

# Godinez Communications

EIN# 27-1107092  
 300 S. 8<sup>th</sup> Street  
 McAllen, Texas 78501

# INVOICE

INVOICE NO: HC-DD-001  
 DATE: January 31, 2012  
 Revised

To: Marty Salazar  
 Director of Purchasing  
 County of Hidalgo  
 2812 S. Business Highway 281  
 Edinburg, TX 78539

Contract No.: C-11-117-08-02  
 Account No.: 2-1 100-415-00-115-002-0-311  
 Requisition No.: 210147  
 PO #: 670133

P.O. #	TERMS	DUE DATE	PROJECT
	Net 30	30 Days	Drainage District #1

Professional consulting services fee not to exceed \$28,200 or 208 hours (1-11-12 thru 1-31-12)

Description	Rate	Total # of Hours	% of Project Completion	Amount
<p><b>PRINCIPAL-IN-CHARGE</b></p> <p>Brian Godinez</p> <p>Coordinated and implemented the January drainage advisory committee meetings including meeting agenda development; communication notifications and attendance confirmations; public and media relations; preparing and printing committee materials and hand outs; implemented meeting logistics and facilitation; as well as produced meeting and online follow up and communications.</p>	\$135	18 ✓	9%	\$ 2,430.00
<p>INVOICE RECEIVED BY: <u>Marty Salazar</u> ON <u>10/18/13</u></p> <p>GOODS/SERVICES RECEIVED BY: <u>A. R. J.</u> ON <u>12/4/13</u></p>				
Total Payment DUE				\$ 2,430.00 ✓

Deliverables: Hidalgo County Drainage Advisory Committee and 2012 Bond Referendum Website  
<https://sites.google.com/site/hcdrainage/>

**JANUARY 2012 Project Log Sheet**

**GODINEZ COMMUNICATIONS**

**300 S. 8TH STREET, McAllen, Texas, 78501**

**BRIAN GODINEZ: Principal in Charge**

**Drainage District #1: Professional consulting services**

DAY	ACTIVITY	HOURS
1		
2		
3		
4		
5		
6		
7		
8		
9	Organized, informed and prepared the January drainage advisory committee meeting	7
10		
11	Prepared committee materials and hand outs; implemented meeting logistics and facilitation for today's meeting	5
12		
13	Produced advisory meeting and online follow up and communications	6
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
<b>TOTAL HOURS</b>		<b>18</b>

# Godinez Communications

EIN# 27-1107092  
 300 S. 8<sup>th</sup> Street  
 McAllen, Texas 78501

# INVOICE

INVOICE NO: HC-DD-002  
 DATE: February 29, 2012  
 Revised

To: Marty Salazar  
 Director of Purchasing  
 County of Hidalgo  
 2812 S. Business Highway 281  
 Edinburg, TX 78539

Contract No.: C-11-117-08-02  
 Account No.: 2-1100-415-00-115-002-0-311  
 Requisition No.: 210147  
 PO #: 670133

P.O. #	TERMS	DUE DATE	PROJECT
	Net 30	30 Days	Drainage District #1

Professional consulting services fee not to exceed \$28,200 or 208 hours (2-1-12 thru 2-29-12)

Description	Rate	Total # of Hours	% of Project Completion	Amount
<p>PRINCIPAL-IN-CHARGE</p> <p>Brian Godinez</p> <p>Coordinated and implemented the February drainage advisory committee meetings including meeting agenda development; communication notifications and attendance confirmations; public and media relations; preparing and printing committee materials and hand outs; implemented meeting logistics and facilitation; as well as produced meeting and online follow up and communications.</p>	\$135	23 ✓	20%	\$ 3,105.00
<p>INVOICE RECEIVED BY: <u><i>[Signature]</i></u> ON <u>10/18/13</u></p> <p>GOODS/SERVICES RECEIVED BY: <u><i>[Signature]</i></u> ON <u>12/4/13</u></p>				
Total Payment DUE				\$ 3,105.00

Deliverable: Hidalgo County Drainage Advisory Committee and 2012 Bond Referendum Website  
<https://sites.google.com/site/hcdrainage/>

February 2012 Project Log Sheet

GODINEZ COMMUNICATIONS

300 S. 8TH STREET, McAllen, Texas, 78501

BRIAN GODINEZ: Principal in Charge  
Drainage District #1: Professional consulting services

DAY	ACTIVITY	HOURS
1		
2		
3		
4		
5		
6	Organized, informed and prepared the February drainage advisory committee meeting	7
7		
8	Prepared committee materials and hand outs; implemented meeting logistics and facilitation for today's meeting	5
9		
10	Produced advisory meeting and online follow up and communications	4
11		
12		
13	Produced advisory meeting and online follow up and communications	7
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
TOTAL HOURS		23



**Godinez Communications**

EIN# 27-1107092  
 300 S. 8<sup>th</sup> Street  
 McAllen, Texas 78501

**INVOICE**

INVOICE NO: HC-DD-003  
 DATE: March 31, 2012  
 Revised

To: Marty Salazar  
 Director of Purchasing  
 County of Hidalgo  
 2812 S. Business Highway 281  
 Edinburg, TX 78539

Contract No.: C-11-117-08-02  
 Account No.: 2-1100-415-00-115-002-0-311  
 Requisition No.: 210147  
 PO #: 670133

P.O. #	TERMS	DUE DATE	PROJECT
	Net 30	30 Days	Drainage District #1

Professional consulting services fee not to exceed \$28,200 or 208 hours (3-1-12 thru 3-31-12)

Description	Rate	Total # of Hours	% of Project Completion	Amount
PRINCIPAL-IN-CHARGE  Brian Godinez  Coordinated and implemented March drainage advisory committee research; meetings and communications; public and media relations; prepared committee materials and drainage bond referendum research and media best practices; as well as produced online follow up documentation and communications.	\$135	12	26%	\$ 1,620.00
INVOICE RECEIVED BY: <u>Diana Garcia</u> ON <u>10/21/13</u> GOODS/SERVICES RECEIVED BY: <u>AS [Signature]</u> ON <u>12/4/13</u>				
Total Payment DUE				\$ 1,620.00

Deliverable: Hidalgo County Drainage Advisory Committee and 2012 Bond Referendum Website  
<https://sites.google.com/site/hcdrainage/>

March 2012 Project Log Sheet

GODINEZ COMMUNICATIONS

300 S. 8TH STREET, McAllen, Texas, 78501

BRIAN GODINEZ: Principal in Charge

Drainage District #1: Professional consulting services

DAY	ACTIVITY	HOURS
1		
2	Coordinated and implemented March drainage advisory committee research	3
3		
4		
5		
6	Attended the Drainage District #1 board meeting	2
7		
8	Managed public relations for the advisory committee	2
9		
10	Prepared committee materials and drainage bond referendum research and media best practices	3
11		
12		
13		
14		
15		
16		
17		
18		
19		
20	Produced advisory meeting and online follow up and communications	2
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
TOTAL HOURS		12

# Godinez Communications

EIN# 27-1107092  
 300 S. 8<sup>th</sup> Street  
 McAllen, Texas 78501

# INVOICE

INVOICE NO: HC-DD-004  
 DATE: April 30, 2012  
 Revised

To: Marty Salazar  
 Director of Purchasing  
 County of Hidalgo  
 2812 S. Business Highway 281  
 Edinburg, TX 78539

Contract No.: C-11-117-08-02  
 Account No.: 2-1100-415-00-115-002-0-311  
 Requisition No.: 210147  
 PO #: 670133

P.O. #	TERMS	DUE DATE	PROJECT
	Net 30	30 Days	Drainage District #1

Professional consulting services fee not to exceed \$28,200 or 208 hours (4-1-12 thru 4-30-12)

Description	Rate	Total # of Hours	% of Project Completion	Amount
<p>PRINCIPAL-IN-CHARGE</p> <p>Brian Godinez</p> <p>Coordinated and implemented the April drainage advisory committee meetings including committee meeting agenda development; communication notifications and attendance confirmations; public and media relations; preparing and printing committee materials and hand outs; implemented meeting logistics and facilitation; drainage bond referendum research and media best practices; as well as produced meeting and online follow up and communications.</p>	\$135	23	37%	\$ 3,105.00
<p>INVOICE RECEIVED BY: <u>[Signature]</u> ON <u>10/18/13</u></p> <p>GOODS/SERVICES RECEIVED BY: <u>[Signature]</u> ON <u>12/4/17</u></p>				
Total Payment DUE				\$ 3,105.00

Deliverable: Hidalgo County Drainage Advisory Committee and 2012 Bond Referendum Website  
<https://sites.google.com/site/hcdrainage/>

April 2012 Project Log Sheet

GODINEZ COMMUNICATIONS

300 S. 8TH STREET, McAllen, Texas, 78501

BRIAN GODINEZ: Principal in Charge  
Drainage District #1: Professional consulting services

DAY	ACTIVITY	HOURS
1		
2		
3		
4		
5	Organized and attended meeting with Judge Ramon Garcia and members of the advisory committee	4
6		
7		
8		
9	Organized, informed and prepared the April drainage advisory committee meeting	7
10		
11	Prepared committee materials and hand outs; implemented meeting logistics and facilitation for today's meeting	6
12		
13	Produced advisory meeting and online follow up and communications	6
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
TOTAL HOURS		23

# Godinez Communications

EIN# 27-1107092  
 300 S. 8<sup>th</sup> Street  
 McAllen, Texas 78501

# INVOICE

INVOICE NO: HC-DD-005  
 DATE: May 31, 2012  
 Revised

To: Marty Salazar  
 Director of Purchasing  
 County of Hidalgo  
 2812 S. Business Highway 281  
 Edinburg, TX 78539

Contract No.: C-11-117-08-02  
 Account No.: 2-1100-415-00-115-002-0-311  
 Requisition No.: 210147  
 PO #: 670133

P.O. #	TERMS	DUE DATE	PROJECT
	Net 30	30 Days	Drainage District #1

Professional consulting services fee not to exceed \$28,200 or 208 hours (5-1-12 thru 5-31-12)

Description	Rate	Total # of Hours	% of Project Completion	Amount
<b>PRINCIPAL-IN-CHARGE</b>  Brian Godinez  Coordinated and implemented the special called May drainage advisory committee meeting including committee meeting agenda development; communication notifications and attendance confirmations; public and media relations; coordinated other committee meetings; preparing and printing committee materials and hand outs; implemented meeting logistics and facilitation; conducted drainage bond referendum research; researched community outreach bond strategies; as well as produced committee meeting and online follow up and communications.	\$135	19 ✓	46%	\$ 2,565.00
Total Payment DUE				\$ 2,565.00 ✓

INVOICE RECEIVED BY: *[Signature]* ON *10/18/13*  
 GOODS/SERVICES RECEIVED BY: *[Signature]* ON *12/4/13*

Deliverable: Hidalgo County Drainage Advisory Committee and 2012 Bond Referendum Website  
<https://sites.google.com/site/hcdrainage/>

**MAY 2012 Project Log Sheet**

**GODINEZ COMMUNICATIONS**

**300 S. 8TH STREET, McAllen, Texas, 78501**

**BRIAN GODINEZ: Principal in Charge**

**Drainage District #1: Professional consulting services**

DAY	ACTIVITY	HOURS
1		
2		
3		
4		
5		
6		
7		
8		
9	Organized, informed and prepared the Drainage advisory leadership meeting	2
10	Drainage Advisory Leadership Meeting to discuss Special Called Meeting	3
11		
12		
13		
14		
15		
16		
17		
18	Conducted drainage bond referendum research; researched community outreach bond strategies	4
19		
20		
21	Organized, informed and prepared for the Drainage advisory special called meeting	4
22		
23	Prepared committee materials and hand outs; implemented meeting logistics and facilitation for today's meeting	4
24	Produced advisory meeting and online follow up and communications	2
25		
26		
27		
28		
29		
30		
31		
<b>TOTAL HOURS</b>		<b>19</b>

# Godinez Communications

EIN# 27-1107092  
 300 S. 8<sup>th</sup> Street  
 McAllen, Texas 78501

# INVOICE

INVOICE NO: HC-DD-006  
 DATE: June 30, 2012  
 Revised

To: Marty Salazar  
 Director of Purchasing  
 County of Hidalgo  
 2812 S. Business Highway 281  
 Edinburg, TX 78539

Contract No.: C-11-117-08-02  
 Account No.: 2-1100-415-00-115-002-0-311  
 Requisition No.: 210147  
 PO #: 670133

P.O. #	TERMS	DUE DATE	PROJECT
	Net 30	30 Days	Drainage District #1

Professional consulting services fee not to exceed \$28,200 or 208 hours (6-1-12 thru 6-30-12)

Description	Rate	Total # of Hours	% of Project Completion	Amount
<p><b>PRINCIPAL-IN-CHARGE</b></p> <p>Brian Godinez</p> <p>Coordinated and implemented June drainage advisory sub committee meetings, and communications; public and media relations; prepared committee materials and handouts; developed drainage bond referendum and community outreach strategies; prepared and presented update to the HC Drainage District board meeting; as well as produced online follow up documentation and communications.</p>	\$135	11 /	51%	\$ 1,485.00
<p>INVOICE RECEIVED BY: <u>10/18/13</u>  <i>[Signature]</i> ON</p> <p>GOODS/SERVICES RECEIVED BY: <u>12/1/13</u>  <i>[Signature]</i> ON</p>				
Total Payment DUE				\$ 1,485.00 ✓

Deliverable: Hidalgo County Drainage Advisory Committee and 2012 Bond Referendum Website  
<https://sites.google.com/site/hcdrainage/>

**JUNE 2012 Project Log Sheet**

**GODINEZ COMMUNICATIONS**

**300 S. 8TH STREET, McAllen, Texas, 78501**

**BRIAN GODINEZ: Principal in Charge**

**Drainage District #1: Professional consulting services**

DAY	ACTIVITY	HOURS
1		
2		
3		
4		
5		
6		
7		
8		
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10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20	Organized, informed and prepared the Drainage advisory finance sub committee meeting	2
21	Organized, informed and prepared the Drainage advisory communications sub committee meeting	2
22		
23		
24		
25		
26	Organized and attended the DD#1 board Meeting and made presentation	3
27	Developed drainage bond referendum and community outreach strategies	2
28	Produced advisory meeting and online follow up and communications	2
29		
30		
<b>TOTAL HOURS</b>		<b>11</b>

# Godinez Communications

EIN# 27-1107092  
 300 S. 8<sup>th</sup> Street  
 McAllen, Texas 78501

# INVOICE

INVOICE NO: HC-DD-007  
 DATE: July 31, 2012  
 Revised

To: Marty Salazar  
 Director of Purchasing  
 County of Hidalgo  
 2812 S. Business Highway 281  
 Edinburg, TX 78539

Contract No.: C-11-117-08-02  
 Account No.: 2-1100-415-00-115-002-0-311  
 Requisition No.: 210147  
 PO #: 670133

P.O. #	TERMS	DUE DATE	PROJECT
	Net 30	30 Days	Drainage District #1

Professional consulting services fee not to exceed \$28,200 or 208 hours (7-1-12 thru 7-31-12)

Description	Rate	Total # of Hours	% of Project Completion	Amount
<b>PRINCIPAL-IN-CHARGE</b>  Brian Godinez  Coordinated and implemented July drainage advisory and community outreach meetings with Judge's Office; Drainage District and committee members for possible bond referendum and impact; reviewed past 2006 bond referendum and PAC materials; coordinated public and media relations; prepared committee materials; developed drainage bond referendum community outreach plan; as well as produced online documentation and communications.	\$135	12	57%	\$ 1,620.00
INVOICE RECEIVED BY: <i>[Signature]</i> ON <u>10/10/13</u> GOODS/SERVICES RECEIVED BY: <i>[Signature]</i> ON <u>12/4/12</u>				
<b>Total Payment DUE</b>				<b>\$ 1,620.00</b>

Deliverable: Hidalgo County Drainage Advisory Committee and 2012 Bond Referendum Website  
<https://sites.google.com/site/hcdrainage/>

**JULY 2012 Project Log Sheet**

**GODINEZ COMMUNICATIONS**

**300 S. 8TH STREET, McAllen, Texas, 78501**

**BRIAN GODINEZ: Principal in Charge**

**Drainage District #1: Professional consulting services**

DAY	ACTIVITY	HOURS
1		
2		
3		
4		
5		
6		
7		
8		
9	Assisted the coordination of community outreach bond workshops with Judge's Office	3
10	Informed Drainage District and committee members for possible bond referendum and impact	2
11		
12		
13	Reviewed past 2006 bond referendum and PAC materials	3
14		
15		
16	Developed drainage bond referendum community outreach plan	3
17		
18		
19	Produced advisory meeting and online follow up and communications	1
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
<b>TOTAL HOURS</b>		<b>12</b>

# Godinez Communications

EIN# 27-1107092  
 300 S. 8<sup>th</sup> Street  
 McAllen, Texas 78501

# INVOICE

INVOICE NO: HC-DD-008  
 DATE: August 31, 2012  
 REVISED

To: Marty Salazar  
 Director of Purchasing  
 County of Hidalgo  
 2812 S. Business Highway 281  
 Edinburg, TX 78539

Contract No.: C-11-117-08-02  
 Account No.: 2-1100-415-00-115-002-0-311  
 Requisition No.: 210147  
 PO #: 670133

P.O. #	TERMS	DUE DATE	PROJECT
	Net 30	30 Days	Drainage District #1

Professional consulting services fee not to exceed \$28,200 or 208 hours (8-1-12 thru 8-31-12)

Description	Rate	Total # of Hours	% of Project Completion	Amount
<b>PRINCIPAL-IN-CHARGE</b>  Brian Godinez  Coordinated and implemented the special called August drainage advisory committee meeting including committee meeting agenda development; communication notifications and attendance confirmations; public and media relations; coordinated other community committee meetings; preparing and printing committee materials and hand outs; implemented meeting logistics and facilitation; assisted with Judge Garcia town hall meetings and attendance; developed bond community outreach planning for the committee and the PAC; as well as produced committee meeting and online follow up and communications.	\$135	24 ✓	69%	\$ 3,240.00
INVOICE RECEIVED BY: <i>Marty Salazar</i> ON <i>7/16/13</i> GOODS/SERVICES RECEIVED BY: <i>A-F-J</i> ON <i>12/4/12</i>				
Total Payment DUE				\$ 3,240.00 ✓

Deliverable: Hidalgo County Drainage Advisory Committee and 2012 Bond Referendum Website  
<https://sites.google.com/site/hcdrainage/>

**AUGUST 2012 Project Log Sheet**

**GODINEZ COMMUNICATIONS**

**300 S. 8TH STREET, McAllen, Texas, 78501**

**BRIAN GODINEZ: Principal in Charge**

**Drainage District #1: Professional consulting services**

DAY	ACTIVITY	HOURS
1	Organized, informed and prepared for the Drainage advisory special called meeting	5
2	Prepared committee materials and hand outs; implemented meeting logistics and facilitation for today's meeting	4
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13	Assisted with Judge Garcia town hall meetings and attendance promotion	2
14		
15		
16	Assisted Judge Garcia and Godfrey Garza Community Presentation - Bond Referendum - McALLEN EDC Board	4
17	Developed bond community outreach planning for the committee and the PAC	3
18		
19		
20		
21		
22	Assisted Judge Garcia and Godfrey Garza Community Presentation - Bond Referendum - City of Edinburg	4
23		
24	Produced advisory meeting and online follow up and communications	2
25		
26		
27		
28		
29		
30		
31		
<b>TOTAL HOURS</b>		<b>24</b>

# Godinez Communications

EIN# 27-1107092  
 300 S. 8<sup>th</sup> Street  
 McAllen, Texas 78501

# INVOICE

INVOICE NO: HC-DD-009  
 DATE: September 30, 2012  
 REVISED

To: Marty Salazar  
 Director of Purchasing  
 County of Hidalgo  
 2812 S. Business Highway 281  
 Edinburg, TX 78539

Contract No.: C-11-117-08-02  
 Account No.: 2-1100-415-00-115-002-0-311  
 Requisition No.: 210147  
 PO #: 670133

P.O. #	TERMS	DUE DATE	PROJECT
	Net 30	30 Days	Drainage District #1

Professional consulting services fee not to exceed \$28,200 or 208 hours (9-1-12 thru 9-30-12)

Description	Rate	Total # of Hours	% of Project Completion	Amount
<p><b>PRINCIPAL-IN-CHARGE</b></p> <p>Brian Godinez</p> <p>Coordinated and implemented the September drainage advisory committee meeting in Weslaco including committee meeting agenda development; communication notifications and attendance confirmations; public and media relations; coordinated other committee meetings; preparing and printing committee materials and hand outs; implemented meeting logistics and facilitation; assisted with Judge Garcia town hall meetings and attendance; implemented the bond community outreach for the Drainage PAC; as well as produced and distributed bond information, committee activities and online follow up and communications.</p>	\$135	27 ✓	82%	\$ 3,645.00
<p>INVOICE RECEIVED BY: <i>[Signature]</i> ON 10/14/13</p> <p>GOODS/SERVICES RECEIVED BY: <i>[Signature]</i> ON 12/4/13</p>				
Total Payment DUE				\$ 3,645.00

Deliverable: Hidalgo County Drainage Advisory Committee and 2012 Bond Referendum Website

<https://sites.google.com/site/hcdrainage/>

**SEPTEMBER 2012 Project Log Sheet**

**GODINEZ COMMUNICATIONS**

**300 S. 8TH STREET, McAllen, Texas, 78501**

**BRIAN GODINEZ: Principal in Charge**

**Drainage District #1: Professional consulting services**

DAY	ACTIVITY	HOURS
1		
2		
3		
4		
5	Assisted with Judge Garcia town hall meetings and attendance promotion	1
6	Assisted Judge Garcia and Godfrey Garza Community Presentation - Bond Referendum - STC CAMPUS	2
7		
8		
9		
10	Organized, informed and prepared for the Drainage advisory committee meeting	
11		
12	Prepared committee materials & hand outs; implemented logistics and facilitation for committee meeting	4
13	Produced advisory meeting and online follow up and communications	2
14	Implemented the bond outreach for the Drainage PAC; as well as produced and distributed bond information	2
15		
16		
17	Developed bond community outreach planning for the committee and the PAC	2
18	Assisted Judge Garcia and Godfrey Garza Community Presentation - Bond Referendum - STC CAMPUS	3
19	Assisted Judge Garcia and Godfrey Garza Community Presentation - Bond Referendum - WESLACO	3
20	Assisted Judge Garcia and Godfrey Garza Community Presentation - Bond Referendum - DONNA	3
21	Assisted with Judge Garcia town hall meetings and attendance promotion	2
22		
23		
24	Assisted Judge Garcia and Godfrey Garza Community Presentation - Bond Referendum - PRECINCT 1	3
25		
26		
27		
28		
29		
30		
<b>TOTAL HOURS</b>		<b>27</b>

# Godinez Communications

EIN# 27-1107092  
 300 S. 8<sup>th</sup> Street  
 McAllen, Texas 78501

# INVOICE

INVOICE NO: HC-DD-010  
 DATE: October 31, 2012  
 REVISED

To: Marty Salazar  
 Director of Purchasing  
 County of Hidalgo  
 2812 S. Business Highway 281  
 Edinburg, TX 78539

Contract No.: C-11-117-08-02  
 Account No.: 2-1100-415-00-115-002-0-311  
 Requisition No.: 210147  
 PO #: 670133

P.O. #	TERMS	DUE DATE	PROJECT
	Net 30	30 Days	Drainage District #1

Professional consulting services fee not to exceed \$28,200 or 208 hours (10-1-12 thru 10-31-12)

Description	Rate	Total # of Hours	% of Project Completion	Amount
Principal-in-Charge Brian Godinez  Coordinated and implemented the October drainage advisory committee meeting in Mission including committee meeting agenda development; communication notifications and attendance confirmations, public and media relations; coordinated other committee meetings; preparing and printing committee materials and hand outs; implemented meeting logistics and facilitation; assisted with Judge Garcia town hall meetings and attendance; produced materials, social media and implemented the bond referendum outreach for the Drainage PAC; as well as produced and distributed bond information, Drainage District and committee activities, and online follow up and communications.	\$135	31 ✓	97%	\$ 4,185.00
INVOICE RECEIVED BY: <u>Marty Salazar</u> ON <u>10/14/13</u> GOODS/SERVICES RECEIVED BY: <u>ASR</u> ON <u>12/4/13</u>				
Total Payment DUE				\$ 4,185.00 ✓

Deliverable: Hidalgo County Drainage Advisory Committee and 2012 Bond Referendum Website  
<https://sites.google.com/site/hcdrainage/>

**OCTOBER 2012 Project Log Sheet****GODINEZ COMMUNICATIONS****300 S. 8TH STREET, McAllen, Texas, 78501****BRIAN GODINEZ: Principal in Charge****Drainage District #1: Professional consulting services**

DAY	ACTIVITY	HOURS
1	Assisted Judge Garcia and Godfrey Garza Community Presentation - Bond Referendum - Pharr	2
2	Assisted Judge Garcia and Godfrey Garza Community Presentation - Bond Referendum - San Juan	2
3		
4	Assisted Judge Garcia and Godfrey Garza Community Presentation - Bond Referendum - Mission	2
5		
6		
7		
8	Assisted with Judge Garcia town hall meetings and attendance promotion	1
9	Organized, informed and prepared for the Drainage advisory committee meeting	4
10	Prepared committee materials & hand outs; implemented logistics and facilitation for committee meeting	4
10	Assisted Judge Garcia and Godfrey Garza Community Presentation - Bond Referendum - Mission	2
11	Assisted Judge Garcia and Godfrey Garza Community Presentation - Bond Referendum - Mercedes	2
12	Produced advisory meeting and online follow up and communications	1
13		
14		
15		
16	Assisted with Judge Garcia town hall meetings and attendance promotion	1
17	Assisted Judge Garcia and Godfrey Garza Community Presentation - Bond Referendum - Edinburg	3
18		
19	Assisted with Judge Garcia town hall meetings and attendance promotion	1
20		
21		
22	Assisted Judge Garcia and Godfrey Garza Community Presentation - Bond Referendum - Edinburg	3
23		
24		
25	Implemented bond community outreach for the committee and the PAC	3
26		
27		
28		
29		
30		
31		
<b>TOTAL HOURS</b>		<b>31</b>

