



San Juanita Sanchez
MAYOR
Armando Garza, Jr.
MAYOR PRO-TEM
Roberto "Bob" Garza
COMMISSIONER
Luis Ramos
COMMISSIONER
Eddie Suarez
COMMISSIONER

November 8, 2013

Guadalupe V. Garcia
UCP Coordinator II
Hidalgo County Urban County Program
3304 West Alberta Road
Edinburg, Texas 78539

RE: San Juan – 2013 Street Improvements

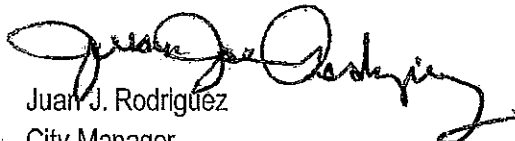
Dear Ms. Garcia:

Attached are three (3) Evaluation Criteria Forms for the procurement of Professional Engineering Services for the above project. As previously noted, the forms were completed for Halff Associates, Inc., Cruz-Hogan Consultants, Inc, and Javier Hinojosa Engineering.

Please refer the matter to the Hidalgo County Commissioners' Court to complete the selection process. I hereby request that the County proceed to negotiate a professional engineering services contract with the highest rated firm.

Should you have any questions, you may call me at (956)223-2206. I will be glad to assist you.

Sincerely,


Juan J. Rodriguez
City Manager

**San Juan
Engineering Services
Street Improvements
Years 26 (2013)
Grading-Ranking Grid**

Criteria	Halff Associates, Inc.			Cruz-Hogan Consultants, Inc.			Javier Hinojosa Engineering		
	Grader 1	Grader 2	Grader 3	Grader 1	Grader 2	Grader 3	Grader 1	Grader 2	Grader 3
Professional Qualifications of Team	19	25	20	19	25	15	18	25	20
Experience of Project Team	24	20	22	24	20	22	20	20	18
Experience/ Availability of Project Manager	19	20	20	19	20	20	18	20	20
Understanding of Project	24	22	25	25	23	25	21	21	25
Familiarity with Applicable Rules & Regulations	9	7	10	9	7	10	9	7	10
TOTALS	95	94	97	96	95	92	86	93	93
AVERAGES	286 % 3 = 95.34%			283 % 3 = 94.34%			272 % 3 = 90.67%		
RATING	1			2			3		

**EVALUATION CRITERIA
PROFESSIONAL ENGINEERING SERVICES POOL
RFQ No. 2013-002-12-05-YZV**

NOV 7 2013

of

Selection Criteria	Points	Score
1. Professional Qualifications of Project Team (20 pts maximum)		
➤ Registered and licenses to practice in the State of Texas (i.e. certifications/registrations and other pertinent information that demonstrates their qualifications to perform the contract)	10	10
➤ Provides information on proposed professional Team qualifications to perform various types of contracts	5	3
➤ Team members identified in the organizational chart.	5	5
Comments/Rationale For Points: Team members are well versed in general civil engineering		TOTAL 18
work, however, have performed limited design work in light of the proposed scope of work.		
2. Experience of Project Team/Ability to Commit Resources (25 pts maximum)		
➤ Designate engineering staff members in an appendix form	5	4
➤ Identifying the project composition, project leadership, reporting responsibilities	10	7
➤ Experience of engineering staff to completely and efficiently perform the work.	10	9
Comments/Rationale For Points: Project team appears to have limited experience in drainage		TOTAL 20
design and specifications.		
3. Methodology/Experience/Availability of Project Manager (20 pts maximum)		
➤ Firm's approach to the methodology and management to the scope of services for the project(s).	5	4
➤ Must be a Professional Engineer registered in the State of Texas and must be included in Appendix	5	5
➤ Project Manager must have five (5) types of projects plus be 85-100 % involvement with technical development of project	10	9
Comments/Rationale For Points: Although the project engineer is well versed in all phases of		TOTAL 18
engineering, it appears that he may not be as available do to other demands imposed by others.		
4. Understanding of Project/Similar Projects (25 pts maximum)		
➤ Demonstrate and understanding of the scope of services	5	4
➤ Address appropriate Federal/ State/ Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	5
➤ Identify information to be gathered or obtained/proposed approach to complete the scope	5	4
➤ RFQ responsiveness. Response is clear, well organized, easy to evaluate, and appropriate to this RFQ.	5	4
➤ Reference information including contact persons and telephone numbers.	5	4
Comments/Rationale For Points: Expect that the firm will have a good grasp of the project as it		TOTAL 21
is not very complex.		
5. Familiarity with Applicable Rules and Regulations (10 pts maximum)		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	5
➤ Must contain a narrative that outlines applicable regulations, guideline, standards, and policies	5	4
Comments/Rationale For Points: Expect that firm will comply with all requirements.		TOTAL 9
Total Score		86

Firm/Participant's Name: Javier Hinojosa Engineering

Evaluator: *[Signature]* Department: Urban County Program

Project Name: 2013 San Juan Street Improvements Date: November 7, 2013

EVALUATION CRITERIA
PROFESSIONAL ENGINEERING SERVICES POOL
RFQ No. 2013-002-12-05-YZV

NOV 7 2013

Dr

Selection Criteria	Points	Score
1. Professional Qualifications of Project Team (20 pts maximum)		
➤ Registered and licenses to practice in the State of Texas (i.e. certifications/registrations and other pertinent information that demonstrates their qualifications to perform the contract)	10	10
➤ Provides information on proposed professional Team qualifications to perform various types of contracts	5	4
➤ Team members identified in the organizational chart.	5	5
Comments/Rationale For Points: Team members are well versed in general civil engineering		TOTAL 19
work.		
2. Experience of Project Team/Ability to Commit Resources (25 pts maximum)		
➤ Designate engineering staff members in an appendix form	5	5
➤ Identifying the project composition, project leadership, reporting responsibilities	10	9
➤ Experience of engineering staff to completely and efficiently perform the work.	10	10
Comments/Rationale For Points: Engineering firm has several engineers locally and also		TOTAL 24
available through other branches within the state. The firm appears to have adequate experience		
3. Methodology/Experience/Availability of Project Manager (20 pts maximum)		
➤ Firm's approach to the methodology and management to the scope of services for the project(s).	5	5
➤ Must be a Professional Engineer registered in the State of Texas and must be included in Appendix	5	5
➤ Project Manager must have five (5) types of projects plus be 85-100 % involvement with technical development of project	10	9
Comments/Rationale For Points: Unlike most firms, the firm will commit two engineers to the		TOTAL 19
project.		
4. Understanding of Project/Similar Projects (25 pts maximum)		
➤ Demonstrate and understanding of the scope of services	5	5
➤ Address appropriate Federal/ State/ Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	5
➤ Identify information to be gathered or obtained/proposed approach to complete the scope	5	4
➤ RFQ responsiveness. Response is clear, well organized, easy to evaluate, and appropriate to this RFQ.	5	5
➤ Reference Information including contact persons and telephone numbers.	5	5
Comments/Rationale For Points: Expect that the firm will have a good grasp of the project as it		TOTAL 24
is not very complex.		
5. Familiarity with Applicable Rules and Regulations (10 pts maximum)		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	5
➤ Must contain a narrative that outlines applicable regulations, guideline, standards, and policies	5	4
Comments/Rationale For Points: Expect that firm will comply with all requirements.		TOTAL 9
Total Score		95

Firm/Participant's Name: Halff Associates, Inc.

Evaluator: *[Signature]* Department: Urban County Program

Project Name: 2013 San Juan Street Improvements Date: November 7, 2013

OK

**EVALUATION CRITERIA
PROFESSIONAL ENGINEERING SERVICES POOL
RFQ No. 2013-002-12-05-YZV**

Selection Criteria	Points	Score
1. Professional Qualifications of Project Team (20 pts maximum)		
➤ Registered and licenses to practice in the State of Texas (i.e. certifications/registrations and other pertinent information that demonstrates their qualifications to perform the contract)	10	10
➤ Provides information on proposed professional Team qualifications to perform various types of contracts	5	5
➤ Team members identified in the organizational chart.	5	4
Comments/Rationale For Points: The firm has undertaken similar design in the past. The firm should have adequate expertise to understand the proposed project		TOTAL 19
2. Experience of Project Team/Ability to Commit Resources (25 pts maximum)		
➤ Designate engineering staff members in an appendix form	5	5
➤ Identifying the project composition, project leadership, reporting responsibilities	10	9
➤ Experience of engineering staff to completely and efficiently perform the work.	10	10
Comments/Rationale For Points: Firm team members have had experience with similar projects. The firm has worked on other projects in San Juan that involve the same scope of work.		TOTAL 24
3. Methodology/Experience/Availability of Project Manager (20 pts maximum)		
➤ Firm's approach to the methodology and management to the scope of services for the project(s).	5	5
➤ Must be a Professional Engineer registered in the State of Texas and must be included in Appendix	5	5
➤ Project Manager must have five (5) types of projects plus be 85-100 % involvement with technical development of project	10	9
Comments/Rationale For Points: Project Manager takes a "hand on" approach and in the past has shown interest by not over delegating to subordinates. In particular, tasks that are critical.		TOTAL 19
4. Understanding of Project/Similar Projects (25 pts maximum)		
➤ Demonstrate and understanding of the scope of services	5	5
➤ Address appropriate Federal/ State/ Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	5
➤ Identify information to be gathered or obtained/proposed approach to complete the scope	5	5
➤ RFQ responsiveness. Response is clear, well organized, easy to evaluate, and appropriate to this RFQ.	5	5
➤ Reference Information including contact persons and telephone numbers.	5	5
Comments/Rationale For Points: The firm in its capacity as City Engineer recently completed design of identical infrastructure. The firm is very aware of the needs for this project.		TOTAL 25
5. Familiarity with Applicable Rules and Regulations (10 pts maximum)		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	5
➤ Must contain a narrative that outlines applicable regulations, guideline, standards, and policies	5	4
Comments/Rationale For Points: Expect that the firm will comply with all applicable rules.		TOTAL 9
Total Score		96

Firm/Participant's Name: Cruz-Hogan Consultants, Inc.

Evaluator: Juan Rodriguez Department: Urban County Program

Project Name: 2013 San Juan Street Improvements Date: November 7, 2013

EXHIBIT "B"

Evaluation Criteria and Form

Hidalgo County

(Including all funding sources, programs, and entities)

"Professional Engineering Services-Geotechnical and Construction Materials Testing Pool"

RFQ NO: 2013-003-12-05-SMA

SELECTION CRITERIA	POINTS	SCORE
1) STAFFING OF PROJECT TEAM -- (25 points maximum)		
➤ Provide information on their proposed professional team members	10	10
➤ Experience in performing various types of contracts for counties, cities or other clients as stated	10	10
➤ A list of various projects for comparative purposes	5	5
Comments/Rationale for points: <i>Meets All Criteria</i>	TOTAL	25
2) EXPERIENCE OF PROJECT TEAM/ABILITY TO COMMIT RESOURCES (20 points maximum)		
➤ Designate experienced engineering staff to efficiently perform the work.	10	10
➤ Identify the project team composition, project leadership, reporting responsibilities etc.	10	10
Comments/Rationale for points: <i>Meets all criteria</i>	TOTAL	20
3) METHODOLOGY (20 points maximum)		
➤ Knowledge, experience, and the equipment to provide the anticipated services	10	10
➤ Management Plan for the anticipated services that will be highly responsive to the needs and interests of the County	10	10
Comments/Rationale for points: <i>Meets all criteria</i>	TOTAL	20
4) UNDERSTANDING OF PROJECT/SIMILAR PROJECTS (25 points maximum)		
➤ Demonstrate an understanding of the scope of services	10	10
➤ Address appropriate Federal/State/Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	4
➤ Identify information to be gathered or obtained/proposed approach to complete the scope	5	5-
➤ RFQ responsiveness. Response is clear, well organized, easy to evaluate and appropriate to this RFQ	5	4
Comments/Rationale for points: <i>Meets most criteria, but needs to address appropriate Federal/State & Local Regulations</i>	TOTAL	22
5) FAMILIARITY WITH APPLICABLE RULES and REGULATIONS (10 points maximum)		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	4
➤ Must contain a narrative that outlines applicable regulations, guidelines, standard and policies	5	3
Comments/Rationale for points: <i>Does NOT Address Experience with Federal/State & Local Regulations but their work experience indicates their knowledge</i>	TOTAL	7
		TOTAL SCORE: 95

Project Name: 2013 San Juan Street Improvements

Department: Urban County Program

Firm/Participant Name: Cruz-Hogan Consultants, Inc.

Evaluator: *Auricio DARGO*

Date: 10/31/13

EXHIBIT "B"

Evaluation Criteria and Form

Hidalgo County

(Including all funding sources, programs, and entities)

"Professional Engineering Services-Geotechnical and Construction Materials Testing Pool"

RFQ NO: 2013-003-12-05-SMA

SELECTION CRITERIA	POINTS	SCORE
1) STAFFING OF PROJECT TEAM -- (25 points maximum)		
➤ Provide information on their proposed professional team members	10	10
➤ Experience in performing various types of contracts for counties, cities or other clients as stated	10	10
➤ A list of various projects for comparative purposes	5	5
Comments/Rationale for points: <i>Meets all criteria</i>	TOTAL	25
2) EXPERIENCE OF PROJECT TEAM/ABILITY TO COMMIT RESOURCES (20 points maximum)		
➤ Designate experienced engineering staff to efficiently perform the work.	10	10
➤ Identify the project team composition, project leadership, reporting responsibilities etc.	10	10
Comments/Rationale for points: <i>Meets all criteria</i>	TOTAL	20
3) METHODOLOGY (20 points maximum)		
➤ Knowledge, experience, and the equipment to provide the anticipated services	10	10
➤ Management Plan for the anticipated services that will be highly responsive to the needs and interests of the County	10	10
Comments/Rationale for points: <i>Meets all criteria</i>	TOTAL	20
4) UNDERSTANDING OF PROJECT/SIMILAR PROJECTS (25) points maximum)		
➤ Demonstrate an understanding of the scope of services	10	10
➤ Address appropriate Federal/State/Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	3
➤ Identify information to be gathered or obtained/proposed approach to complete the scope	5	5
➤ RFQ responsiveness. Response is clear, well organized, easy to evaluate and appropriate to this RFQ	5	4
Comments/Rationale for points: <i>Meets most criteria, but needs to identify experience with Federal/State & Local Regulations and responsiveness</i>	TOTAL	22
5) FAMILIARITY WITH APPLICABLE RULES and REGULATIONS (10 points maximum))		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	4
➤ Must contain a narrative that outlines applicable regulations, guidelines, standard and polices	5	3
Comments/Rationale for points: <i>Firm is knowledgeable of Federal State + Local Regulations but did NOT ADDRESS and does not contain narrative</i>	TOTAL	7
TOTAL SCORE:		94

Project Name: 2013 San Juan Street Improvements

Department: Urban County Program

Firm/Participant Name: Half Associates, Inc.

Evaluator: Antonio Barco Date: 10/31/13

EXHIBIT "B"

Evaluation Criteria and Form

Hidalgo County

(Including all funding sources, programs, and entities)

"Professional Engineering Services-Geotechnical and Construction Materials Testing Pool"

RFQ NO: 2013-003-12-05-SMA

SELECTION CRITERIA	POINTS	SCORE
1) STAFFING OF PROJECT TEAM -- (25 points maximum)		
➤ Provide information on their proposed professional team members	10	10
➤ Experience in performing various types of contracts for counties, cities or other clients as stated	10	10
➤ A list of various projects for comparative purposes	5	5
Comments/Rationale for points: <i>Meets all criteria</i>	TOTAL	25
2) EXPERIENCE OF PROJECT TEAM/ABILITY TO COMMIT RESOURCES (20 points maximum)		
➤ Designate experienced engineering staff to efficiently perform the work.	10	10
➤ Identify the project team composition, project leadership, reporting responsibilities etc.	10	10
Comments/Rationale for points: <i>Meets all criteria</i>	TOTAL	20
3) METHODOLOGY (20 points maximum)		
➤ Knowledge, experience, and the equipment to provide the anticipated services	10	10
➤ Management Plan for the anticipated services that will be highly responsive to the needs and interests of the County	10	10
Comments/Rationale for points: <i>Meets all criteria</i>	TOTAL	20
4) UNDERSTANDING OF PROJECT/SIMILAR PROJECTS (25) points maximum)		
➤ Demonstrate an understanding of the scope of services	10	10
➤ Address appropriate Federal/State/Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	3
➤ Identify information to be gathered or obtained/proposed approach to complete the scope	5	5
➤ RFQ responsiveness. Response is clear, well organized, easy to evaluate and appropriate to this RFQ	5	3
Comments/Rationale for points: <i>Meets most criteria, but needs to improve on addressing Federal/State + Local regulations and responsiveness</i>	TOTAL	21
5) FAMILIARITY WITH APPLICABLE RULES and REGULATIONS (10 points maximum)		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	4
➤ Must contain a narrative that outlines applicable regulations, guidelines, standard and polices	5	3
Comments/Rationale for points: <i>Work indicates that firm is knowledgeable of governmental regulations, but address knowledge + experience</i>	TOTAL	7
TOTAL SCORE:		93

Project Name: 2013 San Juan Street Improvements

Department: Urban County Program

Firm/Participant Name: Javier Hinojosa Engineering

Evaluator: *ANTONIO BARCO*

Date: *Oct. 31, 2013*

**EVALUATION CRITERIA
PROFESSIONAL ENGINEERING SERVICES POOL
RFQ No. 2013-002-12-05-YZV**

<u>Selection Criteria</u>	<u>Points</u>	<u>Score</u>
1. Professional Qualifications of Project Team (20 pts maximum)		
➤ Registered and licenses to practice in the State of Texas (i.e. certifications/registrations and other pertinent information that demonstrates their qualifications to perform the contract)	10	5
➤ Provides information on proposed professional Team qualifications to perform various types of contracts	5	5
➤ Team members identified in the organizational chart.	5	5
Comments/Rationale For Points: Meets Criteria as requested; however no certifications provided for staff		TOTAL 15
2. Experience of Project Team/Ability to Commit Resources (25 pts maximum)		
➤ Designate engineering staff members in an appendix form	5	2
➤ Identifying the project composition, project leadership, reporting responsibilities	10	10
➤ Experience of engineering staff to completely and efficiently perform the work.	10	10
Comments/Rationale For Points: No appendix entry as requested, good references on staff & reporting responsibilities		TOTAL 22
3. Methodology/Experience/Availability of Project Manager (20 pts maximum)		
➤ Firm's approach to the methodology and management to the scope of services for the project(s).	5	5
➤ Must be a Professional Engineer registered in the State of Texas and must be included in Appendix	5	5
➤ Project Manager must have five (5) types of projects plus be 85-100 % involvement with technical development of project	10	10
Comments/Rationale For Points: Meets Criteria		TOTAL 20
4. Understanding of Project/Similar Projects (25 pts maximum)		
➤ Demonstrate and understanding of the scope of services	5	5
➤ Address appropriate Federal/ State/ Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	5
➤ Identify information to be gathered or obtained/proposed approach to complete the scope	5	5
➤ RFQ responsiveness. Response is clear, well organized, easy to evaluate, and appropriate to this RFQ.	5	5
➤ Reference information including contact persons and telephone numbers.	5	5
Comments/Rationale For Points: Meets Criteria		TOTAL 25
5. Familiarity with Applicable Rules and Regulations (10 pts maximum)		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	5
➤ Must contain a narrative that outlines applicable regulations, guideline, standards, and policies	5	5
Comments/Rationale For Points: Meets Criteria		TOTAL 10
Total Score		92

Firm/Participant's Name: Cruz-Hogan Consultants, Inc.

Evaluator: *Diana Guza, Program Coordinator* Department: UCP

Project Name: San Juan 2013 Street Imp.

Date: November 05, 2013

**EVALUATION CRITERIA
PROFESSIONAL ENGINEERING SERVICES POOL
RFQ No. 2013-002-12-05-YZV**

<u>Selection Criteria</u>	<u>Points</u>	<u>Score</u>
1. Professional Qualifications of Project Team (20 pts maximum)		
➤ Registered and licenses to practice in the State of Texas (i.e. certifications/registrations and other pertinent information that demonstrates their qualifications to perform the contract)	10	10
➤ Provides information on proposed professional Team qualifications to perform various types of contracts	5	5
➤ Team members identified in the organizational chart.	5	5
Comments/Rationale For Points: Meets Criteria as requested		TOTAL 20
2. Experience of Project Team/Ability to Commit Resources (25 pts maximum)		
➤ Designate engineering staff members in an appendix form	5	2
➤ Identifying the project composition, project leadership, reporting responsibilities	10	10
➤ Experience of engineering staff to completely and efficiently perform the work.	10	10
Comments/Rationale For Points: No appendix entry as requested, good references on staff certification & reporting responsibilities		TOTAL 22
3. Methodology/Experience/Availability of Project Manager (20 pts maximum)		
➤ Firm's approach to the methodology and management to the scope of services for the project(s).	5	5
➤ Must be a Professional Engineer registered in the State of Texas and must be included in Appendix	5	5
➤ Project Manager must have five (5) types of projects plus be 85-100 % involvement with technical development of project	10	10
Comments/Rationale For Points: Meets Criteria		TOTAL 20
4. Understanding of Project/Similar Projects (25 pts maximum)		
➤ Demonstrate and understanding of the scope of services	5	5
➤ Address appropriate Federal/ State/ Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	5
➤ Identify information to be gathered or obtained/proposed approach to complete the scope	5	5
➤ RFQ responsiveness. Response is clear, well organized, easy to evaluate, and appropriate to this RFQ.	5	5
➤ Reference Information including contact persons and telephone numbers.	5	5
Comments/Rationale For Points: Meets Criteria		TOTAL 25
5. Familiarity with Applicable Rules and Regulations (10 pts maximum)		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	5
➤ Must contain a narrative that outlines applicable regulations, guideline, standards, and policies	5	5
Comments/Rationale For Points: Meets Criteria		TOTAL 10
Total Score		97

Firm/Participant's Name: Half & Associates, Inc.

Evaluator: *Sherry Jones, Program Coordinator* Department: UCP

Project Name: San Juan 2013 Street Imp. Date: November 05, 2013

**EVALUATION CRITERIA
PROFESSIONAL ENGINEERING SERVICES POOL
RFQ No. 2013-002-12-05-YZV**

Selection Criteria	Points	Score
1. Professional Qualifications of Project Team (20 pts maximum)		
➤ Registered and licenses to practice in the State of Texas (i.e. certifications/registrations and other pertinent information that demonstrates their qualifications to perform the contract)	10	10
➤ Provides information on proposed professional Team qualifications to perform various types of contracts	5	5
➤ Team members identified in the organizational chart.	5	5
Comments/Rationale For Points: Meets Criteria as requested		TOTAL 20
2. Experience of Project Team/Ability to Commit Resources (25 pts maximum)		
➤ Designate engineering staff members in an appendix form	5	2
➤ Identifying the project composition, project leadership, reporting responsibilities	10	8
➤ Experience of engineering staff to completely and efficiently perform the work.	10	8
Comments/Rationale For Points: No appendix entry as requested, not clear on reporting responsibilities & staff to complete/perform work on RFQ		TOTAL 18
3. Methodology/Experience/Availability of Project Manager (20 pts maximum)		
➤ Firm's approach to the methodology and management to the scope of services for the project(s).	5	5
➤ Must be a Professional Engineer registered in the State of Texas and must be included in Appendix	5	5
➤ Project Manager must have five (5) types of projects plus be 85-100 % involvement with technical development of project	10	10
Comments/Rationale For Points: Meets Criteria		TOTAL 20
4. Understanding of Project/Similar Projects (25 pts maximum)		
➤ Demonstrate and understanding of the scope of services	5	5
➤ Address appropriate Federal/ State/ Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	5
➤ Identify information to be gathered or obtained/proposed approach to complete the scope	5	5
➤ RFQ responsiveness. Response is clear, well organized, easy to evaluate, and appropriate to this RFQ.	5	5
➤ Reference Information including contact persons and telephone numbers.	5	5
Comments/Rationale For Points: Meets Criteria		TOTAL 25
5. Familiarity with Applicable Rules and Regulations (10 pts maximum)		
➤ Indicate passed experience of the proposed firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	5
➤ Must contain a narrative that outlines applicable regulations, guideline, standards, and policies	5	5
Comments/Rationale For Points: Meets Criteria		TOTAL 10
Total Score		93

Firm/Participant(s) Name: Javier Hinojosa Engineering
 Evaluator: [Signature] Department: UCP
 Project Name: San Juan 2013 Street Imp. Date: November 05, 2013