DATE: DECEMBER 4, 2013

DEPARTMENT HEAD: JUDGE MARIO E. RAMIREZ, JR.

DEPARTMENT NAME: 332ND DISTRICT COURT

ACCOUNT NUMBER: 3-1100-412-00-006-001-0-

Contact Person: DAMIAN CARRANZA Ph#: 318-2275

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	& computer	AMOUNT
890	OTHER	601	OFFICE SUPPLIES	$2,000.00
890	OTHER	613	SAFETY SUPPLIES	$ 150.00
			TOTAL	$2,150.00

REASON: FUNDS NEEDED TO ORDER OFFICE SUPPLIES & SAFETY SUPPLIES SUCH FLASHLIGHTS, ETC.

DEPARTMENT HEAD SIGNATURE

12/4/13
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK