

COUNTY HIDALGO

COUNTY AUDITOR'S OFFICE
 Hidalgo County Administration Building
 2808 South Business Highway 281
 Edinburg, Texas 78539-6243
 PHONE: (956) 318-2511
 FAX: (956) 318-2577
 WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

November 22, 2013

The Honorable Ramon Garcia
 Hidalgo County Judge
 1615 S. Closner Suite J
 Edinburg, Texas 78539

Dear Judge Garcia:

Pursuant to Local Government Code Section 114.044 and Local Government Code Section 115.0035 (c), we are submitting for your review the following monthly reports and/or letters:

Department	Fees/Costs	Description
The Hon. Arturo Guajardo, Jr. County Clerk	\$ 589,485.96	August Monthly Report
The Hon. Arturo Guajardo, Jr. County Clerk	\$ 612,002.82	September Monthly Report
The Hon. Pablo Villarreal, Jr., RTA Tax Assessor/Collector	\$ 2,007,590.37	August Monthly Report
The Hon. Pablo Villarreal, Jr., RTA Tax Assessor/Collector	\$ 1,315,197.65	September Monthly Report
The Hon. Gilberto Saenz, Justice of the Peace	\$ 71,263.80	July 2013 Monthly Report /Letter
The Hon. Luis Garza, Justice of the Peace	\$ 73,501.32	July 2013 Monthly Report /Letter
The Hon. Rosa Trevino, Justice of the Peace	\$ 101,096.50	Aug. 2013 Monthly Report/Letter
The Hon. Luis Garza, Justice of the Peace	\$ 65,521.99	Aug. 2013 Monthly Report/Letter
Mr. Eduardo Olivarez, Chief Administrator Officer	\$ 19,985.00	July 2013 Monthly Report/Letter
Mr. Eduardo Olivarez, Chief Administrator Officer	\$ 39,785.00	Aug. 2013 Monthly Report/Letter
Mr. Eduardo Olivarez, Chief Administrator Officer	\$ 20,460.00	Sept 2013 Monthly Report/Letter
Mr. Juan Martinez, Fire Marshal	\$ 4,607.00	Sept 2013 Monthly Report/Letter
Ms. Angie Chapa, Law Librarian	\$ 1,496.75	Sept 2013 Monthly Report/Letter
The Hon. Celestino Avila, Constable Pct. No. 1	\$ 3,100.00	Sept 2013 Monthly Report/Letter
The Hon. Martin Cantu, Constable Pct. No. 2	\$ 890.00	Sept 2013 Monthly Report/Letter
The Hon. Larry Gallardo, Constable Pct. No. 3	\$ 8,104.80	Sept 2013 Monthly Report/Letter
The Hon. Eddie Guerra, Constable Pct. No. 4	\$ 899.20	Sept 2013 Monthly Report/Letter

Pursuant to Local Government Code Section 115.0035(c), we are submitting for your review the following reports:

Department	Description
Mr. Sergio Cruz, Budge Officer	Cash Count Report No. 2013-57
Mr. Eduardo Olivarez, Chief Administrative Officer	Cash Count Report No. 2013-62
Mr. Eduardo Olivarez, Chief Administrative Officer	Cash Count Report No. 2013-63
Mr. Eduardo Olivarez, Chief Administrative Officer	Cash Count Report No. 2013-64
The Hon. Luis Garza, Justice of the Peace	Cash Count Report No. 2013-66
Mr. Raul Sesin, P.E., C.F.M., Planning Administrator	Cash Count Report No. 2013-67

HIDALGO COUNTY DISTRICT JUDGES

JAMIE E. TUERNA JUDGE, 12TH D.C. RODOLFO DELGADO JUDGE, 8TH D.C. J. R. "BOBBY" FLORES JUDGE, 15TH D.C. ROSE GUERRA REYNA JUDGE, 20TH D.C. JUAN R. PARTIDA JUDGE, 27TH D.C. MARIO E. RAMIREZ, JR JUDGE, 32ND D.C. NOE GONZALEZ JUDGE, 37TH D.C. OVERSEER LETICIA LOPEZ JUDGE, 38TH D.C. AIDA SALINAS FLORES JUDGE, 38TH D.C. ISRAEL RAMON, JR JUDGE, 43RD D.C. JESSE CONTRERAS JUDGE, 44TH D.C.

Mr. Eduardo Olivarez, Chief Administrative Officer	Cash Count Report No. 2013-72
The Hon. Bobby Contreras, Justice of the Peace	Cash Count Report No. 2013-1013
The Hon. Rosa Trevino, Justice of the Peace	Cash Count Report No. 2013-1014
The Hon. Charlie Espinoza, Justice of the Peace	Cash Count Report No. 2013-1017
The Hon. Jaime E. Tijerina, 92 nd Judicial District of Texas	Audit of the 92 nd District Court Capital Assets Audit No. 2013-45
The Hon. Pablo Villarreal, Jr., RTA Tax Assessor/Collector	Review of Delinquent Tax Attorney Payment Request-September 2013 Report No. 2013-69
The Hon. Lupe Trevino, Hidalgo County Sheriff	Review of Monthly Fees Report and Supporting Documentation for the Month of September 2013

Thank you for your consideration in this matter.

Respectfully,



Ray Lufracio, CPA
Hidalgo County Auditor

Attachments

HIDALGO COUNTY DISTRICT JUDGES

JAMIE E. TIJERINA
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 131TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

AIDA SALINAS FLORES
JUDGE, 398TH D.C.

ISRAEL RAMON, JR.
JUDGE, 430TH D.C.

JESSE CONTRERAS
JUDGE, 449TH D.C.

Prepared By: Crystal P. CAP
Date: 10/11/13

**Hidalgo County Clerk
Monthly Report
For the Month Ended August 31, 2013**

Fee Account	\$	294,675.95	✓
Criminal Court Cost	\$	171,606.00	✓
Civil/Probate Court Cost	\$	<u>123,204.01</u>	✓
Total August 2013 Collections	\$	<u>589,485.96</u>	✓

\$N

COUNTY CLERK MONTHLY FEE REPORT

PBC
AUGUST
2013

****COUNTY CLERK FEE ACCOUNT****

RECORDING FEES/LGC 118 013, 118 011, 212 004, BCC36. 10		
MARRIAGE LICENSES/LGC 118 018 (TOTAL)		
STATE COMPTROLLER		
MARRIAGE LICENSE	# Filed	X5 371
BIRTH CERTIFICATES	# Filed	X5 282
BIRTH DSHS	# Filed	X5 35
DECLARATION OF INFORMAL MARRIAGE	# Filed	X5 13
UCC-FINANCING STATEMENTS/BCC9 403		
LAMINATION		
VITAL STATISTICS/LGC 118 015		
CERTIFIED COPIES/LGC 118 014		
RETURNED CHECK CHARGE/LGC 118 0215		
REFUNDS		
BEER & WINE PERMITS/ABC 61.31		
PRINTER FEES/ABC 61.38		
RECEIVED ON ACCOUNT		
RCRDS MGMT & PRESERVATION PRGM/LGC 118 0216		
DIGITAL IMAGE FEES		
CC RECORDS ARCHIVES FEE LGC 118 025		
COURTHOUSE SECURITY FUND/LGC 291.008		
VITAL ARCHIVE FEE HSC 191.0045(h)		
OVER/(SHORT)		
INTEREST EARNED		
ADJUSTMENTS		
TOTAL CHARGES AND COLLECTIONS		

RECEIVED BY
COUNTY AUDITOR
2013 SEP 12 PM 1 43
 ✓ \$149,365.50 X2, X5
 ✓ \$11,292.50 X2, X5
 X \$15,130.00 X2, X5
 X \$507.60 X2, X5
 X \$64.05 X2, X5
 ✓ \$162.50 X2, X5
 ✓ \$1,139.00 X2, X5
 \$0.00
 ✓ \$16,896.35 X2, X5
 ✓ \$95.00 X2, X5
 Y \$829.00 X2, X3-ag, X5
 \$0.00
 X \$396.00 X2, X5
 ✓ \$44,672.00 X2, X5
 X \$48,580.00 X2, X5
 X \$2,650.76 X2, X5
 X \$48,532.00 X2, X5
 X \$9,622.00 X2, X5
 Y \$979.00 X2, X5
 \$0.00
 \$0.00

LESS:
CHARGES ON ACCOUNT

TOTAL DEPOSITED IN BANK

LESS:
PRINTERS FEES/ABC 61.38
BIRTH DSHS
REFUNDS
OVER/(SHORT)
SUBTOTAL

DUE TO TREASURER

DISTRIBUTION:		
COUNTY CLERK FEES	1100-341-10-180-002-0-000	✓ \$174,512.09 X
INTEREST EARNED	1100-361-11-000-008-0-000	\$0.00
RCRDS MGMT & PRESERVATION PRGRM/LGC 118.0216	1237-341-10-180-000-0-000	✓ \$48,580.00 X2, X5
DIGITAL IMAGE FEES	1100-341-10-180-013-0-000	✓ \$2,650.76 X2, X5
CC RECORDS ARCHIVE FEE LGC 118 025	1100-341-10-180-005-0-000	✓ \$48,532.00 X2, X5
COURTHOUSE SECURITY FUND/LGC 291.008	1241-341-10-180-001-0-000	✓ \$9,622.00 X2, X5
COMPT. OF PUBLIC ACCTS-MARR FEES (MONTHLY)/LGC 118.022(a)	1100-207-20-000-040-0-000	✓ \$11,130.00 X2, X5
COMPT. OF PUBLIC ACCTS-BIRTH/DEATH CERT (QUARTERLY)/LGC 118.015(b)	1100-207-20-000-038-0-000	✓ \$507.60 X2, X5
COMPT. OF PUBLIC ACCTS-DECLARATION OF INFORMAL MARRIAGE/LGC 118.022(a)	1100-207-20-000-041-0-000	✓ \$162.50 X2, X5
PRESERVATION OF VITAL STATISTICS HSC 191.0045(h)	1100-341-10-180-010-0-000	✓ \$979.00 X2, X5

DISTRIBUTION TOTAL:
COUNTY AUDITOR'S FORM ARS-CC-002, PART I
REVISED 2004

PREPARED BY: Mary Cuellar DEPUTY CLERK 09/11/13 DATE
 APPROVAL: Arturo Guajardo, Jr. COUNTY CLERK 09/11/13 DATE

\$344,915.26 X2, X5
 \$48,948.26 X2, X5
 \$295,967.00
 ✓ \$396.00 X2, X5
 ✓ \$64.05 X2, X5
 ✓ \$829.00 X2, X3-ag, X5
 ✓ \$2.00 X2, X5
 \$1,291.05 X5
 \$294,675.95 X5
 \$174,512.09 X
 \$0.00
 ✓ \$48,580.00 X2, X5
 ✓ \$2,650.76 X2, X5
 ✓ \$48,532.00 X2, X5
 ✓ \$9,622.00 X2, X5
 ✓ \$11,130.00 X2, X5
 ✓ \$507.60 X2, X5
 ✓ \$162.50 X2, X5
 ✓ \$979.00 X2, X5
 \$0.00
 \$294,675.95 X5

HIDALGO COUNTY AUDITOR'S OFFICE
 APPROVED BY: CAJ 4/5
 DATE: 9/25/13 10/5/13

X1

HIDALGO COUNTY CLERK
CRIMINAL COURT COST
FOR THE MONTH OF AUGUST 2013

PBC

RECEIVED BY
COUNTY AUDITOR

2013 SEP 12 PM 1:43

County Clerk/CCP102.005/LGC118.052/LGC118.015	1100-341-10-180-002-0-000	\$9,179.20	X; X6
Sheriff/CCP 102.011	1100-342-10-180-001-0-000	\$3,291.79	X; X6
District Attorney/CCP 102.008	1100-341-10-180-009-0-000	\$5,752.74	X; X6
Fines/LGC 113.004	1200-351-10-180-000-0-000	\$53,062.93	X; X1; X6
Trial Fees/CCP 102.003	1100-341-10-180-006-0-000	\$0.00	
Stenographer/GC 25.11021	1100-341-10-180-006-0-000	\$4,598.22	X; X6
Crim Just Plan Fd/CCP 102.051 MISD @ \$ 5.00, @ \$10.00	1100-207-20-000-003-0-000	\$0.00	
L E O S E/GC415.082 MISD @ \$1.00, @ \$1.50, @ \$3.50	1100-207-20-000-011-0-000	\$0.00	
Comp. To Victims Of Crime Fd/CCP 56.55 MISD @ \$3.00, @ \$5.00 @ \$10.00, @ \$12.50, @ \$15.00, @ \$35.00 (CVC)	1100-207-20-000-017-0-000	\$0.00	
Arrest Fees - State Agency/CCP 102.011	1100-207-20-000-019-0-000	\$172.28	X; X6
D.P.S. MISD @ \$3.00, @ \$5.00, @ \$12.00, @ \$35.00	1100-207-20-000-020-0-000	\$0.00	
T.A.B.C. MISD @ \$3.00, @ \$5.00, @ \$12.00, @ \$35.00	1100-207-20-000-021-0-000	\$0.00	
T.P.W. MISD @ \$3.00, @ \$5.00, @ \$12.00, @ \$35.00	1100-207-20-000-053-0-000	\$908.70	X; X6; X8
Jury Service Fee/CCP102.0045	1100-341-10-180-008-0-000	\$22.00	X; X6
Jury - County Clerk/CCP102.004	1100-207-20-000-027-0-000	\$0.00	
Jud. & Cr. Personnel Tr. Fd/GC56.001 MISD @ \$1.00	1100-207-20-000-014-0-000	\$0.00	
Crime Stoppers Assistance Fund/CCP102.013	1100-207-20-000-010-0-000	\$0.00	
State General Revenue/CCP102.015	1100-207-20-000-008-0-000	\$0.00	
Comp. Rehab Fund/CCP 102.081 MISD @ \$5.00, @ \$25.00	1100-207-20-000-006-0-000	\$0.00	
Breath Alcohol Testing/CCP102.018	1238-341-20-180-001-0-000	\$5,155.54	X; X1; X6
County Records Mgmt Preservation/CCP102.005/LGC203	1237-341-10-180-000-0-000	\$568.04	X; X1; X6
Records Management Preservation - CC/CCP102.005/LGC203	1241-341-10-180-001-0-000	\$687.02	X; X1; X6
Courthouse Security Fund/LGC 291.007 MISD @ \$1.00, @ \$3.00, @ \$5.00	1100-207-20-000-046-0-000	\$3,455.41	X; X6
Judicial Fund/Criminal CC Stat./GC51.702	1100-207-20-000-015-0-000	\$19,043.24	X; X6; X8
Consolidated Court Cost(CCC) CCP 102.075 MISD A,B @ \$40.00/C @ \$17.00	1100-207-20-000-009-0-000	\$0.00	
Fugitive Apprehension Fund (FA)/CCP 102.019 @ \$5.00	1100-207-20-000-029-0-000	\$0.00	
Correctional Management Institute (CMI)	1255-341-10-180-000-0-000	\$873.73	X; X1; X6
County Technology Fund/CCP102.0169	1100-207-20-000-058-0-000	\$7,792.39	X; X6
DDCF-Drug Court Fund/CCP Art.102.0178 GC Art.102.0215 @ \$50	1100-207-20-000-030-0-000	\$41.78	X; X6; X9
DNA TESTING FEE /CCP 102.020	1100-207-20-000-007-0-000	\$0.00	
Juvenile Crime & Delinquency(JCD)/CCP 102.75(m) @ \$0.25	1225-341-10-080-000-0-000	\$27,500.00	X; X1; X6
Pre-Trial Intervention Program / CCP 102.0121	1100-207-20-000-005-0-000	\$2,239.86	X; X6; X9
Time Payment/GC 133.103 @ \$12.50	1100-341-10-180-002-0-000	\$1,791.74	X; X6; X9
Time Payment/GC 133.103 @ \$10.00 Appropriation	1100-341-10-180-003-0-000	\$447.94	X; X6; X9
Time Payment/GC 133.103 @ \$2.50 Admin. Of Justice	1240-341-10-180-001-0-000	\$18.11	X; X1; X6
Juvenile Delinquency Prevention Fund/CCP 102.0171 (Graffiti Eradication)	1100-202-00-000-004-0-000	\$0.00	
Delinquent Fee / CCP 103.0031 (b)	1100-341-10-180-004-0-000	\$1,696.00	X; X6
Local Transaction Fee/CCP Art.102.072	1100-207-20-000-038-0-000	\$8,528.82	X; X6; X9
EMS Trauma Fund/CCP102.0185	1100-351-20-180-001-0-000	\$12,200.00	X; X6
Public Defense Attorney/CCP26 (Court Ordered Restitution)	1100-341-10-180-012-0-000	\$136.06	X; X6
SJFC/LGC133.105, GC102.022	1100-207-20-000-054-0-000	\$1,218.52	X; X6
SJFSLCG133.105, GC102.022	1100-207-20-000-059-0-000	\$448.18	X; X6; X8; X9
IDR/LGC Sec.133.107	1100-341-10-080-005-0-000	\$0.00	
Child Safety/CCP 102.01 @ 20.00	1100-342-10-291-000-0-000	\$0.00	
Constable/CCP 102.011	1100-341-10-180-016-0-000	\$104.00	X; X6
Failure to Appear-Court / Transportation Code 706.006(a)	1100-207-20-000-068-0-000	\$520.00	X; X4; X6
Failure to Appear-State / Transportation Code 706.006(a)	1100-202-00-000-019-0-000	\$156.00	X; X6
Failure to Appear-Vendor / Transportation Code 706.006(a)			
SUBTOTAL COURT COSTS		\$171,666.00	X5
Refunds on Probate, etc.		\$12.00	X6
Attorney Ad Litem Fees/CP RULE 308a		\$0.00	
OVER (SHORT)		\$0.00	
SUBTOTAL		\$12.00	
TOTAL COUNTY CLERK COLLECTIONS		\$171,618.00	X6

Irishela McNamer
IRISELA MCNAMER

missing date
DATE

Arthur S. ...
COUNTY CLERK

9/11/13
DATE

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY: CAP [Signature]
DATE 9/20/2013 9/24/13

X8

Receipt Journal by Fund and Fee Code

Transaction Date Range: 08/01/2013 - 08/31/2013 Sorted by: By receipt number
 County Clerk County Court at Law #1 County Court at Law #2 County Court at Law #4 County Court at Law #5 County Court at Law #6 County Court at Law #7 County Court at Law #8

Hidalgo County Clerk

	Totals	Fee Totals
Total Receipts	124,303.01	124,303.01
Total Adjustments Impacting Receipts	(241.00)	(241.00)
Final Fee Code Totals	124,062.01	124,062.01
Less Refunds:	✓ \$ 858.00	X2-2; X4
Due Treasurer:	\$ 123,204.01	X6

2013 Civil and Probate Court Cost

RECEIVED BY
 COUNTY AUDITOR
 2013 SEP 12 PM 1:54

For the Month of August 2013

This report has been personally reviewed by me & I certify it to be true & correct to the best of my knowledge.

Antonio Guzman
 County Clerk

Date: 9/11/13

HIDALGO COUNTY AUDITOR'S OFFICE
 APPROVED BY: *CAJ*
 DATE: 9/12/13 10:51:13

X2

Prepared By: Crystal P. ^{CAP}
Date: 10/29/13 ^{10/29/13}

**Hidalgo County Clerk
Monthly Report
For the Month Ended September 30, 2013**

Fee Account	\$	326,417.12	✓
Criminal Court Cost	\$	196,525.75	✓
Civil/Probate Court Cost	\$	<u>89,059.95</u>	✓
Total September 2013 Collections	\$	<u><u>612,002.82</u></u>	

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COUNTY CLERK MONTHLY FEE REPORT

**SEPTEMBER
2013**

****COUNTY CLERK FEE ACCOUNT****

RECORDING FEES/LGC 118 013, 118 011, 212 004, BCC 36 10		
MARRIAGE LICENSES/LGC 118 018 (TOTAL)		
STATE COMPTROLLER		
MARRIAGE LICENSE	# Filed	338 X5
BIRTH CERTIFICATES	# Filed	229 X5
BIRTH DSHS	# Filed	26 X5
DECLARATION OF INFORMAL MARRIAGE	# Filed	15 X5
UCC-FINANCING STATEMENTS/BCC 9 403		
LAMINATION		
VITAL STATISTICS/LGC 118 015		
CERTIFIED COPIES/LGC 118 014		
RETURNED CHECK CHARGE/LGC 118 0215		
REFUNDS		
BEER & WINE PERMITS/ABC 61.31		
PRINTER FEES/ABC 61.38		
RECEIVED ON ACCOUNT		
RCRDS MGMT & PRESERVATION PRGM/LGC 118 0216		
DIGITAL IMAGE FEES		
CC RECORDS ARCHIVES FEE LGC 118 025		
COURTHOUSE SECURITY FUND/LGC 291 008		
VITAL ARCHIVE FEE HSC 191.0045(h)		
OVER/(SHORT)		
INTEREST EARNED		
ADJUSTMENTS		
TOTAL CHARGES AND COLLECTIONS		

\$128,233.00	UX2; X5 ✓
\$10,327.50	UX2; X5 ✓
\$10,140.00	UX; X2; X5 ✓
\$412.20	UX; X2; X5 ✓
\$47.58	UX; X2; X5 ✓
\$187.50	UX; X2; X5 ✓
\$615.00	UX2; X5 ✓
\$0.00	
\$10,299.22	UX2; X5 ✓
\$30.00	UX2; X5 ✓
\$824.50	UX2; X3-2d; X5 ✓
\$0.00	
\$0.00	
\$68,971.70	UX; X2; X3-4; X5 ✓
\$74,155.00	UX; X2; X5 ✓
\$2,649.76	UX; X2; X5 ✓
\$70,691.00	UX; X2; X5 ✓
\$8,180.00	UX; X2; X5 ✓
\$941.00	UX; X2; X5 ✓
\$0.50	UX2; X5 ✓
\$0.00	
\$0.00	
\$366,705.46	UX2; X5; X4
\$59,415.76	UX; X3-4; X
\$327,289.70	
\$0.00	
\$47.58	UX5 ✓
\$824.50	UX2; X3-2d; X5 ✓
\$0.50	UX5 ✓
\$872.58	UX3
\$326,417.12	UX5; X4-2

LESS:	
CHARGES ON ACCOUNT	
TOTAL DEPOSITED IN BANK	

LESS:	
PRINTERS FEES/ABC 61.38	
BIRTH DSHS	
REFUNDS	
OVER/(SHORT)	
SUBTOTAL	

DUE TO TREASURER

DISTRIBUTION:		
COUNTY CLERK FEES	1100-341-10-180-002-0-000	\$159,060.66
INTEREST EARNED	1100-361-11-500-006-0-000	\$0.00
RCRDS MGMT & PRESERVATION PRGM/LGC 118 0216	1237-341-10-180-000-0-000	\$74,155.00
DIGITAL IMAGE FEES	1100-341-10-180-013-0-000	\$2,649.76
CC RECORDS ARCHIVE FEE LGC 118 025	1100-341-10-180-005-0-000	\$70,691.00
COURTHOUSE SECURITY FUND/LGC 291 008	1241-341-10-180-001-0-000	\$8,180.00
COMPTOR OF PUBLIC ACCTS-MARR FEES (MONTHLY)/LGC 118 022(a)	1100-207-20-000-040-0-000	\$10,140.00
COMPTOR OF PUBLIC ACCTS-BIRTH/DEATH CERT (QUARTERLY)/LGC 118 015(b)	1100-207-20-000-036-0-000	\$412.20
COMPTOR OF PUBLIC ACCTS-DECLARATION OF INFORMAL MARRIAGE/LGC 118 022(a)	1100-207-20-000-041-0-000	\$187.50
PRESERVATION OF VITAL STATISTICS HSC 191.0045(h)	1100-341-10-180-010-0-000	\$941.00

\$159,060.66	UX; X2A
\$0.00	
\$74,155.00	UX; X2 ✓
\$2,649.76	UX; X2 ✓
\$70,691.00	UX; X2 ✓
\$8,180.00	UX; X2 ✓
\$10,140.00	UX; X2 ✓
\$412.20	UX; X2 ✓
\$187.50	UX; X2 ✓
\$941.00	UX; X2 ✓
\$0.00	
\$326,417.12	UX5

DISTRIBUTION TOTAL:
COUNTY AUDITOR'S FORM: ARS-CC-002, PART I
REVISED 2004

PREPARED BY: Mary Cuellar 10/10/13
MARY CUELLAR DEPUTY CLERK DATE

APPROVAL: Arturo Guajardo, Jr. 10/10/13
ARTURO GUAJARDO, JR. COUNTY CLERK DATE

RECEIVED BY
 OCT 11 AM 10 19

HIDALGO COUNTY AUDITOR'S OFFICE
 APPROVED BY: Cap 47
 DATE: 10/19/13 10/20/13

XI

Lead Sheet

HIDALGO COUNTY CLERK
CRIMINAL COURT COST
FOR THE MONTH OF SEPTEMBER 2013
PBC

2013 OCT 11 07:10:13

County Clerk/CCP102.005.LGC118.052.LGC118.015	1100-341-10-180-002-0-000	\$10,125.69	XX, X0
Sheriff/CCP 102.011	1100-342-10-180-001-0-000	\$3,599.57	XX, X0
District Attorney/CCP 102.008	1100-341-10-180-009-0-000	\$6,293.51	XX, X0
Fines/LGC 113.004	1200-351-10-180-000-0-000	\$84,056.25	XX, X1, X6
Trial Fees/CCP 102.003	1100-341-10-180-006-0-000	\$0.00	
Stenographer/GC 25.1102f	1100-341-10-180-006-0-000	\$5,028.74	XX, X6
Crim Just Plan Fd/CCP 102.051 MISD @ \$ 5.00, @ \$10.00	1100-207-20-000-003-0-000	\$0.00	
L E O S E/GC415.082 MISD @ \$1.00, @ \$1.50 @ \$3.50	1100-207-20-000-011-0-000	\$0.00	
Comp. To Victims Of Crime Fd/CCP 56.55 MISD @ \$3.00, @ \$5.00	1100-207-20-000-017-0-000	\$53.18	XX, X6, X8
@ \$10.00, @ \$12.50, @ \$15.00, @ \$35.00 (CVC)			
Arrest Fees - State Agency/CCP 102.011	1100-207-20-000-019-0-000	\$191.44	XX, X6, X9
D.P.S. MISD @ \$3.00, @ \$5.00, @ \$12.00, @ \$35.00	1100-207-20-000-020-0-000	\$1.38	XX, X6, X9
T.A.B.C. MISD @ \$3.00, @ \$5.00, @ \$12.00, @ \$35.00	1100-207-20-000-021-0-000	\$5.00	XX, X6, X9
TPW Arrest Fees TPW	1100-207-20-000-072-0-000	\$426.75	XX, X6
EFCC State-Elec Filing Fee C	1100-207-20-000-053-0-000	\$999.13	XX, X6, X8, X9
Jury Service Fee/CCP102.0045	1100-341-10-180-008-0-000	\$27.18	XX, X6
Jury - County Clerk/CCP102.004	1100-207-20-000-027-0-000	\$1.60	XX, X6, X8
Jud. & Crim Personnel Tr. Fd/GC56.001 MISD @ \$1.00	1100-207-20-000-014-0-000	\$0.00	
Crime Stoppers Assistance Fund/CCP102.013	1100-207-20-000-008-0-000	\$0.00	
State General Revenue/CCP102.015 MISD @ \$2.50	1100-207-20-000-008-0-000	\$0.00	
Comp. Rehab Fund/CCP 102.081 MISD @ \$5.00, @ \$25.00	1100-207-20-000-008-0-000	\$0.00	
Breath Alcohol Testing/CCP102.016	1100-207-20-000-008-0-000	\$0.00	
County Records Mgmt Preservation/CCP102.005/LGC203	1238-341-20-180-001-0-000	\$5,671.28	XX, X1, X6
Records Management Preservation - CC/CCP102.005/LGC203	1237-341-10-180-000-0-000	\$624.39	XX, X1, X6
Courthouse Security Fund/LGC 291.007 MISD @ \$1.00, @ \$3.00, @ \$5.00	1241-341-10-180-001-0-000	\$756.62	XX, X1, X6
Judicial Fund/Criminal CC Stat/GC51.702	1100-207-20-000-046-0-000	\$3,770.77	XX, X6
Consolidated Court Cost(CCC) CCP 102.075 MISD A,B @ \$40.00/C @ \$17.00	1100-207-20-000-015-0-000	\$20,961.51	XX, X6, X8
Fugitive Apprehension Fund (FA)/CCP 102.019 @ \$5.00	1100-207-20-000-009-0-000	\$4.03	XX, X6, X8
Correctional Management Institute (CMI)	1100-207-20-000-029-0-000	\$0.41	XX, X6, X8
County Technology Fund/CCP102.0169	1255-341-10-180-000-0-000	\$973.22	XX, X6, X8
DDCF-Drug Court Fund/CCP Art.102.017B GC Art.102.0215 @ \$50	1100-207-20-000-058-0-000	\$7,523.72	XX, X6
DNA TESTING FEE /CCP 102.020	1100-207-20-000-030-0-000	\$0.00	
Juvenile Crime & Delinquency(JCD)/CCP 102.75(m) @ \$0.25	1100-207-20-000-007-0-000	\$0.41	XX, X6, X8
Pre-Trial Intervention Program / CCP 102.0121	1225-341-10-080-000-0-000	\$35,000.00	XX, X6, X8
Time Payment/GC 133.103 @ \$12.50	1100-207-20-000-005-0-000	\$2,447.13	XX, X6, X9
Time Payment/GC 133.103 @ \$10.00 Appropriation	1100-341-10-180-002-0-000	\$1,957.70	XX, X6, X9
Time Payment/GC 133.103 @ \$2.50 Admin. Of Justice	1100-341-10-180-003-0-000	\$489.43	XX, X6, X9
Juvenile Delinquency Prevention Fund/CCP 102.0171 (Graffiti Eradication)	1240-341-10-180-001-0-000	\$65.01	XX, X6, X9
Delinquent Fee / CCP 103.0031 (b)	1100-202-00-000-004-0-000	\$135.00	XX, X6
Local Transaction Fee/CCP.Art.102.072	1100-341-10-180-004-0-000	\$1,800.00	XX, X6
EMS Trauma Fund/CCP102.0185	1100-207-20-000-038-0-000	\$8,084.60	XX, X6, X9
Public Defense Attorney/CCP26 (Court Ordered Restitution)	1100-351-20-180-001-0-000	\$12,424.00	XX, X6, X9
SJFC/LGC133.105, GC102.022	1100-341-10-180-012-0-000	\$149.38	XX, X6
SJFS/LGC133.105, GC102.022	1100-207-20-000-054-0-000	\$1,337.68	XX, X6
IDR/LGC Sec. 133.107	1100-207-20-000-059-0-000	\$490.08	XX, X6, X8, X9
Child Safety/CCP 102.01 @ 20.00	1100-341-10-080-005-0-000		
Constable/CCP 102.011	1100-342-10-291-000-0-000		
Failure to Appear-Court / Transportation Code 706.006(a)	1100-341-10-180-018-0-000	\$140.00	XX, X6
Failure to Appear-State / Transportation Code 706.006(a)	1100-207-20-000-068-0-000	\$700.00	XX, X6, X8
Failure to Appear-Vendor / Transportation Code 706.006(a)	1100-202-00-000-019-0-000	\$210.00	XX, X6
SUBTOTAL COURT COSTS...		\$196,525.75	XX
Refunds on Probate, etc.		\$8.00	XX
Attorney Ad Litem Fees/CP RULE 308a		\$0.00	
OVER (SHORT)		\$0.00	
SUBTOTAL		\$8.00	
TOTAL COUNTY CLERK COLLECTIONS		\$196,533.75	XX

PREPARED BY:

Risela McNamee
RISELA MCNAMEE

10/10/13
DATE

APPROVAL:

[Signature]
COUNTY CLERK

10/10/13
DATE

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY: *[Signature]*
DATE: 10/13/13

X2

Receipt Journal by Fund and Fee Code

TXHIDALGOPROD

Transaction Date Range: 09/01/2013 - 09/30/2013 Sorted by: By receipt number

Tills: Alejandra Zapata, Alma Navarro, Anna Smith, Bersy Sanchez, CC Adjustment, County Clerk County Court at Law #1 County Court at Law #2 County Court at Law #4 County Court at Law #5 County Court at Law #6 County Court at Law #7 County Court at

Totals	Fee Totals
Total Receipts	90,746.95 X8-1
Total Adjustments Impacting Receipts	(274.00) X8-2
Final Fee Code Totals	90,472.95 X4; X7
Less Refunds:	\$ 1413.00 X4; X2-2
Due Treasurer:	\$ 89,059.95 X4

Hidalgo County Clerk

2013 Civil and Probate Court Cost

HIDALGO COUNTY AUDITOR'S OFFICE
 APPROVED BY: CAP
 DATE: 10/18/13

For the Month of September 2013

This report has been personally reviewed by me & I certify it to be true & correct to the best of my knowledge.

Alejandra Zapata
 County Clerk

10-10-13
 Date

RECEIVED
 COUNTY CLERK
 2013 OCT 11 10 17 AM

Prepared By: Abigail G. *de*
Date: 10/23/13

**Hidalgo County Tax Office
Collections Summary
For the Month ended August 31, 2013**

Hidalgo County Tax Collections	2,002,562.90 ✓	M1-1
Administrative Fees Collected	4,948.94 ✓	M1-1
Road District # 2 Collections	- ✓	M2-1
Road District # 5 Collections	70.07 ✓	M3-1
Road District # 11 Collections	- ✓	M4-1
Road District # 15 Collections	8.46 ✓	M5-1
State District Collections	- ✓	M6-1
Total Collections	<u>2,007,590.37</u>	
	<i>≠ 8</i>	

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
 HIDALGO COUNTY TAXES COLLECTED
 AUGUST 2013



COMPARATIVE RATE OF COLLECTIONS

HIDALGO COUNTY GHD	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2013/2014	COLLECTED 2012/2013
2013 TAX ROLL	-	-	-	-	-	#DIV/0!	-
2012 & PRIOR YRS ROLLBACK	34,042,934.94	3,099,848.05	M1-10	(430,543.55)	30,512,543.34	M1-10 9.22%	7.93%
	292,684.53	32,923.87	M1-11	78,047.25	337,807.91	M1-11 8.88%	3.32%
TOTALS	34,335,619.47	3,132,771.92	M1-12	(352,496.30)	30,850,351.25	M1-12	#DIV/0!

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF AUGUST 2013

		MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	871,088.08 d } M1-5	(4,410.96) CURRENT M1-10
CURRENT YEAR-P&I	136,762.57 d }	
PRIOR YEARS-BASE TAX	1,360,699.91 479,611.63 d } M1-5	(479,383.82) PRIOR M1-10
PRIOR YEARS-P&I	399,466.46 242,392.84 d }	(174,972.86)
ROLLBACK BASE	3,973.19 d } M1-6	46,528.72 ROLLBACK M1-11
ROLLBACK P&I	14.52 d }	
ATTORNEY FEES	248,718.82 d M1-4	
TAX CERTIFICATE FEES	-	450.00 d M1-19
SERVICE CHG FEES	-	1,879.99 d M1-22
MISC FEES	-	2,618.95 d M1-20
TOTAL COLLECTIONS	2,002,562.90 d M1-4	(132,855.10) M1-12
LESS HCAD COMM REND. PEN. (CURR)	133.24 d } M1-18	#A
LESS HCAD COMM REND. PEN. (DELQ)	83.01 d }	#A
LESS TRANSFERRED	1,275,730.57 d M1-2;	
LESS IN TRANSIT	477,897.26 d M1-2;	4,948.94 d M1-39
LESS DUE TO DEL TAX ATTY FEES	248,718.82 d M1-2; M1-39	
LESS DUE TO CO TREASURER	-	
BALANCE	-	-

*****AFFIDAVIT*****

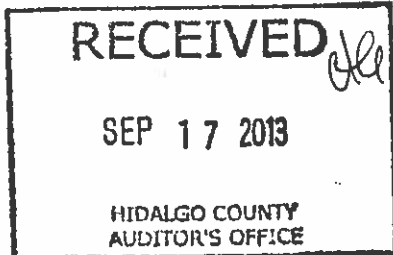
I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE HIDALGO COUNTY, DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF AUGUST 2013 IS CORRECT.

Pablo (Paul) Villarreal Jr.
 ASSESSOR-COLLECTOR OF TAXES FOR HIDALGO COUNTY, TEXAS



SWORN AND SUBSCRIBED BEFORE ME THIS 10TH DAY OF SEPTEMBER 2013 A.D.

Melinda Mendoza
 NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



HIDALGO COUNTY AUDITOR'S OFFICE
 APPROVED BY: *[Signature]*
 DATE: 10/22/13

5

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
 ROAD DIST # 2 TAXES COLLECTED
 AUGUST 2013
 PBC

COMPARATIVE RATE OF COLLECTIONS

ROAD DIST # 2 RD2	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2013/2014	COLLECTED 2012/2013
1981 & PRIOR YRS	61.38	-	-	-	61.38	0.00%	0.00%
TOTALS	61.38	412-3	412-3	-	412-3 61.38 4A	12-4	

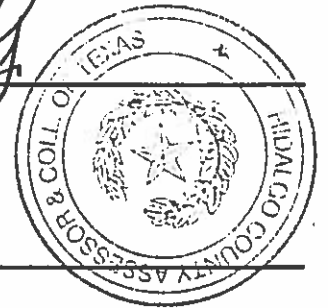
BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF AUGUST 2013

	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	- CURRENT
CURRENT YEAR-P&I	-
PRIOR YEARS-BASE TAX	- PRIOR
PRIOR YEARS-P&I	-
ROLLBACK BASE	- ROLLBACK
ROLLBACK P&I	-
ATTORNEY FEES	-
TOTAL COLLECTIONS	-
LESS HCAD COMM REND. PEN.	- 12-4
LESS TRANSFERRED	-
LESS IN TRANSIT	-
LESS DUE TO DEL TAX ATTY FEES	-
LESS DUE TO CO TREASURER	-
BALANCE	- 12-2

*****AFFIDAVIT*****

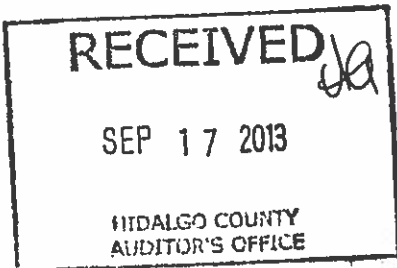
I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE HIDALGO COUNTY, DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF AUGUST 2013 IS CORRECT.

Pablo (Paul) Villarreal Jr.
 ASSESSOR-COLLECTOR OF TAXES FOR ROAD DISTRICT # 2



SWORN AND SUBSCRIBED BEFORE ME THIS 10TH DAY OF SEPTEMBER 2013 A.D.

Melinda Mendez
 NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



HIDALGO COUNTY AUDITOR'S OFFICE
 APPROVED BY: *[Signature]*
 DATE: 10/19/13

12-1

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
 ROAD DIST # 5 TAXES COLLECTED
 AUGUST 2013
PEC

5

COMPARATIVE RATE OF COLLECTIONS

ROAD DIST # 5 RD5	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2013/2014	COLLECTED 2012/2013
1999 & PRIOR YRS ROLLBACK	11,091.54	108.16	-	(491.07)	10,492.31	1.02%	0.38%
	-	-	-	-	-	0.00%	0.00%
TOTALS	11,091.54 <i>M3-5</i>	108.16 <i>M3-5</i>	-	(491.07) <i>M3-5</i>	10,492.31 <i>M3-6</i>		

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF AUGUST 2013

		MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	- <i>d</i>	- CURRENT
CURRENT YEAR-P&I	- <i>d</i>	
PRIOR YEARS-BASE TAX	21.75 <i>d</i>	(338.84) PRIOR <i>M3-6</i>
PRIOR YEARS-P&I	40.50 <i>d</i>	
ROLLBACK BASE	-	- ROLLBACK
ROLLBACK P&I	-	
ATTORNEY FEES	7.82 <i>d</i>	
TOTAL COLLECTIONS	70.07 <i>d</i>	(338.84)
LESS HCAD COMM REND. PEN.	-	<i>#A</i>
LESS TRANSFERRED	50.64 <i>d</i>	
LESS IN TRANSIT	11.61 <i>d</i>	
LESS DUE TO DEL TAX ATTY FEES	7.82 <i>d</i>	
LESS DUE TO CO TREASURER	-	
BALANCE	<i>A</i>	

*****AFFIDAVIT*****

I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE HIDALGO COUNTY, DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF AUGUST 2013 IS CORRECT.

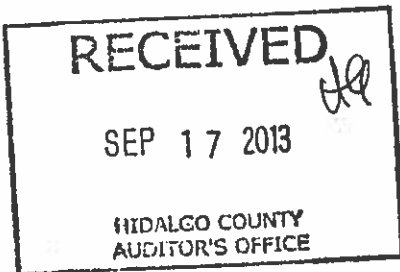
Pablo (Paul) Villarreal Jr.

ASSESSOR-COLLECTOR OF TAXES FOR ROAD DISTRICT # 5



SWORN AND SUBSCRIBED BEFORE ME THIS 10TH DAY OF SEPTEMBER 2013 A.D.

Melinda Mendoza
 NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



HIDALGO COUNTY AUDITOR'S OFFICE
 APPROVED BY: *[Signature]*
 DATE: 10/19/13

5

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
 ROAD DIST # 11 TAXES COLLECTED
 AUGUST 2013
pec

COMPARATIVE RATE OF COLLECTIONS

ROAD DIST # 11 RD11	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2013/2014	COLLECTED 2012/2013
1979 & PRIOR YRS	3.33	-	-	-	3.33	0.00%	0.00%
TOTALS	3.33	<i>* M4-3</i>	<i>- *M4-3</i>	<i>-</i>	<i>*M4-3</i>	<i>M4-4</i>	<i>#A</i>

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF AUGUST 2013

		MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	-	- CURRENT
CURRENT YEAR-P&I	-	-
PRIOR YEARS-BASE TAX	-	- PRIOR
PRIOR YEARS-P&I	-	-
ROLLBACK BASE	-	- ROLLBACK
ROLLBACK P&I	-	-
ATTORNEY FEES	-	-
TOTAL COLLECTIONS	<i>- d M4-2</i>	<i>- d M4-4</i>
LESS HCAD COMM REND. PEN.	-	-
LESS TRANSFERRED	-	-
LESS IN TRANSIT	-	-
LESS DUE TO DEL TAX ATTY FEES	-	-
LESS DUE TO CO TREASURER	-	-
BALANCE	<i>- d M4-2</i>	

*****AFFIDAVIT*****

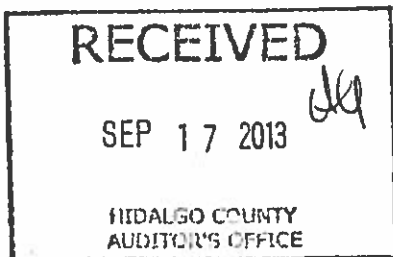
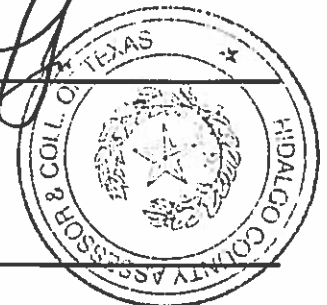
I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE HIDALGO COUNTY, DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF AUGUST 2013 IS CORRECT.

Pablo (Paul) Villarreal Jr.

ASSESSOR-COLLECTOR OF TAXES FOR ROAD DISTRICT # 11

SWORN AND SUBSCRIBED BEFORE ME THIS 10TH DAY OF SEPTEMBER 2013 A.D.

Melinda Mendoza
 NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



HIDALGO COUNTY AUDITOR'S OFFICE
 APPROVED BY: *GA*
 DATE: *10/19/13*

M4-1

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
 ROAD DIST # 15 TAXES COLLECTED
 AUGUST 2013

5

POC

COMPARATIVE RATE OF COLLECTIONS

ROAD DIST # 15 RD15	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2013/2014	COLLECTED 2012/2013
1993 & PRIOR YRS ROLLBACK	1,358.17	18.89	-	(0.45)	1,338.83	1.39%	1.23%
	-	-	-	-	-	0.00%	0.00%
TOTALS	1,358.17 + MS-5	18.89 + MS-5	-	(0.45) + MS-5	1,338.83 MS-6 #A		

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF AUGUST 2013

		MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	- d	- CURRENT
CURRENT YEAR-P&I	- d	
PRIOR YEARS-BASE TAX	2.41d	- PRIOR MS-6
PRIOR YEARS-P&I	5.30d	
ROLLBACK BASE	-	- ROLLBACK
ROLLBACK P&I	-	
ATTORNEY FEES	0.75d	
TOTAL COLLECTIONS	8.46d	
LESS HCAD COMM REND. PEN.	-	+A
LESS TRANSFERRED	4.68d MS-2; MI-4a	
LESS IN TRANSIT	3.03d MS-2; MI-4a	
LESS DUE TO DEL TAX ATTY FEES	0.75d MS-2; MI-3a	
LESS DUE TO CO TREASURER	-	
BALANCE	-	

*****AFFIDAVIT*****

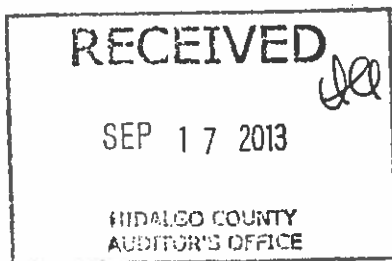
I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE HIDALGO COUNTY, DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF AUGUST 2013 IS CORRECT.

Pablo Paul Villarreal Jr.
 ASSESSOR-COLLECTOR OF TAXES FOR ROAD DISTRICT # 15



SWORN AND SUBSCRIBED BEFORE ME THIS 10TH DAY OF SEPTEMBER 2013 A.D.

Melinda Mendoza
 NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



HIDALGO COUNTY AUDITOR'S OFFICE
 APPROVED BY: *[Signature]*
 DATE: 10/19/13

MS-1

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
 STATE DIST TAXES COLLECTED
 AUGUST 2013
PBC

5

COMPARATIVE RATE OF COLLECTIONS

STATE DIST TEX	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2013/2014	COLLECTED 2012/2013
1979 & PRIOR YRS	24.77	-	-	-	24.77	0.00%	0.00%
TOTALS	24.77	<i>+M6-3</i>	<i>- +M6-3</i>	<i>-</i>	<i>+M6-3</i> 24.77 <i>+A</i>	<i>M6-4</i>	

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF AUGUST 2013

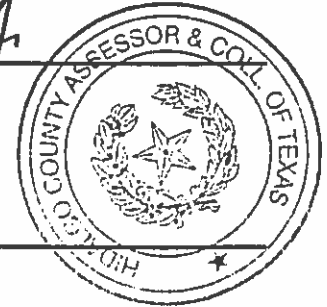
		MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	-	- CURRENT
CURRENT YEAR-P&I	-	
PRIOR YEARS-BASE TAX	-	- PRIOR
PRIOR YEARS-P&I	-	
ROLLBACK BASE	-	- ROLLBACK
ROLLBACK P&I	-	
ATTORNEY FEES	-	
TOTAL COLLECTIONS	<i>- d M6-2</i>	<i>- d M6-4</i>
LESS HCAD COMM REND. PEN.	-	
LESS TRANSFERRED	-	
LESS IN TRANSIT	-	
LESS DUE TO DEL TAX ATTY FEES	-	
LESS DUE TO CO TREASURER	-	
BALANCE	<i>- d M6-2</i>	

*****AFFIDAVIT*****

I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE HIDALGO COUNTY, DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF AUGUST 2013 IS CORRECT.

Pablo (Paul) Villarreal Jr.

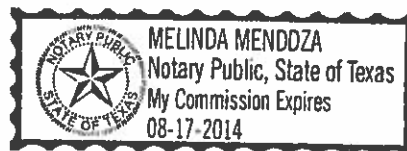
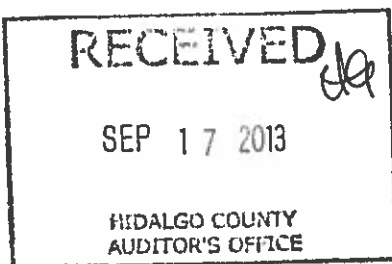
 ASSESSOR-COLLECTOR OF TAXES FOR STATE DIST TAXES



SWORN AND SUBSCRIBED BEFORE ME THIS 10TH DAY OF SEPTEMBER 2013 A.D.

Melinda Mendoza

 NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



HIDALGO COUNTY AUDITOR'S OFFICE
 APPROVED BY: *[Signature]*
 DATE: 10/19/13

M6-1

Prepared By: Abigail G. *AG*

Date: 11/06/13

**Hidalgo County Tax Office
Collections Summary
For the Month ended September 30, 2013**

Hidalgo County Tax Collections	1,312,201.91 ✓	M1-1
Administrative Fees Collected	2,803.99 ✓	M1-1
Road District # 2 Collections	-	M2-1
Road District # 5 Collections	152.99 ✓	M3-1
Road District # 11 Collections	-	M4-1
Road District # 15 Collections	38.76 ✓	M5-1
State District Collections	-	M6-1
Total Collections	<u>1,315,197.65</u> <i>2^</i>	

5

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
 HIDALGO COUNTY TAXES COLLECTED
 SEPTEMBER 2013
 VBC

COMPARATIVE RATE OF COLLECTIONS

HIDALGO COUNTY GHD	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT COLLECTED 2013/2014	COLLECTED 2012/2013
2013 TAX ROLL	-	-	-	-	-	#DIV/0!	-
2012 & PRIOR YRS ROLLBACK	34,042,934.94	12,386,161.92	M1-12	(608,620.63)	29,568,152.39	M1-12 11.56%	10.45%
	292,684.53	49,548.70	M1-13	98,870.52	M1-13 342,006.35	M1-13 12.65%	6.47%
TOTALS	34,335,619.47	3,915,710.62	M1-14	(509,750.11)	29,910,158.74	M1-14	- #DIV/0!

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF SEPTEMBER 2013

		MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	426,388.10	(93,475.97) CURRENT M1-12
CURRENT YEAR-P&I	92,571.12	
PRIOR YEARS-BASE TAX	766,313.87	(178,077.00) PRIOR M1-12
PRIOR YEARS-P&I	359,236.44	(84,601.11)
ROLLBACK BASE	16,624.83	20,823.27 ROLLBACK M1-13
ROLLBACK P&I	747.80	
ATTORNEY FEES	178,279.30	
TAX CERTIFICATE FEES	-	880.00 M1-19
SERVICE CHG FEES	-	759.99 M1-23
MISC FEES	-	1,164.00 M1-26
TOTAL COLLECTIONS	1,312,201.91	(157,253.81) M1-14
LESS HCAD COMM REND. PEN. (CURR)	54.60	#A
LESS HCAD COMM REND. PEN. (DELQ)	27.36	
LESS TRANSFERRED	616,605.25	
LESS IN TRANSIT	517,235.40	2,803.99 M1-38
LESS DUE TO DEL TAX ATTY FEES	178,279.30	
LESS DUE TO CO TREASURER	-	
BALANCE	λ	λ

AFFIDAVIT

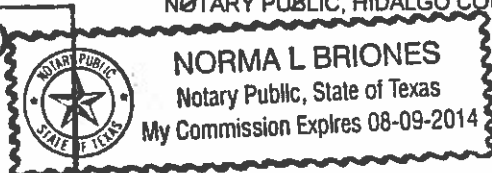
I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE HIDALGO COUNTY, DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF SEPTEMBER 2013 IS CORRECT.

Pablo Paul Villarreal Jr.
 ASSESSOR-COLLECTOR OF TAXES FOR HIDALGO COUNTY, TEXAS



SWORN AND SUBSCRIBED BEFORE ME THIS 8TH DAY OF SEPTEMBER 2013 A.D.

[Signature]
 NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



HIDALGO COUNTY AUDITOR'S OFFICE
 APPROVED BY: *[Signature]*
 DATE: 11/05/13

M1-1

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
 ROAD DIST # 2 TAXES COLLECTED
 SEPTEMBER 2013

5

pec

COMPARATIVE RATE OF COLLECTIONS

ROAD DIST # 2 RD2	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2013/2014	COLLECTED 2012/2013
1981 & PRIOR YRS	61.38	-	-	-	61.38	0.00%	0.00%
TOTALS	61.38	4M2-3	4M2-3	-	61.38	M2-4	4M2-3

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF SEPTEMBER 2013

	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	- CURRENT
CURRENT YEAR-P&I	-
PRIOR YEARS-BASE TAX	- PRIOR
PRIOR YEARS-P&I	-
ROLLBACK BASE	- ROLLBACK
ROLLBACK P&I	-
ATTORNEY FEES	-
TOTAL COLLECTIONS	4M2-4
LESS HCAD COMM REND. PEN.	-
LESS TRANSFERRED	-
LESS IN TRANSIT	-
LESS DUE TO DEL TAX ATTY FEES	-
LESS DUE TO CO TREASURER	-
BALANCE	4M2-2

*****AFFIDAVIT*****

I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE HIDALGO COUNTY, DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF SEPTEMBER 2013 IS CORRECT.

Pablo (Paul) Villarreal Jr.

 ASSESSOR-COLLECTOR OF TAXES FOR ROAD DISTRICT # 2



SWORN AND SUBSCRIBED BEFORE ME THIS 8TH DAY OF SEPTEMBER 2013 A.D.

NOTARY PUBLIC, HIDALGO COUNTY, TEXAS

NORMA L BRIONES
 Notary Public, State of Texas
 My Commission Expires 08-09-2014

RECEIVED
 OCT 18 2013
 HIDALGO COUNTY
 AUDITOR'S OFFICE

HIDALGO COUNTY AUDITOR'S OFFICE
 APPROVED BY: *HQ*
 DATE: 11/05/13

M2-1

5

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
 ROAD DIST # 5 TAXES COLLECTED
 SEPTEMBER 2013

PBC

COMPARATIVE RATE OF COLLECTIONS

ROAD DIST # 5 RD5	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2013/2014	COLLECTED 2012/2013
1999 & PRIOR YRS ROLLBACK	11,091.54	152.39	-	(491.07)	10,448.08	1.44%	0.47%
	-	-	-	-	-	0.00%	0.00%
TOTALS	11,091.54 M3-5	152.39 M3-5	-	(491.07) M3-5	10,448.08 M3-6		

PA

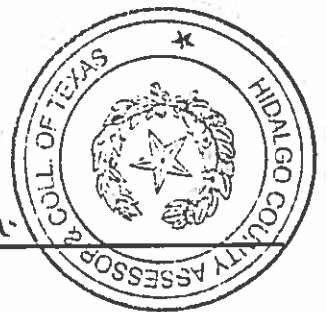
BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF SEPTEMBER 2013

		MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	- d	- CURRENT
CURRENT YEAR-P&I	- d	
PRIOR YEARS-BASE TAX	44.23 d	- PRIOR
PRIOR YEARS-P&I	89.43 d	
ROLLBACK BASE	-	- ROLLBACK
ROLLBACK P&I	-	
ATTORNEY FEES	19.33 d	
TOTAL COLLECTIONS	152.99 d	- d M3-6
LESS HCAD COMM REND. PEN.	-	
LESS TRANSFERRED	30.83 d	
LESS IN TRANSIT	102.83 d	
LESS DUE TO DEL TAX ATTY FEES	19.33 d	
LESS DUE TO CO TREASURER	-	
BALANCE	-	

AFFIDAVIT

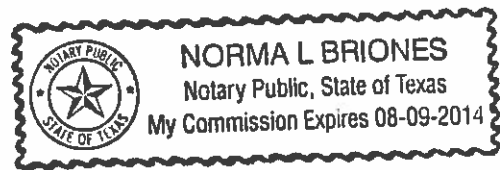
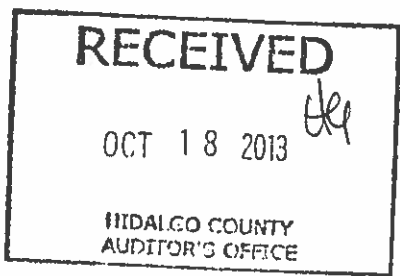
I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE HIDALGO COUNTY, DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF SEPTEMBER 2013 IS CORRECT.

Pablo (Paul) Villarreal Jr.
 ASSESSOR-COLLECTOR OF TAXES FOR ROAD DISTRICT # 5



SWORN AND SUBSCRIBED BEFORE ME THIS 8TH DAY OF SEPTEMBER 2013 A.D.

[Signature]
 NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



HIDALGO COUNTY AUDITOR'S OFFICE
 APPROVED BY: *[Signature]*
 DATE: 11/04/13

M3-1

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
 ROAD DIST # 11 TAXES COLLECTED
 SEPTEMBER 2013
 PBC

2

COMPARATIVE RATE OF COLLECTIONS

ROAD DIST # 11 RD11	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2013/2014	COLLECTED 2012/2013
1979 & PRIOR YRS	3.33	-	-	-	3.33	0.00%	0.00%
TOTALS	3.33	M4-3	M4-3	-	M4-3	M4-4 #A	

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF SEPTEMBER 2013

		MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	-	- CURRENT
CURRENT YEAR-P&I	-	- PRIOR
PRIOR YEARS-BASE TAX	-	- ROLLBACK
PRIOR YEARS-P&I	-	
ROLLBACK BASE	-	
ROLLBACK P&I	-	
ATTORNEY FEES	-	
TOTAL COLLECTIONS	M4-2	M4-4
LESS HCAD COMM REND. PEN.	-	
LESS TRANSFERRED	-	
LESS IN TRANSIT	-	
LESS DUE TO DEL TAX ATTY FEES	-	
LESS DUE TO CO TREASURER	-	
BALANCE	M4-2	

*****AFFIDAVIT*****

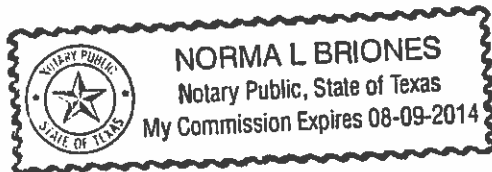
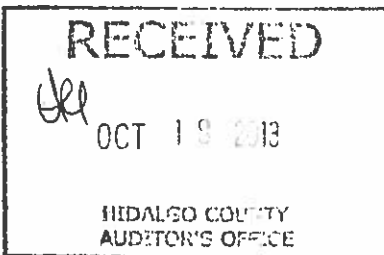
I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE HIDALGO COUNTY, DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF SEPTEMBER 2013 IS CORRECT.

Pablo Paul Villarreal Jr.
 ASSESSOR-COLLECTOR OF TAXES FOR ROAD DISTRICT # 11



SWORN AND SUBSCRIBED BEFORE ME THIS 8TH DAY OF SEPTEMBER 2013 A.D.

[Signature]
 NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



HIDALGO COUNTY AUDITOR'S OFFICE
 APPROVED BY: *[Signature]*
 DATE: 11/01/13

M4-1

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
 ROAD DIST # 15 TAXES COLLECTED
 SEPTEMBER 2013

5

DBC

COMPARATIVE RATE OF COLLECTIONS

ROAD DIST # 15 RD15	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2013/2014	COLLECTED 2012/2013
1993 & PRIOR YRS ROLLBACK	1,358.17	27.48	-	(0.45)	1,330.24	2.02%	1.35%
	-	-	-	-	-	0.00%	0.00%
TOTALS	1,358.17 <i>MS-5</i>	27.48 <i>MS-5</i>	-	(0.45) <i>MS-5</i>	1,330.24 <i>MS-6</i>		

#A

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF SEPTEMBER 2013

		MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	- d	- CURRENT
CURRENT YEAR-P&I	- d	
PRIOR YEARS-BASE TAX	8.59 d	- PRIOR
PRIOR YEARS-P&I	25.12 d	
ROLLBACK BASE	-	- ROLLBACK
ROLLBACK P&I	-	
ATTORNEY FEES	5.05 d	
TOTAL COLLECTIONS	38.76 d	
LESS HCAD COMM REND. PEN.	-	<i>#A MS-6</i>
LESS TRANSFERRED	1.02 d	
LESS IN TRANSIT	32.69 d	
LESS DUE TO DEL TAX ATTY FEES	5.05 d	
LESS DUE TO CO TREASURER	-	
BALANCE	-	

*****AFFIDAVIT*****

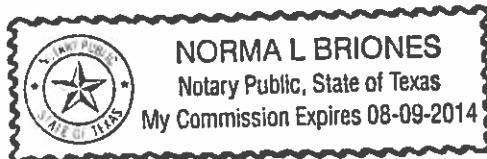
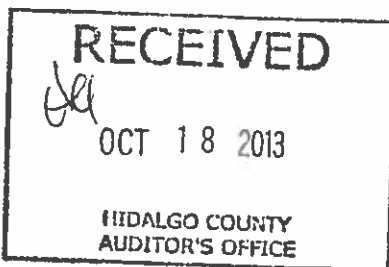
I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE HIDALGO COUNTY, DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF SEPTEMBER 2013 IS CORRECT.

Pablo (Paul) Villarreal Jr.
 ASSESSOR-COLLECTOR OF TAXES FOR ROAD DISTRICT # 15



SWORN AND SUBSCRIBED BEFORE ME THIS 8TH DAY OF SEPTEMBER 2013 A.D.

[Signature]
 NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



HIDALGO COUNTY AUDITOR'S OFFICE
 APPROVED BY: *[Signature]*
 DATE: 11/01/13

MS-1

PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
 STATE DIST TAXES COLLECTED
 SEPTEMBER 2013
PBC

5

COMPARATIVE RATE OF COLLECTIONS

STATE DIST TEX	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2013/2014	COLLECTED 2012/2013
1979 & PRIOR YRS	24.77	-	-	-	24.77	0.00%	0.00%
TOTALS	24.77	+ M6-3	- + M6-3	-	+ M6-3 24.77	M6-4	EA

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF SEPTEMBER 2013

	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	- CURRENT
CURRENT YEAR-P&I	-
PRIOR YEARS-BASE TAX	- PRIOR
PRIOR YEARS-P&I	-
ROLLBACK BASE	- ROLLBACK
ROLLBACK P&I	-
ATTORNEY FEES	-
TOTAL COLLECTIONS	- d M6-4
LESS HCAD COMM REND. PEN.	-
LESS TRANSFERRED	-
LESS IN TRANSIT	-
LESS DUE TO DEL TAX ATTY FEES	-
LESS DUE TO CO TREASURER	-
BALANCE	- d M6-2

*****AFFIDAVIT*****

I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE HIDALGO COUNTY, DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF SEPTEMBER 2013 IS CORRECT.

Pablo Paul Villarreal Jr.
 ASSESSOR-COLLECTOR OF TAXES FOR STATE DIST TAXES



SWORN AND SUBSCRIBED BEFORE ME THIS 8TH DAY OF SEPTEMBER 2013 A.D.

[Signature]
 NOTARY PUBLIC, HIDALGO COUNTY, TEXAS

RECEIVED
 OCT 18 2013
 HIDALGO COUNTY
 AUDITOR'S OFFICE

NORMA L BRIONES
 Notary Public, State of Texas
 My Commission Expires 08-09-2014

HIDALGO COUNTY AUDITOR'S OFFICE
 APPROVED BY: *[Signature]*
 DATE: 11/01/13

M6-1

**JUSTICE OF THE PEACE
MONTHLY FINES AND FEES COLLECTED
FOR THE MONTH OF: July-13**

Judge: **GILBERTO SAENZ**
Precinct No. **1** Place No. **1**

PBC

City: **WESLACO, TX**
Hidalgo County, Texas

Part I: RECAP OF AMOUNT PAYABLE TO THE COUNTY TREASURER

TOTAL CASH COLLECTED	(Receipts #s) <u>61705J11</u>	THRU	<u>62228J11</u>	\$ <u>71,082.90</u> ✓
	(Control #s) <u>2644719</u>	THRU	<u>2645221</u>	\$ <u>-66,705.55</u>
Sheriff's "D" Report	(Receipt #s) <u>62385J11</u>	THRU	<u>62406J11</u>	<u>10-ac</u>

LESS: COST ON DEPOSIT

1204.10 x7V

ADD: COST ON DEPOSIT LIQUIDATED

1385.00
(180.90) x7V

AMOUNT OWED TO COUNTY (Should Match Amt in Part III)

71,263.80 x3#

Less: Total amount of remittances to County Treasurer (From Part II)

71,583.90
-66,705.55

Total funds due to County Treasurer (Overtransfer Made to Co Treas.)

(320.10) x4-b ✓
72

Part II: REMITTANCES MADE TO THE COUNTY TREASURER

Description	AMOUNT	Comment
Total Collections for the Month (See Schedule of Receipts & Deposits)	\$ <u>66,705.55</u>	<u>66,630.55</u> B1 ✓
Add: Previous Month's Bond Overtransfer <u>June 13</u>	<u>501.00</u>	
Add: HCSO Monthly "D" Collections Report	<u>4452.35</u>	<u>50.00</u> x9 ✓
	<u>71,583.90</u>	
Total Remittances Made to County Treasurer	\$ <u>66,705.55</u>	

PREPARED BY: Eustolia

DATE: 8-8-13

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME & I CERTIFY IT TO BE TRUE & CORRECT TO THE BEST OF MY KNOWLEDGE.

RECEIVED

AUG 9 2013

9.14.13 9/33/13

AS
JUSTICE OF THE PEACE
DATE: 8-8-13

x2

**JUSTICE OF THE PEACE
MONTHLY FINES AND FEES COLLECTED
FOR THE MONTH OF: July-13**

Judge: GILBERTO SAENZ
Precinct No. 1 Place No. 1

City: WESLACO, TEXAS
Hidalgo County, Texas

PBC

Part III SUMMARY OF COLLECTIONS PAYABLE TO THE COUNTY TREASURER

PAGE 2 OF 2

Name of Fine, Fee, Court Cost	# Issued Filing	Statute Reference	Detail of Amt Collected	GL Acct No.	Amt. Collected
FINES:					
County Fines (Local Fine)		LGC 113.004, PC 12.23		1200-351-10-061-000-0-000	271630.72
Texas Parks & Wildlife 85% Fine (State Fine)		TPWC 12.107		1100-207-20-000-012-0-000	5 25,738.88
No Safety Belt 50% Fine (State Fine)		TRC 545.412, 545.413		1100-207-20-000-028-0-000	250.18 262.55
Gross Weight 50% Fine (State Fine)		TRC Sec 621.506 (g)		1100-207-20-000-013-0-000	-
School District 50% Fines		Educ. Code § 25.093 (d) 1 (A)		1100-207-30-000-004-0-000	1605.50 661.50
LOCAL COURT COSTS AND FEES:					
Courthouse Security Adm. Fee(\$3)		C.C.P. Art. 102.017 (b)		1241-341-10-060-001-0-000	1068.15
Courthouse Security Fund JP (\$1)		C.C.P. Art. 102.017		1245-341-10-061-000-0-000	1,004.14
Justice Court Technology Fund (\$4)		C.C.P. Art. 102.0173		1242-341-10-060-000-0-000	743.2 7324.63
Time Payment - @40% OF \$25.00 (\$10.00)		LGC 133.103 (d)		1100-341-10-060-001-0-000	484 16,330.81
Time Payment - @10% OF \$25.00 (\$2.50)		LGC 133.103 (e)		1100-341-10-060-002-0-000	301.00 293.61
Administrative Local Transaction Fee (\$2)		C.C.P. Art. 102.072		1100-341-10-060-003-0-000	75.40 73.41
Motor Vehicle Adm. Fee (\$10-\$20) (Thaminal Fee for Exp. DL, Exp/Imp Cert, Exp/Imp Reg.)		TRC Sec 548.605, 521.026, 502.407		1100-341-10-060-004-0-000	263.22 849.39
Special Fees				1100-341-10-061-000-0-000	240.00
Deferred Disposition		C.C.P. Art. 45.051	1,033.00		1,053.00
Administrative Fee - "Drivers Safety Course" (\$10)		C.C.P. Art. 45.0511(f)	20.00		
Support of Judiciary Fund (\$6.00)		LGC 133.105		1100-341-10-060-009-0-000	205.95 194.72
Traffic Fee (\$3)		T.R.C. 542.403		1100-341-10-061-000-0-000	726.11 699.80
Child Safety (\$20-\$25)		C.C.P. Art. 102.014		1100-341-10-060-011-0-000	86.82
Failure to Appear (\$4)		TC 706.006/TC 706.007(d)(2)		1100-341-10-060-012-0-000	-
STATE COURT COSTS AND FEES:					
Criminal Justice Planning Fund C.C.P. (\$5)		C.C.P. Art. 102.051		1100-207-20-000-003-0-000	-
State General Revenue Fund (\$2.50)		C.C.P. Art. 102.015		1100-207-20-000-010-0-000	-
Law Enforcement Education Fund (____\$1, ____\$1.50, ____\$3.50)		Govt. Code Sec. 415.002		1100-207-20-000-011-0-000	-
Operators and Chauffeurs License Fund (\$75)		T.R.C. 401.192		1100-207-20-000-031-0-000	-
Time Payment - @50% OF \$25.00 (\$12.50)		LGC 133.103 (b)		1100-207-20-000-005-0-000	377.01 367.01
Juvenile Crime and Delinquency Fund (____\$25, ____\$50)		C.C.P. Art. 102.075(m)		1100-207-20-000-007-0-000	4.00 3.50
Comprehensive Rehabilitation Fund (\$5)		C.C.P. Art. 102.002		1100-207-20-000-008-0-000	-
Fugitive Apprehension Fund (\$5)		C.C.P. Art. 102.019 (a) 2		1100-207-20-000-009-0-000	50.11 40.11
Consolidated Court Costs Fund (\$40)		CCP 102.075 (a) 3/ LGC 133.102		1100-207-20-000-015-0-000	13,203.74
Compensation Victims Of Crime Fund (____\$3, ____\$5, ____\$15, ____\$35)		C.C.P. Art. 56.55 (2) & (3)		1100-207-20-000-017-0-000	150.33 120.33
Judicial & Court Personnel Training Fund (____\$1, ____\$2)		Govt. Code Sec. 56.001 (b)		1100-207-20-000-027-0-000	18.44 14.04
Correctional Management Institute of Texas Fund (\$5.00)		CCP Art. 102.075		1100-207-20-000-029-0-000	3.00
Indigent Legal Services Fee-JP (\$6)	63	Govt. Code Sec. 101.141(2)(B)		1100-207-20-000-004-0-000	378.00
State Traffic Fee- Subtitle C (\$30)		TRC Sec 542.4031		1100-207-20-000-035-0-000	6,847.05
Jury Service Fee (\$4)		C.C.P. Art. 102.0045		1100-207-20-000-053-0-000	1,302.78
Support of Judiciary Fund (\$5.40)		LGC 133.105		1100-207-20-000-054-0-000	1,734.42
Birth Certificate Fee (\$1.80)	0	HSC 191.022(f)		1100-207-20-000-039-0-000	-
Defensive Driving Record Fee (\$12)		C.C.P. Art. 45-0511 (c-1)		1100-207-20-000-057-0-000	-
Indigent Defense Representation Fund (\$2)		LGC 133.107/GC 102.023		1100-207-20-000-059-0-000	547.70 630.41
Moving Violation Fee (\$0.10)		C.C.P. Art. 102.022/GC		1100-207-20-000-061-0-000	22.98 20.53
Safety Seat Violation Fee (\$0.15) (on or before September 28, 2011)		TC 545.412 (b-1)		1100-207-20-000-062-0-000	0 0.15
Failure to Appear (\$20)		TC 706.006/TC 706.007(d)(2)		1100-207-20-000-066-0-000	-
ARREST/WARRANT FEES: STATE					
D.P.S. (____\$3, ____\$5, ____\$35, ____\$50)		C.C.P. Art. 102.011		1100-207-20-000-019-0-000	1051.45
T.A.B.C. (____\$3, ____\$5, ____\$35, ____\$50)				1100-207-20-000-020-0-000	1,559.76
P.K.W.L. (____\$3, ____\$5, ____\$35, ____\$50)				1100-207-20-000-021-0-000	5.00
ARREST/WARRANT/SERVICE FEES: COUNTY					
Sheriff Fees:		LGC 118.131		1100-342-10-060-001-0-000	955.38 90.00
Constable Fees:				1100-342-10-291-000-0-000	5983.18
Precinct #1				1100-342-10-292-000-0-000	5,906.24
Precinct #2				1100-342-10-293-000-0-000	-
Precinct #3				1100-342-10-294-000-0-000	70.00
Precinct #4				1100-342-10-295-000-0-000	5.00
Precinct #5				1100-341-10-060-007-0-000	-
District Attorney Fees				1100-342-10-060-002-0-000	-
Tax Assessor Fraud Investigators Fees				1100-342-10-060-003-0-000	-
School District Arrest Fee				1100-342-20-060-001-0-000	-
Fire Marshal Fee				1100-207-30-000-003-0-000	-
Due to Others					
Warrant Fees Out of County Service Fees (110): Law Enforcement Agencies		C.C.P. Art. 102.011 (a) 2 (A)		1100-202-00-000-007-0-000	6.00 5.00
Refund - Overpayments				1100-202-00-000-007-0-000	-
Due to Others				1100-202-00-000-007-0-000	-
Restitution				1100-202-00-000-007-0-000	-
Failure to Appear-Omnibase (\$6)		TC 706.006/TC 706.007(d)(2)		1100-202-00-000-019-0-000	-
Justice Fees (Local Fees)					
Small Claims Court Filing Fee (\$25)		LGC 118.121/118.122	100.00	1100-341-10-060-001-0-000	1,626.00
Justice Court Filing Fee (\$25)		LGC 118.121/118.122	1,475.00		
Forcible Entry and Detainer Court Filing Fee (\$25)		LGC 118.121/118.122			
Transcript Fees (\$10)		LGC 118.121/118.123 (b)			
Abstract Fees (\$5)		LGC 118.121/118.123 (c)	20.00		
Writ Filing Fee (\$5)		LGC 118.121/118.123 (d)	25.00		
Issuing other Document (\$1 1st pg, .25 for each addtl' pg)		LGC 118.121/118.123 (e)	6.00		
Certified Copies of Court Papers (\$2 1st pg, .25 for each addtl' pg)		LGC 118.121			
Probable Cause Tow Hearing Fee (\$20)		LGC 191.141 (a)4		1100-341-10-060-001-0-000	-
Birth Certificates (\$22 each)		HSC 191.0045 (3)(d)		1100-341-10-060-001-0-000	155.00
Death Certificates (\$20 each, each addtl' \$3)		HSC 191.0045 (3)(d)		1100-341-10-060-008-0-000	12.00
Preservation of Vital Statistics Fee (\$1 each)		HSC Sec 191.0045(b)		1100-341-10-060-006-0-000	5.00
Jury Fees (Civil \$5, Criminal \$3)		Rules of Civil Proc., Rule 544/ CCP 102.004			

TOTAL AMOUNT DUE TO THE COUNTY TREASURER:

\$ 66,886.45

THIS REPORT IS DUE IN THE OFFICE OF THE COUNTY AUDITOR BEFORE THE FIFTH (5TH) WORKING DAY OF THE FOLLOWING MONTH (LGC § 114.001).
COUNTY AUDITOR'S FORM: RE -JP-004 REVISED 3/2012

71263.80

X3

J U S T I C E OF THE P E A C E S Y S T E M

Receipt Journal Report For Court 11 Part 1

ALL P:V Transactions For the Period 07/01/2013 thru 07/31/2013

Table with columns: Receipt #, Docket #, Date, Name, Offense Description, Off. Date, ABST, BOND, CMTPTS, CMTWFE, CMT, CCS, CFF, CHS, CHSJP, CMT, CO, CCH1, COMS1. Rows include various traffic offenses like 'DRIVER'S LICENSE', 'SPEEDING', 'EXCEEDED PRI', etc., with associated fines and court costs.

Receipt # Docket # Date Name Offense Description Off.Date ABST BCND CWRTES CIMFTR .CCF .CNS .CHS .CHT .CO .CCH .CCHS

Table with columns: Receipt #, Docket #, Date, Name, Offense Description, Off.Date, ABST, BCND, CWRTES, CIMFTR, CCF, CNS, CHS, CHT, CO, CCH, CCHS. Contains multiple rows of legal case data.

J U S T I C E OF THE P E A C E S Y S T E M Receipt Journal Report For Court 11 Pa. Ct. 07/31/2013

Table with columns: Receipt #, Docket #, Name, Date, Description, Offense, Description, Off. Date, Amount, Fee, Fine, Total, Status. Contains multiple rows of legal case data.

The Software Group, Inc. ALL P/V Transactions For the Period 07/01/2013 thru 07/31/2013

Receipt #	Docket #	Name	Date	Offense Description	Off. Date	ABST	BOND	CIMRTFS	CIMRTRE	CCC	CFF	CHS	CHSJP	CMIT	CO	COH1	CCHS1
61821111	T10-5910G5	07/09/13 APREDONDO, ALVARO HO DRIVER'S LICENSE	09/25/10							40.00							66.00
61821111	T10-5810G5	07/09/13 APREDONDO, ALVARO HO DRIVER'S LICENSE	09/25/10							40.00							-40.00
61821111	T10-5810G5	07/09/13 APREDONDO, ALVARO HO DRIVER'S LICENSE	09/25/10							40.00							65.90
61821111	T10-5810G5	07/09/13 APREDONDO, ALVARO HO DRIVER'S LICENSE	09/25/10							40.00							-40.00
61822311	T13-4140G5	07/09/13 MARTINEZ, JONATHA SPEEDING (EXCEED PRI	06/29/13							40.00							65.90
61823311	CR13-365G3	07/09/13 DURAN, MARIA PARENT CONTRIBUTING	02/18/13							40.00							30.00
61824311	T02-15007G5	07/09/13 MEDINA, FERNANDO, NO SAFETY BELT	03/14/02							17.00				0.50			50.00
61825311	T13-4188G5	07/09/13 ROSALES, DAGOBERT NO SAFETY BELT	06/25/13							19.99							1.50
61826311	T13-4188G5	07/09/13 ROSALES, DAGOBERT NO SAFETY BELT	06/25/13							19.99							1.50
61827311	FED13-114G5	07/09/13 LA CASN, GARDENS L Forcible Entry Detail	07/09/13							25.00							70.00
61828311	FED13-114G5	07/09/13 LA CASN, GARDENS L Forcible Entry Detail	07/09/13							25.00							70.00
61829311	FED13-1176G	07/09/13 LA CASN, GARDENS L Forcible Entry	07/09/13							25.00							70.00
61830311	T13-3590G5	07/10/13 TRAVINO, VERONICA DISPLAY EXPIRED REGI	05/31/13							16.02							43.00
61831311	T07-4915G5	07/10/13 TORRES, JESUS GUA FAIL TO CONTROL SPEE	10/17/07							40.00							1.00
61832311	T12-6538G5	07/10/13 MURILLO, ROSA FLO SAFETY SEAT CHILD PA	11/08/12							40.00							141.00
61833311	T12-6538G5	07/10/13 MURILLO, ROSA FLO DISPLAY EXPIRED REGI	11/08/12							40.00							162.00
61834311	T12-6538G5	07/10/13 MURILLO, ROSA FLO DISPLAY EXPIRED REGI	11/08/12							40.00							161.00
61835311	T13-024G5	07/10/13 CAROLINA BALDERAS Small Claims	04/24/13							40.00							86.00
61836311	T13-4034G5	07/10/13 AGUIRRE, GEORGE J SPEEDING (EXCEED PRI	06/26/13							40.00							38.90
61837311	T13-4034G5	07/10/13 AMBRIZ, RICARDA DRIVING WHILE LICENS	06/17/13							40.00							33.00
61838311	T08-3642G5	07/10/13 MENDOZA, JOSE MAR SPEEDING (EXCEED PRI	08/18/08							40.00							32.90
61839311	T13-4196G5	07/10/13 TORRES, JESUS GUA FAIL TO CONTROL SPEE	05/31/13							40.00							105.00
61840311	T13-4197G5	07/10/13 AGUILAR, JUANA NA SPEEDING (EXCEED PRI	06/10/13							40.00							30.00
61841311	FED13-089G5	07/10/13 AGUILAR, JUANA NA HO DRIVER'S LICENSE	06/10/13							40.00							66.00
61842311	FED13-089G5	07/10/13 AGUILAR, JUANA NA HO DRIVER'S LICENSE	06/10/13							40.00							66.00
61843311	FED13-085G5	07/10/13 ZIDAN SUPLABAN Forcible Entry Detail	05/28/13							40.00							65.90
61844311	T13-2110G5	07/10/13 AMBRIZ, RICARDA DRIVING WHILE LICENS	05/28/13							40.00							23.00
61845311	T13-4198G5	07/10/13 ARZAGA, VALENTIN DRIVING WHILE LICENS	07/01/13							40.00							150.00
61846311	CR13-1022G5	07/10/13 ARRELLANO, CESAR SPEEDING (EXCEED PRI	03/19/12							40.00							152.90
61847311	CR12-1082G5	07/10/13 GARCIA, LAURO HER OFEN CONTAINER OF AL	05/29/12							40.00							100.00
61848311	T13-4199G5	07/10/13 DE LEON, JOSE PARENT CONTRIBUTING	09/28/12							40.00							50.90
61849311	CR13-4200G5	07/10/13 MORIN, DOMINGO VA DISREGARD OFFICIAL T	11/22/09							40.00							500.00
61850311	CR13-4031G5	07/10/13 MARDENAS, CARLOS SPEEDING (EXCEED PRI	06/10/13							40.00							57.00
61851311	T13-3838G5	07/10/13 MATTAR, BERENAH K SPEEDING (EXCEED PRI	06/12/13							40.00							30.00
61852311	T13-3956G5	07/10/13 KEEPLERS, BRYAN LE SPEEDING (EXCEED PRI	06/23/13							40.00							38.90
61853311	T13-4203G5	07/10/13 SELLERS, BRIAN LE SPEEDING (EXCEED PRI	06/16/13							40.00							38.90
61854311	T13-3907G5	07/10/13 VIEYRA, MARTIN RO SPEEDING (EXCEED PRI	06/16/13							40.00							29.90
61855311	NC13-014G5	07/10/13 VIEYRA, MARTIN RO SPEEDING (EXCEED PRI	06/16/13							40.00							80.00
61856311	NC13-014G5	07/10/13 PEREZ, CHRISTOPHE ISSUANCE OF BAD CHEC	05/23/12							40.00							100.00
61857311	NC13-019G5	07/10/13 RODRIGUEZ, IDA ES ISSUANCE OF BAD CHEC	04/20/12							40.00							3.00

200.00

5.00

-5.00

JUSTICE OF THE PEACE SYSTEM Receipt Journal Report For Court J1 Part 1 ALL P:V Transactions For the Period 07/01/2013 thru 07/31/2013

Table with columns: Receipt #, Docket #, Name, Offense Description, Off-Date, .ABST, .BCHD, .CIMWRFS, .CIMRTR, .CCC, .EFF, .CHS, .CHKZPT, .CHIT, .CO, .CCHI, .CCNS1. Rows include various offenses like 'ISSUANCE OF BAD CHECK', 'PUBLIC INTOXICATION', 'SPEEDING', etc., with associated amounts and dates.

Receipt #	Docket #	Date	Name	Offense Description	Off. Date	ABST	BOND	CIMRTPS	CIMRTR	CCC	EFF	CMS	CHSJP	CHIT	CD	COINS
II 61943J11	T13-43463	07/16/13	ELIGADO, GERARDO	OVER WEIGHT GROUP	07/01/13					40.00		3.00	1.00		500.00	
II 61944J11	T13-44005	07/16/13	GILBERTO	SPEEDING (EXCEED PRI	07/06/13					40.00		3.00	1.00		24.90	
II 61945J11	T13-44165	07/16/13	RODRIGUEZ, STEPHANI	SPEEDING (EXCEED PRI	04/02/13					40.00		3.00	1.00			
II 61946J11	T13-44013	07/16/13	PEREZ, FRANCISCA	EXPIRED DRIVER'S LIC	06/12/13					40.00		3.00	1.00			
II 61947J11	T13-03706	07/16/13	LOPEZ, FRANCISCA	EXPIRED DRIVER'S LIC	01/01/13					40.00		-3.00	-1.00		66.00	
II 61948J11	T13-03706	07/16/13	LOPEZ, FRANCISCA	EXPIRED DRIVER'S LIC	01/01/13					40.00		-3.00	-1.00		24.00	
II 61949J11	CR13-32065	07/16/13	AGUIRRE, NOELIA	PARENT CONTRIBUTING	11/29/11					40.00		3.00	1.00		24.00	
II 61950J11	T13-44068	07/16/13	HERRERA, MARTIN O	SPEEDING (EXCEED PRI	05/27/13					40.00		3.00	1.00		44.90	
II 61951J11	T13-44068	07/16/13	SALINAS, ORALIA M	SPEEDING (EXCEED PRI	06/19/13					40.00		3.00	1.00		35.90	
II 61952J11	CR13-18568	07/17/13	CONTRERAS, JONATH	SAFETY SEAT CHILD PA	06/25/11					40.00		3.00	1.00		12.50	
II 61953J11	T13-41945	07/17/13	BOHRES, LINDA	FAILURE OR REFUSAL T	06/11/13					40.00		3.00	1.00		63.00	
II 61954J11	T13-41945	07/17/13	BOHRES, LINDA	FAILURE OR REFUSAL T	06/11/13					40.00		3.00	1.00		62.90	
II 61955J11	T11-52195	07/17/13	DELA Cruz, CARLOS	NO DRIVER'S LICENSE	06/26/11					40.00		3.00	1.00		59.90	
II 61956J11	T13-42576	07/17/13	SANDOVAL, MARIA	NO DRIVER'S LICENSE	06/26/13					40.00		3.00	1.00			
II 61957J11	T11-50615	07/17/13	SANDOVAL, MARIA	SPEEDING (EXCEED PRI	07/03/11					26.65		2.00	0.60			
II 61958J11	T11-50615	07/17/13	SANDOVAL, MARIA	SPEEDING (EXCEED PRI	07/03/11					26.65		2.00	0.60			
II 61959J11	T13-44075	07/17/13	SALINAS, YONKA	NO LIABILITY INSURAN	09/03/11					34.19		2.57	0.85			
II 61960J11	T13-44075	07/17/13	SALINAS, YONKA	NO LIABILITY INSURAN	09/03/11					26.65		2.00	0.66			
II 61961J11	CR09-000463	07/17/13	CASAREZ, JUAN JOS	EXPIRED MOTOR VEHICL	09/03/11					40.00		3.00	1.00		66.00	
II 61962J11	CR09-000463	07/17/13	CASAREZ, JUAN JOS	EXPIRED MOTOR VEHICL	09/03/11					40.00		3.00	1.00		65.90	
II 61963J11	T11-76105	07/17/13	AGUIRRE, HARCUS	NO DRIVER'S LICENSE	06/19/13					12.50		1.00	1.00		148.00	
II 61964J11	T13-43548	07/17/13	GONZALEZ, ALVARO	NO DRIVER'S LICENSE	06/19/13					40.00		3.00	1.00		149.00	
II 61965J11	T13-43548	07/17/13	GONZALEZ, ALVARO	NO DRIVER'S LICENSE	06/19/13					40.00		3.00	1.00		110.90	
II 61966J11	T13-20283	07/17/13	THOMPSON, MARK AL	NO PASSENGER HOT SEC	03/13/13					40.00		3.00	1.00		32.90	
II 61967J11	T13-20283	07/17/13	THOMPSON, MARK AL	NO PASSENGER HOT SEC	03/13/13					40.00		3.00	1.00		50.00	
II 61968J11	CR13-33565	07/17/13	MARTINEZ, REYNALD	FAIL TO ATTEND HIGH	02/21/13					40.00		3.00	1.00		50.00	
II 61969J11	T13-03175	07/17/13	GONZALEZ, JESUS E	NO DRIVER'S LICENSE	12/29/11					40.00		3.00	1.00		25.00	
II 61970J11	T13-03175	07/17/13	GONZALEZ, JESUS E	NO DRIVER'S LICENSE	12/29/11					40.00		3.00	1.00		35.00	
II 61971J11	T13-37865	07/17/13	RAMIREZ, DANIEL A	TOW UNREGISTERED TRA	06/28/12					40.00		3.00	1.00		41.90	
II 61972J11	CR12-10276C	07/17/13	HAYA, HELDA ZAVAL	SPEEDING (EXCEED PRI	06/17/13					40.00		3.00	1.00		100.00	
II 61973J11	T13-41045	07/17/13	BOHRES, MARIA	CONTENT OF COURT	02/20/13					40.00		3.00	1.00		48.00	
II 61974J11	T13-41045	07/17/13	BOHRES, MARIA	NO SAFETY BELT	06/25/13					40.00		3.00	1.00		50.00	
II 61975J11	CR13-03863	07/17/13	TAMEZ, EDUIS JORG	NO SAFETY BELT	06/25/13					40.00		3.00	1.00		50.00	
II 61976J11	T13-25906G	07/17/13	CORTELA JR, JORGE	DRIVING WHIL LICENSE	08/29/10					40.00		3.00	1.00		50.00	
II 61977J11	T13-25906G	07/17/13	CORTELA JR, JORGE	ISSUANCE OF BAD CHEG	04/27/12					40.00		3.00	1.00		8.00	
II 61978J11	T13-25906G	07/17/13	GUZMAN, ASUNISHI	NO DRIVER'S LICENSE	04/27/12					40.00		3.00	1.00		23.00	
II 61979J11	FED13-08063	07/17/13	GUZMAN, ASUNISHI	NO DRIVER'S LICENSE	04/27/13					40.00		3.00	1.00		33.00	
II 61980J11	FED13-12363	07/18/13	RESACA CITY JMVES	FORCIBLE Entry Detail	05/30/13					40.00		3.00	1.00		32.90	
II 61981J11	CC13-1806G	07/18/13	ADAMS, MICHAEL JA	Forcible Entry Detail	07/18/13					40.00		3.00	1.00		140.00	
II 61982J11	CC13-1806G	07/18/13	ADAMS, MICHAEL JA	Forcible Entry Detail	07/18/13					25.00		3.00	1.00			
II 61983J11	CC13-1806G	07/18/13	ADAMS, MICHAEL JA	Forcible Entry Detail	07/18/13					25.00		3.00	1.00			

J U S T I C E O F T H E P E A C E S Y S T E M
Receipt Journal Report For Court, II Part I
ALL P:V Transactions For the Period 07/01/2013 thru 07/31/2013

Receipt #	Docket #	Name	Date	Offense Description	Off-Date	ABST	BOND	CMWRFS	CMFTRF	CCC	CCF	CHS	CHSJP	CHIT	CO	COH
II-61978J11-V	T13-425263	07/18/13 LUNA, RYAN ANDREW	07/02/13	EXPIRED DRIVER'S LIC	07/02/13					40.00			3.00	1.00	66.00	
II-61978J11-V	T13-425263	07/18/13 LUNA, RYAN ANDREW	07/02/13	EXPIRED DRIVER'S LIC	07/02/13					-40.00			-3.00	-1.00	-66.00	
II-61978J11	T13-425263	07/18/13 LUNA, RYAN ANDREW	07/02/13	EXPIRED DRIVER'S LIC	07/02/13					40.00			3.00	1.00	65.90	
II-61978J11	T13-425263	07/18/13 BALDERAS, BERTHA	07/01/13	SPEEDING (EXCEED PRI	07/01/13					40.00			3.00	1.00	48.00	
II-61982J11	CC13-1816CS	07/18/13 LANG, JOHNETTA ES	07/18/13	Civil Case							25.00					
II-61982J11	CC13-1827CS	07/18/13 RAMER, JEFFREY S	07/18/13	Civil Case							25.00					
II-61982J11	CC13-1846CS	07/18/13 GABRIELOVA, KRIST	07/18/13	Civil Case							25.00					
II-61982J11	CC13-1846CS	07/18/13 GABRIELOVA, KRIST	07/18/13	Civil Case							25.00					
II-61982J11	CC13-1866CS	07/18/13 GABRIELOVA, KRIST	07/18/13	Civil Case							25.00					
II-61982J11	CC13-1876CS	07/18/13 GABRIELOVA, KRIST	07/18/13	Civil Case							25.00					
II-61982J11	CC13-1886CS	07/18/13 HERRITH, ANDREW	07/18/13	Civil Case							25.00					
II-61982J11	CC13-1896CS	07/18/13 HERRITH, ANDREW	07/18/13	Civil Case							25.00					
II-61982J11	CC13-1906CS	07/18/13 RECENT, ANH H.	07/18/13	Civil Case							25.00					
II-61982J11	CC13-1926CS	07/18/13 RECENT, ANH H.	07/18/13	Civil Case							25.00					
II-61982J11	T10-5539CS	07/18/13 JUAREZ, CHARLINE	09/05/10	NO DRIVER'S LICENSE	09/05/10					40.00			3.00	1.00	141.00	
II-61982J11	T10-5563CS	07/18/13 JUAREZ, CHARLINE	09/05/10	NO DRIVER'S LICENSE	09/05/10					-40.00			-3.00	-1.00	-141.00	
II-61982J11	T10-5563CS	07/18/13 JUAREZ, CHARLINE	09/05/10	NO DRIVER'S LICENSE	09/05/10					40.00			3.00	1.00	140.90	
II-61982J11	CC13-1946CS	07/18/13 YOUNG, DAN G.	07/18/13	Civil Case							25.00					
II-61982J11	CC13-1966CS	07/18/13 YOUNG, DAN G.	07/18/13	Civil Case							25.00					
II-61982J11	CC13-1976CS	07/18/13 KITZ, HATHANIAL D	07/18/13	Civil Case							25.00					
II-61982J11	T13-4115GS	07/18/13 GARZA, JOSHUA PAU	06/25/13	SPEEDING (EXCEED PRI	06/25/13					40.00			3.00	1.00	70.00	
II-61982J11	CC13-1986CS	07/18/13 ADAMS, MICHAEL JA	07/18/13	Civil Case							25.00					
II-61982J11	CC13-1996CS	07/18/13 LACK'S VALLEY STO	07/18/13	Civil Case							25.00					
II-61982J11	T13-4136CS	07/18/13 SAUNDVAL, GILBERT	07/09/13	SPEEDING (EXCEED PRI	07/09/13					23.98			1.80	0.59	26.65	
II-61982J11	T13-4136CS	07/18/13 LOPEZ, JULIANNIA	09/26/11	NO VALID INSPECTION	09/26/11					26.65			2.00	0.66	34.19	
II-61982J11	T13-4136CS	07/18/13 PALACIOS, RODOLFO	09/26/11	NO DRIVER'S LICENSE	09/26/11					34.19			2.57	0.85	-34.19	
II-61982J11	T13-4136CS	07/18/13 PALACIOS, RODOLFO	09/26/11	NO DRIVER'S LICENSE	09/26/11					34.16			2.57	0.85	34.16	
II-61982J11	T11-5971GS	07/18/13 OCHOA, GEORGE ALO	07/09/13	SPEEDING (EXCEED PRI	07/09/13					40.00			3.00	1.00	30.00	
II-61982J11	T13-4416GS	07/18/13 RIVERA, FERNANDO	07/09/13	SPEEDING (EXCEED PRI	07/09/13					40.00			3.00	1.00	36.00	
II-61982J11	FED13-1246S	07/18/13 CASEY CARTU	06/28/13	Forcible Entry Delat	06/28/13					40.00			3.00	1.00	36.00	
II-61982J11	T13-3446GS	07/19/13 MARTINEZ, NICOLAS	06/12/11	SPEEDING (EXCEED PRI	06/12/11					40.00			3.00	1.00	125.90	
II-61982J11	T13-3446GS	07/19/13 VASQUEZ, GUADALUP	06/11/13	NO DRIVER'S LICENSE	06/11/13					40.00			3.00	1.00	-66.00	
II-61982J11	T13-3446GS	07/19/13 VASQUEZ, GUADALUP	06/11/13	NO DRIVER'S LICENSE	06/11/13					-40.00			-3.00	-1.00	-66.00	
II-61982J11	T13-3446GS	07/19/13 VASQUEZ, GUADALUP	06/11/13	NO DRIVER'S LICENSE	06/11/13					40.00			3.00	1.00	65.90	
II-61982J11	T13-3937GS	07/19/13 VASQUEZ, GUADALUP	06/19/13	ACCIDENT INVOLVING D	06/19/13					19.99			1.50	0.50	19.99	
II-61982J11	FED13-1256S	07/19/13 JESSE WEBBER	05/06/13	Forcible Entry Delat	05/06/13					19.99			1.50	0.49	19.99	
II-61982J11	CC13-1943GS	07/19/13 GARZA, MARTINA	02/28/13	PARENT CONTRIBUTING	02/28/13					13.23			1.00	0.34	19.90	
II-61982J11	T09-1077GS	07/19/13 REYES, JUAN GARZA	02/16/09	SPEEDING (EXCEED PRI	02/16/09					40.00			3.00	1.00	31.00	
II-61982J11	T11-1981GS	07/19/13 ENRIQUETA, GUADALUP	04/04/11	OPERATE UNREGISTERED	04/04/11					26.65			2.00	0.66	102.90	
II-61982J11	T08-4308GS	07/19/13 RODRIGUEZ, JOSE AN	11/25/08	NO DRIVER'S LICENSE	11/25/08					40.00			3.00	1.00	33.00	
II-61982J11	T08-4326GS	07/19/13 CAUDILLO, JOSE AN	10/28/08	SPEEDING (EXCEED PRI	10/28/08					40.00			3.00	1.00	33.00	
II-61982J11	T08-4326GS	07/19/13 CAUDILLO, JOSE AN	10/28/08	SPEEDING (EXCEED PRI	10/28/08					40.00			3.00	1.00	33.00	
II-61982J11	CC13-1060GS	07/31/13 MARTINEZ, ELIZABE	07/14/13	PUBLIC INTOXICATION	07/14/13					40.00			3.00	1.00	167.00	
II-61982J11	CC13-1060GS	07/31/13 MARTINEZ, ELIZABE	07/14/13	PUBLIC INTOXICATION	07/14/13					40.00			3.00	1.00	-167.00	

J U S T I C E O F T H E P E A C E S Y S T E M
Receipt Journal Report For Court 11 Part 1
ALL PIV Transactions For the Period 07/01/2013 thru 07/31/2013

Receipt #	Socket #	Date	Name	Offense Description	Off. Date	ABST	BOND	CIMRPTS	CIMFRE	CCC	CCF	CHS	CHSJP	CHIT	CO	CO#1	CO#2	CO#3
IL62022311	T12-533865	07/19/13	FEHA, KARINA YVET	NO DRIVER'S LICENSE	08/31/12					40.00		3.00	1.00		141.00			
IL62022311	T12-533865	07/19/13	FEHA, KARINA YVET	NO DRIVER'S LICENSE	08/31/12					40.00		-3.00	-1.00		-141.00			
IL62022311	CC13-20065	07/19/13	FEHA, KARINA YVET	NO DRIVER'S LICENSE	08/31/12					40.00		3.00	1.00		140.90			
IL62022311	CC13-20065	07/19/13	HERRETH, ANDREW	Civil Case	07/19/13						25.00							
IL62022311	CC13-20065	07/19/13	HERRETH, ANDREW	Civil Case	07/19/13						25.00							
IL62022311	T13-4180G	07/19/13	ARGUELLES, CLAUDI	NO SAFETY BELT	07/04/13					19.99		1.50	0.49					
IL62022311	T13-4180G	07/19/13	ARGUELLES, CLAUDI	NO SAFETY BELT	07/04/13					-19.99		-1.50	-0.49					
IL62022311	CC13-20463	07/19/13	HERRETH, ANDREW	Civil Case	07/04/13					19.99		1.50	0.49					
IL62022311	CC13-20463	07/19/13	HERRETH, ANDREW	Civil Case	07/19/13						25.00							
IL62022311	CC13-20565	07/19/13	GABRIELOVA, KRIST	Civil Case	07/19/13						25.00							
IL62022311	CC13-20565	07/19/13	GABRIELOVA, KRIST	Civil Case	07/19/13						25.00							
IL62022311	T13-3954G	07/19/13	ORTEGA, BALDEMAR	SPEEDING (EXCEED PRI	06/26/13					40.00		3.00	1.00					
IL62022311	T13-3954G	07/19/13	BUSTILLOS, JESUS	SPEEDING (EXCEED PRI	10/03/11					26.65		3.00	0.66					
IL62022311	T04-3115G	07/19/13	GONZALEZ, JUAN DANIEL	CHANGED LAWE WHEN UN	06/25/09					5.20		3.00	0.3					
IL62022311	T13-1176G	07/22/13	FLORES, JUAN DANIEL	CHANGED LAWE WHEN UN	06/28/13					40.00		3.00	1.00		53.00			
IL62022311	T13-1176G	07/22/13	GONZALEZ, ELIZABE	NO SAFETY BELT	02/08/13					40.00		3.00	1.00		50.00			
IL62022311	T13-1176G	07/22/13	GONZALEZ, ELIZABE	NO SAFETY BELT	02/08/13					-40.00		-3.00	-1.00		-50.00			
IL62022311	T13-1176G	07/22/13	GONZALEZ, ELIZABE	NO SAFETY BELT	02/08/13					40.00		3.00	1.00		50.00			
IL62022311	T13-4576G	07/22/13	GARZA, NOBA ALICIA	SAFETY SEAT CHILD, RA	06/19/13					40.00		3.00	1.00		12.55			
IL62022311	T13-4576G	07/22/13	GARZA, NOBA ALICIA	NO DRIVER'S LICENSE	06/19/13					40.00		3.00	1.00		66.00			
IL62022311	T13-4232G	07/22/13	DE LA CERDA, JUAN	SPEEDING (EXCEED PRI	07/10/13					40.00		3.00	1.00					
IL62022311	T13-4576G	07/22/13	CAMPOS REYES, JAV	SPEEDING (EXCEED PRI	07/10/13					40.00		3.00	1.00					
IL62022311	T13-4394G	07/22/13	REVERA, JAVIER	SPEEDING (EXCEED PRI	07/04/13					40.00		3.00	1.00					
IL62022311	CC13-2076G	07/22/13	TRIVINO, BRITTHANY	SPEEDING (EXCEED PRI	07/04/13					40.00		3.00	1.00					
IL62022311	CC13-2076G	07/22/13	CENTRAL PLUMBING	Civil Case	07/22/13					40.00		3.00	1.00		51.00			
IL62022311	CC13-2082G	07/22/13	CENTRAL PLUMBING	Civil Case	07/22/13						25.00							
IL62022311	CC13-2082G	07/22/13	SCHEINER, FLORENCE	Plumbing	07/22/13						25.00							
IL62022311	T13-3899G	07/22/13	MARTINEZ JR., CAR	NO DRIVER'S LICENSE	07/07/13					40.00		3.00	1.00					
IL62022311	T13-3899G	07/22/13	MARTINEZ JR., CAR	NO DRIVER'S LICENSE	06/14/13					40.00		3.00	1.00		66.00			
IL62022311	T13-3899G	07/22/13	MARTINEZ JR., CAR	NO DRIVER'S LICENSE	06/14/13					-40.00		-3.00	-1.00		-66.00			
IL62022311	T13-4592G	07/22/13	LEAL, GUADALUPE H	NO DRIVER'S LICENSE	06/14/13					40.00		3.00	1.00		65.90			
IL62022311	FED13-1266S	07/22/13	FRANCISCO VILLARR	Forcible Entry Detai	07/22/13					40.00		3.00	1.00					
IL62022311	T13-4077G	07/22/13	PACHECO, RUTILIO	DISREGARD STOP SIGN	06/19/13					40.00		3.00	1.00		52.90			
IL62022311	T13-4077G	07/22/13	MATA, RICARDO	PASSENGER HOT SECURE	01/30/10					40.00		3.00	1.00		70.00			
IL62022311	FED13-276G	07/22/13	BCHMIE STRICKLIH	Forcible Entry Detai	07/22/13					40.00		3.00	1.00		70.00			
IL62022311	T13-4876G	07/22/13	CORREDO, ALFREDO	NO SAFETY BELT	07/18/13					40.00		3.00	1.00		50.00			
IL62022311	T13-4876G	07/22/13	ORTIZ, LINDA FOX	DRIVING WHILE LICEN\$	02/27/11					40.00		3.00	1.00		113.90			
IL62022311	T13-1213G	07/22/13	LOMREY, JAY EDGEN	SPEEDING (EXCEED PRI	09/03/11					550.00								
IL62022311	T10-5273G	07/22/13	GARCIA, MARIA SOL	NO LIABILITY INSURAN	04/01/04					-550.00								
IL62022311	T04-1586G	07/22/13	GARCIA, MARIA SOL	NO LIABILITY INSURAN	04/01/04					40.00		3.00	1.00		179.90			
IL62022311	T12-4161G	07/22/13	GARCIA, GABRIELLE	NO DRIVER'S LICENSE	06/28/12					40.00		3.00	1.00		225.00			
IL62022311	T12-4161G	07/22/13	GARCIA, GABRIELLE	NO DRIVER'S LICENSE	06/28/12					-40.00		-3.00	-1.00		-191.00			
IL62022311	T05-2119G	07/22/13	GARCIA, GABRIELLE	NO DRIVER'S LICENSE	06/28/12					40.00		3.00	1.00		190.90			
IL62022311	T13-1816G	07/22/13	GARCIA, GABRIELLE	SPEEDING (EXCEED PRI	10/12/05					40.00		3.00	1.00		185.90			
IL62022311	T13-1816G	07/22/13	MORCABA, JOSE FID	SPEEDING (EXCEED PRI	07/06/13					40.00		3.00	1.00		29.90			
IL62022311	T12-5891G	07/22/13	STEVENS, GLOIHA	SPEEDING (EXCEED PRI	03/18/13					40.00		3.00	1.00		59.90			
IL62022311	T11-1526G	07/22/13	DE LUZIN, FRANCIS	SPEEDING (EXCEED PRI	03/16/11					40.00		3.00	1.00		137.90			
IL62022311	T13-4066G	07/22/13	DE LUZIN, FRANCIS	SPEEDING (EXCEED PRI	06/10/13					40.00		3.00	1.00					

Receipt #	Docket #	Date	Name	Offense Description	Off.Date	ABST	BCND	CMWRTPS	CMPTFE	CCC	CCF	CH3	CHSJJP	CHIT	CO	CO01	CGHS1
E62109J11	T13-4186G5	07/24/13	R105, MARIO	CHANGED PLATE WHEN UN	07/04/13					40.00				3.00	1.00		
E62110J11-V	T13-0874G5	07/24/13	GALIENDO, GABRIEL	EXPIRED MOTOR VEHICL	01/22/13					40.00				3.00	1.00		
E62110J11-V	T13-0874G5	07/24/13	GALIENDO, GABRIEL	EXPIRED MOTOR VEHICL	01/22/13					40.00				3.00	1.00		
E62110J11A	T13-0874G5	07/24/13	GALIENDO, GABRIEL	EXPIRED MOTOR VEHICL	01/22/13					40.00				3.00	1.00		
E62111J11	R12-1112G5	07/24/13	ALVARADO, JEROME	POSS. OF PARAPHENALIA	11/26/12					40.00				3.00	1.00		
E62111J11	R12-1112G5	07/24/13	MENDOZA, HARIETA	SPEEDING (EXCEED FRI	05/22/06					40.00				3.00	1.00		
E62111J11	T13-4012G5	07/25/13	R105-GONZALES, SA	SPEEDING (EXCEED FRI	07/05/13					40.00				3.00	1.00		
E62115J11	T13-4533G5	07/25/13	CASABA, HIRSHAN	SPEEDING (EXCEED FRI	04/30/12					40.00				3.00	1.00		
E62116J11	T07-3609G5	07/25/13	BEHA, ROSALINDA	R NO LIABILITY INSURAN	07/04/13					40.00				3.00	1.00		
E62117J11	FED13-129G5	07/25/13	OFELIA MARTINEZ A	FORCIBILE ENTRY DET-31	07/25/13					40.00	25.00			3.00	1.00		
E62118J11	T13-4667G5	07/25/13	MARTINEZ, LIZETTE	SPEEDING (EXCEED FRI	07/11/13					40.00				3.00	1.00		
E62120J11-V	T13-3762G5	07/25/13	ARGUELLO, JORGE L	NO SAFETY BELT	06/17/13					40.00				3.00	1.00		
E62120J11-V	T13-3762G5	07/25/13	ARGUELLO, JORGE L	NO SAFETY BELT	06/17/13					40.00				3.00	1.00		
E62120J11A	T13-3762G5	07/25/13	ARGUELLO, JORGE L	NO SAFETY BELT	06/17/13					40.00				3.00	1.00		
E62122J11-V	T13-3928G5	07/25/13	GARCIA, ADRIAN	SPEEDING (EXCEED FRI	06/20/13					20.01				1.50	0.51		
E62122J11-V	T13-3928G5	07/25/13	MARTINEZ, MARIO A	PASSENGER NOT SECURE	06/13/13					20.01				1.50	0.51		
E62122J11A	T13-3928G5	07/25/13	MARTINEZ, MARIO A	PASSENGER NOT SECURE	06/13/13					20.01				1.50	0.51		
E62123J11	T13-4658G5	07/25/13	GUERRA, ANARDO	FALL TO SECURE	06/13/13					40.00				3.00	1.00		
E62124J11	T13-4679G5	07/25/13	IBARRA, MAURENO	G SPEEDING (EXCEED FRI	07/17/13					40.00				3.00	1.00		
E62125J11	CR11-045GSA	07/25/13	SALAZAR, KRISTINA	FAILURE TO APPEAR	04/26/11					40.00				3.00	1.00		
E62126J11-V	T13-2730G5	07/25/13	URBINA, GABRIEL A	NO SAFETY BELT	04/01/13					40.00				3.00	1.00		
E62126J11-V	T13-2730G5	07/25/13	URBINA, GABRIEL A	NO SAFETY BELT	04/01/13					40.00				3.00	1.00		
E62126J11A	T13-2730G5	07/25/13	URBINA, GABRIEL A	NO SAFETY BELT	04/01/13					40.00				3.00	1.00		
E62128J11	T13-4690G5	07/25/13	LANAS, JOSE VALDE	SPEEDING (EXCEED FRI	07/19/13					40.00				3.00	1.00		
E62128J11	T13-4690G5	07/25/13	RODRIGUEZ, EUGENIA	DROVE OVER 12 HOURS	07/08/13					40.00				3.00	1.00		
E62129J11-V	T13-3815G5	07/26/13	CORONADO, DAVID R	NO SAFETY BELT	06/14/13					40.00				3.00	1.00		
E62129J11-V	T13-3815G5	07/26/13	CORONADO, DAVID R	NO SAFETY BELT	06/14/13					40.00				3.00	1.00		
E62129J11A	T13-3815G5	07/26/13	CORONADO, DAVID R	NO SAFETY BELT	06/14/13					40.00				3.00	1.00		
E62130J11	CR13-205G5	07/25/13	ALVAREZ, ANGELA A	PARENT CONTRIBUTING	01/24/13					40.00				3.00	1.00		
E62131J11-V	T13-4255G5	07/26/13	MARQUEZ, AGUSTIN H	NO SAFETY BELT	07/04/13					40.00				3.00	1.00		
E62131J11-V	T13-4255G5	07/26/13	VILLARREAL, JOSE	SPEEDING (EXCEED FRI	06/18/13					40.00				3.00	1.00		
E62131J11	T13-4694G5	07/26/13	LOPEZ, CARLOS	SPEEDING (EXCEED FRI	07/21/13					40.00				3.00	1.00		
E62132J11	T13-4264G5	07/26/13	RAMIREZ, MERYEDA	DRIVING WHILE LICENS	07/05/13					40.00				3.00	1.00		
E62133J11	T13-4264G5	07/26/13	LOPEZ, RAYMONDO	DRIVER'S LICENSE	07/06/13					40.00				3.00	1.00		
E62133J11	T13-4264G5	07/26/13	LOPEZ, RAYMONDO	DRIVER'S LICENSE	07/06/13					40.00				3.00	1.00		
E62133J11	T09-0699G5	07/26/13	RODRIGUEZ, WENIA	CHANGED PLATE WHEN UN	06/20/13					40.00				3.00	1.00		
E62133J11	T09-0699G5	07/26/13	RODRIGUEZ, WENIA	CHANGED PLATE WHEN UN	06/20/13					40.00				3.00	1.00		
E62133J11	T13-3978G5	07/26/13	RAZO, ROSVELT	NO SAFETY BELT	12/27/08					40.00				3.00	1.00		
E62140J11	T13-4721G5	07/26/13	AVITUA, YURI DIAN	SPEEDING (EXCEED FRI	07/15/13					40.00				3.00	1.00		
E62141J11	T13-4435G5	07/26/13	GOMEZ, PAUL NICHIA	SPEEDING (EXCEED FRI	07/16/13					40.00				3.00	1.00		
E62142J11	T09-3604G5	07/26/13	ROBLEZ, MIGUEL AN	FOLLOWING TOO CLOSE	08/08/07					49.95				1.50	0.49		
E62143J11	T09-3604G5	07/26/13	ALCANTAR, ESEQUIE	NO DRIVER'S LICENSE	08/07/09					40.00				3.00	1.00		
E62144J11	T13-4251G5	07/26/13	CASTILLO, OSIEL	NO VALID INSPECTION	07/06/13					40.00				3.00	1.00		
E62144J11	T13-4251G5	07/26/13	VALERIUS, JACK AL	NO SAFETY BELT	12/10/02					17.00				3.00	1.00		
E62144J11	T13-4251G5	07/26/13	VALERIUS, JACK AL	NO SAFETY BELT	12/10/02					17.00				3.00	1.00		
E62145J11	T03-1862G5	07/26/13	FUENTES, VERONICA	NO DRIVERS LICENSE	06/30/13					40.00				3.00	1.00		
E62145J11	T03-1862G5	07/26/13	FUENTES, VERONICA	NO DRIVERS LICENSE	06/30/13					40.00				3.00	1.00		
E62145J11	T13-4618G5	07/26/13	GARCIA, VERONICA	SPEEDING (EXCEED FRI	07/05/13					40.00				3.00	1.00		
E62145J11	T03-2262G5	07/26/13	BERNICHES, BACILIS	SPEEDING (EXCEED FRI	07/05/13					40.00				3.00	1.00		

J U S T I C E OF THE P E A C E S Y S T E M
Receipt Journal Report For Court 11 Part 1
ALL P:V Transactions For the Period 07/01/2013 thru 07/31/2013

Receipt #	Docket #	Date	Name	Offense Description	Off.Date	ABST	BCHD	CMWRFS	CMTRTE	CCC	CCF	CHS	CHJJP	CHIT	CO	CGHI	CONSI
LI-62192J11	T11-022165	07/30/13	ANGELES, YVETTE A	SPEEDING (EXCEED PRI	12/26/10					40.00			3.00	1.00			129.90
LI-62193J11	T13-44368	07/30/13	GARCIA, GERMAN	EXCEED PRI	07/07/13					40.00			3.00	1.00			40.00
LI-62194J11	T13-42958	07/30/13	TIJERINA, ALICIA	SPEEDING (EXCEED PRI	07/04/13					40.00			3.00	1.00			36.00
LI-62195J11	T13-42263	07/30/13	VERA-GONZALES, CA	SPEEDING (EXCEED PRI	07/04/13					40.00			3.00	1.00			30.00
LI-62196J11	T13-44196	07/30/13	LANG, JOURNETTA ES	Civil Case						25.00							
LI-62197J11	FED13-13763	07/31/13	MUNOZ, HA EUG	SPEEDING (EXCEED PRI	07/07/13					40.00			3.00	1.00			140.00
LI-62198J11	T13-39256	07/31/13	WALSH, MICHELE R	Excise Entry Detail	07/31/13					15.99							
LI-62200J11	T13-39406	07/31/13	VELIZ, ANRILO	Excise Entry Detail	05/06/12					40.00							
LI-62201J11	T13-39196	07/31/13	CARRILLO, ERIC	FAILED TO SIGNUP	06/18/13					40.00							
LI-62202J11	T13-41886	07/31/13	ROSALES, DAGOBERT	NO SAFETY BELT	06/25/13					40.00							48.90
LI-62203J11	T13-41886	07/31/13	ROSALES, DAGOBERT	NO SAFETY BELT	06/25/13					20.01							50.00
LI-62204J11	T13-41886	07/31/13	REVES, DANARIS	DISPLAY EXPIRED REGI	06/26/13					20.01							50.00
LI-62205J11	T12-60943	07/31/13	TREVINO, DAISY	NO SAFETY BELT	11/04/08					8.13				0.21			60.00
LI-62206J11	T12-60943	07/31/13	ORTIZ, GONZALO	DRIVING WHILE LICENSE	10/09/12					40.00				1.00			43.00
LI-62207J11	T12-60943	07/31/13	ORTIZ, GONZALO	DRIVING WHILE LICENSE	10/09/12					40.00				1.00			43.00
LI-62208J11	CC12-21765	07/31/13	ORLANDO, MONICA S	Civil Case						40.00				3.00			432.90
LI-62209J11	T12-60976	07/31/13	ORTIZ, GONZALO	DISPLAY EXPIRED LICE	10/08/12					40.00				3.00			161.00
LI-62210J11	T13-39536	07/31/13	ZUNIGA, MARIANA	SPEEDING (EXCEED PRI	06/26/13					40.00				3.00			210.00
LI-62211J11	T13-39296	07/31/13	SANCHEZ, LUIS HAR	OVER 34,000 LBS. TAN	06/20/13					40.00				3.00			86.00
LI-62212J11	T10-60476	07/31/13	FEDRAZA, BERNARDI	EXPIRED REGISTRATION	10/18/10					40.00				3.00			86.00
LI-62213J11	T13-39656	07/31/13	FEDRAZA, BERNARDI	EXPIRED REGISTRATION	10/18/10					40.00				3.00			86.00
LI-62214J11	T13-38946	07/31/13	ASARI, SARGO J	SPEEDING (EXCEED PRI	04/23/13					40.00				3.00			27.00
LI-62215J11	CR12-14516SB	07/31/13	YANEZ, JUSTIN	CUSTOM HOM	06/12/13					40.00				3.00			24.00
LI-62216J11	SC13-03863	07/31/13	CASTLE, CUSTOM HOM	SMALL CLAIMS	11/02/12					40.00				3.00			70.00
LI-62217J11	SC13-03863	07/31/13	AMERICAN CARPET A	SMALL CLAIMS	07/31/13					40.00				3.00			70.00
LI-62218J11	T13-44786	07/31/13	MUNOZ, VALERIE	NO SAFETY BELT	07/17/13					40.00				3.00			50.00
LI-62219J11	T13-45576	07/31/13	FIGUEROA, OMAYRA	SPEEDING (EXCEED PRI	07/12/13					40.00				3.00			100.00
LI-62220J11	CR13-10526	07/31/13	TREVINO, RUBEN	PUBLIC INTOXICATION	07/03/13					40.00				3.00			100.00
LI-62221J11	CR13-10609	07/31/13	MARTINEZ, ELIZABE	DRIVING WHILE LICENSE	02/27/11					40.00				3.00			433.00
LI-62222J11	T11-01446	07/31/13	FOX, LINDA	DRIVING WHILE LICENSE	07/14/13					40.00				3.00			19.90
LI-62223J11	T05-12636	07/28/13	ROSEL, VICTOR HUG	SPEEDING (EXCEED PRI	12/31/10					25.40				1.91			41.00
LI-62224J11	T05-12636	07/28/13	ROSEL, VICTOR HUG	SPEEDING (EXCEED PRI	12/31/10					25.40				1.91			41.00
LI-62225J11	T11-00306	07/28/13	GAMEZ, JULIO CESA	NO DRIVER'S LICENSE	12/18/10					40.00				3.00			40.90
LI-62226J11	T11-00306	07/28/13	GAMEZ, JULIO CESA	NO DRIVER'S LICENSE	12/18/10					40.00				3.00			12.50
LI-62227J11	T11-37636	07/28/13	GAMEZ, JULIO CESA	CHILD<18 NOT RESTRAI	07/03/11					40.00				3.00			12.50
LI-62228J11	T11-37636	07/28/13	GAMEZ, JULIO CESA	CHILD<18 NOT RESTRAI	07/03/11					40.00				3.00			25.00
LI-62229J11	T11-37636	07/28/13	GAMEZ, JULIO CESA	CHILD<18 NOT RESTRAI	07/03/11					40.00				3.00			25.00
LI-62230J11	T01-106956	07/28/13	HERNANDEZ, EDIBER	NO LIABILITY INSURAN	02/01/01					17.00				3.00			132.75
LI-62231J11	T01-106956	07/28/13	HERNANDEZ, EDIBER	NO LIABILITY INSURAN	02/01/01					17.00				3.00			132.75
LI-62232J11	T10-18866	07/28/13	RODRIGUEZ, JOSE M	NO DRIVER'S LICENSE	03/06/10					40.00				3.00			41.00
LI-62233J11	T10-18866	07/28/13	RODRIGUEZ, JOSE M	NO DRIVER'S LICENSE	03/06/10					40.00				3.00			40.90
LI-62234J11	T10-18866	07/28/13	RODRIGUEZ, JOSE M	NO DRIVER'S LICENSE	03/06/10					40.00				3.00			141.00
LI-62235J11	T11-01376	07/28/13	RODRIGUEZ, JOSE M	NO DRIVER'S LICENSE	12/15/10					40.00				3.00			141.00
LI-62236J11	T11-01376	07/28/13	RODRIGUEZ, JOSE M	NO DRIVER'S LICENSE	12/15/10					40.00				3.00			141.00
LI-62237J11	T11-01376	07/28/13	RODRIGUEZ, JOSE M	NO DRIVER'S LICENSE	12/15/10					40.00				3.00			140.90
LI-62238J11	T11-01376	07/28/13	RODRIGUEZ, JOSE M	NO DRIVER'S LICENSE	12/15/10					40.00				3.00			141.00

Receipt #	Docket #	CONST1	CONST5	COPY	CRF	CS	CS5	CVCA	DC	DD	D13	BFS	DSC	DTOREF	FA	IDF	IND	JCD	JCFT	JCTF	JSF	JURY	
7-8-13																							
7-28-13																							
035201																							
61685J11*V																							
61686J11*V																							
61687J11*V																							
61705J11																							
61706J11																							
61707J11																							
61708J11																							
61709J11																							
61710J11																							
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61712J11																							
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61714J11*V																							
61714J11*V																							
61715J11A																							
61715J11A																							
61716J11*V																							
61716J11A																							
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61735J11																							
61736J11*V																							
61736J11*V																							
61736J11A																							
61737J11																							
61738J11																							
61739J11																							
61740J11*V																							
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61740J11A*V																							
61740J11A*V																							
61740J11A*V																							

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Receipt #	Docket #	CONST#	CONST#	CONFY	CRF	C3	CSS	CVCA	DC	DD	DIS	DPS	DSC	DTCREF	FA	IDF	IHD	JCD	JCPT	JCTP	JSF	JURY
U617792J1	V	T13-3598CS										2.50				0.99					2.00	2.00
U617792J1	V	T13-3598CS										-2.50				-0.99					-2.00	-2.00
U617792J1	V	T13-3598CS										2.00				0.79					1.60	1.60
U617803J1	V	T09-4329CS										5.00			0.03						4.00	4.00
U617803J1	V	T09-4329CS										-5.00				-2.00					-4.00	-4.00
U617803J1	V	T09-4329CS										5.00				2.00					4.00	4.00
U617813J1		H13-021GS														2.00					4.00	4.00
U617822J1		H12-0506S														2.00					4.00	4.00
U617822J1		FED13-111GS														2.00					4.00	4.00
U617822J1		T13-411GS														2.00					4.00	4.00
U617851J1	V	T13-3901CS														-2.00					-4.00	-4.00
U617851J1	V	T13-3901CS														5.00		0.25	1.00		4.00	4.00
U617863J1		T09-4010CS														2.00					4.00	4.00
U617872J1		T13-4164CS														2.00					4.00	4.00
U617882J1		CR13-1039GS														2.00					4.00	4.00
U617892J1		T13-4160CS														2.00					4.00	4.00
U617902J1		T13-4033CS														2.00					4.00	4.00
U617912J1		T13-4165GS														1.29					2.60	2.60
U617922J1		CR13-148GS														2.00					4.00	4.00
U617932J1		T13-4166GS														2.00					4.00	4.00
U617942J1		T13-4172CS														2.00					4.00	4.00
U617952J1		T13-4172CS														2.00					4.00	4.00
U617962J1		T12-4142CS														2.00					4.00	4.00
U617972J1		T13-4173CS														2.00					4.00	4.00
U617982J1		CR12-1348GS														0.07					0.12	0.13
U617992J1		T09-3495GS														2.00					4.00	4.00
U618002J1		FED13-112GS														2.00					4.00	4.00
U618012J1		FED13-113GS														2.00					4.00	4.00
U618022J1	V	T12-0277GS														2.00					4.00	4.00
U618022J1	V	T12-0277GS														-2.00					-4.00	-4.00
U618022J1	V	T12-0277GS														2.00					4.00	4.00
U618022J1	V	T12-0277GS														-2.00					-4.00	-4.00
U618022J1	V	T12-0277GS														2.00					4.00	4.00
U618032J1		T13-1261GS														2.00					4.00	4.00
U618042J1		CR13-1049GS														2.00					4.00	4.00
U618052J1		T13-4045GS														2.00					4.00	4.00
U618062J1		T13-3843GS														2.00					4.00	4.00
U618072J1		T13-0301GS														2.00					4.00	4.00
U618082J1		CR13-140GS														2.00					4.00	4.00
U618092J1		T09-2345GS														2.00					4.00	4.00
U618102J1		CR13-1050GS														2.00					4.00	4.00
U618112J1		T13-4106GS														2.00					4.00	4.00
U618122J1	V	T13-4100GS														2.00					4.00	4.00
U618122J1	V	T13-4100GS														-2.00					-4.00	-4.00
U618122J1	V	T13-4100GS														2.00					4.00	4.00
U618122J1	V	T13-4100GS														-2.00					-4.00	-4.00
U618132J1		CR12-1102GS														2.00					4.00	4.00
U618142J1		T03-2299GS														2.00					4.00	4.00
U618152J1		T13-3951GS														2.00					4.00	4.00
U618162J1		T13-3061GS														2.00					4.00	4.00
U618172J1		T13-341GS														2.00					4.00	4.00
U618182J1		T13-3095GS														2.00					4.00	4.00
U618192J1		T13-311GS														2.00					4.00	4.00
U618202J1		CR13-157GS														1.36					2.74	2.74

JUSTICE OF THE PEACE J.P.S.E.M. Receipt Journal Report For Part 2 ALL P:V Transactions For the Period 07/01/2013 thru 07/31/2013

Table with columns: Receipt #, Docket #, CASH, COPY, CRF, CS, ESS, CVCA, DC, DD, DIS, DPS, DSC, DTORF, FA, IFD, IMD, JCD, JCTF, JSF, JURY. Rows include transaction details such as 61857J11, 61858J11, 61859J11, etc.

Receipt #	Docket #	CHS4	COIST1	COIST5	COPY	CRF	CS	CSS	CVCA	DC	DD	DIS	EPS	DSC	DTORREF	FA	IDF	IHD	JCD	JCFY	JSTF	JSF	JURY
U61884J11*V	T13-3491GS							-2.50					5.00				-1.01				-2.00	-2.00	
U61885J11	T13-347G5							5.00					5.00				2.00				4.00	4.00	
U61886J11	T13-401G5							5.00			45.00		5.00				2.00				4.00	4.00	
U61887J11	T13-401G5							5.00					5.00				2.00				4.00	4.00	
U61888J11	T13-3761GS							5.00					5.00				2.00				4.00	4.00	
U61889J11*V	T13-1010GS							5.00					5.00				2.00				4.00	4.00	
U61889J11*V	T13-1010GS							5.00					5.00				-2.00				-4.00	-4.00	
U61890J11	T13-1010GS							5.00					5.00				2.00				4.00	4.00	
U61900J11	T08-110ZGS							5.00					5.00				2.00				4.00	4.00	
U61902J11*V	T13-3520GS							5.00					5.00				2.00	6.00			4.00	4.00	
U61902J11*V	T13-3520GS							5.00					5.00				2.00				4.00	4.00	
U61903J11	T13-427G5							5.00					5.00				2.00				4.00	4.00	
U61905J11	T13-0076GS							5.00					5.00				2.00				4.00	4.00	
U61908J11	T13-332ZGS							5.00					5.00				2.00				4.00	4.00	
U61909J11	T11-591G5							5.00					5.00				0.12				0.24	0.24	
U61940J11	T13-428ZGS							5.00					5.00				1.99				4.00	4.00	
U61941J11	T08-0986GS							5.00					5.00				2.00				4.00	4.00	
U61942J11	T08-0987GS							5.00					5.00				2.00				4.00	4.00	
U61943J11	T13-3838GS							5.00					5.00				0.78				1.56	1.56	
U61944J11	CR13-526GS							5.00					5.00				2.00				4.00	4.00	
U61945J11*V	T13-428G5							5.00					5.00				2.00				4.00	4.00	
U61946J11	CR13-526GS							-5.00					-5.00				-2.00				-4.00	-4.00	
U61947J11*V	T13-3809GS							5.00					5.00				2.00				4.00	4.00	
U61947J11*V	T13-3809GS							5.00					5.00				2.00				-4.00	-4.00	
U61947J11A	T13-3809GS							2.00					2.00				0.10				4.00	4.00	
U61948J11	T13-4290GS							2.00					2.00				0.19				2.00	2.00	
U61949J11	CR13-640GS							5.00					5.00				2.00				0.24	0.24	
U61920J11	T13-4291GS							5.00					5.00				2.00				4.00	4.00	
U61921J11	CR12-1290G5C							20.00					20.00				2.00				4.00	4.00	
U61922J11	T13-4291GS							5.00					5.00				2.00				4.00	4.00	
U61923J11	FED13-121GS							15.00					15.00				2.00				4.00	4.00	
U61924J11	FED13-121GS							5.00					5.00				2.00				4.00	4.00	
U61925J11	T03-1346GS							5.00					5.00				2.00				4.00	4.00	
U61926J11	T03-1346GS							5.00					5.00				2.00				4.00	4.00	
U61927J11	CR13-1032GS							5.00					5.00				2.00				4.00	4.00	
U61928J11	CR13-4306GS							5.00					5.00				2.00				4.00	4.00	
U61929J11	FED13-121GS							5.00					5.00				2.00				4.00	4.00	
U61930J11	T13-3856GS							5.00					5.00				2.00				4.00	4.00	
U61931J11	T13-4099GS							5.00					5.00				2.00				4.00	4.00	
U61932J11	T13-4315GS							5.00					5.00				1.59				3.20	3.20	
U61933J11	T13-646GS							5.00					5.00				2.00				4.00	4.00	
U61934J11	T13-328G5							5.00					5.00				2.00				4.00	4.00	
U61935J11	T13-328G5							5.00					5.00				2.00				4.00	4.00	
U61936J11	T12-3996GS							5.00					5.00				2.00				4.00	4.00	
U61937J11	CF12-1161G5B							0.54					0.54				0.21				0.44	0.43	
U61938J11	T13-3506GS							5.00					5.00				2.00				4.00	4.00	
U61939J11	CR12-1347GS							5.00					5.00				2.00				4.00	4.00	
U61940J11	T13-3491GS							2.50					2.50				1.01				2.00	2.00	
U61941J11	T13-6114GS							3.34					3.34				1.33				2.00	2.00	
U61942J11	T13-4399GS							5.00					5.00				2.00				4.00	4.00	

Receipt #	Dskct #CONS1CONST2COPYGRFCSCSCADCDDDISDPSDSCDTOPREFFAIFINDJCDJCFTJSFJURY	Page
LE62022111-V	T12-5318GS										5.00				2.00				4.00	4.00	9
LE62022111-V	T12-5318GS										-5.00				-2.00				-4.00	-4.00	
LE62022111A	T12-5318GS										5.00				2.00				4.00	4.00	
LE62024311	CC13-201GS															6.00					
LE62024311	CC13-201GS															6.00					
LE62025311-V	T13-4180GS										2.50				0.99				2.00	2.00	
LE62025311A	T13-4180GS										-2.50				-0.99				-2.00	-2.00	
LE62025311	CC13-201GS										2.50			0.04	0.99				2.00	2.00	
LE62026211	CC13-201GS															6.00					
LE62026211	CC13-201GS															6.00					
LE62030211	CC13-206GS															6.00					
LE62030211	CC13-206GS															6.00					
LE62032111	T13-3954GS										5.00				2.00				4.00	4.00	
LE62032111	T13-3954GS										1.34				1.34				2.67	2.67	
LE62033111	T09-3115GS										0.65				0.65				0.52	0.52	
LE62035111-V	T13-1107GS										5.00				2.00				4.00	4.00	
LE62035111-V	T13-1177GS										5.00				2.00				4.00	4.00	
LE62035111-V	T13-1177GS										-5.00				-2.00				-4.00	-4.00	
LE62036311A	T13-4177GS										5.00				2.00				4.00	4.00	
LE62037311	T13-4576GS										5.00				2.00				4.00	4.00	
LE62038311	T13-4272GS										5.00				2.00				4.00	4.00	
LE62039311	T13-4579GS										5.00				2.00				4.00	4.00	
LE62040311	T13-4394GS										5.00				2.00				4.00	4.00	
LE62041111	T13-4569GS										5.00				2.00				4.00	4.00	
LE62042111	CC13-207GS										5.00				2.00				4.00	4.00	
LE62043111	CC13-208GS										5.00				2.00				4.00	4.00	
LE62044111	CC13-209GS										5.00				2.00				4.00	4.00	
LE62045111	T13-4238GS										5.00				2.00				4.00	4.00	
LE62046311-V	T13-3895GS										5.00				2.00				4.00	4.00	
LE62046311-V	T13-3895GS										-5.00				-2.00				-4.00	-4.00	
LE62046311A	T13-3895GS										5.00				2.00				4.00	4.00	
LE62047311	FED13-126GS										5.00				2.00				4.00	4.00	
LE62048311	FED13-126GS										5.00				2.00				4.00	4.00	
LE62049311	T10-1186GS										5.00				2.00				4.00	4.00	
LE62050311	FED13-127GS										5.00				2.00				4.00	4.00	
LE62052311	T13-4857GS										5.00				2.00				4.00	4.00	
LE62054311-V	T11-1511GS										5.00				2.00				4.00	4.00	
LE62054311-V	T10-5273GS										5.00				2.00				4.00	4.00	
LE62055311	T04-1586GS										5.00				2.00				4.00	4.00	
LE62057311-V	T12-4161GS										5.00				2.00				4.00	4.00	
LE62057311A	T12-4161GS										5.00				-2.00				-4.00	-4.00	
LE62059311	T05-2119GS										5.00				2.00				4.00	4.00	
LE62059311	T13-4594GS										5.00				2.00				4.00	4.00	
LE62060311	T13-3818GS										5.00				2.00				4.00	4.00	
LE62060311	T12-5594GS										5.00				2.00				4.00	4.00	
LE62062311	T13-4064GS										5.00				2.00				4.00	4.00	
LE62063311	T13-4064GS										5.00				2.00				4.00	4.00	

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The Software Group, Inc.

18 SEP 2013

J U S T I C E OF THE P E A C E S Y S T E M

Receipt Journal Report For Court 11 Part 2
ALL P:V Transactions For the Period 07/01/2013 thru 09/31/2013

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Receipt #	Docket #CONST1CONST2COPYCRFCSCS3CVCADCDDDISDPSDSCDTOREFFAIDFINDJCDJCPTJCTFJSFJURY	
U 62393J11*V	T12-6555G3			-5.00												-2.00				-4.00		-4.00	
U 62394J11A	T12-6555G5			5.00												2.00				4.00		4.00	
U 62394J11*V	T11-2331G5											5.00				2.00				4.00		4.00	
U 62394J11*V	T11-2331G5											-5.00				-2.00				-4.00		-4.00	
U 62394J11A	T11-2331G5											5.00				2.00				4.00		4.00	
U 62395J11	T12-6554G5			5.00												2.00				4.00		4.00	
U 62396J11*V	CR11-958G3											5.00				2.00				4.00		4.00	
U 62397J11*V	T11-2330G3											-5.00				-2.00				-4.00		-4.00	
U 62397J11A	T11-2330G3											5.00		0.10		2.00				4.00		4.00	
U 62398J11	T08-2085G3											5.00				2.00				4.00		4.00	
U 62399J11	T09-2956G3											5.00				2.00				4.00		4.00	
U 62400J11	T09-5322G3											5.00				2.00				4.00		4.00	
U 62401J11	T09-3566G3											5.00				2.00				4.00		4.00	
U 62402J11	T09-3565G3											2.86				1.14				2.30		2.29	
U 62403J11	M13-524G3											5.00				2.00				4.00		4.00	
U 62404J11	M13-523G3											5.00				2.00				4.00		4.00	
U 62405J11	M13-584G3											5.00				2.00				4.00		4.00	
U 62406J11	M13-584G3											5.00				2.00				4.00		4.00	
U 67898J11A*V	T12-1802G3											5.00				2.00				4.00		4.00	
U 67898J11A*V	T12-1802G3											1.06		0.02		0.42				4.00		4.00	
U 67898J11A*V	T12-1802G3											-1.06		-0.02		-0.42				4.00		4.00	
U 92131J11A	T13-4255G3											5.00				2.00				4.00		4.00	
Totals		70.00	21.97	5.00	6.00	250.18	86.82	0.00	150.33	155.00	1033.00	240.00	1651.45	20.00	6.63	50.11	667.76	378.00	4.00	18.04	1408.16	1377.57	5.00

Receipt #	Docket #	DTF	MCWY	MVF	PVS	SCF	SCWD	SJFC	SJFS	STF	TP	TFM	WF	FOONST.1	MFSD	WRITEX	WRIFFOSS	Total
6174001A8	T13-3914G5	2.00		0.10				0.60	5.40									165.00
61741011	T13-3574G5	2.00		0.10				0.60	5.40									125.10
61742011-V	T12-6277G5	2.37		0.04				0.23	2.12	30.00	3.00							100.00
61742011-V	T12-6277G5	-2.37		-0.04				-0.23	-2.12	-11.81	19.66							100.00
61743011-V	T13-3301G5	2.00		0.04				0.23	2.12	11.81	-19.66							100.00
61743011-V	T13-3301G5	-2.00		-0.04				-0.23	-2.12	-11.81	19.66							100.00
61744011	T13-301G5	2.00		0.10				0.60	5.40									133.00
61744011	T12-6256G5	2.00		0.10				0.60	5.40									133.00
61745011	T12-6256G5	2.00		0.10				0.60	5.40									133.00
61746011	T13-3916G5	2.00		0.09				0.59	5.40	30.00	3.00							100.10
61747011	T13-3916G5	2.00		0.10				0.60	5.40	29.99	3.00							100.00
61748011	T13-3946G3	2.00		0.10				0.60	5.40	30.00	3.00							100.00
61749011	CR13-1042G5	2.00		0.10				0.60	5.40	30.00	3.00							153.10
61750011	T06-2441G5	2.00		0.10				0.60	5.40	30.00	3.00							167.00
61751011	T13-3817G5	2.00		0.10				0.60	5.40	30.00	3.00							567.00
61752011-V	T13-3781G5	2.00		0.10				0.60	5.40	30.00	3.00							600.10
61752011-V	T13-3781G5	-2.00		-0.10				-0.60	-5.40	-30.00	-3.00							200.00
61753011A	T13-3781G5	2.00		0.10				0.60	5.40	30.00	3.00							200.00
61754011	T12-5942G5	2.00		0.10				0.60	5.40	30.00	3.00							150.10
61755011	CR12-1298G5A	2.00		0.10				0.60	5.40	30.00	3.00							150.10
61756011	CR13-8566G5A	2.00		0.10				0.60	5.40	30.00	3.00							101.00
61757011	T13-3262G5	2.00		0.10				0.60	5.40	30.00	3.00							33.10
61758011	T13-3313G5	2.00		0.10				0.60	5.40	30.00	3.00							25.00
61759011	DC-5844	3.00		0.06			36.50	0.30	2.70	15.01	1.50							87.00
61760011	DC-D5845	1.00		0.00				0.60	5.40									89.10
61761011	DC-D5846	1.00		0.00				0.60	5.40									89.10
61762011	DC-D5847	1.00		0.00				0.60	5.40									21.00
61763011	T13-4136G5	2.00		0.10				0.60	5.40									21.00
61764011	T13-4136G5	2.00		0.10				0.60	5.40	30.00	3.00							21.00
61765011	T13-4136G5	2.00		0.10				0.60	5.40	30.00	3.00							100.10
61766011-V	T13-4125G5	2.00		0.10				0.60	5.40	30.00	3.00							166.10
61766011-V	T13-4125G5	-2.00		-0.10				-0.60	-5.40	-30.00	-3.00							203.00
61767011A	T13-4125G5	2.00		0.10				0.60	5.40	30.00	3.00							567.00
61767011-V	T10-6225G5	2.00		-0.10				-0.60	-5.40	30.00	3.00							267.00
61768011	T10-6225G5	2.00		0.10				0.60	5.40	30.00	3.00							267.00
61769011	T13-3900G5	2.00		0.10				0.60	5.40	30.00	3.00							200.10
61770011-V	T13-3517G5	0.67		0.10				0.60	5.40	30.00	3.00							200.10
61770011-V	T13-3517G5	-0.67		-0.10				-0.60	-5.40	-30.00	-3.00							200.10
61770011A	T13-1747G5	2.00		0.10				0.60	5.40	1.90	0.19	3.14						142.10
61771011	T13-4134G5	1.00		0.10				0.60	5.40									10.00
61772011	T07-5017G5	1.00		0.04				0.30	2.70	14.99	1.50							100.00
61773011	T13-3901G5	2.00		0.10				0.60	5.40	10.00	3.00							100.00
61774011-V	T12-6829G5	2.00		0.10				0.60	5.40	30.00	3.00							50.00
61774011-V	T12-6829G5	-2.00		-0.10				-0.60	-5.40	-30.00	-3.00							274.00
61775011A	T12-6829G5	2.00		0.10				0.60	5.40	30.00	3.00							150.00
61776011	CR13-781G5	2.00		0.10				0.60	5.40	30.00	3.00							150.10
61777011	T13-3917G5	2.00		0.10				0.60	5.40	30.00	3.00							150.10
61778011	T13-3917G5	2.00		0.10				0.60	5.40	30.00	3.00							125.00
61779011	T13-3206G5	2.00		0.10				0.60	5.40	30.00	3.00							153.10
61780011	T13-3206G5	2.00		0.10				0.60	5.40	30.00	3.00							133.00
61781011	T13-3206G5	2.00		0.10				0.60	5.40	30.00	3.00							50.00

The Software Group, Inc. ALL P/V Transactions For the Period 07/01/2013 thru 07/31/2013

Table with columns: Receipt #, Docket #, ITF, MCV, RVF, PVS, SCF, SCHD, SJFC, SJFS, SO, STF, TPC, TPN, TFM, WF, FCDST,1, WFSO, WRITEX, WRITROSS, Total. The table lists various receipt entries with their corresponding financial data.

Receipt #	Docket #	MFV	FVS	SCF	SCHD	BJFC	SJFS	SO	STF	TTC	TP	TFM	MF FCHST.1	MFSO	WRITEX	WRITPOSS	Total
II61943J11	T13-43463	2.00					0.60	5.40									567.00
II61944J11	T13-43463	2.00					0.60	5.40									125.00
II61945J11	T13-43463	2.00	0.10				0.60	5.40		3.00							140.10
II61946J11	T13-44075	2.00	0.10				0.60	5.40		3.00							100.10
II61947J11*V	T13-03176S	2.00					0.60	5.40									133.00
II61947J11*V	T13-03176S	-2.00					-0.60	-5.40									-133.00
II61947J11*V	T13-03176S	2.00					0.60	5.40									133.00
II61948J11	CR13-12563	2.00			24.00												50.00
II61949J11	T13-32063	2.00	0.10				0.60	5.40		3.00							145.00
II61950J11	T13-44056S	2.00	0.10				0.60	5.40		3.00							175.10
II61951J11	CR13-10566S	2.00			5.00												67.00
II61952J11*V	T13-41946S	2.00					0.60	5.40									130.00
II61953J11*V	T13-41946S	-2.00					-0.60	-5.40									-130.00
II61954J11	T13-52196S	1.34	0.10				0.60	5.40									130.00
II61955J11	T13-42576S	2.00	0.06				0.60	5.40									130.00
II61956J11	T13-42576S	2.00	0.10				0.60	5.40									160.00
II61957J11*V	T11-50636S	1.71	0.06				0.31	4.62		15.55			33.31				100.00
II61957J11*V	T11-50636S	1.34					0.39	3.59		30.00							100.00
II61957J11*V	T11-50636S	-1.34	0.06				-0.39	-3.59		19.99			42.33				100.00
II61957J11*V	T11-50636S	1.33	-0.06				-0.40	-3.60		-19.99			-33.31				100.00
II61958J11*V	T13-44075S	2.00					0.60	5.40		20.01			33.33				100.00
II61959J11A	T13-44075S	-2.00					-0.60	-5.40									-100.00
II61960J11*V	CR09-00046S	2.00	0.10				0.60	5.40									133.00
II61960J11*V	CR09-00046S	2.00	0.10				0.60	5.40									133.00
II61960J11*V	CR09-00046S	-2.00			150.00					30.00			50.00				125.10
II61960J11A	CR09-00046S	2.00			-150.00								-50.00				375.00
II61961J11	T11-76106S	2.66			149.00								50.00				375.00
II61962J11	DC-D5848	2.00	0.04				0.21	1.81		10.01			16.69				163.00
II61963J11	T13-42276S	2.00	0.10				0.60	5.40									121.00
II61964J11	T13-43363S	2.00	0.10				0.60	5.40									133.00
II61965J11*V	T13-20286S	2.00	0.10				0.60	5.40		30.00							150.10
II61965J11A	T13-20286S	-2.00	-0.10				-0.60	-5.40		-30.00							-150.10
II61966J11A	CR13-33563	2.00					0.60	5.40									150.10
II61967J11*V	T13-03176S	2.00					0.60	5.40									52.00
II61967J11*V	T13-03176S	-2.00															-72.00
II61967J11A	T13-03176S	2.00	0.10				0.60	5.40									72.00
II61968J11	T13-41446S	2.00					0.60	5.40									167.00
II61969J11	CR12-10276SC	2.00	0.10				0.60	5.40		30.00							150.10
II61970J11	T13-41046S	2.00	0.10				0.60	5.40									150.10
II61971J11*V	T13-41046S	-2.00	-0.10				-0.60	-5.40		-30.00							-150.10
II61972J11A	T13-42836S	2.00					0.60	5.40									10.00
II61973J11	HCL13-03863S	2.00					0.60	5.40									292.00
II61974J11*V	T13-29906S	2.00	0.10				0.60	5.40									100.00
II61974J11*V	T13-29906S	-2.00					-0.60	-5.40									-100.00
II61975J11	FED13-0886S	2.00	0.10				0.60	5.40									300.00
II61976J11	FED13-1236S	2.00															192.00
II61977J11	CC13-1906S	2.00															31.00

5.00

Receipt #	Docket #LIFNCMVRVFFVSSCFSCHDSJFCSJFSSOSTFTFCTPTFMMFSOWRITEK	WRITEPOSTotal
LE62109J1	T13-418655	2.00		0.10				0.60	5.40		30.00	3.00						153.10
LE6210011-V	T13-087163	2.00		0.10				0.60	5.40		30.00	3.00						153.00
LE6210011-V	T13-087163	-2.00		-0.10				-0.60	-5.40		-30.00	-3.00						-153.00
LE6210011-V	T13-087163	2.00		0.10				0.60	5.40		30.00	3.00						153.00
LE62111J1	CAVC-111863	2.00						0.60	3.40		30.00	3.00						342.00
LE62112J1	766-11563	2.00						0.60	3.40		30.00	3.00						195.00
LE62113J1	T13-450655	2.00		0.10				0.60	5.40		30.00	3.00						160.10
LE62114J1	T13-301453	2.00		0.10				0.60	5.40		30.00	3.00						208.00
LE62115J1	T13-453363	2.00		0.10				0.60	5.40		30.00	3.00						208.00
LE62116J1	T13-426063	2.00		0.10				0.60	5.40		30.00	3.00						100.10
LE62117J1	T07-360963	2.00		0.10				0.60	3.40		30.00	3.00			50.00			163.00
LE62118J1	FEV13-15063	2.00		0.10				0.60	5.40		30.00	3.00						101.00
LE62119J1	T13-467163	2.00		0.10				0.60	5.40		30.00	3.00						100.10
LE62120J1	T13-376263	-2.00		-0.10				-0.60	-5.40		-30.00	-3.00						-150.10
LE62120J1A	T13-376263	2.00		0.10				0.60	5.40		30.00	3.00						150.10
LE62121J1	T13-391863	3.00		0.06				0.30	2.70		15.01	1.50						112.10
LE62122J1-V	T13-392863	3.00		-0.06				-0.30	-2.70		-15.01	-1.50						-102.10
LE62122J1A	T13-392863	3.00		0.06				0.30	2.70		15.01	1.50						-102.10
LE62123J1	T13-465863	2.00		0.10				0.60	5.40		30.00	3.00						100.10
LE62124J1	CR13-04562A	2.00		0.10				0.60	5.40		30.00	3.00						89.00
LE62125J1	T13-425363	2.00		0.10				0.60	5.40		30.00	3.00						150.10
LE62126J1	T13-231063	2.00		-0.10				-0.60	-5.40		-30.00	-3.00						-150.10
LE62126J1A	T13-231063	2.00		0.10				0.60	5.40		30.00	3.00						150.10
LE62127J1	T13-468063	2.00		0.10				0.60	5.40		30.00	3.00						100.10
LE62128J1	T13-462363	2.00		0.10				0.60	5.40		30.00	3.00						100.00
LE62129J1-V	T13-381563	2.00		-0.10				-0.60	-5.40		-30.00	-3.00						150.10
LE62129J1A	T13-381563	2.00		0.10				0.60	5.40		30.00	3.00						150.10
LE62130J1	CP13-20563	2.00		0.10				0.60	5.40		30.00	3.00						150.10
LE62131J1-V	T13-425363	2.00		-0.10				-0.60	-5.40		-30.00	-3.00						31.00
LE62131J1A	T13-425363	2.00		0.10				0.60	5.40		30.00	3.00						100.10
LE62132J1	T13-468463	2.00		0.10				0.60	5.40		30.00	3.00						136.00
LE62133J1	T13-468463	2.00		0.10				0.60	5.40		30.00	3.00						133.00
LE62134J1	T13-426463	2.00		0.10				0.60	5.40		30.00	3.00						200.00
LE62135J1		2.00		0.10				0.60	5.40		30.00	3.00						5.00
LE62136J1	T13-453563	2.00		0.10				0.60	5.40		30.00	3.00						67.10
LE62137J1	T13-407263	2.00		0.10				0.60	5.40		30.00	3.00						100.10
LE62138J1	T09-069063	2.00		0.10				0.60	5.40		30.00	3.00						273.00
LE62139J1	T13-397863	2.00		0.10				0.60	5.40		30.00	3.00			50.00			273.00
LE62140J1	T13-472163	2.00		0.10				0.60	5.40		30.00	3.00						100.10
LE62141J1	T13-483363	1.00		0.04				0.30	2.70		14.99	1.50						163.00
LE62142J1	T09-364063	2.00		0.10				0.60	5.40		30.00	3.00						50.00
LE62143J1	T09-364063	2.00		0.10				0.60	5.40		30.00	3.00						270.00
LE62144J1	T13-455163	2.00		0.10				0.60	5.40		30.00	3.00						308.00
LE62145J1-V	T03-1969763	2.00		0.10				0.60	5.40		30.00	3.00						20.00
LE62145J1A	T03-1969763	-2.00		-0.10				-0.60	-5.40		-30.00	-3.00						157.00
LE62145J1B	T03-1969763	2.00		0.10				0.60	5.40		30.00	3.00						157.00
LE62146J1	T13-461863	2.00		0.10				0.60	5.40		30.00	3.00						157.00
LE62147J1	T03-2226263	2.00		0.10				0.60	5.40		30.00	3.00						352.00
LE62148J1	T13-421863	2.00		0.10				0.60	5.40		30.00	3.00						100.10

Receipt #	Docket #	ITF	MCV	RVE	FVS	SCF	SCHD	SJTC	SJFS	SO	STF	TFC	TP	WFOHST.1	WFOHST.2	WRITEX	WRITPOSS	Total
LE62182J11	T11-0216G	2.00		0.10				0.60	5.40		30.00	3.00						279.00
LE62183J11	T13-4786G	2.00		0.10				0.60	5.40		30.00	3.00					50.00	136.10
LE62184J11	T13-4786G	2.00		0.10				0.60	5.40		30.00	3.00						100.10
LE62185J11	T13-4786G	2.00		0.10				0.60	5.40		30.00	3.00						130.10
LE62186J11	CG13-2146G	2.00		0.10				0.60	5.40		30.00	3.00						31.00
LE62187J11	T13-4419G	2.00		0.10				0.60	5.40		30.00	3.00						100.10
LE62188J11	FED13-1376G	1.60		0.04				0.30	2.70		14.98	1.49						151.00
LE62189J11	T12-2925G	2.00		0.10				0.60	5.40		30.00	3.00						149.00
LE62200J11	T13-3726G	2.00		0.10				0.60	5.40		30.00	3.00						151.00
LE62201J11	T13-3726G	3.00		0.10				0.60	5.40		30.00	3.00						102.10
LE62202J11	T13-4186G	3.00		0.06				0.30	2.70		15.01	1.50						102.10
LE62203J11	T13-4186G	-3.00		-0.06				-0.30	-2.70		-15.01	-1.50						102.10
LE62204J11	T13-4186G	3.00		0.10				0.60	5.40		15.01	1.50						102.10
LE62205J11	T08-4476G	3.63		0.10				0.13	1.10		6.09	0.61	15.26					20.00
LE62205J11	T12-6094G	2.00		0.10				0.60	5.40		30.00	3.00						98.00
LE62205J11	T12-6094G	2.00		0.10				0.60	5.40		30.00	3.00						500.00
LE62206J11	T12-6094G	2.00		0.10				0.60	5.40		30.00	3.00						500.00
LE62207J11	CC12-2176G	2.00		0.10				0.60	5.40		30.00	3.00						208.00
LE62208J11	T12-6094G	2.00		0.10				0.60	5.40		30.00	3.00						2.00
LE62209J11	T13-3952G	2.00		0.10				0.60	5.40		30.00	3.00						228.00
LE62210J11	T10-6045G	2.00		0.10				0.60	5.40		30.00	3.00						157.10
LE62211J11	T10-6045G	2.00		0.10				0.60	5.40		30.00	3.00						277.00
LE62212J11	T10-6045G	2.00		0.10				0.60	5.40	5.00	30.00	3.00						153.00
LE62213J11	T13-3069G	2.00		0.10				0.60	5.40	5.00	30.00	3.00						153.00
LE62214J11	T13-3894G	2.00		0.10				0.60	5.40		30.00	3.00						100.10
LE62215J11	CR12-1451G3B	2.00		0.10			24.00	0.60	5.40		30.00	3.00						127.10
LE62216J11	SC13-0386G	2.00		0.10				0.60	5.40		30.00	3.00						130.00
LE62217J11	SC13-0396G	2.00		0.10				0.60	5.40		30.00	3.00						101.00
LE62218J11	T13-4478G	2.00		0.10				0.60	5.40		30.00	3.00						150.00
LE62219J11	T13-4557G	2.00		0.10				0.60	5.40		30.00	3.00						150.00
LE62220J11	CR13-1052G	2.00		0.10				0.60	5.40	5.00	30.00	3.00						154.10
LE62221J11	T13-3719G	2.00		0.10				0.60	5.40	5.00	30.00	3.00						167.00
LE62222J11	T11-0159G	2.00		0.10				0.60	5.40		30.00	3.00						167.00
LE62223J11	T11-0159G	2.00		0.10				0.60	5.40		30.00	3.00						550.00
LE62224J11	T05-1263G	1.27		0.10				0.60	5.40		15.05	1.90						170.00
LE62225J11	T11-0030G	2.00		0.10				0.60	5.40		30.00	3.00						30.00
LE62226J11	T11-0030G	2.00		0.10				0.60	5.40		30.00	3.00						87.00
LE62227J11	T11-0030G	-2.00		-0.10				-0.60	-5.40		-30.00	-3.00						138.00
LE62228J11	T11-0030G	2.00		0.10				0.60	5.40		30.00	3.00						138.00
LE62229J11	T11-3763G	2.00		0.10				0.60	5.40		30.00	3.00						50.00
LE62230J11	T11-3763G	2.00		0.10				0.60	5.40		30.00	3.00						175.25
LE62231J11	T11-3763G	-2.00		-0.10				-0.60	-5.40		-30.00	-3.00						-175.25
LE62232J11	T01-1063G	-2.00		-0.10				-0.60	-5.40		-30.00	-3.00						200.00
LE62233J11	T01-1063G	2.00		0.10				0.60	5.40		30.00	3.00						-200.00
LE62234J11	T10-1089G	2.00		0.10				0.60	5.40		30.00	3.00						235.00
LE62235J11	T10-1089G	2.00		0.10				0.60	5.40		30.00	3.00						235.00
LE62236J11	T10-1089G	2.00		0.10				0.60	5.40		30.00	3.00						158.00
LE62237J11	T11-0137G	2.00		0.10				0.60	5.40		30.00	3.00						158.00
LE62238J11	T11-0137G	2.00		0.10				0.60	5.40		30.00	3.00						258.00
LE62239J11	T11-0137G	-2.00		-0.10				-0.60	-5.40		-30.00	-3.00						-258.00
LE62240J11	T11-0137G	2.00		0.10				0.60	5.40		30.00	3.00						258.00
LE62241J11	T12-6556G	2.00		0.10				0.60	5.40		30.00	3.00						258.00

Receipt #	Decket #	MTF	MWV	FVS	SDF	SCHD	SJFC	SJFS	SO	STF	IFC	TP	TPM	WF	FDINST.1	WFSO	WRITFOSS	Total	
-2.00	IL62393J11*V																		
2.00	IL62394J11A																		
2.00	IL62394J11*V																		
-2.00	IL62394J11*V																		
2.00	IL62395J11																		
2.00	IL62395J11*V																		
2.00	IL62396J11																		
2.00	IL62396J11*V																		
-2.00	IL62397J11*V																		
2.00	IL62397J11A																		
2.00	IL62398J11																		
2.00	IL62398J11*V																		
2.00	IL62400J11																		
2.00	IL62400J11*V																		
1.15	IL62403J11																		
2.00	IL62403J11*V																		
2.00	IL62405J11																		
2.00	IL62405J11*V																		
0.84	IL67878J11A*V																		
-0.84	IL67878J11*V																		
2.00	IL92113J11A																		
863.22		0.00	22.98	12.00	100.00	660.50	205.95	1835.42	45.00	7080.29	726.13	754.01	5.00	0.00	2401.21	910.39	5.00	20.00	71082.90

OFFICE OF COURT ADMINISTRATION
TEXAS JUDICIAL COUNCIL



OFFICIAL JUSTICE COURT MONTHLY REPORT

Month JULY Year 2013
County Hidalgo Pct. 1 Place 1

Judge GILBERTO SAENZ

If new, date assumed office _____

Court Mailing Address 1902 JOE STEPHENS, SUITE 301

City WESLACO, TX Zip 78596

Phone Number 956-447-3995

Fax Number 956-447-9522

Court's Public Email eustolia.hernandez@co.hidalgo.tx.us

Court's Website _____

THE ATTACHED IS A TRUE AND ACCURATE REFLECTION OF THE RECORDS OF THIS COURT.

Prepared by EUSTOLIA HERNANDEZ

Date 9/12/2013 Phone Number 956-447-3995 EX. 1102

PLEASE RETURN THIS FORM NO LATER THAN 20 DAYS FOLLOWING THE END OF THE MONTH REPORTED TO:

OFFICE OF COURT ADMINISTRATION
P O BOX 12066
AUSTIN, TX
78711-2066

PHONE: (512) 463-1625
FAX: (512) 936-2423

CRIMINAL SECTION

Court		Traffic Misdemeanors			Non-Traffic Misdemeanors		
Month	Year	Non-Parking	Parking	County Ordinance	Penal Code	Other State Law	County Ordinance
1. Total Cases Pending First of Month:		5086	0	3,640	18924	2965	160
a. Active Cases		1507	0	1,129	10316	2692	106
b. Inactive Cases		3579	0	2,511	8608	273	54
2. New Cases Filed		283	0	122	441	33	1
3. Cases Reactivated		35	0	9	45	2	0
4. All Other Cases Added		0	0	0	0	0	0
5. Total Cases on Docket <i>(Sum of Lines 1a, 2, 3 & 4)</i>		1825	0	1260	10802	2727	107
6. Dispositions Prior to Court Appearance or Trial:							
a. Uncontested Dispositions <i>(Disposed without appearance before a judge (CCP Art. 27.14))</i>		110	0	32	130	13	0
b. Dismissed by Prosecution		54	0	37	374	6	1
7. Dispositions at Trial:							
a. Convictions: <i>Guilty Plea or Nolo Contendere</i>		0	0	0	0	0	0
2) By the Court		0	0	0	0	0	0
3) By the Jury		0	0	0	0	0	0
b. Acquittals:							
1) By the Court		0	0	0	0	0	0
2) By the Jury		0	0	0	0	0	0
c. Dismissed by Prosecution		0	0	0	0	0	0
8. Compliance Dismissals:							
a. After Driver Safety Course <i>(CCP, Art. 45.0511)</i>		4					
b. After Deferred Disposition <i>(CCP, Art. 45.051)</i>		65	0	0	8	1	0
c. After Teen Court <i>(CCP, Art. 45.052)</i>		0	0	0	0	0	0
d. After Tobacco Awareness Course <i>(HSC, Sec. 161.253)</i>						0	
e. After Treatment for Chemical Dependency <i>(CCP, Art. 45.053)</i>					0	0	
f. After Proof of Financial Responsibility <i>(TC, Sec. 601.193)</i>		0					
g. All Other Transportation Code Dismissals		0	0	0	0	0	0
9. All Other Dispositions		10	0	8	34	2	0
10. Total Cases Disposed <i>(Sum of Lines 6, 7, 8 & 9)</i>		243	0	77	546	22	1
11. Cases Placed on Inactive Status		91	0	40	226	1	0
12. Total Cases Pending End of Month:		5126	0	3,685	18819	2976	160
a. Active Cases <i>(Equals Line 5 minus the sum of Lines 10 & 11)</i>		1491	0	1143	10030	2704	106
b. Inactive Cases <i>(Equals Line 1b minus Line 3 plus Line 11)</i>		3635	0	2542	8789	272	54
13. Show Cause Hearings Held		0	0	0	0	0	0
14. Cases Appealed:							
a. After Trial		0	0	0	0	0	0
b. Without Trial		0	0	0	0	0	0

CIVIL SECTION

Court		Small Claims Suits	Forcible Entry & Detainer (Evictions)	Other Civil Suits
Month	Year			
1. Total Cases Pending First of Month:				
a. Active Cases		399	429	886
b. Inactive Cases		392	417	882
2. New Cases Filed		7	12	4
3. Cases Reactivated		4	27	32
4. All Other Cases Added		0	0	0
5. Total Cases on Docket <i>(Sum of Lines 1a, 2, 3 & 4)</i>		0	0	0
DISPOSITIONS		396	444	914
6. Default Judgments		0	0	0
7. Agreed Judgments		0	0	0
8. Trial/Hearing by Judge/Hearing Officer		0	0	0
9. Trial by Jury		8	24	27
10. Dismissed for Want of Prosecution		0	0	0
11. Non-suited or Dismissed by Plaintiff		0	0	0
12. All Other Dispositions		0	0	0
13. Total Cases Disposed <i>(Sum of Lines 6 through 12)</i>		0	0	0
14. Cases Placed on Inactive Status		8	24	27
15. Total Cases Pending End of Month:				
a. Active Cases <i>(Equals Line 5 minus the sum of Lines 13 & 14)</i>		395	432	891
b. Inactive Cases <i>(Equals Line 1b minus Line 3 plus Line 14)</i>		388	420	887
16. Cases Appealed:				
a. After Trial		7	12	4
b. Without Trial		0	0	0
		0	0	0

JUVENILE/MINOR ACTIVITY

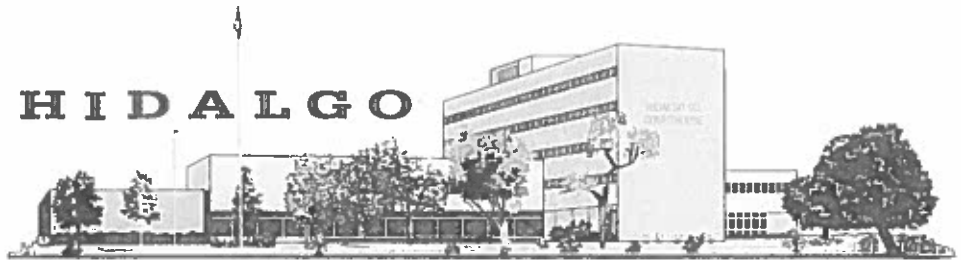
Court		
Month	Year	
		TOTAL
1. Transportation Code Cases Filed	2	
2. Non-Driving Alcoholic Beverage Code Cases Filed	0	
3. Driving Under the Influence of Alcohol Cases Filed	0	
4. Drug Paraphernalia Cases Filed (HSC, Ch. 481)	0	
5. Tobacco Cases Filed (HSC, Sec. 161.252)	0	
6. Failure to Attend School Cases Filed (Ed.Code, Sec. 25.094)	0	
7. Education Code (Except Failure to Attend) Cases Filed	0	
8. Violation of Local Daytime Curfew Ordinance Cases Filed (Local Govt. Code, Sec. 341.905)	0	
9. All Other Non-Traffic Fine-Only Cases Filed	8	
10. Transfer to Juvenile Court:		
a. Mandatory Transfer (Fam.Code, Sec. 51.08(b)(1))	0	
b. Discretionary Transfer (Fam.Code, Sec. 51.08(b)(2))	0	
11. Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct) (CCP, Art. 45.050(c)(1))	0	
12. Held in Contempt by Criminal Court (Fined and/or Denied Driving Privileges) (CCP, Art. 45.050(c)(2))	0	
13. Juvenile Statement Magistrate Warning:		
a. Warnings Administered	0	
b. Statements Certified (Fam.Code, Sec. 51.095)	0	
14. Detention Hearings Held (Fam. Code, Sec. 54.01)	0	
15. Orders for Non-Secure Custody Issued	0	
16. Parent Contributing to Nonattendance Cases Filed (Ed. Code, Sec. 25.093)	0	

ADDITIONAL ACTIVITY

Court		NUMBER GIVEN	NUMBER REQUESTS FOR COUNSEL
Month	Year		
1. Magistrate Warnings:			
a. Class C Misdemeanors		2	
b. Class A and B Misdemeanors		0	0
c. Felonies		0	0
2. Arrest Warrants Issued:			TOTAL
Misdemeanors		a. Class C	365
b. Class A and B Misdemeanors			0
c. Felonies			0
3. Caplases Pro Fine Issued			1
4. Search Warrants Issued			0
5. Warrants for Fire, Health and Code Inspections Filed (CCP, Art. 18.05)			0
6. Examining Trials Conducted			0
7. Emergency Mental Health Hearings Held			0
8. Magistrate's Orders for Emergency Protection Issued			0
9. Magistrate's Orders for Ignition Interlock Device Issued (CCP, Art. 17.441)			0
10. All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond			0
11. Driver's License Denial, Revocation or Suspension Hearings Held (TC, Sec. 521.300)			0
12. Handgun License Denial, Revocation or Suspension Hearings Held (Govt. Code, Sec. 411.180)			0
13. Disposition of Stolen Property Hearings Held (CCP, Ch. 47)			0
14. Peace Bond Hearings Held			0
15. Inquests Conducted			0
16. Cases in Which Fine and Court Costs Satisfied by Community Service:			
a. Partial Satisfaction			0
b. Full Satisfaction			0
17. Cases in Which Fine and Court Costs Satisfied by Jail Credit			61
18. Cases in Which Fine and Court Costs Waived for Indigency			0
19. Amount of Fines and Court Costs Waived for Indigency			\$0
20. Fines, Court Costs and Other Amounts Collected:			
a. Kept by County			\$42,714
b. Remitted to State			\$27,882
c. Total			\$71,263

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

October 10, 2013

The Honorable Gilberto Saenz
Hidalgo County Justice of the Peace Pct. 1, Pl. 1
1902 Joe Stephens, Suite 301
Weslaco, Texas 78596

Re: Review of *Monthly Fines and Fees Report* and Supporting Documentation
For the Month of July 2013

Dear Judge Saenz:

We have conducted a limited scope review of the *Monthly Fines and Fees Report* and supporting documentation for the month of July 2013 pursuant to Local Government Code §115.002 (a), §115.002 (b), and Code of Criminal Procedure Article 103.011. The objective of the review was to determine if fines, fees, and court costs collected were properly accounted and reported.

Scope:

The scope of our review was limited to collections reported by your office on the *Monthly Fines and Fees Report* for the month of July 2013. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:

In planning and performing our review, we reviewed applicable fines, fees, and court cost statutes and schedules. The following procedures were also performed:

- Reviewed the submittal dates of the *Monthly Fines and Fees Report* and applicable supporting documentation to the County Auditor's Office to determine if the report and applicable supporting documentation were received within five days after the last day of the month pursuant to Local Government Code § 114.001 (b).
- Verified the signature on the *Monthly Fines and Fees Report* to ensure that the report was signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Fines and Fees Report* by footing and cross-footing the report.
- Reviewed receipts issued to determine if fines, fees, and court costs were allocated and reported in the proper amounts and verified whether any adjustments were made.
- Verified that procedures for voided receipts were properly followed.
- Verified that collections per the *Monthly Fines and Fees Report* agreed to: 1.) total receipts issued per *Ableterm's* Receipt Journal Report, 2.) total collections per *Ableterm's* Fee Distribution Reports, 3.) total deposits made with the County Treasurer, and 4.) total deposits posted to *alio's* Undistributed Receipts general ledger account.

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 32ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 131ST D.C.

ROSE GUERRA REYNA
JUDGE, 208TH D.C.

JUAN R. PARTIDA
JUDGE, 215TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

AIDA SALINAS FLORES
JUDGE, 398TH D.C.

ISRAEL RAMON, JR.
JUDGE, 430TH D.C.

JESSE CONTRERAS
JUDGE, 449TH D.C.

- Verified that "Discharge" collections received by the Sheriff's Office were received by the Justice of the Peace Office and included on the *Monthly Fines and Fees Report*.
- Verified the sequence of receipts per the *Monthly Fines and Fees Report* agreed to *Ableterm's* Receipt Journal Report, and the Sheriff's "D" Report. In addition, verified that receipts followed sequential order.
- Compared the Online Credit Card Report to *Ableterm's* Daily Balance Report to ensure all online credit card transactions were timely received by the Justice of the Peace and County Treasurer's Office.
- Reviewed *Cashier's Daily Close-Out Reports* (Close-Out Reports) and County Treasurer receipts to determine whether fees collected were properly accounted & deposited with the County Treasurer on a daily basis.
- Reviewed receipts, Close-Out Reports, *Schedule of Receipts and Deposit* form, mail logs, and the *Monthly Fines and Fees Report*, among other reports, to verify proper completion.
- Verified if cash bonds posted by the defendants who failed to appear before the Justice of the Peace were forfeited (liquidated) by the 10th workday following the date of release from jail.

Conclusion:

Total collections for the month of July 2013 totaled \$71,082.90. Based on the results of our review, we have concluded that fines, fees, and court costs were generally properly accounted and reported; however, the system of internal controls for the accounting and reporting of fines, fees, and court costs require improvement as noted in the following observations.

Observation No. 1:

We reviewed receipts issued for the month in review to determine whether fines, fees, and court costs collected were properly allocated and reported.

The results of our review revealed that 64 receipts contained errors in the allocation of fees, fines, and court costs. The Justice of the Peace staff was made aware of the necessary revisions and corrections were made prior to submitting the final *Monthly Fines and Fees Report* to Commissioners Court for approval (see Exhibit A).

There are numerous statutes that require Justices of the Peace to charge various fines, fees, and court costs for certain services and offenses. Fines, fees, and court costs must be allocated pursuant to State statutes and/or Commissioners Court approval.

Formal monitoring procedures have not been implemented to ensure that fines, fees, and court costs are properly allocated and reported. The County may be held liable to the State for failure to properly allocate and report fines, fees, and court costs.

Recommendation:

Management should develop and implement formal monitoring procedures to ensure that fines, fees, and court costs are properly allocated and reported. At a minimum, the following procedures should be implemented:

- Staff should be provided with training regarding the proper allocation of fines, fees, and court costs.
- Staff should review the allocation of fines, fees, and court costs before the official County receipt is issued.
- Access for setting up offense codes with the proper fines, fees, and court costs, in *AbleTerm*, should be limited to staff with adequate knowledge of the applicable allocation.
- Staff should ensure that the proper fines, fees, and court costs allocation, offense date, and judgment date are entered when a case is setup in *AbleTerm*.

Observation No. 2:

We noted during our review that procedures for voiding receipts were not always properly followed. Receipts did not contain one or more of the following: date of void, receipt marked with the word "VOID", and a reason for the void.

The County Auditor's Office requires that if a cashier makes an error, the receipt be voided. The procedures noted below must be followed:

- a. The Cashier must obtain approval by his/her supervisor prior to voiding the receipt. In addition, the Cashier must provide the reason for the void, date of void, and their signature on the voided receipt.
- b. The supervisor must sign & date the void receipt to document responsibility for verifying that the void was properly completed (i.e., all copies of the receipt are marked "VOID", contain an explanation for the void, contain the date the receipt was voided and signature of the employee requesting the void).
- c. If a new receipt is issued, the voided receipt number and the new receipt number should be cross-referenced.
- d. All copies of the voided receipt must be securely attached together & submitted to the County Auditor's Office.
- e. Computer access controls to void receipts should be limited to supervisors.

HIDALGO COUNTY DISTRICT JUDGES

Formal procedures have been developed and implemented to ensure receipts are properly voided. This may result in the loss or misuse of County funds.

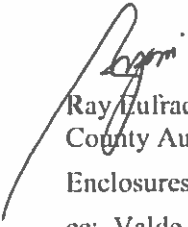
Recommendation:

Management should continue to ensure that receipts are properly voided. At a minimum, the procedures noted above should continue to be implemented.

Please provide a written management response to the observations noted above by October 31, 2013.

If you should have any questions or would like to schedule a meeting to discuss the above noted observations, please do not hesitate to contact Marissa Castillo, Internal Auditor I, at 318-2511 ext. 4650, Yvonne Torres, Revenue Audit Supervisor, at ext. 4642, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, or me at ext. 4604.

Respectfully,



Ray Zulfracio, CPA
County Auditor

Enclosures: Copy of *Monthly Fines and Fees Report* and Monthly Adjustments
cc: Valde Guerra, Commissioners Court Executive Officer

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 92ND D.C.

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JUDGE, 449TH D.C.

**JUSTICE OF THE PEACE
MONTHLY FINES AND FEES COLLECTED
FOR THE MONTH OF: July-13**

Judge: **GILBERTO SAENZ**
Precinct No. **1** Place No. **1**

PBC

City: **WESLACO, TX**
Hidalgo County, Texas

Part I: RECAP OF AMOUNT PAYABLE TO THE COUNTY TREASURER

TOTAL CASH COLLECTED	(Receipts #s) <u>61705J11</u> -0-	THRU <u>62228J11</u> -0-	\$ <u>71,082.90</u> ✓ \$ <u>66,705.55</u>
Sheriff's "D" Report	(Control #s) <u>2644718</u>	THRU <u>0-2645221</u>	\$10.00
	(Receipt #s) <u>62385J11</u>	THRU <u>62406J11</u>	
LESS: COST ON DEPOSIT			<u>1204.10</u> x7V
ADD: COST ON DEPOSIT LIQUIDATED			<u>1385.00</u> <u>(180.90)</u> x7V
AMOUNT OWED TO COUNTY (Should Match Amt in Part III)			<u>71,263.80</u> x3#
Less: Total amount of remittances to County Treasurer (From Part II)			<u>71,583.90</u> <u>(66,705.55)</u>
Total funds due to County Treasurer (Overtransfer Made to Co Treas.)			<u>(320.10)</u> x4-bv 7

Part II: REMITTANCES MADE TO THE COUNTY TREASURER

Description	AMOUNT	Comment
Total Collections for the Month (See Schedule of Receipts & Deposits)	\$ <u>66,705.55</u>	<u>66,630.55 B1</u> ✓
Add: Previous Month's Bond Overtransfer <u>Aug 13</u>	<u>501.00</u>	
Add: HCSO Monthly "D" Collections Report	<u>4452.35</u>	<u>80.00</u> x9 ✓
Total Remittances Made to County Treasurer	<u>\$ 71,583.90</u> <u>66,705.55</u>	

PREPARED BY: Eustalia DATE: 8-8-13

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME & I CERTIFY IT TO BE TRUE & CORRECT TO THE BEST OF MY KNOWLEDGE.

RECEIVED

AUG 9 2013

THIS REPORT IS DUE IN THE OFFICE OF THE COUNTY AUDITOR BEFORE THE FIFTH (5TH) WORKING DAY OF THE FOLLOWING MONTH (LGC § 114.01)
COUNTY AUDITOR'S FORM: RE-0P-004

ASh

JUSTICE OF THE PEACE 8-8-13
DATE

ME IT
9/11/13 9/23/13

x2

**JUSTICE OF THE PEACE
MONTHLY FINES AND FEES COLLECTED
FOR THE MONTH OF: July-13**

Judge: GILBERTO SAENZ
Precinct No. 1 Place No. 1

City: WESLACO, TEXAS
Hidalgo County, Texas

PBC

Part III SUMMARY OF COLLECTIONS PAYABLE TO THE COUNTY TREASURER

PAGE 2 OF 2

Name of Fine, Fee, Court Cost	# Issued Filed	Statute Reference	Detail of Amt Collected	GL Acct No.	Amt. Collected
FINES:					
County Fines (Local Fine)		LGC 111.004, PC 12.23		1200-351-10-061-000-0-000	276,072
Texas Parks & Wildlife 85% Fine (State Fine)		TPWC 12.107		1100-207-20-000-012-0-000	5 25,380.00
No Safety Belt 50% Fine (State Fine)		TRC 545.412, 545.413		1100-207-20-000-028-0-000	250.16 242.55
Gross Weight 50% Fine (State Fine)		TRC Sec 621.506 (g)		1100-207-20-000-013-0-000	-
School District 50% Fines		Edac. Code § 25.093 (d) (1) (A)		1100-207-30-000-004-0-000	1,000.50 661.50
LOCAL COURT COSTS AND FEES:					
Courthouse Security Adm. Fee (\$3)		C.C.P. Art. 102.017 (b)		1241-341-10-060-001-0-000	1,068.15
Courthouse Security Fund JP (\$1)		C.C.P. Art. 102.017		1245-341-10-061-000-0-000	1,004.14
Justice Court Technology Fund (\$4)		C.C.P. Art. 102.0173		1242-341-10-060-000-0-000	343,923.63
Time Payment - @ 40% OF \$25.00 (\$10.00)		LGC 133.103 (d)		1100-341-10-060-001-0-000	418,143.81
Time Payment - @ 10% of \$25.00 (\$2.50)		LGC 133.103 (e)		1100-341-10-060-002-0-000	301.60 293.61
Administrative Local Transaction Fee (\$2)		C.C.P. Art. 102.072		1100-341-10-060-003-0-000	75.40 73.41
Motor Vehicle Adm. Fee (\$10-\$20) (Disposal Fee for Top Oil, Exp. Ins. Cert. Exp. St. Reg.)		TRC Sec 548.605, 521.026, 502.407		1100-341-10-060-004-0-000	263.72 819.39
Special Fees				1100-341-10-060-004-0-000	240.00
Deferred Disposition		C.C.P. Art. 45.051	1,033.00	1100-341-10-061-000-0-000	1,053.00
Administrative Fee - "Drivers Safety Course" (\$10)		C.C.P. Art. 45.051(f)	20.00		
Support of Judiciary Fund (\$ 60)		LGC 133.105		1100-341-10-060-009-0-000	705.15 704.72
Traffic Fee (\$3)		TRC 542.403		1100-341-10-061-000-0-000	772.11 699.80
Child Safety (\$20-\$25)		C.C.P. Art. 102.014		1100-341-10-060-011-0-000	86.82
Failure to Appear (\$4)		TC 706.006-TC 706.007(d)(2)		1100-341-10-060-012-0-000	-
STATE COURT COSTS AND FEES:					
Criminal Justice Planning Fund C.C.P. (\$5)		C.C.P. Art. 102.051		1100-207-20-000-003-0-000	-
State General Revenue Fund (\$2.50)		C.C.P. Art. 102.015		1100-207-20-000-010-0-000	-
Law Enforcement Education Fund (\$1, \$1.50, \$3.50)		Govt. Code Sec. 415.042		1100-207-20-000-011-0-000	-
Operators and Chauffeurs License Fund (\$75)		TRC 601.192		1100-207-20-000-031-0-000	-
Time Payment - @ 50% OF \$25.00 (\$12.50)		LGC 133.103 (b)		1100-207-20-000-005-0-000	377.01 367.01
Juvenile Crime and Delinquency Fund (\$2.5, \$5.0)		C.C.P. Art. 102.075(m)		1100-207-20-000-007-4-000	4.00 3.50
Comprehensive Rehabilitation Fund (\$5)		C.C.P. Art. 102.082		1100-207-20-000-008-0-000	-
Fugitive Apprehension Fund (\$5)		C.C.P. Art. 102.019(a)2		1100-207-20-000-009-0-000	50.11 48.11
Consolidated Court Costs Fund (\$40)		CCP 102.075 (a) 3/ LGC 133.102		1100-207-20-000-015-0-000	13,203.74
Compensation Victims Of Crime Fund (\$3, \$5, \$15, \$35)		C.C.P. Art. 56.55 (2) & (3)		1100-207-20-000-017-0-000	150.33 120.33
Judicial & Court Personnel Training Fund (\$1, \$2)		Govt. Code Sec. 56.001 (b)		1100-207-20-000-027-0-000	18.24 14.04
Correctional Management Institute of Texas Fund (\$ 5.00)		CCP Art. 102.075		1100-207-20-000-029-0-000	3.00
Indigent Legal Services Fee-JP (\$6)	63	Govt. Code Sec. 101.141(2)(B)		1100-207-20-000-004-0-000	378.00
State Traffic Fee- Subtitle C (\$30)		TRC Sec 542.4031		1100-207-20-000-035-0-000	6,847.05
Jury Service Fee (\$4)		C.C.P. Art. 102.0045		1100-207-20-000-053-0-000	1,302.78
Support of Judiciary Fund (\$5.40)		LGC 133.105		1100-207-20-000-054-0-000	1,734.42
Birth Certificate Fee (\$1.80)	0	HSC 191.022(f)		1100-207-20-000-039-0-000	-
Defensive Driving Record Fee (\$12)		C.C.P. Art. 45.0511 (c-1)		1100-207-20-000-057-0-000	-
Indigent Defense Representation Fund (\$2)		LGC 133.107 GC 102.021		1100-207-20-000-059-0-000	2,273.8 630.41
Moving Violation Fee (\$0.10)		C.C.P. Art. 102.022/GC		1100-207-20-000-061-0-000	72.98 20.53
Safety Seat Violation Fee (\$0.15) (on or before September 28, 2011)		TC 545.412 (b-1)		1100-207-20-000-062-0-000	0 0.15
Failure to Appear (\$20)		TC 706.006/TC 706.007(d)(2)		1100-207-20-000-066-0-000	-
ARREST/WARRANT FEES: STATE					
D.P.S. (\$3, \$5, \$35, \$50)		C.C.P. Art. 102.011		1100-207-20-000-019-0-000	1,051.45
T.A.B.C. (\$3, \$5, \$35, \$50)				1100-207-20-000-020-0-000	1,559.76
P.K.W.L. (\$3, \$5, \$35, \$50)				1100-207-20-000-021-0-000	5.00
ARREST/WARRANT/SERVICE FEES: COUNTY					
Sheriff Fees:				1100-342-10-060-001-0-000	9,553.55 90.00
Constable Fees:				1100-342-10-291-000-0-000	5,882.18
Precinct #1				1100-342-10-292-000-0-000	5,906.24
Precinct #2				1100-342-10-293-000-0-000	-
Precinct #3				1100-342-10-294-000-0-000	70.00
Precinct #4				1100-342-10-295-000-0-000	5.00
Precinct #5				1100-341-10-060-007-0-000	-
District Attorney Fees				1100-342-10-060-002-0-000	-
Tax Assessor Fraud Investigators Fees				1100-342-20-060-001-0-000	-
School District Arrest Fee				1100-342-10-060-003-0-000	-
Fire Marshal Fee				1100-342-20-060-001-0-000	-
Due to Others					
Warrant Fees Out of County Service Fees (110) Law Enforcement Agencies		C.C.P. Art. 102.011 (a)2 (A)		1100-207-30-000-003-0-000	-
Refund - Overpayments				1100-202-00-000-007-0-000	6.00 5.00
Due to Others				1100-202-00-000-007-0-000	-
Restitution				1100-202-00-000-007-0-000	-
Failure to Appear- OmniBase (\$6)		TC 706.006/TC 706.007(d)(2)		1100-202-00-000-019-0-000	-
Justice Fees (Local Fees)				1100-341-10-060-001-0-000	1,626.00
Small Claims Court Filing Fee (\$25)		LGC 118.121/118.122	100.00		
Justice Court Filing Fee (\$25)		LGC 118.121/118.122	1,475.00		
Forcible Entry and Detainer Court Filing Fee (\$25)		LGC 118.121/118.122			
Transcript Fees (\$10)		LGC 118.121/118.123 (b)			
Abstract Fees (\$5)		LGC 118.121/118.123 (c)	20.00		
Writ Filing Fee (\$5)		LGC 118.121/118.123 (d)	25.00		
Issuing other Document (\$1 1st pg. .25 for each addtl' pg)		LGC 118.121/118.123 (e)	6.00		
Certified Copies of Court Papers (\$2 1st pg. .25 for each addtl' pg)		LGC 118.121			
Probable Cause Tow Hearing Fee (\$20)		LGC 101.141 (a)4			
Birth Certificates (\$22 each)		HSC 191.0045 (1)(d)		1100-341-10-060-001-0-000	-
Death Certificates (\$20 each, each addtl' \$3)		HSC 191.0045 (1)(d)		1100-341-10-060-001-0-000	155.00
Preservation of Vital Statistics Fee (\$1 each)		HSC Sec 191.0045(b)		1100-341-10-060-008-0-000	12.00
Jury Fees (Civil \$5, Criminal \$3)		Rules of Civil Proc., Rule 544/CCP 102.004		1100-341-10-060-006-0-000	5.00

TOTAL AMOUNT DUE TO THE COUNTY TREASURER: 5 66,886.45

THIS REPORT IS DUE IN THE OFFICE OF THE COUNTY AUDITOR BEFORE THE FIFTH (5TH) WORKING DAY OF THE FOLLOWING MONTH (LGC § 114.001).
COUNTY AUDITOR'S FORM: RE-JP-004 REVISED 1/2012

71263.80
BA

X3

Justice of the Peace Gilberto Saenz
Schedule of Adjustments

For the period of July 1, 2013 through July 31, 2013

These violations are on DPS moving violation chart; therefore, they should have MVE

Receipt #	Docket #	Offense Description	Off Date	Bond	ccc	chs	chsp	cmnt	co	const1	crf	css	cvsz	dps	fa	idf	jcd	jcpt	jcfr	jsf	ltf	mcwv	mwf	sffc	sjfs	stf	ttc	tp	wf	wfconst.1	writer	total
6171411	T12-5325GS	NO DRIVE R'S LICENSE	8/29/2012		40	3	1							5	2	2			4	4	4	2		0.6	5.4						67	
6187311	T12-6693GS	NO DRIVE R'S LICENSE	11/22/2012		40	3	1		141					5	2	2			4	4	4	2		0.6	5.4						208	
6179111	T13-0644GS	NO DRIVE R'S LICENSE	1/18/2013		40	3	1							5	2	2			4	4	4	2		0.6	5.4						67	
6189911	T13-1010GS	NO DRIVE R'S LICENSE	2/6/2013		40	3	1		66					5	2	2			4	4	4	2		0.6	5.4						133	
6174311	T13-3301GS	NO DRIVE R'S LICENSE	5/18/2013		40	3	1		66					5	2	2			4	4	4	2		0.6	5.4						133	
6177811	T13-3520GS	NO DRIVE R'S LICENSE	5/29/2013		10.14	0.76	0.26		31				1.26	0.51				1.01	1.02	2.5	2.5	2		0.16	1.38						37	
6190211	T13-3520GS	NO DRIVE R'S LICENSE	5/29/2013						35													2										37
6184011	T13-4197GS	NO DRIVE R'S LICENSE	6/10/2013		40	3	1		66					5	2	2			4	4	4	2		0.6	5.4						133	
6178511	T13-3981GS	NO DRIVE R'S LICENSE	6/23/2013		40	3	1		66					5	2	2			4	4	4	2		0.6	5.4						133	
6188711	T13-4139GS	NO DRIVE R'S LICENSE	6/27/2013		40	3	1		66					5	2	2			4	4	4	2		0.6	5.4						133	
6189311	T13-4265GS	NO DRIVE R'S LICENSE	6/28/2013		40	3	1		66					5	2	2			4	4	4	2		0.6	5.4						133	
6179411	T13-4172GS	NO DRIVE R'S LICENSE	7/4/2013		29.86	2.24	0.74		98				3.74	1.49				2.99	2.98	1.5	1.5	2		0.44	4.02						50	
6174011	T13-3914GS	VIOLATE CDL-RESTRICT	6/16/2013		40	3	1		33					5	2	2			4	4	4	2		0.6	5.4						165	
6186011	T13-1072GS	DRIVING WHILE LICENS	2/5/2013		33				53					5	2	2			4	4	4	2		0.6	5.4						55	
6177011	T13-1747GS	DRIVING WHILE LICENS	3/8/2013		40	3	1		33					5	2	2			4	4	4	2		0.6	5.4						100	
6184211	T13-2110GS	DRIVING WHILE LICENS	3/13/2013						23													2										50
6192511	T13-3334GS	DRIVING WHILE LICENS	5/22/2013						73													2										100
6183611	T13-4034GS	DRIVING WHILE LICENS	6/17/2013		40	3	1		33					5	2	2			4	4	4	2		0.6	5.4						100	
6194711	T13-0370GS	EXPIRED DRIVER'S LIC	1/1/2013		40	3	1		66					5	2	2			4	4	4	2		0.6	5.4						133	
6182111	T10-5810GS	NO DRIVE R'S LICENSE	9/25/2010		40	3	1		66					5	2	2			4	4	4	2		0.6	5.4						133	
6197211	T10-5293GS	DRIVING WHILE LICENS	8/28/2010				8															2		0.6	5.4						10	
6199211	T10-5563GS	NO DRIVE R'S LICENSE	9/5/2010		40	1	141							5	2	2			4	4	4	2		0.51	4.62						258	
6200211	T11-5971GS	NO DRIVE R'S LICENSE	9/26/2011		34.19	0.85			33				4.28					3.42	1.71	1.71	1.71	2		0.6	5.4						100	
6197811	T13-4252GS	EXPIRED DRIVER'S LIC	7/2/2013		40	1	66							5	2	2			4	4	4	2		0.6	5.4						133	
6205711	T12-4161GS	NO DRIVE R'S LICENSE	6/28/2012		40	1	191							5	2	2			4	4	4	2		0.6	5.4						258	
6202211	T12-5338GS	NO DRIVE R'S LICENSE	8/31/2012		40	1	141							5	2	2			4	4	4	2		0.6	5.4						208	
6196711	T13-0317GS	NO DRIVE R'S LICENSE	12/29/2012				45															2										72
6209711	T13-1886GS	NO DRIVE R'S LICENSE	3/13/2013				35															2		0.6	5.4							62
6197411	T13-2990GS	NO DRIVE R'S LICENSE	4/37/2013				45															2		0.6	5.4							62
6208011	T13-3873GS	NO DRIVE R'S LICENSE	6/9/2013		40	1	66							5	2	2			4	4	4	2		0.6	5.4						100	
6200811	T13-3841GS	NO DRIVE R'S LICENSE	6/11/2013		40	1	66							5	2	2			4	4	4	2		0.6	5.4						133	
6204611	T13-3899GS	NO DRIVE R'S LICENSE	6/14/2013		40	1	66							5	2	2			4	4	4	2		0.6	5.4						133	
6195811	T13-4407GS	NO DRIVE R'S LICENSE	6/19/2013		40	1	66							5	2	2			4	4	4	2		0.6	5.4						133	
6195311	T13-4194GS	NO DRIVE R'S LICENSE	6/26/2013		40	1	63							5	2	2			4	4	4	2		0.6	5.4						130	
6216211	T13-4485GS	NO DRIVER'S LICENSE	6/19/2013		40	3	1		66					5	2	2			4	4	4	2		0.6	5.4						67	
6218711	T13-4068GS	NO DRIVER'S LICENSE	6/20/2013		40	3	1		66					5	2	2			4	4	4	2		0.6	5.4						67	
6217811	T13-3891GS	NO DRIVER'S LICENSE	6/10/2013		40	3	1		66					5	2	2			4	4	4	2		0.6	5.4						133	
6220511	T12-6084GS	DRIVING WHILE LICENS	10/8/2012		40	3	1		433					5	2	2			4	4	4	2		0.6	5.4						500	
6215411	T13-4633GS	NO DRIVER'S LICENSE	7/6/2013		40	3	1		66					5	2	2			4	4	4	2		0.6	5.4						133	

Please be reminded that the following BONDS shall need to be liquidated.

6219011	T13-4861GS	BACKED WITHOUT SAFET	7/25/2013	153.1
6219111	CR13-1088GS	PUBLIC INTOXICATION	7/28/2013	167

**JUSTICE OF THE PEACE
MONTHLY FINES AND FEES COLLECTED
FOR THE MONTH OF: July-13**

Judge: **LUIS GARZA**
Precinct No. **3** Place No. **1**

PBC

City: **MISSION, TX**
Hidalgo County, Texas

Part I: RECAP OF AMOUNT PAYABLE TO THE COUNTY TREASURER

TOTAL CASH COLLECTED	(Receipts #s) <u>37179J31</u> THRU <u>37720J31</u>	73,501.32 ✓
	(Control #s) <u>26104014</u> THRU <u>26109064</u>	\$ 71,184.32
Sheriff's "D" Report	(Receipt #s) <u>37932J31</u> THRU <u>37950J31</u>	x10-blk
	(Control #s) _____ THRU _____	
LESS: DUE AS REFUNDS		\$ _____
Overpayment		
COST ON DEPOSIT		<u>1336.20</u> x7 ✓
ADD: COST ON DEPOSIT LIQUIDATED		<u>1336.20</u> x7 ✓
AMOUNT OWED TO COUNTY (Should Match Amt in Part III)		<u>73501.32</u>
		\$ 71,184.32 x3 ✓
Less: Total amount of remittances to County Treasurer (From Part II)		<u>73668.32</u> ✗
Total funds due to County Treasurer (Overtransfer Made to Co Treas)		\$ <u>61,691.52</u>
		<u>(167.00)</u> 9,492.80 ✓

Part II: REMITTANCES MADE TO THE COUNTY TREASURER

DESCRIPTION	AMOUNT	RECEIPT NO.
Total Collections for the Month (See Schedule of Receipts & Deposits)	\$ <u>61,691.52</u>	<u>71,184.32</u> ✓ B1
Add: Previous Month's Bond Overtransfer <u>Jan 2011</u>	<u>1167.00</u> ✓	
Add: HCSO Monthly "D" Collections Report	<u>2317.00</u> 50.00 x9 ✓	
	<u>73668.32</u>	
	\$ <u>61,691.52</u>	

PREPARED BY: Kimberly Echavarria DATE PREPARED: 8/1/2013 14:35

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME & I CERTIFY IT TO BE TRUE & CORRECT TO THE BEST OF MY KNOWLEDGE.

RECEIVED
AUG 1 2013
COUNTY AUDITOR'S OFFICE
COUNTY AUDITOR'S FORM: RE-JP-004

me up
10.23.13 10/25/13

JUSTICE OF THE PEACE DATE 8-1-2013

x2

JUSTICE OF THE PEACE
MONTHLY FINES AND FEES COLLECTED
FOR THE MONTH OF: July-13

Judge: LUIS GARZA
Precinct No. 3 Place No. 1

City: MISSION, TX
Hidalgo County, Texas

Part III SUMMARY OF COLLECTIONS PAYABLE TO THE COUNTY TREASURER

Name of Fine, Fee, Court Cost	# Issued/ Filed	Statute Reference	Detail of Amt Collected	GL Acct No	Amt Collected	
FINES:						
County Fines (Local Fine)		LGC 113 004 PC 12 23		1200-351-10-065-000-0-000	27,617.69	M X 2
Texas Parks & Wildlife 85% Fine (State Fine)		TPWC 12 107		1100-207-20-000-012-0-000	26,700.04	M X 2
No Safety Belt 50% Fine (State Fine)		TRC 545 412, 545 413		1100-207-20-000-028-0-000	170.00	M X 2
Gross Weight 50% Fine (State Fine)		TRC Sec 621 506(g)		1100-207-20-000-013-0-000	437.48	M X 2
School District 50% Fines		Educ Code § 25 (93) (d) 1 (A)		1100-207-30-000-008-0-000	462.50	M X 2
LOCAL COURT COSTS AND FEES:						
Courthouse Security Adm Fee (\$3)		CCP Art 102 017 (b)		1241-341-10-060-001-0-000	1137.09	M X 1
Courthouse Security Fund JP (\$1)		CCP Art 102 017		1245-341-10-065-000-0-000	1,192.44	M X 1
Justice Court Technology Fund (\$4)		CCP Art 102 017 (3)		1242-341-10-060-000-0-000	329.51	M X 1
Time Payment - @40% OF \$25 00 (\$10 00)		LGC 133 103 (d)		1100-341-10-060-001-0-000	1,555.81	M X 1
Time Payment - @ 10% of \$25 00 (\$2 50)		LGC 133 103 (e)		1100-341-10-060-002-0-000	3161.32	M X 1
Administrative Local Transaction Fee (\$2)		CCP Art 102 017		1100-341-10-060-003-0-000	90.33	M X 1
Motor Vehicle Adm Fee (\$10-\$20) (Homestead Fee for 1 up 20, 1 up 40 up 1 up 60, Reg.)		TRC Sec 348 (45), 521 026, 502 407		1100-341-10-060-004-0-000	840.42	M X 1
Special Fees						
Deferred Disposition		CCP Art 45 051	1041.90	1100-341-10-065-000-0-000	1091.90	M X 1
Administrative Fee - "Drivers Safety Course" (\$10)		CCP Art 45 051 (f)	1,042.00		1,092.00	M X 1
Support of Judiciary Fund (\$ 60)		LGC 133 105	50.00			M X 1
Traffic Fee (\$3)		TRC 542 403		1100-341-10-060-009-0-000	198.31	M X 1
Child Safety (\$20-\$25)		CCP Art 102 014		1100-341-10-065-000-0-000	610.38	M X 1
Failure to Appear (\$4)		TC 706 006/TC 706 007(d)(2)		1100-341-10-060-011-0-000	45.00	M X 1
STATE COURT COSTS AND FEES:						
Criminal Justice Planning Fund C C P (\$5)		CCP Art 102 051		1100-207-20-000-003-0-000	5.00	M X 1
State General Revenue Fund (\$2 50)		CCP Art 102 015		1100-207-20-000-010-0-000	2.50	M X 1
Law Enforcement Education Fund (____ \$1, ____ \$1 50, ____ \$3 50)		Govt Code Sec 415 082		1100-207-20-000-011-0-000	1.50	M X 1
Operators and Chauffeurs License Fund (\$75)		TRC 601 192		1100-207-20-000-031-0-000	2.00	M X 1
Time Payment - @50% OF \$25 00 (\$12 50)		LGC 133 103 (b)		1100-207-20-000-005-0-000	451.65	M X 1
Juvenile Crime and Delinquency Fund (____ \$ 25, ____ \$ 50)		CCP Art 102 075(m)		1100-207-20-000-007-0-000	441.15	M X 1
Comprehensive Rehabilitation Fund (\$5)		CCP Art 102 082		1100-207-20-000-008-0-000	10.94	M X 1
Fugitive Apprehension Fund (\$5)		CCP Art 102 019 (a) 2		1100-207-20-000-009-0-000	119.47	M X 1
Consolidated Court Costs Fund (\$17)		CCP Art 102 075 (a) 3 LGC 111 102		1100-207-20-000-015-0-000	14610.42	M X 1
Compensation Victims Of Crime Fund (____ \$3, ____ \$5, ____ \$15, ____ \$35)		CCP Art 36 55 (2) & (3)		1100-207-20-009-017-0-000	363.44	M X 1
Judicial & Court Personnel Training Fund (____ \$1, ____ \$2)		Govt Code Sec 36 001 (b)		1100-207-20-000-027-0-000	45.80	M X 1
Correctional Management Institute of Texas Fund (\$ 50)		CCP Art 102 075		1100-207-20-000-029-0-000	9.94	M X 1
Indigent legal Services Fee-JP (\$6)		Govt Code Sec 101 141 (2)(B)		1100-207-20-000-004-0-000	546.00	M X 1
State Traffic Fee- Subtitle C (\$30)		TRC Sec 542 4031		1100-207-20-000-035-0-000	5585.51	M X 1
Jury Service Fee (\$4)		CCP Art 102 0045		1100-207-20-000-053-0-000	1322.38	M X 1
Support of Judiciary Fund (\$5 40)		LGC 133 105		1100-207-20-000-054-0-000	1726.87	M X 1
Birth Certificate Fee (\$1 80)		HSC 191 022(f)		1100-207-20-000-039-0-000		M X 1
Defensive Driving Record Fee (\$12)		CCP Art 45 0511 (c-1)		1100-207-20-000-057-0-000		M X 1
Indigent Defense Representation Fund (\$2)		LGC 133 107/GC 102 023		1100-207-20-000-059-0-000	602.66	M X 1
Moving Violation Fee (\$0 10)		CCP Art 102 022/GC		1100-207-20-000-061-0-000	18.19	M X 1
Safety Seat Violation Fee (\$0 15)		TC 545 412 (b-1)		1100-207-20-000-062-0-000	0.30	M X 1
Failure to Appear (\$20)		TC 706 006/TC 706 007(d)(2)		1100-207-20-000-066-0-000		M X 1
ARREST/WARRANT FEES: STATE						
D.P.S. (____ \$3, ____ \$5, ____ \$35, ____ \$50)		CCP Art 102 011		1100-207-20-000-019-0-000	1461.97	M X 1
T.A.B.C (____ \$3, ____ \$5, ____ \$35, ____ \$50)				1100-207-20-000-020-0-000		M X 1
P.K.W.L. (____ \$3, ____ \$5, ____ \$35, ____ \$50)				1100-207-20-000-021-0-000	25.00	M X 1
ARREST/WARRANT/SERVICE FEES: COUNTY						
Sheriff Fees:						
Constable Fees:						
Precinct #1		LGC 118 131		1100-142-10-060-001-0-000	865.93	M X 1
Precinct #2				1100-142-10-291-000-0-000		M X 1
Precinct #3				1100-342-10-292-000-0-000	340.00	M X 1
Precinct #4				1100-342-10-293-000-0-000	8139.58	M X 1
Precinct #5				1100-342-10-294-000-0-000	5.00	M X 1
District Attorney Fees						
Tax Assessor Fraud Investigators						
School District Arrest Fee						
Fire Marshal Fee						
Due to Others						
Warrant Fees Due to Other Law Enforcement Agencies		CCP Art 102 011 (a) 2 (A)		1100-207-30-000-003-0-000		M X 1
Refund - Overpayments				1100-202-00-000-011-0-000	112.84	M X 3-av
Due to Others				1100-202-00-000-011-0-000	65.00	M X 3-av
Restitution				1100-202-00-000-011-0-000		M X 3-av
Failure to Appear- OmniBase (\$6)		TC 706 006/TC 706 007(d)(2)		1100-202-00-000-019-0-000		M X 3-av
Justice Fees (Local Fees)						
Small Claims Court Filing Fee (\$25)		LGC 118 121/118 122	50.00	1100-341-10-060-001-0-000	2,350.25	M X 1
Justice Court Filing Fee (\$25)		LGC 118 121/118 122	2,325.00			M X 1
Forcible Entry and Detainer Court Filing Fee (\$25)		LGC 118 121/118 122				M X 1
Transcript Fees (\$10)		LGC 118 121/118 123 (b)				M X 1
Abstract Fees (\$5)		LGC 118 121/118 123 (c)	25.00			M X 1
Writ Filing Fee (\$5)		LGC 118 121/118 123 (d)	40.00			M X 1
Issuing other Document (\$1 1st pg, .25 for each addtl pg)		LGC 118 121/118 123 (e)	10.25			M X 1
Certified Copies of Court Papers (\$2 1st pg, .25 for each addtl pg)		LGC 118 121				M X 1
Probable Cause Tow Hearing Fee (\$20)		LGC 101 141(a)4				M X 1
Birth Certificates (\$22 each \$9.20 local)		HSC 191 0045 (3)(d)		1100-341-10-060-001-0-000	43.00	M X 1
Death Certificates (\$20 each, each add'l \$3)		HSC 191 0045 (3)(d)		1100-341-10-060-001-0-000	3.00	M X 1
Preservation of Vital Statistics Fee (\$1 each)		HSC Sec 191 0045 (b)		1100-341-10-060-008-0-000		M X 1
Jury Fees (Civil \$5, Criminal \$3)						
		Rules of Civil Proc., Rule 541/CCP 102 004		1100-341-10-060-006-0-000	5.00	M X 1

AUG - 2 2013
AUDITED BY THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: 8-10-13

AUG - 2 2013
AUG - 2 2013

\$ 71184.32
13501.33
L A

Receipt # Locket # Date Descr... Hacc... Offense Description, Ct, Late... ARREST... BOND... MATES... CHRG... CHRTS... CHIT

Table with columns: Receipt #, Locket #, Date, Descr, Hacc, Offense Description, Ct, Late, ARREST, BOND, MATES, CHRG, CHRTS, CHIT. Contains multiple rows of legal case data.

10-e

J U S T I C E O F T H E P E A C E S Y S T E M
Receipts Journal Report for Court 31 Part 1
ALL PIV Transactions for the period 07/01/2013 thru 07/31/2013

Table with columns: Receipt #, Docket #, Late, Name, Offense Description, Off. Code, Late Fee, C.F.F., C.C.C., C.M.H.G.A.R., C.M.H.R.T.S., C.M.H.S.P., C.F.P., C.M.H.T. Includes entries for various offenses like 'SPEEDING EXCEED PPI', 'DUI', 'VEHICLE VIOLATION', etc., with corresponding amounts and codes.

810-5

The Software Group, Inc.
 Receipt Journal Report For Fiscal Year 2013
 All P/P Transactions For the Period 07/01/2013 thru 07/31/2013
 23 OCT 2013

Receipt #	Socket #	Date	Name	Offense Description	Offense	Unit	Rate	Amount	Code	Pay
3750233ACJ	6409-07236-J	07/29/13	SHANLE, ALCHESO JR	NO INVEP-3 LICENCE	11/12/09			25.00		
								0.00		
								0.00		
								200.00		
								0.00		
								1000.00		
								14610.42		
								2225.00		
								1137.09		
								329.51		
								5.00		
								9.94		
Totals										

X10-0

Receipt #	Account #	CO	CH22	CH23	CH24	CPY	FCOMST-3	CRF	C3	CSS	CVCA	UC	ED	LIS3	EPS	LSC	INTD	EMO	EMOJUS	TRGHUF	FA	GR	Tot	
37206311	CV13-2078-31																							
	CV13-2120-023	51.00																						2.00
37207311	CP31/TC-0678																							2.00
37208731	CV13-2884-31																							2.00
37210731	CV13-2895-31																							2.00
37211731	CV13-2500-31																							2.00
37212731	CV13-0625-31																							2.00
37213731	CP13-2300-33	12.50																						2.00
37214731	CP13-2459-33	66.00																						2.00
37215731	CP13-2359-33	66.00																						2.00
37216731	CP13-2359-33	65.90																						2.00
37217731	CP13-2377-33	66.00																						2.00
37218731	CP13-2377-33	103.00																						2.00
37219731	CP13-1477-33																							2.00
37220731	CP13-1477-33	1103.00																						2.00
37221731	CP10-06013-J	66.00																						2.00
37222731	CP13-0727-31																							2.00
37223731	CP11-04274-J																							2.00
37224731	CP11-04274-J																							2.00
37225731	CP13-1029-33																							2.00
37226731	CP13-1492-33	66.00																						2.00
37227731	CP13-1492-33	66.00																						2.00
37228731	CP13-1492-33	66.00																						2.00
37229731	CP13-2245-33	66.00																						2.00
37230731	CP13-2245-33	66.00																						2.00
37231731	CP13-2245-33	66.00																						2.00
37232731	CP13-2246-33	175.00																						2.00
37233731	CP13-2246-33	175.00																						2.00
37234731	CP13-2246-33	175.00																						2.00
37235731	CP13-2246-33	175.00																						2.00
37236731	CP11-06183-31	199.00																						2.00
37237731	CP13-2348-33	25.00																						2.00
37238731	CV13-2627-31	50.00																						2.00
37239731	CP13-2106-33	50.00																						2.00
37240731	CP13-2106-33	50.00																						2.00
37241731	CP13-2106-33	50.00																						2.00
37242731	CP13-2593-31																							2.00
37243731	CP13-2593-31	54.00																						2.00
37244731	CP13-2430-33	67.00																						2.00
37245731	CP13-00514-J																							2.00
37246731	CP13-00514-J																							2.00
37247731	CP13-00514-J																							2.00
37248731	CP13-00514-J																							2.00
37249731	CP13-00514-J																							2.00
37250731	CP13-2348-33	45.00																						2.00
37251731	CP13-03100-33	45.00																						2.00
37252731	CP13-1906-33	12.50																						2.00
37253731	CP13-2334-33	109.00																						2.00
37254731	CP13-2334-33	109.00																						2.00
37255731	CP13-2334-33	44.50																						2.00
37256731	CP13-2334-33	66.00																						2.00
37257731	CP13-2377-33	66.00																						2.00
37258731	CP13-2377-33	66.00																						2.00
37259731	CP13-2377-33	65.90																						2.00

X10-2

Receipt #	Receipt #	CO	CEN3	CEN2	CEN1	COPY	FOUNT.3	CHK	C3	CSS	CVCA	EC	LD	E1B3	E1B5	LD	DT0	UTCLJISG	UTCP4F	LA	GP	IF1	
3724031	3724031																						
37241031	37241031																						
37242031	37242031																						
37243031	37243031																						
37244031	37244031																						
37245031	37245031																						
37246031	37246031																						
37247031	37247031																						
37248031	37248031																						
37249031	37249031																						
37250031	37250031																						
37251031	37251031																						
37252031	37252031																						
37253031	37253031																						
37254031	37254031																						
37255031	37255031																						
37256031	37256031																						
37257031	37257031																						
37258031	37258031																						
37259031	37259031																						
37260031	37260031																						
37261031	37261031																						
37262031	37262031																						
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37267031	37267031																						
37268031	37268031																						
37269031	37269031																						
37270031	37270031																						
37271031	37271031																						
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37276031	37276031																						
37277031	37277031																						
37278031	37278031																						
37279031	37279031																						
37280031	37280031																						
37281031	37281031																						
37282031	37282031																						
37283031	37283031																						
37284031	37284031																						
37285031	37285031																						
37286031	37286031																						
37287031	37287031																						
37288031	37288031																						
37289031	37289031																						
37290031	37290031																						
37291031	37291031																						
37292031	37292031																						
37293031	37293031																						
37294031	37294031																						
37295031	37295031																						
37296031	37296031																						
37297031	37297031																						
37298031	37298031																						
37299031	37299031																						
37300031	37300031																						

The Software Group, Inc.

Receipt Journal Report For Court 31 East

ALL FY Transactions For the Period 07/01/2013 thru 07/31/2013

Receipt #	Account #	Account Description	Amount	Account	Account Description	Amount	Account	Account Description	Amount	Account	Account Description	Amount
3741331	CP13-1394-J3		66.00									
3741331	CP13-2829-J3		51.00									
3741331	CP13-2389-J3		54.00									
3741331	CP13-2392-J3		45.00									
3741331	CP13-1812-J3		25.00									
3741331	CP13-2203-J3		10.50									
3741331	CP13-2475-J3		12.50									
3741331	CP13-122-31		1.25									
3741331	CP10-02196-J		175.00									
3741331	CP13-05195-J		35.00									
3741331	CP13-00149-J		50.00									
3741331	CP13-2500-J3		50.00									
3741331	CP13-2415-J3		66.00									
3741331	CP12-5171-J3		66.00									
3741331	CP12-5171-J3		65.90									
3741331	CP-5585-04-J3		175.00									
3741331	CP13-1439-J3		53.00									
3741331	CP13-2142-J3		53.00									
3741331	CV13-320-31		1.25									
3741331	CV13-00149-31		1.25									
3741331	CV13-322-31		66.00									
3741331	CV13-2432-J3		66.00									
3741331	CV13-2432-J3		65.90									
3741331	CV12-313-31		50.00									
3741331	CV13-0678-J3		50.00									
3741331	CV12-0678-J3		50.00									
3741331	CV13-394-31		50.00									
3741331	CV13-2479-J3		1.25									
3741331	CV13-305-31		1.25									
3741331	CV13-2523-J3		1.00									
3741331	CV12-5146-J3		65.90									
3741331	CV13-2154-J3		50.00									
3741331	CV13-2597-J3		54.00									
3741331	CV13-366-31		28.75									
3741331	CV13-327-31		84.00									
3741331	CV13-309-31		84.00									
3741331	CV13-340-31		50.00									
3741331	CV13-2476-J3		50.00									
3741331	CV13-311-31		50.00									
3741331	CV13-312-31		50.00									
3741331	CV13-313-31		50.00									
3741331	CV13-314-31		50.00									

X10-W

J U S T I C E O F T H E P E A C E S Y S T E M
Receipt Journal Report For Month of Oct 21 Part 2
ALL PAV Transactions For the Period 07/01/2013 thru 07/31/2013

23 OCT 2013

Receipt #	Account	CD	CRH	CHS2	CHST	COFF	PROBT-3	CRF	C3	C33	C3CA	C3	IC	LO	SEP2	SES	IBC	INFO	INTRJSL	WOMKIF	WA	UP	4-PM	LI		
37540331	CP41-05441-J		55.00																							
37541331	CP41-05441		88.00																							
37542331	CP13-2559-J3																									
37543331	CP13-331-J1																									
37544331	CP13-105-31																									
37545331	CP13-322-J1																									
37546331	CP13-322-J1																									
37547331	CP13-322-J3																									
37548331	CP13-334-J1																									
37549331	CP13-658-J3																									
37550331	CP13-335-J1																									
37551331	CP13-336-J1																									
37552331	CP13-337-J1																									
37553331	CP13-2504-J3																									
37554331	CP13-125-31																									
37555331**V	CP13-013-J3																									
37556331**V	CP13-0118-J3																									
37557331**V	CP13-1517-J3																									
37558331**V	CP13-2405-J3																									
37559331**V	CP13-2405-J3																									
37560331	CP13-2405-J3																									
37561331	CP13-2405-J3																									
37562331	CP13-2405-J3																									
3756331	CP13-2405-J3																									
37564331**V	CP13-2405-J3																									
37565331	CP13-2405-J3																									
37566331	CP13-2405-J3																									
37567331	CP13-2405-J3																									
37568331	CP13-2405-J3																									
37569331	CP13-2405-J3																									
37570331	CP13-2405-J3																									
37571331	CP13-2405-J3																									
37572331	CP13-2405-J3																									
3757331	CP13-2405-J3																									
37574331	CP13-344-J1																									
37575331	CP13-344-J1																									
37576331	CP13-345-J1																									
37577331	CP10-0557-J																									
37578331	CP10-0558-J																									
37579331	CP-1897-05-3																									
37580331	CP-1897-05-3																									
37581331**V	CP13-2155-J3																									
37582331**V	CP13-2155-J3																									
3758331**V	CP13-2155-J3																									
37584331**V	CP13-2155-J3																									
37585331**V	CP13-2155-J3																									
37586331**V	CP13-2155-J3																									
37587331**V	CP13-2155-J3																									
37588331**V	CP13-2155-J3																									
37589331**V	CP13-2155-J3																									
37590331**V	CP13-0940-J3																									
37591331	CP12-0814-J3																									
37592331																										
3759331																										

X10-3

J U S T I C E OF THE P E S C E S Y S T E M
Receipt Detail Report for Court J Rec 2
All PIV Transactions for the Period 07/01/2013 thru 07/31/2013

Account	Amount	Account	Amount	Account	Amount	Account	Amount	Account	Amount
CPY 1-0357-J	10.25	CPY 1-0357-J	437.49	CPY 1-0357-J	45.00	CPY 1-0357-J	0.30	CPY 1-0357-J	86.44
CPY 1-0357-J	50.00	CPY 1-0357-J	50.00	CPY 1-0357-J	50.00	CPY 1-0357-J	50.00	CPY 1-0357-J	50.00
CPY 1-0357-J	140.00	CPY 1-0357-J	140.00	CPY 1-0357-J	140.00	CPY 1-0357-J	140.00	CPY 1-0357-J	140.00
CPY 1-0357-J	27617.68	CPY 1-0357-J	27617.68	CPY 1-0357-J	27617.68	CPY 1-0357-J	27617.68	CPY 1-0357-J	27617.68
Totals		Totals		Totals		Totals		Totals	

X10-ae

Receipt #	Bucket #	HL	JOB	JCTF	JSF	JURY	LEMI	LEOA	LTF	MISC	REV	FVS	SAF	SCF	SFC	SFS	SD	SIF	TIC	TP	TLH
37317331	CP-518-09-J		4.00																		
37318031	CP-523-05-J		4.00																		
37319031	CP-523-05-J		4.00																		
37320031	CP-523-05-J		4.00																		
37321031	CP-523-05-J		4.00																		
37322031	CP-523-05-J		4.00																		
37323031	CP-523-05-J		4.00																		
37324031	CP-523-05-J		4.00																		
37325031	CP-523-05-J		4.00																		
37326031	CP-523-05-J		4.00																		
37327031	CP-523-05-J		4.00																		
37328031	CP-523-05-J		4.00																		
37329031	CP-523-05-J		4.00																		
37330031	CP-523-05-J		4.00																		
37331031	CP-523-05-J		4.00																		
37332031	CP-523-05-J		4.00																		
37333031	CP-523-05-J		4.00																		
37334031	CP-523-05-J		4.00																		
37335031	CP-523-05-J		4.00																		
37336031	CP-523-05-J		4.00																		
37337031	CP-523-05-J		4.00																		
37338031	CP-523-05-J		4.00																		
37339031	CP-523-05-J		4.00																		
37340031	CP-523-05-J		4.00																		
37341031	CP-523-05-J		4.00																		
37342031	CP-523-05-J		4.00																		
37343031	CP-523-05-J		4.00																		
37344031	CP-523-05-J		4.00																		
37345031	CP-523-05-J		4.00																		
37346031	CP-523-05-J		4.00																		
37347031	CP-523-05-J		4.00																		
37348031	CP-523-05-J		4.00																		
37349031	CP-523-05-J		4.00																		
37350031	CP-523-05-J		4.00																		
37351031	CP-523-05-J		4.00																		
37352031	CP-523-05-J		4.00																		
37353031	CP-523-05-J		4.00																		
37354031	CP-523-05-J		4.00																		
37355031	CP-523-05-J		4.00																		
37356031	CP-523-05-J		4.00																		
37357031	CP-523-05-J		4.00																		
37358031	CP-523-05-J		4.00																		
37359031	CP-523-05-J		4.00																		
37360031	CP-523-05-J		4.00																		
37361031	CP-523-05-J		4.00																		
37362031	CP-523-05-J		4.00																		
37363031	CP-523-05-J		4.00																		
37364031	CP-523-05-J		4.00																		
37365031	CP-523-05-J		4.00																		
37366031	CP-523-05-J		4.00																		
37367031	CP-523-05-J		4.00																		
37368031	CP-523-05-J		4.00																		
37369031	CP-523-05-J		4.00																		
37370031	CP-523-05-J		4.00																		

X10-aj

J U S T I C E OF THE P E A C E S Y S T E M
Receipt Journal Report for Court 31 Part 1
ALL PAY Transactions for the Period 07/01/2013 thru 07/31/2013

Table with columns: Precept #, Pocket #, JUD, JCT, JUF, JUN, LDM, LEC, LTF, MISC, RCF, FVS, SAF, SCF, SFC, SFS, SO, STF, TEC, TRM. Rows list various precept numbers and their corresponding financial data.

410-am

Account	Description	AMOUNT	DATE	POSTED	DEBIT	CREDIT	NET	BALANCE	TRAN
3754031	CPH1-05481-J	4.00	4.00						
3754031	WFM11-05481	4.00	4.00						
3754031	CPH1-285-J3	4.00	4.00						
3754031	CV13-331-31	4.00	4.00					18.00	3.00
3754031	EL13-105-J1	4.00	4.00					20.00	3.00
3754031	CV13-332-31	4.00	4.00					20.00	3.00
3754031	CV13-333-31	4.00	4.00					20.00	3.00
3754031	CV13-334-31	4.00	4.00					20.00	3.00
3754031	CV13-335-31	4.00	4.00					20.00	3.00
3754031	CV13-337-31	4.00	4.00					20.00	3.00
3754031	CV13-338-31	4.00	4.00					20.00	3.00
3754031	CV13-339-31	4.00	4.00					20.00	3.00
3754031	CV13-340-31	4.00	4.00					20.00	3.00
3754031	CV13-341-31	4.00	4.00					20.00	3.00
3754031	CV13-342-31	4.00	4.00					20.00	3.00
3754031	CV13-343-31	4.00	4.00					20.00	3.00
3754031	CV13-344-31	4.00	4.00					20.00	3.00
3754031	CV13-345-31	4.00	4.00					20.00	3.00
3754031	CV13-346-31	4.00	4.00					20.00	3.00
3754031	CV13-347-31	4.00	4.00					20.00	3.00
3754031	CV13-348-31	4.00	4.00					20.00	3.00
3754031	CV13-349-31	4.00	4.00					20.00	3.00
3754031	CV13-350-31	4.00	4.00					20.00	3.00
3754031	CV13-351-31	4.00	4.00					20.00	3.00
3754031	CV13-352-31	4.00	4.00					20.00	3.00
3754031	CV13-353-31	4.00	4.00					20.00	3.00
3754031	CV13-354-31	4.00	4.00					20.00	3.00
3754031	CV13-355-31	4.00	4.00					20.00	3.00
3754031	CV13-356-31	4.00	4.00					20.00	3.00
3754031	CV13-357-31	4.00	4.00					20.00	3.00
3754031	CV13-358-31	4.00	4.00					20.00	3.00
3754031	CV13-359-31	4.00	4.00					20.00	3.00
3754031	CV13-360-31	4.00	4.00					20.00	3.00
3754031	CV13-361-31	4.00	4.00					20.00	3.00
3754031	CV13-362-31	4.00	4.00					20.00	3.00
3754031	CV13-363-31	4.00	4.00					20.00	3.00
3754031	CV13-364-31	4.00	4.00					20.00	3.00
3754031	CV13-365-31	4.00	4.00					20.00	3.00
3754031	CV13-366-31	4.00	4.00					20.00	3.00
3754031	CV13-367-31	4.00	4.00					20.00	3.00
3754031	CV13-368-31	4.00	4.00					20.00	3.00
3754031	CV13-369-31	4.00	4.00					20.00	3.00
3754031	CV13-370-31	4.00	4.00					20.00	3.00
3754031	CV13-371-31	4.00	4.00					20.00	3.00
3754031	CV13-372-31	4.00	4.00					20.00	3.00
3754031	CV13-373-31	4.00	4.00					20.00	3.00
3754031	CV13-374-31	4.00	4.00					20.00	3.00
3754031	CV13-375-31	4.00	4.00					20.00	3.00
3754031	CV13-376-31	4.00	4.00					20.00	3.00
3754031	CV13-377-31	4.00	4.00					20.00	3.00
3754031	CV13-378-31	4.00	4.00					20.00	3.00
3754031	CV13-379-31	4.00	4.00					20.00	3.00
3754031	CV13-380-31	4.00	4.00					20.00	3.00
3754031	CV13-381-31	4.00	4.00					20.00	3.00
3754031	CV13-382-31	4.00	4.00					20.00	3.00
3754031	CV13-383-31	4.00	4.00					20.00	3.00
3754031	CV13-384-31	4.00	4.00					20.00	3.00
3754031	CV13-385-31	4.00	4.00					20.00	3.00
3754031	CV13-386-31	4.00	4.00					20.00	3.00
3754031	CV13-387-31	4.00	4.00					20.00	3.00
3754031	CV13-388-31	4.00	4.00					20.00	3.00
3754031	CV13-389-31	4.00	4.00					20.00	3.00
3754031	CV13-390-31	4.00	4.00					20.00	3.00
3754031	CV13-391-31	4.00	4.00					20.00	3.00
3754031	CV13-392-31	4.00	4.00					20.00	3.00
3754031	CV13-393-31	4.00	4.00					20.00	3.00
3754031	CV13-394-31	4.00	4.00					20.00	3.00
3754031	CV13-395-31	4.00	4.00					20.00	3.00
3754031	CV13-396-31	4.00	4.00					20.00	3.00
3754031	CV13-397-31	4.00	4.00					20.00	3.00
3754031	CV13-398-31	4.00	4.00					20.00	3.00
3754031	CV13-399-31	4.00	4.00					20.00	3.00
3754031	CV13-400-31	4.00	4.00					20.00	3.00

NO-AP

Receipt #	Account #	Acct	JCTF	JCF	JUH	ILHI	LEDA	LTFF	MISC	W/F	SAF	SCF	SJFC	SJFS	SJFL	SJFL	SJFL	SJFL	SJFL	TIME
37704231V	CR-11-04644	4.00	4.00					2.00												
37705231V	CR-11-04644	4.00	4.00					2.00												
37706231V	CR-11-04644	4.00	4.00					2.00												
37707231V	CR-11-04644	4.00	4.00					2.00												
37708231V	CR-11-04644	4.00	4.00					2.00												
37709231V	CR-11-04644	4.00	4.00					2.00												
37710231V	CR-11-04644	4.00	4.00					2.00												
37711231V	CR-11-04644	4.00	4.00					2.00												
37712231V	CR-11-04644	4.00	4.00					2.00												
37713231V	CR-11-04644	4.00	4.00					2.00												
37714231V	CR-11-04644	4.00	4.00					2.00												
37715231V	CR-11-04644	4.00	4.00					2.00												
37716231V	CR-11-04644	4.00	4.00					2.00												
37717231V	CR-11-04644	4.00	4.00					2.00												
37718231V	CR-11-04644	4.00	4.00					2.00												
37719231V	CR-11-04644	4.00	4.00					2.00												
37720231V	CR-11-04644	4.00	4.00					2.00												
37721231V	CR-11-04644	4.00	4.00					2.00												
37722231V	CR-11-04644	4.00	4.00					2.00												
37723231V	CR-11-04644	4.00	4.00					2.00												
37724231V	CR-11-04644	4.00	4.00					2.00												
37725231V	CR-11-04644	4.00	4.00					2.00												
37726231V	CR-11-04644	4.00	4.00					2.00												
37727231V	CR-11-04644	4.00	4.00					2.00												
37728231V	CR-11-04644	4.00	4.00					2.00												
37729231V	CR-11-04644	4.00	4.00					2.00												
37730231V	CR-11-04644	4.00	4.00					2.00												
37731231V	CR-11-04644	4.00	4.00					2.00												
37732231V	CR-11-04644	4.00	4.00					2.00												
37733231V	CR-11-04644	4.00	4.00					2.00												
37734231V	CR-11-04644	4.00	4.00					2.00												
37735231V	CR-11-04644	4.00	4.00					2.00												
37736231V	CR-11-04644	4.00	4.00					2.00												
37737231V	CR-11-04644	4.00	4.00					2.00												
37738231V	CR-11-04644	4.00	4.00					2.00												
37739231V	CR-11-04644	4.00	4.00					2.00												
37740231V	CR-11-04644	4.00	4.00					2.00												
37741231V	CR-11-04644	4.00	4.00					2.00												
37742231V	CR-11-04644	4.00	4.00					2.00												
37743231V	CR-11-04644	4.00	4.00					2.00												
37744231V	CR-11-04644	4.00	4.00					2.00												
37745231V	CR-11-04644	4.00	4.00					2.00												
37746231V	CR-11-04644	4.00	4.00					2.00												
37747231V	CR-11-04644	4.00	4.00					2.00												
37748231V	CR-11-04644	4.00	4.00					2.00												
37749231V	CR-11-04644	4.00	4.00					2.00												
37750231V	CR-11-04644	4.00	4.00					2.00												
37751231V	CR-11-04644	4.00	4.00					2.00												
37752231V	CR-11-04644	4.00	4.00					2.00												
37753231V	CR-11-04644	4.00	4.00					2.00												
37754231V	CR-11-04644	4.00	4.00					2.00												
37755231V	CR-11-04644	4.00	4.00					2.00												

X10-at

Receipt #	Doclet #	HL	JCD	JCF	JSTF	JSE	JRY	ILPI	LEGA	LT	MISC	RCF	PIS	SN	SEF	SJC	SJIS	SD	STE	TFC	TH	TRM	TRMF
372503160J	6609	07236-J				4.00																	
			510.00	10.34	45.80	1500.01	1322.38	0.50	1.00	840.42	0.00	18.19	3.00	12.74	50.00	198.31	1726.07	207.37	5565.51	610.38	903.30	25.00	170.00
Totals																							

X10-AN

Receipt #	Account #	Account Name	Amount	Total
370433165V	CP10-04089-J			193.00
370433165V	CP10-04089-J		50.00	-193.00
370433165V	CP10-04089-J		-50.00	193.00
370433165V	CP10-04089-J			-60.00
370433165V	CP10-04089-J			60.00
370433165V	CP10-04089-J			-80.00
370433165V	CP10-04089-J			80.00
370433165V	CP10-04089-J			-50.00
370433165V	CP10-04089-J			50.00
370433165V	CP10-04089-J			-145.00
370433165V	CP10-04089-J			145.00
370433165V	CP10-04089-J			-183.00
370433165V	CP10-04089-J			183.00
370433165V	CP10-04089-J			-133.00
370433165V	CP10-04089-J			133.00
370433165V	CP10-04089-J			-150.10
370433165V	CP10-04089-J			150.10
370433165V	CP10-04089-J			90.00
370433165V	CP10-04089-J			-242.00
370433165V	CP10-04089-J			242.00
370433165V	CP10-04089-J			135.00
370433165V	CP10-04089-J			-135.00
370433165V	CP10-04089-J			77.00
370433165V	CP10-04089-J			-77.00
370433165V	CP10-04089-J			142.00
370433165V	CP10-04089-J			-153.10
370433165V	CP10-04089-J			153.10
370433165V	CP10-04089-J			160.10
370433165V	CP10-04089-J			-133.50
370433165V	CP10-04089-J			133.50
370433165V	CP10-04089-J			133.00
370433165V	CP10-04089-J			-133.00
370433165V	CP10-04089-J			133.00
370433165V	CP10-04089-J			2.00
370433165V	CP10-04089-J			-153.10
370433165V	CP10-04089-J			153.10
370433165V	CP10-04089-J			270.00
370433165V	CP10-04089-J			-183.00
370433165V	CP10-04089-J			183.00
370433165V	CP10-04089-J			263.10
370433165V	CP10-04089-J			-191.00
370433165V	CP10-04089-J			191.00
370433165V	CP10-04089-J			130.10
370433165V	CP10-04089-J			-133.00
370433165V	CP10-04089-J			133.00
370433165V	CP10-04089-J			-133.00
370433165V	CP10-04089-J			133.00
370433165V	CP10-04089-J			74.00

X10-av

J U S T I C E O F T H E F A C E S Y S T E M

Receipt Journal Report for Court 11 Part 4

All P.V. Transactions for the period 07/01/2013 thru 07/31/2013

Receipt #	Bucket #	MEASUREMENT	AMOUNT	DATE	DESCRIPTION	AMOUNT
3724031	5013-015-31		171.00			
3724131	CP13-2387-33		153.10			
3724231	CP08-05550-3		100.00			
3724331	CP-253-04-31		145.00			
3724431	CR-4357-02-3		135.00			
3724531	CR-4327-32-3		135.00			
3724631	CR-4327-02-3		135.00			
3724731	CR-4327-02-3		135.00			
3724831	CR-4327-02-3		135.00			
3724931	CR-4327-02-3		135.00			
3725031	CR-4327-02-3		135.00			
3725131	CR-4327-02-3		135.00			
3725231	CR-4327-02-3		135.00			
3725331	CR-4327-02-3		135.00			
3725431	CR-4327-02-3		135.00			
3725531	CR-4327-02-3		135.00			
3725631	CR-4327-02-3		135.00			
3725731	CR-4327-02-3		135.00			
3725831	CR-4327-02-3		135.00			
3725931	CR-4327-02-3		135.00			
3726031	CR-4327-02-3		135.00			
3726131	CR-4327-02-3		135.00			
3726231	CR-4327-02-3		135.00			
3726331	CR-4327-02-3		135.00			
3726431	CR-4327-02-3		135.00			
3726531	CR-4327-02-3		135.00			
3726631	CR-4327-02-3		135.00			
3726731	CR-4327-02-3		135.00			
3726831	CR-4327-02-3		135.00			
3726931	CR-4327-02-3		135.00			
3727031	CR-4327-02-3		135.00			
3727131	CR-4327-02-3		135.00			
3727231	CR-4327-02-3		135.00			
3727331	CR-4327-02-3		135.00			
3727431	CR-4327-02-3		135.00			
3727531	CR-4327-02-3		135.00			

10-10-AX

Receipt #	Account #	Description	Amount	Balance
37373311V	CP12-0650-J3		-150.10	
3737331ADJ	CP12-0650-J3		150.10	
3737331	YPPA12-0650-		562.00	
3737331	CP13-2566-J3		130.10	
3738031	FD13-120-31		101.00	
3738131V	CP13-2495-J3		131.00	
3738131V	CP13-2495-J3		133.00	
3738131V	CP13-2495-J3		101.00	
3738131	CP13-2495-J3		31.00	
3738431	CP13-2495-J3		75.00	
3738431	CP13-2495-J3		133.00	
3738531V	CP12-0546-J3		-133.00	
3738531ADJ	CP12-0546-J3		133.00	
3738631V	CP12-0545-J3		150.10	
3738631V	CP12-0545-J3		-150.10	
3738631ADJ	CP12-0545-J3		150.10	
3738731V	CP12-0677-J3		-133.00	
3738731ADJ	CP12-0677-J3		133.00	
3738831	CP12-0676-J3		133.00	
3738831	CP13-2196-J3		242.00	
3739031	CP13-257-31		133.00	
3739131	CP-2143-05-3		31.00	
3739231	CP13-258-31		22.00	
3739331	CP13-253-31		31.00	
3739431V	CP13-2473-31		153.10	
3739431ADJ	CP13-2473-31		150.10	
3739531	CP13-2473-31		150.10	
3739631	CP13-2473-31		150.10	
3739631	CP13-2473-31		179.00	
3739731	CP13-2457-31		286.00	
3739831	CP13-2595-31		145.10	
3739931	CP13-2243-33		31.00	
3740031	CP12-1276-J3		160.10	
3740131	J13-122-J31		256.10	
3740231	J13-122-J31		50.00	
3740331	J13-122-J31		50.00	
3740431	CP11-03823-J		50.00	
3740531	CP11-03823-J		50.00	
3740631V	CP13-2476-J3		133.00	
3740631ADJ	CP13-2476-J3		-133.00	
3740631V	CP13-1653-33		133.00	
3740631ADJ	CP13-1653-33		100.00	
3740631V	CP13-1653-33		-100.00	
3740731V	CP13-2227-J3		100.00	
3740731ADJ	CP13-2227-J3		135.10	
3740731V	CP13-2227-J3		-135.10	
3740831ADJ	CP13-2227-J3		105.10	
3740931V	CP13-2039-J3		105.10	
3740931V	CP12-5355-J3		133.00	
3740931ADJ	CP12-5355-J3		-133.00	
3741031	CP12-5354-J3		133.00	
3741031	CP12-5354-J3		242.00	

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Receipt #	Header #	Account #	Account Name	Amount	Balance
37443181	CV13-15-01			31.00	
37464331	CV11-316-31			31.00	
37465331	CV11-317-31			31.00	
37466331	CV13-2434-J1			151.10	
37467331	CV13-2433-J3			150.10	
37468331	CV13-2433-J3			-150.10	
37469331	CV13-2433-J3			150.10	
37470331	CV13-316-31			31.00	
37471331	CV13-156-31			31.00	
37472331	CV13-157-31			31.00	
37473331	CV13-158-31			31.00	
37474331	CV13-325-31			167.00	
37475331	CV13-323-31			167.00	
37476331	CV13-323-31			31.00	
37477331	CV13-324-31			31.00	
37478331	CV12-0966-J2			172.01	
37479331	CV12-0966-J2			150.10	
37480331	CV12-0968-J3			150.10	
37481331	CV12-0968-J3			150.10	
37482331	CV12-0968-J3			64.00	
37483331	CV12-0968-J3			67.00	
37484331	CV12-0968-J3			167.00	
37485331	CV12-0968-J3			167.00	
37486331	CV12-0968-J3			181.10	
37487331	CV12-0968-J3			136.10	
37488331	CV12-0968-J3			141.00	
37489331	CV12-0968-J3			167.00	
37490331	CV12-0968-J3			167.00	
37491331	CV12-0968-J3			163.00	
37492331	CV12-0968-J3			162.00	
37493331	CV12-0968-J3			92.00	
37494331	CV12-0968-J3			172.00	
37495331	CV12-0968-J3			62.00	
37496331	CV12-0968-J3			31.00	
37497331	CV12-0968-J3			31.00	
37498331	CV12-0968-J3			167.00	
37499331	CV12-0968-J3			167.00	
37500331	CV12-0968-J3			167.00	
37501331	CV12-0968-J3			167.00	
37502331	CV12-0968-J3			205.00	
37503331	CV12-0968-J3			31.00	
37504331	CV12-0968-J3			-319.00	
37505331	CV12-0968-J3			167.00	
37506331	CV12-0968-J3			151.10	
37507331	CV12-0968-J3			50.00	
37508331	CV12-0968-J3			60.00	
37509331	CV12-0968-J3			100.00	
37510331	CV12-0968-J3			90.00	
37511331	CV12-0968-J3			133.00	
37512331	CV12-0968-J3			133.00	
37513331	CV12-0968-J3			145.10	
37514331	CV12-0968-J3			139.10	

50.00

31.41

5.00

X10-bd

Receipt # Ticket # ...MFA WHIREJ1 ...MFC WHITGAF MHTYDSS ...TOL41

37506431	CP08-07414-J		50.00	183.00
37507211	CP11-00228-J		50.00	217.00
37507331	CP11-00228-J		50.00	267.00
37507341	CP11-00228-J		50.00	317.00
37509311	J13-038-J31		50.00	367.00
37509321	CP13-0268-J3		50.00	417.00
37509331	CP13-0268-J3		50.00	467.00
37509341	CP13-0268-J3		50.00	517.00
37509351	CP13-0268-J3		50.00	567.00
37511311	CP13-0435-J3		50.00	617.00
37511321	CP13-0435-J3		50.00	667.00
37511331	CP13-0435-J3		50.00	717.00
37511341	CP13-0435-J3		50.00	767.00
37511351	CP13-0435-J3		50.00	817.00
37513331	CP11-05124-J		50.00	867.00
37513341	CP11-05124-J		50.00	917.00
37513351	CP11-05124-J		50.00	967.00
37514331	CP-2095-01-J		50.00	1017.00
37514341	CP-2095-01-J		50.00	1067.00
37514351	CP-2095-01-J		50.00	1117.00
37516331	FPAL1-06357-		50.00	1167.00
37517331	FPAL1-06357-		50.00	1217.00
37519331	CP12-1645-J3		50.00	1267.00
37519341	CP12-1645-J3		50.00	1317.00
37519351	CP12-1645-J3		50.00	1367.00
37521331	CP11-00357-J		50.00	1417.00
37521341	CP11-00357-J		50.00	1467.00
37521351	CP11-00357-J		50.00	1517.00
37523331	CP11-00356-J		50.00	1567.00
37523341	CP11-00356-J		50.00	1617.00
37523351	CP11-00356-J		50.00	1667.00
37525331	CP11-02536-J		50.00	1717.00
37525341	CP11-02536-J		50.00	1767.00
37525351	CP11-02536-J		50.00	1817.00
37527331	CP13-326-J3		50.00	1867.00
37527341	CP13-326-J3		50.00	1917.00
37527351	CP13-326-J3		50.00	1967.00
37530331	CP13-124-J1		50.00	2017.00
37530341	CP13-124-J1		50.00	2067.00
37530351	CP13-124-J1		50.00	2117.00
37531331	CP11-07373-J		50.00	2167.00
37531341	CP11-07373-J		50.00	2217.00
37531351	CP11-07373-J		50.00	2267.00
37533331	CP13-2374-J3		50.00	2317.00
37533341	CP13-2374-J3		50.00	2367.00
37533351	CP13-2374-J3		50.00	2417.00
37533361	CP13-2375-J3		50.00	2467.00
37533371	CP13-2375-J3		50.00	2517.00
37533381	CP13-2375-J3		50.00	2567.00
37533391	CP13-2375-J3		50.00	2617.00
37534331	CP13-1604-J3		50.00	2667.00
37534341	CP13-1604-J3		50.00	2717.00
37534351	CP13-1604-J3		50.00	2767.00
37534361	CP12-1609-J3		50.00	2817.00
37534371	CP12-1609-J3		50.00	2867.00
37534381	CP12-1609-J3		50.00	2917.00
37534391	CP12-1609-J3		50.00	2967.00
37534401	CP12-1609-J3		50.00	3017.00
37534411	CP12-1609-J3		50.00	3067.00
37534421	CP12-1609-J3		50.00	3117.00
37534431	CP12-1609-J3		50.00	3167.00
37534441	CP12-1609-J3		50.00	3217.00
37534451	CP12-1609-J3		50.00	3267.00
37534461	CP12-1609-J3		50.00	3317.00
37534471	CP12-1609-J3		50.00	3367.00
37534481	CP12-1609-J3		50.00	3417.00
37534491	CP12-1609-J3		50.00	3467.00
37534501	CP12-1609-J3		50.00	3517.00
37534511	CP12-1609-J3		50.00	3567.00
37534521	CP12-1609-J3		50.00	3617.00
37534531	CP12-1609-J3		50.00	3667.00
37534541	CP12-1609-J3		50.00	3717.00
37534551	CP12-1609-J3		50.00	3767.00
37534561	CP12-1609-J3		50.00	3817.00
37534571	CP12-1609-J3		50.00	3867.00
37534581	CP12-1609-J3		50.00	3917.00
37534591	CP12-1609-J3		50.00	3967.00
37534601	CP12-1609-J3		50.00	4017.00
37534611	CP12-1609-J3		50.00	4067.00
37534621	CP12-1609-J3		50.00	4117.00
37534631	CP12-1609-J3		50.00	4167.00
37534641	CP12-1609-J3		50.00	4217.00
37534651	CP12-1609-J3		50.00	4267.00
37534661	CP12-1609-J3		50.00	4317.00
37534671	CP12-1609-J3		50.00	4367.00
37534681	CP12-1609-J3		50.00	4417.00
37534691	CP12-1609-J3		50.00	4467.00
37534701	CP12-1609-J3		50.00	4517.00
37534711	CP12-1609-J3		50.00	4567.00
37534721	CP12-1609-J3		50.00	4617.00
37534731	CP12-1609-J3		50.00	4667.00
37534741	CP12-1609-J3		50.00	4717.00
37534751	CP12-1609-J3		50.00	4767.00
37534761	CP12-1609-J3		50.00	4817.00
37534771	CP12-1609-J3		50.00	4867.00
37534781	CP12-1609-J3		50.00	4917.00
37534791	CP12-1609-J3		50.00	4967.00
37534801	CP12-1609-J3		50.00	5017.00
37534811	CP12-1609-J3		50.00	5067.00
37534821	CP12-1609-J3		50.00	5117.00
37534831	CP12-1609-J3		50.00	5167.00
37534841	CP12-1609-J3		50.00	5217.00
37534851	CP12-1609-J3		50.00	5267.00
37534861	CP12-1609-J3		50.00	5317.00
37534871	CP12-1609-J3		50.00	5367.00
37534881	CP12-1609-J3		50.00	5417.00
37534891	CP12-1609-J3		50.00	5467.00
37534901	CP12-1609-J3		50.00	5517.00
37534911	CP12-1609-J3		50.00	5567.00
37534921	CP12-1609-J3		50.00	5617.00
37534931	CP12-1609-J3		50.00	5667.00
37534941	CP12-1609-J3		50.00	5717.00
37534951	CP12-1609-J3		50.00	5767.00
37534961	CP12-1609-J3		50.00	5817.00
37534971	CP12-1609-J3		50.00	5867.00
37534981	CP12-1609-J3		50.00	5917.00
37534991	CP12-1609-J3		50.00	5967.00
37535001	CP12-1609-J3		50.00	6017.00

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JUSTICE OF THE PEACE SYSTEM

Receipt Journal Report For Court 31 Fall 4

All P-V Transactions For the Period 07/01/2013 thru 07/31/2013

Headings

The Software Group, Inc.

Receipt #	ticket #HR	FCOIST.3MFLA	WFFPCJ1MESP	MPITGAT	#RITPOSSTotal
37540031	CP11-05447-0								50.00
37540031	CP11-05447-1					50.00			100.00
37540031	CP11-05447-2								100.00
37540031	CP13-110-31								100.00
37544001	FL13-105-31						5.00		205.00
37545001	CV13-312-31								101.00
37546001	CR13-2623-03								153.10
37547001	CV13-113-31								31.00
37548001	CV13-114-31								31.00
37549001	CP13-2658-03								130.10
37550001	CV13-315-31								31.00
37551001	CV13-316-31								31.00
37552001	CV13-317-31								31.00
37553001	CV13-2664-03								153.10
37554001	FL13-105-31								101.00
37555001	CR13-0119-03								150.10
37556001	CP13-0119-03								150.10
37557001	CP13-0119-03								150.10
37558001	CP13-1537-03								139.00
37559001	CR13-2165-03								150.10
37560001	CR13-2405-03								150.10
37561001	CR-6678-07-03								167.00
37562001	CP13-2681-03								150.10
37563001	CV13-135-03								31.00
37564001	CP11-064-7-03								149.10
37565001	CP-7654-07-03								56.00
37566001	CR09-06600-03					50.00			144.00
37567001	CP08-06600-03					-50.00			144.00
37568001	CP08-06600-03					50.00			144.00
37569001	CV13-340-01								31.00
37570001	CV-117-10-03								10.00
37571001	CV-118-10-03								3.00
37572001	CV-119-10-03								3.00
37573001	CV13-161-01								11.75
37574001	VFTAL2-05ec-								562.00
37575001	CP-7046-04-03								120.00
37576001	CV13-342-01								31.00
37577001	CR13-2644-03								151.10
37578001	CV13-313-01								31.00
37579001	CV13-344-01								31.00
37580001	CV13-315-01								31.00
37581001	CR10-05587-03								202.00
37582001	CP-1895-05-03								114.00
37583001	CP-1895-05-03								114.00
37584001	CP13-2705-03								64.21
37585001	CR13-2452-03								131.00
37586001	CR13-2452-03								-131.00
37587001	CR13-2452-03								133.00
37588001	CR13-2452-03								133.00
37589001	CR13-0590-03								50.00
37590001	CR12-0814-03								50.00

X10-bf

PECT:PT # Loccket B.....WE FCBETJ MFA WFFBCH HSG WHITDAH WHITDOSS Total

37585331	CR10-0116-J		213.00
37580231	CR13-2254-23		213.10
37557031	CR13-2741-23		131.10
37585331	CR12-3333-33		282.00
37585331	CR13-2398-33		130.10
37596331	CR13-2002-33		166.10
37543441	CR-4862-01-3		186.00
37523311	CR-3033-331		-159.00
37523311	J12-3033-331		159.00
37523311	J12-3033-331		159.00
37544431	A415-3083-31		42.00
37544431	CV13-346-31		205.00
37596331	CV-1741-03-3		41.00
37544431	CR-1741-03-3		41.00
37596331	CR-1741-03-3		-148.00
37596331	CR-1741-03-3		148.00
37597331	CR10-04290-3		200.10
37597331	CR10-04290-3		-200.10
37597331	CR10-04290-3		200.10
37599331	CR13-2450-33		102.00
37599331	CR13-2668-33		149.10
37600331	CR13-2450-33		293.10
37600331	CR13-2450-33		133.10
37600331	CR13-2450-33		133.10
37602331	F013-126-31		131.00
37603331	CV13-347-31		31.00
37604331	CR13-2603-34		153.10
37605331	CR-1622-02-3		160.00
37606331	CR-1623-02-3		172.00
37607331	CR12-3852-33		161.90
37607331	CR12-3852-33		-161.90
37609331	CR13-2864-33		125.10
37609331	CR13-2587-33		107.00
37610331	CR-8327-02-3		31.00
37612331	CR13-2642-33		20.00
37613331	CR13-1706-33		167.00
37614331	CV13-330-31		101.00
37615331	CR12-0460-33		153.10
37616331	CP-6308-04-3		157.00
37617331	CR13-2708-33		109.10
37618331	FL13-127-31		101.00
37619331	CP13-2050-33		136.10
37620331	CP13-2050-33		136.10
37621331	CR13-1295-33		42.00
37622331	CR13-2545-33		62.00
37623331	CR12-5088-33		30.00
37624331	CR12-5088-33		30.00
37625331	CR12-5088-33		30.00
37626331	CR12-5088-33		-30.00
37627331	CR12-5088-33		30.00
37628331	CR12-5088-33		30.00
37629331	CR-2791-04-3		69.00
37630331	CP-3660-02-3		240.00

40-09

Receipt # Sou. # # MP F001ST.3 MFA WFFEC031 MFS0 .MHTGAM WPHHCSS Tot:41

37624031	CP-1002-06	80.00
37624031	CP-1002-06	31.00
37624031	CP-1002-06	31.00
37624031	CP-1002-06	24.00
37624031	CP-1002-06	168.00
37624031	CP-1002-06	167.00
37624031	CP-1002-06	139.10
37624031	CP-1002-06	154.00
37624031	CP-1002-06	-156.00
37624031	CP-1002-06	186.00
37624031	CP-1002-06	137.00
37624031	CP-1002-06	133.00
37624031	CP-1002-06	133.00
37624031	CP-1002-06	612.00
37624031	CP-1002-06	200.00
37624031	CP-1002-06	183.00
37624031	CP-1002-06	-183.00
37624031	CP-1002-06	183.00
37624031	CP-1002-06	167.00
37624031	CP-1002-06	137.00
37624031	CP-1002-06	137.00
37624031	CP-1002-06	-133.00
37624031	CP-1002-06	200.10
37624031	CP-1002-06	133.00
37624031	CP-1002-06	158.00
37624031	CP-1002-06	4.00
37624031	CP-1002-06	31.00
37624031	CP-1002-06	31.00
37624031	CP-1002-06	101.00
37624031	CP-1002-06	116.10
37624031	CP-1002-06	127.10
37624031	CP-1002-06	110.10
37624031	CP-1002-06	157.00
37624031	CP-1002-06	-157.00
37624031	CP-1002-06	157.00
37624031	CP-1002-06	112.00
37624031	CP-1002-06	31.00
37624031	CP-1002-06	31.00
37624031	CP-1002-06	123.00
37624031	CP-1002-06	183.00
37624031	CP-1002-06	50.00
37624031	CP-1002-06	31.00
37624031	CP-1002-06	205.10
37624031	CP-1002-06	50.00
37624031	CP-1002-06	133.00
37624031	CP-1002-06	-133.00
37624031	CP-1002-06	133.00
37624031	CP-1002-06	145.10
37624031	CP-1002-06	133.00
37624031	CP-1002-06	133.00

40-bh

J U S T I C E OF THE P E A C E S I S T E M

Receipt Journal Report For Court J1 fast 4
ALL P: Transactions For The Period 07/01/2013 thru 07/31/2013

Midlight
The Software Group, Inc.

Receipt #	Product #WFMFAMFFMCC3MFSO	MFTouch	WP1FICS3Total
3764031	CR13-2606-33								133.10
3764031	CR13-2606-33								133.10
3764031	CR13-2606-33								133.10
3764031	CR13-2606-33								92.00
37669311-Y	CR05-07553-J								210.00
37669311-Y	CR05-07553-J								210.00
37669311-Y	CR05-07553-J								-210.00
37669311-Y	CR05-07553-J								210.00
37669311-Y	CR05-07553-J								210.00
37669311-Y	CR05-07553-J								-210.00
37669311-Y	CR05-07553-J								210.00
37669311-Y	CR05-07553-J								210.00
37669311-Y	CR05-07553-J								210.00
37669311-Y	CR05-07553-J								210.00
37669311-Y	CR05-07553-J								133.00
37669311-Y	CR05-07553-J								133.00
37669311-Y	CR05-07553-J								-133.00
37669311-Y	CR05-07553-J								133.00
37669311-Y	CR05-07553-J								203.10
37669311-Y	CR05-07553-J								203.10
37669311-Y	CR05-07553-J								-183.00
37669311-Y	CR05-07553-J								183.00
37669311-Y	CR05-07553-J								153.10
37669311-Y	CR05-07553-J								153.10
37669311-Y	CR05-07553-J								196.00
37669311-Y	CR05-07553-J								200.10
37669311-Y	CR05-07553-J								95.10
37669311-Y	CR05-07553-J								62.00
37669311-Y	CR05-07553-J								133.00
37669311-Y	CR05-07553-J								133.00
37669311-Y	CR05-07553-J								133.00
37669311-Y	CR05-07553-J								133.00
37669311-Y	CR05-07553-J								142.10
37669311-Y	CR05-07553-J								142.10
37669311-Y	CR05-07553-J								183.00
37669311-Y	CR05-07553-J								150.10
37669311-Y	CR05-07553-J								150.10
37669311-Y	CR05-07553-J								-31.00
37669311-Y	CR05-07553-J								31.00
37669311-Y	CR05-07553-J								101.00
37669311-Y	CR05-07553-J								136.10
37669311-Y	CR05-07553-J								150.10
37669311-Y	CR05-07553-J								133.10
37669311-Y	CR05-07553-J								72.10
37669311-Y	CR05-07553-J								167.00
37669311-Y	CR05-07553-J								167.00
37669311-Y	CR05-07553-J								167.00
37669311-Y	CR05-07553-J								167.00
37669311-Y	CR05-07553-J								167.00
37669311-Y	CR05-07553-J								-200.10

400-bi

OFFICE OF COURT ADMINISTRATION
TEXAS JUDICIAL COUNCIL



RECEIVED BY
COURT CLERK
2013 OCT 29 10:11 AM

OFFICIAL JUSTICE COURT MONTHLY REPORT

Month July Year 2013

County Hidalgo Pct. 3 Place 1

Judge Luis J. Garza

If new, date assumed office _____

Court Mailing Address 730 N. Breyfogle Ste. C

City Mission, TX Zip 78574

Phone Number 956-519-8422

Fax Number 956-519-1796

Court's Public Email n/a

Court's Website _____

THE ATTACHED IS A TRUE AND ACCURATE REFLECTION OF THE RECORDS OF THIS COURT.

Prepared by K.Echavarria

Date 9/30/2013 Phone Number 956-519-8422

PLEASE RETURN THIS FORM NO LATER THAN 20 DAYS FOLLOWING THE END OF THE MONTH REPORTED TO

OFFICE OF COURT ADMINISTRATION
P O BOX 12066
AUSTIN, TX
78711-2066

PHONE: (512) 463-1625
FAX: (512) 936-2423

CRIMINAL SECTION

Court		Traffic Misdemeanors			Non-Traffic Misdemeanors		
Month	Year	Non-Parking	Parking	County Ordinance	Penal Code	Other State Law	County Ordinance
1. Total Cases Pending First of Month:		4660	0	3,952	18471	3025	1156
a. Active Cases		1745	0	988	8310	1369	1062
b. Inactive Cases		2915	0	2,964	10161	1656	94
2. New Cases Filed		114	0	36	326	169	4
3. Cases Reactivated		37	0	13	77	10	0
4. All Other Cases Added		0	0	0	0	0	0
5. Total Cases on Docket <i>(Sum of Lines 1a, 2, 3 & 4)</i>		1896	0	1037	8713	1548	1066
6. Dispositions Prior to Court Appearance or Trial:							
a. Uncontested Dispositions <i>(Dismissed without appearance before a judge (CCP Art. 27.14))</i>		93	0	33	186	29	1
b. Dismissed by Prosecution		10	0	2	7	4	0
7. Dispositions at Trial:							
a. Convictions:							
1) Guilty Plea or Nolo Contendere		1	0	0	3	1	0
2) By the Court		2	0	0	1	0	0
3) By the Jury		0	0	0	0	0	0
b. Acquittals:							
1) By the Court		0	0	0	0	0	0
2) By the Jury		0	0	0	0	0	0
c. Dismissed by Prosecution		0	0	0	0	0	0
8. Compliance Dismissals:							
a. After Driver Safety Course <i>(CCP, Art. 45.0511)</i>		3					
b. After Deferred Disposition <i>(CCP, Art. 45.051)</i>		5	0	0	5	0	0
c. After Teen Court <i>(CCP, Art. 45.052)</i>		0	0	0	0	0	0
d. After Tobacco Awareness Course <i>(HSC, Sec. 161.253)</i>						0	
e. After Treatment for Chemical Dependency <i>(CCP, Art. 45.053)</i>					0	0	
f. After Proof of Financial Responsibility <i>(TC, Sec. 601.193)</i>		0					
g. All Other Transportation Code Dismissals		0	0	0	0	0	0
9. All Other Dispositions		11	0	5	68	23	0
10. Total Cases Disposed <i>(Sum of Lines 6, 7, 8 & 9)</i>		125	0	40	270	57	1
11. Cases Placed on Inactive Status		14	0	21	69	32	1
12. Total Cases Pending End of Month:		4649	0	3,948	18527	3137	1159
a. Active Cases <i>(Equals Line 5 minus the sum of Lines 10 & 11)</i>		1757	0	976	8374	1459	1064
b. Inactive Cases <i>(Equals Line 1b minus Line 3 plus Line 11)</i>		2892	0	2972	10153	1678	95
13. Show Cause Hearings Held		0	0	0	0	0	0
14. Cases Appealed:							
a. After Trial		0	0	0	0	0	0
b. Without Trial		0	0	0	0	0	0

CIVIL SECTION

Court		Small Claims Suits	Forcible Entry & Detainer (Evictions)	Other Civil Suits
Month	Year			
1. Total Cases Pending First of Month:		985	1325	1,939
a. Active Cases		682	1092	1,789
b. Inactive Cases		303	233	150
2. New Cases Filed		2	16	73
3. Cases Reactivated		0	0	0
4. All Other Cases Added		0	0	7
5. Total Cases on Docket <i>(Sum of Lines 1a, 2, 3 & 4)</i>		684	1108	1869
DISPOSITIONS				
6. Default Judgments		0	0	0
7. Agreed Judgments		0	0	1
8. Trial/Hearing by Judge/Hearing Officer		0	0	1
9. Trial by Jury		0	0	0
10. Dismissed for Want of Prosecution		0	0	0
11. Non-suited or Dismissed by Plaintiff		0	0	15
12. All Other Dispositions		1	14	8
13. Total Cases Disposed <i>(Sum of Lines 6 through 12)</i>		1	14	25
14. Cases Placed on Inactive Status		0	0	0
15. Total Cases Pending End of Month:		986	1327	1,994
a. Active Cases <i>(Equals Line 5 minus the sum of Lines 13 & 14)</i>		683	1094	1844
b. Inactive Cases <i>(Equals Line 1b minus Line 3 plus Line 14)</i>		303	233	150
16. Cases Appealed:				
a. After Trial		0	1	0
b. Without Trial		0	0	0

JUVENILE/MINOR ACTIVITY

Court		TOTAL
Month	Year	
1. Transportation Code Cases Filed		1
2. Non-Driving Alcoholic Beverage Code Cases Filed		0
3. Driving Under the Influence of Alcohol Cases Filed		0
4. Drug Paraphernalia Cases Filed <i>(HSC, Ch. 481)</i>		0
5. Tobacco Cases Filed <i>(HSC, Sec. 161.252)</i>		0
6. Failure to Attend School Cases Filed <i>(Ed.Code, Sec. 25.094)</i>		0
7. Education Code (Except Failure to Attend) Cases Filed		0
8. Violation of Local Daytime Curfew Ordinance Cases Filed <i>(Local Govt. Code, Sec. 341.905)</i>		0
9. All Other Non-Traffic Fine-Only Cases Filed		4
10. Transfer to Juvenile Court:		
a. Mandatory Transfer <i>(Fam.Code, Sec. 51.08(b)(1))</i>		0
b. Discretionary Transfer <i>(Fam.Code, Sec. 51.08(b)(2))</i>		0
11. Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct) <i>(CCP, Art. 45.050(c)(1))</i>		0
12. Held in Contempt by Criminal Court (Fined and/or Denied Driving Privileges) <i>(CCP, Art. 45.050(c)(2))</i>		0
13. Juvenile Statement Magistrate Warning:		
a. Warnings Administered		0
b. Statements Certified <i>(Fam.Code, Sec. 51.095)</i>		0
14. Detention Hearings Held <i>(Fam. Code, Sec. 54.01)</i>		0
15. Orders for Non-Secure Custody Issued		0
16. Parent Contributing to Nonattendance Cases Filed <i>(Ed. Code, Sec. 25.093)</i>		0

ADDITIONAL ACTIVITY

Court		NUMBER GIVEN	NUMBER REQUESTS FOR COUNSEL
Month	Year		
1. Magistrate Warnings:			
a. Class C Misdemeanors		44	
b. Class A and B Misdemeanors		57	0
c. Felonies		31	0
			TOTAL
2. Arrest Warrants Issued:			
Misdemeanors		a Class C	198
b. Class A and B Misdemeanors			0
c. Felonies			0
3. Capiases Pro Fine Issued			14
4. Search Warrants Issued			0
5. Warrants for Fire, Health and Code Inspections Filed (CCP, Art. 18.05)			0
6. Examining Trials Conducted			0
7. Emergency Mental Health Hearings Held			16
8. Magistrate's Orders for Emergency Protection Issued			0
9. Magistrate's Orders for Ignition Interlock Device Issued (CCP, Art. 17.441)			0
10. All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond			0
11. Driver's License Denial, Revocation or Suspension Hearings Held (TC, Sec. 521.300)			0
12. Handgun License Denial, Revocation or Suspension Hearings Held (Govt Code, Sec. 411.180)		(Govt)	0
13. Disposition of Stolen Property Hearings Held (CCP, Ch. 47)			0
14. Peace Bond Hearings Held			0
15. Inquests Conducted			15
16. Cases in Which Fine and Court Costs Satisfied by Community Service:			
a. Partial Satisfaction			0
b. Full Satisfaction			3
17. Cases in Which Fine and Court Costs Satisfied by Jail Credit			58
18. Cases in Which Fine and Court Costs Waived for Indigency			0
19. Amount of Fines and Court Costs Waived for Indigency			\$0
20. Fines, Court Costs and Other Amounts Collected:			
a. Kept by County			\$45,776
b. Remitted to State			\$27,547
c. Total			\$73,501

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

October 25, 2013

The Honorable Luis Garza
Hidalgo County Justice of the Peace Pct. 3, Pl. 1
730 N. Breyfogle, Suite C
Mission, Texas 78572

Ref: Review of *Monthly Fines and Fees Report* and Supporting Documentation
For the Month of July 2013

Dear Judge Garza:

We have conducted a limited scope review of the *Monthly Fines and Fees Report* and supporting documentation for the month of July 2013 pursuant to Local Government Code §115.002 (a), §115.002 (b), and Code of Criminal Procedure Article 103.011. The objectives of the review were to determine if fines, fees, and court costs collected were properly accounted and reported.

Scope:

The scope of our review was limited to collections reported by your office on the *Monthly Fines and Fees Report* for the month of July 2013. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:

In planning and performing our review, we reviewed applicable fines, fees, and court cost statutes and schedules. The following procedures were also performed:

- Reviewed the submittal dates of the *Monthly Fines and Fees Report* and applicable supporting documentation to the County Auditor's Office to determine if the report and applicable supporting documentation were received within five days after the last day of the month pursuant to Local Government Code § 114.001 (b).
- Verified the signature on the *Monthly Fines and Fees Report* to ensure that the report was signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Fines and Fees Report* by footing and cross-footing the report.
- Reviewed receipts issued to determine if fines, fees, and court costs were allocated and reported in the proper amounts and verified whether any adjustments were made.
- Verified that procedures for voided receipts were properly followed.

HIDALGO COUNTY DISTRICT JUDGES

JAIMÉ E. TIJERNA
JUDGE, 32ND D.C.

RODOLFO DELGADO
JUDGE, 33RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 12TH D.C.

ROSE GUERRA REYNA
JUDGE, 29TH D.C.

JUAN R. PARTIDA
JUDGE, 27TH D.C.

MARIO E. RAMÍREZ, JR.
JUDGE, 31ST D.C.

NOE GONZÁLEZ
JUDGE, 17TH D.C.
OVERSEER

LETICIA LÓPEZ
JUDGE, 30TH D.C.

AYDA SALMAS FLORES
JUDGE, 38TH D.C.

ISRAEL RAMÓN, JR.
JUDGE, 43RD D.C.

JESSE CONTRERAS
JUDGE, 44TH D.C.

- Verified that collections per the *Monthly Fines and Fees Report* agreed to: 1.) total receipts issued per *AbleTerm's* Receipt Journal Report, 2.) total collections per *AbleTerm's* Fee Distribution Reports, 3.) total deposits made with the County Treasurer, and 4.) total deposits posted to *alio's* Undistributed Receipts general ledger account.
- Verified that "Discharge" collections received by the Sheriff's Office were received by the Justice of the Peace Office and included on the *Monthly Fines and Fees Report*.
- Verified the sequence of receipts per the *Monthly Fines and Fees Report* agreed to *AbleTerm's* Receipt Journal Report, and the Sheriff's "D" Report. In addition, verified that receipts followed sequential order.
- Compared the Online Credit Card Report to *AbleTerm's* Daily Balance Report to ensure all online credit card transactions were timely received by the Justice of the Peace and County Treasurer's Office.
- Reviewed *Cashier's Daily Close-Out Reports* (Close-Out Reports) and County Treasurer receipts to determine whether fees collected were properly accounted & deposited with the County Treasurer on a daily basis.
- Reviewed receipts, Close-Out Reports, *Schedule of Receipts and Deposit* form, mail logs, and the *Monthly Fines and Fees Report*, among other reports, to verify proper completion.
- Verified if cash bonds posted by the defendants who failed to appear before the Justice of the Peace were forfeited (liquidated) by the 10th workday following the date of release from jail.

Conclusion:

Total collections for the month of July 2013 were \$73,501.32. Based on the results of our review, we have concluded that fines, fees, and court costs were generally properly accounted and reported; however, the system of internal controls for the accounting and reporting of fines, fees, and court costs require improvement as noted in the following observations.

Observation No. 1:

We reviewed receipts issued for the month ended July 31, 2013 to determine whether fines, fees, and court costs collected were properly allocated and reported.

The results of our review revealed that 85 receipts contained errors in the allocation of fees, fines, and court costs. The Justice of the Peace staff was made aware of the necessary revisions and corrections were made prior to submitting the final *Monthly Fines and Fees Reports* to Commissioners Court for approval (see Exhibit A).

There are numerous statutes that require Justices of the Peace to charge various fines, fees, and court costs for certain services and offenses. Fines, fees, and court costs must be allocated pursuant to State statutes and/or Commissioners Court approval.

Formal monitoring procedures have not been implemented to ensure that fines, fees, and court costs are properly allocated and reported. The County may be held liable to the State for failure to properly allocate and report fines, fees, and court costs.

Recommendation:

Management should develop and implement formal monitoring procedures to ensure that fines, fees, and court costs are properly allocated and reported. At a minimum, the following procedures should be implemented:

- Staff should be provided with training regarding the proper allocation of fines, fees, and court costs.
- Staff should review the allocation of fines, fees, and court costs before the official County receipt is issued.
- Access for setting up offense codes with the proper fines, fees, and court costs in *AbleTerm* should be limited to staff with adequate knowledge of the applicable allocation.
- Staff should ensure that the proper fines, fees, and court costs allocation, offense date, and judgment date are entered when a case is setup in *AbleTerm*.

Observation No. 2:

We noted during our review that 1 cash bond (CR11-00010-J31) posted by the defendant, who failed to appear before the Justice of the Peace, was not forfeited (liquidated) by the 10th workday following the date released from jail. The bond was received on January 4, 2011. According to the comments in *AbleTerm's* docket book, a pre-trial hearing was requested; however, the pre-trial hearing has not been setup.

HIDALGO COUNTY DISTRICT JUDGES

Code of Criminal Procedure Article 45.044 9a) (2) states "A justice or judge may enter a judgment of conviction and forfeit a cash bond posted by the defendant in satisfaction of the defendant's fine and cost if the defendant fails to appear according to the terms of the defendant's release". Pursuant to the terms of the cash bond, the defendant must appear before the Justice of the Peace by the 10th workday following the date of their release from jail. If the defendant fails to appear, the Justice of the Peace may declare the cash bond forfeited, enter a judgment of guilty, assess a fine, and apply the cash bond to the payment of the imposed judgment.

Formal monitoring procedures are not in place to ensure that pre-trial hearings for cases in which a cash bond is posted are setup for trial in a timely manner. This may result in the improper accounting of cash bonds.

Recommendation:

Management should develop and implement formal monitoring procedures to ensure that pre-trial hearings for cases in which a cash bond is posted are setup for trial in a timely manner. In addition, the abovementioned case should be setup for trial as soon as possible.

Observation No. 3:

We noted during our review that the *Cashier's Daily Close-Out Report* (Close-Out Report) was not properly completed. Although total receipted credit card collections were included in *Part II Cash on Hand by Actual Count* and *Part IV Summary of Deposits* of the Close-Out Report, they were not included under *Part I Recap of Receipts from Balance Report*.

The County Auditor's Office requires that cashiers reconcile collections to receipts issued and the approved change fund, if any, on a daily basis by utilizing the *Cashier's Daily Close-Out Report/Daily Remittance Form* (Close-Out Report). As part of the reconciliation procedures, the receipted credit card collections must be included under *Part I Recap of Receipts from Balance Report*.

Formal monitoring procedures have not been developed and implemented to ensure that the Close-Out Report is properly completed. This increases the risk of loss or misuse of County funds.

Recommendation:

Management should develop and implement formal monitoring procedures to ensure that the Close-Out Report is properly completed. Please refer to the *Cash Handling Guidelines and Procedures* for specific procedures to follow while completing the Close-Out Report.

Observation No. 4:

We noted during our review that mail logs for mail-in payments were not prepared on a daily basis.

The County Auditor's Office requires that mail-in payments be listed on a daily mail log. In addition, the individual responsible for issuing receipts should verify that an official County receipt was issued for each incoming mail-in payment. The person conducting this verification should provide his/her signature on the mail log as acknowledgment of the verification.

Formal monitoring procedures were not in place to ensure that mail-in payments were properly processed. This may result in the loss or misuse of County funds.

Recommendation:

Management should develop and implement formal monitoring procedures to ensure that mail-in payments are properly processed. At a minimum, the procedures noted above should be implemented. Please refer to the "Mail Log" section of the "Cash Handling Policy, Guidelines, and Procedures" prescribed by the County Auditor for the specific procedures to be implemented in order to ensure adequate internal controls for the safeguarding of public funds.

Observation No. 5:

We noted during our review that 5 of the 22 *Cashier's Daily Close-Out Reports* (Close-Out Reports) prepared during the month of July 2013 were not submitted to the County Treasurer's Office on a daily basis after the bank deposit was made. The Close-Out Reports were submitted 2 to 7 days after the bank deposit was made.

The County Auditor's Office requires that cashiers reconcile cash on hand to receipts issued and the approved change fund, if any, on a daily basis by utilizing the *Cashier's Daily Close-Out Report* (Close-Out report). Once the reconciliation is completed and the collections are deposited to the County's General Fund bank account, the Close-Out Report along with the bank validated deposit slip must be submitted to the County

HIDALGO COUNTY DISTRICT JUDGES

Treasurer's Office on a daily basis. The County Treasurer's Office utilizes the Close-Out Report, along with the bank validated deposit slip to timely receipt and account for the collections deposited to the County's General Fund bank account.

Formal monitoring procedures have not been developed and implemented to ensure that the Close-Out Report is submitted to the County Treasurer's Office on a daily basis. Failure to submit the Close-Out Report to the County Treasurer's Office on a daily basis results in the improper accounting of County funds.

Recommendation:

Management should develop and implement formal monitoring procedures to ensure that the Close-Out Report is submitted to the County Treasurer's Office on a daily basis.

Please provide written a management response to the observations noted above by November 14, 2013.

If you should have any questions or would like to schedule a meeting to discuss the above noted observations, please do not hesitate to contact Marissa Castillo, Internal Auditor I, at 318-2511 ext. 4650, Yvonne Torres, Revenue Audit Supervisor, at ext. 4642, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, or me at ext. 4604.

Respectfully,



Ray Eufrazio, CPA
County Auditor

Enclosures

cc: Valde Guerra, Commissioners Court Executive Officer

HIDALGO COUNTY DISTRICT JUDGES

JAMES E. TLERNA
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

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MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

NOE GONZALEZ
JUDGE, 379TH D.C.
OVERSEER

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JUDGE, 391ST D.C.

ADA SALINAS FLORES
JUDGE, 398TH D.C.

ISRAEL RAMON, JR.
JUDGE, 400TH D.C.

JESSE CONTRERAS
JUDGE, 449TH D.C.

**JUSTICE OF THE PEACE
MONTHLY FINES AND FEES COLLECTED
FOR THE MONTH OF: July-13**

Judge: **LUIS GARZA**
Precinct No. **3** Place No. **1**

PPBC

City: **MISSION, TX**
Hidalgo County, Texas

Part I: RECAP OF AMOUNT PAYABLE TO THE COUNTY TREASURER

TOTAL CASH COLLECTED	(Receipts #s)	<u>37179J31</u>	THRU	<u>37720J31</u>	73,501.32 ✓ \$ <u>71,184.32</u>
	(Control #s)	<u>26104014</u>	THRU	<u>2610906A</u>	
Sheriff's "D" Report	(Receipt #s)	<u>37932531</u>	THRU	<u>37950531</u>	10-bk
	(Control #s)		THRU		
LESS: DUE AS REFUNDS					\$ -
Overpayment					
COST ON DEPOSIT					<u>1336.20</u> X7 ✓
ADD: COST ON DEPOSIT LIQUIDATED					<u>1336.20</u> X7 ✓
AMOUNT OWED TO COUNTY (Should Match Amt in Part III)					73,501.32 \$ <u>71,184.32</u> X3 ✓
Less: Total amount of remittances to County Treasurer (From Part II)					<u>73,668.32</u> #
Total funds due to County Treasurer (Overtransfer Made to Co Treas.)					\$ <u>61,691.52</u> #
					<u>(107.00)</u> 9,492.80 ✓

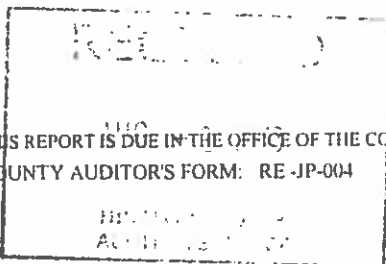
Part II: REMITTANCES MADE TO THE COUNTY TREASURER

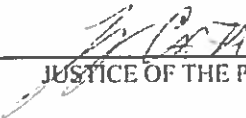
DESCRIPTION	AMOUNT	RECEIPT NO.
Total Collections for the Month (See Schedule of Receipts & Deposits)	\$ 61,691.52	71,184.32 ✓ ₃₁
Add: Previous Month's Bond Overtransfer <i>Jan 2011</i>	<u>167.00</u>	✓
Add: HCSO Monthly "D" Collections Report	<u>2317.00</u>	\$0.00 X9 ✓
	<u>73,668.32</u>	
	\$ <u>61,691.52</u>	

PREPARED BY: Kimberly Echavarria

DATE PREPARED: 8/1/2013 14:35

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME & I CERTIFY IT TO BE TRUE & CORRECT TO THE BEST OF MY KNOWLEDGE.




 JUSTICE OF THE PEACE
 DATE: 8-1-2013

THIS REPORT IS DUE IN THE OFFICE OF THE COUNTY AUDITOR BEFORE THE FIFTH (5TH) WORKING DAY OF THE FOLLOWING MONTH (LGC § 114.001)
 COUNTY AUDITOR'S FORM: RE-JP-004

REVISED: 2/10

12

**JUSTICE OF THE PEACE
MONTHLY FINES AND FEES COLLECTED
FOR THE MONTH OF: July-13**

Judge: LUIS GARZA
Precinct No. 3 Place No. 1

City: MISSION, TX
Hidalgo County, Texas

Part III. SUMMARY OF COLLECTIONS PAYABLE TO THE COUNTY TREASURER

PAGE 2 OF 2

Name of Fine, Fee, Court Cost	# Issued Filed	Statute Reference	Detail of Amt Collected	GL Acct No	Amt Collected
FINES:					
County Fines (Local Fine)		LGC 113 104, PC 12 23		1200-351-10-065-000-0-000	27,017.09
Texas Parks & Wildlife 85% Fine (State Fine)		TPWC 12 107		1100-207-20-000-012-0-000	26,700.00
No Safety Belt 50% Fine (State Fine)		TRC 545 412 545 413		1100-207-20-000-025-0-000	170.00
Gross Weight 50% Fine (State Fine)		TRC Sec 621 396(g)		1100-207-20-000-013-0-000	437.48
School District 50% Fines		Educ Code § 25 093 (d) 1 (A)		1100-207-30-000-008-0-000	462.50
LOCAL COURT COSTS AND FEES:					
Courthouse Security Adm Fee (\$3)		C C P Art 102 017 (b)		1241-341-10-060-0-001-0-000	1137.09
Courthouse Security Fund JP (\$1)		C C P Art 102 017		1245-341-10-065-000-0-000	1,102.44
Justice Court Technology Fund (\$4)		C C P Art 102 017		1242-341-10-060-000-0-000	329.51
Time Payment - @40% OF \$25 00 (\$10 00)		LGC 133 107 (d)		1100-341-10-060-001-0-000	1500.01
Time Payment - @10% OF \$25 00 (\$2 50)		LGC 133 103 (c)		1100-341-10-060-002-0-000	310.32
Administrative Local Transaction Fee (\$2)		C C P Art 102 072		1100-341-10-060-003-0-000	90.33
Motor Vehicle Adm Fee (\$10-\$20) (Personal Traffic Exp. 01 Top Imp. Cost Exp. 51 Reg.)		TRC Sec 549 605 521 026 502 407		1100-341-10-060-004-0-000	840.42
Special Fees				1100-341-10-065-000-0-000	609.91
Deferred Disposition		C C P Art 45 051	1041.90		1041.90
Administrative Fee - "Drivers Safety Course" (\$10)		C C P Art 45 051(f)	1,042 00		1,042.00
Support of Judiciary Fund (\$ 60)		LGC 133 105	50 00		50.00
Traffic Fee (\$3)		TRC 542 403		1100-341-10-060-009-0-000	198.31
Child Safety (\$20-\$25)		C C P Art 102 014		1100-341-10-060-011-0-000	610.38
Failure to Appear (\$4)		TC 706 006/TC 706 007(d)(2)		1100-341-10-060-012-0-000	45.00
STATE COURT COSTS AND FEES:					
Criminal Justice Planning Fund C C P (\$5)		C C P Art 102 051		1100-207-20-000-003-0-000	5.00
State General Revenue Fund (\$2 50)		C C P Art 102 015		1100-207-20-000-010-0-000	10.00
Law Enforcement Education Fund (\$1, \$1 50, \$3 50)		Govt Code Sec 415 082		1100-207-20-000-011-0-000	2.50
Operators and Chauffeurs License Fund (\$75)		TRC 601 192		1100-207-20-000-031-0-000	1.50
Time Payment - @50% OF \$25 00 (\$12 50)		LGC 133 103 (b)		1100-207-20-000-005-0-000	2.00
Juvenile Crime and Delinquency Fund (\$ 25, \$ 50)		C C P Art 102 075(m)		1100-207-20-000-007-0-000	451.65
Comprehensive Rehabilitation Fund (\$5)		C C P Art 102 082		1100-207-20-000-008-0-000	441.15
Fugitive Apprehension Fund (\$5)		C C P Art 102 019(a) 2		1100-207-20-000-009-0-000	10.94
Consolidated Court Costs Fund (\$17)		C C P Art 102 075(m) LGC 133 102		1100-207-20-000-015-0-000	119.47
Compensation Victims Of Crime Fund (\$3, \$5, \$15, \$35)		C C P Art 56 55 (2) & (3)		1100-207-20-000-017-0-000	14610.42
Judicial & Court Personnel Training Fund (\$1, \$2)		Govt Code Sec 56 001 (b)		1100-207-20-000-027-0-000	363.44
Correctional Management Institute of Texas Fund (\$ 50)		C C P Art 102 075		1100-207-20-000-029-0-000	45.80
Indigent Legal Services Fee-JP (\$6)	91	Govt Code Sec 101 141 (2)(B)		1100-207-20-000-004-0-000	9.94
State Traffic Fee- Subtitle C (\$30)		TRC Sec 542 403		1100-207-20-000-035-0-000	546.00
Jury Service Fee (\$4)		C C P Art 102 045		1100-207-20-000-053-0-000	5595.51
Support of Judiciary Fund (\$5 40)		LGC 133 105		1100-207-20-000-054-0-000	5555.62
Birth Certificate Fee (\$1 80)		HSC 191 022(f)		1100-207-20-000-039-0-000	1327.38
Defensive Driving Record Fee (\$12)		C C P Art 45 051 (c-1)		1100-207-20-000-057-0-000	1276.17
Indigent Defense Representation Fund (\$2)		LGC 133 107 GC 102 023		1100-207-20-000-059-0-000	1726.87
Moving Violation Fee (\$0 10)		C C P Art 102 022/GC		1100-207-20-000-061-0-000	587.80
Safety Seat Violation Fee (\$0 15)		TC 545 412 (b-1)		1100-207-20-000-062-0-000	18.19
Failure to Appear (\$20)		TC 706 006/TC 706 007(d)(2)		1100-207-20-000-066-0-000	15.19
ARREST/WARRANT FEES: STATE					
D P S (\$3, \$5, \$35, \$50)		C C P Art 102 011		1100-207-20-000-019-0-000	1461.97
T A B C (\$3, \$5, \$35, \$50)				1100-207-20-000-020-0-000	1,422.00
P K W L (\$3, \$5, \$35, \$50)				1100-207-20-000-021-0-000	25.00
Texas Comptrollers Criminal Investigators				1100-207-20-000-060-0-000	
ARREST/WARRANT/SERVICE FEES: COUNTY					
Sheriff Fees:		LGC 114 131		1100-342-10-060-001-0-000	865.93
Constable Fees:					
Precinct #1				1100-342-10-291-000-0-000	339.56
Precinct #2				1100-342-10-292-000-0-000	
Precinct #3				1100-342-10-293-000-0-000	340.00
Precinct #4				1100-342-10-294-000-0-000	779.58
Precinct #5				1100-342-10-295-000-0-000	8,087.85
District Attorney Fees				1100-341-10-060-007-0-000	5.00
Tax Assessor Fraud Investigators				1100-342-10-295-000-0-000	
School District Arrest Fee				1100-342-10-060-002-0-000	200.00
Fire Marshal Fee				1100-342-10-060-003-0-000	
Due to Others				1100-342-20-060-001-0-000	12.74
Warrant Fees Due to Other Law Enforcement Agencies		C C P Art 102 011 (a) 2 (A)		1100-207-30-000-003-0-000	
Refund - Overpayments				1100-202-00-000-011-0-000	
Due to Others				1100-202-00-000-011-0-000	112.84
Restitution				1100-202-00-000-011-0-000	65.00
Failure to Appear- OmniBase (\$6)		TC 706 006/TC 706 007(d)(2)		1100-202-00-000-019-0-000	
Justice Fees (Local Fees)					
Small Claims Court Filing Fee (\$25)		LGC 114 121 118 122	50 00	1100-341-10-060-001-0-000	2,350.25
Justice Court Filing Fee (\$25)		LGC 114 121 118 122	2,225 00		
Forcible Entry and Detainer Court Filing Fee (\$25)		LGC 114 121 118 122			
Transcript Fees (\$10)		LGC 114 121 118 123 (b)			
Abstract Fees (\$5)		LGC 114 121 118 123 (c)	25 00		
Writ Filing Fee (\$5)		LGC 114 121 118 123 (d)	40 00		
Issuing other Document (\$1 1st pg. 25 for each add'l pg)		LGC 114 121 118 123 (e)	10 25		
Certified Copies of Court Papers (\$2 1st pg. 25 for each add'l pg)		LGC 114 121			
Probable Cause Tow Hearing Fee (\$20)		LGC 101 141(a)4			
Birth Certificates (\$22 each \$9.20 local)		HSC 191 0045 (3)(d)		1100-341-10-060-001-0-000	
Death Certificates (\$20 each, each add'l \$3)		HSC 191 0045 (3)(d)		1100-341-10-060-001-0-000	43.00
Preservation of Vital Statistics Fee (\$1 each)		HSC Sec 191 0045 (h)		1100-341-10-060-008-0-000	3.00
Jury Fees (Civil \$5, Criminal \$3)		Rules of Civil Proc. Rule 544/CCP 102 004		1100-341-10-060-006-0-000	5.00

TOTAL AMOUNT DUE TO THE COUNTY TREASURER: \$ 71,184.32

THIS REPORT IS DUE IN THE OFFICE OF THE COUNTY AUDITOR BEFORE THE FIFTH (5TH) WORKING DAY OF THE FOLLOWING MONTH (LGC § 114-001)
COUNTY AUDITOR'S FORM: RE-JP-004 REVISED 2/10

Handwritten notes: 71,184.32, 73501.32, 8.11, 1.3

JUSTICE OF THE PEACE LUIS GARZA
 SCHEDULE OF ADJUSTMENTS
 FOR THE PERIOD OF JULY 1, 2013 THROUGH JULY 31, 2013

Receipt #	Docket #	Offen. Desc.	Offen. Date	CCC	CHS	CHSIP	CJP	CMIT	CO	CONST 3	CRF	CSS	CVCA	DD	DPS	DTOREF	FA	GR	IDF	JCD	JCPT	JCTF	JSF	LEMI	LEDA	LTF	MVF	SAF	SIFC	SIFS	SO	STF	TFC	TP	FPREC31	WF50	Total	
LTE should be assessed																																						
0037346131	CR-98-1140-J	PUBLIC INTOXICANT	11/30/1991					5	226					5	5			2.5			1				0.5											246		
0037366131	CR-98-2003-J	SPEEDING (EXCEED 1	11/21/1998					3	34					15	5			5			1				0.5											83		
CJP and LEMI should NOT be assessed																																						
0037346131ADJ	CR-98-1141-J	DROVE ON WRONG	11/30/1998					5	195					15	5			5			1				0.5											249		
Fine needs to be split 50% CO and 50% CRF																																						
0037706131	CR-4135-03-3	ALLOW CHLD (4-14)	5/7/2003					3	0.5	50				15	5	50	5				2	4			2										50	207		
0037766131	CR-7788-04-3	UNRESTRAINED CHI	8/15/2004					3	100					15	5						2	4			2										287			
003763131	CR-10062-06-	UNRESTRAINED CHI	11/3/2006					3	10					5	5						2	4			2										156			
IFC should NOT be assessed																																						
0037244131ADJ	CR-4327-02-3	EXPIRED LICENSE PL	5/30/2002					3	0.5	53				15	5			5			2	4			2											135		
CRF should NOT be assessed																																						
0037652131	CR-7538-03-3	NO SAFETY BELT	8/5/2003					3	0.5	25				15	5			5			2	4			2											157		
Due to type of offense, fine can't exceed \$50																																						
0037372131	CR-293-06-31	NO SAFETY BELT	11/21/2005					3	51					5	5						4	4			2											196		
LTE was overcollected by \$2																																						
0037497131	CR09-00064-J	FAIL TO MAINTAIN F	12/28/2008					3	1	175				5	5					2	4			4												319		
These offenses are NOT on the list of DPS moving violations; therefore, should NOT have MVF																																						
0037669131ADJ	CR09-03553-J	NO DRIVERS LICENSE	5/15/2009					3	1	68				5	5					2	4			2												210		
0037180131	CR10-03118-J	PASSENGER NOT SEI	5/6/2010					3	1	50				5	5					2	4			2												150		
0037712131	CR10-03806-J	NO SAFETY BELT	6/2/2010					3	1	50				5	5					2	4			2												200		
0037597131	CR10-04280-J	NO SAFETY BELT	7/1/2010					3	1	50				5	5					2	4			2												200		
0037701131	CR10-04644-J	NO SAFETY BELT	7/15/2010					3	1	50				5	5					2	4			2												200		
0037507131	CR11-00226-J	UNRESTRAINED CHI	12/15/2010					3	1	50				5	5					1.9	4			2												200		
0037323131ADJ	CR11-03295-J	PASSENGER NOT SEI	6/2/2011					3	1	50				5	5					2	4			2												200		
0037219131	CR11-04274-J	UNRESTRAINED CHI	8/9/2011					2	0.66					5	5					1.3	2.7			1.3												100		
0037386131	CR12-0945-J	NO SAFETY BELT	1/5/2012					3	1	50				5	5					2	4			2												150		
0037377131	CR12-0650-J	NO SAFETY BELT	1/18/2012					3	1	50				5	5					2	4			2												150		
0037442131	CR12-0978-J	NO SAFETY BELT	1/28/2012					3	1	50				5	5					2	4			2												150		
0037478131	CR12-0968-J	NO SAFETY BELT	2/10/2012					3	1	50				5	5					2	4			2												150		
0037555131	CR13-0119-J	PASSENGER NOT SEI	12/21/2012					3	1	50				5	5					2	4			2												150		
0037692131	CR13-0938-J	PASSENGER NOT SEI	2/2/2013					3	1	50				5	5					2	4			2												135		
0037407131	CR13-2227-J	NO SAFETY BELT	5/11/2013					3	2.5	0.84				4.2	5					1.7	3.3			3.7												150		
0037229131	CR13-2106-J	NO SAFETY BELT	5/23/2013					3	1	50				5	5					2	4			2												150		
0037509131	CR13-2268-J	UNAPPROVED W/INC	5/29/2013					3	1	56				5	5					2	4			2												156		
0037344131	CR13-2424-J	UNAPPROVED W/INC	6/12/2013					3	1	50				5	5					2	4			2												153		
0037557131	CR13-2405-J	NO SAFETY BELT	6/19/2013					3	1	50				5	5					2	4			2												150		
0037467131	CR13-2493-J	NO SAFETY BELT	6/20/2013					3	1	50				5	5					2	4			2												150		
0037394131	CR13-2473-J	PASSENGER NOT SEI	6/21/2013					3	1	50				5	5					2	4			2												150		
These offenses are on the list of DPS moving violations; therefore, should have MVF																																						
0037676131	CR10-03655-J	NO DRIVERS LICENSE	5/22/2010					3	1	66				5	5					2	4			2													183	

JUSTICE OF THE PEACE LUIS GARZA
 SCHEDULE OF ADJUSTMENTS

FOR THE PERIOD OF JULY 1, 2013 THROUGH JULY 31, 2013

Receipt #	Docket #	Offen. Desc.	Offen. Date	CCC	CHS	CHSIP	CIP	CMIT	CO	CONST.3	CRF	CSS	CVCA	DD	DPS	DTOREF	FA	GR	IDF	ICD	JCPT	JCTF	J5F	LEMI	LEOA	LTF	MVF	SAF	SIFC	SIFS	SO	STF	TFC	TP	FPREC31	WFSO	Total
07373431	CR11-04881-J	UNRESTRAINED	9/3/2011	40	3	1			13		13			5					2		2		4	4		2	0.1		0.6	5.4	30	3					125
07373431	CR13-1374-J3	CONTROL OF AIR PC	3/26/2013	36	2.7	0.9													1.8			3.61	3.6		1.8		0.54	4.9	5	27	2.7	23				113	

CSS should be assessed

STF and TFC should NOT be assessed

RECEIVED
 SEP 12 2013
 HIDALGO COUNTY AUDITOR'S OFFICE

JUSTICE OF THE PEACE
MONTHLY FINES AND FEES COLLECTED
 FOR THE MONTH OF: August-13

rbc

Judge: **ROSA E. TREVINO**
 Precinct No. **2** Place No. **2**

City: **PHARR, TX**
 Hidalgo County, Texas

Part I: RECAP OF AMOUNT PAYABLE TO THE COUNTY TREASURER

TOTAL CASH COLLECTED	(Receipts #s) <u>31705J22</u>	THRU	<u>32222J22</u>	\$	<u>100,242.50</u> ^{ok} X10
	(Control #s) <u>2653593</u>	THRU	<u>2654061</u>		
Sheriff's "D" Report	(Receipt #s) <u>32465122</u>	THRU	<u>32468122</u>		<u>354.00</u> X9
	(Control #s) _____	THRU	_____		
				Total	<u>101,096.50</u>
LESS: DUE AS REFUNDS				\$	-
Overpayment	_____				
COST ON DEPOSIT					-
ADD: COST ON DEPOSIT LIQUIDATED					-
AMOUNT OWED TO COUNTY (Should Match Amt in Part III)				\$	<u>101,096.50</u>
					<u>-100,242.50</u> X3
Less: Total amount of remittances to County Treasurer (From Part II)				\$	<u>101,096.50</u>
Total funds due to County Treasurer (Overtransfer Made to Co Treas.)					<u>(0.00)</u> X4

Part II: REMITTANCES MADE TO THE COUNTY TREASURER

DESCRIPTION	AMOUNT	RECEIPT NO.
Total Collections for the Month (See Schedule of Receipts & Deposits)	\$ <u>100,242.50</u> X1	
Add: Previous Month's Bond Overtransfer		
Add: HCSO Monthly "D" Collections Report	<u>354.00</u> \$0.00 X9	
	<u>101,096.50</u>	
	\$ <u>100,242.50</u>	

PREPARED BY: Rosa E. Trevino

DATE: 09/10/13

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME & I CERTIFY IT TO BE TRUE & CORRECT TO THE BEST OF MY KNOWLEDGE.

[Signature]

 JUSTICE OF THE PEACE DATE

THIS REPORT IS DUE IN THE OFFICE OF THE COUNTY AUDITOR BEFORE THE FIFTH (5TH) WORKING DAY OF THE FOLLOWING MONTH (LGC § 114.001)
 COUNTY AUDITOR'S FORM: RE -JP-004 REVISED: 2/10

HIDALGO COUNTY AUDITOR'S OFFICE
 APPROVED BY: [Signature]
 DATE: 10/10/13

RECEIVED
SEP 12 2013
 HIDALGO COUNTY AUDITOR'S OFFICE

JUSTICE OF THE PEACE
 MONTHLY FINES AND FEES COLLECTED
 FOR THE MONTH OF: August-13

Judge: **ROSA E. TREVINO**
 Precinct No. **2** Place No. **2**

City: **PHARR, TEXAS**
 Hidalgo County, Texas

Part III SUMMARY OF COLLECTIONS PAYABLE TO THE COUNTY TREASURER

PAGE 2 OF 2

Name of Fine, Fee, Court Cost	# Issued/ Filed	Statute Reference	Detail of Amt Collected	GL Acct No.	Amt Collected
FINES:					
County Fines (Local Fine)		LGC 113.004, PC 12.23		1200-351-10-064-000-0-000	57,671.55
Texas Parks & Wildlife 85% Fine (State Fine)		TPWC 12.107		1100-207-20-000-012-0-000	57,271.65
No Safety Belt 50% Fine (State Fine)		TRC 545.412, 543.413		1100-207-20-000-028-0-000	198.05
Gross Weight 50% Fine (State Fine)		TRC Sec 621.316(g)		1100-207-20-000-013-0-000	225.00
School District 50% Fines		Educ. Code § 25.093 (d) 1 (A)		1100-207-30-000-007-0-000	320.00
LOCAL COURT COSTS AND FEES:					
Courthouse Security Adm. Fee (\$3)		CCP Art. 102.017 (b)		1241-341-10-060-001-0-000	1,197.00
Courthouse Security Fund JP (\$1)		CCP Art. 102.017		1245-341-10-064-000-0-000	378.00
Justice Court Technology Fund (\$4)		CCP Art. 102.017		1242-341-10-060-000-0-000	1,588.00
Time Payment - @40% OF \$25.00 (\$10.00)		LGC 133.103 (d)		1100-341-10-060-001-0-000	-
Time Payment - @10% OF \$25.00 (\$2.50)		LGC 133.103 (c)		1100-341-10-060-002-0-000	-
Administrative Local Transaction Fee (\$2)		CCP Art. 102.072		1100-341-10-060-003-0-000	798.00
Motor Vehicle Adm. Fee (\$10-\$20) (Domestic Fee for Exp. DL, Exp. Insp. Cert., Exp. Mv. Reg.)		TRC Sec 548.605, 521.026, 502.407		1100-341-10-060-004-0-000	40.00
Special Fees				1100-341-10-064-000-0-000	344.00
Deferred Disposition		CCP Art. 45.051	334.00		
Administrative Fee - "Drivers Safety Course" (\$10)		CCP Art. 45.0511(f)	10.00		
Support of Judiciary Fund (\$ 60)		LGC 133.103		1100-341-10-060-009-0-000	229.07
Traffic Fee (\$3)		TRC 542.403		1100-341-10-064-000-0-000	321.00
Child Safety (\$20-\$25)		CCP Art. 102.014		1100-341-10-060-011-0-000	25.00
Failure to Appear (\$4)		TC 706.006/TC 706.007(d)(2)		1100-341-10-060-012-0-000	-
STATE COURT COSTS AND FEES:					
Criminal Justice Planning Fund C.C.P. (\$5)		CCP Art. 102.051		1100-207-20-000-003-0-000	-
State General Revenue Fund (\$2.50)		CCP Art. 102.015		1100-207-20-000-010-0-000	-
Law Enforcement Education Fund (___ \$1, ___ \$1.50, ___ \$3.50)		Govt. Code Sec. 415.002		1100-207-20-000-011-0-000	-
Operators and Chauffeurs License Fund (\$75)		TRC 601.192		1100-207-20-000-031-0-000	-
Time Payment - @50% OF \$25.00 (\$12.50)		LGC 133.103 (b)		1100-207-20-000-005-0-000	-
Juvenile Crime and Delinquency Fund (___ \$ 25, ___ \$ 50)		CCP Art. 102.075(m)		1100-207-20-000-007-0-000	5.50
Comprehensive Rehabilitation Fund (\$5)		CCP Art. 102.082		1100-207-20-000-008-0-000	-
Fugitive Apprehension Fund (\$5)		CCP Art. 102.019 (a) 2		1100-207-20-000-009-0-000	60.00
Consolidated Court Costs Fund (\$17)		CCP Art. 102.075 (a) 3, 102.133.102		1100-207-20-000-015-0-000	15,644.00
Compensation Victims Of Crime Fund (___ \$3, ___ \$5, ___ \$15, ___ \$35)		CCP Art. 36.35 (2) & (3)		1100-207-20-000-017-0-000	180.00
Judicial & Court Personnel Training Fund (___ \$1, ___ \$2)		Govt. Code Sec. 56.001 (b)		1100-207-20-000-027-0-000	24.00
Correctional Management Institute of Texas Fund (\$ 50)		CCP Art. 102.075		1100-207-20-000-029-0-000	5.00
Indigent legal Services Fee-JP (\$6)	86	Govt. Code Sec. 101.141(2)(B)		1100-207-20-000-004-0-000	516.00
State Traffic Fee- Subtitle C (\$30)		TRC Sec 542.403		1100-207-20-000-035-0-000	3,000.00
Jury Service Fee (\$4)		CCP Art. 102.0045		1100-207-20-000-053-0-000	1,520.00
Support of Judiciary Fund (\$5.40)		LGC 133.103		1100-207-20-000-054-0-000	2,013.20
Birth Certificate Fee (\$1.80)		HSC 191.022(f)		1100-207-20-000-039-0-000	-
Defensive Driving Record Fee (\$12)		CCP Art. 45.0511 (c-1)		1100-207-20-000-057-0-000	-
Indigent Defense Representation Fund (\$2)		LGC 113.107/GC 102.023		1100-207-20-000-059-0-000	728.00
Moving Violation Fee (\$0.10)		CCP Art. 102.022/GC		1100-207-20-000-061-0-000	9.30
Safety Seat Violation Fee (\$0.15)		TC 545.412 (b-1)		1100-207-20-000-062-0-000	-
Failure to Appear (\$20)		TC 706.006/TC 706.007(d)(2)		1100-207-20-000-066-0-000	-
ARREST/WARRANT FEES: STATE					
D.P.S. (___ \$3, ___ \$5, ___ \$35, ___ \$50)		CCP Art. 102.011		1100-207-20-000-019-0-000	1,850.00
T.A.B.C. (___ \$3, ___ \$5, ___ \$35, ___ \$50)				1100-207-20-000-020-0-000	5.00
P.K.W.L. (___ \$3, ___ \$5, ___ \$35, ___ \$50)				1100-207-20-000-021-0-000	10.00
ARREST/WARRANT/SERVICE FEES: COUNTY					
Sheriff Fees:		LGC 118.131		1100-342-10-060-001-0-000	75.00
Constable Fees:				1100-342-10-291-000-0-000	140.00
Precinct #1				1100-342-10-292-000-0-000	4,160.00
Precinct #2				1100-342-10-293-000-0-000	140.00
Precinct #3				1100-342-10-294-000-0-000	70.00
Precinct #4				1100-342-10-295-000-0-000	-
Precinct #5				1100-341-10-060-007-0-000	-
District Attorney Fees				1100-342-10-060-002-0-000	45.00
Tax Assessor Fraud Investigators				1100-342-10-060-003-0-000	-
School District Arrest Fee				1100-342-20-060-001-0-000	-
Fire Marshal Fee				1100-342-10-060-001-0-000	-
Due to Others Code Enforcement Precinct 2				1100-342-10-060-001-0-000	40.00
Warrant Fees Due to Other Law Enforcement Agencies		CCP Art. 102.011 (a) 2 (A)		1100-207-30-000-003-0-000	5.00
Refund - Overpayments				1100-202-00-000-010-0-000	-
Due to Others				1100-202-00-000-010-0-000	-
Restitution				1100-202-00-000-010-0-000	-
Failure to Appear- OmniBase (\$6)		TC 706.006/TC 706.007(d)(2)		1100-202-00-000-019-0-000	-
Justice Fees (Local Fees)				1100-341-10-060-001-0-000	2,314.00
Small Claims Court Filing Fee (\$25)		LGC 118.121/118.122	400.00		
Justice Court Filing Fee (\$25)		LGC 118.121/118.122	1,750.00		
Forcible Entry and Detainer Court Filing Fee (\$25)		LGC 118.121/118.122	-		
Transcript Fees (\$10)		LGC 118.121/118.123 (b)	-		
Abstract Fees (\$5)		LGC 118.121/118.123 (c)	70.00		
Writ Filing Fee (\$5)		LGC 118.121/118.123 (d)	40.00		
Issuing other Document (\$1 1st pg., 25 for each add'l pg)		LGC 118.121/118.123 (e)	54.00		
Certified Copies of Court Papers (\$2 1st pg., 25 for each add'l pg)		LGC 118.121	-		
Proable Cause Tow Hearing Fee (\$20)		LGC 101.141(a)4	-		
Birth Certificates (\$22 each \$9.20 local)		HSC 191.0045(3)(d)		1100-341-10-060-001-0-000	-
Death Certificates (\$20 each, each add'l \$3)		HSC 191.0045(3)(d)		1100-341-10-060-001-0-000	20.00
Preservation of Vital Statistics Fee (\$1 each)		HSC Sec 191.0045(h)		1100-341-10-060-008-0-000	1.00
Jury Fees (Civil \$5, Criminal \$3)		Rules of Civil Proc., Rule 344/ CCP 102.004		1100-341-10-060-006-0-000	-

HIDALGO COUNTY AUDITOR'S OFFICE
 APPROVED BY: [Signature]
 DATE: 10/12/13

TOTAL AMOUNT DUE TO THE COUNTY TREASURER: \$ 100,242.50

101,000.00 100,000.00

Receipt #	Booklet #	Date	Name	License #	Abst	Chrtex	Chs	Chst	Chs	Chst	Chs	Chst
3170522		08/01/13	LEITHO REYNOLDS A Small Grants								17.00	
3170523		08/01/13	MARIA, MAFI ANTHO EXPIRED M.T.P. PERIL								40.00	
3170524		08/01/13	MORJA, EPIRITO NO LIABILITY INSURAN								40.00	
3170525		08/01/13	APCE, GERARDO TAN SPEERING EXCEL								40.00	
3170526		08/01/13	PANFEE, AFHULO OVER 34,000 LBS TAN								40.00	
3170527		08/01/13	BERNARDO, JUAN A OVER 34,000 LBS TAN								40.00	
3170528		08/01/13	COFFEBO, ROSARIO OVER 34,000 LBS TAN								40.00	
3170529		08/01/13	ORINE, JUAN ALB OVER 34,000 LBS TAN								40.00	
3170530		08/01/13	SANCHEZ, FERNYTO OVER 34,000 LBS TAN								40.00	
3170531		08/01/13	GARCIA, JOSE OHC OVER 34,000 LBS TAN								40.00	
3170532		08/01/13	VILLAPREAL, SALVA OVER 34,000 LBS TAN								40.00	
3170533		08/01/13	HIGUERA, J-LE LUI OVER 34,000 LBS TAN								40.00	
3170534		08/01/13	CRAMPILLO, LUIS J OVER 34,000 LBS TAN								40.00	
3170535		08/01/13	MARTINEZ, JAVIER OVER 34,000 LBS TAN								40.00	
3170536		08/01/13	MARTINEZ, HELCEL OVER WEIGHT GROUP								40.00	
3170537		08/01/13	LEDESMA, JUAN CARLOS OVER 34,000 LBS TAN								40.00	
3170538		08/01/13	MEPANEZ, CARLOS OVER GRD38 MEIHT								40.00	
3170539		08/01/13	CAJTI, OMAR CARMI OVER 34,000 LBS TAN								40.00	
3170540		08/01/13	GUTIERREZ, JUAN C OVER 34,000 LBS TAN								40.00	
3170541		08/01/13	GARCIA, GREGORIO OVER 31,000 LBS TAN								40.00	
3170542		08/01/13	GARCIA, GABRIEL C OVER 34,000 LBS TAN								40.00	
3170543		08/01/13	MARTINEZ, ROSELEA OVER 34,000 LBS TAN								40.00	
3170544		08/01/13	PALZ, FABIAN VASO OVER 34,000 LBS TAN								40.00	
3170545		08/01/13	MARTINEZ, JUMIF OVER GROSS WEIGHT								40.00	
3170546		08/01/13	GUANALU NO RECORD OF IDTY ST								40.00	
3170547		08/01/13	MARTINEZ, GUANALU OVER 34,000 LBS TAN								40.00	
3170548		08/01/13	THONGOS, RANCI A OVER WEIGHT GROUP								40.00	
3170549		08/01/13	GALLEGO, LUIS CA OVER WEIGHT GROUP								40.00	
3170550		08/01/13	ORTEGA, JOSE ALEJ OVER 34,000 LBS TAN								40.00	
3170551		08/01/13	CUPOZ, ROBARDO OVER 34,000 LBS TAN								40.00	
3170552		08/01/13	LAMA, C WILFRIDINO variable Entry 6-cal								40.00	
3170553		08/01/13	LECHA, MAXIMO YEL OVER 34,000 LBS TAN								40.00	
3170554		08/01/13	GARCIA, GABRIEL C OVER 34,000 LBS TAN								40.00	
3170555		08/01/13	ORISTA, JESUS A. OVER WEIGHT GROUP								40.00	
3170556		08/01/13	ZAVOJLO, AUGUSTO OVER 34,000 LBS TAN								40.00	
3170557		08/01/13	BERNAS, JUAN FABL OVER 34,000 LBS TAN								40.00	
3170558		08/01/13	GONZALEZ, ABIELE OVER GHSS5 WEIGHT								40.00	
3170559		08/01/13	MUNIZ, HECTOR MIG ND TRAVEL'S LICENSE								40.00	
3170560		08/01/13	MUNIZ, HECTOR MIG ND TRAVEL'S LICENSE								40.00	
3170561		08/01/13	MUNIZ, HECTOR MIG ND TRAVEL'S LICENSE								40.00	
3170562		08/02/13	FOUZE, CHARLOTTE CIVIL LICENSE PLAT								40.00	
3170563		08/02/13	CASTILLO-MORENO, STELLING EXCEED PHI								40.00	
3170564		08/02/13	GARCIA, ELOY E, TRANSCRIPT IN IN AH A								40.00	
3170565		08/02/13	RENECI, POMHEL STELLING EXCEED PHI								40.00	

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Receipt #	Account #	Name	Offense Description	Jft Date	ABC	AMST	CMWTEX	CMWTFPS	CCC	CEB2	CEFF	CHS	CHSF	CMWT	CG	CMJ
3175422	CR424-13-2	08/02/13 MARTINEZ, LUIS GR	SHIELDING EXCEED FBI 08/22/11						40.00			3.00	1.00		153.90	
3175422	CR4073-03-2	08/02/13 SANCHEZ, ISIDRO	NO LIABILITY INSURAN 07/11/03						40.00			3.00	1.00		275.00	
3176022	CR6514-07-2	08/02/13 GUMMAN, MELISSA H	SPEEDING EXCEED FBI 07/31/07						40.00			3.00	1.00		49.00	
3176122	CR3707-13-2	08/02/13 MARTINEZ, RAMON	SHIELDING EXCEED FBI 04/29/13						40.00			3.00	1.00		54.00	
3176222	CR04-13-2	08/02/13 MARTINEZ, RAMON	FORCIBLE ENTRY Letal 08/02/13								25.00					
3176322	CR50-13-2	08/02/13 CARLOS OSORIO	FORCIBLE ENTRY Letal 08/02/13								25.00					
3176422	CR57-11-2	08/02/13 CARLOS OSORIO	FORCIBLE ENTRY Letal 05/19/11													
3176522	CR525-11-2	08/02/13 ESCOBAR, CARLENE	NO DRIVER'S LICENSE 11/07/10						40.00			3.00	1.00		165.90	
3176622	CR083-13-2	08/02/13 ESCOBAR, CARLENE	NO DRIVER'S LICENSE 07/02/10						40.00			3.00	1.00		165.90	
3176722	CR131-13-2	08/02/13 ESCOBAR, CARLENE	NO SAFETY BELT Letal 08/02/13						40.00			3.00	1.00		50.40	
3176822	CR230-04-2	08/02/13 GARCIA, EMILIO	NO SAFETY BELT Letal 05/17/11						40.00			3.00	1.00		50.40	
3176922	CR881-13-2	08/02/13 LOPEZ, BERNA JULI	VIOLATE LB RCTP/ICT 05/17/11						40.00			3.00	1.00		50.40	
3177022	CR454-04-2	08/05/13 TORRES, SAUL FRAU	NO DRIVER'S LICENSE 08/27/08						40.00			3.00	1.00		50.40	
3177122	CR452-04-2	08/05/13 TORRES, SAUL FRAU	UNAUTHORIZED USE OF 08/27/08						40.00			3.00	1.00		50.40	
3177222	CR7866-07-2	08/05/13 GARCIA, MANUEL II	SPEEDING EXCEED FBI 08/02/07						40.00			3.00	1.00		161.00	
3177322	CR515-13-2	08/05/13 AVILA M. LOPEZ	FORCIBLE ENTRY Letal 08/05/13								25.00					
3177422	CR393-13-2	08/05/13 RIOS, IVALDA	UNRESTRAINED CHILD 07/18/13						40.00			3.00	1.00		150.00	
3177522	CR428-13-2	08/05/13 GARCIA, LUCIO GUA	OTEP 34,000 LBS. TAN 07/29/13						40.00			3.00	1.00		150.00	
3177622	CR428-13-2	08/05/13 GARCIA, LUCIO GUA	OTEP 34,000 LBS. TAN 07/29/13						40.00			3.00	1.00		150.00	
3177722	CR452-13-2	08/05/13 MARTINEZ, JORGE C	FORCIBLE ENTRY Letal 08/05/13						40.00			3.00	1.00		150.00	
3177822	CR512-13-2	08/05/13 EMILIA MELIHA	FORCIBLE ENTRY Letal 08/05/13						40.00			3.00	1.00		150.00	
3177922	CR393-13-2	08/05/13 LONGORIA JR., GUA	NO SAFETY BELT 07/16/13						40.00			3.00	1.00		30.00	
3178022	CR393-13-2	08/05/13 LONGORIA JR., GUA	NO SAFETY BELT 07/16/13						40.00			3.00	1.00		30.00	
3178122	CR334-13-2	08/05/13 VEIA, MANUEL HERR	SHIELDING EXCEED FBI 06/25/13						40.00			3.00	1.00		50.00	
3178222	CR2395-06-2	08/05/13 GARCIA, FERRISCO	FAIL TO SECURE LOAD 03/17/00						40.00			3.00	1.00		200.00	
3178322	CR058-09-2	08/05/13 GURRCLA, MANUEL E	FAILED TO TRANSFER T 01/16/08						40.00			3.00	1.00		200.00	
3178422	CR14-13-2	08/05/13 LACK'S VALLEY STO	Civil Case 08/05/13								25.00					
3178522	CR15-13-2	08/05/13 LACK'S VALLEY STO	Civil Case 08/05/13								25.00					
3178622	CR403-13-2	08/05/13 AMADOR, CARLOS FI	NO SAFETY BELT 07/16/13						40.60			3.00	1.00		45.90	
3178722	CR403-13-2	08/05/13 AMADOR, CARLOS FI	NO SAFETY BELT 07/16/13						40.60			3.00	1.00		45.90	
3178822	CR4013-13-2	08/05/13 AMADOR, CARLOS FI	NO SAFETY BELT 07/16/13						40.00			3.00	1.00		49.00	
3178922	CR429-13-2	08/05/13 ARGUELLES, JOSE L	SHIELDING EXCEED FBI 07/26/13						40.00			3.00	1.00		60.00	
3179022	CR429-13-2	08/05/13 ARGUELLES, JOSE L	SHIELDING EXCEED FBI 07/26/13						40.00			3.00	1.00		60.00	
3179122	CR436-12-2	08/05/13 JIMENEZ, ALAN	NO DRIVER EDUCATION 04/01/12						40.00			3.00	1.00		19.55	
3179222	CR10-13-2	08/05/13 LACK'S VALLEY STO	Civil Case 08/05/13								25.00					
3179322	CR12-13-2	08/05/13 LACK'S VALLEY STO	Civil Case 08/05/13								25.00					
3179422	CR12-13-2	08/05/13 LACK'S VALLEY STO	Civil Case 08/05/13								25.00					
3179522	CR417-03-2	08/05/13 CAMON, PATRICIA	SHIELDING EXCEED FBI 03/14/03						40.00			3.00	1.00		65.90	
3179622	CR13-40	08/05/13 MARIA PUBIO	SHIELDING EXCEED FBI 03/14/03						17.00			3.00	0.50		65.00	
3179722	CR18-13-2	08/06/13 LACK'S VALLEY STO	Civil Case 08/06/13								25.00					
3179822	CR2816-02-2	08/06/13 FLORES, RICARDO	FOLLOWING TOO CLOSE 05/17/02						17.00			3.00	1.00		103.00	
3179922	CR15-13-2	08/06/13 LACK'S VALLEY STO	Civil Case 08/06/13								25.00					
3180022	CR5444-09-2	08/06/13 RAMOS, IRMA	NO SAFETY BELT 10/04/09						40.00			3.00	1.00		50.00	
3180122	CR20-13-2	08/06/13 AMCO INVESTMENTS	FORCIBLE ENTRY Letal 08/06/13								25.00					
3180222	CR651-99-2	08/06/13 MARTINEZ, PAMIRO	NO SAFETY BELT 09/09/99						17.00			3.00	1.00		25.00	
3180322	CR028-13-2	08/06/13 UTMAS, PAMIA	SHIELDING EXCEED FBI 12/27/12						40.00			3.00	1.00		47.90	
3180422	CR194-13-2	08/06/13 UTMAS, PAMIA	SHIELDING EXCEED FBI 12/27/12						40.00			3.00	1.00		49.50	
3180522	CR194-13-2	08/06/13 UTMAS, PAMIA	SHIELDING EXCEED FBI 12/27/12						40.00			3.00	1.00		49.50	
3180622	CR194-13-2	08/06/13 MEKTA, ERIC IMAYH	NO SAFETY BELT 07/16/13						40.00			3.00	1.00		45.99	
3180722	CR194-13-2	08/06/13 MEKTA, ERIC IMAYH	NO SAFETY BELT 07/16/13						40.00			3.00	1.00		45.99	
3180822	CR194-13-2	08/06/13 MEKTA, ERIC IMAYH	NO SAFETY BELT 07/16/13						40.00			3.00	1.00		45.99	
3180922	CR194-13-2	08/06/13 MEKTA, ERIC IMAYH	NO SAFETY BELT 07/16/13						40.00			3.00	1.00		45.99	
3181022	CR194-13-2	08/06/13 MEKTA, ERIC IMAYH	NO SAFETY BELT 07/16/13						40.00			3.00	1.00		45.99	

Receipt Journal Report For Court 22 Part 1

Receipt # Docmt # Date # Name # Offense Description, Date # ABC # ASST # CWRTPS # CAC # CED2 # CFF # CHS # CHSJP # CHIT # CO # COH1

Table with columns for Receipt #, Docmt #, Date #, Name #, Offense Description, Date #, ABC #, ASST #, CWRTPS #, CAC #, CED2 #, CFF #, CHS #, CHSJP #, CHIT #, CO #, COH1. It lists various court cases with associated fees and amounts.

JUSTICE OF THE PEACE SYSTEM
Receipt Journal Report For Court 22 Part 1
All PTV Transactions For the Period 08/01/2013 thru 08/31/2013

Hidalgo
The Software Group, Inc.

Receipt #	Docnet B	Date	Item	ABC	ASST	CMPTES	CES2	CFY	CHS	CRSJF	CHMT	CCD	CUMI
31471322	C540-13-2	08/16/13	MARICELLA HERRERA Forcible Entry [etal]					25.00	3.00	1.00		186.00	
31471323	CR2259-05-2	08/16/13	RODRIGUEZ, JOSE VIOLATE IL RESTRICTI 04/22/05				40.00		3.00	1.00		12.50	
31471324	CR2506-13-2	08/16/13	LUENGO, ROSA GABR SAFETY SEAT CHILD PA 04/04/13				40.00		3.00	1.00		46.00	
31471325	CR2905-13-2	08/16/13	LEONCO, ROSA GABR NO DRIVER'S LICENSE 03/04/13				40.00		3.00	1.00			
31471326	C230-13-2	08/16/13	FRENCH, AUGUSTIN Small Claims 03/06/12					25.00				275.00	
31471327	C435-13-2	08/16/13	EMRIQUE GUDMAR Forcible Entry [etal]				48.00		3.00	1.00		-275.00	
31471328	CR6975-08-2	08/16/13	RAMONA CR NO LIABILITY INSURAN 11/10/09				40.00		3.00	1.00		275.00	
31471329	CR6975-08-2	08/16/13	FLORES, MARISA CR NO LIABILITY INSURAN 11/10/09				40.00		3.00	1.00		500.00	
31471330	CR0334-12-2	08/16/13	CAUITI, JORGE CIVIL CROSS MIGHT 01/04/12				40.00		3.00	1.00			
31471331	C542-13-2	08/16/13	MAYTIA CERVANTES Forcible Entry [etal]				80.00		3.00	1.00			
31471332	AI13-192	08/19/13	CRISTINA SALINAS Forcible Entry [etal]				40.00		3.00	1.00			
31471333	CH4280-13-2	08/19/13	GARCIA, JOSE NO SAFETY BELT 07/24/13				40.00		3.00	1.00			
31471334	CR4374-13-2	08/19/13	LEHR, BIL FORCIBLE Entry [etal]				40.00		3.00	1.00			
31471335	CR4374-13-2	08/19/13	HAYNDRADOS, SAIRA PASSENGER HOT SECURE 08/07/13				40.00		3.00	1.00			
31471336	CR4413-2	08/19/13	JANINE CEGAR ESCAN Forcible Entry [etal]				40.00		3.00	1.00		103.00	
31471337	CR4783-13-2	08/19/13	GONZALES, MATTHEW DISREGARD STOP SIGN 08/05/13				40.00		3.00	1.00		50.00	
31471338	CR4437-13-2	08/19/13	HANNEY, STEPHAN NO SAFETY BELT 07/06/13				40.00		3.00	1.00		50.00	
31471339	CR4716-05-2	08/19/13	ELIZENGO, ANGELINA SPEEDING EXCEEDED FBI 09/04/13				40.00		3.00	1.00		66.00	
31471340	CH4022-13-2	08/19/13	BARRERA, SILVIA NO DRIVER'S LICENSE 07/04/13				40.00		3.00	1.00		100.60	
31471341	CR3561-13-2	08/19/13	SARTEROS-MAITEPO, TOM UNREGISTERED TRA 07/07/13				40.00		3.00	1.00		40.00	
31471342	CR3508-13-2	08/19/13	GUERRA, PUEL CHAP NO SAFETY BELT 06/20/13				40.00		3.00	1.00		40.00	
31471343	CR4508-13-2	08/19/13	GUERRA, POEL CHAP NO SAFETY BELT 06/20/13				40.00		3.00	1.00		40.00	
31471344	C545-13-2	08/19/13	CARLOS GARCIA Small Claims 06/20/13				40.00		3.00	1.00		50.00	
31471345	C546-13-2	08/19/13	RUBEN TORATO C/O Forcible Entry [etal]				40.00		3.00	1.00			
31471346	CR4184-13-2	08/19/13	LOPEZ, JORGE GUAL NO SAFETY BELT 07/06/13				40.00		3.00	1.00			
31471347	CR4184-13-2	08/19/13	LOPEZ, JORGE GUAL NO DRIVER'S LICENSE 08/03/13				40.00		3.00	1.00			
31471348	C547-13-2	08/19/13	BLAN TEPICHIO CARL NO DRIVER'S LICENSE 07/25/13				40.00		3.00	1.00			
31471349	CR4242-13-2	08/19/13	TOCAB, JAINE ANTO SPEEDING EXCEEDED FBI 07/25/13				40.00		3.00	1.00			
31471350	CR4082-13-2	08/20/13	LACK'S VALLEY STO Civil Case 08/20/13				40.00		3.00	1.00			
32001322	C548-13-2	08/20/13	FOUNT, CHARLOTTE Civil Case 01/23/13				40.00		3.00	1.00			
32001323	C549-13-2	08/20/13	FOUNT, CHARLOTTE Civil Case 08/20/13				40.00		3.00	1.00			
32001324	CR6118-09-2	08/20/13	ROSALES, DAVID TR TURNED WASH UDRATE 06/30/07				40.00		3.00	1.00		204.00	
32001325	C550-13-2	08/20/13	FOUNT, CHARLOTTE Civil Case 08/20/13				40.00		3.00	1.00		275.00	
32001326	CR6118-09-2	08/20/13	ROSALES, DAVID TR TURNED WASH UDRATE 06/30/07				40.00		3.00	1.00		150.00	
32001327	CR6118-09-2	08/20/13	ROSALES, DAVID TR TURNED WASH UDRATE 06/30/07				40.00		3.00	1.00			
32001328	C551-13-2	08/20/13	EMMITS, CHARLOTTE Civil Case 08/20/13				40.00		3.00	1.00			
32001329	C552-13-2	08/20/13	EMMITS, CHARLOTTE Civil Case 08/20/13				40.00		3.00	1.00			
32001330	C553-13-2	08/20/13	MARIA CARPENA Forcible Entry [etal]				40.00		3.00	1.00			
32001331	C554-13-2	08/20/13	MARIA CARPENA Forcible Entry [etal]				40.00		3.00	1.00			
32001332	C555-13-2	08/20/13	JONGE, L. ALEAHE D Civil Case 08/20/13				40.00		3.00	1.00			
32001333	C557-13-2	08/20/13	MARIO JARAHO MO Civil Case 08/20/13				40.00		3.00	1.00			
32001334	C558-13-2	08/20/13	MARIO JARAHO MO Civil Case 08/20/13				40.00		3.00	1.00			
32001335	CR1374-09-2	08/20/13	PUERTO, MARIBEL ALLOW CHILD 14-11 T 05/01/03				40.00		3.00	1.00		50.00	
32001336	CR1374-09-2	08/20/13	PUERTO, MARIBEL ALLOW CHILD 14-11 T 05/01/03				40.00		3.00	1.00		41.50	
32001337	CR1385-11-2	08/20/13	KUTUBADE, MEGUIR STEERING EXCEED FBI 03/12/11				40.00		3.00	1.00		150.00	
32001338	C559-13-2	08/20/13	PALM CITY ESTATES Forcible Entry [etal]				40.00		3.00	1.00			
32001339	C560-13-2	08/20/13	PALM CITY ESTATES Forcible Entry [etal]				40.00		3.00	1.00			
32001340	C561-13-2	08/21/13	PAUL ABREGO Forcible Entry [etal]				40.00		3.00	1.00			

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JUSTICE OF THE PEACE SYSTEM Receipts Journal Report For Court 22 Part 1 ALL PIV Transactions For the Period 08/01/2013 thru 08/31/2013

Table with columns: Receipt #, Booklet #, Date, Desc, Offense Description, Offense, Amt, Fee, Misc, Chgs, ChgsP, Chgs, Amt, CO, COnt. Contains multiple rows of transaction data.

Receipt # Booklet # Date Desc Offense Description Offense Amt Fee Misc Chgs ChgsP Chgs Amt CO COnt

JUSTICE of THE PEACE SYSTEM
Receipt Journal Report for Court 22 Part 2

12 OCT 2013

All 1:V Transactions for the period 09/01/2013 thru 09/31/2013

Page 2

Receipt #	Packet #	CH2	CH1	CH3	CH4	CH5	CH6	CH7	CH8	CH9	CH10	CH11	CH12	CH13	CH14	CH15	CH16	CH17	CH18	CH19	CH20	CH21	CH22	CH23	CH24	CH25	CH26	CH27	CH28	CH29	CH30	CH31	CH32	CH33	CH34	CH35	CH36	CH37	CH38	CH39	CH40	CH41	CH42	CH43	CH44	CH45	CH46	CH47	CH48	CH49	CH50	CH51	CH52	CH53	CH54	CH55	CH56	CH57	CH58	CH59	CH60	CH61	CH62	CH63	CH64	CH65	CH66	CH67	CH68	CH69	CH70	CH71	CH72	CH73	CH74	CH75	CH76	CH77	CH78	CH79	CH80	CH81	CH82	CH83	CH84	CH85	CH86	CH87	CH88	CH89	CH90	CH91	CH92	CH93	CH94	CH95	CH96	CH97	CH98	CH99	CH100	CH101	CH102	CH103	CH104	CH105	CH106	CH107	CH108	CH109	CH110	CH111	CH112	CH113	CH114	CH115	CH116	CH117	CH118	CH119	CH120	CH121	CH122	CH123	CH124	CH125	CH126	CH127	CH128	CH129	CH130	CH131	CH132	CH133	CH134	CH135	CH136	CH137	CH138	CH139	CH140	CH141	CH142	CH143	CH144	CH145	CH146	CH147	CH148	CH149	CH150	CH151	CH152	CH153	CH154	CH155	CH156	CH157	CH158	CH159	CH160	CH161	CH162	CH163	CH164	CH165	CH166	CH167	CH168	CH169	CH170	CH171	CH172	CH173	CH174	CH175	CH176	CH177	CH178	CH179	CH180	CH181	CH182	CH183	CH184	CH185	CH186	CH187	CH188	CH189	CH190	CH191	CH192	CH193	CH194	CH195	CH196	CH197	CH198	CH199	CH200	CH201	CH202	CH203	CH204	CH205	CH206	CH207	CH208	CH209	CH210	CH211	CH212	CH213	CH214	CH215	CH216	CH217	CH218	CH219	CH220	CH221	CH222	CH223	CH224	CH225	CH226	CH227	CH228	CH229	CH230	CH231	CH232	CH233	CH234	CH235	CH236	CH237	CH238	CH239	CH240	CH241	CH242	CH243	CH244	CH245	CH246	CH247	CH248	CH249	CH250	CH251	CH252	CH253	CH254	CH255	CH256	CH257	CH258	CH259	CH260	CH261	CH262	CH263	CH264	CH265	CH266	CH267	CH268	CH269	CH270	CH271	CH272	CH273	CH274	CH275	CH276	CH277	CH278	CH279	CH280	CH281	CH282	CH283	CH284	CH285	CH286	CH287	CH288	CH289	CH290	CH291	CH292	CH293	CH294	CH295	CH296	CH297	CH298	CH299	CH300	CH301	CH302	CH303	CH304	CH305	CH306	CH307	CH308	CH309	CH310	CH311	CH312	CH313	CH314	CH315	CH316	CH317	CH318	CH319	CH320	CH321	CH322	CH323	CH324	CH325	CH326	CH327	CH328	CH329	CH330	CH331	CH332	CH333	CH334	CH335	CH336	CH337	CH338	CH339	CH340	CH341	CH342	CH343	CH344	CH345	CH346	CH347	CH348	CH349	CH350	CH351	CH352	CH353	CH354	CH355	CH356	CH357	CH358	CH359	CH360	CH361	CH362	CH363	CH364	CH365	CH366	CH367	CH368	CH369	CH370	CH371	CH372	CH373	CH374	CH375	CH376	CH377	CH378	CH379	CH380	CH381	CH382	CH383	CH384	CH385	CH386	CH387	CH388	CH389	CH390	CH391	CH392	CH393	CH394	CH395	CH396	CH397	CH398	CH399	CH400	CH401	CH402	CH403	CH404	CH405	CH406	CH407	CH408	CH409	CH410	CH411	CH412	CH413	CH414	CH415	CH416	CH417	CH418	CH419	CH420	CH421	CH422	CH423	CH424	CH425	CH426	CH427	CH428	CH429	CH430	CH431	CH432	CH433	CH434	CH435	CH436	CH437	CH438	CH439	CH440	CH441	CH442	CH443	CH444	CH445	CH446	CH447	CH448	CH449	CH450	CH451	CH452	CH453	CH454	CH455	CH456	CH457	CH458	CH459	CH460	CH461	CH462	CH463	CH464	CH465	CH466	CH467	CH468	CH469	CH470	CH471	CH472	CH473	CH474	CH475	CH476	CH477	CH478	CH479	CH480	CH481	CH482	CH483	CH484	CH485	CH486	CH487	CH488	CH489	CH490	CH491	CH492	CH493	CH494	CH495	CH496	CH497	CH498	CH499	CH500	CH501	CH502	CH503	CH504	CH505	CH506	CH507	CH508	CH509	CH510	CH511	CH512	CH513	CH514	CH515	CH516	CH517	CH518	CH519	CH520	CH521	CH522	CH523	CH524	CH525	CH526	CH527	CH528	CH529	CH530	CH531	CH532	CH533	CH534	CH535	CH536	CH537	CH538	CH539	CH540	CH541	CH542	CH543	CH544	CH545	CH546	CH547	CH548	CH549	CH550	CH551	CH552	CH553	CH554	CH555	CH556	CH557	CH558	CH559	CH560	CH561	CH562	CH563	CH564	CH565	CH566	CH567	CH568	CH569	CH570	CH571	CH572	CH573	CH574	CH575	CH576	CH577	CH578	CH579	CH580	CH581	CH582	CH583	CH584	CH585	CH586	CH587	CH588	CH589	CH590	CH591	CH592	CH593	CH594	CH595	CH596	CH597	CH598	CH599	CH600	CH601	CH602	CH603	CH604	CH605	CH606	CH607	CH608	CH609	CH610	CH611	CH612	CH613	CH614	CH615	CH616	CH617	CH618	CH619	CH620	CH621	CH622	CH623	CH624	CH625	CH626	CH627	CH628	CH629	CH630	CH631	CH632	CH633	CH634	CH635	CH636	CH637	CH638	CH639	CH640	CH641	CH642	CH643	CH644	CH645	CH646	CH647	CH648	CH649	CH650	CH651	CH652	CH653	CH654	CH655	CH656	CH657	CH658	CH659	CH660	CH661	CH662	CH663	CH664	CH665	CH666	CH667	CH668	CH669	CH670	CH671	CH672	CH673	CH674	CH675	CH676	CH677	CH678	CH679	CH680	CH681	CH682	CH683	CH684	CH685	CH686	CH687	CH688	CH689	CH690	CH691	CH692	CH693	CH694	CH695	CH696	CH697	CH698	CH699	CH700	CH701	CH702	CH703	CH704	CH705	CH706	CH707	CH708	CH709	CH710	CH711	CH712	CH713	CH714	CH715	CH716	CH717	CH718	CH719	CH720	CH721	CH722	CH723	CH724	CH725	CH726	CH727	CH728	CH729	CH730	CH731	CH732	CH733	CH734	CH735	CH736	CH737	CH738	CH739	CH740	CH741	CH742	CH743	CH744	CH745	CH746	CH747	CH748	CH749	CH750	CH751	CH752	CH753	CH754	CH755	CH756	CH757	CH758	CH759	CH760	CH761	CH762	CH763	CH764	CH765	CH766	CH767	CH768	CH769	CH770	CH771	CH772	CH773	CH774	CH775	CH776	CH777	CH778	CH779	CH780	CH781	CH782	CH783	CH784	CH785	CH786	CH787	CH788	CH789	CH790	CH791	CH792	CH793	CH794	CH795	CH796	CH797	CH798	CH799	CH800	CH801	CH802	CH803	CH804	CH805	CH806	CH807	CH808	CH809	CH810	CH811	CH812	CH813	CH814	CH815	CH816	CH817	CH818	CH819	CH820	CH821	CH822	CH823	CH824	CH825	CH826	CH827	CH828	CH829	CH830	CH831	CH832	CH833	CH834	CH835	CH836	CH837	CH838	CH839	CH840	CH841	CH842	CH843	CH844	CH845	CH846	CH847	CH848	CH849	CH850	CH851	CH852	CH853	CH854	CH855	CH856	CH857	CH858	CH859	CH860	CH861	CH862	CH863	CH864	CH865	CH866	CH867	CH868	CH869	CH870	CH871	CH872	CH873	CH874	CH875	CH876	CH877	CH878	CH879	CH880	CH881	CH882	CH883	CH884	CH885	CH886	CH887	CH888	CH889	CH890	CH891	CH892	CH893	CH894	CH895	CH896	CH897	CH898	CH899	CH900	CH901	CH902	CH903	CH904	CH905	CH906	CH907	CH908	CH909	CH910	CH911	CH912	CH913	CH914	CH915	CH916	CH917	CH918	CH919	CH920	CH921	CH922	CH923	CH924	CH925	CH926	CH927	CH928	CH929	CH930	CH931	CH932	CH933	CH934	CH935	CH936	CH937	CH938	CH939	CH940	CH941	CH942	CH943	CH944	CH945	CH946	CH947	CH948	CH949	CH950	CH951	CH952	CH953	CH954	CH955	CH956	CH957	CH958	CH959	CH960	CH961	CH962	CH963	CH964	CH965	CH966	CH967	CH968	CH969	CH970	CH971	CH972	CH973	CH974	CH975	CH976	CH977	CH978	CH979	CH980	CH981	CH982	CH983	CH984	CH985	CH986	CH987	CH988	CH989	CH990	CH991	CH992	CH993	CH994	CH995	CH996	CH997	CH998	CH999	CH1000
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J U S T I C E O F T H E P E A C E S Y S T E M

Receipt Journal Report For Court 22 East

ALL P/V Transactions For the Period 08/01/2013 thru 09/31/2013

Receipt #	Booklet #	CCN3	CCM2	CCM3	CCM54	CCM52	CCM53	CCM57	CG	CVCA	EC	ED	EIS	IFS	DSC	ITOREF	FA	IF	ING	JCD	SCIT
3195122														5.00				2.00			
3195123														-5.00				-2.00			
3195124														5.00				2.00			
3195125														5.00							
3195126														5.00				2.00			
3195127														5.00				2.00			
3195128														5.00				2.00			
3195129														5.00				2.00			
3195130														5.00				2.00			
3195131														5.00				2.00			
3195132														5.00				2.00			
3195133														5.00				2.00			
3195134														5.00				2.00			
3195135														5.00				2.00			
3195136														5.00				2.00			
3195137														5.00				2.00			
3195138														5.00				2.00			
3195139														5.00				2.00			
3195140														5.00				2.00			
3195141														5.00				2.00			
3195142														5.00				2.00			
3195143														5.00				2.00			
3195144														5.00				2.00			
3195145														5.00				2.00			
3195146														5.00				2.00			
3195147														5.00				2.00			
3195148														5.00				2.00			
3195149														5.00				2.00			
3195150														5.00				2.00			
3195151														5.00				2.00			
3195152														5.00				2.00			
3195153														5.00				2.00			
3195154														5.00				2.00			
3195155														5.00				2.00			
3195156														5.00				2.00			
3195157														5.00				2.00			
3195158														5.00				2.00			
3195159														5.00				2.00			
3195160														5.00				2.00			
3195161														5.00				2.00			
3195162														5.00				2.00			
3195163														5.00				2.00			
3195164														5.00				2.00			
3195165														5.00				2.00			
3195166														5.00				2.00			
3195167														5.00				2.00			
3195168														5.00				2.00			
3195169														5.00				2.00			
3195170														5.00				2.00			
3195171														5.00				2.00			
3195172														5.00				2.00			
3195173														5.00				2.00			
3195174														5.00				2.00			
3195175														5.00				2.00			
3195176														5.00				2.00			
3195177														5.00				2.00			
3195178														5.00				2.00			
3195179														5.00				2.00			
3195180														5.00				2.00			
3195181														5.00				2.00			
3195182														5.00				2.00			
3195183														5.00				2.00			
3195184														5.00				2.00			
3195185														5.00				2.00			
3195186														5.00				2.00			
3195187														5.00				2.00			
3195188														5.00				2.00			
3195189														5.00				2.00			
3195190														5.00				2.00			
3195191														5.00				2.00			
3195192														5.00				2.00			
3195193														5.00				2.00			
3195194														5.00				2.00			
3195195														5.00				2.00			
3195196														5.00				2.00			
3195197														5.00				2.00			
3195198														5.00				2.00			
3195199														5.00				2.00			
3195200														5.00				2.00			

The Software Study, Inc.
ALL P/Y Transactions for the period 09/01/2013 thru 09/31/2013

Receipt #	Doclet #CCH2CCH1CON3CON2CON1CON3CON2CON1CQACQLDDISBFSDSCCTOPEFFAEIFINDJCUJEFT
32072J24		CP4606-13-2												5.00							2.00
32073J22		CP4607-13-2												5.00							2.00
32074J22		CP4608-13-2												5.00							2.00
32075J22		CP4609-13-2												5.00							2.00
32076J22		CP4610-13-2												5.00							2.00
32077J22		CP4611-13-2												5.00							2.00
32078J22		CP4612-13-2												5.00							2.00
32079J22		CP4613-13-2												5.00							2.00
32080J22		CP4614-13-2												5.00							2.00
32081J22		CP4615-13-2												5.00							2.00
32082J22		CP4616-13-2												5.00							2.00
32083J22		CP4617-13-2												5.00							2.00
32084J22		CP4618-13-2												5.00							2.00
32085J22		CP4619-13-2												5.00							2.00
32086J22		CP4620-13-2												5.00							2.00
32087J22		CP4621-13-2												5.00							2.00
32088J22		CP4622-13-2												5.00							2.00
32089J22		CP4623-13-2												5.00							2.00
32090J22		CP4624-13-2												5.00							2.00
32091J22		CP4625-13-2												5.00							2.00
32092J22		CP4626-13-2												5.00							2.00
32093J22		CP4627-13-2												5.00							2.00
32094J22		CP4628-13-2												5.00							2.00
32095J22		CP4629-13-2												5.00							2.00
32096J22		CP4630-13-2												5.00							2.00
32097J22		CP4631-13-2												5.00							2.00
32098J22		CP4632-13-2												5.00							2.00
32099J22		CP4633-13-2												5.00							2.00
32100J22		CP4634-13-2												5.00							2.00
32101J22		CP4635-13-2												5.00							2.00
32102J22		CP4636-13-2												5.00							2.00
32103J22		CP4637-13-2												5.00							2.00
32104J22		CP4638-13-2												5.00							2.00
32105J22		CP4639-13-2												5.00							2.00
32106J22		CP4640-13-2												5.00							2.00
32107J22		CP4641-13-2												5.00							2.00
32108J22		CP4642-13-2												5.00							2.00
32109J22		CP4643-13-2												5.00							2.00
32110J22		CP4644-13-2												5.00							2.00
32111J22		CP4645-13-2												5.00							2.00
32112J22		CP4646-13-2												5.00							2.00
32113J22		CP4647-13-2												5.00							2.00
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32115J22		CP4649-13-2												5.00							2.00
32116J22		CP4650-13-2												5.00							2.00
32117J22		CP4651-13-2												5.00							2.00
32118J22		CP4652-13-2												5.00							2.00
32119J22		CP4653-13-2												5.00							2.00
32120J22		CP4654-13-2												5.00							2.00
32121J22		CP4655-13-2												5.00							2.00
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32123J22		CP4657-13-2												5.00							2.00
32124J22		CP4658-13-2												5.00							2.00
32125J22		CP4659-13-2												5.00							2.00
32126J22		CP4660-13-2												5.00							2.00
32127J22		CP4661-13-2												5.00							2.00
32128J22		CP4662-13-2												5.00							2.00
32129J22		CP4663-13-2												5.00							2.00
32130J22		CP4664-13-2												5.00							2.00
32131J22		CP4665-13-2												5.00							2.00

U S T I C E OF THE P A C I F I C S Y S T E M
 Receipt Journal Report for Court 32, Invt. 3
 All F.V Transactions For the Period 08/01/2013 thru 08/31/2013

Receipt #	Locker #	DATE	AMT	STF	SEC	TP	TRF1	MF EFFECTS	WHITES	Total
31759322	CP263-11-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	304.00	
31759322	CP401-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	342.00	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	144.00	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	154.10	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	101.00	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	191.00	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	5.00	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	283.00	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	187.00	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	133.00	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	92.00	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	125.00	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	307.00	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	194.00	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	100.10	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	237.00	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	217.00	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	217.00	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	101.00	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	103.10	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	100.10	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	236.10	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	133.00	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	337.00	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	101.00	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	101.00	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	156.00	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	156.00	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	156.00	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	164.10	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	133.10	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	200.00	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	171.00	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	171.00	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	117.00	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	4.00	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	101.00	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	210.00	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	181.00	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	239.00	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	191.00	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	164.10	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	180.00	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	150.00	
31759322	CP375-13-2	4.00	2.00	4.00	0.00	30.00	3.00	50.00	150.00	

RECEIVED BY
COUNTY AUDITOR
OFFICE OF COURT ADMINISTRATION
2013 NOV 8 PM 2 TEXAS JUDICIAL COUNCIL



OFFICIAL JUSTICE COURT MONTHLY REPORT

Month August Year 2013
County Hidalgo Pct. 2 Place 2

Judge Rosa E. Trevino

If new, date assumed office _____

Court Mailing Address 300 W Hall Acres Ste D

City Pharr, TX Zip 78577

Phone Number 956-787-1986

Fax Number 956-787-9343

Court's Public Email _____

Court's Website _____

THE ATTACHED IS A TRUE AND ACCURATE REFLECTION OF THE RECORDS OF THIS COURT.

Prepared by Rachel Bueno

Date 10/29/2013 Phone Number 956-787-1986

PLEASE RETURN THIS FORM NO LATER THAN 20 DAYS FOLLOWING THE END OF THE MONTH REPORTED TO

OFFICE OF COURT ADMINISTRATION
P O BOX 12066
AUSTIN, TX
78711-2066

PHONE: (512) 463-1625
FAX: (512) 936-2423

CRIMINAL SECTION

Court		Traffic Misdemeanors			Non-Traffic Misdemeanors		
Month	Year	Non-Parking	Parking	County Ordinance	Penal Code	Other State Law	County Ordinance
1. Total Cases Pending First of Month:		1922	4	4,254	9371	2012	368
a. Active Cases		786	4	2,913	5067	1685	294
b. Inactive Cases		1136	0	1,341	4304	327	74
2. New Cases Filed		70	0	258	203	37	2
3. Cases Reactivated		18	0	15	41	5	0
4. All Other Cases Added		0	0	0	0	0	0
5. Total Cases on Docket (Sum of Lines 1a, 2, 3 & 4)		874	4	3186	5311	1727	296
6. Dispositions Prior to Court Appearance or Trial:							
a. Uncontested Dispositions (Disposed without appearance before a judge (CCP Art. 27.14))		40	0	236	94	19	1
b. Dismissed by Prosecution		4	0	12	29	3	1
7. Dispositions at Trial:							
Convictions:							
Guilty Plea or Nolo Contendere		2	0	0	4	1	0
1) By the Court		0	0	0	0	0	0
2) By the Jury		0	0	0	0	0	0
3) By the Jury		0	0	0	0	0	0
b. Acquittals:							
1) By the Court		0	0	0	0	0	0
2) By the Jury		0	0	0	0	0	0
c. Dismissed by Prosecution		0	0	0	0	0	0
8. Compliance Dismissals:							
a. After Driver Safety Course (CCP, Art. 45.0511)		4					
b. After Deferred Disposition (CCP, Art. 45.051)		2	0	2	1	0	0
c. After Teen Court (CCP, Art. 45.052)		0	0	0	0	0	0
d. After Tobacco Awareness Course (HSC, Sec. 161.253)						0	
e. After Treatment for Chemical Dependency (CCP, Art. 45.053)					0	0	
f. After Proof of Financial Responsibility (TC, Sec. 601.193)		0					
g. All Other Transportation Code Dismissals		0	0	0	0	0	0
9. All Other Dispositions		8	0	13	39	22	1
10. Total Cases Disposed (Sum of Lines 6, 7, 8 & 9)		60	0	263	167	45	3
11. Cases Placed on Inactive Status		7	0	15	24	4	0
12. Total Cases Pending End of Month:		1932	4	4,249	9407	2004	367
a. Active Cases (Equals Line 5 minus the sum of Lines 10 & 11)		807	4	2908	5120	1678	293
b. Inactive Cases (Equals Line 1b minus Line 3 plus Line 11)		1125	0	1341	4287	326	74
13. Show Cause Hearings Held		0	0	0	0	0	0
14. Cases Appealed:							
a. After Trial		0	0	0	0	0	0
b. Without Trial		0	0	0	0	0	0

CIVIL SECTION

Court		Small Claims Suits	Forcible Entry & Detainer (Evictions)	Other Civil Suits
Month	Year			
1. Total Cases Pending First of Month:		880	631	574
a. Active Cases		259	126	282
b. Inactive Cases		621	505	292
2. New Cases Filed		17	34	36
3. Cases Reactivated		0	0	0
4. All Other Cases Added		0	0	0
5. Total Cases on Docket <i>(Sum of Lines 1a, 2, 3 & 4)</i>		276	160	318
DISPOSITIONS				
6. Default Judgments		3	8	6
7. Agreed Judgments		0	0	7
8. Trial/Hearing by Judge/Hearing Officer		3	19	2
9. Trial by Jury		0	0	0
10. Dismissed for Want of Prosecution		0	0	0
11. Non-suited or Dismissed by Plaintiff		3	1	1
12. All Other Dispositions		0	4	54
13. Total Cases Disposed <i>(Sum of Lines 6 through 12)</i>		9	32	70
14. Cases Placed on Inactive Status		0	0	0
15. Total Cases Pending End of Month:		888	633	540
a. Active Cases <i>(Equals Line 5 minus the sum of Lines 13 & 14)</i>		267	128	248
b. Inactive Cases <i>(Equals Line 1b minus Line 3 plus Line 14)</i>		621	505	292
16. Cases Appealed:				
a. After Trial		0	1	0
b. Without Trial		0	0	0

JUVENILE/MINOR ACTIVITY

Court		TOTAL
Month	Year	
1. Transportation Code Cases Filed		3
2. Non-Driving Alcoholic Beverage Code Cases Filed		0
3. Driving Under the Influence of Alcohol Cases Filed		0
4. Drug Paraphernalia Cases Filed (HSC, Ch. 481)		0
5. Tobacco Cases Filed (HSC, Sec. 161.252)		0
6. Failure to Attend School Cases Filed (Ed.Code, Sec. 25.094)		0
7. Education Code (Except Failure to Attend) Cases Filed		0
8. Violation of Local Daytime Curfew Ordinance Cases Filed (Local Govt. Code, Sec. 341.905)		0
9. All Other Non-Traffic Fine-Only Cases Filed		14
10. Transfer to Juvenile Court:		
a. Mandatory Transfer (Fam.Code, Sec. 51.08(b)(1))		0
b. Discretionary Transfer (Fam.Code, Sec. 51.08(b)(2))		0
11. Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct) (CCP, Art. 45.050(c)(1))		0
12. Held in Contempt by Criminal Court (Fined and/or Denied Driving Privileges) (CCP, Art. 45.050(c)(2))		0
13. Juvenile Statement Magistrate Warning:		
a. Warnings Administered		0
b. Statements Certified (Fam.Code, Sec. 51.095)		0
14. Detention Hearings Held (Fam. Code, Sec. 54.01)		0
15. Orders for Non-Secure Custody Issued		0
16. Parent Contributing to Nonattendance Cases Filed (Ed Code, Sec. 25.093)		0

ADDITIONAL ACTIVITY

Court		NUMBER GIVEN	NUMBER REQUESTS FOR COUNSEL
Month	Year		
1. Magistrate Warnings:			
a. Class C Misdemeanors		11	
b. Class A and B Misdemeanors		30	0
c. Felonies		22	0
			TOTAL
2. Arrest Warrants Issued:			
Misdemeanors		a. Class C	49
b. Class A and B Misdemeanors			1
c. Felonies			3
3. Capiases Pro Fine Issued			0
4. Search Warrants Issued			0
5. Warrants for Fire, Health and Code Inspections Filed (CCP, Art. 18.05)			0
6. Examining Trials Conducted			0
7. Emergency Mental Health Hearings Held			98
8. Magistrate's Orders for Emergency Protection Issued			0
9. Magistrate's Orders for Ignition Interlock Device Issued (CCP, Art. 17.41)			0
10. All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond			0
11. Driver's License Denial, Revocation or Suspension Hearings Held (TC, Sec. 521.300)			17
12. Handgun License Denial, Revocation or Suspension Hearings Held (Govt. Code, Sec. 411.180)			0
13. Disposition of Stolen Property Hearings Held (CCP, Ch. 47)			0
14. Peace Bond Hearings Held			0
15. Inquests Conducted			8
16. Cases in Which Fine and Court Costs Satisfied by Community Service:			
a. Partial Satisfaction			0
b. Full Satisfaction			0
17. Cases in Which Fine and Court Costs Satisfied by Jail Credit			34
18. Cases in Which Fine and Court Costs Waived for Indigency			0
19. Amount of Fines and Court Costs Waived for Indigency			\$0
20. Fines, Court Costs and Other Amounts Collected:			
a. Kept by County			\$74,768
b. Remitted to State			\$26,327
c. Total			\$101,096

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

October 24, 2013

The Honorable Rosa Treviño
Hidalgo County Justice of the Peace Pct. 2, Pl. 2
300 W. Hall Acres, St. B
Pharr, Texas 78577

Re: Review of *Monthly Fines and Fees Reports* and Supporting Documentation
For the month of August 2013

Dear Judge Treviño:

We have conducted a limited scope review of the *Monthly Fines and Fees Report* and supporting documentation for the month of August 2013 pursuant to Local Government Code §115.002(a), §115.002(b), and Code of Criminal Procedure Article 103.011. The objective of the review was to determine if fines, fees, and court costs collected were properly accounted and reported.

Scope:

The scope of our review was limited to collections reported by your office on the *Monthly Fines and Fees Report* for the month of August 2013. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:

In planning and performing our review, we reviewed applicable fines, fees, and court cost statutes and schedules. The following procedures were also performed:

- Reviewed the submittal dates of the *Monthly Fines and Fees Report* and applicable supporting documentation to the County Auditor's Office to determine if the report and applicable supporting documentation were received within five days after the last day of the month pursuant to Local Government Code § 114.001 (b).
- Verified the signature on the *Monthly Fines and Fees Report* to ensure that the report was signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Fines and Fees Report* by footing and cross-footing the report.
- Reviewed receipts issued to determine if fines, fees, and court costs were allocated and reported in the proper amounts and verified whether any adjustments were made.
- Verified that procedures for voided receipts were properly followed.
- Verified that collections per the *Monthly Fines and Fees Report* agreed to: 1.) total receipts issued per *Ableterm's* Receipt Journal Report, 2.) total collections per *Ableterm's* Fee Distribution Reports, 3.) total deposits made with the County Treasurer, and 4.) total deposits posted to *alio's* Undistributed Receipts general ledger account.

HIDALGO COUNTY DISTRICT JUDGES

JAMIE E. TUERINA
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 97TH D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 375TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

NOE GONZALEZ
JUDGE, 378TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 381ST D.C.

AIDA SALINAS FLORES
JUDGE, 396TH D.C.

ISRAEL RAMON, JR.
JUDGE, 430TH D.C.

JESSE CONTRERAS
JUDGE, 449TH D.C.

- Verified that "Discharge" collections received by the Sheriff's Office were received by the Justice of the Peace Office and included on the *Monthly Fines and Fees Report*.
- Verified the sequence of receipts per the *Monthly Fines and Fees Report* agreed to *Ableterm's* Receipt Journal Report, and the Sheriff's "D" Report. In addition, verified that receipts followed sequential order.
- Compared the Online Credit Card Report to *Ableterm's* Daily Balance Report to ensure all online credit card transactions were timely received by the Justice of the Peace and County Treasurer's Office.
- Reviewed *Cashier's Daily Close-Out Reports* (Close-Out Report) and County Treasurer receipts to determine whether fees collected were properly accounted & deposited with the County Treasurer on a daily basis.
- Reviewed receipts, Close-Out Reports, *Schedule of Receipts and Deposit* form, mail logs, and the *Monthly Fines and Fees Report*, among other reports, to verify proper completion.
- Verified if cash bonds posted by the defendants who failed to appear before the Justice of the Peace were forfeited (liquidated) by the 10th workday following the date of release from jail.

Conclusion:

Total collections for the month of August 2013 were \$101,096.50. Based on the results of our review, we have concluded that fines, fees, and court costs were generally properly accounted and reported; however, the system of internal controls for the accounting and reporting of fines, fees, and court costs require improvement as noted in the following observations.

Observation No. 1:

We reviewed all receipts for the month in review to determine whether fines, fees, and court costs collected were properly allocated and reported.

The results of our review revealed that 32 receipts contained errors in the allocation of fees, fines, and court costs. The Justice of the Peace staff was made aware of the necessary revisions and corrections were made prior to submitting the final *Monthly Fines and Fees Report* to Commissioners Court for approval (see Exhibit A).

There are numerous statutes that require Justices of the Peace to charge various fines, fees, and court costs for certain services and offenses. Fines, fees, and court costs must be allocated pursuant to State statutes and/or Commissioners Court approval.

Formal monitoring procedures have not been implemented to ensure that fines, fees, and court costs are properly allocated and reported. The County may be held liable to the State for failure to properly allocate and report fines, fees, and court costs.

Recommendation:

Management should develop and implement formal monitoring procedures to ensure that fines, fees, and court costs are properly allocated and reported. At a minimum, the following procedures should be implemented:

- Staff should be provided with training regarding the proper allocation of fines, fees, and court costs.
- Staff should review the allocation of fines, fees, and court costs before the official County receipt is issued.
- Access for setting up offense codes with the proper fines, fees, and court costs in *AbleTerm* should be limited to staff with adequate knowledge of the applicable allocation.
- Staff should ensure that the proper fines, fees, and court costs allocation, offense date, and judgment date are entered when a case is setup in *AbleTerm*.

Observation No. 2:

We noted during our review that a monthly mail log instead of a daily mail log was utilized to record mail-in payments. According to staff, they prepare a monthly mail log since they believe that if no mail is received for that day, a mail log should not be prepared.

The County Auditor's Office requires that mail-in payments be listed on a daily mail log. In addition, the individual responsible for issuing receipts should verify that an official County receipt was issued for each incoming mail-in payment. The person conducting this verification should provide his/her signature on the mail log as acknowledgment of the verification.

Formal monitoring procedures were not in place to ensure that mail-in payments were properly processed. This may result in the loss or misuse of County funds.

Recommendation:

Management should develop and implement formal monitoring procedures to ensure that mail-in payments are properly processed. At a minimum, the procedures noted above should be implemented. Please refer to the mail log section of

HIDALGO COUNTY DISTRICT JUDGES

the "Cash Handling Policy, Guidelines, and Procedures" prescribed by the County Auditor's for the minimum procedures to be implemented in order to ensure adequate internal controls for the safeguarding of public funds.

Observation No. 3:

We noted during our review that 11 of the 22 *Cashier's Daily Close-Out Reports* (Close-Out Reports) prepared during the month of August 2013 were not submitted to the County Treasurer's Office on a daily basis after the bank deposit was made. The Close-Out Reports were submitted from 2 to 11 days after the bank deposit was made.

The County Auditor's Office requires that cashiers reconcile cash on hand to receipts issued and the approved change fund, if any, on a daily basis by utilizing the *Cashier's Daily Close-Out Report* (Close-Out report). Once the reconciliation is completed and the collections are deposited to the County's General Fund bank account, the Close-Out Report along with the bank validated deposit slip must be submitted to the County Treasurer's Office on a daily basis. The County Treasurer's Office utilizes the Close-Out Report, along with the bank validated deposit slip to timely receipt and account for the collections deposited to the County's General Fund bank account.

Formal monitoring procedures have not been developed and implemented to ensure that the Close-Out Report is submitted to the County Treasurer's Office on a daily basis. Failure to submit the Close-Out Report to the County Treasurer's Office on a daily basis results in the improper accounting of County funds.

Observation No. 4:

We noted that copies of the August 2013 Office of Court Administration's (OCA) "Official JP Monthly Report" have not been filed with the County Auditor's Office, as of today.

Pursuant to Local Government Code § 114.001 (b), a monthly report must be filed within five days after the last day of each month. In addition, Local Government Code § 112.002 (a) authorizes the county auditor to prescribe the system of accounting for the county. Local Government Code Section 112.002 (b) further states that "the county auditor may adopt and enforce regulations, not inconsistent with law or with a rule adopted under Section 112.003, that the auditor considers necessary for the speedy and proper collecting, checking, and accounting of the revenues and other funds and fees that belong to the county or to a person for whom a district clerk, district attorney, county officer, or precinct officer has made a collection or for whose use or benefit the officer holds or has received funds. Pursuant to Local Government Code Section 112.002 (a) and (b), the County Auditor requires the submittal of properly completed reports (i.e., *Monthly Fines and Fees Report, Schedule of Receipts and Deposits*, copy of the Office of Court Administration's "Official JP Monthly Report", Cash Disbursement Journal, etc.) for checking and properly accounting for funds collected by the Justice of the Peace Offices.

Formal procedures have not been implemented to ensure that copies of OCA's "Official JP Monthly Report" are filed with the County Auditor's Office within five days after the last day of each month. Timely submittal of these reports helps ensure that revenues and liabilities are properly recorded.

Recommendation:

Management should develop and implement formal procedures to ensure that copies of OCA's "Official JP Monthly Report" are filed with the County Auditor's Office within five days after the last day of each month. In addition, please file copies of the August 2013 OCA's "Official JP Monthly Report" with the County Auditor's Office no later than October 30, 2013.

Observation No. 5:

We noted during our review that 2 credit card transactions received on August 26, 2013 (\$130.10) and August 30, 2012 9 (\$333.00) were not promptly receipted. Consequently, the case dispositions were not recorded in *AbleTerm* in a timely manner. The credit card transaction received on August 30, 2013 was subsequently receipted on September 9, 2013; however, the credit card transaction received on August 26, 2013 has not been receipted, as of today. The Justice of the Peace staff was advised to promptly receipt the pending credit card transaction. The County Auditor's Office requires that all cash (i.e., cash, checks, credit card payments, etc.) received be promptly recorded and controlled using pre-numbered official County receipts. In addition, the case dispositions should be recorded in *AbleTerm* upon receipt of payment.

Formal procedures have not been developed and implemented to ensure that credit card transactions are promptly receipted and case dispositions are entered in a timely manner. This may result in the loss or misuse of County funds. In addition, failure to timely enter case dispositions may result in the arrest of the defendant, in error.

Recommendation:

Management should develop and implement formal monitoring procedures to ensure that credit card transactions are promptly receipted and cases dispositions are entered in a timely manner.

HIDALGO COUNTY DISTRICT JUDGES

Observation No. 6:

We noted during our review that deposit slips did not identify the receipt sequence for which the deposit was being made on the face of the deposit slip. According to staff, they were not aware that the receipt sequence needed to be noted on the face of the deposit slip.

The County Auditor's Office requires that deposit slips be identified by noting the receipt sequence for which the deposit is being made on the face of the deposit slip.

Formal monitoring procedures have not been developed and implemented to ensure that deposit slips are properly completed. Failure to properly prepare the deposit slips increases the risk of loss or misuse of County funds.

Recommendation:

Management should develop and implement formal monitoring procedures to ensure that deposit slips are properly completed. At a minimum, the procedures noted above should be implemented.

Observation No. 7:

We noted during our review that jail time credit was not properly entered in *Ableterm's* docket book for case number CR4913-13-2. The defendant was provided jail time credit of \$133.00 to satisfy the payment of fines, fees, and court costs. However, jail time credit of \$133.10 was entered in error in *Ableterm's* docket book. According to staff, a data entry error was made when entering the jail time credit in *AbleTerm*.

The County Auditor's Office requires that case dispositions be properly recorded in *AbleTerm*. In addition, pursuant to Code of Criminal Procedure Article 45.017, docket books maintained by a justice of the peace court must contain the following information: (1) the style and file number of each criminal action; (2) the nature of the offense charged; (3) the plea offered by the defendant and the date the plea was entered; (4) the date the warrant, if any, was issued and the return made thereon; (5) the date the examination or trial was held, and if a trial was held, whether it was by a jury or by the justice; (6) the verdict of the jury, if any, and the date of the verdict; (7) the judgment and sentence of the court, and the date each was given; (8) the motion for new trial, if any, and the decision thereon; and (9) whether an appeal was taken and the date of that action. Furthermore, pursuant to the Justice of the Peace Manual prepared by the Texas Comptroller of Accounts, the following information should be recorded on the docket book: (1) the name of the defendant's attorney; and (2) the amount of any payments received or refunds made and what they were for.

Formal procedures have not been developed and implemented to ensure that case dispositions, for cases in which jail time credit is provided, are properly entered in *Ableterm's* docket book. Failure to properly enter case dispositions may result in the arrest of the defendant, in error.

Recommendation:

Management should develop and implement formal monitoring procedures to ensure that case dispositions are properly entered. The proper jail time credit of \$133.00 should be entered into *AbleTerm*.

Please provide written management responses to the observations noted above by November 15, 2013. If you should have any questions or would like to schedule a meeting to discuss the above noted observations, please do not hesitate to contact Marissa Castillo, Internal Auditor I, at 318-2511 ext. 4650, Yvonne Torres, Revenue Audit Supervisor, at ext. 4642, Arcy B. Duran, CPA, Director of Audit, at ext. 4645 or me at ext. 4604.

Respectfully,



Ray Eufrazio, CPA
County Auditor

Enclosure: Copies of *Monthly Fines and Fees Report* and *Monthly Adjustments*

cc: Valde Guerra, Commissioners Court Executive Officer

HIDALGO COUNTY DISTRICT JUDGES

RECEIVED
SEP 12 2013
HIDALGO COUNTY AUDITOR'S OFFICE

JUSTICE OF THE PEACE
MONTHLY FINES AND FEES COLLECTED
FOR THE MONTH OF: August-13

Judge: ROSA E. TREVINO
Precinct No. 2 Place No. 2

City: PHARR, TX
Hidalgo County, Texas

Part I: RECAP OF AMOUNT PAYABLE TO THE COUNTY TREASURER

TOTAL CASH COLLECTED	(Receipts #s) <u>31705122</u> THRU <u>32222122</u>	\$ <u>100,242.50</u> ^{ok} x10
	(Control #s) <u>2653593</u> THRU <u>2654061</u>	
Sheriff's "D" Report	(Receipt #s) <u>324608122</u> THRU <u>324608123</u>	<u>854.00</u> x9
	(Control #s) _____ THRU _____	<u>101,096.50</u>
LESS: DUE AS REFUNDS		\$ -
Overpayment	_____	
COST ON DEPOSIT		-
ADD: COST ON DEPOSIT LIQUIDATED		-
AMOUNT OWED TO COUNTY (Should Match Amt in Part II)		\$ <u>101,096.50</u> ^{101,096.50} x3
Less: Total amount of remittances to County Treasurer (From Part II)		\$ <u>100,242.50</u>
Total funds due to County Treasurer (Overtransfer Made to Co Treas.)		<u>(0.00)</u> x4

Part II: REMITTANCES MADE TO THE COUNTY TREASURER

DESCRIPTION	AMOUNT	RECEIPT NO.
Total Collections for the Month (See Schedule of Receipts & Deposits)	\$ <u>100,242.50</u> 13	
Add: Previous Month's Bond Overtransfer		
Add: HCSO Monthly "D" Collections Report	<u>854.00</u> \$0.00 x9	
	<u>101,096.50</u>	
	\$ <u>100,242.50</u>	

PREPARED BY: [Signature]

DATE: 9/10/13

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME & I CERTIFY IT TO BE TRUE & CORRECT TO THE BEST OF MY KNOWLEDGE

[Signature]
JUSTICE OF THE PEACE DATE

THIS REPORT IS DUE IN THE OFFICE OF THE COUNTY AUDITOR BEFORE THE FIFTH (5TH) WORKING DAY OF THE FOLLOWING MONTH (LGC § 114.001).
COUNTY AUDITOR'S FORM: RE-JP-004 REVISED: 2/10

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY: [Signature]
DATE: 9/10/13

RECEIVED
SEP 12 2013

JUSTICE OF THE PEACE
MONTHLY FINES AND FEES COLLECTED
FOR THE MONTH OF: August-13

Judge: ROSA E. TREVINO
Precinct No. 2 Place No. 2

City: PHARR, TEXAS
Hidalgo County, Texas HIDALGO COUNTY AUDITOR'S OFFICE

Part III SUMMARY OF COLLECTIONS PAYABLE TO THE COUNTY TREASURER

PAGE 2 OF 2

Name of Fine, Fee, Court Cost	# Issued/ Filed	Statute Reference	Detail of Amt Collected	GL Acct No	Amt Collected
FINES:					
County Fines (Local Fine)		LGC 113 004, PC 12.23		1200-351-10-061-000-0-000	57,271.65
Texas Parks & Wildlife 85% Fine (State Fine)		TPWC 12 107		1100-207-20-000-012-0-000	198.05
No Safety Belt 50% Fine (State Fine)		TRC 545 412, 545 413		1100-207-20-000-028-0-000	320.00
Gross Weight 50% Fine (State Fine)		TRC Sec 621 506(g)		1100-207-20-000-013-0-000	-
School District 50% Fines		Educ. Code § 25 093 (d) 1 (A)		1100-207-30-000-007-0-000	-
LOCAL COURT COSTS AND FEES:					
Courthouse Security Adm Fee (\$3)		CCP Art. 102 017 (b)		1241-341-10-060-001-0-000	1,197.00
Courthouse Security Fund JP (\$1)		CCP Art. 102 017		1245-341-10-064-000-0-000	378.00
Justice Court Technology Fund (\$4)		CCP Art. 102 017 (3)		1242-341-10-060-000-0-000	1,588.00
Time Payment - @40% OF \$25 00 (\$10 00)		LGC 133 103 (d)		1100-341-10-060-001-0-000	-
Time Payment - @ 10% of \$25 00 (\$2 50)		LGC 133 103 (e)		1100-341-10-060-002-0-000	-
Administrative Local Transaction Fee (\$2)		CCP Art. 102 072		1100-341-10-060-003-0-000	798.00
Motor Vehicle Adm Fee (\$10-\$20) (Amount For Top 10, Exp Imp Court Top 40 Reg)		TRC Sec 548 605, 521 026, 502 407		1100-341-10-060-004-0-000	40.00
Special Fees				1100-341-10-064-000-0-000	344.00
Deferred Disposition		CCP Art. 45 051	334.00		
Administrative Fee - "Drivers Safety Course" (\$10)		CCP Art. 45 051 (f)	10.00		
Support of Judiciary Fund (\$ 60)		LGC 133 103		1100-341-10-060-009-0-000	229.07
Traffic Fee (\$3)		T.R.C. 342 403		1100-341-10-064-000-0-000	321.00
Child Safety (\$20-\$25)		CCP Art. 102 014		1100-341-10-060-011-0-000	25.00
Failure to Appear (\$4)		TC 706 006/TC 706 007(d)(2)		1100-341-10-060-012-0-000	-
STATE COURT COSTS AND FEES:					
Criminal Justice Planning Fund C.C.P. (\$5)		CCP Art. 102 051		1100-207-20-000-003-0-000	-
State General Revenue Fund (\$2 50)		CCP Art. 102 015		1100-207-20-000-010-0-000	-
Law Enforcement Education Fund (\$1, \$1 50, \$3 50)		Govt Code Sec. 415 082		1100-207-20-000-011-0-000	-
Operators and Chauffeurs License Fund (\$75)		T.R.C. 601 192		1100-207-20-000-031-0-000	-
Time Payment - @50% OF \$25 00 (\$12 50)		LGC 133 103 (b)		1100-207-20-000-005-0-000	-
Juvenile Crime and Delinquency Fund (\$ 25, \$ 50)		CCP Art. 102 075(m)		1100-207-20-000-007-0-000	5.50
Comprehensive Rehabilitation Fund (\$5)		CCP Art. 102 082		1100-207-20-000-008-0-000	-
Fugitive Apprehension Fund (\$5)		CCP Art. 102 019 (a) 2		1100-207-20-000-009-0-000	60.00
Consolidated Court Costs Fund (\$17)		CCP Art. 102 019 (a) 1		1100-207-20-000-015-0-000	15,644.00
Compensation Victims Of Crime Fund (\$3, \$5, \$15, \$35)		CCP Art. 56 35 (2) & (3)		1100-207-20-000-017-0-000	180.00
Judicial & Court Personnel Training Fund (\$1, \$2)		Govt Code Sec. 56 001 (b)		1100-207-20-000-027-0-000	24.00
Correctional Management Institute of Texas Fund (\$ 50)		CCP Art. 102 075		1100-207-20-000-029-0-000	5.00
Indigent legal Services Fee-JP (\$6)	86	Govt. Code Sec. 101 141(2)(B)		1100-207-20-000-004-0-000	516.00
State Traffic Fee- Subtitle C (\$30)		TRC Sec 342 403		1100-207-20-000-035-0-000	3,000.00
Jury Service Fee (\$4)		CCP Art. 102 0045		1100-207-20-000-053-0-000	1,520.00
Support of Judiciary Fund (\$5 40)		LGC 133 103		1100-207-20-000-054-0-000	2,013.20
Birth Certificate Fee (\$1 80)		HSC 191 022(i)		1100-207-20-000-039-0-000	-
Defensive Driving Record Fee (\$12)		CCP Art. 45 0511 (e-1)		1100-207-20-000-057-0-000	-
Indigent Defense Representation Fund (\$2)		LGC 113 107/GC 102 023		1100-207-20-000-059-0-000	728.00
Moving Violation Fee (\$0 10)		CCP Art. 102 022/GC		1100-207-20-000-061-0-000	9.30
Safety Seat Violation Fee (\$0 15)		TC 545 412 (b-1)		1100-207-20-000-062-0-000	-
Failure to Appear (\$20)		TC 706 006/TC 706 007(d)(2)		1100-207-20-000-066-0-000	-
ARREST/WARRANT FEES: STATE					
D P S (\$3, \$5, \$35, \$50)		CCP Art. 102 011		1100-207-20-000-019-0-000	1,850.00
T A B C. (\$3, \$5, \$35, \$50)				1100-207-20-000-020-0-000	5.00
P K W L (\$3, \$5, \$35, \$50)				1100-207-20-000-021-0-000	10.00
ARREST/WARRANT/SERVICE FEES: COUNTY					
Sheriff Fees:		LGC 118 131		1100-342-10-060-001-0-000	75.00
Constable Fees:				1100-342-10-291-000-0-000	140.00
Precinct #1				1100-342-10-292-000-0-000	9,160.00
Precinct #2				1100-342-10-293-000-0-000	140.00
Precinct #3				1100-342-10-294-000-0-000	70.00
Precinct #4				1100-342-10-295-000-0-000	-
Precinct #5				1100-341-10-060-007-0-000	-
District Attorney Fees				1100-342-10-060-002-0-000	45.00
Tax Assessor Fraud Investigators				1100-342-10-060-003-0-000	-
School District Arrest Fee				1100-342-20-060-001-0-000	-
Fire Marshal Fee				1100-342-20-060-001-0-000	-
Due to Others Code Enforcement Precinct 2				1100-342-20-060-001-0-000	40.00
Warrant Fees Due to Other Law Enforcement Agencies		CCP Art. 102 011 (a) 2 (A)		1100-207-30-000-003-0-000	-
Refund - Overpayments				1100-202-00-000-010-0-000	-
Due to Others				1100-202-00-000-010-0-000	-
Restitution				1100-202-00-000-010-0-000	-
Failure to Appear - OmniBase (\$6)		TC 706 006/TC 706 007(d)(2)		1100-202-00-000-019-0-000	-
Justice Fees (Local Fees)					
Small Claims Court Filing Fee (\$25)		LGC 118 121/118 122	400.00		
Justice Court Filing Fee (\$25)		LGC 118 121/118 122	1,750.00		
Forcible Entry and Detainer Court Filing Fee (\$25)		LGC 118 121/118 122	-		
Transcript Fees (\$10)		LGC 118 121/118 123 (b)	-		
Abstract Fees (\$5)		LGC 118 121/118 123 (c)	70.00		
Writ Filing Fee (\$5)		LGC 118 121/118 123 (d)	40.00		
Issuing other Document (\$1 1st pg., 25 for each add'l pg)		LGC 118 121/118 123 (e)	54.00		
Certified Copies of Court Papers (\$2 1st pg., 25 for each add'l pg)		LGC 118 121	-		
Probable Cause Tow Hearing Fee (\$20)		LGC 101 141(a)(4)	-		
Birth Certificates (\$22 each \$9.20 local)		HSC 191 0045(3)(d)		1100-341-10-060-001-0-000	-
Death Certificates (\$20 each, each add'l \$3)		HSC 191 0045(3)(d)		1100-341-10-060-001-0-000	20.00
Preservation of Vital Statistics Fee (\$1 each)		HSC Sec 191 0045(b)		1100-341-10-060-008-0-000	1.00
Jury Fees (Civil \$5, Criminal \$3)		Rules of Civil Proc., Rule 344/CCP 102 004		1100-341-10-060-006-0-000	-

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY: [Signature]
DATE: 10/13/12

TOTAL AMOUNT DUE TO THE COUNTY TREASURER: \$ 100,242.50

JUSTICE OF THE PEACE ROSA TREVINO
 SCHEDULE OF ADJUSTMENTS
 FOR THE PERIOD OF AUGUST 1, 2013 THROUGH AUGUST 31, 2013

CRF should be assessed.	Receipt #	Docket #	Offen. Desc.	Offen. Date	CCC	CHS	CHSIP	CMIT	CO	CRF	CVCA	DPS	FA	IDF	JCD	JCPT	JCTF	JSF	LTF	MVF	SIFC	SIFS	SO	STF	TFC	FPREC22	Total
CRF should be assessed.	0032134122	CR3170-02-2	NO SAFETY BELT	5/23/2002		17	3	0.5	25	25	15	5	5	5	0.5	2	4	4	2	2					3	107	
CRF should be assessed.	0031927722A	CR4744-02-2	NO SAFETY BELT	7/23/2002		17	3	0.5	25	25	15	5	5	5	0.5	2	4	4	2	2					3	157	
CCC should be assessed. Judgement date should be entered.	0032145122	CR1190-09-2	ALLOW CHILD TO RIDE	2/4/2009		3	1	1	70	70	70	5	5	2	2	4	4	4	4	2	0.6	5.4	30	3	3	200	
Was offense committed within 20 miles of the international border? If so, entire fine is retained by the County, if not, fine is split 50% to the County and 50% to the State.	0032163122	CR3372-13-2	OVER 34,000 LBS. TAN	6/8/2013		40	3	1	50	50	5	5	2	2	4	4	4	4	2	0.6	5.4	30	3	3	117		
MVF, STF, and TFC should NOT be assessed.	0031964122	CR4164-13-2	UNCERTIFIED PERSON	7/30/2013		40	3	1	199.9	199.9	5	5	2	2	4	4	4	4	2	0.1	0.6	5.4	30	3	300		
For a subsequent weight violation that is 10,000 pounds over gross weight, the fine cannot be more than \$2,000.	0031887122	CR4408-13-2	OVER GROSS WEIGHT	8/5/2013		40	3	1	2020	2020	5	5	2	2	4	4	4	4	2	0.6	5.4	30	3	3	2087		

These offenses are on the list of DPS moving violations, therefore, should have MVF.

