



Hidalgo County Purchasing Department  
2812 S. Business Highway 281  
New Administration Building  
Edinburg, Texas 78539  
(956) 318-2626/ Fax: (956) 318-2629

December 5, 2013

Drake Communications Inc.  
C/O Cecil Drake  
2435 Square Place, Suite 400  
Dallas, Texas 75234

Email: [cdrake@drakecommunications.com](mailto:cdrake@drakecommunications.com)

Re: E-12-312-12-18  
"Turnkey Interactive Voice Response System"

Dear Mr. Drake:

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the final one (1) year County's options to exercise an extension as provided in the current contract (under the same rates, terms and conditions). Please acknowledge receipt of this notice of placement on the Commissioners' Court meeting of December 20, 2013 for discussion, consideration and action, by signing below and returning to the Purchasing Department, by no later than, Tuesday, December 10, 2013, via facsimile to (956) 956-292-7612 or email to: [cris.ayala@co.hidalgo.tx.us](mailto:cris.ayala@co.hidalgo.tx.us), so as to meet the agenda request form deadlines.

By:

Date:

12/7/13

Additionally, we are requesting your company provide an updated certificate of insurance as required through Hidalgo County's Request for (Bid, Quote, Proposal, Statement of Qualification).

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

Gricelda (Cris) Ayala, Buyer III  
Hidalgo County Purchasing Department