# Godinez Communications

EIN# 27-1107092  
 300 S. 8<sup>th</sup> Street  
 McAllen, Texas 78501

# INVOICE

INVOICE NO: HC-DD-011  
 DATE: November 30, 2012  
 REVISED

To: Marty Salazar  
 Director of Purchasing  
 County of Hidalgo  
 2812 S. Business Highway 281  
 Edinburg, TX 78539

Contract No.: C-11-117-08-02  
 Account No.: 2-1100-415-00-115-002-0-311  
 Requisition No.: 210147  
 PO #: 670133

P.O. #	TERMS	DUE DATE	PROJECT
	Net 30	30 Days	Drainage District #1

Professional consulting services fee not to exceed \$28,080 or 208 hours (11-1-12 thru 11-30-12)

Description	Rate	Total # of Hours	% of Project Completion	Amount
Principal-in-Charge Brian Godinez  Coordinated and implemented the last couple of days of bond referendum outreach for the Drainage PAC and the Drainage District leading up to the November 5 election day for the bond referendum; finalized the collection of all of the bond referendum resolutions of support; and followed up with social media and email notifications of the final outcome and election victory of the drainage bond passing.	\$135	4 ✓	100%	\$ 540.00
Total Payment DUE			Final Payment	\$ 540.00 ✓

INVOICE RECEIVED BY: *[Signature]*  
 ON 12/1/13  
 GOODS/SERVICES RECEIVED BY: *[Signature]*  
 ON 12/1/13

Deliverable: Hidalgo County Drainage Advisory Committee and 2012 Bond Referendum Website  
<https://sites.google.com/site/hcdrainage/>

NOVEMBER 2012 Project Log Sheet

GODINEZ COMMUNICATIONS

300 S. 8TH STREET, McAllen, Texas, 78501

BRIAN GODINEZ: Principal in Charge

Drainage District #1: Professional consulting services

DAY	ACTIVITY	HOURS
1		
2	Implemented the bond outreach; as well as produced and distributed bond information	1
3		
4		
5		
6		
7		
8	Followed up with social media and email notifications of the final outcome and	1
9	election victory of the drainage bond passing	2
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
TOTAL HOURS		4

EXHIBIT "A"

**HIDALGO COUNTY**  
**Professional Consulting Services**  
**Contract # C-11-117-08-02**

**WORK AUTHORIZATION No.1**

**THIS WORK AUTHORIZATION** is made pursuant to the terms and conditions of the Service Contract made by and between **HIDALGO COUNTY**, action herein by and through the **Commissioner's Court**, hereinafter called the "Owner," and, "**GODINEZ COMMUNICATIONS**," professional consultant of McAllen, Texas , hereinafter called "Consultant."

**PART 1. SCOPE OF WORK**

The purpose of this Work Authorization is for the CONSULTANT to provide professional consulting services as it pertains to the following:

Provide facilitation, organization and communications services and support for the Hidalgo County Drainage Advisory Committee as appointed by the Hidalgo County Commissioners' Court and managed by the Hidalgo County Drainage District #1.

The scope of services to be provided by the **CONSULTANT** is identified in **EXHIBIT "B"- Scope of Services to be Provided by the Consultant** attached hereto. The project work schedule is identified in **EXHIBIT "C" – Project Work Schedule** attached hereto.

**PART 2. ESTIMATED COST**

The estimated cost for services under this Work Authorization is \$ 34,275. This amount is based upon the costs outlined in the Estimated Cost Proposal attached hereto as **EXHIBIT "C" – Project Work Schedule and EXHIBIT "D" - Consultant Cost/Rates** attached hereto.

**PART 3. PAYMENT**

Compensation and payment to the **CONSULTANT** for the services established under this Work Authorization shall be made in accordance with Article/Part/Section 3 of the Agreement.

**PART 4. FUNDING**

This Work Authorization NO.1 shall be funded through funding source:

Account **No. 2-1100-415-00-115-002-0311**

Requisition Number **210147**

**PART 5. PERIOD OF SERVICE**

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate upon completion of scopes of the work.

**PART 6. RESPONSIBILITIES AND OBLIGATIONS**

This Authorization does not waive the parties' responsibilities and obligations provided under the **Agreement**.

**PART 7. ACKNOWLEDGEMENT AND CONFIRMATION**

Acknowledgement and confirmation by Hidalgo County Judge Ramon Garcia as to content and detail of this Work Authorization No. 1.

HIDALGO COUNTY JUDGE's Office

BY: Ramon Garcia

**Ramon Garcia, County Judge**

Approved by Commissioners' Court  
on 1-10-12 RW

**PART 8. ACCEPTANCE AND APPROVAL**

This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on as indicated below and effective as of \_\_\_\_\_ day of , 2011.

**THE CONSULTANT:  
GODINEZ COMMUNICATIONS**

**THE OWNER:  
HIDALGO COUNTY**

BY: Brian Godinez  
Brian Godinez

BY: Ramon Garcia  
Ramon Garcia, County Judge

ATTEST:  
BY: Arturo Guajardo, Jr.  
Arturo Guajardo, Jr., County Clerk

Approved by Commissioners' Court  
on 1-10-12 RW

**LIST OF ATTACHMENTS**

- ATTACHMENT "A" – Services to be Provided by the Owner
- ATTACHMENT "B" - Scope of Services to be Provided by the Consultant
- ATTACHMENT "C" - Work Schedule
- ATTACHMENT "D" - Consultant Cost/Rates
- ATTACHMENT "E" - Insurance Requirements Provided by the Consultant

**ATTACHMENT "A"**  
**Services to be provided by the OWNER**

The following provides an outline of the services to be provided by the OWNER in the development of the Project.

The OWNER will provide to the CONSULTANT the following:

- (1) Authorization to the CONSULTANT to begin work in accordance with Section 3 of this Agreement.
- (2) Payment for work performed by the CONSULTANT and accepted by the OWNER in accordance with Section 6 of the Agreement.
- (3) Assistance to the CONSULTANT, as necessary, to obtain the required data and information from other local, regional, State and Federal agencies that the CONSULTANT cannot easily obtain.
- (4) Provide any available relevant data the OWNER may have on file concerning the project.
- (5) Provide timely review and decisions in response to the CONSULTANT'S request for information and/or required submittals and deliverables, in order for the CONSULTANT to maintain the agreed-upon work schedule prepared in accordance with Attachment "C" of this Agreement.
- (6) Attend and participate in progress meetings as required and as coordinated and conducted by the CONSULTANT.
- (7) Assist the CONSULTANT in the preparation of the project mailing list; provide representation, a site and stenographer for all public meetings; additionally:
  - Public Meetings*
  - (a) Approve agenda and all exhibits prior to public meeting.
  - (b) Approve date and location of the meeting.
  - (c) Review/approve Public Meeting Report.
- (8) Attend the Preliminary Concept Conference coordinated and conducted by the CONSULTANT and more particularly identified in Attachment "B" of the

Agreement.

(9) Review and approve the Project design criteria.

(10) Review and approve change as required and prepared by the CONSULTANT.

## **ATTACHMENT "B"**

### Scope of Services to be Provided by the Consultant

The project will consist of working closely (daily, weekly and/or monthly) with the Drainage Advisory Committee, appointed by the Hidalgo County's Commissioners' Court and supported by the staff of the Hidalgo County Drainage District #1, and provide organization, facilitation, presentation, communications and reporting services to assist with the committee accomplishing their mission and tasks as directed by the Commissioner's Court, including:.

- Assist, plan, prepare, facilitate, communicate and/or coordinate drainage committee meetings, workshops, work sessions, briefings, presentations, materials and reports on a weekly, monthly and/or quarterly basis for the Drainage Advisory Committee and/or County Officials/Representatives for Hidalgo County's Commissioners' Court and Drainage District #1; (or as requested by County Commissioner's Court);
- If needed, Coordinate with the Drainage Advisory Committee to assist with the development of objectives and strategies for the County's Drainage Advisory Committee related to drainage capital improvement plan, financing options and public communications;
- Assist the Drainage Advisory Committee with providing appropriate input on any studies identifying issues and concerns that impact the County relating to County's drainage;
- Determine and communicate the various impacts to the Drainage Advisory Committee and/or County of any and/or such concerns relating to County revenue and expenditure efficiencies for drainage;
- If needed, prepare a schedule of work;
- Cooperate and coordinate fully with the County Commissioners' Court, as well as with the professional and administrative staffs of the County;
- Report and consult to the County Commissioners as often as reasonably necessary;
- If needed, submit a proposed schedule and tasks required to implement recommended changes;
- Research and report on County's and Drainage District communications, online technologies, public outreach, and awareness;

- If needed, prepare and present such information as may be pertinent and necessary, or as may be requested by the County, in order to evaluate features of the Consultant services and work'
- Advise the County of events which have a significant impact upon the progress of the Consultant's services and work and the approved Work Schedule;
- Prepare a Work Authorization document, which will include a description of the work to be performed, including a description of the tasks, and work schedule, and an estimated cost proposal as authorized by the County;

REVISED "ATTACHMENT C-PROJECT WORK SCHEDULE"

ATTACHMENT C												
PROJECT WORK SCHEDULE - Drainage Advisory Committee - Consulting Services & Costs												
Consulting Elements, Hours & Fees	JAN '12	FEB '12	MAR '12	APR '12	MAY '12	JUN '12	JUL '12	AUG '12	SEP '12	OCT '12	NOV '12	2012
<b>PRINCIPAL IN CHARGE HOURS</b>												
Organization hours	7	7	4	7	7	5	4	5	9	8	2	65
Meeting Facilitation hours	3	3	3	4	3	2	2	3	5	3	0	31
Communications hours	3	6	2	6	4	1	3	3	7	5	2	42
Meeting Presentation, Materials & Reports	5	7	3	6	5	3	3	13	6	15	0	66
Principal-in-charge TTL Hours	18	23	12	23	19	11	12	24	27	31	4	204
Principal-in-charge Fees (@ \$135/hr)	\$ 2,430	\$ 3,105	\$ 1,620	\$ 3,105	\$ 2,565	\$ 1,485	\$ 1,620	\$ 3,240	\$ 3,645	\$ 4,185	\$ 540	\$ 27,540
<b>ADDITIONAL CONSULTING SUPPORT HOURS</b>												
Graphic Design TTL Hours (@ \$65/hr)	0	0	0	0	0	0	0	0	0	0	0	0
Copy Writing TTL Hours (@ \$ 55/hr)	4	4	4	0	0	0	0	0	0	0	0	12
Admin Support TTL Hours (@ \$ 45/hr)	0	0	0	0	0	0	0	0	0	0	0	0
Additional Consulting Support TTL Hours	4	4	4	0	0	0	0	0	0	0	0	12
Additional Consulting Support TTL Fees	\$ 220	\$ 220	\$ 220	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 660
<b>TOTAL CONSULTING COSTS</b>	\$ 2,650	\$ 3,325	\$ 1,840	\$ 3,105	\$ 2,565	\$ 1,485	\$ 1,620	\$ 3,240	\$ 3,645	\$ 4,185	\$ 540	\$ 28,200

PROJECT EXPENSES *												
Meeting Location Logistics Expense	\$0	\$200	\$200	\$200	\$200	\$200	\$200	\$0	\$0	\$0	\$0	\$ 1,200
Meeting Presentation, Materials & Reports Printing Expense	\$75	\$300	\$300	\$300	\$300	\$300	\$300	\$0	\$0	\$0	\$0	\$ 1,875
Meeting Expenses (lunch and beverages)	\$0	\$500	\$500	\$500	\$500	\$500	\$500	\$0	\$0	\$0	\$0	\$ 3,000
<b>TOTAL PROJECT EXPENSES</b>	\$ 75	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ 6,075
<b>TOTAL PROJECT COSTS</b>	\$ 2,725	\$ 4,325	\$ 2,840	\$ 4,105	\$ 3,565	\$ 2,485	\$ 2,620	\$ 3,240	\$ 3,645	\$ 4,185	\$ 540	\$ 34,275

\* Billed at cost plus markup with supporting documentation and in accordance with Hidalgo County's Travel, Fuel, Meal, Mileage Policies

**ATTACHMENT "D"**  
**Consultant Cost/Rates**

For and in consideration of the **Services** attached to this Agreement and to be rendered by the **Consultant**, the **Owner** shall pay the **Consultant** the **fee** as defined in this Agreement, and as more particularly identified as follows:

<b>Description - All Inclusive</b>		<b>Hourly Fees</b>
Principal-in-Charge		\$135
Graphic Design		\$65
Copy Writing		\$55
Administrative Support		\$45
<b>Material Rates</b>		
<b>Item</b>	<b>Unit Rate</b>	
Mileage (outside of Hidalgo County)	IRS Allowable Rate	
Sub-consultant Fees	Billable Hourly Rate + 10%	
Reimbursement expenses (e.g. travel out of area, printing)	At cost plus 10% (pre-approved by the County)	

**ATTACHMENT "E"**  
Insurance Requirements Provided by the Consultant





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
9/22/2011

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Alamo Insurance Group 3201 Cherry Ridge Drive Suite D405 San Antonio TX 78230	CONTACT NAME: Liz Cruz
	PHONE (A/C, No, Ext): (210) 930-6665 FAX (A/C, No): (210) 930-1838
	E-MAIL ADDRESS: lcruz@alamoinsgrp.com
INSURER(S) AFFORDING COVERAGE	
INSURER A: Progressive Casualty Ins Co.	NAIC #
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES CERTIFICATE NUMBER: 11/12 Auto REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			08255095-0	9/22/2011	9/22/2012	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ PIP-Basic \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 Hidalgo County is an additional insured on the Auto policy.