Receipt #	Docket #	Offen. Desc.	Offen. Date	CCC	CHS	CHSIP	CMIT	CO	CRF	CVCA	DPS	FA	IDF	JCD	JCPT	JCTF	JSF	LTF	MVF	SIFC	SIFS	SO	STF	TFC	FPREC22	Total
0031950122	CR0736-10-2	EXPIRED MOTOR VEH	1/29/2010		40	3	1	53	53	5	5	2	2	2	4	4	4	4	2	0.6	5.4	30	3	3	153	
0032468122	CR3994-10-2	NO DRIVER'S LICENSE	7/4/2010		40	3	1	166	166	5	5	2	2	2	4	4	4	4	2	0.6	5.4	30	3	3	283	
0032466122	CR5909-10-2	NO DRIVER'S LICENSE	9/15/2010		40	3	1	166	166	5	5	2	2	2	4	4	4	4	2	0.6	5.4	30	3	3	283	
0031879122	CR3643-11-2	NO DRIVER'S LICENSE	7/12/2011		40	3	1	66	66	5	5	2	2	2	4	4	4	4	2	0.6	5.4	30	3	3	133	
0031873122	CR3323-13-2	EXPIRED MOTOR VEH	10/7/2011		40	3	1	155	155	5	5	2	2	2	4	4	4	4	2	0.6	5.4	30	3	3	305	
0032221122	CR4776-13-2	UNDER THE INFLUENC	12/26/2011		40	3	1	500	500	5	5	2	2	2	4	4	4	4	2	0.6	5.4	30	3	3	567	
0031922122	CR3560-12-2	NO DRIVER'S LICENSE	7/14/2012		40	3	1	166	166	5	5	2	2	2	4	4	4	4	2	0.6	5.4	30	3	3	283	
0031929122	CR3255-13-2	DROVE ON WRONG SI	6/9/2013		40	3	1	53	53	5	5	2	2	2	4	4	4	4	2	0.6	5.4	30	3	3	153	
0031942122	CR3556-13-2	DRIVING WHILE LICEN	7/31/2013		40	3	1	66	66	5	5	2	2	2	4	4	4	4	2	0.6	5.4	30	3	3	133	
0032023122	CR4284-13-2	TREAD/SIDEWALL SEP	7/29/2013		40	3	1	133	133	5	5	2	2	2	4	4	4	4	2	0.6	5.4	30	3	3	200	
0031822122	CR4317-13-2	NO OPERATING AUTH	8/2/2013		40	3	1	100	100	5	5	2	2	2	4	4	4	4	2	0.6	5.4	30	3	3	167	

These offenses are NOT on the list of DPS moving violations, therefore, should NOT have MVF.

0031917122	CR4500-10-2	NO SAFETY BELT	7/30/2010		40	3	1	50	50	5	5	2	2	2	4	4	4	4	2	0.1	0.6	5.4	30	3	3	200.1
0031954122	CR5857-11-2	NO SAFETY BELT	11/8/2011		40	3	1	49.9	49.9	5	5	2	2	2	4	4	4	4	2	0.1	0.6	5.4	30	3	3	150
0031870122	CR6024-11-2	NO SAFETY BELT	11/18/2011		40	3	1	50	50	5	5	2	2	2	4	4	4	4	2	0.1	0.6	5.4	30	3	3	200.1
0031883122	CR3525-12-2	NO SAFETY BELT	7/3/2012		40	3	1	49.9	49.9	5	5	2	2	2	4	4	4	4	2	0.1	0.6	5.4	30	3	3	150
0031872122	CR3524-13-2	NO SAFETY BELT	6/18/2013		40	3	1	50	50	5	5	2	2	2	4	4	4	4	2	0.1	0.6	5.4	30	3	3	200.1
0031992122	CR3508-13-2	NO SAFETY BELT	6/20/2013		40	3	1	49.9	49.9	5	5	2	2	2	4	4	4	4	2	0.1	0.6	5.4	30	3	3	150
0031804122	CR3987-13-2	NO SAFETY BELT	7/16/2013		40	3	1	49.9	49.9	5	5	2	2	2	4	4	4	4	2	0.1	0.6	5.4	30	3	3	150
0031780122	CR3993-13-2	NO SAFETY BELT	7/16/2013		40	3	1	49.9	49.9	5	5	2	2	2	4	4	4	4	2	0.1	0.6	5.4	30	3	3	100.1
0031787122	CR4013-13-2	NO SAFETY BELT	7/16/2013		40	3	1	49.9	49.9	5	5	2	2	2	4	4	4	4	2	0.1	0.6	5.4	30	3	3	150
0031941122	CR4131-13-2	NO SAFETY BELT	7/21/2013		40	3	1	49.9	49.9	5	5	2	2	2	4	4	4	4	2	0.1	0.6	5.4	30	3	3	100.1
0031814122	CR4272-13-2	NO SAFETY BELT	7/22/2013		40	3	1	49.9	49.9	5	5	2	2	2	4	4	4	4	2	0.1	0.6	5.4	30	3	3	150
0031886122	CR4237-13-2	NO SAFETY BELT	7/23/2013		40	3	1	49.9	49.9	5	5	2	2	2	4	4	4	4	2	0.1	0.6	5.4	30	3	3	100.1
0031945122	CR4261-13-2	NO SAFETY BELT	7/23/2013		40	3	1	49.9	49.9	5	5	2	2	2	4	4	4	4	2	0.1	0.6	5.4	30	3	3	150
0031946122	CR4268-13-2	NO SAFETY BELT	7/23/2013		40	3	1	49.9	49.9	5	5	2	2	2	4	4	4	4	2	0.1	0.6	5.4	30	3	3	100.1
0031805122	CR4269-13-2	NO SAFETY BELT	7/23/2013		40	3	1	49.9	49.9	5	5	2	2	2	4	4	4	4	2	0.1	0.6	5.4	30	3	3	150
0032136122	CR4360-13-2	NO SAFETY BELT	7/29/2013		40	3	1	49.9	49.9	5	5	2	2	2	4	4	4	4	2	0.1	0.6	5.4	30	3	3	150

It appears that 166 out of 180 Overweight Violation cases collected on in August were assessed the incorrect lines. Please refer to Transportation Code 621.506 for the fine amounts that should be assessed. In addition, keep in mind that a repeat violation involving a single axle, tandem axle, or gross weight that occurs within the same year carries a double fine. Please inform personnel at the point of entry of the fine amounts that are to be assessed.

**JUSTICE OF THE PEACE
MONTHLY FINES AND FEES COLLECTED
FOR THE MONTH OF: August-13**

Judge: LUIS GARZA
Precinct No. 3 Place No. 1

PBC

City: MISSION, TX
Hidalgo County, Texas

Part I: RECAP OF AMOUNT PAYABLE TO THE COUNTY TREASURER

TOTAL CASH COLLECTED	(Receipts #s) <u>37721J31</u> THRU <u>38236J31</u>	<u>65521.99</u> ✓
	(Control #s) <u>26109074</u> THRU <u>2611385</u>	\$ <u>-64,409.89</u>
Sheriff's "D" Report	(Receipt #s) <u>38438J31</u> THRU <u>38447J31</u>	<u>710-ay</u>
	(Control #s) _____ THRU _____	
LESS: DUE AS REFUNDS		
Overpayment		\$ _____
COST ON DEPOSIT		<u>759.20</u> X7 ✓
ADD: COST ON DEPOSIT LIQUIDATED		<u>759.20</u> X7 ✓
AMOUNT OWED TO COUNTY (Should Match Amt in Part III)		<u>65,521.99</u>
		\$ <u>-64,409.89</u> X3 ✓
		<u>65,688.99</u>
		\$ <u>-59,846.59</u>
Less: Total amount of remittances to County Treasurer (From Part II)		<u>(167.00) + 563.30</u> X4-b ✓
Total funds due to County Treasurer (Overtransfer Made to Co Treas)		<u>37</u>

Part II: REMITTANCES MADE TO THE COUNTY TREASURER

DESCRIPTION	AMOUNT	RECEIPT NO.
Total Collections for the Month (See Schedule of Receipts & Deposits)	\$ <u>-59,846.59</u>	<u>64,409.89</u> ✓ B1
Add: Previous Month's Bond Overtransfer <u>Jan '11</u>	<u>167.00</u>	
Add: HCSO Monthly "D" Collections Report	<u>1112.10</u> <u>-50.00</u> X9 ✓	
	<u>65,688.99</u>	
	\$ <u>37</u> <u>-59,846.59</u>	

PREPARED BY: Kimberly Echavarria

DATE PREPARED 9/9/2013 14:07

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME & I CERTIFY IT TO BE TRUE & CORRECT TO THE BEST OF MY KNOWLEDGE.

[Signature]
JUSTICE OF THE PEACE

9-10-2013
DATE

23 SEP 11 AM 10 23

THIS REPORT IS DUE IN THE OFFICE OF THE COUNTY AUDITOR BEFORE THE FIFTH (5TH) WORKING DAY OF THE FOLLOWING MONTH (LGC § 114.001).

COUNTY AUDITOR'S FORM: RE-JP-004
RECEIVED BY

REVISED 2/10

10-24-13 10/26/13

X2

**JUSTICE OF THE PEACE
MONTHLY FINES AND FEES COLLECTED
FOR THE MONTH OF: August-13**

Judge: LUIS GARZA
Precinct No. 3 Place No. 1

City: MISSION, TX
Hidalgo County, Texas

Part III SUMMARY OF COLLECTIONS PAYABLE TO THE COUNTY TREASURER

Name of Fine, Fee, Court Cost	# Issued/ Filed	Statute Reference	Detail of Amt Collected	GL Acct No	Amt Collected
FINES:					
County Fines (Local Fine)		LGC 113 004, PC 12 23		1200-331-10-065-000-0-000	24353.04
Texas Parks & Wildlife 85% Fine (State Fine)		TPWC 12 107		1100-207-20-000-012-0-000	55.00
No Safety Belt 50% Fine (State Fine)		TRC 545 412, 545 413		1100-207-20-000-028-0-000	424.99
Gross Weight 50% Fine (State Fine)		TRC Sec 102 500(g)		1100-207-20-000-013-0-000	225.00
School District 50% Fines		Educ Code § 25 093 (d) 1 (A)		1100-207-30-000-008-0-000	-
LOCAL COURT COSTS AND FEES:					
Courthouse Security Adm. Fee (\$3)		CCP Art 102 017 (b)		1241-341-10-060-001-0-000	950.49
Courthouse Security Fund JP (\$1)		CCP Art 102 017		1245-341-10-065-000-0-000	236.84
Justice Court Technology Fund (\$4)		CCP Art 102 0173		1242-341-10-060-000-0-000	1259.28
Time Payment - @40% OF \$25.00 (\$10.00)		LGC 133 103 (d)		1100-341-10-060-001-0-000	310.95
Time Payment - @ 10% OF \$25.00 (\$2.50)		LGC 133 103 (c)		1100-341-10-060-002-0-000	77.74
Administrative Local Transaction Fee (\$2)		CCP Art 102 072		1100-341-10-060-003-0-000	718.82
Motor Vehicle Adm Fee (\$10-\$20) (Thermal Fee for Exp. 10; Exp. 10; Exp. 10; Exp. 10; Exp. 10; Exp. 10)		TRC Sec 548 605, 521 026, 502 407		1100-341-10-060-004-0-000	110.00
Special Fees				1100-341-10-065-000-0-000	625.80
Deferred Disposition		CCP Art 45 051	555.80		
Administrative Fee - "Drivers Safety Course" (\$10)		CCP Art 45 051 (H)	556.80		
Support of Judiciary Fund (\$ 60)		LGC 133 105	70.00		
Traffic Fee (\$3)		TRC 542 403		1100-341-10-060-009-0-000	173.27
Child Safety (\$20-\$25)		CCP Art 102 014		1100-341-10-065-000-0-000	571.84
Failure to Appear (\$4)		TC 706 006/TC 706 007(d)(2)		1100-341-10-060-011-0-000	-
STATE COURT COSTS AND FEES:					
Criminal Justice Planning Fund C C P (\$5)		CCP Art 102 051		1100-207-20-000-001-0-000	-
State General Revenue Fund (\$2 50)		CCP Art 102 015		1100-207-20-000-010-0-000	-
Law Enforcement Education Fund (____ \$1, ____ \$1 50, ____ \$3 50)		Govt. Code Sec 415 082		1100-207-20-000-011-0-000	-
Operators and Chauffeurs License Fund (\$75)		TRC 601 192		1100-207-20-000-031-0-000	-
Time Payment - @50% OF \$25.00 (\$12.50)		LGC 133 103 (b)		1100-207-20-000-005-0-000	388.69
Juvenile Crime and Delinquency Fund (____ \$ 25, ____ \$ 50)		CCP Art 102 075(m)		1100-207-20-000-007-0-000	6.06
Comprehensive Rehabilitation Fund (\$5)		CCP Art 102 082		1100-207-20-000-008-0-000	-
Fugitive Apprehension Fund (\$5)		CCP Art 102 019 (a) 2		1100-207-20-000-009-0-000	65.53
Consolidated Court Costs Fund (\$17)		CCP Art 102 071 (a) 1, LGC 133 102		1100-207-20-000-015-0-000	12970.84
Compensation Victims Of Crime Fund (____ \$3, ____ \$5, ____ \$15, ____ \$35)		CCP Art 36 051 (2) & (3)		1100-207-20-000-017-0-000	196.62
Judicial & Court Personnel Training Fund (____ \$1, ____ \$2)		Govt Code Sec 56 001 (b)		1100-207-20-000-027-0-000	25.23
Correctional Management Institute of Texas Fund (\$ 50)		CCP Art 102 075		1100-207-20-000-029-0-000	5.57
Indigent legal Services Fee-JP (\$6)	A	Govt Code Sec 101 141 (2)(B)		1100-207-20-000-004-0-000	630.00
State Traffic Fee- Subtitle C (\$30)	105	TRC Sec 542 4031		1100-207-20-000-035-0-000	5529.15
Jury Service Fee (\$4)		CCP Art 102 0045		1100-207-20-000-053-0-000	1163.36
Support of Judiciary Fund (\$5 40)	X	LGC 133 105		1100-207-20-000-054-0-000	1520.62
Birth Certificate Fee (\$1 80)	1	HSC 191 022(f)		1100-207-20-000-039-0-000	1.80
Defensive Driving Record Fee (\$12)		CCP Art 45 051 (c-1)		1100-207-20-000-057-0-000	-
Indigent Defense Representation Fund (\$2)		LGC 133 107/ GC 102 023		1100-207-20-000-059-0-000	538.59
Moving Violation Fee (\$0 10)		CCP Art 102 022 GC		1100-207-20-000-061-0-000	17.28
Safety Seat Violation Fee (\$0 15)		TC 545 412 (b-1)		1100-207-20-000-062-0-000	0.15
Failure to Appear (\$20)		TC 706 006/TC 706 007(d)(2)		1100-207-20-000-060-0-000	-
ARREST/AVARRANT FEES: STATE					
DPS (____ \$3, ____ \$5, ____ \$35, ____ \$50)		CCP Art 102 011		1100-207-20-000-019-0-000	1218.23
T A B C (____ \$3, ____ \$5, ____ \$35, ____ \$50)				1100-207-20-000-020-0-000	10.00
P K W L (____ \$3, ____ \$5, ____ \$35, ____ \$50)				1100-207-20-000-021-0-000	10.00
Texas Comptrollers Criminal Investigators				1100-207-20-000-060-0-000	-
ARREST/AVARRANT/SERVICE FEES: COUNTY					
Sheriff Fees:		LGC 114 131			
Constable Fees:					
Precinct #1				1100-342-10-060-001-0-000	490.53
Precinct #2				1100-342-10-291-000-0-000	-
Precinct #3				1100-342-10-292-000-0-000	-
Precinct #4				1100-342-10-293-000-0-000	6960.85
Precinct #5				1100-342-10-294-000-0-000	70.00
District Attorney Fees				1100-342-10-295-000-0-000	-
Tax Assessor Fraud Investigators				1100-341-10-060-007-0-000	150.00
School District Arrest Fee				1100-342-10-060-002-0-000	-
Fire Marshal Fee				1100-342-10-060-003-0-000	-
Due to Others				1100-342-20-060-001-0-000	-
Warrant Fees Due to Other Law Enforcement Agencies		CCP Art 102 011 (a) 2 (A)		1100-207-30-000-003-0-000	-
Refund - Overpayments				1100-202-00-000-011-0-000	27.92
Due to Others				1100-202-00-000-011-0-000	1,200.00
Resitution				1100-202-00-000-011-0-000	-
Failure to Appear- OmniBase (\$6)		TC 706 006/TC 706 007(d)(2)		1100-202-00-000-019-0-000	-
Justice Fees (Local Fees)				1100-341-10-060-001-0-000	2,658.75
Small Claims Court Filing Fee (\$25)		LGC 114 121/114 122	175.00		
Justice Court Filing Fee (\$25)		LGC 114 121/114 122	2,450.00		
Forcible Entry and Detainer Court Filing Fee (\$25)		LGC 114 121/114 122	-		
Transcript Fees (\$10)		LGC 114 121/114 123 (b)	-		
Abstract Fees (\$5)		LGC 114 121/114 123 (c)	5.00		
Writ Filing Fee (\$5)		LGC 114 121/114 123 (d)	15.00		
Issuing other Document (\$1 1st pg, 25 for each addtl pg)		LGC 114 121/114 123 (e)	13.75		
Certified Copies of Court Papers (\$2 1st pg, 25 for each addtl pg)		LGC 101 141 (a)	-		
Probable Cause Tow Hearing Fee (\$20)		HSC 191 0045 (3)(d)	-		
Birth Certificates (\$22 each \$9.20 local)		HSC 191 0045 (3)(d)	-		
Death Certificates (\$20 each, each addtl \$3)		HSC Sec 191 0045 (h)	-		
Preservation of Vital Statistics Fee (\$1 each)		HSC Sec 191 0045 (h)	-		
Jury Fees (Civil \$5, Criminal \$3)		CCP Art 102 011	-		

DBC

COUNTY AUDITOR
10.24.13
10/24/13

TOTAL AMOUNT DUE TO THE COUNTY TREASURER: \$ 64,409.88
\$65,521.99

Receipt # Ticket # Date Time ... Offense Description ...

Table with columns: Receipt #, Ticket #, Date, Time, Offense Description, Amount, Fee, Total, Status, etc. Contains multiple rows of transaction data.

X10

Receipt Journal Report for All E.V Transactions For the Period 08/01/2013 thru 08/31/2013

Receipt #	Socket #	Date	Name	Offense Description	Off. Code	ABC	BC3	BC	AB3T	ABC	CHS	CH3ZP	CHMT	CU
3760231AJ	CR13-1285-33	08/06/13	CHITVEP03	SULEMA NO DRIVER'S LICENSE	07/07/13	40.00					3.00	1.00		60.00
3760231BJ	CR13-1285-33	08/06/13	CHITVEP03	SULEMA NO DRIVER'S LICENSE	07/07/13	40.00					3.00	1.00		60.00
3760231C	CR13-1285-33	08/06/13	CHITVEP03	SULEMA NO DRIVER'S LICENSE	07/07/13	40.00					3.00	1.00		60.00
3760231D	CR13-1285-33	08/06/13	CHITVEP03	SULEMA NO DRIVER'S LICENSE	07/07/13	40.00					3.00	1.00		60.00
3760231E	CR13-1285-33	08/06/13	CHITVEP03	SULEMA NO DRIVER'S LICENSE	07/07/13	40.00					3.00	1.00		60.00
3760231F	CR13-1285-33	08/06/13	CHITVEP03	SULEMA NO DRIVER'S LICENSE	07/07/13	40.00					3.00	1.00		60.00
3760231G	CR13-1285-33	08/06/13	CHITVEP03	SULEMA NO DRIVER'S LICENSE	07/07/13	40.00					3.00	1.00		60.00
3760231H	CR13-1285-33	08/06/13	CHITVEP03	SULEMA NO DRIVER'S LICENSE	07/07/13	40.00					3.00	1.00		60.00
3760231I	CR13-1285-33	08/06/13	CHITVEP03	SULEMA NO DRIVER'S LICENSE	07/07/13	40.00					3.00	1.00		60.00
3760231J	CR13-1285-33	08/06/13	CHITVEP03	SULEMA NO DRIVER'S LICENSE	07/07/13	40.00					3.00	1.00		60.00
3760231K	CR13-1285-33	08/06/13	CHITVEP03	SULEMA NO DRIVER'S LICENSE	07/07/13	40.00					3.00	1.00		60.00
3760231L	CR13-1285-33	08/06/13	CHITVEP03	SULEMA NO DRIVER'S LICENSE	07/07/13	40.00					3.00	1.00		60.00
3760231M	CR13-1285-33	08/06/13	CHITVEP03	SULEMA NO DRIVER'S LICENSE	07/07/13	40.00					3.00	1.00		60.00
3760231N	CR13-1285-33	08/06/13	CHITVEP03	SULEMA NO DRIVER'S LICENSE	07/07/13	40.00					3.00	1.00		60.00
3760231O	CR13-1285-33	08/06/13	CHITVEP03	SULEMA NO DRIVER'S LICENSE	07/07/13	40.00					3.00	1.00		60.00
3760231P	CR13-1285-33	08/06/13	CHITVEP03	SULEMA NO DRIVER'S LICENSE	07/07/13	40.00					3.00	1.00		60.00
3760231Q	CR13-1285-33	08/06/13	CHITVEP03	SULEMA NO DRIVER'S LICENSE	07/07/13	40.00					3.00	1.00		60.00
3760231R	CR13-1285-33	08/06/13	CHITVEP03	SULEMA NO DRIVER'S LICENSE	07/07/13	40.00					3.00	1.00		60.00
3760231S	CR13-1285-33	08/06/13	CHITVEP03	SULEMA NO DRIVER'S LICENSE	07/07/13	40.00					3.00	1.00		60.00
3760231T	CR13-1285-33	08/06/13	CHITVEP03	SULEMA NO DRIVER'S LICENSE	07/07/13	40.00					3.00	1.00		60.00
3760231U	CR13-1285-33	08/06/13	CHITVEP03	SULEMA NO DRIVER'S LICENSE	07/07/13	40.00					3.00	1.00		60.00
3760231V	CR13-1285-33	08/06/13	CHITVEP03	SULEMA NO DRIVER'S LICENSE	07/07/13	40.00					3.00	1.00		60.00
3760231W	CR13-1285-33	08/06/13	CHITVEP03	SULEMA NO DRIVER'S LICENSE	07/07/13	40.00					3.00	1.00		60.00
3760231X	CR13-1285-33	08/06/13	CHITVEP03	SULEMA NO DRIVER'S LICENSE	07/07/13	40.00					3.00	1.00		60.00
3760231Y	CR13-1285-33	08/06/13	CHITVEP03	SULEMA NO DRIVER'S LICENSE	07/07/13	40.00					3.00	1.00		60.00
3760231Z	CR13-1285-33	08/06/13	CHITVEP03	SULEMA NO DRIVER'S LICENSE	07/07/13	40.00					3.00	1.00		60.00

X10-b

Table with columns: Receipt #, Ticket #, Late, Name, Offense Description, Offense, Date, ABC, ABST, BC, BCS, BCR1, CMRT13, CCF, CMB3, CMB3P, CHIT, CO. Rows list various traffic and criminal offenses such as 'NO SAFETY BELT', 'DRIVER'S LICENSE', 'VEHICLE EQUIPMENT', etc., with associated amounts and dates.

x receipts used to record jail report for the month of July 2013.

JUSTICE OF THE PEACE SYSTEM
Receipt Journal Report For Court 31 Part 1
All For Transactions For the Period 09/01/2013 thru 09/30/2013

Receipt #	Invoice #	Date	Name	Offense Description	Offense Code	Amount	CCF	CHD	CHFP	CHIT
39004331	FU11-143-31	08/15/13	FUELES LE PAZ APA	FORCIBLE ENTRY	16/17/04					
39005231	CH11-04067-3	08/15/13	CHITIA, BENIFACIA	UNRESTRAINED CHILD	07/03/11					
3900531ADJ	CH11-04067-3	08/15/13	CHITIA, BENIFACIA	UNRESTRAINED CHILD	07/03/11					
39006231	CH11-2870-33	08/15/13	CHITIA, BENIFACIA	UNRESTRAINED CHILD	07/25/13					
3900631ADJ	CH11-2870-33	08/15/13	CHITIA, BENIFACIA	UNRESTRAINED CHILD	07/25/13					
39007331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39008231	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39009331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39010331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39011331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39012331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39013331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39014331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39015331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39016331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39017331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39018331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39019331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39020331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39021331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39022331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39023331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39024331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39025331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39026331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39027331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39028331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39029331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39030331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39031331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39032331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39033331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39034331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39035331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39036331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39037331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39038331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39039331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39040331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39041331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39042331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
3904331ADJ	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39044331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39045331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39046331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39047331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39048331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39049331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39050331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39051331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39052331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
3905331ADJ	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39054331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39055331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39056331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39057331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39058331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39059331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39060331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39061331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39062331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
3906331ADJ	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					
39064331	CR11-2870-33	08/15/13	POLMIGUEZ-CHAVARRA	LICENSED DRIVER	07/25/13					

X10-9

JUSTICE OF THE PEACE SYSTEM
Receipt Journal Report for Court #1 Part 1
All P.V. Transactions For the Period 09/30/13 thru 09/30/2013

Receipt #	Booklet #	Item #	Date	Name	Offense Description	Off. Name	ABC	ABST	BC	BGS	B-NO	CMP#13	CC	CC	FF	CMG	CRBJ	CHIT
38141311		CV13-394-31	08/26/13	FULTON, FRIEDMAN	Civil Case	08/26/13									25.00			
38141321		CV13-395-31	08/25/13	MICHAEL J. SCOTT	Civil Case	08/25/13									25.00			
38141331		CV13-397-31	08/25/13	MICHAEL J. SCOTT	Civil Case	08/25/13									25.00			
38141341		CV13-398-31	08/25/13	MICHAEL J. SCOTT	Civil Case	08/25/13									25.00			
38141351		CV13-399-31	08/25/13	MICHAEL J. SCOTT	Civil Case	08/25/13									25.00			
38141361		CV13-400-31	08/25/13	MICHAEL J. SCOTT	Civil Case	08/25/13									25.00			
38141371		CV13-401-31	08/25/13	MICHAEL J. SCOTT	Civil Case	08/25/13									25.00			
38141381		CV13-402-31	08/25/13	MICHAEL J. SCOTT	Civil Case	08/25/13									25.00			
38141391		CV13-403-31	08/25/13	MICHAEL J. SCOTT	Civil Case	08/25/13									25.00			
38141401		CV13-404-31	08/25/13	MICHAEL J. SCOTT	Civil Case	08/25/13									25.00			
38141411		CV13-405-31	08/25/13	MICHAEL J. SCOTT	Civil Case	08/25/13									25.00			
38141421		CV13-406-31	08/25/13	MICHAEL J. SCOTT	Civil Case	08/25/13									25.00			
38141431		CV13-407-31	08/25/13	MICHAEL J. SCOTT	Civil Case	08/25/13									25.00			
38141441		CV13-408-31	08/25/13	MICHAEL J. SCOTT	Civil Case	08/25/13									25.00			
38141451		CV13-409-31	08/25/13	MICHAEL J. SCOTT	Civil Case	08/25/13									25.00			
38141461		CV13-410-31	08/25/13	MICHAEL J. SCOTT	Civil Case	08/25/13									25.00			
38141471		CV13-411-31	08/25/13	MICHAEL J. SCOTT	Civil Case	08/25/13									25.00			
38141481		CV13-412-31	08/25/13	MICHAEL J. SCOTT	Civil Case	08/25/13									25.00			
38141491		CV13-413-31	08/25/13	MICHAEL J. SCOTT	Civil Case	08/25/13									25.00			
38141501		CV13-414-31	08/25/13	MICHAEL J. SCOTT	Civil Case	08/25/13									25.00			
38141511		CV13-415-31	08/25/13	MICHAEL J. SCOTT	Civil Case	08/25/13									25.00			
38141521		CV13-416-31	08/25/13	MICHAEL J. SCOTT	Civil Case	08/25/13									25.00			
38141531		CV13-417-31	08/25/13	MICHAEL J. SCOTT	Civil Case	08/25/13									25.00			
38141541		CV13-418-31	08/25/13	MICHAEL J. SCOTT	Civil Case	08/25/13									25.00			
38141551		CV13-419-31	08/25/13	MICHAEL J. SCOTT	Civil Case	08/25/13									25.00			
38141561		CV13-420-31	08/25/13	MICHAEL J. SCOTT	Civil Case	08/25/13									25.00			
38141571		CV13-421-31	08/25/13	MICHAEL J. SCOTT	Civil Case	08/25/13									25.00			
38141581		CV13-422-31	08/25/13	MICHAEL J. SCOTT	Civil Case	08/25/13									25.00			
38141591		CV13-423-31	08/25/13	MICHAEL J. SCOTT	Civil Case	08/25/13									25.00			
38141601		CV13-424-31	08/25/13	MICHAEL J. SCOTT	Civil Case	08/25/13									25.00			
38141611		CV13-425-31	08/25/13	MICHAEL J. SCOTT	Civil Case	08/25/13									25.00			

X10-1K

The Justice Group, Inc.

JUSTICE OF THE PEACE SYSTEM

Receipt Journal Report For Court 31 Rec.

All J-V Transactions For the Period 09/31/2013 thru 09/31/2013

Receipt #	Bucket #	Date	Name	Citizen Description	Off. Late	ABC	ABST	BC	BGS	BGU	CMRTFS	CCC	CFF	CHS	CHS3P	CHIT	CO
3823331		09/30/13	POIPIQUEZ, MARIA	SELECTING VEHICLE FMT	08/04/13							40.00		3.00	1.00		45.00
3823331		09/30/13	CHAVEZ, LAURO G	NO DRIVER'S LICENSE	07/14/13							40.00		3.00	1.00		66.00
3823331		09/30/13	FULTON, CIVIL	CIVIL Case	08/30/13								25.00				
3823331		09/30/13	FULTON, CIVIL	Civil Case	08/30/13								25.00				
3823331		09/25/13	LOPEZ-VELAZ, JOSE	EXPIRED MOTOR VEHICLE	09/12/13							17.39		1.31	0.44		175.00
3844331		09/25/13	CONSALES, ELIAS	NO LIABILITY INSURANCE	09/06/10							40.00		3.00	1.00		54.00
3844331		09/25/13	CONSALES, ELIAS	SPEEDING EXCEED 101	04/30/09							40.00		3.00	1.00		53.00
3844331		09/25/13	CONSALES, ELIAS	SPEEDING STOP SIGN	09/09/10							40.00		3.00	1.00		53.00
3844331		09/25/13	CONSALES, ELIAS	SPEEDING EXCEED 101	01/25/11							40.00		3.00	1.00		53.00
3844331		09/25/13	CONSALES, ELIAS	VIOLATE LICENSE TO A	01/25/11							4.25		0.33	0.10		50.00
3844331		09/25/13	CONSALES, ELIAS	VIOLATE LICENSE TO A	01/25/11							4.25		0.33	0.10		50.00
Totals																	
					10.00	5.00	20.20	1.50	0.00	400.00	12370.84	2430.00	950.49	236.84	5.57	4313.04	

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Receipt #	Debit #	CON3	CON4	CON33	CON33	CONF	CON33	CG3	CG3	EC	DIS	DIG	DSC	DTG	DTGDEF	EFF	FA	IFB	IPD
38134331	FTAL1-0810e-																		
38135231	VFTAL1-0616e-																		
38136231	CH11-neteo-J																		
38137231	CA11-06465-J																		
38138231	CV13-385-31																		
38139231	CP13-2745-J3																		
38140231	CR13-3126-J3																		
38141231	CR13-3125-J3																		
38142231	CR13-366-31																		
38143231	CR13-267-31																		
38144231	CV13-187-31																		
38145231	CP13-2814-J3																		
38146231	CR11-05925-J																		
38147231	VFTAL1-05925																		
38148231	CV13-388-11																		
38149231	CR13-3012-J3																		
38150231	CR11-05901-J																		
38151231	CR11-05900-J																		
38152231	CV13-384-31																		
38153231	CR13-390-31																		
38154231	CR13-390-31																		
38155231	VFTAL1-1396e																		
38156231	CR13-3023-J3																		
38157231	CV13-391-31																		
38158231	CV13-362-31																		
38159231	CR13-2837-J3																		
38160231	SC13-025-31																		
38161231	CP-3553-05-J																		
38162231	CP-4490-02-J																		
38163231	CP-4480-02-J																		
38164231	CP-112306-3																		
38165231	CR13-2176-33																		
38166231	CP13-1729-J3																		
38167231	SC13-023-31																		
38168231	SC13-024-31																		
38169231	SC13-025-31																		
38170231	CR13-2256-J3																		
38171231	CR13-2227-J3																		
38172231	CR13-2026-J3																		
38173231	SC13-026-31																		
38174231	CR-7951-05-J																		
38175231	CR13-3030-J3																		
38176231	CR13-3031-31																		
38177231	EL13-159-31																		
38178231	CR13-3076-J3																		
38179231	CR13-3075-J3																		
38180231	CR13-3075-J3																		
38181231	CR13-3075-J3																		
38182231	CR13-3075-J3																		
38183231	CV13-361-31																		
38184231	JP11/8C-011																		

X10-W

Receipt #	Account #	Account Description	Amount	Account Description	Amount	Account Description	Amount
35191331	CV13-354-31						
35194331	CV13-355-31						
35195331	CV13-356-31						
35196331	CV13-357-31						
35197331	CV13-358-31						
35198331	CV13-359-31						
35199331	CV13-360-31						
35200331	CV13-361-31						
35201331	CV13-362-31						
35202331	CV13-363-31						
35203331	CV13-364-31						
35204331	CV13-365-31						
35205331	CV13-366-31						
35206331	CV13-367-31						
35207331	CV13-368-31						
35208331	CV13-369-31						
35209331	CV13-370-31						
35210331	CV13-371-31						
35211331	CV13-372-31						
35212331	CV13-373-31						
35213331	CV13-374-31						
35214331	CV13-375-31						
35215331	CV13-376-31						
35216331	CV13-377-31						
35217331	CV13-378-31						
35218331	CV13-379-31						
35219331	CV13-380-31						
35220331	CV13-381-31						
35221331	CV13-382-31						
35222331	CV13-383-31						
35223331	CV13-384-31						
35224331	CV13-385-31						
35225331	CV13-386-31						
35226331	CV13-387-31						
35227331	CV13-388-31						
35228331	CV13-389-31						
35229331	CV13-390-31						
35230331	CV13-391-31						
35231331	CV13-392-31						
35232331	CV13-393-31						
35233331	CV13-394-31						
35234331	CV13-395-31						
35235331	CV13-396-31						
35236331	CV13-397-31						
35237331	CV13-398-31						
35238331	CV13-399-31						
35239331	CV13-400-31						
35240331	CV13-401-31						
35241331	CV13-402-31						
35242331	CV13-403-31						
35243331	CV13-404-31						
35244331	CV13-405-31						
35245331	CV13-406-31						
35246331	CV13-407-31						
35247331	CV13-408-31						
35248331	CV13-409-31						
35249331	CV13-410-31						
35250331	CV13-411-31						
35251331	CV13-412-31						
35252331	CV13-413-31						
35253331	CV13-414-31						
35254331	CV13-415-31						
35255331	CV13-416-31						
35256331	CV13-417-31						
35257331	CV13-418-31						
35258331	CV13-419-31						
35259331	CV13-420-31						
35260331	CV13-421-31						
35261331	CV13-422-31						
35262331	CV13-423-31						
35263331	CV13-424-31						
35264331	CV13-425-31						

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JUSTICE OF THE PEACE SYSTEM
Receipt Journal Report For Court 31 Est. 2
All BY Transactions For the Period 02/01/2013 thru 04/30/2013

Receipt #	Account #	Account Description	Amount	Account Type	Account Name	Account Address	Account City	Account State	Account Zip	Account Phone	Account Fax	Account Email	Account Website							
3023231	051-3134-33																			
3023321	051-7944-33																			
3023421	051-424-33																			
3023521	051-427-33																			
3023621	051-2338-33																			
31419231	CP10-06154-2																			
32443232	CP10-06163-2																			
32444234	CP11-00808-2																			
32445231	CP01-04187-2																			
32446231	CP01-04187-2																			
32447231	CP01-04187-2																			
TOTAL											5.00	5.00	5.00							

X10-Y

JUSTICE OF THE PEACE SYSTEM

Receipt Journal Report for Court 31 Fall 3
ALL PV Transactions for the Period 08/01/2013 thru 08/31/2013

Page 3

Table with columns: Receipt #, Doctet #, JF.EFF, JF, JFE, LIF, MF, PV, SCF, SJFC, SJFS, SD, STF, TFC, TFM, TIME, FCMCHST, J, META, MFIWECJ1, MFSO, MFIHT, WRITFGSS. Rows include transaction IDs like 3780031A03, 3780031B03, etc., with corresponding values for each column.

X10-ab

JUSTICE OF THE PEACE SYSTEM
Receipt Journal Report (For Court 31 Part 3)
Acct. # 10 Transactions For the Period 06/01/2013 thru 06/30/2013

Table with columns: Description, Amount, and various codes (JCF, JEF, JWF, etc.). The table lists numerous transactions from different vendors and their amounts.

Handwritten note: X10-01A

JUSTICE OF THE PEACE SYSTEM Receipt Journal Report List Count 1: Part 1

ALL PAY Transactions for the Period 09/01/2013 thru 06/31/2013

Table with columns: Receipt #, Invoice #, JCTF, JP-EFF, JEP, JEF, LTF, NTF, P-3, SCF, SJSC, SJFS, SO, STF, EFC, TF, THM, TIME, FCGUST, J, WEP29, WPIE211, WEP29, MPIT, WPIE205. Rows include various receipt numbers and dates.

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JUSTICE OF THE PEACE SYSTEM
Receipt Journal Report for Chart 51 Part 3
ALL P/V Transactions for the Period 08/01/2013 thru 09/30/2013

Table with columns: Receipt #, Bucket #, JCTE, J.P.EFF, JSEP, LIF, HWY, FVS, SCF, SJC, SRS, SO, STF, TFC, ZF, TIR, TIME, ECNST, J, WFLA WFLHC31, MFSO, WFLW WHHTU025. Rows contain transaction details and financial data.

No-al

JUSTICE OF THE PEACE SYSTEM

Revenue Statement Report Period: All Part 3
All E/P Transactions For the period 09/01/2013 thru 09/30/2013

Receipt #	Account #	JOPP	MCF	JP	FBF	02	LTS	MCT	FIS	DCF	SIFC	SIF5	05	STF	TFC	TF	TIME ACCTG	MIA	MRGR-J1	WESD	MRIT	WHITRWD		
38134731	VTAL1-06466	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38135331	VPTAL1-06466	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38136331	CP11-06466-J	4.00	4.00		4.00	4.00	4.00				0.64	5.40											50.00	50.00
38137331	CP11-06466-J	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38138331	CP13-3865-31	0.00	0.00		0.00	0.00	0.00							24.00										
38139331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38140331	CP13-3125-J3	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38141331	CP13-3125-J3	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38142331	CP13-3865-31	0.00	0.00		0.00	0.00	0.00							17.50										
38143331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38144331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38145331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38146331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38147331	VPTAL1-05725	0.00	0.00		0.00	0.00	0.00				0.01	0.13		0.02									1.45	
38148331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38149331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38150331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38151331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38152331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38153331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38154331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38155331	VPTAL1-05725	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38156331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38157331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38158331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38159331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38160331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38161331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38162331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38163331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38164331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38165331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38166331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38167331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38168331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38169331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38170331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38171331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38172331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38173331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38174331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38175331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38176331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38177331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38178331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38179331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38180331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38181331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38182331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38183331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38184331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38185331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38186331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38187331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38188331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38189331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38190331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38191331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38192331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38193331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38194331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38195331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38196331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38197331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38198331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38199331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38200331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38201331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38202331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38203331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38204331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38205331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38206331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38207331	CP13-3865-31	4.00	4.00		4.00	4.00	4.00				0.64	5.40												
38208331	CP13-3865-31	4.00	4.																					

J U S T I C E OF THE P E A C E S Y S T E M

Receipt Journal Report For Court JL Part 1

ALL F:V Transactions for the Period 08/01/2011 thru 08/31/2013

Receipt #	Booklet #JCTPCOTFJP.EEFJEFLIFKZFPVSOCFJRCSJSJDSTFTFCTPTFRTFR.MEMFA.MEMFA.ME(3)WSSAPIT	
3521734			4.00		4.00	2.00	0.10			0.00	5.40		30.00	3.00								
3821691			4.00		4.00	2.00	0.10			0.00	5.40											
3823421										0.00		5.00										
3823521										0.00		5.00										
3823621			1.74		1.74	1.11	0.05			0.28	2.34	2.30	13.05	1.31	21.72							
3842921			4.00		4.00	2.00				0.00		5.00		3.00							50.00	
3843021			4.00		4.00	2.00				0.00		5.00		3.00							50.00	
3843421			4.00		4.00	2.00				0.00		5.00		3.00							50.00	
3843521			4.00		4.00	2.00	1.10			0.00		5.40		3.00							50.00	
3843621			4.00		4.00	2.00				0.00		5.40		3.00							50.00	
3844721			0.43		0.43	0.22				0.00	0.59										50.00	
TOTAL		25.23	1259.28	0.00	1163.36	718.82	17.29	20.00	175.00	173.27	1520.62	185.18	5529.13	571.04	777.39	10.00	85.00	0.00	150.00	365.35	5.00	19.00

1/10-al

JUSTICE OF THE PEACE SYSTEM
Receipt Journal Report For Party 1

All F.V Transactions For The Period 09/01/2017 thru 09/30/2017

Receipt #	Docket #Total
3784231A03	CP12-2011-33	150.00
3784231A04	CP10-07689-3	110.10
3784231A05	CP10-01589-J	110.10
3784231A06	CP12-2035-33	-22.00
3784231A07	CP12-2835-33	22.00
3784231A08	CP13-0990-33	50.00
3784231A09	CP13-0990-33	50.00
3784231A10	CP13-0990-33	-50.00
3784231A11	CP13-0990-33	50.00
3784231A12	CP13-0990-33	50.00
3784231A13	CP13-0990-33	50.00
3784231A14	CP13-0990-33	50.00
3784231A15	CP13-0990-33	50.00
3784231A16	CP13-0990-33	50.00
3784231A17	CP13-0990-33	50.00
3784231A18	CP13-0990-33	50.00
3784231A19	CP13-0990-33	50.00
3784231A20	CP13-0990-33	50.00
3784231A21	CP13-0990-33	50.00
3784231A22	CP13-0990-33	50.00
3784231A23	CP13-0990-33	50.00
3784231A24	CP13-0990-33	50.00
3784231A25	CP13-0990-33	50.00
3784231A26	CP13-0990-33	50.00
3784231A27	CP13-0990-33	50.00
3784231A28	CP13-0990-33	50.00
3784231A29	CP13-0990-33	50.00
3784231A30	CP13-0990-33	50.00
3784231A31	CP13-0990-33	50.00
3784231A32	CP13-0990-33	50.00
3784231A33	CP13-0990-33	50.00
3784231A34	CP13-0990-33	50.00
3784231A35	CP13-0990-33	50.00
3784231A36	CP13-0990-33	50.00
3784231A37	CP13-0990-33	50.00
3784231A38	CP13-0990-33	50.00
3784231A39	CP13-0990-33	50.00
3784231A40	CP13-0990-33	50.00
3784231A41	CP13-0990-33	50.00
3784231A42	CP13-0990-33	50.00
3784231A43	CP13-0990-33	50.00
3784231A44	CP13-0990-33	50.00
3784231A45	CP13-0990-33	50.00
3784231A46	CP13-0990-33	50.00
3784231A47	CP13-0990-33	50.00
3784231A48	CP13-0990-33	50.00
3784231A49	CP13-0990-33	50.00
3784231A50	CP13-0990-33	50.00
3784231A51	CP13-0990-33	50.00
3784231A52	CP13-0990-33	50.00
3784231A53	CP13-0990-33	50.00
3784231A54	CP13-0990-33	50.00
3784231A55	CP13-0990-33	50.00
3784231A56	CP13-0990-33	50.00
3784231A57	CP13-0990-33	50.00
3784231A58	CP13-0990-33	50.00
3784231A59	CP13-0990-33	50.00
3784231A60	CP13-0990-33	50.00
3784231A61	CP13-0990-33	50.00
3784231A62	CP13-0990-33	50.00
3784231A63	CP13-0990-33	50.00
3784231A64	CP13-0990-33	50.00
3784231A65	CP13-0990-33	50.00
3784231A66	CP13-0990-33	50.00
3784231A67	CP13-0990-33	50.00
3784231A68	CP13-0990-33	50.00
3784231A69	CP13-0990-33	50.00
3784231A70	CP13-0990-33	50.00
3784231A71	CP13-0990-33	50.00
3784231A72	CP13-0990-33	50.00
3784231A73	CP13-0990-33	50.00
3784231A74	CP13-0990-33	50.00
3784231A75	CP13-0990-33	50.00
3784231A76	CP13-0990-33	50.00
3784231A77	CP13-0990-33	50.00
3784231A78	CP13-0990-33	50.00
3784231A79	CP13-0990-33	50.00
3784231A80	CP13-0990-33	50.00
3784231A81	CP13-0990-33	50.00
3784231A82	CP13-0990-33	50.00
3784231A83	CP13-0990-33	50.00
3784231A84	CP13-0990-33	50.00
3784231A85	CP13-0990-33	50.00
3784231A86	CP13-0990-33	50.00
3784231A87	CP13-0990-33	50.00
3784231A88	CP13-0990-33	50.00
3784231A89	CP13-0990-33	50.00
3784231A90	CP13-0990-33	50.00
3784231A91	CP13-0990-33	50.00
3784231A92	CP13-0990-33	50.00
3784231A93	CP13-0990-33	50.00
3784231A94	CP13-0990-33	50.00
3784231A95	CP13-0990-33	50.00
3784231A96	CP13-0990-33	50.00
3784231A97	CP13-0990-33	50.00
3784231A98	CP13-0990-33	50.00
3784231A99	CP13-0990-33	50.00
3784231A00	CP13-0990-33	50.00

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Receipt #	Receipt #	Total
3780031ADJ	CP13-1285-J3	133.00
3780031ADJ	CP13-1285-J3	-133.00
3780031ADJ	CP13-1285-J3	69.00
3780031ADJ	CP10-03E07-J3	152.00
3780031ADJ	CR-5211-06-J3	288.00
3780031ADJ	CP13-1285-J3	31.00
3780031ADJ	CP13-1285-J3	40.00
3780031ADJ	CP13-1285-J3	203.10
3780031ADJ	CP13-1285-J3	153.00
3780031ADJ	CP13-1285-J3	-153.00
3780031ADJ	CP13-1285-J3	151.00
3780031ADJ	CP13-1285-J3	133.00
3780031ADJ	CP13-1285-J3	14.00
3780031ADJ	CP13-1285-J3	110.10
3780031ADJ	CP13-1285-J3	24.00
3780031ADJ	CP13-1285-J3	150.10
3780031ADJ	CP13-1285-J3	50.00
3780031ADJ	CP13-1285-J3	62.00
3780031ADJ	CP13-1285-J3	150.00
3780031ADJ	CP13-1285-J3	-150.00
3780031ADJ	CP13-1285-J3	150.00
3780031ADJ	CP13-1285-J3	355.00
3780031ADJ	CP13-1285-J3	150.10
3780031ADJ	CP13-1285-J3	150.10
3780031ADJ	CP13-1285-J3	125.10
3780031ADJ	CP13-1285-J3	133.10
3780031ADJ	CP13-1285-J3	145.10
3780031ADJ	CP13-1285-J3	227.00
3780031ADJ	CP13-1285-J3	175.00
3780031ADJ	CP13-1285-J3	175.00
3780031ADJ	CP13-1285-J3	148.00
3780031ADJ	CP13-1285-J3	131.00
3780031ADJ	CP13-1285-J3	133.00
3780031ADJ	CP13-1285-J3	200.60
3780031ADJ	CP13-1285-J3	153.10
3780031ADJ	CP13-1285-J3	153.10
3780031ADJ	CP13-1285-J3	77.10
3780031ADJ	CP13-1285-J3	400.00
3780031ADJ	CP13-1285-J3	125.10
3780031ADJ	CP13-1285-J3	172.50
3780031ADJ	CP13-1285-J3	196.00
3780031ADJ	CP13-1285-J3	178.00
3780031ADJ	CP13-1285-J3	133.10
3780031ADJ	CP13-1285-J3	133.10
3780031ADJ	CP13-1285-J3	133.10
3780031ADJ	CP13-1285-J3	150.00

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Receipt #	Account #	Total
3780031A0	CP10-0276-J	200.00
3780031A1	CP10-0280-J	183.00
3780031A2	CP10-0288-J	-193.00
3780031A3	CP-0283-02-J	187.00
3780031A4	CP-0284-02-J	80.00
3780031A5	CP13-0292-J	75.10
3780031A6	CP13-0294-J	114.00
3780031A7	CP13-0295-J	124.00
3780031A8	CP13-0296-J	110.10
3780031A9	CP13-0297-J	200.00
3780031AA	CP13-0298-J	153.10
3780031AB	CP13-0299-J	150.00
3780031AC	CP-0299-01-J	150.00
3780031AD	CP13-0300-J	185.00
3780031AE	CP13-0301-J	167.00
3780031AF	CP-10381-05-	217.00
3780031AG	CP-10480-05-	133.10
3780031AH	CP13-0302-J	133.10
3780031AI	CP13-0303-J	133.10
3780031AJ	CP13-0304-J	151.10
3780031AK	CP13-0305-J	151.10
3780031AL	CP13-0306-J	151.10
3780031AM	CP13-0307-J	151.10
3780031AN	CP13-0308-J	151.10
3780031AO	CP13-0309-J	151.10
3780031AP	CP13-0310-J	151.10
3780031AQ	CP13-0311-J	151.10
3780031AR	CP13-0312-J	151.10
3780031AS	CP13-0313-J	151.10
3780031AT	CP13-0314-J	151.10
3780031AU	CP13-0315-J	151.10
3780031AV	CP13-0316-J	151.10
3780031AW	CP13-0317-J	151.10
3780031AX	CP13-0318-J	151.10
3780031AY	CP13-0319-J	151.10
3780031AZ	CP13-0320-J	151.10
3780031BA	CP13-0321-J	151.10
3780031BB	CP13-0322-J	151.10
3780031BC	CP13-0323-J	151.10
3780031BD	CP13-0324-J	151.10
3780031BE	CP13-0325-J	151.10
3780031BF	CP13-0326-J	151.10
3780031BG	CP13-0327-J	151.10
3780031BH	CP13-0328-J	151.10
3780031BI	CP13-0329-J	151.10
3780031BJ	CP13-0330-J	151.10
3780031BK	CP13-0331-J	151.10
3780031BL	CP13-0332-J	151.10
3780031BM	CP13-0333-J	151.10
3780031BN	CP13-0334-J	151.10
3780031BO	CP13-0335-J	151.10
3780031BP	CP13-0336-J	151.10
3780031BQ	CP13-0337-J	151.10
3780031BR	CP13-0338-J	151.10
3780031BS	CP13-0339-J	151.10
3780031BT	CP13-0340-J	151.10
3780031BU	CP13-0341-J	151.10
3780031BV	CP13-0342-J	151.10
3780031BW	CP13-0343-J	151.10
3780031BX	CP13-0344-J	151.10
3780031BY	CP13-0345-J	151.10
3780031BZ	CP13-0346-J	151.10
3780031CA	CP13-0347-J	151.10
3780031CB	CP13-0348-J	151.10
3780031CC	CP13-0349-J	151.10
3780031CD	CP13-0350-J	151.10
3780031CE	CP13-0351-J	151.10
3780031CF	CP13-0352-J	151.10
3780031CG	CP13-0353-J	151.10
3780031CH	CP13-0354-J	151.10
3780031CI	CP13-0355-J	151.10
3780031CJ	CP13-0356-J	151.10
3780031CK	CP13-0357-J	151.10
3780031CL	CP13-0358-J	151.10
3780031CM	CP13-0359-J	151.10
3780031CN	CP13-0360-J	151.10
3780031CO	CP13-0361-J	151.10
3780031CP	CP13-0362-J	151.10
3780031CQ	CP13-0363-J	151.10
3780031CR	CP13-0364-J	151.10
3780031CS	CP13-0365-J	151.10
3780031CT	CP13-0366-J	151.10
3780031CU	CP13-0367-J	151.10
3780031CV	CP13-0368-J	151.10
3780031CW	CP13-0369-J	151.10
3780031CX	CP13-0370-J	151.10
3780031CY	CP13-0371-J	151.10
3780031CZ	CP13-0372-J	151.10
3780031DA	CP13-0373-J	151.10
3780031DB	CP13-0374-J	151.10
3780031DC	CP13-0375-J	151.10
3780031DD	CP13-0376-J	151.10
3780031DE	CP13-0377-J	151.10
3780031DF	CP13-0378-J	151.10
3780031DG	CP13-0379-J	151.10
3780031DH	CP13-0380-J	151.10
3780031DI	CP13-0381-J	151.10
3780031DJ	CP13-0382-J	151.10
3780031DK	CP13-0383-J	151.10
3780031DL	CP13-0384-J	151.10
3780031DM	CP13-0385-J	151.10
3780031DN	CP13-0386-J	151.10
3780031DO	CP13-0387-J	151.10
3780031DP	CP13-0388-J	151.10
3780031DQ	CP13-0389-J	151.10
3780031DR	CP13-0390-J	151.10
3780031DS	CP13-0391-J	151.10
3780031DT	CP13-0392-J	151.10
3780031DU	CP13-0393-J	151.10
3780031DV	CP13-0394-J	151.10
3780031DW	CP13-0395-J	151.10
3780031DX	CP13-0396-J	151.10
3780031DY	CP13-0397-J	151.10
3780031DZ	CP13-0398-J	151.10
3780031EA	CP13-0399-J	151.10
3780031EB	CP13-0400-J	151.10
3780031EC	CP13-0401-J	151.10
3780031ED	CP13-0402-J	151.10
3780031EE	CP13-0403-J	151.10
3780031EF	CP13-0404-J	151.10
3780031EG	CP13-0405-J	151.10
3780031EH	CP13-0406-J	151.10
3780031EI	CP13-0407-J	151.10
3780031EJ	CP13-0408-J	151.10
3780031EK	CP13-0409-J	151.10
3780031EL	CP13-0410-J	151.10
3780031EM	CP13-0411-J	151.10
3780031EN	CP13-0412-J	151.10
3780031EO	CP13-0413-J	151.10
3780031EP	CP13-0414-J	151.10
3780031EQ	CP13-0415-J	151.10
3780031ER	CP13-0416-J	151.10
3780031ES	CP13-0417-J	151.10
3780031ET	CP13-0418-J	151.10
3780031EU	CP13-0419-J	151.10
3780031EV	CP13-0420-J	151.10
3780031EW	CP13-0421-J	151.10
3780031EX	CP13-0422-J	151.10
3780031EY	CP13-0423-J	151.10
3780031EZ	CP13-0424-J	151.10
3780031FA	CP13-0425-J	151.10
3780031FB	CP13-0426-J	151.10
3780031FC	CP13-0427-J	151.10
3780031FD	CP13-0428-J	151.10
3780031FE	CP13-0429-J	151.10
3780031FF	CP13-0430-J	151.10
3780031FG	CP13-0431-J	151.10
3780031FH	CP13-0432-J	151.10
3780031FI	CP13-0433-J	151.10
3780031FJ	CP13-0434-J	151.10
3780031FK	CP13-0435-J	151.10
3780031FL	CP13-0436-J	151.10
3780031FM	CP13-0437-J	151.10
3780031FN	CP13-0438-J	151.10
3780031FO	CP13-0439-J	151.10
3780031FP	CP13-0440-J	151.10
3780031FQ	CP13-0441-J	151.10
3780031FR	CP13-0442-J	151.10
3780031FS	CP13-0443-J	151.10
3780031FT	CP13-0444-J	151.10
3780031FU	CP13-0445-J	151.10
3780031FV	CP13-0446-J	151.10
3780031FW	CP13-0447-J	151.10
3780031FX	CP13-0448-J	151.10
3780031FY	CP13-0449-J	151.10
3780031FZ	CP13-0450-J	151.10
3780031GA	CP13-0451-J	151.10
3780031GB	CP13-0452-J	151.10
3780031GC	CP13-0453-J	151.10
3780031GD	CP13-0454-J	151.10
3780031GE	CP13-0455-J	151.10
3780031GF	CP13-0456-J	151.10
3780031GG	CP13-0457-J	151.10
3780031GH	CP13-0458-J	151.10
3780031GI	CP13-0459-J	151.10
3780031GJ	CP13-0460-J	151.10
3780031GK	CP13-0461-J	151.10
3780031GL	CP13-0462-J	151.10
3780031GM	CP13-0463-J	151.10
3780031GN	CP13-0464-J	151.10
3780031GO	CP13-0465-J	151.10
3780031GP	CP13-0466-J	151.10
3780031GQ	CP13-0467-J	151.10
3780031GR	CP13-0468-J	151.10
3780031GS	CP13-0469-J	151.10
3780031GT	CP13-0470-J	151.10
3780031GU	CP13-0471-J	151.10
3780031GV	CP13-0472-J	151.10
3780031GW	CP13-0473-J	151.10
3780031GX	CP13-0474-J	151.10
3780031GY	CP13-0475-J	151.10
3780031GZ	CP13-0476-J	151.10
3780031HA	CP13-0477-J	151.10
3780031HB	CP13-0478-J	151.10
3780031HC	CP13-0479-J	151.10
3780031HD	CP13-0480-J	151.10
3780031HE	CP13-0481-J	151.10
3780031HF	CP13-0482-J	151.10
3780031HG	CP13-0483-J	151.10
3780031HH	CP13-0484-J	151.10
3780031HI	CP13-0485-J	151.10
3780031HJ	CP13-0486-J	151.10
3780031HK	CP13-0487-J	151.10
3780031HL	CP13-0488-J	151.10
3780031HM	CP13-0489-J	151.10
3780031HN	CP13-0490-J	151.10
3780031HO	CP13-0491-J	151.10
3780031HP	CP13-0492-J	151.10
3780031HQ	CP13-0493-J	151.10
3780031HR	CP13-0494-J	151.10
3780031HS	CP13-0495-J	151.10
3780031HT	CP13-0496-J	151.10
3780031HU	CP13-0497-J	151.10
3780031HV	CP13-0498-J	151.10
3780031HW	CP13-0499-J	151.10
3780031HX	CP13-0500-J	151.10
3780031HY	CP13-0501-J	151.10
3780031HZ	CP13-0502-J	151.10
3780031IA	CP13-0503-J	151.10
3780031IB	CP13-0504-J	151.10
3780031IC	CP13-0505-J	151.10
3780031ID	CP13-0506-J	151.10
3780031IE	CP13-0507-J	151.10
3780031IF	CP13-0508-J	151.10
3780031IG	CP13-0509-J	151.10
3780031IH	CP13-0510-J	151.10
3780031II	CP13-0511-J	151.10
3780031IJ	CP13-0512-J	151.10
3780031IK	CP13-0513-J	151.10
3780031IL	CP13-0514-J	151.10
3780031IM	CP13-0515-J	151.10
3780031IN	CP13-0516-J	151.10
3780031IO	CP13-0517-J	151.10
3780031IP	CP13-0518-J	151.10
3780031IQ	CP13-0519-J	151.10
3780031IR	CP13-0520-J	151.10
3780031IS	CP13-0521-J	151.10
3780031IT	CP13-0522-J	151.10
3780031IU	CP13-0523-J	151.10
3780031IV	CP13-0524-J	151.10
3780031IW	CP13-0525-J	151.10
3780031IX	CP13-0526-J	151.10
3780031IY	CP13-0527-J	151.10
3780031IZ	CP13-0528-J	151.10
3780031JA	CP13-0529-J	151.10
3780031JB	CP13-0530-J	151.10
3780031JC	CP13-0531-J	151.10
3780031JD	CP13-0532-J	151.10
3780031JE	CP13-0533-J	151.10
3780031JF	CP13-0534-J	151.10
3780031JG	CP13-0535-J	151.10
3780031JH	CP13-0536-J	151.10
3780031JI	CP13-0537-J	151.10
3780031JJ	CP13-0538-J	151.10
3780031JK	CP13-0539-J	151.10
3780031JL	CP13-0540-J	151.10
3780031JM	CP13-0541-J	151.10
3780031JN	CP13-0542-J	151.10
3780031JO	CP13-0543-J	151.10
3780031JP	CP13-0544-J	151.10
3780031JQ	CP13-0545-J	151.10
3780031JR	CP13-0546-J	151.10
3780031JS	CP13-0547-J	151.10
3780031JT	CP13-0548-J	151.10
3780031JU	CP13-0549-J	151.10
3780031JV	CP13-0550-J	151.10
3780031JW	CP13-0551-J	151.10
3780031JX	CP13-0552-J	151.10
3780031JY	CP13-0553-J	151.10
3780031JZ	CP13-0554-J	151.10
3780031KA	CP13-0555-J	151.10
3780031KB	CP13-0556-J	151.10
3780031KC	CP13-0557-J	151.10
3780031KD	CP13-0558-J	151.10
3780031KE	CP13-0559-J	151.10
3780031KF	CP13-0560-J	151.10
3780031KG	CP13-0561-J	151.10
3780031KH	CP13-0562-J	151.10
3780031KI	CP13-0563-J	151.10
3780031KJ	CP13-0564-J	151.10
3780031KK	CP13-0565-J	151.10
3780031KL		

Receipt #	Account #	Description	Amount	Total
38001331	FE13-141-33		101.00	101.00
38005331	CP11-04167-3		125.10	125.10
38005331	CP11-04167-3		-125.10	
38005331	CP11-04167-3		125.10	125.10
38005331	CP11-04167-3		153.00	153.00
38005331	CP11-04167-3		-153.00	
38005331	CP11-04167-3		153.00	153.00
38005331	CP11-04167-3		100.00	100.00
38005331	CP11-04167-3		130.25	130.25
38005331	CP11-04167-3		67.00	67.00
38005331	CP11-04167-3		153.10	153.10
38005331	CP11-04167-3		-153.10	
38005331	CP11-04167-3		153.10	153.10
38005331	CP11-04167-3		101.00	101.00
38005331	CP11-04167-3		213.60	213.60
38005331	CP11-04167-3		101.00	101.00
38005331	CP11-04167-3		122.19	122.19
38005331	CP11-04167-3		159.00	159.00
38005331	CP11-04167-3		101.00	101.00
38005331	CP11-04167-3		171.00	171.00
38005331	CP11-04167-3		156.10	156.10
38005331	CP11-04167-3		134.10	134.10
38005331	CP11-04167-3		205.30	205.30
38005331	CP11-04167-3		2.00	2.00
38005331	CP11-04167-3		100.00	100.00
38005331	CP11-04167-3		200.00	200.00
38005331	CP11-04167-3		130.10	130.10
38005331	CP11-04167-3		133.00	133.00
38005331	CP11-04167-3		-133.00	
38005331	CP11-04167-3		133.00	133.00
38005331	CP11-04167-3		143.00	143.00
38005331	CP11-04167-3		134.10	134.10
38005331	CP11-04167-3		203.10	203.10
38005331	CP11-04167-3		46.00	46.00
38005331	CP11-04167-3		256.00	256.00
38005331	CP11-04167-3		256.00	256.00
38005331	CP11-04167-3		256.00	256.00
38005331	CP11-04167-3		49.00	49.00
38005331	CP11-04167-3		101.00	101.00
38005331	CP11-04167-3		153.00	153.00
38005331	CP11-04167-3		376.60	376.60
38005331	CP11-04167-3		133.10	133.10
38005331	CP11-04167-3		600.10	600.10
38005331	CP11-04167-3		587.00	587.00
38005331	CP11-04167-3		567.00	567.00
38005331	CP11-04167-3		567.00	567.00
38005331	CP11-04167-3		130.10	130.10
38005331	CP11-04167-3		101.00	101.00

X10-at

Receipt # Court #.....Total

Receipt #	Court #	Total
3843431	CV13-394-31	31.00
3843431	CV13-395-31	31.00
3845531	CV13-396-31	31.00
3846021	CV13-397-31	31.00
3846731	CV13-398-31	31.00
3846931	CV13-399-31	31.00
3847031	CV13-400-31	31.00
3847131	CV13-401-31	31.00
3847231	CV13-402-31	31.00
3847331	CV13-403-31	31.00
3847431	CV13-404-31	31.00
3847531	CV13-405-31	31.00
3847631	CV13-406-31	31.00
3847731	CV13-407-31	31.00
3847831	CV13-408-31	31.00
3847931	CV13-409-31	31.00
3848031	CV13-410-31	31.00
3848131	CV13-411-31	31.00
3848231	CV13-412-31	31.00
3848331	CV13-413-31	31.00
3848431	CV13-414-31	31.00
3848531	CV13-415-31	31.00
3848631	CV13-416-31	31.00
3848731	CV13-417-31	31.00
3848831	CV13-418-31	31.00
3848931	CV13-419-31	31.00
3849031	CV13-420-31	31.00
3849131	CV13-421-31	31.00
3849231	CV13-422-31	31.00
3849331	CV13-423-31	31.00
3849431	CV13-424-31	31.00
3849531	CV13-425-31	31.00

X-10-91X

J U S T I C E OF THE P E A C E S Y S T E M
 Receipt Journal Report for Court: 11 Part: 1
 ALL F1 Transactions For the Period 02/01/03 thru 04/30/03

Headings
 The Software is: sp, Inc.

Receipt #	Account #Total
1821531	0513-0118-J	145.10
1821531	0513-0118-J	133.10
1821531	0513-0118-J	133.10
1821531	0513-0118-J	31.00
1821531	0513-0118-J	67.00
1821531	0513-0118-J	292.00
1821531	0513-0118-J	204.00
1821531	0513-0118-J	203.00
1821531	0513-0118-J	201.10
1821531	0513-0118-J	200.00
1821531	0513-0118-J	12.00
Totals		1851.99

TP X2

X10-ay

ORIGINAL

OFFICE OF COURT ADMINISTRATION
TEXAS JUDICIAL COUNCIL



OFFICIAL JUSTICE COURT MONTHLY REPORT

Month August Year 2013
County Hidalgo Pct. 3 Place 1

Judge Luis J Garza
If new, date assumed office _____

Court Mailing Address 730 N Breyfogle Ste C
City Mission, TX Zip 78574

Phone Number (956)519-8422

Fax Number (956)519-1796

Court's Public Email n/a

Court's Website _____

THE ATTACHED IS A TRUE AND ACCURATE REFLECTION OF THE RECORDS OF THIS COURT.

Prepared by K.Echavarria

Date 10/21/2013 Phone Number (956)519-8422

PLEASE RETURN THIS FORM NO LATER THAN 20 DAYS FOLLOWING THE END OF THE MONTH REPORTED TO

OFFICE OF COURT ADMINISTRATION
P O BOX 12066
AUSTIN, TX
78711-2066

PHONE: (512) 463-1625
FAX: (512) 936-2423

CRIMINAL SECTION

Court		Traffic Misdemeanors			Non-Traffic Misdemeanors		
Month	Year	Non-Parking	Parking	County Ordinance	Penal Code	Other State Law	County Ordinance
1. Total Cases Pending First of Month:		4648	0	3,951	18528	3137	1159
a. Active Cases		1764	0	982	8388	1461	1064
b. Inactive Cases		2884	0	2,969	10140	1676	95
2. New Cases Filed		113	0	29	324	185	0
3. Cases Reactivated		26	0	14	42	15	0
4. All Other Cases Added		0	0	0	0	0	0
5. Total Cases on Docket <i>(Sum of Lines 1a, 2, 3 & 4)</i>		1903	0	1025	8754	1661	1064
6. Dispositions Prior to Court Appearance or Trial:							
a. Uncontested Dispositions <i>(Disposed without appearance before a judge (CCP Art. 27.14))</i>		90	0	28	144	25	1
b. Dismissed by Prosecution		27	0	10	28	19	2
7. Dispositions at Trial:							
a. Convictions:							
1) Guilty Plea or Nolo Contendere		0	0	0	5	0	0
2) By the Court		0	0	0	0	0	0
3) By the Jury		0	0	0	0	0	0
b. Acquittals:							
1) By the Court		0	0	0	0	0	0
2) By the Jury		0	0	0	0	0	0
c. Dismissed by Prosecution		0	0	2	3	2	0
8. Compliance Dismissals:							
a. After Driver Safety Course <i>(CCP, Art. 43.051)</i>		6					
b. After Deferred Disposition <i>(CCP, Art. 43.051)</i>		9	0	0	4	3	0
c. After Teen Court <i>(CCP, Art. 43.052)</i>		0	0	0	0	0	0
d. After Tobacco Awareness Course <i>(HSN, Sec. 161.253)</i>						0	
e. After Treatment for Chemical Dependency <i>(CCP, Art. 43.053)</i>					0	0	
f. After Proof of Financial Responsibility <i>(TC, Sec. 601.193)</i>		0					
g. All Other Transportation Code Dismissals		0	0	0	0	0	0
9. All Other Dispositions		8	0	7	66	20	1
10. Total Cases Disposed <i>(Sum of Lines 6, 7, 8 & 9)</i>		140	0	47	250	69	4
11. Cases Placed on Inactive Status		3	0	5	78	72	0
12. Total Cases Pending End of Month:		4621	0	3,933	18602	3253	1155
a. Active Cases <i>(Equals Line 5 minus the sum of Lines 10 & 11)</i>		1760	0	973	8426	1520	1060
b. Inactive Cases <i>(Equals Line 1b minus Line 3 plus Line 11)</i>		2861	0	2960	10176	1733	95
13. Show Cause Hearings Held		0	0	0	0	0	0
14. Cases Appealed:							
a. After Trial		0	0	0	0	0	0
b. Without Trial		0	0	0	0	0	0

CIVIL SECTION

Court		Small Claims Suits	Forcible Entry & Detainer (Evictions)	Other Civil Suits
Month	Year			
1. Total Cases Pending First of Month:				
		986	1327	1,992
a. Active Cases				
		683	1094	1,842
b. Inactive Cases				
		303	233	150
2. New Cases Filed				
		7	31	78
3. Cases Reactivated				
		0	0	0
4. All Other Cases Added				
		0	0	9
5. Total Cases on Docket <i>(Sum of Lines 1a, 2, 3 & 4)</i>		690	1125	1929
DISPOSITIONS				
6. Default Judgments		0	0	0
7. Agreed Judgments		0	0	1
8. Trial/Hearing by Judge/Hearing Officer		0	0	1
9. Trial by Jury		0	0	0
10. Dismissed for Want of Prosecution		0	0	0
11. Non-suited or Dismissed by Plaintiff		0	0	13
12. All Other Dispositions		0	8	11
13. Total Cases Disposed <i>(Sum of Lines 6 through 12)</i>		0	8	26
14. Cases Placed on Inactive Status		0	0	0
15. Total Cases Pending End of Month:				
		993	1350	2,053
a. Active Cases <i>(Equals Line 5 minus the sum of Lines 13 & 14)</i>				
		690	1117	1903
b. Inactive Cases <i>(Equals Line 1b minus Line 3 plus Line 14)</i>				
		303	233	150
16. Cases Appealed:				
a. After Trial		0	3	0
b. Without Trial		0	0	0

JUVENILE/MINOR ACTIVITY

Court		TOTAL
Month	Year	
1. Transportation Code Cases Filed		2
2. Non-Driving Alcoholic Beverage Code Cases Filed		0
3. Driving Under the Influence of Alcohol Cases Filed		0
4. Drug Paraphernalia Cases Filed <i>(HSC. Ch. 481)</i>		0
5. Tobacco Cases Filed <i>(HSC. Sec. 161.252)</i>		0
6. Failure to Attend School Cases Filed <i>(Ed. Code, Sec. 25.094)</i>		0
7. Education Code (Except Failure to Attend) Cases Filed		0
8. Violation of Local Daytime Curfew Ordinance Cases Filed <i>(Local Govt. Code, Sec. 341.905)</i>		0
9. All Other Non-Traffic Fine-Only Cases Filed		6
10. Transfer to Juvenile Court:		
a. Mandatory Transfer <i>(Fam. Code, Sec. 51.08(b)(1))</i>		0
b. Discretionary Transfer <i>(Fam. Code, Sec. 51.08(b)(2))</i>		0
11. Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct) <i>(CCP, Art. 45.050(c)(1))</i>		0
12. Held in Contempt by Criminal Court (Fined and/or Denied Driving Privileges) <i>(CCP, Art. 45.050(c)(2))</i>		0
13. Juvenile Statement Magistrate Warning:		
a. Warnings Administered		0
b. Statements Certified <i>(Fam. Code, Sec. 51.095)</i>		0
14. Detention Hearings Held <i>(Fam. Code, Sec. 54.01)</i>		0
15. Orders for Non-Secure Custody Issued		0
16. Parent Contributing to Nonattendance Cases Filed <i>(Ed. Code, Sec. 25.093)</i>		0

ADDITIONAL ACTIVITY

Court		NUMBER GIVEN	NUMBER REQUESTS FOR COUNSEL
Month	Year		
1. Magistrate Warnings:			
a. Class C Misdemeanors		4	
b. Class A and B Misdemeanors		6	0
c. Felonies		3	0
			TOTAL
2. Arrest Warrants Issued:			
Misdemeanors		a. Class C	161
b. Class A and B Misdemeanors			0
c. Felonies			0
3. Capiases Pro Fine Issued			0
4. Search Warrants Issued			0
5. Warrants for Fire, Health and Code Inspections Filed <i>(CCP, Art. 18.05)</i>			0
6. Examining Trials Conducted			0
7. Emergency Mental Health Hearings Held			6
8. Magistrate's Orders for Emergency Protection Issued			0
9. Magistrate's Orders for Ignition Interlock Device Issued <i>(CCP, Art. 17.441)</i>			0
10. All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond			0
11. Driver's License Denial, Revocation or Suspension Hearings Held <i>(TC, Sec. 521.300)</i>			0
12. Handgun License Denial, Revocation or Suspension Hearings Held <i>(Govt. Code, Sec. 411.180)</i>		<i>(Govt.)</i>	0
13. Disposition of Stolen Property Hearings Held <i>(CCP, Ch. 47)</i>			0
14. Peace Bond Hearings Held			0
15. Inquests Conducted			14
16. Cases in Which Fine and Court Costs Satisfied by Community Service:			
a. Partial Satisfaction			0
b. Full Satisfaction			0
17. Cases in Which Fine and Court Costs Satisfied by Jail Credit			43
18. Cases in Which Fine and Court Costs Waived for Indigency			0
19. Amount of Fines and Court Costs Waived for Indigency			\$0
20. Fines, Court Costs and Other Amounts Collected:			
a. Kept by County			\$40,136
b. Remitted to State			\$24,157
c. Total			\$65,522

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

October 28, 2013

The Honorable Luis Garza
Hidalgo County Justice of the Peace Pct. 3, Pl. 1
730 N. Breyfogle, Suite C
Mission, Texas 78572

Ref: Review of *Monthly Fines and Fees Report* and Supporting Documentation
For the month of August 2013

Dear Judge Garza:

We have conducted a limited scope review of the *Monthly Fines and Fees Report* and supporting documentation for the month of August 2013 pursuant to Local Government Code §115.002 (a), §115.002 (b), and Code of Criminal Procedure Article 103.011. The objectives of the review were to determine if fines, fees, and court costs collected were properly accounted and reported.

Scope:

The scope of our review was limited to collections reported by your office on the *Monthly Fines and Fees Report* for the month of August 2013. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:

In planning and performing our review, we reviewed applicable fines, fees, and court cost statutes and schedules. The following procedures were also performed:

- Reviewed the submittal dates of the *Monthly Fines and Fees Report* and applicable supporting documentation to the County Auditor's Office to determine if the report and applicable supporting documentation were received within five days after the last day of the month pursuant to Local Government Code § 114.001 (b).
- Verified the signature on the *Monthly Fines and Fees Report* to ensure that the report was signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Fines and Fees Report* by footing and cross-footing the report.
- Reviewed receipts issued to determine if fines, fees, and court costs were allocated and reported in the proper amounts and verified whether any adjustments were made.
- Verified that procedures for voided receipts were properly followed.
- Verified that collections per the *Monthly Fines and Fees Report* agreed to: 1.) total receipts issued per *Ableterm's Receipt Journal Report*, 2.) total collections per *Ableterm's Fee Distribution Reports*, 3.)

HIDALGO COUNTY DISTRICT JUDGES

JAMES E. TIERPMA
JUDGE, 12TH D.C.

RODOLFO DELGADO
JUDGE, 13TH D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSÉ GUERRA REYNA
JUDGE, 204TH D.C.

AJAH R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332TH D.C.

MIGUEL GONZALEZ
JUDGE, 378TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 399TH D.C.

AIDA SALINAS FLORES
JUDGE, 398TH D.C.

ISRAEL RAMON, JR.
JUDGE, 430TH D.C.

JESSE CONTRERAS
JUDGE, 449TH D.C.

total deposits made with the County Treasurer, and 4.) total deposits posted to *alio*'s Undistributed Receipts general ledger account.

- Verified that "Discharge" collections received by the Sheriff's Office were receipted by the Justice of the Peace Office and included on the *Monthly Fines and Fees Report*.
- Verified the sequence of receipts per the *Monthly Fines and Fees Report* agreed to *Ableterm*'s Receipt Journal Report, and the Sheriff's "D" Report. In addition, verified that receipts followed sequential order.
- Compared the Online Credit Card Report to *Ableterm*'s Daily Balance Report to ensure all online credit card transactions were timely receipted by the Justice of the Peace and County Treasurer's Office.
- Reviewed *Cashier's Daily Close-Out Reports* (Close-Out Reports) and County Treasurer receipts to determine whether fees collected were properly accounted & deposited with the County Treasurer on a daily basis.
- Reviewed receipts, Close-Out Reports, *Schedule of Receipts and Deposit* form, mail logs, and the *Monthly Fines and Fees Report*, among other reports, to verify proper completion.
- Verified if cash bonds posted by the defendants who failed to appear before the Justice of the Peace were forfeited (liquidated) by the 10th workday following the date of release from jail.

Conclusion:

Total collections for the month of August 2013 were \$65,521.99. Based on the results of our review, we have concluded that fines, fees, and court costs were generally properly accounted and reported; however, the system of internal controls for the accounting and reporting of fines, fees, and court costs require improvement as noted in the following observations.

Observation No. 1:

We reviewed receipts issued for the month ended August 31, 2013 to determine whether fines, fees, and court costs collected were properly allocated and reported.

The results of our review revealed that 44 receipts contained errors in the allocation of fees, fines, and court costs. The Justice of the Peace staff was made aware of the necessary revisions and corrections were made prior to submitting the final *Monthly Fines and Fees Reports* to Commissioners Court for approval (see Exhibit A).

There are numerous statutes that require Justices of the Peace to charge various fines, fees, and court costs for certain services and offenses. Fines, fees, and court costs must be allocated pursuant to State statutes and/or Commissioners Court approval.

Formal monitoring procedures have not been implemented to ensure that fines, fees, and court costs are properly allocated and reported. The County may be held liable to the State for failure to properly allocate and report fines, fees, and court costs.

Recommendation:

Management should develop and implement formal monitoring procedures to ensure that fines, fees, and court costs are properly allocated and reported. At a minimum, the following procedures should be implemented:

- Staff should be provided with training regarding the proper allocation of fines, fees, and court costs.
- Staff should review the allocation of fines, fees, and court costs before the official County receipt is issued.
- Access for setting up offense codes with the proper fines, fees, and court costs in *AbleTerm* should be limited to staff with adequate knowledge of the applicable allocation.
- Staff should ensure that the proper fines, fees, and court costs allocation, offense date, and judgment date are entered when a case is setup in *AbleTerm*.

Observation No. 2:

We noted during our review that a cash bond (CR11-00010-J31) posted by a defendant that failed to appear before the Justice of the Peace was not forfeited (liquidated) in a timely manner. The bond was received January 4, 2011. According to the comments in *AbleTerm*'s docket book, the case is pending a pre-trial hearing; however, it appears that the pre-trial hearing has not been set.

Code of Criminal Procedure Article 45.044 9a) (2) states "A justice or judge may enter a judgment of conviction and forfeit a cash bond posted by the defendant in satisfaction of the defendant's fine and cost if the defendant fails to appear according to the terms of the defendant's release". Pursuant to the terms of the cash bond, the

HIDALGO COUNTY DISTRICT JUDGES

defendant must appear before the Justice of the Peace by the 10th workday following the date of their release from jail. If the defendant fails to appear, the Justice of the Peace may declare the cash bond forfeited, enter a judgment of guilty, assess a fine, and apply the cash bond to the payment of the imposed judgment. If a defendant posts a cash bond and requests a trial, the case should be brought to trial or final disposition as promptly as practicable.

Formal monitoring procedures are not in place to ensure that cases, in which defendants post a cash bond and request a trial, are promptly brought to trial for final disposition. This may result in the improper accounting of cash bonds.

Recommendation:

Management should develop and implement formal monitoring procedures to ensure that cases, in which defendants post a cash bond and request a trial, are promptly brought to trial for final disposition.

Observation No. 3:

We noted during our review that the *Cashier's Daily Close-Out Report* (Close-Out Report) were not properly completed. Although total receipted credit card collections were deposited and included in *Part II Cash on Hand by Actual Count* and *Part IV Summary of Deposits* of the Close-Out Report, they were not included under *Part I Recap of Receipts from Balance Report*.

The County Auditor's Office requires that cashiers reconcile collections to receipts issued and the approved change fund, if any, on a daily basis by utilizing the *Cashier's Daily Close-Out Report/Daily Remittance Form* (Close-Out Report). As part of the reconciliation procedures, the receipted credit card collections must be included under *Part I Recap of Receipts from Balance Report*.

Formal monitoring procedures have not been developed and implemented to ensure that the Close-Out Report is properly completed. This increases the risk of loss or misuse of County funds.

Recommendation:

Management should develop and implement formal monitoring procedures to ensure that the Close-Out Report is properly completed. Please refer to the *Cash Handling Guidelines and Procedures* for specific procedures to follow while completing the Close-Out Report.

Observation No. 4:

We noted during our review that mail logs for mail-in payments were not prepared on a daily basis.

The County Auditor's Office requires that mail-in payments be listed on a daily mail log. In addition, the individual responsible for issuing receipts should verify that an official County receipt was issued for each incoming mail-in payment. The person conducting this verification should provide his/her signature on the mail log as acknowledgment of the verification.

Formal monitoring procedures were not in place to ensure that mail-in payments were properly processed. This may result in the loss or misuse of County funds.

Recommendation:

Management should develop and implement formal monitoring procedures to ensure that mail-in payments are properly processed. At a minimum, the procedures noted above should be implemented. Please refer to the "Mail Log" section of the "Cash Handling Policy, Guidelines, and Procedures" prescribed by the County Auditor for the specific procedures to be implemented in order to ensure adequate internal controls for the safeguarding of public funds.

Observation No. 5:

We noted during our review that 4 of 21 Close-Out Reports prepared during the month of August 2013 were not submitted to the County Treasurer's Office on a daily basis after the bank deposit was made. The Close-Out Reports were submitted 2 to 4 days after the bank deposit was made.

The County Auditor's Office requires that cashiers reconcile cash on hand to receipts issued and the approved change fund, if any, on a daily basis by utilizing the *Cashier's Daily Close-Out Report* (Close-Out report). Once the reconciliation is completed and the collections are deposited to the County's General Fund bank account, the Close-Out Report along with the bank validated deposit slip must be submitted to the County Treasurer's Office on a daily basis. The County Treasurer's Office utilizes the Close-Out Report, along with

HIDALGO COUNTY DISTRICT JUDGES

the bank validated deposit slip to timely receipt and account for the collections deposited to the County's General Fund bank account.

Formal monitoring procedures have not been developed and implemented to ensure that the Close-Out Report is submitted to the County Treasurer's Office on a daily basis. Failure to submit the Close-Out Report to the County Treasurer's Office on a daily basis results in the improper accounting of County funds.

Recommendation:

Management should develop and implement formal monitoring procedures to ensure that the Close-Out Report is submitted to the County Treasurer's Office on a daily basis.

Observation No. 6:

We noted that copies of the Office of Court Administration's (OCA) "Official JP Monthly Report" for the months of July 2013 through August 2013 have not been filed with the County Auditor's Office.

Pursuant to Local Government Code § 114.001 (b), a monthly report must be filed within five days after the last day of each month. In addition, Local Government Code § 112.002 (a) authorizes the county auditor to prescribe the system of accounting for the county. Local Government Code Section 112.002 (b) further states that "the county auditor may adopt and enforce regulations, not inconsistent with law or with a rule adopted under Section 112.003, that the auditor considers necessary for the speedy and proper collecting, checking, and accounting of the revenues and other funds and fees that belong to the county or to a person for whom a district clerk, district attorney, county officer, or precinct officer has made a collection or for whose use or benefit the officer holds or has received funds. Pursuant to Local Government Code Section 112.002 (a) and (b), the County Auditor requires the submittal of properly completed reports (i.e., *Monthly Fines and Fees Report*, *Schedule of Receipts and Deposits*, a copy of the Office of Court Administration's "Official JP Monthly Report", etc.) for checking and properly accounting for funds collected by the Justice of the Peace Offices.

Formal monitoring procedures have not been implemented to ensure that properly completed OCA "Official JP Monthly Reports" are filed with the County Auditor's Office within five days after the last day of each month. Timely submittal of these reports helps ensure that revenues are properly recognized.

Recommendation:

Management should develop and implement formal monitoring procedures to ensure that properly completed OCA "Official JP Monthly Reports" are filed with the County Auditor's Office within five days after the last day of each month. In addition, the OCA "Official JP Monthly Reports" for the months of July 2013 and August 2013 should be submitted to the County Auditor's Office immediately.

Please provide written a management response to the observations noted above by November 22, 2013.

If you should have any questions or would like to schedule a meeting to discuss the above noted observations, please do not hesitate to contact Marissa Castillo, Internal Auditor 1, at 318-2511 ext. 4650, Yvonne Torres, Revenue Audit Supervisor, at ext. 4642, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, or me at ext. 4604.

Respectfully,



Ray Eufrazio, CPA
County Auditor

Enclosures

cc: Valde Guerra, Commissioners Court Executive Officer

HIDALGO COUNTY DISTRICT JUDGES

JAMIE E. TIJERINA
JUDGE, 92ND D C

RODOLFO DELGADO
JUDGE, 93RD D C

J R. "BOBBY" FLORES
JUDGE, 139TH D C

ROSE GUERRA REYNA
JUDGE, 204TH D C

JUAN R. PARTIDA
JUDGE, 275TH D C

MARIO E. RAMIREZ, JR
JUDGE, 332ND D C

HOE GONZALEZ
JUDGE, 378TH D C
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D C

ANITA SALINAS FLORES
JUDGE, 398TH D C

ISRAEL RAMON, JR
JUDGE, 430TH D C

JESSE CONTRERAS
JUDGE, 449TH D C

**JUSTICE OF THE PEACE
MONTHLY FINES AND FEES COLLECTED
FOR THE MONTH OF: August-13**

Judge: **LUIS GARZA**
Precinct No. **3** Place No. **1**

PBC

City: **MISSION, TX**
Hidalgo County, Texas

Part I: RECAP OF AMOUNT PAYABLE TO THE COUNTY TREASURER

TOTAL CASH COLLECTED	(Receipts #s) <u>37721J31</u>	THRU	<u>38236J31</u>	<u>105521.99</u>
	(Control #s) <u>26109074</u>	THRU	<u>2611385</u>	\$ <u>-64,409.89</u>
Sheriff's "D" Report	(Receipt #s) <u>38428731</u>	THRU	<u>38447531</u>	<u>110-ay</u>
	(Control #s) _____	THRU	_____	
LESS: DUE AS REFUNDS				\$ _____
Overpayment				_____
COST ON DEPOSIT				<u>759.20</u> X7 ✓
ADD: COST ON DEPOSIT LIQUIDATED				<u>759.20</u> X7 ✓
AMOUNT OWED TO COUNTY (Should Match Amt in Part III)				<u>65521.99</u> \$ <u>-64,409.89</u> X3 ✓
Less: Total amount of remittances to County Treasurer (From Part II)				<u>65688.99</u> \$ <u>-59,846.59</u>
Total funds due to County Treasurer (Overtransfer Made to Co Treas)				<u>(167.00) + 563.30</u> X4-b X <u>396.30</u>

Part II: REMITTANCES MADE TO THE COUNTY TREASURER

DESCRIPTION	AMOUNT	RECEIPT NO.
Total Collections for the Month (See Schedule of Receipts & Deposits)	\$ <u>59,846.59</u>	<u>64,409.89</u> 31
Add: Previous Month's Bond Overtransfer <i>Aug 11</i>	<u>167.00</u>	
Add: HCSO Monthly "D" Collections Report	<u>1112.10</u> 50.00 X9 ✓	
	<u>65688.99</u>	
	\$ <u>59,846.59</u>	

PREPARED BY: Kimberly Echavarria DATE PREPARED: 9/9/2013 14:07

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME & I CERTIFY IT TO BE TRUE & CORRECT TO THE BEST OF MY KNOWLEDGE.

2013 SEP 11 AM 10 23

[Signature]
JUSTICE OF THE PEACE

9-10-2013
DATE

THIS REPORT IS DUE IN THE OFFICE OF THE COUNTY AUDITOR BEFORE THE FIFTH (5TH) WORKING DAY OF THE FOLLOWING MONTH (LGC § 114.001)

COUNTY AUDITOR'S FORM RE-JP-004

REVISED 2/10

RECEIVED BY

ML LA
0.24/13 10/24/13

X2

JUSTICE OF THE PEACE LUIS GARZA
SCHEDULE OF ADJUSTMENTS
FOR THE PERIOD OF AUGUST 1, 2013 THROUGH AUGUST 31, 2013

TPC should NOT be assessed.

Receipt #	Docket #	Offen. Descr.	Offen. Date	ABC	CCC	CHS	CHSP	CMIT	CO	CONST3	CONST3	CRF	CVCA	DD	DPS	DTO	DTOREF	FA	IDF	JCD	ICPT	ISF	LTF	MNVF	SIFC	SIFS	SO	SIF	TFC	TP	WFPREC31	Total
2237954131	CR 99-03364-	FAILURE TO IDENTIFY	11/6/1999	5	17	3			47.75										5	0.25	2	2									50	150
2238162131	CR-4460-01-3	ALLOW CHILD (4-14)	6/8/2002			17	3	0.5	100						15				5	0.5	2	4	2								50	207

Based on Judgment date, TP should be assessed, CBE should be assessed.

2237988131	CR10-00456-1	NO DRIVER'S LICENSE	1/11/2010	40	3	1			66						5				2			4	4	2							50	183
2237787131	CR10-02287-1	NO DRIVER'S LICENSE	3/24/2010	40	3	1			66						5				2			4	4	2							50	183
2237873131	CR10-03095-1	NO DRIVER'S LICENSE	5/6/2010	40	3	1			66						5				2			4	4	2							50	183
2238034131	CR10-04031-1	FAIL TO DIM HEADLIGHT	6/21/2010	40	3	1			100			5							2			4	4	2				30	3		50	250
2237999131	CR10-04032-1	NO DRIVER'S LICENSE	6/21/2010	40	3	1			66						5				2			4	4	2							50	183
2237904131	CR10-04071-1	NO DRIVER'S LICENSE	8/4/2010	40	3	1			66						5				2			4	4	2							50	183
2237931131ADJ	CR10-05146-1	NO DRIVER'S LICENSE	8/8/2010	40	3	1			66						5				2			4	4	2							50	183
2237881131	CR10-06808-1	NO DRIVER'S LICENSE	10/12/2010	40	3	1			66						5				2			4	4	2							50	183
2237992131	CR11-03393-1	NO DRIVER'S LICENSE	6/10/2011	40	3	1			66						5				2			4	4	2							50	183
2237980131	CR12-2085-13	DISREGARD STOP SIGN	4/24/2012	40	3	1			53.1						5				2			4	4	2							50	153.1
2238028131	CR12-2972-13	DRIVING WHILE LICENSES	6/29/2012	40	3	1			66						5				2			4	4	2							133	133
2237787131	CR12-4462-13	NO CDL	9/20/2012	40	3	1			100						5				2			4	4	2							167	167
22381812131	CR13-1749-13	FAIL TO REPORT ACCID	3/31/2013	40	3	1			100						5				2			4	4	2							167	167
2237784131	CR13-2038-13	NO DRIVER'S LICENSE	4/28/2013	12.61	0.95	0.31								1.58					0.63			1.27	1.25	0.63						7.80	29	
2237857131	CR13-2082-13	NO DRIVER'S LICENSE	5/16/2013	15.22	1.15	0.38													0.76			1.52	1.52	0.76						9.51	35	
2237742131	CR13-2092-13	VIOLATE DL RESTRICTI	5/24/2013	40	3	1			66						5				2			4	4	2							133	133
2237827131	CR13-2514-13	NO DRIVER'S LICENSE	6/23/2013	40	3	1			66						5				2			4	4	2							133	133
2238010131	CR13-2528-13	DISREGARD STOP SIGN	6/26/2013	40	3	1			53.1						5				2			4	4	2							153.1	153.1
2237843131	CR13-2346-13	NO DRIVER'S LICENSE	6/11/2013	40	3	1			41						5				2			4	4	2							133	133
2237806131	CR13-2878-13	EXPIRED MOTOR VEHICL	7/23/2013	40	3	1			53						5				2			4	4	2							153	153
2238006131	CR13-2870-13	DISREGARD RED LIGHT	7/26/2013	40	3	1			53						5				2			4	4	2							153	153
2238179131	CR13-3075-13	DISREGARD RED LIGHT	7/30/2013	40	3	1			53						5				2			4	4	2							153.1	153.1
2238088131	CR13-3086-13	DISREGARD RED LIGHT	7/31/2013	40	3	1			53						5				2			4	4	2							153	153
2238130131	CR13-3097-13	DISREGARD STOP SIGN	8/5/2013	40	3	1			53						53				2			4	4	2							153	153
2237898131ADJ	CR13-2998-13	EXPIRED MOTOR VEHICL	8/7/2013	40	3	1			53.1						5				2			4	4	2							153.1	153.1
2237850131	CR13-2982-13	UNDER THE INFLUENCE	5/29/2011	40	3	1			500						5				2			4	4	2							567	567
2238042131	CR13-3087-13	UNDER THE INFLUENCE	10/9/2011	40	3	1			500						5				2			4	4	2							567	567
2237798131	CR13-2897-13	UNDER THE INFLUENCE	7/1/2012	40	3	1			500						5				2			4	4	2							567	567
2237997131	CR13-3057-13	UNDER THE INFLUENCE	10/7/2012	40	3	1			500						5				2			4	4	2							567	567
2238107131	CR13-3003-13	NO OPERATING AUTHO	7/15/2013	40	3	1			66						5				2			4	4	2							133	133

These offenses are NOT on the list of DPS motor violations; therefore, should NOT have MVE.

2237880131	CR10-02286-1	NO SAFETY BELT	3/24/2010	40	3	1			50						5				2			4	4	2							50	200.1
2237921131	CR10-03234-1	NO SAFETY BELT	5/5/2010	40	3	1			50						5				2			4	4	2							50	200.1
2238099131	CR10-03869-1	NO SAFETY BELT	6/5/2010	40	3	1			50						5				2			4	4	2							50	52
2237819131	CR12-2011-13	NO SAFETY BELT	4/13/2012	40	3	1			50						5				2			4	4	2							150.1	150.1
2237726131	CR12-2635-13	NO SAFETY BELT	6/8/2012	31.2	2.34	0.79								39					1.57			3.12	3.12	3.56	0.08	0.47	4.21	23.4	2.34	25	205.1	205.1
2237914131	CR12-4114-13	NO SAFETY BELT	8/19/2012	40	3	1			50						5				2			4	4	2							150.1	150.1
2237923131	CR12-5406-13	NO SAFETY BELT	11/22/2012	40	3	1			50						5				2			4	4	2							100.1	100.1
2238112131	CR13-0990-13	NO SAFETY BELT	7/14/2013	12.98	0.98	0.33								1.63					0.65			1.3	1.29	1.94	0.03	0.19	1.75	9.74	0.98	16.21	50	50
2237901131	CR13-2932-13	NO SAFETY BELT	7/25/2013	40	3	1			49.9						5				2			4	4	2							150	150

MVE should NOT be assessed. MVE came into effect on 1/1/2010.

2237910131	CR08-02957-1	NO DRIVER'S LICENSE	5/15/2008	40	3	1			65.9						5				2			4	4	2							50	183
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JUSTICE OF THE PEACE LUIS GARZA
 SCHEDULE OF ADJUSTMENTS
 FOR THE PERIOD OF AUGUST 1, 2013 THROUGH AUGUST 31, 2013

Receipt #	Docket #	Offen. Descr.	Offen. Date	ABC	CCC	CHS	CHSIP	CMIT	CD	CONST	CONST 3	CRF	CVCA	DD	DPS	DTO	DTOREF	FA	IDF	JCD	JCPT	JCTF	JSF	LTF	MVF	SIFC	SIFS	SO	SIF	TFC	TP	WFPREC31	Total
2B38005131	CR11-00067-J	UNRESTRAINED CHILD	7/3/2011		40	3	1		12.5			12.5			5				2			4	4	2	0.1	0.6	5.4	30	3		125.1		
2B37994131ADJ	CR13-3011-13	ASSAULT CLASS C	8/10/2013		40	3	1		27										2			4	4	2	0.6	5.4	5	30	3		127		
2B38129131	FD13-123-31	Forcible Entry Detail	7/15/2013													1200																1200	

CS should be assessed.

SJE and JFC should NOT be assessed.

Subs to whom DIO is owed.

**HIDALGO COUNTY HEALTH DEPARTMENT
ENVIRONMENTAL HEALTH DIVISION
MONTHLY FEES REPORT
FOR THE MONTH OF JULY 2013**

PBC.

Part I: RECAP OF COLLECTIONS

A. TOTAL CASH COLLECTED

\$19,985.00

X13-X15

1. ON-SITE SEWAGE DISPOSAL INSPECTION PERMIT FEES

a. INSTALLATION PERMIT FEE

1 EDINBURG	<u>✓ \$3,060.00</u>	<i>X13</i>
2 MISSION	<u>Δ s-</u>	<i>X14</i>
3 WESLACO	<u>✓ \$595.00</u>	<i>X15</i>

✓ \$3,655.00 *X17*

b. FINAL INSPECTION PERMIT FEE

1 EDINBURG	<u>✓ \$2,160.00</u>	<i>X13</i>
2 MISSION	<u>s-</u>	<i>X14</i>
3 WESLACO	<u>✓ \$420.00</u>	<i>X15</i>

✓ \$2,580.00 *X16*

2. RESTAURANT PERMIT FEES

✓ \$9,650.00 *X13*

3. FOOD HANDLER'S CERTIFICATE FEES

✓ \$4,100.00 *X13*

4. MOBILE UNIT DECAL FEES

s-

TOTAL AMOUNT DUE TO THE COUNTY TREASURER: (Should Match Amt in Part II)

\$19,985.00

Part II: SUMMARY OF COLLECTIONS REMITTED TO THE CO. TREASURER

Name of Fee Collected	Fee Amt.	Statute Ref.	# Issued	GL Account Number	Amount Collected
LOCAL FEES					
Installation Permit Fee	\$75	HSC § 366.001 (A)	<u>43¹⁷</u>	1100-345-21-340-000-0-000	<u>✓ \$3,225.00</u> <i>X7, X8</i>
Final Inspection Permit Fee	\$60	HSC § 366.001 (A)	<u>43¹⁶</u>	1100-345-25-340-000-0-000	<u>✓ \$2,580.00</u> <i>X10, X11</i>
Restaurant Inspection Fee	\$100, \$50, \$25	HSC § 437.012	<u>4181¹³</u>	1100-345-22-340-000-0-000	<u>✓ \$9,650.00</u> <i>X3, X4</i>
Food Handler's Certificate Fee	\$10	HSC § 438.047	<u>4410¹³</u>	1100-345-23-340-001-0-000	<u>✓ \$4,100.00</u> <i>X3, X5</i>
Mobile Unit Decal Fee	\$5	HSC § 121.006 (a)	<u>0</u>	1100-345-24-340-000-0-000	<u>s-</u>

STATE FEES

TCEQ Waste Water Fee	\$10	HSC § 367.010	<u>43¹⁷</u>	1100-207-20-000-002-0-000	<u>✓ \$430.00</u> <i>X7, X9</i>
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TOTAL AMOUNT DUE TO THE COUNTY TREASURER:

\$19,985.00

X7, X5, X8, X9

variance should be "0"

1

M. G. Neal
PREPARED BY

10/10/13
DATE

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME & I CERTIFY IT TO BE TRUE & CORRECT TO THE BEST OF MY KNOWLEDGE.

10/10/13
DATE

[Signature]
HEALTH DEPARTMENT DIRECTOR

Charado is out of town did not sign. Roberto Serrano

This Report is Due in the Office of the County Auditor before the (5th) workday of the following month

HIDALGO COUNTY AUDITOR'S OFFICE

APPROVED BY: *[Signature]*

DATE: 10/10/13 *10/10/13*

Revised on 10/10/13

**HIDALGO COUNTY HEALTH DEPARTMENT
ENVIRONMENTAL HEALTH DIVISION
MONTHLY FEES REPORT
FOR THE MONTH OF: AUGUST 2013**

PBC

Part I: RECAP OF COLLECTIONS

A. TOTAL CASH COLLECTED

\$39,785.00

1. ON-SITE SEWAGE DISPOSAL INSPECTION PERMIT FEES

a. INSTALLATION PERMIT FEE

1 EDINBURG	✓ \$11,475.00	X13
2 MISSION	✓ \$595.00	X14
3 WESTACO	✓ \$510.00	X15

\$12,580.00 X7

b. FINAL INSPECTION PERMIT FEE

1 EDINBURG	✓ \$8,100.00	X13
2 MISSION	✓ \$420.00	X14
3 WESTACO	✓ \$360.00	X15

✓ \$8,880.00 X10

2. RESTAURANT PERMIT FEES

✓ \$10,125.00 X12

3. FOOD HANDLER'S CERTIFICATE FEES

✓ \$8,200.00 X12

4. MOBILE UNIT DECAL FEES

\$-

TOTAL AMOUNT DUE TO THE COUNTY TREASURER: (Should Match Amt in Part II)

✓ \$39,785.00

Part II: SUMMARY OF COLLECTIONS REMITTED TO THE CO. TREASURER

Name of Fee Collected	Fee Amt.	Statute Ref.	# Issued	GL Account Number	Amount Collected
LOCAL FEES					
Installation Permit Fee	\$75	HSC § 366.001 (A)	148 ^{X7}	1100-345-21-340-000-0-000	✓ \$11,100.00 X7, X8
Final Inspection Permit Fee	\$60	HSC § 366.001 (A)	148 ^{X10}	1100-345-25-340-000-0-000	✓ \$8,880.00 X10, X11
Restaurant Inspection Fee	\$100 \$50 \$25	HSC § 437.012	200 ^{X3}	1100-345-22-340-000-0-000	✓ \$10,125.00 X3, X4
Food Handler's Certificate Fee	\$10	HSC § 438.047	820 ^{X4}	1100-345-23-340-001-0-000	✓ \$8,200.00 X3, X5
Mobile Unit Decal Fee	\$5	HSC § 121.006 (a)	0	1100-345-24-340-000-0-000	\$-
STATE FEES					
ICFQ Waste Water Fee	\$10	HSC § 367.010	148 ^{X7}	1100-207-20-000-002-0-000	\$1,480.00 X7, X9

TOTAL AMOUNT DUE TO THE COUNTY TREASURER:


\$39,785.00 X7, X5, X8, X9


PREPARED BY


9/5/13
DATE

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME & I CERTIFY IT TO BE TRUE & CORRECT TO THE BEST OF MY KNOWLEDGE

9/5/13
DATE


HEALTH DEPARTMENT DIRECTOR (to: Charles Barnes)

This Report is Due in the Office of the County Auditor before the (5th) workday of the following month

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY: 
DATE: 10/15/13 10.15.13

X1

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

October 18, 2013

Eduardo Olivarez
Chief Administrator Officer
Hidalgo County Health & Human Services Department
1304 S. 25th Street
Edinburg, Texas 78539

Re: July 2013 and August 2013 *Monthly Fees Report*

Dear Mr. Olivarez:

We have conducted a limited scope review of the Environmental Health Division *Monthly Fees Reports* for the months of July 2013 and August 2013 pursuant to Local Government Code (LGC) §115.002 (a) and §115.002 (b). The objective of the review was to determine if fees collected were properly accounted and reported.

Scope:

The scope of the review was limited to collections reported by your office on the Environmental Health Division *Monthly Fees Reports* for the months of July 2013 and August 2013. Our review was not intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvements could be made. The responsibility for sound internal controls rests with management.

Methodology:

In planning and performing our review, we reviewed applicable statutes and fee schedules. The following procedures were performed:

- Reviewed the submittal dates of the *Monthly Fees Reports* and applicable supporting documentation to the County Auditor's Office to determine if the reports and applicable supporting documentation were received within five days after the last day of the month pursuant to LGC §114.001(b).
- Verified the signature on the *Monthly Fees Reports* to ensure that the report was signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Fees Reports* by footing and cross-footing the report.
- Reviewed receipts issued to determine if fees were collected and reported in the proper amounts.
- Verified that procedures for voided receipts were properly followed.
- Verified the sequence of receipts per the *Monthly Fees Reports* agreed to the receipts issued. In addition, verified that receipts followed sequential order.
- Reviewed receipts, *Daily Remittance/Close-Out Reports*, and the *Monthly Fees Reports*, among other supporting documentation, to verify proper completion.
- Reviewed *Daily Remittance/Close-Out Reports* to determine whether fees collected were properly accounted and deposited with the County Treasurer on or before the fifth day after the day on which the funds were received.
- Verified that the collections per the *Monthly Fees Reports* agreed to total receipts issued and the deposits made with the County Treasurer.

HIDALGO COUNTY DISTRICT JUDGES

JAMIE E. TIJERINA
JUDGE, 1ST D.C.

RODOLFO DELGADO
JUDGE, 2ND D.C.

J. R. "BOBBY" FLORES
JUDGE, 3RD D.C.

ROSE GUERRA REYNA
JUDGE, 4TH D.C.

JUAN R. PARTIDA
JUDGE, 5TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 6TH D.C.

NOE GONZALEZ
JUDGE, 7TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 8TH D.C.

AIDA SALINAS FLORES
JUDGE, 9TH D.C.

ISRAEL RAMON, JR.
JUDGE, 10TH D.C.

JESSE CONTRERAS
JUDGE, 11TH D.C.

Conclusion:

Total collections for the months of July 2013 and August 2013 were \$19,985.00 and \$39,785.00, respectively. Based on the results of our review, we have concluded that fees collected were generally properly accounted and reported. However, improvements to the system of internal controls could be made as noted in the following observation.

Observation No. 1:

We noted during our review that receipts, at times, were not properly completed. Two receipts did not contain the correct method of payment. According to staff, an error was made when the method of payment was noted on the receipts.

The County Auditor's Office requires that receipts be properly completed at the time of issuance. Receipts issued should contain the following information: the receipt date, the payer's name, amount received, method of payment (i.e., cash, check, or money order number), permit/certificate number, and the establishment's name, location, address and city, fee breakdown, and the receipt preparer's initials.

Formal monitoring procedures have not been developed and implemented to ensure that receipts are properly completed. This may result in the loss or misuse of county funds and improper reporting of fees.

Recommendation:

Management should implement formal monitoring procedures to ensure receipts are properly completed at the time of issuance. At a minimum, the procedures noted above should be implemented. In addition, staff should be instructed to exercise due diligence when preparing receipts.

Please provide a written management response to the observation noted above by November 9, 2013.

If you should have any questions or would like to schedule a meeting to discuss this report, please do not hesitate to contact Letty Chavez, Compliance Audit Supervisor, at 318-2511 ext. 4651, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, or me at ext. 4604.

Respectfully,



Ray Eulraccio, CPA
County Auditor

Enclosure: *Copy of Monthly Fees Reports*

cc: Valde Guerra, Executive Officer of Commissioners Court
Elizardo Ramos, Environmental Health Services Division Manager

HIDALGO COUNTY DISTRICT JUDGES

JAMIE E. TUERINA
JUDGE, 12th D.C.

RODOLFO DELGADO
JUDGE, 13th D.C.

J. R. "BOBBY" FLORES
JUDGE, 14th D.C.

ROSE GUERRA REYNA
JUDGE, 20th D.C.

JUAN R. PARTIDA
JUDGE, 27th D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 31st D.C.

NOE GONZALEZ
JUDGE, 37th D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 39th D.C.

AIDA SALINAS FLORES
JUDGE, 39th D.C.

ISRAEL RAMON, JR.
JUDGE, 43rd D.C.

JESSE CONTRERAS
JUDGE, 44th D.C.

**HIDALGO COUNTY HEALTH DEPARTMENT
ENVIRONMENTAL HEALTH DIVISION
MONTHLY FEES REPORT
FOR THE MONTH OF JULY 2013**

PBC

Part I: RECAP OF COLLECTIONS

A. TOTAL CASH COLLECTED

\$19,985.00

X12-X15

1. ON-SITE SEWAGE DISPOSAL INSPECTION PERMIT FEES

a. INSTALLATION PERMIT FEE

- 1. EDINBURG *✓* \$3,060.00 *X13*
- 2. MISSION *✓* s- *X14*
- 3. WESLACO *✓* \$595.00 *X15*

✓ \$3,655.00 *X7*

b. FINAL INSPECTION PERMIT FEE

- 1. EDINBURG *✓* \$2,160.00 *X13*
- 2. MISSION *✓* s- *X14*
- 3. WESLACO *✓* \$420.00 *X15*

✓ \$2,580.00 *X10*

2. RESTAURANT PERMIT FEES

✓ \$9,650.00 *X12*

3. FOOD HANDLER'S CERTIFICATE FEES

✓ \$4,100.00 *X12*

4. MOBILE UNIT DECAL FEES

✓ s-

TOTAL AMOUNT DUE TO THE COUNTY TREASURER: (Should Match Amt in Part II)

\$19,985.00

Part II: SUMMARY OF COLLECTIONS REMITTED TO THE CO. TREASURER

Name of Fee Collected	Fee Amt.	Statute Ref.	# Issued	GL Account Number	Amount Collected
LOCAL FEES					
Installation Permit Fee	\$75	HSC § 366.001 (A)	<i>43</i> ^{<i>X7</i>}	1100-345-21-340-000-0-000	<i>✓</i> \$3,225.00 <i>X7, X8</i>
Final Inspection Permit Fee	\$60	HSC § 366.001 (A)	<i>43</i> ^{<i>X10</i>}	1100-345-25-340-000-0-000	<i>✓</i> \$2,580.00 <i>X10, X11</i>
Restaurant Inspection Fee	\$100, \$50, \$25	HSC § 437.012	<i>4181</i> ^{<i>X3</i>}	1100-345-22-340-000-0-000	<i>✓</i> \$9,650.00 <i>X3, X4</i>
Food Handler's Certificate Fee	\$10	HSC § 438.047	<i>4110</i> ^{<i>X3</i>}	1100-345-23-340-001-0-000	<i>✓</i> \$4,100.00 <i>X3, X5</i>
Mobile Unit Decal Fee	\$5	HSC § 121.006 (a)	<i>0</i>	1100-345-24-340-000-0-000	s-

STATE FEES

TCEQ Waste Water Fee \$10 HSC § 367.010 *43*^{*X7*} 1100-207-20-000-002-0-000 *✓* \$430.00 *X7, X9*

TOTAL AMOUNT DUE TO THE COUNTY TREASURER:

\$19,985.00

X7, X5, X3, X9

variance should => "0"

1

M. Garcia
PREPARED BY

10/10/13
DATE

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME & I CERTIFY IT TO BE TRUE & CORRECT TO THE BEST OF MY KNOWLEDGE.

10/10/13
DATE

[Signature]
HEALTH DEPARTMENT DIRECTOR

Charito is out of town did not sign. Roberto Serna

This Report is Due in the Office of the County Auditor before the (5th) workday of the following month

HIDALGO COUNTY AUDITOR'S OFFICE

APPROVED BY: *[Signature]*

DATE: 10/10/13 *of 10/10/13*

Revised on 10/10/13

**HIDALGO COUNTY HEALTH DEPARTMENT
ENVIRONMENTAL HEALTH DIVISION
MONTHLY FEES REPORT
FOR THE MONTH OF : AUGUST 2013**

PBC

Part I: RECAP OF COLLECTIONS

A. TOTAL CASH COLLECTED

\$39,785.00

1. ON-SITE SEWAGE DISPOSAL INSPECTION PERMIT FEES

X12-X15

a. INSTALLATION PERMIT FEE

- 1. EDINBURG *X13* ✓ \$11,475.00
- 2. MISSION *X14* ✓ \$595.00
- 3. WESTLACO *X15* ✓ \$510.00

\$12,580.00 *X7*

b. FINAL INSPECTION PERMIT FEE

- 1. EDINBURG *X13* ✓ \$8,100.00
- 2. MISSION *X14* ✓ \$420.00
- 3. WESTLACO *X15* ✓ \$360.00

\$8,880.00 *X10*

2. RESTAURANT PERMIT FEES

\$10,125.00 *X12*

3. FOOD HANDLER'S CERTIFICATE FEES

\$8,200.00 *X12*

4. MOBILE UNIT DECAL FEES

\$-

TOTAL AMOUNT DUE TO THE COUNTY TREASURER: (Should Match Amt in Part II)

\$39,785.00

Part II: SUMMARY OF COLLECTIONS REMITTED TO THE CO. TREASURER

Name of Fee Collected	Fee Amt.	Statute Ref.	# Issued	GL Account Number	Amount Collected
LOCAL FEES					
Installation Permit Fee	\$75	HSC § 366.001 (A)	<u>148</u> <i>X7</i>	1100-345-21-340-000-0-000	<u>\$11,100.00</u> <i>X7, X8</i>
Final Inspection Permit Fee	\$60	HSC § 366.001 (A)	<u>148</u> <i>X10</i>	1100-345-25-340-000-0-000	<u>\$8,880.00</u> <i>X10, X11</i>
Restaurant Inspection Fee	\$100, \$50, \$25	HSC § 437.012	<u>200</u> <i>X3</i>	1100-345-22-340-000-0-000	<u>\$10,125.00</u> <i>X3, X4</i>
Food Handler's Certificate Fee	\$10	HSC § 438.047	<u>820</u> <i>X4</i>	1100-345-23-340-001-0-000	<u>\$8,200.00</u> <i>X3, X5</i>
Mobile Unit Decal Fee	\$5	HSC § 121.006 (a)	<u>0</u>	1100-345-24-340-000-0-000	<u>\$-</u>
STATE FEES					
TCLQ Waste Water Fee	\$10	HSC § 367.010	<u>148</u> <i>X7</i>	1100-207-20-000-002-0-000	<u>\$1,480.00</u> <i>X7, X9</i>

TOTAL AMOUNT DUE TO THE COUNTY TREASURER:

\$39,785.00 *X7, X5, X8, X9*

[Signature]
PREPARED BY

variance should be 0
9/5/13
DATE

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME & I CERTIFY IT TO BE TRUE & CORRECT TO THE BEST OF MY KNOWLEDGE.

9/5/13
DATE

[Signature]
HEALTH DEPARTMENT DIRECTOR (for Charlo Ramos)

This Report is Due in the Office of the County Auditor before the (5th) workday of the following month

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY: *[Signature]*
DATE: 10/15/13 *10.15.13*

X1

**HIDALGO COUNTY HEALTH DEPARTMENT
ENVIRONMENTAL HEALTH DIVISION
MONTHLY FEES REPORT
FOR THE MONTH OF : SEPTEMBER 2013**

PBC

Part I: RECAP OF COLLECTIONS

A. TOTAL CASH COLLECTED

\$20,460.00

1. ON-SITE SEWAGE DISPOSAL INSPECTION PERMIT FEES

a. INSTALLATION PERMIT FEE

X12-X15

1. EDINBURG	\$4,675.00	X13
2. MISSION	\$255.00	X14
3. WESLACO	\$-	X15

\$4,930.00 X7

b. FINAL INSPECTION PERMIT FEE

1. EDINBURG	\$3,300.00	X13
2. MISSION	\$180.00	X14
3. WESLACO	\$-	X15

\$3,480.00 X10

2. RESTAURANT PERMIT FEES

\$8,800.00 X12

3. FOOD HANDLER'S CERTIFICATE FEES

\$3,250.00 X12

4. MOBILE UNIT DECAL FEES

\$-

TOTAL AMOUNT DUE TO THE COUNTY TREASURER: (Should Match Amt in Part II)

\$20,460.00

Part II: SUMMARY OF COLLECTIONS REMITTED TO THE CO. TREASURER

Name of Fee Collected	Fee Amt.	Statute Ref.	# Issued	GL Account Number	Amount Collected
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LOCAL FEES

Installation Permit Fee	\$75	HSC § 366.001 (A)	<u>58</u> ^{X7}	1100-345-21-340-000-0-000	<u>\$4,350.00</u> X7, X8
Final Inspection Permit Fee	\$60	HSC § 366.001 (A)	<u>58</u> ^{X10}	1100-345-25-340-000-0-000	<u>\$3,480.00</u> X10, X11
Restaurant Inspection Fee	\$100, \$50, \$25	HSC § 437.012	<u>169</u> ^{X3}	1100-345-22-340-000-0-000	<u>\$8,800.00</u> X3, X4
Food Handler's Certificate Fee	\$10	HSC § 438.047	<u>325</u> ^{X3}	1100-345-23-340-001-0-000	<u>\$3,250.00</u> X3, X5
Mobile Unit Decal Fee	\$5	HSC § 121.006 (a)	<u>0</u>	1100-345-24-340-000-0-000	<u>\$-</u>

STATE FEES

TCEQ Waste Water Fee	\$10	HSC § 367.010	<u>58</u> ^{X7}	1100-207-20-000-002-0-000	<u>\$580.00</u> X7, X9
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TOTAL AMOUNT DUE TO THE COUNTY TREASURER:

\$20,460.00

X5, X7, X8, X9

[Signature]
PREPARED BY

10-31-13
DATE

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME & I CERTIFY IT TO BE TRUE & CORRECT TO THE BEST OF MY KNOWLEDGE.

10/31/13
DATE

[Signature]
HEALTH DEPARTMENT DIRECTOR

This Report is Due in the Office of the County Auditor before the (5th) workday of the following month

HIDALGO COUNTY AUDITOR'S OFFICE

APPROVED BY: [Signature]
DATE: 11/1/13

Revised on
11/1/13
X1

COUNTY *of* HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

October 31, 2013

Eduardo Olivarez
Chief Administrator Officer
Hidalgo County Health & Human Services Department
1304 S. 25th Street
Edinburg, Texas 78539

Re: September 2013 *Monthly Fees Report*

Dear Mr. Olivarez:

We have conducted a limited scope review of the Environmental Health Division *Monthly Fees Report* for the month of September 2013 pursuant to Local Government Code (LGC) §115.002 (a) and §115.002 (b). The objective of the review was to determine if fees collected were properly accounted and reported.

Scope:

The scope of the review was limited to collections reported by your office on the Environmental Health Division *Monthly Fees Report* for the month of September 2013. Our review was not intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvements could be made. The responsibility for sound internal controls rests with management.

Methodology:

In planning and performing our review, we reviewed applicable statutes and fee schedules. The following procedures were performed:

- Reviewed the submittal dates of the *Monthly Fees Report* and applicable supporting documentation to the County Auditor's Office to determine if the reports and applicable supporting documentation were received within five days after the last day of the month pursuant to LGC §114.001(b).
- Verified the signature on the *Monthly Fees Report* to ensure that the report was signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Fees Report* by footing and cross-footing the report.
- Reviewed receipts issued to determine if fees were collected and reported in the proper amounts.
- Verified that procedures for voided receipts were properly followed.
- Verified the sequence of receipts per the *Monthly Fees Report* agreed to the receipts issued. In addition, verified that receipts followed sequential order.
- Reviewed receipts, *Daily Remittance/Close-Out Reports*, and the *Monthly Fees Report*, among other supporting documentation, to verify proper completion.
- Reviewed *Daily Remittance/Close-Out Reports* to determine whether fees collected were properly accounted and deposited with the County Treasurer on or before the fifth day after the day on which the funds were received.
- Verified that the collections per the *Monthly Fees Report* agreed to total receipts issued and the deposits made with the County Treasurer.

HIDALGO COUNTY DISTRICT JUDGES

JAMIE E. TUERINA
JUDGE, 92ND D C

RODOLFO DELGADO
JUDGE, 93RD D C

J. R. "BOBBY" FLORES
JUDGE, 131ST D C

ROSE GUERRA REYNA
JUDGE, 206TH D C

JUAN R. PARTIDA
JUDGE, 275TH D C

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D C

NOE GONZALEZ
JUDGE, 379TH D C
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D C

AIDA SALINAS FLORES
JUDGE, 398TH D C

ISRAEL RAMON, JR.
JUDGE, 430TH D C

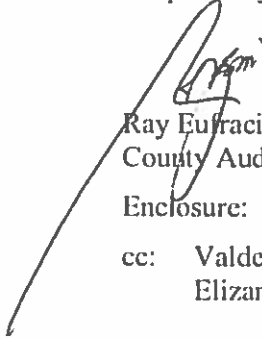
JESSE CONTRERAS
JUDGE, 449TH D C

Conclusion:

Total collections for the month of September 2013 were \$20,460.00. Based on the results of our review, we have concluded that fees collected were generally properly accounted and reported.

If you should have any questions or would like to schedule a meeting to discuss this report, please do not hesitate to contact Letty Chavez, Compliance Audit Supervisor, at 318-2511 ext. 4651, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, or me at ext. 4604.

Respectfully,



Ray Eufrazio, CPA
County Auditor

Enclosure: Copy of *Monthly Fees Report*

cc: Valde Guerra, Executive Officer of Commissioners Court
Elizardo Ramos, Environmental Health Services Division Manager

HIDALGO COUNTY DISTRICT JUDGES

JAMES E. TIJERINA
JUDGE, 12th D.C.

RODOLFO DELGADO
JUDGE, 93rd D.C.

J. R. "BOBBY" FLORES
JUDGE, 138th D.C.

ROSE GUERRA REYNA
JUDGE, 206th D.C.

JUAN R. PARTIDA
JUDGE, 275th D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 312nd D.C.

NOE GONZALEZ
JUDGE, 370th D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389th D.C.

AIDA SALINAS FLORES
JUDGE, 398th D.C.

ISRAEL RAMON, JR.
JUDGE, 430th D.C.

JESSE CONTRERAS
JUDGE, 449th D.C.

**HIDALGO COUNTY HEALTH DEPARTMENT
ENVIRONMENTAL HEALTH DIVISION
MONTHLY FEES REPORT
FOR THE MONTH OF : SEPTEMBER 2013**

PBC

Part I: RECAP OF COLLECTIONS

A. TOTAL CASH COLLECTED

\$20,460.00

1. ON-SITE SEWAGE DISPOSAL INSPECTION PERMIT FEES

a. INSTALLATION PERMIT FEE

X12-X15

1. EDINBURG	\$4,675.00	X13
2. MISSION	\$255.00	X14
3. WESLACO	\$-	X15

\$4,930.00 X7

b. FINAL INSPECTION PERMIT FEE

1. EDINBURG	\$3,300.00	X13
2. MISSION	\$180.00	X14
3. WESLACO	\$-	X15

\$3,480.00 X10

2. RESTAURANT PERMIT FEES

\$8,800.00 X12

3. FOOD HANDLER'S CERTIFICATE FEES

\$3,250.00 X12

4. MOBILE UNIT DECAL FEES

\$-

TOTAL AMOUNT DUE TO THE COUNTY TREASURER: (Should Match Amt in Part II)

\$20,460.00

Part II: SUMMARY OF COLLECTIONS REMITTED TO THE CO. TREASURER

Name of Fee Collected	Fee Amt.	Statute Ref.	# Issued	GL Account Number	Amount Collected
LOCAL FEES					
Installation Permit Fee	\$75	HSC § 366.001 (A)	58 X7	1100-345-21-340-000-0-000	\$4,350.00 X7, X8
Final Inspection Permit Fee	\$60	HSC § 366.001 (A)	58 X10	1100-345-25-340-000-0-000	\$3,480.00 X10, X11
Restaurant Inspection Fee	\$100, \$50, \$25	HSC § 437.012	169 X3	1100-345-22-340-000-0-000	\$8,800.00 X3, X4
Food Handler's Certificate Fee	\$10	HSC § 438.047	325 X3	1100-345-23-340-001-0-000	\$3,250.00 X3, X5
Mobile Unit Decal Fee	\$5	HSC § 121.006 (a)	0	1100-345-24-340-000-0-000	\$-
STATE FEES					
TCEQ Waste Water Fee	\$10	HSC § 367.010	58 X7	1100-207-20-000-002-0-000	\$580.00 X7, X9
TOTAL AMOUNT DUE TO THE COUNTY TREASURER:					\$20,460.00

variance should "0"

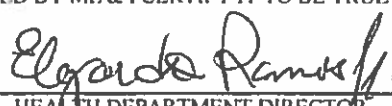
X5, X7, X8, X9


PREPARED BY

10-31-13
DATE

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME & I CERTIFY IT TO BE TRUE & CORRECT TO THE BEST OF MY KNOWLEDGE.

10/31/13
DATE


HEALTH DEPARTMENT DIRECTOR

This Report is Due in the Office of the County Auditor before the (5th) workday of the following month.

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY: BMS
DATE: 11/1/13

Revised on
11/1/13
X1

HIDALGO COUNTY FIRE MARSHAL MONTHLY REPORT

FOR THE MONTH OF SEPTEMBER *PBC*

DATE	APPLICANT NAME	RECEIPT NUMBER	52 CASH	52 CHECK	52 MO	TYPE OF SERVICE	TREASURER RECEIPT	AMOUNT DUE TO COUNTY
9/3/2013	SUPERIOR ALARMS <i>4</i>	<i>4</i> 6969		<i>X</i> <i>4</i>		<i>4</i> FIRE ALARM SYSTEM	<i>4</i> 168245	<i>4</i> \$207.00
9/3/2013	DOLORIS PAGL <i>4</i>	<i>4</i> 6970		<i>X</i> <i>4</i>		<i>4</i> DAY CARE	<i>4</i> 168245	<i>4</i> \$50.00
9/4/2013	JOSE A. CASAS <i>4</i>	<i>4</i> 6971	<i>X</i> <i>4</i>			<i>4</i> BUSINESS OCCUPANCY	<i>4</i> 168246	<i>4</i> \$50.00
9/4/2013	CRISTIAN LOIRA <i>4</i>	<i>4</i> 6972		<i>X</i> <i>4</i>		<i>4</i> DAY CARE	<i>4</i> 168246	<i>4</i> \$50.00
9/4/2013	IRINE VASQUEZ <i>4</i>	<i>4</i> 6973	<i>X</i> <i>4</i>			<i>4</i> BUSINESS OCCUPANCY	<i>4</i> 168246	<i>4</i> \$50.00
9/4/2013	MARTIN GARCIA <i>4</i>	<i>4</i> 6974	<i>X</i> <i>4</i>			<i>4</i> BUSINESS OCCUPANCY	<i>4</i> 168246	<i>4</i> \$50.00
9/4/2013	JOSE A. HERNANDEZ <i>4</i>	<i>4</i> 6975	<i>X</i> <i>4</i>			<i>4</i> BUSINESS OCCUPANCY	<i>4</i> 168246	<i>4</i> \$50.00
9/4/2013	DEBORAH LEON <i>4</i>	<i>4</i> 6976	<i>X</i> <i>4</i>			<i>4</i> DAY CARE	<i>4</i> 168246	<i>4</i> \$50.00
9/4/2013	OMAR J. PLANA <i>4</i>	<i>4</i> 6977		<i>X</i> <i>4</i>		<i>4</i> BUSINESS OCCUPANCY	<i>4</i> 168246	<i>4</i> \$50.00
9/4/2013	GORZALO ARMENDARIZ <i>4</i>	<i>4</i> 6978	<i>X</i> <i>4</i>			<i>4</i> BUSINESS OCCUPANCY	<i>4</i> 168246	<i>4</i> \$50.00
9/4/2013	ADOLFO VALADEZ <i>4</i>	<i>4</i> 6979	<i>X</i> <i>4</i>			<i>4</i> DAY CARE	<i>4</i> 168246	<i>4</i> \$50.00
9/4/2013	MARIO & IRENE RODRIGUEZ <i>4</i>	<i>4</i> 6980	<i>X</i> <i>4</i>			<i>4</i> BUSINESS OCCUPANCY	<i>4</i> 168246	<i>4</i> \$50.00
9/4/2013	ROSIE SANCHEZ <i>4</i>	<i>4</i> 6981		<i>X</i> <i>4</i>		<i>4</i> DAY CARE	<i>4</i> 168246	<i>4</i> \$50.00
9/4/2013	IGNACIO AMAYA JR. <i>4</i>	<i>4</i> 6982	<i>X</i> <i>4</i>			<i>4</i> BUSINESS OCCUPANCY	<i>4</i> 168246	<i>4</i> \$50.00
9/4/2013	ASG <i>4</i>	<i>4</i> 6983		<i>X</i> <i>4</i>		<i>4</i> FIRE ALARM SYSTEM	<i>4</i> 168246	<i>4</i> \$100.00
9/4/2013	LUIS ORTEGA ACE FIRE <i>4</i>	<i>4</i> 6984		<i>X</i> <i>4</i>		<i>4</i> FIRE ALARM SYSTEM	<i>4</i> 168246	<i>4</i> \$100.00
9/6/2013	U.S. INDUSTRIES GROUP <i>4</i>	<i>4</i> 6985	<i>X</i> <i>4</i>			<i>4</i> BUSINESS OCCUPANCY	<i>4</i> 168247	<i>4</i> \$50.00
9/9/2013	INTEGRITY FIRE PROTECTION <i>4</i>	<i>4</i> 6986		<i>X</i> <i>4</i>		<i>4</i> FIXED PIPE SYSTEM	<i>4</i> 168401	<i>4</i> \$50.00
9/9/2013	GENARO LANDEROS <i>4</i>	<i>4</i> 6987	<i>X</i> <i>4</i>			<i>4</i> BUSINESS OCCUPANCY	<i>4</i> 168401	<i>4</i> \$50.00
9/9/2013	HIDALGO COUNTY HEAD START <i>4</i>	<i>4</i> 6988		<i>X</i> <i>4</i>		<i>4</i> BUSINESS OCCUPANCY	<i>4</i> 168402	<i>4</i> \$50.00


9/11/2013	CARLOS GONZALEZ	6989	X		DAY CARE	168402	\$50.
9/11/2013	ANGELA DIAZ	6990	X		BUSINESS OCCUPANCY	168402	\$50.00
9/11/2013	CAROLINA CANO	6991	X		BUSINESS OCCUPANCY	168402	\$50.00
9/11/2013	GUILLERMO CABRERA	6992	X		BUSINESS OCCUPANCY	168402	\$50.00
9/11/2013	MIRNA M. GARZA	6993	X		BUSINESS OCCUPANCY	168402	\$50.00
9/11/2013	NOELIA JUAREZ	6994	X		DAY CARE	168402	\$50.00
9/11/2013	EDGAR RIVAS	6995	X		BUSINESS OCCUPANCY	168402	\$50.00
9/18/2013	ERNESTO AGUILAR	6996	X		BUILDING PERMIT	168598	\$200.00
9/18/2013	MARIA GOMEZ	6997	X		DAY CARE	168598	\$50.00
9/18/2013	IGNACIO RODRIGUEZ	6998	X		BUSINESS OCCUPANCY	168598	\$50.00
9/18/2013	ARTURO LOPEZ	6999	X		BUILDING PERMIT	168598	\$200.00
9/18/2013	MIRNA VELASQUEZ	7000	X		BUSINESS OCCUPANCY	168598	\$50.00
9/18/2013	ALEJANDRO VELASQUEZ	7001	X		BUSINESS OCCUPANCY	168598	\$50.00
9/18/2013	CHAVANA YAMEIDA	7002	X		BUSINESS OCCUPANCY	168598	\$50.00
9/18/2013	REBECCA QUINTANILLA	7003	X		BUSINESS OCCUPANCY	168598	\$50.00
9/18/2013	JUDY SOLIS	7004	X		BUSINESS OCCUPANCY	168598	\$50.00
9/18/2013	SANDRA SALAS	7005	X		BUSINESS OCCUPANCY	168598	\$50.00
9/18/2013	MARIA A. GONZALEZ	7006	X		BUSINESS OCCUPANCY	168598	\$50.00
9/18/2013	DAMIAN VASQUEZ	7007	X		BUSINESS OCCUPANCY	168598	\$50.00
9/18/2013	ACE FIRE & SOUND	7008	X		FIRE ALARM SYSTEM	168598	\$100.00
9/25/2013	JOSUE LOPEZ	7009	X		BUSINESS OCCUPANCY	168776	\$50.00
9/25/2013	ANDRES SANCHEZ	7010	X		BUSINESS OCCUPANCY	168776	\$50.00
9/25/2013	LUPITA TAFOLLA	7011	X		DAY CARE	168776	\$50.00

2013	4 MIGUEL A. SALINAS	4 7012	X		4 BUSINESS OCCUPANCY	4 168776	4 \$50.00
9/25/2013	4 HECTOR RAYMUNDO	4 7013	X		4 BUSINESS OCCUPANCY	4 168776	4 \$50.00
9/25/2013	4 ROEL HERNANDEZ	4 7014		X	4 BUILDING PERMIT	4 168776	4 \$200.00
9/25/2013	4 EUGENIA ALONZO	4 7015		X	4 DAY CARE	4 168776	4 \$50.00
9/25/2013	4 VIOLETA FLORES	4 7016	X		4 BUSINESS OCCUPANCY	4 168776	4 \$50.00
9/25/2013	4 MIRIAM MARTINEZ	4 7017	X		4 BUSINESS OCCUPANCY	4 168776	4 \$50.00
9/25/2013	4 RENE PEÑA	4 7018	X		4 BUSINESS OCCUPANCY	4 168776	4 \$50.00
9/25/2013	4 RENE DE LEON	4 7019	X		4 BUILDING PERMIT	4 168776	4 \$200.00
9/25/2013	4 TMC-EDCOUCH	4 7020		X	4 BUSINESS OCCUPANCY	4 168776	4 \$50.00
9/25/2013	4 JUANA MARIA GONZALEZ	4 7021	X		4 BUSINESS OCCUPANCY	4 168776	4 \$50.00
9/25/2013	4 VICENTE MENDOZA	4 7022	X		4 BUSINESS OCCUPANCY	4 168776	4 \$50.00
9/25/2013	4 JUAN HERNANDEZ	4 7023		X	4 DAY CARE	4 168776	4 \$50.00
9/25/2013	4 JUAN HERNANDEZ	4 7024		X	4 DAY CARE	4 168776	4 \$50.00
9/26/2013	4 VIRGINIA SALMENRON	4 7025	X		4 BUSINESS OCCUPANCY	4 169008	4 \$50.00
9/26/2013	4 DAISY DE LA CRUZ	4 7026	X		4 BUSINESS OCCUPANCY	4 169008	4 \$50.00
9/26/2013	4 MATIAS GUTIERREZ	4 7027	X		4 BUSINESS OCCUPANCY	4 169008	4 \$50.00
9/26/2013	4 MARICELA MARTINEZ	4 7028	X		4 BUSINESS OCCUPANCY	4 169008	4 \$50.00
9/26/2013	4 SILVIA PEREZ	4 7029	X		4 BUSINESS OCCUPANCY	4 169008	4 \$50.00
9/26/2013	4 HIDALGO COUNTY HEAD START	4 7030		X	4 DAY CARE	4 169008	4 \$50.00
9/26/2013	4 HIDALGO COUNTY HEAD START	4 7031		X	4 DAY CARE	4 169008	4 \$50.00
9/26/2013	4 HIDALGO COUNTY HEAD START	4 7032		X	4 DAY CARE	4 169008	4 \$50.00
9/26/2013	4 JUAN GARCIA	4 7033		X	4 BUSINESS OCCUPANCY	4 169008	4 \$50.00
9/26/2013	4 FERNANDO LOPEZ	4 7034	X		4 BUSINESS OCCUPANCY	4 169008	4 \$50.00

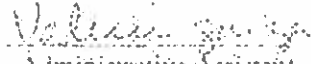
9/26/2013	4 RIVERA WELDING	47035	4X		4 BUILDING PERMIT	469008	4 \$200.00	
9/26/2013	4 MARIA QUINTANILLA	47036	4Y		4 BUSINESS OCCUPANCY	419008	4 \$50.00	
9/30/2013	4 RAIN MAKER FIRE PROTECTION	47037	4	4X	4 SPRINKLER SYSTEM	4169009	4 \$150.00	
							Page Total	\$4,607.00
							Grand Total	\$4,607.00

This report has been personally reviewed by me and I certify the above to be true and correct to the best of my knowledge.

1
X 23

Approved By: 
Fire Marshal
Print Name: Juan Martinez

10/28/13
Date


Prepared by: 
Administrative Assistant
Date: 10/28/13

Print Name: Valerie Garcia

This report is due in the Office of the County Auditor on or before the fifth (5th) business day after the end of the month.

County Auditor's Form: ARS-FM 001
Revised 10/01



HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY: 
DATE: 10/28/13 10-28-13

Revised 10/28/13

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

October 30, 2013

Mr. Juan Martinez
Hidalgo County Fire Marshal
1124 N. M Road
Edinburg, Texas 78539

Ref: Review of *Monthly Report* and Supporting Documentation
For the month of September 2013

Dear Mr. Martinez:

We conducted a limited scope review of the *Monthly Report* and all supporting documentation for the month of September 2013 pursuant to Local Government Code §115.002 (a), and §115.002 (b). The objective of the review was to determine if fees collected were properly accounted and reported.

Scope and Methodology:

The scope of our review was limited to collections reported by the Fire Marshal's Office on the *Monthly Report* for the month of September 2013. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:

In planning and performing our review, we reviewed applicable statutes and fee schedules. The following procedures were performed:

- Reviewed receipts issued to determine whether proper fee amounts were collected and reported.
- Verified that receipts issued followed a sequential order.
- Verified that procedures for voided receipts were properly followed.
- Reviewed *Daily Remittance Reports* to determine whether fees collected were properly accounted and deposited with the County Treasurer on or before the seventh business day after the day on which the funds were received.
- Verified that the collections per the *Monthly Report* agreed to total receipts issued and the deposits made with the County Treasurer.
- Reviewed the submittal dates of the *Monthly Report* to the County Auditor's Office to determine if the reports had been received in a timely manner.
- Reviewed receipts, *Daily Remittance Reports*, and the *Monthly Report* to verify proper completion.

Conclusion:

Total collections for the month of September 2013 were \$4,607.00. Based on the results of our review, we have concluded that generally fees collected were properly accounted and reported; however, improvements could be made to the system of internal controls as noted in the following observation.

HIDALGO COUNTY DISTRICT JUDGES

JAMIE E. TIJERINA
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 129TH D.C.

ROSE GUERRA REYNA
JUDGE, 208TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 312ND D.C.

NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

AIDA SALINAS FLORES
JUDGE, 398TH D.C.

ISRAEL RAMON, JR.
JUDGE, 430TH D.C.

JESSE CONTRERAS
JUDGE, 449TH D.C.

Observation No. 1:

We noted during our review that, at times, receipts were not properly completed. Receipts, at times, were missing the address, name of business, and check number.

The County Auditor's Office requires that official receipt forms contain sufficient information to create an adequate audit trail. At a minimum, the official receipt must include the date, payer name, address, name of business, city, form of payment (e.g., cash, check, or credit card), check number, amount, account name to be credited, description (e.g., account number, owner name, etc.), and the initials or signature of the cashier.

Formal procedures have not been implemented to ensure that official receipt forms contain sufficient information to create an adequate audit trail. This may result in the loss or misuse of County funds.

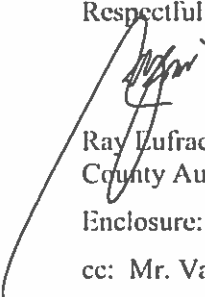
Recommendation:

Management should implement formal procedures to ensure that official receipt forms contain sufficient information to create an adequate audit trail. At a minimum, the procedures noted above should be implemented.

Please provide a written management response to the observation noted above by November 22, 2013.

If you should have any questions or would like to schedule a meeting to discuss this report, please do not hesitate to call Letty Chavez, Compliance Audit Supervisor, at 318-2511 ext. 4651, or Arcy B. Duran, CPA, Director of Audit, at ext. 4645.

Respectfully,



Ray Lufracio, CPA
County Auditor

Enclosure: *Copy of Monthly Fees Report*

cc: Mr. Valde Guerra, Commissioners Court Executive Officer

HIDALGO COUNTY DISTRICT JUDGES

HIDALGO COUNTY FIRE MARSHAL MONTHLY REPORT

FOR THE MONTH OF SEPTEMBER *PBC*

DATE	APPLICANT NAME	RECEIPT NUMBER	Ω	Ω	Ω	TYPE OF SERVICE	TREASURER RECEIPT	AMOUNTS DUE TO
			Cash	Check	MO			COUNTY
9/3/2013	SUPERIOR ALARMS <i>4</i>	<i>4</i> 6969		X ⁴		<i>4</i> FIRE ALARM SYSTEM	<i>4</i> 168245	<i>4</i> \$207.00
9/3/2013	DOLORES PAGE <i>4</i>	<i>4</i> 6970		X ⁴		<i>4</i> DAY CARE	<i>4</i> 168245	<i>4</i> \$50.00
9/3/2013	JOSE A. CASAS <i>4</i>	<i>4</i> 6971	X ⁴			<i>4</i> BUSINESS OCCUPANCY	<i>4</i> 168246	<i>4</i> \$50.00
9/3/2013	CRISTIAN LOERA <i>4</i>	<i>4</i> 6972		X ⁴		<i>4</i> DAY CARE	<i>4</i> 168246	<i>4</i> \$50.00
9/4/2013	IRENE VASQUEZ <i>4</i>	<i>4</i> 6973	X ⁴			<i>4</i> BUSINESS OCCUPANCY	<i>4</i> 168246	<i>4</i> \$50.00
9/4/2013	MARTIN GARCIA <i>4</i>	<i>4</i> 6974	X ⁴			<i>4</i> BUSINESS OCCUPANCY	<i>4</i> 168246	<i>4</i> \$50.00
9/4/2013	JOSE A. HERNANDEZ <i>4</i>	<i>4</i> 6975	X ⁴			<i>4</i> BUSINESS OCCUPANCY	<i>4</i> 168246	<i>4</i> \$50.00
9/4/2013	DINORAH LEON <i>4</i>	<i>4</i> 6976	X ⁴			<i>4</i> DAY CARE	<i>4</i> 168246	<i>4</i> \$50.00
9/4/2013	OMAR J. PEÑA <i>4</i>	<i>4</i> 6977		X ⁴		<i>4</i> BUSINESS OCCUPANCY	<i>4</i> 168246	<i>4</i> \$50.00
9/4/2013	GONZALO ARMENDARIZ <i>4</i>	<i>4</i> 6978	X ⁴			<i>4</i> BUSINESS OCCUPANCY	<i>4</i> 168246	<i>4</i> \$50.00
9/4/2013	ADOLFO VALADEZ <i>4</i>	<i>4</i> 6979	X ⁴			<i>4</i> DAY CARE	<i>4</i> 168246	<i>4</i> \$50.00
9/4/2013	MARIO & IRENE RODRIGUEZ <i>4</i>	<i>4</i> 6980	X ⁴			<i>4</i> BUSINESS OCCUPANCY	<i>4</i> 168246	<i>4</i> \$50.00
9/4/2013	ROSIE SANCHEZ <i>4</i>	<i>4</i> 6981		X ⁴		<i>4</i> DAY CARE	<i>4</i> 168246	<i>4</i> \$50.00
9/4/2013	IGNACIO AMAYA JR <i>4</i>	<i>4</i> 6982	X ⁴			<i>4</i> BUSINESS OCCUPANCY	<i>4</i> 168246	<i>4</i> \$50.00
9/4/2013	ASG <i>4</i>	<i>4</i> 6983		X ⁴		<i>4</i> FIRE ALARM SYSTEM	<i>4</i> 168246	<i>4</i> \$100.00
9/4/2013	LUIS ORTEGA ACE FIRE <i>4</i>	<i>4</i> 6984		X ⁴		<i>4</i> FIRE ALARM SYSTEM	<i>4</i> 168246	<i>4</i> \$100.00
9/6/2013	U.S. INDUSTRIES GROUP <i>4</i>	<i>4</i> 6985	X ⁴			<i>4</i> BUSINESS OCCUPANCY	<i>4</i> 168247	<i>4</i> \$50.00
9/9/2013	INTEGRITY FIRE PROTECTION <i>4</i>	<i>4</i> 6986		X ⁴		<i>4</i> FIXED PIPE SYSTEM	<i>4</i> 168401	<i>4</i> \$50.00
9/9/2013	GENARO LANDEROS <i>4</i>	<i>4</i> 6987	X ⁴			<i>4</i> BUSINESS OCCUPANCY	<i>4</i> 168401	<i>4</i> \$50.00
9/9/2013	HIDALGO COUNTY HEAD START <i>4</i>	<i>4</i> 6988		X ⁴		<i>4</i> BUSINESS OCCUPANCY	<i>4</i> 168402	<i>4</i> \$50.00

9/2013	CARLOS GONZALEZ	6989	X		DAY CARE	168402	\$50.
9/11/2013	ANGELA DIAZ	6990	X		BUSINESS OCCUPANCY	168402	\$50.00
9/11/2013	CAROLINA CANO	6991	X		BUSINESS OCCUPANCY	168402	\$50.00
9/11/2013	GUILLERMO CABRERA	6992	X		BUSINESS OCCUPANCY	168402	\$50.00
9/11/2013	MIRNA M. GARZA	6993	X		BUSINESS OCCUPANCY	168402	\$50.00
9/11/2013	NOELIA JUAREZ	6994	X		DAY CARE	168402	\$50.00
9/11/2013	EDGAR RIVAS	6995	X		BUSINESS OCCUPANCY	168402	\$50.00
9/18/2013	ERNESTO AGUILAR	6996	X		BUILDING PERMIT	168598	\$200.00
9/18/2013	MARIA GOMEZ	6997	X		DAY CARE	168598	\$50.00
9/18/2013	IGNACIO RODRIGUEZ	6998	X		BUSINESS OCCUPANCY	168598	\$50.00
9/18/2013	ARTURO LOPEZ	6999	X		BUILDING PERMIT	168598	\$200.00
9/18/2013	MIRNA VELASQUEZ	7000	X		BUSINESS OCCUPANCY	168598	\$50.00
9/18/2013	ALEJANDRO VELASQUEZ	7001	X		BUSINESS OCCUPANCY	168598	\$50.00
9/18/2013	CHAVANA YAMEIDA	7002	X		BUSINESS OCCUPANCY	168598	\$50.00
9/18/2013	REBECCA QUINTANILLA	7003	X		BUSINESS OCCUPANCY	168598	\$50.00
9/18/2013	JUDY SOLIS	7004	X		BUSINESS OCCUPANCY	168598	\$50.00
9/18/2013	SANDRA SALAS	7005	X		BUSINESS OCCUPANCY	168598	\$50.00
9/18/2013	MARIA A. GONZALEZ	7006	X		BUSINESS OCCUPANCY	168598	\$50.00
9/18/2013	DAMIAN VASQUEZ	7007	X		BUSINESS OCCUPANCY	168598	\$50.00
9/18/2013	ACE FIRE & SOUND	7008	X		FIRE ALARM SYSTEM	168598	\$100.00
9/25/2013	JOSUE LOPEZ	7009	X		BUSINESS OCCUPANCY	168776	\$50.00
9/25/2013	ANDRES SANCHEZ	7010	X		BUSINESS OCCUPANCY	168776	\$50.00
9/25/2013	LUPITA TAFOLLA	7011	X		DAY CARE	168776	\$50.00

2013	△ MIGUEL A. SALINAS	△ 7012	X		△ BUSINESS OCCUPANCY	△ 168776	△ \$50.00
9/25/2013	△ HECTOR RAYMUNDO	△ 7013	X		△ BUSINESS OCCUPANCY	△ 168776	△ \$50.00
9/25/2013	△ ROEL HERNANDEZ	7014		X	△ BUILDING PERMIT	△ 168776	△ \$200.00
9/25/2013	△ EUGENIA ALONZO	△ 7015		X	△ DAY CARE	△ 168776	△ \$50.00
9/25/2013	△ VIOLETA FLORES	△ 7016	X		△ BUSINESS OCCUPANCY	△ 168776	△ \$50.00
9/25/2013	△ MIRIAM MARTINEZ	△ 7017	X		△ BUSINESS OCCUPANCY	△ 168776	△ \$50.00
9/25/2013	△ RENE PEÑA	△ 7018	X		△ BUSINESS OCCUPANCY	△ 168776	△ \$50.00
9/25/2013	△ RENE DE LEON	△ 7019	X		△ BUILDING PERMIT	△ 168776	△ \$200.00
9/25/2013	△ TMC-EDCOUCH	△ 7020		X	△ BUSINESS OCCUPANCY	△ 168776	△ \$50.00
9/25/2013	△ JUANA MARIA GONZALEZ	△ 7021	X		△ BUSINESS OCCUPANCY	△ 168776	△ \$50.00
9/25/2013	△ VICENTE MENDOZA	△ 7022	X		△ BUSINESS OCCUPANCY	△ 168776	△ \$50.00
9/25/2013	△ JUAN HERNANDEZ	△ 7023		X	△ DAY CARE	△ 168776	△ \$50.00
9/25/2013	△ JUAN HERNANDEZ	△ 7024		X	△ DAY CARE	△ 168776	△ \$50.00
9/26/2013	△ VIRGINIA SALMENRON	△ 7025	X		△ BUSINESS OCCUPANCY	△ 169008	△ \$50.00
9/26/2013	△ DAISY DE LA CRUZ	△ 7026	X		△ BUSINESS OCCUPANCY	△ 169008	△ \$50.00
9/26/2013	△ MATIAS GUTIERREZ	△ 7027	X		△ BUSINESS OCCUPANCY	△ 169008	△ \$50.00
9/26/2013	△ MARICELA MARTINEZ	△ 7028	X		△ BUSINESS OCCUPANCY	△ 169008	△ \$50.00
9/26/2013	△ SILVIA PEREZ	△ 7029	X		△ BUSINESS OCCUPANCY	△ 169008	△ \$50.00
9/26/2013	HIDALGO COUNTY HEAD START	△ 7030		X	△ DAY CARE	△ 169008	△ \$50.00
9/26/2013	HIDALGO COUNTY HEAD START	△ 7031		X	△ DAY CARE	△ 169008	△ \$50.00
9/26/2013	HIDALGO COUNTY HEAD START	△ 7032		X	△ DAY CARE	△ 169008	△ \$50.00
9/26/2013	△ JUAN GARCIA	△ 7033		X	△ BUSINESS OCCUPANCY	△ 169008	△ \$50.00
9/26/2013	△ FERNANDO LOPEZ	△ 7034	X		△ BUSINESS OCCUPANCY	△ 169008	△ \$50.00

9/26/2013	4 RIVERA WELDING	47035	X		4 BUILDING PERMIT	469008	4 \$200.00	
9/26/2013	4 MARIA QUINTANILLA	47036	X		4 BUSINESS OCCUPANCY	469008	4 \$50.00	
9/30/2013	4 RAIN MAKER FIRE PROTECTION	47037	X	X	4 SPRINKLER SYSTEM	469009	4 \$150.00	
							Page Total	\$4,607.00
							Grand Total	\$4,607.00

This report has been personally reviewed by me and I certify the above to be true and correct to the best of my knowledge.

1
X 23

Approved by: [Signature]
Fire Marshal
Print Name: Juan Martinez

10/28/13
Date

Prepared by: [Signature]
Administrative Assistant
Date: 10/28/13
Print Name: Valeria Garcia

This report is due in the Office of the County Auditor on or before the fifth (5th) business day after the end of the month.

County Auditor's Form: ARS-FM-001
Revised 10/04



HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY: [Signature]
DATE: 10/28/13

Revised 10/28/13

**HIDALGO COUNTY LAW LIBRARY
MONTHLY FEES REPORT
FOR THE MONTH ENDED *20* September 30, 2013**

PART I: SUMMARY OF MONTHLY COLLECTIONS

A	B Receipt Date	C Law Library Receipt # Sequence		E Total Collected	F, G, H COUNTY TREASURER			I OVER/ (SHORT)
		BEG #	END #		Receipt Amount	Receipt No.	Receipt Date	
1	1-Sep-13	4 0	0	\$ -				-
2	2-Sep-13	Holiday	0	\$ -				-
3	3-Sep-13	52921	52930	\$ 95.50	95.50	168131	09/05/13	-
4	4-Sep-13	52931	52939	\$ 109.25	109.25	168133	09/05/13	-
5	5-Sep-13	52940	52946	\$ 49.50	49.50	168165	09/06/13	-
6	6-Sep-13	52947	52951	\$ 19.50	19.50	168212	09/09/13	-
7	7-Sep-13	0	0	\$ -				-
8	8-Sep-13	0	0	\$ -				-
9	9-Sep-13	52952	52964	\$ 101.50	101.50	168251	09/10/13	-
10	10-Sep-13	52965	52968	\$ 60.75	60.75	168260	09/11/13	-
11	11-Sep-13	52969	52972	\$ 51.25	51.25	168317	09/12/13	-
12	12-Sep-13	52973	52980	\$ 90.75	90.75	168352	09/13/13	-
13	13-Sep-13	52981	52987	\$ 74.00	74.00	168403	09/16/13	-
14	14-Sep-13	0	0	\$ -				-
15	15-Sep-13	0	0	\$ -				-
16	16-Sep-13	52988	52994	\$ 70.25	70.25	168453	09/17/13	-
17	17-Sep-13	52995	53003	\$ 59.50	59.50	168500	09/18/13	-
18	18-Sep-13	53004	53009	\$ 72.25	72.25	168512	09/19/13	-
19	19-Sep-13	53010	53020	\$ 121.50	121.50	168616	09/23/13	-
20	20-Sep-13	53021	53028	\$ 77.75	77.75	168617	09/23/13	-
21	21-Sep-13	0	0	\$ -				-
22	22-Sep-13	0	0	\$ -				-
23	23-Sep-13	53029	53035	\$ 38.50	38.50	168654	09/24/13	-
24	24-Sep-13	53036	53040	\$ 54.75	54.75	168722	09/26/13	-
25	25-Sep-13	53041	53048	\$ 56.50	56.50	168723	09/26/13	-
26	26-Sep-13	53049	53059	\$ 97.75	97.75	168760	09/27/13	-
27	27-Sep-13	53060	53066	\$ 92.25	92.25	168835	09/30/13	-
28	28-Sep-13	0	0	\$ -				-
29	29-Sep-13	0	0	\$ -				-
30	30-Sep-13	53067	53079	\$ 103.75	103.75	168902	10/02/13	-
31	1-Oct-13	0	0	\$ -				-
TOTAL RECEIPTS AND FUNDS COLLECTED				<u>1,496.75</u>				<u>0.00</u>

LESS: REIMBURSEMENTS 0.00
TOTAL REVENUE COLLECTIONS 1,496.75

FOR RECEIPT #(s): _____

PART II: SUMMARY OF YEARLY COLLECTIONS:

January	\$ 1,288.25	July	\$ 1,658.00
February	\$ 1,388.75	August	\$ 1,763.25
March	\$ 1,634.75	September	\$ 1,496.75
April	\$ 1,516.00	October	\$ -
May	\$ 1,665.50	November	\$ -
June	\$ 1,752.50	December	\$ -
(1) Subtotal	\$ <u>9,245.75</u>	(2) Subtotal	\$ <u>4,918.00</u>

HIDALGO COUNTY AUDITOR'S OFFICE
 APPROVED BY: *[Signature]*
 DATE: 10/25/13

Total (1+2) \$ 14,163.75

THIS REPORT HAS BEEN PERSONALLY PREPARED & REVIEWED BY ME & I CERTIFY IT TO BE TRUE & CORRECT TO THE BEST OF MY KNOWLEDGE.

[Signature]
 LAW LIBRARIAN OF HIDALGO COUNTY, TX

XI

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

October 25, 2013

Ms. Angie Chapa, Law Librarian
Hidalgo County Law Library
100 N. Closner
Edinburg, Texas 78539

Re: Review of *Monthly Fees Report* and Supporting Documentation
For the Month of September 2013

Dear Ms. Chapa:

We have conducted a limited scope review of the *Monthly Fees Report* and all supporting documentation for the month of September 2013 pursuant to Local Government Code §115.002 (a) and §115.002 (b). The objective of the review was to determine if fees collected were properly accounted and reported.

Scope:

The scope of our review was limited to collections reported by your office on the *Monthly Fees Report* for the month of September 2013. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:

In planning and performing our review, we reviewed applicable statutes and fee schedules. The following procedures were performed:

- Reviewed receipts issued to determine if proper fee amounts were collected and reported.
- Verified receipts issued followed a sequential order.
- Verified that procedures for voided receipts were properly followed.
- Reviewed *Daily Remittance/Close-Out Forms* to determine whether fees collected were properly accounted and deposited with the County Treasurer on a daily basis.
- Verified that the collections per the *Monthly Fees Report* agreed to total receipts issued and the deposits made with the County Treasurer.
- Reviewed the submittal dates of the *Monthly Fees Report* to the County Auditor's Office to determine if the reports had been received in a timely manner.
- Reviewed receipts, *Daily Remittance/Close-Out Forms*, and *Monthly Fees Report* to verify proper completion.

HIDALGO COUNTY DISTRICT JUDGES

JAIME E. TIJERNA
JUDGE, 32ND D C

RODOLFO DELGADO
JUDGE, 81ST D C

J R "BOBBY" FLORES
JUDGE, 139TH D C

ROSE GUERRA REYNA
JUDGE, 208TH D C

JUAN R. PARTIDA
JUDGE, 275TH D C

MARIO E. RAMÍREZ, JR.
JUDGE, 312ND D C

NOE GONZALEZ
JUDGE, 370TH D C
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D C

AIDA SALINAS FLORES
JUDGE, 398TH D C

ISRAEL RAMON, JR.
JUDGE, 430TH D C

JESSE CONTRERAS
JUDGE, 449TH D C

Conclusion:

Total collections for the month of September 2013 were \$1,496.75. Based on the results of our review, we have concluded that fees collected were generally properly accounted and reported.

If you should have any questions or would like to schedule a meeting to discuss this report, please do not hesitate to call Letty Chavez, Compliance Audit Supervisor, at 318-2511 ext. 4651, or Arcy B. Duran, CPA, Director of Audit, at ext. 4645.

Respectfully,



Ray Eufrazio, CPA
County Auditor

Enclosure: Copy of *Law Library Monthly Fees Report*

cc: Valde Guerra, Commissioners Court Executive Officer

HIDALGO COUNTY DISTRICT JUDGES

JAIMÉ E. TIJERINA
JUDGE, 82ND D.C.

RODOLFO DELGADO
JUDGE, 83RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 208TH D.C.

JUAN R. PARTIDA
JUDGE, 273RD D.C.

MARIO E. RAMÍREZ, JR.
JUDGE, 332ND D.C.

NOÉ GONZÁLEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LÓPEZ
JUDGE, 389TH D.C.

AIDA SALINAS FLORES
JUDGE, 394TH D.C.

ISRAEL RAMÓN, JR.
JUDGE, 430TH D.C.

JESSE CONTRERAS
JUDGE, 448TH D.C.

**HIDALGO COUNTY LAW LIBRARY
MONTHLY FEES REPORT
FOR THE MONTH ENDED *09* September 30, 2013**

PART I: SUMMARY OF MONTHLY COLLECTIONS

A	B Receipt Date	C Law Library Receipt # Sequence		E Total Collected	F COUNTY TREASURER			I OVER/ (SHORT)
		C BEG #	D END #		F Receipt Amount	G Receipt No.	H Receipt Date	
1	1-Sep-13	0	0	\$ -				-
2	2-Sep-13	Holiday	0	\$ -				-
3	3-Sep-13	52921	52930	\$ 95.50	95.50	168131	09/05/13	-
4	4-Sep-13	52931	52939	\$ 109.25	109.25	168133	09/05/13	-
5	5-Sep-13	52940	52946	\$ 49.50	49.50	168165	09/06/13	-
6	6-Sep-13	52947	52951	\$ 19.50	19.50	168212	09/09/13	-
7	7-Sep-13	0	0	\$ -				-
8	8-Sep-13	0	0	\$ -				-
9	9-Sep-13	52952	52964	\$ 101.50	101.50	168251	09/10/13	-
10	10-Sep-13	52965	52968	\$ 60.75	60.75	168260	09/11/13	-
11	11-Sep-13	52969	52972	\$ 51.25	51.25	168317	09/12/13	-
12	12-Sep-13	52973	52980	\$ 90.75	90.75	168352	09/13/13	-
13	13-Sep-13	52981	52987	\$ 74.00	74.00	168403	09/16/13	-
14	14-Sep-13	0	0	\$ -				-
15	15-Sep-13	0	0	\$ -				-
16	16-Sep-13	52988	52994	\$ 70.25	70.25	168453	09/17/13	-
17	17-Sep-13	52995	53003	\$ 59.50	59.50	168500	09/18/13	-
18	18-Sep-13	53004	53009	\$ 72.25	72.25	168512	09/19/13	-
19	19-Sep-13	53010	53020	\$ 121.50	121.50	168616	09/23/13	-
20	20-Sep-13	53021	53028	\$ 77.75	77.75	168617	09/23/13	-
21	21-Sep-13	0	0	\$ -				-
22	22-Sep-13	0	0	\$ -				-
23	23-Sep-13	53029	53035	\$ 38.50	38.50	168654	09/24/13	-
24	24-Sep-13	53036	53040	\$ 54.75	54.75	168722	09/26/13	-
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26	26-Sep-13	53049	53059	\$ 97.75	97.75	168760	09/27/13	-
27	27-Sep-13	53060	53066	\$ 92.25	92.25	168835	09/30/13	-
28	28-Sep-13	0	0	\$ -				-
29	29-Sep-13	0	0	\$ -				-
30	30-Sep-13	53067	53079	\$ 103.75	103.75	168902	10/02/13	-
31	1-Oct-13	0	0	\$ -				-

TOTAL RECEIPTS AND FUNDS COLLECTED 1,496.75 0.00
LESS: REIMBURSEMENTS 0.00 FOR RECEIPT #(s): _____
TOTAL REVENUE COLLECTIONS 1,496.75

PART II: SUMMARY OF YEARLY COLLECTIONS:

January	\$ 1,288.25	July	\$ 1,658.00
February	\$ 1,388.75	August	\$ 1,763.25
March	\$ 1,634.75	September	\$ 1,496.75
April	\$ 1,516.00	October	\$ -
May	\$ 1,665.50	November	\$ -
June	\$ 1,752.50	December	\$ -

HIDALGO COUNTY AUDITOR'S OFFICE
APPROVED BY: *[Signature]*
DATE: *10/25/13*

(1) Subtotal \$ 9,245.75 (2) Subtotal \$ 4,918.00 Total (1+2) \$ 14,163.75

THIS REPORT HAS BEEN PERSONALLY PREPARED & REVIEWED BY ME & I CERTIFY IT TO BE TRUE & CORRECT TO THE BEST OF MY KNOWLEDGE.

Annie Chapa
LAW LIBRARIAN OF HIDALGO COUNTY, TX

This report is due in the Office of the County Auditor before the (5th) workday of the following month.

X

Constable Celestino Avila Jr. Monthly Report

For the Month Ending September 2013

Date	Plaintiff	Defendant	Receipt #	Cause #	Type of Service	In/Out County	Court	Treasurer #	Amount Due
Wednesday, September 04, 2013	Pedro Villegas	Bias Quiroz- NOT SERVED	010788-1	CC13-161JM	Civil Claims	In County	Justice Clerk	168128	\$70.00
Wednesday, September 04, 2013	The State of Texas	Misty Joanna Ocasio	010789-1	T12-1025J12	Warrant	In County	Justice Clerk	168128	\$50.00
Wednesday, September 04, 2013	The State of Texas	Misty Joanna Ocasio	010790-1	T12-1026J12	Warrant	In County	Justice Clerk	168128	\$50.00
Wednesday, September 04, 2013	Lack's Valley Stores, LTD	Rosalinda Guerra - not served dismissed as per plaintiff	010791-1	CC13-091JM	Writ of Execution	In County	Justice Clerk	168128	\$200.00
Wednesday, September 04, 2013	Cesar A. Asencio	Ricardo Sepulveda 11- Not served	010792-1	SC13-070JM	Small Claims	In County	Justice Clerk	168128	\$70.00
Wednesday, September 04, 2013	VOID	VOID	01793-14	VOID	VOID				\$0.00
Wednesday, September 04, 2013	Niro Equipment Rentals & Sales, LLC	Prudencio Lopez dba PLO Construction	010794-1	SC13-071JM	Small Claims	In County	Justice Clerk	168189	\$70.00
Thursday, September 05, 2013	Housing Authority of the County of Hidalgo	San Juanita De Leon and all other occupants	010795-1	FED13-109JM	Writ of Possession	In County	Justice Clerk	168189	\$200.00
Thursday, September 05, 2013	Lack's Valley Stores, Inc.	Miguel J or Dixan Vasquez- JP22 Eric H. Garcia NOT SERVED	010796-1	2013-GCL-00187	Civil Claims	Out of County	Justice Clerk	168189	\$70.00
Friday, September 06, 2013	Gomez, Jose M	Anderson, Don	010797-1	4130T0002	Small Claims	Out of County	Justice Clerk	168276	\$70.00

This report has been personally reviewed by me and which I certify to be true and correct to the best of my knowledge.
 Approved by: *[Signature]*
 Constable, Precinct
 Prepared by: *[Signature]*
 ADMINISTRATIVE ASSISTANT

Monday, October 07, 2013

XI

Date	Plaintiff	Defendant	Receipt #	Cause #	Type of Service	In/Out County	Court	Treasurer #	Amount Due
Friday, September 06, 2013	Gomez, Jose M.	Arce, Enrique III	010798-1	4130T000	Small Claims	Out of County	Justice Clerk	168276	\$70.00
Thursday, September 30, 2010	City of Fresno	Eric V. Rostro, ET AL. Fees are from 2010	010799-1	59051	Citation	Out of County	District Clerk	168276	\$60.00
Thursday, September 30, 2010	City of Fresno	Sonia Leija Rostro Fees are from 2010	010800-1	59051	Citation	Out of County	District Clerk	168276	\$60.00
Monday, September 09, 2013	Collins Financia Services, Inc.	David M Carablanca	010801-1	CL072378F	Writ of Execution	In County	County Clerk	168276	\$200.00
Tuesday, September 10, 2013	Abiel Ramon	Robero Ruiz and all Occupants	010802-1	LC13-002JM	FED	In County	Justice Clerk	168398	\$70.00
Wednesday, September 11, 2013	Garman & Irma G. Gutierrez	Angelita Boites Rodriguez and all other Occupants	010803-1	LC13-003JM	FED	In County	Justice Clerk	168407	\$70.00
Thursday, September 12, 2013	Luck's Valley Stores, LTD	Anna Solis - Cisneros	010804-1	DC13-001JM	Civil Claims	In County	Justice Clerk	168408	\$70.00
Thursday, September 12, 2013	Lack's Valley Stores, LTD	Sanzabedee Guerrero	010805-1	DC13-002JM	Civil Claims	In County	Justice Clerk	168408	\$70.00
Friday, September 13, 2013	Max Fine Furniture	Neida Gonzalez	010806-1	CC13-100JM	Writ of Execution	In County	Justice Clerk	168471	\$200.00
Friday, September 13, 2013	Housing Authority of the County of Hidalgo	Marisol Pina and all other Occupants- not served	010807-1	LC13-003JM	FED	In County	Justice Clerk	168471	\$70.00
Friday, September 13, 2013	Housing Authority of the County of Hidalgo	Arminada Martinez and all other Occupants	010808-1	LC13-004JM	FED	In County	Justice Clerk	168471	\$70.00


Monday, October 07, 2013

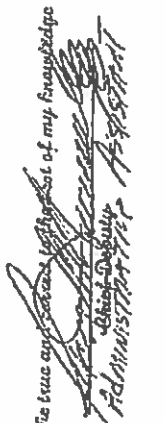
This report has been personally reviewed by me and which I certify to be true and correct to the best of my knowledge.
 Approved by: *[Signature]*
 Prepared by: *[Signature]*
 CANALES, Precinct ASSISTANT

Xla

Date	Plaintiff	Defendant	Receipt #	Cause #	Type of Service	In/Out County	Court	Treasurer #	Amount Due
Monday, September 16, 2013	Ricardo Albaniz ^A	Aurelio Garcia and all other Occupants ^Δ	010809-1 ^Δ	LC13-007JM ^Δ	FED ^Δ	In County	Justice Clerk	168495 ^Δ	\$70.00 ^Δ
Monday, September 16, 2013	Encarnacion Calderon ^A	Stephano ^Δ	010810-1 ^Δ	LC13-008JM ^Δ	FED ^Δ	In County	Justice Clerk	168495 ^Δ	\$70.00 ^Δ
Wednesday, September 18, 2013	J1114 ^A	Five Star Concrete ^Δ	010811-1 ^Δ	SC13-074JM ^Δ	Small Claims ^Δ	In County	Justice Clerk	168548 ^Δ	\$70.00 ^Δ
Wednesday, September 18, 2013	J1114 ^A	A&M Construction ^Δ	010812-1 ^Δ	SC13-073JM ^Δ	Small Claims ^Δ	In County	Justice Clerk	168548 ^Δ	\$70.00 ^Δ
Monday, September 23, 2013	Irene Decanini ^Δ	Jennifer Castaneda ^Δ	010813-1 ^Δ	LC13-009JM ^Δ	FED ^Δ	In County	Justice Clerk	168709 ^Δ	\$70.00 ^Δ
Tuesday, September 24, 2013	Lack's Valley Stores, LTD ^Δ	Melissa Vega ^Δ	010814-1 ^Δ	DC13-005JM ^Δ	Civil Claims ^Δ	In County	Justice Clerk	168500 ^Δ	\$70.00 ^Δ
Tuesday, September 24, 2013	Lack's Valley Stores, LTD ^Δ	Ernesto or Christel de Cantu ^Δ	010815-1 ^Δ	DC13-004JM ^Δ	Civil Claims ^Δ	In County	Justice Clerk	168800 ^Δ	\$70.00 ^Δ
Tuesday, September 24, 2013	Lack's Valley Stores, LTD ^Δ	Norma Garcia ^Δ	010816-1 ^Δ	DC13-003JM ^Δ	Civil Claims ^Δ	In County	Justice Clerk	168800 ^Δ	\$70.00 ^Δ
Thursday, September 24, 2013	Lack's Valley Stores, LTD ^Δ	Tania Tallez or Dolores Reyes ^Δ	010817-1 ^Δ	DC13-007JM ^Δ	Civil Claims ^Δ	In County	Justice Clerk	168500 ^Δ	\$70.00 ^Δ
Tuesday, September 24, 2013	Lack's Valley Stores ^Δ	Aristeo Izaguire ^Δ	010818-1 ^Δ	DC13-006JM ^Δ	Civil Claims ^Δ	In County	Justice Clerk	168500 ^Δ	\$70.00 ^Δ
Monday, September 24, 2013	Lack's Valley Stores, LTD ^Δ	Krystle Penn ^Δ	010819-1 ^Δ	DC13-008JM ^Δ	Civil Claims ^Δ	In County	Justice Clerk	168800 ^Δ	\$70.00 ^Δ
Tuesday, September 24, 2013	Lack's Valley Stores ^Δ	Joe Burmas 111 ^Δ	010820-1 ^Δ	DC13-009JM ^Δ	Civil Claims ^Δ	In County	Justice Clerk	168500 ^Δ	\$70.00 ^Δ

This report has been personally reviewed by me and which I certify to be true and correct. I possess of my knowledge.

Approved by:  Concha, President

Prepared by:  Administrator



Monday, October 07, 2013

X16

Date	Plaintiff	Defendant	Receipt #	Cause #	Type of Service	In/Out County	Court	Treasurer #	Amount Due
Thursday, September 26, 2013	Casa Saldana	Yairis Piedra and all other Occupants	010821-1	LC13-0117	FED	In County	Justice Clerk	168801	\$70.00
Thursday, September 26, 2013	New Millennium, LLC	Cristi Garza and all Occupants	010822-1	LC13-0137	FED	In County	Justice Clerk	168801	\$70.00
Thursday, September 26, 2013	New Millennium, LLC	Efrinda Varquez	010823-1	LC13-0127	FED	In County	Justice Clerk	168801	\$70.00
Friday, September 27, 2013	Lack's Valley Stores, LTD	Anna Solis Cimera	010824-1	DC13-0107	Civil Claims	In County	Justice Clerk	168911	\$70.00
Friday, September 27, 2013	Lack's Valley Stores, LTD	Rebecca Moya	010825-1	DC13-0117	Civil Claims	In County	Justice Clerk	168911	\$70.00
Monday, September 30, 2013	The State of Texas	Cynthia Villanueva	010826-1	T12-069672	Warrant	In County	Justice Clerk	168911	\$50.00

Grand Total

53,100.00

1221

HIDALGO COUNTY AUDITOR'S OFFICE

APPROVED BY: BMO

DATE: 10/22/13

Revised 10/22/13

Monday, October 07, 2013



This report has been personally reviewed by me and which I certify to be true and correct to the best of my knowledge

Approved by: *[Signature]* Constable, Precinct 1

Prepared by: *[Signature]* Administrative Assistant



XIC

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

October 28, 2013

The Honorable Celestino Avila
Hidalgo County Constable, Precinct 1
1902 Joe Stephens Blvd. Suite 303
Weslaco, TX 78596

Re: Review of the *Monthly Fees Report* and Supporting Documentation
For the Month of September 2013

Dear Constable Avila:

We have conducted a limited scope review of the Constable Precinct 1 *Monthly Fees Report* and all supporting documentation for the month of September 2013 pursuant to Local Government Code § 115.002 (a), § 115.002 (b), and Code of Criminal Procedure Article 103.011. The objective of the review was to determine if fees collected were properly accounted and reported.

Scope:

The scope of our review was limited to collections reported by your office on the *Monthly Fees Report* for the month of September 2013. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:

In planning and performing our review, we reviewed applicable statutes and fee schedules. The following are some of the procedures performed:

- Reviewed the submittal dates of the *Monthly Fees Report* and applicable supporting documentation to the County Auditor's Office to determine if the report and applicable supporting documentation were received within five days after the last day of the month pursuant to Local Government Code §114.001 (b).
- Verified the signature on the *Monthly Fees Report* to ensure that the report was signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Fees Report* by footing and cross-footing the report.
- Reviewed receipts issued to determine if proper fee amounts were collected and reported.
- Verified receipts issued followed a sequential order.
- Verified that procedures for voided receipts were properly followed.
- Reviewed *Weekly Remittance Forms* to determine whether fees collected were properly accounted and deposited with the County Treasurer in a timely manner.
- Verified that the collections per the *Monthly Fees Report* agreed to total receipts issued and the deposits made with the County Treasurer.
- Reviewed receipts, *Weekly Remittance Forms*, and *Monthly Fees Report* to verify proper completion.

HIDALGO COUNTY DISTRICT JUDGES

JAMIE E. TIJERNA
JUDGE, 12TH D.C.

RODOLFO DELGADO
JUDGE, 13TH D.C.

J. R. "BOBBY" FLORES
JUDGE, 13TH D.C.

ROSE GUERRA REYNA
JUDGE, 20TH D.C.

JUAN R. PARTIDA
JUDGE, 27TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 33RD D.C.

NOE GONZALEZ
JUDGE, 37TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 39TH D.C.

ADA SALINAS FLORES
JUDGE, 39TH D.C.

ISRAEL RAMON, JR.
JUDGE, 43RD D.C.

JESSE CONTRERAS
JUDGE, 44TH D.C.

Conclusion:

Total collections for the month of September 2013 were \$3,100.00. Based on the results of our review, we have concluded that generally fees collected were properly accounted and reported; however, the system of internal controls for the collection and safeguarding of cash requires improvement as noted in the following observation.

Observation No. 1:

Odyssey, the County's justice/receipting information system, was installed and training regarding its use was provided to the Constable's staff. However, we noted that *Odyssey* was not utilized to receipt collections. Instead, manual official County receipts were issued. In addition, the manual receipts were not subsequently entered into *Odyssey*.

The County Auditor's Office requires that a computerized receipting system be used, if available, to receipt collections. Manual receipts should only be utilized if the computerized receipting system is non-operational. If a department with a computerized receipting system uses manual receipts, those manual receipts must be entered into the computerized receipting system as soon as possible, but in no event later than the next business day after the computerized receipting system is operational. Each manual receipt and corresponding computer-generated receipt should be cross-referenced.

Formal procedures have not been developed and implemented to ensure *Odyssey* is utilized to receipt collections.

Recommendation:

Management should develop and implement formal procedures to ensure that *Odyssey* is utilized to receipt collections. Management should contact the Information Technology Department to request their assistance regarding the use of *Odyssey* to receipt collections.

Please provide a written management response to the observation noted above by November 14, 2013.

If you should have any questions or would like to schedule a meeting to discuss this report, please do not hesitate to contact Letty Chavez, Compliance Audit Supervisor at 318-2511 ext. 4651 or Arcy B. Duran, CPA, Director of Audit, at ext. 4645.

Respectfully,



Ray Eufrazio, CPA
County Auditor

Enclosure: Copy of *Monthly Fees Report*

cc: Valde Guerra, Commissioners Court Executive Officer

HIDALGO COUNTY DISTRICT JUDGES

JAIN E. TIERNA
JUDGE, 92ND D C

RODOLFO DELGADO
JUDGE, 99TH D C

J R "BOBBY" FLORES
JUDGE, 139TH D C

ROSE GUERRA REYNA
JUDGE, 208TH D C

JUAN R. PARTIDA
JUDGE, 275TH D C

MARIO E. RAMIREZ, JR
JUDGE, 332ND D C

NOE GONZALEZ
JUDGE, 370TH D C

LETICIA LOPEZ
JUDGE, 388TH D C

ADA SALINAS FLORES
JUDGE, 398TH D C

ISRAEL RAMON, JR
JUDGE, 430TH D C

JESSE CONTRERAS
JUDGE, 449TH D C

Constable Celestino Avila Jr. Monthly Report

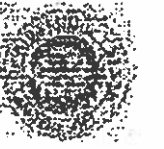
For the Month Ending September 2013

Date	Plaintiff	Defendant	Receipt #	Cause #	Type of Service	In/Out County	Court	Treasurer #	Amount Due
Wednesday, September 04, 2013	Pedro Villegas	Blas Quiroz- NOT SERVED	010788-1	CC13-161JM	Civil Claims	In County	Justice Clerk	168128	\$70.00
Wednesday, September 04, 2013	The State of Texas	Misty Joanna Ocasas	010789-1	T12-1025712	Warrant	In County	Justice Clerk	168128	\$50.00
Wednesday, September 04, 2013	The State of Texas	Misty Joanna Ocasas	010790-1	T12-1025712	Warrant	In County	Justice Clerk	168128	\$50.00
Wednesday, September 04, 2013	Lack's Valley Stores, LTD	Rosalinda Guerra - not served dismissed as per plaintiff	010791-1	CC13-091JM	Writ of Execution	In County	Justice Clerk	168128	\$200.00
Wednesday, September 04, 2013	Gerardo A. Asencio	Ricardo Sepulveda 11- Not served	010792-1	SC13-070JM	Small Claims	In County	Justice Clerk	168128	\$70.00
Wednesday, September 04, 2013	VOID	VOID	01793-14	VOID	VOID				\$0.00
Wednesday, September 04, 2013	Nitro Equipment Rentals & Sales, LLC	Prudencio Lopez dba PLO Construction	010794-1	SC13-071JM	Small Claims	In County	Justice Clerk	168128	\$70.00
Thursday, September 05, 2013	Housing Authority of the County of Hidalgo	Sra Juvenila De Leon and all other occupants	010795-1	FED13-109JM	Writ of Possession	In County	Justice Clerk	168128	\$200.00
Thursday, September 05, 2013	Lack's Valley Stores, Inc.	Miguel J or Diana Vasquez JP22 Erin H. Garcia NOT SERVED	010796-1	2013-GCL-00187	Civil Claims	Out of County	Justice Clerk	168128	\$70.00
Friday, September 06, 2013	Gamez, Jose M	Anderson, Don	010797-1	4130T0002	Small Claims	Out of County	Justice Clerk	168276	\$70.00



This report has been personally reviewed by me and what I certify to be true and correct to the best of my knowledge.
 Prepared by: [Signature]
 Constable, Precinct
 ADMINISTRATIVE ASSISTANT

Monday, October 07, 2013



Approved by: [Signature]
 Constable, Precinct

XI

Date	Plaintiff	Defendant	Receipt #	Cause #	Type of Service	In/Out County	Court	Treasurer #	Amount Due
Friday, September 06, 2013	Gomez, Jose M.	Arce, Enrique III	010798-1	4130T0001	Small Claims	Out of County	Justice Clerk	168276	\$70.00
Thursday, September 30, 2010	City of Freeport	Eric V. Rosero, ET AL; Fees are from 2010	010799-1	59051	Citation	Out of County	District Clerk	168276	\$60.00
Thursday, September 30, 2010	City of Freeport	Sonia Leija Rosero Fees are from 2010	010800-1	59051	Citation	Out of County	District Clerk	168276	\$60.00
Monday, September 09, 2013	Collins Financial Services, Inc.	David M Casablancu	010801-1	CL072378F	Writ of Execution	In County	County Clerk	168276	\$200.00
Tuesday, September 10, 2013	Abiel Ramon	Roberto Ruiz and all Occupants	010802-1	LC13-002JM	FED	In County	Justice Clerk	168398	\$70.00
Wednesday, September 11, 2013	German & Irma G. Gutierrez	Angelita Boilas Rodriguez and all other Occupants	010803-1	LC13-003JM	FED	In County	Justice Clerk	168407	\$70.00
Thursday, September 12, 2013	Lack's Valley Stores, LTD	Anna Soliz - Cisneros	010804-1	DC13-001JM	Civil Claims	In County	Justice Clerk	168408	\$70.00
Thursday, September 12, 2013	Lack's Valley Stores, LTD	Sanzabedee Cuervo	010805-1	DC13-002JM	Civil Claims	In County	Justice Clerk	168408	\$70.00
Friday, September 13, 2013	Max Fine Furniture	Nelda Gonzalez	010806-1	CC13-100JM	Writ of Execution	In County	Justice Clerk	168471	\$200.00
Friday, September 13, 2013	Housing Authority of the County of Hidalgo	Marisol Pina and all other Occupants- not served	010807-1	LC13-003JM	FED	In County	Justice Clerk	168471	\$70.00
Friday, September 13, 2013	Housing Authority of the County of Hidalgo	Arminida Martinez and all other Occupants	010808-1	LC13-004JM	FED	In County	Justice Clerk	168471	\$70.00

Monday, October 07, 2013

This report has been personally reviewed by me and which I certify to be true and correct to the best of my knowledge
 Approved by: *[Signature]* Prepared by: *[Signature]*
 Constable, Precinct *[Signature]*
 HELM MUST THE TIME ASSISTANT

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Date	Plaintiff	Defendant	Receipt #	Cause #	Type of Service	In/Out County	Court	Treasurer #	Amount Due
Monday, September 16, 2013	Ricardo Alaniz ^A	Aurelio Garcia and all other Occupants ^Δ	010809-1 ^Δ	LC13-007JM ^Δ	FED ^Δ	In County	Justice Clerk	168495 ^Δ	\$70.00 ^Δ
Monday, September 16, 2013	Encarnacion Calderon ^A	Stephanie ^Δ	010810-1 ^Δ	LC13-008JM ^Δ	FED ^Δ	In County	Justice Clerk	168495 ^Δ	\$70.00 ^Δ
Wednesday, September 18, 2013	J1114 ^A	Five Star Concrete ^Δ	010811-1 ^Δ	SC13-074JM ^Δ	Small Claims ^Δ	In County	Justice Clerk	168548 ^Δ	\$70.00 ^Δ
Wednesday, September 18, 2013	J1114 ^A	A&M Construction ^Δ	010812-1 ^Δ	SC13-073JM ^Δ	Small Claims ^Δ	In County	Justice Clerk	168548 ^Δ	\$70.00 ^Δ
Monday, September 23, 2013	Irene Decanini ^Δ	Jennifer Casaneda ^Δ	010813-1 ^Δ	LC13-009JM ^Δ	FED ^Δ	In County	Justice Clerk	168709 ^Δ	\$70.00 ^Δ
Tuesday, September 24, 2013	Lack's Valley Stores, LTD ^Δ	Melissa Vega ^Δ	010814-1 ^Δ	DC13-003JM ^Δ	Civil Claims ^Δ	In County	Justice Clerk	168800 ^Δ	\$70.00 ^Δ
Tuesday, September 24, 2013	Lack's Valley Stores, LTD ^Δ	Ernesto or Ciriseldin Cantu ^Δ	010815-1 ^Δ	DC13-004JM ^Δ	Civil Claims ^Δ	In County	Justice Clerk	168800 ^Δ	\$70.00 ^Δ
Tuesday, September 24, 2013	Lack's Valley Stores, LTD ^Δ	Norma Garcia ^Δ	010816-1 ^Δ	DC13-003JM ^Δ	Civil Claims ^Δ	In County	Justice Clerk	168800 ^Δ	\$70.00 ^Δ
Tuesday, September 24, 2013	Lack's Valley Stores, LTD ^Δ	Tania Tellez or Dolores Reyes ^Δ	010817-1 ^Δ	DC13-007JM ^Δ	Civil Claims ^Δ	In County	Justice Clerk	168800 ^Δ	\$70.00 ^Δ
Tuesday, September 24, 2013	Lack's Valley Stores ^Δ	Aristeo Izaguine ^Δ	010818-1 ^Δ	DC13-006JM ^Δ	Civil Claims ^Δ	In County	Justice Clerk	168800 ^Δ	\$70.00 ^Δ
Tuesday, September 24, 2013	Lack's Valley Stores, LTD ^Δ	Krystle Pena ^Δ	010819-1 ^Δ	DC13-008JM ^Δ	Civil Claims ^Δ	In County	Justice Clerk	168800 ^Δ	\$70.00 ^Δ
Tuesday, September 24, 2013	Lack's Valley Stores ^Δ	Joe Burnins 111 ^Δ	010820-1 ^Δ	DC13-009JM ^Δ	Civil Claims ^Δ	In County	Justice Clerk	168800 ^Δ	\$70.00 ^Δ

This report has been personally reviewed by me and which I certify to be true and correct to the best of my knowledge
 Approved by: *[Signature]* Constable, Precinct 1
 Prepared by: *[Signature]* Administrative Assistant

Monday, October 07, 2013

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Date	Plaintiff	Defendant	Receipt #	Cause #	Type of Service	In/Out County	Court	Treasurer #	Amount Due
Thursday, September 26, 2013	Casa Saldana	Yanis Piedra and all other Occupants	010821-1	LC13-0111M	FED	In County	Justice Clerk	168801	\$70.00
Thursday, September 26, 2013	New Millennium, LLC	Cristal Garza and all Occupants	010822-1	LC13-0131M	FED	In County	Justice Clerk	168801	\$70.00
Thursday, September 26, 2013	New Millennium, LLC	Erlinda Vazquez	010823-1	LC13-0121M	FED	In County	Justice Clerk	168801	\$70.00
Friday, September 27, 2013	Lack's Valley Stores, LTD	Anna Solis Cisneros	010824-1	DC13-0101M	Civil Claims	In County	Justice Clerk	168911	\$70.00
Friday, September 27, 2013	Lack's Valley Stores, LTD	Rebecca Moyg	010825-1	DC13-0111M	Civil Claims	In County	Justice Clerk	168911	\$70.00
Monday, September 30, 2013	The State of Texas	Cynthia Villanueva	010826-1	TL2-0696J12	Warrant	In County	Justice Clerk	168911	\$30.00
Grand Total									\$3,100.00

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HIDALGO COUNTY AUDITOR'S OFFICE
 APPROVED BY: *[Signature]*
 DATE: 10/22/13

Revised 10/22/13

Monday, October 07, 2013

Page 4 of 8

This report has been personally examined by me and which I certify to be true and correct to the best of my knowledge
 Approved by: *[Signature]* Constable, Precinct 1
 Prepared by: *[Signature]* Assistant

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CONSTABLE MARTIN CANTU MONTHLY REPORT *pbc*

For the month of September 30, 2013

DATE	PLAINTIFF'S NAME	DEFENDANT'S NAME	RECEIPT NUMBER	CAUSE NUMBER	TYPE OF SERVICE		Justice Clerk	County Clerk	District Clerk	Const. Safe	TREASURER RECEIPT	AMOUNTS DUE TO COUNTY
					OUT OF COUNTY (OC)	IN-COUNTY (IC)						
9/16/2013	Gonzalez Furniture Co. Inc	Mariabel Maldonado	9235-2	C-1328-13-21	DEBT CLAIM	N	N				168475	\$70.00
9/16/2013	Lincoln Lumber	Robert Lamar Strong	9236-2	DC-13-10755	CIVIL CITATION	N			N		168475	\$140.00
9/18/2013	Pacea Financial Corp.	Rodolfo Acevedo	9237-2	2003-CCL-00789	Writ of Execution	N		N			168523	\$200.00
9/19/2013	Aurelia G. Ramos	Pharr Plantation, Inc	9238-2	CL-07-3497-D	Writ of Execution	N		N			168539	\$200.00
9/23/2013	Juan F. Pachuca	Juan Manuel Bugarin	9239-2	SC13-077JM	Small Claims	N					168692	\$70.00
9/24/2013	Lack's Valley Stores LTD	Maria & Efrain Overides	9240-2	C-1366-13-21	CIVIL CITATION	N		N			168703	\$70.00
9/24/2013	Lack's Valley Stores LTD	Jose Ortega & Yvonne Martinez	9241-2	C-1371-13-21	CIVIL CITATION	N		N			168703	\$70.00
9/24/2013	Lack's Valley Stores LTD	Anita & Zaragoza Peralez	9242-2	C-1364-13-21	CIVIL CITATION	N		N			168703	\$70.00
Page Total:												\$890.00
Grand Total:												\$890.00



This report has been personally reviewed by me and which I certify to be true and correct to the best of my knowledge.

Approved by: *[Signature]*
 Constable, Precinct 2

Prepared by: *[Signature]*

HIDALGO COUNTY AUDITOR'S OFFICE
 APPROVED BY: *[Signature]*
 DATE: 10/17/13

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

October 18, 2013

The Honorable Martin Cantu
Hidalgo County Constable, Precinct 2
300 W. Hall Acres, Ste. E
Pharr, TX 78577

Re: Review of *Monthly Fees Report* and Supporting Documentation
For the Month of September 2013

Dear Constable Cantu:

We have conducted a limited scope review of the Constable Precinct 2 *Monthly Fees Report* and all supporting documentation for the month of September 2013 pursuant to Local Government Code § 115.002 (a), § 115.002 (b), and Code of Criminal Procedure Article 103.011. The objective of the review was to determine if fees collected were properly accounted and reported.

Scope:

The scope of our review was limited to collections reported by your office on the *Monthly Fees Report* for the month of September 2013. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:

In planning and performing our review, we reviewed applicable statutes and fee schedules. The following are some of the procedures performed:

- Reviewed the submittal dates of the *Monthly Fees Report* and applicable supporting documentation to the County Auditor's Office to determine if the report and applicable supporting documentation were received within five days after the last day of the month pursuant to Local Government Code §114.001 (b).
- Verified the signature on the *Monthly Fees Report* to ensure that the report was signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Fees Report* by footing and cross-footing the report.
- Reviewed receipts issued to determine if proper fee amounts were collected and reported.
- Verified receipts issued followed a sequential order.
- Verified that procedures for voided receipts were properly followed.

HIDALGO COUNTY DISTRICT JUDGES

JANIE E. TIJERINA
JUDGE, 12TH D.C.

RODOLFO DELGADO
JUDGE, 19TH D.C.

J. R. BOBBY FLORES
JUDGE, 13TH D.C.

ROSE GUERRA REYNA
JUDGE, 20TH D.C.

JUAN R. PARTIDA
JUDGE, 27TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 33RD D.C.

NOE GONZALEZ
JUDGE, 37TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 30TH D.C.

AIDA SALINAS FLORES
JUDGE, 30TH D.C.

ISRAEL RAMON, JR.
JUDGE, 43RD D.C.

JESSE CONTRERAS
JUDGE, 44TH D.C.

- Reviewed *Cashier's Daily Close-Out Report/Daily Remittance Form* to determine whether fees collected were properly accounted and deposited with the County Treasurer in a timely manner.
- Verified that the collections per the *Monthly Fees Report* agreed to total receipts issued and the deposits made with the County Treasurer.
- Reviewed receipts, *Cashier's Daily Close-Out Report/Daily Remittance Form*, and *Monthly Fees Report* to verify proper completion.

Conclusion:

Total collections for the month of September 2013 were \$890.00. Based on the results of our review, we have concluded that fees collected were generally properly accounted and reported.

If you should have any questions or would like to schedule a meeting to discuss this report, please do not hesitate to contact Yvonne Torres, Revenue Audit Supervisor, at 318-2511 ext. 4642 or Arcy B. Duran, CPA, Director of Audit, at ext. 4645.

Respectfully,



Ray Eufrazio, CPA
County Auditor

Enclosure: Copy of *Monthly Fees Report*

cc: Mr. Valde Guerra, Commissioners Court Executive Officer

HIDALGO COUNTY DISTRICT JUDGES

JAMIE E. TIJERINA
JUDGE, 62ND D C

RODOLFO DELGADO
JUDGE, 93RD D C

J R "BOBBY" FLORES
JUDGE, 139TH D C

ROSE GUERRA REYNA
JUDGE, 206TH D C

JUAN R PARTIDA
JUDGE, 275TH D C

MARIO E RAMIREZ, JR
JUDGE, 312ND D C

NOE GONZALEZ
JUDGE, 370TH D C

LETICIA LOPEZ
JUDGE, 389TH D C

AIDA SALINAS FLORES
JUDGE, 396TH D C

ISRAEL RAMON, JR
JUDGE, 430TH D C

JESSE CONTRERAS
JUDGE, 449TH D C

CONSTABLE MARTIN CANTU MONTHLY REPORT

For the month of September 30, 2013 pbc

DATE	PLAINTIFF'S NAME	DEFENDANT'S NAME	RECEIPT NUMBER	CAUSE NUMBER	TYPE OF SERVICE		Justice Clerk	County Clerk	District Clerk	Other	Const Sale	TREASURER RECEIPT	AMOUNTS DUE TO COUNTY
					OUT OF COUNTY (OC)	IN-COUNTY (IC)							
9/16/2013	Gonzalez Furniture Co. Inc	Maribel Maldonado	9235-2	C-1328-13-21	DEBT CLAIM	X	X					168475	\$70.00
9/16/2013	Lincoln Lumber	Robert Lamar Strong	9236-2	DC-13-10735	CIVIL CITATION	X		X				168475	\$140.00
9/18/2013	Paucar Financial Corp.	Rodolfo Acevedo	9237-2	2003-CCL-00789	Writ Of Execution	X		X				168523	\$200.00
9/19/2013	Aurelia G. Ramos	Pharr Plantation, Inc	9238-2	CL-07-3497-D	Writ Of Execution	X		X				168539	\$200.00
9/23/2013	Juan E. Pacheca	Juan Manuel Bugarin	9239-2	SC13-077JM	Small Claims	X		X				168692	\$70.00
9/24/2013	Lack's Valley Stores LTD	Maria & Efrain Overvides	9240-2	C-1366-13-21	CIVIL CITATION	X		X				168703	\$70.00
9/24/2013	Lack's Valley Stores LTD	Jose Ortega & Yvonne Martinez	9241-2	C-1371-13-21	CIVIL CITATION	X		X				168703	\$70.00
9/24/2013	Lack's Valley Stores LTD	Anita & Zaragoza Peralez	9242/2	C-1364-13-21	CIVIL CITATION	X		X				168703	\$70.00
Page Total													\$890.00
Grand Total													\$890.00



This report has been personally reviewed by me and which I certify to be true and correct to the best of my knowledge.

Approved by: Wanda Cam

Prepared by: Francisco Hernandez

Constable, Precinct 2

HIDALGO COUNTY AUDITOR'S OFFICE

APPROVED BY: Bonnie J. D. 10-18-13

DATE: 10/17/13

CONSTABLE, PCT. 3 LARRY GALLARDO MONTHLY REPORT
 For the Month Ending September

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DATE	PLAINTIFF'S NAME	DEFENDANT'S NAME	RECIPT NUMBER	CASE NUMBER	TYPE OF SERVICE				County Clerk	District Clerk	Court Sale	TREASURER RECEIPT	AMOUNTS DUE TO COUNTY
					OFFICE OF COUNTY CLERK	OFFICE OF COUNTY CLERK	OFFICE OF COUNTY CLERK	OFFICE OF COUNTY CLERK					
9.3.2013	NEW HAMPSHIRE INS CO	YONANDA TORRES-DUBA RAPID SOCIETY	10328	CV-2013-00176	✓				✓		168479	✓ 200.00	
9.3.2013	SHADALOO COUNTY ET AL	HDS CONSTRUCTION	10329	13-74-134	✓						168479	✓ 200.00	
9.3.2013	SHADALOO COUNTY ET AL	ME SUE CONSTRUCTION	10330	1-1099-13-1	✓						168479	✓ 200.00	
9.3.2013	SHADALOO COUNTY ET AL	DRUG LANGUMA	10331	13-74-134	✓						168479	✓ 200.00	
9.3.2013	SHADALOO COUNTY ET AL	ME SUE CONSTRUCTION	10332	1-1099-13-1	✓						168479	✓ 200.00	
9.3.2013	SHADALOO COUNTY ET AL	HDS CONSTRUCTION	10333	13-74-134	✓						168479	✓ 200.00	
9.3.2013	SHADALOO COUNTY ET AL	SHADALOO COUNTY	10334	13-74-134	✓						168479	✓ 200.00	
9.3.2013	WELSH ACCUSD	WELSH ACCUSD	10335	1-1553-13-1	✓						168479	✓ 200.00	
9.3.2013	WELSH ACCUSD	WELSH ACCUSD	10336	1-1553-13-1	✓						168479	✓ 200.00	
9.3.2013	WELSH ACCUSD	WELSH ACCUSD	10337	1-1553-13-1	✓						168479	✓ 200.00	
9.3.2013	WELSH ACCUSD	WELSH ACCUSD	10338	1-1553-13-1	✓						168479	✓ 200.00	
9.3.2013	SHADALOO COUNTY ET AL	DAVID GARCIA	10339	1-74-194	✓						168479	✓ 200.00	
9.3.2013	SHADALOO COUNTY ET AL	DAVID GARCIA	10340	1-74-194	✓						168479	✓ 200.00	
9.3.2013	SHADALOO COUNTY ET AL	DONNA WILSON	10341	1-465-10-1	✓						168479	✓ 200.00	
9.3.2013	SHADALOO COUNTY ET AL	CONCEPCION DIAZ	10342	1-2654-09-1	✓						168479	✓ 200.00	
9.3.2013	SHADALOO COUNTY ET AL	SHERRY PUMBERTON	10343	1-2433-09-1	✓						168479	✓ 200.00	
<p>Page Total: \$34,040.00</p> <p>Grand Total: \$34,040.00</p>													



This report has been personally reviewed by me and which I certify to be true and correct to the best of my knowledge.

Myra... ..
 Constable, Precinct 3

Approved by

Prepared by *Ryan R*

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CONSTABLE, PCT. 3 LARRY GALLARDO MONTHLY REPORT
 For the Month Ending September

DATE	PLAINTIFF'S NAME	DEFENDANT'S NAME	RECEIPT NUMBER	CAUSE NUMBER	TYPE OF SERVICE	JUDGE	JURY	DISTRICT CLERK	OTHER	CONST. SALE	TREASURER RECEIPT	AMOUNTS DUE TO COUNTY
03/20/13	PSJA ISD	EUSEBIO RODRIGUEZ	10343	1-231-005A	LEVY DEED & NOTICE PKG. ORDER OF SALE	N		N			168179 S	270.00
03/20/13	PSJA ISD	DAVID MORENO	10344	1-1189-001	LEVY DEED & NOTICE PKG. ORDER OF SALE	N		N			168179 S	540.00
03/20/13	WEST ACQUIS	EABIAN AURIGNAC	10345	1-1253-005-1	LEVY DEED & NOTICE PKG. ORDER OF SALE	N		N			168179 S	270.00
03/20/13	EDINBURG CISD	UNKNOWNS HEIRS OF RAYMOND ORTIZ JR	10346	1-1481-001	LEVY DEED & NOTICE PKG. ORDER OF SALE	N		N			168179 S	270.00
03/20/13	WESLACO ISD	NINFA AGUIRRE	10347	1-1196-001	LEVY DEED & NOTICE PKG. ORDER OF SALE	N		N			168179 S	540.00
03/20/13	CITY OF MISSION	ANDREA LEWIS	10348	1-746-004	LEVY DEED & NOTICE PKG. ORDER OF SALE	N		N			168179 S	270.00
03/20/13	MISBORG ISD	ROBERT GARCIA	10349	1-1196-001	LEVY DEED & NOTICE PKG. ORDER OF SALE	N		N			168181 S	270.00
03/20/13	SHARVYLAND ISD	SHARVYLAND WINE & SPIRIT	10350	1-1616-131	TAX WARRANT	N		N			168481 S	200.00
03/20/13	HIDALGO COUNTY TAM	SALVADOR ZARAH	10351	1-10678-131	TAX WARRANT & SALE DEED	N		N			168481 S	314.89
03/20/13	STATE OF TEXAS	DAVID FRENCH	10352	1-1996-001	WARRANT DEED OF PURCHON CO.	N	X				168482 S	50.00
03/20/13	SHARVYLAND ISD	PROBE LLC	10353	1-1617-131	TAX WARRANT	N		N			168484 S	200.00
03/20/13	SHARVYLAND ISD	SHARVYLAND WINE & SPIRIT	10354	1-1616-131	TAX WARRANT	N		N			168484 S	200.00
03/16/2013	HIDALGO COUNTY TAM	ROSE MARIA RODRIGUEZ	10355	1-1373-131	TAX WARRANT	N		N			168700 S	200.00
03/16/2013	FIRST SELECT, INC.	NOCHI GARCIA	10356	1-140-001	WRIT OF EXECUTION	N		N			168700 S	200.00
03/20/13	FURNITURE, INC.	ALBINO VILLARREAL DBA AV FURNITURE	10357	1-10200-001	WRIT OF EXECUTION HARRIS CO.	N		N			168700 S	200.00
Page Total											\$ 3,994.80	
Grand Total											A	



This report has been personally reviewed by me and I hereby certify to be true and correct to the best of my knowledge.

Approved by: Regina Gonzalez
 Constable Precinct 3

Prepared by: Regina Gonzalez

Xla

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

October 25, 2013

The Honorable Lazaro Gallardo
Hidalgo County Constable, Precinct 3
730 N. Breyfogle Ste. B
Mission, TX 78573

Re: Review of *Monthly Fees Reports* and Supporting Documentation
For the month of September 2013

Dear Constable Gallardo:

We have conducted a limited scope review of the Constable Precinct 3 *Monthly Fees Report* and all supporting documentation for the month of September 2013 pursuant to Local Government Code § 115.002 (a), § 115.002 (b), and Code of Criminal Procedure Article 103.011. The objective of the review was to determine whether fees collected were properly accounted and reported.

Scope:

The scope of our review was limited to collections reported by your office on the *Monthly Fees Report* for the month of September 2013. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:

In planning and performing our review, we reviewed applicable statutes and fee schedules. The following procedures were performed:

- Reviewed receipts issued to determine if proper fee amounts were collected and reported.
- Verified receipts issued followed a sequential order.
- Verified that procedures for voided receipts were properly followed.
- Reviewed *Weekly Remittance Reports* to determine whether fees collected were properly accounted and deposited with the County Treasurer on or before the seventh business day after the day on which the funds were received.
- Verified that the collections per the *Monthly Fees Report* agreed to total receipts issued and the deposits made with the County Treasurer.
- Reviewed the submittal dates of the *Monthly Fees Report* to the County Auditor's Office to determine if the reports had been received in a timely manner.
- Reviewed receipts, *Weekly Remittance Reports* and *Monthly Fees Report* to verify proper completion.

HIDALGO COUNTY DISTRICT JUDGES

JAIME E. TIJERINA
JUDGE, 92ND D C

RODOLFO DELAADO
JUDGE, 93RD D C

J R "BOBBY" FLORES
JUDGE, 139TH D C

ROSE GUERRA REYNA
JUDGE, 206TH D C

JUAN R. PARTIDA
JUDGE, 275TH D C

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D C

MOE GONZALEZ
JUDGE, 370TH D C
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D C

ADA SALINAS FLORES
JUDGE, 398TH D C

ISRAEL RAMON, JR.
JUDGE, 430TH D C

JESSE CONTRERAS
JUDGE, 449TH D C

Conclusion:

Total collections for the month of September 2013 were \$8,104.80. Based on the results of our review, we have concluded that fees collected were generally properly accounted and reported.

If you should have any questions or would like to schedule a meeting to discuss this report, please do not hesitate to contact Letty Chavez, Compliance Audit Supervisor, at 318-2511 ext. 4651 or Arcy B. Duran, CPA, Director of Audit, at ext. 4645.

Respectfully,



Ray Eufrazio, CPA
County Auditor

Enclosure: Copy of *Monthly Fees Report*

cc: Valde Guerra, Commissioners Court Executive Officer

HIDALGO COUNTY DISTRICT JUDGES

JAIME E. TUERINA
JUDGE, 92ND D C

RODOLFO DELGADO
JUDGE, 93RD D C

J R. "BOBBY" FLORES
JUDGE, 139TH D C

ROSE GUERRA REYNA
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JUDGE, 398TH D C

ISRAEL RAMON, JR
JUDGE, 430TH D C

JESSE CONTRERAS
JUDGE, 449TH D C

CONSTABLE, PCT. 3 LARRY GALLARDO MONTHLY REPORT
 For the Month Ending September *2013*

DATE	PLAINTIFF'S NAME	DEFENDANT'S NAME	RECIPT NUMBER	CAUSE NUMBER	TYPE OF SERVICE				COUNTY CLERK	DISTRICT CLERK	CONSTABLE SALE	TREASURER RECEIPT	AMOUNTS DUE TO COUNTY
					WRIT OF EXECUTION (DISTRICT COURT)	WRIT OF EXECUTION (COUNTY COURT)	RETURN OF EXECUTION	RETURN OF EXECUTION					
9/3/2013	NEW HAMPSHIRE INS. CO	YOLANDA FLORES DBA RAPID SECURITY	10338	CV-2013-00136	✓							168479.5	200.00
9/3/2013	HIDALGO COUNTY, ET AL	HDS CONSTRUCTION	10339	E-1374-13-I	✓							168479.5	200.00
9/3/2013	HIDALGO COUNTY, ET AL	METIFE CONSTRUCTION	10340	E-1099-13-II	✓							168479.5	200.00
9/3/2013	BERAIN SAENZ, JR	HFCOR LANGHORN	10341	CJ-125	✓							168479.5	70.00
9/3/2013	HIDALGO COUNTY, ET AL	METIFE CONSTRUCTION	10342	T-1099-13-II	✓							168479.5	200.00
9/3/2013	HIDALGO COUNTY, ET AL	HDS CONSTRUCTION	10343	T-1374-13-I	✓							168479.5	200.00
9/3/2013	PROCEDES SAENZ	WAGGERS HENRHOZA	10344	E-1553-13-I	✓							168479.5	270.00
9/3/2013	WELSH ACCO ISD	WILLIAM SOLETER	10345	T-1481-10-A	✓							168479.5	810.00
9/3/2013	WELSH ACCO ISD	WALTER BACH	10346	T-053-10-B	✓							168479.5	370.00
9/3/2013	WELSH ACCO ISD	ROSA GILBERTO RIVERA	10347	T-091-10-F	✓							168479.5	370.00
9/3/2013	HIDALGO COUNTY, ET AL	DAVID GARCIA	10348	T-724-10-G	✓							168479.5	270.00
9/3/2013	HIDALGO COUNTY, ET AL	DAVID GARCIA	10349	T-724-10-G	✓							168479.5	270.00
9/3/2013	EDINBURG CISD, ET AL	USK NOWN HEIRS OF ELLIPE MORALES	10350	E-465-10-F	✓							168479.5	270.00
9/3/2013	INSJA ISD	CONCEPTION DIAZ	10351	T-2654-09-J	✓							168479.5	270.00
9/3/2013	CITY OF MCALLEN	SHERRY PEMBERTON	10352	T-2433-09-J	✓							168479.5	270.00
Grand Total												24,040.00	



This report has been personally reviewed by me and which I certify to be true and correct to the best of my knowledge.

Approved by: Raymond C. Pineda
 Constable, Precinct 3

Prepared by: Raymond C. Pineda

RECEIVED BY: ALBERTO
 09 10 40

CONSTABLE, PCT. 3 LARRY GALLARDO MONTHLY REPORT
 For the Month Ending September

DATE	PLAINTIFF'S NAME	DEFENDANT'S NAME	RECEIPT NUMBER	CAUSE NUMBER	TYPE OF SERVICE		Justice Clerk	County Clerk	District Clerk	Other	Const Sale	TREASURER RECEIPT	AMOUNTS DUE TO COUNTY
					OUT OF COUNTY (OCV IN-COUNTY (IC)	OG (IC)							
9/3/2013	PSJA ISD	EUSEBIO RODRIGUEZ	10343	T-2312-099-A	LEVY, DEED, & NOTICE PKG. ORDER OF SALE	X						168479	270.00
9/3/2013	PSJA ISD	DAVID MORENO	10344	T-1180-094	LEVY, DEED, & NOTICE PKG. ORDER OF SALE							168479	540.00
9/3/2013	WESLACO ISD	FABIAN AURIGNAC	10345	T-1253-08-H	LEVY, DEED, & NOTICE PKG. ORDER OF SALE							168479	270.00
9/3/2013	EDINBURG CISD	UNKNOWN HEIRS OF RAYMUNDO ORTIZ, JR	10346	T-1481-07-1	LEVY, DEED, & NOTICE PKG. ORDER OF SALE							168479	270.00
9/3/2013	WESLACO ISD	NINFA AGUIRRE	10347	T-1436-07-D	LEVY, DEED, & NOTICE PKG. ORDER OF SALE							168479	540.00
9/3/2013	CITY OF MISSION	ANDREA LOOS	10348	T-1606-06-1	LEVY, DEED, & NOTICE PKG. ORDER OF SALE							168479	270.00
9/3/2013	MISSION CISD	LORI LEE FARZANO	10349	T-2333-09-1	LEVY, DEED, & NOTICE PKG. ORDER OF SALE							168481	270.00
9/3/2013	SHARLYLAND ISD	SHARLYLAND WINE & SPIRIT	10350	T-1616-13-1	TAX WARRANT							168481	200.00
9/3/2013	HIDALGO COUNTY, TEXAS	SALVADOR ZARATE	10351	T-0678-13-1	TAX WARRANT X 2 TAX SALE FEE							168481	314.80
9/3/2013	STATE OF TEXAS	DAVID TREVINO	10352	T-1490-03-1	WARRANT FOR OFFERSON (CO)		X					168482	50.00
9/11/2013	SHARLYLAND ISD	PROBEL, LLC	10353	T-1617-13-B	TAX WARRANT							168484	200.00
9/11/2013	SHARLYLAND ISD	SHARLYLAND WINE & SPIRIT	10354	T-1616-13-1	TAX WARRANT							168484	200.00
9/16/2013	HIDALGO COUNTY, TEXAS	ROSE MARIA RODRIGUEZ	10355	T-1372-13-D	TAX WARRANT							168700	200.00
9/16/2013	FIRST SELECT, INC	XOCHIL GARCIA	10356	CL-10-709-B	WRIT OF EXECUTION							168700	200.00
9/20/2013	ACME FURNITURE, TEXAS INDUSTRY, INC	ALBINO VILLARRUEL DBA AV FURNITURE	10357	10300990	WRIT OF EXECUTION (HARRIS CO)							168700	200.00
												Page Total	\$ 31994.80
												Grand Total	A



This report has been personally reviewed by me and which I certify to be true and correct to the best of my knowledge.

Approved by: Mary Ann Cevallos Constable, Precinct 3
 Prepared by: Rafael M.

Xla

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

October 25, 2013

The Honorable Eddie Guerra
Hidalgo County Constable, Precinct 4
2814 S. Business Highway 281
Edinburg, TX 78539

Ref: Review of *Monthly Fees Report* and Supporting Documentation
For the Month of September 2013

Dear Constable Guerra:

We have conducted a limited scope review of the Constable Precinct 4 *Monthly Fees Report* and all supporting documentation for the month of September 2013 pursuant to Local Government Code § 115.002 (a), § 115.002 (b), and Code of Criminal Procedure Article 103.011. The objective of the review was to determine if fees collected were properly accounted and reported.

Scope:

The scope of our review was limited to collections reported by the Constable Precinct 4 Office on the *Monthly Fees Report* for the month of September 2013. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:

In planning and performing our review, we reviewed applicable statutes and fee schedules. The following procedures were performed:

- Reviewed receipts issued to determine if proper fee amounts were collected and reported.
- Verified receipts issued followed a sequential order.
- Verified that procedures for voided receipts were properly followed.
- Reviewed *Cashier's Daily Close-Out Report/Daily Remittance Form* to determine whether fees collected were properly accounted and deposited with the County Treasurer on a daily basis.
- Verified that the collections per the *Monthly Fees Report* agreed to total receipts issued and the deposits made with the County Treasurer.
- Reviewed the submittal dates of the *Monthly Fees Report* to the County Auditor's Office to determine if the reports had been received in a timely manner.
- Reviewed receipts, *Cashier's Daily Close-Out Report/Daily Remittance Form*, and *Monthly Fees Report* to verify proper completion.

HIDALGO COUNTY DISTRICT JUDGES

JAI ME E THERNA
JUDGE, 92ND D C

RODOLFO DELGADO
JUDGE, 93RD D C

J R "BOBBY" FLORES
JUDGE, 139TH D C

ROSE GUERRA REYNA
JUDGE, 204TH D C

JUAN R PARTIDA
JUDGE, 275TH D C

MARIO E RAMIREZ, JR
JUDGE, 332ND D C

NOE GONZALEZ
JUDGE, 370TH D C
OVERSEER

LETICIA LOPEZ
JUDGE, 349TH D C

ADA SALINAS FLORES
JUDGE, 391TH D C

ISRAEL RAMON JR
JUDGE, 430TH D C

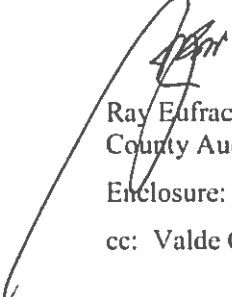
JESSE CONTRERAS
JUDGE, 449TH D C

Conclusion:

Total collections for the month of September 2013 were \$899.20. Based on the results of our review, we have concluded that fees collected were generally properly accounted and reported.

If you should have any questions or would like to schedule a meeting to discuss this report, please do not hesitate to contact Letty Chavez, Compliance Audit Supervisor at 318-2511 ext. 4651 or Arcy B. Duran, CPA, Director of Audit, at ext. 4645.

Respectfully,



Ray Eufrazio, CPA
County Auditor

Enclosure: *Copy of Monthly Fees Report*

cc: Valde Guerra, Commissioners Court Executive Officer

HIDALGO COUNTY DISTRICT JUDGES

JAIWE E. TIJERINA
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETHIA LOPEZ
JUDGE, 389TH D.C.

AIDA SALINAS FLORES
JUDGE, 398TH D.C.

ISRAEL RAMON JR.
JUDGE, 430TH D.C.

JESSE CONTRERAS
JUDGE, 649TH D.C.

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CONSTABLE PCT. 4 EDDIE GUERRA MONTHLY REPORT
 For the Month Ending September 2013 **REVISED**

DATE	PLAINTIFFS NAME	DEFENDANTS NAME	RECEIPT NUMBER	CAUSE NUMBER	TYPE OF SERVICE		Justice Clerk	Crown Clerk	District Clerk	Other	Court Sale	TREASURER RECEIPT	AMOUNTS DUE TO COUNTY
					OUT OF COUNTY (OC)	IN-COUNTY (IC)							
9/6/2013	Felicita Garcia	Rio Queen Citrus, Inc.	9832-4	CL-11-3379-B	4	Civil Claim	X					168249	570.00
9/9/2013	Alvin ISD	Garcia, Jose ETUX	9833-4	54604	4	Civil Claim			X			168250	570.00
9/9/2013	State of Texas	Jose Alcala, Jr.	9834-4	11 M0040921	4	Warrant Fee	X					168250	550.00
9/9/2013	State of Texas	Jose Alcala, Jr.	9835-4	11 M0040921	4	Warrant Fee	X					168250	510.00
9/9/2013	State of Texas	Jose Alcala, Jr.	9836-4	1700 M0040921	4	Warrant Fee	X					168250	550.00
9/9/2013	State of Texas	Jose Alcala, Jr.	9837-4	1700 M0040921	4	Warrant Fee	X					168250	510.00
9/19/2013	**VOIDED**	**VOIDED**	9838-4	**VOIDED**	4	**VOIDED**						VOIDED**	50.00
9/19/2013	United Grocers Inc	Jorge Martinez dba Trenton Trading Company	9839-4	15-CV-13-203939	4	Civil Claim	X					168656	570.00
9/20/2013	Lack's Valley Stores	Jesus Garza & Karen Valdez	9840-4	C-1348-13-21	4	Small Claim	X					168660	570.00
9/23/2013	Retail Endeavors Group N. LLC	Omni Fitness LLC, Anibal De La Garza & David Carlin	9841-4	D-1-GN-13-003136	4	Civil Claims - 3	X		X			168752	5210.00
9/24/2013	Lack's Valley Stores	Bobby & Olga Hughey	9842-4	V-1359-13-21	4	Small Claim	X					168753	570.00
9/27/2013	Lack's Valley Stores	Perla Puente	9843-4	F-1019-13-21	4	Small Claim	X					168857	570.00
9/30/2013	Francisco Ramirez	Eagle Rock Energy	9844-4	None	4	Notice	X			X		168858	570.00
9/30/2013	State of Texas	Jose A. Munoz	9845-4	25-323064-01	4	Unation & Precept to Serve	X		X			168858	570.20
												Page Total	\$899.20
												Grand Total	\$899.20

1 x23

This report has been personally reviewed by me and is true and correct to the best of my knowledge.

Prepared by: *Nayla Munoz*
 Nayla Munoz

Constable, Precinct 4

Approved by:



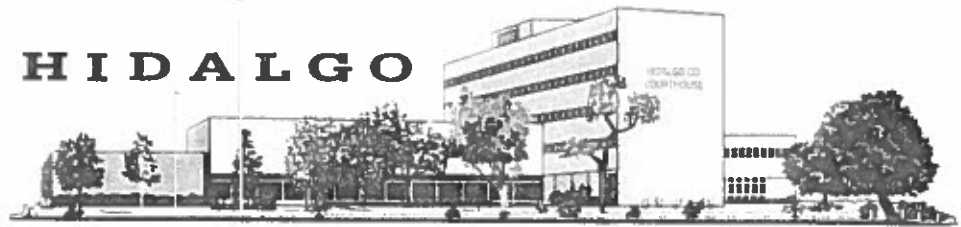
HIDALGO COUNTY AUDITOR'S OFFICE

APPROVED BY: *Bobo*
 DATE: 10/21/13

Revised 10/21/13

COUNTY *of* HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

October 22, 2013

Mr. Sergio Cruz, Budget Officer
Department of Budget and Management
2818 S. Business Highway 281
Edinburg, Texas 78539

Ref: Cash Count
Report No. 2013-57

Dear Mr. Cruz:

We conducted a surprise cash count of the cash held at the Department of Budget and Management's Employee Benefits Section on September 12, 2013, as required by Local Government Code §115.0035. The objective of the cash count was to determine whether total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count.

Scope:

The scope of our review was limited to a count of the cash on hand as of the time of the cash count. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvements could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

As part of our procedures, we verified that cash on hand agreed to the total receipts issued up to the time of the cash count. We also reviewed the internal control structure in order to verify that cash on hand was safeguarded against loss from unauthorized use and that only authorized transactions were executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of locked cash drawers, proper authorization of voided transactions, and segregation of duties.

Conclusion:

At the time of the cash count, receipts had not been issued and collections had not been made. However, we noted that the system of internal controls for the collection and safeguarding of cash requires improvement as noted in the following observations.

Observation No. 1:

We noted during our review that segregation of duties over the handling of collections requires improvement. The Accountant IV performs the following incompatible duties:

- Custody: Balances copies of receipts issued against cash drawer
- Recording: Accounts for numerical sequence of receipts and maintains inventory log of unused receipts
- Authorization: Compares listed mail receipts to recorded cash receipts and verifies that voided original receipts are kept and reviewed

According to staff, due to the limited staff, proper segregation of duties is difficult to implement.

HIDALGO COUNTY DISTRICT JUDGES

JAIMÉ E. TUERINA
JUDGE, 12th D.C.

RODOLFO DELGADO
JUDGE, 13th D.C.

J. R. "BOBBY" FLORES
JUDGE, 13th D.C.

ROSE GUERRA REYNA
JUDGE, 20th D.C.

JUAN R. PARTIDA
JUDGE, 27th D.C.

MARIO E. RAMÍREZ, JR.
JUDGE, 32nd D.C.

NOÉ GONZÁLEZ
JUDGE, 37th D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 38th D.C.

ADA SALINAS FLORES
JUDGE, 39th D.C.

ISRAEL RAMÓN, JR.
JUDGE, 43rd D.C.

JESSE CONTRERAS
JUDGE, 44th D.C.

The responsibility for sound internal controls rests with management. Segregation of duties is a basic, key internal control in any organization. Segregation of duties prevents one individual from performing a transaction from beginning to end. In addition, it provides an individual with the opportunity to catch an error before a transaction is fully executed. Duties that should be segregated include: custody of assets, recording transactions, and authorization. The individual responsible for balancing copies of receipts issued against cash drawer should be different from the individual responsible for the accounting of the numerical sequence of receipts and maintaining inventory log of unused receipts. In addition, the individuals previously noted should be different from the individual responsible for comparing listed mail receipts to recorded cash receipts and verifying that voided original receipts are kept and reviewed.

Maintaining segregation of duties is especially challenging for units with a small number of employees. In these cases, it is important that management institute compensating controls to cover for the lack of a basic control. In an environment with a limited number of clerical and administrative personnel, management needs to be involved in documenting, reviewing, and approving transactions, reports, and reconciliations. Adequate and timely supervision is especially important in small departments, where limited personnel may inhibit a thorough segregation of duties.

Formal monitoring procedures have not been implemented to ensure that incompatible duties are adequately segregated or that compensating controls are implemented. Failure to have adequate segregation of duties increases the risk of loss or misuse of County funds.

Recommendation:

Management should implement formal monitoring procedures to ensure that incompatible duties are adequately segregated such as those noted above. If incompatible duties cannot be adequately segregated, management should ensure that compensating controls are implemented.

Observation No. 2:

We noted that security cameras were not utilized where cash is receipted and safeguarded. According to staff, the purchase of additional video equipment would be considered; however, due to budgetary constraints, the video equipment may not be purchased in the near future.

The County Auditor's Office recommends that security alarms and/or security cameras be installed in areas where cash collections are received and safeguarded. Camera images must be stored on the type of media (e.g., digital recording box, tape, DVD, etc.) and retained for the period of time recommended by the Information Technology Department. If, however, the camera images are part of an ongoing investigation, they must be retained for the period of time determined by the investigating agency. Furthermore, a notice stating that an area is being monitored by a security camera must be posted at the entrance to the area being monitored.

Formal monitoring procedures have not been developed and implemented to ensure that security cameras are properly utilized. Failure to properly utilize security cameras increases the risk of loss or misuse of County funds.

Recommendation:

Management should implement formal procedures to ensure that security cameras are properly utilized. At a minimum, the procedures noted above should be implemented.

Observation No. 3:

According to staff, *Blueaccess*, a Blue Cross Blue Shield of Texas (BCBS) web-based health care coverage application system, does not prompt and require users to change passwords every 90 days; however, users may update passwords at any time on their own. Nonetheless, passwords are not changed every 90 days.

The Information Technology (IT) Securities Policy requires that passwords be changed at least every 90 days.

Blueaccess has not been programmed to prompt and require users to change passwords at least every 90 days. Failure to change passwords may increase the risk of unauthorized access to *Blueaccess*.

Recommendation:

Management should contact BCBS and request that *Blueaccess* be programmed to prompt and require users to change passwords every 90 days. If this is not feasible, management should monitor that employees change their passwords every 90 days.

HIDALGO COUNTY DISTRICT JUDGES

Observation No. 4:

The "Employee Insurance Enrollment Form" is utilized to document insurance plan enrollments; however, the form does not include a field requiring the signature of the supervisor or his/her designee authorizing that the insurance plan be entered into *Blueaccess*, the BCBS web-based health care coverage application system. According to staff, although the "Employee Insurance Enrollment Form" does not require the signature of the supervisor or his/her designee, the form is reviewed and initialed by the supervisor or his/her designee below the "Prepared by" field.

Application system controls are concerned with the integrity, accuracy, and completeness of data input, processed, stored, and produced by an application system. An input control, a type of application control, is designed to ensure that all transactions have been properly originated and authorized. Each transaction should include evidence of authorization prior to processing.

The "Employee Insurance Enrollment Form" does not include a field requiring the signature of the supervisor or his/her designee. This may result in the loss of County funds due to unauthorized and/or erroneous insurance coverage.

Recommendation:

The "Employee Insurance Enrollment Form" should be revised to include a field requiring the signature of the supervisor or his/her designee.

Observation No. 5:

According to staff, reimbursements to BCBS, the County's third-party claims administrator, are not paid within 24 hours of notification since Commissioners approval to make payment must be obtained prior to making payment. According to the Employee Benefits Accountant, BCBS has verbally agreed to allow the County to submit late payments.

Local Government Code Section 115.021 states "the commissioners court of a County shall audit and settle all accounts against the County and shall direct the payment of those accounts." Section 5.3 of the BCBS Administrative Services Agreement (agreement) states "transfer payment must be made within 24 hours of the employer's notification by the claim administrator. If any day on which a transfer payment is due is a holiday, such payment will be made on the next business day. Late payments are subject to penalties outlined in section 7." In addition, Section 7.1 states "if the employer fails to pay when due any amount required to be paid to the Claim Administrator under the Agreement, and such default is not cured within ten (10) days of written notice to the Employer, the Claim Administrator, at its option may suspend claim payments; or terminate the agreement as of the effective date specified in such notice."

The payment terms of the agreement do not allow sufficient time to obtain Commissioners' Court approval and process payment in a timely manner. This may result in the suspension of payment of claims by BCBS or termination of the agreement.

Recommendation:

Management should request that the payment terms on the agreement be amended to allow sufficient time to obtain Commissioners Court approval and process payment in a timely manner.

Observation No. 6:

According to staff, the subscribers on the list of claims processed by BCBS are not reconciled to the County Treasurer's lists of active employees, retirees, COBRA participants and employees on leave without pay (LWOP) prior to reimbursing BCBS for claims. Instead, a judgmental, sample based on the amount of the claim, is selected and compared to the County Treasurer's lists. The testing is not formally documented or verified/reviewed by management. According to staff, a judgmental sample is selected due to time constraints. In addition, according to staff, they do not believe that the signatures of the preparer and the supervisor or his/her designee are necessary.

The County Auditor's Office requires that a reconciliation of subscribers on the list of claims processed by BCBS to the County Treasurer's lists of active employees, retirees, COBRA participants and employees on leave without pay (LWOP) be conducted prior to reimbursing BCBS for claims. The reconciliation is necessary to ensure that claims are processed only for employees entitled to benefits. Discrepancies, if any, should be investigated and resolved prior to processing the reimbursement payment. The reconciliation should

HIDALGO COUNTY DISTRICT JUDGES

JAIMÉ E. TIERNA
JUDGE, 12th D.C.

RODOLFO DELGADO
JUDGE, 13th D.C.

J. R. "BOBBY" FLORES
JUDGE, 17th D.C.

ROSE GUERRA REYNA
JUDGE, 20th D.C.

JUAN R. PARTIDA
JUDGE, 27th D.C.

MARIO E. RAMÍREZ, JR.
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OVERSEER

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JUDGE, 39th D.C.

ISRAEL RAMÓN, JR.
JUDGE, 43rd D.C.

JESSE CONTRERAS
JUDGE, 44th D.C.

be formally documented and signed by the preparer and verified/approved by the supervisor or his/her designee.

Formal procedures have not been developed and implemented to ensure that a formal reconciliation of subscribers on the list of claims processed by BCBS to the County Treasurer's lists of active employees, retirees, COBRA participants and employees on leave without pay (LWOP) is conducted prior to reimbursing BCBS for claims. This may result in the loss of County funds due to the payment of unauthorized and/or erroneous insurance claims.

Recommendation:

Management should develop and implement formal procedures to ensure that a formal reconciliation of subscribers on the list of claims processed by BCBS to the County Treasurer's lists of active employees, retirees, COBRA participants and employees on leave without pay (LWOP) is conducted prior to reimbursing BCBS for claims. The reconciliation should be signed by the preparer and verified/approved by the supervisor or his/her designee.

Observation No. 7:

According to staff, a reconciliation of the BCBS list of insured subscribers to the list of the County Treasurer's active employees is conducted on Microsoft Excel on a monthly basis; however, the reconciliation is not signed by the preparer and verified/approved by the supervisor or his/her designee. According to staff, they do not believe the signatures of the preparer and the supervisor or his/her designee are necessary.

The County Auditor's Office requires that a reconciliation of the BCBS list of insured subscribers to the list of the County Treasurer's active employees be conducted on a monthly basis. Discrepancies, if any, should be investigated and resolved. The reconciliation should be formally documented and signed by the preparer and verified/approved by the supervisor or his/her designee.

Formal procedures have not been developed and implemented to ensure that a formal reconciliation of the BCBS list of insured subscribers to the list of the County Treasurer's active employees is conducted on a monthly basis. This may result in the loss of County funds due to the payment of unauthorized and/or erroneous insurance claims.

Recommendation:

Management should develop and implement formal procedures to ensure that a formal reconciliation of the BCBS list of insured subscribers to the list of the County Treasurer's active employees is conducted on a monthly basis. The reconciliation should be signed by the preparer and verified/approved by the supervisor or his/her designee.

Observation No. 8:

According to staff, a reconciliation of the BCBS list of cancelled subscribers to a listing of retirees, COBRA participants, employees on LWOP, and dependants that failed to pay their insurance premiums is not conducted. According to staff, they do not maintain a listing of retirees, COBRA participants, employees on LWOP, and dependants who failed to pay their insurance premiums.

The County Auditor's Office requires that a reconciliation of the BCBS list of cancelled subscribers to a listing of retirees, COBRA participants, employees on LWOP, and dependants that failed to pay their insurance premiums be conducted on a monthly basis. Discrepancies, if any, should be investigated and resolved. The reconciliation should be formally documented and signed by the preparer and verified/approved by the supervisor or his/her designee.

Formal procedures have not been developed and implemented to ensure that a formal reconciliation of the BCBS list of cancelled subscribers to a listing of retirees, COBRA participants, employees on LWOP, and dependants that failed to pay their insurance premiums is conducted on a monthly basis. This may result in the loss of County funds due to the payment of unauthorized and/or erroneous insurance claims.

Recommendation:

Management should develop and implement formal procedures to ensure that a formal reconciliation of the BCBS list of cancelled subscribers to a listing of retirees, COBRA participants, employees on LWOP, and dependants that failed to pay their insurance premiums is conducted on a monthly basis. The reconciliation should be signed by the preparer and verified/approved by the supervisor or his/her designee.

HIDALGO COUNTY DISTRICT JUDGES


Please provide a written management response to the observation noted above by November 9, 2013.

In addition, please provide us with copies of updated written procedures and internal controls, if any, established by your department for the handling of cash and cash equivalent transactions by November 9, 2013. The written procedures manual should include, at a minimum, the following:

- a. An office organizational chart;
- b. Location of cash collection points;
- c. Types of collections made by each cash collection point;
- d. A list of those positions involved with the handling of cash, a description of their duties, training that will be provided, and description of how segregation of duties will be maintained;
- e. A complete start to finish description of the following:
 1. Process for accounting and safeguarding of the change fund, if any;
 2. Process for safeguarding cash until it is deposited;
 3. Process for accounting and safeguarding mail-in payments;
 4. Process for reconciling collections, including frequency of reconciliation;
 5. Bookkeeping system used, and how it is maintained; and
 6. Computer hardware and software used;
- f. List of the reports prepared/generated for the collection and the reporting of funds, including procedures for preparing the reports, who the reports should be submitted to, and when the reports are due;
- g. A schedule of how often deposits will be made; and
- h. Copies of any related forms/reports.

We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding this cash count or would like to schedule a meeting to discuss this cash count, please contact me at 318-2511 at ext. 4604.

Respectfully,



Ray Eufrazio, CPA
County Auditor

cc: Valde Guerra, Commissioners Court Executive Officer
Flora Vasquez, Health Benefits Division Director

HIDALGO COUNTY DISTRICT JUDGES

JANE E TJERINA
JUDGE 12TH D C

RODOLFO DELGADO
JUDGE 13TH D C

J R BOBBY FLORES
JUDGE 118TH D C

ROSE GUEPRA REYNA
JUDGE 204TH D C

JUAN R PARTIDA
JUDGE 275TH D C

MARIO E RAMIREZ JR
JUDGE 332ND D C

NOE GONZALEZ
JUDGE 379TH D C
OVERSEER

LETICIA LOPEZ
JUDGE 349TH D C

AIDA SALINAS FLORES
JUDGE 394TH D C

ISRAEL RAMON JR
JUDGE 430TH D C

JESSE CONTRERAS
JUDGE 449TH D C

COUNTY OF HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

October 21, 2013

Mr. Eduardo Olivarez, Chief Administrative Officer
Hidalgo County Health and Human Services Department
1304 S. 25th Street
Edinburg, Texas 78539

Re: Cash Count
Audit No. 2013-62

Dear Mr. Olivarez:

We conducted a surprise cash count of the cash held at the Environmental Health Division - On-Site Sewage Facilities - Edinburg location on October 7, 2013, as required by Local Government Code §115.0035. The objective of the cash count was to determine whether total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count and the approved change fund.

Scope:

The scope of our review was limited to a count of the cash on hand as of the time of the cash count. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvements could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

As part of our procedures, we verified that cash on hand agreed to the total receipts issued up to the time of the cash count and the approved change fund. We also reviewed the internal control structure in order to verify that cash on hand was safeguarded against loss from unauthorized use and that only authorized transactions were executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of locked cash drawers, proper authorization of voided transactions, and segregation of duties.

Conclusion:

At the time of the cash count, receipts had not been issued and collections had not been made. Based on the results of our review, we have concluded that total cash on hand reconciled to the approved change fund of \$25.00. However, we noted that the system of internal controls for the collection and safeguarding of cash requires improvement as noted in the following observations.

Observation No. 1:

According to staff, a listing of the names of customers whose checks have been returned by the bank ("hot checks") due to insufficient funds, closed accounts, unauthorized signatures, or drawn on uncollected funds is not maintained. According to staff, they are unaware if checks have been returned from the bank as "hot checks" since they do not receive the "hot checks" listing from the County Treasurer's Office.

The County Auditor's Office requires that a listing of the names of customers whose checks have been returned by the bank ("hot checks") due to insufficient funds, closed accounts, unauthorized signatures, or drawn on uncollected funds be maintained. The hot check list should be referenced when receiving checks from customers.

HIDALGO COUNTY DISTRICT JUDGES

JAMIE E. TIJERNA
JUDGE, 12th D C

RODOLFO DELGADO
JUDGE, 13th D C

J R "BOBBY" FLORES
JUDGE, 139th D C

ROSE GUERRA REYNA
JUDGE, 206th D C

JUAN R. PARTIDA
JUDGE, 275th D C

MARIO E. RAMIREZ, JR
JUDGE, 332nd D C

NOE GONZALEZ
JUDGE, 370th D C
OVERSEER

LETICIA LOPEZ
JUDGE, 389th D C

AIDA SALINAS FLORES
JUDGE, 398th D C

ISRAEL RAMON, JR
JUDGE, 430th D C

JESSE CONTRERAS
JUDGE, 649th D C

Formal monitoring procedures have not been developed and implemented to ensure a hot check list is maintained and referenced when receiving checks from customers. Failure to maintain a hot check list may result in the loss of County funds.

Recommendation:

Management should develop and implement formal monitoring procedures to ensure a "hot check" listing is maintained and referenced when receiving checks from customers. As part of these procedures, management should request the listing of the "hot checks" from the County Treasurer's Office.

Observation No. 2:

A pre-numbered "Authorization to Construct an On-Site Sewage Facility Form" (approval form) is not issued upon approval of a septic tank installation; instead, the receipt number issued for payment of the septic tank fee is cross-referenced on the approval form. According to staff, it would be time-consuming to prepare approval forms since a customer may be requesting several permits.

The County Auditor's Office requires that pre-numbered approval forms be issued upon approval of a septic tank installation.

Formal monitoring procedures are not in place to ensure that pre-numbered approval forms are issued upon approval of septic tank installations. Failure to issue pre-numbered approval forms may result in the loss or misuse of County funds.

Recommendation:

Management should develop and implement formal monitoring procedures to ensure that pre-numbered approval forms are issued upon approval of septic tank installations.

Observation No. 3:

We noted that security cameras were not utilized where cash is received and safeguarded. According to staff, security cameras have not been purchased due to budgetary constraints.

The County Auditor's Office recommends that security alarms and/or security cameras be installed in areas where cash collections and receipts are received and safeguarded. Camera images must be stored on the type of media (e.g., digital recording box, tape, DVD, etc.) and retained for the period of time recommended by the Information Technology Department. If, however, the camera images are part of an ongoing investigation, they must be retained for the period of time determined by the investigating agency. Furthermore, a notice stating that an area is being monitored by a security camera must be posted at the entrance to the area being monitored.

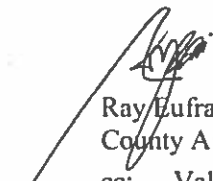
Formal procedures have not been developed and implemented for the utilization of security cameras. Failure to properly utilize security cameras increases the risk of loss or misuse of County funds.

Recommendation:

Management should implement formal procedures to ensure that security cameras are utilized where cash is received and safeguarded. Management should contact the Department of Budget and Management to request their assistance in obtaining funding for the purchase of security cameras.

Please provide written management responses to the observations noted above by November 9, 2013. We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions or would like to schedule a meeting to discuss this cash count, please contact Letty Chavez, Compliance Audit Supervisor at (956) 318-2511, ext. 4651, Arcy B. Duran, CPA, Director of Audit, at ext. 4645 or me at ext. 4604.

Respectfully,



Ray Zufracio, CPA
County Auditor

cc: Valde Guerra, Commissioners Court Executive Officer
Elizardo Ramos, Environmental Health Services Division Manager

HIDALGO COUNTY DISTRICT JUDGES

JAME E. TIERNA
JUDGE, 12th D.C.

RODOLFO DELGADO
JUDGE, 13th D.C.

J. R. "BOBBY" FLORES
JUDGE, 15th D.C.

ROSE GUERRA REYNA
JUDGE, 20th D.C.

JUAN R. PARTIDA
JUDGE, 25th D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 32nd D.C.

NICOLE GONZALEZ
JUDGE, 37th D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 38th D.C.

AIDA SALINAS FLORES
JUDGE, 39th D.C.

ISRAEL RAMON JR.
JUDGE, 43rd D.C.

JESSE CONTRERAS
JUDGE, 44th D.C.

COUNTY OF HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

October 21, 2013

Mr. Eduardo Olivarez, Chief Administrative Officer
Hidalgo County Health and Human Services Department
1304 S. 25th Street
Edinburg, Texas 78539

Re: Cash Count
Audit No. 2013-63

Dear Mr. Olivarez:

We conducted a surprise cash count of the cash held at the Environmental Health Division-Restaurant Health Permit Section on October 7, 2013 as required by Local Government Code § 115.0035. The objective of the cash count was to determine whether total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count and the approved change fund.

Scope:

The scope of our review was limited to a count of the cash on hand as of the time of the cash count. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvements could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

As part of our procedures, we verified that cash on hand agreed to the total receipts issued up to the time of the cash count. We also reviewed the internal control structure in order to verify that cash on hand was safeguarded against loss from unauthorized use and that only authorized transactions were executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included, but were not limited to, the following: custody of cash, use of locked cash drawers, proper authorization of voided transactions, and segregation of duties.

Conclusion:

Total cash on hand at the time of the cash count was \$230.00. Based on the results of our review, we have concluded that total cash on hand did reconcile to the total receipts issued for the day up to the time of the cash count and the approved change fund of \$25.00. However, we noted that the system of internal controls for the collection and safeguarding of cash requires improvement as noted in the following observations.

Observation No. 1:

According to staff, a listing of the names of customers whose checks have been returned by the bank ("hot checks") due to insufficient funds, closed accounts, unauthorized signatures, or drawn on uncollected funds is not maintained. According to staff, they are unaware if checks have been returned from the bank as "hot checks" since they do not receive the "hot checks" listing from the County Treasurer's Office.

The County Auditor's Office requires that a listing of the names of customers whose checks have been returned by the bank ("hot checks") due to insufficient funds, closed accounts, unauthorized signatures, or

HIDALGO COUNTY DISTRICT JUDGES

JANIE E. TUERNA
JUDGE, 62ND D.C.

RODOLFO DELGADO
JUDGE, 63RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 131ST D.C.

ROSE GUERRA REYNA
JUDGE, 204TH D.C.

JUAN R. PARTIDA
JUDGE, 273RD D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

NOÉ GONZÁLEZ
JUDGE, 376TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

ANITA SALINAS FLORES
JUDGE, 398TH D.C.

ISRAEL RAMÓN, JR.
JUDGE, 438TH D.C.

JESSE CONTRERAS
JUDGE, 449TH D.C.

drawn on uncollected funds be maintained. The hot check list should be referenced when receiving checks from customers.

Formal monitoring procedures have not been developed and implemented to ensure a hot check list is maintained and referenced when receiving checks from customers. Failure to maintain a hot check list may result in the loss of County funds.

Recommendation:

Management should develop and implement formal monitoring procedures to ensure a "hot check" listing is maintained and referenced when receiving checks from customers. As part of these procedures, management should request the listing of the "hot checks" from the County Treasurer's Office.

Observation No. 2:

We noted during our review that procedures for processing mail-in payments require improvement as noted below:

1. A mail log is only prepared if mail-in payments are received. If mail-in payments are not received, a daily mail log indicating that no mail-in payments were received is not prepared. According to the Environmental Health Division Staff, they were not aware that a mail log should be prepared when mail-in payments are not received; and
2. The person responsible for opening the mail does not immediately endorse all checks "For Deposit Only." According to the Environmental Health Division staff, mail is received and opened by the front office staff. Once the mail is delivered to the Restaurant Health Permit Section, received checks are immediately restrictively endorsed "For Deposit Only."

The County Auditor's Office requires that mail-in payments be listed on a daily mail log. If mail-in payments are not received on a specific day, the daily mail log should indicate that no mail-in payments were received. In addition, the person responsible for opening the mail must restrictively endorse all checks "For Deposit Only" immediately upon receipt.

Formal procedures have not been developed and implemented to ensure mail-in payments are properly processed. This may result in the loss or misuse of County funds.

Recommendation:

Management should develop and implement formal procedures to ensure that mail-in payments are properly processed. Please refer to the mail log section of the "Cash Handling Guidelines and Procedures" prescribed by the County Auditor's Office for the minimum procedures to be implemented for processing mail-in payments.

Observation No. 3:

We noted during our review that segregation of duties over the handling of cash requires improvement. The Permit Clerk III performs the following incompatible duties:

- o Custody: Receives collections, issues receipts, balances receipts issued to cash on hand, maintains a cash drawer, and prepares deposits
- o Record: Prepares reports of cash received

According to staff, proper segregation of duties has not been implemented due to limited staff.

The responsibility for sound internal controls rests with management. Segregation of duties is a basic, key internal control in any organization. Segregation of duties prevents one individual from performing a transaction from beginning to end. In addition, it provides an individual with the opportunity to catch an error before a transaction is fully executed. Duties that should be segregated include: authorization, custody of assets, and recording transactions. The individual responsible for receiving collections, issuing receipts, balancing receipts issued to cash on hand, maintaining a cash drawer, and preparing deposits should be different from the individual responsible for preparing reports of cash received.

Maintaining segregation of duties is especially challenging for units with a small number of employees. In these cases, it is important that management institute compensating controls to cover for the lack of a basic control. In an environment with limited numbers of clerical and administrative personnel, management needs to be involved in documenting, reviewing, and approving transactions, reports, and reconciliations. Adequate and timely supervision is especially important in small departments, where limited personnel may inhibit a thorough segregation of duties.

HIDALGO COUNTY DISTRICT JUDGES

Formal monitoring procedures have not been developed and implemented to ensure that incompatible duties are adequately segregated or that compensating controls are implemented. Failure to have adequate segregation of duties increases the risk of loss or misuse of County funds.

Recommendation:

Management should develop and implement formal monitoring procedures to ensure that incompatible duties are adequately segregated such as those noted above. If incompatible duties cannot be adequately segregated, management should ensure that compensating controls are implemented.

Observation No. 4:

We noted that security cameras were not utilized where cash is receipted and safeguarded. According to staff, security cameras have not been purchased due to budgetary constraints.

The County Auditor's Office recommends that security alarms and/or security cameras be installed in areas where cash collections and receipts are received and safeguarded. Camera images must be stored on the type of media (e.g., digital recording box, tape, DVD, etc.) and retained for the period of time recommended by the Information Technology Department. If, however, the camera images are part of an ongoing investigation, they must be retained for the period of time determined by the investigating agency. Furthermore, a notice stating that an area is being monitored by a security camera must be posted at the entrance to the area being monitored.

Formal procedures have not been developed and implemented for the utilization of security cameras. Failure to properly utilize security cameras increases the risk of loss or misuse of County funds.

Recommendation:

Management should implement formal procedures to ensure that security cameras are utilized where cash is receipted and safeguarded. Management should contact the Department of Budget and Management to request their assistance in obtaining funding for the purchase of security cameras.

Observation No. 5:

According to staff, cash overages, if any, are not deposited with other collections. Instead, staff was instructed by the Environmental Health Division's management to leave any overages in the cash drawer in case the customer returns to claim the money.

The County Auditor's Office requires that overages be recorded as miscellaneous revenue (unidentified overages) or as a refund due to a specific customer and deposited with other collections. In order for a refund check to be issued, a formal refund request, along with applicable supporting documentation (i.e., refund amount, official county receipt, County Treasurer's receipt, payee, address, etc.), must be submitted to the County Auditor's Office.

Formal procedures have not been developed and implemented to ensure overages are deposited with other collections. This may result in the loss or misuse of County funds.


Recommendation:

Management should develop and implement formal procedures to ensure that overages are deposited with other collections. At a minimum, the procedures noted above should be implemented.

Please provide written management responses to the observations noted above by November 9, 2013.

We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions or would like to schedule a meeting to discuss this cash count, please contact Letty Chavez, Compliance Audit Supervisor, at 318-2511 ext. 4651, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, or me at ext. 4604.

Sincerely,



Ray Eufrazio, CPA
County Auditor

cc: Valde Guerra, Commissioners Court Executive Officer

HIDALGO COUNTY DISTRICT JUDGES

JAMIE E. TIJERINA
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 208TH D.C.

JUAN R. PARTIDA
JUDGE, 273RD D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

AIDA SALINAS FLORES
JUDGE, 398TH D.C.

ISRAEL RAMON, JR.
JUDGE, 430TH D.C.

JESSE CONTRERAS
JUDGE, 449TH D.C.

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
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Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

November 12, 2013

Mr. Eduardo Olivarez, Chief Administrative Officer
Hidalgo County Health and Human Services Department
1304 S. 25th Street
Edinburg, Texas 78539

Ref: Cash Count
Report No. 2013-64

Dear Mr. Olivarez:

We conducted a surprise cash count of the cash held at the Mission Health Clinic on October 31, 2013 as required by Local Government Code §115.0035. The objective of the cash count was to determine whether total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count and the approved change fund.

Scope:

The scope of our review was limited to a count of the cash on hand as of the time of the cash count. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvements could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

As part of our procedures, we verified that cash on hand agreed to the total receipts issued up to the time of the cash count. We also reviewed the internal control structure in order to verify that cash on hand was safeguarded against loss from unauthorized use and that only authorized transactions were executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included, but were not limited to, the following: custody of cash, use of locked cash drawers, proper authorization of voided transactions, and segregation of duties.

Conclusion:

Total cash on hand at the time of the cash count was \$70.00. Based on the results of our review, we have concluded that total cash on hand did reconcile to the total receipts issued for the day up to the time of the cash count and the approved change fund of \$25.00. However, we noted that the system of internal controls for the collection and safeguarding of cash requires improvement as noted in the following observations.

Observation No. 1:

A listing of the names of customers whose checks have been returned by the bank as "hot checks" is not maintained. According to the Billing Supervisor, the County Treasurer's Office has not provided them with a "hot checks" list; however, the list would be requested.

HIDALGO COUNTY DISTRICT JUDGES

JARE E. TIERRA
JUDGE, 12th D C

RODOLFO DELGADO
JUDGE, 10th D C

J R "BOBBY" FLORES
JUDGE, 13th D C

ROSE GUERRA REYNA
JUDGE, 26th D C

JUAN R. PARTIDA
JUDGE, 27th D C

MARIO E. RAMIREZ, JR.
JUDGE, 33rd D C

MOE GONZALEZ
JUDGE, 37th D C
OVERSEER

LETICIA LOPEZ
JUDGE, 38th D C

AIDA SALINAS FLORES
JUDGE, 39th D C

ISRAEL RAMON, JR.
JUDGE, 43rd D C

JESSE CONTRERAS
JUDGE, 44th D C

The County Auditor's Office requires that a listing of the names of customers whose checks have been returned by the bank ("hot checks") due to insufficient funds, closed accounts, unauthorized signatures, or drawn on uncollected funds be maintained. The hot check list should be referenced when receiving checks from customers.

Formal monitoring procedures have not been developed and implemented to ensure a hot check list is maintained and referenced when receiving checks from customers. Failure to maintain a hot check list may result in the loss of County funds.

Recommendation:

Management should develop and implement formal monitoring procedures to ensure a "hot check" list is maintained and referenced when receiving checks from customers. The "hot check" list should be requested from the County Treasurer's Office.

Observation No. 2:

We noted that security cameras were not utilized where cash is receipted and safeguarded. According to staff, the purchase of additional video equipment would be considered; however, due to budgetary constraints, the video equipment may not be purchased in the near future.

The County Auditor's Office recommends that security alarms and/or security cameras be installed in areas where cash collections are received and safeguarded. Camera images must be stored on the type of media (e.g., digital recording box, tape, DVD, etc.) and retained for the period of time recommended by the Information Technology Department. If, however, the camera images are part of an ongoing investigation, they must be retained for the period of time determined by the investigating agency. Furthermore, a notice stating that an area is being monitored by a security camera must be posted at the entrance to the area being monitored.

Formal monitoring procedures have not been developed and implemented to ensure that security cameras are properly utilized. Failure to properly utilize security cameras increases the risk of loss or misuse of County funds.

Recommendation:

Management should implement formal procedures to ensure that security cameras are utilized where cash is receipted and safeguarded. Management should contact the Department of Budget and Management to request their assistance in obtaining funding for the purchase of security cameras.

Please provide written management responses to the observations noted above by November 27, 2013. In addition, information regarding the items listed below was previously provided to our office; however, please provide any updated procedures, if applicable, by November 27, 2013. These procedures should include, at a minimum, the following:

- a. An office organizational chart;
- b. Location of cash collection points;
- c. Types of collections made by each cash collection point;
- d. A list of those positions involved with the handling of cash, a description of their duties, and description of how segregation of duties will be maintained;
- e. A complete start to finish description of the following:
 1. Process for accounting and safeguarding of the change fund, if any;
 2. Process for safeguarding cash until it is deposited;
 3. Process for accounting and safeguarding mail-in payments;
 4. Process for reconciling collections, including frequency of reconciliation;
 5. Bookkeeping system used, and how it is maintained; and
 6. Computer hardware and software used;
- f. List of the reports prepared/generated for the collection and the reporting of funds, including procedures for preparing the reports, who the reports should be submitted to, and when the reports are due;
- g. A schedule of how often deposits will be made; and
- h. Copies of any related forms/reports.

We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding this cash count or would like to schedule a meeting to discuss this cash count, please contact Pedro Ramirez, Internal Auditor II, at

HIDALGO COUNTY DISTRICT JUDGES

JANIE E. TLERINA
JUDGE, 12TH D C

RODOLFO DELGADO
JUDGE, 13TH D C

J R. "BOBBY" FLORES
JUDGE, 13TH D C

ROSE GUERRA REYNA
JUDGE, 20TH D C

JUAN R. PARTIDA
JUDGE, 27TH D C

MARIO E. RAMIREZ, JR.
JUDGE, 32ND D C

MOE GONZALEZ
JUDGE, 37TH D C
OVERSEER

LETICIA LOPEZ
JUDGE, 39TH D C

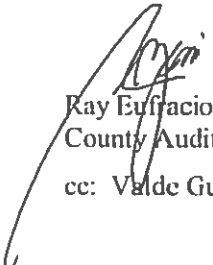
AIDA SALINAS FLORES
JUDGE, 39TH D C

ISRAEL RAMON, JR.
JUDGE, 40TH D C

JESSE CONTRERAS
JUDGE, 44TH D C

(956) 318-2511, ext. 4644, Letty Chavez, Compliance Audit Supervisor, at ext. 4651, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, or me at ext. 4604.

Respectfully,



Ray Eufrazio, CPA
County Auditor

cc: Valde Guerra, Commissioners Court Executive Officer

HIDALGO COUNTY DISTRICT JUDGES

JAMIE E. TIERRA
JUDGE, 1ST D C

RODOLFO DELGADO
JUDGE, 10TH D C

J. R. "BOBBY" FLORES
JUDGE, 13TH D C

ROSE GUERRA REYNA
JUDGE, 26TH D C

JUAN R. PARTIDA
JUDGE, 27TH D C

MARIO E. RAMIREZ, JR.
JUDGE, 32ND D C

NOE GONZALEZ
JUDGE, 37TH D C
OVERSEER

LETICIA LOPEZ
JUDGE, 38TH D C

AIDA SALINAS FLORES
JUDGE, 39TH D C

ISRAEL RAMON, JR.
JUDGE, 40TH D C

JESSE CONTRERAS
JUDGE, 44TH D C

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-3587
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

November 13, 2013

The Honorable Luis J. Garza
Justice of the Peace Precinct 3, Place 1
730 N. Breyfogle Rd., Suite C
Mission, TX 78572

Ref: Cash Count
Report No. 2013-66

Honorable Luis J. Garza:

We conducted a surprise cash count of the cash held at your office on November 1, 2013, as required by Local Government Code § 115.0035. The objective of the cash count was to determine that total cash on hand reconciled to the total receipts issued up to the time of the cash count.

Scope:

The scope of our review was limited to a count of cash on hand as of the time of the cash count. In addition, we evaluated the procedures in place related to the 1.) the collections process, 2.) accounting of citations and civil cases filed with the court, and 3.) documenting the authorization of dismissed criminal cases for the period of September 1, 2013 through September 30, 2012. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvements could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

As part of our procedures, we verified that cash on hand agreed to the total receipts issued up to the time of the cash count. We also reviewed the internal control structure in order to verify that cash on hand was safeguarded against loss from unauthorized use and that only authorized transactions were executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of locked cash drawers, proper authorization of voided transactions, segregation of duties, filing of citations and civil cases, and documenting the authorization of dismissed cases.

Conclusion:

Total collections at the time of the cash count were \$6,165.40. Based on the results of our review, we have concluded that total cash on hand did reconcile to the total receipts issued for the day up to the time of the cash count. However, we noted that the system of internal controls for the collection and safeguarding of cash requires improvement as noted in the following observations.

Observation No. 1:

We noted during our review that procedures for the accounting of citations received from law enforcement agencies and civil cases filed with the court require improvement as follows:

HIDALGO COUNTY DISTRICT JUDGES

JAIMÉ E. TIJERINA
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 91ST D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE QUERRA REYNA
JUDGE, 298TH D.C.

JUAN R. PARTIDA
JUDGE, 775TH D.C.

MARIO E. RAMBRES, JR.
JUDGE, 312ND D.C.

NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

AIDA SALINAS FLORES
JUDGE, 394TH D.C.

ISRAEL RAMON JR.
JUDGE, 430TH D.C.

JESSE CONTRERAS
JUDGE, 449TH D.C.

1. Citations received from law enforcement agencies were not recorded on a log. In addition, a log is maintained for civil cases; however, the civil cases are not consistently recorded on the log.
2. A reconciliation of citations and civil cases filed at the court to those recorded on *AbleTerm*, the case management system, was not conducted and formally documented; and
3. Duties related to citations and civil cases are not properly segregated. Individuals responsible for issuing receipts (custody responsibility) are also responsible for entering citations into *AbleTerm* (recording responsibility).

According to staff, due to a heavy case load and limited staff, procedures for the accounting of citations and civil case filings have not been improved.

The County Auditor's Office requires that a reconciliation of citations and civil cases filed at the court be conducted and formally documented. This reconciliation may be conducted and formally documented by completing a citation/civil cases filed log (log). Citations/civil cases should be entered into *AbleTerm*, the case management system, the same day they are received. Any exceptions should be brought to the attention of the Supervisor, placed in a locked area, and processed on the next business day. The following procedures should be followed when processing citations:

- a. The person responsible for opening the mail and/or accepting the delivery of citations/civil cases should immediately list citations/civil cases on the log before distribution to the person responsible for entering them on *AbleTerm*. Since the person responsible for entering the citations/civil cases on *AbleTerm* has recording responsibilities, he/she should not be responsible for accepting payments.
- b. The person responsible for opening the mail and/or accepting the delivery of citations/civil cases should note, at a minimum, the following on the log: date received, citation number, name of violator/plaintiff, and name of officer who issued the citation, as applicable. The person responsible for noting this information should provide his/her signature on the "Prepared by" line of the log.
- c. The person responsible for entering the citations on *AbleTerm* should enter the date of entry and docket number assigned to the citation/civil case on the log and provide his/her signature on the "Entered by" line of the log.
- d. The "New Cases" and "Cases Filed" reports for the specified date should be generated from *AbleTerm* and reconciled to the log by a person other than the person responsible for entering the citations on *AbleTerm*. Any variances should be noted on the log, with a detailed explanation, and immediately brought up to the attention of the Justice of the Peace. In addition, the person conducting this reconciliation should provide his/her signature on the log as acknowledgment of the reconciliation.
- e. Citations should be placed in the applicable file.
- f. The Justice of the Peace should request periodic reports regarding the citations filed with the courts from law enforcement agencies and reconcile the reports to the citations recorded in *AbleTerm*.
- g. Copies of the citation logs and periodic reports received from law enforcement agencies shall be maintained by the Justice of the Peace Office. This documentation shall be made available to the County Auditor's Office for review upon request.

Maintaining adequate internal controls over citations is especially challenging for units with a small number of employees. In these cases, it is important that management institute compensating controls to cover for the lack of a basic control. In an environment with a limited number of clerical and administrative personnel, management needs to be involved in documenting, reviewing, and approving transactions, reports, and reconciliations.

Formal monitoring procedures have not been developed and implemented to ensure that citations and civil cases are properly accounted and reconciled or that compensating controls are implemented. Failure to follow the policy increases the risk of loss or misuse of County funds.

Recommendation:

Management should develop and implement formal monitoring procedures to ensure that citations and civil cases are properly accounted and reconciled. If these procedures cannot be implemented, management should ensure that compensating controls are implemented.

HIDALGO COUNTY DISTRICT JUDGES

JAIWE E. TLIERNA
JUDGE, 12th D.C.

RODOLFO DELGADO
JUDGE, 13th D.C.

J. R. "BOBBY" FLORES
JUDGE, 13th D.C.

ROSE GUERRA REYNA
JUDGE, 20th D.C.

JUAN R. PARTIDA
JUDGE, 21st D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 32nd D.C.

NOE GONZALEZ
JUDGE, 37th D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 38th D.C.

AIDA SALINAS FLORES
JUDGE, 39th D.C.

ISRAEL RAMON, JR.
JUDGE, 43rd D.C.

JESSE CONTRERAS
JUDGE, 44th D.C.

Observation No. 2:

We noted during our review that the “Cash Handling Guidelines and Procedures Receipt Acknowledgement” forms (acknowledgement receipts) for all 6 employees responsible for handling cash, including the Justice of the Peace, were not maintained on file. According to staff, they were unaware that the acknowledgement receipts needed to be maintained on file; however, the acknowledgment receipts for 5 of 6 employees are now maintained on file. The acknowledgment receipt has not been signed by the Justice of the Peace.

The County Auditor’s Office requires that departments train all employees responsible for handling cash regarding proper cash handling procedures. The employees handling cash must read the “Cash Handling Guidelines and Procedures” and sign a receipt acknowledging their understanding of these guidelines and procedures. The acknowledgment receipt should be kept on file.

Formal monitoring procedures have not been developed and implemented to ensure that employees handling cash are required to read and sign a receipt acknowledging their understanding of the guidelines and procedures. This increases the risk of loss or misuse of County funds.

Recommendation:

Management should develop and implement formal monitoring procedures to ensure that employees handling cash are required to read and sign a receipt acknowledging their understanding of the guidelines and procedures. In addition, the acknowledgment receipt should be maintained on file for the Justice of the Peace.

Observation No. 3:

We noted during our review that segregation of duties over the handling of collections requires improvement. The Court Coordinator performs the following incompatible duties:

- o Custody: Receives money, issues receipts, opens and lists mail receipts, balances receipts issued to cash on hand, maintains a cash drawer, prepares the bank deposit, and has access to the inventory of unused receipts.
- o Recording: Accounts for numerical sequence of cash receipts and prepares reports of cash received.
- o Authorization: Subsequently compares listed mail receipts to recorded cash receipts and verifies that voided original receipts are kept and reviewed.

According to staff, segregation of duties is difficult to implement due to limited staff.

The responsibility for sound internal controls rests with management. Segregation of duties is a basic, key internal control in any organization. Segregation of duties prevents one individual from performing a transaction from beginning to end. In addition, it provides an individual with the opportunity to catch an error before a transaction is fully executed. Duties that should be segregated include: custody of assets, recording transactions, and authorization. The individual responsible for receiving money, issuing receipts, opening and listing mail receipts, balancing receipts issued to cash on hand, maintaining a cash drawer, preparing the bank deposit, and having access to the inventory of unused receipts should be different from the individual responsible for accounting for the numerical sequence of receipts and preparing reports of cash received. In addition, the individuals responsible for the responsibilities previously noted should be different from the individual responsible for subsequently comparing listed mail receipts to recorded cash receipts and verifying that voided original receipts are kept and reviewed.

Maintaining segregation of duties is especially challenging for units with a small number of employees. In these cases, it is important that management institute compensating controls to cover for the lack of a basic control. In an environment with a limited number of clerical and administrative personnel, management needs to be involved in documenting, reviewing, and approving transactions, reports, and reconciliations. Adequate and timely supervision is especially important in small departments, where limited personnel may inhibit a thorough segregation of duties.

Formal monitoring procedures have not been implemented to ensure that incompatible duties are adequately segregated or that compensating controls are implemented. Failure to have adequate segregation of duties increases the risk of loss or misuse of County funds.

HIDALGO COUNTY DISTRICT JUDGES

Recommendation:

Management should implement formal monitoring procedures to ensure that incompatible duties are adequately segregated such as those noted above. If incompatible duties cannot be adequately segregated, management should ensure that compensating controls are implemented.

Observation No. 4:

We randomly selected 7 of 28 (25%) dismissed criminal cases for the period of September 1, 2013 through September 30, 2013 to determine if the authorization for dismissal of criminal cases was properly documented. Of the 7 dismissed criminal cases, 1 of the files could not be located by staff. The results of our review for the remaining 6 dismissed criminal cases revealed the following:

- 5 of 7 (72%) dismissals were properly documented. The dismissals contained a "Motion to Dismiss" submitted by the District Attorney's Office, "Order to Dismiss" signed by the Justice of the Peace, and reason(s) for the dismissal noted in the applicable docket book.
- 1 of 7 (14%) dismissals contained the reason for the dismissal noted on *AbleTerm*, and a copy of the documents required as proof of dismissal based on the judge's discretion pursuant to state statutes (proof of state inspection). However, the case file lacked the "Order to Dismiss" and/or judgment signed by the Justice of the Peace. According to staff, this dismissal does not require the "Motion to Dismiss" or "Order to Dismiss" since a fee of \$20.00 was collected.

Pursuant to the Justices of the Peace Manual, Justices of the Peace may dismiss cases in criminal proceedings only when specifically authorized to do so by statute or when directed to do so by the prosecution (i.e. district attorney) in accordance with Code of Criminal Procedure Art. 32.02. All dismissals should be noted in the applicable docket book along with the reason(s) for dismissal.

A properly authorized dismissed criminal case should include in the case files and/or the docket book the following:

- "Motion to Dismiss" submitted by the District Attorney's Office, an "Order to Dismiss" signed by the Justice of the Peace, and reason(s) for the dismissal noted in the applicable docket; or
- "Order to Dismiss" and/or judgment signed by the Justice of the Peace, copies of documents as proof of dismissal based on the judge's discretion in accordance with state statutes (i.e. copies of a commercial vehicle service logs, motor vehicle registration, valid driver's license, etc.), and reason(s) for the dismissal noted in the applicable docket.

Formal monitoring procedures have not been developed and implemented to ensure the authorization for dismissal of criminal cases is properly documented. Failure to properly document dismissals may result in sanctions from the State Commission on Judicial Conduct and/or loss or misuse of County funds.

Recommendation:

Management should develop and implement formal monitoring procedures to document the authorization of case dismissals. At a minimum, the procedures noted above should be implemented.

Observation No. 5:

According to staff, a listing of the names of customers whose checks have been returned by the bank ("hot checks") due to insufficient funds, closed accounts, unauthorized signatures, or drawn on uncollected funds is not maintained. According to staff, only checks received from businesses are accepted. The staff believes that the possibility of accepting a hot check is decreased by not accepting personal checks.

The County Auditor's Office requires that a listing of the names of customers whose checks have been returned by the bank ("hot checks") due to insufficient funds, closed accounts, unauthorized signatures, or drawn on uncollected funds be maintained. The hot check list should be referenced when receiving checks from customers.

Formal monitoring procedures have not been developed and implemented to ensure a hot check list is maintained and referenced when receiving checks from customers. Failure to maintain a hot check list may result in the loss of County funds.

Recommendation:

Management should develop and implement formal monitoring procedures to ensure a hot check list is maintained and referenced when receiving checks from customers. A copy of the hot check list should be requested from the County Treasurer's Office. Checks from customers on the hot check list should not be accepted.

HIDALGO COUNTY DISTRICT JUDGES

JAME E. TLJERINA
JUDGE, 92ND D C

RODOLFO DELGADO
JUDGE, 93RD D C

J R. "BOBBY" FLORES
JUDGE, 139TH D C

ROSE GUERRA REYNA
JUDGE, 208TH D C

JUAN R. PARTIDA
JUDGE, 275TH D C

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D C

NDE GONZALEZ
JUDGE, 370TH D C
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D C

AIDA SALINAS FLORES
JUDGE, 398TH D C

ISRAEL RAMON, JR.
JUDGE, 430TH D C

JESSE CONTRERAS
JUDGE, 449TH D C

Observation No. 6:

Passwords to gain access to *AbleTerm*, the County's justice information system, are not changed at least every 90 days. According to staff, *AbleTerm* has not been programmed to prompt and require users to change passwords at least every 90 days. In addition, they were unaware that passwords needed to be changed at least every 90 days.

The Information Technology (IT) Securities Policy requires that passwords be changed at least every 90 days. *AbleTerm* has not been programmed to prompt and require users to change passwords at least every 90 days. Failure to change passwords may increase the risk of unauthorized access to *AbleTerm*.

Recommendation:

Management should contact the software provider to request that *AbleTerm* be programmed to prompt and require users to change passwords at least every 90 days. The Information Technology Department should be contacted to request their assistance regarding this recommendation. If this is not feasible, management should monitor that employees change their passwords at least every 90 days.

Please provide written management responses to the observations noted above by November 27, 2013.

In addition, management should develop and implement procedures for the handling of cash transactions. These procedures should include, at a minimum, the following:

- a. An office organizational chart;
- b. Location of cash collection points;
- c. Types of collections made by each cash collection point;
- d. A list of those positions involved with the handling of cash, a description of their duties, and description of how segregation of duties will be maintained;
- e. A complete start to finish description of the following:
 1. Process for accounting and safeguarding of the change fund, if any;
 2. Process for safeguarding cash until it is deposited;
 3. Process for accounting and safeguarding mail-in payments;
 4. Process for reconciling collections, including frequency of reconciliation;
 5. Bookkeeping system used, and how it is maintained; and
 6. Computer hardware and software used;
- f. List of the reports prepared/generated for the collection and the reporting of funds, including procedures for preparing the reports, who the reports should be submitted to, and when the reports are due;
- g. A schedule of how often deposits will be made; and
- h. Copies of any related forms/reports.

Please provide our office with copies of the procedures by November 27, 2013.

We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding this cash count or would like to schedule a meeting to discuss this cash count, please contact Carlos Ramirez, Internal Auditor I, at 318-2511 ext. 4654, Letty Chavez, Compliance Audit Supervisor, at ext. 4651, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, or me at ext. 4604.

Respectfully,



Ray Eutracio, CPA
County Auditor

cc: The Honorable Rene Guerra, Hidalgo County District Attorney
Mr. Valde Guerra, Commissioners Court Executive Officer

HIDALGO COUNTY DISTRICT JUDGES

JAIME E. TUERCHA
JUDGE, 92ND D.C.

ROOOLFO DELGADO
JUDGE, 93RD D.C.

J. R. BOBBY FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 369TH D.C.

AIDA SALINAS FLORES
JUDGE, 396TH D.C.

ISRAEL RAMON, JR.
JUDGE, 430TH D.C.

JESSE CONTRERAS
JUDGE, 449TH D.C.

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

November 18, 2013

Mr. Raul Sesin, P.E., C.F.M., Planning Administrator
Hidalgo County Planning Department
1304 S. 25th Street
Edinburg, Texas 78542

Ref: Cash Count
Report No. 2013-67

Dear Mr. Sesin:

We conducted a surprise cash count of the cash held at the Planning Department's Mission Office on November 1, 2013 as required by Local Government Code §115.0035. The objective of the cash count was to determine whether total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count and the approved change fund.

Scope:

The scope of our review was limited to a count of the cash on hand as of the time of the cash count. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvements could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

As part of our procedures, we verified that cash on hand agreed to the total receipts issued up to the time of the cash count. We also reviewed the internal control structure in order to verify that cash on hand was safeguarded against loss from unauthorized use and that only authorized transactions were executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included, but were not limited to, the following: custody of cash, use of locked cash drawers, proper authorization of voided transactions, and segregation of duties.

Conclusion:

Total cash on hand at the time of the cash count was \$210.00. Based on the results of our review, we have concluded that total cash on hand did reconcile to the total receipts issued for the day up to the time of the cash count and the approved change fund of \$150.00. However, we noted that the system of internal controls for the collection and safeguarding of cash requires improvement as noted in the following observations.

Observation No. 1:

We noted that security cameras were not utilized where cash is received and safeguarded. According to staff, security cameras have not been purchased due to budgetary constraints.

The County Auditor's Office recommends that security alarms and/or security cameras be installed in areas where cash collections and receipts are received and safeguarded. Camera images must be stored on the type of media (e.g., digital recording box, tape, DVD, etc.) and retained for the period of time recommended by the Information Technology Department. If, however, the camera images are part of an ongoing investigation, they must be retained

HIDALGO COUNTY DISTRICT JUDGES

JAME E. TUERINA JUDGE, 1 ST D.C.	RODOLFO DELGADO JUDGE, 1 ST D.C.	J. R. "BOBBY" FLORES JUDGE, 11 TH D.C.	ROSE GUERRA REYNA JUDGE, 20 TH D.C.	JUAN R. PARTIDA JUDGE, 27 TH D.C.	MARIO E. RAMIREZ, JR. JUDGE, 32 ND D.C.	NOE GONZALEZ JUDGE, 37 TH D.C. OVERSEER	LETICIA LOPEZ JUDGE, 38 TH D.C.	AIDA SALINAS FLORES JUDGE, 39 TH D.C.	ISRAEL RAMON, JR. JUDGE, 43 RD D.C.	JESSE CONTRERAS JUDGE, 44 TH D.C.
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for the period of time determined by the investigating agency. Furthermore, a notice stating that an area is being monitored by a security camera must be posted at the entrance to the area being monitored.

Failure to properly utilize security cameras increases the risk of loss or misuse of County funds.

Recommendation:

Management should implement formal procedures to ensure that security cameras are utilized where cash is receipted and safeguarded. Management should contact the Department of Budget and Management to request their assistance in obtaining funding for the purchase of security cameras.

Observation No. 2:

We noted that a unique username and password was not required to access the Building Permit Tracker information system. In addition, all users had unlimited access (read/write access) to the information system. According to staff, the Building Permit Tracker Information system does not contain an option for inputting a username and password.

Access control is a key component of information security. The principle of access control is to limit access to users who have valid reasons for accessing computers, systems, or data. A users' access and privileges should be appropriate and consistent with their current job responsibilities. Electronic accounts consisting of a username and password are used to identify individuals and authenticate access to an information system.

Failure to require a unique username and password to access the Building Permit Tracker information system and limit access based on the user's current job responsibilities increases the risk of unauthorized access to the Building Permit Tracker information system.

Recommendation:

Management should implement formal procedures to ensure a unique username and password is required to access the Building Permit Tracker information system and that access to the information system is appropriate and consistent with the user's current job responsibilities. Management should contact the Information Technology Department to request their assistance regarding this observation.

