

REQUIREMENTS AGREEMENT

C-13-278-02-11

THIS AGREEMENT (the "Agreement") is entered into as of 11th day of February, 2014 by and between CENCO Inc. dba Central Plumbing & Electric Supply Co., a Texas Corporation Company ("Seller") and HIDALGO COUNTY ("Buyer").

WHEREAS, Buyer has solicited proposals for the supply of its requirements of Hidalgo County "**Electrical Material & Supplies**," as further described in Exhibit "A" Request for Bid (RFB) Procurement Packet (the "Product" or "Products"), which are attached hereto and incorporated herein by reference for all purposes (the "RFB") for a period of one year; and

WHEREAS, Seller has submitted a proposal to supply Buyer's requirements; and

WHEREAS, Buyer has determined that Seller has submitted the lowest and best bid to meet Buyer's requirements for the Product.

NOW THEREFORE, for and in consideration of the mutual covenants and conditions hereinafter set forth, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. Buyer agrees to purchase from Seller, and Seller agrees to sell to Buyer, all of the Products that Buyer may require for use by Buyer in "**Electrical Material & Supplies**" in the areas of **HIDALGO COUNTY** projects for a period of six (6) months, from February 11, 2014 to August 10, 2014 with the option to renew for an additional six (6) months term under the same rates, terms, and condition, and it is agreed that the Products will meet the specifications set forth in Exhibit "A" hereto. County reserves the right to continue this bid for an additional sixty (60) day grace period, under the same rates, terms, and conditions for unforeseen delay in award of new bid for the next contract term.

2. When Buyer determines that it needs a quantity of the Products to be delivered, it will, according to its Purchasing Policies, complete and submit to Seller a Purchase Order describing the type and quantity of the Products required. The Products are to be delivered by Buyer to the location in Hidalgo County specified by Buyer in its Purchase Order.

3. Buyer agrees to pay Seller for each Purchase Order based on the prices set out in Exhibit "B". Seller shall render invoices for each Purchase Order, and the invoices shall be paid by Buyer on or before the 30th day following receipt of the invoice.

4. This Agreement may be terminated by County without cause upon thirty (30) days written notice.

5. General Provisions.

- a. **Conflict with Applicable Law.** Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this Agreement and any present or future law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provisions of this Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the

time such conflict exists.

- b. **No Waiver.** No waiver by Buyer of any breach of any provision of this Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.
- c. **Entire Agreement.** This Agreement contains the entire contract between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representations or agreements in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by Buyer and Seller, and not otherwise.
- d. **Texas Law to Apply.** This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.
- e. **Notice.** Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communications required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to Buyer: Hidalgo County
 Attention: County Judge
 100 E. Cano, 2nd Floor
 Edinburg, Texas 78539

If to Seller: CENCO Corp. dba
 Central Plumbing & Electric Supply Company
 Attention: Gene Paul Pena, VP
 625 South Airport Drive
 Weslaco, Texas 78596

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the United States mail.

- f. **Additional Documents.** The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.
- g. **Successors.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.
- h. **Assignment.** This Agreement shall not be assignable.

- i. **Headings.** The headings and captions contained in this Agreement are solely for convenient reference and shall not be deemed to affect the meaning or interpretation of any provision or paragraph hereof.
- j. **Gender and Number.** All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and the singular shall include the plural whenever and as often as may be appropriate
- k. **Authority to Execute.** The execution and performance of this Agreement by Buyer and Seller have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of Buyer and Seller in accordance with its terms.
- l. **Commitment of Current Revenues Only.** In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of Buyer under this Agreement, Buyer may terminate this Agreement upon sixty (60) days written notice to Seller. Buyer agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Buyer pursuant to the provisions of Tex. Loc. Govt. Code Ann. § 271.903 (Vernon Supp. 1996).
- m. **Insurance.** Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.
- n. **Purchasing Ethics.** Seller represents and warrants it has not, during the process of being awarded this contract violated the following ethical standards of Buyer and, upon and after the execution of this Agreement, agrees to abide by the following ethical standards of Buyer:
 - (1) It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of Hidalgo County, or for any elected official, department head or employee or former elected official, department head or employee of Hidalgo County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an officer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advise, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefor pending before any department or agency of Hidalgo County.
 - (2) It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for Hidalgo County, or any person associated therewith, as an inducement for the award of a subcontract or order.

EXECUTED effective as of the day and year first above written.

APPROVED BY COMMISSIONERS COURT ON, _____

APPROVED AS TO FORM:
Atlas, Hall & Rodriguez, L.L.P

By: _____
Stephen L. Crain

HIDALGO COUNTY

By: _____
Ramon Garcia, County Judge

ATTEST:

Arturo Guajardo, Jr., County Clerk

Vendor:
By: _____
Printed Name: _____
Title: _____
Date: _____

Exhibit “A”
Request for Bid (RFB)
Procurement Packet



Hidalgo County Purchasing Office
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

December 02, 2013

Re: **HIDALGO COUNTY (all funding sources)**
Request for Bids -"Electrical Materials and Supplies"
Bid No: 2013-278-12-18-MEG

Dear Gentleman/Ladies:

Enclosed please find a Request for Bid (RFB) packet for your review and consideration.

Hidalgo County Purchasing Department welcomes and appreciates your participation in the bid process.

If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/meg

Enclosures



Hidalgo County Purchasing Office
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

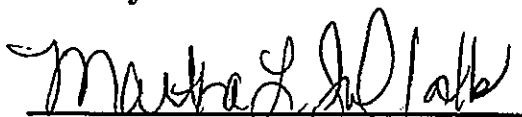
REQUEST FOR BID (RFB) CHECKLIST

HIDALGO COUNTY (all funding sources) "ELECTRICAL MATERIALS AND SUPPLIES" Bid No: 2013-278-12-18-MEG

1. Request for Bid Letter, consists of 1 page.
2. Request for Bid, Legal Notice, consisting of 8 pages.
3. Exhibit "A" Specifications consisting of 5 pages.
4. Exhibit "B" Bid Page consisting of 7 pages.
5. Exhibit "C" Insurance Requirements consisting of 4 pages.
6. Exhibit "D" CIQ Conflict of Interest Questionnaire, consisting of 1 page.
7. Vendor/Bidder Application and W-9 form, consisting of 6 pages.
8. Certification Regarding Debarment, consisting of 1 of page.
9. Draft Requirements Agreement, consisting of 4 pages.

The above mentioned items shall be found in the Request for Bid (RFB) packet that is attached herewith. Should you find that any of the items are not attached in its entirety please contact Purchasing by calling (956) 318-2626, advise of missing documentation, and Purchasing will forward information either through facsimile, U.S. Mail or e-mail.

Thank you.


Martha L. Salazar, CPPB
Purchasing Agent

December 02, 2013
Date

REQUEST FOR BIDS

HIDALGO COUNTY (all funding sources) “ELECTRICAL MATERIALS AND SUPPLIES”

**BID OPENING DATE:
DECEMBER 18, 2013**

Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent
HIDALGO COUNTY (ALL FUNDING SOURCES) Purchasing Department
Physical Address: 2802 S. Business Hwy. 281 -New Administration Building
Mailing/Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539



1. Sealed bids will be received for **“HIDALGO COUNTY (ALL FUNDING SOURCES)– ELECTRICAL MATERIALS AND SUPPLIES”** in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of HIDALGO COUNTY (ALL FUNDING SOURCES) ("County"). Strong rationale must be presented for any deviation from the specifications. HIDALGO COUNTY (ALL FUNDING SOURCES) reserves the right to reject the deviation and its effect on the overall bid.

2. **ONE (1) ORIGINAL AND THREE (3) COPIES** of all bids are required with the bidders name and return address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: **RFB-2013-278-12-18-MEG HIDALGO COUNTY (ALL FUNDING SOURCES)–“ELECTRICAL MATERIALS AND SUPPLIES”** and in County's Purchasing Department, physical address: 2812 S. Business Hwy. 281, mailing address: 2812 S. Business 281- New Administration Building, Edinburg, Texas, **on or before 9:30 A.M., WEDNESDAY, DECEMBER 18, 2013. NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO RFB-2013-278-12-18-MEG-HIDALGO COUNTY (ALL FUNDING SOURCES) –“ELECTRICAL MATERIALS AND SUPPLIES.”**

- HIDALGO COUNTY reserves the right to refuse and reject any/all RFB and to waive any/all formalities or technicalities, or to accept the RFB considered the best and most advantageous to HIDALGO COUNTY.

3. HIDALGO COUNTY reserves the right to: A.) separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B.) reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C.) award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so.”

4. The Bidder shall not substitute items named in the bid without the express written consent of HIDALGO COUNTY. Failure of the delivered item to perform as specified or failure to meet the stated delivery schedule shall release HIDALGO COUNTY from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.

5. For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by HIDALGO COUNTY. Due to various styles and models of equipment, bidders are required to include illustrations, specifications,

explanation of warranties, and service data with their bid including catalogue numbers and any necessary references.

7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.
8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.
9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.
10. County reserves the right to accept or reject any or all bids.
11. Costs are to be net F.O.B., County Prepaid.
12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.
13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.
14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the HIDALGO COUNTY Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy of their Federal ID Number Certificate.
15. DELIVERY INSTRUCTIONS:

- . No deliveries accepted after 3:00 P.M., Monday-Friday.
- . At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.
- . If you need additional information call the office listed below:

HIDALGO COUNTY Purchasing Department
Martha L. Salazar, Purchasing Agent
(956) 318-2626

16. BILLING AND PAYMENT INSTRUCTIONS:

- . Invoices must include:
 - a) Name and address of successful bidder
 - b) Name and address of receiving department or official

- c) Purchase Order Number (if any)
- d) Notation - HIDALGO COUNTY (ALL FUNDING SOURCES)–“ELECTRICAL MATERIALS & SUPPLIES”
Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.
- e) Contract number must be indicated on all invoices

- . Discount payments will be considered when offered.
- . Contact person for Billing and Payment questions:

Hidalgo County Auditor’s Office
Ray Eufrazio, Auditor
2808 South Business Hwy 281
Edinburg, Texas 78539
ATTN.: Accounts Payable (956) 318-2511

17. SCHEDULE OF EVENTS

Bid Opening, 9:30 AM	<u>DECEMBER 18, 2013</u>
Award of Contract	_____, 2013
Commence Work or Deliver Products	_____, 2013

18. Bid or Performance Bond and Debarment Certification; Payment Under Contract:

. If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding \$100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76.

. Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds \$50,000.

. If the contract is for \$50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.

. If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars (\$25,000.00), as required by Tex. Govt. Code Ch. 2253.

For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

19. ETHICAL STANDARDS:

It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20. Disclosure of Conflict of Interest

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with HIDALGO COUNTY ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the HIDALGO COUNTY Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with HIDALGO COUNTY for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with HIDALGO COUNTY are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please Submit completed CIQ forms to the HIDALGO COUNTY Clerk's Office located at 100 N. Clossner, Edinburg, Texas 78539-HIDALGO COUNTY

Courthouse COMPLETION AND SUBMISSION OF FORM CIO IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER

21. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.
22. Bids, and all goods and services provided there under, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.
23. Minimum Standards For Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:
 - . Possess or is able to obtain adequate financial resources as required to perform under the bid;
 - . Be able to comply with the required or proposed delivery schedule;
 - . Have a satisfactory record of performance;
 - . Have a satisfactory record of integrity and ethics;
 - . Be otherwise qualified and eligible to receive an award.
24. Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.
25. Any contract award to a successful bidder will be in effect until: A.) the contract expires, B.) delivery and acceptance of products, and/or performance of services ordered, or C.) terminated by County with thirty (30) day's written notice prior to cancellation.
26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:
 - A.) Meet schedules;
 - B.) Pay any required fees or taxes; or
 - C.) Otherwise perform in accordance with the specifications.
27. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any

judgment with costs which may be obtained against Hidalgo County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.

28. Successful bidder shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.
29. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in HIDALGO COUNTY, Texas.
30. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

Bid
For
HIDALGO COUNTY (ALL FUNDING SOURCES)
“ELECTRICAL MATERIALS AND SUPPLIES”
BID NO.: 2013-278-12-18-MEG

To: Martha L. Salazar, CPPB, Purchasing Agent
HIDALGO COUNTY Purchasing Department
Physical Address: 2802 S. Business Hwy. 281 -New Administration Building
Mailing/Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that Hidalgo County Reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder:

Address:

By:

Printed Name:

Title:

EXHIBIT "A"
HIDALGO COUNTY (all funding sources)
"ELECTRICAL MATERIALS & SUPPLIES"
BID NO.: 2013-278-12-18-MEG

SPECIFICATIONS:

Hidalgo County is seeking to encompass all services related to Electrical Materials and/or Supplies on an "As Needed Basis". The following are the minimum requirements and/or specifications that will be acceptable to the Hidalgo County. If items other than the model and manufacturer referenced in these specifications are offered, bidder should include descriptive literature, including specifications describing products offered as equal to or better than required.

The items furnished under this contract shall be new, unused of the latest product in production to commercial trade and shall be of the highest quality as to materials used and workmanship. Manufacturer furnishing these items shall be experienced in design and construction of such items and shall be an established supplier of the item bid.

Scope of Services:

The requirements parts contract will encompass all services project-related Electrical materials and supplies to the Hidalgo County including, but not limited to, the following:

REQUIREMENTS:

1. All parts will be on an "As-Needed Basis Only" There is no guaranteed annual volume.
2. Vendor will provide Original Equipment Manufacturer (OEM) parts as requested.
3. Vendor must stock the necessary parts and supplies, or be able to provide said items within 24 hours.
4. All products furnished under this RFB shall be warranted by the vendor to be free from defects and fit for the intended use.
5. The awarded vendor shall observe and obey all laws, ordinances, rules and regulations of the Federal, State and local government which may be applicable to the supply of these products.

TERMS & CONDITIONS:

1. Term of contract is for six (6) months period with County's option to renew contract for additional six (6) month term under the same rates and conditions.
2. County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for next contract term.
3. County will seek purchases from state awarded vendors whenever it is, its best interest to do so.
4. After bid is awarded and successful awarded contractor defaults in meeting the general instructions to bidders(s) and/or in complying with the contract agreement, Hidalgo County reserves the right to seek the services of the next lowest bidder(s). In such event, Hidalgo County shall charge the successful bidder the difference for any additional cost to the County.
5. Hidalgo County reserves the right to add or delete during the term of the contract under the

EXHIBIT "A"
HIDALGO COUNTY (all funding sources)
"ELECTRICAL MATERIALS & SUPPLIES"
BID NO.: 2013-278-12-18-MEG

same rates and conditions.

6. Any contract awarded to a successful bidder will be in effect until;
 - a) The contract expires
 - b) Delivery acceptance of products and/or performance of services ordered, or
 - c) Terminated by County with thirty (30) days written notice prior to be cancellation.
7. Hidalgo County reserves the right to award the bid to MULTIPLE bidders if the County Determines it is in its best interest to do so.
8. Insurance requirements for this project to be maintained through out the contract term (Refer to limits on the Exhibit "C" for limits).
9. Hidalgo County reserves the right to reject any/all bids, to waive any/all formalities or technicalities, or to accept the bid considered the best and most advantage to the County.
10. Hidalgo County reserves the right to hold bids for a period of ninety (90) days without taking any action.
11. After bid is awarded and low bidder s default s in meeting the general instructions to bidders and/or comply with contract agreement, Hidalgo County reserves the right to seek services from the next low bidder. In such event, County shall charge the successful bidder the difference for any additional cost of such item.

Market Volatility and Unit Price Adjustments:

Hidalgo County recognizes that during periods of national crisis and unstable economic conditions, unforeseen price increases might affect costs for goods and services contracted on an annual basis. The following procedure may be employed to mediate price volatility:

- 1) **Requesting Price Adjustment:** Upon written request of the Vendor to the County Purchasing Agent, the County may review evidence of prevailing industry-wide market conditions that warrant an adjustment in bid prices contained in the contract.
 - A Vendor must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Such written request must be accompanied by a certified copy of the supplier's advisory or notification to the vendor of the price changes.
 - The Vendor must put the Purchasing Agent on the mailing lists for such publications so that the Purchasing Agent can monitor said changes. Such membership shall be at no cost to the County.
 - The County Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interest of the County.
 - No price escalation will be authorized in excess of the amount of the increase referred to in the supplier's notice.
 - The County may only grant a price increase if the evidence presented is deemed reliable. Should the County allow a price increase, the approved price change shall be honored for all orders received by the vendor or contractor after the effective

EXHIBIT "A"
HIDALGO COUNTY (all funding sources)
"ELECTRICAL MATERIALS & SUPPLIES"
BID NO.: 2013-278-12-18-MEG

date of such price change. Approved price changes are not applicable to orders already issued and in process at time of price change.

- 2) **Price Reduction:** Vendor shall notify the County at the time when the Vendor's costs for items and/or supplies reduce due to stabilization in the market at which time prices for items on this contract shall be reduced accordingly. Failure by the Vendor to notify the County of a decrease in costs for items and/or supplies for which the Vendor was granted a price adjustment, may result in immediate termination of this contract and the County shall not be obligated to pay the Vendor the difference between the contract price and the price adjustment.
- 3) **Timeframe for Adjusted Price Increases:** Price increases are only valid for the quarter in which they are requested and approved. Prices shall return to the original contract price at the beginning of the following quarter unless a Vendor notifies the County in writing within ten (10) days of expiration of the quarter in which the price increase is in effect, that it desires to have the price increase continue or that the Vendor is requesting a different price increase for the following quarter. Such request must be supplemented with sufficient justification to demonstrate that the price increase remains necessary. The County Purchasing Department shall have sole discretion whether to grant the price increase extension. The County too, shall have discretion to unilaterally reduce, eliminate or extend a price adjustment to the Vendor at any time upon written notice from the County to the Vendor demonstrating justification for such reduction, elimination or extension of the price adjustment.
- 4) **Allowable Review Periods:** Price adjustment reviews may only be requested by the Vendor on a quarterly basis. However, the County may at its own discretion, conduct temporary price adjustment reviews at any time. The County Purchasing Agent and/or the County Auditor reserve the right to audit and/or examine any pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice and during normal business hours.
- 5) **Dollar Limit to Price Changes:** The total increase in contract price shall not exceed twenty-five percent (25%) of the original contract price during the contract term.

ADDITIONAL INFORMATION:

Hidalgo County is requesting that any and all questions, inquiries, and clarifications regarding quotes, bids, proposals, or statements of qualifications be addressed to, Martha L. Salazar, CPPB, Purchasing Agent, 2812 S. Business Hwy. 281, Edinburg, Texas 78539. **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA FACSIMILE TO (956) 292-7612 OR VIA E-MAIL TO Elena.gomez@co.hidalgo.tx.us by NO LATER THAN WEDNESDAY, December 11, 2013 @ 5:00 P.M. Responses will be sent to all applicants via facsimile or e-mail by no later than FRIDAY December 13, 2013 @ 5:00 P.M.

EXHIBIT "A"
HIDALGO COUNTY (all funding sources)
"ELECTRICAL MATERIALS & SUPPLIES"
BID NO.: 2013-278-12-18-MEG

Electrical Materials and Supplies including, but not limited to, the following:

#1			
1	12/2 w/ground romex wire	14	10/2 w/ground romex wire
2	romex connectors straight	15	romex connectors angle
3	½' EMT conduit	16	¾" EMT conduit
4	1" EMT conduit	17	1 ¼" EMT conduit
5	1 ½" EMT conduit	18	2" EMT conduit
6	3" EMT conduit	19	4" EMT conduit
7	½' PVC conduit	20	¾" PVC conduit
8	1" PVC conduit	21	1 ¼" PVC conduit
9	1 ½" PVC conduit	22	2" PVC conduit
10	3" PVC conduit	23	3 ½" PVC conduit
11	4" PVC conduit	24	½" galvanize conduit
12	¾" galv. Conduit	25	1" galv. Conduit
13	2" galv. Conduit	26	1 ½" galv. Conduit

#2	
1	½', ¾", 1", 1 ¼", 1 ½", 2", 3", 4" EMT connectors straight
2	½', ¾", 1", 1 ¼", 1 ½", 2", 3", 4" EMT connectors Angle
3	½', ¾", 1", 1 ¼", 1 ½", 2", 3", 4" EMT straps 1 hole
4	½', ¾", 1", 1 ¼", 1 ½", 2", 3", 4" EMT straps 2 holes
5	½', ¾", 1", 1 ¼", 1 ½", 2", 3", 4" PVC straps 1 hole
6	½', ¾", 1", 1 ¼", 1 ½", 2", 3", 4" PVC straps 2 holes
7	½', ¾", 1", 1 ¼", 1 ½", 2", 3", 4" EMT couplings die cast set screw
8	½', ¾", 1", 1 ¼", 1 ½", 2", 3", 4" EMT connectors die cast set screw
9	½', ¾", 1", 1 ¼", 1 ½", 2", 3", 4" EMT couplings steel cast set screw
10	½', ¾", 1", 1 ¼", 1 ½", 2", 3", 4" EMT connectors steel cast set screw
11	½', ¾", 1", 1 ¼", 1 ½", 2", 3", 4" EMT couplings compressing tight
12	½', ¾", 1", 1 ¼", 1 ½", 2", 3", 4" EMT connectors compressing tight
13	½', ¾", 1", 1 ¼", 1 ½", 2", 3", 4" Aluminum LB conduit with cover & gasket
14	½', ¾", 1", 1 ¼", 1 ½", 2", 3", 4" Malleable iron conduits with cover & gasket
15	½', ¾", 1", 1 ¼", 1 ½", 2", 3", 4" Galvanize conduits with cover & gasket
16	½', ¾", 1", 1 ¼", 1 ½", 2", 3", 4" Greenfield flrx connectors-straight
17	½', ¾", 1", 1 ¼", 1 ½", 2", 3", 4" Greenfield flrx connectors-angle
18	½', ¾", 1", 1 ¼", 1 ½", 2", 3", 4" Sealtight flex connectors-straight
19	½', ¾", 1", 1 ¼", 1 ½", 2", 3", 4" Sealtight flex connectors-angle
20	½', ¾", 1", 1 ¼", 1 ½", 2", 3", 4" Sealtight
21	½', ¾", 1", 1 ¼", 1 ½", 2", 3", 4" Greenfield

EXHIBIT "A"
HIDALGO COUNTY (all funding sources)
"ELECTRICAL MATERIALS & SUPPLIES"
BID NO.: 2013-278-12-18-MEG

#3			
	DESCRIPTION		
1	¼ anchor bits-complete kits	35	#1 thhn wire stranded and solid
2	3/8 anchor bits- complete kits	36	#8 thhn wire stranded and solid
3	½" anchor bits-complete kits	37	#6 thhn wire stranded and solid
4	¾" anchor bits-complete kits	38	120 volt photocells
5	20 amp toggle switches	39	Galvanize spray
6	20 amp duplex receptacle	40	100 watt light bulbs
7	15 amp toggles switches	41	100 watt lamps
8	15 amp duplex receptacle	42	2x4 lamp lens
9	20 amp gfi duplex receptacle	43	2x2 lamps lens
10	MC cable 12/2, 12/3, 10/2, 10/3 with ground	44	¼ plastic anchor kits
11	20 amp 1 pole breakers snap on & bolt on	45	8" cable ties
12	30 amp 1 pole breakers snap on & bolt on	46	10" cable ties
13	40 amp 1 pole breakers snap on & bolt on	47	12" cable ties
14	50 amp 1 pole breakers snap on & bolt on	48	Plastic rings
15	60 amp 1 pole breakers snap on & bolt on	49	Extension rings
16	20 amp 2 pole breakers snap on & bolt on	50	Weatherproof covers 1 gang
17	30 amp 2 pole breakers snap on & bolt on	51	Weatherproof covers 2 gang
18	40 amp 2 pole breakers snap on & bolt on	52	4 sq. boxes EMT, PVC & Cast Iron
19	50 amp 2 pole breakers snap on & bolt on	53	240v 1 phase load center 30 circuit
20	60 amp 2 pole breakers snap on & bolt on	54	120v 1 phase load center 42 circuit
21	20 amp 3 pole breakers snap on & bolt on	55	Toggle switch plates
22	30 amp 3 pole breakers snap on & bolt on	56	Toggle 2 gang plates
23	40 amp 3 pole breakers snap on & bolt on	57	Receptacle plates 1 gang
24	50 amp 3 pole breakers snap on & bolt on	58	Receptacle plates 2 gang
25	60 amp 3 pole breakers snap on & bolt on	59	Lo Amp 3 way switches
26	500 mcm thhn wire	60	150 Watt/175Watt/150 Watt High Base Bulbs
27	350 mcm thhn wire	61	4x4 Industrial Covers
28	300 mcm thhn wire	62	4x4 Industrial Quad outlet covers
29	250 mcm thhn wire	63	4x4 Industrial Single Pole switch
30	#3 mcm thhn wire	64	4x4 Industrial 2 Pole switch
31	#2 mcm thhn wire	65	4x4 Industrial 1 Device Cover
32	#10 thhn wire stranded	66	20 AMP-twist lock outlets; 30 AMP-twist lock outlet
33	#4 thhn wire stranded and solid	67	20 AMP-Male Adapters (for Outlet)
34	#12 thhn wire stranded and solid	68	20 AMP-Female Adapters

EXHIBIT "B"
HIDALGO COUNTY (all funding sources)
"ELECTRICAL MATERIALS & SUPPLIES"
RFB NO.: 2013-278-12-18-MEG

#1			
	NIGP	DESCRIPTION	Price
1	280-41	12/2 w/ground romex wire	
2	285-19	10/2 w/ground romex wire	
3	285-19	romex connectors straight	
4	285-19	romex connectors angle	
5	285-19	½' EMT conduit	
6	285-19	¾" EMT conduit	
7	285-19	1" EMT conduit	
8	285-19	1 ¼ EMT conduit	
9	285-19	1 ½" EMT conduit	
10	285-19	2" EMT conduit	
11	285-19	3" EMT conduit	
12	285-26	4" EMT conduit	
13	285-26	½' PVC conduit	
14	280-41	¾" PVC conduit	
15	285-19	1" PVC conduit	
16	285-19	1 ¼" PVC conduit	
17	285-19	1 ½" PVC conduit	
18	285-19	2" PVC conduit	
19	285-19	3" PVC conduit	
20	285-19	3 ½" PVC conduit	
21	285-19	4" PVC conduit	
22	285-19	½" galvanize conduit	
23	285-26	¾" galv. Conduit	
24	285-26	1" galv. Conduit	
25	285-26	2" galv. Conduit	
26	285-26	1 ½" galv. Conduit	

EXHIBIT "B"
HIDALGO COUNTY (all funding sources)
"ELECTRICAL MATERIALS & SUPPLIES"
RFB NO.: 2013-278-12-18-MEG

#2	#1	#2	#3	#4	#5	#6
	EMT Connectors-straight	EMT Connectors-angle	EMT straps-1 hole	EMT Straps-2 Holes	PVC Straps - 1 Hole	PVC Straps -2 Holes
NIGP	285-23	285-23	285-23	285-23	285-23	285-23
Price						
1/2"						
3/4"						
1"						
1 1/4"						
1 1/2"						
2"						
3"						
4"						

#2	#7	#8	#9	#10	#11	#12
	EMT Coupling die cast set screw	EMT-Connectors die cast set screw	EMT Couplings steel cast set screw	EMT Connectors steel cast set screw	EMT Couplings compressing tight	EMT Connectors compressing tight
NIGP	285-23	285-23	285-23	285-23	285-23	285-23
Price						
1/2"						
3/4"						
1"						
1 1/4"						
1 1/2"						
2"						
3"						
4"						

#2	#13	#14	#15	#16	#17	#18
	Aluminum LB condulets w/ covers & gasket	Malleable Iron conduit w/cover & gasket	Galvanized conduit w/cover & gaskets	Greenfield flrx connectors straight	Greenfield flrx connectors-angle	Sealtight flex connectors straight
NIGP	285-21	285-18	285-26	285-95	285-95	285-95
Price						
1/2"						
3/4"						
1"						
1 1/4"						
1 1/2"						
2"						
3"						
4"						

EXHIBIT "B"
HIDALGO COUNTY (all funding sources)
"ELECTRICAL MATERIALS & SUPPLIES"
RFB NO.: 2013-278-12-18-MEG

#2	#19	#20	#21
	Sealtight flex connectors angle	Sealtight	Greenfield
NIGP	204-13 Computer		285.26
Price			
½"			
¾"			
1"			
1 ¼"			
1 ½"			
2"			
3"			
4"			

EXHIBIT "B"
HIDALGO COUNTY (all funding sources)
"ELECTRICAL MATERIALS & SUPPLIES"
RFB NO.: 2013-278-12-18-MEG

# 3			
	NIGP	DESCRIPTION	PRICE
1	445-49	¼ anchor bits-complete kits	
2	445-49	3/8 anchor bits- complete kits	
3	445-49	½" anchor bits-complete kits	
4	445-49	¾" anchor bits-complete kits	
5	285-95	20 amp toggle switches	
6	285-95	20 amp duplex receptacle	
7	285-95	15 amp toggles switches	
8	285-95	15 amp duplex receptacle	
9	285-95	20 amp gfi duplex receptacle	
10	285-34	MC cable 12/2, 12/3, 10/2, 10/3 w/ ground	
11	285-79	20 amp 1 pole breakers	snap on bolt on
12	285-79	30 amp 1 pole breakers	snap on bolt on
13	285-79	40 amp 1 pole breakers	snap on bolt on
14	285-79	50 amp 1 pole breakers	snap on bolt on
15	285-79	60 amp 1 pole breakers	snap on bolt on
16	285-79	20 amp 2 pole breakers	snap on bolt on
17	285-79	30 amp 2 pole breakers	snap on bolt on
18	285-79	40 amp 2 pole breakers	snap on bolt on
19	285-79	50 amp 2 pole breakers	snap on bolt on
20	285-79	60 amp 2 pole breakers	snap on bolt on
21	285-79	20 amp 3 pole breakers	snap on bolt on
22	285-79	30 amp 3 pole breakers	snap on bolt on
23	285-79	40 amp 3 pole breakers	snap on bolt on
		50 amp 3 pole breakers	snap on

