

# INTRADEPARTMENTAL TRANSFER REQUEST

**DATE:** November 5, 2013

**DEPARTMENT HEAD:** Sergio Cruz, Budget Officer

**DEPARTMENT NAME:** Dept. of Budget & Management for Auxiliary Court

**ACCOUNT NUMBER:** 3-1100-412-00-045-001-0-XXX

**SUBJECT:** **Intradepartmental transfer(s)**



**Contact:** Ana Galvan  
**Ph#:** 956-292-7025

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intradepartmental transfer(s) (increase/decrease) in accordance with Local Government Code, Chapter 111, 111.070, Item C (2).

FROM Object Code	Description	TO Object Code	Description	Amount
607	Household & Janitorial Supplies	631	Bottled Water	\$ 40.00
<b>TOTAL</b>				<b>\$ 40.00</b>

**REASON:** Transfer is needed to fund current and future expenditures.

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**DEPARTMENT HEAD SIGNATURE**

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**APPROVED COMMISSIONERS' COURT**

/ /  
 \_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**ATTEST COUNTY CLERK**