AGENDA
HIDALGO COUNTY
COMMISSIONERS COURT
MEETING
March 11, 2014
9:30 A.M.

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held at Edinburg Council Chambers, 415 W. University Drive, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

1. **Roll Call**

2. **Pledge of Allegiance**

3. **Prayer**

4. **Approval of Consent Agenda**

5. **Open Forum**

6. **County Judge's Office:**

A. **AI-43394** Resolution in Honor of Judge Carlos Villalon, Jr.

B. **AI-43415** Discussion, consideration, and approval of Amendments to the Hidalgo County Thoroughfare Pl as approved by the Hidalgo County MPO Transportation Policy Committee on February 20, 201

7. **Executive Officer - Valde Guerra:**

A. 1. Requesting exemption from competitive bidding requirements under the Texas Local Governr Code, Section 262.024(A) (4) "a Professional Service" for the "provision of legal services/representation in connection with litigation."

2. Requesting engagement with the firm of _____ for the "Provision of Legal Services/Representation in connection with Litigation" and authority to submit letter of engagement

B. Presentation for discussion, consideration and action (if necessary) including, but not limited to t following:
1) Renovations to Former Administration Building 1st and 2nd Floors
2) Update on other ongoing county owned building construction and renovation repair projects
3) Emergency situations occurring since last agenda meeting

C. **AI-43464** Approval to accept settlement check from Pronto General Agency in the amount of $556.00 to s auto accident with County vehicle. (Sheriff Office)

D. **AI-43465** Approval to accept settlement check from State Farm Insurance Company in the amount of $6,766.11 to settle total loss auto accident with County vehicle. (Sheriff Office)

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E. **AI-43511** Approval of 2014 Museum Funding Agreement between County of Hidalgo and Museum of Sou Texas History in the amount of $ 270,000.00.

8. **Constables:**

A. **AI-43407** Constable Pct. 4- Local Border Security Program (1284) :
1. Authorization and approval to accept the Local Border Security Program FY 2014 (LBSP-14) Grant Award No: LBSP-14-0031 in the amount of $75,000.00.
2. Authorization for County Judge, as authorized official, to sign grant award form and related documents.
3. Authorization to pay overtime reimbursable under the grant terms and conditions.
4. Approval of Certification of Revenues, as certified by the County Auditor, for the Local Bord Security Program FY2014 (LBSP-14).
5. Approval to appropriate funds for LBSP-14 in the amount of $75,000.00.

9. **Human Resources - Esther Cortez:**

A. **AI-43341** Sheriff's Office (1100):
1. Approval of the following personnel actions, effective next full pay period, 03/24/2014.

Action	*Position Title*	*Slot No.*	*Budgeted/Proposed Allowance Amoun*
Delete Clothing Allowance	Deputy Sheriff	0209	$500.00
Add Clothing Allowance	Deputy Sheriff (Step II)	0120	$500.00

2. Approval of revised salary schedule.

10. **Sheriff's Office:**

A. **AI-43435** Presentation and discussion of the 2013 Racial Profiling Report as presented by the Hidalgo Cou Sheriff's Office, in accordance with Article 2.133 of the Texas Code of Criminal Procedure.

11. **Health & Human Services Department - Eddie Olivarez**

A. **AI-43331** Requesting approval of the Secure Shredding Service Agreement between Lonestar Shredding - Grande Valley and Hidalgo County Health & Human Services Dept. The Agreement is for shredding services provided by Lonestar.

B. **AI-43327** Approval to process the following Time Warner invoices as claims with authority for County Treasurer to isssue a check after auditing procedures are completed by County Auditor.

Vendor	**Account No.**	**Statement Date**	**Amount**
Time Warner	8260-18-010-0425162	10/10/2013	$1,757.86
Time Warner	8260-18-010-0425162	11/11/13	$589.25
Time Warner	8260-18-010-0425162	12/10/13	$589.25
Time Warner	8260-18-0425162	01/10/14	$587.13
Time Warner	8260-18-010-0425162	02/10/14	$587.13
		Total	**$4,110.62**

C. **Health Care Funding District:**

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1. Discussion and/or action, including but not limited to Health Care Funding District and/or Expenditures

D. Indigent Health Care Program:

1. Discussion and/or action, including but not limited to Indigent Health Care Program and 1115 Waiver and/or Expenditures

12. Facilities Management:

A. AI-43281 Approval to process the following SOS Technologies invoices as a claim with authority for Cou Treasurer to issue check after auditing procedures are completed by County Auditor.

Date	Vendor	Invoice #	Amount
12/27/13	SOS Technologies	7661	$600.00

13. County Auditor - Ray Eufracio:

A. AI-43503 Authorization to continue making checks for delinquent attorney fees payable to Perdue, Brando Fielder, Collins & Mott for the duration of the contract.

14. IT Department - Renan Ramirez

A. AI-43243 COMM. PCT. 4

Authorization and approval to purchase new wireless gps service through the County's membership/participation with CONTRACT: DIR-SDD-1777 for AT&T Mobility and with GOVERNMENT CONCTRACT: 4400003839 for UNICOM GOVERNMENT, INC. for the following:

Qty:	Description:	Employee Name:	Service Plan:	Equipment Cost:	Requisit
4	GPS DATA	Office Use	Pooled Telemetry Connect-1MB @ $6.65 (dir rate) X 4 (gps units) = $26.61 a month	$0	252430
4	GPS UNIT	Office Use		XIRGO TECHNOLOGIES OBDII - 3G HSPA @ $212.11 X 4 (units) = $848.44 (one time charge)	252624
4	GPS UNIT	Office Use		OBDII- Pass Through Y Harness @ $23.70 X 4 (units) = $94.80 (one time charge)	252624
4	SERVICE	Office Use	Rastrac Annual Service Charge @ $60.48 X 12 months = $725.76	$0	252624

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B. **AI-43191** Authorization and approval to purchase and activate new wireless service through the County's membership/participation with CONTRACT: DIR-SDD-1779 with VERIZON WIRELESS for t following:

Qty:	Description:	Department:	User/ID:	Service Plan:	Equipment Cost:	Requisit
1	Data Card	Emergency Management:	Oscar Montoya/ 021032	4G Mobile Broadband Unl. @ $37.99 X 10 (March-Dec.2014) = $379.90	$0	249446
1	Data Card	Executive Office	Office Use	4G Mobile Broadband Unl. @ $37.99 X 10 (March-Dec.2014) = $379.90	$0	252439
1	Data Card	Fire Marshal	Sulema Cavazos/187305	4G Mobile Broadband Unl. @ $37.99 X 10 (March-Dec.2014) = $379.90	$0	249780
1	Cell Phone	Fire Marshal	Victor Ramirez/ 201103	America's Choice II 1000 Share Email 7 Data-N&W + TXT-IN Unl. @ $74.98 + $5.00(taxes/fees) = $79.98 X 10(March-Dec.2014) = $799.80	$0	249780
1	Cell Phone	Fire Marshal	John D. Franz/ 201073	America's Choice II 1000 Share Email 7 Data-N&W + TXT-IN Unl. @ $74.98 + $5.00(taxes/fees) = $79.98 X 10(March-Dec.2014) = $799.80	$0	249780

15. **Urban County - Diana Serna:**

A. **AI-43351** Requesting approval of a program amendment for the City of Progreso's Urban County Progran FY 26 (2013) work plan. The amendment will delete the current streets and add new streets to th work plan.

B. **AI-43342** Urban County Program, on behalf of the Hidalgo County Precinct No. 2, is requesting approval best and final negotiated contract for construction material testing services with Raba Kistner in amount of $48,834.23 utilizing General Land office (GLO) funds for South Fork Drain project i Pharr, Texas.

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C. **AI-43471** 1. Urban County Program, on behalf of Precinct No. 3, is requesting approval of a contract extension with CVQ Land Surveyors for an additional six (6) months in order to collect informat regarding title reports and complete surveying services for the General Land Office (GLO) contr No. 12-406-000-6453/DRS210068 project known as Penitas Drain

D. **AI-43356** The Urban County Program on behalf of the City of La Joya, is requesting consideration and act to approve a purchase order to Fresno Construction in the amount of $24,999.60 for a Parks, Recreational Facility Improvements project, utilizing funds from the UCP Years 22 & 23 (2009 2010).

16. **WIC - Norma Longoria:**

A. **AI-43321** 1. Approval of Proclamation declaring March 2014 as National Nutritional Month.
2. Approval of Proclamation declaring March 12, 2014 as Registered Dietitian Day.

17. **Pct. #1 - Comm. Cuellar:**

A. **AI-43507** Presentation on Cesar Chavez Foundation

18. **Precinct #2 - Comm. H. Palacios:**

A. **AI-43259** Requesting authorization and approval to enter into a Standard Service Agreement with Military Highway Water Supply Corporation for a 2" Water Meter for Precinct 2 Equipment & Maintena Facility.

B. **AI-43472** 1. Approval of Interlocal Agreement between Hidalgo County Drainage District No. 1 and the County of Hidalgo, Texas, for the construction of a drainage project in conjunction with a Count road project (Gearhart).
2. In accordance with Section 791.014 of the Texas Government Code, requesting approval of th interlocal cooperation agreement project to coordinate the construction of a drainage system for the Pct 2 Gearhart Rd project and the Drainage District Northside Village/Hidden Valley Subdivision Drainage Improvement Project.

C. **AI-43499** Pct 2 Gearhart Drive Road & Drainage Imrpv (1200):
Approval of 2014 appropriation of funds into Pct 2 Gearhart Drive Road & Drainage Improveme project in the amount of $220,000.00 to fund project expenditures from (1200) fund balance.

19. **Precinct #4 - Comm. J. Palacios:**

A. **AI-43431** Requesting approval to process the following invoices as claims with authority for County Treasurer to issue payment after review, audit, and processing procedures are completed by the County Auditor.

Vendor	Invoice No.	Amou
Arguindegui Oil Co.	B368255-IN	$4,95
Arguindegui Oil Co.	B372199-IN	$130.
Mobile Mini, Inc.	122157612, 122157613, 12215680, 122158092, 122158093, 12215889, 122158888, 122158946	$1,28

20. **Budget & Management - Sergio Cruz:**

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A. **AI-43490** 1. Discussion, consideration and approval of co-manager for refunding of outstanding bonds, designation policy and liability split.
2. Approval of structuring fee and offering document preparation fee for refunding of outstandi bonds.

B. **AI-43500** Approval and appointment of members of County Energy Transportation Reinvestment Zone (CETRZ) Advisory Committee.

C. **Budget Appropriations:**

1. **AI-43497** Special Revenue & Internal Service Funds:
Approval of 2014 appropriation of funds to fund various PO rollovers.

21. **Purchasing Department - Marty Salazar:**
Notes:
A. FOR ANY CONTRACT(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUN INTRA-NET WEBSITE AND WILL BE FOWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.

B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT T COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT(S)/CHECK(S).

A. **Hidalgo County**

1. **AI-43358** a. Requesting approval of Construction Change Directive No. 2 ($73,651.00-includes item 1,2,3 re-designs for CC chambers to include Public Affairs & County Judge's suites to add Emergency Mgmt plus Vaults) in connection with the "Repairs and Renovations-1st and 2nd Floors to the Former Administration Building" from contracted vendor, D. Wilson Construction Company, an recommended by project architect, Alcocer Garcia Associates with authority for County Judge o Court member to execute document;

b. Requesting approval of Change Order No. 1 (increase-reflects CCD #s 1 & 2) in connection w the "Repairs and Renovations-1st and 2nd Floor to the Former Administration Building," in the amount of $81,802.00 from contracted vendor, D. Wilson Construction, Inc., and as recommend by project architect, Alcocer Garcia Associates, with authority for County Judge to execute document.

2. **AI-43477** a. Requesting acceptance of the scoring grid for the proposals received (for the purpose of rankir by Commissioner's Court) in response to the County's RFP for "Placement, Housing and Superv of Inmates"-RFP No.: 2014-028-2-12CGA);

1)_____

2) _____

b. Requesting authority for Purchasing Department to commence negotiations (including best ar final offer) with the number one ranked proposer.

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3. **AI-43486** Acceptance of proposal submitted by RL Abatement, Inc. in the amount of $6,900.00 (thru coun participation with TIPS/TAPS Contract No. 1032813) for asbestos abatement services for the Ol Administration Building (100 E. Cano-Edinburg) in areas with same ACM as previously identifi in Raba Kistner's survey (remediation not done due to County's necessity to occupancy/use of of space at time of original abatement in all other unoccupied areas).

4. **AI-43447** Approval of the final requirements/scope of services for the "Real Estate Broker Services" proje for Hidalgo County. (Previously approved by CC meeting on 12-20-13 for authority to advertise pending final approval by CC and legal counsel.)

B. Facilities Management:

1. **AI-43393** Acceptance and approval to award proposal received from CAS Companies in the amount of $40,358.35 (through Hidalgo County's membership/participation with Tips/Taps Contract #10012413) for the provision of labor, to include materials including, but not limited to any oth appurtenances, as may be needed for installation of a HEPPA Evacuation System/ Filters to the I Autopsy Facility and evidenced by a properly executed purchase order.

C. Pct. 1

1. **AI-43416** **CONSTABLE PRECINCT ONE**:
Acceptance and approval to increase original PO#680750 (C-12-028-07-24) with Holchemont L as recommended by the Architect of record "Alcocer Garcia Associates" thru AIA Document G701-2001 Change Order No. 005 in the amount of $7,720.13 for change request as outlined in Summary Of Change Order No. 005 including, but not limited to, the electrical transformer and extension of time to complete original punch-list (CC approved 12-31-13-AI #42269).

D. Pct. 3

1. **AI-42935** Presentation of sole bid received as detailed in tabulation sheet contained herein meeting all specifications and/ or requirements for the purpose of award and approval of contract for Reques for Bid titled: Hidalgo County Precinct 3- "Garbage Collection at Los Ebanos Pavilion" through project No.: 2014-019-01-15-SGS.

2. **AI-43352** Pursuant to contract with L&G Engineering, (article 14) to C-13-305-10-07, a request for approv by engineer to permit the subcontracting of AmaTerra Environmental Inc., in connection with "M 3."

E. Pct. 4

1. **AI-43462** Accept and approve final negotiated "professional appraisal services" agreement with **George Jaime Salazar, II** d/b/a **APPRAISAL HAUS** for **"Job Specific"** Project: **Appraisal Services f Brewster Park at Precinct 4**, as approved for negotiations by CC on 02-11-14.

F. Sheriff's Office

1. **AI-43278** Presentation of responsible, lowest, best bid received (as detailed in tabulation sheet contained herein) and meeting all specifications and/or requirements for the purpose of award with approva contract for RFB titled: Hidalgo County Sheriff's Office- "DNA Testing Lab Services Bid No.: 2014-011-02-19-SMA.

22. Closed Session:
Commissioners' Court may go into Closed Session pursuant to Chapter 551, Texas Government Code, Sections 551.071 & 551.072 to discuss the following:

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A. Real Estate Acquisition

B. Pending and/or potential litigation

C. **AI-43480** CL-14-1250-H; Dora D. Rodriguez v. Elizabeth Mendoza, Alberto Garza and Deputy Constable Raul A. Salinas, Jr. et al

D. **AI-43459** Civil Action No. 7:14-cv-00067; Santos Rodriguez, Jr. et al v. Hidalgo County Sheriff's et al, Ci of Mission, et al and other unknown persons

E. **AI-43457** Cause #C-1529-08-1; Dyer v. Hidalgo County

F. **AI-43512** Oscar Reyna v. County of Hidalgo

23. **Open Session:**

A. Real Estate Acquisition and appropriation for same

B. Pending and/or potential litigation

C. **AI-43482** CL-14-1250-H; Dora D. Rodriguez v. Elizabeth Mendoza, Alberto Garza and Deputy Constable Raul A. Salinas, Jr. et al

D. **AI-43460** Civil Action No. 7:14-cv-00067; Santos Rodriguez, Jr. et al v. Hidalgo County Sheriff's et al, Ci of Mission, et al and other unknown persons

E. **AI-43458** Cause #C-1529-08-1; Dyer v. Hidalgo County

F. **AI-43513** Oscar Reyna v. County of Hidalgo

24. **Closed Session:**
Commissioners' Court may reconvene into Closed Session for the discussion regarding the agen items listed

25. **Open Session:**
Commissioners' Court may reconvene into Open Session for the discussion regarding the agend items listed

26. **Adjourn**

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AI-43394 **County Judge's Office 6. A.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Resolution in Honor of Judge Carlos Villalon, Jr.

BACKGROUND

Attachments

Resolution

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	02/28/2014 01:23 PM
Purchasing Department	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Monica Badillo Started On: 02/28/2014 11:46 AM

Final Approval Date: 03/07/2014

RESOLUTION IN HONOR OF JUDGE CARLOS VILLALON, JR.

WHEREAS, Carlos Villalon, Jr., has been an exemplary public servant, a model of justice and integrity, and an astute voice of wisdom and leadership in Hidalgo County's judicial system and was appointed in November 2013, by the Honorable Eva Guzman, Justice Supreme Court of Texas Chair, to be a Children's Commission Member of the Supreme Court of Texas Permanent Judicial Commission for Children, Youth and Families; and

WHEREAS, Commission Members include officials from the Department of Family and Protective Services (DFPS) and Child Protective Services (CPS), non-profit foundations and state bar leaders, private attorneys, legislators, judges, elected officials, and other child welfare stakeholders; and

WHEREAS, in his new appointment, Judge Villalon, will take part in will be part of overseeing numerous projects and programs, and increase communication and collaboration between the judiciary and Child Protective Services, and other stakeholders in the child protection system; and

WHEREAS, Judge Villalon achieved success by pursuing his education, attending the University of Texas – Pan American in Edinburg, Texas, and obtaining his Bachelor of Arts Degree in Political Science in 1991. Judge Villalon decided to pursue a legal career and attended St. Mary's University School of Law in San Antonio, Texas, where he graduated with a Juris Doctorate in 1997; and

WHEREAS, in 1998, Judge Villalon began his professional career with Hidalgo County as an Assistant Criminal District Attorney and in 1999 he went on to prosecute child support cases against delinquent obligors as an Assistant Attorney General for the Office of the Attorney General for the State of Texas; and

WHEREAS, Judge Villalon opened his own private practice, called the Law Office of Carlos Villalon, Jr., in 1999, and also served as a staff attorney for Strother, Keiter and Mulder, P.C., the Law Offices of John Ventura, P.C., the Stone Law Firm, P.C., and the Malaise Law Firm. Judge Villalon has also served as a Regional Attorney for the Office of General Counsel, Texas Department of Protective and Regulatory Services for 4 years, where he represented litigation ranging from general and civil suits to suits involving the termination of parental rights; he also provided training to case workers and CASA volunteers regarding the legal process and requirements in CPS cases; and

WHEREAS, Judge Villalon is currently serving as the Associate Judge of the Child Protection Court of the Rio Grande Valley West, Fifth Administrative Judicial Region; Judge Villalon was appointed in 2012 by the Honorable J. Rolando Olvera, Jr., Presiding Judge of the 5th Administrative Judicial Region; Judge Villalon conducts hearings in Child Protective Services cases in Hidalgo and Starr Counties and promotes collaboration between Child Protective Services, Parents, and attorneys in order to expedite permanency for children.

NOW, THEREFORE, BE IT RESOLVED that the Hidalgo County Commissioners Court hereby recognizes and congratulates the Honorable Judge Carlos Villalon, Jr., for his distinguished appointment as a Children's Commission Member of the Supreme Court of Texas Permanent Judicial Commission for Children, Youth and Families; and for his leadership and commitment to protect the lives of children, and for his dedication to serving the citizens of Hidalgo County and the State of Texas.

Approved this 18th day of March, 2014.

_____
RAMON GARCIA
County Judge

_____
A.C. CUELLAR, JR.
County Commissioner, Pct. 1

_____
HECTOR "TITO" PALACIOS
County Commissioner, Pct. 2

_____
JOE M. FLORES
County Commissioner, Pct. 3

_____
JOSEPH PALACIOS
County Commissioner, Pct. 4

_____
Attest: ARTURO GUAJARDO, JR.
County Clerk

AI-43415 **County Judge's Office 6. B.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted For: Michael Leo **Submitted By:** SANDRA DELEON, COUNTY JUDGE

Department: COUNTY JUDGE

Information

CAPTION

Discussion, consideration, and approval of Amendments to the Hidalgo County Thoroughfare Plan as approved by the Hidalgo County MPO Transportation Policy Committee on February 20, 2014.

BACKGROUND

Attachments

letter
resolution
amendments
plan

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/06/2014 09:48 AM
Purchasing Department	Monica Badillo	03/07/2014 05:22 PM

Form Started By: SANDRA DELEON Started On: 03/03/2014 02:39 PM

Final Approval Date: 03/07/2014

Hidalgo County Metropolitan Planning Organization

510 South Pleasantview Drive, Weslaco, TX. 78596

(956) 969-5778
(956) 969-5821 fax

Planning Partners:

Alamo
Alton
Donna
Edcouch
Edinburg
Elsa
Granjeno
Hidalgo
Hidalgo County
Hidalgo County RMA
La Joya
La Villa
McAllen
Mercedes
Mission
Palmhurst
Palmview
Peñitas
Pharr
Progreso
Progreso Lakes
San Juan
Sullivan City
TxDOT
Valley Metro
Weslaco

Additional Partners:
FHWA
FTA
Fish & Wildlife
Hidalgo County Commuter Rail District
Metro
Rio Grande Valley Partnership
Weslaco Chamber of Commerce
Gobierno de Tamaulipas
San Juan Economic Development

RECEIVED
FEB 2 8 2014
COUNTY JUDGE

February 27, 2014

Honorable Ramon Garcia
Hidalgo County Judge
302 W. University Drive
Edinburg, TX 78539

Subject: **Approval of Hidalgo County Thoroughfare Plan Amendments**

Dear Judge Garcia,

The Hidalgo County Metropolitan Planning Organization (HCMPO) has completed the annual process of accepting amendments to the Hidalgo County Thoroughfare Plan from all incorporated member cities and County Commissioner Precincts. The deadline for thoroughfare plan update submittals was December 20, 2013. The Transportation Policy Committee met February 20, 2014 and has approved the amendments to the Thoroughfare plan. The next step is to proceed with the requisition for approval of Amendments to the Hidalgo County Thoroughfare Plan by the Hidalgo County Commissioner's Court. The Item has been put on the County Commissioner's Court Agenda for March 11, 2014.

The amendments to the Hidalgo County Thoroughfare Plan are as follows:

- From County Commissioner Precinct #1:
  - Downgrade from a 120' to 100' on Mile 2 West road between Mile 8 North and Mile 9 North and between Mile 16 ½ North (SH 107) and Mie 17 ½ North.
  - Removal of Norene Road between FM 1925 (Monte Cristo) and Mile 20 North
- From County Commissioner Precinct #3 to:
  - Add Los Ebanos from Military Parkway heading North for approximately 0.85 miles as an 80'
- From The City of San Juan:
  - Add Retama Street from Owassa Road to FM 495 as 80' ROW
  - Add Retama Street from FM 495 to US Expressway 83 as an 80' ROW
  - Add Oblate Avenue from Minnesota Road to US Expressway as an 80' ROW
  - Add 1st Street from Veterans Road to Oblate Street as an 80' ROW
- From The City of Mission:
  - Add 1 Mile South from Schuerbach road to Abram Road as a 100' ROW.
  - Add Glasscock Road from FM 1016 (Military Road) to FM 494 as an 80' ROW
  - Add Los Ebanos from Expressway 281 heading south for approximately 1.26 miles as an 80' ROW

The HCMPO accepts updates to the Hidalgo County Thoroughfare Plan annually. In August 2014, the HCMPO will meet with all member governmental entities to request amendments to the Hidalgo County Thoroughfare Plan. If changes are required, the approval of the Hidalgo County Commissioner's Court will be requested in February of 2015.

For your review please find a map of the proposed amendments and another with all amendments applied to the existing Thoroughfare Plan network.

If I can be of assistance to you please do not hesitate to contact me at your leisure.

Sincerely,

Andrew Canon
Transportation Director
Hidalgo County Metropolitan Planning Organization

CC: The Honorable A.C. Cuellar, Hidalgo County Commissioner, Precinct #1
The Honorable Hector Palacios, Hidalgo County Commissioner, Precinct #2
The Honorable Joe Flores, Hidalgo County Commissioner, Precinct #3
The Honorable Joseph Palacios, Hidalgo County Commissioner Precinct #4

RESOLUTION 2014-04

SUBJECT: Approval of the Hidalgo County Metropolitan Planning Organization Thoroughfare Plan Amendment

WHEREAS, the Hidalgo County Metropolitan Planning Organization, is the designated agency for the Transportation Planning in the Transportation Management Area; and

WHEREAS, the MPO is required to have a systematic way to gather citizen input on transportation issues; and

WHEREAS, the MPO is required to have a financially constrained 4 year project listing (TIP); and

WHEREAS, these procedures have been duly discussed and gone through the required public comment period; and

NOW THEREFORE, BE IT RESOLVED, that the Hidalgo County Metropolitan Planning Organization Transportation Policy Committee agreed by a majority vote to approve the following amendments to the HCMPO Thoroughfare Plan.

- From County Commissioner Precinct #1:
  - Downgrade from a 120' to 100' on Mile 2 West road between Mile 8 North and Mile 9 North and between Mile 16 ½ North (SH 107) and Mie 17 ½ North.
  - Removal of Norene Road between FM 1925 (Monte Cristo) and Mile 20 North
- From County Commissioner Precinct #3 to:
  - Add Los Ebanos from Military Parkway heading North for approximately 0.85 miles as an 80'
- From The City of San Juan:
  - Add Retama Street from Owassa Road to FM 495 as 80' ROW
  - Add Retama Street from FM 495 to US Expressway 83 as an 80' ROW
  - Add Oblate Avenue from Minnesota Road to US Expressway as an 80' ROW
  - Add 1st Street from Veterans Road to Oblate Street as an 80' ROW
- From The City of Mission:
  - Add 1 Mile South from Schuerbach road to Abram Road as a 100' ROW.
  - Add Glasscock Road from FM 1016 (Military Road) to FM 494 as an 80' ROW
  - Add Los Ebanos from Expressway 281 heading south for approximately 1.26 miles as an 80' ROW

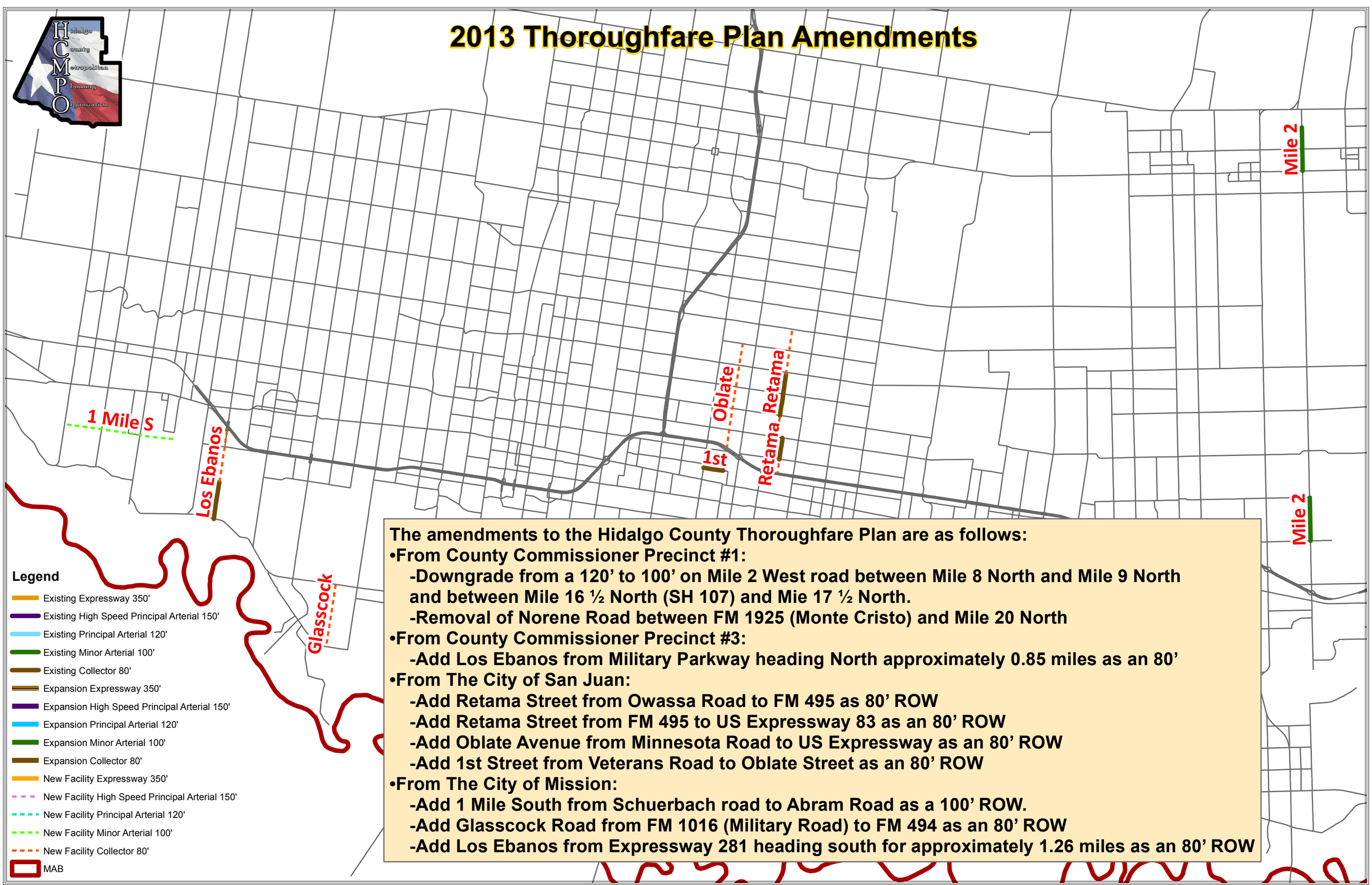
February 20, 2014

Toribio Garza Jr., P.E.
District Engineer
TxDOT – Pharr District

The Honorable Guillermo Ramirez, City of Hidalgo
Chairman of the Hidalgo County
Transportation Policy Committee

Andrew A. Canon
Transportation Director
Hidalgo County MPO

2013 Thoroughfare Plan Amendments



Legend

- Existing Expressway 350'
- Existing High Speed Principal Arterial 150'
- Existing Principal Arterial 120'
- Existing Minor Arterial 100'
- Existing Collector 80'
- Expansion Expressway 350'
- Expansion High Speed Principal Arterial 150'
- Expansion Principal Arterial 120'
- Expansion Minor Arterial 100'
- Expansion Collector 80'
- New Facility Expressway 350'
- New Facility High Speed Principal Arterial 150'
- New Facility Principal Arterial 120'
- New Facility Minor Arterial 100'
- New Facility Collector 80'
- MAB

The amendments to the Hidalgo County Thoroughfare Plan are as follows:

- **From County Commissioner Precinct #1:**
  - **-Downgrade from a 120' to 100' on Mile 2 West road between Mile 8 North and Mile 9 North and between Mile 16 ½ North (SH 107) and Mie 17 ½ North.**
  - **-Removal of Norene Road between FM 1925 (Monte Cristo) and Mile 20 North**
- **From County Commissioner Precinct #3:**
  - **-Add Los Ebanos from Military Parkway heading North approximately 0.85 miles as an 80'**
- **From The City of San Juan:**
  - **-Add Retama Street from Owassa Road to FM 495 as 80' ROW**
  - **-Add Retama Street from FM 495 to US Expressway 83 as an 80' ROW**
  - **-Add Oblate Avenue from Minnesota Road to US Expressway as an 80' ROW**
  - **-Add 1st Street from Veterans Road to Oblate Street as an 80' ROW**
- **From The City of Mission:**
  - **-Add 1 Mile South from Schuerbach road to Abram Road as a 100' ROW.**
  - **-Add Glasscock Road from FM 1016 (Military Road) to FM 494 as an 80' ROW**
  - **-Add Los Ebanos from Expressway 281 heading south for approximately 1.26 miles as an 80' ROW**

Hidalgo County Thoroughfare Plan

Hidalgo County Metropolitan Planning Organization

Legend

- Existing Expressway 350'
- Existing High Speed Principal Arterial 150'
- Existing Principal Arterial 120'
- Existing Minor Arterial 100'
- Existing Collector 80'
- Expansion Expressway 350'
- Expansion High Speed Principal Arterial 150'
- Expansion Principal Arterial 120'
- Expansion Minor Arterial 100'
- Expansion Collector 80'
- New Facility Expressway 350'
- New Facility High Speed Principal Arterial 150'
- New Facility Principal Arterial 120'
- New Facility Minor Arterial 100'
- New Facility Collector 80'
- MAB

FM 490
FM 2058
MILE 14
N MOORE FIELD RD
EUBANKS RD
DOOLITTLE RD
EL CIBOLO RD
FM 493
FM 490
IOWA RD
10 MILE LINE
FM 681
WALLACE RD
BIG 5
SEMINARY RD
CLOSNER BLVD
FM 2812
BRUSH LINE RD
MILE 22 1/2 N
FILEGONIA RD
FM 88
FM 1422
ABRAM RD
DOFFING RD
LA HOMA RD
CONWAY RD
MONTE CRISTO RD
DAVIS RD
MILE 21 N
FM 1015
FM 491
COUNTY LINE RD
FM 2221
DEPOT RD
RUSSELL RD
MONTE CRISTO RD
JARA CHINAS RD
W STATE HWY 107
N M RD
MILE 17 1/2 N
FM 1925
PINTO ST
MILE 6 N
E SCHUNIOR ST
SHARP RD
MILE 17 N
FM 676
FM 492
WARE RD
GLASSCOCK RD
N TAYLOR RD
MILE 5 N
STATE HWY 107
MILE 1 W
STATE HWY 107
W EXPY 83
N 23RD ST
S SUGAR RD
S CLOSNER BLVD
S 18TH AVE
TEXAS RD
CANTON DR
FM 493
MILE 4 W
MILE 5 W
MILE 6 W
MILE 7 W
MILE 1 E
MILE 2 E
MILE 3 E
MILE 4 E
MILE 5 E
MILE 6 E
MILE 7 E
US 83
MILITARY RD
TOM GILL RD
N ABRAM RD
BENTSEN PALM DR
SHUERBACH RD
N INSPIRATION RD
TROSPER RD
MILE 4 N
MILE 3 N
MILE 2 N
N SHARY RD
N WARE RD
N 23RD ST
N 10TH ST
TRENTON RD
S I RD
S JACKSON RD
N JACKSON RD
VALVERDE RD
OWASSA RD
MILE 12 1/2 N
MILE 12 N
MILE 11 N
MILE 10 N
MILE 9 N
MILE 8 N
MILE 6 N
MILE 5 N
MILE 4 N
MILE 3 N
MILE 2 N
E GRIFFIN PKY
PECAN BLVD
10TH ST
9TH
E HWY 83
W BUS 83
BUS 83
US 83 BUS
FM 1427
FM 2062
1 Mile's
Los Ebanos
CONWAY
EXPY 83
E EXPY 83
N I RD
Oblate
Retama
N CAGE BLVD
N ALAMO RD
FM 495
MINNESOTA
VICTORIA RD
MILE 5 1/2 W
N BASELINE RD
MILE 2 E
MILE 2 W
Mile 2
Mile 2
E HWY 83
EXPY 83
US HWY 83
HWY 83
HOOKS AVE
US
RIDGE RD
BORDER RD
EL GATO RD
STITES
STITES RD
6TH ST
US
W 2ND ST
US 83
LOTT RD
MILE 6 W
MILE 6 N
W 14TH ST
BRYAN RD
S SHARY RD
WARE
S 23RD ST
S 10TH ST
MC AVEY
S BENTSON
Glasscock
S CAGE BLVD
S I RD
S NEBRASKA AVE
VALLEY VIEW RD
MILE 5 N
GONZALES
MILE 4 N
S 5TH
S 15TH ST
S JACKSON RD
S CAGE BLVD
STEWART RD
S ALAMO RD
A3&B
CR 1822
VERTRESS
RIO RIGO
MILE 3 E
MILITARY HWY
STOWER RD
TEXAS BLVD
POMELO RD
MILE 3 W
DISH
US HWY 281
US 281
CR 1862
CR 1864
E
CR 1760
FM 1015

AI-43464 **Comm. Court Executive Office 7. C.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted For: Valde Guerra **Submitted By:** Aida Alvarez, SAFETY DIVISION

Department: SAFETY DIVISION

Information

CAPTION

Approval to accept settlement check from Pronto General Agency in the amount of $556.00 to settle auto accident with County vehicle. (Sheriff Office)

BACKGROUND

DOI: 01/30/14

4-1100-360-00-000-005-0-000

Attachments

Pronto Settlement Check

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/06/2014 11:12 AM
Obdett Calzada	Obdett Calzada	03/06/2014 01:51 PM
Purchasing Department	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Aida Alvarez Started On: 03/06/2014 09:10 AM

Final Approval Date: 03/07/2014

PRONTO

PRONTO GENERAL AGENCY
Claims (ZBA)
CEM Insurance Company
805 Media Luna Ste 401
Brownsville, TX 78520

THE FROST NATIONAL BANK
www.frostbank.com
30-009/1140

6456

2/26/2014

PAY TO THE ORDER OF Hidalgo County Sheriff Dept

$ **556.00

Five Hundred Fifty-Six and 00/100********** DOLLARS

Hidalgo County Sheriff Dept
9805 N. 10th. St.
McAllen, TX. 78504
Claim#80445

There will be a $30 fee for any reissued check

Void After 90 Days

MEMO Full & Final PD Settlement

⑈006456⑈ ⑆114000093⑆ 800363251⑈

© 2011 INTUIT INC. # 546 1-800-433-8810

PRONTO GENERAL AGENCY 6456

Hidalgo County Sheriff Dept		2/26/2014	
Funds Held in Escrow - CEM:Cash+Cks	Claim#80445		556.00

Frost Claims- CEM In	Full & Final PD Settlement	556.00

MAACO COLLISION REPAIR
1500 W. POLK
PHARR, TEXAS 78577
OFFICE: 956-664-0405 FAX: 956-664-0506
TEXAS TAX ID # 1-74-2354530-4

261

***** PRELIMINARY ESTIMATE *****

02/11/2014 11:06 AM

Owner

Owner: UNIT #261 HIDALGO COUNTY SHERIFFS
Address:
Work/Day: (956)393-6185

Inspection

Inspection Date: 02/11/2014 11:09 AM
Inspection Type:

Appraiser Name: JORGE I MUSULE
Address: 1500 W. POLK
City State Zip: Pharr, TX 78577
Email: maaco1582@aol.com
Appraiser License # :
Work/Day: (956)664-0405
FAX: (956)664-0506
FAX:

Repairer

Repairer: MAACO COLLISION REPAIR
Address: 1500 W. POLK
City State Zip: PHARR, TX 78577
Email: maaco1582@aol.com
Contact: JORGE I MUSULE
Work/Day: (956)664-0405
FAX: (956)664-0506

Vehicle

2008 Ford Expedition XLT 4 DR Wagon
8cyl Gasoline 5.4 3-valv
6-Speed Automatic

Lic Expire:
Veh Insp# :
Condition:
Ext. Refinish: Two-Stage
VIN: 1FMFU15598LA05390
Mileage Type: Actual
Code: P8523B
Int. Refinish: Two-Stage

Options

AM/FM CD Player	Alarm System	Aluminum/Alloy Wheels
Anti-Lock Brakes	Automatic Dimming Mirror	Bodyside Cladding
Camper/Towing Package	Captain Chairs (2)	Center Console
Cruise Control	Dual Air Conditioning	Dual Airbags
Fender Flares	Floor Mats	Fog Lights
Head Airbags	Heated Power Mirrors	Illuminated Visor Mirror
Intermittent Wipers	Keyless Entry Keypad	Keyless Entry System
Leather Steering Wheel	Lighted Entry System	MP3 Player
Overhead Console	Power Brakes	Power Door Locks
Power Drivers Seat	Power Steering	Power Windows
Privacy Glass	Rear Heater	Rear Seat Audio Controls
Rear Window Defroster	Rear Window Wiper/Washer	Roof/Luggage Rack
Running Boards	Side Airbags	Skid Plates
Stability Cntrl Suspensn	Tachometer	Theft Deterrent System

2008 Ford Expedition XLT 4 DR Wagon
Claim # :

02/11/2014 11:08 AM

Tilt Steering Wheel	Tinted Glass	Tire Preasure Monitor
Traction Control System	Trailer Hitch	Trunk/Cargo Organizer
Velour/Cloth Seats		

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ%	B%	Hours	R
Rear Bumper										
1	N	571		RR Bumper Cvr Overhaul	Additional Labor				2.1	SM
2	I	585		Extn,RR Bumper Outer LT	Repair				0.5*	SM
3	L	585	13	Extn,RR Bumper Outer LT	Refinish				1.2	RF
					0.5 Surface					
					0.6 Two-stage setup					
					0.1 Two-stage					
4	I	586		Extn,RR Bumper Outer RT	Repair				0.5*	SM
5	L	586		Extn,RR Bumper Outer RT	Refinish				0.6	RF
					0.5 Surface					
					0.1 Two-stage					
6	I	559		Cover,Rear Bumper	Repair				5.0*	SM
				>> NO AFTERMARKET CAPA AVAILABLE						
7	L	559		Cover,Rear Bumper	Refinish				2.0*	RF
					2.0 Surface					
Manual Entries										
8	SB			HAZ MAT	Sublet Repair	$5.00*				SM*

8 Items

MC	Message
13	INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE

Estimate Total & Entries

Paint Materials					$98.80	
Parts & Material Total						$98.80
Labor	**Rate**	**Replace Hrs**	**Repair Hrs**	**Total Hrs**		
Sheet Metal (SM)	$38.00		8.1	8.1	$307.80	
Mech/Elec (ME)	$70.00					
Frame (FR)	$50.00					
Refinish (RF)	$38.00	3.8		3.8	$144.40	
Paint Materials	$26.00					
Labor Total				11.9 Hours		$452.20
Sublet Repairs					$5.00	
Gross Total						**$556.00**
Net Total						**$556.00**

Alternate Parts Y/00/00/00/00/00 CUM 00/00/00/00/00 Zip Code: 78577 Audatex Host

Audatex Estimating 7.0.123 ES 02/11/2014 11:17 AM REL 7.0.123 DT 01/01/2014 DB 02/01/2014

AI-43465 **Comm. Court Executive Office 7. D.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted For: Valde Guerra **Submitted By:** Aida Alvarez, SAFETY DIVISION

Department: SAFETY DIVISION

Information

CAPTION

Approval to accept settlement check from State Farm Insurance Company in the amount of $6,766.11 to settle total loss auto accident with County vehicle. (Sheriff Office)

BACKGROUND

DOI: 12/19/13

4-1100-360-00-000-005-0-000

Attachments

State Farm Settlement Check

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/06/2014 11:11 AM
Obdett Calzada	Obdett Calzada	03/06/2014 01:41 PM
Purchasing Department	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Aida Alvarez Started On: 03/06/2014 09:15 AM

Final Approval Date: 03/07/2014

PAYMENT NO 1 25 076056 J
PAYMENT AMOUNT $6,766.11
ISSUE DATE 02-25-2014
AUTHORIZED BY SUTTON, STACEY
PHONE (888) 257-6077

CLAIM NO 53-27V5-474
LOSS DATE 12-19-2013
POLICY NO 2338-673-53
INSURED COMPLE, ALEX

HIDALGO COUNTY
9805 N 10TH ST
MCALLEN TX 78504-9529

REMARKS **Total Loss Settlement**

COVERAGE DESCRIPTION	ON BEHALF OF	AMOUNT
PROPERTY DAMAGE LIABILITY	HIDALGO COUNTY	6,766.11

RETAIN STUB FOR RECORDS

GREEN DROPOUT APPEARS ON FACE OF DOCUMENT

COPYBAN CAPTURE® ANTI-FRAUD PROTECTION

StateFarm STATE FARM MUTUAL AUTOMOBILE INSURANCE COMPANY

TEXAS

CTLU P08PCL338

JPMORGAN CHASE BANK, NA 56-1544/441
COLUMBUS, OH 43240

1 25 076056 J

CLAIM NO 53-27V5-474
LOSS DATE 12-19-2013

INSURED COMPLE, ALEX

DATE 02-25-2014
MM DD YYYY

****EXACTLY SIX THOUSAND SEVEN HUNDRED SIXTY-SIX AND 11/100 DOLLARS $*****6,766.11

Pay to the Order of: HIDALGO COUNTY

AUTHORIZED SIGNATURE

AUTHORIZED SIGNATURE

VOID IF GREEN COLORED BACKGROUND IS MISSING

SECURED DOCUMENT WATERMARK APPEARS ON BACK, HOLD AT 45° ANGLE FOR VIEWING

⑈ 25 1 7076056 ⑈ ⑆044115443⑆ 627119209 ⑈

January 21, 2014

Hidalgo County
PO Box 1356
Edinburg TX 78540-1356

Texas Auto Claims
PO Box 661036
Dallas TX 75266-1036

RE:

Claim Number:	53-27V5-474
Date of Loss:	December 19, 2013
Our Insured:	Alex Comple
Vehicle:	2005 Ford Taurus
VIN:	1FAFP53U45A231105
Vehicle Mileage:	170070

To Whom It May Concern:

On January 21, 2014 we made an offer of the actual cash value of your vehicle to settle your total loss claim. Actual cash value is determined by the market, age, mileage, and the condition of your vehicle at the time the loss occurred.

To assist us in determining actual cash value, we consider information obtained by our representatives, information provided by you, vehicle valuation services, and other sources. If you have additional information you wish us to consider, or if you believe we have not correctly determined the actual cash value of your vehicle, please contact us.

The amount payable to you was determined as follows:

Actual Cash Value	$6,766.11
Plus: Taxes	$0.00
Title Transfer	$0.00
Registration Fee	$0.00
Destination Charges	$0.00
Subtotal:	$6,766.11
Owner Retained Salvage	$1,127.97
Total net payable to you	$6,766.11 if Stat Farm keeps the vehicle, $5,638.14

Thank you for your assistance. If you have any questions, please contact us.

AI-43511 **Comm. Court Executive Office 7. E.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted By: Monica Badillo,
EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Approval of 2014 Museum Funding Agreement between County of Hidalgo and Museum of South Texas History in the amount of $ 270,000.00.

BACKGROUND

Acct. #4-1100-451-32-125-021-0-843
Req #251097

Fiscal Impact

FISCAL YEAR: 2014 **ACCT. #:** 4-1100-451-32-125-021-0-843

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

Funds available through REQ# 251097, as of 1/31/2014.

Attachments

agreement

legal

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/07/2014 04:52 PM
Purchasing Department	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Monica Badillo Started On: 03/07/2014

Final Approval Date: 03/07/2014

STATE OF TEXAS §
§
COUNTY OF TEXAS §

MUSEUM FUNDING AGREEMENT

This Museum Funding Agreement (the "Agreement") is made and entered into on this the 11th day of March, 2014 but is made effective the 1st day of January, 2014, by and between the County of Hidalgo, Texas, a political subdivision of the State of Texas hereinafter referred to as the "County" and the Museum of South Texas History, a Texas non-profit corporation hereinafter referred to as the "Museum".

W I T N E S S E T H:

WHEREAS, County is authorized to operate and maintain parks, playgrounds and historical museums, pursuant to Tex. Loc. Gov. Code 331.001, et seq., and may, in connection with the authority to establish museums, acquire and display collections, books, paintings, sculptures, coins and other objects of historical significance to the County; and

WHEREAS, as consideration for the Museum to provide the services of a County historical museum located in Edinburg, Hidalgo County, Texas which is open to the public, County desires to provide financial support to the Museum; and

WHEREAS, County desires to assist Museum by providing funding for use by the Museum in operating its facilities during the calendar year 2014.

NOW THEREFORE, for and in consideration of the mutual covenants, conditions and agreements herein set forth, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, County and Museum agree as follows:

1. **Obligation of Museum.** During the period of this Agreement, Museum agrees to provide a historical Museum for all persons in Hidalgo County. The Museum will be open to the public on a regular basis on days and at times that are reasonably set by the Board of Trustees of the Museum. Museum agrees to display collections, historical books, paintings, sculptures, coins and other objects or collections of historical significance to the public at the Museum site and agrees to continue to acquire such items, objects and collections of historical significance. In addition, Museum agrees to use the funds provided by County pursuant to this Agreement to operate a historical museum for the purposes of acquiring, constructing, maintaining, and displaying to the public permanent exhibits of historical significance to the County.

2. **Museum Programs.** Museum also agrees to periodically conduct programs related to significant areas of interest in the history of Hidalgo County, Texas during the period of this Agreement.

3. **Consideration.** As consideration for the above and foregoing services that are provided for and on behalf of County, County agrees to pay Museum the sum of Two Hundred Seventy Thousand and 00/100ths Dollars ($270,000.00), payable in twelve (12) equal monthly installments, beginning January 1, 2014 and ending December 31, 2014.

4. **Term.** The period of this Agreement will be for one (1) year, commencing on January 1, 2014 and ending December 31, 2014.

5. **Liability for Museum Operation.** Museum assumes full responsibility and liability for conducting the programs and for any damage to the historical building site, the adjacent improvements occupied by Museum, or any of the personal property located upon the premises, including, but not limited to, all collections and items of historical significance, which may occur as a result of the public's use of the Museum.

6. **Indemnity.** Museum assumes and agrees to hold County harmless from any liability connected with any injury, death or damage to any person or property which may arise from or occur in connection with the maintenance, operation and use of the historic Museum site and any of the adjacent buildings utilized by Museum to perform the services provided by it, pursuant to sections 1 and 2 above. Museum will indemnify and hold County harmless from any and all damage arising from any injury, death or damage which may arise from an injury, death or damage to any person or item of property which occurs as a result of Museum's operation and use of the Museum's property that is utilized to perform and present the services set forth in sections 1 and 2 above. Museum agrees to purchase liability insurance to fully protect it and County from any such injury or damages in at least the amount prescribed by the Texas Tort Claims Act, Tex. Civ. Prac. and Rem. Code §101.001 et seq., as now existing or hereinafter amended, replaced or recorded.

7. **No Restriction on County.** No provision of this Agreement will restrict or deprive County of any powers or other lawful authority which it may presently posses with regard to the establishment or maintenance of other museum or the collection of any items related to the history of Hidalgo County or the South Texas area.

8. **Conflict with Applicable Law.** Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between and provision of their Agreement and any present or future law, ordinance, or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provisions of this Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

9. **No Waiver.** No waiver by any party hereto of any breach of any provision of the Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

10. **Entire Agreement.** This Agreement contains the entire contract between the parties hereto and each party acknowledges that neither has made (either directly or through any agent or representative) any representation or agreement in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by the County and Museum, and not otherwise.

11. **TEXAS LAW TO APPLY.** THIS AGREEMENT SHALL BE CONSTRUED UNDER AND IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS, AND ALL OBLIGATIONS OF THE PARTIES CREATED HEREUNDER ARE PERFORMABLE IN HIDALGO COUNTY, TEXAS. THE PARTIES HEREBY CONSENT TO PERSONAL JURISDICTION IN HIDALGO COUNTY, TEXAS.

12. **Notice.** Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communication required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to County: Hidalgo County, Texas
Attention: County Judge
P.O. Box 1356
Edinburg, Texas 78540-1356

If to Museum: Museum of South Texas History
Attention: Executive Director
200 N. McIntyre
Edinburg, Texas 78541

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the United States mail.

13. **Additional Documents.** The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.

14. **Successors.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

15. **Assignment.** This Agreement shall not be assignable.

16. **Headings.** The headings and captions contained in this Agreement are solely for convenience reference and shall not be deemed to affect the meaning or interpretation of any provision or paragraph hereof.

17. **Gender and Number.** All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and singular shall include the plural whenever and so often as may be appropriate.

18. **Authority to Execute.** The execution and performance of this Agreement by District and County have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of the Museum and County in accordance with its terms.

19. **Commitment of Current Revenues Only.** In the event that during any term hereof, the governing body of any party does not appropriate sufficient funds to meet the obligations of such party under this Agreement, then any party may terminate this Agreement upon ninety (90) days written notice to the other party. Each of the parties hereto agrees, however, to use its best efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of each party hereto pursuant to the provisions of Tex. Loc. Govt. Code Ann. §271.903.

20. **Record Keeping and Audit.** Museum agrees to maintain records and reports as are necessary to establish the use of County funds under this Agreement for the purposes outlined in section 1 of this Agreement, and agrees to make those records and reports available to the County, and other local, state or federal agency or authority that may exercise jurisdiction over County funds. In addition, Museum agrees to comply with the reasonable requirements and standards of the Hidalgo County Auditor with respect to accounting for and reporting funds provided by County. Funds provided to Museum hereunder must be used in an activity that meets one of the objectives listed in Tex. Loc. Govt. Code §318.011 and 331.001, et. seq.

WITNESS THE HANDS OF THE PARTIES and effective as of the day and year first written above.

COUNTY OF HIDALGO, TEXAS

_____
Ramon Garcia, County Judge

ATTEST:

_____
Arturo Guajardo, Jr., County Clerk

Museum of South Texas History

By: _____
Jim Brown, Chairman, Board of Trustees

ATTEST:

_____
Stephanie Moore, Secretary

APPROVED AS TO FORM:

HIDALGO COUNTY DISTRICT ATTORNEY'S OFFICE

BY:_____
Josephine Ramirez Solis

Zimbra **monica.badillo@co.hidalgo.tx.us**

RE: museum agreement - Edinburg

From : Josephine L. Ramirez <josephine.ramirez@da.co.hidalgo.tx.us> Thu, Jan 30, 2014 11:09 AM
Subject : RE: museum agreement - Edinburg
To : 'Monica Badillo' <monica.badillo@co.hidalgo.tx.us>
Cc : 'michael garza' <michael.garza@da.co.hidalgo.tx.us>
Reply To : josephine ramirez <josephine.ramirez@da.co.hidalgo.tx.us>

Looks good,

thanks

Josephine Ramirez Solis
Assistant Criminal District Attorney
County Affairs Section
Office of Criminal District Attorney
Hidalgo County, Texas
100 N Closner Rm 303
Edinburg, TX 78539
(956) 318-2313 ext. 3823
(956) 318-2079 FAX
josephine.ramirez@da.co.hidalgo.tx.us

****
The information contained in this e-mail may be 1.SUBJECT TO THE ATTORNEY-CLIENT PRIVILEGE; 2.ATTORNEY WORK PRODUCT; and/or 3.CONFIDENTIAL. It is intended only for the individual or entity designated above. Any distribution, copying, or use of or reliance upon the information contained in this e-mail by or to anyone other than the recipient designated above by the sender is unauthorized and strictly prohibited. **IF YOU HAVE RECEIVED THIS COMMUNICATION IN ERROR, PLEASE ADVISE THE SENDER BY REPLY E-MAIL TO josephine.ramirez@da.co.hidalgo.tx.us AND DELETE THE COMMUNICATION.**
****

From: Monica Badillo [mailto:monica.badillo@co.hidalgo.tx.us]
Sent: Thursday, January 30, 2014 10:50 AM
To: josephine ramirez
Cc: michael garza
Subject: museum agreement - Edinburg

Hi Josie,
This is another agreement for Edinburg Museum; I also changed the amount only.
Please review and advise.
Thanks,

Monica Badillo, Court Administrator
Hidalgo County Executive Office
2818 S. Bus. Hwy. 281
Edinburg, Texas 78539
(956) 292-7655 ext. 5602
(956) 292-7034 (fax)

AI-43407 **Constables 8. A.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted For: Constable Guerra **Submitted By:** Joel Rivera, CONSTABLE PCT. #4

Department: CONSTABLE PCT. #4

Information

CAPTION

Constable Pct. 4- Local Border Security Program (1284) :
1. Authorization and approval to accept the Local Border Security Program FY 2014 (LBSP-14) Grant Award No: LBSP-14-0031 in the amount of $75,000.00.
2. Authorization for County Judge, as authorized official, to sign grant award form and related documents.
3. Authorization to pay overtime reimbursable under the grant terms and conditions.
4. Approval of Certification of Revenues, as certified by the County Auditor, for the Local Border Security Program FY2014 (LBSP-14).
5. Approval to appropriate funds for LBSP-14 in the amount of $75,000.00.

BACKGROUND

Authorization to apply for LBSP-14 (AI#41969) approved by Commissioners' Court on 12/03/13.
SAA Award Number: LBSP-14-0031

GRANT PERIOD: FEBRUARY 12, 2014 TO AUGUST 31, 2014

GRANTOR: TEXAS DEPARTMENT OF PUBLIC SAFETY, TEXAS HOMELAND SECURITY STATE ADMINISTRATIVE AGENCY.

Fiscal Impact

FISCAL YEAR: 2014 **ACCT. #:** 4-1284-421-00-294-080-4-XXX

FUNDS AVAILABLE Y/N?: YES **MATCHING FUNDS Y/N?:** NO

BUDGETARY IMPACT:

Revenue account# 4-1284-334-10-294-080-4-000 Constable Pct.#4 - LBSP Revenues

Fringe benefits wihch include retirement, unemployment comp, workers comp, health & life attributed to the overtime hours are to be charged to the Constable Pct. 4 general fund budget (4-1100-421-00-294-001-0-XXX).

Attachments

Award with Terms and conditions
Award letter
COST ESTIMATE
APPROPRIATION

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/03/2014 09:55 AM

Manuel Chapa	Manuel Chapa	03/07/2014 09:13 AM
Rosalinda Cantu	Rosie Cantu	03/07/2014 10:33 AM
Purchasing Department	Monica Badillo	03/07/2014 05:22 PM

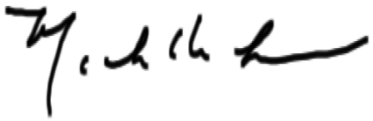
Form Started By: Joel Rivera Started On: 03/03/2014 09:35 AM

Final Approval Date: 03/07/2014

Texas Department of Public Safety
Texas Homeland Security State Administrative Agency

2014 Recipient Grant Award

Sub-Recipient Name:	Hidalgo County Constable PCT 4
Sub-Recipient Authorized Official and Address:	The Honorable Ramon Garcia 302 West University Dr. Edinburg, Texas 78539
SAA Award Number:	LBSP-14-0031
Amount of Grant:	$ 75,000.00
Amount of Match:	No Matching Funds Required
Grant Period:	**From:** February 12, 2014 **To:** August 31, 2014
Date of Grant Award	February 12, 2014
Program Title:	Local Border Security Program FY 2014 (LBSP-14)
Authority/Funding Instrument:	Senate Bill 1, Article V, Rider 35 of the Texas General Appropriations Act (83rd Legislature)
CFDA:	NA – These are State Appropriated Funds
Method of Payment:	Primary method is reimbursement
Administered by:	Texas Department of Public Safety Texas Homeland Security State Administrative Agency 1033 La Posada, Suite 160 Austin, Texas 78752

Sub-Recipient Acceptance: **I have read, understood and agree to this Grant Recipient Agreement consisting of this Award and the attached Terms & Conditions.**	
AWARDING AGENCY APPROVAL	RECIPIENT GRANT ACCEPTANCE
	
Machelle Pharr Deputy Assistant Director Texas Homeland Security State Administrative Agency Texas Department of Public Safety	Printed Name: Title:
Date: February 12, 2014	Date:
The signed Award with Terms and Conditions must be returned to SAA-LBSP@dps.texas.gov on or before this **Grant Acceptance Due Date**: March 31, 2014	

2014 TERMS AND CONDITIONS

Instructions:

The Recipient shall:

1. *Fill in the information and sign the Grant Recipient Award;*
2. *Certify they have read and understand these Terms and Conditions;*
3. *Certify to the statements provided in Exhibits A and B located at the back of this document by filling in contact information and signing all exhibits, and*
4. *Return all documents via email to **SAA-LBSP@dps.texas.gov** on or before the date provided in the transmittal letter and/or in this Grant.*

1. Grant Recipient Agreement

This Grant Recipient Agreement (consisting of this 2014 Grant Recipient Award and these Terms and Conditions) is made and entered into by and between the Department of Public Safety / Texas Homeland Security State Administrative Agency, an agency of the State of Texas, hereinafter referred to as "DPS/THSSAA," and the funds recipient, hereinafter referred to as the "Recipient" or "Grantee." Furthermore, DPS/THSSAA and the Recipient are collectively hereinafter referred to as the "Parties." This Grant Recipient Agreement, or otherwise referred to herein as "this Grant" or "this Agreement", is only an offer until Recipient returns the signed copy of this Grant on or before the date provided in the transmittal letter and/or in this Grant Recipient Award.

The FY 2014 Local Border Security Program, hereinafter referred to as "LBSP-14," is funded by the Eighty-third Texas Legislature, Regular Session 2013, Senate Bill 1, Article V, Rider 35 of the Texas General Appropriations Act. The Texas Legislature has appropriated funds for:

a. Overtime and operational costs for increased patrol and investigative capacity for certified peace officers along with other law enforcement support personnel (i.e., Communications Officers/Dispatchers, Jailers); and

b. Certain operational costs incurred as part of these overtime patrols and investigations, such as fuel/mileage and additional costs for minor emergency repairs, such as tire repair, fan belt replacement for vehicles or equipment being used in the program operations (limited to a maximum of $150.00 per incident).

Recipient shall not assign or transfer any interest in this Grant without the express, prior written consent of DPS/THSSAA. If Recipient issues subawards as part of this Grant project, Recipient shall include and require its subawardees to comply with the terms and conditions of this Grant.

2. Overview and Performance Standards

All allocations and use of funds under this Grant must be in accordance with and shall comply with all provisions of the "Local Border Security Program Guide, FY 2014 (LBSP-14)" dated November 8, 2013, which is incorporated by reference herein. Recipient shall read, understand and by signature accept all terms of the Program Guide and these Terms and Conditions as binding.

Standard of Performance. Recipient shall perform all activities and projects which were approved by DPS/THSSAA. Any change to a project shall receive prior written approval by DPS/THSSAA. Recipient shall perform all activities in accordance with all terms and conditions, provisions and requirements set forth in this Grant, including but not limited to the following Exhibits:

1. Certifications, hereinafter referred to as "**Exhibit A**"
2. Assurances, hereinafter referred to as "**Exhibit B**"

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3. Failure to Perform

In the event Recipient fails to comply with any and all required conference calls, meetings, financial reporting requirements, or any requirement of this Grant, in addition to the remedies specified in this Grant, Recipient is liable to DPS/THSSAA for the amount not to exceed the award amount of this Grant and may be barred from applying and receiving additional DPS/THSSAA grant program funds or any other program funds administered by DPS/THSSAA until repayment is made and any other compliance or audit finding is satisfactorily resolved. Failure to timely implement projects may reduce future funding in additional grant programs administered by DPS/THSSAA.

4. Funding Obligations

A. DPS/THSSAA will not be liable to Recipient for any costs incurred by Recipient that are not allowable costs.

B. Notwithstanding any other provision of this Grant, the total of all payments and other obligations incurred by DPS/THSSAA under this Grant shall not exceed the Total Award Amount listed on the Grant Recipient Award.

C. DPS/THSSAA will not be liable to Recipient for any cost incurred prior to execution of this Grant.

D. Recipient shall refund to DPS/THSSAA any sum of these Grant funds that has been determined by DPS/THSSAA to be an overpayment to Recipient or that DPS/THSSAA determines has not been spent by Recipient in accordance with this Grant. No refund payment(s) shall be made from local, state or federal grant funds unless repayment with Grant funds is specifically permitted by statute or regulation. Recipient shall make such refund to DPS/THSSAA within thirty (30) calendar days after DPS/THSSAA requests such refund.

E. Notwithstanding any other provisions, DPS/THSSAA's obligations under this Grant are contingent upon the receipt of adequate funds to meet DPS/THSSAA's liabilities hereunder, except as required by LBSP-14. DPS/THSSAA will not be liable to Recipient for costs which exceed the amount specified in this Grant.

5. Performance Period

The performance period for this Grant is listed on the Grant Recipient Award. All goods and services shall be received within the performance period AND all reimbursement requests shall be submitted to DPS/THSSAA within the performance period. Recipient shall have expended all Grant funds and submitted reimbursement requests and any invoices to DPS/THSSAA by the end of the performance period. DPS/THSSAA will not be obligated to reimburse expenses incurred or submitted after the performance period.

6. Uniform Administrative Requirements, Cost Principals and Audit Requirements

Except as specifically modified by law or this Grant, Recipient shall administer this Grant through compliance with the most recent version of all applicable laws and regulations, including but not limited to DPS/THSSAA program legislation, DPS/THSSAA program guidelines, and the terms and conditions of this Grant. A non-exclusive list is provided below.

A. Administrative Requirements

1. State of Texas Uniform Grant Management Standards as developed under the authority of Chapter 783, Texas Government Code

2. 44 C.F.R. Part 13, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments (the A-102 Common Rule)

B. Cost Principles

1. 2 C.F.R. Part 225, Cost Principles for State, Local and Indian Tribal Governments (OMB Circular A-87)

2. OMB Circular A-133, Audits of State, Local Governments and Non-Profits

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C. Audit Requirements

OMB Circular A-133, Audits of States, Local Governments and Non-Profit Organizations

D. Grant Guidance

The "Local Border Security Program Guide FY 2014 (LBSP-14)," available at
http://www.txdps.state.tx.us/director_staff/saa/2014LBSPGrantInfo.htm

7. State Requirements for Grants

Recipient shall comply with all federal, state, and local laws and regulations applicable to this Grant including but not limited to the laws and the regulations promulgated in Texas Government Code, Chapter 783, Uniform Grant and Contract Management, State Administrative Agency Information Bulletins, available at http://www.txdps.state.tx.us/director_staff/saa/information_bulletins.htm, Texas Uniform Grants Management Standards (UGMS) at governor.state.tx.us/files/state-grants/?UGMS062004.doc and the State Administrative Agency Sub-recipient Manual, available at http://www.txdps.state.tx.us/director_staff/saa/documents/subrecipientManual.pdf. Recipient shall, in addition to the assurances and certifications, comply and require each of its subcontractors employed in the completion of the project to comply with all applicable statutes, regulations, executive orders, OMB circulars, terms and conditions of this Grant, and the approved application.

Recipient shall comply with the State of Texas, General Appropriations Act, Art. IX, Part 4, as follows:

1. Grant funds may not be expended for a grant to a law enforcement agency regulated by Texas Occupations Code, Chapter 1701, unless the law enforcement agency requesting the grant is in compliance with all rules developed by the Commission on Law Enforcement Officer Standards and Education or the Commission on Law Enforcement Officer Standards and Education certifies that the requesting agency is in the process of achieving compliance with such rules.
2. Grant funds may not be granted to or expended by any entity which performs political polling. This prohibition does not apply to a poll conducted by an academic institution as part of the institution's academic mission that is not conducted for the benefit of a particular candidate or party.
3. Grant funds may not be expended to a unit of local government unless the following limitations and reporting requirements are satisfied:
   a. Texas General Appropriations Act, Art. IX, Parts 2 and 3, except there is no requirement for increased salaries for local government employees;
   b. Texas Government Code Sections 556.004, 556.005, and 556.006, including not using any money or vehicle to support the candidacy of any person for office; not influencing positively or negatively the payment, loan, or gift to a person or political organization for a political purpose; and not using grant funds to influence the passage or defeat of legislation including not assisting with the funding of a lobbyist, or using grant funds to pay dues to an organization with a registered lobbyist;
   c. Texas Government Code Sections 2113.012 and 2113.101 including not using grant funds to compensate any employee who uses alcoholic beverages on active duty plus Recipient may not use grant funds to purchase an alcoholic beverage and may not pay or reimburse any travel expense for an alcoholic beverage;
   d. Texas General Appropriations Act, Art. IX, Section 6.13 requiring Recipients to make every effort to attain key performance target levels associated with this grant award, including performance milestones, milestone time frames, and related performance reporting requirements; and
   e. General Appropriations Act, Art. IX, Sections 7.01 and 7.02, and Texas Government Code §2102.0091, including grant funds may only be expended if Recipient timely completes and files its reports.

8. Restrictions and General Conditions

A. Use of Funds. DPS/THSSAA grant funds may only used for the purposes set forth in this Grant, and shall be consistent with the authority for this Grant. Grant funds may not be used for matching funds for other Federal grants/cooperative agreements, lobbying, or intervention in Federal regulatory or adjudicatory proceedings. In addition, State funds may not be used to sue the State of Texas or any other government entity.

B. Lobbying Prohibited. No funds shall be expended by Recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of State Legislature, an officer or employee of the State Legislature, or an employee of a Member of the State Legislature in connection with any State action concerning the award or renewal of any State contract, grant, loan, cooperative agreement. Tex. Gov't Code § 556.0055. Recipient shall not use any State funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation, or policy, at any level of government.

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C. Transferring Funds. Recipient is prohibited from transferring funds between grant programs (such as SHSP, UASI, and OPSG) or between each year of this Grant

D. Notices. All notices or communications required or permitted to be given by either party hereunder shall be deemed sufficiently given if mailed by registered mail or certified mail, return receipt requested, or sent by overnight courier, such as Federal Express or Lone Star, to the other party at its respective address. For notice to DPS/THSSAA see address set forth below.

DPS/THSSAA Contact Information
Deputy Assistant Director
Texas Homeland Security State Admin. Agency
Texas Department of Public Safety
P.O. Box 4087
Austin, TX 78773-0220

F. Points of Contacts. Within 30 calendar days of any change, Recipient shall notify DPS/THSSAA of any change or correction to the chief elected official, program, and/or financial points of contact.

G. DUNS Number. Recipient confirms its Data Universal Numbering Systems (DUNS) Number is the number listed on this Grant. The DUNS Number is the nine digit number established and assigned by Dun and Bradstreet, Inc. If Recipient does not have a DUNS number, it may obtain one by calling 866/705-5711 or going to http://fedgov.dnb.com/webform.

H. Direct Deposit. If Recipient has not received LBSP reimbursements from DPS/THSSAA within the past eleven (11) months (prior to date of award), it shall forward a new/updated direct deposit form to DPS/THSSAA. Completed direct deposit forms from Recipient shall be emailed to SAA-LBSP@dps.texas.gov. The email subject line and attachment name shall include the jurisdiction name and identify the document attached (i.e. "*Sample County DD form*"). The direct deposit form is currently available at http://www.window.state.tx.us/taxinfo/taxforms/74-176.pdf. Recipient may simultaneously sign up for the Advance Payment Notification (APN) email feature which provides State of Texas payees with a one-business-day advance notice that a direct deposit payment has been sent to its financial institution. After receiving an APN, a payee may securely access its payment details online.

I. Procurements. Recipient shall comply with all applicable state, and local laws and requirements, including but not limited to proper competitive solicitation processes where required, for any procurement which utilizes state funds awarded under this Grant.

J. Use of DPS/THSSAA Seals and Non-Endorsement. Recipient shall obtain DPS/THSSAA's prior written approval before using its name, seal, logo, crest or reproductions. Funding of this Grant does not equate to endorsement of use of DPS/THSSAA's name.

K. Recipient shall submit the following reports:

1. Border Incident Assessment Report (BIAR): Recipient shall email, fax or hand deliver all BIARs to its supporting JOIC as soon as possible, but no later than 9:00 AM daily following each reporting period.

2 Steady State Report: Steady State activities are defined as normal patrol or investigative duties that do not use these Grant funds, but directly impact the overall LBSP mission. Recipient shall report this information to the Joint Operations and Intelligence Center.

3 Uniform Crime Reporting (UCR): Recipient shall submit UCR data to the Crime Records Division of the Texas Department of Public Safety on a monthly basis.

4 Criminal History Reporting: Recipient shall submit criminal history reporting data, including information on arrest, charges, and dispositions as required by Article 60 of the Texas Code of Criminal Procedure.

5 LBSP-14 Financial Reports. Recipient shall submit financial reports (reimbursement request) preferably on a monthly basis, but at least quarterly.

L. Unified Command (UC) Teleconferences/Meetings. Recipient shall participate in all scheduled UC teleconferences or meetings.

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M. Site Visits. DPS/THSSAA, through its authorized representative, has the right at all reasonable times to make site visits to review project accomplishments and management control systems and to provide such technical assistance as may be required. If any site visit is made by DPS/THSSAA on the premises of Recipient or a contractor under this Grant, Recipient shall provide and shall require its contractors to provide all reasonable facilities and assistance for the safety and convenience of the government representatives in the performance of their duties. All site visits and evaluations shall be performed in such a manner that will not unduly delay the work.

N. Americans with Disabilities Act of 1990. Recipient shall comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, which prohibits Recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities. 42 U.S.C. §§ 12101-12213.

O. Public Dissemination of Sensitive Information. Recipient shall notify DPS/THSSAA of any workshops, conferences, seminars or other public venues at least one hundred (100) calendar days before presenting any potentially sensitive information regarding this project. No sensitive information may be presented by Recipient without DPS/THSSAA prior written approval.

P. Security Concerns/Violations. Recipient shall inform the DPS/THSSAA's Deputy Assistant Director in writing within two (2) calendar days of Recipient being made aware of any security concerns with individuals having access to government facilities or sensitive information. In the event that sensitive information is divulged in violation of Recipient's security procedures, Recipient shall immediately notify the DPS/THSSAA Deputy Assistant Director and take appropriate law enforcement and legal action.

9. Monitoring

DPS/THSSAA, or its authorized representative, reserves the right to perform periodic desk/office-based and/or on-site monitoring of Recipient's compliance with this Grant and of the adequacy and timeliness of Recipient's performance pursuant to this Grant. After each monitoring visit, DPS/THSSAA shall provide Recipient with a written report of the monitor's findings. If the monitoring report notes deficiencies in Recipient's performance under this Grant, the monitoring report shall include requirements for the timely correction of such deficiencies by Recipient. Failure by Recipient to take action specified in the monitoring report may be cause for suspension or termination of this Grant pursuant to the Suspension and/or Termination Section herein.

10. Audit

Audit of State Funds. Recipient shall arrange for the performance of an annual financial and compliance audit of funds received and performances rendered under this Grant as required by the Single Audit Act (OMB Circular A – 133; 44 C.F.R. 13.26). Recipient shall comply, as applicable, with Texas Government Code, Chapter 783, the Uniform Grant Management Standards (UGMS), the State Uniform Administrative Requirements for Grants and Cooperative Agreements.

Right to Audit. Recipient shall provide the Comptroller General of the United States, the Texas State Auditor, DPS/THSSAA, or any of their duly authorized representatives, access to and the right to conduct a financial or compliance audit of grant funds received and performances rendered under this Grant. Recipient shall permit DPS/THSSAA or its authorized representative to audit Recipient's records. Recipient shall provide any documents, materials or information necessary to facilitate such audit.

Recipient's Liability for Disallowed Costs. Recipient shall be liable to DPS/THSSAA for any costs disallowed pursuant to any financial or compliance audit(s) of these funds. Recipient further understands and agrees that reimbursement to DPS/THSSAA of such disallowed costs shall be paid by Recipient from funds that were not provided or otherwise made available to Recipient pursuant to this Grant.

Recipient's Facilitation of Audit. Recipient shall take such action to facilitate the performance of such audit(s) conducted pursuant to this section as DPS/THSSAA may require of Recipient. Recipient shall ensure that this clause concerning the authority to audit funds received indirectly by subcontractors through Recipient and the requirement to cooperate is included in any subcontract it awards.

State Auditor's Clause. Acceptance of funds under this Grant acts as acceptance of the authority of the State Auditor's Office to conduct an audit or investigation in connection with those funds. Recipient agrees to cooperate fully with the State Auditor's Office in the conduct of the audit or investigation, including providing all records requested. Recipient shall ensure that this clause concerning the State Auditor's Office's authority to audit funds and the requirement to cooperate fully with the State Auditor's Office is included in any subgrants or subcontracts it awards. Additionally, the State Auditor's Office shall at any time have access to and the rights to examine, audit, excerpt, and transcribe any pertinent books, documents, working papers, and records of Recipient relating to this Grant.

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11. Retention and Accessibility of Records

Retention of Records. Recipient shall maintain fiscal records and supporting documentation for all expenditures of this Grant's funds pursuant to all applicable state and local laws, rules, and regulations, including but not limited to Tex. Loc. Gov't Code Ch. 203, UGMS §_.42, and this Grant. Recipient shall retain these records and any supporting documentation for a minimum of three (3) years from the later of the completion of this project's public objective, submission of the final expenditure report, any litigation, dispute, or audit. Records shall be retained for three (3) years after any real estate or equipment final disposition.

Access to Records. Recipient shall give the United States Department of Homeland Security, the Comptroller General of the United States, the Texas State Auditor, DPS/THSSAA, or any of its duly authorized representatives, access to and the right to examine all books, accounts, records, reports, files, other papers, things or property belonging to or in use by Recipient pertaining to this Grant including records concerning the past use of DPS/THSSAA funds. Such rights to access shall continue as long as the records are retained by Recipient. Recipient shall maintain such records in an accessible location and provide citizens reasonable access to such records consistent with the Texas Public Information Act, Texas Government Code, Chapter 552.

Inclusion in Subcontracts. Recipient shall include the substance of the Retention of Records and Access to Records section herein in all subcontracts.

After Action Reporting. Recipient shall complete, deliver to the appropriate source, and retain copies of all after-action reports and certificates of completion for all training and exercises paid for by this Grant.

12. Legal Authority

Signatory Authority. Recipient assures and guarantees that Recipient possesses the legal authority to enter into this Grant, receive grant funds and to perform the project Recipient has obligated itself to perform pursuant to this Grant.

Authorized Representative. The person or persons signing and executing this Grant on Recipient's behalf do warrant and guarantee that he/she has been duly authorized by Recipient to execute this Grant on Recipient's behalf and to validly and legally bind Recipient to all terms and conditions and performance obligations.

Conflicts in Requirements. If conflict exists between federal, state, or local requirements, Recipient shall comply with the strictest requirement.

13. Notice of Litigation and Claims

Recipient shall provide DPS/THSSAA immediate notice in writing of any action or claim, including any proceeding before an administrative agency, filed against Recipient arising out of performance of this Grant. Except as otherwise directed by DPS/THSSAA, Recipient shall furnish immediately to DPS/THSSAA copies of all documentation or pleadings received by Recipient with respect to such action or claim.

14. No Liability for Employees and Officers

DPS/THSSAA shall have no liability whatsoever for the actions or omissions of an individual employed or contracted by Recipient, regardless of where the individual's actions or omissions occurred.

15. Non-Waiver of Defaults

Any failure of DPS/THSSAA, at any time, to enforce or require the strict keeping and performance of any provision of this Grant shall not constitute a waiver of such provision, and shall not affect or impair same or the right of DPS/THSSAA at any time to avail itself of same. A waiver does not become effective unless DPS/THSSAA expressly agrees to such waiver in writing. Any payment by DPS/THSSAA shall not constitute a waiver or otherwise impair or prejudice any right, power, privilege, or remedy available to DPS/THSSAA to enforce its rights, as such rights, powers, privileges, and remedies are specifically preserved.

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16. Changes and Amendments

Modification. DPS/THSSAA may modify this Grant after an award has been made. Once notification has been made in writing, any subsequent request for funds indicates Recipient's acceptance of the changes to this Grant. Any alteration, addition, or deletion to this Grant by Recipient is not valid.

Written Amendment. Alterations, additions or deletions to this Grant, such as changes to period of performance and award amounts, must be made through an executed Grant Adjustment Notice (GAN).

Authority to Amend. During the period of performance for this Grant, DPS/THSSAA may issue policy directives that serve to establish, interpret or clarify this Grant's performance requirements. Such policy directives shall be promulgated by DPS/THSSAA in the form of Information Bulletins and Sub-recipient Manuals and shall have the effect of modifying this Grant and shall be binding upon Recipient as if written in this Grant.

Effect of Changes in State Laws. Any alterations, additions, or deletions to this Grant that are required by changes in state laws or regulations are automatically incorporated into this Grant without written amendment to this Grant and shall become effective upon the date designated by such law or regulation. In the event DPS/THSSAA determines that changes are necessary to this Grant after an award has been made, including changes to the period of performance or terms and conditions, Recipient shall be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate Recipient's acceptance of the changes to this Grant.

17. Headings

Headings and captions of this Grant are only for convenience and reference. These headings and captions shall not affect or modify the terms and conditions or be used to interpret or assist in the construction of this Grant.

18. Venue

Venue shall lie in Travis County, Texas, and this Grant is governed by the laws of the State of Texas.

19. Suspension

In the event Recipient fails to comply with any term of this Grant, DPS/THSSAA may, upon written notification to Recipient, suspend this Grant, in whole or in part, withhold payments to Recipient and prohibit Recipient from incurring additional obligations of this Grant's funds.

20. Termination

DPS/THSSAA shall have the right to terminate this Grant, in whole or in part, at any time before the end of the Performance Period, if DPS/THSSAA determines that Recipient has failed to comply with any term of this Grant. DPS/THSSAA shall provide written notice of the termination and include:

1. The reason(s) for such termination;

2. The effective date of such termination; and

3. In the case of partial termination, the portion of this Grant to be terminated.

21. Enforcement

If Recipient materially fails to comply with any term of this Grant, whether stated in a federal or state statute or regulation, an assurance, in a state plan or application, a notice of award, or elsewhere, DPS/THSSAA may take one or more of the following actions, as appropriate in the circumstances:

1. Temporarily withhold cash payments pending correction of the deficiency by Recipient or more severe enforcement action by DPS/THSSAA;

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2. Disallow, that is, deny both use of funds and matching credit for, all or part of the cost of the activity or action not in compliance;
3. Wholly or partially suspend or terminate this Grant for Recipient's program;
4. Withhold further awards for the program; or
5. Take other remedies that may be legally available.

The costs of Recipient resulting from obligations incurred by Recipient during a suspension or after termination of this Grant are not allowable unless DPS/THSSAA expressly authorizes them in the notice of suspension or termination or subsequently. Other Recipient costs during suspension or after termination which are necessary and not reasonably avoidable are allowable if:

1. The costs result from obligations which were properly incurred by Recipient before the effective date of suspension or termination, are not in anticipation of it, and in the case of a termination, are non-cancellable; and
2. The costs would be allowable if this Grant were not suspended or expired normally at the end of the funding period in which the termination takes effects.

The enforcement remedies identified in this section, including suspension and termination, do not preclude Recipient from being subject to "Debarment and Suspension" under E.O. 12549 or 44 C.F.R. §13.35.

22. Conflict of Interest

No employee, officer or agent of Recipient shall participate in the selection, or in the award or administration of a contract supported by State funds if a conflict of interest, real or apparent, is involved or otherwise creates the appearance of impropriety.

23. Closing of the Grant

A. DPS/THSSAA will close this Grant after receiving Recipient's final performance report indicating that all approved work has been completed and all funds have been disbursed, completing a review to confirm the accuracy of the reported information, and reconciling actual costs to award modifications and payments. If the close out review and reconciliation indicates that Recipient is owed additional funds, DPS/THSSAA will send the final payment automatically to Recipient. If Recipient did not use all the funds received, DPS/THSSAA will issue a Grant Adjustment Notice (GAN) to recover the unused funds. Recipient shall return the funds to the DPS/THSSAA within 30 calendar days of receiving the GAN.

B. At the completion of Recipient's performance period, DPS/THSSAA will de-obligate all uncommitted / unexpended funds, which shall be returned to DPS/THSSAA, and will no longer available to Recipient once de-obligated.

C. The closeout of this Grant does not affect:

1. DPS/THSSAA's right to disallow costs and recover funds on the basis of a later audit or other review;
2. Recipient's obligation to return any funds due as a result of later refunds, corrections, or other transactions;
3. Records retention requirements, property management requirements, and audit requirements, as set forth herein; and
4. Any other provisions of this Grant that impose continuing obligations on Recipient or that govern the rights and limitations of the parties to this Grant after the expiration or termination of this Grant.

[Intentionally left blank]

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Please fill in the appropriate information and certify by signing below that you have read, understood, and agree to the terms of this Grant.

Print Name of Authorized Official _____

Title _____

Recipient Organization _____

_____ _____

Signature of Authorized Official Date

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EXHIBIT A

CERTIFICATIONS

1. **DRUG-FREE WORKPLACE** - Recipient certifies that it will provide a drug-free workplace by:
   A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.
   B. Establishing a drug-free awareness program to inform employees about:
      i. the dangers of drug abuse in the workplace;
      ii. Recipient's policy of maintaining a drug-free workplace;
      iii. any available drug counseling, rehabilitation, and employee assistance programs; and
      iv. the penalties that may be imposed upon employees for drug abuse violations.
   C. Requiring each employee to be engaged in the performance of this Grant be given a copy of the statement required by paragraph (A).
   D. Notifying the employee in the statement required by paragraph (A) that, as a condition of employment under this Grant, the employee shall:
      i. abide by the terms of the statement, and
      ii. notify the employer of any criminal drug statute conviction for a violation occurring in the workplace not later than five calendar days after such conviction.
   E. Notifying DPS/THSSAA within ten calendar days after receiving notice under subparagraph (D) (ii) from an employee or otherwise receiving actual notice of such conviction.
   F. Taking one of the following actions with respect to any employee who is so convicted:
      i. appropriate personnel action against such an employee, up to and including termination; or
      ii. requiring such employee to participate satisfactorily in drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.
   G. Making a good faith effort to continue to maintain a drug-free workplace through the implementation of this section.

2. **LOBBYING –** Recipient certifies that:
   A. It will not use grant funds, either directly or indirectly, in support of the enactment, repeal, modification, or adoption of any law, regulation or policy, at any level of government.
   B. If any non-grant funds have been or will be used in support of the enactment, repeal, modification, or adoption of any law, regulation or policy, at any level of government, it shall notify DPS/THSSAA to obtain the appropriate disclosure form.
   C. It will include the language of paragraphs (A) and (B_ of this section in the award documents for all sub-awards or sub-contracts at all tiers and will require all sub-recipients and subcontractors to certify accordingly.

Please fill in the appropriate information and sign to certify this Exhibit A, if applicable.

Print Name of Authorized Official _____

Title _____

Recipient Organization _____

_____ _____
Signature of Authorized Official Date

TXDPS PPP-1 #DIR201401131532

EXHIBIT B

ASSURANCES

As the duly authorized representative of Recipient, I certify that Recipient:

1. Shall comply with Texas Government Code, Chapter 573, by ensuring that no officer, employee, or member of Recipient's governing body or of Recipient's contractor shall vote or confirm the employment of any person related within the second degree of affinity or the third degree of consanguinity to any member of the governing body or to any other officer or employee authorized to employ or supervise such person. This prohibition shall not prohibit the employment of a person who shall have been continuously employed for a period of two years, or such other period stipulated by local law, prior to the election or appointment of the officer, employee, or governing body member related to such person in the prohibited degree.
2. Shall insure that all information collected, assembled, or maintained by Recipient relative to a project will be available to the public during normal business hours in compliance with Texas Government Code, Chapter 552, unless otherwise expressly prohibited by law.
3. Shall comply with Texas Government Code, Chapter 551, which requires all regular, special, or called meetings of governmental bodies to be open to the public, except as otherwise provided by law or specifically permitted in the Texas Constitution.
4. Shall comply with Section 231.006, Texas Family Code, which prohibits payments to a person who is in arrears on child support payments.
5. Shall not contract with or issue a license, certificate, or permit to the owner, operator, or administrator of a facility if Recipient is a health, human services, public safety, or law enforcement agency and the license, permit, or certificate has been revoked by another health and human services agency or public safety or law enforcement agency.
6. Shall comply with all rules adopted by the Texas Commission on Law Enforcement Officer Standards and Education pursuant to Chapter 1701, Texas Occupations Code, or shall provide the grantor agency with a certification from the Texas Commission on Law Enforcement Officer Standards and Education that the agency is in the process of achieving compliance with such rules if Recipient is a law enforcement agency regulated by Texas Occupations Code, Chapter 1701.
7. Shall follow all assurances. When incorporated into a grant award or contract, standard assurances contained in the application package become terms or conditions for receipt of grant funds. Administering state agencies and Recipients shall maintain an appropriate contract administration system to insure that all terms, conditions, and specifications are met. (See UGMS Section _.36 for additional guidance on contract provisions).
8. Shall comply with the Texas Family Code, Section 261.101, which requires reporting of all suspected cases of child abuse to local law enforcement authorities and to the Texas Department of Child Protective and Regulatory Services. Recipient shall also ensure that all program personnel are properly trained and aware of this requirement.
9. Shall comply with all federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352), which prohibits discrimination on the basis of race, color, or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps and the Americans with Disabilities Act of 1990 including Titles I, II, and III of the Americans with Disability Act which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities, 44 U.S.C. §§ 12101-12213; (d) the Age Discrimination Act of 1974, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment, and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to the nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290dd-3 and 290ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental, or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to this Grant.
10. Shall comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally assisted construction sub-agreements.
11. Shall comply with the provisions of the Hatch Political Activity Act (5 U.S.C. §§7321-29), which limit the political activity of employees whose principal employment activities are funded in whole or in part with Federal funds.
12. Shall comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act and the Intergovernmental Personnel Act of 1970, as applicable.
13. Shall insure that the facilities under its ownership, lease, or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protection Agency's (EPA) list of Violating Facilities and that it will notify the Federal grantor

TXDPS PPP-1 #DIR201401131532

agency of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA (EO 11738).

14. Shall comply with all State of Texas tax laws and are solely responsible for filing all required state and federal tax forms.
15. Shall comply with all applicable requirements of all state laws, executive orders, regulations, and policies governing this program.
16 Certifies that is and its principals are eligible to participate and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state, or local governmental entity and it is not listed on a state or federal government's terrorism watch list as described in Executive Order 13224. Entities ineligible for federal procurement have Exclusions listed at https://www.sam.gov/portal/public/SAM/.
17. Shall adopt and implement applicable provisions of the model HIV/AIDS work place guidelines of the Texas Department of Health as required by the Texas Health and Safety Code, Ann., Sec. 85.001, et seq.

Please fill in the appropriate information and sign to certify this Exhibit B.

Print Name of Authorized Official _____

Title _____

Recipient Organization _____

_____ _____
Signature of Authorized Official Date

TXDPS PPP-1 #DIR201401131532

TEXAS DEPARTMENT OF PUBLIC SAFETY

5805 N LAMAR BLVD • BOX 4087 • AUSTIN, TEXAS 78773-0001
512/424-2000
www.dps.texas.gov

STEVEN C. McCRAW
DIRECTOR
DAVID G. BAKER
CHERYL MacBRIDE
DEPUTY DIRECTORS

COMMISSION
A. CYNTHIA LEON, CHAIR
CARIN MARCY BARTH
MANNY FLORES
STEVEN P. MACH
RANDY WATSON

February 12, 2014

Dear Authorized Official,

Attached are FY2014 Local Border Security Program (LBSP) grant award documents for your jurisdiction/agency. This letter, and the attached documents, contain important information about the grant and provide instructions requiring your immediate action for grant acceptance.

Please follow the instructions at the top of the first page of the Terms and Conditions, and return all documents as instructed below to the Texas Department of Public Safety, Texas Homeland Security State Administrative Agency (THSSAA) **no later than March 31, 2014**.

The Grant Recipient Agreement (GRA) which includes the Grant Award, the Terms and Conditions, and attached Exhibits must be filled out, and signed by the person identified (Authorized Official) on the grant award. Signature by anyone else will only be accepted if a letter of designation from the governing body is attached that authorizes the person to sign for the Grantee. Letters of signature designation will be deemed as authorization for that person to sign any future documents related to the grant award unless the letter indicates otherwise.

Return GRA via E-mail

The FY2014 GRA documents should be returned via email to SAA-LBSP@dps.texas.gov by the date indicated above. Please title the subject line of your email "LBSP" and name of jurisdiction (i.e. LBSP El Paso, City of). Submit the executed (signed) GRA (including a signed Award and the signed Terms and Conditions) as an attachment to the email using the same naming convention (i.e. LBSP Hidalgo County.pdf).

Please retain the original copy of each document submitted to the THSSAA for your records. The grant awards may be withdrawn if all required documents are not completed and submitted to the THSSAA within the deadline established above.

FY2014 LBSP Key Dates

February 12, 2014	Date award Issued to Grantees
March 31, 2014	Deadline for signed Grant Recipient Agreement (GRA) to be returned to the SAA
August 31, 2014	End of Grantee's performance period
October 15, 2014	Liquidation Date (Final invoices/reimbursement requests are due to the THSSAA)

If you have any questions regarding the LBSP grant, please contact Sherry Saba at 512-377-0024.

Sincerely,

Machelle Pharr
Deputy Assistant Director
Texas Homeland Security State Administrative Agency

FINANCIAL COST ESTIMATE

1. NAME OF PROGRAM / ASSISTANCE: Local Border Security Program FY 2014

2. APPLICANT NAME: HIDALGO COUNTY CONSTABLE PRECINCT 4

3. ESTIMATED MONTHLY EXPENSES:

a. Personnel Estimate

Position	Number of Personnel	Hourly Rate	Overtime Rate (Time and 1/2)	Number of O/T Hours per Person per Day	Number of Days	Salary	FICA 7.65%	Total Salary & Fringe
SGT IV	1	$25.24	$37.87	8	4	$1,211.84	$92.71	$1,304.55
SGT I	1	$22.77	$34.15	8	4	$1,092.80	$83.60	$1,176.40
SR. DEP III	2	$22.17	$33.26	8	3	$1,596.48	$122.13	$1,718.61
SR DEP II	3	$21.42	$32.14	8	3	$2,314.08	$177.03	$2,491.11
DEP II	4	$19.48	$29.21	8	3	$2,804.16	$214.52	$3,018.68
DEP II	1	$18.82	$28.23	8	4	$844.42	$64.60	$909.02
							Total Personnel Estimates	**$10,618.37**

b. Travel & Per Diem Estimate

Position	Number of Personnel	Commercial Travel Costs	Mileage from / to County	Estimated Ave. Daily Miles	Number of Days	Total Mileage Cost	Hotel Rate $85 Maximum	Hotel Tax Rate	Meals $36 Maximum	Travel Totals
						$0.00		$0.00		$0.00
						$0.00		$0.00		$0.00
									Total Travel & Per Diem Estimate	$0.00

c. Operational Cost Estimate

	Number of Cars	Number of Miles per Car	Number of Days	Rate per Mile	Subtotal
Mileage	12	70	4	$0.56	**$1,881.60**
Fuel Costs					
Other Costs					
				Total Operational Cost Estimate	**$1,881.60**

*NOTE: Estimate either for fuel or mileage, not both.

FILL IN SHADED FIELDS ONLY

4. NUMBER OF MONTHS IN THE GRANT PERIOD: 6

5. ARE YOU PAID MONTHLY OR BI-MONTHLY: BI-MONTHLY

6. INDICATE THE NUMBER OF HOURS IN YOUR PAY PERIOD: 80

X

Signature of Grant Official

7. TOTAL AMOUNT OF APPLICATION

	Total Grant
a. Personnel Estimate	$63,710.22
b. Travel & Per Diem Estimate	$0.00
c. Operational Cost Estimate	$11,289.60
Total Expenses	**$74,999.82**

8. TYPE OF PAYMENT YOU PREFER: (check one)

Reimbursement: X

ONE TIME Advance Payment Request:

DATE: March 6, 2012

2014
Appropriation

DEPARTMENT HEAD: Constable Pct 4- Constable J.E. Guerra

DEPARTMENT NAME: DBM for Constable Precinct No. 4

ACCOUNT NUMBER: 4-1284-421-00-294-080-4-XXX LBSP GRANT FY2014

Contact Person: ROSIE CANTU **Ph#** 956-383-8560

SUBJECT: **Budget Amendments** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME		AMOUNT
4-1284-421-00-294-080-4-131	CONST.PCT NO. 4- LBSP GRANT	OVERTIME	58,836.55
4-1284-421-00-294-080-4-220	CONST.PCT NO. 4- LBSP GRANT	FICA	4,873.85
4-1284-421-00-294-080-4-581	CONST.PCT NO. 4- LBSP GRANT	TRAVEL IN COUNTY	11,289.60
4-1284-334-10-294-080-4-000	CONST.PCT NO. 4- LBSP	REVENUES	75,000.00
		TOTAL BUDGET INCREASE (DECREASE)	**75,000.00**

REASON: TO APPROPRIATE THE FY-14 LBSP PROGRAM GRANT FUNDS AWARDED TO THE CONSTABLE PCT NO. 4 OFFICE BY THE TEXAS DEPARTMENT OF PUBLIC SAFETY, TEXAS HOMELAND SECURITY STATE ADMINISTRATIVE AGENCY FOR OVERTIME EXPENDITURES. GRANT PERIOD EFFECTIVE 02-12-2014 TO 08-31-2014. (GRANT AWARD NO. LBSP-14-0031)

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

/ /
DATE

ATTEST COUNTY CLERK

AI-43341 **Human Resources 9. A.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted For: Sheriff's Office **Submitted By:** Diana Munoz, HUMAN RESOURCES/CIVIL SERVICE

Department: HUMAN RESOURCES/CIVIL SERVICE

Information

CAPTION

Sheriff's Office (1100):
1. Approval of the following personnel actions, effective next full pay period, 03/24/2014.

Action	*Position Title*	*Slot No.*	*Budgeted/Proposed Allowance Amount*
Delete Clothing Allowance	Deputy Sheriff	0209	$500.00
Add Clothing Allowance	Deputy Sheriff (Step II)	0120	$500.00

2. Approval of revised salary schedule.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 **ACCT. #:** 4-1100-421-00-280-001-0-119

FUNDS AVAILABLE Y/N?: YES **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

NO BUDGETARY IMPACT.

Attachments

JOB DESCRIPTION
PAR FORMS
REVISED SALARY SCHEDULE
FISCAL NOTE

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	02/26/2014 03:59 PM
Human Resources	Diana Munoz	02/26/2014 04:07 PM
Rosalinda Cantu	Rosie Cantu	03/03/2014 05:05 PM
Obdett Calzada	Obdett Calzada	03/04/2014 09:51 AM
Purchasing Department	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Diana Munoz Started On: 02/26/2014 01:12 PM

Final Approval Date: 03/07/2014

HIDALGO COUNTY SHERIFF'S OFFICE

DEPUTY SHERIFF

GENERAL DESCRIPTION

May be assigned to patrol, narcotics, civil process, warrants, courthouse security, criminal investigation or school policing. Depending on area to which assigned, may perform primarily undercover and surveillance work, patrol work, civil and criminal process serving or investigative work..

EXAMPLES OF WORK PERFORMED

Criminal Enforcement Division
Depending on area to which assigned, may perform any of the following duties:

Patrol an assigned area, generally by vehicle, to prevent crimes and enforce laws and regulations

Respond to emergency calls and routine complaints and take action as necessary

Issue traffic citations and direct traffic

Investigate traffic accidents and crimes against persons and property and assist federal, state and local law enforcement officials

Keep records of activities and make reports concerning crimes, complaints, accidents and investigations

File cases with District Attorney or U.S. Attorney

Make lawful arrests for violations of laws for the State of Texas and local government ordinance and/or resolution

Serve felony, misdemeanor and mental commitment warrants and make arrests

Serve court papers including writs, summons, subpoenas, capias, etc.

Question witnesses and suspects and take statements and depositions

Assist other law enforcement agencies as needed

Perform surveillance of suspects and assigned locations

Meet with informants and conduct undercover narcotics work

Handle and care for dogs involved in narcotics investigations

Conduct background investigations on applicants for law enforcements and corrections positions

Serve as a bailiff in county and district courts

Gather and label evidence, take photographs and fingerprints, guard and transport prisoners and testify in court

May address and work with community groups to promote good public relations and to inform citizens of police activities and crime prevention

May be responsible for animal control, especially relating to cattle on roadways

Return persons who have been arrested to county in other locations in and out of state

Regular attendance is a must

Ability to work well with others

In School Policing

Respond to emergency calls within the school assigned. Handle routine complaints and take action as necessary

Issue traffic citations and direct traffic

Investigate crimes against persons and property and assists federal, state and local law enforcement officials

Keep records of activities and makes reports concerning crimes, complaints, accidents and investigations

File cases with District Attorney, U.S. Attorney, or Hidalgo County juvenile authorities

Make lawful arrests for violations of laws for the State of Texas and local government ordinance and/or resolution

Serve felony, misdemeanor and mental commitment warrants and make arrests

Question witnesses and suspects and take statements

Assist other law enforcement agencies as needed

May handle and care for dogs involved in narcotics investigations

Gather and label evidence, take photographs and fingerprints, guard and transport prisoners and testify in court

May address and work with community and school groups to promote good public relations and to inform citizens, students, and school faculty of police activities and crime prevention

Will interact with students and school faculty on a daily basis

Will be involved in participating and providing security for school related activities and functions

Will coordinate with Deputy Sheriffs assigned to other schools, criminal enforcement division and other law enforcement agencies for their participating or providing security for school related functions and activities

Will report directly to the school assigned rather than the sheriff's department on a daily basis, unless otherwise instructed

Perform such other related duties as may be assigned by the Sheriff's Department.

SUPERVISORY RESPONSIBILITIES

May be asked to oversee special details involving two or more officers

GENERAL QUALIFICATION GUIDELINES

Experience and Education.

Graduation from a high school or equivalent (GED)

At least one (1) year of law enforcement related experience

Bilingual (Spanish and English) with ability to converse fluently in both languages

Certificates, Licenses, & Registration

Applicant must possess a current Basic Peace Officer Certification from the Texas Commission on Law Enforcement Officers Standard and Education

Must have a current valid Texas motor vehicle operator's license

Must be able to be insured by the County's insurance carrier

Knowledge, Skills, and Abilities

Ability to understand and follow written and oral instructions, departmental policy, rules, regulations and laws

Ability to establish and maintain effective working relationships with other County employees and officials, law enforcement agencies and the general public

Ability to analyze situations and adopt a quick, effective and reasonable course of action

Ability to write clear and concise reports and to maintain complete records as required

Ability to learn the use and care of vehicles, firearms and specialized equipment

Ability to communicate effectively orally and in writing

Good physical condition.

Ability to solve basic mathematic problems involving addition, subtraction, multiplication and division

Ability to use decimals and percentages in solving such problems

Ability to speak, read and write in the English language

Ability to read and interpret documents such as safety rules, operating and maintenance instructions and procedure manuals

Ability to write routine reports and correspondence

Ability to speak effectively before groups of employees or organizations

Ability to also speak and write in Spanish preferred

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists

Ability to interpret a variety of instructions furnished in written, oral, diagram or schedule form

Employee may be assigned other duties in addition to those listed; duties may change according to the changing needs of the County

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand. The employee is occasionally required to walk; sit; use hands to find, handle, or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop and kneel.

The employee must occasionally lift and/or move over 25 pounds. Specific vision abilities required by this job include close vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounter while performing the essential functions of this job.

The noise level in the work environment is usually moderate.

SAFETY REQUIREMENTS:

Maintain physical conditions appropriate to the performance of assigned duties and responsibilities which may include the following:

- sitting for extended periods of time
- operating assigned equipment

Maintain mental capacity which permits:

- making sound decisions and using good judgment
- demonstrating intellectual capabilities

Effectively handle a work environment and conditions which involve:

- working closely with others
- working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- making observations
- reading and writing
- operating assigned equipment
- communication with others
- required to follow the Hidalgo County Accident Prevention Plan and department's safety regulations

HIDALGO COUNTY
Personnel Adjustment Request Form

RECEIVED
FEB 25 2014
HUMAN RESOURCES

DEPARTMENT NAME/NUMBER: SHERIFF'S OFFICE / 280 **DATE:** 2/24/14

CURRENT POSITION TITLE: DEPUTY SHERIFF **CURRENT SLOT. #:** 001-209

REQUESTED POSITION TITLE:
(For new positions or reclassifications)

REQUEST FOR:

☐ New Position ☐ Temporary Position ☐ Position Reclassification* ☑ Other DELETING CLOTHING

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: $ 500.00 (Current Budgeted Salary) $ 0.00 (Proposed Budgeted Salary) $ ($500.00) (Net Change)

Position to be funded from one of the following:

☑ Current Department Budget ☐ Annual Budget Cycle ☐ Will Require Additional Funds

☐ Other _____

POSITION Type:

Full Time Employee Object 113 ☑ Part Time Employee Object 114 ☐

Full Time Temporary Object 121 ☐ Part Time Temporary Object 122 ☐

Enter hourly rate for temp. positions

$ _____

Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:		FLSA:	
Exempt	☐	Exempt	☐
Non-Exempt	☑	Non-Exempt	☑
N/A	☐		

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

THIS DEPUTY POSITION WILL BE ASSIGNED TO PATROL AND WILL NOT BE ON SPECIAL ASSIGNMENT. ONLY POSITIONS ASSIGNED TO SPECIAL ASSIGNMENTS WARRANT CLOTHING ALLOWANCE BECAUSE THE ATTIRE MUST BE CIVILIAN TYPE (DRESSY SHIRT/TIE).

NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	DEPARTMENT HEAD	2/24/14 DATE	FUNDING AVAILABLE IN DEPT. BUDGET	☑ YES	☐ NO
2.	Esther A. Cortez by Sylvia Rios HUMAN RESOURCES DIRECTOR	02-25-14 DATE	PERSONNEL PROCEDURES COMPLETED	☑ YES	☐ NO
3.	DEPARTMENT OF BUDGET & MANAGEMENT	03/03/2014 DATE	BUDGET PROCEDURES COMPLETED	☑ YES	☐ NO
4.	COMMISSIONERS COURT APPROVAL	DATE			

HIDALGO COUNTY
Personnel Adjustment Request Form

RECEIVED
FEB 25 2014
HUMAN RESOURCES

DEPARTMENT NAME/NUMBER: SHERIFF'S OFFICE / 280 **DATE:** 2/24/14

CURRENT POSITION TITLE: DEPUTY SHERIFF (Step II) kc **CURRENT SLOT. #:** 001-120

REQUESTED POSITION TITLE:
(For new positions or reclassifications)

REQUEST FOR:

☐ New Position ☐ Temporary Position ☐ Position Reclassification* ☑ Other ADDING CLOTHING

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: $ 0.00 (Current Budgeted Salary) $ 500.00 (Proposed Budgeted Salary) $ 500.00 (Net Change)

Position to be funded from one of the following:

☑ Current Department Budget ☐ Annual Budget Cycle ☐ Will Require Additional Funds

☐ Other _____

POSITION Type:

Full Time Employee Object 113 ☑ Part Time Employee Object 114 ☐

Full Time Temporary Object 121 ☐ Part Time Temporary Object 122 ☐

Enter hourly rate for temp. positions

$ _____

Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:		FLSA:	
Exempt	☐	Exempt	☐
Non-Exempt	☑	Non-Exempt	☑
N/A	☐		

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

THIS DEPUTY POSITION WILL BE ASSIGNED TO CRIMINAL INVESTIGATIONS DIVISON. POSITIONS ASSIGNED TO SPECIAL ASSIGNMENTS WARRANT CLOTHING ALLOWANCE BECAUSE THE ATTIRE MUST BE OF CIVILIAN TYPE (DRESSY SHIRT/TIE). EMPLOYEES FILLING THESE POSITIONS ARE NOT ISSUED UNIFORMS.

NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	DEPARTMENT HEAD	2/24/14 DATE	FUNDING AVAILABLE IN DEPT. BUDGET	☑ YES	☐ NO
2.	Esther A. Cortez by Sylvia Rios HUMAN RESOURCES DIRECTOR	02.25.14 DATE	PERSONNEL PROCEDURES COMPLETED	☑ YES	☐ NO
3.	DEPARTMENT OF BUDGET & MANAGEMENT	03/03/2014 DATE	BUDGET PROCEDURES COMPLETED	☑ YES	☐ NO
4.	COMMISSIONERS COURT APPROVAL	DATE			

HIDALGO COUNTY
COMMISSIONER COURT
2014 SALARY SCHEDULE

4-1100-421-00-280-001-0

43

SHERIFF

Slot #	Obj Code	POSITION TITLE	2013 BUDGETED BASE SALARY	2014 ADJUSTED AMOUNT	2014 ADJUSTED BASE SALARY	COLA %	COLA AMOUNT	OTHER INCREASE	2014 APPROVED BUDGETED SALARY	ACTUAL SALARY	Other Allowances				
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119
0001	111	COUNTY SHERIFF	$140,595.00	$0.00	$140,595.00	0	$0.00	$0.00	$140,595.00	$140,595.00	$0.00	$0.00	$3,600.00	$0.00	$500.00
0003	113	DIVISION COMMANDER	$77,250.00	$0.00	$77,250.00	0	$0.00	$0.00	$77,250.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0004	113	DIVISION COMMANDER	$77,250.00	$0.00	$77,250.00	0	$0.00	$0.00	$77,250.00	$77,250.00	$1,380.00	$0.00	$1,800.00	$0.00	$500.00
0005	113	CAPTAIN	$66,950.00	$0.00	$66,950.00	0	$0.00	$0.00	$66,950.00	$66,950.00	$1,500.00	$0.00	$1,800.00	$0.00	$500.00
0006	113	CAPTAIN	$66,950.00	$0.00	$66,950.00	0	$0.00	$0.00	$66,950.00	$66,950.00	$1,500.00	$0.00	$1,800.00	$0.00	$500.00
0007	113	CAPTAIN	$66,950.00	$0.00	$66,950.00	0	$0.00	$0.00	$66,950.00	$66,950.00	$1,140.00	$0.00	$1,200.00	$0.00	$500.00
0008	113	CAPTAIN	$66,950.00	$0.00	$66,950.00	0	$0.00	$0.00	$66,950.00	$66,950.00	$840.00	$0.00	$3,300.00	$0.00	$0.00
0010	113	LIEUTENANT STEP IV	$57,759.00	$0.00	$57,759.00	0	$0.00	$0.00	$57,759.00	$57,759.00	$1,500.00	$0.00	$3,300.00	$0.00	$0.00
0011	113	LIEUTENANT STEP III	$57,759.00	$0.00	$57,759.00	0	$0.00	$0.00	$57,759.00	$55,805.00	$1,140.00	$0.00	$1,800.00	$0.00	$0.00
0012	113	LIEUTENANT STEP III	$55,805.00	$0.00	$55,805.00	0	$0.00	$0.00	$55,805.00	$55,805.00	$1,140.00	$0.00	$3,000.00	$0.00	$500.00
0013	113	LIEUTENANT STEP II	$53,918.00	$0.00	$53,918.00	0	$0.00	$0.00	$53,918.00	$53,918.00	$900.00	$0.00	$3,000.00	$0.00	$500.00
0014	113	LIEUTENANT STEP III	$55,805.00	$0.00	$55,805.00	0	$0.00	$0.00	$55,805.00	$55,805.00	$1,440.00	$0.00	$1,800.00	$0.00	$0.00
0015	113	LIEUTENANT STEP II	$55,805.00	$0.00	$55,805.00	0	$0.00	$0.00	$55,805.00	$53,918.00	$1,080.00	$0.00	$1,800.00	$0.00	$0.00
0016	113	INFORMATION TECHNOLOGY MANAGER	$56,162.00	$0.00	$56,162.00	0	$0.00	$0.00	$56,162.00	$56,162.00	$0.00	$0.00	$0.00	$0.00	$500.00
0018	113	LIEUTENANT STEP III	$55,805.00	$0.00	$55,805.00	0	$0.00	$0.00	$55,805.00	$55,805.00	$900.00	$0.00	$1,800.00	$0.00	$0.00
0019	113	LIEUTENANT STEP II	$57,759.00	$0.00	$57,759.00	0	$0.00	$0.00	$57,759.00	$53,918.00	$1,440.00	$0.00	$1,800.00	$0.00	$0.00
0020	113	LIEUTENANT STEP IV	$57,759.00	$0.00	$57,759.00	0	$0.00	$0.00	$57,759.00	$57,759.00	$1,140.00	$0.00	$1,800.00	$0.00	$500.00
0021	113	ACCOUNTANT III	$44,583.00	$0.00	$44,583.00	0	$0.00	$0.00	$44,583.00	$44,583.00	$0.00	$0.00	$0.00	$0.00	$0.00
0022	113	SERGEANT STEP III	$50,733.00	$0.00	$50,733.00	0	$0.00	$0.00	$50,733.00	$50,733.00	$900.00	$0.00	$1,200.00	$0.00	$500.00
0023	113	SERGEANT STEP II	$49,017.00	$0.00	$49,017.00	0	$0.00	$0.00	$49,017.00	$49,017.00	$1,140.00	$0.00	$1,200.00	$0.00	$500.00
0024	113	SERGEANT STEP II	$49,017.00	$0.00	$49,017.00	0	$0.00	$0.00	$49,017.00	$49,017.00	$660.00	$0.00	$1,200.00	$0.00	$500.00
0025	113	SERGEANT STEP I	$52,508.00	$0.00	$52,508.00	0	$0.00	$0.00	$52,508.00	$47,359.00	$360.00	$0.00	$0.00	$0.00	$0.00
0026	113	SERGEANT STEP II	$49,017.00	$0.00	$49,017.00	0	$0.00	$0.00	$49,017.00	$49,017.00	$480.00	$0.00	$1,200.00	$0.00	$0.00
0027	113	SERGEANT STEP III	$50,733.00	$0.00	$50,733.00	0	$0.00	$0.00	$50,733.00	$50,733.00	$900.00	$0.00	$1,200.00	$0.00	$0.00
0028	113	SERGEANT STEP II	$49,017.00	$0.00	$49,017.00	0	$0.00	$0.00	$49,017.00	$49,017.00	$360.00	$0.00	$1,200.00	$0.00	$500.00
0029	113	SERGEANT STEP II	$49,017.00	$0.00	$49,017.00	0	$0.00	$0.00	$49,017.00	$49,017.00	$540.00	$0.00	$0.00	$0.00	$500.00
0030	113	SERGEANT STEP II	$49,017.00	$0.00	$49,017.00	0	$0.00	$0.00	$49,017.00	$49,017.00	$660.00	$0.00	$1,200.00	$0.00	$0.00
0031	113	SERGEANT STEP I	$52,508.00	$0.00	$52,508.00	0	$0.00	$0.00	$52,508.00	$47,359.00	$660.00	$0.00	$0.00	$0.00	$0.00
0032	113	SERGEANT STEP III	$50,733.00	$0.00	$50,733.00	0	$0.00	$0.00	$50,733.00	$50,733.00	$720.00	$0.00	$0.00	$0.00	$500.00
0033	113	SERGEANT STEP IV	$52,508.00	$0.00	$52,508.00	0	$0.00	$0.00	$52,508.00	$52,508.00	$780.00	$0.00	$600.00	$0.00	$0.00
0034	113	CRIME SCENE SPECIALIST SUPERVISOR	$48,149.00	$0.00	$48,149.00	0	$0.00	$0.00	$48,149.00	$48,149.00	$1,680.00	$0.00	$0.00	$0.00	$500.00
0035	113	SERGEANT STEP II	$49,017.00	$0.00	$49,017.00	0	$0.00	$0.00	$49,017.00	$49,017.00	$480.00	$0.00	$600.00	$0.00	$0.00

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											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119
0036	113	SERGEANT STEP II	$50,733.00	$0.00	$50,733.00	0	$0.00	$0.00	$50,733.00	$49,017.00	$720.00	$0.00	$600.00	$0.00	$0.00
0037	113	SERGEANT STEP II	$49,017.00	$0.00	$49,017.00	0	$0.00	$0.00	$49,017.00	$49,017.00	$480.00	$0.00	$1,200.00	$0.00	$500.00
0038	113	SERGEANT STEP III	$52,508.00	$0.00	$52,508.00	0	$0.00	$0.00	$52,508.00	$50,733.00	$840.00	$0.00	$600.00	$0.00	$0.00
0039	113	SERGEANT STEP I	$49,017.00	$0.00	$49,017.00	0	$0.00	$0.00	$49,017.00	$47,359.00	$300.00	$0.00	$0.00	$0.00	$0.00
0040	113	SERGEANT STEP II	$49,017.00	$0.00	$49,017.00	0	$0.00	$0.00	$49,017.00	$49,017.00	$420.00	$0.00	$1,200.00	$0.00	$500.00
0041	113	SERGEANT STEP III	$50,733.00	$0.00	$50,733.00	0	$0.00	$0.00	$50,733.00	$50,733.00	$900.00	$0.00	$1,200.00	$0.00	$500.00
0042	113	CRIME SCENE SPECIALIST	$46,143.00	$0.00	$46,143.00	0	$0.00	$0.00	$46,143.00	$46,143.00	$780.00	$0.00	$0.00	$0.00	$500.00
0043	113	CRIME SCENE SPECIALIST	$46,143.00	$0.00	$46,143.00	0	$0.00	$0.00	$46,143.00	$46,143.00	$780.00	$0.00	$0.00	$0.00	$500.00
0044	113	CRIME SCENE SPECIALIST	$46,143.00	$0.00	$46,143.00	0	$0.00	$0.00	$46,143.00	$46,143.00	$720.00	$0.00	$0.00	$0.00	$500.00
0045	113	MECHANIC V	$44,583.00	$0.00	$44,583.00	0	$0.00	$0.00	$44,583.00	$44,583.00	$0.00	$0.00	$0.00	$0.00	$0.00
0046	113	DEPUTY SHERIFF	$47,734.00	$0.00	$47,734.00	0	$0.00	$0.00	$47,734.00	$37,574.00	$480.00	$0.00	$0.00	$0.00	$0.00
0047	113	DEPUTY SHERIFF	$47,734.00	$0.00	$47,734.00	0	$0.00	$0.00	$47,734.00	$39,140.00	$60.00	$0.00	$0.00	$0.00	$0.00
0048	113	SR. DEPUTY SHERIFF STEP IV	$47,734.00	$0.00	$47,734.00	0	$0.00	$0.00	$47,734.00	$47,734.00	$1,500.00	$0.00	$3,900.00	$0.00	$500.00
0049	113	SR. DEPUTY SHERIFF STEP III	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$46,120.00	$600.00	$0.00	$3,900.00	$0.00	$500.00
0050	113	DEPUTY SHERIFF STEP I	$47,734.00	$0.00	$47,734.00	0	$0.00	$0.00	$47,734.00	$39,140.00	$60.00	$0.00	$1,200.00	$0.00	$0.00
0051	113	DEPUTY SHERIFF STEP I	$47,734.00	$0.00	$47,734.00	0	$0.00	$0.00	$47,734.00	$39,140.00	$180.00	$0.00	$0.00	$0.00	$0.00
0052	113	SR. DEPUTY SHERIFF STEP II	$47,734.00	$0.00	$47,734.00	0	$0.00	$0.00	$47,734.00	$44,561.00	$600.00	$0.00	$2,100.00	$0.00	$500.00
0053	113	SR. DEPUTY SHERIFF STEP IV	$47,734.00	$0.00	$47,734.00	0	$0.00	$0.00	$47,734.00	$47,734.00	$1,260.00	$0.00	$3,900.00	$0.00	$500.00
0054	113	SR. DEPUTY SHERIFF STEP IV	$47,734.00	$0.00	$47,734.00	0	$0.00	$0.00	$47,734.00	$47,734.00	$1,200.00	$0.00	$3,300.00	$0.00	$500.00
0055	113	DEPUTY SHERIFF STEP I	$47,734.00	$0.00	$47,734.00	0	$0.00	$0.00	$47,734.00	$39,140.00	$240.00	$0.00	$0.00	$0.00	$0.00
0056	113	DEPUTY SHERIFF STEP I	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$39,140.00	$120.00	$0.00	$1,500.00	$0.00	$0.00
0057	113	SR. DEPUTY SHERIFF STEP IV	$47,734.00	$0.00	$47,734.00	0	$0.00	$0.00	$47,734.00	$47,734.00	$900.00	$0.00	$1,200.00	$0.00	$0.00
0058	113	DEPUTY SHERIFF	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$37,574.00	$120.00	$0.00	$0.00	$0.00	$0.00
0059	113	DEPUTY SHERIFF STEP I	$47,734.00	$0.00	$47,734.00	0	$0.00	$0.00	$47,734.00	$39,140.00	$0.00	$0.00	$0.00	$0.00	$0.00
0060	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$300.00	$0.00	$3,300.00	$0.00	$0.00
0061	113	DEPUTY SHERIFF STEP I	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$39,140.00	$120.00	$0.00	$1,200.00	$0.00	$0.00
0062	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$660.00	$0.00	$3,300.00	$0.00	$500.00
0063	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$540.00	$0.00	$0.00	$0.00	$0.00
0064	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$240.00	$0.00	$2,100.00	$0.00	$500.00
0065	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$300.00	$0.00	$2,100.00	$0.00	$0.00
0066	113	DEPUTY SHERIFF STEP I	$47,734.00	$0.00	$47,734.00	0	$0.00	$0.00	$47,734.00	$39,140.00	$180.00	$0.00	$0.00	$0.00	$0.00
0067	113	SR. DEPUTY SHERIFF STEP III	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$46,120.00	$660.00	$0.00	$0.00	$0.00	$0.00

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											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119
0068	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$300.00	$0.00	$2,100.00	$0.00	$500.00
0069	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$180.00	$0.00	$1,800.00	$0.00	$500.00
0070	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$540.00	$0.00	$2,100.00	$0.00	$0.00
0071	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$780.00	$0.00	$0.00	$0.00	$0.00
0072	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$600.00	$0.00	$0.00	$0.00	$0.00
0073	113	SR. DEPUTY SHERIFF STEP IV	$47,734.00	$0.00	$47,734.00	0	$0.00	$0.00	$47,734.00	$47,734.00	$840.00	$0.00	$3,300.00	$0.00	$500.00
0074	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$300.00	$0.00	$0.00	$0.00	$0.00
0075	113	DEPUTY SHERIFF STEP I	$47,734.00	$0.00	$47,734.00	0	$0.00	$0.00	$47,734.00	$39,140.00	$240.00	$0.00	$0.00	$0.00	$0.00
0076	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$360.00	$0.00	$2,100.00	$0.00	$0.00
0077	113	DEPUTY SHERIFF STEP I	$47,734.00	$0.00	$47,734.00	0	$0.00	$0.00	$47,734.00	$39,140.00	$0.00	$0.00	$1,200.00	$0.00	$0.00
0078	113	SR. DEPUTY SHERIFF STEP IV	$47,734.00	$0.00	$47,734.00	0	$0.00	$0.00	$47,734.00	$47,734.00	$780.00	$0.00	$3,300.00	$0.00	$500.00
0079	113	DEPUTY SHERIFF STEP I	$47,734.00	$0.00	$47,734.00	0	$0.00	$0.00	$47,734.00	$39,140.00	$0.00	$0.00	$0.00	$0.00	$0.00
0080	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$720.00	$0.00	$0.00	$0.00	$0.00
0081	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$540.00	$0.00	$0.00	$0.00	$0.00
0082	113	SR. DEPUTY SHERIFF STEP IV	$47,734.00	$0.00	$47,734.00	0	$0.00	$0.00	$47,734.00	$47,734.00	$960.00	$0.00	$0.00	$0.00	$0.00
0083	113	DEPUTY SHERIFF STEP I	$47,734.00	$0.00	$47,734.00	0	$0.00	$0.00	$47,734.00	$39,140.00	$0.00	$0.00	$0.00	$0.00	$0.00
0084	113	DEPUTY SHERIFF STEP I	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$39,140.00	$180.00	$0.00	$1,500.00	$0.00	$0.00
0085	113	SR. DEPUTY SHERIFF STEP IV	$47,734.00	$0.00	$47,734.00	0	$0.00	$0.00	$47,734.00	$47,734.00	$840.00	$0.00	$2,100.00	$0.00	$500.00
0086	113	SR. DEPUTY SHERIFF STEP IV	$47,734.00	$0.00	$47,734.00	0	$0.00	$0.00	$47,734.00	$47,734.00	$840.00	$0.00	$3,300.00	$0.00	$500.00
0087	113	SR. DEPUTY SHERIFF STEP I	$43,054.00	$0.00	$43,054.00	0	$0.00	$0.00	$43,054.00	$43,054.00	$360.00	$0.00	$2,100.00	$0.00	$500.00
0088	113	SR. DEPUTY SHERIFF STEP IV	$47,734.00	$0.00	$47,734.00	0	$0.00	$0.00	$47,734.00	$47,734.00	$780.00	$0.00	$3,300.00	$0.00	$500.00
0089	113	SR. DEPUTY SHERIFF STEP IV	$47,734.00	$0.00	$47,734.00	0	$0.00	$0.00	$47,734.00	$47,734.00	$960.00	$0.00	$3,300.00	$0.00	$500.00
0090	113	DEPUTY SHERIFF STEP I	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$39,140.00	$300.00	$0.00	$0.00	$0.00	$0.00
0091	113	DEPUTY SHERIFF STEP I	$47,734.00	$0.00	$47,734.00	0	$0.00	$0.00	$47,734.00	$39,140.00	$60.00	$0.00	$0.00	$0.00	$0.00
0092	113	DEPUTY SHERIFF STEP I	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$39,140.00	$60.00	$0.00	$0.00	$0.00	$0.00
0093	113	DEPUTY SHERIFF STEP I	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$39,140.00	$0.00	$0.00	$0.00	$0.00	$0.00
0094	113	SR. DEPUTY SHERIFF STEP IV	$47,734.00	$0.00	$47,734.00	0	$0.00	$0.00	$47,734.00	$47,734.00	$900.00	$0.00	$3,300.00	$0.00	$0.00
0095	113	SR. DEPUTY SHERIFF STEP IV	$47,734.00	$0.00	$47,734.00	0	$0.00	$0.00	$47,734.00	$47,734.00	$840.00	$0.00	$2,700.00	$0.00	$500.00
0096	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$360.00	$0.00	$2,100.00	$0.00	$500.00
0097	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$480.00	$0.00	$2,100.00	$0.00	$0.00
0098	113	SR. DEPUTY SHERIFF STEP IV	$47,734.00	$0.00	$47,734.00	0	$0.00	$0.00	$47,734.00	$47,734.00	$1,440.00	$0.00	$1,200.00	$0.00	$0.00
0099	113	SR. DEPUTY SHERIFF STEP IV	$47,734.00	$0.00	$47,734.00	0	$0.00	$0.00	$47,734.00	$47,734.00	$1,500.00	$0.00	$1,200.00	$0.00	$0.00

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Slot #	Obj Code	POSITION TITLE	2013 BUDGETED BASE SALARY	2014 ADJUSTED AMOUNT	2014 ADJUSTED BASE SALARY	COLA %	COLA AMOUNT	OTHER INCREASE	2014 APPROVED BUDGETED SALARY	ACTUAL SALARY	Other Allowances				
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119
0100	113	DEPUTY SHERIFF	$40,314.00	$0.00	$40,314.00	0	$0.00	$0.00	$40,314.00	$37,574.00	$0.00	$0.00	$1,200.00	$0.00	$0.00
0101	113	SR. DEPUTY SHERIFF STEP IV	$47,734.00	$0.00	$47,734.00	0	$0.00	$0.00	$47,734.00	$47,734.00	$1,500.00	$0.00	$1,200.00	$0.00	$0.00
0102	113	DEPUTY SHERIFF STEP I	$43,054.00	$0.00	$43,054.00	0	$0.00	$0.00	$43,054.00	$39,140.00	$0.00	$0.00	$1,800.00	$0.00	$0.00
0103	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$300.00	$0.00	$2,100.00	$0.00	$500.00
0104	113	SR. DEPUTY SHERIFF STEP IV	$47,734.00	$0.00	$47,734.00	0	$0.00	$0.00	$47,734.00	$47,734.00	$840.00	$0.00	$1,800.00	$0.00	$0.00
0105	113	SR. DEPUTY SHERIFF STEP IV	$47,734.00	$0.00	$47,734.00	0	$0.00	$0.00	$47,734.00	$47,734.00	$780.00	$0.00	$3,300.00	$0.00	$0.00
0106	113	SR. DEPUTY SHERIFF STEP IV	$47,734.00	$0.00	$47,734.00	0	$0.00	$0.00	$47,734.00	$47,734.00	$900.00	$0.00	$3,000.00	$0.00	$0.00
0107	113	SR. DEPUTY SHERIFF STEP IV	$47,734.00	$0.00	$47,734.00	0	$0.00	$0.00	$47,734.00	$47,734.00	$900.00	$0.00	$1,800.00	$0.00	$0.00
0108	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$360.00	$0.00	$2,100.00	$0.00	$0.00
0109	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$420.00	$0.00	$2,100.00	$0.00	$500.00
0110	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$660.00	$0.00	$0.00	$0.00	$0.00
0111	113	SR. DEPUTY SHERIFF STEP III	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$46,120.00	$660.00	$0.00	$5,100.00	$0.00	$0.00
0112	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$300.00	$0.00	$3,000.00	$0.00	$0.00
0113	113	DEPUTY SHERIFF	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$37,574.00	$60.00	$0.00	$1,200.00	$0.00	$0.00
0114	113	DEPUTY SHERIFF STEP I	$47,734.00	$0.00	$47,734.00	0	$0.00	$0.00	$47,734.00	$39,140.00	$0.00	$0.00	$0.00	$0.00	$0.00
0115	113	SR. DEPUTY SHERIFF STEP III	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$46,120.00	$720.00	$0.00	$3,300.00	$0.00	$500.00
0116	113	DEPUTY SHERIFF STEP I	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$39,140.00	$180.00	$0.00	$0.00	$0.00	$0.00
0117	113	SR. DEPUTY SHERIFF STEP IV	$47,734.00	$0.00	$47,734.00	0	$0.00	$0.00	$47,734.00	$47,734.00	$840.00	$0.00	$3,300.00	$0.00	$500.00
0118	113	SR. DEPUTY SHERIFF STEP III	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$46,120.00	$720.00	$0.00	$3,000.00	$0.00	$0.00
0119	113	DEPUTY SHERIFF STEP I	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$39,140.00	$0.00	$0.00	$1,800.00	$0.00	$0.00
		ADD CLOTHING ALLOWANCE	→												**$500.00**
0120	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$300.00	$0.00	$2,100.00	$0.00	~~$0.00~~
0121	113	DEPUTY SHERIFF	$44,561.00	$0.00	$44,561.00	0	$0.00	$0.00	$44,561.00	$37,574.00	$0.00	$0.00	$0.00	$0.00	$0.00
0122	113	DEPUTY SHERIFF	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$37,574.00	$0.00	$0.00	$0.00	$0.00	$0.00
0123	113	SR. DEPUTY SHERIFF STEP III	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$46,120.00	$1,500.00	$0.00	$3,900.00	$0.00	$0.00
0124	113	SR. DEPUTY SHERIFF STEP III	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$46,120.00	$720.00	$0.00	$2,100.00	$0.00	$500.00
0125	113	SR. DEPUTY SHERIFF STEP III	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$46,120.00	$960.00	$0.00	$600.00	$0.00	$0.00
0126	113	DEPUTY SHERIFF STEP I	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$39,140.00	$0.00	$0.00	$0.00	$0.00	$0.00
0127	113	SR. DEPUTY SHERIFF STEP III	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$46,120.00	$600.00	$0.00	$2,100.00	$0.00	$0.00
0128	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$180.00	$0.00	$0.00	$0.00	$0.00
0129	113	SR. DEPUTY SHERIFF STEP III	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$46,120.00	$600.00	$0.00	$0.00	$0.00	$0.00
0130	113	DEPUTY SHERIFF STEP I	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$39,140.00	$0.00	$0.00	$0.00	$0.00	$0.00

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SHERIFF

Slot #	Obj Code	POSITION TITLE	2013 BUDGETED BASE SALARY	2014 ADJUSTED AMOUNT	2014 ADJUSTED BASE SALARY	COLA %	COLA AMOUNT	OTHER INCREASE	2014 APPROVED BUDGETED SALARY	ACTUAL SALARY	Other Allowances				
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119
0131	113	SR. DEPUTY SHERIFF STEP III	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$46,120.00	$780.00	$0.00	$3,300.00	$0.00	$500.00
0132	113	DEPUTY SHERIFF STEP I	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$39,140.00	$0.00	$0.00	$0.00	$0.00	$0.00
0133	113	DEPUTY SHERIFF STEP I	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$39,140.00	$0.00	$0.00	$1,800.00	$0.00	$0.00
0134	113	SR. DEPUTY SHERIFF STEP III	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$46,120.00	$840.00	$0.00	$3,300.00	$0.00	$500.00
0135	113	DEPUTY SHERIFF STEP I	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$39,140.00	$0.00	$0.00	$1,500.00	$0.00	$0.00
0136	113	DEPUTY SHERIFF STEP I	$39,140.00	$0.00	$39,140.00	0	$0.00	$0.00	$39,140.00	$39,140.00	$300.00	$0.00	$0.00	$0.00	$0.00
0137	113	SR. DEPUTY SHERIFF STEP III	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$46,120.00	$720.00	$0.00	$1,800.00	$0.00	$0.00
0138	113	DEPUTY SHERIFF STEP I	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$39,140.00	$240.00	$0.00	$0.00	$0.00	$0.00
0139	113	SR. DEPUTY SHERIFF STEP III	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$46,120.00	$600.00	$0.00	$0.00	$0.00	$0.00
0140	113	SR. DEPUTY SHERIFF STEP III	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$46,120.00	$600.00	$0.00	$3,000.00	$0.00	$0.00
0141	113	SR. DEPUTY SHERIFF STEP III	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$46,120.00	$600.00	$0.00	$2,700.00	$0.00	$500.00
0142	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$300.00	$0.00	$2,100.00	$0.00	$500.00
0143	113	SR. DEPUTY SHERIFF STEP III	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$46,120.00	$540.00	$0.00	$2,100.00	$0.00	$500.00
0144	113	SR. DEPUTY SHERIFF STEP III	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$46,120.00	$540.00	$0.00	$2,100.00	$0.00	$500.00
0145	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$300.00	$0.00	$2,100.00	$0.00	$500.00
0146	113	SR. DEPUTY SHERIFF STEP III	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$46,120.00	$900.00	$0.00	$1,200.00	$0.00	$0.00
0147	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$360.00	$0.00	$2,100.00	$0.00	$0.00
0148	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$600.00	$0.00	$2,100.00	$0.00	$0.00
0149	113	DEPUTY SHERIFF STEP I	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$39,140.00	$240.00	$0.00	$0.00	$0.00	$0.00
0150	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$420.00	$0.00	$2,100.00	$0.00	$0.00
0151	113	SR. DEPUTY SHERIFF STEP III	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$46,120.00	$600.00	$0.00	$1,200.00	$0.00	$0.00
0152	113	DEPUTY SHERIFF STEP I	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$39,140.00	$0.00	$0.00	$1,800.00	$0.00	$0.00
0153	113	DEPUTY SHERIFF	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$37,574.00	$0.00	$0.00	$1,200.00	$0.00	$0.00
0154	113	DEPUTY SHERIFF STEP I	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$39,140.00	$0.00	$0.00	$0.00	$0.00	$0.00
0155	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$600.00	$0.00	$0.00	$0.00	$0.00
0156	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$600.00	$0.00	$2,100.00	$0.00	$500.00
0157	113	DEPUTY SHERIFF STEP I	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0158	113	SR. DEPUTY SHERIFF STEP III	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$46,120.00	$720.00	$0.00	$2,100.00	$0.00	$500.00
0159	113	SR. DEPUTY SHERIFF STEP III	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$46,120.00	$720.00	$0.00	$3,300.00	$0.00	$500.00
0160	113	SR. DEPUTY SHERIFF STEP III	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$46,120.00	$480.00	$0.00	$1,800.00	$0.00	$0.00
0161	113	DEPUTY SHERIFF STEP I	$44,561.00	$0.00	$44,561.00	0	$0.00	$0.00	$44,561.00	$39,140.00	$480.00	$0.00	$0.00	$0.00	$0.00
0162	113	SR. DEPUTY SHERIFF STEP III	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$46,120.00	$660.00	$0.00	$2,100.00	$0.00	$500.00

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											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119
0163	113	SR. DEPUTY SHERIFF STEP III	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$46,120.00	$660.00	$0.00	$0.00	$0.00	$0.00
0164	113	SR. DEPUTY SHERIFF STEP III	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$46,120.00	$660.00	$0.00	$3,300.00	$0.00	$0.00
0165	113	DEPUTY SHERIFF STEP I	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$39,140.00	$0.00	$0.00	$0.00	$0.00	$0.00
0166	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$240.00	$0.00	$1,200.00	$0.00	$0.00
0167	113	SR. DEPUTY SHERIFF STEP III	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$46,120.00	$600.00	$0.00	$0.00	$0.00	$0.00
0168	113	DEPUTY SHERIFF STEP I	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$39,140.00	$60.00	$0.00	$0.00	$0.00	$0.00
0169	113	SR. DEPUTY SHERIFF STEP III	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$46,120.00	$780.00	$0.00	$2,700.00	$0.00	$500.00
0170	113	SR. DEPUTY SHERIFF STEP III	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$46,120.00	$600.00	$0.00	$5,400.00	$0.00	$500.00
0171	113	SR. DEPUTY SHERIFF STEP III	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$46,120.00	$600.00	$0.00	$3,300.00	$0.00	$500.00
0172	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$420.00	$0.00	$1,800.00	$0.00	$0.00
0173	113	DEPUTY SHERIFF STEP I	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$39,140.00	$60.00	$0.00	$0.00	$0.00	$0.00
0174	113	DEPUTY SHERIFF STEP I	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$39,140.00	$180.00	$0.00	$1,500.00	$0.00	$0.00
0175	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$660.00	$0.00	$0.00	$0.00	$0.00
0176	113	SR. DEPUTY SHERIFF STEP III	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$46,120.00	$660.00	$0.00	$1,200.00	$0.00	$0.00
0177	113	SR. DEPUTY SHERIFF STEP III	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$46,120.00	$480.00	$0.00	$3,300.00	$0.00	$0.00
0178	113	DEPUTY SHERIFF STEP I	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$39,140.00	$60.00	$0.00	$0.00	$0.00	$0.00
0179	113	DEPUTY SHERIFF STEP I	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$39,140.00	$180.00	$0.00	$0.00	$0.00	$0.00
0180	113	DEPUTY SHERIFF	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$37,574.00	$0.00	$0.00	$0.00	$0.00	$0.00
0181	113	ACCOUNTANT II	$42,236.00	$0.00	$42,236.00	0	$0.00	$0.00	$42,236.00	$42,236.00	$1,800.00	$0.00	$0.00	$0.00	$0.00
0182	113	MECHANIC IV	$41,138.00	$0.00	$41,138.00	0	$0.00	$0.00	$41,138.00	$41,138.00	$960.00	$0.00	$0.00	$0.00	$0.00
0183	113	MECHANIC IV	$41,138.00	$0.00	$41,138.00	0	$0.00	$0.00	$41,138.00	$41,138.00	$300.00	$0.00	$0.00	$0.00	$0.00
0184	113	MECHANIC IV	$41,138.00	$0.00	$41,138.00	0	$0.00	$0.00	$41,138.00	$41,138.00	$600.00	$0.00	$0.00	$0.00	$0.00
0185	113	MECHANIC IV	$41,138.00	$0.00	$41,138.00	0	$0.00	$0.00	$41,138.00	$41,138.00	$720.00	$0.00	$0.00	$0.00	$0.00
0186	113	MECHANIC IV	$38,222.00	$0.00	$38,222.00	0	$0.00	$0.00	$38,222.00	$38,222.00	$0.00	$0.00	$0.00	$0.00	$0.00
0187	113	MECHANIC IV	$41,138.00	$0.00	$41,138.00	0	$0.00	$0.00	$41,138.00	$41,138.00	$480.00	$0.00	$0.00	$0.00	$0.00
0188	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$480.00	$0.00	$2,100.00	$0.00	$500.00
0189	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$660.00	$0.00	$2,100.00	$0.00	$500.00
0190	113	DEPUTY SHERIFF STEP I	$39,140.00	$0.00	$39,140.00	0	$0.00	$0.00	$39,140.00	$39,140.00	$60.00	$0.00	$0.00	$0.00	$0.00
0191	113	SR. DEPUTY SHERIFF STEP II	$44,561.00	$0.00	$44,561.00	0	$0.00	$0.00	$44,561.00	$44,561.00	$480.00	$0.00	$3,600.00	$0.00	$500.00
0192	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$480.00	$0.00	$0.00	$0.00	$0.00
0193	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$360.00	$0.00	$2,100.00	$0.00	$500.00
0194	113	DEPUTY SHERIFF STEP I	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$39,140.00	$600.00	$0.00	$0.00	$0.00	$0.00

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											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119
0195	113	SR. DEPUTY SHERIFF STEP I	$43,054.00	$0.00	$43,054.00	0	$0.00	$0.00	$43,054.00	$43,054.00	$360.00	$0.00	$3,300.00	$0.00	$0.00
0196	113	DEPUTY SHERIFF STEP I	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$39,140.00	$360.00	$0.00	$0.00	$0.00	$0.00
0197	113	SR. DEPUTY SHERIFF STEP I	$43,054.00	$0.00	$43,054.00	0	$0.00	$0.00	$43,054.00	$43,054.00	$420.00	$0.00	$3,300.00	$0.00	$0.00
0198	113	DEPUTY SHERIFF STEP I	$44,561.00	$0.00	$44,561.00	0	$0.00	$0.00	$44,561.00	$39,140.00	$0.00	$0.00	$0.00	$0.00	$0.00
0199	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$720.00	$0.00	$3,300.00	$0.00	$500.00
0200	113	SR. DEPUTY SHERIFF STEP I	$43,054.00	$0.00	$43,054.00	0	$0.00	$0.00	$43,054.00	$43,054.00	$420.00	$0.00	$3,300.00	$0.00	$500.00
0201	113	DEPUTY SHERIFF STEP I	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$39,140.00	$240.00	$0.00	$0.00	$0.00	$0.00
0202	113	SR. DEPUTY SHERIFF STEP I	$43,054.00	$0.00	$43,054.00	0	$0.00	$0.00	$43,054.00	$43,054.00	$420.00	$0.00	$3,900.00	$0.00	$500.00
0203	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$300.00	$0.00	$0.00	$0.00	$0.00
0204	113	SR. DEPUTY SHERIFF STEP I	$43,054.00	$0.00	$43,054.00	0	$0.00	$0.00	$43,054.00	$43,054.00	$900.00	$0.00	$3,300.00	$0.00	$500.00
0205	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$600.00	$0.00	$600.00	$0.00	$0.00
0206	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$360.00	$0.00	$1,800.00	$0.00	$0.00
0207	113	SR. DEPUTY SHERIFF STEP I	$43,054.00	$0.00	$43,054.00	0	$0.00	$0.00	$43,054.00	$43,054.00	$420.00	$0.00	$2,100.00	$0.00	$500.00
0208	113	SR. DEPUTY SHERIFF STEP II	$44,561.00	$0.00	$44,561.00	0	$0.00	$0.00	$44,561.00	$44,561.00	$480.00	$0.00	$1,800.00	$0.00	$0.00
		DELETE CLOTHING ALLOWANCE													**$0.00**
0209	**113**	**DEPUTY SHERIFF**	**$44,561.00**	**$0.00**	**$44,561.00**	**0**	**$0.00**	**$0.00**	**$44,561.00**	**$37,574.00**	**$0.00**	**$0.00**	**$1,500.00**	**$0.00**	~~**$500.00**~~
0210	113	SR. DEPUTY SHERIFF STEP II	$44,561.00	$0.00	$44,561.00	0	$0.00	$0.00	$44,561.00	$44,561.00	$420.00	$0.00	$2,100.00	$0.00	$500.00
0211	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$540.00	$0.00	$2,100.00	$0.00	$500.00
0212	113	SR. DEPUTY SHERIFF STEP II	$44,561.00	$0.00	$44,561.00	0	$0.00	$0.00	$44,561.00	$44,561.00	$600.00	$0.00	$2,100.00	$0.00	$0.00
0213	113	SR. DEPUTY SHERIFF STEP II	$44,561.00	$0.00	$44,561.00	0	$0.00	$0.00	$44,561.00	$44,561.00	$540.00	$0.00	$1,800.00	$0.00	$500.00
0214	113	SR. DEPUTY SHERIFF STEP II	$44,561.00	$0.00	$44,561.00	0	$0.00	$0.00	$44,561.00	$44,561.00	$540.00	$0.00	$1,800.00	$0.00	$0.00
0215	113	DEPUTY SHERIFF STEP I	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$39,140.00	$420.00	$0.00	$0.00	$0.00	$0.00
0216	113	SR. DEPUTY SHERIFF STEP II	$44,561.00	$0.00	$44,561.00	0	$0.00	$0.00	$44,561.00	$44,561.00	$600.00	$0.00	$2,100.00	$0.00	$500.00
0217	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$300.00	$0.00	$2,100.00	$0.00	$500.00
0218	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$600.00	$0.00	$0.00	$0.00	$0.00
0219	113	SR. DEPUTY SHERIFF STEP II	$44,561.00	$0.00	$44,561.00	0	$0.00	$0.00	$44,561.00	$44,561.00	$660.00	$0.00	$2,100.00	$0.00	$500.00
0220	113	SR. DEPUTY SHERIFF STEP I	$43,054.00	$0.00	$43,054.00	0	$0.00	$0.00	$43,054.00	$43,054.00	$420.00	$0.00	$2,100.00	$0.00	$500.00
0221	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$660.00	$0.00	$2,100.00	$0.00	$500.00
0222	113	SR. DEPUTY SHERIFF STEP II	$44,561.00	$0.00	$44,561.00	0	$0.00	$0.00	$44,561.00	$44,561.00	$420.00	$0.00	$1,800.00	$0.00	$500.00
0223	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$300.00	$0.00	$2,100.00	$0.00	$500.00
0224	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$540.00	$0.00	$0.00	$0.00	$0.00
0225	113	DEPUTY SHERIFF STEP I	$43,054.00	$0.00	$43,054.00	0	$0.00	$0.00	$43,054.00	$39,140.00	$0.00	$0.00	$0.00	$0.00	$0.00

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											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119
0226	113	DEPUTY SHERIFF STEP I	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$39,140.00	$180.00	$0.00	$0.00	$0.00	$0.00
0227	113	DEPUTY SHERIFF	$43,054.00	$0.00	$43,054.00	0	$0.00	$0.00	$43,054.00	$37,574.00	$180.00	$0.00	$600.00	$0.00	$0.00
0228	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$600.00	$0.00	$2,100.00	$0.00	$500.00
0229	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$780.00	$0.00	$2,100.00	$0.00	$500.00
0230	113	SR. DEPUTY SHERIFF STEP I	$43,054.00	$0.00	$43,054.00	0	$0.00	$0.00	$43,054.00	$43,054.00	$420.00	$0.00	$0.00	$0.00	$0.00
0231	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$240.00	$0.00	$0.00	$0.00	$0.00
0232	113	SR. DEPUTY SHERIFF STEP I	$43,054.00	$0.00	$43,054.00	0	$0.00	$0.00	$43,054.00	$43,054.00	$420.00	$0.00	$1,200.00	$0.00	$0.00
0233	113	SR. DEPUTY SHERIFF STEP I	$43,054.00	$0.00	$43,054.00	0	$0.00	$0.00	$43,054.00	$43,054.00	$420.00	$0.00	$2,100.00	$0.00	$500.00
0234	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$660.00	$0.00	$3,300.00	$0.00	$0.00
0235	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$360.00	$0.00	$2,100.00	$0.00	$500.00
0236	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$540.00	$0.00	$2,100.00	$0.00	$500.00
0237	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$480.00	$0.00	$0.00	$0.00	$0.00
0238	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$420.00	$0.00	$2,100.00	$0.00	$0.00
0239	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$660.00	$0.00	$0.00	$0.00	$0.00
0240	113	CRIMINAL INTELLIGENCE RESEARCH ANALYST	$36,630.00	$0.00	$36,630.00	0	$0.00	$0.00	$36,630.00	$36,630.00	$600.00	$0.00	$0.00	$0.00	$500.00
0241	113	EVIDENCE TECHNICIAN	$35,879.00	$0.00	$35,879.00	0	$0.00	$0.00	$35,879.00	$35,879.00	$480.00	$0.00	$0.00	$0.00	$500.00
0242	113	EVIDENCE TECHNICIAN	$35,879.00	$0.00	$35,879.00	0	$0.00	$0.00	$35,879.00	$35,879.00	$600.00	$0.00	$0.00	$0.00	$500.00
0243	113	HUMAN RESOURCES SPECIALIST II	$34,135.00	$0.00	$34,135.00	0	$0.00	$0.00	$34,135.00	$34,135.00	$600.00	$0.00	$0.00	$0.00	$0.00
0244	113	COMMUNICATIONS SUPERVISOR	$35,391.00	$0.00	$35,391.00	0	$0.00	$0.00	$35,391.00	$35,391.00	$300.00	$0.00	$0.00	$0.00	$0.00
0246	113	COMMUNICATIONS SUPERVISOR	$35,391.00	$0.00	$35,391.00	0	$0.00	$0.00	$35,391.00	$35,391.00	$0.00	$0.00	$0.00	$0.00	$0.00
0247	113	QUARTER MASTER	$32,769.00	$0.00	$32,769.00	0	$0.00	$0.00	$32,769.00	$32,769.00	$780.00	$0.00	$0.00	$0.00	$0.00
0248	113	ADMINISTRATIVE ASSISTANT III	$34,067.00	$0.00	$34,067.00	0	$0.00	$0.00	$34,067.00	$34,067.00	$1,380.00	$0.00	$0.00	$0.00	$0.00
0249	113	ACCOUNTANT I	$32,769.00	$0.00	$32,769.00	0	$0.00	$0.00	$32,769.00	$32,769.00	$360.00	$0.00	$0.00	$0.00	$0.00
0250	113	COMMUNICATIONS OFFICER	$30,342.00	$0.00	$30,342.00	0	$0.00	$0.00	$30,342.00	$28,825.00	$0.00	$0.00	$0.00	$0.00	$0.00
0251	113	COMMUNICATIONS OFFICER	$31,404.00	$0.00	$31,404.00	0	$0.00	$0.00	$31,404.00	$28,825.00	$0.00	$0.00	$0.00	$0.00	$0.00
0252	113	COMMUNICATIONS OFFICER	$30,342.00	$0.00	$30,342.00	0	$0.00	$0.00	$30,342.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0253	113	COMMUNICATIONS OFFICER	$30,342.00	$0.00	$30,342.00	0	$0.00	$0.00	$30,342.00	$28,825.00	$0.00	$0.00	$0.00	$0.00	$0.00
0254	113	COMMUNICATIONS OFFICER	$31,404.00	$0.00	$31,404.00	0	$0.00	$0.00	$31,404.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0255	113	COMMUNICATIONS OFFICER	$30,342.00	$0.00	$30,342.00	0	$0.00	$0.00	$30,342.00	$30,342.00	$0.00	$0.00	$0.00	$0.00	$0.00
0256	113	COMMUNICATIONS OFFICER	$31,404.00	$0.00	$31,404.00	0	$0.00	$0.00	$31,404.00	$31,404.00	$360.00	$0.00	$0.00	$0.00	$0.00
0257	113	COMMUNICATIONS OFFICER	$30,342.00	$0.00	$30,342.00	0	$0.00	$0.00	$30,342.00	$30,342.00	$0.00	$0.00	$0.00	$0.00	$0.00
0258	113	COMMUNICATIONS OFFICER	$30,342.00	$0.00	$30,342.00	0	$0.00	$0.00	$30,342.00	$30,342.00	$0.00	$0.00	$0.00	$0.00	$0.00

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											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119
0259	113	COMMUNICATIONS OFFICER	$31,404.00	$0.00	$31,404.00	0	$0.00	$0.00	$31,404.00	$31,404.00	$300.00	$0.00	$0.00	$0.00	$0.00
0260	113	COMMUNICATIONS OFFICER	$30,342.00	$0.00	$30,342.00	0	$0.00	$0.00	$30,342.00	$30,342.00	$0.00	$0.00	$0.00	$0.00	$0.00
0261	113	COMMUNICATIONS OFFICER	$30,342.00	$0.00	$30,342.00	0	$0.00	$0.00	$30,342.00	$30,342.00	$0.00	$0.00	$0.00	$0.00	$0.00
0262	113	COMMUNICATIONS OFFICER	$31,404.00	$0.00	$31,404.00	0	$0.00	$0.00	$31,404.00	$31,404.00	$0.00	$0.00	$0.00	$0.00	$0.00
0263	113	COMMUNICATIONS OFFICER	$31,404.00	$0.00	$31,404.00	0	$0.00	$0.00	$31,404.00	$31,404.00	$660.00	$0.00	$0.00	$0.00	$0.00
0264	113	COMMUNICATIONS OFFICER	$31,404.00	$0.00	$31,404.00	0	$0.00	$0.00	$31,404.00	$28,825.00	$0.00	$0.00	$0.00	$0.00	$0.00
0265	113	COMMUNICATIONS OFFICER	$30,342.00	$0.00	$30,342.00	0	$0.00	$0.00	$30,342.00	$30,342.00	$0.00	$0.00	$0.00	$0.00	$0.00
0266	113	COMMUNICATIONS OFFICER	$30,342.00	$0.00	$30,342.00	0	$0.00	$0.00	$30,342.00	$30,342.00	$0.00	$0.00	$0.00	$0.00	$0.00
0267	113	COMMUNICATIONS OFFICER	$30,342.00	$0.00	$30,342.00	0	$0.00	$0.00	$30,342.00	$28,825.00	$0.00	$0.00	$0.00	$0.00	$0.00
0268	113	COMMUNICATIONS OFFICER	$30,342.00	$0.00	$30,342.00	0	$0.00	$0.00	$30,342.00	$30,342.00	$0.00	$0.00	$0.00	$0.00	$0.00
0269	113	COMMUNICATIONS OFFICER	$30,342.00	$0.00	$30,342.00	0	$0.00	$0.00	$30,342.00	$30,342.00	$0.00	$0.00	$0.00	$0.00	$0.00
0270	113	COMMUNICATIONS OFFICER	$31,404.00	$0.00	$31,404.00	0	$0.00	$0.00	$31,404.00	$28,825.00	$0.00	$0.00	$0.00	$0.00	$0.00
0272	113	ADMINISTRATIVE ASSISTANT II	$32,029.00	$0.00	$32,029.00	0	$0.00	$0.00	$32,029.00	$32,029.00	$780.00	$0.00	$0.00	$0.00	$500.00
0273	113	ASSISTANT QUARTER MASTER	$30,342.00	$0.00	$30,342.00	0	$0.00	$0.00	$30,342.00	$30,342.00	$780.00	$0.00	$0.00	$0.00	$0.00
0274	113	ADMINISTRATIVE ASSISTANT I	$27,539.00	$0.00	$27,539.00	0	$0.00	$0.00	$27,539.00	$27,539.00	$1,440.00	$0.00	$0.00	$0.00	$0.00
0275	113	ADMINISTRATIVE ASSISTANT I	$27,539.00	$0.00	$27,539.00	0	$0.00	$0.00	$27,539.00	$27,539.00	$960.00	$0.00	$0.00	$0.00	$0.00
0276	113	ADMINISTRATIVE ASSISTANT I	$27,539.00	$0.00	$27,539.00	0	$0.00	$0.00	$27,539.00	$27,539.00	$1,320.00	$0.00	$0.00	$0.00	$0.00
0277	113	ADMINISTRATIVE ASSISTANT I	$24,087.00	$0.00	$24,087.00	0	$0.00	$0.00	$24,087.00	$24,087.00	$0.00	$0.00	$0.00	$0.00	$0.00
0278	113	ADMINISTRATIVE ASSISTANT I	$27,539.00	$0.00	$27,539.00	0	$0.00	$0.00	$27,539.00	$27,539.00	$1,440.00	$0.00	$0.00	$0.00	$0.00
0279	113	ADMINISTRATIVE ASSISTANT I	$24,087.00	$0.00	$24,087.00	0	$0.00	$0.00	$24,087.00	$24,087.00	$0.00	$0.00	$0.00	$0.00	$0.00
0280	113	ADMINISTRATIVE ASSISTANT I	$26,867.00	$0.00	$26,867.00	0	$0.00	$0.00	$26,867.00	$26,867.00	$1,020.00	$0.00	$0.00	$0.00	$0.00
0281	113	ADMINISTRATIVE ASSISTANT I	$26,867.00	$0.00	$26,867.00	0	$0.00	$0.00	$26,867.00	$26,867.00	$960.00	$0.00	$0.00	$0.00	$0.00
0282	113	ADMINISTRATIVE ASSISTANT I	$26,867.00	$0.00	$26,867.00	0	$0.00	$0.00	$26,867.00	$26,867.00	$0.00	$0.00	$0.00	$0.00	$0.00
0283	113	ADMINISTRATIVE ASSISTANT I	$26,867.00	$0.00	$26,867.00	0	$0.00	$0.00	$26,867.00	$26,867.00	$420.00	$0.00	$0.00	$0.00	$0.00
0284	113	ADMINISTRATIVE ASSISTANT I	$26,867.00	$0.00	$26,867.00	0	$0.00	$0.00	$26,867.00	$26,867.00	$600.00	$0.00	$0.00	$0.00	$0.00
0285	113	ADMINISTRATIVE ASSISTANT I	$24,087.00	$0.00	$24,087.00	0	$0.00	$0.00	$24,087.00	$24,087.00	$0.00	$0.00	$0.00	$0.00	$0.00
0287	113	CUSTODIAN II	$23,083.00	$0.00	$23,083.00	0	$0.00	$0.00	$23,083.00	$23,083.00	$0.00	$0.00	$0.00	$0.00	$0.00
0288	113	ADMINISTRATIVE ASSISTANT I	$25,772.00	$0.00	$25,772.00	0	$0.00	$0.00	$25,772.00	$24,087.00	$0.00	$0.00	$0.00	$0.00	$0.00
0289	113	ADMINISTRATIVE ASSISTANT I	$24,087.00	$0.00	$24,087.00	0	$0.00	$0.00	$24,087.00	$24,087.00	$0.00	$0.00	$0.00	$0.00	$0.00
0290	113	ADMINISTRATIVE ASSISTANT I	$25,772.00	$0.00	$25,772.00	0	$0.00	$0.00	$25,772.00	$24,087.00	$0.00	$0.00	$0.00	$0.00	$0.00
0291	113	ADMINISTRATIVE ASSISTANT I	$24,087.00	$0.00	$24,087.00	0	$0.00	$0.00	$24,087.00	$24,087.00	$0.00	$0.00	$0.00	$0.00	$0.00
0292	113	ADMINISTRATIVE ASSISTANT I	$25,772.00	$0.00	$25,772.00	0	$0.00	$0.00	$25,772.00	$25,772.00	$0.00	$0.00	$0.00	$0.00	$0.00

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											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119
0293	113	ADMINISTRATIVE ASSISTANT I	$25,772.00	$0.00	$25,772.00	0	$0.00	$0.00	$25,772.00	$25,772.00	$0.00	$0.00	$0.00	$0.00	$0.00
0294	113	CUSTODIAN II	$23,083.00	$0.00	$23,083.00	0	$0.00	$0.00	$23,083.00	$23,083.00	$480.00	$0.00	$0.00	$0.00	$0.00
0295	113	CUSTODIAN II	$23,083.00	$0.00	$23,083.00	0	$0.00	$0.00	$23,083.00	$23,083.00	$600.00	$0.00	$0.00	$0.00	$0.00
0296	113	CUSTODIAN II	$23,083.00	$0.00	$23,083.00	0	$0.00	$0.00	$23,083.00	$23,083.00	$600.00	$0.00	$0.00	$0.00	$0.00
0297	113	CUSTODIAN II	$23,083.00	$0.00	$23,083.00	0	$0.00	$0.00	$23,083.00	$23,083.00	$480.00	$0.00	$0.00	$0.00	$0.00
0327	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$360.00	$0.00	$2,100.00	$0.00	$500.00
0328	113	SR. DEPUTY SHERIFF STEP III	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$46,120.00	$600.00	$0.00	$1,200.00	$0.00	$0.00
0329	113	SR. DEPUTY SHERIFF STEP III	$46,120.00	$0.00	$46,120.00	0	$0.00	$0.00	$46,120.00	$46,120.00	$540.00	$0.00	$600.00	$0.00	$0.00
0330	113	CRIMINAL INTELLIGENCE RESEARCH ANALYST	$36,630.00	$0.00	$36,630.00	0	$0.00	$0.00	$36,630.00	$36,630.00	$480.00	$0.00	$0.00	$0.00	$500.00
0331	113	DEPUTY SHERIFF STEP I	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$39,140.00	$600.00	$0.00	$0.00	$0.00	$0.00
0332	113	DEPUTY SHERIFF STEP I	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$39,140.00	$0.00	$0.00	$1,800.00	$0.00	$0.00
0333	113	DEPUTY SHERIFF STEP 1	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$39,140.00	$0.00	$0.00	$1,800.00	$0.00	$0.00
0334	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$360.00	$0.00	$4,800.00	$0.00	$500.00
0335	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$420.00	$0.00	$1,800.00	$0.00	$500.00
0336	113	DEPUTY SHERIFF STEP I	$39,140.00	$0.00	$39,140.00	0	$0.00	$0.00	$39,140.00	$39,140.00	$60.00	$0.00	$1,500.00	$0.00	$0.00
0337	113	DEPUTY SHERIFF STEP I	$39,140.00	$0.00	$39,140.00	0	$0.00	$0.00	$39,140.00	$39,140.00	$60.00	$0.00	$0.00	$0.00	$0.00
0338	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$180.00	$0.00	$2,100.00	$0.00	$500.00
0339	113	DEPUTY SHERIFF STEP I	$44,561.00	$0.00	$44,561.00	0	$0.00	$0.00	$44,561.00	$39,140.00	$0.00	$0.00	$0.00	$0.00	$0.00
0340	113	SR. DEPUTY SHERIFF STEP II	$44,561.00	$0.00	$44,561.00	0	$0.00	$0.00	$44,561.00	$44,561.00	$540.00	$0.00	$2,100.00	$0.00	$500.00
0341	113	DEPUTY SHERIFF STEP I	$44,561.00	$0.00	$44,561.00	0	$0.00	$0.00	$44,561.00	$39,140.00	$180.00	$0.00	$0.00	$0.00	$0.00
0342	113	DEPUTY SHERIFF STEP II	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$40,510.00	$660.00	$0.00	$0.00	$0.00	$0.00
0343	113	SR. DEPUTY SHERIFF STEP II	$44,561.00	$0.00	$44,561.00	0	$0.00	$0.00	$44,561.00	$44,561.00	$660.00	$0.00	$0.00	$0.00	$0.00
0344	113	SR. DEPUTY SHERIFF STEP II	$44,561.00	$0.00	$44,561.00	0	$0.00	$0.00	$44,561.00	$44,561.00	$600.00	$0.00	$2,100.00	$0.00	$500.00
0345	113	DEPUTY SHERIFF STEP I	$40,510.00	$0.00	$40,510.00	0	$0.00	$0.00	$40,510.00	$39,140.00	$0.00	$0.00	$0.00	$0.00	$0.00
0346	113	ADMINISTRATIVE ASSISTANT II	$28,094.00	$0.00	$28,094.00	0	$0.00	$0.00	$28,094.00	$28,094.00	$1,080.00	$0.00	$0.00	$0.00	$0.00
0347	113	ADMINISTRATIVE ASSISTANT II	$28,094.00	$0.00	$28,094.00	0	$0.00	$0.00	$28,094.00	$28,094.00	$1,020.00	$0.00	$0.00	$0.00	$0.00
0361	113	BUDGET MANAGER II	$65,507.00	$0.00	$65,507.00	0	$0.00	$0.00	$65,507.00	$65,507.00	$1,800.00	$0.00	$0.00	$0.00	$0.00
0362	113	PROCUREMENT SPECIALIST	$44,583.00	$0.00	$44,583.00	0	$0.00	$0.00	$44,583.00	$44,583.00	$720.00	$0.00	$0.00	$0.00	$0.00
0363	113	COMMUNICATIONS SUPERVISOR	$35,391.00	$0.00	$35,391.00	0	$0.00	$0.00	$35,391.00	$35,391.00	$780.00	$0.00	$0.00	$0.00	$0.00
0364	113	CRIME VICTIM LIASON	$39,563.00	$0.00	$39,563.00	0	$0.00	$0.00	$39,563.00	$39,563.00	$840.00	$0.00	$0.00	$0.00	$0.00
0365	113	CAPTAIN	$66,950.00	$0.00	$66,950.00	0	$0.00	$0.00	$66,950.00	$66,950.00	$720.00	$0.00	$1,200.00	$0.00	$500.00
0366	113	CAPTAIN	$66,950.00	$0.00	$66,950.00	0	$0.00	$0.00	$66,950.00	$66,950.00	$1,080.00	$0.00	$1,800.00	$0.00	$500.00

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											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119
0367	113	CAPTAIN	$66,950.00	$0.00	$66,950.00	0	$0.00	$0.00	$66,950.00	$66,950.00	$1,260.00	$0.00	$1,800.00	$0.00	$500.00
0369	113	DIVISION COMMANDER	$77,250.00	$0.00	$77,250.00	0	$0.00	$0.00	$77,250.00	$77,250.00	$1,440.00	$0.00	$1,800.00	$0.00	$500.00
0370	113	CHIEF OF STAFF	$77,250.00	$0.00	$77,250.00	0	$0.00	$0.00	$77,250.00	$77,250.00	$540.00	$0.00	$0.00	$0.00	$0.00
0371	113	DEPUTY SHERIFF STEP I	$39,140.00	$0.00	$39,140.00	0	$0.00	$0.00	$39,140.00	$39,140.00	$240.00	$0.00	$1,500.00	$0.00	$0.00
0372	113	DEPUTY SHERIFF	$39,140.00	$0.00	$39,140.00	0	$0.00	$0.00	$39,140.00	$37,574.00	$60.00	$0.00	$0.00	$0.00	$0.00
0373	113	DEPUTY SHERIFF STEP I	$39,140.00	$0.00	$39,140.00	0	$0.00	$0.00	$39,140.00	$39,140.00	$120.00	$0.00	$0.00	$0.00	$0.00
0374	113	DEPUTY SHERIFF STEP I	$39,140.00	$0.00	$39,140.00	0	$0.00	$0.00	$39,140.00	$39,140.00	$540.00	$0.00	$0.00	$0.00	$0.00
0375	113	DEPUTY SHERIFF STEP I	$39,140.00	$0.00	$39,140.00	0	$0.00	$0.00	$39,140.00	$39,140.00	$0.00	$0.00	$0.00	$0.00	$0.00
0376	113	DEPUTY SHERIFF STEP I	$39,140.00	$0.00	$39,140.00	0	$0.00	$0.00	$39,140.00	$39,140.00	$0.00	$0.00	$1,200.00	$0.00	$0.00
0377	113	DEPUTY SHERIFF STEP I	$39,140.00	$0.00	$39,140.00	0	$0.00	$0.00	$39,140.00	$39,140.00	$0.00	$0.00	$1,200.00	$0.00	$0.00
0378	113	DEPUTY SHERIFF STEP I	$39,140.00	$0.00	$39,140.00	0	$0.00	$0.00	$39,140.00	$39,140.00	$0.00	$0.00	$0.00	$0.00	$0.00
0379	113	TECHNICIAN IV	$38,222.00	$0.00	$38,222.00	0	$0.00	$0.00	$38,222.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0380	113	DEPUTY SHERIFF STEP I	$1,180.00	$0.00	$1,180.00	0	$0.00	$0.00	$1,180.00	$0.00	$0.00	$0.00	$1,200.00	$0.00	$0.00
0382	113	DEPUTY SHERIFF STEP I	$0.00	$0.00	$0.00	0	$0.00	$0.00	$0.00	$0.00	$180.00	$0.00	$0.00	$0.00	$0.00
0383	113	DEPUTY SHERIFF	$1,180.00	$0.00	$1,180.00	0	$0.00	$0.00	$1,180.00	$0.00	$0.00	$0.00	$1,200.00	$0.00	$0.00
0384	113	DEPUTY SHERIFF	$1,180.00	$0.00	$1,180.00	0	$0.00	$0.00	$1,180.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0385	113	DEPUTY SHERIFF STEP II	$1,180.00	$0.00	$1,180.00	0	$0.00	$0.00	$1,180.00	$0.00	$600.00	$0.00	$0.00	$0.00	$0.00
0386	113	DEPUTY SHERIFF STEP I	$0.00	$0.00	$0.00	0	$0.00	$0.00	$0.00	$0.00	$540.00	$0.00	$1,800.00	$0.00	$0.00
0387	113	DEPUTY SHERIFF STEP II	$1,180.00	$0.00	$1,180.00	0	$0.00	$0.00	$1,180.00	$0.00	$540.00	$0.00	$0.00	$0.00	$0.00
0388	113	DEPUTY SHERIFF STEP II	$1,180.00	$0.00	$1,180.00	0	$0.00	$0.00	$1,180.00	$0.00	$540.00	$0.00	$0.00	$0.00	$0.00
0389	113	DEPUTY SHERIFF	$1,180.00	$0.00	$1,180.00	0	$0.00	$0.00	$1,180.00	$0.00	$0.00	$0.00	$1,500.00	$0.00	$0.00
0390	113	DEPUTY SHERIFF STEP I	$1,180.00	$0.00	$1,180.00	0	$0.00	$0.00	$1,180.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0391	113	DEPUTY SHERIFF STEP I	$1,180.00	$0.00	$1,180.00	0	$0.00	$0.00	$1,180.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0392	113	DEPUTY SHERIFF STEP I	$1,180.00	$0.00	$1,180.00	0	$0.00	$0.00	$1,180.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0393	113	LIEUTENANT STEP I	$55,805.00	$0.00	$55,805.00	0	$0.00	$0.00	$55,805.00	$52,095.00	$840.00	$0.00	$1,800.00	$0.00	$500.00
0394	113	SERGEANT STEP I	$50,733.00	$0.00	$50,733.00	0	$0.00	$0.00	$50,733.00	$47,359.00	$360.00	$0.00	$1,500.00	$0.00	$0.00
0395	113	SERGEANT STEP I	$50,733.00	$0.00	$50,733.00	0	$0.00	$0.00	$50,733.00	$47,359.00	$480.00	$0.00	$2,700.00	$0.00	$0.00
0396	113	SERGEANT STEP I	$50,733.00	$0.00	$50,733.00	0	$0.00	$0.00	$50,733.00	$47,359.00	$420.00	$0.00	$1,500.00	$0.00	$0.00
0397	113	SERGEANT STEP III	$50,733.00	$0.00	$50,733.00	0	$0.00	$0.00	$50,733.00	$50,733.00	$780.00	$0.00	$600.00	$0.00	$0.00
0398	113	SERGEANT STEP III	$50,733.00	$0.00	$50,733.00	0	$0.00	$0.00	$50,733.00	$50,733.00	$900.00	$0.00	$1,200.00	$0.00	$0.00
0399	113	SERGEANT STEP II	$50,733.00	$0.00	$50,733.00	0	$0.00	$0.00	$50,733.00	$49,017.00	$480.00	$0.00	$1,800.00	$0.00	$0.00
0400	113	SERGEANT STEP III	$50,733.00	$0.00	$50,733.00	0	$0.00	$0.00	$50,733.00	$50,733.00	$840.00	$0.00	$1,200.00	$0.00	$0.00

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SHERIFF

Slot #	Obj Code	POSITION TITLE	2013 BUDGETED BASE SALARY	2014 ADJUSTED AMOUNT	2014 ADJUSTED BASE SALARY	COLA %	COLA AMOUNT	OTHER INCREASE	2014 APPROVED BUDGETED SALARY	ACTUAL SALARY	Other Allowances				
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119
0401	113	SERGEANT STEP II	$50,733.00	$0.00	$50,733.00	0	$0.00	$0.00	$50,733.00	$49,017.00	$600.00	$0.00	$1,200.00	$0.00	$0.00
0402	113	SERGEANT STEP II	$50,733.00	$0.00	$50,733.00	0	$0.00	$0.00	$50,733.00	$49,017.00	$840.00	$0.00	$0.00	$0.00	$0.00
0403	113	DEPUTY SHERIFF STEP I	$39,140.00	$0.00	$39,140.00	0	$0.00	$0.00	$39,140.00	$39,140.00	$0.00	$0.00	$0.00	$0.00	$0.00
0404	113	DEPUTY SHERIFF STEP I	$39,140.00	$0.00	$39,140.00	0	$0.00	$0.00	$39,140.00	$39,140.00	$0.00	$0.00	$3,000.00	$0.00	$0.00
0405	113	DEPUTY SHERIFF STEP I	$39,140.00	$0.00	$39,140.00	0	$0.00	$0.00	$39,140.00	$39,140.00	$0.00	$0.00	$0.00	$0.00	$0.00
0406	113	ADMINISTRATIVE ASSISTANT IV	$37,109.00	$0.00	$37,109.00	0	$0.00	$0.00	$37,109.00	$37,109.00	$420.00	$0.00	$0.00	$0.00	$0.00
0407	113	ADMINISTRATIVE ASSISTANT I	$24,087.00	$0.00	$24,087.00	0	$0.00	$0.00	$24,087.00	$24,087.00	$0.00	$0.00	$0.00	$0.00	$0.00
0408	113	ADMINISTRATIVE ASSISTANT I	$24,087.00	$0.00	$24,087.00	0	$0.00	$0.00	$24,087.00	$24,087.00	$0.00	$0.00	$0.00	$0.00	$0.00
0409	113	ADMINISTRATIVE ASSISTANT I	$24,087.00	$0.00	$24,087.00	0	$0.00	$0.00	$24,087.00	$24,087.00	$0.00	$0.00	$0.00	$0.00	$0.00
0410	113	ADMINISTRATIVE ASSISTANT I	$24,087.00	$0.00	$24,087.00	0	$0.00	$0.00	$24,087.00	$23,124.00	$0.00	$0.00	$0.00	$0.00	$0.00
0411	113	ADMINISTRATIVE ASSISTANT I	$24,087.00	$0.00	$24,087.00	0	$0.00	$0.00	$24,087.00	$23,124.00	$0.00	$0.00	$0.00	$0.00	$0.00
0412	113	ADMINISTRATIVE ASSISTANT I	$24,087.00	$0.00	$24,087.00	0	$0.00	$0.00	$24,087.00	$24,087.00	$0.00	$0.00	$0.00	$0.00	$0.00
0413	113	ADMINISTRATIVE ASSISTANT I	$24,087.00	$0.00	$24,087.00	0	$0.00	$0.00	$24,087.00	$24,087.00	$0.00	$0.00	$0.00	$0.00	$0.00
0414	113	ADMINISTRATIVE ASSISTANT I	$24,087.00	$0.00	$24,087.00	0	$0.00	$0.00	$24,087.00	$24,087.00	$0.00	$0.00	$0.00	$0.00	$0.00
0415	113	QUALITY ASSURANCE INSPECTOR	$55,000.00	$0.00	$55,000.00	0	$0.00	$0.00	$55,000.00	$55,000.00	$0.00	$0.00	$0.00	$0.00	$0.00
A416	113	DEPUTY SHERIFF	$0.00	$0.00	$0.00	0	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,500.00	$0.00	$0.00
		TOTAL	**$15,087,887.00**	**$0.00**	**$15,087,887.00**		**$0.00**	**$0.00**	**$15,087,887.00**	**$14,491,873.00**	**$170,400.00**	**$0.00**	**$385,800.00**	**$0.00**	**$50,000.00**

APPROVAL OF THE ABOVE HIGHLIGHTED PERSONNEL ACTIONS; PENDING CC APPROVAL.

3341

ACTUAL TOTAL COMPENSATION
$144,695.00
$0.00
$80,930.00
$70,750.00
$70,750.00
$69,790.00
$71,090.00
$62,559.00
$58,745.00
$60,445.00
$58,318.00
$59,045.00
$56,798.00
$56,662.00
$58,505.00
$57,158.00
$61,199.00
$44,583.00
$53,333.00
$51,857.00
$51,377.00
$47,719.00
$50,697.00
$52,833.00
$51,077.00
$50,057.00
$50,877.00
$48,019.00
$51,953.00
$53,888.00
$50,329.00
$50,097.00

3341

ACTUAL TOTAL COMPENSATION
$50,337.00
$51,197.00
$52,173.00
$47,659.00
$51,137.00
$53,333.00
$47,423.00
$47,423.00
$47,363.00
$44,583.00
$38,054.00
$39,200.00
$53,634.00
$51,120.00
$40,400.00
$39,320.00
$47,761.00
$53,394.00
$52,734.00
$39,380.00
$40,760.00
$49,834.00
$37,694.00
$39,140.00
$44,110.00
$40,460.00
$44,970.00
$41,050.00
$43,350.00
$42,910.00
$39,320.00
$46,780.00

3341

ACTUAL TOTAL COMPENSATION
$43,410.00
$42,990.00
$43,150.00
$41,290.00
$41,110.00
$52,374.00
$40,810.00
$39,380.00
$42,970.00
$40,340.00
$52,314.00
$39,140.00
$41,230.00
$41,050.00
$48,694.00
$39,140.00
$40,820.00
$51,174.00
$52,374.00
$46,014.00
$52,314.00
$52,494.00
$39,440.00
$39,200.00
$39,200.00
$39,140.00
$51,934.00
$51,774.00
$43,470.00
$43,090.00
$50,374.00
$50,434.00

3341

ACTUAL TOTAL COMPENSATION
$38,774.00
$50,434.00
$40,940.00
$43,410.00
$50,374.00
$51,814.00
$51,634.00
$50,434.00
$42,970.00
$43,530.00
$41,170.00
$51,880.00
$43,810.00
$38,834.00
$39,140.00
$50,640.00
$39,320.00
$52,374.00
$49,840.00
$40,940.00
$42,910.00
$37,574.00
$37,574.00
$51,520.00
$49,440.00
$47,680.00
$39,140.00
$48,820.00
$40,690.00
$46,720.00
$39,140.00

3341

ACTUAL TOTAL COMPENSATION
$50,700.00
$39,140.00
$40,940.00
$50,760.00
$40,640.00
$39,440.00
$48,640.00
$39,380.00
$46,720.00
$49,720.00
$49,920.00
$43,410.00
$49,260.00
$49,260.00
$43,410.00
$48,220.00
$42,970.00
$43,210.00
$39,380.00
$43,030.00
$47,920.00
$40,940.00
$38,774.00
$39,140.00
$41,110.00
$43,710.00
$0.00
$49,440.00
$50,640.00
$48,400.00
$39,620.00
$49,380.00

3341

ACTUAL TOTAL COMPENSATION
$46,780.00
$50,080.00
$39,140.00
$41,950.00
$46,720.00
$39,200.00
$50,100.00
$52,620.00
$50,520.00
$42,730.00
$39,200.00
$40,820.00
$41,170.00
$47,980.00
$49,900.00
$39,200.00
$39,320.00
$37,574.00
$44,036.00
$42,098.00
$41,438.00
$41,738.00
$41,858.00
$38,222.00
$41,618.00
$43,590.00
$43,770.00
$39,200.00
$49,141.00
$40,990.00
$43,470.00
$39,740.00

3341

ACTUAL TOTAL COMPENSATION
$46,714.00
$39,500.00
$46,774.00
$39,140.00
$45,030.00
$47,274.00
$39,380.00
$47,874.00
$40,810.00
$47,754.00
$41,710.00
$42,670.00
$46,074.00
$46,841.00
$39,074.00
$47,581.00
$43,650.00
$47,261.00
$47,401.00
$46,901.00
$39,560.00
$47,761.00
$43,410.00
$41,110.00
$47,821.00
$46,074.00
$43,770.00
$47,281.00
$43,410.00
$41,050.00
$39,140.00

3341

ACTUAL TOTAL COMPENSATION
$39,320.00
$38,354.00
$43,710.00
$43,890.00
$43,474.00
$40,750.00
$44,674.00
$46,074.00
$44,470.00
$43,470.00
$43,650.00
$40,990.00
$43,030.00
$41,170.00
$37,730.00
$36,859.00
$36,979.00
$34,735.00
$35,691.00
$35,391.00
$33,549.00
$35,447.00
$33,129.00
$28,825.00
$28,825.00
$0.00
$28,825.00
$0.00
$30,342.00
$31,764.00
$30,342.00
$30,342.00

3341

ACTUAL TOTAL COMPENSATION
$31,704.00
$30,342.00
$30,342.00
$31,404.00
$32,064.00
$28,825.00
$30,342.00
$30,342.00
$28,825.00
$30,342.00
$30,342.00
$28,825.00
$33,309.00
$31,122.00
$28,979.00
$28,499.00
$28,859.00
$24,087.00
$28,979.00
$24,087.00
$27,887.00
$27,827.00
$26,867.00
$27,287.00
$27,467.00
$24,087.00
$23,083.00
$24,087.00
$24,087.00
$24,087.00
$24,087.00
$25,772.00

3341

ACTUAL TOTAL COMPENSATION
$25,772.00
$23,563.00
$23,683.00
$23,683.00
$23,563.00
$43,470.00
$47,920.00
$47,260.00
$37,610.00
$39,740.00
$40,940.00
$40,940.00
$46,170.00
$43,230.00
$40,700.00
$39,200.00
$43,290.00
$39,140.00
$47,701.00
$39,320.00
$41,170.00
$45,221.00
$47,761.00
$39,140.00
$29,174.00
$29,114.00
$67,307.00
$45,303.00
$36,171.00
$40,403.00
$69,370.00
$70,330.00

3341

ACTUAL TOTAL COMPENSATION
$70,510.00
$80,990.00
$77,790.00
$40,880.00
$37,634.00
$39,260.00
$39,680.00
$39,140.00
$40,340.00
$40,340.00
$39,140.00
$0.00
$1,200.00
$180.00
$1,200.00
$0.00
$600.00
$2,340.00
$540.00
$540.00
$1,500.00
$0.00
$0.00
$0.00
$55,235.00
$49,219.00
$50,539.00
$49,279.00
$52,113.00
$52,833.00
$51,297.00
$52,773.00

3341

ACTUAL TOTAL COMPENSATION
$50,817.00
$49,857.00
$39,140.00
$42,140.00
$39,140.00
$37,529.00
$24,087.00
$24,087.00
$24,087.00
$23,124.00
$23,124.00
$24,087.00
$24,087.00
$24,087.00
$55,000.00
$1,500.00
$15,097,573.00

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: **Commissioner' Court**
From: **Sergio Cruz, Budget Officer**
CC Date: **Tuesday, March 11, 2014**

Agenda Item: **43341**

Summary of request/proposal:
SHERIFF'S OFFICE (1100):
APPROVAL TO DELETE/ ADD CLOTHING ALLOWANCE AS FOLLOWS:

Fund	Position	Slot #	Obj	Current Budgeted Salary Allowance	Proposed Budgeted Salary/ Allowance	Total Requested
1100	DEPUTY SHERIFF	0209	119	500.00	0.00	(500.00)
1100	DEPUTY SHERIFF (STEP II)	0120	119	0.00	500.00	500.00
		TOTAL		500.00	500.00	0.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME		AMOUNT
4-1100-421-00-280-001-0-	113	SHERIFF-	REGULAR FULL TIME	$0.00
4-1100-421-00-280-001-0-	119	SHERIFF-	CLOTHING ALLOWANCE	$0.00
4-1100-421-00-280-001-0-	211	SHERIFF-	HEALTH INSURANCE	$0.00
4-1100-421-00-280-001-0-	212	SHERIFF-	LIFE INSURANCE	$0.00
4-1100-421-00-280-001-0-	220	SHERIFF-	FICA	$0.00
4-1100-421-00-280-001-0-	230	SHERIFF-	RETIREMENT	$0.00
4-1100-421-00-280-001-0-	250	SHERIFF-	UNEMPLOYMENT COMP	$0.00
4-1100-421-00-280-001-0-	260	SHERIFF-	WORKER'S COMP	$0.00
			2014 Budgetary Impact	$0.00

2015 Budgetary Impact: $0.00

Possible Funding Sources: **NO BUDGETARY IMPACT.**

Comments:

Hidalgo Co. Budget Office
2/3/2005

AI-43435 **Sheriff's Office 10. A.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted By: Emilia Uriegas, SHERIFF DEPT.

Department: SHERIFF DEPT.

Information

CAPTION

Presentation and discussion of the 2013 Racial Profiling Report as presented by the Hidalgo County Sheriff's Office, in accordance with Article 2.133 of the Texas Code of Criminal Procedure.

BACKGROUND

Fiscal Impact

FISCAL YEAR: **ACCT. #:**

FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

No budgetary impact.

Attachments

report

Form Review

Inbox	Reviewed By	Date
Emilia Uriegas (Originator)	Emilia Uriegas	03/04/2014 03:06 PM
Budget & Management	Debbie Tamez	03/06/2014 09:46 AM
Purchasing Department	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Emilia Uriegas Started On: 03/04/2014 02:36 PM

Final Approval Date: 03/07/2014

HIDALGO COUNTY SHERIFF'S OFFICE

SHERIFF GUADALUPE "LUPE" TREVIÑO

MEMORANDUM

TO: Hon. Ramon Garcia, County Judge
Hidalgo County Judge's Office

FROM: Guadalupe "Lupe" Trevino, Sheriff
Hidalgo County Sheriff's Office

DATE: February 28, 2014

RE: Racial Profiling Report

Attached you will find the 2013 Racial Profiling Report. It is submitted in accordance with and adherence to Article 2.133 of the Texas Code of Criminal Procedure.

711 El Cibolo Road • P.O. Box 1228 • Edinburg, Texas 78540
Office: (956) 383-8114

HIDALGO COUNTY SHERIFF'S OFFICE

SHERIFF GUADALUPE "LUPE" TREVIÑO

RACIAL PROFILING REPORT 2013

The 2013 Racial Profiling Report is statistical data collected from traffic stops from January 1, 2013 through December 31, 2013. It is submitted in accordance with and adherence to Article 2.133 of the Texas Code of Criminal Procedure

The information contained within this packet is available to the Public in accordance with the Texas Open Records Act

711 El Cibolo Road • P.O. Box 1228 • Edinburg, Texas 78540
Office: (956) 383-8114

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SEC. II	DETENTION DISPOSITIONS BY RACE
SEC. III	SEARCH STATUS BY RACE
SEC. IV	RACIAL PROFILING REPORT SUBMITTED TO TCLEOSE
SEC. V	2013 SUPPLEMENT SURVEY PROFILE FOR HIDALGO COUNTY U. S. CENSUS BUREAU

POPULATION INFORMATION

SECTION I: POPULATION

ESTIMATED POPULATION FOR HIDALGO COUNTY IN 2012 IS:

- 806,552

ESTIMATED RACIAL MAKEUP BY POPULATION FOR HIDALGO COUNTY IS:

- 784,775 WHITE
- 6,452 AFRICAN AMERICAN
- 4,033 NATIVE AMERICAN
- 8,872 ASIAN
- 3,226 MULTI RACIAL

ETHNICITY

- 732,349 HISPANICS
- 74,203 NON HISPANICS

ESTIMATED RACIAL MAKEUP BY POPULATION PERCENTAGES

- 97.3% WHITE
- 0.8% AFRICAN AMERICAN
- 0.5% NATIVE AMERICAN
- 1.1% ASIAN
- 0.4% MULTI RACIAL

ETHNICITY

- 90.8% HISPANICS
- 9.2% NON-HISPANIC

FROM THE REPORTED POPULATION, IT IS EVIDENT THAT HISPANICS MAKEUP THE LARGEST SEGMENT OF THE POPULATION FOR HIDALGO COUNTY.

HIDALGO COUNTY SHERIFF'S OFFICE

RACE REPORT

RACIAL PROFILE 01/01/2013 THRU 12/31/2013

RACE	SUBTOTAL
ASIAN	
WARNING	4
CITATIONS	0
TOTAL ASIANS	4
AFRICAN AMERICAN	
WARNING	8
CITATIONS	1
TOTAL AFRICAN AMERICAN	9
NATIVE AMERICAN	
WARNING	0
CITATIONS	0
TOTAL NATIVE AMERICAN	0
HISPANIC	
WARNING	4003
CITATIONS	1023
TOTAL HISPANICS	5026
CAUCASIAN	
WARNING	1607
CITATIONS	499
TOTAL CAUCASIAN	2106
SUB TOTAL RACE	7145
SUB TOTAL WARNINGS	5622
SUB TOTAL CITATIONS	1523

HIDALGO COUNTY SHERIFF'S OFFICE
SEARCH REPORT

RACIAL PROFILE 01/01/2013 THRU 12/31/2013

SEARCH CONDUCTED	YES	70
SEARCH CONDUCTED	NO	7075
GRAND TOTAL		7145

TIER 1 - PARTIAL EXEMPTION RACIAL PROFILING REPORT

Agency Name:	HIDALGO CO. SHERIFF'S OFFICE
Reporting Date:	02/26/2014
TCOLE Agency Number:	215100
Chief Administrator:	GUADALUPE TREVINO, JR.
Agency Contact Information:	Phone: 956-383-8114 Email: j.lopez@hidalgoso.org Mailing Address: HIDALGO CO. SHERIFF'S OFFICE 711 East El Cibolo Road Edinburg, Tx 78540

This Agency claims partial racial profiling report exemption because:

Our vehicles that conduct motor vehicle stops are equipped with video and audio equipment and we maintain videos for 90 days.

Certification to This Report 2.132 (Tier 1) – Partial Exemption

Article 2.132(b) CCP Law Enforcement Policy on Racial Profiling

HIDALGO CO. SHERIFF'S OFFICE has adopted a detailed written policy on racial profiling. Our policy:

(1) clearly defines acts constituting racial profiling;

(2) strictly prohibits peace officers employed by the HIDALGO CO. SHERIFF'S OFFICE from engaging in racial profiling;

(3) implements a process by which an individual may file a complaint with the HIDALGO CO. SHERIFF'S OFFICE if the individual believes that a peace officer employed by the HIDALGO CO. SHERIFF'S OFFICE has engaged in racial profiling with respect to the individual;

(4) provides public education relating to the agency's complaint process;

(5) requires appropriate corrective action to be taken against a peace officer employed by the HIDALGO CO. SHERIFF'S OFFICE who, after an investigation, is shown to have engaged in racial profiling in violation of the HIDALGO CO. SHERIFF'S OFFICE's policy adopted under this article;

(6) require collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:

(A) the race or ethnicity of the individual detained;

(B) whether a search was conducted and, if so, whether the individual detained consented to the search; and

(C) whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and

(7) require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:

(A) The Commission on Law Enforcement; and

(B) the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

I certify these policies are in effect.

Executed by: ***GUADALUPE TREVINO, JR.***
Chief Administrator

HIDALGO CO. SHERIFF'S OFFICE

Date: 02/26/2014

HIDALGO CO. SHERIFF'S OFFICE Motor Vehicle Racial Profiling Information

Number of motor vehicle stops:

1. **7129** citation only
2. **5** arrest only
3. **11** both

4. **7145 Total** (4, 11, 14 and 17 must be equal)

Race or Ethnicity:

5 **9** African
6. **4** Asian
7. **2106** Caucasian
8. **5026** Hispanic
9. **0** Middle Eastern
10. **0** Native American

11. **7145 Total** (lines 4, 11, 14 and 17 must be equal)

Race or Ethnicity known prior to stop?

12. **0** Yes
13. **7145** No

14. **7145 Total** (lines 4, 11, 14 and 17 must be equal)

Search conducted?

15. **70** Yes
16. **7075** No

17. **7145 Total** (lines 4, 11, 14 and 17 must be equal)

Was search consented?

18. **60** Yes
19. **10** No

20. **70 Total** (must equal line 15)

Hidalgo County Profile

Compiled by
The County Information Program, Texas Association of Counties

The information contained in this report was obtained from The County Information Program's on-line database. The data contained in the database are obtained from official sources and are not the product of the CIP. The CIP, therefore, does not expressly or impliedly warrant the accuracy of the data. Questions regarding the accuracy, methodology, etc. should be directed to the original source of the information. The sources may be obtained from the CIP by contacting the County Information Program, Texas Association of Counties at (512) 478-8753.

Click the More data link to open a table showing the data item for that row for all 254 Texas counties.

Map of County

POPULATION (Census Bureau)		
County Population «History» «Group Quarters»		
Estimate 2012:	806,552	More data
Estimate 2011:	794,181	
Census 2010:	774,769	More data
Census 2000:	569,463	More data
Population of the County Seat **(Edinburg)**		
Census 2010:	77,100	
Census 2000:	48,465	
POPULATION OF PLACES IN HIDALGO COUNTY - 2012 (Census Bureau)		
Note: City and town populations include only those parts of each place found within this county. Use our «Town & City Search» to find the total population of each place.		
Alamo city:	18,761	More data
Alton city:	14,490	More data
Donna city:	16,204	More data
Edcouch city:	3,203	More data
Edinburg city:	81,029	More data
Elsa city:	6,279	More data
Granjeno city:	297	More data
Hidalgo city:	11,711	More data
La Joya city:	4,116	More data
La Villa city:	1,974	More data
McAllen city:	134,719	More data
Mercedes city:	16,313	More data
Mission city:	80,452	More data
Palmhurst city:	2,678	More data
Palmview city:	5,594	More data
Penitas city:	4,473	More data
Pharr city:	73,138	More data
Progreso city:	5,715	More data
Progreso Lakes city:	248	More data
San Juan city:	35,204	More data
Sullivan City city:	4,098	More data
Weslaco city:	36,846	More data
ENERAL INFORMATION		
County Size in Square Miles (Census Bureau and EPA)		
Land Area:	1,570.9	More data
Water Area:	12.0	More data
Total Area:	1,582.9	More data

Population Density Per Square Mile		
2010:	493.21	More data
DEMOGRAPHICS		
Ethnicity - 2012 (Census Bureau)		
Percent Hispanic:	90.8%	More data
Race - 2012 (Census Bureau)		
Percent White Alone:	97.3%	More data
Percent African American Alone:	0.8%	More data
Percent American Indian and Alaska Native Alone:	0.5%	More data
Percent Asian Alone:	1.1%	More data
Percent Native Hawaiian and Other Pacific Islander Alone:	0.0%	More data
Percent Multi-Racial:	0.4%	More data
Race and Ethnicity - 2012 (Census Bureau)		
Percent Not Hispanic White Alone:	7.7%	More data
Percent Not Hispanic Black Alone:	0.4%	More data
Age - 2012 (Census Bureau)		
17 and Under:	34.2%	More data
65 and Older:	9.8%	More data
85 and Older:	1.2%	More data
Median Age:	28.6	More data
Income		
Per Capita Income - 2012 (BEA):	$22,400	More data
Total Personal Income - 2012 (BEA):	$18,066,662,000	More data
Median Household Income - 2012 (Census Bureau):	$33,393	More data
Poverty - 2012 (Census Bureau)		
Percent of Population in Poverty:	34.2%	More data
Percent of Population under 18 in Poverty:	45.7%	More data
Educational Attainment (Census Bureau, 2008-2012 American Community Survey 5-Year Estimate)		
Age 25 and older, Percent high school graduate and higher:	61.2%	
Age 25 and older, Percent bachelor's degree or higher:	15.6%	
Wages (BEA)		
Average Wage Per Job - 2011:	$30,204	More data
Average Wage Per Job - 2010:	$29,657	
Average Wage Per Job - 2009:	$29,060	
Average Wage Per Job - 2008:	$28,446	
Average Wage Per Job - 2007:	$27,572	
Annual Unemployment Rate, Not Adjusted (Texas Workforce Commission)		
Unemployment Rate - 2012:	11.0	More data
Unemployment Rate - 2011:	12.1	
Unemployment Rate - 2010:	12.1	
Unemployment Rate - 2009:	10.4	
Unemployment Rate - 2008:	7.3	
County Business Patterns (Census Bureau): «CBP 2010»		
COUNTY FINANCES (Texas Comptroller of Public Accounts)		
Property Taxes - 2012		
Total County Tax Rate: «Historic Tax Rate» «Detailed Tax Rates»	$0.590000	More data
Total Market Value: «Values and Levies»	$31,818,652,129	More data
Total Appraised Value Available for County Taxation:	$27,367,089,253	More data
Total Actual Levy:	$161,465,827	More data
For property tax information about a specific property, contact the Appraisal District.		
Sales Tax Allocation History		
CY 2013:	$N/A	More data

CY 2012:	$N/A	
CY 2011:	$N/A	
CY 2010:	$N/A	
CY 2009:	$N/A	
INFRASTRUCTURE EXPENDITURES (Texas Comptroller of Public Accounts)		
Road and Bridge - 2012		
County Roads, Construction:	$0	More data
County Roads, Maintenance:	$67,436	More data
County Roads, Rehabilitation:	$0	More data
County Bridges, Construction:	$0	More data
County Bridges, Maintenance:	$0	More data
County Bridges, Rehabilitation:	$0	More data
Right of Way Acquisition:	$0	More data
Utility Construction:	$0	More data
Other Road Expenditures:	$0	More data
Total Road and Bridge Expenditures:	**$67,436**	More data
COUNTY ROAD MILES (TXDOT)		
Centerline Miles - 2004		
Unpaved (Earth and All-weather):	861	
Paved (bituminous surface, treated, less than 1):	602	
Paved (mixed bituminous surface, base and surface depth 7):	0	
Paved (mixed bituminous surface, base and surface depth 7 or more):	0	
Asphalt:	0	
Concrete:	0	
Total Centerline Miles:	**1,463**	More data
Lane Miles - 2004		
Unpaved (Earth and All-weather):	1,722	
Paved (bituminous surface, treated, less than 1):	1,209	
Paved (mixed bituminous surface, base and surface depth 7):	0	
Paved (mixed bituminous surface, base and surface depth 7 or more):	0	
Asphalt:	0	
Concrete:	0	
Total Lane Miles:	**2,931**	More data

Special Districts in Hidalgo County.
School Districts in Hidalgo County.
History of City Tax Rates in Hidalgo County.

Airports in Hidalgo County.
Hospitals in Hidalgo County.
Prisons in Hidalgo County.

The County Information Program | County Profiles | Advanced Search | Town & City Search

AI-43331 **Health & Human Services Dept. 11. A.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted For: Eddie Olivarez **Submitted By:** Mike Escaname, HEALTH & HUMAN SERVICES DEPT.

Department: HEALTH & HUMAN SERVICES DEPT.

Information

CAPTION

Requesting approval of the Secure Shredding Service Agreement between Lonestar Shredding - Rio Grande Valley and Hidalgo County Health & Human Services Dept. The Agreement is for shredding services provided by Lonestar.

BACKGROUND

Initial Term is for 36 months.

Fiscal Impact

FISCAL YEAR: 2014 **ACCT. #:** 4-1100-441-00-340-001-0-350

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

Attachments

Agreement

Terms N Conditions

Legal Review

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	02/25/2014 04:55 PM
Glinda Pacheco	Glinda Pacheco	02/28/2014 11:44 AM
Purchasing Department	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Mike Escaname Started On: 02/25/2014 04:06 PM

Final Approval Date: 03/07/2014

SERVICE AGREEMENT

This Secure Shredding Service Agreement ("Agreement") between 3GS, LLC d/b/a Lonestar Shredding - Rio Grande Valley ("Provider"), and Hidalgo County Health Department ("Customer" or "you" is effective as of 03/11/2014 and will continue for 36 Months ("Initial Term").

Customer	Hidalgo County Health & Human Services Department	Contact	Josie Escalante
Email	josie.escalante@hchd.org	Phone	956-383-6221x7209
Service Address	1304 S. 25th Avenue, Edinburg,TX. 785742		
Billing Address	same		
Billing Contact	Jeanette Palacios	Fax	956-383-3229
Billing Email	jeanette.palacios@hchd.org	Billing Phone	956-383-6221 ext. 7216

Services & Pricing: The services Customer has requested from Provider, and the price that Provider will charge for such services, are set forth below. These services may be amended from time to time by agreement of both Customer and Provider as evidenced in a written amendment to this Agreement. Customer hereby releases Provider from any liability with regard to the destruction of records, information or products as part of the services provided by Provider.

Route Service

Install Date:

Service Frequency: Bi-Weekly

Other Description:

Cabinet: Other: 1 Office Console

64 Gallon: 95 Gallon: 1

Service Rate: $35.00 for 95 Gallon Container Bi-Weekly ($15.00 each additional)
$20.00 for Office Console Bi-Weekly ($10.00 each additional time)

Purge Service

Service Date:

Estimated Size: Banker Box (Letter)

Type of Destruction: (•) Document ( ) Product

Service Option: ( ) Onsite (•) Offsite

Service Rate: $2.50 per box (purge)

Notes / Directions:

Internal Office Use:

Assigned Market: Entered into EZShred by / Date:

Assigned Customer A/R Code: Invoicing Type:

AGREED TO BY:

CUSTOMER:

By: Ramon Garcia

Title: Hidalgo County Judge

Date: Mar 11, 2014

3GS, LLC dba Lonestar - Rio Grande Valley

By: Husbaldo Salazar

Title: Security Consultant

Date: Mar 11, 2014

The General Terms and Conditions provided on the next page are an integral part of this Agreement and Customer agrees to be bound by the General Terms and Conditions.

GENERAL TERMS AND CONDITIONS

1. SERVICES

1.1 Services to be Furnished. Provider agrees to furnish you with the services described on the first page of this Agreement. The services may, at your option and as indicated on the first page of this Agreement, be performed as part of a regular schedule or pursuant to specific directions which you shall give Provider from time to time. You may also request custom services not set forth on the first page of this Agreement, in which case Provider will consult with you as to the terms and conditions of the services requested. Such custom services will be invoiced at rates to be mutually agreed upon. All containers and other equipment provided by Provider hereunder shall remain the sole and exclusive property of Provider. You agree that Provider shall charge you the full amount stated on the first page of this Agreement for servicing a container for each time it visits your facility on the agreed upon schedule to provide this service regardless of the volume of material contained in such container(s) and/or in the event that Provider is not granted access to the container(s) on any service day. Provider may procure the services of any responsible third party to perform all or part of the services.

1.2 Services to Affiliates and Subsidiaries. With Provider's consent, your related, affiliated and subsidiary companies (including subsidiaries of affiliates) may request services pursuant to this Agreement. Any such request of services will be evidenced in writing by an authorized representative of the applicable related, affiliate or subsidiary in its own corporate name and referencing this Agreement.

2. RESPONSIBILITIES

2.1 Right to Rely on Instructions. Provider may act in reliance upon any instruction, instrument, or signature reasonably believed by Provider to be genuine, and may assume that any of your employees or any employee of your affiliates or subsidiaries giving any written notice, request, or instruction has the authority to do so.

2.2 Compliance with Contracts, Laws and Regulations. You shall be responsible for, and warrant compliance with, all contractual restrictions and all applicable laws, rules and regulations, including but not limited to environmental laws and contractual restrictions and laws governing the confidentiality, retention and disposition of information contained in any materials delivered to Provider. In furtherance of the foregoing, you agree that you shall not deliver to Provider any material considered toxic or dangerous or which is regulated under any federal or state law or regulation relating to hazardous materials.

2.3 Cooperation and Assistance. You shall cooperate with Provider with regard to the performance of the services, subject to normal security requirements and in a manner that is not unnecessarily disruptive to your business operations, by providing to Provider such information, data, access to premises, management decisions and approvals as may be reasonable to permit Provider to perform the services hereunder.

3. FEES AND PAYMENTS

3.1 Service Fees. All fees for services rendered under this Agreement shall be as specified on the first page of this Agreement. Unless otherwise agreed to by both parties, the specified fees shall remain fixed for the first twelve (12) months of the Initial Term. Thereafter, Provider reserves the right to modify the amount of the fees for services rendered under this Agreement at any time by delivery of written notice to you at least thirty (30) days prior to the effective date of such adjustment; provided that Provider will not increase such service fee by more than 5% per year. For any service requested by you that is not listed on the first page of this Agreement, the fees for such services will be as agreed to in writing by you and Provider prior to the rendering of such service, but shall otherwise be subject to the general terms and conditions of this Agreement.

3.2 Payment Terms. Invoices shall be due and payable immediately upon receipt of the applicable invoice unless otherwise stated on the first page of this Agreement. Amounts due and not paid within thirty (30) days after your receipt of the Invoice shall bear interest at the rate of one and one-quarter per cent (1.25%) per month. All payments will be applied to the oldest outstanding invoice. You also agree to pay any collection and/or attorney fees necessary to enforce payment.

3.3 Accelerated Payment Upon Early Termination of Agreement. In the event you terminate this Agreement without cause or Provider terminates this Agreement in accordance with Section 5.2 below, prior to the completion of the Initial Term or any Renewal Term (as defined below), you will pay Provider an amount equal to the average monthly charges billed to you by Provider for the preceding three (3) months multiplied by the number of months remaining in the Initial Term or any Renewal Term, as the case may be, plus a removal fee of $15.00 per container. Such payment shall be made in a single lump sum within thirty (30) days of your delivery of notice of termination to Provider. You agree to permit Provider to immediately retrieve all such containers during normal business hours.

4. CONFIDENTIALITY – "Confidential Information" means any information relating to your property, business and affairs. Unless such Confidential Information was previously known to Provider free of any obligation to keep it confidential, is subsequently made public by you or by a third party having a legal right to make such disclosure, or was known to Provider prior to receipt of same from you, it shall be held in confidence by Provider and shall be used only for the purposes provided in this Agreement. Provider shall use the same degree of care to safeguard your Confidential Information as it uses to safeguard its own. However, Provider may comply with any subpoena or similar order related to materials delivered to Provider; provided that it shall, unless prohibited by law, notify you promptly of any such subpoena or notice. You shall pay Provider's reasonable costs for such compliance.

5. TERM AND TERMINATION

5.1 Term. This Agreement shall commence on the date first set forth on the first page of this Agreement and, unless otherwise provided in this Agreement or terminated in accordance with Section 5.2, shall continue in effect for the number of months specified on the first page of this Agreement (the "Initial Term"), with automatic renewal for successive one-year terms (each, a "Renewal Term"), unless written notice of non-renewal is delivered by either party to the other not less than thirty (30) days prior to the date of expiration of such term.

5.2 Termination. Either party may terminate this Agreement if the other is in material or repeated breach of any of its obligations hereunder and the breaching party has not cured the breach within thirty (30) days after written notice from the nonbreaching party. In the event of any such termination by you as a result of Provider's breach, all amounts due for services rendered up to the effective date of termination shall immediately become due and payable. In the event Provider terminates this Agreement as a result of your material or repeated breach of this Agreement (including failure to pay your obligations to Provider in a timely manner), the provisions of Section 3.3 shall apply and Provider shall have no obligation to provide further services to you. Any reduction by you in services to less than fifty percent of the initially contracted services under this Agreement shall be deemed to be a material breach of this Agreement.

6. CLAIMS AND DISPUTE RESOLUTION

6.1 Time for Presenting Claims. You must present any claim with respect to any services rendered hereunder in writing to Provider within a reasonable time and in no case later than thirty (30) days after the occurrence of the event on which the claim is based.

6.2 Governing Law; Costs of Collection. This Agreement, and all transactions and agreements in connection herewith, shall be governed by and construed in accordance with the laws of the State of Tennessee, without regard to principles of conflicts of laws. You acknowledge and agree that you will be liable for all costs and expenses incurred by Provider (including reasonable attorneys' fees) related to the enforcement of this Agreement.

7. LIABILITY AND WARRANTY

7.1 Limitation of Liability. Provider shall not be responsible or liable in any manner whatsoever for the release or loss of any materials deposited in containers or otherwise delivered to it for shredding unless the release or loss is due to Provider's gross negligence or willful misconduct. Provider's maximum liability for any and all claims arising with respect to the services provided under this Agreement shall not exceed the aggregate amounts paid by you with respect to the services provided during the six (6) months preceding the event which gives rights to a claim. IN NO EVENT SHALL Provider BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL OR PUNITIVE DAMAGES, REGARDLESS OF WHETHER THE ACTION IS BROUGHT IN TORT, CONTRACT OR ANY OTHER THEORY.

7.2 Ownership Warranty. You warrant that you are the owner, legal custodian or otherwise have the right to deliver for shredding any and all materials you provide Provider hereunder. You shall reimburse Provider for any expenses reasonably incurred by Provider (including reasonable attorneys' fees) by reason of Provider complying with its obligations under this Agreement to shred such materials in the event of a dispute concerning the shredding of the materials provided by you to Provider.

8. MISCELLANEOUS

8.1 Notices. All notices hereunder shall be in writing and addressed to either party at its address given on the face hereof (or to such other address as either party may specify by notice given in accordance with this Section). Notices to Provider shall be sent to the attention of its local General Manager.

8.2 Binding Nature and Assignment. This Agreement shall be binding on the parties and their respective successors and assigns. You may not assign this Agreement without the prior written consent of Provider. Provider may assign this Agreement without your consent.

8.3 Force Majeure. Each party shall be excused from any delay or failure in performance under this Agreement for any period if and to the extent that such delay or failure is caused by acts of God, governmental actions, labor unrest, riots, unusual traffic delays or other causes beyond its control.

8.4 Relationship of Parties. Provider is acting as an independent contractor hereunder and has the sole right and obligation to supervise, manage, contract, direct, procure, perform, or cause to be performed all work to be performed by Provider under this Agreement.

8.5 Entire Agreement. This Agreement constitutes the entire agreement between Provider and you with respect to the subject matter of this Agreement. No change, waiver, or discharge of this Agreement shall be valid unless in writing and executed by the party against whom such change, waiver, or discharge is sought be to enforced. Except as provided in Section 3, this Agreement may be amended only by an amendment in writing signed by you and Provider.

8.6 Invalidity. If any provision of this Agreement is declared invalid by any tribunal of competent jurisdiction, then such provision shall automatically be adjusted to the minimum extent necessary to the requirements for validity as declared at such time and as so adjusted shall be deemed a provision o this Agreement as though originally included herein. In the event that the provision invalidated is of such a nature that it cannot be so adjusted, the provision shall be deemed deleted from this Agreement as though such provision had never been included herein. In either case, the remaining provisions of this Agreement shall remain in effect.

8.7 Counterparts; Delivery. This Agreement may be executed in any number of counterparts and in separate counterparts by the parties hereto, each of which when so executed will be an original, but all of which together constitute one and the same instrument. This Agreement may be delivered to the other parties by facsimile or other electronic means (including, without limitation, PDF format); provided, however, that each party agrees to send to the other party a signed original of the Agreement and each party further agrees that if any party fails to deliver signed original copies, the facsimile or electronic copy will be enforceable as if it were the signed original.

Mike Escaname

From: Josephine L. Ramirez <josephine.ramirez@da.co.hidalgo.tx.us>
Sent: Thursday, February 20, 2014 11:24 AM
To: 'Mike Escaname'
Cc: michael.garza@da.co.hidalgo.tx.us; josie.escalante@hchd.org
Subject: RE: Request for Review - Lone Star Shredding

We have reviewed the Service Agreement and general terms and conditions for Lone Star Shredding and approve as to the form of agreement.

Josephine Ramirez Solis
Assistant Criminal District Attorney
County Affairs Section
Office of Criminal District Attorney
Hidalgo County, Texas
100 N Closner Rm 303
Edinburg, TX 78539
(956) 318-2313 ext. 3823
(956) 318-2079 FAX
josephine.ramirez@da.co.hidalgo.tx.us

****

The information contained in this e-mail may be 1.SUBJECT TO THE ATTORNEY-CLIENT PRIVILEGE; 2.ATTORNEY WORK PRODUCT; and/or 3.CONFIDENTIAL. It is intended only for the individual or entity designated above. Any distribution, copying, or use of or reliance upon the information contained in this e-mail by or to anyone other than the recipient designated above by the sender is unauthorized and strictly prohibited. **IF YOU HAVE RECEIVED THIS COMMUNICATION IN ERROR, PLEASE ADVISE THE SENDER BY REPLY E-MAIL TO josephine.ramirez@da.co.hidalgo.tx.us AND DELETE THE COMMUNICATION.**

****

AI-43327 **Health & Human Services Dept. 11. B.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted By: Mike Escaname,
HEALTH & HUMAN
SERVICES DEPT.

Department: HEALTH & HUMAN SERVICES DEPT.

Information

CAPTION

Approval to process the following Time Warner invoices as claims with authority for County Treasurer to isssue a check after auditing procedures are completed by County Auditor.

Vendor	Account No.	Statement Date	Amount
Time Warner	8260-18-010-0425162	10/10/2013	$1,757.86
Time Warner	8260-18-010-0425162	11/11/13	$589.25
Time Warner	8260-18-010-0425162	12/10/13	$589.25
Time Warner	8260-18-0425162	01/10/14	$587.13
Time Warner	8260-18-010-0425162	02/10/14	$587.13
		Total	**$4,110.62**

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 **ACCT. #:** 4-1100-441-00-340-003-0-531

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

Funds available as of 2/27/14.

Attachments

Invoices

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	02/25/2014 04:52 PM
Glinda Pacheco	Glinda Pacheco	02/27/2014 05:04 PM
Purchasing Department	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Mike Escaname Started On: 02/25/2014 10:09 AM

Final Approval Date: 03/07/2014

TIME WARNER CABLE
Business Class®

RECEIVED
FEB 24 2013
Hidalgo County Health & Human Services

Customer service
Call us anytime: 1-866-519-1263
Manage your account:
twcbc.com/myaccount
Visit us online: twcbc.com/texas

Account number
8260 18 010 0425162
Customer code **2539**

Due date	Service period	Amount due
Oct 30, 2013	10/20 - 11/19	**$1,757.86**

Service address
TX Dir - Hidalgo Health
Account Phone 210-458-8580
1901 N Bridge Ave
Weslaco, TX 78596-4961

Previous balance & payments	
Balance last statement	0.00

Current month	
Monthly services	448.00
Partial month charges	896.00
Surcharges	275.72
Taxes and fees	138.14
Total due by Oct 30, 2013	**$1,757.86**

In the know...

Due to an increase in Time Warner Cable's tax obligation, effective with your October 2013 invoice, you will see a small change in the TWC State Cost Recovery Fee applied to your bill. If you have any questions related to these charges, please contact us at 1-866-519-1263.

Did you know TWC is changing the names of many services and packages? You may notice this on your next bill. Your price (and the channels, speeds, or features in your package) are not changing. Visit twc.com/newnames to learn more.

INVOICE RECEIVED BY:
Jeanette Palacios DATE 2/24/13
GOODS/SERVICES RECEIVED BY:
Palacios DATE 10/20-11/19/13
4 -1100-441-00-340-003 -0-53
PYMT AMOUNT$ 1757.86 PO# Claim
APPROVED BY: _____

TIME WARNER CABLE
Business Class®

PO BOX 460849, SAN ANTONIO, TX 78246-0849
8260 1800 ZO RP 10 10112013 NNNNNYNN 01 010661 0039

TX DIR - HIDALGO HEALTH
1901 N BRIDGE AVE
WESLACO, TX 78599-4961

Please enclose this coupon with your payment.

**Please allow 7-10 days for delivery and payment processing. See reverse side for more convenient payment options.

Payment due date
Oct 30, 2013

Total amount due
$1,757.86

Account number
8260 18 010 0425162

Please write your account number on your check.

Amount enclosed

TIME WARNER CABLE
PO BOX 60074
CITY OF INDUSTRY CA 91716-0074

8260180100425162017578 63

TX Dir - Hidalgo Health
Total due by Oct 30, 2013: $1,757.86
Account number: 8260 18 010 0425162
Customer code: 2539
Statement date: Oct 10, 2013

TIME WARNER CABLE
Business Class®

	Previous balance	
	Balance last statement	0.00
	Total previous balance	**$0.00**
	Monthly services	
10/10	Ethernet EPL - 5 MBPS	448.00
	Total monthly services	**$448.00**
	Partial month charges	
09/11	Ethernet EPL - 5 MBPS 08/20-10/19	896.00
	Total partial month charges	**$896.00**
	Surcharges	
	TWC Regulatory Recovery Fee	52.74
	Federal Universal Service Fund	213.20
	TWC State Cost Recovery Fee	9.78
	Total surcharges	**$275.72**
	TWC imposes surcharges to recover costs of complying with its governmental obligations. Specifically, TWC chooses to impose the State Cost Recovery Fee to recover the cost of TWC's Texas Margins Tax liability.	
	Taxes and fees	
	State and Local Sales Tax	132.60
	Municipal Right-Of-Way Fee	5.54
	Total taxes and fees	**$138.14**
	Total due by Oct 30, 2013	**$1,757.86**

Reach us at your convenience

Online
Visit us at twcbc.com/myaccount to chat with agents online, manage your services, access support tools such as FAQs and user guides, and pay your bill when it is convenient for you.

Over the phone
Call us anytime at **1-866-519-1263** to speak with someone live. For the most efficient service, have the phone number associated with your account or your account number available when you call.

Pay online

My Account puts you in control!
Enjoy the convenience of anytime access to your account, save time with easy, online bill payment and efficiently manage your service all in one place. Your account number and customer code are needed to register. Visit us online at **twcbc.com/myaccount** to get started today!

Pay by phone

Make a payment free of charge using our automated payment option at **1-866-519-1263** and authorize payment directly from your bank account or credit card.

Customer information

Are you experiencing technical issues with closed captioning? Call 1-800-222-5355, email twc.closedcaptioningissues@twcable.com or fax 1-877-430-1386. Want to write us? Address closed captioning related concerns for which you would like a formal response to H. Dudash, Administrator, 13820 Sunrise Valley Dr., Herndon, VA 20171; fax 1-704-697-4935; email twc.closedcaptioningissues@twcable.com To follow up on a written submission, call 1-877-276-7432.

If your check is returned, you expressly authorize your bank account to be electronically debited for the amount of the check plus any applicable fees. The use of a check for payment is your acknowledgement and acceptance of this policy and its terms and conditions. Nonpayment of any portion of your TV, Internet or Phone service could result in disconnection of your TWC services.

To view the call detail for your Business Phone calls, go to twcbc.com/myaccount.

For information on any upcoming programming charges please consult the Legal Notices published in Brownsville Herald, McAllen Monitor or Valley Morning Star on the 1st and 3rd Monday each month and on twc.com.

Time Warner Cable is an Equal Opportunity Employer M/F/D/V/Drug free workplace. For career opportunities at Time Warner Cable, visit twc.com/careers.

TIME WARNER CABLE
Business Class®

Customer service
Call us anytime: 1-866-519-1263
Manage your account:
twcbc.com/myaccount
Visit us online: twcbc.com/texas

Account number
8260 18 010 0425162
Customer code **2539**

Due date	Service period	Amount due
upon receipt	11/20 - 12/19	**$2,347.11**

Service address
TX Dir - Hidalgo Health
Account Phone 210-458-8580
1901 N Bridge Ave
Weslaco, TX 78596-4961

Previous balance & payments	
Balance last statement	1,757.86
Unpaid balance	1,757.86

Current month	
Monthly services	448.00
Surcharges	94.05
Taxes and fees	47.20
Total due upon receipt	**$2,347.11**

INVOICE RECEIVED BY:
Jeanette Palacios DATE 11/21/13
GOODS/SERVICES RECEIVED BY:
Palacios DATE 11/20-12/19/13
4 -1100-441-00-340-003 -0- 531
PYMT AMOUNT$ 589.25 PO# Claim
APPROVED BY:

In the know...

Did you know TWC is changing the names of many services and packages? You may notice this on your next bill. Your price (and the channels, speeds, or the features in your pacakage) are not changing. Visit twc.com/newnames to learn more.

TIME WARNER CABLE
Business Class®

PO BOX 460849, SAN ANTONIO, TX 78246-0849
8260 1800 ZO RP 11 11122013 NYNNNYNN 01 023562 0076

TX DIR - HIDALGO HEALTH
1901 N BRIDGE AVE
WESLACO, TX 78599-4961

Payment due date
upon receipt

Account number
8260 18 010 0425162

Please write your account number on your check.

Please enclose this coupon with your payment.

**Please allow 7-10 days for delivery and payment processing. See reverse side for more convenient payment options.

Total amount due
$2,347.11

Amount enclosed

RECEIVED
Hidalgo County Health
& Human Services Department
NOV 21 2013
1304 S. 25th Ave.
Edinburg, Texas 78542

TIME WARNER CABLE
PO BOX 60074
CITY OF INDUSTRY CA 91716-0074

826018010042516202347110

TX Dir - Hidalgo Health
Total due upon receipt: $2,347.11
Account number: 8260 18 010 0425162
Customer code: 2539
Statement date: Nov 11, 2013

TIME WARNER CABLE
Business Class®

	Previous balance	
	Balance last statement	1,757.86
	Total previous balance	**$1,757.86**
	Monthly services	
11/11	Ethernet EPL - 5 MBPS	448.00
	Total monthly services	**$448.00**
	Surcharges	
	TWC Regulatory Recovery Fee	17.64
	Federal Universal Service Fund	72.68
	TWC State Cost Recovery Fee	3.73
	Total surcharges	**$94.05**
	TWC imposes surcharges to recover costs of complying with its governmental obligations. Specifically, TWC chooses to impose the State Cost Recovery Fee to recover the cost of TWC's Texas Margins Tax liability.	
	Taxes and fees	
	State and Local Sales Tax	44.43
	Municipal Right-Of-Way Fee	2.77
	Total taxes and fees	**$47.20**
	Total due upon receipt	**$2,347.11**

Reach us at your convenience

Online
Visit us at twcbc.com/myaccount to chat with agents online, manage your services, access support tools such as FAQs and user guides, and pay your bill when it is convenient for you.

Over the phone
Call us anytime at **1-866-519-1263** to speak with someone live. For the most efficient service, have the phone number associated with your account or your account number available when you call.

Pay online

My Account puts you in control!

Enjoy the convenience of anytime access to your account, save time with easy, online bill payment and efficiently manage your service all in one place. Your account number and customer code are needed to register. Visit us online at **twcbc.com/myaccount** to get started today!

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If your check is returned, you expressly authorize your bank account to be electronically debited for the amount of the check plus any applicable fees. The use of a check for payment is your acknowledgement and acceptance of this policy and its terms and conditions. Nonpayment of any portion of your TV, Internet or Phone service could result in disconnection of your TWC services.

To view the call detail for your Business Phone calls, go to twcbc.com/myaccount.

For information on any upcoming programming charges please consult the Legal Notices published in Brownsville Herald, McAllen Monitor or Valley Morning Star on the 1st and 3rd Monday each month and on twc.com.

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TIME WARNER CABLE
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Customer service
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Manage your account:
twcbc.com/myaccount
Visit us online: twcbc.com/texas

Account number
8260 18 010 0425162
Customer code **2539**

Due date	Service period	Amount due
upon receipt	12/20 - 01/19	**$2,936.36**

Service address
TX Dir - Hidalgo Health
Account Phone 210-458-8580
1901 N Bridge Ave
Weslaco, TX 78596-4961

Previous balance & payments	
Balance last statement	2,347.11
Unpaid balance	2,347.11

Current month	
Monthly services	448.00
Surcharges	94.05
Taxes and fees	47.20

Total due upon receipt	**$2,936.36**

INVOICE RECEIVED BY:
Jeanette Palacios DATE 12/23/13
GOODS/SERVICES RECEIVED BY:
Palacios DATE 12/20-1/19/14
4-1100-441-00-340-003-0-531
PYMT AMOUNT$ 589.25 PO# claim
APPROVED BY:

RECEIVED
DEC 23 2013
Hidalgo County Health & Human Services

In the know...

Did you know TWC changed the names of many services and packages? Your price, and the channels, speeds or features in your package, did not change. Visit twc.com/newnames to learn more.

YOUR ACCOUNT IS SCHEDULED FOR DISCONNECTION. IT IS IMPERATIVE THAT YOU CALL 866-519-1263 FOR PAYMENT ARRANGEMENTS. OUTSTANDING BALANCES WILL BE SENT TO A 3RD PARTY COLLECTION AGENCY AND THEN PLACED WITH THE CREDIT BUREAU. PLEASE DISREGARD IF PAYMENT HAS BEEN MADE.

TIME WARNER CABLE
Business Class®

PO BOX 460849, SAN ANTONIO, TX 78246-0849
8260 1800 ZO RP 10 12112013 NNNNNYNN 01 008679 0026

TX DIR - HIDALGO HEALTH
1901 N BRIDGE AVE
WESLACO, TX 78599-4961

Payment due date
upon receipt

Account number
8260 18 010 0425162
Please write your account number on your check.

Please enclose this coupon with your payment.

**Please allow 7-10 days for delivery and payment processing. See reverse side for more convenient payment options.

Total amount due
$2,936.36

Amount enclosed

TIME WARNER CABLE
PO BOX 60074
CITY OF INDUSTRY CA 91716-0074

826018010042516202936367

TX Dir - Hidalgo Health
Total due upon receipt: $2,936.36
Account number: 8260 18 010 0425162
Customer code: 2539
Statement date: Dec 10, 2013

TIME WARNER CABLE
Business Class®

	Previous balance	
	Balance last statement	2,347.11
	Total previous balance	**$2,347.11**
	Monthly services	
12/10	Ethernet EPL - 5 MBPS	448.00
	Total monthly services	**$448.00**
	Surcharges	
	TWC Regulatory Recovery Fee	17.64
	Federal Universal Service Fund	72.68
	TWC State Cost Recovery Fee	3.73
	Total surcharges	**$94.05**
	TWC imposes surcharges to recover costs of complying with its governmental obligations. Specifically, TWC chooses to impose the State Cost Recovery Fee to recover the cost of TWC's Texas Margins Tax liability.	
	Taxes and fees	
	State and Local Sales Tax	44.43
	Municipal Right-Of-Way Fee	2.77
	Total taxes and fees	**$47.20**
	Total due upon receipt	**$2,936.36**

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Enjoy the convenience of anytime access to your account, save time with easy, online bill payment and efficiently manage your service all in one place. Your account number and customer code are needed to register. Visit us online at **twcbc.com/myaccount** to get started today!

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TIME WARNER CABLE
Business Class®

Customer service
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Manage your account:
twcbc.com/myaccount
Visit us online: twcbc.com/texas

Account number
8260 18 010 0425162
Customer code **2539**

Due date	Service period	Amount due
upon receipt	01/20 - 02/19	**$3,523.49**

RECEIVED
FEB 24 2013
Hidalgo County Health & Human Services

Service address
TX Dir - Hidalgo Health
Account Phone 210-458-8580
1901 N Bridge Ave
Weslaco, TX 78596-4961

Previous balance & payments

Balance last statement	2,936.36
Unpaid balance	2,936.36

Current month

Monthly services	448.00
Surcharges	91.98
Taxes and fees	47.15
Total due upon receipt	**$3,523.49**

INVOICE RECEIVED BY:
Jeanette Palacios DATE 2/24/13
GOODS/SERVICES RECEIVED BY:
Palacios DATE 1/20-2/19/14
4 -1100-441-00-340-003 -0- 531
PYMT AMOUNT$ 587.13 PO# claim
APPROVED BY:

YOUR ACCOUNT IS SCHEDULED FOR DISCONNECTION. IT IS IMPERATIVE THAT YOU CALL 866-5191263 FOR PAYMENT ARRANGEMENTS, OUTSTANDING BALANCES WILL BE SENT TO A 3RD PARTY COLLECTION AGENCY AND THEN PLACED WITH THE CREDIT BUREAU. PLEASE DISREGARD IF PAYMENT HAS BBEN MADE.

Please enclose this coupon with your payment.

TIME WARNER CABLE
Business Class®

PO BOX 460849, SAN ANTONIO, TX 78246-0849
8260 1800 ZO RP 10 01112014 NNNNNYNN 01 008391 0027

TX DIR - HIDALGO HEALTH
1901 N BRIDGE AVE
WESLACO, TX 78599-4961

Payment due date
upon receipt

Account number
8260 18 010 0425162
Please write your account number on your check.

**Please allow 7-10 days for delivery and payment processing. See reverse side for more convenient payment options.

Total amount due
$3,523.49

Amount enclosed

TIME WARNER CABLE
PO BOX 60074
CITY OF INDUSTRY CA 91716-0074

8260180100425162035234 95

TX Dir - Hidalgo Health
Total due upon receipt: $3,523.49
Account number: 8260 18 010 0425162
Customer code: 2539
Statement date: Jan 10, 2014

TIME WARNER CABLE
Business Class®

	Previous balance	
	Balance last statement	2,936.36
	Total previous balance	**$2,936.36**
	Monthly services	
01/10	Ethernet EPL - 5 MBPS	448.00
	Total monthly services	**$448.00**
	Surcharges	
	TWC Regulatory Recovery Fee	12.55
	Federal Universal Service Fund	75.71
	TWC State Cost Recovery Fee	3.72
	Total surcharges	**$91.98**
	TWC imposes surcharges to recover costs of complying with its governmental obligations. Specifically, TWC chooses to impose the State Cost Recovery Fee to recover the cost of TWC's Texas Margins Tax liability.	
	Taxes and fees	
	State and Local Sales Tax	44.38
	Municipal Right-Of-Way Fee	2.77
	Total taxes and fees	**$47.15**
	Total due upon receipt	**$3,523.49**

Reach us at your convenience

Online
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Manage your account:
twcbc.com/myaccount
Visit us online: twcbc.com/texas

Account number
8260 18 010 0425162
Customer code **2539**

Due date	Service period	Amount due
upon receipt	02/20 - 03/19	**$4,110.62**

RECEIVED
FEB 24 2013
Hidalgo County Health & Human Services

Service address
TX Dir - Hidalgo Health
Account Phone 210-458-8580
1901 N Bridge Ave
Weslaco, TX 78596-4961

Previous balance & payments	
Balance last statement	3,523.49
Unpaid balance	3,523.49

Current month	
Monthly services	448.00
Surcharges	91.98
Taxes and fees	47.15

Total due upon receipt	**$4,110.62**

INVOICE RECEIVED BY:
Jeanette Palacios DATE 2/24/13
GOODS/SERVICES RECEIVED BY:
Palacios DATE 2/20-3/19/14
1100-441-00-340-003 -0- 531
PYMT AMOUNT$ 587.13 PO# claim
APPROVED BY:

In the know...

Did you know you can watch new Movies On Demand the same day as DVD? Catch Lee Daniels The Butler, rated PG-13, premiering January 14. Forest Whitaker is a White House butler who served eight presidents while the civil rights movement affects his life, family and society.

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TIME WARNER CABLE
Business Class®

PO BOX 460849, SAN ANTONIO, TX 78246-0849
8260 1800 ZO RP 10 02112014 NNNNNYNN 01 006560 0026

TX DIR - HIDALGO HEALTH
1901 N BRIDGE AVE
WESLACO, TX 78599-4961

Please enclose this coupon with your payment.

**Please allow 7-10 days for delivery and payment processing. See reverse side for more convenient payment options.

Payment due date
upon receipt

Total amount due
$4,110.62

Account number
8260 18 010 0425162

Please write your account number on your check.

Amount enclosed

TIME WARNER CABLE
PO BOX 60074
CITY OF INDUSTRY CA 91716-0074

826018010042516204110623

TX Dir - Hidalgo Health
Total due upon receipt: $4,110.62
Account number: 8260 18 010 0425162
Customer code: 2539
Statement date: Feb 10, 2014

TIME WARNER CABLE
Business Class®

	Previous balance	
	Balance last statement	3,523.49
	Total previous balance	**$3,523.49**
	Monthly services	
02/10	Ethernet EPL - 5 MBPS	448.00
	Total monthly services	**$448.00**
	Surcharges	
	TWC Regulatory Recovery Fee	12.55
	Federal Universal Service Fund	75.71
	TWC State Cost Recovery Fee	3.72
	Total surcharges	**$91.98**
	TWC imposes surcharges to recover costs of complying with its governmental obligations. Specifically, TWC chooses to impose the State Cost Recovery Fee to recover the cost of TWC's Texas Margins Tax liability.	
	Taxes and fees	
	State and Local Sales Tax	44.38
	Municipal Right-Of-Way Fee	2.77
	Total taxes and fees	**$47.15**
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AI-43281 **Facilities Management 12. A.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted For: Facilities Management Submitted By: Glinda Pacheco, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Approval to process the following SOS Technologies invoices as a claim with authority for County Treasurer to issue check after auditing procedures are completed by County Auditor.

Date	Vendor	Invoice #	Amount
12/27/13	SOS Technologies	7661	$600.00

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-1100-419-40-220-001-0-442

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 2/20/14.

Attachments

SOS Invoice

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	02/21/2014 01:34 PM
Obdett Calzada	Obdett Calzada	02/27/2014 02:41 PM
Auditor's Office	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Glinda Pacheco Started On: 02/20/2014 03:32 PM

Final Approval Date: 03/07/2014

RECEIVED

JAN 08 2014

Facility Management

S O S Technologies

Stewart Oxygen Service

Licensed by Oxygen Therapy Institute, Inc.

P.O. BOX 201 · EDINBURG, TEXAS 78540 · (956) 383-7812

INVOICE

DATE 12-27 2013

INVOICE NUMBER 7661

SOLD TO	SHIP TO
Hidalgo County Courthouse 2802 South Business Highway 83 Edinburg, Texas 78539	Mr. Ramon Garcia County Judge Ms. Marty Salazar Director Of Purchasing

OUR ORDER NO.	CUSTOMER ORDER NO.	SALESMAN	TERMS	F.O.B.
		Richard R. Cantu	NET	S.O.S. Outlet

ORDERED	SHIPPED	DESCRIPTION	AMOUNT
Rental of	2	S.O.S. Emergency Oxygen Inhalators for the period thru December 10, 2013 through December 10, 2014.	
Rental of		Extra Cylinders 2 @ $300.00 each per year.	$600.00
		WE APPRECIATE YOUR BUSINESS THANK YOU VERY MUCH	
		(1) Administration Building (2) Adult Probation Department.	
		Sales/Use Tax	-0-
		Oxygen Refills	
		Shipping	
		MEMBER — RIO GRANDE VALLEY CHAMBER OF COMMERCE	
		TOTAL	$600.00

Judge,
We appreciate
your Business!
Thanks
Richard

AI-43503 **Auditor's Office 13. A.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted By: Maria Medina, AUDITOR'S OFFICE

Department: AUDITOR'S OFFICE

Information

CAPTION

Authorization to continue making checks for delinquent attorney fees payable to Perdue, Brandon, Fielder, Collins & Mott for the duration of the contract.

BACKGROUND

On October 18, 2011, the Commissioners Court entered into a 3-year contract with Perdue, Brandon, Fielder, Collins & Mott, LLP (PBFCM) in association with the Law Offices of John David Franz for the collection of delinquent taxes, penalties, and interest pursuant to Tax Code §6.30. Contract is set to expire on December 31, 2014.

The County Auditor was notified that the association between the two firms has/or will terminate before the termination of the contract.

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/07/2014 03:39 PM
Purchasing Department	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Maria Medina Started On: 03/07/2014 03:21 PM

Final Approval Date: 03/07/2014

AI-43243 **IT Department 14. A.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted By: Griselda Salazar, IT DEPARTMENT

Department: IT DEPARTMENT

Information

CAPTION

COMM. PCT. 4

Authorization and approval to purchase new wireless gps service through the County's membership/participation with CONTRACT: DIR-SDD-1777 for AT&T Mobility and with GOVERNMENT CONCTRACT: 4400003839 for UNICOM GOVERNMENT, INC. for the following:

Qty:	Description:	Employee Name:	Service Plan:	Equipment Cost:	Requisition:
4	GPS DATA	Office Use	Pooled Telemetry Connect-1MB @ $6.65 (dir rate) X 4 (gps units) = $26.61 a month	$0	252430
4	GPS UNIT	Office Use		XIRGO TECHNOLOGIES OBDII - 3G HSPA @ $212.11 X 4 (units) = $848.44 (one time charge)	252624
4	GPS UNIT	Office Use		OBDII- Pass Through Y Harness @ $23.70 X 4 (units) = $94.80 (one time charge)	252624
4	SERVICE	Office Use	Rastrac Annual Service Charge @ $60.48 X 12 months = $725.76	$0	252624

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 **ACCT. #:** 4-1200-431-00-124-007-0-532

FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Amount available for requisition# 252430 as of 3-06-14 $73.15 for AT&T MOBILITY.

Account available balance as of 3-7-14 $1,065.26

FISCAL YEAR: 2014 **ACCT. #:** 4-1200-431-00-124-007-0-619/532

FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Amount available for requisition# 252624 as of 3-06-14 $1,669.00 for GTSI CORP.

Attachments

Req# 252430

Req# 252624

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/04/2014 11:33 AM
Manuel Chapa	Manuel Chapa	03/07/2014 04:48 PM
Purchasing Department	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Griselda Salazar Started On: 02/19/2014 12:36 PM

Final Approval Date: 03/07/2014

WIRELESS DEVICE REQUEST FORM W.2011.2

TYPE OF REQUEST

County Owned Wireless Device:	Wireless Data Device:	Stipend:
☑ Office Use *or* ☐ Individual	☐ Data Card	☐ Cellular Telephone $50/mo
☐ Name Change	☐ Blackberry	☐ Data Pad $25/mo
☐ Equipment Change	☑ Other: GPS Units	
☐ Plan Change		
☐ Delete Service		

COUNTY OWNED WIRELESS DEVICE

Office Use / Employee: Pct 4 Employee ID#_____ Signature: Gloria A Beltran

Department: Pct 4 Dept#: 124

Quantity: 4

Service: $ 6.65 /mo (x) 11 months = 73.15 Account: 4-1100-432-00-124-001-2532

Service: $_____/mo (x) ____ months = _____ Account:_____-619/664

Requisition Total: 73.15 **Requisition Number:** 952430

STIPEND

(1) Employee:_____ Employee ID#_____ Signature:_____

Department:_____ Dept#:_____

Quantity:_____

Service: $_____/mo (x) ____ months = _____ Account:_____-532

Total:_____

(2) Elected Official/Department Head Authorization for Request:

Joseph Palacios HAM | Joseph Palacios | 10/31/13

Signature | Print Name | Date

(3) Executive Office Authorization (Commissioner's Court Departments Only):

_____ | _____ | _____

Signature | Print Name | Date

(4) IT DEPARTMENT ONLY:

Service Type Codes:_____

Commissioner's Court Action: **Commissioner's Court Date:** _____

☐ **Approved Date:** _____ ☐ **Disapproved**

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: http://www.irs.gov/govt/fslg/article/0,,id=167154,00.html, EXAMPLE 2.

Revised: 03/09/2011

Requisition

Req # 00252430

PO #

Date: 02/21/14

Bill To: x
x

Vendor : 366501
AT&T MOBILITY
PO BOX 6463
CAROL STREAM IL 60197-6463

Ship To: HIDALGO CO. PCT 4
1051 N. DOOLITTLE
EDINBURG TX 78542

Contact: VLopez
956-383-3112

Contract No: DIR-SDD-1777

Special Instructions:
Pct 4 Req # 214

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		DIR-SDD-1777 For: 4 Additional GTSI Units DO NOT DUPLICATE ORDER		
11.00	MONTH	CO Pooled Telemetry Connect- 1 MB, SOC#PTCJ	6.65	73.15
		Account No	Encumbrance	
		4-1200-431-00-124-007-0-532	73.15	
			Freight	.00
			Total	73.15
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____

at&t

2/19/2014

Hidalgo County

Prepared for:
Phillip Veale

Provided by Hector Orellana
Phone: 956-605-4849
Fax: 956-727-1262

E-mail: ho9555@att.com
721 Beech Ave.
McAllen, Texas

CELLULAR VOICE and DATA ACCESS SERVICES CONTRACT
DIR Contract No. DIR-SDD-1777
Fan # 02736840
Account # 287250585727
Billing Cycle
INVOICE

Product	Quantity	Cost	DIR Rate	Monthly
Pooled Telemetry Connect - 1MB, SOC# PTCJ	4	$8.99	$6.65	$26.61
		Total Amount Due:		See above quote

Requisition

Req # 00252624

PO #

Date: 02/25/14

Bill To: x
x

Vendor : 303569
GTSI CORP.
2553 DULLES VIEW DRIVE, SUITE 100
HERNDON VA 20171-5219
FAX (703)222-5212

Ship To: HIDALGO CO. PCT 4
1051 N. DOOLITTLE
EDINBURG TX 78542

Contact: VLopez
956-383-3112

Contract No: 4400003839

Special Instructions:
Pct. 4 Req # 226

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		Govt. Contract#: 4400003839 For: Additional GTSI Units (4) Quotation #: QUT5138782 DO NOT DUPLICATE ORDER		
4.00	EACH	CO 770954 Manning Nava Corp, Inc. T572 Xirgo Technologies OBDII-3G HSPA 4400003839	212.11	848.44
4.00	EACH	CO 745745 Manning Navacorp, Inc. T570-H OBDII- Pass Through Y Harness (For Use With C334) 4400003839	23.70	94.80
12.00	EACH	CO 755747 Manning Navcomp, Inc. RVTS103-5 Rastrac Annual Service Charge (OBDII & LMU1210 Units, 5 Min. updates w/Turn Detect, No Communication 86 Units 4400003839	60.48	725.76
		Account No	Encumbrance	
		4-1200-431-00-124-007-0-532	725.76	
		4-1200-431-00-124-007-0-619	943.24	
			Freight	.00
			Total	1,669.00
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____

UNICOM Government, Inc.
A Division of UNICOM Global

Formerly GTSI Corp.

UNICOM Government, Inc.
Sales Quotation

2553 Dulles View Dr, Suite 100
Herndon, VA 20171
1-800-999-4874
www.unicomgov.com

To: Phillip Veale
HIDALGO COUNTY
2802 S BUSINESS HWY 281
Edinburg
TX 78539 USA

Reference No:
Proposal No:
Govt. Contract # : 4400003839
Ship Via: GROUND
CUSTOMER #: 20084621

Quotation #: QUT5138782
Date: 25-FEB-2014
Sales Rep.: JACOB GLANZMANN
Phone: 703/502-2177
Jacob.Glanzmann@unicomgov.com

****ALERT** UNICOM Government, Inc. has changed banks to the Silicon Valley Bank account shown at the bottom of this quote. The SAM database has been updated. If you need a new EFT form completed, please contact your billing representative, identified on the bottom right.**

PLEASE NOTE: GTSI Corp. has recently changed its name to UNICOM Government, Inc. We will continue to support your mission by providing the same high level of service that GTSI has offered to its government customers for the last 30 years.

LINE#	UNICOM P/N / CLIN	Manufacturer / Mfg P/N	Item Description / Contract Vehicle	Unit Price	Quantity	Extended Price
001	770954	MANNING NAVCOMP, INC	XIRGO TECHNOLOGIES OBDII - 3G HSPA	$212.11	4	$848.44
		T572	4400003839			
002	745745	MANNING NAVCOMP, INC	OBDII - PASS THROUGH Y HARNESS (FOR USE WITH C334)	$23.70	4	$94.80
		T570-H	4400003839			
003	755747	MANNING NAVCOMP, INC	RASTRAC ANNUAL SERVICE CHARGE (OBDII & LMU1210 UNITS, 5 MINUTE UPDATES W/TURN DETECT, NO COMMUNICATION 86 UNITS	$60.48	12	$725.76
		RVTS103-5	4400003839			

SUBTOTALS :	$1,669.00
TAX :	$0.00
TOTAL :	$1,669.00

****** ATTENTION CONTRACTING ******

Unless otherwise specified within this quote or agreed to by the Seller in writing, full payment for order is due within 30 days of receipt of equipment or services.

*** When purchasing any software or related services, your order is subject to your acceptance of any specific end user terms and conditions (to include licensing terms) required by the manufacturer.**

*** The prices in this quote are valid for 30 calendar days following the Quotation date.**
*** This quote is only valid in its entirety and POs placed for partial items in a quote may be rejected.**
*** All orders are subject to availability.**
*** Any quotes containing items with Part Numbers SKU TBD or 000-000 are considered budgetary quotes with estimated prices, which are not binding. Please contact your Sales Representative for an updated and final quote before placing an order.**
*** Unless otherwise stated, pricing shown for maintenance/support requires payment in full within 30 days of the invoice date.**
*** All orders are subject to Return Policy: http://shop.unicomgov.com/services/returnpolicy.aspx**
*** Electronic and information technology (EIT) listed on this quotation shall be capable, at the time of its delivery, when used in accordance with the contractor's associated documents, and other written information provided to the government, of providing comparable access to individuals with disabilities consistent with the terms and conditions applicable to this contract at the time of award, provided that any assistive technologies used with the listed EIT properly interoperates with it and other assistive technologies.**

This quotation is submitted in confidence and contains trade secrets or confidential commercial and financial information exempt from disclosure by exemption 3 and 4 of the Freedom of Information Act (FOIA) and the Trade Secrets Act. 5 U.S.C.A. Section 552(b)(3) and (4). 18 U.S.C.A.Section 1905.
Do not copy or distribute any portion of this quotation to others without notification to the Seller pursuant to executive order 12600.

UNICOM Government, Inc.
A Division of UNICOM Global

Formerly GTSI Corp.

UNICOM Government, Inc.
Sales Quotation

2553 Dulles View Dr, Suite 100
Herndon, VA 20171
1-800-999-4874
www.unicomgov.com

ACH or Electronic Funds Transfer (EFT)

Silicon Valley Bank
Santa Clara , CA
ABA/ROUTING # 121140399
ACCOUNT # 3301049480

Payment by Check

UNICOM Government, Inc.
2553 Dulles View Drive
Suite 100
Herndon , VA - 20171-5228

For questions related to ACH enrollment or EFT, please contact Joni Goodwin
By FAX 703/463-5040
By Email joni.goodwin@unicomgov.com

TO ENABLE FASTER DELIVERY,PLEASE INCLUDE THE FOLLOWING STATEMENT ON YOUR PURCHASE ORDER: "PARTIAL SHIPMENT AND PAYMENT AUTHORIZED". THIS ALLOWS US TO DROP SHIP ITEMS DIRECTLY TO THE SHIP TO LOCATION, AS WELL AS DELIVER THE ITEMS WE HAVE IN STOCK, AS SOON AS POSSIBLE.

Please reference the following on your purchase order:

Quote # QUT5138782 **Contract #** 4400003839

Payment Terms : Due in 30 Days
(Pending Credit Approval)

Duns #: 10793-9357
Tax ID #: 54-1248422
CAGE Code: 8Y261

This quotation is submitted in confidence and contains trade secrets or confidential commercial and financial information exempt from disclosure by exemption 3 and 4 of the Freedom of Information Act (FOIA) and the Trade Secrets Act. 5 U.S.C.A. Section 552(b)(3) and (4). 18 U.S.C.A.Section 1905.
Do not copy or distribute any portion of this quotation to others without notification to the Seller pursuant to executive order 12600.

AI-43191 **IT Department 14. B.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted By: Griselda Salazar, IT DEPARTMENT

Department: IT DEPARTMENT

Information

CAPTION

Authorization and approval to purchase and activate new wireless service through the County's membership/participation with CONTRACT: DIR-SDD-1779 with VERIZON WIRELESS for the following:

Qty:	Description:	Department:	User/ID:	Service Plan:	Equipment Cost:	Requisition:
1	Data Card	Emergency Management:	Oscar Montoya/ 021032	4G Mobile Broadband Unl. @ $37.99 X 10 (March-Dec.2014) = $379.90	$0	249446
1	Data Card	Executive Office	Office Use	4G Mobile Broadband Unl. @ $37.99 X 10 (March-Dec.2014) = $379.90	$0	252439
1	Data Card	Fire Marshal	Sulema Cavazos/187305	4G Mobile Broadband Unl. @ $37.99 X 10 (March-Dec.2014) = $379.90	$0	249780
1	Cell Phone	Fire Marshal	Victor Ramirez/ 201103	America's Choice II 1000 Share Email 7 Data-N&W + TXT-IN Unl. @ $74.98 + $5.00(taxes/fees) = $79.98 X 10(March-Dec.2014) = $799.80	$0	249780
1	Cell Phone	Fire Marshal	John D. Franz/ 201073	America's Choice II 1000 Share Email 7 Data-N&W + TXT-IN Unl. @ $74.98 + $5.00(taxes/fees) = $79.98 X 10(March-Dec.2014) = $799.80	$0	249780

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 **ACCT. #:** 4-1100-429-00-110-075-0-532

FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Requisition# 249446

FISCAL YEAR: 2014 **ACCT. #:** 4-1100-413-00-125-001-0-532

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Amount available for requisition# 252439 as of 2-26-14 $379.90 for VERIZON WIRELESS.

FISCAL YEAR: 2014 **ACCT. #:** 4-1100-422-10-300-001-0-532

FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Requisition# 249780

Attachments

Emergency Management

Executive Office

Fire Marshal

Verizon Contract

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	02/25/2014 04:54 PM
Manuel Chapa	Manuel Chapa	03/07/2014 04:41 PM
Purchasing Department	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Griselda Salazar Started On: 02/14/2014 09:42 AM

Final Approval Date: 03/07/2014

new!

WIRELESS DEVICE REQUEST FORM W.2011.2

TYPE OF REQUEST

County Owned Wireless Device:
- ☑ Office Use *or* ☐ Individual
- ☐ Name Change
- ☐ Equipment Change
- ☐ Plan Change
- ☐ Delete Service

Wireless Data Device:
- ☐ Data Card
- ☐ Blackberry
- ☑ Other: ipad service

Stipend:
- ☐ Cellular Telephone $50/mo
- ☐ Data Pad $25/mo

COUNTY OWNED WIRELESS DEVICE

Office Use / Employee: Oscar Montoya Employee ID# 021032 Signature: _____

Department: Emergency Management Dept#: 110

Quantity: 1

Service: $37.99 /mo (x) 10 months = 379.90 Account: 4-1100-429-00-110-0175-0- -532

Service: $_____/mo (x) ____ months = _____ Account: _____ -619/664

Requisition Total: $4,426.86 **Requisition Number:** 249446

STIPEND

(1) Employee: _____ Employee ID# _____ Signature: _____

Department: _____ Dept#: _____

Quantity: _____

Service: $_____/mo (x) ____ months = _____ Account: _____ -532

Total: _____

(2) Elected Official/Department Head Authorization for Request:

Signature	Print Name	Date
ODM	Oscar D. Montoya	1-10-14

(3) Executive Office Authorization (Commissioner's Court Departments Only):

Signature	Print Name	Date

(4) IT DEPARTMENT ONLY:

Service Type Codes: 4G. Mobile Broadband Unl.

Commissioner's Court Action: **Commissioner's Court Date:** 3/11/14

☐ **Approved Date:** _____ ☐ **Disapproved**

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: http://www.irs.gov/govt/fslg/article/0,,id=167154,00.html, EXAMPLE 2.

Revised: 03/09/2011

Requisition

Req # 00249446

PO #

Date: 01/08/14

Bill To: x
x

Vendor : 287024
VERIZON WIRELESS
P.O. BOX 660108
DALLAS TX 75266-0108

Ship To: COUNTY JUDGE
100 E. CANO STREET
2ND FLOOR
EDINBURG TX 78539

Contact: M. HINOJOSA
956-318-2615

Contract No: DIR-SDD-1779

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		DIR-SDD-1779 DO NOT DUPLICATE ORDER		
6.00	MONTH	AMERICA'S CHOICE II 1000 SHARE EMAIL & DATA + N&W + + TXT + IN UNL+4g SMARTPHONE HOTSPOT ($10) 956-289-6549 NIGP # 91575	106.14	636.84
6.00	MONTH	(DISCOUNT) AMERICA'S CHOICE II 1000 SHARE EMAIL & DATA + N&W + + TXT + IN UNL 956-289-6549 NIGP # 91575	-21.15	-126.90
6.00	MONTH	FED UNIVERSAL SERVICE CHARGE AMERICA'S CHOICE II 1000 SHARE EMAIL & DATA + N&W + + TXT + IN UNL 956-289-6549 NIGP # 96339	2.19	13.14
6.00	MONTH	AMERICA'S CHOICE II 1000 SHARE EMAIL & DATA + N&W + + TXT + IN UNL 956-227-5914 NIGP # 91575	96.14	576.84
6.00	MONTH	22% DISCOUNT AMERICA'S CHOICE II 1000 SHARE EMAIL & DATA + N&W + + TXT + IN UNL 956-227-5914 NIGP # 91575	-21.15	-126.90
6.00	MONTH	FED UNIVERSAL SERVICE CHARGE AMERICA'S CHOICE II 1000 SHARE EMAIL & DATA + N&W + + TXT + IN UNL 956-227-5914 NIGP # 96339	2.19	13.14
6.00	MONTH	AMERICA'S CHOICE II 1000 SHARE EMAIL & DATA + N&W + TXT+IN UNL 956-457-1080 NIGP # 91575	96.14	576.84
6.00	MONTH	22% DISCOUNT AMERICA'S CHOICE II 1000 SHARE EMAIL & DATA + N&W + TXT+IN UNL 956-457-1080 NIGP # 91575	-21.15	-126.90
6.00	MONTH	FED UNIVERSAL SERVICE CHARGE AMERICA'S CHOICE II 1000 SHARE EMAIL & DATA + N&W + TXT+IN UNL	2.19	13.14

Authorized By: _____

Requisition

Req # 00249446

PO #

Date: 01/08/14

Bill To: x
x

Vendor : 287024
VERIZON WIRELESS
P.O. BOX 660108
DALLAS TX 75266-0108

Ship To: COUNTY JUDGE
100 E. CANO STREET
2ND FLOOR
EDINBURG TX 78539

Contact:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
6.00	MONTH	956-457-1080 NIGP # 96339 AMERICA'S CHOICE II 1000 SHARE EMAIL & DATA + N/W + TXT+IN UNL 956-328-9129	96.14	576.84
6.00	MONTH	NIGP # 91575 22 % DISCOUNT AMERICA'S CHOICE II 1000 SHARE EMAIL & DATA + N/W + TXT+IN UNL 956-328-9129	-21.15	-126.90
6.00	MONTH	NIGP # 91575 FED UNIVERSAL SERVICE CHARGE AMERICA'S CHOICE II 1000 SHARE EMAIL & DATA + N/W + TXT+IN UNL 956-328-9129	2.19	13.14
6.00	MONTH	NIGP # 96339 AMERICA'S CHOICE II 1000 SHARE EMAIL & DATA + N/W +TXT+IN UNL 956-720-2165	96.14	576.84
6.00	MONTH	NIGP # 91575 22% DISCOUNTY AMERICA'S CHOICE II 1000 SHARE EMAIL & DATA + N/W +TXT+IN UNL 956-720-2165	-21.15	-126.90
6.00	MONTH	NIGP # 91575 FED UNIVERSAL SERVICE CHARGE AMERICA'S CHOICE II 1000 SHARE EMAIL & DATA + N/W +TXT+IN UNL 956-720-2165	2.19	13.14
6.00	MONTH	NIGP # 96339 MOBILE BROADBAND UNLIMITED 956-342-3092	37.99	227.94
6.00	MONTH	NIGP # 91551 MOBILE BROADBAND UNLIMITED 956-342-3245	37.99	227.94
6.00	MONTH	NIGP # 91551 MOBILE BROADBAND UNLIMITED 956-342-3619	37.99	227.94
6.00	MONTH	NIGP # 91551 MOBILE BROADBAND UNLIMITED 956-342-3674	37.99	227.94
6.00	MONTH	NIGP # 91551 MOBILE BROADBAND UNLIMITED 956-342-6510	37.99	227.94
6.00	MONTH	NIGP # 91551 MOBILE BROADBAND UNLIMITED 956-342-9147	37.99	227.94
6.00	MONTH	NIGP # 91551 MOBILE BROADBAND UNLIMITED 956-342-9363	37.99	227.94

Authorized By: _____

Requisition

Req # 00249446

PO #

Date: 01/08/14

Bill To: x
x

Vendor : 287024
VERIZON WIRELESS
P.O. BOX 660108
DALLAS TX 75266-0108

Ship To: COUNTY JUDGE
100 E. CANO STREET
2ND FLOOR
EDINBURG TX 78539

Contact:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		NIGP # 91551		
6.00	MONTH	MOBILE BROADBAND UNLIMITED 956-342-9807	37.99	227.94
		NIGP # 91551		
6.00	MONTH	MOBILE BROADBAND UNLIMITED NEW LINE ACTIVATION	37.99	227.94
		NIGP # 91551		
		Account No	Encumbrance	
		4-1100-429-00-110-075-0-532	4,426.86	
			Freight	.00
			Total	4,426.86
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____

WIRELESS DEVICE REQUEST FORM W.2011.2

County Owned Wireless Device:	TYPE OF REQUEST Wireless Data Device:	Stipend:
☑Office Use *or* ☐Individual ☐Name Change ☐Equipment Change ☐Plan Change ☐Delete Service	☑Data Card ☐Blackberry ☐Other:	☐Cellular Telephone $50/mo ☐Data Pad $25/mo

COUNTY OWNED WIRELESS DEVICE

Office Use / Employee: Office Use Employee ID# Signature:

Department: Executive Office Dept# 125

Quantity:1

Service: $37.99 /mo (x) 10 months = 379.90 Account: 3-1100-413-00-125-001-0-532

Service: $ /mo (x) months = Account: -619/664

Requisition Total: 379.90 **Requisition Number:** 252439

STIPEND

(1) Employee: Employee ID# Signature:

Department:

Dept#

Quantity:

Service: $ /mo (x) months = Account: -532

Total:

(2) Elected Official/Department Head Authorization for Request:

Signature Valde Guerra (Print Name) 11/20/13 (Date)

(3) Executive Office Authorization (Commissioner's Court Departments Only):

Signature Valde Guerra (Print Name)

(4) IT DEPARTMENT ONLY:

Service Type Codes: 4G. Mobile Broadband UNL.

Commissioner's Court Action: **Commissioner's Court Date:** 3/11/14

☐**Approved Date:** _____ ☐**Disapproved**

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: http://www.irs.gov/govt/fslg/article/0,,id=167154,00.html, EXAMPLE 2.

Revised: 03/09/2011

Requisition
EXECUTIVE OFFICE

Req # 00252439

PO #

Date: 02/21/14

Bill To: x
x

Vendor : 287024
VERIZON WIRELESS
P.O. BOX 660108
DALLAS TX 75266-0108

Ship To: EXECUTIVE OFFICE
2818 S BUSINESS HWY 281
EDINBURG TX 78539

Contact: Lauro Torres
956-292-7655

Contract No:

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		DO NOT DUPLICATE ORDER		
10.00	MONTH	VERIZON WIRELESS DATA CARD FOR OFFICE USE (37.00/MONTH)	37.99	379.90
		Account No	Encumbrance	
		4-1100-413-00-125-001-0-532	379.90	
			Freight	.00
			Total	379.90
		DATA CARD FOR OFFICE USE		
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____

WIRELESS DEVICE REQUEST FORM W.2011.2

TYPE OF REQUEST

County Owned Wireless Device:	Wireless Data Device:	Stipend:
☐ Office Use *or* ☐ Individual	☑ Data Card	☐ Cellular Telephone $50/mo
☐ Name Change	☐ Blackberry	☐ Data Pad $25/mo
☐ Equipment Change	☐ Other:	
☐ Plan Change		
☐ Delete Service		

COUNTY OWNED WIRELESS DEVICE

Office Use / Employee: Sulema Cavazos Employee ID# 187305 Signature: Sulema Cavazos

Department: Fire Marshal's Office Dept#: 300

Quantity: 1

Service: $ 37.99 /mo (x) 10 months = $ 379.90 Account: 4-1100-422-10-300-001-0 -532

Service: $ _____ /mo (x) ____ months = _____ Account: _____ -619/664

Requisition Total: $9,397.100 Requisition Number: 249180

STIPEND

(1) Employee: _____ Employee ID# _____ Signature: _____

Department: _____ Dept#: _____

Quantity: _____

Service: $ _____ /mo (x) ____ months = _____ Account: _____ -532

Total: _____

(2) Elected Official/Department Head Authorization for Request:

Signature	Print Name	Date
	Juan Martinez	2/6/14

(3) Executive Office Authorization (Commissioner's Court Departments Only):

Signature	Print Name	Date

(4) IT DEPARTMENT ONLY:

Service Type Codes: 4G Mobile Broadband Unl.

Commissioner's Court Action: Commissioner's Court Date: 3/11/14

☐ Approved Date: _____ ☐ Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: http://www.irs.gov/govt/fslg/article/0,,id=167164,00.html. EXAMPLE 2

Revised 03/09/2011

WIRELESS DEVICE REQUEST FORM W.2011.2

TYPE OF REQUEST

County Owned Wireless Device:	Wireless Data Device:	Stipend:
☐ Office Use *or* ☑ Individual	☐ Data Card	☐ Cellular Telephone $50/mo
☐ Name Change	☐ Blackberry	☐ Data Pad $25/mo
☐ Equipment Change	☐ Other:	
☐ Plan Change		
☐ Delete Service		

COUNTY OWNED WIRELESS DEVICE

Office Use / Employee: John D. Franz Employee ID# 201073 Signature: J. D. Franz

Department: Fire Marshal's office Dept#: 300

Quantity: 1

Service: $ 14.98 /mo (x) 10 months = 149.80 Account: 4-1100-422-10-300-001-0 -532

Service: $ 5.00 /mo (x) 10 months = 50.00 Account: 4-1100-422-10-300-001-0-~~532~~ ~~-619/664~~

Requisition Total: 9,397.60 **Requisition Number:** 249780

STIPEND

(1) Employee: _____ Employee ID#_____ Signature:_____

Department:_____ Dept#:_____

Quantity:_____

Service: $_____/mo (x) ____ months = _____ Account:_____ -532

Total:_____

(2) Elected Official/Department Head Authorization for Request:

_____ Juan Martinez 2/6/14

Signature Print Name Date

(3) Executive Office Authorization (Commissioner's Court Departments Only):

_____ _____ _____

Signature Print Name Date

(4) IT DEPARTMENT ONLY:

Service Type Codes: America's Choice II 1000 Share Email 1 Data+ Un-txts

Commissioner's Court Action: Commissioner's Court Date: 3/11/14

☐ Approved Date: _____ ☐ Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information. http://www.irs.gov/govt/slg/article/0,,id=167154,00.html, EXAMPLE 2

Revised 03/09/2011

WIRELESS DEVICE REQUEST FORM W.2011.2

TYPE OF REQUEST

County Owned Wireless Device:	Wireless Data Device:	Stipend:
☐ Office Use or ☑ Individual	☐ Data Card	☐ Cellular Telephone $50/mo
☐ Name Change	☐ Blackberry	☐ Data Pad $25/mo
☐ Equipment Change	☐ Other:	
☐ Plan Change		
☐ Delete Service		

COUNTY OWNED WIRELESS DEVICE

Office Use / Employee: Victor Ramirez Employee ID# 201103 Signature [signature]

Department: Fire Marshal's Office Dept#: 300

Quantity: 1

Service: $ 74.98 /mo (x) 10 months = 749.80 Account: 4-1100-422-10-300-001-0-532

Service: $ 5.00 /mo (x) 10 months = 50.00 Account: 4-1100-422-10-300-001-0-532 ~~-619/664~~

Requisition Total: $9,397.60 Requisition Number: 249780

STIPEND

(1) Employee: _____ Employee ID# _____ Signature: _____

Department: _____ Dept#: _____

Quantity: _____

Service: $ _____ /mo (x) _____ months = _____ Account: _____ -532

Total: _____

(2) Elected Official/Department Head Authorization for Request:

[signature] Juan Martinez 2/6/14

Signature Print Name Date

(3) Executive Office Authorization (Commissioner's Court Departments Only):

_____ _____ _____

Signature Print Name Date

(4) IT DEPARTMENT ONLY:

Service Type Codes: America's Choice II 1000 Share Email 1 Data + Unl. Text

Commissioner's Court Action: Commissioner's Court Date: 3/11/14

☐ Approved Date: _____ ☐ Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: http://www.irs.gov/govt/fslg/article/0,,id=167154,00.html, EXAMPLE 2

Revised 03/09/2011

Requisition

Req # 00249780

PO #

Date: 01/13/14

Bill To: x
x

Vendor : 287024
VERIZON WIRELESS
P.O. BOX 660108
DALLAS TX 75266-0108

Ship To: FIRE MARSHAL
1124 NORTH "M" RD.
EDINBURG TX 78542

Contact: SULEMA
956-318-2656

Contract No:

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		CONTRACT: DIR-SDD-1779		
		DO NOT DUPLICATE ORDER		
10.00	MONTH	4G UNLIMITED MOBILE BROADBAND PLAN (BGSA 666) 4 USB DATA CARDS & 6 MIFI DATA CARDS @ $37.99 EACH	379.90	3,799.00
		FOR 1 NEW MIFI ACTIVATION: SERVICE FOR MARCH 2014-DECEMBER 2014		
10.00	MONTH	AMERICAS CHOICE II 1000 SHARE EMAIL 7 DATA-N&W + TXT-IN UNLIMITED (ADD UNLIMITED TEXT CODE) @ $74.98 EACH LINE JUAN MARTINEZ 956-239-1180 WESLEY BRADLEY 956-393-1848 TOMMY URESTE 956-227-7024 VICTOR RAMIREZ 956-289-3857 ERIC SANCHEZ 956-289-3873 NEW EMPLOYEE (PHONE NUMBER NOT AVAILABLE YET) NEW EMPLOYEE (PHONE NUMBER NOT AVAILABLE YET)	524.86	5,248.60
		FOR 2 NEW PHONE ACTIVATIONS: SERVICE MARCH 2014-DECEMBER 2014		
10.00	MONTH	FEES & SURCHARGES (PHONE & TEXT PLAN) @ $5.00 PER LINE	35.00	350.00
		FOR 2 NEW SERVICE ACTIVATIONS: SERVICE MARCH 2014-DECEMBER 2014		
		Account No	Encumbrance	
		4-1100-422-10-300-001-0-532	9,397.60	
			Freight	.00
			Total	9,397.60
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____

91587

State Of Texas - DIR-SDD-1779 - Top Price Plans

verizon

STATE OF TEXAS LOCAL DIGITAL CHOICE	MIN	ACCESS	DISCOUNT	ACCESS (after disc)
STATE OF TEXAS LOCAL DIGITAL CHOICE FLAT RATE $3.99 $.08 PER MIN	0	$3.99	n/a	n/a
STATE OF TEXAS LOC DIG CHOICE 100 SHARE ANYTIME UNL IN NW+ 200 TXT	100	$22.99	n/a	n/a
STATE OF TEXAS LOC DIG CHOICE 200 SHARE ANYTIME UNL IN NW+ 200 TXT	200	$24.99	n/a	n/a
STATE OF TEXAS LOC DIG CHOICE 400 SHARE ANYTIME UNL IN NW + 200 TXT/PIX/FLIX	400	$25.99	n/a	n/a
STATE OF TEXAS LOC DIG CHOICE 600 SHARE ANYTIME UNL IN NW + 200 TXT/PIX/FLIX	600	$38.99	n/a	n/a
STATE OF TEXAS LOC DIG CHOICE 1000 SHARE ANYTIME UNL IN NW + 200 TXT/PIX/FLIX	1,000	$50.99	n/a	n/a
VOICE / VOICE & DATA BUNDLES *AMERICA'S CHOICE/NATIONWIDE*	**MIN**	**ACCESS**	**DISCOUNT**	**ACCESS (after disc)**
AMERICAS CHOICE II 400 SHARE EMAIL & DATA+N&W+ TXT+IN UNL	400	$64.09	22%	$49.99
AMERICAS CHOICE II 600 SHARE EMAIL & DATA+N&W+ TXT+IN UNL	600	$80.76	22%	$62.99
AMERICAS CHOICE II 1000 SHARE EMAIL & DATA+N&W+ TXT+IN UNL	1,000	$96.14	22%	$74.98
AMERICAS CHOICE II 400 SHARE UNL IN NW +200 TXT/PIX/FLIX 3845	400	$38.45	22%	$29.99
AMERICAS CHOICE II 600 SHARE UNL IN NW+200 TXT/PIX/FLIX 5512	600	$55.12	22%	$42.99
AMERICAS CHOICE II 1000 SHARE UNL IN NW+200 TXT/PIX/FLIX 7050	1,000	$70.50	22%	$54.99
CUSTOM NATIONAL SHARE EMAIL & DATA + TXT (ONLY) UNLIMITED $34.99	0	$34.99	n/a	n/a
PUSH TO TALK AMERICA'S CHOICE II ENTERPRISE VOICE NATL SHARE $17.99	0	$17.99	n/a	n/a
AMERICA'S CHOICE II NATIONAL SHARE + 100 TXT/PIX/FLIX $14.99	0	$14.99	n/a	n/a
GLOBAL VOICE & DATA BUNDLES	**MIN**	**ACCESS**	**DISCOUNT**	**ACCESS (after disc)**
AC II GLOBAL 400 SHARE EMAIL & DATA+N&W+IN UNL + TXT	400	$84.60	22%	$65.98
AC II GLOBAL 600 SHARE EMAIL & DATA+N&W+IN UNL + TXT	600	$101.27	22%	$78.99
AC II GLOBAL 1000 SHARE EMAIL & DATA+N&W+IN UNL + TXT	1,000	$116.65	22%	$90.98
NATIONWIDE UNLIMITED PLANS	**MIN**	**ACCESS**	**DISCOUNT**	**ACCESS (after disc)**
NATIONWIDE TALK UNLIMITED ANYTIME MINUTES $69.99 0110	UNL	$69.99	23%	$53.89
NATIONWIDE TALK & TEXT UNLIMITED ANYTIME MINUTES $89.99	UNL	$89.99	23%	$69.29
NATIONWIDE TALK & TEXT & DATA UNLIMITED ANYTIME MINUTES $129.99	UNL	$129.99	23%	$100.09
NATIONWIDE SMALL BUSINESS SHARE PLANS (TALK, TALK & TEXT)	**MIN**	**ACCESS**	**DISCOUNT**	**ACCESS (after disc)**
NATIONWIDE TALK SMALL BUSINESS SHR PRIMARY 700	700	$60.00	23%	$46.20
NATIONWIDE TALK SMALL BUSINESS SHR SECONDARY 700	0	$9.99	n/a	$9.99
NATIONWIDE TALK SMALL BUSINESS SHR PRIMARY 1400	1,400	$80.00	23%	$61.60
NATIONWIDE TALK SMALL BUSINESS SHR SECONDARY 1400	0	$9.99	n/a	$9.99
NATIONWIDE TALK SMALL BUSINESS SHR PRIMARY 2000	2,000	$90.00	23%	$77.00
NATIONWIDE TALK SMALL BUSINESS SHR SECONDARY 2000	0	$9.99	n/a	$9.99
NATIONWIDE TALK SMALL BUSINESS SHR PRIMARY 3000	3,000	$140.00	23%	$107.80
NATIONWIDE TALK SMALL BUSINESS SHR SECONDARY 3000	0	$9.99	n/a	$9.99
NATIONWIDE TALK TEXT SMALL BUSINESS SHR PRIMARY 700	700	$90.00	23%	$69.30
NATIONWIDE TALK TEXT SMALL BUSINESS SHR SECONDARY 700 0509	0	$9.99/$15.99	n/a	$9.99/$15.99
NATIONWIDE TALK TEXT SMALL BUSINESS SHR PRIMARY 1400	1,400	$110.00	23%	$84.70
NATIONWIDE TALK TEXT SMALL BUSINESS SHR SECONDARY 1400	0	$9.99/$15.99	n/a	$9.99/$15.99
NATIONWIDE TALK TEXT SMALL BUSINESS SHR PRIMARY 2000	2,000	$120.00	23%	$92.40
NATIONWIDE TALK TEXT SMALL BUSINESS SHR SECONDARY 2000	0	$9.99/$15.99	n/a	$9.99/$15.99
NATIONWIDE TALK TEXT SMALL BUSINESS SHR PRIMARY 3000	3,000	$170.00	23%	$130.90
NATIONWIDE TALK TEXT SMALL BUSINESS SHR SECONDARY 3000	0	$9.99/$15.99	n/a	$9.99/$15.99

MACHINE TO MACHINE SHARE GROUP 1	DATA	ACCESS	DISCOUNT	ACCESS (after disc)
MACHINE TO MACHINE 1MB PLAN (SHARE)	1MB	$5.00	n/a	n/a
MACHINE TO MACHINE 5MB PLAN (SHARE)	5MB	$7.00	n/a	n/a
MACHINE TO MACHINE 25MB PLAN (SHARE)	25MB	$10.00	n/a	n/a
MACHINE TO MACHINE 50MB PLAN (SHARE)	50MB	$15.00	n/a	n/a
MACHINE TO MACHINE SHARE GROUP 2	**DATA**	**ACCESS**	**DISCOUNT**	**ACCESS (after disc)**
MACHINE TO MACHINE 250MB PLAN	250MB	$25.00	n/a	n/a
MACHINE TO MACHINE 5GB PLAN	5GB	$50.00	23%	$42.50
MACHINE TO MACHINE 250MB PLAN (SHARE)	250MB	$35.00	23%	$29.75
MACHINE TO MACHINE 5GB PLAN (SHARE)	5GB	$60.00	23%	$51.00
DATA ONLY PLANS: SMARTPHONE & BB	**DATA**	**ACCESS**	**DISCOUNT**	**ACCESS (after disc)**
NATIONWIDE UNLIMITED PDA+IN+TXT $47.49 1108	UNL	$47.49	22%	$37.04
NATIONWIDE UNLIMITED BLACKBERRY+IN+TXT $47.49 1108	UNL	$47.49	22%	$37.04
GLOBALEMAIL & DATA UNLIM + TXT 6537 0408	UNL	$65.37	22%	$50.98
MOBILE BROADBAND PLANS	**DATA**	**ACCESS**	**DISCOUNT**	**ACCESS (after disc)**
4G $37.99 UNLIMITED MOBILE BROADBAND PLAN (BGSA 666)	UNL	$37.99	n/a	n/a
4G MOBILE BROADBAND 5GB $0.05/MB $34.99 0911	5GB	$34.99	n/a	n/a
3G $37.99 UNLIMITED MOBILE BROADBAND PLAN (BGSA 666)	UNL	$37.99	n/a	n/a
3G $37.99 UNLIMITED USA-ONLY MOBILE BROADBAND PLAN (BGSA 666)	UNL	$37.99	n/a	n/a
DATA FEATURES		**ACCESS**	**DISCOUNT**	**ACCESS (after disc)**
UNLIMITED SMARTPHONE		$44.99	23%	$34.64
BBA CONNECT UNL $10		$10.00	n/a	n/a
GLOBAL DATA FEATURE - $25/100 MB DATA ALLOWANCE		$25.00	23%	$19.25
4G GLOBAL DATA FEATURE - $25/100 MB DATA ALLOWANCE		$25.00	23%	$19.25
ADDITIONAL FEATURES		**ACCESS**	**DISCOUNT**	**ACCESS (after disc)**
23% DISCOUNT APPLIES TO FEATURES OF $24.99 OR HIGHER, WHEN COMBINED WITH RATE PLANS $34.99 AND HIGHER.				
PUSH TO TALK FOR ENTERPRISE VALID ON ANY NATIONWIDE PLAN		$5.00	n/a	n/a
PUSH TO TALK FOR ENTERPRISE (ONLY WITH STATE OF TEXAS LOC DIGITAL)		$10.00	n/a	n/a
PUSH TO TALK FOR ENTERPRISE BB (ONLY WITH STATE OF TEXAS LOC DIGITAL)		$10.00	n/a	n/a
PUSH TO TALK FOR ENTERPRISE BLACKBERRY VALID ON ANY NATIONWIDE PLAN		$5.00	n/a	n/a
250 TXT/PIX/FLIX		$5.00	n/a	n/a
1000 TXT/PIX/FLIX		$10.00	n/a	n/a
TXT MSG UNLIM -$12.00 (AVAILABLE ON PLANS NOT ALREADY INCLUDING UNLIM)		$12.00	n/a	n/a
FFM LIMITED – BASIC PHONE (DATA PLAN REQUIRED)		$15.00	n/a	n/a
FFM BASIC – BASIC PHONE (DATA PLAN REQUIRED)		$20.00	n/a	n/a
FFM PRO – BASIC PHONE (DATA PLAN REQUIRED)		$25.00	23%	$19.25
FFM LIMITED – SMARTPHONE (DATA PLAN REQUIRED)		$15.00	n/a	n/a
FFM BASIC – SMARTPHONE (DATA PLAN REQUIRED)		$20.00	n/a	n/a
FFM PRO – SMARTPHONE (DATA PLAN REQUIRED)		$25.00	23%	$19.25
PTT/FFM BUNDLE PROMO (DATA PLAN REQUIRED)		$20.00	n/a	n/a
FFM ONLY (NO VOICE) LIMITED		$24.99	n/a	n/a
FFM ONLY (NO VOICE) BASIC		$29.99	n/a	n/a
PTT ONLY + FFM BASIC BUNDLE		$45.00	23%	$34.65
COLOR INDICATES WHICH PLANS SHARE				

AI-43351 **Urban County 15. A.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted For: Monica Leal **Submitted By:** Mary Flores, URBAN COUNTY

Department: URBAN COUNTY

Information

CAPTION

Requesting approval of a program amendment for the City of Progreso's Urban County Program FY 26 (2013) work plan. The amendment will delete the current streets and add new streets to the work plan.

BACKGROUND

A Public Hearing was held on Tuesday, February 18, 2014 at 6:00 P.M. and citizen participation requirements have been met. The City of Progreso approved a program amendment for Fiscal Year 26 (2013):

The proposed amendment will **delete** the current streets:
Baker Drive (from FM 1015 to Catarina Street) 2) Baker Drive (from Arroyo Street to Gonzalez Road), and Miracle Road (from Catarina Road to end of road going west);

The proposed amendment will **add** the following streets:
Champion St. (from Business FM 1015 to Miles Street), East Palms St. (From Miles St. East to Dead End.), West Palms St. (from Lyons St. West to Dead End), Colonia La Leona M Flores St. (from Business FM 1015 east to dead end), Hidalgo St (from Shelby St, North to Malone St.). These streets were environmentally cleared in FY 25 (2012).

Attachments

Agenda Backup

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	02/26/2014 04:05 PM
Purchasing Department	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Mary Flores Started On: 02/26/2014 03:40 PM

Final Approval Date: 03/07/2014

PUBLIC HEARING NOTICE
CITY OF *PROGRESO*
URBAN COUNTY PROGRAM

FEB 21 2014

PROGRAM AMENDMENT

Publication date: Friday, February 14, 2014

In compliance with Community Development Block Grant (CDBG) requirements, the City of ***Progreso*** will conduct a Public Hearing to solicit input from interested parties on the City's proposed Program Amendment to its Urban County program, Year 26 (2013).

The Public Hearing will be held on ***Tuesday, February 18, 2014 at 6:00 p.m.*** located at the Progreso City Hall, ***300 N. FM 1015 Road, Progreso, TX 78579.***

Following is the proposed Program Amendment for your consideration:

Existing Budget	Urban County Year 26 (2013) Activities	Proposed Budget
$238,900.00	Street Improvements	$238,900.00
$238,900.00	**TOTAL**	**$238,900.00**

The proposed amendment will delete the current streets: Baker Drive (from FM 1015 to Catarina Street) 2) Baker Drive (from Arroyo Street to Gonzalez Road), and Miracle Road (from Catarina Road to end of road going west); and **add** the following streets: Champion St. (from Business FM 1015 to Miles Street), East Palms St. (From Miles St. East to Dead End.), West Palms St. (from Lyons St. West to Dead End), Colonia La Leona M Flores St. (from Business FM 1015 east to dead end), Hidalgo St (from Shelby St, North to Malone St.), previously environmentally cleared in FY 25 (2012).

Accommodations for individuals with handicaps shall be provided upon request.

For more information, please come by our office or call (956) 565-0241. Written comments may be forwarded to:

Mayor Omar Vela
City of Progreso
PO Box 699; Progreso, Texas 78579

AVISO DE AUDIENCIA PÚBLICA
CIUDAD DE PROGRESO
PROGRAMA URBANO DEL CONDADO DE HIDALGO

Fecha de publicación: Viernes, 14 de febrero 2014

ENMIENDA DEL PROGRAMA

En conformidad con los requisitos del Programa de Desarrollo Comunitario Concesión de Bloque (CDBG), la Ciudad de Progreso llevará a cabo una audiencia pública para solicitar la opinión de aquellos interesados en la propuesta de la enmienda de la ciudad del programa Urbano del Condado de Hidalgo año **26 (2013).**

La audiencia pública se llevará a cabo el Martes, **18 de febrero 2014 a las 6:00 P.M.** en la siguiente ubicación: Municipalidad de la ciudad de Progreso localizada en el ***300 N. FM 1015 Road, Progreso, TX 78579.***

La siguiente es la propuesta de la enmienda del programa para su consideración:

Presupuesto Existente	**Condado Urbano Año 26 (2013)**	**Propuesta de Presupuesto**
$238,900.00	mejoramientos de calles	$238,900.00
$238,900.00	**TOTAL**	**$238,900.00**

La propuesta de enmienda eliminará las calles actuales: Baker Drive (desde FM 1015 a la calle Catarina), Baker Drive (de la calle Arroyo a la carretera González), y Miracle Road (desde la carretera Catarina hasta el final de la carretera al oeste), y agregara las siguientes calles: la calle Champion (desde FM 1015 a la calle Miles), la calle East Palms (desde la calle Miles al este hasta el callejón sin salida), la calle West Palms (desde la calle Lyon oeste al callejón sin salida), calle Colonia La Leona M Flores (desde FM 1015 al este hasta el callejón sin salida), y la calle Hidalgo (desde la calle Shelby norte a la calle Malone),el proyecto fue anteriormente aprobado ambientalmente en el año fiscal 25 (2012).

Alojamiento para las personas con discapacidad se puede proporcionar a petición.

Para obtener más información, por favor venga a la oficina o llame al (956) 565-0241. Los comentarios escritos pueden enviarse a:

El Alcalde Omar Vela
De la Ciudad de Progreso
PO Box 699; Progreso, Texas 78579

NOTICE AND AGENDA

BOARD OF ALDERMEN

SPECIAL

Meeting

CITY OF PROGRESO

February 18, 2014

NOTICE is hereby given that on the 18**th** ***day of February, 2014*** the Board of Aldermen of the City of Progreso will hold ***Special Meeting at 6:15 p.m.*** The meeting will be located on corner of West Palm Ave. and Business FM 1015, Progreso City Hall, Progreso, Texas.

If during the course of the meeting, the Board of Aldermen should determine that a closed or executive session of the Board is required, then such closed or executive session or meeting is authorized by Sections 551.071-551.084 et seq. be given after the commencement of the meeting covered this notice.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any item during the meeting, then such final action, final decision, or final vote shall be made during the opening covered by this notice upon the reconvening of this notice upon the reconvening of this public meeting.

1. Call Meeting to Order and Roll Call
2. Certification of Agenda;
3. Discussion and Action on Program Amendment year 26 2013
4. Discussion and Action on Resolution# 02-18-014-119 Urban County work plan year

5. Items from staff;
6. Adjournment.

Witness my Hand and Seal of the City this the 14th day of February, 2014

ALFREDO ESPINOSA

CITY ADMINISTRATOR

Attest:

City Secretary Francisco Alanis

Posted February 14, 2014 @ 9:00 p.m.

PUBLIC HEARING SIGN-IN SHEET
FEBRUARY 18, 2014

1. Jay Kenny
2.
3.
4.
5.
6. Alfredo Espinosa
7.
8.
9.
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14.
15.
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20.

NOTICE AND AGENDA

BOARD OF ALDERMEN

SPECIAL

Meeting

CITY OF PROGRESO

February 20, 2014

NOTICE is hereby given that on the 20**th** ***day of February, 2014*** the Board of Aldermen of the City of Progreso will hold ***Special Meeting at 12:00 p.m.*** The meeting will be located on corner of West Palm Ave. and Business FM 1015, Progreso City Hall, Progreso, Texas.

If during the course of the meeting, the Board of Aldermen should determine that a closed or executive session of the Board is required, then such closed or executive session or meeting is authorized by Sections 551.071-551.084 et seq. be given after the commencement of the meeting covered this notice.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any item during the meeting, then such final action, final decision, or final vote shall be made during the opening covered by this notice upon the reconvening of this notice upon the reconvening of this public meeting.

1. Call Meeting to Order and Roll Call
2. Certification of Agenda;
3. Approval of meeting minutes

   A: 02-18-2014

4. Items from staff;
5. Adjournment.

Witness my Hand and Seal of the City this the 14th day of February, 2014

ALFREDO ESPINOSA
CITY ADMINISTRATOR

Attest:

City Secretary Francisco Alanis

Posted February 14, 2014 @ 9:00 p.m.

CITY OF PROGRESO

The following minutes of the Regular Meeting of the Board of Alderman held February 18, 2014 at 6:15 p.m.

Mayor Omar Vela called the meeting to order and established a quorum at 1:30 p.m.

1. Call meeting to order and establish a quorum	Present	Absent
Mayor Omar Vela		X
Mayor Pro-Tem Orlando Vela	X	
Alderman Ruben Abundiz	X	
Alderman Juan J Ramos	X	
Alderman Armando Cavazos	X	
Alderman Eric Chaidez		X

Other Present: City Secretary Francisco Alanis City Administrator Alfredo Espinosa
Others Absent: City Attorney Javier Villalobos,

2. Certification of Agenda:
City Secretary Francisco Alanis certified that the agenda was posted February 14, 2014 at 9:00 a.m.

3. Discussion and Action on Program Amendment Year 26 2013
Mayor Pro-Tem Orlando Vela made a motion to approved. 2nd was made by Alderman Armando Cavazos. All present voted in favor. Motion passes.

4. Discussion and Action on Resolution # 02-18-014-119 Urban County work plan year (27) 2014
Mayor Pro-Tem Orlando Vela made a motion to approved. 2nd was made by Alderman Armando Cavazos. All present voted in favor. Motion passes.

5 Adjournment
Mayor Pro-Tem Orlando Vela made a motion for adjournment. 2nd was made by Alderman Juan J Ramos. Motion passed and was adjourned at 6:25 p.m.

AI-43342 **Urban County 15. B.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted For: Brandy R. Salinas **Submitted By:** Mary Flores, URBAN COUNTY

Department: URBAN COUNTY

Information

CAPTION

Urban County Program, on behalf of the Hidalgo County Precinct No. 2, is requesting approval of a best and final negotiated contract for construction material testing services with Raba Kistner in the amount of $48,834.23 utilizing General Land office (GLO) funds for South Fork Drain project in Pharr, Texas.

BACKGROUND

Raba Kistner has submitted a best and final offer for the required construction material testing Services for the South Fork Drain project which consists of geotechnical and construction material testing services. Raba Kistner was the highest ranked firm by Commissioner's Court on February 11, 2014. See attached contract, letter of best and final offer, scope of services, and certificate of liability insurance.

Geo-Tech Firm: Raba Kistner
Contract Amount: $48,834.23

Funds Available: $424,157.00 6540-61-0309-5100-6100 Engineering Funds

Attachments

Agenda Backup
Agenda Backup
Agenda Backup
revised contract

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	02/26/2014 02:23 PM
Purchasing Department	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Mary Flores Started On: 02/26/2014 01:28 PM

Final Approval Date: 03/07/2014

February 17, 2014

RABA KISTNER
CONSULTANTS

Raba Kistner Consultants, Inc.
800 E. Hackberry
McAllen, TX 78501
www.rkci.com

P 956 :: 682 :: 5332
F 956 :: 682 :: 5487
TBPE Firm F-3257

Ms. Brandy R. Salinas, UCP Program Coordinator I
County of Hidalgo Urban County Program
427 East Duranta Avenue, Suite 107
Alamo, Texas 78516

Re: Construction Materials Observation & Testing Services
GLO Project Southfork Drainage Lateral Improvements 2013
Pharr, Hidalgo County, Texas

Dear Ms. Salinas:

RABA KISTNER Consultants, Inc., (RKCI), has provided a proposal to perform construction materials observation and testing services to Hidalgo County Pcrecint No.2 on an "on-call" basis for the above referenced project. The proposal is dated October 8, 2013, and is **RKCI** Proposal number PMD13-123-00. The estimated cost of services as indicated in this proposal is $48,834.23. This amount constitutes the best and final offer by **RKCI.**

We thank you for the opportunity to be a member of the project team on this important project. If you should have any questions pertaining this matter or if we may be of additional assistance please do not hesitate to call.

Very truly yours,

RABA KISTNER Consultants, Inc.

Dennis C. Charkow
Supervisor, CME

Copies submitted: Above (1)

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 1/30/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Wortham Insurance & Risk Management
P.O. Box 795008
San Antonio, TX 78279

www.worthamsa.com

CONTACT NAME: Cindy Rains
PHONE (A/C, No, Ext): 210-249-2325 FAX (A/C, No): 210-223-2806
E-MAIL ADDRESS: cindy.rains@worthaminsurance.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Lexington Insurance Company	19437
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
Raba Kistner Inc
12821 W Golden Ln
San Antonio TX 78249

COVERAGES **CERTIFICATE NUMBER:** 19097513 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
	☐ CLAIMS-MADE ☐ OCCUR						MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
							GENERAL AGGREGATE	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	$
	☐ POLICY ☐ PRO-JECT ☐ LOC							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ☐ NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
								$
	☐ UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
								$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N						☐ WC STATU-TORY LIMITS ☐ OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ N/A (Mandatory in NH)						E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
A	Professional Liability Claims Made Policy Form			031428157	7/18/2013	7/18/2014	$1,000,000 Each Claim $1,000,000 Aggregate	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Project; RFQ for Professional Engineering Services Pool

CERTIFICATE HOLDER

Dept 5440 / 5410

Hidalgo County Purchasing Department
2812 S Highway Business 281
Edinburg TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Diane Hoskins

(SA) Diane Hoskins

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AGENCY CUSTOMER ID: 22RABAKCON

LOC #:

ADDITIONAL REMARKS SCHEDULE

AGENCY		NAMED INSURED
Wortham Insurance & Risk Management		Raba Kistner Inc 12821 W Golden Ln San Antonio TX 78249
POLICY NUMBER		
031428157		
CARRIER	NAIC CODE	
Lexington Insurance Company	19437	EFFECTIVE DATE: 7/18/2013

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: Certificate of Liability (05/10)

CERTIFICATE HOLDER: Hidalgo County Purchasing Department
ADDRESS: 2812 S Highway Business 281 Edinburg TX 78539

Additional Named Insureds:

Raba Kistner Consultants Inc
Raba Kistner Infrastructure Inc
Raba Kistner Environmental Inc
Raba Kistner Facilities Inc
Raba Ingenieros S. de R. L. de C. V.

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ATTACHMENT

AGENCY CUSTOMER ID: 22RABAKCON

LOC #:

ADDITIONAL REMARKS SCHEDULE

AGENCY		NAMED INSURED
Wortham Insurance & Risk Management		Raba Kistner Inc 12821 W Golden Ln San Antonio TX 78249
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FORM NUMBER: 25 FORM TITLE: Certificate of Liability (05/10)

CERTIFICATE HOLDER: Hidalgo County Purchasing Department

ADDRESS: 2812 S Highway Business 281 Edinburg TX 78539

Default Attachment

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ATTACHMENT

RABA KISTNER
CONSULTANTS

Proposal No.: PMD13-123-00 **EXHIBIT "D"**
October 8, 2013

Raba Kistner Consultants, Inc.
800 E. Hackberry
McAllen, TX 78501
www.rkci.com

P 956 :: 682 :: 5332
F 956 :: 682 :: 5487
TBPE Firm F-3257

Ms. Diana Serna, Executive Director
Hidalgo County Urban County Program
427 East Duranta Avenue, Suite 107
Alamo, Texas 78516

RE: Construction Materials Observation and Testing Services
GLO Project Southfork Drainage Lateral Improvements 2013
San Juan, Hidalgo County, Texas

Dear Ms. Serna:

Raba Kistner Consultants, Inc. (RKCI) is pleased to have been selected to provide Construction Materials Observation and Testing Services for the above referenced project.

Our opinion of probable cost of services for this project is **$48,834.23.**

Our proposed scope of services and estimated item quantities are based upon our interpretation of the project drawings and specifications received during our visit to the office of R. Gutierrez Engineering Corporation, the project's civil engineering firm, on Wednesday, August 14, 2013, and are without the aid of the general contractor's schedule. The scope and quantity of services provided will be dependent upon the actual services required/requested by you and/or your representatives. Charges will be assessed only for actual services rendered. All services authorized or requested by you and/or your representatives in excess of the quantities of observation and testing services shown herein will be charged at the appropriate unit rate for such services. Charges will be invoiced on a monthly basis and will show a computerized composite total of services rendered for each service category.

Invoices will be submitted monthly for work in progress in our standard format. Our invoices are due and payable upon receipt at P.O. Box 971037, Dallas, Dallas County, Texas 75397-1037. All parties hereby agree that this contract upon acceptance will be performable in Hidalgo County, Texas. In the event that the State of Texas legislates a sales tax on professional services, the amount of tax applicable will be added to the appropriate service rate charged by **RKCI.**

We appreciate the opportunity of submitting this proposal and look forward to working with you during the construction of this project. Please return one signed copy of this letter proposal to provide written authorization for our firm to commence work on the services outlined herein. Please complete the attached Project Data Sheet for invoicing and reporting information.

Very truly yours,

RABA KISTNER Consultants, Inc.

Dennis C. Charkow
Supervisor, CME

DCC/rs
Attachments: Basic Charges
I- Standard Terms and Conditions
II- Schedules of Fees

Copies submitted: Above (1)

Accepted By _____
(Signature)

_____
(Typed or Printed Name)

_____
(Title)

Date _____

BASIC CHARGES

1. A vehicle travel charge will be assessed for round trip travel from our office to the project site, material supplier, etc. and back to our office. The charges for travel from our office to the project site and return to our office will be as follows:

   Travel Time (round trip) _____ 1.00 /hour(s)

   Vehicle Trip Charge _____ $ 45.00/trip

2. Service Charges are based on the hourly rates stated herein and will be assessed from the time the Engineer or Technician leaves our office until he returns from the project.

3. Any engineering and/or technical services provided on Saturday, Sunday and all work in excess of "normal" work hours, as stated herein, Monday through Friday, will be charged at an overtime rate of 1.5 times the appropriate hourly rate. Our total cost of services is based upon the assumption most services will be provided during "normal" work hours. Providing an excessive amount of services during days and/or hours requiring overtime rates may significantly increase the total cost of services shown herein.

4. "Normal" work hours are between 7:00 a.m. and 6:00 p.m., including travel time to and from the site unless stated otherwise. Overtime charges will be assessed after eight (8) continuous hours of service rendered during "normal" work hours.

5. Minimum of 2 hours billing per visit to project site.

6. A ten (10) percent project management and administration cost will be added to all invoices.

7. Our opinion of probable cost for each proposal to be submitted is based upon an estimate of the construction materials observation and testing services required to meet the project requirements. Because the general contractor has control over the project and determines the means and methods used to build/construct the project, our proposed scope of services is an estimate. On the basis of the general contractor's schedule, potential retesting of non-compliance items, weather related issues, the actual total services and fees may be higher or lower than the estimates in our proposal. **RKCI** will keep you CLIENT appraised of our billings in comparison to our opinion of probable cost (project budget) over the life of the project. All tests noted as retests of previously non-complaint areas will be billed to the CLIENT. **RKCI** will invoice these tests separately to allow CLIENT to segregate the charges from our normal charges. This will allow CLIENT to back charge the general contractor as necessary. CLIENT will be responsible for payment of all services rendered by **RKCI** for the project.

8. **RKCI** will utilize the on-site initial field curing facilities provided by the contractor. The cost of providing and maintaining these initial curing facilities is not included in our proposal.

CONSTRUCTION MATERIALS TESTING UNIT RATES
GLO Project Southfork Drainage Lateral Improvements 2013
San Juan, Hidalgo County, Texas

SERVICE	UNIT RATE		QUANTITY	TOTAL
Utility Backfill Earthwork:				
1. Moisture-Density Relationship (Proctor)	$214.75	each	10	$2,147.50
2. Atterberg Limits Determinations (P.I.) (ASTM/AASHTO)	$78.25	each	10	$782.50
3. Sieve Analysis -200	$53.00	each	10	$530.00
4. Technician Time Sampling	$46.00	hour	20	$920.00
5. Field Density Test - Utility Backfill	$19.75	each	435	$8,591.25
6. Technician Time - Density Testing - Utility Backfill	$46.00	hour	258	$11,868.00
7. Vehicle Travel Charge	$45.00	trip	96	$4,320.00
Subtotal				**$29,159.25**
Concrete:				
1. Concrete Compressive Strength Tests	$14.50	each	135	$1,957.50
2. Technician Time - Concrete Testing	$46.00	hour	93	$4,278.00
3. Air Content of Concrete	$27.00	each	37	$999.00
4. Technician Time - Pick-Up of Specimen(s)	$46.00	hour	60	$2,760.00
5. Vehicle Travel Charge	$45.00	trip	60	$2,700.00
Subtotal				**$12,694.50**
Asphalt				
1. Asphaltic Concrete Laydown Observation	$55.00	hour	24	$1,320.00
2. Extraction, Gradation, Bitumen Content and Laboratory Density of Asphaltic Concrete	$265.00	each	3	$795.00
3. Maximum Theoretical Specific Gravity of Asphalt	$97.00	each	3	$291.00
4. Vehicle Travel Charge	$45.00	trip	3	$135.00
Subtotal				**$2,541.00**
Other:				
1. Project Administration(Markup of Invoiced Billing Cycle)	10%			$4,439.48
Subtotal				**$4,439.48**
		GRAND TOTAL		**$48,834.23**

Fees for Consulting & Coordination Services	Unit Fees
Principal Engineer	$..... 135.00 to 250.00/hr
Managing Engineer.....	95.00 to 200.00/hr
Staff Engineer	70.00 to 200.00/hr
Laboratory Manager.....	65.00 to 150.00/hr
Construction Services Manager	65.00 to 90.00/hr
Outside Professional Services & Reimbursable	Cost +15%
Additional Insured	160.00/ea
Report Preparation and Administration.....	38.00 to 75.00/hr

PROJECT DATA SHEET

Project Name: _____

Client Project No: _____ **Purchase Order No.:** _____

Invoicing Information: Company Name: _____

Address: _____

_____

Attention: _____

Report Distribution Information (Please provide required report distribution and requested number of copies of each)

No. Copies ( ) _____

_____

_____

Contact: _____ e-mail: _____
Phone No.: _____ Fax No.: _____

No. Copies ( ) _____

_____

_____

Contact: _____ e-mail: _____
Phone No.: _____ Fax No.: _____

No. Copies ( ) _____

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Contact: _____ e-mail: _____
Phone No.: _____ Fax No.: _____

No. Copies ( ) _____

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Contact: _____ e-mail: _____
Phone No.: _____ Fax No.: _____

No. Copies ( ) _____

_____

_____

Contact: _____ e-mail: _____
Phone No.: _____ Fax No.: _____

CONTRACT AGREEMENT FOR MATERIAL TESTING SERVICES

BETWEEN

COUNTY OF HIDALGO- URBAN COUNTY PROGRAM

and

Raba Kistner Consultants, Inc.

For

MATERIAL TESTING SERVICES

South Fork Drain Project
Pharr, Texas

CONTRACT AGREEMENT
MATERIAL TESTING SERVICES

HIDALGO COUNTY-URBAN COUNTY PROGRAM

STATE OF TEXAS
COUNTY OF HIDALGO

PART I – PARTIES AND SERVICES

This agreement is made on **March 11,** in the year **2014,** between **County of Hidalgo-Urban County Program,** hereinafter called the **Client**, and **Raba Kistner Consultants, Inc.,** hereinafter called the **Consultant**, for **Material Testing Services**, hereinafter called the **Services**.

Hidalgo County-Urban County Program has received flood and drainage improvement funds from the General Land Office (GLO) to be used by Urban County Participants. It is understood and agreed that the Party's obligation under this Agreement is contingent upon the actual receipt of adequate federal funds to meet the liabilities under this Agreement.

The **Consultant** agrees to compliance with the following Executive orders, Titles and Program Regulations, including any additional requirements that may be set forth by the Party.

a. Title VI of the Civil Rights Act - requires that no one may be denied access to benefits from projects which receive federal assistance.

b. Section 109 of the Housing and Community Development Act of 1974 - Nondiscrimination related to benefits from projects funded specifically under Title I of the Act.

c. Section 3 of the HUD Act of 1968 - requires that maximum effort be made to provide employment, training, and business opportunities to low income families and/or residents of the project area.

d. The **Consultant** shall give the United States Department of Housing and Urban Development, the Inspector General, the Comptroller General of the United States, the Auditor of the State of Texas, access to and the right to examine all books, accounts, records, reports, files, and other papers, things, or property belonging to or in use by **Consultant** pertaining to this Agreement. Such rights to access shall continue as long as the records are retained by Engineer. Engineer agrees to maintain such records in an accessible location for a period of three (3) years.

e. Executive Order 11246 (paragraph a-c for contracts under $10,000; paragraphs a-g for contracts over $10,000) - Equal Employment Opportunity.

Executive Order 11246. Executive Order 11246 and the regulations issued pursuant thereto (24 CFR Part 130) which provides that no person shall be discriminated against on the basis of race, color, religion, sex, or national origin in all phases of employment during the performance of federal or federally assisted contracts. Such consultants or subcontractors shall take affirmative action to ensure fair treatment in employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination rates of pay or other forms of compensation and selection for training and apprenticeship.

Equal Employment Opportunity for Activities and Contracts not Subject to Executive Order 11246, as amended. In carrying out the program, the Consultant shall not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. The **Consultant** shall take affirmative action to ensure that applicants for employment are employed and that employees are treated during employment, without regard to their race, color, religion, sex or national origin. Such action shall include, but not limited to the following: Employment, upgrading, demotion, or transfer; recruitment or other forms of compensation; and selection for training, including apprenticeship. The Engineer shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Government setting forth the provisions of this paragraph in all of its contracts for program work and will require all of its consultants for such work to incorporate such requirements in all subcontracts for program.

Interest of Certain Federal Officials: No member of or Delegate to the Congress of the United States and no Resident Commissioner, shall be admitted to any share or part of this Agreement or to any benefit to arise from the same.
Interest of Members, Officers, or Employees of Public Body, Member of Local Governing Body, or other Public Officials: No member, officer, or employee of the County or City, or its designees or agents, no member of the governing body of the locality in which the program is situated, and no other public official of such locality or localities who exercises any functions or responsibilities with respect to the program during his tenure for one year thereafter, shall have any interest, direct or indirect, to be performed in connection with the program assisted under the Agreement. The **Consultant** shall incorporate or cause to be incorporated in all such interest pursuant to the purpose of this Section.

PART II – FEES

The fees for **Services** rendered shall be in accordance with the attached Attachment B, entitled **"Schedule of Fees for Professional Services."**

PART III – TERMS AND CONDITIONS

ARTICLE 1. SERVICES – CONSULTANT SHALL:

1.0 Perform Geotechnical & Environmental Consulting Services for Hidalgo County –Urban County Program as identified in Attachment A "Scope of Services".

1.1 Act for the **Client** in a professional manner, using the degree of care and skill ordinarily exercised by, and consistent with the standards of the Profession.

1.2 Provide only those **Services** that, in the opinion of the **Consultant**, lie within the technical and professional area of expertise of the **Consultant** and which **Consultant** is adequately staffed and equipped to perform.

1.3 Perform all technical services under the general direction of a Licensed Professional Engineer registered in the State of Texas and in substantial accordance with the basic requirements of the appropriate Standards of the American Society for Testing and Materials, where applicable, or other standards as designated by the **Client.**

1.4 Promptly submit all formal construction materials test reports for all tests, observations and services performed indicating where applicable, compliance with project specifications or other documents. Such reports shall be complete and factual. Such reports shall cite the test performed, methodology employed, test values obtained, and locations where tests were preformed.

1.5 Promptly submit formal geotechnical reports for geotechnical explorations requested by the **Client**. Such reports shall contain a site plan with the boring locations indicated, boring logs, a report of the results of laboratory testing, and contain design recommendations pertaining to the planned construction.

1.6 Employ testing equipment and machines which have been calibrated within a period not exceeding twelve (12) months from the time of use by devices of accuracy traceable to the National Institute for Standards and Technology (NIST) of the United States Department of Commerce, and submit upon request by the Client, documentation of such calibration.

1.7 Report Distribution and Ownership

1.7.1 Laboratory will consider all reports to be the confidential property of the **Client**, and will distribute reports only to those persons, organizations or

agencies as designated in writing by the **Client** and its authorized representative.

1.7.2 **Client** acknowledges the **Consultant's** documents as instruments of Professional service. Nevertheless, the plans and specifications prepared under this agreement shall become the property of the **Client** upon completion of the work and payment will be made in full of all monies due to the **Consultant**. The **Client** shall not re-use or make any modification to the reports without prior written authorization of the **Consultant**. Any unauthorized use reuse of the documents will be at the **Client's** sole risk.

1.8 **Consultant** will retain all pertinent records relating to services performed for a period of 5 years following submission of all reports, during which period the records will be made available to the **Client** within a reasonable time.

ARTICLE 2. CLIENT'S RESPONSIBILITIES-
Client or its authorized representative shall:

2.1 Provide the **Consultant** with all the plans, specifications, addenda's change orders, approved shop drawings and other information for the proper performance of the **Consultant**.

2.2 Designate in writing those persons or firms who are authorized to receive copies of **Consultant's** inspection and test reports.

2.3 Advise **Consultant** sufficiently in advance of any operations so as to allow for assignment of personnel by the Laboratory for completion of the required service. Such advance notice shall be in accordance with that established by mutual agreement of the **Client** and **Consultant**.

2.4 Direct any Contractor where testing is to take place, either by construction contract or direct written order to:

(a) Secure and deliver to **Consultant**, at no cost to **Consultant**, preliminary representative samples of materials it proposes to use which require laboratory testing.

(b) Furnish such casual labor and all facilities needed by the Laboratory to obtain and handle samples at the testing site and to facilitate the specified inspection of tests.

(c) Provide and maintain for the use of the **Consultant**, adequate space at the material testing site for safe and secure storage and proper curing of test specimens that must remain on the project site prior to laboratory testing.

ARTICLE 3. GENERAL CONDITIONS

3.1 **Consultant**, by the performance of services covered hereunder, does not in any way assume, abridge or abrogate any of those duties, responsibilities or authorities with regard to construction materials testing customarily vested in applicable project architects or engineers, or any other design professionals, agencies or authorities.

3.2 **Consultant** shall not be responsible for acts of omissions of any party or parties involved in the design of any project where material testing is to take place or the failure of any Contractor or Subcontractor to construct any aspect of such project in accordance with recommendations contained in any correspondence or verbal recommendation issued by **Consultant**.

3.3 **Consultant** is not authorized to revoke, alter or relax, enlarge or release any requirements of the Client's specifications or other documents nor to approve or accept any portion of the work, unless specifically authorized in writing by Client or his authorized representative. **Consultant** shall not have the right of rejection or the right to stop the work, except for such periods as may be required to conduct sampling, testing, or inspection of operations covered by the **Agreement**.

3.4 Either party may terminate this **Agreement** on thirty (30) days written notice or by mutual agreement. If this **Agreement** is terminated by either party, **Consultant** shall be paid in full for all services performed through the termination date, and the **Client** shall be provided with a complete report of the results of tests and analysis conducted prior to termination of **Agreement**.

3.5 Neither **Client** nor **Consultant** may delegate, assign, sublet or transfer his duties or interest in this Agreement without the written consent the other party.

3.6 The only warranty made by **Consultant** in connection with its service performed hereunder is that it will use the degree of care and skill as set in Article I above. No other warranty, expressed or implied, is made or intended for services provided hereunder or furnishing oral or written reports of findings made.

3.7 Successors and Assigns.

3.7.1 **Client** and **Consultant** each binds themselves and their partners,

successors, executors, administrators, assign legal representative to the other party to this **Agreement** and to the partners, successors, executors, administrator, assigns and legal representative of such other party in respect to all covenants, agreements, and obligations of this **Agreement.**

3.7.2 Neither **Client** or **Consultant** shall assign, sublet or transfer any rights under or interest in (including, but without limitation, moneys that may become due or moneys that are due) this **Agreement** without the written consent of the other except as stated in paragraph 3.7.1 and except to the extent that the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in any written consent to an Assignment, no assignment will release or discharge the assignor from any duty or responsibility under this **Agreement.** Nothing contained in this Paragraph shall prevent **Consultant** from employing such independent Consultants, associates and subcontractors, as he may deem appropriate to assist him in the performance of services hereunder.

3.7.3 Nothing herein shall be construed to give any rights or benefits hereunder to anyone other than the **Client** and **Consultant.**

3.8 Non Binding Mediation

3.8.1 In the event of a dispute or claim between **Consultant** and **Client** arising out of or related to this Agreement, both parties agree to submit to a Non-Binding Mediation with the hope of achieving a satisfactory resolution prior to proceeding with formal litigation processes, including the filing of claims against parties (unless a failure to file causes waiver or loss of rights or subsequent action).

3.8.2 Such Non-Binding Mediation shall be conducted by a mediator and rules agreed to by both parties. Both parties shall mediate through a selected and mutually agreed to senior representative of each respective party.

3.8.3 Both the **Consultant and Client** will bind their respective consultants, contractors, vendors, fabricators, and suppliers involved in this Project to contracts which will provide similar Non-Binding Mediation as the primary dispute resolution method to other agreements.

3.9 Indemnity

3.9.1 The Client will require the Consultant, in connection with work produced under this agreement, to hold harmless and indemnify the Client, and each of its officers, agents and employees, from any and all liability claims, losses, or damage arising out of or alleged to arise from Consultant's negligence in the performance of the work described in this agreement.

ARTICLE 4. INSURANCE

The **Consultant** shall obtain and keep in force during the term of its engagement on the Project, the insurance as follows:

4.1 Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars ($300,000.00) per person and Five Hundred Thousand Dollars ($500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand Dollars ($500,000.00) arising out of the services provided to Hidalgo County-Urban County Program.

4.2 Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;

4.3 A Five Hundred Thousand Dollar ($500,000.00) Comprehensive General Liability Insurance Policy providing additional coverage to all underlying liabilities of County consistent with potential exposure of County under the Texas Tort Claims Act;

4.4 Workers Compensation Insurance in amount established by Texas law, under the bidder is specifically exempted from the Texas Worker's Compensation Act, Texas Labor Code Chapter 401, et. seq.

4.5 All insurance policies must be written by an insurance company or companies acceptable to the Party.

4.6 Professional liability insurance policy with limits of at least One Million Dollars ($1,000,000.00) per occurrence, or limited to claims made, include at least a five (5) year extended reporting period.

ARTICLE 5. PAYMENTS:

5.1 **Client** will pay **Consultant** for Services rendered while work is in progress as executed through a lump sum fee For each **Request for Payment**, the **Consultant** shall prepare and submit to the **Client** monthly progress reports in sufficient detail to support the progress of the work done.

ARTICLE 6. EXTENT OF AGREEMENT:

6.0 After execution of this **Agreement**, the **Consultant** shall proceed with work, only as authorized by the **Client** through a formal **NOTICE TO PROCEED.**

6.1 The **Agreement**, including these terms and conditions, represents the entire agreement between the **Client** and **Consultant** and supercedes all prior negotiations, representations or agreements, written or oral. The **Agreement** may be amended only by written instrument signed by **Client**

and **Consultant**.

6.2 The **Agreement** shall remain in force for the duration of the project from the date this agreement is signed by all parties.

ARTICLE 7. APPLICABLE LAW:

7.1 The laws of the State of Texas shall govern the **Agreement**. Venue shall be in County of Hidalgo.

ARTICLE 8. ATTORNEY FEES:

8.1 In the unlikely event that a dispute occurs and is litigated, or a cause of action in the law or equity is filed concerning the operation, construction interpretation or enforcement of this agreement, the losing party shall bear the cost of the attorney's fees incurred by the prevailing party and any and all costs applicable thereto, including but not limited to court costs, deposition fees, and expert witness fees, out of pocket expenses and travel expenses which are incurred by the prevailing party.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first written above.

LABORATORY:

Martin Vila, P.E.

Raba Kistner Consultants, Inc.
800 East Hackberry
McAllen, Texas 78501

CLIENT:

Diana R. Serna, UCP Director

Hidalgo County-Urban County Program
427 E. Duranta Suite 107
Alamo, Texas 78516

APPROVED AS TO FORM:
BY: STEVE CRAIN- ATLAS & HALL
DATE: 5-8-12

AI-43471 **Urban County 15. C.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted For: Brandy Salinas **Submitted By:** Mary Flores, URBAN COUNTY

Department: URBAN COUNTY

Information

CAPTION

1. Urban County Program, on behalf of Precinct No. 3, is requesting approval of a contract extension with CVQ Land Surveyors for an additional six (6) months in order to collect information regarding title reports and complete surveying services for the General Land Office (GLO) contract No. 12-406-000-6453/DRS210068 project known as Penitas Drain

BACKGROUND

CVQ Land Surveyors was the highest ranked firm by Commissioner's Court on October 22, 2013. Contract approval in the amount of $21,600.00 was executed on November 11, 2013. New expiration date is July 5, 2014.

Surveying Firm: CVQ Land Surveyors
Contract Amount: $21,600.00
Available funding: 518,633.00

The parcels which need to be completed are Parcel numbers 1a, 1b, 2a, 2b, 3a, 3b, 4a, 4b, and 4c.

Attachments

Agenda Backup

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/06/2014 02:15 PM
Purchasing Department	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Mary Flores Started On: 03/06/2014 01:53 PM

Final Approval Date: 03/07/2014

THE STATE OF TEXAS §

§

COUNTY OF HIDALGO §

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT is made effective the **5th** day of **November, 2013**, by and between Hidalgo County, Texas acting by and through its **Urban County Program** (hereinafter called the "Party") and **CVQ Land Surveyors,LLC** (hereinafter called the "Surveyor").

W I T N E S S E T H:

WHEREAS, the Party requires "Surveying Services" for **Penitas Drain Project** located within **Hidalgo County Precinct No. 3,** and

WHEREAS, the Party has received funds from the Texas General Land Office to be used by Urban County Participants. It is understood and agreed that the Party's obligation under this Agreement is contingent upon the actual receipt of adequate state funds to meet the liabilities under this Agreement; and

WHEREAS, the Party is interested in obtaining Surveying Services; and

WHEREAS, the surveyor, duly licensed and registered to practice surveying in the State of Texas, has the professional abilities to undertake the study, evaluation, analysis and recommendations in a manner which shall provide the necessary public service while preserving and enhancing to the greatest degree possible the natural and proposed environment in the Project (as hereinafter defined) area; and

WHEREAS, the Party desires to engage the surveyor to render certain services in connection therewith;

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the Party and Surveyor do mutually agree as follows:

1. **Scope of Services.** Surveyor agrees to provide to the Party "Surveying Services" for and in connection to the: **Penitas Drain Project** located within **Hidalgo County Precinct No. 3,** as shown in Exhibit "A" attached hereto and entitled "Services to be Provided by the Surveyor".

2. **Term.** This Agreement shall commence upon approval of this agreement for a term of two (2) months effective on **November 5, 2013** and expiring on **January 5, 2014** or unless sooner terminated as provided herein. The Surveyor will not begin work or incur costs until authorized in writing by the County for the Project.

The Party assumes no liability or obligation for payment to the Surveyor for work performed or costs incurred by the Surveyor prior to the date authorized by the Party for the Surveyor to begin work, during periods when work is suspended, or subsequent to the Termination Date.

3. **Non-Exclusive Services of Surveyor** Party reserves the right to request these services from other sources other than the Surveyor and shall not be in violation of any terms or conditions of this Agreement.

4. **Compensation.** As consideration for rendering the Services provided for in this Agreement, the Party agrees to pay the Surveyor the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Surveyor. The Surveyor is authorized to submit periodic requests for payment within thirty days after completion of each work order. The request for payment shall be made using forms acceptable to the Party and shall show the total amount earned to the date of submission and the amount due and payable as of the date of the current billing. Upon receipt of said request for payment, Party shall submit a requisition for payment of said services in the customary manner provided for payments utilized by Hidalgo County, Texas. Surveyor agrees to separately account for the receipt and/or expenditure of funds received pursuant to this Agreement and to keep adequate books and records of all such

receipts and/or expenditures. All payments to Surveyor shall be mailed to the address shown in numbered paragraph 21, hereof.

5. Progress. Upon acceptance of the written notice to proceed, the Surveyor shall undertake and complete the authorized work. The Party or the Surveyor can request conferences to be provided at the Surveyor's office, the office of the Party or at other agreed upon locations.

6. Inspection of Work. The Party has the right at all reasonable times to inspect or otherwise evaluate the work performed or being performed hereunder and the premises in which it is being performed. If any inspection or evaluation is made on the premises of the Surveyor, or a subcontractor, the Surveyor shall provide and require its subcontractor to provide all reasonable facilities and assistance for the safety and convenience of the inspectors in the performance of their duties. All inspections and evaluations shall be performed in such a manner as will not unduly delay the work.

7. Amendments. If it becomes necessary at any time during the agreement period to change the scope of work, the agreement period, the maximum amount payable, the complexity, or the character of this agreement, an amendment must be prepared and executed within the agreement period. The Party retains the right to reject any such amendment proposed by the Surveyor unless the Party finds the proposed amendment necessary to complete the work authorized herein. Any such amendments be made in writing agreed to by all parties hereto and duly executed before the end of the agreement period as specified.

If the Party finds it necessary to require changes in completed work because of errors made by the Surveyor, the Party shall require the Surveyor to correct the work at no cost to the Party and without amendment to the agreement. If the changes are made at the request of the Party and are not due to errors of the Surveyor, the Party will reimburse the Surveyor for the additional work at the same rate of pay established in Exhibit "B", "Basis for Payment". If

payment for the additional work will cause the maximum amount payable to be exceeded, an amendment shall be executed in accordance with the terms of this provision.

8. **Reporting**. The Surveyor shall promptly advise the Party in writing of events which have a significant impact upon the agreement, including:

1. Problems, delays, or adverse conditions which will materially affect the ability to meet time schedules and goals, or preclude the attainment of project work units by established time periods. This disclosure shall be accompanied by a statement of the action taken, or contemplated, and any Party or, if Federal funds are involved, Federal assistance needed to resolve the situation.

2. Favorable developments or events which enable meeting time schedules and goals sooner than anticipated or producing more work units than originally projected.

9. **Ownership of Documents.** Upon completion or termination of this agreement, all documents prepared by the Surveyor or furnished to the Surveyor by the Party shall be delivered to and become the property of the Party. All sketches, photographs, calculations, and other data prepared under this agreement shall be made available, upon request, to the Party without restriction or limitation on their further use. The Surveyor may, at its own expense, have copies made of the documents or any other data furnished the Party under this agreement.

10. **Independent Contractor.** Surveyor must comply with all applicable Hidalgo County and Party policies and with any applicable federal, state or local laws, regulations, orders or ordinances applicable to the services provided by Surveyor under this Agreement. Notwithstanding the foregoing sentence, Surveyor represents and maintains that it is an independent contractor and is not an employee of Hidalgo County, Texas, or any agency thereof, and represents and warrants that it does not desire or request any fringe benefits provided to employees of Hidalgo County, Texas, and/or any agency thereof, including, but not limited to benefits associated with Hidalgo County, Texas civil service program. Surveyor agrees to be responsible for any federal income tax, withholding or social security tax liability that might arise from payments received hereunder.

11. **Voluntary Termination.** The Party may terminate this Agreement at any time for any reason or no reason at all upon the giving of thirty (30) days prior written notice to the other party.

12. **Insurance.** Surveyor agrees to provide liability insurance covering its activities in providing the services for the Party in an amount not less than the minimum amounts prescribed by the Texas Tort Claims Act, ' 100.001, et seq., Texas Civil Practices and Remedies Code, and shall furnish department a certificate of insurance, Exhibit "C", issued by the insurer that such insurance is in full force and effect.

13. **No Assignment.** Except as otherwise herein provided, Surveyor, may not assign the obligations or rights under this agreement to any person without the prior written consent of County.

14. **Conflict.** Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this Agreement and any present or future law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to agreement, the latter shall prevail, but in such event the affected provision or provisions of this Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

15. **Termination by Party**. If Surveyor fails to deliver quality service, fails to achieve the defined goals, outcomes, strategies and outputs set by Party, or if Surveyor fails to comply with any conditions in this Agreement, then Party shall have the right to terminate this Agreement upon the giving of ten (10) days prior written notice to Surveyor.

16. **No Waiver**. No waiver by Party of any breach of any provision of this Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

17. **Entire Agreement**. This Agreement contains the entire agreement between the

parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representations or agreements in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by Party and Surveyor, and not otherwise.

18. Venue. This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.

19. Hold Harmless. In the event Surveyor should cause, either directly or indirectly, damage, loss, destruction, liability, or claims against the other party as a result of intentional conduct, negligence or otherwise, Surveyor shall hold harmless and indemnify Party from any and all obligations, liabilities, causes of action, lawsuits, damages, and assessments, including legal fees, etc., that result from the Surveyor's intentional actions or negligence. This indemnification clause shall survive this Agreement and be enforceable as a separate agreement in the event its survival and enforcement becomes necessary.

20. Attorney's Fees. In the unlikely event that a dispute occurs which is litigated or arbitrated, or a cause of action in law or equity is filed concerning the operation, construction, interpretation, or enforcement of this Agreement, the losing party shall bear the cost of the attorney's fees incurred by the prevailing party and any and all costs applicable thereto, including, but not limited to, court costs, deposition fees, expert witness fees, out-of-pocket expenses and travel expenses which are incurred by the prevailing party.

21. Notices. Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communications required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been

theretofore specified by written notice delivered in accordance herewith:

If to Party:	Hidalgo County Urban County Program Attention: Diana R. Serna 3304 W Alberta Road Edinburg, Texas 78539
If to Surveyor:	CVQ Land Surveyors, LLC. Attention: Carlos Vasquez, R.P.L.S. P.O. Box 5066 McAllen, Texas 78502 Office (956) 618-1551

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the Unites States mail.

22. Execution of Documents. The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.

23. Binding Agreement. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this agreement.

24. Gender. All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and the singular shall include the plural whenever and as often as may be appropriate

25. Authority. The execution and performance of this Agreement by Party and Surveyor have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of Party and Surveyor in accordance with its terms.

26. Commitment of Current Revenues. In the event that, during any term hereof, the Party does not appropriate sufficient funds to meet to the obligations of this Agreement, the

Party may terminate this Agreement upon thirty (30) days written notice to the Surveyor. The Party agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of the County pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1995).

WITNESS WHEREOF, the **Surveyor** and the **Party** have caused this **Agreement for Professional Services** to be effective as of the 5th day of November, 2013.

BY: _____
Carlos Vasquez, R.P.L.S.

