AG-301 (11/12)

Texas A&M AgriLife
Administrative Services - Property

TEXAS A&M AGRILIFE

PROPERTY TRANSFERS

Releasing Agency Reference (LA) Number

Receiving Agency Reference (LA) Number

Check one:
- ☐ Transfer Into (Attach related correspondence)
- ☐ Transfer Within (Move between two Property Department accounts)
- ☑ Transfer Out Of (Attach related correspondence)

12/17/2013
Date Prepared

For Surplus Pick Up: Contact Person | Phone | Location

Cyndie Michalak
Prepared By

Reason/Comments:

Asset Number	Description	Class Code	Acq. Date	Rec. Agency Asset #	New Location Bldg #	New Location Room #	New Location Group Cd.	Asset Value
0000045730	Computer Gateway E-4500S	578701	5/02/2006					1,204.00
0000045731	Computer Gateway E-4500S	578701	5/02/2006					1,204.00

If additional lines are needed, use page 2.

SUBTOTAL	2,408.00
TOTAL FROM PAGE 2	0.00
GRAND TOTAL	2,408.00

RELEASING DEPARTMENT/AGENCY:

BLTX / 30012 — Prop. Dept./Unit
Better Living for Texans - Hidalgo — Property Department Name

Signature of APO or Alternate APO — Date 12/17/13

Cyndie Michalak — Signature of Property Manager — Date 12/17/2013

Member & Agency No. 07 1555

RECEIVING DEPARTMENT/AGENCY:

Fixed Assets/Surplus — Prop. Dept./Unit
Hidalgo County Government — Property Department Name

Signature of APO or Alternate APO — Date 12/17/13

Signature of Property Manager — Date

Member & Agency No.