EXHIBIT "B"
HIDALGO COUNTY (all funding sources)
"ELECTRICAL MATERIALS & SUPPLIES"
RFB NO.: 2013-278-12-18-MEG

24	285-79		bolt on	
25	285-79	60 amp 3 pole breakers	snap on	
			bolt on	
26	280-24	500 mcm thhn wire		
27	280-24	350 mcm thhn wire		
28	280-24	300 mcm thhn wire		
29	280-24	250 mcm thhn wire		
30	280-24	#3 mcm thhn wire		
31	280-24	#2 mcm thhn wire		
32	280-24	#10 thhn wire stranded		
33	280-24	#4 thhn wire stranded and solid		
34	280-24	#12 thhn wire stranded and solid		
35	280-24	#1 thhn wire stranded and solid		
36	280-24	#8 thhn wire stranded and solid		
37	280-24	#6 thhn wire stranded and solid		
38		120 volt photocells		
39	630-19	Galvanize spray		
40	285-56	100 watt light bulbs		
41	260-49	100 watt lamps		
42	055-48	2x4 lamp lens		
43	055-48	2x2 lamps lens		
44	320-10	¼ plastic anchor kits		
45	280-75	8" cable ties		
46	280-75	10" cable ties		
47	280-75	12" cable ties		
48	125-20	Plastic rings		
49	285-23	Extension rings		
50	285-23	Weatherproof covers 1 gang		
51	285-23	Weatherproof covers 2 gang		
52	670-63	4 sq. boxes EMT, PVC & Cast Iron		
53	285-14	240v 1 phase load center 30 circuit		

EXHIBIT "B"
HIDALGO COUNTY (all funding sources)
"ELECTRICAL MATERIALS & SUPPLIES"
RFB NO.: 2013-278-12-18-MEG

54	285-14	120v 1 phase load center 42 circuit	
55	285-95	Toggle switch plates	
56	285-95	Toggle 2 gang plates	
57	285-95	Receptacle plates 1 gang	
58	285-95	Receptacle plates 2 gang	
59	285-85	Lo Amp 3 way switches	
60	285-50	150 Watt/175Watt/150 Watt High Base Bulbs	
61	285-95	4x4 Industrial Covers	
62	285-95	4x4 Industrial Quad outlet covers	
63	285-79	4x4 Industrial Single Pole switch	
64	285-79	4x4 Industrial 2 Pole switch	
65	285-95	4x4 Industrial 1 Device Cover	
66	285-76	20 AMP-twist lock outlets; 30 AMP-twist lock outlet	
67	285-19	20 AMP-Male Adapters (for Outlet)	
68	285-19	20 AMP-Female Adapters	

1.) Delivery of parts & supplies is to be F.O.B. destination (Hidalgo County). Please provide an explanation of the delivery procedures involved for those items which cannot be provided within the 24-hour requirement.

2.) Describe the shipping procedure during an Emergency Situation where the item(s) must be Rush-shipped to ensure arrival within 24-hour requirement and the shipping costs that would apply.

WARRANTY:

EXHIBIT "B"
HIDALGO COUNTY (all funding sources)
"ELECTRICAL MATERIALS & SUPPLIES"
RFB NO.: 2013-278-12-18-MEG

BIDDER/COMPANY NAME:

ADDRESS:

CITY/STATE/ZIP:

PHONE NO/FAX NO:

E-MAIL ADDRESS:

AUTHORIZED SIGNATURE:

TITLE:

EXHIBIT "C"
Insurance Requirements
Applicable to the Acquisition of Goods and /or Services
(Other than Professional Services)

The Bidder awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the bidder in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. A Five Hundred Thousand Dollar (\$500,000.00) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of County.
2. Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars (\$300,000.00) per person and Five Hundred Thousand Dollars (\$500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand (\$500,000.00) arising out of the services provided to County hereunder.
3. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;
4. Workers compensation insurance in amounts established by Texas law, unless the Bidder is specifically exempted from the Texas Workers Compensation Act, Texas Labor Code Chapter 401, et. seq.

Hidalgo County will only accept certificates of insurance on an Acord form (as attached hereto). Certificates of insurance shall name Hidalgo County as additional insured and must be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

Revised 10/01/08

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H

ACORD **CERTIFICATE OF INSURANCE** DATE (MM/DD/YY)

PRODUCER	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
	INSURERS AFFORDING COVERAGE
INSURED	INSURER A:
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THEIR TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	GENERAL LIABILITY				EACH OCCURRENCE \$
	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY				FIRE DAMAGE (Any one fire) \$
	<input type="checkbox"/> CLAIMS MADE OCCUR				MEDICAL (Any one person) \$
	<input type="checkbox"/> OWNER'S & CONF PROT				PERSONAL & ADY INJURY \$
	<input type="checkbox"/> OWNER'S PROTECTIVE LIABILITY				GENERAL AGGREGATE \$
	<input type="checkbox"/> GENL AGGREGATE LIMIT APPLIES PER:				PRODUCTS - COMP/OP \$
	<input type="checkbox"/> POLICY PROJECT <input type="checkbox"/> LOC				AGG
B	AUTOMOBILE LIABILITY				COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO				BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS				PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS				
<input type="checkbox"/> NON-OWNED AUTOS					
	GARAGE LIABILITY				AUTO ONLY-EA ACCIDENT \$
	<input type="checkbox"/> ANY AUTO				OTHER THAN EA ACC \$
					AUTO ONLY \$
C	EXCESS LIABILITY				EACH OCCURRENCE \$
	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE				AGGREGATE \$
	<input type="checkbox"/> DEDUCTIBLE				\$
	<input type="checkbox"/> RETENTION \$				\$
D	WORKERS COMPENSATION AND EMPLOYER'S LIABILITY				WC STATU- <input type="checkbox"/> OTHER TORY LIMITS
					E.L. EACH ACCIDENT \$
					E.L. DISEASE-EA EMPLOYEE \$
					E.L. DISEASE-POLICY LIMIT \$
	OTHER				

DESCRIPTION OF OPERATIONS / LOCATION / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
 County of Hidalgo shall be named as additional insured on all Commercial General Liability policies.

CERTIFICATE HOLDER	ADDITIONAL INSURED; INSURER LETTER:	CANCELLATION
Hidalgo County Attn: Purchasing Department 2812 S Highway Bus. 281 Edinburg, Texas 78539		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE

Insurance Requirement Acknowledgment

I, _____, authorized representative for _____,
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

- will be acquired within 10 working days after notification from Purchasing Department of bid awarded by the Hidalgo County Commissioners' Court;
- will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of bid award by the Hidalgo County Commissioners' Court; currently carry the following:

Automobile Liability: \$ _____ General Liability: \$ _____

- have already been met, see attached copy of insurance certificate.

Authorized Representative

Date

Notice to Bidder:

A certificate of insurance for the required insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award of bid and to execute a contract between your Company and the County

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the bid award to be rescinded and re-awarded to next lowest bidder. Certificates of Insurance will be monitored and verified on a **quarterly basis** to ensure coverage policy is in place. It is the Company's obligation to maintain the appropriate insurance coverage throughout the term of the contract.