CERTIFICATE HOLDER  Hidalgo County Attn: Purchasing Department 2812 S. Highway Bus. 281 Edingburg, TX 78539	CANCELLATION  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  John McMahan/LIZ



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
8/19/2011

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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<b>PRODUCER</b> Alamo Insurance Group 3201 Cherry Ridge Drive Suite D405 San Antonio TX 78230	<b>CONTACT NAME:</b> Emily Rodriguez <b>PHONE (A/C, No, Ext):</b> (210) 930-6665 <b>FAX (A/C, No):</b> (210) 930-1838
	<b>E-MAIL ADDRESS:</b> Erodriquez@alamoinsgrp.com
<b>INSURED</b> Godinez Communications 300 S. 8th Street McAllen TX 78501	<b>INSURER(S) AFFORDING COVERAGE</b>
	<b>INSURER A:</b> The United States Liability Ins
	<b>INSURER B:</b>
	<b>INSURER C:</b>
	<b>INSURER D:</b>
	<b>INSURER E:</b>

**COVERAGES**                      **CERTIFICATE NUMBER:** 2011/2012E GOMASTER                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>GENERAL LIABILITY</b> <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A WC STATUTORY LIMITS    OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability			SP1022568	8/18/2011	8/18/2012	\$1,000,000/\$1,000,000 Limit \$1,000 Deductible

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
Certificateholder is hereby named as additional insured on professional liability as their interest may appear.

<b>CERTIFICATE HOLDER</b>  Hidalgo County Attn: Evangelina Garcia 100 E. Cano 2nd Floor Edinburg, TX 78539	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  John McMahan/EMILY <i>Pat M. Mahan</i>
--	--

ALAMO INS GROUP  
3201 CHERRY RIDG D405  
SAN ANTONIO, TX 78230

**PROGRESSIVE**

Named insured

BRIAN GODINEZ  
LEIGH ANN GODINEZ  
GODINEZ COMMUNICATIONS  
300 S. 8TH ST  
MCALLEN, TX 78501

**Policy number: 08255095-1**

Underwritten by:  
Progressive County Mutual Ins Co  
September 20, 2012  
Policy Period: Sep 22, 2012 - Sep 22, 2013  
Page 1 of 2

**progressiveagent.com**

**Online Service**

Make payments, check billing activity, print policy documents, or check the status of a claim.

**1-210-930-6665**

**ALAMO INS GROUP**

Contact your agent for personalized service.

**1-800-444-4487**

For customer service if your agent is unavailable or to report a claim.

## Commercial Auto Insurance Coverage Summary

### This is your revised Renewal Declarations Page

Your coverage begins on September 22, 2012 at 12:01 a.m. This policy expires on September 22, 2013 at 12:01 a.m.

This coverage summary replaces your prior one. Your insurance policy and any policy endorsements contain a full explanation of your coverage. The policy limits shown for an auto may not be combined with the limits for the same coverage on another auto, unless the policy contract allows the stacking of limits. The policy contract is form 6912 (06/10). The contract is modified by forms 2852TX (02/07), 1652TX (05/07), 1198 (01/04), Z529TX (03/07), Z528TX (03/07), 5701TX (07/11), 4852TX (03/07), 4881TX (06/11) and Z228 (01/11).

The named insured organization type is a sole proprietorship.

#### Automobile Burglary/Theft Prevention Authority Fee

Notice: A fee of \$2.00 is payable in addition to the premium due under this policy. This fee reimburses the insurer, as permitted by 28 TAC Sec. 5.205, for the \$2.00 fee per motor vehicle per year required to be paid to the Automobile Theft Prevention Fund under Texas Civil Statutes, Article 4413(37), Sec. 10, which became effective on June 6, 1991, and revised effective September 1, 2011.

#### Outline of coverage

Description	Limits	Deductible	Premium
Liability To Others			\$1,341
Bodily Injury and Property Damage Liability	\$1,000,000 combined single limit		
Uninsured/Underinsured Motorist	\$1,000,000 combined single limit		373
Uninsured Motorist Property Damage	Included in combined single limit	\$250	99
Personal Injury Protection	\$2,500 each person		86
Comprehensive			218
See Auto Coverage Schedule	Limit of liability less deductible		
Collision			610
See Auto Coverage Schedule	Limit of liability less deductible		
<b>Subtotal policy premium</b>			<b>\$2,727</b>
Automobile Burglary/Theft Prevention Authority Fee			2
Fees			20
<b>Total 12 month policy premium and fees</b>			<b>\$2,749</b>

**Rated drivers**

1. BRIAN GODINEZ
2. LEIGH GODINEZ

**Auto coverage schedule**

1. **2011 Hyundai Sonata** Actual Cash Value (plus \$2,000.00 Permanently Attached Equip)  
 VIN: 5NPEC4AC5BH117043 Garaging Zip Code: 78501 Radius: 50

Liability Premium	Liability	UM/UIM BI	UM PD	PIP	
	\$1,341	\$373	\$99	\$86	
Physical Damage Premium	Comp Deductible	Comp Premium	Collision Deductible	Collision Premium	Auto Total
	\$500	\$218	\$500	\$610	<b>\$2,727</b>

**Premium discounts**

Policy: 08255095-1 Business Experience and Paid In Full

**Additional Insured information**

1. Additional Insured HIDALGO COUNTY  
 2812 S HWY BSN EDINBURG, TX 78539



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
7/29/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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<b>PRODUCER</b> Alamo Insurance Group 3201 Cherry Ridge Drive Suite D405 San Antonio TX 78230	<b>CONTACT NAME:</b> Liz Y Cruz <b>PHONE (A/C No, Ext):</b> (210) 930-6665 <b>FAX (A/C No):</b> (210) 930-1838 <b>E-MAIL ADDRESS:</b> lcruz@alamoinsgrp.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> Godinez Communications 300 S. 8th Street McAllen TX 78501	<b>INSURER A:</b> The United States Liability Ins	
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
<b>INSURER F:</b>		

