURG TX, 78539
Telephone No. 270-1930

[2] CONTRACTOR: G & L CONSTRUCTION

[3] WATER SYSTEM: N AL

[4] PURPOSE OF APPLICATION: MOBILE HOMES
20- MOBILE HOMES

[5] SIZE OF STRUCTURE: 440 Sq. Ft.

[6] USE OF BUILDING: MH.ZONE.X

[7] LEGAL DESC./NAME OF SUBDIVISION
VIVA LAS VEGAS LOT #2
3/20/09NA/F

LOCATION: 0 2812 & DOOLITTLE

[8] SEWAGE: PUBLI

[9] CONSTRUCTION TYPE: META

[10] EST. COST OF CONST.: $3,200

[11] SPECIAL FLOOD HAZARD AREA: ____YES
____ NO

Special Conditions: No construction allowed over any easements.
MUST COMPLY W/ALL REGULATIONS AS PER COUNTY
STATE CITY FEMA & SETBACKS. FRONT 25' SIDE 6'
REAR 15' . 18" ABOVE CNTR LINE OF ST

Prepared by — Date: 10/14/13

Approved by — Date: 10/14/13

Signature of Owner or Applicant — Date: 10-14-13

FOR COUNTY USE ONLY
APPLICATION FEES

OTHER ____
TOTAL AMOUNT **$30.00**

Light [ ] Water [ ]

Flood Zone: NO
Panel No. /Suffix: 0325 D Pct: 4

Community No.: 480334

Certification of Elevation
Required: ____ YES ____ NO ____ BFE

A. Setbacks front, side & rear shall be in any deed restrictions.
B. No more than one single family residence per lot.
C. Applicant shall comply with all of the plat and/or deed restrictions and requirements affecting the lot.
D. Permit fee shall be doubled for construction commencing or structures moved in prior to obtaining a permit.
E. Applicant/owner states that no structures exist on this tract of land. If found in violation, permit may be revoked.

[NOTICE]

SEPARATE PERMITS ARE REQUIRED FOR SEPTIC TANKS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS. OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF ONE YEAR AT ANYTIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND REGULATIONS GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

NOTICE OF CONFIDENTIALITY RIGHTS
IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER

Special Warranty Deed with Vendor's Lien

1. Date: September 28, 2013

2. Grantor: Garco, Ltd., A Texas Limited Partnership

3. Grantor's Mailing Address: 3910 W. Freddy Gonzalez, Edinburg, Hidalgo County, Texas 78539

4. Grantee: JESSICA HERNANDEZ

5. Grantee's Mailing Address: 2106 E. Ingle Road, Edinburg, Hidalgo County, Texas 78541

6. Consideration: Ten and No/100THS ($10.00) Dollars and other good and valuable consideration, the receipt of which is hereby acknowledged, and the further consideration of the execution and delivery by Grantee of Grantee's one certain promissory note of even date herewith, in the principal sum of Nineteen Thousand Four Hundred and No/100ths Dollars ($19,400.00) payable to the order of Grantor and bearing interest as therein provided; containing the usual clauses providing for acceleration of maturity and for attorney's fees, the payment of which note is secured by the vendor's lien herein retained, and is additionally secured by a Deed of Trust of even date herewith to Alan D. Monroe, Trustee.

7. Property: Lot Two (2) Viva Las Vegas Subdivision Phase I, Hidalgo County, Texas, as per map or plat thereof recorded under Document No. 1968528, Official Records, Hidalgo County, Texas.

8. Reservations from and Exceptions to Conveyance and Warranty: This conveyance is made by Grantor and accepted by Grantee subject to the following, only to the extent that same exist and affect the property, to-wit:

   A. Any and all restrictions, reservations, rights, covenants, conditions, oil and gas and/or mineral reservations and leases thereof, and easements (including, but not limited to easements for utilities, irrigation lines, high pressure gas pipe lines and Irrigation District No. 1 drainage ditch), all of the foregoing and all items listed on Exhibit "A" attached hereto and made a part hereof for all purposes.
   B. All zoning laws, regulations and ordinances of municipal and/or other governmental authorities, if any, relating to the property, or any part hereof.
   C. Anything an on-the-ground A-1 survey would reveal.
   D. The taxes for the year 2013 and subsequent years.
   E. Save and Except Grantor reserves for himself and his heirs and assigns all oil, gas and other minerals in, on, under or that may be produced from the above described property, including but not limited to groundwater rights.

9. Condition of the Property: This Property is sold in its "As Is" condition as set out in Exhibit "B" hereto attached and made a part hereof for all purposes.

10. Prior Liens: Deed of Trust recorded under Document No. 1963296, Official Records, Hidalgo County, Texas

11. Granting Clause: Grantor, for valuable consideration the receipt of which is hereby acknowledged, and subject to the reservations from, and exceptions to conveyance and warranty, grants, sells, and conveys to Grantee the

Property, together with all and singular the rights and appurtenances thereto in any wise belonging (continue below):

12. Special Warranty of Title: To have and hold it to Grantee, Grantee's heirs, executors, administrators, successors, or assigns forever. Grantor binds Grantor and Grantor's heirs, executors, administrators, and successors to warrant and forever defend all and singular the property to Grantee and Grantee's heirs, executors, administrators, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the reservations from and exceptions to warranty, when the claim is by, through or under Grantor, but not otherwise.

13. Vendor's Lien: The vendor's lien against and superior title to the Property are retained until the note described above is fully paid according to its terms, at which time this deed will become absolute.

14. Non-examination of Title: **NO TITLE EXAMINATION WAS REQUESTED IN CONNECTION WITH THE PREPARATION OF THIS DOCUMENT NOR WAS ANY MADE. THE PREPARER EXPRESSES NO OPINION AS TO THE TITLE TO THIS PROPERTY.**

15. Miscellaneous: When the context requires, singular nouns and pronouns include the plural.

16. Signature:

Garco, Ltd., A Texas Limited Partnership, acting by and through its General Partner, Garco Management L.L.C., a Texas Limited Liability Company

By: _____
Richard A. Garza, President

The State of Texas

County of Hidalgo

(Acknowledgment)

This instrument was acknowledged before me on the 28th day of May, 2013, by Richard A. Garza, President of Garco Management L.L.C., a Texas Limited Liability Company, General Partner, on behalf of Garco, Ltd., A Texas Limited Partnership.

YOLANDA FLORES
Notary (S.E.A.L.)
STATE OF TEXAS
My Comm. Exp. 07-31-2016

_____
Notary Public, State of Texas
My Commission Expires: 7-31-2016

After Recording Return To:

GARCO, LTD
3910 W. Freddy Gonzalez
Edinburg, Texas 78539

PLANNING DEPARTMENT

County of Hidalgo

Rev. 02-19-10

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
Weslaco, TX 78596
956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

Raul E. Sesin, P.E., CFM
Planning Administrator

Precinct 1 2 3 (4)

Application No: 4-12702

HIDALGO COUNTY
CERTIFICATE OF PLAT AND UTILITY STATUS
UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

WE THE UNDERSIGNED CERTIFY AS FOLLOWS:

Upon the application of:

Approved by Environmental Health:	Temporary Service	Final Service
	____	
	Authorized Signature	Authorized Signature
Inspection/Permit No:	____	27557
Date Approved:	/ /	10 / 29 / 13

Name: Maria N. Gonzalez

Address: 8305 Cardinal Bay
Edcouch, TX 78538

Phone: 956-905-4204

Water Supplier: NAWS

Utility Provider: [ ]M.V.E.C. [ ] AEP

Account/ESI No.: N/A

[ ] Temporary Pole [ ] Permanent Service

regarding the land described as:
Cardinal Bay Lot 9

on _____, 20____, the Hidalgo County Commissioners Court, at a meeting duly called and noticed in accordance with the Texas Open Meetings Act, made the following determinations regarding plat and utility status of the land herein described pursuant to Texas Local Government Code Section 232,028(b):
Fill in "yes" or "no" in each blank

yes A plat has been prepared;

yes A plat has been reviewed and approved by the Commissioners Court; (Date approved 01-12-01);

yes water service facilities have been constructed or installed to service the subdivision under Local Government Code Section 232.023 and are fully operable; (verified by Maria Ceyla);

NO an organized sewage collection and treatment system is to be used, and under sewer service facilities have been constructed or installed to service the subdivision under Section 232.023 and are fully operable; (verified by _____);

yes individual septic systems are to be used, and lots in the subdivision can be adequately and legally served by septic systems under Section 232.023; (verified by _____);

yes electrical and gas facilities, if available, have been constructed or installed to service the subdivision under Section 232.023. (verified by _____);

Maria Ceyla

Planning Department Authorized Signature

Hidalgo County Judge

Date

ATTEST: _____
Hidalgo County Clerk

Date

PLANNING DEPARTMENT

County of Hidalgo

Rev. 02-19-10

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
Weslaco, TX 78596
956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

Raul E. Sesin, P.E., CFM
Planning Administrator

Precinct 1 2 3 4

Application No: 4-12702

REQUEST FOR HIDALGO COUNTY CERTIFICATE OF PLAT AND UTILITY STATUS UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

In my status and for the land indicated below, which is located outside of any municipality, I request that the Hidalgo County Commissioners Court make the determinations regarding plat and utility status described in Texas Local Government Code § 232.028(b) and issue a certificate of such determinations:

PARTY MAKING REQUEST:

Name: Maria N. Gonzalez

Address: 8305 Cardinal Bay
Edcouch, TX 78538

Phone: 956-905 4204

IDENTIFICATION OF LAND (e.g., lot and block number of recorded subdivision, designation on plat, address, description in deed, etc.):

Cardinal Bay Lot 9

STATUS OF PERSON OR ENTITY MAKING REQUEST:

_____ Subdivider
__✓__ Owner of lot in subdivision
_____ Resident of lot in a subdivision
_____ Entity that provides utility service

X Maria Nicolasa Gonzalez
Requesting Party (Signature)

10/24/13
Date

ATTACHED COPY OF VERIFICATION OF OWNERSHIP OR RESIDENCY OF LOT:

__✓__ Deed
_____ Executory Contract
_____ Lease
_____ Rent Receipt
_____ Affidavit
_____ Other (describe) PMT

This part to be filled out by receiving county official:

Location of land verified and completed request accepted by Hidalgo County for processing on:

10/30/13
Date

County Official

Chapter 232 Texas LGC Application

APPLICATION NO: 4-12702
Aug. 22, 2013

COUNTY OF HIDALGO
PLANNING DEPARTMENT
1304 S. 25th Ave EDINBURG TX 78539
TEL 318-2840 FAX 318-2844

C1621-00-000-0009-00

[1] OWNER: GONZALEZ, MA. NICOLASA

8305 CARDINAL BAY
EDCOUCH, TX 78538-3011
Telephone No. 905-4204

[2] CONTRACTOR: SELF

[3] WATER SYSTEM: OTHE

[4] PURPOSE OF APPLICATION: NEW RESIDENCE
25- RESIDENTIAL NEW SINGLE DWELLING
[5] SIZE OF STRUCTURE: 192 Sq. Ft.

[6] USE OF BUILDING: RES.ZONE-X

[7] LEGAL DESC./NAME OF SUBDIVISION
CARDINAL BAY LOT 9

LOCATION: 8301 493 & MILE 19

[8] SEWAGE: INSTA

[9] CONSTRUCTION TYPE: WOOD

[10] EST. COST OF CONST.: $27,000

[11] SPECIAL FLOOD HAZARD AREA: ___YES ✓ NO

Special Conditions: No construction allowed over any easements.
MUST COMPLY W/ALL REGULATIONS & SETBACKS
FRONT 25' SIDE'S 6' REAR 80'

Abel D. Castillo — Prepared by — 8/22/13 Date

Rudy Perez — Approved by — 8/16/13 Date

Ma Nicolasa Gonzalez — Signature of Owner or Applicant — 22 Agosto 2013 Date

FOR COUNTY USE ONLY
APPLICATION FEES

OTHER_____
TOTAL AMOUNT **$30.00**

Light [X] Water [X]

Flood Zone: NO 0350 C
Panel No. /Suffix:_____ Pct: 4
Community No.: 480334

Certification of Elevation
Required: ____ YES ✓ NO ____ BFE

A. Setbacks front, side & rear shall be in any deed restrictions.
B. No more than one single family residence per lot.
C. Applicant shall comply with all of the plat and/or deed restrictions and requirements affecting the lot.
D. Permit fee shall be doubled for construction commencing or structures moved in prior to obtaining a permit.
E. Applicant/owner states that no structures exist on this tract of land. If found in violation, permit may be revoked.

[NOTICE]

SEPARATE PERMITS ARE REQUIRED FOR SEPTIC TANKS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS. OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF ONE YEAR AT ANYTIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND REGULATIONS GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

NOTICE OF CONFIDENTIALITY RIGHTS:
IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS:
YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER

SPECIAL WARRANTY DEED WITH VENDOR'S LIEN

Date: **March 22, 2013**

Grantor(s): **Aurora G. Carr, as her sole and separate property**

Grantor(s) Mailing Address: **8305 Cardinal Bay Street**
Edcouch, Texas 78538
Hidalgo County

Grantee(s): **Ma. Nicolasa Gonzalez**

Grantee(s) Mailing Address: **8305 Cardinal Bay Street**
Edcouch, Texas 78538
Hidalgo County

Consideration:

For the consideration of Ten and NO/100 Dollars ($10.00) and other good and valuable consideration paid by Grantee to Grantor, the receipt of which is hereby acknowledged, and the further consideration of a note of even date executed by Grantee and payable to the order of Grantor, in the principal amount of **TWENTY-SIX THOUSAND FIVE HUNDRED AND NO/100 DOLLARS ($26,500.00).** The real estate lien note is secured by a first and superior vendor's lien and superior title retained in this deed in favor of Grantor and by a first-lien deed of trust of even date from Grantee to **JESUS SOTELO, TRUSTEE.**

Property (including any improvements, if any):

Lot 9, Cardinal Bay Subdivision, as shown by the map or plat thereof recorded in Volume 37, Pages 31-33, Map Records, Hidalgo County, Texas.

This conveyance is made subject to the following:

Reservations from and Exception to Conveyance and Warranty:

1. Visible and apparent easements on or across the subject property
2. Right of parties in possession
3. Easements, right-of-way, and prescriptive rights, whether of records or not;
4. All recorded restrictions, reservations, covenants, conditions, oil and gas leases, mineral severances, and other instruments, other than liens and conveyances, that affect the property;
5. Right of adjoining owners in any walls and fences situated on a common boundary;
6. Any discrepancies, conflicts, or shortages an area or boundary lines;

the reservations from and exceptions to warranty, when the claim is by, through, or under Grantor but not otherwise.

By the acceptance of this Deed, Grantee is taking the Property "as is"," where is" and "with all faults", and without any representations or warranties whatsoever, express or implied, written or oral, it being the intention of Grantor and Grantee to expressly negate and exclude all representations and warranties, including, but not limited to (i) the physical condition of the property or any element thereof, including, without limitation, warranties related to suitability for habitation, merchantability or fitness for a particular purpose; (ii) the nature or quality of construction, structural design and engineering of any improvements; (iii) the quality of the labor and materials included in any improvements; (iv) the soil conditions; drainage or other conditions existing at the property with respect to any particular purpose, developmental potential or otherwise; (v) all warranties created by any affirmation of fact or promise or by any description of the property; and (vi) all other warranties and representations whatsoever, except the warranty of title expressly set forth herein.

The vendor's lien against and superior title to the property are retained until the Real Estate Lien Note is fully paid according to its term, at which time this deed shall become absolute.

When the context requires, singular nouns and pronouns include the plural.

BY: Aurora G. Carr

Aurora G. Carr, as her sole and separate property

****

(Acknowledgment)

STATE OF TEXAS *

COUNTY OF HIDALGO *

This instrument was acknowledged before me on the **22th** day of **March, 2013**, by **Aurora G. Carr, as his sole and separate property.**

JATZIRY L. TREVINO
Notary Public, State of Texas
My Commission Expires
October 20, 2016

Notary Public, State of Texas

****

After Recording Return To:
Jesus Sotelo & Associates, PLLC
P. O. Box 763
Pharr, Texas 78577

Prepared In the Law Office Of:
Jesus Sotelo & Associates, PLLC
P. O. Box 763
105 E. Expressway 83, Suite C
Pharr, Texas 78577
Telephone: (956) 283-8484
Facsimile: (956) 283-8811

PLANNING DEPARTMENT

County of Hidalgo

Rev. 02-19-10

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
Weslaco, TX 78596
956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

Raul E. Sesin, P.E., CFM
Planning Administrator

Precinct 1 2 3 (4)

Application No: 4-12860

HIDALGO COUNTY
CERTIFICATE OF PLAT AND UTILITY STATUS
UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

WE THE UNDERSIGNED CERTIFY AS FOLLOWS:

Upon the application of:

Name: JAIRA RIOS

Address: 9014 N. 22 Ln.
Mcallen, Tx. 78504

Phone: (956) 414 2138

Approved by Environmental Health: Temp - Service	Temporary Service	Final Service
	Charles Ramon	
	Authorized Signature	Authorized Signature
Inspection/Permit No:		
Date Approved:	10/29/13	/ /

Water Supplier: Sharyland.

Utility Provider: [ ]M.V.E.C. [ ] AEP

Account/ESI No.: N/A

[ ] Temporary Pole [ ] Permanent Service

regarding the land described as: Las Terrazas Unit 01,

on _____, 20____, the Hidalgo County Commissioners Court, at a meeting duly called and noticed in accordance with the Texas Open Meetings Act, made the following determinations regarding plat and utility status of the land herein described pursuant to Texas Local Government Code Section 232,028(b):

Fill in "yes" or "no" in each blank

yes A plat has been prepared;

yes A plat has been reviewed and approved by the Commissioners Court; (Date approved 03-13-14);

yes water service facilities have been constructed or installed to service the subdivision under Local Government Code Section 232.023 and are fully operable; (verified by Mario Cerda);

no an organized sewage collection and treatment system is to be used, and under sewer service facilities have been constructed or installed to service the subdivision under Section 232.023 and are fully operable; (verified by Mario Cerda);

yes individual septic systems are to be used, and lots in the subdivision can be adequately and legally served by septic systems under Section 232.023; (verified by Mario Cerda);

yes electrical and gas facilities, if available, have been constructed or installed to service the subdivision under Section 232.023. (verified by Mario Cerda);

Planning Department Authorized Signature — Hidalgo County Judge — Date

ATTEST: _____ Hidalgo County Clerk — Date

PLANNING DEPARTMENT

County of Hidalgo

Rev. 02-19-10

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
Weslaco, TX 78596
956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

Raul E. Sesin, P.E., CFM
Planning Administrator

Precinct 1 2 3 4

Application No: 4-1286O

REQUEST FOR HIDALGO COUNTY CERTIFICATE OF PLAT AND UTILITY STATUS UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

In my status and for the land indicated below, which is located outside of any municipality, I request that the Hidalgo County Commissioners Court make the determinations regarding plat and utility status described in Texas Local Government Code § 232.028(b) and issue a certificate of such determinations:

PARTY MAKING REQUEST:

Name: Nacira Rios

Address: 9014 N. 22 Ln.
Mcallen, Tx 78504

Phone: (956) 414 2138

IDENTIFICATION OF LAND (e.g., lot and block number of recorded subdivision, designation on plat, address, description in deed, etc.):

Los Terrazos Lot #01

STATUS OF PERSON OR ENTITY MAKING REQUEST:

_____ Subdivider
_____ Owner of lot in subdivision
✓ Resident of lot in a subdivision
_____ Entity that provides utility service

Nacira R. — Requesting Party (Signature)

10-29-13 — Date

ATTACHED COPY OF VERIFICATION OF OWNERSHIP OR RESIDENCY OF LOT:

✓ Deed
_____ Executory Contract
_____ Lease
_____ Rent Receipt
_____ Affidavit
_____ Other (describe) PMT

This part to be filled out by receiving county official:

Location of land verified and completed request accepted by Hidalgo County for processing on:

10/29/13 — **Date**

County Official

Chapter 232 Texas LGC Application

APPLICATION NO:
4-12860
Oct. 29, 2013

COUNTY OF HIDALGO
PLANNING DEPARTMENT
1304 S. 25th Ave EDINBURG TX 78539
TEL 318-2840 FAX 318-2844

L6400-00-000-0001-00

[1] OWNER: RIOS, PABLO JR. & NACIRA

9014 N. 22 LN.
MCALLEN, TX. 78504
Telephone No. 414-2138

[2] CONTRACTOR: SELF

[3] WATER SYSTEM: SHAR

[4] PURPOSE OF APPLICATION: NEW RESIDENCE
25- RESIDENTIAL NEW SINGLE DWELLING
[5] SIZE OF STRUCTURE: 2,200 Sq. Ft.

[6] USE OF BUILDING: RES.HOME.ZONE.X

[7] LEGAL DESC./NAME OF SUBDIVISION
LOS TERRAZOS LOT 1

9/4/13SW/E AG. USE

LOCATION: 0 ML 8 1/2 & WARE RD

[8] SEWAGE: INSTA

[9] CONSTRUCTION TYPE: BLOC

[10] EST. COST OF CONST.: $100,000

[11] SPECIAL FLOOD HAZARD AREA: ____YES
____NO

Special Conditions: No construction allowed over any easements.
MUST COMPLY W/ALL REGULATIONS AS PER COUNTY
STATE CITY FEMA & SETBACKS. FRONT50' WESTSIDE 10'
REAR 20' EASTSIDE 15' . 18" ABOVE CNTR LINE OF ST

Prepared by — Date: 10/29/13

Approved by — Date: 10/16/13

Signature of Owner or Applicant — Date: 10-29-13

FOR COUNTY USE ONLY
APPLICATION FEES

OTHER _____
TOTAL AMOUNT $30.00

Light [ ] Water [ ]

Flood Zone: MI
Panel No. /Suffix: 0295 D Pct: 4

Community No.: 480334

Certification of Elevation
Required: ____ YES ____ NO ____ BFE

A. Setbacks front, side & rear shall be in any deed restrictions.
B. No more than one single family residence per lot.
C. Applicant shall comply with all of the plat and/or deed restrictions and requirements affecting the lot.
D. Permit fee shall be doubled for construction commencing or structures moved in prior to obtaining a permit.
E. Applicant/owner states that no structures exist on this tract of land. If found in violation, permit may be revoked.

[NOTICE]

SEPARATE PERMITS ARE REQUIRED FOR SEPTIC TANKS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS. OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF ONE YEAR AT ANYTIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND REGULATIONS GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

Doc#2360493

EDWARDS ABSTRACT
GF # 78162-DAC

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

WARRANTY DEED WITH VENDOR'S LIEN

Date: November 1, 2012

Grantor: Jose V. Calderon and wife, Rosario L. Calderon

Grantor's Mailing Address (including county): Calle 1 A3 URB Romany Pk.
San Juan, Puerto Rico 00926-0000

Grantee: Pablo Rios, Jr. and wife, Nacira Lopez De Rios

Grantee's Mailing Address (including county): 9014 N. 22nd Lane
McAllen, Texas 78504
Hidalgo County, Texas

Consideration: Ten Dollars and other valuable consideration to the undersigned paid by the grantee herein named, the receipt of which is hereby acknowledged, and the further consideration of the execution and delivery by grantee of Grantee's one certain promissory note of even date herewith, in the principal sum of FORTY FIVE THOUSAND AND NO/100THS DOLLARS ($45,000.00) payable to the order of Jose V. Calderon and wife, Rosario L. Calderon, and bearing interest as therein provided; containing the usual clauses providing for acceleration of maturity and for attorney's fees, the payment of which note is secured by the vendor's lien herein retained, and is additionally secured by a Deed of Trust of even date herewith to BYRON JAY LEWIS, Trustee.

Property (including any improvements):

Lot One (1), Los Terrazos Subdivision, Hidalgo County, Texas, as per map or plat thereof recorded in Volume 21, Page 32, Map Records, Hidalgo County, Texas.

Reservations from and Exceptions to Conveyance and Warranty:

Restrictive covenants recorded in VOLUME 1626, PAGE 666, DEED RECORDS, HIDALGO COUNTY, TEXAS.

All the oil, gas and other minerals, in, under or that may be produced from the land are excepted herefrom in instrument(s) dated April 5, 1946, recorded in Volume 581, Page 262, Deed Records, and dated March 9, 1979, recorded in Volume 1626, Page 666, Deed Records, Hidalgo County, Texas, and subsequent transfers thereof.

Doc-2360493

Easement and/or other rights, if any, as set forth in untitled instrument dated April 24, 1959, recorded in Volume 945, Page 445, Deed Records, Hidalgo County, Texas.

Right of Way Agreement dated April 23, 1959, recorded in Volume 945, Page 453, Deed Records, Hidalgo County, Texas.

Easement and/or other rights, if any, as set forth in Deed dated March 9, 1979, recorded in Volume 1626, Page 666, Deed Records, Hidalgo County, Texas.

Water Service Agreement dated July 2, 1981, recorded in Volume 1752, Page 43, Deed Records, Hidalgo County, Texas.

Easements, rules, regulations and rights in favor of Hidalgo County Irrigation District No. 1.

Ten foot (10') utility and irrigation easement along the West boundary line; ten foot (10') utility easement along the East boundary line; and, fifteen foot (15') pipeline easement along the Southwest boundary line, as per map or plat recorded in Volume 21, Page 32, Map Records, Hidalgo County, Texas.

Easements and reservations as may appear upon the recorded map and dedication of said subdivision.

Taxes for the year 2012 and subsequent years.

Grantor, for valuable consideration, the receipt of which is hereby acknowledged, and subject to the reservations from, and exceptions to conveyance and warranty contained in this instrument, grants, sells, and conveys to Grantee the Property, together with all and singular the rights and appurtenances thereto in any wise belonging, to have and to hold the Property to Grantee, Grantee's heirs, executors, administrators, successors, and assigns forever. Grantor binds Grantor and Grantor's heirs, executors, administrators, and successors to warrant and forever defend all and singular the Property to Grantee and Grantee's heirs, executors, administrators, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof forever, except as to the reservations from, and exceptions to conveyance and warranty herein contained.

The vendor's lien against and superior title to the property are retained until each note described is fully paid according to its terms, at which time this deed will become absolute.

When the context requires, singular nouns and pronouns include the plural.

Jose V. Calderon

Rosario L. Calderon

Doc#2360493

(Acknowledgement)

Commonwealth of Puerto Rico
Municipality of San Juan

This instrument was acknowledged before me on the 5 of November, 2012, by Jose V. Calderon and wife, Rosario L. Calderon.

Notary Public
Commonwealth of Puerto Rico

	PLANNING DEPT. PCT 3 CERTIFICATE OF PLAT & UTILITY STATUS	
	APPLICANT	APPLICATION NO.
1.	NORMA L. DE LA ROSA	3-14174
2.		
3.		
4.		
5.		
6.		
7.		
	COMM. COURT: NOVEMBER 5, 2013	

PLANNING DEPARTMENT

County of Hidalgo

Rev. 02-19-10

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
Weslaco, TX 78596
956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

Raul E. Sesin, P.E., CFM
Planning Administrator

Precinct 1 2 (3) 4

Application No: 3-14174
10/22/13

HIDALGO COUNTY
CERTIFICATE OF PLAT AND UTILITY STATUS
UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

WE THE UNDERSIGNED CERTIFY AS FOLLOWS:

Upon the application of:

Approved by Environmental Health:	Temporary Service	Final Service
	_____ Authorized Signature	Authorized Signature
Inspection/Permit No:	_____	1350
Date Approved:	/ /	10/23/13

Name: Norma L. DelaRosa

Address: 7324 Mile 7½ Road Mission TX. 78573

Phone: 956/252-0070

Water Supplier: Sharyland

Utility Provider: [ ] M.V.E.C. [✓] AEP

Account/ESI No.: 100328794

[ ] Temporary Pole [✓] Permanent Service

regarding the land described as:
Lot 2 Peaceful Acres Sub.,

on _____, 20____, the Hidalgo County Commissioners Court, at a meeting duly called and noticed in accordance with the Texas Open Meetings Act, made the following determinations regarding plat and utility status of the land herein described pursuant to Texas Local Government Code Section 232,028(b):

Fill in "yes" or "no" in each blank

Yes A plat has been prepared;

Yes A plat has been reviewed and approved by the Commissioners Court; (Date approved 11/9/98);

Yes water service facilities have been constructed or installed to service the subdivision under Local Government Code Section 232.023 and are fully operable; (verified by Roy Cantu);

NO an organized sewage collection and treatment system is to be used, and under sewer service facilities have been constructed or installed to service the subdivision under Section 232.023 and are fully operable; (verified by Roy Cantu);

Yes individual septic systems are to be used, and lots in the subdivision can be adequately and legally served by septic systems under Section 232.023; (verified by Roy Cantu);

Yes electrical and gas facilities, if available, have been constructed or installed to service the subdivision under Section 232.023. (verified by Roy Cantu);

Roy Cantu 10/22/13
Planning Department Authorized Signature

_____
Hidalgo County Judge

_____
Date

ATTEST: _____
Hidalgo County Clerk

_____
Date

PLANNING DEPARTMENT

County of Hidalgo

Rev. 02-19-10

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
Weslaco, TX 78596
956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

Raul E. Sesin, P.E., CFM
Planning Administrator

Precinct 1 2 (3) 4

Application No: 3-14174

REQUEST FOR HIDALGO COUNTY CERTIFICATE OF PLAT AND UTILITY STATUS UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

In my status and for the land indicated below, which is located outside of any municipality, I request that the Hidalgo County Commissioners Court make the determinations regarding plat and utility status described in Texas Local Government Code § 232.028(b) and issue a certificate of such determinations:

PARTY MAKING REQUEST:

Name: Norma L. DelaRosa

Address: 7324 Mile 7 1/2 Road Mission TX 78573

Phone: 956 / 252 - 0070

IDENTIFICATION OF LAND (e.g., lot and block number of recorded subdivision, designation on plat, address, description in deed, etc.):

Lot 2 Peaceful Acres Sub

STATUS OF PERSON OR ENTITY MAKING REQUEST:

- ✓ Subdivider
- _____ Owner of lot in subdivision
- _____ Resident of lot in a subdivision
- _____ Entity that provides utility service

Norma L DelaRosa — Requesting Party (Signature)

10-22-13 — Date

ATTACHED COPY OF VERIFICATION OF OWNERSHIP OR RESIDENCY OF LOT:

- ✓ Deed
- _____ Executory Contract
- _____ Lease
- _____ Rent Receipt
- _____ Affidavit
- ✓ Other (describe) Permit

This part to be filled out by receiving county official:

Location of land verified and completed request accepted by Hidalgo County for processing on:

10/22/13 — **Date**

Joey Cortez — **County Official**

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

WARRANTY DEED WITH VENDOR'S LIEN

Date: October 4, 2013

Grantor: RAMON GOMEZ and wife, ALMA GRIMALDO

Grantor's Mailing Address (including county):

414 N. Depot Road
Edinburg, Texas 78541
Hidalgo County, Texas

Grantee: JUAN MANUEL GARZA and NORMA LETICIA DE LA ROSA SIERRA aka NORMA L. DE LA ROSA

Grantee's Mailing Address (including county):

16031 Monte Calvario
Edinburg, Texas 78541
Hidalgo County, Texas

Consideration: **Ten Dollars and other valuable consideration paid by Grantee to Grantor, the receipt of which is hereby acknowledged, and the further consideration of a note of even date that is in the principal amount of One Hundred Twenty Thousand and 00/100 Dollars ($120,000.00), and is executed by Grantee, payable to the order of Grantor. It is secured by a vendor's lien retained in this deed and by a deed of trust of even date from Grantee to IELEANE PUENTE, Trustee.**

Property (including any improvements):

All of Lots 1 and 2, PEACEFUL ACRES SUBDIVISION, an Addition to the City of McAllen, Hidalgo County, Texas, according to the map recorded in Volume 33, Pages 186-A and 187, Map Records in the Office of the County Clerk of Hidalgo County, Texas, reference to which is here made for all purposes.

Reservations from and Exceptions to Conveyance and Warranty:

1. **Restrictions of record recorded in Volume 33, Pages 186-A and 187, Map Records of Hidalgo County, Texas.**

EXPRESSLY NEGATE AND EXCLUDE ALL REPRESENTATIONS AND WARRANTIES, INCLUDING, BUT NOT LIMITED TO (I) THE PHYSICAL CONDITION OF THE PROPERTY OR ANY ELEMENT THEREOF, INCLUDING, WITHOUT LIMITATION, WARRANTIES RELATED TO SUITABILITY FOR HABITATION, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE; (II) THE NATURE OR QUALITY OF CONSTRUCTION, STRUCTURAL DESIGN AND ENGINEERING OF ANY IMPROVEMENTS; (III) THE QUALITY OF THE LABOR AND MATERIALS INCLUDED IN ANY IMPROVEMENTS; (IV) THE SOIL CONDITIONS; DRAINAGE OR OTHER CONDITIONS EXISTING AT THE PROPERTY WITH RESPECT TO ANY PARTICULAR PURPOSE, DEVELOPMENTAL POTENTIAL OR OTHERWISE; (V) ALL WARRANTIES CREATED BY ANY AFFIRMATION OF FACT OR PROMISE OR BY ANY DESCRIPTION OF THE PROPERTY; AND (VI) ALL OTHER WARRANTIES AND REPRESENTATIONS WHATSOEVER, EXCEPT THE WARRANTY OF TITLE EXPRESSLY SET FORTH HEREIN.

The vendor's lien against and superior title to the property are retained until each note described is fully paid according to its terms, at which time this deed shall become absolute.

When the context requires, singular nouns and pronouns include the plural.

RAMON GOMEZ

ALMA GRIMALDO

IF NO SEVERANCE OCCURS BEFORE THE DEATH OF ANY OWNER, THEN ON THE DEATH OF ANY OWNER, THE INTEREST OF THE JOINT OWNER WHO DIES WILL SURVIVE TO THE SURVIVING JOINT OWNERS AND WILL NOT DESCEND TO OR BE VESTED IN THE HEIRS, DEVISEE, OR LEGAL REPRESENTATIVES OF THE DECEASED JOINT OWNER.

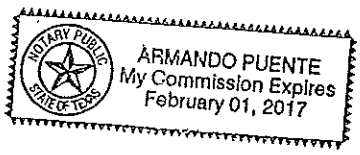
JUAN MANUEL GARZA

NORMA LETICIA DE LA ROSA SIERRA aka NORMA L. DE LA ROSA

(Acknowledgment)

State of Texas
County of Hidalgo

This instrument was acknowledged before me on the 4th day of October, 2013, by RAMON GOMEZ.

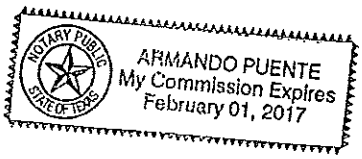


Notary Public, State of Texas

(Acknowledgment)

State of Texas
County of Hidalgo

This instrument was acknowledged before me on the 4th day of October, 2013, by ALMA GRIMALDO.

