DATE: October 30, 2013

2013
Transfer

DEPARTMENT HEAD: Daniel Flores

DEPARTMENT NAME: Facilities Management

ACCOUNT NUMBER: 3-1100-419-40-220-001-0-XXX

Contact Person: Glinda Pacheco **Ph#:** (956) 292-7025 Ext. 5411

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
661	FACILITIES MGMT-MINOR OFFICE FURN & EQP	855	FACILITIES MGMT-LATE FEES,PENALTIES &FIN	250.00
664	OTHER MINOR EQUIPMENT	855	FACILITIES MGMT-LATE FEES,PENALTIES &FIN	416.14
664	OTHER MINOR EQUIPMENT	631	FACILITIES MGMT-BOTTLED WATER	300.00
665	MINOR COMPUTER EQUIPMENT	432	FACILITIES MGMT-EQUIP&VEH R&M SRV	644.03
748	FACILITIES MGMT-OTHER EQUIPMENT	432	FACILITIES MGMT-EQUIP&VEH R&M SRV	272.85
			TOTAL	1,883.02

REASON:
Intradepartmental transfer needed to cover expenses for the remaining of the year.

DEPARTMENT HEAD SIGNATURE

10-30-13
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK