

BUDGET INTRA-DEPARTMENTAL TRANSFER REQUEST

DATE: 11-05-2013

DEPARTMENT HEAD: NORMA G. GARCIA

DEPARTMENT NAME: TREASURER DEPT

ACCOUNT NUMBER: 3-1100-415-16-150-001-0-XXX

CONTACT PERSON: JOSE MUNOZ

SUBJECT: Budget Intradepartmental Transfer in Accordance with Local Government Code, Chapter 111, Subchapter C.

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM		TO		
OBJECT CODE	OBJECT NAME	OBJECT CODE	OBJECT NAME	AMOUNT
431	BLDG&OTHR STRUC R&M SRV	550	PRINTING & BINDING	184.00
432	EQUIP&VEH R&M SRV	601	OFFICE & COMPUTER SUPPLIES	300.00
529	SURETY & NOTARY BONDS	631	BOTTLED WATER	52.00
583	TRAVEL OUT OF COUNTY	601	OFFICE & COMPUTER SUPPLIES	575.00
584	REGISTRATION FEES	601	OFFICE & COMPUTER SUPPLIES	776.00
604	MEDICAL & LAB SUPPL	601	OFFICE & COMPUTER SUPPLIES	70.00
661	MINOR OFFICE FURN & EQUIP	601	OFFICE & COMPUTER SUPPLIES	496.51
665	MINOR COMPUTER EQUIPMENT	601	OFFICE & COMPUTER SUPPLIES	364.88
743	OFFICE FURN & EQUIPMENT	601	OFFICE & COMPUTER SUPPLIES	800.00
810	DUES & MEMBERSHIPS	601	OFFICE & COMPUTER SUPPLIES	1,350.00
890	OTHER	550	PRINTING & BINDING	58.88
			TOTAL	5,027.27

REASON: To appropriate funds to cover costs for daily supplies, bottled water, and printing supplies.

Norma G. Garcia

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS COURT

ATTEST COUNTY CLERK