

Alcocer Garcia Associates, Inc.

1333 E. Jasmine Ave McAllen, Texas 78501 Off. 956-618-2007 Fax. 956-618-2008

October 7, 2013

County of Hidalgo
c/o Martha Salazar, Purchasing Agent
2802 S. Bus. Hwy 281
Edinburg, TX 78539

Project: Renovations to Former Administration Building, 1st & 2nd Floors.

Dear Ms Salazar,

The following are pending items:

1. County Commissioners Chambers Addition to Existing Building:


The County authorized this work by way of an amendment to the A/E contract. We began the design work and later were instructed by the County to stop. We submitted an invoice for the work that we did up to the date of the stop-work notice (copy attached). The invoice has not been paid by the County. Please provide us with formal notice that this part of the project is discontinued and also obtain approval for payment so we can close-out this part of the account.

2. Revisions to Construction Plans / Specifications:

Enclosed is our fixed-fee proposal for the A/E services. Considering that D. Wilson is preparing to start his work, we would need to be able to start the re-design as soon as possible so as not to delay the contractor's work.

Please provide us a County schedule for the above pending items. Thank you.

Sincerely,



George A. Garcia
Project Architect

encl

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Proposal for Additional A/E Services

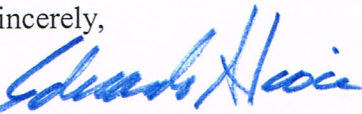
Dear Ms Salazar,

As per our recent discussions, the first floor of the existing building is to contain the County Commission Meeting Room and office spaces for the County Public Relations Department. The Courtroom that is now a part of the construction documents is to be deleted to accommodate these spaces. We have provided the County with a layout for the proposed floor plan.

For the new plans, 5 sheets of new drawings will be needed for the Meeting Room plus 8 of the existing architectural drawings will need to be revised. The mechanical/electrical engineer will need to provide 12 sheets of new drawings. Based on this, we propose a fixed fee of \$ 18,500.00 for the revised construction documents. Our services would be provided under the Changes in Services (1.3.3) clause in Part 1 of the present A/E contract. Please obtain formal approval for the above so that we can schedule our work We expect that the revised plans would take 6 to 7 weeks to complete after formal approval of services.

Call me if you have any questions on the above. Thank you.

Sincerely,



Eduardo Alcocer,
Projects Manager

cc: Rocio Villareral