THIS FORM MUST ACCOMPANY BID PACKET

**PROJECT REQUIREMENTS
ACKNOWLEDGMENT**

This is to certify that I, _____, possess all of the APPLICABLE:

1. Licenses: _____.
2. Bonds: _____.
3. Certificates: _____.
4. Permits: _____.
5. Other: _____.

necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this bid, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

* Any licenses, bonds, certificates, permits, etc. which are required must be presented as part of the bid packet in order to expedite the bid evaluation process. Failure to provide said documentation will result in the disqualification of your bid.

Authorized Signature

Date

Company

Address

City, State, Zip

EXHIBIT "D"

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of person who has a business relationship with local governmental entity.

2 Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 Name of local government officer with whom filer has employment or business relationship.

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

Yes No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

Yes No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

Yes No

D. Describe each employment or business relationship with the local government officer named in this section.

4

Signature of person doing business with the governmental entity

Date

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source? Yes No

If yes, by whom? Texas Building & Procurement Commission Other _____

Indicate Certification No(s): _____ or Are Certificate(s) Attached?: Yes No

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid, RFP, or RFQ is to be subcontracted with Certified HUB sources? _____% (List HUB Subcontractor information below).

HUB Subcontractor Name: _____ HUB Status: _____
Certifying Agency (Check all applicable): Texas Building & Procurement Commission other
Address: _____ City: _____ State: _____ Zip: _____
Contact Person: _____ Title: _____ Phone No.: () _____
Subcontract Amount: \$ _____ Description of Work to be Performed: _____

HUB Subcontractor Name: _____ HUB Status: _____
Certifying Agency (Check all applicable): Texas Building & Procurement Commission other
Address: _____ City: _____ State: _____ Zip: _____
Contact Person: _____ Title: _____ Phone No.: () _____
Subcontract Amount: \$ _____ Description of Work to be Performed: _____

HUB Subcontractor Name: _____ HUB Status: _____
Certifying Agency (Check all applicable): Texas Building & Procurement Commission other
Address: _____ City: _____ State: _____ Zip: _____
Contact Person: _____ Title: _____ Phone No.: () _____
Subcontract Amount: \$ _____ Description of Work to be Performed: _____

Request for Taxpayer Identification Number and Certification

**Give form to the
requester. Do not
send to the IRS.**

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)	
Business name, if different from above	
Check appropriate box: <input type="checkbox"/> Individual/ Sole proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Other ▶ <input type="checkbox"/> Exempt from backup withholding	
Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
City, state, and ZIP code	
List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number
OR
Employer identification number

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign Here	Signature of U.S. person ▶	Date ▶
------------------	----------------------------	--------

Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

• The U.S. grantor or other owner of a grantor trust and not the trust, and

• The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*).

Nonresident alien who becomes a resident alien.

Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the recipient has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments (after December 31, 2002). This is called "backup withholding." Payments that may be subject to backup withholding include interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 4 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate instructions for the Requester of Form W-9.

Also see *Special rules regarding partnerships* on page 1.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name" line.

Limited liability company (LLC). If you are a single-member LLC (including a foreign LLC with a domestic owner) that is, disregarded as an entity separate from its owner under Treasury regulations section 301.7701-3, enter the owner's name on the "Name" line. Enter the LLC's name on the "Business name" line. Check the appropriate box for your filing status (sole proprietor, corporation, etc.), then check the box for "Other" and enter "LLC" in the space provided.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name" line.

Note. You are requested to check the appropriate box for your status (individual/sole proprietor, corporation, etc.).

Exempt From Backup Withholding

If you are exempt, enter your name as described above and check the appropriate box for your status, then check the "Exempt from backup withholding" box in the line following the business name, sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

Exempt payees. Backup withholding is not required on any payments made to the following payees:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),
2. The United States or any of its agencies or instrumentalities,
3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,
4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or
5. An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

6. A corporation,
7. A foreign central bank of issue,
8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,
9. A futures commission merchant registered with the Commodity Futures Trading Commission,
10. A real estate investment trust,
11. An entity registered at all times during the tax year under the Investment Company Act of 1940,
12. A common trust fund operated by a bank under section 584(a),
13. A financial institution,
14. A middleman known in the investment community as a nominee or custodian, or
15. A trust exempt from tax under section 664 or described in section 4947.

The chart below shows types of payments that may be exempt from backup withholding. The chart applies to the exempt recipients listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt recipients except for 9
Broker transactions	Exempt recipients 1 through 13. Also, a person registered under the Investment Advisers Act of 1940 who regularly acts as a broker
Barter exchange transactions and patronage dividends	Exempt recipients 1 through 5
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt recipients 1 through 7

¹See Form 1099-MISC, Miscellaneous Income, and its instructions.

²However, the following payments made to a corporation (including gross proceeds paid to an attorney under section 6045(f), even if the attorney is a corporation) and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees; and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-owner LLC that is disregarded as an entity separate from its owner (see *Limited liability company (LLC)* on page 2), enter your SSN (or EIN, if you have one). If the LLC is a corporation, partnership, etc., enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at www.socialsecurity.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/businesses and clicking on Employer ID Numbers under Related Topics. You can get Forms W-7 and SS-4 from the IRS by visiting www.irs.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Writing "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, and 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). Exempt recipients, see *Exempt From Backup Withholding* on page 2.

Signature requirements. Complete the certification as indicated in 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor ²
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee ³
b. So-called trust account that is not a legal or valid trust under state law	The actual owner ¹
5. Sole proprietorship or single-owner LLC	The owner ³
For this type of account:	Give name and EIN of:
6. Sole proprietorship or single-owner LLC	The owner ³
7. A valid trust, estate, or pension trust	Legal entity ⁴
8. Corporate or LLC electing corporate status on Form 8832	The corporation
9. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
10. Partnership or multi-member LLC	The partnership
11. A broker or registered nominee	The broker or nominee
12. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or "DBA" name on the second name line. You may use either your SSN or EIN (if you have one). If you are a sole proprietor, IRS encourages you to use your SSN.

⁴ List first and circle the name of the legal trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules regarding partnerships* on page 1.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons who must file information returns with the IRS to report interest, dividends, and certain other income paid to you, mortgage interest you paid, the acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA, or Archer MSA or HSA. The IRS uses the numbers for identification purposes and to help verify the accuracy of your tax return. The IRS may also provide this information to the Department of Justice for civil and criminal litigation, and to cities, states, the District of Columbia, and U.S. possessions to carry out their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You must provide your TIN whether or not you are required to file a tax return. Payers must generally withhold 28% of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to a payer. Certain penalties may also apply.

Certification Regarding Debarment, Suspension and Ineligibility

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

- a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;
- b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- c. Are not presently indicated for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and
- d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.

Signature: _____

Print Name: _____

Title: _____

Telephone Number: _____

Date: _____

If the bidder is unable to verify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.

Exhibit “B”

Bid Page

EXHIBIT "B"
Addendum II
 HIDALGO COUNTY
 "ELECTRICAL MATERIALS & SUPPLIES"
 RFB NO.: 2013-278-12-18-MEG.

OPENED
 JUN 15 2014
 9:40am
 Witnessed

[Handwritten Signature]

#1			
	NICP	DESCRIPTION	Price
1	280-41	12/2 w/ground romex wire	RL 250 FT \$66.25
2	285-19	10/2 w/ground romex wire	RL 250 FT \$134.80
3	285-19	romex connectors straight	.17¢
4	285-19	romex connectors angle	.57¢
5	285-19	½" EMT conduit	\$2.46
6	285-19	¾" EMT conduit	\$4.02
7	285-19	1" EMT conduit	\$7.06
8	285-19	1 ¼" EMT conduit	\$2.73
9	285-19	1 ½" EMT conduit	\$14.05
10	285-19	2" EMT conduit	\$16.72
11	285-19	3" EMT conduit	\$34.14
12	285-26	4" EMT conduit	\$46.02
13	285-26	½" PVC conduit	\$1.71
14	280-41	¾" PVC conduit	\$2.08
15	285-19	1" PVC conduit	\$3.02
16	285-19	1 ¼" PVC conduit	\$4.35
17	285-19	1 ½" PVC conduit	\$5.02
18	285-19	2" PVC conduit	\$6.36
19	285-19	3" PVC conduit	\$13.14
20	285-19	3 ½" PVC conduit	\$16.70
21	285-19	4" PVC conduit	\$18.16
22	285-19	½" galvanize conduit	\$14.30
23	285-26	¾" galv. Conduit	\$14.54
24	285-26	1" galv. Conduit	\$21.86
25	285-26	2" galv. Conduit	\$43.32
26	285-26	1 ½" galv. Conduit	\$35.09

EXHIBIT "B"
Addendum II
HIDALGO COUNTY
"ELECTRICAL MATERIALS & SUPPLIES"
RFB NO.: 2013-278-12-18-MEG

OPENED
JAN 15 2014
9:40am
Witnessed

[Handwritten Signature]

#2	#1 PVC Connectors straight	#2 EMT Connectors- water tight	#3 EMT straps-1 hole	#4 EMT Straps-2 Holes	#5 PVC Straps-1 Hole	#6 PVC Straps -2 Holes
NIGP		285-23	285-23	285-23	285-23	285-23
Price						
1/2"	.12¢	.26¢	.06¢	.06¢	X	.18¢
3/4"	.19¢	.47¢	.09¢	.09¢	X	.22¢
1"	.25¢	.78¢	.16¢	.15¢	X	.39¢
1 1/4"	.34¢	\$1.30	.24¢	.20¢	X	.39¢
1 1/2"	.39¢	\$1.68	.41¢	.26¢	X	.40¢
2"	.56¢	\$2.68	.52¢	.46¢	X	.49¢
3"	\$1.36	\$6.95	\$1.91	.76	X	X
4"	\$2.43	\$10.71	\$3.23	\$1.04	X	X

#2	#7 EMT-Coupling die, cast, set screw	#8 EMT- Connectors die cast, set screw	#9 EMT Couplings steel cast set screw	#10 EMT Connectors steel cast set screw	#11 #12 Steel die cast	
					EMT Couplings compressing tight	EMT Connectors compressing tight
NIGP	285-23	285-23	285-23	285-23	285-23	285-23
Price						
1/2"	.18¢	.16¢	.20¢	.20¢	.42¢	.26¢
3/4"	.28¢	.27¢	.31¢	.33¢	.54¢	.47¢
1"	.47¢	.51¢	.47¢	.51¢	.89¢	.78¢
1 1/4"	.93¢	.93¢	.94¢	.91¢	\$1.56	\$1.30
1 1/2"	\$1.20	\$1.20	\$1.42	\$1.21	\$1.68	\$2.31
2"	\$1.70	\$1.68	\$1.82	\$2.06	\$3.00	\$2.68
3"	\$3.65	\$4.46	\$12.08	X	\$8.48	\$6.95
4"	\$4.91	\$6.69	X	\$16.45	\$13.39	\$10.71

#2	#13 Aluminum LB condulets w/ covers & gasket	#14 Malleable Iron condulet w/cover & gasket	#15 Galvanized condulet w/cover & gaskets	#16 Greenfield flrx connectors straight	#17 Greenfield flrx connectors- angle	#18 Sealtight flex connectors straight
NIGP	285-21	285-18	285-26	285-95	285-95	285-95
Price						
1/2"	\$4.17	\$4.17	\$4.17	.42¢	.70¢	\$1.51
3/4"	\$5.27	\$5.27	\$5.27	.97¢	.85¢	\$2.64
1"	\$7.72	\$7.72	\$7.72	\$1.94	\$1.59	\$4.09
1 1/4"	\$11.84	\$11.84	\$11.84	\$3.73	\$2.44	\$6.49
1 1/2"	\$15.26	\$15.26	\$15.26	\$5.04	\$3.22	\$9.43
2"	\$24.16	\$24.16	\$24.16	\$6.68	\$5.36	\$14.54

EXHIBIT "B"
Addendum II
 HIDALGO COUNTY
 "ELECTRICAL MATERIALS & SUPPLIES"
 RFB NO.: 2013-278-12-18-MEG

OPENED
 JAN 15 2014
 9:40am
 Witnessed

[Handwritten Signature]

3"	\$61.39	\$61.39	\$61.39	X	X	X
4"	\$107.33	\$107.33	\$107.33	X	X	X

#2	#19	#20	#21
	Sealtight flex connectors angle	Sealtight conduit	Greenfield
NIGP	204.13 Computer		285.26
Price			
1/2"	\$2.58	\$39.63 RL	.54¢
3/4"	\$3.99	\$49.13 RL	.69¢
1"	\$7.74	\$48.69 RL	\$1.08
1 1/4"	\$12.19	\$63.13 RL	\$1.35
1 1/2"	\$17.58	\$54.60	\$2.93
2"	\$24.61	\$66.78	\$3.23
3"	X	X	X
4"	X	X	X

EXHIBIT "B"
 Addendum II
 HIDALGO COUNTY
 "ELECTRICAL MATERIALS & SUPPLIES"
 RFB NO.: 2013-278-12-18-MEG

OPENED
 JAN 15 2014
 9:40am
 Witnessed

[Handwritten Signature]

# 3				
	NIGP	DESCRIPTION	PRICE	
1	445-49	3/4 anchor bits complete kits	Drill bit with plastic anchor in complete set	\$5.11
2	445-49	3/8 anchor bits complete kits		\$5.11
3	445-49	1/2 anchor bits complete kits		\$5.15
4	445-49	5/8 anchor bits complete kits		\$5.15
5	285-95	20 amp toggle switches - single two pole 120/277v		\$1.47
6	285-95	20 amp duplex receptacle - commercial grade 120v		.99¢
7	285-95	15 amp toggle switches - single pole 120/277v		\$1.47
8	285-95	15 amp duplex receptacle - commercial 120/277v		.99¢
9	285-95	20 amp pn duplex receptacle - commercial grade 120v		\$9.61
10	285-54	MC cable 12/2, 12/3, 10/2, 10/3 w/ ground	\$98.75/12/3, \$166.00/10/2, \$214.70/x 10/3	
11	285-79	20 amp 1 pole breakers	snap on 120/208/277	\$2.92
			bolt on 120/208/277	\$11.91
12	285-79	30 amp 1 pole breakers	snap on 120/208/277	\$2.92
			bolt on 120/208/277	\$11.91
13	285-79	40 amp 1 pole breakers	snap on 120/208/277	\$6.62
			bolt on 120/208/277	\$36.10
14	285-79	50 amp 1 pole breakers	snap on 120/208/277	\$11.86
			bolt on 120/208/277	\$36.10
15	285-79	60 amp 1 pole breakers	snap on 120/208/277	\$11.86
			bolt on 120/208/277	\$36.10
16	285-79	20 amp 2 pole breakers	snap on 208/240/480	\$7.35
			bolt on 208/240/480	\$127.69
17	285-79	30 amp 2 pole breakers	snap on 208/240/480	\$7.36
			bolt on 208/240/480	\$127.69
18	285-79	40 amp 2 pole breakers	snap on 208/240/480	\$7.36
			bolt on 208/240/480	\$127.69
19	285-79	50 amp 2 pole breakers	snap on 208/240/480	\$7.36
			bolt on 208/240/480	\$127.69
20	285-79	60 amp 2 pole breakers	snap on 208/240/480	\$7.36
			bolt on 208/240/480	\$127.69
21	285-79	20 amp 3 pole breakers	snap on 208/240/480	\$38.25
			bolt on 208/240/480	\$211.50
22	285-79	30 amp 3 pole breakers	snap on 208/240/480	\$38.25
			bolt on 208/240/480	\$211.50
		40 amp 3 pole breakers	snap on 208/240/480	\$38.25

EXHIBIT "B"
 Addendum II
 HIDALGO COUNTY
 "ELECTRICAL MATERIALS & SUPPLIES"
 RFB NO.: 2013-278-12-18-MEG

RECEIVED
 JAN 15 2014
 9:40am
 Witnessed

[Handwritten Signature]

23	285-79		bolt on	208/240/480	\$211.50
24	285-79	50 amp 3 pole breakers	snap on	208/240/480	\$38.25
			bolt on	208/240/480	\$211.50
25	285-79	60 amp 3 pole breakers	snap on		\$38.25
			bolt on		\$211.50
26	280-24	500 mcm thhn wire -600v			\$9.88 FT
27	280-24	350 mcm thhn wire -600v			\$6.83 FT
28	280-24	300 mcm thhn wire -600v			\$5.52 FT
29	280-24	250 mcm thhn wire -600v			\$4.58 FT
30	280-24	#3 mcm thhn wire -600v			\$1.06 FT
31	280-24	#2 mcm thhn wire -600v			\$1.20 FT
32	280-24	#10 thhn wire stranded -solid -600v			\$100.65RL
33	280-24	#4 thhn wire stranded and solid -600v			.80¢/.85¢
34	280-24	#12 thhn wire stranded and solid -600v			\$60.00RL/\$51.75 RL
35	280-24	#1 thhn wire stranded and solid -600v			\$1.54
36	280-24	#8 thhn wire stranded and solid -600v			.33¢/.31¢
37	280-24	#6 thhn wire stranded and solid -600v			.49¢/.31¢
38		120 volt photocells -240v, 277v photocells			\$24.79
39	630-19	Galvanize spray			X
40	285-56	100 watt light bulbs -metal halide high pressure sodium			\$25.95/\$14.39
41	260-49	100 watt lamps -metal halide high pressure sodium			\$25.95/\$14.39
42	055-48	2x4 lamp lens -for light fixture replacements (also known as diffusers)			\$10.92
43	055-48	2x2 lamps lens -for light fixture replacements (also known as diffusers)			\$10.92
44	320-10	¾ plastic anchor kits -duplicate of #3 section			\$5.15
45	280-75	8" cable ties			\$17.94
46	280-75	10" cable ties			\$17.94
47	280-75	12" cable ties			\$21.11
48	125-20	Plastic rings -1 1/2", 2", 1 1/2", 2"			X
49	285-23	Extension rings -metal 4"x4"			\$1.14
50	285-23	Weatherproof covers 1 gang			.75¢
		Weatherproof covers 2 gang			\$3.22

EXHIBIT "B"
 Addendum II
 HIDALGO COUNTY
 "ELECTRICAL MATERIALS & SUPPLIES"
 RFB.NO.: 2013-278-12-18-MEG

JAN 15 2014
9/11/14
 Witnessed

51	285-23		
52	670-63	4 sq. boxes EMT, PVC & Cast Iron—1 5/8" x 2 1/8" deep	\$1.05/\$11.44
53	285-14	240v 1 phase load center 30 circuit—amps center 3	\$93.99
		240v 3 phase load center 30 circuit	\$185.89
		480v 1 and 3 phase	X
54	285-14	240v or 480v 30-19 1 phase load center 42 circuit (indoor & outdoor)	\$355.49
			\$548.27
			X
55	285-95	Toggle switch plates plastic metal	.19¢/.94¢
56	285-95	Toggle 2 gang plates plastic metal	.38¢/\$1.88
57	285-95	Receptacle plates 1 gang plastic metal	.19¢/.94¢
58	285-95	Receptacle plates 2 gang plastic metal	.39¢/\$2.07
59	285-85	3 way switches—commercial grade 120/227v	\$2.21
60	70-100 285-50	150 Watt/175Watt/200W/250W/400W/1000W	\$26.01
			\$16.20
			X
			\$15.58
			\$15.69
		\$30.68	
61	285-95	4x4 Industrial Covers—Metal switch receptacle (duplex)	\$1.10/\$1.05
62	285-95	4x4 Industrial Quad outlet covers—Metal switch receptacle	\$1.17/\$1.23
63	285-79	4x4 Industrial Single Pole switch—two pole/fusible disconnects 10-30 (240/480v)	\$81.94
64	285-79	4x4 Industrial 2 Pole switch—three pole/fusible disconnects 10-30 (240/480v)	\$103.03
65	285-95	4x4 Industrial 1 Device Cover—switch receptacle (metal)	\$1.05/\$1.17
66	285-76	20 AMP-twist lock outlets; 30 AMP-twist lock outlet—120v 240v 480v 2/3 pole receptacle 2/3 receptacle 10-30	\$19.71/\$13.51
67	285-19	20 AMP-Male Adapters (for Outlet) 120v plugs 120v 240v 480v 10-30	\$11.51
68	285-19	20 AMP-Female Adapters 120v plugs 120v 240v 480v 10-30	\$6.57

W

EXHIBIT "B"
Addendum #1
HIDALGO COUNTY
"ELECTRICAL MATERIALS & SUPPLIES"
RFB NO.: 2013-278-12-18-MEG

OPENED
JAN 15 2014
940am
Witnessed
[Signature]

1.) Delivery of parts & supplies is to be F.O.B. destination (Hidalgo County). Please provide an explanation of the delivery procedures involved for those items which cannot be provided within the 24-hour requirement.

STOCK ITEMS ARE PROVIDED WITHIN 24HRS OF RECEIPT OF P.O.
SPECIAL ORDER ITEMS SUBJECT TO MANUFACTURERS' PROCESSING
AND SHIPPING TIME.

2.) Describe the shipping procedure during an Emergency Situation where the item(s) must be Rush-shipped to ensure arrival within 24-hour requirement and the shipping costs that would apply.

WITH VERBAL P.O. STOCK ITEMS CAN BE DELIVERED
"SAME DAY".

WARRANTY:

VARIES AS PER MANUFACTURE

BIDDER/COMPANY NAME: CENTRAL PLUMBING & ELECTRIC SUPPLY CO.

ADDRESS: 625 S. AIRPORT DRIVE

CITY/STATE/ZIP: WESLACO, TX 78596

PHONE NO/FAX NO: (P) 956-968-8525 (F) 956-968-7903

E-MAIL ADDRESS: accounting@plumbingandelectric.com

AUTHORIZED SIGNATURE: *Gene Paul Reno*

TITLE: VICE PRESIDENT

Exhibit “C”

Certificate of Insurance

Additional Named Insureds

Other Named Insureds

Central Plumbing and Electric Supply Co.

Doing Business As

ADDITIONAL COVERAGES

Ref #	Description	Coverage Code	Form No.	Edition Date
	EPLI			
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type
100,000	100,000		2,500	
Premium				
	Uninsured motorist combined single limit	UMCSL		
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type
500,000			250	
Premium				
	Experience Mod Factor 1	EXP01		
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				