CONSENT AGENDA
HIDALGO COUNTY
COMMISSIONERS COURT MEETING
March 18, 2014
9:30 A.M.

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held at the Edinburg Council Chambers 415 W. University Drive, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

NOTICE TO THE PUBLIC
CONSENT AGENDA

The following items are of a routine or administrative nature. The Commissioners' Court has been furnished with background and support on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commissioner, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

1. **AI-43638** **Approval of check register and payment of claims and bills** - (Payments from Juvenile Probation, Adult Probation, LEOSE Fund, DA Motor Vehicle Theft Fund, DA Bad Check Processing Fund, DA Forfeiture Fund, Sheriff Forfeiture Funds, Constable Forfeiture Funds, HIDTA Forfeiture Funds and VIT Interest Fund are presented for recording purposes only.)

2. **2014 Intradepartmental transfers:**

A. **AI-43434** 2014 - Constable Pct. #1 (1100)

B. **AI-43442** 2014 - Tax Office (1100)

C. **AI-43506** 2014 - Pct. #1 Admin (1200)

D. **AI-43605** 2014 - Pct.#1 R&B (1200)

E. **AI-43493** 2014 - Pct. #3 Sanitation (1100)

F. **AI-43560** 2014 - Pct. #4 Parks (1100)

G. **AI-43597** 2014 - Pct. 4 CO2010A&B- Restitution-1124 M Rd (1342)

H. **AI-43558** 2014 - Pct. #4 Rd. Maint. (1200)

I. **AI-43421** 2014 - Justice of the Peace 3, Place 2 (1100)

J. **AI-43469** 2014 - Purchasing Dept. (1100)

K. **AI-43549** 2014 - Fire Marshal's Office (1100)

L. **AI-43452** 2014 - I. T. Countywide (1100)

M. **AI-43510** 2014 - I. T. / Info Tech Department (1100)

N. **AI-43573** 2014 - DBM Workers' Comp - HSP (2202)

O. **AI-43572** 2014 - DBM Workers Comp - CSA (2202)

P. **AI-43571** 2014 - DBM Workers' Comp - DD1 (2202)

Q. **AI-43570** 2014 - DBM Workers' Comp-HC (2202)

R. **AI-43591** 2014 - District Attorney's Office (1100)

S. **AI-43589** 2014 - District Attorney's Office (1223)

T. **AI-43585** 2014 - District Attorney's Office / Autopsy Fund (1100)

U. **AI-43525** 2014 - Constable Pct. #2 (1100)

V. **AI-43076** 2014 - Constable Pct. #2 (1100)

W. **AI-43488** 2014 - Human Resources (1100)

X. **AI-43392** 2014 - Health & Human Services Dept. - TB Elimination (1293)

Y. **AI-43418** 2014 - Facilities Management (1100)

3. **2014 Interdepartmental transfers:**

A. **AI-43607** Pct.1 R&B (1200):
Approval of 2014 interdepartmental transfer within R&B Fund 1200 from program (005) to program (004) in the amount of $1,400.00.

B. **AI-43613** Pct 2 R&B Projects (1200):
Approval of 2014 interdepartmental transfer from Pct 2 Rd Maint. to various Pct 2 Road Projects on the amount of $15,000.00 to fund project expenditures.

4. **Planning Department:**

A. **AI-43552** 1. Certificate of Plat and Utility Status under Texas Local Government Code Section 232.028 (b)

5. **Executive Officer - Valde Guerra:**

A. **AI-43501** Right of Way:
Raba-Kistner Consultants, Inc.
Vertical borings along various county roads within Pct. 3 and Pct. 4 (Sprague Sewer Economically Distressed Areas Program (EDAP) Project.)

6. **Tax Refunds:**

A. **AI-43429**

Account Number	Payer	Amount
E2300.00.001.0002.02	Jaime A. Gonzalez Jr.	$2,558.43
F4200.00.000.0015.00	Buentello Properties Llc	$3,148.99
F6030.03.000.0003.00	Inter National Bank	$11,421.00
H3400.00.004.0010.00	Sierra Title of Hidalgo County Inc.	$4,584.61
H3500.00.004.0010.00	Sierra Title of Hidalgo County Inc.	$4,304.82
L3100.02.000.0018.00	Wells Fargo	$3,254.30
P8340.00.000.0030.00	Ochoa Vicente & Delia V	$2,648.69
T2500.00.002.0000.00	Wayne W. & Nancy K. Gapsiewicz	$12,229.21
T2500.00.003.0000.00	Wayne W. & Nancy k. Gapsiewicz	$5,778.66
T5443.00.000.0090.00	Corelogic	$3,209.52
T7365.1A.000.165A.00	Wells Fargo	$2,669.81
T7365.1A.000.165A.00	Wells Fargo	$2,673.73

B. **AI-43441**

Account Number	Payer	Amount
D2060.00.000.0024.00	Quantum Servicing Corporation	$4,032.77
M2350.01.000.0012.00	Dur Properties Llc	$2,897.13

7. **Membership Dues:**

A. **AI-43448** Sheriff's Department (1100):
Requesting approval of 2014 membership dues payment to the Texas Criminal Justice Information User's Group for Communications Supervisors Leticia Garcia and Corina Villanueva in the amount of $35.00 each. (req. # 252978)

8. **Urban County:**

A. **AI-43466** Request for approval of two (2) applicants in the Countywide Area and one (1) applicant in the City of San Juan under the HOME Owner-Occupied Housing Rehabilitation Program.

9. **Purchasing Dept:**
Notes:
A. FOR ANY CONTRACTS(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FOWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO

COUNTY AUDITOR'S OFFICE.

B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT(S)/CHECK(S).

A. **AI-43624** Approval of Request for Payment-Application No. 4 in the amount of $232,191.40 from D. Wilson Construction Co. awarded contractor for the, "Repairs and Renovations-1st and 2nd Floors to the Former Administration Building", and as certified for payment by project architect, Alcocer Garcia Associates, Inc. and reviewed & initialed by construction manager, Prodigy C-12-029-10-23.

B. **AI-43592** Requesting approval to pay the Pharr Police Department for the following burglary/robbery permit fees for Hidalgo County Precinct 2, with authority for County Treasurer to issue check after review, audit, and processing procedures are completed by the County Auditor.

Invoice No.	Invoice Amount
221659	$30.00
220709	$150.00
223700	$30.00
	Total Amount: $210.00

C. **AI-43614** Acceptance and approval of **Work Authorization No. 4** in the amount of **($ 23,853.69)** submitted by **L&G ENGINEERING LABORATORY** contracted engineering firm for "professional laboratory services" or (On Call) “Geo Technical & Construction Materials Testing Services” for projects located within Hidalgo County Precinct #4, under Contract# C-13-220-08-13 - **PROJECT: (CONSTRUCTION MATERIAL TESTING SERVICES) FOR THE SUNFLOWER PARK (ONSITE) PROJECT AT PRECINCT 4.**

D. **AI-43370** Requesting approval to exercise the sixty (60) day extension option as provided under the current contract between Hidalgo County and Agustin Gomez for "Waste Water Management System", under the same rates, terms and conditions, so as to have no lapse in services while the procurement process is completed.

E. **AI-43395** Requesting approval on the following additions and/or deletion for awarded item(s) on project 2013-147- Janitorial Supplies and Industrial Chemicals & Supplies - presented for award on AI #41543 on November 10, 2013.

1. Deletion of Item # 190 and 193 Gloves Latex Large and Medium Disposable from awarded vendor Sysco Central Texas on C-13-147B-11-19

due to wrong item quoted therefore not meeting specifications.

2. Addition of Items #190 and 193 Gloves Latex Large and Medium Disposable to PFS - Victoria c/o Performance Food Group, Inc. on C-13-147D-11-19 the next lowest vendor meeting all specifications.

F. **AI-43414** 1. Acceptance and approval of **Invoice# M181712 ($ 2,746.00)** for processing and payment as submitted by **HALFF ASSOCIATES, INC.,** in connection to "on call" Contract #C-13-044-03-20 under (WA#1-PO#-695232) for PROJECT: "Renovation of 911/Radio Communications Office at Sheriff's Office" located in Precinct No. 4;

2. Acceptance and approval of **Invoice# M181713 ($ 30.75) "reimbursable expense"** for processing and payment as submitted by **HALFF ASSOCIATES, INC.,** in connection to "on call" Contract #C-13-044-03-20 under (WA#1-PO#-695232) for PROJECT: "Renovation of 911/Radio Communications Office at Sheriff's Office" located in Precinct No. 4.

G. **AI-43417** Requesting approval of Payment Application No. 1 to Texas Cordia Construction, LLC. for the lowering of canal crossings & road widening at Eldora & Sgt. Trevino roads, as submitted and recommended by project engineer, Cruz-Hogan Consultants, Inc. Contract # C-13-293-11-05 in the amount of $82,736.14.

H. **AI-43423** Acceptance & approval of the following invoices submitted by contracted/project engineer, L & G Consulting Engineers, Inc.:

1. Invoice No. 11324748-$ 6,795.52 for "Tom Gill/Liberty Rd Project";
2. Invoice No. 11324751-$37,462.50 for "FM 494-Shary Road Project";
3. Invoice No. 11324750-$24,730.00 for "Mile 3";
4. Invoice No. 11324758-$ 2,959.20 for "Mile 2 North-Inspiration to Moorefield Rd";
5. Invoice No. 11324760-$81,485.00 for "Liberty Road Project".

I. **AI-43430** Approval to exercise the option to renew/extend for a one (1) year extension (as permitted in contract) with Valley Caliche Product, Inc., under the same terms and condition for: "Raw Pit Run and Pit Run Caliche" for Hidalgo County Precinct No. 3.

J. **AI-43426** Approval to exercise the County's option to extend the one (1) year term as allowed under the current contract with same rates, terms and conditions for the provision of provding Veterinary Services-Hidalgo County Sheriff's Office with Dr. Justin Cerelli and Four Paws Animal Hospital (04/30/2014 to 04/29/2015)

K. **AI-43446** 398th District Court:
Requesting approval for removal of asset # 58620 (APPLE IPAD 64GB WHT) from Hidalgo County 398th District Court inventory list. (SEE ATTACHMENTS)

L. **AI-43325** Approval to exercise the County's option to extend the final year of permitted renewals allowed under each contract with same rates, terms and conditions for the provision of "Printing Services and Related Supplies"-Hidalgo County:

1) Gateway Printing & Office Supply d/b/a Jones & Cook Stationers-E-13-136-04-02 (Original Contract #C-12-008-03-20)

2) Copy It, Inc.-E-13-136A-04-09 (Original Contract #C-12-008A-03-20)

3) E.A. Stone d/b/a Gulf Data Products-E-13-136B-04-02 (Original Contract #C-12-008B-03-20)

M. **AI-43428** Requesting authority to advertise and approval of procurement packet (i.e. specifications/requirements, legal notice , draft requirement agreement etc.) as attached hereto for: Hidalgo County WIC Program-"Purchase of Microcuvettes" RFB No.: 2014-071-SMA including the re-advertisement of project in the event no bids are received and/or are rejected and project is still required.

N. **AI-43603** Approval of the Fire Alarm Monitoring and Security services agreement for Fire Alarm monitoring in the amount of $20.00 per month and for Security Monitoring in the amount of $15.00 per month for a combined total of $35.00/mo. which includes administration fees for the Autopsy Facility with AL3 Enterprises, LLC , dba Starr for the duration of term as stated on 2C agreement including the continuation of services through the life term of the monitoring equipment in place by user department with the authority to execute and signing of agreement by County Judge, or Court Member.

O. **AI-43600** Requesting approval of payment for invoice # 11324765 in the amount of $48,057.50 submitted by L&G Consulting Engineers in connection to C-13-336-12-10 (PO# 703928) for the FM 1925- Segment II project.

P. **AI-43584** Requesting authority to enter into a new 36-month (capital) lease copier agreement for a Ricoh Aficio MP 5002SP through Hidalgo County membership/participation with (DIR) Department Of Information Resources awarded vendor, Ricoh USA/GE RICOH USA contract DIR-SDD-1674 through assigned Requisition #250442 in the amount of $173.98/month-equipment and B/W Service Impressions @ $44.80/month with a total of $218.78/month, effective upon approval.

Q. **AI-43581** Requesting authority to enter into a new 36-month (capital) lease copier agreement for a Ricoh Aficio MP 5002SP through Hidalgo County membership/participation with (DIR) Department Of Information Resources awarded vendor, Ricoh USA/GE RICOH USA contract DIR-SDD-1674 through assigned Requisition #250439 in the amount of $173.98/month-equipment and B/W Service Impressions @ $38.40/month with a total of $212.38/month, effective upon approval.

R. **AI-43566** Acceptance & approval of Invoice No. 1132R-$7,087.97, from contracted vendor, Prodigy Construction Management, LLC- contract #C-13-276-09-10, construction management services for: "Repair and Renovation for the 1st and 2nd Floors of the Former Administration Building".

S. **AI-43561** Requesting approval of payment for invoice # 7910 in the amount of $11,965.63 submitted by L&G Engineering Laboratory in connection to C-13-220-08-13 (PO# 704204) for the CRC Project.

T. **AI-43546** Authority to exercise the additional one (1) year options to extend/renew provided in the current contract/ILA for in connection to various goods and/or services (detailed below) for Hidalgo County / Hidalgo County Sheriff's Office, under the same rates, terms and conditions;

1. Contract# C-12-016-03-20-LONESTAR UNIFORMS, INC.-HC (Purchase of Bullet Proof Vests)- effective-03/24/14
2. IGA# E-13-117-03-12 (C-12-107-04-03) - BROOKS COUNTY & HID CO (Housing of Inmates) - effective, 04/03/14

U. **AI-43484** Requesting clarification/correction to contract number ONLY indicated under AI-43213 as #C-13-132-06-25 (under item b. approved by CC 02/18/14) TO REFLECT THE CORRECT CONTRACT #C-13-058-06-25 with Perez Consulting Engineer, LLC.

V. **AI-43449** Requesting approval to exercise the sixty (60) day extension option as provided under the current contract between Hidalgo County and G&K Services, Inc. for "Mats, Dust Mops and Shop Rags, under the same rates, terms and conditions, so as to have no lapse in services while the procurement process is completed.

AI-43638 **1.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Approval of check register and payment of claims and bills - (Payments from Juvenile Probation, Adult Probation, LEOSE Fund, DA Motor Vehicle Theft Fund, DA Bad Check Processing Fund, DA Forfeiture Fund, Sheriff Forfeiture Funds, Constable Forfeiture Funds, HIDTA Forfeiture Funds and VIT Interest Fund are presented for recording purposes only.)

BACKGROUND

Attachments

ck reg

Form Review

Form Started By: Monica Badillo Started On: 03/17/2014 03:00 PM

Final Approval Date: 03/17/2014

Approval of Check Register as Summarized Below

March 18th, 2014

Bank Account	Fund	Start Ck #	End Ck #		Amount
01	General Fund	394553	394884		685,862.67
02	Special Revenue	392012	392165		341,741.86
04	Capital Projects	15422	15427		107,292.96
05	Trust & Agency	23398	23406		210,502.47
07	Proprietary	5875	5875		6,074.75
15	Urban County	29054	29082		197,817.94

	Total checks		**1,549,292.65**
Wire Transfers for:			
Special Revenue Funds	ITEMS:	1	133.92
	Total:		133.92
Ach Withdrawals for:			
General Fund	ITEMS:	2	11,273,533.76
Trust & Agency Funds	ITEMS:	3	1,720,336.40
Payroll Fund	ITEMS:	1	108,120.18
Proprietary Funds	ITEMS:	1	858,092.06
	Total withdrawals:		13,960,082.40
Bank Internal Transfer for:			
General Fund	ITEMS:	3	993,277.07
	Total transfers:		993,277.07
	Total electronic payments:		14,953,493.39
	Grand Total:		**16,502,786.04**

Wire Transfers

Date	To	For	From	Amount
03/11/14	US Treasury Fed Reserve	HUD-CPD Program	Special Revenue Fund	133.92
			Total Special Revenue	133.92
			Total Wire Transfers	133.92

ACH Withdrawals

Date	To	For	From	Amount
03/12/14	Texas Class Investment Pool	General Fund	Gerneral Fund	10,000,000.00
03/12/14	Texas Class Investment Pool	Tax Office Motor Vehicle	Gerneral Fund	1,273,533.76
			Total General	11,273,533.76
03/17/14	IRS Tax Payment	Elected Officials PP05	Trust & Agency Fund	56,695.77
03/17/14	Esimpkins	457 Elected Officials PP05	Trust & Agency Fund	600.00
03/17/14	TCDRS	County Retirement	Trust & Agency Fund	1,663,040.63
			Total Trust & Agency	1,720,336.40
03/14/14	Elected Officials	Elected Official PP05	Payroll Fund	108,120.18
			Total Payroll	108,120.18
03/13/14	Blue Cross Blue Shield	Health Insurance Claims	Proprietary Fund	858,092.06
			Total Proprietary	858,092.06
			Total ACH Withdrawal	13,960,082.40

Bank Internal Transfers

Date	To	For	From	Amount
03/12/14	Payroll Fund	Elected Officials PP05	General Fund	118,716.04
03/12/14	Trust & Agency Fund	Elected Officials PP05	General Fund	105,604.60
03/13/14	Tax Office Motor Vehicle	Return of Principal Investment	General Fund	768,956.43
			Total General	993,277.07
			Total Bank Transfers	993,277.07
			Grand Total	14,953,493.39

A/P Summary Check Register FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
01	00394553	950.00	03/18/14	368954 LAW OFFICE OF DIANA FUENTES AGUILAR	C
01	00394554	575.00	03/18/14	319317 AHLMAN, LUCAS E	C
01	00394555	1,445.00	03/18/14	201979 ALEMAN, JAIME	C
01	00394556	2,445.00	03/18/14	23019 ALEXANDER, MARK	C
01	00394557	3,692.50	03/18/14	375454 ALEXANDER, PAMELA S.	C
01	00394558	1,310.00	03/18/14	332917 ALVARADO, CATARINA S.	C
01	00394559	240.00	03/18/14	419397 ANAYA LAW FIRM PLLC	C
01	00394560	4,925.00	03/18/14	66702 ARIZPE, SOFIA	C
01	00394561	800.00	03/18/14	329134 BARBOSA, ALBERTO	C
01	00394562	2,270.00	03/18/14	299375 LAURA MARTINEZ BARBOSA	C
01	00394563	350.00	03/18/14	91456 LAW OFFICE OF MAURO BARREIRO	C
01	00394564	1,862.50	03/18/14	319104 CHRISTOPHER RYAN BRASURE	C
01	00394565	400.00	03/18/14	297895 CANCHE, RUDY JR.	C
01	00394566	6,515.00	03/18/14	205028 LAW OFFICE OF ROBERT M. CAPELLO JR. P.C.	C
01	00394567	2,000.00	03/18/14	315532 CARLOS E. ORTEGON, P.C.	C
01	00394568	2,955.00	03/18/14	404373 CAVAZOS, CHRISTOPHER P.	C
01	00394569	370.00	03/18/14	188921 DAVID E CAZARES P.C.	C
01	00394570	1,715.00	03/18/14	319848 COLEGIO, ROBERTO	C
01	00394571	942.50	03/18/14	222232 LAW OFFICE OF M. TERESA CORONADO	C
01	00394572	5,300.00	03/18/14	413798 DE LA FUENTE & SOLIS, P.L.L.C.	C
01	00394573	600.00	03/18/14	398519 DE LA GARZA, RAFAEL III	C
01	00394574	900.00	03/18/14	370428 DE LUNA, MARCO A.	C
01	00394575	3,487.50	03/18/14	181552 DELLA FAY PEREZ, PLLC	C
01	00394576	1,120.00	03/18/14	322555 ESPINOSA, PILAR V.	C
01	00394577	785.00	03/18/14	208809 ESQUIVEL, ROEL	C
01	00394578	800.00	03/18/14	270768 ROBERT FERNANDEZ, P.C.	C
01	00394579	900.00	03/18/14	333034 FLORES, ABIEL	C
01	00394580	3,560.00	03/18/14	345571 FLORES, ALFONSO RICARDO	C
01	00394581	740.00	03/18/14	249378 OSCAR RENE FLORES, P.C.	C
01	00394582	1,200.00	03/18/14	362964 SYLVIA VEGA FLORES	C
01	00394583	200.00	03/18/14	420450 FULDA, CHAD	C
01	00394584	3,510.00	03/18/14	294772 GALVAN, MONICA M.	C
01	00394585	300.00	03/18/14	316105 LAW OFFICE OF CARLOS A. GARCIA	C
01	00394586	375.00	03/18/14	387592 CARLOS MOCTEZUMA GARCIA	C
01	00394587	2,955.00	03/18/14	241873 JAIME ROEL GARCIA	C
01	00394588	5,425.00	03/18/14	348805 GARZA & PENA, PLLC	C
01	00394589	2,207.50	03/18/14	145882 ABEL GARZA ATTORNEY AT LAW	C
01	00394590	9,667.50	03/18/14	287989 LAW OFFICE OF MELINDA D. GARZA	C
01	00394591	615.00	03/18/14	159298 GARZA, ROGELIO	C
01	00394592	1,400.00	03/18/14	19062 GOMEZ, JOSE ANTONIO	C
01	00394593	1,850.00	03/18/14	181188 GONZALES, FRANCISCO E. JR.	C
01	00394594	445.00	03/18/14	8311 GORENA, DAVID R.	C
01	00394595	2,195.00	03/18/14	282634 LAW OFFICE OF RAUL A. GUAJARDO, P.L.L.C	C
01	00394596	1,500.00	03/18/14	385158 GUERRA, ARMANDO M.	C
01	00394597	200.00	03/18/14	417564 GUERRERO, JOSE ROBERTO	C
01	00394598	2,225.00	03/18/14	376442 GUTIERREZ, ROEL	C
01	00394599	725.00	03/18/14	412406 HELLER, URI AARON	C
01	00394600	5,412.50	03/18/14	179094 JEANNE E. HOLMES, P.C.	C
01	00394601	725.00	03/18/14	378682 JARVIS LAW FIRM	C
01	00394602	200.00	03/18/14	404217 JARVIS, JASON C.	C
01	00394603	7,675.00	03/18/14	390232 LAW OFFICE OF CARLOS R. GALVAN	C
01	00394604	1,840.00	03/18/14	123307 LAW OFFICE OF ELBA ROCHA, PLLC	C
01	00394605	762.50	03/18/14	301752 LAW OFFICE OF ELOY R. GARCIA, JR.	C
01	00394606	8,190.00	03/18/14	92096 SEPULVEDA, ELOY	C
01	00394607	4,165.00	03/18/14	319309 LAW OFFICE OF TRACI LYNN EVANS	C

Bank	Check No	Amount	Date	Vendor	Type
01	00394608	200.00	03/18/14	385174 LAW OFFICES OF DAVID LEE MCGEE P.C.	C
01	00394609	500.00	03/18/14	371122 LOPEZ, NEREIDA	C
01	00394610	1,365.00	03/18/14	353582 LOPEZ, TEODULO L. JR.	C
01	00394611	300.00	03/18/14	307742 MARTINEZ, ARMANDO P.	C
01	00394612	535.00	03/18/14	282669 LAW OFFICE OF ROBERTO MEZA, JR.	C
01	00394613	2,230.00	03/18/14	368903 MICHAEL D. TUTTLE, PLLC	C
01	00394614	960.00	03/18/14	159336 LAW OFFICE OF VERONICA MONCIVAIS	C
01	00394615	9,170.00	03/18/14	251127 LAW OFFICE OF MELISSA RIOS MONTES	C
01	00394616	865.00	03/18/14	265543 LAW OFFICE OF DANIEL MORA, III	C
01	00394617	2,822.50	03/18/14	226297 MORALES-MARTINEZ, NEREYDA	C
01	00394618	2,050.00	03/18/14	382647 JORGE MUNOZ	C
01	00394619	775.00	03/18/14	245364 NITSCH, PATRICK A.	C
01	00394620	600.00	03/18/14	396206 OXFORD, AUSTIN HALE	C
01	00394621	1,087.50	03/18/14	402320 PENA LAW GROUP, PLLC	C
01	00394622	885.00	03/18/14	347752 JUDITH PENA-MORALES	C
01	00394623	500.00	03/18/14	316261 PEREZ, KATHERINE GARCIA	C
01	00394624	350.00	03/18/14	324175 PEREZ, MARTIN L.	C
01	00394625	1,497.50	03/18/14	143456 LAW OFFICE OF GEORGE PITCHFORD	C
01	00394626	200.00	03/18/14	325805 LAW OFFICE OF ROBERTO D. PUENTE	C
01	00394627	400.00	03/18/14	373702 THE LAW OFFICE OF DENNIS RAMIREZ P.L.L.C	C
01	00394628	700.00	03/18/14	291749 RAMIREZ, JOSE ALBINO	C
01	00394629	3,025.00	03/18/14	159328 RAMIREZ, LUIS R.	C
01	00394630	1,835.00	03/18/14	95982 RAMIREZ, MARIO	C
01	00394631	457.50	03/18/14	145246 RAMIREZ, RUBEN	C
01	00394632	300.00	03/18/14	368598 RENEE RODRIGUEZ-BETANCOURT, PLLC	C
01	00394633	545.00	03/18/14	182273 REYES, DANIEL R.	C
01	00394634	400.00	03/18/14	360279 THE LAW OFFICE OF SAMUEL REYES	C
01	00394635	1,112.50	03/18/14	256463 RODRIGUEZ, JOHN J.	C
01	00394636	200.00	03/18/14	353477 SAHADI, JAMES M.	C
01	00394637	1,070.00	03/18/14	317063 ROBERT J. SALINAS	C
01	00394638	1,150.00	03/18/14	408247 SCHUETTE, ABIGAIL R.	C
01	00394639	1,345.00	03/18/14	212725 SOLIS, JAVIER E.	C
01	00394640	300.00	03/18/14	332992 MARK M. TALBOT	C
01	00394641	9,725.00	03/18/14	368067 TIJERINA LAW FIRM PC	C
01	00394642	300.00	03/18/14	222518 LAW OFFICE OF GREGORIO TREVINO	C
01	00394643	850.00	03/18/14	416533 VASQUEZ, CELESTE	C
01	00394644	675.00	03/18/14	251186 THE VASQUEZ LAW FIRM, PC	C
01	00394645	1,785.00	03/18/14	204927 VASQUEZ, LIBRADO KENO	C
01	00394646	490.00	03/18/14	51764 VILLARREAL, E.A., JR.	C
01	00394647	557.50	03/18/14	372722 LAW OFFICE OF THOMAS G. WAYLAND	C
01	00394648	500.00	03/18/14	295973 LAW OFFICE OF LENNARD K WHITTAKER	C
01	00394649	625.00	03/18/14	404381 WIESEHAN, ERIC	C
01	00394650	250.00	03/18/14	400165 WILLIAM R. GARZA & ASSOCIATES, PLLC	C
01	00394651	250.00	03/18/14	326585 WISE, MIGUEL D.	C
01	00394652	3.10	03/18/14	10197 CITY OF EDINBURG	C
01	00394653	11,328.00	03/18/14	184012 SOUTHWEST KEY PROGRAMS, INC.	C
01	00394654	1,403.35	03/18/14	401838 U.S. BANK NATIONAL ASSOCIATION ND	C
01	00394655	17,043.13	03/18/14	347868 HERRERA & HUNT, INC	C
01	00394656	62,354.46	03/18/14	347868 HERRERA & HUNT, INC	C
01	00394657	54.60	03/18/14	201502 BENAVIDEZ, ROEL JR	C
01	00394658	67.20	03/18/14	347272 BRAVO, JOE	C
01	00394659	147.00	03/18/14	347655 CHAVANA, NEIDA	C
01	00394660	164.93	03/18/14	347655 CHAVANA, NEIDA	C
01	00394661	407.32	03/18/14	256919 CONTRERAS, BOBBY	C
01	00394662	1.88	03/18/14	375136 CRUZ, JUAN	C

Bank	Check No	Amount	Date	Vendor	Type
01	00394663	76.00	03/18/14	396095 ENTERPRISE HOLDINGS, INC.	C
01	00394664	395.56	03/18/14	184403 ESPINOZA, CARLOS E.	C
01	00394665	147.00	03/18/14	187348 FRED PRYOR SEMINARS/CAREER TRACK	C
01	00394666	423.03	03/18/14	256528 GARZA, LUIS	C
01	00394667	414.00	03/18/14	276952 HILTON AUSTIN AIRPORT	C
01	00394668	414.00	03/18/14	276952 HILTON AUSTIN AIRPORT	C
01	00394669	414.00	03/18/14	276952 HILTON AUSTIN AIRPORT	C
01	00394670	414.00	03/18/14	276952 HILTON AUSTIN AIRPORT	C
01	00394671	595.00	03/18/14	350605 INTERNATIONAL ASSOCIATION OF	C
01	00394672	147.00	03/18/14	376299 JARAMILLO, EDGAR	C
01	00394673	769.00	03/18/14	196398 MANAGEMENT CONCEPTS, INC.	C
01	00394674	551.72	03/18/14	320595 MIRELES, EVA	C
01	00394675	450.00	03/18/14	422274 NIPE, KENNETH L. II	C
01	00394676	450.00	03/18/14	422274 NIPE, KENNETH L. II	C
01	00394677	190.89	03/18/14	201936 OMNI SAN ANTONIO	C
01	00394678	190.89	03/18/14	201936 OMNI SAN ANTONIO	C
01	00394679	188.04	03/18/14	201936 OMNI SAN ANTONIO	C
01	00394680	58.72	03/18/14	94005 OZUNA, RICHARD	C
01	00394681	29.52	03/18/14	396745 PEREZ, ISIDRO	C
01	00394682	23.25	03/18/14	374229 PEREZ, MARK	C
01	00394683	69.32	03/18/14	409456 QUINTERO, CORINA	C
01	00394684	98.71	03/18/14	416681 SAENZ, LONGINO	C
01	00394685	16.72	03/18/14	317632 SALINAS, JESSIKA	C
01	00394686	250.00	03/18/14	35351 STATE BAR OF TEXAS	C
01	00394687	215.79	03/18/14	223794 STORZ, BARBARA C.	C
01	00394688	234.00	03/18/14	223794 STORZ, BARBARA C.	C
01	00394689	180.00	03/18/14	36552 TEXAS ASSOCIATION OF COUNTIES	C
01	00394690	125.00	03/18/14	328979 TEXAS BORDER SHERIFF'S COALITION	C
01	00394691	125.00	03/18/14	328979 TEXAS BORDER SHERIFF'S COALITION	C
01	00394692	125.00	03/18/14	328979 TEXAS BORDER SHERIFF'S COALITION	C
01	00394693	60.00	03/18/14	96385 TEXAS CENTER FOR THE JUDICIARY, INC.	C
01	00394694	100.00	03/18/14	292176 TEXAS STATE UNIVERSITY/SAN MARCOS	C
01	00394695	100.00	03/18/14	292176 TEXAS STATE UNIVERSITY/SAN MARCOS	C
01	00394696	100.00	03/18/14	292176 TEXAS STATE UNIVERSITY/SAN MARCOS	C
01	00394697	100.00	03/18/14	292176 TEXAS STATE UNIVERSITY/SAN MARCOS	C
01	00394698	65.72	03/18/14	403261 TREVINO, ERIK	C
01	00394699	147.00	03/18/14	118397 VILLARREAL, PABLO JR.	C
01	00394700	57,159.76	03/18/14	397970 4M GRANBURY YOUTH SERVICES, INC.	C
01	00394701	261.25	03/18/14	211532 A SIGN LANGUAGE COMPANY	C
01	00394702	139.40	03/18/14	89885 ACTION HYDRAULIC HOSES, ETC.	C
01	00394703	4.00	03/18/14	416410 AIRGAS USA, LLC	C
01	00394704	85.21	03/18/14	318973 ALLIED WASTE SERVICES #863	C
01	00394705	96.00	03/18/14	282006 ALM MEDIA, LLC	C
01	00394706	840.00	03/18/14	418994 ALMARAZ TOWING & AUTO RECOVERY	C
01	00394707	325.00	03/18/14	196339 AMERICAN AUDIO ALARM & TINT	C
01	00394708	105.00	03/18/14	199362 ANRIGE, INC.	C
01	00394709	24,012.47	03/18/14	302465 ARGUINDEGUI OIL CO II LTD	C
01	00394710	151.70	03/18/14	310212 ARROWHEAD SCIENTIFIC, INC.	C
01	00394711	44.40	03/18/14	366501 AT&T MOBILITY	C
01	00394712	9,138.26	03/18/14	2666 ATLAS, HALL & RODRIGUEZ, L.L.P	C
01	00394713	2,079.64	03/18/14	337412 AUTOZONE	C
01	00394714	84.46	03/18/14	220205 B & H PHOTO VIDEO	C
01	00394715	158.08	03/18/14	422053 BENCHMARK SERVICES	C
01	00394716	356.40	03/18/14	90476 BOB BARKER COMPANY, INC	C
01	00394717	184.00	03/18/14	365432 BOGLE, RICK & ANNETTE	C

Bank	Check No	Amount	Date	Vendor		Type
01	00394718	50.00	03/18/14	4057	BORDER ENGINE REBUILDERS & DIESEL SRVCS	C
01	00394719	356.62	03/18/14	4081	BORDERLAND HARDWARE OF MERCEDES, INC.	C
01	00394720	216.64	03/18/14	323667	CAMERON COUNTY JUVENILE PROBATION	C
01	00394721	311.58	03/18/14	179272	CANON FINANCIAL SERVICES INC.	C
01	00394722	2,500.00	03/18/14	101575	CASTRO, DAVID M.	C
01	00394723	3,115.70	03/18/14	153915	CDW GOVERNMENT INC.	C
01	00394724	36.27	03/18/14	5762	CENTRAL PLUMBING & ELECTRIC SUPPLY CO.	C
01	00394725	2,345.00	03/18/14	255521	ESTRELLA'S HOUSE	C
01	00394726	53,731.17	03/18/14	6513	CITY OF EDINBURG	C
01	00394727	2,517.77	03/18/14	10197	CITY OF EDINBURG	C
01	00394728	121.44	03/18/14	10197	CITY OF EDINBURG	C
01	00394729	242.00	03/18/14	6637	CITY OF MISSION	C
01	00394730	30.93	03/18/14	6637	CITY OF MISSION	C
01	00394731	15.25	03/18/14	6637	CITY OF MISSION	C
01	00394732	247.00	03/18/14	76554	CITY OF SAN JUAN	C
01	00394733	63.28	03/18/14	169447	CITY OF WESLACO	C
01	00394734	221.01	03/18/14	270563	CPL RETAIL ENERGY, LP	C
01	00394735	2,785.00	03/18/14	355372	CTC DISTRIBUTING, LTD	C
01	00394736	20.00	03/18/14	310239	D & M CLEANERS	C
01	00394737	1,740.00	03/18/14	250562	DANABY RENTALS, INC.	C
01	00394738	30.82	03/18/14	367044	DE ALBA TORTILLA FACTORY & BAKERY	C
01	00394739	3,491.27	03/18/14	178136	DELL MARKETING L.P.	C
01	00394740	378.00	03/18/14	86525	DELTA SPECIALTIES SUPPLY	C
01	00394741	678.76	03/18/14	399124	DELUXE SMALL BUSINESS SALES, INC.	C
01	00394742	51.29	03/18/14	228389	DIRECTV	C
01	00394743	183.78	03/18/14	227463	DORSEY, J. BONNER	C
01	00394744	13.20	03/18/14	248444	EL FENIX BAKERY	C
01	00394745	350.00	03/18/14	353795	FBI - LEEDA	C
01	00394746	198.95	03/18/14	11908	FEDEX	C
01	00394747	196.25	03/18/14	11908	FEDEX	C
01	00394748	20.00	03/18/14	401102	FLORES, DAVID	C
01	00394749	82.12	03/18/14	289612	FLOWERS BAKING CO. OF SAN ANTONIO, LLC	C
01	00394750	3,279.70	03/18/14	332348	FOUR PAWS ANIMAL HOSPITAL	C
01	00394751	88.56	03/18/14	13129	FRENCH-ELLISON TRUCK CENTER	C
01	00394752	290.90	03/18/14	321826	G & K SERVICE INC.	C
01	00394753	17.30	03/18/14	321826	G & K SERVICE INC.	C
01	00394754	1,000.00	03/18/14	180742	LAW OFFICE OF JUSTINO "JR" GARZA, PC	C
01	00394755	45.04	03/18/14	13897	GATEWAY PRINTING & OFFICE SUPPLY, INC.	C
01	00394756	5,022.50	03/18/14	13897	GATEWAY PRINTING & OFFICE SUPPLY, INC.	C
01	00394757	6,581.43	03/18/14	13897	GATEWAY PRINTING & OFFICE SUPPLY, INC.	C
01	00394758	3,459.86	03/18/14	13897	GATEWAY PRINTING & OFFICE SUPPLY, INC.	C
01	00394759	2,807.04	03/18/14	169242	GCR TIRE CENTER TDS	C
01	00394760	337.50	03/18/14	244899	GUERRA, LEEDS, SABO & HERNANDEZ, PLLC	C
01	00394761	450.00	03/18/14	224553	GUERRERO, LORENZA RNC, CP/CA, SAFE	C
01	00394762	4,351.42	03/18/14	15253	GULF COAST PAPER CO.	C
01	00394763	404.00	03/18/14	15261	GULF DATA PRODUCTS	C
01	00394764	289.41	03/18/14	242101	H & V EQUIPMENT, INC.	C
01	00394765	586.62	03/18/14	252468	HACIENDA FORD	C
01	00394766	3,602.50	03/18/14	296627	HENRY SCHEIN INC.	C
01	00394767	18,288.00	03/18/14	16357	HIDALGO CO. DISTRICT CLERK	C
01	00394768	7.60	03/18/14	198331	HIDALGO COUNTY IRRIGATION DIST. #2	C
01	00394769	512.35	03/18/14	129763	OAK FARMS - SAN ANTONIO	C
01	00394770	377.34	03/18/14	415901	JOHNSON, JOEL B.	C
01	00394771	392.03	03/18/14	253324	JOHNSTONE SUPPLY-PHARR	C
01	00394772	1,506.00	03/18/14	338613	JUSTICE WORKS, LLC	C

Bank	Check No	Amount	Date	Vendor	Type
01	00394773	665.00	03/18/14	167436 JUSTICES OF THE PEACE AND CONSTABLES	C
01	00394774	6,447.65	03/18/14	119784 LABATT FOOD SERVICE	C
01	00394775	945.00	03/18/14	115851 LASER LUX	C
01	00394776	213.00	03/18/14	237507 LEXISNEXIS	C
01	00394777	855.40	03/18/14	367176 MAACO COLLISION	C
01	00394778	4,661.39	03/18/14	22438 MAGIC VALLEY ELECTRIC CO-OP, INC.	C
01	00394779	37.90	03/18/14	114154 MCM SPORTING GOODS, INC.	C
01	00394780	195.00	03/18/14	361526 MEDTECH FORENSICS, INC.	C
01	00394781	246.73	03/18/14	176729 MIKE YOUNG BUSINESS FORMS	C
01	00394782	1,085.00	03/18/14	125334 MINGO'S CAR KLINIC & DETAILING	C
01	00394783	1,100.00	03/18/14	170321 MIRTA ZORRILLA, M.D. P.A.	C
01	00394784	1,169.00	03/18/14	25097 MISSION HOSPITAL, INC	C
01	00394785	173.97	03/18/14	275506 MOBILE RELAYS PARTNERS, LTD.	C
01	00394786	30.00	03/18/14	275506 MOBILE RELAYS PARTNERS, LTD.	C
01	00394787	397.09	03/18/14	388467 MODEL LAUNDRY, LLC	C
01	00394788	259.80	03/18/14	72745 MONTALVO INSURANCE AGENCY, INC.	C
01	00394789	774.41	03/18/14	356158 MOORE MEDICAL LLC	C
01	00394790	656.18	03/18/14	414492 MOUNTAIN GLACIER, LLC	C
01	00394791	21.00	03/18/14	414492 MOUNTAIN GLACIER, LLC	C
01	00394792	436.93	03/18/14	25895 NORTH ALAMO WATER SUPPLY CORP	C
01	00394793	480.60	03/18/14	25895 NORTH ALAMO WATER SUPPLY CORP	C
01	00394794	20.44	03/18/14	25895 NORTH ALAMO WATER SUPPLY CORP	C
01	00394795	31.11	03/18/14	25895 NORTH ALAMO WATER SUPPLY CORP	C
01	00394796	146.66	03/18/14	25895 NORTH ALAMO WATER SUPPLY CORP	C
01	00394797	180.60	03/18/14	25895 NORTH ALAMO WATER SUPPLY CORP	C
01	00394798	90.97	03/18/14	25895 NORTH ALAMO WATER SUPPLY CORP	C
01	00394799	30.21	03/18/14	25895 NORTH ALAMO WATER SUPPLY CORP	C
01	00394800	5.00	03/18/14	25895 NORTH ALAMO WATER SUPPLY CORP	C
01	00394801	52.93	03/18/14	25895 NORTH ALAMO WATER SUPPLY CORP	C
01	00394802	88.72	03/18/14	25895 NORTH ALAMO WATER SUPPLY CORP	C
01	00394803	122.58	03/18/14	25895 NORTH ALAMO WATER SUPPLY CORP	C
01	00394804	3,867.83	03/18/14	221945 O'REILLY AUTOMOTIVE STORES, INC.	C
01	00394805	441.25	03/18/14	312231 OFFICE DEPOT	C
01	00394806	321.33	03/18/14	312231 OFFICE DEPOT	C
01	00394807	17.31	03/18/14	419486 PENA, ROBERTO	C
01	00394808	550.00	03/18/14	14966 GREGORIO PINA, III, PH.D.	C
01	00394809	42.78	03/18/14	344478 PITNEY BOWES GLOBAL FINANCIAL SRVS LLC	C
01	00394810	40.00	03/18/14	344478 PITNEY BOWES, INC.	C
01	00394811	325.00	03/18/14	274615 PRO-TECH PEST CONTROL	C
01	00394812	50.00	03/18/14	299715 RAUL LONGORIA RADIATOR SHOP	C
01	00394813	17.28	03/18/14	304719 REDDY ICE CORPORATION	C
01	00394814	71,659.24	03/18/14	277223 RELIANT, DEPT 0954	C
01	00394815	1,867.37	03/18/14	277223 RELIANT, DEPT 0954	C
01	00394816	57.84	03/18/14	277223 RELIANT, DEPT 0954	C
01	00394817	796.91	03/18/14	277223 RELIANT, DEPT 0954	C
01	00394818	1,258.27	03/18/14	277223 RELIANT, DEPT 0954	C
01	00394819	109.14	03/18/14	277223 RELIANT, DEPT 0954	C
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01	00394821	46.09	03/18/14	277223 RELIANT, DEPT 0954	C
01	00394822	23.04	03/18/14	277223 RELIANT, DEPT 0954	C
01	00394823	163.69	03/18/14	277223 RELIANT, DEPT 0954	C
01	00394824	9.27	03/18/14	277223 RELIANT, DEPT 0954	C
01	00394825	54.39	03/18/14	277223 RELIANT, DEPT 0954	C
01	00394826	163.16	03/18/14	277223 RELIANT, DEPT 0954	C
01	00394827	42.38	03/18/14	277223 RELIANT, DEPT 0954	C

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01	00394828	67.05	03/18/14	277223 RELIANT, DEPT 0954	C
01	00394829	54.57	03/18/14	277223 RELIANT, DEPT 0954	C
01	00394830	5.80	03/18/14	277223 RELIANT, DEPT 0954	C
01	00394831	160.27	03/18/14	277223 RELIANT, DEPT 0954	C
01	00394832	28.78	03/18/14	277223 RELIANT, DEPT 0954	C
01	00394833	1.18	03/18/14	277223 RELIANT, DEPT 0954	C
01	00394834	1,564.07	03/18/14	277223 RELIANT, DEPT 0954	C
01	00394835	194.17	03/18/14	277223 RELIANT, DEPT 0954	C
01	00394836	60.65	03/18/14	277223 RELIANT, DEPT 0954	C
01	00394837	28.94	03/18/14	277223 RELIANT, DEPT 0954	C
01	00394838	54.57	03/18/14	277223 RELIANT, DEPT 0954	C
01	00394839	54.57	03/18/14	277223 RELIANT, DEPT 0954	C
01	00394840	31.23	03/18/14	277223 RELIANT, DEPT 0954	C
01	00394841	93.67	03/18/14	277223 RELIANT, DEPT 0954	C
01	00394842	3.13	03/18/14	277223 RELIANT, DEPT 0954	C
01	00394843	7.12	03/18/14	277223 RELIANT, DEPT 0954	C
01	00394844	54.39	03/18/14	277223 RELIANT, DEPT 0954	C
01	00394845	3,212.36	03/18/14	399566 RICOH USA, INC.	C
01	00394846	60.44	03/18/14	269123 RUSH TRUCK CENTERS OF TEXAS, LP	C
01	00394847	36.72	03/18/14	311863 SANDOVAL, MONICA JASSO	C
01	00394848	20.00	03/18/14	34088 SHARYLAND WATER SUPPLY CORP	C
01	00394849	20.00	03/18/14	34088 SHARYLAND WATER SUPPLY CORP	C
01	00394850	56.00	03/18/14	404357 SILVA, GABRIELA MARIE S. DA	C
01	00394851	534.00	03/18/14	34479 SIRCHIE ACQUISITION COMPANY LLC	C
01	00394852	220.00	03/18/14	249343 SMITH, GENIE L.	C
01	00394853	190.35	03/18/14	34754 SOUTH HI WAY GARAGE INC.	C
01	00394854	580.15	03/18/14	34797 SOUTH TEXAS COMMUNICATIONS, INC.	C
01	00394855	432.28	03/18/14	35173 SPIKES MOTOR COMPANY	C
01	00394856	4,164.09	03/18/14	319449 STAPLES ADVANTAGE	C
01	00394857	83.85	03/18/14	133655 SUPERIOR ALARMS	C
01	00394858	14.50	03/18/14	336319 SUPERIOR OIL EXPRESS	C
01	00394859	1,887.11	03/18/14	171751 TEXAS COMM. ON ENVIRONMENTAL QUALITY	C
01	00394860	337.90	03/18/14	288888 TEXAS GAS SERVICE	C
01	00394861	3,300.00	03/18/14	36854 TEXAS HISTORICAL COMMISSION	C
01	00394862	1,632.00	03/18/14	369039 TEXAS LAND RECLAMATION LLC	C
01	00394863	1,500.00	03/18/14	37036 TEXAS LAWYERS' INSURANCE EXCHANGE	C
01	00394864	4,764.65	03/18/14	377074 TEXAS TRADER	C
01	00394865	7,657.41	03/18/14	401838 U.S. BANK NATIONAL ASSOCIATION ND	C
01	00394866	3,637.88	03/18/14	401838 U.S. BANK NATIONAL ASSOCIATION ND	C
01	00394867	4,304.03	03/18/14	401838 U.S. BANK NATIONAL ASSOCIATION ND	C
01	00394868	5,294.28	03/18/14	401838 U.S. BANK NATIONAL ASSOCIATION ND	C
01	00394869	980.00	03/18/14	349526 ULTRABAC SOFTWARE	C
01	00394870	28.54	03/18/14	155284 UNITED PARCEL SERVICE	C
01	00394871	12,627.22	03/18/14	332216 VALLEY METRO SECURITY LLC	C
01	00394872	244.00	03/18/14	40363 CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	C
01	00394873	436.46	03/18/14	287024 VERIZON WIRELESS	C
01	00394874	13,421.71	03/18/14	358681 VICTORIA COUNTY	C
01	00394875	139.95	03/18/14	399680 VILLARREAL, MARKUS D/B/A LA PESCA	C
01	00394876	836.44	03/18/14	40991 GRAINGER	C
01	00394877	94.07	03/18/14	179337 WASTE MANAGEMENT OF TEXAS, INC.	C
01	00394878	49.04	03/18/14	78344 WEAKS MARTIN IMPLEMENT CO., INC.	C
01	00394879	425.08	03/18/14	179701 WESLACO FORD, LLP	C
01	00394880	120.00	03/18/14	41548 WEST PUBLISHING CORPORATION	C
01	00394881	80.00	03/18/14	319082 WHAT-A-WASH CARWASH	C
01	00394882	3,398.49	03/18/14	42129 XEROX CORPORATION	C

Bank	Check No	Amount	Date	Vendor		Type
01	00394883	102.30	03/18/14	198781	Y DRIVE INN & PROPANE, INC	C
01	00394884	533.20	03/18/14	176834	ADVANCED /SUPERIOR PAGING	C
Total Bank No 01		**685,862.67**				
02	00392012	5,034.00	03/18/14	363286	GARZA, RENE D/B/A G & G CONTRACTORS	C
02	00392013	20,278.58	03/18/14	422118	GARCIA, VICTOR H.	C
02	00392014	68,000.00	03/18/14	100102	LEONEL GARZA, JR. & ASSOCIATES LLC	C
02	00392015	341.25	03/18/14	337	A-OK VACUUM CLEANER SALES	C
02	00392016	71.88	03/18/14	363588	AGUA SPECIAL UTILITY DISTRICT	C
02	00392017	31.36	03/18/14	367427	ALANIS, MARTHA ELENA	C
02	00392018	2,320.00	03/18/14	299014	AMAYA, JERRY	C
02	00392019	475.44	03/18/14	363502	ARREDONDO, ALIFONSO III	C
02	00392020	29.39	03/18/14	328626	AT&T	C
02	00392021	58.78	03/18/14	328626	AT&T	C
02	00392022	7.84	03/18/14	363545	BAEZ, MARIA ELIZABETH	C
02	00392023	129.00	03/18/14	412430	BARRERA, MAIRA	C
02	00392024	15.68	03/18/14	416517	BENAVIDEZ, MARIBEL FLORES	C
02	00392025	157.00	03/18/14	222275	CALVO, FRANCISCO	C
02	00392026	348.42	03/18/14	179272	CANON USA, INC.	C
02	00392027	19.04	03/18/14	316733	CASTILLO, JUAN R.	C
02	00392028	108.89	03/18/14	5762	CENTRAL PLUMBING & ELECTRIC SUPPLY CO.	C
02	00392029	17.92	03/18/14	404489	CERVANTES, DEO L.	C
02	00392030	23.30	03/18/14	421430	CHAVEZ, CRYSTAL	C
02	00392031	2,920.03	03/18/14	343277	CITIBANK	C
02	00392032	1,704.23	03/18/14	343277	CITIBANK	C
02	00392033	61.94	03/18/14	10197	CITY OF EDINBURG	C
02	00392034	55.69	03/18/14	353256	CITY OF ROMA	C
02	00392035	1,489.20	03/18/14	213195	COAST TO COAST COMPUTER PRODUCTS, INC.	C
02	00392036	275.00	03/18/14	78174	COPY GRAPHICS, INC	C
02	00392037	314.72	03/18/14	338745	CORREA, LUIS	C
02	00392038	36.96	03/18/14	324205	CORTEZ, MANUEL	C
02	00392039	70.00	03/18/14	374768	CRISTOBAL, SONIA	C
02	00392040	54.32	03/18/14	366382	DEL BOSQUE, ESTEBAN	C
02	00392041	123.76	03/18/14	336459	EARTHGRAINS BAKING CO'S INC.	C
02	00392042	450.40	03/18/14	396095	ENTERPRISE HOLDINGS, INC.	C
02	00392043	592.00	03/18/14	187348	FRED PRYOR SEMINARS / CAREERTRACK	C
02	00392044	26.88	03/18/14	280224	GARCIA, JESUS	C
02	00392045	46.48	03/18/14	272922	GARCIA, JOSE GUADALUPE	C
02	00392046	56.00	03/18/14	281158	GARCIA, REFUGIO III	C
02	00392047	19.04	03/18/14	412953	GARZA, CLARISSA IRIS	C
02	00392048	193.65	03/18/14	13897	GATEWAY PRINTING & OFFICE SUPPLY, INC.	C
02	00392049	52.08	03/18/14	398225	GOMEZ, SISLAI	C
02	00392050	106.50	03/18/14	120014	GUERRERO, RICARDO	C
02	00392051	997.44	03/18/14	296627	HENRY SCHEIN, INC.	C
02	00392052	636.03	03/18/14	270962	HIDALGO COUNTY CSCD	C
02	00392053	276.00	03/18/14	356905	HYATT PLACE AUSTIN/ARBORETUM	C
02	00392054	165.20	03/18/14	129763	OAK FARMS - SAN ANTONIO	C
02	00392055	29.68	03/18/14	360422	JIMENEZ, AMADA	C
02	00392056	458.75	03/18/14	253324	JOHNSTONE SUPPLY	C
02	00392057	224.83	03/18/14	177741	LQ MANAGEMENT L.L.C.	C
02	00392058	872.10	03/18/14	339733	LA QUINTA INN ALAMO SOUTH	C
02	00392059	254.80	03/18/14	334723	LANDEZ, MARTIN	C
02	00392060	3,602.50	03/18/14	376922	LLOYD GOSSELINK ROCHELLE & TOWNSEND, P.C	C
02	00392061	778.21	03/18/14	22438	MAGIC VALLEY ELECTRIC CO-OP, INC.	C
02	00392062	129.00	03/18/14	249025	MALDONADO, SILVIA	C

Bank	Check No	Amount	Date	Vendor	Type
02	00392063	10.00	03/18/14	405817 MARCH OF DIMES FOUNDATION	C
02	00392064	51.52	03/18/14	336866 MARTINEZ, ALEXIS	C
02	00392065	65.56	03/18/14	366404 MARTINEZ, JULIO JR.	C
02	00392066	690.00	03/18/14	356158 MOORE MEDICAL LLC	C
02	00392067	11.09	03/18/14	370681 NATIONAL CINEMEDIA, LLC	C
02	00392068	39.10	03/18/14	210463 HOLLON OIL CO D/B/A OIL CAN HARRY'S	C
02	00392069	38.64	03/18/14	351164 OLIVARES, HECTOR D.	C
02	00392070	89.00	03/18/14	383252 PEACHTREE EDUCATION INC.	C
02	00392071	388.68	03/18/14	288713 PEREZ, RODOLFO JR	C
02	00392072	9,579.00	03/18/14	384151 REDWOOD TOXICOLOGY LABORATORY INC.	C
02	00392073	14,545.72	03/18/14	277223 RELIANT, DEPT 0954	C
02	00392074	35.84	03/18/14	307629 RIOS, DAVID	C
02	00392075	40.32	03/18/14	289213 RODRIGUEZ, JOSE F	C
02	00392076	106.50	03/18/14	17701 SILVA, ISRAEL JR.	C
02	00392077	13.44	03/18/14	330663 SOTO, CONSUELO	C
02	00392078	38,442.00	03/18/14	184012 SOUTHWEST KEY PROGRAMS, INC.	C
02	00392079	159.88	03/18/14	319449 STAPLES BUSINESS ADVANTAGE	C
02	00392080	500.00	03/18/14	422169 TEXAS PEDIATRIC SOCIETY	C
02	00392081	37.29	03/18/14	285544 TREVINO, LETICIA	C
02	00392082	1,078.82	03/18/14	401838 U.S. BANK NATIONAL ASSOCIATION ND	C
02	00392083	1,736.16	03/18/14	401838 U.S. BANK NATIONAL ASSOCIATION ND	C
02	00392084	639.75	03/18/14	401838 U.S. BANK NATIONAL ASSOCIATION ND	C
02	00392085	957.22	03/18/14	251577 VERIZON SOUTHWEST, INC.	C
02	00392086	6.72	03/18/14	255017 VILLANUEVA, JOEL	C
02	00392087	1,516.34	03/18/14	40991 GRAINGER	C
02	00392088	439.48	03/18/14	42129 XEROX CORPORATION	C
02	00392089	275.00	03/18/14	342777 ZEPOL DIETARY CONSULTS	C
02	00392090	4,176.90	03/18/14	125717 FRONTERA MATERIALS, INC.	C
02	00392091	3,500.00	03/18/14	154024 QUINTANILLA, HEADLEY AND ASSOCIATES, INC	C
02	00392092	99.99	03/18/14	355674 DOUBLETREE HOTEL SAN ANTONIO	C
02	00392093	94.14	03/18/14	310166 DRURY INN & SUITES	C
02	00392094	199.00	03/18/14	187348 FRED PRYOR SEMINARS/CAREER TRACK	C
02	00392095	488.28	03/18/14	420492 HVM LLC	C
02	00392096	755.00	03/18/14	339628 INTERNATIONAL RIGHT OF WAY ASSOC (US)	C
02	00392097	755.00	03/18/14	339628 INTERNATIONAL RIGHT OF WAY ASSOC (US)	C
02	00392098	57.00	03/18/14	312258 MUNOZ, DORA L.	C
02	00392099	186.00	03/18/14	233072 OCHOA, JOSE A. JR.	C
02	00392100	286.00	03/18/14	407682 OZUNA, JESUS M.	C
02	00392101	51.00	03/18/14	422304 RODRIGUEZ, ALICIA	C
02	00392102	1,190.00	03/18/14	194336 THE UNIVERSITY OF TEXAS-PAN AMERICAN	C
02	00392103	191.07	03/18/14	363588 AGUA SPECIAL UTILITY DISTRICT	C
02	00392104	383.52	03/18/14	1864 AMIGO IMPLEMENT CO., INC	C
02	00392105	314.62	03/18/14	1961 ANDERSON EQUIPMENT CO INC	C
02	00392106	105.00	03/18/14	199362 ANRIGE, INC.	C
02	00392107	72,551.68	03/18/14	302465 ARGUINDEGUI OIL CO II LTD	C
02	00392108	1,231.79	03/18/14	3816 BILL BUNTON AUTO SUPPLY & MACHINE INC.	C
02	00392109	35.46	03/18/14	4081 BORDERLAND HARDWARE OF MERCEDES, INC.	C
02	00392110	139.57	03/18/14	4537 BURTON AUTO SUPPLY, INC	C
02	00392111	185.61	03/18/14	153915 CDW GOVERNMENT INC.	C
02	00392112	74.53	03/18/14	153915 CDW GOVERNMENT INC.	C
02	00392113	787.80	03/18/14	86525 DELTA SPECIALTIES SUPPLY	C
02	00392114	11,161.28	03/18/14	315109 ERGON ASPHALT & EMULSIONS, INC.	C
02	00392115	95.00	03/18/14	11304 ESCOBARS AUTO ELECTRIC, INC.	C
02	00392116	36.07	03/18/14	344699 FIESTA CHEVROLET, INC.	C
02	00392117	1,194.05	03/18/14	248649 FLEETPRIDE	C

Bank	Check No	Amount	Date	Vendor		Type
02	00392118	36.42	03/18/14	13129	FRENCH-ELLISON TRUCK CENTER	C
02	00392119	31,834.41	03/18/14	125717	FRONTERA MATERIALS, INC.	C
02	00392120	76.90	03/18/14	321826	G & K SERVICE INC.	C
02	00392121	306.01	03/18/14	13897	GATEWAY PRINTING & OFFICE SUPPLY, INC.	C
02	00392122	321.58	03/18/14	242101	H & V EQUIPMENT, INC.	C
02	00392123	607.58	03/18/14	94366	BD HOLT CO	C
02	00392124	927.80	03/18/14	94366	BD HOLT CO	C
02	00392125	259.96	03/18/14	405078	INDUSTRIAL DISTRIBUTION GROUP	C
02	00392126	6,837.22	03/18/14	206393	INKS, JACQUELINE	C
02	00392127	230.00	03/18/14	198145	IRMA'S SWEET SHOP	C
02	00392128	55.00	03/18/14	253324	JOHNSTONE SUPPLY	C
02	00392129	131.14	03/18/14	365521	KINLOCH EQUIPMENT & SUPPLY, INC.	C
02	00392130	290.79	03/18/14	22438	MAGIC VALLEY ELECTRIC CO-OP, INC.	C
02	00392131	162.96	03/18/14	305863	MARROQUIN, DAVID T.	C
02	00392132	320.50	03/18/14	272736	MOBILE MINI I, INC.	C
02	00392133	955.89	03/18/14	275506	MOBILE RELAYS PARTNERS, LTD.	C
02	00392134	29.70	03/18/14	414492	MOUNTAIN GLACIER, LLC	C
02	00392135	837.87	03/18/14	3166	NEUHAUS & COMPANY LTD	C
02	00392136	97.18	03/18/14	25895	NORTH ALAMO WATER SUPPLY CORP	C
02	00392137	182.71	03/18/14	25895	NORTH ALAMO WATER SUPPLY CORP	C
02	00392138	41.44	03/18/14	195545	NUECES POWER EQUIPMENT	C
02	00392139	443.61	03/18/14	221945	O'REILLY AUTOMOTIVE STORES, INC.	C
02	00392140	1,045.88	03/18/14	312231	OFFICE DEPOT	C
02	00392141	82.25	03/18/14	277223	RELIANT, DEPT 0954	C
02	00392142	22.96	03/18/14	277223	RELIANT, DEPT 0954	C
02	00392143	317.13	03/18/14	277223	RELIANT, DEPT 0954	C
02	00392144	388.79	03/18/14	277223	RELIANT, DEPT 0954	C
02	00392145	165.03	03/18/14	277223	RELIANT, DEPT 0954	C
02	00392146	60.06	03/18/14	277223	RELIANT, DEPT 0954	C
02	00392147	457.48	03/18/14	277223	RELIANT, DEPT 0954	C
02	00392148	46.09	03/18/14	277223	RELIANT, DEPT 0954	C
02	00392149	107.95	03/18/14	277223	RELIANT, DEPT 0954	C
02	00392150	321.08	03/18/14	419338	RIO GRANDE VALLEY AGGREGATE	C
02	00392151	90.00	03/18/14	184381	SALAZAR, JESSIE	C
02	00392152	21.00	03/18/14	175188	SECRETARY OF STATE	C
02	00392153	20.00	03/18/14	34088	SHARYLAND WATER SUPPLY CORP	C
02	00392154	20.00	03/18/14	34088	SHARYLAND WATER SUPPLY CORP	C
02	00392155	3,835.72	03/18/14	210501	SPRINT	C
02	00392156	50.00	03/18/14	224766	STATE FARM INSURANCE CO.	C
02	00392157	110.48	03/18/14	336319	SUPERIOR OIL EXPRESS	C
02	00392158	52.88	03/18/14	231924	TIME WARNER CABLE	C
02	00392159	59.47	03/18/14	38873	TRUCKERS EQUIPMENT INC.	C
02	00392160	977.67	03/18/14	401838	U.S. BANK NATIONAL ASSOCIATION ND	C
02	00392161	74.23	03/18/14	287024	VERIZON WIRELESS	C
02	00392162	36.37	03/18/14	287024	VERIZON WIRELESS	C
02	00392163	378.05	03/18/14	287024	VERIZON WIRELESS	C
02	00392164	255.00	03/18/14	220833	WINDSHIELDS XPRESS	C
02	00392165	1,400.00	03/18/14	405965	WINSTON, JULIE	C
Total Bank No 02		**341,741.86**				
04	00015422	80,012.16	03/18/14	125717	FRONTERA MATERIALS, INC.	C
04	00015423	5,318.40	03/18/14	27987	PAVEMENT MARKINGS INC.	C
04	00015424	11,521.20	03/18/14	27987	PAVEMENT MARKINGS INC.	C
04	00015425	4,398.60	03/18/14	27987	PAVEMENT MARKINGS INC.	C
04	00015426	4,398.60	03/18/14	27987	PAVEMENT MARKINGS INC.	C

Bank	Check No	Amount	Date	Vendor		Type
04	00015427	1,644.00	03/18/14	224278	WELLS FARGO BANK, N.A.	C
Total Bank No 04		**107,292.96**				
05	00023398	32.18	03/14/14	349453	PRE-PAID LEGAL SERVICES, INC	C
05	00023399	1,325.00	03/14/14	7498	COUNTY & MUNICIPAL CREDIT UNION	C
05	00023400	25.00	03/14/14	157228	HIDALGO CO. UNITED WAY	C
05	00023401	17,385.90	03/18/14	217972	ALLSTATE WORKPLACE DIVISION	C
05	00023402	8,751.48	03/18/14	388645	DEARBORN NATIONAL LIFE INSURANCE COMPANY	C
05	00023403	72,937.02	03/18/14	298611	HUMANADENTAL INSURANCE CO.	C
05	00023404	62,772.70	03/18/14	406694	TRANSAMERICA LIFE INSURANCE COMPANY	C
05	00023405	27,184.28	03/18/14	368059	UNUM LIFE INSURANCE COMPANY OF AMERICA	C
05	00023406	20,088.91	03/18/14	406708	VISION SERVICE PLAN INSURANCE COMPANY	C
Total Bank No 05		**210,502.47**				
07	00005875	6,074.75	03/18/14	418919	UNITED HEALTHCARE	C
Total Bank No 07		**6,074.75**				
15	00029054	21,345.00	03/18/14	416487	3 GENERAL CONSTRUCTION INC.	C
15	00029055	3,203.14	03/18/14	370029	ADVOCACY RESOURCE CENTER FOR HOUSING	C
15	00029056	5,200.00	03/18/14	216119	AFFORDABLE HOMES OF SOUTH TEXAS, INC.	C
15	00029057	3,772.50	03/18/14	401374	AIM MEDIA TEXAS OPERATING, LLC	C
15	00029058	2,385.00	03/18/14	2666	ATLAS, HALL & RODRIGUEZ, L.L.P	C
15	00029059	151.20	03/18/14	369837	AVILA, PATRICIO R.	C
15	00029060	30,790.00	03/18/14	416495	CARRISALES, RAYMUNDO	C
15	00029061	130.00	03/18/14	383465	EASTER SEALS RIO GRANDE VALLEY, INC.	C
15	00029062	56.58	03/18/14	11908	FEDEX	C
15	00029063	25.76	03/18/14	401277	FLORES, AMANDA V.	C
15	00029064	16.24	03/18/14	375888	GARZA, RICARDO C. II	C
15	00029065	35.28	03/18/14	384704	GONZALEZ, ESTER	C
15	00029066	103.04	03/18/14	344281	GUERRA, MONICA	C
15	00029067	58,342.13	03/18/14	344834	HIDALGO COUNTY TREASURER	C
15	00029068	1,805.71	03/18/14	355003	HOPE FAMILY HEALTH CENTER	C
15	00029069	1,955.04	03/18/14	343951	LA UNION DEL PUEBLO ENTERO	C
15	00029070	24,420.00	03/18/14	416541	LAZCAMREA, LLC D/B/A FULCRUM CONSULTING	C
15	00029071	5,479.29	03/18/14	168602	LONE STAR NATIONAL BANK	C
15	00029072	129.18	03/18/14	415162	PHARR LITERACY PROJECT INC.	C
15	00029073	16,374.37	03/18/14	343714	PROYECTO AZTECA	C
15	00029074	12.32	03/18/14	401293	SALINAS, BRANDY R.	C
15	00029075	56.90	03/18/14	344184	SAN ANTONIO RETAIL MERCHANTS ASSOCIATION	C
15	00029076	3,000.00	03/18/14	227889	TEDSI INFRASTRUCTURE GROUP, INC.	C
15	00029077	1,750.00	03/18/14	344427	THE SALVATION ARMY-MCALLEN	C
15	00029078	135.52	03/18/14	396354	TREVINO, ERIC A.	C
15	00029079	8,354.75	03/18/14	419001	TRIPLE R MEDICAL FACILITES, LTD	C
15	00029080	3,475.37	03/18/14	169498	URBAN COUNTY PROGRAM	C
15	00029081	170.58	03/18/14	287024	VERIZON WIRELESS	C
15	00029082	5,143.04	03/18/14	41998	WOMEN TOGETHER FOUNDATION INC.	C
Total Bank No 15		**197,817.94**				

Total Hand Checks (Including Hand Voids)	.00
Total Computer Checks (Including Computer Voids)	1,549,292.65
Total ACH Checks (Including Voids)	.00
Total Computer Voids	.00
Total Hand Voids	.00
Total ACH Voids	.00
Grand Total:	**1,549,292.65**

Bank	Check No	Amount	Date	Vendor	Type
				Batch Yr **Batch No**	**Amount**
				14 **000701**	**6,470.00**
				14 **000702**	**18,117.50**
				14 **000703**	**19,325.00**
				14 **000704**	**16,560.00**
				14 **000705**	**29,107.50**
				14 **000706**	**27,707.50**
				14 **000707**	**29,252.50**
				14 **000708**	**29,120.00**
				14 **000720**	**124,429.19**
				14 **000721**	**22,787.71**
				14 **000731**	**15,102.53**
				14 **000733**	**114,853.54**
				14 **000734**	**38,535.26**
				14 **000736**	**20,794.02**
				14 **000737**	**242,742.12**
				14 **000749**	**13,458.22**
				14 **000755**	**88,449.01**
				14 **000757**	**1,350.00**
				14 **000763**	**194,367.45**
				14 **000766**	**7,701.29**
				14 **000770**	**30,741.32**
				14 **000771**	**49,770.00**
				14 **000774**	**10,889.68**
				14 **000778**	**89,452.92**
				14 **000787**	**1,799.06**
				14 **000802**	**32.18**
				14 **000804**	**1,079.23**
				14 **000809**	**10,691.85**
				14 **000812**	**3,475.55**
				14 **000818**	**197,817.94**
				14 **000819**	**5,034.00**
				14 **000821**	**88,278.58**

AI-43434 **2014 Intradept. (line item) Transfer** **2. A.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted For: Constable Celestino Avila Jr. Submitted By: Raul Lozano Jr., CONSTABLE PCT. #1

Department: CONSTABLE PCT. #1

Information

CAPTION

2014 - Constable Pct. #1 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-1100-421-00-291-001-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?: n

BUDGETARY IMPACT:

Funds available as of 3/7/14.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/04/2014 04:01 PM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Raul Lozano Jr. Started On: 03/04/2014 02:33 PM

Final Approval Date: 03/14/2014

DATE: March 4, 2014

DEPARTMENT HEAD: Celestino Avila Jr.

DEPARTMENT NAME: Constable Precinct 1 - (291)

ACCOUNT NUMBER: ***4-1100-421-00-291-001-0-xxx***

Contact person: Joe F. Espinosa Ph: 956-447-3775

SUBJECT: Budget Line–Item Transfer (s)

Honorable Commissioner's Court of Hidalgo County:

I submit to you for your consideration the following line–item transfers in accordance with Local Government: Code, Chapter 111, Subchapter C.:

FROM:			**TO:**		
OBJECT CODE	**OBJECT NAME**	→	**OBJECT CODE**	**OBJECT NAME**	**AMOUNT**
529	Surety & Notary Bonds	→	610	Feed for Animals	263.88
		→			
		→			
		→			
		→			
		→			
		→			
		→			
		→			
		TOTAL			**$263.88**

REASON(s): purchase of food for K-9 "Luke" due to funds not provided for FY2014

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Joe Espinosa Chief Deputy
DEPARTMENT HEAD SIGNATURE / DESIGNEE

_____ ___/___/___ _____
APPROVED COMMISSIONERS' COURT DATE ATTEST COUNTY CLERK

COUNTY AUDITOR'S FORM: SFA-CA-017

AI-43442 **2014 Intradept. (line item) Transfer** **2. B.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted For: Pablo (Paul) Villarreal Jr.

Submitted By: Mary Garcia, TAX OFFICE

Department: TAX OFFICE

Information

CAPTION

2014 - Tax Office (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-1100-415-15-140-001-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 3/6/14.

Attachments

Lit Copier Leases

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/06/2014 10:22 AM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Mary Garcia Started On: 03/05/2014 10:16 AM

Final Approval Date: 03/14/2014

DATE: March 5, 2014

DEPARTMENT HEAD: Pablo (Paul) Villarreal Jr.

DEPARTMENT NAME: Hidalgo County Tax Office

ACCOUNT NUMBER: 4-1100-415-15-140-001-0-xxx

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:
20..
accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT NAME	**TO** OBJECT CODE	OBJECT NAME	AMOUNT
432	EQUIP&VEH R&M SRV	780	CAPITAL LEASES	$4,000.00
				$4,000.00

REASON: **Need to fund object code 780 for the copier leases.**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

/ /
DATE

ATTEST COUNTY CLERK

AI-43506 **2014 Intradept. (line item) Transfer 2. C.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted By: Katia Garcia, COMM. PCT. #1

Department: COMM. PCT. #1

Information

CAPTION

2014 - Pct. #1 Admin (1200)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 **ACCT. #:** 4-1200-431-00-121-004-0-xxx

FUNDS AVAILABLE Y/N?: y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Funds available as of 3/14/14.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	03/14/2014 01:46 PM
Purchasing Department	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Katia Garcia Started On: 03/07/2014 03:55 PM

Final Approval Date: 03/14/2014

DATE: March 14, 2014

2014
Transfer

AI-43506

DEPARTMENT HEAD: Commissioner A.C. Cuellar, Jr.

DEPARTMENT NAME: Hidalgo County Precinct No. 1 Administration

ACCOUNT NUMBER: 4-1200-431-00-121-004-0-XXX

Contact Person: Katia Garcia **Ph#:** (956) 968-8733 Ext. 1022

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
780	CAPITAL LEASES	550	PRINTING & BINDING	$765.78
664	OTHER MINOR EQUIPMENT	550	PRINTING & BINDING	$115.05
667	MINOR SOFTWARE	550	PRINTING & BINDING	$19.17
665	MINOR COMPUTER EQUIPMENT	609	AGRUCULTURAL & LANDSCAPING SUPPLIES	$600.00
			TOTAL	$1,500.00

REASON:
Transfer needed to cover anticipated expenditures.

DEPARTMENT HEAD SIGNATURE **DATE**

APPROVED COMMISSIONERS' COURT **ATTEST COUNTY CLERK**

AI-43605 **2014 Intradept. (line item) Transfer 2. D.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted By: Katia Garcia, COMM. PCT. #1

Department: COMM. PCT. #1

Information

CAPTION

2014 - Pct.#1 R&B (1200)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-1200-431-00-121-005-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 3/14/14.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	03/14/2014 01:59 PM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Katia Garcia Started On: 03/14/2014 01:50 PM

Final Approval Date: 03/14/2014

DATE: March 14, 2014

2014
Transfer

AI-43605

DEPARTMENT HEAD: Commissioner A.C. Cuellar, Jr.

DEPARTMENT NAME: Hidalgo County Precinct No. 1 Rd. Maintenance

ACCOUNT NUMBER: 4-1200-431-00-121-005-0-XXX

Contact Person: Katia Garcia **Ph#:** (956) 968-8733 Ext. 1022

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
665	MINOR COMPUTER EQUIPMENT	664	OTHER MINOR EQUIPMENT	$500.00
667	MINOR SOFTWARE	540	ADVERTISING	$600.00
			TOTAL	$1,100.00

REASON:
Transfer needed to cover anticipated expenditures.

DEPARTMENT HEAD SIGNATURE **DATE**

APPROVED COMMISSIONERS' COURT **ATTEST COUNTY CLERK**

AI-43493 **2014 Intradept. (line item) Transfer 2. E.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted By: Norma Ceballos, COMM. PCT. #3

Department: COMM. PCT. #3

Information

CAPTION

2014 - Pct. #3 Sanitation (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-1100-432-00-123-001-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 3/7/14.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/07/2014 01:44 PM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Norma Ceballos Started On: 03/07/2014 12:00 PM

Final Approval Date: 03/14/2014

INTRA-DEPARTMENTAL TRANSFER

DATE: March 6, 2014

DEPARTMENT HEAD: Commissioner Joe M. Flores - Pct No. 3

DEPARTMENT NAME: Hidalgo County Precinct #3 Sanitation

ACCOUNT NUMBER: 4-1100-432-00-123-001-0

CONTACT PERSON: Norma Ceballos PHONE: (956)585-4509

SUBJECT: Intra-departmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intra-departmental transfer's) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
673	Pct #3 Sanitation - R&B R&M Supplies	609	Pct #3 Sanitation - Agri & Landscaping Supplies	$ 400.00
			TOTAL	**$ 400.00**

REASON: Expected expenses.

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-43560 **2014 Intradept. (line item) Transfer 2. F.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted For: Comm. J. Palacios Submitted By: Veronica Lopez, COMM. PCT. #4

Department: COMM. PCT. #4

Information

CAPTION

2014 - Pct. #4 Parks (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-1100-452-00-124-009-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 03/14/14.

890 --> 424 $930.00
890 --> 339 $23,900.00

Attachments

Parks LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	03/14/2014 10:17 AM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Veronica Lopez Started On: 03/12/2014 02:50 PM

Final Approval Date: 03/14/2014

DATE: March 17, 2014

DEPARTMENT HEAD: Joseph Palacios

DEPARTMENT NAME: Hidalgo County Precinct No. 4
Parks

ACCOUNT NUMBER: 4-1100-452-00-124-009-0-XXX

Contact Person: Veronica Lopez **Ph#:** (956) 383-3112 Ext. 4019

2014
Intradepartmental Transfer

AI- 43560

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
890	Pct4 Parks- Other	339	Pct4 Parks- Other Professional Services	$23,900.00
890	Pct4 Parks- Other	424	Pct4 Parks- Lawn Care	$930.00
			TOTAL	**$24,830.00**

REASON:
Transfer needed for Parks Expenditures.

DEPARTMENT HEAD SIGNATURE

/ /
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-43597 **2014 Intradept. (line item) Transfer 2. G.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted For: Comm. J. Palacios Submitted By: Veronica Lopez, COMM. PCT. #4

Department: COMM. PCT. #4

Information

CAPTION

2014 - Pct. 4 CO2010A&B- Restitution-1124 M Rd (1342)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-1342-419-40-124-125-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 03/14/14.

452 --> 748 $0.03

Attachments

CO2010A&B LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	03/14/2014 12:42 PM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Veronica Lopez Started On: 03/14/2014 10:27 AM

Final Approval Date: 03/14/2014

DATE: March 17, 2014

DEPARTMENT HEAD: Joseph Palacios

DEPARTMENT NAME: Hidalgo County Precinct No. 4
Adm

ACCOUNT NUMBER: 4-1342-419-40-124-125-0-XXX

AI- 43597

Contact Person: Veronica Lopez **Ph#:** (956) 383-3112 Ext. 4019

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
452	CO2010A&B-Restitution-1124 M Rd- Bldg Add	748	CO2010A&B-Restitution-1124 M Rd- Other Equip	$0.03
			TOTAL	$0.03

REASON:
Transfer needed to cover Pct 4 Restitution Bldg expenditures.

DEPARTMENT HEAD SIGNATURE

/ /
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-43558 **2014 Intradept. (line item) Transfer** **2. H.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted For: Comm. J. Palacios Submitted By: Veronica Lopez, COMM. PCT. #4

Department: COMM. PCT. #4

Information

CAPTION

2014 - Pct. #4 Rd. Maint. (1200)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-1200-431-00-124-007-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 03/14/14.

664 --> 334 $6,982.00
613 --> 334 $10,000.00
432 --> 334 $10,000.00

Attachments

Rd. Maint LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	03/14/2014 10:16 AM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Veronica Lopez Started On: 03/12/2014 02:42 PM

Final Approval Date: 03/14/2014

DATE: March 17, 2014

DEPARTMENT HEAD: Joseph Palacios

DEPARTMENT NAME: Hidalgo County Precinct No. 4
Rd. Maint.

ACCOUNT NUMBER: 4-1200-431-00-124-007-0-XXX

Contact Person: Veronica Lopez **Ph#:** (956) 383-3112 Ext. 4019

2014
Intradepartmental Transfer

AI- 43558

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
664	Pct 4 Rd Maint- Other Minor Equipment	334	Pct 4 Rd Maint- Architectural and engineering service	$6,982.00
613	Pct 4 Rd Maint- Safety Supplies	334	Pct 4 Rd Maint- Architectural and engineering service	$10,000.00
432	Pct 4 Rd Maint- Equip & Veh R&M Srv	334	Pct 4 Rd Maint- Architectural and engineering service	$10,000.00
			TOTAL	$26,982.00

REASON:
Transfer needed for Pct 4 Rd. Maint. expenditures.

DEPARTMENT HEAD SIGNATURE

/ /
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-43421 **2014 Intradept. (line item) Transfer 2. I.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted For: 2014- JP32 (1100) Submitted By: Daisy Zarate, J.P. 3, 2

Department: J.P. 3, 2

Information

CAPTION

2014 - Justice of the Peace 3, Place 2 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-1100-412-00-066-001-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 3/6/14.

Attachments

lit

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/04/2014 10:36 AM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Daisy Zarate Started On: 03/04/2014 09:47 AM

Final Approval Date: 03/14/2014

DATE: March 4, 2014

DEPARTMENT HEAD: Judge Ismael "Melo" Ochoa

DEPARTMENT NAME: Pct.3, Pl.2

ACCOUNT NUMBER: 4-1100-412-00-066-001-0-

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
890	OTHER	780	CAPITAL LEASE	$ 2,096.10
890	OTHER	529	SURETY & NOTARY BONDS	$ 172.12
890	OTHER	661	MINOR OFF FURN & EQUIP	$ 1,340.17
890	OTHER	631	BOTTLE WATER	$ 60.00
890	OTHER	630	FOOD	$ 100.00
890	OTHER	607	HSEHLD & JANITORIAL SUP	$ 100.00
890	OTHER	601	OFFICE & COMP. SUPPLIES	$ 500.00
			TOTAL	$ 4,368.39

REASON: **890 ACCOUNT HAS ALL THE MONIES AND I NEED TO MOVE IT AROUND TO BE ABLE TO HAVE ON THE OTHER ITEMS NEEDED FOR THE OFFICE TO CONTINUE ITS SERVICES.**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT / / **DATE** **ATTEST COUNTY CLERK**

AI-43469 **2014 Intradept. (line item) Transfer** **2. J.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted By: Nielda Cavazos, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

2014 - Purchasing Dept. (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-1100-415-18-160-001-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?: n

BUDGETARY IMPACT:

Funds available as of 3/12/14.

Attachments

lit

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/06/2014 11:58 AM
Auditor's Office	Debbie Tamez	03/12/2014 09:35 AM

Form Started By: Nielda Cavazos Started On: 03/06/2014 11:50 AM

Final Approval Date: 03/12/2014

DATE: **March 6, 2014**

DEPARTMENT HEAD: **Martha L. Salazar, CPPB**

DEPARTMENT NAME: **Purchasing**

ACCOUNT NUMBER: **4-1100-415-18-160-001-0**

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	**TO** OBJECT CODE	OBJECT DESCRIPTION	**AMOUNT**
743	Office furniture & Equip	811	licenses and permits	**$1,500.00**
743	Office furniture & Equip	**584**	registration fees	**$1,000.00**
743	Office furniture & Equip	**583**	out of county travel	**$1,000.00**
743	Office furniture & Equip	**613**	safety supplies	**$500.00**
743	Office furniture & Equip	**661**	minor office furniture and equipment	**$1,000.00**
743	Office furniture & Equip	**812**	software license renewal	**$ 400.00**
			TOTAL	**$5,400.00**

REASON: **need to fund several obj code accounts**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK

AI-43549 **2014 Intradept. (line item) Transfer 2. K.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted By: Sulema Cavazos, FIRE MARSHAL'S DEPT.

Department: FIRE MARSHAL'S DEPT.

Information

CAPTION

2014 - Fire Marshal's Office (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-1100-422-10-300-001-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 3/12/14.

Attachments

Line Item Transfer Form

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/12/2014 10:14 AM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Sulema Cavazos Started On: 03/12/2014 08:06 AM

Final Approval Date: 03/14/2014

DATE: 03/12/14

DEPARTMENT HEAD: Juan Martinez

DEPARTMENT NAME: Fire Marshal's Office

ACCOUNT NUMBER: **4-1100-422-10-300-001-0-XXX**

SUBJECT: **Budget Line-Item Transfer(s)**

Honorable Commissioner's Court of Hidalgo County:

I submit to you for your consideration the following line-item transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM ACCOUNT NUMBER	NAME	TO ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
890	OTHER	665	MINOR COMPUTER EQUIPMENT	$7,000.00
890	OTHER	619	OTHER MISC SUPPLIES	$7,620.00
				$14,620.00

REASON: TO PURCHASE LAPTOPS FOR UNITS AND ITS ACCESSORRIES TO INSTALL IN UNITS

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

/ /
DATE

ATTEST COUNTY CLERK

AI-43452 **2014 Intradept. (line item) Transfer 2. L.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted By: Edna Kirby, IT DEPARTMENT

Department: IT DEPARTMENT

Information

CAPTION

2014 - I. T. Countywide (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-1100-415-00-200-002-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 3/6/14.

Attachments

Intra

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/06/2014 11:00 AM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Edna Kirby Started On: 03/05/2014 04:18 PM

Final Approval Date: 03/14/2014

DATE: March 18, 2014

DEPARTMENT HEAD: Renan Ramirez

DEPARTMENT NAME: Information Technology Dept.

ACCOUNT NUMBER: 4-1100-415-00-200-002-0

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
336	IT COUNTYWIDE-COMPUTER SERVICES	320	IT COUNTYWIDE-PROFESSIONAL SERVICES	$7,703.00
			TOTAL	$7,703.00

REASON: **Carry over from 2013 PO# 701948 (Tyler Technologies)**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK

AI-43510 **2014 Intradept. (line item) Transfer** **2. M.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted By: Edna Kirby, IT DEPARTMENT

Department: IT DEPARTMENT

Information

CAPTION

2014 - I. T. / Info Tech Department (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-1100-415-00-200-001-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 3/10/14.

Attachments

transfer

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/07/2014 04:32 PM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Edna Kirby Started On: 03/07/2014 04:28 PM

Final Approval Date: 03/14/2014

DATE: March 18, 2014

DEPARTMENT HEAD: Renan Ramirez

DEPARTMENT NAME: Information Technology Dept.

ACCOUNT NUMBER: 4-1100-415-00-200-001-0

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
412	INFO TECH DEPT- CABLE/SATELLITE TV	601	INFO TECH DEPT - OFFICE & COMPUTER SUPPL	$175.34
441	INFO TECH DEPT- LAND & BLDG RENTALS	601	INFO TECH DEPT - OFFICE & COMPUTER SUPPL	161.33
442	INFO TECH DEPT -EQUIP&VEHICLE RENTALS	601	INFO TECH DEPT - OFFICE & COMPUTER SUPPL	$28.82
581	INFO TECH DEPT - IN COUNTY TRAVEL	584	INFO TECH DEPT - REGISTRATION FEES	1,629.63
			TOTAL	**$1,995.12**

REASON: **Cover expenses for supplies and registration fees.**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

/ /

DATE

ATTEST COUNTY CLERK

AI-43573 **2014 Intradept. (line item) Transfer** **2. N.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted By: Angelica M. Tapia, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

2014 - DBM Workers' Comp - HSP (2202)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-2202-419-50-115-063-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?: n/a

BUDGETARY IMPACT:

Funds available as of 3/14/14.

Attachments

LIT F2202 PRG 063

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/13/2014 12:46 PM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Angelica M. Tapia Started On: 03/13/2014 08:07 AM

Final Approval Date: 03/14/2014

INTRADEPARTMENTAL TRANSFER REQUEST

DATE: March 13, 2014

2014
Transfer

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: Department of Budget & Management

ACCOUNT NUMBER: 4-2202-419-50-115-063-0-XXX

SUBJECT: **Intradepartmental transfer(s)**

Contact: ANGELICA M. TAPIA
Ph#: (956) 292-7028 EXT 5415

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intradepartmental transfer(s) (increase/decrease) in accordance with Local Government Code, Chapter 111, 111.070, Item C (2).

FROM Object Code	**Description**	**TO** Object Code	**Description**	**Amount**
141	WORKERS COMP-HSP-LOST WAGES	820	WORKERS COMP-HSP-CLAIMS&JUDGMNTS NOT COV	$ 42,000.00
331	WORKERS COMP-HSP-PHYSICIAN SERVICES	820	WORKERS COMP-HSP-CLAIMS&JUDGMNTS NOT COV	$ 231,000.00
333	WORKERS COMP-HSP-LEGAL SERVICES	820	WORKERS COMP-HSP-CLAIMS&JUDGMNTS NOT COV	$ 13,000.00
			TOTAL	**$ 286,000.00**

REASON: TO TRANSFER PRG 063 OBJ 141, 331, 333 BUDGET TO 820. EFFECTIVE 1/1/14, CLAIMS PAID WILL NOT BE ITEMIZED AS PER AUDITOR'S REQUEST.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE (/ /)

ATTEST COUNTY CLERK

Form DBM-201

AI-43572 **2014 Intradept. (line item) Transfer 2. O.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted By: Angelica M. Tapia, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

2014 - DBM Workers Comp - CSA (2202)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-2202-419-50-115-062-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?: n/a

BUDGETARY IMPACT:

Funds available as of 3/14/14.

Attachments

LIT F2202 PRG 062

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/13/2014 10:21 AM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Angelica M. Tapia Started On: 03/13/2014 08:04 AM

Final Approval Date: 03/14/2014

INTRADEPARTMENTAL TRANSFER REQUEST

DATE: March 13, 2014

2014
Transfer

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: Department of Budget & Management

ACCOUNT NUMBER: 4-2202-419-50-115-062-0-XXX

SUBJECT: **Intradepartmental transfer(s)**

Contact: ANGELICA M. TAPIA
Ph#: (956) 292-7028 EXT 5415

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intradepartmental transfer(s) (increase/decrease) in accordance with Local Government Code, Chapter 111, 111.070, Item C (2).

FROM Object Code	Description	TO Object Code	Description	Amount
333	WORKERS COMP-CSA-LEGAL SERVICES	820	WORKERS COMP-CSA-CLAIMS&JUDGMNTS NOT COV	$ 10,000.00
			TOTAL	**$ 10,000.00**

REASON: TO TRANSFER PRG 062 OBJ 333 BUDGET TO 820. EFFECTIVE 1/1/14, CLAIMS PAID WILL NOT BE ITEMIZED AS PER AUDITOR'S REQUEST.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK

Form DBM-201

AI-43571 **2014 Intradept. (line item) Transfer 2. P.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted By: Angelica M. Tapia, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

2014 - DBM Workers' Comp - DD1 (2202)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-2202-419-50-115-061-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?: n/a

BUDGETARY IMPACT:

Funds available as of 3/14/14.

Attachments

LIT F2202 PRG 061

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/13/2014 10:35 AM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Angelica M. Tapia Started On: 03/13/2014 08:00 AM

Final Approval Date: 03/14/2014

INTRADEPARTMENTAL TRANSFER REQUEST

DATE: March 13, 2014

2014
Transfer

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: Department of Budget & Management

ACCOUNT NUMBER: 4-2202-419-50-115-061-0-XXX

SUBJECT: **Intradepartmental transfer(s)**

Contact: ANGELICA M. TAPIA
Ph#: (956) 292-7028 EXT 5415

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intradepartmental transfer(s) (increase/decrease) in accordance with Local Government Code, Chapter 111, 111.070, Item C (2).

FROM Object Code	**Description**	**TO** Object Code	**Description**	**Amount**
333	WORKERS COMP-DD1-LEGAL SERVICES	820	WORKERS COMP-DD1-CLAIMS&JUDGMNTS NOT COV	$ 3,000.00
			TOTAL	**$ 3,000.00**

REASON: TO TRANSFER PRG 061 OBJ 333 BUDGET TO 820. EFFECTIVE 1/1/14, CLAIMS PAID WILL NOT BE ITEMIZED AS PER AUDITOR'S REQUEST.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK

Form DBM-201

AI-43570 **2014 Intradept. (line item) Transfer 2. Q.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted By: Angelica M. Tapia, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

2014 - DBM Workers' Comp-HC (2202)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-2202-419-50-115-060-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?: n/a

BUDGETARY IMPACT:

Funds available as of 3/14/14.

Attachments

LIT F2201 PRG 060

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/13/2014 12:44 PM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Angelica M. Tapia Started On: 03/13/2014 07:50 AM

Final Approval Date: 03/14/2014

INTRADEPARTMENTAL TRANSFER REQUEST

DATE: March 13, 2014

2014
Transfer

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: Department of Budget & Management

ACCOUNT NUMBER: 4-2202-419-50-115-060-0-XXX

SUBJECT: **Intradepartmental transfer(s)**

Contact: ANGELICA M. TAPIA
Ph#: (956) 292-7028 EXT 5415

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intradepartmental transfer(s) (increase/decrease) in accordance with Local Government Code, Chapter 111, 111.070, Item C (2).

FROM Object Code	Description	TO Object Code	Description	Amount
141	WORKERS COMP-HC-LOST WAGES	820	WORKERS COMP-HC-CLAIMS&JUDGMNTS NOT COV	$ 400,000.00
331	WORKERS COMP-HC-PHYSICIAN SERVICES	820	WORKERS COMP-HC-CLAIMS&JUDGMNTS NOT COV	$ 600,000.00
333	WORKERS COMP-HC-LEGAL SERVICES	820	WORKERS COMP-HC-CLAIMS&JUDGMNTS NOT COV	$ 95,000.00
			TOTAL	**$ 1,095,000.00**

REASON: TO TRANSFER PRG 060 OBJ 141, 331, 333 BUDGET TO 820. EFFECTIVE 1/1/14, CLAIMS PAID WILL NOT BE ITEMIZED AS PER AUDITOR'S REQUEST.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK

Form DBM-201

AI-43591 **2014 Intradept. (line item) Transfer 2. R.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted By: Roy Cazares, DISTRICT ATTORNEY

Department: DISTRICT ATTORNEY

Information

CAPTION

2014 - District Attorney's Office (1100)

BACKGROUND

Need to cover negatives in objects. Items were ordered in 2013 and payed with 2014 funds.

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-1100-412-00-080-002-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 3/14/14.

Attachments

DAGF-2014-01

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/13/2014 03:57 PM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Roy Cazares Started On: 03/13/2014 03:53 PM

Final Approval Date: 03/14/2014

INTRA-DEPARTMENTAL TRANSFER

DATE: March 25, 2014
DEPARTMENT HEAD: Rene Guerra, Criminal District Attorney
DEPARTMENT NAME: District Attorney's Office
ACCOUNT NUMBER: 4-1100-412-00-080-002-0-XXX General Fund
Subject: **Intradepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C**

CONTACT PERSON: Roy Cazares PHONE: (956) 318-2300 ext. 758

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 11, Subchapter C.

FROM			TO		
OBJECT CODE	**ACCOUNT (OBJECT) NAME**		**OBJECT CODE**	**OBJECT NAME**	**AMOUNT**
540	Advertising	→	336	Computer Services	$ 299.20
540	Advertising	→	342	Information & Credit Service	$ 250.40
831	Court Cost & Investigation	→	342	Information & Credit Service	$ 549.60
		→			$ -
		→			$ -
		→			$ -
		→			$ -
		→			$ -
		→			$ -
		→			$ -
				TOTAL	**$ 1,099.20**

REASON:

Need to cover negatives in objects. Items were ordered in 2013 and payed with 2014 funds.

ROY CAZARES FOR RENE GUERRA
CRIMINAL DISTRICT ATTORNEY

APPROVED COMMISSIONERS' COURT / / DATE ATTEST COUNTY CLERK

AI-43589 **2014 Intradept. (line item) Transfer 2. S.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted By: Roy Cazares, DISTRICT ATTORNEY

Department: DISTRICT ATTORNEY

Information

CAPTION

2014 - District Attorney's Office (1223)

BACKGROUND

Monies will be used to purchase computer software.

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-1223-412-00-080-007-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 3/14/14.

Attachments

DAINVFUNd-2014-01

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/13/2014 03:51 PM
Obdett Calzada	Obdett Calzada	03/14/2014 03:00 PM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Roy Cazares Started On: 03/13/2014 03:40 PM

Final Approval Date: 03/14/2014

INTRA-DEPARTMENTAL TRANSFER

DATE: March 25, 2014

DEPARTMENT HEAD: Rene Guerra, Criminal District Attorney

DEPARTMENT NAME: District Attorney's Office

ACCOUNT NUMBER: 4-1223-412-00-080-007-0-XXX - Investigation Fund

Subject: **Intradepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C**

CONTACT PERSON: Roy Cazares PHONE: (956) 318-23(

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer/s (transfer in/out) (increase/dec
accordance with Local Government Code, Chapter 11, Subchapter C.

FROM			TO	
OBJECT CODE	**ACCOUNT (OBJECT) NAME**		**OBJECT CODE**	**OBJECT NAME**
431	Building & Other Structure - R&M	→	115	Longevity Pay
431	Building & Other Structure - R&M	→	336	Computer Services
		→		
		→		
		→		
		→		
		→		
		→		
		→		
		→		

TOTAL

REASON:

Monies will be used to purchase computer software.



ROY CAZARES FOR
CRIMINAL DISTRICT

APPROVED COMMISSIONERS' COURT

/ /
DATE

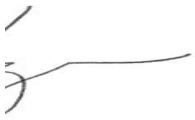
ATTEST COUNTY CI

INTRA-DEPARTMENTAL TRANSFER

00 ext. 758

crease) in

AMOUNT	
$	1.74
$	294.20
$	-
$	-
$	-
$	-
$	-
$	-
$	-
$	-
$	**295.94**



RENE GUERRA
ATTORNEY

LERK

AI-43585 **2014 Intradept. (line item) Transfer 2. T.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted By: Roy Cazares, DISTRICT ATTORNEY

Department: DISTRICT ATTORNEY

Information

CAPTION

2014 - District Attorney's Office / Autopsy Fund (1100)

BACKGROUND

Monies will be used to purchase supplies and computer equipment for autopsy facility.

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-1100-421-00-080-003-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 3/14/14.

Attachments

lit

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/13/2014 03:49 PM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Roy Cazares Started On: 03/13/2014 03:31 PM

Final Approval Date: 03/14/2014

INTRA-DEPARTMENTAL TRANSFER

DATE: **March 18, 2014**
DEPARTMENT HEAD: **Rene Guerra, Criminal District Attorney**
DEPARTMENT NAME: **District Attorney's Office**
ACCOUNT NUMBER: **4-1100-421-00-080-003-0-XXX - Autopsies**
SUBJECT: **Government**
Code Chapter 111, Subchapter C.
CONTACT PERSON: **Roy Cazares** PHONE: **(956) 318-2300 ext. 758**

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 11, Subchapter

FROM			TO		
OBJECT CODE	**ACCOUNT (OBJECT) NAME**		**OBJECT CODE**	**OBJECT NAME**	**AMOUNT**
344	Autopsy Services	→	619	Other Misc. Supplies	$ 31.77
344	Autopsy Services	→	671	Repair & Maint. Supplies - Building & Ot	$ 1,436.40
344	Autopsy Services	→	665	Minor Computer Equipment	$ 736.00
344	Autopsy Services	→	745	Computer Equipment	$ 0.02
344	Autopsy Services	→	413	Electrical Surveiliance and Security	$ 2,050.00
		→			$ -
		→			$ -
		→			$ -
		→			$ -
				TOTAL	**$ 4,254.19**

REASON: Monies will be used to purchase supplies and computer equipment for autopsy facility and get fire and secuirty .

for RENE GUERRA
CRIMINAL DISTRICT ATTORNEY

APPROVED COMMISSIONERS' COURT

/ /
DATE

ATTEST COUNTY CLERK

AI-43525 **2014 Intradept. (line item) Transfer 2. U.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted By: Roxanne De La Cruz, CONSTABLE PCT. #2

Department: CONSTABLE PCT. #2

Information

CAPTION

2014 - Constable Pct. #2 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-1100-421-00-292-001-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 3/11/14.

Attachments

lit

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/10/2014 02:46 PM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Roxanne De La Cruz Started On: 03/10/2014 02:25 PM

Final Approval Date: 03/14/2014

INTRADEPARTMENTAL TRANSFER REQUEST

DATE: March 10 2014

DEPARTMENT HEAD: MARTIN "MARTY" CANTU

DEPARTMENT NAME: Constable Precinct #2

ACCOUNT NUMBER: 4-1100-421-00-292-001-0-XXX

SUBJECT: **Intradepartmental transfer's)**

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intradepartmental transfer(s) (increase/decrease) in accordance with Local Government Code, Chapter 111, 111.070, Item C (2).

FROM Object Code	Description	TO Object Code	Description	Amount
605	Colthing & uniforms	671	Bldg & Other Struc R&M Supplies	$340.00
			TOTAL	**$ 340.00**

REASON: For the construction of a desk.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

3/10/2014
DATE

ATTEST COUNTY CLERK

Form DBM-201

AI-43076 **2014 Intradept. (line item) Transfer 2. V.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted By: Roxanne De La Cruz, CONSTABLE PCT. #2

Department: CONSTABLE PCT. #2

Information

CAPTION

2014 - Constable Pct. #2 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-1100-421-00-292-001-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 3/7/14.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/06/2014 03:32 PM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Roxanne De La Cruz Started On: 02/06/2014 03:27 PM

Final Approval Date: 03/14/2014

INTRADEPARTMENTAL TRANSFER REQUEST

DATE: February 6, 2014

DEPARTMENT HEAD: MARTIN "MARTY" CANTU

DEPARTMENT NAME: Constable Precinct #2

ACCOUNT NUMBER: 4-1100-421-00-292-001-0-XXX

SUBJECT: **Intradepartmental transfer's)**

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intradepartmental transfer(s) (increase/decrease) in accordance with Local Government Code, Chapter 111, 111.070, Item C (2).

FROM Object Code	Description	TO Object Code	Description	Amount
668	Weapons & Bullet Proof Vest	780	Capital Lease	$1,300.00
			TOTAL	**$ 1,300.00**

REASON: Transferring money to lease a printer for the year.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

02/06/2014
DATE

ATTEST COUNTY CLERK

Form DBM-201

AI-43488 **2014 Intradept. (line item) Transfer 2. W.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted By: Nereida Garza, HUMAN RESOURCES/CIVIL SERVICE

Department: HUMAN RESOURCES/CIVIL SERVICE

Information

CAPTION

2014 - Human Resources (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-1100-415-50-190-002-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding available as of 3/12/14.

Attachments

Transfer

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/07/2014 01:42 PM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Nereida Garza Started On: 03/07/2014 11:50 AM

Final Approval Date: 03/14/2014

DATE: 03-10-2014
DEPARTMENT HEAD: Esther A. Cortez
DEPARATMENT NAME: ***HUMAN RESOURCES***
ACCOUNT NUMBER: 4-1100-415-50-190-002-0

SUBJECT: BUDGET LINE-ITEM TRANSFER(S)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code: Chapter 111, Subchapter C.:

ACCOUNT NUMBER: 4-1100-415-50-190-002-0

FROM:		**TO:**		
OBJECT CODE	**OBJECT NAME**	**OBJECT CODE**	**OBJECT NAME**	**AMOUNT**
550	Printing & Binding	607	Hsehld & Janitorial suppli	$ 600.00
550	Printing & Binding	336	Computer Services	$ 300.00
550	Printing & Binding	532	Wireless Devices	$ 550.00
550	Printing & Binding	540	Advertising	$ 50.00
550	Printing & Binding	601	Office & Comp Supplies	$ 1,000.00
550	Printing & Binding	619	Other Misc Supplies	$ 160.06
550	Printing & Binding	630	Food	$ 50.00
				$ 2,710.06

REASON: Needed to purchase supplies

Department Head Signature Date

Approved Commissioners' Court Date Attest County Clerk

AI-43392 **2014 Intradept. (line item) Transfer 2. X.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted For: Eddie Olivarez Submitted By: Mike Escaname, HEALTH & HUMAN SERVICES DEPT.

Department: HEALTH & HUMAN SERVICES DEPT.

Information

CAPTION

2014 - Health & Human Services Dept. - TB Elimination (1293)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-1293-441-00-340-011-4-xxx

FUNDS AVAILABLE Y/N?: y/pending MATCHING FUNDS Y/N?: n

BUDGETARY IMPACT:

Funds available as of 3/6/14. (pending 2013 grant money roll-over)

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	02/28/2014 11:50 AM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Mike Escaname Started On: 02/28/2014 11:08 AM

Final Approval Date: 03/14/2014

Date: February 28, 2014
Department Head: Eduardo Olivarez, Chief Administrative Officer
Department Name: Hidalgo County Health & Human Services Department
Account Number: 4-1293-441-00-340-011-4-
Budget Line Item Transfer(s)

Honorable Commissioner's Court of Hidalgo County

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C:

FROM		TO		
ACCOUNT NUMBER	ACCOUNT NAME (OBJECT CODE)	ACCOUNT NUMBER	ACCOUNT NAME (OBJECT CODE)	AMOUNT
4-1293-441-00-340-011-4-581	TDH T.B.ELIM-TRAVEL IN-COUNTY	4-1293-441-00-340-011-4-583	TDH T.B.ELIM-TRAVEL OUT OF COUNTY	$ 700.00
4-1293-441-00-340-011-4-604	TDH T.B.ELIM-MEDICAL & LAB SUPPL	4-1293-441-00-340-011-4-748	TDH T.B.ELIM-OTHER EQUIPMENT	$ 400.00
			Amount	$ 1,100.00

Revenue Account
Amount Requested: $ 1,100.00

Reason: Funds needed to cover anticipated expenditures.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONER'S COURT DATE ATTEST COUNTY CLERK

AI-43418 **2014 Intradept. (line item) Transfer 2. Y.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted For: Facilities Management

Submitted By: Glinda Pacheco, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

2014 - Facilities Management (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-1100-419-40-220-001-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?: n

BUDGETARY IMPACT:

Funds available as of 3/6/14.

Attachments

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/06/2014 10:30 AM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Glinda Pacheco Started On: 03/04/2014 09:08 AM

Final Approval Date: 03/14/2014

DATE: March 17, 2014

2014
Transfer

DEPARTMENT HEAD: Daniel Flores

DEPARTMENT NAME: Facilities Management

ACCOUNT NUMBER: 4-1100-419-40-220-001-0-XXX

Contact Person: Glinda Pacheco **Ph#:** (956) 292-7025 Ext. 5411

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
431	FACILITIES MGMT-BLDG&OTHR STRUC R&M SR	619	FACILITIES MGMT-OTHER MISC SUPPLIES	1,500.00
431	FACILITIES MGMT-BLDG&OTHR STRUC R&M SR	855	FACILITIES MGMT-LATE FEES,PENALTIES &FIN	1,000.00
			TOTAL	2,500.00

REASON:
Intradepartmental transfer needed to cover expenses for 2 refrigerant scales and wheel barrels that the dept needs. Also to cover future expenses of late fees applied to invoices.

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-43607 **2014 Interdepartmental Transfers 3. A.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted By: Katia Garcia, COMM. PCT. #1

Department: COMM. PCT. #1

Information

CAPTION

Pct.1 R&B (1200):
Approval of 2014 interdepartmental transfer within R&B Fund 1200 from program (005) to program (004) in the amount of $1,400.00.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-1200-431-00-121-XXX-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:
FUNDS AVAILABLE AS OF 3/14/2014.

Attachments

INTERDEPT. TRF

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	03/14/2014 02:50 PM
Obdett Calzada	Obdett Calzada	03/14/2014 03:41 PM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Katia Garcia Started On: 03/14/2014 02:04 PM

Final Approval Date: 03/14/2014

DATE: March 14, 2014

2014
TRANSFER

DEPARTMENT HEAD: Commissioner A.C. Cuellar

DEPARTMENT NAME: Hidalgo County Precinct No.1 R&B

AI-43607

ACCOUNT NUMBER: 4-1200-431-00-121-XXX-0-XXX

SUBJECT: **Interdepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Contact: Katia Garcia
Ph#: 956-968-8733 Ext. 1022

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

ACCOUNT NUMBER	ACCOUNT NAME	INCREASE (DECREASE) AMOUNT
FROM		
4-1200-431-00-121-005-0-601	PCT1 RD MAINT-OFFICE & COMPUTER SUPPLIES	($1,000.00)
4-1200-431-00-121-005-0-667	PCT1 RD MAINT-MINOR SOFTWARE	($400.00)
TO		
4-1200-431-00-121-004-0-609	PCT1 ADMIN-AGRICULTURAL & LANDSCAPING SUPPLIES	$1,400.00
	TOTAL BUDGET INCREASE (DECREASE)	**$0.00**

REASON:
Transfer from PCT1 RD MAINT into PCT1 ADMIN to cover anticipated expenditures.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK

AI-43613 **2014 Interdepartmental Transfers 3. B.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted For: Commissioner Hector Palacios

Submitted By: Erika Zamora, COMM. PCT. #2

Department: COMM. PCT. #2

Information

CAPTION

Pct 2 R&B Projects (1200):
Approval of 2014 interdepartmental transfer from Pct 2 Rd Maint. to various Pct 2 Road Projects on the amount of $15,000.00 to fund project expenditures.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-1200-431-00-122-0XX-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 3/14/14.

Attachments

Transfer

Form Review

Inbox	Reviewed By	Date
Erika Zamora (Originator)	Erika Zamora	03/14/2014 03:04 PM
Budget & Management	Obdett Calzada	03/14/2014 03:09 PM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Erika Zamora Started On: 03/14/2014 02:53 PM

Final Approval Date: 03/14/2014

DATE: March 17, 2014

DEPARTMENT HEAD: Raul Silguero

2014
Interdepartmental Transfer

AI # 43613

DEPARTMENT NAME: Hidalgo County Precinct No.2-Various R&B Projects

ACCOUNT NUMBER: 4-1200-431-00-122-0XX-0-XXX

CONTACT PERSON: Erika Zamora **PHONE:** (956) 787-1891 Ext. 2015

SUBJECT: **Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE / DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		AMOUNT
FROM:			
4-1200-431-00-122-006-0 890	Pct 2 Rd Maint	Other	(15,000.00)
TO:			
4-1200-431-00-122-083-0- 711	Pct 2 Thomas Rd (McColl-Jackson)	ROW	4,000.00
4-1200-431-00-122-086-0 731	Pct 2 Rancho Blnc(1/4M-E Alamo-Tower)	Roads	11,000.00
TOTAL BUDGET INCREASE (DECREASE)			-

REASON: To fund project expenditures.

SIGNATURE

COMMISSIONERS COURT

/ /
DATE

ATTEST, COUNTY CLERK

AI-43552 **Planning Department 4. A.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted By: Irma Castillo, PLANNING DEPT.

Department: PLANNING DEPT.

Information

CAPTION

1. Certificate of Plat and Utility Status under Texas Local Government Code Section 232.028 (b)

BACKGROUND

Attachments

Pct 1 Cert Plat & Utility Certificates 03-18-14

Pct 3 Cert Plat & Utility Status 03-18-14

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/12/2014 10:44 AM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Irma Castillo Started On: 03/12/2014 10:01 AM

Final Approval Date: 03/14/2014

	PLANNING DEPT. PCT.#1 CERTIFICATE OF PLAT & UTILITY STATUS	
	APPLICANT	APPLICATION NO.
1.	DULCE CASTILLO	1-10928
2.	BRENDA BELMARES	1-10909
	COMM. COURT: MARCH 18, 2014	

PLANNING DEPARTMENT

County of Hidalgo

Rev. 02-19-10

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
Weslaco, TX 78596
956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

Raul E. Sesin, P.E., CFM
Planning Administrator

Precinct (1) 2 3 4

Application No: 1-10928

HIDALGO COUNTY
CERTIFICATE OF PLAT AND UTILITY STATUS
UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

WE THE UNDERSIGNED CERTIFY AS FOLLOWS:

Upon the application of:

Approved by Environmental Health:	Temporary Service	Final Service
	Authorized Signature	Authorized Signature
Inspection/Permit No:		
Date Approved:	/ /	/ /

Name: Dulce A Castillo

Address: 3708 Sunset Valley Drive Donna TX.

Phone: 956-650-9220

Water Supplier: N Mamo Water Supply

Utility Provider: [ ]M.V.E.C. [ ] AEP

Account/ESI No.: N/A

[ ] Temporary Pole [ ] Permanent Service

regarding the land described as: Sunset Valley phase II Lot 516,

on _____, 20____, the Hidalgo County Commissioners Court, at a meeting duly called and noticed in accordance with the Texas Open Meetings Act, made the following determinations regarding plat and utility status of the land herein described pursuant to Texas Local Government Code Section 232,028(b):

Fill in "yes" or "no" in each blank

Yes A plat has been prepared;

Yes A plat has been reviewed and approved by the Commissioners Court; (Date approved 8/9/13);

Yes water service facilities have been constructed or installed to service the subdivision under Local Government Code Section 232.023 and are fully operable; (verified by Gilbert Pecina);

No an organized sewage collection and treatment system is to be used, and under sewer service facilities have been constructed or installed to service the subdivision under Section 232.023 and are fully operable; (verified by _____);

Yes individual septic systems are to be used, and lots in the subdivision can be adequately and legally served by septic systems under Section 232.023; (verified by _____);

Yes electrical and gas facilities, if available, have been constructed or installed to service the subdivision under Section 232.023. (verified by _____);

_____
Planning Department Authorized Signature

_____
Hidalgo County Judge

_____
Date

ATTEST: _____
Hidalgo County Clerk

_____
Date

PLANNING DEPARTMENT

County of Hidalgo

Rev. 02-19-10

Main Office
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Edinburg, Texas 78542
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956-973-7850

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2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

Raul E. Sesin, P.E., CFM
Planning Administrator

Precinct 1 2 3 4

Application No: 1-10928

REQUEST FOR HIDALGO COUNTY CERTIFICATE OF PLAT AND UTILITY STATUS UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

In my status and for the land indicated below, which is located outside of any municipality, I request that the Hidalgo County Commissioners Court make the determinations regarding plat and utility status described in Texas Local Government Code § 232.028(b) and issue a certificate of such determinations:

PARTY MAKING REQUEST:

Name: Dulce Acastillo

Address: 378 Sunset Valley Drive
Donna-TX

Phone: 650-9220

IDENTIFICATION OF LAND (e.g., lot and block number of recorded subdivision, designation on plat, address, description in deed, etc.):

Sunset Valley phase II Lot 516

STATUS OF PERSON OR ENTITY MAKING REQUEST:

_____ Subdivider
__✓__ Owner of lot in subdivision
_____ Resident of lot in a subdivision
_____ Entity that provides utility service

Dulce Acastillo
Requesting Party (Signature)

3-11-14
Date

ATTACHED COPY OF VERIFICATION OF OWNERSHIP OR RESIDENCY OF LOT:

__✓__ Deed
_____ Executory Contract
_____ Lease
_____ Rent Receipt
_____ Affidavit
__✓__ Other (describe) permit

This part to be filled out by receiving county official:

Location of land verified and completed request accepted by Hidalgo County for processing on:

3/12/14
Date

County Official

Chapter 232 Texas LGC Application

APPLICATION NO:
1-10928
Mar. 11, 2014

COUNTY OF HIDALGO
PLANNING DEPARTMENT
1902 JOE STEPHENS WESLACO TX 78596
TEL 968-4724 FAX 447-8612

S7658-02-000-0056-00

[1] OWNER: CASTILLO , DULCE & ALBERTO
3708 SUNSET VALLEY DR.
DONNA TX 78537

Telephone No. 650-9220

[2] CONTRACTOR: SELF

[3] WATER SYSTEM: N AL

[4] PURPOSE OF APPLICATION: MOVED BUILDING
29-RESIDENTIAL MOVE-IN/RELO.BUILD

[5] SIZE OF STRUCTURE: 704 Sq. Ft.

[6] USE OF BUILDING: MOVE IN WOODFRAME ZONE

[7] LEGAL DESC./NAME OF SUBDIVISION
SUNSET VALLEY PH 2 LOT 56
X-29

LOCATION: 0 STITES & VICTORIA

[8] SEWAGE: EXIST

[9] CONSTRUCTION TYPE: WOOD

[10] EST. COST OF CONST.: $5,000

[11] SPECIAL FLOOD HAZARD AREA: ____YES ___/___NO

Special Conditions: No construction allowed over any easements.
MUST COMPLY WITH ALL COUNTY SETBACKS & REG
FRONT 25' REAR 15' SIDES 6'
18' ABOVE CENTERLINE OF STREET

Prepared by — Date: 3-11-14

Approved by — Date: 3-10-14

Dulce Castillo — Signature of Owner or Applicant — Date: 3-11-14

FOR COUNTY USE ONLY
APPLICATION FEES

OTHER_____
TOTAL AMOUNT **$30.00**

Light [X] Water [X]

Flood Zone: NO
Panel No. /Suffix: 0450C Pct: 1

Community No.: 480334

Certification of Elevation
Required: ____ YES ___/___ NO ____ BFE

A. Setbacks front, side & rear shall be in any deed restrictions.
B. No more than one single family residence per lot.
C. Applicant shall comply with all of the plat and/or deed restrictions and requirements affecting the lot.
D. Permit fee shall be doubled for construction commencing or structures moved in prior to obtaining a permit.
E. Applicant/owner states that no structures exist on this tract of land. If found in violation, permit may be revoked.

[NOTICE]

SEPARATE PERMITS ARE REQUIRED FOR SEPTIC TANKS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS. OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF ONE YEAR AT ANYTIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND REGULATIONS GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

SPECIAL WARRANTY DEED WITH VENDOR'S LIEN

Date: March 5, 2014

Grantor: Sandoval Development, L.P., a Texas Limited Partnership
Grantor's Mailing Address:
605 N. Main Street, Suite C
Donna, Texas 78537

Grantee: Alberto Castillo and Dulce A. Castillo

Grantee's Mailing Address (including county):
3105 N. 6.5 W
Weslaco, Texas 78596
Hidalgo County, Texas

Consideration: Ten Dollars and other valuable consideration paid by Grantee to Grantor, the receipt of which is hereby acknowledged, and the further consideration of a note of even date that is in the principal amount of Twenty-Nine Thousand Dollars and No Cents ($29,000.00), and is executed by Grantee, payable to the order of Grantor (the "Purchase Note"). The Purchase Note is secured by a vendor's lien retained in this deed and by a deed of trust of even date to Robert Geissler, Trustee.

Property (including any improvements):

Lot(s) 56, Sunset Valley Subdivision, Phase 2, as shown by the map or plat thereof filed for record in the Office of the County Clerk of Hidalgo County, Texas under Clerk's File Number 2438290

Reservations from and Exceptions to Conveyance and Warranty:

1. A lien securing a promissory note (the "Prior Note"), dated May 7, 2012, payable to the order of First National Bank which is described in and secured by a Deed of Trust filed for record in the Office of the County Clerk of Hidalgo County, Texas under Clerk's Document Number 2312955. Grantor shall be obligated to obtain a release of the Property from all liens and security interests securing the Prior Note within 30 days of the date Grantee makes final payment on the Purchase Note;
2. Visible and apparent easements on or across the subject property;
3. Rights of parties in possession;
4. Easements, rights-of-way, and prescriptive rights, whether of record or not;
5. All recorded restrictions, reservations, covenants, conditions, oil and gas leases, mineral severances, and other instruments, other than liens and conveyances, that affect the property;
6. Rights of adjoining owners in any walls and fences situated on a common boundary;
7. Any discrepancies, conflicts, or shortages an area or boundary lines;
8. Any encroachments or overlapping of improvements;
9. All rights, obligations, and other matters emanating from and existing by reason of the creation, establishment, maintenance, and operation of any Water Improvement District, Irrigation District, or other applicable governmental district, agency, or authority;
10. Taxes for the current year and subsequent years, and subsequent assessments for prior years due to change in land usage or ownership;
11. The prior reservation or conveyance of all oil, gas, and other minerals previously reserved or conveyed by any parties having the right to do so;
12. All Easements, restrictions, set back lines, drainage swale requirements, and other matters shown on the plat of Sun Valley Subdivision, Phase 2, as shown on the plat thereof filed for record in the Office of the County Clerk of Hidalgo County, Texas under Clerk's File Number 2438290; and
13. Subdivision Restrictions filed for record in the Office of the County Clerk of Hidalgo County, Texas affecting the subject property.

SAVE AND EXCEPT, and there is hereby reserved unto Grantor, Grantor's successors and assigns, all oil, gas, and other minerals in, on, or under, or that may be produced from the Property, together with the right of ingress and egress at all times

...pose of mining, drilling, exploring, operating, and developing said Property for oil, gas, and/or other minerals and ...g the same therefrom.

...VE AND EXCEPT, and there is hereby reserved unto Grantor, Grantor's successors and assigns, (to the fullest extent permitted by law) all water rights and rights to water (whether riparian, appropriative or otherwise) presently appended or annexed to said property.

If the Property is subject to an existing Lease for oil and gas, or oil, gas and other minerals, Grantor is entitled to receive the royalties and other benefits that are associated with the Property and payable under the Lease.

Grantor, for the consideration and subject to the reservations from, and exceptions to conveyance and warranty, grants, sells, and conveys to Grantee the Property, together with all and singular the rights and appurtenances thereto in any wise belonging, to have and hold it to Grantee, Grantee's heirs, executors, administrators, successors, or assigns forever. Grantor binds Grantor and Grantor's heirs, executors, administrators, and successors to warrant and forever defend all and singular the property to Grantee and Grantee's heirs, executors, administrators, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the reservations from and exceptions to warranty, when the claim is by, through, or under Grantor, but not otherwise.

By the acceptance of this Deed, Grantee is taking the Property "as is", "where is" and "with all faults", and without any representations or warranties whatsoever, express or implied, written or oral, it being the intention of Grantor and Grantee to expressly negate and exclude all representations and warranties, including, but not limited to (i) the physical condition of the property or any element thereof, including, without limitation, warranties related to suitability for habitation, merchantability or fitness for a particular purpose; (ii) the nature or quality of construction, structural design and engineering of any improvements; (iii) the quality of the labor and materials included in any improvements; (iv) the soil conditions; drainage or other conditions existing at the property with respect to any particular purpose, developmental potential or otherwise; (v) all warranties created by any affirmation of fact or promise or by any description of the property; and (vi) all other warranties and representations whatsoever, except the warranty of title expressly set forth herein.

The vendor's lien against and superior title to the property are retained until the Purchase Note is fully paid according to its terms, at which time this deed shall become absolute. When the context requires, singular nouns and pronouns include the plural.

Sandoval Development, L.P., a Texas Limited Partnership
By Sandoval Operations, L.C., a Texas limited liability company, it's General Partner

BY: _____
Jose T. Sandoval, Member

(Acknowledgment)

State of Texas
County of Hidalgo

This instrument was acknowledged before me on the 6th day of March, 2014, by Jose T. Sandoval, Member of Sandoval Operations, L.C., a Texas limited liability company in it's capacity as General Partner of Sandoval Development, L.P., a Texas Limited Partnership.

_____
Notary Public, State of Texas

AFTER RECORDING RETURN TO:
Sandoval Development, L.P.
605 N. Main Street, Suite C
Donna, Texas 78537

Software by ReMerge-It.com
(956) 630-9401
www.ReMerge-It.com

LAURA RIPLOW NOTARY PUBLIC STATE OF TEXAS EXPIRES 09-21-2016

PLANNING DEPARTMENT

County of Hidalgo

Rev. 02-19-10

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
Weslaco, TX 78596
956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

Raul E. Sesin, P.E., CFM
Planning Administrator

Precinct 1 2 3 4

Application No: 1-10909

HIDALGO COUNTY
CERTIFICATE OF PLAT AND UTILITY STATUS
UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

WE THE UNDERSIGNED CERTIFY AS FOLLOWS:

Upon the application of:

Approved by Environmental Health:	Temporary Service	Final Service
	Authorized Signature	Authorized Signature
Inspection/Permit No:		
Date Approved:	/ /	/ /

Name: Brenda Belmarez

Address: P.O Box 1817
Donna Tx 78537

Phone: (956) 457-3796

Water Supplier: NAWS

Utility Provider: [ ]M.V.E.C. [ ] AEP

Account/ESI No.: N/A
[ ] Temporary Pole [ ] Permanent Service

regarding the land described as: Flamingo Village Lot #51,

on _____, 20_____, the Hidalgo County Commissioners Court, at a meeting duly called and noticed in accordance with the Texas Open Meetings Act, made the following determinations regarding plat and utility status of the land herein described pursuant to Texas Local Government Code Section 232,028(b):

Fill in "yes" or "no" in each blank

Yes A plat has been prepared;

Yes A plat has been reviewed and approved by the Commissioners Court; (Date approved 8/25/99);

Yes water service facilities have been constructed or installed to service the subdivision under Local Government Code Section 232.023 and are fully operable; (verified by Gilbert Peña);

No an organized sewage collection and treatment system is to be used, and under sewer service facilities have been constructed or installed to service the subdivision under Section 232.023 and are fully operable; (verified by _____);

Yes individual septic systems are to be used, and lots in the subdivision can be adequately and legally served by septic systems under Section 232.023; (verified by _____);

Yes electrical and gas facilities, if available, have been constructed or installed to service the subdivision under Section 232.023. (verified by _____);

_____ _____ _____
Planning Department Authorized Signature **Hidalgo County Judge** **Date**

ATTEST: _____ _____
Hidalgo County Clerk **Date**

PLANNING DEPARTMENT

County of Hidalgo

Rev. 02-19-10

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
Weslaco, TX 78596
956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

Raul E. Sesin, P.E., CFM
Planning Administrator

Precinct 1 2 3 4

Application No: 1-10909

REQUEST FOR HIDALGO COUNTY CERTIFICATE OF PLAT AND UTILITY STATUS UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

In my status and for the land indicated below, which is located outside of any municipality, I request that the Hidalgo County Commissioners Court make the determinations regarding plat and utility status described in Texas Local Government Code § 232.028(b) and issue a certificate of such determinations:

PARTY MAKING REQUEST:

Name: Brenda Belmares

Address: P.O Box 1817
Donna TX 78537

Phone: (956) 457-3940

IDENTIFICATION OF LAND (e.g., lot and block number of recorded subdivision, designation on plat, address, description in deed, etc.):

Flamingo Village lot #51

STATUS OF PERSON OR ENTITY MAKING REQUEST:

_____ Subdivider
__✓__ Owner of lot in subdivision
_____ Resident of lot in a subdivision
_____ Entity that provides utility service

*Brenda Belmares — Requesting Party (Signature)

3/12/14 — Date

ATTACHED COPY OF VERIFICATION OF OWNERSHIP OR RESIDENCY OF LOT:

__✓__ Deed
_____ Executory Contract
_____ Lease
_____ Rent Receipt
_____ Affidavit
_____ Other (describe) permit

This part to be filled out by receiving county official:

Location of land verified and completed request accepted by Hidalgo County for processing on:

3/12/14 — **Date**

County Official

Chapter 232 Texas LGC Application

APPLICATION NO:
1-10909
Mar. 5, 2014

COUNTY OF HIDALGO
PLANNING DEPARTMENT
1902 JOE STEPHENS WESLACO TX 78596
TEL 968-4724 FAX 447-8612

F3930-00-000-0051-00

[1] OWNER: BRENDA, BELMARES
PO BOX 1817

ELSA TX 78543-1381

Telephone No.

[2] CONTRACTOR: SELF

[3] WATER SYSTEM: N AL

[4] PURPOSE OF APPLICATION: NEW RESIDENCE
25-RESIDENTIAL NEW SINGLE DWELLING

[5] SIZE OF STRUCTURE: 2,300 Sq. Ft.

[6] USE OF BUILDING: REST. ZONE X-25

[7] LEGAL DESC./NAME OF SUBDIVISION
FLAMINGO VILLAGE LOT 51

LOCATION: 0 FM 493 & MILE 13

[8] SEWAGE: EXIST

[9] CONSTRUCTION TYPE: BLOC

[10] EST. COST OF CONST.: $35,000

[11] SPECIAL FLOOD HAZARD AREA: ____YES ___/NO

Special Conditions: No construction allowed over any easements.
MUST CUMPLY WITH ALL COUNTY SETBACKS & REGULATIONS
SETBACKS FRONT:25' REAR:25' SIDES:6'
MIN. ELEV. ABOVE TOP CENTERLINE OF 18'

Prepared by — Date: 3/5/14

Approved by — Date: 3/4/14

Signature of Owner or Applicant — Date: 2/5/14

FOR COUNTY USE ONLY
APPLICATION FEES

OTHER____
TOTAL AMOUNT **$30.00**

Light [X] Water [X]

Flood Zone: NO
Panel No. /Suffix: 0450 Pct: 0

Community No.: 480334

Certification of Elevation
Required: ____ YES ____ NO ____ BFE

A. Setbacks front, side & rear shall be in any deed restrictions.
B. No more than one single family residence per lot.
C. Applicant shall comply with all of the plat and/or deed restrictions and requirements affecting the lot.
D. Permit fee shall be doubled for construction commencing or structures moved in prior to obtaining a permit.
E. Applicant/owner states that no structures exist on this tract of land. If found in violation, permit may be revoked.

[NOTICE]

SEPARATE PERMITS ARE REQUIRED FOR SEPTIC TANKS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS. OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF ONE YEAR AT ANYTIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND REGULATIONS GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

Recorded On-2008-Jan-25 As-1849464

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRICK ANY OF THE FOLLING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

WARRANTY DEED

With Vendor's Lien

Date: April 13, 2007

Grantor: JACK W. RABE AND BEVIE ANN RABE 1849464

Grantor's Mailing Address (including county): P. O. Box 501
La Blanca, Texas 78558
County of Hidalgo, Texas

Grantee: EMILO BOCANEGRA and BRENDA BELMARES

Grantee's Mailing Address (including county):P. O. Box 1817
Donna,Texas 78537
County of Hidalgo, Texas

Consideration: Ten Dollars and other valuable consideration to the undersigned paid by the Grantee herein named, the receipt of which is hereby acknowledged, and the further consideration of the execution and delivery by Grantee of Grantee's one certain promissory note of even date herewith, in the principal sum of NINETEEN THOUSAND AND NO/100DOLLARS($19,000.00) payable to the order of Grantor and bearing interest as therein provided; containing the usual clauses providing for acceleration of maturity and for attorney's fees, the payment of which note is secured by the vendor's lien herein retained, and is additionally secured by a Deed of Trust of even date herewith to DAVID CROOK, Trustee.

Property (including any improvements):

Lot 51, Flamingo Village Subdivision, Hidalgo County, Texas, according to subdivision plat recorded in Volume 34, Page 181, Map Records of Hidalgo County, Texas; SAVE AND EXCEPT all oil, gas and other minerals in and under said land.

Reservations from and Exceptions to Conveyance and Warranty:

1. Flamingo Village Subdivision Building Restrictions recorded as Document No. 804369 in the Official Records of Hidalgo County, Texas, and building restrictions shown on recorded subdivision plat.

2. Reservations of all mineral interest by predecessors in title.

3. Taxes for the current year and subsequent years.

4. Easements and reservations shown on recorded subdivision plat and dedication.

5. Subdivision platting regulations of Hidalgo County and building and zoning ordinances of any city having extra-territorial jurisdiction over the property.

6. Easements, liens, rights, rules and regulations of Donna Irrigation District Hidalgo County No. 1.

7. Easement grants of record in Hidalgo County, Texas.

8. Unreleased oil, gas and mineral leases recorded in the office of the Hidalgo County Clerk.

9. Lien created by deed of trust recorded as Document No. 780730 in Official Records of Hidalgo County, Texas, securing purchase money note of $425,460.00 note to Texas State Bank, payment of which is not assumed by purchaser in this transaction.

10. Habitation of more than one dwelling on this lot is prohibited.

Grantor, for valuable consideration, the receipt of which is hereby acknowledged, and subject to the reservations from, and exceptions to conveyance and warranty contained in this instrument, grants, sells, and conveys to Grantee the Property, together with all and singular the rights and appurtenances thereto in any wise belonging, to have and to hold the Property to Grantee, Grantee's heirs, executors, administrators, successors, and assigns forever. Grantor binds Grantor and Grantor's heirs, executors, administrators, and successors to warrant and forever defend all and singular the Property to Grantee and Grantee's heirs, executors, administrators, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof forever, except as to the reservations from, and exceptions to conveyance and warranty herein contained.

The vendor's lien against and superior title to the property are retained until each note described is fully paid according to its terms, at which time this deed shall become absolute.

When the context requires, singular nouns and pronouns include the plural.

Jack W Rabe
JACK W. RABE

Bevie Ann Rabe
BEVIE ANN RABE

ACKNOWLEDGMENT

STATE OF TEXAS §
COUNTY OF HIDALGO §

This instrument was acknowledged before me on November 02, 2007 by JACK W. RABE AND BEVIE ANN RABE.

Elizabeth Cantu
Notary Public, State of Texas

AFTER RECORDING RETURN TO:

JACK W. RABE AND BEVIE ANN RABE
P. O. Box 501
La Blanca, Texas 78558

ELIZABETH CANTU
Notary Public, State of Texas
My Commission Expires 3-26-2010

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRICK ANY OF THE FOLLING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

WARRANTY DEED



With Vendor's Lien

Date: April 13, 2007

Grantor: JACK W. RABE AND BEVIE ANN RABE

1849464

Grantor's Mailing Address (including county): P. O. Box 501
La Blanca, Texas 78558
County of Hidalgo, Texas

Grantee: EMILO BOCANEGRA and BRENDA BELMARES

Grantee's Mailing Address (including county):P. O. Box 1817
Donna,Texas 78537
County of Hidalgo, Texas

Consideration: Ten Dollars and other valuable consideration to the undersigned paid by the Grantee herein named, the receipt of which is hereby acknowledged, and the further consideration of the execution and delivery by Grantee of Grantee's one certain promissory note of even date herewith, in the principal sum of NINETEEN THOUSAND AND NO/100DOLLARS($19,000.00) payable to the order of Grantor and bearing interest as therein provided; containing the usual clauses providing for acceleration of maturity and for attorney's fees, the payment of which note is secured by the vendor's lien herein retained, and is additionally secured by a Deed of Trust of even date herewith to DAVID CROOK, Trustee.

Property (including any improvements):

Lot 51, Flamingo Village Subdivision, Hidalgo County, Texas, according to subdivision plat recorded in Volume 34, Page 181, Map Records of Hidalgo County, Texas; SAVE AND EXCEPT all oil, gas and other minerals in and under said land.

Reservations from and Exceptions to Conveyance and Warranty:

1. Flamingo Village Subdivision Building Restrictions recorded as Document No. 804369 in the Official Records of Hidalgo County, Texas, and building restrictions shown on recorded subdivision plat.

2. Reservations of all mineral interest by predecessors in title.

3. Taxes for the current year and subsequent years.

4. Easements and reservations shown on recorded subdivision plat and dedication.

5. Subdivision platting regulations of Hidalgo County and building and zoning ordinances of any city having extra-territorial jurisdiction over the property.

6. Easements, liens, rights, rules and regulations of Donna Irrigation District Hidalgo County No. 1.

7. Easement grants of record in Hidalgo County, Texas.

8. Unreleased oil, gas and mineral leases recorded in the office of the Hidalgo County Clerk.

9. Lien created by deed of trust recorded as Document No. 780730 in Official Records of Hidalgo County, Texas, securing purchase money note of $425,460.00 note to Texas State Bank, payment of which is not assumed by purchaser in this transaction.

10. Habitation of more than one dwelling on this lot is prohibited.

Grantor, for valuable consideration, the receipt of which is hereby acknowledged, and subject to the reservations from, and exceptions to conveyance and warranty contained in this instrument, grants, sells, and conveys to Grantee the Property, together with all and singular the rights and appurtenances thereto in any wise belonging, to have and to hold the Property to Grantee, Grantee's heirs, executors, administrators, successors, and assigns forever. Grantor binds Grantor and Grantor's heirs, executors, administrators, and successors to warrant and forever defend all and singular the Property to Grantee and Grantee's heirs, executors, administrators, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof forever, except as to the reservations from, and exceptions to conveyance and warranty herein contained.

The vendor's lien against and superior title to the property are retained until each note described is fully paid according to its terms, at which time this deed shall become absolute.

When the context requires, singular nouns and pronouns include the plural.

Jack W Rabe
JACK W. RABE

Bevie Ann Rabe
BEVIE ANN RABE

ACKNOWLEDGMENT

STATE OF TEXAS §
COUNTY OF HIDALGO §

This instrument was acknowledged before me on November 02, 2007 by JACK W. RABE AND BEVIE ANN RABE.

Elizabeth Cantu
Notary Public, State of Texas

AFTER RECORDING RETURN TO:

JACK W. RABE AND BEVIE ANN RABE
P. O. Box 501
La Blanca, Texas 78558

Filed for Record in:
Hidalgo County
Arturo Guajardo Jr.
County Clerk
On: Jan 25,2008 at 03:35P
As a Recording
Document Number: 1849464
Total Fees 20.00
Receipt Number - 92625
By
Imelda Leal, Deputy

ELIZABETH CANTU
Notary Public, State of Texas
My Commission Expires 3-26-2010

	PLANNING DEPT. PCT 3 CERTIFICATE OF PLAT & UTILITY STATUS	
	APPLICANT	APPLICATION NO.
1.	NAILA MARQUEZ	3-14317
2.		
3.		
4.		
5.		
6.		
7.		
	COMM. COURT: MARCH 18, 2014	

PLANNING DEPARTMENT

County of Hidalgo

Rev. 02-19-10

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
Weslaco, TX 78596
956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

Raul E. Sesin, P.E., CFM
Planning Administrator

Precinct 1 2 (3) 4

Application No: 3-14317
12/17/13

HIDALGO COUNTY
CERTIFICATE OF PLAT AND UTILITY STATUS
UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

WE THE UNDERSIGNED CERTIFY AS FOLLOWS:

Upon the application of:

Name: Nilda Marquez

Address: 6901 Buena Vista Dr.
Pharr, TX 78577

Phone: 956-570-6152

Approved by Environmental Health:	Temporary Service	Final Service
	Authorized Signature	Authorized Signature
Inspection/Permit No:		Existent
Date Approved:	/ /	3/5/14

Water Supplier: Agua SUD

Utility Provider: [ ] M.V.E.C. [X] AEP

Account/ESI No.: 100 327894 -

[ ] Temporary Pole [X] Permanent Service

regarding the land described as:
Prairie View Heights PH I Lot 57,

on _____, 20____, the Hidalgo County Commissioners Court, at a meeting duly called and noticed in accordance with the Texas Open Meetings Act, made the following determinations regarding plat and utility status of the land herein described pursuant to Texas Local Government Code Section 232,028(b):

Fill in "yes" or "no" in each blank

YES A plat has been prepared;

YES A plat has been reviewed and approved by the Commissioners Court; (Date approved 5/3/94);

YES water service facilities have been constructed or installed to service the subdivision under Local Government Code Section 232.023 and are fully operable; (verified by Roy Cantu); Roy Cantu

NO an organized sewage collection and treatment system is to be used, and under sewer service facilities have been constructed or installed to service the subdivision under Section 232.023 and are fully operable; (verified by Roy Cantu); Roy Cantu

YES individual septic systems are to be used, and lots in the subdivision can be adequately and legally served by septic systems under Section 232.023; (verified by Roy Cantu); Roy Cantu

YES electrical and gas facilities, if available, have been constructed or installed to service the subdivision under Section 232.023. (verified by Roy Cantu); Roy Cantu

Roy Cantu 3/5/14
Planning Department Authorized Signature

Hidalgo County Judge

Date

ATTEST: _____
Hidalgo County Clerk

Date

PLANNING DEPARTMENT

County of Hidalgo

Rev. 02-19-10

Main Office
1304 South 25th Street
Edinburg, Texas 78542
956-318-2840
956-318-2844

Precinct No.1 Substation
1902 Joe Stephens Ave.
Weslaco, TX 78596
956-968-4734
956-973-7850

Precinct No.3 Substation
2401 N. Moorefield Rd.
Mission, TX 78572
956-205-7045
956-205-7049

Raul E. Sesin, P.E., CFM
Planning Administrator

Precinct 1 2 (3) 4

Application No: 3-14317
12/17/13

REQUEST FOR HIDALGO COUNTY CERTIFICATE OF PLAT AND UTILITY STATUS UNDER TEXAS LOCAL GOVT. CODE SECTION 232.028(b)

In my status and for the land indicated below, which is located outside of any municipality, I request that the Hidalgo County Commissioners Court make the determinations regarding plat and utility status described in Texas Local Government Code § 232.028(b) and issue a certificate of such determinations:

PARTY MAKING REQUEST:

Name: Nalla Marquez

Address: 6401 Buena Vista Dr
Pawnee TX 78572

Phone: 956-570-6152

IDENTIFICATION OF LAND (e.g., lot and block number of recorded subdivision, designation on plat, address, description in deed, etc.):

Prairie View Heights Ph 1 Lot 57

STATUS OF PERSON OR ENTITY MAKING REQUEST:

_____ Subdivider
__✓__ Owner of lot in subdivision
_____ Resident of lot in a subdivision
_____ Entity that provides utility service

Requesting Party (Signature) — 3/5/14 Date

ATTACHED COPY OF VERIFICATION OF OWNERSHIP OR RESIDENCY OF LOT:

__✓__ Deed
_____ Executory Contract
_____ Lease
_____ Rent Receipt
_____ Affidavit
__✓__ Other (describe) Permit

This part to be filled out by receiving county official:

Location of land verified and completed request accepted by Hidalgo County for processing on:

3/5/14
Date

County Official

WARRANTY DEED

September 12, 2012

2352275

Grantor:
Juan A. Lara Jr.
Grantor's Address (including county):
914 Chihuahua Mission, Tx 78572
HIDALGO COUNTY

Grantee:
Naila M. Marquez
Grantee's Address: (including county)
6901 Buena Vista Drive Palmview, Tx 78572
HIDALGO COUNTY

Consideration: Ten and No/100 Dollars and other valuable consideration.

Property (including any improvements):
All of Lot 57, Prairie View Heights Phase I, and Addition to the City of Mission, Hidalgo County, Texas, as per map or plat thereof recorded in Volume 29, Page 55, Map Records, Hidalgo County, Texas.

Reservations From and Exceptions to Conveyance and Warranty :

1. All prior oil, gas and other mineral reservations and/or conveyances.
2. Oil and gas leases of record, if any.
3. Rights, rules, regulations and easements in favor of any water district in which the subject property may be located.
4. Building restrictions of record, if any.
5. Easements of record and all visible easements.
6. Taxes due from September 12, 2012 and all subsequent years which Grantee assumes and agrees to pay.

SAVE AND EXECEPT, and there is hereby reserved unto Grantor, Grantor's successors and assign, all oil, gas, and other minerals in, on or under, or that may be produced from the Property, together with the right of ingress and egress at all times for the purpose of mining, drilling, exploring, operating, and developing said property for oil, gas, and/or other minerals and removing the same therefrom.

Grantor, For the consideration and subject to the reservations from and exceptions to conveyance and warranty, grants, sells, and conveys to Grantee the property, together with all and singular the rights and appurtenances thereto in anywise belonging to have and hold it to Grantee, Grantee's heirs, executors, administrators, successors or assigns forever. Grantor binds Grantor and Grantor's heirs, executors, administrators, and successors to warrant and forever defend all and singular the property to the Grantee and Grantee's heirs executors, administrators and successors and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof except as to the reservations from and exceptions to conveyance and warranty.

NO TITLE EXAMINATION WAS REQUESTED IN CONNECTION WITH THE PREPARATION OF THIS DOCUMENT NOR WAS ANY MADE. THE PREPARER EXPRESSES NO OPINION AS TO THE TITLE TO THIS PROPERTY

When the context requires, singular nouns and pronouns include the plural.

EXECUTED on this the 12th day of September, 2012.

JUAN A LARA JR.

ACKNOWLEDGEMENT

STATE OF TEXAS
COUNTY OF HIDALGO

This instrument was acknowledged before me on this the, 12th day of September, 2012 By JUAN A. LARA JR.

Priscilla Y Ruiz
Notary Public In and For The
State of Texas

PRISCILLA Y. RUIZ
Notary Public, State of Texas
My Commission Expires
March 05, 2013

Chapter 232 Texas LGC Application

APPLICATION NO:
3-14317
Dec. 17, 2013

COUNTY OF HIDALGO
PLANNING DEPARTMENT
PO DRAWER B EDINBURG TX 78539
TEL 318-2840 FAX 318-2844

P8115-01-000-0057-00

[1] OWNER: NAILA M. MARQUEZ
6901 BUENA VISTA DR.

PALMVIEW TX.78572
Telephone No. 570-6152

[2] CONTRACTOR: SELF

[3] WATER SYSTEM: OTHE

[4] PURPOSE OF APPLICATION: NEW RESIDENCE
25-RESIDENTIAL NEW SINGLE DWELLING

[5] SIZE OF STRUCTURE: 400 Sq. Ft.

[6] USE OF BUILDING: NEW-RESIDENTIAL

[7] LEGAL DESC./NAME OF SUBDIVISION
PRAIRIE VIEW HEIGHTS PH 1
LOT-57

LOCATION: 0 ABRAM & FM-107

[8] SEWAGE: PUBLI

[9] CONSTRUCTION TYPE: WOOD

[10] EST. COST OF CONST.: $6,000

[11] SPECIAL FLOOD HAZARD AREA: _____YES
_____ NO

Special Conditions: No construction allowed over any easements.
MUST COMPLY WITH ALL COUNTY,STATE,CITY,FEMA
REGULATIONS FRONT-60' REAR-15' SIDES-6'

Prepared by — Date: 12-18-13

Approved by — Date: 12-17-13

Signature of Owner or Applicant — Date: 12/17/2013

FOR COUNTY USE ONLY
APPLICATION FEES

OTHER _____
TOTAL AMOUNT $30.00

Light [X] Water [X]

Flood Zone: NO Panel No. /Suffix: 480334 Pct: 0

Community No.: 0480-C

Certification of Elevation
Required: ____ YES ✓ NO ____ BFE

A. Setbacks front, side & rear shall be in any deed restrictions.
B. No more than one single family residence per lot.
C. Applicant shall comply with all of the plat and/or deed restrictions and requirements affecting the lot.
D. Permit fee shall be doubled for construction commencing or structures moved in prior to obtaining a permit.
E. Applicant/owner states that no structures exist on this tract of land. If found in violation, permit may be revoked.

[NOTICE]

SEPARATE PERMITS ARE REQUIRED FOR SEPTIC TANKS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS. OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF ONE YEAR AT ANYTIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND REGULATIONS GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

AI-43501 **Comm. Court Executive Office 5. A.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted By: Rebecca Gomez,
EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Right of Way:
Raba-Kistner Consultants, Inc.
Vertical borings along various county roads within Pct. 3 and Pct. 4 (Sprague Sewer Economically Distressed Areas Program (EDAP) Project.)

BACKGROUND

Attachments

(EDAP) Sprague Sewer Project

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/07/2014 03:07 PM
Manuel Chapa	Manuel Chapa	03/07/2014 03:33 PM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Rebecca Gomez Started On: 03/07/2014 02:33 PM

Final Approval Date: 03/14/2014

COUNTY OF HIDALGO, TEXAS
PERMIT FOR GEOTECHNICAL ENGINEERING STUDY
ON COUNTY PUBLIC RIGHT-OF-WAY

This will acknowledge the request of Raba Kistner Consultants, Inc for permission and authorization to conduct Geotechnical Engineering work through the use of "vertical boring" activities and said applicant is here granted to enter upon right-of-ways for the purpose of making such "vertical boring" along the following public roads, to wit:

See Attached Map

Condition that said applicant will comply to the following requirements:

(1.) That you will provide adequate protection for traveling public with flagmen when necessary.
(2.) That you will no lay any lines or cables across the pavement.
(3.) All "vertical boring" on public road right-of-ways shall be confined to the shoulders and borrow pit areas of the roadway and if the roadway being used is a paved or macadamized roadway, then such "vertical boring" will be repaired by permittee.
(4.) That no "vertical boring" shall be done within one hundred fifty feet (150') of a drainage structure or one hundred feet (100') of an irrigation structure.
(5.) That no shrubs, trees, or any road facility will be disturbed or removed.
(6.) No work shall be done while road shoulders, back slope or ditches are wet or soft from recent rains.
(7.) If any of the right-of-way on which said "vertical boring" is to be done, is within or adjacent to any irrigation district or if you contemplate doing any such "vertical boring" work in any part of said district outside of such right of ways within said irrigation district, first consult with and reach an agreement with the manager of such irrigation district concerning exploratory work with reference to the irrigation and drainage structures and facilities of said irrigation district.
(8.) Any damage to any public road facilities will be repaired by County's road and highway maintenance and construction crews and you will be billed for any such expense incurred in connection therewith.
(9.) It is expressly understood and agreed that no representative is made that the County of Hidalgo, Texas is the owner in fee of the public road right of way in question and under consideration; that no representation is made by said County that it has the right to grant and give permission for "vertical boring" exploratory activities, and that permission and granting of request shall not be and become effective until formal permission had been obtained, by written letter or otherwise, from that landowner or owners upon that land which the aforementioned public road traverses and crosses. It is expressly understood and agreed that this permit does not grant permission to make underground or vertical boring surveys of any property in this vicinity, but the applicant shall

fully satisfy itself of the right to enter upon said land for the aforementioned purpose so far as the fee owner or owners thereof are concerned and the County of Hidalgo, Texas shall be applicant, held applicant from any damages or injuries occasioned by the acts of applicant as a result of applicant drilling, blasting or conducting other activities in connection with its proposed vertical boring work and applicant assumes full responsibility and liability for any damages or injuries arising or occasioned there from.

This permit is good for a 60-day period from date approved by Commissioners Court.

Witness our hands this the 18th day of March. 2014.

County Judge

Commissioner, Precinct No.1

Commissioner, Precinct No.2

Commissioner, Precinct No.3

Commissioner, Precinct No.4

Katrin Leonard Of Permittee, Raba Kistner Consultants, Inc.

In the aforementioned permit, does hereby accept the granting of same upon the terms, conditions and agreements, covenants and obligations as set forth therein, and agrees that same shall be fully binding upon the Permittee, its successors and assigns.

WITNESS my hand this the 7th day of March, 2014.

BY: Katrin Leonard, P.E.

RABA KISTNER
CONSULTANTS

Raba Kistner
Consultants, Inc.
800 E. Hackberry
McAllen, TX 78501
www.rkci.com

P 956 :: 682 :: 5332
F 956 :: 682 :: 5487
TBPE Firm F-3257

Project No. AMA14-018-00
March 7, 2014

Mr. Joe M. Flores, Commissioner
Hidalgo County Precinct No. 3
724 North Breyfogle
Mission, Texas 78574

RE: Hidalgo County Precinct No. 3 Permit Request Letter
Boring Locations – Along Various County Roads
Hidalgo County, Texas

Dear Commissioner Flores:

Raba Kistner Consultants, Inc. (RKCI) kindly requests permission to access the right-of-way of various county roads as shown on the attached exhibit (Boring Location Map), located within the jurisdiction of the Hidalgo County Precinct No. 3 and 4. As a subconsultant to Halff Associates, Inc. (our client), **RKCI** has been awarded the Geotechnical Engineering Study for the proposed Sprague Sewer Economically Distressed Areas Program (EDAP) Project. It is our understanding that, depending on the underground utility locations, nineteen of the proposed borings may be located within the right-of-way of Hidalgo County Precinct No. 3. Attached to this letter, you will find Boring Location Map showing the aerial map view of the existing roadways and the proposed boring locations within Precinct Nos. 3 and 4.

Upon completion of drilling operations, borings will be backfilled with generated auger cuttings. The upper six inches of the borings conducted within the existing pavement areas will be patched with cold-mix asphalt and will extend to the existing asphalt-paved surface level. Weather permitting, the field work will take about two to three weeks to complete from its start date.

Should you have any questions, please do not hesitate to contact us.

Very truly yours,

RABA KISTNER CONSULTANTS, INC.

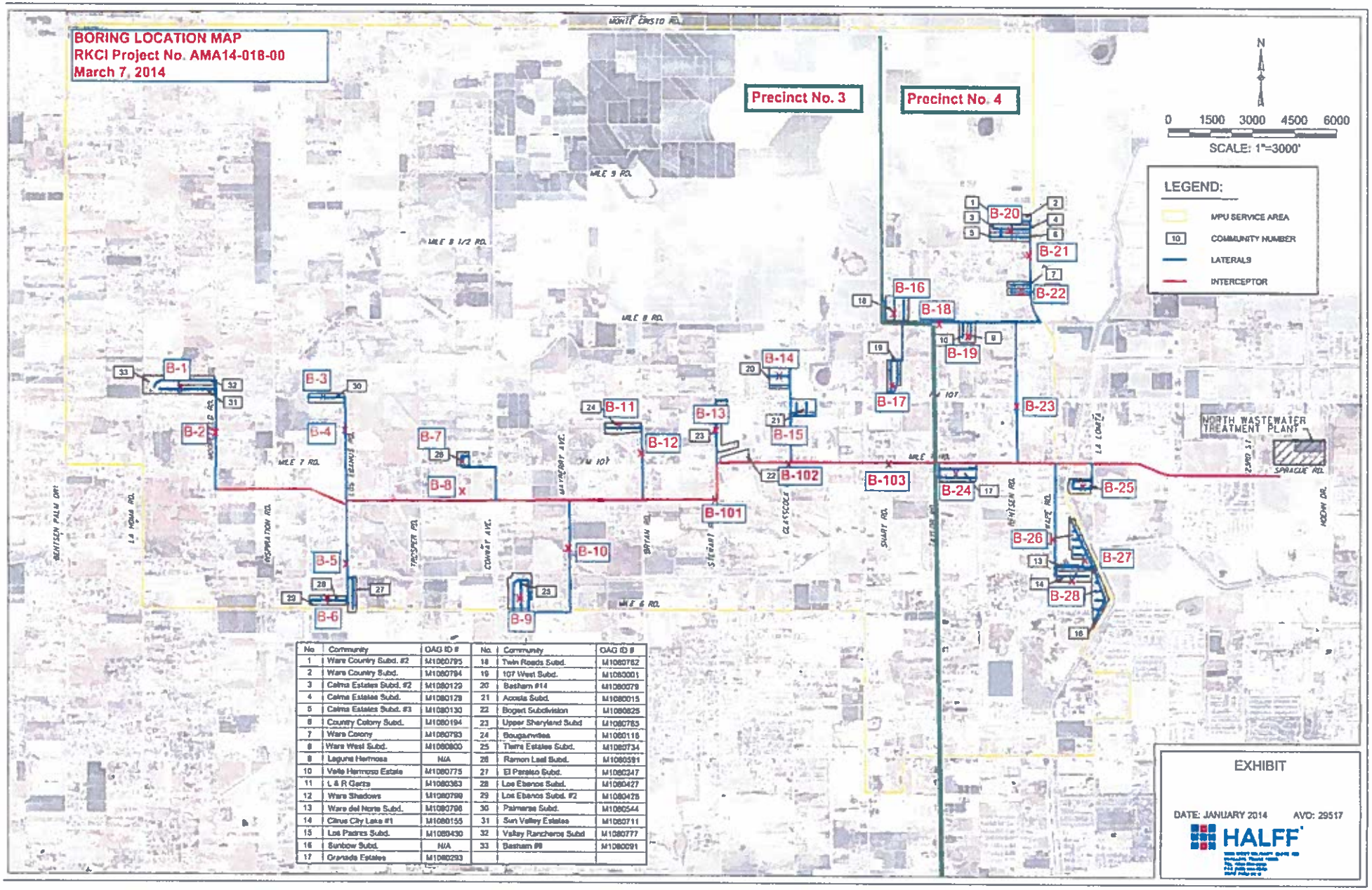
Saul Cruz
Graduate Engineer

Katrin M. Leonard, P.E.
Associate

STATE OF TEXAS
KATRIN M. LEONARD
95810
LICENSED
PROFESSIONAL ENGINEER
March 7, 201

SC/KML

Attachment – Boring Location Map
Copies Submitted: Above (1)



No.	Community	OAG ID #	No.	Community	OAG ID #
1	Ware Country Subd. #2	M1080795	18	Twin Reeds Subd.	M1080782
2	Ware Country Subd.	M1080794	19	107 West Subd.	M1080001
3	Celma Estates Subd. #2	M1080122	20	Basham #14	M1080079
4	Celma Estates Subd.	M1080128	21	Acosta Subd.	M1080015
5	Celma Estates Subd. #3	M1080130	22	Bogert Subdivision	M1080825
6	Country Colony Subd.	M1080194	23	Upper Sheryland Subd	M1080785
7	Ware Colony	M1080793	24	Bougainvillea	M1080116
8	Ware West Subd.	M1080800	25	Tierra Estates Subd.	M1080734
9	Laguna Hermosa	N/A	26	Ramon Leal Subd.	M1080581
10	Valle Hermosa Estate	M1080775	27	El Paraiso Subd.	M1080247
11	L & R Gertz	M1080363	28	Los Ebanos Subd.	M1080427
12	Ware Shadows	M1080799	29	Los Ebanos Subd. #2	M1080428
13	Ware del Norte Subd.	M1080796	30	Palmerse Subd.	M1080544
14	Citrus City Lake #1	M1080155	31	Sun Valley Estates	M1080711
15	Los Padres Subd.	M1080430	32	Valley Rancheros Subd	M1080777
16	Sunbow Subd.	N/A	33	Basham #9	M1080091
17	Granada Estates	M1080293			

RABA KISTNER
CONSULTANTS

Raba Kistner
Consultants, Inc.
800 E. Hackberry
McAllen, TX 78501
www.rkci.com

P 956 :: 682 :: 5332
F 956 :: 682 :: 5487
TBPE Firm F-3257

Project No. AMA14-018-00
March 7, 2014

Mr. Joseph Palacios, Commissioner
Hidalgo County Precinct No. 4
1051 North Doolittle Road
Edinburg, Texas 78539

RE: Hidalgo County Precinct No. 4 Permit Request Letter
Boring Locations – Along Various County Roads
Hidalgo County, Texas

Dear Commissioner Palacios:

Raba Kistner Consultants, Inc. (RKCI) kindly requests permission to access the right-of-way of various county roads as shown on the attached exhibit (Boring Location Map), located within the jurisdiction of the Hidalgo County Precinct No. 3 and 4. As a subconsultant to Halff Associates, Inc. (our client), **RKCI** has been awarded the Geotechnical Engineering Study for the proposed Sprague Sewer Economically Distressed Areas Program (EDAP) Project. It is our understanding that, depending on the underground utility locations, twelve of the proposed borings may be located within the right-of-way of Hidalgo County Precinct No. 4. Attached to this letter, you will find Boring Location Map showing the aerial map view of the existing roadways and the proposed boring locations within Precinct Nos. 3 and 4.

Upon completion of drilling operations, borings will be backfilled with generated auger cuttings. The upper six inches of the borings conducted within the existing pavement areas will be patched with cold-mix asphalt and will extend to the existing asphalt-paved surface level. Weather permitting, the field work will take about three to four weeks to complete from its start date.

Should you have any questions, please do not hesitate to contact us.

Very truly yours,

RABA KISTNER CONSULTANTS, INC.

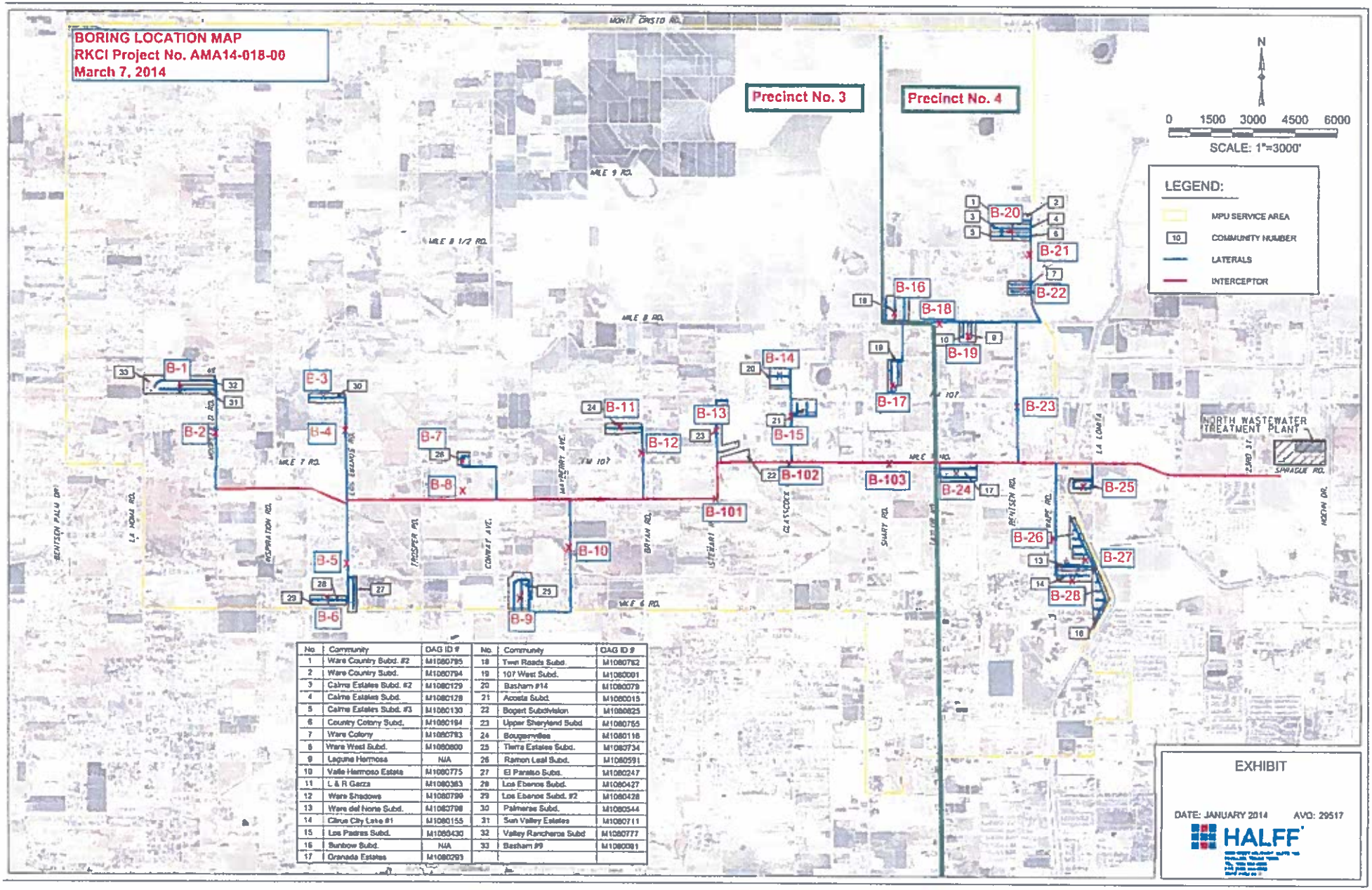
Saul Cruz
Graduate Engineer

Katrin M. Leonard, P.E.
Associate

STATE OF TEXAS
KATRIN M. LEONARD
95810
LICENSED
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March 7, 201

SC/KML

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2	Ware Country Subd.	M1080794	19	107 West Subd.	M1080091
3	Cairns Estates Subd. #2	M1080129	20	Basham #14	M1080079
4	Cairns Estates Subd.	M1080128	21	Acosta Subd.	M1080015
5	Cairns Estates Subd. #3	M1080130	22	Bogert Subdivision	M1080825
6	Country Colony Subd.	M1080194	23	Upper Sheryland Subd.	M1080755
7	Ware Colony	M1080783	24	Bougainvillea	M1080116
8	Ware West Subd.	M1080800	25	Tierra Estates Subd.	M1080734
9	Laguna Hermosa	N/A	26	Ramon Leal Subd.	M1080591
10	Valle Hermoso Estate	M1080775	27	El Paraiso Subs.	M1080247
11	L & R Garza	M1080383	28	Los Ebanos Subd.	M1080427
12	Ware Shadows	M1080799	29	Los Ebanos Subd. #2	M1080428
13	Ware del Norte Subd.	M1080798	30	Palmeras Subd.	M1080544
14	Citrus City Lots #1	M1080155	31	Sun Valley Estates	M1080711
15	Los Pastres Subd.	M1080430	32	Valley Ranchero Subd	M1080777
16	Sunbow Subd.	N/A	33	Basham #9	M1080081
17	Granada Estates	M1080293			

EXHIBIT

DATE: JANUARY 2014 AVO: 29517

HALFF

AI-43429 **Tax Refunds 6. A.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted By: Norma Briones, TAX OFFICE

Department: TAX OFFICE

Information

CAPTION

Account Number	Payer	Amount
E2300.00.001.0002.02	Jaime A. Gonzalez Jr.	$2,558.43
F4200.00.000.0015.00	Buentello Properties Llc	$3,148.99
F6030.03.000.0003.00	Inter National Bank	$11,421.00
H3400.00.004.0010.00	Sierra Title of Hidalgo County Inc.	$4,584.61
H3500.00.004.0010.00	Sierra Title of Hidalgo County Inc.	$4,304.82
L3100.02.000.0018.00	Wells Fargo	$3,254.30
P8340.00.000.0030.00	Ochoa Vicente & Delia V	$2,648.69
T2500.00.002.0000.00	Wayne W. & Nancy K. Gapsiewicz	$12,229.21
T2500.00.003.0000.00	Wayne W. & Nancy k. Gapsiewicz	$5,778.66
T5443.00.000.0090.00	Corelogic	$3,209.52
T7365.1A.000.165A.00	Wells Fargo	$2,669.81
T7365.1A.000.165A.00	Wells Fargo	$2,673.73

BACKGROUND

Attachments

ComCourt03182014

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/06/2014 02:11 PM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

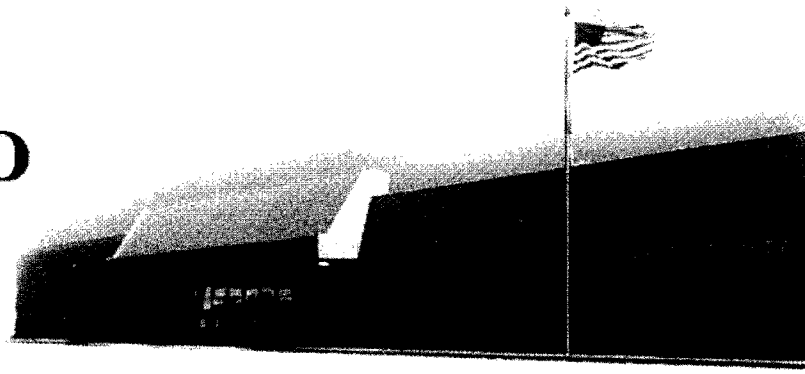
Form Started By: Norma Briones Started On: 03/04/2014 11:08 AM

Final Approval Date: 03/14/2014

Office of Tax Assessor - Collector

COUNTY of HIDALGO

Pablo "Paul" Villarreal, Jr. RTA



P.O. Box 178
Edinburg, Texas 78540-0178
Ph. (956) 318-2157
Fax (956) 318-2733
www.hidalgocountytax.org

March 4, 2014

The Honorable Ramon Garcia
Hidalgo County Commissioners
Edinburg, Texas 78539

Re: See attached list

Gentlemen:

The Hidalgo County Appraisal District has made a correction to the tax roll as allowed by Property Tax Code Section 26.15. This correction decreased the tax liability of the property owner(s). Since taxes had been previously paid, our office determined that the tax roll correction resulted in a tax refund over $2,500.00 dollars due to the taxpayer(s). The County Auditor has also agreed with our determination. As a result, I respectfully request that the Commissioner's Court approve the enclosed application(s) for a tax refund as recommended by the County Auditor.

When completed, please return the attached to our office. Thank you for your assistance in this matter.

Respectfully,

Pablo (Paul) Villarreal, Jr., RTA

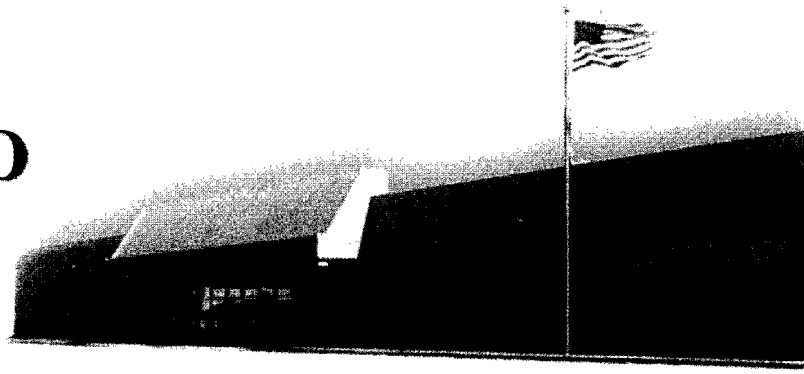
nlr

Enclosure

Office of Tax Assessor - Collector

COUNTY of HIDALGO

Pablo "Paul" Villarreal, Jr. RTA



P.O. Box 178
Edinburg, Texas 78540-0178
Ph. (956) 318-2157
Fax (956) 318-2733
www.hidalgocountytax.org

ACCOUNT NUMBER	PAYER	AMOUNT
E2300.00.001.0002.02	JAIME A.GONZALEZ JR	$2,558.43
F4200.00.000.0015.00	BUENTELLO PROPERTIES LLC	$3,148.99
F6030.03.000.0003.00	INTER NATIONAL BANK	$11,421.00
H3400.00.004.0010.00	SIERRA TITLE OF HIDALGO COUNTY INC	$4,584.61
H3500.00.004.0010.00	SIERRA TITLE OF HIDALGO COUNTY INC	$4,304.82
L3100.02.000.0018.00	WELLS FARGO	$3,254.30
P8340.00.000.0030.00	OCHOA VICENTE & DELIA V	$2,648.69
T2500.00.002.0000.00	WAYNE W. & NANCY K. GAPSIEWICZ	$12,229.21
T2500.00.003.0000.00	WAYNE W. & NANCY K. GAPSIEWICZ	$5,778.66
T5443.00.000.0090.00	CORELOGIC	$3,209.52
T7365.1A.000.165A.00	WELLS FARGO	$2,669.81
T7365.1A.000.165A.00	WELLS FARGO	$2,673.73

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
GONZALEZ JAIME A & RINA R (PAID BY: JAIME A GONZALEZ JR)

Present mailing address *(number and street)*
817 E ESPERANZA AVE

City, town or post office, state, ZIP code
MCALLEN, TX 78501

Phone *(area code and number)*

Legal description (or attach copy of the tax bill or tax receipt): EBONY HEIGHTS CITRUS GROVES UNIT 1

Step 2: Describe the property

E150-LOT 2 2.53AC GR 2.32AC NET

Address or location of property:

162745

Account number of property:
E2300.00.001.0002.02

Tax receipt number:
OR 24406997

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2013	12/16 / 2013	$ 20,431.38	$ 2,558.43
2.		/	$	$
3.		/	$	$
4.		/	$	$
5. TOTAL		/	$	$ 2,558.43

Taxpayer's reason for refund *(attach supporting documentation)*: SUPP# 4

GRANT AG ON 1.44 AC

NR

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here — Signature

Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☑ Approved ☐ Disapproved

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: 2/27/14
2/25/14

sign here — Authorized officer

Date 3/3/14

sign here — Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11, Tax code)*

Pablo (Paul) Villarreal Jr.

Date 2/20/14

2/24

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
BUENTELLO MARIA TRST MARIA BUENTELLO LVN (PAID BY: BUENTELLO PROPERTIES LLC) 4

Present mailing address *(number and street)*
1217 S WESTGATE DR 4

City, town or post office, state, ZIP code
WESLACO, TX 78596 4

Phone *(area code and number)*

Legal description (or attach copy of the tax bill or tax receipt): FLORA LOT 15

Step 2: Describe the property

Address or location of property:

175370 4

Account number of property:

F4200.00.000.0015.00 4

Tax receipt number:

OR 25005493

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2013 4	01/15 / 2014	$ 12,433.16 4	$ 3,148.99 4
2.		/	$	$
3.		/	$	$
4.		/	$	$
5. TOTAL		/	$	$ 3,148.99 1

Taxpayer's reason for refund *(attach supporting documentation)*: SUPP# 4

REMOVE ENTITY CODE CWL PER AMENDED DE-ANNEXATION # 91-09 FOR 13

NR Apply to ENTS1, refund d.Sd

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here — Signature — Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☑ Approved ☐ Disapproved

AUDITED BY: THE HIDALGO C... DATE 2/27/14

sign here — Authorized officer — Date 3/3/14

sign here — Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11, tax code)* — Date 2/20/14

2/24

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
INTER NATIONAL BANK A

Present mailing address *(number and street)*
P.O. BOX 1700 / 1801 S 2ND ST A

City, town or post office, state, ZIP code
MCALLEN, TX 78505 A

Phone *(area code and number)*

Legal description (or attach copy of the tax bill or tax receipt): 495 COMMERCE CENTER PH 3 LOT 3

Step 2: Describe the property

Address or location of property:

651011 A

Account number of property:
F6030.03.000.0003.00 A

Tax receipt number:
OR 24349122

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2013 A	12/11 / 2013	$ 45,740.92 A	$ 11,421.00 A
2.		/	$	$
3.		/	$	$
4.		/	$	$
5. TOTAL		/	$	$ 11,421.00 A

Taxpayer's reason for refund *(attach supporting documentation)*: SUPP# 4

THIS IS A NON-CLERICAL ERROR FOR 2013 YEAR. SECTION 25.25 (D) LATE CORRECTION PENALTY. APPLY TO ACCOUNT AND REFUND DIFFERENCE.

NR

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here ➡ Signature

Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☑ Approved ☐ Disapproved

2/20/14
AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: PV 2/27/14

sign here ➡ Authorized officer

Date 3/3/14

Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11, Tax code)*

sign here ➡ Pablo James Villarreal Jr.

Date 2/20/14

2/24

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
MALDONADO LORI & OMAR (PAID BY: SIERRA TITLE OF HIDALGO COUNTY INC) 4

Present mailing address *(number and street)*
1115 S 8TH AVE 4

City, town or post office, state, ZIP code	Phone *(area code and number)*
EDINBURG, TX 78539 4	

Legal description (or attach copy of the tax bill or tax receipt): HILLCREST LOT 10,11,12 BLK4

Step 2: Describe the property

Address or location of property:

193292 4

Account number of property: H3400.00.004.0010.00 4 OR Tax receipt number: 24246068

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2012 4	12/03 / 2013	$ 4,584.61 4	$ 4,584.61 4
2.		/	$	$
3.		/	$	$
4.		/	$	$
5. TOTAL		/	$	$ 4,584.61 1

Taxpayer's reason for refund *(attach supporting documentation)*: SUPP # 15

GRANT DVHS FILED LATE Q/YR 2012

NR

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here — Signature	Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☑ Approved ☐ Disapproved

AUDITED BY: THE HIDALGO C... DATE 2/27/14

sign here — Authorized office	Date
	3/3/14

Collector(s) of taxing unit(s) for refund application over *(insert amount for which governing body approval is required under Section 31.11, tax code)*

sign here	Date
Pablo (Paul) Villarreal Jr.	2/20/14

2/24

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
MALDONADO LORI & OMAR (PAID BY: SIERRA TITLE OF HIDALGO COUNTY INC)

Present mailing address *(number and street)*
1115 S 8TH AVE

City, town or post office, state, ZIP code
EDINBURG, TX 78539

Phone *(area code and number)*

Legal description (or attach copy of the tax bill or tax receipt): HILLCREST LOT 10,11,12 BLK 4

Step 2: Describe the property

Address or location of property:

193292

Account number of property: H3500.00.004.0010.00

Tax receipt number: OR 24246068

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2013	12/03 / 2013	$ 4,304.82	$ 4,304.82
2.		/	$	$
3.		/	$	$
4.		/	$	$
5. TOTAL		/	$	$ 4,304.82

Taxpayer's reason for refund *(attach supporting documentation)*: SUPP# 4

GRANT DVHS FILED LATE Q/YR 2012

NR

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here — Signature — Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☑ Approved ☐ Disapproved

AUDITED BY: THE HIDALGO
DATE: 2/27/14

sign here — Authorized officer — Date 3/3/14

sign here — Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11, tax code)* — Date 2/20/14

2/24

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
DE LA GARZA ANGEL & IMELDA M (PAID: WELLS FARGO) 4

Present mailing address *(number and street)*
1309 TONI LN 4

City, town or post office, state, ZIP code
MISSION, TX 78572 4

Phone *(area code and number)*

Legal description (or attach copy of the tax bill or tax receipt): LAS BRISAS II LOT 18

Step 2: Describe the property

Address or location of property:
551812 4

Account number of property:
L3100.02.000.0018.00 4

Tax receipt number:
OR 24739923

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2013 4	12/30 / 2013	$ 3,254.30 4	$ 3,254.30 4
2.		/	$	$
3.		/	$	$
4.		/	$	$
5. TOTAL		/	$	$ 3,254.30 1

Taxpayer's reason for refund *(attach supporting documentation)*: SUPP# 4

CHNG DV2 TO DVHS FILED LATE QY 2013

NR

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here — Signature

Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☒ Approved ☐ Disapproved

AUDITED BY: THE HIDALGO
DATE: (PD) 2/27/14 2/28/14

sign here — Authorized officer

Date 3/3/14

Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11, tax code)*

sign here — Pablo (Paul) Villarreal Jr.

Date 2/20/14

2/24

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
OCHOA VICENTE & DELIA V

Present mailing address *(number and street)*
3515 MILLWOOD ST

City, town or post office, state, ZIP code	Phone *(area code and number)*
EDINBURG, TX 78541	

Legal description (or attach copy of the tax bill or tax receipt): PRESTON GREENS LOT 30

Step 2: Describe the property

Address or location of property:

539229

Account number of property:

P8340.00.000.0030.00

Tax receipt number:

OR 22689456

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2012	01/29 / 2013	$ 2,648.69	$ 2,648.69
2.		/	$	$
3.		/	$	$
4.		/	$	$
5. TOTAL		/	$	$ 2,648.69

Taxpayer's reason for refund *(attach supporting documentation)*: SUPP# 15

GRANT DVHS FILED LATE Q/YR 2012

NR

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here → Signature	Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☑ Approved ☐ Disapproved

AUDITED BY: THE HIDALGO
DATE: 2/27/14 2/28/14

sign here → Authorized official	Date
	3/3/14

sign here → Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11, tax code)*	Date
Pablo (Paul) Villarreal Jr.	2/20/14

2/24

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
GAP 3 KDS LLC (PAID BY: WAYNE W. & NANCY K. GAPSIEWICZ)

Present mailing address *(number and street)*
2917 W US HIGHWAY 83

City, town or post office, state, ZIP code
MCALLEN, TX 78501

Phone *(area code and number)*

Legal description (or attach copy of the tax bill or tax receipt): TEXAS MOBILE PARK ALL OF BLK 3 TEXAS

Step 2: Describe the property

TRAILER PARK

Address or location of property:

300330

Account number of property: T2500.00.002.0000.00

Tax receipt number: OR 24348963

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2013	12/11 / 2013	$ 29,731.54	$ 12,229.21
2.		/	$	$
3.		/	$	$
4.		/	$	$
5. TOTAL		/	$	$ 12,229.21

Taxpayer's reason for refund *(attach supporting documentation)*: SUPP# 4

WRONG LAND RATE APPLIED

NR

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here — Signature — Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☑ Approved ☐ Disapproved

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: 2/27/14

sign here — Authorized officer — Date 3/3/14

Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11, Tax code)*

sign here — Pablo (Paul) Villarreal Jr. — Date 2/20/14

2/24

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
GAP 3 KDS LLC (PAID BY: WAYNE W. & NANCY K. GAPSIEWICZ)

Present mailing address *(number and street)*
2917 W US HIGHWAY 83

City, town or post office, state, ZIP code
MCALLEN, TX 78501

Phone *(area code and number)*

Legal description (or attach copy of the tax bill or tax receipt): TEXAS MOBILE PARK ALL OF BLK 3 TEXAS

Step 2: Describe the property

TRAILER PARK

Address or location of property:

300331

Account number of property: T2500.00.003.0000.00

Tax receipt number: OR 24348963

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2013	12/11 / 2013	$ 18,756.55	$ 5,778.66
2.		/	$	$
3.		/	$	$
4.		/	$	$
5. TOTAL		/	$	$ 5,778.66

Taxpayer's reason for refund *(attach supporting documentation)*: SUPP# 4

WRONG LAND RATE APPLIED

NR

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here — Signature

Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☑ Approved ☐ Disapproved

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: (N) 2/27/14 2/28/14

sign here — Authorized officer

Date 3/3/14

sign here — Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11, tax code)*

Pablo (Paul) Villarreal Jr.

Date 2/20/14

2/24

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
CERVANTES MARIA G (PAID BY: CORELOGIC) 4

Present mailing address *(number and street)*
6225 45TH ST 4

City, town or post office, state, ZIP code
MCALLEN, TX 78504 4

Phone *(area code and number)*

Legal description (or attach copy of the tax bill or tax receipt): TIFFANEY ESTATES LOT 90

Step 2: Describe the property

Address or location of property:

708851 4

Account number of property:
T5443.00.000.0090.00 4

Tax receipt number:
OR 24757063

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2013 4	12/30 / 2013	$ 3,209.52 4	$ 3,209.52 4
2.		/	$	$
3.		/	$	$
4.		/	$	$
5. TOTAL		/	$	$ 3,209.52 1

Taxpayer's reason for refund *(attach supporting documentation)*: SUPP# 4

GRANT DVHSS FILED LATE Q/YR 2013

NR

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here — Signature

Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☑ Approved ☐ Disapproved

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE 2/28/14

sign here — Authorized officer

Date 3/3/14

sign here — Collector(s) of taxing unit(s) for refund/application over *(insert amount for which governing body approval is required under Section 31.11, tax code)*

Pablo (Paul) Villarreal Jr.

Date 2/20/14

2/24

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
MARTINEZ MARCO A & SHANNON G (PAID BY: WELLS FARGO) 4

Present mailing address *(number and street)*
10704 N 31ST ST 4

City, town or post office, state, ZIP code
MCALLEN, TX 78504 4

Phone *(area code and number)*

Legal description (or attach copy of the tax bill or tax receipt): TRINITY OAKS PH 1A LOT 165A

Step 2: Describe the property

Address or location of property:

20405901 4

Account number of property:

T7365.1A.000.165A.00 4

Tax receipt number:

OR 22050702

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2012 4	12/28 / 2012	$ 2,669.81 4	$ 2,669.81 4
2.		/	$	$
3.		/	$	$
4.		/	$	$
5. TOTAL		/	$	$ 2,669.81 4

Taxpayer's reason for refund *(attach supporting documentation)*: SUPP# 15

GRANT DVHS FILED LATE Q/YR 2012

NR

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here ➡ Signature

Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☑ Approved ☐ Disapproved

J.C. 2/28/14

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: 2/27/14

sign here ➡ Authorized official

Date 3/3/14

Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11 tax code)*

sign here ➡

Date 2/20/14

2/24

APPLICATION FOR TAX REFUND

Collection office name	Collecting tax for: (Tax Units)
HIDALGO COUNTY TAX OFFICE	GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address *(number and street)* P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone *(area code and number)* (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
MARTINEZ MARCO A & SHANNON G (PAID BY: WELLS FARGO) 4

Present mailing address *(number and street)*
10704 N 31ST ST 4

City, town or post office, state, ZIP code
MCALLEN, TX 78504 4

Phone *(area code and number)*

Legal description (or attach copy of the tax bill or tax receipt): TRINITY OAKS PH 1A LOT 165A

Step 2: Describe the property

Address or location of property:

20405901 4

Account number of property:

T7365.1A.000.165A.00 4

Tax receipt number:

OR 24740059

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2013 4	12/30 / 2013	$ 2,673.73 4	$ 2,673.73 4
2.		/	$	$
3.		/	$	$
4.		/	$	$
5. TOTAL		/	$	$ 2,673.73 1

Taxpayer's reason for refund *(attach supporting documentation)*: SUPP # 4

GRANT DVHS FILED LATE Q/YR 2012

NR

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

sign here ➡ Signature

Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is ☑ Approved ☐ Disapproved

UDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: (10) 2/27/14

sign here ➡ Authorized official

Date 2/20/14
3/3/14

sign here ➡ Collector(s) of taxing unit(s) for refund applications over *(insert amount for which governing body approval is required under Section 31.11, tax code)*

Date 2/20/14

2/24

AI-43441 **Tax Refunds 6. B.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted By: Norma Briones, TAX OFFICE

Department: TAX OFFICE

Information

CAPTION

Account Number	Payer	Amount
D2060.00.000.0024.00	Quantum Servicing Corporation	$4,032.77
M2350.01.000.0012.00	Dur Properties Llc	$2,897.13

BACKGROUND

Attachments

ComCourt03182014(2)

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/06/2014 02:12 PM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

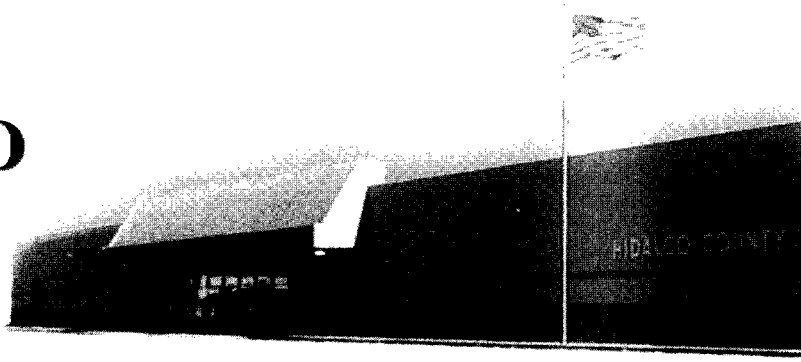
Form Started By: Norma Briones Started On: 03/05/2014 10:03 AM

Final Approval Date: 03/14/2014

Office of Tax Assessor - Collector

COUNTY of HIDALGO

Pablo "Paul" Villarreal, Jr. RTA



P.O. Box 178
Edinburg, Texas 78540-0178
Ph. (956) 318-2157
Fax (956) 318-2733
www.hidalgocountytax.org

March 4, 2014

The Honorable Ramon Garcia
Hidalgo County Commissioners
Edinburg, Texas 78539

Re: See attached list

Gentlemen:

Our office has determined that the attached application(s) for a tax refund over $2,500.00 dollars is(are) erroneous and/or excessive. The County Auditor has also agreed with our determination. As a result, I respectfully request that the Commissioner's Court approve the enclosed application(s) for a tax refund as required by Property Tax Code Section 31.11, Refunds of Overpayments or Erroneous Payments.

When completed, please return the attached to our office. Thank you for your assistance in this matter.

Respectfully,

Pablo (Paul) Villarreal, Jr., RTA

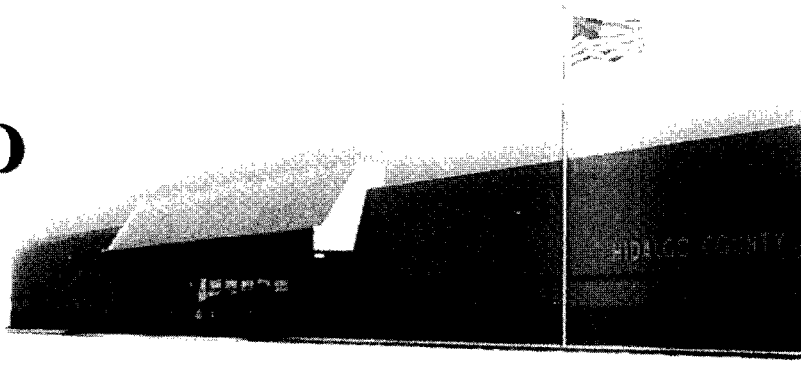
nlr

Enclosure

Office of Tax Assessor - Collector

COUNTY of HIDALGO

Pablo "Paul" Villarreal, Jr. RTA



P.O. Box 178
Edinburg, Texas 78540-0178
Ph. (956) 318-2157
Fax (956) 318-2733
www.hidalgocountytax.org

ACCOUNT NUMBER	PAYER	AMOUNT
D2060.00.000.0024.00	QUANTUM SERVICING CORPORATION	$4,032.77
M2350.01.000.0012.00	DUR PROPERTIES LLC	$2,897.13

PABLO (PAUL) VILLARREAL JR., RTA
Hidalgo County Tax Assessor - Collector
PO BOX 178 EDINBURG, TX 78540-0178

Phone No.: (956) 318-2157
Fax No.: 956-318-2733

Print Date: 12/20/2013

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: CA 2.24-14
J.C 2.28.14

Account Number
D2060-00-000-0024-00
HCAD No. 687781

Legal Description of the Property
DEL LAGO LOT 24

817 E FRANCISCA AVE

OWNER: INMOBILARIA SANTA DOLORES SA DE CV

QUANTUM SERVICING CORPORATION
A CLAYTON HOLDINGS COMPANY
100 BEARD SAWMILL RD, SUITE 200
SHELTON , CT 06484

2013 OVERAGE AMOUNT $4,032.77

1: HIDALGO COUNTY, 2: DRAINAGE DIST #1, 47: MCALLEN ISD, 54: SOUTH TEXAS ISD, 55: SOUTH TEXAS COLLEGE

APPLICATION FOR PROPERTY TAX REFUND

If you paid the taxes on this account and believe you are entitled to a refund, please complete this application, sign it, and return it with proof of payment. Applications must be submitted within three years of the date of payment or you waive the right to the refund per Section 31.11c of Texas Property Tax Code. Governing body approval is required for refunds in excess of $500. Please allow 60 days for processing.

Step 1: Identify the Payer requesting the refund if different than shown above	Name: Quantum Servicing Mailing Address: 1300 E. Mlk Blvd ste 302 City, State, Zip Code: Tampa, FL 33605	Relationship to Property Owner: Mortgage Company Daytime Telephone Number: 813.371.0249
Step 2: Refunds are only issued to party that paid taxes. Affirm that you are the payer.	I paid the taxes for year 2012 & 2013 and am the party entitled to the refund.	
Step 3: Mark the reason for the refund and provide a brief explanation	✓ Overpaid the account — Sent check # 7597 in the $ 30,931.04 Duplicate payment Paid in error (explain)	
Step 4: Provide payment information **Attach copies of cancelled checks or tax office receipts**	Total amount paid by this taxpayer Total tax, penalty, and interest amount owed for the year Amount of refund claimed	$ 30,931.04 $ 4,032.77
Step 5: How should the refund be processed?	Mail to Property Owner X Mail to Payer at address in Step 1 Transfer this amount to account — For tax year Escrow for next year 's taxes	
Step 6: Sign the application form. Unsigned applications will not be processed. Please allow 60 days from the time this application is returned to the tax office for the refund to be processed	By completing and signing this form I hereby apply for the refund of the above described taxes and certify that the information I have given on this form is true and correct **SIGN HERE** [signature] — Date of application: 1/9/14 **If you make a false statement on this application you could be found guilty of a Class A Misdemeanor or a state jail felony under Texas Penal Code Section 37.10**	
AUDITORS USE ONLY:	✓ Approved ☐ Denied By: [signature] Date: 3/3/14	
TAX OFFICE USE ONLY:	✓ Approved ☐ Denied By: [signature] Date: 1-22-14	

This application must be completed, signed, and submitted with supporting documentation to be valid.

v1.15 2/7

PABLO (PAUL) VILLARREAL JR., RTA
Hidalgo County Tax Assessor - Collector
PO BOX 178 EDINBURG, TX 78540-0178

Phone No.: (956) 318-2157
Fax No.: 956-318-2733

Print Date: 12/26/2013

Account Number
M2350-01-000-0012-00
HCAD No. 230540

Legal Description of the Property
MCALLEN SW IND DIST #1 LOT 12 BLK 1

6100 S 42ND ST

OWNER: DUR PROPERTIES LLC

Payee:

DUR PROPERTIES LLC
6100 S 42ND ST STE A
MCALLEN , TX 78503-8827

2013 OVERAGE AMOUNT $2,897.13

1: HIDALGO COUNTY, 2: DRAINAGE DIST #1, 47: MCALLEN ISD, 54: SOUTH TEXAS ISD, 55: SOUTH TEXAS COLLEGE

APPLICATION FOR PROPERTY TAX REFUND

If you paid the taxes on this account and believe you are entitled to a refund, please complete this application, sign it, and return it with proof of payment. Applications must be submitted within three years of the date of payment or you waive the right to the refund per Section 31.11c of Texas Property Tax Code. Governing body approval is required for refunds in excess of $500. Please allow 60 days for processing.

Step 1: Identify the Payer requesting the refund if different than shown above	Name: Dalia I. Ramirez	Relationship to Property Owner: Owner
	Mailing Address: 6100 S. 42nd St Ste A	Daytime Telephone Number: (956) 207-8773 any time
	City, State, Zip Code: McAllen, TX 78503	
Step 2: Refunds are only issued to party that paid taxes. Affirm that you are the payer.	I paid the taxes for year 2013 and am the party entitled to the refund.	
Step 3: Mark the reason for the refund and provide a brief explanation	✓ Overpaid the account	
	Duplicate payment	
	Paid in error (explain)	
Step 4: Provide payment information **Attach copies of cancelled checks or tax office receipts**	Total amount paid by this taxpayer	$19,373.87
	Total tax, penalty, and interest amount owed for the year	
	Amount of refund claimed	$2,897.13
Step 5: How should the refund be processed?	Mail to Property Owner	
	✓ Mail to Payer at address in Step 1	
	Transfer this amount to account	For tax year
	Escrow for next year 's taxes	
Step 6: Sign the application form. Unsigned applications will not be processed. Please allow 60 days from the time this application is returned to the tax office for the refund to be processed	By completing and signing this form I hereby apply for the refund of the above described taxes and certify that the information I have given on this form is true and correct	
	SIGN HERE Dalia I. Ramirez	Date of application: 1/8/2014
	If you make a false statement on this application you could be found guilty of a Class A Misdemeanor or a state jail felony under Texas Penal Code Section 37.10	
AUDITORS USE ONLY:	☐ Approved ☐ Denied By:	Date: 3/3/14
TAX OFFICE USE ONLY:	☑ Approved ☐ Denied By:	Date: 1-22-14

This application must be completed, signed, and submitted with supporting documentation to be valid.

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: (PN) 2/25/14
2.20.14

v1.15 1/23

AI-43448 **Membership Dues 7. A.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted By: Myra Montoya, SHERIFF DEPT.

Department: SHERIFF DEPT.

Information

CAPTION

Sheriff's Department (1100):
Requesting approval of 2014 membership dues payment to the Texas Criminal Justice Information User's Group for Communications Supervisors Leticia Garcia and Corina Villanueva in the amount of $35.00 each. (req. # 252978)

BACKGROUND

The Texas Criminal Justice Information User's Group objectives are to:
1. Coordinate criminal justice information systems development and data processing, particularly at intergovernmental interface level.
2. Exchange and distribute the information on development and the improvement of criminal justice information systems.
3. Consolidate the approach and matters concerning several offices and agencies, but not to include lobbying or political activities.

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-1100-421-00-280-001-0-xxx

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available through requisition #252978.

Attachments

TCJIUG

Form Review

Inbox	Reviewed By	Date
Emilia Uriegas	Emilia Uriegas	03/05/2014 04:11 PM
Budget & Management	Debbie Tamez	03/07/2014 03:37 PM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Myra Montoya Started On: 03/05/2014 03:51 PM

Final Approval Date: 03/14/2014

TO THE COUNTY AUDITOR
AFFIDAVIT FOR PAYMENT OF MEMBERSHIP DUES
TO ASSOCIATIONS OTHER THAN THE TEXAS ASSOCIATION OF COUNTIES

THE STATE OF TEXAS
COUNTY OF HIDALGO

I, Corina Villanueva, do hereby state that membership in the TX Criminal Justice Information User's Group, and dues to be paid to the association, serve to accomplish one or more of the following County purposes:

- ☒ To obtain statutorily required continuing professional education.
- ☒ To obtain continuing education necessary to maintain a license or certification.
- ☒ To access the association or organization's programs, services, and activities in order to strengthen professional skills and keep up-to-date on developments related to the Department's primary business activities:
  - Publications
  - Periodicals
  - Training
  - Annual Conference
  - Award Programs
  - Representation
  - Technical Inquiry Services

FOR STATEWIDE ASSOCIATIONS ONLY

I further state that TCJIUG is a statewide association with a minimum membership of at least 25 percent of eligible political subdivisions.

SIGNATURE: _____ DATE: 3-3-14
TITLE: Communications Supervisor

Before me Myra M. Montoya, a Notary Public, appeared Corina Villanueva, and on his/her oath deposed and stated that the facts as set forth in the above affidavit to be true and correct in every respect.

(SEAL) MYRA M MONTOYA NOTARY PUBLIC STATE OF TEXAS MY COMM. EXP. 7/27/17

Myra M. Montoya
NOTARY PUBLIC IN AND FOR
THE STATE OF TEXAS

AUTHORITY TO OBTAIN AFFIDAVIT: LGC § 113.064(b)
AUTHORITY TO PAY MEMBERSHIP DUES: GC § 305.026

COUNTY AUDITOR'S FORM: RE-CA-041B
REVISED: 12-2012

2014 Memberhip Dues
From January 01, 2014 to December 31, 2014

Texas Criminal Justice Information User's Group
P O Box 684096
Austin, Texas 78768-4096

Corina Villanueva
Hidalgo County Sheriff's Office
PO Box 1228
Edinburg, TX 78540

Page: 1
Member: 878

Date	Reference	Description	Amount
1/01/2014	14	2014 Membership Dues	35.00
		Pay This Amount	35.00

PLEASE DETACH AND RETURN THIS PORTION WITH PAYMENT - TOTAL DUE = 35.00

Corina Villanueva
Hidalgo County Sheriff's Office
PO Box 1228
Edinburg, TX 78540

878

Amount Enclosed

Texas Criminal Justice Information User's Group
P O Box 684096
Austin, Texas 78768-4096

TO THE COUNTY AUDITOR
AFFIDAVIT FOR PAYMENT OF MEMBERSHIP DUES
TO ASSOCIATIONS OTHER THAN THE TEXAS ASSOCIATION OF COUNTIES

THE STATE OF TEXAS
COUNTY OF HIDALGO

I, Leticia Garcia, do hereby state that membership in the TX Criminal Justice Information User's Group, and dues to be paid to the association, serve to accomplish one or more of the following County purposes:

- ☒ To obtain statutorily required continuing professional education.
- ☒ To obtain continuing education necessary to maintain a license or certification.
- ☒ To access the association or organization's programs, services, and activities in order to strengthen professional skills and keep up-to-date on developments related to the Department's primary business activities:
  - Publications
  - Periodicals
  - Training
  - Annual Conference
  - Award Programs
  - Representation
  - Technical Inquiry Services

FOR STATEWIDE ASSOCIATIONS ONLY

I further state that TCJIUG is a statewide association with a minimum membership of at least 25 percent of eligible political subdivisions.

SIGNATURE: Leticia Garcia DATE: 3-3-14
TITLE: Communications Supervisor

Before me Myra M. Montoya, a Notary Public, appeared Leticia Garcia, and on his/her oath deposed and stated that the facts as set forth in the above affidavit to be true and correct in every respect.

(SEAL) MYRA M MONTOYA NOTARY PUBLIC STATE OF TEXAS MY COMM. EXP. 7/27/17

Myra M. Montoya
NOTARY PUBLIC IN AND FOR
THE STATE OF TEXAS

AUTHORITY TO OBTAIN AFFIDAVIT: LGC § 113.064(b)
AUTHORITY TO PAY MEMBERSHIP DUES: GC § 305.026

COUNTY AUDITOR'S FORM: RE-CA-041B
REVISED: 12-2012

2014 Memberhip Dues

From January 01, 2014 to December 31, 2014

Texas Criminal Justice Information User's Group
P O Box 684096
Austin, Texas 78768-4096

Leticia Garcia
Hidalgo County Sheriff's Office
PO Box 1228
Edinburg, TX 78540

Page: 1
Member: 879

Date	Reference	Description	Amount
1/01/2014	15	2014 Membership Dues	35.00
		Pay This Amount	35.00

PLEASE DETACH AND RETURN THIS PORTION WITH PAYMENT - TOTAL DUE = 35.00

Leticia Garcia
Hidalgo County Sheriff's Office
PO Box 1228
Edinburg, TX 78540

879

Amount Enclosed

Texas Criminal Justice Information User's Group
P O Box 684096
Austin, Texas 78768-4096

AI-43466 **Urban County 8. A.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted For: Irene Montoya Submitted By: Mary Flores, URBAN COUNTY

Department: URBAN COUNTY

Information

CAPTION

Request for approval of two (2) applicants in the Countywide Area and one (1) applicant in the City of San Juan under the HOME Owner-Occupied Housing Rehabilitation Program.

BACKGROUND

The following families are being recommended for approval to receive assistance under the HOME Owner-Occupied Housing Rehabilitation Program:

APPLICANT	CASE NUMBER	CITY	FUNDING YEAR	LOCATION OF PROPERTY
Maria R. Perez Deferred Loan - Disabled Reconstruction	CW #85-13-01	La Blanca Precinct #4	HOME 2011	Lot 4, of the Cinco Hermanas Subdivision of the lands in Hidalgo County Texas.
Gertrudes Rocha Deferred Loan - Elderly Reconstruction	CW#85-13-02	Edinburg Precinct #4	HOME 2011	A 0.5 acre tract lying out of the East 4.47 acres of the North 8.97 acres of Lot 15 Blk 56, of the Alamo Land & Sugar Company's Subdivision of lands in Hidalgo County Texas.
Porfirio & Hilda Cantu Deferred Loan - Elderly Reconstruction	SJ #75-13-01	San Juan Precinct #2	HOME 2011	Lot 42, San Juan East II Mobile Home Phase I Subdivision, an addition to the City of SanJuan, Texas, Hidalgo County Texas.

The amount of assistance to the family will be determined after receipt of bids through the procurement process. Thereafter, selection of bidders will be presented to County Commissioner's Court. Funding is available through the HOME 2011 Budget. The Urban County Program staff recommends approval of applicant's.

Attachments

Agenda Backup

Agenda Backup

Agenda Backup

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/06/2014 11:36 AM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Mary Flores Started On: 03/06/2014 09:42 AM

Final Approval Date: 03/14/2014

Housing Rehab Program

ENTITY: Countywide Area

PROJECT: Approval for Assistance under the HOME Owner-Occupied Housing Rehabilitation Program.

FUNDING YEAR: HOME 2011

SYNOPSIS:

The family is being recommended for applicant approval under the HOME Owner-Occupied Housing Rehabilitation Program. The applicant has been on the waitlist since May 2011, and has met all of the program requirements for assistance under the HOME Owner-Occupied Housing Rehabilitation Program. The following is a profile of the project

Gertrudis Rocha
CW #85-13-02

Family of three (3)
Applicant's age is 76, daughter is 43 and grandson is 17

Title Search:	No Abstract or Liens
Flood Zone:	No – Zone B
Insurance:	N/A
Structures:	1
Taxes:	current
Assets & Deposits:	N/A
Debt to Income Ratio:	N/A
Pay Back:	No - Deferred Loan- Elderly
Number of Bedrooms:	2
Square Feet:	864
Total annual household income:	$ 14,694.72
HUD Income Limits (family of 3):	$ 36,400.00

Deferred Loan-Elderly

Existing Dwelling: 2 bedrooms frame home, built in 1970

RECOMMENDATION:

The HOME Staff recommends approval for assistance under the HOME Owner-Occupied Housing Rehabilitation Program by the County Commissioner's Court.

Housing Rehab Program

ENTITY: Countywide Area

PROJECT: Approval for Assistance under the HOME Owner-Occupied Housing Rehabilitation Program.

FUNDING YEAR: HOME 2011

SYNOPSIS:

The family is being recommended for applicant approval under the HOME Owner-Occupied Housing Rehabilitation Program. The applicant has been on the waitlist since July 2011, and has met all of the program requirements for assistance under the HOME Owner-Occupied Housing Rehabilitation Program. The following is a profile of the project

Maria R. Perez
CW #85-13-01

Family of two (2)
Applicant's age is 50 and daughter age is 14

Title Search:	No Abstract or Liens
Flood Zone:	No – Zone X
Insurance:	N/A
Structures:	1
Taxes:	current
Assets & Deposits:	N/A
Debt to Income Ratio:	N/A
Pay Back:	No - Deferred Loan- Disabled
Number of Bedrooms:	2
Square Feet:	864
Total annual household income:	$ 18,803.60
HUD Income Limits (family of 2):	$ 32,350.00

Deferred Loan-Disabled

Existing Dwelling: 3 bedrooms frame home, built in 1980

RECOMMENDATION:

The HOME Staff recommends approval for assistance under the HOME Owner-Occupied Housing Rehabilitation Program by the County Commissioner's Court.

Housing Rehab Program

ENTITY: City of San Juan

PROJECT: Approval for Assistance under the HOME Owner-Occupied Housing Rehabilitation Program.

FUNDING YEAR: HOME 2011

SYNOPSIS:

The family is being recommended for applicant approval under the HOME Owner-Occupied Housing Rehabilitation Program. The applicant has been on the waitlist since June 2011, and has met all of the program requirements for assistance under the HOME Owner-Occupied Housing Rehabilitation Program. The following is a profile of the project

Porfirio & Hilda Cantu
SJ #75-13-01

Family of two (2)
Applicant's age is 75 and spouse is 70

Title Search:	No Abstract or Liens
Flood Zone:	No – Zone B
Insurance:	N/A
Structures:	1
Taxes:	current
Assets & Deposits:	N/A
Debt to Income Ratio:	N/A
Pay Back:	No - Deferred Loan- Elderly
Number of Bedrooms:	2
Square Feet:	864
Total annual household income:	$ 13,051.20
HUD Income Limits (family of 2):	$ 32,350.00

Deferred Loan-Elderly

Existing Dwelling: 3 bedrooms frame home, built in 1984

RECOMMENDATION:

The HOME Staff recommends approval for assistance under the HOME Owner-Occupied Housing Rehabilitation Program by the County Commissioner's Court.

AI-43624 **Purchasing Department 9. A.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted For: Martha L. Salazar Submitted By: Rocio Villarreal, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Approval of Request for Payment-Application No. 4 in the amount of $232,191.40 from D. Wilson Construction Co. awarded contractor for the, "Repairs and Renovations-1st and 2nd Floors to the Former Administration Building", and as certified for payment by project architect, Alcocer Garcia Associates, Inc. and reviewed & initialed by construction manager, Prodigy C-12-029-10-23.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-1336-419-40-220-043-0-452

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

PO# 698457

Attachments

invoice

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	03/14/2014 05:32 PM
Budget & Management	Debbie Tamez	03/17/2014 07:35 AM
Purchasing Department	Marty Salazar	03/14/2014 05:32 PM
Budget & Management	Debbie Tamez	03/17/2014 07:35 AM
Glinda Pacheco		
Auditor's Office		
Form Started By: Rocio Villarreal		Started On: 03/14/2014

APPLICATION AND CERTIFICATE FOR PAYMENT

Wilson Project # 12-561

TO OWNER: Hidalgo County Purchasing Dept
2812 S. Business Hwy 281
Edinburg TX 78539

RECEIVED
MAR 14 2014
Facilities Management

PROJECT: Remodel Administration Building (1st & 2nd Floors) at 100 E. Cano St., Edinburg, TX

APPLICATION NO.: Four
PERIOD TO: 2/28/2014
Contract No: 12-029-10-23
Purchase Order: 698457
CONTRACT DATE: 10/23/2012

FROM CONTRACTOR: D. Wilson Construction Company
P.O. Box 3455
McAllen, TX 78502-3455

CONTRACT FOR: General Construction

VIA: Alcocer Garcia Associates, Inc
George Garcia
1333 East Jasmine Avenue
McAllen, TX78501

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM		$ 3,375,220.00
2. Net Change by Change Orders		—
3. CONTRACT SUM TO DATE (Line 1 + 2)		3,375,220.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on)		743,512.00
5. RETAINAGE:		
a. 5% of Completed Work (Columns D + E on Continuation Sheet)	$ 36,664.40	
b. 5% of Stored Material (Column F on Continuation Sheet)	511.20	
Total Retainage (Line 5a + 5b or Total in Column I of Continuation Sheet)		37,175.60
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)		706,336.40
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)		474,145.00
8. CURRENT PAYMENT DUE		**$ 232,191.40**
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	$ 2,668,883.60	

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	$ —	$ —
Total approved this Month	—	—
TOTALS	—	—
NET CHANGES by Change Order		$ —

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Contractor: D. Wilson Construction Company

By: _____ Date: March 13, 2014

State of Texas, County of Hidalgo

Subscribed and sworn to before me this 13th day of March, 2014

NORMA IRENE ESPINOZA
Notary Public, State of Texas
My Commission Expires
6/08/15

Notary Public Norma Irene Espinoza

My Commission expires 06/08/15

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED $ 232,191.40

(Attach explanation if amount certified differs from the amount applied for. Initial figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: George A Garcia Date: 3-14-14

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Remodel Administration Bldg

Job # 12-561

Retainage: 5%

Application No.: Four
Application Date: 2/28/2014
Period From: 2/1/2014
To: 2/28/2014

Item No.	Description Of The Work	Scheduled Value	Work Completed Previous	Work Completed This Period	Stored Materials	Total Amount	Percent Complete	Balance To Finish	Retainage
01-010	General Conditions	167,854.00	42,950.00	15,600	—	58,550.00	35%	109,304.00	2,927.50
01-011	Overhead & profit, for increase	2,844.00	199.00	—	—	199.00	7%	2,645.00	9.95
01-012	Mobilization	10,000.00	10,000.00	—	—	10,000.00	100%	—	500.00
01-405	Building Permit	8,930.00	8,930.00	—	—	8,930.00	100%	—	446.50
91-870	Bond	37,600.00	37,600.00	—	—	37,600.00	100%	—	1,880.00
91-870	Bond and insurance for increase	1,493.00	1,493.00	—	—	1,493.00	100%	—	74.65
91-871	Builder's Risk Policy	5,300.00	5,300.00	—	—	5,300.00	100%	—	265.00
91-874	Liability insurance	22,000.00	22,000.00	—	—	22,000.00	100%	—	1,100.00
	Demolition								
02-051	Extra Dumpster for Demolition	19,400.00	19,400.00	—	—	19,400.00	100%	—	970.00
02-052	Interior Temp Air Ventilation for Skytrack	3,500.00	3,500.00	—	—	3,500.00	100%	—	175.00
02-053	Remove Vaults, labor	7,780.00	7,780.00	—	—	7,780.00	100%	—	389.00
02-054	Remove Vaults, material	11,000.00	11,000.00	—	—	11,000.00	100%	—	550.00
02-055	Remove Vaults, disposal	2,220.00	2,220.00	—	—	2,220.00	100%	—	111.00
02-056	Cost increase, Vaults, Demolition	21,500.00	21,500.00	—	—	21,500.00	100%	—	1,075.00
02-057	Remove Wood Ramp	532.00	532.00	—	—	532.00	100%	—	26.60
02-058	Remove Fire Extinguishers	388.00	388.00	—	—	388.00	100%	—	19.40
02-059	Remove Entry Mats	452.00	452.00	—	—	452.00	100%	—	22.60
02-057	Remove Existing Escalator	7,550.00	7,550.00	—	—	7,550.00	100%	—	377.50
02-058	Relocate exist Elevator Equipment	6,000.00	—	—	—	—		6,000.00	
02-059	Remove Existing Lift Station	1,200.00	—	—	—	—		1,200.00	
02-061	Misc. Demolition	12,000.00	12,000.00	—	—	12,000.00	100%	—	600.00
02-062	Remove/Patch Asphalt and Curbs at Gen Pad	2,500.00	—	—	—	—		2,500.00	
02-063	Remove/Patch Asphalt under Canopy Footings	2,000.00	—	—	—	—		2,000.00	
02-064	Temp. Barricades, Chute, Dust Partitions	7,000.00	7,000.00	—	—	7,000.00	100%	—	350.00
02-065	Sawcut Asphalt Paving for Conduit to Generat	1,720.00	—	—	—	—		1,720.00	
02-066	Repair Asphalt Paving	1,700.00	—	—	—	—		1,700.00	
02-830	Chain Link Fence at Generator Pad	700.00	—	—	—	—		700.00	

Remodel Administration Bldg

Job # 12-561

Retainage: 5%

Application No.: Four
Application Date: 2/28/2014
Period From: 2/1/2014
To: 2/28/2014

Item No.	Description Of The Work	Scheduled Value	Work Completed Previous	Work Completed This Period	Stored Materials	Total Amount	Percent Complete	Balance To Finish	Retainage
	Concrete work								
03-070	Metal Deck Slab, Concrete	2,759.00	—	—	—	—		2,759.00	
03-072	Generator Pad, Concrete	3,139.00	—	—	—	—		3,139.00	
03-073	MEP Pads	2,575.00	—	—	—	—		2,575.00	
03-075	Bollards at Generator Pad	1,600.00	—	—	—	—		1,600.00	
03-076	Repair SOG after Vault Removals	6,175.00	—	—	—	—		6,175.00	
03-077	Metal Deck Slab, Labor	4,040.00	—	—	—	—		4,040.00	
03-078	Concrete Pan Fill, Labor	400.00	—	—	—	—		400.00	
03-079	Generator Pad, Labor	3,434.00	—	—	—	—		3,434.00	
03-080	Repair Plumbing Trenches	21,743.00	—	—	—	—		21,743.00	
03-081	Sawcut Concrete for Electrical	2,733.00	2,733.00	—	—	2,733.00	100%	—	136.65
03-082	Repair Concrete for Electrical	2,089.00	—	—	—	—		2,089.00	
03-110	Metal Deck Slab, Pump	1,325.00	—	—	—	—		1,325.00	
03-200	Metal Deck Slab, Rebar	6,206.00	—	—	—	—		6,206.00	
03-250	Metal Deck Slab, Accessories	400.00	—	—	—	—		400.00	
03-251	Generator Pad, Accessories	400.00	—	—	—	—		400.00	
03-530	Grout Column Bases	400.00	—	—	—	—		400.00	
	Masonry								
04-101	Masonry at Generator Pad, labor	2,470.00	—	—	—	—		2,470.00	
04-102	Masonry at Generator Pad, material	3,380.00	—	—	—	—		3,380.00	
	Steel								
	Structural Steel								
05-101	Main steel	39,271.00	4,725.00	34,546	—	39,271.00	100%	—	1,963.55
05-102	Metal deck	5,197.00	—	5,197	—	5,197.00	100%	—	259.85
05-103	Steel stairs / rails	14,119.00	—	14,119	—	14,119.00	100%	—	705.95
05-104	Steel erection	35,675.00	3,600.00	32,075	—	35,675.00	100%	—	1,783.75
05-505	Aluminum Handrails	6,851.00	—	—	3,768	3,768.00	55%	3,083.00	188.40

Remodel Administration Bldg

Job # 12-561

Retainage: 5%

Application No.: Four
Application Date: 2/28/2014
Period From: 2/1/2014
To: 2/28/2014

Item No.	Description Of The Work	Scheduled Value	Work Completed Previous	Work Completed This Period	Stored Materials	Total Amount	Percent Complete	Balance To Finish	Retainage
	Carpentry								
06-100	Rough Carpentry	5,100.00	—	—	—	—		5,100.00	
06-401	Millwork	62,377.00	—	—	—	—		62,377.00	
06-402	Cost increase, Millwork	24,123.00	—	—	—	—		24,123.00	
	Moisture Protection								
07-900	Joint Sealants	9,200.00	—	—	—	—		9,200.00	
07-900	Grout/Seal at Edge of exist Walls	1,440.00	—	—	—	—		1,440.00	
07-910	Fire Caulking	1,200.00	—	—	—	—		1,200.00	
	Doors and windows								
08-100	HM Doors and Frame	26,220.00	—	—	—	—		26,220.00	
08-200	Flush Wood Doors and Frames	48,450.00	—	—	—	—		48,450.00	
08-305	Access Panels	1,400.00	—	—	—	—		1,400.00	
08-800	Remove Glazing only at Glass Partitions	10,300.00	—	—	—	—		10,300.00	
08-800	Remove/Reinstall Glazing for Equipment Entry	13,500.00	—	—	—	—		13,500.00	
08-800	**Alum. Storefronts and Entrances**								
08-800	Demolition	10,500.00	8,400.00	—	—	8,400.00	80%	2,100.00	420.00
08-800	Metal	12,300.00	—	—	—	—		12,300.00	
08-800	Metal, labor	11,500.00	—	—	—	—		11,500.00	
08-800	Glass	8,342.00	—	—	—	—		8,342.00	
08-800	Glass labor	9,373.00	—	—	—	—		9,373.00	
	Finishes								
	Metal Studs, Drywall, Panels								
09-101	Submittals	2,500.00	2,500.00	—	—	2,500.00	100%	—	125.00
09-102	Demolition	45,037.00	45,037.00	—	—	45,037.00	100%	—	2,251.85
09-103	Metal Stud Materials	40,741.00	10,200.00	22,350	—	32,550.00	80%	8,191.00	1,627.50
09-104	Metal Stud Labor	37,037.00	5,600.00	17,500	—	23,100.00	62%	13,937.00	1,155.00
09-105	Drywall Materials	34,568.00	—	—	—	—		34,568.00	
09-106	Drywall Labor	34,568.00	—	—	—	—		34,568.00	
09-107	Insulation Materials	9,877.00	—	—	—	—		9,877.00	
09-108	Insulation Labor	6,173.00	—	—	—	—		6,173.00	

Remodel Administration Bldg

Job # 12-561

Retainage: 5%

Application No.: Four
Application Date: 2/28/2014
Period From: 2/1/2014
To: 2/28/2014

Item No.	Description Of The Work	Scheduled Value	Work Completed		Stored Materials	Total Amount	Percent Complete	Balance To Finish	Retainage
			Previous	This Period					
09-109	Cost increase, Drywall & SAC	3,180.00	—	—	—	—		3,180.00	
09-110	Hollow Metal Door Frame Installation	12,741.00	—	—	—	—		12,741.00	
09-111	Ceiling Grid Materials	35,741.00	—	—	—	—		35,741.00	
09-112	Ceiling Grid Labor	9,605.00	—	—	—	—		9,605.00	
09-113	Ceiling Tile Materials	39,741.00	—	—	—	—		39,741.00	
09-114	Ceiling Tile Labor	11,080.00	—	—	—	—		11,080.00	
09-115	Ceiling Insulation Materials	2,715.00	—	—	—	—		2,715.00	
09-116	Ceiling Insulation Labor	988.00	—	—	—	—		988.00	
09-117	Fasteners	3,704.00	—	—	—	—		3,704.00	
09-118	Wood Framing Materials	3,704.00	—	—	—	—		3,704.00	
09-119	Wood Framing Labor	3,430.00	—	—	—	—		3,430.00	
	Ceramic Tile								
09-301	Ceramic Tile, labor	202,000.00	34,300.00	18,220	—	52,520.00	26%	149,480.00	2,626.00
09-302	Ceramic Tile, material	90,000.00	—	—	—	—		90,000.00	
09-303	Cost increase, Tile and terrazzo	5,780.00	—	—	—	—		5,780.00	
09-601	Carpeting, labor	220.00	—	—	—	—		220.00	
09-602	Carpeting, material	500.00	—	—	—	—		500.00	
09-603	Resilient base, labor	3,000.00	—	—	—	—		3,000.00	
09-604	Resilient base, material	3,000.00	—	—	—	—		3,000.00	
09-900	**Painting & Vinyl Wall covering**								
09-900	Walls & ceilings, labor	41,400.00	—	—	—	—		41,400.00	
09-900	Walls & ceilings, material	9,600.00	—	—	—	—		9,600.00	
09-900	Exposed structural ceiling, labor	8,000.00	—	—	—	—		8,000.00	
09-900	Exposed structural ceiling, material	2,000.00	—	—	—	—		2,000.00	
09-900	Ash veneer plywood, labor	3,800.00	—	—	—	—		3,800.00	
09-900	Ash veneer plywood, material	1,000.00	—	—	—	—		1,000.00	
09-900	Doors & frames, labor	8,000.00	—	—	—	—		8,000.00	
09-900	Doors & frames, material	2,000.00	—	—	—	—		2,000.00	
09-900	Clean, refinish & paint existing, labor	15,120.00	—	—	—	—		15,120.00	
09-900	Clean, refinish & paint existing, material	3,780.00	—	—	—	—		3,780.00	

Remodel Administration Bldg

Job # 12-561

Retainage: 5%

Application No.: Four
Application Date: 2/28/2014
Period From: 2/1/2014
To: 2/28/2014

Item No.	Description Of The Work	Scheduled Value	Work Completed Previous	Work Completed This Period	Stored Materials	Total Amount	Percent Complete	Balance To Finish	Retainage
09-900	Vinyl wallcovering, labor	1,900.00	—	—	—	—		1,900.00	
09-900	Vinyl wallcovering, material	1,900.00	—	—	—	—		1,900.00	
	Specialties								
10-101	Markerboards, Material	1,597.00	—	—	—	—		1,597.00	
10-102	Markerboards, Labor	632.00	—	—	—	—		632.00	
10-505	Bench at #107	300.00	—	—	—	—		300.00	
10-520	Fire Extinguishers, Material	3,176.00	—	—	—	—		3,176.00	
10-521	Fire Extinguishers Labor	955.00	—	—	—	—		955.00	
10-530	Aluminum Walkway Covers, labor	7,890.00	—	—	—	—		7,890.00	
10-531	Aluminum Walkway Covers, material	6,456.00	—	—	6,456	6,456.00	100%	—	322.80
10-600	Toilet Partitions, Material	5,275.00	—	—	—	—		5,275.00	
10-601	Toilet Partitions, Labor	2,916.00	—	—	—	—		2,916.00	
10-800	Toilet Specialties, Material	4,115.00	—	—	—	—		4,115.00	
10-801	Toilet Specialties, Labor	1,190.00	—	—	—	—		1,190.00	
	MEP								
	Plumbing Contractor								
15-101	Permits, mobilization	8,000.00	8,000.00	—	—	8,000.00	100%	—	400.00
15-102	Demolition, labor	4,000.00	4,000.00	—	—	4,000.00	100%	—	200.00
15-103	Demolition, material	3,000.00	3,000.00	—	—	3,000.00	100%	—	150.00
15-104	Underground, labor	20,000.00	—	2,500	—	2,500.00	13%	17,500.00	125.00
15-105	Underground, material	17,000.00	3,400.00	—	—	3,400.00	20%	13,600.00	170.00
15-106	Above ground, labor	42,500.00	—	—	—	—		42,500.00	
15-107	Above ground, material	41,000.00	8,200.00	—	—	8,200.00	20%	32,800.00	410.00
15-108	Fixtures, labor	14,000.00	—	—	—	—		14,000.00	
15-109	Fixtures, material	42,000.00	—	—	—	—		42,000.00	
15-110	Insulation	8,000.00	—	—	—	—		8,000.00	
15-125	Sawcut and Remove Trenches for Plumbing	18,919.00	18,919.00	—	—	18,919.00	100%	—	945.95
15-300	Fire Sprinkler	53,000.00	—	—	—	—		53,000.00	
15-301	Cost increase, Fire Sprinkler	2,300.00	—	—	—	—		2,300.00	

Remodel Administration Bldg

Job # 12-561

Retainage: 5%

Application No.: Four

Application Date: 2/28/2014

Period From: 2/1/2014

To: 2/28/2014

Item No.	Description Of The Work	Scheduled Value	Work Completed Previous	Work Completed This Period	Stored Materials	Total Amount	Percent Complete	Balance To Finish	Retainage
	HVAC Contractor								
15-501	Indoor AHU	43,900.00	—	—	—	—		43,900.00	
15-502	Direct Digital Controls	137,400.00	5,894.00	—	—	5,894.00	4%	131,506.00	294.70
15-503	Air Flow Devices	23,300.00	—	7,425	—	7,425.00	32%	15,875.00	371.25
15-504	Ductwork	230,000.00	38,500.00	30,000	—	68,500.00	30%	161,500.00	3,425.00
15-505	Insulation	47,000.00	—	—	—	—		47,000.00	
15-506	Hydronic Piping	40,000.00	6,800.00	1,100	—	7,900.00	20%	32,100.00	395.00
15-507	Miscellaneous Items	18,000.00	3,000.00	625	—	3,625.00	20%	14,375.00	181.25
15-508	Labor	71,000.00	8,800.00	2,500	—	11,300.00	16%	59,700.00	565.00
15-509	Ancillary Items	5,000.00	1,200.00	—	—	1,200.00	24%	3,800.00	60.00
15-510	VAV Boxes	13,400.00	—	—	—	—		13,400.00	
15-991	Test & Balance	19,000.00	—	—	—	—		19,000.00	
	Electric Contractor								
16-100	Submittals	5,500.00	5,500.00	—	—	5,500.00	100%	—	275.00
16-101	Fixtures / lamps, material	103,734.00	—	—	—	—		103,734.00	
16-102	Fixtures / lamps, labor	9,256.00	—	—	—	—		9,256.00	
16-103	Panels / gear, material	63,537.00	—	—	—	—		63,537.00	
16-104	Panels / gear, labor	14,722.00	—	—	—	—		14,722.00	
16-105	Branch conduit / wire, material	87,415.00	5,500.00	19,878	—	25,378.00	29%	62,037.00	1,268.90
16-106	Branch conduit / wire, labor	84,702.00	2,000.00	9,390	—	11,390.00	13%	73,312.00	569.50
16-107	Feeder conduit / wire, material	82,017.00	—	—	—	—		82,017.00	
16-108	Feeder conduit / wire, labor	9,781.00	—	—	—	—		9,781.00	
16-109	Trim out, material	10,700.00	—	—	—	—		10,700.00	
16-110	Trim out, labor	7,389.00	—	—	—	—		7,389.00	
16-111	Generator	220,631.00	—	—	—	—		220,631.00	
16-112	Temporary	5,634.00	3,758.00	—	—	3,758.00	67%	1,876.00	187.90
16-113	Demolition	34,312.00	33,240.00	—	—	33,240.00	97%	1,072.00	1,662.00
16-114	Systems	33,170.00	—	663	—	663.00	2%	32,507.00	33.15
16-115	Rental	4,500.00	500.00	500	—	1,000.00	22%	3,500.00	50.00

Remodel Administration Bldg

Job # 12-561

Retainage: 5%

Application No.: Four
Application Date: 2/28/2014
Period From: 2/1/2014
To: 2/28/2014

Item No.	Description Of The Work	Scheduled Value	Work Completed		Stored Materials	Total Amount	Percent Complete	Balance To Finish	Retainage
			Previous	This Period					
	Allowances								
BF-001	Betterment Fund	14,000.00	—	—	—	—		14,000.00	
BF-002	Signage	6,000.00	—	—	—	—		6,000.00	
BF-003	Door Hardware	70,000.00	—	—	—	—		70,000.00	
BF-004	HVAC	1,000.00	—	—	—	—		1,000.00	
BF-005	Plumbing	2,000.00	—	—	—	—		2,000.00	
BF-006	Electrical	8,000.00	—	—	—	—		8,000.00	
BF-999	4 tons Structural Steel Allowance per Structura	14,000.00	—	—	—	—		14,000.00	
	Change Orders								
	Contract sum	3,375,220.00	499,100.00	234,188.00	10,224.00	743,512.00	22%	2,631,708.00	37,175.60

STORED MATERIALS INVOICES

CONTINUATION SHEET

AIA DOCUMENT G703 (Instructions on reverse side)

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.

In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

For: D. Wilson Construction

From: Belvedere Industries LLC
Bowman Dist. Co.

APPLICATION NO: 1
APPLICATION DATE: 2/19/14
PERIOD TO: 2/28/14
ARCHITECT'S PROJECT NO:

Admin. Bldg
Edinburg, TX

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE) RATE)
	CANOPY								
	labor:	7,890.30						7,890.30	
	materials:	6,455.70		6,455.70	10538	6,455.70	100.00%		322.78
	HANDRAILS								
	material:	3,768.05		3,768.05	055058	3,768.05	100.00%		
	labor:	3,082.95						3,082.95	188.40
					13328				
					10				
					1				
					15				
					5				
					3				
					9				
		21,197.00	0.00	10,223.75	0.00	10,223.75	48.00	14,363.25	511.18

AIA DOCUMENT G703 • CONTINUATION SHEET FOR G702 •1992 EDITION • AIA® • 1992 • THE AMERICAN INSTITUTE OF ARCHITECTS,1735 NEW YORK AVENUE, N.W., WASHINGTON, D.C. 20006-5292 • WARNING: Unlicensed photocopying violates U.S. copyright laws and will subject the violator to legal prosecution.

G703-1992

...ould use an original AIA document which has this caution printed in red. An original assures that changes will not be obscured as may occur when documents are reproduced.

CERTIFIED STATEMENT

Certified Statement

I, **(Timothy J. Mickunas)**, Secretary/Treasurer of **D. Wilson Construction Company**, as of **(February 28, 2014)**, state and affirm the following in reference to the **Hidalgo County Administration Building Renovation 1st and 2nd Floors, Edinburg** project:

"There are no known mechanics', materialman's or laborer' liens or claims, or any other liens or claims, legal or equitable, contractual, statutory, or constitutional, outstanding or known to exist at the date of this Application; all due and payable bills with respect to the work have been paid to date or are included in the amount requested in the current Application and there is no known basis for the filing of any mechanics', materialman's or laborers' lien or claim, or any other lien or claim, legal or equitable, contractual, statutory, or constitutional."

Timothy J. Mickunas
Name:

Signature:

3/13/14

Date:

State of Texas
County of Hidalgo

This statement was acknowledged before me by the above named individual on 3/13/14.

(Notary Seal)

Notary Signature:

NORMA IRENE ESPINOZA
Notary Public, State of Texas
My Commission Expires
6/03/15

SUBCONTRACTOR'S RELEASE OF LIENS

NOTICE

This document waives rights unconditionally and states that you have been paid for giving up those rights. It is prohibited for a person to require you to sign this document if you have not been paid the payment amount set forth below. If you have not been paid, use a conditional release form.

UNCONDITIONAL WAIVER AND RELEASE OF PROGESS PAYMENT

Project: **Remodel Administration Bldg**

Job No: **12-561**

The signer of this document has been paid and has received a progress payment in the sum of **$ 9,595.00** for all labor, services, equipment, or materials furnished to the property or to **D Wilson Construction Company** on the property of **Hidalgo County Purchasing Dept** located at **100 East Cano Street, Edinburg, TX. 78539** to the following extent: **$ Remodel Administration Bldg.** The signer therefore waives and releases any mechanic's lien right, any right arising from a payment bond that complies with a state or federal statute, any common law payment bond right, any claim for payment, and any rights under any similar ordinance, rule, or statute related to claim or payment rights for persons in the signer's position that the signer has on the above referenced project to the following extent:

This release covers a progress payment for all labor, services, equipment, or materials furnished to the property or to as indicated in the attached statements(s) or progress payment request(s), except for unpaid retention, pending modifications and changes, or other items furnished.

The signer warrants that the signer has already paid or will use the funds received from this payment to promptly pay in full all the signer's laborers, subcontractors, materialmen, and suppliers for all work, materials, equipment, or services provided for or to the above referenced project up to the date of this waiver and release.

Date: March 12, 2014

Mion Terrazo Tile (Company Name)

By: Robert Mion (Signature) Robert Mion, President (Title)

STATE OF TEXAS §
COUNTY OF Cameron §

This instrument was SUBSCRIBED AND SWORN TO AND ACKNOWLEDGED before me on the 12th day of March, 2014, by Robert Mion, President, on behalf of Mion Terrazzo Tile & Marble.

Norma E. Gonzalez

Notary Public in and for the State of Texas

Norma E Gonzalez
Notary Public
State of Texas
my comm. exp. 05312015

CERTIFIED PAYROLL REPORTS

ACERO FAB, INC.

U.S. Department of Labor
Wage and Hour Division

PAYROLL

(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)

Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number.

U.S. Wage and Hour Division
Rev. Dec. 2008

OMB No.: 1235-0008
Expires: 01/31/2015

NAME OF CONTRACTOR ☐ OR SUBCONTRACTOR ☐

ACERO FAB, INC.

ADDRESS

12225 N, BRYAN RD., MISSION, TX. 78572

PAYROLL NO.

FOR WEEK ENDING

02/14/2014

PROJECT AND LOCATION

Hidalgo County Renovations to Former Admin. Building

PROJECT OR CONTRACT NO.

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	OT. OR ST.	(4) DAY AND DATE							(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS						(9) NET WAGES PAID FOR WEEK
				S	M	T	W	T	F	S				FICA	WITH-HOLDING TAX			OTHER	TOTAL DEDUCTIONS	
				9	10	11	12	13	14	15										
				HOURS WORKED EACH DAY																
Benjamin Lopez 8562	1	Laborer, Common	O									$12.50			$0.00					$300.00
			S		8.00	8.00			8.00		24.0(		$300.00							
Adrian Robles 1999	1	Laborer, Common	O									$11.25			$0.00					$270.00
			S		8.00	8.00			8.00		24.00		$270.00							
Jose Bonilla 8872	1	Laborer, Common	O									$11.25			$0.00					$270.00
			S		8.00	8.00			8.00		24.0(		$270.00							
Luis A Colunga 6137	1	Laborer, Common	O									$9.38			$0.00					$225.00
			S		8.00	8.00			8.00		24.0(		$225.00							
			O																	
			S																	
			O																	
			S																	
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			S																	

While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Copeland Act (40 U.S.C. § 3145) contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(a)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

Public Burden Statement

We estimate that is will take an average of 55 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room S3502, 200 Constitution Avenue, N.W. Washington, D.C. 20210

(over)

Date 2/14/2014

I, JOHN MARTINEZ (Name of Signatory Party) PRESIDENT (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by ACERO FAB, INC. (Contractor or Subcontractor) on the Hidalgo County Renovations to Former Admin. (Building or Work); that during the payroll period commencing on the 10 day of February, 2014, and ending the 14 day of February, 2014, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said ACERO FAB, INC. (Contractor or Subcontractor) from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Start. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☐ – in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE	SIGNATURE
JOHN MARTINEZ/PRESIDENT	

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

U.S. Department of Labor
Wage and Hour Division

PAYROLL

(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)

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U.S. Wage and Hour Division
Rev. Dec. 2008

OMB No.: 1235-0008
Expires: 01/31/2015

NAME OF CONTRACTOR ☐ OR SUBCONTRACTOR ☐

ACERO FAB, INC.

ADDRESS

12225 N. BRYAN RD. MISSION, TX. 78573

PAYROLL NO.

FOR WEEK ENDING

02/07/2014

PROJECT AND LOCATION

Hidalgo County Renovations to Former Admin. Building

PROJECT OR CONTRACT NO.

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	OT. OR ST.	(4) DAY AND DATE S 3	M 4	T 5	W 6	T 7	F 8	S 9	(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS FICA	WITH-HOLDING TAX			OTHER	TOTAL DEDUCTIONS	(9) NET WAGES PAID FOR WEEK
				HOURS WORKED EACH DAY																
Benjamin Lopez 8562	1	Laborer, commom	O									$12.50			$0.00					$400.00
			S			8.00	8.00	8.00	8.00		32.00		$400.00							
Adrian Robles 1999	1	Laborer, common	O									$11.25			$0.00					$360.00
			S			8.00	8.00	8.00	8.00		32.00		$360.00							
Jose Bonilla 8872	1	Laborer, common	O									$11.25			$0.00					$360.00
			S			8.00	8.00	8.00	8.00		32.00		$360.00							
Luis A Colunga 6137	1	Laborer, common	O									$9.38			$0.00					$300.00
			S			8.00	8.00	8.00	8.00		32.00		$300.00							
			O																	
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While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Copeland Act (40 U.S.C. § 3145) contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(a)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

Public Burden Statement

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(over)

Date 2/7/2014

I, JOHN MARTINEZ (Name of Signatory Party) PRESIDENT (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by

ACERO FAB, INC. (Contractor or Subcontractor) on the

Hidalgo County Renovations to Former Admin. (Building or Work); that during the payroll period commencing on the 4 day of February, 2014, and ending the 7 day of February, 2014, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

ACERO FAB, INC. (Contractor or Subcontractor) from the full

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Start. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☐ – in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE	SIGNATURE
JOHN MARTINEZ/PRESIDENT	

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

U.S. Department of Labor
Wage and Hour Division

PAYROLL

(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)

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U.S. Wage and Hour Division
Rev. Dec. 2008

OMB No.: 1235-0008
Expires: 01/31/2015

NAME OF CONTRACTOR ☐ OR SUBCONTRACTOR ☐

ACERO FAB, INC.

ADDRESS

12225 N. BRYAN RD., MISSION, TX. 78573

PAYROLL NO.

FOR WEEK ENDING

11/08/2013

PROJECT AND LOCATION

Hidalgo County Renovations to Former Admin. Building

PROJECT OR CONTRACT NO.

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	OT. OR ST.	(4) DAY AND DATE S 3	M 4	T 5	W 6	T 7	F 8	S 9	(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS FICA	WITH-HOLDING TAX			OTHER	TOTAL DEDUCTIONS	(9) NET WAGES PAID FOR WEEK
				HOURS WORKED EACH DAY																
Benjamin Lopez 8562	1	Laborer, Common	O									$12.50			$0.00					$500.00
			S		8.00	8.00	8.00	8.00	8.00		40.0(		$500.00							
Adrian Robles 1999	1	Laborer, Common	O									$11.25			$0.00					$490.00
			S		8.00	8.00	8.00	8.00	8.00		40.00		$490.00							
Jose Bonilla 8872	1	Laborer, Common	O									$11.25			$0.00					$490.00
			S		8.00	8.00	8.00	8.00	8.00		40.0(		$490.00							
Luis A Colunga 6137	1	Laborer, Common	O									$9.38			$0.00					$375.00
			S		8.00	8.00	8.00	8.00	8.00		40.0(		$375.00							
			O																	
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While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Copeland Act (40 U.S.C. § 3145) contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(a)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

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(over)

Date 11/8/2013

I, JOHN MARTINEZ (Name of Signatory Party) PRESIDENT (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by

ACERO FAB, INC. (Contractor or Subcontractor) on the

Hidalgo County Renovations to Former Admin. (Building or Work); that during the payroll period commencing on the

4 day of November, 2013, and ending the 8 day of November, 2013,

all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

ACERO FAB, INC. (Contractor or Subcontractor) from the full

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Start. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☐ – in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE	SIGNATURE
JOHN MARTINEZ/PRESIDENT	

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

U.S. Department of Labor
Wage and Hour Division

PAYROLL

(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)

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U.S. Wage and Hour Division
Rev. Dec. 2008

OMB No.: 1235-0008
Expires: 01/31/2015

NAME OF CONTRACTOR ☐ OR SUBCONTRACTOR ☐

ACERO FAB, INC.

ADDRESS

12225 N. BRYAN RD., MISSION, TX. 78573

PAYROLL NO.

FOR WEEK ENDING

11/01/2013

PROJECT AND LOCATION

Hidalgo County Renovations to Former Admin. Building

PROJECT OR CONTRACT NO.

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	OT. OR ST.	(4) DAY AND DATE: S 27	M 28	T 29	W 30	T 31	F 1	S 2 — HOURS WORKED EACH DAY	(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS: FICA	WITH-HOLDING TAX			OTHER	TOTAL DEDUCTIONS	(9) NET WAGES PAID FOR WEEK
Benjamin Lopez 8562	1	Laborer, Common	O									$12.50			$0.00					$500.00
			S		8.00	8.00	8.00	8.00	8.00		40.00		$500.00							
Adrian Robles 1999	1	Laborer, Common	O									$11.25			$0.00					$490.00
			S		8.00	8.00	8.00	8.00	8.00		40.00		$490.00							
Jose Bonilla 8872	1	Laborer, Common	O									$11.25			$0.00					$490.00
			S		8.00	8.00	8.00	8.00	8.00		40.00		$490.00							
Luis A Colunga 6137	1	Laborer, Common	O									$9.38			$0.00					$375.00
			S		8.00	8.00	8.00	8.00	8.00		40.00		$375.00							
			O																	
			S																	
			O																	
			S																	
			O																	
			S																	
			O																	
			S																	

While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Copeland Act (40 U.S.C. § 3145) contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(a)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

Public Burden Statement

We estimate that it will take an average of 55 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room S3502, 200 Constitution Avenue, N.W. Washington, D.C. 20210

(over)

Date 11/1/2013

I, JOHN MARTINEZ (Name of Signatory Party) PRESIDENT (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by

ACERO FAB, INC. (Contractor or Subcontractor) on the

Hidalgo County Renovations to Former Admin. (Building or Work); that during the payroll period commencing on the 28 day of October, 2013, and ending the 1 day of November, 2013, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

ACERO FAB, INC. (Contractor or Subcontractor) from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Start. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☐ – in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE	SIGNATURE
JOHN MARTINEZ/PRESIDENT	

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

ALLIANCE SPECIALIZED SYSTEMS

Certified Payroll Report

Contractor Alliance Specialized Systems
602 N McColl Rd
McAllen, TX 78501
Tax ID 43-2058849

Project D Wilson Construction:273-S1 HIDALGO COUNTY
ADMIN:INSTALLATION
PO Box 3455
McAllen, Texas 78502
USA

Project/Contract #
Payroll Number 1
For Week Ending 2/9/2014

				Hours Worked by Day																			
				Mon	Tue	Wed	Thu	Fri	Sat	Sun													
Employee Name	ID	Work Classification	Pay Type	3	4	5	6	7	8	9	Timesheet Hours	Paid Hours	Pay Rate	Job Gross Pay	Fringe Rate	Check Number	Total Gross Pay	Social Security	Medi-care	Federal Tax	State Tax	Other	Total Deduct	Net Pay
Abram D Jackson	3349	PIPEFITTER	RT	4.00							4.00	4.00	13.00	52.00	0.00	1	64.00	3.97	0.93	0.00	0.00	0.00	4.90	59.10
Juan R Reyes	7390	PIPEFITTER	RT	4.00							4.00	4.00	19.00	76.00	0.00	3	760.00	47.12	11.02	100.00	0.00	151.38	309.52	450.48

Date: Feb-19, 2014
I, DWIGHT REVES, GENERAL MANAGER, do hereby state:

(1) That I pay or supervise the payment of the persons employed by Alliance Specialized Systems on the project D Wilson Construction:273-S1 HIDALGO COUNTY ADMIN:INSTALLATION; that during the payroll period commencing on Feb-03, 2014 and ending on Feb-09, 2014 all persons employed on the said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said Alliance Specialized Systems from the full weekly wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat 357; 40 U.S.C. 276c), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers and mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, of if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☐ in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4(c) below.

(c) EXCEPTIONS

Exception (Craft)	Explanation

Remarks:

Name and Title	Signature
DWIGHT REVES, GENERAL MANAGER	

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

ERICO BUILDING SYSTEMS, LLC

U.S. Department of Labor
Wage and Hour Division

PAYROLL

(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)

Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number.

U.S. Wage and Hour Division
Rev. Dec. 2008

OMB No.: 1235-0008
Expires: 01/31/2015

NAME OF CONTRACTOR ☐ OR SUBCONTRACTOR ☑
Erico Building Systems, LLC

ADDRESS 3714 W. Mile 17 1/2 Rd.
Edinburg,TX

PAYROLL NO. 2

FOR WEEK ENDING 02/15/2014

PROJECT AND LOCATION
Hidalgo County Renovation 1st & 2nd Floor
Edinburg,TX

PROJECT OR CONTRACT NO. 12-561

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	OT. OR ST.	(4) DAY AND DATE							(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS						(9) NET WAGES PAID FOR WEEK
				S	M	T	W	T	F	S				FICA	WITH-HOLDING TAX			OTHER	TOTAL DEDUCTIONS	
				9	10	11	12	13	14	15										
				HOURS WORKED EACH DAY																
Ricardo Chapa-6321	3	(Common) Laborer	O		3.00				1.00		4.00	$24.00	$736.00	$91.30					$91.30	$644.70
			S		8.00	8.00	8.00	8.00	8.00		40.00	16.00								
Issac Guevara-8369	4	(Common) Laborer	O		3.00				1.00		4.00	$16.50	$506.00	$42.71					$42.71	$463.29
			S		8.00	8.00	8.00	8.00	8.00		40.00	11.00								
Jose A Gonzaelz-9525	4	(Common) Laborer	O						1.00		1.00	$16.50	$456.50	$34.92					$34.92	$421.58
			S		8.00	8.00	8.00	8.00	8.00		40.00	11.00								
Ricardo Gonzalez-1433	0	(Common) Laborer	O										$288.00	$35.03					$35.03	$252.97
			S		8.00	8.00	8.00	8.00			32.00	9.00	$288.00							
Marcos Trevino-7908	2	(Common) Laborer	O										$429.00	$36.82					$36.82	$392.18
			S		8.00	7.00	8.00	8.00	8.00		39.00	11.00	$429.00							
Bonifacio Perez-0260	3	(Common) Laborer	O		2.00						2.00	$13.50	$387.00	$29.61					$29.61	$357.39
			S		8.00	8.00	8.00	8.00	8.00		40.00	9.00								
Rudolfo Quintinilla	2	(Common) Laborer	O										$320.00	$25.48					$25.48	$294.52
			S			8.00	8.00	8.00	8.00		32.00	10.00	$320.00							
Gustavo Resindez-0146		(Common) Laborer	O										$351.00							$351.00
			S		7.00	8.00	8.00	8.00	8.00		39.00	9.00	$351.00							

While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Copeland Act (40 U.S.C. § 3145) contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(a)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

Public Burden Statement

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(over)

Date _____

I, _____ _____
(Name of Signatory Party) (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by

Erico Building Systems, LLC
(Contractor or Subcontractor) on the

_____;
(Building or Work) that during the payroll period commencing on the

_____ day of _____, _____, and ending the _____ day of _____, _____,

all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

Erico Building Systems, LLC
(Contractor or Subcontractor) from the full

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Start. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

_____

_____

_____

_____

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☐ – in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE	SIGNATURE
Eric R. Garcia, President	Eric R. Garcia

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

U.S. Department of Labor
Wage and Hour Division

PAYROLL

(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)

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U.S. Wage and Hour Division

Rev. Dec. 2008

NAME OF CONTRACTOR ☐ OR SUBCONTRACTOR ☑
Erico Building Systmes, LLC

ADDRESS 3714 W. Mile 17 1/2 Rd. Edinburg, TX 78541

OMB No.: 1235-0008
Expires: 01/31/2015

PAYROLL NO. 2

FOR WEEK ENDING 02/08/2014

PROJECT AND LOCATION
Hidalgo County Renovation 1st & 2nd Floor
Edinburg, TX

PROJECT OR CONTRACT NO. 12-561

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	OT. OR ST.	(4) DAY AND DATE S 2	M 3	T 4	W 5	T 6	F 7	S 8 HOURS WORKED EACH DAY	(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS FICA	WITH-HOLDING TAX			OTHER	TOTAL DEDUCTIONS	(9) NET WAGES PAID FOR WEEK
Ricardo Charpa-6321	3	(Common) Laborer	o						8.00		8.00	$24.00	$832.00	$112.64					$112.64	$719.36
			s		8.00	8.00	8.00	8.00	8.00		40.0(	16.00								
Issac Guevara-8369	4	(Common) Laborer	o						8.00		8.00	$16.50	$572.00	$54.75					$54.75	$517.25
			s		8.00	8.00	8.00	8.00	8.00		40.0(	11.00								
Jose A Gonzalez-9525	4	(Common) Laborer	o						8.00		8.00	$16.50	$572.00	$54.75					$54.75	$517.25
			s		8.00	8.00	8.00	8.00	8.00		40.0(	11.00								
Octavio De Leon-5646	5	(Common) Laborer	o										$390.00	$29.83					$29.83	$360.17
			s		8.00	7.00	8.00	8.00	8.00		39.0(	10.00	$390.00							
Ricardo Gonzalez-1433	0	(Common) Laborer	o						8.00		8.00	$13.50	$468.00	$66.81					$66.81	$401.19
			s		8.00	8.00	8.00	8.00	8.00		40.0(	9.00	$468.00							
Bonifacio Perez-0260	3	(Common) Laborer	o										$207.00	$15.83					$15.83	$191.17
			s			8.00	5.00		10.00		23.0(	9.00	$207.00							
Gustavo Resendiz-0146		(Common) Laborer	o				.						$207.00							$207.00
			s			8.00	5.00		10.00		23.0(	9.00	$207.00							
			o																	
			s																	

While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Copeland Act (40 U.S.C. § 3145) contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(a)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

Public Burden Statement

We estimate that is will take an average of 55 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room S3502, 200 Constitution Avenue, N.W. Washington, D.C. 20210

(over)

Date 2/17/2014

I, Eric R. Garcia (Name of Signatory Party) President (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by

Erico Building Systmes, LLC (Contractor or Subcontractor) on the

(Building or Work); that during the payroll period commencing on the

_____ day of _____, _____, and ending the _____ day of _____, _____,

all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

Erico Building Systmes, LLC (Contractor or Subcontractor) from the full

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Start. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☐ – in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE	SIGNATURE
Eric R Garcia Pres.	Eric R Garcia

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

FAIRES PLUMBING CO., INC.

U.S. Department of Labor
Wage and Hour Division

PAYROLL

(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)

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U.S. Wage and Hour Division
Rev. Dec. 2008

NAME OF CONTRACTOR ☐ OR SUBCONTRACTOR ☑
FAIRES PLUMBING COMPANY, INC.

ADDRESS P.O. BOX 1199
EDINBURG, TEXAS 78540

OMB No.: 1235-0008
Expires: 01/31/2015

PAYROLL NO. 18

FOR WEEK ENDING 2-12-14

PROJECT AND LOCATION
Hidalgo County Renovation to Administration

PROJECT OR CONTRACT NO.

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	OT. OR ST.	(4) DAY AND DATE: T 6	F 7	S 8	S 9	M 10	T 11	W 12 HOURS WORKED EACH DAY	(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS: FICA	WITH-HOLDING TAX			OTHER	TOTAL DEDUCTIONS	(9) NET WAGES PAID FOR WEEK
			O																	
			S																	
PLEASE SEE ATTACHED PRINT OUT			O																	
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Public Burden Statement

We estimate that is will take an average of 55 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room S3502, 200 Constitution Avenue, N.W. Washington, D.C. 20210

(over)

Date 2-20-14

I, ANNA FAIRES (Name of Signatory Party) OFFICE MANAGER (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by FAIRES PLUMBING COMPANY, INC. (Contractor or Subcontractor) on the Hidalgo County Renovation to Administration (Building or Work); that during the payroll period commencing on the 6 day of Feb, 2014, and ending the 12 day of Feb, 2014, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said FAIRES PLUMBING COMPANY, INC. (Contractor or Subcontractor) from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), Issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Start. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☑ – In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE	SIGNATURE
ANNA FAIRES, OFFICE MANAGER	Anna Faires

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

Certified Payroll Report

For the Period Ending: 02-12-14

Job: 13-2941 Hid. Co. Reno to Admin

		02-06	02-07	02-08	02-09	02-10	02-11	02-12	Total		Cash	Hrly	Gross	Total	FWH	SWH	Other	
Hipolito J Garza		Thu	Fri	Sat	Sun	Mon	Tue	Wed	Hours	Rate	Fringe	Fringe	This Job	Gross	FICA	SUI/SDI	Deducts	Net
XXX-XX-1808 Hispanic	Male																	
M - 0	Plumber Reg	3.00				4.00	8.00	2.00	17.00	20.00			340.00	800.00	72.17		209.57	460.12
													340.00		58.14			

		02-06	02-07	02-08	02-09	02-10	02-11	02-12	Total		Cash	Hrly	Gross	Total	FWH	SWH	Other	
Joel Aguirre		Thu	Fri	Sat	Sun	Mon	Tue	Wed	Hours	Rate	Fringe	Fringe	This Job	Gross	FICA	SUI/SDI	Deducts	Net
XXX-XX-0849 Hispanic	Male																	
M - 1	Laborer Reg						8.00	2.00	10.00	15.00			150.00	600.00	32.89		35.85	487.85
													150.00		43.41			

Totals for Hid. Co. Reno to Admin

02-06-14 Thursday	02-07-14 Friday	02-08-14 Saturday	02-09-14 Sunday	02-10-14 Monday	02-11-14 Tuesday	02-12-14 Wednesdy	Total Hours	Gross This Job	Total Gross		Deductions	Net
3.00	.00	.00	.00	4.00	16.00	4.00	27.00	490.00	1,400.00	FWH	105.06	947.97
										FICA	101.55	
										SWH	.00	
										SDI	.00	
										Other	245.42	

U.S. Department of Labor
Wage and Hour Division

PAYROLL

(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)

Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number.

U.S. Wage and Hour Division
Rev. Dec. 2008

OMB No.: 1235-0008
Expires: 01/31/2015

NAME OF CONTRACTOR ☐ OR SUBCONTRACTOR ☑
FAIRES PLUMBING COMPANY, INC.

ADDRESS P.O. BOX 1199
EDINBURG, TEXAS 78540

PAYROLL NO. 17

FOR WEEK ENDING 2-5-14

PROJECT AND LOCATION
Hidalgo County Renovation to Administration

PROJECT OR CONTRACT NO.

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	OT. OR ST.	(4) DAY AND DATE: T 30 / F 31 / S 1 / S 2 / M 3 / T 4 / W 5 — HOURS WORKED EACH DAY	(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS: FICA	WITH-HOLDING TAX			OTHER	TOTAL DEDUCTIONS	(9) NET WAGES PAID FOR WEEK
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While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Copeland Act (40 U.S.C. § 3145) contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(a)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

Public Burden Statement

We estimate that is will take an average of 55 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room S3502, 200 Constitution Avenue, N.W. Washington, D.C. 20210

(over)

Date 2-20-14

I, ANNA FAIRES (Name of Signatory Party) OFFICE MANAGER (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by FAIRES PLUMBING COMPANY, INC. (Contractor or Subcontractor) on the Hidalgo County Renovation to Administration (Building or Work); that during the payroll period commencing on the 30 day of Jan, 2014, and ending the 5 day of Feb, 2014, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said FAIRES PLUMBING COMPANY, INC. (Contractor or Subcontractor) from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Start. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☑ – in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE	SIGNATURE
ANNA FAIRES, OFFICE MANAGER	Anna Faires

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

Certified Payroll Report

For the Period Ending: 02-05-14

Job: 13-2941 Hid. Co. Reno to Admin

			01-30	01-31	02-01	02-02	02-03	02-04	02-05	Total		Cash	Hrly	Gross	Total	FWH	SWH	Other	
Hipolito J Garza			Thu	Fri	Sat	Sun	Mon	Tue	Wed	Hours	Rate	Fringe	Fringe	This Job	Gross	FICA	SUI/SDI	Deducts	Net
XXX-XX-1808	Hispanic	Male	8.00	8.00			8.00	8.00	1.00	33.00	20.00			660.00	760.00	66.47		207.57	430.72
M - 0		Plumber Reg												660.00		55.24			

Totals for Hid. Co. Reno to Admin

01-30-14 Thursday	01-31-14 Friday	02-01-14 Saturday	02-02-14 Sunday	02-03-14 Monday	02-04-14 Tuesday	02-05-14 Wednesdy	Total Hours	Gross This Job	Total Gross		Deductions	Net
8.00	8.00	.00	.00	8.00	8.00	1.00	33.00	660.00	760.00	FWH	66.47	430.72
										FICA	55.24	
										SWH	.00	
										SDI	.00	
										Other	207.57	

U.S. Department of Labor
Wage and Hour Division

PAYROLL

(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)

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U.S. Wage and Hour Division
Rev. Dec. 2008

OMB No.: 1235-0008
Expires: 01/31/2015

NAME OF CONTRACTOR ☐ OR SUBCONTRACTOR ☑
FAIRES PLUMBING COMPANY, INC.

ADDRESS P.O. BOX 1199
EDINBURG, TEXAS 78540

PAYROLL NO. 16

FOR WEEK ENDING 1-29-14

PROJECT AND LOCATION
Hidalgo County Renovation to Administration

PROJECT OR CONTRACT NO.

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	OT. OR ST.	(4) DAY AND DATE: T 23 / F 24 / S 25 / S 26 / M 27 / T 28 / W 29 — HOURS WORKED EACH DAY	(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS: FICA	WITH-HOLDING TAX			OTHER	TOTAL DEDUCTIONS	(9) NET WAGES PAID FOR WEEK
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While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Copeland Act (40 U.S.C. § 3145) contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(a)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

Public Burden Statement

We estimate that is will take an average of 55 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room S3502, 200 Constitution Avenue, N.W. Washington, D.C. 20210

(over)

Date 2-20-14

I, ANNA FAIRES (Name of Signatory Party) OFFICE MANAGER (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by FAIRES PLUMBING COMPANY, INC. (Contractor or Subcontractor) on the Hidalgo County Renovation to Administration (Building or Work); that during the payroll period commencing on the 23 day of Jan, 2014, and ending the 29 day of Jan, 2014, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said FAIRES PLUMBING COMPANY, INC. (Contractor or Subcontractor) from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Start. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☑ – in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE	SIGNATURE
ANNA FAIRES, OFFICE MANAGER	Anna Faires

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

U.S. Department of Labor
Wage and Hour Division

PAYROLL

(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)

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U.S. Wage and Hour Division
Rev. Dec. 2008

NAME OF CONTRACTOR ☐ OR SUBCONTRACTOR ☑
FAIRES PLUMBING COMPANY, INC.

ADDRESS P.O. BOX 1199
EDINBURG, TEXAS 78540

OMB No.: 1235-0008
Expires: 01/31/2015

PAYROLL NO. 15

FOR WEEK ENDING 1-22-14

PROJECT AND LOCATION
Hidalgo County Renovation to Administration

PROJECT OR CONTRACT NO.

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	OT. OR ST.	(4) DAY AND DATE: T 16 / F 17 / S 18 / S 19 / M 20 / T 21 / W 22 — HOURS WORKED EACH DAY	(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS: FICA	WITH-HOLDING TAX			OTHER	TOTAL DEDUCTIONS	(9) NET WAGES PAID FOR WEEK
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While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Copeland Act (40 U.S.C. § 3145) contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(a)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

Public Burden Statement

We estimate that is will take an average of 55 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room S3502, 200 Constitution Avenue, N.W. Washington, D.C. 20210

(over)

Date 2-20-14

I, ANNA FAIRES (Name of Signatory Party) OFFICE MANAGER (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by

FAIRES PLUMBING COMPANY, INC. (Contractor or Subcontractor) on the

Hidalgo County Renovation to Administration (Building or Work); that during the payroll period commencing on the

16 day of Jan, 2014, and ending the 22 day of Jan, 2014,

all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

FAIRES PLUMBING COMPANY, INC. (Contractor or Subcontractor) from the full

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Start. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☑ – in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE	SIGNATURE
ANNA FAIRES, OFFICE MANAGER	Anna Faires

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

U.S. Department of Labor
Wage and Hour Division

PAYROLL

(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)

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U.S. Wage and Hour Division
Rev. Dec. 2008

NAME OF CONTRACTOR ☐ OR SUBCONTRACTOR ☑
FAIRES PLUMBING COMPANY, INC.

ADDRESS P.O. BOX 1199
EDINBURG, TEXAS 78540

OMB No.: 1235-0008
Expires: 01/31/2015

PAYROLL NO. 14

FOR WEEK ENDING 1-15-14

PROJECT AND LOCATION
Hidalgo County Renovation to Administration

PROJECT OR CONTRACT NO.

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	OT. OR ST.	(4) DAY AND DATE T 9	F 10	S 11	S 12	M 13	T 14	W 15 HOURS WORKED EACH DAY	(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS FICA	WITH-HOLDING TAX			OTHER	TOTAL DEDUCTIONS	(9) NET WAGES PAID FOR WEEK
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Public Burden Statement

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(over)

Date 2-20-14

I, ANNA FAIRES (Name of Signatory Party) OFFICE MANAGER (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by FAIRES PLUMBING COMPANY, INC. (Contractor or Subcontractor) on the Hidalgo County Renovation to Administration (Building or Work); that during the payroll period commencing on the 9 day of Jan, 2014, and ending the 15 day of Jan, 2014, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said FAIRES PLUMBING COMPANY, INC. (Contractor or Subcontractor) from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Start. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☑ – In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE	SIGNATURE
ANNA FAIRES, OFFICE MANAGER	Anna Faires

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

U.S. Department of Labor
Wage and Hour Division

PAYROLL

(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)

Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number.

U.S. Wage and Hour Division
Rev. Dec. 2008

OMB No.: 1235-0008
Expires: 01/31/2015

NAME OF CONTRACTOR ☐ OR SUBCONTRACTOR ☑
FAIRES PLUMBING COMPANY, INC.

ADDRESS P.O. BOX 1199
EDINBURG, TEXAS 78540

PAYROLL NO. 13

FOR WEEK ENDING 1-8-14

PROJECT AND LOCATION
Hidalgo County Renovation to Administration

PROJECT OR CONTRACT NO.

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	OT. OR ST.	(4) DAY AND DATE: T 2	F 3	S 4	S 5	M 6	T 7	W 8 — HOURS WORKED EACH DAY	(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS: FICA	WITH-HOLDING TAX			OTHER	TOTAL DEDUCTIONS	(9) NET WAGES PAID FOR WEEK
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While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Copeland Act (40 U.S.C. § 3145) contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(a)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

Public Burden Statement

We estimate that is will take an average of 55 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room S3502, 200 Constitution Avenue, N.W. Washington, D.C. 20210

(over)

Date 2-20-14

I, ANNA FAIRES (Name of Signatory Party) OFFICE MANAGER (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by

FAIRES PLUMBING COMPANY, INC. (Contractor or Subcontractor) on the

Hidalgo County Renovation to Administration (Building or Work); that during the payroll period commencing on the 2 day of Jan, 2014, and ending the 8 day of Jan, 2014, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

FAIRES PLUMBING COMPANY, INC. (Contractor or Subcontractor) from the full

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Start. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☑ – in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE	SIGNATURE
ANNA FAIRES, OFFICE MANAGER	Anna Faires

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

U.S. Department of Labor
Wage and Hour Division

PAYROLL

(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)

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U.S. Wage and Hour Division
Rev. Dec. 2008

NAME OF CONTRACTOR ☐ OR SUBCONTRACTOR ☑	ADDRESS	OMB No.: 1235-0008
FAIRES PLUMBING COMPANY, INC.	P.O. BOX 1199 EDINBURG, TEXAS 78540	Expires: 01/31/2015

PAYROLL NO.	FOR WEEK ENDING	PROJECT AND LOCATION	PROJECT OR CONTRACT NO.
12	1-1-14	Hidalgo County Renovation to Administration	

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	OT. OR ST.	(4) DAY AND DATE — HOURS WORKED EACH DAY							(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS						(9) NET WAGES PAID FOR WEEK
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While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Copeland Act (40 U.S.C. § 3145) contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(a)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

Public Burden Statement

We estimate that is will take an average of 55 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room S3502, 200 Constitution Avenue, N.W. Washington, D.C. 20210

(over)

Date 2-20-14

I, ANNA FAIRES (Name of Signatory Party) OFFICE MANAGER (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by FAIRES PLUMBING COMPANY, INC. (Contractor or Subcontractor) on the Hidalgo County Renovation to Administration (Building or Work); that during the payroll period commencing on the 26 day of Dec, 2013, and ending the 1 day of Jan, 2014, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said FAIRES PLUMBING COMPANY, INC. (Contractor or Subcontractor) from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Start. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☑ – in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE	SIGNATURE
ANNA FAIRES, OFFICE MANAGER	Anna Faires

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

U.S. Department of Labor
Wage and Hour Division

PAYROLL

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U.S. Wage and Hour Division
Rev. Dec. 2008

OMB No.: 1235-0008
Expires: 01/31/2015

NAME OF CONTRACTOR ☐ OR SUBCONTRACTOR ☑	ADDRESS	PAYROLL NO.	FOR WEEK ENDING	PROJECT AND LOCATION	PROJECT OR CONTRACT NO.
FAIRES PLUMBING COMPANY, INC.	P.O. BOX 1199 EDINBURG, TEXAS 78540	11	12-25-13	Hidalgo County Renovation to Administration	

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	OT. OR ST.	(4) DAY AND DATE: T	F	S	S	M	T	W	(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS: FICA	WITH-HOLDING TAX			OTHER	TOTAL DEDUCTIONS	(9) NET WAGES PAID FOR WEEK
				HOURS WORKED EACH DAY: 19	20	21	22	23	24	25										
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Public Burden Statement

We estimate that is will take an average of 55 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room S3502, 200 Constitution Avenue, N.W. Washington, D.C. 20210

(over)

Date 2-20-14

I, ANNA FAIRES (Name of Signatory Party) OFFICE MANAGER (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by FAIRES PLUMBING COMPANY, INC. (Contractor or Subcontractor) on the Hidalgo County Renovation to Administration (Building or Work); that during the payroll period commencing on the 19 day of Dec, 2013, and ending the 25 day of Dec, 2013, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said FAIRES PLUMBING COMPANY, INC. (Contractor or Subcontractor) from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Start. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☑ – in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE	SIGNATURE
ANNA FAIRES, OFFICE MANAGER	Anna Faires

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U.S. Department of Labor
Wage and Hour Division

PAYROLL

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U.S. Wage and Hour Division
Rev. Dec. 2008

NAME OF CONTRACTOR ☐ OR SUBCONTRACTOR ☑
FAIRES PLUMBING COMPANY, INC.

ADDRESS P.O. BOX 1199
EDINBURG, TEXAS 78540

OMB No.: 1235-0008
Expires: 01/31/2015

PAYROLL NO. 10

FOR WEEK ENDING 12-18-13

PROJECT AND LOCATION
Hidalgo County Renovation to Administration

PROJECT OR CONTRACT NO.

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	OT. OR ST.	(4) DAY AND DATE T 12	F 13	S 14	S 15	M 16	T 17	W 18 HOURS WORKED EACH DAY	(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS FICA	WITH-HOLDING TAX			OTHER	TOTAL DEDUCTIONS	(9) NET WAGES PAID FOR WEEK
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Public Burden Statement

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(over)

Date 2-20-14

I, ANNA FAIRES (Name of Signatory Party) OFFICE MANAGER (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by FAIRES PLUMBING COMPANY, INC. (Contractor or Subcontractor) on the Hidalgo County Renovation to Administration (Building or Work); that during the payroll period commencing on the 12 day of Dec, 2013, and ending the 18 day of Dec, 2013, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said FAIRES PLUMBING COMPANY, INC. (Contractor or Subcontractor) from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Start. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☑ – in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE	SIGNATURE
ANNA FAIRES OFFICE MANAGER	Anna Faires

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

U.S. Department of Labor
Wage and Hour Division

PAYROLL

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U.S. Wage and Hour Division
Rev. Dec. 2008

NAME OF CONTRACTOR ☐ OR SUBCONTRACTOR ☑
FAIRES PLUMBING COMPANY, INC.

ADDRESS P.O. BOX 1199
EDINBURG, TEXAS 78540

OMB No.: 1235-0008
Expires: 01/31/2015

PAYROLL NO. 9

FOR WEEK ENDING 12-11-13

PROJECT AND LOCATION
Hidalgo County Renovation to Administration

PROJECT OR CONTRACT NO.

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	OT. OR ST.	(4) DAY AND DATE: T 5 / F 6 / S 7 / S 8 / M 9 / T 10 / W 11 — HOURS WORKED EACH DAY	(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS: FICA	WITH-HOLDING TAX			OTHER	TOTAL DEDUCTIONS	(9) NET WAGES PAID FOR WEEK
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(over)

Date 2-20-14

I, ANNA FAIRES (Name of Signatory Party) OFFICE MANAGER (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by FAIRES PLUMBING COMPANY, INC. (Contractor or Subcontractor) on the Hidalgo County Renovation to Administration (Building or Work); that during the payroll period commencing on the 5 day of Dec, 2013, and ending the 11 day of Dec, 2013, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said FAIRES PLUMBING COMPANY, INC. (Contractor or Subcontractor) from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Start. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☑ – in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE	SIGNATURE
ANNA FAIRES OFFICE MANAGER	Anna Faires

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

U.S. Department of Labor
Wage and Hour Division

PAYROLL

(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)

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U.S. Wage and Hour Division
Rev. Dec. 2008

NAME OF CONTRACTOR ☐ OR SUBCONTRACTOR ☑
FAIRES PLUMBING COMPANY, INC.

ADDRESS P.O. BOX 1199
EDINBURG, TEXAS 78540

OMB No.: 1235-0008
Expires: 01/31/2015

PAYROLL NO. 8

FOR WEEK ENDING 12-4-13

PROJECT AND LOCATION
Hidalgo County Renovation to Administration

PROJECT OR CONTRACT NO.

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	OT. OR ST.	(4) DAY AND DATE: T 28	F 29	S 30	S 1	M 2	T 3	W 4 HOURS WORKED EACH DAY	(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS: FICA	WITH-HOLDING TAX			OTHER	TOTAL DEDUCTIONS	(9) NET WAGES PAID FOR WEEK
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While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Copeland Act (40 U.S.C. § 3145) contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(a)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

Public Burden Statement

We estimate that is will take an average of 55 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room S3502, 200 Constitution Avenue, N.W. Washington, D.C. 20210

(over)

Date 2-20-14

I, ANNA FAIRES (Name of Signatory Party) OFFICE MANAGER (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by FAIRES PLUMBING COMPANY, INC. (Contractor or Subcontractor) on the Hidalgo County Renovation to Administration (Building or Work); that during the payroll period commencing on the 28 day of NOV, 2013, and ending the 4 day of Dec, 2013, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said FAIRES PLUMBING COMPANY, INC. (Contractor or Subcontractor) from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Start. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☑ – in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE	SIGNATURE
ANNA FAIRES OFFICE MANAGER	Anna Faires

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

U.S. Department of Labor
Wage and Hour Division

PAYROLL

(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)

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U.S. Wage and Hour Division
Rev. Dec. 2008

OMB No.: 1235-0008
Expires: 01/31/2015

NAME OF CONTRACTOR ☐ OR SUBCONTRACTOR ☑
FAIRES PLUMBING COMPANY, INC.

ADDRESS P.O. BOX 1199
EDINBURG, TEXAS 78540

PAYROLL NO. 7

FOR WEEK ENDING 11-27-13

PROJECT AND LOCATION
Hidalgo County Renovation to Administration

PROJECT OR CONTRACT NO.

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	OT. OR ST.	(4) DAY AND DATE: T 21	F 22	S 23	S 24	M 25	T 26	W 27 — HOURS WORKED EACH DAY	(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS: FICA	WITH-HOLDING TAX			OTHER	TOTAL DEDUCTIONS	(9) NET WAGES PAID FOR WEEK
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While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Copeland Act (40 U.S.C. § 3145) contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(a)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

Public Burden Statement

We estimate that is will take an average of 55 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room S3502, 200 Constitution Avenue, N.W. Washington, D.C. 20210

(over)

Date 2-20-14

I, ANNA FAIRES (Name of Signatory Party) OFFICE MANAGER (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by FAIRES PLUMBING COMPANY, INC. (Contractor or Subcontractor) on the Hidalgo County Renovation to Administration (Building or Work); that during the payroll period commencing on the 21 day of Nov, 2013, and ending the 27 day of Nov, 2013, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said FAIRES PLUMBING COMPANY, INC. (Contractor or Subcontractor) from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Start. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☑ – in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE	SIGNATURE
ANNA FAIRES OFFICE MANAGER	Anna Faires

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

Certified Payroll Report

For the Period Ending: 11-27-13

Job: 13-2941 Hid. Co. Reno to Admin

	11-21	11-22	11-23	11-24	11-25	11-26	11-27	Total		Cash	Hrly	Gross	Total	FWH	SWH	Other	
Rodolfo Pacheco	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Hours	Rate	Fringe	Fringe	This Job	Gross	FICA	SUI/SDI	Deducts	Net
XXX-XX-1680 Hispanic Male																	
M - 0 Plumber Reg					8.00	8.00	8.00	24.00	19.25			462.00	750.75	66.10		39.82	590.16
												462.00		**54.67**			
Rodolfo Jr. Pacheco	11-21	11-22	11-23	11-24	11-25	11-26	11-27	Total		Cash	Hrly	Gross	Total	FWH	SWH	Other	
XXX-XX-7000 Hispanic Male	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Hours	Rate	Fringe	Fringe	This Job	Gross	FICA	SUI/SDI	Deducts	Net
M - 0 Laborer Reg					8.00	8.00	8.00	24.00	12.50			300.00	528.13	33.92		57.34	398.71
												300.00		**38.16**			
Luis R Alonzo	11-21	11-22	11-23	11-24	11-25	11-26	11-27	Total		Cash	Hrly	Gross	Total	FWH	SWH	Other	
XXX-XX-6537 Hispanic Male	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Hours	Rate	Fringe	Fringe	This Job	Gross	FICA	SUI/SDI	Deducts	Net
M - 0 Plumber Reg		8.00			8.00	8.00	8.00	32.00	16.50			528.00	660.00	54.75		108.63	447.73
												528.00		**48.89**			
Rogelio Reyna	11-21	11-22	11-23	11-24	11-25	11-26	11-27	Total		Cash	Hrly	Gross	Total	FWH	SWH	Other	
XXX-XX-0834 Hispanic Male	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Hours	Rate	Fringe	Fringe	This Job	Gross	FICA	SUI/SDI	Deducts	Net
M - 0 Laborer Reg		8.00			8.00	8.00	8.00	32.00	12.00			384.00	480.00	29.25		39.15	377.01
												384.00		**34.59**			
Preciliano Jasso	11-21	11-22	11-23	11-24	11-25	11-26	11-27	Total		Cash	Hrly	Gross	Total	FWH	SWH	Other	
XXX-XX-4003 Hispanic Male	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Hours	Rate	Fringe	Fringe	This Job	Gross	FICA	SUI/SDI	Deducts	Net
M - 5 Laborer Reg					8.00	8.00	8.00	24.00	9.50			228.00	370.50			203.79	138.37
												228.00		**28.34**			

Totals for Hid. Co. Reno to Admin

11-21-13 Thursday	11-22-13 Friday	11-23-13 Saturday	11-24-13 Sunday	11-25-13 Monday	11-26-13 Tuesday	11-27-13 Wednesdy	Total Hours
.00	16.00	.00	.00	40.00	40.00	40.00	136.00

Gross This Job	Total Gross		Deductions	Net
1,902.00	2,789.38	FWH	184.02	1,951.98
		FICA	204.65	
		SWH	.00	
		SDI	.00	
		Other	448.73	

U.S. Department of Labor
Wage and Hour Division

PAYROLL

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U.S. Wage and Hour Division
Rev. Dec. 2008

OMB No.: 1235-0008
Expires: 01/31/2015

NAME OF CONTRACTOR ☐ OR SUBCONTRACTOR ☑
FAIRES PLUMBING COMPANY, INC.

ADDRESS P.O. BOX 1199
EDINBURG, TEXAS 78540

PAYROLL NO. 6

FOR WEEK ENDING 11-20-13

PROJECT AND LOCATION
Hidalgo County Renovation to Administration

PROJECT OR CONTRACT NO.

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	OT. OR ST.	(4) DAY AND DATE T 14	F 15	S 16	S 17	M 18	T 19	W 20 HOURS WORKED EACH DAY	(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS FICA	WITH-HOLDING TAX			OTHER	TOTAL DEDUCTIONS	(9) NET WAGES PAID FOR WEEK
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Public Burden Statement

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(over)

Date 2-20-14

I, ANNA FAIRES (Name of Signatory Party) OFFICE MANAGER (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by FAIRES PLUMBING COMPANY, INC. (Contractor or Subcontractor) on the Hidalgo County Renovation to Administration (Building or Work); that during the payroll period commencing on the 14 day of Nov, 2013, and ending the 30 day of Nov, 2013, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said FAIRES PLUMBING COMPANY, INC. (Contractor or Subcontractor) from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Start. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☑ – in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE	SIGNATURE
ANNA FAIRES OFFICE MANAGER	Anna Faires

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U.S. Department of Labor
Wage and Hour Division

PAYROLL

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U.S. Wage and Hour Division
Rev. Dec. 2008

OMB No.: 1235-0008
Expires: 01/31/2015

NAME OF CONTRACTOR ☐ OR SUBCONTRACTOR ☑
FAIRES PLUMBING COMPANY, INC.

ADDRESS P.O. BOX 1199
EDINBURG, TEXAS 78540

PAYROLL NO. 5

FOR WEEK ENDING 11-13-13

PROJECT AND LOCATION
Hidalgo County Renovation to Administration

PROJECT OR CONTRACT NO.

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	OT. OR ST.	(4) DAY AND DATE: T 7	F 8	S 9	S 10	M 11	T 12	W 13 HOURS WORKED EACH DAY	(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS: FICA	WITH-HOLDING TAX			OTHER	TOTAL DEDUCTIONS	(9) NET WAGES PAID FOR WEEK
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Public Burden Statement

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(over)

Date 2-20-14

I, ANNA FAIRES (Name of Signatory Party) OFFICE MANAGER (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by FAIRES PLUMBING COMPANY, INC. (Contractor or Subcontractor) on the Hidalgo County Renovation to Administration (Building or Work); that during the payroll period commencing on the 7 day of Nov, 2013, and ending the 13 day of Nov, 2013, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said FAIRES PLUMBING COMPANY, INC. (Contractor or Subcontractor) from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Start. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☑ – in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE	SIGNATURE
ANNA FAIRES OFFICE MANAGER	Anna Faires

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Certified Payroll Report

For the Period Ending: 11-13-13

Job: 13-2941 Hid. Co. Reno to Admin

		11-07	11-08	11-09	11-10	11-11	11-12	11-13	Total		Cash	Hrly	Gross	Total	FWH	SWH	Other	
Isidro B Kerps		Thu	Fri	Sat	Sun	Mon	Tue	Wed	Hours	Rate	Fringe	Fringe	This Job	Gross	FICA	SUI/SDI	Deducts	Net
XXX-XX-7017 Caucasian Male								3.00	3.00	19.50			58.50	780.00	75.89		162.90	481.54
M - 0 Equipment Opertr Reg													58.50		59.67			

Totals for Hid. Co. Reno to Admin

11-07-13 Thursday	11-08-13 Friday	11-09-13 Saturday	11-10-13 Sunday	11-11-13 Monday	11-12-13 Tuesday	11-13-13 Wednesdy	Total Hours	Gross This Job	Total Gross		Deductions	Net
.00	.00	.00	.00	.00	.00	3.00	3.00	58.50	780.00	FWH	75.89	481.54
										FICA	59.67	
										SWH	.00	
										SDI	.00	
										Other	162.90	

U.S. Department of Labor
Wage and Hour Division

PAYROLL

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Rev. Dec. 2008

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NAME OF CONTRACTOR ☐ OR SUBCONTRACTOR ☑
FAIRES PLUMBING COMPANY, INC.

ADDRESS P.O. BOX 1199
EDINBURG, TEXAS 78540

PAYROLL NO. 4

FOR WEEK ENDING 11-6-13

PROJECT AND LOCATION
Hidalgo County Renovation to Administration

PROJECT OR CONTRACT NO.

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	OT. OR ST.	(4) DAY AND DATE: T 31	F 1	S 2	S 3	M 4	T 5	W 6 — HOURS WORKED EACH DAY	(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS: FICA	WITH-HOLDING TAX			OTHER	TOTAL DEDUCTIONS	(9) NET WAGES PAID FOR WEEK
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PLEASE SEE ATTACHED PRINT OUT			O																	
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While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Copeland Act (40 U.S.C. § 3145) contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(a)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

Public Burden Statement

We estimate that is will take an average of 55 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room S3502, 200 Constitution Avenue, N.W. Washington, D.C. 20210

(over)

Date 2-20-14

I, ANNA FAIRES (Name of Signatory Party) OFFICE MANAGER (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by FAIRES PLUMBING COMPANY, INC. (Contractor or Subcontractor) on the Hidalgo County Renovation to Administration (Building or Work); that during the payroll period commencing on the 31 day of Oct, 2013, and ending the 6 day of Nov, 2013, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said FAIRES PLUMBING COMPANY, INC. (Contractor or Subcontractor) from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Start. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☑ – in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE	SIGNATURE
ANNA FAIRES OFFICE MANAGER	Anna Faires

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

U.S. Department of Labor
Wage and Hour Division

PAYROLL

(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)

Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number.

U.S. Wage and Hour Division
Rev. Dec. 2008

OMB No.: 1235-0008
Expires: 01/31/2015

NAME OF CONTRACTOR ☐ OR SUBCONTRACTOR ☑
FAIRES PLUMBING COMPANY, INC.

ADDRESS P.O. BOX 1199
EDINBURG, TEXAS 78540

PAYROLL NO. 3

FOR WEEK ENDING 10-30-13

PROJECT AND LOCATION
Hidalgo County Renovation to Administration

PROJECT OR CONTRACT NO.

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	OT. OR ST.	(4) DAY AND DATE: T 24	F 25	S 26	S 27	M 28	T 29	W 30 HOURS WORKED EACH DAY	(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS: FICA	WITH-HOLDING TAX			OTHER	TOTAL DEDUCTIONS	(9) NET WAGES PAID FOR WEEK
			O																	
			S																	
~~PLEASE SEE ATTACHED~~ PRINT OUT			O																	
			S																	
No Work			O																	
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While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Copeland Act (40 U.S.C. § 3145) contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(a)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

Public Burden Statement

We estimate that is will take an average of 55 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room S3502, 200 Constitution Avenue, N.W. Washington, D.C. 20210

(over)

Date 2-20-14

I, ANNA FAIRES (Name of Signatory Party) OFFICE MANAGER (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by FAIRES PLUMBING COMPANY, INC. (Contractor or Subcontractor) on the Hidalgo County Renovation to Administration (Building or Work); that during the payroll period commencing on the 24 day of Oct, 2013, and ending the 30 day of Oct, 2013, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said FAIRES PLUMBING COMPANY, INC. (Contractor or Subcontractor) from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Start. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☑ – in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE	SIGNATURE
ANNA FAIRES OFFICE MANAGER	

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

METRO ELECTRIC

Certified Payroll Report

For the Period Ending: 02-26-14

Job: 2-03035 Hidalgo County Renovations to Former Administration Building 1st & 2nd Floors
100 East Cano Street
Edinburg, TX 78339

		02-20	02-21	02-22	02-23	02-24	02-25	02-26	Total		Cash	Hrly	Gross	Total	FWH	SWH	Other	
Jose G Puente Jr		Thu	Fri	Sat	Sun	Mon	Tue	Wed	Hours	Rate	Fringe	Fringe	This Job	Gross	FICA	SUI/SDI	Deducts	Net
XXX-XX-3791 Hispanic Male		8.00	8.00			8.00	8.00	8.00	40.00	16.25			650.00	650.00	36.58		67.35	496.35
M - 1 Electrician	Reg												650.00		49.72			
Richard C Hernandez Jr		02-20	02-21	02-22	02-23	02-24	02-25	02-26	Total		Cash	Hrly	Gross	Total	FWH	SWH	Other	
XXX-XX-9207 Hispanic Male		Thu	Fri	Sat	Sun	Mon	Tue	Wed	Hours	Rate	Fringe	Fringe	This Job	Gross	FICA	SUI/SDI	Deducts	Net
S - 1 Electron Apprntc	Reg						8.00	8.00	16.00	12.69			203.04	304.56	26.82		119.97	134.46
													203.04		23.31			
Enrique Aguirre		02-20	02-21	02-22	02-23	02-24	02-25	02-26	Total		Cash	Hrly	Gross	Total	FWH	SWH	Other	
XXX-XX-0981 Hispanic Male		Thu	Fri	Sat	Sun	Mon	Tue	Wed	Hours	Rate	Fringe	Fringe	This Job	Gross	FICA	SUI/SDI	Deducts	Net
S - 2 Electron Apprntc	Reg	8.00	8.00			8.00	8.00	8.00	40.00	11.00			440.00	440.00	28.00			378.34
													440.00		33.66			
Jesus A Escamilla		02-20	02-21	02-22	02-23	02-24	02-25	02-26	Total		Cash	Hrly	Gross	Total	FWH	SWH	Other	
XXX-XX-7761 Hispanic Male		Thu	Fri	Sat	Sun	Mon	Tue	Wed	Hours	Rate	Fringe	Fringe	This Job	Gross	FICA	SUI/SDI	Deducts	Net
S - 1 Electron Apprntc	Reg	8.00	8.00			8.00	8.00	8.00	40.00	10.50			420.00	420.00	36.39		105.23	246.25
													420.00		32.13			

Totals for Edinburg Admin Bldg Remodel

02-20-14 Thursday	02-21-14 Friday	02-22-14 Saturday	02-23-14 Sunday	02-24-14 Monday	02-25-14 Tuesday	02-26-14 Wednesdy	Total Hours	Gross This Job	Total Gross		Deductions	Net
24.00	24.00	.00	.00	24.00	32.00	32.00	136.00	1,713.04	1,814.56	FWH	127.79	1,255.40
										FICA	138.82	
										SWH	.00	
										SDI	.00	
										Other	292.55	

Date 02/28/2014

I, Lisa MacDonald (Name of Signatory Party) Accounting Manager (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by METRO ELECTRIC, INC. (Contractor or Subcontractor) on the Hidalgo County Renovations To Former Administration Building 1st &2nd Floors (Building or Work); that during the payroll period commencing on the 20 day of FEB, 2014, and ending the 26 day of FEB, 2014, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said METRO ELECTRIC, INC. (Contractor or Subcontractor) from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Start. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☑ – in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

2-03035

NAME AND TITLE	SIGNATURE
Lisa MacDonald Accounting Manager	

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

Certified Payroll Report

For the Period Ending: 02-19-14

Job: 2-03035 : Hidalgo County Renovations to Former Administration Building 1st & 2nd Floors
100 East Cano Street
Edinburg, TX 78339

			02-13	02-14	02-15	02-16	02-17	02-18	02-19	Total		Cash	Hrly	Gross	Total	FWH	SWH	Other	
Jose G Puente Jr			Thu	Fri	Sat	Sun	Mon	Tue	Wed	Hours	Rate	Fringe	Fringe	This Job	Gross	FICA	SUI/SDI	Deducts	Net
XXX-XX-3791 Hispanic		Male												617.50	617.50	32.77		67.35	470.13
M - 1	Electrician	Reg	6.00	8.00			8.00	8.00	8.00	38.00	16.25			617.50		47.25			
Enrique Aguirre			02-13	02-14	02-15	02-16	02-17	02-18	02-19	Total		Cash	Hrly	Gross	Total	FWH	SWH	Other	
XXX-XX-0981 Hispanic		Male	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Hours	Rate	Fringe	Fringe	This Job	Gross	FICA	SUI/SDI	Deducts	Net
S - 2	Electrcn Apprntc	Reg	8.00	8.00			8.00		8.00	32.00	11.00			352.00	352.00	15.68			309.39
														352.00		26.93			
Jesus A Escamilla			02-13	02-14	02-15	02-16	02-17	02-18	02-19	Total		Cash	Hrly	Gross	Total	FWH	SWH	Other	
XXX-XX-7761 Hispanic		Male	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Hours	Rate	Fringe	Fringe	This Job	Gross	FICA	SUI/SDI	Deducts	Net
S - 1	Electrcn Apprntc	Reg	8.00	8.00			8.00	8.00	8.00	40.00	10.50			420.00	420.00	36.39		105.23	246.25
														420.00		32.13			

Totals for **Edinburg Admin Bldg Remodel**

02-13-14 Thursday	02-14-14 Friday	02-15-14 Saturday	02-16-14 Sunday	02-17-14 Monday	02-18-14 Tuesday	02-19-14 Wednesdy	Total Hours
22.00	24.00	.00	.00	24.00	16.00	24.00	110.00

Gross This Job	Total Gross		Deductions	Net
1,389.50	1,389.50	FWH	84.84	1,025.77
		FICA	106.31	
		SWH	.00	
		SDI	.00	
		Other	172.58	

Date 02/21/2014

I, Lisa MacDonald (Name of Signatory Party) Accounting Manager (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by METRO ELECTRIC, INC. (Contractor or Subcontractor) on the Hidalgo County Renovations To Former Administration Building 1st &2nd Floors (Building or Work); that during the payroll period commencing on the 13 day of FEB, 2014 and ending the 19 day of FEB, 2014, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said METRO ELECTRIC, INC. (Contractor or Subcontractor) from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☑ – In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

2-03035

NAME AND TITLE	SIGNATURE
Lisa MacDonald Accounting Manager	

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

Certified Payroll Report

For the Period Ending: 02-12-14

Job: 2-03035 Hidalgo County Renovations to Former Administration Building 1st & 2nd Floors
100 East Cano Street
Edinburg, TX 78339

	02-06	02-07	02-08	02-09	02-10	02-11	02-12	Total		Cash	Hrly	Gross	Total	FWH	SWH	Other	
Jose G Puente Jr	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Hours	Rate	Fringe	Fringe	This Job	Gross	FICA	SUI/SDI	Deducts	Net
XXX-XX-3791 Hispanic Male																	
M - 1 Electrician Reg		8.00			8.00	8.00	8.00	32.00	16.25			520.00	520.00	23.02		67.35	389.85
												520.00		39.78			
Richard C Hernandez Jr	02-06	02-07	02-08	02-09	02-10	02-11	02-12	Total		Cash	Hrly	Gross	Total	FWH	SWH	Other	
XXX-XX-9207 Hispanic Male	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Hours	Rate	Fringe	Fringe	This Job	Gross	FICA	SUI/SDI	Deducts	Net
S - 1 Electrcn Apprntc Reg			8.00		8.00			16.00	12.69			203.04	463.19	50.30		119.97	257.48
												203.04		35.44			
Enrique Aguirre	02-06	02-07	02-08	02-09	02-10	02-11	02-12	Total		Cash	Hrly	Gross	Total	FWH	SWH	Other	
XXX-XX-0981 Hispanic Male	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Hours	Rate	Fringe	Fringe	This Job	Gross	FICA	SUI/SDI	Deducts	Net
S - 2 Electrcn Apprntc Reg					8.00	6.00		14.00	11.00			154.00	605.00	52.75			505.96
Electrcn Apprntc OT						2.00	8.00	10.00	16.50			165.00					
												319.00		46.29			
Josue Tafolla	02-06	02-07	02-08	02-09	02-10	02-11	02-12	Total		Cash	Hrly	Gross	Total	FWH	SWH	Other	
XXX-XX-2891 Hispanic Male	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Hours	Rate	Fringe	Fringe	This Job	Gross	FICA	SUI/SDI	Deducts	Net
S - 0 Labor Reg							2.00	2.00	7.50			15.00	225.00	16.46		17.14	174.19
												15.00		17.21			
Jesus A Escamilla	02-06	02-07	02-08	02-09	02-10	02-11	02-12	Total		Cash	Hrly	Gross	Total	FWH	SWH	Other	
XXX-XX-7761 Hispanic Male	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Hours	Rate	Fringe	Fringe	This Job	Gross	FICA	SUI/SDI	Deducts	Net
S - 1 Electrcn Apprntc Reg		6.50			8.00	8.00	7.50	30.00	10.50			315.00	427.88	37.57		105.23	252.35
Electrcn Apprntc OT							.50	.50	15.75			7.88					
												322.88		32.73			

Totals for Edinburg Admin Bldg Remodel

02-06-14 Thursday	02-07-14 Friday	02-08-14 Saturday	02-09-14 Sunday	02-10-14 Monday	02-11-14 Tuesday	02-12-14 Wednesdy	Total Hours	Gross This Job	Total Gross		Deductions	Net
.00	14.50	8.00	.00	32.00	24.00	26.00	104.50	1,379.92	2,241.07	FWH	180.10	1,579.83
										FICA	171.45	
										SWH	.00	
										SDI	.00	
										Other	309.69	

Date 02/14/2014

I, Lisa MacDonald (Name of Signatory Party) Accounting Manager (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by METRO ELECTRIC, INC. (Contractor or Subcontractor) on the Hidalgo County Renovations To Former Administration Building 1st &2nd Floors (Building or Work); that during the payroll period commencing on the 06 day of FEB, 2014, and ending the 12 day of FEB, 2014, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said METRO ELECTRIC, INC. (Contractor or Subcontractor) from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Start. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☑ – in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

2-03035

NAME AND TITLE	SIGNATURE
Lisa MacDonald Accounting Manager	Lisa MacDonald

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

Certified Payroll Report

For the Period Ending: 02-05-14

Job: 2-03035 Hidalgo County Renovations to Former Administration Building 1st & 2nd Floors
100 East Cano Street
Edinburg, TX 78339

Jose G Puente Jr	01-30	01-31	02-01	02-02	02-03	02-04	02-05	Total		Cash	Hrly	Gross	Total	FWH	SWH	Other	
XXX-XX-3791 Hispanic Male	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Hours	Rate	Fringe	Fringe	This Job	Gross	FICA	SUI/SDI	Deducts	Net
M - 1 Electrician Reg					3.00	4.00		7.00	16.25			113.75	918.13	76.80		67.35	703.75
Electrician OT						4.00	7.00	11.00	24.38			268.13					
												381.88		70.23			

Richard C Hernandez Jr	01-30	01-31	02-01	02-02	02-03	02-04	02-05	Total		Cash	Hrly	Gross	Total	FWH	SWH	Other	
XXX-XX-9207 Hispanic Male	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Hours	Rate	Fringe	Fringe	This Job	Gross	FICA	SUI/SDI	Deducts	Net
S - 1 Electron Apprntc Reg						8.00	5.00	13.00	12.69			164.97	545.67	62.67		119.97	321.29
Electron Apprntc OT							2.00	2.00	19.04			38.07					
												203.04		41.74			

Enrique Aguirre	01-30	01-31	02-01	02-02	02-03	02-04	02-05	Total		Cash	Hrly	Gross	Total	FWH	SWH	Other	
XXX-XX-0981 Hispanic Male	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Hours	Rate	Fringe	Fringe	This Job	Gross	FICA	SUI/SDI	Deducts	Net
S - 2 Electron Apprntc Reg						8.00	4.50	12.50	11.00			137.50	481.25	34.18			410.27
Electron Apprntc OT							2.50	2.50	16.50			41.25					
												178.75		36.80			

Jesus A Escamilla	01-30	01-31	02-01	02-02	02-03	02-04	02-05	Total		Cash	Hrly	Gross	Total	FWH	SWH	Other	
XXX-XX-7761 Hispanic Male	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Hours	Rate	Fringe	Fringe	This Job	Gross	FICA	SUI/SDI	Deducts	Net
S - 1 Electron Apprntc Reg						7.00		7.00	10.50			73.50	546.00	55.29		105.23	343.71
Electron Apprntc OT						1.00	7.00	8.00	15.75			126.00					
												199.50		41.77			

Totals for Edinburg Admin Bldg Remodel

01-30-14 Thursday	01-31-14 Friday	02-01-14 Saturday	02-02-14 Sunday	02-03-14 Monday	02-04-14 Tuesday	02-05-14 Wednesdy	Total Hours
.00	.00	.00	.00	3.00	32.00	28.00	63.00

Gross This Job	Total Gross		Deductions	Net
963.17	2,491.05	FWH	228.94	1,779.02
		FICA	190.54	
		SWH	.00	
		SDI	.00	
		Other	292.55	

Date 02/07/2014

I, Lisa MacDonald (Name of Signatory Party) Accounting Manager (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by METRO ELECTRIC, INC. (Contractor or Subcontractor) on the Hidalgo County Renovations To Former Administration Building 1st &2nd Floors (Building or Work); that during the payroll period commencing on the 30 day of JAN, 2013, and ending the 05 day of FEB, 2014, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said METRO ELECTRIC, INC. (Contractor or Subcontractor) from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Start. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☑ – In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

2-03036

NAME AND TITLE	SIGNATURE
Lisa MacDonald Accounting Manager	

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

PAGE 03
METRO SERVICE DEPT
9566862816
02/20/2014 16:11

Date 01/17/2014

I, Lisa MacDonald (Name of Signatory Party) Accounting Manager (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by METRO ELECTRIC, INC. (Contractor or Subcontractor) on the Hidalgo County Renovations To Former Administration Building 1st &2nd Floors (Building or Work); that during the payroll period commencing on the 9 day of JAN, 2014, and ending the 15 day of JAN, 2014, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said METRO ELECTRIC, INC. (Contractor or Subcontractor) from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☑ – in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

2-03035

NO WAGES PAID FOR THIS PERIOD

NAME AND TITLE	SIGNATURE
Lisa MacDonald Accounting Manager	Lisa MacDonald

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

PAGE 04
METRO SERVICE DEPT
9566862816
02/20/2014 16:11

Date 01/10/2014

I, Lisa MacDonald (Name of Signatory Party) Accounting Manager (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by METRO ELECTRIC, INC. (Contractor or Subcontractor) on the Hidalgo County Renovations To Former Administration Building 1st &2nd Floors (Building or Work); that during the payroll period commencing on the 2 day of JAN, 2014, and ending the 8 day of JAN, 2014 all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said METRO ELECTRIC, INC. (Contractor or Subcontractor) from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☑ – in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

2-03035

NO WAGES PAID FOR THIS PERIOD

NAME AND TITLE	SIGNATURE
Lisa MacDonald Accounting Manager	Lisa MacDonald

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

METRO SERVICE DEPT

9566862816

02/20/2014 16:11

Date 01/03/2014

I, Lisa MacDonald (Name of Signatory Party) Accounting Manager (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by METRO ELECTRIC, INC. (Contractor or Subcontractor) on the Hidalgo County Renovations To Former Administration Building 1st &2nd Floors (Building or Work); that during the payroll period commencing on the 26 day of DEC, 2013, and ending the 1 day of JAN, 2014, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said METRO ELECTRIC, INC. (Contractor or Subcontractor) from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☑ – In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

2-03035

NO WAGES PAID FOR THIS PERIOD

NAME AND TITLE	SIGNATURE
Lisa MacDonald Accounting Manager	Lisa MacDonald

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

PAGE 06
METRO SERVICE DEPT
9566862816
02/20/2014 16:11

Date 12/27/13

I, Lisa MacDonald (Name of Signatory Party) Accounting Manager (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by METRO ELECTRIC, INC. (Contractor or Subcontractor) on the Hidalgo County Renovations To Former Administration Building 1st &2nd Floors (Building or Work); that during the payroll period commencing on the 19 day of DEC, 2013, and ending the 25 day of DEC, 2013, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said METRO ELECTRIC, INC. (Contractor or Subcontractor) from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below.

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☑ – In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

2-03035

NO WAGES PAID FOR THIS PERIOD

NAME AND TITLE	SIGNATURE
Lisa MacDonald Accounting Manager	

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

Date 12/20/13

I, Lisa MacDonald (Name of Signatory Party), Accounting Manager (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by METRO ELECTRIC, INC. (Contractor or Subcontractor) on the Hidalgo County Renovations To Former Administration Building 1st &2nd Floors (Building or Work); that during the payroll period commencing on the 12 day of DEC, 2013, and ending the 18 day of DEC, 2013, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said METRO ELECTRIC, INC. (Contractor or Subcontractor) from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☑ – in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

2-03035

NO WAGES PAID FOR THIS PERIOD

NAME AND TITLE	SIGNATURE
Lisa MacDonald Accounting Manager	Li MacDonald

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

PAGE 08
METRO SERVICE DEPT
9566862816
02/20/2014 16:11

Date 12/13/13

I, Lisa MacDonald (Name of Signatory Party) Accounting Manager (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by METRO ELECTRIC, INC. (Contractor or Subcontractor) on the Hidalgo County Renovations To Former Administration Building 1st &2nd Floors (Building or Work); that during the payroll period commencing on the 5 day of DEC, 2013, and ending the 11 day of DEC, 2013 all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said METRO ELECTRIC, INC. (Contractor or Subcontractor) from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☑ – in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

2-03035

NO WAGES PAID FOR THIS PERIOD

NAME AND TITLE	SIGNATURE
Lisa MacDonald Accounting Manager	Li MacDonald

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

PAGE 09
METRO SERVICE DEPT
9566862816
02/20/2014 16:11

Date 11/29/13

I, Lisa MacDonald, Accounting Manager
(Name of Signatory Party) (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by METRO ELECTRIC, INC. on the
(Contractor or Subcontractor)
Former Administration Building 1st &2nd Floors ; that during the payroll period commencing on the Hidalgo County Renovations To
(Building or Work)
21 day of NOV, 2013, and ending the 27 day of NOV, 2013
all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said
METRO ELECTRIC, INC. from the full
(Contractor or Subcontractor)
weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☑ – In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:
2-03035
NO WAGES PAID FOR THIS PERIOD

NAME AND TITLE	SIGNATURE
Lisa MacDonald Accounting Manager	

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

METRO SERVICE DEPT

9566862816

02/20/2014 16:11

Date 11/22/13

I, Lisa MacDonald (Name of Signatory Party) Accounting Manager (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by METRO ELECTRIC, INC. (Contractor or Subcontractor) on the Hidalgo County Renovations To Former Administration Building 1st &2nd Floors (Building or Work); that during the payroll period commencing on the 14 day of NOV 2013, and ending the 20 day of NOV 2013, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said METRO ELECTRIC, INC. (Contractor or Subcontractor) from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☑ – In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

2-03035

NO WAGES PAID FOR THIS PERIOD

NAME AND TITLE	SIGNATURE
Lisa MacDonald Accounting Manager	Lisa MacDonald

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

Date 10/18/13

I, GAIL BOBO, ACCOUNTING MANAGER
(Name of Signatory Party) (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by

METRO ELECTRIC, INC.
(Contractor or Subcontractor)

on the

EDINBURG ADMIN. BLDG. REMODEL
(Building or Work)

; that during the payroll period commencing on the 10 day of OCT, 2013, and ending the 16 day of OCT, 2013, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

METRO ELECTRIC, INC.
(Contractor or Subcontractor)

from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 957; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☑ – in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:
2-03035

NAME AND TITLE	SIGNATURE
GAIL BOBO, ACCOUNTING MANAGER	

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

Certified Payroll Report

Job: 2-03035 Edinburg Admin Bldg Remodel
100 East Cano Street
Edinburg, TX 78339

For the Period Ending: 10-16-13

		10-10 Thu	10-11 Fri	10-12 Sat	10-13 Sun	10-14 Mon	10-15 Tue	10-16 Wed	Total Hours	Rate	Cash Fringe	Hrly Fringe	Gross This Job	Total Gross	FWH FICA	SWH SUI/SDI	Other Deducts	Net
Antonio Cuadrado XXX-XX-7547 Hispanic Male M - 3	Electrician Reg	8.00	8.00	8.00			8.00		32.00	11.50			368.00	598.00	41.34			510.91
	Electrician OT							8.00	8.00	17.25			138.00					
													506.00		45.75			
Guadalupe Silva XXX-XX-9036 Hispanic Male M - 2	Electrician Reg	10-10 Thu	10-11 Fri	10-12 Sat	10-13 Sun	10-14 Mon 8.00	10-15 Tue 8.00	10-16 Wed 8.00	Total Hours 24.00	Rate 13.75	Cash Fringe	Hrly Fringe	Gross This Job 330.00 330.00	Total Gross 550.00	FWH FICA 24.04 42.07	SWH SUI/SDI	Other Deducts	Net 483.89
Rogelio Segovia XXX-XX-6175 Hispanic Male M - 0	Electron Apprntc Reg	10-10 Thu 11.00	10-11 Fri 8.00	10-12 Sat 8.00	10-13 Sun	10-14 Mon 8.00	10-15 Tue 5.00	10-16 Wed	Total Hours 40.00	Rate 12.00	Cash Fringe	Hrly Fringe	Gross This Job 480.00	Total Gross 678.00	FWH FICA 60.59	SWH SUI/SDI	Other Deducts 3.46	Net 562.09
	Electron Apprntc OT						3.00	8.00	11.00	18.00			198.00 678.00		51.86			
Richard C. Hernandez Jr. XXX-XX-9207 Hispanic Male S - 1	Electron Apprntc Reg	10-10 Thu 8.00	10-11 Fri 8.00	10-12 Sat 8.00	10-13 Sun	10-14 Mon 8.00	10-15 Tue 8.00	10-16 Wed	Total Hours 40.00	Rate 12.69	Cash Fringe	Hrly Fringe	Gross This Job 507.60 507.60	Total Gross 659.88	FWH FICA 82.80 50.48	SWH SUI/SDI	Other Deducts 122.15	Net 404.45
Pedro Vasquez XXX-XX-8376 Hispanic Male M - 0	Labor Reg	10-10 Thu 8.00	10-11 Fri 8.00	10-12 Sat 8.00	10-13 Sun	10-14 Mon 3.50	10-15 Tue 8.00	10-16 Wed	Total Hours 35.50	Rate 11.50	Cash Fringe	Hrly Fringe	Gross This Job 408.25	Total Gross 598.00	FWH FICA 58.59	SWH SUI/SDI	Other Deducts 162.69	Net 330.98
	Labor OT							8.00	8.00	17.25			138.00 546.25		45.74			
Sergio Manuel Jimenez XXX-XX-1670 Hispanic Male M - 3	Electrician Reg	10-10 Thu	10-11 Fri	10-12 Sat 8.00	10-13 Sun	10-14 Mon	10-15 Tue	10-16 Wed	Total Hours 8.00	Rate 14.00	Cash Fringe	Hrly Fringe	Gross This Job 112.00 112.00	Total Gross 728.00	FWH FICA 34.34 55.68	SWH SUI/SDI	Other Deducts 3.46	Net 634.52
Mark A Hernandez XXX-XX-1740 Hispanic Male M - 4	Electron Apprntc Reg	10-10 Thu 8.00	10-11 Fri 8.00	10-12 Sat 8.00	10-13 Sun	10-14 Mon 8.00	10-15 Tue 8.00	10-16 Wed	Total Hours 40.00	Rate 12.00	Cash Fringe	Hrly Fringe	Gross This Job 480.00	Total Gross 624.00	FWH FICA 33.67	SWH SUI/SDI	Other Deducts 77.31	Net 465.29
	Electron Apprntc OT							8.00	8.00	18.00			144.00 624.00		47.73			
Miguel Angel Cantu Jr XXX-XX-2599 Hispanic Male M - 3	Electron Apprntc Reg	10-10 Thu	10-11 Fri	10-12 Sat	10-13 Sun 8.00	10-14 Mon 8.00	10-15 Tue 8.00	10-16 Wed	Total Hours 24.00	Rate 9.00	Cash Fringe	Hrly Fringe	Gross This Job 216.00 216.00	Total Gross 315.00	FWH FICA 4.77 24.10	SWH SUI/SDI	Other Deducts	Net 286.13

METRO ELECTRIC ACCTD 9566864559 10/18/2013 14:29

Certified Payroll Report

Job: 2-03035 Edinburg Admin Bldg Remodel
100 East Cano Street
Edinburg, TX 78339

For the Period Ending: 10-16-13

			10-10	10-11	10-12	10-13	10-14	10-15	10-16	Total		Cash	Hrly	Gross	Total	FWH	SWH	Other	
Armando Badillo			Thu	Fri	Sat	Sun	Mon	Tue	Wed	Hours	Rate	Fringe	Fringe	This Job	Gross	FICA	SUI/SDI	Deducts	Net
XXX-XX-0142	Hispanic	Male			8.00		8.00	8.00	8.00	32.00	9.00			288.00	315.00	4.77			286.13
S - 3	Electron Apprntc Reg													288.00		24.10			

Totals for Edinburg Admin Bldg Remodel

10-10-13 Thursday	10-11-13 Friday	10-12-13 Saturday	10-13-13 Sunday	10-14-13 Monday	10-15-13 Tuesday	10-16-13 Wednesdy	Total Hours
43.00	40.00	56.00	8.00	51.50	64.00	48.00	310.50

Gross This Job	Total Gross		Deductions	Net
3,807.85	5,065.88	FWH	344.91	3,964.39
		FICA	367.51	
		SWH	.00	
		SDI	.00	
		Other	369.07	

Date 10/14/13

I, GAIL BOBO (Name of Signatory Party) ACCOUNTING MANAGER (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by METRO ELECTRIC, INC. (Contractor or Subcontractor) on the EDINBURG ADMIN BLDG REMODEL (Building or Work); that during the payroll period commencing on the 03 day of OCTOBER 2013 and ending the 09 day of OCTOBER 2013, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said METRO ELECTRIC, INC. (Contractor or Subcontractor) from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☑ – in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

2-03035

NAME AND TITLE	SIGNATURE
GAIL BOBO, ACCOUNTING MANAGER	

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

Certified Payroll Report

Job: 2-03035 Edinburg Admin Bldg Remodel
100 East Cano Street
Edinburg, TX 78339

For the Period Ending: 10-09-13

			10-03	10-04	10-05	10-06	10-07	10-08	10-09	Total		Cash	Hrly	Gross	Total	FWH	SWH	Other	
Rogelio Segovia			Thu	Fri	Sat	Sun	Mon	Tue	Wed	Hours	Rate	Fringe	Fringe	This Job	Gross	FICA	SUI/SDI	Deducts	Net
XXX-XX-6175	Hispanic	Male							7.00	7.00	12.00			84.00	498.00	33.84		3.46	422.60
M - 0	Electron Apprntc	Reg																	
	Electron Apprntc	OT							1.00	1.00	18.00			18.00					
														102.00		38.10			

Totals for Edinburg Admin Bldg Remodel

10-03-13 Thursday	10-04-13 Friday	10-05-13 Saturday	10-06-13 Sunday	10-07-13 Monday	10-08-13 Tuesday	10-09-13 Wednesdy	Total Hours
.00	.00	.00	.00	.00	.00	8.00	8.00

Gross This Job	Total Gross	Deductions		Net
102.00	498.00	FWH	33.84	422.60
		FICA	38.10	
		SWH	.00	
		SDI	.00	
		Other	3.46	

METRO ELECTRIC ACCTD 10/18/2013 14:29 9566864559

MION TERRAZZO AND MARBLE CO., INC.

U.S. Department of Labor
Wage and Hour Division

PAYROLL

(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)

Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number.

U.S. Wage and Hour Division
Rev. Dec. 2008

OMB No.: 1235-0008
Expires: 01/31/2015

NAME OF CONTRACTOR ☐ OR SUBCONTRACTOR ☑ Mion Terrazzo Tile & Marble Co., Inc.

ADDRESS 2045 N. 77 Sunshine Strip Harlingen, Texas 78550

PAYROLL NO. 11

FOR WEEK ENDING 02/13/2014

PROJECT AND LOCATION Hidalgo County Admin Remodel-Hidalgo

PROJECT OR CONTRACT NO. 12-561

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	OT. OR ST.	(4) DAY AND DATE: F 2/7	M 2/10	Tue 2/11	W 2/12	Thur 2/13			(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS: FICA	WITH-HOLDING TAX	Child Support	Insurance	OTHER	TOTAL DEDUCTIONS	(9) NET WAGES PAID FOR WEEK
				HOURS WORKED EACH DAY																
Centeno-Garcia, Roberto #6108	2	Tile Setter-Helper (Laborer, Common)	O										$78.00	$5.97	$0.00				$5.97	$72.03
			S	8.00							8.00	9.75								
Gonzalez, Jose G #1974	2	Tile Setter-Helper (Laborer, Common)	O										$68.00	$5.19	$0.00				$5.19	$62.81
			S	8.00							8.00	8.50								
			O																	
			S																	
			O																	
			S																	
			O																	
			S																	
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			S																	

While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Copeland Act (40 U.S.C. § 3145) contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(a)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

Public Burden Statement

We estimate that is will take an average of 55 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room S3502, 200 Constitution Avenue, N.W. Washington, D.C. 20210

(over)

Date 2/19/14

I, Robert Mion (Name of Signatory Party) President (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by Mion Terrazzo Tile & Marble Co., Inc. (Contractor or Subcontractor) on the Hidalgo County Adminstrative (Building or Work); that during the payroll period commencing on the 7th day of February, 2014, and ending the 13th day of February, 2014, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said Mion Terrazzo Tile & Marble Co., Inc. (Contractor or Subcontractor) from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Start. 108, 72 Stat. 957; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☐ – in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE	SIGNATURE
Robert Mion, President	Robert Mion

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

U.S. Department of Labor
Wage and Hour Division

PAYROLL

(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)

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U.S. Wage and Hour Division
Rev. Dec. 2008

OMB No.: 1235-0008
Expires: 01/31/2015

NAME OF CONTRACTOR ☐ OR SUBCONTRACTOR ☑ Mion Terrazzo Tile & Marble Co., Inc.

ADDRESS 2045 N. 77 Sunshine Strip Harlingen, Texas 78550

PAYROLL NO. 10

FOR WEEK ENDING 02/06/2014

PROJECT AND LOCATION Hidalgo County Admin Remodel-Hidalgo

PROJECT OR CONTRACT NO. 12-561

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	OT. OR ST.	(4) DAY AND DATE: F 1/31	M 2/3	Tue 2/4	W 2/5	Thur 2/6			(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS: FICA	WITH-HOLDING TAX	Child Support	Insurance	OTHER	TOTAL DEDUCTIONS	(9) NET WAGES PAID FOR WEEK
				HOURS WORKED EACH DAY																
Centeno-Garcia, Roberto #6108	2	Tile Setter-Helper (Laborer, Common)	O				1.00				1.00	$14.63	$326.63	$25.07	$7.29				$32.36	$294.27
			S		8.00	8.00	8.00	8.00			32.00	9.75								
Garcia, Andres #4469	0	Tile Setter-Helper (Laborer, Common)	O										$192.00	$14.68	$17.25				$31.93	$160.07
			S		8.00	8.00	8.00				24.00	8.00								
Gonzalez, Jose G #1974	2	Tile Setter-Helper (Laborer, Common)	O										$68.00	$5.15				$1.98	$7.13	$60.87
			S					8.00			8.00	8.50								
Mion, Michael #6344	1	Tile Setter-Supervisor (Laborer, Common	O										$814.08	$62.28	$116.00				$178.28	$635.80
			S		8.00	8.00	8.00	8.00			32.00	25.44								
			O																	
			S																	
			O																	
			S																	
			O																	
			S																	
			O																	
			S																	

While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Copeland Act (40 U.S.C. § 3145) contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(a)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

Public Burden Statement

We estimate that it will take an average of 55 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room S3502, 200 Constitution Avenue, N.W. Washington, D.C. 20210

(over)

Date 2/19/14

I, Robert Mion (Name of Signatory Party), President (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by Mion Terrazzo Tile & Marble Co., Inc. (Contractor or Subcontractor) on the Hidalgo County Adminstrative (Building or Work); that during the payroll period commencing on the 31st day of January, 2014, and ending the 6th day of February, 2014, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said Mion Terrazzo Tile & Marble Co., Inc. (Contractor or Subcontractor) from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Start. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☐ – In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE	SIGNATURE
Robert Mion, President	Robert Mion

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

U.S. Department of Labor
Wage and Hour Division

PAYROLL

(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)

Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number.

U.S. Wage and Hour Division
Rev. Dec. 2008

OMB No.: 1235-0008
Expires: 01/31/2015

NAME OF CONTRACTOR ☐ OR SUBCONTRACTOR ☑ Mion Terrazzo Tile & Marble Co., Inc.

ADDRESS 2045 N. 77 Sunshine Strip Harlingen, Texas 78550

PAYROLL NO. 9

FOR WEEK ENDING 01/30/2014

PROJECT AND LOCATION Hidalgo County Admin Remodel-Hidalgo

PROJECT OR CONTRACT NO. 12-561

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	OT. OR ST.	(4) DAY AND DATE	F	M	Tue	W	Thur			(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS FICA	WITH-HOLDING TAX	Child Support	Insurance	OTHER	TOTAL DEDUCTIONS	(9) NET WAGES PAID FOR WEEK
					1/24	1/27	1/28	1/29	1/30												
				HOURS WORKED EACH DAY																	
Contano-Garcia, Roberto #6108	2	Tile Setter-Helper (Laborer, Common)	O											$156.00	$11.93	$3.20				$15.13	$140.87
			S					8.00	8.00			16.00	9.75								
Garcia, Andres #4469	0	Tile Setter-Helper (Laborer, Common)	O											$128.00	$9.80	$8.00				$17.80	$110.20
			S					8.00	8.00			16.00	8.00								
Martinez, Jr. David #1634	0	Tile Setter-Helper (Laborer, Common)	O											$74.00	$5.66	$3.60	$18.37			$27.63	$46.37
			S						8.00			8.00	9.25								
Mendez, Fernando #6915	0	Tile Setter-Supervisor (Laborer, Common)	O											$92.00	$7.03	$10.80		$1.66		$19.49	$72.51
			S						8.00			8.00	11.50								
Villeda, Silvestre #7619	3	Tile Setter-Supervisor (Laborer, Common)	O											$98.00	$7.50	$2.00				$9.50	$88.50
			S						8.00			8.00	12.25								
			O																		
			S																		
			O																		
			S																		
			O																		
			S																		

While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Copeland Act (40 U.S.C. § 3145) contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(a)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

Public Burden Statement

We estimate that is will take an average of 55 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room S3502, 200 Constitution Avenue, N.W. Washington, D.C. 20210

(over)

Date 2/19/14

I, Robert Mion (Name of Signatory Party) President (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by Mion Terrazzo Tile & Marble Co., Inc. (Contractor or Subcontractor) on the Hidalgo County Adminstrative (Building or Work), that during the payroll period commencing on the 24th day of January, 2014, and ending the 30th day of January, 2014, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said Mion Terrazzo Tile & Marble Co., Inc. (Contractor or Subcontractor) from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Start. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☐ – In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

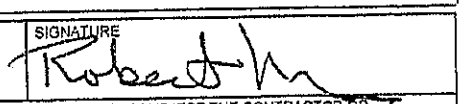
(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE	SIGNATURE
Robert Mion, President	

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

D. WILSON CONSTRUCTION COMPANY

Date February 13, 2014

I, Vicki Eckenrode (Name of Signatory Party) Office Manager (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by

D. Wilson Construction Co. (Contractor or Subcontractor) on the

Remodel Admin. Building (Building or Work); that during the payroll period commencing on the

7th day of February, 2014, and ending the 13th day of February, 2014,

all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

D. Wilson Construction Co. (Contractor or Subcontractor) from the full

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Start. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☐ – in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE	SIGNATURE
Vicki Eckenrode - Office Manager	Vicki Eckenrode

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

Job: 12-561 Remodel Administration Bldg
100 East Cano Street
Edinburg, TX 78539

Ramiro Reyna
6815 E. 3rd Street
Rio Grande City, TX 78582
466-59-4087 Hispanic Male
M - 1 Labor, Common Reg

	02-07 Fri	02-08 Sat	02-09 Sun	02-10 Mon	02-11 Tue	02-12 Wed	02-13 Thu	Total Hours	Rate	Cash Fringe	Hrly Fringe	Gross This Job	Total Gross	FWH	SWH	Other	Net
						8.00		8.00	10.00			80.00	365.00	10.65		20.00	306.42
												80.00		27.93			

Totals for Remodel Administration Bldg

02-07-14 Friday	02-08-14 Saturday	02-09-14 Sunday	02-10-14 Monday	02-11-14 Tuesday	02-12-14 Wednesdy	02-13-14 Thursday	Total Hours
.00	.00	.00	.00	.00	8.00	.00	8.00

Gross This Job	Total Gross		Deductions	Net
80.00	365.00	FWH	10.65	306.42
		FICA	27.93	
		SWH	.00	
		SDI	.00	
		Other	20.00	

Date February 06, 2014

I, Vicki Eckenrode (Name of Signatory Party) Office Manager (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by

D. Wilson Construction Co. (Contractor or Subcontractor) on the

Remodel Admin. Building (Building or Work); that during the payroll period commencing on the

31st day of January, 2014, and ending the 6th day of February, 2014,

all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

D. Wilson Construction Co. (Contractor or Subcontractor) from the full

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Start. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☐ – in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ – Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE	SIGNATURE
Vicki Eckenrode - Office Manager	Vicki Eckenrode

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

Job: 12-561 Remodel Administration Bldg
100 East Cano Street
Edinburg, TX 78539

Ramiro Reyna
6815 E. 3rd Street
Rio Grande City, TX 78582
466-59-4087 Hispanic Male

			01-31	02-01	02-02	02-03	02-04	02-05	02-06	Total		Cash	Hrly	Gross	Total	FWH	SWH	Other	
			Fri	Sat	Sun	Mon	Tue	Wed	Thu	Hours	Rate	Fringe	Fringe	This Job	Gross	FICA	SUI/SDI	Deducts	Net
M - 1	Labor, Common	OT		9.00						9.00	15.00			135.00	637.50	39.40		20.00	529.33
														135.00		48.77			

Totals for Remodel Administration Bldg

01-31-14 Friday	02-01-14 Saturday	02-02-14 Sunday	02-03-14 Monday	02-04-14 Tuesday	02-05-14 Wednesdy	02-06-14 Thursday	Total Hours	Gross This Job	Total Gross		Deductions	Net
.00	9.00	.00	.00	.00	.00	.00	9.00	135.00	637.50	FWH	39.40	529.33
										FICA	48.77	
										SWH	.00	
										SDI	.00	
										Other	20.00	

AI-43592 **Purchasing Department 9. B.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted For: Commissioner Hector Palacios Submitted By: Erika Zamora, COMM. PCT. #2

Department: COMM. PCT. #2

Information

CAPTION

Requesting approval to pay the Pharr Police Department for the following burglary/robbery permit fees for Hidalgo County Precinct 2, with authority for County Treasurer to issue check after review, audit, and processing procedures are completed by the County Auditor.

Invoice No.	Invoice Amount
221659	$30.00
220709	$150.00
223700	$30.00
	Total Amount: $210.00

BACKGROUND

Need to comply with the City of Pharr Ordinance (#0-83-28) regarding alarms.

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-1200-431-00-122-005-0-413

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 3/14/14.

Invoices will be paid direct since they are renewals for 2012 and 2013.

Attachments

Invoices

Form Review

Inbox	Reviewed By	Date
Erika Zamora	Erika Zamora	03/14/2014 10:37 AM
Purchasing Department	Marty Salazar	03/14/2014 04:01 PM
Budget & Management	Debbie Tamez	03/14/2014 04:02 PM
Obdett Calzada	Obdett Calzada	03/14/2014 04:13 PM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Erika Zamora Started On: 03/13/2014 05:12 PM

Final Approval Date: 03/14/2014

HIDALGO COUNTY
PRECINCT NO. 2

2014 FEB 27 PM 3 56

PHARR POLICE DEPARTMENT

ALARM DIVISION
1900 S CAGE
PHARR, TX 78577

Invoice

Date
6/22/2012
Invoice #
221659
Account #
164

Bill To
HIDALGO CO PRECINCT #2 301 E STATE PHARR, TEXAS 78577 PERMIT#164

Description	Rate	Amount
2012 RENEWAL	30.00	30.00
RETURN INVOICE W/CHECK & MAKE CHECKS PAYABLE TO THE PHARR POLICE DEPARTMENT	**Total**	**$30.00**

PO # N/A
4 - 100-431-00-122-005-0-413
Req # N/A

RECEIVED BY COUNTY AUDITOR
2014 FEB 28 AM 10 53

Phone #	Fax #	E-mail
956-784-7700	**956-784-7834**	**marisol.fuentes@pd.pharr-tx.gov**

INVOICE RECEIVED BY: _____ ON 2/27/14

GOODS/SERVICES RECEIVED BY: Erika Cantu ON 1/1 - 12/31/12

HIDALGO COUNTY
PRECINCT NO. 2

2014 FEB 27 PM 3 56

PHARR POLICE DEPARTMENT

ALARM DIVISION
1900 S CAGE
PHARR, TX 78577

Invoice

Date
7/31/2013
Invoice #
223700
Account #
164

Bill To
HIDALGO CO PRECINCT #2 301 E STATE PHARR, TEXAS 78577 PERMIT#164

Description	Rate	Amount
2013 RENEWAL	30.00	30.00

2014 FEB 28 AM 10 53
COUNTY AUDITOR
RECEIVED BY

PO # N/A
4-1200-431-00-122-005-0-413
Req # N/A

RETURN INVOICE W/CHECK & MAKE CHECKS PAYABLE TO THE PHARR POLICE DEPARTMENT

Total **$30.00**

Phone #	Fax #	E-mail
956-784-7700	**956-784-7834**	**marisol.fuentes@pd.pharr-tx.gov**

INVOICE RECEIVED BY: _____ ON 2/27/14

GOODS/SERVICES RECEIVED BY: Emilia Lamar ON 1/1 - 12/31/13

HIDALGO COUNTY
PRECINCT NO. 2

2014 FEB 27 PM 3 56

2014 FEB 28 AM 10 53

RECEIVED BY
COUNTY AUDITOR

PHARR POLICE DEPARTMENT

ALARM DIVISION
1900 S CAGE
PHARR, TX 78577

Invoice

Date
5/9/2012
Invoice #
220709
Account #
164

Bill To
HIDALGO CO PRECINCT #2 301 E STATE PHARR, TEXAS 78577 PERMIT#164

Description	Rate	Amount
MAR 2012 4 FALSE ALARMS	50.00	50.00
03/09/2012 7:55 F False M Monitered 2012-00010370		
03/08/2012 2:38 F False M Monitered 2012-00010186		
03/06/2012 7:43 F False M Monitered 2012-00009903		
03/05/2012 7:37 F False M Monitered 2012-00009753		
FEB 2012 8 FALSE ALARMS	100.00	100.00
02/20/2012 0:48 F False M Monitered 2012-00007572		
02/19/2012 23:30 F False M Monitered 2012-00007567		
02/19/2012 19:22 F False M Monitered 2012-00007533		
02/19/2012 6:12 F False M Monitered 2012-00007448		
02/19/2012 5:00 F False M Monitered 2012-00007442		
02/16/2012 3:07 F False M Monitered 2012-00006948		
02/13/2012 23:24 F False M Monitered 2012-00006639		
02/07/2012 17:04 F False M Monitered 2012-00005783		

INVOICE RECEIVED BY: Mar ON 2/27/14

GOODS/SERVICES RECEIVED BY: Erika Tamon ON 2/7-3/9/12

PO # N/A
4-1200-431-00-122-005-0-413
Req # N/A

RETURN INVOICE W/CHECK & MAKE CHECKS PAYABLE TO THE PHARR POLICE DEPARTMENT	**Total**	**$150.00**

Phone #	Fax #	E-mail
956-784-7700	956-784-7834	marisol.fuentes@pd.pharr-tx.gov

CITY OF PHARR
BURGLARY/ROBBERY ALARM RENEWAL FORM

IN COMPLIANCE WITH **THE CITY OF PHARR AMENDED ORDINANCE (0-83-28)** REGARDING ALARMS WE ARE REQUESTING THAT YOU FILL OUT THE ALARM RENEWAL FORM. A RENEWAL PERMIT FEE OF **$30.00** HAS BEEN ASSESSED AND MUST BE RETURNED WITH THIS FORM TO THE POLICE DEPARTMENT, 1900 S. CAGE. IF YOU HAVE ANY QUESTIONS, OR WOULD LIKE A COPY OF THE ORDINANCE, PLEASE CALL (956)784-7700, **SANDRA GARCIA**. IF YOU DO NOT HAVE AN ALARM PLEASE CALL SO THAT WE CAN CORRECT OUR RECORDS. ***PLEASE PRINT WHEN FILLING FORM OUT***

*****MAKE CHECKS PAYABLE TO THE PHARR POLICE DEPT*****

ALARM COMPANY: Superior Alarms PHONE: 956-682-6005
ALARM COMPANY MAILING ADDRESS: 600 Ash AVE
ALARM COMPANY CITY, STATE & ZIP: Mcallen, Tx 78501-8502

BUSINESS NAME &/OR APPLICANTS NAME: Hidalgo County Precinct 2
ADDRESS WHERE ALARM IS LOCATED: 301 E. State
MAILING ADDRESS IF DIFFERENT: _____
CITY, STATE & ZIP: Pharr, Tx 78577 PHONE# 956 787-1891

Emergency notification: List the names & telephone numbers of three (3) people to be contacted in case of an emergency. **Emergency list updates are the responsibility of the permit holder.**

NAME	PHONE
1. Ricardo Cuellar	956-369-0823
2. Roque Cavazos	956-533-4601
3. Charlie Contreras	956-533-8962

PLEASE PLACE YOUR INITIALS AT EACH SECTION (SECTIONS CAN BE FOUND IN THE AMENDED ORDINANCE):

RG **SECTION 11. ALARM RESPONSE LIABLITY.** The Pharr Police Dept. of City of Pharr Texas & the individual members of the Board of Commissioners of the City of Pharr and the Mayor of the City Pharr shall not be held liable/accountable in damages to the premises subject of the alarm as result of any act or acts of the Pharr Police Dept. in response to a alarm.

RG **SECTION 12. FALSE ALARMS, FALSE ALARM LIMITATIONS, and FALSE RESPONSE FEES.** False alarms responded to by the Police Department shall be limited to three (3) per calendar month, per alarm module or Department notification by an alarm company. False alarms in excess of 3 per calendar month will require the payment by the alarm company (permittee) to the Police department on the following schedule:

4TH FALSE ALARM - $50.00
5TH FALSE ALARM -$75.00
6TH FALSE ALARM-$100.00

******FALSE ALARMS IN EXCESS OF 6 PER CALENDAR MONTH WILL INCUR AN ADDITIONAL $10.00 FEE PER ACTIVATION***

SIGNED BY: Erika Zamora TITLE: Director of Administrative Operations

POLICE USE ONLY

ADMINS. PERSONNEL _____ DATE: _____

FEE PAID: _____ PERMIT # _____ RECEIPT # _____
REVISED 07/27/2010 #1284

* Please update records to show that Hidalgo County Precinct 2 does not have an alarm in 2014 RG

AI-43614 **Purchasing Department 9. C.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted For: Comm. J. Palacios, HC-Pct. 4 Submitted By: Letty Saenz, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Acceptance and approval of **Work Authorization No. 4** in the amount of **($ 23,853.69)** submitted by **L&G ENGINEERING LABORATORY** contracted engineering firm for "professional laboratory services" or (On Call) “Geo Technical & Construction Materials Testing Services” for projects located within Hidalgo County Precinct #4, under Contract# C-13-220-08-13 - **PROJECT: (CONSTRUCTION MATERIAL TESTING SERVICES) FOR THE SUNFLOWER PARK (ONSITE) PROJECT AT PRECINCT 4.**

BACKGROUND

WA#4-L&G ENG-C-13-220-08-13 (SUNFLOWER PRK PROJECT)
Funds available. Pending approval of AI-43560".

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-1100-452-00-124-009-0-339

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Attachments

WA#4-L&G Eng-C-13-220-08-13 (sunflower park proj)

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	03/14/2014 04:02 PM
Budget & Management	Debbie Tamez	03/14/2014 04:03 PM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Letty Saenz Started On: 03/14/2014 03:05 PM

Final Approval Date: 03/14/2014

HIDALGO COUNTY

Professional Engineering Services
Contract # C-13-220-08-13
Work Authorization Form

WORK AUTHORIZATION NO. 4

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of Section I.A. of the Agreement made by and between **HIDALGO COUNTY**, action herein by and through the **Commissioner's Court**, hereinafter called the "**Owner**," and, **L&G ENGINEERING LABORATORY, LLC** professional engineers of Texas, hereinafter called "**Engineer**".

PART 1. SCOPE OF WORK

The purpose of this Work Authorization is for the **Engineer** to provide **Construction Materials Testing Services for *"Sunflower Park ONSITE"* Project In Hidalgo County Precinct No. Four (4)**

The scope of services to be provided by the **Owner** is identified in ***EXHIBIT "A" – Scope of Services to be provided by the Owner*** attached hereto.

The scope of services to be provided by the **Engineer** is identified in ***EXHIBIT "B" – Scope of Services to be provided by the Engineer*** attached hereto.

PART 2. ESTIMATED COST

The estimated cost for services under this Work Authorization is **$23,853.69**. This amount is based upon the costs outlined in the Estimated **Cost Proposal** attached hereto as **EXHIBIT "D".**

PART 3. PAYMENT

Compensation and payment to the Engineer for the services established under this Work Authorization shall be made in accordance with Article/Part/Section 5.1 of the Agreement.

PART 4. FUNDING

This Work Authorization No. 4 shall be funded through funding source:
Account No. 4-1100-452-00-124-009-0-339
Requisition Number 253667 **(MUST BE INCLUDED AFTER CC APPROVAL)**

PART 5. PERIOD OF SERVICE

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate upon completion of scopes of the work authorization or (DATE).

PART 6. RESPONSIBILITIES AND OBLIGATIONS

This Authorization does not waive the parties' responsibilities and obligations provided under the **Agreement**.

PART 7. ACKNOWLEDGEMENT AND CONFIRMATION

Acknowledgement and confirmation by Hidalgo County Precinct No. 4 Commissioner Joseph Palacios as to content and detail of this Work Authorization No. #4.

HIDALGO COUNTY
COMMISSIONER PRECINCT NO. 4:

BY: _____

PART 8. ACCEPTANCE AND APPROVAL

This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on _____ as indicated below and effective as of _____ day of _____, 2014.

THE ENGINEER:
L&G ENGINEERING LABORATORY, LLC

_____
By: Jacinto Garza, P.E.

THE OWNER:
HIDALGO COUNTY

_____
Hon. Ramon Garcia, County Judge

ATTEST:

_____
Arturo Guajardo Jr., County Clerk

LIST OF ATTACHMENTS

ATTACHMENT "A" - Service to be Provided by the Owner
ATTACHMENT "B" - Services to be Provided by the Engineer
ATTACHMENT "C" - Work Schedule
ATTACHMENT "D" - Cost Proposal

ATTACHMENT "A"
Scope of Services (Owner)

PROJECT: ***"Sunflower Park ONSITE"*** **Project In Hidalgo County Precinct No. Four (4)**

SERVICES TO BE PROVIDED BY OWNER

The County of Hidalgo will provide **L&G Engineering Laboratory, LLC** with **Construction Documents, Plans and Specifications** for the **"Sunflower Park ONSITE" Project In Hidalgo County Precinct No. Four (4)**

ATTACHMENT "B"
Scope of Services (Engineer)

PROJECT: ***"Sunflower Park ONSITE"*** **Project In Hidalgo County Precinct No. Four (4)**

GENERAL SCOPE OF WORK

The Scope of Work will entail providing **The County of Hidalgo** with **Construction Materials Testing Services.**

The Scope of Work is identified as follows:

- ***Construction Materials Testing Services***

L&G Engineering Laboratory will furnish all equipment, materials, supplies, and incidentals as needed to perform the services required by this Contract: The work is as follows:

Construction Materials Testing Services

L&G Engineering Laboratory, L.L.C. will provide **The County of Hidalgo** with **Construction Materials Testing Services** for the ***"Sunflower Park ONSITE"*** **Project In Hidalgo County Precinct No. Four (4)**

The services to be provided are as follows:

- Sampling and laboratory testing of soils and base materials proposed for use in the construction of Roads and Bridges to determine compliance of these materials with project plans and specifications.
- Field density testing of soils and base materials to ensure proper compaction as required by project plans and specifications.
- Field sampling and testing of fresh concrete, and Laboratory testing of hardened concrete to determine compliance with project plans and specifications.
- Field Compaction testing of Asphalt to ensure proper compaction during lay down operations.
- Field inspection, sampling and laboratory testing of Asphalt materials to determine their materials properties and their compliance with project plans and specifications.
- Any additional laboratory testing as required/requested by **The County of Hidalgo and the project plans and specifications.**

- Provide accurate and timely reports to **The County of Hidalgo** and all/other recipients as designated by the County.

Engineering Services

L&G Engineering Laboratory, L.L.C. will provide an engineer's review of all test results to determine compliance with all project plans and specifications.

Scheduling of Services

L & G Engineering Laboratory is prepared to make a commitment to **The County of Hidalgo's** materials testing needs. L & G Engineering Laboratory makes every effort to respond to its clients as requests are received, and every effort will be made to keep scheduling conflicts to a minimum. As any other firm or business providing a service, L & G Engineering Laboratory prefers to schedule field and laboratory work with as much advance notice as possible. L & G Engineering Laboratory understands; however, that certain situations may occur when the Client may have a need for Materials Testing Services with as little or no advance notice. During these instances, L & G Engineering Laboratory will make every effort to dispatch personnel to the project within one (1) hour of the Client's request for services.

ATTACHMENT "C"
Work Schedule

***PROJECT: "Sunflower Park ONSITE"* Project In Hidalgo County Precinct No. Four (4)**

Work Schedule

L&G Engineering Laboratory will provide **Hidalgo County Pct. # 4** with **Construction Materials Testing Services** as outlined in **Contract Agreement C-13-220-08-13.**

ATTACHMENT "D"
Cost Proposal

PROJECT: ***"Sunflower Park ONSITE"*** **Project In Hidalgo County Precinct No. Four (4)**

See Attached

Attachment "D"
L&G Engineering Laboratory, LLC
Sunflower Park ONSITE
Prepared for Hidalgo County Precinct No. 4

In-Situ Soils/Select Fill/Trench Backfill Testing-Laboratory-Building Slab Subgrade					
Standard Proctor	5	Ea.	$202.78	$1,013.90	
Atterberg Limits of Soils	6	Ea.	$78.48	$470.88	
Material Finer #200	6	Ea.	$65.49	$392.94	
Test Report	5	Ea.	$23.24	$116.20	
Technician (Soils)	20	Hr.	$47.14	$942.80	
Mileage (Trip Charge)	125	Mi.	$0.52	$65.00	
			Subtotal:	$3,001.72	
In-Situ Soils/Select Fill/Trench Backfill Testing-Field -Building Subgrade					
Field Density Test	48	Ea.	$23.56	$1,130.88	*Quantities*
Test Report	16	Ea.	$23.24	$371.84	*Based on 8*
Technician (Soils)	32	Hr.	$47.14	$1,508.48	*Visits to Project*
Mileage (Trip Charge)	200	Mi.	$0.52	$104.00	*To perform testing*
			Subtotal:	$3,115.20	
Base Material-Parking Area - Laboratory					
Standard Proctor	1	Ea.	$202.78	$202.78	
Atterberg Limits of Soils	1	Ea.	$78.48	$78.48	
Sieve Analysis	1	Ea.	$58.85	$58.85	
Technician (Soils)	3	Hr.	$47.14	$141.42	
Mileage (Trip Charge)	25	Mi.	$0.52	$13.00	
Texas Wet Ball Mill	1	Ea.	$58.85	$58.85	
Test Report	2	Ea.	$23.24	$46.48	
			Subtotal:	$599.86	
Base Material-Parking Area-Field Testing and Monitoring					
Field Density Test	8	Ea.	$23.56	$188.48	
Test Report	2	Ea.	$23.24	$46.48	
Technician (Soils)	6	Hr.	$47.14	$282.84	
Mileage (Trip Charge)	50	Mi.	$0.52	$26.00	
			Subtotal:	$543.80	
Concrete Placement - Floor Slabs-Main Canopy-Restrooms-Sidewalks-Curb & Gutter					
Air Content(Pressure Method)	14	Ea.	$23.51	$329.14	
Test Report	14	Ea.	$23.24	$325.36	*assuming*
Technician (Concrete)	35	Hr.	$60.18	$2,106.30	*14 site visits*
Mileage (Trip Charge)	350	Mi.	$0.52	$182.00	
			Subtotal:	$2,942.80	
Cyl. Spec. Prep, Hold, Cure	56	Ea.	$11.83	$662.48	
Comp. Str. Of Cyl. Specimen	56	Ea.	$15.68	$878.08	*cyl pickup*
Test Reports (7 and 28 day)	28	Ea.	$23.24	$650.72	*lab testing*
Technician (Concrete)	50	Hr.	$60.18	$3,009.00	
Mileage (Trip Charge)	350	Mi.	$0.52	$182.00	
			Subtotal:	$5,382.28	

Asphalt Paving-Parking Area					
Asphalt Rolling Patterns	4	Ea.	$39.27	$157.08	
Extraction/Sieve Analysis/Ac Cont	1	Ea.	$229.04	$229.04	
Density of Asph Cores	3	Ea.	$71.96	$215.88	
Pavement Thickness	4	Ea.	$87.14	$348.56	
Test Reports	4	Ea.	$23.24	$92.96	
Technician (Asphalt)	8	Hr.	$60.18	$481.44	
Mileage (Trip Charge)	75	Mi.	$0.52	$39.00	
			Subtotal:	$1,563.96	
Welding and Bolt Torque Inspection					
Engineering Specialist	9	Ea.	$117.75	$1,059.75	*Assuming 3 Visits to perform Welding and Bolt Torque Inspection*
Mileage (Trip Charge)	150	Mi.	$0.52	$78.00	
Test Report	3	Ea.	$23.24	$69.72	
			Subtotal:	$1,207.47	

Estimated Field and Laboratory Test Fees			$18,357.09
Engineering Specialist (Report Review)(Hr.)	20	$117.75	$2,355.00
Engineer-Principal (Report Review)(Hr.)	20	$157.08	$3,141.60
Estimated Materials Testing Total			$23,853.69

L&G Engineering Laboratory
Construction Material Testing
Geotechnical Engineering

March 5, 2014

Commissioner Joseph Palacios
Attn: Ms. Maria "Lulu" Lucio
Hidalgo County, Precinct No. 4
1102 N. Doolittle Rd.
Edinburg, Texas 78539

RE: Work Authorization No. 4 - *"Sunflower Park ONSITE"* Project In Hidalgo County Precinct No. Four (4)

Dear Ms. Lucio:

L&G Engineering Laboratory, L.L.C. (L&G), is providing you two (2) signed original work authorization forms for Construction Materials Testing Services for the referenced project as per your request. We are attaching the following in duplicate:

- Work Authorization No. 4
- The Scope of Services (Owner) (Attachment A)
- The Scope of Services (Engineer) (Attachment B)
- Work Schedule (Attachment C)
- Project Cost Proposal (Attachment D)

L&G Engineering Laboratory, L.L.C. appreciates the opportunity to submit Work Authorization No.4 and look forward to working with **Hidalgo County Pct. 4.** If I may be of any additional assistance or any additional information is required, please feel free to contact me at 956-565-0760 or 956-463-2008.

Sincerely,
L&G ENGINEERING LABORATORY, L.L.C.

Ricardo A. Gil
General Manager

Attachments

2100 W. Expressway 83 • Mercedes, TX 78570 • Office: (956) 565-0760 • Fax: (956) 565-6746
900 S. Stewart Rd., Ste. 9 • Mission, TX 78572 • Office: (956) 583-7117 • Fax: (956) 583-7116

AI-43370 **Purchasing Department 9. D.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted For: Comm. A. C. Cuellar, Pct. #1 Submitted By: Gricelda Villarreal, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Requesting approval to exercise the sixty (60) day extension option as provided under the current contract between Hidalgo County and Agustin Gomez for "Waste Water Management System", under the same rates, terms and conditions, so as to have no lapse in services while the procurement process is completed.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-1100-452-00-121-013-0-350

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 3/14/2014, current insurance expires 3/18/2014. As per vendor, will provide updated certificate on 3/19/2014.

Attachments

Email-Pct. Approval

Current Contract

Approval Memo

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	03/12/2014 03:32 PM
Budget & Management	Debbie Tamez	03/13/2014 09:28 AM
Obdett Calzada	Obdett Calzada	03/14/2014 08:59 AM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Gricelda Villarreal Started On: 02/27/2014 11:01 AM

Final Approval Date: 03/14/2014

Zimbra **cris.ayala@co.hidalgo.tx.us**

Re: 60-Day Extension for Agustin Gomez Contract

From : Katia Garcia <katia.garcia@co.hidalgo.tx.us> Fri, Mar 07, 2014 02:57 PM

Subject : Re: 60-Day Extension for Agustin Gomez Contract

To : Cris Ayala <cris.ayala@co.hidalgo.tx.us>

Cc : Raul Lozano <raul.lozano@co.hidalgo.tx.us>, Marcie Jackson <marcie.jackson@co.hidalgo.tx.us>

Ms. Cris,

As per Mr. Lozano, Precinct 1 will like to proceed with the 60-day extension of the current contract with Mr. Agusting Gomez. (acct# 4-1100-452-00-121-013-0-350.)

Thank you,

Katia

From: "Cris Ayala" <cris.ayala@co.hidalgo.tx.us>
To: "Raul Lozano" <raul.lozano@co.hidalgo.tx.us>
Cc: "Katia Garcia" <katia.garcia@co.hidalgo.tx.us>, "Marcie Jackson" <marcie.jackson@co.hidalgo.tx.us>
Sent: Friday, February 28, 2014 11:16:46 AM
Subject: 60-Day Extension for Agustin Gomez Contract

Good Morning Mr. Lozano,

Due to some changes and modifications to the requirements and contract as well as in order to proceed with new bids/quotes, we will be

exercising the option to a 60-day extension of the current contract with Mr. Agustin Gomez, d/b/a Gomez Waste Water Services under the same rates, terms and conditions. Please acknowledge receipt and return email with your approval and budget information for agenda backup.

Thank you,
--

Cris *Ayala*
Gricelda (Cris) Ayala, Buyer III
Hidalgo County Purchasing Department
Ph.: (956) 318-2626 or (956) 292-7000 Ext. 4867
Fax: (956) 292-7612
email: cris.ayala@co.hidalgo.tx.us

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

E-13-092-02-26

February 12, 2013

Gomez Wastewater Services
C/O Agustin Gomez
PO Box 1012
Elsa, Texas 78543

Via email: augie21gomez@yahoo.com
Cert. Mail: 70993220000297447485
Effective dates from: 03-31-2013 thru 03-30-2014

Re: E-12-077-02-21
"Wastewater Management Services"

Dear Mr. Gomez:

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's sole option to exercise an extension as provided in the current contract (under the same rates, terms and conditions). Please acknowledge receipt of this notice of placement on the Commissioners' Court meeting of February 26, 2013 for discussion, consideration and action, by signing below and returning to the Purchasing Department, by no later than, Wednesday, February 20, 2013, via facsimile to (956) 956-292-7612 or email to: cris.villarreal@co.hidalgo.tx.us, so as to meet the agenda request form deadlines.

By: _____ Date: 2/15/13

Additionally, we are requesting your company provide an updated certificate of insurance as required through Hidalgo County's Request for (Bid, Quote, Proposal, Statement of Qualifications.

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

Cris Ayala

Gricelda (Cris) Ayala, Buyer III
Hidalgo County Purchasing Department

cc:
department

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

RECEIVED
FEB 03 2012
By

E-12-077-02-21

February 2, 2012

Gomez Wastewater Services
C/O Agustin Gomez
PO Box 1012
Elsa, Texas 78543

Via email: augie21gomez@yahoo.com
Cert. Mail: 7099 3220 0002 9744 7423

Effective dates from:
March 31, 2012 thru March 30, 2013

Re: C-11-041-03-15
"Wastewater Management Services"

Dear Mr. Gomez:

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's sole option to exercise an extension as provided in the current contract (under the same rates, terms and conditions). Please acknowledge receipt of this notice of placement on the Commissioners' Court meeting of February 21, 2012 for discussion, consideration and action, by signing below and returning to the Purchasing Department, by no later than, Tuesday, February 7, 2012, via facsimile to (956) 956-292-7612 or email to: cris.villarreal@co.hidalgo.tx.us, so as to meet the agenda request form deadlines.

By: _____ Date: 2/3/12

Additionally, we are requesting your company provide an updated certificate of insurance as required through Hidalgo County's Request for (Bid, Quote, Proposal, Statement of Qualifications.

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

Cris Ayala

Gricelda (Cris) Ayala, Buyer III
Hidalgo County Purchasing Department

cc:
department

STATE OF TEXAS §
§
COUNTY OF HIDALGO §

CONSULTING SERVICES AGREEMENT
C-11-041-03-15

THIS CONSULTING SERVICES AGREEMENT (the "Agreement") is made this 31st day of **March, 2011**, by and between, HIDALGO COUNTY, TEXAS, a political subdivision of the State of Texas ("County"), and

Whereas, County is required to achieve and maintain compliance with the requirements of the Texas Commission on Environmental Quality ("**TCEQ**") with respect to certain operators at **Hidalgo County Precinct No. 1**, (the "Precinct") and

Whereas, to insure that the standards of the are met, it will be necessary for County to secure the assistance of a holder of a wastewater treatment plant operator's certificate, issued by **TCEQ**, and

Whereas, Agustin Gomez dba Gomez Wastewater Services possesses particular experience and expertise in the areas relating to compliance with **TCEQ** compliance, and possesses a Class A Wastewater Treatment Plant Operator's License, and

Whereas, County wishes to engage the services of **Agustin Gomez dba Gomez Wastewater Services** to assist County in securing and maintaining compliance with **TCEQ** regulations.

NOW, THEREFORE, IN consideration of the mutual covenants and conditions hereinafter set forth, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows

1. **Agustin Gomez dba Gomez Wastewater Services** represents and warrants to County that he has experience and expertise in the field of compliance with **TCEQ** regulations, as the same relate to County's operations of the Park, and that he is the current holder of a Class A Wastewater Treatment Plant Operator's Certificate issued by **TCEQ**, as further described in Exhibit "D" which is attached hereto and incorporated herein by reference for all purposes. In the event of the lapse, revocation or other termination of such license, this Agreement shall automatically terminate and be of no further force and effect. The fact of any such lapse, revocation or other termination **Agustin Gomez dba Gomez Wastewater Services** Class A Wastewater Treatment Plant Operator's Certification shall be immediately reported by **Agustin Gomez dba Gomez Wastewater Services** to the Hidalgo County Precinct No.1 Commissioner, and to the Hidalgo County Judge.

its operation of the Park and in the preparation of all reports and proposals which are necessary to assure that County is operating the Park in compliance with **TCEQ** regulations.

3. **Agustin Gomez dba Gomez Wastewater Services** shall present monthly reports, in person to the Hidalgo County Precinct No.1 Commissioner relating to **Agustin Gomez dba Gomez Wastewater Services** work under the provisions hereof and relating to the actions necessary by County in order to operate the Park in compliance with **TCEQ** regulations.

4. **Agustin Gomez dba Gomez Wastewater Services** shall submit monthly written invoices, describing in detail satisfactory to County, the services provided during the preceding month, under the terms of this Agreement. Upon receipt and approval of such invoices, they will be submitted for payment by the County. Compensation for the services herein described shall be **$1795.83** monthly, as further described in Exhibit "B" which is attached hereto and incorporated herein by reference for all purposes.

5. **Agustin Gomez dba Gomez Wastewater Services** at all times, will act as an independent contractor and will not act or hold itself out to third parties as an employee or agent of County in the prevision of consulting services under the terms of this Agreement. County will not withhold income tax or FICA tax on behalf of **Agustin Gomez dba Gomez Wastewater Services** or any of his partners, employees, subcontractors or agents. In addition, none of the foregoing shall have any claim under this Agreement or otherwise against County for vacation pay, sick leave, unemployment insurance, worker's compensation, retirement benefits, disability benefits, civil service benefits, or employee benefits of any kind. **Agustin Gomez dba Gomez Wastewater Services** will have the exclusive responsibility for the payment or provision of all such taxes and benefits and arrangement for all insurance coverages for its employees, agents, officers or partners, and shall discharge such obligations fully.

6. Agustin Gomez dba Gomez Wastewater Services shall incur no financial obligation or any other obligation on behalf of County without prior written approval of the Commissioners' Court. **Agustin Gomez dba Gomez Wastewater Services** will be responsible for all personal and professional expenses incurred by **Agustin Gomez dba Gomez Wastewater Services.**

7. **Agustin Gomez dba Gomez Wastewater Services** will indemnify and hold County harmless from any and all claims, actions, liability and expenses (including costs of judgements, settlements, court costs and attorneys fees, regardless of the outcome of such claim or action) caused by, resulting from, or alleging negligent or intentional acts or omissions or any failure to perform any obligations undertaken or any covenant this Agreement, whether such act, omissions or failure was **Agustin Gomez dba Gomez Wastewater Services** or that of any person providing services hereunder by or through **Agustin Gomez dba Gomez Wastewater Services** upon written notice from County, **Agustin**

Gomez dba Gomez Wastewater Services will resist and defend at its own expense, and by counsel reasonably satisfactory to County, any such claim or action. **Agustin Gomez dba Gomez Wastewater Services** will carry proper insurance with County named as an additional named insured to the extent such is reasonably available.

If to County:

The County Of Hidalgo
County Judge Ramon Garcia
1615 South Closner, Suite J
Edinburg, Texas 78539

If to Company:

Agustin Gomez
dba Gomez Wastewater Services
PO Box 1012
Elsa, Texas 78543

Each notice, demand, request or Communication which shall be delivered or mailed in the matter described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the United States mail.

8. This Agreement will be for a period of one (1) year with the County's option to renew for an additional two (2) one (1) year periods, under the same rates, terms and conditions and with the County's sole discretion to extend this agreement for an additional sixty (60) day grace period at the end of the term for unforseen delays in the award of the new bid and contingent upon cost to remain unchanged as set forth in Exhibit "B" attached hereto, unless this Contract is earlier terminated pursuant to the provisions herein, whichever occurs first with or without cause on thirty (30) days written notice to **Agustin Gomez dba Gomez Wastewater Services.**

9. Following the expiration or termination of this Agreement, **Agustin Gomez dba Gomez Wastewater Services** agrees to do nothing that may interfere with a County contract or in the operation of the Program.

Miscellaneous Provisions.

10.01 **Conflict with Applicable Law**. Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is a conflict between any provision of this Agreement and any present or future law, ordinance or administrative, executive, or judicial regulation, order or decree, or amended thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provisions of this Agreement shall be modified only to the

extent necessary to bring them within the legal requirements and only during the time such conflict exists.

10.02 **No Waiver**. No Waiver by County of any breach of any provision of this Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

10.03 **Entire Agreement**. This Agreement contains the entire agreement between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representations or agreements in connection with this agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by County and **Agustin Gomez dba Gomez Wastewater Services** and not otherwise.

10.04 **Texas Law to Apply**. This Agreement shall be construed under any Accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.

10.05 **Notice.** Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communications required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addressed as may have been therefore specified by written notice delivered in accordance herewith:

10.06 **Additional Documents**. The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.

10.07 **Successors**. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

10.08 **Assignment**. This Agreement shall not be assignable by either party hereto.

10.09 **Headings.** The headings and captions contained in this Agreement are solely for convenient reference and shall not be deemed to affect the meaning or interpretation of any provisions or paragraph hereof.

10.10 **Gender and Number.** All pronouns used in this agreement shall include the other gender, whether used in the masculine, feminine, or neuter gender, and

the singular shall include the plural whenever and so often as may be appropriate.

10.11 **Insurance.** Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage

l0.12 **Commitment of Current Revenues Only**. In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of Buyer under this Agreement, Buyer may terminate this Agreement upon sixty (60) days written notice to Seller. Buyer agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Buyer pursuant to the provisions of Tex. Loc. Govt. Code Ann. § 271.903 (Vernon Supp. 1996).

EXECUTED effective as of the day and year first written above.

HIDALGO COUNTY, TEXAS

By: _____
Ramon Garcia, County Judge

Approved by Commissioners' Court
on 3/15/11

ATTEST:

_____
Arturo Guajardo, Jr., County Clerk

COMPANY: _____

By: _____

Printed Name: _____

Title: _____

Approved on Commissioners' Court: 3-15-11

APPROVED AS TO FORM
Atlas & Hall, L.L.P.

By: _____
Stephen L. Crain

EXHIBIT "A"

SPECIFICATIONS

EXHIBIT "A"
Hidalgo County Precinct No.1
"Waste Water Management System"

RFSQ NO.: 2011-041-02-25CGA
QUOTE DUE DATE: February 25, 2011

OVERVIEW:

Hidalgo County Precinct No. 1 is currently soliciting sealed quotes from certified waste water operators with a Class "A" license issued by the T.C.E.Q for "Waste Water Management System". The awarded vendor will service, maintain and monitor the operation waste water facility at Delta Lake Park.

SCOPE OF SERVICES:

The scope of work required to be performed by the operator is keeping the facility in compliance thru constant monitoring and collecting the required samples as permitted by the issued permit consisting of a daily, weekly, monthly and quarterly samples and analyzed as per the permit requirements. Awarded vendor will also need to assist the Precinct with the renewal of permit (when applicable) in accordance to T.C.E.Q. (Texas Commission of Environmental Quality).

REQUIREMENTS:

1. Be Class "A" certified and must submit copies of certifications.
2. Have knowledge of the current rules and regulations in accordance with applicable T.C.E.Q. and EPA (Environmental Protection Agency) requirements.
3. Inspects the facility five days out of the seven day week accordingly to T.C.E.Q. and collect the facility data such as flows, dissolved oxygen levels, PH, chlorine residuals;
4. Maintain a record of all inspections and collections and keep a log in its maintenance requirements;
5. Must also visually check the pumps and its control and blower system on a daily basis;
6. Observe safety practices at all times;
7. Prepare weekly samples for analysis such as BOD, TSS, NH3, E-COLI and have knowledge of each analysis,
8. Awarded vendor must provide all necessary equipment, tools and/or any other materials required to perform services.
9. Provide monthly reports to Hidalgo County Precinct No. 1. Commissioner.
10. Keep facility in T.C.E.Q. compliance at all times;
11. Test water samples gathered from the facility must be sent to a state certified laboratory.
12. Laboratory must be approved by NELAC-Institute (National Environmental Laboratory Accreditation Conference).
13. In addition to the above samples, one yearly sample will be collected and analyzed for a complete water analysis Toxicity Characteristic Leaching Procedure (TCLP) Test.

QUOTES MUST HAVE:

The vendor must include a brief summary or overview of the services to be provided including:

1. The number of staff to be involved in the project;
2. An overview of the services being requested;

TERMS AND CONDITIONS:

1. If at any time it appears that Hidalgo County Precinct No. 1 will exceed $50,000.00 within the fiscal year, all service(s) will be suspended until a contract is obtained through the Hidalgo County bidding process.

2. All costs and expenses associated with the preparation and submission of (bid, proposals and / or quotes) shall be responsibility of the vendor and no reimbursements for such charges or expenses shall be passed on to Hidalgo County.

3. Hidalgo County reserves the right to hold the quote for a period of ninety (90) days without taking any action.

4. Insurance Certificates (Exhibit "C") must be submitted to the Purchasing Department for approval prior to any services being performed by the awarded vendor.

QUOTE DEADLINE:

Deadline for quote submission is Friday, February 25, 2011 at 3:30 P.M. One (1) original and three (3) copies of the sealed quote shall be addressed to:

Martha L. Salazar, CPPB/Purchasing Agent
Hidalgo County Purchasing Department
New Administration Building
2802 S, Business Hwy. 281
Edinburg, Texas 78539

TERM:

The contract term shall be for an initial period of one (1) year with County's option to renew for two (2) additional, one (1) year terms, under the same rates, terms and conditions.

Hidalgo County reserves the right to continue this bid for a sixty (60) day grace period at the end of the contract term due to any unforeseen delay in the procurement process.

ADDITIONAL INFORMATION:

Information regarding this project can be addressed in writing and faxed to (956)292-7612 or by via email to: cris.villarreal@co.hidalgo.tx.us .

EXHIBIT "B"

QUOTE PAGE

EXHIBIT "B"
HIDALGO COUNTY PRECINCT NO. 1
"WASTE WATER MANAGEMENT SYSTEM"
RFSQ NO.: 2011-041-02-25-CGA
QUOTE PAGE

PRICE PER MONTH: $ 1,795.83

VENDOR'S INFORMATION:

BIDDER/COMPANY NAME: Agustin Gomez Wastewater Services

ADDRESS: P.O Box 1012

CITY/STATE/ZIP CODE: Elsa Tx, 78543

PHONE & FAX NO.: 956-472-6532

CELLULAR NO: 956-472-1180

AUTHORIZED SIGNATURE:

PRINTED NAME: Agustin Gomez

TITLE: Agustin Gomez Certified Operator

EMAIL ADDRESS: (IF AVAILABLE) augie21gomez@yahoo.com

EXHIBIT "C"

CERTIFICATE OF INSURANCE

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 02/15/13

PRODUCER

Reyes Insurance
401 S. Kansas Ste. A-1
Weslaco, TX 78596
(956) 968-6117 Fax: 968-4087

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED

AGUSTIN GOMEZ
DBA WASTEWATER SERVICE
PO BOX 1012
ELSA TEXAS 78543

INSURERS AFFORDING COVERAGE	NAIC#
INSURER A: HOME STATE COUNTY MUTUAL	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADD'L INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
		GENERAL LIABILITY				EACH OCCURRENCE	$
		COMMERCIAL GENERAL LIABILITY				DAMAGE TO RENTED PREMISES (Ea occurence)	$
		CLAIMS MADE ☐ OCCUR				MED EXP (Any one person)	$
						PERSONAL & ADV INJURY	$
						GENERAL AGGREGATE	$
		GEN'L AGGREGATE LIMIT APPLIES PER:				PRODUCTS - COMP/OP AGG	$
		☐ POLICY ☐ PRO-JECT ☐ LOC					
		AUTOMOBILE LIABILITY				COMBINED SINGLE LIMIT (Ea accident)	$ 300,001
		☐ ANY AUTO					
		☐ ALL OWNED AUTOS				BODILY INJURY (Per person)	$
		X SCHEDULED AUTOS					
		☐ HIRED AUTOS	2001731381	02/15/13	02/15/14	BODILY INJURY (Per accident)	$
		☐ NON-OWNED AUTOS					
						PROPERTY DAMAGE (Per accident)	$
		GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT	$
		☐ ANY AUTO				OTHER THAN AUTO ONLY: EA ACC	$
						AGG	$
		EXCESS/UMBRELLA LIABILITY				EACH OCCURRENCE	$
		☐ OCCUR ☐ CLAIMS MADE				AGGREGATE	$
							$
		☐ DEDUCTIBLE					$
		☐ RETENTION $					$
		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY				WC STATU-TORY LIMITS / OTH-ER	
		ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?				E.L. EACH ACCIDENT	$
		If yes, describe under SPECIAL PROVISIONS below				E.L. DISEASE - EA EMPLOYEE	$
						E.L. DISEASE - POLICY LIMIT	$
		OTHER					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

CERTIFICATE HOLDER

HIDALGO PRECINCT #1
ATT:PURCHASING DEPT
2812 S HIGHWAY BUS.281
EDINBURG,TEXAS 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

THIS CERTIFICATE IS DEEMED NULL AND VOID IN THE EVENT A NEWER CERTIFICATE IS ISSUED

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): Mar 20, 2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	DELTA GENERAL AGENCY CORPORATION PO Box 2045 Houston TX 77252 Retail Agent: MONTALVO INS AGENCY INC
CONTACT NAME:	Retail Agent: MONTALVO INS AGENCY INC
PHONE (A/C, No, Ext):	956-968-5521
FAX (A/C, No):	
E-MAIL ADDRESS:	
INSURED	GOMEZ WASTE WATER SERVICE AGUSTIN GOMEZ DBA PO BOX 1012 ELSA, TX 78543

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A :	NAUTILUS INSURANCE CO	17370
INSURER B :	NOT APPLICABLE	
INSURER C :	NOT APPLICABLE	
INSURER D :	NOT APPLICABLE	
INSURER E :	NOT APPLICABLE	
INSURER F :	NOT APPLICABLE	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	**GENERAL LIABILITY** X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC	Y		NN298153	03/18/13	03/18/14	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 500,000 $ 100,000 $ 5,000 $ Excluded $ 500,000 $ Excluded
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
	UMBRELLA LIAB OCCUR **EXCESS LIAB** CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

HIDALGO COUNTY

100 E. CANO

EDINBURG TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

DELTA GENERAL AGENCY CORPORATION

Delta Official Use:77530.123643

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Exhibit "D"

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

Be it known that

AGUSTIN GOMEZ

has fulfilled the requirements in accordance with the laws of the State of Texas for

CLASS A WASTEWATER TREATMENT OPERATOR

License Number: WW0002807
Issue Date: 04/08/2011
Expiration Date: 04/10/2014

Executive Director
Texas Commission on Environmental Quality

L. AI-37002 Approval for Hidalgo County to exercise the last year renewal option as provided under the current contract for "Wastewater Services" for Precinct No. 1, under the same rates, terms and conditions with Agustin Gomez, d/b/a Gomez Wastewater Services. (E-12-077-02-21)

APPROVED

M. AI-36987 Approval to add/delete additional fuel card(s) and/or driver(s) for:
1. Fire Marshal - delete fuel card user.
2. Fire Marshal - delete fuel cards

N. AI-36986 Approval of Application for Payment No. 2 in the amount of $54,662.40, from Asago, LLC dba Asago Construction, contracted vendor for Rancho Escondido Subdivision (Pct. 2) as submitted by R. Gutierrez Engineering Corporation project engineer (C-CAP-12-206-10-23.)

O. AI-36978 Approval of the following with Asago LLC, dba Asago Construction contracted vendor for Mid Valley Estates - Pct. No. 1 as submitted through project engineer TEDSI Infrastructure Group Inc. (C-CAP-12-049-05-01):
1. Application for payment No. 6 (Retainage) in the amount of $32,786.61;
2. "Certificate of Construction Completion" reflecting the completion date of November 01, 2012.

P. AI-36864 Requesting approval of a clarification of (AI# 33851 CC 09-11-12) of the approved "Sole Source Request and Declaration" to reflect that the utilization to purchase the services from The Productivity Center applies to/for ALL Hidalgo County Law Enforcement Elected Officials, Directors, Agencies or Programs as clearly detailed in original memo which may be confused to apply for only Constable, Pct. #4.

Q. AI-36850 Acceptance and approval of the following invoices submitted by contracted/project engineer, L & G Consulting Engineers, Inc.:

1. Invoice No. 11324364-$83,981.97 for"Tom Gill/Liberty Road Project"-C-12-246-10-16
2. Invoice No. 11324370-$1,580.00 for "FM 681-~~FM 2221~~ to SH ~~107~~"-C-09-192-06-08
3. Invoice No. 11324372-$64,059.00 for "La Homa ROW)-C-11-312-02-07

R. AI-36852 Approval of Request for Payment-Application No. 11 in the amount of $48,400.84 from D. Wilson Construction Co. awarded contractor for the, "Construction of the Sheriff's Office Substation in the Pct 1 Area", and as certified for payment by project architect, Gignac & Associates-C-11-032-01-20.

S. AI-37109 Acceptance and approval of request for payment for Invoice #11324371 in the amount of $29,374.99 as submitted by L&G Engineering amid Contract #C-08-417-12-09 for professional engineering services for the "FM 493 from US 281 (Military Highway) to Business 83" project with authority for County Treasurer to issue payment after County Auditor's review and processing procedures are completed.

T. AI-37071 Acceptance and approval of request for payment of Invoice #11324352 in the amount of $15,500.00 as submitted by L&G Consulting Engineers under Contract #C-07-451-12-26-PO#596375 through Work Authorization #1 for

RECEIVED
MAR 07 2014
By

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

February 27, 2014

Waste Water Services
Attn: Agustin Gomez
PO Box 1012
Elsa, Texas 78543

Email: augie21gomez@yahoo.com

Re: E-13-092-02-26-Sixty (60)-Day Extension for "Waste Water Management Services" for Hidalgo County Precinct No. 1.

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's to exercise its' option to exercise a sixty (60) day extension as provided in the current contract, Exhibit "A", under the same rates, terms and conditions.

Please acknowledge receipt of this notice of placement on the Commissioners' Court meeting of **Tuesday, March 18, 2014** for discussion, consideration and action, by signing below and returning to the Purchasing Department, by no later than **4:00 p.m., Tuesday, March 11, 2014 or sooner**, via facsimile to (956) 956-292-7612 or email to: cris.ayala@co.hidalgo.tx.us so as to meet the agenda request form deadlines.

By: _____ Date: 3/7/14

Additionally, we are requesting your company provide an updated certificate of insurance as required through Hidalgo County's Request for (Bid, Quote, Proposal, Statement of Qualification), if applicable.

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

Gricelda Ayala

Gricelda (Cris) Ayala, Buyer III
Hidalgo County Purchasing Department

Zimbra **cris.ayala@co.hidalgo.tx.us**

Re: Extension of contract

From : Agustin Gomez <augie21gomez@yahoo.com> Thu, Mar 06, 2014 11:08 AM
Subject : Re: Extension of contract
To : Cris Ayala <cris.ayala@co.hidalgo.tx.us>

Cris, Montalvo Ins. Will not issue an updated accord until the 19th. I'm paying the new insurance on the 17th Monday that's the way we've always done it, but I'll ask them.
Agustin Gomez

Sent from Yahoo! Mail on Android

From: Cris Ayala <cris.ayala@co.hidalgo.tx.us>;
To: Agustin Gomez <augie21gomez@yahoo.com>;
Subject: Re: Extension of contract
Sent: Thu, Mar 6, 2014 4:49:01 PM

That's fine Mr. Gomez, and also can you bring a copy of your new insurance certificate since the one we have on file shows it will expire on March 18, 2014.

Thank you,
Cris

From: "Agustin Gomez" <augie21gomez@yahoo.com>
To: "Cris Ayala" <cris.ayala@co.hidalgo.tx.us>

Sent: Thursday, March 6, 2014 9:27:27 AM
Subject: Re: Fwd: Extension of contract

Cris, sorry for the delay, I'll stop by Friday morning.
Thanks
Agustin Gomez

Sent from Yahoo! Mail on Android

From: Cris Ayala <cris.ayala@co.hidalgo.tx.us>;
To: Agustin Gomez <augie21gomez@yahoo.com>;
Subject: Fwd: Extension of contract
Sent: Thu, Mar 6, 2014 3:07:14 PM

Good Morning Mr. Gomez,
I am still pending the memo that I sent you regarding the extension. Please sign it and email back to me or fax it to: 292-7612.

Thank you,
Cris

From: "Cris Ayala" <cris.ayala@co.hidalgo.tx.us>
To: "Agustin Gomez" <augie21gomez@yahoo.com>
Sent: Tuesday, March 4, 2014 10:06:09 AM
Subject: Re: Extension of contract

Okay, please sign memo and return it back to the fax number I mentioned to you or email it to me.

Thank you,
Cris

AI-43395 **Purchasing Department 9. E.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted For: MARTHA L. SALAZAR Submitted By: Yolanda Velasquez, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Requesting approval on the following additions and/or deletion for awarded item(s) on project 2013-147-Janitorial Supplies and Industrial Chemicals & Supplies - presented for award on AI #41543 on November 10, 2013.

1. Deletion of Item # 190 and 193 Gloves Latex Large and Medium Disposable from awarded vendor Sysco Central Texas on C-13-147B-11-19 due to wrong item quoted therefore not meeting specifications.

2. Addition of Items #190 and 193 Gloves Latex Large and Medium Disposable to PFS - Victoria c/o Performance Food Group, Inc. on C-13-147D-11-19 the next lowest vendor meeting all specifications.

BACKGROUND

This agenda item has no fiscal impact.

Attachments

Minutes-11-19-2013

AGENDA

Sysco-w/Deleted Items

PFG List w/items added

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	03/12/2014 03:43 PM
Budget & Management	Debbie Tamez	03/13/2014 09:25 AM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Yolanda Velasquez Started On: 02/28/2014 11:49 AM

Final Approval Date: 03/14/2014

AGENDA
CC REGULAR
HIDALGO COUNTY
COMMISSIONERS COURT
MEETING
November 19, 2013
9:30 A.M.

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held at the Edinburg Council Chambers 415 W. University Drive, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

1. Roll Call

All members of the Court were counted present.

2. Pledge of Allegiance

Judge Garcia led the Court and Audience in reciting the Pledge of Allegiance.

3. Prayer

Virginia Townsend led the Court and Audience in Prayer.

At this time, the Court proceeded to Item 13.A.

4. Approval of Consent Agenda

The Court moved to approve the Consent Agenda for the exception of Item 6.B to be pulled for discussion.

5. Open Forum

> Fern McClaugherty expressed her concern over the amount of time presenters at Open Forum actually have.

> Opal Billman stated Texas law should award her half of community property and has yet to receive anything. She stated that she was given a promissory note as a divorce settlement which is debt, but does not agree that the Court has done the right thing in her case.

6. County Judge's Office:

A. AI-41491 Approval to process the following Xerox invoices as a claim with authority for County Treasurer to issue check after auditing procedures are completed by County Auditor.

Invoice Dates	Monthly Amt.	Total Amount
February - November 2013	233.10	$2,331.00

Commissioner Hector Palacios joined the meeting.

16. **Budget & Management - Sergio Cruz:**

A. **AI-41777** Discussion, consideration and approval to submit the Texas VINE Reimbursement Maintenance Invoice in the amount of $6,928.83 (First Qtr) and the Texas Statewide Automated Victim Notification Service (SAVNS) County Verification of Continuing Production Record with authority for County Judge to sign the required documents.

On motion by COMMISSIONER PCT. 3, JOE M. FLORES, seconded by COMMISSIONER PCT. 1, A.C. CUELLAR, JR. , the Court made a UNANIMOUS vote of approval.

Vote: 4 - 0 - Unanimously

B. **AI-41836** Approval of rental payment from the General Fund in the amount of $11,250 for lease of office space (3304 W. Alberta Rd., Edinburg, TX) for the Urban County Program for the month of December 2013.

On motion by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., seconded by COMMISSIONER PCT. 3, JOE M. FLORES , the Court made a UNANIMOUS vote of approval.

Vote: 4 - 0 - Unanimously

C. **AI-41848** 1. Approval of certification of revenues, as certified by the County Auditor, for proceeds from the sale of assets to Hidalgo County DD No.1

On motion by COMMISSIONER PCT. 3, JOE M. FLORES, seconded by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., the Court made a UNANIMOUS vote of approval.

Vote: 4 - 0 - Unanimously

2. Approval of 2013 appropriation of funds in the total amount of $1,211,000.00 for the San Carlos Community Resource Center project.

On motion by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., seconded by COMMISSIONER PCT. 3, JOE M. FLORES, the Court made a UNANIMOUS vote of approval.

Vote: 4 - 0 - Unanimously

17.  **Purchasing Department - Marty Salazar:**

Notes:

A. FOR ANY CONTRACT(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FOWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.

B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT(S)/CHECK(S).

A. Hidalgo County

1. AI-41858 Discussion and consideration with applicable action to procure the services of a consultant for the audit of billing/invoices from Hidalgo County's electric power providers (i.e. Reliant Energy, MVEC, CPL, Others);

On motion by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., seconded by COMMISSIONER PCT. 2, HECTOR PALACIOS , the Court made a UNANIMOUS vote of approval.

Vote: 4 - 0 - Unanimously

2. AI-40774 Human Resources Dept:
a. Acceptance and approval of the continuation of the Professional Services Agreement (reviewed and approved by legal counsel) between Hidalgo County Human Resources Department and i-Docket.com, LLC for the provision of the Sapphire Human Resource (HR)software package so as to assist Hidalgo County in providing efficient HR services county-wide including the continuation of services through the life term of the software package in place by the department user; and

On motion by COMMISSIONER PCT. 3, JOE M. FLORES, seconded by COMMISSIONER PCT. 2, HECTOR "TITO" PALACIOS, the Court made a UNANIMOUS vote of approval.

Vote: 4 - 0 - Unanimously

b. Approval to pay as claims Invoices #285914 and 286922 in the amount of $300.00 each invoice with remaining month of December's invoice thru Requisition #245375 with next year's term of January-December of 2014 monthly billing thru the 2014 Adopted Budget thus allowing Human Resource Department to submit a requisition at that time.

On motion by COMMISSIONER PCT. 3, JOE M. FLORES, seconded by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., the Court made a UNANIMOUS vote of approval.

Vote: 4 - 0 - Unanimously

3. AI-41543 Presentation of tabulation for action by Commissioner's Court to award to multiple vendors that submitted the lowest and best bids (by category/item and meeting **all** specifications and requirements) with approval of contracts for "Janitorial Supplies, Industrial Chemicals & Supplies" for RFB 2013-147-10-09-YZV.

APPROVED

On motion by COMMISSIONER PCT. 3, JOE M. FLORES, seconded by COMMISSIONER PCT. 1, A.C. CUELLAR, JR. , the Court made a UNANIMOUS vote of approval.

Vote: 4 - 0 - Unanimously

APPROVED

AI-41543 **Purchasing Department 17. A. 3.**

CC REGULAR

Meeting Date: 11/19/2013

Submitted For: Martha L. Salazar **Submitted By:** Yolanda Velasquez, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Presentation of tabulation for action by Commissioner's Court to award to multiple vendors that submitted the lowest and best bids (by category/item and meeting **all** specifications and requirements) with approval of contracts for "Janitorial Supplies, Industrial Chemicals & Supplies" for RFB 2013-147-10-09-YZV.

BACKGROUND

Recommended Vendors:
1) Gulf Coast Paper
2) Staples Contract & Commercial
3) Sysco Central Texas
4) CC Distributors
5) Performance Food Group

Fiscal Impact

FISCAL YEAR: 2014 **ACCT. #:** 2014 Budget

FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

County Wide Project - Various departments

See 2014 dept. budgets (Object code 607) for availability of funds.

On an as needed basis

Contracts shall commence on January 01, 2014
and expire on December 31, 2014

Attachments

Participation-Acceptance Sheets
Bid TAB Sheet
Legals approval of Contract
C-13-147-Gulf Coast Paper Contract
C-13-147A-Staples Contract & Commercial Inc
C-13-147B-Sysco Central Texas

C-13-147C-CC Distributors

C-13-147D-Performance Food Group

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Darlene Betancourt	11/07/2013 08:58 AM
Budget & Management	Obdett Calzada	11/07/2013 09:34 AM
Manuel Chapa	Manuel Chapa	11/13/2013 02:43 PM
Auditor's Office	Monica Badillo	11/15/2013 05:49 PM

Form Started By: Yolanda Velasquez Started On: 10/30/2013 01:37 PM

Final Approval Date: 11/15/2013

JANITORIAL SUPPLIES, INDUSTRIAL CHEMICALS & SUPPLIES
SYSCO CENTRAL TEXAS

Janitorial & Industrial Supplies

	DESCRIPTION OF ITEM(S)	BRAND	QTY	NIGP CODE INTERNAL USE ONLY	TOTAL PRICE
27	Dishwashing Liquid 32 oz (Dawn) or equal	Dawn D	6/32oz	48538	27.88
28	Dishwashing Liquid 42 oz (Dawn) or equal	Dawn D	8/38oz	48538	33.15
83	Purell Hand Sanitizer Refill (GOJ545604) or equal	Ecolab	20 ea	48514	4.15
85	Saddle Bag (SB8.5 Clr6.5x7) or equal	Sysco	2000/6.5x7	48588	11.03
86	Scouring Sponges Yw/Green Standard Size 3M/equal	Scthbrt	1/20ct	48588	9.53
100	Toilet Seat covers	Hospeco	4/250ct	48546	15.44
103	Trash Cans & Lids 32 Gallon (Rubbermaid) or equal	Carlist		48594	22.98-Can
		Carlist		48594	10.97-Lid
114	Baggies Ziploc 7x8 Quart Size (Hefty or equal)	Elkay	500	64008	20.06
116	Butcher Paper 24”	Packer	1/18”	64045	22.45
118	Film Wrap 18” Heavy Duty 2,000 ft (Reynolds) or equal	Sysco	1/18”	64060	14.47
120	Foam – Bowls 6oz w/lids	Dart	10/100	64060	27.47Bowl
		Dart	10/100	64060	17.18Lid
122	Foil Wrap Potato (Reynolds) or equal	Sysco	6/500ct	64080	47.32
123	Laced Dollies (different sizes and types)	Sys Cls	2254043	64050	27.00
126	Pactiv or equal 9x6 5.2.75 foam Hinged Tray	Pactiv	2/75ct	64060	12.25
130	Paper Bags #8 Brown (Duro) or equal	Sysco	500	64015	11.27
131	Paper Bags 1/6 BBL Brown 1657 (Duro) or equal	Sysco	500	64015	34.46
132	Paper Bags 6lb. Brown 6 BG (Duro) or equal	Sysco	500	64015	9.54
139	Styrofoam Bowl – 6oz-1,000 case	Dart	20/50ct	64060	27.41
140	Styrofoam Bowls 12 oz (Pacific 1-0012) equal or better	Sy Rel	8/125ct	64060	16.54
141	Styrofoam Cup 8 oz. (8J8) or equal	Dart	40/25ct	64060	16.90
142	Styrofoam Cups oz (UJ4) or equal	Sys Rel	4/125ct	64060	15.40
143	Styrofoam Plates 6” Laminated	Sys Cls	8/125ct	64060	18.27
144	Styrofoam Plates 6” Un-laminated	Sys Rel	8/125ct	64060	14.12
145	Styrofoam Plates 9” Divided (Mobil TJ1-00110 or equal	Sys Rel	4/125ct	64060	13.45
146	Styrofoam Plates 9” Laminated	Sys Cls	4/125ct	64060	20.39
147	Styrofoam Plates 9” Un-laminated	Sys Rel	4/125ct	64060	13.45
148	Styrofoam Tray Hinges 9x9x3 3-Compartment w/Lid (Pactiv YDT 19903(150 cs or equal	Pactiv	150cs	64060	11.75
153	Utensils-Forks Plastic Dispozo-Medium 1,000 cs (WMF) or equal	Nutrbon	1000ct	64060	6.88
154	Utensils-Forks Plastic Medium Wight White 1,000 ct (Solo or equal)	Solo	1000ct	64060	6.88
157	Utensils Spoons Plastic 1,000 ct (Solo) or equal	Sys Rel	1000ct	64060	9.47
158	Utensils Spoons Plastic Dispozo medium WMS (1,000 ct or equal)	Nutrbon	1000ct	64060	6.88
159	Utensils Spoons Plastic Medium Weight White (1,000ct)	Sys Rel	1,000ct	64060	9.47
160	Utensils Party Packs (Spoons, Forks, Knife, Napkin, Salt & Pepper)	Nutrbon	250ct	64060	14.14
161	Vented Lid-Dart (12J12) or equal	Dart	10/100ct	64060	12.72
162	Vented Lid – Dart (8J8) or equal	Dart	10/1000	64060	10.03
189	Gloves latex Small Disposable (Ansell) Yw or equal	Sys Cls	10/100ct	20142	13.37
~~190~~	~~Gloves LatexaLarge Disposable~~ **REMOVE WRONG ITEM QUOTED**	~~Sys Cls~~	~~10/100ct~~	~~20142~~	~~13.39~~
191	Gloves Latex Large Non-Disposable Yw (Ansell) or equal	Sys Cls	4/100ct	20142	18.52
192	Gloves Latex Medium Non Disposable Yw Ansell or equal	Sys Cls	4/100ct	20142	18.49
~~193~~	~~Gloves Latex Medium Ansell or equal~~ **REMOVE WRONG ITEM QUOTED**	~~Sys Cls~~	~~4/100ct~~	~~20142~~	~~13.37~~
194	Gloves Latex Small Non Disposable Yellow Ansell or equal	Sys Cls	4/100ct	20142	18.49
195	Gloves Safety (Nitrile) SFZGNPRXL1M or equal	JB Select	4/250ct	20141	52.89

JANITORIAL SUPPLIES, INDUSTRIAL CHEMICALS & SUPPLIES
VISTAR MANAGEMENT – PFG GROUP

Janitorial & Industrial Supplies

	DESCRIPTION OF ITEM(S)	BRAND	QTY	NIGP CODE INTERNAL USE ONLY	TOTAL PRICE
2	3M Griddle Screens 10 per pack (200) or equal	First Mark	10/20ct	48588	42.60
18	Cleaner-Diversey General Purpose 4/1 gal or equal	First mark	6/1qt	48516	30.90
21	Continental 18" Rubber floor squeegees *1800) or equal	O'Cedar	1/1ct	48588	10.96
22	Contental 24" rubber floor squeegess (2400) or equal	O'Cedar	1/1ct	48588	10.96
38	Dispenser – Air Freshener Time Mist	Time Mist	1/1ct	48532	18.86
84	Royal griddle bricks for cleaning Grills 12/box (GBRICK) or equal	3M	1/12ct	48588	17.84
101	Trash Can 55 gal – XXLarge 28x58 1.5 mil	First Mark	10/10ct	48594	19.80
113	B aggies Ziploc 16x11 Gallon Size (Hefty) or equal	First Mark	1/250ct	64008	19.78
115	Baggies Freezer Bags 10x11 – 200 ct (Quick Seal) or equal	Handgard	1/1000ct	64008	72.30
121	Foil Wrap 18" Heavy Duty 500 ft (Reynolds) or equal	Slv Serv	1/500ft	64080	28.80
124	Menu Tissue 12x12	Packeer	1/1000ct	64050	6.90
125	Napkins 2 Ply Quarter Fold (Georgia Pacific) or equal	Tork	12/500ct	64050	38.40
135	Paper Towels Brown Rolls Standard Size (Georgia Pacific) or equal	Univer	12/350ft	64075	16.98
136	Paper Towels Multi Fold	Univer	16/250ft	64075	15.10
137	Paper Towels Multi Folds White Bleached 9.25x9/5	Univer	16/250ft	64075	17.92
149	Toilet Tissue (12/1,000 Jr Jumbo((G Pac) or equal	Univer	12/1000	64075	22.35
152	Utensils Forks-Plastics 2,000 ct (James River WNF2P) or equal	First Mark	1/1000ct	64060	14.02
210	Bleach Pure Bright disinfection 6/cs (6Blch) or equal	First Mark	6/1gal	50525	9.05
190	**Gloves Latex Large Disposable**	**Packer**	**10/100ct**	**20142**	**39.20**
193	**Gloves Latex Medium Disposable**	**Packer**	**10/100ct**	**20142**	**39.20**

AI-43414 **Purchasing Department 9. F.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted For: Hon. Lupe Trevino, HC-Sheriff Submitted By: Letty Saenz, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

1. Acceptance and approval of **Invoice# M181712 ($ 2,746.00)** for processing and payment as submitted by **HALFF ASSOCIATES, INC.,** in connection to "on call" Contract #C-13-044-03-20 under (WA#1-PO#-695232) for PROJECT: "Renovation of 911/Radio Communications Office at Sheriff's Office" located in Precinct No. 4;

2. Acceptance and approval of **Invoice# M181713 ($ 30.75) "reimbursable expense"** for processing and payment as submitted by **HALFF ASSOCIATES, INC.,** in connection to "on call" Contract #C-13-044-03-20 under (WA#1-PO#-695232) for PROJECT: "Renovation of 911/Radio Communications Office at Sheriff's Office" located in Precinct No. 4.

