DATE: November 21, 2013

2013
Transfer

DEPARTMENT HEAD: Daniel Flores

DEPARTMENT NAME: Facilities Management

ACCOUNT NUMBER: 3-1100-419-40-220-001-0-XXX

Contact Person: Glinda Pacheco **Ph#:** (956) 292-7025 Ext. 5411

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
336	FACILITIES MGMT-COMPUTER SERVICES	343	FACILITIES MGMT-LAUNDRY & DRY CLEANING	975.99
339	FACILITIES MGMT-OTHER PROF SRV	343	FACILITIES MGMT-LAUNDRY & DRY CLEANING	224.06
346	FACILITIES MGMT-HAULING & FREIGHT SERV	343	FACILITIES MGMT-LAUNDRY & DRY CLEANING	500.00
550	FACILITIES MGMT-PRINTING & BINDING	343	FACILITIES MGMT-LAUNDRY & DRY CLEANING	359.00
604	FACILITIES MGMT-MEDICAL & LAB SUPPL	343	FACILITIES MGMT-LAUNDRY & DRY CLEANING	1.34
630	FACILITIES MGMT-FOOD	343	FACILITIES MGMT-LAUNDRY & DRY CLEANING	62.48
			TOTAL	2,122.87

REASON:
Intradepartmental transfer needed to cover November invoices for G & K Services.

DEPARTMENT HEAD SIGNATURE

11/21/13
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK