DATE: February 13, 2014

DEPARTMENT HEAD: Regina Moreno

DEPARTMENT NAME: 449th District Court

ACCOUNT NUMBER: 4-1100-412-00-011-001-0-XXX

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
745	COMPUTER EQUIPMENT	432	REPAIR AND MAINTENANCE SERVICES EQUIP&VEH	$100.00
745	COMPUTER EQUIPMENT	780	CAPITAL LEASES	$932.00
442	EQUIP VEH RENT	584	REGISTRATION FEES	$2,000.00
890	OTHER	583	TRAVEL	$2,200.00
743	OFFICE FURNITURE & EQUIP	583	TRAVEL	$1,000.00
			TOTAL	$6,232.00

REASON: FUNDS NEEDED TO COVER RICOH USA FOR 10 MONTHS.
FUNDS NEEDED TO COVER XEROX.
FUNDS NEEDED TO COVER REGISTRATION FEES AND JUDGE CONTRERAS OUT OF COUNTY TRAVEL.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

__/__/__
DATE

ATTEST COUNTY CLERK