BACKGROUND

Invoice# M181712-Halff Assoc Inc (911 Project)
Invoice# M181713-Halff Assoc Inc (911 Project)

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-1100-421-00-280-001-0-431

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available through PO#695232

Attachments

Inv# M181712-Halff Assoc Inc-(911 Project)

Inv# M181713-Halff Assoc Inc(Reimbursable)-911 Project

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	03/12/2014 03:47 PM
Budget & Management	Debbie Tamez	03/13/2014 09:27 AM
Glinda Pacheco	Glinda Pacheco	03/13/2014 12:57 PM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Letty Saenz Started On: 03/03/2014 02:39 PM

Final Approval Date: 03/14/2014

INVOICE

HALFF

ENGINEERS ARCHITECTS SCIENTISTS PLANNERS SURVEYORS

REMITTANCE ADDRESS:
P.O. Box 910259
Dallas, TX 75391-0259
www.halff.com

Hidalgo County Commissioner's Court
711 El Cibolo Road
Edinburg, TX. 78539

Attention: Ms. Myra Montoya

Invoice Date : 02/26/2014
Invoice # : M181712
Project : 29607
Invoice Group : **
Client Code : HIDAL5

Project Name : Hidalgo County\2013 Various WA

For Professional Services Rendered through: 2/16/2014
RE: Mechanical, Electrical, & Structural Engineering Services
Sheriff's Law Enforcement Facility
Edinburg, TX
Contract Number: C-13-044-03-20
Work Authorization #:1 \ P. O. #695232
Project Name: Sheriff's Office Incorporation Motorola &
911 Equipment new Communication Office

** Please contact Maribel Martinez (956-664-0286)
with any questions regarding this invoice.

Phase / Task / Name	Fee	Previous Amount	% Complete	Current Amount	Total Fee Earned
WA01 -- Sheriff's Motorola & 911 Equipment					
TA01 -- Electrical Engineering-Motorola 911	14,530.00	14,530.00	100.00	0.00	14,530.00
TA02 -- Mechanical Engineering-Motorola 911	8,240.00	8,240.00	100.00	0.00	8,240.00
TA03 -- Electrical & Mechanical -COPS	11,310.00	11,310.00	100.00	0.00	11,310.00
TA04 -- Structural Engineering -COPS	2,395.00	2,395.00	100.00	0.00	2,395.00
TA05 -- Bid Phase Services	3,660.00	3,660.00	100.00	0.00	3,660.00
TA06 -- Construction Phase Services	6,865.00	2,746.00	80.00	2,746.00	5,492.00
Phase WA01 Subtotal	**47,000.00**	**42,881.00**	**97.08**	**2,746.00**	**45,627.00**
Totals:	**47,000.00**	**42,881.00**	**97.08**	**2,746.00**	**45,627.00**

Total Fee Earned To Date	45,627.00
Less Previous Billings	42,881.00
Amount Due this Invoice	**2,746.00**

TERMS: DUE UPON RECEIPT

(214) 346-6200

ORIGINAL

(214) 739-0108 Fax

INVOICE

HALFF

ENGINEERS · ARCHITECTS · SCIENTISTS · PLANNERS · SURVEYORS

REMITTANCE ADDRESS:
P.O. Box 910259
Dallas, TX 75391-0259
www.halff.com

Hidalgo County Commissioner's Court
711 El Cibolo Road
Edinburg TX 78539

Attention: Ms. Myra Montoya

Invoice # : M181713
Project : 29607
Project Name : Hidalgo County\2013 Various WA
Invoice Group : R1
Invoice Date : 2/26/2014

For Professional Services Rendered through: 2/16/2014

Re: Reimbursable Expense

Contract Number: C-13-044-03-20
Work Authorization #:1 \ P. O. #695232
Project Name: Sheriff's Office Incorporation Motorola &
911 Equipment new Communication Office

** Please contact Maribel Martinez (956-664-0286)
with any questions regarding this invoice.

Expenses

Regular Expenses	30.75	
Total Expenses		30.75
Amount Due This Invoice **		30.75

TERMS: DUE UPON RECEIPT

(214) 346-6200 (214) 739-0108 Fax

ORIGINAL

Project : 29607 -- Hidalgo County\2013 Various WA | Invoice # : M181713

Phase : RE01 -- Reimbursable Expense

Regular Expenses

Vendor Name	Doc Nbr	Date	Cost	Multiplier	Amount
Delivery Service					
A-Fast Delivery, LLC	168792	1/15/2014	7.50	1.00	7.50
Hidalgo Co. Fire Marshall					
	168792	1/15/2014	7.50	1.00	7.50
Hidalgo Co. Purchasing Dept.					
	169271	1/16/2014	6.50	1.00	6.50
Herrera & Hunt					
	169271	1/30/2014	9.25	1.00	9.25
Hidalgo Co. Sheriff					
			30.75		30.75
		Regular Expenses			***30.75***

Total Phase : RE01 -- Reimbursable Expense — **Labor : 0.00** / **Expense : 30.75**

Total Project: 29607 -- Hidalgo County\2013 Various WA **30.75**

AI-43417 **Purchasing Department 9. G.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted For: Raul Silguero Submitted By: Carlos Jasso, COMM. PCT. #2

Department: COMM. PCT. #2

Information

CAPTION

Requesting approval of Payment Application No. 1 to Texas Cordia Construction, LLC. for the lowering of canal crossings & road widening at Eldora & Sgt. Trevino roads, as submitted and recommended by project engineer, Cruz-Hogan Consultants, Inc. Contract # C-13-293-11-05 in the amount of $82,736.14.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-1200-431-00-122-091-0-841

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funding available in the amount of $82,736.14 as of March 3, 2014 through Req# 252212.

Attachments

Application for Payment No. 1

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Darlene Betancourt	03/06/2014 08:57 AM
Budget & Management	Debbie Tamez	03/06/2014 01:51 PM
Glinda Pacheco	Glinda Pacheco	03/12/2014 08:38 AM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Carlos Jasso Started On: 03/04/2014 08:16 AM

Final Approval Date: 03/14/2014

APPLICATION FOR PAYMENT NO. 1

To: **HIDALGO COUNTY** (OWNER)
From: **Texas Cordia Construction, LLC** (CONTRACTOR)
Contract: **C-13-293-11-05**
Project: **Lowering of Canals Crossing & Road Widening at Eldora & Sgt. Trevino Roads**
Owner's Contract No. **C-13-293-11-05** Engineer's Project No. _____
For Work accomplished through the date of: **February 5, 2014**

1. Original Contract Price:			$682,929.86
2. Net change by Change Order and Written Agreements(+or-):			$0.00
3. Current Contract Price (1 plus 2):			$682,929.86
4. Total completed and stored to date:			$87,090.67
5. Retainage (per Agreement):			
5%	of completed Work:	$4,354.53	
	of stored material		
	Total Retainage:		$4,354.53
6. Total completed and stored to date less retainage (4 minus 5)			$82,736.14
7. Less previous Application for Payments:			
8. AMOUNT DUE THIS APPLICATION (6 MINUS 7)			$82,736.14

Accompanying Documentation:

APPLICATION FOR PAYMENT
SCHEDULE OF VALUES
LIST OF SUPPLIERS AND SUB CONTRACTORS
PARTIAL WAIVER OF LIENS
TxDOT Form 252 Contract Time Statement
PAYROLL

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR'S legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered 1 through 1 inclusive: (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payments is in accordance with the Contract Documents and not defective.

Date: 2/5/2014

Texas Cordia Construction, LLC
CONTRACTOR

Yara Corbitt, President

State of **Texas**
County of **Hidalgo**
Subscribed and sworn to before me this 5th day of February, 2014

ISABEL G. MARTINEZ
Notary Public, State of Texas
My Commission Expires
December 03, 2017

Notary Public
My Commission expires: 12/03/17

CRUZ-HOGAN Consultants, Inc.
ENGINEER

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Date: 2/10/14

Ronnie Cuz, P.E., CFM

Texas Cordia Construction, LLC Contractor Name
01/20/2014 Starting Date
04/11/2014 Project Ending Date
5% Retainage Percent

Application No: 1
Application Date: 02/05/2014
Period To: 02/05/2014
Engineer Firm: CRUZ-HOGAN Consultants, Inc

Summary

Proj No.	Project Name	Original Schedule Value	Revised Schedule Value	Payment Application No 1	Total To Date	Balance To Finish	Retainage	Net	Payment To Date	Payment Due
C-13-293-11-05	Lowering of Canal Crossing & Road Widening at Eldora & Sgt. Leonel Trevino Roads	$682,929.86		$87,090.67	$87,090.67	$595,839.19	$4,354.53	$82,736.14		$82,736.14

GENERAL CONTRACTOR Texas Cordia Construction
CONTRACT No. C-13-293-11-05
OWNER: COUNTY OF HIDALGO
COUNTY: HIDALGO

DATE: 2/5/2013

TEXAS CORDIA JOB No.: 1013

ITEM NO	DESCRIPTION OF WORK	ORIGINAL CONTRACT QUANTITY	UNIT	UNIT PRICE	ORIGINAL CONTRACT COST	WORK COMPLETED				Materials Presently Stored		TOTAL WORK COMPLETED & STORED MATERIALS	RETAINAGE 5%
						PREVIOUS		THIS PERIOD					
						Quanity	Value	Quanity	Value	Qty	Value		
	ELDORA ROAD CANAL CROSSING												
100	Preparation of Street R.O.W.	10	STA	$80.00	$800.00	0.00	$ -	10.00	$ 800.00			800.00	$40.00
247	10" Flexible Base Matial (Type D, Grade 6)	4665	SY	$6.50	$30,322.50	0.00	$ -	0.00	$ -			0.00	$0.00
260	6" Lime Stabilization of Subgrade (5% Lime, 42 lbs/sy)	4665	SY	$3.50	$16,327.50	0.00	$ -	0.00	$ -			0.00	$0.00
310	Prime Coat (.20 gal/sy)	4665	SY	$1.40	$6,531.00	0.00	$ -	0.00	$ -			0.00	$0.00
340	2" Compacted H.M.A.C. (Type D)	4665	SY	$12.00	$55,980.00	0.00	$ -	0.00	$ -			0.00	$0.00
420	Down Drain at Drain Ditch	1	EA	$800.00	$800.00	0.00	$ -	1.00	$ 800.00			800.00	$40.00
464	72" RCP Class III	240	LF	$295.00	$70,800.00	0.00	$ -	0.00	$ -			0.00	$0.00
464	24" RCP Class III	190	LF	$40.00	$7,600.00	0.00	$ -	190.00	$ 7,600.00			7,600.00	$380.00
464	18" RCP Class III	90	LF	$34.55	$3,109.50	0.00	$ -	90.00	$ 3,109.50			3,109.50	$155.48
464	12" RCP Class III	120	LF	$27.50	$3,300.00	0.00	$ -	120.00	$ 3,300.00			3,300.00	$165.00
465	Type "A" Precast Concrete Inlet	5	EA	$2000.00	$10,000.00	0.00	$ -	2.00	$ 4,000.00			4,000.00	$200.00
465	Modify Type "C" Inlet into Type "A" Inlet (STA 9+42)	1	EA	$1102.00	$1,102.00	0.00	$ -	0.00	$ -			0.00	$0.00
465	4' Concrete Storm Manhole	1	EA	$2481.17	$2,481.17	0.00	$ -	1.00	$ 2,481.17			2,481.17	$124.06
529	24" Concrete Curb & Gutter	1710	LF	$8.00	$13,680.00	0.00	$ -	0.00	$ -			0.00	$0.00
529	6" Valley Gutter (4000 PSI)	145	LF	$35.00	$5,075.00	0.00	$ -	0.00	$ -			0.00	$0.00
530	4" Thick Concrete Driveway (3000 PSI)	48	SY	$28.00	$1,344.00	0.00	$ -	0.00	$ -			0.00	$0.00
530	Asphalt Driveway (1 1/2 inch H.M.A.C. with 6" Caliche)	190	SY	$26.00	$4,940.00	0.00	$ -	0.00	$ -			0.00	$0.00
531	5' Wide by 4" Thick Concrete Sidewalk (3000 PSI)	940	SY	$17.01	$15,989.40	0.00	$ -	0.00	$ -			0.00	$0.00
531	Handi-cap Ramps	7	EA	$700.00	$4,900.00	0.00	$ -	0.00	$ -			0.00	$0.00
644	Relocate Stop Signs, Pedestrian Crossing, & School Zone Sign Assemblies	5	EA	$200.00	$1,000.00	0.00	$ -	0.00	$ -			0.00	$0.00
666	24" Wide White Stop Bar	75	LF	$12.67	$950.25	0.00	$ -	0.00	$ -			0.00	$0.00
666	12" Wide White Crosswalk Striping	516	LF	$4.44	$2,291.04	0.00	$ -	0.00	$ -			0.00	$0.00
666	12" Wide Yellow Striping Median Transitions	88	LF	$5.07	$446.16	0.00	$ -	0.00	$ -			0.00	$0.00
666	8" Wide Solid White Line for Turning Lane	100	LF	$1.90	$190.00	0.00	$ -	0.00	$ -			0.00	$0.00
666	4" Wide Solid Yellow Centerline	1975	LF	$0.82	$1,619.50	0.00	$ -	0.00	$ -			0.00	$0.00
666	4" Wide Broken Yellow Lane Line	200	LF	$1.27	$254.00	0.00	$ -	0.00	$ -			0.00	$0.00
668	Pre-Fabricated "ONLY" Marking as per Plans	2	EA	$300.00	$600.00	0.00	$ -	0.00	$ -			0.00	$0.00
668	Per-Fabricated Arrows for Turn Lane as per Plans	6	EA	$300.00	$1,800.00	0.00	$ -	0.00	$ -			0.00	$0.00
See Plans	Temporary By-pass Operations. To include 72" Galvanized CMP pipe, bedding, temporary dams, night-time operations, coordination with Irrigation District No. 2, removal of all by-pass structures, and gradign to original conditions. All complete in place.	1	LS	$65000.00	$65,000.00	0.00	$ -	1.00	$ 65,000.00			65,000.00	$3,250.00
CHC02400	12" DR 18, C900 Water Line	80	LF	$29.69	$2,375.20	0.00	$ -	0.00	$ -			0.00	$0.00
CHC02400	12" 90° Elbow DR 18, C900 Water Line	4	EA	$730.48	$2,921.92	0.00	$ -	0.00	$ -			0.00	$0.00
	SUBTOTAL--ELDORA ROAD CANAL CROSSING				**$334,530.14**				**$87,090.67**				**$4,354.53**
	SGT. LEONEL TREVINO CANAL CROSSING												
100	Preparation of Street R.O.W.	4.2	STA	$100.00	$420.00	0.00	$ -	0.00	$ -			0.00	
247	10" Flexible Base Material (Type D, Grade 6)	1560	SY	$6.50	$10,140.00	0.00	$ -	0.00	$ -			0.00	
260	6" line Stabilization of Subgrade (5% Lime, 42 lbs/sy)	1560	SY	$3.50	$5,460.00	0.00	$ -	0.00	$ -			0.00	
310	Prime Coat (.20 gal/sy)	1560	SY	$1.40	$2,184.00	0.00	$ -	0.00	$ -			0.00	
340	2" Compacted H.M.A.C. (Type D)	1560	SY	$12.00	$18,720.00	0.00	$ -	0.00	$ -			0.00	
420	Down Drain at Drain Ditch	1	EA	$800.00	$800.00	0.00	$ -	0.00	$ -			0.00	
420	Concrete Retaining Wall (4000 PSI)	92	LF	$62.74	$5,772.08	0.00	$ -	0.00	$ -			0.00	
464	72" RCP Class III	488	LF	$280.00	$136,640.00	0.00	$ -	0.00	$ -			0.00	
464	48" RCP Class III	180	LF	$119.00	$21,420.00	0.00	$ -	0.00	$ -			0.00	
464	12" RCP Class III	146	LF	$27.00	$3,942.00	0.00	$ -	0.00	$ -			0.00	
465	Type "A" Precast Concrete Inlet	2	EA	$2000.00	$4,000.00	0.00	$ -	0.00	$ -			0.00	
465	4' Concrete Storm Manhole	1	EA	$2400.00	$2,400.00	0.00	$ -	0.00	$ -			0.00	
529	24" Concrete Curb & Gutter	460	LF	$9.00	$4,140.00	0.00	$ -	0.00	$ -			0.00	

529	24" Valley Gutter (4000 PSI)	146	LF	$10.00	$1,460.00	0.00	$ -	0.00	$ -			0.00	
530	Asphalt Driverway (1 1/2 inch H.M.A.C. with 6" Caliche)	118	SY	$31.96	$3,771.28	0.00	$ -	0.00	$ -			0.00	
531	5' Wide by 4" Thick Concrete Sidewalk (3000 PSI)	552	SY	$16.89	$9,323.28	0.00	$ -	0.00	$ -			0.00	
644	Relocate Solar Powered School Zone Sign	1	EA	$431.78	$431.78	0.00	$ -	0.00	$ -			0.00	
666	12" Wide White Crosswalk Stripping	30	LF	$12.67	$380.10	0.00	$ -	0.00	$ -			0.00	
666	4" Wide Broken Yellow Lane Line	150	LF	$2.53	$379.50	0.00	$ -	0.00	$ -			0.00	
666	4" Wide Solid White Lane Line	386	LF	$2.53	$976.58	0.00	$ -	0.00	$ -			0.00	
SS4061	18" Series 6400 Model 20-10-C Slide Gate For Irrigation Line, Fresno or Equal	1	EA	$2987.02	$2,987.02	0.00	$ -	0.00	$ -			0.00	
See Plans	Temporay By-pass Operations. To include 72" Galvanized CMP pipe, bedding, temporary dams, night-time operations, coordination with Irrigations District No. 2, removal of all by-pass structures, and grading to original conditions. All complete in place.	1	EA	$68000.00	$68,000.00	0.00	$ -	0.00	$ -			0.00	
CHC02400	15" DR 25 Raw Water Line	340	LF	$28.50	$9,690.00	0.00	$ -	0.00	$ -			0.00	
CHC02400	15" 45° Elbow DR 25 Raw Water Line	4	EA	$1700.00	$6,800.00	0.00	$ -	0.00	$ -			0.00	
CHC02400	18" DR 18, C900 Water Line for Irrigation Line Relocation	130	LF	$57.52	$7,477.60	0.00	$ -	0.00	$ -			0.00	
CHC02400	18" 90° Elbow DR 18, C900 Water Line for Irrigation Line Relocation	1	EA	$1850.00	$1,850.00	0.00	$ -	0.00	$ -			0.00	
CHC02400	18" 45° Elbow Dr 18, C900 Water Line for Irrigation Line Relocation	2	EA	$1700.00	$3,400.00	0.00	$ -	0.00	$ -			0.00	
	SUBTOTAL - SGT. LEONEL TREVINO ROAD CANAL CROSSING				**$332,965.22**				**$0.00**				**$0.00**
	MICELLANEOUS												
402	Trench Safety for Drainage Line, Crossing, Water Lines, Etc.	1850	LF	$3.37	$6,234.50	0.00	$ -	0.00	$ -			0.00	
502 508	Traffic Control to include Barricades, Signs, Detours, & Traffic Handling	2	MO	$1500.00	$3,000.00	0.00	$ -	0.00	$ -			0.00	
506	Temporary Soil Erosion Control	1	LS	$3200.00	$3,200.00	0.00	$ -	0.00	$ -			0.00	
CHC02000	Surveying for Project	1	LS	$3000.00	$3,000.00	0.00	$ -	0.00	$ -			0.00	
	SUBTOTAL - MISCELLANEOUS				**$15,434.50**				**$0.00**			**$0.00**	
TOTAL					**$682,929.86**				**$87,090.67**			**$0.00**	**$4,354.53**

ORIGINAL CONTRACT VALUE	$	682,929.86	
CHANGES TO DATE	$	-	
CURRENT CONTRACT VALUE	$	**682,929.86**	

TOTAL AMOUNT EARNED TO DATED	$	87,090.67
LESS RETAINAGE	$	4,354.53
NET AMOUNT EARNED TO DATE	$	82,736.14
PREVIOUS PAYMENTS	$	-
NET AMOUNT EARNED THIS PERIOD	$	82,736.14

AI-43423 **Purchasing Department 9. H.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted For: Comm. Joe Flores, Pct. #3 Submitted By: Rocio Villarreal, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Acceptance & approval of the following invoices submitted by contracted/project engineer, L & G Consulting Engineers, Inc.:

1. Invoice No. 11324748-$ 6,795.52 for "Tom Gill/Liberty Rd Project";
2. Invoice No. 11324751-$37,462.50 for "FM 494-Shary Road Project";
3. Invoice No. 11324750-$24,730.00 for "Mile 3";
4. Invoice No. 11324758-$ 2,959.20 for "Mile 2 North-Inspiration to Moorefield Rd";
5. Invoice No. 11324760-$81,485.00 for "Liberty Road Project".

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-1342-431-00-123-100-0-731

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

PO 683229-Tom Gill/Liberty Rd Project

FISCAL YEAR: 2014 ACCT. #: 4-1303-431-00-123-051-0-731

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

PO 700622-Mile 3

FISCAL YEAR: 2014 ACCT. #: 4-1303-431-00-123-105-0-841

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

PO 702309-FM 494-Shary Rd Project

FISCAL YEAR: 2014 ACCT. #: 4-1342-431-00-123-099-0-841

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

PO 672761-Mile 2 North Inspiration to Moorefield Rd

FISCAL YEAR: 2014 ACCT. #: 4-1303-431-00-123-100-0-841

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:
PO 700240-Liberty Rd Project

Attachments

Invoices

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	03/12/2014 03:54 PM
Budget & Management	Debbie Tamez	03/13/2014 09:26 AM
Glinda Pacheco	Glinda Pacheco	03/13/2014 12:35 PM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Rocio Villarreal Started On: 03/04/2014 10:18 AM

Final Approval Date: 03/14/2014

L & G Consulting Engineers Inc
2100 W. Expressway 83
Mercedes, TX 78570
(956) 565-9813 Fax (956) 565-9018

INVOICE #: 11324748
INVOICE DATE: 02/28/14

SIGN: _____
REQ# 224683
PO# 683229

BILL TO: 08
Hidalgo County Pct. #3
724 N. Breyfogle
Mission, TX 78572

JOB: 120801
Tom Gill/Liberty Road Project
WA#1 - P.O.# 683229
C-12-246-10-16

DESCRIPTION	CONTRACT	PREVIOUS APPLICATIONS	CURRENT COMPLETED	TOTAL COMPLETED	% COMPL	BALANCE TO FINISH
Engineering services for the month of February 2014.						
11005-Pre Comp Util	32,232.54	32,232.54		32,232.54	100.0	
11006-Design Schem	263,416.43	263,416.43		263,416.43	100.0	
11007-Prelim ROW	27,568.65	27,568.65		27,568.65	100.0	
12001-EA Reports	95,024.83	71,268.62		71,268.62	75.0	23,756.21
12002-Pub Involvment	37,579.61	37,579.61		37,579.61	100.0	
12008-Engr/Pub Mtgs	20,005.84	20,005.84		20,005.84	100.0	
12009-Engr/Pub Hear	12,593.28	6,296.64		6,296.64	50.0	6,296.64
12070-Arch & Hist	41,780.40	34,525.33	6,795.52	41,320.85	98.9	459.55
16101-Hydro Map	37,568.78	37,568.78		37,568.78	100.0	
TOTALS:	567,770.36	530,462.44	6,795.52	537,257.96	94.6	30,512.40

ORIGINAL CONTRACT SUM	$	567,770.36
CHANGE BY CHANGE ORDER	$	0.00
CONTRACT SUM TO DATE	$	567,770.36
TOTAL COMPLETED TO DATE	$	537,257.96
LESS PREVIOUS INVOICES	$	530,462.44
CURRENT PAYMENT DUE	$	6,795.52

PROJECT MANAGER'S SIGNATURE

INVOICE RECEIVED BY _____ ON 3/4/14
GOODS/SERVICES RECEIVED BY Comm. Floor ON 2/28/14

4-1342-431-00-123-100-0-731 & 841

MY

L & G Consulting Engineers Inc
2100 W. Expressway 83
Mercedes, TX 78570
(956) 565-9813 Fax (956) 565-9018

INVOICE #: 11324750
INVOICE DATE: 02/28/14

SIGN: _____
REQ# 24/6010
PO# 700622

BILL TO: 08
Hidalgo County Pct. #3
724 N. Breyfogle
Mission, TX 78572

JOB: 131001
Mile 3 WA#1
WA#1 P.O.#700622
C-13-305-10-07

DESCRIPTION	CONTRACT	PREVIOUS APPLICATIONS	CURRENT COMPLETED	TOTAL COMPLETED	% COMPL	BALANCE TO FINISH
Engineering services for the month of February 2014.						
11005-Prel Const.	70,000.00	21,000.00	3,500.00	24,500.00	35.0	45,500.00
11006-Design Schem	309,600.00	92,880.00	15,480.00	108,360.00	35.0	201,240.00
11007-Prl ROW Ownrsh	40,000.00	12,000.00	2,000.00	14,000.00	35.0	26,000.00
12001-EA Reports	160,000.00	27,200.00		27,200.00	17.0	132,800.00
12002-P.Inv Mtg/Hear	79,200.00	19,800.00		19,800.00	25.0	59,400.00
12007-Arch & Hist	32,027.60				0.0	32,027.60
12008-Pub Mtgs/Hear	54,000.00	5,400.00		5,400.00	10.0	48,600.00
12070-Arch&Hist/SUB	32,972.40				0.0	32,972.40
16101-Hydro Map	45,000.00	13,500.00	2,250.00	15,750.00	35.0	29,250.00
16401-Coor w/Tx/FHWA	30,000.00	9,000.00	1,500.00	10,500.00	35.0	19,500.00
33001-Geotech Testin	20,000.00				0.0	20,000.00
TOTALS:	872,800.00	200,780.00	24,730.00	225,510.00	25.8	647,290.00

ORIGINAL CONTRACT SUM	$	872,800.00
CHANGE BY CHANGE ORDER	$	0.00
CONTRACT SUM TO DATE	$	872,800.00
TOTAL COMPLETED TO DATE	$	225,510.00
LESS PREVIOUS INVOICES	$	200,780.00
CURRENT PAYMENT DUE	$	24,730.00

PROJECT MANAGER'S SIGNATURE

INVOICE RECEIVED BY
_____ ON 3/4/14
GOODS/SERVICES RECEIVED BY
_____ ON 2/28/14

4-133-431-00-123-051-0-7312841

L & G Consulting Engineers Inc
2100 W. Expressway 83
Mercedes, TX 78570
(956) 565-9813 Fax (956) 565-9018

INVOICE #: 11324751
INVOICE DATE: 02/28/14

SIGN: _____
REQ# 248318
PO# 702309

BILL TO: 08
Hidalgo County Pct. #3
724 N. Breyfogle
Mission, TX 78572

JOB: 131201
FM494 - Shary Road Project
WA#1 - P.O.#702309

DESCRIPTION	CONTRACT	PREVIOUS APPLICATIONS	CURRENT COMPLETED	TOTAL COMPLETED	% COMPL	BALANCE TO FINISH
Engineering services for the month of February 2014.						
11005-Prl Comp. Util	18,000.00	3,600.00	1,800.00	5,400.00	30.0	12,600.00
11006-Design Schem	293,625.00	58,725.00	29,362.50	88,087.50	30.0	205,537.50
11007-Upd Sch TxDt C	30,000.00				0.0	30,000.00
11008- Eng Tech Supp	24,000.00	2,400.00		2,400.00	10.0	21,600.00
11009-Eng Sch/Pub He	12,000.00				0.0	12,000.00
12001-EA Reports	95,000.00	14,250.00		14,250.00	15.0	80,750.00
12002-Pub Invmt/Mtg	25,000.00	5,000.00		5,000.00	20.0	20,000.00
12003-Pub Invmt/Hear	25,000.00				0.0	25,000.00
12080-Arch & Hist	30,000.00				0.0	30,000.00
13001-Owner Data/Sch	21,000.00	4,200.00	2,100.00	6,300.00	30.0	14,700.00
15001-Field Srvy	4,949.00				0.0	4,949.00
15010-Field Srvy/Sub	107,851.00				0.0	107,851.00
16101-Hydro Map	42,000.00	8,400.00	4,200.00	12,600.00	30.0	29,400.00
TOTALS:	728,425.00	96,575.00	37,462.50	134,037.50	18.4	594,387.50

ORIGINAL CONTRACT SUM	$	728,425.00
CHANGE BY CHANGE ORDER	$	0.00
CONTRACT SUM TO DATE	$	728,425.00
TOTAL COMPLETED TO DATE	$	134,037.50
LESS PREVIOUS INVOICES	$	96,575.00
CURRENT PAYMENT DUE	$	37,462.50

PROJECT MANAGER'S SIGNATURE

INVOICE RECEIVED BY
_____ ON 3/4/14
GOODS/SERVICES RECEIVED BY
Comm. Flores ON 2/28/14

4-1303-431-00-123-105-0-841

L & G Consulting Engineers Inc
2100 W. Expressway 83
Mercedes, TX 78570
(956) 565-9813 Fax (956) 565-9018

INVOICE #: 11324758
INVOICE DATE: 02/28/14

SIGN: _____
REQ# 21212
PO# 672761

BILL TO: 08
Hidalgo County Pct. #3
724 N. Breyfogle
Mission, TX 78572

JOB: 120102
Mile 2 N. WA#2
Inspiration to Moorefield Rd
PO#672761

DESCRIPTION	CONTRACT	PREVIOUS APPLICATIONS	CURRENT COMPLETED	TOTAL COMPLETED	% COMPL	BALANCE TO FINISH
Engineering services for the month of February 2014.						
13002-ROW Mapping	27,500.00	27,500.00		27,500.00	100.0	
13003-Utility Adjust	57,700.00	54,815.00		54,815.00	95.0	2,885.00
13020-ROW Map/Sub	18,000.00	18,000.00		18,000.00	100.0	
15001-Rdwy Dsgn Srvy	6,700.00	6,700.00		6,700.00	100.0	
15005-Outfall Survey	15,000.00	15,000.00		15,000.00	100.0	
15010-Rdwy Dsgn/Sub	9,700.00	9,700.00		9,700.00	100.0	
16001-Rdwy Dsg-PS&E	40,000.00	38,000.00		38,000.00	95.0	2,000.00
16102-Hydro Design	24,467.42	23,244.05		23,244.05	95.0	1,223.37
16201-Signing	17,645.01	16,762.76		16,762.76	95.0	882.25
16202-Pavement Mrkng	14,344.06	13,626.86		13,626.86	95.0	717.20
16205-Signal Design	10,000.00	8,500.00		8,500.00	85.0	1,500.00
16270-Flsh Beacn/Sub	6,487.45	5,514.33		5,514.33	85.0	973.12
16304-Irrig Design	25,000.00	23,750.00		23,750.00	95.0	1,250.00
60000-Row Acq. Admin	29,592.00	26,632.80	2,959.20	29,592.00	100.0	
60100-Title Services	3,600.00	3,600.00		3,600.00	100.0	
60200-Appraisal Srv	4,200.00				0.0	4,200.00
60220-Appraisal/Sub	12,000.00				0.0	12,000.00
60300-Appraisal Rvw	2,100.00				0.0	2,100.00
60302 Aprasal Update	408.00				0.0	408.00
60330-Appr. Rev/Sub	2,700.00				0.0	2,700.00
60400-Parcel Negtion	21,000.00				0.0	21,000.00
60500-Clsng Srvs Fee	1,200.00				0.0	1,200.00
TOTALS:	349,343.94	291,345.80	2,959.20	294,305.00	84.2	55,038.94

ORIGINAL CONTRACT SUM	$	349,343.94
CHANGE BY CHANGE ORDER	$	0.00
CONTRACT SUM TO DATE	$	349,343.94
TOTAL COMPLETED TO DATE	$	294,305.00
LESS PREVIOUS INVOICES	$	291,345.80
CURRENT PAYMENT DUE	$	2,959.20

PROJECT MANAGER'S SIGNATURE

INVOICE RECEIVED BY
TD ON 3/4/14
GOODS/SERVICES RECEIVED BY
Comm Floor ON 2/28/14
4- 1342-431-00-123-099-0-841

L & G Consulting Engineers Inc
2100 W. Expressway 83
Mercedes, TX 78570
(956) 565-9813 Fax (956) 565-9018

INVOICE #: 11324760
INVOICE DATE: 02/28/14

SIGN:
REQ# 24.5639
PO# 700240

BILL TO: 08
Hidalgo County Pct. #3
724 N. Breyfogle
Mission, TX 78572

JOB: 120802
Liberty Road Project
WA#2 - PO #700240
C-12-246-10-16

DESCRIPTION	CONTRACT	PREVIOUS APPLICATIONS	CURRENT COMPLETED	TOTAL COMPLETED	% COMPL	BALANCE TO FINISH
Engineering services for the month of February 2014.						
13002-ROW Mapping	25,200.00	7,560.00		7,560.00	30.0	17,640.00
13020-ROW Map/Sub	134,400.00	73,920.00		73,920.00	55.0	60,480.00
15001-Field Survey	68,560.00	27,424.00	6,856.00	34,280.00	50.0	34,280.00
15010-Field Srvy/Sub	113,840.00	71,556.00	17,889.00	89,445.00	78.6	24,395.00
16001-Geometric Degn	765,800.00	306,320.00	38,290.00	344,610.00	45.0	421,190.00
16006-Plans to TxDot	135,000.00	40,500.00	13,500.00	54,000.00	40.0	81,000.00
16107-Drnage Dsgn Rd	54,000.00	21,600.00	2,700.00	24,300.00	45.0	29,700.00
16308-Permited Utili	45,000.00	18,000.00	2,250.00	20,250.00	45.0	24,750.00
TOTALS:	1,341,800.00	566,880.00	81,485.00	648,365.00	48.3	693,435.00

PROJECT MANAGER'S SIGNATURE

ORIGINAL CONTRACT SUM	$	1,341,800.00
CHANGE BY CHANGE ORDER	$	0.00
CONTRACT SUM TO DATE	$	1,341,800.00
TOTAL COMPLETED TO DATE	$	648,365.00
LESS PREVIOUS INVOICES	$	566,880.00
CURRENT PAYMENT DUE	$	81,485.00

INVOICE RECEIVED BY
ON 3/4/14
GOODS/SERVICES RECEIVED BY
ON 2/24/14

3-1303-431-00-123-100-0-841

AI-43430 **Purchasing Department 9. I.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted For: Comm. Joe Flores, Pct. #3 Submitted By: Rocio Villarreal, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Approval to exercise the option to renew/extend for a one (1) year extension (as permitted in contract) with Valley Caliche Product, Inc., under the same terms and condition for: "Raw Pit Run and Pit Run Caliche" for Hidalgo County Precinct No. 3.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-1200-431-00-123-005-0-673

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Attachments

Extension Letter

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	03/12/2014 03:58 PM
Budget & Management	Debbie Tamez	03/13/2014 10:11 AM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Rocio Villarreal Started On: 03/04/2014 11:47 AM

Final Approval Date: 03/14/2014

PURCHASING DEPARTMENT
County Of Hidalgo

March 4, 2014

CERTIFIED MAIL
7099 3220 0002 9744 5139

Valley Caliche Product, Inc.
Mark Motheral, Vice President
PO Box 1086
Mission, Texas 78573

Via E-Mail: valleycaliche@aol.com

Re: Extension of Agreement No. C-13-009-03-01-Raw Pit Run an/or Pit Run Caliche for Pct 3

Dear Mr. Motheral:

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's option to exercise an extension as provided in the current agreement (under the same terms and conditions). Please acknowledge receipt of this notice of placement on the Commissioners' Court meeting of March 18, 2014, for discussion, consideration and action, by signing below and returning to the Purchasing Department, by no later than 3:00 p.m. on Friday, March 7, 2014,via facsimile to (956) 956-318-2629 or email to : rocio.villarreal@co.hidalgo.tx.us.

By: _____ Date: MARCH 7 2014

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

Rocio Villarreal, Contracts Manager
Hidalgo County Purchasing Department

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 02/24/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CRC/Crump Insurance Services, Inc. 13105 Northwest freeway, Suite 950 Houston TX 77040	CONTACT NAME:	
		PHONE (A/C, No, Ext): (713) 690-0500	FAX (A/C, No): (713) 690-8319
		E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	NAIC #
		INSURER A : Admiral Insurance Company	
INSURED	Valley Caliche Products, Inc. P O Box 1086 Mission TX 78573-1086	INSURER B :	
		INSURER C :	
		INSURER D :	
		INSURER E :	
		INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY			CA000014804-05	03/01/2014	03/01/2015	EACH OCCURRENCE	$ 1,000,000
	X COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 50,000
	CLAIMS-MADE X OCCUR						MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	$ 2,000,000
	X POLICY PRO-JECT LOC							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS / NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						WC STATU-TORY LIMITS OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N / A (Mandatory in NH)						E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Certificate Holder is included as an additional insured per endorsement CG2010.

AI 000270

CERTIFICATE HOLDER

Hidalgo County Purchasing Dept.
2802 South Bus. Highway 281
Edinburg TX 78539-

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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The ACORD name and logo are registered marks of ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 02/24/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	R. N. Jones Agency, Inc. 510 E. Harrison (78550) P. O. Box 532267 Harlingen TX 78553-2267	CONTACT NAME:	
		PHONE (A/C, No, Ext): (956) 423-1147	FAX (A/C, No): (956) 423-3906
		E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	NAIC #
		INSURER A : Texas Mutual Insurance Co	
INSURED	Valley Caliche Products, Inc. P O Box 1086 Mission TX 78573-1086	INSURER B : Philadelphia Indemnity IC	
		INSURER C :	
		INSURER D :	
		INSURER E :	
		INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	GENERAL LIABILITY						EACH OCCURRENCE	$
	COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
	CLAIMS-MADE OCCUR						MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
							GENERAL AGGREGATE	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	$
	POLICY PRO-JECT LOC							$
B	AUTOMOBILE LIABILITY			PHPK1137194	03/08/2014	03/08/2015	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS / NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			TSF-0012396501	05/11/2013	05/11/2014	X WC STATU-TORY LIMITS OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: N	N/A					E.L. EACH ACCIDENT	$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 500,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

AI 000270

CERTIFICATE HOLDER

Hidalgo County Purchasing Dept.
2802 South Bus. Highway 281
Edinburg TX 78539-

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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AGENCY CUSTOMER ID: C00346

VEHICLE SCHEDULE

DATE (MM/DD/YYYY): 03/07/2013

AGENCY	CARRIER	NAIC CODE
R. N. Jones Agency, Inc.	Philadelphia Indemnity IC	

POLICY NUMBER	EFFECTIVE DATE	NAMED INSURED(S)
PHPK985945	03/08/2013	Valley Caliche

VEHICLE DESCRIPTION

VEH #	YEAR	MAKE	MODEL	BODY TYPE	V.I.N.	VEHICLE TYPE	SYM / AGE	COMP / OTC SYM	COLL SYM
1	2003	Ford	F-250		1FTNW20L43EA89590	PP SPEC COML			

GARAGING ADDRESS	STREET (Required in KY)	CITY	COUNTY	STATE	ZIP

LIC STATE	TERR	GVW / GCW	CLASS	SIC	FACTOR	SEAT CP	RADIUS	FARTHEST TERMINAL	COST NEW
		/							$

USE				CHECK COVERAGES																
PLEASURE	COMM'L	FOR HIRE		LIAB		ADD'L NO-FAULT	X	UNDRINS MOTOR		F		LSP		RENT REIMB	DEDUCTIBLES	ACV		COMP/ OTC		SPEC C OF L
FARM	RETAIL		X	MED PAY				TOWING & LABOR		FT		COMP/ OTC		FG	AA	ST AMT	$			
	SERVICE			NO-FAULT	X	UNINS MOTOR		SPEC C OF L		FTW		COLL			$		$		COLL	

DRIVE TO WORK / SCHOOL	< 15 MILES	15 MILES +	NET VEH DR/CR:	TOTAL PREM: $

VEH #	YEAR	MAKE	MODEL	BODY TYPE	V.I.N.	VEHICLE TYPE	SYM / AGE	COMP / OTC SYM	COLL SYM
2	2005	Ford	F-150 Crew Cab		1FTPW14555KC65582	PP SPEC COML			

GARAGING ADDRESS	STREET (Required in KY)	CITY	COUNTY	STATE	ZIP

LIC STATE	TERR	GVW / GCW	CLASS	SIC	FACTOR	SEAT CP	RADIUS	FARTHEST TERMINAL	COST NEW
		/							$

USE				CHECK COVERAGES																
PLEASURE	COMM'L	FOR HIRE		LIAB		ADD'L NO-FAULT	X	UNDRINS MOTOR		F	X	LSP		RENT REIMB	DEDUCTIBLES	ACV		COMP/ OTC	X	SPEC C OF L
FARM	RETAIL		X	MED PAY				TOWING & LABOR		FT		COMP/ OTC		FG	AA	ST AMT	$499			
	SERVICE			NO-FAULT	X	UNINS MOTOR		SPEC C OF L		FTW	X	COLL			$		$499		COLL	

DRIVE TO WORK / SCHOOL	< 15 MILES	15 MILES +	NET VEH DR/CR:	TOTAL PREM: $

VEH #	YEAR	MAKE	MODEL	BODY TYPE	V.I.N.	VEHICLE TYPE	SYM / AGE	COMP / OTC SYM	COLL SYM
3	2005	Ford	F-150 Supercab		1FTRX12W55NA52681	PP SPEC COML			

GARAGING ADDRESS	STREET (Required in KY)	CITY	COUNTY	STATE	ZIP

LIC STATE	TERR	GVW / GCW	CLASS	SIC	FACTOR	SEAT CP	RADIUS	FARTHEST TERMINAL	COST NEW
TX		/							$

USE				CHECK COVERAGES																
PLEASURE	COMM'L	FOR HIRE		LIAB		ADD'L NO-FAULT		UNDRINS MOTOR		F		LSP		RENT REIMB	DEDUCTIBLES	ACV		COMP/ OTC		SPEC C OF L
FARM	RETAIL			MED PAY				TOWING & LABOR		FT		COMP/ OTC		FG	AA	ST AMT	$			
	SERVICE			NO-FAULT		UNINS MOTOR		SPEC C OF L		FTW		COLL			$		$		COLL	

DRIVE TO WORK / SCHOOL	< 15 MILES	15 MILES +	NET VEH DR/CR:	TOTAL PREM: $

VEH #	YEAR	MAKE	MODEL	BODY TYPE	V.I.N.	VEHICLE TYPE	SYM / AGE	COMP / OTC SYM	COLL SYM
4	2006	Ford	F-250		1FTSW20526ED75494	PP SPEC COML			

GARAGING ADDRESS	STREET (Required in KY)	CITY	COUNTY	STATE	ZIP

LIC STATE	TERR	GVW / GCW	CLASS	SIC	FACTOR	SEAT CP	RADIUS	FARTHEST TERMINAL	COST NEW
		/							$

USE				CHECK COVERAGES																
PLEASURE	COMM'L	FOR HIRE		LIAB		ADD'L NO-FAULT		UNDRINS MOTOR		F		LSP		RENT REIMB	DEDUCTIBLES	ACV		COMP/ OTC		SPEC C OF L
FARM	RETAIL			MED PAY				TOWING & LABOR		FT		COMP/ OTC		FG	AA	ST AMT	$			
	SERVICE			NO-FAULT		UNINS MOTOR		SPEC C OF L		FTW		COLL			$		$		COLL	

DRIVE TO WORK / SCHOOL	< 15 MILES	15 MILES +	NET VEH DR/CR:	TOTAL PREM: $

VEH #	YEAR	MAKE	MODEL	BODY TYPE	V.I.N.	VEHICLE TYPE	SYM / AGE	COMP / OTC SYM	COLL SYM
5	2007	Ford	F-550		1FDAF56P47EA58948	PP SPEC COML			

GARAGING ADDRESS	STREET (Required in KY)	CITY	COUNTY	STATE	ZIP

LIC STATE	TERR	GVW / GCW	CLASS	SIC	FACTOR	SEAT CP	RADIUS	FARTHEST TERMINAL	COST NEW
TX		/							$

USE				CHECK COVERAGES																
PLEASURE	COMM'L	FOR HIRE		LIAB		ADD'L NO-FAULT		UNDRINS MOTOR		F		LSP		RENT REIMB	DEDUCTIBLES	ACV		COMP/ OTC		SPEC C OF L
FARM	RETAIL			MED PAY				TOWING & LABOR		FT		COMP/ OTC		FG	AA	ST AMT	$			
	SERVICE			NO-FAULT		UNINS MOTOR		SPEC C OF L		FTW		COLL			$		$		COLL	

DRIVE TO WORK / SCHOOL	< 15 MILES	15 MILES +	NET VEH DR/CR:	TOTAL PREM: $

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AGENCY CUSTOMER ID: C00346

ACORD® VEHICLE SCHEDULE

DATE (MM/DD/YYYY): 03/07/2013

AGENCY	CARRIER	NAIC CODE
R. N. Jones Agency, Inc.	Philadelphia Indemnity IC	

POLICY NUMBER	EFFECTIVE DATE	NAMED INSURED(S)
PHPK985945	03/08/2013	Valley Caliche

VEHICLE DESCRIPTION

VEH #	YEAR	MAKE	MODEL	BODY TYPE	V.I.N.	VEHICLE TYPE	SYM / AGE	COMP / OTC SYM	COLL SYM
6	2000	Ford	F-550		1FDAF56F8YEC72365	PP SPEC COML			

GARAGING ADDRESS	STREET (Required in KY)	CITY	COUNTY	STATE	ZIP

LIC STATE	TERR	GVW / GCW	CLASS	SIC	FACTOR	SEAT CP	RADIUS	FARTHEST TERMINAL	COST NEW
		/							$

USE					CHECK COVERAGES																		
	PLEASURE		COMM'L		FOR HIRE		LIAB		ADD'L NO-FAULT		UNDRINS MOTOR		F		LSP		RENT REIMB	DEDUCTIBLES		ACV		COMP/ OTC	SPEC C OF L
	FARM		RETAIL				NO-FAULT		MED PAY		TOWING & LABOR		FT		COMP/ OTC		FG		AA		ST AMT	$	
DRIVE TO WORK / SCHOOL			SERVICE						UNINS MOTOR		SPEC C OF L		FTW		COLL			$				$	COLL
	< 15 MILES		15 MILES +		NET VEH DR/CR:													TOTAL PREM: $					

VEH #	YEAR	MAKE	MODEL	BODY TYPE	V.I.N.	VEHICLE TYPE	SYM / AGE	COMP / OTC SYM	COLL SYM
7	2003	Ford	F-350		1FDWF36LX3EB21553	PP SPEC COML			

GARAGING ADDRESS	STREET (Required in KY)	CITY	COUNTY	STATE	ZIP

LIC STATE	TERR	GVW / GCW	CLASS	SIC	FACTOR	SEAT CP	RADIUS	FARTHEST TERMINAL	COST NEW
TX		/							$12,675

USE					CHECK COVERAGES																		
	PLEASURE	X	COMM'L		FOR HIRE	X	LIAB		ADD'L NO-FAULT	X	UNDRINS MOTOR		F		LSP		RENT REIMB	DEDUCTIBLES		ACV		COMP/ OTC	SPEC C OF L
	FARM		RETAIL				NO-FAULT	X	MED PAY		TOWING & LABOR		FT		COMP/ OTC		FG		AA		ST AMT	$	
DRIVE TO WORK / SCHOOL			SERVICE						UNINS MOTOR		SPEC C OF L		FTW		COLL			$				$	COLL
	< 15 MILES		15 MILES +		NET VEH DR/CR:													TOTAL PREM: $					

VEH #	YEAR	MAKE	MODEL	BODY TYPE	V.I.N.	VEHICLE TYPE	SYM / AGE	COMP / OTC SYM	COLL SYM
9	1996	Big Tex	30LP		16VDXD815T1C77078	PP SPEC COML			

GARAGING ADDRESS	STREET (Required in KY)	CITY	COUNTY	STATE	ZIP

LIC STATE	TERR	GVW / GCW	CLASS	SIC	FACTOR	SEAT CP	RADIUS	FARTHEST TERMINAL	COST NEW
TX		/							$

USE					CHECK COVERAGES																		
	PLEASURE		COMM'L		FOR HIRE		LIAB		ADD'L NO-FAULT		UNDRINS MOTOR		F		LSP		RENT REIMB	DEDUCTIBLES		ACV		COMP/ OTC	SPEC C OF L
	FARM		RETAIL				NO-FAULT		MED PAY		TOWING & LABOR		FT		COMP/ OTC		FG		AA		ST AMT	$	
DRIVE TO WORK / SCHOOL			SERVICE						UNINS MOTOR		SPEC C OF L		FTW		COLL			$				$	COLL
	< 15 MILES		15 MILES +		NET VEH DR/CR:													TOTAL PREM: $					

VEH #	YEAR	MAKE	MODEL	BODY TYPE	V.I.N.	VEHICLE TYPE	SYM / AGE	COMP / OTC SYM	COLL SYM
10	1996	Big Tex	12PI		4K8PX182XT1310719	PP SPEC COML			

GARAGING ADDRESS	STREET (Required in KY)	CITY	COUNTY	STATE	ZIP

LIC STATE	TERR	GVW / GCW	CLASS	SIC	FACTOR	SEAT CP	RADIUS	FARTHEST TERMINAL	COST NEW
TX		/							$

USE					CHECK COVERAGES																		
	PLEASURE		COMM'L		FOR HIRE		LIAB		ADD'L NO-FAULT		UNDRINS MOTOR		F		LSP		RENT REIMB	DEDUCTIBLES		ACV		COMP/ OTC	SPEC C OF L
	FARM		RETAIL				NO-FAULT		MED PAY		TOWING & LABOR		FT		COMP/ OTC		FG		AA		ST AMT	$	
DRIVE TO WORK / SCHOOL			SERVICE						UNINS MOTOR		SPEC C OF L		FTW		COLL			$				$	COLL
	< 15 MILES		15 MILES +		NET VEH DR/CR:													TOTAL PREM: $					

VEH #	YEAR	MAKE	MODEL	BODY TYPE	V.I.N.	VEHICLE TYPE	SYM / AGE	COMP / OTC SYM	COLL SYM
11	1998	Big Tex	50LA		4K8NX1625W1C34411	PP SPEC COML			

GARAGING ADDRESS	STREET (Required in KY)	CITY	COUNTY	STATE	ZIP

LIC STATE	TERR	GVW / GCW	CLASS	SIC	FACTOR	SEAT CP	RADIUS	FARTHEST TERMINAL	COST NEW
		/							$

USE					CHECK COVERAGES																		
	PLEASURE		COMM'L		FOR HIRE		LIAB		ADD'L NO-FAULT		UNDRINS MOTOR		F		LSP		RENT REIMB	DEDUCTIBLES		ACV		COMP/ OTC	SPEC C OF L
	FARM		RETAIL				NO-FAULT		MED PAY		TOWING & LABOR		FT		COMP/ OTC		FG		AA		ST AMT	$	
DRIVE TO WORK / SCHOOL			SERVICE						UNINS MOTOR		SPEC C OF L		FTW		COLL			$				$	COLL
	< 15 MILES		15 MILES +		NET VEH DR/CR:													TOTAL PREM: $					

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AGENCY CUSTOMER ID: C00346

VEHICLE SCHEDULE

DATE (MM/DD/YYYY): 03/07/2013

AGENCY	CARRIER	NAIC CODE
R. N. Jones Agency, Inc.	Philadelphia Indemnity IC	

POLICY NUMBER	EFFECTIVE DATE	NAMED INSURED(S)
PHPK985945	03/08/2013	Valley Caliche

VEHICLE DESCRIPTION

VEH #	YEAR	MAKE	MODEL	BODY TYPE	V.I.N.	VEHICLE TYPE	SYM / AGE	COMP / OTC SYM	COLL SYM
13	1986	International	1954		1HTLDUXP5GHA29099	PP SPEC COML			

GARAGING ADDRESS	STREET (Required in KY)	CITY	COUNTY	STATE	ZIP

LIC STATE	TERR	GVW / GCW	CLASS	SIC	FACTOR	SEAT CP	RADIUS	FARTHEST TERMINAL	COST NEW
		/							$

USE				CHECK COVERAGES																		
PLEASURE	COMM'L	FOR HIRE		LIAB	ADD'L NO-FAULT	UNDRINS MOTOR	F	LSP	RENT REIMB	DEDUCTIBLES	ACV	COMP/ OTC	SPEC C OF L
FARM	RETAIL			MED PAY	TOWING & LABOR	FT	COMP/ OTC	FG	AA	ST AMT	$
	SERVICE			NO-FAULT	UNINS MOTOR	SPEC C OF L	FTW	COLL		$	$	COLL

DRIVE TO WORK / SCHOOL	< 15 MILES	15 MILES +	NET VEH DR/CR:	TOTAL PREM: $

VEH #	YEAR	MAKE	MODEL	BODY TYPE	V.I.N.	VEHICLE TYPE	SYM / AGE	COMP / OTC SYM	COLL SYM
14	1989	International	1954		1HTLDTVP4KH665984	PP SPEC COML			

GARAGING ADDRESS	STREET (Required in KY)	CITY	COUNTY	STATE	ZIP

LIC STATE	TERR	GVW / GCW	CLASS	SIC	FACTOR	SEAT CP	RADIUS	FARTHEST TERMINAL	COST NEW
		/							$

USE				CHECK COVERAGES																		
PLEASURE	COMM'L	FOR HIRE		LIAB	ADD'L NO-FAULT	UNDRINS MOTOR	F	LSP	RENT REIMB	DEDUCTIBLES	ACV	COMP/ OTC	SPEC C OF L
FARM	RETAIL			MED PAY	TOWING & LABOR	FT	COMP/ OTC	FG	AA	ST AMT	$
	SERVICE			NO-FAULT	UNINS MOTOR	SPEC C OF L	FTW	COLL		$	$	COLL

DRIVE TO WORK / SCHOOL	< 15 MILES	15 MILES +	NET VEH DR/CR:	TOTAL PREM: $

VEH #	YEAR	MAKE	MODEL	BODY TYPE	V.I.N.	VEHICLE TYPE	SYM / AGE	COMP / OTC SYM	COLL SYM
22	2003	Ford	F250		1FTNX20LX3EB74737	PP SPEC COML			

GARAGING ADDRESS	STREET (Required in KY)	CITY	COUNTY	STATE	ZIP

LIC STATE	TERR	GVW / GCW	CLASS	SIC	FACTOR	SEAT CP	RADIUS	FARTHEST TERMINAL	COST NEW
		/							$

USE				CHECK COVERAGES																		
PLEASURE	COMM'L	FOR HIRE		LIAB	ADD'L NO-FAULT	UNDRINS MOTOR	F	LSP	RENT REIMB	DEDUCTIBLES	ACV	COMP/ OTC	SPEC C OF L
FARM	RETAIL			MED PAY	TOWING & LABOR	FT	COMP/ OTC	FG	AA	ST AMT	$
	SERVICE			NO-FAULT	UNINS MOTOR	SPEC C OF L	FTW	COLL		$	$	COLL

DRIVE TO WORK / SCHOOL	< 15 MILES	15 MILES +	NET VEH DR/CR:	TOTAL PREM: $

VEH #	YEAR	MAKE	MODEL	BODY TYPE	V.I.N.	VEHICLE TYPE	SYM / AGE	COMP / OTC SYM	COLL SYM
23	2004	Ford	F250		1FTNW21P54EB53459	PP SPEC COML			

GARAGING ADDRESS	STREET (Required in KY)	CITY	COUNTY	STATE	ZIP

LIC STATE	TERR	GVW / GCW	CLASS	SIC	FACTOR	SEAT CP	RADIUS	FARTHEST TERMINAL	COST NEW
		/							$

USE				CHECK COVERAGES																		
PLEASURE	COMM'L	FOR HIRE		LIAB	ADD'L NO-FAULT	UNDRINS MOTOR	F	LSP	RENT REIMB	DEDUCTIBLES	ACV	COMP/ OTC	SPEC C OF L
FARM	RETAIL			MED PAY	TOWING & LABOR	FT	COMP/ OTC	FG	AA	ST AMT	$
	SERVICE			NO-FAULT	UNINS MOTOR	SPEC C OF L	FTW	COLL		$	$	COLL

DRIVE TO WORK / SCHOOL	< 15 MILES	15 MILES +	NET VEH DR/CR:	TOTAL PREM: $

VEH #	YEAR	MAKE	MODEL	BODY TYPE	V.I.N.	VEHICLE TYPE	SYM / AGE	COMP / OTC SYM	COLL SYM
24	2005	Ford	F250		1FTSW2OP75EA10230	PP SPEC COML			

GARAGING ADDRESS	STREET (Required in KY)	CITY	COUNTY	STATE	ZIP

LIC STATE	TERR	GVW / GCW	CLASS	SIC	FACTOR	SEAT CP	RADIUS	FARTHEST TERMINAL	COST NEW
		/							$

USE				CHECK COVERAGES																		
PLEASURE	COMM'L	FOR HIRE		LIAB	ADD'L NO-FAULT	UNDRINS MOTOR	F	LSP	RENT REIMB	DEDUCTIBLES	ACV	COMP/ OTC	SPEC C OF L
FARM	RETAIL			MED PAY	TOWING & LABOR	FT	COMP/ OTC	FG	AA	ST AMT	$
	SERVICE			NO-FAULT	UNINS MOTOR	SPEC C OF L	FTW	COLL		$	$	COLL

DRIVE TO WORK / SCHOOL	< 15 MILES	15 MILES +	NET VEH DR/CR:	TOTAL PREM: $

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AGENCY CUSTOMER ID: C00346

ACORD®

VEHICLE SCHEDULE

DATE (MM/DD/YYYY): 03/07/2013

AGENCY	CARRIER	NAIC CODE
R. N. Jones Agency, Inc.	Philadelphia Indemnity IC	

POLICY NUMBER	EFFECTIVE DATE	NAMED INSURED(S)
PHPK985945	03/08/2013	Valley Caliche

VEHICLE DESCRIPTION

VEH #	YEAR	MAKE	MODEL	BODY TYPE	V.I.N.	VEHICLE TYPE	SYM / AGE	COMP / OTC SYM	COLL SYM
25	2006	Ford	F250		1FTSW20566EA51643	PP SPEC COML			

GARAGING ADDRESS	STREET (Required in KY)	CITY	COUNTY	STATE	ZIP

LIC STATE	TERR	GVW / GCW	CLASS	SIC	FACTOR	SEAT CP	RADIUS	FARTHEST TERMINAL	COST NEW
		/							$

USE: PLEASURE, FARM, COMM'L, RETAIL, SERVICE, FOR HIRE

CHECK COVERAGES: LIAB, NO-FAULT, ADD'L NO-FAULT, MED PAY, UNINS MOTOR, UNDRINS MOTOR, TOWING & LABOR, SPEC C OF L, F, FT, FTW, LSP, COMP/OTC, COLL, RENT REIMB, FG

DEDUCTIBLES: ACV, COMP/OTC, SPEC C OF L, AA, ST AMT, $, $, COLL

DRIVE TO WORK / SCHOOL: < 15 MILES, 15 MILES +, NET VEH DR/CR:

TOTAL PREM: $

VEH #	YEAR	MAKE	MODEL	BODY TYPE	V.I.N.	VEHICLE TYPE	SYM / AGE	COMP / OTC SYM	COLL SYM
28	2000	Ford	F-550		1FDAF56F2YED07594	PP SPEC COML			

GARAGING ADDRESS	STREET (Required in KY)	CITY	COUNTY	STATE	ZIP

LIC STATE	TERR	GVW / GCW	CLASS	SIC	FACTOR	SEAT CP	RADIUS	FARTHEST TERMINAL	COST NEW
		/							$

USE: PLEASURE, FARM, COMM'L, RETAIL, SERVICE, FOR HIRE

CHECK COVERAGES: LIAB, NO-FAULT, ADD'L NO-FAULT, MED PAY, UNINS MOTOR, UNDRINS MOTOR, TOWING & LABOR, SPEC C OF L, F, FT, FTW, LSP, COMP/OTC, COLL, RENT REIMB, FG

DEDUCTIBLES: ACV, COMP/OTC, SPEC C OF L, AA, ST AMT, $, $, COLL

DRIVE TO WORK / SCHOOL: < 15 MILES, 15 MILES +, NET VEH DR/CR:

TOTAL PREM: $

VEH #	YEAR	MAKE	MODEL	BODY TYPE	V.I.N.	VEHICLE TYPE	SYM / AGE	COMP / OTC SYM	COLL SYM
30	2012	Chevrolet	Silverado		3GCPKREA9CG299776	PP SPEC COML			

GARAGING ADDRESS	STREET (Required in KY)	CITY	COUNTY	STATE	ZIP

LIC STATE	TERR	GVW / GCW	CLASS	SIC	FACTOR	SEAT CP	RADIUS	FARTHEST TERMINAL	COST NEW
TX		/							$36,523.71

USE: PLEASURE, FARM, COMM'L, RETAIL, SERVICE, FOR HIRE

CHECK COVERAGES: LIAB, NO-FAULT, ADD'L NO-FAULT, MED PAY, UNINS MOTOR, UNDRINS MOTOR, TOWING & LABOR, SPEC C OF L, F, FT, FTW, LSP, COMP/OTC, COLL, RENT REIMB, FG

DEDUCTIBLES: ACV, COMP/OTC, SPEC C OF L, AA, ST AMT, $, $, COLL

DRIVE TO WORK / SCHOOL: < 15 MILES, 15 MILES +, NET VEH DR/CR:

TOTAL PREM: $

VEH #	YEAR	MAKE	MODEL	BODY TYPE	V.I.N.	VEHICLE TYPE	SYM / AGE	COMP / OTC SYM	COLL SYM
						PP SPEC COML			

GARAGING ADDRESS	STREET (Required in KY)	CITY	COUNTY	STATE	ZIP

LIC STATE	TERR	GVW / GCW	CLASS	SIC	FACTOR	SEAT CP	RADIUS	FARTHEST TERMINAL	COST NEW
		/							$

USE: PLEASURE, FARM, COMM'L, RETAIL, SERVICE, FOR HIRE

CHECK COVERAGES: LIAB, NO-FAULT, ADD'L NO-FAULT, MED PAY, UNINS MOTOR, UNDRINS MOTOR, TOWING & LABOR, SPEC C OF L, F, FT, FTW, LSP, COMP/OTC, COLL, RENT REIMB, FG

DEDUCTIBLES: ACV, COMP/OTC, SPEC C OF L, AA, ST AMT, $, $, COLL

DRIVE TO WORK / SCHOOL: < 15 MILES, 15 MILES +, NET VEH DR/CR:

TOTAL PREM: $

VEH #	YEAR	MAKE	MODEL	BODY TYPE	V.I.N.	VEHICLE TYPE	SYM / AGE	COMP / OTC SYM	COLL SYM
						PP SPEC COML			

GARAGING ADDRESS	STREET (Required in KY)	CITY	COUNTY	STATE	ZIP

LIC STATE	TERR	GVW / GCW	CLASS	SIC	FACTOR	SEAT CP	RADIUS	FARTHEST TERMINAL	COST NEW
		/							$

USE: PLEASURE, FARM, COMM'L, RETAIL, SERVICE, FOR HIRE

CHECK COVERAGES: LIAB, NO-FAULT, ADD'L NO-FAULT, MED PAY, UNINS MOTOR, UNDRINS MOTOR, TOWING & LABOR, SPEC C OF L, F, FT, FTW, LSP, COMP/OTC, COLL, RENT REIMB, FG

DEDUCTIBLES: ACV, COMP/OTC, SPEC C OF L, AA, ST AMT, $, $, COLL

DRIVE TO WORK / SCHOOL: < 15 MILES, 15 MILES +, NET VEH DR/CR:

TOTAL PREM: $

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				2013 Auto
Item	Year	Make	Model	VIN #
TRACTORS				
TRAILERS				
	96	BIG TEX	30LP	16VDXD815T1C77078
	96	BIG TEX	12PI	4K8PX182XT1310719
	98	BIG TEX	50LA	4K8NX1625W1C34411
TRUCKS				
	86	INT'NAL	1954	1HTLDUXP5GHA29099
	89	INT'NAL	1954	1HTLDTVP4KH665984
	00	Ford	F550	1FDAF56F2YED07594
	00	Ford	F550	1FDAF56F8YEC72365
	07	Ford	F550	1FDAF56P47EA58948
PICKUP				
	03	Ford	F250	1FTNW20L43EA89590
	03	Ford	F250	1FTNX20LX3EB74737
	03	Ford	F350	1FDWF36LX3EB21553
	04	Ford	F250	1FTNW21P54EB53459
	05	Ford	F250	1FTSW2OP75EA10230
	05	Ford	F150	1FTPW14555KC65582
	05	Ford	F150	1FTRX12W55NA52681
	06	Ford	F250	1FTSW20566EA51643
	06	Ford	F250	1FTSW20526ED75494
	12	CHEV	Silverado	3GCPKREA9CG299776
		ENO		
		Hired		

REQUIREMENTS AGREEMENT
C-13-009-03-01

THIS AGREEMENT (the "Agreement") is entered into as of the 1ST day of March, 2013 by and between **Valley Caliche Products, Inc.** a Corporation ("Seller") and **Hidalgo County** ("Buyer").

WHEREAS, Buyer has solicited proposals for the supply of its requirements of **"Raw Pit Run and/or Pit Run Caliche (As Needed Basis)"** for Precinct No. 3, as further described in Exhibit "A" (the "Products"). Request for Bid (RFB) Procurement Packet, which are attached hereto and incorporated herein by reference for all purposes (the "RFB") for a period of one year; and

WHEREAS, Seller has submitted a proposal to supply Buyer's requirements; and

WHEREAS, Buyer has determined that Seller has submitted the lowest and best bid to meet Buyer's requirements for the Product.

NOW THEREFORE, for and in consideration of the mutual covenants and conditions hereinafter set forth, and other good an valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. Buyer agrees to purchase from Seller, and Seller agrees to sell to Buyer, all of the Products that Buyer may require for use by Buyer in **"Raw Pit Run and/or Pit Run ,"** in the areas of Hidalgo County projects for a period of one (1) year commencing March 21, 2013 and ending March 20, 2014 and may be extended with the County's sole discretion for an additional one (1) year period, and it is agreed that the Products will meet the specifications set forth in Exhibit "A" hereto. Hidalgo County reserves the right to extend this agreement for an additional sixty (60) day grace period at the end of the contract term (subject to the same terms, and conditions) for unforeseen delay in award of new bid for next contract term.

2. When Buyer determines that it needs a quantity of the Products to be delivered, it will, according to its Purchasing Policies, complete and submit to Seller a Purchase Order describing the type and quantity of the Products required.

3. Buyer agrees to pay Seller for each Purchase Order based on the prices set out in Exhibit "B". Seller shall render invoices for each Purchase Order, and the invoices shall be paid by Buyer on or before the 30th day following receipt of the invoice.

4. County may terminate this contract upon thirty (30) days written notice at any time for any reason or no reason at all.

5. General Provisions.

a. **Conflict with Applicable Law.** Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this Agreement and any present or future law, ordinance or

administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provisions of this Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

b. **No Waiver.** No waiver by Buyer of any breach of any provision of this Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

c. **Entire Agreement.** This Agreement contains the entire contract between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representations or agreements in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by Buyer and Seller, and not otherwise.

d. **Texas Law to Apply.** This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.

e. **Notice.** Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communications required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to Buyer:
Hidalgo County
Attn: County Judge
302 W. University Drive
Edinburg, Texas 78539

If to Seller:
Valley Caliche Products, Inc.
Attn: Mark Motheral, Vice President
PO Box 1086
Mission, Texas 78573

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the Unites States mail.

f. **Additional Documents.** The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.

g. **Successors.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

h. **Assignment.** This Agreement shall not be assignable.

i. **Headings.** The headings and captions contained in this Agreement are solely for convenient reference and shall not be deemed to affect the meaning or interpretation of any provision or paragraph hereof.

j. **Gender and Number.** All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and the singular shall include the plural whenever and as often as may be appropriate

k. **Authority to Execute.** The execution and performance of this Agreement by Buyer and Seller have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of Buyer and Seller in accordance with its terms.

l. **Commitment of Current Revenues Only**. In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of Buyer under this Agreement, Buyer may terminate this Agreement upon sixty (60) days written notice to Seller. Buyer agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Buyer pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1996).

m. **Insurance.** Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

n. **Purchasing Ethics**. Seller represents and warrants it has not, during the process of being awarded this contract violated the following ethical standards of Buyer and, upon and after the execution of this Agreement, agrees to abide by the following ethical standards of Buyer:

(1) It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of Hidalgo County, or for any elected official, department head or employee or former elected official, department head or employee of Hidalgo County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an officer of employment in connection with any decision,

approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advise, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefor pending before any department or agency of Hidalgo County.

(2) It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for Hidalgo County, or any person associated therewith, as an inducement for the award of a subcontract or order.

EXECUTED effective as of the day and year first above written.

APPROVED BY COMMISSIONERS COURT ON, March 1, 2013

APPROVED AS TO FORM:
ATLAS, HALL & RODRIGUEZ, LLP

By _____
Stephen L. Crain

Approved by Commissioners' Court
on 3/1/13 RD

HIDALGO COUNTY

By: Ramon Garcia
Ramon Garcia, County Judge

ATTEST:

_____
Arturo Guajardo, Jr., County Clerk

COMPANY:
VALLEY CALICHE, INC.

By: Mark Motheral
Printed Name: MARK MOTHERAL
Title: VICE PRESIDENT

EXHIBIT "A"

REQUEST FOR BID (RFB)
PROCUREMENT PACKET

Hidalgo County Purchasing Department
New Administration Building
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

December 17, 2012

Participant's name

Address

City

State, Zip Code

Re: **HIDALGO COUNTY PRECINCT NO. 3**
Request for Bids (RFB)-"Raw Pit Run and/or Pit Run Caliche"
RFB No.: 2013-009-01-09-SMA

Dear Participant:

Enclosed please find a Request for Bids (RFB) procurement packet for you review and consideration. Hidalgo County Purchasing Department welcomes and appreciates your participation in the RFQ process.

If any further assistance is required, please do not hesitate to call the Purchasing Department at (956) 318-2626.

Sincerely,

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/sma
Enclosures

Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

REQUEST FOR BIDS (RFB)

HIDALGO COUNTY PRECINCT NO. 3
"Raw Pit Run and/or Pit Run Caliche"
Bid No: 2013-009-01-09-SMA

Table of Contents

Item	Description	No. of Pages
1.	**Request for Bid Letter**	**1**
2.	**Request for Bid, Legal Notice**	**8**
3.	**Exhibit "A" Specifications/Requirements**	**3**
4.	**Exhibit "B" Bid Page,**	**1**
5.	**Exhibit "C" Insurance Requirements**	**4**
6.	**Exhibit "D" CIQ Conflict of Interest Questionnaire**	**1**
7.	**Vendor/Bidder Application and W-9 form**	**6**
8.	**Certification Regarding Debarment**	**1**
9.	**Draft Requirements Agreement**	**8**

The above mentioned items shall be found in the Request for Bid (RFB) packet that is attached herewith. Should you find that any of the items are not attached in its entirety please contact Purchasing by calling (956) 318-2626 or via email to sandra.montalvo@co.hidalgo.tx.us, and advise of missing documentation.

Thank you.

Martha L. Salazar

Martha L. Salazar, CPPB, Purchasing Agent

December 17, 2012
Date

LEGAL NOTICE

REQUEST FOR BIDS

HIDALGO COUNTY PRECINCT NO. 3

"Raw Pit Run and/or Pit Run Caliche"

Bid No: 2013-009-01-09-SMA

Bid No: 2013-009-01-09-SMA	Buyer: Sandra Montalvo	Tel. No: (956) 318-2626 Ext. 4865

REQUEST FOR BIDS

HIDALGO COUNTY PRECINCT NO. 3

"Raw Pit Run and/or Pit Run Caliche"

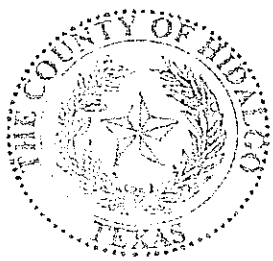
Bid No: 2013-009-01-09-SMA

BID OPENING DATE: January 09, 2013 @ 9:30 a.m.

Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Physical Address: 2802 S. Business Hwy. 281 -New Administration Building
Mailing/Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539

956 318-2626



1. Sealed bids will be received for ***Hidalgo County Precinct No. 3-Raw Pit Run and/or Pit Run Caliche*** in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the specifications. Hidalgo County reserves the right to reject the deviation and its effect on the overall bid.

2. **One (1) original and Three (3) copies** of all bids are required with the bidders name and return address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: ***Bid-2013-009-01-09-SMA-Hidalgo County Precinct No. 3- Raw Pit Run and/or Pit Run Caliche*** and in County's Purchasing Department with a physical address: 2802 S. Business 281 and a mailing address: 2812 S. Business Hwy., 281, New Administration Building, Edinburg, Texas, ***on or before 9:30 A.M., Wednesday, January 09, 2013.***

   NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY BID RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE IN REFERENCE TO ***RFB No.2013-009-01-09-SMA--Hidalgo County Precinct No. 3- Raw Pit Run and/or Pit Run Caliche***

   Hidalgo County reserves the right to refuse and reject any/all bids and to waive any/all formalities or technicalities, or to accept the bid considered the best and most advantageous to Hidalgo County

3. Hidalgo County reserves the right to: A. separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B. reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C. award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so."

4. The Bidder shall not substitute items named in the bid without the express written consent of Hidalgo County. Failure of the delivered item(s) to perform as specified or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.

5. For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, bidders are required to include illustrations, specifications, explanation of

warranties, and service data with their bid including catalogue numbers and any necessary references.

7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.

8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.

9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.

10. County reserves the right to accept or reject any or all bids.

11. Costs are to be net F.O.B., County Prepaid.

12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the Hidalgo County Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy o their Federal ID Number Certificate.

15. **DELIVERY INSTRUCTIONS:**

- No deliveries accepted after 3:00 P.M., Monday-Friday.
- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.
- If you need additional information call the office listed below:

Hidalgo County Purchasing Department
Martha L. Salazar, Purchasing Agent
(956) 318-2626

15. BILLING AND PAYMENT INSTRUCTIONS:

- Invoices must include:
  a) Name and address of successful bidder
  b) Name and address of receiving department or official
  c) Purchase Order Number and Contract Number (if any)
  d) Notation – ***Hidalgo County Precinct No. 3- Raw Pit Run and/or Pit Run Caliche*** Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.

- Discount payments will be considered when offered.

- Contact person for Billing and Payment questions:

Norma Ceballos
Hidalgo County Precinct #3
724 N. Breyfogle
Mission, TX 78574
Phone :(956) 585-4509
Fax :(956) 205-7009

17. **SCHEDULE OF EVENTS**

Bid Opening, 9:30 AM	*January 09, 2013*
Award of Contract	_____,2013
Commence Work or Deliver Products	_____,2013

18. ~~**Bid or Performance Bond and**~~ **DEBARMENT CERTIFICATION;** ~~**Payment under Contract**~~**(if applicable)**

- If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76.

- Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.

- If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.

- If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.

- For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

19. **ETHICAL STANDARDS:**

- It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

- It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

- No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20. **DISCLOSURE OF CONFLICT OF INTEREST**

- Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please Submit completed CIQ forms to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse **COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.**

21. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

22. Bids, and all goods and services provided there under, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

23. Minimum Standards For Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under the bid;
- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

24. Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

24. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.

25. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:

A. Meet schedules;
B. Pay any required fees or taxes; or
C. Otherwise perform in accordance with the specifications.

26. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgment with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.

27. Successful bidder shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

28. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

29. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

Bid
For

Hidalgo County Precinct No. 3
Raw Pit Run and/or Pit Run Caliche

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Physical address: 2802 S. Business Hwy. 281-New Administration Building
Mailing address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that Hidalgo County reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

EXHIBIT "A"

SPECIFICATIONS/REQUIREMENTS

REQUEST FOR BIDS

HIDALGO COUNTY PRECINCT NO. 3

"Raw Pit Run and/or Pit Run Caliche"

Bid No: 2013-009-01-09-SMA

EXHIBIT "A"

Specifications/Requirements
Hidalgo County Precinct No. 3
"Raw Pit Run and/or Pit Run Caliche"
Bid No.: 2013-009-01-09-SMA

OVERVIEW

Hidalgo County Pct 3 is seeking to purchase Raw Pit Run unprocessed Caliche material for a project located on FM 2221 aka Jara China Road & Mile 14. It is intended that the amount of *"Raw Pit Run and/or Pit Run Caliche" needed by Hidalgo County Precinct No. 3* will be purchased on an "As Needed Basis".

1. It shall be agreed & understood that Hidalgo County Precinct No. 3 will purchase no more material than is needed.

2. The contract will be in effect for a period of (1) one year with the County's option to extend for an additional one (1) year under the same price, terms, and conditions. Prices must remain firm during the contract period.

3. Hidalgo County reserves the right to continue this bid for an additional (60) sixty day "Grace Period" at the end of the contract term due to unforeseen delay of award for next contract term.

4. Bid price shall be per ton.

5. Hidalgo County reserves the right to reject any or all bids, to waive any or all formalities, or to accept the bid considered the best and most advantageous to the County, including compliance to bid specifications.

6. Location is an important factor in the evaluation of the bids, due to transportation costs which must be taken into consideration if material is picked up at the plant site. Shortest distance to plant site is a determining factor along with prices.

7. Hidalgo County Precinct No. 3 reserves the right to hold the bids received for a period of (90) ninety days without taking action hereon.

8. Hidalgo County reserves the right to award to one or more bidder(s) whichever is in the best interest of the County.

9. The contract shall remain in effect until contract expires, delivery /completion of services ordered or terminated by either party with a (30) thirty day written notice prior to any cancellation. The successful bidder(s) must state therein the reasons for such cancellation. Hidalgo County reserves the right to award canceled contract to next lowest bidder as it deems to be in the best interest of the County.

10. Insurance Certificates as per "Exhibit C" must be submitted to the Purchasing Department prior to any services being performed by the awarded bidder(s).

11. When requested, samples shall be furnished free of expense to Hidalgo County.

12. Testing may be performed at the request of Hidalgo County anytime during the length of the contract through an independent testing laboratory.

13. Continuing non-performance of the bidder in terms of specifications shall be basis for the terminator of the contract by the County. The County shall not pay for work, equipment, or supplies which are

unsatisfactory. Vendors will be given a reasonable opportunity before termination to correct the deficiencies.

14. In the event the material furnished does not meet all the above requirements (regardless of weather, test's acceptability, method of repair or other conditions), the County reserves the option to require the material supplier to replace or to reimburse the County for the unused portion of material found to be unsatisfactory.

15. Awarded Bidder shall have at the Bidder's Pit Location (s) (On Site) an electronic or manual scale **with a Minimum of 70 Ft. in length.**

16. It is expressly understood and agreed that in case Hidalgo County should need "Raw Pit Run and/or Pit Run Caliche" not available within the time frame needed from the successful vendor during the term of this contract, Hidalgo County reserves the right to purchase these items from other sources other than the successful vendor and shall not be in violation of any terms or conditions of said contract. Further, Hidalgo County reserves the right to seek another vendor if, at any time, vendor's prices do not conform to public pricing.

MARKET VOLATILITY AND UNIT PRICE ADJUSTMENTS:
Hidalgo County recognizes that during periods of national crisis and unstable economic conditions, unforeseen price increases might affect costs for goods and services contracted on an annual basis. The following procedure may be employed to mediate price volatility:

1) **REQUESTING PRICE ADJUSTMENT:** Upon written request of the Vendor to the County Purchasing Agent, the County may review evidence of prevailing industry-wide market conditions that warrant an adjustment in bid prices contained in the contract.

   A Vendor must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Such written request must be accompanied by a certified copy of the supplier's advisory or notification to the vendor of the price changes.

   The Vendor must put the Purchasing Agent on the mailing lists for such publications so that the Purchasing Agent can monitor said changes. Such membership shall be at no cost to the County.

   The County Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interest of the County.

   No price escalation will be authorized in excess of the amount of the increase referred to in the supplier's notice.

   The County may only grant a price increase if the evidence presented is deemed reliable. Should the County allow a price increase, the approved price change shall be honored for all orders received by the vendor or contractor after the effective date of such price change. Approved price changes are not applicable to orders already issued and in process at time of price change.

2) **PRICE REDUCTION:** Vendor shall notify the County at the time when the Vendor's costs for items and/or supplies reduce due to stabilization in the market at which time prices for items on this contract shall be reduced accordingly. Failure by the Vendor to notify the County of a decrease in costs for items and/or supplies for which the Vendor was granted a price adjustment, may result in immediate termination of this contract and the County shall not be obligated to pay the Vendor the difference between the contract price and the price adjustment.

3) **TIME FRAME FOR ADJUSTED PRICE INCREASES:** Price increases are only valid for the quarter in which they are requested and approved. Prices shall return to the original contract price at the beginning of the following quarter unless a Vendor notifies the County in writing within ten (10) days of expiration of the quarter in which the price increase is in effect, that it desires to have the price increase continue or that the Vendor is requesting a different price increase for the following quarter. Such request must be supplemented with sufficient justification to demonstrate that the price increase remains necessary. The County Purchasing Department shall have sole discretion whether to grant the price increase extension. The County too, shall have discretion to unilaterally reduce, eliminate or extend a price adjustment to the Vendor at any time upon written notice from the County to the Vendor demonstrating justification for such reduction, elimination or extension of the price adjustment.

4) **ALLOWABLE REVIEW PERIODS:** Price adjustment reviews may only be requested by the Vendor on a quarterly basis. However, the County may at its own discretion, conduct temporary price adjustment reviews at any time. The County Purchasing Agent and/or the County Auditor reserve the right to audit and/or examine any pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice and during normal business hours.

5) **DOLLAR LIMIT TO PRICE CHANGES:** The total increase in contract price shall not exceed twenty-five percent (25%) of the original contract price during the contract term.

ADDITIONAL INFORMATION:

1. All applicable forms in this packet must be filled in its entirety and submitted with bid response. Incomplete sections may be considered for probable cause of disqualification and/or non-compliance.

2. All costs and expenses associated with the preparation and submission of (bids, proposals and/or quotes) shall be the responsibility of the bidder and no reimbursements for such charges or expenses shall be passed onto Hidalgo County.

3. Information regarding this project can be addressed in writing, to the Hidalgo County Purchasing Department. Hidalgo County is also requesting that any and all questions, inquiries and clarifications regarding quotes, bids, proposal or statement of qualifications be addressed to Martha L. Salazar, CPPB, Purchasing Agent, **AT 2802 SOUTH BUSINESS HWY 281, EDINBURG, TEXAS 78539. TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

EXHIBIT "B"

BID PAGE

REQUEST FOR BIDS

HIDALGO COUNTY PRECINCT NO. 3

"Raw Pit Run and/or Pit Run Caliche"

Bid No: 2013-009-01-09-SMA

EXHIBIT"B"

Bid Page

Hidalgo County Precinct No. 3

"Raw Pit Run an/or Pit Run Caliche"

RFB No.: 2013-009-01-09-SMA

Each line item on Bid Page is required to be completed as instructed. Incomplete sections may be considered for probable cause of disqualification and/or non-compliance.

RAW PIT RUNS UNPROCESSED MATERIAL COST PER TON: $_____

LOCATION OF PIT(S):_____

_____

BIDDER'S INFORMATION:

I/We the undersigned hereby certify that I/We am/are a duly authorized official of the company and have the authority to sign on behalf of the company and assure that all statements made in the bid are true. I/We agree to furnish and deliver the specified items/services at the prices stated herein, and have read, understand, and agree to the terms and conditions contained herein and on all of the attachments.

BIDDER/COMPANY NAME: _____

ADDRESS: _____

CITY/STATE/ZIP CODE: _____

PHONE & FAX NO.'S: _____

CELLULAR PHONE: _____

AUTHORIZED SIGNATURE: _____

PRINTED NAME: _____

TITLE: _____

EMAIL: _____

EXHIBIT "C"

INSURANCE REQUIREMENTS

REQUEST FOR BIDS

HIDALGO COUNTY PRECINCT NO. 3

"Raw Pit Run and/or Pit Run Caliche"

Bid No: 2013-009-01-09-SMA

EXHIBIT "C"

Insurance Requirements
Applicable to the Acquisition of Goods and /or Services
(other than Professional Services)

The Bidder awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the bidder in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. A Five Hundred Thousand Dollar ($500,000.00) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of County.

2. Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars ($300,000.00) per person and Five Hundred Thousand Dollars ($500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand ($500,000.00) arising out of the services provided to County hereunder.

3. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;

4. Workers compensation insurance in amounts established by Texas law, unless the Bidder is specifically exempted from the Texas Workers Compensation Act, Texas Labor Code Chapter 401, et. seq.

Hidalgo County will only accept certificates of insurance on an Acord form (as attached hereto). Certificates of insurance shall name Hidalgo County as additional insured and must be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

Revised 10/01/08

ACORD

CERTIFICATE OF INSURANCE

DATE (MM/DD/YY)

PRODUCER

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE

INSURED

INSURER A:

INSURER B:

INSURER C

INSURER D.

INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THER TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	**GENERAL LIABILITY** ☐ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE ☐ OCCUR ☐ OWNER'S & CONT PROT ☐ OWNER'S PROTECTIVE LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER ☐ POLICY ☐ PROJECT ☐ LOC				EACH OCCURRENCE	$
					FIRE DAMAGE (Any one fire)	$
					MED EXP (Any one person)	$
					PERSONAL & ADV INJURY	$
					GENERAL AGGREGATE	$
					PRODUCTS - COMP/OP AGG	$
B	**AUTOMOBILE LIABILITY** ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident)	$
					BODILY INJURY (Per person)	$
					BODILY INJURY (Per accident)	$
					PROPERTY DAMAGE (Per accident)	$
	GARAGE LIABILITY ☐ ANY AUTO				AUTO ONLY-EA ACCIDENT	$
					OTHER THAN AUTO ONLY EA ACC / AGG	$
C	**EXCESS LIABILITY** ☐ OCCUR ☐ CLAIMS MADE ☐ DEDUCTIBLE ☐ RETENTION $				EACH OCCURRENCE	$
					AGGREGATE	$
						$
						$
						$
D	**WORKERS COMPENSATION AND EMPLOYER'S LIABILITY**				WC STATU- TORY LIMITS ☐ OTHER	
					E.L. EACH ACCIDENT	$
					E.L. DISEASE-EA EMPLOYEE	$
					E.L. DISEASE-POLICY LIMIT	$
	OTHER					

SAMPLE

DESCRIPTION OF OPERATIONS / LOCATION / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

County of Hidalgo shall be named as additional insured on all Commercial General Liability policies.

CERTIFICATE HOLDER	ADDITIONAL INSURED; INSURER LETTER:	CANCELLATION
Hidalgo County Attn: Purchasing Department 2812 S Highway Bus. 281 Edinburg, Texas 78539		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BY CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES AUTHORIZED REPRESENTATIVE

Insurance Requirement Acknowledgment

I, _____, authorized representative for _____,
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

☐ will be acquired within 10 working days after notification from Purchasing Department of bid awarded by the Hidalgo County Commissioners' Court;

☐ will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of bid award by the Hidalgo County Commissioners' Court; currently carry the following:

Automobile Liability: $_____ General Liability: $_____

☐ have already been met, see attached copy of insurance certificate.

_____ _____.
Authorized Representative Date

Notice to Bidder:
A certificate of insurance for the required insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award of bid and to execute a contract between your Company and the County

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the bid award to be rescinded and re-awarded to next lowest bidder. Certificates of Insurance will be monitored and verified on a **quarterly basis** to ensure coverage policy is in place. It is the Company=s obligation to maintain the appropriate insurance coverage throughout the term of the contract.

THIS FORM MUST ACCOMPANY BID PACKET

PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, _____, possess all of the APPLICABLE:

1. Licenses: _____.
2. Bonds: _____.
3. Certificates: _____.
4. Permits: _____.
5. Other: _____.

necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this bid, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

* Any licenses, bonds, certificates, permits, etc. which are required must be presented as part of the bid packet in order to expedite the bid evaluation process. Failure to provide said documentation will result in the disqualification of your bid.

_____ _____.
Authorized Signature Date

_____.
Company

_____.
Address

_____.
City, State, Zip

EXHIBIT "D"

CIQ FORM
CONFLICT OF INTEREST QUESTIONNAIRE

REQUEST FOR BIDS

HIDALGO COUNTY PRECINCT NO. 3

"Raw Pit Run and/or Pit Run Caliche"

Bid No: 2013-009-01-09-SMA

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. *See* Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY
Date Received

1 **Name of person who has a business relationship with local governmental entity.**

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 **Name of local government officer with whom filer has employment or business relationship.**

_____

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐ Yes ☐ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes ☐ No

D. Describe each employment or business relationship with the local government officer named in this section.

4

_____ _____

Signature of person doing business with the governmental entity Date

Adopted 06/29/2007

VENDOR'S APPLICATION

&

W-9 FORM

REQUEST FOR BIDS

HIDALGO COUNTY PRECINCT NO. 3

"Raw Pit Run and/or Pit Run Caliche"

Bid No: 2013-009-01-09-SMA

HIDALGO COUNTY
PURCHASING DEPARTMENT
Bidder/Vendor Application

Complete in print or type. Please return this application to the Hidalgo County Purchasing Department
thru Facsimile: (956) 318-2629 or (956) 292-7612
in person or regular mail to: 2812 S. Business Hwy. 281 , Edinburg, Texas 78539
or email: purchasing@co.hidalgo.tx.us

Company Name: Telephone No. ( )

dba Name:

Legal Name:

Mailing Address : Fax No. ( )

Physical Address:

City, State, Zip Tax I.D. No.

Remit to Address : City, State, Zip

E-Mail Address:

Representative(s) Name(s) & Title(s)

Type of Organization (check one): _____ Individual _____ Partnership _____ Corporation _____Non-Profit
_____ LLC _____ Sole Proprietor _____ Other, Specify
State Identification No._____ (Please attached completed W-9 form with this application)
Federal Identification No. or (if individual) SS No.

State of Incorporation: _____ Date:_____ Other:

Type of Business (check one): _____ Manufacturer _____ Wholesaler _____ Retailer _____ Broker
_____ Distributor _____ Service Organization _____ Other, Specify

Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts:

Small and/or Disadvantaged Business Information (check application criteria)
Small Business: Disadvantaged Business (At Least 51% Ownership)

☐ Less than 125,000 annual gross receipt
☐ Less than 250,000 annual gross receipt
☐ Less than 499,000 annual gross receipt
☐ More than 500,000 annual gross receipt

☐ Black American
☐ Hispanic American
☐ Asian Pacific American

☐ Native American
☐ Women
☐ Other

Have you been certified as a HUB or an MBE/WBE source?: ☐ Yes ☐ No

Indicate Certification No.(s):_____ or are Certificate(s) attached?: ☐ Yes ☐ No

What type of product(s) is/are solicited by your company?:

Would you like to be provided with specifications for procurements of such products?: ☐ Yes ☐ No

To Be Completed by the County: Rec'd by (Purchasing):_____ Date Rec'd by (Purchasing):

Date Forwarded Information to Auditor's Office:_____Entry Date: _____ Vendor No.:

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source?: ☐**Yes** ☐ **No**

If yes, by whom?: ☐ **Texas Building & Procurement Commission** ☐ **Other**_____

Indicate Certification No(s).:_____ **or Are Certificate(s) Attached?:** ☐ **Yes** ☐ **No**

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid, RFP,or RFQ is to be subcontracted with Certified HUB sources?: _____%
(List HUB Subcontractor information below).

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ Other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ Other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

Form **W-9**
(Rev. January 2011)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification (required): ☐ Individual/sole proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶

☐ Other (see instructions) ▶

☐ Exempt payee

Address (number, street, and apt. or suite no.)

Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number

			–			–				

Employer identification number

		–							

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here | **Signature of U.S. person** ▶ | **Date** ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,
- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,

2. You do not certify your TIN when required (see the Part II Instructions on page 3 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules for partnerships* on page 1.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

Partnership, C Corporation, or S Corporation. Enter the entity's name on the "Name" line and any business, trade, or "doing business as (DBA) name" on the "Business name/disregarded entity name" line.

Disregarded entity. Enter the owner's name on the "Name" line. The name of the entity entered on the "Name" line should never be a disregarded entity. The name on the "Name" line must be the name shown on the income tax return on which the income will be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a domestic owner, the domestic owner's name is required to be provided on the "Name" line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the "Business name/disregarded entity name" line. If the owner of the disregarded entity is a foreign person, you must complete an appropriate Form W-8.

Note. Check the appropriate box for the federal tax classification of the person whose name is entered on the "Name" line (Individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

Limited Liability Company (LLC). If the person identified on the "Name" line is an LLC, check the "Limited liability company" box only and enter the appropriate code for the tax classification in the space provided. If you are an LLC that is treated as a partnership for federal tax purposes, enter "P" for partnership. If you are an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter "C" for C corporation or "S" for S corporation. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the "Name" line) is another LLC that is not disregarded for federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the "Name" line.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name/ disregarded entity name" line.

Exempt Payee

If you are exempt from backup withholding, enter your name as described above and check the appropriate box for your status, then check the "Exempt payee" box in the line following the "Business name/ disregarded entity name," sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following payees are exempt from backup withholding:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),

2. The United States or any of its agencies or instrumentalities,

3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,

4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or

5. An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

6. A corporation,

7. A foreign central bank of issue,

8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,

9. A futures commission merchant registered with the Commodity Futures Trading Commission,

10. A real estate investment trust,

11. An entity registered at all times during the tax year under the Investment Company Act of 1940,

12. A common trust fund operated by a bank under section 584(a),

13. A financial institution,

14. A middleman known in the investment community as a nominee or custodian, or

15. A trust exempt from tax under section 664 or described in section 4947.

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 9
Broker transactions	Exempt payees 1 through 5 and 7 through 13. Also, C corporations.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 5
Payments over $600 required to be reported and direct sales over $5,000 [1]	Generally, exempt payees 1 through 7 [2]

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at *www.ssa.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/businesses* and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: *A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.*

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, below, and items 4 and 5 on page 4 indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on the "Name" line must sign. Exempt payees, see *Exempt Payee* on page 3.

Signature requirements. Complete the certification as indicated in items 1 through 3, below, and items 4 and 5 on page 4.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account [1]
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor [2]
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee [1]
b. So-called trust account that is not a legal or valid trust under state law	The actual owner [1]
5. Sole proprietorship or disregarded entity owned by an individual	The owner [3]
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulation section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	**Give name and EIN of:**
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity [4]
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulation section 1.671-4(b)(2)(i)(B))	The trust

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or "DBA" name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

[4] List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

*Note. Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to *phishing@irs.gov*. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: *spam@uce.gov* or contact them at *www.ftc.gov/idtheft* or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

CERTIFICATION REGARDING DEBARMENT

REQUEST FOR BIDS

HIDALGO COUNTY PRECINCT NO. 3

"Raw Pit Run and/or Pit Run Caliche"

Bid No: 2013-009-01-09-SMA

Certification
Regarding Debarment, Suspension Ineligibility

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, in the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;

b. Have not within a three-year period preceding this bid/proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, theory, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and

d. Have not within a three-year period preceding this bid/proposal and/or application had one or more public transactions terminated of cause or default.

Signature:_____

Print Name:_____

Title:_____

Telephone Number:_____

Date:_____

If the proposer is unable to certify to all of the statements in this Certification, such proposer should attach an explanation to this proposal.

DRAFT REQUIREMENTS AGREEMENT

REQUEST FOR BIDS

HIDALGO COUNTY PRECINCT NO. 3

"Raw Pit Run and/or Pit Run Caliche"

Bid No: 2013-009-01-09-SMA

EXHIBIT "B"

BID PAGE

EXHIBIT"B"

Bid Page

Hidalgo County Precinct No. 3

"Raw Pit Run an/or Pit Run Caliche"

RFB No.: 2013-009-01-09-SMA

OPENED 9:42 1-9-13 Witnessed

Each line item on Bid Page is required to be completed as instructed. Incomplete sections may be considered for probable cause of disqualification and/or non-compliance.

(TWO DOLLARS PER TON F.O.B. PIT – HOUTS PIT)

RAW PIT RUNS UNPROCESSED MATERIAL COST PER TON: $2.00 PER TON F.O.B. PIT

LOCATION OF PIT(S): F.O.B. HOUTS PIT, McCOOK, TEXAS.

HOUTS PIT IS LOCATED ON THE CORNER OF F.M. 490 AND TEXAN ROAD, EAST OF McCOOK TEXAS.

BIDDER'S INFORMATION:

I/We the undersigned hereby certify that I/We am/are a duly authorized official of the company and have the authority to sign on behalf of the company and assure that all statements made in the bid are true. I/We agree to furnish and deliver the specified items/services at the prices stated herein, and have read, understand, and agree to the terms and conditions contained herein and on all of the attachments.

BIDDER/COMPANY NAME:	VALLEY CALICHE PRODUCTS, INC.
ADDRESS:	P.O. BOX 1086
CITY/STATE/ZIP CODE:	MISSION, TEXAS 78573
PHONE & FAX NO.'S:	(956) 581-2751 FAX (956) 585-6844
CELLULAR PHONE:	N/A NONE
AUTHORIZED SIGNATURE:	Mark Motheral
PRINTED NAME:	MARK MOTHERAL
TITLE:	VICE PRESIDENT
EMAIL:	valleycaliche@aol.com

EXHIBIT "C"

CERTIFICATE OF INSURANCE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 01/29/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	R. N. Jones Agency, Inc. 510 E. Harrison (78550) P. O. Box 532267 Harlingen TX 78553-2267
CONTACT NAME:	
PHONE (A/C, No, Ext):	(956) 423-1147
FAX (A/C, No):	(956) 423-3906
E-MAIL ADDRESS:	
INSURED	Valley Caliche Products, Inc. P O Box 1086 Mission TX 78573-1086

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Unitrin County Mutual IC	
INSURER B: Texas Mutual Insurance Co	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	GENERAL LIABILITY						EACH OCCURRENCE	$
	COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
	CLAIMS-MADE OCCUR						MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$
								$
A	AUTOMOBILE LIABILITY			FCNCCA7876777-09	03/08/2012	03/08/2013	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,025
	ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS / SCHEDULED AUTOS (X)						BODILY INJURY (Per accident)	$
	HIRED AUTOS (X) / NON-OWNED AUTOS (X)						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			TSF-0012396501	05/11/2012	05/11/2013	WC STATU-TORY LIMITS / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: N	N/A					E.L. EACH ACCIDENT	$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 500,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

Hidalgo County
100 E. Cano
Edinburg TX 78539-

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

AI 000180

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 01/29/2013

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IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
Crump Insurance Services, Inc. 13105 Northwest freeway, Suite 950 Houston TX 77040	PHONE (A/C, No, Ext): (713) 690-0500	FAX (A/C, No): (713) 690-8319
	E-MAIL ADDRESS:	

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
Valley Caliche Products, Inc. P O Box 1086 Mission TX 78573-1086	INSURER A : Admiral Insurance Company	
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY			CA000014804-03	03/01/2012	03/01/2013	EACH OCCURRENCE	$ 1,000,000
	X COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 50,000
	CLAIMS-MADE X OCCUR						MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	$ 2,000,000
	X POLICY PRO-JECT LOC							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS / NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB / OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB / CLAIMS-MADE						AGGREGATE	$
	DED / RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N						WC STATU-TORY LIMITS / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N/A (Mandatory in NH)						E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

Hidalgo County
100 E. Cano
Edinburg TX 78539-

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

AI 000180

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AGENDA
CC REGULAR
HIDALGO COUNTY
COMMISSIONERS COURT
MEETING
March 1, 2013
1:40 P.M.

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a REGULAR MEETING of the Commissioners' Court will be held in the Commissioners' Courtroom of the Administration Building, 100 E. Cano, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

1. **Roll Call**
   All members of the Court were counted present, with the exception of Judge Garcia and Commissioner Flores.

2. **Pledge of Allegiance**
   Steve Crain, Legal Counsel, led the Court and Audience in reciting the Pledge of Allegiance.

3. **Prayer**
   Monica Badillo led the Court and Audience in Prayer.

4. **Open Forum**
   -Barbara Storz provided the Court a presentation on her Annual Report, including but not limited to the Education Programs, Horticultural Crops and Growing Growers Market.
   -Raul Sesin discussed proposed House Bill 611 that will change the foundation requirements that the County currently has on Local Government Code & Model Rules. Some important changes will allow for down payment of funds, escrowing of monies and explained that 5-10 Acre Lots will not be regulated.

5. **Executive Officer - Valde Guerra:**

   A. 1. Requesting exemption from competitive bidding requirements under the Texas Local Government Code, Section 262.024(A) (4) "a Professional Service" for the "provision of legal services/representation in connection with litigation."

   2. Requesting engagement with the firm of _____ for the "Provision of Legal Services/Representation in connection with Litigation" and authority to submit letter of engagement

   NO ACTION taken on items 5.A.1 & 2.

C. Pct. 3

1. Requesting approval of Supplemental Agreement No. 2 to Work Authorization No. 1 (an increase in the amount of ($61,808.22), for current contract with L&G Consulting Engineering, Inc. for the "FM 681 from (FM 2221 to SH 107) for Hidalgo. C-192-06-08

   On motion by COMMISSIONER, PCT. 4 JOSEPH PALACIOS, seconded by COMMISSIONER, PCT. 1 A.C. CUELLAR, JR. , the Court made a UNANIMOUS vote to approve with Correction being C-09-192-06-08.

   Vote: 3 - 0 - Unanimously

2. Requesting approval of Supplemental Agreement No. 2 to Work Authorization No. 1 (an increase in the amount of ($27,065.60),for current contract with L&G Consulting Engineering, Inc. for the "FM 2221 from (FM 681 TO SH 364) for Hidalgo. C-192A-06-08

   On motion by COMMISSIONER, PCT. 4 JOSEPH PALACIOS, , the Court made a UNANIMOUS vote to approve, with correction being C-09-192A-06-08.

   Vote: 3 - 0 - Unanimously

3. Acceptance and approval to execute a Professional Surveying Services (On an As Needed Basis) contract/agreement for the provision of surveying services for "Projects located within Hidalgo County Precinct No. 3 ," with RODS Surveying, as authorized & approved for negotiations by CC on 12/28/12.

   NO ACTION taken on this item.

4. Presentation of bids received as detailed and attached herein for the purpose of award and approval of contract document with the lowest vendor meeting all specifications and/or requirements as attached hereto for: Hidalgo County Precinct 3 - Raw Pit Run and/or Pit Run Caliche - RFB No. 2012-009-01-09-SMA.

   On motion by COMMISSIONER, PCT. 4 JOSEPH PALACIOS, seconded by COMMISSIONER, PCT. 1 A.C. CUELLAR, JR. , the Court made a UNANIMOUS vote of approval to award to Valley Caliche Products.

   Vote: 3 - 0 - Unanimously

D. Pct. 4

AI-43426 **Purchasing Department 9. J.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted For: Martha L Salazar-Purchasing Dept

Submitted By: Darlene Betancourt, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Approval to exercise the County's option to extend the one (1) year term as allowed under the current contract with same rates, terms and conditions for the provision of provding Veterinary Services-Hidalgo County Sheriff's Office with Dr. Justin Cerelli and Four Paws Animal Hospital (04/30/2014 to 04/29/2015)

BACKGROUND

Fiscal Impact

FISCAL YEAR: ACCT. #: 4-1100-421-00-280-001-0-339

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Attachments

Four Paws

Contract-Four Paws

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/04/2014 11:31 AM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Darlene Betancourt Started On: 03/04/2014 10:33 AM

Final Approval Date: 03/14/2014

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

February 21, 2014

Dr. Justin Cerelli, President
Four Paws Animal Hospital
214 Conquest Boulevard
Edinburg, Texas 78539
(956) 383-2202

Re: Contract# C-13-125-04-30 –Veterinary Services (on an as needed basis)
Hidalgo County

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's sole option to exercise the 1 year option extension, as provided in the current contract (under the same rates, terms and conditions). Please acknowledge receipt of this notice for placement on Hidalgo County Commissioners' Court agenda meeting for discussion, consideration and action, by signing below and returning to the Purchasing Department, via facsimile to (956) 956-318-2629 or email to: darlene.betancourt@co.hidalgo.tx.us , so as to meet the agenda request form deadlines.

By: _____ Date: 2-25-14
Dr. Justin Cerelli, President

Additionally, we are requesting your company provides an "Updated Certificate of Insurance" as required through Hidalgo County's Request for (Bid, Quote, Proposal, Statements of Qualifications).

Should you have any questions or require additional information, please do not hesitate to contact me at (956)292-7000 x-4852. Your cooperation to this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Respectively,

Darlene H. Betancourt, CPPB
Hidalgo County Purchasing Department

xc: file

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FOURP-1 OP ID: CS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 02/24/14

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Shepard Walton King Ins. Group 121 W. Pecan McAllen, TX 78501 Cynthia Cabaza, CIC 956-682-2841 956-630-4015	CONTACT NAME: Erika Alanis PHONE (A/C, No, Ext): 956-682-2841 FAX (A/C, No): 956-630-4015 E-MAIL ADDRESS: ealanis@swkins.com
	INSURER(S) AFFORDING COVERAGE — NAIC #
	INSURER A : America First Insurance
INSURED Four Paws Animal Hospital Dr. Justin Cerelli DVM, PC,DBA Dr. Justin Cerelli DVM, PC,dba 214 Conquest Blvd. Edinburg, TX 78539	INSURER B :
	INSURER C :
	INSURER D :
	INSURER E :
	INSURER F :

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC			55703869	10/07/13	10/07/14	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 1,000,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
A	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $			55703869	10/07/13	10/07/14	EACH OCCURRENCE AGGREGATE	$ 1,000,000 $ 1,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

Four Paws Animal Hospital
Dr. Justin Cerelli DVM, PC,DBA
214 Conquest Blvd.
Edinburg, TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Cynthia Cabaza

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STATE OF TEXAS §
§
COUNTY OF HIDALGO §

CONTRACT FORVETERINARY SERVICES
C-13-125-04-30

THIS AGREEMENT is made on this the **30th** day of **April , 2013** by and between HIDALGO COUNTY, a political subdivision of the State of Texas, (hereinafter "County") and **Dr. Justin Cerelli, licensed by the State Board of Veterinary Medical Examiners and Four Paws Animal Hospital**, (hereinafter "Contractor") to provide services for the Hidalgo County Sheriff's Office in the manner hereinafter provided.

WITNESSETH

WHEREAS, Contractor responded to a request for quotes for **"Veterinary Services",** as more particularly described in Exhibit "A" (the "Services"); and

WHEREAS, Contractor submitted a quote to provide services in accordance with Exhibit "A"" Request for Quotes attached hereto respectively, and incorporated herein for all purposes, and;

WHEREAS, in recognition of and in consideration of Contractor's agreement to perform the Services in accordance with Specifications within the Request for Quotes, the Commissioners Court of County awarded the bid to Contractor.

NOW, THEREFORE, FOR THE MUTUAL CONSIDERATION EXPRESSED HEREINAFTER, County and Contractor agree and covenant as follows:

1. Contractor shall be duly licensed by the Texas State Board of Veterinary

Medical Examiners as prescribed by the Veterinary Licensing Act of the Texas Occupation Code, Chapter 801.

2. Contractor agrees to provide and perform the services that include, but are not limited to, those set forth as follows and more particularly described in Exhibit "A" and "B".

a. Provide the following vaccines on a yearly basis:

I. Distemper

II. Bordetella (every six (6) months)

III. Parvo-Viris

IV. Rabies, and

V. Rattle Snake Immunization

b. Provide general health check-ups on an as needed and/or emergency basis.

c. Provide fecal, heartworm diagnostic exams, blood analysis, and provide treatment for common internal and external parasites to include but not limited to the following:

I. Heartworm preventative care, and

II. Topical external parasite prevention

d. Contrac tor shall have a response time of fifteen (15) minutes for regular, non-emergency calls and shall be immediately available by phone for emergency calls. Additionally, Contractor shall respond in fifteen (15) minutes to all visits.

e. Contractor shall have trained and licensed technicians and/or staff sufficient enough to provide and respond to injury caused by trauma, including but not limited to advanced cardiac life support.

f. Contractor, technician and/or staff shall be required to maintain all necessary licensing as required by law for the entire duration of this contract and any renewal of grace period thereafter.

3. The term of this Contract shall commence on **April 30th, 2013** and continue through **April 29, 2014** and may be extended at the sole discretion of County for an additional one (1) year, under the same rates, terms and conditions, unless earlier terminated pursuant to the provisions herein. County reserves the right to continue this Contract for an additional sixty (60) day Grace Period, under the same rates, terms and conditions.

4. As consideration for providing the services outlined above, Contractor shall be paid as outlined and accordance with the attached Exhibit "B" for services rendered. Invoices shall be paid to Contractor after the Hidalgo County Auditor's Office has completed its review process for each payment request.

5. Contractor represents and maintains that he is an independent contractor and is not an employee of the County, the Hidalgo County Sheriff's Office or any agency thereof, and represents and warrants that Contractor does not desire or request any fringe benefits provided to employees of the County, Hidalgo County Sheriff's Office and/or any agency of the County.

6. County and Contractor agree that either party may terminate this

Agreement at any time during the term of this Agreement for any reason or no reason at all upon giving the other party notice of the desire to terminate this Agreement at least thirty (30) days in advance of the date of the proposed termination. In such event, this Agreement shall be null and void as of the date of terminate and neither party shall have any further rights arising from the terms of this Agreement.

7. Contractor agrees to provide liability insurance covering his activities in providing the services for County in an amount not less than the minimum amounts prescribed by the Texas Tort Claims Act Section 1002.002 et. seq., Texas Civil Practice and Remedies Code with County named as additional insured and shall furnish County a certificate issued by the insurer that such insurance is in full force and effect. In addition, Contractor agrees to hold County harmless for any and all claims arising out of any activity conducted by Contractor which are attributable to the acts of omissions of Contractor or the acts or omissions of Contractor's employees, agents or representatives, including the violation of any law or regulation related to Contractor's duties under this Agreement.

8. Contractor may not assign the obligations or rights under this Contract to any person without prior written consent of County.

9. Notice: Except as may be otherwise specifically provided in this Contract, all notices, demands, requests or communications required or permitted hereunder shall be in writing and (i) shall either be sent personally against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have

been theretofore specified by written notice delivered in accordance herewith.

If to County: County of Hidalgo, Texas

Attn: Ramon Garcia, County Judge
302 West University Drive
Edinburg, Texas 78539

If to Contractor: Four Paws Animal Hospital
Attn: Dr. Justin Cerelli
214 Conquest Boulevard
Edinburg, Texas 78539

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time at it is deposited in the United States mail.

9. Conflict with Applicable Law. Nothing in this Contract shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this Contract and any present or future law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment hereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provisions of this Contract shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

10. No Waiver. No waiver by County of any breach of any provision of this Contract shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

11. Entire Agreement. This Contract contains the entire agreement between the parties hereto, and each party acknowledges that neither has made (either directly or

through any agent or representative) any representations or agreements in connection with this Contract not specifically set forth herein. This Contract may be modified or amended only by agreement in writing executed by County and Contractor and not otherwise.

12. Texas Law to Apply. This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.

13. Additional Documents. The parties hereto covenant and agree that they will execute such other further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Contract.

14. Successors. This Contract shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrator, legal representatives, successors, and assigns where permitted by this Contract.

15. Assignment. This Agreement shall not be assignable; provided, however, that Contractor may assign its right to receive payments hereunder for the purpose of obtaining financing so long as Contractor is not excused from and/or does not delegate its duties hereunder.

16. Headings. The headings and captions contained in this Contract are solely for convenient reference and shall not be deemed to affect the meaning or interpretation of any provision or paragraph hereof.

17. Gender and Number. All pronouns used in this Contract shall include the other gender, whether used in the masculine, feminine or neuter gender, and the singular shall include the plural whenever and as often as may be appropriate.

18. Authority to Execute. The execution and performance of this Contract by County and Contractor have been duly authorized by all necessary laws, resolutions or

corporate action, and this Contract constitutes and valid and enforceable obligations of County and Contractor in accordance with its terms.

19. Ethical Provision. It is understood that employees of County or individuals acting as agents for County are not authorized to receive any type of personal payment, reimbursement, compensation, commission, gift or gratuity for services provided under this Contract. Contractor warrants that no employee or agent of the County has been retained to solicit or secure this Contract and that Contractor has not paid or agreed to pay any employee of County any fee, commission, percentage brokerage fee, gift or any other consideration contingent upon the making of this Contract, or as an inducement for entering into this Contract. The unauthorized offering or receipt of such payments may result in the immediate termination of this Contract.

20. Commitment of Current Revenues Only. In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of the County under this Agreement, County may terminate this Agreement upon ninety (90) days written notice to Contractor. County agrees however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of County pursuant to the provision of Tex. Loc. Govt. Code Ann §271.903 (Vernon Supp. 1995).

21. Indemnity and Hold Harmless. Contractor agrees to indemnify and hold County harmless from any loss, costs, liabilities or damages which are incurred by County which are attributable to the acts or omissions of Contractor or the acts or omissions of Contractor's employees, agents or other representatives, including the violation of any law or regulation related to Contractor's duties under this Agreement.

To the extent permitted by applicable law, County agrees to indemnify and hold Contractor harmless from any loss, costs, liabilities or damages which are incurred by Contractor which are primarily attributable to the acts or omissions of County or the

acts or omissions of County employees, agents or other representatives, including the violation of any law or regulation related to County's duties under this Agreement.

22. Representation and Warranties. Contractor represents and warrants to County that all representations and warranties of Contractor as contained in its responses to County's Request for Proposal are true and correct as of the date hereof. In the event any representation or warranty of Contractor hereunder is or becomes incorrect or untrue, Contractor agrees to promptly notify County thereof, in which event County may, in its sole discretion, elect to terminate this Contract, for cause. Contractor acknowledges and agrees that County has relied and continues to rely upon the representations and warranties of Contractor as herein contained as contained in County's Request for Qualifications as a material inducement to County to enter into the Contract.

WITNESS THE HANDS OF THE PARTIES on this the 30th day of April, 2013

HIDALGO COUNTY, TEXAS

By: _____
Ramon Garcia, County Judge

APPROVED BY
COMMISSIONERS' COURT
ON: 4/30/13

ATTEST: _____
Arturo Guajardo Jr, Hidalgo County Clerk

CONTRACTOR: **Four Paws Animal Hospital**

By: _____

Approved on Commissioners' Court 4/30/13

APPROVED AS TO FORM
Office of Criminal District Attorney, Hidalgo County
Rene Guerra

By: _____
Michael Garza, Assistant District Attorney

E. Sheriff's Office

1. Acceptance and approval of final negotiated contract between Hidalgo County (Sheriff's Office/Department) and Four Paws Animal Hospital for provision of Veterinary Services.

   On motion by COMMISSIONER, PCT. 1 A.C. CUELLAR, JR., seconded by seconded by COMMISSIONER, PCT. 2 HECTOR PALACIOS , the Court made a UNANIMOUS vote of approval.

   Vote: 5 - 0 - Unanimously

2. Presentation of bid received as detailed in tabulation sheet contained herein meeting all specifications and/or requirements for the purpose of award and approval of contract for Request for Sealed Quotes (RFSQ) titled: Hidalgo County Sheriff's Office-"Purchase of New Correctional Safety Mattresses & Replacement Covers" through project No.: 2013-054-02-28-SGS.

   On motion by COMMISSIONER, PCT. 4 JOSEPH PALACIOS, seconded by COMMISSIONER, PCT. 1 A.C. CUELLAR, JR. , the Court made a UNANIMOUS vote of approval.

   Vote: 5 - 0 - Unanimously

F. Co. Wide

1. Recommending award of bid and approval of contract to multiple bidders as attached hereto meeting all specifications and/or requirements as detailed and reflected in documentation attached for Hidalgo County - Flexible Base Material (Crushed Caliche)- RFB No. 2013-018-04-10-MEG.

   On motion by COMMISSIONER, PCT. 1 A.C. CUELLAR, JR., seconded by seconded by COMMISSIONER, PCT. 4 JOSEPH PALACIOS , the Court made a UNANIMOUS vote of approval.

   Vote: 5 - 0 - Unanimously

22. Closed Session:
Commissioners' Court may go into Closed Session pursuant to Chapter 551, Texas Government Code, Sections 551.071 & 551.072 to discuss the following:

On motion by COMMISSIONER, PCT. 1 A.C. CUELLAR, JR., seconded by seconded by COMMISSIONER, PCT. 2 HECTOR PALACIOS , the Court made a UNANIMOUS vote of approval to go into Closed Session.

Vote: 4 - 0 - Unanimously

A. Real Estate Acquisition

B. Pending and/or potential litigation

C. Claim of Fabian Ybarra

D. Claim against Roberto Ysaguirre, Jr.

E. Civil Action No. 7:12-cv-00502; Carla Davis v. Hidalgo County

NO ACTION taken on items 22.A through E.

23. **Open Session:**

A. Real Estate Acquisition and appropriation for same

NO ACTION taken on this item.

B. Pending and/or potential litigation

NO ACTION taken on this item.

C. Claim of Fabian Ybarra

On motion by COMMISSIONER, PCT. 1 A.C. CUELLAR, JR., seconded by seconded by COMMISSIONER, PCT. 4 JOSEPH PALACIOS , the Court made a UNANIMOUS vote to approve in the amount of $12,500.00.

Vote: 4 - 0 - Unanimously

D. Claim against Roberto Ysaguirre, Jr.

On motion by COMMISSIONER, PCT. 4 JOSEPH PALACIOS, seconded by COMMISSIONER, PCT. 1 A.C. CUELLAR, JR. , the Court made a UNANIMOUS vote to approve the release and settlement agreement with a promisary note for the amount of $2,737.38.

Vote: 5 - 0 - Unanimously

E. Civil Action No. 7:12-cv-00502; Carla Davis v. Hidalgo County

NO ACTION taken on this item.

24. **Closed Session:**
Commissioners' Court may reconvene into Closed Session for the discussion regarding the agenda items listed

NO ACTION taken on this item.

25. **Open Session:**

Commissioners' Court may reconvene into Open Session for the discussion regarding the agenda items listed

NO ACTION taken on this item.

26. **Adjourn**

On motion by COMMISSIONER, PCT. 1 A.C. CUELLAR, JR., seconded by seconded by COMMISSIONER, PCT. 2 HECTOR PALACIOS , the Court made a UNANIMOUS vote of approval to Adjourn.

Vote: 5 - 0 - Unanimously

There being no further business to come before said

Court, the meetings of the Commissioners' Court and the

Drainage District #1 Board are now hereby adjourned.

Dated this the 30th day of April, 2013

ARTURO GUAJARDO, JR., County Clerk
Hidalgo County, Texas

By: _____
Priscilla Torres, Deputy

I, ARTURO GUAJARDO, JR., County Clerk attest that this is an accurate accounting of a proceeding of the Commissioners' Court held on April 30, 2013.

Signed this 2nd day of May 2013

ATTEST:
ARTURO GUAJARDO, JR.
County Clerk and Ex-Officio Clerk
Of the Commissioners' Court of
Hidalgo County

By: _____
(Seal) Priscilla Torres, Deputy

Exhibit A

Request for Quote

EXHIBIT "A"

THE COUNTY OF HIDALGO TEXAS
SHERIFF'S OFFICE
RFSQ
"VETERINARY SERVICES"

SPECIFICATIONS

Project Overview:

The County of Hidalgo Texas Sheriff's Office is seeking a qualified licensed vendor (s) to conduct Veterinary Services on an "As Needed Basis" including, but not limited to, the following:

Requirements, Terms & Conditions

1. ALL COSTS AND EXPENSES ASSOCIATED WITH THE PREPARATION AND SUBMISSION OF ALL QUOTES SHALL BE THE RESPONSIBILITY OF THE BIDDER AND NO REIMBURSEMENTS FOR SUCH CHARGES OR EXPENSES SHALL BE PASSED ONTO HIDALGO COUNTY.

2. HIDALGO COUNTY MAY UTILIZES STATE AWARDED CONTRACTS WHENEVER IT IS IN THE COUNTY'S BEST INTEREST TO DO SO.

3. VETERINARIAN SHALL HAVE BEEN IN BUSINESS (IN THIS FIELD) FOR A MINIMUM OF THREE (3) YEARS.

4. VETERINARIAN SUBMITTING QUOTE WILL USE AUTHORIZED LICENSED PERSONNEL TO ADMINISTER THE FOLLOWING VACCINES ON A YEARLY BASIS:

   A- DISTEMPER
   B- BORDETELLA – (Recommended every 6 months)
   C- PARVO-VIRUS
   D- RABIES
   E- RATTLE SNAKE IMMUNIZATION

5. VETERINARY REQUIRED SERVICES:

   A- Must provide general health check up on a needed or emergency basis.
   B- Must provide fecal and blood analysis and provide treatment for common internal parasites.
   C- Must have staff trained to deal with injury caused by trauma.
   D- Must be able to provide advanced cardiac life support.
   E- Must be licensed to prescribe and administer various common canine medications.
   F- Must be able to provide screening for heartworms and provide treatment.
   G- Must be able to provide Heartworm Preventative (Heart Guard).
   H- Must be able to provide topical external Parasite Preventative (Frontline Plus).
   I- Must be able to provide yearly vaccinations as follows:
      Heartworm – Diagnostic Test
      Fecal Exams – Diagnostic Test
      Rattlesnake Booster
      Year supply of Heartgard & Frontline Plus

EXHIBIT "A" Cont..

THE COUNTY OF HIDALGO TEXAS
SHERIFF'S OFFICE
RFSQ
"VETERINARY SERVICES"

SPECIFICATIONS

6. THE INITIAL PURCHASE ORDER TERM FOR THIS PROJECT WILL BE FOR ONE (1) YEAR BUT IN NO EVENT TO EXCEED THE $50,000.00 STATUTORY BID LIMIT (PER CALENDAR YEAR).

7. VENDOR MUST SUBMIT AND MAINTAIN ALL PROPER INSURANCES FOR THE DURATION OF WORK TERM, IF APPLY (GENERAL LEABILITY).

8. ALL PRICES FOR CONSULT SHALL INCLUDE CONSIDERATION POR PROCEDURE/ HOURLY RATE PLUS MEDICATIONS PERCENTAGE MARK UP (IF APPLICABLE).

9. ALL BILLING INVOICES WILL BE ITEMIZED (MEDICATION, LABOR, ETC....)

10. AWARD: HIDALGO COUNTY RESERVES THE RIGHT TO:

   A- SEPARATE AND ACCEPT, OR ELIMINATE ANY ITEMS(S) LISTED UNDER THIS QUOTE THAT IT DEEMS NECESSARY TO ACCOMMODATE BUDGETARY AND/OR OPERATIONAL REQUIREMENTS;
   B- REJECT ANY OR ALL QUOTES SUBMITTED AND FURTHER RESERVES THE RIGHT TO DESIGN THE EVALUATION CRITERIA TO BE USED IN SELECTING THE LOWEST SELECTING THE LOWEST AND BEST BID FOR APPROVAL; AND
   C- AWARD THE BID TO ONE BIDDER OR TO MULTIPLE BIDDERS IF THE COUNTY DETERMINES IT IS IN THE BEST INTEREST TO DO SO.

