

EXHIBIT "B"

Evaluation Criteria and Form

Hidalgo County

(Including all funding sources, programs, and entities)

"Professional Engineering Services-Geotechnical and Construction Materials Testing Pool"

RFQ NO: 2013-003-12-05-SMA

SELECTION CRITERIA	POINTS	SCORE
1) STAFFING OF PROJECT TEAM -- (25 points maximum)		
➤ Provide information on their proposed professional team members	10	10
➤ Experience in performing various types of contracts for counties, cities or other clients as stated	10	10
➤ A list of various projects for comparative purposes	5	5
Comments/Rationale for points: Firm has 35 yrs plus and employees to accomplish proposed task as it relates to street improvements testing (materials)	TOTAL	25
2) EXPERIENCE OF PROJECT TEAM/ABILITY TO COMMIT RESOURCES (20 points maximum)		
➤ Designate experienced engineering staff to efficiently perform the work.	10	10
➤ Identify the project team composition, project leadership, reporting responsibilities etc.	10	10
Comments/Rationale for points: Demonstrates experience with related project SOQ very well defined	TOTAL	20
3) METHODOLOGY (20 points maximum)		
➤ Knowledge, experience, and the equipment to provide the anticipated services	10	10
➤ Management Plan for the anticipated services that will be highly responsive to the needs and interests of the County	10	08
Comments/Rationale for points: Firm located in McAllen; SOQ has time factor for response in the Valley	TOTAL	18
4) UNDERSTANDING OF PROJECT/SIMILAR PROJECTS (25 points maximum)		
➤ Demonstrate an understanding of the scope of services	10	10
➤ Address appropriate Federal/State/Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	5
➤ Identify information to be gathered or obtained/proposed approach to complete the scope	5	5
➤ RFQ responsiveness. Response is clear, well organized, easy to evaluate and appropriate to this RFQ	5	5
Comments/Rationale for points: Meets Criteria as outlined	TOTAL	25
5) FAMILIARITY WITH APPLICABLE RULES and REGULATIONS (10 points maximum)		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	5
➤ Must contain a narrative that outlines applicable regulations, guidelines, standard and polices	5	5
Comments/Rationale for points: Meets Criteria as outlined	TOTAL	10
		TOTAL SCORE: 98

Project Name: Pct. #2 South Fork Drain Project

Department: Urban County Program

Firm/Participant Name: Raba Kistner, Inc.

Evaluator: *Oscar Garza* (Oscar Garza, Program Coordinator) Date: January 06, 2014

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1) STAFFING OF PROJECT TEAM – (25 points maximum)		
➤ Provide information on their proposed professional team members	10	10
➤ Experience in performing various types of contracts for counties, cities or other clients as stated	10	9
➤ A list of various projects for comparative purposes	5	5
Comments/Rationale for points:	TOTAL	24
Firm meets criteria		
2) EXPERIENCE OF PROJECT TEAM/ABILITY TO COMMIT RESOURCES (20 points maximum)		
➤ Designate experienced engineering staff to efficiently perform the work.	10	10
➤ Identify the project team composition, project leadership, reporting responsibilities etc.	10	10
Comments/Rationale for points:	TOTAL	20
Firm meets criteria		
3) METHODOLOGY (20 points maximum)		
➤ Knowledge, experience, and the equipment to provide the anticipated services	10	10
➤ Management Plan for the anticipated services that will be highly responsive to the needs and interests of the County	10	05
Comments/Rationale for points:	TOTAL	15
SOQ not clear on plan for proposed project		
4) UNDERSTANDING OF PROJECT/SIMILAR PROJECTS (25 points maximum)		
➤ Demonstrate an understanding of the scope of services	10	10
➤ Address appropriate Federal/State/Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	05
➤ Identify information to be gathered or obtained/proposed approach to complete the scope	5	05
➤ RFQ responsiveness. Response is clear, well organized, easy to evaluate and appropriate to this RFQ	5	05
Comments/Rationale for points:	TOTAL	25
Firm meets criteria and has experience with proposed project		
5) FAMILIARITY WITH APPLICABLE RULES and REGULATIONS (10 points maximum)		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	05
➤ Must contain a narrative that outlines applicable regulations, guidelines, standard and polices	5	05
Comments/Rationale for points:	TOTAL	10
On pg. 6 of SOQ indicates references, followed by pg's 9-11 on current projects. Firm meets criteria		
	TOTAL SCORE:	94

Project Name: Pct. #2 South Fork Drain Project

Department: Urban County Program

Firm/Participant Name: Terracon Consultants, Inc.

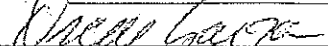
Evaluator:  (Oscar Garza, Program Coordinator) Date: January 06, 2014

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Hidalgo County

(Including all funding sources, programs, and entities)

"Professional Engineering Services-Geotechnical and Construction Materials Testing Pool"

RFQ NO: 2013-003-12-05-SMA

SELECTION CRITERIA	POINTS	SCORE
1) STAFFING OF PROJECT TEAM -- (25 points maximum)		
➤ Provide information on their proposed professional team members	10	08
➤ Experience in performing various types of contracts for counties, cities or other clients as stated	10	10
➤ A list of various projects for comparative purposes	5	05
Comments/Rationale for points: Not enough references on staff with related project	TOTAL	23
2) EXPERIENCE OF PROJECT TEAM/ABILITY TO COMMIT RESOURCES (20 points maximum)		
➤ Designate experienced engineering staff to efficiently perform the work.	10	10
➤ Identify the project team composition, project leadership, reporting responsibilities etc.	10	10
Comments/Rationale for points: Firm meets criteria	TOTAL	20
3) METHODOLOGY (20 points maximum)		
➤ Knowledge, experience, and the equipment to provide the anticipated services	10	10
➤ Management Plan for the anticipated services that will be highly responsive to the needs and interests of the County	10	02
Comments/Rationale for points: SOQ does not provide methodology; firm based out of Harlingen	TOTAL	12
4) UNDERSTANDING OF PROJECT/SIMILAR PROJECTS (25 points maximum)		
➤ Demonstrate an understanding of the scope of services	10	10
➤ Address appropriate Federal/State/Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	05
➤ Identify information to be gathered or obtained/proposed approach to complete the scope	5	05
➤ RFQ responsiveness. Response is clear, well organized, easy to evaluate and appropriate to this RFQ	5	05
Comments/Rationale for points: Firm meets criteria as outlined	TOTAL	25
5) FAMILIARITY WITH APPLICABLE RULES and REGULATIONS (10 points maximum))		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	05
➤ Must contain a narrative that outlines applicable regulations, guidelines, standard and polices	5	05
Comments/Rationale for points: Meets Criteria as outlined in exhibits	TOTAL	10
	TOTAL SCORE:	90

Project Name: Pct. #2 South Fork Drain Project

Department: Urban County Program

Firm/Participant Name: PSI Laboratories, Inc

Evaluator: Oscar Garza (Oscar Garza, Program Coordinator) Date: January 06, 2014

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oscar.garza@co.hidalgo.tx.us

South Fork Drain (GEO TECH TESTING) in Precinct No. 2**REVIEWED**

By Oscar Garza at 1:22 pm, Jan 06, 2014

From : Brandy Salinas <brandy.salinas@co.hidalgo.tx.us>
Subject : South Fork Drain (GEO TECH TESTING) in Precinct No. 2
To : Oscar Garza <oscar.garza@co.hidalgo.tx.us>
Cc : Antonio Barco <antonio.barco@ucp.co.hidalgo.tx.us>

Mon, Jan 06, 2014 11:10 AM

📎 1 attachment

Good morning Oscar,

Will you please evaluate the following firms for Professional Surveying Services-GEO TECHNICAL AND CONSTRUCTION MATERIALS for the South Fork Drain project located in Precinct No. 2.

1. Raba Kistner
2. Terraco
3. PSI

Also attached is the evaluation form. If you have any questions, please call or email me.

Thank you,

Brandy R. Salinas
Program Coordinator I
Urban County Program
3304 West Alberta Road.
Edinburg, Texas 78539

Tel:956-787-8127 ext.2246
brandy.salinas@ucp.co.hidalgo.tx.us


 **Geo-Tech Evaluation Form.pdf**
144 KB

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Hidalgo County

(Including all funding sources, programs, and entities)

"Professional Engineering Services-Geotechnical and Construction Materials Testing Pool"

RFQ NO: 2013-003-12-05-SMA

SELECTION CRITERIA	POINTS	SCORE
1) STAFFING OF PROJECT TEAM -- (25 points maximum)		
➤ Provide information on their proposed professional team members	10	10
➤ Experience in performing various types of contracts for counties, cities or other clients as stated	10	10
➤ A list of various projects for comparative purposes	5	5
Comments/Rationale for points: RFQ contains clear information indication the firm has sufficient staff to meet the needs of various projects and a list of latest projects the firm has perform for the County	TOTAL	25
2) EXPERIENCE OF PROJECT TEAM/ABILITY TO COMMIT RESOURCES (20 points maximum)		
➤ Designate experienced engineering staff to efficiently perform the work.	10	10
➤ Identify the project team composition, project leadership, reporting responsibilities etc.	10	10
Comments/Rationale for points: RFQ details information on each of the direct services staff and has provided an organizational chart demonstrating the composition of the project teams.	TOTAL	20
3) METHODOLOGY (20 points maximum)		
➤ Knowledge, experience, and the equipment to provide the anticipated services	10	9
➤ Management Plan for the anticipated services that will be highly responsive to the needs and interests of the County	10	9
Comments/Rationale for points: Firm indicates their knowledge, experience and the appropriate equipment for the various services provided by the firm.	TOTAL	18
4) UNDERSTANDING OF PROJECT/SIMILAR PROJECTS (25) points maximum)		
➤ Demonstrate an understanding of the scope of services	10	10
➤ Address appropriate Federal/State/Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	5
➤ Identify information to be gathered or obtained/proposed approach to complete the scope	5	5
➤ RFQ responsiveness. Response is clear, well organized, easy to evaluate and appropriate to this RFQ	5	5
Comments/Rationale for points: All responses to the criterion is clear and well organized. The criteria provided meets the needs of the county.	TOTAL	25
5) FAMILIARITY WITH APPLICABLE RULES and REGULATIONS (10 points maximum))		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	5
➤ Must contain a narrative that outlines applicable regulations, guidelines, standard and polices	5	5
Comments/Rationale for points: Information provided inidcates the firm is knowledgeable of the governmental regulations and other requirements.	TOTAL	10
TOTAL SCORE:		98

Project Name: Southfork Drain

Department: Hidalgo County Precinct 2

Firm/Participant Name: Raba-Kistner

Evaluator:  Date: 01/15/2014

EXHIBIT "B"

Evaluation Criteria and Form

Hidalgo County

(Including all funding sources, programs, and entities)

"Professional Engineering Services-Geotechnical and Construction Materials Testing Pool"

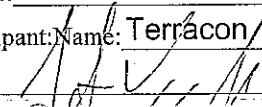
RFQ NO: 2013-003-12-05-SMA

SELECTION CRITERIA	POINTS	SCORE
1) STAFFING OF PROJECT TEAM -- (25 points maximum)		
➤ Provide information on their proposed professional team members	10	10
➤ Experience in performing various types of contracts for counties, cities or other clients as stated	10	10
➤ A list of various projects for comparative purposes	5	5
Comments/Rationale for points: The firm meets the criteria solicited in the section of the evaluation form	TOTAL	25
2) EXPERIENCE OF PROJECT TEAM/ABILITY TO COMMIT RESOURCES (20 points maximum)		
➤ Designate experienced engineering staff to efficiently perform the work.	10	10
➤ Identify the project team composition, project leadership, reporting responsibilities etc.	10	10
Comments/Rationale for points: RFQ indicates firm staff has the experienced engineering staff to perform the requested work.	TOTAL	20
3) METHODOLOGY (20 points maximum)		
➤ Knowledge, experience, and the equipment to provide the anticipated services	10	10
➤ Management Plan for the anticipated services that will be highly responsive to the needs and interests of the County	10	8
Comments/Rationale for points: RGQ is not clear in the presentation of this item. The responses were not clearly identified.	TOTAL	18
4) UNDERSTANDING OF PROJECT/SIMILAR PROJECTS (25 points maximum)		
➤ Demonstrate an understanding of the scope of services	10	10
➤ Address appropriate Federal/State/Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	5
➤ Identify information to be gathered or obtained/proposed approach to complete the scope	5	4
➤ RFQ responsiveness. Response is clear, well organized, easy to evaluate and appropriate to this RFQ	5	3
Comments/Rationale for points: Firm indicates demonstration of the scope of services	TOTAL	22
5) FAMILIARITY WITH APPLICABLE RULES and REGULATIONS (10 points maximum)		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	5
➤ Must contain a narrative that outlines applicable regulations, guidelines, standard and polices	5	5
Comments/Rationale for points: Information provided indicates firm has knowledge and experience of the criteria requested.	TOTAL	10
	TOTAL SCORE:	95

Project Name: Southfork Drain

Department: Precinct 2

Firm/Participant Name: Terracon

Evaluator: 

Date: 01/15/2014

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"Professional Engineering Services-Geotechnical and Construction Materials Testing Pool"

RFQ NO: 2013-003-12-05-SMA

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SELECTION CRITERIA	POINTS	SCORE
1) STAFFING OF PROJECT TEAM -- (25 points maximum)		
➤ Provide information on their proposed professional team members	10	10
➤ Experience in performing various types of contracts for counties, cities or other clients as stated	10	10
➤ A list of various projects for comparative purposes	5	5
Comments/Rationale for points: Information in RGQ indicates firm has the appropriate staff that meets the criteria set forth	TOTAL	25
2) EXPERIENCE OF PROJECT TEAM/ABILITY TO COMMIT RESOURCES (20 points maximum)		
➤ Designate experienced engineering staff to efficiently perform the work.	10	10
➤ Identify the project team composition, project leadership, reporting responsibilities etc.	10	9
Comments/Rationale for points: Firm has the experienced engineering staff; however, RGQ is not clear in the team composition and reporting responsibilities.	TOTAL	19
3) METHODOLOGY (20 points maximum)		
➤ Knowledge, experience, and the equipment to provide the anticipated services	10	9
➤ Management Plan for the anticipated services that will be highly responsive to the needs and interests of the County	10	8
Comments/Rationale for points: RGQ lacks sufficient information to receive total allowable points.	TOTAL	17
4) UNDERSTANDING OF PROJECT/SIMILAR PROJECTS (25) points maximum)		
➤ Demonstrate an understanding of the scope of services	10	9
➤ Address appropriate Federal/State/Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	5
➤ Identify information to be gathered or obtained/proposed approach to complete the scope	5	4
➤ RFQ responsiveness. Response is clear, well organized, easy to evaluate and appropriate to this RFQ	5	4
Comments/Rationale for points: Responses lacks clarity and organization. Firm is well aware of Federal, State and local regulations and policies.	TOTAL	22
5) FAMILIARITY WITH APPLICABLE RULES and REGULATIONS (10 points maximum))		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	5
➤ Must contain a narrative that outlines applicable regulations, guidelines, standard and policies	5	5
Comments/Rationale for points: Information provided indicates firm is well aware of the criterion requested.	TOTAL	10
	TOTAL SCORE:	93

Project Name: Southfork Drain

Department: Precinct 2

Firm/Participant Name: PSY

Evaluator:

Date: 01/15/2014

EXHIBIT "B"

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Hidalgo County

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1) STAFFING OF PROJECT TEAM -- (25 points maximum)		
➤ Provide information on their proposed professional team members	10	10
➤ Experience in performing various types of contracts for counties, cities or other clients as stated	10	10
➤ A list of various projects for comparative purposes	5	5
Comments/Rationale for points: <i>Meet all criteria</i>	TOTAL	25
2) EXPERIENCE OF PROJECT TEAM/ABILITY TO COMMIT RESOURCES (20 points maximum)		
➤ Designate experienced engineering staff to efficiently perform the work.	10	10
➤ Identify the project team composition, project leadership, reporting responsibilities etc.	10	10
Comments/Rationale for points: <i>meet all criteria</i>	TOTAL	20
3) METHODOLOGY (20 points maximum)		
➤ Knowledge, experience, and the equipment to provide the anticipated services	10	10
➤ Management Plan for the anticipated services that will be highly responsive to the needs and interests of the County	10	10
Comments/Rationale for points: <i>Meet all criteria</i>	TOTAL	20
4) UNDERSTANDING OF PROJECT/SIMILAR PROJECTS (25) points maximum)		
➤ Demonstrate an understanding of the scope of services	10	10
➤ Address appropriate Federal/State/Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	5
➤ Identify information to be gathered or obtained/proposed approach to complete the scope	5	5
➤ RFQ responsiveness. Response is clear, well organized, easy to evaluate and appropriate to this RFQ	5	5
Comments/Rationale for points: <i>Meet all criteria</i>	TOTAL	25
5) FAMILIARITY WITH APPLICABLE RULES and REGULATIONS (10 points maximum))		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	5
➤ Must contain a narrative that outlines applicable regulations, guidelines, standard and polices	5	5
Comments/Rationale for points: <i>Meet all criteria</i>	TOTAL	10
TOTAL SCORE:		100

Project Name: South Fork Drain

Department: Precinct No. 2

Firm/Participant Name: Raba Kistner, INC.

Evaluator: *ANTONIO BARCO*

Date: *1/28/14*

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1) STAFFING OF PROJECT TEAM -- (25 points maximum)		
> Provide information on their proposed professional team members	10	10
> Experience in performing various types of contracts for counties, cities or other clients as stated	10	10
> A list of various projects for comparative purposes	5	5
Comments/Rationale for points: <i>Meets all Criteria</i>	TOTAL	25
2) EXPERIENCE OF PROJECT TEAM/ABILITY TO COMMIT RESOURCES (20 points maximum)		
> Designate experienced engineering staff to efficiently perform the work.	10	10
> Identify the project team composition, project leadership, reporting responsibilities etc.	10	10
Comments/Rationale for points: <i>Meets all criteria</i>	TOTAL	20
3) METHODOLOGY (20 points maximum)		
> Knowledge, experience, and the equipment to provide the anticipated services	10	10
> Management Plan for the anticipated services that will be highly responsive to the needs and interests of the County	10	10
Comments/Rationale for points: <i>Meets All criteria</i>	TOTAL	20
4) UNDERSTANDING OF PROJECT/SIMILAR PROJECTS (25) points maximum)		
> Demonstrate an understanding of the scope of services	10	10
> Address appropriate Federal/State/Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	4
> Identify information to be gathered or obtained/proposed approach to complete the scope	5	5
> RFQ responsiveness. Response is clear, well organized, easy to evaluate and appropriate to this RFQ	5	4
Comments/Rationale for points: <i>Meets most criteria but does not address appropriate Federal/State & Local Regulations + Policies. Not easy to evaluate</i>	TOTAL	23
5) FAMILIARITY WITH APPLICABLE RULES and REGULATIONS (10 points maximum))		
> Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	4
> Must contain a narrative that outlines applicable regulations, guidelines, standard and policies	5	3
Comments/Rationale for points: <i>Need to address past knowledge and experience of govt regulations, Codes, Guidelines etc. and narrative</i>	TOTAL	7
TOTAL SCORE:		45

Project Name: South Fork Drain

Department: Precinct No. 2

Firm/Participant Name: Terracon Consultants, Inc.

Evaluator: ANTONIO BARCO WCF Date: 1/21/14

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1) STAFFING OF PROJECT TEAM -- (25 points maximum)		
➤ Provide information on their proposed professional team members	10	10
➤ Experience in performing various types of contracts for counties, cities or other clients as stated	10	10
➤ A list of various projects for comparative purposes	5	5
Comments/Rationale for points: <i>Meet all criteria</i>	TOTAL	25
2) EXPERIENCE OF PROJECT TEAM/ABILITY TO COMMIT RESOURCES (20 points maximum)		
➤ Designate experienced engineering staff to efficiently perform the work.	10	10
➤ Identify the project team composition, project leadership, reporting responsibilities etc.	10	10
Comments/Rationale for points: <i>Meet all criteria</i>	TOTAL	20
3) METHODOLOGY (20 points maximum)		
➤ Knowledge, experience, and the equipment to provide the anticipated services	10	10
➤ Management Plan for the anticipated services that will be highly responsive to the needs and interests of the County	10	10
Comments/Rationale for points: <i>Meet all criteria</i>	TOTAL	20
4) UNDERSTANDING OF PROJECT/SIMILAR PROJECTS (25 points maximum)		
➤ Demonstrate an understanding of the scope of services	10	10
➤ Address appropriate Federal/State/Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	4
➤ Identify information to be gathered or obtained/proposed approach to complete the scope	5	5
➤ RFQ responsiveness. Response is clear, well organized, easy to evaluate and appropriate to this RFQ	5	4
Comments/Rationale for points: <i>meets most criteria, but must elaborate on knowledge of appropriate rules & Regs. and more responsive to Evaluation Form information</i>	TOTAL	23
5) FAMILIARITY WITH APPLICABLE RULES and REGULATIONS (10 points maximum)		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	4
➤ Must contain a narrative that outlines applicable regulations, guidelines, standard and policies	5	3
Comments/Rationale for points: <i>MUST ADD past experience of applicable rules & regulations and walk</i>	TOTAL	7
TOTAL SCORE:		95

Project Name: South Fork Drain

Department: Precinct No. 2

Firm/Participant Name: PSI

Evaluator: ANTONIO DARCO

Date: 1/28/14