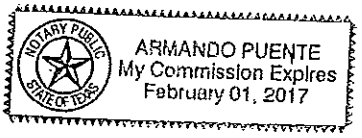


Notary Public, State of Texas

(Acknowledgment)

State of Texas
County of Hidalgo

This instrument was acknowledged before me on the 4th day of October, 2013, by JUAN MANUEL GARZA.

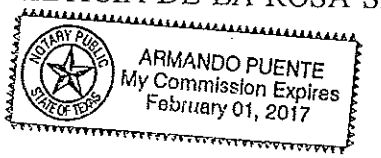


Notary Public, State of Texas

(Acknowledgment)

State of Texas
County of Hidalgo

This instrument was acknowledged before me on the 4th day of October, 2013, by NORMA LETICIA DE LA ROSA SIERRA aka NORMA L. DE LA ROSA.



Notary Public, State of Texas

Chapter 232 Texas LGC Application

APPLICATION NO:
3-14174
Oct. 22, 2013

COUNTY OF HIDALGO
PLANNING DEPARTMENT
PO DRAWER B EDINBURG TX 78539
TEL 318-2840 FAX 318-2844

P4740-00-000-0002-00

[1] OWNER: GARZA, RAMON
NROMA LETICIA DE LA ROSA
16031 MONTE CALVARIO
EDINBURG TX 78541-3624
Telephone No. 252-0070

[2] CONTRACTOR: SELF

[3] WATER SYSTEM: SHAR

[4] PURPOSE OF APPLICATION: NEW RESIDENCE
25-RESIDENTIAL NEW SINGLE DWELLING

[5] SIZE OF STRUCTURE: 1,040 Sq. Ft.

[6] USE OF BUILDING: RES. NEW HOUSE ZONE-X

[7] LEGAL DESC./NAME OF SUBDIVISION
PEACEFUL ACRES LOT 2
X-25

LOCATION: 0 107 AND

[8] SEWAGE: EXIST

[9] CONSTRUCTION TYPE: WOOD

[10] EST. COST OF CONST.: $17,500

[11] SPECIAL FLOOD HAZARD AREA: ____YES ___/___NO

Special Conditions: No construction allowed over any easements.
FRONT 40' BACK 15' WESTSIDE 10' EASTSIDE 10'
MUST COMPLY W/ALL COUNTY SETBACK AND REGULATION
18" TOP OF CURB

Prepared by — Date: 10/22/13

Approved by — Date: 10/18/13

Signature of Owner or Applicant — Date: 10-22-13

FOR COUNTY USE ONLY
APPLICATION FEES

OTHER_____
TOTAL AMOUNT $30.00

Light [X] Water [X]

Flood Zone: NO
Panel No. /Suffix: 0290 D Pct: 3

Community No.: 480334

Certification of Elevation
Required: ____ YES ___/___ NO ____ BFE

A. Setbacks front, side & rear shall be in any deed restrictions.
B. No more than one single family residence per lot.
C. Applicant shall comply with all of the plat and/or deed restrictions and requirements affecting the lot.
D. Permit fee shall be doubled for construction commencing or structures moved in prior to obtaining a permit.
E. Applicant/owner states that no structures exist on this tract of land. If found in violation, permit may be revoked.

[NOTICE]

SEPARATE PERMITS ARE REQUIRED FOR SEPTIC TANKS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS. OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF ONE YEAR AT ANYTIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND REGULATIONS GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

AI-41537 **Right of Way 5. A.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted By: Rebecca Gomez, RIGHT OF WAY DEPT.

Department: RIGHT OF WAY DEPT.

Information

CAPTION

Melden & Hunt:
* Crossing No.1: A proposed 8" PVC water line bored (54 L.F. x 16" PVC SDR-26 casing) and crossing Canton Road approximately 27.0' east of the centerline of Harmonia Drive.
* Crossing No.2 : A proposed 8" PVC water line bored (54 L.F. x 16" PVC SDR-26 casing) and crossing Canton Road approximately 27.0 west of the centerline of La Claridad Drive.

BACKGROUND

Attachments

Melden&Hunt

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/30/2013 03:58 PM
Manuel Chapa	Manuel Chapa	11/01/2013 07:32 AM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Rebecca Gomez Started On: 10/30/2013 01:19 PM

Final Approval Date: 11/01/2013

REVISED JANUARY 2013

THE STATE OF TEXAS §

COUNTY OF HIDALGO §

That the County of Hidalgo, Texas, acting by and through its Commissioners' Court, by virtue of motion and resolution introduced and adopted by said Commissioners' Court on the 5th day of November, 2013 does by these presents GRANT, GIVE AND RELINQUISH TO:
Melden & Hunt hereinafter called Permittee, of the County of Hidalgo, Texas, the Right, Privilege and Authority to construct, reconstruct, lay and maintain a 8 inch water/ gas/ sewer/ irrigation line; said line to be constructed of material along the following public road easement held by the Hidalgo County of Hidalgo, Texas upon the conditions, obligations, and requirements as hereinafter set forth, said public road upon which said water/ gas/ sewer/ irrigation line is to be constructed, reconstructed, laid and maintained, described as follows:

*Crossing No.1: A proposed 8" PVC water line bored (54 L.F. x 16" PVC SDR-26 casing) and crossing Canton Road approximately 27.0' east of the centerline of Harmonia Drive.

*Crossing No.2: A proposed 8" water line bored (54 L.F. x 16" PVC SDR-26 casing) and crossing Canton Road approximately 27.0 west of the centerline of La Claridad Drive.

The granting, giving and authorizing of permission for the said aforenamed Permittee to so construct, reconstruct, lay and maintain a 8" PVC water line along the above described public road being conditioned that Permittee agrees that:

1. The Permittee will install and shall maintain said pipeline so that the top of the line will always be at least at the minimum depth of forty (40) inches below the flow line of the ditches on either side of said roadway when the pipeline is to be constructed, the Permittee shall contact the Commissioner in the Precinct in which the construction project is located and obtain written instructions, signed by said Commissioner, concerning the location and depth of said line. In this connection, it is agreed and understood that the Permittee will not cut the surface in any manner said public road or any roadway, without first obtaining the written permission of the Commissioners' Court of Hidalgo County, Texas.

2. The Permittee will employ a competent person or firm to do such installation and complete it in accordance with the covenants and conditions herein set forth.

3. Permittee shall stake its line on the location approved by the Commissioner in whose precinct the work is to be done well in advance of beginning its work. Permittee shall contact Commissioner before commencing any work.

4. The Permittee will use all proper caution in performing the work to prevent injury to all persons and property and it will indemnify Hidalgo County against all damages that may be assessed against the County by reasons of the work here permitted and the maintenance of such pipeline.

5. Not withstanding any provision in this Agreement to the contrary, Permittee recognizes that the paramount purpose of the easement and dedication for the said public road is to provide for the establishment and operation of a roadway for the public. Recognizing this as the paramount purpose of the easement and dedication, Permittee agrees that Permitter has the unlimited and unrestricted right to establish, construct, reconstruct and maintain the said public road and to conduct all maintenance for the roadway and all related structures (including but not limited to the maintenance, construction and reconstruction of ditches, drainage pipes, bridges and paving surfaces) without incurring any liability, obligation or duty to Permittee.

AI-41382 **Tax Refunds 6. A.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted By: Judy Newton, TAX OFFICE

Department: TAX OFFICE

Information

CAPTION

Account #	Payer	Amount
B1900.06.000.0006.00	Corelogic	$3,075.88

BACKGROUND

Attachments

CC Refund App

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/24/2013 09:08 AM
Glinda Pacheco	Glinda Pacheco	10/25/2013 10:48 AM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

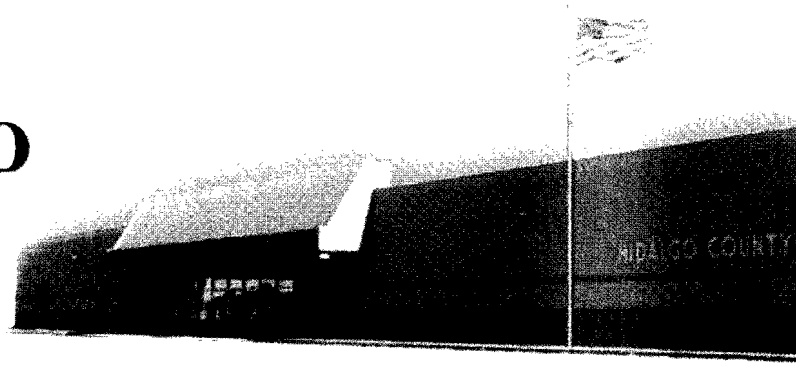
Form Started By: Judy Newton Started On: 10/23/2013 09:47 AM

Final Approval Date: 11/01/2013

Office of Tax Assessor - Collector

COUNTY of HIDALGO

Pablo "Paul" Villarreal, Jr. RTA



P.O. Box 178
Edinburg, Texas 78540-0178
Ph. (956) 318-2157
Fax (956) 318-2733
www.hidalgocountytax.org

October 21, 2013

The Honorable Ramon Garcia
Hidalgo County Commissioners
Edinburg, Texas 78539

Re: See attached list

Gentlemen:

Our office has determined that the attached application(s) for a tax refund over $2,500.00 dollars is(are) erroneous and/or excessive. The County Auditor has also agreed with our determination. As a result, I respectfully request that the Commissioner's Court approve the enclosed application(s) for a tax refund as required by Property Tax Code Section 31.11, Refunds of Overpayments or Erroneous Payments.

When completed, please return the attached to our office. Thank you for your assistance in this matter.

Respectfully,

Pablo (Paul) Villarreal, Jr.

Pablo (Paul) Villarreal, Jr., RTA

nlr

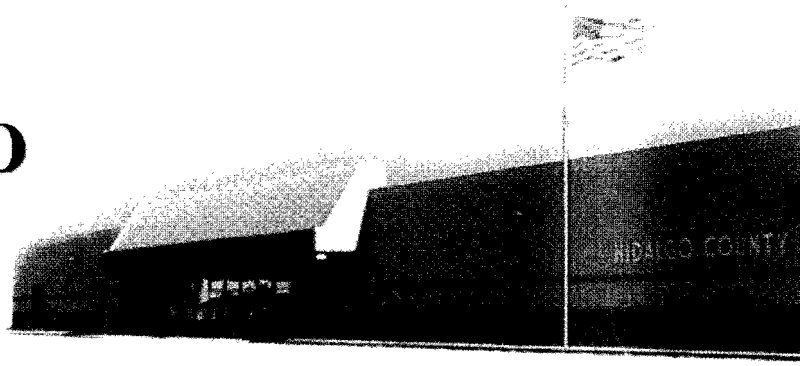
Enclosure

cc: Raymundo Eufracio, CPA
Hidalgo County Auditor

Office of Tax Assessor - Collector

COUNTY of HIDALGO

Pablo "Paul" Villarreal, Jr. RTA



P.O. Box 178
Edinburg, Texas 78540-0178
Ph. (956) 318-2157
Fax (956) 318-2733
www.hidalgocountytax.org

ACCOUNT NUMBER	PAYER	AMOUNT
B1900.06.000.0006.00	Corelogic	$3,075.88

0726130 52

PABLO (PAUL) VILLARREAL JR., RTA
Hidalgo County Tax Assessor - Collector
PO BOX 178 EDINBURG, TX 78540-0178

Phone No.: (956) 318-2157
Fax No.: 956-318-2733

Print Date: 01/03/2013

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: OR 10-11-13
Y. C 10.11.13

Account Number
B1900-06-000-0006-00 4
HCAD No. 122678 4

Legal Description of the Property
BASHAM #6 LOT 6

OWNER: FLORES RAMIRO G & SUSANA 4

2012 OVERAGE AMOUNT $3,075.88 4

CORELOGIC
--
1 CORELOGIC DR MAIL CODE: 4-5
WESTLAKE , TX 76262

1: HIDALGO COUNTY, 2: DRAINAGE DIST #1, 32: CITY OF MISSION, 48: MISSION CISD, 54: SOUTH TEXAS ISD, 55: SOUTH TEXAS COLLEGE

APPLICATION FOR PROPERTY TAX REFUND

If you paid the taxes on this account and believe you are entitled to a refund, please complete this application, sign it, and return it with proof of payment. Applications must be submitted within three years of the date of payment or you waive the right to the refund per Section 31.11c of Texas Property Tax Code. Governing body approval is required for refunds in excess of $500. Please allow 60 days for processing.

Step 1: Identify the Payer requesting the refund if different than shown above	Name Homeselect c/o Corelogic	Relationship to Property Owner Tax Research
	Mailing Address PO Box 961210	Daytime Telephone Number (817) 666-264
	City, State, Zip Code Ft. Worth, TX 76161	
Step 2: Refunds are only issued to party that paid taxes. Affirm that you are the payer.	I paid the taxes for year 2012 and am the party entitled to the refund.	
Step 3: Mark the reason for the refund and provide a brief explanation	✓ Overpaid the account	
	Duplicate payment	
	Paid in error (explain)	
Step 4: Provide payment information Attach copies of cancelled checks or tax office receipts	Total amount paid by this taxpayer	$ 6499.43
	Total tax, penalty, and interest amount owed for the year	
	Amount of refund claimed	$ 3075.88
Step 5: How should the refund be processed?	Mail to Property Owner	
	✓ Mail to Payer at address in Step 1	
	Transfer this amount to account	For tax year
	Escrow for next year 's taxes	
Step 6: Sign the application form. Unsigned applications will not be processed. Please allow 60 days from the time this application is returned to the tax office for the refund to be processed	By completing and signing this form I hereby apply for the refund of the above described taxes and certify that the information I have given on this form is true and correct	
	SIGN HERE	Date of application 9/19/13 4
	If you make a false statement on this application you could be found guilty of a Class A Misdemeanor or a state jail felony under Texas Penal Code Section 37.10	
AUDITORS USE ONLY:	☑ Approved ☐ Denied By:	Date: 10/17/13
TAX OFFICE USE ONLY:	☑ Approved ☐ Denied By:	Date: 10-3-13 4

This application must be completed, signed, and submitted with supporting documentation to be valid.

10/4

AI-41427 **Tax Refunds 6. B.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted By: Norma Briones, TAX OFFICE

Department: TAX OFFICE

Information

CAPTION

Account Number	Payer	Amount
C4443.01.000.0002.00	J.R.C & S.G.C.LP	$5,752.03
C4443.01.000.0002.00	Quiricho LTD	$21.70
C4443.02.000.0005.00	J.R.C & S.G.C.LP	$6,047.87
C4443.02.000.0005.00	Quiricho LTD	$22.95
N4470.00.000.0020.00	Wells Fargo	$4,179.66
P1650.01.000.0000.00	J.R.C & S.G.C.LP	$17,227.38
P1650.01.000.0000.00	Quiricho LTD	$80.98
W1000.00.000.0009.00	Corelogic	$3,042.87
W0100.00.043.0006.14	Jose Daniel Vallejo	$6,023.80
W4292.01.000.0009.00	De La Garza Eloy & Norma	$5,098.52
W7150.02.000.0046.00	Land America	$2,853.54

BACKGROUND

Attachments

ComCourt11052013(2)

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/24/2013 09:17 AM
Obdett Calzada	Obdett Calzada	10/31/2013 02:52 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

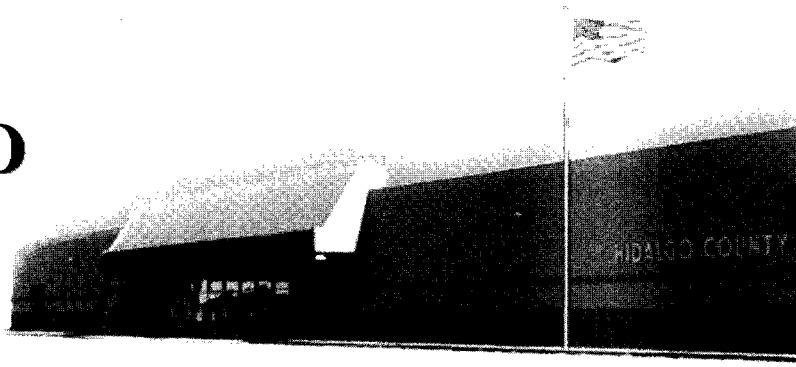
Form Started By: Norma Briones Started On: 10/24/2013 09:03 AM

Final Approval Date: 11/01/2013

Office of Tax Assessor - Collector

COUNTY of HIDALGO

Pablo "Paul" Villarreal, Jr. RTA



P.O. Box 178
Edinburg, Texas 78540-0178
Ph. (956) 318-2157
Fax (956) 318-2733
www.hidalgocountytax.org

October 23, 2013

The Honorable Ramon Garcia
Hidalgo County Commissioners
Edinburg, Texas 78539

Re: See attached list

Gentlemen:

The Hidalgo County Appraisal District has made a correction to the tax roll as allowed by Property Tax Code Section 26.15. This correction decreased the tax liability of the property owner(s). Since taxes had been previously paid, our office determined that the tax roll correction resulted in a tax refund over $2,500.00 dollars due to the taxpayer(s). The County Auditor has also agreed with our determination. As a result, I respectfully request that the Commissioner's Court approve the enclosed application(s) for a tax refund as recommended by the County Auditor.

When completed, please return the attached to our office. Thank you for your assistance in this matter.

Respectfully,

Pablo (Paul) Villarreal, Jr., RTA

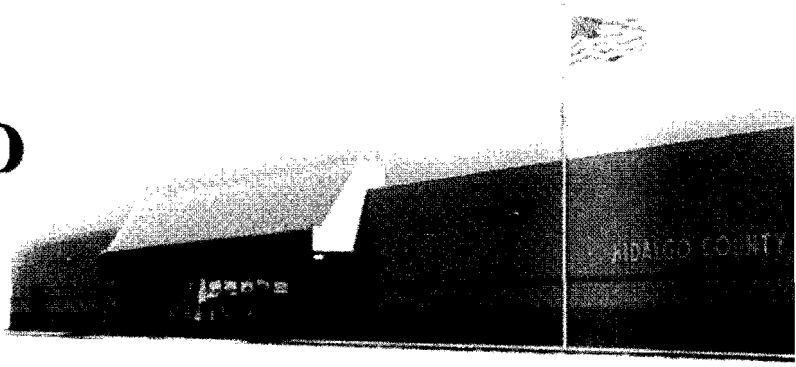
nlr

Enclosure

Office of Tax Assessor - Collector

COUNTY of HIDALGO

Pablo "Paul" Villarreal, Jr. RTA



P.O. Box 178
Edinburg, Texas 78540-0178
Ph. (956) 318-2157
Fax (956) 318-2733
www.hidalgocountytax.org

ACCOUNT NUMBER	PAYER	AMOUNT
C4443.01.000.0002.00	J.R.C & S.G.C.LP	$5,752.03
C4443.01.000.0002.00	Quiricho LTD	$21.70
C4443.02.000.0005.00	J.R.C & S.G.C.LP	$6,047.87
C4443.02.000.0005.00	Quiricho LTD	$22.95
N4470.00.000.0020.00	Wells Fargo	$4,179.66
P1650.01.000.0000.00	J.R.C & S.G.C.LP	$17,227.38
P1650.01.000.0000.00	Quiricho LTD	$80.98
W1000.00.000.0009.00	Corelogic	$3,042.87
W0100.00.043.0006.14	Jose Daniel Vallejo	$6,023.80
W4290.01.000.0009.00	De La Garza Eloy & Norma	$5,098.52
W7150.02.000.0046.00	Land America	$2,853.54

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
QUIRICHO LTD & JOSE R & SYLVIA Y CARRERA (PAID BY: J.R.C & S.G.C.LP) 4

Present mailing address *(number and street)*
210 S BRYAN RD STE 5-A 4

City, town or post office, state, ZIP code
MISSION, TX 78572 4

Phone *(area code and number)*

Legal description (or attach copy of the tax bill or tax receipt): CIMARRON CROSSING PH 1 LOT 2

Step 2: Describe the property

Address or location of property:

629916 4

Account number of property:

C4443.01.000.0002.00 4

Tax receipt number:

OR 23038955

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2012 4	01/31 / 2013	$ 5,797.88 4	$ 5,752.03 4
2.		/	$	$
3.		/	$	$
4.		/	$	$
5. TOTAL		/	$	$ 5,752.03 A

Taxpayer's reason for refund *(attach supporting documentation)*: SUPP# 12

GRANT AG USE

JN

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here ➡ Signature

Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☑ Approved ☐ Disapproved

AUDITED BY: THE HIDALGO COUNTY [illegible]'S OFFICE
DATE: 10-16-13
J.C 10-22-13

sign here ➡ Authorized officer

Date 10/22/13

Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11, tax code)*

sign here ➡

Date

10/10

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
QUIRICHO LTD & JOSE R & SYLVIA Y CARRERA 4

Present mailing address *(number and street)*
210 S BRYAN RD STE 5-A 4

City, town or post office, state, ZIP code
MISSION, TX 78572 4

Phone *(area code and number)*

Legal description (or attach copy of the tax bill or tax receipt): CIMARRON CROSSING PH 1 LOT 2

Step 2: Describe the property

Address or location of property:

629916 4

Account number of property:
C4443.01.000.0002.00 4

Tax receipt number:
OR 23699660

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2012 4	08/07 / 2013	$ 21.70 4	$ 21.70 4
2.		/	$	$
3.		/	$	$
4.		/	$	$
5. TOTAL		/	$	$ 21.70 ^

Taxpayer's reason for refund *(attach supporting documentation)*: SUPP# 12

GRANT AG USE

JN

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here — Signature

Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☑ Approved ☐ Disapproved

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: 10-16-13

sign here — Authorized officer

Date: 10/23/13

Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11, tax code)*

sign here

Date: 10-09-13

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
QUIRICHO LTD & JOSE R SYLVIA Y CARRERA(PD BY J.R.C.& S.G.C. LP) 4

Present mailing address *(number and street)*
210 S BRYAN RD STE 5-A 4

City, town or post office, state, ZIP code
MISSION, TX 78572 4

Phone *(area code and number)*

Legal description (or attach copy of the tax bill or tax receipt): CIMMARRON CROSSING PH 2 W 201' AN IRR TR

Step 2: Describe the property

LOT 5

Address or location of property: YVETTE AVE & J.R. DR

629920 4

Account number of property: C4443.02.000.0005.00 4

Tax receipt number: OR 23038903

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2012 4	01/31 / 2013	$ 6064.64 4	$ 6047.87 4
2.		/	$	$
3.		/	$	$
4.		/	$	$
5. TOTAL		/	$	$ 6047.87 1

Taxpayer's reason for refund *(attach supporting documentation)*: SUPPLEMENT 12 AG EXCL INCREAS SP

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here — Signature

Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☒ Approved ☐ Disapproved

AUDITED BY: THE HIDALGO COUNTY APPRAISER'S OFFICE
DATE: 10-16-13

sign here — Authorized officer

Date 10/22/13

Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11, tax code)*

sign here

Date 10-09-13

10/10

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
QUIRICHO LTD & JOSE R SYLVIA Y CARRERA 4

Present mailing address *(number and street)*
210 S BRYAN RD STE 5-A 4

City, town or post office, state, ZIP code
MISSION, TX 78572 4

Phone *(area code and number)*

Legal description (or attach copy of the tax bill or tax receipt): CIMMARRON CROSSING PH 2 W 201' AN IRR TR

Step 2: Describe the property

LOT 5

Address or location of property: YVETTE AVE & J.R. DR

629920 4

Account number of property:
C4443.02.000.0005.00 4

Tax receipt number:
OR 23699657

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2012 4	08/07 / 2013	$ 22.95 4	$ 22.95 4
2.		/	$	$
3.		/	$	$
4.		/	$	$
5. TOTAL		/	$	$ 22.95 N

Taxpayer's reason for refund *(attach supporting documentation)*: SUPPLEMENT 12 AG EXCL

INCREAS

SP

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here — Signature

Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☑ Approved ☐ Disapproved

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: (2) 10-16-13
10-16-13

sign here — Authorized officer

Date 10/23/13

Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11 tax code)*

sign here — Pablo (Paul) Villarreal Jr.

Date 10-09-13

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name	KING JAMES D & YOLANDA (PAID BY: WELLS FARGO)
Present mailing address *(number and street)*	520 COFFEE MILL DR
City, town or post office, state, ZIP code	EDINBURG, TX 78541
Phone *(area code and number)*	

Legal description (or attach copy of the tax bill or tax receipt): NORTHBROOK ESTATES LOT 20

Step 2: Describe the property

Address or location of property:

697302

Account number of property: N4470.00.000.0020.00 OR Tax receipt number: 22050545

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2012	12/28 / 2012	$ 4,179.66	$ 4,179.66
2.		/	$	$
3.		/	$	$
4.		/	$	$
5. TOTAL		/	$	$ 4,179.66

Taxpayer's reason for refund *(attach supporting documentation)*: SUPP # 12

GRANT DVHS FILED LATE QY 2012

NR

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here — Signature | Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☑ Approved ☐ Disapproved

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: AM 10-23-13
J. C 10.23.13

sign here — Authorized officer | Date 10/23/13

sign here — Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11, tax code)* | Date 10-09-13

10/10

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
QUIRICHO LTD(PAID BY J.R.C.&S.G.C.LP) 4

Present mailing address *(number and street)*
906 S BRYAN RD STE 103 4

City, town or post office, state, ZIP code
MISSION, TX 78572 4

Phone *(area code and number)*

Legal description (or attach copy of the tax bill or tax receipt): PALM VALLEY GROVES INC W5.29AC AN IRR

Step 2: Describe the property

TR-NE 16.15AC UT 1 5.29AC NET

Address or location of property: W EXPWY 83

254448 4

Account number of property: P1650.01.000.0000.00 4

Tax receipt number: OR 22929785

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2012 4	01/31 / 2013	$ 17,286.49 4	$ 17,227.38 4
2.		/	$	$
3.		/	$	$
4.		/	$	$
5. TOTAL		/	$	$ 17,227.38 1

Taxpayer's reason for refund *(attach supporting documentation)*: SUPPLEMENT 12 AG EXCL INCREAS SP

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here — Signature

Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☑ Approved ☐ Disapproved

AUDITED BY: THE HIDALGO C... 10-16-13 10.22.13

sign here — Authorized officer

Date 10/22/13

Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11 Tax code)*

sign here — Pablo (Paul) Villarreal Jr.

Date 10-09-13

10/10

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
QUIRICHO LTD 4

Present mailing address *(number and street)*
906 S BRYAN RD STE 103 4

City, town or post office, state, ZIP code
MISSION, TX 78572 4

Phone *(area code and number)*

Legal description (or attach copy of the tax bill or tax receipt): PALM VALLEY GROVES INC W5.29AC AN IRR

Step 2: Describe the property

TR-NE 16.15AC UT 1 5.29AC NET

Address or location of property: W EXPWY 83

254448 4

Account number of property: P1650.01.000.0000.00 4

Tax receipt number: OR 23699666

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2012 4	08/07 / 2013	$ 80.98 4	$ 80.98 4
2.		/	$	$
3.		/	$	$
4.		/	$	$
5. TOTAL		/	$	$ 80.98 A

Taxpayer's reason for refund *(attach supporting documentation)*: SUPPLEMENT 12 AG EXCL INCREAS SP

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here ➡ Signature

Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☒ Approved ☐ Disapproved

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: PH 10-16-13
10.16.13

sign here ➡ Authorized official

Date 10/23/13

Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11, tax code)*

sign here ➡ Pablo Raul Villarreal Jr.

Date 10-9-13

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
SALAZAR DORITA A (PAID BY: CORELOGIC)

Present mailing address *(number and street)*
4108 NOPAL

City, town or post office, state, ZIP code	Phone *(area code and number)*
MCALLEN, TX 78504	

Legal description (or attach copy of the tax bill or tax receipt): WARE ESTATES LOT 9

Step 2: Describe the property

Address or location of property:

320644

Account number of property: W1000.00.000.0009.00

Tax receipt number: OR 22107038

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2012	12/28 / 2012	$ 3,042.87	$ 3,042.87
2.		/	$	$
3.		/	$	$
4.		/	$	$
5. TOTAL		/	$	$ 3,042.87

Taxpayer's reason for refund *(attach supporting documentation)*: SUPP # 12

GRANT DVHS FILED LATE QY 2012

NR

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here — Signature

Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☒ Approved ☐ Disapproved

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: AM 10-23-13
10-23-13

sign here — Authorized officer

Date: 10/23/13

Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11, tax code)*

sign here — Pablo (Paul) Villarreal Jr.

Date: 10-09-13

10/10

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name *
VALLEJO JOSE D (PAID BY: JOSE DANIEL VALLEJO)

Present mailing address *(number and street)*
P.O. BOX 416

City, town or post office, state, ZIP code
MISSION, TX 78573

Phone *(area code and number)*

Legal description (or attach copy of the tax bill or tax receipt): WEST ADDN. TO SHARYLAND 4.96AC BNG AN IRR *

Step 2: Describe the property

TR N577.80-W516 LOT 43-6 17.89AC BNG E660 EXC W300-N270 LOT 44-5 15.29AC BNG W 515.45

Address or location of property: LOT 44-6 38.14AC

318434

Account number of property: W0100.00.043.0006.14 *

Tax receipt number: OR 23112577

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2012 *	01/31 / 2013	$ 9,049.98	$ 6,023.80
2.		/	$	$
3.		/	$	$
4.		/	$	$
5. TOTAL		/	$	$ 6,023.80 *

Taxpayer's reason for refund *(attach supporting documentation)*: SUPP # 12

SUBMITTED/ ENTERED WRONG

NR (Apply to Account W0100-00-043-0006-04)

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here — Signature — Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☑ Approved ☐ Disapproved

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: AM 10-23-13
10.23.D

sign here — Authorized officer — Date 10/23/13

sign here — Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11, tax code)* — Date

Pablo (Paul) Villarreal Jr. * — 10-09-13 *

10/10

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
DE LA GARZA ELOY & NORMA

Present mailing address *(number and street)*
1632 E BUSINESS 83

City, town or post office, state, ZIP code
WESLACO, TX 78596

Phone *(area code and number)*

Legal description (or attach copy of the tax bill or tax receipt): WESTGATE WOODS# 1 LOT 9

Step 2: Describe the property

Address or location of property:

516826

Account number of property:

W4290.01.000.0009.00

Tax receipt number:

OR 21490463

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2012	11/14 / 2012	$ 5,098.52	$ 5,098.52
2.		/	$	$
3.		/	$	$
4.		/	$	$
5. TOTAL		/	$	$ 5,098.52

Taxpayer's reason for refund *(attach supporting documentation)*: SUPP # 12

GRANT DVHS FILED LATE QY 2012

NR

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here — Signature: Eloy D. [illegible] Norma De La Garza — Date of application for tax refund: 10-14-13

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☐ Approved ☐ Disapproved

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: ~~10-23-13~~ 10-25-13

sign here — Authorized official — Date: 10/23/13

sign here — Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11, tax code)* — Pablo (Paul) Gillman Jr. — Date: 10-15-13

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
GALAVIZ LEONEL B (PAID BY: LAND AMERICA)

Present mailing address *(number and street)*
809 E DAFFODIL ST

City, town or post office, state, ZIP code
PHARR, TX 78577

Phone *(area code and number)*

Legal description (or attach copy of the tax bill or tax receipt): WONDERLAND ESTATES PH 2 LOT 46

Step 2: Describe the property

Address or location of property:

22118754 330474

Account number of property: W7150.02.000.0046.00 OR 22118754 Tax receipt number:

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2012	12/28 / 2012	$ 2,853.54	$ 2,853.54
2.		/	$	$
3.		/	$	$
4.		/	$	$
5. TOTAL		/	$	$ 2,853.54

Taxpayer's reason for refund *(attach supporting documentation)*: SUPP # 12

GRANT DVHS FILED LATE QY 2012

NR

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here — Signature — Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☑ Approved ☐ Disapproved

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: 10-23-13

sign here — Authorized official — Date 10/23/13

Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11, Tax code)*

sign here — Date 10-09-13

10/10

AI-41412 **Tax Refunds 6. C.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted By: Norma Briones, TAX OFFICE

Department: TAX OFFICE

Information

CAPTION

Account Number	Payer	Amount
A1800.00.045.0007.01	Propel Financial Services LLC	$2,760.47
A1800.00.045.0007.01	Propel Financial Services LLC	$2,513.50
E8465.99.000.0002.08	Global Diesel Parts LLC	$3,231.03
G0900.01.005.0008.00	Corelogic	$3,406.21
H0850.98.003.0037.02	San Jacinto Title Services	$6,347.69
L0250.00.021.0008.00	Morales Jose A	$3,220.74
L1721.99.000.0001.05	Law Office Of Michael J Daley PLLC	$2,557.27
L6228.00.000.0003.00	Inter National Bank	$3,872.49

BACKGROUND

Attachments

ComCourt11052013(1)

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/24/2013 09:15 AM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

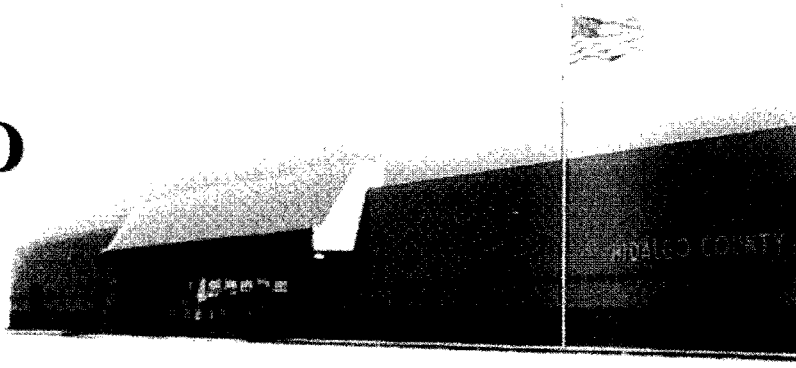
Form Started By: Norma Briones Started On: 10/23/2013 04:05 PM

Final Approval Date: 11/01/2013

Office of Tax Assessor - Collector

COUNTY of HIDALGO

Pablo "Paul" Villarreal, Jr. RTA



P.O. Box 178
Edinburg, Texas 78540-0178
Ph. (956) 318-2157
Fax (956) 318-2733
www.hidalgocountytax.org

October 23, 2013

The Honorable Ramon Garcia
Hidalgo County Commissioners
Edinburg, Texas 78539

Re: See attached list

Gentlemen:

The Hidalgo County Appraisal District has made a correction to the tax roll as allowed by Property Tax Code Section 26.15. This correction decreased the tax liability of the property owner(s). Since taxes had been previously paid, our office determined that the tax roll correction resulted in a tax refund over $2,500.00 dollars due to the taxpayer(s). The County Auditor has also agreed with our determination. As a result, I respectfully request that the Commissioner's Court approve the enclosed application(s) for a tax refund as recommended by the County Auditor.

When completed, please return the attached to our office. Thank you for your assistance in this matter.

Respectfully,

Pablo (Paul) Villarreal, Jr., RTA

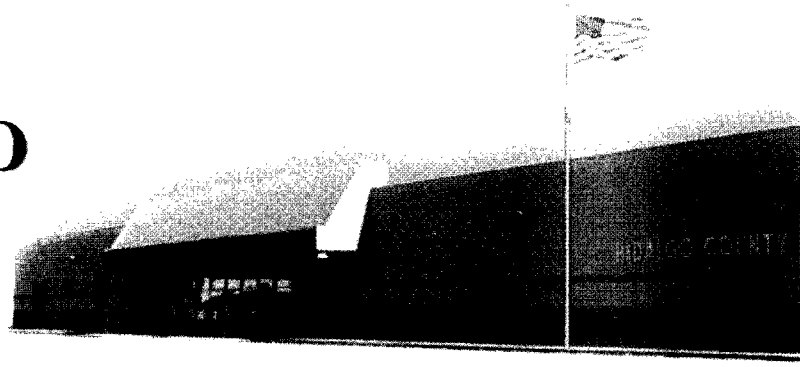
nlr

Enclosure

Office of Tax Assessor - Collector

COUNTY of HIDALGO

Pablo "Paul" Villarreal, Jr. RTA



P.O. Box 178
Edinburg, Texas 78540-0178
Ph. (956) 318-2157
Fax (956) 318-2733
www.hidalgocountytax.org

ACCOUNT NUMBER	PAYER	AMOUNT
A1800.00.045.0007.01	Propel Financial Services LLC	$2,760.47
A1800.00.045.0007.01	Propel Financial Services LLC	$2,513.50
E8465.99.000.0002.08	Global Diesel Parts LLC	$3,231.03
G0900.01.005.0008.00	Corelogic	$3,406.21
H0850.98.003.0037.02	San Jacinto Title Services	$6,347.69
L0250.00.021.0008.00	Morales Jose A	$3,220.74
L1721.99.000.0001.05	Law Office Of Michael J Daley PLLC	$2,557.27
L6228.00.000.0003.00	Inter National Bank	$3,872.49

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
GUAJARDO ERNESTO & ROSA LINDA (PAID BY: PROPEL FINANCIAL SERVICES LLC) 4

Present mailing address *(number and street)*
PO BOX 2563 4

City, town or post office, state, ZIP code
SAN JUAN TX 78589-7563 4

Phone *(area code and number)*

Legal description (or attach copy of the tax bill or tax receipt): ALAMO LAND & SUGAR CO S165'-N495'-LOT 7

Step 2: Describe the property

BLK 45 5.0AC GR 4.93AC NET LEGAL ACRES 4.9300

Address or location of property: 1434 N TOWER RD

112707 4

Account number of property: A1800.00.045.0007.01 4

Tax receipt number: OR 23739057

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	~~2012~~ 2011 4	08/30 / 2013	$ 3944.60 4	$ 2760.47 4
2.		/	$	$
3.		/	$	$
4.		/	$	$
5. TOTAL		/	$	$ 2760.47

Taxpayer's reason for refund *(attach supporting documentation)*: SUPP #19

AG EXL INCREAS (Apply to Account 51000-00-016-0003-00)

CS

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here — Signature — Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☑ Approved ☐ Disapproved

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: (PS) 10-16-13
L.C 10.22.13

sign here — Authorized officer — Date 10/22/13

Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11 Tax code)*

sign here — Pablo (Paul) Gillaug — Date 10-09-13

10/10

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
GUAJARDO ERNESTO & ROSA LINDA (PAID BY: PROPEL FINANCIAL SERVICES LLC)

Present mailing address *(number and street)*
PO BOX 2563

City, town or post office, state, ZIP code
SAN JUAN TX 78589-7563

Phone *(area code and number)*

Legal description (or attach copy of the tax bill or tax receipt): ALAMO LAND & SUGAR CO S165'-N495'-LOT 7

Step 2: Describe the property

BLK 45 5.0AC GR 4.93AC NET LEGAL ACRES 4.9300

Address or location of property: 1434 N TOWER RD

112707

Account number of property: A1800.00.045.0007.01

Tax receipt number: OR 23739057

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2012	08/30 / 2013	$ 3594.81	$ 2513.50
2.		/	$	$
3.		/	$	$
4.		/	$	$
5. TOTAL		/	$	$ 2513.50

Taxpayer's reason for refund *(attach supporting documentation)*: SUPP #12

AG EXL INCREAS (Apply to Account 51000-00-016-0003-00)

CS

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here — Signature — Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☑ Approved ☐ Disapproved

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: 10-21-13

sign here — Authorized officer — Date 10/22/13

sign here — Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11, tax code)* — Date 10-09-13

10/10

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
GLOBAL DIESEL PARTS LLC 4

Present mailing address *(number and street)*
1207 BUSINESS PARK DR STE D 4

City, town or post office, state, ZIP code
MISSION, TX 78572 4

Phone *(area code and number)*

Legal description (or attach copy of the tax bill or tax receipt): DELETE 2012; GONE 12-31-2011; INVENTORY

Step 2: Describe the property

FURNITURE FIXTURES EQUIPMENT AT 1207 BUSINESS PARK SUITE D/ NEW ACCT 2011

Address or location of property:

20830772 4

Account number of property:

E8465.99.000.0002.08 4

Tax receipt number:

OR 23289964

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2012 4	03/25 / 2013	$ 3,231.03	$ 3,231.03 4
2.		/	$	$
3.		/	$	$
4.		/	$	$
5. TOTAL		/	$	$ 3,231.03 ^

Taxpayer's reason for refund *(attach supporting documentation)*: SUPP# 12

INCLUSION OF PROPERTY NON-EXISTENT PER TEXAS COMPTROLLER INACTIVE 12-31-2011

NR

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here ➡ Signature

Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☑ Approved ☐ Disapproved

AUDITED BY: THE HIDALGO C... TAX OFFICE
DATE: PN 10-16-13
J. C 10.22.13

sign here ➡ Authorized officer

Date 10/22/13

Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11, tax code)*

sign here ➡

Date 10-09-13

15/13

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
GARCIA GUADALUPE C & MARIA I (PAID BY: CORELOGIC) 4

Present mailing address *(number and street)*
916 KERRIA ST 4

City, town or post office, state, ZIP code
WESLACO, TX 78596 4

Phone *(area code and number)*

Legal description (or attach copy of the tax bill or tax receipt): GARDEN TERRACE ESTATES # 1 LOT 8 BLK 5

Step 2: Describe the property

Address or location of property:

22104946 177197 4

Account number of property:

G0900.01.005.0008.00 4

Tax receipt number:

OR 22104946

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2012 4	12/28 / 2012	$ 3,406.21 4	$ 3,406.21 4
2.		/	$	$
3.		/	$	$
4.		/	$	$
5. TOTAL		/	$	$ 3,406.21 A

Taxpayer's reason for refund *(attach supporting documentation)*: SUPP # 12

GRANT DVHS FILED LATE QY 2012

NR

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here — Signature

Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☑ Approved ☐ Disapproved

AUDITED BY: THE HIDALGO C... (PW) 10-16-13

L.C. 10-22-13

sign here — Authorized officer

Date 10/22/13

sign here — Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11, tax code)*

Date 10-09-13

10/10

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
RAPID TRANSPORT (PAID BY: SAN JACINTO TITLE SERVICES)

Present mailing address *(number and street)*
8101 S 23RD ST

City, town or post office, state, ZIP code
MCALLEN, TX 78503

Phone *(area code and number)*

Legal description (or attach copy of the tax bill or tax receipt): HAMMOND 0.02AC TRI TR-S27-.14'0 LOT 36 & 9.98 AC

Step 2: Describe the property

IRR TR-N675.51-W800.41' LOT 37 BLK 3 10.0AC IMPROVEMENTS ONLY-NEW FOR 2010

Address or location of property:

20408069

Account number of property:

H0850.98.003.0037.02

OR

Tax receipt number:

22915056/ 23542577

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2012	05/31 / 2013	$ 8,825.17	$ 6,347.69
2.	2012	01/31 / 2013	$ 200.00	$
3.		/	$	$
4.		/	$	$
5. TOTAL		/	$	$ 6,347.69

Taxpayer's reason for refund *(attach supporting documentation)*: SUPP# 12

SUBMITTED / ENTERED WRONG

NR

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here — Signature

Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☒ Approved ☐ Disapproved

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: 10-21-13
J.C 10.22.13

sign here — Authorized officer

Date 10/22/13

Collector(s) of taxing unit's for refund applications over *(insert amount for which governing body approval is required under section 31.11, tax code)*

sign here

Date 10-09-13

10/10

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
MORALES JOSE A

Present mailing address *(number and street)*
PO BOX 967

City, town or post office, state, ZIP code
DONNA, TX 78537

Phone *(area code and number)*

Legal description (or attach copy of the tax bill or tax receipt): LOTT, TOWN IMPROVEMENTS LOT 8-W7.23AC

Step 2: Describe the property

R/S BLK 21,22,23&38 7.23 AC

Address or location of property:

205932

Account number of property: L0250.00.021.0008.00

Tax receipt number: OR 22971783

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2012	01/31 / 2013	$ 16,171.89	$ 3,220.74
2.		/	$	$
3.		/	$	$
4.		/	$	$
5. TOTAL		/	$	$ 3,220.74

Taxpayer's reason for refund *(attach supporting documentation)*: SUPP# 12

CORRECTING ACREAGE WHEN SPLIT PROPERTY DUE TO ANNEXATION; ADD ENTITY CODE OF (CDN) AND REMOVE (FD4)

JN

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here — Signature

Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☒ Approved ☐ Disapproved

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: 10-21-13
10.22.13

sign here — Authorized officer

Date 10/22/13

sign here — Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11, tax code)*

Date 10-09-13

10/14

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
PLATA PROPERTIES INC (PAID BY: LAW OFFICE OF MICHAEL J DALEY PLLC)

Present mailing address *(number and street)*
P.O. BOX 540

City, town or post office, state, ZIP code
EDINBURG, TX 78539

Phone *(area code and number)*

Legal description (or attach copy of the tax bill or tax receipt): FURNITURE FIXTURES & EQUIPMENT AT 720 E

Step 2: Describe the property

EDINBURG AVE (LOS FRIJOLES RESTAURANT)/ NEW ACCT 2011

Address or location of property:

843736

Account number of property:

L1721.99.000.0001.05 OR 23566240

Tax receipt number:

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2011	06/18 / 2013	$ 3,349.71	$ 2,557.27
2.		/	$	$
3.		/	$	$
4.		/	$	$
5. TOTAL		/	$	$ 2,557.27

Taxpayer's reason for refund *(attach supporting documentation)*: SUPP# 19

SUBMITTED/ENTERED WRONG NOTE: SEE SUPP # 11-16

JN

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here — Signature

Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☑ Approved ☐ Disapproved

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: 10-21-13
10.22.13

sign here — Authorized officer

Date 10/22/13

sign here — Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11, tax code)*

Pablo (Paul) Villarreal Jr.

Date 10-09-13

10/10

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
PRUNEDA MICHAEL (PAID BY; INTER NATIONAL BANK) ✓

Present mailing address *(number and street)*
1900 S ANGELINA MARIE

City, town or post office, state, ZIP code
PHARR, TX 78577

Phone *(area code and number)*

Legal description (or attach copy of the tax bill or tax receipt): LOS LAURELES LOT 3 - AMENDED

Step 2: Describe the property

Address or location of property:

648867 ✓

Account number of property:

L6228.00.000.0003.00 ✓

Tax receipt number:

OR 22373369

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2012	01/17 / 2013	$ 13,553.62	$ 3,872.49
2.		/	$	$
3.		/	$	$
4.		/	$	$
5. TOTAL		/	$	$ 3,872.49 ✓

Taxpayer's reason for refund *(attach supporting documentation)*: SUPP# 12

WRONG MEASUREMENTS OR DIMS

JN

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here ➡ Signature

Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☑ Approved ☐ Disapproved

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: 10-21-13 10.22.13

sign here ➡ Authorized official

Date 10/22/13

Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11, tax code)*

sign here ➡ Pablo (Paul) Villarreal Jr. ✓

Date 10-09-13 ✓

10/10

AI-41331 **Membership Dues 7. A.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted For: YVONNE RAMON Submitted By: Rosie Diaz, ELECTIONS DEPT.

Department: ELECTIONS DEPT.

Information

CAPTION

Elections Department (1100):
Requesting approval to pay 2014 membership dues to the Texas Association of Elections Administrators (TAEA) for Yvonne Ramon, in the amount of $150.00, with authority for County Treasurer to issue check after review, audit, and processing procedures are completed by County Auditor

BACKGROUND

Please refer to Req#244652. (Pending transfer of funds through A.I. 41534 11/05/13)

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-414-00-130-001-0-xxx

FUNDS AVAILABLE Y/N?: y/pending MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available through requisition #244652. (Funds pending transfer of A.I. 41534 11/12/13)

Attachments

2014 TAEA

Affidavit

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	10/18/2013 02:09 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Rosie Diaz Started On: 10/18/2013 11:30 AM

Final Approval Date: 11/01/2013

TEXAS ASSOCIATION OF ELECTIONS ADMINISTRATORS
2014 MEMBERSHIP APPLICATION

President – Lannie Noble
Vice President – John Oldham
Treasurer – Oscar Villarreal
Secretary – Mina Cook
Legislative Chair – Jacque Callanen

The Texas Association of Election Administrators is a non-profit association whose financial records are open for inspection through the current Treasurer of the association. Our tax identification number is 74-2905522.

ANNUAL DUES FOR THE YEAR 2014: (Membership period is January 1 through December 31.)

PLEASE CHECK APPLICABLE CATEGORY:

Regular Members (Elections Administrators only)	$150.00	X
Associate Members (County Clerk & staff; Tax Assessor & staff; staff of Elections Administrators)	$100.00	
Members-At-Large (Representatives of corporations, Institutions, associations, groups, etc.)	$100.00	

Please complete a separate form for each applicant with the following information:

NAME	YVONNE RAMON
COUNTY	HIDALGO COUNTY
OFFICIAL TITLE	ELECTIONS ADMINISTRATOR
OFFICE ADDRESS	101 S. 10TH AVE
CITY, STATE, ZIP	EDINBURG, TX 78539
PHONE	956-318-2570
FAX	956-393-2039
E-MAIL ADDRESS	YVONNE.RAMON@CO.HIDALGO.TX.US
WEB PAGE	

Please make your check payable to: **Texas Association of Elections Administrators (TAEA)** and return a copy of this form along with your check to the following address:

Oscar Villarreal
Texas Association of Elections Administrators
PO Box 29
Laredo Texas 78042-0029 (956)-523-4050

TO THE COUNTY AUDITOR
AFFIDAVIT FOR PAYMENT OF MEMBERSHIP DUES
TO ASSOCIATIONS OTHER THAN THE TEXAS ASSOCIATION OF COUNTIES

THE STATE OF TEXAS
COUNTY OF HIDALGO

I, Yvonne Ramon, do hereby state that membership in the Texas Association of Elections Administrators (TAEA), and dues to be paid to the association, serve to accomplish one or more of the following County purposes:

- ☑ To obtain statutorily required continuing professional education.
- ☑ To obtain continuing education necessary to maintain a license or certification.
- ☑ To access the association or organization's programs, services, and activities in order to strengthen professional skills and keep up-to-date on developments related to the Department's primary business activities:
  - Publications
  - Periodicals
  - Training
  - Annual Conference
  - Award Programs
  - Representation
  - Technical Inquiry Services

FOR STATEWIDE ASSOCIATIONS ONLY

I further state that Texas Association of Elections Administrators is a statewide association with a minimum membership of at least 25 percent of eligible political subdivisions.

SIGNATURE: Yvonne Ramon DATE: 10/31/2013
TITLE: Elections Administrator

Before me Amanda Valdez, a Notary Public, appeared Yvonne Ramon, and on his/her oath deposed and stated that the facts as set forth in the above affidavit to be true and correct in every respect.

AMANDA VALDEZ NOTARY PUBLIC STATE OF TEXAS EXPIRES 04-07-15

(SEAL)

Amanda Valdez
NOTARY PUBLIC IN AND FOR
THE STATE OF TEXAS

AUTHORITY TO OBTAIN AFFIDAVIT: LGC § 113.064(b)
AUTHORITY TO PAY MEMBERSHIP DUES: GC § 305.026

COUNTY AUDITOR'S FORM: RE-CA-041B
REVISED: 12-2012

AI-41574 **Membership Dues 7. B.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted For: Comm. J. Palacios Submitted By: Veronica Lopez, COMM. PCT. #4

Department: COMM. PCT. #4

Information

CAPTION

Pct #4:

Requesting authorization to renew the International Right of Way Association (IRWA) membership for 2014 in the total amount of $450.00 for Mr. Joe Ochoa and Mr. Jesus M. Ozuna, with authority for County Treasurer to issue check after review, audit, and processing procedures are completed by County Auditor.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-452-00-124-009-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available through requisition #246487.

Attachments

IRWA

2

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	11/01/2013 09:53 AM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Veronica Lopez Started On: 10/31/2013 02:29 PM

Final Approval Date: 11/01/2013

IRWA
Learn. Lead. Advance.

International Governing Council

Executive Committee

President
Lisa Harrison, SR/WA, R/W-URAC, R/W-RAC, R/W-NAC
Pinnacle Consulting Management Group, Inc.

President-Elect
Lee Hamre, SR/WA, R/W-URAC, R/W-RAC
H.C. Peck & Associates, Inc.

Vice President
Wayne Goss, SR/WA, R/W-NAC
City of Shreveport

Treasurer
Mary Anne Marr, SR/WA
Consumers Energy Co.

Secretary
Jerry Colburn, SR/WA, R/W-RAC
Overland, Pacific & Cutler, Inc.

Executive Vice President
Mark A. Rieck
International Right of Way Association

General Counsel
Eric Finn, Esq.
Barriston LLP

Region Chairs

Region 1
Vivian Howell, SR/WA, R/W-RAC, R/W-NAC
Los Angeles World of Airports

Region 2
Georgia Snodgrass, SR/WA, R/W-NAC, R/W-AMC
San Antonio River Authority

Region 3
Mike Murray, SR/WA, R/W-NAC
Basin Electric Power Coop

Region 4
Richard Pino
Peterson LaChance Regan Pino, LLC

Region 5
Jeffrey Jones, SR/WA, R/W-URAC, R/W-NAC, R/W-RAC
Hubbell, Roth and Clark, Inc.

Region 6
Sharen Carnell Willis, SR/WA
Mississippi Department of Transportation

Region 7
Kerri Wittman, SR/WA
Pierce County Public Works

Region 8
Murray LeGris
Natural Resources Canada

Region 9
Michael Anders, SR/WA
H.C. Peck & Associates, Inc.

Region 10
Brodie Allen, SR/WA
Evolve Surface Strategies, Inc.

October 2013

Dear IRWA Member,

Thank you for allowing us to serve you in 2013. You are a valued member, and we look forward to bringing you essential benefits and services in the coming year. IRWA is the central authority for the right of way profession, and maintaining your membership will help you stay current, credentialed and connected.

- Stay **current** on changing trends through our Annual International Education Conference, Federal Agency Update and Right of Way magazine.
- Get **credentialed** in a wide range of certifications and designations that will help you differentiate yourself in a competitive marketplace, while enhancing the value you bring to your employer and clients.
- Remain **connected** to a network of industry experts and peers through meetings, seminars and events at the local, regional and international levels.

Renew Today!

Membership in IRWA demonstrates your continued commitment to success and uncompromising professionalism. Renew today by returning the enclosed membership dues invoice. Or go online at www.irwaonline.org and click on the Membership tab and "**Dues Renewal Invoice**" link on the right-hand side.

As many employers continue to cut expenses, you may be faced with whether to pay dues out of your own pocket or letting your membership lapse altogether. We want to help. To discuss options for maintaining your membership in the coming year, please contact Bonnie Gray, IRWA's Assistant Controller - Member Services at 310-538-0233, ext. 134 or by email at gray@irwaonline.org.

We look forward to serving your membership needs in 2014.

Best Regards,

Lisa R. Harrison, SR/WA, R/W-URAC, R/W-RAC, R/W-NAC
International President

INTERNATIONAL RIGHT OF WAY ASSOCIATION
19210 S. Vermont Ave., Building A, Suite 100, Gardena, CA 90248
Tel: (310) 538-0233 Fax: (310) 538-1471
www.irwaonline.org

International Right of Way Association (US)
PO BOX 51716
Los Angeles, CA 90051-6016

Customer #: 7910673

Invoice

Invoice # : 274849
Invoice Date: 09/26/2013

Mr. Joe Ochoa
Hidalgo County Precinct 4
1051 N Doolittle
EDINBURG, TX 78542

Description	Quantity	Price	Discount	Amount
Contribution to the RWIEF 963-30	1	$20.00	$0.00	$20.00
Regular Member Renewal-US 963-48	1	$205.00	$0.00	$205.00

Thank you for supporting the Education Foundation with your $20 contribution. Each and every dollar is used for funding IRWA educational courses and professional development programs. (If you wish to contribute more, please add that amount to the Total Due at the bottom and include it in your Amount Remitted. If you elect not to contribute, simply subtract it from the Total Due.) If you have already paid your 2014 dues, we thank you! (Please disregard this notice.)

Invoice Total	$225.00
Amount Paid	$0.00
PLEASE PAY	**$225.00**

PLEASE DETACH AND REMIT WITH YOUR PAYMENT

Customer #: 7910673 Invoice # : 274849

Mr. Joe Ochoa
Hidalgo County Precinct 4
1051 N Doolittle
EDINBURG, TX 78542

Remit Payment To:

International Right of Way Association (US)
PO BOX 51716, Los Angeles, CA 90051-6016

Select Payment Method

☐ Check Enclosed
Card Provider _____ Exp Date____/____
Card #_____
Card Holder's Name_____
Card Holder's Signature_____

Total Due: **$225.00**
Amount Remitted : _____

For deductibility of contribution, please consult your tax advisor.

IRWA
Learn Lead Advance

Customer #: 7910791

International Right of Way Association (US)
PO BOX 51716
Los Angeles, CA 90051-6016

Invoice

Invoice # : 270832
Invoice Date: 09/26/2013

Mr. Jesus M Ozuna
Hidalgo County Precinct 4
1051 N Doolittle Rd.
Edinburg, TX 78542

Description	Quantity	Price	Discount	Amount
Contribution to the RWIEF	1	$20.00	$0.00	$20.00
Regular Member Renewal-US	1	$205.00	$0.00	$205.00

Thank you for supporting the Education Foundation with your $20 contribution. Each and every dollar is used for funding IRWA educational courses and professional development programs. (If you wish to contribute more, please add that amount to the Total Due at the bottom and include it in your Amount Remitted. If you elect not to contribute, simply subtract it from the Total Due.) If you have already paid your 2014 dues, we thank you! (Please disregard this notice.)

Invoice Total	$225.00
Amount Paid	$0.00
PLEASE PAY	**$225.00**

PLEASE DETACH AND REMIT WITH YOUR PAYMENT

Customer #: 7910791 Invoice # : 270832

Mr. Jesus M Ozuna
Hidalgo County Precinct 4
1051 N Doolittle Rd.
Edinburg, TX 78542

Remit Payment To:

International Right of Way Association (US)
PO BOX 51716, Los Angeles, CA 90051-6016

Select Payment Method

☐ Check Enclosed
Card Provider _____ Exp Date____/____
Card #_____
Card Holder's Name_____
Card Holder's Signature_____

Total Due: **$225.00**
Amount Remitted : _____

For deductibility of contribution, please consult your tax advisor.

TO THE COUNTY AUDITOR
AFFIDAVIT FOR PAYMENT OF MEMBERSHIP DUES
TO ASSOCIATIONS OTHER THAN THE TEXAS ASSOCIATION OF COUNTIES

THE STATE OF TEXAS
COUNTY OF HIDALGO

I, Jesus Ozuna, do hereby state that membership in the , and dues to be paid to the association, serve to accomplish one or more of the following County purposes:

- ☑ To obtain statutorily required continuing professional education.
- ☑ To obtain continuing education necessary to maintain a license or certification.
- ☑ To access the association or organization's programs, services, and activities in order to strengthen professional skills and keep up-to-date on developments related to the Department's primary business activities:
  - Publications
  - Periodicals
  - Training
  - Annual Conference
  - Award Programs
  - Representation
  - Technical Inquiry Services

FOR STATEWIDE ASSOCIATIONS ONLY

I further state that _____ is a statewide association with a minimum membership of at least 25 percent of eligible political subdivisions.

SIGNATURE: _____ DATE: 11/01/13
TITLE: ROW Agent

Before me Gloria Ann Beltran a Notary Public, appeared Jesus Ozuna, and on his/her oath deposed and stated that the facts as set forth in the above affidavit to be true and correct in every respect.

GLORIA ANN BELTRAN
MY COMMISSION EXPIRES
August 16, 2014
SEAL

Gloria Ann Beltran
NOTARY PUBLIC IN AND FOR
THE STATE OF TEXAS

AUTHORITY TO OBTAIN AFFIDAVIT: LGC § 113.064(b)
AUTHORITY TO PAY MEMBERSHIP DUES: GC § 305.026
COUNTY AUDITOR'S FORM: RE-CA-041B
REVISED: 12-2012

TO THE COUNTY AUDITOR
AFFIDAVIT FOR PAYMENT OF MEMBERSHIP DUES
TO ASSOCIATIONS OTHER THAN THE TEXAS ASSOCIATION OF COUNTIES

THE STATE OF TEXAS
COUNTY OF HIDALGO

I, Joe Ochoa, do hereby state that membership in the , and dues to be paid to the association, serve to accomplish one or more of the following County purposes:

- ☑ To obtain statutorily required continuing professional education.
- ☑ To obtain continuing education necessary to maintain a license or certification.
- ☑ To access the association or organization's programs, services, and activities in order to strengthen professional skills and keep up-to-date on developments related to the Department's primary business activities:
  - Publications
  - Periodicals
  - Training
  - Annual Conference
  - Award Programs
  - Representation
  - Technical Inquiry Services

FOR STATEWIDE ASSOCIATIONS ONLY

I further state that _____ is a statewide association with a minimum membership of at least 25 percent of eligible political subdivisions.

SIGNATURE: _____ DATE: 11/01/13
TITLE: ROW Agent

Before me Gloria Ann Beltran, a Notary Public, appeared Joe Ochoa, and on his/her oath deposed and stated that the facts as set forth in the above affidavit to be true and correct in every respect.

SEAL
GLORIA ANN BELTRAN
MY COMMISSION EXPIRES
August 16, 2014

Gloria Ann Beltran
NOTARY PUBLIC IN AND FOR
THE STATE OF TEXAS

AUTHORITY TO OBTAIN AFFIDAVIT: LGC § 113.064(b)
AUTHORITY TO PAY MEMBERSHIP DUES: GC § 305.026

COUNTY AUDITOR'S FORM: RE-CA-041B
REVISED: 12-2012

AI-41570 **Budget and Management 8. A.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted For: Damaris SanMiguel Submitted By: Ivan Cantu, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

General Fund Salary Sweep (1100):
Approval to transfer lapsed salaries from various departments to the Co. Wide Adm.-Contingency account.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: G/F Obj. 112 & 113

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Please refer to attached Salary Sweep analysis as of 10-31-13. Funds available.

Attachments

WK Sheet Salary Sweep

Form Review

Inbox	Reviewed By	Date
Ivan Cantu (Originator)	Ivan Cantu	10/31/2013 02:53 PM
Budget & Management	Obdett Calzada	10/31/2013 03:20 PM
Glinda Pacheco	Obdett Calzada	11/01/2013 01:12 PM
Rosalinda Cantu	Obdett Calzada	11/01/2013 04:30 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Ivan Cantu Started On: 10/31/2013 01:31 PM

Final Approval Date: 11/01/2013

Hidalgo County

Department of Budget & Management

5TH SALARIES SWEEP, OBJECT CODE 113
AS OF THURSDAY, OCTOBER 31, 2013

			Amounts based on BAP Salary Schedule			ALIO	
Account No.	Obj. Code	Department Name	2013 Approved Budgeted Salary	Payroll Amount per Pay Period (D/26)	Remaining Estimated Salaries For Year-End (E*5.2)	Obj. 113 Available Balance as of 10-31-13	Salary Sweep (Obj. 113)
110041200009003	113	INDIGENT DEFENSE	307,965.00	11,844.81	61,593.00	61,709.67	(116.67)
110041200045001	113	CRIMINAL AUXILIARY COURT	216,093.00	8,311.27	43,218.60	29,595.54	13,623.06
110041200061001	113	JP PCT 1/PL 1	159,809.00	6,146.50	31,961.80	33,241.95	(1,280.15)
110041200062001	113	JP PCT 1/PL 2	159,809.00	6,146.50	31,961.80	32,227.00	(265.20)
110041200064001	113	JP PCT 2/PL 2	125,819.00	4,839.19	25,163.80	27,218.39	(2,054.59)
110041200065001	113	JP PCT 3/PL 1	151,035.00	5,809.04	30,207.00	34,086.35	(3,879.35)
110041200067001	113	JP PCT 4/PL 1	192,987.00	7,422.58	38,597.40	41,879.83	(3,282.43)
110041200068001	113	JP PCT 4/PL 2	340,664.00	13,102.46	68,132.80	80,209.10	(12,076.30)
110041200080002	113	CRIM DA	4,849,441.00	186,516.96	969,888.20	988,305.59	(18,417.39)
110041200080013	113	DA CIVIL LITIGATION	268,771.00	10,337.35	53,754.20	54,763.05	(1,008.85)
110041200090001	113	DIST CLERK	2,141,702.00	82,373.15	428,340.40	442,397.35	(14,056.95)
110041230085003	113	PUBLIC DEFENDER	593,172.00	22,814.31	118,634.40	111,233.40	7,401.00
110041300110006	113	CO JUDGE	816,833.00	31,416.65	163,366.60	170,610.22	(7,243.62)
110041300125001	113	EXECUTIVE OFFICE	408,678.00	15,718.38	81,735.60	85,609.67	(3,874.07)
110041400130001	113	ELECTIONS DEPT	719,786.00	27,684.08	143,957.20	148,998.47	(5,041.27)
110041500200001	113	INFORMATION TECHNOLOGY	1,010,817.00	38,877.58	202,163.40	204,929.68	(2,766.28)
110041514115001	113	BUDGET & MANAGEMENT	885,432.00	34,055.08	177,086.40	194,454.19	(17,367.79)
110041515140001	113	TAX OFF	4,344,201.00	167,084.65	868,840.20	914,014.80	(45,174.60)
110041516150001	113	CO TREASURER	487,248.00	18,740.31	97,449.60	98,868.87	(1,419.27)
110041518160001	113	PURCHASING	1,092,936.00	42,036.00	218,587.20	225,146.84	(6,559.64)
110041540180001	113	CO CLERK	2,082,291.00	80,088.12	416,458.20	434,651.46	(18,193.26)
110041550190002	113	HUMAN RESOURCES	375,412.00	14,438.92	75,082.40	80,218.51	(5,136.11)
110041910210001	113	PLANNING DEPT	647,201.00	24,892.35	129,440.20	130,055.59	(615.39)
110041940220001	113	FACILITIES MANAGEMENT	2,659,428.00	102,285.69	531,885.60	565,216.65	(33,331.05)
110041950125003	113	SAFETY	572,208.00	22,008.00	114,441.60	123,035.28	(8,593.68)
110042100080003	113	AUTOPSIES	82,560.00	3,175.38	16,512.00	22,370.46	(5,858.46)
110042100125011	113	TX DPS	138,642.00	5,332.38	27,728.40	28,426.42	(698.02)
110042100280001	113	SHERIFF	14,946,118.00	574,850.69	2,989,223.60	3,111,261.88	(122,038.28)
110042100291001	113	CONSTABLE PCT.1	623,618.00	23,985.31	124,723.60	128,918.89	(4,195.29)
110042100292001	113	CONSTABLE PCT.2	518,865.00	19,956.35	103,773.00	107,485.79	(3,712.79)
110042100293001	113	CONSTABLE PCT.3	695,951.00	26,767.35	139,190.20	144,377.20	(5,187.00)
110042100294001	113	CONSTABLE PCT.4	731,865.00	28,148.65	146,373.00	148,093.08	(1,720.08)

Hidalgo County

Department of Budget & Management

5TH SALARIES SWEEP, OBJECT CODE 113
AS OF THURSDAY, OCTOBER 31, 2013

			Amounts based on BAP Salary Schedule			ALIO	
Account No.	Obj. Code	Department Name	2013 Approved Budgeted Salary	Payroll Amount per Pay Period (D/26)	Remaining Estimated Salaries For Year-End (E*5.2)	Obj. 113 Available Balance as of 10-31-13	Salary Sweep (Obj. 113)
110042210300001	113	FIRE MARSHAL	219,002.00	8,423.15	43,800.40	44,694.22	(893.82)
110042300320034	113	ALTERNATIVE INCARCERATION PRG	210,380.00	8,091.54	42,076.00	43,760.19	(1,684.19)
110042321280002	113	JAIL	14,868,363.00	571,860.12	2,973,672.60	3,096,979.00	(123,306.40)
110042900110075	113	EMERGENCY MANAGEMENT	256,306.00	9,857.92	51,261.20	54,452.22	(3,191.02)
110043200121001	113	SANITATION PCT.1	554,930.00	21,343.46	110,986.00	115,579.81	(4,593.81)
110043200122001	113	SANITATION PCT.2	395,201.00	15,200.04	79,040.20	94,433.76	(15,393.56)
110043200123001	113	SANITATION PCT.3	1,044,233.00	40,162.81	208,846.60	239,595.64	(30,749.04)
110044100340001	113	HEALTH ADM	1,255,947.00	48,305.65	251,189.40	253,239.33	(2,049.93)
110044100340003	113	HEALTH CLINICS	2,992,042.00	115,078.54	598,408.40	619,425.39	(21,016.99)
110044400240001	113	HUMAN SERVICES	931,279.00	35,818.42	186,255.80	192,524.91	(6,269.11)
110044400360001	113	CHILD WELFARE	82,594.00	3,176.69	16,518.80	20,801.09	(4,282.29)
110044400370001	113	VETERAN'S SRV	128,921.00	4,958.50	25,784.20	26,068.32	(284.12)
110045200121013	113	PARKS PCT.1	509,483.00	19,595.50	101,896.60	110,444.28	(8,547.68)
110045200122008	113	PARKS PCT.2	403,558.00	15,521.46	80,711.60	88,351.06	(7,639.46)
110045200123008	113	PARKS PCT.3	436,969.00	16,806.50	87,393.80	95,886.37	(8,492.57)
110045200124009	113	PARKS PCT.4	333,698.00	12,834.54	66,739.60	67,976.57	(1,236.97)
110046600122018	113	PCT 2 CRC - SAN JUAN	100,552.00	3,867.38	20,110.40	20,285.94	(175.54)
110046600122082	113	PCT 2 CRC - ALAMO	94,178.00	3,622.23	18,835.60	19,298.87	(463.27)
110046600124077	113	PCT 4 CRC	32,769.00	1,260.35	6,553.80	7,539.48	(985.68)
			68,197,762.00	**2,622,990.85**	**13,639,552.40**	**14,214,947.62**	(575,395.22)

1100-415-00-115-002-0-899 Co. Wide Adm.-Contingency **575,395.22**

TOTALS **-**

To sweep lapsed salaries (obj. 113) expenditures to the Co. Wide Adm.-Contingency account.