11. RESPOND TIME UPON CALL ON REGULAR BASIS: 15min HOURS

12. RESPOND TIME UPON CALL ON EMERGENCY BASIS: immediately availble by Phone HOURS

13. TRAVEL TIME FROM AREA: (HOW MANY TIMES WE WILL BE CHARGED TRAVEL EXPENSES UPON CALL) N/A

14. WHAT WILL BE THE TRAVEL COST RATE BY ZONE AREA, IF APPLY: N/A

15. VENDOR MUST BE ABLE TO RESPOND WITHIN REASONABLE TIME FOR EMERGENCIES, VENDOR MUST ALSO BE AVAILABLE FOR CONSULTING VIA TELEPHONE.
PLEASE SUBMIT A RESPOND:

   A- TIME TO LOCATION (Hospital) 20 min Does not Travel to site, treatment must be at Hospital
   B- RESPOND TIME FOR VISITING (In Hospital) 15 min

Exhibit B

Fees

EXHIBIT "B"

THE COUNTY OF HIDALGO TEXAS
SHERIFF'S OFFICE
RFSQ
"VETERNINARY SERVICES"

BID PAGE

Services should be for a procedure/ hourly / time rate with mark up rate for Medical Supplies. Any and all additional Fees should be included in bid price (Reference to Exhibit "A" Specifications). (Please fill in time)

I- **VETERINARY SERVICES:**

A. Normal Business Hours 8 A.M. to 5:30 P.M.
B. After Hours, Weekends & Holidays ___ A.M. to ___ P.M. Emergency Clinic 969-3383
C. Overnight Vet on call, who will respond incase of an Emergency Dr. Cerelli
D. Mark Up (%) Rate for (Prescription) Medical Supplies: N/A

II- PLEASE SPECIFY WHAT TIME FEE STARTS FOR TECHNICIAN When Arrives

III-

ITEM No.	DESCRIPTION	QTY	UNIT PRICE	TOTAL
1	Office Visit Charge (s)	1	46.25	46.25
2	Vet Emergency Office Visit Charges	1	150.00	150.00
3	Annual Vaccination Charge(s) Parvo/Distemper	1	14.75	14.75
4	Bordetella Vaccine	1	17.00	17.00
5	Rattle Snake Vaccine	1	24.50	24.50
6	Lepto Vaccine	1	12.55	12.55
7	Rabies Vaccine	1	17.40	17.40
8	HeartGard 51-100lbs. (6 Months)	1 Box	54.50	54.50
9	~~Frontline~~ 45-88lbs. (6 Months) Tritak	1 Box	122.40	122.40
10	Annual Wellness Exam	1	44.25	44.25
11	Wellness Screen	1	150.00	150.00
12	Heartworm Test	1	50.00	50.00
13	Fecal Examination	1	15.00	15.00

VENDOR / COMPANY NAME: Four Paws Animal Hospital
ADDRESS: 214 Conquest Blvd.
CITY/STATE/ZIP CODE: Edinburg, Tx 78539
PHONE NUMBER: (956) 383-2207 FAX NUMBER: (956) 383-5153
AUTHORIZED SIGNATURE: [signature] PRINTED NAME Justin Cerelli
TITLE President DATE: 4-9-13

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

MEMORANDUM
(IMMEDIATE REVIEW AND RESPONSE REQUIRED)

To: Four Paws Animal Hospital

From: Juan Tapia
Hidalgo Co. Sheriff's Office

Date: April 8, 2013

Re: Negotiation for -"Hidalgo County Veterinary Services"

Pursuant to action taken by Hidalgo County Commissioner's Court this morning (Tuesday, March 26, 2013), please be advised that you have been selected to enter into negotiations with County of Hidalgo for the above-referenced project.

The Hidalgo County Purchasing Department is asking for you to submit a best and final offer for the proposed scope of work and services for the mentioned project.

We request that you submit a proposed "Best and Final Offer" by no later than 10:00 a.m. on April 11, 2013.

Best and final offer of the proposed contract rate of $ 46.25 .

We ask that you approve by signing below acknowledgment of receipt with commitment to submit by deadline and return via email or fax to (956)292-2932.

Signed: Justin Cerelli **Title:** President

Printed Name: Justin Cerelli

Exhibit C

Insurance Requirements

ACORD

CERTIFICATE OF LIABILITY INSURANCE

FOURP-1 OP ID: CS

DATE (MM/DD/YYYY): 01/25/13

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Shepard Walton King Ins. Group 121 W. Pecan McAllen, TX 78501 Cynthia Cabaza, CIC 956-682-2841 956-630-4015	CONTACT NAME: Cheryl Hicks PHONE (A/C, No, Ext): 956-630-4010 FAX (A/C, No): 956-630-4015 E-MAIL ADDRESS: chicks@swkins.com
INSURED Four Paws Animal Hospital Dr. Justin Cerelli DVM, PC,dba 214 Conquest Blvd. Edinburg, TX 78539	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Assurance Company of America INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC			PAS01923319	10/07/12	10/07/13	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 1,000,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N N/A If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

HIDALG1

Hidalgo County Sheriff's Department
711 El Cibolo Rd
Edinburg, TX 78541

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Cynthia Cabaza

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AI-43446 **Purchasing Department 9. K.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted By: Omar Salinas, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

398th District Court:
Requesting approval for removal of asset # 58620 (APPLE IPAD 64GB WHT) from Hidalgo County 398th District Court inventory list. (SEE ATTACHMENTS)

BACKGROUND

Fiscal Impact

FISCAL YEAR: ACCT. #:

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Fiscal impact is reflected in value of equipment detailed in police report attached herein.

Attachments

398th Police Report
398th Alio information
398th Deperciation Report
PO 686415

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/06/2014 02:36 PM
Obdett Calzada	Obdett Calzada	03/07/2014 02:34 PM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Omar Salinas Started On: 03/05/2014 02:52 PM

Final Approval Date: 03/14/2014

PALMVIEW POLICE DEPARTMENT

Offense / Incident Report

398th Dist Court

58620 Apple iPad 64GB WHT

GENERAL OFFENSE INFORMATION

Report Type: Initial Report

Agency	PALMVIEW POLICE DEPARTMENT	**Location**	406 W VETERANS BLVD (PARKING LOT) PALMVIEW TEXAS 78574
Case #	14-00160		
File #			
Description	BURGLARY OF VEHICLE / CRIMINAL MISCHIEF		
Incident Status	ACTIVE	**From Date/Time**	02/03/2014 19:30
		To Date/Time	02/03/2014 19:40
		Report Date	02/03/2014 19:40
Reporting Officer	CERVANTEZ, E	**Initial Rep. Date**	02/03/2014 19:40

OFFENSE(S)

Offense	CRIMINAL MISCHIEF				
Statute	28.03(a)				
Offense Status	COMPLETED				
Location	PARKING LOT/GARAGE				
Computer	N	**Alcohol**	N	**Drug**	N
Weapons	UNKNOWN				
Criminal Activity	NONE/UNKNOWN GANG				
Bias Type	NONE (NO BIAS)	**Bias Motivation**			

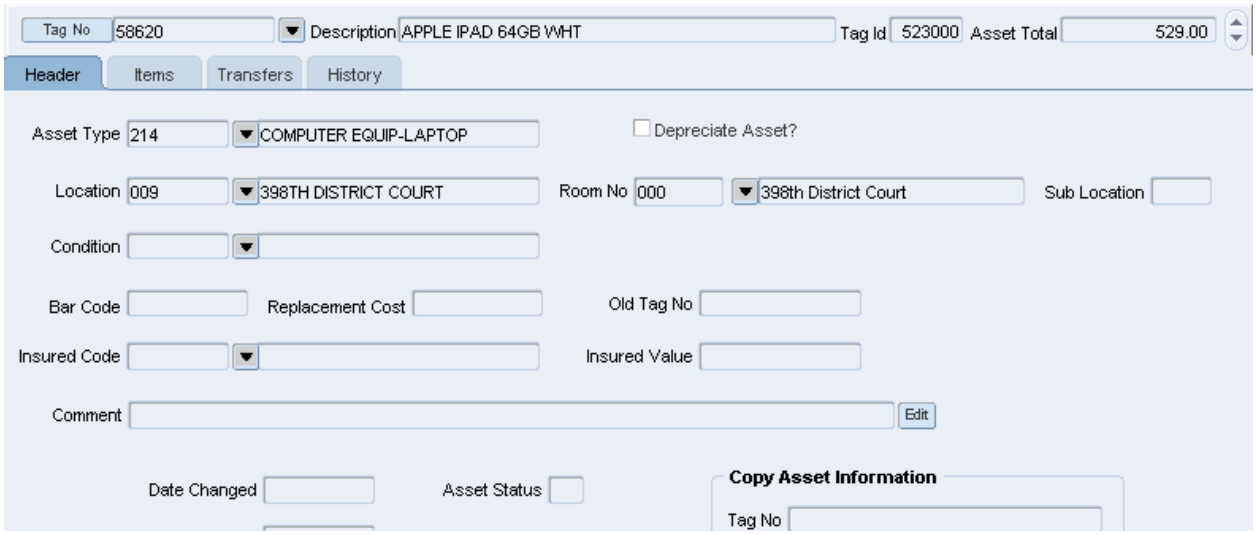
Offense	BURGLARY OF A VEHICLE				
Statute	30.04(a)				
Offense Status	COMPLETED				
Location	PARKING LOT/GARAGE				
Computer	N	**Alcohol**	N	**Drug**	N
Weapons	UNKNOWN				
Criminal Activity	NONE/UNKNOWN GANG				
Bias Type	NONE (NO BIAS)	**Bias Motivation**			

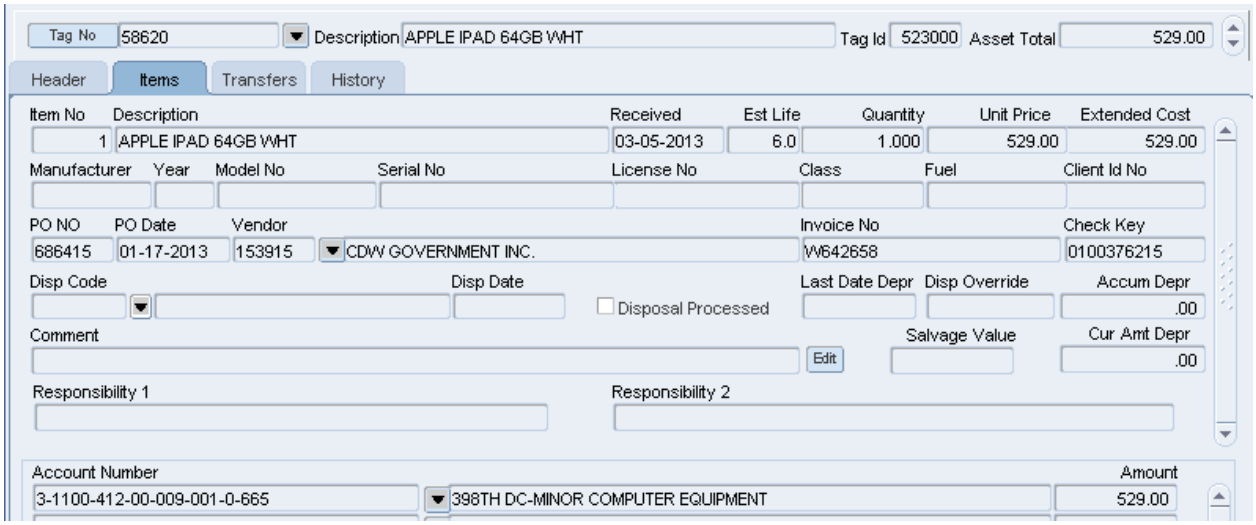
Case No: 14-00160 Tag# 58620

Property Category	OTHER			**Loss Type**	STOLEN
Description	64 GB WHITE IPAD MINI				
Notes					
Make		**Model**		**Style**	
Serial No / VIN	SF4KJW00BF198			**Color**	
Vehicle Year		**Plate No/ State/ Type**			
Loss Date	2/3/2014	**Loss Quantity**	1	**Loss Value**	$500 00 # 529.00
Rec Date		**Rec Quantity**		**Rec Value**	
Drug Type		**Drug Quantity**		**Drug UOM**	

Property Category	AUTOMOBILES	**Loss Type**	DESTROYED/DAMAGED/VAND

Requesting approval for removal of asset # 58620 (APPLE IPAD 64GB WHT) from Hidalgo County 398th District Court inventory list. (SEE ATTACHMENTS)





HIDALGO COUNTY, TEXAS
PURCHASING DEPARTMENT - FIXED ASSETS DIVISION
DEPRECIATION FORM

input info
398th Dist Court

Prepared By: Omar Salinas
Requested By: Ester Cantu
3/5/2014

	Asset Number	Description	Hist Cost	Acq Date	Acq. Year	Current Date	Life Expectancy	Curr Usage (yrs)	Residual Value 10%	Depreciable Value	Yearly Depreciation	Current Depreciation
1	58620	APPLE IPAD 64GB WHT	529.00	3/5/2013	2013	2014	6	1	$52.90	$476.10	$79.35	$476.10
2					1	1	1	0	$0.00	$0.00	$0.00	$0.00
3					1	1	1	0	$0.00	$0.00	$0.00	$0.00
4					1	1	1	0	$0.00	$0.00	$0.00	$0.00

Current Value
$0.00
$0.00
$0.00
$0.00

Purchase Order

COUNTY OF HIDALGO

PO#: 686415

DATE: 01/17/...

VENDOR: 153915 REQ:00228619

Email:

Phone:

CDW GOVERNMENT INC.
200 N MILWAUKEE AVE
VERNON HILL IL 60061

Vendor Acct:

BUYER:

SHIP TO: 398th District Court
100 N. Closner, 2nd Floor
Edinburg TX 78539

CONTACT:

SITE: 398TH DISTRICT COURT

Special Instructions:

Contract No: TCPN R5106

VENDOR NOTES

1. DO NOT ADD TO, OR ALTER THIS PURCHASE ORDER. THIS ORDER IS NOT RENEWABLE.
2. TAX EXEMPTION: THIS PURCHASE ORDER MAY BE ACCEPTED IN LIEU OF EXEMPTION CERTIFICATE.
3. THIS ORDER IS ALSO PLACED F.O.B. DESTINATION. VENDOR MUST REPAY ALL SHIPPING COSTS.
4. INVOICE EACH PURCHASE ORDER SINGLY. ORIGINAL INVOICES ARE REQUIRED CUSTOMER COPY MAY BE ACCEPTED. OUT NUMBER MUST APPEAR ON ALL INVO CES, BILLS OF LADING, AND PACKAGES.
5. PAYMENT WILL BE MADE ONLY FOR A BONA FIDE AND FULLY COMPLETED ORDERS, UNLESS OTHERWISE ATTACHED.

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		DO NOT DUPLICATE ORDER		
		TCPN R5106		
1	EACH	CO ASSET #58620 APPLE IPAD MINI WIFI 64GB WHT MFG # MD533LL/A ITEM # 2866044	529.00	529.00
1	EACH	CO KEN KEYFOLIO PRO 2 FOR I PAD MINI MFG # K 39755 US ITEM # 2901748	58.04	58.0[illegible]
1	EACH	CO TARGUS SCREEN PROTECTOR F/IPAD MINI MFG # AWV1246US ITEM #2917549	16.44	16.44
1	EACH	CO SVN 2 Y I PAD RPAIR W/ADH (501-6011) DOP MFG # 170427 ITEM # 2369407	98.69	98.69
1	EACH	CO STARTECH 2M APPLE DOCK TO USB CABLE MFG# USB2ADC2MR ITEM # 2855515	12.11	12.11
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		
		Total		714.2[illegible]
		**********		
		For Hidalgo County use only		
		3-1100-412-00-009-001-0-432	98.69	
		3-1100-412-00-009-001-0-601	86.59	
		3-1100-412-00-009-001-0-665	529.00	
		Approved		

Authorized by: Martha L. Salazar

AI-43325 **Purchasing Department 9. L.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted For: Martha L. Salazar, HC-PA Submitted By: Vangie Garcia, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Approval to exercise the County's option to extend the final year of permitted renewals allowed under each contract with same rates, terms and conditions for the provision of "Printing Services and Related Supplies"-Hidalgo County:

1) Gateway Printing & Office Supply d/b/a Jones & Cook Stationers-E-13-136-04-02 (Original Contract #C-12-008-03-20)

2) Copy It, Inc.-E-13-136A-04-09 (Original Contract #C-12-008A-03-20)

3) E.A. Stone d/b/a Gulf Data Products-E-13-136B-04-02 (Original Contract #C-12-008B-03-20)

BACKGROUND

Fiscal Impact

FISCAL YEAR: ACCT. #:

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Various department users and utilized on an as needed basis; funding must be in place at time of processing a requisition.

Attachments

Gateway Printing Extension and Contract

Copy It Extension and Contract

Gulf Data Extension and Contract

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	03/14/2014 01:47 PM
Budget & Management	Obdett Calzada	03/14/2014 01:49 PM
Glinda Pacheco	Glinda Pacheco	03/14/2014 02:15 PM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Vangie Garcia Started On: 02/25/2014 10:06 AM

Final Approval Date: 03/14/2014

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

February 25, 2014

Gateway Printing & Office Supply, Inc.
d/b/a Jones & Cook Stationers
Attn: Olivia Perez
315 S. Closner
Edinburg, Texas 78539

Via Certified Mail:
7099-3220-0002-9745-4902

Re: Renewal Notice-E-13-136-04-02 (Original Contract #C-12-008-03-20) Printing Services and Related Supplies-Hidalgo County

Dear Ms. Perez:

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's sole option to exercise the second (2nd) year of the two (2)-one (1) year renewal as provided in the current contract with same rates, terms and conditions).

Please acknowledge receipt of this notice of placement on the Commissioners' Court meeting of **Tuesday, March 18, 2014** for discussion, consideration and action, by signing below and returning to the Purchasing Department, by no later than **3:00 p.m., Wednesday, March 5, 2014 and or sooner**, via facsimile to (956) 956-318-2629 or email to: evangelina.garcia@co.hidalgo.tx.us so as to meet the agenda request form deadlines.

By: Sonia Morris Date: 2/26/2014

Additionally, we are requesting your company provide an updated certificate of insurance as required through Hidalgo County's Request for (Bid, Quote, Proposal, Statement of Qualification (if applicable).

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,
Vangie Y. Garcia, Contract's Manager
Hidalgo County Purchasing Department

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-12-008-03-20

THIS CONTRACT is made and entered into this **20th Day** of **March**, **2012** by and between the **COUNTY OF HIDALGO, TEXAS** ("County"), and **GATEWAY PRINTING & OFFICE SUPPLY D/B/A JONES COOK STATIONERS, A TEXAS CORPORATION** ("Company").

WHEREAS, Company responded to advertised notices for bids for **"PRINTING SERVICES AND RELATED SUPPLIES"** the ("Services"); and

WHEREAS, Company submitted a bid to provide services in accordance with the specifications as bid, a copy of such specifications and bid being attached hereto as Exhibits "A" and "B" ("Vendor's Bid") respectively, and incorporated herein for all purposes (the "RFB Packet"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications, the Commissioners Court of County awarded the bid to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agree that this Contract is entered into in order to provide the Services to locations at **Hidalgo County**. This Contract does not

extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the Services in accordance with the Specifications within **Hidalgo County** following a request for Services by the **Commissioners' Court** or their designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a period of one year effective **April 16, 2012** and ending on **April 15, 2013.** Hidalgo County at its sole discretion elect, to extend the term of this Contract for two (2) - one (1) year terms at the same rates, terms and conditions and may further extend this Contract an additional sixty (60) days grace period at the end of the contract term due to any unforeseen delay in the procurement process, unless this Contract is terminated pursuant to the provisions herein, whichever occurs first.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads

and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship, that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County:	**The County of Hidalgo** **Attn: County Judge** **1615 South Closner, Suite J** **Edinburg, Texas 78539**
If to Company	**Gateway Printing & Office Supply, Inc.** **d/b/a Jones Cook Stationers** **315 S. Closner** **Edinburg, Texas 78539**

13. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of

services ordered, or (c) terminated without cause by County with thirty day's written notice prior to cancellation.

15. The contract may be terminated without cause upon thirty (30) days written notice by County.

16. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

17. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

18. **Commitment of Current Revenues Only**. In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of Buyer under this Agreement, Buyer may terminate this Agreement upon sixty (60) days written notice to Seller. Buyer agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Buyer pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1996).

WITNESS our hands in duplicate originals this 30 day of March, 2012.

COUNTY OF HIDALGO

By: Ramon Garcia
Ramon Garcia, County Judge

ATTEST:

Arturo Guajardo Jr., County Clerk

COMPANY: GATEWAY Printing & Office Supply, Inc

By: Junior Cordero

Printed Name: Junior Cordero

Title: Account Manager

APPROVED AS TO FORM:
Atlas & Hall, L.L.P.

By: _____
Stephen L. Crain

APPROVED BY COMMISSIONES COURT: 03/20/12

EXHIBIT "A"
REQUEST FOR BIDS (RFB)
PROCURMENT PACKET

PURCHASING DEPARTMENT
County Of Hidalgo

December 12, 2011

_____

_____

_____

Re: **HIDALGO COUNTY**
Request for Bids –**"Printing Services & Related Supplies"**
Bid No: 2012-008-01-04-MEG

Dear Gentleman/Ladies:

Enclosed please find a Request for **Bid (RFB)** packet for your review and consideration.

Hidalgo County Purchasing Department welcomes and appreciates your participation in the bid process.

If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,

Martha L Salazar

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/meg

Enclosures

2812 S. Business Highway 281 ★ Edinburg, Texas 78539 ★ (956) 318-2626 ★ Fax (956) 318-2629

PURCHASING DEPARTMENT
County Of Hidalgo

REQUEST FOR BID (RFB)
CHECKLIST

HIDALGO COUNTY
"PRINTING SERVICES & RELATED SUPPLIES"
Bid No: 2012-008-01-04-MEG

1. Request for Bid Letter, consists of __1__ page.
2. Request for Bid, Legal Notice, consisting of __8__ pages.
3. Exhibit "A" Specifications consisting of __17__ pages.
4. Exhibit "B" Bid Page consisting of __11__ pages.
5. Exhibit "C" Insurance Requirements consisting of __4__ pages.
6. Exhibit "D" CIQ Conflict of Interest Questionnaire, consisting of __1__ page.
7. Vendor/Bidder Application and W-9 form, consisting of __6__ pages.
8. Certification Regarding Debarment, consisting of __1__ of page.
9. Draft Requirements Agreement, consisting of __8__ pages.

The above mentioned items shall be found in the Request for Bid (RFB) packet that is attached herewith. Should you find that any of the items are not attached in its entirety please contact Purchasing by calling (956) 318-2626, advise of missing documentation, and Purchasing will forward information either through facsimile, U.S. Mail or e-mail.

Thank you.

Martha L Salazar

Martha L. Salazar, CPPB
Purchasing Agent

December 12, 2011
Date

2812 S. Business Highway 281 ★ Edinburg, Texas 78539 ★ (956) 318-2626 ★ Fax (956) 318-2629

Bid No: 2012-008-01-04-MEG **Buyer: Elena Gomez Tel. No: (956) 318-2626 Ext. 4855**

REQUEST FOR BIDS

HIDALGO COUNTY
"PRINTING SERVICES & RELATED SUPPLIES"

BID OPENING DATE:
JANUARY 04, 2012

Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent
HIDALGO COUNTY Purchasing Department
Physical Address: 2802 S. Business Hwy. 281 -New Administration Building
Mailing/Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539

1. Sealed bids will be received for **HIDALGO COUNTY–"PRINTING SERVICES & RELATED SUPPLIES"** in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of HIDALGO COUNTY ("County"). Strong rationale must be presented for any deviation from the specifications. HIDALGO COUNTY reserves the right to reject the deviation and its effect on the overall bid.

2. **ONE (1) ORIGINAL AND THREE (3) COPIES** of all bids are required with the bidders name and return address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: **RFB-2012-008-01-04-MEG HIDALGO COUNTY–"PRINTING SERVICES & RELATED SUPPLIES"** and in County's Purchasing Department, physical address: 2812 S. Business Hwy. 281, mailing address: 2812 S. Business 281-New Administration Building, Edinburg, Texas, **on or before 9:30 A.M., WEDNESDAY, JANUARY 04, 2012. NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO RFB-2012-008-01-04-MEG HIDALGO COUNTY–"PRINTING SERVICES & RELATED SUPPLIES".**

   HIDALGO COUNTY reserves the right to refuse and reject any/all RFB and to waive any/all formalities or technicalities, or to accept the RFB considered the best and most advantageous to HIDALGO COUNTY.

3. HIDALGO COUNTY reserves the right to: A). separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B.) reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C.) award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so."

4. The Bidder shall not substitute items named in the bid without the express written consent of HIDALGO COUNTY. Failure of the delivered item to perform as specified or failure to meet the stated delivery schedule shall release HIDALGO COUNTY from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.

5. For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by HIDALGO COUNTY. Due to various styles and models of equipment, bidders are required to include illustrations, specifications, explanation of warranties, and service data with their bid including catalogue numbers and any necessary references.

7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.

8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.

9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.

10. County reserves the right to accept or reject any or all bids.

11. Costs are to be net F.O.B., County Prepaid.

12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the HIDALGO COUNTY Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy o their Federal ID Number Certificate.

15. DELIVERY INSTRUCTIONS:

- No deliveries accepted after 3:00 P.M., Monday-Friday.
- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.
- If you need additional information call the office listed below:

HIDALGO COUNTY Purchasing Department
Martha L. Salazar, Purchasing Agent
(956) 318-2626

16. BILLING AND PAYMENT INSTRUCTIONS:

- Invoices must include:
  a) Name and address of successful bidder
  b) Name and address of receiving department or official
  c) Purchase Order Number (if any)
  d) Notation - **HIDALGO COUNTY–"PRINTING SERVICES &**

RELATED SUPPLIES" Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.

e) Contract number must be indicated on all invoices

- Discount payments will be considered when offered.

- Contact person for Billing and Payment questions:

Hidalgo County Auditor's Office
Ray Eufracio, CPA, County Auditor
2809 S. Bus. Hwy 281
Edinburg, Texas 78539
(956) 318-2511

17. SCHEDULE OF EVENTS

Bid Opening, 9:30 AM	**JANUARY 04, 2012**
Award of Contract	_____, 2012
Commence Work or Deliver Products	_____, 2012

18. Bid or Performance Bond and Debarment Certification; Payment Under Contract:

- If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76.

- Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.

- If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.

- If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.

- For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

19. ETHICAL STANDARDS:

. It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

. It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

. No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20. Disclosure of Conflict of Interest

. Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with HIDALGO COUNTY ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the HIDALGO COUNTY Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with HIDALGO COUNTY for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with HIDALGO COUNTY are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.
Please Submit completed CIQ forms to the HIDALGO COUNTY Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539-HIDALGO COUNTY Courthouse
COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.

21. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

22. Bids, and all goods and services provided there under, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

23. Minimum Standards For Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under the bid;
- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

24. Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

25. Any contract award to a successful bidder will be in effect until: A.) the contract expires, B.) delivery and acceptance of products, and/or performance of services ordered, or C.) terminated by County with thirty (30) day's written notice prior to cancellation.

26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:

A.) Meet schedules;
B.) Pay any required fees or taxes; or
C.) Otherwise perform in accordance with the specifications.

27. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgment with costs which may be obtained against County growing out of such injury or

damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.

28. Successful bidder shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

29. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in HIDALGO COUNTY, Texas.

30. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

Bid
For
HIDALGO COUNTY
"PRINTING SERVICES & RELATED SUPPLIES"
BID NO.:2012-008-01-04-MEG

To: Martha L. Salazar, CPPB, Purchasing Agent
HIDALGO COUNTY Purchasing Department
Physical Address: 2802 S. Business Hwy. 281 -New Administration Building
Mailing/Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by HIDALGO COUNTY for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that HIDALGO COUNTY reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

HIDALGO COUNTY
"PRINTING SERVICES & RELATED SUPPLIES"
BID NO.: 2012-008-01-04-MEG

Hidalgo County is seeking to contract with a qualified vendor(s) to furnish "Printing Services & Related Supplies" in accordance with the specifications/requirements specified herein and including, but not limited to all provisions set forth in the accompanying documentation. Vendor shall furnish all materials and supplies necessary to execute the specifiedservices. These services will be on an "As Needed Basis".

Specifications:
Listed are minimum requirements and are intended to govern the general printing services, including all material necessary for a finished product, which Hidalgo County uses during the course of routine County business.

Samples/Demos/Proofs: Upon requesting, samples/demos and/or proofs shall be furnished to Hidalgo County at no additional cost, for approval prior to printing.

- **Samples:** Will be provided to Hidalgo County designee, prior to printing for approval by Department.
- **Proofs:** Must be supplied prior to printing at no additional cost to the Hidalgo County. The proof shall then be dated, signed by Hidalgo County and returned to vendor for printing.

Pick-up and Delivery Requirements: Successful bidder shall pick-up orders at Hidalgo County designated Department(s), if requested by Department and shall deliver all completed work to the address listed herein. Inside delivery locations will be stated on each Hidalgo County Purchase Order. Inside delivery shall be included in the bid price. If the vendor choices to transport by a third party delivery, it must be stated under the method of delivery.

Pricing: All pricing submitted shall be inclusive of all reproduction costs to produce a complete and ready to use product. Any costs associated with the following: additional set-up fees, change fees, typesetting fees or delivery fees must be included in the bid prices. Hidalgo County will not accept or pay additional costs such as mentioned above.

Paper Stock: Paper stock shall be the same or better stock quality as sample provided.

Packaging: Packaging of forms shall be boxed in quantities standard to the industry. All packages shall be marked with form number and Hidalgo County purchase order number on outside.

Sample Review: This printing includes various items and forms. Bidder shall assume sole responsibility for viewing these samples in order to submit a bid consistent with requirements of the County. Failure to do so may result in rejection of bid. Bidders are strongly encouraged to review the samples prior to submitting a bid. **Bidder wishing to view forms before submitting a bid may do so by requesting an appointment via E-mail to: Elena.gomez@co.hidalgo.tx.us**. Or by coming to the Pre-Bid Conference shown on the last page of this bid, when discrepancy occurs between specifications and sample, the sample shall prevail.

It is not necessary for bidders to submit bids for all sections to be considered for an award. However, bidder is expected to submit pricing for all items within each section that the bidder chooses to respond, in order to be considered for award for that particular section.

Over runs: Hidalgo County shall not pay for over-runs. Vendor is cautioned to provide only the quantity of print copies as stated on the Purchase Order. Any over-runs delivered to the County shall be considered as a donation and no additional fees will be allowed and/or paid.

CD –Samples of most of the printing forms will be provided to all bidders in a CD File for your review and consideration. Specifications: Listed are minimum requirements and are intended to govern the general printing services, including all material necessary for a finished product, which Hidalgo County uses during the course of routine County business.

General Requirements: The following are the minimum requirements and/or specifications that will be

acceptable by the County. Any bid that does not meet the minimum requirements and/or specifications will be rejected.

- Materials must be available for pick-up and/or delivery to the various locations in Hidalgo County during normal working hours, Monday through Friday
- All items must be shipped **F.O.B. INSIDE DELIVERY**
- If the vendor choices to transport by a third party delivery, it must be stated under the method of delivery on Exhibit B.
- All purchases will be on an **"As Needed Basis"**, there are no set quantities to be purchased.
- All products furnished under this RFB shall be warranted by the vendor to be free from defects and fit for the intended use.
- All costs and expenses associated with the preparation and submission of bids shall be the Responsibility of the bidder and no reimbursement for such charges shall be passed onto Hidalgo County.
- BID PAGE - Vendor must thoroughly fill in each section of the Bid Page (Exhibit "B") if applicable, for not applicable please type/write in N/A on the form. INCOMPLETE submittals shall be considered a probable cause for disqualification.
- Vendor should match the sample as much as possible

TERMS & CONDITIONS:

1. Term of contract is for one (1) year period with County's option to renew contract for additional two (2) one (1) year term under the same rates and conditions.

2. County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for next contract term.

3. Hidalgo County has the authority to utilize State Contracts and under cooperative purchasing participation when ever it is in the County's best interest to do so.

4. Hidalgo County reserves the right to add or delete items during the term of the contract under the same rates and conditions.

5. Any contract awarded to a successful bidder will be in effect until;
   a) The contract expires
   b) Delivery acceptance of products and/or performance of services ordered, or
   c) Terminated by County with thirty (30) days written notice prior to be cancellation.

6. Hidalgo County reserves the right to award the bid to MULTIPLE bidders if the County Determines it is in its best interest to do so.

7. Insurance requirements for this project to be maintained through out the contract term (Refer to limits on the Exhibit "C" for limits).

8. Hidalgo County reserves the right to reject any/all bids, to waive any/all formalities or technicalities, or to accept the bid considered the best and most advantage to the County.

9. Hidalgo County reserves the right to hold bids for a period of ninety (90) days without taking any action.

10. After bid is awarded and low bidder s default s in meeting the general instructions to bidders and/or comply with contract agreement, Hidalgo County reserves the right to seek services from the next low bidder. In such event, County shall charge the successful bidder the difference for any additional cost of such item

Market Volatility and Unit Price Adjustments

Hidalgo County recognizes that during periods of national crisis and unstable economic conditions, unforeseen price increases might affect costs for goods and services contracted on an annual basis. The following procedure may be employed to mediate price volatility:

1) **Requesting Price Adjustment**: Upon written request of the Vendor to the County Purchasing Agent, the County may review evidence of prevailing industry-wide market conditions that warrant an adjustment in bid prices contained in the contract.

   - A Vendor must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Such written request must be accompanied by a certified copy of the supplier's advisory or notification to the vendor of the price changes.
   - The Vendor must put the Purchasing Agent on the mailing lists for such publications so that the Purchasing Agent can monitor said changes. Such membership shall be at no cost to the County.
   - The County Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interest of the County.
   - No price escalation will be authorized in excess of the amount of the increase referred to in the supplier's notice.
   - The County may only grant a price increase if the evidence presented is deemed reliable. Should the County allow a price increase, the approved price change shall be honored for all orders received by the vendor or contractor after the effective date of such price change. Approved price changes are not applicable to orders already issued and in process at time of price change.

2) **Price Reduction**: Vendor shall notify the County at the time when the Vendor's costs for items and/or supplies reduce due to stabilization in the market at which time prices for items on this contract shall be reduced accordingly. Failure by the Vendor to notify the County of a decrease in costs for items and/or supplies for which the Vendor was granted a price adjustment, may result in immediate termination of this contract and the County shall not be obligated to pay the Vendor the difference between the contract price and the price adjustment.

3) **Timeframe for Adjusted Price Increases:** Price increases are only valid for the quarter in which they are requested and approved. Prices shall return to the original contract price at the beginning of the following quarter unless a Vendor notifies the County in writing within ten (10) days of expiration of the quarter in which the price increase is in effect, that it desires to have the price increase continue or that the Vendor is requesting a different price increase for the following quarter. Such request must be supplemented with sufficient justification to demonstrate that the price increase remains necessary. The County Purchasing Department shall have sole discretion whether to grant the price increase extension. The County too, shall have discretion to unilaterally reduce, eliminate or extend a price adjustment to the Vendor at any time upon written notice from the County to the Vendor demonstrating justification for such rediction, elimination or extension of the price adjustment.

4) **Allowable Review Periods**: Price adjustment reviews may only be requested by the Vendor on a quarterly basis. However, the County may at its own discretion, conduct temporary price adjustment reviews at any time. The County Purchasing Agent and/or the County Auditor reserve the right to audit and/or examine any pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice andduring normal business hours.

5) **Dollar Limit to Price Changes**: The total increase in contract price shall not exceed twenty-five percent (25%) of the original contract price during the contract term.

ADDITIONAL INFORMATION:

HIDALGO COUNTY
"PRINTING SERVICES & RELATED SUPPLIES"
BID NO.: 2012-008-01-04-MEG

PRE-BID CONFERENCE

A pre-bid conference will be held on **Monday December 19, 2011 at 9:30 A.M.** In Hidalgo County Purchasing Department Conference Room located at 2802 South Business Hwy. 281, Edinburg, Texas. The purpose of the pre-bid conference is to answer any questions associated to the Specifications and/or Requirements or/and view the sample if necessary. It is the responsibility of the bidder to acquire all applicable data needed to submit a bonafide response. **ALL BIDDERS ARE ENCOURGED TO ATTEND THIS CONFERENCE.**

Hidalgo County is requesting that any andall questions, inquiries, and clarifications regarding quotes, bids, proposals, or statements of qualifications be addressed to, Martha L. Salazar, CPPB, Purchasing Agent, 2812 S. Business Hwy. 281, Edinburg, Texas 78539. **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA FACSIMILE TO (956) 292-7612 OR VIA E-MAIL TO Elena.gomez@co.hidalgo.tx.us by no later than Monday December 19, 2011 @ 5:00 P.M. Responses will be sent to all applicants via facsimile or e-mail by no later than Thursday December 22, 2011 @ 5:00 P.M.

	Description	Quantity	Special Instructions
	PURCHASING DEPARTMENT		
1	TERMS AND CONDITIONS PAPER: for PO's 28lbs paper printed in black on one side only	30,000 per order	

	Description	Quantity	Special Instructions
	ADULT PROBATION DEPARTMENT		
1	**Appointment Cards** - 8½" X 11" Page Size, black ink printing w/black ink logo, 6 cards per page, 110 lb. paper, double sided print cut into 6 cards	6,000 per year	
2	**Probationer Acknowledgment Form**- 8½" X 11" Page Size, Single sided print, black ink printing	2,000 per year	
3	**Initial Assessment Form** - Legal Size Paper 8½" x 14", Double sided print, black ink printing,	1,000 per year	
4	**Court Information Form** - 8½" X 11" Page Size, Double sided print, black ink printing	1,200 per year	
5	**Community Service Restitution ID Card** - 8½" X 11" Page Size, 110 lb. paper 4 cards per page, Black ink printing, double sided print, cut into 4 cards	4,000 per year	
6	**Court Notes** - 8½" X 11" Page Size, single sided print, black ink printing	2,000 per year	
7	**Community Service Restitution Program Rules** - 8½" X 11" Page Size, single sided print, black ink printing	2,000 per year	
8	**Authorization To Release Information** -8½" X 11" Page Size, single sided print, black ink printing	2,000 per year	
9	**Employment Search Forms** -8½" X 11" Page Size, single sided print, black ink printing	1,000 per year	
10	**Family History Information** -8½" X 11" Page Size, Double sided print, black ink printing	6,000 per year	
11	**Field Visit Log** - 8½" X 11" Page Size, single sided print, black ink printing	2,000 per year	
12	**Gun Control Act** - 8½" X 11" Page Size, single sided print, black ink printing	3,000 per year	
13	**Guidelines For Payment To The Acct. Dept.**- 8½" X 11" Page Size, Double sided print, black ink printing	6,000 per year	
14	**Home Visit Cards** - 8½" X 11" Page Size, Double sided print, black ink printing, 110 lb. paper, 6 cards per page, cut into 6 cards	1,000 per year	

15	**Intake Checklist** - 8½" X 11" Page Size, single sided print, black ink printing	3,000 per year	
16	**Leave Request** - 8½" X 11" Page Size, single sided print, black ink printing (not cut)	2,000 per year	
17	**Intake Appt. Referral** -8½" X 11" Page Size, Double sided print, black ink printing	3,000 per year	
18	**Monthly Report (By Mail)** -8½" X 11" Page Size, Double sided print, black ink printing English/Spanish	3,000 per year	
19	**Monthly Report (In Person)** -8½" X 11" Page Size, single sided print, black ink printing	3,000 per year	
20	**Office Rules And Regulations** - 8½" X 11" Page Size, Double sided print, black ink printing	3,000 per year	
21	**Probationer Acknowledgment Form** -8½" X 11" Page Size, single sided print, black ink printing		
22	**Personal Data Form** - 8½" X 11" Page Size, Double sided print, black ink printing	2,000 per year	
23	**Probationer Monthly Report Sign-In-Ledger** -8½" X 11" Page Size, single sided print, black ink printing	1,000 per year	
24	**Payment Schedule** -8½" X 11" Page Size, Double sided print, black ink printing	1,500 per year	
25	**Receptionists' Slips** - 8½" X 11" Page Size, Double sided print, black ink printing, 8 slips per page, cut into 8 individual slips	1,000 per year	
26	**Records Control Unit Processing Checklist** - 8½" X 11" Page Size, single sided print, black ink printing (not cut)	3,000 per year	
27	**R.C.U. Intake File Tracking Form** - 8½" X 11" Page Size, single sided print, black ink printing	3,000 per year	
28	**Referral Cards** - 8½" X 14" Legal Page Size, single sided print, black ink printing, 110 lb paper, Green in color, 9 cards per page, cut into 9 cards	1,000 per year	
29	**Reassessment Form** - 8½" X 14" Legal Page Size, Double sided print, black ink printing	1,000 per year	
30	**TCIC/NCIC Request** - 8½" X 11" Page Size, single sided print, black ink printing	500 per year	
31	**Sign-In Roster** - 8½" X 14" Legal Page Size, single sided print, black ink printing	500 per year	
32	**Scanning Checklist** - 8½" X 11" Page Size, single sided print, black ink printing	3,000 per year	
33	**TEAS DPS Inquiry Log** -8½" X 11" Page Size, single sided print, black ink printing	4,000 per year	
34	**Telephone Message** - 8½" X 11" Page Size, single sided print, black ink printing, 4 messages per page, not cut	4,000 per year	
35	**Travel Permit Slips** - 8½" X 11" Page Size, Double sided print, black ink printing, 4 permits per page, not cut	3,000 per year	
36	**Telephone Log**- 8½" X 11" Page Size, single sided print, black ink printing	1,500 per year	
37	**Website Log** - 8½" X 11" Page Size, single sided print, black ink printing	2,000 per year	
38	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, flat black print, w/ black flat print seal 500 per box, with no window	4 boxes of 500	
39	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, flat black print, w/ black flat print seal 500 per box, with window.	4 boxes of 500	
40	Pre-Numbered Receipts – 9 ½" x 11" Paper size, continuous feed paper, letters and numbers in red ink print	60,000 per year	Starting № AP 745406

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	Description	Quantity	Special Instructions
	COUNTY AUDITORS OFFICE:		
1	**Letterhead Paper** - 8.5" X 11", #20 Fine quality Bond Paper, one sided print, flat black ink print, watermark gray seal w/ light, dark gray and black shading 500 per **ream**	2 reams of 500	
2	**Letterhead Paper** - 8.5" X 11", #20 Fine quality Bond Paper, one sided print, flat, w/gray watermark seal 500 per ream	2 reams of 500	

	Description	Quantity	Special Instructions
	COUNTY CLERKS OFFICE:		
1	**Recreational Fishing Regulations Cards**-3½" X 2", Double sided print, black, blue, red, green ink, shading – light blue	1,000	
2	**Recreational Hunting Regulations Cards** - 3½" X 2", Double sided print, black, blue, red, green ink, shading – light blue	1,000	
3	**Business Cards** - - 3½" X 2", Blue and red ink Raised Lettering, w/ blue Raised Seal and lettering, Single sided print-500 per box, landscape layout		Logo will change
4	**Business Cards** - - 3½" X 2", Blue and red ink Raised Lettering, w/blue Raised Seal and lettering, Single sided print-500 per box, landscape layout		Logo will change
5	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, flat blue and red print, w/ blue flat print seal 500 per box, with window	40 boxes of 500 per box	Logo will change
6	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, flat blue and red print, w/ blue flat print seal 500 per box, plain with no window	40 boxes of 500 per box	Logo will change
7	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, flat black print, w/ black flat print seal 500 per box, with window	40 boxes of 500 per box	Logo will change
8	**Letterhead Paper** - 8.5" X 11", #20 Fine quality White Bond Paper, one sided print, flat print blue/red ink, blue seal w/blue flat lettering, 500 per ream, Watermark seal	30 reams of 500 sheets	Logo will change
9	**Certificate Of Withdrawal From Business**-- 8.5" X 11", Black ink printing, blue border, Fine quality bond paper	10,500 ea	Will stay the same
10	**Assumed Name Certificate**- 8.5" X 11" Form, Black border, Black ink printing, Double sided print, fine quality bond paper	10,500 ea	Will stay the same
11	**Newly Wed Letter**-- 8.5" X 11", Fine quality bond paper, Blue/Red/Black ink, double sided, flat print with/watermark seal**** English & Spanish (front and Back)	10,000ea	Logo will change
12	**Scratch Pads** – 7" X 4 ¼" –Note pad,	500 pads of	
13	**Birth/Marriage Envelopes**- Custom Design, Printed gold ink one side , White crushed marble stock, Finished Size : 4" x 9.5" closed after printing , Folded and glued	6,000	
14	**Booklet Envelopes**--9½" x 12" Booklet Envelopes,28# White Stock, **With or without peel** and stick feature ,Printed two (2) color Special Window	6,000 per order	

	Description	Quantity	Special Instructions
	H.I.B.T.A. TASK FORCE:		
1	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, raised black print, w/gold raised ink seal 500 per box, with window	4 boxes of 500	
2	**Letterhead Paper** - -- 8.5" X 11", Fine quality paper, Raised lettering, black ink, gold raised seal 500 per ream	4 reams of 500	
3	**Business Cards** -3½" X 2", Black ink Raised print, w/ gold raised seal, Single sided print-500 per box, landscape layout	1 box of 500 Per each	9 people

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4	**Mailing Labels** – 3"X4" flat print, black ink w/gold foil stamp, 500 per roll	Needed every other year	
5	**Vehicle Impoundment Report** - 8.5" X 11" Page size, 3-part NCR, Paper Sequence: White, Canary Yellow and Pink, black ink flat print, one sided print	500	
6	**Receipt For Forms** -8.5" X 11" Page size, 2-part NCR, Paper sequence: White and Canary Yellow, Black ink flat print, one sided print	500	
7	**Investigative File Jacket** – 9"X13" Page size, Light Blue Tag Board, Black ink front & back of front cover back page blank w/ two hole punch on top (centered)		
8	**Investigative File Jacket** – 9"X13" Page size, Canary Yellow Tag Board, Black ink front & back of front cover page only back page blank w/ two hole punch on top (centered)		
9	**Dividers Multi-Color** – 9"x11" - 8 Tab Dividers per set, labeled, Multi Color	400 sets purchase yearly	
10	**Name Plate** – Wood Base, w/Black, brass double mounted, w/2 seals , w/name and title	On as needed basis	

	Description	Quantity	Special Instructions
	HUMAN RESOURCES:		
1	**Business Cards** - - 3½" X 2", Blue ink Raised Lettering, w/ gold foil stamp w/blue Raised lettering, Single sided print-500 per box, landscape layout	500 per box	6 people/ 1 box per ea
2	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, flat blue, w/ gold foil stamp seal 500 per box, plain with no window	4 boxes of 500 ea box	
3	**Interview Worksheet** -- 8.5" X 11" Black ink printing, single sided	5,000 ea	
4	**Interview Selection Form**-- 8.5" X 11" Black ink printing, gold seal w/black lettering	5,000 ea	
5	**Letterhead Paper** -- 8.5" X 11", Fine quality bond paper, blue lettering w/ gold foil stamp w/blue lettering, w/watermark print, 500 per ream	20 reams of 500	
6	**Drainage District #1 Application** -- 8.5" X 11" page, White paper, double sided print, 2 sheet application, all black ink printing, minor gray shading	4,000 ea page	2 pages double sided print
7	**County Of Hidalgo Application**-- 8.5" X 11" Page, White Paper, double sided print, 2 sheet application, all black ink printing, minor gray shading	12,000 ea page	2 pages double sided print
8	**Sheriff Department Application** - - 8.5" X 11" Page, White Paper, Single sided print, all black ink printing, 10 pages,	10,000 ea page	
9	**Sick Leave Donation Form**-- 8.5" X 11" Page, black ink printing, Single sided print, 4,000	4,000	
10	**Hidalgo County Employee Manuals** - 8.5" X 11" Page, Single sided black ink print, w/clear plastic cover page front and back in blue paper, white plastic comb binding	3,500	158 page Manual w/Blue Cover Page front & back
11	**Hidalgo County Personnel Policy Manual**-8.5" X 11" Page, w/4 index tab dividers per book, double sided black print for 54 pages, single sided print for 54 pages	1,500	106 page manual w/ Tan Color Cover & Back Page

	Description	Quantity	Special Instructions
	JUVENILE JUSTICE CENTER		
1	LETTERHEAD PAPER - 8.5" X 11", #20 Fine quality White Bond Paper, one side print, flat print blue, foil gold seal w/ blue, flat lettering, 500 per ream	10 reams	Light Blue shading
2	VISITOR'S LABELS- 4 ¼" x 3 ¼" White, Blue Flat Print, w/ Gold Foil Logo w/ blue lettering, 6 self peel labels per page		

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3	**MAILING LABELS**- 4 ¼" X 3 ¼" White, blue Flat Print, w/ Gold Foil		
4	**Business Cards** - - 3½" X 2", Blue ink Raised Lettering, w/Blue and Gold Raised Seal w/ blue lettering, Single sided print-500 per box, landscape layout		
5	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, flat blue lettering, w/ foil gold seal w/blue flat lettering seal 500 per box, Plain no window envelope		
6	**Policy And Procedures Manual** - 8.5" X 11", 241 Sheets per book, w/Navy Blue 3 Ring Binder w/Clear Front, with 23 Tabs in each book		
7	**Annual Report** 8.5" X 11" White Bond Paper, w/Blue Flat Print on cover stock. Plastic comb binding, front and back black ink printing,		

	Description	Quantity	Special Instructions
	PLANNING DEPARTMENT:		
1	**Approved Application** – 5 ½" X 8 ½" –**Development** Permit Posted Cards: Florescent Lemon Color, 10 point thickness, **90lb card stock, white back,** Numbered, Black ink w/Gray Watermark Seal	Pct 1=2650	Starting No. 9295
		Pct 2= 300	Starting No. 1356
		Pct 3=2650	Starting No. 12981
		Pct 4=2650	Starting No. 12453
2	**Receipt Books** - 5 ½" X 8 ½"-3-Part NCR, **20 lb Paper** Sequence White, Canary, Yellow & Pink, 50 pages per book 2 Receipts per page, Die cut (tear out receipt) Each page paper copy white- Customer Copy, Canary Copy – **Auditor's Copy** and Pink Copy – Office Copy	27 Books of 100/Receipts Per book	Starting № Precinct 1 RECEIPT № 1-187001-1
3	**Receipt Books** - 5 ½" X 8 ½"-3-Part NCR, **20 lb Paper** Sequence White, Canary, Yellow & Pink, 50 pages per book 2 Receipts per page, Die cut (tear out receipt) Ea paper copy white-Customer Copy, Canary Copy – Auditor's Copy and Pink Copy – Office Copy	66 Books of 100/Receipts Per book	Starting № Precinct 2 RECEIPT № 2-70980-2/4
4	**Receipt Books** - 5 ½" X 8 ½"-3-Part NCR, **20 lb Paper** Sequence White, Canary, Yellow & Pink, 50 pages per book 2 Receipts per page, Die cut (tear out receipt) Ea paper copy white-Customer Copy, Canary Copy – Auditor's Copy and Pink Copy – Office Copy	27 Books of 100/Receipts per book	Starting № Precinct 3 RECEIPT № 3-39701-3
5	**Culvert Installation Work Order**- 8.5" X 11", 4 Part NCR, Paper Sequence-White, Canary Yellow, Pink and Green, Pre-numbered, Routing White-Customer Copy, Canary Yellow-Auditor's Copy, Pink- Office Copy, Green-Permanent Copy	12 Books / 25 Work orders per bk	Pre-numbered Starting № 0002151

	Description	Quantity	Special Instructions
	TREASURER'S OFFICE:		
1	**Letterhead Paper** - 8.5" X 11", #20 Fine quality Bond Paper, one sided print, flat GREEN ink print, foil gold seal w/ green flat lettering 500 per ream	1 ream of 500	
2	**Business Cards** - - 3½" X 2", GREEN ink Raised Lettering, w/ GREEN and Gold Raised Seal w/ GREEN lettering, Single sided print-250 per box, landscape layout	500 per box	
3	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, flat GREEN lettering, w/ GREEN and gold seal w/ GREEN flat lettering seal 500 per box, with window	25- boxes 500 per box	
4	**Large Window Envelope** 5 ½ x 8 ¾, 2 ¾" x 5 ½ " window ½" from left 5/8 from top on 20lb paper	5- boxes 500 per box	

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	Description	Quantity	Special Instructions
	TAX OFFICE		
	TAX ASSESSOR COLLECTOR		
1	**Business Cards - -** 3½" X 2", Black ink Raised Lettering, w/ **gold raised** stamp w/gold Raised lettering, Single sided print- landscape **layout-- glossy**	1000 per order	
2	**Business Cards - -** 3½" X 2", Black ink Raised Lettering, w/ gold raised stamp w/gold Raised lettering, Single sided print- landscape layout-	500 per order	
3	**Letterhead Paper** -- 8.5" X 11", Fine quality bond paper, **black lettering** w/ gray watermark seal w/picture in various stages of gray shade, 500 per ream	5000	
4	-8.5X11 Bou ppr,bnd, recy, rio bond plain paper WITH WATERMARK	100	
5	**Envelopes W/Logo #10 -** Size 4 ⅛" x 9 ½", **Standard Envelopes, flat black** and red print, w/ black flat print seal 500 per box, with window, IMPORTANT OPEN AT ONCE	1500	
6	**Envelopes W/Logo #9 -** Size 3 7/8 x 8 7/8" return **envelopes, flat black** print, w/ black flat print seal 500 per box, plain with no window	5000	
7	**Envelopes W/Logo #10 -** Size 4 ⅛" x 9 ½", Standard Envelopes, **flat black** print, w/ black flat print seal 500 per box, with NO window **(TAX Assessor/Collector)**	20,000 per order	
8	**Envelopes W/Logo #10 -** Size 4 ⅛" x 9 ½", **Standard Window**, rev flap, 24# ww, diagonal seam, gym seal printed	60,000 per order	
9	**Envelopes W/Logo #9 -** Size 1 1/8 x 3 ½ , Envelopes, **flat black print**, w/ black flat print seal with window	20,000 per order	
10	**Deputation Form:-** 8.5 x 11.14 Rio Grande Valley bond white 24 # **2/2 black** & blue	250	
11	**Self Inking and Rubber Stamps:** Please see attached (3-5 each at a time)	5	
12	**Envelope---4 1/8"** x 9 ½" standard envelope #10 flat **black print w/ black flat** print w/blk print seal with window	5000	
	AUTOMOBILE DEPT PLUS ALL SUBSTATIONS		
1	**Business Cards - -** 3½" X 2", Black ink Raised Lettering, w/ gold raised stamp w/gold Raised lettering, Single sided print- landscape layout-	500 per order	
2	**Letterhead Paper** -- 8.5" X 11", Fine quality bond **paper, black lettering** w/ gray watermark seal w/picture in various stages of gray shade, 500 per ream	5,000	
3	**Envelopes W/Logo -** Size 4 ⅛" x 9 ½", Standard Envelopes, **flat black print**, w/ black flat print seal 500 per box, without windows **(automobile License Dept)**	7500	
4	**Envelopes W/Logo -** Size 4 ⅛" x 9 ½", Standard Envelopes, flat **black print**, w/ black flat print seal 500 per box, with no window**(Automobile License Dept)**	50 bxs of 500	
5	**Envelopes W/Logo -** 10 ½"x7 ½" Double-prong **metal clasp w/reinforced** eyelets for a secure closure Brown Clasp Envelopes/ 100 per box w/ **black ink printing and black** ink seal	10 bxs of 100	
6	**Envelopes W/Logo -** 12 ½" x6 ½" brown envelopes 500 **per box w/ black** ink printing and black ink seal w/gummed seal	10 bxs of 500	
7	**Deputation Cards-** 3.875 x 2.375 **index color** # 110 black	250	
8	**County Liquor Permit Rect:-** size 4 x 7.5 NCR 3 part white, canary, **pink #17** black	150	50 per pack
9	**Refund Slips** size 7 x 3.25 off set , white 50# black **padding with chipboard**	3000 per order	

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	Description	Quantity	Special Instructions
	COMMISSIONER PRECINCT 3		
1	**Business Cards** -- 3½" X 2", Ink -Black Raised Lettering, w/Gold Foil Seal , Single sided print, portrait business card layout, 500 per each	1box of 500	9 people 1 box per ea/Portrait Card Layout
2	**Letterhead Paper** - 8.5" X 11", #20 Fine quality Bond White Linen Paper one sided print, raised blue ink print , gold foil stamp seal w/blue lettering, 500 sheets per ream	2 boxes/ of 500	
3	**Letterhead Paper** – 8.5" X 11", Linen Paper	2 boxes/ of 500	
4	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, flat Print, black ink and black ink seal 500 per box	2 boxes / Of 500	
5	**Landfill Form**- Legal Size Paper 8½" x 14" - One sided print, Black ink, 100 sheets per tablet, Portrait Top glue bind	50 Tablets of /100 sheets per	Glue Bind Top Tablet
6	**Parking Permit**- 3½" x 5 ½" Single sided print, White paper w/red lettering, glue bind top, 50 sheets per booklet	12 / 50 sheets per	Glue Bind Top Booklet

	Description	Quantity	Special Instructions
	139TH DISTRICT COURT:		
1	**Business Cards** - 3½" X 2", Black ink Raised Lettering, w/Gold Raised Seal , Single sided print, landscape layout	4 bxs. Of 500	
2	**Letterhead Paper** - 8.5" X 11", #20 Fine quality Bond Paper one sided print, flat black ink print , gold ink foil stamp seal, 500 sheets per ream	4 reams of 500	
3	**Order Of Release/Order Of Commitment** – 8.5" X 11" Paper Size, three (3) part NCR, Paper sequence all three parts white paper, 1 page only front and back print, 2nd and 3rd page front only (same as page 1)	2,000/3 part	Top Glue Bind
4	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, raised Print, black ink and Gold for seal 500 per box	2 boxes of 500	

	Description	Quantity	Special Instructions
	206TH DISTRICT COURT:		
1	**Letterhead Paper** - 8.5" X 11", #20 Fine quality Bond Paper, one sided print, raised black ink print , seal raised gold ink, 500 sheets per ream	2 reams of 500	
2	**Letterhead Paper** - 8.5" X 11" 25 % Cotton Paper		
3	**Order Of Release/Order Of Commitment** – 8.5" X 11" Paper Size, three (3) part NCR, Paper sequence all three parts white paper, 1 page only front and back print, 2nd and 3rd page front only (same as page 1)	2,000/3 part	Top Glue Bind
4	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, raised Print, black ink and Gold for seal 500 per box	2 boxes of 500	
5	**Juror's Handbook Pamphlets** -17 ½" X 9", Flat Print Black Ink – Double Sided, 4 fold pamphlet, Light Blue Paper	1,000	
6	**Business Cards** - 3½" X 2", Black ink Raised Lettering, w/Gold Raised Seal , Single sided print, landscape layout	1,000	
7	**Juror Tags** - 3½" x 2", Black flat Print, Red Paper Stock, Laminated w/thumb grip clip	14	

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	Description	Quantity	Special Instructions
	332TH DISTRICT COURT		
1	**Business Cards** - 3½" X 2", Black ink Raised Lettering, w/Gold Raised Seal , Single sided print, landscape layout	500 per order	
2	**Instructions to Jurors in Civil Cases** 5 ½ x 7" folded in half printed in black front and back in and out of	2000 per order	
3	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes flat black Print, and flat black ink for seal	2500 per order	
4	**Letterhead Paper** - 8.5" X 11" 25 % Cotton Paper- flat Print, black/gray ink	1000 per order	
5	**Order Of Release/Order Of Commitment** – 8.5" X 11" Paper Size, three (3) part NCR, Paper sequence all three parts white paper, 1 page **only** front and back print, 2nd and 3rd page front only 2nd page Yellow page and 3rd page in pink 2 hole punch on top	2500 per order	
6	**Order Of Referral For Mediation:** 8.5" X 11" 25 % Cotton Paper- Printed in front page in Black only	2000 per order	

	Description	Quantity	Special Instructions
	370TH DISTRICT COURT:		
1	**Letterhead Paper** - 8.5" X 11", #20 Fine quality Bond Paper one sided print, flat black ink print , gold ink foil stamp seal, 500 sheets per ream	1000 per order	
2	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, raised Print, black ink and Gold for seal 500 per box	1000 per order	

	Description	Quantity	Special Instructions
	389TH DISTRICT COURT		
1	**Letterhead** 8.5" x 11" Cotton Paper		
2	**Business Cards** - 3½" X 2", Black ink Raised Lettering, w/Gold Raised Seal , Single sided print, landscape layout		
3	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, Ink – Black and Red raised Print, black ink with Gold seal		
4	**Order Of Release/Order Of Commitment** – 8.5" X 11" Paper Size, three (3) part NCR, Paper sequence all three parts white paper, 1 page **only** front and back print, 2nd and 3rd page front only (same as page 1)		
5	**Certificate of Appreciation** – Gold in Blk letters		
6	**Juror's Handbook Pamphlets -17 ½" X 9"**, Flat Print Black Ink – Double Sided, 5 fold pamphlet, Light Yellow Paper		

	Description	Quantity	Special Instructions
	398th DISTRICT COURT		
1	**Letterhead Paper** - 8.5" X 11", #20 Fine quality Bond Paper, one sided print, raised black and red ink print , seal raised gold	6 reams of 500	
2	**Letterhead Paper** - 8.5" X 11", 25% Cotton Paper		
3	**Business Cards** - 3½" X 2", Ink -Black and Red Raised Lettering, w/Gold Raised Seal , Single sided print, landscape layout	500 per box	5 people 1 bx per ea
4	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, Ink – Black and Red raised Print, black ink with Gold seal	6 boxes of 500	
5	**Order Of Release/Order Of Commitment** – 8.5" X 11" Paper Size, three (3) part NCR, Paper sequence all three parts white paper, 1 page **only** front and back print, 2nd and 3rd page front only (same as page one)	3,000 3-Part	Top Glue Bind

	Description	Quantity	Special Instructions
	430TH DISTRICT COURT		
1	**Letterhead** 8.5" x 11" Cotton Paper #20 Fine quality **Bond Paper**, one sided print, raised BLUE ink print , seal raised gold ink, 500 sheets per ream	1000	
2	**Business Cards** - 3½" X 2", BLUE ink **Raised** Lettering, **w/Gold** Raised Seal , Single sided print, landscape layout	500	
3	**Business Cards** - 3½" X 2", BLUE **ink Raised Lettering** in the front w/Gold Raised Seal , DOUBLE sided flat print in the back , landscape layout	500	
4	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", **Standard Envelopes, Ink** – Black and Red raised Print, black ink with Gold seal	1000	
5	**Juror's Handbook Pamphlets** -17 ½" X 9", Flat **Print Black Ink** – Double Sided, 5 fold pamphlet, Light BLUE Paper	500	

	Description	Quantity	Special Instructions
	CONSTABLE PRECINCT No 1		
1	**Business Cards** – 3 ½" x 2", Blue Ink, **w/Watermark Seal (twelve** individuals) Single sided flat print, Landscape layout	500 per box	12 people/ 1 box per each
2	**Field Contact Card** – Index Card 5" x3",**Black Ink, Double** sided flat print, white stock card	2,000	
3	**Building Check Card** – 4 ½" x 5 ½" – Black **Ink, Single sided flat** Print w/2 Logos (black ink) white stock card	500 ea	
4	**Warning Card** – 4 ½" x 5½" – Black **Ink, Single** Sided **flat Print w/2** Logos (black ink) Neon Orange Stock Card: **ADHESIVE BACK**	2,000	
5	**Notice/Aviso – Door Hanger Card** 8 ½" **x 3 ¾" Black Ink,** Double Sided flat print (English one side/Spanish other side) Neon Yellow Card **Stock w/die cut**	5,000	
6	**Vehicle Impoundment** –Inventory Record – 7 ½" **x 5"**, 4 **Part NCR**, Paper Color Sequence- White, Canary Yellow, Pink and Golden **Rod, Black** Ink, **Single Sided flat print**, 25 sheets per book	100 bks of 25 sheets per bk	
7	**Hidalgo County Constable Pct. 1 Warning Book** – 6" x 4 ¼" -2 part white and canary yellow paper sequence, black ink single sided **flat print, 50 sheets** per book	200 bks of 50 pgs per bklt.	Top Glue Bind
8	**Ticket Book** – 5 ¼" x 7 ¾" – 4 Part NCR, **Paper Color Sequence**-White, canary yellow, pink and golden rod, double sided print, **black ink** flat print, **number sequence** in red ink, 50 sheets per book	200 books of 50 pages per bk	Starting # varies Top Bind
9	**Official Receipt For Constables Fees** – 3 **part NCR** – Paper **Color** Sequence – White, Canary Yellow, Pink, Black ink, single sided **flat print Number Sequence black** ink, three (3) Receipts per page, 100 sheets per book, Die cut (tear **out rcpt)**	10 books of 100 sheets per bk.	Starting Number varies Side Glue bind

	Description	Quantity	Special Instructions
	CONSTABLE PRECINCT No 2		
1	**Letterhead Paper** – 8.5" X 11", #20 **Bond Paper 92 Brightness** one sided print, flat Print, black/gray ink, watermark seal, 5,000 sheets **per box**	2 boxes of 5,000	
2	**Business** Cards – 3 ½" x 2", Black Card w/ Gold **Lettering w /Seal**, Single sided print, landscape layout	3 bxs of 1,000	
3	**Business** Cards - 3½" X 2", Black **ink** Raised **Lettering**, w/**Seal**, Single sided print, landscape layout	4 bxs of 1000	
4	Envelopes W/Constable Logo - Size 4 ⅛" x 9 ½", **Standard Envelopes**, Flat Print, Black Ink,	4 boxes of 500	

5	**Official Receipt For Constables Fees** – 3 part NCR – Paper Color Sequence – White, Canary Yellow, Pink, Black ink, single sided flat print Number Sequence black ink three (3) Receipts per page, 100 sheets per book, Die cut (tear out receipt)	20 books of 100 sheets per bk	Side Glue Bind
6	**Ticket Book** – 5 ¼" x 7 ¾" – 4 Part NCR, Paper Color Sequence- White, canary yellow, pink and golden rod, double sided print, black ink flat print, number sequence in red ink,	50 books of 20 sheets per bk	Top Bind
7	**Warning Flyers** - Size: 8 ½" x 11", Peel Stick, Neon Yellow, Black ink one sided flat print	4 boxes of 5,000	
8	**Advertencia Flyer**- Size 8 ½" x 11", Peel Stick, Limeade Green, Black ink one sided flat print	4 boxes of 5,000	

	Description	Quantity	Special Instructions
	CONSTABLE PRECINCT No. 3:		
1	**Letterhead Paper** – 8.5" X 11", #20 Bond Paper 92 Brightness one sided print, flat Print, 2 Color Ink (Blue/Gold),w/seal (gold/blue), 500 sheets per ream	4 reams per order	
2	**Notice/Aviso – Door Hanger Card** 8 ½" x 3 ¾" Black Ink, Double Sided flat print (English one side -Spanish other side) Neon Orange Card Stock w/die cut	2,000 per order	Double sided print English & Spanish
3	**Envelopes W/Constable Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, Flat Print, 2 color ink Blue and Gold, 2 color seal (Blue and Gold 500 per box	4 bxs /500 per order	
4	**Vehicle Impoundment** –Inventory Record – 7 ½" x 5", 4 Part NCR, Paper Color Sequence- White, Canary Yellow, Pink and Golden Rod, Black Ink, Single Sided flat print, 25 sheets per book	80/25 per bk per order	
5	**Business Cards** - 3½" X 2", Blue and Gold ink Raised Lettering, w/Seal two colors blue/gold, Single sided print, 500 per box, 8 individuals, landscape layout	250 per box per order	8 people/ 1 box per each
6	**Business Cards** - 3½" X 2", Blue and Gold ink Raised Lettering, w/Seal two colors blue/gold, Single sided print, landscape layout	2 boxes of 1000 per order	
7	**Warning Flyers** – Size 8 ½" x 11", Peel Stick, Neon Orange, Black Ink one sided flat print	750 sheets per order	
8	**Advertencia Flyers** – Size 8 ½" x 11", Peel Stick, Neon Limeade Green, Black Ink one sided flat print,	750 sheets per order	
9	**Warning Notice To Vacate** – Size 8½" x 11, Peel Stick, Neon Yellow, Black Ink one sided flat print,	750 sheets per order	
10	**Ticket Book** – 5 ¼" x 7 ¾" – 4 Part NCR, Paper Color Sequence- White, canary yellow, pink and golden rod, double sided print, black and red ink flat print, number sequence in red ink, 25 sheets per book,	40-booklets/ 25 sheets per bk per order	Starting № 6000 Top Glue Bind
11	**Official Receipt For Constables Fees** – 3 part NCR – Paper Color Sequence White, Canary Yellow, Pink, Black ink, single sided flat print Number Sequence black ink, three (3) Receipts per page, 100 sheets per book, Die cut (tear out receipt)		Starting Number 11162 Side Glue Bind

	Description	Quantity	Special Instructions
	PUBLIC DEFENDER'S OFFICE		
1	**Business Cards** - - 3½" X 2", Black ink Raised Lettering, w/ Raised Gold Seal and lettering, Single sided print-500 per box, landscape layout	19 boxes of 500	
2	**Letterhead Paper** - 8.5" X 11", #20 Fine quality White Bond Paper, one sided print, flat print blk, foil gold County seal	Ream of 500	
3	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, flat print blk, foil gold County seal with window envelope	box of 500	
4	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", White Wove , Standard Envelopes, flat print blk, Gold foil County seal without window	box of 500	

	Description	Quantity	Special Instructions
	JUSTICE OF THE PEACE PRECINCT 1 PLACE 1:		
1	**Application For Birth Or Death Record-** 8½" X 11" Page size, Double sided print, black ink printing One side English other side Spanish		
2	**Magistrate's Warning -** 8½" X 11" Page Size, single sided print, black ink printing	1,000 ea pg	
3	**Community Hours Form-** 8½" X 11" Page Size single sided print, black ink printing	1,000 ea pg	
4	**Plaintiff's Original Petition Form -** 8½" X 11" Page Size, Single sided print, black ink printing 2 pages	1,000 ea pg	
5	**Instructions For Filing Suit Form - -** 8½" X 11" Page Size, Single sided print, black ink printing, 2 pages	1,000 ea pg	
6	**Driving Safety Course Request- -** 8½" X 11" Page Size, Single sided print, black ink printing, 1 page form 2nd page – Half page – print 2 times – Die cut on center of page	1,000 ea pg	
7	**Application For Emergency Commitment -**8½" X 11" Page Size, Single sided print, black ink printing, 4 page form	1,000 ea pg	
8	**Letterhead Paper -** 8.5" X 11", #20 Fine quality Bond Paper one sided print, flat black ink print , 500 sheets per ream	1 ream of 500	
9	**Business Cards -** 3½" X 2", Blue and red ink, flat print, w/red watermark Seal and lettering, Single sided print-500 per box, landscape layout	2 boxes of 500	
10	**Envelopes W/Logo -** Size 4 ⅛" x 9 ½", Standard Envelopes, flat Print, black ink and black ink seal 500 per box, no window,	2 boxes of 500	
11	**Envelopes W/Logo - Size 4 ⅛"** x 9 ½", Standard Envelopes, flat Print, black ink and black ink seal 500 per box, with window	3 boxes of 500	
12	**Printed Envelope-** Size 4 ⅛" x 9 ½", Standard Envelopes, flat Print, black ink. 500 per box	3 Boxes of 500	
13	**Certificate Of Vital Record Paper** – Size 8.5"x11" Page Size, single sided print (PLEASE REFER TO SAMPLE) (NUMBERED)	1,000	
14	**Certificate Of Vital Record Paper** – Size - 8½" X 14" Legal Page, single sided print (PLEASE REFER TO SAMPLE) (NUMBERED)	1,000	

	Description	Quantity	Special Instructions
	DISTRICT ATTORNEY		
1	**Letterhead Paper -** 8.5" X 11", #20 Fine quality Bond Paper one sided print, flat black ink print gold in foil w/Gold Raised Seal and lettering, stamp seal, 500 sheets per ream	5 boxes of 500	
2	**Manila Folder-** Special die cut end with printing	10,000	
3	**Business Cards -** 3½" X 2", Black ink Raised Lettering, w/Gold Raised Seal and lettering, Single sided print-500 per box, landscape layout	500 per box	
4	**Worthless Check Affidavit** – 2 part NCR, Paper color sequence white and pink, one sided flat print, black ink only	9000	
5	**Authorization For Medico legal Examination -** 8.5" X 11" Paper size, 3 Part NCR, Paper color sequence-White, Canary Yellow and Pink, Black ink printing, Single sided print	1,000	
6	**Envelopes W/Logo -** Size 4 ⅛" x 9 ½", Standard Envelopes, flat Print, black ink and black ink seal 500 per box, with window, (Checks Department)	10 boxes of 500	
7	**Envelopes W/Logo -** Size 4 ⅛" x 9 ½", Standard Envelopes, flat Print, black ink and gold foil seal 500 per box, with window, (Misdemeanor Department)	20 boxes of 500	
8	**Envelopes W/Logo -** Size 4 ⅛" x 9 ½", Standard Envelopes, flat Print, black ink w/ gold foil seal 500 per box, no window	8 boxes of 500	
9	**Victim Impact Statement -** 8.5" X 11" Letter size paper, black ink print w/Gold Raised Seal and lettering seal, double sided print	5,000 per year	

10	**Checks Receipt** - 8.5" X 11" Letter size Paper, watermark gray seal and lettering, 2 receipts per page, Preferrded Cut	5,000	
11	**Check Writer Flyers** -8.5" X 11" Letter size paper, Canary Yellow Paper w/ white and red lettering on black background, Heavy weight paper, coated 80-110 lb. paper	500	
12	**Misdemeanor Complaints** - 8.5" X 11" Letter size paper,3-part NCR, Black ink printing, continuous feed	10,000	
13	**Criminal Manila Folders**- Legal Size, Folder Stock, End tab, ½ Cut Folders w/ black ink print, 1,000 per box… Felony	10 boxes of 1,000	

COUNTY COURT LAW #4 (Judge Fred Garza)			
	Description	**Quantity**	**Special Instructions**
1	**Letterhead Paper** - 8.5" X 11", #20 Fine quality Bond Paper one sided print, flat BLUE ink print gold in foil stamp seal,	5000	
2	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, flat Print, BLUE ink w/ gold foil seal 500 per box, no window	1000	
3	**Business Cards** – 3 ½" x 2", BLUE Raised Lettering, with Gold Foil Seal, Single sided Print, Portrait Landscape Layout, 500 per box	1000	
4	**Certificate of Appreciation** – Gold in BLUE letters	5000	

COUNTY COURT # 6 (Judge Albert Garcia)			
	Description	**Quantity**	**Special Instructions**
1	**Letterhead Paper** - 8.5" X 11", #20 Fine quality Bond Paper one sided print, raised BLUE ink print gold in foil stamp seal,	5000	
2	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, raised Print, BLUE ink w/ gold foil seal 500 per box, no window	1000	
3	**Business Cards** – 3 ½" x 2", BLUE Raised Lettering, with Gold Foil Seal, Single sided Print, Portrait Landscape Layout, 500 per box	1000	

COUNTY COURT # 7 (Judge Rolando Cantu)			
	Description	**Quantity**	**Special Instructions**
1	**Letterhead Paper** - 8.5" X 11", #20 Fine quality Bond Paper one sided print, Blk/Gold ink Raised Lettering, print gold in foil stamp seal,	5000	
2	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, Blk/Gold ink Raised Lettering,/ gold foil seal 500 per box, no window 25% cotton	1000	
3	**Business Cards** – 3 ½" x 2", Blk/Gold ink Raised Lettering, with Gold Foil Seal, Single sided Print, Portrait Landscape Layout, 500 per box	1000	

	Description	**Quantity**	**Special Instructions**
	DISTRICT CLERKS		
1	**Business Cards** – 3 ½" x 2", Brown and Orange Raised Lettering, with Gold Foil Seal, Single sided Print, Portrait Landscape Layout,	30 boxes 500 per box	1-9 persons/ 1 box
2	**Business Cards** – 3 ½" x 2", Brown and Orange Raised Lettering, with Gold Foil Seal, Single sided Print, Portrait Landscape Layout,	500 per box	1-9 people/1 box per each
3	**Envelopes W/Seal**- - Size 4 ⅛" x 9 ½", Standard Envelopes, flat Print, Black and Red ink and black ink seal, Light Blue Envelopes, With Window	120 boxes of 500	
4	Envelopes W/Seal Size 4" x 8 ⅝", Standard Envelopes, flat Print, black ink and watermark seal, Canary Yellow Envelopes, No Windows	120 boxes of 500	

EXHIBIT "A"
HIDALGO COUNTY
"PRINTING SERVICES & RELATED SUPPLIES"
BID NO.: 2012-008-01-04-MEG

	Description	Quantity	Special Instructions
	JAIL DEPARTMENT		
1	**Inmate Request Forms-** 8½" X 11" Page Size, Single sided print, black ink print, 3-Part NCR, All copies white paper, top binding	30,000 ea	
2	**Bail Bond Fee Refund Forms-** 8½" X 11" Page Size, Single sided print, black ink print, 3-Part NCR, Paper Color Sequence: White, Canary Yellow, Pink, 2-Hole Top Center Punch, With Number sequence in the upper right hand corner, top binding	300	

	Description	Quantity	Special Instructions
	LAW ENFORCEMENT		
1	**Administrative Action Form – Size** 8 ½" x 5", Single sided print, black ink print, 2-Part NCR, Paper color sequence: White, Canary Yellow, top glue	10,000	
2	**Evidence Cards** – 5" X 4¼" Card Stock, White Paper, Single sided print, Black ink	6,000	
3	**Evidence/Inventory Control Report** – Legal Size Paper, 8½" X 14" Page Size, Single sided print, black ink print, 3-Part NCR, Paper Color Sequence: White, Canary Yellow, Pink,	1,000	
4	**Civil And Warrants Writ Of Possession Notice** – Letter Size, 8½" X 11" Card Stock Single sided print, red ink print,	1,000	
5	**Name Placement Card 10" x 8"**- Beige card stock (FFCC66) Ink color dark brown (possibly 663300 or 330000), Score across center of card	500	
6	**Jr. Sheriff Badge Stickers-3"** Roll, black background with Gold Foil Seal	5,000 stickers	
7	**Child ID Card** – 8 ½" X 5½" Manila stock paper, 2 color dark blue (possibly 000033 or 000066) with seal gold/blue color w/double sided tape ½'x 2" back to Back printing, score across center of paper	5,000	
8	**Operation Child Safeguard Flyers** – 8½" X 11" Page Size, Eggshell Color Coated Paper, w/pictures, Red and black ink flat print, gold ink Logo	5,000	
9	**Recruitment Flyers** – 8½" X 11" Page Size, Eggshell color coated Paper, w/pictures, Red and black ink flat print, gold ink Logo w/ blue lettering, back to back printing, tri-fold (score)	5,000	
10	**Latent Fingerprint Index Card**-Size 3"x5", White, Black ink print, front side print	5,000	
11	**Latent Print Envelope – 6½" X 3 ½"**, White Envelope, Black Ink, One front side print	2,000	
12	**Official Photograph** – 3" X 2½", White Index Card Stock, Black ink, front side print	2,000	
13	**Envelope** – 5 ½" X 3¼", Manila Envelope, Black ink, front side print	3,000	
14	**Business Cards** –3 ½" x 2" 1 sided gold sheriff's emblem on the left hand side with black raised letters with room enough for each individual's name centered fax #, phone # and email address (cream linen)	1 box of 250	
15	**Business Cards** – 3 ½" x 2" 2 sided front and back-Front side gold sheriff's emblem on the left hand side with black raised letters with room enough for each individual's name centered fax #, phone # and email address Back side all black letters (cream linen)	1 box of 250	
16	**Citation Books Size 8 1/2" x 5"**, top binding (Perforated) Black ink print and red ink, 4 carbonless paper with each one having it's only individual printing in the back, (1st white paper with black and red ink, 2nd yellow paper with black and red ink, 3rd pink paper with black and red ink, and 4th paper blue paper with black and red ink. With Sheriff's logo (Blk) in the middle of each carbonless paper.	250	
17	**Time Earned/Absence Request Form- 8½" X 11"** Page Size, Single sided print, black ink print, 3-Part NCR, All copies white paper, top binding (Perforated) Paper Color Sequence: Green, Canary Yellow, Pink	5,000	
18	**Field Interview Cards 8½" X 5 1/2"** Page Size, double sided print, black ink print, Hidalgo County Sheriff's emblem on the upper left hand corner. (front) (back) SYNOPSIS: 13 LINES	5,000	
19	**Impound Books**– 8" x sheet top binding (Perforated) with a manila cover 8", Black Ink, 4 part carbonless sheets 1st is white, 2nd is yellow, 3rd pink, and 4th orange with no printing in the back	100	
20	**Maintenance Books**– 9" X 5 ½ ", 1st White carbonless paper, 2nd yellow paper, Black ink, front print top binding (Perforated)	250	

21	**Offense/Incident Reports-front and back** 8½" X 11" Page Size, White Paper, double sided print, Black ink	30,000	
22	**Offense Reports-Narrative** 8½" X 11" Page Size, White Paper, Single sided print, black ink print	40,000	
23	**Offense Reports-Property Reporting** 8½" X 11" Page Size, White Paper, double sided print, Black ink	10,000	
24	**Victim's Bill of Rights Pamphlet** 8 1/2 " x 5 3/4"- white card Ink color black to be folded (3) tri-fold (score)	5,000	
25	**Inmate Trust Receipt Book**---7.25 X 11 (4 up manifold Book/Numbered) 3 part carbonless (white, yellow, pink) NOTE 3rd. page without manifold Black 1-side, All parts the same 4 up receipt book, Repeat order sequential number.	200	
26	**DIC-24 Statutory Warning**--8.5 x 11, 15#cb white, 14.5#cf yellow carbonless paper, black ink 1 side, shrink wrap in 250's	100	
27	**DIC-25 Notice of Suspension** Temp. Driving Permit--8.5 x 11, 15#cb white, 14.5#cf yellow, carbonless paper, black ink 2 sides, shrink wrap in 250's	100	
28	**Motor Pool Service Request**--- 8 ½ x3 ¾ Blk lettering	1000	
29	**Motor Pool Service Request sticker**--- 4" x 2" Blk Lettering roll	1000	
30	**The State of Texas Statement of Elected/ Appointed Officer** ---8.5x11, 20# bond, reflex blue & black ink 1 side, pad in 100's shrink wrap in 500's	300	
31	**Deputation** : 8.5 x 14.24# bond, reflex blue and black ink on 2 sides, shrink wrap in 500's	300	
32	**Operation Child Safeguard** 17x22" Poster: Full Glossy Color	500	

	Description	Quantity	Special Instructions
	HEALTH AND HUMAN SERVICES		
1	**Envelopes W/Logo -** Size 4 ⅛" x 9 ½", Standard Envelopes, flat blue, w/ blue flat print seal 500 per box, plain with no window	80 boxes of 500 per box	
2	**Letterhead Paper** -- 8.5" X 11", Fine quality bond paper, blue raised lettering w/ gold raised seal, 500 per ream	20 reams of 500	
3	**Receipt Books** - 8.5" X 11" Page Size, 3 receipts per page, 3 part NCR, Paper sequence White, Canary Yellow and Pink, all black ink print, 150 receipts per book, Numbered, 4 part tear out receipt (die cut)	130 books per year of 150 receipts per book	9 Different Number Sequence
4	**Application For On-Site Sewage Facilities-** 8½" X 11" Page Size, Two Part NCR, Black Ink Printing, Paper Color Sequence: White, Canary Yellow	2,000 per order	
5	**Technical Information For On-Site-**8½" X 11" Page Size, Two Part NCR, black ink printing, Paper color sequence: White, Canary Yellow,	2,000 per order	
6	**Authorization To Construction-**8½" X 11" Page Size, Two Part NCR, Black ink printing, Paper color sequence: White, Canary Yellow	2,000 per order	
7	**Soil Evaluation Report Information** 8½" X 11" Page Size, Blue color ink printing, Double sided print	2,000 per order	
8	**Food Service Inspection Report**8½" X 11" Page Size, Black ink printing, 3 Part NCR, Paper color sequence: White, Canary Yellow and Pink , Double Sided Print, w/multiple gray shading	2,000 per order	Shading/doubl e sided print
9	**On Site Sewage Inspection Report** - 8½" X 11" Page Size, Three Part NCR, Black ink printing, Paper color sequence: White, Canary Yellow and Pink	2,000 per order	
10	**Services Offered Pamphlet –English** - 8½" X 11" Page Size, Coated paper , offset printing, various color images, with black ink printing, tri-fold pamphlet, Light blue paper, double sided print	5,000 per order	
11	**Services Offered Pamphlet –Spanish** - 8½" X 11" Page Size, Coated paper , offset printing, various color images, with black ink printing, tri-fold pamphlet, Light blue paper, double sided print	5,000 per order	
12	**Keep Your Germs To Yourself-English-**8½" X 11" Page Size, Single sided print, green and black ink printing	1,000 per order	
13	**Contenga Sus Gérmenes-Spanish-**8½" X 11" Page Size, Single sided print, green and black ink printing	1,000 per order	
14	**Stop The Flu-**8½" X 11" Page Size, Single Sided Print, Black Ink Printing With/Yellow Highlight	1,000 per order	
15	**ALTO A LA GRIPE** -8½" X 11" Page Size, Single Sided Print, Black Ink Printing With Yellow Highlight	1,000 per order	

HIDALGO COUNTY
EXHIBIT "B"
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

METHOD OF DELIVERY:

F.O.B. INSIDE DELIVERY _____

THIRD PARTY DELIVERY _____

Description	Estimated Quantity	Unit Price	Total Price
PURCHASING DEPARTMENT			
Terms and Conditions Printed	30,000 per order		

Description	Estimated Quantity	Unit Price	Total Price
ADULT PROBATION DEPARTMENT			
Appointment Cards	6,000 per year		
Probationer Acknowledgment Form	2,000 per year		
Initial Assessment Form	1,000 per year		
Court Information Form	1,200 per year		
Community Service Restitution ID Card	4,000 per year		
Court Notes	2,000 per year		
Community Service Restitution Program Rules	2,000 per year		
Authorization To Release Information	2,000 per year		
Employment Search Forms	1,000 per year		
Family History Information	6,000 per year		
Field Visit Log	2,000 per year		
Gun Control Act	3,000 per year		
Guidelines For Payment To The Acct. Dept.	6,000 per year		
Home Visit Cards	1,000 per year		
Intake Checklist	3,000 per year		
Leave Request	2,000 per year		
Intake Appt. Referral	3,000 per year		
Monthly Report (By Mail)	3,000 per year		
Monthly Report (In Person)	3,000 per year		
Office Rules And Regulations	3,000 per year		
Probationer Acknowledgment Form			
Personal Data Form	2,000 per year		
Probationer Monthly Report Sign-In-Ledger	1,000 per year		
Payment Schedule	1,500 per year		
Receptionists' Slips	1,000 per year		
Records Control Unit Processing Checklist	3,000 per year		
R.C.U. Intake File Tracking Form	3,000 per year		
Referral Cards	1,000 per year		
Reassessment Form -	1,000 per year		
TCIC/NCIC Request	500 per year		
Sign-In Roster	500 per year		
Scanning Checklist	3,000 per year		
TEAS DPS Inquiry Log	4,000 per year		

Telephone Message	4,000 per year		
Travel Permit Slips	3,000 per year		
Telephone Log-	1,500 per year		
Website Log	2,000 per year		
Envelopes W/Logo	4 boxes of 500		
Envelopes W/Logo	4 boxes of 500		
Pre-Numbered Receipts	60,000 per year		

Description	Estimated Quantity	Unit Price	Total Price
COUNTY AUDITORS OFFICE:			
Letterhead Paper	500		
	1000		
Letterhead Paper	500		
	1000		

Description	Estimated Quantity	Unit Price	Total Price
COUNTY CLERKS OFFICE:			
Recreational Fishing Regulations Cards	1,000		
Recreational Hunting Regulations Cards	1,000		
Business Cards			
Business Cards			
Envelopes W/Logo with window	40 boxes of 500 per box		
Envelopes W/Logo with no window	40 boxes of 500 per box		
Envelopes W/Logo, with window	40 boxes of 500 per box		
Letterhead Paper	30 reams of 500 sheets		
Certificate Of Withdrawal From Business	10,500 ea		
Assumed Name Certificate	10,500 ea		
Newly Wed Letter	10,000ea		
Scratch Pads	500 pads of		
Birth/Marriage Envelopes	6,000		
Booklet Envelopes	6,000 per order		

Description	Estimated Quantity	Unit Price	Total Price
H.I.D.T.A. TASK FORCE:			
Envelopes W/Logo	4 boxes of 500		
Letterhead Paper	4 reams of 500		
Business Cards	1 box of 500 Per each		
Mailing Labels	Needed every other year		
Vehicle Impoundment Report	500		
Receipt For Forms	500		
Investigative File Jacket (Light Blue)	500		

Investigative File Jacket (Canary Yellow)	500		
Dividers Multi-Color	400 sets purchase yearly		
Name Plate	On as needed basis		

Description	Estimated Quantity	Unit Price	Total Price
HUMAN RESOURCES:			
Business Cards	500 per box		
Envelopes W/Logo	4 boxes of 500 ea box		
Interview Worksheet	5,000 ea		
Interview Selection Form	5,000 ea		
Letterhead Paper	20 reams of 500		
Drainage District #1 Application	4,000 ea page		
County Of Hidalgo Application	12,000 ea page		
Sheriff Department Application	10,000 ea page		
Sick Leave Donation Form	4,000		
Hidalgo County Employee Manuals	3,500		
Hidalgo County Personnel Policy Manual	1,500		

Description	Estimated Quantity	Unit Price	Total Price
JUVENILE JUSTICE CENTER			
Letterhead Paper	500		
	1000		
Visitor's Labels			
Mailing Labels			
Business Cards	500		
	1000		
Envelopes W/Logo	4 boxes of 500 ea box		
Policy And Procedures Manual	1000		
Annual Report	1000		

Description	Estimated Quantity	Unit Price	Total Price
PLANNING DEPARTMENT			
Approved Application	Pct 1=2650		
	Pct 2= 300		
	Pct 3=2650		
	Pct 4=2650		
Receipt Book	27 Books of 100/Receipts Per book		
Receipt Books -	66 Books of 100/Receipts Per book		
Receipt Books	27 Books of 100/Receipts		

	per book		
Culvert Installation Work Order---/25 Work orders per bk	12 Books		

Description	Estimated Quantity	Unit Price	Total Price
TREASURER'S OFFICE			
Letterhead Paper	1 ream of 500		
Business Cards	500 per box		
Envelopes W/Logo	25- boxes 500 per box		
Large Window Envelope	5- boxes 500 per box		

Description	Estimated Quantity	Unit Price	Total Price
TAX OFFICE			
Business Cards	1000 per order		
Business Cards	500 per order		
Letterhead Paper	5000		
Paper plain with WATERMARK 8.5X11Bou ppr,bnd, recy, rio bond	100		
Envelopes W/Logo #10	1500		
Envelopes W/Logo #9	5000		
Envelopes W/Logo #10	20,000 per order		
Envelopes W/Logo #10	60,000 per order		
Envelopes W/Logo #9	20,000 per order		
Deputation Form	250		
Self Inking and Rubber Stamps	5		
Envelope---4 1/8" x 9 ½"	5000		
AUTOMOBILE DEPT PLUS ALL SUBSTATIONS			
Business Cards	500 per order		
Letterhead Paper	5,000		
Envelopes W/Logo	7500		
Envelopes W/Logo	50 bxs of 500		
Envelopes W/Logo	10 bxs of 100		
Envelopes W/Logo	10 bxs of 500		
Deputation Cards- 3.875 x 2.375 index color # 110 black	250		
County Liquor Permit Rect:	150		
Refund Slips	3000 per order		

Description	Estimated Quantity	Unit Price	Total Price
COMMISSIONER PRECINCT 3			
Business Cards	1box of 500		
Letterhead Paper - 8.5" X 11", #20 Fine quality	2 boxes/ of 500		
Letterhead Paper – 8.5" X 11", Linen Paper	2 boxes/ of 500		
Envelopes W/Logo	2 boxes /of 500		

Landfill Form- Legal Size Paper	50 Tablets of /100 sheets per		
Parking Permit	12 / 50 sheets per		

Description	Estimated Quantity	Unit Price	Total Price
139TH DISTRICT COURT:			
Business Cards	4 bxs. Of 500		
Letterhead Paper	4 reams of 500		
Order Of Release/Order Of Commitment	2,000/3 part		
Envelopes W/Logo	2 boxes of 500		

Description	Estimated Quantity	Unit Price	Total Price
206TH DISTRICT COURT:			
Letterhead Paper #20 Fine quality Bond Paper	2 reams of 500		
Letterhead Paper - 8.5" X 11" 25 % Cotton Paper			
Order Of Release/Order Of Commitment	2,000/3 part		
Envelopes W/Logo	2 boxes of 500		
Juror's Handbook Pamphlets	1,000		
Business Cards	1,000		
Juror Tags	14		

Description	Estimated Quantity	Unit Price	Total Price
332TH DISTRICT COURT			
Business Cards	500 per order		
Instructions to Jurors in Civil Cases	2000 per order		
Envelopes W/Logo	2500 per order		
Letterhead Paper	1000 per order		
Order Of Release/Order Of Commitment	2500 per order		
Order Of Referral For Mediation:	2000 per order		

Description	Estimated Quantity	Unit Price	Total Price
370TH DISTRICT COURT			
Letterhead Paper	1000 per order		
Envelopes W/Logo	1000 per order		

Description	Estimated Quantity	Unit Price	Total Price
389TH DISTRICT COURT			
Letterhead	1000		
Business Cards	500		
Envelopes W/Logo	1000		
Order Of Release/Order Of Commitment	500		

Certificate of Appreciation	500		
Juror's Handbook Pamphlets	500		

Description	Estimated Quantity	Unit Price	Total Price
398th DISTRICT COURT			
Letterhead Paper - 8.5" X 11", #20 Fine quality Bond Paper,	6 reams of 500		
Letterhead Paper - 8.5" X 11", 25% Cotton Paper			
Business Cards	500 per box		
Envelopes W/Logo	6 boxes of 500		
Order Of Release/Order Of Commitment	3,000 3-Part		
Description	**Estimated Quantity**	**Unit Price**	**Total Price**
430TH DISTRICT COURT			
Letterhead	1000		
Business Cards	500		
Business Cards, DOUBLE sided print, landscape layout	500		
Envelopes W/Logo	1000		
Juror's Handbook Pamphlets -	500		

Description	Estimated Quantity	Unit Price	Total Price
CONSTABLE PRECINCT No 1			
Business Cards	500 per box		
Field Contact Card – Index Card	2,000		
Building Check Card	500 ea		
Warning Card	2,000		
Notice/Aviso – Door Hanger Card	5,000		
Vehicle Impoundment	100 books of 25 sheets per bk		
Hidalgo County Constable Pct. 1 Warning Book	200 books of 50 pages per bklt.		
Ticket Book	200 books of 50 pages per bk		
Official Receipt For Constables Fees	10 books of 100 sheets per bk.		

Description	Estimated Quantity	Unit Price	Total Price
CONSTABLE PRECINCT No 2			
Letterhead Paper	2 boxes of 5,000		
Business Cards – 3 ½" x 2", Black Card w/ Gold Lettering	3 bxs of 1,000		
Business Cards - 3½" X 2", Black ink Raised Lettering,	4 bxs of 1000		
Envelopes W/Constable Logo	4 boxes of 500		
Official Receipt For Constables Fees	20 books of 100 sheets per bk		

Ticket Book	50 books of 20 sheets per bk		
Warning Flyers	4 boxes of 5,000		
Advertencia Flyer	4 boxes of 5,000		

Description	Estimated Quantity	Unit Price	Total Price
CONSTABLE PRECINCT No. 3:			
Letterhead Paper	4 reams		
Notice/Aviso – Door Hanger Card	5,000		
Envelopes W/Constable Logo	4 bxs /500		
Vehicle Impoundment	80/25 per bk		
Business Cards	250 per box		
Business Cards	2 boxes of 1000		
Warning Flyers	750 sheets		
Advertencia Flyers –	750 sheets		
Warning Notice To Vacate	750 sheets		
Ticket Book	40-booklets/ 25 sheets per bk		
Official Receipt For Constables Fees			
Notice/Aviso – Door Hanger Card	500		

Description	Estimated Quantity	Unit Price	Total Price
PUBLIC DEFENDER'S OFFICE			
Business Cards	19 boxes of 500		
Letterhead Paper - #20 Fine quality Bond Paper-Ivory	4 reams		
Envelopes W/Logo, window envelope	8 boxes of 500 ea		
Envelopes W/Logo Plain No window envelope	8 boxes of 500 ea		
Letterhead Paper - #20 Fine quality White Bond Paper	10 reams		
Visitor's Labels	10,000 sheets		
Mailing Labels	5,000 sheets		

Description	Estimated Quantity	Unit Price	Total Price
JUSTICE OF THE PEACE PRECINCT 1 PLACE 1			
Application For Birth Or Death Record			
Magistrate's Warning	1,000 ea page		
Community Hours Form	1,000 ea page		
Plaintiff's Original Petition Form	1,000 ea page		
Instructions For Filing Suit Form	1,000 ea page		
Driving Safety Course Request	1,000 ea page		
Application For Emergency Commitment	1,000 ea page		
Letterhead Paper	1 ream of 500		

Business Cards	2 boxes of 500		
Envelopes W/Logo - Size 4 ⅛" x 9 ½", no window,	2 boxes of 500		
Envelopes W/Logo - Size 4 ⅛" x 9 ½", with window	3 boxes of 500		
Printed Envelope	3 Boxes of 500		
Certificate Of Vital Record Paper – Size 8.5"x11"	1,000		
Certificate Of Vital Record Paper – Size - 8½" X 14	1,000		

Description	Estimated Quantity	Unit Price	Total Price
DISTRICT ATTORNEY			
Letterhead Paper - 8.5" X 11", #20 Fine quality Bond Paper	20 boxes of 500		
Manila Folder- Special die cut end			
Business Cards - 3½" X 2"	2 boxes of 500		
Worthless Check Affidavit	10,000		
Authorization For Medico legal Examination	500		
Envelopes W/Logo - Size 4 ⅛" x 9 ½", Standard Envelopes, (Checks Department)	10 boxes of 500		
Envelopes W/Logo - Size 4 ⅛" x 9 ½", Standard Envelopes (Misdemeanor Department)	20 boxes of 500		
Envelopes W/Logo - Size 4 ⅛" x 9 ½", Standard	8 boxes of 500		
Victim Impact Statement	5,000 per year		
Check Receipt	10,000		
Check Writer Flyers	3,000		
Misdemeanor Complaints	10,000		
Criminal Manila Folders- Legal Size, Folder Stock, End tab, ½ Cut Folders w/ black ink print, 1,000 per box	10 boxes of 1,000		

Description	Estimated Quantity	Unit Price	Total Price
COUNTY COURT LAW #4 (JUDGE FRED GARZA)			
Letterhead Paper	5000		
Envelopes W/Logo	1000		
Business Cards	1000		
Certificate of Appreciation	5000		

Description	Estimated Quantity	Unit Price	Total Price
COUNTY COURT # 6 (JUDGE ALBERT GARCIA)			
Letterhead Paper,	5000		
Envelopes W/Logo	1000		
Business Cards	1000		

HIDALGO COUNTY
EXHIBIT "B"
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

Description	Estimated Quantity	Unit Price	Total Price
COUNTY COURT #7 (JUDGE ROLANDO CANTU)			
Letterhead Paper	5000		
Envelopes W/Logo	1000		
Business Cards	1000		

Description	Estimated Quantity	Unit Price	Total Price
DISTRICT CLERKS			
Business Cards	500 per box		
Business Cards	500 per box		
Envelopes W/Seal- With Window	1000		
Envelopes W/Seal , No Windows	1000		

Description	Estimated Quantity	Unit Price	Total Price
JAIL DEPARTMENT			
Inmate Request Forms-	30,000 ea		
Bail Bond Fee Refund Forms	300		

Description	Estimated Quantity	Unit Price	Total Price
LAW ENFORCEMENT			
Administrative Action Form	10,000		
Evidence Cards	11,000		
Evidence/Inventory Control Report	1,000		
Civil And Warrants Writ Of Possession Notice	1,000		
Name Placement Card	500		
Sheriff Badge Stickers	10,000 stickers		
Child ID Card	5,000		
Operation Child Safeguard Flyers	5,000		
Recruitment Flyer	5,000		
Latent Fingerprint Index Card	5,000		
Latent Print Envelope	2,000		
Official Photograph	2,000		
Envelope	3,000		
Business Cards –3 ½" x 2" 1 sided	1 box of 250		
Business Cards – 3 ½" x 2" 2 sided front and back	1 box of 250		
Citation Books	250		
Time Earned/Absence Request Form-	5,000		
Field Interview Cards	5,000		
Impound Books	100		
Maintenance Books–	250		
Offense/Incident Reports-front and back	30,000		

Offense Reports-Narrative	40,000		
Offense Reports-Property Reporting	10,000		
Victim's Bill of Rights Pamphlet	5,000		
Inmate Trust Receipt Book	200		
DIC-24 Statutory Warning	100		
DIC-25 Notice of Suspension Temp. Driving Permit	100		
Motor Pool Service Request	1000		
Motor Pool Service Request sticker	1000		
The State of Texas Statement of Elected/ Appointed Officer	300		
Deputation	300		
Operation Child Safeguard 17x22" Poster:	500		

Description	Estimated Quantity	Unit Price	Total Price
HEALTH AND HUMAN SERVICES			
Envelopes W/Logo	80 boxes of 500 per box		
Letterhead Paper	20 reams of 500		
Receipt Books	130 books per year of 150 receipts per book		
Application For On-Site Sewage Facilities	4,000 per year		
Technical Information For On-Site	4,000 per year		
Authorization To Construction-	4,000 per year		
Soil Evaluation Report Information	4,000 per year		
Food Service Inspection Report	6,000 to 8,000 yearly		
On Site Sewage Inspection Report	4,000 per year		
Services Offered Pamphlet –English	30,000 per year		
Services Offered Pamphlet –Spanish	30,000 per year		
Keep Your Germs To Yourself-English	30,000 per year		
Contenga Sus Gérmenes-Spanish	30,000 per year		
Stop The Flu	30,000 per year		
Alto A La Gripe	30,000 per year		

BIDDER'S INFORMATION

BIDDER/COMPANY NAME:_____

ADDRESS:_____

CITY/STATE/ZIP CODE:_____

PHONE NUMBER:_____

E-MAIL ADDRESS:_____

CELLULAR NUMBERS:_____

FAX NUMBER:_____

AUTHORIZED SIGNATURE:_____

PRINTED NAME:_____

TITLE:_____

DATE:_____

EXHIBIT "C"

Insurance Requirements
Applicable to the Acquisition of Goods and /or Services
(other than Professional Services)

The Bidder awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the bidder in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. A Five Hundred Thousand Dollar ($500,000.00) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of County.

2. Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars ($300,000.00) per person and Five Hundred Thousand Dollars ($500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand ($500,000.00) arising out of the services provided to County hereunder.

3. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;

4. Workers compensation insurance in amounts established by Texas law, unless the Bidder is specifically exempted from the Texas Workers Compensation Act, Texas Labor Code Chapter 401, et. seq.

Hidalgo County will only accept certificates of insurance on an Acord form (as attached hereto). Certificates of insurance shall name Hidalgo County as additional insured and must be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

Revised 10/01/08

ACORD

CERTIFICATE OF INSURANCE

DATE (MM/DD/YY)

PRODUCER	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
	INSURERS AFFORDING COVERAGE
INSURED	INSURER A:
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THER TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	**GENERAL LIABILITY** ☐ COMMERCIAL GENERAL LIABILITY ☐ ☐ CLAIMS MADE OCCUR ☐ OWNER'S & CONT PROT ☐ OWNER'S PROTECTIVE LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER ☐ POLICY ☐ PROJECT ☐ LOC				EACH OCCURRENCE	$
					FIRE DAMAGE (Any one fire)	$
					MED EXP (Any one person)	$
					PERSONAL & ADV INJURY	$
					GENERAL AGGREGATE	$
					PRODUCTS – COMP/OP AGG	$
B	**AUTOMOBILE LIABILITY** ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident)	$
					BODILY INJURY (Per person)	$
					BODILY INJURY (Per accident)	$
					PROPERTY DAMAGE (Per accident)	$
	GARAGE LIABILITY ☐ ANY AUTO				AUTO ONLY-EA ACCIDENT	$
					OTHER THAN AUTO ONLY EA ACC	$
					AGG	$
C	**EXCESS LIABILITY** ☐ OCCUR ☐ CLAIMS MADE ☐ DEDUCTIBLE ☐ RETENTION $				EACH OCCURRENCE	$
					AGGREGATE	$
						$
						$
						$
D	**WORKERS COMPENSATION AND EMPLOYER'S LIABILITY**				WC STATU-TORY LIMITS ☐ OTHER	
					E.L. EACH ACCIDENT	$
					E.L. DISEASE-EA EMPLOYEE	$
					E.L. DISEASE-POLICY LIMIT	$
	OTHER					

DESCRIPTION OF OPERATIONS / LOCATION / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

County of Hidalgo shall be named as additional insured on all Commercial General Liability policies.

CERTIFICATE HOLDER	ADDITIONAL INSURED; INSURER LETTER:	CANCELLATION
Hidalgo County **Attn: Purchasing Department** **2812 S Highway Bus. 281** **Edinburg, Texas 78539**		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BY CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE

SAMPLE

Insurance Requirement Acknowledgment

I, _____, authorized representative for _____,
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

☐ will be acquired within 10 working days after notification from Purchasing Department of bid awarded by the Hidalgo County Commissioners' Court;

☐ will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of bid award by the Hidalgo County Commissioners' Court; currently carry the following:

Automobile Liability: $_____ General Liability: $_____

☐ have already been met, see attached copy of insurance certificate.

_____ _____.
Authorized Representative Date

Notice to Bidder:
A certificate of insurance for the required insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award of bid and to execute a contract between your Company and the County

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the bid award to be rescinded and re-awarded to next lowest bidder. Certificates of Insurance will be monitored and verified on a **quarterly basis** to ensure coverage policy is in place. It is the Company's obligation to maintain the appropriate insurance coverage throughout the term of the contract.

THIS FORM MUST ACCOMPANY BID PACKET

PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, _____, possess all of the APPLICABLE:

1. Licenses: _____.
2. Bonds: _____.
3. Certificates: _____.
4. Permits: _____.
5. Other: _____.

necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this bid, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

* Any licenses, bonds, certificates, permits, etc. which are required must be presented as part of the bid packet in order to expedite the bid evaluation process. Failure to provide said documentation will result in the disqualification of your bid.

_____ _____.

Authorized Signature Date

_____.

Company

_____.

Address

_____.

City, State, Zip

EXHIBIT "D"

CONFLICT OF INTEREST QUESTIONNAIRE — FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. *See* Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006. Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of person who has a business relationship with local governmental entity.

2 ☐ Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 Name of local government officer with whom filer has employment or business relationship.

_____

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐ Yes ☐ No

B Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

C Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes ☐ No

D Describe each employment or business relationship with the local government officer named in this section.

4

_____ _____

Signature of person doing business with the governmental entity Date

Adopted 06/20/2007

HIDALGO COUNTY
PURCHASING DEPARTMENT
Bidder/Vendor Application

Complete in print or type. Please return this application to the Hidalgo County Purchasing Department
thru Facsimile: (956) 318-2629 or (956) 292-7612
in person or regular mail to:
Mailing/Postal Address: 2812 S. Business Hwy. 281
Physical Address: 2802 S. Business Hwy. 281
Edinburg, Texas 78539
or e-mail: purchasing@co.hidalgo.tx.us

Company Name: Telephone No. ( )
dba Name:
Legal Name:
Mailing Address: Fax No. ( )
Physical Address:
City, State, Zip Tax I.D. No.
Remit to Address : City, State, Zip
E-Mail Address:
Representative(s) Name(s) & Title(s)
Type of Organization (check one): _____ Individual _____ Partnership _____ Corporation _____Non-Profit _____ LLC _____ Sole Proprietor _____ Other, Specify State Identification No._____ (Please attached completed W-9 form with this application) Federal Identification No. or (if individual) SS No.
State of Incorporation: _____ Date:_____ Other:
Type of Business (check one): _____ Manufacturer _____ Wholesaler _____ Retailer _____ Broker _____ Distributor _____ Service Organization _____ Other, Specify
Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts:
Small and/or Disadvantaged Business Information (check application criteria) Small Business: Disadvantaged Business (At Least 51% Ownership) ❒ Less than 125,000 annual gross receipt ❒ Black American ❒ Native American ❒ Less than 250,000 annual gross receipt ❒ Hispanic American ❒ Women ❒ Less than 499,000 annual gross receipt ❒ Asian Pacific American ❒ Other ❒ More than 500,000 annual gross receipt Have you been certified as a HUB or an MBE/WBE source?: ❒ Yes ❒ No Indicate Certification No.(s):_____ or are Certificate(s) attached?: ❒ Yes ❒ No
What type of product(s) is/are solicited by your company?: Would you like to be provided with specifications for procurements of such products?: ❒ Yes ❒ No
To Be Completed by the County: Rec'd by (Purchasing):_____ Date Rec'd by (Purchasing): Date Forwarded Information to Auditor's Office:_____Entry Date: _____ Vendor No.:

Revised12/14/06

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source? ☐Yes ☐ No

If yes, by whom? ☐ Texas Building & Procurement Commission ☐ Other_____

Indicate Certification No(s).:_____ or Are Certificate(s) Attached?: ☐ Yes ☐ No

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid, RFP, or RFQ is to be subcontracted with Certified HUB sources? _____% (List HUB Subcontractor information below).

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

Form **W-9**
(Rev. November 2005)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)

Business name, if different from above

Check appropriate box: ☐ Individual/ Sole proprietor ☐ Corporation ☐ Partnership ☐ Other ► ..... ☐ Exempt from backup withholding

Address (number, street, and apt. or suite no.)

Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
			–			–		

or

Employer identification number
		–						

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign Here Signature of U.S. person ► Date ►

Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the recipient has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments (after December 31, 2002). This is called "backup withholding." Payments that may be subject to backup withholding include interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 4 for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules regarding partnerships* on page 1.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name" line.

Limited liability company (LLC). If you are a single-member LLC (including a foreign LLC with a domestic owner) that is disregarded as an entity separate from its owner under Treasury regulations section 301.7701-3, enter the owner's name on the "Name" line. Enter the LLC's name on the "Business name" line. Check the appropriate box for your filing status (sole proprietor, corporation, etc.), then check the box for "Other" and enter "LLC" in the space provided.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name" line.

Note. You are requested to check the appropriate box for your status (individual/sole proprietor, corporation, etc.).

Exempt From Backup Withholding

If you are exempt, enter your name as described above and check the appropriate box for your status, then check the "Exempt from backup withholding" box in the line following the business name, sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

Exempt payees. Backup withholding is not required on any payments made to the following payees:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),
2. The United States or any of its agencies or instrumentalities,
3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,
4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or
5. An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

6. A corporation,
7. A foreign central bank of issue,
8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,
9. A futures commission merchant registered with the Commodity Futures Trading Commission,
10. A real estate investment trust,
11. An entity registered at all times during the tax year under the Investment Company Act of 1940,
12. A common trust fund operated by a bank under section 584(a),
13. A financial institution,
14. A middleman known in the investment community as a nominee or custodian, or
15. A trust exempt from tax under section 664 or described in section 4947.

The chart below shows types of payments that may be exempt from backup withholding. The chart applies to the exempt recipients listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt recipients except for 9
Broker transactions	Exempt recipients 1 through 13. Also, a person registered under the Investment Advisers Act of 1940 who regularly acts as a broker
Barter exchange transactions and patronage dividends	Exempt recipients 1 through 5
Payments over $600 required to be reported and direct sales over $5,000 [1]	Generally, exempt recipients 1 through 7 [2]

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation (including gross proceeds paid to an attorney under section 6045(f), even if the attorney is a corporation) and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees; and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-owner LLC that is disregarded as an entity separate from its owner (see *Limited liability company (LLC)* on page 2), enter your SSN (or EIN, if you have one). If the LLC is a corporation, partnership, etc., enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at *www.socialsecurity.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/businesses* and clicking on Employer ID Numbers under Related Topics. You can get Forms W-7 and SS-4 from the IRS by visiting *www.irs.gov* or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Writing "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: *A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.*

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, and 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). Exempt recipients, see *Exempt From Backup Withholding* on page 2.

Signature requirements. Complete the certification as indicated in 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account [1]
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor [2]
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee [1]
b. So-called trust account that is not a legal or valid trust under state law	The actual owner [1]
5. Sole proprietorship or single-owner LLC	The owner [3]
For this type of account:	**Give name and EIN of:**
6. Sole proprietorship or single-owner LLC	The owner [3]
7. A valid trust, estate, or pension trust	Legal entity [4]
8. Corporate or LLC electing corporate status on Form 8832	The corporation
9. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
10. Partnership or multi-member LLC	The partnership
11. A broker or registered nominee	The broker or nominee
12. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or "DBA" name on the second name line. You may use either your SSN or EIN (if you have one). If you are a sole proprietor, IRS encourages you to use your SSN.

[4] List first and circle the name of the legal trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules regarding partnerships* on page 1.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons who must file information returns with the IRS to report interest, dividends, and certain other income paid to you, mortgage interest you paid, the acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA, or Archer MSA or HSA. The IRS uses the numbers for identification purposes and to help verify the accuracy of your tax return. The IRS may also provide this information to the Department of Justice for civil and criminal litigation, and to cities, states, the District of Columbia, and U.S. possessions to carry out their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You must provide your TIN whether or not you are required to file a tax return. Payers must generally withhold 28% of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to a payer. Certain penalties may also apply.

Certification
Regarding Debarment, Suspension and Ineligibility

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;

b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicated for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and

d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.

Signature:_____
Print Name:_____
Title:_____
Telephone Number:_____
Date:_____

If the bidder is unable to verify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-

THIS CONTRACT is made and entered into this _____ Day of_____, 2012 by and between the **COUNTY OF HIDALGO, TEXAS** ("County"), and _____("Company").

WHEREAS, Company responded to advertised notices for bids for **"PRINTING SERVICES AND RELATED SUPPLIES"** the ("Services"); and

WHEREAS, Company submitted a bid to provide services in accordance with the specifications as bid, a copy of such specifications and bid being attached hereto as Exhibits "A" and "B" ("Vendor's Bid") respectively, and incorporated herein for all purposes (the "RFB Packet"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications, the Commissioners Court of County awarded the bid to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agree that this Contract is entered into in order to provide the Services to locations at **Hidalgo County**. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the Services in

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accordance with the Specifications within **Hidalgo County** following a request for Services by the **Commissioners' Court** or their designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a period of one year effective **February 16, 2012** and ending on **February 15, 2013.** Hidalgo County at its sole discretion elect the option to extend the contract for two (2) - one (1) year at the same rates, terms and conditions and may further extend an additional sixty (60) days grace period at the end of the contract term due to any unforeseen delay in the procurement process, unless this Contract is terminated pursuant to the provisions herein, whichever occurs first.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all

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persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship, that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County: **The County of Hidalgo**
Attn: County Judge
1615 South Closner, Suite J
Edinburg, Texas 78539

DRAFT

If to Company _____
_____
_____

13. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated without cause by County with thirty day's written notice prior to cancellation.

15. The contract may be terminated without cause upon thirty (30) days written notice by County.

16. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

17. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

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WITNESS our hands in duplicate originals this_____ day of _____, 2012.

COUNTY OF HIDALGO

ATTEST:

By:_____
Ramon Garcia, County Judge

_____

Arturo Guajardo Jr., County Clerk

COMPANY:_____

By:_____

Printed Name:_____

Title:_____

APPROVED BY COMMISSIONES COURT:_____

APPROVED AS TO FORM:
Atlas & Hall, L.L.P.

By:_____
Stephen L. Crain

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EXHIBIT "B"
VENDOR'S BID

HIDALGO COUNTY
TABULATION SHEET
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

METHOD OF DELIVERY:

F.O.B. INSIDE DELIVERY ✔ **GATEWAY**
THIRD PARTY DELIVERY _____

COMMODITY CODE PRINTING: 966

Description	PRICES Gateway
ADULT PROBATION DEPARTMENT	
Sign-In Roster	33.95

Description	PRICES Gateway
COUNTY CLERKS OFFICE:	
Recreational Fishing Regulations Cards	423.65
Recreational Hunting Regulations Cards	423.65
Business Cards DOUBLE SIDED	1530.00
Envelopes W/Logo with no window	1020.60
Certificate Of Withdrawal From Business	364.65
Special Window Envelopes	6121.50

Description	PRICES Gateway
H.I.D.T.A. TASK FORCE:	
Name Plate	49.00

Description	PRICES Gateway
JUVENILE JUSTICE CENTER	
Policy And Procedures Manual	337.60

Description	PRICES Gateway
TAX OFFICE	
Deputation Form	191.45
AUTOMOBILE DEPT PLUS ALL SUBSTATIONS	
Envelopes W/Logo	169.90

Description	PRICES Gateway
COMMISSIONER PRECINCT 3	
Letterhead Paper – 8.5" X 11", Linen Paper	136.40

HIDALGO COUNTY
TABULATION SHEET
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

Description	PRICES Gateway
139TH DISTRICT COURT:	
Envelopes W/Logo	241.35

Description	PRICES Gateway
206TH DISTRICT COURT:	
Letterhead Paper #20 Fine quality Bond Paper	126.60
Envelopes W/Logo	170.00

Description	PRICES Gateway
389TH DISTRICT COURT	
Juror's Handbook Pamphlets	214.35

Description	PRICES Gateway
430TH DISTRICT COURT	
Business Cards, DOUBLE sided print, landscape layout	56.95
Envelopes W/Logo	169.35

Description	PRICES Gateway
CONSTABLE PRECINCT No 1	
Business Cards	38.50
Warning Card	179.85
Official Receipt For Constables Fees	227.95

Description	PRICES Gateway
CONSTABLE PRECINCT No 2	
Letterhead Paper	247.45

Description	PRICES Gateway
CONSTABLE PRECINCT No. 3:	
Warning Flyers	213.55
Advertencia Flyers –	213.55
Warning Notice To Vacate	213.55

HIDALGO COUNTY
TABULATION SHEET
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

Description	PRICES
	Gateway
PUBLIC DEFENDER'S OFFICE	
Letterhead Paper - #20 Fine quality Bond Paper-Ivory	108.00
Envelopes W/Logo, window	680.00
Envelopes W/Logo Plain No window	680.00

Description	PRICES
	Gateway
DISTRICT ATTORNEY	
Worthless Check Affidavit	484.25

Description	PRICES
	Gateway
COUNTY COURT # 7 (JUDGE ROLANDO CANTU)	
Envelopes W/Logo	169.35

Description	PRICES
	Gateway
LAW ENFORCEMENT	
Civil And Warrants Writ Of Possession Notice	208.80
Envelope	228.95
Operation Child Safeguard 17x22" Poster:	580.25

Gate Way

HIDALGO COUNTY
ADDENDUM #1
EXHIBIT "B"
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

METHOD OF DELIVERY:

F.O.B. INSIDE DELIVERY ✓

THIRD PARTY DELIVERY _____

Description	Estimated Quantity	Unit Price	Total Price
PURCHASING DEPARTMENT			
Terms and Conditions Printed	30,000 per order	.02016	604.70

Description	Estimated Quantity	Unit Price	Total Price
ADULT PROBATION DEPARTMENT			
Appointment Cards	6,000 per year	.01255	451.70
Probationer Acknowledgment Form	2,000 per year	.04953	99.05
Initial Assessment Form	1,000 per year	.09635	96.35
Court Information Form	1,200 per year	.09554	114.65
Community Service Restitution ID Card	4,000 per year	.0215	344.05
Court Notes	2,000 per year	.052	104.00
Community Service Restitution Program Rules	2,000 per year	.052	104.00
Authorization To Release Information	2,000 per year	.052	104.00
Employment Search Forms	1,000 per year	.03815	38.15
Family History Information	6,000 per year	.04127	247.60
Field Visit Log	2,000 per year	.05073	101.45
Gun Control Act	3,000 per year	.03938	118.15
Guidelines For Payment To The Acct. Dept.	6,000 per year	.03492	209.50
Home Visit Cards	1,000 per year	.028	168.00
Intake Checklist	3,000 per year	.03938	118.15
Leave Request	2,000 per year	.05073	101.45
Intake Appt. Referral	3,000 per year	.04735	142.05
Monthly Report (By Mail)	3,000 per year	.04735	142.05
Monthly Report (In Person)	3,000 per year	.03938	118.15
Office Rules And Regulations	3,000 per year	.04735	142.05
Probationer Acknowledgment Form	2,000 per year	.05073	101.45
Personal Data Form	2,000 per year	.06383	127.65
Probationer Monthly Report Sign-In-Ledger	1,000 per year	.05465	54.65
Payment Schedule	1,500 per year	.08733	131.00
Receptionists' Slips	1,000 per year	.01532	122.55
Records Control Unit Processing Checklist	3,000 per year	.03923	117.70
R.C.U. Intake File Tracking Form	3,000 per year	.03923	117.70
Referral Cards	1,000 per year	.01967	177.00
Reassessment Form -	1,000 per year	.0964	96.40
TCIC/NCIC Request	500 per year	.0315	31.15
Sign-In Roster	500 per year	.0679	33.95
Scanning Checklist	3,000 per year	.03938	118.15

OPENED
10:00
1/25/12
Witnessed

HIDALGO COUNTY
ADDENDUM #1
EXHIBIT "B"
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

TEAS DPS Inquiry Log	4,000 per year	.03369	134.75
Telephone Message	4,000 per year	.06025	241.00
Travel Permit Slips	3,000 per year	.04845	145.35
Telephone Log-	1,500 per year	.06197	92.95
Website Log	2,000 per year	.05073	101.45
Envelopes W/Logo	4 boxes of 500	.06365	127.30
Envelopes W/Logo	4 boxes of 500	.06678	133.55
Pre-Numbered Receipts	60,000 per year		

Description	Estimated Quantity	Unit Price	Total Price
COUNTY AUDITORS OFFICE:			
Letterhead Paper	500	.1689	84.45
Letterhead Paper	500	.1525	76.25

Description		Estimated Quantity	Unit Price	Total Price
COUNTY CLERKS OFFICE:				
Recreational Fishing Regulations Cards		1,000	.42365	423.65
Recreational Hunting Regulations Cards		1,000	.42365	423.65
Business Cards		30 boxes of 500 per order	51.00	1,530.00
Business Cards		2500 per order		229.75
Envelopes W/Logo with window		30 boxes of 500 per box	61.75	1852.50
Envelopes W/Logo with no window		30 boxes of 500 per box	34.02	1,020.60
Letterhead Paper		30 reams of 500 sheets	63.30	1,899.00
Certificate Of Withdrawal From Business		10,500 ea	.03473	364.65
Assumed Name Certificate		10,500 ea	.04994	524.40
Newly Wed Letter		10,000ea	.0692	691.95
Scratch Pads		500 pads of	.85	425.00
Birth/Marriage Envelopes		6,000	.29243	1754.55
Booklet Envelopes	with peel	6,000 per order	.39384	2363.04
	without peel	6,000 per order	.34461	2067.66
Special Window Envelopes		50,000	.12243	6121.50

OPENED
10:00
1/25/12
Witnessed

Description	Estimated Quantity	Unit Price	Total Price
H.I.D.T.A. TASK FORCE:			
Envelopes W/Logo	4 boxes of 500	85.00	340.00
Letterhead Paper	4 reams of 500	63.30	253.20
Business Cards	1 box of 500 Per each	36.00	36.00
Mailing Labels	500 per order	149.95	149.95
Vehicle Impoundment Report	500	.3168	158.40
Receipt For Forms	500	.2279	113.95
Investigative File Jacket (Light Blue)	1000	NB	NB

HIDALGO COUNTY
ADDENDUM #1
EXHIBIT "B"
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

Investigative File Jacket (Canary Yellow)	1000	NB	NB
Dividers Multi-Color	400 sets yearly	NB	NB
Name Plate	On as needed basis	49.120	49.00

Description	Estimated Quantity	Unit Price	Total Price
HUMAN RESOURCES:			
Business Cards	500 per box	54.95	54.95
Envelopes W/Logo	4 boxes of 500 ea box	124.65	498.60
Interview Worksheet	5,000 ea	.03032	151.60
Interview Selection Form	5,000 ea	.0801	400.50
Letterhead Paper	20 reams of 500	85.15	1,703.00
Drainage District #1 Application	4,000 ea page	.13744	549.75
County Of Hidalgo Application	12,000 ea page		
Sheriff Department Application	10,000 ea page	.03548	4258.10
Sick Leave Donation Form	4,000	.03369	134.75

Description	Estimated Quantity	Unit Price	Total Price
JUVENILE JUSTICE CENTER			
Letterhead Paper	24 reams per order	31.96	767.04
Visitor's Labels 1 Roll of 1000	~~2 rolls of 500~~	239.00	239.00
Mailing Labels	1 roll of 5000	413.95	413.95
Business Cards	500	36.00	36.00
	1000	39.95	39.95
Envelopes W/Logo	20 boxes of 500 per order	25.72	514.40
Policy And Procedures Manual	10 per order	33.76	337.60
Annual Report	50 books per order	6.416	320.80

OPENED
10:00
1/25/12
Witnessed

Description	Estimated Quantity	Unit Price	Total Price
PLANNING DEPARTMENT			
Approved Application	Pct 1=2650		
	Pct 2= 300	N	B
	Pct 3=2650		
	Pct 4=2650		
Receipt Book	27 Books	.34263	462.55
Receipt Books -	66 Books	.28294	933.20
Receipt Books	27 Books	.33293	449.45
Culvert Installation Work Order---/25 Work orders per bk	12 Books	.772	231.60

Description	Estimated Quantity	Unit Price	Total Price
TREASURER'S OFFICE			
Letterhead Paper	1 ream of 500		170.40

HIDALGO COUNTY
ADDENDUM #1
EXHIBIT "B"
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

Business Cards	500 per box	36.00	36.00
Envelopes W/Logo	5000 per order	.18366	918.30
Large Window Envelope	5000 per order	.32363	1618.15

Description	Estimated Quantity	Unit Price	Total Price
TAX OFFICE			
Business Cards	1000 per order	51.00	51.00
Business Cards	500 per order	36.00	36.00
Letterhead Paper	5000	.05816	290.80
Paper plain with WATERMARK 8.5X11 Bou ppr,bnd, recy, rio bond	100	.6315	63.15
Envelopes W/Logo #10	1500	.11777	176.65
Envelopes W/Logo #9	5000	.04848	242.40
Envelopes W/Logo #10	20,000 per order	.03439	687.85
Envelopes W/Logo #10	60,000 per order	.03252	1951.00
Envelopes W/Logo #9	20,000 per order	.07057	1411.30
Deputation Form	250	.7658	191.45
Envelope---4 1/8" x 9 ½"	5000	.05048	252.40
AUTOMOBILE DEPT PLUS ALL SUBSTATIONS			
Business Cards	500 per order	36.00	36.00
Letterhead Paper	5,000	.06842	342.10
Envelopes W/Logo	7500	.04653	348.95
Envelopes W/Logo	50 bxs of 500	19.80	990.00
Envelopes W/Logo	10 bxs of 100	16,99	169.90
Envelopes W/Logo	10 bxs of 500	.36139	1806.95
Deputation Cards- 3.875 x 2.375 index color # 110 black	250	.3306	82.65
County Liquor Permit Rect:	150	.6484	162.10
Refund Slips	3000 per order	.0389	116.70

OPENED
10:00
1/25/12
Witnessed

Description	Estimated Quantity	Unit Price	Total Price
COMMISSIONER PRECINCT 3			
Business Cards	1box of 500	109.50	109.50
Letterhead Paper - 8.5" X 11", #20 Fine quality	2 boxes/ of 500	155.65	311.25
Letterhead Paper – 8.5" X 11", Linen Paper	2 boxes/ of 500	68.20	136.40
Envelopes W/Logo	2 boxes /of 500	93.00	186.00
Landfill Form- Legal Size Paper	50 Tablets of /100 sheets per	5.50	275.00
Parking Permit	12 / 50 sheets per	13.25	159.00

Description		Estimated Quantity	Unit Price	Total Price
139TH DISTRICT COURT:				
Business Cards	foil seal	4 bxs. Of 500	114.95	459.80

HIDALGO COUNTY
ADDENDUM #1
EXHIBIT "B"
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

	ink seal	4 bxs. Of 500	36.00	144.00
Letterhead Paper		4 reams of 500	122.25	489.00
Order Of Release/Order Of Commitment		2,000/3 part	.33098	661.95
Envelopes W/Logo		2 boxes of 500	120.63	241.35

Description	Estimated Quantity	Unit Price	Total Price
206TH DISTRICT COURT:			
Letterhead Paper #20 Fine quality Bond Paper	2 reams of 500	63.30	126.60
Letterhead Paper - 8.5" X 11" 25 % Cotton Paper	2 reams of 500	44.95	89.90
Order Of Release/Order Of Commitment	2,000/3 part	.33098	661.95
Envelopes W/Logo	2 boxes of 500	85.00	170.00
Juror's Handbook Pamphlets	1,000	.21435	214.35
Business Cards	1,000	64.95	64.95
Juror Tags	14	NB	NB

Description	Estimated Quantity	Unit Price	Total Price
332TH DISTRICT COURT			
Business Cards	500 per order	36.00	36.00
Instructions to Jurors in Civil Cases	2000 per order	.068	136.00
Envelopes W/Logo	2500 per order	.05372	134.30
Letterhead Paper	1000 per order	.1073	107.30
Order Of Release/Order Of Commitment	2500 per order	.28512	712.80
Order Of Referral For Mediation:	2000 per order	.05668	113.35

Description	Estimated Quantity	Unit Price	Total Price
370TH DISTRICT COURT			
Letterhead Paper	1000 per order	.18725	187.75
Envelopes W/Logo	1000 per order	.16535	165.35

OPENED
10:00
1/25/12
Witnessed

Description	Estimated Quantity	Unit Price	Total Price
389TH DISTRICT COURT			
Letterhead	1000 per order	126.55	126.55
Business Cards	1000 per order	39.95	39.95
Envelopes W/Logo	1000 per order	169.35	169.35
Order Of Release/Order Of Commitment	1000 per order	.37825	378.25
Certificate of Appreciation	1000 per order	.3804	380.40
Juror's Handbook Pamphlets	1000 per order	.21435	214.35

Description	Estimated Quantity	Unit Price	Total Price
398th DISTRICT COURT			

HIDALGO COUNTY
ADDENDUM #1
EXHIBIT "B"
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

Letterhead Paper - 8.5" X 11", #20 Fine quality Bond Paper,	6 reams of 500	114.70	688.20
Letterhead Paper - 8.5" X 11", 25% Cotton Paper	6 reams of 500	185.00	185.00
Business Cards	500 per box	115.00	115.00
Envelopes W/Logo	6 boxes of 500	174.95	1,079.70
Order Of Release/Order Of Commitment	3,000 3-Part	.2163	648.90

Description	Estimated Quantity	Unit Price	Total Price
430TH DISTRICT COURT			
Letterhead	1000	126.55	126.55
Business Cards	500 Foil	125.00	125.00
	500 Ink	36.00	36.00
Business Cards, DOUBLE sided print, landscape layout	500	56.95	56.95
Envelopes W/Logo	1000	169.35	169.35
Juror's Handbook Pamphlets -	500	.3556	177.80

Description	Estimated Quantity	Unit Price	Total Price
CONSTABLE PRECINCT No 1			
Business Cards	500 per box	38.50	38.50
Field Contact Card – Index Card	2,000	.059968	119.35
Building Check Card	500 ea	.1398	69.90
Warning Card	2,000	.08993	179.95
Notice/Aviso – Door Hanger Card	5,000	.09739	486.95
Vehicle Impoundment	100 books	.17396	434.90
Hidalgo County Constable Pct. 1 Warning Book	200 books	.09398	939.75
Ticket Book	200 books	.14107	1410.65
Official Receipt For Constables Fees	20 books	.22795	227.95

OPENED
10:00
1/25/12
Witnessed

Description	Estimated Quantity	Unit Price	Total Price
CONSTABLE PRECINCT No 2			
Letterhead Paper	2 boxes of 5,000	.02475	247.45
Business Cards – 3 ½" x 2", Black Card w/ Gold Lettering	3 bxs of 1,000	142.25	426.75
Business Cards - 3½" X 2", Black ink Raised Lettering,	4 bxs of 1000	142.25	569.00
Envelopes W/Constable Logo	4 boxes of 500	30.99	123.96
Official Receipt For Constables Fees	3 books 50 sets per book	46.95	140.85
Ticket Book	50 books of 20 sheets per bk	6.06	303.00
Warning Flyers	4 boxes of 5,000	809.30	3237.20
Advertencia Flyer	4 boxes of 5,000	809.30	3237.20

Description	Estimated Quantity	Unit Price	Total Price

HIDALGO COUNTY
ADDENDUM #1
EXHIBIT "B"
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

CONSTABLE PRECINCT No. 3:			
Letterhead Paper	4 reams	62.52	250.08
Notice/Aviso – Door Hanger Card	2,000	.14855	297.10
Envelopes W/Constable Logo	4 bxs /500	55.51	222.04
Vehicle Impoundment	80/25 per bk	.21653	433.05
Business Cards 2 color 500 per bx	~~250 per box~~	36.00	288.00
Business Cards	2 boxes of 1000	39.95	79.90
Warning Flyers	750 sheets	.28473	213.55
Advertencia Flyers –	750 sheets	.28473	213.55
Warning Notice To Vacate	750 sheets	.28473	213.55
Ticket Book	40-booklets/ 25 sheets per bk	18.21	728.40
Official Receipt For Constables Fees	50 sets per book 2 books	106.01	212.02

Description	Estimated Quantity	Unit Price	Total Price
PUBLIC DEFENDER'S OFFICE			
Business Cards	19 boxes of 500	36.00	684.00
Letterhead Paper - #20 Fine quality Bond Paper-Ivory	Ream of 500	108.00	108.00
Envelopes W/Logo, window envelope	8 boxes of 500 ea	85.00	680.00
Envelopes W/Logo Plain No window envelope	8 boxes of 500 ea	85.00	680.00

Description	Estimated Quantity	Unit Price	Total Price
JUSTICE OF THE PEACE PRECINCT 1 PLACE 1			
Magistrate's Warning	1,000 ea page	.0586	117.20
Community Hours Form	1,000 ea page	.0907	90.70
Plaintiff's Original Petition Form	1,000 ea page	.056695	113.90
Instructions For Filing Suit Form	1,000 ea page	.056695	113.90
Driving Safety Course Request	1,000 ea page	.12305	123.05
Application For Emergency Commitment	1,000 ea page	.1961 5	196.15
Letterhead Paper	1 ream of 500	70.40	70.40
Business Cards	2 boxes of 500	45.95	91.90
Envelopes W/Logo - Size 4 ⅛" x 9 ½", no window,	2 boxes of 500	45.27	90.54
Envelopes W/Logo - Size 4 ⅛" x 9 ½", with window	3 boxes of 500	31.23	93.69
Printed Envelope	3 Boxes of 500	37.32	111.96
Certificate Of Vital Record Paper – Size 8.5"x11"	1,000	NO	BID
Certificate Of Vital Record Paper – Size - 8½" X 14	1,000		

OPENED
10:00
1/25/12
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Description	Estimated Quantity	Unit Price	Total Price
DISTRICT ATTORNEY			
Letterhead Paper - 8.5" X 11", #20 Fine quality Bond Paper	5 boxes of 500	57.23	286.15
Manila Folder- Special die cut end	10,000	.3326	3325.95
Business Cards - 3½" X 2"	500 per box	36.00	36.00

HIDALGO COUNTY
ADDENDUM #1
EXHIBIT "B"
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

Worthless Check Affidavit	9000	.05381	484.25
Authorization For Medico legal Examination	1,000	.20355	203.55
Envelopes W/Logo - Size 4 ⅛" x 9 ½", Standard Envelopes, (Checks Department)	10 boxes of 500	37.30	373.00
Envelopes W/Logo - Size 4 ⅛" x 9 ½", Standard Envelopes (Misdemeanor Department)	20 boxes of 500	130.00	2,600.00
Envelopes W/Logo - Size 4 ⅛" x 9 ½", Standard	8 boxes of 500	40.34	322.7
Victim Impact Statement	5,000 per year	.06827	341.35
Check Receipt	5,000	.05366	268.30
Check Writer Flyers	500	.3957	197.85
Misdemeanor Complaints	10,000	NB	NB
Criminal Manila Folders- Legal Size, Folder Stock, End tab, ½ Cut Folders w/ black ink print, 1,000 per box	10 boxes of 1,000	290.49	2904.90

Description	Estimated Quantity	Unit Price	Total Price
COUNTY COURT LAW #4 (JUDGE FRED GARZA)			
Letterhead Paper	5000	.09892	494.60
Envelopes W/Logo	1000	.21525	215.25
Business Cards	1000	39.95	39.95
Certificate of Appreciation	5000	.42203	2110.15

Description	Estimated Quantity	Unit Price	Total Price
COUNTY COURT #6 (JUDGE ALBERT GARCIA)			
Letterhead Paper,	5000	126.55	632.75
Envelopes W/Logo	1000	169.35	169.35
Business Cards	1000	39.95	39.95

Description	Estimated Quantity	Unit Price	Total Price
COUNTY COURT # 7 (JUDGE ROLANDO CANTU)			
Letterhead Paper	5000	126.55	632.75
Envelopes W/Logo	1000	169.35	169.35
Business Cards	1000	39.95	39.95

OPENED
10:00
1/25/10
Witnessed

Description	Estimated Quantity	Unit Price	Total Price
DISTRICT CLERKS			
Business Cards	30 boxes 500 per bx	107.25	3,217.50
Business Cards	500 per box	107.25	107.25
Envelopes W/Seal- With Window	120 boxes of 500	36.91	4429.20
Envelopes W/Seal , No Windows	120 boxes of 500	40.83	4,899.60

Description	Estimated Quantity	Unit Price	Total Price

HIDALGO COUNTY
ADDENDUM #1
EXHIBIT "B"
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

JAIL DEPARTMENT			
Inmate Request Forms-	30,000 ea	.25987	7796.05
Bail Bond Fee Refund Forms	300	.55067	165.20

Description	Estimated Quantity	Unit Price	Total Price
LAW ENFORCEMENT			
Administrative Action Form	10,000	.05937	593.65
Evidence Cards	6,000	.02362	141.70
Evidence/Inventory Control Report	1,000	.2305	230.50
Civil And Warrants Writ Of Possession Notice	1,000	.2088	208.80
Name Placement Card	500	.3211	160.55
Sheriff Badge Stickers	5,000 stickers	350.20	350.20
Child ID Card	5,000	.13298	664.90
Operation Child Safeguard Flyers	5,000	.10789	539.45
Recruitment Flyer	5,000	.15579	778.95
Latent Fingerprint Index Card	5,000	.03173	158.65
Latent Print Envelope	2,000	.06678	133.55
Official Photograph	2,000	.0597	119.40
Envelope	3,000	0.07632	228.95
Business Cards –3 ½" x 2" 1 sided	1 box of 250	57.25	57.25
Business Cards – 3 ½" x 2" 2 sided front and back	1 box of 250	71.25	71.25
Citation Books	25 per book 250 books	6.86	1715.00
Time Earned/Absence Request Form-	5,000	.26849	1342.45
Field Interview Cards	5,000	.04408	220.40
Impound Books	25 per book 100 books	5.14	514.00
Maintenance Books–	25 per bk 250 bks	3.16	790.00
Offense/Incident Reports-front and back	30,000	.02063	618.85
Offense Reports-Narrative	40,000	.01574	629.50
Offense Reports-Property Reporting	10,000	.02262	226.20
Victim's Bill of Rights Pamphlet	5,000	.081	405.00
Inmate Trust Receipt Book	50 sets per book 200	15.02	3004.00
DIC-24 Statutory Warning	100	.602	60.20
DIC-25 Notice of Suspension Temp. Driving Permit	100	.602	60.20
Motor Pool Service Request	1000	.08765	87.65
Motor Pool Service Request sticker	1000	82.00	82.00
The State of Texas Statement of Elected/ Appointed Officer	300	.36917	110.75
Deputation	300	.65867	197.60
Operation Child Safeguard 17x22" Poster:	500	1.1605	580.25

OPENED
10:00
1/25/12
Witnessed

HIDALGO COUNTY
ADDENDUM #1
EXHIBIT "B"
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

Description	Estimated Quantity	Unit Price	Total Price
HEALTH AND HUMAN SERVICES			
Envelopes W/Logo	15 boxes of 500 per box per order	20.60	309.00
Letterhead Paper	20 reams of 500	63.30	1,266.00
Receipt Books	as needed	N.B.	N.B.
Application For On-Site Sewage Facilities	2,000 per order	.12563	251.25
Technical Information For On-Site	2,000 per order	.12563	251.25
Authorization To Construction-	2,000 per order	.12563	251.25
Soil Evaluation Report Information	2,000 per order	.07688	153.75
Food Service Inspection Report	2,000 per order	.24013	480.25
On Site Sewage Inspection Report	2,000 per order	.17788	355.75
Services Offered Pamphlet –English	5,000 per order	.15689	784.45
Services Offered Pamphlet –Spanish	5,000 per order	.15689	784.45
Keep Your Germs To Yourself-English	1,000 per order	.1472	147.20
Contenga Sus Gérmenes-Spanish	1,000 per order	.1472	147.20
Stop The Flu	1,000 per order	.16425	164.25
Alto A La Gripe	1,000 per order	.16425	164.25

BIDDER'S INFORMATION

BIDDER/COMPANY NAME: Gateway Printing & Office Supply, Inc – Jones-Cook

ADDRESS: 315 So Closner

CITY/STATE/ZIP CODE: Edinburg, TX 78539

PHONE NUMBER: 956-383-3861

E-MAIL ADDRESS: gateway p.com

CELLULAR NUMBERS: 956-821-3126

FAX NUMBER: 956-383-4674

AUTHORIZED SIGNATURE: Junior Cordero

PRINTED NAME: JUNIOR CORDERO

TITLE: Account Manager

DATE: 1-24-12

OPENED
10:00
1/25/12
Witnessed

ACKNOWLEDGMENT OF BID SUBMITTED

EXHIBIT "C"
INSURANCE REQUIREMENTS

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/23/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

RECEIVED
OCT 28 2013
BY

PRODUCER
FEDERATED MUTUAL INSURANCE COMPANY
HOME OFFICE: P.O. BOX 328
OWATONNA, MN 55060

CONTACT NAME: CLIENT CONTACT CENTER
PHONE (A/C, No, Ext): 888-333-4949
FAX (A/C, No): 507-446-4664
E-MAIL ADDRESS: CLIENTCONTACTCENTER@FEDINS.COM

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: FEDERATED SERVICE INSURANCE COMPANY	28304
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
GATEWAY PRINTING AND OFFICE SUPPLY INC
315 S CLOSNER BLVD
EDINBURG, TX 78539-4674

336-266-2

COVERAGES **CERTIFICATE NUMBER: 32** **REVISION NUMBER: 0**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY [X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC	N	N	9421779	12/01/2013	12/01/2014	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$1,000,000 $100,000 EXCLUDED $1,000,000 $2,000,000 $2,000,000
A	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] ALL OWNED AUTOS [ ] SCHEDULED AUTOS [ ] HIRED AUTOS [ ] NON-OWNED AUTOS	N	N	9421779	12/01/2013	12/01/2014	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$1,000,000
A	[X] UMBRELLA LIAB [X] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION	N	N	9421780	12/01/2013	12/01/2014	EACH OCCURRENCE AGGREGATE	$2,000,000 $2,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	N	9804084	12/01/2013	12/01/2014	[X] WC STATU-TORY LIMITS [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $500,000 $500,000 $500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
ADDITIONAL NAMED INSUREDS INCLUDE
JONES AND COOK STATIONERS

CERTIFICATEHOLDER IS AN ADDITIONAL INSURED FOR
BUSINESS AUTO LIABILITY.

CERTIFICATE HOLDER

336-266-2 32 0
HIDALGO COUNTY
2812 S BUSINESS HIGHWAY 281
EDINBURG, TX 78539-6243

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Evangelina Garcia

From: Steve Crain [scrain@atlashall.com]
Sent: Monday, March 05, 2012 8:34 AM
To: 'Evangelina Garcia'
Subject: RE:

The contract is fine.

From: Evangelina Garcia [mailto:evangelina.garcia@co.hidalgo.tx.us]
Sent: Thursday, March 01, 2012 4:10 PM
To: 'Stephen L. Crain'
Cc: 'Marynel Trevino'; 'Martha Salazar'
Subject: FW:

Mr. Crain:
As per Marty's request, attached is the first of three contracts (multiple award) for your review as to form with the revision as requested.

Thank you

Vangie Y. Garcia, Contract's Manager
2802 S. Business Hwy. 281
New Administration Building
Edinburg, Texas 78539
(956) 292-7000-Extension 4856
email: evangelina.garcia@co.hidalgo.tx.us

From: Evangelina Garcia [mailto:evangelina.garcia@co.hidalgo.tx.us]
Sent: Wednesday, February 29, 2012 12:00 PM
To: 'Martha Salazar'
Subject:

Marty:
Attached for legal review as to form is the revised contract with Gateway Printing so as to proceed with an agenda item for March 13, 2012.

Thank you

Vangie Y. Garcia, Contract's Manager
2802 S. Business Hwy. 281
New Administration Building
Edinburg, Texas 78539
(956) 292-7000-Extension 4856
email: evangelina.garcia@co.hidalgo.tx.us

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

February 27, 2014

Copy It
Attn: Richard Longoria
705 East Pecan
McAllen, Texas 78504

Via Email: richard.copyit@gmail.com
Certified Mail:
7099-3220-0002-9745-4919

Re: E-13-136A-04-09 (Original Contract #C-12-008A-03-20)
Printing Services And Related Supplies-Hidalgo County

Dear Mr. Longoria :

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's sole option to exercise the second (2nd) year of the two(2)-one(1) year renewal as provided in the current contract (under the same rates, terms and conditions).

Please acknowledge receipt of this notice of placement on the Commissioners' Court meeting of **Tuesday, March 18, 2014** for discussion, consideration and action, by signing below and returning to the Purchasing Department, by no later than **3:00 p.m., Wednesday, March 5, 2014 and or sooner**, via facsimile to (956) 956-318-2629 or email to: evangelina.garcia@co.hidalgo.tx.us so as to meet the agenda request form deadlines.

By: _____ Date: _____

Additionally, we are requesting your company provide an updated certificate of insurance as required through Hidalgo County's Request for (Bid, Quote, Proposal, Statement of Qualification if (applicable).

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

Vangie Y. Garcia, Contract's Manager

Hidalgo County Purchasing Department

STATE OF TEXAS §
§
COUNTY OF HIDALGO §

AMENDMENT TO CONTRACT C-12-008A-03-20
FOR PRINTING SERVICES AND RELATED SUPPLIES

This **AMENDMENT** to the CONTRACT is made this **12th** day of **June, 2012** by and between **HIDALGO COUNTY, TEXAS** (the "COUNTY") and **COPY IT INC., A TEXAS CORPORATION,** ("COMPANY").

WHEREAS, Company and County entered into a Contract dated March 20, 2012 for Hidalgo County's Printing Services And Related Supplies on an as needed basis;

WHEREAS, Company agrees to provide the Services to locations specified by Hidalgo County by third party insured shippers FOB such locations so specified by Hidalgo County;

NOW THEREFORE, for and in consideration of the terms and provisions set forth herein, for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, County and Company hereby agree to the following amendment to the Contract:

1. Numbered paragraph 1 of the Contract is deleted in its entirety and the following is substituted in lieu thereof;

   County and Company hereby agree that this Contract is entered into in order to provide the Services to locations at Hidalgo County by third party carriers. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

2. Numbered paragraph 2 of the Contract is deleted in its entirety and the following is substituted in lieu thereof;

   Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the Services in accordance with the specifications attached hereto as Exhibit A following a request for Services by the Commissioners' Court or their designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services. Company shall provide the Services to locations specified by Hidalgo County by third party insured shippers FOB such locations specified by Hidalgo County.

3. Except as modified herein, all terms and conditions of the Contract, as amended, remain in full force and effect and Company and County ratify and confirm the terms

and provisions of the Contract as amended.

EXECUTED IN DUPLICATE ORIGINALS and effective as of the day and year first written above.

COPY IT, INC.

By: Richard A. Lombardi

Its: _____

HIDALGO COUNTY, TEXAS

Ramon Garcia

Ramon Garcia, County Judge

Approved by Commissioners' Court
on 6/12/12

ATTEST:

Arturo Guajardo, Jr., County Clerk

APPROVED AS TO FORM:

ATLAS, HALL & RODRIGUEZ, LLP

By: _____

Stephen L. Crain

APPROVED BY COMMISSIONERS COURT: **JUNE 12, 2012**

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-12-008A-03-20

THIS CONTRACT is made and entered into this **20th Day** of **March, 2012** by and between the **COUNTY OF HIDALGO, TEXAS** ("County"), and **C0PY IT INC., A TEXAS CORPORATION** ("Company").

WHEREAS, Company responded to advertised notices for bids for **"PRINTING SERVICES AND RELATED SUPPLIES"** the ("Services"); and

WHEREAS, Company submitted a bid to provide services in accordance with the specifications as bid, a copy of such specifications and bid being attached hereto as Exhibits "A" and "B" ("Vendor's Bid") respectively, and incorporated herein for all purposes (the "RFB Packet"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications, the Commissioners Court of County awarded the bid to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agree that this Contract is entered into in order to provide the Services to locations at **Hidalgo County**. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or

otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the Services in accordance with the Specifications within **Hidalgo County** following a request for Services by the **Commissioners' Court** or their designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a term of one year effective **April 16, 2012** and ending on **April 15, 2013.** Hidalgo County may at its sole discretion elect, to extend the term of this Contract for an additional two (2) - one (1) year terms at the same rates, terms and conditions and may further extend this Contract an additional sixty (60) days grace period at the end of the contract term due to any unforeseen delay in the procurement process, unless this Contract is terminated pursuant to the provisions herein, whichever occurs first.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall

have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party

without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship, that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County:	**The County of Hidalgo** **Attn: County Judge** **1615 South Closner, Suite J** **Edinburg, Texas 78539**
If to Company	**Copy It Inc.** **705 East Pecan** **McAllen, Texas 78504**

13. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated without cause by County with thirty day's written notice prior to cancellation.

15. The contract may be terminated without cause upon thirty (30) days written notice by County.

16. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

17. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

18. **Commitment of Current Revenues Only**. In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of Buyer under this Agreement, Buyer may terminate this Agreement upon sixty (60) days written notice to Seller. Buyer agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Buyer pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1996).

WITNESS our hands in duplicate originals this 19 day of June, 2012.

COUNTY OF HIDALGO

By: _____
Ramon Garcia, County Judge

ATTEST:

_____
Arturo Guajardo Jr., County Clerk

COPY

COMPANY: _____

Approved by Commissioners' Court
on 3/20/12 RD

By: _____

Printed Name: Richard A. Longoria

Title: Gen. Mgr.

APPROVED AS TO FORM:
Atlas & Hall, L.L.P.

By: _____
Stephen L. Crain

APPROVED BY COMMISSIONERS COURT: March 20, 2012

EXHIBIT "A"
REQUEST FOR BIDS (RFB)
PROCURMENT PACKET

PURCHASING DEPARTMENT
County Of Hidalgo

December 12, 2011

_____

_____

_____

Re: **HIDALGO COUNTY**
Request for Bids –**"Printing Services & Related Supplies"**
Bid No: 2012-008-01-04-MEG

Dear Gentleman/Ladies:

Enclosed please find a Request for Bid (RFB) packet for your review and consideration.

Hidalgo County Purchasing Department welcomes and appreciates your participation in the bid process.

If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,

Martha L Salazar

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/meg

Enclosures

2812 S. Business Highway 281 ★ Edinburg, Texas 78539 ★ (956) 318-2626 ★ Fax (956) 318-2629

PURCHASING DEPARTMENT
County Of Hidalgo

REQUEST FOR BID (RFB)
CHECKLIST

HIDALGO COUNTY
"PRINTING SERVICES & RELATED SUPPLIES"
Bid No: 2012-008-01-04-MEG

1. **Request for Bid Letter, consists of __1__ page.**
2. **Request for Bid, Legal Notice, consisting of__8__ pages.**
3. **Exhibit "A" Specifications consisting of__17__ pages.**
4. **Exhibit "B" Bid Page consisting of__11__ pages.**
5. **Exhibit "C" Insurance Requirements consisting of __4__ pages.**
6. **Exhibit "D" CIQ Conflict of Interest Questionnaire, consisting of __1__page.**
7. **Vendor/Bidder Application and W-9 form, consisting of__6__ pages.**
8. **Certification Regarding Debarment, consisting of __1__ of page.**
9. **Draft Requirements Agreement, consisting of __8__ pages.**

The above mentioned items shall be found in the Request for Bid (RFB) packet that is attached herewith. Should you find that any of the items are not attached in its entirety please contact Purchasing by calling (956) 318-2626, advise of missing documentation, and Purchasing will forward information either through facsimile, U.S. Mail or e-mail.

Thank you.

Martha L Salazar

Martha L. Salazar, CPPB
Purchasing Agent

December 12, 2011
Date

2812 S. Business Highway 281 ★ Edinburg, Texas 78539 ★ (956) 318-2626 ★ Fax (956) 318-2629

Bid No: 2012-008-01-04-MEG **Buyer: Elena Gomez Tel. No: (956) 318-2626 Ext. 4855**

REQUEST FOR BIDS

HIDALGO COUNTY
"PRINTING SERVICES & RELATED SUPPLIES"

BID OPENING DATE:
JANUARY 04, 2012

Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent
HIDALGO COUNTY Purchasing Department
Physical Address: 2802 S. Business Hwy. 281 -New Administration Building
Mailing/Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539

1. Sealed bids will be received for **HIDALGO COUNTY–"PRINTING SERVICES & RELATED SUPPLIES"** in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of HIDALGO COUNTY ("County"). Strong rationale must be presented for any deviation from the specifications. HIDALGO COUNTY reserves the right to reject the deviation and its effect on the overall bid.

2. **ONE (1) ORIGINAL AND THREE (3) COPIES** of all bids are required with the bidders name and return address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: **RFB-2012-008-01-04-MEG HIDALGO COUNTY–"PRINTING SERVICES & RELATED SUPPLIES"** and in County's Purchasing Department, physical address: 2812 S. Business Hwy. 281, mailing address: 2812 S. Business 281- New Administration Building, Edinburg, Texas, **on or before 9:30 A.M., WEDNESDAY, JANUARY 04, 2012. NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO RFB-2012-008-01-04-MEG HIDALGO COUNTY–"PRINTING SERVICES & RELATED SUPPLIES".**

   HIDALGO COUNTY reserves the right to refuse and reject any/all RFB and to waive any/all formalities or technicalities, or to accept the RFB considered the best and most advantageous to HIDALGO COUNTY.

3. HIDALGO COUNTY reserves the right to: A). separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B.) reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C.) award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so."

4. The Bidder shall not substitute items named in the bid without the express written consent of HIDALGO COUNTY. Failure of the delivered item to perform as specified or failure to meet the stated delivery schedule shall release HIDALGO COUNTY from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.

5. For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by HIDALGO COUNTY. Due to various styles and models of equipment, bidders are required to include illustrations, specifications, explanation of warranties, and service data with their bid including catalogue numbers and any necessary references.

7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.

8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.

9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.

10. County reserves the right to accept or reject any or all bids.

11. Costs are to be net F.O.B., County Prepaid.

12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the HIDALGO COUNTY Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy o their Federal ID Number Certificate.

15. DELIVERY INSTRUCTIONS:

- No deliveries accepted after 3:00 P.M., Monday-Friday.
- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.
- If you need additional information call the office listed below:

HIDALGO COUNTY Purchasing Department
Martha L. Salazar, Purchasing Agent
(956) 318-2626

16. BILLING AND PAYMENT INSTRUCTIONS:

- Invoices must include:
  a) Name and address of successful bidder
  b) Name and address of receiving department or official
  c) Purchase Order Number (if any)
  d) Notation - **HIDALGO COUNTY–"PRINTING SERVICES &**

RELATED SUPPLIES" Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.

e) Contract number must be indicated on all invoices

- Discount payments will be considered when offered.

- Contact person for Billing and Payment questions:

Hidalgo County Auditor's Office
Ray Eufracio, CPA, County Auditor
2809 S. Bus. Hwy 281
Edinburg, Texas 78539
(956) 318-2511

17. SCHEDULE OF EVENTS

Bid Opening, 9:30 AM	**JANUARY 04, 2012**
Award of Contract	_____, 2012
Commence Work or Deliver Products	_____, 2012

18. Bid or Performance Bond and Debarment Certification; Payment Under Contract:

- If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76.

- Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.

- If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.

- If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.

- For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

19. ETHICAL STANDARDS:

. It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

. It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

. No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20. Disclosure of Conflict of Interest

. Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with HIDALGO COUNTY ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the HIDALGO COUNTY Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with HIDALGO COUNTY for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with HIDALGO COUNTY are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.
Please Submit completed CIQ forms to the HIDALGO COUNTY Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539-HIDALGO COUNTY Courthouse
COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.

21. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

22. Bids, and all goods and services provided there under, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

23. Minimum Standards For Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under the bid;
- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

24. Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

25. Any contract award to a successful bidder will be in effect until: A.) the contract expires, B.) delivery and acceptance of products, and/or performance of services ordered, or C.) terminated by County with thirty (30) day's written notice prior to cancellation.

26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:

A.) Meet schedules;
B.) Pay any required fees or taxes; or
C.) Otherwise perform in accordance with the specifications.

27. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgment with costs which may be obtained against County growing out of such injury or

damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.

28. Successful bidder shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

29. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in HIDALGO COUNTY, Texas.

30. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

Bid
For
HIDALGO COUNTY
"PRINTING SERVICES & RELATED SUPPLIES"
BID NO.:2012-008-01-04-MEG

To: Martha L. Salazar, CPPB, Purchasing Agent
HIDALGO COUNTY Purchasing Department
Physical Address: 2802 S. Business Hwy. 281 -New Administration Building
Mailing/Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by HIDALGO COUNTY for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that HIDALGO COUNTY reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

EXHIBIT "A"
HIDALGO COUNTY
"PRINTING SERVICES & RELATED SUPPLIES"
BID NO.: 2012-008-01-04-MEG

Hidalgo County is seeking to contract with a qualified vendor(s) to furnish "Printing Services & Related Supplies" in accordance with the specifications/requirements specified herein and including, but not limited to all provisions set forth in the accompanying documentation. Vendor shall furnish all materials and supplies necessary to execute the specifiedservices. These services will be on an "As Needed Basis".

Specifications:
Listed are minimum requirements and are intended to govern the general printing services, including all material necessary for a finished product, which Hidalgo County uses during the course of routine County business.

Samples/Demos/Proofs: Upon requesting, samples/demos and/or proofs shall be furnished to Hidalgo County at no additional cost, for approval prior to printing.

- **Samples:** Will be provided to Hidalgo County designee, prior to printing for approval by Department.
- **Proofs:** Must be supplied prior to printing at no additional cost to the Hidalgo County. The proof shall then be dated, signed by Hidalgo County and returned to vendor for printing.

Pick-up and Delivery Requirements: Successful bidder shall pick-up orders at Hidalgo County designated Department(s), if requested by Department and shall deliver all completed work to the address listed herein. Inside delivery locations will be stated on each Hidalgo County Purchase Order. Inside delivery shall be included in the bid price. If the vendor choices to transport by a third party delivery, it must be stated under the method of delivery.

Pricing: All pricing submitted shall be inclusive of all reproduction costs to produce a complete and ready to use product. Any costs associated with the following: additional set-up fees, change fees, typesetting fees or delivery fees must be included in the bid prices. Hidalgo County will not accept or pay additional costs such as mentioned above.

Paper Stock: Paper stock shall be the same or better stock quality as sample provided.

Packaging: Packaging of forms shall be boxed in quantities standard to the industry. All packages shall be marked with form number and Hidalgo County purchase order number on outside.

Sample Review: This printing includes various items and forms. Bidder shall assume sole responsibility for viewing these samples in order to submit a bid consistent with requirements of the County. Failure to do so may result in rejection of bid. Bidders are strongly encouraged to review the samples prior to submitting a bid. **Bidder wishing to view forms before submitting a bid may do so by requesting an appointment via E-mail to: Elena.gomez@co.hidalgo.tx.us**. Or by coming to the Pre-Bid Conference shown on the last page of this bid, when discrepancy occurs between specifications and sample, the sample shall prevail.

It is not necessary for bidders to submit bids for all sections to be considered for an award. However, bidder is expected to submit pricing for all items within each section that the bidder chooses to respond, in order to be considered for award for that particular section.

Over runs: Hidalgo County shall not pay for over-runs. Vendor is cautioned to provide only the quantity of print copies as stated on the Purchase Order. Any over-runs delivered to the County shall be considered as a donation and no additional fees will be allowed and/or paid.

CD –Samples of most of the printing forms will be provided to all bidders in a CD File for your review and consideration. Specifications: Listed are minimum requirements and are intended to govern the general printing services, including all material necessary for a finished product, which Hidalgo County uses during the course of routine County business.

General Requirements: The following are the minimum requirements and/or specifications that will be

acceptable by the County. Any bid that does not meet the minimum requirements and/or specifications will be rejected.

- Materials must be available for pick-up and/or delivery to the various locations in Hidalgo County during normal working hours, Monday through Friday
- All items must be shipped **F.O.B. INSIDE DELIVERY**
- If the vendor choices to transport by a third party delivery, it must be stated under the method of delivery on Exhibit B.
- All purchases will be on an **"As Needed Basis"**, there are no set quantities to be purchased.
- All products furnished under this RFB shall be warranted by the vendor to be free from defects and fit for the intended use.
- All costs and expenses associated with the preparation and submission of bids shall be the Responsibility of the bidder and no reimbursement for such charges shall be passed onto Hidalgo County.
- BID PAGE - Vendor must thoroughly fill in each section of the Bid Page (Exhibit "B") if applicable, for not applicable please type/write in N/A on the form. INCOMPLETE submittals shall be considered a probable cause for disqualification.
- Vendor should match the sample as much as possible

TERMS & CONDITIONS:

1. Term of contract is for one (1) year period with County's option to renew contract for additional two (2) one (1) year term under the same rates and conditions.

2. County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for next contract term.

3. Hidalgo County has the authority to utilize State Contracts and under cooperative purchasing participation when ever it is in the County's best interest to do so.

4. Hidalgo County reserves the right to add or delete items during the term of the contract under the same rates and conditions.

5. Any contract awarded to a successful bidder will be in effect until;
   a) The contract expires
   b) Delivery acceptance of products and/or performance of services ordered, or
   c) Terminated by County with thirty (30) days written notice prior to be cancellation.

6. Hidalgo County reserves the right to award the bid to MULTIPLE bidders if the County Determines it is in its best interest to do so.

7. Insurance requirements for this project to be maintained through out the contract term (Refer to limits on the Exhibit "C" for limits).

8. Hidalgo County reserves the right to reject any/all bids, to waive any/all formalities or technicalities, or to accept the bid considered the best and most advantage to the County.

9. Hidalgo County reserves the right to hold bids for a period of ninety (90) days without taking any action.

10. After bid is awarded and low bidder s default s in meeting the general instructions to bidders and/or comply with contract agreement, Hidalgo County reserves the right to seek services from the next low bidder. In such event, County shall charge the successful bidder the difference for any additional cost of such item.

Market Volatility and Unit Price Adjustments

Hidalgo County recognizes that during periods of national crisis and unstable economic conditions, unforeseen price increases might affect costs for goods and services contracted on an annual basis. The following procedure may be employed to mediate price volatility:

1) **Requesting Price Adjustment**: Upon written request of the Vendor to the County Purchasing Agent, the County may review evidence of prevailing industry-wide market conditions that warrant an adjustment in bid prices contained in the contract.

   - A Vendor must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Such written request must be accompanied by a certified copy of the supplier's advisory or notification to the vendor of the price changes.
   - The Vendor must put the Purchasing Agent on the mailing lists for such publications so that the Purchasing Agent can monitor said changes. Such membership shall be at no cost to the County.
   - The County Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interest of the County.
   - No price escalation will be authorized in excess of the amount of the increase referred to in the supplier's notice.
   - The County may only grant a price increase if the evidence presented is deemed reliable. Should the County allow a price increase, the approved price change shall be honored for all orders received by the vendor or contractor after the effective date of such price change. Approved price changes are not applicable to orders already issued and in process at time of price change.

2) **Price Reduction**: Vendor shall notify the County at the time when the Vendor's costs for items and/or supplies reduce due to stabilization in the market at which time prices for items on this contract shall be reduced accordingly. Failure by the Vendor to notify the County of a decrease in costs for items and/or supplies for which the Vendor was granted a price adjustment, may result in immediate termination of this contract and the County shall not be obligated to pay the Vendor the difference between the contract price and the price adjustment.

3) **Timeframe for Adjusted Price Increases:** Price increases are only valid for the quarter in which they are requested and approved. Prices shall return to the original contract price at the beginning of the following quarter unless a Vendor notifies the County in writing within ten (10) days of expiration of the quarter in which the price increase is in effect, that it desires to have the price increase continue or that the Vendor is requesting a different price increase for the following quarter. Such request must be supplemented with sufficient justification to demonstrate that the price increase remains necessary. The County Purchasing Department shall have sole discretion whether to grant the price increase extension. The County too, shall have discretion to unilaterally reduce, eliminate or extend a price adjustment to the Vendor at any time upon written notice from the County to the Vendor demonstrating justification for such reduction, elimination or extension of the price adjustment.

4) **Allowable Review Periods**: Price adjustment reviews may only be requested by the Vendor on a quarterly basis. However, the County may at its own discretion, conduct temporary price adjustment reviews at any time. The County Purchasing Agent and/or the County Auditor reserve the right to audit and/or examine any pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice and during normal business hours.

5) **Dollar Limit to Price Changes**: The total increase in contract price shall not exceed twenty-five percent (25%) of the original contract price during the contract term.

ADDITIONAL INFORMATION:

HIDALGO COUNTY
"PRINTING SERVICES & RELATED SUPPLIES"
BID NO.: 2012-008-01-04-MEG

PRE-BID CONFERENCE

A pre-bid conference will be held on **Monday December 19, 2011 at 9:30 A.M.** In Hidalgo County Purchasing Department Conference Room located at 2802 South Business Hwy. 281, Edinburg, Texas. The purpose of the pre-bid conference is to answer any questions associated to the Specifications and/or Requirements or/and view the sample if necessary. It is the responsibility of the bidder to acquire all applicable data needed to submit a bonafide response. **ALL BIDDERS ARE ENCOURGED TO ATTEND THIS CONFERENCE.**

Hidalgo County is requesting that any and all questions, inquiries, and clarifications regarding quotes, bids, proposals, or statements of qualifications be addressed to, **Martha L. Salazar, CPPB, Purchasing Agent**, 2812 S. Business Hwy. 281, Edinburg, Texas 78539. **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA FACSIMILE TO (956) 292-7612 OR VIA E-MAIL TO Elena.gomez@co.hidalgo.tx.us by no later than Monday December 19, 2011 @ 5:00 P.M. Responses will be sent to all applicants via facsimile or e-mail by no later than Thursday December 22, 2011 @ 5:00 P.M.

	Description	Quantity	Special Instructions
	PURCHASING DEPARTMENT		
1	TERMS AND CONDITIONS PAPER: for PO's 28lbs paper printed in black on one side only	30,000 per order	

	Description	Quantity	Special Instructions
	ADULT PROBATION DEPARTMENT		
1	**Appointment Cards** - 8½" X 11" Page Size, black ink printing w/black ink logo, 6 cards per page, 110 lb. paper, double sided print cut into 6 cards	6,000 per year	
2	**Probationer Acknowledgment Form**- 8½" X 11" Page Size, Single sided print, black ink printing	2,000 per year	
3	**Initial Assessment Form** - Legal Size Paper 8½" x 14", Double sided print, black ink printing,	1,000 per year	
4	**Court Information Form** - 8½" X 11" Page Size, Double sided print, black ink printing	1,200 per year	
5	**Community Service Restitution ID Card** - 8½" X 11" Page Size, 110 lb. paper 4 cards per page, Black ink printing, double sided print, cut into 4 cards	4,000 per year	
6	**Court Notes** - 8½" X 11" Page Size, single sided print, black ink printing	2,000 per year	
7	**Community Service Restitution Program Rules** - 8½" X 11" Page Size, single sided print, black ink printing	2,000 per year	
8	**Authorization To Release Information** -8½" X 11" Page Size, single sided print, black ink printing	2,000 per year	
9	**Employment Search Forms** -8½" X 11" Page Size, single sided print, black ink printing	1,000 per year	
10	**Family History Information** -8½" X 11" Page Size, Double sided print, black ink printing	6,000 per year	
11	**Field Visit Log** - 8½" X 11" Page Size, single sided print, black ink printing	2,000 per year	
12	**Gun Control Act** - 8½" X 11" Page Size, single sided print, black ink printing	3,000 per year	
13	**Guidelines For Payment To The Acct. Dept.**- 8½" X 11" Page Size, Double sided print, black ink printing	6,000 per year	
14	**Home Visit Cards** - 8½" X 11" Page Size, Double sided print, black ink printing, 110 lb. paper, 6 cards per page, cut into 6 cards	1,000 per year	

EXHIBIT "A"
HIDALGO COUNTY
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15	**Intake Checklist** - 8½" X 11" Page Size, single sided print, black ink printing	3,000 per year	
16	**Leave Request** - 8½" X 11" Page Size, single sided print, black ink printing (not cut)	2,000 per year	
17	**Intake Appt. Referral** -8½" X 11" Page Size, Double sided print, black ink printing	3,000 per year	
18	**Monthly Report (By Mail)** -8½" X 11" Page Size, Double sided print, black ink printing English/Spanish	3,000 per year	
19	**Monthly Report (In Person)** -8½" X 11" Page Size, single sided print, black ink printing	3,000 per year	
20	**Office Rules And Regulations** - 8½" X 11" Page Size, Double sided print, black ink printing	3,000 per year	
21	**Probationer Acknowledgment Form** -8½" X 11" Page Size, single sided print, black ink printing		
22	**Personal Data Form** - 8½" X 11" Page Size, Double sided print, black ink printing	2,000 per year	
23	**Probationer Monthly Report Sign-In-Ledger** -8½" X 11" Page Size, single sided print, black ink printing	1,000 per year	
24	**Payment Schedule** -8½" X 11" Page Size, Double sided print, black ink printing	1,500 per year	
25	**Receptionists' Slips** - 8½" X 11" Page Size, Double sided print, black ink printing, 8 slips per page, cut into 8 individual slips	1,000 per year	
26	**Records Control Unit Processing Checklist** - 8½" X 11" Page Size, single sided print, black ink printing (not cut)	3,000 per year	
27	**R.C.U. Intake File Tracking Form** - 8½" X 11" Page Size, single sided print, black ink printing	3,000 per year	
28	**Referral Cards** - 8½" X 14" Legal Page Size, single sided print, black ink printing, 110 lb paper, Green in color, 9 cards per page, cut into 9 cards	1,000 per year	
29	**Reassessment Form** - 8½" X 14" Legal Page Size, Double sided print, black ink printing	1,000 per year	
30	**TCIC/NCIC Request** - 8½" X 11" Page Size, single sided print, black ink printing	500 per year	
31	**Sign-In Roster** - 8½" X 14" Legal Page Size, single sided print, black ink printing	500 per year	
32	**Scanning Checklist** - 8½" X 11" Page Size, single sided print, black ink printing	3,000 per year	
33	**TEAS DPS Inquiry Log** -8½" X 11" Page Size, single sided print, black ink printing	4,000 per year	
34	**Telephone Message** - 8½" X 11" Page Size, single sided print, black ink printing, 4 messages per page, not cut	4,000 per year	
35	**Travel Permit Slips** - 8½" X 11" Page Size, Double sided print, black ink printing, 4 permits per page, not cut	3,000 per year	
36	**Telephone Log**- 8½" X 11" Page Size, single sided print, black ink printing	1,500 per year	
37	**Website Log** - 8½" X 11" Page Size, single sided print, black ink printing	2,000 per year	
38	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, flat black print, w/ black flat print seal 500 per box, with no window	4 boxes of 500	
39	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, flat black print, w/ black flat print seal 500 per box, with window.	4 boxes of 500	
40	**Pre-Numbered Receipts** – 9 ½" x 11" Paper size, continuous feed paper, letters and numbers in red ink print	60,000 per year	Starting № AP 745406

HIDALGO COUNTY
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	Description	Quantity	Special Instructions
	COUNTY AUDITORS OFFICE:		
1	**Letterhead Paper** - 8.5" X 11", #20 Fine quality Bond Paper, one sided print, flat black ink print, watermark gray seal w/ light, dark gray and black shading 500 per ream	2 reams of 500	
2	**Letterhead Paper** - 8.5" X 11", #20 Fine quality Bond Paper, one sided print, flat, w/gray watermark seal 500 per ream	2 reams of 500	

	Description	Quantity	Special Instructions
	COUNTY CLERKS OFFICE:		
1	**Recreational Fishing Regulations Cards**-3½" X 2", Double sided print, black, blue, red, green ink, shading – light blue	1,000	
2	**Recreational Hunting Regulations Cards** - 3½" X 2", Double sided print, black, blue, red, green ink, shading – light blue	1,000	
3	**Business Cards** - - 3½" X 2", Blue and red ink Raised Lettering, w/ blue Raised Seal and lettering, Single sided print-500 per box, landscape layout		Logo will change
4	**Business Cards** - - 3½" X 2", Blue and red ink Raised Lettering, w/blue Raised Seal and lettering, Single sided print-500 per box, landscape layout		Logo will change
5	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, flat blue and red print, w/ blue flat print seal 500 per box, with window	40 boxes of 500 per box	Logo will change
6	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, flat blue and red print, w/ blue flat print seal 500 per box, plain with no window	40 boxes of 500 per box	Logo will change
7	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, flat black print, w/ black flat print seal 500 per box, with window	40 boxes of 500 per box	Logo will change
8	**Letterhead Paper** - 8.5" X 11", #20 Fine quality White Bond Paper, one sided print, flat print blue/red ink, blue seal w/blue flat lettering, 500 per ream, Watermark seal	30 reams of 500 sheets	Logo will change
9	**Certificate Of Withdrawal From Business**-- 8.5" X 11", Black ink printing, blue border, Fine quality bond paper	10,500 ea	Will stay the same
10	**Assumed Name Certificate**- 8.5" X 11" Form, Black border, Black ink printing, Double sided print, fine quality bond paper	10,500 ea	Will stay the same
11	**Newly Wed Letter**-- 8.5" X 11", Fine quality bond paper, Blue/Red/Black ink, double sided, flat print with/watermark seal**** English & Spanish (front and Back)	10,000ea	Logo will change
12	**Scratch Pads** – 7" X 4 ¼" –Note pad,	500 pads of	
13	**Birth/Marriage Envelopes**- Custom Design, Printed gold ink one side , White crushed marble stock, Finished Size : 4" x 9.5" closed after printing , Folded and glued	6,000	
14	**Booklet Envelopes**--9½" x 12" Booklet Envelopes,28# White Stock, **With or without peel** and stick feature ,Printed two (2) color Special Window	6,000 per order	

	Description	Quantity	Special Instructions
	H.I.D.T.A. TASK FORCE:		
1	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, raised black print, w/gold raised ink seal 500 per box, with window	4 boxes of 500	
2	**Letterhead Paper** - -- 8.5" X 11", Fine quality paper, Raised lettering, black ink, gold raised seal 500 per ream	4 reams of 500	
3	**Business Cards** -3½" X 2", Black ink Raised print, w/ gold raised seal, Single sided print-500 per box, landscape layout	1 box of 500 Per each	9 people

4	**Mailing Labels** – 3"X4" flat print, black ink w/gold foil stamp, 500 per roll	Needed every other year	
5	**Vehicle Impoundment Report** - 8.5" X 11" Page size, 3-part NCR, Paper Sequence: White, Canary Yellow and Pink, black ink flat print, one sided print	500	
6	**Receipt For Forms** -8.5" X 11" Page size, 2-part NCR, Paper sequence: White and Canary Yellow, Black ink flat print, one sided print	500	
7	**Investigative File Jacket** – 9"X13" Page size, Light Blue Tag Board, Black ink front & back of front cover back page blank w/ two hole punch on top (centered)		
8	**Investigative File Jacket** – 9"X13" Page size, Canary Yellow Tag Board, Black ink front & back of front cover page only back page blank w/ two hole punch on top (centered)		
9	**Dividers Multi-Color** – 9"x11" - 8 Tab Dividers per set, labeled, Multi Color	400 sets purchase yearly	
10	**Name Plate** – Wood Base, w/Black, brass double mounted, w/2 seals , w/name and title	On as needed basis	

	Description	Quantity	Special Instructions
	HUMAN RESOURCES:		
1	**Business Cards** - - 3½" X 2", Blue ink Raised Lettering, w/ gold foil stamp w/blue Raised lettering, Single sided print-500 per box, landscape layout	500 per box	6 people/ 1 box per ea
2	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, flat blue, w/ gold foil stamp seal 500 per box, plain with no window	4 boxes of 500 ea box	
3	**Interview Worksheet** -- 8.5" X 11" Black ink printing, single sided	5,000 ea	
4	**Interview Selection Form**-- 8.5" X 11" Black ink printing, gold seal w/black lettering	5,000 ea	
5	**Letterhead Paper** -- 8.5" X 11", Fine quality bond paper, blue lettering w/ gold foil stamp w/blue lettering, w/watermark print, 500 per ream	20 reams of 500	
6	**Drainage District #1 Application** -- 8.5" X 11" page, White paper, double sided print, 2 sheet application, all black ink printing, minor gray shading	4,000 ea page	2 pages double sided print
7	**County Of Hidalgo Application**-- 8.5" X 11" Page, White Paper, double sided print, 2 sheet application, all black ink printing, minor gray shading	12,000 ea page	2 pages double sided print
8	**Sheriff Department Application** - - 8.5" X 11" Page, White Paper, Single sided print, all black ink printing, 10 pages,	10,000 ea page	
9	**Sick Leave Donation Form**-- 8.5" X 11" Page, black ink printing, Single sided print, 4,000	4,000	
10	**Hidalgo County Employee Manuals** - 8.5" X 11" Page, Single sided black ink print, w/clear plastic cover page front and back in blue paper, white plastic comb binding	3,500	158 page Manual w/Blue Cover Page front & back
11	**Hidalgo County Personnel Policy Manual**-8.5" X 11" Page, w/4 index tab dividers per book, double sided black print for 54 pages, single sided print for 54 pages	1,500	106 page manual w/ Tan Color Cover & Back Page

	Description	Quantity	Special Instructions
	JUVENILE JUSTICE CENTER		
1	**LETTERHEAD PAPER** - 8.5" X 11", #20 Fine quality White Bond Paper, one side print, flat print blue, foil gold seal w/ blue, flat lettering, 500 per ream	10 reams	Light Blue shading
2	**VISITOR'S LABELS**- 4 ¼" x 3 ¼" White, Blue Flat Print, w/ Gold Foil Logo w/ blue lettering, 6 self peel labels per page		

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3	**MAILING LABELS-** 4 ¼" X 3 ¼" White, blue Flat Print, w/ Gold Foil		
4	**Business Cards - -** 3½" X 2", Blue ink Raised Lettering, w/Blue and Gold Raised Seal w/ blue lettering, Single sided print-500 per box, landscape layout		
5	**Envelopes W/Logo -** Size 4 ⅛" x 9 ½", Standard Envelopes, flat blue lettering, w/ foil gold seal w/blue flat lettering seal 500 per box, Plain no window envelope		
6	**Policy And Procedures Manual -** 8.5" X 11", 241 Sheets per book, w/Navy Blue 3 Ring Binder w/Clear Front, with 23 Tabs in each book		
7	**Annual Report** 8.5" X 11" White Bond Paper, w/Blue Flat Print on cover stock. Plastic comb binding, front and back black ink printing,		

	Description	Quantity	Special Instructions
	PLANNING DEPARTMENT:		
1	**Approved Application** – 5 ½" X 8 ½" –Development Permit Posted Cards: Florescent Lemon Color, 10 point thickness, **90lb card stock**, white back, Numbered, Black ink w/Gray Watermark Seal	Pct 1=2650	Starting No. 9295
		Pct 2= 300	Starting No. 1356
		Pct 3=2650	Starting No. 12981
		Pct 4=2650	Starting No. 12453
2	**Receipt Books -** 5 ½" X 8 ½"-3-Part NCR, **20 lb Paper** Sequence White, Canary, Yellow & Pink, 50 pages per book 2 Receipts per page, Die cut (tear out receipt) Each page paper copy white- Customer Copy, Canary Copy – Auditor's Copy and Pink Copy – Office Copy	27 Books of 100/Receipts Per book	Starting № Precinct 1 RECEIPT № 1-187001-1
3	**Receipt Books -** 5 ½" X 8 ½"-3-Part NCR, **20 lb Paper** Sequence White, Canary, Yellow & Pink, 50 pages per book 2 Receipts per page, Die cut (tear out receipt) Ea paper copy white-Customer Copy, Canary Copy – Auditor's Copy and Pink Copy – Office Copy	66 Books of 100/Receipts Per book	Starting № Precinct 2 RECEIPT № 2-70980-2/4
4	**Receipt Books -** 5 ½" X 8 ½"-3-Part NCR, **20 lb Paper** Sequence White, Canary, Yellow & Pink, 50 pages per book 2 Receipts per page, Die cut (tear out receipt) Ea paper copy white-Customer Copy, Canary Copy – Auditor's Copy and Pink Copy – Office Copy	27 Books of 100/Receipts per book	Starting № Precinct 3 RECEIPT № 3-39701-3
5	**Culvert Installation Work Order-** 8.5" X 11", 4 Part NCR, Paper Sequence-White, Canary Yellow, Pink and Green, Pre-numbered, Routing White-Customer Copy, Canary Yellow-Auditor's Copy, Pink- Office Copy, Green-Permanent Copy	12 Books / 25 Work orders per bk	Pre-numbered Starting № 0002151

	Description	Quantity	Special Instructions
	TREASURER'S OFFICE:		
1	**Letterhead Paper -** 8.5" X 11", #20 Fine quality Bond Paper, one sided print, flat GREEN ink print, foil gold seal w/ green flat lettering 500 per ream	1 ream of 500	
2	**Business Cards - -** 3½" X 2", GREEN ink Raised Lettering, w/ GREEN and Gold Raised Seal w/ GREEN lettering, Single sided print-250 per box, landscape layout	500 per box	
3	**Envelopes W/Logo -** Size 4 ⅛" x 9 ½", Standard Envelopes, flat GREEN lettering, w/ GREEN and gold seal w/ GREEN flat lettering seal 500 per box, with window	25- boxes 500 per box	
4	**Large Window Envelope** 5 ½ x 8 ¾, 2 ¾" x 5 ½ " window ½" from left 5/8 from top on 20lb paper	5- boxes 500 per box	

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	Description	Quantity	Special Instructions
	TAX OFFICE		
	TAX ASSESSOR COLLECTOR		
1	**Business Cards - -** 3½" X 2", Black ink Raised Lettering, w/ gold raised stamp w/gold Raised lettering, Single sided print- landscape layout-- **glossy**	1000 per order	
2	**Business Cards - -** 3½" X 2", Black ink Raised Lettering, w/ gold raised stamp w/gold Raised lettering, Single sided print- landscape layout-	500 per order	
3	**Letterhead Paper** -- 8.5" X 11", Fine quality bond paper, black lettering w/ gray watermark seal w/picture in various stages of gray shade, 500 per ream	5000	
4	-8.5X11 Bou ppr,bnd, recy, rio bond plain paper WITH WATERMARK	100	
5	**Envelopes W/Logo #10 -** Size 4 ⅛" x 9 ½", Standard Envelopes, flat black and red print, w/ black flat print seal 500 per box, with window, IMPORTANT OPEN AT ONCE	1500	
6	**Envelopes W/Logo #9 -** Size 3 7/8 x 8 7/8" return envelopes, flat black print, w/ black flat print seal 500 per box, plain with no window	5000	
7	**Envelopes W/Logo #10 -** Size 4 ⅛" x 9 ½", Standard Envelopes, flat black print, w/ black flat print seal 500 per box, with NO window (TAX Assessor/Collector)	20,000 per order	
8	**Envelopes W/Logo #10 -** Size 4 ⅛" x 9 ½", Standard Window, rev flap, 24# ww, diagonal seam, gym seal printed	60,000 per order	
9	**Envelopes W/Logo #9 -** Size 1 1/8 x 3 ½ , Envelopes, flat black print, w/ black flat print seal with window	20,000 per order	
10	**Deputation Form:-** 8.5 x 11.14 Rio Grande Valley bond white 24 # 2/2 black & blue	250	
11	**Self Inking and Rubber Stamps:** Please see attached (3-5 each at a time)	5	
12	**Envelope---4 1/8"** x 9 ½" standard envelope #10 flat black print w/ black flat print w/blk print seal with window	5000	
	AUTOMOBILE DEPT PLUS ALL SUBSTATIONS		
1	**Business Cards - -** 3½" X 2", Black ink Raised Lettering, w/ gold raised stamp w/gold Raised lettering, Single sided print- landscape layout-	500 per order	
2	**Letterhead Paper** -- 8.5" X 11", Fine quality bond paper, black lettering w/ gray watermark seal w/picture in various stages of gray shade, 500 per ream	5,000	
3	**Envelopes W/Logo -** Size 4 ⅛" x 9 ½", Standard Envelopes, flat black print, w/ black flat print seal 500 per box, without windows (automobile License Dept)	7500	
4	**Envelopes W/Logo -** Size 4 ⅛" x 9 ½", Standard Envelopes, flat black print, w/ black flat print seal 500 per box, with no window(Automobile License Dept)	50 bxs of 500	
5	**Envelopes W/Logo -** 10 ½"x7 ½" Double-prong metal clasp w/reinforced eyelets for a secure closure Brown Clasp Envelopes/ 100 per box w/ black ink printing and black ink seal	10 bxs of 100	
6	**Envelopes W/Logo -** 12 ½" x6 ½" brown envelopes 500 per box w/ black ink printing and black ink seal w/gummed seal	10 bxs of 500	
7	**Deputation Cards-** 3.875 x 2.375 index color # 110 black	250	
8	**County Liquor Permit Rect:-** size 4 x 7.5 NCR 3 part white, canary, pink #17 black	150	50 per pack
9	**Refund Slips** size 7 x 3.25 off set , white 50# black padding with chipboard	3000 per order	

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	Description	Quantity	Special Instructions
	COMMISSIONER PRECINCT 3		
1	**Business Cards** -- 3½" X 2", Ink -**Black Raised Lettering, w/Gold Foil Seal** , Single sided print, portrait business card layout, 500 per each	1box of 500	9 people 1 box per ea/Portrait Card Layout
2	**Letterhead Paper** - 8.5" X 11", #20 **Fine quality Bond** White Linen Paper one sided print, raised blue ink print , gold foil stamp seal w/blue lettering, 500 sheets per ream	2 boxes/ of 500	
3	**Letterhead Paper** – 8.5" X 11", Linen Paper	2 boxes/ of 500	
4	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", **Standard Envelopes**, flat Print, black ink and black ink seal 500 per box	2 boxes / Of 500	
5	**Landfill Form**- Legal Size Paper 8½" x 14" - **One sided** print, Black ink, 100 sheets per tablet, Portrait Top glue bind	50 Tablets of /100 sheets per	Glue Bind Top Tablet
6	**Parking Permit**- 3½" x 5 ½" Single sided print, **White paper** w/red lettering, glue bind top, 50 sheets per booklet	12 / 50 sheets per	Glue Bind Top Booklet

	Description	Quantity	Special Instructions
	139TH DISTRICT COURT:		
1	**Business Cards** - 3½" X 2", Black ink **Raised Lettering, w/Gold Raised Seal** , Single sided print, landscape layout	4 bxs. Of 500	
2	**Letterhead Paper** - 8.5" X 11", #20 **Fine quality** Bond Paper one sided print, flat black ink print , gold ink foil stamp **seal, 500 sheets** per ream	4 reams of 500	
3	**Order Of Release/Order Of Commitment** – 8.5" X 11" Paper Size, three (3) part NCR, Paper sequence all three parts **white paper**, 1 page **only** front and back print, 2nd and 3rd page front only **(same as page 1)**	2,000/3 part	Top Glue Bind
4	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", **Standard Envelopes**, raised Print, black ink and Gold for seal 500 per box	2 boxes of 500	

	Description	Quantity	Special Instructions
	206TH DISTRICT COURT:		
1	**Letterhead Paper** - 8.5" X 11", #20 **Fine quality** Bond **Paper,** one sided print, raised black ink print , seal raised **gold ink, 500** sheets per ream	2 reams of 500	
2	**Letterhead Paper** - 8.5" X 11" 25 **% Cotton Paper**		
3	**Order Of Release/Order Of Commitment** – 8.5" X 11" Paper Size, three (3) part NCR, Paper sequence all **three parts white paper**, 1 page **only** front and back print, 2nd and 3rd page front only **(same as page 1)**	2,000/3 part	Top Glue Bind
4	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", **Standard Envelopes**, raised Print, black ink and Gold for seal 500 per box	2 boxes of 500	
5	**Juror's Handbook Pamphlets** -17 ½" X 9", **Flat Print Black Ink** – Double Sided, 4 fold pamphlet, Light Blue Paper	1,000	
6	**Business Cards** - 3½" X 2", Black ink **Raised Lettering, w/Gold Raised Seal** , Single sided print, landscape layout	1,000	
7	**Juror Tags** - 3½" x 2", Black flat **Print, Red Paper Stock,** Laminated w/thumb grip clip	14	

EXHIBIT "A"
HIDALGO COUNTY
"PRINTING SERVICES & RELATED SUPPLIES"
BID NO.: 2012-008-01-04-MEG

	Description	Quantity	Special Instructions
	332TH DISTRICT COURT		
1	**Business Cards** - 3½" X 2", Black ink Raised Lettering, w/Gold Raised Seal , Single sided print, landscape layout	500 per order	
2	**Instructions to Jurors in Civil Cases** 5 ½ x 7" folded in half printed in black front and back in and out of	2000 per order	
3	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes flat black Print, and flat black ink for seal	2500 per order	
4	**Letterhead Paper** - 8.5" X 11" 25 % Cotton Paper- flat Print, black/gray ink	1000 per order	
5	**Order Of Release/Order Of Commitment** – 8.5" X 11" Paper Size, three (3) part NCR, Paper sequence all three parts white paper, 1 page only front and back print, 2nd and 3rd page front only 2nd page Yellow page and 3rd page in pink 2 hole punch on top	2500 per order	
6	**Order Of Referral For Mediation:** 8.5" X 11" 25 % Cotton Paper- Printed in front page in Black only	2000 per order	

	Description	Quantity	Special Instructions
	370TH DISTRICT COURT:		
1	**Letterhead Paper** - 8.5" X 11", #20 Fine quality Bond Paper one sided print, flat black ink print , gold ink foil stamp seal, 500 sheets per ream	1000 per order	
2	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, raised Print, black ink and Gold for seal 500 per box	1000 per order	

	Description	Quantity	Special Instructions
	389TH DISTRICT COURT		
1	**Letterhead** 8.5" x 11" Cotton Paper		
2	**Business Cards** - 3½" X 2", Black ink Raised Lettering, w/Gold Raised Seal , Single sided print, landscape layout		
3	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, Ink – Black and Red raised Print, black ink with Gold seal		
4	**Order Of Release/Order Of Commitment** – 8.5" X 11" Paper Size, three (3) part NCR, Paper sequence all three parts white paper, 1 page only front and back print, 2nd and 3rd page front only (same as page 1)		
5	**Certificate of Appreciation** – Gold in Blk letters		
6	**Juror's Handbook Pamphlets** -17 ½" X 9", Flat Print Black Ink – Double Sided, 5 fold pamphlet, Light Yellow Paper		

	Description	Quantity	Special Instructions
	398th DISTRICT COURT		
1	**Letterhead Paper** - 8.5" X 11", #20 Fine quality Bond Paper, one sided print, raised black and red ink print , seal raised gold	6 reams of 500	
2	**Letterhead Paper** - 8.5" X 11", 25% Cotton Paper		
3	**Business Cards** - 3½" X 2", **Ink -Black and Red** Raised Lettering, w/Gold Raised Seal , Single sided print, landscape layout	500 per box	5 people 1 bx per ea
4	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, Ink – Black and Red raised Print, black ink with Gold seal	6 boxes of 500	
5	**Order Of Release/Order Of Commitment** – 8.5" X 11" Paper Size, three (3) part NCR, Paper sequence all three parts white paper, 1 page only front and back print, 2nd and 3rd page front only (same as page one)	3,000 3-Part	Top Glue Bind

EXHIBIT "A"
HIDALGO COUNTY
"PRINTING SERVICES & RELATED SUPPLIES"
BID NO.: 2012-008-01-04-MEG

	Description	Quantity	Special Instructions
	430TH DISTRICT COURT		
1	**Letterhead** 8.5" x 11" Cotton Paper #20 Fine quality Bond Paper, one sided print, raised BLUE ink print , seal raised gold ink, 500 sheets per ream	1000	
2	**Business Cards** - 3½" X 2", BLUE ink Raised Lettering, w/Gold Raised Seal , Single sided print, landscape layout	500	
3	**Business Cards** - 3½" X 2", BLUE ink Raised Lettering in the front w/Gold Raised Seal , DOUBLE sided flat print in the back , landscape layout	500	
4	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, Ink – Black and Red raised Print, black ink with Gold seal	1000	
5	**Juror's Handbook Pamphlets** -17 ½" X 9", Flat Print Black Ink – Double Sided, 5 fold pamphlet, Light BLUE Paper	500	

	Description	Quantity	Special Instructions
	CONSTABLE PRECINCT No 1		
1	**Business Cards** – 3 ½" x 2", Blue Ink, w/Watermark Seal (twelve individuals) Single sided flat print, Landscape layout	500 per box	12 people/ 1 box per each
2	**Field Contact Card** – Index Card 5" x3",Black Ink, Double sided flat print, white stock card	2,000	
3	**Building Check Card** – 4 ½" x 5 ½" – Black Ink, Single sided flat Print w/2 Logos (black ink) white stock card	500 ea	
4	**Warning Card** – 4 ½" x 5½" – Black Ink, Single Sided flat Print w/2 Logos (black ink) Neon Orange Stock Card: **ADHESIVE BACK**	2,000	
5	**Notice/Aviso – Door Hanger Card** 8 ½" x 3 ¾" Black Ink, Double Sided flat print (English one side/Spanish other side) Neon Yellow Card Stock w/die cut	5,000	
6	**Vehicle Impoundment** –Inventory Record – 7 ½" x 5", 4 Part NCR, Paper Color Sequence- White, Canary Yellow, Pink and Golden Rod, Black Ink, Single Sided flat print, 25 sheets per book	100 bks of 25 sheets per bk	
7	**Hidalgo County Constable Pct. 1 Warning Book** – 6" x 4 ¼" -2 part white and canary yellow paper sequence, black ink single sided flat print, 50 sheets per book	200 bks of 50 pgs per bklt.	Top Glue Bind
8	**Ticket Book** – 5 ¼" x 7 ¾" – 4 Part NCR, Paper Color Sequence-White, canary yellow, pink and golden rod, double sided print, black ink flat print, number sequence in red ink, 50 sheets per book	200 books of 50 pages per bk	Starting # varies Top Bind
9	**Official Receipt For Constables Fees** – 3 part NCR – Paper Color Sequence – White, Canary Yellow, Pink, Black ink, single sided flat print Number Sequence black ink, three (3) Receipts per page, 100 sheets per book, Die cut (tear out rcpt)	10 books of 100 sheets per bk.	Starting Number varies Side Glue bind

	Description	Quantity	Special Instructions
	CONSTABLE PRECINCT No 2		
1	**Letterhead Paper** – 8.5" X 11", #20 Bond Paper 92 Brightness one sided print, flat Print, black/gray ink, watermark seal, 5,000 sheets per box	2 boxes of 5,000	
2	**Business Cards** – 3 ½" x 2", Black Card w/ Gold Lettering w /Seal, Single sided print, landscape layout	3 bxs of 1,000	
3	**Business Cards** - 3½" X 2", Black ink Raised Lettering, w/Seal, Single sided print, landscape layout	4 bxs of 1000	
4	**Envelopes W/Constable Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, Flat Print, Black Ink,	4 boxes of 500	

5	**Official Receipt For Constables Fees** – 3 part NCR – Paper Color Sequence – White, Canary Yellow, Pink, Black ink, **single sided flat** print Number Sequence black ink three (3) Receipts per page, 100 sheets per book, Die cut (tear out receipt)	20 books of 100 sheets per bk	Side Glue Bind
6	**Ticket Book** – 5 ¼" x 7 ¾" – 4 **Part NCR**, Paper Color Sequence- White, canary yellow, pink and golden rod, double sided **print**, black ink **flat print**, number sequence in red ink,	50 books of 20 sheets per bk	Top Bind
7	**Warning Flyers** - Size: 8 ½" x 11", Peel Stick, Neon Yellow, Black ink one sided flat print	4 boxes of 5,000	
8	**Advertencia Flyer**- Size 8 ½" x 11", **Peel Stick**, Limeade Green, Black ink one sided flat print	4 boxes of 5,000	

	Description	Quantity	Special Instructions
	CONSTABLE PRECINCT No. 3:		
1	**Letterhead Paper** – 8.5" X 11", **#20 Bond Paper** 92 Brightness one sided print, flat Print, 2 Color Ink (Blue/Gold),w/seal (gold/blue), **500 sheets per ream**	4 reams per order	
2	**Notice/Aviso – Door Hanger Card** 8 ½" x 3 ¾" Black Ink, Double Sided flat print (English one side -Spanish other side) **Neon Orange** Card Stock w/die cut	2,000 per order	Double sided print English & Spanish
3	**Envelopes W/Constable Logo - Size 4 ⅛" x 9 ½"**, Standard Envelopes, Flat Print, 2 color ink Blue and Gold, 2 color seal (**Blue and Gold 500 per box**	4 bxs /500 per order	
4	**Vehicle Impoundment** –Inventory Record – 7 ½" x 5", 4 Part NCR, Paper Color Sequence- White, Canary Yellow, Pink and Golden Rod, **Black Ink**, Single Sided flat print, 25 sheets per book	80/25 per bk per order	
5	**Business Cards** - 3½" X 2", **Blue and Gold** ink Raised Lettering, w/Seal two colors blue/gold, Single sided print, 500 per box, **8 individuals**, landscape layout	250 per box per order	8 people/ 1 box per each
6	**Business Cards** - 3½" X 2", **Blue and Gold ink** Raised Lettering, w/Seal two colors blue/gold, Single sided print, landscape layout	2 boxes of 1000 per order	
7	**Warning Flyers** – Size 8 ½" x 11", Peel Stick, Neon Orange, Black Ink one sided flat print	750 sheets per order	
8	**Advertencia Flyers** – Size 8 ½" x 11", Peel Stick, Neon Limeade Green, Black Ink one sided flat print,	750 sheets per order	
9	**Warning Notice To Vacate** – Size 8½" x 11, Peel Stick, Neon Yellow, Black Ink one sided flat print,	750 sheets per order	
10	**Ticket Book** – 5 ¼" x 7 ¾" – 4 **Part NCR**, **Paper Color** Sequence- White, canary yellow, pink and golden rod, double sided **print, black** and red ink **flat print**, number sequence in red ink, 25 sheets per book,	40-booklets/ 25 sheets per bk per order	Starting **№ 6000 Top Glue Bind**
11	**Official Receipt For Constables Fees** – 3 **part NCR** – Paper Color Sequence White, Canary Yellow, Pink, Black ink, **single sided flat print Number** Sequence black ink, three (3) Receipts per page, 100 sheets per book, **Die cut (tear out receipt)**		**Starting Number 11162 Side Glue Bind**

	Description	Quantity	Special Instructions
	PUBLIC DEFENDER'S OFFICE		
1	**Business Cards** - - 3½" X 2", **Black ink Raised Lettering**, w/ Raised Gold Seal and lettering, Single sided print-500 **per box, landscape layout**	19 boxes of 500	
2	**Letterhead Paper** - 8.5" X 11", **#20 Fine** quality White Bond Paper, one sided print, flat print blk, foil gold County seal	Ream of 500	
3	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", **Standard** Envelopes, flat print blk, foil gold County seal with window envelope	box of 500	
4	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", **White Wove** , Standard Envelopes, flat print blk, Gold foil County seal without **window**	box of 500	

EXHIBIT "A"
HIDALGO COUNTY
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	Description	Quantity	Special Instructions
	JUSTICE OF THE PEACE PRECINCT I PLACE 1:		
1	**Application For Birth Or Death Record-** 8½" X 11" Page size, Double sided print, black ink printing One side English other side Spanish		
2	**Magistrate's Warning -** 8½" X 11" Page Size, single sided print, black ink printing	1,000 ea pg	
3	**Community Hours Form-** 8½" X 11" Page Size single sided print, black ink printing	1,000 ea pg	
4	**Plaintiff's Original Petition Form -** 8½" X 11" Page Size, Single sided print, black ink printing 2 pages	1,000 ea pg	
5	**Instructions For Filing Suit Form - -** 8½" X 11" Page Size, Single sided print, black ink printing, 2 pages	1,000 ea pg	
6	**Driving Safety Course Request- -** 8½" X 11" Page Size, Single sided print, black ink printing, 1 page form 2nd page – Half page – print 2 times – Die cut on center of page	1,000 ea pg	
7	**Application For Emergency Commitment -**8½" X 11" Page Size, Single sided print, black ink printing, 4 page form	1,000 ea pg	
8	**Letterhead Paper -** 8.5" X 11", #20 Fine quality Bond Paper one sided print, flat black ink print , 500 sheets per ream	1 ream of 500	
9	**Business Cards -** 3½" X 2", Blue and red ink, flat print, w/red watermark Seal and lettering, Single sided print-500 per box, landscape layout	2 boxes of 500	
10	**Envelopes W/Logo -** Size 4 ⅛" x 9 ½", Standard Envelopes, flat Print, black ink and black ink seal 500 per box, no window,	2 boxes of 500	
11	**Envelopes W/Logo -** Size 4 ⅛" x 9 ½", Standard Envelopes, flat Print, black ink and black ink seal 500 per box, with window	3 boxes of 500	
12	**Printed Envelope-** Size 4 ⅛" x 9 ½", Standard Envelopes, flat Print, black ink. 500 per box	3 Boxes of 500	
13	**Certificate Of Vital Record Paper** – Size 8.5"x11" Page Size, single sided print (PLEASE REFER TO SAMPLE) (NUMBERED)	1,000	
14	**Certificate Of Vital Record Paper** – Size - 8½" X 14" Legal Page, single sided print (PLEASE REFER TO SAMPLE) (NUMBERED)	1,000	

	Description	Quantity	Special Instructions
	DISTRICT ATTORNEY		
1	**Letterhead Paper -** 8.5" X 11", #20 Fine quality Bond Paper one sided print, flat black ink print gold in foil w/Gold Raised Seal and lettering, stamp seal, 500 sheets per ream	5 boxes of 500	
2	**Manila Folder-** Special die cut end with printing	10,000	
3	**Business Cards -** 3½" X 2", Black ink Raised Lettering, w/Gold Raised Seal and lettering, Single sided print-500 per box, landscape layout	500 per box	
4	**Worthless Check Affidavit** – 2 part NCR, Paper color sequence white and pink, one sided flat print, black ink only	9000	
5	**Authorization For Medico legal Examination -** 8.5" X 11" Paper size, 3 Part NCR, Paper color sequence-White, Canary Yellow and Pink, Black ink printing, Single sided print	1,000	
6	**Envelopes W/Logo -** Size 4 ⅛" x 9 ½", Standard Envelopes, flat Print, black ink and black ink seal 500 per box, with window, (Checks Department)	10 boxes of 500	
7	**Envelopes W/Logo -** Size 4 ⅛" x 9 ½", Standard Envelopes, flat Print, black ink and gold foil seal 500 per box, with window, (Misdemeanor Department)	20 boxes of 500	
8	**Envelopes W/Logo -** Size 4 ⅛" x 9 ½", Standard Envelopes, flat Print, black ink w/ gold foil seal 500 per box, no window	8 boxes of 500	
9	**Victim Impact Statement -** 8.5" X 11" Letter size paper, black ink print w/Gold Raised Seal and lettering seal. double sided print	5,000 per year	

10	**Checks Receipt** - 8.5" X 11" Letter size Paper, watermark gray seal and lettering, 2 receipts per page, Preferrded Cut	5,000	
11	**Check Writer Flyers** -8.5" X 11" Letter size paper, Canary Yellow Paper w/ white and red lettering on black background, Heavy weight paper, coated 80-110 lb. paper	500	
12	**Misdemeanor Complaints** - 8.5" X 11" Letter size paper,3-part NCR, Black ink printing, continuous feed	10,000	
13	**Criminal Manila Folders**- Legal Size, Folder Stock, End tab, ½ Cut Folders w/ black ink print, 1,000 per box… Felony	10 boxes of 1,000	

COUNTY COURT LAW #4 (Judge Fred Garza)			
	Description	**Quantity**	**Special Instructions**
1	**Letterhead Paper** - 8.5" X 11", #20 Fine quality Bond Paper one sided print, flat BLUE ink print gold in foil stamp seal,	5000	
2	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, flat Print, BLUE ink w/ gold foil seal 500 per box, no window	1000	
3	**Business Cards** – 3 ½" x 2", BLUE Raised Lettering, with Gold Foil Seal, Single sided Print, Portrait Landscape Layout, 500 per box	1000	
4	**Certificate of Appreciation** – Gold in BLUE letters	5000	

COUNTY COURT # 6 (Judge Albert Garcia)			
	Description	**Quantity**	**Special Instructions**
1	**Letterhead Paper** - 8.5" X 11", #20 Fine quality Bond Paper one sided print, raised BLUE ink print gold in foil stamp seal,	5000	
2	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, raised Print, BLUE ink w/ gold foil seal 500 per box, no window	1000	
3	**Business Cards** – 3 ½" x 2", BLUE Raised Lettering, with Gold Foil Seal, Single sided Print, Portrait Landscape Layout, 500 per box	1000	

COUNTY COURT # 7 (Judge Rolando Cantu)			
	Description	**Quantity**	**Special Instructions**
1	**Letterhead Paper** - 8.5" X 11", #20 Fine quality Bond Paper one sided print, Blk/Gold ink Raised Lettering, print gold in foil stamp seal,	5000	
2	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, Blk/Gold ink Raised Lettering,/ gold foil seal 500 per box, no window 25% cotton	1000	
3	**Business Cards** – 3 ½" x 2", Blk/Gold ink Raised Lettering, with Gold Foil Seal, Single sided Print, Portrait Landscape Layout, 500 per box	1000	

	Description	**Quantity**	**Special Instructions**
	DISTRICT CLERKS		
1	**Business Cards** – 3 ½" x 2", Brown and Orange Raised Lettering, with Gold Foil Seal, Single sided Print, Portrait Landscape Layout,	30 boxes 500 per box	1-9 persons/ 1 box
2	**Business Cards** – 3 ½" x 2", Brown and Orange Raised Lettering, with Gold Foil Seal, Single sided Print, Portrait Landscape Layout,	500 per box	1-9 people/1 box per each
3	**Envelopes W/Seal**- - Size 4 ⅛" x 9 ½", Standard Envelopes, flat Print, Black and Red ink and black ink seal, Light Blue Envelopes, With Window	120 boxes of 500	
4	**Envelopes W/Seal** Size 4" x 8 ⅜", Standard Envelopes, flat Print, black ink and watermark seal, Canary Yellow Envelopes. No Windows	120 boxes of 500	

EXHIBIT "A"
HIDALGO COUNTY
"PRINTING SERVICES & RELATED SUPPLIES"
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	Description	Quantity	Special Instructions
	JAIL DEPARTMENT		
1	**Inmate Request Forms-** 8½" X 11" Page Size, Single sided print, black ink print, 3-Part NCR, All copies white paper, top binding	30,000 ea	
2	**Bail Bond Fee Refund Forms-** 8½" X 11" Page Size, Single sided print, black ink print, 3-Part NCR, Paper Color Sequence: White, Canary Yellow, Pink, 2-Hole Top Center Punch, With Number sequence in the upper right hand corner, top binding	300	

	Description	Quantity	Special Instructions
	LAW ENFORCEMENT		
1	**Administrative Action Form** – Size 8 ½" x 5", Single sided print, black ink print, 2-Part NCR, Paper color sequence: White, Canary Yellow, top glue	10,000	
2	**Evidence Cards** – 5" X 4¼" Card Stock, White Paper, Single sided print, Black ink	6,000	
3	**Evidence/Inventory Control Report** – Legal Size Paper, 8½" X 14" Page Size, Single sided print, black ink print, 3-Part NCR, Paper Color Sequence: White, Canary Yellow, Pink,	1,000	
4	**Civil And Warrants Writ Of Possession Notice** – Letter Size, 8½" X 11" Card Stock Single sided print, red ink print,	1,000	
5	**Name Placement Card 10" x 8"- Beige card stock (FFCC66) Ink color dark brown (possibly 663300 or 330000), Score across center of card**	500	
6	**Jr. Sheriff Badge Stickers-3"** Roll, black background with Gold Foil Seal	5,000 stickers	
7	**Child ID Card** – 8 ½" X 5½" Manila stock paper, 2 color dark blue (possibly 000033 or 000066) with seal gold/blue color w/double sided tape ½'x 2" back to Back printing, score across center of paper	5,000	
8	**Operation Child Safeguard Flyers** – 8½" X 11" Page Size, Eggshell Color Coated Paper, w/pictures, Red and black ink flat print, gold ink Logo	5,000	
9	**Recruitment Flyers** – 8½" X 11" Page Size, Eggshell color coated Paper, w/pictures, Red and black ink flat print, gold ink Logo w/ blue lettering, back to back printing, tri-fold (score)	5,000	
10	**Latent Fingerprint Index Card-**Size 3"x5", White, Black ink print, front side print	5,000	
11	**Latent Print Envelope** – 6½" X 3 ½", White Envelope, Black Ink, One front side print	2,000	
12	**Official Photograph** – 3" X 2½", White Index Card Stock, Black ink, front side print	2,000	
13	**Envelope** – 5 ½" X 3¼", Manila Envelope, Black ink, front side print	3,000	
14	**Business Cards** –3 ½" x 2" 1 sided gold sheriff's emblem on the left hand side with black raised letters with room enough for each individual's name centered fax #, phone # and email address (cream linen)	1 box of 250	
15	**Business Cards** – 3 ½" x 2" 2 sided front and back-Front side gold sheriff's emblem on the left hand side with black raised letters with room enough for each individual's name centered fax #, phone # and email address Back side all black letters (cream linen)	1 box of 250	
16	Citation Books Size 8 1/2" x 5", top binding (Perforated) Black ink print and red ink, 4 carbonless paper with each one having it's only individual printing in the back, (1st white paper with black and red ink, 2nd yellow paper with black and red ink, 3rd pink paper with black and red ink, and 4th paper blue paper with black and red ink. With Sheriff's logo (Blk) in the middle of each carbonless paper.	250	
17	**Time Earned/Absence Request Form- 8½" X 11"** Page Size, Single sided print, black ink print, 3-Part NCR, All copies white paper, top binding (Perforated) Paper Color Sequence: Green, Canary Yellow, Pink	5,000	
18	**Field Interview Cards 8½" X 5 1/2"** Page Size, double sided print, black ink print, Hidalgo County Sheriff's emblem on the upper left hand corner. (front) (back) SYNOPSIS: 13 LINES	5,000	
19	**Impound Books– 8" x sheet top binding** (Perforated) with a manila cover 8", Black Ink, 4 part carbonless sheets 1st is white, 2nd is yellow, 3rd pink, and 4th orange with no printing in the back	100	
20	**Maintenance Books– 9" X 5 ½ ", 1st** White carbonless paper, 2nd yellow paper, Black ink, front print top binding (Perforated)	250	

21	**Offense/Incident Reports-front and back** 8½" X 11" Page Size, White Paper, double sided print, Black ink	30,000	
22	**Offense Reports-Narrative** 8½" X 11" Page Size, White Paper, Single sided print, black ink print	40,000	
23	**Offense Reports-Property Reporting** 8½" X 11" Page Size, White Paper, double sided print, Black ink	10,000	
24	**Victim's Bill of Rights Pamphlet** 8 1/2 " x 5 3/4"- white card Ink color black to be folded (3) tri-fold (score)	5,000	
25	**Inmate Trust Receipt Book**---7.25 X 11 (4 up manifold Book/Numbered) 3 part carbonless (white, yellow, pink) NOTE 3rd. page without manifold Black 1-side, All parts the same 4 up receipt book, Repeat order sequential number.	200	
26	**DIC-24 Statutory Warning**--8.5 x 11, 15#cb white, 14.5#cf yellow carbonless paper, black ink 1 side, shrink wrap in 250's	100	
27	**DIC-25 Notice of Suspension** Temp. Driving Permit--8.5 x 11, 15#cb white, 14.5#cf yellow, carbonless paper, black ink 2 sides, shrink wrap in 250's	100	
28	**Motor Pool Service Request**--- 8 ½ x3 ¾ Blk lettering	1000	
29	**Motor Pool Service Request sticker**--- 4" x 2" Blk Lettering roll	1000	
30	**The State of Texas Statement of Elected/ Appointed Officer** ---8.5x11, 20# bond, reflex blue & black ink 1 side, pad in 100's shrink wrap in 500's	300	
31	**Deputation** : 8.5 x 14.24# bond, reflex blue and black ink on 2 sides, shrink wrap in 500's	300	
32	**Operation Child Safeguard** 17x22" Poster: Full Glossy Color	500	

	Description	Quantity	Special Instructions
	HEALTH AND HUMAN SERVICES		
1	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, flat blue, w/ blue flat print seal 500 per box, plain with no window	80 boxes of 500 per box	
2	**Letterhead Paper** – 8.5" X 11", Fine quality bond paper, blue raised lettering w/ gold raised seal, 500 per ream	20 reams of 500	
3	**Receipt Books** - 8.5" X 11" Page Size, 3 receipts per page, 3 part NCR, Paper sequence White, Canary Yellow and Pink, all black ink print, 150 receipts per book, Numbered, 4 part tear out receipt (die cut)	130 books per year of 150 receipts per book	9 Different Number Sequence
4	**Application For On-Site Sewage Facilities**- 8½" X 11" Page Size, Two Part NCR, Black Ink Printing, Paper Color Sequence: White, Canary Yellow	2,000 per order	
5	**Technical Information For On-Site**-8½" X 11" Page Size, Two Part NCR, black ink printing, Paper color sequence: White, Canary Yellow,	2,000 per order	
6	**Authorization To Construction**-8½" X 11" Page Size, Two Part NCR, Black ink printing, Paper color sequence: White, Canary Yellow	2,000 per order	
7	**Soil Evaluation Report Information** 8½" X 11" Page Size, Blue color ink printing, Double sided print	2,000 per order	
8	**Food Service Inspection Report**8½" X 11" Page Size, Black ink printing, 3 Part NCR, Paper color sequence: White, Canary Yellow and Pink , Double Sided Print, w/multiple gray shading	2,000 per order	Shading/doubl e sided print
9	**On Site Sewage Inspection Report** - 8½" X 11" Page Size, Three Part NCR, Black ink printing, Paper color sequence: White, Canary Yellow and Pink	2,000 per order	
10	**Services Offered Pamphlet –English** - 8½" X 11" Page Size, Coated paper , offset printing, various color images, with black ink printing, tri-fold pamphlet, Light blue paper, double sided print	5,000 per order	
11	**Services Offered Pamphlet –Spanish** - 8½" X 11" Page Size, Coated paper , offset printing, various color images, with black ink printing, tri-fold pamphlet, Light blue paper, double sided print	5,000 per order	
12	**Keep Your Germs To Yourself-English**-8½" X 11" Page Size, Single sided print, green and black ink printing	1,000 per order	
13	**Contenga Sus Gérmenes-Spanish**-8½" X 11" Page Size, Single sided print, green and black ink printing	1,000 per order	
14	**Stop The Flu**-8½" X 11" Page Size, Single Sided Print, Black Ink Printing With/Yellow Highlight	1,000 per order	
15	**ALTO A LA GRIPE** -8½" X 11" Page Size, Single Sided Print, Black Ink Printing With Yellow Highlight	1,000 per order	

HIDALGO COUNTY
EXHIBIT "B"
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

METHOD OF DELIVERY:

F.O.B. INSIDE DELIVERY _____

THIRD PARTY DELIVERY _____

Description	Estimated Quantity	Unit Price	Total Price
PURCHASING DEPARTMENT			
Terms and Conditions Printed	30,000 per order		

Description	Estimated Quantity	Unit Price	Total Price
ADULT PROBATION DEPARTMENT			
Appointment Cards	6,000 per year		
Probationer Acknowledgment Form	2,000 per year		
Initial Assessment Form	1,000 per year		
Court Information Form	1,200 per year		
Community Service Restitution ID Card	4,000 per year		
Court Notes	2,000 per year		
Community Service Restitution Program Rules	2,000 per year		
Authorization To Release Information	2,000 per year		
Employment Search Forms	1,000 per year		
Family History Information	6,000 per year		
Field Visit Log	2,000 per year		
Gun Control Act	3,000 per year		
Guidelines For Payment To The Acct. Dept.	6,000 per year		
Home Visit Cards	1,000 per year		
Intake Checklist	3,000 per year		
Leave Request	2,000 per year		
Intake Appt. Referral	3,000 per year		
Monthly Report (By Mail)	3,000 per year		
Monthly Report (In Person)	3,000 per year		
Office Rules And Regulations	3,000 per year		
Probationer Acknowledgment Form			
Personal Data Form	2,000 per year		
Probationer Monthly Report Sign-In-Ledger	1,000 per year		
Payment Schedule	1,500 per year		
Receptionists' Slips	1,000 per year		
Records Control Unit Processing Checklist	3,000 per year		
R.C.U. Intake File Tracking Form	3,000 per year		
Referral Cards	1,000 per year		
Reassessment Form -	1,000 per year		
TCIC/NCIC Request	500 per year		
Sign-In Roster	500 per year		
Scanning Checklist	3,000 per year		
TEAS DPS Inquiry Log	4,000 per year		

Telephone Message	4,000 per year		
Travel Permit Slips	3,000 per year		
Telephone Log-	1,500 per year		
Website Log	2,000 per year		
Envelopes W/Logo	4 boxes of 500		
Envelopes W/Logo	4 boxes of 500		
Pre-Numbered Receipts	60,000 per year		

Description	Estimated Quantity	Unit Price	Total Price
COUNTY AUDITORS OFFICE:			
Letterhead Paper	500		
	1000		
Letterhead Paper	500		
	1000		

Description	Estimated Quantity	Unit Price	Total Price
COUNTY CLERKS OFFICE:			
Recreational Fishing Regulations Cards	1,000		
Recreational Hunting Regulations Cards	1,000		
Business Cards			
Business Cards			
Envelopes W/Logo with window	40 boxes of 500 per box		
Envelopes W/Logo with no window	40 boxes of 500 per box		
Envelopes W/Logo, with window	40 boxes of 500 per box		
Letterhead Paper	30 reams of 500 sheets		
Certificate Of Withdrawal From Business	10,500 ea		
Assumed Name Certificate	10,500 ea		
Newly Wed Letter	10,000ea		
Scratch Pads	500 pads of		
Birth/Marriage Envelopes	6,000		
Booklet Envelopes	6,000 per order		

Description	Estimated Quantity	Unit Price	Total Price
H.I.D.T.A. TASK FORCE:			
Envelopes W/Logo	4 boxes of 500		
Letterhead Paper	4 reams of 500		
Business Cards	1 box of 500 Per each		
Mailing Labels	Needed every other year		
Vehicle Impoundment Report	500		
Receipt For Forms	500		
Investigative File Jacket (Light Blue)	500		

Investigative File Jacket (Canary Yellow)	500		
Dividers Multi-Color	400 sets purchase yearly		
Name Plate	On as needed basis		

Description	Estimated Quantity	Unit Price	Total Price
HUMAN RESOURCES:			
Business Cards	500 per box		
Envelopes W/Logo	4 boxes of 500 ea box		
Interview Worksheet	5,000 ea		
Interview Selection Form	5,000 ea		
Letterhead Paper	20 reams of 500		
Drainage District #1 Application	4,000 ea page		
County Of Hidalgo Application	12,000 ea page		
Sheriff Department Application	10,000 ea page		
Sick Leave Donation Form	4,000		
Hidalgo County Employee Manuals	3,500		
Hidalgo County Personnel Policy Manual	1,500		

Description	Estimated Quantity	Unit Price	Total Price
JUVENILE JUSTICE CENTER			
Letterhead Paper	500		
	1000		
Visitor's Labels			
Mailing Labels			
Business Cards	500		
	1000		
Envelopes W/Logo	4 boxes of 500 ea box		
Policy And Procedures Manual	1000		
Annual Report	1000		

Description	Estimated Quantity	Unit Price	Total Price
PLANNING DEPARTMENT			
Approved Application	Pct 1=2650		
	Pct 2= 300		
	Pct 3=2650		
	Pct 4=2650		
Receipt Book	27 Books of 100/Receipts Per book		
Receipt Books -	66 Books of 100/Receipts Per book		
Receipt Books	27 Books of 100/Receipts		

	per book		
Culvert Installation Work Order---/25 Work orders per bk	12 Books		

Description	Estimated Quantity	Unit Price	Total Price
TREASURER'S OFFICE			
Letterhead Paper	1 ream of 500		
Business Cards	500 per box		
Envelopes W/Logo	25- boxes 500 per box		
Large Window Envelope	5- boxes 500 per box		

Description	Estimated Quantity	Unit Price	Total Price
TAX OFFICE			
Business Cards	1000 per order		
Business Cards	500 per order		
Letterhead Paper	5000		
Paper plain with WATERMARK 8.5X11Bou ppr,bnd, recy, rio bond	100		
Envelopes W/Logo #10	1500		
Envelopes W/Logo #9	5000		
Envelopes W/Logo #10	20,000 per order		
Envelopes W/Logo #10	60,000 per order		
Envelopes W/Logo #9	20,000 per order		
Deputation Form	250		
Self Inking and Rubber Stamps	5		
Envelope---4 1/8" x 9 ½"	5000		
AUTOMOBILE DEPT PLUS ALL SUBSTATIONS			
Business Cards	500 per order		
Letterhead Paper	5,000		
Envelopes W/Logo	7500		
Envelopes W/Logo	50 bxs of 500		
Envelopes W/Logo	10 bxs of 100		
Envelopes W/Logo	10 bxs of 500		
Deputation Cards- 3.875 x 2.375 index color # 110 black	250		
County Liquor Permit Rect:	150		
Refund Slips	3000 per order		

Description	Estimated Quantity	Unit Price	Total Price
COMMISSIONER PRECINCT 3			
Business Cards	1box of 500		
Letterhead Paper - 8.5" X 11", #20 Fine quality	2 boxes/ of 500		
Letterhead Paper – 8.5" X 11", Linen Paper	2 boxes/ of 500		
Envelopes W/Logo	2 boxes /of 500		

Landfill Form- Legal Size Paper	50 Tablets of /100 sheets per		
Parking Permit	12 / 50 sheets per		

Description	Estimated Quantity	Unit Price	Total Price
139TH DISTRICT COURT:			
Business Cards	4 bxs. Of 500		
Letterhead Paper	4 reams of 500		
Order Of Release/Order Of Commitment	2,000/3 part		
Envelopes W/Logo	2 boxes of 500		

Description	Estimated Quantity	Unit Price	Total Price
206TH DISTRICT COURT:			
Letterhead Paper #20 Fine quality Bond Paper	2 reams of 500		
Letterhead Paper - 8.5" X 11" 25 % Cotton Paper			
Order Of Release/Order Of Commitment	2,000/3 part		
Envelopes W/Logo	2 boxes of 500		
Juror's Handbook Pamphlets	1,000		
Business Cards	1,000		
Juror Tags	14		

Description	Estimated Quantity	Unit Price	Total Price
332TH DISTRICT COURT			
Business Cards	500 per order		
Instructions to Jurors in Civil Cases	2000 per order		
Envelopes W/Logo	2500 per order		
Letterhead Paper	1000 per order		
Order Of Release/Order Of Commitment	2500 per order		
Order Of Referral For Mediation:	2000 per order		

Description	Estimated Quantity	Unit Price	Total Price
370TH DISTRICT COURT			
Letterhead Paper	1000 per order		
Envelopes W/Logo	1000 per order		

Description	Estimated Quantity	Unit Price	Total Price
389TH DISTRICT COURT			
Letterhead	1000		
Business Cards	500		
Envelopes W/Logo	1000		
Order Of Release/Order Of Commitment	500		

Certificate of Appreciation	500		
Juror's Handbook Pamphlets	500		

Description	Estimated Quantity	Unit Price	Total Price
398th DISTRICT COURT			
Letterhead Paper - 8.5" X 11", #20 Fine quality Bond Paper,	6 reams of 500		
Letterhead Paper - 8.5" X 11", 25% Cotton Paper			
Business Cards	500 per box		
Envelopes W/Logo	6 boxes of 500		
Order Of Release/Order Of Commitment	3,000 3-Part		
Description	**Estimated Quantity**	**Unit Price**	**Total Price**
430TH DISTRICT COURT			
Letterhead	1000		
Business Cards	500		
Business Cards, DOUBLE sided print, landscape layout	500		
Envelopes W/Logo	1000		
Juror's Handbook Pamphlets -	500		

Description	Estimated Quantity	Unit Price	Total Price
CONSTABLE PRECINCT No 1			
Business Cards	500 per box		
Field Contact Card – Index Card	2,000		
Building Check Card	500 ea		
Warning Card	2,000		
Notice/Aviso – Door Hanger Card	5,000		
Vehicle Impoundment	100 books of 25 sheets per bk		
Hidalgo County Constable Pct. 1 Warning Book	200 books of 50 pages per bklt.		
Ticket Book	200 books of 50 pages per bk		
Official Receipt For Constables Fees	10 books of 100 sheets per bk.		

Description	Estimated Quantity	Unit Price	Total Price
CONSTABLE PRECINCT No 2			
Letterhead Paper	2 boxes of 5,000		
Business Cards – 3 ½" x 2", Black Card w/ Gold Lettering	3 bxs of 1,000		
Business Cards - 3½" X 2", Black ink Raised Lettering,	4 bxs of 1000		
Envelopes W/Constable Logo	4 boxes of 500		
Official Receipt For Constables Fees	20 books of 100 sheets per bk		

Ticket Book	50 books of 20 sheets per bk		
Warning Flyers	4 boxes of 5,000		
Advertencia Flyer	4 boxes of 5,000		

Description	Estimated Quantity	Unit Price	Total Price
CONSTABLE PRECINCT No. 3:			
Letterhead Paper	4 reams		
Notice/Aviso – Door Hanger Card	5,000		
Envelopes W/Constable Logo	4 bxs /500		
Vehicle Impoundment	80/25 per bk		
Business Cards	250 per box		
Business Cards	2 boxes of 1000		
Warning Flyers	750 sheets		
Advertencia Flyers –	750 sheets		
Warning Notice To Vacate	750 sheets		
Ticket Book	40-booklets/ 25 sheets per bk		
Official Receipt For Constables Fees			
Notice/Aviso – Door Hanger Card	500		

Description	Estimated Quantity	Unit Price	Total Price
PUBLIC DEFENDER'S OFFICE			
Business Cards	19 boxes of 500		
Letterhead Paper - #20 Fine quality Bond Paper-Ivory	4 reams		
Envelopes W/Logo, window envelope	8 boxes of 500 ea		
Envelopes W/Logo Plain No window envelope	8 boxes of 500 ea		
Letterhead Paper - #20 Fine quality White Bond Paper	10 reams		
Visitor's Labels	10,000 sheets		
Mailing Labels	5,000 sheets		

Description	Estimated Quantity	Unit Price	Total Price
JUSTICE OF THE PEACE PRECINCT 1 PLACE 1			
Application For Birth Or Death Record			
Magistrate's Warning	1,000 ea page		
Community Hours Form	1,000 ea page		
Plaintiff's Original Petition Form	1,000 ea page		
Instructions For Filing Suit Form	1,000 ea page		
Driving Safety Course Request	1,000 ea page		
Application For Emergency Commitment	1,000 ea page		
Letterhead Paper	1 ream of 500		

Business Cards	2 boxes of 500		
Envelopes W/Logo - Size 4 ⅛" x 9 ½", no window,	2 boxes of 500		
Envelopes W/Logo - Size 4 ⅛" x 9 ½", with window	3 boxes of 500		
Printed Envelope	3 Boxes of 500		
Certificate Of Vital Record Paper – Size 8.5"x11"	1,000		
Certificate Of Vital Record Paper – Size - 8½" X 14	1,000		

Description	Estimated Quantity	Unit Price	Total Price
DISTRICT ATTORNEY			
Letterhead Paper - 8.5" X 11", #20 Fine quality Bond Paper	20 boxes of 500		
Manila Folder- Special die cut end			
Business Cards - 3½" X 2"	2 boxes of 500		
Worthless Check Affidavit	10,000		
Authorization For Medico legal Examination	500		
Envelopes W/Logo - Size 4 ⅛" x 9 ½", Standard Envelopes, (Checks Department)	10 boxes of 500		
Envelopes W/Logo - Size 4 ⅛" x 9 ½", Standard Envelopes (Misdemeanor Department)	20 boxes of 500		
Envelopes W/Logo - Size 4 ⅛" x 9 ½", Standard	8 boxes of 500		
Victim Impact Statement	5,000 per year		
Check Receipt	10,000		
Check Writer Flyers	3,000		
Misdemeanor Complaints	10,000		
Criminal Manila Folders- Legal Size, Folder Stock, End tab, ½ Cut Folders w/ black ink print, 1,000 per box	10 boxes of 1,000		

Description	Estimated Quantity	Unit Price	Total Price
COUNTY COURT LAW #4 (JUDGE FRED GARZA)			
Letterhead Paper	5000		
Envelopes W/Logo	1000		
Business Cards	1000		
Certificate of Appreciation	5000		

Description	Estimated Quantity	Unit Price	Total Price
COUNTY COURT # 6 (JUDGE ALBERT GARCIA)			
Letterhead Paper,	5000		
Envelopes W/Logo	1000		
Business Cards	1000		

HIDALGO COUNTY
EXHIBIT "B"
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

Description	Estimated Quantity	Unit Price	Total Price
COUNTY COURT #7 (JUDGE ROLANDO CANTU)			
Letterhead Paper	5000		
Envelopes W/Logo	1000		
Business Cards	1000		

Description	Estimated Quantity	Unit Price	Total Price
DISTRICT CLERKS			
Business Cards	500 per box		
Business Cards	500 per box		
Envelopes W/Seal- With Window	1000		
Envelopes W/Seal , No Windows	1000		

Description	Estimated Quantity	Unit Price	Total Price
JAIL DEPARTMENT			
Inmate Request Forms-	30,000 ea		
Bail Bond Fee Refund Forms	300		

Description	Estimated Quantity	Unit Price	Total Price
LAW ENFORCEMENT			
Administrative Action Form	10,000		
Evidence Cards	11,000		
Evidence/Inventory Control Report	1,000		
Civil And Warrants Writ Of Possession Notice	1,000		
Name Placement Card	500		
Sheriff Badge Stickers	10,000 stickers		
Child ID Card	5,000		
Operation Child Safeguard Flyers	5,000		
Recruitment Flyer	5,000		
Latent Fingerprint Index Card	5,000		
Latent Print Envelope	2,000		
Official Photograph	2,000		
Envelope	3,000		
Business Cards –3 ½" x 2" 1 sided	1 box of 250		
Business Cards – 3 ½" x 2" 2 sided front and back	1 box of 250		
Citation Books	250		
Time Earned/Absence Request Form-	5,000		
Field Interview Cards	5,000		
Impound Books	100		
Maintenance Books–	250		
Offense/Incident Reports-front and back	30,000		

Offense Reports-Narrative	40,000		
Offense Reports-Property Reporting	10,000		
Victim's Bill of Rights Pamphlet	5,000		
Inmate Trust Receipt Book	200		
DIC-24 Statutory Warning	100		
DIC-25 Notice of Suspension Temp. Driving Permit	100		
Motor Pool Service Request	1000		
Motor Pool Service Request sticker	1000		
The State of Texas Statement of Elected/ Appointed Officer	300		
Deputation	300		
Operation Child Safeguard 17x22" Poster:	500		

Description	Estimated Quantity	Unit Price	Total Price
HEALTH AND HUMAN SERVICES			
Envelopes W/Logo	80 boxes of 500 per box		
Letterhead Paper	20 reams of 500		
Receipt Books	130 books per year of 150 receipts per book		
Application For On-Site Sewage Facilities	4,000 per year		
Technical Information For On-Site	4,000 per year		
Authorization To Construction-	4,000 per year		
Soil Evaluation Report Information	4,000 per year		
Food Service Inspection Report	6,000 to 8,000 yearly		
On Site Sewage Inspection Report	4,000 per year		
Services Offered Pamphlet –English	30,000 per year		
Services Offered Pamphlet –Spanish	30,000 per year		
Keep Your Germs To Yourself-English	30,000 per year		
Contenga Sus Gérmenes-Spanish	30,000 per year		
Stop The Flu	30,000 per year		
Alto A La Gripe	30,000 per year		

BIDDER'S INFORMATION

BIDDER/COMPANY NAME:_____

ADDRESS:_____

CITY/STATE/ZIP CODE:_____

PHONE NUMBER:_____

E-MAIL ADDRESS:_____

CELLULAR NUMBERS:_____

FAX NUMBER:_____

AUTHORIZED SIGNATURE:_____

PRINTED NAME:_____

TITLE:_____

DATE:_____

EXHIBIT "C"

Insurance Requirements
Applicable to the Acquisition of Goods and /or Services
(other than Professional Services)

The Bidder awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the bidder in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. A Five Hundred Thousand Dollar ($500,000.00) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of County.

2. Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars ($300,000.00) per person and Five Hundred Thousand Dollars ($500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand ($500,000.00) arising out of the services provided to County hereunder.

3. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;

4. Workers compensation insurance in amounts established by Texas law, unless the Bidder is specifically exempted from the Texas Workers Compensation Act, Texas Labor Code Chapter 401, et. seq.

Hidalgo County will only accept certificates of insurance on an Acord form (as attached hereto). Certificates of insurance shall name Hidalgo County as additional insured and must be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

Revised 10/01/08

ACORD

CERTIFICATE OF INSURANCE

DATE (MM/DD/YY)

PRODUCER

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE

INSURED

INSURER A:

INSURER B:

INSURER C:

INSURER D:

INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THER TERMS. EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	**GENERAL LIABILITY** ☐ COMMERCIAL GENERAL LIABILITY ☐☐ CLAIMS MADE OCCUR ☐ OWNER'S & CONT PROT ☐ OWNER'S PROTECTIVE LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER ☐ POLICY ☐ PROJECT ☐ LOC				EACH OCCURRENCE FIRE DAMAGE (Any one fire) MED (Any one person) PER & ADV INJURY AL AGGREGATE ODUCTS – COMP/OP AGG	$ $ $ $ $ $
B	**AUTOMOBILE LIABILITY** ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
	GARAGE LIABILITY ☐ ANY AUTO				AUTO ONLY-EA ACCIDENT OTHER THAN AUTO ONLY EA ACC AGG	$ $ $
C	**EXCESS LIABILITY** ☐ OCCUR ☐ CLAIMS MADE ☐ DEDUCTIBLE ☐ RETENTION $				EACH OCCURRENCE AGGREGATE	$ $ $ $ $
D	**WORKERS COMPENSATION AND EMPLOYER'S LIABILITY**				WC STATU ☐ OTHER TORY LIMITS E.L. EACH ACCIDENT E.L. DISEASE-EA EMPLOYEE E.L. DISEASE-POLICY LIMIT	 $ $ $
	OTHER					

SAMPLE

DESCRIPTION OF OPERATIONS / LOCATION / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

County of Hidalgo shall be named as additional insured on all Commercial General Liability policies.

CERTIFICATE HOLDER

Hidalgo County
Attn: Purchasing Department
2812 S Highway Bus. 281
Edinburg, Texas 78539

ADDITIONAL INSURED; INSURER LETTER:

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BY CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

Insurance Requirement Acknowledgment

I, _____, authorized representative for _____,
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

☐ will be acquired within 10 working days after notification from Purchasing Department of bid awarded by the Hidalgo County Commissioners' Court;

☐ will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of bid award by the Hidalgo County Commissioners' Court; currently carry the following:

Automobile Liability: $_____ General Liability: $_____

☐ have already been met, see attached copy of insurance certificate.

_____ _____.
Authorized Representative Date

Notice to Bidder:
A certificate of insurance for the required insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award of bid and to execute a contract between your Company and the County

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the bid award to be rescinded and re-awarded to next lowest bidder. Certificates of Insurance will be monitored and verified on a **quarterly basis** to ensure coverage policy is in place. It is the Company's obligation to maintain the appropriate insurance coverage throughout the term of the contract.

THIS FORM MUST ACCOMPANY BID PACKET

PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, _____, possess all of the APPLICABLE:

1. Licenses: _____.
2. Bonds: _____.
3. Certificates: _____.
4. Permits: _____.
5. Other: _____.

necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this bid, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

* Any licenses, bonds, certificates, permits, etc. which are required must be presented as part of the bid packet in order to expedite the bid evaluation process. Failure to provide said documentation will result in the disqualification of your bid.

_____ _____.
Authorized Signature Date

_____.
Company

_____.
Address

_____.
City, State, Zip

EXHIBIT "D"

CONFLICT OF INTEREST QUESTIONNAIRE — FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. *See* Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY
Date Received

1 **Name of person who has a business relationship with local governmental entity.**

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 **Name of local government officer with whom filer has employment or business relationship.**

_____
Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐ Yes ☐ No

B Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

C Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes ☐ No

D Describe each employment or business relationship with the local government officer named in this section.

4

_____ _____
Signature of person doing business with the governmental entity Date

Adopted 06/29/2007

HIDALGO COUNTY
PURCHASING DEPARTMENT
Bidder/Vendor Application

Complete in print or type. Please return this application to the Hidalgo County Purchasing Department
thru Facsimile: (956) 318-2629 or (956) 292-7612
in person or regular mail to:
Mailing/Postal Address: 2812 S. Business Hwy. 281
Physical Address: 2802 S. Business Hwy. 281
Edinburg, Texas 78539
or e-mail: purchasing@co.hidalgo.tx.us

Company Name: Telephone No. ( )
dba Name:
Legal Name:
Mailing Address: Fax No. ( )
Physical Address:
City, State, Zip Tax I.D. No.
Remit to Address : City, State, Zip
E-Mail Address:
Representative(s) Name(s) & Title(s)
Type of Organization (check one): _____ Individual _____ Partnership _____ Corporation _____Non-Profit _____ LLC _____ Sole Proprietor _____ Other, Specify State Identification No._____ (Please attached completed W-9 form with this application) Federal Identification No. or (if individual) SS No.
State of Incorporation: _____ Date:_____ Other:
Type of Business (check one): _____ Manufacturer _____ Wholesaler _____ Retailer _____ Broker _____ Distributor _____ Service Organization _____ Other, Specify
Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts:
Small and/or Disadvantaged Business Information (check application criteria) Small Business: Disadvantaged Business (At Least 51% Ownership) ❒ Less than 125,000 annual gross receipt ❒ Black American ❒ Native American ❒ Less than 250,000 annual gross receipt ❒ Hispanic American ❒ Women ❒ Less than 499,000 annual gross receipt ❒ Asian Pacific American ❒ Other ❒ More than 500,000 annual gross receipt Have you been certified as a HUB or an MBE/WBE source?: ❒ Yes ❒ No Indicate Certification No.(s):_____ or are Certificate(s) attached?: ❒ Yes ❒ No
What type of product(s) is/are solicited by your company?: Would you like to be provided with specifications for procurements of such products?: ❒ Yes ❒ No
To Be Completed by the County: Rec'd by (Purchasing):_____ Date Rec'd by (Purchasing): Date Forwarded Information to Auditor's Office:_____Entry Date: _____ Vendor No.:

Revised12/14/06

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source? ☐Yes ☐ No

If yes, by whom? ☐ Texas Building & Procurement Commission ☐ Other_____

Indicate Certification No(s).:_____ or Are Certificate(s) Attached?: ☐ Yes ☐ No

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid, RFP, or RFQ is to be subcontracted with Certified HUB sources? _____% (List HUB Subcontractor information below).

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

Form **W-9**
(Rev. November 2005)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)

Business name, if different from above

Check appropriate box: ☐ Individual/ Sole proprietor ☐ Corporation ☐ Partnership ☐ Other ► .....

☐ Exempt from backup withholding

Address (number, street, and apt. or suite no.)

Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
			–			–		

or

Employer identification number
		–						

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign Here Signature of U.S. person ► Date ►

Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the recipient has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments (after December 31, 2002). This is called "backup withholding." Payments that may be subject to backup withholding include interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,

2. You do not certify your TIN when required (see the Part II instructions on page 4 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules regarding partnerships* on page 1.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name" line.

Limited liability company (LLC). If you are a single-member LLC (including a foreign LLC with a domestic owner) that is disregarded as an entity separate from its owner under Treasury regulations section 301.7701-3, enter the owner's name on the "Name" line. Enter the LLC's name on the "Business name" line. Check the appropriate box for your filing status (sole proprietor, corporation, etc.), then check the box for "Other" and enter "LLC" in the space provided.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name" line.

Note. You are requested to check the appropriate box for your status (individual/sole proprietor, corporation, etc.).

Exempt From Backup Withholding

If you are exempt, enter your name as described above and check the appropriate box for your status, then check the "Exempt from backup withholding" box in the line following the business name, sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

Exempt payees. Backup withholding is not required on any payments made to the following payees:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),
2. The United States or any of its agencies or instrumentalities,
3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,
4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or
5. An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

6. A corporation,
7. A foreign central bank of issue,
8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,
9. A futures commission merchant registered with the Commodity Futures Trading Commission,
10. A real estate investment trust,
11. An entity registered at all times during the tax year under the Investment Company Act of 1940,
12. A common trust fund operated by a bank under section 584(a),
13. A financial institution,
14. A middleman known in the investment community as a nominee or custodian, or
15. A trust exempt from tax under section 664 or described in section 4947.

The chart below shows types of payments that may be exempt from backup withholding. The chart applies to the exempt recipients listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt recipients except for 9
Broker transactions	Exempt recipients 1 through 13. Also, a person registered under the Investment Advisers Act of 1940 who regularly acts as a broker
Barter exchange transactions and patronage dividends	Exempt recipients 1 through 5
Payments over $600 required to be reported and direct sales over $5,000 [1]	Generally, exempt recipients 1 through 7 [2]

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation (including gross proceeds paid to an attorney under section 6045(f), even if the attorney is a corporation) and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees; and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-owner LLC that is disregarded as an entity separate from its owner (see *Limited liability company (LLC)* on page 2), enter your SSN (or EIN, if you have one). If the LLC is a corporation, partnership, etc., enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at *www.socialsecurity.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/businesses* and clicking on Employer ID Numbers under Related Topics. You can get Forms W-7 and SS-4 from the IRS by visiting *www.irs.gov* or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Writing "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: *A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.*

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, and 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). Exempt recipients, see *Exempt From Backup Withholding* on page 2.

Signature requirements. Complete the certification as indicated in 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account [1]
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor [2]
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee [1]
b. So-called trust account that is not a legal or valid trust under state law	The actual owner [1]
5. Sole proprietorship or single-owner LLC	The owner [3]
For this type of account:	**Give name and EIN of:**
6. Sole proprietorship or single-owner LLC	The owner [3]
7. A valid trust, estate, or pension trust	Legal entity [4]
8. Corporate or LLC electing corporate status on Form 8832	The corporation
9. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
10. Partnership or multi-member LLC	The partnership
11. A broker or registered nominee	The broker or nominee
12. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or "DBA" name on the second name line. You may use either your SSN or EIN (if you have one). If you are a sole proprietor, IRS encourages you to use your SSN.

[4] List first and circle the name of the legal trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules regarding partnerships* on page 1.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons who must file information returns with the IRS to report interest, dividends, and certain other income paid to you, mortgage interest you paid, the acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA, or Archer MSA or HSA. The IRS uses the numbers for identification purposes and to help verify the accuracy of your tax return. The IRS may also provide this information to the Department of Justice for civil and criminal litigation, and to cities, states, the District of Columbia, and U.S. possessions to carry out their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You must provide your TIN whether or not you are required to file a tax return. Payers must generally withhold 28% of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to a payer. Certain penalties may also apply.

Certification
Regarding Debarment, Suspension and Ineligibility

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;

b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicated for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and

d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.

Signature:_____
Print Name:_____
Title:_____
Telephone Number:_____
Date:_____

If the bidder is unable to verify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-

THIS CONTRACT is made and entered into this _____ Day of_____, **2012** by and between the **COUNTY OF HIDALGO, TEXAS** ("County"), and _____("Company").

WHEREAS, Company responded to advertised notices for bids for **"PRINTING SERVICES AND RELATED SUPPLIES"** the ("Services"); and

WHEREAS, Company submitted a bid to provide services in accordance with the specifications as bid, a copy of such specifications and bid being attached hereto as Exhibits "A" and "B" ("Vendor's Bid") respectively, and incorporated herein for all purposes (the "RFB Packet"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications, the Commissioners Court of County awarded the bid to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agree that this Contract is entered into in order to provide the Services to locations at **Hidalgo County**. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the Services in

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accordance with the Specifications within **Hidalgo County** following a request for Services by the **Commissioners' Court** or their designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a period of one year effective **February 16, 2012** and ending on **February 15, 2013.** Hidalgo County at its sole discretion elect the option to extend the contract for **two (2)** - one (1) year at the same rates, terms and conditions and may further extend an additional sixty (60) days grace period at the end of the contract term due to any unforeseen delay in the procurement process, unless this Contract is terminated pursuant to the provisions herein, whichever occurs first.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all

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persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship, that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County: **The County of Hidalgo**
Attn: County Judge
1615 South Closner, Suite J
Edinburg, Texas 78539

DRAFT

If to Company _____
_____
_____

13. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated without cause by County with thirty day's written notice prior to cancellation.

15. The contract may be terminated without cause upon thirty (30) days written notice by County.

16. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

17. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

DRAFT

WITNESS our hands in duplicate originals this_____ day of _____, 2012.

COUNTY OF HIDALGO

ATTEST:

By:_____
Ramon Garcia, County Judge

_____

Arturo Guajardo Jr., County Clerk

COMPANY:_____

By:_____

Printed Name:_____

Title:_____

APPROVED BY COMMISSIONES COURT:_____

APPROVED AS TO FORM:
Atlas & Hall, L.L.P.