Firm Name:	**CVQ Land Surveyors LLC**
Address:	**P.O. Box 5066**
City/ST/ZIP:	**McAllen, TX 78502**
FED ID #/SS #:	**26-0152586**

STATE OF TEXAS §
§
COUNTY OF HIDALGO §

This instrument was acknowledged before me on this the 6th day of November, 2013, by Carlos Vasquez of and on behalf of CVQ Land Surveyors, LLC,

(title)(a corporation)~~(a partnership)(a sole proprietorship)~~.

CLAUDIA N. YBARRA
Notary Public, State of Texas
My Commission Expires
March 23, 2016
(seal)

_____
Notary - Signature

County of Hidalgo Urban County Program:

_____
Witness

_____
Diana R. Serna, UCP Director

Approved as to Form:
Atlas, Hall, Rodriguez L.L.P.
By: Stephen L. Crain on 2/28/2013

ATTACHMENTS:

EXHIBIT A	-Scope of Services to be provided by the Surveyor
EXHIBIT B	- Surveying Rate Schedule

EXHIBIT "A"

Scope of Services to be provided by the Surveyor

LAND SURVEYORS

LLC

October 25, 2016

HIDALGO COUNTY
PURCHASING DEPARTMENT
2812 S. Bus. 281
Edinburg, Texas 78539

Ref.: Prepare ROW map and parcel plats with metes and bounds description on nine (9) parcel for the Peñitas Drain Project, Peñitas, Texas

Miss Serna:

Following is the brake down of the cost to perform a ROW survey on the above project is a lump sum of $ 21,600.00. ($2400.00/Parcel)

This project will deliver within 25 working days from the order to proceed. If you should have any concerns or question on the above, please call me.

Sincerely,

Carlos Vasquez, R.P.L.S.
CVQ Land Surveyors, LLC

P.O. Box 5066 • McAllen, Texas 78502 • Phone (956) 618-1551 • Fax (956) 618-1547

EXHIBIT "A"

CVQ Land Surveyors, LLC

Services to be provided by the Surveyor

BOUNDARY SURVEYS

The location and marking of property corners, boundary lines and/or easements of a tract of land, including the necessary deed research, filed work, computations and analysis of the finding to establish the boundary as per rules and regulations of Texas Board of Professional Land Surveyors.

ROW SURVEYS

A boundary survey of a proposed roadway by creating an overall right-of-way map, parcel plats, metes and bounds and lot reports of each parcel of the proposes roadway or easement, for all the individual tracts of land that the proposed roadway or easement will traverses through.

CONTROL SURVEY

Establish Horizontal and Vertical control to be used for boundary and topographic Surveys, construction staking and aerial photography and related purposes.

CONSTRUCTION STAKING

Support by locating the location of propose improvements for roads, buildings, parking lots pipelines, drain ditches, etc. as per proposed plans.

TOPOGRAPHIC SURVEYS

Location of existing improvements and elevation of a tract of land.

As-BUILT SURVEYS

Verification and locations of all improvements and elevations of tract of land.

UTILITIES SURVEYS

Survey to establish XYZ locations of existing utilities.

EXHIBIT "B"
Surveying Rate Schedule

CVQ Land Surveyors, LLC

Surveying Hourly Rate Schedule

PRINCIPAL	$ 220.00
R.P.L.S.	$ 165.00/hr
Survey Technician	$ 120.00/hr
Three (3) Men Crew	$ 150.00/hr
Two (2) Men Crew	$ 110.00/hr
CAD Technician	$ 85.00/hr
Administration	$ 60.00/hr
Research	$ 50.00/hr

NON-LABOR will be charge at cost + 10%

AI-43356 **Urban County 15. D.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted For: Lupita Garcia **Submitted By:** Mary Flores, URBAN COUNTY

Department: URBAN COUNTY

Information

CAPTION

The Urban County Program on behalf of the City of La Joya, is requesting consideration and action to approve a purchase order to Fresno Construction in the amount of $24,999.60 for a Parks, Recreational Facility Improvements project, utilizing funds from the UCP Years 22 & 23 (2009 & 2010).

BACKGROUND

The city of La Joya received three written quotes and requested that the lowest responsible quote from Fresno Construction be accepted for the construction of a hike and bike trail to include all labor and materials. Please see attached Price Quotation Sheet with city's recommendation and contractor's general liability insurance.

Contractor:	**FRESNO CONSTRUCTION**
Contract Amount:	**$ 24,999.60**
Available Funds:	$ 10,591.21 2009- PARKS, RECREATIONAL FACILITY IMPROVEMENTS
	$ 81,688.25 2011- PARKS, RECREATIONAL FACILITY IMPROVEMENTS
	$ 92,279.46 UCP- TOTAL AVAILABLE

Attachments

Agenda Backup

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	02/27/2014 10:08 AM
Purchasing Department	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Mary Flores Started On: 02/26/2014 04:46 PM

Final Approval Date: 03/07/2014

URBAN COUNTY PROGRAM
COUNTY OF HIDALGO

Price Quotations

VENDOR #1
Name: Fresno Construction **Person Contacted:** Rick Pacheco **Phone:** 956-381-8875

Item#	Quantity	Description	Amount
1 2	1.00 35.00	Subgrade 95% compactin / Concrete detentin Beam.	
3	1,997.00	4" Caliche Base	
4	1,997.00	2" of Crush Granite	24,999.60

VENDOR #2
Name: El-Con Construction **Person Contacted:** Juan Zamora **Phone:** 956-529-5038

Item#	Quantity	Description	Amount
1 2	1.00 35.00	Subgrade 95% Compactin/Concrete detentin Beam	
3	1,997.00	4" Caliche Base	
4	1,997.00	2" of crush Granite	27,300.00

VENDOR #3
Name: Ramsa **Person Contacted:** Robert Hanks **Phone:** 956-802-7775

Item#	Quantity	Description	Amount
1 2	1.00 35.00	Subgrade 95% Compactin/ Concrete detentin Beam	
3	1,997.00	4" Caliche Base	
4	1,997.00	2" of crush granite.	25,498.75

Recommendation: Go with fresno Construction for walking trail.

Requested by: Mike Alaniz **Date**

Approved by: [signature] **Date** 2/26/14

Form UCA -10-e

REQUEST FOR QUOTATION

FROM:
CITY OF LA JOYA
101 N. LEO AVENUE
LA JOYA TX. 78560.
PH. # (956) 581-7002

DATE: **January 14, 2014**

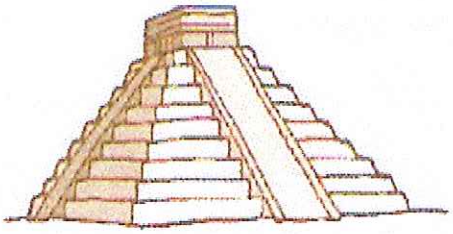
PROJECT:
CITY OF LA JOYA MILITARY ROAD PARK.

VENDOR:
NAME: Fresno Construction STFC, Inc.
ADDRESS: 724 W. Monte Cristo Rd.
Edinburg, Texas 78541
PHONE # : 956-381-8875

ITEM.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
	WALKING TRAIL				
1.-	**Subgrade 95% Compactation. As per plans and Specifications.**	**Ls.**	**1.00**		$ 1,929.00
2.-	**Concrete Detention Beam. As per plans and Specifications.**	**Cy.**	**35.00**	$100.00	3,500.00
3.-	**4" Caliche Base. As per plans and Specifications.**	**Sy.**	**1,997.00**	4.00	7,988.00
4.-	**2" of Crush Granite. As per plans and Specifications.**	**Sy.**	**1,997.00**	5.80	11,582.60
				TOTAL =	$ 24,999.60

Rick Pacheco

*** TO REVIEW THE PLANS AND THE SPECIFICATIONS, PLEASE CALL CITY OF LA JOYA AT (956) 581-7002, ATT'N. MIKE ALANIZ, CITY MANAGER.**



EL – CON
Construction & Development
Underground Services, Water, Sewer, Storm Drain

PROPOSAL

Date: January 17, 2014 *Proposal No.: 031*

Submitted To: City of La Joya
Attention: Mike Alaniz .
City Manager .

Address: 101 North Leo Avenue
La Joya, Tx. 78560 .

Project: City of La Joya Military Rd.
Recreational Park.
Walking Trail.

We hereby submit specifications and estimates for:

ITEM.	DESCRIPTION	UNIT	QTY	U.P.	AMOUNT
	WALKING TRAIL				
1.-	Subgrade 95% compactation as per plans & specifications.	Ls.	1	2,300.00	$2,300.00
2.-	Concrete Detention Beam. As per plans & specifications.	Cy.	35.00	$200.00	$7,000.00
3.-	4" Caliche Base. As per plans & specifications.	Sy.	1,997.00	$4.00	$8,000.00
4.-	2" of Crush Granite. As per plans & specifications.	Sy.	1,997.00	$5.00	$10,000.00

If you have any questions please make contact with Juan Zamora at (956) 529-5038

Thank you for your business

TOTAL = $27,300.00

Juan Zamora

P. O. BOX 52891 McALLEN, TX. 78505 Ph.# (956) 529-5038

ESTIMATE

RAMSA CONSTRUCTION
10115 N. CONWAY AVENUE.
MISSION, TX. 78572
PH.# (956)802-7775

Date	Estimate #
1/14/2014	15

NAME / ADDRESS
CITY OF LA JOYA P.O. BOX "H" LA JOYA TX. 78560 Attn: MIKE ALANIZ City Manager

SUBJECT
CITY OF LA JOYA MILITARY RD. CITY PARK WALKING TRAIL.

ITEM	DESCRIPTION	QTY.	UNIT	RATE	AMOUNT
1.-	Subgrade 95% compactation.	1.00	Ls.	$2,000.00	$2,000.00
2.-	Concrete detention Beam. As per plans and Specifications.	35	Cy.	$175.00	$6,125.00
3.-	4" Caliche Base. As per plans and specifications.	1,997.00	Sy.	$3.75	$7,488.75
4.-	2" of Crush Granite. As per plans and Specifications.	1,997.00	Sy.	$5.00	$9,885.00
			TOTAL=		$25,498.75

Robert Ramsa

THE PRICES INCLUDE : LABOR, EQUIPMENT AND MATERIALS
FOR THE JOB DESCRIBE IN THE SUBJECT.

REQUEST FOR QUOTATION

FROM:
CITY OF LA JOYA
101 N. LEO AVENUE
LA JOYA TX. 78560.
PH. # (956) 581-7002

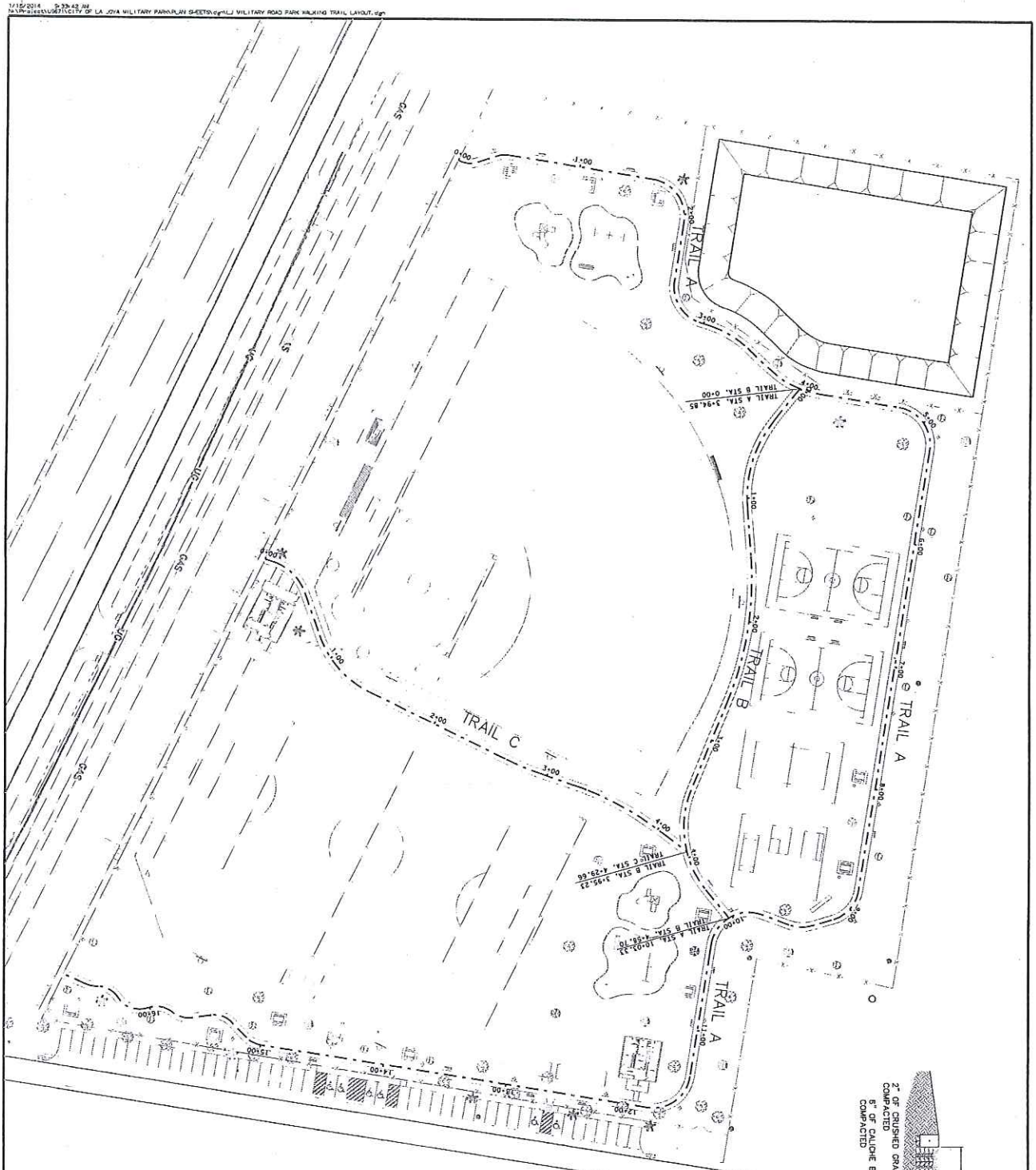
DATE: **January 14, 2014**

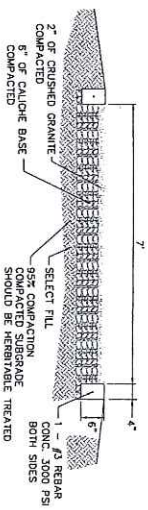
PROJECT:
CITY OF LA JOYA MILITARY ROAD PARK.

VENDOR:
NAME: _____
ADDRESS: _____
_____
PHONE # : _____

ITEM.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
	WALKING TRAIL				
1.-	Subgrade 95% Compactation. As per plans and Specifications.	Ls.	1.00		
2.-	Concrete Detention Beam. As per plans and Specifications.	Cy.	35.00		
3.-	4" Caliche Base. As per plans and Specifications.	Sy.	1,997.00		
4.-	2" of Crush Granite. As per plans and Specifications.	Sy.	1,997.00		
				TOTAL =	$ -

* **TO REVIEW THE PLANS AND THE SPECIFICATIONS, PLEASE CALL CITY OF LA JOYA AT (956) 581-7002, ATT'N. MIKE ALANIZ, CITY MANAGER.**





WALKWAY DETAIL

SHEET NUMBER	NOTES	NAME	DATE
5	SURVEY BY		
	DRAWN BY	EF	1/15/2014
	CHECKED BY	AC	1/15/2014
	DESIGNED BY	AC	1/15/2014
	REVIEWED BY	DG	1/15/2014
	SCALE:1:80		

S&B INFRASTRUCTURE, LTD.
Engineering ◆ Development ◆ Technology
S&B Infrastructure, Ltd. Firm Registration Number: 1582

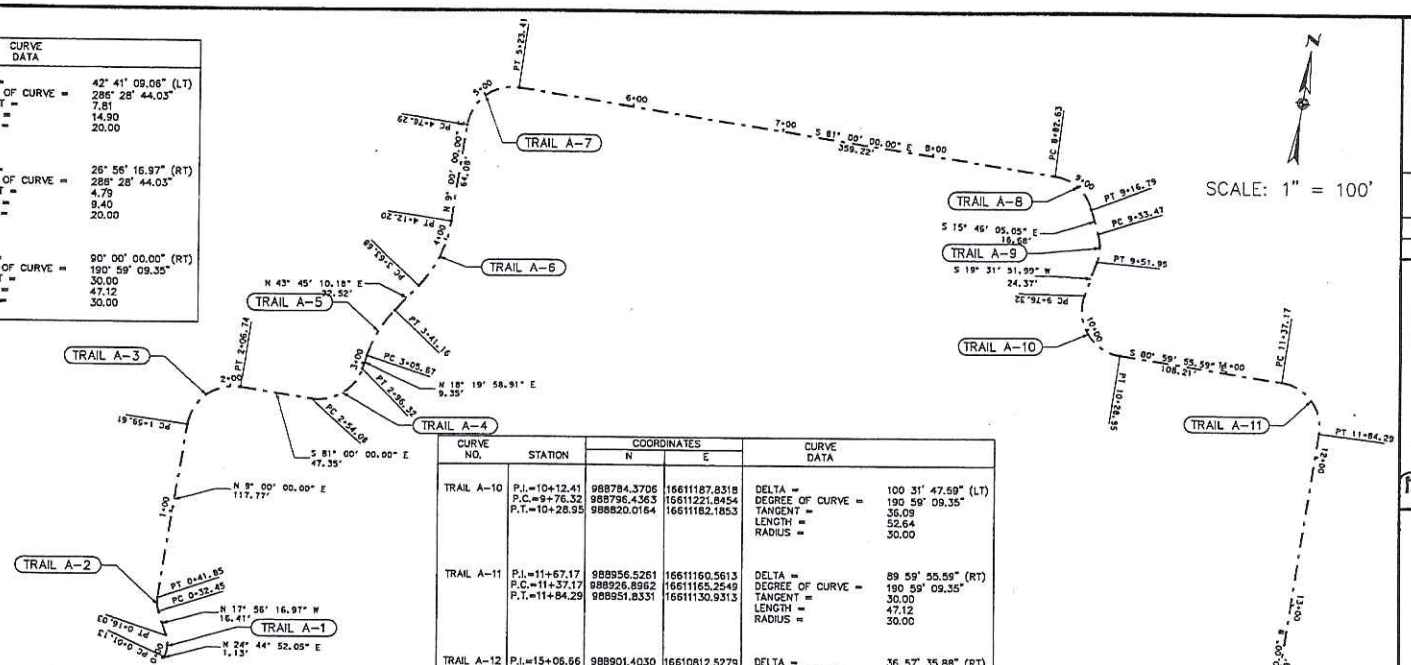
CITY OF LA JOYA

MILITARY ROAD PARK

WALKING TRAIL LAYOUT

This seal supporting on this document was authorized by PHILLIP J. PAWELEK, P.E. 82739, on _____, 20__

PHILLIP J. PAWELEK 82739 REGISTERED PROFESSIONAL ENGINEER STATE OF TEXAS



CURVE NO.	STATION	COORDINATES N	COORDINATES E	CURVE DATA	
TRAIL A-1	P.I.=0+08.95 P.C.=0+01.13 P.T.=0+16.03	988194.9346 988191.6630 988192.5276	16610983.9957 16610976.8984 16610991.4307	DELTA = DEGREE OF CURVE = TANGENT = LENGTH = RADIUS =	42° 41' 09.06" (LT) 286° 28' 44.03" 7.81 14.90 20.00
TRAIL A-2	P.I.=0+37.24 P.C.=0+32.45 P.T.=0+41.85	988185.9969 988187.4722 988186.7462	16611011.6045 16611007.0473 16611015.3357	DELTA = DEGREE OF CURVE = TANGENT = LENGTH = RADIUS =	26° 56' 16.97" (RT) 286° 28' 44.03" 4.79 9.40 20.00
TRAIL A-3	P.I.=1+89.61 P.C.=1+59.61 P.T.=2+05.74	988209.8618 988205.1687 988239.4924	16611162.2615 16611132.6508 16611157.5885	DELTA = DEGREE OF CURVE = TANGENT = LENGTH = RADIUS =	90° 00' 00.00" (RT) 190° 59' 09.35" 30.00 47.12 30.00

CURVE NO.	STATION	COORDINATES N	COORDINATES E	CURVE DATA	
TRAIL A-4	P.I.=2+79.56 P.C.=2+54.08 P.T.=2+96.32	988311.4147 988286.2563 988319.4267	16611146.1971 16611150.1818 16611170.3762	DELTA = DEGREE OF CURVE = TANGENT = LENGTH = RADIUS =	80° 40' 01.09" (LT) 190° 59' 09.35" 25.47 42.24 30.00
TRAIL A-5	P.I.=3+23.71 P.C.=3+05.67 P.T.=3+41.16	988328.0421 988322.3668 988340.5200	16611196.3766 16611179.2491 16611209.4098	DELTA = DEGREE OF CURVE = TANGENT = LENGTH = RADIUS =	25° 25' 11.26" (RT) 71° 37' 11.01" 18.04 35.49 80.00
TRAIL A-6	P.I.=3+88.71 P.C.=3+63.68 P.T.=4+12.20	988373.4050 988356.0925 988377.3212	16611243.7586 16611225.6756 16611268.4847	DELTA = DEGREE OF CURVE = TANGENT = LENGTH = RADIUS =	34° 45' 10.18" (LT) 71° 37' 11.01" 25.03 48.52 80.00
TRAIL A-7	P.I.=5+06.29 P.C.=4+76.29 P.T.=5+23.41	988392.0390 988387.3460 988421.8697	16611361.4093 16611331.7787 16611355.7163	DELTA = DEGREE OF CURVE = TANGENT = LENGTH = RADIUS =	90° 00' 00.00" (RT) 190° 59' 09.35" 30.00 47.12 30.00
TRAIL A-8	P.I.=9+01.83 P.C.=8+82.63 P.T.=9+16.79	988795.4317 988776.4704 988800.6485	16611297.5182 16611300.5214 16611279.0430	DELTA = DEGREE OF CURVE = TANGENT = LENGTH = RADIUS =	65° 13' 54.95" (RT) 190° 59' 09.35" 19.20 34.16 30.00
TRAIL A-9	P.I.=9+43.01 P.C.=9+33.47 P.T.=9+51.95	988807.7742 988805.1804 988804.5831	16611253.8078 16611262.9936 16611244.8117	DELTA = DEGREE OF CURVE = TANGENT = LENGTH = RADIUS =	35° 17' 57.04" (RT) 190° 59' 09.35" 9.55 18.48 30.00

CURVE NO.	STATION	COORDINATES N	COORDINATES E	CURVE DATA	
TRAIL A-10	P.I.=10+12.41 P.C.=9+76.32 P.T.=10+28.95	988784.3706 988796.4363 988820.0184	16611187.8318 16611221.8454 16611182.1853	DELTA = DEGREE OF CURVE = TANGENT = LENGTH = RADIUS =	100° 31' 47.59" (LT) 190° 59' 09.35" 36.09 52.64 30.00
TRAIL A-11	P.I.=11+67.17 P.C.=11+37.17 P.T.=11+84.29	988956.5261 988926.8962 988951.8331	16611160.5613 16611165.2549 16611130.9313	DELTA = DEGREE OF CURVE = TANGENT = LENGTH = RADIUS =	89° 59' 55.59" (RT) 190° 59' 09.35" 30.00 47.12 30.00
TRAIL A-12	P.I.=15+05.66 P.C.=14+99.98 P.T.=15+12.88	988901.4030 988902.4486 988896.5981	16610812.5279 16610819.1298 16610807.8814	DELTA = DEGREE OF CURVE = TANGENT = LENGTH = RADIUS =	36° 57' 35.88" (RT) 286° 28' 44.03" 6.68 12.90 20.00
TRAIL A-13	P.I.=15+39.70 P.C.=15+29.57 P.T.=15+48.32	988877.3177 988884.5994 988878.6858	16610789.2365 16610796.2781 16610779.1998	DELTA = DEGREE OF CURVE = TANGENT = LENGTH = RADIUS =	53° 43' 20.03" (LT) 286° 28' 44.03" 10.13 18.75 20.00
TRAIL A-14	P.I.=15+71.52 P.C.=15+63.89 P.T.=15+78.65	988881.8325 988880.7879 988877.4491	16610756.1153 16610763.7789 16610749.7429	DELTA = DEGREE OF CURVE = TANGENT = LENGTH = RADIUS =	42° 17' 05.58" (RT) 286° 28' 44.03" 7.73 14.76 20.00
TRAIL A-15	P.I.=15+91.98 P.C.=15+82.54 P.T.=15+00.18	988869.8946 988875.2426 988872.4950	16610738.7804 16610746.5352 16610729.6892	DELTA = DEGREE OF CURVE = TANGENT = LENGTH = RADIUS =	50° 31' 06.37" (LT) 286° 28' 44.03" 9.44 17.63 20.00
TRAIL A-16	P.I.=16+17.28 P.C.=16+02.85 P.T.=16+27.85	988877.2086 988873.2312 988865.2933	16610713.2458 16610727.1209 16610705.0995	DELTA = DEGREE OF CURVE = TANGENT = LENGTH = RADIUS =	71° 38' 08.70" (RT) 286° 28' 44.03" 14.43 25.01 20.00
TRAIL A-17	P.I.=16+38.86 P.C.=16+29.00 P.T.=16+47.33	988856.2038 988864.3483 988855.6659	16610698.8851 16610704.4534 16610689.0337	DELTA = DEGREE OF CURVE = TANGENT = LENGTH = RADIUS =	52° 30' 53.02" (LT) 286° 28' 44.03" 9.87 18.33 20.00
TRAIL A-18	P.I.=16+54.01 P.C.=16+50.36 P.T.=16+57.59	988855.3015 988855.5008 988853.8247	16610682.3617 16610686.0108 16610679.0188	DELTA = DEGREE OF CURVE = TANGENT = LENGTH = RADIUS =	20° 42' 37.94" (RT) 286° 28' 44.03" 3.65 7.23 20.00

PHILLIP J. PAWELEK
82739
REGISTERED PROFESSIONAL ENGINEER

The seal appearing on this document was authorized by PHILLIP J. PAWELEK P.E. 82739, on 2-21, 2013

Phillip J. Pawelek, P.E.

S&B INFRASTRUCTURE, LTD.
TBPE Firm Registration #1384
Texas Engineering, LLC. Firm Registration #1384

CITY OF LA JOYA
MILITARY ROAD PARK
TRAIL "A" ALIGNMENT DATA SHEET

CITY OF LA JOYA

NOTES	NAME	DATE
SURVEY BY		
DRAWN BY	EF/MC	02/20/13
CHECKED BY	AC	02/20/13
DESIGNED BY	AC	02/20/13
REVIEWED BY	PJP	02/20/13
SCALE: 1:50		

SHEET NUMBER 8

2/20/2013 8:43:49 AM
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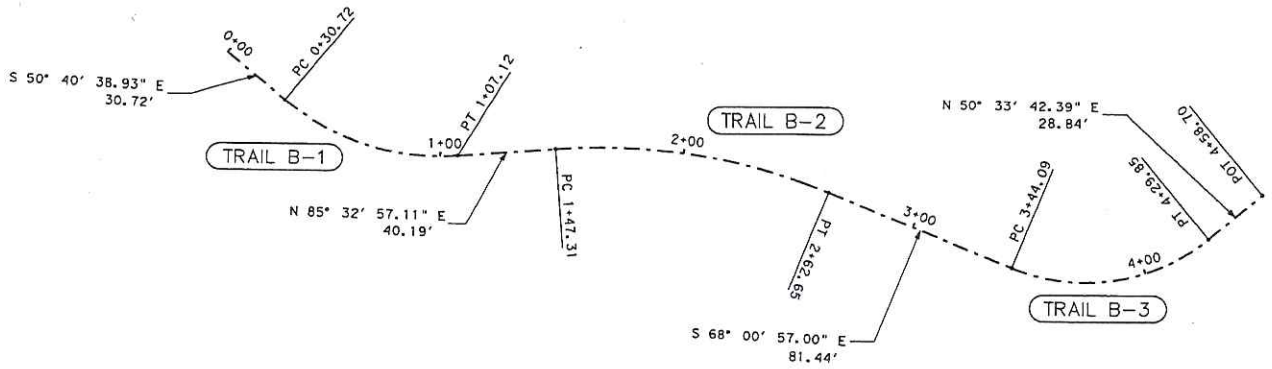

CURVE NO.	STATION	COORDINATES N	COORDINATES E	CURVE DATA	
TRAIL B-1	P.I.=0+70.89 P.C.=0+30.72 P.T.=1+07.12	988427.6152 988396.5379 988467.6667	16611206.8469 16611232.3038 16611209.9645	DELTA = DEGREE OF CURVE = TANGENT = LENGTH = RADIUS =	43° 46' 23.97" (LT) 57° 17' 44.81" 40.17 76.40 100.00
TRAIL B-2	P.I.=2+06.02 P.C.=1+47.31 P.T.=2+62.65	988566.2750 988507.7346 988520.7229	16611217.6399 16611213.0832 16611195.6590	DELTA = DEGREE OF CURVE = TANGENT = LENGTH = RADIUS =	26° 26' 05.90" (RT) 22° 55' 05.92" 58.72 115.34 250.00
TRAIL B-3	P.I.=3+91.61 P.C.=3+44.09 P.T.=4+29.85	988740.3082 988696.2419 988777.0096	16611147.3819 16611165.1716 16611177.5698	DELTA = DEGREE OF CURVE = TANGENT = LENGTH = RADIUS =	61° 25' 20.61" (LT) 71° 37' 11.01" 47.52 85.76 80.00

STATE OF TEXAS
PHILLIP J. PAWELEK
82739
REGISTERED PROFESSIONAL ENGINEER

The seal appearing on this document was authorized by PHILLIP J. PAWELEK P.E. 82739, on 2-21, 2013

Phillip J. Pawelek P.E.

SSB INFRASTRUCTURE, LTD
338 Technology Ltd, Fire Protection Number 1338

CITY OF LA JOYA

MILITARY ROAD PARK

TRAIL "B" ALIGNMENT DATA SHEET

CITY OF LA JOYA

NOTES	NAME	DATE
SURVEY BY		
DRAWN BY	EF/MC	02/20/13
CHECKED BY	AC	02/20/13
DESIGNED BY	AC	02/20/13
REVIEWED BY	PJP	02/20/13
SCALE= 1:50		

SHEET NUMBER 9

2/20/2013 8:45:10 AM
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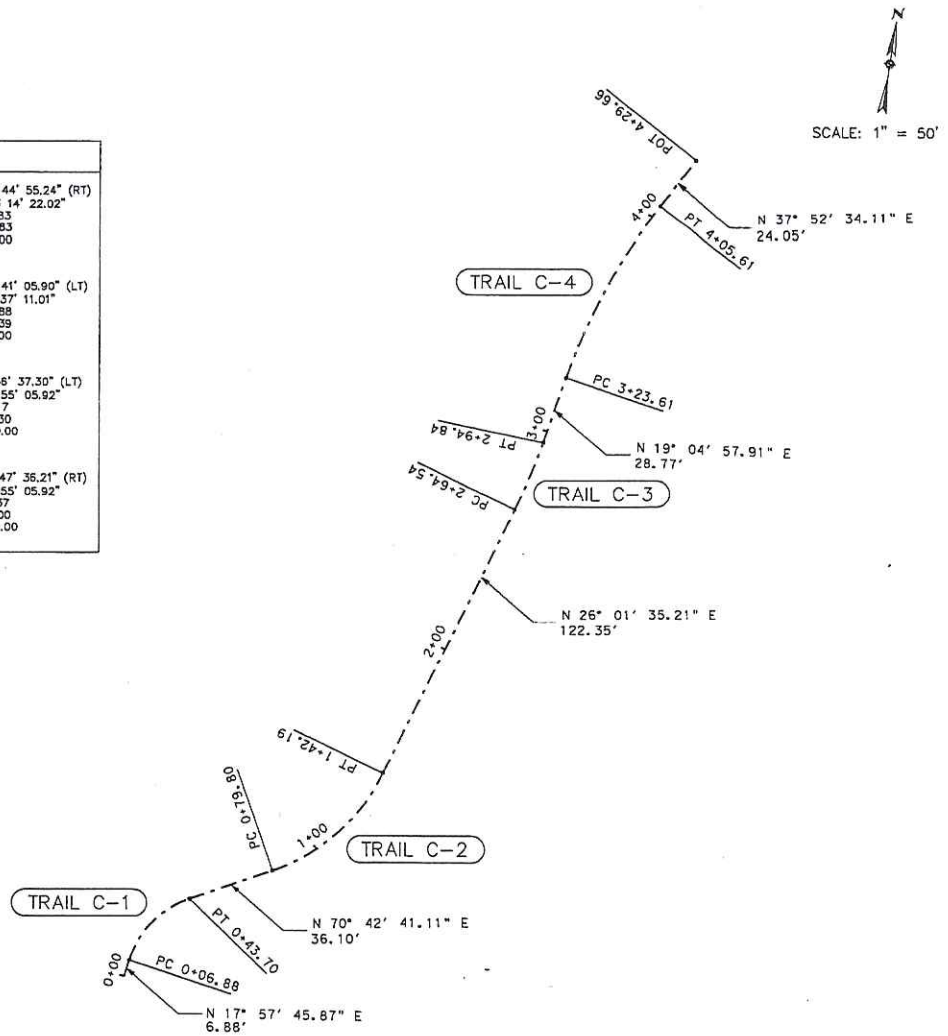
CURVE NO.	STATION	COORDINATES N	COORDINATES E	CURVE DATA	
TRAIL C-1	P.I.=0+26.71 P.C.=0+06.88 P.T.=0+43.70	988519.7588 988513.6420 988538.4793	16610847.2372 16610828.3701 16610853.7888	DELTA = DEGREE OF CURVE = TANGENT = LENGTH = RADIUS =	52 44' 55.24" (RT) 143 14' 22.02" 19.83 36.83 40.00
TRAIL C-2	P.I.=1+12.68 P.C.=0+79.80 P.T.=1+42.19	988603.5868 988572.5527 988618.0139	16610876.5746 16610865.7135 16610906.1200	DELTA = DEGREE OF CURVE = TANGENT = LENGTH = RADIUS =	44 41' 05.90" (LT) 71 37' 11.01" 32.88 62.39 80.00
TRAIL C-3	P.I.=2+79.71 P.C.=2+64.54 P.T.=2+94.84	988678.3541 988671.6988 988683.3128	16611029.5908 16611016.0615 16611044.0246	DELTA = DEGREE OF CURVE = TANGENT = LENGTH = RADIUS =	6 56' 37.30" (LT) 22 55' 05.92" 15.17 30.30 250.00
TRAIL C-4	P.I.=3+64.98 P.C.=3+23.61 P.T.=4+05.61	988706.2440 988692.7179 988731.6448	16611110.3105 16611071.2116 16611142.9674	DELTA = DEGREE OF CURVE = TANGENT = LENGTH = RADIUS =	18 47' 36.21" (RT) 22 55' 05.92" 41.37 82.00 250.00



STATE OF TEXAS
PHILLIP J. PAWELEK
82739
REGISTERED PROFESSIONAL ENGINEER

The seal appearing on this document was authorized by PHILLIP J. PAWELEK P.E. 82739, on 2-21, 2013

S&B Infrastructure, Ltd. Firm Registration Number 1388

CITY OF LA JOYA

MILITARY ROAD PARK

TRAIL "C" ALIGNMENT DATA SHEET

CITY OF LA JOYA

NOTES	NAME	DATE
SURVEY BY		
DRAWN BY	EF/MG	02/20/13
CHECKED BY	AC	02/20/13
DESIGNED BY	AC	02/20/13
REVIEWED BY	PJP	02/20/13
SCALE: 1:50		

SHEET NUMBER 10

2/20/2013 8:46:13 AM
P:\projects\2013\city of la joya military park\PLAN SHEETS\trail_104001 DATA SHEET.dgn

Zimbra **guadalupe.garcia@co.hidalgo.tx.us**

Notice to proceed

From : Mike Alaniz <cityoflajoya@aol.com> Mon, Feb 24, 2014 01:11 PM
Subject : Notice to proceed
To : guadalupe garcia
<guadalupe.garcia@co.hidalgo.tx.us>

Lupita:

The City of La Joya is requesting for Urban County to proceed in approving our recommendation of Fresno Construction for the hike and trail construction for the Military Park.

If you have any questions please contact me at 956-600-7623.

Respectfully,
Mike Alaniz
City of La Joya
City Administrator

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 02/19/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
San Juan Insurance Agency, Inc
DBA Valley Ins Providers OR Truckers Ins
PO Drawer 3783
McAllen TX 78502

CONTACT NAME: Debbie Valdez
PHONE (A/C, No, Ext): (956) 781-6663 FAX (A/C, No): (956) 702-7556
E-MAIL ADDRESS: dvaldez@vip-ins.net

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Technology Insurance Co., Inc.	
INSURER B: Texas Mutual Insurance Co	
INSURER C: Texas Mutual	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
STFC, INC.
DBA FRESNO CONSTRUCTION
1287 Ranch Road #32
Blanco TX 78606-

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY	X	X	TPP10142320-2	06/09/2013	06/09/2014	EACH OCCURRENCE	$ 1,000,000
	X COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
	CLAIMS-MADE X OCCUR						MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	$ 2,000,000
	X POLICY PRO-JECT LOC							$
D	AUTOMOBILE LIABILITY	X	X	BA-8795N267-13-SEL	09/27/2013	09/27/2014	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS X SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS X NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N		X	TSF 0001106398	06/11/2013	06/11/2014	WC STATU-TORY LIMITS OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N/A						E.L. EACH ACCIDENT	$ 1,000,000
	(Mandatory In NH)						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

AI 009962

CERTIFICATE HOLDER
City of La Joya /Hidalgo County
Po Box H
La Joya TX 78560-
Fax:( ) -

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE J Young

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AI-43321 **WIC 16. A.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted For: Norma Longoria **Submitted By:** Margarita Gonzalez, WIC

Department: WIC

Information

CAPTION

1. Approval of Proclamation declaring March 2014 as National Nutritional Month.
2. Approval of Proclamation declaring March 12, 2014 as Registered Dietitian Day.

BACKGROUND

Proclamation's for National Nutrition Month &
March 2014 as Registered Dietitian Day.

Fiscal Impact

FISCAL YEAR: 2014 **ACCT. #:** 4.1292.441.00.350.001.4.xxx

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

No budgetary impact:

Attachments

Proclamations

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	02/26/2014 01:27 PM
Manuel Chapa	Manuel Chapa	02/27/2014 04:43 PM
Purchasing Department	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Margarita Gonzalez Started On: 02/24/2014 05:23 PM

Final Approval Date: 03/07/2014

STATE OF TEXAS ( )

COUNTY OF HIDALGO ( )

PROCLAMATION

Proclaiming March 2014 as National Nutrition Month

WHEREAS food is the substance by which life is sustained; and

WHEREAS the type, quality, and amount of food that individuals consume each day plays a vital role in their overall health and physical fitness; and

WHEREAS there is a need for continuing nutrition education and a wide-scale effort to enhance good eating practices;

NOW, THEREFORE Hidalgo County Commissioners' Court HEREBY PROCLAIMS the month of March as NATIONAL NUTRITION MONTH ® in Hidalgo County and we encourage all citizens to join the campaign and become concerned about their nutrition and the nutrition of others in the hope of achieving optimum health for both today and tomorrow.

IN WITNESS WHEREOF I have hereto set my hand and caused the Great Seal of the Hidalgo County to be affixed.

PASSED AND APPROVED on this the 11th day of March, Two thousand and fourteen.

By:
Title: Ramon Garcia, County Judge

Attest:
Title: Arturo Guajardo Jr., County Clerk

STATE OF TEXAS ( )

COUNTY OF HIDALGO ( )

PROCLAMATION

Proclaiming March 12, 2014 as Registered Dietitian Day

WHEREAS Registered Dietitians are the food and nutrition experts who can translate the science of nutrition into practical solutions for healthy living; and

WHEREAS Registered Dietitians have degrees in nutrition, dietetics, public health or a related field from well-respected, accredited colleges and universities, completed an internship and passed an examination; and

WHEREAS Registered Dietitians use their nutrition expertise to help individuals make unique, positive lifestyle changes; and

WHEREAS Registered Dietitians work throughout the community in hospitals, schools, public health clinics, nursing homes, fitness centers, food management, food industry, universities, research and private practice; and

WHEREAS Registered Dietitians are advocates for advancing the nutritional status of Americans and people around the world;

NOW, THEREFORE, Hidalgo County Commissioners' Court HEREBY PROCLAIMS Wednesday, March 12, 2014 as Registered Dietitian Day in Hidalgo County, we encourage all citizens to recognize the contributions of Registered Dietitians and express appreciation for their commitment to promoting science-based nutrition in the hope of achieving optimum health for both today and tomorrow.

IN WITNESS WHEREOF I have hereto set my hand and caused the Great Seal of the Hidalgo County to be affixed.

PASSED AND APPROVED on this the 11th day of March, Two thousand and fourteen.

By:
Title: Ramon Garcia, County Judge

Attest:
Title: Arturo Guajardo Jr., County Clerk

AI-43507 **Precinct #1 17. A.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted By: Katia Garcia, COMM. PCT. #1

Department: COMM. PCT. #1

Information

CAPTION

Presentation on Cesar Chavez Foundation

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/07/2014 04:15 PM
Obdett Calzada	Obdett Calzada	03/07/2014 04:49 PM
Purchasing Department	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Katia Garcia Started On: 03/07/2014 03:55 PM

Final Approval Date: 03/07/2014

AI-43259 **Precinct #2 18. A.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted For: Agapito Vargas, Jr. **Submitted By:** Yolanda Cisneros, COMM. PCT. #2

Department: COMM. PCT. #2

Information

CAPTION

Requesting authorization and approval to enter into a Standard Service Agreement with Military Highway Water Supply Corporation for a 2" Water Meter for Precinct 2 Equipment & Maintenance Facility.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 **ACCT. #:** 4-1342-431-00-122-053-0-720

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Req. #251727

Attachments

Agreement

legal

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	02/19/2014 04:56 PM
Glinda Pacheco	Glinda Pacheco	02/28/2014 02:46 PM
Purchasing Department	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Yolanda Cisneros Started On: 02/19/2014 04:20 PM

Final Approval Date: 03/07/2014

MILITARY HIGHWAY WATER SUPPLY CORPORATION

STANDARD SERVICE AGREEMENT

AGREEMENT made this _____ day of _____, 20____, between Military Highway Water Supply Corporation, a corporation organized under the laws of the State of Texas (hereinafter called the Corporation) and _____, (hereinafter called the Member)

Witnesseth:

The Corporation shall sell and deliver water and/or sewer service to the Member and Member agrees to purchase and receive water service from the Corporation, in accordance with the bylaws and rules and regulations of the Corporation as amended from time to time by the Corporation. Upon compliance with said policies, including payment of a Membership Fee, the Applicant qualifies for membership as a new Applicant or continued Membership as a Transferee and thereby may hereinafter be called a Member.

The Member shall pay the Corporation for service hereunder as determined by the Corporation's Tariff and upon the terms and conditions set forth therein, a copy of which has been provided as an information packet, for which the Member acknowledges receipt hereof by execution of this agreement.

The Board of Directors shall have the authority to cancel the membership of any member not complying with any policy or not paying any utility fee or charge asrequired by the Corporation's published rates, fees, and conditions of service.

If this agreement if completed for the purpose of assigning water and/or sewer service as part of a rural domestic water and/or sewer system loan project contemplated with the Farmer's Home Administration, an Applicant shall pay an Indication of Interest Fee in lieu of a Membership Fee for the purposes of determining

A. the number of taps to be considered in the design and
B. the number of potential rate payers considered in determining the financial feasibility of constructing either
    1. a new water and/or sewer system or
    2. expanding the facilities of an existing water and/or sewer system, the Applicant thereby agrees to obtain, utilize, and/or reserve service as soon as it is available.

Applicant, upon qualification for service under the terms of the Corporation's policies, shall further qualify as a Member and the Indication of Interest Fee shall then be converted by the Corporation to a Membership Fee. Applicant further agrees to pay, upon becoming a Member, the monthly water charges for such service as prescribed in the Corporation's published rates, fees and conditions of service. Any breach of this agreement shall give cause for the Corporation to liquidate, as damages, the fees previously paid as an Indication of Interest. In addition to any Indication of Interest Fees forfeited, the Corporation may assess a lump sum of $300.00 as liquidated damages to defray any losses incurred by the Corporation. If delivery of service to said location is deemed infeasible by the Corporation as part of this project, the Applicant shall be denied Membership in the Corporation and the Indication of Interest Fee, less expenses shall be refunded. The Applicant may re-apply for service at a later date under the terms and conditions of the Corporation's policies. For the purposes of this agreement, an Indication of Interest Fee shall be of an amount equal to the Corporation's Membership Fee.

All water shall be metered by meters to be furnished and installed by the Corporation. The meter and/or connection is for the sole use of the member or customer and is to serve water to only one dwelling or only one business. Extension to another, to share, resell, or sub-meter water to any other person, dwellings, business, and/or property, etc., is prohibited.

In the event the total water supply be insufficient to meet all of the needs of the Members, or in the event there is a shortage of water the Corporation may initiate the Emergency Rationing Program as indicated in the Corporation's Tariff. By execution by the Applicant of this agreement, Applicant hereby agrees to comply with the terms of said program.

The Member shall install at his own expense a service line from the water meter and connection and/or sewer tap to the point of use, including any customer isolation valves and other equipment as may be specified by the Corporation.

The Member shall hold the Corporation harmless from any and all claims or demands caused by service interruptions due to waterline and /or sewerline breaks by utility or like contractors, tampering by other Member/Users of the Corporation, normal failures of the system, or other events beyond the Corporation's control.

The Member agrees to grant to the Corporation, now or in the future, any easements of right-of-way for the purpose of installing, maintaining, and operating such pipelines, meters, valves, and any other such equipment which may be deemed necessary by the Corporation to extend or improve service for existing or future members, on such forms as required by the Corporation.

The Corporation shall have the right to locate a sewer tap and/or water service meter and the pipe necessary to connect the meter on the Member's property at a point to be chosen by the Corporation, and shall have access to its property and equipment located upon Member's premises at all reasonable times for any purpose connected with or in the furtherance of its business operations, and upon discontinuance of service shall have the right to remove any of its property from the Member's premises.

The Corporation's authorized employees shall have access to the Member's property or premises at all reasonable times for the purposes of inspecting for possible violations of the Corporation's policies, or Texas Department of Health Rules and Regulations. The Corporation strictly prohibits the connection of service pipelines from its water service meter to any private well or other unknown water supply.

By execution of this Standard Service Application and Agreement, Applicant agrees to guarantee payment of all other rates, fees, and charges due on any account for which said Applicant owns a Membership Certificate. Said guarantee shall pledge any and all Membership Fees against any balance due the Corporation. Liquidation of said Membership Fees shall give rise to discontinuance of water utility service under the terms and conditions of the Corporation's Tariff.

By execution of this Standard Service Application and Agreement, Applicant agrees that violations of the terms of this Agreement may constitute discontinuance of service until such time as the violation is corrected to the satisfaction of the Corporation.

Any misrepresentation of the facts by the Applicant on any of pages of this form shall result in discontinuance of service pursuant to the terms and conditions of the Corporation's Tariff.

X _____

Applicant/Member

_____

_____ _____

Witnesseth Approved & Accepted

ATTACHMENT "A"
AGREEMENT

I. PURPOSE

The Military Highway W. S. C. is responsible for protecting the drinking water supply from contamination or pollution which could result from improper plumbing practices. The purpose of this service agreement is to notify each customer of the plumbing restrictions which are in place to provide this protection. The utility enforces these restrictions to ensure the public health and welfare. Each customer must sign this agreement before the Military Highway W. S. C. will begin service. In addition, when service to an existing connection has been suspended or terminated, the water system will not reestablish service unless it has a signed copy of this agreement.

II PLUMBING RESTRICTIONS

The following undesirable plumbing practices are prohibited by State regulations:

A. No direct connection between the public drinking water supply and a potential source of contamination is permitted. Potential sources of contamination must be isolated from the public water system by an air-gap or an appropriate backflow prevention device.

B. No cross-connection between the public drinking waters supply and a private water system is permitted. These potential threats to the public drinking water supply must be eliminated at the service connection by the installation of an air-gap or a reduced pressure-zone backflow prevention device.

C. No connection which allows water to be returned to the public drinking water supply is permitted.

D. No pipe or pipe fitting which contains more than 8.0% lead may be used for the installation or repair of plumbing at any connection which provides water for human use.

E. No solder or flux which contains more than 0.2% lead can be used for the installation or repair of plumbing at any connection which provides water for human use.

III. AGREEMENT

The following are the terms of the service agreement between Military Highway W. S. C. (the Water System) and _____.

A. The Water System will maintain a copy of this agreement as long as the Customer and/or the premises is connected to the Water System.

B. The Customer must allow his property to be inspected for possible cross-connections and other undesirable plumbing practices. These inspections must be conducted by the Water System or its designated agent prior to initiating service and periodically thereafter. The inspections must be conducted during the Water System's normal business hours.

C. The Water System must notify the Customer in writing of any cross-connection or other undesirable plumbing practice which has been identified during the initial inspection or the periodic reinspection.

D. The Customer must immediately correct any undesirable plumbing practice on his premises.

E. The Customer must, at his expense, properly install, test, and maintain any backflow prevention device required by the Water System. Copies of all testing and maintenance records must be provided to the Water System.

IV ENFORCEMENT

If the Customer fails to comply with the terms of the Service Agreement, the Water System can at its option, either terminate service or properly install, test, and maintain an appropriate back-flow prevention device at the service connection. Any expenses associated with the enforcement of this agreement shall be billed to the Customer.

X _____

Applicant/Member

_____

_____

Date

**** TEMPORARY METERS - Applicant/member is liable for calling in a reading on a monthly basis. If you fail to do so, your bill will be estimated and no refunds or adjustments will be made.

X _____

Applicant/Member

RIGHT OF WAY EASEMENT

KNOW ALL MEN BY THESE PRESENTS, that _____ (hereinafter called "Grantors"), in consideration of One and no/100ths Dollars ($1.00), and other good and valuable consideration paid by MILITARY HIGHWAY WATER SUPPLY CORPORATION, a Texas non-profit corporation organized and operating pursuant to Article 1434a (VATS), having its principal offices in Hidalgo County, Texas (hereinafter called "Grantee"), the receipt and sufficiency of which is hereby acknowledged, does hereby grant, bargain, sell, transfer, and convey to said Grantee, its successors and assigns, a perpetual, exclusive easement with the right to install, operate, inspect, repair, maintain, replace, and remove utility pipeline(s) across _____ acres of land, more particularly described in an instrument dated _____ which instrument is recorded in Volume _____, Page _____, _____ Records, _____ County, Texas, together with the right of ingress and egress over the said tract of land and adjacent lands for the purpose for which the above mentioned rights are granted.

This easement hereby granted shall not exceed 20' in width, and Grantee is hereby authorized to designate the course of the easement herein conveyed except that when the pipeline(s) is installed, the easement herein granted shall be limited to a strip of land 20' in width the center line thereof being the pipeline as installed.

The consideration recited herein shall constitute payment in full for all damages sustained by Grantors by reason of the installation of structures referred to herein and the Grantee will maintain such easement in a state of good repair and efficiency so that no unreasonable damages will result from its use to Grantor's premises. This agreement together with other provisions of this grant shall constitute a covenant running with the land for the benefit of Grantee, its successors and assigns. The Grantors covenant that they are the owners of the above described lands and that said lands are free and clear of all encumbrances and liens, except the following:

Grantors authorize Grantee to contact and request lienholder's approval of this easement.

Grantors hereby include in this Right of Utility Easement the rights to remove from said lands all trees, shrubs, and parts thereof, or other obstructions which in any way endanger or may interfere with the efficiency of said pipeline(s) or appurtenances thereto. Grantors specifically agree that no building or structure of any kind will hereafter be erected or placed by the Grantors, their successors and assigns, on said Rights of Way easement herein above granted, except by written approval of Grantee.

The easement conveyed herein was obtained or improved through Federal financial assistance. This easement is subject to the provisions of Title VI of the Civil Rights Act of 1964 and the regulations issued pursuant thereto for so long as the easement continues to be used for the same or similar purpose for which financial assistance was extended for so long as the Grantee own it, whichever is longer.

In the event the easement hereby granted abuts on a public road and the county or state hereinafter widens or relocates the public road so as to require the location of this sewer line as installed, Grantor further grants to Grantee an additional easement over and across the land described above for the purpose of laterally relocating said utility line as may be necessary to clear the road improvements, which easement hereby granted shall be limited to a strip of land 15' in width the centerline thereof being the pipeline as relocated.

TO HAVE AND TO HOLD THE above described Easement and Right of Way is granted, sold, and conveyed to MILITARY HIGHWAY WATER SUPPLY CORPORATION, its successors and assigns, and Grantors do hereby bind themselves, their successors and assigns, heirs and legal representatives against every person whomsoever lawfully claiming or to claim the same or any part thereof.

IN WITNESS WHEREOF, the said Grantors have executed this instrument this _____ day of_____, 20_____.

X _____
Applicant/Member

_____

STATE OF TEXAS

ACKNOWLEDGMENT

COUNTY OF HIDALGO

This instrument was acknowledged before me, a Notary Public, on the _____ day of_____, 20_____, by _____.

_____
Notary Public, State of Texas

AFTER RECORDING, PLEASE RETURN TO:
MILITARY HIGHWAY W. S. C.
P.O. BOX 250
PROGRESO, TX 78579-0250

MILITARY HIGHWAY WATER SUPPLY CORPORATION
TERMS AND CONDITIONS

The applicant is obliged to comply with all Rates, Rules and Regulations of the Military Highway Water Supply Corporation, herein referred to as the MHWSC.

MHWSC asked for a federal loan to cover the meter installation and the extension of pipe line to service customers with water. In order for the MHWSC to pay the 40 year loan it is necessary for all customers to comply with the following regulations:

1. There will be a minimum charge per month soon after your meter has been installed or Unlocked regardless if you use the water or not.

2. If the meter is locked for failure to pay, MHWSC will still bill you the Minimum charge for each month plus re-connection charge whenever you desire your services to be reinstated. This will be done for up to three (3) or six (6) months, after which; your account will be inactivated and your membership will be forfeited.

3. When selling property: The same procedures on #4 will be required.

4. The MHWSC reserves the right to bill the applicant for repair or replacement of damaged MHWSC property. (Ordinary wear and tear are exceptions to this rule)

5. The applicant will be held responsible for the protection of all of MHWSC property in or on his premises or adjacent thereto. The applicant shall exercise all reasonable diligence to prevent loss of or damage to said property.

6. The MHWSC will apply a delinquent charge of $1.00 penalty to all bills not paid by the due date, which will be usually around the 10th or 11th of the month. A second late charge of $3.50 will be applied to your bill if you don't pay by the final due date. Failure to receive bill will be no excuse for non-payment of bill or waiver of penalty or disconnection of service.

7. The applicant will pay for all water passing through MHWSC metered connections to premises from date of application and until such time as the applicant notifies the MHWSC in writing to discontinue the Service. The above applies regardless of whether or not premises are occupied by the applicant.

8. The MHWSC shall have the right at any time without notice to suspend services for repairs, extensions and other necessary maintenance. The MHWSC shall not be held liable for any damage that may occur directly therefrom. The MHWSC accepts responsibility only in those cases where it or its employees have been proved responsible for negligent action.

9. The MHWSC reserves the right to discontinue service for cause as follows:

A. Using water for any purpose other then specified at the time of making you application unless written request to do so has been made and accepted by MHWSC.

B. For non-payment of all or any portion of a bill.

C. Tampering or interfering with MHWSC's property or rendering same Inaccessible to authorized employees of MHWSC.

D. If a customer is found to be reselling, sub-metering, or providing water to more than one dwelling or business a single meter or if a person is found to be removing water from the MHWSC's lines, storage tanks or plants, flush valves or fire hydrants customer will be assessed a minimum of $25.00 and up to a maximum of $250.00.

E. If a customer's meter is disconnected for not paying their bill on time, a $7.50 re-connection fee will be charged to the customer prior to reinstating water service. A $25.00 re-connection fee will be charged for after hours re-connection (after hours is considered any time after 4:00 PM the day you were disconnected).

F. For customers who pay their water bills with checks that are not honored by their bank due to insufficient funds, MHWSC will charge a fee of $15.00 for all returned NSF checks.

D. If service is discontinued for any of the above reasons, the MHWSC reserves the right to add a $25.00 minimum and $250.00 maximum penalty.

_____ _____

CUSTOMER SIGNATURE DATE

Work Order # _____
Receipt # _____
Price _____

MILITARY HIGHWAY WATER SUPPLY CORPORATION
SERVICE SURVEY FORM

Date _____

Applicant's Name: HIDALGO COUNTY PCT.2 COMPOUND D.L.# _____
S.S.# _____

Spouse's Name: _____ D.L.# _____
S.S.# _____

Address: 4011 S. VETERANS BLVD.

SAN JUAN, TEXAS 78589

Telephone #: Home (____) _____ Work (____) _____

Proof of ownership provided by: _____

Physical Location Subdivision : JOHN CLOSNER, ET AL SUBDIVISION
Lot: 11 & 12 Block: 15

Previous owner's information (If existing service):
Account # _____
Name _____
Address _____
_____

House Information: ☐ New Construction ☐ Existing Structure ☐ No Structure
☐ Major Modification ☐ Mobile Home ☐ Other_____

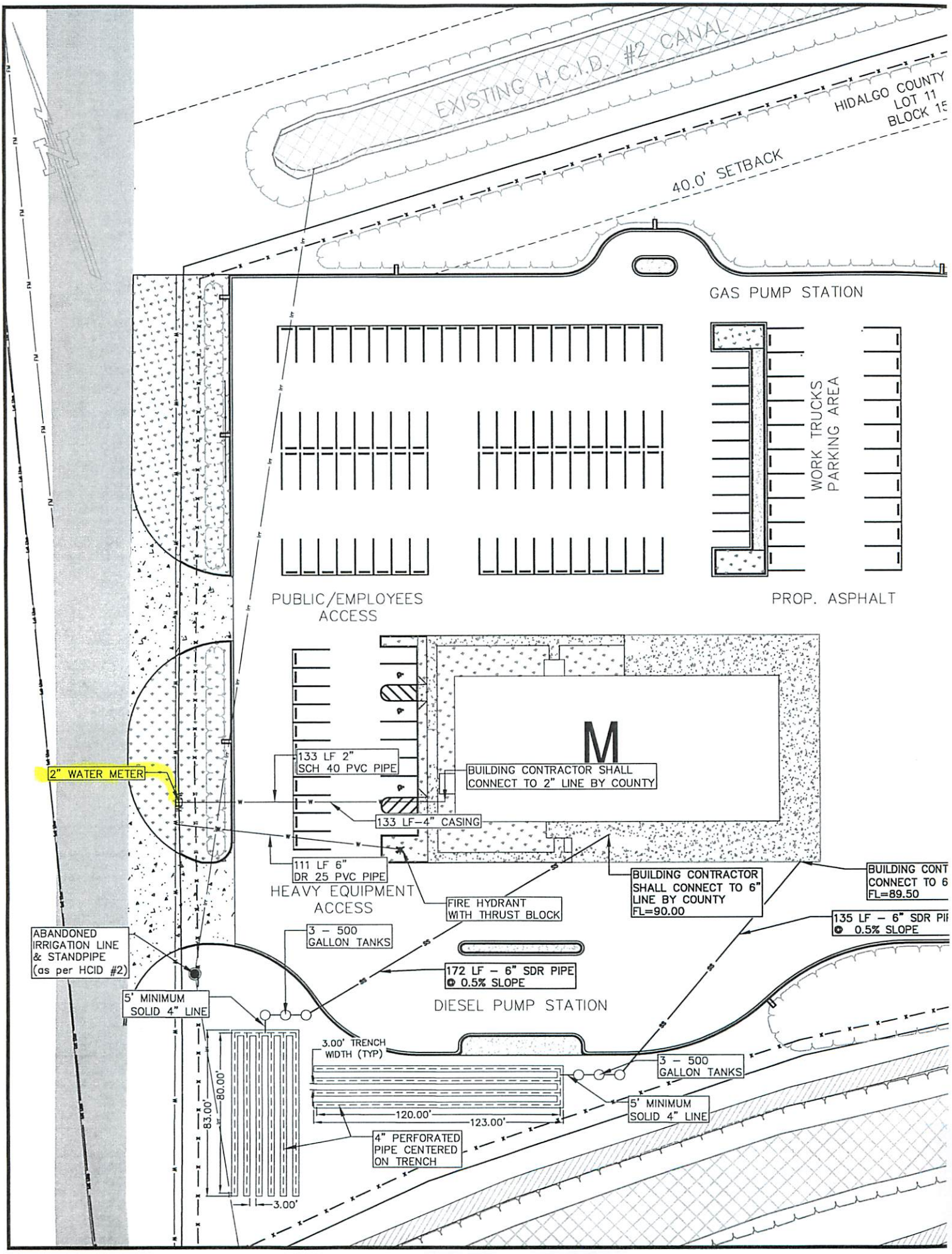
Type of House: ☐ Brick ☐ Wood frame ☐ Frame ☐ Vacant ☐ Other_____

Number in Family: ☐

Are you a current member with existing account? Yes ☐ No ☐

Residential ☐ Commercial ☐

Note: A map of the service location request must be attached.


EXISTING H.C.I.D. #2 CANAL
HIDALGO COUNTY
LOT 11
BLOCK 15
40.0' SETBACK
GAS PUMP STATION
WORK TRUCKS
PARKING AREA
PUBLIC/EMPLOYEES
ACCESS
PROP. ASPHALT
M
2" WATER METER
133 LF 2"
SCH 40 PVC PIPE
BUILDING CONTRACTOR SHALL
CONNECT TO 2" LINE BY COUNTY
133 LF-4" CASING
111 LF 6"
DR 25 PVC PIPE
HEAVY EQUIPMENT
ACCESS
FIRE HYDRANT
WITH THRUST BLOCK
BUILDING CONTRACTOR
SHALL CONNECT TO 6"
LINE BY COUNTY
FL=90.00
BUILDING CONT
CONNECT TO 6
FL=89.50
135 LF - 6" SDR PI
@ 0.5% SLOPE
ABANDONED
IRRIGATION LINE
& STANDPIPE
(as per HCID #2)
3 - 500
GALLON TANKS
172 LF - 6" SDR PIPE
@ 0.5% SLOPE
DIESEL PUMP STATION
5' MINIMUM
SOLID 4" LINE
3.00' TRENCH
WIDTH (TYP)
3 - 500
GALLON TANKS
5' MINIMUM
SOLID 4" LINE
80.00'
83.00'
120.00'
123.00'
4" PERFORATED
PIPE CENTERED
ON TRENCH
3.00'

Zimbra **erika.zamora@co.hidalgo.tx.us**

RE: MWSC Agreement Review

From : Steve Crain <scrain@atlashall.com> Fri, Mar 07, 2014 01:33 PM

Subject : RE: MWSC Agreement Review

To : 'Erika Zamora' <erika.zamora@co.hidalgo.tx.us>

The MWSC agreement is fine.

From: Erika Zamora [mailto:erika.zamora@co.hidalgo.tx.us]
Sent: Friday, March 07, 2014 12:18 PM
To: scrain@atlashall.com
Cc: raul silguero; Agapito Vargas
Subject: MWSC Agreement Review

Good afternoon Mr. Crain,

Mr. Silguero informed me that I could forward the attached agreement to you for legal review. The agreement is on the agenda for commissioners court approval on 3/11/14. Please let me know if you have any questions or require any additional information from me.

Thank you,

Erika Zamora

Director of Administrative Operations
Hidalgo County Precinct #2
300 West Hall Acres, Suite G
Pharr, Tx 78589
(956) 787-1891 Ext. 2015 - Office
erika.zamora@co.hidalgo.tx.us

From: "Erika Zamora" <erika.zamora@co.hidalgo.tx.us>
To: "Erika zamora" <erika.zamora@co.hidalgo.tx.us>
Sent: Thursday, March 6, 2014 5:12:45 PM

Erika Zamora

Director of Administrative Operations
Hidalgo County Precinct #2
300 West Hall Acres, Suite G
Pharr, Tx 78589
(956) 787-1891 Ext. 2015 - Office
erika.zamora@co.hidalgo.tx.us

AI-43472 **Precinct #2 18. B.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted For: Commissioner Hector Palacios **Submitted By:** Erika Zamora, COMM. PCT. #2

Department: COMM. PCT. #2

Information

CAPTION

1. Approval of Interlocal Agreement between Hidalgo County Drainage District No. 1 and the County of Hidalgo, Texas, for the construction of a drainage project in conjunction with a County road project (Gearhart).
2. In accordance with Section 791.014 of the Texas Government Code, requesting approval of the interlocal cooperation agreement project to coordinate the construction of a drainage system for both the Pct 2 Gearhart Rd project and the Drainage District Northside Village/Hidden Valley Subdivision Drainage Improvement Project.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 **ACCT. #:** 4-1200-431-00-122-092-0-731

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

Funding was appropriated into account through AI# 43402 CC 3-5-14. Pending carryover and closing of 2013.

Attachments

Interlocal Agreement

project

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/06/2014 04:17 PM
Purchasing Department	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Erika Zamora Started On: 03/06/2014

Final Approval Date: 03/07/2014

STATE OF TEXAS §

COUNTY OF HIDALGO §

INTERLOCAL COOPERATION AGREEMENT BETWEEN HIDALGO COUNTY AND HIDALGO COUNTY DRAINAGE DISTRICT NO. 1

THIS AGREEMENT is made effective the _____ day of _____, 2014, by and between HIDALGO COUNTY, hereinafter referred to as "County" and the Hidalgo County Drainage District No. 1, hereinafter referred to as "District", pursuant to the provisions of the Texas Interlocal Cooperation Act, as follows:

WHEREAS, the District is in the process of installing a trunk line storm sewer line which is capable of serving Northside Village Mobile Home Subdivision, a subdivision located in Hidalgo County, Texas (the "Subdivision");

WHEREAS, County desires to have installed in the Subdivision lateral storm sewer lines, eight inlets to such trunk line storm sewer line to connect the lateral lines and two manholes the ("Project");

WHEREAS, District through its own forces or third party contractor(s) is agreeable to construct the Project; and

WHEREAS, District and the County are authorized to enter into this Agreement pursuant to the Interlocal Cooperation Act, Texas Government Code Section 791.001 et. seq., (the "Act") which authorizes local governments to contract with each other to perform governmental functions and services under the terms of the Act.

NOW THEREFORE, District and County, in consideration of the mutual covenants expressed hereinafter, agree as follows:

1. The District shall construct the Project for the County in accordance with plans and specifications prepared by Raul Sesin, P. E.

2. County shall pay District against invoice an amount not to exceed the sum of Fifty Thousand and no/100ths Dollars for the Work.

3. **Conflict with Applicable Law.** Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between and provision of their Agreement and any present or future law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provision of this Agreement shall be modified only to The extent necessary to bring them within the legal requirements and only during the times such conflict exists.

4. **No Waiver**. No waiver by any party hereto of any breach of any provision of the Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

5. **Entire Agreement**. This Agreement contains the entire contract between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representation or agreement in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by District and County, and not otherwise.

6. **Texas Law to Apply**. This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.

7. **Notice**. Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communication required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to District:	Hidalgo County District No. 1 Attention: Chairman of the Board 900 N. Doolittle Road Edinburg, Texas 78541
If to County:	Hidalgo County, Texas Attention: Ramon Garcia, County Judge P.O. Box 1356 Edinburg, Texas 78540-0758
With copy to:	Commissioner Hector "Tito" Palacios, Precinct No.2 300 W. Hall Acres, Suite G Pharr, Texas 78577

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the United States mail.

8. **Additional Documents**. The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may

become necessary or convenient to effectuate and carry out the terms of this Agreement.

9. **Successors**. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective legal representatives, successors, and assigns where permitted by this Agreement.

10. **Assignment**. This Agreement shall not be assignable.

11. **Headings**. The headings and captions contained in this Agreement are solely for convenience reference and shall not be deemed to affect the meaning or interpretation of any provision of paragraph hereof.

12. **Gender and Number.** All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and singular shall include the plural whenever and so often as may be appropriate.

13. **Authority to Execute**. The execution and performance of this Agreement by District and County have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of District and County in accordance with its terms.

14. **Governmental Purpose.** Each party hereto is entering into this agreement for the purpose of providing for governmental services or functions and will pay for such services out of current revenues available to the paying party as herein provided.

15. **Commitment of Current Revenues Only**. In the event that, during any term hereof, the governing body of any party does not appropriate sufficient funds to meet the obligations of such party under this Agreement, then any party may terminate this Agreement upon ninety (90) days written notice to the other party. Each of the parties hereto agrees, however, to use its best efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of each party hereto pursuant to the provisions of Tex. Loc. Govt. Code Ann. §271.903.

WITNESS THE HANDS OF THE PARTIES effective as of the day and year first written above.

HIDALGO COUNTY DRAINAGE DISTRICT NO. 1

_____

Ramon Garcia, Chairperson, Board of Directors

HIDALGO COUNTY

ATTEST:

_____
Arturo Guajardo, County Clerk

_____
Ramon Garcia, County Judge

APPROVED AS TO FORM:

ATLAS, HALL & RODRIGUEZ, LLP

BY:_____
Stephen L. Crain

STATE OF TEXAS §

COUNTY OF HIDALGO §

APPROVAL OF
INTERLOCAL COOPERATION AGREEMENT PROJECT

In accordance with Texas Government Code Section 791.014, Hidalgo County, Texas, acting by and through the Hidalgo County Commissioners Court, has been advised of a proposed project to coordinate the construction of a drainage system for both the Pct 2 Gearhart Road Project and the Drainage District Northside Village/Hidden Valley Subdivision Drainage Improvement Project and other appurtenances (the "Project"); through an lnterlocal Cooperation Agreement to be entered into with the Hidalgo County Drainage District, and Hidalgo County.

By vote on _____, 2014, the Hidalgo County Commissioners Court has approved the Project identified above.

_____
By: Ramon Garcia, County Judge

ATTEST:

_____
Arturo Guajardo, County Clerk

APPROVED AS TO FORM:

ATLAS, HALL & RODRIGUEZ, LLP

By: _____
Stephen L. Crain

AI-43499 **Precinct #2 18. C.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted For: Commissioner Hector Palacios **Submitted By:** Erika Zamora, COMM. PCT. #2

Department: COMM. PCT. #2

Information

CAPTION

Pct 2 Gearhart Drive Road & Drainage Imrpv (1200):
Approval of 2014 appropriation of funds into Pct 2 Gearhart Drive Road & Drainage Improvement project in the amount of $220,000.00 to fund project expenditures from (1200) fund balance.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 **ACCT. #:** 4-1200-431-00-122-092-0-731

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

2014 Appropriation of funds into Pct 2 Gearhart Drive Road & Drainage Imprv project from R&B Fund Balance.

Attachments

Appropriation

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/07/2014 02:33 PM
Purchasing Department	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Erika Zamora Started On: 03/07/2014

Final Approval Date: 03/07/2014

DATE: March 11, 2014

DEPARTMENT HEAD: Raul Silguero

DEPARTMENT NAME: Hidalgo County Precinct 2

ACCOUNT NUMBER: 4-1200-431-00-122-092-0-731

Contact Person: Erika Zamora **Ph#** 956-787-1891

2014
Appropriation

SUBJECT: **Budget Amendments** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
4-1200-431-00-122-092-0-731	Pct 2 Gearhart Dr Road & Drainage Impr- Roads	220,000.00
TOTAL BUDGET INCREASE (DECREASE)		$ 220,000.00

REASON: Appropriation of monies from Pct 2 R&B Fund Balance into Pct 2 Gearhart Drive Rd & Drng Project.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

____/____/____
DATE

ATTEST COUNTY CLERK

AI-43431 **Precinct #4 19. A.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted For: Comm. J. Palacios **Submitted By:** Veronica Lopez, COMM. PCT. #4

Department: COMM. PCT. #4

Information

CAPTION

Requesting approval to process the following invoices as claims with authority for County Treasurer to issue payment after review, audit, and processing procedures are completed by the County Auditor.

Vendor	Invoice No.	Amount
Arguindegui Oil Co.	B368255-IN	$4,955.59
Arguindegui Oil Co.	B372199-IN	$130.56
Mobile Mini, Inc.	122157612, 122157613, 12215680, 122158092, 122158093, 12215889, 122158888, 122158946	$1,282.00

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 **ACCT. #:**

FUNDS AVAILABLE Y/N?: Yes **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Arguindegui Oil Co.
4-1200-431-00-124-007-0-672
Funds available as of 03/07/14

Mobile Mini, Inc.
PO# 704215 (4-1200-431-00-124-007-0-442)
Funds available as of 03/07/14

Attachments

Invoices

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/06/2014 04:41 PM
Purchasing Department	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Veronica Lopez Started On: 03/04/2014 12:14 PM

Final Approval Date: 03/07/2014

ARGUINDEGUI OIL CO. II, LTD.

QUALITY FUELS, LUBRICANTS, CHEMICALS & FILTERS
http://www.argpetro.com
PHONE: (800) 722-5251 FAX: (956) 727-7636

FOR REMITTANCE: P.O. BOX 1367 - LAREDO, TEXAS 78042

Invoice Number: B368255-IN
Invoice Date: 10/25/2013
Ship Date: 10/24/2013
Customer Number: 22-0001468
Order Number: V20901

SOLD TO:	SHIP TO:
HIDALGO COUNTY Pct.# 4 1051 N. DOOLITTLE ROAD EDINBURG, TX 78542 (956) 383-3112	HIDALGO COUNTY Pct.# 4 1051 N. DOOLITTLE ROAD JOE SALINAS 956-383-3112 EDINBURG, TX 78542

RECEIVED NOV 04 2013 BY.

RECEIVED BY COUNTY AUDITOR 2013 NOV 27 AM 8:39

CUSTOMER P.O.	INV. DUE DATE	DEL. TICKET	TERMS
688632	11/24/2013		NET 30 DAYS

WHSE:	ITEM NO.	UNIT	ORDERED	SHIPPED	BACK ORD	PRICE	AMOUNT
300	CO1052955	GAL	200.00	200.00	0.00	9.1000	1,820.00
Conoco Fleet Sup. EC 15w40 Bulk							
300	KM39038D	DRUM	1.00	1.00	0.00	414.5790	414.58
AOC Ext.Life Coolant 50/50 1/55 (red)							
300	PAF50D	DRUM	1.00	1.00	0.00	306.8780	306.88
AOC Coolant Plus 50/50 (green) 1/55							
300	W40100D	DRUM	4.00	4.00	0.00	403.9475	1,615.79
Aoc Prem. AW Hyd 46							
300	FA1056664K	KEGS	2.00	2.00	0.00	265.1300	530.26
Conoco Dynalife HT #2 Keg							
300	CON1056667T	TUBE	100.00	100.00	0.00	2.4360	243.60
Conoco Dynalife HT #2 14oz.							
300	DIABSORB	EACH	20.00	3.00	0.00	8.1600	24.48
Dry Floor Oil Absorbent 50 Lb bags							

3 1100-432-00-124-00 1-0-672
375
Req. # 0532843
P.O. # 0688632

Invoice Received By: on 11-4-13
Goods/Services Received By: on 10-25-13

Net Invoice:	4,955.59
Less Discount:	0.00
Freight:	0.00
Sales Tax:	0.00
Invoice Total:	4,955.59

RECEIVED BY: _____ SIGNATURE

RECEIVED BY: _____ PRINT NAME DATE: _____

ALL INVOICES WHICH ARE PAST DUE WILL BE SUBJECT TO A FINANCE CHARGE OF 1.5% PER MONTH (18% APR) OR THE MAXIMUM RATE ALLOWABLE BY LAW. FINANCE CHARGES WILL BE APPLIED TO ALL PAST DUE BALANCES ACCORDING TO YOUR BILLING TERMS.

ARGUINDEGUI OIL CO. II, LTD.

QUALITY FUELS, LUBRICANTS, CHEMICALS & FILTERS
http://www.argpetro.com
PHONE: (800) 722-5251 FAX: (956) 727-7636

FOR REMITTANCE: P.O. BOX 1367 - LAREDO, TEXAS 78042

Invoice Number: B372199-IN
Invoice Date: 11/20/2013
Ship Date: 11/18/2013
Customer Number: 22-0001468
Order Number: V21349

SOLD TO:	SHIP TO:
HIDALGO COUNTY Pct.# 4 1051 N. DOOLITTLE ROAD EDINBURG, TX 78542 (956) 383-3112	HIDALGO COUNTY Pct.# 4 1051 N. DOOLITTLE ROAD EDINBURG, TX 78542

CUSTOMER P.O.	INV. DUE DATE	DEL. TICKET	TERMS
693363	12/20/2013		NET 30 DAYS

WHSE:	ITEM NO.	UNIT	ORDERED	SHIPPED	BACK ORD	PRICE	AMOUNT
300	DIABSORB	EACH	16.00	16.00	0.00	8.1600	130.56

Dry Floor Oil Absorbent 50 Lb bags

HIDALGO COUNTY PCT.#4
RECEIVED BY
NOV 26 2013
EDINBURG, TEXAS 78542

3 1100432-00-124-0001-0682
Pct. # 375
Pur. Req. # 2322243
P.O. # 688630

RECEIVED BY COUNTY AUDITOR
2013 NOV 27 AM 11 39

Invoice Received By: on 11-26-13
Goods/Services Received By: on 11-20-13

RECEIVED BY: _____ SIGNATURE

RECEIVED BY: _____ PRINT NAME DATE: _____

Net Invoice:	130.56
Less Discount:	0.00
Freight:	0.00
Sales Tax:	0.00
Invoice Total:	130.56

ALL INVOICES WHICH ARE PAST DUE WILL BE SUBJECT TO A FINANCE CHARGE OF 1.5% PER MONTH (18% APR) OR THE MAXIMUM RATE ALLOWABLE BY LAW. FINANCE CHARGES WILL BE APPLIED TO ALL PAST DUE BALANCES ACCORDING TO YOUR BILLING TERMS.

mobile mini I, Inc.
7420 S Kyrene Rd Suite # 101
Tempe, AZ 85283
Phone: (866) 204-6726
Fax: (480) 477-0859
www.mobilemini.com

Invoice

December 29, 2013

HIDALGO COUNTY PCT.#4
RECEIVED BY
JAN 07 2014
EDINBURG, TEXAS 78542

Amount Due:	$160.25
Invoice Number:	122157612
Due Date:	January 28, 2014
Account Number:	21018755 (1)
Job Location:	HIDALGO COUNTY PRECINDT #4 1051 N DOOLITTLE RD EDINBURG TX 78542
Contract Number:	C298115038 (2)
PO Number:	697152
Rental Period:	1/2/14 TO 1/29/14 (3)

HIDALGO COUNTY PRECINDT # 4
1051 N DOOLITTLE RD
EDINBURG TX 78542

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Qty	Item Number / Container	Price/Rate	Amount
1.00	25'x 10' Premium doors on both ends SN: cx25tzj0166 MODEL: 25ZJ 255522	$135.00 Rental	$135.00
1.00	Loss Limitation Waiver MODEL: LLW	$19.58 Rental	$19.58
1.00	Personal Property Expense MODEL: PPE1	$5.67 Rental	$5.67
	Total Rentals		$160.25
	Total Current Invoice		$160.25
	Balance Due		**$160.25**

For rental and sales, billing, and pickup inquiries, please call your specialized customer care agent at (866) 204-6726 (M-F) 6AM - 5PM MST or email assistance@mobilemini.com. Late charges and finance charges will be assessed 21 days after invoice date.
When scheduling a pick up, we require 10 business days notice. Rental charges apply for the earlier of 5 days after call in or actual pickup date.
A confirmation number is provided for your records.

Invoice Received By: Tonie Moreno on 2-7-14
Goods/Services Received By: [illegible] on 2-09-13

4 -120 431-00-124-007-0 442
Pct. # 1697 + 93
Pur. Req. # 241464 + 250664
P.O. # 697152 + 704215

Detach and return stub with remittance.

mobile mini I, Inc.
7420 S Kyrene Rd Suite # 101
Tempe, AZ 85283

Phone: (866) 204-6726
Fax: (480) 477-0859
www.mobilemini.com

Total Invoice:	$160.25
Invoice Number:	122157612
Due Date:	January 28, 2014
Customer:	HIDALGO COUNTY PRECINDT # 4

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2014 FEB 10 PM 4 52
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Remit payment to:
Mobile Mini I, Inc.
P O Box 7144
Pasadena CA 91109-7144

00002101875511221576120000000000160255

mobile mini I Inc.

7420 S Kyrene Rd Suite # 101
Tempe, AZ 85283
Phone: (866) 204-6726
Fax: (480) 477-0859
www.mobilemini.com

Invoice

December 29, 2013

HIDALGO COUNTY PCT. #4
RECEIVED BY
JAN 07 2014
TM
EDINBURG, TEXAS 78542

Amount Due:	$160.25
Invoice Number:	122157613
Due Date:	January 28, 2014
Account Number:	21018755 (1)
Job Location:	HIDALGO COUNTY PRECINDT #4 1051 N DOOLITTLE RD EDINBURG TX 78542
Contract Number:	C298115039 (2)
PO Number:	697152
Rental Period:	1/2/14 TO 1/29/14 (3)

HIDALGO COUNTY PRECINDT # 4
1051 N DOOLITTLE RD
EDINBURG TX 78542

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Thank you for letting us serve you!

Qty	Item Number / Container	Price/Rate	Amount
1.00	25'x 10' Premium doors on both ends SN: CX25MZJ0385 MODEL: 25ZJ 118504	$135.00 Rental	$135.00
1.00	Loss Limitation Waiver MODEL: LLW	$19.58 Rental	$19.58
1.00	Personal Property Expense MODEL: PPE1	$5.67 Rental	$5.67
	Total Rentals		$160.25
	Total Current Invoice		$160.25
	Balance Due		**$160.25**

For rental and sales, billing, and pickup inquiries, please call your specialized customer care agent at (866) 204-6726 (M-F) 6AM - 5PM MST or email assistance@mobilemini.com. Late charges and finance charges will be assessed 21 days after invoice date.
When scheduling a pick up, we require 10 business days notice. Rental charges apply for the earlier of 5 days after call in or actual pickup date.
A confirmation number is provided for your records.

Invoice Received By: Tonia Nevins on 1-7-14
Goods/Services Received By: Vera Lopez on 12-29-13

4 -1200 431-00-124-007-0 112
Pct. # 1097 & 93
Pur. Req. # 241464 & 250664
P.O. # 697152 & 704215

Detach and return stub with remittance.

mobile mini I Inc.

7420 S Kyrene Rd Suite # 101
Tempe, AZ 85283

Phone: (866) 204-6726
Fax: (480) 477-0859
www.mobilemini.com

Total Invoice:	$160.25
Invoice Number:	122157613
Due Date:	January 28, 2014
Customer:	HIDALGO COUNTY PRECINDT # 4

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Pasadena CA 91109-7144

00002101875511221576130000000000160254

mobile mini I, Inc.
7420 S Kyrene Rd Suite # 101
Tempe, AZ 85283
Phone: (866) 204-6726
Fax: (480) 477-0859
www.mobilemini.com

Invoice

December 30, 2013

HIDALGO COUNTY PCT. #4
RECEIVED BY
JAN 07 2014
EDINBURG, TEXAS 78542

Amount Due:	$160.25
Invoice Number:	122157680
Due Date:	~~January 29, 2014~~
Account Number:	21018755 (1)
Job Location:	HILDALGO COUNTY PRECINDT #4 1051 N DOOLITTLE RD EDINBURG TX 78542
Contract Number:	C298115036 (2)
PO Number:	697152
Rental Period:	1/3/14 TO 1/30/14 (3)

HIDALGO COUNTY PRECINDT # 4
1051 N DOOLITTLE RD
EDINBURG TX 78542

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Please don't forget to include the return stub below with your remittance for proper payment posting.

Thank you for letting us serve you!

Qty	Item Number / Container	Price/Rate	Amount
1.00	25'x 10' Premium doors on both ends SN: CX25SZJ0052 MODEL: 25ZJ 191039	$135.00 Rental	$135.00
1.00	Loss Limitation Waiver MODEL: LLW	$19.58 Rental	$19.58
1.00	Personal Property Expense MODEL: PPE1	$5.67 Rental	$5.67
	Total Rentals		$160.25
	Total Current Invoice		$160.25
		Balance Due	**$160.25**

For rental and sales, billing, and pickup inquiries, please call your specialized customer care agent at (866) 204-6726 (M-F) 6AM - 5PM MST or email assistance@mobilemini.com. Late charges and finance charges will be assessed 21 days after invoice date.
When scheduling a pick up, we require 10 business days notice. Rental charges apply for the earlier of 5 days after call in or actual pickup date.
A confirmation number is provided for your records.

Invoice Received By: Tere Hinojosa on 1-7-14
Goods/Services Received By: [signature] on 12-30-13

4-1200 431-00-124-007-0-442
Pct. # 10976 93
Pur. Req. # 241469 + 250664
P.O. # 697152 + 704215

Detach and return stub with remittance.

mobile mini I, Inc.
7420 S Kyrene Rd Suite # 101
Tempe, AZ 85283

Phone: (866) 204-6726
Fax: (480) 477-0859
www.mobilemini.com

Total Invoice:	$160.25
Invoice Number:	**122157680**
Due Date:	**January 29, 2014**
Customer:	**HIDALGO COUNTY PRECINDT # 4**

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P O Box 7144
Pasadena CA 91109-7144

00002101875511221576800000000000160250

mobile mini I, Inc.
7420 S Kyrene Rd Suite # 101
Tempe, AZ 85283
Phone: (866) 204-6726
Fax: (480) 477-0859
www.mobilemini.com

Invoice

January 9, 2014

Amount Due:	$160.25
Invoice Number:	122158092
Due Date:	February 8, 2014
Account Number:	21018755 (1)
Job Location:	HIDALGO COUNTY PRECINDT #4 1051 N DOOLITTLE RD EDINBURG TX 78542
Contract Number:	C298115037 (2)
PO Number:	697152
Rental Period:	1/13/14 TO 2/9/14 (3)

RECEIVED JAN 21 2014 BY: TM

420193-03-3494

HIDALGO COUNTY PRECINDT # 4
1051 N DOOLITTLE RD
EDINBURG TX 78542

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Please don't forget to include the return stub below with your remittance for proper payment posting.

Thank you for letting us serve you!

Qty	Item Number / Container	Price/Rate	Amount
1.00	25'x 10' Premium doors on both ends SN: CX25PZJ0088 MODEL: 25ZJ 165352	$135.00 Rental	$135.00
1.00	Loss Limitation Waiver MODEL: LLW	$19.58 Rental	$19.58
1.00	Personal Property Expense MODEL: PPE1	$5.67 Rental	$5.67
	Total Rentals		$160.25
	Total Current Invoice		$160.25
	Balance Due		**$160.25**

For rental and sales, billing, and pickup inquiries, please call your specialized customer care agent at (866) 204-6726 (M-F) 6AM - 5PM MST or email assistance@mobilemini.com. Late charges and finance charges will be assessed 21 days after invoice date.
When scheduling a pick up, we require 10 business days notice. Rental charges apply for the earlier of 5 days after call in or actual pickup date.
A confirmation number is provided for your records.

Invoice Received By: Tonie Nevarez on 1-21-14
Goods/Services Received By: Vito Lopez on 1-9-14

4-120.0 431-00-124-007-0 442
Pct. # 1097 & 93
Pur. Req. # 241164 & 250664
P.O. # 697152 & 704215

Detach and return stub with remittance

mobile mini I, Inc.
7420 S Kyrene Rd Suite # 101
Tempe, AZ 85283

Phone: (866) 204-6726
Fax: (480) 477-0859
www.mobilemini.com

Total Invoice:	$160.25
Invoice Number:	**122158092**
Due Date:	**February 8, 2014**
Customer:	**HIDALGO COUNTY PRECINDT # 4**

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00002101875511221580920000000000160252

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Tempe, AZ 85283
Phone: (866) 204-6726
Fax: (480) 477-0859
www.mobilemini.com

Invoice

January 9, 2014

Amount Due:	$160.25
Invoice Number:	122158093
Due Date:	February 8, 2014
Account Number:	21018755 (1)
Job Location:	HILDALGO COUNTY PRECINDT #4 1051 N DOOLITTLE RD EDINBURG TX 78542
Contract Number:	C298115038 (2)
PO Number:	697152
Rental Period:	1/13/14 TO 2/9/14 (3)

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JAN 21 2014
BY: TM

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Qty	Item Number / Container	Price/Rate	Amount
1.00	25' X 10' Premium doors on both ends SN: CX25JNJ112 MODEL: 25JX 44413	$135.00 Rental	$135.00
1.00	Loss Limitation Waiver MODEL: LLW	$19.58 Rental	$19.58
1.00	Personal Property Expense MODEL: PPE1	$5.67 Rental	$5.67
	Total Rentals		$160.25
	Total Current Invoice		$160.25
	Balance Due		**$160.25**

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When scheduling a pick up, we require 10 business days notice. Rental charges apply for the earlier of 5 days after call in or actual pickup date.
A confirmation number is provided for your records.

Invoice Received By: Tonie Dowell on 1-21-14
Goods/Services Received By: [illegible] on 1-9-14

4 -120-0431-00-124-007-0- 442
Pct. # 1092 + 93
Pur. Req. # 241464 + 250664
P.O. # 697152 + 704215

Detach and return stub with remittance

mobile mini I Inc.
7420 S Kyrene Rd Suite # 101
Tempe, AZ 85283

Phone: (866) 204-6726
Fax: (480) 477-0859
www.mobilemini.com

Total Invoice:	$160.25
Invoice Number:	**122158093**
Due Date:	**February 8, 2014**
Customer:	**HIDALGO COUNTY PRECINDT # 4**

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Pasadena CA 91109-7144

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mobile mini I Inc.
7420 S Kyrene Rd Suite # 101
Tempe, AZ 85283
Phone: (866) 204-6726
Fax: (480) 477-0859
www.mobilemini.com

Invoice

January 26, 2014

HIDALGO COUNTY
RECEIVED BY
FEB 03 2014
EDINBURG, TEXAS 78542

Amount Due:	$160.25
Invoice Number:	122158889
Due Date:	February 25, 2014
Account Number:	21018755 (1)
Job Location:	HIDALGO COUNTY PRECINDT #4 1051 N DOOLITTLE RD EDINBURG TX 78542
Contract Number:	C298115039 (2)
PO Number:	697152
Rental Period:	1/30/14 TO 2/26/14 (3)

HIDALGO COUNTY PRECINDT # 4
1051 N DOOLITTLE RD
EDINBURG TX 78542

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Qty	Item Number / Container	Price/Rate	Amount
1.00	25'x 10' Premium doors on both ends SN: CX25MZJ0385 MODEL: 25ZJ 118504	$135.00 Rental	$135.00
1.00	Loss Limitation Waiver MODEL: LLW	$19.58 Rental	$19.58
1.00	Personal Property Expense MODEL: PPE1	$5.67 Rental	$5.67
	Total Rentals		$160.25
	Total Current Invoice		$160.25
	Balance Due		**$160.25**

140

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When scheduling a pick up, we require 10 business days notice. Rental charges apply for the earlier of 5 days after call in or actual pickup date.
A confirmation number is provided for your records.

Invoice Received By:
Toni Munoz on 2-03-14
Goods/Services Received By:
V Lopez on 1-26-14

A-1206 431-00-124-007-0 442
Pct. # 1097 + 93
Pur. Req. # 24196 + 250664
P.O. # 697152 + 709215

Detach and return stub with remittance

mobile mini I Inc.
7420 S Kyrene Rd Suite # 101
Tempe, AZ 85283

Phone: (866) 204-6726
Fax: (480) 477-0859
www.mobilemini.com

Total Invoice:	$160.25
Invoice Number:	**122158889**
Due Date:	**February 25, 2014**
Customer:	**HIDALGO COUNTY PRECINDT # 4**

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P O Box 7144
Pasadena CA 91109-7144

0000210187551122158889000000000000160250

mobile mini I Inc.
7420 S Kyrene Rd Suite # 101
Tempe, AZ 85283
Phone: (866) 204-6726
Fax: (480) 477-0859
www.mobilemini.com

Invoice

January 26, 2014

HIDALGO COUNTY [illegible]
RECEIVED BY
FEB 03 2014
EDINBURG, TEXAS 78542

Amount Due:	$160.25
Invoice Number:	122158888
Due Date:	February 25, 2014
Account Number:	21018755 (1)
Job Location:	HIDALGO COUNTY PRECINDT #4 1051 N DOOLITTLE RD EDINBURG TX 78542
Contract Number:	C298115033 (2)
PO Number:	697152
Rental Period:	1/30/14 TO 2/26/14 (3)

HIDALGO COUNTY PRECINDT # 4
1051 N DOOLITTLE RD
EDINBURG TX 78542

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Please don't forget to include the return stub below with your remittance for proper payment posting.

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Qty	Item Number / Container	Price/Rate	Amount
1.00	25'x 10' Premium doors on both ends SN: cx25tzj0166 MODEL: 25ZJ 255522	$135.00 Rental	$135.00
1.00	Loss Limitation Waiver MODEL: LLW	$19.58 Rental	$19.58
1.00	Personal Property Expense MODEL: PPE1	$5.67 Rental	$5.67
	Total Rentals		$160.25
	Total Current Invoice		$160.25
	Balance Due		**$160.25**

MEL

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When scheduling a pick up, we require 10 business days notice. Rental charges apply for the earlier of 5 days after call in or actual pickup date.
A confirmation number is provided for your records.

Invoice Received By: Tony Nava on 2-3-14
Goods/Services Received By: [illegible] on 1-28-14

4-1200431-00-124-007-0412
Pct. # 1097 & 93
Pur. Req. # 241464 & 250664
P.O. # 697152 & 701215

Detach and return stub with remittance.

mobile mini I Inc.
7420 S Kyrene Rd Suite # 101
Tempe, AZ 85283

Phone: (866) 204-6726
Fax: (480) 477-0859
www.mobilemini.com

Total Invoice:	$160.25
Invoice Number:	122158888
Due Date:	February 25, 2014
Customer:	HIDALGO COUNTY PRECINDT # 4

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00002101875511221588880000000000160250

mobile mini I Inc.
7420 S Kyrene Rd Suite # 101
Tempe, AZ 85283
Phone: (866) 204-6726
Fax: (480) 477-0859
www.mobilemini.com

Invoice

January 27, 2014

Amount Due:	$160.25
Invoice Number:	122158946
Due Date:	February 26, 2014
Account Number:	21018755 (1)
Job Location:	HILDALGO COUNTY PRECINDT #4 1051 N DOOLITTLE RD EDINBURG TX 78542
Contract Number:	C298115036 (2)
PO Number:	697152
Rental Period:	1/31/14 TO 2/27/14 (3)

HIDALGO COUNTY PCT. #4
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FEB 03 2014
EDINBURG, TEXAS 78542

HIDALGO COUNTY PRECINDT # 4
1051 N DOOLITTLE RD
EDINBURG TX 78542

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Please don't forget to include the return stub below with your remittance for proper payment posting.

Thank you for letting us serve you!

Qty	Item Number / Container	Price/Rate	Amount
1.00	25'x 10' Premium doors on both ends SN: CX25SZJ0052 MODEL: 25ZJ 191039	$135.00 Rental	$135.00
1.00	Loss Limitation Waiver MODEL: LLW	$19.58 Rental	$19.58
1.00	Personal Property Expense MODEL: PPE1	$5.67 Rental	$5.67
	Total Rentals		$160.25
	Total Current Invoice		$160.25
	Balance Due		**$160.25**

For rental and sales, billing, and pickup inquiries, please call your specialized customer care agent at (866) 204-6726 (M-F) 6AM - 5PM MST or email assistance@mobilemini.com. Late charges and finance charges will be assessed 21 days after invoice date.
When scheduling a pick up, we require 10 business days notice. Rental charges apply for the earlier of 5 days after call in or actual pickup date.
A confirmation number is provided for your records.

Invoice Received By: _____ on 2-3-14
Goods/Services Received By: _____ on 1-27-14

A-1200 431-00-124-007-0-442
Pct. # 1097 + 93
Pur. Req. # 241464 + 250664
P.O. # 697152 + 704215

Detach and return stub with remittance

mobile mini I Inc.
7420 S Kyrene Rd Suite # 101
Tempe, AZ 85283

Phone: (866) 204-6726
Fax: (480) 477-0859
www.mobilemini.com

Total Invoice:	$160.25
Invoice Number:	122158946
Due Date:	February 26, 2014
Customer:	HIDALGO COUNTY PRECINDT # 4

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P O Box 7144
Pasadena CA 91109-7144

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AI-43490 **Budget and Management 20. A.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted By: Sergio Cruz, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

1. Discussion, consideration and approval of co-manager for refunding of outstanding bonds, designation policy and liability split.
2. Approval of structuring fee and offering document preparation fee for refunding of outstanding bonds.

BACKGROUND

To include the official statements printing cost in the amount of 3,500.00

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Sergio Cruz Started On: 03/07/2014 11:58 AM

Final Approval Date: 03/07/2014

AI-43500 **Budget and Management 20. B.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted For: Sergio Cruz **Submitted By:** Sylvia Solis, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Approval and appointment of members of County Energy Transportation Reinvestment Zone (CETRZ) Advisory Committee.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 **ACCT. #:**

FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

No budgetary impact. Appointment of members only.

Attachments

Statute

Form Review

Inbox	Reviewed By	Date
Sylvia Solis (Originator)	Sylvia Solis	03/07/2014 03:23 PM
Budget & Management	Debbie Tamez	03/07/2014 03:29 PM
Manuel Chapa	Manuel Chapa	03/07/2014 03:40 PM
Purchasing Department	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Sylvia Solis Started On: 03/07/2014

Final Approval Date: 03/07/2014

road utility district may issue bonds to pay all or part of the cost of a transportation infrastructure project and may pledge and assign all or a specified amount of money in the tax increment account to secure those bonds if the county:

(1) collects a tax increment; and

(2) pledges all or a specified amount of the tax increment to the road utility district.

(o) A road utility district formed as provided by Subsection (n) may enter into an agreement to fund development of a transportation infrastructure project or to repay funds owed to the department. Any amount paid for this purpose is considered to be an operating expense of the district. Any taxes collected by the district that are not paid for this purpose may be used for any district purpose.

Sec. 222.1072. ADVISORY BOARD OF COUNTY ENERGY TRANSPORTATION REINVESTMENT ZONE. (a) A county is eligible to apply for a grant under Subchapter C, Chapter 256, if the county creates an advisory board to advise the county on the establishment, administration, and expenditures of a county energy transportation reinvestment zone. The county commissioners court shall determine the terms and duties of the advisory board members.

(b) Except as provided by Subsection (c), the advisory board of a county energy transportation reinvestment zone consists of the following members appointed by the county judge and approved by the county commissioners court:

(1) up to three oil and gas company representatives who perform company activities in the county and are local

taxpayers; and

(2) two public members.

(c) County energy transportation reinvestment zones that are jointly administered are advised by a single joint advisory board for the zones. A joint advisory board under this subsection consists of members appointed under Subsection (b) for each zone to be jointly administered.

(d) An advisory board member may not receive compensation for service on the board or reimbursement for expenses incurred in performing services as a member.

SECTION 3. Section 222.110, Transportation Code, is amended by amending Subsections (a) and (h) and adding Subsection (i) to read as follows:

(a) In this section:

(1) "Sales[~~, "sales~~] tax base" for a transportation reinvestment zone means the amount of sales and use taxes imposed by a municipality under Section 321.101(a), Tax Code, or by a county under Chapter 323, Tax Code, as applicable, attributable to the zone for the year in which the zone was designated under this chapter.

(2) "Transportation reinvestment zone" includes a county energy transportation reinvestment zone.

(h) The hearing required under Subsection (g) may be held in conjunction with a hearing held under Section 222.106(e), [~~or~~] 222.107(e), or 222.1071(d) if the ordinance or order designating an area as a transportation reinvestment zone under Section 222.106, [~~or~~] 222.107, or 222.1071 also designates a sales tax increment

AI-43497 **Budget and Management 20. C. 1.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted For: Auditor's Office **Submitted By:** Merlen P. Munoz, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Special Revenue & Internal Service Funds:
Approval of 2014 appropriation of funds to fund various PO rollovers.

BACKGROUND

Attachments

Appropriation

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/07/2014 02:39 PM
Purchasing Department	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Merlen P. Munoz Started On: 03/07/2014 01:03 PM

Final Approval Date: 03/07/2014

DATE: MARCH 7, 2014
DEPARTMENT HEAD: VARIOUS
DEPARTMENT NAME: (SPECIAL REVENUE FUNDS & INTERNAL SERVICE FUNDS)
ACCOUNT NUMBER: 4-12XX-XXX-XX-XXX-XXX-X-XXX
4-22XX-XXX-XX-XXX-XXX-X-XXX
SUBJECT: BUDGET AMENDMENTS (INCREASES) IN ACCORDANCE WITH LOCAL GOVERNMENT CODE, CHAPTER 111, SUBCHAPTER C

HONORABLE COMMISSIONERS' COURT OF HIDALGO COUNTY:

I WOULD LIKE TO REQUEST THE FOLLOWING BUDGET AMENDMENTS (INCREASES) TO MY DEPARTMENTAL BUDGET IN ACCORDANCE WITH LOCAL GOVERNMENT CODE, CHAPTER 111, SUBCHAPTER C.

	Account		PO#	AMOUNT
4-	1200-413-30-125-004-0-583	CO COMM-TRAVEL OUT OF COUNTY	699240	445.05
4-	1200-413-30-125-004-0-584	CO COMM-REGISTRATION FEE	701282	195.00
4-	1200-431-00-121-004-0-601	PCT1 ADM-OFFICE & COMPUTER SUPPLIES	673896	218.73
4-	1200-431-00-121-004-0-601	PCT1 ADM-OFFICE & COMPUTER SUPPLIES	678636	66.00
4-	1200-431-00-121-004-0-601	PCT1 ADM-OFFICE & COMPUTER SUPPLIES	687683	100.00
4-	1200-431-00-121-004-0-601	PCT1 ADM-OFFICE & COMPUTER SUPPLIES	697580	11.72
4-	1200-431-00-121-004-0-413	PCT1 ADM-ELEC SURVEILL & SECURITY	702202	3.99
4-	1200-431-00-121-004-0-532	PCT1 ADM-WIRELESS DEVICES	694135	76.72
4-	1200-431-00-121-005-0-346	PCT1 RD MAINT-HAULING & FREIGHT SER	686181	4,940.00
4-	1200-431-00-121-005-0-413	PCT1 RD MAINT-ELEC SURVEILL & SECURIT	702204	30.49
4-	1200-431-00-121-005-0-540	PCT1 RD MAINT-ADVERTISING	689746	1,144.40
4-	1200-431-00-121-005-0-672	PCT1 RD MAINT-EQUIP & VEH R&M SUPPL	701568	455.16
4-	1200-431-00-121-005-0-672	PCT1 RD MAINT-EQUIP & VEH R&M SUPPL	702367	177.72
4-	1200-431-00-121-005-0-673	PCT1 RD MAINT-R&B R&M SUPPLIES	702254	2,250.00
4-	1200-431-00-121-005-0-679	PCT1 RD MAINT-OTHER R&M SUPPLIES	698790	18.87
4-	1200-431-00-121-102-0-841	PCT1 ICA EDCH-ELSA ISD WALKING TRAIL	681613	1,968.12
4-	1200-431-00-121-102-0-841	PCT1 ICA EDCH-ELSA ISD WALKING TRAIL	681764	1,968.12
4-	1200-431-00-121-220-0-731	PCT1 BCAP DELTA WEST S/D-ROADS	685120	450.00
4-	1200-431-00-121-727-0-731	PCT1 BCAP TIJERINA ESTATES-ROADS	685120	450.00
4-	1200-431-00-121-855-0-731	PCT1 BCAP ASH COUNTRY-ROADS	685120	450.00
4-	1200-431-00-122-004-0-432	CW MECH SHOP-EQUIP&VEH R&M SRV	688970	432.78
4-	1200-431-00-122-004-0-679	CW MECH SHOP-OTHER R&M SUPPLIES	697050	36.00
4-	1200-431-00-122-004-0-442	CW MECH SHOP-EQUIP & VEHICLE RENTA	686464	110.59
4-	1200-431-00-122-004-0-442	CW MECH SHOP-EQUIP & VEHICLE RENTA	695121	248.00
4-	1200-431-00-122-004-0-672	CW MECH SHOP-EQ&VEH R&M SUPPLIES	695449	26.66
4-	1200-431-00-122-004-0-623	CW MECH SHOP-BOTTLED GAS	686625	132.30
4-	1200-431-00-122-004-0-623	CW MECH SHOP-BOTTLED GAS	697622	312.75
4-	1200-431-00-122-004-0-532	CW MECH SHOP-WIRELESS DEVICES	695526	293.88
4-	1200-431-00-122-004-0-619	CW MECH SHOP-OTHER MISC SUPPLIES	695448	38.80
4-	1200-431-00-122-005-0-343	PCT2 ADM-LAUNDRY & DRY CLEANING	692927	10.80
4-	1200-431-00-122-005-0-413	PCT2 ADM-ELEC SURVEILLANCE &SECURIT	688362	60.00
4-	1200-431-00-122-005-0-601	PCT2 ADM-OFFICE & COMPUTER SUPPLIES	687256	54.25
4-	1200-431-00-122-005-0-601	PCT2 ADM-OFFICE & COMPUTER SUPPLIES	698198	85.88
4-	1200-431-00-122-005-0-601	PCT2 ADM-OFFICE & COMPUTER SUPPLIES	698808	301.35
4-	1200-431-00-122-005-0-601	PCT2 ADM-OFFICE & COMPUTER SUPPLIES	702305	17.31
4-	1200-431-00-122-005-0-442	PCT2 ADM-EQUIP & VEHICLE RENTALS	700566	3.00
4-	1200-431-00-122-005-0-529	PCT2 ADM-SURETY & NOTARY BONDS	700112	50.00
4-	1200-431-00-122-005-0-529	PCT2 ADM-SURETY & NOTARY BONDS	700147	21.00
4-	1200-431-00-122-005-0-540	PCT2 ADM-ADVERTISING	701918	378.00
4-	1200-431-00-122-005-0-609	PCT2 ADM-AGRI & LANDSCAPING SUPPL	693741	1,333.52
4-	1200-431-00-122-005-0-667	PCT2 ADM-MINOR SOFTWARE	702305	378.65
4-	1200-431-00-122-005-0-679	PCT2 ADM-OTHER R&M SUPPLIES	699075	2,736.00
4-	1200-431-00-122-005-0-679	PCT2 ADM-OTHER R&M SUPPLIES	700751	892.00
4-	1200-431-00-122-005-0-810	PCT2 ADM-DUES & MEMBERSHIPS	686375	190.00
4-	1200-431-00-122-005-0-780	PCT2 ADM-CAPITAL LEASES	687256	419.44
4-	1200-431-00-122-006-0-673	PCT2 RD MAINT-R&B R&M SUPPLIES	694099	6,797.81
4-	1200-431-00-122-006-0-673	PCT2 RD MAINT-R&B R&M SUPPLIES	694588	9,866.71
4-	1200-431-00-122-006-0-673	PCT2 RD MAINT-R&B R&M SUPPLIES	698108	2,000.00
4-	1200-431-00-122-006-0-672	PCT2 RD MAINT-EQUIP & VEH R&M SUPPL	691436	185.98
4-	1200-431-00-122-006-0-672	PCT2 RD MAINT-EQUIP & VEH R&M SUPPL	692293	251.42
4-	1200-431-00-122-006-0-672	PCT2 RD MAINT-EQUIP & VEH R&M SUPPL	692435	129.00

	Account		PO#	AMOUNT
4-	1200-431-00-122-006-0-672	PCT2 RD MAINT-EQUIP & VEH R&M SUPPL	695422	10.00
4-	1200-431-00-122-006-0-672	PCT2 RD MAINT-EQUIP & VEH R&M SUPPL	702050	146.65
4-	1200-431-00-122-006-0-432	PCT2 RD MAINT-EQUIP & VEH R&M SRV	701332	12.44
4-	1200-431-00-122-006-0-679	PCT2 RD MAINT-OTHER R&M SUPPLIES	702230	155.00
4-	1200-431-00-122-006-0-442	PCT2 RD MAINT-EQUIP & VEHICLE RENTA	695122	37.24
4-	1200-431-00-122-006-0-540	PCT2 RD MAINT-ADVERTISING	686037	72.80
4-	1200-431-00-122-006-0-540	PCT2 RD MAINT-ADVERTISING	698525	433.80
4-	1200-431-00-122-006-0-605	PCT2 RD MAINT-CLOTHING & UNIFORMS	699375	259.20
4-	1200-431-00-122-006-0-623	PCT2 RD MAINT-BOTTLED GAS	695475	310.50
4-	1200-431-00-122-027-0-711	PCT2 TOWER RD(MOORE-BALLI)-ROW	561453	15,000.00
4-	1200-431-00-122-027-0-711	PCT2 TOWER RD(MOORE-BALLI)-ROW	597050	2,650.00
4-	1200-431-00-122-027-0-711	PCT2 TOWER RD(MOORE-BALLI)-ROW	626080	26,000.00
4-	1200-431-00-122-027-0-731	PCT2 TOWER RD(MOORE-BALLI)-ROADS	561453	89,585.13
4-	1200-431-00-122-027-0-731	PCT2 TOWER RD(MOORE-BALLI)-ROADS	647745	6,976.10
4-	1200-431-00-122-027-0-731	PCT2 TOWER RD(MOORE-BALLI)-ROADS	647751	3,443.33
4-	1200-431-00-122-027-0-731	PCT2 TOWER RD(MOORE-BALLI)-ROADS	648608	26,619.84
4-	1200-431-00-122-027-0-731	PCT2 TOWER RD(MOORE-BALLI)-ROADS	652070	16,231.50
4-	1200-431-00-122-027-0-731	PCT2 TOWER RD(MOORE-BALLI)-ROADS	655662	140.00
4-	1200-431-00-122-028-0-731	PCT2 S.MCCOLL(DCKR-ORNGWD&.5M S.M	538482	11,039.54
4-	1200-431-00-122-028-0-731	PCT2 S.MCCOLL(DCKR-ORNGWD&.5M S.M	593650	9,343.14
4-	1200-431-00-122-028-0-731	PCT2 S.MCCOLL(DCKR-ORNGWD&.5M S.M	614806	6,168.18
4-	1200-431-00-122-028-0-733	PCT2 S.MCCOLL(DCKR-ORNGWD&.5M S.M	618249	1,355.67
4-	1200-431-00-122-028-0-841	PCT2 S.MCCOLL(DCKR-ORNGWD&.5M S.M	581873	38,458.31
4-	1200-431-00-122-028-0-711	PCT2 S.MCCOLL(DCKR-ORNGWD&.5M S.M	673830	4,800.00
4-	1200-431-00-122-035-0-711	PCT2 ICA W/HIDALGO(VAL-MEX DR)-ROW	598763	3,650.00
4-	1200-431-00-122-035-0-731	PCT2 ICA W/HIDALGO(VAL-MEX DR)-ROA	598763	13,370.00
4-	1200-431-00-122-035-0-731	PCT2 ICA W/HIDALGO(VAL-MEX DR)-ROA	619885	559.00
4-	1200-431-00-122-035-0-841	PCT2 ICA W/HIDALGO(VAL-MEX DR)-AID	598763	4,452.00
4-	1200-431-00-122-035-0-841	PCT2 ICA W/HIDALGO(VAL-MEX DR)-AID	619885	4,441.00
4-	1200-431-00-122-061-0-711	PCT2 LAS MILPAS RD(10TH ST-JACKSON)-F	608415	4,200.00
4-	1200-431-00-122-061-0-731	PCT2 LAS MILPAS RD(10TH ST-JACKSON)-F	608415	154,145.00
4-	1200-431-00-122-061-0-841	PCT2 LAS MILPAS RD(10TH ST-JACKSON)-A	608415	11,214.00
4-	1200-431-00-122-063-0-731	PCT2 BORDER RD(RIDGE-EL GATO)-ROAD	694652	11,715.20
4-	1200-431-00-122-063-0-731	PCT2 BORDER RD(RIDGE-EL GATO)-ROAD	694950	164.50
4-	1200-431-00-122-063-0-731	PCT2 BORDER RD(RIDGE-EL GATO)-ROAD	695416	298.00
4-	1200-431-00-122-063-0-731	PCT2 BORDER RD(RIDGE-EL GATO)-ROAD	695570	71,436.28
4-	1200-431-00-122-063-0-731	PCT2 BORDER RD(RIDGE-EL GATO)-ROAD	695577	10,640.00
4-	1200-431-00-122-063-0-731	PCT2 BORDER RD(RIDGE-EL GATO)-ROAD	695578	21,274.02
4-	1200-431-00-122-063-0-731	PCT2 BORDER RD(RIDGE-EL GATO)-ROAD	700167	17,569.50
4-	1200-431-00-122-063-0-731	PCT2 BORDER RD(RIDGE-EL GATO)-ROAD	700930	58,488.47
4-	1200-431-00-122-063-0-711	PCT2 BORDER RD(RIDGE-EL GATO)-ROW	682927	2,400.00
4-	1200-431-00-122-065-0-711	PCT2 MINNESOTA RD(N I RD-MAYA DR)-RO	675768	6,000.00
4-	1200-431-00-122-066-0-731	PCT2 RANCHO BLNC(TOWER-BORDER)-RO	698427	20,356.84
4-	1200-431-00-122-066-0-731	PCT2 RANCHO BLNC(TOWER-BORDER)-RO	699679	7,790.25
4-	1200-431-00-122-083-0-731	PCT2 THOMAS RD(MCCOLL-JACKSON)-RC	684490	1,277.00
4-	1200-431-00-122-083-0-731	PCT2 THOMAS RD(MCCOLL-JACKSON)-RC	690212	4,179.45
4-	1200-431-00-122-083-0-731	PCT2 THOMAS RD(MCCOLL-JACKSON)-RC	690604	158.40
4-	1200-431-00-122-083-0-731	PCT2 THOMAS RD(MCCOLL-JACKSON)-RC	692506	96.38
4-	1200-431-00-122-083-0-731	PCT2 THOMAS RD(MCCOLL-JACKSON)-RC	693488	4,376.53
4-	1200-431-00-122-083-0-731	PCT2 THOMAS RD(MCCOLL-JACKSON)-RC	693628	5,113.77
4-	1200-431-00-122-083-0-731	PCT2 THOMAS RD(MCCOLL-JACKSON)-RC	694375	1,692.55
4-	1200-431-00-122-083-0-731	PCT2 THOMAS RD(MCCOLL-JACKSON)-RC	694377	8,143.55
4-	1200-431-00-122-083-0-731	PCT2 THOMAS RD(MCCOLL-JACKSON)-RC	694573	4,240.96
4-	1200-431-00-122-083-0-731	PCT2 THOMAS RD(MCCOLL-JACKSON)-RC	694984	435.00
4-	1200-431-00-122-083-0-711	PCT2 THOMAS RD(MCCOLL-JACKSON)-RC	695269	2,250.00
4-	1200-431-00-122-084-0-841	PCT2 MINNESOTA RD (I RD W-HUISACHE)	687219	1,322.73
4-	1200-431-00-122-084-0-841	PCT2 MINNESOTA RD (I RD W-HUISACHE)	687245	829.71
4-	1200-431-00-122-084-0-841	PCT2 MINNESOTA RD (I RD W-HUISACHE)	689802	2,487.85
4-	1200-431-00-122-084-0-731	PCT2 MINNESOTA RD (I RD W-HUISACHE)	687219	651.50
4-	1200-431-00-122-084-0-731	PCT2 MINNESOTA RD (I RD W-HUISACHE)	687245	408.66
4-	1200-431-00-122-084-0-731	PCT2 MINNESOTA RD (I RD W-HUISACHE)	689802	1,225.37
4-	1200-431-00-122-086-0-731	PCT2 RANCHO BLNC(¼M E ALAMO-TOWI	690938	4,056.00
4-	1200-431-00-122-086-0-731	PCT2 RANCHO BLNC(¼M E ALAMO-TOWI	699893	6,341.50
4-	1200-431-00-122-087-0-841	PCT2 MCCOLL RD (DICKER-ANAYA)-AID	693407	3,736.92
4-	1200-431-00-122-088-0-731	PCT2 S TOWER ESTATES-LITTLE MEXICO-R	695513	8,345.00

Account			PO#	AMOUNT
4-	1200-431-00-122-088-0-731	PCT2 S TOWER ESTATES-LITTLE MEXICO-R(	699670	22,480.38
4-	1200-431-00-122-090-0-841	PCT2 ICA W/SJ-C.CHVZ(CARROLL-BUS83)-.	695702	4,500.00
4-	1200-431-00-122-090-0-841	PCT2 ICA W/SJ-C.CHVZ(CARROLL-BUS83)-.	701386	3,500.00
4-	1200-431-00-122-092-0-731	PCT2 GEARHEART DR ROAD&DRAINAGE	701981	500.00
4-	1200-431-00-123-004-0-425	PCT3 ADM-PEST CONTROL	685422	92.00
4-	1200-431-00-123-004-0-425	PCT3 ADM-PEST CONTROL	694209	110.00
4-	1200-431-00-123-004-0-601	PCT3 ADM-OFFICE & COMPUTER SUPPLIES	687723	5.34
4-	1200-431-00-123-004-0-601	PCT3 ADM-OFFICE & COMPUTER SUPPLIES	701980	82.55
4-	1200-431-00-123-005-0-339	PCT3 RD MAINT-OTHER PROF SRV	690029	930.48
4-	1200-431-00-123-005-0-339	PCT3 RD MAINT-OTHER PROF SRV	694206	5,040.00
4-	1200-431-00-123-005-0-343	PCT3 RD MAINT-LAUNDRY & DRY CLEANII	694193	97.70
4-	1200-431-00-123-005-0-432	PCT3 RD MAINT-EQUIP & VEH R&M SRV	686160	62.00
4-	1200-431-00-123-005-0-432	PCT3 RD MAINT-EQUIP & VEH R&M SRV	688621	20.00
4-	1200-431-00-123-005-0-432	PCT3 RD MAINT-EQUIP & VEH R&M SRV	688741	28.00
4-	1200-431-00-123-005-0-432	PCT3 RD MAINT-EQUIP & VEH R&M SRV	689456	14.50
4-	1200-431-00-123-005-0-432	PCT3 RD MAINT-EQUIP & VEH R&M SRV	689992	105.00
4-	1200-431-00-123-005-0-432	PCT3 RD MAINT-EQUIP & VEH R&M SRV	691793	75.00
4-	1200-431-00-123-005-0-432	PCT3 RD MAINT-EQUIP & VEH R&M SRV	692010	160.00
4-	1200-431-00-123-005-0-432	PCT3 RD MAINT-EQUIP & VEH R&M SRV	692367	684.62
4-	1200-431-00-123-005-0-432	PCT3 RD MAINT-EQUIP & VEH R&M SRV	692574	115.00
4-	1200-431-00-123-005-0-432	PCT3 RD MAINT-EQUIP & VEH R&M SRV	692575	115.00
4-	1200-431-00-123-005-0-432	PCT3 RD MAINT-EQUIP & VEH R&M SRV	693128	300.00
4-	1200-431-00-123-005-0-432	PCT3 RD MAINT-EQUIP & VEH R&M SRV	693212	482.58
4-	1200-431-00-123-005-0-432	PCT3 RD MAINT-EQUIP & VEH R&M SRV	693217	467.68
4-	1200-431-00-123-005-0-432	PCT3 RD MAINT-EQUIP & VEH R&M SRV	693918	1,180.00
4-	1200-431-00-123-005-0-432	PCT3 RD MAINT-EQUIP & VEH R&M SRV	694506	200.00
4-	1200-431-00-123-005-0-432	PCT3 RD MAINT-EQUIP & VEH R&M SRV	695253	14.50
4-	1200-431-00-123-005-0-432	PCT3 RD MAINT-EQUIP & VEH R&M SRV	695330	111.00
4-	1200-431-00-123-005-0-432	PCT3 RD MAINT-EQUIP & VEH R&M SRV	695964	1,000.00
4-	1200-431-00-123-005-0-432	PCT3 RD MAINT-EQUIP & VEH R&M SRV	697183	14.50
4-	1200-431-00-123-005-0-432	PCT3 RD MAINT-EQUIP & VEH R&M SRV	697731	230.00
4-	1200-431-00-123-005-0-432	PCT3 RD MAINT-EQUIP & VEH R&M SRV	699764	144.00
4-	1200-431-00-123-005-0-432	PCT3 RD MAINT-EQUIP & VEH R&M SRV	700003	82.57
4-	1200-431-00-123-005-0-432	PCT3 RD MAINT-EQUIP & VEH R&M SRV	700168	125.00
4-	1200-431-00-123-005-0-432	PCT3 RD MAINT-EQUIP & VEH R&M SRV	701668	900.00
4-	1200-431-00-123-005-0-432	PCT3 RD MAINT-EQUIP & VEH R&M SRV	701939	97.50
4-	1200-431-00-123-005-0-432	PCT3 RD MAINT-EQUIP & VEH R&M SRV	702276	350.00
4-	1200-431-00-123-005-0-432	PCT3 RD MAINT-EQUIP & VEH R&M SRV	702277	94.00
4-	1200-431-00-123-005-0-432	PCT3 RD MAINT-EQUIP & VEH R&M SRV	702302	2,387.12
4-	1200-431-00-123-005-0-432	PCT3 RD MAINT-EQUIP & VEH R&M SRV	702395	14.50
4-	1200-431-00-123-005-0-432	PCT3 RD MAINT-EQUIP & VEH R&M SRV	702400	1,100.00
4-	1200-431-00-123-005-0-442	PCT3 RD MAINT-EQUIP & VEHICLE RENTA	685454	188.49
4-	1200-431-00-123-005-0-442	PCT3 RD MAINT-EQUIP & VEHICLE RENTA	685456	326.49
4-	1200-431-00-123-005-0-442	PCT3 RD MAINT-EQUIP & VEHICLE RENTA	690767	92.47
4-	1200-431-00-123-005-0-442	PCT3 RD MAINT-EQUIP & VEHICLE RENTA	694907	380.00
4-	1200-431-00-123-005-0-442	PCT3 RD MAINT-EQUIP & VEHICLE RENTA	695016	20.00
4-	1200-431-00-123-005-0-442	PCT3 RD MAINT-EQUIP & VEHICLE RENTA	695017	70.00
4-	1200-431-00-123-005-0-442	PCT3 RD MAINT-EQUIP & VEHICLE RENTA	701640	150.00
4-	1200-431-00-123-005-0-605	PCT3 RD MAINT-CLOTHING & UNIFORMS	699499	189.96
4-	1200-431-00-123-005-0-613	PCT3 RD MAINT-SAFETY SUPPLIES	686846	7.00
4-	1200-431-00-123-005-0-613	PCT3 RD MAINT-SAFETY SUPPLIES	695715	22.81
4-	1200-431-00-123-005-0-613	PCT3 RD MAINT-SAFETY SUPPLIES	697831	19.07
4-	1200-431-00-123-005-0-619	PCT3 RD MAINT-OTHER MISC SUPPLIES	697286	297.00
4-	1200-431-00-123-005-0-623	PCT3 RD MAINT-BOTTLED GAS	685412	205.00
4-	1200-431-00-123-005-0-623	PCT3 RD MAINT-BOTTLED GAS	685455	200.00
4-	1200-431-00-123-005-0-623	PCT3 RD MAINT-BOTTLED GAS	685457	267.76
4-	1200-431-00-123-005-0-623	PCT3 RD MAINT-BOTTLED GAS	690766	14.88
4-	1200-431-00-123-005-0-623	PCT3 RD MAINT-BOTTLED GAS	694908	94.10
4-	1200-431-00-123-005-0-623	PCT3 RD MAINT-BOTTLED GAS	695015	50.00
4-	1200-431-00-123-005-0-623	PCT3 RD MAINT-BOTTLED GAS	701641	246.24
4-	1200-431-00-123-005-0-626	PCT3 RD MAINT-GASOLINE/DIESEL	691885	5,431.60
4-	1200-431-00-123-005-0-664	PCT3 RD MAINT-OTHER MINOR EQUIPME	689891	573.51
4-	1200-431-00-123-005-0-671	PCT3 RD MAINT-BLDG & OTHR STRUC R&M	694645	849.35
4-	1200-431-00-123-005-0-672	PCT3 RD MAINT-EQUIP & VEH R&M SUPPL	686879	7,120.60
4-	1200-431-00-123-005-0-672	PCT3 RD MAINT-EQUIP & VEH R&M SUPPL	688179	145.60

Account			PO#	AMOUNT
4-	1200-431-00-123-005-0-672	PCT3 RD MAINT-EQUIP & VEH R&M SUPPL	688421	74.97
4-	1200-431-00-123-005-0-672	PCT3 RD MAINT-EQUIP & VEH R&M SUPPL	688422	903.25
4-	1200-431-00-123-005-0-672	PCT3 RD MAINT-EQUIP & VEH R&M SUPPL	690145	431.97
4-	1200-431-00-123-005-0-672	PCT3 RD MAINT-EQUIP & VEH R&M SUPPL	690593	510.06
4-	1200-431-00-123-005-0-672	PCT3 RD MAINT-EQUIP & VEH R&M SUPPL	691963	91.12
4-	1200-431-00-123-005-0-672	PCT3 RD MAINT-EQUIP & VEH R&M SUPPL	692066	1,129.18
4-	1200-431-00-123-005-0-672	PCT3 RD MAINT-EQUIP & VEH R&M SUPPL	692888	25.46
4-	1200-431-00-123-005-0-672	PCT3 RD MAINT-EQUIP & VEH R&M SUPPL	693726	95.00
4-	1200-431-00-123-005-0-672	PCT3 RD MAINT-EQUIP & VEH R&M SUPPL	694445	256.00
4-	1200-431-00-123-005-0-672	PCT3 RD MAINT-EQUIP & VEH R&M SUPPL	695107	1,001.20
4-	1200-431-00-123-005-0-672	PCT3 RD MAINT-EQUIP & VEH R&M SUPPL	695108	1,618.80
4-	1200-431-00-123-005-0-672	PCT3 RD MAINT-EQUIP & VEH R&M SUPPL	697206	11.09
4-	1200-431-00-123-005-0-672	PCT3 RD MAINT-EQUIP & VEH R&M SUPPL	698984	55.59
4-	1200-431-00-123-005-0-672	PCT3 RD MAINT-EQUIP & VEH R&M SUPPL	699738	185.13
4-	1200-431-00-123-005-0-672	PCT3 RD MAINT-EQUIP & VEH R&M SUPPL	700039	49.48
4-	1200-431-00-123-005-0-672	PCT3 RD MAINT-EQUIP & VEH R&M SUPPL	700574	515.06
4-	1200-431-00-123-005-0-672	PCT3 RD MAINT-EQUIP & VEH R&M SUPPL	701214	68.12
4-	1200-431-00-123-005-0-672	PCT3 RD MAINT-EQUIP & VEH R&M SUPPL	701409	145.02
4-	1200-431-00-123-005-0-672	PCT3 RD MAINT-EQUIP & VEH R&M SUPPL	701720	9.50
4-	1200-431-00-123-005-0-672	PCT3 RD MAINT-EQUIP & VEH R&M SUPPL	701832	6.50
4-	1200-431-00-123-005-0-672	PCT3 RD MAINT-EQUIP & VEH R&M SUPPL	701843	224.04
4-	1200-431-00-123-005-0-672	PCT3 RD MAINT-EQUIP & VEH R&M SUPPL	701940	83.42
4-	1200-431-00-123-005-0-672	PCT3 RD MAINT-EQUIP & VEH R&M SUPPL	702177	313.32
4-	1200-431-00-123-005-0-672	PCT3 RD MAINT-EQUIP & VEH R&M SUPPL	702273	39.79
4-	1200-431-00-123-005-0-672	PCT3 RD MAINT-EQUIP & VEH R&M SUPPL	702397	11.99
4-	1200-431-00-123-005-0-672	PCT3 RD MAINT-EQUIP & VEH R&M SUPPL	702398	25.41
4-	1200-431-00-123-005-0-672	PCT3 RD MAINT-EQUIP & VEH R&M SUPPL	702399	62.00
4-	1200-431-00-123-005-0-673	PCT3 RD MAINT-R&B R&M SUPPLIES	685404	6,188.75
4-	1200-431-00-123-005-0-673	PCT3 RD MAINT-R&B R&M SUPPLIES	685405	3,455.07
4-	1200-431-00-123-005-0-673	PCT3 RD MAINT-R&B R&M SUPPLIES	689785	1,166.27
4-	1200-431-00-123-005-0-673	PCT3 RD MAINT-R&B R&M SUPPLIES	691175	1,620.74
4-	1200-431-00-123-005-0-673	PCT3 RD MAINT-R&B R&M SUPPLIES	694446	3,408.90
4-	1200-431-00-123-005-0-673	PCT3 RD MAINT-R&B R&M SUPPLIES	695816	345.60
4-	1200-431-00-123-005-0-673	PCT3 RD MAINT-R&B R&M SUPPLIES	697001	18.00
4-	1200-431-00-123-005-0-673	PCT3 RD MAINT-R&B R&M SUPPLIES	699496	294.00
4-	1200-431-00-123-005-0-679	PCT3 RD MAINT-OTHER R&M SUPPLIES	684975	170.34
4-	1200-431-00-123-005-0-679	PCT3 RD MAINT-OTHER R&M SUPPLIES	686846	230.40
4-	1200-431-00-123-005-0-679	PCT3 RD MAINT-OTHER R&M SUPPLIES	689891	130.56
4-	1200-431-00-123-005-0-679	PCT3 RD MAINT-OTHER R&M SUPPLIES	690167	278.25
4-	1200-431-00-123-005-0-679	PCT3 RD MAINT-OTHER R&M SUPPLIES	691050	390.89
4-	1200-431-00-123-005-0-679	PCT3 RD MAINT-OTHER R&M SUPPLIES	691928	7.64
4-	1200-431-00-123-005-0-679	PCT3 RD MAINT-OTHER R&M SUPPLIES	692378	19.77
4-	1200-431-00-123-005-0-679	PCT3 RD MAINT-OTHER R&M SUPPLIES	693952	27.23
4-	1200-431-00-123-005-0-679	PCT3 RD MAINT-OTHER R&M SUPPLIES	694553	11.60
4-	1200-431-00-123-005-0-679	PCT3 RD MAINT-OTHER R&M SUPPLIES	696749	24.00
4-	1200-431-00-123-005-0-679	PCT3 RD MAINT-OTHER R&M SUPPLIES	697199	45.55
4-	1200-431-00-123-005-0-679	PCT3 RD MAINT-OTHER R&M SUPPLIES	697831	14.60
4-	1200-431-00-123-005-0-679	PCT3 RD MAINT-OTHER R&M SUPPLIES	697837	959.26
4-	1200-431-00-123-005-0-679	PCT3 RD MAINT-OTHER R&M SUPPLIES	698241	557.18
4-	1200-431-00-123-005-0-679	PCT3 RD MAINT-OTHER R&M SUPPLIES	698784	28.85
4-	1200-431-00-123-005-0-679	PCT3 RD MAINT-OTHER R&M SUPPLIES	699154	7.85
4-	1200-431-00-123-005-0-679	PCT3 RD MAINT-OTHER R&M SUPPLIES	701105	7.85
4-	1200-431-00-123-005-0-679	PCT3 RD MAINT-OTHER R&M SUPPLIES	702082	181.41
4-	1200-431-00-123-005-0-679	PCT3 RD MAINT-OTHER R&M SUPPLIES	702176	13.09
4-	1200-431-00-123-005-0-679	PCT3 RD MAINT-OTHER R&M SUPPLIES	702212	56.69
4-	1200-431-00-123-005-0-711	PCT3 RD MAINT-ROW	699832	350.00
4-	1200-431-00-123-005-0-711	PCT3 RD MAINT-ROW	699833	1,400.00
4-	1200-431-00-123-005-0-731	PCT3 RD MAINT-ROADS	549552	9,218.34
4-	1200-431-00-123-005-0-731	PCT3 RD MAINT-ROADS	551094	12,108.69
4-	1200-431-00-123-005-0-731	PCT3 RD MAINT-ROADS	551095	12,471.37
4-	1200-431-00-123-005-0-731	PCT3 RD MAINT-ROADS	551170	10,948.87
4-	1200-431-00-123-005-0-731	PCT3 RD MAINT-ROADS	556407	10,362.32
4-	1200-431-00-123-005-0-731	PCT3 RD MAINT-ROADS	556408	8,483.38
4-	1200-431-00-123-005-0-731	PCT3 RD MAINT-ROADS	614503	1,693.78
4-	1200-431-00-123-005-0-731	PCT3 RD MAINT-ROADS	614805	10,389.75

Account			PO#	AMOUNT
4-	1200-431-00-123-005-0-731	PCT3 RD MAINT-ROADS	656573	29,024.79
4-	1200-431-00-123-005-0-731	PCT3 RD MAINT-ROADS	690630	7,830.67
4-	1200-431-00-123-005-0-731	PCT3 RD MAINT-ROADS	693213	10,230.00
4-	1200-431-00-123-005-0-731	PCT3 RD MAINT-ROADS	699751	4,550.00
4-	1200-431-00-123-005-0-731	PCT3 RD MAINT-ROADS	699771	17,050.00
4-	1200-431-00-123-005-0-731	PCT3 RD MAINT-ROADS	699968	88.80
4-	1200-431-00-123-005-0-732	PCT3 RD MAINT-BRIDGES	614949	12,605.25
4-	1200-431-00-123-007-0-731	PCT3 LATERAL RD-ROADS	535473	7,697.50
4-	1200-431-00-123-025-0-334	PCT3 RDWY SYS STUDY-ARCH & ENG SRV	546165	2,038.63
4-	1200-431-00-123-080-0-731	PCT3 M4N (TOMGILL-FM2221)-ROADS	643416	2,682.72
4-	1200-431-00-123-094-0-731	PCT3 M2N (MOOREFIELD-LA HOMA)-ROA	663265	3,719.39
4-	1200-431-00-123-094-0-711	PCT3 M2N (MOOREFIELD-LA HOMA)-ROW	663265	8,795.25
4-	1200-431-00-123-102-0-841	PCT3 ICA-MISSION-MOOREFLD(FM495-M2	682244	7,386.29
4-	1200-431-00-123-587-0-731	PCT3 RAMIREZ SUBDIVISION-ROADS	694686	7,677.19
4-	1200-431-00-123-588-0-731	PCT3 RAMIREZ #2 SUBDIVISION-ROADS	694686	9,526.72
4-	1200-431-00-123-589-0-731	PCT3 RAMIREZ #3 SUBDIVISION-ROADS	694686	9,915.31
4-	1200-431-00-123-600-0-731	PCT3 RANDOLPH BARNETT SUBDIVISION-	700398	1,092.32
4-	1200-431-00-124-005-0-584	PCT4 ADM-REGISTRATION FEES	700595	390.00
4-	1200-431-00-124-007-0-672	PCT4 RD MAINT-EQUIP & VEH R&M SUPPL	695348	11.25
4-	1200-431-00-124-007-0-672	PCT4 RD MAINT-EQUIP & VEH R&M SUPPL	695751	1,318.90
4-	1200-431-00-124-007-0-672	PCT4 RD MAINT-EQUIP & VEH R&M SUPPL	697720	78.62
4-	1200-431-00-124-007-0-672	PCT4 RD MAINT-EQUIP & VEH R&M SUPPL	698097	282.14
4-	1200-431-00-124-007-0-672	PCT4 RD MAINT-EQUIP & VEH R&M SUPPL	698229	18.46
4-	1200-431-00-124-007-0-672	PCT4 RD MAINT-EQUIP & VEH R&M SUPPL	699615	315.70
4-	1200-431-00-124-007-0-672	PCT4 RD MAINT-EQUIP & VEH R&M SUPPL	699860	343.38
4-	1200-431-00-124-007-0-672	PCT4 RD MAINT-EQUIP & VEH R&M SUPPL	702275	504.45
4-	1200-431-00-124-007-0-672	PCT4 RD MAINT-EQUIP & VEH R&M SUPPL	702345	250.57
4-	1200-431-00-124-007-0-613	PCT4 RD MAINT-SAFETY SUPPLIES	697035	274.92
4-	1200-431-00-124-007-0-432	PCT4 RD MAINT-EQUIP & VEH R&M SRV	690758	380.00
4-	1200-431-00-124-007-0-432	PCT4 RD MAINT-EQUIP & VEH R&M SRV	690886	55.00
4-	1200-431-00-124-007-0-432	PCT4 RD MAINT-EQUIP & VEH R&M SRV	692479	300.00
4-	1200-431-00-124-007-0-432	PCT4 RD MAINT-EQUIP & VEH R&M SRV	696523	58.00
4-	1200-431-00-124-007-0-432	PCT4 RD MAINT-EQUIP & VEH R&M SRV	699449	119.99
4-	1200-431-00-124-007-0-673	PCT4 RD MAINT-R&B R&M SUPPLIES	691889	986.30
4-	1200-431-00-124-007-0-339	PCT4 RD MAINT-OTHER PROF SRV	691897	64.00
4-	1200-431-00-124-007-0-339	PCT4 RD MAINT-OTHER PROF SRV	695840	2,250.00
4-	1200-431-00-124-007-0-442	PCT4 RD MAINT-EQUIP & VEHICLE RENTA	697035	200.00
4-	1200-431-00-124-007-0-442	PCT4 RD MAINT-EQUIP & VEHICLE RENTA	699272	234.00
4-	1200-431-00-124-007-0-605	PCT4 RD MAINT-CLOTHING & UNIFORMS	694944	131.07
4-	1200-431-00-124-007-0-623	PCT4 RD MAINT-BOTTLED GAS	697035	500.00
4-	1200-431-00-124-007-0-671	PCT4 RD MAINT-BLDG & OTHER STRUC R&	694644	95.00
4-	1200-431-00-124-007-0-679	PCT4 RD MAINT-OTHER R&M SUPPLIES	695729	107.51
4-	1200-431-00-124-007-0-679	PCT4 RD MAINT-OTHER R&M SUPPLIES	697035	260.00
4-	1200-431-00-124-007-0-679	PCT4 RD MAINT-OTHER R&M SUPPLIES	702102	220.32
4-	1200-431-00-124-007-0-679	PCT4 RD MAINT-OTHER R&M SUPPLIES	702119	11,225.50
4-	1200-431-00-124-007-0-679	PCT4 RD MAINT-OTHER R&M SUPPLIES	702167	80.41
4-	1200-431-00-124-007-0-711	PCT4 RD MAINT-ROW	679263	700.00
4-	1200-431-00-124-007-0-711	PCT4 RD MAINT-ROW	686872	2,000.00
4-	1200-431-00-124-007-0-711	PCT4 RD MAINT-ROW	686973	450.00
4-	1200-431-00-124-007-0-711	PCT4 RD MAINT-ROW	700969	3,210.73
4-	1200-431-00-124-007-0-855	PCT4 RD MAINT-LATE FEES,PENALTIES & F	696006	25.00
4-	1200-431-00-124-007-0-739	PCT4 RD MAINT-OTHER STRUCTURES	699233	3,280.05
4-	1200-431-00-124-007-0-739	PCT4 RD MAINT-OTHER STRUCTURES	700532	7,114.03
4-	1200-431-00-124-007-0-665	PCT4 RD MAINT-MINOR COMPUTER EQUI	702119	1,445.00
4-	1200-431-00-124-007-0-311	PCT4 RD MAINT-MGMT CONSULTING SRV	669756	68,580.00
4-	1200-431-00-124-007-0-421	PCT4 RD MAINT-DISPOSAL	698225	90.06
4-	1200-431-00-124-007-0-743	PCT4 RD MAINT-OFFICE FURNITURE & EQ	700856	3,109.86
4-	1200-431-00-124-007-0-441	PCT4 RD MAINT-LAND & BLDG RENTALS	697148	300.00
4-	1200-431-00-124-134-0-841	PCT4 ICA W/MCALLEN ISD PARKING LOT-	701636	25,404.00
4-	1200-431-00-124-401-0-731	PCT4 BCAP LAKEVIEW S/D-ROADS	624526	4,363.76
4-	1200-431-00-260-001-0-711	R-O-W DEPT-ROW	585077	1,250.00
4-	1200-431-00-260-001-0-711	R-O-W DEPT-ROW	593033	1,250.00
4-	1200-431-00-260-001-0-711	R-O-W DEPT-ROW	594567	3,200.00
4-	1200-431-00-260-001-0-711	R-O-W DEPT-ROW	604889	5,625.00
4-	1200-431-00-260-001-0-711	R-O-W DEPT-ROW	604890	2,625.00

Account		PO#	AMOUNT
4- 1200-431-00-260-001-0-711	R-O-W DEPT-ROW	610035	1,250.00
4- 1200-431-00-260-001-0-601	R-O-W DEPT-OFFICE & COMPUTER SUPPLI	689137	30.00
4- 1200-431-00-260-001-0-601	R-O-W DEPT-OFFICE & COMPUTER SUPPLI	701975	244.60
4- 1200-431-00-260-001-0-432	R-O-W DEPT-EQUIP&VEH R&M SRV	690067	205.29
4- 1200-431-00-260-001-0-667	R-O-W DEPT-MINOR SOFTWARE	701983	658.40
		1200 Total	**1,257,376.09**
4- 1222-412-00-080-006-0-626	DA BAD CK-GASOLINE/DIESEL	702346	75.00
		1222 Total	**75.00**
4- 1223-412-00-080-007-0-601	DA INVESTIGATION HB65-OFFICE & COM	694435	98.95
4- 1223-412-00-080-007-0-432	DA INVESTIGATION HB65-EQUIP&VEH R&	685976	350.00
4- 1223-412-00-080-007-0-432	DA INVESTIGATION HB65-EQUIP&VEH R&	685988	161.42
4- 1223-412-00-080-007-0-432	DA INVESTIGATION HB65-EQUIP&VEH R&	685989	124.86
4- 1223-412-00-080-007-0-432	DA INVESTIGATION HB65-EQUIP&VEH R&	685990	206.05
4- 1223-412-00-080-007-0-432	DA INVESTIGATION HB65-EQUIP&VEH R&	685991	114.02
4- 1223-412-00-080-007-0-432	DA INVESTIGATION HB65-EQUIP&VEH R&	686401	92.41
4- 1223-412-00-080-007-0-432	DA INVESTIGATION HB65-EQUIP&VEH R&	688055	45.00
4- 1223-412-00-080-007-0-532	DA INVESTIGATION HB65-WIRELESS DEVI	687635	714.43
4- 1223-412-00-080-007-0-532	DA INVESTIGATION HB65-WIRELESS DEVI	699235	0.66
4- 1223-412-00-080-007-0-336	DA INVESTIGATION HB65-COMPUTER SEF	693783	506.72
4- 1223-412-00-080-007-0-336	DA INVESTIGATION HB65-COMPUTER SEF	699941	356.00
4- 1223-412-00-080-007-0-672	DA INVESTIGATION HB65-EQ&VEH R&M S	702284	102.00
4- 1223-412-00-080-007-0-342	DA INVESTIGATION HB65-INFO & CREDIT	695911	462.00
		1223 Total	**3,334.52**
4- 1228-421-00-280-006-0-601	SHRF FED SHARING-US TREAS-OFFICE & C	692876	750.00
4- 1228-421-00-280-006-0-665	SHRF FED SHARING-US TREAS-MINOR COI	692876	3,364.00
4- 1228-421-00-280-006-0-442	SHRF FED SHARING-US TREAS-EQUIP & VE	698788	675.00
4- 1228-421-00-280-006-0-890	SHRF FED SHARING-US TREAS-OTHER	698788	225.00
4- 1228-421-00-280-083-0-431	SHRF FED SHARING-US TREAS-BLDG&OTH	700777	64,874.50
		1228 Total	**69,888.50**
4- 1229-421-00-280-007-0-741	SHRF FED SHARING-USDJ-VEHICLES	694226	409,122.50
		1229 Total	**409,122.50**
4- 1237-415-40-180-003-0-601	CC REC MGMT-OFFICE & COMPU SUPPL	686626	93.14
4- 1237-415-40-180-003-0-341	CC REC MGMT-DATA MGMT & PROCESSIN	668250	69,447.30
4- 1237-415-40-180-003-0-341	CC REC MGMT-DATA MGMT & PROCESSIN	688369	51,628.40
4- 1237-415-40-180-003-0-780	CC REC MGMT-CAPITAL LEASES	685682	153.78
4- 1237-415-40-180-003-0-780	CC REC MGMT-CAPITAL LEASES	686626	6.38
		1237 Total	**121,329.00**
4- 1241-421-23-125-032-0-855	COURTHOUSE SECURITY-LATE FEES,PENA	694846	40.88
4- 1241-421-23-125-032-0-679	COURTHOUSE SECURITY-OTHER R&M SUF	694846	743.50
		1241 Total	**784.38**
4- 1242-412-00-060-001-0-619	JUSTICE CRT TECH-OTHER MISC SUPPLIES	700754	147.18
4- 1242-412-00-060-001-0-601	JUSTICE CRT TECH-OFFICE & COMPUTER S	676403	1,605.94
4- 1242-412-00-060-001-0-601	JUSTICE CRT TECH-OFFICE & COMPUTER S	700754	1,540.00
		1242 Total	**3,293.12**
4- 1245-412-00-060-002-0-748	JUSTICE CRT BLDG SEC-OTHER EQUIPMEN	694834	3,564.00
4- 1245-412-00-060-002-0-601	JUSTICE CRT BLDG SEC-OFFICE & COMPU	696392	1,248.12
4- 1245-412-00-060-002-0-664	JUSTICE CRT BLDG SEC-OTHER MINOR EQ	694834	2,673.00
4- 1245-412-00-060-002-0-745	JUSTICE CRT BLDG SEC-COMPUTER EQUIF	694834	3,844.00
4- 1245-412-00-060-002-0-745	JUSTICE CRT BLDG SEC-COMPUTER EQUIF	696287	0.02
4- 1245-412-00-060-002-0-439	JUSTICE CRT BLDG SEC-OTHER R&M SERVI	694631	4,300.00
4- 1245-412-00-060-002-0-439	JUSTICE CRT BLDG SEC-OTHER R&M SERVI	694632	900.00
4- 1245-412-00-060-002-0-439	JUSTICE CRT BLDG SEC-OTHER R&M SERVI	694834	2,565.00
4- 1245-412-00-060-002-0-619	JUSTICE CRT BLDG SEC-OTHER MISC SUPP	694631	800.00
4- 1245-412-00-060-002-0-619	JUSTICE CRT BLDG SEC-OTHER MISC SUPP	694632	93.75
4- 1245-412-00-060-002-0-619	JUSTICE CRT BLDG SEC-OTHER MISC SUPP	694834	222.00
4- 1245-412-00-060-002-0-679	JUSTICE CRT BLDG SEC-OTHER R&M SUPP	694631	12,996.00
4- 1245-412-00-060-002-0-336	JUSTICE CRT BLDG SEC-COMPUTER SERVI	696392	966.71
4- 1245-412-00-060-002-0-452	JUSTICE CRT BLDG SEC-BLDG ADD & REN	701751	19,715.30
4- 1245-412-00-060-002-0-452	JUSTICE CRT BLDG SEC-BLDG ADD & REN	701752	24,616.49
4- 1245-412-00-060-002-0-452	JUSTICE CRT BLDG SEC-BLDG ADD & REN	701753	15,767.86
		1245 Total	**94,272.25**
4- 1247-412-50-100-001-0-432	LAW LIBRARY-EQUIP&VEH R&M SRV	687973	42.68
4- 1247-412-50-100-001-0-550	LAW LIBRARY-PRINTING & BINDING	688649	143.00
		1247 Total	**185.68**
4- 1252-412-00-270-012-0-432	HIDTA US TREASURY-EQUIP&VEH R&M SR	694300	434.90

Account		PO#	AMOUNT
4- 1252-412-00-270-012-0-432	HIDTA US TREASURY-EQUIP&VEH R&M SR	694302	374.90
4- 1252-412-00-270-012-0-432	HIDTA US TREASURY-EQUIP&VEH R&M SR	694303	374.90
4- 1252-412-00-270-012-0-432	HIDTA US TREASURY-EQUIP&VEH R&M SR	697672	470.00
4- 1252-412-00-270-012-0-432	HIDTA US TREASURY-EQUIP&VEH R&M SR	701998	60.08
4- 1252-412-00-270-012-0-432	HIDTA US TREASURY-EQUIP&VEH R&M SR	702170	52.92
4- 1252-412-00-270-012-0-432	HIDTA US TREASURY-EQUIP&VEH R&M SR	702349	100.00
4- 1252-412-00-270-012-0-442	HIDTA US TREASURY-EQUIP & VEHICLE RE	702104	250.00
4- 1252-412-00-270-012-0-601	HIDTA US TREASURY-OFFICE & COMPU SU	692881	544.18
4- 1252-412-00-270-012-0-531	HIDTA US TREASURY-TELEPHONE	690007	420.21
4- 1252-412-00-270-012-0-532	HIDTA US TREASURY-WIRELESS DEVICES	695627	901.73
4- 1252-412-00-270-012-0-534	HIDTA US TREASURY-INTERNET	687938	391.77
4- 1252-412-00-270-012-0-831	HIDTA US TREASURY-COURT COSTS & INV	700927	100.81
4- 1252-412-00-270-012-0-831	HIDTA US TREASURY-COURT COSTS & INV	701025	64.00
4- 1252-412-00-270-012-0-831	HIDTA US TREASURY-COURT COSTS & INV	701964	64.00
4- 1252-412-00-270-012-0-831	HIDTA US TREASURY-COURT COSTS & INV	701996	64.00
4- 1252-412-00-270-012-0-603	HIDTA US TREASURY-EDUCATION/INSTRU	700590	962.50
4- 1252-412-00-270-012-0-603	HIDTA US TREASURY-EDUCATION/INSTRU	700631	697.50
		1252 Total	**6,328.40**
4- 1254-412-00-270-014-0-342	HIDTA US JUSTICE-INFO & CREDIT SERVIC	687996	258.57
4- 1254-412-00-270-014-0-342	HIDTA US JUSTICE-INFO & CREDIT SERVIC	697363	720.00
4- 1254-412-00-270-014-0-342	HIDTA US JUSTICE-INFO & CREDIT SERVIC	702021	3,232.00
4- 1254-412-00-270-014-0-532	HIDTA US JUSTICE-WIRELESS DEVICES	695627	399.63
4- 1254-412-00-270-014-0-611	HIDTA US JUSTICE-POLICE SUPPLIES	689122	419.16
4- 1254-412-00-270-014-0-611	HIDTA US JUSTICE-POLICE SUPPLIES	701165	1,792.48
		1254 Total	**6,821.84**
4- 2201-415-00-115-009-0-311	DBM-HEALTH INS ADM-MGMT CONSULTII	688563	15,360.00
		2201 Total	**15,360.00**
4- 2202-419-50-115-065-0-601	DBM-W/C DIV-OFFICE & COMPU SUPPL	688566	285.12
4- 2202-419-50-115-065-0-442	DBM-W/C DIV-EQUIP & VEHICLE RENTALS	688566	481.06
4- 2202-419-50-115-065-0-311	DBM-W/C DIV-MGMT CONSULTING SRV	688451	600.00
4- 2202-419-50-115-065-0-855	DBM-W/C DIV-LATE FEES,PENALTIES & FI	688566	56.70
4- 2202-419-50-115-065-0-780	DBM-W/C DIV-CAPITAL LEASES	697416	1,394.28
		2202 Total	**2,817.16**
		BA TOTAL	**1,990,988.44**

TO APPROPRIATE OPEN PURCHASE ORDERS THAT WERE ROLLED OVER INTO YEAR 2014 DURING THE CLOSE-OUT PROCESS FOR YEAR 2013.

THERE ARE NO AREAS IN MY CURRENT BUDGET TO REDUCE IN ORDER TO FUND THE ABOVE MENTIONED ITEMS.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT DATE

ATTEST COUNTY CLERK

AI-43358 **Purchasing Department 21. A. 1.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted For: Martha L. Salazar **Submitted By:** Rocio Villarreal, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

a. Requesting approval of Construction Change Directive No. 2 ($73,651.00-includes item 1,2,3 &4 re-designs for CC chambers to include Public Affairs & County Judge's suites to add Emergency Mgmt plus Vaults) in connection with the "Repairs and Renovations-1st and 2nd Floors to the Former Administration Building" from contracted vendor, D. Wilson Construction Company, and as recommended by project architect, Alcocer Garcia Associates with authority for County Judge or Court member to execute document;

b. Requesting approval of Change Order No. 1 (increase-reflects CCD #s 1 & 2) in connection with the "Repairs and Renovations-1st and 2nd Floor to the Former Administration Building," in the amount of $81,802.00 from contracted vendor, D. Wilson Construction, Inc., and as recommended by project architect, Alcocer Garcia Associates, with authority for County Judge to execute document.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 **ACCT. #:** 4-1336-419-40-220-043-0-452

FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Funds available as of 3/7/14.
PO#698457
Proposed cost of an additional $81,802.00 to the existing PO.

Attachments

Change Directive 2
CO#1 D. Wilson
PO Increase Form

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	03/07/2014 10:07 AM
Budget & Management	Debbie Tamez	03/07/2014 10:20 AM
Glinda Pacheco	Glinda Pacheco	03/07/2014 04:23 PM
Auditor's Office	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Rocio Villarreal Started On: 02/26/2014 04:52 PM

Final Approval Date: 03/07/2014

AIA® Document G714™ – 2007

Construction Change Directive

PROJECT: *(Name and address)* Hidalgo County Remodel Old Admin Bldg 100 E Cano Edinburg, Texas 78539	**DIRECTIVE NUMBER:** 002 **DATE:** February 17, 2014 **CONTRACT FOR:** General Construction **CONTRACT DATED:** October 23, 2012 **ARCHITECT'S PROJECT NUMBER:**	OWNER ☒ ARCHITECT ☒ CONSULTANT ☒ CONTRACTOR ☒ FIELD ☐ OTHER ☐
TO CONTRACTOR: *(Name and address)* D Wilson Construction P.O. Box 3455 McAllen, Texas 78502		

You are hereby directed to make the following change(s) in this Contract:
(Describe briefly any proposed changes or list any attached information in the alternative.)

ITEM 1: Changes to be per architects drawings titled Change 1. Change 2. Change 3. Change 4.
ITEM 2: Add insulation above ceiling at 2nd Floor South Tower

SEE SUMMARY AND ATTACHMENTS:

REGISTERED ARCHITECT GEORGE A GARCIA 5476 STATE OF TEXAS 2-17-14

LIC. EXPIRATION DATE: 8-31-14

PROPOSED ADJUSTMENTS

1. The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price:
   - ☒ Lump Sum of $ 73,651.00
   - ☐ Unit Price of $ per
   - ☐ As provided in Section 7.3.3 of AIA Document A201™–2007
   - ☐ As follows:
     As provided in 7.3.3.1 of AIA Document A201 - 2007 General Conditions of the Contract for Construction.

2. The Contract Time is proposed to be determined . The proposed adjustment, if any, is To Be Determined (N/A) days.

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor signature indicates agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this CCD.

Alcocer Garcia Associates, Inc. ARCHITECT *(Firm name)*	County of Hidalgo OWNER *(Firm name)*	D. Wilson Construction Company CONTRACTOR *(Firm name)*
1333 E Jasmine McAllen, Texas 78501 ADDRESS	2802 S Business Hwy 281 Edinburg, Texas 78539 ADDRESS	P.O. Box 3455 McAllen, Texas 78502 ADDRESS
George A Garica BY *(Signature)*	BY *(Signature)*	BY *(Signature)*
George A Garica, Architect *(Typed name)*	Ramon Garcia, County Judge *(Typed name)*	Bill Wilson *(Typed name)*
2-17-14 DATE	DATE	2/17/14 DATE

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JOB: **Hidalgo County Admin Bldg Renovations**

Addendum:
Alternates: None
Contract docs:
Liquidated damages:
Sub list required
Square Feet:

PRINTED: 10:26:01 AM

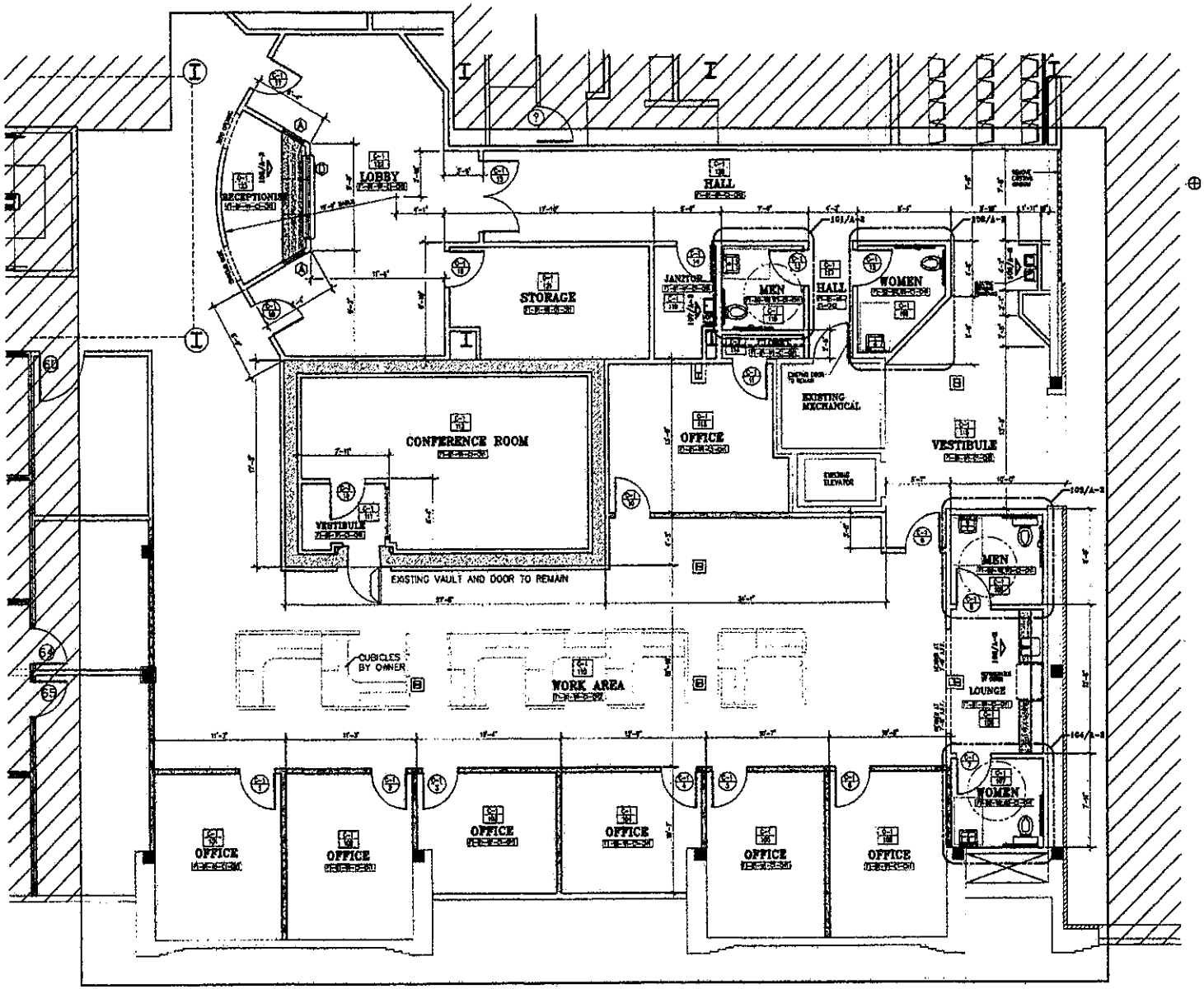
			Base Bid
01-010	Extended General Conditions		44,373
		SUBTOTAL	44,373
02-000	**SITEWORK**		
	Not To Demolish 2 of the Vaults		(9,000)
	Demolish the CIP Concrete Under Escalator		5,900
		SUBTOTAL:	(3,100)
03-000	**CONCRETE**		
	Back Fill Pit Underneath Escalator		1,062
		SUBTOTAL:	1,062
04-000	**MASONRY**		—
	SUBTOTAL:		—
05-000	**STRUCTURAL STEEL**		—
		SUBTOTAL:	—
06-000	**Millwork**		
06-400	Delete 2' of Base Cabinet and Countertop @ Rec 147		(204)
06-400	Delete All Millwork @ Breakroom 163		(890)
06-400	Delete Lavatory Counters @ Mens RR 152 & Womans RR 154		(810)
06-400	Add Millwork @ Lounge 108		1,850
		SUBTOTAL:	(54)
07-000	**MOISTURE PROTECTION**		—
		SUBTOTAL:	—
08-000	**DOORS & WINDOWS**		
08-100	The quantity of doors removed as per subbmital have been added back as per new lavout.		—
08-700	**Hardware Proposal Has Been Submitted/ Waiting on Response**		—
		SUBTOTAL:	—
09-000	**FINISHES**		
09-100	Additional Interior Partitions		1,900
09-300	Additional Ceramic Tile Floor/Base and Wall Tile As Per Change #1		5,650
09-300	Additional Ceramic Tile Floor/Base and Wall Tile As Per Change #2		2,300
09-300	Additional Ceramic Tile Floor/Base and Wall Tile As Per Change #3		2,750
09-900	Additional Painting of Additional Interior Partitions		3,060
		SUBTOTAL:	15,660

JOB: **Hidalgo County Admin Bldg Renovations**

Addendum:
Alternates: None
Contract docs:
Liquidated damages:
Sub list required
Square Feet:

PRINTED: 10:26:01 AM

			Base Bid
10-000	**SPECIALTIES: LABOR INCLUDED ON EACH LINE ITEM**		
10-700	Delete Toilet Partitions in Mens RR 152 & Womans 154		(1,385)
	SUBTOTAL		(1,385)
11-000	**Equipment**		
	Not Used		—
	SUBTOTAL		—
15-000	**MEP**		
	Plumbing Contractor		1,000
	Sawcut and Remove Concrete for Different Plumbing Layout		1,753
	HVAC Contractor		—
	Electric Contractor		6,790
	SUBTOTAL		9,543
	PROJECT SUBTOTAL		66,099
	D. Wilson Construction Company Fee	5.00%	3,304
	Bond & Insurance Fee	2.50%	1,652
	PROJECT TOTAL:		71,055



FIRST FLOOR PLAN

SCALE 1/4" = 1'-0"

ROOM FINISH SCHEDULE

FLOOR:
F1 CERAMIC FLOOR TILE

BASE:
B1 4" VINYL COVED BASE
B2 CERAMIC TILE

WALLS:
W1 GYPSUM BOARD, TAPE, FLOAT, TEXTURE, PAINT
W2 MOISTURE RESISTANT GYPSUM BOARD, TAPE, FLOAT, TEXTURE, PAINT
W3 6'-0" HIGH 4"x4" CERAMIC TILE WAINSCOT WITH 4"x6" TRIM ON MOISTURE RESISTANT GYPSUM BOARD, (T.T. @ T.

CEILING:
C1 2'X2' LAY-IN ACOUSTICAL CEILING TILE SYSTEM (1 HR. FIRE RATED)

CEILING HEIGHT:
CH1 8'-0"
CH2 9'-0"

WALL LEGEND:

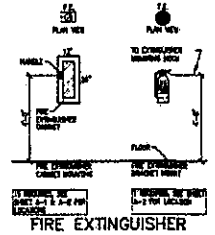
- INTERIOR WALLS: 5/8" THICK, TYPE 'X' GYPSUM BOARD BOTH FACES OF 3-5/8" METAL STUDS (20 GA.) @ 16" O.C., RUN FULL HEIGHT TO 8" ABOVE CEILING, BRACE STUDS TO STRUCTURE ABOVE, PROVIDE BATT INSULATION, (TYPICAL).
- INTERIOR WALLS: 5/8" THICK, TYPE 'X' GYPSUM BOARD BOTH FACES OF 3-5/8" METAL STUDS (20 GA.) @ 16" O.C., RUN FULL HEIGHT TO 8" ABOVE CEILING, BRACE STUDS TO STRUCTURE ABOVE, PROVIDE SOUND BATT INSULATION, (TYPICAL).
- EXISTING WALLS TO REMAIN
- VAULT WALLS TO REMAIN

C-1 / 101 — CHANGE NUMBER / ROOM NUMBER

ROOM NUMBERING

C-1 / 1 — CHANGE NUMBER / DOOR NUMBER

DOOR NUMBERING



FIRE EXTINGUISHER MOUNTING DETAILS

SCALE 1/4" = 1'-0"

AGA
Alcocer Garcia Associates, Inc.
Design Consulting
1333 S. Jacksboro Ave.
McAllen, Texas 78501
Office: 956.618.2661
Cell: 956.655.2088
Web: www.AGADC.com

1st AND 2nd FLOORS REMODEL
FORMER ADMINISTRATION BUILDING
HIDALGO COUNTY, TEXAS
CITY OF EDINBURG, TEXAS

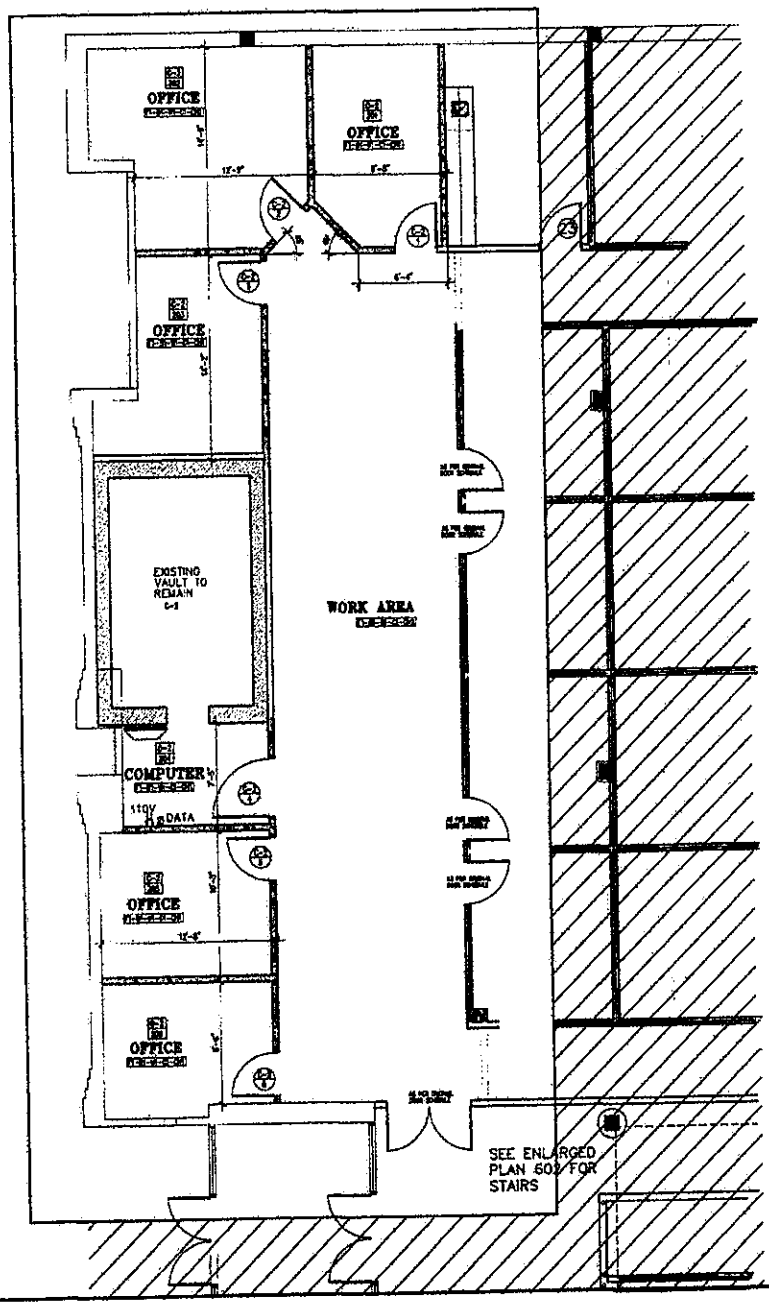
THE USE OF THESE DRAWINGS IS RESTRICTED TO THE ORIGINAL PURPOSE FOR WHICH THEY WERE PITCHED. REPRODUCTION WITHOUT WRITTEN PERMISSION FROM THE OWNER IS PROHIBITED.

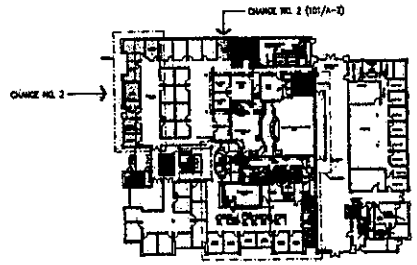
LICENSE EXPIRATION DATE: 6-31-11

PROJECT #:
ISSUED:
DRAWN BY: O.C.
CHECKED BY:
FILE NAME:

SHEET:
C-1
A-1

CHANGE NO. 1





REVISIONS LOCATIONS PLAN

ROOM FINISH SCHEDULE

FLOOR:
F1 CERAMIC FLOOR TILE

BASE:
B1 4" VINYL COVED BASE
B2 CERAMIC TILE

WALLS:
W1 GYPSUM BOARD, TAPE, FLOAT, TEXTURE, PAINT
W2 MOISTURE RESISTANT GYPSUM BOARD, TAPE, FLOAT, TEXTURE, PAINT
W3 6'-0" HIGH 4¼" CERAMIC TILE WAINSCOT WITH 4"X4" TRIM ON MOISTURE RESISTANT GYPSUM BOARD, T.F.F. & P.

CEILING:
C1 2X2' LAY-IN ACOUSTICAL CEILING TILE SYSTEM (1 HR. FIRE RATED)

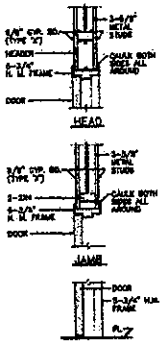
CEILING HEIGHT:
CH1 8'-0"
CH2 9'-0"

1ST FLOOR DOOR SCHEDULE

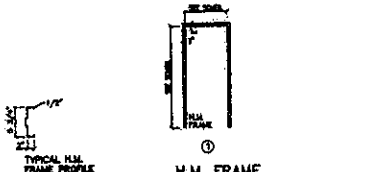
DOOR NUMBER	DOOR SIZE	DOOR TYPE	DOOR MATERIAL	DOOR FINISH	FRAME TYPE	FRAME MATERIAL	FRAME SIZE	FIRE RATED	DETAILS	REMARKS, DOOR NO. & LABEL
1	3070	A	WOOD S.C.	P/V		H.M.	3'-0" x 7'-0" x 4½"		301	
2	3070	A	WOOD S.C.	P/V		H.M.	3'-0" x 7'-0" x 4½"		301	
3	3070	A	WOOD S.C.	P/V		H.M.	3'-0" x 7'-0" x 4½"		301	
4	3070	A	WOOD S.C.	P/V		H.M.	3'-0" x 7'-0" x 4½"		301	
5	3070	A	WOOD S.C.	P/V		H.M.	3'-0" x 7'-0" x 4½"		301	
6	3070	A	WOOD S.C.	P/V		H.M.	3'-0" x 7'-0" x 4½"		301	

WALL LEGEND:

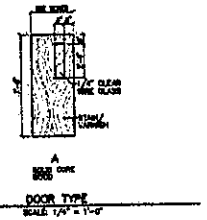
1. INTERIOR WALLS: 5/8" THICK, TYPE "X" GYPSUM BOARD BOTH FACES OF 3-5/8" METAL STUDS (20 GA.) @ 16" O.C., RUN FULL HEIGHT TO 6" ABOVE CEILING, BRACE STUDS TO STRUCTURE ABOVE, PROVIDE BATT INSULATION, (TYPICAL).
2. INTERIOR WALLS: 5/8" THICK, TYPE "X" GYPSUM BOARD BOTH FACES OF 3-5/8" METAL STUDS (20 GA.) @ 16" O.C., RUN FULL HEIGHT TO 6" ABOVE CEILING, BRACE STUDS TO STRUCTURE ABOVE, PROVIDE SOUND BATT INSULATION, (TYPICAL).
3. EXISTING WALLS TO REMAIN
4. VAULT WALLS TO REMAIN

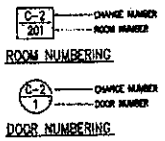


DOOR FRAME DETAIL - 301
(H.M. FRAME) AT INT. WALLS
SCALE: 1" = 1'-0"



NOTE:
DOORS TO BE PROVIDED WITH METAL GLAZING FRAMES FOR GLASS OPENING WHERE GLAZING INDICATED.





FIRST FLOOR CHANGE-2 PLAN

SCALE: 1/4" = 1'-0"

AGA DESIGN CONSULTING

Alcocer Garcia Associates, Inc.
Design Consulting
1233 E. Jasmine Ave.
McAllen, Texas 78501
Office: 956.618.2967
Fax: 956.618.2968
Web: WWW.AGADC.COM

1st AND 2nd FLOORS REMODEL
FORMER ADMINISTRATION BUILDING
HIDALGO COUNTY, TEXAS
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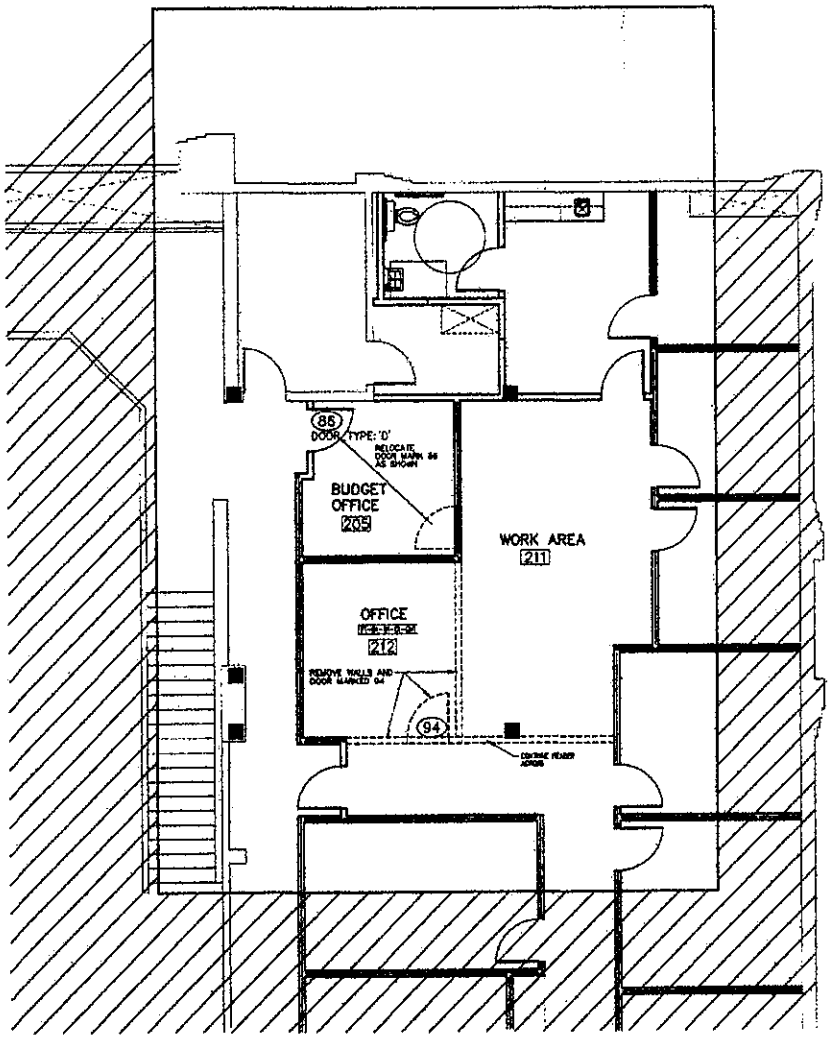
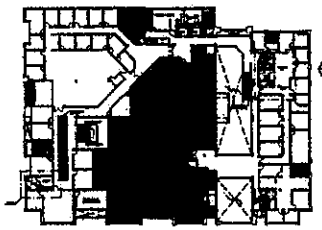
LICENSE EXPIRATION DATE: 8-31-14

PROJECT #
ISSUED:
DRAWN BY: G.C.
CHECKED BY:
FILE NAME:
SHEET:
C-2
A-1
CHANGE NO. 2



SECOND FLOOR PLAN

SCALE: 1/4"= 1'-0"



REVISIONS LOCATIONS PLAN

ROOM FINISH SCHEDULE

FLOOR:
F1 CERAMIC FLOOR TILE

BASE:
B1 4" VINYL COVED BASE

WALLS:
W1 GYPSUM BOARD; TAPE, FLOAT, TEXTURE, PAINT

CEILING:
C1 2'X2' LAY-IN ACOUSTICAL CEILING TILE SYSTEM (1 HR. FIRE RATED)

CEILING HEIGHT:
CH1 8'-0"

WALL LEGEND:

- INTERIOR WALLS: 5/8" THICK, TYPE 'X' GYPSUM BOARD BOTH FACES OF 3-5/8" METAL STUDS (20 GA.) @ 16" O.C., RUN FULL HEIGHT TO 6" ABOVE CEILING, BRACE STUDS TO STRUCTURE ABOVE, PROVIDE BATT INSULATION, (TYPICAL).
- INTERIOR WALLS: 5/8" THICK, TYPE 'X' GYPSUM BOARD BOTH FACES OF 3-5/8" METAL STUDS (20 GA.) @ 16" O.C., RUN FULL HEIGHT TO 6" ABOVE CEILING, BRACE STUDS TO STRUCTURE ABOVE, PROVIDE SOUND BATT INSULATION, (TYPICAL).
- EXISTING WALLS TO REMAIN

AGA
Alcocer Garcia Associates, Inc.
Design Consulting
1333 E. Jasmine Ave.
McAllen, Texas 78501
Office: 956.618.2097
Fax: 956.618.2098
Web: www.AGAEC.com

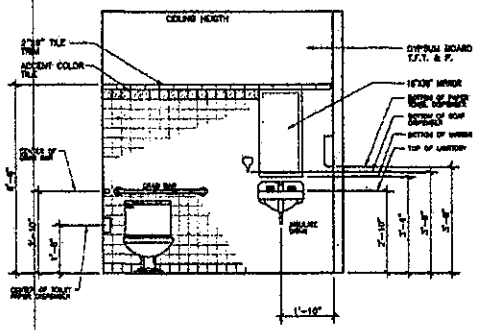
1st AND 2nd FLOORS REMODEL
FORMER ADMINISTRATION BUILDING
HIDALGO COUNTY, TEXAS
CITY OF EDINBURG, TEXAS

THE USE OF THESE DRAWINGS IS RESTRICTED TO THE ORIGINAL PURPOSE FOR WHICH THEY WERE INTENDED. REPRODUCTION WITHOUT WRITTEN PERMISSION FROM THE OWNER IS PROHIBITED.

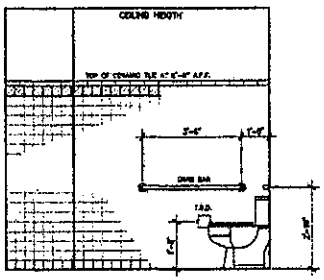
LICENSE EXPIRATION DATE: 8-31-14

PROJECT #:
ISSUED:
DRAWN BY: O.C.
CHECKED BY:
FILE NAME:
SHEET:

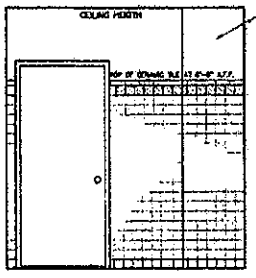
C-3
A-1
CHANGE NO. 3



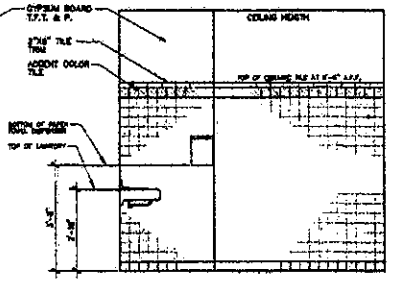
INTERIOR ELEVATION-101
SCALE: 1/2" = 1'-0"



INTERIOR ELEVATION-102
SCALE: 1/2" = 1'-0"



INTERIOR ELEVATION-103
SCALE: 1/2" = 1'-0"



INTERIOR ELEVATION-104
SCALE: 1/2" = 1'-0"

ROOM FINISH SCHEDULE

FLOOR:
F1 CERAMIC FLOOR TILE

BASE:
B1 4" VINYL COVED BASE
B2 CERAMIC TILE

WALLS:
W1 GYPSUM BOARD, TAPE, FLOAT, TEXTURE, PAINT
W2 MOISTURE RESISTANT GYPSUM BOARD, TAPE, FLOAT, TEXTURE, PAINT
W3 6'-0" HIGH 4"X4" CERAMIC TILE WAINSCOT OVER 2"X6" TRIM ON MOISTURE RESISTANT GYPSUM BOARD, T.F.T. & P.

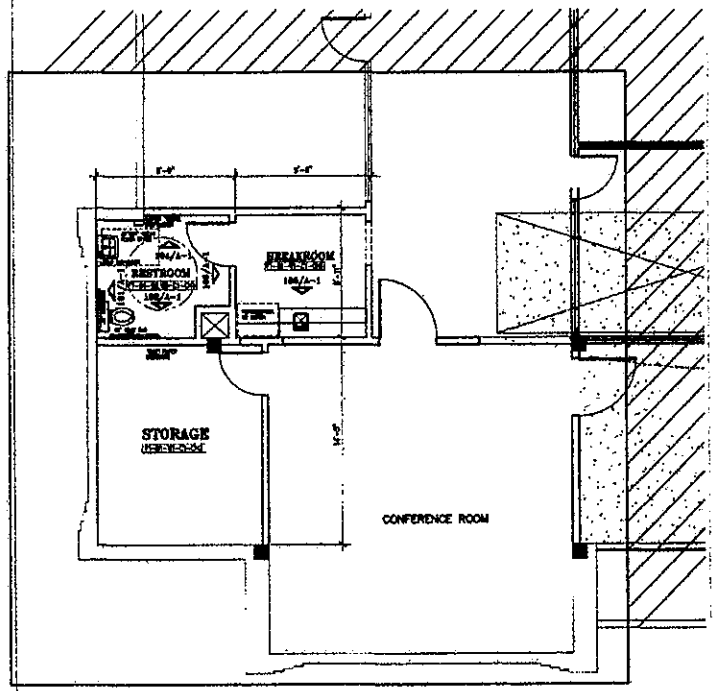
CEILING:
C1 2'X2' LAY-IN ACOUSTICAL CEILING TILE SYSTEM (1 HR. FIRE RATED)

CEILING HEIGHT:
CH1 8'-0"
CH2 9'-0"

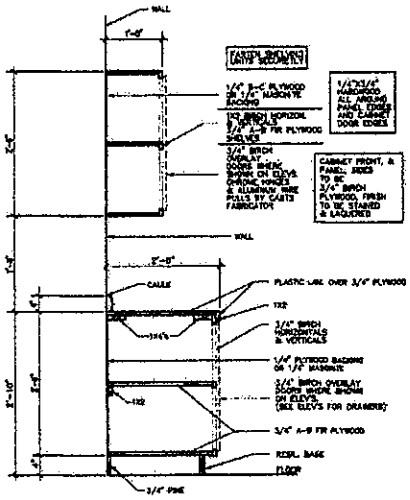
WALL LEGEND:

INTERIOR WALLS: 5/8" THICK, TYPE 'X' GYPSUM BOARD BOTH FACES OF 3-5/8" METAL STUDS (20 GA.) @ 16" O.C., RUN FULL HEIGHT TO 6" ABOVE CEILING, BRACE STUDS TO STRUCTURE ABOVE. PROVIDE BATT INSULATION. (TYPICAL).

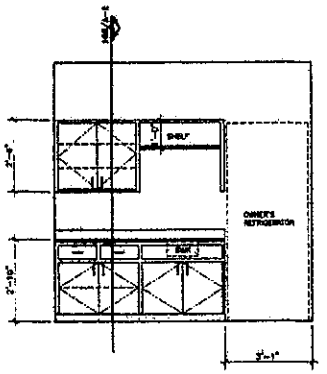
EXISTING WALLS TO REMAIN



PROPOSED FLOOR PLAN REVISIONS
SECOND FLOOR
SCALE: 1/4" = 1'-0"



CABINET SECTION-106
SCALE: 1" = 1'-0"



INTERIOR ELEVATION-105
SCALE: 1/2" = 1'-0"

AGA
Alcocer Garcia Associates, Inc.
Design Consulting
1333 S. Jasmine Ave.
McAllen, Texas 78501
office: 956.618.2002
fax: 956.618.2006
web: www.AGADC.com

1st AND 2nd FLOORS REMODEL
FORMER ADMINISTRATION BUILDING
HIDALGO COUNTY, TEXAS
CITY OF EDINBURG, TEXAS

THE USE OF THESE DRAWINGS IS RESTRICTED TO THE ORIGINAL PURPOSE FOR WHICH THEY WERE INTENDED. REPRODUCTION WITHOUT WRITTEN PERMISSION FROM THE OWNER IS PROHIBITED.

LICENSE EXPIRATION DATE: 8-31-14

PROJECT #:
ISSUED:
DRAWN BY: D.C.
CHECKED BY:
FILE NAME:

SHEET:
A-1
C-4

CHANGE NO. 4

D. Wilson Construction Company
P.O. Box 3455
McAllen, TX 78502-3455
Ph : (956) 686-9573

Change Request

To: George A. Garcia
Alcocer Garcia Associates, Inc
1333 E. Jasmine Ave.
McAllen, TX 78501
Ph: (956)618-2007 Fax: (956)618-2008

Number: 5
Date: 2/12/14
Job: 12-561 Remodel Administration Bldg
Phone:

Description: Additional Insulation at ceiling space, 2nd flr.

We are pleased to offer the following specifications and pricing to make the following changes:

Cost to supply and install R-19 insulation batts w/ vapor barrier laid in on top of new acoustic ceiling on 2nd flr area south of Atrium.

The total amount to provide this work is $2,596.00

The schedule will be None..

If you have any questions, please contact me at .

Submitted by: Manuel M. Ornelas, D. Wilson C

Approved by: _____
Date: _____

Cc: (D. Wilson Construction Co.), Alex Palacios (Progigy CM LLG), Stan.ramos@co.hidalgo.tx.us

HC Reno to Former Admin Bldg. | Addendum: CR # 5

DATE: Tuesday | Alternates:

Completion

Days

Months

February 11, 2014 06:00 PM | Square Feet: | Math Check

	SUBTOTAL:	-	
06-000	CARPENTRY		
06-050	Rough Carpenrty -Hang Chain Curtain		-
06-410	Custom Cabinets		-
	SUBTOTAL:	-	
07-000	MOISTURE PROTECTION		-
07-115	Shower Stall Water Proofing		-
07-160	Dampproofing Above Grade	2,350	2,350
07-210	Building Insulation		-
07-270	Firesopping and Firesafing		-
07-402	PreFinished Metal Roofing		-
07-525	Mod. Bit. Mem. Roofing		-
07-620	Gutters/ Downspouts		-
07-831	Roof Hatches and Heat/Smoke Vents		-
07-900	Building Sealants		
	SUBTOTAL:	2,350	
08-000	DOORS & WINDOWS		-
08-100	Hollow Metal Doors and Frames		-
08-213	Plastic Laminate Faced Doors		-
08-710	Finish Hardware		-
88-100	Frame/Door/Hdwr Labor		-
08-305	Access Doors		-
08-332	Overhead Rolling Doors		-
08-750	Glass & glazing		-
08-950	Insulated Translucent Skylights		
	SUBTOTAL:	-	

HC Reno to Admin Bldg Addendum: CR # 5

DATE: Tuesday Alternates:

Completion

Days

Months

February 11, 2014 10:30 AM Square Feet: Math Check

12-000	**Furnishings**				
12-300	Educational Casework				-
12-348	Laboratory Casework				-
12-504	Horizontal Blinds				-
	SUBTOTAL		—		
15-000	**MEP**				
15-100	Plumbing Contractor				-
15-300	Fire Sprinkler System				-
15-300	FM 200				-
15-500	HVAC Contractor				-
16-100	Electric Contractor/ Fire Alarm				-
	SUBTOTAL		—		
	PROJECT SUBTOTAL		2,350		
	D. Wilson Construction Company fee	7.00%	165		165
			2,515		
91-871	1 Builder's Risk Policy (Hughston quote)	0.009%	0		0
91-874	Liability insurance	0.620%	16		16
	INSURANCE SUBTOTAL		16		
	PROJECT SUBTOTAL		2,531	math is correct	
91-870	Bond		65		65
	PROJECT TOTAL:		2,596	math is correct	65

ERICO
BUILDING SYSTEMS, LLC
3714 W. Mile 17 ½
Edinburg, Texas 78541

February 11, 2014

PROPOSAL/CHANGE ORDER #4

PROJECT: Hidalgo County Administration 1st & 2nd floor renovations (Edinburg, Texas)

Please find my proposed bid in the amount TWO THOUSAND THREE HUNDRED FIFTY DOLLARS & NO/100 ($2,350.00) for the insulation work needed for this project.

INSULATION:

Provide and Install 5,500 square feet of R-19 batt insulation above suspended acoustical ceiling at area where old insulation existed.

Insulation materials:	$1,800.00	
Insulation labor:	$550.00	
	TOTAL:	$2,350.00

Should you have any questions concerning this proposal, please feel free to give me a call @ 789-0794. Thank you.

Eric R. Garcia
ERICO BUILDING SYSTEMS, LLC

RECEIVED
MAR 07 2014

LIC. EXPIRATION DATE: 8-31-14

REGISTERED ARCHITECT
GEORGE A GARCIA
5476
STATE OF TEXAS

3-7-14

AIA® Document G701™ – 2001

Change Order

PROJECT: *(Name and address)* 1&2 Flr Remodel Old Admin Bldg Edinburg, Hidalgo County, TX	**CHANGE ORDER NUMBER:** One (01) **DATE:** March 7, 2014 **ARCHITECT'S PROJECT NUMBER:**	OWNER ☒ ARCHITECT ☒ CONTRACTOR ☒ FIELD ☐ OTHER ☐
TO CONTRACTOR: *(Name and address)* D. Wilson Construction Company P.O. Box 3455 McAllen, TX 78502-3455	**CONTRACT DATE:** October 23, 2012 **CONTRACT FOR:** General Construction	

The Contract is changed as follows:
(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives.)

Refer to Attachments:

1. Construction Change Directive #1
2. Construction Change Directive #2

The original Contract Sum was	$	3,375,220.00
The net change by previously authorized Change Orders	$	0.00
The Contract Sum prior to this Change Order was	$	3,375,220.00
The Contract Sum will be increased by this Change Order in the amount of	$	81,802.00
The new Contract Sum , including this Change Order, will be	$	3,457.022.00

The Contract Time will be increased by Ninety Eight (98) days.

The date of Substantial Completion as of the date of this Change Order, therefore, is December 7, 2014

(NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.)

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Alcocer Garcia Associates, Inc. **ARCHITECT** *(Firm name)*	C. Wilson Construction Co. **CONTRACTOR** *(Firm name)*	County of Hidalgo **OWNER** *(Firm name)*
1333 E Jasmine McAllen, TX 78501 **ADDRESS**	P.O. Box 3455 McAllen, TX 78502-3455 **ADDRESS**	2802 S Business Highway 281 Edinburg, Texas 78539 **ADDRESS**
George A Garcia **BY** *(Signature)*	 **BY** *(Signature)*	 **BY** *(Signature)*
George A Garcia *(Typed name)*	Bill Wilson *(Typed name)*	Ramon Garcia, County Judge *(Typed name)*
3-7-14 **DATE**	3/7/14 **DATE**	 **DATE**

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AIA® Document G714™ – 2007

Construction Change Directive

PROJECT: *(Name and address)* Hidalgo County Remodel Old Admin Bldg 100 E Cano Edinburg, Texas 78539	**DIRECTIVE NUMBER:** 001 **DATE:** NOVEMBER 22, 2013 **CONTRACT FOR:** GENERAL CONTRACTOR **CONTRACT DATED:** OCTOBER 23, 2012 **ARCHITECT'S PROJECT NUMBER:**	OWNER ☒ ARCHITECT ☒ CONSULTANT ☒ CONTRACTOR ☒ FIELD ☐ OTHER ☐
TO CONTRACTOR: *(Name and address)* D Wilson Construction P.O. Box 3455 McAllen, Texas 78502		

You are hereby directed to make the following change(s) in this Contract:
(Describe briefly any proposed changes or list any attached information in the alternative.)
SEE ATTACHMENTS (FOUR PAGES)
PROJECT ENGINEER'S CONTRACT DOCUMENT NOTES
CONTRACTOR'S COST PROPOSAL
CONTRACTOR'S COST BREAKDOWN
SUB-CONTRACTOR'S COST PROPOSAL TO CONTRACTOR

PROPOSED ADJUSTMENTS

1. The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price:
   - ☒ Lump Sum increase of $ 8,151.00
   - ☐ Unit Price of $N/A per N/A
   - ☐ As provided in Section 7.3.3 of AIA Document A201™–2007
   - ☐ As follows:

APPROVED BY COMMISSIONERS' COURT ON: 11/26/13

2. The Contract Time is proposed to remain unchanged . The proposed adjustment, if any, is ZERO (0) days.

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor signature indicates agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this CCD.

Alcocer Garcia Associates, Inc ARCHITECT *(Firm name)*	County of Hidalgo OWNER *(Firm name)*	D. Wilson Construction Company CONTRACTOR *(Firm name)*
1333 E. Jasmine McAllen, Texas 78501 ADDRESS	2802 S. Bus Hwy 281 Edinburg, TExas 78539 ADDRESS	P.O. Box 3455 McAllen, Texas 78502 ADDRESS
George A Garcia BY *(Signature)*	Ramon Garcia BY *(Signature)*	BY *(Signature)*
George A. Garcia *(Typed name)*	Ramon Garcia *(Typed name)*	Bill Wilson *(Typed name)*
11-22-13 DATE	11/26/13 DATE	11/22/2013 DATE

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MEP SOLUTIONS ENGINEERING
MECHANICAL, ELECTRICAL, PLUMBING ENGINEERS

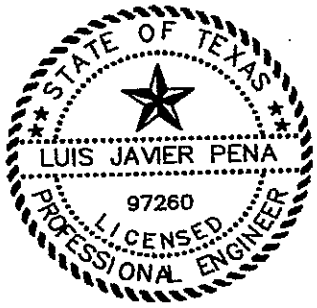
600 E. Beaumont Suite #2
McAllen, Texas 78501
(956) 664-2727
Fax (956) 664-2726

Proposal Request #1
Hidalgo County Former Administration Building 1st and 2nd Floor Remodel
November 22, 2013

The following items shall become a part of the contract documents. Refer to full or partial sheets referenced and make changes noted. Contractor is responsible for reading all sections of the proposal request. The proposal request consists of the following:

MECHANICAL

Item 1 Provide chilled water isolation valve to replace existing leaking valves located at the distribution mains serving 5th, 4th, 3rd, and 1st floors. Total number of valves shall be 8 (2 per floor). Re-insulated new valves per specifications. Valve sizes shall be field verified to match existing and replaced with valves as specified in section "15110 – Valves".



11. 22. 2013

MEP SOLUTIONS ENGINEERING
MECHANICAL, ELECTRICAL, PLUMBING ENGINEERS
600 E. BEAUMONT AVE. SUITE 2 McALLEN, TX 78501 (956) 664-2727

D. Wilson Construction Company
P.O. Box 3455
McAllen, TX 78502-3455
Ph : (956) 686-9573

Change Request

To: George A. Garcia
Alcocer Garcia Associates, Inc
1333 E. Jasmine Ave.
McAllen, TX 78501
Ph: (956)618-2007 Fax: (956)618-2008

Number: 1
Date: 11/20/13
Job: 12-561 Remodel Administration Bldg
Phone:

Description: Replace existing isolation valves and install by-pass vavle @ chilled water system.

We are pleased to offer the following specifications and pricing to make the following changes:

Replace old existing leaking isolation vavles on every floor (except 2nd as it is in contract) for the chilled water system. Install a by-pass valve to isolate 1st & 2nd floors during construction. This proposal includes all labor and materials to drain the system, re-fill system, add the required chemicals, welding, insulate etc. all done on premium time.

The total amount to provide this work is $8,151.00

The schedule will be None if approved..

If you have any questions, please contact me at .

Submitted by: Manuel M. Ornelas, D. Wilson C

Approved by: _____
Date: _____

Cc: (D. Wilson Construction Co.), Alex Palacios (Progigy CM LLG)

HC Reno to Admin Bldg — Addendum: CR #1

DATE: Wednesday — Alternates:

Completion November 30, 2013

Months

Due: November 20, 2013 12:00 AM — Square Feet: 1 — Math Check

12-000	**Furnishings**				-
12-300	Educational Casework				-
12-348	Laboratory Casework				-
12-504	Horizontal Blinds				
	SUBTOTAL		-		
15-000	**MEP**				-
15-100	Plumbing Contractor				-
15-300	Fire Sprinkler System				-
15-300	FM 200		7,381		7,381
15-500	HVAC Contractor				-
16-100	Electric Contractor/ Fire Alarm				
	SUBTOTAL		7,381		
	PROJECT SUBTOTAL		7,381	math is correct	7,381
	D. Wilson Construction Company fee	7.00%	517		517
			7,898		
91-871	1 Builder's Risk Policy (Hughston quote)	0.009%	1		1
91-874	Liability insurance	0.620%	49		49
	INSURANCE SUBTOTAL		50		
	PROJECT SUBTOTAL		7,947	math is correct	7,947
91-870	Bond		204		204
	PROJECT TOTAL:		8,151	math is correct	8,151

MECHANICAL STAR SYSTEMS, INC.
P.O. BOX 1694
PHARR, TEXAS 78577
(956) 502-5108 PH. (956) 502-5107 FX.

November 20, 2013

D.Wilson Construction Co.
1209 East Pecan
McAllen, Texas 78501

Re: Hidalgo County Reno to Admin Bldg

Re: Request for Change Order #1A
New Chilled Water Valves & Bypass

Attn: Manuel Ornelas
Project Manager

Request For Change Order #1A

Dear Manuel,
I am sending you a price to replace all isolation valves for the chilled water system for the reference project. Proposal includes new valves at every floor and a bypass valve to isolate the second and first floor during construction. Proposal also includes labor to drain system, fill system back up, installation and welding all done on premium time.

1) 8-New isolation valves and bolts (1st Fl - 6" size, 3rd 4th 5th Fl – 4" size)
2) Piping – Bypass and accessories
3) Pipe insulation
4) Labor: welding, installation, draining and filling up system
5) Chemical treatment

Total $7,381.00

Sincerely,
Mechanical Star Systems, Inc.

Cesar Zapeda
Project Manager – Senior Estimator

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1.2.3.3 The Architect's Designated Representative identified in Paragraph 1.1.3 shall be authorized to act on the Architect's behalf with respect to the Project.

1.2.3.4 The Architect shall maintain the confidentiality of information specifically designated as confidential by the Owner, unless withholding such information would violate the law, create the risk of significant harm to the public or prevent the Architect from establishing a claim or defense in an adjudicatory proceeding. The Architect shall require of the Architect's consultants similar agreements to maintain the confidentiality of information specifically designated as confidential by the Owner.

1.2.3.5 Except with the Owner's knowledge and consent, the Architect shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Architect's professional judgment with respect to this Project.

1.2.3.6 The Architect shall review laws, codes, and regulations applicable to the Architect's services. The Architect shall respond in the design of the Project to requirements imposed by governmental authorities having jurisdiction over the Project.

1.2.3.7 The Architect shall be entitled to rely on the accuracy and completeness of services and information furnished by the Owner. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any errors, omissions or inconsistencies in such services or information.

ARTICLE 1.3 TERMS AND CONDITIONS

1.3.1 COST OF THE WORK

1.3.1.1 The Cost of the Work shall be the total cost or, to the extent the Project is not completed, the estimated cost to the Owner of all elements of the Project designed or specified by the Architect.

1.3.1.2 The Cost of the Work shall include the cost at current market rates of labor and materials furnished by the Owner and equipment designed, specified, selected or specially provided for by the Architect, including the costs of management or supervision of construction or installation provided by a separate construction manager or contractor, plus a reasonable allowance for their overhead and profit. In addition, a reasonable allowance for contingencies shall be included for market conditions at the time of bidding and for changes in the Work.

1.3.1.3 The Cost of the Work does not include the compensation of the Architect and the Architect's consultants, the costs of the land, rights-of-way and financing or other costs that are the responsibility of the Owner.

1.3.2 INSTRUMENTS OF SERVICE

1.3.2.1 Drawings, specifications and other documents, including those in electronic form, prepared by the Architect and the Architect's consultants are Instruments of Service for use solely with respect to this Project. The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service and shall retain all common law, statutory and other reserved rights, including copyrights.

1.3.2.2 Upon execution of this Agreement, the Architect grants to the Owner a nonexclusive license to reproduce the Architect's Instruments of Service solely for purposes of constructing, using and maintaining the Project, provided that the Owner shall comply with all obligations, including prompt payment of all sums when due, under this Agreement. The Architect shall

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Washington, D.C. 20006-5292

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George

From: Evangelina Garcia [evangelina.garcia@co.hidalgo.tx.us]
Sent: Wednesday, November 27, 2013 10:59 AM
To: George
Cc: Martha L. Salazar; Moises Salazar; Rocio Villarreal
Subject: Re: Correction Required to Change Order Directive No. 1 - CC meeting of 11/26/13 - AI-41914 - D. Wilson Construction

Mr. Garcia:
No, just revise the existing document to reflect accordingly as how Marty discussed with you including on the heading, stipulate "Revised Construction Change Directive" and then return back to us.

Thank you

From: "George" <george@agadc.com>
To: "Evangelina Garcia" <evangelina.garcia@co.hidalgo.tx.us>
Sent: Wednesday, November 27, 2013 9:47:16 AM
Subject: RE: Correction Required to Change Order Directive No. 1 - CC meeting of 11/26/13 - AI-41914 - D. Wilson Construction

Evangelina,

Should we prepare a new Construction Change Directive to replace the first one ? Let me know.

George Garcia
Architect.

AlcócerGarcíaAssociates, Inc.
1333 E Jasmine Ave.
McAllen, Texas 78501
☎ Off. (956) 618.2007
Fax. (956) 618.2008

From: Evangelina Garcia [mailto:evangelina.garcia@co.hidalgo.tx.us]
Sent: Tuesday, November 26, 2013 5:07 PM
To: George
Cc: Martha L. Salazar; Rocio Villarreal; Leticia Saenz; Moises Salazar; Daniel Flores; Darlene H. Betancourt
Subject: Re: Correction Required to Change Order Directive No. 1 - CC meeting of 11/26/13 - AI-41914 - D. Wilson Construction

Mr. Garcia:
Commissioners Court approved today the line item subject to the revision of the Change Order Directive accordingly and as discussed with you this morning via telephone. Please submit the revised document as soon as possible and as a reminder, services under this Change Order Directive can't be provided until the revised document is submitted for review and in place.

Please let us know if you have any questions on this.

Thank you

From: "George" <george@agadc.com>

11/27/2013

AIA® Document G714™ – 2007

Construction Change Directive

PROJECT: *(Name and address)* Hidalgo County Remodel Old Admin Bldg 100 E Cano Edinburg, Texas 78539	**DIRECTIVE NUMBER:** 002 **DATE:** February 17, 2014 **CONTRACT FOR:** General Construction **CONTRACT DATED:** October 23, 2012 **ARCHITECT'S PROJECT NUMBER:**	OWNER ☒ ARCHITECT ☒ CONSULTANT ☒ CONTRACTOR ☒ FIELD ☐ OTHER ☐
TO CONTRACTOR: *(Name and address)* D Wilson Construction P.O. Box 3455 McAllen, Texas 78502		

You are hereby directed to make the following change(s) in this Contract:
(Describe briefly any proposed changes or list any attached information in the alternative.)

ITEM 1: Changes to be per architects drawings titled Change 1. Change 2. Change 3. Change 4.
ITEM 2: Add insulation above ceiling at 2nd Floor South Tower

SEE SUMMARY AND ATTACHMENTS:

REGISTERED ARCHITECT ★ GEORGE A GARCIA ★ 5476 ★ STATE OF TEXAS ★ 2-17

LIC. EXPIRATION DATE: 8-31-14

PROPOSED ADJUSTMENTS

1. The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price:

   ☒ Lump Sum of $ 73,651.00

   ☐ Unit Price of $ per

   ☐ As provided in Section 7.3.3 of AIA Document A201™–2007

   ☐ As follows:
   As provided in 7.3.3.1 of AIA Document A201 - 2007 General Conditions of the Contract for Construction.

2. The Contract Time is proposed to be determined . The proposed adjustment, if any, is To Be Determined (N/A) days.

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor signature indicates agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this CCD.

Alcocer Garcia Associates, Inc. ARCHITECT *(Firm name)*	County of Hidalgo OWNER *(Firm name)*	D. Wilson Construction Company CONTRACTOR *(Firm name)*
1333 E Jasmine McAllen, Texas 78501 ADDRESS	2802 S Business Hwy 281 Edinburg, Texas 78539 ADDRESS	P.O. Box 3455 McAllen, Texas 78502 ADDRESS
George A Garcia BY *(Signature)*	BY *(Signature)*	BY *(Signature)*
George A Garica, Architect *(Typed name)*	Ramon Garcia, County Judge *(Typed name)*	Bill Wilson *(Typed name)*
2-17-14 DATE	DATE	2/17/14 DATE

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SUMMARY OF CONSTRUCTION CHANGE DIRECTIVE NO.2

PROJECT: Renovations to 1st and 2nd Floors
Former Hidalgo County Administration Building
100 E. Cano, Edinburg, Texas

CONTRACTOR : D. Wilson Construction Company

Provide labor, material and equipment for the following work items :

1. Revisions to Floor Plans Layouts (Change No.'s 1 thru 4), net additions.....	$ 71,055.00
2. Add thermal insulation above ceiling at 2nd floor of south tower	2,596.00
Total additions.....	$ 73,651.00

Attachments:

Item 1: Contractor's Cost Proposal
Prints of Change Nos. 1, 2, 3 & 4

Item 2: Contractor's Cost Proposal
Sub-contractor's cost proposal

ALCOCER GARCIA ASSOCIATES, INC.
McALLEN, TX

JOB: **Hidalgo County Admin Bldg Renovations**

Addendum:
Alternates: None
Contract docs:
Liquidated damages:
Sub list required
Square Feet:

PRINTED: 10:26:01 AM

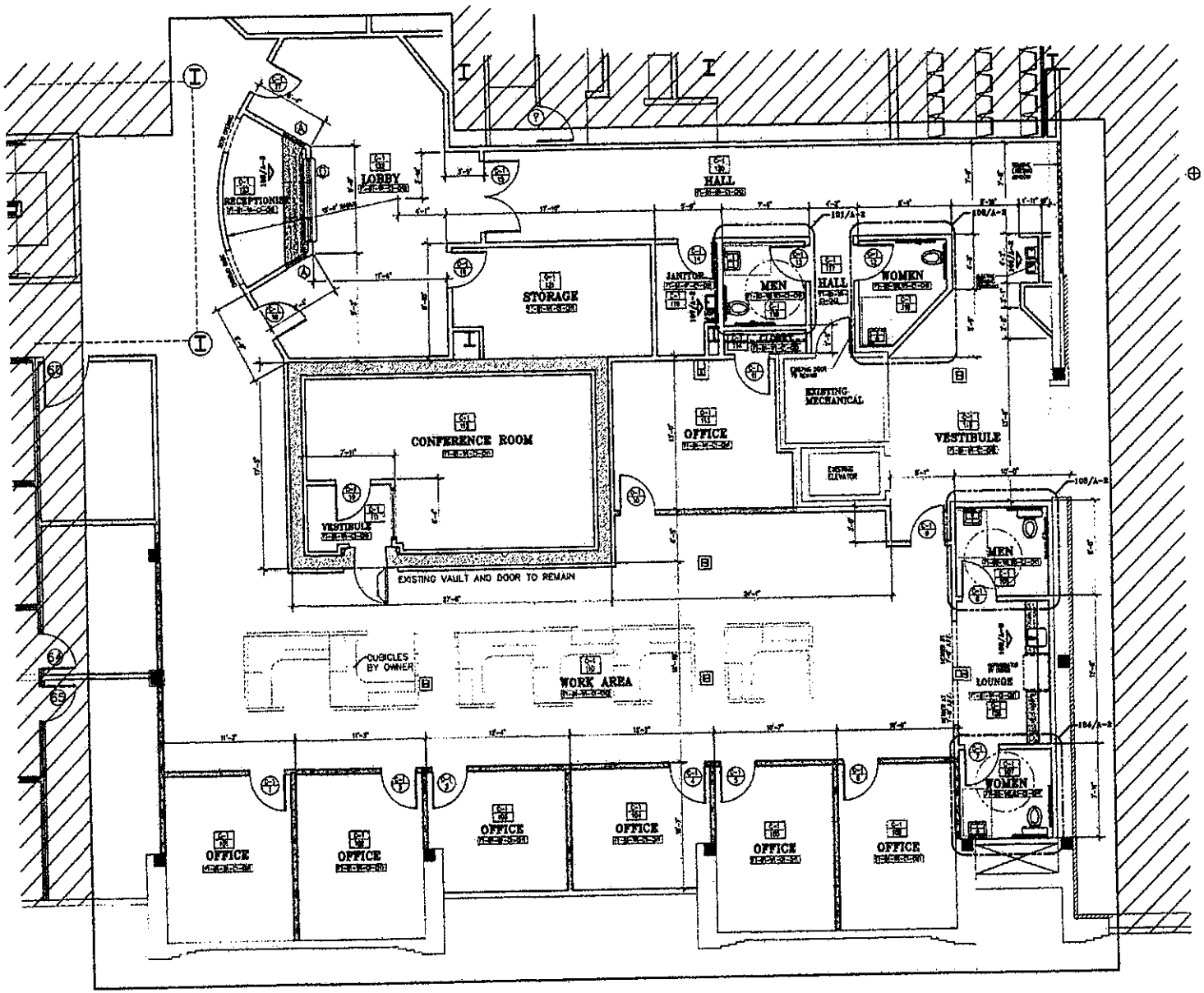
			Base Bid
			44,373
01-010	Extended General Conditions		44,373
		SUBTOTAL	
02-000	**SITEWORK**		(9,000)
	Not To Demolish 2 of the Vaults		5,900
	Demolish the CIP Concrete Under Escalator		(3,100)
		SUBTOTAL:	
03-000	**CONCRETE**		1,062
	Back Fill Pit Underneath Escalator		1,062
		SUBTOTAL:	
04-000	**MASONRY**		—
			—
	SUBTOTAL:		
05-000	**STRUCTURAL STEEL**		—
		SUBTOTAL:	—
06-000	**Millwork**		(204)
06-400	Delete 2' of Base Cabinet and Countertop @ Rec 147		(690)
06-400	Delete All Millwork @ Breakroom 163		(810)
06-400	Delete Lavatory Counters @ Mens RR 152 & Womans RR 154		1,850
06-400	Add Millwork @ Lounge 108		(54)
		SUBTOTAL:	
07-000	**MOISTURE PROTECTION**		—
		SUBTOTAL:	—
08-000	**DOORS & WINDOWS**		—
08-100	The quantity of doors removed as per subbmital have been added back as per new lavout.		—
08-700	**Hardware Proposal Has Been Submitted/ Waiting on Response**		
		SUBTOTAL:	—
09-000	**FINISHES**		1,900
09-100	Additional Interior Partitions		5,650
09-300	Additional Ceramic Tile Floor/Base and Wall Tile As Per Change #1		2,300
09-300	Additional Ceramic Tile Floor/Base and Wall Tile As Per Change #2		2,750
09-300	Additional Ceramic Tile Floor/Base and Wall Tile As Per Change #3		3,060
09-900	Additional Painting of Additional Interior Partitions		
		SUBTOTAL:	15,660

JOB: **Hidalgo County Admin Bldg Renovations**

Addendum:
Alternates: None
Contract docs:
Liquidated damages:
Sub list required
Square Feet:

PRINTED: 10:26:01 AM

				Base Bid
10-000	**SPECIALTIES: LABOR INCLUDED ON EACH LINE ITEM**			
10-700	Delete Toilet Partitions In Mens RR 152 & Womans 154			(1,385)
		SUBTOTAL		(1,385)
11-000	**Equipment**			—
	Not Used			
		SUBTOTAL		—
15-000	**MEP**			1,000
	Plumbing Contractor			1,753
	Sawcut and Remove Concrete for Different Plumbing Layout			—
	HVAC Contractor			6,790
	Electric Contractor			
		SUBTOTAL		9,543
		PROJECT SUBTOTAL		66,099
	D. Wilson Construction Company Fee		5.00%	3,304
	Bond & Insurance Fee		2.50%	1,652
		PROJECT TOTAL:		71,055



FIRST FLOOR PLAN

SCALE: 1/4" = 1'-0"

ROOM FINISH SCHEDULE

FLOOR:
F1 CERAMIC FLOOR TILE

BASE:
B1 4" VINYL COVED BASE
B2 CERAMIC TILE

WALLS:
W1 GYPSUM BOARD, TAPE, FLOAT, TEXTURE, PAINT
W2 MOISTURE RESISTANT GYPSUM BOARD, TAPE, FLOAT, TEXTURE, PAINT
W3 6'-0" HIGH 4"x4" CERAMIC TILE WAINSCOT WITH 2"X6" TRIM ON MOISTURE RESISTANT GYPSUM BOARD, T.F.T. & P.

CEILING:
C1 2'X2' LAY-IN ACOUSTICAL CEILING TILE SYSTEM (T-24, FIRE RATED)

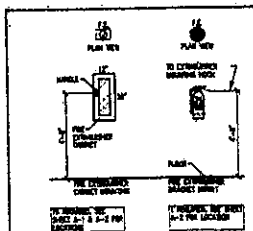
CEILING HEIGHT:
CH1 8'-0"
CH2 9'-0"

WALL LEGEND:

- INTERIOR WALLS: 6/8" THICK, TYPE 'X' GYPSUM BOARD BOTH FACES OF 3-5/8" METAL STUDS (20 GA.) @ 16" O.C. RUN FULL HEIGHT TO 6" ABOVE CEILING, BRACE STUDS TO STRUCTURE ABOVE. PROVIDE BATT INSULATION, (TYPICAL).
- INTERIOR WALLS: 5/8" THICK, TYPE 'X' GYPSUM BOARD BOTH FACES OF 3-5/8" METAL STUDS (20 GA.) @ 16" O.C., RUN FULL HEIGHT TO 6" ABOVE CEILING, BRACE STUDS TO STRUCTURE ABOVE. PROVIDE SOUND BATT INSULATION, (TYPICAL).
- EXISTING WALLS TO REMAIN
- VAULT WALLS TO REMAIN

C-1 / 101 — CHANGE NUMBER / ROOM NUMBER
ROOM NUMBERING

C-1 / 1 — CHANGE NUMBER / DOOR NUMBER
DOOR NUMBERING



FIRE EXTINGUISHER MOUNTING DETAILS

SCALE: 1/2" = 1'-0"

AGA DESIGN CONSULTING

Alcocer Garcia Associates, Inc.
Design Consulting
1333 S. Jasmine Ave.
McAllen, Texas 78501
Office: 956.618.2807
Fax: 956.618.2808
Web: www.AGADC.com

1st AND 2nd FLOORS REMODEL
FORMER ADMINISTRATION BUILDING
HIDALGO COUNTY, TEXAS
CITY OF EDINBURG, TEXAS

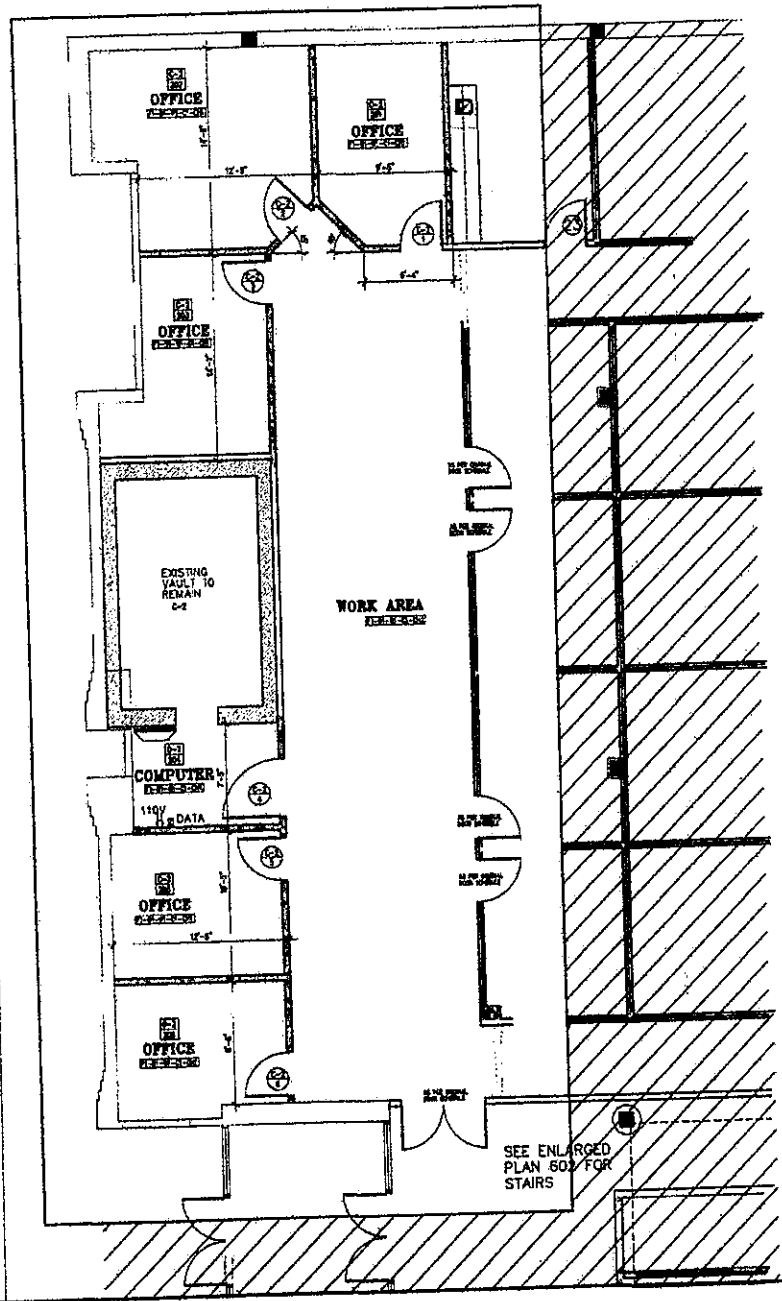
THE USE OF THESE DRAWINGS IS RESTRICTED TO THE ORIGINAL PURPOSE FOR WHICH THEY WERE INTENDED. REPRODUCTION WITHOUT WRITTEN PERMISSION FROM THE OWNER IS PROHIBITED.

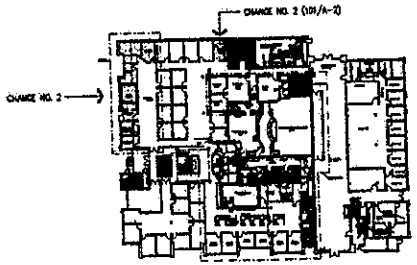
LICENSE EXPIRATION DATE: 8-31-14

PROJECT #:
ISSUED:
DRAWN BY: C.C.
CHECKED BY:
FILE NAME:

SHEET:
C-1
A-1

CHANGE NO. 1

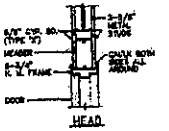




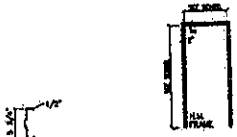
REVISIONS LOCATIONS PLAN

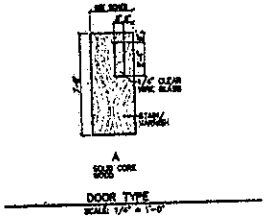
1ST FLOOR DOOR SCHEDULE

DOOR NUMBER	DOOR SIZE	DOOR TYPE	DOOR MATERIAL	DOOR FINISH	FRAME TYPE	FRAME MATERIAL	FRAME FINISH	FIRE RATING	DETAILS	REMARKS
101	3070	A	WOOD S.C.	S.C.		H.M.	PT		301	
102	3070	A	WOOD S.C.	S.C.		H.M.	PT		301	
103	3070	A	WOOD S.C.	S.C.		H.M.	PT		301	
104	3070	A	WOOD S.C.	S.C.		H.M.	PT		301	
105	3070	A	WOOD S.C.	S.C.		H.M.	PT		301	
106	3070	A	WOOD S.C.	S.C.		H.M.	PT		301	



DOOR FRAME DETAIL - 301
(H.M. FRAME) AT INT. WALLS





ROOM FINISH SCHEDULE

FLOOR:
F1 CERAMIC FLOOR TILE

BASE:
B1 4" VINYL COVED BASE
B2 CERAMIC TILE

WALLS:
W1 GYPSUM BOARD, TAPE, FLOAT, TEXTURE, PAINT
W2 MOISTURE RESISTANT GYPSUM BOARD, TAPE, FLOAT, TEXTURE, PAINT
W3 5'-0" HIGH 4"x4" CERAMIC TILE WAINSCOT WITH 4"x4" TRIM ON MOISTURE RESISTANT GYPSUM BOARD, TAPE, & P.

CEILING:
C1 2'x2' LAY-IN ACOUSTICAL CEILING TILE SYSTEM (1 HR. FIRE RATED)

CEILING HEIGHT:
CH1 8'-0"
CH2 9'-0"

WALL LEGEND:

- INTERIOR WALLS: 5/8" THICK, TYPE 'X' GYPSUM BOARD BOTH FACES OF 3-5/8" METAL STUDS (20 GA.) @ 16" O.C., RUN FULL HEIGHT TO 8" ABOVE CEILING, BRACE STUDS TO STRUCTURE ABOVE. PROVIDE BATT INSULATION, (TYPICAL).
- INTERIOR WALLS: 5/8" THICK, TYPE 'X' GYPSUM BOARD BOTH FACES OF 3-5/8" METAL STUDS (20 GA.) @ 16" O.C., RUN FULL HEIGHT TO 8" ABOVE CEILING, BRACE STUDS TO STRUCTURE ABOVE. PROVIDE SOUND BATT INSULATION, (TYPICAL).
- EXISTING WALLS TO REMAIN
- VAULT WALLS TO REMAIN

C-2 / 201 — CHANGE NUMBER / ROOM NUMBER
ROOM NUMBERING

C-2 / 1 — CHANGE NUMBER / DOOR NUMBER
DOOR NUMBERING

FIRST FLOOR CHANGE-2 PLAN

SCALE: 1/4"= 1'-0"

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1st AND 2nd FLOORS REMODEL
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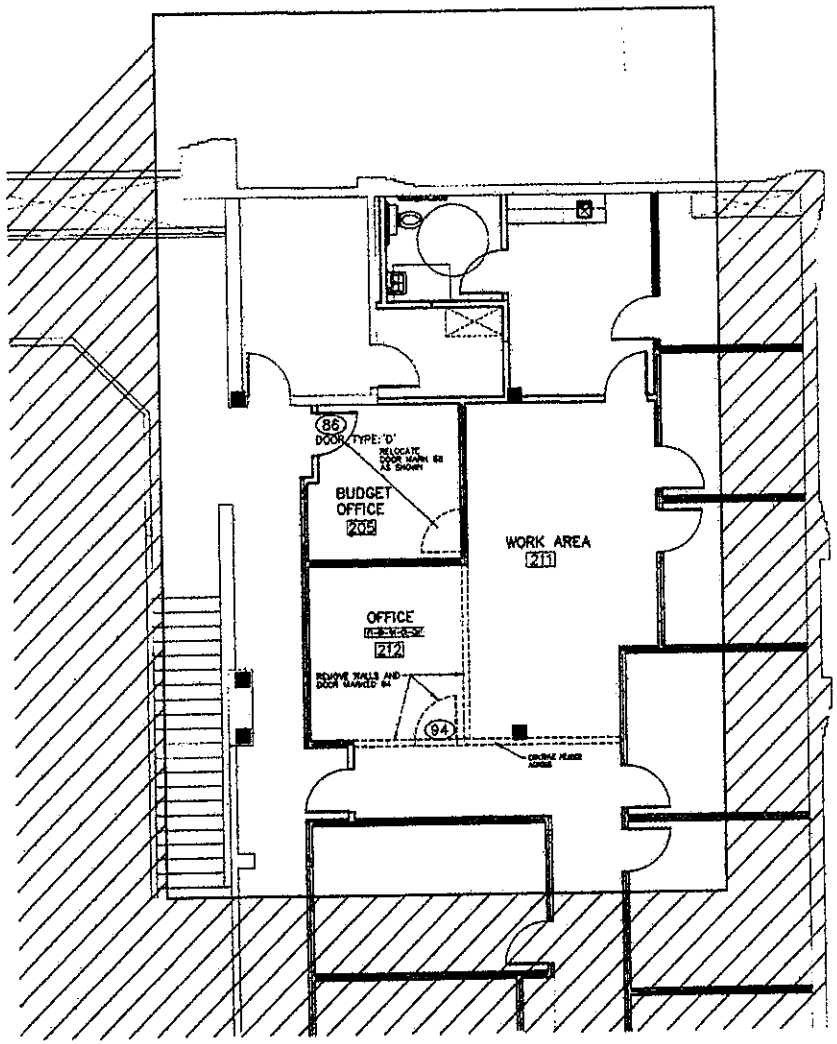
LICENSE EXPIRATION DATE: 9-30-14

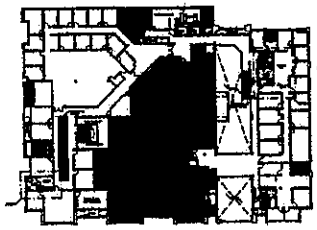
PROJECT #:
ISSUED:
DRAWN BY: G.C.
CHECKED BY:
FILE NAME:

SHEET:
C-2
A-1
CHANGE NO. 2



SECOND FLOOR PLAN

SCALE: 1/4"= 1'-0"



REVISIONS LOCATIONS PLAN

ROOM FINISH SCHEDULE

FLOOR:
F1 CERAMIC FLOOR TILE

BASE:
B1 4" VINYL COVED BASE

WALLS:
W1 GYPSUM BOARD, TAPE, FLOAT, TEXTURE, PAINT

CEILING:
C1 2'X2' LAY-IN ACOUSTICAL CEILING TILE SYSTEM (1 HR. FIRE RATED)

CEILING HEIGHT:
CH1 8'-10"

WALL LEGEND:

- INTERIOR WALLS: 5/8" THICK, TYPE 'X' GYPSUM BOARD BOTH FACES OF 3-5/8" METAL STUDS (20 GA.) @ 16" O.C., RUN FULL HEIGHT TO 6" ABOVE CEILING, BRACE STUDS TO STRUCTURE ABOVE. PROVIDE BATT INSULATION. (TYPICAL).
- INTERIOR WALLS: 5/8" THICK, TYPE 'X' GYPSUM BOARD BOTH FACES OF 3-5/8" METAL STUDS (20 GA.) @ 16" O.C., RUN FULL HEIGHT TO 6" ABOVE CEILING, BRACE STUDS TO STRUCTURE ABOVE. PROVIDE SOUND BATT INSULATION. (TYPICAL).
- EXISTING WALLS TO REMAIN

AGA
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McAllen, Texas 78501
OFFICE 956.618.2097
FAX 956.618.2098
Web: www.AGADC.COM

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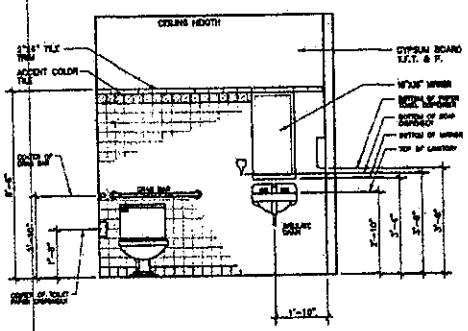
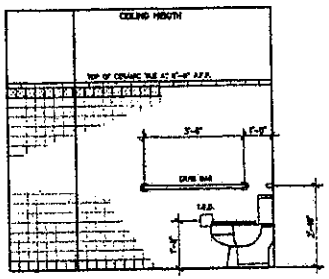
LICENSE EXPIRATION DATE 6-31-14

PROJECT #
ISSUED:
DRAWN BY: O.C.
CHECKED BY:
FILE NAME:

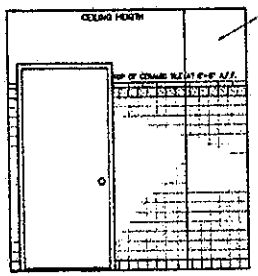
SHEET:
C-3
A-1
CHANGE NO. 3



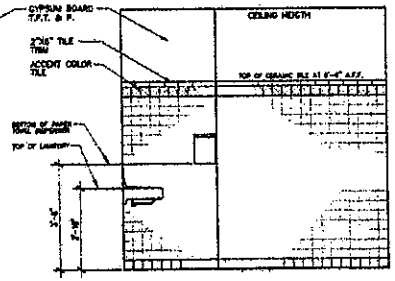
INTERIOR ELEVATION-101
SCALE: 1/2" = 1'-0"



INTERIOR ELEVATION-102
SCALE: 1/2" = 1'-0"



INTERIOR ELEVATION-103
SCALE: 1/2" = 1'-0"



INTERIOR ELEVATION-104
SCALE: 1/2" = 1'-0"

ROOM FINISH SCHEDULE

FLOOR:
F1 CERAMIC FLOOR TILE

BASE:
B1 4" VINYL COVED BASE
B2 CERAMIC TILE

WALLS:
W1 GYPSUM BOARD, TAPE, FLOAT, TEXTURE, PAINT
W2 MOISTURE RESISTANT GYPSUM BOARD, TAPE, FLOAT, TEXTURE, PAINT
W3 6"x6" AND 4"x4" CERAMIC TILE WAINSCOT WITH 2"x6" TRIM ON MOISTURE RESISTANT GYPSUM BOARD, T.P.T. & P.

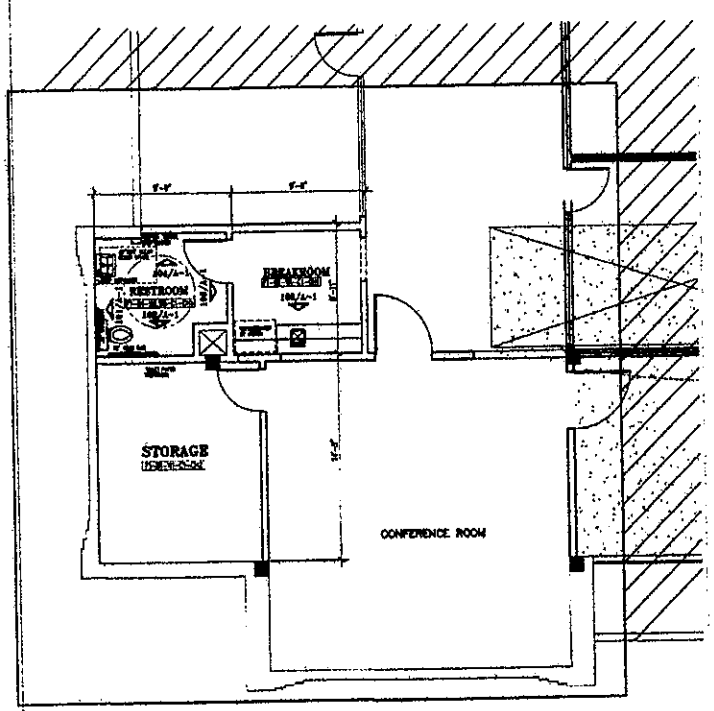
CEILING:
C1 2'x2' LAY-IN ACOUSTICAL CEILING TILE SYSTEM (1 HR. FIRE RATED)

CEILING HEIGHT:
CH1 9'-0"
CH2 8'-0"

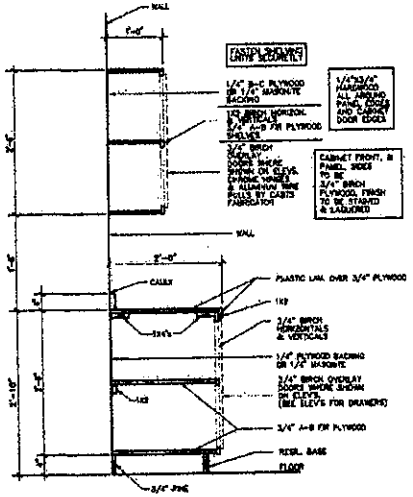
WALL LEGEND:

INTERIOR WALLS: 5/8" THICK, TYPE "X" GYPSUM BOARD BOTH FACES OF 3-5/8" METAL STUDS (20 GA.) @ 16" O.C., RUN FULL HEIGHT TO 8" ABOVE CEILING, BRACE STUDS TO STRUCTURE ABOVE. PROVIDE BATT INSULATION, (TYPICAL).

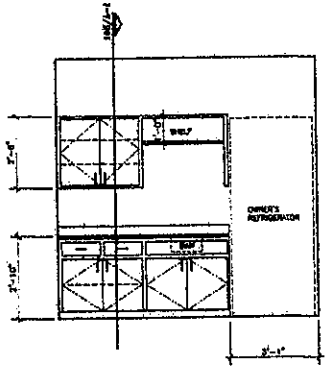
EXISTING WALLS TO REMAIN



PROPOSED FLOOR PLAN REVISIONS
SECOND FLOOR
SCALE: 1/4" = 1'-0"



CABINET SECTION-106
SCALE: 1" = 1'-0"



INTERIOR ELEVATION-106
SCALE: 1/2" = 1'-0"

AGA
Alcocer Garcia Associates, Inc.
Design Consulting
1313 S. Jasmine Ave.
McAllen, Texas 78501
Office: 956.618.2997
Fax: 956.618.2998
Web: www.AGAOC.com

1st AND 2nd FLOORS REMODEL
FORMER ADMINISTRATION BUILDING
HIDALGO COUNTY, TEXAS
CITY OF EDINBURG, TEXAS

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LICENSE EXPIRATION DATE: 9-30-14

PROJECT #
ISSUED:
DRAWN BY: O.C.
CHECKED BY:
FILE NAME:

SHEET:
A-1
C-4

CHANGE NO. 4

D. Wilson Construction Company
P.O. Box 3455
McAllen, TX 78502-3455
Ph : (956) 686-9573

Change Request

To: George A. Garcia
Alcocer Garcia Associates, Inc
1333 E. Jasmine Ave.
McAllen, TX 78501
Ph: (956)618-2007 Fax: (956)618-2008

Number: 5
Date: 2/12/14
Job: 12-561 Remodel Administration Bldg
Phone:

Description: Additional Insulation at ceiling space, 2nd flr.

We are pleased to offer the following specifications and pricing to make the following changes:
Cost to supply and install R-19 insulation batts w/ vapor barrier laid in on top of new acoustic ceiling on 2nd flr area south of Atrium.

The total amount to provide this work is $2,596.00

The schedule will be None..

If you have any questions, please contact me at .

Submitted by: Manuel M. Ornelas, D. Wilson C

Approved by: _____
Date: _____

Cc: (D. Wilson Construction Co.), Alex Palacios (Progigy CM LLG), Stan.ramos@co.hidalgo.tx.us

HC Reno to Former Admin Bldg.

Addendum: CR#5

Alternates:

DATE: Tuesday

Completion Days

Months

February 11, 2014 06:00 PM

Square Feet:

Math Check

	SUBTOTAL:		-
06-000	CARPENTRY		-
06-050	Rough Carpenrty -Hang Chain Curtain		-
06-410	Custom Cabinets		
	SUBTOTAL:		-
07-000	MOISTURE PROTECTION		-
07-115	Shower Stall Water Proofing		-
07-160	Dampproofing Above Grade	2,350	2,350
07-210	Building Insulation		-
07-270	Firesopping and Firesafing		-
07-402	PreFinished Metal Roofing		-
07-525	Mod. Bit. Mem. Roofing		-
07-620	Gutters/ Downspouts		-
07-831	Roof Hatches and Heat/Smoke Vents		-
07-900	Building Sealants		
	SUBTOTAL:	2,350	
08-000	DOORS & WINDOWS		-
08-100	Hollow Metal Doors and Frames		-
08-213	Plastic Laminate Faced Doors		-
08-710	Finish Hardware		-
88-100	Frame/Door/Hdwr Labor		-
08-305	Access Doors		-
08-332	Overhead Rolling Doors		-
08-750	Glass & glazing		-
08-950	Insulated Translucent Skylights		
	SUBTOTAL:		-

HC Reno to Admin Bldg Addendum: CR # 5

DATE: Tuesday Alternates:

Completion

Days

Months

February 11, 2014 10:30 AM Square Feet: Math Check

12-000	Furnishings				
12-300	Educational Casework				-
12-348	Laboratory Casework				-
12-504	Horizontal Blinds				-
	SUBTOTAL		-		
15-000	MEP				
15-100	Plumbing Contractor				-
15-300	Fire Sprinkler System				-
15-300	FM 200				-
15-500	HVAC Contractor				-
16-100	Electric Contractor/ Fire Alarm				-
	SUBTOTAL		-		
	PROJECT SUBTOTAL		2,350		
	D. Wilson Construction Company fee	7.00%	165		165
			2,515		
91-871	1 Builder's Risk Policy (Hughston quote)	0.009%	0		0
91-874	Liability insurance	0.620%	16		16
	INSURANCE SUBTOTAL		16		
	PROJECT SUBTOTAL		2,531	math is correct	
91-870	Bond		65		65
	PROJECT TOTAL:		2,596	math is correct	65

ERICO
BUILDING SYSTEMS, LLC
3714 W. Mile 17 ½
Edinburg, Texas 78541

February 11, 2014

PROPOSAL/CHANGE ORDER #4

PROJECT: Hidalgo County Administration 1st & 2nd floor renovations (Edinburg, Texas)

Please find my proposed bid in the amount TWO THOUSAND THREE HUNDRED FIFTY DOLLARS & NO/100 ($2,350.00) for the insulation work needed for this project.

INSULATION:

Provide and Install 5,500 square feet of R-19 batt insulation above suspended acoustical ceiling at area where old insulation existed.

Insulation materials:	$1,800.00	
Insulation labor:	$550.00	
	TOTAL:	$2,350.00

Should you have any questions concerning this proposal, please feel free to give me a call @ 789-0794. Thank you.

Eric R. Garcia
ERICO BUILDING SYSTEMS, LLC

PURCHASE ORDER INCREASE
COUNTY OF HIDALGO

Department: Facilities Mgmt
Contact Name: Jessica Ortega
Telephone # (956) 289-7850

Purchase Order Number: 698457
Increase # 3 for this Purchase Order

Procurement Method:

- ☐ Contract # C-12-029-10-23
- ☐ Cooperative Awarded Vendor (TBPC State Award, TCPN, TASB-Buyboard)
- ☐ Quotes over $1,000.00 (verbal quotes)
- ☐ Quotes over $5,000.00 (attach written quotes)

TO: Vendor Number: 376035
Vendor Name: D. Wilson Construction Co
Address: PO BOX 3455
McAllen, TX 78502-3455

Increase Purchase Order for the following items:

Quantity	UOM	Description	Unit Price	Amount
		Amount of Original Purchase Order		$3,314,000.00
		1st PO Increase $61,200.00 2nd PO Increase $20.00 Change Order #1 Remodel of existing Old Admin Bldg NIGP#91065		
		Amount of Increase Request		$81,802.00
		TOTAL AMOUNT		$3,457,022.00

Account Number: 4-1336-419-40-220-043-0-452

Reason: Redesign of CC chambers to include Public Affairs & County Judge's suites to add Emergency Mgmt plus vaults

Authorization: _____ Department Head — Date: 3/7/14

Reviewed by: _____ Purchasing Department — Date: _____

Approved By: _____ Purchasing Agent — Date: _____

Approved By: _____ Hidalgo County Auditor — Date: _____

AI-43477 **Purchasing Department 21. A. 2.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted For: Hon. Lupe Trevino, HC-Sheriff **Submitted By:** Gricelda Villarreal, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

a. Requesting acceptance of the scoring grid for the proposals received (for the purpose of ranking by Commissioner's Court) in response to the County's RFP for "Placement, Housing and Supervision of Inmates"-RFP No.: 2014-028-2-12CGA);

1)_____

2) _____

b. Requesting authority for Purchasing Department to commence negotiations (including best and final offer) with the number one ranked proposer.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 **ACCT. #:** 4-1100-423-21-280-002-0-590

FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Available balance as of 3-7-14 $1,193,143

Attachments

Participation and Acceptance Sheet

Scoring Grid

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	03/07/2014 03:41 PM
Budget & Management	Debbie Tamez	03/07/2014 03:48 PM
Manuel Chapa	Manuel Chapa	03/07/2014 04:16 PM
Auditor's Office	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Gricelda Villarreal Started On: 03/06/2014

Final Approval Date: 03/07/2014

HIDALGO COUNTY PURCHASING DEPARTMENT
PARTICIPATING RESPONDENT'S LOG
REQUIREMENTS/RFP PACKETS

IBF-RFP-RFQ-RFI

RFP ACCEPTANCE DATE: FEBRUARY 12, 2014 **RFP ACCEPTANCE TIME: 9:30 A.M.**
DEPARTMENT/PROPOSAL DESCRIPTION: "Placement, Housing, Detention and Supervision of Hidalgo County Inmates"

RFP NO: 2014-028-02-12-CGA

NAME OF Proposer: COMPANY/FIRM & REPRESENTATIVE'S NAME	PROPOSAL REQUEST *VIA	SIGNATURE (IF APPLICABLE) OR INITIALS OF STAFF ADDRESSING MAIL OUT	DATE	PHYSICAL ADDRESS CITY-STATE-ZIP PHONE & FAX NO.s
1. LaSalle Corrections Nathaniel Quarterman	email	CGA nquarterman@lasallesouthwest.com	1-21-14	26228 Ranch Road 12 Dripping Springs, Tx 78620 512-858-7202
2. Emerald Companies Tonya	Email	CGA twelker@emeraldcompanies.com	1-21-14	400 Travis St. Ste. 402 Shreveport, LA 71101 318-425-7083
3. Prime Vendor Inc. Erika Russ	Email	CGA Bids17@prime-vendor.com	1-21-14	4622 Cedar Ave., Ste. 123 Wilmington, NC, 28403-4429 800-746-9554
4. Corrections Corporation of America Kathy Baker	email	CGA Kathy.baker@cca.com	1-21-14	10 Burton Hills Blvd. Nashville, Tennessee 37215 Ph.: 615-263-6674
5. LCS Michael Magee	In Person	CGA Michael.magee@lcscorrections.com	1-29-14	Post Office Box 239, 1300 Highway 107 La Villa, Texas 78562
6. Crystal City Police Department Johnny Vasquez	Email	CGA jvasquez@cityofcc.org	1-28-14	*101 E. Dimmit Street* Crystal City, Texas, 78839
7. Jonas Attorney At Law James Jonas	Emai	jonas@wjonas.com	2-3-14	300 E. Basse Road Ste. 1143 San Antonio, Tx 78209
8.				
9.				
10.				

*VIA:
IN PERSON (IP)
TELEPHONE REQUEST (TR)
PROPOSER LIST MAIL OUT (PLM)

HIDALGO COUNTY PURCHASING DEPARTMENT
PROPOSAL ACCEPTANCE SHEET

DEPARTMENT NAME: Hidalgo County Purchasing Department

PROPOSAL ACCEPTANCE DATE: February 12, 2014	PROPOSAL ACCEPTANCE TIME: 9:30 A.M.

DESCRIPTION OF PROPOSAL:	RFP- Placement, Housing Detention and Supervision of Hidalgo County Inmates"
PROPOSAL NO: 2014-028-02-12-CGA	

RFP#	NAME OF COMPANY	ACKNOWLEDGMENT OF RECEIPT
#01	LCS Corrections Services Inc.	√√
#02	Emerald Correctional Management, L.L.C.	√√
#03		
#04		
#05		
#06		
#07		
#08		
#09		

HIDALGO COUNTY

"PLACEMENT, HOUISNG DETENTION AND SUPERVISION OF HIDALGO COUNTY INMATES"

RFP NO.: 2014-028-02-12-CGA

SCORING GRID

	Company Name	
	LCS Corrections Services Inc	Emerald Correctional Management
Grader #1	98	80
Grader #2	95	80
Grader #3	97	80
Grader #4	98	85
Grader #5	85	95
Total Score	473	420
Average	94.6	84.0

AI-43486 **Purchasing Department 21. A. 3.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted For: Martha L. Salazar **Submitted By:** Moises Salazar, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Acceptance of proposal submitted by RL Abatement, Inc. in the amount of $6,900.00 (thru county's participation with TIPS/TAPS Contract No. 1032813) for asbestos abatement services for the Old Administration Building (100 E. Cano-Edinburg) in areas with same ACM as previously identified in Raba Kistner's survey (remediation not done due to County's necessity to occupancy/use of office space at time of original abatement in all other unoccupied areas).

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 **ACCT. #:** 4-1336-419-40-220-043-0-452

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Funds available through Req#253284

Attachments

Proposal from RL Abatement

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	03/07/2014 11:49 AM
Budget & Management	Debbie Tamez	03/07/2014 01:17 PM
Glinda Pacheco	Glinda Pacheco	03/07/2014 04:26 PM
Auditor's Office	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Moises Salazar Started On: 03/07/2014 10:40 AM

Final Approval Date: 03/07/2014

R.L. ABATEMENT, INC.

P.O. BOX 332
WESLACO, TEXAS 78599
TEL: 956-968-2265 FAX: 956-968-3301
Email: rlai@rlabatement.com

BID PROPOSAL

Proposal No: 14-2178
Date: 02-04-2014
TIPS/TAP Contract No.: 1032813

Project: Hidalgo County
Administration Building
Edinburg, Texas

RE: ASBESTOS REMOVAL

Bid Item: **To remove and dispose approximately 340 sq. ft. of asbestos mastic on duct insulation throughout office area and approximately 12 ln. ft. of asbestos duct insulation mastic on roof drain. Work is to be completed within 3 days.**

Cost on the above item:…….……$6,900.00
(Six Thousand Nine Hundred Dollars and Zero Cents)

Exclusion:

- ***Hiring an Asbestos Consultant who will need to prepare specifications, conduct air monitoring and clearance testing.**
- ***Notification filing fees and State fees (ARU), which will be mailed out directly to the owner.**
- ***Owner to provide water and electricity.**
- ***Any special insurance requirement.**
- ***Payment or Performance Bond.**

R.L. ABATEMENT, INC. will provide all labor, materials, equipments and insurances. Proposal is subject to change in accordance with the project's specifications as prepared by an asbestos consultant. All rules and regulations will be enforced according to the Texas Dept. of Health, OSHA, EPA, and any other state and federal regulations.

Submitted by: *Roberto Valladares, Jr.* Print Name: Roberto Valladares, Jr. Title: President Date: 02 / 04 / 2014

Acceptance of Proposal: The above price, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified.

Signature: _____ Print Name: _____ Title: _____ Date: _____

Note: This proposal is good for 30 days from date submitted. If your firm is exempt from any and all taxes, please provide our office with a Tax Exempt Form.

AI-43447 **Purchasing Department 21. A. 4.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted By: Gricelda Villarreal, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Approval of the final requirements/scope of services for the "Real Estate Broker Services" project for Hidalgo County. (Previously approved by CC meeting on 12-20-13 for authority to advertise pending final approval by CC and legal counsel.)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 **ACCT. #:**

FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Possible funding source:

Thru Commission from sale of property.

Attachments

BACKUP

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	03/07/2014 11:49 AM
Budget & Management	Debbie Tamez	03/07/2014 01:21 PM
Manuel Chapa	Manuel Chapa	03/07/2014 04:40 PM
Auditor's Office	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Gricelda Villarreal Started On: 03/05/2014 03:49 PM

Final Approval Date: 03/07/2014

RFP NO: 2014-033-00-00-CGA	BUYER III: Gricelda (Cris) Ayala	Tel. No: (956) 318-2626

REQUEST FOR PROPOSALS W/QUALIFICATIONS

Hidalgo County
Edinburg, Texas

"REAL ESTATE BROKER SERVICES FOR HIDALGO COUNTY"

Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
Physical Address: 2802 S. Business Hwy. 281
Mailing/US Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539

(956) 318-2626 Form HCPD-04

1. Sealed proposals with qualifications will be received for **"Hidalgo County – Real Estate Broker Services",** in accordance with the requirements attached hereto as Exhibit "A." Proposals should address all requirements set forth. Proposers may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the requirements. Hidalgo County reserves the right to reject the deviation and its effect on the overall proposal.

2. One (1) original and seven (7) copies of all RFPs are required, with the vendor's name and address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package, **RFP NO: 2014-033-00-00CGA-Hidalgo County- Real Estate Broker Services"** and in County's Purchasing Department, **physical address:** 2802 S. Business Hwy. 281; **mailing address:** 2812 S. Hwy. Business 281, New Administration Building, Edinburg, Texas, **on or before 9:30 a.m., Wednesday, _____, 2013.**

   NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFP RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO: RFP NO: 2014-033-00-00CGA- HIDALGO COUNTY- REAL ESTATE BROKER SERVICES".

   WRITTEN QUESTIONS WILL BE ACCEPTED WILL BE ACCEPTED via facsimile to (956) 292-7612 OR VIA E-MAIL TO: cris.ayala@co.hidalgo.tx.us BY NO LATER THAN WEDNESDAY, _____, 2014 AT 5:00 P.M. RESPONSES WILL BE SENT TO ALL APPLICANTS BY FRIDAY, _____, 2014, by 5:00 P.M. TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.

   Hidalgo County reserves the right to refuse and reject any/all proposals and to waive any/all formalities or technicalities, or to accept the proposal considered the best and most advantageous to Hidalgo County.

3. Hidalgo County reserves the right to: **A.** separate and accept, or eliminate any item(s) listed under this proposal that it deems necessary to accommodate budgetary and/or operational requirements; **B.** right to reject any or all proposals submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best proposal for approval. Receipt of any proposal shall under no circumstances obligate County to accept the lowest dollar proposal and; **C.** award of this contract shall be made to the responsible offeror whose proposal is determined to be the best evaluated offer resulting from negotiation, taking into consideration the relative importance of price and other evaluation factors as herein set forth.

4. Failure of the delivered item(s) to perform as specified or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible proposer, or to reject all proposals and re-advertise.

5. For work to be performed at a County owned or operated location, each proposer shall, in its sole discretion, visit the job site before preparing the proposal and thoroughly familiarize himself/herself with existing conditions. Proposer should take field dimensions and note all circumstances which affect the dollar amount of the proposal.

6. ~~Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, proposers are required to include illustrations, specifications, explanation of warranties, and service data with their proposal including catalogue numbers and any necessary references~~.

7. No proposal may be withdrawn within sixty (60) days from the scheduled time to open proposals.

8. Proposed prices are to remain firm for a minimum of ninety (90) days after priced proposal opening.

9. Any interpretations, amendments, corrections or changes to this proposal document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Proposals. Proposers shall acknowledge receipt of all addenda as a part of their proposal.

10. County reserves the right to accept or reject any or all proposals.

11. Costs are to be net F.O.B., County Prepaid.

12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a proposal or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

14. Upon award and prior to execution of a contract~~, Sole Proprietorships are required to submit a copy of their social security card to the Hidalgo County Auditor's Office~~

~~in order to establish an account with the County.~~ All awarded vendors must submit a completed W-9 and a copy of their Federal ID Number Certificate.

15. DELIVERY INSTRUCTIONS: **(If applicable)**

- No deliveries accepted after 3:00 P.M., Monday-Friday.

- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, CPPB, Purchasing Agent before delivery will be accepted.

- If you need additional information call the office listed below:

Hidalgo County Purchasing Department
Martha L. Salazar, CPPB, Purchasing Agent
(956) 318-2626

16. BILLING AND PAYMENT INSTRUCTIONS:

- Invoices must include:
  a) Name and address of successful proposer
  b) Name and address of receiving department or official
  c) Purchase Order Number and Contract Number (if any)
  d) Notation – "**Hidalgo County – Real Estate Broker Services"**
  e) Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.

- Discount payments will be considered when offered.

- Contact person for Billing and Payment questions:

Hidalgo County Auditor's Office
Ray Eufracio, County Auditor
2802 S. Business Hwy. 281
Edinburg, TX 78539
956-318-2511

17. Schedule of Events

Projected Proposal Opening, 9:30 A.M., _____, 2014
Project/Anticipated Award Date: _____, 2014
Commence Work or Deliver Products: _____, 2014

18. ~~Bid or Performance Bond and~~ **Debarment Certification**~~; Payment Under Contract:~~

~~If the contract proposed is for the construction of public works or is for a contract for goods and services exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas.~~

All participants are required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR76.

. ~~Together with the signing of a contract or issuance of a purchase order following the acceptance of a proposal, and prior to commencement of the actual work, the proposer shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.~~

. ~~If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.~~

. ~~If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.~~

. ~~For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.~~

19. Ethical Standards:

. It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefor pending before any department or agency of the County.

. It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

. No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20. Disclosure of Conflict of Interest:

. Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contract or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful Proposer fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please submit complete CIQ forms to the Hidalgo County Clerk's Office located at 100 No. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse **COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE PROPOSER.**

21. If, during the life of any contract or proposal awarded, the successful proposer's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

22. Proposals, and all goods and services provided thereunder, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

23. Minimum Standards For Responsible Prospective Proposers: A prospective proposer must affirmatively demonstrate proposer's responsibility. A prospective proposer, by submitting a proposal, represents to County that it meets the following requirements:

. Possess or is able to obtain adequate financial resources as required to perform under the proposal;

. Be able to comply with the required or proposed delivery schedule;

. Have a satisfactory record of performance;

. Have a satisfactory record of integrity and ethics;

. Be otherwise qualified and eligible to receive an award.

24. Successful proposer will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and and benefits as required by Federal or State law. Successful proposers' officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

25. Any contract award to a successful proposer will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty (30) day's written notice prior to cancellation.

26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful proposer; County reserves the right to terminate any contract immediately in the event a successful proposer fails to:

    A. Meet schedules;
    B. Pay any required fees or taxes; or
    C. Otherwise perform in accordance with the requirements.

27. Successful proposer shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful proposer, or of any agent, employee, subcontractor or supplier in the execution of, or performance under, any contract which may result from proposal award. Successful proposer indemnifies and will indemnify and save harmless County from liability, claim or demand on their part, agents, servants, customers, and/or employees whether such liability, claim or demand arise from event or casualty happening or within the occupied premises themselves or happening upon or in any of the halls, elevators, entrances, stairways or approaches of or to the facilities within which the occupied premises are located. Successful proposer shall pay any judgment with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful proposer's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods or services provided by successful proposer.

28. Successful proposer shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Proposals shall be subject to County's approval Items found to be defective or not meeting specifications shall be replaced by successful proposer within two business days at no expense to County. Items not

picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

29. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

30. The successful proposer shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

31. Proposers shall provide with the proposal response, a list of at least three (3) references where like services have been supplied by their firm. Include the name of the business or government, address, telephone number and name of representative or contact person.

32. Proposers must provide **all** documentation requested with this Proposal in their response. Failure to provide this information may result in rejection of the proposal as non conforming.

REQUEST FOR PROPOSAL

HIDALGO COUNTY
"Real Estate Broker Services"

RFP NO: 2014-033-00-00-CGA

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Physical Address: 2802 S. Business Hwy. 281
Mailing/US Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539

In accordance with the Requirements, and subject to all laws and regulations of the United States and state and local laws, the undersigned proposer proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned proposer further agrees, upon acceptance of its proposal, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Requirements within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Proposer acknowledges receipt of all of the pages of the documents referenced in the Request for Proposal Checklist presented in connection with this procurement. Proposer understands that Hidalgo County reserves the right to reject any or all proposals and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best proposal.

Proposer agrees that this proposal shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving proposals, as contained in the Requirements.

Respectfully submitted,

Proposer:_____

Address:_____

_____

_____

By:_____

Printed Name:_____

EXHIBIT A

REQUIREMENTS/TERMS AND CONDITIONS

HIDALGO COUNTY
REQUEST FOR PROPOSAL/QUALIFICATONS

"REAL ESTATE BROKER SERVICES"

RFP/Q NO: 2014-033-00-00-CGA

The County of Hidalgo is requesting sealed proposals from qualified and interested broker firms in order to contract for "Real Estate Broker Services**"** to assist the County in the disposition and/or acquisition of property **for Hidalgo County on an "As Needed Basis/Non Exclusive Basis" per project by Hidalgo County Precincts** as specified herein in accordance with Local Government Code 263.008 the County may contract with a broker to sell a tract of real property that is owned by the county. All firms submitting a response to this request for proposals must be a licensed real estate broker in the State of Texas. The information provided in the Request for Proposal (hereinafter referred to as "RFP") is only to be used for the purpose of preparing a proposal for "Real Estate Broker Services". RFP's will be accepted until **9:30 A.M., Wednesday, _____, 2014. ANY RFP RECEIVED AFTER THAT DATE AND TIME WILL NOT BE ACCEPTED AND WILL BE RETURNED UNOPENED.**

Deliver Submittal to:
RFP NO: 2014-033-00-00-CGA

US Postal Mail address:
Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
2812 S. Business Hwy. 281
Edinburg, Texas 78539

Physical Address:
Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
2802 S. Business Hwy. 281
Edinburg, Texas 78539

The Submittal Envelope Must Show the RFP Number, Name and Acceptance Date.
The following outlines the Request For Proposal:

SECTION I GENERAL TERMS AND CONDITIONS

ADDITIONAL INFORMATION:
Hidalgo County is requesting that "Request For Proposals" be routed to Martha L. Salazar, CPPB, Purchasing Agent, at:

WRITTEN QUESTIONS WILL BE ACCEPTED VIA FACSIMIL NO LATER THAN Wednesday, _____,2014 at 5:00 P.M. at (956) 292-7612, and/or **BY EMAIL TO: cris.ayala@co.hidalgo.tx.us .** Responses will be sent to all applicants via facsimile by Friday, _____, 2014. **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

DISCLOSURE OF CONFLICT OF INTEREST:
Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as **Exhibit D**, the vendor, person consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contract or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please submit complete CIQ forms to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse **COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.**

PROPOSER'S AFFIDAVIT:
Prior Contract award, respondents to this RFP must submit a signed Proposer's Affidavit (attached herein in **Exhibit E**) certainly that the submission is (1) not the result of Collusion as described in the Proposer's Affidavit, (2) that the Respondent does not have a Conflict of Interest as described in the Proposer's, affidavit or that the Respondent has not and will not attempt to lobby directly or indirectly as described in the Proposer's Affidavit.

NON-DISCRIMINATION:
Submitters, during the performance of this contract, will not discriminate against any employee or applicant for employment because of race, religion, sex, national origin or disability except where religion, sex, national origin or disability is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor.

PROCESSING TIME FOR PAYMENT:
Submitters are advised that a minimum of thirty (30) days is required to process invoices for payment.

ELECTRONIC TRANSMISSION OF PROPOSALS:
Hidalgo County's Purchasing Department will not accept telegraphic or electronically transmitted submissions.

PROOF OF FINANCIAL AND BUSINESS CAPABILITY:
Submitters must, upon request, furnish satisfactory evidence of their ability to furnish products or services in accordance with the terms and conditions of these requirements. Hidalgo County will make the final determination as to the submitter's ability.

SUBMITTER DEFAULT:
Hidalgo County reserves the right, in case of submitter default, to procure the articles or services from other sources and hold the defaulting submitter responsible for any excess costs occasioned thereby.

RESTRICTIVE OR AMBIGUOUS REQUIREMENTS:
It is the responsibility of the submitter to review the Request for Proposals (RFP) packet and to notify the Purchasing Department if the requirements are formulated in a manner that would unnecessarily restrict competition. Any such protest or question regarding the requirements or bidding procedures must be received in the Purchasing Department not less than seventy-two hours prior to the time set for the opening. These criteria also apply to requirements that are ambiguous.

HAND DELIVERED PROPOSALS:
Hidalgo County requires submitters, when hand delivering RFP, to make sure that it is stamped with date and time by the County Purchasing staff.

SIGNING OF PROPOSALS:
In order to be considered all submittals **must** be signed. **Please sign the original in blue ink**.

WAIVING OF INFORMALITIES:
Hidalgo County reserves the right to waive minor informalities or technicalities when it is in the best interest of Hidalgo County.

SUBCONTRACTING: The successful submitter may not subcontract the award without the written consent of the Commissioners' Court of Hidalgo County.

TERM OF CONTRACT:
It is intended that the term of the contract will be for an initial period of three (3) years, with County's option to renew for an additional one (1) year term, under the same rates, terms and conditions.

The County has the option to extend for sixty (60) day grace period at the end of the contract for unforeseen delays on subsequent contract under the same rates, terms and conditions.

DAVIS BACON ACT: (If Applicable)
All selected and awarded firms are required to include the Davis-Bacon Act when advertising and developing specifications.

TERMINATION OF SERVICES:
Any contract awarded to a successful proposer will be in effect until (a) the contract expires, (b) delivery and acceptance of products and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.

SECTION II RFP REQUIREMENTS

REQUEST FOR PROPOSALS:
The required contents and limitations for the preparation of the RFP are described in this section. Failure to provide the requested information or adhere to any County limitations will result in disqualification of the submitted RFP. A total of **one (1) original and seven (7) copies** of the RFP shall be submitted to the address on the cover letter.

CONTENTS:
The required contents for the RFP are presented below in the order they should be incorporated into the submitted document.

UNDERSTANDING OF THE PROJECT:
This section should demonstrate the submitter's understanding of the project needs, the work required, and any local issues or concerns. This description should be concise, candid, and limited to 3 pages in length.

PURPOSE:

Hidalgo County is soliciting proposals from qualified firms and/or individuals with demonstrated competency and qualifications for complete broker services for the

disposition and/or acquisition of property on an as needed basis as identified by the County. In general the need for the acquisition of property will initially be identified by the Hidalgo County Commissioners. The role of the selected firm or individual will be to provide professional advice to the county concerning the market conditions impacting the property, prepare and execute a detailed marketing plan, identify potential buyers and assist, as requested, in final contract negotiations. While the county has initially identified five (5) properties for disposition, it is anticipated that additional properties will be identified during the initial term of the executed contract.

At this time, the county has identified the following five (5) properties for potential sale.

1. Youth Village
   1711 N. Bridge Ave. Weslaco, Texas
2. McAllen Automobile License Substation
   529 N. Cynthia St. McAllen,Texas
3. Pct. #3 Oil and Lube Garage
   412 W. 13th Street, Mission, Texas
4. H.C. Old Co. Jail/Restitution Center
   207 E. Loeb St., Edinburg, Texas
5. H.C. Old Facilities Mgmt. Carpentry Shop
   219 E. Loeb St., Edinburg, Texas

Duties to be performed by the broker will include, but not be limited to:

- Finding a buyer ready, willing, and able to purchase each of the properties listed and future properties to be identified by Hidalgo County
- Assisting the County in identifying properties available for future expansion of services throughout Hidalgo County.
- Assisting to the extent requested by County, in negotiating terms of and completing a real estate purchase and sale agreement, and
- Services will include comprehensive review of potential properties (categorized with recommended improvements) offered by County, marketing of selected properties for disposition and sale;
- Complying with all applicable laws in performing duties.

SCOPE OF WORK

More particularly described in Attachment A.

MINIMUM FIRM QUALIFICATIONS:

Please note that responses to this RFP are sought only from experienced brokers who can demonstrate their ability to perform and who have personnel with a proven track record of success in providing commercial real estate brokerage services. A proposal must demonstrate that the broker meets the following minimum qualifications to be eligible for consideration for this project:

a) The firm, organization or company must have a minimum of one real estate broker licensed in the State of Texas. Other key real estate professionals, assigned to the contract must be real estate agents licensed in the State of Texas
b) The firm must have an office that has been continuously operated for the last fifteen (15) years within the County Area.
c) The lead broker assigned to the contract and responsible for the coordination and execution of the work must have a minimum of fifteen (15) years of experience and a proven track record in providing commercial real estate brokerage transactional services involving large scale commercial properties for its clients.
d) Each real estate professional assigned to this contract must have a minimum of four (4) years of experience in his or her areas of expertise. All other assigned professionals must have a minimum of three (3) years of experience in their areas of expertise.
e) Be advised that Hidalgo County may require that the contract between the broker and Hidalgo County include a provision making any change in staff persons identified in the contract subject

REQUIREMENTS:

Each proposal must address, but may not be limited, to the following issues:

(a) Firm Name;
(b) Name, position, phone and fax number of Point of Contact (POC);
(c) Name of Principal/Owner and number of years in business;
(d) Provide the number of staff members available in order to render (but not limited to) all the services described and listed herein;
(e) List three (3) governmental projects with names, addresses and phone number of representatives who can be contacted for references;
(f) Detail how your firm/company has the capability to deliver the services required on a timely basis;

EXPERIENCE:

I. Responding firm shall include a list and brief description of commercial projects that the respondent and/or team member(s) successfully provided commercial real estate advisory services within the past three (3) years. For each property, provide the following:
   - Detailed property description
   - Location of the property
   - Description of respondent's role
   - Completion date of service, and
   - The fee for the services provided.

II. Each property example should be described in an executive summary format limited to three (3) pages each.

III. Responding firm shall demonstrate at least 5 projects that were undertaken and

successfully sold as commercial developments;

REFERENCES:

Responding firm shall provide a minimum of three (3) client references for commercial real estate representation. Information should include primary contact telephone number and email address. Responding firms that do not provide reference information will not be considered for award.

COST/FEE PROPOSAL:
Responding firms shall provide a proposed cost of services and all fees including commission.

SECTION III: SELECTION, EVALUATION AND AWARD

SELECTION PROCEDURES/EVALUATION CRITERIA:

The evaluation consists of a 100-point scoring system based on the Evaluation Criteria - Exhibit B. However, at the sole discretion of Commissioner's Court a presentation may be requested from the participating firm(s) that have scored at least 80 points in order to complete and finalize the ranking.

(A) The Hidalgo County Commissioners' Court and/or an Evaluation Committee (selected and/or designated by Commissioner's Court) will review, score and evaluate the RFPs received in response to this Hidalgo County request for proposals.

(B) After the RFPs have been reviewed, scored and evaluated, the committee will present a grid to the Hidalgo County Commissioner's Court for the purposes of ranking.

Proposals will be graded on a point system with emphasis on ability to service the County and experience, including but not limited to the following:

		Maximum Points
A.	**Firm(s) Qualifications**	**(25)**
B.	**Marketing Plan**	**(25)**
C.	**Cost/Fee Proposal**	**(30)**
D.	**Understanding of Project/Similar Services**	**(20)**
	TOTAL:	**100**

SECTION IIII: FORMAT OF PROPOSALS

The proposal shall be divided into tabbed, marked sections and shall include but not be restricted or limited to the following information described in this section.

1. **Letter of Transmittal**
   The letter of transmittal must include the following; clearly identify the submitting organization or individual; identify the name and title of the person authorized by the organization to contractually obligate the organization; identify the name, title and telephone number of the person authorized to negotiate the contract on behalf of the organization; identify the names ,titles and telephone numbers of persons to be contacted for clarification; identify the tax identification number; explicitly indicate the acceptance of all of the General Conditions and Requirements conditions stated in the appropriate section of this solicitation; and be signed by the person authorized to contractually obligate the organization.

2. **Proposed Team**

Responding firms or individuals shall provide current resumes for each principal, and each of the other staff members that the firm intends to include on it's team. Resumes should address educational background, work experience, and professional affiliations.

If the lead management role will be assumed by someone other than a responding firm's principal, identify the individual on the entity's behave who will be responsible for the day-to–day management of the advisory team and implementation of the overall program of work. Responding firm shall indentify all other firms and organizations it intends to include as strategic partners.

Clearly identify the current license status of each individual listed in the proposed team (license number, license type, license status, expiration date).

3. Experience

Responding firm shall include a list and brief description of commercial projects that the respondent and/or team member(s) successfully provided commercial real estate advisory services with the past three (3) years. For each property provide the following;

Detailed property description
Location of Property
Description of respondents role
Completion date of service
The fee for the service provided

Each property example should be described in an executive summary format limited to three (3) pages each.

4. References

Responding firm shall provide five (5) client references for commercial real estate representation. Information should include primary contact telephone number and e-mail address. Responding firms that do not provide reference information will not be considered for award.

5. Cost/Fee Proposal

Responding firms shall provide a proposed cost of services and all fees including commission. This section shall have original signatures/titles.

ATTACHMENT A

SCOPE OF WORK

I. Broker will propose a methodology that will give Hidalgo County the opportunity to have minimal out-of-pocket compensation for the scope of work to be performed. Compensation shall be brokerage commissions on closed transactions.

II. Broker may be asked to develop a comprehensive strategic plan and holistically evaluate County's assets and operations for: (a). A fixed fee; (b) An hourly consulting basis, or (c). A percentage basis statutorily permitted by Law at County's sole discretion and most advantageous option.

III. Broker may be requested to provide disposition services to implement strategic initiatives and reduce facility costs or generate revenue for Hidalgo County. This may include, but not limited to: the disposition of surplus assets owned by the County whether by sale, auction, lease, sublease, joint venture, public/private partnership or other means necessary and advisable to implement the strategic initiatives. Compensation for any such services if requested by the County may be:

a. If Disposition by Sale:
    1. $0 – 2 million = _____ % (To be negotiated with a cap of 6%)
    2. $2.1 – 7 million = _____% (To be negotiated with a cap of 5%)
    3. $7.1million+ = _____% (To be negotiated with a cap of 4%)

b. If Disposition by Auction or Sealed Bid;
    1. In the event of disposition by auction of property and to eliminate the out-of-pocket costs to the County;
        a. Broker shall be paid a success fee from County's proceeds at escrow of ___%.
        b. Fees shall be paid by third-parties with whom the County may conclude a transaction, or funded through the transaction (sale proceeds);
        c. The buyer of said property shall pay a buyer's premium based on the asset type. Marketing costs to implement the auction process shall be by mutual consent once the scope of work and number of parcels to be sold is better known.

This methodology means that the County will never have to fund the costs of the broker's auction services. All fees are paid from proceeds of sales.

c. If Disposition by Lease;
    1. In the event of a lease of County owned property, broker shall be paid a fair market commission from lease proceeds generated as a result of such lease.

d. Acquisition Transactions:
    1. In the event that the strategic plan calls for acquisition of real estate by lease or purchase, the County shall notify third-party landlords that broker is exclusively authorized to represent the County in real estate matters as assigned by the County for which broker shall be entitled to earn and be paid a fair market commission by said third-party landlord.

IV. **Additional Services**:

Should the County wish to consider additional services other than the ones mentioned in this proposal, broker may develop a program that matches the County's needs and provide relevant pricing that is open book and transparent.

AI-43393 **Purchasing Department 21. B. 1.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted For: Martha L. Salazar **Submitted By:** Oscar Garza, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Acceptance and approval to award proposal received from CAS Companies in the amount of $40,358.35 (through Hidalgo County's membership/participation with Tips/Taps Contract #10012413) for the provision of labor, to include materials including, but not limited to any other appurtenances, as may be needed for installation of a HEPPA Evacuation System/ Filters to the HC Autopsy Facility and evidenced by a properly executed purchase order.

BACKGROUND

As per the recommendation of S&B Infrastructure the Heppa Installation is essential for operations of the Autopsy Facility.

Fiscal Impact

FISCAL YEAR: 2014 **ACCT. #:** 4-1342-421-00-220-045-0-452/745/748

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

Funds available as of 3/7/14.

DBM will transfer the remaining funds needed accordingly.

Attachments

Engineer's Confirmation

proposal

proposal verification

Mec/schedule

Mec/drawings

ltr of authorization

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	03/07/2014 03:18 PM
Budget & Management	Debbie Tamez	03/07/2014 03:24 PM
Glinda Pacheco	Glinda Pacheco	03/07/2014 04:21 PM
Auditor's Office	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Oscar Garza Started On: 02/28/2014 11:10 AM

Final Approval Date: 03/07/2014

Zimbra **oscar.garza@co.hidalgo.tx.us**

RE: Proposal Review

From : Sharlotte Teague <slteague@sbinfra.com> Fri, Mar 07, 2014 03:44 PM

Subject : RE: Proposal Review 1 attachment

To : Oscar Garza <oscar.garza@co.hidalgo.tx.us>

Cc : 'roy cazares' <roy.cazares@da.co.hidalgo.tx.us>, 'Martha Salazar' <martha.salazar@co.hidalgo.tx.us>, 'Evangelina Garcia' <evangelina.garcia@co.hidalgo.tx.us>, sergio cruz <sergio.cruz@co.hidalgo.tx.us>, 'glinda pacheco' <glinda.pacheco@co.hidalgo.tx.us>, Daniel Flores <sea_seashells@yahoo.com>

Vangie - The line items identified by CAS in their proposal under scope of work appear to be in general conformance with the proposed plan changes for the HEPA system.

Sincerely,
Sharlotte Lynne Teague, PE
Senior Project Manager
S&B Infrastructure, Ltd.
5408 N. 10th Street, McAllen, TX 78504
Office: 956.926.5000
Cell: 956.279.7364

From: Oscar Garza [mailto:oscar.garza@co.hidalgo.tx.us]
Sent: Friday, March 07, 2014 2:31 PM
To: Teague, Sharlotte
Cc: 'roy cazares'; 'Martha Salazar'; 'Evangelina Garcia'; sergio cruz; 'glinda pacheco'; Daniel Flores
Subject: Fwd: Proposal Review

Hello Ms. Sharlotte:
This is Vangie; hope you're doing okay. Listen, Mr. Garza is out of the office and I need your response to the following request asap for supporting documentation thus allowing an agenda item to be placed on the agenda. I'll await your response.

Thank you
----- Forwarded Message -----
From: Oscar Garza <oscar.garza@co.hidalgo.tx.us>
To: 'Sharlotte Teague' <slteague@sbinfra.com>, 'Reddy Kajuluri' <vrkajuluri@sbinfra.com>
Cc: 'roy cazares' <roy.cazares@da.co.hidalgo.tx.us>, 'Martha Salazar' <martha.salazar@co.hidalgo.tx.us>, 'Evangelina Garcia' <evangelina.garcia@co.hidalgo.tx.us>, sergio cruz <sergio.cruz@co.hidalgo.tx.us>, 'glinda pacheco' <glinda.pacheco@co.hidalgo.tx.us>, 'Daniel Flores' <daniel.flores@co.hidalgo.tx.us>
Sent: Fri, 28 Feb 2014 10:40:30 -0600 (CST)
Subject: Proposal Review
Ms Sharlotte,
Attached please find the proposal for proposed Heppa Filter installation. I have already done the price verfication under RS Means.

Just wanted your assistance and review of proposal for verification of line items conforming with your proposed SOW as requested for the installation of the Heppa Filters.

We want to place this item on for agenda for Commissioners approval by the end of today in order to finalize this project.

Your assistance will be deeply appreciated.

Thank You!

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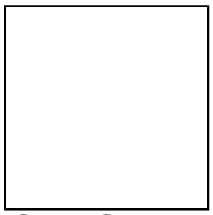

Oscar Garza, Program Coordinator
2802 So Bus. Hwy 281
Postal Mailing Address:
2812 So. Bus 281 & Corner of Canton Rd.
Edinburg, TX 78539
Phone: 956-318-2626 Ext. 4857
Fax: 956-292-7612
oscarg.garza@co.hidalgo.tx.us
Π Is it really necessary to print this email?

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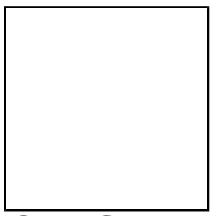

Oscar Garza, Program Coordinator
2802 So Bus. Hwy 281
Postal Mailing Address:
2812 So. Bus 281 & Corner of Canton Rd.
Edinburg, TX 78539
Phone: 956-318-2626 Ext. 4857
Fax: 956-292-7612
oscarg.garza@co.hidalgo.tx.us
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825 B

February 26, 2014

Daniel Flores
Hidalgo Co.
Edinburg, TX 78539

Via E-mail: daniel.flores@co.hidalgo.tx.us

RE: Hidalgo Co. Autopsy
Autopsy Facility/HEPPA Filter Modification
#11-039-OGG

Dear Mr. Flores,

CAS Companies is pleased to provide you with this proposal for the Heppa Filter Installation.

CAS Companies is an approved vendor through **The Interlocal Purchasing System (Tips/Taps)** contract **#JOC – 10012413** whom Hidalgo County would contract with to perform the work described in the deliver work order scope below.

This bid and the detailed services are being offered through The Interlocal Purchasing System Act. By utilizing the **Tips/Taps** program, Hidalgo County will automatically be dealing with a Qualified, Professional Contractor that meets the strict requirements for contract vendors and will be satisfying all state bid requirements. This results in savings to Hidalgo County by reducing the time and expense for the bid process and will allow the work to be completed in a more timely manner.

CAS Companies requires a signed proposal by Hidalgo County to schedule the work.

Sincerely,

Raymond Moses Jr
CAS Companies, LP
South Texas Div Manager

CAS Companies, LP

5402 S. Expressway 83
Harlingen, Texas

Scope of Work:

1. Install one Heppa Filter.
2. Install Air flow Station/Valve.
3. Install 2 Linier Slot Diffusers make duct Modification.
4. Install 6 Exhaust griller as per Plans. Cut holes in cinder Block for Grill installation
5. Install Exhaust Fan, EF Fan Curb on roof, Exhaust stack Cables/Anchors.
6. Modify Exhaust duct to fit Heppa filter and air flow station above ceiling in Autopsy area.
7. Modify Plumbing clean out at Cinder Block Chases.
8. Install 30 Amp Electrical power circuit as per Plans .
9. Install VFD and controls to maintain proper air flow as per design.
10. Install Filter red alarm light and on off switch.
11. Roofing work to be provided by Hidalgo County.
12. Permits, Tips, P & P Bond to be billed separately

Excludes:

1. **Applicable Taxes**
2. **Unforeseen conditions.**
3. **Test and Balance TAB**
4. **Roofing by County**
5. **Additional Electrical work that may be required to bring Electrical power feed to building up to code.**
6. **Permits, Tips JOC, Bonds Cost to be billed separately.**

Proposal Amount: $ 40,358.35

CAS Companies requires a signed proposal in order to schedule the work. Thank you for this bid opportunity.

By (print) _____

Title: _____

Purchase Order: _____

Date: _____

Acceptance Signature: _____

To schedule the work, please sign and fax back to our office: Fax: (956) 216-8069

By signing above, customer authorizes performance of the agreed to work and shall pay for the services and/or other services authorized and agreed to by customer. All charges shall be paid immediately upon completion of the performed services. Customer expressly agrees to pay all costs for collection of payment, if necessary, including attorney's fees and court costs. Interest on an open balance is billed at the higher of 2% per month or the maximum lawful rate.

Hidalgo County
3100 S buisness 281
Edinburg, Texas
Date: 27-Feb-14

Morgue Heppa Filter
Year 2013 Quarter 4
Unit Detail Report

Prepared By:
Raymond Moses
CAS Companies

LineNumber	Description	Quantity	Unit	Total Incl. O&P	Ext. Total Incl. O&P
Division 01 General Requirements					
013113200240	Field personnel, superintendent, minimum	3.00	Week	$2,975.00	$8,925.00
Division 01 General Requirements Subtotal					**$8,925.00**
Division 02 Existing Conditions					
024119162440	Selective demolition, cutout, concrete block, to 4 S.F. opening, 8" thick, excludes loading and disposal	5.00	Ea.	$80.35	$401.75
024119200100	Selective demolition, dump charges, typical urban city, building construction materials, includes tipping fees only	1.00	Ton	$90.00	$90.00
024119251220	Selective demolition, saw cutting, masonry walls, block, solid, per inch of depth	40.00	L.F.	$7.24	$289.60
Division 02 Existing Conditions Subtotal					**$781.35**
Division 06 Wood, Plastics, and Composites					
061110305960	Wood framing, roof curbs, untreated, 2" x 6"	40.00	L.F.	$1.49	$59.60
Division 06 Wood, Plastics, and Composites Subtotal					**$59.60**
Division 22 Plumbing					
221113744216	Pipe, plastic, ABS, foam core, 2" diameter, DWV, schedule 40, includes couplings 10' OC, and hangers 3 per 10'	20.00	L.F.	$10.68	$213.60
221113764570	Elbow, 1/4 bend, plastic, ABS, non-pressure, socket joint, 2", type DWV	2.00	Ea.	$19.49	$38.98
221316606722	Traps, ABS, P trap, solvent weld joint, 2" pipe size, type DWV	2.00	Ea.	$32.74	$65.48
Division 22 Plumbing Subtotal					**$318.06**
Division 23 Heating, Ventilating, and Air Conditioning (HVAC)					
230505101400	Air conditioner, ductwork, rigid, 18" x 24", selective demolition	30.00	L.F.	$2.21	$66.30
233113130540	Metal ductwork, fabricated rectangular, galvanized steel, 500 to 1000 lb., includes fittings, joints, supports and allow for a flexible conn. field sketches, excludes as-built dwgs. and insul.	1,200.00	Lb.	$3.28	$3,936.00

LineNumber	Description	Quantity	Unit	Total Incl. O&P	Ext. Total Incl. O&P
233113131040	Metal ductwork, fabricated rectangular, 1000 to 2000 lb., stainless steel, type 304, includes fittings, joints, supports and allow for a flexible conn. field sketches, excludes as-built dwgs. and insul.	1,200.00	Lb.	$6.60	$7,920.00
233113131040	Metal Ductwork, fabricated rectangular, for 50% fittings, add	1.00	Lb.	$1.77	$2,123.52
233113131040	Metal Ductwork, fabricated rectangular, for welded ductwork, add	1.00	Lb.	$2.69	$3,223.20
233346101640	Ductwork, flexible coated fiberglass fabric on corrosion resistant metal helix, non-insulated, 10" diameter, pressure to 12"(WG) UL-181	25.00	L.F.	$5.26	$131.50
233416105540	Fans, industrial exhauster, 2000 CFM, 3 H.P.	1.00	Ea.	$4,182.92	$4,182.92
233616105530	Duct accessories, mixing box, variable air volume, cool only, pneumatic pressure independent, 1100 to 2000 CFM, includes electric or pneumatic motor	1.00	Ea.	$965.87	$965.87
233713100160	Diffuser, aluminum, ceiling, also for sidewall, 4" wide, includes opposed blade damper	2.00	L.F.	$33.65	$67.30
233713304020	Grille, aluminum, eggcrate, framed, 22" x 22" opening	4.00	Ea.	$73.38	$293.52
234213100070	Air filter, activated charcoal type, HEPA filter & frame for field erection	10.00	MCFM	$357.39	$3,573.90
Division 23 Heating, Ventilating, and Air Conditioning (HVAC) Subtotal					**$26,484.03**
Division 26 Electrical					
260140513000	Switch cover, maintenance, remove and replace (reinstall), incl. remove, store, and reinstall	8.00	Ea.	$3.76	$30.08
260505100220	Conduit, electric metallic tubing (EMT), 1-1/4" to 1-1/2" diameter, electrical demolition, remove conduit to 15' high, including fittings & hangers	30.00	L.F.	$0.69	$20.70
260505101760	Switch boxes, electrical demolition, remove, including removal of supports and terminations	1.00	Ea.	$2.11	$2.11
260505205080	Conduit nipples, 1-1/4" diameter, electrical demolition, remove, incl locknuts and bushings	6.00	Ea.	$3.27	$19.62
260505350160	Circuit breakers, 3 pole, 600 V, 100 A, in enclosure (NEMA 1), electrical demolition, remove	1.00	Ea.	$30.97	$30.97
260519900120	Wire, copper, stranded, 600 volt, #10, type THW, in raceway	4.00	C.L.F.	$45.67	$182.68
260519900220	Wire, copper, stranded, 600 volt, #2, type THW, in raceway	1.00	C.L.F.	$212.91	$212.91
260529200200	Strap, steel, 2 holes, rigid steel conduit, 1" diameter	12.00	Ea.	$0.88	$10.56
260533131230	Aluminum conduit elbows, 1" diameter, to 15' H	8.00	Ea.	$28.24	$225.92

LineNumber	Description	Quantity	Unit	Total Incl. O&P	Ext. Total Incl. O&P
260533132300	Rigid galvanized steel conduit couplings, 1" diameter, to 15' high	12.00	Ea.	$5.96	$71.52
260533140240	Electric metallic tubing, 1" diameter, to 15' high, includes 11 CLP per 100'	120.00	L.F.	$2.43	$291.60
260533140280	Electric metallic tubing, 1-1/2" diameter, to 15' high, includes 11 CLP per 100'	40.00	L.F.	$4.62	$184.80
260533180180	Pull boxes, sheet metal, type SC, 8" W x 6" H x 4" D, NEMA 1	2.00	Ea.	$46.63	$93.26
260533950130	Hole drilling, concrete wall, 8" thick, 1" pipe size, to 10' high	8.00	Ea.	$29.42	$235.36
260580100050	Motor connections, flexible conduit and fittings, 1 phase, 115 volt, 2 HP motor	1.00	Ea.	$51.14	$51.14
262416200700	Circuit breakers, bolt-on, 10 k A I.C., 3 pole, 240 volt, 15 to 60 amp	1.00	Ea.	$137.23	$137.23
262923100100	Variable frequency drives, enclosed, 460 volt, 3 HP motor size, NEMA 1	1.00	Ea.	$1,622.81	$1,622.81
263613101000	Non-automatic transfer switch, enclosed, manual operated, 3 pole, 250 volt, 30 amp	1.00	Ea.	$1,297.91	$1,297.91
263613101600	Non-automatic transfer switch, enclosed, electrically operated, 3 pole, 480 volt, 100 amp	1.00	Ea.	$2,573.55	$2,573.55
Division 26 Electrical Subtotal					**$7,294.73**

Subtotal		**$43,862.77**
General Contractor's Markup on Subs	**0.00%**	**$0.00**
Subtotal		**$43,862.77**
General Conditions	**0.00%**	**$0.00**
Subtotal		**$43,862.77**
General Contractor's Overhead and Profit	**0.00%**	**$0.00**
Grand Total		**$43,862.77**

Hidalgo County
3100 S buisness 281
Edinburg, Texas
Date: 27-Feb-14

Morgue Heppa Filter
Year 2013 Quarter 4
Unit Summary Report

Prepared By:
Raymond Moses
CAS Companies

Division	Description		Total
Division 01	General Requirements		$8,925.00
Division 02	Existing Conditions		$781.35
Division 06	Wood, Plastics, and Composites		$59.60
Division 22	Plumbing		$318.06
Division 23	Heating, Ventilating, and Air Conditioning (HVAC)		$26,484.03
Division 26	Electrical		$7,294.73
Subtotal			$43,862.77
General Contractor's Markup on Subs		0.00%	$0.00
Subtotal			$43,862.77
General Conditions		0.00%	$0.00
Subtotal			$43,862.77
General Contractor's Overhead and Profit		0.00%	$0.00
Grand Total			$43,862.77

® 2014

CAS Factor Calculation Sheet | Date Submitted: | 2/26/2014

Hidalgo County
Customer Name

Morgue Heppa Filter Installation
Project Name | CAS #: | 2011-027-07

Item		Used	Amount
Extended Total of Line Items Based on Quantities and Units Prices (Total OH&P)			43,867.77
City Cost Index (Average MEANS Construction Cost Indices by ESC)			
ESC 1 - McAllen	1	X	
Cost Adjusted by CAS			43,867.77
Coefficient	0.92	X	
Cost Adjusted for Coefficient			40,358.35
Zone Factor			
> 150 miles	1.00	X	
Cost Adjusted for Zone			40,358.35
Job Order Size Factor			
$0 < $25,000	1.00		
> $25,000 < $150,000	1.00	X	
>$150,000 and over	1.00		
Cost Adjusted for DO Size			40,358.35
Time of Performance Factors			
Normal M-F (7AM - 5PM)	1.00	X	
Other than Normal, week-ends & holidays	1.00		
Cost Adjusted for Time of Performance			40,358.35
Annual Volume Factors (12 month sliding window)			
>$1,000,000	1.00		
Cost Adjusted for Volume			40,358.35
Davis - Bacon (If Applicable)			
Cost Adjusted for Davis-Bacon			40,358.35
General Liability	0		
Permits $	0.00		
Bond	-		
Cost Adjusted for Permits and Insurance			40,358.35
Allowance	-		
Cost Adjusted Allowance			40,358.35
Bond	0.000	X	-
TOTAL ADJUSTED COST			40,358.35

CAS Signature

Date

Hidalgo County Autopsy Facility

Edinburg, TX, 78539

Date: 28-Feb-14

Autopsy Heppa Filter Installation-2
Year 2013 Quarter 4
Unit Detail Report

Oscar Garza
Prepared By:
Purchasing Department
Hidalgo County

LineNumber	Description	Quantity	Unit	Total Incl. O&P	Ext. Total Incl. O&P
Division 01 General Requirements					
013113200240	Field personnel, superintendent, minimum	3.00	Week	$2,975.00	$8,925.00
Division 01 General Requirements Subtotal					**$8,925.00**
Division 02 Existing Conditions					
024119162440	Selective demolition, cutout, concrete block, to 4 S.F. opening, 8" thick, excludes loading and disposal	5.00	Ea.	$80.36	$401.80
024119200100	Selective demolition, dump charges, typical urban city, building construction materials, includes tipping fees only	1.00	Ton	$90.00	$90.00
024119251220	Selective demolition, saw cutting, masonry walls, block, solid, per inch of depth	40.00	L.F.	$7.23	289.60 $289.20
Division 02 Existing Conditions Subtotal					**$781.00**
Division 06 Wood, Plastics, and Composites					
061110305960	Wood framing, roof curbs, untreated, 2" x 6"	40.00	L.F.	$1.49	$59.60
Division 06 Wood, Plastics, and Composites Subtotal					**$59.60**
Division 22 Plumbing					
221113744216	Pipe, plastic, ABS, foam core, 2" diameter, DWV, schedule 40, includes couplings 10' OC, and hangers 3 per 10'	20.00	L.F.	$10.68	$213.60
221113764570	Elbow, 1/4 bend, plastic, ABS, non-pressure, socket joint, 2", type DWV	2.00	Ea.	$19.49	$38.98
221316606722	Traps, ABS, P trap, solvent weld joint, 2" pipe size, type DWV	2.00	Ea.	$32.73	$65.46
Division 22 Plumbing Subtotal					**$318.04**
Division 23 Heating, Ventilating, and Air Conditioning (HVAC)					
230505101400	Air conditioner, ductwork, rigid, 18" x 24", selective demolition	30.00	L.F.	$2.21	$66.30
233113130540	Metal ductwork, fabricated rectangular, galvanized steel, 500 to 1000 lb., includes fittings, joints, supports and allow for a flexible conn. field sketches, excludes as-built dwgs. and insul.	1,200.00	Lb.	$3.28	$3,936.00

LineNumber	Description	Quantity	Unit	Total Incl. O&P		Ext. Total Incl. O&P
233113131040	Metal ductwork, fabricated rectangular, 1000 to 2000 lb., stainless steel, type 304, includes fittings, joints, supports and allow for a flexible conn. field sketches, excludes as-built dwgs. and insul.	1,200.00	Lb.	$6.60		$7,920.00
233113131040	Metal Ductwork, fabricated rectangular, for welded ductwork, add	1.00	Lb.	$2.69		$3,223.20
233113131040	Metal Ductwork, fabricated rectangular, for 50% fittings, add	1.00	Lb.	$1.77		$2,123.52
233346101640	Ductwork, flexible coated fiberglass fabric on corrosion resistant metal helix, non-insulated, 10" diameter, pressure to 12"(WG) UL-181	25.00	L.F.	$5.26		$131.50
233416105540	Fans, industrial exhauster, 2000 CFM, 3 H.P.	1.00	Ea.	$4,182.92		$4,182.92
233616105530	Duct accessories, mixing box, variable air volume, cool only, pneumatic pressure independent, 1100 to 2000 CFM, includes electric or pneumatic motor	1.00	Ea.	$965.88	965.87	$965.88
233713100160	Diffuser, aluminum, ceiling, also for sidewall, 4" wide, includes opposed blade damper	2.00	L.F.	$33.65		$67.30
233713304020	Grille, aluminum, eggcrate, framed, 22" x 22" opening	4.00	Ea.	$73.38		$293.52
234213100070	Air filter, activated charcoal type, HEPA filter & frame for field erection	10.00	MCFM	$357.39		$3,573.90
Division 23 Heating, Ventilating, and Air Conditioning (HVAC) Subtotal						**$26,484.04**
Division 26 Electrical						
260140513000	Switch cover, maintenance, remove and replace (reinstall), incl. remove, store, and reinstall	8.00	Ea.	$3.76		$30.08
260505100220	Conduit, electric metallic tubing (EMT), 1-1/4" to 1-1/2" diameter, electrical demolition, remove conduit to 15' high, including fittings & hangers	30.00	L.F.	$0.69		$20.70
260505101760	Switch boxes, electrical demolition, remove, including removal of supports and terminations	1.00	Ea.	$2.11		$2.11
260505205080	Conduit nipples, 1-1/4" diameter, electrical demolition, remove, incl locknuts and bushings	6.00	Ea.	$3.27		$19.62
260505350160	Circuit breakers, 3 pole, 600 V, 100 A, in enclosure (NEMA 1), electrical demolition, remove	1.00	Ea.	$30.97		$30.97
260519900120	Wire, copper, stranded, 600 volt, #10, type THW, in raceway	4.00	C.L.F.	$45.67		$182.68
260519900220	Wire, copper, stranded, 600 volt, #2, type THW, in raceway	1.00	C.L.F.	$212.90	212.91	$212.90
260529200200	Strap, steel, 2 holes, rigid steel conduit, 1" diameter	12.00	Ea.	$0.88		$10.56
260533131230	Aluminum conduit elbows, 1" diameter, to 15' H	8.00	Ea.	$28.23		$225.84

LineNumber	Description	Quantity	Unit	Total Incl. O&P	Ext. Total Incl. O&P
260533132300	Rigid galvanized steel conduit couplings, 1" diameter, to 15' high	12.00	Ea.	$5.95	71.52 $71.40
260533140240	Electric metallic tubing, 1" diameter, to 15' high, includes 11 CLP per 100'	120.00	L.F.	$2.43	$291.60
260533140280	Electric metallic tubing, 1-1/2" diameter, to 15' high, includes 11 CLP per 100'	40.00	L.F.	$4.62	$184.80
260533180180	Pull boxes, sheet metal, type SC, 8" W x 6" H x 4" D, NEMA 1	2.00	Ea.	$46.63	$93.26
260533950130	Hole drilling, concrete wall, 8" thick, 1" pipe size, to 10' high	8.00	Ea.	$29.42	$235.36
260580100050	Motor connections, flexible conduit and fittings, 1 phase, 115 volt, 2 HP motor	1.00	Ea.	$51.14	$51.14
262416200700	Circuit breakers, bolt-on, 10 k A I.C., 3 pole, 240 volt, 15 to 60 amp	1.00	Ea.	$137.23	$137.23
262923100100	Variable frequency drives, enclosed, 460 volt, 3 HP motor size, NEMA 1	1.00	Ea.	$1,622.81	$1,622.81
263613101000	Non-automatic transfer switch, enclosed, manual operated, 3 pole, 250 volt, 30 amp	1.00	Ea.	$1,297.92	$1,297.92
263613101600	Non-automatic transfer switch, enclosed, electrically operated, 3 pole, 480 volt, 100 amp	1.00	Ea.	$2,573.55	$2,573.55
Division 26 Electrical Subtotal					**$7,294.53**

Subtotal			**$43,862.21**
General Contractor's Markup on Subs	**0.00%**		**$0.00**
Subtotal			**$43,862.21**
General Conditions	**0.00%**		**$0.00**
Subtotal			**$43,862.21**
General Contractor's Overhead and Profit	**0.00%**		**$0.00**
Grand Total			**$43,862.21**

PANEL: P1E2

LOCATION: MECHANICAL ROOM

MTG: ☒ SURFACE ☐ FLUSH — BUS: ☒ NEUTRAL ☒ SYS GND ☐ ISO GND — OPT: ☐ INT TVSS ☐ FEED THRU

NEMA-3R ENC 150 AMP BUS 3 ø 4 WIRE
Cu MAT - AMP MLO 10 KAIC
150 AMP MCB 208Y/120 VOLT

WIRE SIZE	LOAD DESCRIPTION	LOAD KVA	BRKR SIZE	CKT NO	A B C	CKT NO	BRKR SIZE	LOAD KVA	LOAD DESCRIPTION	WIRE SIZE
#12	BODY COOLER - DECOMPOSITION ROOM	1.3	20/1	1		2	20/1	0.5	EXHAUST FAN - 4 [1/4HP]	#12
#10	DRYER		30/2	3		4	20/1		SPARE	
	–		–	5		6	20/1		SPARE	
#12	WASHER		20/1	7		8	20/1		SPARE	
#12	EXHAUST FAN ON ROOF		30/3	9		10	20/1	0.1	KEY CARD - DECOMP ROOM	#12
			–	11		12	20/1	0.5	O/H WORK LIGHT - DECOMP ROOM	#12
			–	13		14	20/1	0.4	RECEPTACLES - DECOMP ROOM	#12
#12	BODY COOLER - DECOMPOSITION ROOM	1.3	20/1	15		16	20/1	0.5	RECEPTACLES - DECOMP ROOM	#12
#12	LIGHTING - DECOMPOSITION ROOM	1.3	20/1	17		18	20/1	1.0	RECEPTACLES - DECOMP ROOM	#12
#12	LIGHTING - DECOMPOSITION ROOM	1.6	20/1	19		20	20/1	0.5	RECEPTACLES - AUTOPSY ROOM	#12
#12	LIGHTING - AUTOPSY ROOM	1.2	20/1	21		22	20/1	0.7	RECEPTACLES - AUTOPSY ROOM	#12
#12	LIGHTING - AUTOPSY ROOM	1.4	20/1	23		24	20/1	0.5	RECEPTACLES - AUTOPSY ROOM	#12
#12	O/H WORK LIGHT - AUTOPSY ROOM	0.5	20/1	25		26	20/1	0.5	RECEPTACLES - AUTOPSY ROOM	#12
#12	O/H WORK LIGHT - AUTOPSY ROOM	0.5	20/1	27		28	20/1	0.6	RECEPTACLES - AUTOPSY ROOM	#12
#10	OUTDOOR LIGHT	0.1	20/1	29		30	20/1	0.6	RECEPTACLES - AUTOPSY ROOM	#12
	SPARE		20/1	31		32	20/1	0.2	RECEPTACLE (OUTSIDE)	#10
	SPARE		20/1	33		34	20/1	0.5	FACP	#12
	SPARE		20/1	35		36	20/1		SPARE	
3#8	NEW RTU-1	7	40/3	37		38	40/3	7	EXISTING AHU-1	3#8
1#10G	VIA LOCAL 60AS/40AF/N3R			39		40			VIA EXISTING LOCAL DISCONNECT	1#10G
3/4"C				41		42				3/4"C

CONN LTG 4.9 x1.25= 6.1 KVA — CONN EQUIP - x1.0= - KVA — CONN HVAC 16 x1.0= 16 KVA
XFMR LOAD - x1.0= - KVA — CONN RCPT 7.9 xNEC= 7.9 KVA — TOTAL LOAD 30 KVA 83 AMPS

ALL WIRING FOR 20A/1P CKT SHALL CONSIST OF 2#12, 1#12G IN 3/4"C UNLESS OTHERWISE NOTED.

REV 5-18-2012

REV 02-13-14

REV 02-13-14

PROVIDE INTEGRAL TVSS RATED 160KA PER PHASE FOR THIS PANEL.

GENERATOR LOAD CALCULATION

DESCRIPTION	AMP	KVA
PANEL PIE2	83A	30
PANEL PIE	33A	12
COOLER	50A	18
TOTAL	163A	60KVA
EXIST GENERATOR CAPACITY:		75KVA
SPARE CAPACITY:		15KVA

EXISTING PANEL

PANEL: P1A

LOCATION: XXX

MTG: ☒ SURFACE ☐ FLUSH — BUS: ☒ NEUTRAL ☒ SYS GND ☒ ISO GND — OPT: ☐ INT TVSS ☒ FEED THRU

NEMA-1 ENC 3 ø 4 WIRE
CU MAT 225 AMP MLO 10 KAIC
- AMP MCB 208Y/120 VOLT

WIRE SIZE	LOAD DESCRIPTION	LOAD KVA	BRKR SIZE	CKT NO	A B C	CKT NO	BRKR SIZE	LOAD KVA	LOAD DESCRIPTION	WIRE SIZE
-	(E) LIGHTING - 148, 165, 166, 167	1.1	20/1	1		2	20/1	0.9	(E) LIGHTING - 134, 137, 138	-
	(E) LIGHTING - 149, 151	0.9	20/1	3		4	20/1	1.0	(E) LIGHTING - 159, 163	
	(E) LIGHTING - 150, 152, 153, 154	1.1	20/1	5		6	20/1	1.1	(E) LIGHTING -160, 161, 162, 164	
-	(E) LIGHTING - 119, 120	1.4	20/1	7		8	20/1	1.4	(E) LIGHTING - 122	-
-	(E) LIGHTING - 123, 124, 125	1.3	20/1	9		10	20/1	1.0	(E) LIGHTING - XXX	-
-	(E) LIGHTING - XXX	1.4	20/1	11		12	20/1	0.9	(E) LIGHTING - NORTH/SOUTH ENTER.	-
-	(E) RECEPTACLES 148, 167	0.4	20/1	13		14	20/1	0.5	(E) RECEPTACLES COFFEE MACHINE	-
-	(E) RECEPTACLES 149, 150, 151	0.6	20/1	15		16	20/1	0.5	(E) PARKING LOT LIGHTING	-
-	(E) RECEPTACLES 118, 166	0.6	20/1	17		18				
-	(E) RECEPTACLES 154, 156	0.6	20/1	19		20	20/1	1.0	(E) RECEPTACLES 159, 160, 163	-
#12	RECEPTACLES - CONFERENCE 151	1.0	20/1	21		22	20/1	0.6	(E) RECEPTACLES 151, 165, 164	-
#12	RECEPTACLES - LOUNGE	0.8	20/1	23		24	20/1	1.6	(E) RECEPTACLES 119, 128	-
-	(E) RECEPTACLES 128	0.6	20/1	25		26	20/1	0.8	(E) RECEPTACLES 121, 123	-
-	(E) RECEPTACLES 129	0.6	20/1	27		28				-
-	(E) DRINKING FOUNTAIN	1.0	20/1	29		30	20/1	1.2	(E) RECEPTACLES 122	-
-	(E) TELEPHONE ROOM RECEPTACLES	0.5	20/1	31		32	40/3	6	(E) AHU-2 [5HP]	
-	(E) EXHAUST FAN - 12	-	20/1	33		34		-		
* #4	INDOOR FCU	7.0	60/2	35		36		-		
-	-	-	-	37		38	-	-	SPACE	-
* #6	OUTDOOR CU-1	4.0	50/2	39		40	30/2	3.0	ELECTRICAL WATER HEATER	#6
-	-	-	-	41		42	-	-	(30 GALS)	#6

CONN LTG 16 x1.25= 18 KVA — CONN EQUIP - x1.0= - KVA — CONN HVAC 21 x1.0= 21 KVA
XFER LOAD - x1.0= - KVA — CONN RCPT 14.4 xNEC= 18 KVA — TOTAL LOAD 56 KVA 151 AMPS

ALL WIRING FOR 20A/1P CKT SHALL CONSIST OF 2#12, 1#12G IN 3/4"C UNLESS OTHERWISE NOTED.

* 6C AND 8C SHALL COORDINATE ELECTRICAL REQUIREMENT OF HVAC EQUIPMENT AND ELECTRICAL WATER HEATER WITH

EXISTING PANEL

PANEL: P1B

LOCATION: XXX

MTG: ☒ SURFACE ☐ FLUSH — BUS: ☒ NEUTRAL ☒ SYS GND ☒ ISO GND — OPT: ☐ INT TVSS ☒ FEED THRU

NEMA-1 ENC 3 ø 4 WIRE
CU MAT 400 AMP MLO 10 KAIC
- AMP MCB 208Y/120 VOLT

WIRE SIZE	LOAD DESCRIPTION	LOAD KVA	BRKR SIZE	CKT NO	A B C	CKT NO	BRKR SIZE	LOAD KVA	LOAD DESCRIPTION	WIRE SIZE
#12	LIGHTING - SALLY PORT	1.1	20/1	1		2				
#12	LIGHTING - NEW OFFICES	1.6	20/1	3		4				
	(E) LIGHTING - 114, 115, 116	1.0	20/1	5		6	20/1	1.0	(E) LIGHTING - 144, 145, 141, 142	
				7		8	20/1	1.0	(E) LIGHTING -131, 132, 134, 135, 137, 139	-
-	(E) SPARE	-	20/1	9		10	20/1	0.2	(E) FIRE BELL	-
-	(E) RECEPTACLES 147	0.5	20/1	11		12	20/1	1.2	RECEPTACLES - ADMIN OFFICE	#12
-	(E) RECEPTACLES 145	0.2	20/1	13		14	20/1	0.8	RECEPTACLES - TISSUE HARVEST	#12
-	(E) SPARE	-	20/1	15		16	20/1	1.0	RECEPTACLES - X-RAY ROOM	#12
#12	RECEPTACLES - CORRIDOR	0.6	20/1	17		18				
-	(E) RECEPTACLES 114	0.2	20/1	19		20	20/1	-	(E) SPARE	-
-	(E) RECEPTACLES 137	0.5	20/1	21		22	20/1	-		-
-	(E) RECEPTACLES 127	0.6	20/1	23		24	20/1	-		-
-	(E) CIRCULATION PUMP	0.2	20/1	25		26	20/1	0.5	(E) ??	-
-	(E) RECEPTACLES STUDY ROOM	0.6	20/1	27		28				
-	(E) DISHWASHER	0.8	20/1	29		30	20/1	1.0	(E) REFRIGERATOR	-
				31		32	20/1	0.5	(E) RECEPTACLES STUDY ROOM	-
				33		34				
				35		36				
-	(E) EXHAUST FAN 13	0.5	20/1	37		38				
		-		39		40				
		-		41		42				

CONN LTG 4.9 x1.25= 6.1 KVA — CONN EQUIP 0.2 x1.0= 0.2 KVA — CONN HVAC - x1.0= - KVA
XFER LOAD - x1.0= - KVA — CONN RCPT 0 xNEC= 0 KVA — TOTAL LOAD 71 KVA 52 AMPS

ALL WIRING FOR 20A/1P CKT SHALL CONSIST OF 2#12, 1#12G IN 3/4"C UNLESS OTHERWISE NOTED.

EXISTING PANEL

PANEL: P1E

LOCATION: XXX

MTG: ☒ SURFACE ☐ FLUSH — BUS: ☒ NEUTRAL ☒ SYS GND ☒ ISO GND — OPT: ☐ INT TVSS ☐ FEED THRU

NEMA-1 ENC 3 ø 4 WIRE
CU MAT 100 AMP MLO 10 KAIC
- AMP MCB 208Y/120 VOLT

WIRE SIZE	LOAD DESCRIPTION	LOAD KVA	BRKR SIZE	CKT NO	A B C	CKT NO	BRKR SIZE	LOAD KVA	LOAD DESCRIPTION	WIRE SIZE
-	(E) EMERGENCY LIGHTING	0.4	20/1	1		2	20/1	0.3	(E) NORTH HALL WAY LIGHTING	-
	(E) EMERGENCY LIGHTING	1.5	20/1	3		4	20/1	-		
	(E) FACP	-	20/1	5		6	20/1	-		
-				7		8	20/1	0.5	(E) EMERGENCY LGTS DAYROOM	-
-				9		10	20/1	0.4	(E) LIGHTING KITCHEN	-
-				11		12	20/1	0.8	(E) LIGHTING CLASSROOMS	-
-	(E) SOUTH HALL WAY LIGHTING	-	20/1	13		14	20/1	0.8	(E) LIGHTING DAYROOM	-
				15		16	20/1	-		-
-		-	20/1	17		18	20/1	-		-

CONN LTG 4.7 x1.25= 5.8 KVA — CONN EQUIP - x1.0= - KVA — CONN HVAC 6 x1.0= 6 KVA
XFER LOAD - x1.0= - KVA — CONN RCPT - xNEC= - KVA — TOTAL LOAD 12 KVA 33 AMPS

ALL WIRING FOR 20A/1P CKT SHALL CONSIST OF 2#12, 1#12G IN 3/4"C UNLESS OTHERWISE NOTED.

① EXISTING PANELS - REVISED LOADS
SCALE: NTS

STATE OF TEXAS
WEIBIJA ZHENG
102492
LICENSED PROFESSIONAL ENGINEER
2/13/14

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Engineering • Management • Technology
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HIDALGO COUNTY AUTOPSY FACILITY RENOVATION

ELECTRICAL PANEL SCHEDULES

DRAWN BY: TV	DATE: 12/08/2010	SCALE: NO SCALE	
CHECKED BY: K B	DATE: 12/08/2010	PROJECT NO: U1189	
APPROVED BY: KB	DATE: 12/10/2010		
STATE: TEXAS	COUNTY: HIDALGO	SHEET NO.: 35 OF 47	DWG NO.: E-3

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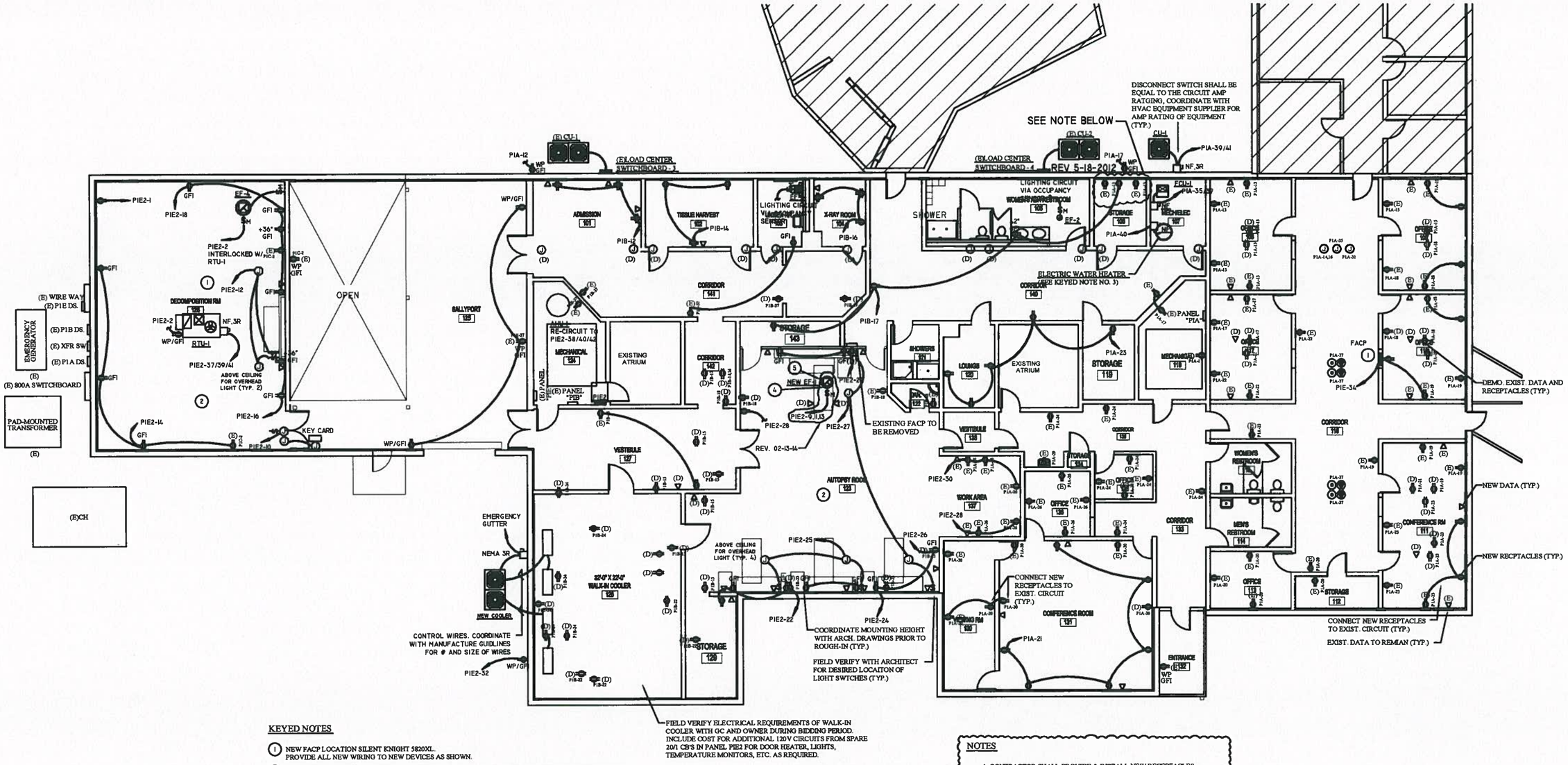

KEYED NOTES

1. NEW FACP LOCATION SILENT KNIGHT 5820XL. PROVIDE ALL NEW WIRING TO NEW DEVICES AS SHOWN.
2. REPLACE ALL EXISTING COVERPLATES AND LIGHT SWITCHES COVER PLATES IN THIS ROOM WITH NEW STAINLESS STEEL COVER PLATES 302-SS. NEW COVER PLATES WILL ALSO BE 302-STAINLESS STEEL.
3. ASSUME ELECTRIC WATER HEATER TO BE 208V 10 AMP/2P CIRCUIT. COORDINATE WITH PLUMBING CONTRACTOR FOR ELECTRICAL REQUIREMENTS. PROVIDE ADDITIONAL 120V CIRCUIT FOR CIRC. PUMP AND WIRE AQUA STAT AS REQUIRED.
4. EXHAUST FAN ON ROOF COORDINATE THE EXACT LOCATION WITH MECHANICAL CONTRACTOR.
5. ELECTRICAL CONTRACTOR SHALL PROVIDE AND INSTALL A FUSIBLE DISCONNECT SWITCH (30A/3P/10AF, NEMA 3R) BY THE EXHAUST FAN ON ROOF.

REV 02-13-14

STATE OF TEXAS
WEIHUA ZHENG
102492
LICENSED
PROFESSIONAL ENGINEER
2/13/14

NOTES

1. CONTRACTOR SHALL PROVIDE & INSTALL NEW RECEPTACLES:
   (1) 220V/30A/1φ FOR DRYER
   (1) 120V/20A/1φ FOR WASHER
2. CONTRACTOR SHALL COORDINATE WITH OWNER AND PLUMBING FOR EXACT LOCATION PRIOR TO ROUGH IN.
3. CONTRACTOR SHALL VERIFY THE EQUIPMENT MANUFACTURER FOR POWER REQUIREMENTS AND RECOMMENDATION PRIOR TO ROUGH IN.
4. CONTRACTOR SHALL PROVIDE & INSTALL NEW EXHAUST DUCT THROUGH WEST WALL WITH METAL CAP AND BIRD SCREEN. SEE DRYER MANUFACTURER RECOMMENDATION FOR SIZE AND INSTALLATION.

REV 5-18-2012

1 POWER PLAN
SCALE: NTS

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Engineering • Management • Technology
S&B INFRASTRUCTURE, Ltd. Firm Registration Number 1882

HIDALGO COUNTY AUTOPSY FACILITY RENOVATION

ELECTRICAL POWER PLAN

DRAWN BY: TV	DATE: 12/08/2010	SCALE: NO SCALE	
CHECKED BY: KB	DATE: 12/08/2010	PROJECT NO: U1189	
APPROVED BY: KB	DATE: 12/10/2010		

STATE	COUNTY		SHEET NO.	DWG NO.
TEXAS	HIDALGO		39 OF 47	E-7

S & B INFRASTRUCTURE, LTD.
N:\Projects\U1189\U1189.2003\Design\Files\Plans\Set_05\Dwg\E-7 REVISED PLAN 02-13-14.dwg Feb 13, 2014 - 8:20pm gualjar

FAN COIL UNIT

MARK	
INDOOR UNIT	FCU-1
SUPPLY CFM	1600
MIN. OUTSIDE AIR (CFM)	160
EXT. STATIC INCHES WC	0.5
MINIMUM HP	0.75
VOLTAGE/PHASE/HZ	208/3/60
ROWS	3
FINS	14
ENTERING AIR DB/WB	79/64
LEAVING AIR DB/WB	55.5/54
MIN. TOTAL CAPACITY (MBH)	48
MIN. SENSIBLE CAPACITY (MBH)	42
AMBIENT AIR DEG F	105
HEAT	NATURAL GAS
MIN. KW INPUT	7.2
STAGES	1
VOLTS/PHASE	208/3
MCA	54
MOCP	60
MANUFACTURER	TRANE
MODEL	2TEH3048
OUTDOOR UNIT	CU-1
VOLTAGE/ PHASE	208/3
MCA	20
MOCP	30
AMBIENT AIR DEG F	105
MANUFACTURER	TRANE
MODEL	2TTA0048
NOTES	1

NOTES:
1. PLACE CONDENSING UNIT ON 3-1/2" HIGH CONCRETE HOUSEKEEPING PAD.

RTU SCHEDULE

MARK	
INDOOR UNIT	RTU-1
SUPPLY CFM	1600
MIN. OUTSIDE AIR (CFM)	160
EXT. STATIC INCHES WC	0.5
MINIMUM HP	0.5
FAN MOTOR MCA	28
FAN MOTOR MOCP	40
VOLTAGE/PHASE/HZ	208/3/60
ROWS	3
FINS	16
ENTERING AIR DB/WB	79/64
LEAVING AIR DB/WB	55.5/54
GROSS COOLING CAPACITY (MBH)	49.93
NET COOLING CAPACITY (MBH)	49
AMBIENT AIR DEG F	105
HEAT	NATURAL GAS
MIN. KW INPUT	6
CONTROL STAGES	1
VOLTS/PHASE	208/3
MCA	28.3
MOCP	40
MANUFACTURER	TRANE
MODEL	THC048
NOTES	1, 2

NOTES:
1. PROVIDE 14" HIGH ROOF CURB.
2. PROVIDE INTEGRAL ELECTRIC "GFI" OUTLET.

15 TON AHU			
SystemID			AHU-1
Coil	NominalTons	(ton)	15.0
Refrigerant			R-410A
Cond	Namebrand		Lennox
Cond/HP	Model		TSA180S4D-230-3-E
Coil	Model		TAA240S4D-STD-230-E
Supply	AirFlow	(cfm)	5000
ExtStaticPress	Supply	(in.WC)	0.40
TotalStaticPress	(in.WC)		0.53
SupplyFan	NomPower	(hp)	7.50
SupplyFan	Req'dPower	(hp)	1.79
SupplyDriveReq	RPM	(rpm)	673
Cooling	OutdoorDB	(°F)	98.0
Cooling	CondenserDB	(°F)	98.0
Cooling	MixedDB	(°F)	78.0
Cooling	MixedWB	(°F)	64.0
Coil	GrossTotalCool	(Btuh)	177505
Coil	NetTotalCool	(Btuh)	172418
Coil	GrossSensCool	(Btuh)	138720
Coil	NetSensCool	(Btuh)	133633
Coil	MoistureRemova	(lb/hr)	36.6
System	MoistRemoval	(lb/hr)	36.6
Coil	DischargeDB	(°F)	51.8
Coil	DischargeWB	(°F)	51.3
Unit	DischargeDB	(°F)	52.7
Unit	DischargeWB	(°F)	51.7
ARI	EER		11.4
Heat	Source		None
Voltage			208V 3Ph
Condenser	Voltage		208V 3Ph
Frequency	(Hz)		60
Condenser	MCA	(amp)	66.0
Condenser	MOCP	(amp)	90
SupplyFan	FLA	(amp)	16.7
AirHandler	FLA	(amp)	16.7
CondensingUnit	Weight	(lb)	775
Coil	Weight	(lb)	308
Outdoor	Sound	Rating	88
SystemID			AHU-2

ROOF CAP SCHEDULE

MARK	RC-1
CFM	160
SERVICE	FAN COIL UNIT-1
LOCATION	ROOF
EXT. SP (IN WG)	0.125
MANUFACTURER	L. COOK
MODEL	PR-8
NOTES	1,2,3

NOTES:
1. PROVIDE WITH ALUMINUM BIRD/INSECT SCREEN.
2. PROVIDE WITH FACTORY BAROMETRIC DAMPER.
3. PROVIDE ROOF CURB W/ FACTORY DAMPER TRAY.

