DATE: October 17, 2013

DEPARTMENT HEAD: Judge Ramon Garcia

DEPARTMENT NAME: County Judge's Office

ACCOUNT NUMBER: 3-1100-413-00-110-006-0-XXX

SUBJECT: Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
339	Other Professional Services	583	Travel Out of County	1,500.00
661	Minor Office Furn & Equip	583	Travel Out of County	2,500.00
412	Cable/Satellite TV	583	Travel Out of County	850.00
529	Surety & Notary Bonds	550	Printing & Binding	150.00
607	Household & Janitorial Suppl	550	Printing & Binding	450.00
640	Reference Materials	601	Office & Computer Supplies	500.00
665	Minor Computer Equipment	601	Office & Computer Supplies	750.00
855	Late fees, penalties, & finance	601	Office & Computer Supplies	175.00
			TOTAL	6,875.00

REASON: Request needed for office expenditures.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK