

January 14, 2014

Ms. Hilda Salinas, Volunteer Coordinator
Office of Honorable County Judge Ramon García
Hidalgo County Courthouse
Volunteer Student Internship Program
Edinburg, TX 78539

RE: BETA Interns: Samantha Mendoza, Valeria Sanchez

Dear Ms. Salinas

At South Texas Business Education & Technology Academy (BETA), we strive to provide relevant real life experiences for our students that extend beyond the classroom. The Career and Technical Education Committee (CTE), with the cooperation of exemplary local businesses, are in the process of establishing a program that will create hands-on experiences for our students.


Our goal is to place senior level business and technology students in short term career-shadowing positions which enable our highly motivated students to gain practical real world experience. It is our belief that this program will enrich the classroom experience and facilitate understanding of sound business and technology practices.

BETA works synergistically with the BETA Advisory Committee (BAC) which is comprised of business professionals who are committed to enriching curriculum. Together, we keep abreast of current trends and technological advances within the business community and reflect these trends in our academic tracks. Our business track currently includes rigorous courses in management, business law, and accounting. Our technology track includes rigorous courses in digital graphics and animation, web technology, and computer science.

We truly appreciate the internship-placement of our students with our County government offices. This career-training will be a strong educational investment for both Samantha and Valeria.

On behalf of South Texas BETA, thank you for your time and consideration of our program.

Sincerely,



Magdalena Gutierrez, Principal
Career and Technical Education Committee
BETA Advisory Committee



SOUTH TEXAS I.S.D.
BUSINESS EDUCATION TECHNOLOGY ACADEMY
510 S. SUGAR ROAD • EDINBURG, TX 78539
(956) 383-1684 FAX (956) 383-8544 • www.beta.stisd



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B.E.T.A. Administration:

Ms. Magdalena Gutierrez, Principal
Mrs. Miriam Valenzuela, Assistant Principal
Mrs. Jeanette Nino, Assistant Principal
Mr. Mario Garcia, Counselor
Mrs. Julie Ramos, Counselor
Ms. Cristina Sprawls, Counselor

S.T.I.S.D. Administration:

Dr. Marla Guerra, Superintendent of Schools
Mr. Jeff Hembree, Deputy Superintendent
Marla Knaub., Chief Financial Officer

Ms. Nashla Showery~Stowe, Business/Technology Internship Coordinator

Endorsed by:

Community RGV Leaders that serve on our BETA Advisory Committee:

Ms. Judy McClelland, Director, South Texas Historical Museum



Honorable Judge Leticia Lopez, 389th Judicial District Court
Dr. Joseph Rogé, UTPA, CIS Retired-Associate Professor
Dr. Janice Butler, UTB/TSC, Curriculum Instruction



Mr. Adolfo Lozano, STC/Chair, Information Technology
Mr. Rick and Laurie Ruiz, "Ruiz & Oliver Advertising"
Dr. Teo Ozuna, UTPA Dean/College of Business Administration



South Texas Independent School District

Career and Technical Education

“Preparing Leaders for the 21st Century.”

AFFILIATION AGREEMENT FOR INTERNSHIP-PRECEPTORSHIP PROGRAM

The BETA campus of South Texas ISD’s all Magnet School District presents this contract –of- agreement for the training of un-paid Senior Interns in the Business and Technology Tracks. This program presents a great benefit to site-locations of the lower Rio Grande Valley with prepared students interested in careers of Business and Technology.

The intent of on-site learning experiences is to provide students opportunities that will contribute growth to their desired careers and higher learning; as well as, to aid in making wise career choices for their future.

This agreement is between South Texas Business Education Technology Academy, hereinafter referred to as BETA and your organization COUNTY OF HIDALGO, TEXAS hereinafter referred to as the Affiliate.

This agreement shall become effective immediately upon execution by all parties. This agreement may be cancelled at any time upon the written request of either party. This agreement is to be evaluated and reviewed annually by both parties, and revisions shall be made, as they are deemed necessary.

1. Joint Responsibilities

- a. Both parties shall cooperate to provide students with a proper learning opportunity.
- b. Both parties shall agree on the number of students receiving preceptorship at the Affiliate with consideration given to the number of preceptorship sites available.

2. Responsibilities of BETA

- a. Instructors and students of BETA shall abide by the policies of the Affiliate while using its facilities.
- b. BETA shall continually instruct and emphasize to the instructors and students, the importance of respecting the confidential nature of all information which may come to them with respect to the Affiliate members and records with which they work.
- c. BETA instructors and students shall sign the affiliate’s Internship Agreement and Waiver of Liability, fully incorporated by reference here and attached as Exhibit “A”, in addition to providing evidence of liability insurance for BETA instructors and students on a yearly basis.
- d. BETA shall evaluate and counsel students with regards to performance.
- e. BETA shall assume responsibility for administrative functions related to students, attendance, and evaluation sheets.

- f. BETA instructors and students shall be subject to all policies, rules and regulations pertaining to regular employees of the Affiliate.

3. Responsibilities of the Affiliate

- a. The Affiliate shall, as deemed appropriate, permit said student/s to observe and/or assist in department routines and procedures under direct supervision of licensed or qualified employees of the facility.
- b. The Affiliate agrees to assist the program by providing through its supervisory personnel, assistance with attendance and evaluation sheets, at intervals to be agreed upon.
- c. The Affiliate shall inform its professional staff of its participation in the various preceptorship sites.
- d. The Affiliate shall orient BETA faculty to their facilities and policies.
- e. The Affiliate reserves the right in its absolute and sole discretion to refuse its facilities and services to any instructor or student who does not meet the professional standards proposed by the Affiliate.
- f. This program agreement is subject to all terms and conditions of the Hidalgo County Internship Policy, fully incorporated by reference here and attached as Exhibit "A", and this Affiliation Agreement. In the event of a conflict, the Hidalgo County Internship Policy shall supersede this agreement.

South Texas Independent School District

Marla M Guerra Date: 2-7-14
Dr. Marla Guerra, S.T.I.S.D. Superintendent

Magdalena Gutierrez Date: 2-7-14
Magdalena Gutierrez, BETA Principal



South Texas Independent School District

Career and Technical Education

"Preparing Leaders for the 21st Century."

THE COUNTY OF HIDALGO, TEXAS


Ramon Garcia, County Judge

ATTEST

Arturo Guajardo, Jr., County Clerk

APPROVED AS TO FORM:

Office of Hidalgo County Criminal District Attorney,
Rene Guerra

By: _____
Michael L. Garza
Assistant District Attorney



CERTIFICATE OF LIABILITY INSURANCE

SOUT-60

OP ID: CP

DATE (MM/DD/YYYY)

12/12/13

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Shepard Walton King Ins. Group 121 W. Pecan McAllen, TX 78501 R. Raul Cabaza, III	956-682-2841	CONTACT NAME: Cris Palacios
	956-630-4015	PHONE (A/C, No, Ext): 956-682-2841 FAX (A/C, No): 956-630-4015
		E-MAIL ADDRESS: cpalacios@swkins.com
		INSURER(S) AFFORDING COVERAGE
		INSURER A: Markel Insurance Company
		INSURER B:
		INSURER C:
		INSURER D:
		INSURER E:
		INSURER F:

INSURED **South Texas Ind School Distric**
100 Med High Drive
Mercedes, TX 78570

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Student Accident Insurance			4102AH3207219-6	12/11/13	12/11/14	Med Expen \$25000 Aggr AD&D 5,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Field Trips, Business/Technology Program

CERTIFICATE HOLDER**EVIDENC**

For Evidence of Insurance Only

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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SOUTH TEXAS ISD 2013-2014 A/B CALENDAR