Observation No. 3:

A listing of the names of customers whose checks have been returned by the bank as "hot checks" is not maintained. According to staff, the County Treasurer's Office has not provided them with a "hot checks" list; however, the list would be requested.

The County Auditor's Office requires that a listing of the names of customers whose checks have been returned by the bank ("hot checks") due to insufficient funds, closed accounts, unauthorized signatures, or drawn on uncollected funds be maintained. The hot check list should be referenced when receiving checks from customers.

Failure to maintain a hot check list may result in the loss of County funds.

Recommendation:

Management should develop and implement formal monitoring procedures to ensure a hot check list is maintained and referenced when receiving checks from customers. As part of these procedures, management should request the list of "hot checks" from the County Treasurer's Office.

Please provide written management responses to the observations noted above by December 6, 2013.

In addition, management should develop and implement procedures for the handling of cash transactions. These procedures should include, at a minimum, the following:

- a. An office organizational chart;
- b. Location of cash collection points;
- c. Types of collections made by each cash collection point;
- d. A list of those positions involved with the handling of cash, a description of their duties, and description of how segregation of duties will be maintained;
- e. A complete start to finish description of the following:
 1. Process for accounting and safeguarding of the change fund, if any;
 2. Process for safeguarding cash until it is deposited;
 3. Process for accounting and safeguarding mail-in payments;
 4. Process for reconciling collections, including frequency of reconciliation;


HIDALGO COUNTY DISTRICT JUDGES

- 5. Bookkeeping system used, and how it is maintained; and
- 6. Computer hardware and software used;
- f. List of the reports prepared/generated for the collection and the reporting of funds, including procedures for preparing the reports, who the reports should be submitted to, and when the reports are due;
- g. A schedule of how often deposits will be made; and
- h. Copies of any related forms/reports.

Please provide our office with copies of the procedures by December 6, 2013.

We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding this cash count or would like to schedule a meeting to discuss this cash count, please contact Carlos Ramirez, Internal Auditor I, at 318-2511 ext. 4654, Letty Chavez, Compliance Audit Supervisor, at ext. 4651, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, or me at ext. 4604.

Respectfully,



Ray Eufrazio, CPA
County Auditor

cc: Valde Guerra, Commissioners Court Executive Officer

HIDALGO COUNTY DISTRICT JUDGES

JAMIE E. TIERINA
JUDGE, 12th D.C.

RODOLFO DELGADO
JUDGE, 13th D.C.

J. R. "BOBBY" FLORES
JUDGE, 13th D.C.

ROSE GUERRA REYNA
JUDGE, 20th D.C.

JUAN R. PARTIDA
JUDGE, 27th D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 32nd D.C.

MOE GONZALEZ
JUDGE, 37th D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 38th D.C.

AIDA SALINAS FLORES
JUDGE, 38th D.C.

ISRAEL RAMON, JR.
JUDGE, 43rd D.C.

JESSE CONTRERAS
JUDGE, 44th D.C.

COUNTY HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

November 19, 2013

Mr. Eduardo Olivarez, Chief Administrative Officer
Hidalgo County Department of Health and Human Services
1304 S. 25th Street
Edinburg, Texas 78539

Re: Cash Count
Audit No. 2013-72

Dear Mr. Olivarez:

We conducted a surprise cash count of the cash held at the Environmental Health Weslaco location (On-Site Sewage Facilities) on November 13, 2013, as required by Local Government Code §115.0035. The objective of the cash count was to determine whether total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count and the approved change fund.

Scope:

The scope of our review was limited to a count of the cash on hand as of the time of the cash count. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvements could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

As part of our procedures, we verified that cash on hand agreed to the total receipts issued up to the time of the cash count. We also reviewed the internal control structure in order to verify that cash on hand was safeguarded against loss from unauthorized use and that only authorized transactions were executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of locked cash drawers, proper authorization of voided transactions, and segregation of duties.

Conclusion:

At the time of the cash count, receipts had not been issued and collections had not been made. Based on the results of our review, we have concluded that total cash on hand reconciled to the approved change fund of \$25.00. However, we noted that the system of internal controls for the collection and safeguarding of cash requires improvement as noted in the following observations.

Observation No. 1:

We noted that security cameras were not utilized where cash is receipted and safeguarded. According to staff, security cameras have not been purchased due to budgetary constraints.

The County Auditor's Office recommends that security alarms and/or security cameras be installed in areas where cash collections and receipts are received and safeguarded. Camera images must be stored on the type of media (e.g., digital recording box, tape, DVD, etc.) and retained for the period of time recommended by the Information Technology Department. If, however, the camera images are part of an ongoing investigation, they must be retained for the period of time determined by the investigating agency. Furthermore, a notice stating that an area is being monitored by a security camera must be posted at the entrance to the area being monitored.

Failure to utilize security cameras increases the risk of loss or misuse of County funds.

HIDALGO COUNTY DISTRICT JUDGES

JAIMÉ E. TIJERINA
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 204TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMÍREZ, JR.
JUDGE, 332ND D.C.

NOÉ GONZÁLEZ
JUDGE, 376TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 384TH D.C.

ADA SALINAS FLORES
JUDGE, 394TH D.C.

ISRAEL RAMÓN, JR.
JUDGE, 430TH D.C.

JESSE CONTRERAS
JUDGE, 446TH D.C.

Recommendation:

Management should contact the Department of Budget and Management to request their assistance in obtaining funding for the purchase of security cameras.

Observation No. 2:

According to staff, a listing of the names of customers whose checks have been returned by the bank ("hot check") due to insufficient funds, closed accounts, unauthorized signatures, or drawn on uncollected funds is not maintained. According to staff, they do not receive the "hot checks" listing from the County Treasurer's Office.

The County Auditor's Office requires that a listing of the names of customers whose checks have been returned by the bank ("hot checks") due to insufficient funds, closed accounts, unauthorized signatures, or drawn on uncollected funds be maintained. The hot check list should be referenced when receiving checks from customers. Formal monitoring procedures have not been developed and implemented to ensure a hot check list is maintained and referenced when receiving checks from customers.

Failure to maintain a hot check list may result in the loss of County funds.

Recommendation:

Management should request the "hot check" listing from the County Treasurer's Office.

Observation No. 3:

We noted during our review that segregation of duties over the handling of cash requires improvement. The Permit Clerk III performs the following incompatible duties:

- o Custody: Receives collections, issues receipts, balances receipts issued to cash on hand, maintains a cash drawer, prepares deposits and has access to inventory of unused cash receipts
- o Record: Prepares reports of cash received and prepares monthly reports

According to staff, proper segregation of duties has not been implemented due to limited staff.

The responsibility for sound internal controls rests with management. Segregation of duties is a basic, key internal control in any organization. Segregation of duties prevents one individual from performing a transaction from beginning to end. In addition, it provides an individual with the opportunity to catch an error before a transaction is fully executed. Duties that should be segregated include: authorization, custody of assets, and recording transactions. The individual responsible for receiving collections, issuing receipts, balancing receipts issued to cash on hand, maintaining a cash drawer, preparing deposits and having access to inventory of unused cash receipts should be different from the individual responsible for preparing reports of cash received and preparing monthly reports.

Maintaining segregation of duties is especially challenging for units with a small number of employees. In these cases, it is important that management institute compensating controls to cover for the lack of a basic control. In an environment with limited numbers of clerical and administrative personnel, management needs to be involved in documenting, reviewing, and approving transactions, reports, and reconciliations. Adequate and timely supervision is especially important in small departments, where limited personnel may inhibit a thorough segregation of duties.

Failure to have adequate segregation of duties increases the risk of loss or misuse of County funds.

Recommendation:

Management should develop and implement formal monitoring procedures to ensure that incompatible duties are adequately segregated such as those noted above. If incompatible duties cannot be adequately segregated, management should ensure that compensating controls are implemented.

Observation No.4:

We noted during our review that the prior and current day's Daily Close-Out Report did not contain the signature of the person witnessing the cashier's daily cash reconciliation. According to staff, they had not been informed that the daily cash reconciliation must be witnessed and the Daily Close-Out Report signed by the witness.

The County Auditor's Office requires that the cashier reconcile the cash drawer against receipts issued and the change fund using the Cashier's Daily Close-Out Report. The reconciliation must be witnessed by another person. Please refer to the "Cash Handling Guidelines and Procedures" for the detailed steps to follow.

HIDALGO COUNTY DISTRICT JUDGES

Failure to ensure that the daily cash reconciliation procedures are witnessed and the Daily Close-Out Report is signed by the witness may increase the risk of loss or misuse of County funds.

Recommendation:

Management should ensure that the daily cash reconciliation procedures are witnessed and the Daily Close-Out Report is signed by the witness. In addition, management should ensure that all employees are familiar with the "Cash Handling Guidelines and Procedures."

Observation No.5:

Cashiers are not prohibited from receipting payments from relatives or personal friends. According to staff, they were not aware that they should not receipt payments from relatives or personal friends.

The County Auditor's Office required that the cashiers not receipt payments from their relatives or personal friends. Cashiers must notify their supervisors so that the supervisor may assign the receipt of the payment to another employee.

Failure to ensure that cashiers do not receipt payments from relatives or personal friends may increase the risk of loss of County funds.

Recommendation:

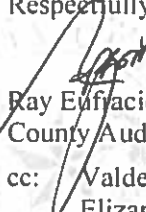
Management should inform employees to not receipt payments made by their relatives or personal friends. Cashiers must notify their supervisors so that the supervisor may assign the receipt of the payment to another employee. In addition, management should ensure that all employees are familiar with the "Cash Handling Guidelines and Procedures."

Please provide written management responses to the observations noted above by December 12, 2013. In addition, information regarding the items listed below was previously provided to our office; however, please provide any updated procedures, if applicable, by December 12, 2013. These procedures should include, at a minimum, the following:

- a. An office organizational chart;
- b. Location of cash collection points;
- c. Types of collections made by each cash collection point;
- d. A list of those positions involved with the handling of cash, a description of their duties, and description of how segregation of duties will be maintained;
- e. A complete start to finish description of the following:
 1. Process for accounting and safeguarding of the change fund, if any;
 2. Process for safeguarding cash until it is deposited;
 3. Process for accounting and safeguarding mail-in payments;
 4. Process for reconciling collections, including frequency of reconciliation;
 5. Bookkeeping system used, and how it is maintained; and
 6. Computer hardware and software used;
- f. List of the reports prepared/generated for the collection and the reporting of funds, including procedures for preparing the reports, who the reports should be submitted to, and when the reports are due;
- g. A schedule of how often deposits will be made; and
- h. Copies of any related forms/reports.

We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions or would like to schedule a meeting to discuss this cash count, please contact Carlos Ramirez, Internal Auditor I, at (956) 318-2511 at ext. 4654, Letty Chavez, Compliance Audit Supervisor at ext. 4651, or Arcy B. Duran, Director of Audit, at ext. 4645.

Respectfully,


Ray Eufacio, CPA
County Auditor

cc: Valde Guerra, Executive Officer of Commissioners Court
Elizardo Ramos, Environmental Division Manager

HIDALGO COUNTY DISTRICT JUDGES

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

November 19, 2013

The Honorable Bobby Contreras
Justice of the Peace, Pct. 2, Pl. 1
300 W. Hall Acres, Suite F
Pharr, Texas 78577

Re: Cash Count
Report No. 2013-1013

Honorable Bobby Contreras:

We conducted a surprise cash count of the cash held at your office on November 8, 2013 as required by Local Government Code § 115.0035. The objective of the cash count was to determine whether total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count.

Scope

The scope of our review was limited to a count of cash on hand as of the time of the cash count. In addition, we evaluated the procedures in place related to the 1.) collections process, 2.) accounting of citations and civil cases filed with the court, and 3.) documenting the authorization of dismissed criminal cases for the period of October 1, 2013 through October 31, 2013. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvements could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

As part of our procedures, we verified that cash on hand agreed to the total receipts issued up to the time of the cash count. We also reviewed the internal control structure in order to verify that cash on hand was safeguarded against loss from unauthorized use and that only authorized transactions were executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of locked cash drawers, proper authorization of voided transactions, segregation of duties, filing of citations and civil cases, and documenting the authorization of dismissed cases.

Conclusion:

Total cash on hand at the time of the cash count was \$110.10. Based on the results of our review, we have concluded that total cash on hand did reconcile to the total receipts issued for the day up to the time of the cash count. However, we noted that the system of internal controls for the collection and safeguarding of cash requires improvement as noted in the following observations.

Observation No. 1:

A schedule of authorized fines and fees was not posted in a conspicuous location for the public's view. According to staff, the office does not have a schedule of fines and fees available for display. In addition, the Justice of the Peace staff believes that the schedule should be provided by the County Auditor's Office. However, the schedule should be provided by the Justice of the Peace Office since it is the Justice of the Peace who collects the fines and fees pursuant to state statutes and Commissioners Court approval.

HIDALGO COUNTY DISTRICT JUDGES

JAMIE E. TIJERNA
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 369TH D.C.

AIDA SALINAS FLORES
JUDGE, 398TH D.C.

ISRAEL RAMON, JR.
JUDGE, 430TH D.C.

JESSE CONTRERAS
JUDGE, 449TH D.C.

The County Auditor's Office requires that a schedule of authorized fines and fees be posted in a conspicuous location for the public to see. The schedule sets forth those fines and fees to be charged by the Justice of the Peace pursuant to state statutes and Commissioners Court approval.

Failure to post a schedule of authorized fines and fees in a conspicuous location increases the risk of loss or misuse of County funds.

Recommendation:

Management should post a schedule of authorized fines and fees in a conspicuous location for the public to see.

Observation No. 2:

According to staff, copies of the "Cash Handling Guidelines and Procedures Receipt Acknowledgement" forms (acknowledgement receipts) for all employees responsible for handling cash were maintained on file. However, staff did not provide any copies of the receipts for employees, including the Justice of the Peace.

The County Auditor's Office requires that departments train all employees responsible for handling cash regarding proper cash handling procedures. The employees handling cash must read the "Cash Handling Guidelines and Procedures" and sign a receipt acknowledging their understanding of these guidelines and procedures. The acknowledgment receipt should be kept on file.

Failure to maintain the acknowledgement receipts as proof that employees, including the Justice of the Peace, were trained regarding proper cash handling procedures increases the risk of loss or misuse of County funds.

Recommendation:

Management should maintain the acknowledgement receipts as proof that employees, including the Justice of the Peace, were trained regarding proper cash handling procedures.

Observation No. 3:

We noted during our review that security cameras are not utilized where cash is received and safeguarded. According to staff, security cameras have not been purchased due to budgetary constraints.

The County Auditor's Office recommends that security alarms and/or security cameras be installed in areas where cash collections are received and safeguarded. Camera images must be stored on the type of media (e.g., digital recording box, tape, DVD, etc.) and retained for the period of time recommended by the Information Technology Department. If, however, the camera images are part of an ongoing investigation, they must be retained for the period of time determined by the investigating agency. Furthermore, a notice stating that an area is being monitored by a security camera must be posted at the entrance to the area being monitored.

Failure to utilize security cameras increases the risk of loss or misuse of County funds.

Recommendation:

Management should contact the Department of Budget and Management to request their assistance in obtaining funding for the purchase of security cameras.

Observation No. 4:

We noted during our review that a listing of the names of customers whose checks have been returned by the bank ("hot checks") due to insufficient funds, closed accounts, unauthorized signatures, or drawn on uncollected funds is not maintained. According to staff, the County Treasurer's Office has not provided them with a "hot checks" list.

The County Auditor's Office requires that a listing of the names of customers whose checks have been returned by the bank ("hot checks") due to insufficient funds, closed accounts, unauthorized signatures, or drawn on uncollected funds be maintained. The hot check list should be referenced when receiving checks from customers.

Failure to maintain a hot check list may result in the loss of County funds.

Recommendation:

Management should request the "hot check" listing from the County Treasurer's Office.

Please provide written management responses to the observations noted above by December 12, 2013. In addition, management should develop and implement procedures for the handling of cash and cash equivalent transactions. These procedures should include, at a minimum, the following:

- a. An office organizational chart;
- b. Location of cash collection points;

HIDALGO COUNTY DISTRICT JUDGES

- c. Types of collections made by each cash collection point;
- d. A list of those positions involved with the handling of cash, a description of their duties, and description of how segregation of duties will be maintained;
- e. A complete start to finish description of the following:
 - 1. Process for accounting and safeguarding of the change fund, if any;
 - 2. Process for safeguarding cash until it is deposited;
 - 3. Process for accounting and safeguarding mail-in payments;
 - 4. Process for reconciling collections, including frequency of reconciliation;
 - 5. Bookkeeping system used, and how it is maintained; and
 - 6. Computer hardware and software used;
- f. List of the reports prepared/generated for the collection and the reporting of funds, including procedures for preparing the reports, who the reports should be submitted to, and when the reports are due;
- g. A schedule of how often deposits will be made; and
- h. Copies of any related forms/reports.

Please provide our office with copies of the procedures by December 12, 2013.

We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you should have any questions or would like to schedule a meeting to discuss this cash count, please do not hesitate to contact Marissa Castillo, Internal Auditor I, at 318-2511 ext. 4650, Yvonne Torres, Revenue Audit Supervisor, at ext. 4642, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, or me at ext. 4604.

Respectfully,



Ray Eufrazio, CPA
Hidalgo County Auditor

cc: Walde Guerra, Commissioners Court Executive Officer

HIDALGO COUNTY DISTRICT JUDGES

JAIME E. TIJERINA
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 273RD D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

ADA SALINAS FLORES
JUDGE, 396TH D.C.

ISRAEL RAMON, JR.
JUDGE, 430TH D.C.

JESSE CONTRERAS
JUDGE, 449TH D.C.

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

October 18, 2013

The Honorable Rosa Trevino
Hidalgo County Justice of the Peace Pct. 2, Pl. 2
300 W. Hall Acres, St. B
Pharr, Texas 78577

Ref: Cash Count
Report No. 2013-1014

Dear Judge Treviño:

We conducted a surprise cash count of the cash held at your office on August 14, 2013 as required by Local Government Code §115.0035. The objective of the cash count was to determine whether total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count.

Scope

The scope of our review was limited to a count of cash on hand as of the time of the cash count. In addition, we evaluated the procedures in place related to the 1.) the collections process, 2.) accounting of citations and civil cases filed with the court, and 3.) documenting the authorization of dismissed criminal cases for the period of July 1, 2013 through July 31, 2013. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvements could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

As part of our procedures, we verified that cash on hand agreed to the total receipts issued up to the time of the cash count. We also reviewed the internal control structure in order to verify that cash on hand was safeguarded against loss from unauthorized use and that only authorized transactions were executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of locked cash drawers, proper authorization of voided transactions, segregation of duties, filing of citations and civil cases, and documenting the authorization of dismissed cases.

Conclusion:

The total cash on hand at the time of the cash count was \$202.00. Based on the results of our review, we have concluded that total cash on hand did reconcile to the total receipts issued for the day up to the time of the cash count. However, we noted that the system of internal controls for the collection and safeguarding of cash requires improvement as noted in the following observations.

Observation No. 1:

We noted during our review that a separate locked cash box was not maintained by each employee responsible for handling collections. All cashiers were allowed access to the same cash box during a single shift. According to staff, separate cash boxes were not maintained since sufficient space was not available in the desk drawers to store more than one cash box.

The County Auditor's Office requires that separate locked cash drawers/boxes be assigned to each employee responsible for handling collections. Only one cashier should be allowed access to a specific cash drawer/box during a single shift.

HIDALGO COUNTY DISTRICT JUDGES

JAME E TIJERINA
JUDGE 9TH D C

RODOLFO DELGADO
JUDGE 9TH D C

J R BOBBY FLORES
JUDGE 139TH D C

ROSE GUERRA REYNA
JUDGE 206TH D C

JUAN R PARTIDA
JUDGE 275TH D C

MARIO E RAMIREZ JR
JUDGE 332ND D C

NOE GONZALEZ
JUDGE 370TH D C
OVERSEER

LETICIA LOPEZ
JUDGE 389TH D C

AIDA SALINAS FLORES
JUDGE 398TH D C

ISRAEL RAMON JR
JUDGE 430TH D C

JESSE CONTRERAS
JUDGE 449TH D C

Formal procedures were not in place to ensure that separate locked cash drawers/boxes were assigned to each cashier and that only one cashier was allowed access to a specific cash drawer/box during a single shift. This may result in the loss or misuse of County funds.

Recommendation:

Management should develop and implement formal procedures to ensure that a separate locked cash drawer/box is assigned to each employee responsible for handling collections. As part of these procedures, sufficient space to store the cash drawers/boxes should be located. In the alternative, only one cashier should accept money and be allowed access to a specific cash drawer/box during a single shift.

Observation No. 2:

We noted during our review that segregation of duties over the handling of collections requires improvement. The Court Coordinator performs the following incompatible duties:

- o Custody: Opens and lists mail receipts, balances receipts issued to cash on hand, prepares the bank deposit, has access to the inventory of unused receipts, receives money, issues receipts, and maintains a cash drawer
- o Recording: Accounts for numerical sequence of cash receipts, has ability to dismiss cases on *AbleTerm*, prepares reports of cash received
- o Authorization: Subsequently compares listed mail receipts to recorded cash receipts, verifies that voided original receipts are kept and reviewed, and approves monthly reports

According to staff, due to the limited staff, segregation of duties is difficult to implement.

The responsibility for sound internal controls rests with management. Segregation of duties is a basic, key internal control in any organization. Segregation of duties prevents one individual from performing a transaction from beginning to end. In addition, it provides an individual with the opportunity to catch an error before a transaction is fully executed. Duties that should be segregated include: custody of assets, recording transactions, and authorization. The individual responsible for opening and listing mail receipts, balancing receipts issued to cash on hand, preparing the bank deposit, having access to the inventory of unused receipts, receiving money, issuing receipts, and maintaining a cash drawer should be different from the individual responsible for accounting for the numerical sequence of receipts, having the ability to dismiss cases in *AbleTerm*, and preparing reports of cash received. In addition, the individuals responsible for the responsibilities previously noted should be different from the individual responsible for comparing listed mail receipts to recorded cash receipts, verifying that voided original receipts are kept and reviewed, and approving monthly reports.

Maintaining segregation of duties is especially challenging for units with a small number of employees. In these cases, it is important that management institute compensating controls to cover for the lack of a basic control. In an environment with a limited number of clerical and administrative personnel, management needs to be involved in documenting, reviewing, and approving transactions, reports, and reconciliations. Adequate and timely supervision is especially important in small departments, where limited personnel may inhibit a thorough segregation of duties.

Formal monitoring procedures have not been implemented to ensure that incompatible duties are adequately segregated or that compensating controls are implemented. Failure to have adequate segregation of duties increases the risk of loss or misuse of County funds.

Recommendation:

Management should implement formal monitoring procedures to ensure that incompatible duties are adequately segregated such as those noted above. If incompatible duties cannot be adequately segregated, management should ensure that compensating controls are implemented.

Observation No. 3:

We noted during our review that deposit slips did not identify the receipt sequence for which the deposit was being made on the face of the deposit slip. According to staff, they were not aware that the receipt sequence needed to be noted on the face of the deposit slip.

The County Auditor's Office requires that deposit slips be identified by noting the receipt sequence for which the deposit is being made on the face of the deposit slip.

Formal monitoring procedures have not been developed and implemented to ensure that deposit slips are properly completed. Failure to properly prepare the deposit slips increases the risk of loss or misuse of County funds.

HIDALGO COUNTY DISTRICT JUDGES

Recommendation:

Management should develop and implement formal monitoring procedures to ensure that deposit slips are properly completed. At a minimum, the procedures noted above should be implemented.

Observation No. 4:

A listing of the names of customers whose checks have been returned by the bank ("hot checks") due to insufficient funds, closed accounts, unauthorized signatures, or drawn on uncollected funds is not maintained. According to staff, the County Treasurer's Office makes the collections on hot checks; therefore, a copy of the hot check list has not been requested from the County Treasurer's Office.

The County Auditor's Office requires that a listing of the names of customers whose checks have been returned by the bank ("hot checks") due to insufficient funds, closed accounts, unauthorized signatures, or drawn on uncollected funds be maintained. The hot check list should be referenced when receiving checks from customers. Checks from customers on the hot check list should not be accepted.

Formal monitoring procedures have not been developed and implemented to ensure a hot check list is maintained and referenced when receiving checks from customers. Failure to maintain a hot check list may result in the loss of County funds.

Recommendation:

Management should develop and implement formal monitoring procedures to ensure a hot check list is maintained and referenced when receiving checks from customers. A copy of the hot check list should be requested from the County Treasurer's Office. Checks from customers on the hot check list should not be accepted.

Observation No. 5:

Passwords to gain access to *AbleTerm*, the County's justice information system, are not changed at least every 90 days. According to staff, they were unaware that passwords needed to be changed at least every 90 days.

The Information Technology (IT) Securities Policy requires that passwords be changed at least every 90 days.

AbleTerm has not been programmed to prompt and require users to change passwords at least every 90 days. Failure to change passwords may increase the risk of unauthorized access to *AbleTerm*.

Recommendation:

Management should contact the software provider to request that *AbleTerm* be programmed to prompt and require users to change passwords at least every 90 days. The Information Technology Department should be contacted to request their assistance regarding this recommendation. If this is not feasible, management should monitor that employees change their passwords at least every 90 days.

Observation No. 6:

We noted during our review that a monthly mail log instead of a daily mail log was utilized to record mail-in payments. According to staff, they prepare a monthly mail log since they believe that if no mail is received for that day, a mail log should not be prepared.

The County Auditor's Office requires that mail-in payments be listed on a daily mail log. In addition, the individual responsible for issuing receipts should verify that an official County receipt was issued for each incoming mail-in payment. The person conducting this verification should provide his/her signature on the mail log as acknowledgment of the verification.

Formal monitoring procedures were not in place to ensure that mail-in payments were properly processed. This may result in the loss or misuse of County funds.

Recommendation:

Management should develop and implement formal monitoring procedures to ensure that mail-in payments are properly processed. At a minimum, the procedures noted above should be implemented. Please refer to the mail log section of the "Cash Handling Policy, Guidelines, and Procedures" prescribed by the County Auditor's for the minimum procedures to be implemented in order to ensure adequate internal controls for the safeguarding of public funds.

Observation No. 7:

We noted during our review that unissued receipts were left attached to the printer overnight and while employees were on lunch break. According to staff, only one box of receipts is maintained in the office and is kept under the printer in order to avoid detaching the receipts and possibly taking receipts out of sequence.

HIDALGO COUNTY DISTRICT JUDGES

The County Auditor's Office requires unissued receipts be secured in a safe or other locked storage place overnight or while employees are on lunch break. In addition, one person should be designated to account for all unissued receipts, confirming unissued receipts are sequentially pre-numbered and ensuring unissued receipts are accounted for, in unbroken series.

Formal monitoring procedures are not in place to ensure that unissued receipts are properly safeguarded and accounted. This increases the risk of loss of County funds.

Recommendation:

Management should develop and implement formal monitoring procedures to ensure that unissued receipts are properly safeguarded and accounted. At a minimum, the procedures noted above should be implemented.

Observation No. 8:

We noted that although security cameras were present, two in the lobby and one in the courtroom, none were present where cash is receipted and safeguarded. According to staff, installation of the cameras was done by the Precinct 2 Commissioner's Office.

The County Auditor's Office recommends that security alarms and/or security cameras be installed in areas where cash collections and receipts are received and safeguarded. Camera images must be stored on the type of media (e.g., digital recording box, tape, DVD, etc.) and retained for the period of time recommended by the Information Technology Department. If, however, the camera images are part of an ongoing investigation, they must be retained for the period of time determined by the investigating agency. Furthermore, a notice stating that an area is being monitored by a security camera must be posted at the entrance to the area being monitored.

Formal procedures have not been developed and implemented for the utilization of security cameras. Failure to properly utilize security cameras increases the risk of loss or misuse of County funds.

Recommendation:

Management should implement formal procedures to ensure that security cameras are utilized where cash is receipted and safeguarded. As part of these procedures, management should consider re-locating some of the current cameras in use or purchasing additional cameras.

Observation No. 9:

We noted during our review that a notice stating "A \$__ fee will be collected on all returned checks" was not posted in a conspicuous location for the public's view. According to staff, they were not aware that the notice needed to be posted. In addition, staff thinks posting the notice is not necessary since they only accept business checks and not personal checks.

The County Auditor's Office requires that a notice stating "A \$__ fee will be collected on all returned checks" be posted in a conspicuous location for the public's view.

Formal monitoring procedures have not been developed and implemented to ensure that the required notice is posted in a conspicuous location for the public's view. Failure to post the required notice increases the risk of loss or misuse of County funds.

Recommendation:

Management should develop and implement procedures to ensure that a notice stating "A \$__ fee will be collected on all returned checks" is posted in a conspicuous location for the public's view.

Observation No. 10:

We noted during our review that a notice stating "Gifts, gratuities, and/or tips will not be accepted" was not posted in a conspicuous location for the public's view. According to staff, they were not aware that the notice needed to be posted; however, the notice would be posted only if the Justice of the Peace deems it necessary.

The County Auditor's Office requires a notice stating "Gifts, gratuities, and/or tips will not be accepted" be posted in a conspicuous location for the public's view.

Formal monitoring procedures have not been developed and implemented to ensure that a notice stating "Gifts, gratuities, and/or tips will not be accepted" is posted in a conspicuous location for the public's view. Failure to post this notice increases the risk of loss or misuse of County funds.

Recommendation:

Management should develop and implement procedures to ensure that a notice stating "Gifts, gratuities, and/or tips will not be accepted" is posted in a conspicuous location for the public's view.

HIDALGO COUNTY DISTRICT JUDGES

Observation No. 11:

We noted during our review that procedures for the accounting of citations received from law enforcement agencies and civil cases filed with the court require improvement as follows:

1. Citations received from law enforcement agencies and civil cases filed with the court are not recorded on a log. A reconciliation of citations and civil cases filed at the court to those recorded on *AbleTerm*, the case management system, was not conducted and formally documented; and
2. Duties related to citations and civil cases are not properly segregated. Individuals responsible for issuing receipts (custody responsibility) are also responsible for entering citations into *AbleTerm* (recording responsibility).

According to staff, due to a heavy workload and limited staff, the procedures noted above have not been implemented.

The County Auditor's Office requires that a reconciliation of citations and civil cases filed at the court be conducted and formally documented. This reconciliation may be conducted and formally documented by completing a citation/civil cases filed log (log). Citations/civil cases should be entered into *AbleTerm*, the case management system, the same day they are received. Any exceptions should be brought to the attention of the Supervisor, placed in a locked area, and processed on the next business day. The following procedures should be followed when processing citations:

- a. The person responsible for opening the mail and/or accepting the delivery of citations/civil cases should immediately list citations/civil cases on the log before distribution to the person responsible for entering them on *AbleTerm*. Since the person responsible for entering the citations/civil cases on *AbleTerm* has recording responsibilities, he/she should not be responsible for accepting payments.
- b. The person responsible for opening the mail and/or accepting the delivery of citations/civil cases should note, at a minimum, the following on the log: date received, citation number, name of violator/plaintiff, and name of officer who issued the citation, as applicable. The person responsible for noting this information should provide his/her signature on the "Prepared by" line of the log.
- c. The person responsible for entering the citations on *AbleTerm* should enter the date of entry and docket number assigned to the citation/civil case on the log and provide his/her signature on the "Entered by" line of the log.
- d. The "New Cases" and "Cases Filed" reports for the specified date should be generated from *AbleTerm* and reconciled to the log by a person other than the person responsible for entering the citations on *AbleTerm*. Any variances should be noted on the log, with a detailed explanation, and immediately brought up to the attention of the Justice of the Peace. In addition, the person conducting this reconciliation should provide his/her signature on the log as acknowledgment of the reconciliation.
- e. Citations should be placed in the applicable file.
- f. The Justice of the Peace should request periodic reports regarding the citations filed with the courts from law enforcement agencies and reconcile the reports to the citations recorded in *AbleTerm*.
- g. Copies of the citation logs and periodic reports received from law enforcement agencies shall be maintained by the Justice of the Peace Office. This documentation shall be made available to the County Auditor's Office for review upon request.

Maintaining adequate internal controls over citations is especially challenging for units with a small number of employees. In these cases, it is important that management institute compensating controls to cover for the lack of a basic control. In an environment with a limited number of clerical and administrative personnel, management needs to be involved in documenting, reviewing, and approving transactions, reports, and reconciliations.

Formal monitoring procedures have not been developed and implemented to ensure that citations and civil cases are properly accounted and reconciled or that compensating controls are implemented. Failure to follow the policy increases the risk of loss or misuse of County funds.

Recommendation:

Management should develop and implement formal monitoring procedures to ensure that citations and civil cases are properly accounted and reconciled. If these procedures cannot be implemented, management should ensure that compensating controls are implemented.

Observation No. 12:

We randomly selected 4 of 35 (11%) dismissed criminal cases for the period of July 1, 2013 through July 31, 2013 to determine if authorization for the dismissal of the criminal cases was properly documented. The results

HIDALGO COUNTY DISTRICT JUDGES

of our review revealed that authorization for the dismissal of all 4 criminal cases were not properly documented as follows:

- 1 of 4 (25%) dismissals contained the reason for the dismissal noted on *AbleTerm*, and a copy of the documents required as proof of dismissal based on the judge's discretion pursuant to state statutes (copies of a motor vehicle registration). However, the case file lacked the "Order to Dismiss" and/or judgment signed by the Justice of the Peace.
- 1 of 4 (25%) dismissals (expired license plate) contained the reason for the dismissal (warning as per Judge) noted on *AbleTerm*, however, it did not contain complete documentation authorizing dismissal of the case. The case file lacked the "Order to Dismiss" and/or judgment signed by the Justice of the Peace and copies of documents required as proof of dismissal (i.e., copy of tax office's receipt for renewal of license plates).
- 2 of 4 (50%) dismissals (speeding and no liability insurance) contained the reason for the dismissal noted on *AbleTerm*, however, it did not contain complete documentation authorizing dismissal of the case. The case files lacked the "Order to Dismiss" and/or judgment signed by the Justice of the Peace and the "Motion to Dismiss" signed by the District Attorney.

According to staff, not all dismissals require the "Motion to Dismiss" from the District Attorney or the "Order to Dismiss" signed by the Justice of the Peace.

Pursuant to the Justices of the Peace Manual, Justices of the Peace may dismiss cases in criminal proceedings only when specifically authorized to do so by statute or when directed to do so by the prosecution (i.e. district attorney) in accordance with Code of Criminal Procedure Art. 32.02. All dismissals should be noted in the applicable docket book along with the reason(s) for dismissal.

A properly authorized dismissed criminal case should include in the case files and/or the docket book the following:

- "Motion to Dismiss" submitted by the District Attorney's Office, an "Order to Dismiss" and/or judgment signed by the Justice of the Peace, and reason(s) for the dismissal noted in the applicable docket; or
- "Order to Dismiss" and/or judgment signed by the Justice of the Peace, copies of documents as proof of dismissal based on the judge's discretion in accordance with state statutes (i.e. copies of a commercial vehicle service logs, motor vehicle registration, valid driver's license, etc.), and reason(s) for the dismissal noted in the applicable docket.

Formal monitoring procedures have not been developed and implemented to ensure the authorization for dismissal of criminal cases are properly documented. Failure to properly document dismissals may result in sanctions from the State Commission on Judicial Conduct and/or loss or misuse of County funds.

Recommendation:

Management should develop and implement formal monitoring procedures to document the authorization of case dismissals. At a minimum, the procedures noted above should be implemented.

Observation No. 13:

We noted during our review that the "Cash Handling Guidelines and Procedures Receipt Acknowledgement" forms (acknowledgement receipts) were not maintained on file for employees responsible for handling cash. According to staff, they were unaware that the acknowledgement receipts needed to be maintained on file; however, the acknowledgment receipts for 3 of 4 employees are now maintained on file. The acknowledgment receipt for the Justice of the Peace is still not maintained on file.

The County Auditor's Office requires that departments train all employees responsible for handling cash regarding proper cash handling procedures. The employees handling cash must read the "Cash Handling Guidelines and Procedures" and sign a receipt acknowledging their understanding of these guidelines and procedures. The acknowledgment receipt should be kept on file.

Formal monitoring procedures have not been developed and implemented to ensure that employees handling cash are required to read and sign a receipt acknowledging their understanding of the guidelines and procedures. Failure to train employees regarding proper cash handling procedures increases the risk of loss or misuse of County funds.

HIDALGO COUNTY DISTRICT JUDGES

Recommendation:

Management should develop and implement formal monitoring procedures to ensure that employees handling cash are required to read and sign a receipt acknowledging their understanding of the guidelines and procedures. In addition, the acknowledgment receipt should be maintained on file for the Justice of the Peace.

Observation No. 14:

We noted during our review that cash bond checks were not deposited at the bank in a timely manner. According to staff, cash bonds are held at the office until they are liquidated (10th working day from the day cash bonds were received) prior to depositing.

The County Auditor's Office "Cash Handling Guidelines and Procedures Manual" requires that collections be deposited on a daily basis, unless the amount collected is less than \$100.00.

Formal monitoring procedures have not been implemented to ensure that cash bond checks and marriage license collections are deposited on a timely basis. This may result in the loss or misuse of County funds.

Recommendation:

Management should develop and implement formal monitoring procedures to ensure that cash bond checks are deposited at the bank in a timely manner.

Please provide written management responses to the observations noted above by November 9, 2013. In addition, management should develop and implement procedures for the handling of cash and cash equivalent transactions. These procedures should include, at a minimum, the following:

- a. An office organizational chart;
- b. Location of cash collection points;
- c. Types of collections made by each cash collection point;
- d. A list of those positions involved with the handling of cash, a description of their duties, and description of how segregation of duties will be maintained;
- e. A complete start to finish description of the following:
 1. Process for accounting and safeguarding of the change fund, if any;
 2. Process for safeguarding cash until it is deposited;
 3. Process for accounting and safeguarding mail-in payments;
 4. Process for reconciling collections, including frequency of reconciliation;
 5. Bookkeeping system used, and how it is maintained; and
 6. Computer hardware and software used;
- f. List of the reports prepared/generated for the collection and the reporting of funds, including procedures for preparing the reports, who the reports should be submitted to, and when the reports are due;
- g. A schedule of how alien deposits will be made; and
- h. Copies of any related forms/reports.

Please provide our office with copies of the procedures by November 9, 2013.

We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you should have any questions or would like to schedule a meeting to discuss this cash count, please do not hesitate to contact Luis G. Raga, Internal Auditor I, at 318-2511 ext. 4647, Yvonne Torres, Revenue Audit Supervisor, at ext. 4642, Arey B. Duran, CPA, Director of Audit, at ext. 4645, or me at ext.4604.

Respectfully,


Ray Eufrazio, CPA
Hidalgo County Auditor

cc: The Honorable Rene Guerra, Hidalgo County District Attorney
Valde Guerra, Commissioners Court Executive Officer

HIDALGO COUNTY DISTRICT JUDGES

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-3587
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

October 18, 2013

The Honorable Charlie Espinoza
Justice of the Peace, Pct.4, Pl. 1
212 N. 12th Avenue
Edinburg, TX 78539

Re: Cash Count
Report No. 2013-1017

Dear Judge Espinoza:

We conducted a surprise cash count of the cash held at your office on August 21, 2013, as required by Local Government Code § 115.0035. The objective of the cash count was to determine that total cash on hand reconciled to the total receipts issued up to the time of the cash count and the approved change fund.

Scope:

The scope of our review was limited to a count of the cash on hand as of the time of the cash count. In addition, we evaluated the procedures in place related to the 1.) collections process, 2.) accounting of citations and civil cases filed with the court and 3.) documenting the authorization of dismissed criminal cases for the period of July 1, 2013 through July 31, 2013. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvements could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

As part of our procedures, we verified that cash on hand agreed to the total receipts issued up to the time of the cash count. We also interviewed staff and reviewed the internal control structure in order to verify that cash on hand was safeguarded against loss from unauthorized use and that only authorized transactions were executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of locked cash drawers, proper authorization of voided transactions, segregation of duties, filing of citations and civil cases, and documenting the authorization of dismissed cases.

Conclusion:

Total collections at the time of the cash count were \$881.25. Based on the results of our review, we have concluded that total cash on hand did reconcile to the total receipts issued for the day up to the time of the cash count and the approved change fund of \$50.00. However, we noted that the system of internal controls for the collection and safeguarding of cash requires improvement as noted in the following observations.

Observation No. 1:

We noted during our review that a mail log was not utilized to record payments received through the mail. In addition, checks/money orders received through the mail were not immediately restrictively endorsed "For Deposit Only" by the person responsible for opening the mail. Instead, the checks/money orders were restrictively endorsed by the cashiers at the time receipt was issued. According to staff, the Justice of the Peace receives, opens,

HIDALGO COUNTY DISTRICT JUDGES

JAI ME E. TIJERNA
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 179TH D.C.

ROSE GUERRA REYNA
JUDGE, 208TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

NOE GONZALEZ
JUDGE, 378TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

AIDA SALMAS FLORES
JUDGE, 398TH D.C.

ISRAEL RAMON, JR.
JUDGE, 439TH D.C.

JESSE CONTRERAS
JUDGE, 449TH D.C.

and distributes the mail-in payments to clerks; however, due to time constraints, does not log in all incoming mail or restrictively endorses the checks/money orders "For Deposit Only."

The County Auditor's Office requires that payments received through the mail be recorded on the *Daily Mail Collection Report* (mail log). The person responsible for opening the mail should immediately endorse all checks/money orders with a restrictive endorsement stamp "For Deposit Only" and list them on the mail log before distribution to the cashier(s).

Formal monitoring procedures have not been implemented to ensure that all mail-in payments are properly recorded on a mail log and immediately restrictively endorsed "For Deposit Only." This may result in the loss or misuse of County funds.

Recommendation:

Management should develop and implement formal monitoring procedures to ensure that all mail-in payments are properly recorded on a mail log and immediately restrictively endorsed "For Deposit Only". At a minimum, the procedures noted above should be implemented. Please refer to the Cash Handling Guidelines and Procedures for specific procedures to follow while completing the *Daily Mail Collection Report*.

Observation No. 2:

We noted during our review that procedures for the accounting of citations received from law enforcement agencies and civil cases filed with the court require improvement as follows:

1. A reconciliation of citations and civil cases filed at the court to those recorded on *AbleTerm/Odyssey*, the case management system, was not conducted and formally documented; and
2. Duties related to citations and civil cases are not properly segregated. Individuals responsible for issuing receipts (custody responsibility) are also responsible for entering citations and civil cases into *AbleTerm/Odyssey* (reporting responsibility).

According to staff, due to a heavy case load and limited staff, procedures for the accounting of citations and civil case filings have not been improved.

The County Auditor's Office requires that a reconciliation of citations and civil cases filed at the court be conducted and formally documented. This reconciliation may be conducted and formally documented by completing a citation/civil cases filed log (log). Citations/civil cases should be entered into *AbleTerm/Odyssey*, the case management systems, the same day they are received. Any exceptions should be brought to the attention of the Supervisor, placed in a locked area, and processed on the next business day. The following procedures should be followed when processing citations:

- a. The person responsible for opening the mail and/or accepting the delivery of citations/civil cases should immediately list citations/civil cases on the log before distribution to the person responsible for entering them on *Ableterm/Odyssey*. Since the person responsible for entering the citations/civil cases on *Ableterm/Odyssey* has recording responsibilities, he/she should not be responsible for accepting payments.
- b. The person responsible for opening the mail and/or accepting the delivery of citations/civil cases should note, at a minimum, the following on the log: date received, citation number, name of violator/plaintiff, and name of officer who issued the citation, as applicable. The person responsible for noting this information should provide his/her signature on the "Prepared by" line of the log.
- c. The person responsible for entering the citations on *Ableterm/Odyssey* should enter the date of entry and docket number assigned to the citation/civil case on the log and provide his/her signature on the "Entered by" line of the log.
- d. The "New Cases" and "Cases Filed" reports for the specified date should be generated from *Ableterm/Odyssey* and reconciled to the log by a person other than the person responsible for entering the citations on *Ableterm/Odyssey*. Any variances should be noted on the log, with a detailed explanation, and immediately brought up to the attention of the Justice of the Peace. In addition, the person conducting this reconciliation should provide his/her signature on the log as acknowledgment of the reconciliation.
- e. Citations should be placed in the applicable file.
- f. The Justice of the Peace should request periodic reports regarding the citations filed with the courts from law enforcement agencies and reconcile the reports to the citations recorded in *Ableterm/Odyssey*.

HIDALGO COUNTY DISTRICT JUDGES

JASSE E. TIJERINA
JUDGE, 12TH D C

RODOLFO DELGADO
JUDGE, 9TH D C

J. R. "BOBBY" FLORES
JUDGE, 13TH D C

ROSE GUERRA REYNA
JUDGE, 20TH D C

JUAN R. PARTIDA
JUDGE, 27TH D C

MARIO E. RAMIREZ, JR.
JUDGE, 33RD D C

NOE GONZALEZ
JUDGE, 37TH D C
OVERSEER

LETICIA LOPEZ
JUDGE, 39TH D C

ADA SALINAS FLORES
JUDGE, 39TH D C

ISRAEL RAMON, JR.
JUDGE, 43RD D C

JESSE CONTRERAS
JUDGE, 44TH D C

- g. Copies of the citation logs and periodic reports received from law enforcement agencies shall be maintained by the Justice of the Peace Office. This documentation shall be made available to the County Auditor's Office for review upon request.

Maintaining adequate internal controls over citations is especially challenging for units with a small number of employees. In these cases, it is important that management institute compensating controls to cover for the lack of a basic control. In an environment with a limited number of clerical and administrative personnel, management needs to be involved in documenting, reviewing, and approving transactions, reports, and reconciliations.

Formal monitoring procedures have not been developed and implemented to ensure that citations and civil cases are properly accounted and reconciled or that compensating controls are implemented. Failure to follow the policy increases the risk of loss or misuse of County funds.

Recommendation:

Management should develop and implement formal monitoring procedures to ensure that citations and civil cases are properly accounted and reconciled. If these procedures cannot be implemented, management should ensure that compensating controls are implemented.

Observation No. 3:

We randomly selected 19 of 182 (10%) dismissed criminal cases for the period of July 1, 2013 through July 31, 2013 to determine if authorization for the dismissal of the criminal cases was properly documented. The results of our review revealed the following:

- 17 of 19 (89%) files contained proper documentation authorizing dismissal of the case. The dismissals contained a "Motion to Dismiss" by the District Attorney, an "Order to Dismiss" by the Justice of the Peace, and reasons for the dismissal noted on the applicable docket.
- 2 of 19 (11%) did not contain complete documentation authorizing dismissal of the case (expired inspection certificate violation and no medical certificate). The dismissal contained the reason for the dismissal noted on the docket book and copies of the documents required as proof of dismissal based on the judge's discretion pursuant to state statutes. However, the case file lacked the "Order to Dismiss" and/or judgment signed by the Justice of the Peace. According to staff, they were not aware that an "Order and/or judgment indicating the case was dismissed was required when individuals brought proof that the violation had been remedied.

Pursuant to the Justices of the Peace Manual, Justices of the Peace may dismiss cases in criminal proceedings only when specifically authorized to do so by statute or when directed to do so by the prosecution (i.e. district attorney) in accordance with Code of Criminal Procedure Art. 32.02. All dismissals should be noted in the applicable docket book along with the reason(s) for dismissal.

A properly authorized dismissed criminal case should include in the case files and/or the docket book the following:

- "Motion to Dismiss" submitted by the District Attorney's Office, an "Order to Dismiss" signed by the Justice of the Peace, and reason(s) for the dismissal noted in the applicable docket; or
- "Order to Dismiss" and/or judgment signed by the Justice of the Peace, copies of documents as proof of dismissal based on the judge's discretion in accordance with state statutes (i.e. copies of a commercial vehicle service logs, motor vehicle registration, valid driver's license, etc.), and reason(s) for the dismissal noted in the applicable docket.

Formal monitoring procedures have not been developed and implemented to ensure the authorization for dismissal of criminal cases is properly documented. Failure to properly document dismissals may result in sanctions from the State Commission on Judicial Conduct and/or loss or misuse of County funds.

Recommendation:

Management should develop and implement formal monitoring procedures to document the authorization of case dismissals. At a minimum, the procedures noted above should be implemented.

Observation No. 4:

We noted during our review that a notice stating "A \$__ fee will be collected on all returned checks" was not posted in a conspicuous location for the public's view. According to staff, the required notice was posted; however, due wear and tear, the notice fell off and it was not replaced.

HIDALGO COUNTY DISTRICT JUDGES

JAMIE E. TIJERINA
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 137TH D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

NOE GONZALEZ
JUDGE, 376TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

AIDA SALINAS FLORES
JUDGE, 398TH D.C.

ISRAEL RAMON, JR.
JUDGE, 430TH D.C.

JESSE CONTRERAS
JUDGE, 449TH D.C.

The County Auditor's Office requires that a notice stating "A \$__ fee will be collected on all returned checks" be posted in a conspicuous location for the public's view.

Formal monitoring procedures have not been developed and implemented to ensure that the required notice is posted in a conspicuous location for the public's view. Failure to post the required notice increases the risk of loss or misuse of County funds.

Recommendation:

Management should develop and implement procedures to ensure that a notice stating "A \$__ fee will be collected on all returned checks" is posted in a conspicuous location for the public's view.

Observation No. 5:

According to staff, a listing of the names of customers whose checks have been returned by the bank ("hot checks") due to insufficient funds, closed accounts, unauthorized signatures, or drawn on uncollected funds is not maintained. According to staff, if they notice that the customer has been charged with a prior case for hot checks, staff will not accept checks as a form of payment from that customer.

The County Auditor's Office requires that a listing of the names of customers whose checks have been returned by the bank ("hot checks") due to insufficient funds, closed accounts, unauthorized signatures, or drawn on uncollected funds be maintained. The hot check list should be referenced when receiving checks from customers.

Formal monitoring procedures have not been developed and implemented to ensure a hot check list is maintained and referenced when receiving checks from customers. Failure to maintain a hot check list may result in the loss of County funds.

Recommendation:

Management should develop and implement formal monitoring procedures to ensure a hot check list is maintained and referenced when receiving checks from customers. A copy of the hot check list should be requested from the County Treasurer's Office.

Observation No. 6:

Passwords to gain access to *AbleTerm*, the County's justice information system, are not changed at least every 90 days. According to staff, they were unaware that passwords needed to be changed at least every 90 days. The passwords are only updated if the system prompts them to update the password.

The Information Technology (IT) Securities Policy requires that passwords be changed at least every 90 days.

AbleTerm has not been programmed to prompt and require users to change passwords at least every 90 days. Failure to change passwords may increase the risk of unauthorized access to *AbleTerm*.

Recommendation:

Management should contact the software provider to request that *AbleTerm* be programmed to prompt and require users to change passwords at least every 90 days. The Information Technology Department should be contacted to request their assistance regarding this recommendation. If this is not feasible, management should monitor that employees change their passwords at least every 90 days.

Please provide written management responses to the observations noted above by November 9, 2013.

In addition, management should develop and implement procedures for the handling of cash transactions. These procedures should include, at a minimum, the following:

- a. An office organizational chart;
- b. Location of cash collection points;
- c. Types of collections made by each cash collection point;
- d. A list of those positions involved with the handling of cash, a description of their duties, and description of how segregation of duties will be maintained;
- e. A complete start to finish description of the following:
 1. Process for accounting and safeguarding of the change fund, if any;
 2. Process for safeguarding cash until it is deposited;
 3. Process for accounting and safeguarding mail-in payments;

HIDALGO COUNTY DISTRICT JUDGES

4. Process for reconciling collections, including frequency of reconciliation;
 5. Bookkeeping system used, and how it is maintained; and
 6. Computer hardware and software used;
- f. List of the reports prepared/generated for the collection and the reporting of funds, including procedures for preparing the reports, who the reports should be submitted to, and when the reports are due;
 - g. A schedule of how often deposits will be made; and
 - h. Copies of any related forms/reports.

Please provide our office with copies of the procedures by November 9, 2013.

We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding this cash count or would like to schedule a meeting to discuss this cash count, please contact Luis G. Raga, Internal Auditor I, at 318-2511 ext. 4647, Yvonne Torres, Revenue Audit Supervisor, at ext. 4645, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, or me at ext. 4604.

Sincerely,



Ray Fufracio, CPA
County Auditor

cc/ Valde Guerra, Commissioners Court Executive Officer

HIDALGO COUNTY DISTRICT JUDGES

JAIMÉ E. TIJERINA
JUDGE, 12th D.C.

RODOLFO DELGADO
JUDGE, 13th D.C.

J. R. "BOBBY" FLORES
JUDGE, 13th D.C.

ROSE GUERRA REYNA
JUDGE, 26th D.C.

JUAN R. PARTIDA
JUDGE, 27th D.C.

MARCO E. RAMÍREZ, JR.
JUDGE, 32nd D.C.

NOÉ GONZÁLEZ
JUDGE, 37th D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 39th D.C.

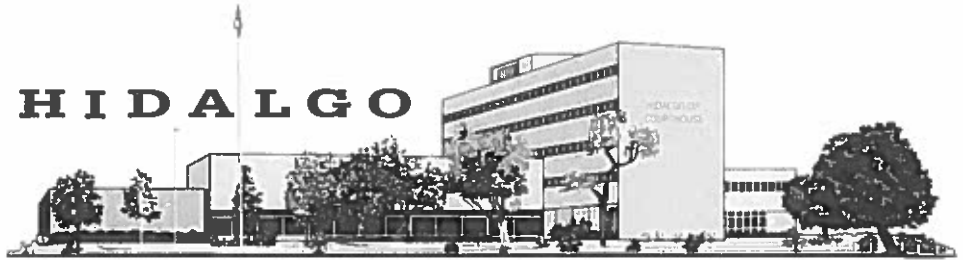
AIDA SALINAS FLORES
JUDGE, 39th D.C.

ISRAEL RAMÓN, JR.
JUDGE, 43rd D.C.

JESSE CONTRERAS
JUDGE, 49th D.C.

COUNTY *of* HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

October 18, 2013

The Honorable Jaime E. Tijerina
92nd Judicial District of Texas
100 N. Closner
Edinburg, Texas 78539

Re: Audit of the 92nd District Court Capital Assets
Audit No. 2013-45

Dear Judge Tijerina:

It is the practice of the County Auditor's Office to conduct an asset inventory audit when a change in administration occurs; therefore, we conducted an audit of the 92nd District Court asset inventory listing pursuant to Local Government Code §115.001 and our annual audit plan. The objective of the audit was to evaluate the accuracy and completeness of the asset inventory listing maintained by the Purchasing Department.

BACKGROUND:

The Judge of the District Court, as an elected official, is inherently responsible for ensuring that County assets in the custody of the District Court are properly accounted, safeguarded, and disposed. Some of these responsibilities include:

- Verifying the receipt of all assets purchased and/or assigned to the District Court.
- Ensuring assets are properly tagged.
- Updating the asset inventory listing, as necessary, to account for acquisitions and disposals.
- Conducting periodic physical inventories of assets.
- Ensuring assets are only used for County purposes.
- Safeguarding assets in the Department's possession until disposal.
- Filing police reports in the event an asset is lost or stolen.
- Requiring that a formal request and formal approval from the Department Head or Designee be obtained when equipment is taken off County premises, including when taken off-site for repairs.

Employees of the District Court are also inherently responsible for protecting County property entrusted to them. This includes the proper care, maintenance, control, and reasonable safeguards to prevent loss, damage, or theft of such assets.

As of September 5, 2013, the District Court asset inventory listing consisted of 18 assets with a total acquisition cost of \$25,470.44.

Generally Accepted Accounting Principles (GAAP)

Pursuant to generally accepted accounting principles (GAAP), adequate controls must be maintained over capital and minor assets. In addition, the GASB 34 Manual for Texas Cities and Counties states, "A government should maintain its capital asset records in its capital asset software module. This information should include asset identification numbers, equipment category codes, asset tag numbers, dates of acquisition, assigned departments, purchase costs and descriptions of each asset."

HIDALGO COUNTY DISTRICT JUDGES

JAMIE E. TIJERINA
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. BOBBY FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

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OVERSEER

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JUDGE, 430TH D.C.

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JUDGE, 449TH D.C.

Capital Asset Guide

On October 23, 2001, Commissioners Court approved the Capital Asset Guide (the Guide) to be effective on January 1, 2002 in order to comply with the reporting requirements of Governmental Accounting Standards Board Statement No. 34. The Guide requires that assets (i.e., vehicles, land, buildings, machinery, equipment, computer systems) with a useful life greater than one year and an acquisition cost of \$1,000 or more be capitalized. In addition, donations should be capitalized at fair market value. On November 10, 2009, Commissioners Court clarified that assets with an inventory cost of \$300.00 to \$999.99 were subject to inventory.

SCOPE AND METHODOLOGY:

The scope of our audit was limited to the asset inventory listing as of September 5, 2013. Our audit was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

In planning and performing our audit, the following procedures were performed:

- Selected all assets on the asset inventory listing for physical identification to determine whether the assets were properly tagged; and
- Compared assets located at the 92nd District Court premises to the asset inventory listing to determine whether the asset inventory listing was complete.

CONCLUSION:

We selected all 18 (100%) of the capital assets listed on the asset inventory listing and the results of our review revealed the following:

- 13 of 18 (72%) assets were physically located.
 - 9 of 13 (69%) contained an capital asset tags.
 - 4 of 13 (31%) did not have a capital asset tag affixed to the asset. According to the staff of the Purchasing Department and District Court, subsequent to our asset inventory count, the assets were affixed with the assets tags.
 - 1 of 4 assets was confirmed utilizing the serial number; and
 - 3 of 4 assets were confirmed utilizing the asset description.
- 5 of 18 (28%) assets (i.e., 3 Hon drawers and 2 computers) were not physically located. According to District Court staff, the computers were picked up by the IT department for repair; however, we were not able to confirm with the IT department that the assets were in their possession. In addition, the staff stated that the 3 Hon drawers were transferred to another District Court; however, a transfer form was not maintained by the Purchasing Department or the 92nd District Court. In addition, the Purchasing Department was not able to locate the drawers at the other District Court. The total value of the 3 Hon Drawers and 2 computers was \$4,607.37.

In addition, we physically located 6 assets that were not included on the asset inventory listing as follows:

- 5 of 6 (83%) assets (1 monitor, 1 cabinet, 1 amplifier and 2 desktop microphones) contained an asset tag;
 - 2 assets (1 monitor and 1 cabinet) were listed on the countywide minor asset inventory listing location number 7777, in error. According to the Purchasing Department, the assets will be removed from location number 7777's asset inventory listing and added to the District Court's asset inventory listing.
 - 3 assets (1 amplifier and 2 desktop microphones) did not contain an asset record in *alio* or *Carter Pertaine*, the County's legacy fixed asset system. According to the Purchasing Department, the items have not been entered in the asset inventory listing since the items were recently purchased.
- 1 of 6 (17%) assets (television valued at \$675.48) did not have an asset tag and did not contain an asset record in *alio* or *Carter Pertaine*. According to the Purchasing Department, the asset was purchased in 2007. During this time, the Purchasing Department only inventoried assets with a cost of \$1,000 or more.

HIDALGO COUNTY DISTRICT JUDGES

RECOMMENDATION:

Management should coordinate with the Purchasing Department to take corrective action to address the deficiencies identified in the audit and ensure the asset inventory listing is updated, as follows:

1. Further research on the 5 missing assets (3 Hon drawers and 2 computers) should be conducted to determine the location of the assets. If all efforts to locate the assets have been exhausted, an affidavit should be prepared and Commissioners Court approval to remove the assets from the asset inventory listing should be sought.
2. Purchasing Department should add the 5 assets (1 monitor, 1 cabinet, 1 amplifier and 2 desktop microphones) that contained an asset tag to the District Court's asset inventory listing.
3. An asset tag should be obtained from the Purchasing Department and affixed to the asset (television) that was not included on the asset inventory listing. The asset should be added to the asset inventory listing.

We would like to express our appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the audit. If you should have any questions, please call Carlos Ramirez, at 318-2511 ext. 4654, Letty Chavez, Compliance Audit Supervisor, at ext. 4651, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, or me at ext. 4604.

Respectfully,



Kay I. Lujambio, CPA
County Auditor

cc: Valde Guerra, Hidalgo County Executive Officer
Martha Salazar, Hidalgo County Purchasing Agent

HIDALGO COUNTY DISTRICT JUDGES

JAIME E. TIJERINA
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. BOBBY FLORES
JUDGE, 139TH D.C.

ROSE GUERRA PEYNA
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JUAN R. PARTIDA
JUDGE, 215TH D.C.

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ISRAEL RAMON, JR.
JUDGE, 430TH D.C.

JESSE CONTRERAS
JUDGE, 449TH D.C.

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

November 6, 2013

The Honorable Pablo Villarreal, Jr., RTA
Hidalgo County Tax Assessor/Collector
2804 S. Business Hwy. 281
Edinburg, Texas 78539

Re: Review of Delinquent Tax Attorney Payment Request-September 2013
Report No. 2013-69

Dear Mr. Villarreal:

We have completed a limited scope review of the September 2013 payment request prepared by your office for delinquent tax attorney (DTA) fees due to Perdue, Brandon, Fielder, Collins, and Mott, LLP ("Perdue") and related supporting documentation. The objective of our limited scope review was to determine if the payment request was accurate and properly authorized.

The scope of our review was limited to a review of the DTA fees collected by your office on behalf of the following entities: Hidalgo County (GHD), Road District 2 (RD2), Road District 5 (RD5), Road District 7 (RD7), Road District 11 (RD11), Road District 12 (RD12), Road District 14 (RD14), Road District 15, State of Texas (TEX); and the payment request prepared by your office for the month ended September 30, 2013. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. The responsibility for sound internal controls rests with management.

As part of our review, we reviewed the payment request, the delinquent tax attorney contract, and various collection reports prepared by your office. The following procedures were performed:

- Verified that the payment request submitted by your office was signed and included a certification by the Hidalgo County Tax Assessor/Collector that the "payment represents 15% of the delinquent taxes and penalty and interest collections for the month of September 2013 collections".
- Reviewed the "Hidalgo County Tax Office Prior Collection Report", "Hidalgo County Tax Office Current Collection Report", "Hidalgo County Texas Contractor Report of Delinquent Collections", and the "Final Distribution Totals September 2013 Perdue, Brandon, Fielder, Collins and Mott LLP" report to determine if the amount on the payment request was accurate.
- Reviewed the "Hidalgo County Tax Office Prior Collection Report" and the "Hidalgo County Tax Office Current Collection Report" to determine if the DTA fees were collected at the 15% rate specified in the contract.
- Reviewed the list of tax accounts with tax deferrals provided by your office along with the September 2013 DTA payment request to verify whether accounts with delinquent tax attorney fees that were not collected at 15% rate specified in the contract were related to accounts with tax deferrals.
- Reviewed the tax accounts listed on the "Hidalgo County Tax Office Prior Collection Report" and the "Hidalgo County Tax Office Current Collection Report" that reflected a negative amount and verified on ACT, the tax collection application system, whether delinquent tax attorney fees netted out from the payment request to Perdue were collected between January 1, 2007 through June 30, 2007 and previously paid to Linebarger Goggan Blair & Sampson, LLP ("LGBS").

HIDALGO COUNTY DISTRICT JUDGES

JAMIE E. TLERRINA
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JUDGE, 448TH D.C.

The results of our review revealed that the payment request was generally accurate and properly authorized. Although delinquent tax attorney fees for 171 tax accounts were not collected at the 15% rate specified in the contract; we concluded that the differences in rates were attributed to tax deferrals and rounding (see Exhibit A).

We will proceed to process the September 2013 DTA payment request for payment in the amount of \$178,303.68.

If you have any questions, please feel free to call Pedro L. Ramirez, Internal Auditor II, at 318-2511 ext. 4644, Letty Chavez, Compliance Audit Supervisor, at ext. 4651, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, or me at ext. 4604.

Respectfully,



Ray Eulfacio, CPA
Hidalgo County Auditor

Enclosure: Exhibit A

cc: Mr. John David Franz, Perdue Brandon Fielder Collins & Mott, LLP

HIDALGO COUNTY DISTRICT JUDGES

JAMES E. TIJERINA
JUDGE, 92ND D.C.

RICHARDO DELGADO
JUDGE, 93RD D.C.

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Exhibit A

Tax Unit	Year	Account No.	Validation No.	Deposit No.	Levy Paid	Penalty/ Interest Paid	Subtotal Paid	Attorney Paid	Atty Fee Pct	Deposit Date	
1	1	2012	W380000137000011	900000029081153	1327337A	0.69	0.14	0.83	0.13	0.16	9/30/2013
2	1	2012	D380001000010802	900000028849895	1325384BK	0.64	0.13	0.77	0.12	0.16	9/10/2013
3	1	2012	M460081000844400	900000028849895	1325384BK	0.37	0.07	0.44	0.07	0.16	9/10/2013
4	1	2012	R040900000002400	900000029085689	1327307A	0.36	0.07	0.43	0.06	0.14	9/30/2013
5	1	2012	H21000100C000200	900000028849895	1325384BK	0.18	0.04	0.22	0.03	0.14	9/10/2013
6	1	2012	P640000053000600	900000028879940	1326306ATTY	0.16	0.03	0.19	0.03	0.16	9/20/2013
7	1	2012	B352001000000200	900000028840754	1324825A	0.08	0.02	0.1	0.02	0.2	9/5/2013
8	1	2012	P332097000007603	900000028849895	1325384BK	0.03	0.01	0.04	0.01	0.25	9/10/2013
9	1	2012	S055701000007900	900000028882067	1326634A	0.03	0.01	0.04	0.01	0.25	9/23/2013
10	1	2012	Q300000002000801	900000028884567	1326744ML	0.07	0.02	0.09	0.01	0.11	9/24/2013
11	1	2012	F570000000002700	900000029084966	1327307A	0.03	0.01	0.04	0.01	0.25	9/30/2013
12	1	2011	V382000000017200	900000029088065	1327307ATTYB	0.03	0.01	0.04	0.01	0.25	9/30/2013
13	1	2010	S447004000000500	900000028853507	1325580A	234.11	88.96	323.07	44.25	0.14	9/12/2013
14	1	2008	V280000002000300	900000028862541	1325930ML	11.74	7.44	19.18	2.71	0.14	9/16/2013
15	1	2007	L631302000004900	900000028857217	1325984ATTY	9.66	6.38	16.04	2	0.12	9/16/2013
16	1	2006	H265000014002300	900000029084655	1327365A	19.12	13.12	32.24	3.5	0.11	9/30/2013
17	1	2005	K660000000021000	900000028849252	1325343A	8.94	8.58	17.52	2.41	0.14	9/10/2013
18	1	2002	H265000001002700	900000028845477	1325211A	23.7	25.99	49.69	5.3	0.11	9/9/2013
19	1	2002	E330000123000100	900000029086362	1327356ATTYB	18.69	22.6	41.29	5.13	0.12	9/30/2013
20	1	1999	R365000000004400	900000028876842	1326235A	2.56	4.06	6.62	0.86	0.13	9/19/2013
21	1	1998	R365000000004400	900000028876842	1326235A	9.62	16.39	26.01	3.39	0.13	9/19/2013
22	1	1996	W010000044001052	900000028845954	1325263ML	12.92	23.65	36.57	4.36	0.12	9/9/2013
23	1	1996	S245000000005000	900000029082219	1327306ATTY	0.1	0.21	0.31	0.05	0.16	9/30/2013
24	1	1995	S300000000002520	900000028848345	1325389A	6.36	13.93	20.29	2.94	0.14	9/10/2013
25	1	1995	S245000000005000	900000029082219	1327306ATTY	0.1	0.22	0.32	0.05	0.16	9/30/2013
26	1	1994	S245000000005000	900000029082219	1327306ATTY	0.09	0.21	0.3	0.05	0.17	9/30/2013
27	1	1992	E330000097000300	900000029082487	1327381A	16.24	35.24	51.48	5.63	0.11	9/30/2013
28	1	1990	W460002008000900	900000028848822	1325330ML	11.58	31.47	43.05	6.07	0.14	9/10/2013
29	12	1996	W010000044001052	900000028845954	1325263ML	0.69	1.27	1.96	0.24	0.12	9/9/2013
30	12	1995	S300000000002520	900000028848345	1325389A	0.36	0.78	1.14	0.16	0.14	9/10/2013
31	17	1993	L670000001001500	900000029089325	1327306ATTYB	0.1	0.26	0.36	0.06	0.17	9/30/2013
32	17	1993	R080002000018100	900000029091185	1327306ATTYC	0.13	0.29	0.42	0.06	0.14	9/30/2013
33	17	1993	L670000004002500	900000029083221	1327306ATTY	0.09	0.22	0.31	0.05	0.16	9/30/2013
34	17	1993	R120000000001300	900000029090427	1327306ATTYB	0.08	0.21	0.29	0.05	0.17	9/30/2013
35	1	2003	L375000004000400	900000028850989	1325481A	3.29	3.06	6.35	0.61	0.1	9/11/2013
36	1	2000	T527002000004100	900000029091417	1327307ML	4.9	7.58	12.48	1.73	0.14	9/30/2013
37	1	2011	M075000002000100	900000029089729	1327339ATTYB	453.5	130.01	583.51	82.99	0.14	9/30/2013
38	1	2011	M075000002000100	900000029089742	1327339ATTYB	167.44	48	215.44	30.64	0.14	9/30/2013
39	1	2011	F735000006000600	900000028848174	1325306ATTY	154.75	45.91	200.66	29.02	0.14	9/10/2013
40	1	2011	G940000005002700	900000029081820	1327358A	50.78	15.07	65.85	9.52	0.14	9/30/2013
41	1	2011	M059002000001100	900000028833403	1324755A	20.23	6	26.23	3.79	0.14	9/4/2013
42	1	2011	E330000359001000	900000028881627	1326684A	11.16	3.27	14.43	2.08	0.14	9/23/2013
43	1	2011	B158003003000100	900000028863791	1326030ML	6.19	1.71	7.9	1.1	0.14	9/17/2013
44	1	2011	E540000014003900	900000028848008	1325206ATTY	0.63	0.2	0.83	0.12	0.14	9/9/2013
45	1	2011	S425700000000200	900000028876770	1326256ATTY	0.34	0.11	0.45	0.07	0.16	9/19/2013
46	1	2011	S310000001001200	900000028856733	1325681A	0.07	0.03	0.1	0.02	0.2	9/13/2013
47	1	2011	B193019000001900	900000028889315	1326956ATTY	0.07	0.03	0.1	0.02	0.2	9/26/2013
48	1	2010	M355000064000800	900000028848467	1325343A	69.76	26.51	96.27	13.19	0.14	9/10/2013
49	1	2010	I200002000001200	900000028833202	1324781A	45.02	16.2	61.22	8.1	0.13	9/4/2013
50	1	2010	L165001001000900	900000028881466	1326681A	45.42	16.05	61.47	8.04	0.13	9/23/2013
51	1	2010	H045000086000400	900000028852088	1325406ATTY	28.13	10.96	39.09	5.44	0.14	9/11/2013
52	1	2010	T530000000000800	900000028835188	1324731A	22.17	7.98	30.15	3.99	0.13	9/4/2013
53	1	2010	W293000000002800	900000029082008	1327332A	8.95	3.16	12.11	1.59	0.13	9/30/2013
54	1	2010	N840000004002000	900000028891238	CB1327039	7.97	3.12	11.09	1.55	0.14	9/27/2013
55	1	2010	G955700000000900	900000028890495	1326984A	0.48	0.21	0.69	0.1	0.14	9/26/2013
56	1	2010	M575900000004500	900000029081576	1327339ATTY	0.07	0.03	0.1	0.02	0.2	9/30/2013
57	1	2009	L165001001000900	900000028881466	1326681A	246.82	116.83	363.65	48.13	0.13	9/23/2013
58	1	2009	M31751A018008100	900000029091725	1327307ML	202.38	88.37	290.75	36.12	0.12	9/30/2013
59	1	2009	P806005000000100	900000029089417	1327307ATTYB	62.71	27.81	90.52	11.38	0.13	9/30/2013

Exhibit A

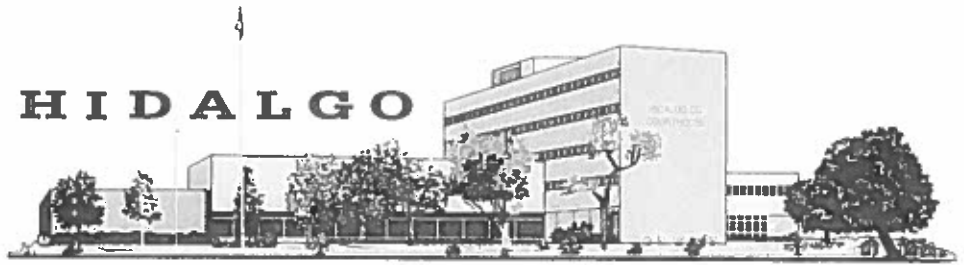
Tax Unit	Year	Account No.	Validation No.	Deposit No.	Levy Paid	Penalty/Interest Paid	Subtotal Paid	Attorney Paid	Atty Fee Pct	Deposit Date	
60	1	2009	H255000008000709	900000028862914	1325981A	33.27	15.2	48.47	6.24	0.13	9/16/2013
61	1	2009	E540000048002600	900000028847982	1325204A	7.9	3.64	11.54	1.49	0.13	9/9/2013
62	1	2008	V405504000012000	900000028883034	1326665A	225.06	124.53	349.59	43.88	0.13	9/23/2013
63	1	2008	H255000008000709	900000028862914	1325981A	52.06	30.02	82.08	10.7	0.13	9/16/2013
64	1	2008	R470000012001600	900000028841930	1324981A	14.51	7.83	22.34	2.74	0.12	9/6/2013
65	1	2008	F450000000001800	900000028850824	1325485ML	9.75	5.63	15.38	2.01	0.13	9/11/2013
66	1	2008	1016381194901000	900000028877771	1326306ATTY	0.26	0.18	0.44	0.07	0.16	9/20/2013
67	1	2007	V340000005000900	900000028834567	1324704A	121.7	72.61	194.31	21.72	0.11	9/4/2013
68	1	2007	P200000008001100	900000028886824	1326834A	103.3	63.71	167.01	19.37	0.12	9/25/2013
69	1	2007	R470000012001600	900000028841930	1324981A	46.36	30.6	76.96	9.6	0.12	9/6/2013
70	1	2007	G400000000001900	900000028842115	1324985ML	7.47	4.43	11.9	1.34	0.11	9/6/2013
71	1	2007	V359000000007200	900000029091011	1327391ATTY	0.64	0.52	1.16	0.18	0.16	9/30/2013
72	1	2006	T210000277000320	900000028892472	CB1327039	89.12	67.14	156.26	18.98	0.12	9/27/2013
73	1	2006	H345000000006700	900000028889461	1326931A	43.38	33.56	76.94	9.63	0.13	9/26/2013
74	1	2006	L045098024000000	900000028871191	1326241A	34.47	27.13	61.6	7.86	0.13	9/19/2013
75	1	2006	R470000012001600	900000028841930	1324981A	31.54	24.6	56.14	7.1	0.13	9/6/2013
76	1	2006	P200000006000700	900000028845778	1325234A	16.2	10.91	27.11	2.87	0.11	9/9/2013
77	1	2006	C700000007002000	900000029082756	1327337A	8.54	6.9	15.44	2.03	0.13	9/30/2013
78	1	2006	H425004039000300	900000029093131	1327307ML	6.96	5.48	12.44	1.59	0.13	9/30/2013
79	1	2006	R021501000002800	900000029082939	1327337A	5.82	4.19	10.01	1.15	0.11	9/30/2013
80	1	2006	E720000016001200	900000028858539	1325943A	5.27	3.92	9.19	1.1	0.12	9/16/2013
81	1	2005	C470000020000600	900000028865865	1326158A	123.68	95.24	218.92	22.82	0.1	9/18/2013
82	1	2005	L045000122000010	900000029082215	1327381A	63.55	56.99	120.54	15.35	0.13	9/30/2013
83	1	2005	D680000027000900	900000028845941	1325207A	31.88	30.51	62.39	8.56	0.14	9/9/2013
84	1	2005	V360000001006500	900000028855443	1325681A	19.54	18.17	37.71	5.01	0.13	9/13/2013
85	1	2005	A414000000000200	900000029091536	1327304MLC	21.46	17.73	39.19	4.51	0.12	9/30/2013
86	1	2005	T210000277000320	900000028892472	CB1327039	15.97	13.94	29.91	3.69	0.12	9/27/2013
87	1	2004	L080000010000106	900000028851456	1325407A	149.69	131.22	280.91	29.41	0.1	9/11/2013
88	1	2004	C470000020000600	900000028865865	1326158A	126.12	112.24	238.36	25.54	0.11	9/18/2013
89	1	2004	S510000001000400	900000028843532	1325280A	71.58	61.33	132.91	13.43	0.1	9/9/2013
90	1	2004	M215000001002100	2	WEB13254CC	41.39	39.18	80.57	9.44	0.12	9/11/2013
91	1	2004	G400000000002000	900000028866388	1326131A	20.94	17.58	38.52	3.77	0.1	9/18/2013
92	1	2004	S245000000001200	900000028870746	1326281A	9.08	9.9	18.98	2.66	0.14	9/19/2013
93	1	2004	M340002000005400	900000028855507	1325641A	5.76	4.86	10.62	1.05	0.1	9/13/2013
94	1	2004	L110001003005805	900000028884649	1326744ML	4.22	3.51	7.73	0.75	0.1	9/24/2013
95	1	2004	F225001001002200	900000028893640	1327032A	1.31	1.1	2.41	0.23	0.1	9/27/2013
96	1	2004	O020000005002100	900000028886307	1326802A	0.21	0.24	0.45	0.07	0.16	9/25/2013
97	1	2004	E334502000002600	900000028889214	1326904ATTY	0.11	0.12	0.23	0.03	0.13	9/26/2013
98	1	2003	C470000020000600	900000028865865	1326158A	129.81	131.11	260.92	28.62	0.11	9/18/2013
99	1	2003	M215000001002100	2	WEB13254CC	100.24	106.92	207.16	24.66	0.12	9/11/2013
100	1	2003	F225001004000501	900000028836962	1324885MLA	50.89	49.02	99.91	10.3	0.1	9/5/2013
101	1	2003	V363000000001100	900000028892696	CB1327039	33.92	35.74	69.66	8.14	0.12	9/27/2013
102	1	2003	N120003000001025	900000028883678	1326789A	17.22	21.01	38.23	5.43	0.14	9/24/2013
103	1	2003	D680000028001300	900000028832457	1324711A	8.01	9.65	17.66	2.47	0.14	9/4/2013
104	1	2003	D810000000002000	900000028864225	1326031A	9.43	9.24	18.67	1.95	0.1	9/17/2013
105	1	2003	L106904000001800	900000028865588	1326104ML	0.54	0.64	1.18	0.16	0.14	9/18/2013
106	1	2002	C470000020000600	900000028865865	1326158A	71.01	80.25	151.26	16.94	0.11	9/18/2013
107	1	2002	S740000000001500	900000028888178	1326862A	36.07	36.43	72.5	6.66	0.09	9/25/2013
108	1	2002	E330000110000800	900000028882485	1326644A	26.66	26.93	53.59	4.92	0.09	9/23/2013
109	1	2002	L025000053000403	900000028884436	1326711A	23.92	25.11	49.03	4.84	0.1	9/24/2013
110	1	2002	E540000014002200	900000028880741	1326684A	15.36	17.81	33.17	3.87	0.12	9/23/2013
111	1	2002	H365003000001100	900000028864936	1326031A	9.45	12.04	21.49	2.87	0.13	9/17/2013
112	1	2002	N120003000001025	900000028883678	1326789A	1.94	2.6	4.54	0.65	0.14	9/24/2013
113	1	2002	L450005000017200	900000028840350	1324885MLA	1.32	1.33	2.65	0.24	0.09	9/5/2013
114	1	2001	C470000020000600	900000028865865	1326158A	119.69	149.61	269.3	30.7	0.11	9/18/2013
115	1	2001	S740000000001500	900000028888178	1326862A	58.78	66.42	125.2	11.9	0.1	9/25/2013
116	1	2001	S735000004000600	900000028889716	1326941A	16.67	23.82	40.49	5.62	0.14	9/26/2013
117	1	2001	F345000160000300	900000029082836	1327365A	9.61	14.08	23.69	3.4	0.14	9/30/2013
118	1	2001	W230000052000300	900000028853100	1325537A	9.55	12.49	22.04	2.69	0.12	9/12/2013

Exhibit A

	Tax Unit	Year	Account No.	Validation No.	Deposit No.	Levy Paid	Penalty/Interest Paid	Subtotal Paid	Attorney Paid	Atty Fee Pct	Deposit Date
119	1	2001	L450005000017200	900000028840350	1324885MLA	11.08	12.45	23.53	2.24	0.1	9/5/2013
120	1	2001	V300000002002000	900000028851862	1325435A	4.58	6.34	10.92	1.45	0.13	9/11/2013
121	1	2001	L010000000001000	900000028863698	1326043A	5.69	6.42	12.11	1.15	0.09	9/17/2013
122	1	2001	B505000015000600	900000028836274	1324704A	2.96	3.63	6.59	0.73	0.11	9/4/2013
123	1	2001	B505000015000600	900000028836280	1324704A	2.96	3.63	6.59	0.73	0.11	9/4/2013
124	1	2001	G080000007002200	900000028883457	1326741A	1.03	1.15	2.18	0.21	0.1	9/24/2013
125	1	2001	B505000015000600	900000028836279	1324704A	-2.96	-3.63	-6.59	-0.73	0.11	9/4/2013
126	1	2000	C470000020000600	900000028865865	1326158A	117.44	160.9	278.34	32.24	0.12	9/18/2013
127	1	2000	A180000029000903	900000028849298	1325330ML	36.05	44.82	80.87	7.95	0.1	9/10/2013
128	1	2000	L215500000000800	900000028871182	1326281A	9.25	12.22	21.47	2.33	0.11	9/19/2013
129	1	2000	R115000000005100	900000028855022	1325635A	8.15	9.53	17.68	1.5	0.08	9/13/2013
130	1	2000	L010000000001000	900000028863698	1326043A	6.78	8.48	15.26	1.5	0.1	9/17/2013
131	1	2000	L549000000001200	900000029091905	1327391ML	7.52	8.79	16.31	1.39	0.09	9/30/2013
132	1	2000	G570000003000200	900000028835726	1324781A	3.95	5.62	9.57	1.18	0.12	9/4/2013
133	1	2000	L549000000001200	900000028867041	1326130ML	1.76	2.06	3.82	0.32	0.08	9/18/2013
134	1	2000	M355000056000400	900000028866211	1326141A	0.48	0.77	1.25	0.18	0.14	9/18/2013
135	1	1999	C470000020000600	900000028865865	1326158A	106.64	158.9	265.54	31.19	0.12	9/18/2013
136	1	1999	R115000000005100	900000028848344	1325381A	40.82	52.66	93.48	8.27	0.09	9/10/2013
137	1	1999	E540000014002200	900000028880741	1326684A	7.55	11.47	19.02	2.31	0.12	9/23/2013
138	1	1999	G280000000000000	900000028889865	1326935A	7.31	11.05	18.36	2.21	0.12	9/26/2013
139	1	1999	R115000000005100	900000028855022	1325635A	9.5	12.26	21.76	1.92	0.09	9/13/2013
140	1	1999	A210000011001800	900000028850120	1325355ML	4.87	7.94	12.81	1.73	0.14	9/10/2013
141	1	1999	L549000000001200	900000028867041	1326130ML	6.48	8.36	14.84	1.31	0.09	9/18/2013
142	1	1999	P310000001000300	900000028845852	1325263ML	0.47	0.69	1.16	0.13	0.11	9/9/2013
143	1	1999	P310000001000300	900000028880154	1326304ML	0.47	0.69	1.16	0.13	0.11	9/20/2013
144	1	1998	L080000010000106	900000028851456	1325407A	104.49	166.83	271.32	31.82	0.12	9/11/2013
145	1	1998	C470000020000600	900000028865865	1326158A	90.32	145.41	235.73	28.04	0.12	9/18/2013
146	1	1998	V382000000000100	900000028849803	1325330ML	10.54	16.75	27.29	3.21	0.12	9/10/2013
147	1	1998	V382000000000100	900000028849809	1325330ML	10.53	16.75	27.28	3.21	0.12	9/10/2013
148	1	1998	T685000000005800	900000029085330	1327356ATTY	7.16	12.38	19.54	2.61	0.13	9/30/2013
149	1	1998	O150000002000700	900000028848001	1325206ATTY	0.08	0.15	0.23	0.03	0.13	9/9/2013
150	1	1997	C470000020000600	900000028865865	1326158A	57.47	99.42	156.89	18.88	0.12	9/18/2013
151	1	1996	N120003000003200	900000029081296	1327332A	21.79	41.99	63.78	8.3	0.13	9/30/2013
152	1	1996	W010000049001055	900000028841935	1324904A	17.79	32.03	49.82	5.77	0.12	9/6/2013
153	1	1996	M475000006000900	900000028833581	1324781A	8.5	14.72	23.22	2.49	0.11	9/4/2013
154	1	1996	R115000000005100	900000028848344	1325381A	8.41	13.88	22.29	2.16	0.1	9/10/2013
155	1	1995	H045000084003100	900000028835717	1324762A	3.71	7.34	11.05	1.37	0.12	9/4/2013
156	1	1994	H045000084003100	900000028835717	1324762A	8.28	17.39	25.67	3.2	0.12	9/4/2013
157	1	1993	E330000329001200	900000028842009	1324925A	5.81	13.7	19.51	2.71	0.14	9/6/2013
158	1	1993	A180000056001406	900000028834065	1324784A	5.13	10.67	15.8	1.75	0.11	9/4/2013
159	1	1993	R080001000002313	900000028862454	1325930ML	4.86	9.98	14.84	1.6	0.11	9/16/2013
160	1	1993	O395000000000700	900000028887137	1326844ML	3.88	8.12	12	1.35	0.11	9/25/2013
161	1	1992	R055003000002000	900000028841789	1324925A	3.98	9.46	13.44	1.74	0.13	9/6/2013
162	12	1996	N120003000003200	900000029081296	1327332A	1.17	2.26	3.43	0.45	0.13	9/30/2013
163	12	1993	O395000000000700	900000028887137	1326844ML	0.19	0.4	0.59	0.07	0.12	9/25/2013
164	12	1992	R055003000002000	900000028841789	1324925A	0.21	0.47	0.68	0.09	0.13	9/6/2013
165	17	1993	T210000277000315	900000029081832	1327306ATTY	0.09	0.21	0.3	0.05	0.17	9/30/2013
166	17	1993	E330000329001200	900000028842009	1324925A	0.08	0.17	0.25	0.03	0.12	9/6/2013
167	17	1993	1016381194901000	900000028877771	1326306ATTY	0.05	0.12	0.17	0.03	0.18	9/20/2013
168	17	1993	A180000056001406	900000028834065	1324784A	0.06	0.13	0.19	0.02	0.11	9/4/2013
169	17	1993	R080001000002313	900000028862454	1325930ML	0.06	0.13	0.19	0.02	0.11	9/16/2013
170	17	1993	T210000249001002	900000029091537	1327306ATTYC	0.03	0.08	0.11	0.02	0.18	9/30/2013
171	17	1983	T210000236000101	900000028885330	1326735A	0.05	0.17	0.22	0.03	0.14	9/24/2013

COUNTY of HIDALGO

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor



EDINBURG, TEXAS 78539

October 22, 2013

Honorable Sheriff Guadalupe Trevino
Hidalgo County Sheriff
711 El Cibolo Rd.
Edinburg, Texas 78540

Re: Review of *Monthly Fees Report* and Supporting Documentation
For the Month September 2013

Dear Sheriff Trevino:

We have conducted a limited scope review of the *Monthly Fees Report* and supporting documentation for the month of September 2013 pursuant to Local Government Code §115.002 (a) and §115.002 (b). The objective of the review was to determine if fees collected were properly accounted and reported.

Scope:

The scope of our review was limited to collections reported by your office on the *Monthly Fees Report* for the month of September 2013. Our review was not designed nor intended to be a detailed study of every relevant control system, procedure, or transaction. Accordingly, the opportunities for improvement presented in this report may not be all-inclusive of areas where improvement could be made.

The responsibility for establishing and maintaining a sound internal control system rests with management. The objectives of an internal control system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or theft, and that transactions are executed in accordance with management's authorization and recorded properly.

The purpose of this report is to furnish management independent, objective analyses, recommendations, and information concerning the area reviewed. The report should serve as a tool to help management discern and implement specific improvements.

Methodology:

In planning and performing our review, we reviewed applicable fee schedules. The following procedures were also performed:

- Reviewed the submittal dates of the *Monthly Fees Report* and applicable supporting documentation to the County Auditor's Office to determine if the reports and applicable supporting documentation were received within five days after the last day of the month pursuant to Local Government Code §114.001(b).
- Verified the signature on the *Monthly Fees Report* to ensure that the report was signed by an authorized signatory as documented on the "Authorized Signatories Form."
- Verified the mathematical accuracy of the *Monthly Fees Report* by footing and cross-footing the report.
- Reviewed receipts issued to determine if fees were allocated and reported in the proper amounts and verified whether any adjustments were made.
- Verified that procedures for voided receipts were properly followed.
- Verified that collections per the *Monthly Fees Report* agreed to: 1.) total receipts issued, 2.) total deposits made with the County Treasurer, and 3.) total deposits posted to *alio's* various general ledger accounts.
- Reviewed direct deposits noted on the bank statement to ensure the direct deposits were timely remitted to the County Treasurer's Office.
- Verified the sequence of receipts per the *Monthly Fees Report* agreed to the receipts issued. In addition, verified that receipts followed sequential order.

HIDALGO COUNTY DISTRICT JUDGES

JAIMÉ E. TIERINA JUDGE, 92ND D.C. RODOLFO DELGADO JUDGE, 93RD D.C. J. R. "BOBBY" FLORES JUDGE, 139TH D.C. ROSE GUERRA REYNA JUDGE, 206TH D.C. JUAN R. PARTIDA JUDGE, 275TH D.C. MARIO E. RAMÍREZ, JR. JUDGE, 332ND D.C. NOÉ GONZÁLEZ JUDGE, 370TH D.C. OVERSEER LETICIA LOPEZ JUDGE, 388TH D.C. AIDA BALINAS FLORES JUDGE, 394TH D.C. ISRAEL RAMÓN JR. JUDGE, 430TH D.C. JESSE CONTRERAS JUDGE, 449TH D.C.

- Reviewed the *Weekly Remittance Report* and County Treasurer receipts to determine whether fees collected were properly accounted and deposited with the County Treasurer's Office on a weekly basis.
- Reviewed receipts and the *Monthly Fees Report*, among other supporting documentation, to verify proper completion of the monthly report.

Conclusion:

Total collections for the month of September 2013 were \$108,319.14. Based on the results of our review, we have concluded that fees were generally properly accounted and reported; however, the system of internal controls for the accounting and reporting of fees requires improvement as noted in the following observations.

Observation No. 1:

We noted during our review that, at times, receipts issued for bail bond fees were not properly completed. Receipts, at times, did not specify the form of payment received (e.g., cash, check, money order etc.). According to staff, training regarding the proper completion of receipts has not been provided since there are many Sheriff Deputies responsible for receipting bail bond fees. In addition, it is the Sheriff's Office policy to only accept money orders for the payment of bail bond fees; therefore the payment method is not noted on the receipt.

The County Auditor's Office requires that official receipt forms contain sufficient information to create an adequate audit trail. At a minimum, the official receipt must include the date, payer name, form of payment (e.g., cash, check, or credit card), check number, amount, description/purpose of payment, and the initials or signature of the cashier.

Formal procedures have not been implemented to ensure that official receipt forms contain sufficient information to create an adequate audit trail. This may result in the loss or misuse of County funds.

Recommendation:

Management should implement formal procedures to ensure that official receipt forms contain sufficient information to create an adequate audit trail. As part of these procedures, training regarding the proper completion of receipts to individuals responsible for receipting collections should be provided.

Observation No. 2:

Procedures for voiding receipts were not properly followed. At times, void receipts lacked the supervisor's signature of approval, the date receipt was void, and an explanation for the void noted on the face of the receipt.

The County Auditor's Office requires that approval of a void receipt be obtained prior to voiding a receipt. Approval of void receipts should be limited to supervisors. The supervisor should ensure the original and all copies of the void receipt contain on the face of the receipt the word "void", an explanation for the void, the date receipt was voided, and the supervisor's signature of approval. In addition, the supervisor should ensure that the original and all other copies of the voided receipt are securely attached together.

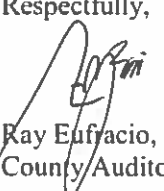
Formal procedures have not been developed and implemented to ensure receipts are properly voided. This may result in the loss or misuse of County funds.

Recommendation:

Management should develop and implement formal procedures to ensure that receipts are properly voided. At a minimum, the procedures noted above should be implemented.

Please provide written a management response to the observations noted above by November 9, 2013. If you should have any questions or would like to schedule a meeting to discuss the above noted observation, please do not hesitate to contact Alex Martinez, Internal Auditor I, at 318-2511 ext. 4653, Letty Chavez, Compliance Audit Supervisor, at 318-2511 ext. 4651, Arcy B. Duran, CPA, Director of Audit, at ext. 4645, or me at ext. 4604.

Respectfully,


Ray Eufyacio, CPA
County Auditor

cc: Valde Guerra, Commissioners Court Executive Officer

HIDALGO COUNTY DISTRICT JUDGES