AI-41535 **Purchasing Department 9. A.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted For: Marty Salazar Submitted By: Moises Salazar, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Requesting approval of document titled “Statement of Credentials” for Facility Construction and Related Projects (none-road improvements) and modified Legal Notice to be included in the procurement packets to assist Hidalgo County in evaluating bidders/proposers as “responsible” in preparation for bid/proposal award recommendations.

BACKGROUND

Attachments

Modified Legal Notice for Facilities Construction -Statement Of Credentials

Facility Construction -Statement of Credentials

Form Review

Inbox	Reviewed By	Date
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Moises Salazar Started On: 10/30/2013

Final Approval Date: 11/01/2013

REQUEST FOR BIDS (RFB)

HIDALGO COUNTY (DEPARTMENT)

"(PROJECT TITLE)"

BID No. -20XX-XX-XX-AAA

Acceptance Date: **<<DATE>>**

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department

Project Buyer Contact Information:

_____, Buyer
(956) 292-7000 Ext. XXX
e-mail@co.hidalgo.tx.us

Form HCPD-03

1. Sealed bids will be received for the construction of: **"HIDALGO COUNTY (DEPARTMENT) –(PROJECT TITLE)"** in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the specifications. Hidalgo County reserves the right to reject the deviation and its effect on the overall bid.

2. One (1) original and three (3) copies of all bids are required with the bidders name and return address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: **"BID-20XX-XXX-XX-XX-AAA- HIDALGO COUNTY (DEPARTMENT)-(PROJECT TITLE)"** and in County's Purchasing Department, physical address: 2802 S. Business Hwy 281, mailing address 2812 S. Business 281 New Administration Building,, Edinburg, Texas, **on or before <<hr>>, <<date>>.**

   NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO "REQUEST FOR BIDS -20XX-XXX-XX-XX-AAA- HIDALGO COUNTY (DEPARTMENT) -(PROJECT TITLE)".

   WRITTEN QUESTIONS WILL BE ACCEPTED. Written RFI's shall be hand delivered or sent to the office of project architect: <<Architect/Engineer Firm>> to the attention of, <<CONTACT>> *via e-mail at <<e-mail address>>or via fax to (956) XXX-XXXX*. Please call 956-XXX-XXX to confirm receipt RFI. RFI's will not be answered by phone. NO HAND WRITTEN RFI'S will be answered. All inquiries shall be forwarded by <<date>>. Inquiries beyond this date will not be responded. Contact project architect/enrineer for copies of Addenda. All bidders who paid a deposit will be required to return Addenda as part of the Construction Documents in order to receive full deposit refund.

   Hidalgo County reserves the right to refuse and reject any/all RFB and to waive any/all formalities or technicalities, or to accept the RFB considered the best and most advantageous to Hidalgo County

3. Hidalgo County reserves the right to: A. separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B. reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C. award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so."

4. The Bidder shall not substitute items named in the bid without the express written consent of Hidalgo County. Failure of the delivered item(s) to perform as specified, or failure to meet the stated delivery schedule shall release Hidalgo County from all

obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.

5. For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, bidders are required to include illustrations, specifications, explanation of warranties, and service data with their bid including catalogue numbers and any necessary references.

7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.

8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.

9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.

10. County reserves the right to accept or reject any or all bids.

11. Costs are to be net F.O.B., County Prepaid.

12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the Hidalgo County Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy o their Federal ID Number Certificate.

15. DELIVERY INSTRUCTIONS:

- No deliveries accepted after 3:00 P.M., Monday-Friday.
- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.

. If you need additional information call the office listed below:

Hidalgo County Purchasing Department
Martha L. Salazar, Purchasing Agent
(956) 318-2626

16. BILLING AND PAYMENT INSTRUCTIONS:

. Invoices must include:

a) Name and address of successful bidder
b) Name and address of receiving department or official
c) Purchase Order Number (if any)
d) Notation – **"BID-20XX-XXX-XX-XX-AAA- HIDALGO COUNTY (DEPARTMENT)-(PROJECT TITLE)"** Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.

. Discount payments will be considered when offered.

. Contact person for Billing and Payment questions:

Ray Eufracio, CPA, Hidalgo County Auditor
2802 S. Business Hwy 281
Edinburg, TX 78539
(956) 318-2511

17. Schedule

Pre-Bid Conference,	**3:00 PM**	**_____, 20XX**
Bid Opening,	**3:00 PM**	**_____, 20XX**
Award of Contract		_____, 20XX
Commence Work or Deliver Products		_____, 20XX

HIDALGO COUNTY APPROVED HOLIDAYS

2013 YEAR	
New Year's Day	12/31/12 and 01/01/13
Martin Luther King Day	01/21/13
President's Day	02/18/13
Good Friday	03/29/13
Easter	04/01/13
Memorial Day	05/27/13
Independence Day	07/04/13
Labor Day	09/02/13
Columbus Day	10/07/13
Veteran's Day	11/11/13
Thanks Giving Day	11/28/13 and 11/29/13
Christmas Day	12/24/13 and 12/25/13

18. Bid or Performance Bond and Debarment Certification; Payment Under Contract:

. If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76.

. Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $100,000.

. If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.

. If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.

. For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

19. Ethical Standards:

. It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

. It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

. No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

- NOTICE:
ALL COMMUNICATIONS BY A VENDOR TO THE COUNTY, ITS OFFICIALS, AND DEPARTMENT HEADS REGARDING THIS PROCUREMENT SHALL BE DONE THROUGH THE HIDALGO COUNTY PURCHASING DEPARTMENT.

No vendor, its representative, agent, or employee shall engage in private communication with a member of the Hidalgo County Commissioners Court or county department heads regarding any procurement of goods or services by the County from the date that the Bid, RFP, or RFQ is released. No private communication regarding the purchase shall be permitted until the procurement process is complete and a purchase order is granted or a contract is entered into. Members of the commissioners court are required to make a reasonable effort to inform themselves regarding potential procurements and have a duty to inquire of vendors, their representatives or employees, the nature of any private communication being sought prior to engaging in any communication. "Private Communication" means communication with any vendor outside of a posted meeting of the governing body, a regular meeting of a standing or appointed committee, or a negotiation with a vendor which has been specifically authorized by the governing body.

20. Disclosure of Conflict of Interest

. Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please Submit completed CIQ forms to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse
COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.

21. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

22. Bids, and all goods and services provided thereunder, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services

23. Minimum Standards For Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:

- **Possess and submit a Certificate of Account Status indicating bidder is in "Good Standing" with the Texas Comptroller of Public Accounts if such bidder is incorporated in the State of Texas. If the bidder is not incorporated with the Texas, the bidder must submit the appropriate evidence of filing with the Texas Secretary of State stating that the business is authorized to transact business in Texas.**
- Possess or is able to obtain adequate financial resources as required to perform under the bid;
- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

24. Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

25. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.

26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:

A. Meet schedules;
B. Pay any required fees or taxes; or
C. Otherwise perform in accordance with the specifications.

27. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgment with costs which may be obtained against County growing out of such injury or

damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.

28. Successful bidder shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

29. ***Vendors hereby assigns to purchaser any and all claims for overcharges associated with this contract which arise under the antitrust laws of the United States, 15 USCA, Section 1 et. seq., and which arise under the antitrust laws of the State of Texas, Bus. & Com. Code, Section 15.01, et. seq.***

30. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

31. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

32. Statement of Credentials:

In order to assist the Owner in determining the ability of each Bidder to properly fulfill the requirements of this proposed contract, the Bidder will complete the "STATEMENT OF CREDENTIALS." All questions must be answered and the data given must be clear and comprehensive. **The statement must be notarized.** If necessary, questions may be answered on separate attached sheets. The Bidder may submit any additional information he/she desires.

It must include the following: general bidder information, experience, contracts on hand, and subcontractor(s) information.

In addition, except as otherwise provided, the **general contractor/**bidder shall perform no **more** than eighty percent **(80%)** of the work with his own organization, and **no less than** twenty percent **(20%)** of the work may be subcontracted.

The organization of the specifications into divisions, sections, articles, etc., and the arrangement and titles of project drawings shall not control the Bidder in dividing the work among subcontractors or in establishing the extent of work to be performed by any trade.

Awarded bidder shall assign a project superintendent who is directly employed by the Bidder, that superintendent will be required to be on the job on a daily basis. No subcontractors will be allowed to act as project superintendents at any point during the construction of said project.

Bidder shall have a significant business presence with the Rio Grande Valley Area, the

business must be headquartered in either Hidalgo, Cameron, or Starr County or a local office must be located in either of the three counties (Hidalgo, Cameron, Starr) with at least thirty percent (30%) of the total company workforce employed at the local office. County reserves the right to request payrolls and any necessary documentation to confirm that the local office meets these requirements.

Bidders shall carefully examine the plans, specifications and other documents, visit the site of the work, and fully inform themselves as to all conditions and matters which can affect the work or cost thereof. Should the bidder find discrepancies in, or omissions from the plans, specifications or other documents, or should he/she be in doubt as their meaning, he/she should at once notify the **Architect/Engineer** and obtain clarification by addendum prior to submitting any bid.

Bidder herby certifies that said company carried liability coverage and workers compensation insurance coverage that meets the requirements set forth in this Request for Bids/Proposals when performing work on this project for Hidalgo County.

Furthermore, bidder certifies that any subcontractor on the project shall provide the said company with a certificate relating that all employees of the subcontractor also are provided with workers' compensation insurance coverage. Bidder will provide copies of all of these certificates to Hidalgo County during the course of the project for all subcontractors working on the project.

When applicable, all **contractors and** subcontractors must comply with federally determined prevailing Davis-Bacon and Related Acts wage rate.

Hidalgo County encourages the hiring of minority women subcontractors and/or suppliers whenever and wherever feasible.

BIDDERS ACKNOWLEDGEMENT
Bid for

HIDALGO COUNTY (DEPARTMENT)

"(PROJECT TITLE)"
BID-20XX-XXX-XX-XX-AAA

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
2802 S. Bus. Hwy. 281
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that Hidalgo County reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

(This page must be submitted in response)

STATEMENT OF CREDENTIALS

for Facility Construction and Related Projects
(none-road improvements)

1. GENERAL: In order to assist the Owner in determining the ability of each Bidder to properly fulfill the requirements of this proposed contract, the Bidder will complete the following items. **All questions must be answered** and the data given must be clear and comprehensive. **This statement must be notarized.** If necessary, questions may be answered on separate attached sheets. The Bidder may submit any additional information he/she desires.

Name of Bidder: _____

Address: _____

_____

Date Organized: _____ Date Incorporated: _____

Office Number: _____ Fax Number: _____

Number of years in business under present name: _____

Type of work performed by your company: _____

_____

Have you ever failed to complete any work awarded to you? _____

Have you ever defaulted on a contract? _____

2. EXPERIENCE: The Bidder will give below a list of similar projects which he/she has completed within the last five (5) years.

1. Owner: _____

Address: _____

Ph/Fx Number: _____ Email: _____

Scope of Work Description: _____

Date Completed: _____Total Cost: _____

****

2. Owner: _____

Address: _____

Ph/Fx Number: _____ Email: _____

Scope of Work Description: _____

Date Completed: _____Total Cost: _____

****

3. Owner: _____

Address: _____

Ph/Fx Number: _____ Email: _____

Scope of Work Description: _____

Date Completed: _____Total Cost: _____

****

4. Owner: _____

Address: _____

Ph/Fx Number: _____ Email: _____

Scope of Work Description: _____

Date Completed: _____Total Cost: _____

****

5. Owner: _____

Address: _____

Ph/Fx Number: _____ Email: _____

Scope of Work Description: _____

Date Completed: _____Total Cost: _____

****

3. **CONTRACTS ON HAND:** The Bidder shall provide below a list of any contracts/projects he/she currently has on hand:

4. **SUBCONTRACTORS:** List any subcontractors you propose to use on the Hidalgo County's project. Use additional page if necessary. This information is considered preliminary and may be revised prior if bid is awarded and re-submitted during the pre-construction phase. However, it is expressly understood that the use of any subcontractor other than those listed with bid shall require written approval from Hidalgo County.

   Failure to submit the information as required may result in a disqualification of your bid.

5. **PERFORMANCE OF WORK BY BIDDER:** Except as otherwise provided, the **general contractor/**bidder shall perform no **more** than eighty percent **(80%)** of the work with his own organization, and **no less than** twenty percent **(20%)** of the work may be subcontracted.

   The organization of the specifications into divisions, sections, articles, etc., and the arrangement and titles of project drawings shall not control the Bidder in dividing the work among subcontractors or in establishing the extent of work to be performed by any trade.

   Awarded bidder shall assign a project superintendent who is directly employed by the Bidder, that superintendent will be required to be on the job on a daily basis. No subcontractors will be allowed to act as project superintendents at any point during the construction of said project.

   Bidder shall have a significant business presence with the Rio Grande Valley Area, the business must be headquartered in either Hidalgo, Cameron, or Starr County or a local office must be located in either of the three counties (Hidalgo, Cameron, Starr) with at least thirty percent (30%) of the total company workforce employed at the local office. County reserves the right to request payrolls and any necessary documentation to confirm that the local office meets these requirements.

   Bidders shall carefully examine the plans, specifications and other documents, visit the site of the work, and fully inform themselves as to all conditions and matters which can affect the work or cost thereof. Should the bidder find discrepancies in, or omissions from the plans, specifications or other documents, or should he/she be in doubt as their meaning, he/she should at once notify the Engineer and obtain clarification by addendum prior to submitting any bid.

   Bidder herby certifies that said company carried liability coverage and workers compensation insurance coverage that meets the requirements set forth in this Request for Bids/Proposals when performing work on this project for Hidalgo County.

   Furthermore, bidder certifies that any subcontractor on the project shall provide the said company with a certificate relating that all employees of the subcontractor also are provided with workers' compensation insurance coverage. Bidder will provide copies of all of these certificates to Hidalgo County during the course of the project for all subcontractors working on the project.

   All subcontractors must comply with federally determined prevailing Davis-Bacon and Related Acts wage rate.

   Hidalgo County encourages the hiring of minority women subcontractors and/or suppliers whenever and wherever feasible.

The undersigned hereby authorizes and requests any person, firm, or corporation to furnish any information requested by the owner in verification of the recitals comprising this Statement of Credentials.

Executed this _____ day of _____, 20_____.

_____

By_____

Title_____

Subscribed and sworn to me this ____ day of _____, 20___.

By:_____

Notary Public in and for _____County, Texas

My commission expires _____

AI-40870 **Purchasing Department 9. B.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted By: Matilde Faz, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Health & Human Services Department:
Requesting authority to renew the annual a 12-month software maintenance support with ESI Acquisition Inc. an awarded vendor through our membership/participation with (DIR) Department of Information Resource contract #DIR-SDD-822 for the Health & Human Services Department through the following requisition #243219 for the following services with no document to sign other than accepting County Purchase Order-effective dates below
3-1100-441-00-340-003-0-336;

Software Maintenance	Effective	Annually
WebEOC Professional V7 Software Support Silver Level	11/01/13 - 10/31/14	$9,900.00
WebEOC Redundant Server Software Support	11/01/13 - 10/31/14	$ 880.00

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-441-00-340-003-0-336

FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?: No

BUDGETARY IMPACT:

Amount available for requisition# 243219 as of 10-21-13 $10,780.00 for ESI Acquisition Inc.

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Nielda Cavazos	10/18/2013 10:32 AM
Budget & Management	Obdett Calzada	10/18/2013 01:56 PM
Manuel Chapa	Manuel Chapa	10/23/2013 04:53 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Matilde Faz Started On: 09/20/2013 10:40 AM

Final Approval Date: 11/01/2013

AI-41247 **Purchasing Department 9. C.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted By: Matilde Faz, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Emergency Management:
Requesting authority to enter into a 36-month new copier (capital) lease for a WC7220P copier through our membership/participation with (TPASS) Texas Procurement & Support Services awarded vendor, Xerox contract 985-L2 through Requisition #244603 in the amount of $232.40/month, effective upon approval.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-429-00-110-075-0-780

FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?: No

BUDGETARY IMPACT:

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Nielda Cavazos	10/18/2013 10:32 AM
Budget & Management	Obdett Calzada	10/18/2013 01:59 PM
Glinda Pacheco	Glinda Pacheco	10/23/2013 02:28 PM
Matilde Faz	Matilde Faz	10/23/2013 03:49 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Matilde Faz Started On: 10/15/2013 11:48 AM

Final Approval Date: 11/01/2013

AI-41457 **Purchasing Department 9. D.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted For: Comm. AC Cuellar, Pct. #1 **Submitted By:** Marcie Jackson, COMM. PCT. #1

Department: COMM. PCT. #1

Information

CAPTION

Acceptance and approval of request for payment of Invoice #20131668 for $30,820.00 through Work Authorization #3 submitted by TEDSI Infrastructure Group for Mile 2 West Project under contract #C-08-226-09-30.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 **ACCT. #:** various listed

FUNDS AVAILABLE Y/N?: y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

PO #695933

3-1331-431-00-121-040-0-731 $5,391.00

3-1334-431-00-121-040-0-731 $7,818.61

3-1336-431-00-121-040-0-731 $17,610.39

Attachments

revised

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	10/30/2013 01:27 PM
Budget & Management	Obdett Calzada	10/30/2013 03:11 PM
Auditor's Office	Monica Badillo	11/01/2013 02:34 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Marcie Jackson Started On: 10/25/2013 10:03 AM

Final Approval Date: 11/01/2013

TEDSI INFRASTRUCTURE GROUP
TEDSI
TBPE F-1640
Consulting Engineers
1201 East Expressway 83 • Mission, Texas 78572
Tel: (956) 424-7898
Fax: (956) 424-7022

September 26, 2013
Project No: 2008-1020-03
Invoice No: 20131668

Mr. Raul Lozano
Hidalgo County Precinct 1
1902 Joe Stephens Avenue
Weslaco, TX 78596

PO# 695933
Mile 2W (mile 12 - US83)

Project 2008-1020-03 Mile 2 West CS

3-1331-431-00-121-040-0-731 $5,391
3-1334-431-00-121-040-0-731 $7,818.61
3-1336-431-00-121-040-0-731 $17,610.39

Work Authorization No. 3
Mile 2 West from US 83 to Mile 12 North PO# 695933
Contract No. C-08-226-09-30

Professional Services from August 01, 2013 to August 31, 2013
Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing	
Row of Way Staking	25,000.00	0.00	0.00	0.00	0.00	
Utility Potholing Survey	22,000.00	100.00	22,000.00	0.00	22,000.00	
Survey Management	7,100.00	29.58	2,100.00	0.00	2,100.00	
Construction Observation	33,600.00	20.00	6,720.00	0.00	6,720.00	
Total Fee	87,700.00		30,820.00	0.00	30,820.00	
		Total Fee				30,820.00

Billing Summary	Current	Prior	To-Date
Total Billings	30,820.00	0.00	30,820.00
Total Fee			87,700.00
Remaining Fee			56,880.00

Total this Invoice $30,820.00

10/8/13 RECEIVED

PLEASE REMIT PAYMENT TO:
TEDSI Infrastructure Group, Inc.
738 Highway 6 South, Suite 430
Houston, Texas 77079

INVOICE RECEIVED BY
on 10/8/13
GOODS/SERVICES RECEIVED BY:
on 8/1/13 - 8/31/13

Authorized By: _____ Date: 9/26/2013
Craig F. Stong, P.E.
Project Manager

TEDSI

Project Progress Report

TO: Raul Lozano

DATE: Sept. 26, 2013

FROM: Craig F. Stong, P.E.

TEDSI PROJECT NO.: 2008-1020-03

REFERENCE: Mile 2W – US-83 to Mile 12 North

Progress Report for August 2013 Invoice, August 1 to August 31, 2013

ITEM	APPROXIMATE PERCENT COMPLETE
1. ROW Staking	1. 0% Complete
2. Utility Potholing Survey	2. 100% Complete
3. Survey Management	3. 29.58% Complete
4. Construction Observation	4. 20% Complete

Description

Item No. 1 – No work completed on item number one during this invoice cycle

Item No. 2 – Utility potholing survey completed as requested.

Item No. 3 – Survey management for the utility potholing survey completed

Item No. 4 – Coordination with TxDOT and Precinct on initial construction startup.

AI-41411 **Purchasing Department 9. E.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted By: Matilde Faz, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

93rd District Court:
Requesting authority to enter into a 36-month new copier (capital) lease for an imageRUNNER4025 Multi-Function System (Network print & scan copier) through the County's membership/participation with (TPSS) Texas Procurement & Support Services awarded vendor Canon USA Inc. c/o Canon Financial Services contract 985-L2 through requisition #242542 for the 93rd District Court in the amount of $113.91 + $41.88 for maintenance totaling $155.79/month effective upon approval (3-1100-412-00-002-001-0-780/432).

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1100-412-00-002-001-0-432/780

FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?: No

BUDGETARY IMPACT:

Funds available through REQ# 242542 as of 10/31/2013.

Attachments

Requisition

Quote

Web price verification

Capital log sheet

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	10/30/2013 01:27 PM
Budget & Management	Obdett Calzada	10/30/2013 03:10 PM
Obdett Calzada	Obdett Calzada	10/31/2013 02:47 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Matilde Faz Started On: 10/23/2013 03:55 PM

Final Approval Date: 11/01/2013

Requisition

Consent
41411
11/5/13

Req # 00242542

PO #

Date: 08/27/13

Bill To: x
x

Vendor : 179272
CANON FINANCIAL SERVICES INC.
14904 COLLECTIONS CENTER DRIVE
CHICAGO IL 60693-0149
FAX (800)220-0723

Ship To: 93RD DISTRICT COURT
100 N. CLOSNER, 2ND FL
EDINBURG TX 78539

Contact:

Contract No: SMARTBUY

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		TPASS CONTRACT 985-L2-CANON-IR-4025 ADVANCE COPIER SMARTBUY REQUISITION SMARTBUY PURCHASE ORDER REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		
3.00	MONTH	CO CANON IR-4025 MULTI-FUNCTION SYSTEM CANON IR-4025 ADVANCE COPIER (NETWORK PRINT & SCAN) CABINET TYPE-G 6543B001 $2.21 CANON DADF AG1 4805B002 $11.70 INNER FINISHER-D1 4808B001 $18.42	113.91	341.73
3.00	MONTH	CO SERVICE COST ON COPIER SERVICE PLAN: STATE CONTRACT MAINTENANCE PLAN INCLUDES PARTS, LABOR, TONER, DRUMS & STAPLES. SERVICE PLAN INCLUDES 10,000 COPIER PER MONTH INCLUDED IN MONTHLY LEASE PAYMENT, WITH OVERAGES BILLED AT $.00660	41.88	125.64
		Account No	Encumbrance	
		3-1100-412-00-002-001-0-432	125.64	
		3-1100-412-00-002-001-0-780	341.73	
			Freight	.00
			Total	467.37
		DO NOT DUPLICATE ORDER		

Authorized By: _____

Canon

CANON USA INC C/O CANON FINANCIAL SERVICES
14904 COLLECTIONS CENTER DR
CHICAGO, IL 60693-0149

Date: **08/15/2013**
Sales Rep: Eunice Saenz
Expires: 11/30/2013

PROPOSAL FOR:

Hidalgo County 93rd District Court
100 N. Closner 2nd floor
McAllen, Texas 78539

Joel Espinoza
Joel.espinoza@co.hidalgo.tx.us
956-318-2255

CANON IR-4025 Multi-Function System (Network Print and Scan)

Standard Specifications:

- 25 Copies or Prints Per Minute
- 1200 X 1200 DPI True (Print) Resolution
- Automatic Tray-less Duplexing (2 sided output)
- 2 X 550 Sheet User Adjustable Paper Cassettes & 80 Sheet Stack Bypass
- UFR II Printing (Network Print Ready) plus standard USB
- Network Scan Ready (Scan to folder or Scan to e-mail – in color)
- Memory – Standard 1.25 GB RAM Plus 80GB HD Drive
- Intuitive Touch Color Screen User Interface
- Fast Warm-up 38 sec from power on and 10 sec or less from sleep mode
- Dept ID Management (Individual User Codes)
- Various Digital Imaging Features and Enhanced Security Features
- Copy Ratio – Automatic from 25% to 400%
- Copy Job Reservation - pre-programmed jobs
- Mail Box Functionality (100 Users) Stores frequently used forms
- See Brochure for more details, features and accessories

ITEM NUMBER	MAKE / DESCRIPTION	
IR-4025	TPASS Contract 985-L2--Canon IR-4025 Advance Copier	$81.58
6543B001	Cabinet Type-G	$2.21
4805B002	Canon DADF AG1	$11.70
4808B001	Inner Finisher-D1	$18.42
	Total equipment payment	$113.91
Cash $3954.92	Service Cost per month	$41.88
	Total monthly lease payment for 36 months	$155.79

Service Plan: State Contract maintenance plan includes parts, labor, toner, drums and staples. Service plan includes **10,000 copies per month included in monthly lease payment, with overages billed at $ .00660**

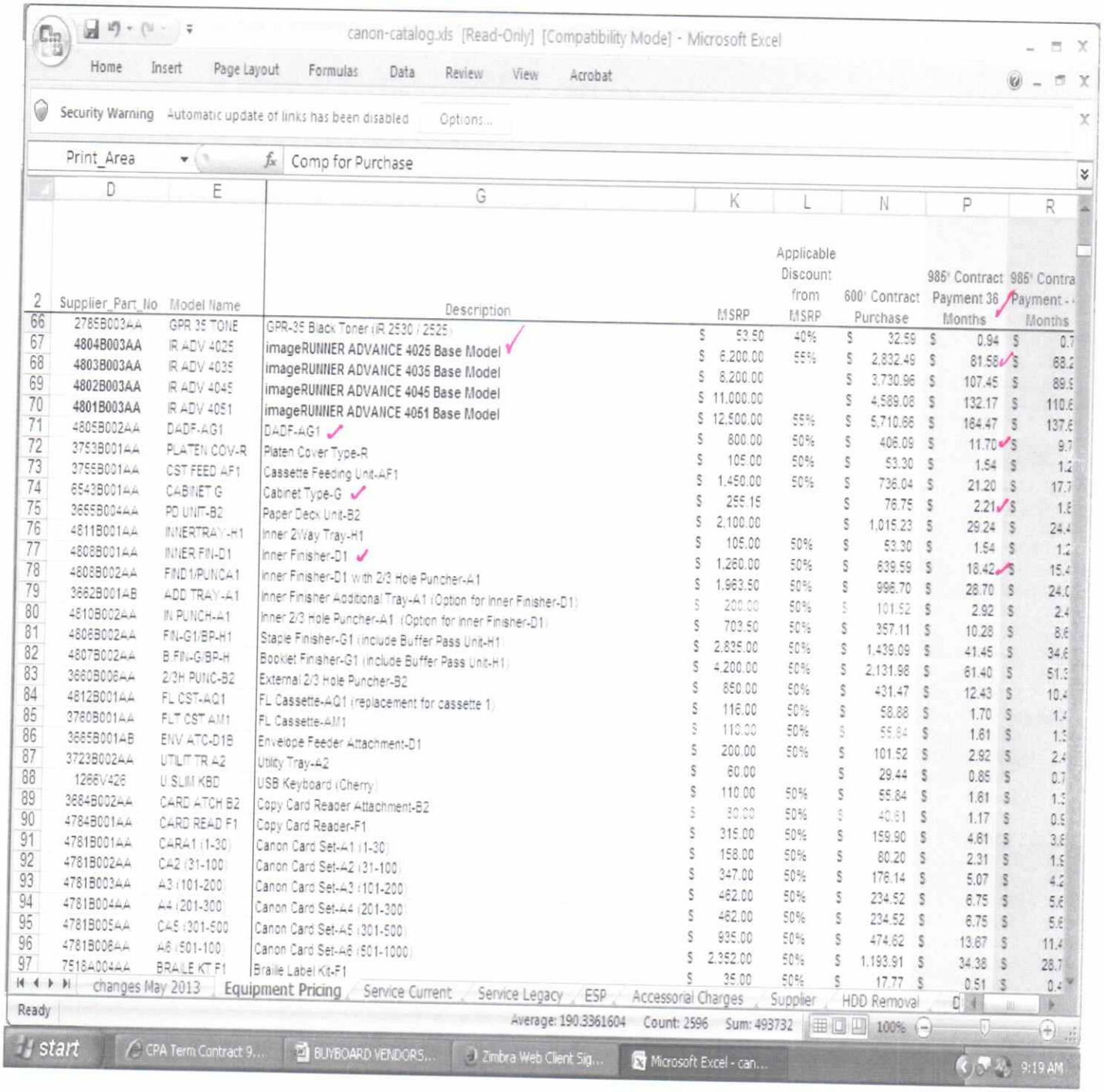
Eunice Saenz

_____
Customer's Signature of Acceptance

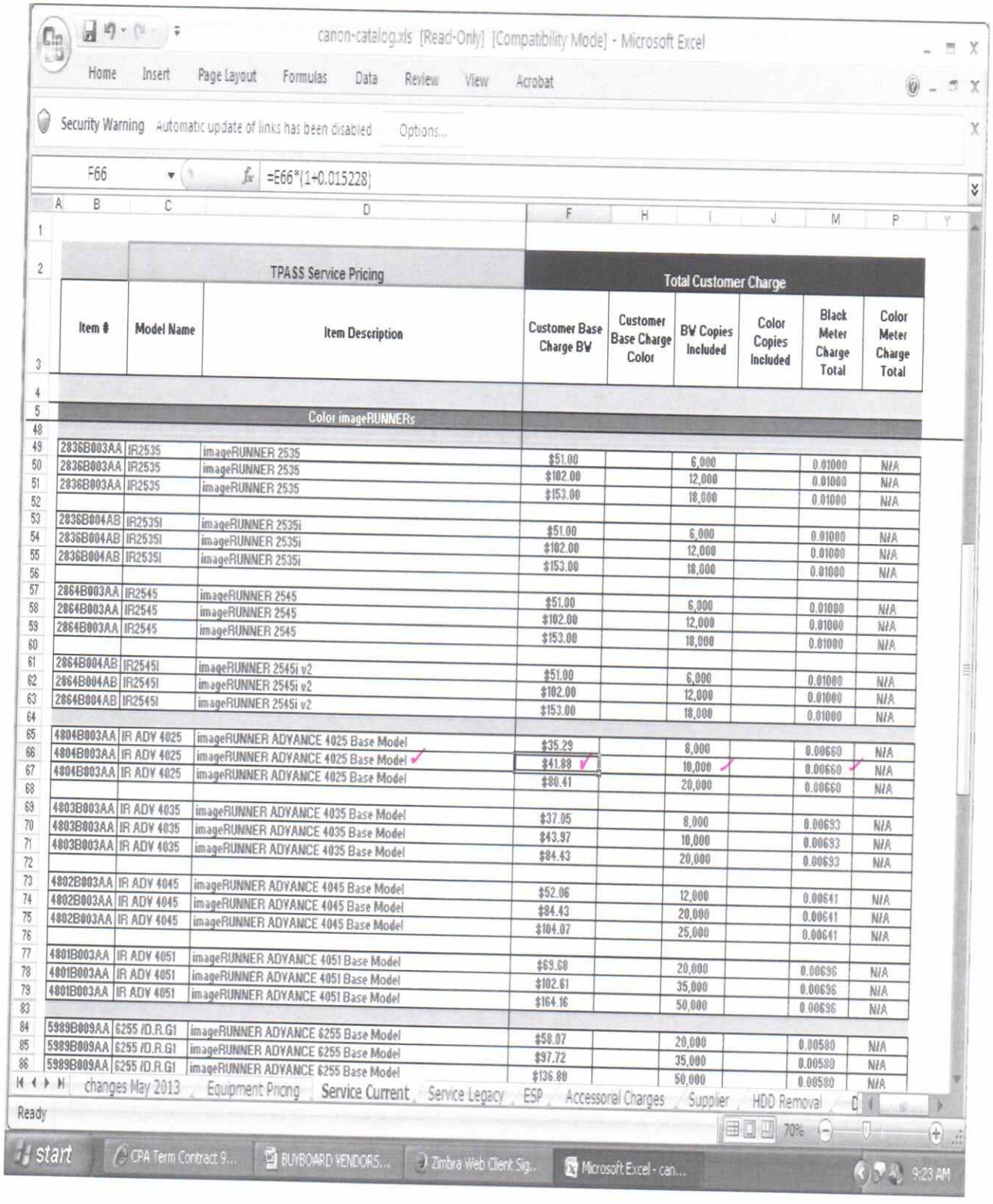
____/____/_____
Date

_____
CGI Government Specialist – Eunice Saenz

____/____/_____
Date



	D	E	G	K	L	N	P	R
2	Supplier_Part_No	Model Name	Description	MSRP	Applicable Discount from MSRP	600 Contract Purchase	985 Contract Payment 36 Months	985 Contra Payment - Months
66	2785B003AA	GPR 35 TONE	GPR-35 Black Toner (iR 2530 / 2525)	$ 53.50	40%	$ 32.59	$ 0.94	$ 0.7
67	4804B003AA	IR ADV 4025	imageRUNNER ADVANCE 4025 Base Model	$ 6,200.00	55%	$ 2,832.49	$ 81.58	$ 68.2
68	4803B003AA	IR ADV 4035	imageRUNNER ADVANCE 4035 Base Model	$ 8,200.00		$ 3,730.96	$ 107.45	$ 89.9
69	4802B003AA	IR ADV 4045	imageRUNNER ADVANCE 4045 Base Model	$ 11,000.00		$ 4,589.08	$ 132.17	$ 110.6
70	4801B003AA	IR ADV 4051	imageRUNNER ADVANCE 4051 Base Model	$ 12,500.00	55%	$ 5,710.66	$ 164.47	$ 137.6
71	4805B002AA	DADF-AG1	DADF-AG1	$ 800.00	50%	$ 406.09	$ 11.70	$ 9.7
72	3753B001AA	PLATEN COV-R	Platen Cover Type-R	$ 105.00	50%	$ 53.30	$ 1.54	$ 1.2
73	3755B001AA	CST FEED AF1	Cassette Feeding Unit-AF1	$ 1,450.00	50%	$ 736.04	$ 21.20	$ 17.7
74	6543B001AA	CABINET G	Cabinet Type-G	$ 255.15		$ 76.75	$ 2.21	$ 1.8
75	3665B004AA	PD UNIT-B2	Paper Deck Unit-B2	$ 2,100.00		$ 1,015.23	$ 29.24	$ 24.4
76	4811B001AA	INNERTRAY-H1	Inner 2Way Tray-H1	$ 105.00	50%	$ 53.30	$ 1.54	$ 1.2
77	4808B001AA	INNER FIN-D1	Inner Finisher-D1	$ 1,260.00	50%	$ 639.59	$ 18.42	$ 15.4
78	4808B002AA	FIND1/PUNCA1	Inner Finisher-D1 with 2/3 Hole Puncher-A1	$ 1,963.50	50%	$ 996.70	$ 28.70	$ 24.0
79	3662B001AB	ADD TRAY-A1	Inner Finisher Additional Tray-A1 (Option for Inner Finisher-D1)	$ 200.00	50%	$ 101.52	$ 2.92	$ 2.4
80	4810B002AA	IN PUNCH-A1	Inner 2/3 Hole Puncher-A1 (Option for Inner Finisher-D1)	$ 703.50	50%	$ 357.11	$ 10.28	$ 8.6
81	4806B002AA	FIN-G1/BP-H1	Staple Finisher-G1 (include Buffer Pass Unit-H1)	$ 2,835.00	50%	$ 1,439.09	$ 41.45	$ 34.6
82	4807B002AA	B FIN-G/BP-H	Booklet Finisher-G1 (include Buffer Pass Unit-H1)	$ 4,200.00	50%	$ 2,131.98	$ 61.40	$ 51.3
83	3660B006AA	2/3H PUNC-B2	External 2/3 Hole Puncher-B2	$ 850.00	50%	$ 431.47	$ 12.43	$ 10.4
84	4812B001AA	FL CST-AQ1	FL Cassette-AQ1 (replacement for cassette 1)	$ 116.00	50%	$ 58.88	$ 1.70	$ 1.4
85	3760B001AA	FLT CST AM1	FL Cassette-AM1	$ 110.00	50%	$ 55.84	$ 1.61	$ 1.3
86	3665B001AB	ENV ATC-D1B	Envelope Feeder Attachment-D1	$ 200.00	50%	$ 101.52	$ 2.92	$ 2.4
87	3723B002AA	UTILT TR A2	Utility Tray-A2	$ 80.00		$ 29.44	$ 0.85	$ 0.7
88	1266V426	U SLIM KBD	USB Keyboard (Cherry)	$ 110.00	50%	$ 55.84	$ 1.61	$ 1.3
89	3684B002AA	CARD ATCH B2	Copy Card Reader Attachment-B2	$ 80.00	50%	$ 40.61	$ 1.17	$ 0.9
90	4784B001AA	CARD READ F1	Copy Card Reader-F1	$ 315.00	50%	$ 159.90	$ 4.61	$ 3.6
91	4781B001AA	CARA1 (1-30)	Canon Card Set-A1 (1-30)	$ 158.00	50%	$ 80.20	$ 2.31	$ 1.8
92	4781B002AA	CA2 (31-100)	Canon Card Set-A2 (31-100)	$ 347.00	50%	$ 176.14	$ 5.07	$ 4.2
93	4781B003AA	A3 (101-200)	Canon Card Set-A3 (101-200)	$ 462.00	50%	$ 234.52	$ 6.75	$ 5.6
94	4781B004AA	A4 (201-300)	Canon Card Set-A4 (201-300)	$ 462.00	50%	$ 234.52	$ 6.75	$ 5.6
95	4781B005AA	CA5 (301-500)	Canon Card Set-A5 (301-500)	$ 935.00	50%	$ 474.62	$ 13.67	$ 11.4
96	4781B006AA	A6 (501-100)	Canon Card Set-A6 (501-1000)	$ 2,352.00	50%	$ 1,193.91	$ 34.38	$ 28.7
97	7518A004AA	BRAILE KT F1	Braille Label Kit-F1	$ 35.00	50%	$ 17.77	$ 0.51	$ 0.4



canon-catalog.xls [Read-Only] [Compatibility Mode] - Microsoft Excel

Home Insert Page Layout Formulas Data Review View Acrobat

Security Warning Automatic update of links has been disabled Options...

F66 =E66*(1+0.015228)

	TPASS Service Pricing			Total Customer Charge					
	Item #	Model Name	Item Description	Customer Base Charge BW	Customer Base Charge Color	BW Copies Included	Color Copies Included	Black Meter Charge Total	Color Meter Charge Total
5	Color imageRUNNERs								
49	2836B003AA	IR2535	imageRUNNER 2535	$51.00		6,000		0.01000	N/A
50	2836B003AA	IR2535	imageRUNNER 2535	$102.00		12,000		0.01000	N/A
51	2836B003AA	IR2535	imageRUNNER 2535	$153.00		18,000		0.01000	N/A
53	2836B004AB	IR2535I	imageRUNNER 2535i	$51.00		6,000		0.01000	N/A
54	2836B004AB	IR2535I	imageRUNNER 2535i	$102.00		12,000		0.01000	N/A
55	2836B004AB	IR2535I	imageRUNNER 2535i	$153.00		18,000		0.01000	N/A
57	2864B003AA	IR2545	imageRUNNER 2545	$51.00		6,000		0.01000	N/A
58	2864B003AA	IR2545	imageRUNNER 2545	$102.00		12,000		0.01000	N/A
59	2864B003AA	IR2545	imageRUNNER 2545	$153.00		18,000		0.01000	N/A
61	2864B004AB	IR2545I	imageRUNNER 2545i v2	$51.00		6,000		0.01000	N/A
62	2864B004AB	IR2545I	imageRUNNER 2545i v2	$102.00		12,000		0.01000	N/A
63	2864B004AB	IR2545I	imageRUNNER 2545i v2	$153.00		18,000		0.01000	N/A
65	4804B003AA	IR ADV 4025	imageRUNNER ADVANCE 4025 Base Model	$35.29		8,000		0.00660	N/A
66	4804B003AA	IR ADV 4025	imageRUNNER ADVANCE 4025 Base Model	$41.88		10,000		0.00660	N/A
67	4804B003AA	IR ADV 4025	imageRUNNER ADVANCE 4025 Base Model	$80.41		20,000		0.00660	N/A
69	4803B003AA	IR ADV 4035	imageRUNNER ADVANCE 4035 Base Model	$37.05		8,000		0.00693	N/A
70	4803B003AA	IR ADV 4035	imageRUNNER ADVANCE 4035 Base Model	$43.97		10,000		0.00693	N/A
71	4803B003AA	IR ADV 4035	imageRUNNER ADVANCE 4035 Base Model	$84.43		20,000		0.00693	N/A
73	4802B003AA	IR ADV 4045	imageRUNNER ADVANCE 4045 Base Model	$52.06		12,000		0.00641	N/A
74	4802B003AA	IR ADV 4045	imageRUNNER ADVANCE 4045 Base Model	$84.43		20,000		0.00641	N/A
75	4802B003AA	IR ADV 4045	imageRUNNER ADVANCE 4045 Base Model	$104.07		25,000		0.00641	N/A
77	4801B003AA	IR ADV 4051	imageRUNNER ADVANCE 4051 Base Model	$69.68		20,000		0.00696	N/A
78	4801B003AA	IR ADV 4051	imageRUNNER ADVANCE 4051 Base Model	$102.61		35,000		0.00696	N/A
79	4801B003AA	IR ADV 4051	imageRUNNER ADVANCE 4051 Base Model	$164.16		50,000		0.00696	N/A
84	5989B009AA	6255 i/D.R.G1	imageRUNNER ADVANCE 6255 Base Model	$58.07		20,000		0.00580	N/A
85	5989B009AA	6255 i/D.R.G1	imageRUNNER ADVANCE 6255 Base Model	$97.72		35,000		0.00580	N/A
86	5989B009AA	6255 i/D.R.G1	imageRUNNER ADVANCE 6255 Base Model	$136.80		50,000		0.00580	N/A

changes May 2013 | Equipment Pricing | Service Current | Service Legacy | ESP | Accessorial Charges | Supplier | HDD Removal

Ready

start | CPA Term Contract 9... | BUYBOARD VENDORS... | Zimbra Web Client Sig... | Microsoft Excel - can... | 9:23 AM

Capital Lease Versus Operating Lease Test
2013

Indicates calculated field
Mandatory Field
Complete if indicated in lease documentation

								1	2	3a	3b	4a	4b	
CC Date	Dept. No.	Lease / Property Schedule No.	Req. Number	Asset Module Asset ID No.	Lease Term Start Date	Model Description	Monthly Pymt Amount	Title Xfer at End of Lease? (Y/N)	Bargain Purchase Option? (Y/N)	Lease Term in Months	Est. Economic Useful Life in Months	Total Principal Pmts Over Lease Term	FMV of Leased Equip. at Lease Inception	Capital or Operating Lease? (Calculated Field)
9/10/2013	180	County Clerk's Office	239236	DIR-SDD-1674	9/10/2013	MPC 400	$108.77	N	N	36	36	$3,915.72	$3,915.72	Capital Lease
9/10/2013	220	Facilities Mgmt.	242222	985-L2	9/10/2013	WC7220P	$232.40	N	N	36	36	$8,366.40	$8,366.40	Capital Lease
9/16/2013	180	County Clerk's Office	242365	DIR-SDD-1674	9/16/2013	MP 2852	$69.98	N	N	36	36	$2,519.28	$2,519.28	Capital Lease
9/16/2013	180	County Clerk's Office	242604	DIR-SDD-1674	9/16/2013	MP 2852	$69.98	N	N	36	36	$2,519.28	$2,519.28	Capital Lease
9/16/2013	1890	County Clerk's Office	242713	DIR-SDD-1674	9/16/2013	MP 5002	$186.37	N	N	36	36	$6,709.32	$6,709.32	Capital Lease
9/16/2013	180	County Clerk's Office	242750	DIR-SDD-1674	9/16/2013	MP 5002	$186.37	N	N	36	36	$6,709.32	$6,709.32	Capital Lease
9/16/2013	180	County Clerk's Office	242581	DIR-SDD-1674	9/16/2013	MP 5002	$186.37	N	N	36	36	$6,709.32	$6,709.32	Capital Lease
9/16/2013	180	County Clerk's Office	242376	DIR-SDD-1674	9/16/2013	MP 5002	$186.37	N	N	36	36	$6,709.32	$6,709.32	Capital Lease
9/11/2013	140	TAX Office Pharr	241855	985-L2	9/11/2013	5845APT	$182.95	N	N	36	36	$6,586.20	$6,586.20	Capital Lease
9/11/2013	140	TAX Office Pharr	241867	985-L2	9/11/2013	5845APT	182.95	N	N	36	36	$6,586.20	$6,586.20	Capital Lease
9/11/2013	140	TAX Office Pharr	242270	985-L2	9/11/2013	5845APT	$182.95	N	N	36	36	$6,586.20	$6,586.20	Capital Lease
10/15/2013	9	398th Dist. Court	241480	985-L2	10/15/2013	7220P	$251.67	N	N	36	60	$9,060.12	$9,060.12	Capital Lease
10/21/2013	140	TAX OFFICE-EDIN	244118	985-L2	10/21/2013	5845APT	$182.95	N	N	36	36	$6,586.20	$6,685.20	Capital Lease
10/29/2013	8	389th Dist. Court	236796	985-L2	10/29/2013	ADD ON FAX	$263.86	N	N	36	60	$9,498.96	$9,498.96	Capital Lease
11/5/2013	2	93rd District Court	242542	985-L2 Canon	11/5/2013	IR4025	$113.91	N	N	36	60	$4,100.76	$3,954.92	Capital Lease
												$0.00		
												$0.00		

AI-41347 **Purchasing Department 9. F.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted For: Martha L. Salazar Submitted By: Yolanda Velasquez, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Requesting authority to exercise the sixty (60)day grace period extension as provided in the current contract for: Specialty Printing Services and Related Supplies" for Hidalgo County, under the same rates, terms and conditions with Scott Merriman Inc - E-12-268-10-23 and Curtis 1000 - E-12-268A-10-23 effective November 16, 2013 thru January 15, 2014 or (upon completion of the procurement process which ever is most advantageous to H.C.).

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: Various

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Various Departments users on an as needed basis; object code 550

Possible funding sources, available balance as of 11-1-13:
3-1100-412-00-090-001-0-550 $ 100.00
3-1100-415-40-180-001-0-550 $ 822.78
3-1100-423-21-280-002-0-550 $2,976.21

Attachments

Scott Merriman-Back-up

Curtiss1000-Back-up

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	10/30/2013 01:21 PM
Budget & Management	Obdett Calzada	10/30/2013 03:09 PM
Manuel Chapa	Manuel Chapa	11/01/2013 03:33 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Yolanda Velasquez Started On: 10/21/2013 01:17 PM

Final Approval Date: 11/01/2013

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

October 21, 2013

Scott Merriman Inc.
Attn. Jeff Biggs
11212 Goodnight Ln #200
Dallas, Texas 75229

via email: scott-merriman@sbcglobal.net

Re: Sixty (60) Day Extension to Contract #E-12-268-10-23 (C-11-152-11-01)"Specialty Printing Services and Related Supplies"

Dear Mr. Zapata:

Commissioners' Court will take applicable action on **(Tuesday, November 05, 2013)** in connection with the Hidalgo County's option to exercise the **Sixty (60) Day** grace period as stated in the current contract in place while the procurement process is completed. **(Commencing, November 16, 2013, Expiring, January 15, 2014)** or **(upon completion of the procurement process which ever is most advantageous to H.C.)** under the same rate, term and conditions.

Please acknowledge receipt of this notice of extension by signing below and returning to the Purchasing Department by no later than Tuesday, October 29, 2013, attn: Yolanda Velasquez, Buyer III. to facsimile (956) 318-2629 or via email yolanda.velasquez@co.hidalgo.tx.us

By: _____ Date: 10-24-13
Jeff Biggs VP

Additionally, we are requesting your company provide an "Updated Certificate of Insurance" as required through Hidalgo County's Request for (Bids, Quotes, Proposals, Statement of Qualifications).

Should you have any questions or require additional information, please do not hesitate to contact me at 956-292-7000 extension 4881. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

Yolanda Velasquez
Yolanda Velasquez, Buyer III
Hidalgo County Purchasing Department

xc: file

OCT. 24. 2013 3:30PM NO. 3146 P. 1

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

October 21, 2013

Scott Merriman Inc.
Attn. Jeff Biggs
11212 Goodnight Ln #200
Dallas, Texas 75229

via email: scott-merriman@sbcglobal.net

Re: Sixty (60) Day Extension to Contract #E-12-268-10-23 (C-11-152-11-01)"Specialty Printing Services and Related Supplies"

Dear Mr. Zapata:

Commissioners' Court will take applicable action on **(Tuesday, November 05, 2013)** in connection with the Hidalgo County's option to exercise the **Sixty (60) Day** grace period as stated in the current contract in place while the procurement process is completed. **(Commencing, November 16, 2013, Expiring, January 15, 2014)** or **(upon completion of the procurement process which ever is most advantageous to H.C.)** under the same rate, term and conditions.

Please acknowledge receipt of this notice of extension by signing below and returning to the Purchasing Department by no later than Tuesday, October 29, 2013, attn: Yolanda Velasquez, Buyer III. to facsimile (956) 318-2629 or via email yolanda.velasquez@co.hidalgo.tx.us

By: _____ Date: _____

Additionally, we are requesting your company provide an "Updated Certificate of Insurance" as required through Hidalgo County's Request for (Bids, Quotes, Proposals, Statement of Qualifications).

Should you have any questions or require additional information, please do not hesitate to contact me at 956-292-7000 extension 4881. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

Yolanda Velasquez

Yolanda Velasquez, Buyer III
Hidalgo County Purchasing Department

xc: file

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

October 3, 2012

Scott Merriman Inc.
Attn: Jeff Biggs
11212 Goodnight Ln. #200
Dallas, Texas 75229

Via Email: scott-merriman@sbcglobal.net
Certified Mail: 7099-3220-0002-9745-4353

Re: Extension Of Service Contract No: C-11-152-11-01
"Specialty Printing Services And Related Supplies"

Dear Mr. Merriman:

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's sole option to exercise its' option to extend the contract for one (1) additional year as provided under the Contract for Hidalgo County. Extension will be at the same rates, terms and conditions.

This notice will be sent via certified mail as well as by email, please forward back this acknowledge receipt of notice of such request in order to proceed forward in placement on the Commissioners' Court meeting of **Tuesday, October 16, 2012** for discussion, consideration and action, by signing below and returning to the Purchasing Department, by no later than **5:00 p.m., Wednesday, October 3, 2012 or sooner**, via facsimile to (956) 956-318-2629 or email to: evangelina.garcia@co.hidalgo.tx.us so as to meet the agenda request form deadlines.

By: _____ V.P. Date: 10-3-12

Additionally, we are requesting your company provide an updated certificate of insurance as required through Hidalgo County's Request for Bid Quote Proposal Statement of Qualification, if applicable.

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,
Vangie Y. Garcia, Contract's Manager
Hidalgo County Purchasing Department

NO. 0961 P. 1
OCT. 3. 2012 4:10PM NO.

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-11-152-11-01

THIS CONTRACT is made and entered into this **1st Day** of **November, 2011** by and between the **COUNTY OF HIDALGO, TEXAS** ("County"), and **Scott-Merriman Inc., a Texas Corporation,** ("Company").

WHEREAS, Company responded to advertised notices for bids for **"Specialty Printing Services And Related Supplies"** the ("Services"); and

WHEREAS, Company submitted a bid to provide services in accordance with the specifications as bid, a copy of such specifications and bid being attached hereto as Exhibits "A" and "B" ("Vendor's Bid") respectively, and incorporated herein for all purposes (the "RFB Packet"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications, the Commissioners Court of County awarded the bid to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agree that this Contract is entered into in order to provide the Services to locations at **Hidalgo County**. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or

otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the Services in accordance with the Specifications within **Hidalgo County** following a request for Services by the **Commissioners' Court** or their designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a period of one year effective **November 17, 2011** and ending on **November 16, 2012.** Hidalgo County at its sole discretion elect the option to extend the contract for one (1) additional year at the same rates, terms and conditions and may further extend an additional sixty (60) days grace period at the end of the contract term due to any unforeseen delay in the procurement process, unless this Contract is terminated pursuant to the provisions herein, whichever occurs first.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services

and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall have no employees on County property at any time during the term of this Contract and all deliveries of product of the Company shall be by third party carrier.

9. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

10. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its

agents or employees.

11. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

12. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship, that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

13. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County:	**The County of Hidalgo** **Attn: County Judge** **1615 S. Closner, Suite J** **Edinburg, Texas 78539**
If to Company	**Scott-Merriman, Inc.** **Attn: Jeff Biggs** **11212 Goodnight Ln. #200** **Dallas, Texas 75229**

14. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

15. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated without cause by County with thirty day's written notice prior to cancellation.

16. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

17. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

WITNESS our hands in duplicate originals this_____ day of _____, 2011.

COUNTY OF HIDALGO

ATTEST:

By:_____
Ramon Garcia, County Judge

Approved by Commissioners' Court
on 11-1-11 RD

_____
Arturo Guajardo Jr., County Clerk

COMPANY: Scott Merriman, Inc.

By:_____

Printed Name: Jeff Biggs

Title: V.P.

APPROVED AS TO FORM:
Atlas & Hall, L.L.P.

By:_____
Stephen L. Crain

APPROVED BY COMMISSIONES COURT: **NOVEMBER 1, 2011**

PURCHASING DEPARTMENT
County Of Hidalgo

August 22, 2011

_____

_____

_____

Re: **HIDALGO COUNTY**
Request for Bids –**"Specialty Printed Items and Related Supplies"**
Bid No: 2011-152-09-07-MEG

Dear Gentleman/Ladies:

Enclosed please find a Request for Bid (RFB) packet for your review and consideration.

Hidalgo County Purchasing Department welcomes and appreciates your participation in the bid process.

If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/meg

Enclosures

PURCHASING DEPARTMENT
County Of Hidalgo

REQUEST FOR BID (RFB) CHECKLIST

HIDALGO COUNTY
"Specialty Printed Items and Related Supplies"
Bid No: 2011-152-09-07-MEG

1. Request for Bid Letter, consists of __1__ page.
2. Request for Bid, Legal Notice, consisting of__8__ pages.
3. Exhibit "A" Specifications consisting of__6__ pages.
4. Exhibit "B" Bid Page consisting of__1__ pages.
5. Exhibit "C" Insurance Requirements consisting of __4__ pages.
6. Exhibit "D" CIQ Conflict of Interest Questionnaire, consisting of __1__page.
7. Vendor/Bidder Application and W-9 form, consisting of__6__ pages.
8. Certification Regarding Debarment, consisting of __1__ of page.
9. Draft Requirements Agreement, consisting of __9__ pages.

The above mentioned items shall be found in the Request for Bid (RFB) packet that is attached herewith. Should you find that any of the items are not attached in its entirety please contact Purchasing by calling (956) 318-2626, advise of missing documentation, and Purchasing will forward information either through facsimile, U.S. Mail or e-mail.

Thank you.

Martha L. Salazar, CPPB
Purchasing Agent

August 22, 2011
Date

REQUEST FOR BIDS

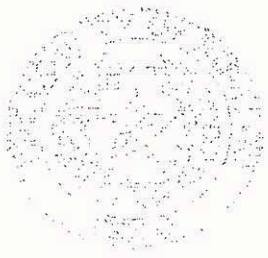
HIDALGO COUNTY

"Specialty Printed Items and Related Supplies"
Bid No: 2011-152-09-07-MEG

BID OPENING DATE:
AUGUST 22, 2011

Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent
HIDALGO COUNTY Purchasing Department
Physical Address: 2802 S. Business Hwy. 281 -New Administration Building
Mailing/Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539



1. Sealed bids will be received for **HIDALGO COUNTY–"Specialty Printed Items and Related Supplies"** in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of HIDALGO COUNTY ("County"). Strong rationale must be presented for any deviation from the specifications. HIDALGO COUNTY reserves the right to reject the deviation and its effect on the overall bid.

2. **ONE (1) ORIGINAL AND THREE (3) COPIES** of all bids are required with the bidders name and return address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: **RFB-2011-152-09-07-MEG HIDALGO COUNTY–"Specialty Printed Items and Related Supplies"** and in County's Purchasing Department, physical address: 2812 S. Business Hwy. 281, mailing address: 2812 S. Business 281- New Administration Building, Edinburg, Texas, **on or before 9:30 A.M. ,Wednesday September 07, 2011. NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO RFB-2011-152-09-07-MEG HIDALGO COUNTY–"Specialty Printed Items and Related Supplies".**

   HIDALGO COUNTY reserves the right to refuse and reject any/all RFB and to waive any/all formalities or technicalities, or to accept the RFB considered the best and most advantageous to HIDALGO COUNTY.

3. HIDALGO COUNTY reserves the right to: A). separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B.) reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C.) award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so."

4. The Bidder shall not substitute items named in the bid without the express written consent of HIDALGO COUNTY. Failure of the delivered item to perform as specified or failure to meet the stated delivery schedule shall release HIDALGO COUNTY from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.

5. For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by HIDALGO COUNTY. Due to various styles and models of equipment, bidders are required to include illustrations, specifications, explanation of warranties, and service data with their bid including catalogue numbers and any necessary references.

7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.

8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.

9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.

10. County reserves the right to accept or reject any or all bids.

11. Costs are to be net F.O.B., County Prepaid.

12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the HIDALGO COUNTY Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy o their Federal ID Number Certificate.

15. DELIVERY INSTRUCTIONS:

- No deliveries accepted after 3:00 P.M., Monday-Friday.
- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.
- If you need additional information call the office listed below:

HIDALGO COUNTY Purchasing Department
Martha L. Salazar, Purchasing Agent
(956) 318-2626

16. BILLING AND PAYMENT INSTRUCTIONS:

- Invoices must include:
  a) Name and address of successful bidder
  b) Name and address of receiving department or official
  c) Purchase Order Number (if any)
  d) Notation - **HIDALGO COUNTY–"Specialty Printed Items and Related Supplies"** Descriptive information as to the items or

services delivered, including product code, item number, quantity, etc.

e) Contract number must be indicated on all invoices

- Discount payments will be considered when offered.

- Contact person for Billing and Payment questions:

Hidalgo County Auditor's Office
Ray Eufracio, CPA, County Auditor
2809 S. Bus. Hwy 281
Edinburg, Texas 78539
(956) 318-2511

17. SCHEDULE OF EVENTS

Bid Opening, 9:30 AM	**September 07, 2011**
Award of Contract	_____, 2011
Commence Work or Deliver Products	_____, 2011

18. Bid or Performance Bond and Debarment Certification; Payment Under Contract:

- If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76.

- Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.

- If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.

- If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.

- For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

19. ETHICAL STANDARDS:

- It shall be a breach of ethics to offer, give or agree to give any elected

official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

. It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

. No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20. Disclosure of Conflict of Interest

. Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with HIDALGO COUNTY ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the HIDALGO COUNTY Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with HIDALGO COUNTY for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with HIDALGO COUNTY are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please Submit completed CIQ forms to the HIDALGO COUNTY Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539-HIDALGO COUNTY Courthouse
COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.

21. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the

contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

22. Bids, and all goods and services provided there under, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

23. Minimum Standards For Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under the bid;
- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

24. Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

25. Any contract award to a successful bidder will be in effect until: A.) the contract expires, B.) delivery and acceptance of products, and/or performance of services ordered, or C.) terminated by County with thirty (30) day's written notice prior to cancellation.

26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:

A.) Meet schedules;
B.) Pay any required fees or taxes; or
C.) Otherwise perform in accordance with the specifications.

27. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgment with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.

28. Successful bidder shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

29. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in HIDALGO COUNTY, Texas.

30. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

Bid
For
HIDALGO COUNTY
"Specialty Printed Items and Related Supplies"
BID NO.:2011-152-09-07-MEG

To: Martha L. Salazar, CPPB, Purchasing Agent
HIDALGO COUNTY Purchasing Department
Physical Address: 2802 S. Business Hwy. 281 -New Administration Building
Mailing/Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by HIDALGO COUNTY for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that HIDALGO COUNTY reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

Exhibit "A"
Hidalgo County "Specialty Printed Services & Related Supplies"
RFB 2011-152-09-07-MEG

The Hidalgo County Purchasing Department is seeking bids from qualified vendors to provide all materials, supplies, equipment, tools, services and labor necessary on "Specialty Printed Items and Related Supplies". in accordance with the specifications/requirements specified herein and including, but not limited to all provisions set forth in the accompanying documentation. Vendor shall furnish all materials and supplies necessary to execute the specified services. These services will be on an "As Needed Basis".

PLEASE NOTE:

PRE-BID CONFERENCE: Bidder wishing to view forms before submitting a bid may do so by requesting an appointment via E-mail to: Elena.gomez@co.hidalgo.tx.us. Or can attend A pre-bid meeting has been scheduled to be held on **THURSDAY AUGUST 25, 2011 @ 9:00 a.m.** in the conference room of the Hidalgo County Purchasing Department, 2802 South Business Hwy 281, Edinburg, TX. When discrepancy occurs between specifications and sample, the sample shall prevail.

Specifications:

Listed are minimum requirements and are intended to govern the general printing services, including all material necessary for a finished product

Vital Statistics Forms: Bidder(s) shall ensure that printing of all forms is in compliance with the instructions and requirements contained in Texas…..

Pricing: All pricing submitted shall be inclusive of all reproduction costs to produce a complete and ready to use product. Any costs associated with the following: additional set-up fees, change fees, typesetting fees or delivery fees must be included in the bid prices. Hidalgo County will not accept or pay additional costs such as mentioned above.

Samples/Demos/Proofs: When requested, samples/demos/proofs shall be furnished to the County at no additional cost.

- **Samples:** Will be provided to Hidalgo County designee, prior to printing for approval by Department.
- **Proofs:** Must be supplied prior to printing at no additional cost to the Hidalgo County. The proof shall then be dated, signed by Hidalgo County and returned to vendor for printing.

Pick-up and Delivery Requirements: Successful bidder shall pick-up orders if requested and shall deliver all completed work to the addresses listed on the County Purchase order. Inside delivery locations will be stated on each Hidalgo County Purchase Order. Inside delivery shall be included in the bid price.

Paper Stock: Paper stock shall be the same or better stock quality as sample provided.

Packaging: Packaging of forms shall be boxed in quantities standard to the industry. All packages shall be marked with form number and Hidalgo County purchase order number on outside.

Sample Review: This printing includes various items and forms. Bidder shall assume sole responsibility for viewing these samples in order to submit a bid consistent with requirements of the County. Failure to do so may result in rejection of bid. Bidders are strongly encouraged to review the samples prior to submitting a bid.

It is not necessary for bidders to submit bids for all sections to be considered for an award. However, bidder is expected to submit pricing for all items within each section that the bidder chooses to respond, in order to be considered for award for that particular section.

Over runs: Hidalgo County shall not pay for over-runs. Vendor is cautioned to provide only the quantity of print copies as stated on the Purchase Order. Any over-runs delivered to the County shall be considered as a donation and no additional fees will be allowed and/or paid.

General Requirements: The following are the minimum requirements and/or specifications that will be acceptable by the County. Any bid that does not meet the minimum requirements and/or specifications will be rejected.

- Materials must be available for pick-up and/or delivery to the various locations in Hidalgo County during normal working hours, Monday through Friday
- All items must be shipped **F.O.B. INSIDE DELIVERY.**
- All purchases will be on an "**As Needed Basis**", there are no set quantities to be purchased.
- All products furnished under this RFB shall be warranted by the vendor to be free from defects and fit for the intended use.
- All costs and expenses associated with the preparation and submission of bids shall be the Responsibility of the bidder and no reimbursement for such charges shall be passed onto Hidalgo County.
- BID PAGE - Vendor must thoroughly fill in each section of the Bid Page (Exhibit "B") if applicable, for not applicable please type/write in N/A on the form. INCOMPLETE submittals shall be considered a probable cause for disqualification.
- Vendor should match the sample as much as possible

TERMS AND CONDITIONS:

1. The initial term of the contract shall be for one (1) year and may be extended at the sole discretion of Hidalgo County for an additional one (1) year term under the same rate, terms and conditions.

2. Hidalgo County reserves the right to extend the contract for an additional sixty (60) day grace period at the end of the contract term due to unforeseen delay in the procurement of subsequent bid process.

3. The bidder who is awarded will ensure that all insurance documentation as per Exhibit "C" will be submitted to the Hidalgo County Purchasing Department on a timely manner.

4. Bid prices are to remain firm from BID AWARD DATE through the termination of the contract.

5. All costs and expenses associated with the preparation and submission of RFB's shall be the responsibility of the bidder and not the reimbursements for such charges or expenses shall be passed onto Hidalgo County.

6. Hidalgo County shall award the bid on a lump sum basis and/or item by item bid basis to one bidder, multiple bidders, primary or secondary vendor(s) whichever is in the best interest of the County. For evaluation and consideration of items bid, samples will be submitted upon request.

7. County will seek purchases from state awarded vendors whenever it is, its best interest to do so.

8. After bid is awarded and successful awarded contractor defaults in meeting the general instructions to

bidders(s) and/or in complying with the contract agreement, Hidalgo County reserves the right to seek the services of the next lowest bidder(s). In such event, Hidalgo County shall charge the successful bidder the difference for any additional cost to the County.

9. Hidalgo County reserves the right to add or delete during the term of the contract under the same rates and conditions.

10. Any contract awarded to a successful bidder will be in effect until;
    a) The contract expires
    b) Delivery acceptance of products and/or performance of services ordered, or
    c) Terminated by County with thirty (30) days written notice prior to be cancellation.

11. Hidalgo County reserves the right to award the bid to MULTIPLE bidders if the County determines it is in its best interest to do so.

12. Hidalgo County reserves the right to reject any/all bids, to waive any/all formalities or technicalities, or to accept the bid considered the best and most advantage to the County.

13. Hidalgo County reserves the right to hold bids for a period of ninety (90) days without taking any action.

14. Bid on each item separately. Provide unit price on quantity specified and extended amount. In the event of error in extensions, the unit price shall govern.

Market Volatility and Unit Price Adjustments:

Hidalgo County recognizes that during periods of national crisis and unstable economic conditions, unforeseen price increases might affect costs for goods and services contracted on an annual basis. The following procedure may be employed to mediate price volatility:

1) **Requesting Price Adjustment**: Upon written request of the Vendor to the County Purchasing Agent, the County may review evidence of prevailing industry-wide market conditions that warrant an adjustment in bid prices contained in the contract.

   - A Vendor must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Such written request must be accompanied by a certified copy of the supplier's advisory or notification to the vendor of the price changes.
   - The Vendor must put the Purchasing Agent on the mailing lists for such publications so that the Purchasing Agent can monitor said changes. Such membership shall be at no cost to the County.
   - The County Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interest of the County.
   - No price escalation will be authorized in excess of the amount of the increase referred to in the supplier's notice.
   - The County may only grant a price increase if the evidence presented is deemed reliable. Should the County allow a price increase, the approved price change shall be honored for all orders received by the vendor or contractor after the effective date of such price change.

Approved price changes are not applicable to orders already issued and in process at time of price change.

2) **Price Reduction**: Vendor shall notify the County at the time when the Vendor's costs for items and/or supplies reduce due to stabilization in the market at which time prices for items on this contract shall be reduced accordingly. Failure by the Vendor to notify the County of a decrease in costs for items and/or supplies for which the Vendor was granted a price adjustment, may result in immediate termination of this contract and the County shall not be obligated to pay the Vendor the difference between the contract price and the price adjustment.

3) **Timeframe for Adjusted Price Increases:** Price increases are only valid for the quarter in which they are requested and approved. Prices shall return to the original contract price at the beginning of the following quarter unless a Vendor notifies the County in writing within ten (10) days of expiration of the quarter in which the price increase is in effect, that it desires to have the price increase continue or that the Vendor is requesting a different price increase for the following quarter. Such request must be supplemented with sufficient justification to demonstrate that the price increase remains necessary. The County Purchasing Department shall have sole discretion whether to grant the price increase extension. The County too, shall have discretion to unilaterally reduce, eliminate or extend a price adjustment to the Vendor at any time upon written notice from the County to the Vendor demonstrating justification for such reduction, elimination or extension of the price adjustment.

4) **Allowable Review Periods**: Price adjustment reviews may only be requested by the Vendor on a quarterly basis. However, the County may at its own discretion, conduct temporary price adjustment reviews at any time. The County Purchasing Agent and/or the County Auditor reserve the right to audit and/or examine any pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice and during normal business hours.

5) **Dollar Limit to Price Changes**: The total increase in contract price shall not exceed twenty-five percent (25%) of the original contract price during the contract term

ADDITIONAL INFORMATION:

All cost and expenses associated with the preparation and submission of all (bid, proposals, statements of qualifications (RFQ) and quotes shall be responsibility of the bidder and no reimbursements for such charges or expenses shall be passed on to HIDALGO COUNTY.

Hidalgo County is requesting that any and all questions, inquiries and clarifications regarding the RFB's be addressed to Martha L. Salazar, CPPB, Purchasing Agent, 2812 S. Bus. Hwy. 281, Edinburg, Texas 78539. **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED. ALL WRITTEN QUESTIONS WILL BE ACCEPTED VIA FACSIMILE OR VIA E-MAIL elena.gomez@co.hidalgo.tx.us BY NO LATER THAN 5:00 P.M. on MONDAY AUGUST 29, 2011 to (956) 318-2629.** Responses to said questions will be sent to all participating vendors via facsimile or e-mail by **FRIDAY SEPTEMBER 2, 2011.**

SECTION I – SHERIFF DEPARTMENT:

Description	Estimated Minimum Quantity
Inmate Trust Fund Receipt Books • Finished Size: 7 ¼" x 11" • Color Sequence: 3 part NCR white, canary, pink • Four Receipts to a page: 3 horizontal perforations • Pages per book:50 sheets (200 numerical receipts per books) • Imprint Colors: Black and Red for Numbers • Numbering: Four (4) numbers per page • Starting Number: № 672151	200

SECTION II- DISTRICT CLERK:

Description	Estimated Minimum Quantity
Minute Binder • Indestructo Binders • Injection molded covers of high impact, polystyrene • Heritage Recorder Metal • Swing-away hinge flap or angle tab (xer-cap) • Capacity 1 ¾" – 3" • 11 lines of lettering	750
Minute Paper • Byron Weston Xerographic (Bright White) • 100 % Cotton (Rag) • 8 ½" x 14" Paper • Rectangle Hole Punch • 500 Sheets per ream	2,000 Reams
#10 Envelopes • Item Size 4 ⅛" x 9 ½" • Description: 25% Cotton • Imprint Specifications/Process: Flat Print • Imprint Location: Front • Imprint colors: 2PMS Colors	70,000
#28 Catalog Envelopes White Stock – No Window • Item Size: 10" x 13 • Description: 2500 Thermo Graphed • Imprint Specifications/ Process: Flat Print • Imprint Location: Front • Imprint Colors: 2PMS Colors	10,000
Letterhead Paper • Item Size 8 ½" x 11" • 25% Cotton • Imprint Specifications/Process: Flat Print/County Seal w/Foil • Imprint colors 2 PMS	20,000

SECTION III-COUNTY CLERKS

Description	Estimated Minimum Quantity
Booklet Envelopes • 9½" x 12" Booklet Envelopes • 28# White Stock • **With or without peel** and stick feature • Printed two (2) color • Special Window	6,000 per order
Bound Books • ¾" Bound Books • Hand Sewn • Red Imitation Leather sides • Red leather Spine and corners • Printed 4 colors • 2 sides on special 100% Cotton archival Byron Weston Linen Ledger • 320 Sheets capability per book • Special Metal rim index in the front • Plain Hubs	2
Birth/Marriage Envelopes • Custom Design • Printed gold ink one side • White crushed marble stock • Finished Size : 4" x 9.5" closed after printing • Folded and glued	6,000
Marriage License/Certified Marriage License • Printed 1/1 color • 32# Custom Ledger that is archival and correct off white color for Marriage License • Certified are numbered front and back	3,000
Poly Envelopes for Wallet Cards • 2 ¾" x 4" • With a special archival poly that will not react chemically with the ink of the cards	3,000
Banknotes –Legal size • Watermark • Security Fibers • Optically Dead Chemically Sensitive Security Paper • Paper Treated with laser Toner Retention • Engraved Intaglio Printing • Engraved Intaglio Latent Images "V" and R" • Engraved "Vital Record" Micro-print • State/City Departmental Name of Vital Record • State/City/Departmental Seals • "Void" Copy Background • Prismatic Print • Screened State/City/Departmental Seal • Erasure Sensitive Inks • Sequential Control Numbering & Barcoding	10,000 pages

HIDALGO COUNTY
BID PAGE
"SPECIALTY PRINTED ITEMS & RELATED SUPPLIES"
BID NO.: 2011-152-09-07-MEG

SECTION I – SHERIFF DEPARTMENT:

Description	Estimated Minimum Quantity	Unit Price	Total Price
Inmate Trust Fund Receipt Books	200		

SECTION II – DISTRICT CLERK:

Description	Estimated Minimum Quantity		Unit Price	Total Price
Minute Binders	750			
Minute Paper	2,000 reams			
#10 Envelopes	70,000			
#28 Catalog Envelopes White Stock – No Window	10,000	Thermo		
		flat print		
Letterhead Paper	20,000			

SECTION III - COUNTY CLERK:

Description	Estimated Minimum Quantity		Unit Price	Total Price
Booklet Envelopes	6,000	with peel		
		w/o peel		
Bound Books	2			
Birth/Marriage Envelopes	6,000			
Marriage License/Certified Marriage License	3,000			
Poly Envelopes for Wallet Cards	3,000			
Banknotes	10,000 pages			

BIDDER/COMPANY NAME: _____

ADDRESS: _____

CITY/STATE/ZIP CODE: _____

PHONE Nº: _____ **FAX Nº:** _____

CELLULAR Nº: _____ **Email:** _____

AUTHORIZED SIGNATURE: _____

PRINTED NAME: _____

TITLE: _____

EXHIBIT "C"

Insurance Requirements
Applicable to the Acquisition of Goods and /or Services
(other than Professional Services)

The Bidder awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the bidder in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. A Five Hundred Thousand Dollar ($500,000.00) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of County.

2. Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars ($300,000.00) per person and Five Hundred Thousand Dollars ($500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand ($500,000.00) arising out of the services provided to County hereunder.

3. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;

4. Workers compensation insurance in amounts established by Texas law, unless the Bidder is specifically exempted from the Texas Workers Compensation Act, Texas Labor Code Chapter 401, et. seq.

Hidalgo County will only accept certificates of insurance on an Acord form (as attached hereto). Certificates of insurance shall name Hidalgo County as additional insured and must be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

Revised 10/01/08

ACORD CERTIFICATE OF INSURANCE

DATE (MM/DD/YY)

PRODUCER

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE

INSURED

INSURER A:

INSURER B:

INSURER C:

INSURER D:

INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THER TERMS. EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	GENERAL LIABILITY COMMERCIAL GENERAL LIABILITY CLAIMS MADE OCCUR OWNER'S & CONT. PROT OWNER'S PROTECTIVE LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PROJECT LOC				EACH OCCURRENCE FIRE DAMAGE (Any one fire) MED (Any one person) PER & ADV INJURY AL AGGREGATE ODUCTS – COMP/OP AGG	$ $ $ $ $ $
B	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
	GARAGE LIABILITY ANY AUTO				AUTO ONLY-EA ACCIDENT OTHER THAN AUTO ONLY EA ACC AGG	$ $ $
C	EXCESS LIABILITY OCCUR CLAIMS-MADE DEDUCTIBLE RETENTION $				EACH OCCURENCE AGGREGATE	$ $
D	WORKERS COMPENSATION AND EMPLOYER'S LIABILITY				WC STATU-TORY LIMITS OTHER E.L. EACH ACCIDENT E.L. DISEASE-EA EMPLOYEE E.L. DISEASE-POLICY LIMIT	$ $ $
	OTHER					

DESCRIPTION OF OPERATIONS / LOCATION / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

County of Hidalgo shall be named as additional insured on all Commercial General Liability policies.

CERTIFICATE HOLDER	ADDITIONAL INSURED; INSURER LETTER: _____ CANCELLATION
Hidalgo County Attn: Purchasing Department 2812 S Highway Bus. 281 Edinburg, Texas 78539	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BY CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE

SAMPLE

Insurance Requirement Acknowledgment

I, _____, authorized representative for _____,
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

☐ will be acquired within 10 working days after notification from Purchasing Department of bid awarded by the Hidalgo County Commissioners' Court;

☐ will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of bid award by the Hidalgo County Commissioners' Court; currently carry the following:

Automobile Liability: $_____ General Liability: $_____

☐ have already been met, see attached copy of insurance certificate.

_____ _____.
Authorized Representative Date

Notice to Bidder:
A certificate of insurance for the required insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award of bid and to execute a contract between your Company and the County

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the bid award to be rescinded and re-awarded to next lowest bidder. Certificates of Insurance will be monitored and verified on a **quarterly basis** to ensure coverage policy is in place. It is the Company's obligation to maintain the appropriate insurance coverage throughout the term of the contract.

THIS FORM MUST ACCOMPANY BID PACKET

PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, _____, possess all of the APPLICABLE:

1. Licenses: _____.
2. Bonds: _____.
3. Certificates: _____.
4. Permits: _____.
5. Other: _____.

necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this bid, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

* Any licenses, bonds, certificates, permits, etc. which are required must be presented as part of the bid packet in order to expedite the bid evaluation process. Failure to provide said documentation will result in the disqualification of your bid.

_____ _____.
Authorized Signature Date

_____.
Company

_____.
Address

_____.
City, State, Zip

EXHIBIT "D"

CONFLICT OF INTEREST QUESTIONNAIRE — FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. *See* Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006. Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 **Name of person who has a business relationship with local governmental entity.**

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 **Name of local government officer with whom filer has employment or business relationship.**

_____

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐ Yes ☐ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes ☐ No

D. Describe each employment or business relationship with the local government officer named in this section.

4

_____ _____

Signature of person doing business with the governmental entity — Date

Adopted 06/29/2007

HIDALGO COUNTY
PURCHASING DEPARTMENT
Bidder/Vendor Application

Complete in print or type. Please return this application to the Hidalgo County Purchasing Department
thru Facsimile: (956) 318-2629 or (956) 292-7612
in person or regular mail to:
Mailing/Postal Address: 2812 S. Business Hwy. 281
Physical Address: 2802 S. Business Hwy. 281
Edinburg, Texas 78539
or e-mail: purchasing@co.hidalgo.tx.us

Company Name: Telephone No. ( )

dba Name:

Legal Name:

Mailing Address: Fax No. ( )

Physical Address:

City, State, Zip Tax I.D. No.

Remit to Address : City, State, Zip

E-Mail Address:

Representative(s) Name(s) & Title(s)

Type of Organization (check one): _____ Individual _____ Partnership _____ Corporation _____Non-Profit
_____ LLC _____ Sole Proprietor _____ Other, Specify
State Identification No._____ (Please attached completed W-9 form with this application)
Federal Identification No. or (if individual) SS No.

State of Incorporation: _____ Date:_____ Other:

Type of Business (check one): _____ Manufacturer _____ Wholesaler _____ Retailer _____ Broker
_____ Distributor _____ Service Organization _____ Other, Specify

Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts:

Small and/or Disadvantaged Business Information (check application criteria)

Small Business:	Disadvantaged Business (At Least 51% Ownership)	
☐ Less than 125,000 annual gross receipt	☐ Black American	☐ Native American
☐ Less than 250,000 annual gross receipt	☐ Hispanic American	☐ Women
☐ Less than 499,000 annual gross receipt	☐ Asian Pacific American	☐ Other
☐ More than 500,000 annual gross receipt		

Have you been certified as a HUB or an MBE/WBE source?: ☐ Yes ☐ No

Indicate Certification No.(s):_____ or are Certificate(s) attached?: ☐ Yes ☐ No

What type of product(s) is/are solicited by your company?:

Would you like to be provided with specifications for procurements of such products?: ☐ Yes ☐ No

To Be Completed by the County: Rec'd by (Purchasing):_____ Date Rec'd by (Purchasing):

Date Forwarded Information to Auditor's Office:_____Entry Date: _____ Vendor No.:

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source? ☐Yes ☐ No

If yes, by whom? ☐ Texas Building & Procurement Commission ☐ Other_____

Indicate Certification No(s).:_____ or Are Certificate(s) Attached?: ☐ Yes ☐ No

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid, RFP, or RFQ is to be subcontracted with Certified HUB sources? _____% (List HUB Subcontractor information below).

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

Form **W-9**
(Rev. January 2011)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification (required): ☐ Individual/sole proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶

☐ Other (see instructions) ▶

☐ Exempt payee

Address (number, street, and apt. or suite no.)

Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number

			–			–				

Employer identification number

		–						

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here Signature of U.S. person ▶ Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,
- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,

2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules for partnerships* on page 1.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

Partnership, C Corporation, or S Corporation. Enter the entity's name on the "Name" line and any business, trade, or "doing business as (DBA) name" on the "Business name/disregarded entity name" line.

Disregarded entity. Enter the owner's name on the "Name" line. The name of the entity entered on the "Name" line should never be a disregarded entity. The name on the "Name" line must be the name shown on the income tax return on which the income will be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a domestic owner, the domestic owner's name is required to be provided on the "Name" line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the "Business name/disregarded entity name" line. If the owner of the disregarded entity is a foreign person, you must complete an appropriate Form W-8.

Note. Check the appropriate box for the federal tax classification of the person whose name is entered on the "Name" line (Individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

Limited Liability Company (LLC). If the person identified on the "Name" line is an LLC, check the "Limited liability company" box only and enter the appropriate code for the tax classification in the space provided. If you are an LLC that is treated as a partnership for federal tax purposes, enter "P" for partnership. If you are an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter "C" for C corporation or "S" for S corporation. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the "Name" line) is another LLC that is not disregarded for federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the "Name" line.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name/ disregarded entity name" line.

Exempt Payee

If you are exempt from backup withholding, enter your name as described above and check the appropriate box for your status, then check the "Exempt payee" box in the line following the "Business name/ disregarded entity name," sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following payees are exempt from backup withholding:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),

2. The United States or any of its agencies or instrumentalities,

3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,

4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or

5. An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

6. A corporation,

7. A foreign central bank of issue,

8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,

9. A futures commission merchant registered with the Commodity Futures Trading Commission,

10. A real estate investment trust,

11. An entity registered at all times during the tax year under the Investment Company Act of 1940,

12. A common trust fund operated by a bank under section 584(a),

13. A financial institution,

14. A middleman known in the investment community as a nominee or custodian, or

15. A trust exempt from tax under section 664 or described in section 4947.

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 9
Broker transactions	Exempt payees 1 through 5 and 7 through 13. Also, C corporations.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 5
Payments over $600 required to be reported and direct sales over $5,000 [1]	Generally, exempt payees 1 through 7 [2]

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at *www.ssa.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/businesses* and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: *A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.*

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, below, and items 4 and 5 on page 4 indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on the "Name" line must sign. Exempt payees, see *Exempt Payee* on page 3.

Signature requirements. Complete the certification as indicated in items 1 through 3, below, and items 4 and 5 on page 4.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account [1]
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor [2]
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee [1]
b. So-called trust account that is not a legal or valid trust under state law	The actual owner [1]
5. Sole proprietorship or disregarded entity owned by an individual	The owner [3]
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulation section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	**Give name and EIN of:**
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity [4]
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulation section 1.671-4(b)(2)(i)(B))	The trust

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or "DBA" name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

[4] List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

*Note. Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information, such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to *phishing@irs.gov*. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: *spam@uce.gov* or contact them at *www.ftc.gov/idtheft* or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

Certification
Regarding Debarment, Suspension and Ineligibility

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;

b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicated for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and

d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.

Signature:_____
Print Name:_____
Title:_____
Telephone Number:_____
Date:_____

If the bidder is unable to verify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-00-00

THIS CONTRACT is made and entered into this ____ Day of _____, **2011** by and between the **COUNTY OF HIDALGO, TEXAS** ("County"), and _____Company").

WHEREAS, Company responded to advertised notices for bids for **"Specialty Printing Services and Related Supplies"** the ("Services"); and

WHEREAS, Company submitted a bid to provide services in accordance with the specifications as bid, a copy of such specifications and bid being attached hereto as Exhibits "A" and "B" ("Vendor's Bid") respectively, and incorporated herein for all purposes (the "RFB Packet"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications, the Commissioners Court of County awarded the bid to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agree that this Contract is entered into in order to provide the Services to locations at **Hidalgo County**. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the Services in accordance with the Specifications within **Hidalgo County** following a request for Services by the **Commissioners' Court** or their designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a period of one year effective _____, **2011** and ending on _____, **2012.** Hidalgo County at its sole discretion elect the option to extend the contract for one (1) additional year at the same rates, terms and conditions and may further extend an additional sixty (60) days grace period at the end of the contract term due to any unforeseen delay in the procurement process, unless this Contract is terminated pursuant to the provisions herein, whichever occurs first.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or

authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the

parties hereunder does not create any agency relationship or master-servant relationship, that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County: **The County of Hidalgo**
Attn: County Judge
1615 S. Closner, Suite J
Edinburg, Texas 78539

If to Company _____
_____
_____

13. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated without cause by County with thirty day's written notice prior to cancellation.

15. The contract may be terminated without cause upon thirty (30) days

written notice by County.

16. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

17. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

18. Commitment of Current Revenues Only. In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of Buyer under this Agreement, Buyer may terminate this Agreement upon sixty (60) days written notice to Seller. Buyer agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Buyer pursuant to the provisions of Tex. Loc. Govt. Code Ann. § 271.903 (Vernon Supp. 1996).

WITNESS our hands in duplicate originals this_____ day of _____, 2011.

COUNTY OF HIDALGO

ATTEST:

By:_____
Ramon Garcia, County Judge

_____

Arturo Guajardo Jr., County Clerk

COMPANY:_____

By:_____

Printed Name:_____

Title:_____

APPROVED AS TO FORM:
Atlas & Hall, L.L.P.

By:_____
Stephen L. Crain

APPROVED BY COMMISSIONES COURT:_____

DRAFT

EXHIBIT "B"
VENDOR'S BID

TABULATION SHEET
HIDALGO COUNTY
"SPECIALTY PRINTING SERVICES & RELATED SUPPLIES"
RFB NO.: 2011-152-09-07-MEG

SCOTT MERRIMAN

SECTION I SHERIFF DEPARTMENT:				
	DESCRIPTION	***QTY***	Scott Merriman	
			Unit Price	Total Price
1	Inmate Trust Fund Receipt Books	140	6.25 bk	875.00

SECTION II – DISTRICT CLERK:				
	DESCRIPTION	***QTY***	Scott Merriman	
			Unit Price	Total Price
1	Minute Binders	250	58.00 ea	14,500.00
2	Minute Paper	200 reams	37.00 rm	7400..00

SECTION III - COUNTY CLERK:				
	DESCRIPTION	***QTY***	Scott Merriman	
			Unit Price	Total Price
1	Bound Books	2	479.00 ea	958.00
2	Marriage License/Certified Marriage License	3,000	293.00 rm	879.00
3	Poly Envelopes for Wallet Cards	3,000	180.00 rm	540.00
4	Banknotes	10,000 pages	385.00 rm	3850.00

HIDALGO COUNTY ---BID PAGE
ADDENDUM #1
EXTENDED BID OPENING 09/21/11
"SPECIALTY PRINTED ITEMS & RELATED SUPPLIES" ORIGINAL
BID NO.: 2011-152-09-07-MEG

SECTION I – SHERIFF DEPARTMENT

Description	Yearly Estimated Quantity Ordered	Unit Price	Total Price
Inmate Trust Fund Receipt Books	140	6.25 bk	875.00

SECTION II – DISTRICT CLERK:

Description	Yearly Estimated Quantity Ordered	Unit Price	Total Price
Minute Binders (white, brown, red)	250	58.00 ea	14,500.00
Minute Paper	200 reams	37.00 rm	7400.00
#10 Envelopes Bond	30,000	3256 m	9768.00
#10 Envelopes, 24#, 25%		9967 m	2990.10
#28 Catalog Envelopes White Stock – No Window (flat print) / Thermograph	1,000	235.83	235.83
		350.00	350.00
Letterhead Paper	15,000	34.29 m	514.35

SECTION III - COUNTY CLERK:

Description					Yearly Estimated Quantity Ordered		Unit Price	Total Price
Booklet Envelopes	50,000	with peel	135.69	6784.50	6,000	with peel	235.83 m	1414.98
		w/o peel	126.64	6332.00		w/o peel	179.00 m	1074.00
Bound Books					2		479.00 ea	958.00
Birth/Marriage Envelopes					6,000		.33 ea	1980.00
Marriage License/Certified Marriage License					3,000		293.00 m	879.00
Poly Envelopes for Wallet Cards					3,000		180.00 m	540.00
Banknotes					10,000 pages		385.00 m	3850.00

BIDDER/COMPANY NAME: Scott Merriman, Inc.
ADDRESS: 11212 Goodnight Ln. #200
CITY/STATE/ZIP CODE: Dallas, TX 75229
PHONE №: 800.648.7022 FAX №: 972.484.8908
Alt off
~~CELLULAR~~ №: 972 484 7113 Email: scott-merriman@sbcglobal.net
AUTHORIZED SIGNATURE: Jeff Biggs
PRINTED NAME: Jeff Biggs
TITLE: V.P.

EXHIBIT "C"
INSURANCE REQUIREMENTS

SENTRY INSURANCE A MUTUAL COMPANY
STEVENS POINT, WISCONSIN
(A PARTICIPATING MUTUAL COMPANY)
A MEMBER OF THE SENTRY FAMILY OF INSURANCE COMPANIES

CERTIFICATE OF INSURANCE

ACCOUNT NUMBER 49-98535

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policies below.

Name and Address of Certificate Holder	Name and Address of the Insured
HILDALGO COUNTY PURCHASING ATTN VARGIE GARCIA 2812 S BUSINESS HWY 281 EDINBURG, TX 78539	SCOTT-MERRIMAN INC 11212 GOODNIGHT LN BLDG 200 DALLAS, TX 75229

This certificate is issued on 01-01-2012 and is effective until 01-01-2013. It certifies that policies of insurance listed below have been issued to the insured named above. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions, and conditions of such policies. Limits shown may have been reduced by paid claims.

Coverage Provided	Policy Number	Coverage Limits	
General Liability	49-98535-02	General Aggregate	$ 3,000,000
		Products Aggregate	$ 1,000,000
Bodily Injury and Property Damage Combined	OCCURRENCE	Pers/Adv Injury	$ 1,000,000
		Each Occurrence	$ 1,000,000
		Premises Damage	$ 200,000
		Medical Expense	$ 10,000

Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

DEC 06 2011

80-C1035 (MECH)

John Hyland

Business Segment Executive -
Standard Business Products

Yolanda Velasquez

From: Scott Merriman [scott-merriman@sbcglobal.net]
Sent: Monday, December 07, 2009 2:50 PM
To: 'Yolanda Velasquez'
Cc: tescott3@sbcglobal.net
Subject: Workman's Comp.

Yolanda,

The products that we were awarded for the contract for Specialty Printed Items and Related Supplies are not manufactured or produced by Scott-Merriman,Inc. We are a wholesaler for the products which are manufactured and shipped directly to the county by third parties. I hope this is acceptable to your Legal Department.

Ginni

From: Scott Merriman [mailto:scott-merriman@sbcglobal.net]
Sent: Monday, December 07, 2009 9:31 AM
To: 'Yolanda Velasquez'
Subject: RE: ACORD form 11/30/09

Yolanda,

I am working on it and will have a more detailed answer for you later in the day.

Thanks,

Ginni

Keep this letter with our file copy of this contract

From: Yolanda Velasquez [mailto:yolanda.velasquez@co.hidalgo.tx.us]
Sent: Monday, December 07, 2009 9:10 AM
To: 'Scott Merriman'
Subject: FW: ACORD form 11/30/09

Good morning Ms. Ginni

I was just wondering if you have any news for me on the Workers Comp Ins. Requirement by H. County

---

From: Yolanda Velasquez [mailto:yolanda.velasquez@co.hidalgo.tx.us]
Sent: Friday, December 04, 2009 1:21 PM
To: 'Scott Merriman'
Subject: RE: ACORD form 11/30/09

Good afternoon Ginni

I was just informed that our Legal Department is requesting that beside general Liability your company has to provide Workers Comp. Also I was asked to request something in writing from your company as to how the Printing Services will be delivered.

If you should have any questions or need additional information please let me know.

Evangelina Garcia

From: Martha Salazar [martha.salazar@co.hidalgo.tx.us]
Sent: Monday, October 24, 2011 11:46 AM
To: 'Evangelina Garcia'
Subject: FW: Contract-C-11-152-10-25-Scott-Merriman

From: Steve Crain [mailto:scrain@atlashall.com]
Sent: Monday, October 24, 2011 11:39 AM
To: 'Martha Salazar'
Subject: RE: Contract-C-11-152-10-25-Scott-Merriman

As we discussed the contract is OK.

From: Martha Salazar [mailto:martha.salazar@co.hidalgo.tx.us]
Sent: Monday, October 24, 2011 9:44 AM
To: 'Steve Crain'
Cc: 'Evangelina Garcia'
Subject: FW: Contract-C-11-152-10-25-Scott-Merriman
Importance: High

Mr. Crain:
You need to open several attachments to find the contract document and specifications. I may have failed to attach.
Marty

From: Steve Crain [mailto:scrain@atlashall.com]
Sent: Saturday, October 22, 2011 11:49 AM
To: 'Martha Salazar'
Subject: RE: Contract-C-11-152-10-25-Scott-Merriman

I did not get the specifications as an attachment in this email.

From: Martha Salazar [mailto:martha.salazar@co.hidalgo.tx.us]
Sent: Friday, October 21, 2011 5:19 PM
To: 'Steve Crain'
Cc: 'Evangelina Garcia'
Subject: FW: Contract-C-11-152-10-25-Scott-Merriman
Importance: High

Mr. Crain:
We do not have "if applicable" on insurances. However, please refer to our specifications (specifically pg. 1, Pricing, Pick-up & Delivery Requirements and Pg. 2, General Requirements- First two bullets. Hidalgo County clearly advises vendors that delivery is required to on sight locations and that the pricing submitted should reflect that expense as well as other related to their bid. Scott-Merriman chooses to use a third party delivery system while the other vendor chose to provide the product and deliver through their transportation. I do not see any "unfair" advantage to other bidders as they have been advised that bid should reflect all expenses. What do you think? I think for the next bid cycle we can certainly attempt to improve the specifications, but the County is requesting (and always has) that product and delivery of product to Hidalgo County locations is required. How the vendor chooses to accomplish this is up to the vendor.
Marty

APPROVED

AI-29055
CC REGULAR
Meeting Date: 11/01/2011

41. II. 0.

Submitted For: Martha Salazar

Submitted By: Elena Gomez, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Presentation of bids received with recommendation to award to multiple vendors and approval of contract(s) on selected items (lowest bids meeting all specifications and/or requirements) and as detailed and reflected in documentation attached hereto for: "Specialty Printing Services & Related Supplies" RFB No. 2011-152-MEG.

BACKGROUND

Awarded Contracts
C 11-152-11-01 Scott Merriman
C 11-152a-11-01 Curtis 1000

Fiscal Impact

FISCAL YEAR: 2011 **ACCT. #:** 1-1100-412-00-090-001-0-550
FUNDS AVAILABLE Y/N?: y **MATCHING FUNDS Y/N?:** n
BUDGETARY IMPACT:

DIST CLERK-PRINTING & BINDING- $21.68 available funds as of 10/27/11.
Purchases are on an as needed basis. Department must transfer funds before purchase.

FISCAL YEAR: 2011 **ACCT. #:** 1-1100-415-40-180-001-0-550
FUNDS AVAILABLE Y/N?: y **MATCHING FUNDS Y/N?:** n
BUDGETARY IMPACT:
CO CLERK-PRINTING & BINDING- $6,372.40 available funds as of 10/27/11.
Purchases are on an as needed basis. Department must transfer funds before purchase.

FISCAL YEAR: 2011 **ACCT. #:** 1-1100-423-21-280-002-0-550
FUNDS AVAILABLE Y/N?: y **MATCHING FUNDS Y/N?:** n
BUDGETARY IMPACT:
JAIL-PRINTING & BINDING- $182.43 available funds as of 10/27/11.
Purchases are on an as needed basis. Department must transfer funds before purchase.

Attachments

Participant Sheet
Tab Sheet-Curtis 1000

Contract Curtis 1000
Contract Scott Merriman
Tab Sheet- Scott Merriman
Memos of Recommendation

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	10/26/2011 02:04 PM
Budget & Management	Merlen P. Munoz	10/26/2011 02:16 PM
Rosalinda Cantu	Rosie Cantu	10/27/2011 09:06 AM
Purchasing Department	Marty Salazar	10/26/2011 02:04 PM
Budget & Management	Merlen P. Munoz	10/26/2011 02:16 PM
Rosalinda Cantu	Rosie Cantu	10/27/2011 09:06 AM
Auditor's Office		

Form Started By: Elena Gomez Started On: 10/11/2011 04:07 PM

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

October 21, 2013

Curtis 1000
Attn. Oscar Zapata
P.O. Box 4547
McAllen, Texas 78502

via email: ozapata@curtis1000.com

Re: Sixty (60) Day Extension to Contract #E-12-268A-10-23 (C-11-152A-11-01)"Specialty Printing Services and Related Supplies"

Dear Mr. Zapata:

Commissioners' Court will take applicable action on **(Tuesday, November 05, 2013)** in connection with the Hidalgo County's option to exercise the Sixty (60) Day grace period as stated in the current contract in place while the procurement process is completed. **(Commencing, November 16, 2013, Expiring, January 15, 2014)** or **(upon completion of the procurement process which ever is most advantageous to H.C.)** under the same rate, term and conditions.

Please acknowledge receipt of this notice of extension by signing below and returning to the Purchasing Department by no later than Tuesday, October 29, 2013, attn: Yolanda Velasquez, Buyer III. to facsimile (956) 318-2629 or via email yolanda.velasquez@co.hidalgo.tx.us

By: _____ Date: 10-24-13

Additionally, we are requesting your company provide an "Updated Certificate of Insurance" as required through Hidalgo County's Request for (Bids, Quotes, Proposals, Statement of Qualifications).

Should you have any questions or require additional information, please do not hesitate to contact me at 956-292-7000 extension 4881. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

Yolanda Velasquez

Yolanda Velasquez, Buyer III
Hidalgo County Purchasing Department

xc: file

p.1 956-631-1001 CURTIS1000 Oct 24 13 09:59a

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

October 21, 2013

Curtis 1000
Attn. Oscar Zapata
P.O. Box 4547
McAllen, Texas 78502

via email: ozapata@curtis1000.com

Re: Sixty (60) Day Extension to Contract #E-12-268A-10-23 (C-11-152A-11-01)"Specialty Printing Services and Related Supplies"

Dear Mr. Zapata:

Commissioners' Court will take applicable action on **(Tuesday, November 05, 2013)** in connection with the Hidalgo County's option to exercise the **Sixty (60) Day** grace period as stated in the current contract in place while the procurement process is completed. **(Commencing, November 16, 2013, Expiring, January 15, 2014)** or **(upon completion of the procurement process which ever is most advantageous to H.C.)** under the same rate, term and conditions.

Please acknowledge receipt of this notice of extension by signing below and returning to the Purchasing Department by no later than Tuesday, October 29, 2013, attn: Yolanda Velasquez, Buyer III. to facsimile (956) 318-2629 or via email yolanda.velasquez@co.hidalgo.tx.us

By: _____ Date: _____

Additionally, we are requesting your company provide an "Updated Certificate of Insurance" as required through Hidalgo County's Request for (Bids, Quotes, Proposals, Statement of Qualifications).

Should you have any questions or require additional information, please do not hesitate to contact me at 956-292-7000 extension 4881. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

Yolanda Velasquez

Yolanda Velasquez, Buyer III
Hidalgo County Purchasing Department

xc: file

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

October 3, 2012

Curtis 1000
Attn: Oscar Zapata
P.O. Box 4547
McAllen, Texas 78502

Via Email: ozapata@curtis1000.com
Certified Mail: 7099-3220-0002-9745-4360

Re: Extension Of Service Contract No: C-11-152A-11-01
"Specialty Printing Services And Related Supplies"

Dear Mr. Zapata:

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's sole option to exercise its' option to extend the contract for one (1) additional year as provided under the Contract for Hidalgo County. Extension will be at the same rates, terms and conditions.

This notice will be sent via certified mail as well as by email, please forward back this acknowledge receipt of notice of such request in order to proceed forward in placement on the Commissioners' Court meeting of **Tuesday, October 16, 2012** for discussion, consideration and action, by signing below and returning to the Purchasing Department, by no later than **5:00 p.m., Wednesday, October 3, 2012 or sooner**, via facsimile to (956) 956-318-2629 or email to: evangelina.garcia@co.hidalgo.tx.us so as to meet the agenda request form deadlines.

By: _____ Date: _____

Additionally, we are requesting your company provide an updated certificate of insurance as required through Hidalgo County's Request for (Bid, Quote, Proposal, Statement of Qualification), if applicable.

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,
Vangie Y. Garcia, Contract's Manager
Hidalgo County Purchasing Department

Evangelina Garcia

From: Zapata, Oscar - Curtis 1000 [OZapata@curtis1000.com]
Sent: Wednesday, October 03, 2012 5:46 PM
To: Evangelina Garcia
Subject: RE: Renewal Of Contract #C-11-152A-11-01-Speciality Printing Services And Related Supplies

Vangie, I'm in Dallas until Sunday. I do hereby acknowledge & accept the option to extend the contract for 1 year.

Oscar Zapata
Curtis 1000, inc.

As always,THANK YOU in advance,
Oscar Zapata
P.O. BOX 4547
McALLEN,TEXAS 78502-4547
PHONE: 800-392-5835 EXT.5449
CELL: 956-605-1309 FAX:956-631-1001
Please Visit: www.curtis1000.com <http://www.curtis1000.com/> - your total supplier for printed products,promotional products & direct mail Curtis 1000 is an FSC CERTIFIED COMPANY

From: Evangelina Garcia [mailto:evangelina.garcia@co.hidalgo.tx.us]
Sent: Wed 10/3/2012 5:18 PM
To: Zapata, Oscar - Curtis 1000
Subject: Renewal Of Contract #C-11-152A-11-01-Speciality Printing Services And Related Supplies

Hello Mr. Zapata:

Please review the attached letter for further details. You can remit the signed letter back by tomorrow being that I'm sending you this notice after 5:00. Our agenda items are two weeks in advance but I can still place this extension for October 16, 2012, therefore, you assistance is greatly appreciated. The letter is to formally notify you of the County's intent of utilizing its option of renewing an additional year as allowed in the contract.

Let me know if you have any questions.

Thank you

VANGIE Y. GARCIA, CONTRACT'S MANAGER

HIDALGO COUNTY PURCHASING DEPARTMENT

2812 S. BUSINESS HWY. 281

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-11-152A-11-01

THIS CONTRACT is made and entered into this **1st Day** of **November, 2011** by and between the **COUNTY OF HIDALGO, TEXAS** ("County"), and **Curtis 1000, Inc.,** ("Company").

WHEREAS, Company responded to advertised notices for bids for **"Specialty Printing Services And Related Supplies"** the ("Services"); and

WHEREAS, Company submitted a bid to provide services in accordance with the specifications as bid, a copy of such specifications and bid being attached hereto as Exhibits "A" and "B" ("Vendor's Bid") respectively, and incorporated herein for all purposes (the "RFB Packet"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications, the Commissioners Court of County awarded the bid to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agree that this Contract is entered into in order to provide the Services to locations at **Hidalgo County**. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or

otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the Services in accordance with the Specifications within **Hidalgo County** following a request for Services by the **Commissioners' Court** or their designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a period of one year effective **November 17, 2011** and ending on **November 16, 2012.** Hidalgo County at its sole discretion elect the option to extend the contract for one (1) additional year at the same rates, terms and conditions and may further extend an additional sixty (60) days grace period at the end of the contract term due to any unforeseen delay in the procurement process, unless this Contract is terminated pursuant to the provisions herein, whichever occurs first.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services

and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship, that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County: **The County of Hidalgo**
Attn: County Judge
1615 S. Closner, Suite J
Edinburg, Texas 78539

If to Company **Curtis 1000, Inc.**
Attn: Oscar Zapata
P.O. Box4547
McAllen, Texas 78502

13. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated without cause by County with thirty day's written notice prior to cancellation.

15. The contract may be terminated without cause upon thirty (30) days written notice by County.

16. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

17. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

WITNESS our hands in duplicate originals this_____ day of _____, 2011.

ATTEST:

Arturo Guajardo Jr., County Clerk

COUNTY OF HIDALGO

By:_____
Ramon Garcia, County Judge

Approved by Commissioners' Court
on 11/1/11 RD

COMPANY: Curtis 1000, Inc.

By:_____

Printed Name: OSCAR ZAPATA

Title: SALES REPRESENTATIVE

11-4-11

APPROVED AS TO FORM:
Atlas & Hall, L.L.P.

By:_____
Stephen L. Crain

APPROVED BY COMMISSIONES COURT: **NOVEMBER 1, 2011**

EXHIBIT "A"
REQUEST FOR BIDS (RFB)
PROCURMENT PACKET

PURCHASING DEPARTMENT
County Of Hidalgo

August 22, 2011

_____

_____

_____

Re: **HIDALGO COUNTY**
Request for Bids –**"Specialty Printed Items and Related Supplies"**
Bid No: 2011-152-09-07-MEG

Dear Gentleman/Ladies:

Enclosed please find a Request for Bid (RFB) packet for your review and consideration.

Hidalgo County Purchasing Department welcomes and appreciates your participation in the bid process.

If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/meg

Enclosures

PURCHASING DEPARTMENT
County Of Hidalgo

REQUEST FOR BID (RFB) CHECKLIST

HIDALGO COUNTY
"Specialty Printed Items and Related Supplies"
Bid No: 2011-152-09-07-MEG

1. Request for Bid Letter, consists of __1__ page.
2. Request for Bid, Legal Notice, consisting of __8__ pages.
3. Exhibit "A" Specifications consisting of __6__ pages.
4. Exhibit "B" Bid Page consisting of __1__ pages.
5. Exhibit "C" Insurance Requirements consisting of __4__ pages.
6. Exhibit "D" CIQ Conflict of Interest Questionnaire, consisting of __1__ page.
7. Vendor/Bidder Application and W-9 form, consisting of __6__ pages.
8. Certification Regarding Debarment, consisting of __1__ of page.
9. Draft Requirements Agreement, consisting of __9__ pages.

The above mentioned items shall be found in the Request for Bid (RFB) packet that is attached herewith. Should you find that any of the items are not attached in its entirety please contact Purchasing by calling (956) 318-2626, advise of missing documentation, and Purchasing will forward information either through facsimile, U.S. Mail or e-mail.

Thank you.

Martha L. Salazar, CPPB
Purchasing Agent

August 22, 2011
Date

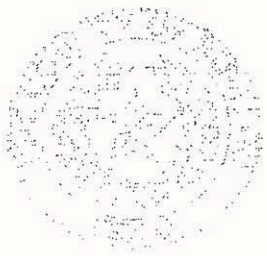
2812 S. Business Highway 281 ★ Edinburg, Texas 78539 ★ (956) 318-2626 ★ Fax (956) 318-2629

REQUEST FOR BIDS

HIDALGO COUNTY
"Specialty Printed Items and Related Supplies"
Bid No: 2011-152-09-07-MEG
BID OPENING DATE:
AUGUST 22, 2011

Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent
HIDALGO COUNTY Purchasing Department
Physical Address: 2802 S. Business Hwy. 281 -New Administration Building
Mailing/Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539



956 318-2626

Form HCPD-03

1. Sealed bids will be received for **HIDALGO COUNTY–"Specialty Printed Items and Related Supplies"** in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of HIDALGO COUNTY ("County"). Strong rationale must be presented for any deviation from the specifications. HIDALGO COUNTY reserves the right to reject the deviation and its effect on the overall bid.

2. **ONE (1) ORIGINAL AND THREE (3) COPIES** of all bids are required with the bidders name and return address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: **RFB-2011-152-09-07-MEG HIDALGO COUNTY–"Specialty Printed Items and Related Supplies"** and in County's Purchasing Department, physical address: 2812 S. Business Hwy. 281, mailing address: 2812 S. Business 281- New Administration Building, Edinburg, Texas, **on or before 9:30 A.M. ,Wednesday September 07, 2011. NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO RFB-2011-152-09-07-MEG HIDALGO COUNTY–"Specialty Printed Items and Related Supplies".**

   HIDALGO COUNTY reserves the right to refuse and reject any/all RFB and to waive any/all formalities or technicalities, or to accept the RFB considered the best and most advantageous to HIDALGO COUNTY.

3. HIDALGO COUNTY reserves the right to: A). separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B.) reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C.) award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so."

4. The Bidder shall not substitute items named in the bid without the express written consent of HIDALGO COUNTY. Failure of the delivered item to perform as specified or failure to meet the stated delivery schedule shall release HIDALGO COUNTY from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.

5. For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by HIDALGO COUNTY. Due to various styles and models of equipment, bidders are required to include illustrations, specifications, explanation of warranties, and service data with their bid including catalogue numbers and any necessary references.

7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.

8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.

9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.

10. County reserves the right to accept or reject any or all bids.

11. Costs are to be net F.O.B., County Prepaid.

12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the HIDALGO COUNTY Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy o their Federal ID Number Certificate.

15. DELIVERY INSTRUCTIONS:

- No deliveries accepted after 3:00 P.M., Monday-Friday.
- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.
- If you need additional information call the office listed below:

HIDALGO COUNTY Purchasing Department
Martha L. Salazar, Purchasing Agent
(956) 318-2626

16. BILLING AND PAYMENT INSTRUCTIONS:

- Invoices must include:
  a) Name and address of successful bidder
  b) Name and address of receiving department or official
  c) Purchase Order Number (if any)
  d) Notation - **HIDALGO COUNTY–"Specialty Printed Items and Related Supplies"** Descriptive information as to the items or

services delivered, including product code, item number, quantity, etc.

e) Contract number must be indicated on all invoices

- Discount payments will be considered when offered.

- Contact person for Billing and Payment questions:

Hidalgo County Auditor's Office
Ray Eufracio, CPA, County Auditor
2809 S. Bus. Hwy 281
Edinburg, Texas 78539
(956) 318-2511

17. SCHEDULE OF EVENTS

Bid Opening, 9:30 AM	**September 07, 2011**
Award of Contract	_____, 2011
Commence Work or Deliver Products	_____, 2011

18. Bid or Performance Bond and Debarment Certification; Payment Under Contract:

- If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76.

- Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.

- If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.

- If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.

- For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

19. ETHICAL STANDARDS:

- It shall be a breach of ethics to offer, give or agree to give any elected

official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

. It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

. No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20. Disclosure of Conflict of Interest

. Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with HIDALGO COUNTY ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the HIDALGO COUNTY Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with HIDALGO COUNTY for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with HIDALGO COUNTY are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please Submit completed CIQ forms to the HIDALGO COUNTY Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539-HIDALGO COUNTY Courthouse

COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.

21. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the

contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

22. Bids, and all goods and services provided there under, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

23. Minimum Standards For Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under the bid;
- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

24. Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

25. Any contract award to a successful bidder will be in effect until: A.) the contract expires, B.) delivery and acceptance of products, and/or performance of services ordered, or C.) terminated by County with thirty (30) day's written notice prior to cancellation.

26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:

A.) Meet schedules;
B.) Pay any required fees or taxes; or
C.) Otherwise perform in accordance with the specifications.

27. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgment with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.

28. Successful bidder shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

29. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in HIDALGO COUNTY, Texas.

30. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

Bid
For
HIDALGO COUNTY
"Specialty Printed Items and Related Supplies"
BID NO.:2011-152-09-07-MEG

To: Martha L. Salazar, CPPB, Purchasing Agent
HIDALGO COUNTY Purchasing Department
Physical Address: 2802 S. Business Hwy. 281 -New Administration Building
Mailing/Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by HIDALGO COUNTY for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that HIDALGO COUNTY reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

The Hidalgo County Purchasing Department is seeking bids from qualified vendors to provide all materials, supplies, equipment, tools, services and labor necessary on "Specialty Printed Items and Related Supplies". in accordance with the specifications/requirements specified herein and including, but not limited to all provisions set forth in the accompanying documentation. Vendor shall furnish all materials and supplies necessary to execute the specified services. These services will be on an "As Needed Basis".

PLEASE NOTE:

PRE-BID CONFERENCE: Bidder wishing to view forms before submitting a bid may do so by requesting an appointment via E-mail to: Elena.gomez@co.hidalgo.tx.us. Or can attend A pre-bid meeting has been scheduled to be held on **THURSDAY AUGUST 25, 2011 @ 9:00 a.m.** in the conference room of the Hidalgo County Purchasing Department, 2802 South Business Hwy 281, Edinburg, TX. When discrepancy occurs between specifications and sample, the sample shall prevail.

Specifications:

Listed are minimum requirements and are intended to govern the general printing services, including all material necessary for a finished product

Vital Statistics Forms: Bidder(s) shall ensure that printing of all forms is in compliance with the instructions and requirements contained in Texas…..

Pricing: All pricing submitted shall be inclusive of all reproduction costs to produce a complete and ready to use product. Any costs associated with the following: additional set-up fees, change fees, typesetting fees or delivery fees must be included in the bid prices. Hidalgo County will not accept or pay additional costs such as mentioned above.

Samples/Demos/Proofs: When requested, samples/demos/proofs shall be furnished to the County at no additional cost.

- **Samples:** Will be provided to Hidalgo County designee, prior to printing for approval by Department.
- **Proofs:** Must be supplied prior to printing at no additional cost to the Hidalgo County. The proof shall then be dated, signed by Hidalgo County and returned to vendor for printing.

Pick-up and Delivery Requirements: Successful bidder shall pick-up orders if requested and shall deliver all completed work to the addresses listed on the County Purchase order. Inside delivery locations will be stated on each Hidalgo County Purchase Order. Inside delivery shall be included in the bid price.

Paper Stock: Paper stock shall be the same or better stock quality as sample provided.

Packaging: Packaging of forms shall be boxed in quantities standard to the industry. All packages shall be marked with form number and Hidalgo County purchase order number on outside.

Sample Review: This printing includes various items and forms. Bidder shall assume sole responsibility for viewing these samples in order to submit a bid consistent with requirements of the County. Failure to do so may result in rejection of bid. Bidders are strongly encouraged to review the samples prior to submitting a bid.

It is not necessary for bidders to submit bids for all sections to be considered for an award. However, bidder is expected to submit pricing for all items within each section that the bidder chooses to respond, in order to be considered for award for that particular section.

Over runs: Hidalgo County shall not pay for over-runs. Vendor is cautioned to provide only the quantity of print copies as stated on the Purchase Order. Any over-runs delivered to the County shall be considered as a donation and no additional fees will be allowed and/or paid.

General Requirements: The following are the minimum requirements and/or specifications that will be acceptable by the County. Any bid that does not meet the minimum requirements and/or specifications will be rejected.

- Materials must be available for pick-up and/or delivery to the various locations in Hidalgo County during normal working hours, Monday through Friday
- All items must be shipped **F.O.B. INSIDE DELIVERY.**
- All purchases will be on an "**As Needed Basis**", there are no set quantities to be purchased.
- All products furnished under this RFB shall be warranted by the vendor to be free from defects and fit for the intended use.
- All costs and expenses associated with the preparation and submission of bids shall be the Responsibility of the bidder and no reimbursement for such charges shall be passed onto Hidalgo County.
- BID PAGE - Vendor must thoroughly fill in each section of the Bid Page (Exhibit "B") if applicable, for not applicable please type/write in N/A on the form. INCOMPLETE submittals shall be considered a probable cause for disqualification.
- Vendor should match the sample as much as possible

TERMS AND CONDITIONS:

1. The initial term of the contract shall be for one (1) year and may be extended at the sole discretion of Hidalgo County for an additional one (1) year term under the same rate, terms and conditions.

2. Hidalgo County reserves the right to extend the contract for an additional sixty (60) day grace period at the end of the contract term due to unforeseen delay in the procurement of subsequent bid process.

3. The bidder who is awarded will ensure that all insurance documentation as per Exhibit "C" will be submitted to the Hidalgo County Purchasing Department on a timely manner.

4. Bid prices are to remain firm from BID AWARD DATE through the termination of the contract.

5. All costs and expenses associated with the preparation and submission of RFB's shall be the responsibility of the bidder and not the reimbursements for such charges or expenses shall be passed onto Hidalgo County.

6. Hidalgo County shall award the bid on a lump sum basis and/or item by item bid basis to one bidder, multiple bidders, primary or secondary vendor(s) whichever is in the best interest of the County. For evaluation and consideration of items bid, samples will be submitted upon request.

7. County will seek purchases from state awarded vendors whenever it is, its best interest to do so.

8. After bid is awarded and successful awarded contractor defaults in meeting the general instructions to

bidders(s) and/or in complying with the contract agreement, Hidalgo County reserves the right to seek the services of the next lowest bidder(s). In such event, Hidalgo County shall charge the successful bidder the difference for any additional cost to the County.

9. Hidalgo County reserves the right to add or delete during the term of the contract under the same rates and conditions.

10. Any contract awarded to a successful bidder will be in effect until;
    a) The contract expires
    b) Delivery acceptance of products and/or performance of services ordered, or
    c) Terminated by County with thirty (30) days written notice prior to be cancellation.

11. Hidalgo County reserves the right to award the bid to MULTIPLE bidders if the County determines it is in its best interest to do so.

12. Hidalgo County reserves the right to reject any/all bids, to waive any/all formalities or technicalities, or to accept the bid considered the best and most advantage to the County.

13. Hidalgo County reserves the right to hold bids for a period of ninety (90) days without taking any action.

14. Bid on each item separately. Provide unit price on quantity specified and extended amount. In the event of error in extensions, the unit price shall govern.

Market Volatility and Unit Price Adjustments:

Hidalgo County recognizes that during periods of national crisis and unstable economic conditions, unforeseen price increases might affect costs for goods and services contracted on an annual basis. The following procedure may be employed to mediate price volatility:

1) **Requesting Price Adjustment**: Upon written request of the Vendor to the County Purchasing Agent, the County may review evidence of prevailing industry-wide market conditions that warrant an adjustment in bid prices contained in the contract.

   - A Vendor must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Such written request must be accompanied by a certified copy of the supplier's advisory or notification to the vendor of the price changes.
   - The Vendor must put the Purchasing Agent on the mailing lists for such publications so that the Purchasing Agent can monitor said changes. Such membership shall be at no cost to the County.
   - The County Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interest of the County.
   - No price escalation will be authorized in excess of the amount of the increase referred to in the supplier's notice.
   - The County may only grant a price increase if the evidence presented is deemed reliable. Should the County allow a price increase, the approved price change shall be honored for all orders received by the vendor or contractor after the effective date of such price change.

Approved price changes are not applicable to orders already issued and in process at time of price change.

2) **Price Reduction**: Vendor shall notify the County at the time when the Vendor's costs for items and/or supplies reduce due to stabilization in the market at which time prices for items on this contract shall be reduced accordingly. Failure by the Vendor to notify the County of a decrease in costs for items and/or supplies for which the Vendor was granted a price adjustment, may result in immediate termination of this contract and the County shall not be obligated to pay the Vendor the difference between the contract price and the price adjustment.

3) **Timeframe for Adjusted Price Increases:** Price increases are only valid for the quarter in which they are requested and approved. Prices shall return to the original contract price at the beginning of the following quarter unless a Vendor notifies the County in writing within ten (10) days of expiration of the quarter in which the price increase is in effect, that it desires to have the price increase continue or that the Vendor is requesting a different price increase for the following quarter. Such request must be supplemented with sufficient justification to demonstrate that the price increase remains necessary. The County Purchasing Department shall have sole discretion whether to grant the price increase extension. The County too, shall have discretion to unilaterally reduce, eliminate or extend a price adjustment to the Vendor at any time upon written notice from the County to the Vendor demonstrating justification for such reduction, elimination or extension of the price adjustment.

4) **Allowable Review Periods**: Price adjustment reviews may only be requested by the Vendor on a quarterly basis. However, the County may at its own discretion, conduct temporary price adjustment reviews at any time. The County Purchasing Agent and/or the County Auditor reserve the right to audit and/or examine any pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice and during normal business hours.

5) **Dollar Limit to Price Changes**: The total increase in contract price shall not exceed twenty-five percent (25%) of the original contract price during the contract term

ADDITIONAL INFORMATION:

All cost and expenses associated with the preparation and submission of all (bid, proposals, statements of qualifications (RFQ) and quotes shall be responsibility of the bidder and no reimbursements for such charges or expenses shall be passed on to HIDALGO COUNTY.

Hidalgo County is requesting that any and all questions, inquiries and clarifications regarding the RFB's be addressed to Martha L. Salazar, CPPB, Purchasing Agent, 2812 S. Bus. Hwy. 281, Edinburg, Texas 78539. **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED. ALL WRITTEN QUESTIONS WILL BE ACCEPTED VIA FACSIMILE OR VIA E-MAIL elena.gomez@co.hidalgo.tx.us BY NO LATER THAN 5:00 P.M. on MONDAY AUGUST 29, 2011 to (956) 318-2629.** Responses to said questions will be sent to all participating vendors via facsimile or e-mail by **FRIDAY SEPTEMBER 2, 2011.**

SECTION I – SHERIFF DEPARTMENT:

Description	Estimated Minimum Quantity
Inmate Trust Fund Receipt Books • Finished Size: 7 ¼" x 11" • Color Sequence: 3 part NCR white, canary, pink • Four Receipts to a page: 3 horizontal perforations • Pages per book:50 sheets (200 numerical receipts per books) • Imprint Colors: Black and Red for Numbers • Numbering: Four (4) numbers per page • Starting Number: № 672151	200

SECTION II- DISTRICT CLERK:

Description	Estimated Minimum Quantity
Minute Binder • Indestructo Binders • Injection molded covers of high impact, polystyrene • Heritage Recorder Metal • Swing-away hinge flap or angle tab (xer-cap) • Capacity 1 ¾" – 3" • 11 lines of lettering	750
Minute Paper • Byron Weston Xerographic (Bright White) • 100 % Cotton (Rag) • 8 ½" x 14" Paper • Rectangle Hole Punch • 500 Sheets per ream	2,000 Reams
#10 Envelopes • Item Size 4 ⅛" x 9 ½" • Description: 25% Cotton • Imprint Specifications/Process: Flat Print • Imprint Location: Front • Imprint colors: 2PMS Colors	70,000
#28 Catalog Envelopes White Stock – No Window • Item Size: 10" x 13 • Description: 2500 Thermo Graphed • Imprint Specifications/ Process: Flat Print • Imprint Location: Front • Imprint Colors: 2PMS Colors	10,000
Letterhead Paper • Item Size 8 ½" x 11" • 25% Cotton • Imprint Specifications/Process: Flat Print/County Seal w/Foil • Imprint colors 2 PMS	20,000

SECTION III-COUNTY CLERKS

Description	Estimated Minimum Quantity
Booklet Envelopes • 9½" x 12" Booklet Envelopes • 28# White Stock • **With or without peel** and stick feature • Printed two (2) color • Special Window	6,000 per order
Bound Books • ¾" Bound Books • Hand Sewn • Red Imitation Leather sides • Red leather Spine and corners • Printed 4 colors • 2 sides on special 100% Cotton archival Byron Weston Linen Ledger • 320 Sheets capability per book • Special Metal rim index in the front • Plain Hubs	2
Birth/Marriage Envelopes • Custom Design • Printed gold ink one side • White crushed marble stock • Finished Size : 4" x 9.5" closed after printing • Folded and glued	6,000
Marriage License/Certified Marriage License • Printed 1/1 color • 32# Custom Ledger that is archival and correct off white color for Marriage License • Certified are numbered front and back	3,000
Poly Envelopes for Wallet Cards • 2 ¾" x 4" • With a special archival poly that will not react chemically with the ink of the cards	3,000
Banknotes –Legal size • Watermark • Security Fibers • Optically Dead Chemically Sensitive Security Paper • Paper Treated with laser Toner Retention • Engraved Intaglio Printing • Engraved Intaglio Latent Images "V" and R" • Engraved "Vital Record" Micro-print • State/City Departmental Name of Vital Record • State/City/Departmental Seals • "Void" Copy Background • Prismatic Print • Screened State/City/Departmental Seal • Erasure Sensitive Inks • Sequential Control Numbering & Barcoding	10,000 pages

HIDALGO COUNTY
BID PAGE
"SPECIALTY PRINTED ITEMS & RELATED SUPPLIES"
BID NO.: 2011-152-09-07-MEG

SECTION I – SHERIFF DEPARTMENT:

Description	Estimated Minimum Quantity	Unit Price	Total Price
Inmate Trust Fund Receipt Books	200		

SECTION II – DISTRICT CLERK:

Description	Estimated Minimum Quantity		Unit Price	Total Price
Minute Binders	750			
Minute Paper	2,000 reams			
#10 Envelopes	70,000			
#28 Catalog Envelopes White Stock – No Window	10,000	Thermo		
		flat print		
Letterhead Paper	20,000			

SECTION III - COUNTY CLERK:

Description	Estimated Minimum Quantity		Unit Price	Total Price
Booklet Envelopes	6,000	with peel		
		w/o peel		
Bound Books	2			
Birth/Marriage Envelopes	6,000			
Marriage License/Certified Marriage License	3,000			
Poly Envelopes for Wallet Cards	3,000			
Banknotes	10,000 pages			

BIDDER/COMPANY NAME: _____

ADDRESS: _____

CITY/STATE/ZIP CODE: _____

PHONE №: _____ **FAX №:** _____

CELLULAR №: _____ **Email:** _____

AUTHORIZED SIGNATURE: _____

PRINTED NAME: _____

TITLE: _____

EXHIBIT "C"

Insurance Requirements
Applicable to the Acquisition of Goods and /or Services
(other than Professional Services)

The Bidder awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the bidder in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. A Five Hundred Thousand Dollar ($500,000.00) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of County.

2. Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars ($300,000.00) per person and Five Hundred Thousand Dollars ($500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand ($500,000.00) arising out of the services provided to County hereunder.

3. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;

4. Workers compensation insurance in amounts established by Texas law, unless the Bidder is specifically exempted from the Texas Workers Compensation Act, Texas Labor Code Chapter 401, et. seq.

Hidalgo County will only accept certificates of insurance on an Acord form (as attached hereto). Certificates of insurance shall name Hidalgo County as additional insured and must be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

Revised 10/01/08

ACORD **CERTIFICATE OF INSURANCE** DATE (MM/DD/YY)

PRODUCER

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE

INSURED

INSURER A:

INSURER B:

INSURER C:

INSURER D:

INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THER TERMS. EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	GENERAL LIABILITY ☐ COMMERCIAL GENERAL LIABILITY ☐☐ CLAIMS MADE OCCUR ☐ OWNER'S & CONT. PROT ☐ OWNER'S PROTECTIVE LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY PROJECT ☐ LOC				EACH OCCURRENCE	$
					FIRE DAMAGE (Any one fire)	$
					MED (Any one person)	$
					PER & ADV INJURY	$
					AL AGGREGATE	$
					ODUCTS – COMP/OP AGG	$
B	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident)	$
					BODILY INJURY (Per person)	$
					BODILY INJURY (Per accident)	$
					PROPERTY DAMAGE (Per accident)	$
	GARAGE LIABILITY ☐ ANY AUTO				AUTO ONLY-EA ACCIDENT	$
					OTHER THAN AUTO ONLY EA ACC / AGG	$ / $
C	EXCESS LIABILITY ☐ OCCUR ☐ CLAIMS MADE ☐ DEDUCTIBLE ☐ RETENTION $				EACH OCCURENCE	$
					AGGREGATE	$
						$
						$
						$
D	WORKERS COMPENSATION AND EMPLOYER'S LIABILITY				WC STATU-TORY LIMITS ☐ OTHER	
					E.L. EACH ACCIDENT	$
					E.L. DISEASE-EA EMPLOYEE	$
					E.L. DISEASE-POLICY LIMIT	$
	OTHER					

DESCRIPTION OF OPERATIONS / LOCATION / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

County of Hidalgo shall be named as additional insured on all Commercial General Liability policies.

CERTIFICATE HOLDER

Hidalgo County
Attn: Purchasing Department
2812 S Highway Bus. 281
Edinburg, Texas 78539

ADDITIONAL INSURED; INSURER LETTER: _____

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BY CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

SAMPLE

Insurance Requirement Acknowledgment

I, _____, authorized representative for _____,
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

☐ will be acquired within 10 working days after notification from Purchasing Department of bid awarded by the Hidalgo County Commissioners' Court;

☐ will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of bid award by the Hidalgo County Commissioners' Court; currently carry the following:

Automobile Liability: $_____ General Liability: $_____

☐ have already been met, see attached copy of insurance certificate.

_____ _____.
Authorized Representative Date

Notice to Bidder:
A certificate of insurance for the required insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award of bid and to execute a contract between your Company and the County

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the bid award to be rescinded and re-awarded to next lowest bidder. Certificates of Insurance will be monitored and verified on a **quarterly basis** to ensure coverage policy is in place. It is the Company's obligation to maintain the appropriate insurance coverage throughout the term of the contract.

THIS FORM MUST ACCOMPANY BID PACKET

PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, _____, possess all of the APPLICABLE:

1. Licenses: _____.
2. Bonds: _____.
3. Certificates: _____.
4. Permits: _____.
5. Other: _____.

necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this bid, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

* Any licenses, bonds, certificates, permits, etc. which are required must be presented as part of the bid packet in order to expedite the bid evaluation process. Failure to provide said documentation will result in the disqualification of your bid.

_____ _____.
Authorized Signature Date

_____.
Company

_____.
Address

_____.
City, State, Zip

EXHIBIT "D"

CONFLICT OF INTEREST QUESTIONNAIRE — FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. *See* Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 **Name of person who has a business relationship with local governmental entity.**

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 **Name of local government officer with whom filer has employment or business relationship.**

_____
Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐ Yes ☐ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

C Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes ☐ No

D. Describe each employment or business relationship with the local government officer named in this section.

4

_____ _____
Signature of person doing business with the governmental entity Date

Adopted 06/29/2007

HIDALGO COUNTY
PURCHASING DEPARTMENT
Bidder/Vendor Application

Complete in print or type. Please return this application to the Hidalgo County Purchasing Department
thru Facsimile: (956) 318-2629 or (956) 292-7612
in person or regular mail to:
Mailing/Postal Address: 2812 S. Business Hwy. 281
Physical Address: 2802 S. Business Hwy. 281
Edinburg, Texas 78539
or e-mail: purchasing@co.hidalgo.tx.us

Company Name: Telephone No. ( )
dba Name:
Legal Name:
Mailing Address: Fax No. ( )
Physical Address:
City, State, Zip Tax I.D. No.
Remit to Address : City, State, Zip
E-Mail Address:
Representative(s) Name(s) & Title(s)
Type of Organization (check one): _____ Individual _____ Partnership _____ Corporation _____Non-Profit _____ LLC _____ Sole Proprietor _____ Other, Specify State Identification No._____ (Please attached completed W-9 form with this application) Federal Identification No. or (if individual) SS No.
State of Incorporation: _____ Date:_____ Other:
Type of Business (check one): _____ Manufacturer _____ Wholesaler _____ Retailer _____ Broker _____ Distributor _____ Service Organization _____ Other, Specify
Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts:
Small and/or Disadvantaged Business Information (check application criteria) Small Business: Disadvantaged Business (At Least 51% Ownership) ☐ Less than 125,000 annual gross receipt ☐ Black American ☐ Native American ☐ Less than 250,000 annual gross receipt ☐ Hispanic American ☐ Women ☐ Less than 499,000 annual gross receipt ☐ Asian Pacific American ☐ Other ☐ More than 500,000 annual gross receipt Have you been certified as a HUB or an MBE/WBE source?: ☐ Yes ☐ No Indicate Certification No.(s):_____ or are Certificate(s) attached?: ☐ Yes ☐ No
What type of product(s) is/are solicited by your company?: Would you like to be provided with specifications for procurements of such products?: ☐ Yes ☐ No
To Be Completed by the County: Rec'd by (Purchasing):_____ Date Rec'd by (Purchasing): Date Forwarded Information to Auditor's Office:_____Entry Date: _____ Vendor No.:

Revised12/14/06

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source? ☐Yes ☐ No

If yes, by whom? ☐ Texas Building & Procurement Commission ☐ Other_____

Indicate Certification No(s).:_____ or Are Certificate(s) Attached?: ☐ Yes ☐ No

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid, RFP, or RFQ is to be subcontracted with Certified HUB sources? _____% (List HUB Subcontractor information below).

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

Form **W-9**
(Rev. January 2011)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification (required): ☐ Individual/sole proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶

☐ Exempt payee

☐ Other (see instructions) ▶

Address (number, street, and apt. or suite no.)

Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number

			–			–				

Employer identification number

		–							

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here Signature of U.S. person ▶ Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,
- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,

2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules for partnerships* on page 1.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

Partnership, C Corporation, or S Corporation. Enter the entity's name on the "Name" line and any business, trade, or "doing business as (DBA) name" on the "Business name/disregarded entity name" line.

Disregarded entity. Enter the owner's name on the "Name" line. The name of the entity entered on the "Name" line should never be a disregarded entity. The name on the "Name" line must be the name shown on the income tax return on which the income will be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a domestic owner, the domestic owner's name is required to be provided on the "Name" line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the "Business name/disregarded entity name" line. If the owner of the disregarded entity is a foreign person, you must complete an appropriate Form W-8.

Note. Check the appropriate box for the federal tax classification of the person whose name is entered on the "Name" line (Individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

Limited Liability Company (LLC). If the person identified on the "Name" line is an LLC, check the "Limited liability company" box only and enter the appropriate code for the tax classification in the space provided. If you are an LLC that is treated as a partnership for federal tax purposes, enter "P" for partnership. If you are an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter "C" for C corporation or "S" for S corporation. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the "Name" line) is another LLC that is not disregarded for federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the "Name" line.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name/ disregarded entity name" line.

Exempt Payee

If you are exempt from backup withholding, enter your name as described above and check the appropriate box for your status, then check the "Exempt payee" box in the line following the "Business name/ disregarded entity name," sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following payees are exempt from backup withholding:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),

2. The United States or any of its agencies or instrumentalities,

3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,

4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or

5. An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

6. A corporation,

7. A foreign central bank of issue,

8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,

9. A futures commission merchant registered with the Commodity Futures Trading Commission,

10. A real estate investment trust,

11. An entity registered at all times during the tax year under the Investment Company Act of 1940,

12. A common trust fund operated by a bank under section 584(a),

13. A financial institution,

14. A middleman known in the investment community as a nominee or custodian, or

15. A trust exempt from tax under section 664 or described in section 4947.

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 9
Broker transactions	Exempt payees 1 through 5 and 7 through 13. Also, C corporations.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 5
Payments over $600 required to be reported and direct sales over $5,000 [1]	Generally, exempt payees 1 through 7 [2]

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at *www.ssa.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/businesses* and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: *A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.*

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, below, and items 4 and 5 on page 4 indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on the "Name" line must sign. Exempt payees, see *Exempt Payee* on page 3.

Signature requirements. Complete the certification as indicated in items 1 through 3, below, and items 4 and 5 on page 4.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account [1]
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor [2]
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee [1]
b. So-called trust account that is not a legal or valid trust under state law	The actual owner [1]
5. Sole proprietorship or disregarded entity owned by an individual	The owner [3]
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulation section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	**Give name and EIN of:**
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity [4]
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulation section 1.671-4(b)(2)(i)(B))	The trust

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or "DBA" name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

[4] List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

*Note. Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information, such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to *phishing@irs.gov*. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: *spam@uce.gov* or contact them at *www.ftc.gov/idtheft* or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

Certification
Regarding Debarment, Suspension and Ineligibility

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;

b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicated for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and

d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.

Signature:_____
Print Name:_____
Title:_____
Telephone Number:_____
Date:_____

If the bidder is unable to verify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-00-00

THIS CONTRACT is made and entered into this _____ Day of _____, **2011** by and between the **COUNTY OF HIDALGO, TEXAS** ("County"), and _____Company").

WHEREAS, Company responded to advertised notices for bids for **"Specialty Printing Services and Related Supplies"** the ("Services"); and

WHEREAS, Company submitted a bid to provide services in accordance with the specifications as bid, a copy of such specifications and bid being attached hereto as Exhibits "A" and "B" ("Vendor's Bid") respectively, and incorporated herein for all purposes (the "RFB Packet"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications, the Commissioners Court of County awarded the bid to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agree that this Contract is entered into in order to provide the Services to locations at **Hidalgo County**. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the Services in accordance with the Specifications within **Hidalgo County** following a request for Services by the **Commissioners' Court** or their designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a period of one year effective _____, **2011** and ending on _____, **2012.** Hidalgo County at its sole discretion elect the option to extend the contract for one (1) additional year at the same rates, terms and conditions and may further extend an additional sixty (60) days grace period at the end of the contract term due to any unforeseen delay in the procurement process, unless this Contract is terminated pursuant to the provisions herein, whichever occurs first.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or

authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the

parties hereunder does not create any agency relationship or master-servant relationship, that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County: **The County of Hidalgo**
Attn: County Judge
1615 S. Closner, Suite J
Edinburg, Texas 78539

If to Company _____

13. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated without cause by County with thirty day's written notice prior to cancellation.

15. The contract may be terminated without cause upon thirty (30) days

written notice by County.

16. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

17. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

18. Commitment of Current Revenues Only. In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of Buyer under this Agreement, Buyer may terminate this Agreement upon sixty (60) days written notice to Seller. Buyer agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Buyer pursuant to the provisions of Tex. Loc. Govt. Code Ann. § 271.903 (Vernon Supp. 1996).

WITNESS our hands in duplicate originals this_____ day of _____, 2011.

COUNTY OF HIDALGO

ATTEST:

By:_____
Ramon Garcia, County Judge

_____

Arturo Guajardo Jr., County Clerk

COMPANY:_____

By:_____

Printed Name:_____

Title:_____

APPROVED AS TO FORM:
Atlas & Hall, L.L.P.

By:_____
Stephen L. Crain

APPROVED BY COMMISSIONES COURT:_____

DRAFT

EXHIBIT "B"
VENDOR'S BID

CURTIS 1000

SECTION II – DISTRICT CLERK:				
	DESCRIPTION	***QTY***	Curtis 1000	
			Unit Price	Total Price
1	#10 Envelopes	30,000	31.11 /100	933.30

HIDALGO COUNTY ---BID PAGE
ADDENDUM #1
EXTENDED BID OPENING 09/21/11
"SPECIALTY PRINTED ITEMS & RELATED SUPPLIES"
BID NO.: 2011-152-09-07-MEG

ORIGINAL

SECTION I – SHERIFF DEPARTMENT

Description	Yearly Estimated Quantity Ordered	Unit Price	Total Price
Inmate Trust Fund Receipt Books	140	No Bid	Bid

SECTION II – DISTRICT CLERK:

Description	Yearly Estimated Quantity Ordered	Unit Price	Total Price
Minute Binders (white, brown, red)	250	No Bid	Bid
Minute Paper	200 reams	No Bid	Bid
#10 Envelopes Bond	30,000	$31.11/1000	$933.30
#28 Catalog Envelopes White Stock – No Window (flat print)	1,000	No Bid	Bid
Letterhead Paper	15,000	$126.80/1000	$1902

SECTION III - COUNTY CLERK:

Description	Yearly Estimated Quantity Ordered		Unit Price	Total Price
Booklet Envelopes	6,000	with peel	No Bid	Bid
		w/o peel	No Bid	Bid
Bound Books	2		No Bid	No Bid
Birth/Marriage Envelopes	6,000		No Bid	No Bid
Marriage License/Certified Marriage License	3,000		No Bid	No Bid
Poly Envelopes for Wallet Cards	3,000		No Bid	No Bid
Banknotes	10,000 pages		No Bid	No Bid

OPENED
9:41
9/21/11
Witnessed

BIDDER/COMPANY NAME: Curtis 1000
ADDRESS: P.O. Box 4547
CITY/STATE/ZIP CODE: McAllen, TX 78502
PHONE №: 956-605-1309 **FAX №:** 956-631-1001
CELLULAR №: 956-605-1309 **Email:** OZalpa@Curtis1000.com
AUTHORIZED SIGNATURE:
PRINTED NAME: Oscar Zalpa
TITLE: Territory Mgr

EXHIBIT "C"
INSURANCE REQUIREMENTS

CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY) 01/03/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Aon Risk Services Central, Inc.
Minneapolis MN Office
8300 Norman Center Drive
Suite 1000
Minneapolis MN 55437 USA

CONTACT NAME:
PHONE (A/C. No. Ext): (866) 283-7122 FAX (A/C. No.): (847) 953-5390
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	Federal Insurance Company	20281
INSURER B:	Great Northern Insurance Co.	20303
INSURER C:	Columbia Casualty Company	31127
INSURER D:	Pacific Indemnity Co	20346
INSURER E:		
INSURER F:		

INSURED
Curtis 1000
2300 Main Street
Hugo MN 55038 USA

JAN 12 2012
7:10 :dm

COVERAGES **CERTIFICATE NUMBER:** 570044935767 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. **Limits shown are as requested**

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY			35317844	01/01/2012	01/01/2013	EACH OCCURRENCE	$1,000,000
	X COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$1,000,000
	CLAIMS-MADE X OCCUR						MED EXP (Any one person)	$10,000
							PERSONAL & ADV INJURY	$1,000,000
							GENERAL AGGREGATE	$2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	$2,000,000
	POLICY PRO-JECT X LOC							
B	AUTOMOBILE LIABILITY			7320-72-61	01/01/2012	01/01/2013	COMBINED SINGLE LIMIT (Ea accident)	$2,000,000
	X ANY AUTO						BODILY INJURY (Per person)	
	ALL OWNED AUTOS / SCHEDULED AUTOS						BODILY INJURY (Per accident)	
	X HIRED AUTOS / X NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	
	DED RETENTION							
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N			71704411	01/01/2012	01/01/2013	X WC STATU-TORY LIMITS OTH-ER	
	ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? N	N/A					E.L. EACH ACCIDENT	$1,000,000
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE-EA EMPLOYEE	$1,000,000
							E.L. DISEASE-POLICY LIMIT	$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, If more space is required)

CERTIFICATE HOLDER

Hidalgo County
Attn: Yolanda Velasquez
2802 S. Business Hwy. 281
Edinburg TX 78539 USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Services Central Inc

Holder Identifier :

Certificate No : 570044935767

©1988-2010 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY) 01/03/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Aon Risk Services Central, Inc.
Minneapolis MN Office
8300 Norman Center Drive
Suite 1000
Minneapolis MN 55437 USA

JAN 12 2012

CONTACT NAME:
PHONE (A/C. No. Ext): (866) 283-7122 **FAX (A/C. No.):** (847) 953-5390
E-MAIL ADDRESS:

INSURED
Curtis Southwest
5150 Blalock
Houston TX 77041 USA

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	Federal Insurance Company	20281
INSURER B:	Great Northern Insurance Co.	20303
INSURER C:	Pacific Indemnity Co	20346
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** 570044935338 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. **Limits shown are as requested**

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY			35317844	01/01/2012	01/01/2013	EACH OCCURRENCE	$1,000,000
	[X] COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$1,000,000
	[ ] CLAIMS-MADE [X] OCCUR						MED EXP (Any one person)	$10,000
							PERSONAL & ADV INJURY	$1,000,000
							GENERAL AGGREGATE	$2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	$2,000,000
	[ ] POLICY [ ] PRO-JECT [X] LOC							
B	AUTOMOBILE LIABILITY			7320-72-61	01/01/2012	01/01/2013	COMBINED SINGLE LIMIT (Ea accident)	$2,000,000
	[X] ANY AUTO						BODILY INJURY (Per person)	
	[ ] ALL OWNED AUTOS [ ] SCHEDULED AUTOS						BODILY INJURY (Per accident)	
	[X] HIRED AUTOS [X] NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	
	[ ] UMBRELLA LIAB [ ] OCCUR						EACH OCCURRENCE	
	[ ] EXCESS LIAB [ ] CLAIMS-MADE						AGGREGATE	
	[ ] DED [ ] RETENTION							
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N			71704411	01/01/2012	01/01/2013	[X] WC STATU-TORY LIMITS [ ] OTH-ER	
	ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? [N] N/A (Mandatory in NH)						E.L. EACH ACCIDENT	$1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE-EA EMPLOYEE	$1,000,000
							E.L. DISEASE-POLICY LIMIT	$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

Hidalgo County Purchasing Department
Attn: Ms. Rocio Villarreal
2802 S. Business Hwy. 281
Edinburg TX 78539 USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Services Central, Inc.

Holder Identifier :

Certificate No : 570044935338

©1988-2010 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD

Evangelina Garcia

From: Martha Salazar [martha.salazar@co.hidalgo.tx.us]
Sent: Monday, October 17, 2011 2:21 PM
To: 'Evangelina Garcia'
Subject: FW: CONTRACT (CURTIS 1000) FOR SPECIALITY PRINTING SERVICES AND RELATED SUPPLIES

HOOORRRRAAAYYYY!

From: Steve Crain [mailto:scrain@atlashall.com]
Sent: Monday, October 17, 2011 1:49 PM
To: 'Martha Salazar'
Subject: RE: CONTRACT (CURTIS 1000) FOR SPECIALITY PRINTING SERVICES AND RELATED SUPPLIES

Good to go.

From: Martha Salazar [mailto:martha.salazar@co.hidalgo.tx.us]
Sent: Monday, October 17, 2011 1:23 PM
To: 'Steve Crain'
Cc: 'Evangelina Garcia'
Subject: FW: CONTRACT (CURTIS 1000) FOR SPECIALITY PRINTING SERVICES AND RELATED SUPPLIES
Importance: High

Mr. Crain:
Your recommended change has been made. Please review and comment as to form
Marty

From: Evangelina Garcia [mailto:evangelina.garcia@co.hidalgo.tx.us]
Sent: Monday, October 17, 2011 11:44 AM
To: 'Martha Salazar'
Subject: RE: CONTRACT (CURTIS 1000) FOR SPECIALITY PRINTING SERVICES AND RELATED SUPPLIES

Marty,
I went ahead and deleted the information as requested. Please forward back to legal for his review as to form pursuant to the revision.

Thank you

Vangie Y. Garcia, Contract's Manager
2802 S. Business Hwy. 281
New Administration Building
Edinburg, Texas 78539
(956) 292-7000-Extension 4856
email: evangelina.garcia@co.hidalgo.tx.us

From: Martha Salazar [mailto:martha.salazar@co.hidalgo.tx.us]
Sent: Monday, October 17, 2011 11:22 AM
To: 'Evangelina Garcia'
Subject: FW: CONTRACT (CURTIS 1000) FOR SPECIALITY PRINTING SERVICES AND RELATED SUPPLIES

APPROVED

AI-29055
CC REGULAR Meeting Date: 11/01/2011

41. II. 0.

Submitted For: Martha Salazar

Submitted By: Elena Gomez, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Presentation of bids received with recommendation to award to multiple vendors and approval of contract(s) on selected items (lowest bids meeting all specifications and/or requirements) and as detailed and reflected in documentation attached hereto for: "Specialty Printing Services & Related Supplies" RFB No. 2011-152-MEG.

BACKGROUND

Awarded Contracts
C 11-152-11-01 Scott Merriman
C 11-152a-11-01 Curtis 1000

Fiscal Impact

FISCAL YEAR: 2011 **ACCT. #:** 1-1100-412-00-090-001-0-550
FUNDS AVAILABLE Y/N?: y **MATCHING FUNDS Y/N?:** n
BUDGETARY IMPACT:

DIST CLERK-PRINTING & BINDING- $21.68 available funds as of 10/27/11.
Purchases are on an as needed basis. Department must transfer funds before purchase.

FISCAL YEAR: 2011 **ACCT. #:** 1-1100-415-40-180-001-0-550
FUNDS AVAILABLE Y/N?: y **MATCHING FUNDS Y/N?:** n
BUDGETARY IMPACT:
CO CLERK-PRINTING & BINDING- $6,372.40 available funds as of 10/27/11.
Purchases are on an as needed basis. Department must transfer funds before purchase.

FISCAL YEAR: 2011 **ACCT. #:** 1-1100-423-21-280-002-0-550
FUNDS AVAILABLE Y/N?: y **MATCHING FUNDS Y/N?:** n
BUDGETARY IMPACT:
JAIL-PRINTING & BINDING- $182.43 available funds as of 10/27/11.
Purchases are on an as needed basis. Department must transfer funds before purchase.

Attachments

Participant Sheet
Tab Sheet-Curtis 1000

Contract Curtis 1000
Contract Scott Merriman
Tab Sheet- Scott Merriman
Memos of Recommendation

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	10/26/2011 02:04 PM
Budget & Management	Merlen P. Munoz	10/26/2011 02:16 PM
Rosalinda Cantu	Rosie Cantu	10/27/2011 09:06 AM
Purchasing Department	Marty Salazar	10/26/2011 02:04 PM
Budget & Management	Merlen P. Munoz	10/26/2011 02:16 PM
Rosalinda Cantu	Rosie Cantu	10/27/2011 09:06 AM
Auditor's Office		

Form Started By: Elena Gomez Started On: 10/11/2011 04:07 PM

AI-41329 **Purchasing Department 9. G.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted For: Comm. Tito Palacios, Pct. #2 Submitted By: Carlos Jasso, COMM. PCT. #2

Department: COMM. PCT. #2

Information

CAPTION

Acceptance and approval of Change Order No.2 reflecting additional days for project completion due to inclement weather for the Precinct 2 Little Mexico Subdivision and South Tower Estates Paving & drainage project with contractor 2GS, L.L.C. , as submitted through project engineer Raul Sesin (C-13-127-05-21).

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1200-431-00-122-088-0-731

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Change order will not have a fiscal impact.

Attachments

Change Order No. 2

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	10/30/2013 01:20 PM
Budget & Management	Obdett Calzada	10/30/2013 03:08 PM
Obdett Calzada	Obdett Calzada	10/31/2013 12:53 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Carlos Jasso Started On: 10/18/2013 10:42 AM

Final Approval Date: 11/01/2013

CHANGE ORDER NUMBER TWO (2)

Project: Little Mexico Subdivision and South Tower Estates Paving & Drainage Project

DATE OF ISSUANCE: 10/14/2013 EFFECTIVE DATE: 10/14/2013

OWNER: Hidalgo County Precinct No. 2
OWNER'S CONTRACT NO: C-13-127-05-21

CONTRACTOR: 2GS, LLC
P.O. Box 595
Penitas, Texas 78576

ENGINEER: Raul E. Sesin, PE
Planning Administrator
Hidaldo County Planning Department
1304 South 25th Street
Edinburg, Texas 78539

You are directed to make the following changes in the Contract Documents.

Description:
1. Contract time extension
2.
3.
4.
5.
6.

Reason for Change Order:
1. Adding 14 contract days due to inclement weather
2.
3.
4.
5.
6.

Attachments:

CHANGE IN CONTRACT PRICE:		CHANGE IN CONTRACT TIME:
Original Contract Price $ 468,569.70		Original Contract Time for Substantial Completion: 90 calendar days or dates
Net Changes from previous Change Order $ 3,750.00		Net Change from previous Change Orders 0 calendar days
Contract Price prior to this Change Order $ 472,319.70		Contract Time prior to this Change Order Substantial Completion: 90 calendar days or dates
Net Increase(decrease) of this Change Order $ -		Net Increase(decrease) of this Change Order 14 calendar days
Contract Price with all approved Change Orders $ 472,319.70	Net % increase(decrease)fr original contract price. 0.80%	Contract Time with all approved Change Orders Substantial Completion: 104 calendar days or dates

RECOMMENDED:
By: _____
Enigineer (Authorized Signature)
Date: 10/15/13

APPROVED:
By: _____
Owner (Authorized Signature)
Date: 10/18/2013

ACCEPTED:
By: _____
Contractor (Authorized Signature)
Date: 10/15/13

P.O. BOX 595
PEÑITAS, TX 78576

PH: (956) 424-3414
FAX: (956) 683-6149

Order No. TWO

Date: October 14, 2013

CONTRACT CHANGE ORDER REQUEST

Project Name: LITTLE MEXICO SUBDIVISION AND SOUTH TOWER ESTATES PAVING & DRAINAGE PROJECT

Owner: HIDALGO COUNTY PRECINCT NO.2

Description of Changes	Decrease in contract price	Increase in contract price
14 days - Additional Contract Days (Rain Delays)		
Totals	$ -	$ -
Net Change In Contract Price	$ -	$ -

Reasons:
Request for additional contract days due to weather related delays.

The amount of the Contract will be (Decreased)(Increased) by the Sum of : N/A Dollars $0.00

The Contract Total Including this and previous Change Order Will be: four hundred seventy-two thousand three hundred nineteen dollars and seventy cents Dollars $ 472,319.70

The contract Period Provided for Completion will be (Increased)(Decreased)(Unchanged): 14 Days.

Requested by:

Joe L Saenz
2GS, LLC

10/14/13
Date

AI-41292 **Purchasing Department 9. H.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted For: Hon. P Villarreal, Jr-HC-TAC Submitted By: Lisa Vela, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Requesting authority to enter into a 36-month new (capital) lease copier for (1) WorkCentre 5845APT through our membership/participation with (TPASS) Texas Procurement & Support Services awarded vendor, Xerox contract 985-L2 for the Hidalgo County Tax Assessor-Collector through Requisitions #244118 in the total amount for each per $182.95/per month, effective upon approval.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: 3-1XXX- 415-15-140-00X-0-XXX

FUNDS AVAILABLE Y/N?: y-pending MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding pending CC approval of AI#41591. Transfer in the amount of $650.00

Attachments

REQUISITION

QUOTE

PRICE VERIFICATION

CAPITAL LEASE LOG

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	10/30/2013 01:18 PM
Budget & Management	Obdett Calzada	10/30/2013 03:07 PM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Lisa Vela Started On: 10/16/2013 04:41 PM

Final Approval Date: 11/01/2013

Requisition

Req # 00244118

PO #

Date: 09/23/13

Bill To: x
x

Vendor : 42129
XEROX CORPORATION
P.O. BOX 731892
DALLAS TX 75373-1892

Ship To: TAX ASSESSOR-COLLECTOR
2804 S. BUS. HWY 281
EDINBURG TX 78539-6243

Contact: MARY GARCIA
956-289-7472

Contract No:

Special Instructions:
C-219

Ai 41292

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		SMART BUY # STATE PO # PICKUP TRADE IN AT TIME OF DELIVERY ***WTC656770*** TPSS CONTRACT 985-L2 LOCATION: (By Mary Briseno) HIDALGO COUNTY TAX OFFICE 2804 S BUS HWY 281 EDINBURG TX 78539 CONTACT: MARY G. JACKSON 956-289-7472		
		DO NOT DUPLICATE ORDER		
3.00	MONTH	CO 5845APT COMMODITY CODES; 985-13-06002-5 36 MONTH TERM COMM CODE: 985-13-06002-6 XEROX WORKCENTRE LEASE RENEWAL MULTIFUNCTION 5845/5855 & OFFSET CATCH TRAY: BASE UNIT UP TO 45pp, INCLUDES 4 TRAYS, PRINT CONTROLLER, COLOR SCANNING, PRICE INCLUDES 20,000 MONTHLY IMPRESSIONS ALL EXCESS PRINTS AT $.0091ea DELIVERY & INSTALLATION ALL SUPPLIES INCLUDING STAPLES/EXCEPT PAPER	153.11	459.33
3.00	MONTH	CO OFFICE FINISHER COMM CODE: 985-13-06005-7	13.55	40.65
3.00	MONTH	CO 3-HOLE PUNCH COMM CODE: 985-13-060149	2.10	6.30
3.00	MONTH	CO FAX LINE COMM CODE: 985-13-06010-8	14.19	42.57
1.00	MONTH	CO PRINT OVERAGES	100.00	100.00
		Account No	Encumbrance	
		3-1100-415-15-140-001-0-780	548.85	
		3-1246-415-15-140-003-0-601	100.00	
			Freight	.00
			Total	648.85
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

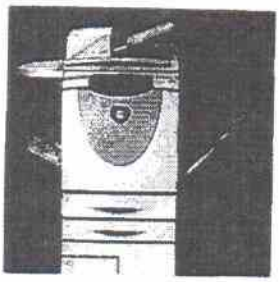
Authorized By: _____

XEROX 985-L2 LEASE

Rqst 244118

PRICING

XEROX WORKCENTRE 5845P



WORKCENTRRE 5845APT Base unit up to 45pp,Includes 4 Trays, Print Controller, Color Scanning,

Price includes

Price includes 20,000 monthly impressions all excess prints at $.0091 each

5845APT		985-13-06002-5
36 month term	$ 153.11	985-13-06002-6
Office Finisher	$ 13.55	985-13-06005-7
3-Hole Punch	$ 2.10	985-13-06014-9
Fax Line	$14.19	985-13-06010-8
Monthly Total		$182.95

Cash Price $ 6,586.20

Contract IncludesDelivery & Installation

All supplies including staples, except paper

xerox

9/26/13

HELP | Logout

e-Catalogs Quick Order

Search Product Keyword Category List Go Line Items 5 Total $6,586.20

Warning Message

State Agency Purchasers: Check to see if the same or similar item(s) in your cart are on contract for purchase through TIBH or TCI

My Wish List

Compare Items | Update Wish List | Export Wish List

Line	Compare	Description	Supplier Name	Contract Information	Commodity Code or Supplier Part #	Price	Currency	Unit	Qty	Total	Action
1	☐	Low Range II WorkCentre 5845APT & 58OCT Base Unit, Up to 45 ppm. Includes SPDH 4 Trays & Print Controller & Color Scanning, Initialization Kit	Xerox Corporation, Office Equipment	TERM 985-L2	98513060025	$0.00	USD	EA	1	$0.00	Delete
2	☐	Low Range II 5845APT & 58OCT. 36 Month Lease. Includes 20,000 copies. Overage Charge Per Copy $0.0091 Each	Xerox Corporation, Office Equipment	TERM 985-L2	98513060026	$153.11	USD	MO	36	$5,511.96	Delete
3	☐	Low Range IIBAS30FIN -Basic Office Finisher. 36 Month Lease. (replaces OCT listed with mainframe)	Xerox Corporation, Office Equipment	TERM 985-L2	98513060057	$13.55	USD	MO	36	$487.80	Delete
4	☐	Low Range II3HOLE -3 Hole Punch Kit. 36 Month Lease	Xerox Corporation, Office Equipment	TERM 985-L2	98513060149	$2.10	USD	MO	36	$75.60	Delete
5	☐	Low Range II LINE1FAX - Single Line Fax Kit. 36 Month Lease	Xerox Corporation, Office Equipment	TERM 985-L2	98513060108	$14.19	USD	MO	36	$510.84	Delete

Return to Search

Total: $6,586.20 Empty Wish List

©2009 Vinimaya

182.95

P-244118
A: 4292

Capital Lease Versus Operating Lease Test
2013

Indicates calculated field
Mandatory Field
Complete if indicated in lease documentation

							1	2	3a	3b	4a	4b		
CC Date	Dept. No.	Lease / Property Schedule No.	Req. Number	Asset Module Asset ID No.	Lease Term Start Date	Monthly Pymt Amount	Title Xfer at End of Lease? (Y/N)	Bargain Purchase Option? (Y/N)	Lease Term in Months	Est. Economic Useful Life in Months	Total Principal Pmts Over Lease Term	FMV of Leased Equip. at Lease Inception	Capital or Operating Lease? (Calculated Field)	
10/21/2013	140	TAX OFFICE-EDIN	244118	985-L2	10/21/2013	$182.95	N	N	36	36	$6,586.20	$6,685.20	Capital Lease	
											$0.00			
											$0.00			
											$0.00			

AI-41242 **Purchasing Department 9. I.**

CC CONSENT

Meeting Date: 11/05/2013

Submitted By: Vangie Garcia, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Acceptance and approval to exercise the County's option to extend the second (2nd) year of three(3) additional one (1) year term with same rates, terms and conditions as stated on contract with Brown & Brown Lone Star Insurance Services, dba Alamo Insurance Group for "Consulting Services for Self-Funded Insured Group Health" Project.

BACKGROUND

Said renewal effective date of January 1, 2014 with ending date of December 31, 2014.

Fiscal Impact

FISCAL YEAR: ACCT. #:

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Pursuant to the 2014 Adopted Budget....obj. code 339, appropriated amount: $75,106.50.

Attachments

Signed Extension and Agreement

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Darlene Betancourt	10/31/2013 08:30 AM
Budget & Management	Obdett Calzada	10/31/2013 09:41 AM
Auditor's Office	Monica Badillo	11/01/2013 04:54 PM

Form Started By: Vangie Garcia Started On: 10/15/2013 10:35 AM

Final Approval Date: 11/01/2013

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

October 15, 2013

Brown & Brown Lone Star Insurance
Services Inc. **d/b/a** Alamo Insurance Group
Attn: Gary Looney
220 S. Ridgewood Avenue
Daytona Beach, Florida 32114

Via Email: glooney@alamoinsgrp.com

Re: Renewal Of Agreement (C-11-149-11-29)-"Consulting Services For Self-Funded Insured Group Health-Hidalgo County"

Dear Mr. Looney:

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's sole option to extend the second (2nd) year of three (3)-one (1) year renewals as provided in the current agreement (under the same rates, terms and conditions). Please acknowledge receipt of this notice of placement on the Commissioners' Court meeting of **Tuesday, October 29, 2013** for discussion, consideration and action, by signing below and returning to the Purchasing Department, by no later than **12:00 Noon, Wednesday, October 16, 2013 and or sooner**, via facsimile to (956) 956-318-2629 or email to: evangelina.garcia@co.hidalgo.tx.us so as to meet the agenda request form deadlines.

By: _____ Date: 10/17/13

Additionally, we are requesting your company provide an updated certificate of insurance as required through Hidalgo County's Request for (Bid, Quote, Proposal, Statement of Qualification), if applicable.

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,
Vangie Y. Garcia, Contract's Manager
Hidalgo County Purchasing Department

BROKER SERVICES AGREEMENT

THIS **BROKER SERVICES AGREEMENT** (this "agreement"), effective January 1, 2012("Effective Date") is made by and between **Hidalgo County, (County)** and the San Antonio office of **BROWN & BROWN LONE STAR INSURANCE SERVICES, INC. dba Alamo Insurance Group** ("Broker").

Background

Broker is a licensed insurance agency in the State of Texas. County has selected Broker to provide certain risk management and insurance program administration services relating to the Lines of Insurance (as hereinafter defined) and, for good and adequate consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Term. The term of this Agreement shall commence on the Effective Date and continue for a period of one (1) year with the option of the County to renew for three (3) additional one (1) year periiods at the same rate and conditions unless sooner terminated as herein provided.

2. Relationship of Parties. Broker is an independent contractor and nothing in this Agreement is intended nor shall be construed to create an employer/employee relationship, a joint venture relationship or partnership relationship. In consideration of the compensation from the County to the Broker, Broker is providing services to the County as an insurance Counselor. However, Broker or its parent company Brown & Brown, Inc., and related or affiliated companies, may provide services as an insuring company with any placement of coverage in conjunction with the lines of insurance (hereinafter defined) shall be net of agent commissions. County acknowledges and expressly consents to such relationship, if applicable, in the rendition of services by Broker under this Agreement.

3. Broker Services. Broker, subject to the terms of this Agreement, shall provide certain services set forth in the attached Schedule A (the "Services"). but only in relation to the following lines of insurance (collectively referred to as "Lines of Insurance"): (a) Group Health Benefits Plan; (b) Group Life and Accidental Death Plan; and (c) Third Party Administration Services.

Nothing in this Agreement shall be construed to impose any obligations on Broker, or limitations on Broker's compensation, relative to any lines of insurance or coverage other than those specifically included in the Lines of Insurance delineated above.

4. County Responsibilities. In consideration of the Services provided by Broker, County agrees as follows:

(a) County shall cooperate fully with Broker and the insurance companies with whom Broker solicits in the performance of Broker's obligations in this Agreement.

(b) County shall timely produce complete and accurate information necessary for the effectuation of insurance coverage at the request of Broker. County further agrees to provide Broker with notice of any material changes in County's business operations or any other material information provided under this Agreement. In addition, County shall confirm the accuracy and recommend any changes to insurance policies issued to County.

(c) County shall timely pay all premiums and fees.

5. Compensation. In consideration of the Services, County shall compensate Broker through a "Broker Services Fee" in the amount of FORTY SEVEN THOUSAND FIVE HUNDRED DOLLARS AND 00/100 ($47,500.00). The Broker Services Fee shall be payable upon County's execution and delivery of this Agreement through an initial payment in the amount of $3,500.00, thereafter, eleven (11) equal installments of $4,000.00. With regard to the Broker Services Fee, County and Broker acknowledge and agree as follows: County and Broker acknowledge and agree as follows:

(a) The Broker shall not receive commissions, bonuses, or any other form of payments in connection with the placement procurement of the Lines of Insurance for County. In addition, it is understood and agreed that Broker, or Broker's corporate parent, subsidiaries or affiliated entities, may receive contingent payments or allowances from insurers based on factors which are not client-specific. Such contingent payments or allowances are not subject to this Agreement.

(b) Broker may place insurance through an intermediary (such as a wholesale insurance broker, managing general agent (MGA), managing general underwriter or reinsurance broker) for the placement of County's insurance. In addition to providing access to the insurance company, the intermediary may provide the following services: (i) risk placement; (ii) coverage review; (iii) claims liaison services with the insurance company; (iv) policy review; and (v) current market intelligence. The compensation received by the insurance intermediary for placements will be subject to the requirements for bidding as required by the County.

(c) Compensation for the Services specified under this Agreement are exclusive of all federal, state and local sales, use, excise, receipts, gross income and other similar taxes and governmental charges and fees. Any such taxes, charges or fees for the Services under this Agreement, now imposed or hereafter imposed during the term of this Agreement, shall be in addition to the compensation, premiums and charges set forth in this Agreement and shall be paid by County upon request.

(d) County acknowledges and agrees that the Broker Services Fee is reasonable in relation to the Services to be provided by Broker hereunder.

6. **Termination.**

(a) The County and Broker agree that either party might terminate this contract upon thirty (30) days written notice at any time, for any reason or no reason at all. In the

event this contract is terminated without cause by County, but not otherwise, any unpaid fees or compensation owing to Broker at the time of termination under this contract for services performed by Broker through the date of termination will be due and payable to Broker within thirty (30) days following the time of contract termination. Not-withstanding the provisions in sub-paragraph (a) above. County may terminate this Agreement upon the happening of any one of the following causes: (i) Suspension or termination of Broker's insurance license in the State of Texas which is not cured by Broker within sixty (60) days following such suspension or termination: (ii) Broker's participation in any fraud: or (iii) Broker's material failure to properly perform its duties and responsibilities hereunder because of Broker's gross neglect, proven dishonesty or commission of a felony.

(b) In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of the County under this agreement, the County may terminate this agreement upon thirty (30) days written notice to Broker. The County agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of the agreement. The parties intend this provision to be a continuing right to terminate this agreement at the expiration of each budget period of the County pursuant to the provisions of Tex. Loc. Govt. Code Ann. '271.903 (Vernon Supp 1996)

(c) Notwithstanding the provisions in sub-paragraph (a) above. Broker may terminate this Agreement upon the happening of any one of the following causes: (i) County's failure to pay any Broker Services Fee more than forty-five (45) days after such payment is due: (ii) County's participation in any fraud; or (iii) County's material failure to properly perform its duties and responsibilities hereunder because of County's gross neglect, proven dishonesty, or commission of a felony.

Termination for any cause enumerated in sub-paragraph (i) and (c) shall become effective upon the delivery of written notice of termination to County or at such later time as may be specified in the written notice.

(d) Termination of this Agreement shall not release County from any accrued obligation to pay any sum to Broker (whether then or thereafter payable) or operate to discharge any liability incurred prior to the termination date.

7. **Notices.** Any notices required or permitted to be given under this Agreement shall be sufficient if in writing by Certified Mail to:

If to County

Honorable Roman Garcia
Hidalgo County Judge
1615 S Closner
Suite J
Edinburgh, TX 78539

If to Broker:

Brown & Brown Lone Star Insurance
Services. Inc. dba Alamo Insurance Group
3201 Cherry Ridge Drive, Ste D403
San Antonio, TX 78230
Attn: John "Pat" McMahan
Email: pmcmahana,alamoinsgrp.com
Fax: 210-930-1838

With a copy to:

Brown & Brown, Inc.
220 S. Ridgewood Avenue
Daytona Beach, Florida 32114
Attn: Robert W. Lloyd, General
Counsel Email: rlloyd@bbins.com

or such other address as either shall give to the other in writing for this purpose.

8. **Severability.** The invalidity or unenforceability of any provision of this Agreement shall in no way affect the validity or enforceability of any other provision.

9. **Texas Law Applies; Venue.** This Agreement has been made and executed in the State of Texas and shall be governed by and construed and enforced in accordance with the laws of the State of Texas, without regard to its conflicts of laws principles. Exclusive venue is agreed to be in a state or federal court of competent jurisdiction in or for Hidalgo County, Texas.

10. **Assignment.** Neither this Agreement nor any of the rights, interests or obligations hereunder shall be assigned by any of the parties hereto (whether by operation of law or otherwise) without the prior written consent of the other party which consent shall not be unreasonably withheld, conditioned or delayed. This Agreement will be binding upon, inure to the benefit of and be enforceable by the parties and their respective successors and permitted assigns.

11. **Entire Agreement.** This Agreement (including the documents and instruments referred to herein) constitutes the entire agreement and supersedes all prior agreements and understandings, both written and oral, among the parties with respect to the subject matter hereof. The Agreement shall not be modified except by a written agreement dated subsequent to the date of this Agreement and signed on behalf of County and Broker by their respective duly authorized representative.

IN WITNESS WHEREOF. the parties to this Broker Services Agreement have hereunto set their hands and seals this _____ day of _____, 2011.

HIDALGO COUNTY:

By: _____
Signature

Approved by Commissioners' Court on 4/29/11 RO

Name: _____
Printed

BROKER:

Brown & Brown Lone Star Insurance Services, Inc. dba Alamo Insurance Group a Texas corporation

By: _____
Name: Gary R. Looney
Title: Senior Vice President
Date: _____

Title:_____

Date:_____

Attest:
Arturo Guajardo, County Clerk

Date:_____

Approved As To Form:
Atlas & Hall, L.L.P.

Stephen L. Crain

Approved by Commissioners Court:
November 29, 2011

SCHEDULE A

BROKER SERVICES

a. Monitor the current health benefits provider, through from January 1, 2012 through December 31, 2012.

b. Review medical plan information and data from health benefits provider

c. Prepare the Request for Group Health Benefits Plan with Life, Accidental Death and Dismemberment Proposal (RFP)

d. Monitor the solicitation of qualified insurers and vendors.

e. Analyze the RFP responses and make recommendations for vendor and coverage

f. Recommend selection and presentations of finalists

g. Monitor program implementation (effective 01-01-12)

Evangelina Garcia

From: Martha Salazar [martha.salazar@co.hidalgo.tx.us]
Sent: Wednesday, November 23, 2011 11:42 AM
To: 'Angela'
Cc: 'Evangelina Garcia'
Subject: FW: consulting Contract 2012

Importance: High

Ms. Angela:
Please attach this e-mail to AI #29806.
Marty

From: Steve Crain [mailto:scrain@atlashall.com]
Sent: Wednesday, November 23, 2011 11:20 AM
To: 'Martha Salazar'
Subject: RE: consulting Contract 2012

This revised agreement is fine.

From: Martha Salazar [mailto:martha.salazar@co.hidalgo.tx.us]
Sent: Wednesday, November 23, 2011 10:12 AM
To: 'Steve Crain'
Cc: 'Evangelina Garcia'
Subject: FW: consulting Contract 2012
Importance: High

Mr. Crain:
We've made some recommendations to Mr. Looney based on your recommendations and concerns. He's included those in this draft. Please review and comment as to form. Hope it works.
Thanks,
Marty

From: Evangelina Garcia [mailto:evangelina.garcia@co.hidalgo.tx.us]
Sent: Wednesday, November 23, 2011 9:53 AM
To: 'Martha Salazar'
Subject: FW: consulting Contract 2012

Marty,
Here's the revised contract from Gary Looney for legal's review as to form of document. It will be attached to the agenda item with pursuant to legal's approval.

Thank

Vangie Y. Garcia, Contract's Manager
2802 S. Business Hwy. 281
New Administration Building
Edinburg, Texas 78539
(956) 292-7000-Extension 4856
email: evangelina.garcia@co.hidalgo.tx.us

OP ID: JW

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 12/28/12

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Brown & Brown of Florida, Inc. Daytona Beach Office P.O. Box 2412 Daytona Beach, FL 32115-2412 M. Decker Youngman 386-252-9601 386-239-5729	CONTACT NAME: SANDRA RAKAUSKAS #13020 PHONE (A/C, No, Ext): 386-239-5750 FAX (A/C, No): 386-323-9134 E-MAIL ADDRESS: SRAKAUSKAS@BBDAYTONA.COM PRODUCER CUSTOMER ID #: BROWN-3
INSURED BROWN & BROWN INC ETAL P O BOX 2412 DAYTONA BEACH, FL 32115	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Travelers Prop & Cas of Amer — 25674 INSURER B : National Surety Corporation — 21881 INSURER C : The Phoenix Insurance Co — 25623 INSURER D : Executive Risk Indemnity — 35181 INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER: 12020** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC			TC2JGLSA9527B874-13	01/01/13	01/01/14	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 1,000,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
A	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS X HIRED AUTOS X NON-OWNED AUTOS			TC2JCAP9527B862-13	01/01/13	01/01/14	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
B	UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DEDUCTIBLE RETENTION $			SUO00032003352	01/01/13	01/01/14	EACH OCCURRENCE AGGREGATE	$ 10,000,000 $ 10,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		TC2OUB9517B58013	01/01/13	01/01/31	X WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
D	EMP DIS/FIDELITY			82220236	01/01/13	01/01/14	BLANKET	25,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

NAMED INSURED: BROWN & BROWN INSURANCE SERVICES OF SAN ANTONIO INC dba ALAMO INSURANCE GROUP. HIDALGO COUNTY IS ADDITIONAL INSURED ON THE GENERAL

CERTIFICATE HOLDER

HILDC01

HIDALGO COUNTY
2802 S BUSINESS HWY 281
EDINBURG, TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2009 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD

LIABILITY IN RESPECTS TO OPERATIONS OF THE NAMED INSURED.