A DAYS

Board Approved

July 2013							August 2013							September 2013						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3	1	2	3	4	5	6	7
7	8	9	10	11	12	13	4	5	6	7	8	9	10	8	9	10	11	12	13	14
14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	20	21
21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	24	25	26	27	28
28	29	30	31				25	26	27	28	29	30	31	29	30					
October 2013							November 2013							December 2013						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2	1	2	3	4	5	6	7
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				

Holidays	First Day of Instruction August 26	Staff Development (4)
September 2 Labor Day	Last Day of Instruction June 6	August 20, 21, 22
October 14 Columbus Day		January 7
November 27-29 Thanksgiving		Staff Preparation (3)
Dec. 23-Jan. 3 Christmas		August 23
February 17 President's Day		January 6
March 10-14 Spring Break		June 7
April 18 Easter Break		New Teacher Induction (2)
May 26 Memorial Day		August 16, 19
		Credit by Exam Test Dates
		Nov. 19-21 and June 10-12
Weather Make-Up Days (2)	Exam Release Days	226 Non-Contract Days
February 17	December 17, 18, 19, 20	July 1-12, 2013 and June 26-27, 30, 2014
May 26	June 3, 4, 5, 6	State Student Assessment Days
	Monthly Payday	
	July 25 Nov. 25 Mar. 25	
	Aug. 23 Dec. 20 Apr. 25	
	Sep. 25 Jan. 24 May 23	
	Oct. 25 Feb. 25 June 25	

January 2014							February 2014							March 2014						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4						1								1
5	6	7	8	9	10	11	2	3	4	5	6	7	8	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28		23	24	25	26	27	28	29
														30	31					
April 2014							May 2014							June 2014						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5					1	2	3	1	2	3	4	5	6	7
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28
27	28	29	30				25	26	27	28	29	30	31	29	30					

The first semester has 80 instructional days and the second semester has 100 instructional days (180 total). STISD Board Approved on April 23, 2013.

South Texas ISD
Business Academy, Education Academy, and Technology Academy (BETA)
An International Baccalaureate (IB) World School
Four-Year Course Sequence 2013 - 2014

9 th Grade	10 th Grade	11 th Grade	12 th Grade
English I Pre- AP or Pre-IB	English II Pre-AP or Pre-IB	English III AP or IB English HL Year 1	English IV AP or IB English HL Year 2
Algebra I Pre-AP or Pre-IB or Geometry Pre-AP or Pre-IB Algebra II Pre-AP	Geometry Pre-AP or Pre-IB or Algebra II Pre-AP or Pre-IB or Pre-Calculus Pre-AP or Pre-IB	Algebra II Pre-AP or Pre-Calculus Pre-AP or Calculus or Statistics AP IB Math Studies SL Year 1 or IB Mathematics SL Year 1	Pre-Calculus PAP Calculus AP or Calculus II AP or Statistics AP or Statistic & Risk Mgmt. IB Math Studies SL Year 2 or IB Mathematics SL Year 2
Biology Pre-AP or Pre-IB Chemistry Pre-AP	Chemistry Pre-AP or Pre-IB Physics Pre-AP or Pre-IB	Physics Pre-AP or IB Biology SL Year 1 IB Physics Year SL 1	Biology II AP or IB Biology SL Year 2 Chemistry II AP or Physics II AP or Physics IB SL Year 2 or Environmental Systems
World Geography Pre-AP or Pre-IB	World History Pre-AP or Pre-IB or World History AP	U.S. History AP IB History HL Year 1	Government AP (½ Credit) and Economics AP (½ Credit) IB History HL 2 Year
Spanish I or Spanish II Pre-AP or Pre-IB	Spanish II or Spanish III or Spanish III AP Language Pre-AP or Pre-IB/AP	Spanish III or Spanish III AP Language or IB Language B: Spanish SL Year 1	Spanish IV AP Literature IB Language B: Spanish SL Year 2
Fine Arts Pre-AP or Pre-IB (art, theater, music)	Speech (½ Credit) SAT Prep (½ Credit)	Foundation of Personal Fitness (½ Credit) Team Sports (½ Credit) IB Theory of Knowledge A (1/2 Cr)	Cross Track Elective Choice Virtual Business/Other CTE Course (1 Credit) IB Theory of Knowledge B (1/2 Cr)
Business Principles of Bus (1/2 CR) with BIM-Excel (1/2 Cr) and Money Matters (1/2 to 1 Cr)	Business Accounting 1 (1 Credit) DIM (1 Credit)	Business Business Law (1/2 Credit) with Human Res. Mgmt. (1/2 CR) Accounting 2 (1 Credit) or Banking and Finance IB Business Mgmt. HL Year 1	Business Practicum in Bus Mgmt.(2 CRS)) Or Accounting 2 (1 Credit) Statistics and Risk Mgmt. (1 Credit) Or IB Business Mgmt. HL Year 2
Education Principles of Education & Training (1/2 to 1 Credit) Dollars and Sense (1 Credit)	Education Digital and Interactive Media (1 Credit) Human Growth and Dev. (1 Credit)	Education Instructional Practice in Ed & Training (1 Credit) Child Guidance (1 Credit) or/and Dual IB Philosophy HL Year 1	Education Practicum in Education & Training (2 Credits) Ed Law (1/2 to 1 Credit) IB Philosophy HL Year 2
Technology Principles of Information Technology (1/2 to 1 Credit) Dollars and Sense (1/2 to 1 Credit)	Technology Computer Science I Pre-AP or Pre-IB (1 Credit) Digital and Interactive Media (1 Credit)	Technology Computer Science AP (1 Credit) Animation (1 Credit) Web Technologies (1 Credit) IB Film HL Year 1 IB Computer Science HL Yr. 1	Technology Research in IT Solutions Or IT Practicum (2 – 3 Credits) Adv. Animation (2 Credits) Web Design (1 Credit) Computer Science 3 IB Film HL Year 2 IB Computer Science HL Yr. 2
STISD Requirements: <ul style="list-style-type: none"> English, Math, Science, and Social Studies classes are required each of the four years. (Ex. Algebra 1 taken in junior high will require advance Math: Pre-Calculus, Calculus, Statistics, etc. in the 4th year). Campus Information: <ul style="list-style-type: none"> Once all track requirements and offerings are met, students will be allowed to choose from other track courses or other electives. 	Graduation Plans: Graduation Plans will be incumbent on new state exams STAAR/EOCs as well as course requirements. Additional IB Requirements: <ol style="list-style-type: none"> IB students will work collaboratively with a mentor to write the required "Extended Essay." ALL IB students will work on completing a community service project under the direction of our "Creativity, Action and Service", CAS 	Other CTE Electives: Journalism – (1 Credit) Jour. News 1, 2, or 3 (1 Credit) Jour. Yr. Bk. 1, 2 or 3 (1 Credit) Photojournalism (1 Credit) Touch System Data Entry (½ Cr) E-Commerce (1 Credit) Revenue Taxation & Regulation (1/2 to 1 Credit) Human Res Mgmt. (1/2-1 Credit) Securities & Invest (1/2-1 Credit) Financial Analysis (1 Credit) BIM (1 Credit) BIM 2 (1 Credit) Telecom & Networking 2 Credits) Principles of Arts, A/V Technology & Communication (1 Credit) Computer Maintenance (1 Credit)	Other Core Electives: Sociology/Psychology (½ Cr ea.) Reading 1 or 2 (1 Credit) Math Models (1 Credit) Research/Tech Writing (1/2 Credit) Mandarin Chinese I, II, or III (1 Cr) Humanities (1 Credit) Independent Study (½-1 Credit) Individual Sports /Health (½ Cr) Creative Technical Writing (1 Cr) Education Law (1/2 to 1 CR)