

INTRA-DEPARTMENTAL TRANSFER

DATE: November 19, 2013
 DEPARTMENT HEAD: Rene Guerra, Criminal District Attorney
 DEPARTMENT NAME: District Attorney's Office
 ACCOUNT NUMBER: 3-1100-412-00-080-002-0-XXX General Fund

Subject: Intradepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C

CONTACT PERSON: Roy Cazares PHONE: (956) 318-2300 ext. 758

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 11, Subchapter C.

FROM			TO		
OBJECT CODE	ACCOUNT (OBJECT) NAME		OBJECT CODE	OBJECT NAME	AMOUNT
540	Advertising	→	665	Minor Computer Equipment	\$ 9,500.00
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
TOTAL					\$ 9,500.00

REASON: Monies will be used to purchase scanners. The new discovery rules that go into effect on January 1, 2014 will require that we provide a copy of all the criminal files to the defense attorney. Scanners will allow us to provide information on electrical media format instead of providing on paper.



 ROY CAZARES FOR RENE GUERRA
 CRIMINAL DISTRICT ATTORNEY

 APPROVED COMMISSIONERS' COURT / / DATE _____
 ATTEST COUNTY CLERK