EXHAUST FAN SCHEDULE

REV. 02-13-14

MARK	EF-1	EF-2	EF-3	EF-4
CFM	1850	180	75	150
SERVICE	AUTOPSY AREA	RESTROOM	RESTROOMS	DECOMPOSITION
LOCATION	ROOF	ROOF	ABOVE CEILING	ROOF
RPM	1725	1725	900	1725
EXT. SP	2.5	0.375	0.125	0.125
MOTOR(HP)	2	1/6	55 WATTS	1/6
ELECTRICAL VOLTS/PHASE	208/3	115/1	115/1	115/1
MAX SONES	11.9	7.5	3	7.5
MANUFACTURER	COOK	L. COOK	L. COOK	L. COOK
MODEL	-	ACEB	GEMINI	ACRUB-UPBLAST
CATALOG NUMBER	135 CPS	70C2B	GC-120	70C2B
NOTES	1,2,3,4,5,6	1,2,4,5,6,7	1,2,4,5,6,7	1,2,4,5,6,8

NOTES:
1. PROVIDE WITH 14" HIGH ROOF CURB.
2. PROVIDE WITH FACTORY INSTALLED DISCONNECT SWITCH.
3. FAN SHALL BE SWITCHED ON/OFF WITH EXISTING AHU-1.
4. PROVIDE BELT DRIVEN FAN.
5. PROVIDE WITH FACTORY GRAVITY DAMPER
6. PROVIDE ROOF CURB WITH DAMPER TRAY.
7. SWITCH FAN WITH LIGHTS.
8. EXHAUST FAN ON/OFF WIRED WITH RTU-1

AIR DEVICE SCHEDULE

MARK	DESCRIPTION	SIZE (IN)	DEVICE TYPE	MANUFACTURER	NOTES
A	SUPPLY	22"X 22" LAY-IN	TMS	TITUS	1,2,3
B	SUPPLY	12"X 12"	TMS	TITUS	1,2,3
C	RETURN	24"X 24"	350RL	TITUS	1,2
D	SUPPLY	16"X 8"	300FS	TITUS	1,3
E	SUPPLY	12"X 6"	300FS	TITUS	1,2,3

NOTES:
1. PROVIDE AIR DEVICE WITH #26 FACTORY FINISH, UNLESS COLOR SELECTED BY OWNER.
2. PROVIDE AIR DEVICE WITH SURFACE MOUNT FRAME ON GYPSUM CEILINGS.
3. PROVIDE AIR DEVICE WITH OPPOSED BLADE DAMPER.

STATE OF TEXAS
ARO V. QUIJANO
64669
REGISTERED
PROFESSIONAL ENGINEER

STATE OF TEXAS
VEERABHADRA R. KAVULURI
114348
LICENSED
PROFESSIONAL ENGINEER
For Revisions
Kavuluri P.E.
2/13/14

S&B INFRASTRUCTURE, LTD.
Engineering Management Technology
S&B INFRASTRUCTURE, Ltd. Firm Registration Number: 1582

HIDALGO COUNTY AUTOPSY FACILITY RENOVATION

MECHANICAL SCHEDULES

DRAWN BY: NS	DATE: 12/08/2010	SCALE: NO SCALE	
CHECKED BY: NS	DATE: 12/08/2010	PROJECT NO: U1189	
APPROVED BY: XX	DATE: 12/10/2010		
STATE: TEXAS	COUNTY: HIDALGO		SHEET NO. / DWG NO.

M-H

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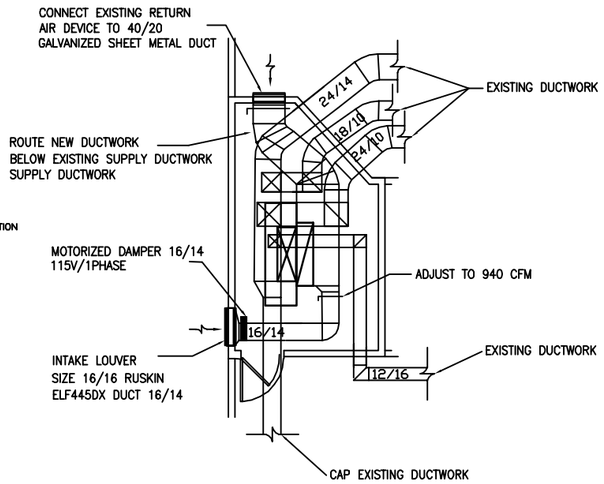
w:\Project \u1189 \u1189 203 \800_ Working Files \PlanSet_05 \Dwg \MEP PLANS \Revised Mechanical 02-13-14.dwg Feb 13, 2014 - 4:36pm gasgoff

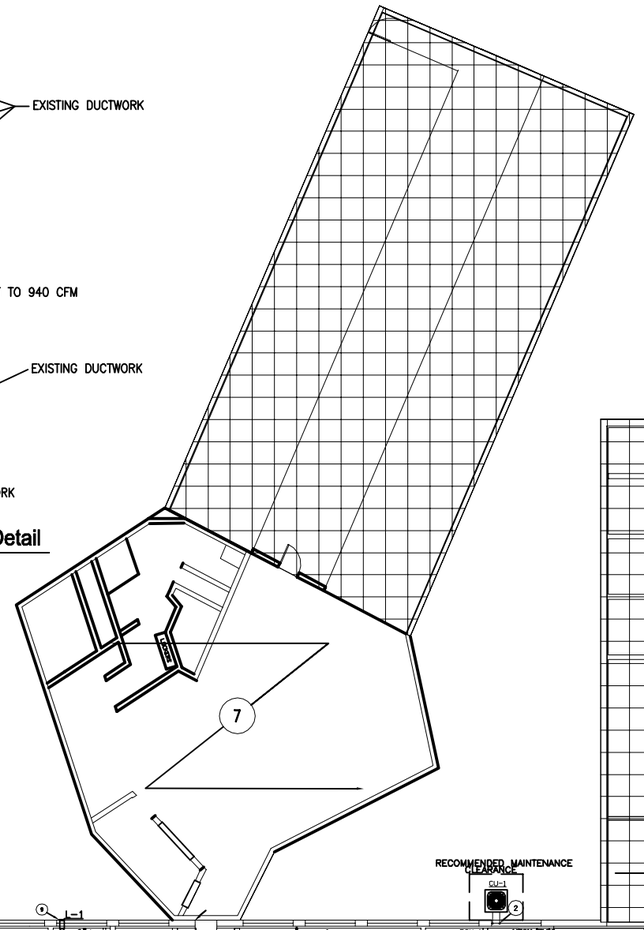
KEY NOTES: H.V.A.C.

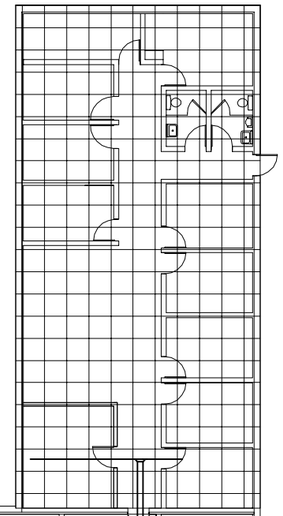
1. INSTALL NEW 4 TON FAN COIL SYSTEM. REFER TO EQUIPMENT SCHEDULE FOR CAPACITY. INSTALL UNIT PER MANUFACTURER'S RECOMMENDATIONS AND EQUIPMENT'S MAINTENANCE REQUIREMENTS. ROUTE FCU--1 CONDENSATE TO DRAIN ON WALL, COORDINATE WITH PLUMBING ON DRAIN LOCATION.
2. INSTALL CONDENSING UNIT AS PER MANUFACTURER'S CLEARANCE RECOMMENDATIONS. PLACE CONDENSER ON 4" CONCRETE HOUSEKEEPING PAD.
3. INSTALL NEW EXHAUST FAN ON ROOF CURB. ROUTE DUCTWORK UP THROUGH ROOF PENETRATION TO ROOF MOUNTED EXHAUST FAN. REF. TO FAN SCHEDULE FOR EXHAUST FAN INFORMATION. MECHANICAL CONTRACTOR TO PROVIDE WALL MOUNTED ON/OFF SWITCH COORDINATE WITH ELECTRICAL CONTRACTOR FOR SWITCH LOCATION.
4. CAP EXISTING DUCTWORK AT THIS POINT SEAL CAP AIRTIGHT.
5. ADJUST PROPOSED GOVERN AIR – AIR HANDLING UNIT TO 440 CFM OUTSIDE AIR.
6. ADJUST EXISTING SUPPLY AIR DEVICE TO 440 CFM. DUCTWORK CONNECTING TO DIFFUSER SHALL BE 10"ø.
7. NO HVAC WORK SHALL BE DONE TO THIS SECTION OF BUILDING. EXISTING SYSTEM TO REMAIN.
8. REPLACEMENT ROOF TOP UNIT TO BE INSTALLED ON EXISTING ROOF CURB. CONDENSATE SHALL BE CONNECTED TO EXISTING DRAIN SYSTEM, MECHANICAL CONTRACTOR SHALL COORDINATE WITH PLUMBING CONTRACTOR FOR EXACT DRAIN LOCATION.
9. PROVIDE RAIN RESISTANT LOUVER BY RUSKIN. SIZE 12"X12" WITH 12" WALL SLEEVE AND BIRDSCREEN. MODEL SHALL BE ELF375DX. COLOR TO MATCH EXTERIOR BUILDING.
10. DUCT DOWN 16/16 MAIN DUCT, BRANCH OUTWARD AS SHOWN IN PLAN.
11. PROVIDE 12"X12" DOOR RETURN GRILLE 350RL BY TITUS OR ENGINEER APPROVED EQUAL PROVIDE AIR DEVICE WITH FLANGE BORDER FOR BOTH SIDES OF DOOR.
12. INSTALL NEW 15 TON AIR HANDLING UNIT MODEL TAA180 WITH GAS FIRED DUCT FURNACE MODEL LD 24-100S OR EQUAL AND ADJUST EXISTING DUCTWORK TO PROPOSED UNIT. SEE DETAIL FOR MORE.
13. REMOVE AND REPLACE TWO (2) 7.5 TON CONDENSING UNITS ON EXISTING CONCRETE PAD AS PER MANUFACURE'S CLEARANCE RECOMMENDATIONS
14. INSTALL HEPA FILTER IN THE EXHAUST AIR DUCT WITH A PRESSURE INDEPENDENT, CONSTANT VOLUME, AIR FLOW AND CONTROL VALVE IN THE EXHAUST AIR SYSTEM; PROVIDE ANY OTHER APPURTENANCE TO MAKE EXHAUST SYSTEM OPERABLE. (SEE "HEPA FILTER CONTROLS FOR AUTOPSY EXHAUST SYSTEM DETAIL")
15. INSTALL DIRECTIONAL VENTS, AND RE-LOCATE DUCT OPENING, IF NECESSARY, TO KEEP AIRFLOW AWAY FROM DISSECTING TABLES.
16. RELOCATE EXHAUST REGISTER TO BE ABOVE THE SINK IN THE DECOMPOSITION ROOM, AND PROVIDE ANY OTHER APPURTENANCE TO MAKE EXHAUST SYSTEM OPERABLE.
17. PROVIDE WALL REGISTERS APPROXIMATELY 7 INCHES ABOVE FINISHED FLOOR TO EXHAUST AUTOPSY ROOM AIR NEAR EACH AUTOPSY TABLE, AND PROVIDE ANY OTHER NECESSARY APPURTENANCE TO MAKE THE EXHAUST SYSTEM OPERABLE.
18. PROVIDE ADEQUATE CHASE TO COVER DUCT WORK.
18. PROVIDE EXHAUST STACK ABOVE ROOF AS PER EXHAUST STACK DETAIL.

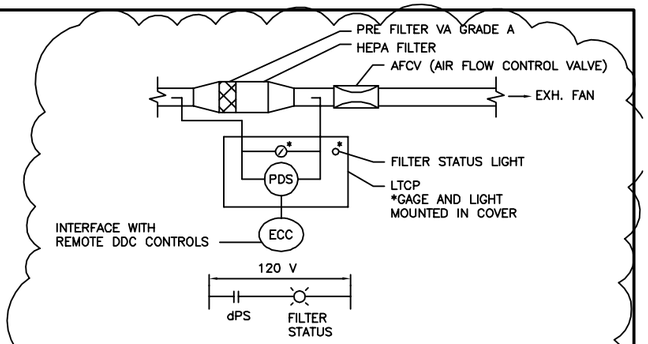
REV. 11–06–13



Mechanical Room 124 Detail







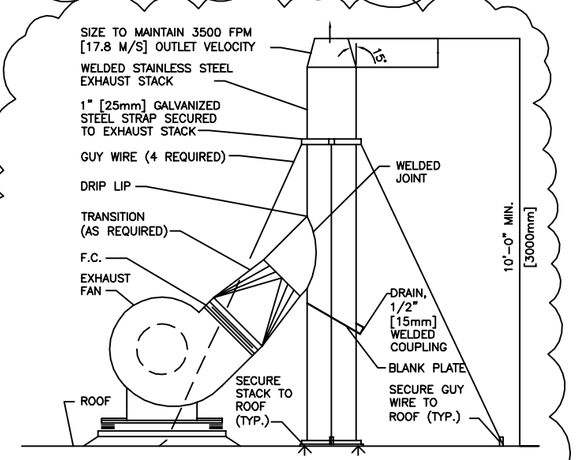
SEQUENCE OF OPERATION:

WHEN FILTER PRESSURE DROP RISES TO 2" [7 KPA] OF WATER COLUMN, FILTER STATUS LIGHT (RED) SHALL BE ENERGIZED.

HEPA FILTER CONTROLS FOR AUTOPSY EXHAUST SYSTEM DETAIL

NTS

REV. 11–06–13



EXHAUST STACK DETAIL

NTS

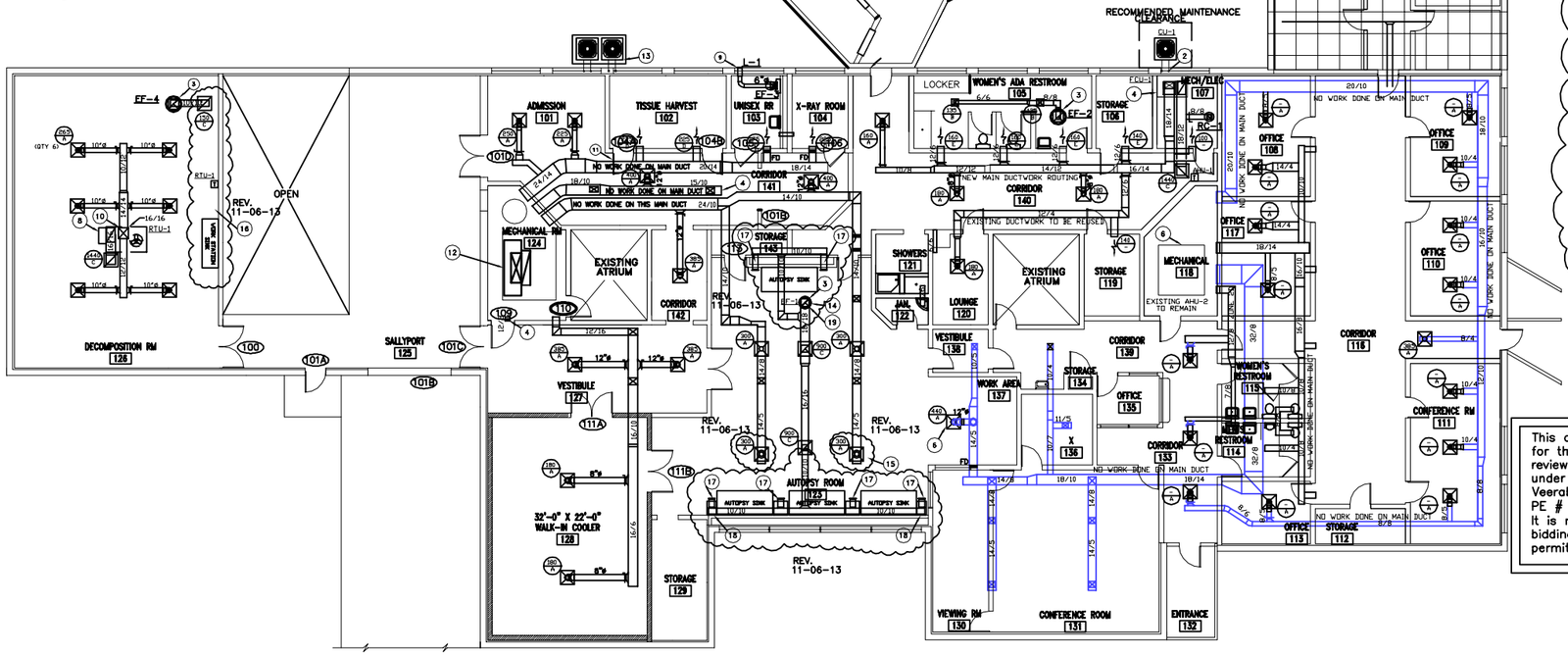
DESIGNER'S NOTE:

1. 10 FEET MINIMUM HEIGHT IS SHOWN. INCREASE THE HEIGHT, AS REQUIRED, TO COMPLY WITH THE RECOMMENDATIONS OF THE DISPERSION ANALYSIS.
2. USE THIS DETAIL FOR FUME HOODS,BIOLOGICAL SAFETY CABINETS, ISOLATION ROOM EXHAUST AND ANY OTHER APPLICABLE AREA.

REV. 11–06–13

1 Floor Plan: H.V.A.C.

Scale: 3/32"=1'-0"



This document is released for the purpose of interim review only for REV 11–06–13 under the authority of: Veerabhadra Reddy Kajuluri, PE PE # 114348 on 11–11–13. It is not to be used for bidding, construction, or permit purposes.

S&B INFRASTRUCTURE, LTD.
Engineering Management Technology
S&B INFRASTRUCTURE, Ltd. Firm Registration Number: 1582

HIDALGO COUNTY AUTOPSY FACILITY RENOVATION

MECHANICAL PLAN

DRAWN BY: NS	DATE: 12/08/2010	SCALE: 3/32"=1'-0"	
CHECKED BY: NS	DATE: 12/08/2010	PROJECT NO: U1189	
APPROVED BY: XX	DATE: 12/10/2010		

STATE	COUNTY		SHEET NO.	DWG NO.
TEXAS	HIDALGO		29 OF 47	M-3

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THE INTERLOCAL PURCHASING SYSTEM 4845 US Highway 271 North, Pittsburg, Texas 75686 Tel 866-839-8477 Fax 866-839-8472

February 28, 2014

Hidalgo County
3100 S. Business Hwy. 281
Edinburg, TX 78539

RE: CAS Companies
Contract # 10012413
Commodity Contract: Job Order Contracting and Related Services
Awarded Date effective through 01/24/2015

TO WHOM IT MAY CONCERN:

The Interlocal Purchasing System (TIPS) verifies that CAS Companies has an Awarded Contract with The Interlocal Purchasing System (TIPS), and is authorized to sell products, supplies and services under **Contract # 10012413.**

This Authorization for CAS Companies to Hidalgo County dated **2/26/2014** for "Hidalgo County Autopsy" in the amount of **$40,358.35** has been reviewed by TIPS and found to be within the parameters of the awarded contract as listed above.

If you have any questions, you may reach me at 866-413-6574 or by email to david.mabe@tips-usa.com.

Sincerely,

David Mabe

David Mabe
TIPS JOC Manager

AI-43416 **Purchasing Department 21. C. 1.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted For: Comm. AC Cuellar, Pct. #1 **Submitted By:** Vangie Garcia, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

CONSTABLE PRECINCT ONE:

Acceptance and approval to increase original PO#680750 (C-12-028-07-24) with Holchemont LTD. as recommended by the Architect of record "Alcocer Garcia Associates" thru AIA Document G701-2001 Change Order No. 005 in the amount of $7,720.13 for change request as outlined in the Summary Of Change Order No. 005 including, but not limited to, the electrical transformer and extension of time to complete original punch-list (CC approved 12-31-13-AI #42269).

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 **ACCT. #:** 1336-421-00-220-042-0-720

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

Funds available as of 3/7/14.

Attachments

Change Order No. 005

1

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	03/07/2014 10:13 AM
Budget & Management	Debbie Tamez	03/07/2014 10:19 AM
Glinda Pacheco	Glinda Pacheco	03/07/2014 02:02 PM
Auditor's Office	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Vangie Garcia Started On: 03/03/2014 04:33 PM

Final Approval Date: 03/07/2014

RECEIVED
FEB 18 2014

REGISTERED ARCHITECT
GEORGE A GARCIA
5476
STATE OF TEXAS

LIC EXPIRATION DATE: 8-31-14

AIA® Document G701™ – 2001

Change Order

PROJECT *(Name and address)*:
Pct 1 Constable Building
Weslaco, Texas

CHANGE ORDER NUMBER: 005
DATE: February 13, 2014

OWNER: ☒
ARCHITECT: ☒
CONTRACTOR: ☒
FIELD: ☐
OTHER: ☐

TO CONTRACTOR *(Name and address)*:
Holchemont, LTD.
900 N Main Street
McAllen, Texas 78501

ARCHITECT'S PROJECT NUMBER:
CONTRACT DATE: July 24, 2012
CONTRACT FOR: General Construction

THE CONTRACT IS CHANGED AS FOLLOWS:
(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)
1. Provide and install transformer and related items for a complete installation to serve the parking lot lights.
2. Work under this Change Order #005 and pending Punch List items on building to be completed by March 31, 2014.

The original Contract Sum was	$	724,000.00
The net change by previously authorized Change Orders	$	98,644.53
The Contract Sum prior to this Change Order was	$	822,644.53
The Contract Sum will be increased by this Change Order in the amount of	$	7,720.13
The new Contract Sum including this Change Order will be	$	830,364.66

The Contract Time will be increased by See Above ~~(0)~~ days.
The date of Substantial Completion as of the date of this Change Order therefore is

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ARCHITECT	CONTRACTOR	OWNER
Alcocer Garcia Associates, Inc. *(Firm name)*	Holchemont, LTD. *(Firm name)*	County of Hidalgo, Texas *(Firm name)*
1333 E Jasmine McAllen, Texas 78501 ADDRESS	900 N Main Street McAllen, Texas 78501 ADDRESS	2802 S Business Hwy 281 Edinburg, Texas 78539 ADDRESS
BY *(Signature)*	BY *(Signature)*	BY *(Signature)*
George A Garcia *(Typed name)*	Michael Montalvo *(Typed name)*	Ramon Garcia, Cunty Judge *(Typed name)*
2-18-14 DATE	2/18/14 DATE	DATE

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User Notes:
(3B9ADA24)

SUMMARY OF CHANGE ORDER NO. 5

PROJECT : Hidalgo County Precinct 1 Constable's Office Building, Weslaco, Texas
CONTRACTOR: Holchemont, LTD

Provide Material, labor and equipment for the following work items :

Item 1. Install electrical transformer to convert power to voltage required for parking lot lights.
Provide and install all related items.
Construction Contract amount to be increased by this Change Order..... $ 7,720.13
Contractor's Cost Proposal attached.

Item 2. Time extension: To allow for ordering, delivery and installation of electrical equipment and for additional time for contractor to complete punch-list work items at building.

ALCOCER GARCIA ASSOCIATES, INC.
McALLEN, TX
2 - 13 -14

Holchemont, Ltd.
900 N. Main St.
McAllen, TX 78501
Ph : (956) 686-2901

Change Request

To: Hidalgo County
2802 S Business Hwy 281
Edinburg, TX 78539
Ph: (956)318-2626 Fax: (956)318-2629

Number: 18
Date: 12/24/13
Job: 1207-PCT-19 Hid Co Pct 1 Constable Office
Phone:

Description: Tansformer for Exterior Light Poles

We are pleased to offer the following specifications and pricing to make the following changes:

Per your request via email:

We contacted AEP to inquire about the availability of 480v service for the parking light fixtures. The service installed for the building was 122/208v. and 480 is not available.
The recommendation from AEP was to explore the option of having the electrician install a Tri-cell Step-Up Transformer to bring the power up to 480v.

Is this something that can be considered to help re-solve the issue with light fixtures installation?

Appreciate your help.

Moises Salazar, Buyer III

The total amount to provide this work is $7,720.13

If you have any questions, please contact me at (956)686-2901.

Submitted by: Michael C. Montalvo
Holchemont Ltd.

Approved by: _____
Date: _____

Cc:

Zimbra **evangelina.garcia@co.hidalgo.tx.us**

RE: Change Order No. 004 and 005

From : George <george@agadc.com> Fri, Mar 07, 2014 04:03 PM

Subject : RE: Change Order No. 004 and 005

To : 'Evangelina Garcia' <evangelina.garcia@co.hidalgo.tx.us>

Cc : 'Martha Salazar' <martha.salazar@co.hidalgo.tx.us>, 'Oscar Garza' <oscarg.garza@co.hidalgo.tx.us>, 'Moises Salazar' <moises.salazar@co.hidalgo.tx.us>

Ms Garcia,

Both Change Orders were initiated by the Purchasing Department. The light poles are not connected to the building. The conduits and wiring are, out of necessity, connected to the building. This is the only electrical power available for the parking lot lights. I believe that the County decided to have these installations done by Holchemont not only to expedite the installations but also to keep this electrical work under one electrical warranty, rather than have a separate electrical contractor. The transformer is an integral part of the system required for the parking lot lights. This item also, out of necessity, has to be wired to an electrical panel at the building. This type of equipment is similar to the emergency generator that was installed for the building. It is not part of the building but it is an accessory necessary for the functioning of the building for its intended use.

George Garcia
Architect.

AlcócerGarcíaAssociates, Inc.
1333 E Jasmine Ave.
McAllen, Texas 78501
☎ Off. (956) 618.2007
Fax. (956) 618.2008

AI-42935 **Purchasing Department 21. D. 1.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted For: Comm. Joe Flores, Pct. #3 **Submitted By:** Sandy Suarez, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Presentation of sole bid received as detailed in tabulation sheet contained herein meeting all specifications and/ or requirements for the purpose of award and approval of contract for Request for Bid titled: Hidalgo County Precinct 3- "Garbage Collection at Los Ebanos Pavilion" through project No.: 2014-019-01-15-SGS.

BACKGROUND

Reference requisition #253379.
1. Contract will commence upon approval by Commissioner's Court.
2. Contract document was reviewed and approved by Legal Counsel as to form.

Fiscal Impact

FISCAL YEAR: 2014 **ACCT. #:** 4-1100-452-00-123-008-0-421

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

Available funds as of 03/07/14.

Attachments

Recommendation, tab , participation log

Legal Approval

Contract

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	03/04/2014 02:02 PM
Budget & Management	Debbie Tamez	03/04/2014 03:20 PM
Obdett Calzada	Obdett Calzada	03/07/2014 04:10 PM
Auditor's Office	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Sandy Suarez Started On: 01/30/2014 04:42 PM

Final Approval Date: 03/07/2014

Hidalgo County Purchasing Office
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

MEMORANDUM

TO: **Sergio H. Saenz**, Park Director
Hidalgo County Precinct No. 3

ATTN: Elva Borrego / Norma Ceballos

FROM: Sandy Suarez, Buyer II
Hidalgo County Purchasing Dept.

DATE: January 17, 2014

RE: **BID AWARD RECOMMENDATION REQUEST**
Bid No. 2014-019-01-15-SGS-Hidalgo County Precinct No. 3-
"GARBAGE COLLECTION AT LOS EBANOS PAVILION"

We have received **one (1) response** to the above mentioned project. Enclosed you will find a copy of the tabulation sheet along with copies of the bid responses for your review and recommendation.

We would like to present your recommendation toCommissioner's Count therefore, we need your response **as soon as possible** to be able to present to Commissioner's Court by **February 11, 2014.** Please indicate your recommendation or any concerns on the space provided below and reply to the Purchasing Department. Via **fax to (956)-318-2629 or via email to: sandy.suarez@co.hidalgo.tx.us.**

Should you have any questions or require further information please do not hesitate to call me at 318-2626- ext. 4860. Thank you for your attention and cooperation to this matter.

AWARD TO VENDOR(S):	RECOMMENDATION (BASIS)
1. Allied Waste Services	Sole Bidder
2.	
3.	

Please include the budget account number(s) for the above reference project.

Budget Acct No.: 4-1100-452-00-123-008-0-421

AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE
	Joe M. Flores	Pct#3	1/21/14

Enclosures

HIDALGO COUNTY PURCHASING DEPARTMENT
ACCEPTANCE SHEET

DEPARTMENT NAME: HIDALGO COUNTY PRECINCT NO. 3

BID OPENING DATE: JANUARY 15, 2014 | **BID OPENING TIME: 9:30 A.M.**

DESCRIPTION OF BID: "GARBAGE COLLECTION AT LOS EBANOS PAVILION"

BID NO: 2014-019-01-15-SGS | **BUYER: Sandy Suarez**

RFB	SOLE BIDDER	PRICE PER TON / ADDITIONAL FEES (if appicable)	WEEKLY COST	MONTHLY COST	IN THE EVENT OF AN EMERGENCY SPECIAL RATES	
#1	ALLIED WASTE SERVICES OF RIO GRANDE	$ n/a per ton	$ n/a	$ 110.00	Construction Debris	$233.00per haul $ 30.00 per ton $ 0.00 per rental
					Furniture / Mattress *	$ 233.00 per haul $ 30.00 per ton $ 0.00 per rental
					Flammable / Hazardous Materials	NO BID
		$ n/a Additional Fee	$ n/a	ALL ABOVE	Batteries	NO BID
					White Goods Transported to Metal Recycle **	$300.00 per haul

OPENED
JAN 15 2014
9:40am
Witnessed

EXHIBIT "B"
HIDALGO COUNTY PRECINCT NO. 3
"GARBAGE COLLECTION AT LOS EBANOS PAVILION"
BID NO.: 2014-019-01-15-SGS

BID PAGE

Fill in each section of the Bid Page (Exhibit "B") if applicable. **INCOMPLETE** submittals may be considered a probable cause for disqualification.

PART 1:

AWARD WILL BE BASED ON THE LOWEST BID PER TON MEETING ALL REQUIRE SPECIFICATIONS / REQUIREMENTS. (Shipping and freight cost will be F.O.B. destination.)
Internal Use Only: Commodity Code: 910-27

LOCATION SITE: LOS EBANOS PAVILION-HIDALGO COUNTY PRECINT # 3				
CHARGES FOR ONE (1) DAY - WEEKLY COLLECTION SERVICE: **QUANITY:** ONE (1) CONTAINER **BIN SIZE:** 8 CUBIC YARD CONTAINER W/ LID (MUST BE PROVIDED BY VENDOR)			**WEEKLY CHARGE/ ADDITIONAL FEES** $	**TOTAL MONTHLY FEE** $ 110.00
COST FOR LAND FILLING (TIPPING CHARGE) OR ANY ADDITIONAL CHARGES. (PLEASE SPECIFY)			$_____ / Per Ton $_____Addt'l /Fee(s) Specify fee:	$_____/ Per Ton Included Above $_____Addt'l Fee(s) Specify fee:
PROPOSED COLLECTION DAY	COLLECTION DAY		COMMENTS:	
COPIES OF ALL PERMITS/LICENSES ENCLOSED	YES	NO		

LANDFILL SITE ADDRESS/LOCATION:
Bidder Owned and located at Intx of FM 681 & Mi 14 Rd. Mission TX, 78572

DISCRIPTION OF TRACKING & MANIFEST DOCUMENTATION PROCEDURES:
Manifest provided at no charge. Documentation and tracking will be done through a signed sealed manifest document to the Generator.

IN THE EVENT OF AN EMERGENCY			
CATAGORIES OF WASTE FOR TRANSPORATION AND/OR WASTE STORAGE	**ACCEPTABLE**	**NON-ACCEPTABLE**	**SPECIAL RATES**
Construction Debris	X		$
Furniture/ Mattress *	X		$
Flammable / Hazardous Materials		X	$
Batteries		X	$
White Goods Transported To Metal Recycle **		X	$

COMMENTS: *$233.00 per haul, $30.00 per ton, $0.00 per rental

** $300.00 per haul

Zimbra **sandy.suarez@co.hidalgo.tx.us**

RE: RFB NO.: 2014-019-01-15-SGS - Hidalgo County Precinct 3 - " Garbage Collection at Los Ebanos Pavilion" Clarification

From : Damian Saenz <DSaenz@republicservices.com> Thu, Jan 16, 2014 11:38 AM

Subject : RE: RFB NO.: 2014-019-01-15-SGS - Hidalgo County Precinct 3 - " Garbage Collection at Los Ebanos Pavilion" Clarification

To : Sandy Suarez <sandy.suarez@co.hidalgo.tx.us>

Hi Sandy,

In response to the below,

1. Construction Debris is billed out at $233 per haul, $30 per ton with $0 rental
2. White Goods are acceptable

Thank You,

Damian A Saenz

Division Sales Manager
Republic Services- Rio Grande Valley, TX
(956)392-7012 office
(956)428-2045 fax
(956)535-0988 cell
dsaenz@republicservices.com

From: Sandy Suarez [mailto:sandy.suarez@co.hidalgo.tx.us]
Sent: Wednesday, January 15, 2014 2:39 PM
To: Saenz, Damian
Subject: RFB NO.: 2014-019-01-15-SGS - Hidalgo County Precinct 3 - " Garbage Collection at Los Ebanos Pavilion" Clarification
Importance: High

Good Afternoon Mr. Saenz,

in reviewing your Bid response; Exhibit "B". I need clarification on the section: In the Event of an Emergency, please.
I have attached a copy your Bid response, for your convenience.

1. Construction Debris :- was marked as - Acceptable, but no price was indicated?

2. White Goods Transported to Metal Recycle: - was marked as- Non-acceptable, but a price of $ 300.00 per haul, was indicated.
Will this be acceptable or not?

Your prompt response; will be greatly appreciated.

--
Sincerely,
Sandy Suarez, Buyer II
Hidalgo County Purchasing Department
2802 S. Bus Hwy. 281
Edinburg, TX. 78539
(956) 318-2626 ext. 4860
(956) 292-7612 fax
sandy.suarez@co.hidalgo.tx.us

HIDALGO COUNTY PURCHASING DEPARTMENT
PARTICIPATING BIDDER'S LOG
SPECIFICATIONS/BID PACKETS
RFB-RFP-RFQ

BID OPENING DATE: January 18, 2014 **BID OPENING TIME: 9:30 A.M.**
DEPARTMENT/BID DESCRIPTION: "HIDALGO COUNTY PRECINCT NO. 3–GARBAGE COLLECTION AT LOS EBANOS PAVILION"
BID NO: 2014-019-01-18-SGS

NAME OF BIDDER: COMPANY/FIRM	BID REQUEST *VIA	SIGNATURE (IF APPLICABLE) OR INITIALS OF STAFF ADDRESSING MAILOUT	DATE	ADDRESS E-MAIL & PHONE NO
1. Allied Waste(BFI) Service Attn: Jon Deicla & Steve Napoli	E-mail	Sandy Suarez	12/30/13	9402 W. Expressway 83, Harlingen, Texas 78552 956-423-7316 Jdeicla@republicservices.com & snapoli@republicservices.com
2. Waste Connection of Texas Carlos Figueroa	E-mail	Sandy Suarez	12/30/13	1222 N. Closner Blvd. Edinburg, Texas 78541 832-250-0736 956-316-0333 carlosf@wasteconnections.com
3. Allied Waste(BFI) Service Attn" Rey Alegria	E-mail	Sandy Suarez	12/30/13	9402 W. Expressway 83, Harlingen, Texas 78552 956-423-7316 ralegria@republicservices.com
4. Waste Management Services Jamie Lopez Left message	E-mail	Sandy Suarez	12/30/13	1701 S Cage Blvd Pharr, Texas 78577 956-702-0252 Jamie.lopez21@wm.com
5. All Valley Waste Paula Lopez	E-mail	Sandy Suarez	12/30/13	402 W Mile 10 N. Rd. Weslaco, Tx 78596 956-376-6022 paulalopezvillanueva@msn.com
6. Quality Waste Ezri De La Rosa Joe Quiraga	E-mail	Sandy Suarez	12/30/13	123 E. Davis Rd Edinburg, Texas 78542 956-287-7286 cell 956-358-6723 ezri@myqualitywaste.com

***VIA:**
IN PERSON (IP)
E-MAIL (EM)
TELEPHONE REQUEST (TR)
BIDDER LIST MAIL OUT (BLM)
FACSIMILE (FAX)

RE: C-14-019-03-11-Garbage Collection at Los Ebanos Pavillion

From : Steve Crain <scrain@atlashall.com> Fri, Mar 07, 2014 03:51 PM
Subject : RE: C-14-019-03-11-Garbage Collection at Los Ebanos Pavillion
To : 'Rocio Villarreal' <rocio.villarreal@co.hidalgo.tx.us>

The agreement is fine.

From: Rocio Villarreal [mailto:rocio.villarreal@co.hidalgo.tx.us]
Sent: Friday, March 07, 2014 3:41 PM
To: Steve Crain
Subject: RE: C-14-019-03-11-Garbage Collection at Los Ebanos Pavillion

yes.
----- Original Message -----
From: Steve Crain <scrain@atlashall.com>
To: 'Rocio Villarreal' <rocio.villarreal@co.hidalgo.tx.us>
Sent: Fri, 07 Mar 2014 15:40:19 -0600 (CST)
Subject: RE: C-14-019-03-11-Garbage Collection at Los Ebanos Pavillion
Does that name match the name on the response to the Proposal?

From: Rocio Villarreal [mailto:rocio.villarreal@co.hidalgo.tx.us]
Sent: Friday, March 07, 2014 2:26 PM
To: Steve Crain
Subject: Re: C-14-019-03-11-Garbage Collection at Los Ebanos Pavillion

Attached is the corrected name to the agreement. Please review and approve as to form.

Thank you.

Rocio Villarreal

From: "Steve Crain" <scrain@atlashall.com>
To: "Rocio Villarreal" <rocio.villarreal@co.hidalgo.tx.us>
Sent: Friday, March 7, 2014 10:38:29 AM
Subject: RE: C-14-019-03-11-Garbage Collection at Los Ebanos Pavillion

THE STATE OF TEXAS §

§

COUNTY OF HIDALGO §

SERVICE CONTRACT
C-14-019-03-11

THIS CONTRACT is made and entered into this 11th day of March**, 2014** by and between the **COUNTY OF HIDALGO, TEXAS** ("County"), and BFI Waste Services of Texas, LP dba Allied Waste Service of Rio Grande Valley, an Arizona Corporation. ("Company").

WHEREAS, Company responded to advertised notices for bids for **"Garbage Collection at Los Ebanos Pavilion"** (the "Services"); and

WHEREAS, Company submitted a bid to provide services in accordance with the specifications as bid, a copy of Request for Bid (RFB) Procurement Packet being attached hereto as Exhibits "A" (the "RFB") and a copy of the Company response to the RFB atthed hereto Exhibit "B" respectively, and incorporated herein for all purposes (the "Bid Page"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications, the Commissioners Court of County awarded the bid to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agrees that this Contract is entered into in order to provide the Services to locations at **Hidalgo County Precinct No. 3**. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this

Contract, and shall be obligated to render and provide the Services in accordance with the Specifications within **Hidalgo County** following a request for Services by the Department Head, or his designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a period beginning March 11, 2014 and ending March 12, 2015, and may be extended at the sole discretion of County for an additional two (2) one (1) year period, unless this Contract is terminated pursuant to the provisions herein, whichever occurs first. County also reserves the right to continue this bid for an additional sixty (60) day Grace Period, under the same rates terms and conditions.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship, that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County: **The County of Hidalgo**
Attn: County Judge
1615 S. Closner, Suite J
Edinburg, Texas 78539

If to Company: **BFI Waste Services of Texas, LP dba Allied Waste Service**

of Rio Grande Valley
Damian Saenz, Division Sales Manager
9402 W. Expressway 83
Harlingen, Texas 78552

13. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. This Agreement may be terminated by County without cause upon thirty (30) days written notice.

15. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

16. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

17. **Commitment of Current Revenues Only.** In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of Buyer under this Agreement, Buyer may terminate this Agreement upon ninety (90) days written notice to Seller. Buyer agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Buyer pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1996).

18. **Entire Agreement**. This Agreement contains the entire contract between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representation or agreement in connection with this Agreement not specifically

set forth herein. This Agreement may be modified or amended only by agreement in writing executed by the parties hereto, and not otherwise.

WITNESS our hands in duplicate originals this_____ day of _____, 2014.

COUNTY OF HIDALGO

ATTEST:

By:_____
Ramon Garcia, County Judge

_____
Arturo Guajardo Jr., County Clerk

COMPANY:

REPUBLIC SERVICES, INC.

By:_____
Printed Name:_____
Title:_____

APPROVED AS TO FORM:
Atlas, Hall & Rodriguez L.L.P.

By:_____

EXHIBIT "A"

REQUEST FOR BID (RFB)
PORCUREMENT PACKET

PURCHASING DEPARTMENT
County Of Hidalgo

December 30 , 2013

(Company's name and address)

_____

_____

_____

_____

Re: **HIDALGO COUNTY PRECINCT NO. 3**
Request for Bids -**"GARBAGE COLLECTION AT LOS EBANOS PAVILION"**
Bid No: 2014-019-01-15-SGS

Dear Respondents:

Enclosed please find a Request for Bid (RFB) packet for your review and consideration.

Hidalgo County Purchasing Department welcomes and appreciates your participation in the bid process.

If any further assistance is required, please do not hesitate to call the Purchasing Department (956)318-2626.

Sincerely,

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/sgs

Enclosures

REQUEST FOR BIDS (RFB) CHECKLIST

HIDALGO COUNTY PRECINCT NO. 3
"GARBAGE COLLECTION AT LOS EBANOS PAVILION"
RFB NO: 2014-019-01-15-SGS

1. Request For Bid Letter, consisting of 1 page.
2. Request for Bid, Legal Notice, consisting of 7 pages.
3. Exhibit A Specifications, consisting of 5 pages.
4. Exhibit B Bid Page, consisting of 3 pages.
5. Exhibit C Insurance Requirements, consisting of 5 pages.
6. Exhibit D Conflict of Interest Questionnaire (CIQ), consisting of 2 pages.
7. Vendor/Bidder Application and W-9 form(s) consisting of 7 pages
8. Certification Regarding Debarment, consisting of 2 pages
9. Draft Service Agreement consisting of 9 pages

The above mentioned items shall be found in the for Bid (RFB) packet that is attached herewith. Should you find that any of the listed items are not attached in its entirety, please contact Purchasing by calling (956) 318-2626 or e-mail, to advise us of the missing documentation, and Purchasing will forward information either through facsimile, e-mail or by U.S. Mail.

Thank you.

Martha L. Salazar, CPPB, Purchasing Agent

12/30/2013
Date

LEGAL NOTICE

REQUEST FOR BIDS
HIDALGO COUNTY PRECINCT NO. 3

"GARBAGE COLLECTION AT LOS EBANOS PAVILION"

RFB No.: 2014-019-01-15-SGS

Bid No: 2014-019-01-15	Buyer: Sandy Suarez	Tel. No: (956) 318-2626 x 4860

REQUEST FOR BIDS

HIDALGO COUNTY PRECINCT NO. 3

"GARBAGE COLLECTION AT LOS EBANOS PAVILION"

BID OPENING DATE: JANUARY 15, 2014

Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Physical location: 2802 S. Business Highway 281 - Administration Building
Postal/Mailing: 2812 S. Business Highway 281
Edinburg, Texas 78539

956 318-2626

Form HCPD-03

1. Sealed bids will be received for **"HIDALGO COUNTY PRECINCT NO. 3-GARBAGE COLLECTION AT LOS EBANOS PAVILION"**in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the specifications. Hidalgo County reserves the right to reject the deviation and its effect on the overall bid.

2. One (1) original and Three (3) copies of all bids are required with the bidders name and return address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: **"BID-2014-019-01-15-SGS- HIDALGO COUNTY PRECINCT NO. 3-GARBAGE COLLECTION AT LOS EBANOS PAVILION"** and in County's Purchasing Department, physical address: 2802 S. Business Hwy 281, mailing address 2812 S. Business 281 New Administration Building,, Edinburg, Texas **on or before 9:30 a.m., WEDNESDAY, JANUARY 15, 2014.**

   NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO "RFB No. 2014-019-01-15-SGS- HIDALGO COUNTY PRECINCT NO. 3-GARBAGE COLLECTION AT LOS EBANOS PAVILION".

   Hidalgo County reserves the right to refuse and reject any/all RFB and to waive any/all formalities or technicalities, or to accept the RFB considered the best and most advantageous to Hidalgo County

3. Hidalgo County reserves the right to: A.) separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B.) reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C.) award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so."

4. The Bidder shall not substitute items named in the bid without the express written consent of Hidalgo County. Failure of the delivered item (s) to perform as specified or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.

5. For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, bidders are required to include illustrations, specifications, explanation of warranties, and service data with their bid including catalogue numbers and any necessary references.

7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.

8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.

9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.

10. County reserves the right to accept or reject any or all bids.

11. Shipping costs are to be F.O.B. destination. (Vendor pays all shipping cost and remains responsible until the County takes possession)

12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the Hidalgo County Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy o their Federal ID Number Certificate.

15. DELIVERY INSTRUCTIONS:

- No deliveries accepted after 3:00 P.M., Monday-Friday.
- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.
- If you need additional information call the office listed below:

Hidalgo County Purchasing Department
Martha L. Salazar, Purchasing Agent
(956) 318-2626

16. BILLING AND PAYMENT INSTRUCTIONS:

- Invoices must include:
  a) Name and address of successful bidder
  b) Name and address of receiving department or official
  c) Purchase Order Number (if any)
  d) Notation - **"HIDALGO COUNTY PRECINCT NO. 3-GARBAGE COLLECTION AT LOS EBANOS PAVILION"** Descriptive information as to the items or services delivered, including product code, item number, quantity,

etc.

- Discount payments will be considered when offered.

- Contact person for Billing and Payment questions:

Hidalgo County Precinct No. 3
Sergio H. Saenz, Park Director
(956)585-5311

17. Schedule of Events:

Bid Opening, 9:30 AM	**JANUARY 15, 2014**
Award of Contract	_____, 2014
Commence Work or Deliver Products	_____, 2014

18. Bid or Performance Bond and Debarment Certification; Payment Under Contract:

- If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76.

- Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.

- If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.

- If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.

- For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

19. Ethical Standards:

- It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation,

auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

. It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

. No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20. Disclosure of Conflict of Interest

. Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please Submit completed CIQ forms to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse
COMPLETION AND SUBMISSION OF FORM CIO IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.

21. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

22. Bids, and all goods and services provided thereunder, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services

23. Minimum Standards For Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under the bid;
- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;

. Have a satisfactory record of integrity and ethics;

. Be otherwise qualified and eligible to receive an award.

24. Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

25. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.

26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:

A. Meet schedules;
B. Pay any required fees or taxes; or
C. Otherwise perform in accordance with the specifications.

27. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgment with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.

28. Successful bidder shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

29. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

30. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County

Bid
for
HIDALGO COUNTY PRECINCT NO. 3
"GARBAGE COLLECTION AT LOS EBANOS PAVILION"
BID NO.: 2014-019-01-15-SGS

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
2802 S. Bus. Hwy. 281
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that Hidalgo County reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

EXHIBIT "A"

SPECIFICATIONS / REQUIREMENTS

REQUEST FOR BIDS
HIDALGO COUNTY PRECINCT NO. 3

"GARBAGE COLLECTION AT LOS EBANOS PAVILION"

RFB No.: 2014-019-01-15-SGS

EXHIBIT "A"
HIDALGO COUNTY PRECINCT #3
"GARBAGE COLLECTION AT LOS EBANOS PAVILION"
RFB NO.: 2014-019-01-15-SGS

Scope of Services:

Hidalgo County is soliciting competitive sealed bids for the service of "Garbage Collection" from certified, licensed participants. Bidders will be required to collect; transport and dispose of solid waste (garbage) generated by Hidalgo County Precinct No. 3-Los Ebanos Pavilion. All collection services will be on an **"As Needed Basis".**

Specifications/Requirements:

In accordance with the specifications/requirements specified herein and including, but not limited to all provisions set forth in the accompanying documentation. Any bid that does not meet the minimum requirements and/or specifications will be rejected. All solid waste (garbage) collections will be on an **"As Needed Basis"** only.

1. The department is in need of a one (1) day service per week.
2. Bidder will be required to provide one (1), eight (8) cubic yard bin (container) with lid.
3. Bidder must provide the name and location of landfill site to which the solid waste will be delivered and disposed of.
4. If bidder(s) is not the owner or operator of the landfill site, bidder must provide copies of documents authorizing bidder(s) to properly dispose of solid waste is such landfill.
5. The Bidder must present evidence that it possesses all federal, state and local permits necessary and proper to the conduct of a waste collection and disposal business.
6. Bidder shall provide a current permit for the landfill size issued by the Texas Natural Resource Conservation Commission (TNRCC) evidencing authorization for the disposal of solid waste. Bidder must be in compliance throughout the term of contract.
7. The successful bidder agrees to abide by all applicable state laws, regulations and be incompliance with all OSHA and TXDOT's regulations and requirements for the transportation of solid waste materials through out the term of the contract.
8. If a Local Declaration of Disaster is declared by the Hidalgo County Judge, special rates will apply for the following categories of waste:
    a) Construction Debris
    b) Furniture/Mattress
    c) Flammable/Hazardous Materials
    d) Batteries
    e) White goods transported to metal recycle.
9. No household trash will be included. Tickets must be specially marked by disaster name.
10. Bidder should designate which categories of waste your firm can transport or accept for waste storage.

11. Site locations will vary depending on event, to be discussed at initial waste removal planning meeting at the time of event.

12. Bidder will provide all labor, machinery and equipment, tools and materials required to render services.

13. Cost for land filling will be on a per **"ton"** basis as listed on Bid page form. (Exhibit "B").

14. Bidder must provide proposed collection schedule.

15. Bidder must provide any additional fees, such as landfill charges, transportation etc.

Collection Site:

Hidalgo County Precinct No. 3
Los Ebanos Pavilion
Los Ebanos, TX. 78565

TERMS AND CONDITIONS:

1.) The term of the contract will be for a one (1) year initial period. Hidalgo County reserves the right to extend the contract for an additional two (2) one (1) year terms, under the same rates, terms and conditions.

2.) Hidalgo County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for the next contract term.

3.) Hidalgo County reserves the right to award the bid on a lump sum basis to one bidder or to multiple bidders if the County determines it is in its best interest to do so.

4.) After Bid is awarded and successful awarded contractor defaults in meeting the general instructions to bidder(s) and/or in complying with the contract agreement, Hidalgo County reserves the tight to seek the services of the next lowest bidder(s). In such event, Hidalgo County shall charge the successful bidder the difference for any additional cost of such item.

5.) Hidalgo County reserves the right to add or delete items/locations during the term of the contract under the same rates, terms and conditions.

6.) Any contract awarded to a successful bidder will be in effect until:
- The contract expires.
- Delivery acceptance of products and/or performance of services ordered, or
- Terminated by County with thirty (30) days written notice prior to the cancellation.

7.) Insurance requirements for this project to be maintained through out the contract term (refer to Exhibit "C" for limits).

8.) Hidalgo County reserves the right to reject any/all bids, to waive any/all formalities or technicalities, or to accept the bid considered the best and most advantage to the County.

9.) Hidalgo County reserves the right to hold bids for a period of ninety (90) days without taking any action.

10.) Bidder will have been in business for at least two years.

11.) The bidder awarded the contract shall not engage the services of a subcontractor without prior written consent of Hidalgo County. When requesting written consent from Hidalgo County to retain a subcontractor to perform services hereunder the successful bidder must present evidence and submit to the County that the successful bidder and the proposed subcontractor possess all necessary licenses and permits to perform the services described herein and that the successful bidder and the proposed subcontractor have obtained and submitted the required insurance coverage and policies as required by Hidalgo County.

12.) The successful bidder shall not deliver products or provide services without a Hidalgo County Purchase Order, signed by an authorized agent of the Hidalgo County Purchasing Department.

13.) Each bidder further represents and warrants that there are not current pending legal or administrative proceedings relating to its conduct of a solid waste collection, transport of disposal operation which will be utilized in performing on a contract awarded hereunder. Prior to award of contract, each bidder and thereafter, the successful bidder will notify the County within three (3) business days of the filing of any legal or administrative proceedings affecting or in any manner related to its operation of solid waste collection, transport and disposal operation which is or will be utilized in performing on a contract awarded hereunder.

14.) Bidder shall describe any tracking and manifest documentation procedures and certify that the same are in compliance with state and federal regulations relating to bio-hazardous waste disposal. Upon acceptance of any waste products by the successful bidder and execution of any request manifest or other document, the successful bidder shall be granted all right, title and interest in the waste. Procedures subsequent to the acceptance of the waste will comply with all applicable regulations regarding the handling and disposition of waste.

15.) Shipping and freight costs are to be net F.O.B. destination.

MARKET VOLATILITY AND UNIT PRICE ADJUSTMENTS:
Hidalgo County recognizes that during periods of national crisis and unstable economic conditions, unforeseen price increase might affect costs for goods and services contracted on an annual basis. The following procedure may be employed to medicate price volatility.

1) **Requesting Price Adjustment:** Upon written request of the Vendor to the County Purchasing Agent, the County may review evidence of prevailing industry-wide market conditions that warrant an adjustment in bid prices contained in the contract.

- A Vendor must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Such written request must be accompanied by a certified copy of the supplier's advisory or notification to the vendor of the price changes.
- The Vendor must put the Purchasing Agent on the mailing lists for such publications so that the Purchasing Agent can monitor said changes. Such membership shall be at no cost to the County.
- The County Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interest of the County.
- No price escalation will be authorized in excess of the amount of the increase referred to in the supplier's notice.

- The County may only grant a price increase if the evidence presented is deemed reliable. Should the County allow a price increase, the approved price change shall be honored for all orders received by the vendor or contractor after the effective date of such price change. Approved price changes are not applicable to orders already issued and in process at time of price change.

2) **Price Reduction:** Vendor shall notify the County at the time when the Vendor's cost for items and/or supplies reduce due to stabilization in the market at which time prices for items on this contract shall be reduced accordingly. Failure by the Vendor to notify the County of a decrease in costs for items and/or supplies for which the Vendor was granted a price adjustment, may result in immediate termination of this contract and the County shall not be obligated to pay the Vendor the difference between the contract price and the price adjustment.

3) **Timeframe for Adjusted Price Increases:** Price increases are only valid for the quarter in which they are requested and approved. Prices shall return to the original contract price at the beginning of the following quarter unless a Vendor notifies the County in writing within ten (10) days of expiration of the quarter in which the price increase is in effect, that it desires to have the price increase continue or that the Vendor is requesting a different price increase for the following quarter. Such request must be supplemented with sufficient justification to demonstrate that the price increase remains necessary. The County Purchasing Department shall have sole discretion whether to grant the price increase extension. The county Purchasing Department shall have sole discretion whether to grant the price increase extension. The County too, shall have discretion to unilaterally reduce, eliminate or extend a price adjustment to the Vendor at any time upon written notice from the County to the Vendor demonstrating justification for such reduction, elimination or

extension of the price adjustment.

4) **Allowable Review Periods:** Price adjustment reviews may only be requested by the Vendor on a quarterly basis. However, the County may at its own discretion, conduct temporary price adjustment reviews at any time. The County Purchasing Agent and/or the County Auditor reserve the right to audit and/or examine any pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice and during normal business hours.

5) **Dollar Limit to Price Changes:** The total increase in contract price shall not exceed twenty-five percent (25%) of the original contract price during the contract term.

ADDITIONAL INFORMATION:
Hidalgo County is requesting that any and all questions, inquiries and clarifications regarding quotes, bids, proposals or statements of qualifications be addressed to, Martha L. Salazar, CPPB, Purchasing Agent, 2802 S. Bus. Hwy. 281, Edinburg, Tx 78539. **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED**

ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA FACSIMILE NO LATER THAN, Wednesday, January 08, 2014 by 5:00 p.m. Responses to said inquiries will be sent to all applicants via facsimile by no later than Friday, January 10, 2014 by 5:00 P.M.

EXHIBIT "B"

Bid Page

REQUEST FOR BIDS
HIDALGO COUNTY PRECINCT NO. 3

"GARBAGE COLLECTION AT LOS EBANOS PAVILION"

RFB No.: 2014-019-01-15-SGS

EXHIBIT "B"
HIDALGO COUNTY PRECINCT NO. 3
"GARBAGE COLLECTION AT LOS EBANOS PAVILION"
BID NO.: 2014-019-01-15-SGS

BID PAGE

Fill in each section of the Bid Page (Exhibit "B") if applicable. **INCOMPLETE** submittals may be considered a probable cause for disqualification.

PART 1:

AWARD WILL BE BASED ON THE LOWEST BID PER TON MEETING ALL REQUIRE SPECIFICATIONS / REQUIREMENTS. (Shipping and freight cost will be F.O.B. destination.)
Internal Use Only: Commodity Code: 910-27

LOCATION SITE: LOS EBANOS PAVILION-HIDALGO COUNTY PRECINT # 3			
CHARGES FOR ONE (1) DAY - WEEKLY COLLECTION SERVICE: **QUANITY:** ONE (1) CONTAINER **BIN SIZE:** 8 CUBIC YARD CONTAINER W/ LID (MUST BE PROVIDED BY VENDOR)		**WEEKLY CHARGE/ ADDITIONAL FEES** $	**TOTAL MONTHLY FEE** $
COST FOR LAND FILLING (TIPPING CHARGE) OR ANY ADDITIONAL CHARGES. (PLEASE SPECIFY)		$_____ / Per Ton $_____Addt'l /Fee(s) Specify fee:	$ _____/ Per Ton $_____Addt'l Fee(s) Specify fee:
PROPOSED COLLECTION DAY	COLLECTION DAY	COMMENTS:	
COPIES OF ALL PERMITS/LICENSES ENCLOSED	YES / NO		

LANDFILL SITE ADDRESS/LOCATION:

_____

_____

DISCRIPTION OF TRACKING & MANIFEST DOCUMENTATION PROCEDURES:

_____

_____

_____

_____

IN THE EVENT OF AN EMERGENCY			
CATAGORIES OF WASTE FOR TRANSPORATION AND/OR WASTE STORAGE	**ACCEPTABLE**	**NON-ACCEPTABLE**	**SPECIAL RATES**
Construction Debris			$
Furniture/ Mattress			$
Flammable / Hazardous Materials			$
Batteries			$
White Goods Transported To Metal Recycle			$

COMMENTS:_____

_____

_____

PART II:

The undersigned certifies that he has fully read and understands this "Request for Bid" and has full knowledge of the scope, quantity, and quality of the services and materials to be furnished and intends to adhere to the provisions described herein. The undersigned also affirms that they are duly authorized to submit this Bid, that this Bid has not been prepared in collusion with any other Vendor, and that the contents of this Bid have not been communicated to any other Vendor prior to the official opening of this Bid.

BIDDER/COMPANY NAME:_____

ADDRESS:_____

CITY/STATE/ZIP CODE:_____

PHONE & FAX NUMBER:_____

E-MAIL ADDRESS:_____

CELLULAR NUMBER:_____

AUTHORIZED SIGNATURE:_____

PRINTED NAME:_____

TITLE:_____

DATE:_____

(Must be submitted with Bid Packet)

EXHIBIT "C"

INSURANCE REQUIREMENTS

REQUEST FOR BIDS
HIDALGO COUNTY PRECINCT NO. 3

"GARBAGE COLLECTION AT LOS EBANOS PAVILION"

RFB No.: 2014-019-01-15-SGS

EXHIBIT "C"

Insurance Requirements

The Bidder awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the bidder in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. A Five Hundred Thousand Dollar ($500,000.00) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of County.

2. Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars ($300,000.00) per person and Five Hundred Thousand Dollars ($500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand ($500,000.00) arising out of the services provided to County hereunder.

3. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;

4. Workers compensation insurance in amounts established by Texas law, unless the Bidder is specifically exempted from the Texas Workers Compensation Act, Texas Labor Code Chapter 401, et. seq.

Hidalgo County will only accept certificates of insurance on an Acord form (as attached hereto). Certificates of insurance shall name Hidalgo County as additional insured and must be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

Revised 10/01/08

ACORD CERTIFICATE OF INSURANCE

DATE (MM/DD/YY)

PRODUCER	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
	INSURERS AFFORDING COVERAGE
INSURED	INSURER A:
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THER TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE	LIMITS	
A	**GENERAL LIABILITY** ☐ COMMERCIAL GENERAL LIABILITY ☐☐ CLAIMS MADE OCCUR ☐ OWNER'S & CONT. PROT ☐ OWNER'S PROTECTIVE LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY PROJECT ☐ LOC				EACH OCCURRENCE	$
					FIRE DAMAGE (Any one fire)	$
					MED (Any one person)	$
					PERS & ADV INJURY	$
					AL AGGREGATE	$
					ODUCTS – COMP/OP AGG	$
B	**AUTOMOBILE LIABILITY** ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident)	$
					BODILY INJURY (Per person)	$
					BODILY INJURY (Per accident)	$
					PROPERTY DAMAGE (Per accident)	$
	GARAGE LIABILITY ☐ ANY AUTO				AUTO ONLY-EA ACCIDENT	$
					OTHER THAN AUTO ONLY EA ACC	$
					AGG	$
C	**EXCESS LIABILITY** ☐ OCCUR ☐ CLAIMS MADE ☐ DEDUCTIBLE ☐ RETENTION $				EACH OCCURENCE	$
					AGGREGATE	$
						$
						$
						$
D	**WORKERS COMPENSATION AND EMPLOYER'S LIABILITY**				WC STATU- TORY LIMITS ☐ OTHER	
					E.L. EACH ACCIDENT	$
					E.L. DISEASE-EA EMPLOYEE	$
					E.L. DISEASE-POLICY LIMIT	$
	OTHER					

DESCRIPTION OF OPERATIONS / LOCATION / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

County of Hidalgo shall be named as additional insured on all Commercial General Liability policies.

CERTIFICATE HOLDER	ADDITIONAL INSURED; INSURER LETTER: _____ CANCELLATION
Hidalgo County **Attn: Purchasing Department** **2812 S Highway Bus. 281** **Edinburg, Texas 78539**	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BY CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE

SAMPLE

Insurance Requirement Acknowledgment

I, _____, authorized representative for _____,
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

☐ will be acquired within 10 working days after notification from Purchasing Department of bid awarded by the Hidalgo County Commissioner's Court;

☐ will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of bid award by the Hidalgo County Commissioner's Court; currently carry the following:

Automobile Liability: $_____ General Liability: $_____

☐ have already been met, see attached copy of insurance certificate.

_____ _____.
Authorized Representative Date

Notice to Bidder:
A certificate of insurance for the required insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award of bid and to execute a contract between your Company and the County

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the bid award to be rescinded and re-awarded to next lowest bidder. Certificates of Insurance will be monitored and verified on a **quarterly basis** to ensure coverage policy is in place. It is the Company's obligation to maintain the appropriate insurance coverage throughout the term of the contract.

THIS FORM MUST ACCOMPANY BID PACKET

PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, _____, possess all of the APPLICABLE:

1. Licenses: _____.
2. Bonds: _____.
3. Certificates: _____.
4. Permits: _____.
5. Other: _____.

Necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this bid, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

* Any licenses, bonds, certificates, permits, etc. which are required must be presented as part of the bid packet in order to expedite the bid evaluation process. Failure to provide said documentation will result in the disqualification of your bid.

_____ _____.
Authorized Signature Date

_____.
Company

_____.
Address

_____.
City, State, Zip

EXHIBIT "D"

CIQ FORM
CONFLICT OF INTEREST QUESTIONNAIRE

REQUEST FOR BIDS
HIDALGO COUNTY PRECINCT NO. 3

"GARBAGE COLLECTION AT LOS EBANOS PAVILION"

RFB No.: 2014-019-01-15-SGS

EXHIBIT "D"

CONFLICT OF INTEREST QUESTIONNAIRE — FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. *See* Section 176.006, Local Government Code

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 **Name of person who has a business relationship with local governmental entity.**

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 **Name of local government officer with whom filer has employment or business relationship.**

_____

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐ Yes ☐ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes ☐ No

D. Describe each employment or business relationship with the local government officer named in this section.

4

_____ _____

Signature of person doing business with the governmental entity — Date

Adopted 05/29/2007

(Copy of receipt and this form must be submitted with bid)

VENDOR'S APPLICATION
&
W-9 FORM

REQUEST FOR BIDS
HIDALGO COUNTY PRECINCT NO. 3

"GARBAGE COLLECTION AT LOS EBANOS PAVILION"

RFB No.: 2014-019-01-15-SGS

HIDALGO COUNTY
PURCHASING DEPARTMENT
Bidder/Vendor Application

Complete in print or type. Please return this application to the Hidalgo County Purchasing Department thru Facsimile: (956) 318-2629 or (956) 292-7612 in person or regular mail to: 2812 S. Business Hwy. 281 , Edinburg, Texas 78539 or e-mail: purchasing@co.hidalgo.tx.us

Company Name: Telephone No. ( )
dba Name:
Legal Name:
Mailing Address : Fax No. ( )
Physical Address:
City, State, Zip Tax I.D. No.
Remit to Address : City, State, Zip
E-Mail Address:
Representative(s) Name(s) & Title(s)
Type of Organization (check one): _____ Individual _____ Partnership _____ Corporation _____Non-Profit _____ LLC _____ Sole Proprietor _____ Other, Specify State Identification No._____ (Please attached completed W-9 form with this application) Federal Identification No. or (if individual) SS No.
State of Incorporation: _____ Date:_____ Other:
Type of Business (check one): _____ Manufacturer _____ Wholesaler _____ Retailer _____ Broker _____ Distributor _____ Service Organization _____ Other, Specify
Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts:
Small and/or Disadvantaged Business Information (check application criteria) Small Business:_____Disadvantaged Business (At Least 51% Ownership) ☐ Less than 125,000 annual gross receipt ☐ Black American ☐ Native American ☐ Less than 250,000 annual gross receipt ☐ Hispanic American ☐ Women ☐ Less than 499,000 annual gross receipt ☐ Asian Pacific American ☐ Other ☐ More than 500,000 annual gross receipt
Have you been certified as a HUB or an MBE/WBE source?: ☐ Yes ☐ No Indicate Certification No.(s):_____ or are Certificate(s) attached?: ☐ Yes ☐ No
What type of product(s) is/are solicited by your company?: Would you like to be provided with specifications for procurements of such products?: ☐ Yes ☐ No
To Be Completed by the County: Rec'd by (Purchasing):_____ Date Rec'd by (Purchasing): Date Forwarded Information to Auditor's Office:_____Entry Date: _____ Vendor No.:

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source?: ☐Yes ☐ No

If yes, by whom?: ☐ Texas Building & Procurement Commission ☐ Other_____

Indicate Certification No(s).:_____ or Are Certificate(s) Attached?: ☐ Yes ☐ No

---

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid, RFP,or RFQ is to be subcontracted with Certified HUB sources?: _____% (List HUB Subcontractor information below).

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐ Texas Building & Procurement Commission ☐Other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐ Texas Building & Procurement Commission ☐Other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐ Texas Building & Procurement Commission ☐Other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

Form **W-9**
(Rev. January 2011)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification (required): ☐ Individual/sole proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶

☐ Other (see instructions) ▶

☐ Exempt payee

Address (number, street, and apt. or suite no.)

Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number

			–			–				

Employer identification number

		–						

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here	Signature of U.S. person ▶	Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,
- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,

2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules for partnerships* on page 1.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

Partnership, C Corporation, or S Corporation. Enter the entity's name on the "Name" line and any business, trade, or "doing business as (DBA) name" on the "Business name/disregarded entity name" line.

Disregarded entity. Enter the owner's name on the "Name" line. The name of the entity entered on the "Name" line should never be a disregarded entity. The name on the "Name" line must be the name shown on the income tax return on which the income will be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a domestic owner, the domestic owner's name is required to be provided on the "Name" line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the "Business name/disregarded entity name" line. If the owner of the disregarded entity is a foreign person, you must complete an appropriate Form W-8.

Note. Check the appropriate box for the federal tax classification of the person whose name is entered on the "Name" line (Individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

Limited Liability Company (LLC). If the person identified on the "Name" line is an LLC, check the "Limited liability company" box only and enter the appropriate code for the tax classification in the space provided. If you are an LLC that is treated as a partnership for federal tax purposes, enter "P" for partnership. If you are an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter "C" for C corporation or "S" for S corporation. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the "Name" line) is another LLC that is not disregarded for federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the "Name" line.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name/ disregarded entity name" line.

Exempt Payee

If you are exempt from backup withholding, enter your name as described above and check the appropriate box for your status, then check the "Exempt payee" box in the line following the "Business name/ disregarded entity name," sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following payees are exempt from backup withholding:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),

2. The United States or any of its agencies or instrumentalities,

3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,

4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or

5. An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

6. A corporation,

7. A foreign central bank of issue,

8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,

9. A futures commission merchant registered with the Commodity Futures Trading Commission,

10. A real estate investment trust,

11. An entity registered at all times during the tax year under the Investment Company Act of 1940,

12. A common trust fund operated by a bank under section 584(a),

13. A financial institution,

14. A middleman known in the investment community as a nominee or custodian, or

15. A trust exempt from tax under section 664 or described in section 4947.

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 9
Broker transactions	Exempt payees 1 through 5 and 7 through 13. Also, C corporations.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 5
Payments over $600 required to be reported and direct sales over $5,000 [1]	Generally, exempt payees 1 through 7 [2]

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at *www.ssa.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/businesses* and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: *A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.*

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, below, and items 4 and 5 on page 4 indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on the "Name" line must sign. Exempt payees, see *Exempt Payee* on page 3.

Signature requirements. Complete the certification as indicated in items 1 through 3, below, and items 4 and 5 on page 4.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account [1]
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor [2]
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee [1]
b. So-called trust account that is not a legal or valid trust under state law	The actual owner [1]
5. Sole proprietorship or disregarded entity owned by an individual	The owner [3]
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulation section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	**Give name and EIN of:**
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity [4]
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulation section 1.671-4(b)(2)(i)(B))	The trust

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or "DBA" name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

[4] List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

*Note. Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to *phishing@irs.gov*. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: *spam@uce.gov* or contact them at *www.ftc.gov/idtheft* or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

CERTIFICATION REGARDING DEBARMENT

REQUEST FOR BIDS
HIDALGO COUNTY PRECINCT NO. 3

"GARBAGE COLLECTION AT LOS EBANOS PAVILION"

RFB No.: 2014-019-01-15-SGS

Certification
Regarding Debarment, Suspension and Ineligibility

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;

b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and

d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.

Signature:_____
Print Name:_____
Title:_____
Telephone Number:_____
Date:_____

If the bidder is unable to certify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.

EXHIBIT "B"

BID PAGE

OPENED
JAN 15 2014
9:40am
Witnessed

EXHIBIT "B"
HIDALGO COUNTY PRECINCT NO. 3
"GARBAGE COLLECTION AT LOS EBANOS PAVILION"
BID NO.: 2014-019-01-15-SGS

BID PAGE

Fill in each section of the Bid Page (Exhibit "B") if applicable. **INCOMPLETE** submittals may be considered a probable cause for disqualification.

PART 1:

AWARD WILL BE BASED ON THE LOWEST BID PER TON MEETING ALL REQUIRE SPECIFICATIONS / REQUIREMENTS. (Shipping and freight cost will be F.O.B. destination.)
Internal Use Only: Commodity Code: 910-27

LOCATION SITE: LOS EBANOS PAVILION-HIDALGO COUNTY PRECINT # 3			
CHARGES FOR ONE (1) DAY - WEEKLY COLLECTION SERVICE: **QUANITY:** ONE (1) CONTAINER **BIN SIZE:** 8 CUBIC YARD CONTAINER W/ LID (MUST BE PROVIDED BY VENDOR)		**WEEKLY CHARGE/ ADDITIONAL FEES**	**TOTAL MONTHLY FEE**
		$	$ 110.00
COST FOR LAND FILLING (TIPPING CHARGE) OR ANY ADDITIONAL CHARGES. (PLEASE SPECIFY)		$_____ / Per Ton $_____Addt'l /Fee(s) Specify fee:	$_____/ Per Ton Included Above $_____Addt'l Fee(s) Specify fee:
PROPOSED COLLECTION DAY	COLLECTION DAY	COMMENTS:	
COPIES OF ALL PERMITS/LICENSES ENCLOSED	YES / NO		

LANDFILL SITE ADDRESS/LOCATION:
Bidder Owned and located at Intx of FM 681 & Mi 14 Rd. Mission TX, 78572

DISCRIPTION OF TRACKING & MANIFEST DOCUMENTATION PROCEDURES:
Manifest provided at no charge. Documentation and tracking will be done through a signed sealed manifest document to the Generator.

IN THE EVENT OF AN EMERGENCY			
CATAGORIES OF WASTE FOR TRANSPORATION AND/OR WASTE STORAGE	**ACCEPTABLE**	**NON-ACCEPTABLE**	**SPECIAL RATES**
Construction Debris	X		$
Furniture/ Mattress *	X		$
Flammable / Hazardous Materials		X	$
Batteries		X	$
White Goods Transported To Metal Recycle **		X	$

COMMENTS: *$233.00 per haul, $30.00 per ton, $0.00 per rental
** $300.00 per haul

PART II:

The undersigned certifies that he has fully read and understands this "Request for Bid" and has full knowledge of the scope, quantity, and quality of the services and materials to be furnished and intends to adhere to the provisions described herein. The undersigned also affirms that they are duly authorized to submit this Bid, that this Bid has not been prepared in collusion with any other Vendor, and that the contents of this Bid have not been communicated to any other Vendor prior to the official opening of this Bid.

BIDDER/COMPANY NAME: Allied Waste Services of Rio Grande

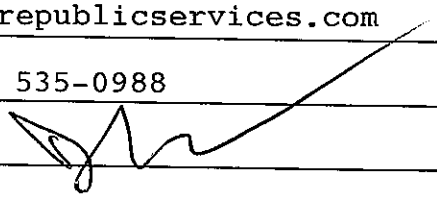
ADDRESS: 9402 W. Expressway 83

CITY/STATE/ZIP CODE: Harlingen, TX 78552

PHONE & FAX NUMBER: (800) 423-7316 / (956) 428-2045

E-MAIL ADDRESS: Dsaenz@republicservices.com

CELLULAR NUMBER: (956) 535-0988

AUTHORIZED SIGNATURE: 

PRINTED NAME: Damian Saenz

TITLE: Division Sales Manager

DATE: 1/10/2014

(Must be submitted with Bid Packet)

EXHIBIT "C"

CERTIFICATE OF INSURANCE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 01/08/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
CANNON COCHRAN MANAGEMENT SERVICES, INC.
17015 N. SCOTTSDALE RD.
SCOTTSDALE, AZ 85255

CONTACT NAME:
PHONE (A/C No.Ext): FAX (A/C No.Ext):
E-MAIL ADDRESS:certificateteam@ccmsi.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: OLD REPUBLIC INSURANCE COMPANY	24147
INSURER B: ILLINOIS UNION INSURANCE COMPANY	27960
INSURER C: NATIONAL FIRE & MARINE INSURANCE COMPANY	20079
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
REPUBLIC SERVICES, INC.
18500 N. ALLIED WAY
PHOENIX, AZ 85054

COVERAGES **CERTIFICATE NUMBER: 383458** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY [X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [ ] PROJECT [ ] LOC			MWZY 60248	06/30/2013	06/30/2014	EACH OCCURRENCE	$ 5,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 5,000,000
							MED EXP (Any one person)	
							PERSONAL & ADV INJURY	$ 5,000,000
							GENERAL AGGREGATE	$ 5,000,000
							PRODUCTS -COMP/OP AGG	$ 5,000,000
A	AUTOMOBILE LIABILITY [X] ANY AUTO [X] ALL OWNED AUTOS [X] SCHEDULED AUTOS [X] HIRED AUTOS [X] NON-OWNED AUTOS			MWTB 21945	06/30/2013	06/30/2014	COMBINED SINGLE LIMIT (Ea accident)	$ 5,000,000
							BODILY INJURY(Per person)	
							BODILY INJURY (Per accident)	
							PROPERTY DAMAGE (Per accident)	
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE	
							AGGREGATE	
A A A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [N] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		MWC 118477 00 AOS MWXS 1024 Excess WC OH MWXS 1023 Excess NSWC TX	06/30/2013 06/30/2013 06/30/2013	06/30/2014 06/30/2014 06/30/2014	[X] WC STATU-TORY LIMITS [ ] OTHER	
							E.L. EACH ACCIDENT	$ 3,000,000
							E.L. DISEASE -EA EMPLOYEE	$ 3,000,000
							E.L. DISEASE -POLICY LIMIT	$ 3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Division Number: 4863 - Named Insured Includes: BFI Waste Services of Texas, LP - Dba: Allied Waste Services of Rio Grande Valley - Brownsville Satellite

CERTIFICATE HOLDER

HIDALGO COUNTY PCT 3
PO BOX 607

MISSION, TX 78573
United States

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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AGENCY CUSTOMER ID: _____

LOC #: _____

ADDITIONAL REMARKS SCHEDULE

AGENCY		NAMED INSURED
		REPUBLIC SERVICES, INC. 18500 N. ALLIED WAY PHOENIX, AZ 85054
POLICY NUMBER See First Page		
CARRIER See First Page	NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM.

FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

The following provisions apply when required by written contract. As used below, the term certificate holder also includes any person or organization that the insured has become obligated to include as a result of an executed contract or agreement.

GENERAL LIABILITY:
Certificate holder is Additional Insured when required by written contract.
Coverage is primary and non-contributory when required by written contract.
Waiver of Subrogation in favor of the certificate holder is included when required by written contract.

AUTO LIABILITY:
Certificate holder is Additional Insured when required by written contract.
Waiver of Subrogation in favor of the certificate holder is included when required by written contract.

WORKERS COMPENSATION AND EMPLOYERS LIABILITY:
Waiver of Subrogation in favor of the certificate holder is included when required by written contract where allowed by state law.

TEXAS EXCESS INDEMNITY AND EMPLOYERS LIABILITY:
Republic Services, Inc. and its subsidiaries are registered non-subscribers to the Texas Workers Compensation Act. Republic Services, Inc. has filed an approved Indemnity Plan with the Texas Department of Insurance which offers an alternative in benefits to employees rather than the traditional Workers Compensation Insurance in Texas. The excess policy (#MWXS 1023) shown on this certificate provides excess Indemnity and Employers Liability coverage for the approved Indemnity Plan.

Contractual Liability is included in the General Liability coverage form. The General Liability policy does not contain an endorsement excluding Contractual Liability.

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FW: scheduled auto list

From : Damian Saenz <DSaenz@republicservices.com> Mon, Jan 27, 2014 02:53 PM

Subject : FW: scheduled auto list

To : Sandy Suarez (sandy.suarez@co.hidalgo.tx.us) <sandy.suarez@co.hidalgo.tx.us>

Hi Sandy,

I got your email. This is what I am getting in response to your request. Please read trailing email. I have been trying to get a copy that doesn't have the Scheduled Autos box check.

Sincerely,

Damian A Saenz

Division Sales Manager
Republic Services- Rio Grande Valley, TX
(956)392-7012 office
(956)428-2045 fax
(956)535-0988 cell
dsaenz@republicservices.com

From: Cantu, Hector
Sent: Thursday, January 23, 2014 3:01 PM
To: Saenz, Damian
Subject: FW: scheduled auto list

FYI. H.C.

From: Vryhof, Robert

Sent: Thursday, January 23, 2014 1:14 PM
To: Cantu, Hector
Subject: RE: scheduled auto list

Hector,

Given the certificate is also checked to cover any auto (which means any vehicle in our fleet), and every other box also being checked, there is no reason to provide a schedule of autos. This is the standard process to demonstrate that every possible type of vehicle is covered by our policy of insurance. As I'm sure you will appreciate, with over 15,000 vehicles in the Republic fleet there is not a schedule of vehicles attached to the policy. This is something you would generally see for companies with limited fleets, but not on companies of any size.

I trust this helps you out? If it doesn't, we can issue another certificate of insurance which does not have the Scheduled Auto box checked, but in doing so I would be concerned that would be viewed as a red flag. I'll need to follow your lead on that option?

Bob

Robert C. Vryhof
Vice President, Risk Management
480 627 2218 office
480 818 1702 cell

Republic Services
18500 North Allied Way, Phoenix, AZ 85054

From: Cantu, Hector
Sent: Thursday, January 23, 2014 10:54 AM
To: Vryhof, Robert
Subject: FW: scheduled auto list

Please advise. Thanks H.C. See attached email request.

From: Cantu, Hector
Sent: Thursday, January 23, 2014 11:53 AM
To: Loch, Christine
Subject: scheduled auto list

Christine is there any way we can deselect the scheduled auto section box , since they are requesting this list of trucks for scheduled vehicles? I know we went through this last time on this customer. H.C. Please advise

---

AI-43352 **Purchasing Department 21. D. 2.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted For: Comm. Joe Flores, Pct. #3 **Submitted By:** Rocio Villarreal, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Pursuant to contract with L&G Engineering, (article 14) to C-13-305-10-07, a request for approval by engineer to permit the subcontracting of AmaTerra Environmental Inc., in connection with "Mile 3."

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 **ACCT. #:** 4-1303-431-00-123-051-0-731/841

FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Already funded. This item is pursuant to notice required by project engineer in engaging sub-contractor.

Attachments

Request for Subctonracting

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	03/04/2014 02:19 PM
Budget & Management	Debbie Tamez	03/04/2014 03:52 PM
Manuel Chapa	Manuel Chapa	03/05/2014 09:09 AM
Auditor's Office	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Rocio Villarreal Started On: 02/26/2014 04:14 PM

Final Approval Date: 03/07/2014

L&G Engineering
Transportation Consultants

February 26, 2014

The Honorable Joe Flores
Hidalgo County Precinct No. 3
724 N. Breyfogle
Mission, Texas 78572

RE: Subcontracting Notice for Mile 3 Project
Contract No. 13-305-10-07

Dear Commissioner Flores:

We would like to inform you of the subcontractor that we will be using on the Mile 3 North Project (from FM 2221 to FM 492) project. Please coordinate with your Purchasing Department for Commissioner's Court approval of this notification. This subcontractor will be providing Archeological and Historical Survey Reports (see attached proposal) for this project.

Subcontractor:
Archeological & Historical Services:
Ms. Jill Madden
AmaTerra Environmental Inc.
4009Banister Lane, Ste. 300
Austin, Texas 78704
Phone (512)-329-0031

Should you have any questions, please feel free to give me a call at 956-565-9813.

Sincerely,

Jacinto Garza, P.E.
CEO/Project Manager

cc: Hidalgo County Auditor's Office

2100 W. Expressway 83 • Mercedes, TX 78570 • Office (956) 565-9813 • Fax (956) 565-9018
900 S. Stewart Rd., Ste. 9 • Mission, TX 78572 • Office (956) 585-1909 • Fax (956) 585-1927

Task 1: Project Coordination Request, Archeological Background Study Report, and NEPA Text

A) AmaTerra shall prepare a Non-Archeological Historic Resources Project Coordination Request (October 2009 version) for review and comment by TxDOT-ENV.

B) AmaTerra will review the existing files held by the Texas Archeological Research Laboratory (TARL) and the Texas Historical Commission (THC) to determine if any previously recorded sites or archeological surveys occur within or near the proposed project area. The location of any previously recorded sites and surveys will be plotted onto USGS 7.5-minute topographic maps for use in the compliance coordination process. Archeologists will also consult the USDA NRCS soil survey maps for Hidalgo County, relevant aerial photography, historical maps, land use maps, and the Geologic Atlas of Texas in order to assess the likelihood for unrecorded archeological resources and make recommendations regarding the need for further field surveys. The results of this effort will be integrated into a background study report that conforms to TxDOT's *Standards of Uniformity* (SOUs) *for Archeological Background Studies* for review and comment by TxDOT-ENV.

C) AmaTerra shall provide Client with language for the Cultural Resources section of the draft NEPA document.

Task 2: Historic Resources Research Design, Field Investigation, and Survey Report

A) AmaTerra shall prepare a research design for review and comment by TxDOT-ENV. The research design shall conform to TxDOT *SOU: Non-Archeological Historic-Age Resource Research Designs Review Checklist* (October 2009 version).

B) AmaTerra shall perform a reconnaissance survey conforming to the methodology outlined in Appendix B of the *Draft CRM Guide for Accurately Identifying Non-Archeological Cultural Resources* (Texas Department of Transportation, April 2006). The survey shall document each historic-age resource (defined by TxDOT as a building, structure, object, historic district or non-archeological site at least 45 years old at the time of letting) within the Study Area. The Study Area shall consist of the Area of Potential Effects (APE) plus all parcels that are wholly or partially within the APE.

C) AmaTerra shall provide a report detailing the results and findings of the reconnaissance survey including effects to historic properties and the need, if any, to conduct intensive survey efforts. The report shall have sufficient detail and clarity to provide THC with the basis for making determinations of National Register of Historic Places (NRHP) eligibility or shall have sufficient detail and clarity to make recommendations concerning the scope of the intensive survey. The report shall conform to the TxDOT *Standards of Uniformity for Non-Archeological Historic-Age Resource Reconnaissance Survey Reports Review Checklist* (October 2013 version).

Task 3: Archeological Field Survey and Survey Report

Should an archeological survey be warranted, AmaTerra will develop an application for a Texas Antiquities Permit and submit it to TxDOT-ENV for review and processing. Upon issuance of the permit, AmaTerra will conduct a field survey. AmaTerra will deploy a team of archeologists to conduct a pedestrian survey including shovel testing along the entire length of the proposed APE. AmaTerra will follow the THC requirement of 16 shovel tests per mile per transect. However, based on a preliminary review of aerial photography, approximately half of the proposed APE has been heavily disturbed from caliche mining, and potential for archeological resources in those areas is very low. AmaTerra assumes that survey in those previously mined areas would not be warranted. Approximately 50-60 shovel tests would be excavated over no more than three miles of the APE. All excavated soil will be screened through ¼ inch mesh and all artifacts will be analyzed in the field and reburied; no artifacts will be collected. Sites (if any are discovered) will be delineated by digging additional manual shovel tests and their locations will be documented by sub-meter GPS. Sites will be recorded on State of Texas archeological data sheets, photographed and sketch mapped. Backhoe trenching is not anticipated as part of this scope of work.

AmaTerra will prepare a professional report documenting the results of the fieldwork. The report will fully document all methods and results of the survey and will offer clear assessments of NRHP/SAL eligibility for all sites. The report will present explicit management recommendations for each site. The draft report will be presented in electronic format to L&G for review and comment and upon approval will be submitted in hard copy for submission to TxDOT. Upon receipt of review comments, AmaTerra will prepare the final report and distribute these in compliance with the terms of the permit.

SCHEDULE

To be determined in consultation with Client.

ASSUMPTIONS AND CONDITIONS

1. Client will provide one individual to assist AmaTerra with the historic resources field survey.
1. If archeological survey is required following background study, AmaTerra assumes one field mobilization to conduct the work. Repeated field visits necessitated by partial right of entry may be considered supplemental to the currently proposed scope.
2. Backhoe trenching will not be included in the archeological field survey.
3. If TxDOT does not require cultural resources work beyond Task 1, AmaTerra shall only invoice Client for the work listed in the Schedule of Values shown below.

COMPENSATION

Client will compensate AmaTerra on a firm fixed price (lump sum) basis in accordance with the Schedule of Values shown below.

Schedule of Values	
Mile 3	
TASK	
1: Historical and Archeological Project Coordination Request/Draft NEPA Text	$ 4,044.40
2: Historic Resources Research Design, Reconnaissance Survey and Report	$ 10,870.50
3: Archeological Survey and Report	$ 18,057.50
TOTAL	**$ 32,972.40**

Cost Breakdown: Task 1								
LABOR	Historical PCR	Archeological PCR		Admin	**Total**	**Units**	**Unit Price**	**Cost**
Principal				2	2	hrs	$ 216.00	$ 432.00
Senior Archeologist		4			4	hrs	$ 128.00	$ 512.00
Archeologist III					0	hrs	$ 73.00	$ -
Archeologist II		12			12	hrs	$ 61.00	$ 732.00
Archeologist I					0	hrs	$ 58.00	$ -
Historical Architect	4				4	hrs	$ 133.00	$ 532.00
Architectural Historian					0	hrs	$ 96.00	$ -
Historian	12				12	hrs	$ 82.00	$ 984.00
GIS Specialist	4	4			8	hrs	$ 80.00	$ 640.00
Administrative Asst				2	2	hrs	$ 88.00	$ 176.00
TOTAL LABOR								$ 4,008.00
EXPENSES	Historical PCR	Archeological Background		Admin	**Total**	**Units**	**Unit Price**	**Cost**
Copies, b/w	20	20		24	64	each	$ 0.10	$ 6.40
Copies, color	10	20			30	each	$ 1.00	$ 30.00
TOTAL EXPENSES								$ 36.40
TOTAL TASK 1								**$ 4,044.40**

Cost Breakdown: Task 2								
LABOR	Research Design	Field Survey	Survey Report	Admin	**Total**	**Units**	**Unit Price**	**Cost**
Principal				1	1	hour	$ 206.00	$ 206.00
Historical Architect	2		4		6	hour	$ 124.00	$ 744.00
Architectural Historian	24	16	32		72	hour	$ 103.00	$ 7,416.00
Historian			16		16	hrs	$ 82.00	$ 1,312.00
GIS Specialist			4		4	hour	$ 74.00	$ 296.00
Administrative Asst				2	2	hour	$ 80.00	$ 160.00
TOTAL LABOR								$ 10,134.00
EXPENSES	Research Design	Field Survey	Survey Report	Admin	**Total**	**Units**	**Unit Price**	**Cost**
Air fare		1			1	r/t	$ 320.00	$ 320.00
Rental car		2			2	day	$ 70.00	$ 140.00
Fuel for rental car		10			10	gallon	$ 3.25	$ 32.50
Lodging and taxes		1			1	night	$ 100.00	$ 100.00
Meal Allowance		2			2	day	$ 46.00	$ 92.00
Copies, b/w			100	20	120	each	$ 0.10	$ 12.00
Copies, color			40		40	each	$ 1.00	$ 40.00
TOTAL EXPENSES								$ 736.50
TOTAL TASK 2								**$ 10,870.50**

Cost Breakdown: Task 3								
LABOR	Permit Application	Field Survey	Draft Report	Final Report	**Total**	**Units**	**Unit Price**	**Cost**
Principal				3	3	hour	$ 216.00	$ 648.00
Senior Archeologist	4	16	12	2	34	hour	$ 128.00	$ 4,352.00
Archeologist III					0	hour	$ 73.00	$ -
Archeologist II	1	36	36	4	77	hour	$ 68.00	$ 5,236.00
Archeologist I	6	36	12		54	hour	$ 58.00	$ 3,132.00
GIS Specialist	1		8		9	hour	$ 80.00	$ 720.00
Administrative Asst			6	4	10	hour	$ 88.00	$ 880.00
TOTAL LABOR								$ 14,968.00
EXPENSES	Permit Application	Field Survey	Draft Report	Final Report	**Total**	**Units**	**Unit Price**	**Cost**
Curation				0.25	0.25	drawer	$ 1,300.00	$ 325.00
Lodging and taxes		10			10	night	$ 100.00	$ 1,000.00
Meal Allowance		12			12	day	$ 46.00	$ 552.00
Shipping				1	1	each	$ 15.00	$ 15.00
Mileage		1,400			1400	mile	$ 0.565	$ 791.00
Copies, b/w	20	50	300	300	670	each	$ 0.550	$ 368.50
Copies, color	20	10	150	200	380	each	$ 0.10	$ 38.00
TOTAL EXPENSES								$ 3,089.50
TOTAL TASK 3								**$ 18,057.50**

Mileage	Austin-Edinburg	300
	On-project miles	100
	Edinburg-Austin	300
		700 miles

AI-43462 **Purchasing Department 21. E. 1.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted For: Martha L. Salazar **Submitted By:** Letty Saenz, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Accept and approve final negotiated "professional appraisal services" agreement with **George Jaime Salazar, II** d/b/a **APPRAISAL HAUS** for **"Job Specific"** Project: **Appraisal Services for Brewster Park at Precinct 4**, as approved for negotiations by CC on 02-11-14.

BACKGROUND

Prof Svcs Agreement# C-14-066-03-11-George Jaime Salazar, II d/b/a APPRAISAL HAUS
email from Pct 4- proceed

Fiscal Impact

FISCAL YEAR: 2014 **ACCT. #:** 4-1100-452-00-124-009-0-339

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

Funds available as of 3/7/14.

Attachments

C-14-066-03-11-GJS dba APPRAISAL HAUS - Pct 4

Email-Apprvd by Legal-GJS II dba APPRAISAL HAUS-Pct 4

email frm Pct-proceed w/agreement

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	03/06/2014 03:17 PM
Budget & Management	Debbie Tamez	03/06/2014 04:04 PM
Glinda Pacheco	Glinda Pacheco	03/07/2014 09:15 AM
Auditor's Office	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Letty Saenz Started On: 03/06/2014 08:33 AM

Final Approval Date: 03/07/2014

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

PROFESSIONAL SERVICES CONTRACT
C-14-066-03-11

THIS AGREEMENT is made effective the **11th** day of **March, 2014**, by and between the **County of Hidalgo, Texas** ("County") and **GEORGE JAIME SALAZAR, II** d/b/a **APPRAISAL HOUSE** ("Appraiser").

W I T N E S S E T H:

WHEREAS, the County requires appraisal services for "job specific" project: **Appraisals Services** for "job specific" **Brewster Park Project** located within **Hidalgo County Precinct No. 4**; and

WHEREAS, the County of Hidalgo solicited Request for Qualifications (RFQ) for the development and establishment of a yearly pool for "Professional Appraisal Services", and

WHEREAS, from which "Professional Appraiser" has been selected from the "Pool" of pre-qualified Appraisers from response to the Request for Qualifications (RFQ), and

WHEREAS, County has determined that the services of "Professional Appraiser" are sometimes necessary to carry out the required appraisal activities; and

WHEREAS, pursuant to Texas Government Code Section 2254.002, "The Professional Services Procurement Act," Government Code, the County requested proposals from professional right-of-way appraiser to assist the County by providing appraisal services; and

WHEREAS, County has selected the Appraiser to provide the review appraisal services within Hidalgo County Precinct No. 4, in accordance to Exhibit "A-1", Request for Qualifications (RFQ) Procurement Packet and through its procured approved pool of Appraisers.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, County and Appraiser do mutually agree as follows:

1. Scope of Services. Appraiser agrees to provide to County "job specific" project: **Appraisals Services** for "job specific" **Brewster Park Project** located within **Hidalgo County Precinct No. 4** as shown in Exhibit "A" attached hereto and entitled "Services to be provided by the Appraiser". ***In the event the Appraiser does not provide the fair market value appraisal prior to the date specified on the purchase order, the Purchase Order will become NULL and VOID. If such Purchase Order becomes NULL and VOID and a fair market value appraisal is secured from another firm, Appraiser will be responsible for any additional charges or expenses incurred by Hidalgo County.***

Further, in the event that it is demonstrated by Appraiser that Hidalgo County has caused or delayed thus preventing the Appraiser from meeting the specified agreed upon deadline to provide the fair market value appraisal ordered, Appraiser must advise in written notice to the Purchasing Department to authorize and to secure additional time to comply.

2. Non-Exclusive Services of Appraiser. Hidalgo County reserves the right to request these services from other sources other than the Appraiser and shall not be in violation of any terms or conditions of this Agreement.

3. Term. This Contract is for a period of **one (1) year**, effective **March 11, 2014**, and will expire **March 10, 2015** or unless sooner terminated as provided herein. The Appraiser will not begin work or incur costs until authorized in writing by the County for each "Purchase Order".

4. Compensation. As consideration for rendering the Services provided for in this Contract, the County agrees to pay the Appraiser the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Appraiser. The Appraiser is authorized to submit periodic requests for payment within thirty days after completion of each purchase order. The request for payment shall be made using forms acceptable to the County and shall show the total amount earned to the date of submission and the amount due and payable as of the date of the current billing. Upon receipt of said request for payment, County shall submit a requisition for

payment of said services in the customary manner provided for payments utilized by Hidalgo County, Texas. Appraiser agrees to separately account for the receipt and/or expenditure of funds received pursuant to this Contract and to keep adequate books and records of all such receipts and/or expenditures. All payments to Appraiser shall be mailed to the address shown in numbered paragraph 21, hereof.

5. Progress. Upon acceptance of a purchase order, the Appraiser shall undertake and complete the authorized work. The County or the Appraiser can request conferences to be provided at the Appraiser's office, the office of the County, or at other agreed upon locations.

6. Inspection of Work. The County has the right at all reasonable times to inspect or otherwise evaluate the work performed or being performed hereunder and the premises in which it is being performed. If any inspection or evaluation is made on the premises of the Appraiser, or a subcontractor, the Appraiser shall provide and require its subcontractor to provide all reasonable facilities and assistance for the safety and convenience of the inspectors in the performance of their duties. All inspections and evaluations shall be performed in such a manner as will not unduly delay the work.

7. Amendments. If it becomes necessary at any time during the contract period to change the scope of work, the contract period, the maximum amount payable, the complexity, or the character of this contract, an amendment must be prepared and executed within the contract period. The County retains the right to reject any such amendment proposed by the Appraiser unless the County finds the proposed amendment necessary to complete the work authorized herein. Any such amendments be made in writing agreed to by all parties hereto and duly executed before the end of the contract period as specified.

If the County finds it necessary to require changes in completed work because of errors made by the Appraiser, the County shall require the Appraiser to correct the work at no cost to the County and without amendment to the contract. If the changes are made at the request of the County and are not due to errors of the Appraiser, the County will reimburse the Appraiser for the

additional work at the same rate of pay established in Exhibit “B”, “Basis for Payment”. If payment for the additional work will cause the maximum amount payable to be exceeded, an amendment shall be executed in accordance with the terms of this provision.

8. Reporting. The Appraiser shall promptly advise the County in writing of events which have a significant impact upon the contract, including:

1. Problems, delays, or adverse conditions which will materially affect the ability to meet time schedules and goals, or preclude the attainment of project work units by established time periods. This disclosure shall be accompanied by a statement of the action taken, or contemplated, and any County or, if Federal funds are involved, Federal assistance needed to resolve the situation.

2. Favorable developments or events which enable meeting time schedules and goals sooner than anticipated or producing more work units than originally projected.

9. Ownership of Documents. Upon completion or termination of this contract, all documents prepared by the Appraiser or furnished to the Appraiser by the County shall be delivered to and become the property of the County. All sketches, photographs, calculations, and other data prepared under this contract shall be made available, upon request, to the County without restriction or limitation on their further use. The Appraiser may, at its own expense, have copies made of the documents or any other data furnished the County under this contract.

10. Independent Contractor. Appraiser must comply with all applicable Hidalgo County policies and with any applicable federal, state or local laws, regulations, orders or ordinances applicable to the services provided by Appraiser under this Contract. Notwithstanding the foregoing sentence, Appraiser represents and maintains that it is an independent contractor and is not an employee of Hidalgo County, Texas, or any agency thereof, and represents and warrants that it does not desire or request any fringe benefits provided to employees of Hidalgo County, Texas, and/or any agency thereof, including, but not limited to benefits associated with Hidalgo County's civil service program. Appraiser agrees to be responsible for any federal income tax, withholding or social security tax liability that might arise from payments received hereunder.

11. Voluntary Termination. County may terminate this Contract at any time for any reason or no reason at all upon the giving of thirty (30) days prior written notice to the other party.

12. Insurance. Appraiser agrees to provide liability insurance covering its activities in providing the services for County in an amount not less than the minimum amounts prescribed by the Texas Tort Claims Act, ' 100.001, et seq., Texas Civil Practices and Remedies Code, and shall furnish department a certificate of insurance, Exhibit "C", issued by the insurer that such insurance is in full force and effect.

13. No Assignment. Except as otherwise herein provided, Appraiser, may not assign the obligations or rights under this contract to any person without the prior written consent of County.

14. Conflict. Nothing in this Contract shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this Contract and any present or future law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provisions of this Contract shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

15. No Waiver. No waiver by County of any breach of any provision of this Contract shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

16. Entire Agreement. This Contract contains the entire agreement between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representations or agreements in connection with this Contract not specifically set forth herein. This Contract may be modified or amended only by agreement in writing executed by County and Appraiser, and not otherwise.

17. Venue. This Contract shall be construed under and in accordance with the laws of

the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.

18. Hold Harmless. In the event Appraiser should cause, either directly or indirectly, damage, loss, destruction, liability, or claims against the other party as a result of intentional conduct, negligence or otherwise, Appraiser shall hold harmless and indemnify County from any and all obligations, liabilities, causes of action, lawsuits, damages, and assessments, including legal fees, etc., that result from the Appraiser=s intentional actions or negligence. This indemnification clause shall survive this Contract and be enforceable as a separate agreement in the event its survival and enforcement becomes necessary.

19. Attorney's Fees. In the unlikely event that a dispute occurs which is litigated or arbitrated, or a cause of action in law or equity is filed concerning the operation, construction, interpretation, or enforcement of this Contract, the losing party shall bear the cost of the attorney's fees incurred by the prevailing party and any and all costs applicable thereto, including, but not limited to, court costs, deposition fees, expert witness fees, out-of-pocket expenses and travel expenses which are incurred by the prevailing party.

20. Notices. Except as may be otherwise specifically provided in this Contract, all notices, demands, requests or communications required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to County: Hidalgo County
Attention: County Judge
302 West University Drive
Edinburg, Texas 78539

If to Appraiser: **GEORGE JAIIME SALAZAR, II** d/b/a **APPRAISAL HOUSE**
Attention: George Jaime Salazar, II, Owner
502 Wes Kuhn Street
Edinburg, Texas 78541

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the Unites States mail.

21. Execution of Documents. The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Contract.

. **22. Binding Contract.** This Contract shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this contract.

23. Gender. All pronouns used in this Contract shall include the other gender, whether used in the masculine, feminine or neuter gender, and the singular shall include the plural whenever and as often as may be appropriate

24. Authority. The execution and performance of this Contract by County and Appraiser have been duly authorized by all necessary laws, resolutions or corporate action, and this Contract constitutes the valid and enforceable obligations of County and Appraiser in accordance with its terms.

25. Commitment of Current Revenues Only. In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of County under this Agreement, County may terminate this Agreement upon ninety (90) days written notice to Company. County agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of County pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1996).

EXECUTED as of the day and year first written above.

Approved by Commissioners' Court on _____, 2014.

APPROVED AS TO FORM:
Atlas, Hall & Rodriguez, LLP

By:_____
Stephen L. Crain, Attorney

COUNTY OF HIDALGO, TEXAS

By:_____
Ramon Garcia, County Judge

APPRAISER:
GEORGE JAIIME SALAZAR, II d/b/a
APPRAISAL HOUSE

By:_____

Printed Name: George Jaime Salazar, II

Title: Owner

ATTEST:

_____
Arturo Guajardo, Jr., County Clerk

EXHIBIT “A-1”

REQUEST FOR QUALIFICATIONS (RFQ) PROCUREMENT PACKET

Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

November 18, 2013

Participant's name

Address

City

State, Zip Code

Re: **HIDALGO COUNTY**
Request for Qualifications - **"Professional Appraisal Services Pool-Hidalgo County"**
(Including all funding sources, programs, and entities)
RFQ No: 2014-006-12-11-SGS

Dear Respondents:

Enclosed please find a Request for Qualifications (RFQ) packet for your consideration. Hidalgo County Purchasing Department welcomes and appreciates your participation in the RFQ process.

We have updated our RFQ packet. Carefully read and review all instructions, requirements, specifications and/or scope of work included in this packet.

If any further assistance is required, please do not hesitate to call the Purchasing Department at (956) 318-2626.

Sincerely,

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/sgs

Enclosures

Hidalgo County Purchasing Department
New Administration Building
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

REQUEST FOR QUALIFICATIONS (RFQ)

TABLE OF CONTENTS

HIDALGO COUNTY
(All funding sources, programs and entities)
"Professional Appraisal Services Pool"
RFQ No: 2014-006-12-11-SGS

Item	Description	No. of Pages
1.	Request for Qualifications Letter	1
2.	Request for Qualifications, Legal Notice	9
3.	Exhibit A, Requirements	8
4.	Exhibit B, Evaluation Criteria and Evaluation Form	2
5.	Exhibit C, Insurance Requirements,	4
6.	Exhibit D, CIQ Conflict of Interest Questionnaire	1
7.	Exhibit E, Proposer's Affidavit	1
8.	Vendor/Bidder Application and W-9 form	6
09.	Certification Regarding Debarment	1
10.	RFQ Submittal Check List	1

The above mentioned items shall be found in the Request for Qualifications (RFQ) packet that is attached herewith. Should you find that any of the items are not attached in its entirety please contact Purchasing by calling (956) 318-2626, advise of missing documentation, and Purchasing will forward information either through facsimile or by U.S. Mail.

Thank you.

Martha L. Salazar, CPPB, Purchasing Agent

November 18, 2013
Date

LEGAL NOTICE

REQUEST FOR QUALIFICATIONS
HIDALGO COUNTY
(All funding sources, programs and entities)

"PROFESSIONAL APPRAISAL SERVICES POOL"

RFQ No.: 2014-006-12-11-SGS

REQUEST FOR QUALIFICATIONS (RFQ)

HIDALGO COUNTY

(Including all funding sources, programs, and entities)

"Professional Appraisal Services Pool"

RFQ NO: 2014-006-12-11-SGS

Acceptance Due Date: **DECEMBER 11, 2013**

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department

Project Buyer Contact Information:

Sandy Suarez, Buyer II
(956) 292-7000 Ext. 4860
sandy.suarez@co.hidalgo.tx.us

1. Sealed qualifications will be received for "HIDALGO COUNTY (Including all funding sources, programs, and entities) **Professional Appraisal Services Pool",** in accordance with the requirements attached hereto as Exhibit "A." Qualifications should address all requirements set forth. Respondents may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the requirements. Hidalgo County reserves the right to reject the deviation and its effect on the overall qualifications.

2. **One (1) original, seven (7) copies** of all request for qualifications (RFQ) and two (2) CDs in PDF Format are required with the respondent's name and address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package, **RFQ – 2014-006-12-11-SGS"HIDALGO COUNTY (Including all funding sources, programs, and entities)-"Professional Appraisal Services Pool",** and in County's Purchasing Department, Physical Location: 2802 S. Business Hwy. 281 Postal/ Mailing: 2812 S. Business Hwy. 281 New Administration Building , Edinburg, Texas, **ON OR BEFORE 9:30 A.M., WEDNESDAY, DECEMBER 11, 2013.**

   NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY QUALIFICATIONS RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE IN REFERENCE TO QUALIFICATION.

   Hidalgo County reserves the right to refuse and reject any/all qualifications and to waive any/all formalities or technicalities, or to accept the qualification considered the best and most advantageous to Hidalgo County.

3. Hidalgo County reserves the right to separate and accept, or eliminate any item(s) listed under this qualification that it deems necessary to accommodate budgetary and/or operational requirements. Hidalgo County also reserves the right to reject any or all qualifications submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best qualification for approval. Receipt of any qualification shall under no circumstances obligate County to accept the lowest dollar qualification. The award of this contract shall be made to the responsible offeror whose qualification is determined to be the best evaluated offer resulting from negotiation, taking into consideration the relative importance of price and other evaluation factors as herein set forth.

4. Failure of the delivered item to perform as specified or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible respondent, or to reject all qualifications and re-advertise.

5. For work to be performed at a County owned or operated location, each respondent shall, in its sole discretion, visit the job site before preparing the qualification and thoroughly familiarize himself/herself with existing conditions. Respondent should take field dimensions and note all circumstances which affect the dollar amount of the qualification.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, respondents are required to include illustrations, specifications, explanation of warranties, and service data with

their qualification including catalogue numbers and any necessary references.

7. No qualification may be withdrawn within ninety (90) days from the scheduled time to open qualifications.

8. County reserves the right to accept or reject any or all qualifications

9. Any interpretations, amendments, corrections or changes to this qualification document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Qualification. Respondents shall acknowledge receipt of all addenda as a part of their qualification.

10. Costs are to be net F.O.B., County Prepaid.

11. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

12. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a qualification or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

13. **DELIVERY INSTRUCTIONS:**

- No deliveries accepted after 3:00 P.M., Monday-Friday.
- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, CPPB, Purchasing Agent before delivery will be accepted.
- If you need additional information call the office listed below:

Hidalgo County Purchasing Department
Martha L. Salazar, CPPB, Purchasing Agent
(956) 318-2626

14. **BILLING AND PAYMENT INSTRUCTIONS:**

- Invoices must include:
  a) Name and address of successful respondent
  b) Name and address of receiving department or official
  c) Purchase Order Number and Contract number (if any)
  d) Notation- **HIDALGO COUNTY (Including all funding sources, programs, and entities) Professional Appraisal Services Pool"**
  e) Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.