COVERAGES CERTIFICATE NUMBER: 12/13 PROF REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
II	<b>GENERAL LIABILITY</b>						EACH OCCURRENCE \$
	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						MED EXP (Any one person) \$
	<input type="checkbox"/>						PERSONAL & ADV INJURY \$
A1	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COM/PROP AGG \$
							\$
5	<b>AUTOMOBILE LIABILITY</b>						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR						EACH OCCURRENCE \$
	<input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						\$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>						WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N <input type="checkbox"/> N/A						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
A	<b>E&amp;O Liability</b>			SP1022595A	8/18/2012	8/18/2013	Each Claim Limit \$1,000,000 Annual Aggregate Limit \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

<b>CERTIFICATE HOLDER</b>  Hidalgo County Attn: Evangelina Garcia 100 E. Cano 2nd Floor Edinburg, TX 78539	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  John McMahan/SERV <i>Pat M. Mahan</i>
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**Affidavit Agreement**

Date: May 24, 2011

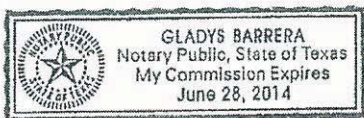
Affiant: Brian Godinez d.b.a. Godinez Communications

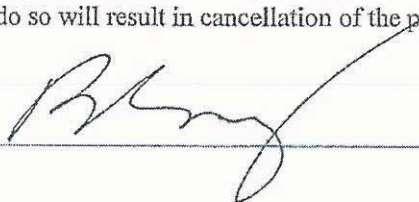
Affiant on oath swears that the following statements are true and are within the personal knowledge of Affiant.

Affiant Brian Godinez states he is a sole proprietor doing business as Godinez Communications with Hidalgo County under RFP # 2011-117 dated May 18, 2011. Affiant will provide services for Hidalgo County under a Hidalgo County RFP /Q Description: Professional Consultant Services to Assist, Assess, Review and Facilitate the County's Revenue and Expenditure Efficiencies, which will be approved upon receipt by the Hidalgo County Purchasing Department.

Affiant further states that he has no employees and does not anticipate employing any during the term of this contract. In the event Affiant does employ any staff during the contract, Affiant shall immediately notify Hidalgo County and obtain the Workers Compensation required by law. Affiant further acknowledges that failure to do so will result in cancellation of the purchase order.

Further Affiant sayeth not.



  
\_\_\_\_\_  
Printed Name of Affiant: Brian Godinez

SWORN AND SUBSCRIBED TO under oath before me on May 25, 2011

Gladys Barrera  
\_\_\_\_\_  
Notary Public, State of Texas

**APPROVED**

**AI-30361**

**13. A. 5.**

**CC REGULAR**

**Meeting Date:** 01/10/2012

**Submitted For:** Martha Salazar


**Submitted By:** Vangie Garcia, PURCHASING DEPT.

**Department:** PURCHASING DEPT.

Information

CAPTION

a. Acceptance and approval of Interlocal Agreement between Hidalgo County (County) and Hidalgo County Drainage District No. 1 (HCDD1) for consulting services to be provided by Brian Godinez d/b/a Godinez Communications with the County's Contract #C-11-117-08-02 pursuant to Commissioners Court approval of Work Authorization No.1 with reimbursement to the County by Hidalgo County Drainage District No. 1 as allowed under Section 2 of the Interlocal Cooperation Agreement as approved on April 22, 2008; and

 b. Acceptance and approval of Work Authorization No. 1 in the amount of \$34,275.00 to "Provide facilitation, organization and communications services and support for the Hidalgo County Drainage Advisory Committee" through Contract #C-11-117-08-02 with Brian Godinez d/b/a Godinez Communications.

BACKGROUND

Fiscal Impact

**FISCAL YEAR:** 2012

**ACCT. #:** 2-1100-132-50-000-000-0-000

**FUNDS AVAILABLE Y/N?:** Y

**MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

Expenditures will be paid out of referenced receivable account as per Auditor's office.

Attachments

- HCDD1 INTERLOCAL
- Contract Documentation With Brian Godinez
- Work Authorization #1
- Interlocal Documentation
- legals approval
- insurance

Form Review

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Purchasing Department	Marty Salazar	12/29/2011 02:31 PM
Budget & Management	Merlen P. Munoz	12/29/2011 02:39 PM
Rosalinda Cantu	Rosie Cantu	12/29/2011 04:06 PM
Auditor's Office	Angela Garcia	12/29/2011 04:59 PM
Form Started By: Vangie Garcia		Started On: 12/28/2011 04:06 PM
Final Approval Date: 12/29/2011		



AI-30367

4.

DRAINAGE DISTRICT

Meeting Date: 01/10/2012

Submitted By: Vangie Garcia, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

A. Acceptance and approval of Interlocal Agreement between Hidalgo County (County) and Hidalgo County Drainage District No. 1 (HCDD1) for consulting services to be provided by Brian Godinez d/b/a Godinez Communications with the County's Contract #C-11-117-08-02 pursuant to Hidalgo County Board Of Directors approval of Work Authorization No.1 with reimbursement to the County by Hidalgo County Drainage District No. 1 as allowed under Section 2 of the Interlocal Cooperation Agreement as approved on April 22, 2008; and



B. Acceptance and approval of Work Authorization No. 1 in the amount of \$34,275.00 to "Provide facilitation, organization and communications services and support for the Hidalgo County Drainage Advisory Committee" through Contract #C-11-117-08-02 with Brian Godinez d/b/a Godinez Communications.

BACKGROUND

Fiscal Impact

FISCAL YEAR:  
FUNDS AVAILABLE? Y/N:

ACCOUNT #:  
MATCHING FUNDS? Y/N:

BUDGETARY IMPACT:

DBM WILL IDENTIFY FUNDING WITHIN THIS AGENDA MEETING. IN ADDITION, REQUISITION WILL BE PROVIDED ONCE FUNDING HAS BEEN IDENTIFIED BY DBM.

Attachments

- HCDD1 INTERLOCAL
- Work Authorization #1
- Contract Documentation
- Interlocal Agreement
- legals approval
- insurance

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	12/29/2011 08:12 AM
Perla Lopez	Perla Lopez	12/29/2011 04:44 PM
Final Approval	Angela Garcia	12/29/2011 04:51 PM
Form Started By: Vangie Garcia		Started On: 12/28/2011 04:41 PM
Final Approval Date: 12/29/2011		