



HIDALGO COUNTY PURCHASING DEPARTMENT  
 2812 S. BUSINESS HIGHWAY 281  
 NEW ADMINISTRATION BUILDING  
 EDINBURG, TEXAS 78539  
 (956) 318-2626 / FAX: (956) 318-2629

**MEMORANDUM**

(Department's Recommendation)



**TO:** Guadalupe "Lupe" Trevino  
 Hidalgo County Sheriff's Office

**ATTN:** Juan Tapia, Procurement Specialist  
 Richard Ozuna, Capt.

**FROM:** Sandra Montalvo, Buyer II *SM*  
 Hidalgo County Purchasing Department

**DATE:** February 19, 2014

**RE:** AWARD RECOMMENDATION REQUEST:  
*Bid No. -2014-011-02-19-SMA-Hidalgo County Sheriff's Office-"DNA TESTING LAB SERVICES*

We have **TWO (2) BID RESPONSES** to the above mentioned project.. Refer to enclosed copy of the bid tabulation sheet for your review and recommendation/non-recommendation. Please advise if you wish to proceed with this bid to award or do you wish to reject and re-advertise?

We would like to present your recommendation on the next Commissioner's Court Meeting: therefore, we need your response **February 25, 2014 @ 10:00 a.m. or if possible earlier.**

Please indicate your recommendation or any concerns on the space provided below and return to via email to: [sandra.montalvo@co.hidalgo.tx.us](mailto:sandra.montalvo@co.hidalgo.tx.us).

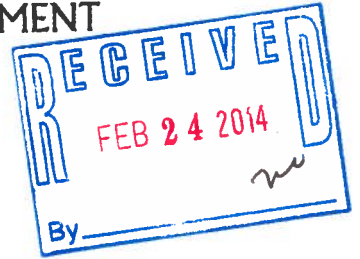
AWARD TO VENDOR(S):		RECOMMENDATION (BASIS)	
1. <i>CELLMARK FORENSICS, INC.</i>			
BUDGET ACCOUNT No: <i>4-1100-421-00-200-001-0-339</i>			
<i>[Signature]</i>	<i>Rafael Castaneda</i>	<i>HCSO</i>	<i>2-21-14</i>
AUTHORIZED SIGNATURE	PRINT NAME	DEPARTMENT	DATE

If you should have any questions or need additional information please contact me at (956) 318-2626 ext. 4865

*[Signature]*

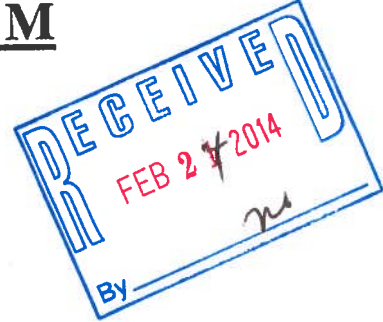


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AWARD TO VENDOR(S):		RECOMMENDATION (BASIS)	
1. CELLMARK FORENSICS, INC.		OVERALL VENDOR	
BUDGET ACCOUNT No: 4-1100-421-00-200-001-0-339			
<i>[Signature]</i>	Fabrizio Castaneda	HCSO	2-21-14
AUTHORIZED SIGNATURE	PRINT NAME	DEPARTMENT	DATE

If you should have any questions or need additional information please contact me at (956) 318-2626 ext. 4865

*[Handwritten signature]*

Zimbra

sandra.montalvo@co.hidalgo.tx.us

**RE: RFB 14-011-02-19 Approved memo to award to lowest Overall bidder Cellmark Forensics, Inc.**

**From :** Juan Tapia <juan.tapia@hidalgo.org> Mon, Feb 24, 2014 10:17 AM  
**Subject :** RE: RFB 14-011-02-19 Approved memo to award to lowest Overall bidder Cellmark Forensics, Inc.  
**To :** 'Sandra Montalvo' <sandra.montalvo@co.hidalgo.tx.us>  
**Cc :** Myra montoya <Myra.montoya@hidalgo.org>

Sandra,  
An approved memo indicating to award to lowest overall bidder Cellmark Forensics, Inc. was sent via runner.  
Respectfully,

Juan Tapia  
Procurement Specialist

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**From:** Sandra Montalvo [mailto:sandra.montalvo@co.hidalgo.tx.us]  
**Sent:** Monday, February 24, 2014 9:50 AM  
**To:** Juan Tapia  
**Subject:** Re: RFB 14-011-02-19 Approved memo to award to lowest bidder Cellmark Forensics, Inc.

Mr. Tapia, why are you want to award to Cellmark Forensics Inc.? Memo does not indicate why

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**From:** "Juan Tapia" <juan.tapia@hidalgo.org>  
**To:** "Sandra Montalvo" <sandra.montalvo@co.hidalgo.tx.us>  
**Cc:** "Comdr. John.Montemayor@hidalgo.org" <john.montemayor@hidalgo.org>, "Comdr. 'Gabriel Castaneda'" <gabriel.castaneda@hidalgo.org>, "richard ozuna" <richard.ozuna@hidalgo.org>, "rick Enriquez" <rick.enriquez@hidalgo.org>, "joel castro" <joel.castro@hidalgo.org>, "Myra montoya" <Myra.montoya@hidalgo.org>  
**Sent:** Friday, February 21, 2014 11:19:16 AM  
**Subject:** RFB 14-011-02-19 Approved memo to award to lowest bidder Cellmark Forensics, Inc.

Sandra,  
Attached please find approved memo for DNA Testing Lab Serv. new RFB 14-011-02-19 Award to lowest bidder "Cellmark Forensics, Inc". Original memo will be send via runner.  
Respectfully,

Juan Tapia  
Procurement Specialist  
Hidalgo Co. Sheriff's Office  
Tel 292-2930