By:_____
Stephen L. Crain

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EXHIBIT "B"
VENDOR'S BID

HIDALGO COUNTY
TABULATION SHEET
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

METHOD OF DELIVERY:

F.O.B. INSIDE DELIVERY Copy It Delivery Truck **COPY IT**
THIRD PARTY DELIVERY _____

COMMODITY CODE PRINTING: 966

Description	PRICES Copy It
PURCHASING DEPARTMENT	
Terms and Conditions Printed	599.50

Description	PRICES Copy It
ADULT PROBATION DEPARTMENT	
Appointment Cards	89.90
Initial Assessment Form	47.60
Court Information Form	39.45
Community Service Restitution ID Card	87.00
Community Service Restitution Program Rules	57.20
Employment Search Forms	28.60
Field Visit Log	57.20
Home Visit Cards	25.00
Leave Request	57.20
Office Rules And Regulations	85.80
Probationer Acknowledgment Form	57.20
Personal Data Form	57.20
Probationer Monthly Report Sign-In-Ledger	28.60
Receptionists' Slips	15.25
Referral Cards	53.85
Reassessment Form -	31.35
TCIC/NCIC Request	18.50
Telephone Log-	42.90

Description	PRICES Copy It
COUNTY AUDITORS OFFICE:	
Letterhead Paper	30.00
Letterhead Paper	30.00

Description	PRICES Copy It
COUNTY CLERKS OFFICE:	
Scratch Pads	216.10

HIDALGO COUNTY
TABULATION SHEET
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

Description	PRICES Copy It
H.I.D.T.A. TASK FORCE:	
Envelopes W/Logo	267.20
Letterhead Paper	149.58
Vehicle Impoundment Report	90.95
Receipt For Forms	62.45

Description	PRICES Copy It
HUMAN RESOURCES:	
Interview Selection Form	107.10
Letterhead Paper	472.25
Drainage District #1 Application	330.30
County Of Hidalgo Application	889.75
Sheriff Department Application	286.31

Description	PRICES Copy It
JUVENILE JUSTICE CENTER	
Annual Report	145.00

Description	PRICES Copy It
PLANNING DEPARTMENT	
Receipt Book	318.85
Receipt Books -	728.25
Receipt Books	318.25
Culvert Installation Work Order---/25 Work orders per bk	112.00

Description	PRICES Copy It
TREASURER'S OFFICE	
Envelopes W/Logo	271.30

Description	PRICES Copy It
TAX OFFICE	
Letterhead Paper	254.75
Paper plain w WATERMARK Bou ppr,bnd, recy, rio bond	6.99
Envelopes W/Logo #9	173.50
Envelopes W/Logo #9	718.15

Envelope---4 1/8" x 9 ½"	173.50
AUTOMOBILE DEPT PLUS ALL SUBSTATIONS	
Letterhead Paper	126.85
Deputation Cards- 3.875 x 2.375 index color # 110 black	20.00
County Liquor Permit Rect:	39.05
Refund Slips	55.70

Description	PRICES Copy It
COMMISSIONER PRECINCT 3	
Parking Permit	45.00

Description	PRICES Copy It
206TH DISTRICT COURT:	
Letterhead Paper - 8.5" X 11" 25 % Cotton Paper	34.95
Juror's Handbook Pamphlets	185.90

Description	PRICES Copy It
332TH DISTRICT COURT	
Instructions to Jurors in Civil Cases	73.85
Envelopes W/Logo	80.40
Letterhead Paper	61.95

Description	PRICES Copy It
389TH DISTRICT COURT	
Order Of Release/Order Of Commitment	185.90
Certificate of Appreciation	167.40

Description	PRICES Copy It
398th DISTRICT COURT	
Letterhead Paper - 8.5" X 11", 25% Cotton Paper	104.80

Description	PRICES Copy It
430TH DISTRICT COURT	
Juror's Handbook Pamphlets -	156.35

HIDALGO COUNTY
TABULATION SHEET
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

Description	PRICES Copy It
CONSTABLE PRECINCT No 1	
Building Check Card	21.05
Notice/Aviso – Door Hanger Card	469.55
Vehicle Impoundment	400.00

Description	PRICES Copy It
CONSTABLE PRECINCT No 2	
Business Cards - 3½" X 2", Black ink Raised Lettering,	151.20
Official Receipt For Constables Fees	75.00
Warning Flyers	1200.00
Advertencia Flyer	1200.00

Description	PRICES Copy It
CONSTABLE PRECINCT No. 3:	
Letterhead Paper	153.30
Notice/Aviso – Door Hanger Card	222.65
Official Receipt For Constables Fees	59.75

Description	PRICES Copy It
JUSTICE OF THE PEACE PRECINCT 1 PLACE 1	
Magistrate's Warning	28.60
Community Hours Form	28.60
Plaintiff's Original Petition Form	57.20
Instructions For Filing Suit Form	57.20
Driving Safety Course Request	93.00
Application For Emergency Commitment	162.75
Letterhead Paper	42.70
Business Cards	40.00

Description	PRICES Copy It
DISTRICT ATTORNEY	
Victim Impact Statement	210.60

HIDALGO COUNTY
TABULATION SHEET
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

Description	PRICES Copy It
COUNTY COURT LAW #4 (JUDGE FRED GARZA)	
Certificate of Appreciation	198.65

Description	PRICES Copy It
COUNTY COURT #6 (JUDGE ALBERT GARCIA)	
Letterhead Paper,	340.25

Description	PRICES Copy It
COUNTY COURT #7 (JUDGE ROLANDO CANTU)	
Letterhead Paper	589.00

Description	PRICES Copy It
JAIL DEPARTMENT	
Bail Bond Fee Refund Forms	60.00

Description	PRICES Copy It
LAW ENFORCEMENT	
Evidence Cards	94.00
Child ID Card	500.00
Recruitment Flyer	450.00
Latent Fingerprint Index Card	137.20
Latent Print Envelope	87.35
Official Photograph	70.00
Citation Books	875.00
Field Interview Cards	140.00
Maintenance Books–	420.00
Offense/Incident Reports-front and back	550.00
Offense Reports-Narrative	565.00
Offense Reports-Property Reporting	157.94
Victim's Bill of Rights Pamphlet	150.00
DIC-24 Statutory Warning	18.55
DIC-25 Notice of Suspension Temp. Driving Permit	18.55
Motor Pool Service Request	28.20
The State of Texas Statement of Elected/ Appointed Officer	31.70
Deputation	60.95

HIDALGO COUNTY
TABULATION SHEET
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

Description	PRICES
	Copy It
HEALTH AND HUMAN SERVICES	
On Site Sewage Inspection Report	300.00
Services Offered Pamphlet –English	355.00
Services Offered Pamphlet –Spanish	412.65

HIDALGO COUNTY
ADDENDUM#1
EXHIBIT "B"
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

METHOD OF DELIVERY:

F.O.B. INSIDE DELIVERY COPY IT Delivery Truck

THIRD PARTY DELIVERY _____

Description	Estimated Quantity	Unit Price	Total Price
PURCHASING DEPARTMENT			
Terms and Conditions Printed	30,000 per order	599.50	599.50

Description	Estimated Quantity	Unit Price	Total Price
ADULT PROBATION DEPARTMENT			
Appointment Cards	6,000 per year	.0148	89.90
Probationer Acknowledgment Form	2,000 per year	.0286	57.20
Initial Assessment Form	1,000 per year	.0476	47.60
Court Information Form	1,200 per year	.0328	39.45
Community Service Restitution ID Card	4,000 per year	.0217	87.00
Court Notes	2,000 per year	.0286	57.20
Community Service Restitution Program Rules	2,000 per year	.0286	57.20
Authorization To Release Information	2,000 per year	.0286	57.20
Employment Search Forms	1,000 per year	.0286	28.60
Family History Information	6,000 per year	.0306	183.90
Field Visit Log	2,000 per year	.0286	57.20
Gun Control Act	3,000 per year	.0286	85.80
Guidelines For Payment To The Acct. Dept.	6,000 per year	.0306	183.90
Home Visit Cards	1,000 per year	.025	25.00
Intake Checklist	3,000 per year	.0286	85.80
Leave Request	2,000 per year	.0286	57.20
Intake Appt. Referral	3,000 per year	.0366	109.80
Monthly Report (By Mail)	3,000 per year	.0366	109.90
Monthly Report (In Person)	3,000 per year	.0286	85.80
Office Rules And Regulations	3,000 per year	.0286	85.80
Probationer Acknowledgment Form	2,000 per year	.0286	57.20
Personal Data Form	2,000 per year	.0286	57.20
Probationer Monthly Report Sign-In-Ledger	1,000 per year	.0286	28.60
Payment Schedule	1,500 per year	.0453	67.97
Receptionists' Slips	1,000 per year	.0152	15.25
Records Control Unit Processing Checklist	3,000 per year	.0286	85.80
R.C.U. Intake File Tracking Form	3,000 per year	.0286	85.80
Referral Cards	1,000 per year	.0538	53.85
Reassessment Form -	1,000 per year	.0313	31.35
TCIC/NCIC Request	500 per year	.0371	18.50
Sign-In Roster	500 per year	.0686	34.30
Scanning Checklist	3,000 per year	.0286	85.80

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HIDALGO COUNTY
ADDENDUM #1
EXHIBIT "B"
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

TEAS DPS Inquiry Log	4,000 per year	.0267	107.10
Telephone Message	4,000 per year	.0422	169.05
Travel Permit Slips	3,000 per year	.0366	109.90
Telephone Log-	1,500 per year	.0286	42.90
Website Log	2,000 per year	.0286	57.20
Envelopes W/Logo	4 boxes of 500	80.40	80.40
Envelopes W/Logo	4 boxes of 500	88.35	88.35
Pre-Numbered Receipts	60,000 per year	NB	

Description	Estimated Quantity	Unit Price	Total Price
COUNTY AUDITORS OFFICE:			
Letterhead Paper	500	30.00	30.00
Letterhead Paper	500	30.00	30.00

Description		Estimated Quantity	Unit Price	Total Price
COUNTY CLERKS OFFICE:				
Recreational Fishing Regulations Cards		1,000	NB	
Recreational Hunting Regulations Cards		1,000	NB	
Business Cards		30 boxes of 500 per order	76.50	2,295.00
Business Cards		2500 per order	164.00	164.00
Envelopes W/Logo with window		30 boxes of 500 per box	1475.15	1,475.15
Envelopes W/Logo with no window		30 boxes of 500 per box	1378.10	1378.10
Letterhead Paper		30 reams of 500 sheets	891.05	891.05
Certificate Of Withdrawal From Business		10,500 ea	.0458	481.85
Assumed Name Certificate		10,500 ea	.0429	450.75
Newly Wed Letter		10,000ea	.0632	632.60
Scratch Pads		500 pads of	216.10	216.10
Birth/Marriage Envelopes		6,000	NB	
Booklet Envelopes	with peel	6,000 per order	NB	
	without peel	6,000 per order	NB	
Special Window Envelopes		50,000	NB	

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10:08
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Description	Estimated Quantity	Unit Price	Total Price
HIDTA TASK FORCE:			
Envelopes W/Logo	4 boxes of 500	267.20	267.20
Letterhead Paper	4 reams of 500	149.58	149.58
Business Cards	1 box of 500 Per each	48.60	48.60
Mailing Labels	500 per order	NB	
Vehicle Impoundment Report	500	.1819	90.95
Receipt For Forms	500	.1249	62.45
Investigative File Jacket (Light Blue)	1000	NB	

HIDALGO COUNTY
ADDENDUM #1
EXHIBIT "B"
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

Investigative File Jacket (Canary Yellow)	1000	NB	
Dividers Multi-Color	400 sets yearly	NB	
Name Plate	On as needed basis	NB	

Description	Estimated Quantity	Unit Price	Total Price
HUMAN RESOURCES			
Business Cards	500 per box	57.60	57.60
Envelopes W/Logo	4 boxes of 500 ea box	588.50	588.50
Interview Worksheet	5,000 ea	.0214	107.10
Interview Selection Form	5,000 ea	.0214	107.10
Letterhead Paper	20 reams of 500	472.25	472.25
Drainage District #1 Application	4,000 ea page	.0825	330.30
County Of Hidalgo Application	12,000 ea page	.0741	889.75
Sheriff Department Application	10,000 ea page	0286	286.31
Sick Leave Donation Form	4,000	.0267	107.10

Description	Estimated Quantity	Unit Price	Total Price
JUVENILE JUSTICE CENTER			
Letterhead Paper	24 reams per order	699.80	699.80
Visitor's Labels	2 rolls of 500	NB	
Mailing Labels	1 roll of 5000	NB	
Business Cards	500	54.00	54.00
	1000	60.00	60.00
Envelopes W/Logo	20 boxes of 500 per order	1149.30	1149.30
Policy And Procedures Manual	10 per order	NB	
Annual Report	50 books per order	2.9	145.00

Description	Estimated Quantity	Unit Price	Total Price
PLANNING DEPARTMENT			
Approved Application	Pct 1=2650	.063566	168.45
	Pct 2= 300	.2221	66.65
	Pct 3=2650	.063716	168.85
	Pct 4=2650	063716	168.85
Receipt Book	27 Books	11.80925	318.85
Receipt Books -	66 Books	11.03409	728.25
Receipt Books	27 Books	11.78703	318.25
Culvert Installation Work Order—/25 Work orders per bk	12 Books	9.3333	112.00

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10:02
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Description	Estimated Quantity	Unit Price	Total Price
TREASURER'S OFFICE			
Letterhead Paper	1 ream of 500	207.50	207.50

HIDALGO COUNTY
ADDENDUM #1
EXHIBIT "B"
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

Business Cards	500 per box	42.00	42.00
Envelopes W/Logo	5000 per order	271.30	271.30
Large Window Envelope	5000 per order	NB	

Description	Estimated Quantity	Unit Price	Total Price
TAX OFFICE			
Business Cards	1000 per order	72.00	72.00
Business Cards	500 per order	72.00	72.00
Letterhead Paper	5000	254.75	254.75
Paper plain with WATERMARK 8.5X11 Bou ppr,bnd, recy, rio bond	100	.0699	6.99
Envelopes W/Logo #10	1500	112.35	112.35
Envelopes W/Logo #9	5000	173.50	173.50
Envelopes W/Logo #10	20,000 per order	690.60	690.60
Envelopes W/Logo #10	60,000 per order	NB	
Envelopes W/Logo #9	20,000 per order	718.15	718.15
Deputation Form	250	NB	
Envelope---4 1/8" x 9 ½"	5000	173.50	173.50
AUTOMOBILE DEPT PLUS ALL SUBSTATIONS			
Business Cards	500 per order	48.60	48.60
Letterhead Paper	5,000	126.85	126.85
Envelopes W/Logo	7500	275.00	275.00
Envelopes W/Logo	50 bxs of 500	938.25	938.25
Envelopes W/Logo	10 bxs of 100	NB	
Envelopes W/Logo	10 bxs of 500	NB	
Deputation Cards- 3.875 x 2.375 index color # 110 black	250	.08	20.00
County Liquor Permit Rect:	150	.2603	39.05
Refund Slips	3000 per order	.01856	55.70

Description	Estimated Quantity	Unit Price	Total Price
COMMISSIONER PRECINCT 3			
Business Cards	1box of 500	118.75	118.75
Letterhead Paper - 8.5" X 11", #20 Fine quality	2 boxes/ of 500	296.25	296.25
Letterhead Paper – 8.5" X 11", Linen Paper	2 boxes/ of 500	61.95	61.95
Envelopes W/Logo	2 boxes /of 500	49.40	49.40
Landfill Form- Legal Size Paper	50 Tablets of /100 sheets per	3.096	154.80
Parking Permit	12 / 50 sheets per	3.75	45.00

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10:08
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Description		Estimated Quantity	Unit Price	Total Price
139TH DISTRICT COURT:				
Business Cards	foil seal	4 bxs. Of 500	118.75	475.00

HIDALGO COUNTY
ADDENDUM #1
EXHIBIT "B"
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

	ink seal	4 bxs. Of 500	48.60	194.40
Letterhead Paper		4 reams of 500	560.25	560.25
Order Of Release/Order Of Commitment		2,000/3 part	.20	400.00
Envelopes W/Logo		2 boxes of 500	356.00	356.00

Description	Estimated Quantity	Unit Price	Total Price
206TH DISTRICT COURT:			
Letterhead Paper #20 Fine quality Bond Paper	2 reams of 500	142.00	142.00
Letterhead Paper - 8.5" X 11" 25 % Cotton Paper	2 reams of 500	34.95	34.95
Order Of Release/Order Of Commitment	2,000/3 part	.02	400.00
Envelopes W/Logo	2 boxes of 500	195.00	195.00
Juror's Handbook Pamphlets	1,000	.1859	185.90
Business Cards	1,000	63.00	63.00
Juror Tags	14	NB	

Description	Estimated Quantity	Unit Price	Total Price
332TH DISTRICT COURT			
Business Cards	500 per order	48.60	48.60
Instructions to Jurors in Civil Cases	2000 per order	.036925	73.85
Envelopes W/Logo	2500 per order	80.40	80.40
Letterhead Paper	1000 per order	61.95	61.95
Order Of Release/Order Of Commitment	2500 per order	0.2	500.00
Order Of Referral For Mediation:	2000 per order	.0698	139.60

Description	Estimated Quantity	Unit Price	Total Price
370TH DISTRICT COURT			
Letterhead Paper	1000 per order	296.25	296.25
Envelopes W/Logo	1000 per order	356.00	356.00

Description	Estimated Quantity	Unit Price	Total Price
389TH DISTRICT COURT			
Letterhead	1000 per order	142.00	142.00
Business Cards	1000 per order	54.00	54.00
Envelopes W/Logo	1000 per order	284.00	284.00
Order Of Release/Order Of Commitment	1000 per order	.1859	185.90
Certificate of Appreciation	1000 per order	.1674	167.40
Juror's Handbook Pamphlets	1000 per order	.225	225.00

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10:07
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Description	Estimated Quantity	Unit Price	Total Price
398TH DISTRICT COURT			

HIDALGO COUNTY
ADDENDUM #1
EXHIBIT "B"
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

Letterhead Paper - 8.5" X 11", #20 Fine quality Bond Paper,	6 reams of 500	707.50	707.50
Letterhead Paper - 8.5" X 11", 25% Cotton Paper	6 reams of 500	17.466	104.80
Business Cards	500 per box	118.75	118.75
Envelopes W/Logo	6 boxes of 500	863.50	863.50
Order Of Release/Order Of Commitment	3,000 3-Part	0.20	600.00

Description	Estimated Quantity	Unit Price	Total Price
430TH DISTRICT COURT			
Letterhead	1000	142.00	142.00
Business Cards	500 Foil	118.75	118.75
	500 Ink	48.60	48.60
Business Cards, DOUBLE sided print, landscape layout	500	NB	
Envelopes W/Logo	1000	284.00	284.00
Juror's Handbook Pamphlets -	500	.3127	156.35

Description	Estimated Quantity	Unit Price	Total Price
CONSTABLE PRECINCT No 1			
Business Cards	500 per box	NB	
Field Contact Card – Index Card	2,000	.02905	58.10
Building Check Card	500 ea	.0421	21.05
Warning Card	2,000	.162055	324.11
Notice/Aviso – Door Hanger Card	5,000	.09391	469.55
Vehicle Impoundment	100 books	4.00	400.00
Hidalgo County Constable Pct. 1 Warning Book	200 books	2.875	575.00
Ticket Book	200 books	NB	
Official Receipt For Constables Fees	20 books	13.25	265.00

Description	Estimated Quantity	Unit Price	Total Price
CONSTABLE PRECINCT No 2			
Letterhead Paper	2 boxes of 5,000	437.30	437.30
Business Cards – 3 ½" x 2", Black Card w/ Gold Lettering	3 bxs of 1,000	NB	
Business Cards - 3½" X 2", Black ink Raised Lettering,	4 bxs of 1000	37.80	151.20
Envelopes W/Constable Logo	4 boxes of 500	20.10	80.40
Official Receipt For Constables Fees	3 books 50 sets per book	25.00	75.00
Ticket Book	50 books of 20 sheets per bk	7.023	351.15
Warning Flyers	4 boxes of 5,000	300.00/bx	1,200.00
Advertencia Flyer	4 boxes of 5,000	300.00/bx	1,200.00

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10:52
1/25/12
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Description	Estimated Quantity	Unit Price	Total Price

HIDALGO COUNTY
ADDENDUM #1
EXHIBIT "B"
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

CONSTABLE PRECINCT NO. 3			
Letterhead Paper	4 reams	153.30	153.30
Notice/Aviso – Door Hanger Card	2,000	.111325	222.65
Envelopes W/Constable Logo	4 bxs /500	121.60	121.60
Vehicle Impoundment	80/25 per bk	4.0825	326.60
Business Cards	250 per box	48.60	48.60
Business Cards	2 boxes of 1000	54.00	108.00
Warning Flyers	750 sheets	.0317266	237.95
Advertencia Flyers –	750 sheets	.317266	237.95
Warning Notice To Vacate	750 sheets	.317266	237.95
Ticket Book	40-booklets/ 25 sheets per bk	NB	
Official Receipt For Constables Fees	50 sets per book 2 books	1.195	59.75

Description	Estimated Quantity	Unit Price	Total Price
PUBLIC DEFENDER'S OFFICE			
Business Cards	19 boxes of 500	48.60	923.40
Letterhead Paper – #20 Fine quality Bond Paper-Ivory	Ream of 500	207.50	207.50
Envelopes W/Logo, window envelope	8 boxes of 500 ea	NB	
Envelopes W/Logo Plain No window envelope	8 boxes of 500 ea	1,053.50	1,053.50

Description	Estimated Quantity	Unit Price	Total Price
JUSTICE OF THE PEACE PRECINCT 1 PLACE 1			
Magistrate's Warning	1,000 ea page	.0286	28.60
Community Hours Form	1,000 ea page	.0286	28.60
Plaintiff's Original Petition Form	1,000 ea page	.0572	57.20
Instructions For Filing Suit Form	1,000 ea page	.0572	57.20
Driving Safety Course Request	1,000 ea page	.093	93.00
Application For Emergency Commitment	1,000 ea page	.16275	162.75
Letterhead Paper	1 ream of 500	42.70	42.70
Business Cards	2 boxes of 500	20.00	40.00
Envelopes W/Logo - Size 4 ⅛" x 9 ½", no window,	2 boxes of 500	49.40	49.40
Envelopes W/Logo - Size 4 ⅛" x 9 ½", with window	3 boxes of 500	70.85	70.85
Printed Envelope	3 Boxes of 500	64.90	64.90
Certificate Of Vital Record Paper – Size 8.5"x11"	1,000	NB	
Certificate Of Vital Record Paper – Size - 8½" X 14	1,000	NB	

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Description	Estimated Quantity	Unit Price	Total Price
DISTRICT ATTORNEY			
Letterhead Paper - 8.5" X 11", #20 Fine quality Bond Paper	5 boxes of 500	178.70	178.70
Manila Folder- Special die cut end	10,000	NB	
Business Cards - 3½" X 2"	500 per box	48.60	48.60

HIDALGO COUNTY
ADDENDUM #1
EXHIBIT "B"
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

Worthless Check Affidavit	9000	NB	
Authorization For Medico legal Examination	1,000	.1691	169.10
Envelopes W/Logo - Size 4 ⅛" x 9 ½", Standard Envelopes, (Checks Department)	10 boxes of 500	193.15	193.15
Envelopes W/Logo - Size 4 ⅛" x 9 ½", Standard Envelopes (Misdemeanor Department)	20 boxes of 500	NB	
Envelopes W/Logo - Size 4 ⅛" x 9 ½", Standard	8 boxes of 500	224.00	224.00
Victim Impact Statement	5,000 per year	.04212	210.60
Check Receipt	5,000	NB	
Check Writer Flyers	500	.2375	118.95
Misdemeanor Complaints	10,000	NB	
Criminal Manila Folders- Legal Size, Folder Stock, End tab, ½ Cut Folders w/ black ink print, 1,000 per box	10 boxes of 1,000	NB	

Description	Estimated Quantity	Unit Price	Total Price
COUNTY COURT LAW #4 (JUDGE FRED GARZA)			
Letterhead Paper	5000	316.80	316.80
Envelopes W/Logo	1000	83.50	83.50
Business Cards	1000	54.00	54.00
Certificate of Appreciation	5000	.03973	198.65

Description	Estimated Quantity	Unit Price	Total Price
COUNTY COURT # 6 (JUDGE ALBERT GARCIA)			
Letterhead Paper,	5000	340.25	340.25
Envelopes W/Logo	1000	195.00	195.00
Business Cards	1000	54.00	54.00

Description	Estimated Quantity	Unit Price	Total Price
COUNTY COURT # 7 (JUDGE ROLANDO CANTU)			
Letterhead Paper	5000	589.00	589.00
Envelopes W/Logo	1000	234.25	234.25
Business Cards	1000	54.00	54.00

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Description	Estimated Quantity	Unit Price	Total Price
DISTRICT CLERKS			
Business Cards	30 boxes 500 per bx	NB	
Business Cards	500 per box	NB	
Envelopes W/Seal- With Window	120 boxes of 500	NB	
Envelopes W/Seal , No Windows	120 boxes of 500	NB	

Description	Estimated Quantity	Unit Price	Total Price

HIDALGO COUNTY
ADDENDUM #1
EXHIBIT "B"
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

JAIL DEPARTMENT			
Inmate Request Forms-	30,000 ea	1796.80	1,796.80
Bail Bond Fee Refund Forms	300	.20	60.00

Description	Estimated Quantity	Unit Price	Total Price
LAW ENFORCEMENT			
Administrative Action Form	10,000	.05939	593.90
Evidence Cards	6,000	.01566	94.00
Evidence/Inventory Control Report	1,000	0.20	200.00
Civil And Warrants Writ Of Possession Notice	1,000	.345	345.00
Name Placement Card	500	.234	117.00
Sheriff Badge Stickers	5,000 stickers	577.79	577.79
Child ID Card	5,000	.10	500.00
Operation Child Safeguard Flyers	5,000	400.00	400.00
Recruitment Flyer	5,000	.09	450.00
Latent Fingerprint Index Card	5,000	.0274	137.20
Latent Print Envelope	2,000	.035	87.35
Official Photograph	2,000	.035	70.00
Envelope	3,000	.13	390.00
Business Cards –3 ½" x 2" 1 sided	1 box of 250	52.80	52.80
Business Cards – 3 ½" x 2" 2 sided front and back	1 box of 250	65.00	65.00
Citation Books	25 per book 250 books	3.50	875.00
Time Earned/Absence Request Form-	5,000	.16	800.00
Field Interview Cards	5,000	.028	140.00
Impound Books	25 per book 100 books	3.55	355.00
Maintenance Books–	25 per bk 250 bks	1.68	420.00
Offense/Incident Reports-front and back	30,000	.0183	550.00
Offense Reports-Narrative	40,000	.01412	565.00
Offense Reports-Property Reporting	10,000	.01579	157.94
Victim's Bill of Rights Pamphlet	5,000	.03	150.00
Inmate Trust Receipt Book	50 sets per book 200	9.50	1,900.00
DIC-24 Statutory Warning	100	.1855	18.55
DIC-25 Notice of Suspension Temp. Driving Permit	100	.1855	18.55
Motor Pool Service Request	1000	.0282	28.20
Motor Pool Service Request sticker	1000	.1113	111.35
The State of Texas Statement of Elected/ Appointed Officer	300	.1056	31.70
Deputation	300	.203	60.95
Operation Child Safeguard 17x22" Poster:	500	NB	

OPENED
10:00
1/25/12
Witnessed

HIDALGO COUNTY
ADDENDUM #1
EXHIBIT "B"
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

Description	Estimated Quantity	Unit Price	Total Price
HEALTH AND HUMAN SERVICES			
Envelopes W/Logo	15 boxes of 500 per box per order	392.70	392.70
Letterhead Paper	20 reams of 500	NB	
Receipt Books	as needed	NB	
Application For On-Site Sewage Facilities	2,000 per order	.1175	235.00
Technical Information For On-Site	2,000 per order	.1175	235.00
Authorization To Construction-	2,000 per order	.1175	235.00
Soil Evaluation Report Information	2,000 per order	.045	90.00
Food Service Inspection Report	2,000 per order	.2175	435.00
On Site Sewage Inspection Report	2,000 per order	.15	300.00
Services Offered Pamphlet –English	5,000 per order	.071	355.00
Services Offered Pamphlet –Spanish	5,000 per order	.0825	412.65
Keep Your Germs To Yourself-English	1,000 per order	.133	133.00
Contenga Sus Gérmenes-Spanish	1,000 per order	.133	133.00
Stop The Flu	1,000 per order	.133	133.00
Alto A La Gripe	1,000 per order	.133	133.00

OPENED
10:08
11/20/12
Witnessed

BIDDER'S INFORMATION

BIDDER/COMPANY NAME:_____

ADDRESS:_____

CITY/STATE/ZIP CODE:_____

PHONE NUMBER:_____

E-MAIL ADDRESS:_____

CELLULAR NUMBERS:_____

FAX NUMBER:_____

AUTHORIZED SIGNATURE:_____

PRINTED NAME:_____

TITLE:_____

DATE:_____

ACKNOWLEDGEMENT OF BID SUBMITTED _____

EXHIBIT "C"
INSURANCE REQUIREMENTS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 03/28/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER TONY CONTRERAS INS. AGENCY 4006 N 22ND ST MCALLEN TX 78504 956-686-6621	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS:
INSURED COPY IT INC. 705 E PECAN BLVD MCALLEN TX 78501	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A: SCOTTSDALE INSURANCE COMPANY INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC			CPS1717632	03/28/2013	03/28/2014	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 2,000,000 $ 300,000 $ 10,000 $ 2,000,000 $ 4,000,000 $ 4,000,000
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

HIDALGO COUNTY ATTN: PURCHASING DEPARTMENT
2812 S HIGHWAY BUS 281
EDINBURG TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Automobile Insurance:

At the present time Copy It does not have any company owned delivery vehicles. All deliveries are made through any one of several local courier services. Courier is chosen based on availability and speed of delivery for client.

Evangelina Garcia

From: Martha Salazar [martha.salazar@co.hidalgo.tx.us]
Sent: Wednesday, May 23, 2012 4:29 PM
To: 'Evangelina Garcia'
Subject: FW: Additional Revisions on Amendment-Printing Services And Related Supplies

---

From: Steve Crain [mailto:scrain@atlashall.com]
Sent: Wednesday, May 23, 2012 4:03 PM
To: 'Martha Salazar'
Subject: RE: Additional Revisions on Amendment-Printing Services And Related Supplies

As long as the specifications list the FOB locations the agreement is fine.

From: Martha Salazar [mailto:martha.salazar@co.hidalgo.tx.us]
Sent: Wednesday, May 23, 2012 3:40 PM
To: 'Steve Crain'
Cc: 'Evangelina Garcia'
Subject: FW: Additional Revisions on Amendment-Printing Services And Related Supplies
Importance: High

Mr. Crain:
Can you send me your response to this request? I cannot locate it.
Thanks,
Marty

From: Martha Salazar [mailto:martha.salazar@co.hidalgo.tx.us]
Sent: Friday, May 11, 2012 2:01 PM
To: 'Steve Crain'
Cc: 'Evangelina Garcia'
Subject: FW: Additional Revisions on Amendment-Printing Services And Related Supplies
Importance: High

Mr. Crain:
Enclosed for your review, corrections and/or comments as to form is the document with the revisions you requested. We had just placed on CC agenda this Tuesday (5-08-12) and received approval for the amendment on insurance coverage (using third party carrier for deliver). So I would say that we need to rescind that and request approval of this one? Let us know.
Thanks,
Marty

From: Evangelina Garcia [mailto:evangelina.garcia@co.hidalgo.tx.us]
Sent: Friday, May 11, 2012 11:56 AM
To: 'Martha Salazar'
Subject: Additional Revisions on Amendment-Printing Services And Related Supplies

Marty:
Attached for legal's review as to form of the amendment with the additional revisions as requested by legal. I will need to place back on the agenda as discussed.

Thank you

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

February 26, 2014

E.A. Stone dba Gulf Data Products
Attn: Kevin Kanipe
810 E. Harrison
Harlingen, Texas 78550

Via Certified Mail:
7099-3220-0002-9745-4926

Re: Renewal Notice-E-13-136B-04-02 (Original Contract #C-12-008B-03-20) Printing Services and Related Supplies-Hidalgo County

Dear Mr. Kanipe:

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's sole option to exercise the second (2nd) year of the two (2)-one (1) year renewal as provided in the current contract with same rates, terms and conditions).

Please acknowledge receipt of this notice of placement on the Commissioners' Court meeting of **Tuesday, March 18, 2014** for discussion, consideration and action, by signing below and returning to the Purchasing Department, by no later than **3:00 p.m., Wednesday, March 5, 2014 and or sooner**, via facsimile to (956) 956-318-2629 or email to: evangelina.garcia@co.hidalgo.tx.us so as to meet the agenda request form deadlines.

By: _____ Date: 2-28-14

Additionally, we are requesting your company provide an updated certificate of insurance as required through Hidalgo County's Request for (Bid, Quote, Proposal, Statement of Qualification (if applicable).

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-12-008B-03-20

THIS CONTRACT is made and entered into this **20th Day** of **March, 2012** by and between the **COUNTY OF HIDALGO, TEXAS** ("County"), and **E.A. STONE INC. D/B/A GULF DATA PRODUCTS, A TEXAS CORPORATION** ("Company").

WHEREAS, Company responded to advertised notices for bids for **"PRINTING SERVICES AND RELATED SUPPLIES"** the ("Services"); and

WHEREAS, Company submitted a bid to provide services in accordance with the specifications as bid, a copy of such specifications and bid being attached hereto as Exhibits "A" and "B" ("Vendor's Bid") respectively, and incorporated herein for all purposes (the "RFB Packet"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications, the Commissioners Court of County awarded the bid to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agree that this Contract is entered into in order to provide the Services to locations at **Hidalgo County**. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or

otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the Services in accordance with the Specifications within **Hidalgo County** following a request for Services by the **Commissioners' Court** or their designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a term of one year effective **April 16, 2012** and ending on **April 15, 2013.** Hidalgo County at its sole discretion elect, to extend the term of this Contract for an additional two (2) - one (1) year terms at the same rates, terms and conditions and may further extend this Contract an additional sixty (60) days grace period at the end of the contract term due to any unforeseen delay in the procurement process, unless this Contract is terminated pursuant to the provisions herein, whichever occurs first.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall

have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party

without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship, that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County:	**The County of Hidalgo** **Attn: County Judge** **1615 South Closner, Suite J** **Edinburg, Texas 78539**
If to Company	**E.A. Stone Inc. d/b/a Gulf Data Products** **810 E. Harrison** **Harlingen, Texas 78550**

13. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated without cause by County with thirty day's written notice prior to cancellation.

15. The contract may be terminated without cause upon thirty (30) days written notice by County.

16. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

17. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

18. **Commitment of Current Revenues Only**. In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of Buyer under this Agreement, Buyer may terminate this Agreement upon sixty (60) days written notice to Seller. Buyer agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Buyer pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1996).

WITNESS our hands in duplicate originals this 30 day of March, 2012.

COUNTY OF HIDALGO

By: Ramon Garcia
Ramon Garcia, County Judge

ATTEST:

Arturo Guajardo Jr., County Clerk

Approved by Commissioners' Court
on 3/20/12 RO

COMPANY: GULF DATA PRODUCTS

By: Kevin Kanipe

Printed Name: KEVIN KANIPE

Title: PRESIDENT

APPROVED AS TO FORM:
Atlas & Hall, L.L.P.

By: SLC

Stephen L. Crain

APPROVED BY COMMISSIONES COURT: 03/20/12

EXHIBIT "A"
REQUEST FOR BIDS (RFB)
PROCURMENT PACKET

PURCHASING DEPARTMENT
County Of Hidalgo

December 12, 2011

_____

_____

_____

Re: **HIDALGO COUNTY**
Request for Bids –**"Printing Services & Related Supplies"**
Bid No: 2012-008-01-04-MEG

Dear Gentleman/Ladies:

Enclosed please find a Request for Bid (RFB) packet for your review and consideration.

Hidalgo County Purchasing Department welcomes and appreciates your participation in the bid process.

If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,

Martha L Salazar

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/meg

Enclosures

2812 S. Business Highway 281 ★ Edinburg, Texas 78539 ★ (956) 318-2626 ★ Fax (956) 318-2629

PURCHASING DEPARTMENT
County Of Hidalgo

REQUEST FOR BID (RFB)
CHECKLIST

HIDALGO COUNTY
"PRINTING SERVICES & RELATED SUPPLIES"
Bid No: 2012-008-01-04-MEG

1. Request for Bid Letter, consists of __1__ page.
2. Request for Bid, Legal Notice, consisting of __8__ pages.
3. Exhibit "A" Specifications consisting of __17__ pages.
4. Exhibit "B" Bid Page consisting of __11__ pages.
5. Exhibit "C" Insurance Requirements consisting of __4__ pages.
6. Exhibit "D" CIQ Conflict of Interest Questionnaire, consisting of __1__ page.
7. Vendor/Bidder Application and W-9 form, consisting of __6__ pages.
8. Certification Regarding Debarment, consisting of __1__ of page.
9. Draft Requirements Agreement, consisting of __8__ pages.

The above mentioned items shall be found in the Request for Bid (RFB) packet that is attached herewith. Should you find that any of the items are not attached in its entirety please contact Purchasing by calling (956) 318-2626, advise of missing documentation, and Purchasing will forward information either through facsimile, U.S. Mail or e-mail.

Thank you.

Martha L Salazar

Martha L. Salazar, CPPB
Purchasing Agent

December 12, 2011
Date

2812 S. Business Highway 281 ★ Edinburg, Texas 78539 ★ (956) 318-2626 ★ Fax (956) 318-2629

Bid No: 2012-008-01-04-MEG **Buyer: Elena Gomez Tel. No: (956) 318-2626 Ext. 4855**

REQUEST FOR BIDS

HIDALGO COUNTY
"PRINTING SERVICES & RELATED SUPPLIES"

BID OPENING DATE:
JANUARY 04, 2012

Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent
HIDALGO COUNTY Purchasing Department
Physical Address: 2802 S. Business Hwy. 281 -New Administration Building
Mailing/Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539

956 318-2626 Form HCPD-03

1. Sealed bids will be received for **HIDALGO COUNTY–"PRINTING SERVICES & RELATED SUPPLIES"** in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of HIDALGO COUNTY ("County"). Strong rationale must be presented for any deviation from the specifications. HIDALGO COUNTY reserves the right to reject the deviation and its effect on the overall bid.

2. **ONE (1) ORIGINAL AND THREE (3) COPIES** of all bids are required with the bidders name and return address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: **RFB-2012-008-01-04-MEG HIDALGO COUNTY–"PRINTING SERVICES & RELATED SUPPLIES"** and in County's Purchasing Department, physical address: 2812 S. Business Hwy. 281, mailing address: 2812 S. Business 281- New Administration Building, Edinburg, Texas, **on or before 9:30 A.M., WEDNESDAY, JANUARY 04, 2012. NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO RFB-2012-008-01-04-MEG HIDALGO COUNTY–"PRINTING SERVICES & RELATED SUPPLIES".**

   HIDALGO COUNTY reserves the right to refuse and reject any/all RFB and to waive any/all formalities or technicalities, or to accept the RFB considered the best and most advantageous to HIDALGO COUNTY.

3. HIDALGO COUNTY reserves the right to: A). separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B.) reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C.) award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so."

4. The Bidder shall not substitute items named in the bid without the express written consent of HIDALGO COUNTY. Failure of the delivered item to perform as specified or failure to meet the stated delivery schedule shall release HIDALGO COUNTY from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.

5. For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by HIDALGO COUNTY. Due to various styles and models of equipment, bidders are required to include illustrations, specifications, explanation of warranties, and service data with their bid including catalogue numbers and any necessary references.

7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.

8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.

9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.

10. County reserves the right to accept or reject any or all bids.

11. Costs are to be net F.O.B., County Prepaid.

12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the HIDALGO COUNTY Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy o their Federal ID Number Certificate.

15. DELIVERY INSTRUCTIONS:

- No deliveries accepted after 3:00 P.M., Monday-Friday.
- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.
- If you need additional information call the office listed below:

HIDALGO COUNTY Purchasing Department
Martha L. Salazar, Purchasing Agent
(956) 318-2626

16. BILLING AND PAYMENT INSTRUCTIONS:

- Invoices must include:
  a) Name and address of successful bidder
  b) Name and address of receiving department or official
  c) Purchase Order Number (if any)
  d) Notation - **HIDALGO COUNTY–"PRINTING SERVICES &**

RELATED SUPPLIES" Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.

e) Contract number must be indicated on all invoices

. Discount payments will be considered when offered.

. Contact person for Billing and Payment questions:

Hidalgo County Auditor's Office
Ray Eufracio, CPA, County Auditor
2809 S. Bus. Hwy 281
Edinburg, Texas 78539
(956) 318-2511

17. SCHEDULE OF EVENTS

Bid Opening, 9:30 AM	**JANUARY 04, 2012**
Award of Contract	_____, 2012
Commence Work or Deliver Products	_____, 2012

18. Bid or Performance Bond and Debarment Certification; Payment Under Contract:

. If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76.

. Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.

. If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.

. If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.

. For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

19. ETHICAL STANDARDS:

. It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

. It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

. No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20. Disclosure of Conflict of Interest

. Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with HIDALGO COUNTY ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the HIDALGO COUNTY Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with HIDALGO COUNTY for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with HIDALGO COUNTY are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.
Please Submit completed CIQ forms to the HIDALGO COUNTY Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539-HIDALGO COUNTY Courthouse
COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.

21. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

22. Bids, and all goods and services provided there under, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

23. Minimum Standards For Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under the bid;
- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

24. Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

25. Any contract award to a successful bidder will be in effect until: A.) the contract expires, B.) delivery and acceptance of products, and/or performance of services ordered, or C.) terminated by County with thirty (30) day's written notice prior to cancellation.

26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:

A.) Meet schedules;
B.) Pay any required fees or taxes; or
C.) Otherwise perform in accordance with the specifications.

27. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgment with costs which may be obtained against County growing out of such injury or

damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.

28. Successful bidder shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

29. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in HIDALGO COUNTY, Texas.

30. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

Bid
For
HIDALGO COUNTY
"PRINTING SERVICES & RELATED SUPPLIES"
BID NO.:2012-008-01-04-MEG

To: Martha L. Salazar, CPPB, Purchasing Agent
HIDALGO COUNTY Purchasing Department
Physical Address: 2802 S. Business Hwy. 281 -New Administration Building
Mailing/Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by HIDALGO COUNTY for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that HIDALGO COUNTY reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

EXHIBIT "A"
HIDALGO COUNTY
"PRINTING SERVICES & RELATED SUPPLIES"
BID NO.: 2012-008-01-04-MEG

Hidalgo County is seeking to contract with a qualified vendor(s) to furnish "Printing Services & Related Supplies" in accordance with the specifications/requirements specified herein and including, but not limited to all provisions set forth in the accompanying documentation. Vendor shall furnish all materials and supplies necessary to execute the specifiedservices. These services will be on an "As Needed Basis".

Specifications:
Listed are minimum requirements and are intended to govern the general printing services, including all material necessary for a finished product, which Hidalgo County uses during the course of routine County business.

Samples/Demos/Proofs: Upon requesting, samples/demos and/or proofs shall be furnished to Hidalgo County at no additional cost, for approval prior to printing.

- **Samples:** Will be provided to Hidalgo County designee, prior to printing for approval by Department.
- **Proofs:** Must be supplied prior to printing at no additional cost to the Hidalgo County. The proof shall then be dated, signed by Hidalgo County and returned to vendor for printing.

Pick-up and Delivery Requirements: Successful bidder shall pick-up orders at Hidalgo County designated Department(s), if requested by Department and shall deliver all completed work to the address listed herein. Inside delivery locations will be stated on each Hidalgo County Purchase Order. Inside delivery shall be included in the bid price. If the vendor choices to transport by a third party delivery, it must be stated under the method of delivery.

Pricing: All pricing submitted shall be inclusive of all reproduction costs to produce a complete and ready to use product. Any costs associated with the following: additional set-up fees, change fees, typesetting fees or delivery fees must be included in the bid prices. Hidalgo County will not accept or pay additional costs such as mentioned above.

Paper Stock: Paper stock shall be the same or better stock quality as sample provided.

Packaging: Packaging of forms shall be boxed in quantities standard to the industry. All packages shall be marked with form number and Hidalgo County purchase order number on outside.

Sample Review: This printing includes various items and forms. Bidder shall assume sole responsibility for viewing these samples in order to submit a bid consistent with requirements of the County. Failure to do so may result in rejection of bid. Bidders are strongly encouraged to review the samples prior to submitting a bid. **Bidder wishing to view forms before submitting a bid may do so by requesting an appointment via E-mail to:** Elena.gomez@co.hidalgo.tx.us. Or by coming to the Pre-Bid Conference shown on the last page of this bid, when discrepancy occurs between specifications and sample, the sample shall prevail.

It is not necessary for bidders to submit bids for all sections to be considered for an award. However, bidder is expected to submit pricing for all items within each section that the bidder chooses to respond, in order to be considered for award for that particular section.

Over runs: Hidalgo County shall not pay for over-runs. Vendor is cautioned to provide only the quantity of print copies as stated on the Purchase Order. Any over-runs delivered to the County shall be considered as a donation and no additional fees will be allowed and/or paid.

CD –Samples of most of the printing forms will be provided to all bidders in a CD File for your review and consideration. Specifications: Listed are minimum requirements and are intended to govern the general printing services, including all material necessary for a finished product, which Hidalgo County uses during the course of routine County business.

General Requirements: The following are the minimum requirements and/or specifications that will be

acceptable by the County. Any bid that does not meet the minimum requirements and/or specifications will be rejected.

- Materials must be available for pick-up and/or delivery to the various locations in Hidalgo County during normal working hours, Monday through Friday
- All items must be shipped **F.O.B. INSIDE DELIVERY**
- If the vendor choices to transport by a third party delivery, it must be stated under the method of delivery on Exhibit B.
- All purchases will be on an **"As Needed Basis"**, there are no set quantities to be purchased.
- All products furnished under this RFB shall be warranted by the vendor to be free from defects and fit for the intended use.
- All costs and expenses associated with the preparation and submission of bids shall be the Responsibility of the bidder and no reimbursement for such charges shall be passed onto Hidalgo County.
- BID PAGE - Vendor must thoroughly fill in each section of the Bid Page (Exhibit "B") if applicable, for not applicable please type/write in N/A on the form. INCOMPLETE submittals shall be considered a probable cause for disqualification.
- Vendor should match the sample as much as possible

TERMS & CONDITIONS:

1. Term of contract is for one (1) year period with County's option to renew contract for additional two (2) one (1) year term under the same rates and conditions.

2. County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for next contract term.

3. Hidalgo County has the authority to utilize State Contracts and under cooperative purchasing participation when ever it is in the County's best interest to do so.

4. Hidalgo County reserves the right to add or delete items during the term of the contract under the same rates and conditions.

5. Any contract awarded to a successful bidder will be in effect until;
   a) The contract expires
   b) Delivery acceptance of products and/or performance of services ordered, or
   c) Terminated by County with thirty (30) days written notice prior to be cancellation.

6. Hidalgo County reserves the right to award the bid to MULTIPLE bidders if the County Determines it is in its best interest to do so.

7. Insurance requirements for this project to be maintained through out the contract term (Refer to limits on the Exhibit "C" for limits).

8. Hidalgo County reserves the right to reject any/all bids, to waive any/all formalities or technicalities, or to accept the bid considered the best and most advantage to the County.

9. Hidalgo County reserves the right to hold bids for a period of ninety (90) days without taking any action.

10. After bid is awarded and low bidder s default s in meeting the general instructions to bidders and/or comply with contract agreement, Hidalgo County reserves the right to seek services from the next low bidder. In such event, County shall charge the successful bidder the difference for any additional cost of such item.

Market Volatility and Unit Price Adjustments

Hidalgo County recognizes that during periods of national crisis and unstable economic conditions, unforeseen price increases might affect costs for goods and services contracted on an annual basis. The following procedure may be employed to mediate price volatility:

1) **Requesting Price Adjustment**: Upon written request of the Vendor to the County Purchasing Agent, the County may review evidence of prevailing industry-wide market conditions that warrant an adjustment in bid prices contained in the contract.

   - A Vendor must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Such written request must be accompanied by a certified copy of the supplier's advisory or notification to the vendor of the price changes.
   - The Vendor must put the Purchasing Agent on the mailing lists for such publications so that the Purchasing Agent can monitor said changes. Such membership shall be at no cost to the County.
   - The County Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interest of the County.
   - No price escalation will be authorized in excess of the amount of the increase referred to in the supplier's notice.
   - The County may only grant a price increase if the evidence presented is deemed reliable. Should the County allow a price increase, the approved price change shall be honored for all orders received by the vendor or contractor after the effective date of such price change. Approved price changes are not applicable to orders already issued and in process at time of price change.

2) **Price Reduction**: Vendor shall notify the County at the time when the Vendor's costs for items and/or supplies reduce due to stabilization in the market at which time prices for items on this contract shall be reduced accordingly. Failure by the Vendor to notify the County of a decrease in costs for items and/or supplies for which the Vendor was granted a price adjustment, may result in immediate termination of this contract and the County shall not be obligated to pay the Vendor the difference between the contract price and the price adjustment.

3) **Timeframe for Adjusted Price Increases:** Price increases are only valid for the quarter in which they are requested and approved. Prices shall return to the original contract price at the beginning of the following quarter unless a Vendor notifies the County in writing within ten (10) days of expiration of the quarter in which the price increase is in effect, that it desires to have the price increase continue or that the Vendor is requesting a different price increase for the following quarter. Such request must be supplemented with sufficient justification to demonstrate that the price increase remains necessary. The County Purchasing Department shall have sole discretion whether to grant the price increase extension. The County too, shall have discretion to unilaterally reduce, eliminate or extend a price adjustment to the Vendor at any time upon written notice from the County to the Vendor demonstrating justification for such reduction, elimination or extension of the price adjustment.

4) **Allowable Review Periods**: Price adjustment reviews may only be requested by the Vendor on a quarterly basis. However, the County may at its own discretion, conduct temporary price adjustment reviews at any time. The County Purchasing Agent and/or the County Auditor reserve the right to audit and/or examine any pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice and during normal business hours.

5) **Dollar Limit to Price Changes**: The total increase in contract price shall not exceed twenty-five percent (25%) of the original contract price during the contract term.

ADDITIONAL INFORMATION:

PRE-BID CONFERENCE

A pre-bid conference will be held on **Monday December 19, 2011 at 9:30 A.M.** In Hidalgo County Purchasing Department Conference Room located at 2802 South Business Hwy. 281, Edinburg, Texas. The purpose of the pre-bid conference is to answer any questions associated to the Specifications and/or Requirements or/and view the sample if necessary. It is the responsibility of the bidder to acquire all applicable data needed to submit a bonafide response. **ALL BIDDERS ARE ENCOURGED TO ATTEND THIS CONFERENCE.**

Hidalgo County is requesting that any and all questions, inquiries, and clarifications regarding quotes, bids, proposals, or statements of qualifications be addressed to, Martha L. Salazar, CPPB, Purchasing Agent, 2812 S. Business Hwy. 281, Edinburg, Texas 78539. **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA FACSIMILE TO (956) 292-7612 OR VIA E-MAIL TO Elena.gomez@co.hidalgo.tx.us by no later than Monday December 19, 2011 @ 5:00 P.M. Responses will be sent to all applicants via facsimile or e-mail by no later than Thursday December 22, 2011 @ 5:00 P.M.

	Description	Quantity	Special Instructions
	PURCHASING DEPARTMENT		
1	TERMS AND CONDITIONS PAPER: for PO's 28lbs paper printed in black on one side only	30,000 per order	

	Description	Quantity	Special Instructions
	ADULT PROBATION DEPARTMENT		
1	**Appointment Cards** - 8½" X 11" Page Size, black ink printing w/black ink logo, 6 cards per page, 110 lb. paper, double sided print cut into 6 cards	6,000 per year	
2	**Probationer Acknowledgment Form**- 8½" X 11" Page Size, Single sided print, black ink printing	2,000 per year	
3	**Initial Assessment Form** - Legal Size Paper 8½" x 14", Double sided print, black ink printing,	1,000 per year	
4	**Court Information Form** - 8½" X 11" Page Size, Double sided print, black ink printing	1,200 per year	
5	**Community Service Restitution ID Card** - 8½" X 11" Page Size, 110 lb. paper 4 cards per page, Black ink printing, double sided print, cut into 4 cards	4,000 per year	
6	**Court Notes** - 8½" X 11" Page Size, single sided print, black ink printing	2,000 per year	
7	**Community Service Restitution Program Rules** - 8½" X 11" Page Size, single sided print, black ink printing	2,000 per year	
8	**Authorization To Release Information** -8½" X 11" Page Size, single sided print, black ink printing	2,000 per year	
9	**Employment Search Forms** -8½" X 11" Page Size, single sided print, black ink printing	1,000 per year	
10	**Family History Information** -8½" X 11" Page Size, Double sided print, black ink printing	6,000 per year	
11	**Field Visit Log** - 8½" X 11" Page Size, single sided print, black ink printing	2,000 per year	
12	**Gun Control Act** - 8½" X 11" Page Size, single sided print, black ink printing	3,000 per year	
13	**Guidelines For Payment To The Acct. Dept.**- 8½" X 11" Page Size, Double sided print, black ink printing	6,000 per year	
14	**Home Visit Cards** - 8½" X 11" Page Size, Double sided print, black ink printing, 110 lb. paper, 6 cards per page, cut into 6 cards	1,000 per year	

15	**Intake Checklist** - 8½" X 11" Page Size, single sided print, black ink printing	3,000 per year	
16	**Leave Request** - 8½" X 11" Page Size, single sided print, black ink printing (not cut)	2,000 per year	
17	**Intake Appt. Referral** -8½" X 11" Page Size, Double sided print, black ink printing	3,000 per year	
18	**Monthly Report (By Mail)** -8½" X 11" Page Size, Double sided print, black ink printing English/Spanish	3,000 per year	
19	**Monthly Report (In Person)** -8½" X 11" Page Size, single sided print, black ink printing	3,000 per year	
20	**Office Rules And Regulations** - 8½" X 11" Page Size, Double sided print, black ink printing	3,000 per year	
21	**Probationer Acknowledgment Form** -8½" X 11" Page Size, single sided print, black ink printing		
22	**Personal Data Form** - 8½" X 11" Page Size, Double sided print, black ink printing	2,000 per year	
23	**Probationer Monthly Report Sign-In-Ledger** -8½" X 11" Page Size, single sided print, black ink printing	1,000 per year	
24	**Payment Schedule** -8½" X 11" Page Size, Double sided print, black ink printing	1,500 per year	
25	**Receptionists' Slips** - 8½" X 11" Page Size, Double sided print, black ink printing, 8 slips per page, cut into 8 individual slips	1,000 per year	
26	**Records Control Unit Processing Checklist** - 8½" X 11" Page Size, single sided print, black ink printing (not cut)	3,000 per year	
27	**R.C.U. Intake File Tracking Form** - 8½" X 11" Page Size, single sided print, black ink printing	3,000 per year	
28	**Referral Cards** - 8½" X 14" Legal Page Size, single sided print, black ink printing, 110 lb paper, Green in color, 9 cards per page, cut into 9 cards	1,000 per year	
29	**Reassessment Form** - 8½" X 14" Legal Page Size, Double sided print, black ink printing	1,000 per year	
30	**TCIC/NCIC Request** - 8½" X 11" Page Size, single sided print, black ink printing	500 per year	
31	**Sign-In Roster** - 8½" X 14" Legal Page Size, single sided print, black ink printing	500 per year	
32	**Scanning Checklist** - 8½" X 11" Page Size, single sided print, black ink printing	3,000 per year	
33	**TEAS DPS Inquiry Log** -8½" X 11" Page Size, single sided print, black ink printing	4,000 per year	
34	**Telephone Message** - 8½" X 11" Page Size, single sided print, black ink printing, 4 messages per page, not cut	4,000 per year	
35	**Travel Permit Slips** - 8½" X 11" Page Size, Double sided print, black ink printing, 4 permits per page, not cut	3,000 per year	
36	**Telephone Log**- 8½" X 11" Page Size, single sided print, black ink printing	1,500 per year	
37	**Website Log** - 8½" X 11" Page Size, single sided print, black ink printing	2,000 per year	
38	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, flat black print, w/ black flat print seal 500 per box, with no window	4 boxes of 500	
39	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, flat black print, w/ black flat print seal 500 per box, with window,	4 boxes of 500	
40	**Pre-Numbered Receipts** – 9 ½" x 11" Paper size, continuous feed paper, letters and numbers in red ink print	60,000 per year	Starting № **AP 745406**

HIDALGO COUNTY
"PRINTING SERVICES & RELATED SUPPLIES"
BID NO.: 2012-008-01-04-MEG

	Description	Quantity	Special Instructions
	COUNTY AUDITORS OFFICE:		
1	**Letterhead Paper** - 8.5" X 11", #20 Fine quality Bond Paper, one sided print, flat black ink print, watermark gray seal w/ light, dark gray and black shading 500 per ream	2 reams of 500	
2	**Letterhead Paper** - 8.5" X 11", #20 Fine quality Bond Paper, one sided print, flat, w/gray watermark seal 500 per ream	2 reams of 500	

	Description	Quantity	Special Instructions
	COUNTY CLERKS OFFICE:		
1	**Recreational Fishing Regulations Cards**-3½" X 2", Double sided print, black, blue, red, green ink, shading – light blue	1,000	
2	**Recreational Hunting Regulations Cards** - 3½" X 2", Double sided print, black, blue, red, green ink, shading – light blue	1,000	
3	**Business Cards - -** 3½" X 2", Blue and red ink Raised Lettering, w/ blue Raised Seal and lettering, Single sided print-500 per box, landscape layout		Logo will change
4	**Business Cards - -** 3½" X 2", Blue and red ink Raised Lettering, w/blue Raised Seal and lettering, Single sided print-500 per box, landscape layout		Logo will change
5	**Envelopes W/Logo -** Size 4 ⅛" x 9 ½", Standard Envelopes, flat blue and red print, w/ blue flat print seal 500 per box, with window	40 boxes of 500 per box	Logo will change
6	**Envelopes W/Logo -** Size 4 ⅛" x 9 ½", Standard Envelopes, flat blue and red print, w/ blue flat print seal 500 per box, plain with no window	40 boxes of 500 per box	Logo will change
7	**Envelopes W/Logo -** Size 4 ⅛" x 9 ½", Standard Envelopes, flat black print, w/ black flat print seal 500 per box, with window	40 boxes of 500 per box	Logo will change
8	**Letterhead Paper** - 8.5" X 11", #20 Fine quality White Bond Paper, one sided print, flat print blue/red ink, blue seal w/blue flat lettering, 500 per ream, Watermark seal	30 reams of 500 sheets	Logo will change
9	**Certificate Of Withdrawal From Business**-- 8.5" X 11", Black ink printing, blue border, Fine quality bond paper	10,500 ea	Will stay the same
10	**Assumed Name Certificate**- 8.5" X 11" Form, Black border, Black ink printing, Double sided print, fine quality bond paper	10,500 ea	Will stay the same
11	**Newly Wed Letter**-- 8.5" X 11", Fine quality bond paper, Blue/Red/Black ink, double sided, flat print with/watermark seal**** English & Spanish (front and Back)	10,000ea	Logo will change
12	**Scratch Pads** – 7" X 4 ¼" –Note pad,	500 pads of	
13	**Birth/Marriage Envelopes**- Custom Design, Printed gold ink one side , White crushed marble stock, Finished Size : 4" x 9.5" closed after printing , Folded and glued	6,000	
14	**Booklet Envelopes**--9½" x 12" Booklet Envelopes,28# White Stock, **With or without peel** and stick feature ,Printed two (2) color Special Window	6,000 per order	

	Description	Quantity	Special Instructions
	H.I.D.T.A. TASK FORCE:		
1	**Envelopes W/Logo -** Size 4 ⅛" x 9 ½", Standard Envelopes, raised black print, w/gold raised ink seal 500 per box, with window	4 boxes of 500	
2	**Letterhead Paper - --** 8.5" X 11", Fine quality paper, Raised lettering, black ink, gold raised seal 500 per ream	4 reams of 500	
3	**Business Cards** -3½" X 2", Black ink Raised print, w/ gold raised seal, Single sided print-500 per box, landscape layout	1 box of 500 Per each	9 people

4	**Mailing Labels** – 3"X4" flat print, black ink w/gold foil stamp, 500 per roll	Needed every other year	
5	**Vehicle Impoundment Report** - 8.5" X 11" Page size, 3-part NCR, Paper Sequence: White, Canary Yellow and Pink, black ink flat print, one sided print	500	
6	**Receipt For Forms** -8.5" X 11" Page size, 2-part NCR, Paper sequence: White and Canary Yellow, Black ink flat print, one sided print	500	
7	**Investigative File Jacket** – 9"X13" Page size, Light Blue Tag Board, Black ink front & back of front cover **back page blank** w/ two hole punch on top (centered)		
8	**Investigative File Jacket** – 9"X13" Page size, Canary Yellow Tag Board, Black ink front & back of front cover page only **back page blank** w/ two hole punch on top (centered)		
9	**Dividers Multi-Color** – 9"x11" - 8 Tab Dividers per set, labeled, Multi Color	400 sets purchase yearly	
10	**Name Plate** – Wood Base, w/Black, brass double mounted, w/2 seals , w/name and title	On as needed basis	

	Description	Quantity	Special Instructions
	HUMAN RESOURCES:		
1	**Business Cards** - - 3½" X 2", Blue ink Raised Lettering, w/ gold foil stamp w/blue Raised lettering, Single sided print-500 per box, landscape layout	500 per box	6 people/ 1 box per ea
2	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, flat blue, w/ gold foil stamp seal 500 per box, plain with no window	4 boxes of 500 ea box	
3	**Interview Worksheet** -- 8.5" X 11" Black ink printing, single sided	5,000 ea	
4	**Interview Selection Form**-- 8.5" X 11" Black ink printing, gold seal w/black lettering	5,000 ea	
5	**Letterhead Paper** -- 8.5" X 11", Fine quality bond paper, blue lettering w/ gold foil stamp w/blue lettering, w/watermark print, 500 per ream	20 reams of 500	
6	**Drainage District #1 Application** -- 8.5" X 11" page, White paper, double sided print, 2 sheet application, all black ink printing, minor gray shading	4,000 ea page	2 pages double sided print
7	**County Of Hidalgo Application**-- 8.5" X 11" Page, White Paper, double sided print, 2 sheet application, all black ink printing, minor gray shading	12,000 ea page	2 pages double sided print
8	**Sheriff Department Application** - - 8.5" X 11" Page, White Paper, Single sided print, all black ink printing, 10 pages,	10,000 ea page	
9	**Sick Leave Donation Form**-- 8.5" X 11" Page, black ink printing, Single sided print, 4,000	4,000	
10	**Hidalgo County Employee Manuals** - 8.5" X 11" Page, Single sided black ink print, w/clear plastic cover page front and back in blue paper, white plastic comb binding	3,500	158 page Manual w/Blue Cover Page front & back
11	**Hidalgo County Personnel Policy Manual**-8.5" X 11" Page, w/4 index tab dividers per book, double sided black print for 54 pages, single sided print for 54 pages	1,500	106 page manual w/ Tan Color Cover & Back Page

	Description	Quantity	Special Instructions
	JUVENILE JUSTICE CENTER		
1	**LETTERHEAD PAPER** - 8.5" X 11", #20 Fine quality White Bond Paper, one side print, flat print blue, foil gold seal w/ blue, flat lettering, 500 per ream	10 reams	Light Blue shading
2	**VISITOR'S LABELS**- 4 ¼" x 3 ¼" White, Blue Flat Print, w/ Gold Foil Logo w/ blue lettering, 6 self peel labels per page		

3	**MAILING LABELS-** 4 ¼" X 3 ¼" White, blue Flat Print, w/ Gold Foil		
4	**Business Cards - -** 3½" X 2", Blue ink Raised Lettering, w/Blue and Gold Raised Seal w/ blue lettering, Single sided print-500 per box, landscape layout		
5	**Envelopes W/Logo -** Size 4 ⅛" x 9 ½", Standard Envelopes, flat blue lettering, w/ foil gold seal w/blue flat lettering seal 500 per box, Plain no window envelope		
6	**Policy And Procedures Manual -** 8.5" X 11", 241 Sheets per book, w/Navy Blue 3 Ring Binder w/Clear Front, with 23 Tabs in each book		
7	**Annual Report** 8.5" X 11" White Bond Paper, w/Blue Flat Print on cover stock. Plastic comb binding, front and back black ink printing,		

	Description	Quantity	Special Instructions
	PLANNING DEPARTMENT:		
1	**Approved Application** – 5 ½" X 8 ½" –Development Permit Posted Cards: Florescent Lemon Color, 10 point thickness, **90lb card** stock, white back, Numbered, Black ink w/Gray Watermark Seal	Pct 1=2650 Pct 2= 300 Pct 3=2650 Pct 4=2650	Starting No. 9295 Starting No. 1356 Starting No. 12981 Starting No. 12453
2	**Receipt Books -** 5 ½" X 8 ½"-3-Part NCR, **20 lb Paper** Sequence White, Canary, Yellow & Pink, 50 pages per book 2 Receipts per page, Die cut (tear out receipt) Each page paper copy white- Customer Copy, Canary Copy – Auditor's Copy and Pink Copy – Office Copy	27 Books of 100/Receipts Per book	Starting № Precinct 1 RECEIPT № 1-187001-1
3	**Receipt Books -** 5 ½" X 8 ½"-3-Part NCR, **20 lb Paper** Sequence White, Canary, Yellow & Pink, 50 pages per book 2 Receipts per page, Die cut (tear out receipt) Ea paper copy white-Customer Copy, Canary Copy – Auditor's Copy and Pink Copy – Office Copy	66 Books of 100/Receipts Per book	Starting № Precinct 2 RECEIPT № 2-70980-2/4
4	**Receipt Books -** 5 ½" X 8 ½"-3-Part NCR, **20 lb Paper** Sequence White, Canary, Yellow & Pink, 50 pages per book 2 Receipts per page, Die cut (tear out receipt) Ea paper copy white-Customer Copy, Canary Copy – Auditor's Copy and Pink Copy – Office Copy	27 Books of 100/Receipts per book	Starting № Precinct 3 RECEIPT № 3-39701-3
5	**Culvert Installation Work Order-** 8.5" X 11", 4 Part NCR, Paper Sequence-White, Canary Yellow, Pink and Green, Pre-numbered, Routing White-Customer Copy, Canary Yellow-Auditor's Copy, Pink- Office Copy, Green-Permanent Copy	12 Books / 25 Work orders per bk	Pre-numbered Starting № 0002151

	Description	Quantity	Special Instructions
	TREASURER'S OFFICE:		
1	**Letterhead Paper -** 8.5" X 11", #20 Fine quality Bond Paper, one sided print, flat GREEN ink print, foil gold seal w/ green flat lettering 500 per ream	1 ream of 500	
2	**Business Cards - -** 3½" X 2", GREEN ink Raised Lettering, w/ GREEN and Gold Raised Seal w/ GREEN lettering, Single sided print-250 per box, landscape layout	500 per box	
3	**Envelopes W/Logo -** Size 4 ⅛" x 9 ½", Standard Envelopes, flat GREEN lettering, w/ GREEN and gold seal w/ GREEN flat lettering seal 500 per box, with window	25- boxes 500 per box	
4	**Large Window Envelope** 5 ½ x 8 ¾, 2 ¾" x 5 ½ " window ½" from left 5/8 from top on 20lb paper	5- boxes 500 per box	

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HIDALGO COUNTY
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	Description	Quantity	Special Instructions
	TAX OFFICE		
	TAX ASSESSOR COLLECTOR		
1	**Business Cards - -** 3½" X 2", Black ink Raised Lettering, w/ gold raised stamp w/gold Raised lettering, Single sided print- landscape layout-- **glossy**	1000 per order	
2	**Business Cards - -** 3½" X 2", Black ink Raised Lettering, w/ gold raised stamp w/gold Raised lettering, Single sided print- landscape layout-	500 per order	
3	**Letterhead Paper** -- 8.5" X 11", Fine quality bond paper, black lettering w/ gray watermark seal w/picture in various stages of gray shade, 500 per ream	5000	
4	-8.5X11 Bou ppr,bnd, recy, rio bond plain paper WITH WATERMARK	100	
5	**Envelopes W/Logo #10 -** Size 4 ⅛" x 9 ½", Standard Envelopes, flat black and red print, w/ black flat print seal 500 per box, with window, IMPORTANT OPEN AT ONCE	1500	
6	**Envelopes W/Logo #9 -** Size 3 7/8 x 8 7/8" return envelopes, flat black print, w/ black flat print seal 500 per box, plain with no window	5000	
7	**Envelopes W/Logo #10 -** Size 4 ⅛" x 9 ½", Standard Envelopes, flat black print, w/ black flat print seal 500 per box, with NO window (TAX Assessor/Collector)	20,000 per order	
8	**Envelopes W/Logo #10 -** Size 4 ⅛" x 9 ½", Standard Window, rev flap, 24# ww, diagonal seam, gym seal printed	60,000 per order	
9	**Envelopes W/Logo #9 -** Size 1 1/8 x 3 ½ , Envelopes, flat black print, w/ black flat print seal with window	20,000 per order	
10	**Deputation Form:-** 8.5 x 11.14 Rio Grande Valley bond white 24 # 2/2 black & blue	250	
11	**Self Inking and Rubber Stamps:** Please see attached (3-5 each at a time)	5	
12	**Envelope---4 1/8" x 9 ½"** standard envelope #10 flat black print w/ black flat print w/blk print seal with window	5000	
	AUTOMOBILE DEPT PLUS ALL SUBSTATIONS		
1	**Business Cards - -** 3½" X 2", Black ink Raised Lettering, w/ gold raised stamp w/gold Raised lettering, Single sided print- landscape layout-	500 per order	
2	**Letterhead Paper** -- 8.5" X 11", Fine quality bond paper, black lettering w/ gray watermark seal w/picture in various stages of gray shade, 500 per ream	5,000	
3	**Envelopes W/Logo -** Size 4 ⅛" x 9 ½", Standard Envelopes, flat black print, w/ black flat print seal 500 per box, without windows (automobile License Dept)	7500	
4	**Envelopes W/Logo -** Size 4 ⅛" x 9 ½", Standard Envelopes, flat black print, w/ black flat print seal 500 per box, with no window(Automobile License Dept)	50 bxs of 500	
5	**Envelopes W/Logo -** 10 ½"x7 ½" Double-prong metal clasp w/reinforced eyelets for a secure closure Brown Clasp Envelopes/ 100 per box w/ black ink printing and black ink seal	10 bxs of 100	
6	**Envelopes W/Logo -** 12 ½" x6 ½" brown envelopes 500 per box w/ black ink printing and black ink seal w/gummed seal	10 bxs of 500	
7	**Deputation Cards-** 3.875 x 2.375 index color # 110 black	250	
8	**County Liquor Permit Rect:-** size 4 x 7.5 NCR 3 part white, canary, pink #17 black	150	50 per pack
9	**Refund Slips** size 7 x 3.25 off set , white 50# black padding with chipboard	3000 per order	

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	Description	Quantity	Special Instructions
	COMMISSIONER PRECINCT 3		
1	**Business Cards** -- 3½" X 2", Ink -Black Raised Lettering, w/Gold Foil Seal , Single sided print, portrait business card layout, 500 per each	1box of 500	9 people 1 box per ea/Portrait Card Layout
2	**Letterhead Paper** - 8.5" X 11", #20 Fine quality Bond White Linen Paper one sided print, raised blue ink print , gold foil stamp seal w/blue lettering, 500 sheets per ream	2 boxes/ of 500	
3	**Letterhead Paper** – 8.5" X 11", Linen Paper	2 boxes/ of 500	
4	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, flat Print, black ink and black ink seal 500 per box	2 boxes / Of 500	
5	**Landfill Form-** Legal Size Paper 8½" x 14" - One sided print, Black ink, 100 sheets per tablet, Portrait Top glue bind	50 Tablets of /100 sheets per	Glue Bind Top Tablet
6	**Parking Permit-** 3½" x 5 ½" Single sided print, White paper w/red lettering, glue bind top, 50 sheets per booklet	12 / 50 sheets per	Glue Bind Top Booklet

	Description	Quantity	Special Instructions
	139TH DISTRICT COURT:		
1	**Business Cards** - 3½" X 2", Black ink Raised Lettering, w/Gold Raised Seal , Single sided print, landscape layout	4 bxs. Of 500	
2	**Letterhead Paper** - 8.5" X 11", #20 Fine quality Bond Paper one sided print, flat black ink print , gold ink foil stamp seal, 500 sheets per ream	4 reams of 500	
3	**Order Of Release/Order Of Commitment** – 8.5" X 11" Paper Size, three (3) part NCR, Paper sequence all three parts white paper, 1 page **only** front and back print, 2nd and 3rd page front only (same as page 1)	2,000/3 part	Top Glue Bind
4	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, raised Print, black ink and Gold for seal 500 per box	2 boxes of 500	

	Description	Quantity	Special Instructions
	206TH DISTRICT COURT:		
1	**Letterhead Paper** - 8.5" X 11", #20 Fine quality Bond Paper, one sided print, raised black ink print , seal raised gold ink, 500 sheets per ream	2 reams of 500	
2	**Letterhead Paper** - 8.5" X 11" 25 % Cotton Paper		
3	**Order Of Release/Order Of Commitment** – 8.5" X 11" Paper Size, three (3) part NCR, Paper sequence all three parts white paper, 1 page **only** front and back print, 2nd and 3rd page front only (same as page 1)	2,000/3 part	Top Glue Bind
4	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, raised Print, black ink and Gold for seal 500 per box	2 boxes of 500	
5	**Juror's Handbook Pamphlets** -17 ½" X 9", Flat Print Black Ink – Double Sided, 4 fold pamphlet, Light Blue Paper	1,000	
6	**Business Cards** - 3½" X 2", Black ink Raised Lettering, w/Gold Raised Seal , Single sided print, landscape layout	1,000	
7	**Juror Tags** - 3½" x 2", Black flat Print, Red Paper Stock, Laminated w/thumb grip clip	14	

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	Description	Quantity	Special Instructions
	332TH DISTRICT COURT		
1	**Business Cards** - 3½" X 2", Black ink Raised Lettering, w/Gold Raised Seal , Single sided print, landscape layout	500 per order	
2	**Instructions to Jurors in Civil Cases** 5 ½ x 7" folded in half printed in black front and back in and out of	2000 per order	
3	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes flat black Print, and flat black ink for seal	2500 per order	
4	**Letterhead Paper** - 8.5" X 11" 25 % Cotton Paper- flat Print, black/gray ink	1000 per order	
5	**Order Of Release/Order Of Commitment** – 8.5" X 11" Paper Size, three (3) part NCR, Paper sequence all three parts white paper, 1 page **only** front and back print, 2nd and 3rd page front only 2nd page Yellow page and 3rd page in pink 2 hole punch on top	2500 per order	
6	**Order Of Referral For Mediation:** 8.5" X 11" 25 % Cotton Paper- Printed in front page in Black only	2000 per order	

	Description	Quantity	Special Instructions
	370TH DISTRICT COURT:		
1	**Letterhead Paper** - 8.5" X 11", #20 Fine quality Bond Paper one sided print, flat black ink print , gold ink foil stamp seal, 500 sheets per ream	1000 per order	
2	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, raised Print, black ink and Gold for seal 500 per box	1000 per order	

	Description	Quantity	Special Instructions
	389TH DISTRICT COURT		
1	**Letterhead** 8.5" x 11" Cotton Paper		
2	**Business Cards** - 3½" X 2", Black ink Raised Lettering, w/Gold Raised Seal , Single sided print, landscape layout		
3	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, Ink – Black and Red raised Print, black ink with Gold seal		
4	**Order Of Release/Order Of Commitment** – 8.5" X 11" Paper Size, three (3) part NCR, Paper sequence all three parts white paper, 1 page **only** front and back print, 2nd and 3rd page front only (same as page 1)		
5	**Certificate of Appreciation** – Gold in Blk letters		
6	**Juror's Handbook Pamphlets** -17 ½" X 9", Flat Print Black Ink – Double Sided, 5 fold pamphlet, Light Yellow Paper		

	Description	Quantity	Special Instructions
	398th DISTRICT COURT		
1	**Letterhead Paper** - 8.5" X 11", #20 Fine quality Bond Paper, one sided print, raised black and red ink print , seal raised gold	6 reams of 500	
2	**Letterhead Paper** - 8.5" X 11", 25% Cotton Paper		
3	**Business Cards** - 3½" X 2", Ink -Black and Red Raised Lettering, w/Gold Raised Seal , Single sided print, landscape layout	500 per box	5 people 1 bx per ea
4	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, Ink – Black and Red raised Print, black ink with Gold seal	6 boxes of 500	
5	**Order Of Release/Order Of Commitment** – 8.5" X 11" Paper Size, three (3) part NCR, Paper sequence all three parts white paper, 1 page **only** front and back print, 2nd and 3rd page front only (same as page one)	3,000 3-Part	Top Glue Bind

	Description	Quantity	Special Instructions
	430TH DISTRICT COURT		
1	**Letterhead** 8.5" x 11" Cotton Paper #20 Fine quality Bond Paper, one sided print, raised BLUE ink print , seal raised gold ink, 500 sheets per ream	1000	
2	**Business Cards -** 3½" X 2", BLUE ink Raised Lettering, w/Gold Raised Seal , Single sided print, landscape layout	500	
3	**Business Cards -** 3½" X 2", BLUE ink Raised Lettering in the front w/Gold Raised Seal , DOUBLE sided flat print in the back , landscape layout	500	
4	**Envelopes W/Logo -** Size 4 ⅛" x 9 ½", Standard Envelopes, Ink – Black and Red raised Print, black ink with Gold seal	1000	
5	**Juror's Handbook Pamphlets -**17 ½" X 9", Flat Print Black Ink – Double Sided, 5 fold pamphlet, Light BLUE Paper	500	

	Description	Quantity	Special Instructions
	CONSTABLE PRECINCT No 1		
1	**Business Cards** – 3 ½" x 2", Blue Ink, w/Watermark Seal (twelve individuals) Single sided flat print, Landscape layout	500 per box	12 people/ 1 box per each
2	**Field Contact Card** – Index Card 5" x3",Black Ink, Double sided flat print, white stock card	2,000	
3	**Building Check Card** – 4 ½" x 5 ½" – Black Ink, Single sided flat Print w/2 Logos (black ink) white stock card	500 ea	
4	**Warning Card** – 4 ½" x 5½" – Black Ink, Single Sided flat Print w/2 Logos (black ink) Neon Orange Stock Card: **ADHESIVE BACK**	2,000	
5	**Notice/Aviso – Door Hanger Card** 8 ½" x 3 ¾" Black Ink, Double Sided flat print (English one side/Spanish other side) Neon Yellow Card Stock w/die cut	5,000	
6	**Vehicle Impoundment** –Inventory Record – 7 ½" x 5", 4 Part NCR, Paper Color Sequence- White, Canary Yellow, Pink and Golden Rod, Black Ink, Single Sided flat print, 25 sheets per book	100 bks of 25 sheets per bk	
7	**Hidalgo County Constable Pct. 1 Warning Book** – 6" x 4 ¼" -2 part white and canary yellow paper sequence, black ink single sided flat print, 50 sheets per book	200 bks of 50 pgs per bklt.	Top Glue Bind
8	**Ticket Book** – 5 ¼" x 7 ¾" – 4 Part NCR, Paper Color Sequence-White, canary yellow, pink and golden rod, double sided print, black ink flat print, number sequence in red ink, 50 sheets per book	200 books of 50 pages per bk	Starting # **varies** Top Bind
9	**Official Receipt For Constables Fees** – 3 part NCR – Paper Color Sequence – White, Canary Yellow, Pink, Black ink, single sided flat print Number Sequence black ink, three (3) Receipts per page, 100 sheets per book, Die cut (tear out rcpt)	10 books of 100 sheets per bk.	Starting Number **varies** Side Glue bind

	Description	Quantity	Special Instructions
	CONSTABLE PRECINCT No 2		
1	**Letterhead Paper** – 8.5" X 11", #20 Bond Paper 92 Brightness one sided print, flat Print, black/gray ink, watermark seal, 5,000 sheets per box	2 boxes of 5,000	
2	**Business Cards** – 3 ½" x 2", Black Card w/ Gold Lettering w /Seal, Single sided print, landscape layout	3 bxs of 1,000	
3	**Business Cards -** 3½" X 2", Black ink Raised Lettering, w/Seal, Single sided print, landscape layout	4 bxs of 1000	
4	**Envelopes W/Constable Logo -** Size 4 ⅛" x 9 ½", Standard Envelopes, Flat Print, Black Ink,	4 boxes of 500	

5	**Official Receipt For Constables Fees** – 3 part NCR – Paper Color Sequence – White, Canary Yellow, Pink, Black ink, single sided flat print Number Sequence black ink three (3) Receipts per page, 100 sheets per book, Die cut (tear out receipt)	20 books of 100 sheets per bk	Side Glue Bind
6	**Ticket Book** – 5 ¼" x 7 ¾" – 4 Part NCR, Paper Color Sequence- White, canary yellow, pink and golden rod, double sided print, black ink flat print, number sequence in red ink,	50 books of 20 sheets per bk	Top Bind
7	**Warning Flyers** - Size: 8 ½" x 11", Peel Stick, Neon Yellow, Black ink one sided flat print	4 boxes of 5,000	
8	**Advertencia Flyer-** Size 8 ½" x 11", Peel Stick, Limeade Green, Black ink one sided flat print	4 boxes of 5,000	

	Description	Quantity	Special Instructions
	CONSTABLE PRECINCT No. 3:		
1	**Letterhead Paper** – 8.5" X 11", #20 Bond Paper 92 Brightness one sided print, flat Print, 2 Color Ink (Blue/Gold),w/seal (gold/blue), 500 sheets per ream	4 reams per order	
2	**Notice/Aviso – Door Hanger Card** 8 ½" x 3 ¾" Black Ink, Double Sided flat print (English one side -Spanish other side) Neon Orange Card Stock w/die cut	2,000 per order	Double sided print English & Spanish
3	**Envelopes W/Constable Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, Flat Print, 2 color ink Blue and Gold, 2 color seal (Blue and Gold 500 per box	4 bxs /500 per order	
4	**Vehicle Impoundment** –Inventory Record – 7 ½" x 5", 4 Part NCR, Paper Color Sequence- White, Canary Yellow, Pink and Golden Rod, Black Ink, Single Sided flat print, 25 sheets per book	80/25 per bk per order	
5	**Business Cards** - 3½" X 2", Blue and Gold ink Raised Lettering, w/Seal two colors blue/gold, Single sided print, 500 per box, 8 individuals, landscape layout	250 per box per order	8 people/ 1 box per each
6	**Business Cards** - 3½" X 2", Blue and Gold ink Raised Lettering, w/Seal two colors blue/gold, Single sided print, landscape layout	2 boxes of 1000 per order	
7	**Warning Flyers** – Size 8 ½" x 11", Peel Stick, Neon Orange, Black Ink one sided flat print	750 sheets per order	
8	**Advertencia Flyers** – Size 8 ½" x 11", Peel Stick, Neon Limeade Green, Black Ink one sided flat print,	750 sheets per order	
9	**Warning Notice To Vacate** – Size 8½" x 11, Peel Stick, Neon Yellow, Black Ink one sided flat print,	750 sheets per order	
10	**Ticket Book** – 5 ¼" x 7 ¾" – 4 Part NCR, Paper Color Sequence- White, canary yellow, pink and golden rod, double sided print, black and red ink flat print, number sequence in red ink, 25 sheets per book,	40-booklets/ 25 sheets per bk per order	Starting **№ 6000** Top Glue Bind
11	**Official Receipt For Constables Fees** – 3 part NCR – Paper Color Sequence White, Canary Yellow, Pink, Black ink, single sided flat print Number Sequence black ink, three (3) Receipts per page, 100 sheets per book, Die cut (tear out receipt)		Starting Number **11162** Side Glue Bind

	Description	Quantity	Special Instructions
	PUBLIC DEFENDER'S OFFICE		
1	**Business Cards - -** 3½" X 2", Black ink Raised Lettering, w/ Raised Gold Seal and lettering, Single sided print-500 per box, landscape layout	19 boxes of 500	
2	**Letterhead Paper** - 8.5" X 11", #20 Fine quality White Bond Paper, one sided print, flat print blk, foil gold County seal	Ream of 500	
3	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, flat print blk, foil gold County seal with window envelope	box of 500	
4	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", White Wove , Standard Envelopes, flat print blk, Gold foil County seal without window	box of 500	

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	Description	Quantity	Special Instructions
	JUSTICE OF THE PEACE PRECINCT 1 PLACE 1:		
1	**Application For Birth Or Death Record-** 8½" X 11" Page size, Double sided print, black ink printing One side English other side Spanish		
2	**Magistrate's Warning -** 8½" X 11" Page Size, single sided print, black ink printing	1,000 ea pg	
3	**Community Hours Form-** 8½" X 11" Page Size single sided print, black ink printing	1,000 ea pg	
4	**Plaintiff's Original Petition Form -** 8½" X 11" Page Size, Single sided print, black ink printing 2 pages	1,000 ea pg	
5	**Instructions For Filing Suit Form - -** 8½" X 11" Page Size, Single sided print, black ink printing, 2 pages	1,000 ea pg	
6	**Driving Safety Course Request- -** 8½" X 11" Page Size, Single sided print, black ink printing, 1 page form 2nd page – Half page – print 2 times – Die cut on center of page	1,000 ea pg	
7	**Application For Emergency Commitment -**8½" X 11" Page Size, Single sided print, black ink printing, 4 page form	1,000 ea pg	
8	**Letterhead Paper -** 8.5" X 11", #20 Fine quality Bond Paper one sided print, flat black ink print , 500 sheets per ream	1 ream of 500	
9	**Business Cards -** 3½" X 2", Blue and red ink, flat print, w/red watermark Seal and lettering, Single sided print-500 per box, landscape layout	2 boxes of 500	
10	**Envelopes W/Logo -** Size 4 ⅛" x 9 ½", Standard Envelopes, flat Print, black ink and black ink seal 500 per box, no window,	2 boxes of 500	
11	**Envelopes W/Logo -** Size 4 ⅛" x 9 ½", Standard Envelopes, flat Print, black ink and black ink seal 500 per box, with window	3 boxes of 500	
12	**Printed Envelope-** Size 4 ⅛" x 9 ½", Standard Envelopes, flat Print, black ink. 500 per box	3 Boxes of 500	
13	**Certificate Of Vital Record Paper –** Size 8.5"x11" Page Size, single sided print (PLEASE REFER TO SAMPLE) (NUMBERED)	1,000	
14	**Certificate Of Vital Record Paper –** Size - 8½" X 14" Legal Page, single sided print (PLEASE REFER TO SAMPLE) (NUMBERED)	1,000	

	Description	Quantity	Special Instructions
	DISTRICT ATTORNEY		
1	**Letterhead Paper -** 8.5" X 11", #20 Fine quality Bond Paper one sided print, flat black ink print gold in foil w/Gold Raised Seal and lettering, stamp seal, 500 sheets per ream	5 boxes of 500	
2	**Manila Folder-** Special die cut end with printing	10,000	
3	**Business Cards -** 3½" X 2", Black ink Raised Lettering, w/Gold Raised Seal and lettering, Single sided print-500 per box, landscape layout	500 per box	
4	**Worthless Check Affidavit –** 2 part NCR, Paper color sequence white and pink, one sided flat print, black ink only	9000	
5	**Authorization For Medico legal Examination -** 8.5" X 11" Paper size, 3 Part NCR, Paper color sequence-White, Canary Yellow and Pink, Black ink printing, Single sided print	1,000	
6	**Envelopes W/Logo -** Size 4 ⅛" x 9 ½", Standard Envelopes, flat Print, black ink and black ink seal 500 per box, with window, (Checks Department)	10 boxes of 500	
7	**Envelopes W/Logo -** Size 4 ⅛" x 9 ½", Standard Envelopes, flat Print, black ink and gold foil seal 500 per box, with window, (Misdemeanor Department)	20 boxes of 500	
8	**Envelopes W/Logo -** Size 4 ⅛" x 9 ½", Standard Envelopes, flat Print, black ink w/ gold foil seal 500 per box, no window	8 boxes of 500	
9	**Victim Impact Statement -** 8.5" X 11" Letter size paper, black ink print w/Gold Raised Seal and lettering seal, double sided print	5,000 per year	

10	**Checks Receipt** - 8.5" X 11" Letter size Paper, watermark gray seal and lettering, 2 receipts per page, Preferrded Cut	5,000	
11	**Check Writer Flyers** -8.5" X 11" Letter size paper, Canary Yellow Paper w/ white and red lettering on black background, Heavy weight paper, coated 80-110 lb. paper	500	
12	**Misdemeanor Complaints** - 8.5" X 11" Letter size paper,3-part NCR, Black ink printing, continuous feed	10,000	
13	**Criminal Manila Folders**- Legal Size, Folder Stock, End tab, ½ Cut Folders w/ black ink print, 1,000 per box… Felony	10 boxes of 1,000	

COUNTY COURT LAW #4 (Judge Fred Garza)			
	Description	**Quantity**	**Special Instructions**
1	**Letterhead Paper** - 8.5" X 11", #20 Fine quality Bond Paper one sided print, flat BLUE ink print gold in foil stamp seal,	5000	
2	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, flat Print, BLUE ink w/ gold foil seal 500 per box, no window	1000	
3	**Business Cards** – 3 ½" x 2", BLUE Raised Lettering, with Gold Foil Seal, Single sided Print, Portrait Landscape Layout, 500 per box	1000	
4	**Certificate of Appreciation** – Gold in BLUE letters	5000	

COUNTY COURT # 6 (Judge Albert Garcia)			
	Description	**Quantity**	**Special Instructions**
1	**Letterhead Paper** - 8.5" X 11", #20 Fine quality Bond Paper one sided print, raised BLUE ink print gold in foil stamp seal,	5000	
2	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, raised Print, BLUE ink w/ gold foil seal 500 per box, no window	1000	
3	**Business Cards** – 3 ½" x 2", BLUE Raised Lettering, with Gold Foil Seal, Single sided Print, Portrait Landscape Layout, 500 per box	1000	

COUNTY COURT # 7 (Judge Rolando Cantu)			
	Description	**Quantity**	**Special Instructions**
1	**Letterhead Paper** - 8.5" X 11", #20 Fine quality Bond Paper one sided print, Blk/Gold ink Raised Lettering, print gold in foil stamp seal,	5000	
2	**Envelopes W/Logo** - Size 4 ⅛" x 9 ½", Standard Envelopes, Blk/Gold ink Raised Lettering,/ gold foil seal 500 per box, no window 25% cotton	1000	
3	**Business Cards** – 3 ½" x 2", Blk/Gold ink Raised Lettering, with Gold Foil Seal, Single sided Print, Portrait Landscape Layout, 500 per box	1000	

	Description	**Quantity**	**Special Instructions**
	DISTRICT CLERKS		
1	**Business Cards** – 3 ½" x 2", Brown and Orange Raised Lettering, with Gold Foil Seal, Single sided Print, Portrait Landscape Layout,	30 boxes 500 per box	1-9 persons/ 1 box
2	**Business Cards** – 3 ½" x 2", Brown and Orange Raised Lettering, with Gold Foil Seal, Single sided Print, Portrait Landscape Layout,	500 per box	1-9 people/1 box per each
3	**Envelopes W/Seal**- - Size 4 ⅛" x 9 ½", Standard Envelopes, flat Print, Black and Red ink and black ink seal, Light Blue Envelopes, With Window	120 boxes of 500	
4	**Envelopes W/Seal** Size 4" x 8 ¾", Standard Envelopes, flat Print, black ink and watermark seal, Canary Yellow Envelopes, No Windows	120 boxes of 500	

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	Description	Quantity	Special Instructions
	JAIL DEPARTMENT		
1	**Inmate Request Forms-** 8½" X 11" Page Size, Single sided print, black ink print, 3-Part NCR, All copies white paper, top binding	30,000 ea	
2	**Bail Bond Fee Refund Forms-** 8½" X 11" Page Size, Single sided print, black ink print, 3-Part NCR, Paper Color Sequence: White, Canary Yellow, Pink, 2-Hole Top Center Punch, With Number sequence in the upper right hand corner, top binding	300	

	Description	Quantity	Special Instructions
	LAW ENFORCEMENT		
1	**Administrative Action Form –** Size 8 ½" x 5", Single sided print, black ink print, 2-Part NCR, Paper color sequence: White, Canary Yellow, top glue	10,000	
2	**Evidence Cards** – 5" X 4¼" Card Stock, White Paper, Single sided print, Black ink	6,000	
3	**Evidence/Inventory Control Report –** Legal Size Paper, 8½" X 14" Page Size, Single sided print, black ink print, 3-Part NCR, Paper Color Sequence: White, Canary Yellow, Pink,	1,000	
4	**Civil And Warrants Writ Of Possession Notice –** Letter Size, 8½" X 11" Card Stock Single sided print, red ink print,	1,000	
5	**Name Placement Card 10" x 8"-** Beige card stock (FFCC66) Ink color dark brown (possibly 663300 or 330000), Score across center of card	500	
6	**Jr. Sheriff Badge Stickers-3"** Roll, black background with Gold Foil Seal	5,000 stickers	
7	**Child ID Card –** 8 ½" X 5½" Manila stock paper, 2 color dark blue (possibly 000033 or 000066) with seal gold/blue color w/double sided tape ½'x 2" back to Back printing, score across center of paper	5,000	
8	**Operation Child Safeguard Flyers –** 8½" X 11" Page Size, Eggshell Color Coated Paper, w/pictures, Red and black ink flat print, gold ink Logo	5,000	
9	**Recruitment Flyers –** 8½" X 11" Page Size, Eggshell color coated Paper, w/pictures, Red and black ink flat print, gold ink Logo w/ blue lettering, back to back printing, tri-fold (score)	5,000	
10	**Latent Fingerprint Index Card-**Size 3"x5", White, Black ink print, front side print	5,000	
11	**Latent Print Envelope –** 6½" X 3 ½", White Envelope, Black Ink, One front side print	2,000	
12	**Official Photograph** – 3" X 2½", White Index Card Stock, Black ink, front side print	2,000	
13	**Envelope –** 5 ½" X 3¼", Manila Envelope, Black ink, front side print	3,000	
14	**Business Cards –**3 ½" x 2" 1 sided gold sheriff's emblem on the left hand side with black raised letters with room enough for each individual's name centered fax #, phone # and email address (cream linen)	1 box of 250	
15	**Business Cards** – 3 ½" x 2" 2 sided front and back-Front side gold sheriff's emblem on the left hand side with black raised letters with room enough for each individual's name centered fax #, phone # and email address Back side all black letters (cream linen)	1 box of 250	
16	**Citation Books** Size 8 1/2" x 5", top binding (Perforated) Black ink print and red ink, 4 carbonless paper with each one having it's only individual printing in the back, (1st white paper with black and red ink, 2nd yellow paper with black and red ink, 3rd pink paper with black and red ink, and 4th paper blue paper with black and red ink. With Sheriff's logo (Blk) in the middle of each carbonless paper.	250	
17	**Time Earned/Absence Request Form-** 8½" X 11" Page Size, Single sided print, black ink print, 3-Part NCR, All copies white paper, top binding (Perforated) Paper Color Sequence: Green, Canary Yellow, Pink	5,000	
18	**Field Interview Cards** 8½" X 5 1/2" Page Size, double sided print, black ink print, Hidalgo County Sheriff's emblem on the upper left hand corner. (front) (back) SYNOPSIS: 13 LINES	5,000	
19	**Impound Books–** 8" x sheet top binding (Perforated) with a manila cover 8", Black Ink, 4 part carbonless sheets 1st is white, 2nd is yellow, 3rd pink, and 4th orange with no printing in the back	100	
20	**Maintenance Books–** 9" X 5 ½ ", 1st White carbonless paper, 2nd yellow paper, Black ink, front print top binding (Perforated)	250	

21	**Offense/Incident Reports-front and back** 8½" X 11" Page Size, White Paper, double sided print, Black ink	30,000	
22	**Offense Reports-Narrative** 8½" X 11" Page Size, White Paper, Single sided print, black ink print	40,000	
23	**Offense Reports-Property Reporting** 8½" X 11" Page Size, White Paper, double sided print, Black ink	10,000	
24	**Victim's Bill of Rights Pamphlet** 8 1/2 " x 5 3/4"- white card Ink color black to be folded (3) tri-fold (score)	5,000	
25	**Inmate Trust Receipt Book**---7.25 X 11 (4 up manifold Book/Numbered) 3 part carbonless (white, yellow, pink) NOTE 3rd. page without manifold Black 1-side, All parts the same 4 up receipt book, Repeat order sequential number.	200	
26	**DIC-24 Statutory Warning**--8.5 x 11, 15#cb white, 14.5#cf yellow carbonless paper, black ink 1 side, shrink wrap in 250's	100	
27	**DIC-25 Notice of Suspension** Temp. Driving Permit--8.5 x 11, 15#cb white, 14.5#cf yellow, carbonless paper, black ink 2 sides, shrink wrap in 250's	100	
28	**Motor Pool Service Request**--- 8 ½ x3 ¾ Blk lettering	1000	
29	**Motor Pool Service Request sticker**--- 4" x 2" Blk Lettering roll	1000	
30	**The State of Texas Statement of Elected/ Appointed Officer** ---8.5x11, 20# bond, reflex blue & black ink 1 side, pad in 100's shrink wrap in 500's	300	
31	**Deputation** : 8.5 x 14.24# bond, reflex blue and black ink on 2 sides, shrink wrap in 500's	300	
32	**Operation Child Safeguard** 17x22" Poster: Full Glossy Color	500	

	Description	Quantity	Special Instructions
	HEALTH AND HUMAN SERVICES		
1	**Envelopes W/Logo -** Size 4 ⅛" x 9 ½", Standard Envelopes, flat blue, w/ blue flat print seal 500 per box, plain with no window	80 boxes of 500 per box	
2	**Letterhead Paper --** 8.5" X 11", Fine quality bond paper, blue raised lettering w/ gold raised seal, 500 per ream	20 reams of 500	
3	**Receipt Books** - 8.5" X 11" Page Size, 3 receipts per page, 3 part NCR, Paper sequence White, Canary Yellow and Pink, all black ink print, 150 receipts per book, Numbered, 4 part tear out receipt (die cut)	130 books per year of 150 receipts per book	9 Different Number Sequence
4	**Application For On-Site Sewage Facilities-** 8½" X 11" Page Size, Two Part NCR, Black Ink Printing, Paper Color Sequence: White, Canary Yellow	2,000 per order	
5	**Technical Information For On-Site-**8½" X 11" Page Size, Two Part NCR, black ink printing, Paper color sequence: White, Canary Yellow,	2,000 per order	
6	**Authorization To Construction-**8½" X 11" Page Size, Two Part NCR, Black ink printing, Paper color sequence: White, Canary Yellow	2,000 per order	
7	**Soil Evaluation Report Information** 8½" X 11" Page Size, Blue color ink printing, Double sided print	2,000 per order	
8	**Food Service Inspection Report**8½" X 11" Page Size, Black ink printing, 3 Part NCR, Paper color sequence: White, Canary Yellow and Pink , Double Sided Print, w/multiple gray shading	2,000 per order	Shading/doubl e sided print
9	**On Site Sewage Inspection Report -** 8½" X 11" Page Size, Three Part NCR, Black ink printing, Paper color sequence: White, Canary Yellow and Pink	2,000 per order	
10	**Services Offered Pamphlet –English -** 8½" X 11" Page Size, Coated paper , offset printing, various color images, with black ink printing, tri-fold pamphlet, Light blue paper, double sided print	5,000 per order	
11	**Services Offered Pamphlet –Spanish** - 8½" X 11" Page Size, Coated paper , offset printing, various color images, with black ink printing, tri-fold pamphlet, Light blue paper, double sided print	5,000 per order	
12	**Keep Your Germs To Yourself-English-**8½" X 11" Page Size, Single sided print, green and black ink printing	1,000 per order	
13	**Contenga Sus Gérmenes-Spanish-**8½" X 11" Page Size, Single sided print, green and black ink printing	1,000 per order	
14	**Stop The Flu-**8½" X 11" Page Size, Single Sided Print, Black Ink Printing With/Yellow Highlight	1,000 per order	
15	**ALTO A LA GRIPE -**8½" X 11" Page Size, Single Sided Print, Black Ink Printing With Yellow Highlight	1,000 per order	

HIDALGO COUNTY
EXHIBIT "B"
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

METHOD OF DELIVERY:

F.O.B. INSIDE DELIVERY _____

THIRD PARTY DELIVERY _____

Description	Estimated Quantity	Unit Price	Total Price
PURCHASING DEPARTMENT			
Terms and Conditions Printed	30,000 per order		

Description	Estimated Quantity	Unit Price	Total Price
ADULT PROBATION DEPARTMENT			
Appointment Cards	6,000 per year		
Probationer Acknowledgment Form	2,000 per year		
Initial Assessment Form	1,000 per year		
Court Information Form	1,200 per year		
Community Service Restitution ID Card	4,000 per year		
Court Notes	2,000 per year		
Community Service Restitution Program Rules	2,000 per year		
Authorization To Release Information	2,000 per year		
Employment Search Forms	1,000 per year		
Family History Information	6,000 per year		
Field Visit Log	2,000 per year		
Gun Control Act	3,000 per year		
Guidelines For Payment To The Acct. Dept.	6,000 per year		
Home Visit Cards	1,000 per year		
Intake Checklist	3,000 per year		
Leave Request	2,000 per year		
Intake Appt. Referral	3,000 per year		
Monthly Report (By Mail)	3,000 per year		
Monthly Report (In Person)	3,000 per year		
Office Rules And Regulations	3,000 per year		
Probationer Acknowledgment Form			
Personal Data Form	2,000 per year		
Probationer Monthly Report Sign-In-Ledger	1,000 per year		
Payment Schedule	1,500 per year		
Receptionists' Slips	1,000 per year		
Records Control Unit Processing Checklist	3,000 per year		
R.C.U. Intake File Tracking Form	3,000 per year		
Referral Cards	1,000 per year		
Reassessment Form -	1,000 per year		
TCIC/NCIC Request	500 per year		
Sign-In Roster	500 per year		
Scanning Checklist	3,000 per year		
TEAS DPS Inquiry Log	4,000 per year		

Telephone Message	4,000 per year		
Travel Permit Slips	3,000 per year		
Telephone Log-	1,500 per year		
Website Log	2,000 per year		
Envelopes W/Logo	4 boxes of 500		
Envelopes W/Logo	4 boxes of 500		
Pre-Numbered Receipts	60,000 per year		

Description	Estimated Quantity	Unit Price	Total Price
COUNTY AUDITORS OFFICE:			
Letterhead Paper	500		
	1000		
Letterhead Paper	500		
	1000		

Description	Estimated Quantity	Unit Price	Total Price
COUNTY CLERKS OFFICE:			
Recreational Fishing Regulations Cards	1,000		
Recreational Hunting Regulations Cards	1,000		
Business Cards			
Business Cards			
Envelopes W/Logo with window	40 boxes of 500 per box		
Envelopes W/Logo with no window	40 boxes of 500 per box		
Envelopes W/Logo, with window	40 boxes of 500 per box		
Letterhead Paper	30 reams of 500 sheets		
Certificate Of Withdrawal From Business	10,500 ea		
Assumed Name Certificate	10,500 ea		
Newly Wed Letter	10,000ea		
Scratch Pads	500 pads of		
Birth/Marriage Envelopes	6,000		
Booklet Envelopes	6,000 per order		

Description	Estimated Quantity	Unit Price	Total Price
H.I.D.T.A. TASK FORCE:			
Envelopes W/Logo	4 boxes of 500		
Letterhead Paper	4 reams of 500		
Business Cards	1 box of 500 Per each		
Mailing Labels	Needed every other year		
Vehicle Impoundment Report	500		
Receipt For Forms	500		
Investigative File Jacket (Light Blue)	500		

Investigative File Jacket (Canary Yellow)	500		
Dividers Multi-Color	400 sets purchase yearly		
Name Plate	On as needed basis		

Description	Estimated Quantity	Unit Price	Total Price
HUMAN RESOURCES:			
Business Cards	500 per box		
Envelopes W/Logo	4 boxes of 500 ea box		
Interview Worksheet	5,000 ea		
Interview Selection Form	5,000 ea		
Letterhead Paper	20 reams of 500		
Drainage District #1 Application	4,000 ea page		
County Of Hidalgo Application	12,000 ea page		
Sheriff Department Application	10,000 ea page		
Sick Leave Donation Form	4,000		
Hidalgo County Employee Manuals	3,500		
Hidalgo County Personnel Policy Manual	1,500		

Description	Estimated Quantity	Unit Price	Total Price
JUVENILE JUSTICE CENTER			
Letterhead Paper	500		
	1000		
Visitor's Labels			
Mailing Labels			
Business Cards	500		
	1000		
Envelopes W/Logo	4 boxes of 500 ea box		
Policy And Procedures Manual	1000		
Annual Report	1000		

Description	Estimated Quantity	Unit Price	Total Price
PLANNING DEPARTMENT			
Approved Application	Pct 1=2650		
	Pct 2= 300		
	Pct 3=2650		
	Pct 4=2650		
Receipt Book	27 Books of 100/Receipts Per book		
Receipt Books -	66 Books of 100/Receipts Per book		
Receipt Books	27 Books of 100/Receipts		

	per book		
Culvert Installation Work Order---/25 Work orders per bk	12 Books		

Description	Estimated Quantity	Unit Price	Total Price
TREASURER'S OFFICE			
Letterhead Paper	1 ream of 500		
Business Cards	500 per box		
Envelopes W/Logo	25- boxes 500 per box		
Large Window Envelope	5- boxes 500 per box		

Description	Estimated Quantity	Unit Price	Total Price
TAX OFFICE			
Business Cards	1000 per order		
Business Cards	500 per order		
Letterhead Paper	5000		
Paper plain with WATERMARK 8.5X11Bou ppr,bnd, recy, rio bond	100		
Envelopes W/Logo #10	1500		
Envelopes W/Logo #9	5000		
Envelopes W/Logo #10	20,000 per order		
Envelopes W/Logo #10	60,000 per order		
Envelopes W/Logo #9	20,000 per order		
Deputation Form	250		
Self Inking and Rubber Stamps	5		
Envelope---4 1/8" x 9 ½"	5000		
AUTOMOBILE DEPT PLUS ALL SUBSTATIONS			
Business Cards	500 per order		
Letterhead Paper	5,000		
Envelopes W/Logo	7500		
Envelopes W/Logo	50 bxs of 500		
Envelopes W/Logo	10 bxs of 100		
Envelopes W/Logo	10 bxs of 500		
Deputation Cards- 3.875 x 2.375 index color # 110 black	250		
County Liquor Permit Rect:	150		
Refund Slips	3000 per order		

Description	Estimated Quantity	Unit Price	Total Price
COMMISSIONER PRECINCT 3			
Business Cards	1box of 500		
Letterhead Paper - 8.5" X 11", #20 Fine quality	2 boxes/ of 500		
Letterhead Paper – 8.5" X 11", Linen Paper	2 boxes/ of 500		
Envelopes W/Logo	2 boxes /of 500		

Landfill Form- Legal Size Paper	50 Tablets of /100 sheets per		
Parking Permit	12 / 50 sheets per		

Description	Estimated Quantity	Unit Price	Total Price
139TH DISTRICT COURT:			
Business Cards	4 bxs. Of 500		
Letterhead Paper	4 reams of 500		
Order Of Release/Order Of Commitment	2,000/3 part		
Envelopes W/Logo	2 boxes of 500		

Description	Estimated Quantity	Unit Price	Total Price
206TH DISTRICT COURT:			
Letterhead Paper #20 Fine quality Bond Paper	2 reams of 500		
Letterhead Paper - 8.5" X 11" 25 % Cotton Paper			
Order Of Release/Order Of Commitment	2,000/3 part		
Envelopes W/Logo	2 boxes of 500		
Juror's Handbook Pamphlets	1,000		
Business Cards	1,000		
Juror Tags	14		

Description	Estimated Quantity	Unit Price	Total Price
332TH DISTRICT COURT			
Business Cards	500 per order		
Instructions to Jurors in Civil Cases	2000 per order		
Envelopes W/Logo	2500 per order		
Letterhead Paper	1000 per order		
Order Of Release/Order Of Commitment	2500 per order		
Order Of Referral For Mediation:	2000 per order		

Description	Estimated Quantity	Unit Price	Total Price
370TH DISTRICT COURT			
Letterhead Paper	1000 per order		
Envelopes W/Logo	1000 per order		

Description	Estimated Quantity	Unit Price	Total Price
389TH DISTRICT COURT			
Letterhead	1000		
Business Cards	500		
Envelopes W/Logo	1000		
Order Of Release/Order Of Commitment	500		

Certificate of Appreciation	500		
Juror's Handbook Pamphlets	500		

Description	Estimated Quantity	Unit Price	Total Price
398th DISTRICT COURT			
Letterhead Paper - 8.5" X 11", #20 Fine quality Bond Paper,	6 reams of 500		
Letterhead Paper - 8.5" X 11", 25% Cotton Paper			
Business Cards	500 per box		
Envelopes W/Logo	6 boxes of 500		
Order Of Release/Order Of Commitment	3,000 3-Part		
Description	**Estimated Quantity**	**Unit Price**	**Total Price**
430TH DISTRICT COURT			
Letterhead	1000		
Business Cards	500		
Business Cards, DOUBLE sided print, landscape layout	500		
Envelopes W/Logo	1000		
Juror's Handbook Pamphlets -	500		

Description	Estimated Quantity	Unit Price	Total Price
CONSTABLE PRECINCT No 1			
Business Cards	500 per box		
Field Contact Card – Index Card	2,000		
Building Check Card	500 ea		
Warning Card	2,000		
Notice/Aviso – Door Hanger Card	5,000		
Vehicle Impoundment	100 books of 25 sheets per bk		
Hidalgo County Constable Pct. 1 Warning Book	200 books of 50 pages per bklt.		
Ticket Book	200 books of 50 pages per bk		
Official Receipt For Constables Fees	10 books of 100 sheets per bk.		

Description	Estimated Quantity	Unit Price	Total Price
CONSTABLE PRECINCT No 2			
Letterhead Paper	2 boxes of 5,000		
Business Cards – 3 ½" x 2", Black Card w/ Gold Lettering	3 bxs of 1,000		
Business Cards - 3½" X 2", Black ink Raised Lettering,	4 bxs of 1000		
Envelopes W/Constable Logo	4 boxes of 500		
Official Receipt For Constables Fees	20 books of 100 sheets per bk		

Ticket Book	50 books of 20 sheets per bk		
Warning Flyers	4 boxes of 5,000		
Advertencia Flyer	4 boxes of 5,000		

Description	Estimated Quantity	Unit Price	Total Price
CONSTABLE PRECINCT No. 3:			
Letterhead Paper	4 reams		
Notice/Aviso – Door Hanger Card	5,000		
Envelopes W/Constable Logo	4 bxs /500		
Vehicle Impoundment	80/25 per bk		
Business Cards	250 per box		
Business Cards	2 boxes of 1000		
Warning Flyers	750 sheets		
Advertencia Flyers –	750 sheets		
Warning Notice To Vacate	750 sheets		
Ticket Book	40-booklets/ 25 sheets per bk		
Official Receipt For Constables Fees			
Notice/Aviso – Door Hanger Card	500		

Description	Estimated Quantity	Unit Price	Total Price
PUBLIC DEFENDER'S OFFICE			
Business Cards	19 boxes of 500		
Letterhead Paper - #20 Fine quality Bond Paper-Ivory	4 reams		
Envelopes W/Logo, window envelope	8 boxes of 500 ea		
Envelopes W/Logo Plain No window envelope	8 boxes of 500 ea		
Letterhead Paper - #20 Fine quality White Bond Paper	10 reams		
Visitor's Labels	10,000 sheets		
Mailing Labels	5,000 sheets		

Description	Estimated Quantity	Unit Price	Total Price
JUSTICE OF THE PEACE PRECINCT 1 PLACE 1			
Application For Birth Or Death Record			
Magistrate's Warning	1,000 ea page		
Community Hours Form	1,000 ea page		
Plaintiff's Original Petition Form	1,000 ea page		
Instructions For Filing Suit Form	1,000 ea page		
Driving Safety Course Request	1,000 ea page		
Application For Emergency Commitment	1,000 ea page		
Letterhead Paper	1 ream of 500		

Business Cards	2 boxes of 500		
Envelopes W/Logo - Size 4 ⅛" x 9 ½", no window,	2 boxes of 500		
Envelopes W/Logo - Size 4 ⅛" x 9 ½", with window	3 boxes of 500		
Printed Envelope	3 Boxes of 500		
Certificate Of Vital Record Paper – Size 8.5"x11"	1,000		
Certificate Of Vital Record Paper – Size - 8½" X 14	1,000		

Description	Estimated Quantity	Unit Price	Total Price
DISTRICT ATTORNEY			
Letterhead Paper - 8.5" X 11", #20 Fine quality Bond Paper	20 boxes of 500		
Manila Folder- Special die cut end			
Business Cards - 3½" X 2"	2 boxes of 500		
Worthless Check Affidavit	10,000		
Authorization For Medico legal Examination	500		
Envelopes W/Logo - Size 4 ⅛" x 9 ½", Standard Envelopes, (Checks Department)	10 boxes of 500		
Envelopes W/Logo - Size 4 ⅛" x 9 ½", Standard Envelopes (Misdemeanor Department)	20 boxes of 500		
Envelopes W/Logo - Size 4 ⅛" x 9 ½", Standard	8 boxes of 500		
Victim Impact Statement	5,000 per year		
Check Receipt	10,000		
Check Writer Flyers	3,000		
Misdemeanor Complaints	10,000		
Criminal Manila Folders- Legal Size, Folder Stock, End tab, ½ Cut Folders w/ black ink print, 1,000 per box	10 boxes of 1,000		

Description	Estimated Quantity	Unit Price	Total Price
COUNTY COURT LAW #4 (JUDGE FRED GARZA)			
Letterhead Paper	5000		
Envelopes W/Logo	1000		
Business Cards	1000		
Certificate of Appreciation	5000		

Description	Estimated Quantity	Unit Price	Total Price
COUNTY COURT # 6 (JUDGE ALBERT GARCIA)			
Letterhead Paper,	5000		
Envelopes W/Logo	1000		
Business Cards	1000		

HIDALGO COUNTY
EXHIBIT "B"
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

Description	Estimated Quantity	Unit Price	Total Price
COUNTY COURT # 7 (JUDGE ROLANDO CANTU)			
Letterhead Paper	5000		
Envelopes W/Logo	1000		
Business Cards	1000		

Description	Estimated Quantity	Unit Price	Total Price
DISTRICT CLERKS			
Business Cards	500 per box		
Business Cards	500 per box		
Envelopes W/Seal- With Window	1000		
Envelopes W/Seal , No Windows	1000		

Description	Estimated Quantity	Unit Price	Total Price
JAIL DEPARTMENT			
Inmate Request Forms-	30,000 ea		
Bail Bond Fee Refund Forms	300		

Description	Estimated Quantity	Unit Price	Total Price
LAW ENFORCEMENT			
Administrative Action Form	10,000		
Evidence Cards	11,000		
Evidence/Inventory Control Report	1,000		
Civil And Warrants Writ Of Possession Notice	1,000		
Name Placement Card	500		
Sheriff Badge Stickers	10,000 stickers		
Child ID Card	5,000		
Operation Child Safeguard Flyers	5,000		
Recruitment Flyer	5,000		
Latent Fingerprint Index Card	5,000		
Latent Print Envelope	2,000		
Official Photograph	2,000		
Envelope	3,000		
Business Cards –3 ½" x 2" 1 sided	1 box of 250		
Business Cards – 3 ½" x 2" 2 sided front and back	1 box of 250		
Citation Books	250		
Time Earned/Absence Request Form-	5,000		
Field Interview Cards	5,000		
Impound Books	100		
Maintenance Books–	250		
Offense/Incident Reports-front and back	30,000		

Offense Reports-Narrative	40,000		
Offense Reports-Property Reporting	10,000		
Victim's Bill of Rights Pamphlet	5,000		
Inmate Trust Receipt Book	200		
DIC-24 Statutory Warning	100		
DIC-25 Notice of Suspension Temp. Driving Permit	100		
Motor Pool Service Request	1000		
Motor Pool Service Request sticker	1000		
The State of Texas Statement of Elected/ Appointed Officer	300		
Deputation	300		
Operation Child Safeguard 17x22" Poster:	500		

Description	**Estimated Quantity**	**Unit Price**	**Total Price**
HEALTH AND HUMAN SERVICES			
Envelopes W/Logo	80 boxes of 500 per box		
Letterhead Paper	20 reams of 500		
Receipt Books	130 books per year of 150 receipts per book		
Application For On-Site Sewage Facilities	4,000 per year		
Technical Information For On-Site	4,000 per year		
Authorization To Construction-	4,000 per year		
Soil Evaluation Report Information	4,000 per year		
Food Service Inspection Report	6,000 to 8,000 yearly		
On Site Sewage Inspection Report	4,000 per year		
Services Offered Pamphlet –English	30,000 per year		
Services Offered Pamphlet –Spanish	30,000 per year		
Keep Your Germs To Yourself-English	30,000 per year		
Contenga Sus Gérmenes-Spanish	30,000 per year		
Stop The Flu	30,000 per year		
Alto A La Gripe	30,000 per year		

BIDDER'S INFORMATION

BIDDER/COMPANY NAME:_____

ADDRESS:_____

CITY/STATE/ZIP CODE:_____

PHONE NUMBER:_____

E-MAIL ADDRESS:_____

CELLULAR NUMBERS:_____

FAX NUMBER:_____

AUTHORIZED SIGNATURE:_____

PRINTED NAME:_____

TITLE:_____

DATE:_____

EXHIBIT "C"

Insurance Requirements
Applicable to the Acquisition of Goods and /or Services
(other than Professional Services)

The Bidder awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the bidder in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. A Five Hundred Thousand Dollar ($500,000.00) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of County.

2. Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars ($300,000.00) per person and Five Hundred Thousand Dollars ($500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand ($500,000.00) arising out of the services provided to County hereunder.

3. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;

4. Workers compensation insurance in amounts established by Texas law, unless the Bidder is specifically exempted from the Texas Workers Compensation Act, Texas Labor Code Chapter 401, et. seq.

Hidalgo County will only accept certificates of insurance on an Acord form (as attached hereto). Certificates of insurance shall name Hidalgo County as additional insured and must be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

Revised 10/01/08

ACORD

CERTIFICATE OF INSURANCE

DATE (MM/DD/YY)

PRODUCER

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE

INSURED

INSURER A:

INSURER B:

INSURER C:

INSURER D:

INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THER TERMS. EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	**GENERAL LIABILITY** ☐ COMMERCIAL GENERAL LIABILITY ☐☐ CLAIMS MADE OCCUR ☐ OWNER'S & CONT. PROT ☐ OWNER'S PROTECTIVE LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY PROJECT ☐ LOC				EACH OCCURRENCE	$
					FIRE DAMAGE (Any one fire)	$
					MED (Any one person)	$
					PER & ADV INJURY	$
					AL AGGREGATE	$
					ODUCTS – COMP/OP AGG	$
B	**AUTOMOBILE LIABILITY** ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident)	$
					BODILY INJURY (Per person)	$
					BODILY INJURY (Per accident)	$
					PROPERTY DAMAGE (Per accident)	$
	GARAGE LIABILITY ☐ ANY AUTO				AUTO ONLY-EA ACCIDENT	$
					OTHER THAN AUTO ONLY EA ACC	$
					AGG	$
C	**EXCESS LIABILITY** ☐ OCCUR ☐ CLAIMS-MADE ☐ DEDUCTIBLE ☐ RETENTION $				EACH OCCURRENCE	$
					AGGREGATE	$
						$
						$
						$
D	**WORKERS COMPENSATION AND EMPLOYER'S LIABILITY**				WC STATU-TORY LIMITS ☐ OTHER	
					E.L. EACH ACCIDENT	$
					E.L. DISEASE-EA EMPLOYEE	$
					E.L. DISEASE-POLICY LIMIT	$
	OTHER					

DESCRIPTION OF OPERATIONS / LOCATION / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

County of Hidalgo shall be named as additional insured on all Commercial General Liability policies.

CERTIFICATE HOLDER	ADDITIONAL INSURED; INSURER LETTER:	CANCELLATION
Hidalgo County **Attn: Purchasing Department** **2812 S Highway Bus. 281** **Edinburg, Texas 78539**		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BY CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL ***30*** DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE

SAMPLE

Insurance Requirement Acknowledgment

I, _____, authorized representative for _____,
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

☐ will be acquired within 10 working days after notification from Purchasing Department of bid awarded by the Hidalgo County Commissioners' Court;

☐ will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of bid award by the Hidalgo County Commissioners' Court; currently carry the following:

Automobile Liability: $_____ General Liability: $_____

☐ have already been met, see attached copy of insurance certificate.

_____ _____.
Authorized Representative Date

Notice to Bidder:
A certificate of insurance for the required insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award of bid and to execute a contract between your Company and the County

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the bid award to be rescinded and re-awarded to next lowest bidder. Certificates of Insurance will be monitored and verified on a **quarterly basis** to ensure coverage policy is in place. It is the Company's obligation to maintain the appropriate insurance coverage throughout the term of the contract.

THIS FORM MUST ACCOMPANY BID PACKET

PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, _____, possess all of the APPLICABLE:

1. Licenses: _____.
2. Bonds: _____.
3. Certificates: _____.
4. Permits: _____.
5. Other: _____.

necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this bid, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

* Any licenses, bonds, certificates, permits, etc. which are required must be presented as part of the bid packet in order to expedite the bid evaluation process. Failure to provide said documentation will result in the disqualification of your bid.

_____ _____.
Authorized Signature Date

_____.
Company

_____.
Address

_____.
City, State, Zip

EXHIBIT "D"

CONFLICT OF INTEREST QUESTIONNAIRE — FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. *See* Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY
Date Received

1 **Name of person who has a business relationship with local governmental entity.**

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 **Name of local government officer with whom filer has employment or business relationship.**

_____
Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐ Yes ☐ No

B Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

C Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes ☐ No

D Describe each employment or business relationship with the local government officer named in this section.

4

_____ _____
Signature of person doing business with the governmental entity — Date

Adopted 06/29/2007

HIDALGO COUNTY
PURCHASING DEPARTMENT
Bidder/Vendor Application

Complete in print or type. Please return this application to the Hidalgo County Purchasing Department
thru Facsimile: (956) 318-2629 or (956) 292-7612
in person or regular mail to:
Mailing/Postal Address: 2812 S. Business Hwy. 281
Physical Address: 2802 S. Business Hwy. 281
Edinburg, Texas 78539
or e-mail: purchasing@co.hidalgo.tx.us

Company Name: Telephone No. ( )
dba Name:
Legal Name:
Mailing Address: Fax No. ( )
Physical Address:
City, State, Zip Tax I.D. No.
Remit to Address : City, State, Zip
E-Mail Address:
Representative(s) Name(s) & Title(s)
Type of Organization (check one): _____ Individual _____ Partnership _____ Corporation _____Non-Profit _____ LLC _____ Sole Proprietor _____ Other, Specify **State Identification No.**_____ **(Please attached completed W-9 form with this application)** **Federal Identification No. or (if individual) SS No.**
State of Incorporation: _____ **Date:**_____ **Other:**
Type of Business (check one): _____ Manufacturer _____ Wholesaler _____ Retailer _____ Broker _____ Distributor _____ Service Organization _____ Other, Specify
Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts:
Small and/or Disadvantaged Business Information (check application criteria) **Small Business:** **Disadvantaged Business (At Least 51% Ownership)** ❒ Less than 125,000 annual gross receipt ❒ Black American ❒ Native American ❒ Less than 250,000 annual gross receipt ❒ Hispanic American ❒ Women ❒ Less than 499,000 annual gross receipt ❒ Asian Pacific American ❒ Other ❒ More than 500,000 annual gross receipt **Have you been certified as a HUB or an MBE/WBE source?:** ❒ Yes ❒ No **Indicate Certification No.(s):**_____ **or are Certificate(s) attached?:** ❒ Yes ❒ No
What type of product(s) is/are solicited by your company?: **Would you like to be provided with specifications for procurements of such products?:** ❒ Yes ❒ No
To Be Completed by the County: Rec'd by (Purchasing):_____ **Date Rec'd by (Purchasing):** **Date Forwarded Information to Auditor's Office:**_____**Entry Date:** _____ **Vendor No.:**

Revised12/14/06

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source? ☐Yes ☐ No

If yes, by whom? ☐ Texas Building & Procurement Commission ☐ Other_____

Indicate Certification No(s).:_____ or Are Certificate(s) Attached?: ☐ Yes ☐ No

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid, RFP, or RFQ is to be subcontracted with Certified HUB sources? _____% (List HUB Subcontractor information below).

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

Form **W-9**
(Rev. November 2005)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give form to the requester. Do not send to the IRS.

Print or type See Specific Instructions on page 2.

Name (as shown on your income tax return)

Business name, if different from above

Check appropriate box: ☐ Individual/ Sole proprietor ☐ Corporation ☐ Partnership ☐ Other ► ..... ☐ Exempt from backup withholding

Address (number, street, and apt. or suite no.) | Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
| | | – | | | – | | | |

or

Employer identification number
| | | – | | | | | | |

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign Here Signature of U.S. person ► Date ►

Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

• The U.S. grantor or other owner of a grantor trust and not the trust, and

• The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the recipient has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments (after December 31, 2002). This is called "backup withholding." Payments that may be subject to backup withholding include interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,

2. You do not certify your TIN when required (see the Part II instructions on page 4 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules regarding partnerships* on page 1.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name" line.

Limited liability company (LLC). If you are a single-member LLC (including a foreign LLC with a domestic owner) that is disregarded as an entity separate from its owner under Treasury regulations section 301.7701-3, enter the owner's name on the "Name" line. Enter the LLC's name on the "Business name" line. Check the appropriate box for your filing status (sole proprietor, corporation, etc.), then check the box for "Other" and enter "LLC" in the space provided.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name" line.

Note. You are requested to check the appropriate box for your status (individual/sole proprietor, corporation, etc.).

Exempt From Backup Withholding

If you are exempt, enter your name as described above and check the appropriate box for your status, then check the "Exempt from backup withholding" box in the line following the business name, sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

Exempt payees. Backup withholding is not required on any payments made to the following payees:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),
2. The United States or any of its agencies or instrumentalities,
3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,
4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or
5. An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

6. A corporation,
7. A foreign central bank of issue,
8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,
9. A futures commission merchant registered with the Commodity Futures Trading Commission,
10. A real estate investment trust,
11. An entity registered at all times during the tax year under the Investment Company Act of 1940,
12. A common trust fund operated by a bank under section 584(a),
13. A financial institution,
14. A middleman known in the investment community as a nominee or custodian, or
15. A trust exempt from tax under section 664 or described in section 4947.

The chart below shows types of payments that may be exempt from backup withholding. The chart applies to the exempt recipients listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt recipients except for 9
Broker transactions	Exempt recipients 1 through 13. Also, a person registered under the Investment Advisers Act of 1940 who regularly acts as a broker
Barter exchange transactions and patronage dividends	Exempt recipients 1 through 5
Payments over $600 required to be reported and direct sales over $5,000 [1]	Generally, exempt recipients 1 through 7 [2]

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation (including gross proceeds paid to an attorney under section 6045(f), even if the attorney is a corporation) and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees; and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-owner LLC that is disregarded as an entity separate from its owner (see *Limited liability company (LLC)* on page 2), enter your SSN (or EIN, if you have one). If the LLC is a corporation, partnership, etc., enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at *www.socialsecurity.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/businesses* and clicking on Employer ID Numbers under Related Topics. You can get Forms W-7 and SS-4 from the IRS by visiting *www.irs.gov* or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Writing "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: *A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.*

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, and 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). Exempt recipients, see *Exempt From Backup Withholding* on page 2.

Signature requirements. Complete the certification as indicated in 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account [1]
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor [2]
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee [1]
b. So-called trust account that is not a legal or valid trust under state law	The actual owner [1]
5. Sole proprietorship or single-owner LLC	The owner [3]
For this type of account:	**Give name and EIN of:**
6. Sole proprietorship or single-owner LLC	The owner [3]
7. A valid trust, estate, or pension trust	Legal entity [4]
8. Corporate or LLC electing corporate status on Form 8832	The corporation
9. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
10. Partnership or multi-member LLC	The partnership
11. A broker or registered nominee	The broker or nominee
12. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or "DBA" name on the second name line. You may use either your SSN or EIN (if you have one). If you are a sole proprietor, IRS encourages you to use your SSN.

[4] List first and circle the name of the legal trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules regarding partnerships* on page 1.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons who must file information returns with the IRS to report interest, dividends, and certain other income paid to you, mortgage interest you paid, the acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA, or Archer MSA or HSA. The IRS uses the numbers for identification purposes and to help verify the accuracy of your tax return. The IRS may also provide this information to the Department of Justice for civil and criminal litigation, and to cities, states, the District of Columbia, and U.S. possessions to carry out their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You must provide your TIN whether or not you are required to file a tax return. Payers must generally withhold 28% of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to a payer. Certain penalties may also apply.

Certification
Regarding Debarment, Suspension and Ineligibility

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;

b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicated for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and

d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.

Signature:_____
Print Name:_____
Title:_____
Telephone Number:_____
Date:_____

If the bidder is unable to verify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-

THIS CONTRACT is made and entered into this _____ Day of_____, **2012** by and between the **COUNTY OF HIDALGO, TEXAS** ("County"), and _____("Company").

WHEREAS, Company responded to advertised notices for bids for **"PRINTING SERVICES AND RELATED SUPPLIES"** the ("Services"); and

WHEREAS, Company submitted a bid to provide services in accordance with the specifications as bid, a copy of such specifications and bid being attached hereto as Exhibits "A" and "B" ("Vendor's Bid") respectively, and incorporated herein for all purposes (the "RFB Packet"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications, the Commissioners Court of County awarded the bid to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agree that this Contract is entered into in order to provide the Services to locations at **Hidalgo County**. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the Services in

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accordance with the Specifications within **Hidalgo County** following a request for Services by the **Commissioners' Court** or their designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a period of one year effective **February 16, 2012** and ending on **February 15, 2013.** Hidalgo County at its sole discretion elect the option to extend the contract for two (2) - one (1) year at the same rates, terms and conditions and may further extend an additional sixty (60) days grace period at the end of the contract term due to any unforeseen delay in the procurement process, unless this Contract is terminated pursuant to the provisions herein, whichever occurs first.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all

DRAFT

persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship, that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County: **The County of Hidalgo**
Attn: County Judge
1615 South Closner, Suite J
Edinburg, Texas 78539

DRAFT

If to Company _____
_____
_____

13. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated without cause by County with thirty day's written notice prior to cancellation.

15. The contract may be terminated without cause upon thirty (30) days written notice by County.

16. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

17. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

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WITNESS our hands in duplicate originals this_____ day of _____, 2012.

COUNTY OF HIDALGO

ATTEST:

By:_____
Ramon Garcia, County Judge

_____

Arturo Guajardo Jr., County Clerk

COMPANY:_____

By:_____

Printed Name:_____

Title:_____

APPROVED BY COMMISSIONES COURT:_____

APPROVED AS TO FORM:
Atlas & Hall, L.L.P.