- Discount payments will be considered when offered.

- Contact person for Billing and Payment questions:

HIDALGO COUNTY AUDITOR'S OFFICE
Postal/Mailing 2808 S. Business Hwy. 281
Edinburg, Texas 78539
(956) 318-2511

15. SCHEDULE OF EVENTS

Qualification Opening, 9:30 A.M.	**December 11, 2013**
Award of Contract	_____, 2013
Commence Work or Deliver Products	_____, 2013

16. HIDALGO COUNTY PROPOSED HOLIDAYS

2014 YEAR	
New Year's Day	01/01/14
Martin Luther King Day	01/20/14
President's Day	02/17/14
Good Friday	04/18/14
Easter	04/21/14
Memorial Day	05/26/14
Independence Day	07/04/14
Labor Day	09/01/14
Veteran's Day	11/11/14
Thanks Giving Day	11/27/14 and 11/28/14
Christmas Day	12/24/14 and 12/25/14
New Years Eve	12/31/14

17. ~~BID OR PERFORMANCE BOND~~ AND DEBARMENT CERTIFICATION; ~~PAYMENT UNDER CONTRACT~~:

- ~~If the contract proposed is for the construction of public works or is for a contract for goods and services exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas~~.
  All respondents are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR76.

- ~~Together with the signing of a contract or issuance of a purchase order following the acceptance of a qualification, and prior to commencement of the actual work, the respondent shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.~~

- ~~If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and materialmen have been paid.~~

- ~~If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.~~

- ~~For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.~~

18. ETHICAL STANDARDS:

- It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or qualification therefore pending before any department or agency of the County.

- It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

- No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

- **NOTICE:**
  ALL COMMUNICATIONS BY A VENDOR TO THE COUNTY, ITS OFFICIALS, AND DEPARTMENT HEADS REGARDING THIS PROCUREMENT SHALL BE DONE THROUGH THE HIDALGO COUNTY PURCHASING DEPARTMENT.

  No vendor, its representative, agent, or employee shall engage in private communication with a member of the Hidalgo County Commissioners Court or county department heads regarding any procurement of goods or services by the County from the date that the bid, RFP, or RFQ is released. No private communication regarding the purchase shall be permitted until the procurement process is complete and a purchase order is granted or a contract is entered into. Members of the commissioners court are required to make a reasonable effort to inform

themselves regarding potential procurements and have a duty to inquire of vendors, their representatives or employees, the nature of any private communication being sought prior to engaging in any communication. "Private Communication" means communication with any vendor outside of a posted meeting of the governing body, a regular meeting of a standing or appointed committee, or a negotiation with a vendor which has been specifically authorized by the governing body.

19. **DISCLOSURE OF CONFLICT OF INTEREST**

- **Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful respondent fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.**

  Please submit completed CIQ forms to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539CHidalgo County Courthouse.

  COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE PROPOSER.

20. If, during the life of any contract or qualification awarded, the successful respondent's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

21. Proposals, and all goods and services provided thereunder, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

22. Minimum Standards For Responsible Prospective Respondents: A prospective respondent must affirmatively demonstrate respondent's responsibility. A prospective respondent, by submitting a qualification, represents to County that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under the qualification;

- Be able to comply with the required or proposed delivery schedule;

- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

23. Successful respondent will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful respondent's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

24. Any contract award to a successful respondent will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty (30) day's written notice prior to cancellation.

25. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful respondent; County reserves the right to terminate any contract immediately in the event a successful respondent fails to:

A. Meet schedules;
B. Pay any required fees or taxes; or
C. Otherwise perform in accordance with the requirements.

26. Successful respondent shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful respondent, or of any agent, employee, subcontractor or supplier in the execution of, or performance under, any contract which may result from qualification award. Successful respondent indemnifies and will indemnify and save harmless County from liability, claim or demand on their part, agents, servants, customers, and/or employees whether such liability, claim or demand arise from event or casualty happening or within the occupied premises themselves or happening upon or in any of the halls, elevators, entrances, stairways or approaches of or to the facilities within which the occupied premises are located. Successful respondent shall pay any judgment with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful respondent's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods or services provided by successful respondent.

27. Successful respondent shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for

Qualifications shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful respondent within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

28. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

29. The successful respondent shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

30. Respondents shall provide with the qualification response, a list of at least three (3) references where like services have been supplied by their firm. Include the name of the business or government, address, telephone number and name of representative or contact person.

31. Respondents must provide **all** documentation requested with this Qualification in their response. Failure to provide this information may result in rejection of the qualification as none conforming.

Request for Qualification
for
HIDALGO COUNTY
(Including all funding sources, programs, and entities)
"Professional Appraisal Services Pool"
RFQ No: 2014-006-12-11-SGS

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Physical Location: 2802 S. Business Hwy. 281
Postal/ Mailing: 2812 S. Business Hwy. 281
New Administration Building
Edinburg, Texas 78539

In accordance with the Requirements, and subject to all laws and regulations of the United States and state and local laws, the undersigned respondent proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned further agrees, upon acceptance of its qualification, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Requirements within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Respondents acknowledge receipt of all of the pages of the documents referenced in the Request for Qualification Checklist presented in connection with this procurement. Respondent understands that Hidalgo County reserves the right to reject any or all qualifications and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best qualification.

Respondent agrees that this qualification shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving qualifications, as contained in the Requirements.

Respectfully submitted,

Respondent: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

The County of Hidalgo will be accepting Statements of Qualifications from Real Estate Appraisers (firms) in order to establish a pre-qualified pool on an "As Needed Basis" per project by all County Departments and/or applicable Programs requiring said services as set forth in the requirements. Upon approval and acceptance by Hidalgo County Commissioners' Court, the term of the pre-qualified pool of Real Estate Appraisers will be for **February 09, 2014 and ending March 15, 2015.** The Hidalgo County Purchasing Department will receive **sealed** envelopes containing Statement of Qualifications for the provision of **"PROFESSIONAL APPRAISAL SERVICES POOL-HIDALGO COUNTY"** (including all funding sources, Programs, and Entities)**-Request For Qualifications** as specified herein. Statements of Qualifications will be accepted until **9:30 A.M., Wednesday, December 11, 2013. ANY RFQ RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED.**

The following outlines the Request for Qualifications:

SECTION I -GENERAL TERMS AND CONDITIONS

RFQ DOCUMENT SUBMITTALS/DELIVERY

A total of one (1) original, seven (7) copies and two (2) CD's in PDF format of the RFQ shall be submitted as part of your response.

Respondents must complete and include in their response, all documentation requested in this RFQ. Refer to enclosed RFQ Check List form for documents to be included with your response.

Hidalgo County is requesting that statements of Qualifications responses be sealed, clearly marked and labeled with the Company's name, RFQ Number: 2014-006-12-11-SGS, Project title: "Professional Appraisal Services Pool" and Opening Date and be delivered to Martha L. Salazar, CPPB, Purchasing Agent, at:

US Postal Mail Address:
Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
2812 S. Business Hwy 281
Edinburg, Texas 78539

Physical Address:
Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
2802 S. Business Hwy. 281
Edinburg, Texas 78539

Hidalgo County requires respondents, when hand delivering statements of Qualifications, to have a Purchasing Department representative time/date stamp and initial the sealed envelope when dropping RFQ off.

All costs and expenses associated with the preparation and submission of (RFQs, bids, proposals and/or quotes) shall be the responsibility of the respondent and no reimbursements for such charges or expenses shall be passed onto Hidalgo County.

DISCLOSURE OF CONFLICT OF INTEREST:
Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant of contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire ("the CIQ") attached as **Exhibit D**, the vendor, person consultant or contractor's affiliation of business relationship that might cause a

conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contract or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encourage to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please submit complete CIQ forms to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, TX 78539-Hidalgo County Courthouse. **COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.**

PROPOSER'S AFFIDAVIT:
Respondents to this RFQ must submit a signed Proposer's Affidavit (attached herein in Exhibit E) certainly that the submission is (1) not the result of Collusion as described in the Proposer's Affidavit, (2) that the Respondent does not have a Conflict of Interest as described in the Proposer's Affidavit, or (3) that the Respondent has not and will not attempt to lobby directly or indirectly as described in the Proposer's Affidavit.

NON-DISCRIMINATION:
Respondents, during the performance of this contract, will not discriminate against any employee or applicant for employment because of race, religion, sex, national origin or disability except where religion, sex, national origin or disability is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor.

PROCESSING TIME FOR PAYMENT:
Respondents are advised that a minimum of thirty (30) days is required to process invoices for payment.

ELECTRONIC TRANSMISSION OF QUALIFICATIONS:
Hidalgo County's Purchasing Department will not accept telegraphic or electronically transmitted submissions.

PROOF OF FINANCIAL AND BUSINESS CAPABILITY:
Respondent must, upon request, furnish satisfactory evidence of their ability to furnish products or services in accordance with the terms and conditions of these requirements. Hidalgo County will make the final determination as to the vendor's ability.

RESPONDENT DEFAULT:
Hidalgo County reserves the right, in case of respondent default, to procure the articles or services from other sources and hold the defaulting respondent responsible for any excess costs occasioned thereby.

RESTRICTIVE OR AMBIGUOUS REQUIREMENTS:
It is the responsibility of the respondent to review the Request for Qualifications (RFQ) packet and to notify in writing the Purchasing Department if the requirements are formulated in a manner that would unnecessarily restrict competition. These criteria also apply to requirements that are ambiguous.

RFQ QUESTIONS AND ANSWERS:
Any protest(s) or question(s) regarding the requirements or request for qualifications procedures must be received in the Purchasing Department **via facsimile to (956) 292-7612 or via e-mail: sandy.suarez@co.hidalgo.tx.us BY NO LATER THAN Wednesday, December 04, 2013 at 5:00 p.m. Responses will be sent to all applicants by Friday, December 06, 2013 at 5:00 p.m. TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

SIGNING OF QUALIFICATIONS:
In order to be considered, all submittals **must** be signed. **Please sign the original in *blue* ink.**

WAIVING OF INFORMALITIES:
Hidalgo County reserves the right to waive minor informalities or technicalities when it is in the best interest of Hidalgo County.

SUBCONTRACTING:
The successful respondent may not subcontract the award without the written consent of the Commissioners' Court of Hidalgo County.

TERM OF POOL:
The pool term is for a period of one (1) year, or upon completion of project(s) unless project specifies for more than one (1) year.

DAVIS BACON ACT: (IF APPLICABLE)
All selected and awarded firms are required; if applicable adhere to the Davis-Bacon Act.

SECTION II -RFP REQUIREMENTS

REQUEST FOR QUALIFICATIONS:
The required contents and limitations for the preparation of the RFQ are described in this section. Failure to provide the requested information or adhere to any County limitations may result in disqualification of the submitted RFQ.

UNDERSTANDING OF THE PROJECT:
This section should demonstrate the respondents understanding of the project needs, the work required, and any local issues or concerns. This description should be concise, candid, and limited to 3 pages in length.

FIRM QUALIFICATIONS:
The County of Hidalgo is seeking to contract with an Appraisal firm(s) that has had experience in, but not limited to, the following areas:

Scope of Appraisal and/or Review Appraisal Services:

1) Property appraisals will be based on "Fair Market Value" unless otherwise specified or requested. Two copies of the appraisal report shall be bound, clearly labeled and signed by the primary certified general appraiser and any other certified general appraiser and /or licensed trainee which aided in the process. Four additional copies will be furnished.

2) All photographs used within the report must be originals. No digital photos shall be used for subject property. Digital photos shall only be used comparable sales. All adjustments to any comparable sales must be clearly explained in a narrative format. All comparable sales must be with a two year time frame. If any sales which have occurred prior to the two year limit, they just be clearly explained and added to the conventional three comparable sales typically used in the appraisal process.

3) Current location maps of the subject property including, area regional, plat and flood maps must be included and clearly labeled for the subject property.

4) All reports shall be a "Self Contained Narrative Report" unless otherwise requested and shall follow the 2009 or most current Uniform Standard of Professional Appraisal Practice (USPAP) rules and regulations. Each appraisal report must be physically inspected, photographed, and personally signed by the primary-general certified appraiser of the firm. Appraiser trainees may aid in the collection of the information, however, all analysis and conclusion must be performed by the primary general certified appraiser.

5) Appraisal reports are due within four weeks of request (20 business days) and receipt of a fully executed purchase order.

Additionally, this section should include, but not restricted to the following information:

A. Firm name, address, phone number and person to contact regarding the Request for Qualification.

B. Qualifications and recent experience of the firm and key personnel relative to the performance of similar services for public entities.

C. List of references including the name, address and phone number of the person most closely associated with the firm's prior project performance.

D. Ability to commence services immediately after successfully negotiating a contract for services.

E. Familiarity with the geographical area.

F. Statement regarding an Affirmative Action Program.

G. Minimum of $1,000,000.00 Professional liability, errors and omissions, insurance.

PERSONNEL AND STAFFING:

The firm should provide an organizational chart for the project and a summary paragraph of the project work to be performed by each proposed staff member. Biographic summaries that highlight the experience relevant to the specific project responsibilities should be provided for all proposed personnel. There is a one (1) page limitation for each biographic summary provided.

REQUIRED CERTIFICATIONS AND SUBMITTAL:

This section will contain any current licenses and/or certifications as required by the STATE OF TEXAS.

PARTICIPATING FIRMS ARE NOT TO PROVIDE A FEE SCHEDULE WITH THIS SUBMITTAL:

The fee will be negotiated in accordance with the Professional Services Procurement Act, Tex. Govt. Code Ann.2254.001, et seq.

PART III -SELECTION / EVALUATION

SELECTION/EVALUATION PROCESS:

The evaluation system consists of a 100-point system. The firms will be ranked after evaluation on a per project basis upon approval of roster by Hidalgo County Commissioner's Court. Categories under the 100-point system include response to RFQ. RFQ submittal evaluation will be based on the criteria outlined below, and will be scored on the scales shown on the enclosed "RFQ Evaluation Form."
The respondent's Statement of Qualifications will be evaluated based on the criteria presented below.

1) ***Responsiveness:*** **30 points**
   a) Requested Information
   b) Thoroughness
   c) Understanding of Project
   d) List of references provided
   e) Clarity - Brevity
   f) Degree of Interest

2) ***Firm Capabilities:*** **45 points**

   a) Background
   b) Relevant experience
   c) Experience with similar projects
   d) Knowledge of area
   e) Timeliness of schedule
   f) Quality services previously provided to Hidalgo County

   g) Current workload
   h) Ability to commence various re-quested projects simultaneously
   i) Completion of projects within budgets

3) ***Staffing:*** **25 points**

   a) Qualifications of personnel - The professional team members responsible assigned to assist County projects shall be identified in the organizational chart.
   b) Key personnel
   c) Required discipline skills

REQUEST FOR QUALIFICATIONS GRADING AND RANKING PROTOCOL:

Once a Project has been identified and it is determined that Real Estate Appraiser Services are required, approval to seek engagement for professional services is sought from Hidalgo County Commissioners Court. The following protocol and procedures are utilized;

1) Hidalgo County Commissioners' Court, Elected Official and/or the User Department in need of Real Estate Appraiser Services **will nominate** (at the minimum) three (3) firms from Hidalgo County's approved pool of firms, thereafter, will review, score, and evaluate the responses received in Request for Qualifications.

2) A grid of the scores will be presented to Commissioners' Court for the purpose of **ranking and approval** for the Purchasing Department to enter into negotiations with the number one (1) ranked firm;

NEGOTIATION PROCESS:

Negotiations will commence with Commissioners' Court approved number one ranked firm;

1. Firms will be asked to submit (as part of those negotiations) a "scope of service" including fees;

2. The negotiated contract including best and final offer with the successful firm will be presented to Commissioners' Court (including compliance with all requirements as well as insurances) for consideration and final approval.

3. If negotiations with the number one (1) ranked firm fail, the Purchasing Department will recommend to Commissioners' Court that negotiations cease with the number one (1) ranked firm and commence to negotiate with the next highest ranked firm;

EXHIBIT "B"

EVALUATION CRITERIA
"PROFESSIONAL APPRAISAL SERVICES POOL"
RFQ No. 2014-006-12-11-SGS

The respondent's RFQ will be evaluated based on the criteria presented below. These criteria will be scored on the scales shown on the enclosed "RFQ Evaluation Form."

1. RESPONSIVENESS **(30) POINTS**

A. Requested Information
B. Thoroughness
C. Understanding of Project
D. List of references provided
E. Clarity – Brevity
F. Degree of Interest

2. FIRM CAPABILITIES **(45) POINTS**

A. Background
B. Relevant experience
C. Experience with similar projects
D. Knowledge of area
E. Timeless of schedule
F. Quality services previously provided to Hidalgo County
G. Current workload
H. Ability to commence various re-quested projects simultaneously
I. Completion of projects within budgets

3. STAFFING **(25) POINTS**

A. Qualifications of personnel
B. Key personnel
C. Required discipline skills

GRAND TOTAL **100 Points**

Internal Use Only: Commodity Code: 946-15

EXHIBIT "B"

EVALUATION CRITERIA

"PROFESSIONAL APPRAISAL SERVICES POOL"

RFQ No. 2014-006-12-11-SGS

Selection Criteria	Points	Score
1. **RESPONSIVENESS** ----- (30 pts)		
➢ Requested information	5	
➢ Thoroughness	5	
➢ Understanding of Project	5	
➢ List of references provided	5	
➢ Clarity-Brevity	5	
➢ Degree if Interest	5	
Comments/Rationale For Points:		**TOTAL**
2. **FIRM CAPABILITIES** ---- (45 pts)		
➢ Background	5	
➢ Relevant experience	5	
➢ Experience with similar projects	5	
➢ Knowledge of area	5	
➢ Timeliness of schedule	5	
➢ Quality services previously provided to Hidalgo County	5	
➢ Current workload	5	
➢ Ability to commence various re-quested projects simultaneously	5	
➢ Completion of projects within budgets	5	
Comments/Rationale For Points:		**TOTAL**
3. **STAFFING**-------- (25 pts)		
➢ Qualification of personnel	10	
➢ Key personnel	10	
➢ Required discipline skills	5	
Comments/Rationale For Points:		**TOTAL**
Total Score		

Project Name: _____

Department: _____

Firm/Participant: _____

Evaluator: _____ Date: _____

EXHIBIT "C"

Insurance Requirements
Professional Services
(i.e...Engineers, Architects, Appraisers & Surveyors)

The proposer awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the proposer in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. Professional liability insurance policy with limits of at least One Million Dollars ($1,000,000) per occurrence, or limited to claims made, include at least a five (5) year extended reporting period.

2. A Five Hundred Thousand Dollars ($500,000.00) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of County.

3. Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars ($300,000.00) per person and Five Hundred Thousand Dollars ($500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand Dollars ($500,000.00) arising out of the services provided to County hereunder.

4. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;

5. Workers compensation insurance in amounts established by Texas law, unless the Bidder is specifically exempted from the Texas Workers Compensation Act, Texas Labor Code Chapter 401, et. seq.

Hidalgo County will only accept certificates of insurance on an Acord form (as attached hereto). Certificates of insurance naming County as an additional insured shall be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

ACORD CERTIFICATE OF INSURANCE

DATE (MM/DD/YY)

PRODUCER

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE

INSURED

INSURER A:

INSURER B:

INSURER C:

INSURER D:

INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THER TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	GENERAL LIABILITY ☐ COMMERCIAL GENERAL LIABILITY ☐☐ CLAIMS MADE ☐ OCCUR ☐ OWNER'S & CONT. PROT ☐ OWNER'S PROTECTIVE LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC				EACH OCCURRENCE	$
					FIRE DAMAGE (Any one fire)	$
					MED EXP (Any one person)	$
					PERSONAL & ADV INJURY	$
					GENERAL AGGREGATE	$
					PRODUCTS – COMP/OP AGG	$
B	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident)	$
					BODILY INJURY (Per person)	$
					BODILY INJURY (Per accident)	$
					PROPERTY DAMAGE (Per accident)	$
	GARAGE LIABILITY ☐ ANY AUTO				AUTO ONLY-EA ACCIDENT	$
					OTHER THAN AUTO ONLY: EA ACC	$
					AGG	$
C	EXCESS LIABILITY ☐ OCCUR ☐ CLAIMS-MADE ☐ DEDUCTIBLE ☐ RETENTION $				EACH OCCURRENCE	$
					AGGREGATE	$
						$
						$
						$
D	WORKERS COMPENSATION AND EMPLOYER'S LIABILITY				WC STATU- ☐ OTHER TORY LIMITS	
					E.L. EACH ACCIDENT	$
					E.L. DISEASE-EA EMPLOYEE	$
					E.L. DISEASE-POLICY LIMIT	$
	OTHER					

DESCRIPTION OF OPERATIONS / LOCATION / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

County of Hidalgo shall be named as additional insured on all Commercial General Liability policies.

CERTIFICATE HOLDER	ADDITIONAL INSURED, INSURER LETTER: ____	CANCELLATION
Hidalgo County Attn: Purchasing Department 2812 S Highway Bus. 281 Edinburg, Texas 78539		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BY CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE

SAMPLE

Insurance Requirement Acknowledgment

I, _____, authorized representative for _____,
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

- will be acquired within 10 working days after notification from Purchasing Department of award of project by the Hidalgo County Commissioners' Court;

- will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of award of project by the Hidalgo County Commissioners' Court; currently carry the following

  Professional Liability (Errors & Omissions): $_____

  Automobile Liability: $_____ General Liability: $_____

- have already been met, see attached copy of insurance certificate.

_____ _____
Authorized Representative Date

Notice to Proposer:

A certificate of insurance for the required insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award and to execute a contract between your Company and the County

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the award to be rescinded and re-awarded to next qualified vendor. Certificates of Insurance will be monitored and verified on a quarterly basis to ensure coverage policy is in place. It is the Company's obligation to maintain the appropriate insurance coverage throughout the term of the contract.

THIS FORM MUST ACCOMPANY YOUR PACKET

PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, _____, possess all of the APPLICABLE:

1. Licenses: _____
2. Bonds: _____
3. Certificates: _____
4. Permits: _____
5. Other: _____

necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this project, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

* Any licenses, bonds, certificates, permits, etc. which are required must be presented as part of the packet in order to expedite the evaluation process. Failure to provide said documentation will result in the disqualification of your proposal/qualification.

_____ _____

Authorized Signature Date

_____

Company

_____

Address

_____

City, State, Zip

Exhibit "D"

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. *See* Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 **Name of person who has a business relationship with local governmental entity.**

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 **Name of local government officer with whom filer has employment or business relationship.**

_____

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐ Yes ☐ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes ☐ No

D. Describe each employment or business relationship with the local government officer named in this section.

4

_____ _____

Signature of person doing business with the governmental entity Date

Adopted 06/29/2007

EXHIBIT "E"
PROPOSER'S AFFIDAVIT

PROPOSER'S AFFIDAVIT OF NON-COLLUSION
NON-CONFILICT OF INTERST, AND ANTI-LOBBYING
FOR "REAL ESTATE APPRAISERS POOL"

STATE OF TEXAS
COUNTY OF HIDALGO

Affiant, _____, being first duly sworn, deposes that:

(1) Affiant does hereby state neither the Proposer nor any of the Proposer's officers, partners, owners, agents, representatives, employees, or parties in interest, has in any way colluded, conspired, agreed, directly or indirectly with any person, firm, corporation, or other proposer, or potential proposer, to provide any money or other valuable consideration for assistance in procuring or attempting to procure a contract or fix the prices in the attached proposed or the proposal of any other proposer, and further states that no such money or other reward will be hereinafter paid.

(2) Affiant further states they have neither recommended or suggested to Hidalgo County or nay of its officials or employees, any of the terms or provisions set forth in their Request for Proposal and subsequent agreement, except at a meeting open to all interested proposers, of which proper notice was given.

(3) Affiant, further states their officers, employees, or agents have not, and will not attempt to lobby, directly or indirectly, the Hidalgo County Commissioner's Court between proposal submission date and award by the Hidalgo County Commissioner's Court.

(4) Affiant further states no officer, or stockholder of the Proposer is a member of the staff, or related to any employee of the Hidalgo County except as noted herein below:

Signature/Title: _____

Subscribed and sworn to before me this _____day of _____, 20__.

_____

Notary Public

My commission expires:_____, 20__

HIDALGO COUNTY
PURCHASING DEPARTMENT
Bidder/Vendor Application

Complete in print or type. Please return this application to the Hidalgo County Purchasing Department thru Facsimile: (956) 318-2629 or (956) 292-7612 in person or regular mail to: Mailing/Postal Address: 2812 S. Business Hwy. 281 Physical Address: 2802 S. Business Hwy. 281 Edinburg, Texas 78539 or e-mail: purchasing@co.hidalgo.tx.us

Company Name: **Telephone No. ( )**
dba Name:
Legal Name:
Mailing Address: **Fax No. ( )**
Physical Address:
City, State, Zip **Tax I.D. No.**
Remit to Address : **City, State, Zip**
E-Mail Address:
Representative(s) Name(s) & Title(s)
Type of Organization (check one): _____ **Individual** _____ **Partnership** _____ **Corporation** _____ **Non-Profit** _____ **LLC** _____ **Sole Proprietor** _____ **Other, Specify** **State Identification No.**_____ **(Please attached completed W-9 form with this application)** **Federal Identification No. or (if individual) SS No.**
State of Incorporation: _____ **Date:**_____ **Other:**
Type of Business (check one): _____ **Manufacturer** _____ **Wholesaler** _____ **Retailer** _____ **Broker** _____ **Distributor** _____ **Service Organization** _____ **Other, Specify**
Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts:
Small and/or Disadvantaged Business Information (check application criteria) **Small Business:** **Disadvantaged Business (At Least 51% Ownership)** ☐ Less than 125,000 annual gross receipt ☐ Black American ☐ Native American ☐ Less than 250,000 annual gross receipt ☐ Hispanic American ☐ Women ☐ Less than 499,000 annual gross receipt ☐ Asian Pacific American ☐ Other ☐ More than 500,000 annual gross receipt **Have you been certified as a HUB or an MBE/WBE source?:** ☐ Yes ☐ No **Indicate Certification No.(s):**_____ **or are Certificate(s) attached?:** ☐ Yes ☐ No
What type of product(s) is/are solicited by your company?: **Would you like to be provided with specifications for procurements of such products?:** Yes No
To Be Completed by the County: Rec'd by (Purchasing):_____ **Date Rec'd by (Purchasing):** **Date Forwarded Information to Auditor's Office:**_____**Entry Date:** _____ **Vendor No.:**

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source?: ☐Yes ☐ No

If yes, by whom?: ☐ Texas Building & Procurement Commission ☐ Other_____

Indicate Certification No(s).:_____ or Are Certificate(s) Attached?: ☐ Yes ☐ No

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid, RFP, or RFQ is to be subcontracted with Certified HUB sources?: _____%
(List HUB Subcontractor information below).

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

Form **W-9**
(Rev. January 2011)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification (required): ☐ Individual/sole proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶

☐ Other (see instructions) ▶

☐ Exempt payee

Address (number, street, and apt. or suite no.)

Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number

			–			–				

Employer identification number

		–							

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here Signature of U.S. person ▶ Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,
- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,

2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules for partnerships* on page 1.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

Partnership, C Corporation, or S Corporation. Enter the entity's name on the "Name" line and any business, trade, or "doing business as (DBA) name" on the "Business name/disregarded entity name" line.

Disregarded entity. Enter the owner's name on the "Name" line. The name of the entity entered on the "Name" line should never be a disregarded entity. The name on the "Name" line must be the name shown on the income tax return on which the income will be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a domestic owner, the domestic owner's name is required to be provided on the "Name" line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the "Business name/disregarded entity name" line. If the owner of the disregarded entity is a foreign person, you must complete an appropriate Form W-8.

Note. Check the appropriate box for the federal tax classification of the person whose name is entered on the "Name" line (Individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

Limited Liability Company (LLC). If the person identified on the "Name" line is an LLC, check the "Limited liability company" box only and enter the appropriate code for the tax classification in the space provided. If you are an LLC that is treated as a partnership for federal tax purposes, enter "P" for partnership. If you are an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter "C" for C corporation or "S" for S corporation. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the "Name" line) is another LLC that is not disregarded for federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the "Name" line.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name/ disregarded entity name" line.

Exempt Payee

If you are exempt from backup withholding, enter your name as described above and check the appropriate box for your status, then check the "Exempt payee" box in the line following the "Business name/ disregarded entity name," sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following payees are exempt from backup withholding:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),

2. The United States or any of its agencies or instrumentalities,

3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,

4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or

5. An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

6. A corporation,

7. A foreign central bank of issue,

8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,

9. A futures commission merchant registered with the Commodity Futures Trading Commission,

10. A real estate investment trust,

11. An entity registered at all times during the tax year under the Investment Company Act of 1940,

12. A common trust fund operated by a bank under section 584(a),

13. A financial institution,

14. A middleman known in the investment community as a nominee or custodian, or

15. A trust exempt from tax under section 664 or described in section 4947.

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 9
Broker transactions	Exempt payees 1 through 5 and 7 through 13. Also, C corporations.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 5
Payments over $600 required to be reported and direct sales over $5,000 [1]	Generally, exempt payees 1 through 7 [2]

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at *www.ssa.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/businesses* and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: *A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.*

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, below, and items 4 and 5 on page 4 indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on the "Name" line must sign. Exempt payees, see *Exempt Payee* on page 3.

Signature requirements. Complete the certification as indicated in items 1 through 3, below, and items 4 and 5 on page 4.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out Item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account [1]
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor [2]
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee [1]
b. So-called trust account that is not a legal or valid trust under state law	The actual owner [1]
5. Sole proprietorship or disregarded entity owned by an individual	The owner [3]
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulation section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	**Give name and EIN of:**
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity [4]
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulation section 1.671-4(b)(2)(i)(B))	The trust

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or "DBA" name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

[4] List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

*Note. Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to *phishing@irs.gov*. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: *spam@uce.gov* or contact them at *www.ftc.gov/idtheft* or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

Certification
Regarding Debarment, Suspension Ineligibility

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, in the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;

b. Have not within a three-year period preceding this bid/proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, theory, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and

d. Have not within a three-year period preceding this bid/proposal and/or application had one or more public transactions terminated of cause or default.

Signature:_____

Print Name:_____

Title:_____

Telephone Number:_____

Date:_____

If the proposer is unable to certify to all of the statements in this Certification, such proposer should attach an explanation to this proposal.

HIDALGO COUNTY
(Including all funding sources, programs, and entities)
REQUEST FOR QUALIFICATIONS
PROFESSIONAL APPRAISALS SERVICES POOL

RFQ No.: 2014-006-12-11-SGS

RFQ SUBMITTAL CHECK LIST

All forms listed below must be included in the RFQ response.

Indicate with a check mark (✓) the Forms completed and included in this response:

_____ Page 9 of Legal Notice

_____ Exhibit "C" -Acknowledgement forms (pages 3 and 4)

_____ Exhibit "D" -CIQ Form -Copy of County Clerk File Recording fee receipt.

_____ Exhibit "E" –Proposers Affidavit

_____ Vendor Bidder Application and IRS form W-9

_____ Certification Regarding Debarment

_____ One Original, 7 Copies, and 2 CD's containing a complete copy of Response.

_____ _____

SIGNATURE DATE

EXHIBIT “A”

SERVICES TO BE PROVIDED BY APPRAISER

appraisal haus
Real Estate Valuation Services

502 West Kuhn Street
Edinburg, Texas 78541
Tel. (956) 386-1500 Cell (956) 867-6398
jaimesalazar@appraisalhaus.org

February 21, 2014

Lulu Lucio
Hidalgo County PCT #4
1501 North Doolittle Road
Edinburg, Texas 78542

RE: Brewster Park Project

Dear Mrs. Lucio

In accordance with your request, we are pleased to present the proposal for appraisal services of a 0.935 acre tract lying in Tract 84, San Salvador Del Tule Grant, Hidalgo County, Texas. As part of the Brewster Park Project.

This appraisal report will comply with the Uniform Standards of Professional Appraisal Practice, as promulgated by the Appraisal Standards Board of the Appraisal Foundation and comply with Standards of Professional Practice and Code of Ethics of the Appraisal Institute, as well as all reporting requirements of the client, Hidalgo County Precinct #4.

This letter is intended to transmit the attached scope of work and fee for the above mentioned appraisal assignment.

Thank you for the confidence placed in us by virtue of this assignment and for the opportunity of providing our appraisal services to you.

Sincerely,

George Jaime Salazar II
Certified Appraiser

Scope of the Appraisal - This appraisal requires a valuation of the fee simple estate, unencumbered by vertical interests, easements of record, or other fractional interests. This assignment requires the appraiser to perform certain basic functions in order to complete the appraisal assignment in accordance with acceptable appraisal standards and practices. An appraisal is a type of research into laws of probabilities with respect to real estate transactions. The degree of research and the amount of supporting documentation included in the appraisal is based primarily on the difficulty of the appraisal assignment, the amount and availability of data in the marketplace and the degree of presentation required by the client. The scope of this appraisal assignment is as follows:

1. Identify the property utilizing the Hidalgo County Appraisal District and Hidalgo County Records. This is also confirmed with client.

2.Perform an inspection of the property site under appraisal from the street only.

3. Investigate regional and city data which directly or indirectly affects the subject neighborhood, as of the effective date of the appraisal.

4. Analyze and report the market area data which directly or indirectly affects the subject property, as of the effective date of the appraisal.

5. Analyze the subject site and adjacent land tracts, as applicable, and estimate the highest and best use for the property as vacant and as improved, as of the effective date of the appraisal.

6. Investigate and analyze market data regarding land sales, relating to the subject property, comparable market data as it affects the subject property and the final opinion of value.

7. Employ the Sales Comparison Approach, being the only applicable approach, to determine a unit value for the subject property.

8. Reconcile the Sales Comparison Approach to value.

9. Provide the appraiser's qualification and report on the Limiting Conditions and Assumptions on which the value opinion and conclusions are based.

10. Attach pertinent addenda information as a part of the report.

In developing the opinion of value, the appraiser will made an on-site inspection of the property and surveyed the market to provide information relating to appropriate units of comparison including land values and direct comparisons such as price per square foot or price per acre.

FEE FOR APPRAISAL SERVICE

Appraisal Report ---------- ---------- $2,000

Additional Fees

Revisions to Original Appraisal----------$500

Condemnation Hearing Cost----------$150 per hour

Appeals Court / Trials ----------$250 per hour

To expedite the project as soon as possible the following items shall be required:

Physical Address

Access to Property

Legal Description with Metes & Bounds

Survey

Current Owner

EXHIBIT “B”

FEE SCHEDULE/COST PROPOSAL

7. Employ the Sales Comparison Approach, being the only applicable approach, to determine a unit value for the subject property.

8. Reconcile the Sales Comparison Approach to value.

9. Provide the appraiser's qualification and report on the Limiting Conditions and Assumptions on which the value opinion and conclusions are based.

10. Attach pertinent addenda information as a part of the report.

In developing the opinion of value, the appraiser will made an on-site inspection of the property and surveyed the market to provide information relating to appropriate units of comparison including land values and direct comparisons such as price per square foot or price per acre.

FEE FOR APPRAISAL SERVICE

Appraisal Report ---------- ---------- $2,000

Additional Fees

Revisions to Original Appraisal----------$500

Condemnation Hearing Cost----------$150 per hour

Appeals Court / Trials ----------$250 per hour

To expedite the project as soon as possible the following items shall be required:

Physical Address

Access to Property

Legal Description with Metes & Bounds

Survey

Current Owner

appraisal haus
Real Estate Valuation Services

502 West Kuhn Street
Edinburg, Texas 78541
Tel. (956) 386-1500 Cell (956) 867-6398
jaimesalazar@appraisalhaus.org

February 21, 2014

Lulu Lucio
Hidalgo County PCT #4
1501 North Doolittle Road
Edinburg, Texas 78542

RE: Brewster Park Project

Dear Mrs. Lucio

In accordance with your request, we are pleased to present the cost proposal for appraisal services of a 0.935 acre tract lying in Tract 84, San Salvador Del Tule Grant, Hidalgo County, Texas. As part of the Brewster Park Project.

Cost Proposal

1- Appraisal Report: 0.935 acre tract of lying is Tract 84, San Salvador Del Tule Grant, Hidalgo County, Texas.(Brewster Park Project)

Total Project Cost: $2,000.00

Sincerely,

George Jaime Salazar II
Certified Appraiser

EXHIBIT “C”

INSURANCE REQUIREMENTS

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/10/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
JOSE LUIS GONZALEZ JR. AGENCY	PHONE (A/C, No, Ext):	FAX (A/C, No):
2770 E EVANS RD	E-MAIL ADDRESS:	
STE 100	INSURER(S) AFFORDING COVERAGE	NAIC #
SAN ANTONIO TX 78259 - 2752	INSURER A: NATIONWIDE MUTUAL FIRE INSURANCE COMPAI	23779
INSURED	INSURER B: NATIONWIDE MUTUAL INSURANCE COMPANY	23787
GEORGE J SALAZAR	INSURER C:	
DBA APPRAISAL HAUS	INSURER D:	
502 W KUHN ST	INSURER E:	
EDINBURG TX 78541 - 3224	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY [X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [ ] PRO-JECT [X] LOC	[ ]	[ ]	ACP BPOF 5505888385	01/28/2014	01/28/2015	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 1,000,000 $ 300,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $
B	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] ALL OWNED AUTOS [ ] HIRED AUTOS [X] SCHEDULED AUTOS [ ] NON-OWNED AUTOS	[ ]	[ ]	ACP BA 5505888385	01/28/2014	01/28/2015	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$ 1,000,000 $ $ $ $
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $	[ ]	[ ]				EACH OCCURRENCE AGGREGATE $	$ $ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICE/MEMBER EXCLUDED? Y / N [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	[ ]				[ ] WC STATU-TORY LIMITS [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ $ $
		[ ]	[ ]					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

2013 Volvo XC70 YV4952BL7D116731
2012 Toyota Tundra 5TFRM5F15CX038778

CERTIFICATE HOLDER

Hidalgo County
Attn: Purchasing Department
2812 S. Hwy 281
Edinburg TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Jose L. Gonzalez Jr.

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Real Estate Appraisers Professional Liability

Liberty Surplus Insurance Corporation

Date Issued	Policy Number	Previous Policy Number
12/20/2013	LSI012289-003	LSI012289-002

LIBERTY SURPLUS INSURANCE CORPORATION

(A New Hampshire Stock Insurance Company, hereinafter the "Company")
175 Berkeley Street
Boston, MA 02117

THIS IS A CLAIMS MADE AND REPORTED POLICY, PLEASE READ IT CAREFULLY.

Item — DECLARATIONS

1. Customer ID: 165126
   Named Insured:
   APPRAISAL HAUS
   George Jaime Salazar II
   502 West Kuhn Street
   Edinburg, TX 78541

2. **Policy Period:**
   From: 02/10/2014 **To:** 02/10/2015
   12:01 A.M. Standard Time at the address stated in Item 1.

3. **Deductible: $1,000** Each Claim

4. **Retroactive Date:** 02/10/2012

5. **Inception Date:** 02/10/2012

This insurance contract is with an insurer not licensed to transact insurance in this state and is issued and delivered as surplus line coverage under the Texas insurance statutes. The Texas Department of Insurance does not audit the finances or review the solvency of the surplus lines insurer providing this coverage, and the insurer is not a member of the property and casualty insurance guaranty association created under Chapter 462, Insurance Code. Chapter 225, Insurance Code, requires payment of a 4.85% percent tax on gross premium.

6. **Limits of Liability:**
   A. $1,000,000 Each Claim
   B. $1,000,000 Aggregate

The Limit of Liability for Each Claim and in the Aggregate is reduced by Damages and Claims Expenses as defined in the Policy.

7. **Mail all notices, including notice of claim, to Agent:**
   Robert C. Wiley
   LIA Administrators & Insurance Services
   1600 Anacapa Street
   Santa Barbara, California 93101
   (800) 334-0652; Fax: (805) 962-0652

8. **Annual Premium:** $1,457.00
   \+ $70.66 Surplus Lines Tax

9. Number of Appraisers: 1

10. Forms attached at issue: LIA002S (10/11) GPO 4839 (04/10) LIA012 (08/11) LIA013 (08/11) LIU NOTICE TX-002-0209 OFAC (08/09) SC-9 (04/11)

This Declarations Page together with the completed and signed Policy Application including all attachments and exhibits thereto, and the Real Estate Appraisers Professional Liability Insurance Policy shall constitute the contract between the Named Insured and the Company.

By _____
Authorized Signature

Zimbra **leticia.saenz@co.hidalgo.tx.us**

RE: Review & Approve Contract # C-14-066-03-11-George Jaime Salzar, II d/b/a APPRAISAL HAUS-Job Specific Project-Appraisal Services for Brewster Park Project-Pct 4

From : Steve Crain <scrain@atlashall.com> Thu, Mar 06, 2014 07:51 AM

Subject : RE: Review & Approve Contract # C-14-066-03-11-George Jaime Salzar, II d/b/a APPRAISAL HAUS-Job Specific Project-Appraisal Services for Brewster Park Project-Pct 4 1 attachment

To : 'Leticia H. Saenz' <leticia.saenz@co.hidalgo.tx.us>

The contract is fine.

From: Leticia H. Saenz [mailto:leticia.saenz@co.hidalgo.tx.us]
Sent: Wednesday, March 05, 2014 4:52 PM
To: Steve Crain; Marynel Trevino
Cc: Darlene H. Betancourt
Subject: Review & Approve Contract # C-14-066-03-11-George Jaime Salzar, II d/b/a APPRAISAL HAUS-Job Specific Project-Appraisal Services for Brewster Park Project-Pct 4

Good afternoon, Mr. Crain-

Please review and approve as to form (attached hereto) Professional Appraisal Services Agreement # **C-14-066-03-11** with **Geroge Jaime Salazar, II** d/b/a **APPRASIAL HAUS** for: **"Job Specific"** Project: **Appraisal Services for Brewster Park Project** located within **Hidalgo County Precinct No. 4.**

Will be placed on the next CC agenda for final approval.

Please advise.

Thanks.

Leticia H. Saenz, CPPB/Contracts Manager
Hidalgo County Purchasing Department
2812 South Business Highway 281
Edinburg, Texas 78539
P*(956) 318-2626* ***F****(956) 318-2629*
Email: *leticia.saenz@co.hidalgo.tx.us*

Zimbra **leticia.saenz@co.hidalgo.tx.us**

Fwd: Negotiations Process for: Job Specific Project-Brewster Park at Pct 4

From : Maria Lucio <maria.lucio@co.hidalgo.tx.us> Fri, Feb 28, 2014 03:37 PM

Subject : Fwd: Negotiations Process for: Job Specific Project-Brewster Park at Pct 4

1 attachment

To : leticia saenz <leticia.saenz@co.hidalgo.tx.us>

Cc : jesus ozuna <jesus.ozuna@co.hidalgo.tx.us>, Raul Sesin <raul.sesin@co.hidalgo.tx.us>, Veronica Lopez <veronica.lopez@co.hidalgo.tx.us>, gloria beltran <gloria.beltran@co.hidalgo.tx.us>, marcos lopez <marcos.lopez@co.hidalgo.tx.us>

Good Afternoon Letty,

Please be advised that after review of the best and final offer and the recommendation of Raul Sesin for the above mentioned project, Precinct 4 would like to award the contract to **G. Jaime Salazar d/b/a Appraisal Haus** for **job specific project: Appraisal Services for Brewster Park located within Hidalgo County Precinct 4.** If you could please proceed and place this item on the next agenda we would greatly appreciate it. The account we will be utilizing of this project is 4-1200-431-00-124-007-0-339. Should you have any further questions or need anything else please let me know. Thank you for all your help, have a great afternoon!

Sincerely,
Maria (Lulu) Lucio
Program Manager
Hidalgo County Precinct #4
Ph:956-292-7000 Ext. 4026
Fax:956-381-5905
maria.lucio@co.hidalgo.tx.us

From: "Raul Sesin" <raul.sesin@co.hidalgo.tx.us>
To: "Maria Lucio" <maria.lucio@co.hidalgo.tx.us>
Cc: "jesse.ozuna" <jesse.ozuna@co.hidalgo.tx.us>
Sent: Wednesday, February 26, 2014 2:37:25 PM
Subject: Re: Negotiations Process for: Job Specific Project-Brewster Park at Pct 4

MS. Lucio, I have reviewed the proposal for the subject project and it is reasonable and within the cost that we have seen for this type of work.

If I can be of further assistance please advise.

Thank you.

Raul E. Sesin, PE
Sent from my iPhone
956-566-1974

On Feb 24, 2014, at 1:30 PM, Maria Lucio <maria.lucio@co.hidalgo.tx.us> wrote:

Good Afternoon Raul,

Attached, for your review and recommendations, you will find **Scopes/Cost Proposal** as submitted by **G. Jaime Salazar d/b/a Appraisal Haus** for **job specific project: Appraisal Services for Brewster Park located within Hidalgo County Precinct 4.** Please advise with your recommendation and/or concerns in connection to the scopes/cost proposal of this project. Shall we schedule a negotiations meeting with the firm and the Precinct in order to finalize the negotiations process or may we proceed with the proposal as is?

If you could let me know I would greatly appreciate it, thank you!

Sincerely,
Maria (Lulu) Lucio
Program Manager
Hidalgo County Precinct #4
Ph:956-292-7000 Ext. 4026
Fax:956-381-5905
maria.lucio@co.hidalgo.tx.us

From: "Leticia H. Saenz" <leticia.saenz@co.hidalgo.tx.us>
To: "Maria Lucio" <maria.lucio@co.hidalgo.tx.us>, "Jesus Ozuna" <jesus.ozuna@co.hidalgo.tx.us>
Cc: jaimesalazar2@aol.com
Sent: Monday, February 24, 2014 12:02:37 PM
Subject: Fwd: Negotiations Process for: Job Specific Project-Brewster Park at Pct 4

Ms. Lulu/Mr. Jessie-

Attached, for your review and recommendations, you will find **Scopes/Cost Proposal** submitted by **G. Jaime Salazar** d/b/a **APPRAISAL HAUS** for **"job specific"** project**: Appraisal Services** for **Brewster Park** located within **Precinct 4,** and as ranked/selected by (**CC on 02/11/14).**

Please advise.

Thank you.

Leticia H. Saenz, CPPB/Contracts Manager
Hidalgo County Purchasing Department
2812 South Business Highway 281

Edinburg, Texas 78539
P*(956) 318-2626* ***F****(956) 318-2629*
Email: leticia.saenz@co.hidalgo.tx.us

...DON'T WORRY...BE HAPPY...

From: "Jaime Salazar" <jaimesalazar2@aol.com>
To: "leticia saenz" <leticia.saenz@co.hidalgo.tx.us>
Sent: Monday, February 24, 2014 11:49:02 AM
Subject: Re: Negotiations Process for: Job Specific Project-Brewster Park at Pct 4

Here you go. Thanks

George Jaime Salazar II
Certified General Appraiser
502 W. Kuhn Street
Edinburg, TX 78541
956.867.6398

-----Original Message-----
From: Leticia H. Saenz <leticia.saenz@co.hidalgo.tx.us>
To: jaimesalazar2 <jaimesalazar2@aol.com>
Cc: Maria Lucio <maria.lucio@co.hidalgo.tx.us>; Jesus Ozuna <jesus.ozuna@co.hidalgo.tx.us>; steven cruz <steven.cruz@co.hidalgo.tx.us>
Sent: Mon, Feb 24, 2014 10:58 am
Subject: Negotiations Process for: Job Specific Project-Brewster Park at Pct 4

Good morning, Mr. Salazar-

Pursuant to our telephone conversation and Commissioner's Court action taken on 02/11/14 (attached hereto for your review), your firm was ranked and selected to begin the negotiations process for ***"job specific" project: Appraisal Services for Brewster Park*** located within ***Hidalgo County Precinct No.4. Please provide your scopes of work, cost proposal and breakdown fee schedule for this project so, as to review and proceed with further recommendations.***

Should you have any questions, or require further information, please do not hesitate to contact me.

Thank you for your prompt attention and cooperation.

Respectively,

Leticia H. Saenz, CPPB/Contracts Manager
Hidalgo County Purchasing Department
2812 South Business Highway 281
Edinburg, Texas 78539

P(956) 318-2626 F(956) 318-2629
Email: leticia.saenz@co.hidalgo.tx.us

Laughing...DON'T WORRY...BE HAPPY...Laughing

<Appraisal Hause-scopes & cost proposal.pdf>

Appraisal Hause-scopes & cost proposal(1).pdf
437 KB

AI-43278 **Purchasing Department 21. F. 1.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted For: Hon. Lupe Trevino, HC-Sheriff **Submitted By:** Sandra Montalvo, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Presentation of responsible, lowest, best bid received (as detailed in tabulation sheet contained herein) and meeting all specifications and/or requirements for the purpose of award with approval of contract for RFB titled: Hidalgo County Sheriff's Office- "DNA Testing Lab Services Bid No.: 2014-011-02-19-SMA.

BACKGROUND

1. Contract expires on March 29, 2014.
2. New Contract will commence on March 30, 2014.
3. Contract document was reviewed and approved by Legal Counsel as to form.
4. Recommended vendor "Cellmark Forensics"

Fiscal Impact

FISCAL YEAR: 2014 **ACCT. #:** 4-1100-421-00-280-001-0-339

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Attachments

Sheriff's Recommendation

Participating Log

Tab Sheet

Contract #C-14-011-03-11-Cellmark Forensics Inc-HCSO

legal

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	03/04/2014 02:17 PM
Budget & Management	Debbie Tamez	03/04/2014 03:50 PM
Auditor's Office	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Sandra Montalvo Started On: 02/20/2014

Final Approval Date: 03/07/2014

HIDALGO COUNTY PURCHASING DEPARTMENT
2812 S. BUSINESS HIGHWAY 281
NEW ADMINISTRATION BUILDING
EDINBURG, TEXAS 78539
(956) 318-2626/ FAX: (956) 318-2629

MEMORANDUM

(Department's Recommendation)

RECEIVED
FEB 21 2014
By

TO: **Guadalupe "Lupe" Trevino**
Hidalgo County Sheriff's Office

ATTN: **Juan Tapia, Procurement Specialist**
Richard Ozuna, Capt.

FROM: Sandra Montalvo, Buyer II
Hidalgo County Purchasing Department

DATE: February 19, 2014

RE: **AWARD RECOMMENDATION REQUEST:**
Bid No. -2014-011-02-19-SMA-Hidalgo County Sheriff's Office-"DNA TESTING LAB SERVICES

We have **TWO (2) BID RESPONSES** to the above mentioned project.. Refer to enclosed copy of the bid tabulation sheet for your review and recommendation/non-recommendation. Please advice if you wish to proceed with this bid to award or do you wish to reject and re-advertise?

We would like to present your recommendation on the next Commissioner's Court Meeting: therefore, we need your response **February 25, 2014 @ 10:00 a.m. or if possible earlier.**

Please indicate your recommendation or any concerns on the space provided below and return to via email to: **sandra.montalvo@co.hidalgo.tx.us**.

AWARD TO VENDOR(S):	RECOMMENDATION (BASIS)
1. CELLMARK FORENSICS, INC.	

BUDGET ACCOUNT No: 4-1100-421-00-280-001-0-339

AUTHORIZED SIGNATURE	PRINT NAME	DEPARTMENT	DATE
	Fabriol Castaneda	HCSO	2-21-14

If you should have any questions or need additional information please contact me at (956) 318-2626 ext. 4865

HIDALGO COUNTY PURCHASING DEPARTMENT
2812 S. BUSINESS HIGHWAY 281
NEW ADMINISTRATION BUILDING
EDINBURG, TEXAS 78539
(956) 318-2626/ FAX: (956) 318-2629

RECEIVED
FEB 24 2014
By

MEMORANDUM

(Department's Recommendation)

RECEIVED
FEB 27 2014
By

TO: **Guadalupe "Lupe" Trevino**
Hidalgo County Sheriff's Office

ATTN: **Juan Tapia, Procurement Specialist**
Richard Ozuna, Capt.

FROM: Sandra Montalvo, Buyer II
Hidalgo County Purchasing Department

DATE: February 19, 2014

RE: **AWARD RECOMMENDATION REQUEST:**
Bid No. -2014-011-02-19-SMA-Hidalgo County Sheriff's Office-"DNA TESTING LAB SERVICES

We have **TWO (2) BID RESPONSES** to the above mentioned project.. Refer to enclosed copy of the bid tabulation sheet for your review and recommendation/non-recommendation. Please advice if you wish to proceed with this bid to award or do you wish to reject and re-advertise?

We would like to present your recommendation on the next Commissioner's Court Meeting: therefore, we need your response **February 25, 2014 @ 10:00 a.m. or if possible earlier.**

Please indicate your recommendation or any concerns on the space provided below and return to via email to: **sandra.montalvo@co.hidalgo.tx.us**.

AWARD TO VENDOR(S):	RECOMMENDATION (BASIS)
1. CELLMARK FORENSICS, INC.	OVERALL VENDOR

BUDGET ACCOUNT No: 4-1100-421-00-280-001-0-339

AUTHORIZED SIGNATURE	PRINT NAME	DEPARTMENT	DATE
	Fabriol Castaneda	HC50	2-21-14

If you should have any questions or need additional information please contact me at (956) 318-2626 ext. 4865

Zimbra **sandra.montalvo@co.hidalgo.tx.us**

RE: RFB 14-011-02-19 Approved memo to award to lowest Overall bidder Cellmark Forensics, Inc.

From : Juan Tapia <juan.tapia@hidalgoso.org> Mon, Feb 24, 2014 10:17 AM
Subject : RE: RFB 14-011-02-19 Approved memo to award to lowest Overall bidder Cellmark Forensics, Inc.
To : 'Sandra Montalvo' <sandra.montalvo@co.hidalgo.tx.us>
Cc : Myra montoya <Myra.montoya@hidalgoso.org>

Sandra,
An approved memo indicating to award to lowest overall bidder Cellmark Forensics, Inc. was sent via runner.
Respectfully,

Juan Tapia
Procurement Specialist

From: Sandra Montalvo [mailto:sandra.montalvo@co.hidalgo.tx.us]
Sent: Monday, February 24, 2014 9:50 AM
To: Juan Tapia
Subject: Re: RFB 14-011-02-19 Approved memo to award to lowest bidder Cellmark Forensics, Inc.

Mr. Tapia, why are you want to award to Cellmark Forensics Inc.? Memo does not indicate why

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From: "Juan Tapia" <juan.tapia@hidalgoso.org>
To: "Sandra Montalvo" <sandra.montalvo@co.hidalgo.tx.us>
Cc: "Comdr. John.Montemayor@hidalgoso.org" <john.montemayor@hidalgoso.org>, "Comdr. 'Gabriel Castaneda'" <gabriel.castaneda@hidalgoso.org>, "richard ozuna" <richard.ozuna@hidalgoso.org>, "rick enriquez" <rick.enriquez@hidalgoso.org>, "joel castro" <joel.castro@hidalgoso.org>, "Myra montoya" <Myra.montoya@hidalgoso.org>
Sent: Friday, February 21, 2014 11:19:16 AM
Subject: RFB 14-011-02-19 Approved memo to award to lowest bidder Cellmark Forensics, Inc.

Sandra,
Attached please find approved memo for DNA Testing Lab Serv. new RFB 14-011-02-19 Award to lowest bidder "Cellmark Forensics, Inc". Original memo will be send via runner.
Respectfully,

Juan Tapia
Procurement Specialist
Hidalgo Co. Sheriff's Office
Tel 292-2930

HIDALGO COUNTY PURCHASING DEPARTMENT
PARTICIPATING BIDDER'S LOG

BID OPENING DATE: February 19, 2014 | **BID OPENING TIME: 9:30 A.M.**

DEPARTMENT/BID DESCRIPTION: *Hidalgo County Sheriff's Office-DNA Testing Lab Services*

BID NO.: 2014-011-02-19-SMA | **Buyer: Sandra Montalvo**

	NAME OF VENDOR COMPANY/FIRM	BID REQUEST *VIA	SIGNATURE (IF APPLICABLE) OR INITIALS OF STAFF	DATE	MAILING ADDRESS, PHONE No & E-MAIL ADDRESS
1)	CELLMARK FORENSICS, INC. Attn: John M. Rader	EMR/BLM	Sandra Montalvo	02/03/14	13988 Diplomat Drive, Suite 100 Dallas, Texas 75234 828-754-0233 or 336-436-7369 Raderj1@labcorp.com
2)	THE BODE TECHNOLOGY GROUP, INC. Attn: Teresa Smith	EMR	Sandra Montalvo	02/03/14	10430 Furnace Road, Suite 107 Lorton, VA 22079 703-646-9875 (office) 703-646-9742 (fax) Terry.Smith@bodetech.com
3)	PROMEGA CORPORATION Attn: Diana Nagy	EMR	Sandra Montalvo	02/04/14	2800 Woods Hollow Road Madison, WI 53711 800-356-9526 x2616 diana.nagy@promega.com
4)	SEROLOGICAL RESEARCH INSTITUTE Attn: Casseday Baker or Virginia Sadl	EMR	Sandra Montalvo	02/04/14	3053 Research Dr. Richmond, CA 94806 (510) 223-7374 cbaker@serological.com vsadl@serological.com
5)	SORENSON FORENSICS Attn: Pete Macchia	EMR	Sandra Montalvo	02/05/14	2511 South West Temple Salt Lake City, UT 84115 Cell: 801.828.6298 Fax: 801.405.3168 pmacchia@sorensonforensics.com
6)	TRINITY DNA SOLUTIONS, LLC Attn: Michelle Jenson, PhD	EMR	Sandra Montalvo	02/10/14	5697 Industrial Blvd Milton, FL 32583 Ph: 850-623-1984 Fax: 850-623-1154 www.trinitydna.com
7)	ARKANSAS GENOMICS, LLC Attn: Jimmy D. Threet M.S.	EMR	Sandra Montalvo	02/11/14	Managing Member Forensic DNA Analyst 5100 Talley Rd. Suite #300 Little Rock, AR 72204 (o) 501-850-0202 (c) 501-519-2988 (f) 501-850-0211 Toll Free: 877-DNA-LAB1 http://arkansasgenomics.com/ jthreet@arkansasgenomics.com

***VIA:**
IN PERSON (IP)
TELEPHONE REQUEST (TR)
BIDDER LIST MAIL OUT (BLM)
E-MAIL REQUEST (EMR)

HIDALGO COUNTY PURCHASING DEPARTMENT
TABULATION SHEET

Department Name/Description of Project: ***Hidalgo County Sheriff's Office–DNA Testing Lab Services"***

BID OPENING DATE: February 19, 2014 | **BID OPENING TIME: 9:30 A.M.**

BID No.: 2014-011-02-19-SMA | **BUYER: Sandra Montalvo**

PARTICIPATING VENDORS

BIOLOGICAL FLUIDS	THE BODE TECHNOLOGY GROUP INC. LORTON, VA				CELLMARK FORENSICS, INC. DALLAS, TX			
	DNA Analysis Time within 21-28 Business Days Y √ N —				DNA Analysis Time within 21-28 Business Days Y √ N —			
	STR	Y-STR	MINIFILER	MITOCHONDRIAL analysis time within 60 days	STR	Y-STR	MINIFILER	MITOCHONDRIAL analysis time within 60 days
BLOOD	$425	$425	$695	$1500	$500.00	$750.00	$750.00	$1,600.00
SEMEN	$595	$595	$695	$1500	$625.00	$750.00	$350.00	$100.00
HAIR	$425	$425	$695	$1500	$500.00	$100.00	$750.00	$1,600.00
CELLULAR MATERIALS	$425	$425	$695	$1500	$500.00	$750.00	$750.00	$1,600.00
BONE	$500	$500	$695	$1500	$900.00	$100.00	$1,150.00	$2,000.00
TEETH	$500	$500	$695	$1500	$900.00	$100.00	$1,150.00	$1,600.00
MUSCULAR TISSUE	$500	$500	$695	$1500	$500.00	$100.00	$1,150.00	$1,600.00
PATERNITY TESTING	$330	$330	$330	$895	$350.00	$100.00	$100.00	$100.00
SEXUAL ASSAULT TESTING	$595	$595	$695	$1500	$625.00	$750.00	$350.00	$100.00
DNA Profile From Known Source To Unknown Source	$250	$500	$500	$500	$400.00	$400.00	$400.00	$400.00
TOTAL	**$4,545**	**$4,795**	**$6,390**	**$13,395**	**$5,800**	**$3,900**	**$6,900**	**$10,700**
OVERALL	**$29,125.00**				**$ 27, 300.00**			
	ADD'L TESTS (YSTR, Minifiler) performed on Bode extracts will be charged at $275/test				*Cost is per sexual assault kit item; (e.g. a kit containing oral swabs, vaginal swabs, and anal swabs would count as 3 items) ADD'L SERVICES Screening sexual assault kit items* $120.00 Screening small item $120.00 Screening large item $240.00 Testimony (incl. expenses) $1,800.00			

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-14-011-03-11

THIS CONTRACT is made and entered into this **11th** day of **MARCH, 2014** by and between the **County of Hidalgo, Texas** ("County") and **CELLMARK FORENSICS, INC.** ("Company").

WHEREAS, Company responded to notices for Request for Sealed Bids (RFB) for: **DNA TESTING LAB SERVICES (on an as needed basis)** for the **HIDALGO COUNTY SHERIFF'S OFFICE** (the "Services"); and

WHEREAS, Company submitted a sealed quote to provide services in accordance with Exhibit "A" Request for Sealed Bids (RFB) Procurement Packet attached hereto respectively, and incorporated herein for all purposes of (the "RFSQ"); and;

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications within Exhibit "A" Request for Sealed Bids (RFB) Procurement Packet, the Commissioners Court of County awarded the sealed quote to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agrees that this Contract is entered into in order to provide the Services to **Hidalgo County**. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the services in accordance with the Specifications contained in Exhibit "A" Request for Sealed Bids (RFB) Procurement Packet within **Hidalgo County** following a request for Services by the **Hidalgo County Sheriff's Office**.

Company agrees in performing the Services that it will use proper professional standards,

comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services. Further Hidalgo County reserves the right to request these services from other sources other than the successful vendor and shall not be in violation of any terms or conditions of said contract.

3. This Contract shall be for a period of **two (2) year (on an as needed basis)**, commencing on **MARCH 30, 2014** and expiring on **MARCH 29, 2016** and may be extended at the sole discretion of the County for an additional one (1) year term under the same rates, terms and conditions. Hidalgo County also reserves the right to continue this sealed quote for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay of award for the next term and contingent upon cost remaining unchanged.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County:
County of Hidalgo
Attn: County Judge
302 West University Drive
Edinburg, Texas 78539

If to Company:
CELLMARK FORENSICS, INC.
Attn: Laura Gahn, Ph.D., Director of Operations/Lab Director
(or) Angie R. Miller, Contract Manager
13988 Diplomat Drive, Suite 100
Dallas, Texas 75234

13. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. This Agreement may be terminated by County without cause upon thirty (30) days

written notice.

15. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

16. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

17. **Commitment of Current Revenues Only**. In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of County under this Agreement, County may terminate this Agreement upon ninety (90) days written notice to Company. County agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of County pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1996).

18. **Entire Agreement**. This Agreement contains the entire contract between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representation or agreement in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by the parties hereto, and not otherwise.

WITNESS our hands in duplicate originals this ____day of _____, 2014.

APPROVED AS TO FORM
Atlas, Hall & Rodriguez, L.L.P.

By:_____
Stephen L. Crain, Attorney

COUNTY OF HIDALGO

ATTEST:

By: _____
Ramon Garcia, County Judge

By: _____
Arturo Guajardo, Jr., County Clerk

COMPANY: CELLMARK FORENSICS, INC.

By:_____
Printed Name: Laura Gahn, Ph.D.
Title: Director of Operations/Lab Director

EXHIBIT “A”

REQUEST FOR SEALED BIDS (RFB) PROCUREMENT PACKET

Hidalgo County Purchasing Department
New Administration Building
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

February 03, 2014

Participant's name

Address

City

State, Zip Code

Re: ***Hidalgo County Sheriff's Office***
Request for Bids – *"DNA Testing Lab Services"*
Bid No: 2014-011-02-19-SMA

Dear Prospective Bidders:

Enclosed please find a Request for Bid (RFB) packet for your review and consideration.

Hidalgo County Purchasing Department welcomes and appreciates your participation in the bid process.

If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,

Martha L Salazar

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/sma
Enclosures

Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

REQUEST FOR BIDS (RFB)

Hidalgo County Sheriff's Office

"DNA Testing Lab Services"

Bid No: 2014-011-02-19-SMA"

Table of Contents

Item	Description	No. of Pages
1.	**Request for Bid Letter**	**1**
2.	**Request for Bid, Legal Notice**	**8**
3.	**Exhibit "A" Specifications/Requirements/Qualifications**	**4**
4.	**Exhibit "B" Bid Page**	**3**
5.	**Exhibit "C" Insurance Requirements**	**4**
6.	**Exhibit "D" CIQ Conflict of Interest Questionnaire**	**1**
7.	**Vendor/Bidder Application and W-9 form**	**6**
8.	**Certification Regarding Debarment**	**1**
9.	**Draft Service Contract Document**	**8**

The above mentioned items shall be found in the Request for Bid (RFB) packet that is attached herewith. Should you find that any of the items are not attached in its entirety please contact Purchasing by calling (956) 318-2626 or via email to sandra.montalvo@co.hidalgo.tx.us, and advise of missing documentation.

Thank you.

Martha L. Salazar

Martha L. Salazar, CPPB, Purchasing Agent

February 03, 2014
Date

LEGAL NOTICE

REQUEST FOR BIDS

HIDALGO COUNTY SHERIFF'S OFFICE

"DNA Testing Lab Services"

Bid No: 2014-011-02-19-SMA

Bid No: 2014-011-02-19-SMA	Buyer: Sandra Montalvo	Tel. No: (956) 318-2626

REQUEST FOR BIDS

HIDALGO COUNTY SHERIFF'S OFFICE

"DNA Testing Lab Services"

Bid No: 2014-011-02-19-SMA

BID OPENING DATE: February 19, 2014@ 9:30 a.m.

Contact Person:
Martha L. Salazar, CPPB,Purchasing Agent
Hidalgo County Purchasing Department
Physical location: 2802 S. Business Highway 281
Postal/Mailing: 2812 S. Business Highway 281
Edinburg, Texas, 78539
956 318-2626

Form HCPD-03

1. Sealed bids will be received for ***HIDALGO COUNTY SHERIFF'S OFFICE- "DNA Testing Lab Services"*** in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of Hidalgo County. Strong rationale must be presented for any deviation from the specifications. Hidalgo County reserves the right to reject the deviation and its effect on the overall bid.

2. One (1) original and Three (3) copies of all bids are required with the bidders name and return address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: **BID-2014-011-02-19-SMA-Hidalgo County Sheriff's Office–"DNA Testing Lab Services"** and in County's Purchasing Department, Physical location: 2802 S. Business Highway 281 Postal/Mailing: 2812 S. Business Highway 281, New Administration Building, Edinburg, Texas, on or **before 9:30 a.m.,WEDNESDAY, February 19, 2014. NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO REQUEST FOR BIDS-2014-011-02-19-SMA-Hidalgo County Sheriff's Office–"DNA Testing Lab Services".**

   Hidalgo County reserves the right to refuse and reject any/all RFB and to waive any/all formalities or technicalities, or to accept the RFB considered the best and most advantageous to Hidalgo County

3. Hidalgo County reserves the right to: A. separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B. reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C. award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so."

4. The Bidder shall not substitute items named in the bid without the express written consent of Hidalgo County. Failure of the delivered item(s) to perform as specified, or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.

5. For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, bidders are required to include illustrations, specifications, explanation of warranties, and service data with their bid including catalogue numbers and any necessary references.

7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.

8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.

9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.

10. County reserves the right to accept or reject any or all bids.

11. Costs are to be net F.O.B., County Prepaid.

12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the Hidalgo County Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy o their Federal ID Number Certificate.

15. **DELIVERY INSTRUCTIONS:**

- No deliveries accepted after 3:00 P.M., Monday-Friday.
- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.
- If you need additional information call the office listed below:

Hidalgo County Purchasing Department
Martha L. Salazar, Purchasing Agent
(956) 318-2626

16. **BILLING AND PAYMENT INSTRUCTIONS:**

- Invoices must include:
  a) Name and address of successful bidder
  b) Name and address of receiving department or official
  c) Purchase Order Number (if any)
  d) Notation-**Hidalgo County Sheriff's Office-"DNA Testing Lab Services"**

Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.

- Discount payments will be considered when offered.
- Contact person for Billing and Payment questions:

Hidalgo County Sheriff's Office
711 El Cibolo Road
Edinburg Texas 78539
ATTN.: Guadalupe Lupe Trevino
(956) 383-8114

17. SCHEDULE OF EVENTS:

Bid Opening, 9:30 AM	**February 19, 2014**
Award of Contract	_____ , 2014
Commence Work or Deliver Products	_____, 2014

18. BID OR PERFORMANCE BOND AND DEBARMENT CERTIFICATION; PAYMENT UNDER CONTRACT (if applicable):

- If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76.

- Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.

- If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.

- If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.

- For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

19. ETHICAL STANDARDS:

- It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

- It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

- No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20. DISCLOSURE OF CONFLICT OF INTEREST

- Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

  Please Submit completed CIQ forms to the Hidalgo County Clerk's Office- located at 100 N. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse
  COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.

21. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

22. Bids, and all goods and services provided thereunder, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services

23. Minimum Standards For Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under the bid;
- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

24. Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

25. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.

26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:

A. Meet schedules;
B. Pay any required fees or taxes; or
C. Otherwise perform in accordance with the specifications.

27. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgment with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to

County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.

28. Successful bidder shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

29. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

30. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

HIDALGO COUNTY SHERIFF'S OFFICE
"DNA Testing Lab Services"

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Physical location: 2802 S. Business Highway 281
Postal/Mailing: 2812 S. Business Highway 281
Edinburg, Texas, 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that Hidalgo County reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of thirty (30) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

EXHIBIT "A"

Specifications/Requirements
HIDALGO COUNTY SHERIFF'S OFFICE
"DNA Testing Lab Services"
Bid No: 2014-011-02-19-SMA

SCOPE

Hidalgo County is seeking qualified vendors to submit bids to the County of Hidalgo Texas, to establish contract for the purpose of performing **"DNA TESTING LAB SERVICES"** for Hidalgo County Sheriff's Office, Services on an **"As Needed Basis".**

SERVICE LOCATION:

711 El Cibolo Road, Edinburg, Texas 78542.

Vendor's Minimum Qualifications:

Interested and qualified vendors that meet the minimum qualifications stated below are invited to submit a Statement of Qualifications (SOQ). DNA extraction from biological fluids (blood, semen, hair, cellular material and as well as bone, teeth, muscular tissue, etc).

1) Vendor must have a DNA Testing Laboratory that is accredited by the American Society of Crime Laboratory Director's-Laboratory Accreditation Board (ASCLD/LAB). This must be demonstrated by the submission of a copy of the most current valid accreditation documentation.

2) Vendor must have a DNA Testing Laboratory that complies with the standard for quality assurance program for DNA analysis, issued by Forensic Quality Services International (FQS-I). This must be demonstrated by the submission of its most recent external audit documentation.

3) Vendor must have accreditation by the Director of the Texas Department of Public Safety (DPS). This must be demonstrated by the submission of a copy of the most current valid accreditation documentation.

4) Vendor must have at least a three (3) year history of successful past performance in forensic criminal DNA testing in a DNA Testing Laboratory. Vendor must provide documented experience with mixed stain casework analysis and batch casework.

5) Vendor's DNA Testing Laboratory is required to have the capability to perform STR, Y-STR, Minifiler, and Mitochondrial DNA testing.

6) Vendor must have a DNA Testing Laboratory that can conduct DNA extraction from biological fluids (blood, semen, hair, cellular material and as well as bone, teeth, muscular tissue).

7) Vendor must have a DNA Testing Laboratory that can conduct Paternity Testing and Sexual Assault Testing.

8) Vendor must have a DNA Testing Laboratory that can conduct a comparison of DNA profile from a known source to DNA profile from an unknown source.

9) Vendor shall provide Expert Witness Testimony and Consultations of DNA testing on casework.

10) Vendor must have three (3) references, each reference from a different law enforcement agencies or government crime laboratories that can attest to the criteria stated.
    a) Company
    b) Contact Person
    c) Phone Number
    d) Worked Preformed
    e) Contract Term

11) Vendor must provide a turn around time, complete DNA analysis, within 21-28 business days.

12) Vendor must have a representative within the State of Texas to maintain a chain of custody.

TERMS & CONDITION:

1) Term of contract is for two (2) year period with County's option to renew contract for additional two (2) one (1) year term under the same rates and conditions.

2) County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for next contract term.

3) County will seek purchases from state awarded vendors whenever it is, its best interest to do so.

4) Bid award will be made to the lowest, responsive, responsible bidder meeting all specifications and/or requirements.

5) After bid is awarded and successful awarded vendor defaults in meeting the general instructions to bidders(s) and/or in complying with the contract agreement, Hidalgo County reserves the right to seek the services of the next lowest bidder(s). In such event, Hidalgo County shall charge the successful bidder the difference for any additional cost to the County.

6) Hidalgo County reserves the right to add or delete sites during the term of the contract under the same rates and conditions.

7) Any contract awarded to a successful bidder will be in effect until;
    a) The contract expires
    b) Delivery acceptance of products and/or performance of services ordered, or
    c) Terminated by County with thirty (30) days written notice prior to be cancellation.

8) Hidalgo County reserves the right to award the bid to ***MULTIPLE*** bidders if the County Determines it is in its best interest to do so.

9) Vendor must provide and maintain proof of Automobile, General and Worker's Compensation Insurance's (Refer to Exhibit-A, Insurance Requirements).

10) Hidalgo County reserves the right to reject any/all bids, to waive any/all formalities or technicalities, or to accept the bid considered the best and most advantage to the County.

11) Hidalgo County reserves the right to hold bids for a period of ninety (90) days without taking any action.

12) All costs and expenses associated with the preparation and submission of (bids, proposals and/or quotes) shall be the responsibility of the bidder and no reimbursements for such charges or expenses shall be passed onto Hidalgo County.

13) The successful bidder will indemnify and hold harmless the County, and its officers, Officials, and employees, agents and attorneys for any and all claims and expenses arising out of or related to the performance of the contract awarded pursuant hereto.

14) County, upon request, shall be furnished with samples of all proposed containers, together with written construction specifications for the same.

MARKET VOLATILITY AND UNIT PRICE ADJUSTMENTS:
Hidalgo County recognizes that during periods of national crisis and unstable economic conditions, unforeseen price increases might affect costs for goods and services contracted on an annual basis. The following procedure may be employed to mediate price volatility:

1) **Requesting Price Adjustment**: Upon written request of the Vendor to the County Purchasing Agent, the County may review evidence of prevailing industry-wide market conditions that warrant an adjustment in bid prices contained in the contract.

- A Vendor must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Such written request must be accompanied by a certified copy of the supplier's advisory or notification to the vendor of the price changes.

- The Vendor must put the Purchasing Agent on the mailing lists for such publications so that the Purchasing Agent can monitor said changes. Such membership shall be at no cost to the County.

- The County Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interest of the County.

- No price escalation will be authorized in excess of the amount of the increase referred to in the supplier's notice.

- The County may only grant a price increase if the evidence presented is deemed reliable. Should the County allow a price increase, the approved price change shall be honored for all orders received by the vendor or contractor after the effective date of such price change. Approved price changes are not applicable to orders already issued and in process at time of price change.

2) **Price Reduction**: Vendor shall notify the County at the time when the Vendor's costs for items and/or supplies reduce due to stabilization in the market at which time prices for items on this contract shall be reduced accordingly. Failure by the Vendor to notify the County of a decrease in costs for items and/or supplies for which the Vendor was granted a price adjustment, may result in immediate termination of this contract and the County shall not be obligated to pay the Vendor the difference between the contract price and the price adjustment.

3) **Timeframe for Adjusted Price Increases:** Price increases are only valid for the quarter in which they are requested and approved. Prices shall return to the original contract price at the beginning of the following quarter unless a Vendor notifies the County in writing within ten (10) days of expiration of the quarter in which the price increase is in effect, that it desires to have the price increase continue or that the Vendor is requesting a different price increase for the following quarter. Such request must be supplemented with sufficient justification to demonstrate that the price increase remains necessary. The County Purchasing Department shall have sole discretion whether to grant the price increase extension. The County too, shall have discretion to unilaterally reduce, eliminate or extend a price adjustment to the Vendor at any time upon written notice from the County to the Vendor demonstrating justification for such reduction, elimination or extension of the price adjustment.

4) **Allowable Review Periods**: Price adjustment reviews may only be requested by the Vendor on a quarterly basis. However, the County may at its own discretion, conduct temporary price adjustment reviews at any time. The County Purchasing Agent and/or the County Auditor reserve the right to audit and/or examine any pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice and during normal business hours.

5) **Dollar Limit to Price Changes**: The total increase in contract price shall not exceed twenty-five percent (25%) of the original contract price during the contract term.

ADDITIONAL INFORMATION:

All costs and expenses associated with the preparation and submission of bids shall be the responsibility of the bidder and no reimbursements for such charges or expenses shall be passed on to Hidalgo County.

Information regarding this project can be addressed in writing, to the Hidalgo County Purchasing Department. Hidalgo County is also requesting that any and all questions, inquiries and clarifications regarding quotes, bids, proposal or statement of qualifications be addressed to Martha L. Salazar, CPPB, Purchasing Agent, **Attn: Sandra Montalvo AT 2802 SOUTH BUSINESS HWY 281, EDINBURG, TEXAS 78539. TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA EMAIL TO sandra.montalvo@co.hidalgo.tx.us BY NO LATER THAN, WEDNESDAY, FEBRUARY 12, 2014 AT 5:00 P.M., AND RESPONSES TO SAID INQUIRIES WILL BE SENT TO ALL APPLICANTS VIA EMAIL BY NO LATER THAN FRIDAY, FEBRUARY 14 , 2013 AT 5:00 P.M.

EXHIBIT "B"

Bid Page

Hidalgo County Sheriff's Office

"DNA Testing Lab Services"

Bid No: 2014-011-02-19-SMA

Vendor must thoroughly fill in each section of the Bid Page (Exhibit "B") if Applicable **INCOMPLETE** submittals shall be considered a probable cause for disqualification. All backup documentation required to comply with the bid as stated herein will be attached to this offer page.)

DNA Analysis Time within 21-28 Business Days			**Y____ N____**	
TYPE OF TEST				
BIOLOGICAL FLUIDS	**STR**	**Y-STR**	**MINIFILER**	**MITOCHONDRIAL analysis time within 60 days**
Blood				
Semen				
Hair				
Cellular Materials				
Bone				
Teeth				
Muscular Tissue				
Paternity Testing				
Sexual Assault Testing				
DNA Profile From Known Source To Unknown Source				

EXHIBIT "B"
Bid Page
Hidalgo County Sheriff's Office
"DNA Testing Lab Services"
Bid No: 2014-011-02-19-SMA

1) **REFERENCES INFORMATION**

COMPANY NAME:

ADDRESS:

PHONE NO'S:

E-MAIL ADDRESS:

WORKED PERFORMED:

CONTRACT TERM

2) **REFERENCES INFORMATION**

COMPANY NAME:

ADDRESS:

PHONE NO'S:

E-MAIL ADDRESS:

WORKED PERFORMED:

CONTRACT TERM

3) **REFERENCES INFORMATION**

COMPANY NAME:

ADDRESS:

PHONE NO'S:

E-MAIL ADDRESS:

WORKED PERFORMED:

CONTRACT TERM

4) **REFERENCES INFORMATION (OPTIONAL)**

COMPANY NAME:

ADDRESS:

PHONE NO'S:

E-MAIL ADDRESS:

WORKED PERFORMED:

CONTRACT TERM

EXHIBIT "B"
Bid Page
Hidalgo County Sheriff's Office
"DNA Testing Lab Services"
Bid No: 2014-011-02-19-SMA

BIDDER'S INFORMATION:

I/We the undersigned hereby certify that I/We am/are a duly authorized official of the company and have the authority to sign on behalf of the company and assure that all statements made in the bid are true. I/We agree to furnish and deliver the specified items/services at the prices stated herein, and have read, understand, and agree to the terms and conditions contained herein and on all of the attachments.

BIDDER/COMPANY NAME: _____

ADDRESS: _____

CITY/STATE/ZIP CODE: _____

PHONE & FAX NO'S: _____

CELLULAR NO: _____

E-MAIL ADDRESS: _____

AUTHORIZED SIGNATURE: _____

PRINTED NAME: _____

TITLE _____

EXHIBIT "C"

Insurance Requirements
Applicable to the Acquisition of Goods and /or Services
(Other than Professional Services)

The Bidder awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the bidder in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. A Five Hundred Thousand Dollar ($500,000.00) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of County.

2. Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars ($300,000.00) per person and Five Hundred Thousand Dollars ($500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand ($500,000.00) arising out of the services provided to County hereunder.

3. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;

4. Workers compensation insurance in amounts established by Texas law, unless the Bidder is specifically exempted from the Texas Workers Compensation Act, Texas Labor Code Chapter 401, et. seq.

Hidalgo County will only accept certificates of insurance on an Acord form (as attached hereto). Certificates of insurance naming County as an **additional insured** shall be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

Revised 03/11/11

EXHIBIT "C"
Insurance Requirements

ACORD	CERTIFICATE OF INSURANCE	DATE (MM/DD/YY)
PRODUCER	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
	INSURERS AFFORDING COVERAGE	
INSURED	INSURER A:	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THER TERMS EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	**GENERAL LIABILITY** ☐ COMMERCIAL GENERAL LIABILITY ☐ ☐ CLAIMS MADE OCCUR ☐ OWNER'S & CONT. PROT ☐ OWNER'S PROTECTIVE LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY PROJECT ☐ LOC				EACH OCCURRENCE FIRE DAMAGE (Any one fire) MED (Any one person) PER & ADV INJURY AL AGGREGATE DUCTS – COMP/OP AGG	$ $ $ $ $ $
B	**AUTOMOBILE LIABILITY** ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
	GARAGE LIABILITY ☐ ANY AUTO				AUTO ONLY-EA ACCIDENT OTHER THAN AUTO ONLY EA ACC AGG	$ $ $
C	**EXCESS LIABILITY** ☐ OCCUR ☐ CLAIMS MADE ☐ DEDUCTIBLE ☐ RETENTION $				EACH OCCURENCE AGGREGATE	$ $
D	**WORKERS COMPENSATION AND EMPLOYER'S LIABILIT .**				WC STATU- ☐ OTHER TORY LIMITS E.L. EACH ACCIDENT E.L. DISEASE-EA EMPLOYEE E.L. DISEASE-POLICY LIMIT	 $ $ $
	OTHER					

SAMPLE

DESCRIPTION OF OPERATIONS / LOCATION / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

County of Hidalgo shall be named as additional insured on all Commercial General Liability policies.

CERTIFICATE HOLDER	ADDITIONAL INSURED; INSURER LETTER: _____ CANCELLATION
Hidalgo County **Attn: Purchasing Department** **2812 S Highway Bus. 281** **Edinburg, Texas 78539**	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BY CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL ***30*** DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE

EXHIBIT "C"
Insurance Requirements
Acknowledgment

I, _____, authorized representative for _____,
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

☐ will be acquired within 10 working days after notification from Purchasing Department of bid awarded by the Hidalgo County Commissioners' Court;

☐ will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of bid award by the Hidalgo County Commissioners' Court; currently carry the following:

Automobile Liability: $_____ General Liability: $_____

☐ have already been met, see attached copy of insurance certificate.

_____ _____.
Authorized Representative Date

NOTICE TO BIDDER:
A certificate of insurance for the required insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award of bid and to execute a contract between your Company and the County

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the bid award to be rescinded and re-awarded to next lowest bidder. Certificates of Insurance will be monitored and verified on a **quarterly basis** to ensure coverage policy is in place. It is the Company's obligation to maintain the appropriate insurance coverage throughout the term of the contract.

THIS FORM MUST ACCOMPANY BID PACKET

EXHIBIT "C"

Insurance Requirements
PROJECT REQUIREMENTS
ACKNOWLEDGMENT

This is to certify that I, _____, possess all of the APPLICABLE:

1. Licenses: _____.
2. Bond (if applicable)_____
3. Certificates: _____.
4. Permits: _____.
5. Other: _____.

necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this bid, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

* Any licenses, bonds (if applicable), certificates, permits, etc. which are required must be presented as part of the bid packet in order to expedite the bid evaluation process.

_____ _____.
Authorized Signature Date

_____.
Company

_____.
Address

_____.
City, State, Zip

THIS FORM MUST ACCOMPANY BID PACKET

EXHIBIT "D"

CONFLICT OF INTEREST QUESTIONNAIRE — FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. *See* Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY
Date Received

1 **Name of person who has a business relationship with local governmental entity.**

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 **Name of local government officer with whom filer has employment or business relationship.**

_____
Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐ Yes ☐ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes ☐ No

D. Describe each employment or business relationship with the local government officer named in this section.

4

_____ _____
Signature of person doing business with the governmental entity — Date

Adopted 06/29/2007

HIDALGO COUNTY
PURCHASING DEPARTMENT
Bidder/Vendor Application

Complete in print or type. Please return this application to the Hidalgo County Purchasing Department thru Facsimile: (956) 318-2629 or (956) 292-7612 in person or regular mail to: 2812 S. Business Hwy. 281 , Edinburg, Texas 78539 or email: purchasing@co.hidalgo.tx.us

Company Name: **Telephone No. ( )**
dba Name:
Legal Name:
Mailing Address : **Fax No. ( )**
Physical Address:
City, State, Zip **Tax I.D. No.**
Remit to Address : **City, State, Zip**
E-Mail Address:
Representative(s) Name(s) & Title(s)
Type of Organization (check one): _____ **Individual** _____ **Partnership** _____ **Corporation** _____**Non-Profit** _____ **LLC** _____ **Sole Proprietor** _____ **Other, Specify** **State Identification No.**_____ **(Please attached completed W-9 form with this application)** **Federal Identification No. or (if individual) SS No.**
State of Incorporation: _____ **Date:**_____ **Other:**
Type of Business (check one): _____ **Manufacturer** _____ **Wholesaler** _____ **Retailer** _____ **Broker** ☐ **Distributor** ☐ **Service Organization** ☐ **Other, Specify**
Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts:
Small and/or Disadvantaged Business Information (check application criteria) **Small Business:** **Disadvantaged Business (At Least 51% Ownership)** ☐ ess than 125,000 annual gross receipt ☐ ss than 250,000 annual gross receipt ☐ ss than 499,000 annual gross receipt ☐ ore than 500,000 annual gross receipt ☐ Black American ☐ Hispanic American ☐ Asian Pacific American ☐ Native American ☐ Women ☐ Other
Have you been certified as a HUB or an MBE/WBE source?: ☐ Yes ☐ No **Indicate Certification No.(s):**_____ **or are Certificate(s) attached?:** ☐ Yes ☐ No
What type of product(s) is/are solicited by your company?: **Would you like to be provided with specifications for procurements of such products?:** ☐ Yes ☐ No
To Be Completed by the County: Rec'd by (Purchasing):_____ **Date Rec'd by (Purchasing):** **Date Forwarded Information to Auditor's Office:**_____**Entry Date:** _____ **Vendor No.:**

Revised12/14/06

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source?: ☐ Yes ☐ No

If yes, by whom?: Texas Building & Procurement Commission Other_____

Indicate Certification No(s).:_____ or Are Certificate(s) Attached?: ☐ Yes ☐ No

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid, RFP,or RFQ is to be subcontracted with Certified HUB sources?: _____%
(List HUB Subcontractor information below).

HUB Subcontractor Name: _____ HUB Status: _____
Certifying Agency (Check all applicable): Texas Building & Procurement Commission Other
Address: _____ City: _____ State: _____ Zip: _____
Contact Person: _____ Title: _____ Phone No.: ( )_____
Subcontract Amount: $_____ Description of Work to be Performed: _____
_____

HUB Subcontractor Name: _____ HUB Status: _____
Certifying Agency (Check all applicable): Texas Building & Procurement Commission Other
Address: _____ City: _____ State: _____ Zip: _____
Contact Person: _____ Title: _____ Phone No.: ( )_____
Subcontract Amount: $_____ Description of Work to be Performed: _____
_____

HUB Subcontractor Name: _____ HUB Status: _____
Certifying Agency (Check all applicable): Texas Building & Procurement Commission Other
Address: _____ City: _____ State: _____ Zip: _____
Contact Person: _____ Title: _____ Phone No.: ( )_____
Subcontract Amount: $_____ Description of Work to be Performed: _____
_____

Form **W-9**
(Rev. November 2005)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)

Business name, if different from above

Check appropriate box: ☐ Individual/ Sole proprietor ☐ Corporation ☐ Partnership ☐ Other ▶ ..... ☐ Exempt from backup withholding

Address (number, street, and apt. or suite no.)

Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
| | | – | | – | | | | |

or

Employer identification number
| | | – | | | | | | |

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign Here Signature of U.S. person ▶ Date ▶

Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the recipient has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments (after December 31, 2002). This is called "backup withholding." Payments that may be subject to backup withholding include interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,

2. You do not certify your TIN when required (see the Part II instructions on page 4 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules regarding partnerships* on page 1.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name" line.

Limited liability company (LLC). If you are a single-member LLC (including a foreign LLC with a domestic owner) that is disregarded as an entity separate from its owner under Treasury regulations section 301.7701-3, enter the owner's name on the "Name" line. Enter the LLC's name on the "Business name" line. Check the appropriate box for your filing status (sole proprietor, corporation, etc.), then check the box for "Other" and enter "LLC" in the space provided.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name" line.

Note. You are requested to check the appropriate box for your status (individual/sole proprietor, corporation, etc.).

Exempt From Backup Withholding

If you are exempt, enter your name as described above and check the appropriate box for your status, then check the "Exempt from backup withholding" box in the line following the business name, sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

Exempt payees. Backup withholding is not required on any payments made to the following payees:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),

2. The United States or any of its agencies or instrumentalities,

3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,

4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or

5. An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

6. A corporation,

7. A foreign central bank of issue,

8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,

9. A futures commission merchant registered with the Commodity Futures Trading Commission,

10. A real estate investment trust,

11. An entity registered at all times during the tax year under the Investment Company Act of 1940,

12. A common trust fund operated by a bank under section 584(a),

13. A financial institution,

14. A middleman known in the investment community as a nominee or custodian, or

15. A trust exempt from tax under section 664 or described in section 4947.

The chart below shows types of payments that may be exempt from backup withholding. The chart applies to the exempt recipients listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt recipients except for 9
Broker transactions	Exempt recipients 1 through 13. Also, a person registered under the Investment Advisers Act of 1940 who regularly acts as a broker
Barter exchange transactions and patronage dividends	Exempt recipients 1 through 5
Payments over $600 required to be reported and direct sales over $5,000 [1]	Generally, exempt recipients 1 through 7 [2]

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation (including gross proceeds paid to an attorney under section 6045(f), even if the attorney is a corporation) and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees; and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-owner LLC that is disregarded as an entity separate from its owner (see *Limited liability company (LLC)* on page 2), enter your SSN (or EIN, if you have one). If the LLC is a corporation, partnership, etc., enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at *www.socialsecurity.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/businesses* and clicking on Employer ID Numbers under Related Topics. You can get Forms W-7 and SS-4 from the IRS by visiting *www.irs.gov* or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Writing "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: *A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.*

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, and 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). Exempt recipients, see *Exempt From Backup Withholding* on page 2.

Signature requirements. Complete the certification as indicated in 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account [1]
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor [2]
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee [1]
b. So-called trust account that is not a legal or valid trust under state law	The actual owner [1]
5. Sole proprietorship or single-owner LLC	The owner [3]
For this type of account:	**Give name and EIN of:**
6. Sole proprietorship or single-owner LLC	The owner [3]
7. A valid trust, estate, or pension trust	Legal entity [4]
8. Corporate or LLC electing corporate status on Form 8832	The corporation
9. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
10. Partnership or multi-member LLC	The partnership
11. A broker or registered nominee	The broker or nominee
12. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or "DBA" name on the second name line. You may use either your SSN or EIN (if you have one). If you are a sole proprietor, IRS encourages you to use your SSN.

[4] List first and circle the name of the legal trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules regarding partnerships* on page 1.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons who must file information returns with the IRS to report interest, dividends, and certain other income paid to you, mortgage interest you paid, the acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA, or Archer MSA or HSA. The IRS uses the numbers for identification purposes and to help verify the accuracy of your tax return. The IRS may also provide this information to the Department of Justice for civil and criminal litigation, and to cities, states, the District of Columbia, and U.S. possessions to carry out their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You must provide your TIN whether or not you are required to file a tax return. Payers must generally withhold 28% of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to a payer. Certain penalties may also apply.

Certification
Regarding Debarment, Suspension and Ineligibility

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;

b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and

d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.

Signature:_____
Print Name:_____
Title:_____
Telephone Number:_____
Date:_____

If the bidder is unable to certify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.

EXHIBIT “B”

VENDOR’S BID PRICE & TABULATION

EXHIBIT "B"

Bid Page

Hidalgo County Sheriff's Office

"DNA Testing Lab Services"

Bid No: 2014-011-02-19-SMA

Vendor must thoroughly fill in each section of the Bid Page (Exhibit "B") if Applicable **INCOMPLETE** submittals shall be considered a probable cause for disqualification. All backup documentation required to comply with the bid as stated herein will be attached to this offer page.)

DNA Analysis Time within 21-28 Business Days			Y X N	
TYPE OF TEST				
BIOLOGICAL FLUIDS	**STR**	**Y-STR**	**MINIFILER**	**MITOCHONDRIAL analysis time within 60 days**
Blood	$500.00	$750.00	$750.00	$1,600.00
Semen	$625.00	$750.00	$350.00	$100.00
Hair	$500.00	$100.00	$750.00	$1,600.00
Cellular Materials	$500.00	$750.00	$750.00	$1,600.00
Bone	$900.00	$100.00	$1,150.00	$2,000.00
Teeth	$900.00	$100.00	$1,150.00	$1,600.00
Muscular Tissue	$500.00	$100.00	$1,150,00	$1,600.00
Paternity Testing	$350.00	$100.00	$100.00	$100.00
Sexual Assault Testing*	$625.00	$750.00	$350.00	$100.00
DNA Profile From Known Source To Unknown Source	$400.00	$400.00	$400.00	$400.00

*Cost is per sexual assault kit item; e.g. a kit containing oral swabs, vaginal swabs, and anal swabs would count as 3 items)

Additional Services

Screening sexual assault kit item*	$120.00
Screening small item	$120.00
Screening large item	$240.00
Testimony (incl. expenses)	$1,800.00

OPENED
2/19/14
9:33 am
Witnessed

HIDALGO COUNTY PURCHASING DEPARTMENT
TABULATION SHEET

Department Name/Description of Project: ***Hidalgo County Sheriff's Office–DNA Testing Lab Services"***

BID OPENING DATE: February 19, 2014 | **BID OPENING TIME: 9:30 A.M.**

BID No.: 2014-011-02-19-SMA | **BUYER: Sandra Montalvo**

AWARDED VENDOR

CELLMARK FORENSICS, INC.
DALLAS, TX

DNA Analysis Time within 21-28 Business Days Y √ N__

BIOLOGICAL FLUIDS	STR	Y-STR	MINIFILER	MITOCHONDRIAL analysis time within 60 days
BLOOD	$500.00	$750.00	$750.00	$1,600.00
SEMEN	$625.00	$750.00	$350.00	$100.00
HAIR	$500.00	$100.00	$750.00	$1,600.00
CELLULAR MATERIALS	$500.00	$750.00	$750.00	$1,600.00
BONE	$900.00	$100.00	$1,150.00	$2,000.00
TEETH	$900.00	$100.00	$1,150.00	$1,600.00
MUSCULAR TISSUE	$500.00	$100.00	$1,150.00	$1,600.00
PATERNITY TESTING	$350.00	$100.00	$100.00	$100.00
SEXUAL ASSAULT TESTING	$625.00	$750.00	$350.00	$100.00
DNA Profile From Known Source To Unknown Source	$400.00	$400.00	$400.00	$400.00
TOTAL	**$5,800**	**$3,900**	**$6,900**	**$10,700**
OVERALL				**$ 27, 300.00**

*Cost is per sexual assault kit item; (e.g. a kit containing oral swabs, vaginal swabs, and anal swabs would count as 3 items)

ADD'L SERVICES

Screening sexual assault kit items*	$120.00
Screening small item	$120.00
Screening large item	$240.00
Testimony (incl. expenses)	$1,800.00

EXHIBIT “C”

INSURANCE REQUIREMENTS

CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY) 11/15/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Northeast, Inc. New York NY Office 199 Water Street New York NY 10038-3551 USA	CONTACT NAME: PHONE (A/C. No. Ext): (866) 283-7122 FAX (A/C. No.): (800) 363-0105 E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	ACE American Insurance Company	22667
INSURER B:	Indemnity Insurance Co of North America	43575
INSURER C:	Westchester Fire Insurance Company	10030
INSURER D:		
INSURER E:		
INSURER F:		

INSURED
Laboratory Corporation of America
Holdings & Subsidiaries
531 S Spring Street
Burlington NC 27215 USA

COVERAGES **CERTIFICATE NUMBER:** 570052004969 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY			HDOG27328143	11/01/2013	11/01/2014	EACH OCCURRENCE	$1,000,000
	X COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$1,000,000
	CLAIMS-MADE X OCCUR						MED EXP (Any one person)	Excluded
							PERSONAL & ADV INJURY	$1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$2,000,000
	X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$1,000,000
A	AUTOMOBILE LIABILITY			ISAH08722481	11/01/2013	11/01/2014	COMBINED SINGLE LIMIT (Ea accident)	$2,000,000
	X ANY AUTO						BODILY INJURY (Per person)	
	ALL OWNED AUTOS / SCHEDULED AUTOS						BODILY INJURY (Per accident)	
	HIRED AUTOS / NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	
C	X UMBRELLA LIAB X OCCUR			G2197934A009	11/01/2013	11/01/2014	EACH OCCURRENCE	$3,000,000
	EXCESS LIAB / CLAIMS-MADE			SIR applies per policy terms & conditions			AGGREGATE	$3,000,000
	DED X RETENTION							
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			WLRC47874518	11/01/2013	11/01/2014	X WC STATU-TORY LIMITS / OTH-ER	
A	ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: N	N/A		WLRC4787449A	11/01/2013	11/01/2014		
A	If yes, describe under DESCRIPTION OF OPERATIONS below			SCFC47874506	11/01/2013	11/01/2014	E.L. EACH ACCIDENT	$1,000,000
							E.L. DISEASE-EA EMPLOYEE	$1,000,000
							E.L. DISEASE-POLICY LIMIT	$1,000,000
A	E&O-PL-Primary			HDCG27328155 Claims Made	11/01/2013	11/01/2014	Each Incident Aggregate	$1,000,000 $3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Cellmark Forensics, Inc. is a named insured on the above policies.
The County of Hidalgo is hereby named as Additional Insured, but only to the extent specifically required by the Serivce Contract Number 10-069-03-30 dated March 30, 2010 between Orchid Cellmark, Inc and the County of Hidalgo, Texas.

CERTIFICATE HOLDER

County of Hidalgo
Attn: Sheriff's Office
2802 S. Business Hwy 281
Edinburg TX 78539 USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Services Northeast Inc.

Holder Identifier :

Certificate No : 570052004969

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Zimbra **leticia.saenz@co.hidalgo.tx.us**

RE: Review & Approve Contract #C-14-011-03-11-Cellmark Forensics, Inc.-Sheriff's Office

From : Steve Crain <scrain@atlashall.com> Mon, Mar 10, 2014 04:35 PM

Subject : RE: Review & Approve Contract #C-14-011-03-11-Cellmark Forensics, Inc.-Sheriff's Office 1 attachment

To : 'Leticia H. Saenz' <leticia.saenz@co.hidalgo.tx.us>

He Cellmark contract is fine.

From: Leticia H. Saenz [mailto:leticia.saenz@co.hidalgo.tx.us]
Sent: Thursday, March 06, 2014 11:52 AM
To: Steve Crain; Marynel Trevino
Subject: Re: Review & Approve Contract #C-14-011-03-11-Cellmark Forensics, Inc.-Sheriff's Office
Importance: High

Good morning, Mr. Crain-

Please review and approve as to form (attached hereto) Cellmark's contract with corrected insurance certificate.

Please advise.

Thanks.

Leticia H. Saenz, CPPB/Contracts Manager
Hidalgo County Purchasing Department
2812 South Business Highway 281
Edinburg, Texas 78539
P*(956) 318-2626* ***F****(956) 318-2629*
Email: *leticia.saenz@co.hidalgo.tx.us*

...DON'T WORRY...BE HAPPY...

From: "Steve Crain" <scrain@atlashall.com>
To: "Leticia H. Saenz" <leticia.saenz@co.hidalgo.tx.us>
Sent: Wednesday, March 5, 2014 3:41:28 PM

Subject: RE: Review & Approve Contract #C-14-011-03-11-Cellmark Forensics, Inc.-Sheriff's Office

On the insurance certificate there is a reference to a contract between Orchid Cellmark and Hidalgo County. What is Orchid Cellmark?

From: Leticia H. Saenz [mailto:leticia.saenz@co.hidalgo.tx.us]
Sent: Wednesday, March 05, 2014 3:05 PM
To: Steve Crain; Marynel Trevino
Subject: Re: Review & Approve Contract #C-14-011-03-11-Cellmark Forensics, Inc.-Sheriff's Office

Good afternoon, Mr. Crain-

Please review and approve as to form now with Cellmark as insured.

Please advise.

Thanks.

Leticia H. Saenz, CPPB/Contracts Manager
Hidalgo County Purchasing Department
2812 South Business Highway 281
Edinburg, Texas 78539
P*(956) 318-2626* ***F****(956) 318-2629*
Email: *leticia.saenz@co.hidalgo.tx.us*

...DON'T WORRY...BE HAPPY...

From: "Steve Crain" <scrain@atlashall.com>
To: "Leticia H. Saenz" <leticia.saenz@co.hidalgo.tx.us>
Sent: Monday, March 3, 2014 10:55:09 AM
Subject: RE: Review & Approve Contract #C-14-011-03-11-Cellmark Forensics, Inc.-Sheriff's Office

The insurance certificate should list Cellmark as the insured.

From: Leticia H. Saenz [mailto:leticia.saenz@co.hidalgo.tx.us]
Sent: Monday, March 03, 2014 10:31 AM

To: Steve Crain; Marynel Trevino
Subject: Fwd: Review & Approve Contract #C-14-011-03-11-Cellmark Forensics, Inc.-Sheriff's Office
Importance: High

Good morning, Mr. Crain-

Did you get a chance to review and approve as to form (attached hereto) contract# **C-14-011-03-11-Cellmark Forensics, Inc.** for: **DNA Testing Services** for the **Sheriff's Office.**

Please advise as it has been placed on a the next CC agenda for final approval.

Thank you.

Leticia H. Saenz, CPPB/Contracts Manager
Hidalgo County Purchasing Department
2812 South Business Highway 281
Edinburg, Texas 78539
P*(956) 318-2626* ***F****(956) 318-2629*
Email: *leticia.saenz@co.hidalgo.tx.us*

...DON'T WORRY...BE HAPPY...

From: "Leticia H. Saenz" <leticia.saenz@co.hidalgo.tx.us>
To: "Steve Crain" <scrain@atlashall.com>, "Marynel Trevino" <mntrevino@atlashall.com>
Cc: "Sandra Montalvo" <sandra.montalvo@co.hidalgo.tx.us>, "Darlene H. Betancourt" <darlene.betancourt@co.hidalgo.tx.us>
Sent: Wednesday, February 26, 2014 4:22:22 PM
Subject: Review & Approve Contract #C-14-011-03-11-Cellmark Forensics, Inc.-Sheriff's Office

Good afternoon, Mr. Crain-

Please review and approve as to form, attached, contract **#C-14-011-03-11-Cellmark Forensics, Inc.** for: **DNA Testing Services** for the **Sheriff's Office.**

Please advise as it will be placed on a the next CC agenda for final approval.

Thank you.

Leticia H. Saenz, CPPB/Contracts Manager
Hidalgo County Purchasing Department
2812 South Business Highway 281
Edinburg, Texas 78539
P*(956) 318-2626* ***F****(956) 318-2629*
Email: *leticia.saenz@co.hidalgo.tx.us*

...DON'T WORRY...BE HAPPY...

image001.jpg
825 B

AI-43480 **Closed Session 22. C.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

CL-14-1250-H; Dora D. Rodriguez v. Elizabeth Mendoza, Alberto Garza and Deputy Constable Raul A. Salinas, Jr. et al

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/06/2014 04:41 PM
Purchasing Department	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Monica Badillo Started On: 03/06/2014 04:37 PM

Final Approval Date: 03/07/2014

AI-43459 **Closed Session 22. D.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Civil Action No. 7:14-cv-00067; Santos Rodriguez, Jr. et al v. Hidalgo County Sheriff's et al, City of Mission, et al and other unknown persons

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/06/2014 08:32 AM
Purchasing Department	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Monica Badillo Started On: 03/05/2014 05:21 PM

Final Approval Date: 03/07/2014

AI-43457 **Closed Session 22. E.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Cause #C-1529-08-1; Dyer v. Hidalgo County

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/06/2014 08:28 AM
Purchasing Department	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Monica Badillo Started On: 03/05/2014 05:17 PM

Final Approval Date: 03/07/2014

AI-43512 **Closed Session 22. F.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Oscar Reyna v. County of Hidalgo

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/07/2014 04:53 PM
Purchasing Department	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Monica Badillo Started On: 03/07/2014 04:49 PM

Final Approval Date: 03/07/2014

AI-43482 **Open Session 23. C.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

CL-14-1250-H; Dora D. Rodriguez v. Elizabeth Mendoza, Alberto Garza and Deputy Constable Raul A. Salinas, Jr. et al

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/06/2014 04:43 PM
Purchasing Department	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Monica Badillo Started On: 03/06/2014 04:38 PM

Final Approval Date: 03/07/2014

AI-43460 **Open Session 23. D.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Civil Action No. 7:14-cv-00067; Santos Rodriguez, Jr. et al v. Hidalgo County Sheriff's et al, City of Mission, et al and other unknown persons

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/06/2014 08:33 AM
Purchasing Department	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Monica Badillo Started On: 03/05/2014 05:22 PM

Final Approval Date: 03/07/2014

AI-43458 **Open Session 23. E.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Cause #C-1529-08-1; Dyer v. Hidalgo County

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/06/2014 08:29 AM
Purchasing Department	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Monica Badillo Started On: 03/05/2014 05:18 PM

Final Approval Date: 03/07/2014

AI-43513 **Open Session 23. F.**

CC REGULAR

Meeting Date: 03/11/2014

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Oscar Reyna v. County of Hidalgo

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/07/2014 04:54 PM
Purchasing Department	Monica Badillo	03/07/2014 05:22 PM

Form Started By: Monica Badillo Started On: 03/07/2014 04:50 PM

Final Approval Date: 03/07/2014