By:_____
Stephen L. Crain

DRAFT

EXHIBIT "B"
VENDOR'S BID

HIDALGO COUNTY
TABULATION SHEET
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

METHOD OF DELIVERY:

F.O.B. INSIDE DELIVERY Gulf Data Products

THIRD PARTY DELIVERY _____

GULF DATA

COMMODITY CODE PRINTING: 966

Description	PRICES Gulf Data
ADULT PROBATION DEPARTMENT	
Probationer Acknowledgment Form	55.00
Court Notes	55.00
Authorization To Release Information	56.00
Family History Information	177.00
Gun Control Act	69.00
Guidelines For Payment To The Acct. Dept.	183.00
Intake Checklist	68.01
Intake Appt. Referral	102.00
Monthly Report (By Mail)	102.00
Monthly Report (In Person)	68.01
Payment Schedule	64.50
Records Control Unit Processing Checklist	68.01
R.C.U. Intake File Tracking Form	68.01
Scanning Checklist	69.00
TEAS DPS Inquiry Log	80.00
Telephone Message	80.00
Travel Permit Slips	99.00
Website Log	57.00
Envelopes W/Logo	76.00
Envelopes W/Logo	76.00
Pre-Numbered Receipts	2700.00

Description		PRICES Gulf Data
COUNTY CLERKS OFFICE:		
Business Cards SINGLE SIDED		136.00
Envelopes W/Logo with window		1275.00
Letterhead Paper		825.00
Assumed Name Certificate		323.40
Newly Wed Letter		405.00
Birth/Marriage Envelopes		1380.00
Booklet Envelopes	with peel	2100.00
	without peel	1740.00

HIDALGO COUNTY
TABULATION SHEET
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

Description	PRICES Gulf Data
H.I.D.T.A. TASK FORCE:	
Business Cards	34.00
Mailing Labels	129.00
Investigative File Jacket (Light Blue)	687.00
Investigative File Jacket (Canary Yellow)	687.00
Dividers Multi-Color	492.00

Description	PRICES Gulf Data
HUMAN RESOURCES:	
Business Cards	38.00
Envelopes W/Logo	424.00
Interview Worksheet	101.00
Sick Leave Donation Form	88.00

Description		PRICES Gulf Data
JUVENILE JUSTICE CENTER		
Letterhead Paper		696.00
Visitor's Labels		154.00
Mailing Labels		335.00
Business Cards	500	34.00
	1000	38.00
Envelopes W/Logo		340.00

Description		PRICES Gulf Data
PLANNING DEPARTMENT		
Approved Application	Pct 1=2650	137.80
	Pct 2= 300	29.70
	Pct 3=2650	137.80
	Pct 4=2650	137.80

Description	PRICES Gulf Data
TREASURER'S OFFICE	
Letterhead Paper	159.00
Business Cards	29.00
Large Window Envelope	1025.00

HIDALGO COUNTY
TABULATION SHEET
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

Description	PRICES Gulf Data
TAX OFFICE	
Business Cards	45.00
Business Cards	34.00
Envelopes W/Logo #10	82.05
Envelopes W/Logo #10	580.00
Envelopes W/Logo #10	1770.00
AUTOMOBILE DEPT PLUS ALL SUBSTATIONS	
Business Cards	34.00
Envelopes W/Logo	247.50
Envelopes W/Logo	700.00
Envelopes W/Logo	1170.00

Description	PRICES Gulf Data
COMMISSIONER PRECINCT 3	
Business Cards	99.00
Letterhead Paper - 8.5" X 11", #20 Fine quality	220.00
Envelopes W/Logo	49.00
Landfill Form- Legal Size Paper	146.50

Description		PRICES Gulf Data
139TH DISTRICT COURT:		
Business Cards	foil seal	396.00
	ink seal	136.00
Letterhead Paper		352.00
Order Of Release/Order Of Commitment		306.00

Description	PRICES Gulf Data
206TH DISTRICT COURT:	
Order Of Release/Order Of Commitment	306.00
Business Cards	42.00
Juror Tags	111.86

Description	PRICES Gulf Data
332TH DISTRICT COURT	
Business Cards	34.00
Order Of Release/Order Of Commitment	379.00
Order Of Referral For Mediation:	113.00

HIDALGO COUNTY
TABULATION SHEET
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

Description	PRICES
	Gulf Data
370TH DISTRICT COURT	
Letterhead Paper	88.00
Envelopes W/Logo	155.00

Description	PRICES
	Gulf Data
389TH DISTRICT COURT	
Letterhead	124.00
Business Cards	37.00
Envelopes W/Logo	155.00

Description	PRICES
	Gulf Data
398th DISTRICT COURT	
Letterhead Paper - 8.5" X 11", #20 Fine quality Bond Paper,	498.00
Business Cards	105.00
Envelopes W/Logo	624.00
Order Of Release/Order Of Commitment	441.00

Description		PRICES
		Gulf Data
430TH DISTRICT COURT		
Letterhead		124.00
Business Cards	500 Foil	104.00
	500 Ink	34.00

Description	PRICES
	Gulf Data
CONSTABLE PRECINCT No 1	
Field Contact Card – Index Card	59.00
Hidalgo County Constable Pct. 1 Warning Book	560.00
Ticket Book	1070.00

Description	PRICES
	Gulf Data
CONSTABLE PRECINCT No 2	
Business Cards – 3 ½" x 2", Black Card w/ Gold Lettering	417.00
Envelopes W/Constable Logo	80.00
Ticket Book	326.50

HIDALGO COUNTY
TABULATION SHEET
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

Description	PRICES
	Gulf Data
CONSTABLE PRECINCT No. 3:	
Envelopes W/Constable Logo	90.00
Vehicle Impoundment	136.50
Business Cards	34.00
Business Cards	78.00
Ticket Book	278.80

Description	PRICES
	Gulf Data
PUBLIC DEFENDER'S OFFICE	
Business Cards	646.00

Description	PRICES
	Gulf Data
JUSTICE OF THE PEACE PRECINCT 1 PLACE 1	
Envelopes W/Logo - no window,	45.00
Envelopes W/Logo - with window	65.10
Printed Envelope	60.60

Description	PRICES
	Gulf Data
DISTRICT ATTORNEY	
Letterhead Paper - #20 Fine quality Bond Paper	117.25
Manila Folder- Special die cut end	2690.00
Business Cards -	34.00
Authorization For Medico legal Examination	159.00
Envelopes W/Logo - (Checks Department)	182.50
Envelopes W/Logo - (Misdemeanor Department)	342.50
Envelopes W/Logo - Standard	132.00
Check Receipt	121.00
Check Writer Flyers	98.00
Misdemeanor Complaints	857.00
Criminal Manila Folders- Legal Size	2690.00

Description	PRICES
	Gulf Data
COUNTY COURT LAW #4 (JUDGE FRED GARZA)	
Letterhead Paper	279.00
Envelopes W/Logo	59.00
Business Cards	37.00

HIDALGO COUNTY
TABULATION SHEET
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

Description	PRICES
	Gulf Data
COUNTY COURT # 6 (JUDGE ALBERT GARCIA)	
Envelopes W/Logo	155.00
Business Cards	37.00

Description	PRICES
	Gulf Data
COUNTY COURT # 7 (JUDGE ROLANDO CANTU)	
Business Cards	37.00

Description	PRICES
	Gulf Data
DISTRICT CLERKS	
Business Cards	3120.00
Business Cards	104.00
Envelopes W/Seal- With Window	1863.60
Envelopes W/Seal , No Windows	1668.00

Description	PRICES
	Gulf Data
JAIL DEPARTMENT	
Inmate Request Forms-	1737.00

Description	PRICES
	Gulf Data
LAW ENFORCEMENT	
Administrative Action Form	415.00
Evidence/Inventory Control Report	198.00
Name Placement Card	107.00
Sheriff Badge Stickers	265.00
Operation Child Safeguard Flyers	394.00
Business Cards –1 sided	45.00
Business Cards – 2 sided front and back	59.00
Time Earned/Absence Request Form-	595.00
Impound Books	297.50
Inmate Trust Receipt Book	1090.00
Motor Pool Service Request sticker	73.00

HIDALGO COUNTY
TABULATION SHEET
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

Description	PRICES
	Gulf Data
HEALTH AND HUMAN SERVICES	
Envelopes W/Logo	240.00
Letterhead Paper	909.00
Receipt Books	10.90 per book
Application For On-Site Sewage Facilities	205.00
Technical Information For On-Site	205.00
Authorization To Construction-	205.00
Soil Evaluation Report Information	89.00
Food Service Inspection Report	338.00
Keep Your Germs To Yourself-English	58.00
Contenga Sus Gérmenes-Spanish	58.00
Stop The Flu	58.00
Alto A La Gripe	58.00

HIDALGO COUNTY
ADDENDUM #1
EXHIBIT "B"
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

METHOD OF DELIVERY:

F.O.B. INSIDE DELIVERY GULF DATA PRODUCTS – KEVIN

THIRD PARTY DELIVERY _____

Description	Estimated Quantity	Unit Price	Total Price
PURCHASING DEPARTMENT			
Terms and Conditions Printed	30,000 per order	.0325	975.00

Description	Estimated Quantity	Unit Price	Total Price
ADULT PROBATION DEPARTMENT			
Appointment Cards	6,000 per year	.056	336.00
Probationer Acknowledgment Form	2,000 per year	.0275	55.00
Initial Assessment Form	1,000 per year	.059	59.00
Court Information Form	1,200 per year	.04	48.00
Community Service Restitution ID Card	4,000 per year	.061	244.00
Court Notes	2,000 per year	.0275	55.00
Community Service Restitution Program Rules	2,000 per year	.0295	59.00
Authorization To Release Information	2,000 per year	.0285	56.00
Employment Search Forms	1,000 per year	.048	48.00
Family History Information	6,000 per year	.0295	177.00
Field Visit Log	2,000 per year	.0295	59.00
Gun Control Act	3,000 per year	.023	69.00
Guidelines For Payment To The Acct. Dept.	6,000 per year	.0305	183.00
Home Visit Cards	1,000 per year	.087	87.00
Intake Checklist	3,000 per year	.02267	68.01
Leave Request	2,000 per year	.0295	59.00
Intake Appt. Referral	3,000 per year	.034	102.00
Monthly Report (By Mail)	3,000 per year	.034	102.00
Monthly Report (In Person)	3,000 per year	.02267	68.01
Office Rules And Regulations	3,000 per year	.034	102.00
Probationer Acknowledgment Form	2,000 per year	.0295	59.00
Personal Data Form	2,000 per year	.037	74.00
Probationer Monthly Report Sign-In-Ledger	1,000 per year	.048	48.00
Payment Schedule	1,500 per year	.043	64.50
Receptionists' Slips	1,000 per year	.051	51.00
Records Control Unit Processing Checklist	3,000 per year	.02267	68.01
R.C.U. Intake File Tracking Form	3,000 per year	.02267	68.01
Referral Cards	1,000 per year	.095	95.00
Reassessment Form -	1,000 per year	.059	59.00
TCIC/NCIC Request	500 per year	.062	31.00
Sign-In Roster	500 per year	.070	35.00
Scanning Checklist	3,000 per year	.023	69.00

OPENED
10:00
1/25/12
Witnessed

HIDALGO COUNTY
ADDENDUM #1
EXHIBIT "B"
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

TEAS DPS Inquiry Log	4,000 per year	.02	80.00
Telephone Message	4,000 per year	.02	80.00
Travel Permit Slips	3,000 per year	.033	99.00
Telephone Log-	1,500 per year	.035	52.50
Website Log	2,000 per year	.0285	57.00
Envelopes W/Logo	4 boxes of 500	19.00BX	76.00
Envelopes W/Logo	4 boxes of 500	19.00 BX	76.00
Pre-Numbered Receipts	60,000 per year	.045	2700.00

Description	Estimated Quantity	Unit Price	Total Price
COUNTY AUDITORS OFFICE:			
Letterhead Paper	500	.55	275.00
Letterhead Paper	500	.55	275.00

Description		Estimated Quantity	Unit Price	Total Price
COUNTY CLERKS OFFICE:				
Recreational Fishing Regulations Cards		1,000	.87	870.00
Recreational Hunting Regulations Cards		1,000	.87	870.00
Business Cards		30 boxes of 500 per order	74.00 BX	2220.00
Business Cards		2500 per order	.0544ea	136.00
Envelopes W/Logo with window		30 boxes of 500 per box	42.50 BX	1275.00
Envelopes W/Logo with no window		30 boxes of 500 per box	38.90 BX	1167.00
Letterhead Paper		30 reams of 500 sheets	27.50 RM	825.00
Certificate Of Withdrawal From Business		10,500 ea	.050	525.00
Assumed Name Certificate		10,500 ea	.0308	323.40
Newly Wed Letter		10,000ea	.0405	405.00
Scratch Pads		500 pads of	1.59	795.00
Birth/Marriage Envelopes		6,000	.23	1380.00
Booklet Envelopes	with peel	6,000 per order	.35	2100.00
	without peel	6,000 per order	.29	1740.00
Special Window Envelopes		50,000	.178	8900.00

THESE ARE ACTU. 1 CARD - 2 SIDE.

OPENED
10:00
1/25/12
Witnessed

Description	Estimated Quantity	Unit Price	Total Price
H.I.D.T.A. TASK FORCE:			
Envelopes W/Logo	4 boxes of 500	79.00	316.00
Letterhead Paper	4 reams of 500	65.00	260.00
Business Cards	1 box of 500 Per each	.068	34.00
Mailing Labels	500 per order	.258	129.00
Vehicle Impoundment Report	500	.19	95.00
Receipt For Forms	500	.15	75.00
Investigative File Jacket (Light Blue)	1000	.687	687.00

HIDALGO COUNTY
ADDENDUM #1
EXHIBIT "B"
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

Investigative File Jacket (Canary Yellow)	1000	.687	687.00
Dividers Multi-Color	400 sets yearly	1.23	492.00
Name Plate	On as needed basis	125 ea	125.00

Description	Estimated Quantity	Unit Price	Total Price
HUMAN RESOURCES:			
Business Cards	500 per box	.068	38.00
Envelopes W/Logo	4 boxes of 500 ea box	106.00 BX	424.00
Interview Worksheet	5,000 ea	.0202	101.00
Interview Selection Form	5,000 ea	.0958	479.00
Letterhead Paper	20 reams of 500	69.00 RM	1380.00
Drainage District #1 Application	4,000 ea page	.1255 ST	502.00
County Of Hidalgo Application	12,000 ea page	.0891 ST	1070.00
Sheriff Department Application	10,000 ea page	.2845	2845.00
Sick Leave Donation Form	4,000	.022	88.00

Description	Estimated Quantity	Unit Price	Total Price
JUVENILE JUSTICE CENTER			
Letterhead Paper	24 reams per order	29.00 RM	696.00
Visitor's Labels	2 rolls of 500	77.00 RL	154.00
Mailing Labels	1 roll of 5000	.067	335.00
Business Cards	500	.068	34.00
	1000	.038	38.00
Envelopes W/Logo	20 boxes of 500 per order	17.00 RM	340.00
Policy And Procedures Manual	10 per order	59.00 BK	590.00
Annual Report	50 books per order	16.50 BK	825.00

Description	Estimated Quantity	Unit Price	Total Price
PLANNING DEPARTMENT			
Approved Application	Pct 1=2650	.052	137.80
	Pct 2= 300	.099	29.70
	Pct 3=2650	.052	137.80
	Pct 4=2650	.052	137.80
Receipt Book	27 Books	15.70 BK	423.90
Receipt Books -	56 Books	14.20 BK	937.20
Receipt Books	27 Books	15.70 BK	423.90
Culvert Installation Work Order---/25 Work orders per bk	12 Books	21.00 BK	252.00

OPENED
10:00
1/25/12
Witnessed

Description	Estimated Quantity	Unit Price	Total Price
TREASURER'S OFFICE			
Letterhead Paper	1 ream of 500	.318	159.00

HIDALGO COUNTY
ADDENDUM #1
EXHIBIT "B"
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

Business Cards	500 per box	.058	29.00
Envelopes W/Logo	5000 per order	.059	295.00
Large Window Envelope	5000 per order	.205	1025.00

Description	Estimated Quantity	Unit Price	Total Price
TAX OFFICE			
Business Cards	1000 per order	.045	45.00
Business Cards	500 per order	.068	34.00
Letterhead Paper	5000	.13	650.00
Paper plain with WATERMARK 8.5X11 Bou ppr,bnd, recy, rio bond	100	2.00	200.00
Envelopes W/Logo #10	1500	.0547	82.05
Envelopes W/Logo #9	5000	.036	180.00
Envelopes W/Logo #10	20,000 per order	.029	580.00
Envelopes W/Logo #10	60,000 per order	.0295	1770.00
Envelopes W/Logo #9	20,000 per order	.049	980.00
Deputation Form	250	2.00	500.00
Envelope---4 1/8" x 9 ½"	5000	.035	175.00
AUTOMOBILE DEPT PLUS ALL SUBSTATIONS			
Business Cards	500 per order	.068	34.00
Letterhead Paper	5,000	.13	650.00
Envelopes W/Logo	7500	.033	247.50
Envelopes W/Logo	50 bxs of 500	14.00BK	700.00
Envelopes W/Logo	10 bxs of 100	29.90BK	299.00
Envelopes W/Logo	10 bxs of 500	117.00BX	1170.00
Deputation Cards- 3.875 x 2.375 index color # 110 black	250	.78	195.00
County Liquor Permit Rect:	150	.549	82.35
Refund Slips	3000 per order	.0295	88.50

Description	Estimated Quantity	Unit Price	Total Price
COMMISSIONER PRECINCT 3			
Business Cards	1box of 500	.198 ea	99.00
Letterhead Paper - 8.5" X 11", #20 Fine quality	2 boxes/ of 500	110.00 BX	220.00
Letterhead Paper – 8.5" X 11", Linen Paper	2 boxes/ of 500	113.50 BX	227.00
Envelopes W/Logo	2 boxes /of 500	24.50 BX	49.00
Landfill Form- Legal Size Paper	50 Tablets of /100 sheets per	2.93 PK	146.50
Parking Permit	12 / 50 sheets per	9.75 PK	117.00

Description		Estimated Quantity	Unit Price	Total Price
139TH DISTRICT COURT:				
Business Cards	foil seal	4 bxs. Of 500	99.00BX	396.00

OPENED
10:00
1/25/12
Witnessed

HIDALGO COUNTY
ADDENDUM #1
EXHIBIT "B"
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

	ink seal	4 bxs. Of 500	34.00BX	136.00
Letterhead Paper		4 reams of 500	88.00RM	352.00
Order Of Release/Order Of Commitment		2,000/3 part	.153	306.00
Envelopes W/Logo		2 boxes of 500	122 BX	244.00 FOIL - PER SAMPLE
			82 BX	164.00 INK - PER DESCRIPTI

Description	Estimated Quantity	Unit Price	Total Price
206TH DISTRICT COURT:			
Letterhead Paper #20 Fine quality Bond Paper	2 reams of 500	67.00RM	134.00
Letterhead Paper - 8.5" X 11" 25 % Cotton Paper BLANK	2 reams of 500	46.00RM	92.00
Order Of Release/Order Of Commitment	2,000/3 part	.153	306.00
Envelopes W/Logo	2 boxes of 500	92.00BX	184.00
Juror's Handbook Pamphlets	1,000	.39	390.00
Business Cards	1,000	.042	42.00
Juror Tags	14	7.99	111.86

Description	Estimated Quantity	Unit Price	Total Price
332TH DISTRICT COURT:			
Business Cards	500 per order	.068	34.00
Instructions to Jurors in Civil Cases	2000 per order	.041	82.00
Envelopes W/Logo	2500 per order	.1048	262.00
Letterhead Paper	1000 per order	.088	88.00
Order Of Release/Order Of Commitment	2500 per order	.1516	379.00
Order Of Referral For Mediation:	2000 per order	.0565	113.00

Description	Estimated Quantity	Unit Price	Total Price
370TH DISTRICT COURT			
Letterhead Paper	1000 per order	.088	88.00
Envelopes W/Logo	1000 per order	.155	155.00

OPENED
10:00
4/25/12
Witnesse

Description	Estimated Quantity	Unit Price	Total Price
389TH DISTRICT COURT			
Letterhead	1000 per order	.124	124.00
Business Cards	1000 per order	.074	37.00
Envelopes W/Logo	1000 per order	.155	155.00
Order Of Release/Order Of Commitment	1000 per order	.189	189.00
Certificate of Appreciation	1000 per order	.301	301.00
Juror's Handbook Pamphlets	1000 per order	.39	390.00

Description	Estimated Quantity	Unit Price	Total Price
398th DISTRICT COURT			

HIDALGO COUNTY
ADDENDUM #1
EXHIBIT "B"
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

Letterhead Paper - 8.5" X 11", #20 Fine quality Bond Paper,	6 reams of 500	83.00 RM	498.00
Letterhead Paper - 8.5" X 11", 25% Cotton Paper	6 reams of 500	42.00 RM	252.00
Business Cards	500 per box	.21 ea	105.00
Envelopes W/Logo	6 boxes of 500	104.00 BX	624.00
Order Of Release/Order Of Commitment	3,000 3-Part	.147	441.00

Description	Estimated Quantity	Unit Price	Total Price
430TH DISTRICT COURT			
Letterhead	1000	.124	124.00
Business Cards	500 Foil	.208	104.00
	500 Ink	.068	34.00
Business Cards, DOUBLE sided print, landscape layout	500	.118	59.00
Envelopes W/Logo	1000	.279	279.00
Juror's Handbook Pamphlets -	500	.58	290.00

Description	Estimated Quantity	Unit Price	Total Price
CONSTABLE PRECINCT No 1			
Business Cards	500 per box	.084	42.00
Field Contact Card – Index Card	2,000	.0295	59.00
Building Check Card	500 ea	.0759	37.95
Warning Card	2,000	.10	200.00
Notice/Aviso – Door Hanger Card	5,000	.0978	489.00
Vehicle Impoundment	100 books	4.89 BK	489.00
Hidalgo County Constable Pct. 1 Warning Book	200 books	2.80 BK	560.00
Ticket Book	200 books	5.35	1070.00
Official Receipt For Constables Fees	20 books	20.50	410.00

OPENED
10:00
1/25/12
Witnessed

Description	Estimated Quantity	Unit Price	Total Price
CONSTABLE PRECINCT No 2			
Letterhead Paper	2 boxes of 5,000	137.00 BX	274.00
Business Cards – 3 ½" x 2", Black Card w/ Gold Lettering	3 bxs of 1,000	139.00 BX	417.00
Business Cards - 3½" X 2", Black ink Raised Lettering,	4 bxs of 1000	47.00 BX	188.00
Envelopes W/Constable Logo	4 boxes of 500	20.00 BX	80.00
Official Receipt For Constables Fees	3 books 50 sets per book	55.00 BK	165.00
Ticket Book	50 books of 20 sheets per bk	6.53 BK	326.50
Warning Flyers	4 boxes of 5,000	619.00 BX	2476.00
Advertencia Flyer	4 boxes of 5,000	619.00 BX	2476.00

Description	Estimated Quantity	Unit Price	Total Price

HIDALGO COUNTY
ADDENDUM #1
EXHIBIT "B"
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

CONSTABLE PRECINCT No. 3:			
Letterhead Paper	4 reams	65.00RM	260.00
Notice/Aviso – Door Hanger Card	2,000	.1795	359.00
Envelopes W/Constable Logo	4 bxs /500	22.50 BX	90.00
Vehicle Impoundment	80/25 per bk	5.46 BK	136.50
Business Cards	250 per box	.136 ea	34.00
Business Cards	2 boxes of 1000	39.00 BX	78.00
Warning Flyers	750 sheets	.346	259.50
Advertencia Flyers –	750 sheets	.346	259.50
Warning Notice To Vacate	750 sheets	.346	259.50
Ticket Book	40-booklets/ 25 sheets per bk	6.97 BK	278.80
Official Receipt For Constables Fees	50 sets per book 2 books	59.00 BK	118.00

Description	Estimated Quantity	Unit Price	Total Price
PUBLIC DEFENDER'S OFFICE			
Business Cards	19 boxes of 500	34.00 BX	646.00
Letterhead Paper - #20 Fine quality Bond Paper-Ivory	Ream of 500	.318	159.00
Envelopes W/Logo, window envelope	8 boxes of 500 ea	92.10 BX	736.80
Envelopes W/Logo Plain No window envelope	8 boxes of 500 ea	92.10 BX	736.80

Description	Estimated Quantity	Unit Price	Total Price
JUSTICE OF THE PEACE PRECINCT 1 PLACE 1			
Magistrate's Warning	1,000 ea page	.046	46.00
Community Hours Form	1,000 ea page	.046	46.00
Plaintiff's Original Petition Form	1,000 ea page	.089	89.00
Instructions For Filing Suit Form	1,000 ea page	.089	89.00
Driving Safety Course Request	1,000 ea page	.159	159.00
Application For Emergency Commitment	1,000 ea page	.344	344.00
Letterhead Paper	1 ream of 500	.091	45.50
Business Cards	2 boxes of 500	44.00 BX	88.00
Envelopes W/Logo - Size 4 ⅛" x 9 ½", no window,	2 boxes of 500	22.50 BX	45.00
Envelopes W/Logo - Size 4 ⅛" x 9 ½", with window	3 boxes of 500	21.70 BX	65.10
Printed Envelope	3 Boxes of 500	20.20 BX	60.60
Certificate Of Vital Record Paper – Size 8.5"x11"	1,000	SOLE SOURCE	
Certificate Of Vital Record Paper – Size - 8½" X 14	1,000	Scott Merriman	

OPENE
10:00
1/25/12
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Description	Estimated Quantity	Unit Price	Total Price
DISTRICT ATTORNEY			
Letterhead Paper - 8.5" X 11", #20 Fine quality Bond Paper	5 boxes of 500	23.45 BX	117.25
Manila Folder- Special die cut end	10,000	.269	2690.00
Business Cards - 3½" X 2"	500 per box	.068	34.00

HIDALGO COUNTY
ADDENDUM #1
EXHIBIT "B"
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

Worthless Check Affidavit	9000	.0549	494.10
Authorization For Medico legal Examination	1,000	.159	159.00
Envelopes W/Logo - Size 4 ⅛" x 9 ½", Standard Envelopes, (Checks Department)	10 boxes of 500	18.25 BX	182.50
Envelopes W/Logo - Size 4 ⅛" x 9 ½", Standard Envelopes (Misdemeanor Department)	20 boxes of 500	17.125 BX	342.50
Envelopes W/Logo - Size 4 ⅛" x 9 ½", Standard	8 boxes of 500	16.50 BX	132.00
Victim Impact Statement	5,000 per year	.064	320.00
Check Receipt	5,000	.0242	121.00
Check Writer Flyers	500	.196	98.00
Misdemeanor Complaints	10,000	.0857	857.00
Criminal Manila Folders- Legal Size, Folder Stock, End tab, ½ Cut Folders w/ black ink print, 1,000 per box	10 boxes of 1,000	.269	2690.00

Description	Estimated Quantity	Unit Price	Total Price
COUNTY COURT LAW #4 (JUDGE FRED GARZA)			
Letterhead Paper	5000	.0558	279.00
Envelopes W/Logo	1000	.059	59.00
Business Cards	1000	.037	37.00
Certificate of Appreciation	5000	.2158	1079.00

Description	Estimated Quantity	Unit Price	Total Price
COUNTY COURT # 6 (JUDGE ALBERT GARCIA)			
Letterhead Paper,	5000	.09	450.00
Envelopes W/Logo	1000	.155	155.00
Business Cards	1000	.037	37.00

OPENE
10:00
1/25/12
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Description	Estimated Quantity	Unit Price	Total Price
COUNTY COURT # 7 (JUDGE ROLANDO CANTU)			
Letterhead Paper	5000	.143	715.00
Envelopes W/Logo	1000	.259	259.00
Business Cards	1000	.037	37.00

Description	Estimated Quantity	Unit Price	Total Price
DISTRICT CLERKS			
Business Cards	30 boxes 500 per bx	104.00 BX	3120.00
Business Cards	500 per box	104.00 BX	104.00
Envelopes W/Seal- With Window	120 boxes of 500	15.53 BX	1863.60
Envelopes W/Seal , No Windows	120 boxes of 500	13.90 BX	1668.00

Description	Estimated Quantity	Unit Price	Total Price

HIDALGO COUNTY
ADDENDUM #1
EXHIBIT "B"
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

JAIL DEPARTMENT		.0579	
Inmate Request Forms-	30,000 ea	~~.0579~~	1737.00
Bail Bond Fee Refund Forms	300	.33	99.00

Description	Estimated Quantity	Unit Price	Total Price
LAW ENFORCEMENT			
Administrative Action Form	10,000	.0415	415.00
Evidence Cards	6,000	.017	102.00
Evidence/Inventory Control Report	1,000	.198	198.00
Civil And Warrants Writ Of Possession Notice	1,000	.217	217.00
Name Placement Card	500	.214	107.00
Sheriff Badge Stickers	5,000 stickers	.053	265.00
Child ID Card	5,000	.127	635.00
Operation Child Safeguard Flyers	5,000	.0788	394.00
Recruitment Flyer	5,000	.0958	479.00
Latent Fingerprint Index Card	5,000	.0382	191.00
Latent Print Envelope	2,000	.107	214.00
Official Photograph	2,000	.202	101.00
Envelope	3,000	.079	237.00
Business Cards –3 ½" x 2" 1 sided	1 box of 250	45.00 BX	45.00
Business Cards – 3 ½" x 2" 2 sided front and back	1 box of 250	59.00 BX	59.00
Citation Books	25 per book 250 books	3.925 BK	981.25
Time Earned/Absence Request Form-	5,000	.119	595.00
Field Interview Cards	5,000	.0318	159.00
Impound Books	25 per book 100 books	11.90 BK	297.50
Maintenance Books–	25 per bk 250 bks	1.94 BK	485.00
Offense/Incident Reports-front and back	30,000	.0213	639.00
Offense Reports-Narrative	40,000	.0164	656.00
Offense Reports-Property Reporting	10,000	.0213	213.00
Victim's Bill of Rights Pamphlet	5,000	.042	210.00
Inmate Trust Receipt Book	50 sets per book 200	5.45 BK	1090.00
DIC-24 Statutory Warning	100	.29	29.00
DIC-25 Notice of Suspension Temp. Driving Permit	100	.29	29.00
Motor Pool Service Request	1000	.044	44.00
Motor Pool Service Request sticker	1000	.073	73.00
The State of Texas Statement of Elected/ Appointed Officer	300	.317	65.10
Deputation	300	.34	102.00
Operation Child Safeguard 17x22" Poster:	500	1.25	625.00

OPENED
10:00
1/25/17
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HIDALGO COUNTY
ADDENDUM #1
EXHIBIT "B"
"PRINTED ITEMS AND RELATED SUPPLIES"
BID NO: 2012-008-01-04-MEG

Description	Estimated Quantity	Unit Price	Total Price
HEALTH AND HUMAN SERVICES			
Envelopes W/Logo	15 boxes of 500 per box per order	16.00BX	~~240.00~~
Letterhead Paper	20 reams of 500	45.45RM	909.00
Receipt Books 160 BKS ORDERD LAST	as needed	10.90BK	
Application For On-Site Sewage Facilities	2,000 per order	.1025	205.00
Technical Information For On-Site	2,000 per order	.1025	205.00
Authorization To Construction-	2,000 per order	.1625	205.00
Soil Evaluation Report Information	2,000 per order	.0445	89.00
Food Service Inspection Report	2,000 per order	.169	338.00
On Site Sewage Inspection Report	2,000 per order	.1515	303.00
Services Offered Pamphlet –English	5,000 per order	.1014	507.00
Services Offered Pamphlet –Spanish	5,000 per order	.1014	507.00
Keep Your Germs To Yourself-English	1,000 per order	.058	58.00
Contenga Sus Gérmenes-Spanish	1,000 per order	.058	58.00
Stop The Flu	1,000 per order	.058	58.00
Alto A La Gripe	1,000 per order	.058	58.00

OPENED
10:00
1/25/12
Witnessed

BIDDER'S INFORMATION

BIDDER/COMPANY NAME: GULF DATA PRODUCTS
ADDRESS: 810 E. HARRISON
CITY/STATE/ZIP CODE: HARLINGEN TX 78550
PHONE NUMBER: 381-9996 - 800-825-5395
E-MAIL ADDRESS: gulfdata2@sbcglobal.net
CELLULAR NUMBERS: 956-802-7467
FAX NUMBER: 956-425-5535
AUTHORIZED SIGNATURE: Kevin Kanipe
PRINTED NAME: KEVIN KANIPE
TITLE: PRESIDENT
DATE: 1-15-12

ACKNOWLEDGMENT OF BID SUBMITTED

EXHIBIT "C"
INSURANCE REQUIREMENTS

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
RICK VILLARREAL INS AGENCY
2116 W University Dr
Edinburg, TX 78539

CONTACT NAME:
PHONE (A/C, No, Ext): (956) 383-7001 FAX (A/C, No): (956) 383-7009
E-MAIL ADDRESS: rrvi@sbcglobal.net

INSURER(S) AFFORDING COVERAGE	NAIC#
INSURER A: Farmers Truck Insurance Exchange	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
Gulf Data Products
E.A. Stone Inc.
810 E Harrison
Harlingen, TX 78550
956-421-5711

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC	X		60191-95-32	05/18/2013	05/18/2014	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N Y If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		A07076872	04/18/2013	04/18/2014	X WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER
Hidalgo County
2802 S Business Hwy 281
Edinburg, Texas 78539

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 03/07/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
STATE FARM INSURANCE
ROBERT ELIZALDE, AGENT
StateFarm 5107 S MCCOLL RD
EDINBURG, TX 78539

CONTACT NAME: ILIANA PEREZ
PHONE (A/C, No, Ext): 956-683-9800
FAX (A/C, No): 956-683-9810
E-MAIL ADDRESS: ILIANA@ROBERTELIZALDE.COM

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : State Farm Mutual Automobile Insurance Company	25178
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
RICHARD K. KANIPE
GULF DATA PRODUCTS
1805 OAKS RD
EDINBURG, TX 78539

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	GENERAL LIABILITY						EACH OCCURRENCE	$
	COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
	CLAIMS-MADE ____ OCCUR						MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
							GENERAL AGGREGATE	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	$
	POLICY ___ PRO-JECT ___ LOC							$
A	AUTOMOBILE LIABILITY			167 8540-C06-53-001	03/06/2014	09/06/2014	COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$ 500,000
	ALL OWNED AUTOS / X SCHEDULED AUTOS						BODILY INJURY (Per accident)	$ 500,000
	HIRED AUTOS / NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$ 500,000
								$
	UMBRELLA LIAB ____ OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB ____ CLAIMS-MADE						AGGREGATE	$
	DED ____ RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N						WC STATU-TORY LIMITS / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICE/MEMBER EXCLUDED? N/A						E.L. EACH ACCIDENT	$
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

2005 TOYOTA HIGHLANDER JTEGD21A150111763

CERTIFICATE HOLDER

HIDALGO COUNTY
2802 S BUSINESS HWY 281
EDINBURG, TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Evangelina Garcia

From: Steve Crain [scrain@atlashall.com]
Sent: Monday, March 05, 2012 8:26 AM
To: 'Evangelina Garcia'
Subject: RE:

The contract is fine.

From: Evangelina Garcia [mailto:evangelina.garcia@co.hidalgo.tx.us]
Sent: Thursday, March 01, 2012 4:25 PM
To: 'Stephen L. Crain'
Cc: 'Marynel Trevino'; 'Marynel Trevino'
Subject:

Mr. Crain:
Attached is the third and final contract of the three (multiple award) for your review as to form with the revision as requested.

Thank you

Vangie Y. Garcia, Contract's Manager
2802 S. Business Hwy. 281
New Administration Building
Edinburg, Texas 78539
(956) 292-7000-Extension 4856
email: evangelina.garcia@co.hidalgo.tx.us

AI-43428 **Purchasing Department 9. M.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted For: Norma Longoria, Dir. HC-WIC

Submitted By: Sandra Montalvo, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Requesting authority to advertise and approval of procurement packet (i.e. specifications/requirements, legal notice , draft requirement agreement etc.) as attached hereto for: Hidalgo County WIC Program-"Purchase of Microcuvettes" RFB No.: 2014-071-SMA including the re-advertisement of project in the event no bids are received and/or are rejected and project is still required.

BACKGROUND

1. Proposed schedule of events:
   1st Advertisement: March 22, 2014
   2nd Advertisement: March 29, 2014
   Bid Opening Date: April 09, 2014

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 1292-441-00-350-001-4-604

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Attachments

Depts approval of specs, Exhibit A, Legal Notice

draft agreement

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	03/12/2014 03:57 PM
Budget & Management	Debbie Tamez	03/13/2014 09:37 AM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Sandra Montalvo Started On: 03/04/2014

Final Approval Date: 03/14/2014

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

RECEIVED
FEB 28 2014
By

MEMORANDUM

(Departments Approval of Specifications)

TO: Norma Longoria, WIC Director

ATTN: Margarita Gonzalez, Adm. Asst. via email:mague.gonzalez@wic.co.hidalgo.tx.us

FROM: Sandra Montalvo, Buyer II
Hidalgo County Purchasing Department

DATE: **February 26, 2014**

RE: Approval of Specifications/Requirements for: Bid No.: *2014-071-00-00-SMA-HIDALGO COUNTY WIC PROGRAM-"Purchase of Microcuvettes (Blood Hemotology Regeants)"*

Please review the current **SPECIFICATIONS/REQUIREMENTS** and indicate if they meet all your requirements by selecting **APPROVE, DISAPPROVE (or) APPROVED WITH MODIFICATIONS** and signing below. If your answer is **DISAPPROVE,** please make any modifications necessary to the specifications and return the revised copy to the designated Buyer in the Purchasing Department.

If you have any questions, please call me at (956) 318-2626 ext# 4865.

APPROVE ☑ with change	DISAPPROVE ☐
APPROVED WITH MODIFICATIONS ☐	

FUNDS AVAILABILITY: ✓ YES / _____ NO/ _____ Other

(Specify) _____

BUDGET ACCOUNT #: 4,1292,441.00,350,001,4,604

Norma Longoria	Norma Longoria	WIC	2/27/14
AUTHORIZED SIGNATURE	PRINT NAME	DEPARTMENT	DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: sandra.montalvo@co.hidalgo.tx.us by no later than March 03, 2014 @ 10:00 A.M.

Enclosures

EXHIBIT "A"
SPECIFICATIONS/REQUIREMENTS
Hidalgo County WIC Program
"Purchase of Microcuvettes"
BID No. 2014-071-00-00-SMA

Hidalgo County WIC Program is accepting bids from vendors selling original equipment manufacturers. All items will be on an "**as-needed basis only**" there is no guaranteed annual volume.

SCOPE
The successful supplier shall furnish and deliver, fob inside, to the WIC Program, products and/or services listed below until all items ordered prior to the expiration date have been satisfactorily delivered and accepted.

SPECIFICATIONS/REQUIREMENTS/:
1. Hemoglobin Microcuvettes must be a plastic sampling device containing sodium desoxycholate, sodium azide and sodium nitrate.
2. Delivery must be made within five (5) days maximum from the date order is placed.
3. Providing original manufacturer items.
4. Stock the necessary material in order to be able to provide any item within 24 hours as an Emergency.
5. **SAMPLES MUST BE SUBMITTED WITH BID.**
6. Open vials to have shelf life of approximately 90 days and unopened vials to have shelf life of approximately two (2) years.
7. Microcuvettes must be compatible with the Hempoint H2-Hemoglobin Test Systems or comparable testing machine, which is used in all WIC clinics sites.
8. Must have the capability to store dry at a room temperature (59-86 degree F, 15-30 C.)
9. The CLIA waived ~~Hempoint~~ Alere H2-Hemoglobin test system. microcuvettes Any modifications by the laboratory to the test system or the FDA approved test system instructions will result in the test no longer meeting the requirements for waived testing.

TERMS & CONDITIONS:
1. Term of contract is for two (2) years period with County's option to extend the contract for an additional year.
2. County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for next contract term.
3. County will seek purchases from state awarded vendors whenever it is, its best interest to do so.

4. After bid is awarded and successful awarded contractor defaults in meeting the general instructions to bidders(s) and/or in complying with the contract agreement, Hidalgo County reserves the right to seek the services of the next lowest bidder(s). In such event, Hidalgo County shall charge the successful bidder the difference for any additional cost to the County.

5. Hidalgo County reserves the right to award to multiple vendors if the County determines it is in its best interest to do so.

6. Any contract awarded to a successful bidder will be in effect until;
   a) The contract expires
   b) Delivery acceptance of products and/or performance of services ordered, or
   c) Terminated by County with thirty (30) days written notice prior to be cancellation.

7. Hidalgo County reserves the right to award the bid to MULTIPLE bidders if the County determines it is in its best interest to do so.

8. Have been in business for at least two years.

ADDITIONAL INFORMATION:
All costs and expenses associated with the preparation and submission of bids shall be the responsibility of the bidder and no reimbursements for such charges or expenses shall be passed on to Hidalgo County.

Hidalgo County is requesting that any and all questions, inquires and clarifications regarding bids, or statements of qualifications be addressed to Martha L. Salazar, CPPB, Purchasing Agent, 2812 South Business Hwy. 281, Edinburg, Tx 78539

ALL WRITTEN INQUIRIES WILL BE ACCEPTED via e-mail to sandra.montalvo@co.hidalgo.tx.us by no later than Wednesday, March, 2014 by 5:00 p.m. Responses to said inquiries will be sent to all applicants via email by no later than Friday, March , 2014 by 5:00 p.m.

Bid No: 2014-071-00-00-SMA	Buyer: Sandra Montalvo	Tel. No: (956) 318-2626 x 4865

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REQUEST FOR BIDS

Hidalgo County WIC Program

"Purchase of Microcuvettes"

BID OPENING DATE: April 09, 2014@ 9:30 a.m.

Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Physical location: 2802 S. Business Highway 281 - Administration Building
Postal/Mailing: 2812 S. Business Highway 281
Edinburg, Texas 78539
956-318-2626

Form HCPD-03

1. Sealed bids will be received for ***"HIDALGO COUNTY WIC PROGRAM-PURCHASE OF MICROCUVETTES"*** in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the specifications. Hidalgo County reserves the right to reject the deviation and its effect on the overall bid.

2. **ONE (1) ORIGINAL AND THREE (3) COPIES** of all bids are required with the bidders name and return address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package**:"BID:2014-071-00-00-SMA-*HIDALGO COUNTY WIC PROGRAM- PURCHASE OF MICROCUVETTES*""** and in County's Purchasing Department, physical address: 2802 S. Business Hwy 281,mailing address 2812 S. Business 281 New Administration Building, Edinburg, Texas, **on or before 9:30 a.m., WEDNESDAY, April 09, 2014.**

   NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO"*RFB*-2014-071-00-00-SM*A-HIDALGO COUNTY WIC PROGRAM- PURCHASE OF MICROCUVETTES".*
   Hidalgo County reserves the right to refuse and reject any/all RFB and to waive any/all formalities or technicalities, or to accept the RFB considered the best and most advantageous to Hidalgo County

3. Hidalgo County reserves the right to: A.) separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B.) reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C.) award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so."

4. The Bidder shall not substitute items named in the bid without the express written consent of Hidalgo County. Failure of the delivered item to perform as specified or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.

5. For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, bidders are required to include illustrations, specifications, explanation of warranties, and service data with their bid including catalogue numbers and any necessary references.

7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.

8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.

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9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.

10. County reserves the right to accept or reject any or all bids.

11. Any shipping costs are to be F.O.B., destination. (vendor pays all shipping cost and remains responsible until County takes procession)

12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the Hidalgo County Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy of their Federal ID Number Certificate.

15. DELIVERY INSTRUCTIONS:

- No deliveries accepted after 3:00 P.M., Monday-Friday.
- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.
- If you need additional information call the office listed below:

Hidalgo County Purchasing Department
Martha L. Salazar, Purchasing Agent
(956) 318-2626

16. **BILLING AND PAYMENT INSTRUCTIONS**:

- **Invoices must include:**
  a) Name and address of successful bidder
  b) Name and address of receiving department or official
  c) Purchase Order Number (if any)
  d) Notation–***"HIDALGO COUNTY WIC PROGRAM–PURCHASE OF MICROCUVETTES"*** Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.
  e) Contract number must be indicated on all invoices.

- Discount payments will be considered when offered.
- Contact person for Billing and Payment questions:

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Hidalgo County WIC Program
Attn: Margarita Gonzalez
3105 W. University Dr.
Edinburg, TX. 78539
(956) 381-4646

17. SCHEDULE OF EVENTS

Bid Opening at 9:30 a.m.	**APRIL 09, 2014**
Award of Contract	
Commence Work or Deliver Products	

18. BID OR PERFORMANCE BOND AND DEBARMENT CERTIFICATION; PAYMENT UNDER CONTRACT (if applicable):

- If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76.

- Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.

- If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if Applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.

- If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.

- For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

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19. **ETHICAL STANDARDS:**

- It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

- It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

- No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20. **DISCLOSURE OF CONFLICT OF INTEREST:**

- Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please Submit completed CIQ forms to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse **COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.**

21. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

22. Bids, and all goods and services provided hereunder, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services

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23. Minimum Standards For Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under the bid;
- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

24. Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

25. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.

26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:

A. Meet schedules;
B. Pay any required fees or taxes; or
C. Otherwise perform in accordance with the specifications.

27. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgment with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.

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28. Successful bidder shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

29. ***Vendors hereby assigns to purchaser any and all claims for overcharges associated with this contract which arises under the antitrust laws of the United States, 15 USCA, Section 1 et. seq., and which arise under the antitrust laws of the State of Texas, Bus. & Com. Code, Section 15.01, et. seq.***

30. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

31. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

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Bid
For
HIDALGO COUNTY WIC PROGRAM
"*PURCHASE OF MICROCUVETTES*"

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
2802 S. Bus. Hwy. 281
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that Hidalgo County reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

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EXHIBIT "A"

SPECIFICATIONS/REQUIREMENTS

Hidalgo County WIC Program

"Purchase of Microcuvettes"

BID No. 2014-071-00-00-SMA

Hidalgo County WIC Program is accepting bids from vendors selling original equipment manufacturers. All items will be on an "**as-needed basis only"** there is no guaranteed annual volume.

SCOPE

The successful supplier shall furnish and deliver, fob inside, to the WIC Program, products and/or services listed below until all items ordered prior to the expiration date have been satisfactorily delivered and accepted.

SPECIFICATIONS/REQUIREMENTS/:

1. Hemoglobin Microcuvettes must be a plastic sampling device containing sodium desoxycholate, sodium azide and sodium nitrate.

2. Delivery must be made within five (5) days maximum from the date order is placed.

3. Providing original manufacturer items.

4. Stock the necessary material in order to be able to provide any item within 24 hours as an Emergency.

5. **SAMPLES MUST BE SUBMITTED WITH BID.**

6. Open vials to have shelf life of approximately 90 days and unopened vials to have shelf life of approximately two (2) years.

7. Microcuvettes must be compatible with the Hempoint H2-Hemoglobin Test Systems or comparable testing machine, which is used in all WIC clinics sites.

8. Must have the capability to store dry at a room temperature (59-86 degree F, 15-30 C.)

9. The CLIA waived Alere H2-Hemoglobin test system Microcuvettes. Any modifications by the laboratory to the test system or the FDA approved test system instructions will result in the test no longer meeting the requirements for waived testing.

TERMS & CONDITIONS:

1. Term of contract is for two (2) years period with County's option to extend the contract for an additional year.

2. County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for next contract term.

3. County will seek purchases from state awarded vendors whenever it is, its best interest to do so.

4. After bid is awarded and successful awarded contractor defaults in meeting the general instructions to

bidders(s) and/or in complying with the contract agreement, Hidalgo County reserves the right to seek the services of the next lowest bidder(s). In such event, Hidalgo County shall charge the successful bidder the difference for any additional cost to the County.

5. Hidalgo County reserves the right to award to multiple vendors if the County determines it is in its best interest to do so.

6. Any contract awarded to a successful bidder will be in effect until;
    a) The contract expires
    b) Delivery acceptance of products and/or performance of services ordered, or
    c) Terminated by County with thirty (30) days written notice prior to be cancellation.

7. Hidalgo County reserves the right to award the bid to MULTIPLE bidders if the County determines it is in its best interest to do so.

8. Have been in business for at least two years.

ADDITIONAL INFORMATION:
All costs and expenses associated with the preparation and submission of bids shall be the responsibility of the bidder and no reimbursements for such charges or expenses shall be passed on to Hidalgo County.

Hidalgo County is requesting that any and all questions, inquires and clarifications regarding bids, or statements of qualifications be addressed to Martha L. Salazar, CPPB, Purchasing Agent, 2812 South Business Hwy. 281, Edinburg, Tx 78539

ALL WRITTEN INQUIRIES WILL BE ACCEPTED via e-mail to sandra.montalvo@co.hidalgo.tx.us by no later than Wednesday, March, 2014 by 5:00 p.m. Responses to said inquiries will be sent to all applicants via email by no later than Friday, March , 2014 by 5:00 p.m.

RE: HIDALGO COUNTY WIC PROGRAM-PURHCASE OF Microcuvettes BID NOT 2014-071

From : Steve Crain <scrain@atlashall.com> Fri, Mar 07, 2014 10:42 AM

Subject : RE: HIDALGO COUNTY WIC PROGRAM-PURHCASE OF Microcuvettes BID NOT 2014-071

To : 'Rocio Villarreal' <rocio.villarreal@co.hidalgo.tx.us>

The draft contract is fine.

From: Rocio Villarreal [mailto:rocio.villarreal@co.hidalgo.tx.us]
Sent: Friday, March 07, 2014 10:35 AM
To: Steve Crain
Subject: Re: HIDALGO COUNTY WIC PROGRAM-PURHCASE OF Microcuvettes BID NOT 2014-071

Sorry I did not attached the draft contract in the previous email.

Thank you.

ROCIO VILLARREAL
HIDALGO COUNTY PURCHASING DEPT.
CONTRACTS MANAGER
(956) 318-2626 Work
(956) 292-7000 Ext. 4868 Work
rocio.villarreal@co.hidalgo.tx.us
2812 S. Business Hwy 281
Edinburg, Texas 78539

From: "Steve Crain" <scrain@atlashall.com>
To: "Rocio Villarreal" <rocio.villarreal@co.hidalgo.tx.us>
Sent: Friday, March 7, 2014 10:31:36 AM
Subject: RE: HIDALGO COUNTY WIC PROGRAM-PURHCASE OF Microcuvettes BID NOT 2014-071

Please call me and explain. Thanks.

From: Rocio Villarreal [mailto:rocio.villarreal@co.hidalgo.tx.us]
Sent: Friday, March 07, 2014 8:47 AM
To: Stephen L. Crain
Subject: Fwd: HIDALGO COUNTY WIC PROGRAM-PURHCASE OF Microcuvettes BID NOT 2014-071

Can you please review and approve as to form the draft contract for the purchase of Microcuvettes.

Thank you.

ROCIO VILLARREAL

REQUIREMENTS AGREEMENT
C-14-071-00-00

THIS AGREEMENT (the "Agreement") is entered into as of the day of March, 2014 by and between _____ ("Seller") and **Hidalgo County** ("Buyer").

WHEREAS, Buyer has solicited proposals for the supply of its requirements of **"Purchase of Microcuvettes"**, as further described in Exhibit "A" (the "Products"). Request for Bid (RFB) Procurement Packet, which are attached hereto and incorporated herein by reference for all purposes (the "RFB") for a period of two years; and

WHEREAS, Seller has submitted a proposal to supply Buyer's requirements; and

WHEREAS, Buyer has determined that Seller has submitted the lowest and best bid to meet Buyer's requirements for the Product.

NOW THEREFORE, for and in consideration of the mutual covenants and conditions hereinafter set forth, and other good an valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. Buyer agrees to purchase from Seller, and Seller agrees to sell to Buyer, all of the Products that Buyer may require for use by Buyer in **"Purchase of Microcuvettes,"** in the areas of Hidalgo County projects for a period of two (2) year commencing _____, 2014 and ending _____ 2015 and may be extended with the County's sole discretion for an additional one (1) year period, and it is agreed that the Products will meet the specifications set forth in Exhibit "A" hereto. Hidalgo County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for next contract term.

2. When Buyer determines that it needs a quantity of the Products to be delivered, it will, according to its Purchasing Policies, complete and submit to Seller a Purchase Order describing the type and quantity of the Products required.

3. Buyer agrees to pay Seller for each Purchase Order based on the prices set out in Exhibit "B". Seller shall render invoices for each Purchase Order, and the invoices shall be paid by Buyer on or before the 30th day following receipt of the invoice.

4. County may terminate this contract upon thirty (30) days written notice at any time for any reason or no reason at all.

5. General Provisions.

a. **Conflict with Applicable Law.** Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this Agreement and any present or future law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provisions of this Agreement shall be modified only to

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the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

b. **No Waiver.** No waiver by Buyer of any breach of any provision of this Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

c. **Entire Agreement.** This Agreement contains the entire contract between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representations or agreements in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by Buyer and Seller, and not otherwise.

d. **Texas Law to Apply.** This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.

e. **Notice.** Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communications required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to Buyer: Hidalgo County
Attn: County Judge
1615 S. Closner, Suite J
Edinburg, Texas 78539

If to Seller: COMPANY'S NAME
ADDRESS
CITY, STATE

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the Unites States mail.

f. **Additional Documents.** The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.

g. **Successors.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

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h. **Assignment.** This Agreement shall not be assignable.

i. **Headings.** The headings and captions contained in this Agreement are solely for convenient reference and shall not be deemed to affect the meaning or interpretation of any provision or paragraph hereof.

j. **Gender and Number.** All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and the singular shall include the plural whenever and as often as may be appropriate

k. **Authority to Execute.** The execution and performance of this Agreement by Buyer and Seller have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of Buyer and Seller in accordance with its terms.

l. **Commitment of Current Revenues Only**. In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of Buyer under this Agreement, Buyer may terminate this Agreement upon sixty (60) days written notice to Seller. Buyer agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Buyer pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1996).

m. **Insurance.** Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with coverages and in the amounts described on Exhibit AC@ attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

o. **Purchasing Ethics**. Seller represents and warrants it has not, during the process of being awarded this contract violated the following ethical standards of Buyer and, upon and after the execution of this Agreement, agrees to abide by the following ethical standards of Buyer:

(1) It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee of Hidalgo County, or for any elected official, department head or employee or former elected official, department head or employee of Hidalgo County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a purchase requirement or purchase request,

influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any purchase requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of Hidalgo County.

(2) It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for Hidalgo County, or any person associated therewith, as an inducement for the award of a subcontract or order.

EXECUTED effective as of the day and year first above written.

APPROVED BY COMMISSIONERS COURT ON,_____.

APPROVED AS TO FORM:
Atlas, Hall & Rodriguez, LLP

By_____

HIDALGO COUNTY

_____
Ramon Garcia, County Judge

ATTEST:

_____
Arturo Guajardo, Jr., County Clerk

COMPANY:

By:_____
Printed Name:_____
Title:_____

EXHIBIT “A”

REQUEST FOR BID (RFB)
PROCUREMENT PACKET

EXHIBIT “B”

BID PAGE

EXHIBIT “C”

CERTIFICATE OF INSURANCE

AI-43603 **Purchasing Department 9. N.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted For: Hon. R. Guerra, HC-DA Submitted By: Oscar Garza, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Approval of the Fire Alarm Monitoring and Security services agreement for Fire Alarm monitoring in the amount of $20.00 per month and for Security Monitoring in the amount of $15.00 per month for a combined total of $35.00/mo. which includes administration fees for the Autopsy Facility with AL3 Enterprises, LLC , dba Starr for the duration of term as stated on 2C agreement including the continuation of services through the life term of the monitoring equipment in place by user department with the authority to execute and signing of agreement by County Judge, or Court Member.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-1100-421-00-080-003-0-413

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funding available pending CC approval of AI-43585.

Attachments

agreement backup

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	03/14/2014 02:46 PM
Budget & Management	Obdett Calzada	03/14/2014 02:49 PM
Glinda Pacheco	Glinda Pacheco	03/14/2014 03:46 PM
Glinda Pacheco	Glinda Pacheco	03/14/2014 03:47 PM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Oscar Garza Started On: 03/14/2014 01:11 PM

Final Approval Date: 03/14/2014

Contract #
Initial Term Start Date:
Renewal Term Start Date:
Job #
CS #
Customer #

SALE/INSTALLATION/SERVICES AGREEMENT

This Agreement is dated between Starr Telecom, D/B/A STE Monitoring (the "Company") and you (the" Customer"). This Agreement cover the system described on the attached Schedule of Detection or any system the Company takes over from another Company (the System") and any services requested below for the System Address (the "Premises") listed below. The Company has written this Agreement in simple, easy-to-read language because it wants the Customer to understand it. Please feel free to ask any questions.

NAME:
EMAIL ADDRESS:
ADDRESS: **CITY:** **STATE:** **ZIP:**
BILLING ADDRESS:

System Usage:

The Following Specific Terms Apply Only If a Charge For Them is Shown and They are Requested Below

CHARGES AND FEES:

A) **Sale and Installation: $**
B) **Takeover: $**

Due at Signing: $
Due when System is substantially installed: $

Monitoring and Repair Fees: $ /month
Additional Services (as noted):
Cellular 2 Way Voice: (INCLUDED) $ 0/month
Camera System: $ / month
Empower: $ / month
Other: $/ month
Total Monthly Fees: $

ALL FEES ARE DUE MONTHLY IN ADVANCE

A. **INSTALLATION** The Company agrees to install the System and the Customer agrees to pay any installation fee. The Company assumes no responsibility for any delay in installation. Customer warrants that it is the owner of the Premises or has full authority from the owner or other person in control of the Premises to permit the installation of the System. In doing so, the Customer will not violate any other agreement. Company is authorized to make any preparation such as drilling holes, driving nails, or making attachments or doing other things necessary to perform the installation of the System. Customer shall at its own expense provide 110VAC electric service, electric, outlets, current through Customer's electric meter, and communication service.

B. **TAKEOVER.** The Company agrees to take over the operation of the Customer's existing System and the Customer agrees to pay the fee for taking it over. The Customer represents that it owns the System. Company cannot represent that the system previously installed by others will function as intended. Any existing equipment and/or writing found to be defective or inoperable during the takeover will be repaired and/or replaced on a time and materials basis. Customer must contact previous provider and ensure control panel data lock code has been changed to the manufacture's default PRIOR TO Company

performing the takeover. After takeover, the Company will always own the transmitting device, which contains the Company's proprietary data and which the Company will always own.

C. **SALE.** The Company agrees to sell the System and the Customer agrees to pay for it. The Company will own the System until the Customer does so. After that, the Customer will own the SYSTEM EXCEPT FOR THE TRANSMITTING DEVICE, WHICH CONTAINS THE Company's proprietary data and which the Company will always own.

D. **MONITORING.** The company agrees to monitor signals from the System for an initial term of 1 year from the date Company begins to provide the monitoring service. The Customer agrees to pay to monitoring fees. After the initial term, the monitoring service will automatically renew for a successive 1 year term unless cancelled by either party in writing at least thirty (30) days before the end of the initial term or any renewal term. Customer shall pay the pro rate share of the monthly charge for the monthly charge for the month in which the monitoring service commences. Monitoring services consist of the receipt, analysis of and dispatch for response to signals originating from the System. The Customer agrees to give the Company a completed information sheet and to update it as necessary. Once the Company receives a signal, the Company will try to notify over the regular telephone lines, the agency (s) and/or other person (s) identified on the Customers Emergency Notification List (the "list"). The Company is entitled to rely solely on the List. However, the Company will not notify anyone if it reasonably believes that notification is not required. If the Company cannot connect the System to the telephone lines or the internet service, then the Customer must contact the telephone/internet service company which will install and bill the Customer directly for any telephone/internet service company which will install and bill the Customer directly for any telephone/internet equipment.
THE CUSTOMER UNDERSTANDS THAT THE COMPANY AND/OR ANY THIRD PARTY MONITORING PROVIDER WILL NOT RECEIVE SIGNALS FROM THE SYSTEM IF THE CUSTOMER'S TRANSMISSION SYSTEM IS NOT WORKING PROPERLY OR IF CHANGES IN THE TTRANSMISSION SYSTEM PREVENT THE SYSTEM FROM COMMUNICATING WITH THE MONITORING FACILITY. THE CUSTOMER IS RESPONSIBLE FOR TESTING THE SYSTEM ON A WEEKLY BASIS, AS WELL AS IMMEDIATELY FOLLOWING ANY CHANGE TO THE TRANSMISSION SYSTEM. The Customer will immediately notify the Company in writing of any problems with the System. The Company is not responsible for any interruption of service due to any cause beyond the Company's control, such as when the Customer's transmission system has been tampered with (for example, if the telephone line has been cut) or is otherwise not working properly, or as a result of any damage or destruction to the Company's equipment or facilities. The company is not required to supply monitoring service to the Customer while such interruption continues.

E. **REPAIR SERVICE.** Upon the Customer's request, the Company agrees to provide the repair services described below for an initial term beginning on the date of this agreement and ending 1 year later. After the initial term, the repair service will automatically renew for a successive 1 year term unless cancelled by either party in writing thirty (30) days before the end of the initial term or any renewal term. After the Company's 90 day limited warranty, the Customer agrees to pay the Company's then-current site visit fee. The Customer agrees not to allow anyone besides the Company's employees or agents to service the system. The Company will respond to service calls as soon as it reasonably can. The Company's obligation to provide the repair service described below does not cover batteries or wiring. Should any part or all of the System be damaged by acts of God, such as fire, flood, lightning ,storms, riots, strikes, or any other cause beyond the control of the Company, Customer shall pay the costs of any repairs or replacement in accordance with Company's then-current charges. The Company will provide, during the Company's normal business hours, which are weekdays, excluding holidays the Company observes, from 8:00 a.m. to 5:00p.m., all labor and materials necessary to service the System due to defects in the System and ordinary wear and tear. The Customer will pay the Company for all other service at the Company's then current-charges.

STARR TELECOM L.L.C.

THE CUSTOMER ACKNOWLEDGES THAT IT HAS RECEIVED A COPY OF THIS AGEEMENT AND ALL ITS ATTACHMENTS. THE CUSTOMER ACKNOWLEDGES THAT IT HAS READ AND UNDERSTOOD THIS AGREEMENT, ESPECIALLY THOSE SECTIONS RELATING TO ITS PROTECTION OF COMPANY AND THE COMPANY'S LIMITED LIABILITY AND WARRANTY.

_____

Customer Signature (s)

_____

Sales Representative

TX # B14023 ACR - 2967

NOTICE OF CANCELLATION

Date of Transaction

YOU MAY CANCEL THIS TRANSACTION, WITHOUT ANY PENALTY OR OBLIGATION, WITHIN THREE BUSINESS DAYS FROM THE ABOVE DATE. IF YOU CANCEL, ANY PROPERTY TRADED IN, ANY PAYMENTS MADE BY YOU UNDER THE CONTRACT OF SALE, AND ANY NEGOTIABLE INSTRUMENT EXECUTED BY YOU WILL BE RETURNED WITHIN TEN BUSINESS DAYS FOLLOWING RECIEPT BY THE SELLER OF YOUR CANCELLATION NOTICE, AND ANY SECURITY INTEREST ARISING OUT OF THE TRANSACTION WILL BE CANCELLED. IF YOU CANCEL, YOU MUST MAKE AVAILABLE TO THE SELLER AT YOUR RESIDENCE, IN SUBTANTIALLY AS GOOD CONDITION AS WHEN RECEIVED, ANY GOODS DELIVERED TO YOU UNDER THIS CONTRAT OR SALE; OR YOU MAY, IF YOU WISH, COMPLY WITH THE INSTRUCTIONS OF THE SELLER REGARDING THE RETURN SHIPMENT OF THE GOODS AT THE SELLER'S EXPENSE AND RISK. IF YOU DO MAKE THE GOODS AVAILABLE TO THE SELLLER AND THE SELLER DOES NOT PICK THEM UP WITHIN TWENTY DAYS OF THE DATE OF YOUR NOTICE OF CANCELLATION, YOU MAY RETAIN OR DISPOSE OF THE GOODS WITHOUT ANY FURTHER OBLIGATION. IF YOU FAIL TO MAKE THE GOODS AVAILABLE TO THE SELLER, OR IF YOU AGREE TO RETURN THE GOODS TO THE SELLER AND FAIL TO DO SO, THEN YOU REMAIN LIABLE FOR PERFORMANCE OF ALL OBLIGATIONS UNDER THE CONTRACT. TO CANCEL THIS TRANSACTION, MAIL OR DELIVER A SIGNED AND DATED COPY OF THIS CANCELLATION NOTICE OR ANY OTHER WRITTEN NOTICE, OR SEND A TELEGRAM TO: STARR TELECOM D/B/A STE MONITORING 304 W. VETERANS BLVD. PALMVIEW, TEXAS 78572 NOT LATER THAN MIDNIGHT OF.

I hereby cancel this transaction.

BUYER'S SIGNATURE _____ _____/_____

Date

PRINT NAME _____

STARR TELECOM L.L.C.

GENERAL TERMS.

1. **LIMITATION OF THE COMPANY'S LIABILITY. IF THE COMPANY IS FOUND LIABLE FOR ANY LOSS OR DAMAGE DUE TO ITS NEGLIGENCE OR THE FAILURE TO PERFORM ITS OBLIGATIONS IN THIS AGREEMENT, INCLUDING MONITORING OR SERVICING THE SYSTEM IN ANY RESPECT AT ALL, THE COMPANY'S MAXIMUM LIABILITY WILL BE $ 1,000.00. THE COMPANY WILL ASSUME A GREATER LIABILITY, BUT ONLY FOR AN ADDITIONAL CHARGE TO BE AGREED UPON THE CUSTOMER AND THE COMPANY. IF THE COMPANY DOES SO, A RIDER WILL BE ATTACHED TO THIS AGREEMENT. THE COMPANY EXPRESSLY DENIES ALL LIABILITY FOR ANY OTHER OR DAMAGE WHICH MAY OCCUR PRIOR TO, AT, OR AFTER SIGNING THIS AGREEMENT. THIS INCLUDES LIABILITY BASED ON CONTRACT, TORT, NEGLIGENCE, WARERANTY INCLUDING MERCHANTABILITY AND FITNESS FOR A PARTUCULAR PURPOSE) AND ANY OTHER THEORY OF LIABILITY. THIS EXCLUSION SPECIFICALLY COVERS GOVERNMENTAL FINES AND CHARGES; AND THE CLAIMS OF THIRD PARTIES. ALSO COVERED BY THIS EXCLUSION ARE THE FOLLOWINF TYPES OF DAMAGES: DIRECT, INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL (DAMAGES THAT RESULT FROM AN ACT, BUT DO NOT DIRECTLY RELATE TO THE ACT) AND PUNTITIVE (DAMAGES USED TO MAKE AN EXAMPLE OD SOMEONE).**
2. **Insurance.** The Customer understands THE **COMPANY IS NOT AN INSURER**. The Customer is responsible for obtaining all insurance the Customer thinks is necessary, including coverage for personal injury and property damage. The payments the customer makes under this Agreement are not related to the value of the Premises or the Customer's possessions but rather are based on the cost of the system and the Company's services.
3. **Limited Warranty.** (a) for 90 days from the date when the System is substantially installed, the Company warrants that if any part of the System does not work because of a defect or because of ordinary wear and tear, the Company will repair or replace that part at no charge to the Customer. The Company may use reconditioned parts in making repairs, but the Company warrants the replacement parts only for the remainder of the warranty period. This limited warranty does not cover dispatch service, systems not installed by the Company (including equipment added by Company to such systems), batteries or wiring. It does not apply if the System or the materials have been damaged by acts beyond the Company's control. Such acts include accidents, power surges, misuse, lack of proper maintenance, unauthorized changes or acts of God (such as fire, flood, lighting, earthquakes, tornados, etc.). (b) I f Company performs repair services, the Company warrants for a period of 30 days from the date of service. The Customer must notify the Company of any problem the Customer claims the Company's limited warranty cover within the warranty period. The Company will repair the problem as soon as it reasonably can after it receives the Customer's notice. (c) This limited warranty is the only warranty the Company makes, is made only if the Company performs repair services, and takes the place of all other warranties whether express or implied.

   NO EXPRESS WARANTIES EXTEND BEYOND THE FACE OF THIS AGREEMENT. THE COMPANY MAKES NO IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

   The Company does not promise that the System or the services cannot be compromised or that they will always provide the intended signaling, monitoring or other service. If a court decides the Company has given the Customer any implied warranty, it will extend only for the length of the limited warranty period. Some states do not allow limitations on how long an implied warranty lasts or the exclusion or limitation of incidental or consequential damages, so the above limitation or exclusion may not apply to the Customer. This limited warranty gives the Customer specific legal rights. The Customer may also have other legal rights that vary from state to state.
4. **Customer's Protection of Company.** This Agreement is intended only for the Customer's benefit. Therefore, to the extent allowed under the Constitution and laws of the State of Texas .The Customer agrees to protect/indemnify, defend and release the Company and the Company's related parties from liability against all third party claims or losses (including reasonable attorney's fees) brought against

the Company which relate to the System or the services the Company provides. The Company's related parties include the Company's employees, agents and subcontractors.
This protection/indemnity covers claims brought against the Company by the Customer's insurance carrier. It also includes claims arising under contract, warranty, negligence, or any other theory of liability. This also covers any damage, claim or loss which may result to the Company, Customer, or any third party if Company enters the Premises and turns off any audible alarms after being instructed by Customer or any public official or officer to do so.
The Customer's duty to protect/indemnify the Company, however, does not apply to claims based on injuries to third parties or to their property that occurred while the Company's employees were on the premises and which were caused solely and directly by those employees.
In the case of any third party claim or loss covered by the Customer's insurance, the Customer agrees not to look to the Company or the Company's related parties for reimbursement. The Customer waives any rights that the Customer's insurance carrier or others claiming through the Customer may have against the Company or the Company's related parties.

5. **The Customer's Agreements.** The Customer has the authority to sign this Agreement and in doing so will not violate any other Agreement. The Customer agrees to give the Company access to the Premises as needed to perform the services. If the Customer gives the Company keys to the Premises, the Company will not be liable for any damages caused by the loss or theft of those keys unless caused solely by Company's gross negligence or willful misconduct. The Customer is not aware of any hazardous conditions on the Premises. The Customer agrees to prevent false alarms and assume responsibility for them. The Customer will immediately notify the Company in writing of any problems with the System. The Customer agrees that the Company can make program changes to the Company's proprietary data located in the transmitting device. The Customer will pay the Company its then-current charges for doing any work not covered by this Agreement, including paying the Company's minimum service charge if the Company cannot enter the Premises at the scheduled time. If the Company notifies the Customer of a malfunction, the Customer will disconnect the System until the Company can repair it. The Customer will not tamper or interfere with the System, nor permit other to do so. The Customer agrees that Company can record and use all communications with anyone in the normal course of the Company's business. The Customer will test the System at least weekly as well as when changes are made to its transmission system or the Premises. The Customer will immediately notify the Company in writing of any problems with the System. The Customer agrees that the Company can make program changes to the Company's proprietary data located in the transmitting device.
6. **The Customer's Default.** If the Customer fails to perform its obligations, The Company will give the Customer written notice of default. If the Customer does not fix the default within 30 days, the Company can end this Agreement. If the Company ends this Agreement, the Customer must pay the Company: (a) all amounts then due; (b) 100% of the amount due to the Company for this Agreement (as an agreed-upon amount of damages and not as a penalty); and (c) the company's reasonable collection costs, including attorney fees. If this Agreement is ended, the Company does not have a provide any service, including monitoring, after the date. In addition, the Company can peacefully enter the Premises and remove its equipment. The Company is not required to restore or redecorate the Premises if it removes the equipment. If the Company waives any default by the Customer that does not mean the Company waives later defaults. Any waiver by the Company must be in writing.
7. **System Charges.** The Customer agrees to obtain all permits and licenses and pay all taxes, fines and other assessments, including sales taxes. The Company's fees are based upon existing taxes and charges, and the Company can increase the Company's fees are based upon existing taxes and charges, and the Company can increase the Company's fees to reflect changes in these taxes or charges. After the initial term the Company may increase its fees if it notifies the Customer in writing. If the Customer is unwilling to pay the increased fees, it must notify the Company that it wishes to terminate the Agreement within 30 days after receiving notice of the increased fees from the Company. The company then may either terminate the Agreement or reduce the fees back to their previous levels thereby binding the Customer to the remaining term of this Agreement. If the Customer is more than 30 days late with payment, the Company can charge the Customer interest up to 1 ½% per month or the highest rate allowed by law, whichever is lower. In addition, the Customer agrees to pay the

Company's reasonable collection costs, including attorney's fees, and a reasonable reconnect fee if the Company has disconnected the System.

8. **Transfers.** The Customer cannot transfer this Agreement without the Company's consent. However, the Company can transfer this Agreement or subcontract its obligation without the Customer's consent. If the Company does so, anyone to whom the Company transfers or Subcontracts its obligations will have all of the Company's rights. The Company is not responsible, however, for any work, including monitoring, which is done negligently by any third party.
9. **Notices: Limitations on Lawsuits: Jury Trial.** Unless otherwise indicated, all notices must be in writing. The Customer or the Company may end any portion of this Agreement by notifying the other party at least 30 days prior to the end of the then-current term. **It is critical that the Customer give any termination notice in a timely manner.**
   The Customer has no right to sue the Company and the Company has no liability to the customer to that claim. It is critical that the Customer bring any claim in a timely manner. **THE CUSTOMER AGREES THAT IT WILL CONSENT TO THE JURISDICTION OF HIDALGO COUNTY TEXAS COURTS OF COMMON PLEAS AND THE VENUE OF HIDALGO, COUNTY FOR ANY CLAIM BROUGHT UNDER THIS SECTION.**
   The provisions of this Agreement which apply to any claim remain in effect even after this Agreement ends.
10. **EXECUTION IN COUNTERPARTS AND BY FACSIMILE OR ELECTRONICALLY BY PDF.** THIS AGREEMENT MAY BE EXECUTED IN ANY NUMBER OF COUNTERPARTS, ANY ONE OF WHICH NEED NOT CONTAIN THE SIGNATURE OF MORE THAN ONE PARTY,BUT ALL OF WHICH SHALL TOGETHER CONSTITIUTE ONE AND THE SAME INSTRUMENT. THE PARTIES AGREE THIS AGREEMENT AND THE SIGNATURES AFFIXED HERETO MAY BE TRANSMITTED AND DELIVERED BY FACSIMILE OR ELECTRONICALLY BY PDF AND THAT ALL SUCH SIGNATURES AND THIS AGREEMENT TRANMITTED AND DELIVERRED BY FACSIMILE OR ELECTRONICALLY BY PDF SHALL BE DEEMED TO BE ORIGINALS FOR ALL PURPOSES AND GIVEN THE SAME LEGAL FORCE AND EFFECT AS THE ORIGINAL AGREEMENT AND ORIGINAL SIGNATURES.
11. **STORAGE OF AGREEMENT AND INFORMATION.** SUBSCRIBER AUTHORIZES COMPANY TO STORE OR RETAIN THIS AGREEMENT AND ALL INFORMATION AND OTHER WRITTEN MATERIALS ON ELECTRONIC DATA OR OTHER STORAGE MEDIA AND, IN THE SOLE AND ABSOLUTE DISCRETION OFCOMPANY, TO DESTROY ALL WRITTEN DOCUMENTS OR MATERIALS WHICH HAVE BEEN STORED OR RETAINED ON ELECTRONIC DATA OR OTHER STORAGE MEDIA.
12. **Miscellaneous.** This Agreement contains the entire understanding between the Customer and the Company and replaces any other documents or discussions the Company previously had with the Customer. This Agreement is not binding on the company until the Company or its authorized agent signs it off or begins installation or service. This Agreement is governed by Texas law. If the Company does not approve this Agreement, the Company's only obligation is to refund any payments the Customer has made. Any equipment or services the Company provides the Customer in the future are subject to the terms of this Agreement, as so amended. This Agreement cannot be changed except by a writing that both the Customer and the Company sign.

Contract #
Job #

Scope of Work

NAME:
ADDRESS: **CITY:** **STATE:** **ZIP:**

STARR TELECOM L.L.C.

Municipality: Is an alarm user permit required:
Select SmartHome Package:
Additional Services:

Additional Notes

Parts List

Part	Qty	Installation Notes
Go Control Touch screen Panel		
Desk Stand		
Secondary Touch screen Keypad		
Door/Window Contacts		
Garage Door Sensor		
Outdoor Gate Contact		
Glass Break Detector		
Motion Detector		
Panic Button		
Key Fob		
Wall Fob		
Smoke Detector		
Heat Detector		
Smoke/Heat/ Low Temp Detector		
Carbon Monoxide Detector		
Thermostat		
Indoor Cameras		
Outdoor Cameras		
Small Appliance Mode		
Wireless Router		
Takeover Module		
Entry Set		
Deadbolt		
Other Options and Notes		

_____
Customer Signature (s)

_____
Sales Representative

Contract #
Initial Term Start Date:
Renewal Term Start Date:

STARR TELECOM L.L.C.

Job #
CS #
Customer #

Electronic Communications Consent

Name:
EMAIL ADDRESS:
ADDRESS: **CITY:** **STATE:** **ZIP:**

CUSTOMER HEREBY CONSENTS TO RECEIVE COMMUNICATIONS, INCLUDING, BUT NOT LIMITED TO, AGREEMENTS, NOTICES AND INVOICES FROM COMPANY ELECTRONICALLY AT THE EMAIL ADDRESS PROVIDED HEREIN, IN ORDER TO ACCESS AND RETAIN ELECTRONIC COMMUNICATIONS FROM THE COMPANY, CUSTOMER NEEDS ACCESS TO THE INTERNET,A DOBE READER (.PDF) SOFTWARE AND A PRINTER (THE "CAPABILITIES"). CUSTOMER HEREBY ACKNOWLEDGES THAT HE/SHE/IT HAS THE CAPABILITIES NECESSARY TO RECEIVE ELECTRONIC COMMUNICATIONS FRON COMPANY. CUSTOMER MAY, AT ANY TIME, (A) REQUEST THAT THIS ALRM SYSTEM AGREEMENT BE PROVIDED IN WRITING; (B) UPDATE ANY CONTACT INFORMATION WITH THE COMPANY; AND/OR (C) WITHDRAW CONSENT TO RECEIVE COMMUNICATIONS ELECTRONICALLY FROM THE COMPANY, BY SENDING NOTICE ELECTRONICALLY TO ste@starrtelecom.com OR IN WRITING TO STARR TELECOM D/B/A STE MONITORING 304 W. VETERANS BLVD. PALMVIEW, TEXAS 78572

CS #
CUSTOMER#

Emergency Contact List
As provided to sales representative

Verbal P.I.N. used for all emergency contacts:

1st Emergency Contact
Name:
Email:
Telephone Number: **Ext:**
Telephone Is:

2nd Emergency Contact
Name:
Email:
Telephone Number: **Ext:**
Telephone Is:

3rd Emergency Contact
Name:
Email:
Telephone Number: **Ext:**
Telephone Is:

4th Emergency Contact
Name:
Email:
Telephone Number: **Ext:**
Telephone Is:

5TH
Emergency Contact
Name:
Email:
Telephone Number: **Ext:**
Telephone Is:

6th Emergency Contact
Name:
Email:
Telephone Number: **Ext:**
Telephone Is:

Please keep your emergency contact list current. You can make changes by calling our Customer Care Team toll-free at 1 (855) 441-0873 .

SUPERIOR ALARMS Buyboard Contract # 401-12					ASG SECURITY				AL3 ENTERPRISES, LLC dba STARR		
One time Installation Fee				$ 65.00	Internet Interface		10.00 x 12 =	$ 120.00	BB Contract #401-12		
Fire Monitoring @ 20.00 a month				$ 240.00	Fire	26.95 x 12=		$ 323.40	Fire	12x20.00=	$ 240.00
Security Monitoring @30.00 a month				$ 360.00	Security	34.95 x 12=		$ 419.40	Security	12X15.00=	$ 180.00
									Combined	$35.00	
Security System Design & Integration				$ 2,452.00	Security System			$ 4,692.63	Sec/System		$ 2,049.12

AL3 ENTERPRISES, LLC. DBA STARR TELECOM
304 W. Veterans Blvd.
Palmview, TX 78572

Estimate

Date	Estimate #
2/12/2014	4125

Name / Address
HIDALGO COUNTY 100 S. CLOSNER EDINBURG, TEXAS 78539 ~MORGUE~ MONITORING

Project

Description	Qty	Cost	Total
(OMI) FIRE ALARM MONITORING	12	20.00	240.00
(OMI) SECURITY ALARM MONITORING	12	15.00	180.00
NOTE THIS IS FOR ONE (1) YEAR OF MONITORING			
ANY QUESTIONS FEEL FREE TO CALL THE OFFICE AT(956)580-1333		**Total**	$420.00

Customer Signature _____

Phone #	Fax #	E-mail
956.580.1333	956.519.7859	ste@starrtelecom.com

AL3 ENTERPRISES, LLC. DBA STARR TELECOM
304 W. Veterans Blvd.
Palmview, TX 78572

Estimate

Date	Estimate #
3/12/2014	4223

Name / Address
HIDALGO COUNTY 100 S. CLOSNER EDINBURG, TEXAS 78539 ~MORGUE~ BUY BOARD CO#401-12

Project

Description	Qty	Cost	Total
(NAPCO RP1CAE2) KEY PAD	2	125.10	250.20
(NAPCO M900STE) NAPCO DUAL TECH MOTION DETECTOR	8	24.79	198.32
(TANE SM-35 SURFACE) SURFACE MOUNT DOOR CONTACT	6	9.90	59.40
(NAPCO GEM-EZM8) EXPANSION MODULE	2	72.00	144.00
(OMI) TEMPETURE CONTROL SENSOR	1	150.00	150.00
(OMI) INTERIOR SIREN	1	25.00	25.00
(OMI) EXTERIOR SIREN	1	45.00	45.00
(22-4SCP) 22/4 SECURITY CABLE PLENUM	2	122.40	244.80
(22-2SCP) 22/2 SECURITY CABLE PLENUM	1	77.40	77.40
LABOR RATE FOR INSTALLATION OF SYSTEMS PER TECHNICIAN	10	85.50	855.00

ANY QUESTIONS FEEL FREE TO CALL THE OFFICE AT(956)580-1333

Total $2,049.12

Customer Signature _____

Phone #	Fax #	E-mail
956.580.1333	956.519.7859	ste@starrtelecom.com

Superior Alarms

600 Ash Avenue - P.O. Drawer 3097
McAllen, TX 78501
State Lic. B4881 - Fire Lic. ACR-86318-816
Tel. (956) 682-6005 - Fax (956) 213-1179

We send the police there in a hurry!

Monday, February 17, 2014

HIDALGO COUNTY AUTOPSY BUILDING
ATTN: OSCAR GARZA
2812 S. BUSINESS 281
EDINBURG, TEXAS 78539
PHONE: 318-2626 EXT. 4857

We are pleased to submit the following proposal for monitoring of existing Fire System at the above location.

MONITORING OF EXISTING SILENT KNIGHT 5820XL FIRE SYSTEM TO INCLUDE:
1 ACTIVATION FEE

BUYBOARD CATLOG #401-12

SYSTEM DESIGN AND INTEGRATION **$65.00 + TAX EXEMPT**

MONTHLY FIRE MONITORING@$20.00

We agree to the above system design and the terms listed below and authorize Superior Alarms to begin work. We also agree to sign a commercial sales agreement.

Balance due date: ON COMPLETION

_____ _____
Authorization **Date**

(Note: THIS PROPOSAL IS PROPRIETARY INFORMATION AND ANY DISCLOSURE TO ANY PARTY IS PROHIBITED)

Thank you for the opportunity to serve you with your security needs. If you have any questions feel free to call me at 682-6005X216.

Sincerely,
Flor Salazar
Sales Representative

Superior Alarms

600 Ash Avenue - P.O. Drawer 3097
McAllen, TX 78501
State Lic. B4881 - Fire Lic. ACR-86318-816
Tel. (956) 682-6005 - Fax (956) 213-1179

We send the police there in a hurry!

Monday, February 17, 2014

HIDALGO COUNTY AUTOPSY BUILDING
ATTN: OSCAR GARZA
2812 S. BUSINESS 281
EDINBURG, TEXAS 78539
PHONE: 318-2626 EXT. 4857

We are pleased to submit the following proposal for a Security System at the above location.

SECURITY SYSTEM TO INCLUDE:

1	CADDX NX-8 CONTROL PANEL
3	LCD KEYPADS
8	DS860 MOTION DETECTORS
6	1085 DOOR CONTACTS
1	TEMP. ALERT
1	ZONE EXPANDER
1	POWER SUPPLY
1	EXTERIOR SIREN
1	INTERIOR SIREN
1	LABOR/CONDUIT

BUYBOARD CATLOG #401-12

SYSTEM DESIGN AND INTEGRATION **$2,452.00 + TAX EXEMPT**

MONTHLY MONITORING@$30.00 (INCLUDES 3-AREAS)

We agree to the above system design and the terms listed below and authorize Superior Alarms to begin work. We also agree to sign a commercial sales agreement.

Balance due date: ON COMPLETION

_____ _____
Authorization **Date**

(Note: THIS PROPOSAL IS PROPRIETARY INFORMATION AND ANY DISCLOSURE TO ANY PARTY IS PROHIBITED)

Thank you for the opportunity to serve you with your security needs. If you have any questions feel free to call me at 682-6005X216.

Sincerely,
Flor Salazar
Sales Representative

CORPORATE OVERVIEW

NOT APPROVED

General Services and Capabilities

ASG Security is a full service electronic security services company providing design, installation, service, and monitoring for government, commercial, and residential clients. Listed below are the major services that we provide. If you need services that are not specifically listed, please call us. There is a distinct possibility that we can help.

Electronic Security Systems

- Perimeter Monitoring
- Interior Intrusion Detection
- Electronic Asset Protection
- Hold Up, Medical, & Panic Systems
- Critical Condition Monitoring (Temperature, Humidity, Water Level)
- Hardwired or Wireless
- Opening / Closing Logging, Supervision, and Reporting
- Remote Activity Monitoring over the Internet

Electronic Fire Protection Systems

- Fire Alarm & Voice Evacution Systems
- Sprinkler Systems (Wet and Dry) Monitoring
- ADA System Upgrades
- Elevator Phones and Monitoring
- Design and Submittal per Code
- Auto-CAD
- Test & Inspection Services

Electronic Surveillance Systems

- Closed Circuit Television
- Digital Video Recording
- Network IP CCTV Solution
- Remote Video Monitoring & Services

Electronic Access Control Systems

- PC Based Control and Administration
- Door and Gate Control
- Proximity, Magnetic Stripe, Barcode, Biometric, Keypad Readers
- Wireless Solutions
- Guard Tour Systems
- Telephone Entry Systems
- Intercom Systems

Initial: _____

THIS DOCUMENT CONTAINS PROPRIETARY INFORMATION AND THEREFORE SHOULD BE TREATED AS CONFIDENTIAL. IT SHALL NEITHER BE DUPLICATED NOR DISCLOSEDTO ANY PERSON OR PERSONS OUTSIDE OF ALARM SECURITY GROUP LLC OR THE COMPANY TO WHICH IT HAS BEEN PROVIDED. IT CANNOT BE COPIED, REPRODUCED, OR DISSEMINATED WITHOUT THE EXPRESSED WRITTEN CONSENT OF ALARM SECURITY GROUP LLC. ALL ELEMENTS OF SYSTEM DESIGN, ALTERATION, ADDITION OR CHANGE IS THE SOLE PROPERTY OF ALARM SECURITY GROUP LLC. THE INFORMATION IS TO BE USED EXCLUSIVELY BY THE ORGANIZATION/INDIVIDUAL TO WHOM IT IS DIRECTED FOR THE PURPOSES OF MAKING AN INFORMED DECISION DURING THE EVALUATION OF THE PROPOSAL AND ANY AGREEMENT WHICH MAY RESULT THERE FROM.

AL: 13-1577; AR: E-M 20130041, CA: 7261, DC: ECS901543; DE: 02-17, FAL-0221 FL: EG13000420; GA: LVA205885; LA: F1899, USA Fire & Burglar-F 1733; MA: 1608C, SS CO 00986; MD: 107-714; NC: 1961-CSA-NC, 20853-SP-LV, NCASLB; Alarm Systems Licensing Board, 1631 Midtown Place Suite 104, Raleigh, NC 27609 919 875 3611; NJ: 34BF00000500, 661309; NM: 373983; NY: 12000309980; OK: 1038, TnT-1882; OH: 53 89 1670; PA: PA062390; RI: 4820, TSC-1848; SC: BAC-13313; TX: B11180, ACR-2242, ECR-1767, HCR-410, B17807- San Angelo Security; In the State of TX, Company is licensed and regulated by the Texas Department of Public Safety, Private Security Bureau. Complaints: 5805 North Lamar Blvd, Austin, TX 78752 512.424.7710; UT: 8305217-6501; WV: WV043575; VA: 11-3605, 2705 098253A

Intrusion Detection and Monitoring

ASG Security will provide equipment, labor, and materials as detailed on the attached schedule of protection for the installation of a comprehensive intrusion detection and monitoring system. Our design recommendations are based on our walk through of your facility, provided plans and/or specifications, and your requests or the requests of other authorities on your behalf. The intrusion detection system can be hardwired or wireless and it incorporates a control panel, keypad(s), initiating devices (door/window contacts, motion sensors, glass-break detectors), indicating devices (sirens, strobes, speakers) and communication hardware to transmit alarm and trouble signals to our 24-hour UL Listed Central Station. The Central Station will dispatch the proper authorities and notify you in accordance with your supplied emergency notification list.

NOT APPROVED

Most comprehensive intrusion detection systems will incorporate both perimeter and interior alarm protection. In addition, these systems can also include various other protection strategies like critical condition monitoring (temperature, humidity, CO2, water level), panic/hold up alert monitoring, medical alert monitoring, or other special monitoring services. Your sales representative can provide additional information.

Summary of System Quotation for autopsy facility

Site : autopsy facility, 2802 south Business 281 , edinburg, Tx 78539

Schedule of Equipment for: security

Part #	Description	QTY	Unit Price	Extended Price
HNL-6160ASG	KEYPAD,ALPHA,ASG	2.00	$194.53	$389.06
HNL-0-000-058-01	DT7450 50'DUAL-TEC PIR K-BAND	5.00	$114.90	$574.50
HNL-7945BR	SUR CONTCT SURGE PROT 6FT LEAD	10.00	$16.06	$160.60
HNL-FG730	DUAL FLEXGARD AUDIO DETECTOR	11.00	$61.98	$681.78
REV-RVL36CSRN	REVERE 30W CAB/SRN/2REED TMPRS	1.00	$72.71	$72.71
GRI-T8005	FIXED 41 DEG TEMPERTURE SENSOR	1.00	$66.38	$66.38
HNL-4208SN	8 ZONE EXPANDER	1.00	$178.95	$178.95
ALT-AL62412CX	Power Supply-Charger, Linear Kit Includes: AL624, 12 VDC / 7 AH Battery, 16.5 VAC / 20 VA Transformer	2.00	$99.42	$198.84
GNC-32015512	22/2 SOL OAS CMP 5C BX NAT	.50	$98.62	$49.31
GNC-32041102	22/4 OAS CMP YELLOW 1M BOX	.50	$289.03	$144.52
HNL-V20ATPK-KT1	VISTA-20P ATTACK PACK W/WAVE2	1.00	$285.98	$285.98

System Summary

Total Equipment:	**$2,802.63**
Total Labor:	**$1,890.00**

Initial: _____

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Total Purchase Amount : **$4,692.63**

NOTE: APPLICABLE TAXES MAY NOT BE INCLUDED.

This proposal is subject to final acceptance by all parties as per the terms of ASG's Agreement

NOT APPROVED

Monthly Recurring Services and Preventative Maintenance Plans:

security

Monitoring - Internet Interface / Total Connect [illegible]	$10.0[illegible]
Monitoring - Fire	$26.9[illegible]
Monitoring - Cell Primary	$34.9[illegible]

Above services billed: Monthly **Total:** **$71.90** *per month*

Initial: _____

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AI-43600 **Purchasing Department 9. O.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted For: Comm. J. Palacios Submitted By: Veronica Lopez, COMM. PCT. #4

Department: COMM. PCT. #4

Information

CAPTION

Requesting approval of payment for invoice # 11324765 in the amount of $48,057.50 submitted by L&G Consulting Engineers in connection to C-13-336-12-10 (PO# 703928) for the FM 1925- Segment II project.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-1303-431-00-124-127-0-841

FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

PO# 703928
Funds available as of 03/14/14

Attachments

Inv # 11324765

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	03/14/2014 12:34 PM
Glinda Pacheco	Glinda Pacheco	03/14/2014 03:11 PM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Veronica Lopez Started On: 03/14/2014 10:43 AM

Final Approval Date: 03/14/2014

L&G Engineering
Transportation Consultants

March 3, 2013

RECEIVED
MAR 14 2014
BY: .....

Commissioner Joseph Palacios
Hidalgo County Precinct 4
1051 N. Doolittle Rd
Edinburg, TX 78542

RE: FM 1925 – Work Authorization No. 1 – Limits: FM 907 East to East of SH 68 (Uresti St.)
PO#703928 - L&G Project#131301

Dear Commissioner Palacios:

We are submitting a monthly progress report in sufficient detail to support the progress of the work and in support of a request for payment. Attached for your approval is our invoice for services rendered for the month of February 2014.

- L & G's Invoice (and sub consultant invoice, if applicable)
- Exhibit C – Work Schedule

This work authorization consists of engineering services required for the preparation of environmental assessment with TxDOT, public involvement, schematic, preliminary ownership and office surveys, for the FM 1925 project from FM 907 (Alamo Rd.) East to East of SH 68 (Uresti St.). The following is a narrative of the progress report for this work authorization.

Work Authorization#1

TASK		% Complete
FC 11005 – PRELIMINARY COMPENSABLE UTILITIES		
L&G has identified the utilities present on the preliminary schematic from the Railroad Commission database. We are verifying their physical existence on the ground and confirming them through aerial imagery.	**L&G**	**10%**
FC 11006 – DESIGN SCHEMATIC		
L&G is developing a preliminary horizontal layout of the proposed schematic, utilizing the latest aerial images. L&G will schedule a Design Concept Conference with TxDOT & Hidalgo County to discuss all of the project design controls.	**L&G**	**10%**
FC 11007 – PRELIMINARY OFFICE SURVEYS FOR SCHEMATIC		
L&G has identified the property owners along the route based on the data available from the appraisal district. We are investigating the subdivisions of record from the Carson Maps and County records.	**L&G**	**10%**
FC 11008 – SCHEMATIC FOR INTERSECTING STREETS		
L&G has developed a preliminary intersection configuration with the future SH 68 as well as identifying the connections to the 3rd Street/Uresti termini.	**L&G**	**10%**
FC 11009 – FINALIZE SCHEMATICS (with TxDOT Input)		
This task has not begun.	**L&G**	**0%**
FC 12001 – PUBLIC INVOLVEMENT - MEETING		
L&G has held several meetings with TxDOT, Hidalgo County Pct. #4, and various large land owners and advised Mr. Andrew Canon from the HCMPO of this project. Cost estimates, typical sections, and a preliminary schematic have been presented to all of the above.	**L&G**	**10%**

RECEIVED
MAR 14 2014
BY:

FC 12002 – EA REPORTS		
L&G has coordinated with the county commissioner on the proposed typical sections and needed Right-of-Way for the project. Several major stakeholders have been briefed on the project. The project has been included in the HCMPO's MTP and is eligible for review by TxDOT and FHWA. Data collection is currently underway to develop the need and purpose.	**L&G**	**10%**
FC 12007 – ARCHAEOLOGICAL & HISTORICAL RESEARCH		
This task has not begun.	**L&G**	**0%**
FC 12008 – ENGINEERING SUPPORT AT PUBLIC MEETINGS/HEARINGS		
L&G has begun developing the required exhibits in preparation for the needed public meeting to be scheduled in the near future.	**L&G**	**10%**
FC 12070 – ARCHAEOLOGICAL & HISTORICAL RESEARCH - SUB		
This task has not begun.	**AmaTerra**	**0%**
FC 16101 – HYDRO MAP		
L&G has developed a contour map of the project identifying all of the low points. The drainage areas contributing the project hydrology have been identified and mapped and the needed outfalls are being investigated.	**L&G**	**10%**

Should you have any questions or require additional information, please give me a call at (956) 585-1909.

Sincerely,

Robert Macheska, P.E.
Project Manager

L & G Consulting Engineers Inc
2100 W. Expressway 83
Mercedes, TX 78570
(956) 565-9813 Fax (956) 565-9018

INVOICE #: 11324765
INVOICE DATE: 02/28/14

RECEIVED
MAR 14 2014
BY: .....

BILL TO: 84
Hidalgo County Pct #4
c/o Commission Joseph Palacios
1051 N. Doolittle Rd.
Edinburg, TX 78541

JOB: 131301
FM1925 (Phase II)
Limits:FM907 East to East SH68
WA#1 - PO#703928

DESCRIPTION	CONTRACT	PREVIOUS APPLICATIONS	CURRENT COMPLETED	TOTAL COMPLETED	% COMPL	BALANCE TO FINISH
Engineering services for the month of February 2014.						
11005-Pre Comp Utili	18,000.00		1,800.00	1,800.00	10.0	16,200.00
11006-Design Schem	154,575.00		15,457.50	15,457.50	10.0	139,117.50
11007-Pre Office Srv	21,000.00		2,100.00	2,100.00	10.0	18,900.00
11008-Schem Inter St	40,000.00		4,000.00	4,000.00	10.0	36,000.00
11009-Finalize Schem	39,000.00				0.0	39,000.00
12001-Pub Invol/Meet	50,000.00		5,000.00	5,000.00	10.0	45,000.00
12002-EA Reports	95,000.00		9,500.00	9,500.00	10.0	85,500.00
12007-Arch & Hist	308.00				0.0	308.00
12008-Eng/Pub Mtgs	60,000.00		6,000.00	6,000.00	10.0	54,000.00
12070-Arch & Hist	29,692.00				0.0	29,692.00
16101-Hydro Map	42,000.00		4,200.00	4,200.00	10.0	37,800.00
TOTALS:	549,575.00	0.00	48,057.50	48,057.50	8.7	501,517.50

ORIGINAL CONTRACT SUM	$	549,575.00
CHANGE BY CHANGE ORDER	$	0.00
CONTRACT SUM TO DATE	$	549,575.00
TOTAL COMPLETED TO DATE	$	48,057.50
LESS PREVIOUS INVOICES	$	0.00
CURRENT PAYMENT DUE	$	48,057.50

Manuela G. Mata
PROJECT MANAGER'S SIGNATURE
for: Jacinto Garza P.E.

Client: Hidalgo County Precinct #4

EXHIBIT "C"

PROJECT WORK SCHEDULE
FM 1925 (Monte Cristo Rd)
From FM 907 (Alamo Road) to East of SH 68 (Uresti St.)
Length = 2.3 miles

TASK AND DESCRIPTION	FIRM	2014												2015												2016											
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DE
Phase I: EA, Public Involvement, Schematic																																					
Public Involvement																																					
Develop Alternatives & Matrix	L&G																																				
Advertise & Conduct Public Meeting	L&G																																				
Select TPA	L&G																																				
Schematic																																					
Develop Schematic	L&G																																				
Hydrologic Map	L&G																																				
TxDOT Review & Revisions	TxDOT																																				
TxDOT Schematic Approval	TxDOT																																				
Environmental Document																																					
Draft Environmental Document, Field Visits, etc...	L&G																																				
Submit Final Draft Document	L&G																																				
Agency Review & Revisions	TxDOT																																				
Environmental Decision	TxDOT																																				
Phase II: PS&E, ROW Map & Acquisition																																					
PS&E																																					
Design Survey	L&G																																				
Compensable Utility Oversight	L&G																																				
Outfall Coordination with HCDD #1	L&G																																				
30% PS&E Completion	L&G																																				
60% PS&E Completion	L&G																																				
90% PS&E Completion	L&G																																				
95% PS&E Completion	L&G																																				
100% Mylars	L&G																																				
TxDOT Plan Set Approval	TxDOT																																				
ROW Map																																					
Prepare ROW Map	L&G																																				
TXDOT Review & Revisions	TxDOT																																				
TxDOT ROW Map Approval	TxDOT																																				
ROW Acquisition (12 Parcels)																																					
ROW Release (Dependent on Availability of Funds)	TxDOT																																				
Project Administration	L&G																																				
Title Commitments	L&G																																				
Appraisal Reports	L&G																																				
Appraisal Review Reports	L&G																																				
Appraisal Update Reports	L&G																																				
Approved Values by TxDOT	TxDOT																																				
Acquisition Negotiation Offers	L&G																																				
Title Curative Process	L&G																																				
Title Commitment Updates	L&G																																				
Payments for Parcels	L&G																																				
L&G Condemnation Support Process	L&G																																				
Eminent Domain Proceedings by County	COUNTY																																				
Title Insurance Policies	L&G																																				
Consumation of Outstanding Cases	L&G																																				
Phase III: Proposed Letting																																					
Let Project (Est. Earliest Date: October 2018)	TxDOT																																				
(Dependent on Availability of Funds)																																					
																															EST 18 MONTHS CONSTRUCTION					

L&G ENGINEERING TASK
TxDOT TASK
COUNTY TASK

8:38 AM/3/2014

AI-43584 **Purchasing Department 9. P.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted For: Sergio Cruz, HC Budget Officer

Submitted By: Vangie Garcia, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Requesting authority to enter into a new 36-month (capital) lease copier agreement for a Ricoh Aficio MP 5002SP through Hidalgo County membership/participation with (DIR) Department Of Information Resources awarded vendor, Ricoh USA/GE RICOH USA contract DIR-SDD-1674 through assigned Requisition #250442 in the amount of $173.98/month-equipment and B/W Service Impressions @ $44.80/month with a total of $218.78/month, effective upon approval.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 2201-415-00-115-009-0-432

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

FISCAL YEAR: 2014 ACCT. #: 2201-415-00-115-009-0-601

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

FISCAL YEAR: 2014 ACCT. #: 2201-415-00-115-009-0-780

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Attachments

Requisition

Quote and Price Verification

Capital Log Sheet

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	03/14/2014 01:56 PM
Budget & Management	Obdett Calzada	03/14/2014 02:00 PM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Vangie Garcia Started On: 03/13/2014 03:30 PM

Final Approval Date: 03/14/2014

Requisition
BUDGET OFFICER

Req # 00250442
PO #
Date: 01/21/14

Bill To: x
x

Vendor : 211567
GE CAPITAL INFORMATION TECHNOLOGY SO
RICOH AMERICAS CORPORATION
P.O. BOX 650073
DALLAS TX 75265

Ship To: BUDGET OFFICER
2818 S. BUSINESS HWY 281
EDINBURG TX 78539

Contact: ANA GALVAN
956-292-7025

Contract No: DIR-SDD-1674

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		TO BE LOCATED AT: DBM-HEALTH INSURANCE DEPT. 2818 SO. BUS. HWY. 281 EDINBURG, TX78539		
		LEASE TERM 36 MONTHS 9 MONTHS REMAINING IN THE FISCAL YEAR 03/01/14-12/31/14 DELIVERY REQUESTED ON OR BEFORE 03/31/14 DO NOT DUPLICATE ORDER		
9.00	MONTH	RICOH AFICIO MP 5002SP #415958 (QUANTITY 1) - $123.16 ESP XG-PCS-15D-DIGITAL NETWORK POWERFILTER - $4.58 NETWORK PRINT/SCAN CONNECTION (SEG.4) - $7.63 PAPER FEED UNIT PB3130 (2 X 550 SHEETS) - $14.30 BRIDGE UNIT BU3060 - $2.50 SR3090 1,000-SHEET FINISHER -21.81	173.98	1,565.82
9.00	MONTH	MONTHLY B/W SERVICE/MAINTENANCE (7,000 B/W IMPRESSIONS MONTHLY @ $0.0064) SERVICE/MAINTENANCE INCLUDES 84,000 B/W CLICKS POOLED ANNUALLY OVERAGES BILLED QUARTERLY. B/W OVERAGES @ $0.0064 GOLD SERVICE ENTITLEMENTS INCLUDES: PARTS, LABOR, TONER & STAPLES. SERVICE/MAINTENANCE IS $537.60/ ANNUALY, BILLED MONTHLY @ $44.80.	44.80	403.20
1.00	YEAR	OPEN PURCHASE ORDER FOR COPY OVERAGES @ $0.0064	50.00	50.00
		Account No	Encumbrance	
		4-2201-415-00-115-009-0-432	403.20	
		4-2201-415-00-115-009-0-601	50.00	
		4-2201-415-00-115-009-0-780	1,565.82	
			Freight	.00
			Total	2,019.02
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____

Requisition

RICOH USA
P.O. Box 650073
Dallas, TX 75265-0073
HIDALGO COUNTY VENDOR: 211567

RICOH
imagine. change.

Hidalgo County Insurance

February 20, 2014

Account Executive: Alssa Garcia

Line Item #	Quantity	Unit	Description	Unit Price	Ext. Price
1	9	Month	Ricoh Aficio MP 5002SP #415958 (Quantity 1) - $123.16 ESP XG-PCS-15D - Digital Network Powerfilter - $4.58 Network Print/Scan Connection (Seg. 4) - $7.63 Paper Feed Unit PB3130 (2 x 550 sheets) - $14.30 Bridge Unit BU3060 - $2.50 SR3090 1,000-Sheet Finisher - $21.81	$ 173.98	$ 1,565.82
2	9	Month	Monthly B/W Service/Maintenance (7,000 B/W impressions monthly @ $0.0064)	$ 44.80	$ 403.20
			Lease Term 36 Months 9 Months remaining in the fiscal year: 03/01/14 - 12/31/14 Delivery requested on or before 03/31/14 Delivery Contact: Ana Galvan Service/Maintenance Includes 84,000 B/W Clicks Pooled Annually Overages billed quarterly. B/W overages @ $0.0064 Gold Service Entitlements Includes: Parts, Labor, Toner & Staples Service/Maintenance is $537.60/Annually, Billed monthly @ $44.80 *Equipment is to be leased in accordance with the terms and conditions of State of Texas Department of Information Resources Contract No. DIR-SDD-1674 Appendix E Master Lease Agreement. It is acknowledged and agreed that this Purchase Order constitutes a "Schedule" as defined in the Master Lease Agreement." Ship to: Hidalgo, County of Insurance 2818 S. Business Hwy. 281 Edinburg, TX 78539 Phone: 956 - 292 - 7025 ext. 5409 Fax: 956 - 292 - 7035 Contact: Ana Galvan Bill to: Hidalgo, County of Insurance 2818 S. Business Hwy. 281 Edinburg, TX 78539 HIDALGO COUNTY VENDOR: 211567 REMIT TO: GE CAPITAL INFORMATION TECHNOLOGY SOLUTI RICOH AMERICAS CORPORATION P.O. Box 650073 Dallas, TX 75265-0073		
				TOTALS $ 218.78	$ 1,969.02

Quote

Proposal for Document Copying & Printing Solutions



Hidalgo County
Insurance



PREPARED BY:

Aissa Garcia – Account Executive

Mobile: (956) 607-6465

Fax: (956) 687-2012

Email: Aissa.Garcia@ricoh-usa.com

Proposal Submitted: February 20, 2014

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Ricoh MP5002SP

Black/White Multifunctional Device



Key Features



- 50-PPM monochrome
- 2,300-sheet paper capacity
  (4 – 550 Sheet Paper Trays and 1 – 100 Sheet Bypass)
- 1,000-sheet finisher / stapler
- DOSS (Data Overwrite Security System)
  is standard - For ISO 15408 Compliance
- Scan to/Print from USB/SD Card
- Configured print and scan; providing
  both black & white and color scanning
- 4.1-second monochrome first-print speed
- ESP power filter
- Energy Star® compliant

DIR Contract - Investment Details for 36 Months

Equipment Breakdown	DIR Purchase Pricing	36 Month Pricing
1. Ricoh Aficio MP 5002SP	$4,038.00	$123.16
ESP XG-PCS-15D - Digital Network Powerfilter	$150.00	$4.58
Network Print/Scan Connection (Seg. 4)	$250.00	$7.63
Paper Feed Unit PB3130 (2 x 550 sheets)	$469.00	$14.30
Bridge Unit BU3060	$82.00	$2.50
SR3090 1,000-Sheet Finisher	$715.00	$21.81
Equipment Totals	$5,704.00	$173.98
Service (7,000 B/W impressions monthly @ $0.0064)		$44.80
Overages billed quarterly. B/W @ $0.0064		

Hidalgo Budget Code

780-Eq.
432-Svc.
601-Ovgs

TOTAL MONTHLY PAYMENT FOR 1 MP5002SP: **$218.78**

(Please see attached DIR Pricing Sheet for further break down and verification of contracted pricing)

Pricing Components Include: Equipment, Delivery, Installation, Operator Training, Maintenance, Toner, Staples and Service performed by Ricoh Customer Service Technicians (You will incur no additional charges for parts or labor)

****NOTE: All rates are Property Tax Inclusive and based off of the DIR Contract: DIR-SSD-1674**

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Price Verification

RICOH

Texas DIR

Purchase / Lease / Full Maintenance

Schedule B to
Ricoh Master Pricing Agreement

Contract #: DIR-SDO-1674

New Product & or New EDP Code

Copies Prints Developments Per Minute	Ricoh Equipment and Options Prices Per Unit	Ricoh Product Code EDP	Aug-13 Suggested Retail Price	Contract Equipment Purchase Price	FMV Lease 24 Month Payments	FMV Lease 36 Month Payments	FMV Lease 48 Month Payments	FMV Lease 60 Month Payments	Service Plan Options: Base Charge	Base Frequency	B&W Allowance	B&W CPC	Color Allowance	Color CPC	Supplies Included	Delivery & Installation Hardware
	MULTIFUCTION B&W															
40	**Ricoh MP 4002****	415955	$9,500	$3,210	$139.96	$97.91	$80.41	$70.68		MTH		0.0069			Yes	Included
40	**Ricoh MP 4002SP****	415956	$11,550	$3,784	$164.96	$115.41	$94.78	$83.32		MTH		0.0069			Yes	Included
50	**Ricoh MP 5002****	415957	$12,300	$3,897	$161.19	$112.76	$92.61	$81.41		MTH		0.0084			Yes	Included
50	**Ricoh MP 5002SP****	415958	$14,175	$4,038	$176.96	$123.16	$101.15	$88.92								
	ESP XG-PCS-15D	00642BMU	346	169	6.54	4.58	3.76	3.30								
	Network Print/Scan Connection (Seg. 3)	PS-NWSC3	359	250	10.00	7.63	6.26	5.51								
	Network Print/Scan Connection (Seg. 4)	PS-NWSC4	429	250	10.00	7.63	6.26	5.51								
	FAC56 Cabinet	416407	298	108	4.71	3.29	2.71	2.38								
	Paper Feed Unit PB3130 (2 x 550 Sheets)**	415795	1,650	469	20.45	14.30	11.75	10.33								
	LCIT PB3140**	415884	1,900	510	22.24	15.56	12.76	11.23								
	LCIT RT3020	415888	1,910	511	22.28	15.58	12.80	11.25								
	Bridge Unit BU3060**	415885	220	82	3.58	2.50	2.05	1.81								
	1 Bin Tray BN3100**	415889	530	220	9.59	6.71	5.51	4.84								
	Side Tray Type C5502** (limited availability)	415887	640	528	23.02	16.10	13.23	11.63								
	Internal Shift Tray SH3060**	416007	490	162	7.06	4.94	4.06	3.57								
	Booklet Finisher SR3110**	415804	5,710	1,587	69.19	48.40	39.76	34.95								
	SR3090 1,000-Sheet Finisher**	416008	1,930	718	31.17	21.81	17.91	15.74								
	Finisher SR3120**	430719	3,550	1,291	52.36	36.63	30.09	26.45								
	Punch Unit PU3030 NA**	416166	940	222	9.68	6.77	5.56	4.89								
	Hard Disk Drive Option Type 5002 (limited availability)	0071008MU	1,500	738	32.18	22.51	18.49	16.25								
	Type MP 5002 RHD	0071018MU	830	490	21.36	14.95	12.27	10.79								
	Type MP 5002 ARHD															
	Fax Accessories															
	Fax Option Type 5002**	416156	1,450	543	23.67	16.56	13.60	11.96								
	G3 Interface Unit Type 5002	416161	800	351	15.30	10.71	8.79	7.73								
	Handset Type C5502** (limited availability)	416324	160	34	1.48	1.04	0.85	0.75								
	32MB Memory 400dpi/SAF	0013429MU	265	37	1.61	1.13	0.93	0.81								
	Fax Connection Unit Type A	416297	290	110	4.80	3.36	2.76	2.42								
	Print / Scan Option Accessories															
	HotSpot MFP Type I	416606	630	432	18.84	13.18	10.82	9.51								
	HotSpot MFP Type F	416682	630	432	18.84	13.18	10.82	9.51								
	PrinterScanner Unit Type 5002	416140	1,650	571	24.90	17.42	14.30	12.57								
	PostScript3 Unit Type 5002	416149	1,150	260	11.34	7.93	6.51	5.73								
	IEEE802.11a/g Wireless Type J	414008	775	302	13.17	9.21	7.57	6.65								
	Gigabit Ethernet Board Type A	402547	559	300	13.08	9.15	7.52	6.61								
	IEEE 1284 Interface Type A	411690	134	47	2.05	1.43	1.18	1.03								
	Bluetooth Interface Unit Type D (limited availability)	415818	630	224	8.77	6.83	5.61	4.93								
	SD card for NetWare Printing Type K	416219	200	75	3.27	2.29	1.88	1.65								
	Browser Unit Type I	416204	170	63	2.75	1.92	1.58	1.39								
	IPDS Unit Type 5002	416152	1,050	668	29.12	20.37	16.73	14.71								
	Security & Misc. Accessories															
	File Format Converter Type E	414007	617	203	8.85	6.19	5.09	4.47								
	Copy Data Security Unit Type G	416301	900	216	9.42	6.59	5.41	4.76								
	VM Card Type U	416163	190	71	3.10	2.17	1.78	1.56								
	Optional Counter Interface Unit Type A	413012	61	29	1.26	0.88	0.73	0.64								
	Key Counter Bracket Type H	412562	131	51	2.22	1.56	1.28	1.12								
	Card Reader Bracket Type 3352	415814	190	60	2.62	1.83	1.50	1.32								
	Data Overwrite Security Unit Type I	416372	530	202	8.81	6.16	5.06	4.45								
	Platen Cover Type 3352**	415809	140	53	2.31	1.62	1.33	1.17								
	ADF Handle Type C (limited availability)	416213	200	76	3.31	2.32	1.90	1.67								
	ESP XG-PCS-15D	00642BMU	346	150	6.54	4.58	3.76	3.30								
	VZ G100030 Keyboard Bracket Long (Bracket Only)	100268FNC	129	100	6.96	4.86	4.01	3.52								
	External USB Keyboard(No bracket)	100266FNC	70	40	1.74	1.22	1.00	0.88				7,000 B&W Images @				Total Monthly Payment
	FM 8005 Keyboard Bracket Only (MP4002/MP5002, MPC3002/MPC3502/MPC4502/	0071194MU	90	66	2.88	2.01	1.65	1.45				0.0064				
	Lease Return	EQ-RETURN-SEG2PLUS	250	-								$44.80				$218.78
			CASH PRICE	$5,784.00	MTHLY PAYMENT	$173.88										

Copied Lease Log

Capital Lease Versus Operating Lease Test
2014

Indicates calculated field
Mandatory Field
Complete if indicated in lease documentation

							1	2	3a	3b	4a	4b	
CC Date	Dept. No.	Lease / Property Schedule No.	Req. Number	Asset Module Asset ID No.	Lease Term Start Date	Monthly Pymt Amount	Title Xfer at End of Lease? (Y/N)	Bargain Purchase Option? (Y/N)	Lease Term in Months	Est. Economic Useful Life in Months	Total Principal Pmts Over Lease Term	FMV of Leased Equip. at Lease Inception	Capital or Operating Lease? (Calculated Field)
4/1/2014	115	BUDGET & MGT	250439	DIR-1674		$218.78	N	N	36	60	$7,876.08	$5,704.00	Capital Lease
4/1/2014	115	BUDGET & MGT	250442	DIR-1674		$212.38	N	N	36	60	$7,645.68	$5,704.00	Capital Lease
											$0.00		

AI-43581 **Purchasing Department 9. Q.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted For: Sergio Cruz, HC Budget Officer

Submitted By: Vangie Garcia, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Requesting authority to enter into a new 36-month (capital) lease copier agreement for a Ricoh Aficio MP 5002SP through Hidalgo County membership/participation with (DIR) Department Of Information Resources awarded vendor, Ricoh USA/GE RICOH USA contract DIR-SDD-1674 through assigned Requisition #250439 in the amount of $173.98/month-equipment and B/W Service Impressions @ $38.40/month with a total of $212.38/month, effective upon approval.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 1100-415-14-115-001-0-432

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

FISCAL YEAR: 2014 ACCT. #: 1100-415-14-115-001-0-601

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

FISCAL YEAR: 2014 ACCT. #: 1100-415-14-115-001-0-780

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Attachments

Requisition

Quote and Price Verification

Capital Log Sheet

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	03/14/2014 01:51 PM
Budget & Management	Obdett Calzada	03/14/2014 01:56 PM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Vangie Garcia Started On: 03/13/2014 02:51 PM

Final Approval Date: 03/14/2014

Requisition
BUDGET OFFICER

Req # 00250439
PO #
Date: 01/21/14

Bill To: x
x

Vendor: 211567
GE CAPITAL INFORMATION TECHNOLOGY SO
RICOH AMERICAS CORPORATION
P.O. BOX 650073
DALLAS TX 75265

Ship To: BUDGET OFFICER
2818 S. BUSINESS HWY 281
EDINBURG TX 78539

Contact: ANA GALVAN
956-292-7025

Contract No: DIR-SDD-1674

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		TO BE LOCATED AT: DBM-BUDGET DIVISION 2818 SO. BUS. HWY. 281 EDINBURG, TX 78539		
		LEASE TERM 36 MONTHS 9 MONTHS REMAINING IN THE FISCAL YEAR: 03/01/14-12/31/14 DELIVERY REQUESTED ON OR BEFORE 3/31/14		
		DO NOT DUPLICATE ORDER		
9.00	MONTH	RICOH AFICIO MP 5002SP #415958 (QUANTITY) - $123.16 ESP XG-PCS-15D - DIGITAL NETWORK POWERFILTER- $ 4.58 NETWORK PRINT/SCAN CONNECTION (SEG.4) - $7.63 PAPER FEED UNIT PB3130 (2 X 550 SHEETS) - $ 14.30 BRIDGE UNIT BU3060 - $2.50 SR3090 1,000- SHEET FINISHER - 21.81	173.98	1,565.82
9.00	MONTH	MONTHLY B/W SERVICE MAINTENANCE (6,000 B/W IMPRESSSIONS MONTHLY @ $0.0064) SERVICE/MAINTENANCE INCLUDES 72,000 B/W CLICKS POOLED ANNUALLY OVERAGES BILLED QUARTERLY. B/W OVERAGES @ $0.0064 GOLD SERVICE ENTITLEMENTS INCLUDES: PARTS, LABOR, TONER & STAPLES SERVICE/MAINTENANCE IS $460.80 ANNUALLY, BILLED MONTHLY $38.40	38.40	345.60
1.00	YEAR	OPEN PURCHASE ORDER FOR COPY OVERAGES @ $0.0064 Account No 4-1100-415-14-115-001-0-432 4-1100-415-14-115-001-0-601 4-1100-415-14-115-001-0-780	20.00 Encumbrance 345.60 20.00 1,565.82	20.00
			Freight	.00
			Total	1,931.42
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____

requisition

RICOH USA
P.O. Box 650073
Dallas, TX 75265-0073
HIDALGO COUNTY VENDOR: 211567

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February 20, 2014

Hidalgo County Budget

Account Executive: Aissa Garcia

Line Item #	Quantity	Unit	Description	Unit Price	Ext. Price
1	9	Month	Ricoh Aficio MP 5002SP #415958 (Quantity 1) - $123.16 ESP XG-PCS-15D - Digital Network Powerfilter - $4.58 Network Print/Scan Connection (Seg. 4) - $7.63 Paper Feed Unit PB3130 (2 x 550 sheets) - $14.30 Bridge Unit BU3060 - $2.50 SR3090 1,000-Sheet Finisher - $21.81	$ 173.98	$ 1,565.82
2	9	Month	Monthly B/W Service/Maintenance (6,000 B/W impressions monthly @ $0.0064)	$ 38.40	$ 345.60
			Lease Term 36 Months 9 Months remaining in the fiscal year: 03/01/14 - 12/31/14 Delivery requested on or before 03/31/14 Delivery Contact: Ana Galvan Service/Maintenance Includes 72,000 B/W Clicks Pooled Annually Overages billed quarterly. B/W overages @ $0.0064 Gold Service Entitlements Includes: Parts, Labor, Toner & Staples Service/Maintenance is $460.80/Annually, Billed monthly @ $38.40 *Equipment is to be leased in accordance with the terms and conditions of State of Texas Department of Information Resources Contract No. DIR-SDD-1674 Appendix E Master Lease Agreement. It is acknowledged and agreed that this Purchase Order constitutes a "Schedule" as defined in the Master Lease Agreement." Ship to: Hidalgo, County of Budget 2818 S. Business Hwy. 281 Edinburg, TX 78539 Phone: 956 - 292 - 7025 ext. 5409 Fax: 956 - 292 - 7035 Contact: Ana Galvan Bill to: Hidalgo, County of Budget 2818 S. Business Hwy. 281 Edinburg, TX 78539 HIDALGO COUNTY VENDOR: 211567 REMIT TO: GE CAPITAL INFORMATION TECHNOLOGY SOLUTI RICOH AMERICAS CORPORATION P.O. Box 650073 Dallas, TX 75265-0073		
				TOTALS $ 212.38	$ 1,911.42

Quote

Proposal for Document Copying & Printing Solutions



Hidalgo County
Budget



PREPARED BY:

Aissa Garcia – Account Executive

Mobile: (956) 607-6465

Fax: (956) 687-2012

Email: Aissa.Garcia@ricoh-usa.com

Proposal Submitted: February 20, 2014

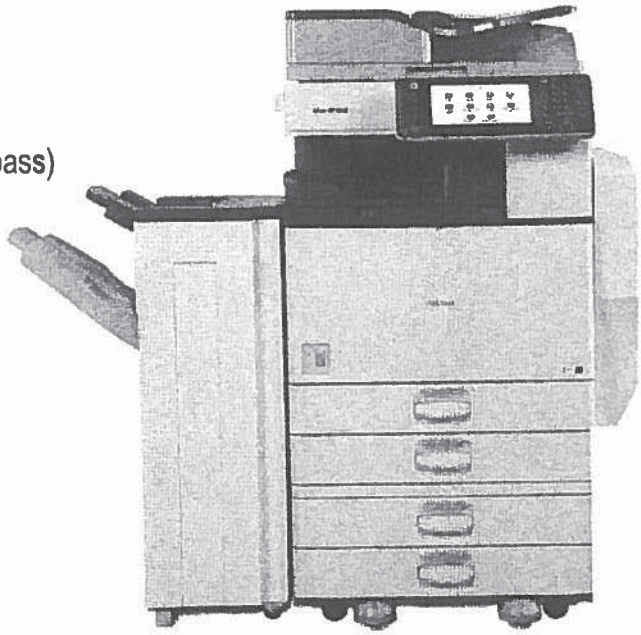
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Ricoh MP5002SP

Black/White Multifunctional Device



Key Features



- 50-PPM monochrome
- 2,300-sheet paper capacity
  (4 – 550 Sheet Paper Trays and 1 – 100 Sheet Bypass)
- 1,000-sheet finisher / stapler
- DOSS (Data Overwrite Security System)
  is standard - For ISO 15408 Compliance
- Scan to/Print from USB/SD Card
- Configured print and scan; providing
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- Energy Star® compliant

DIR Contract - Investment Details for 36 Months

Equipment Breakdown	DIR Purchase Pricing	36 Month Pricing	
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Paper Feed Unit PB3130 (2 x 550 sheets)	$469.00	$14.30	
Bridge Unit BU3060	$82.00	$2.50	
SR3090 1,000-Sheet Finisher	$715.00	$21.81	
Equipment Totals	$5,704.00	$173.98	780-Eq.
Service (6,000 B/W impressions monthly @ $0.0064)		$38.40	432-Svc.
Overages billed quarterly. B/W @ $0.0064			601-Ovgs
TOTAL MONTHLY PAYMENT FOR 1 MP5002SP:		**$212.38**	

(Please see attached DIR Pricing Sheet for further break down and verification of contracted pricing)

Pricing Components Include: Equipment, Delivery, Installation, Operator Training, Maintenance, Toner, Staples and Service performed by Ricoh Customer Service Technicians (You will incur no additional charges for parts or labor)

****NOTE: All rates are Property Tax Inclusive and based off of the DIR Contract: DIR-SSD-1674**

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Price Worksheet

New Product &/or New EDP Code

RICOH

Texas DIR

Purchase / Lease / Full Maintenance
Schedule B to
Ricoh Master Pricing Agreement

Contract #: DIR-SDD-1674

Copies Prints Developments Per Minute	Ricoh Equipment and Options Prices Per Unit	Ricoh Product Code EDP	Aug-13 Suggested Retail Price	Contract Equipment Purchase Price	FMV Lease 24 Month Payments	FMV Lease 36 Month Payments	FMV Lease 48 Month Payments	FMV Lease 60 Month Payments	Service Plan Options: Base Charge	Base Frequency	B&W Allowance	B&W CPC	Color Allowance	Color CPC	Supplies Included	Delivery & Installation Hardware
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40	Ricoh MP 4002**	415955	$9,500	$3,210	$139.96	$97.91	$80.41	$70.68		MTH		0.0069			Yes	Included
40	Ricoh MP 4002SP**	415956	$11,550	$3,784	$164.98	$115.41	$94.79	$83.32		MTH		0.0069			Yes	Included
50	Ricoh MP 5002**	415957	$12,500	$3,697	$161.19	$112.76	$92.61	$81.41		MTH		0.0064			Yes	Included
50	Ricoh MP 5002SP**	415958	$14,175	$4,038	$176.06	$123.16	$101.15	$88.92		MTH		0.0064			Yes	Included
	ESP XG-PCS-15D	006428MIU	345	150	6.54	4.58	3.76	3.30								
	Network Print/Scan Connection (Seg. 3)	PS-NWSC3	350	250	10.90	7.63	6.26	5.51								
	Network Print/Scan Connection (Seg. 4)	PS-NWSC4	425	250	10.90	7.63	6.26	5.51								
	FAC58 Cabinet	416407	280	108	4.71	3.29	2.71	2.38								
	Paper Feed Unit PB3130 (2 x 550 Sheets)**	415793	1,650	489	20.45	14.30	11.76	10.33								
	LCIT PB3140**	415795	1,650	510	22.24	15.56	12.78	11.23								
	LCIT RT3020	415984	1,815	511	22.28	15.58	12.80	11.25								
	Bridge Unit BU3060**	415988	220	62	3.58	2.50	2.05	1.81								
	1 Bin Tray BN3100**	415986	540	230	9.59	6.71	5.51	4.84								
	Side Tray Type C5502** (limited availability)	415989	540	528	23.02	16.10	13.23	11.63								
	Internal Shift Tray SH3060**	415987	450	162	7.06	4.94	4.06	3.57								
	Booklet Finisher SR3110**	416007	5,110	1,587	69.19	48.40	39.75	34.95								
	SR3080 1,000-Sheet Finisher**	415804	1,933	715	31.17	21.81	17.91	15.74								
	Finisher SR3120**	416008	3,550	1,201	52.36	36.63	30.09	26.45								
	Punch Unit PU3030 NA**	430719	960	222	9.68	6.77	5.56	4.89								
	Hard Disk Drive Option Type 5002 (limited availability)	416155	360	190	8.26	5.80	4.76	4.18								
	Type MP 5002 RHD	007100MIU	1,540	738	32.18	22.51	18.49	16.25								
	Type MP 5002 ARHD	007101MIU	930	490	21.36	14.95	12.27	10.79								
	Fax Accessories															
	Fax Option Type 5002**	416156	1,450	543	23.67	16.56	13.60	11.96								
	G3 Interface Unit Type 5002	415181	690	351	15.30	10.71	8.79	7.73								
	Handset Type C5502** (limited availability)	416324	100	34	1.48	1.04	0.85	0.75								
	32MB Memory 400dpi/SAF	001342MIU	255	37	1.61	1.13	0.93	0.81								
	Fax Connection Unit Type A	416207	290	110	4.80	3.36	2.76	2.42								
	Print / Scan Option Accessories															
	HotSpot MFP Type I	416608	995	432	18.84	13.18	10.82	9.51								
	HotSpot MFP Type F	416602	995	432	18.84	13.18	10.82	9.51								
	Printer/Scanner Unit Type 5002	416140	1,640	571	24.90	17.42	14.30	12.57								
	PostScript3 Unit Type 5002	416149	1,180	260	11.34	7.93	6.51	5.73								
	IEEE802.11a/g Wireless Type J	414008	775	302	13.17	9.21	7.57	6.66								
	Gigabit Ethernet Board Type A	402547	550	300	13.08	9.15	7.52	6.61								
	IEEE 1284 Interface Type A	411699	134	47	2.05	1.43	1.18	1.03								
	Bluetooth Interface Unit Type D (limited availability)	415818	630	224	9.77	6.83	5.61	4.93								
	SD card for NetWare Printing Type K	416210	210	75	3.27	2.29	1.88	1.65								
	Browser Unit Type I	416294	170	63	2.75	1.92	1.58	1.39								
	IPDS Unit Type 5002	416152	1,650	568	29.12	20.37	16.73	14.71								
	Security & Misc. Accessories															
	File Format Converter Type E	414007	617	203	8.85	6.19	5.09	4.47								
	Copy Data Security Unit Type G	416391	960	216	9.42	6.59	5.41	4.76								
	VM Card Type U	416163	490	71	3.10	2.17	1.78	1.56								
	Optional Counter Interface Unit Type A	413012	311	29	1.26	0.88	0.73	0.64								
	Key Counter Bracket Type H	412552	131	51	2.22	1.56	1.28	1.12								
	Card Reader Bracket Type 3352	415814	190	60	2.62	1.83	1.50	1.32								
	Data Overwrite Security Unit Type I	416372	525	202	8.81	6.16	5.06	4.45								
	Platen Cover Type 3352**	415809	140	53	2.31	1.62	1.33	1.17								
	ADF Handle Type C (limited availability)	416213	200	76	3.31	2.32	1.90	1.67								
	ESP XG-PCS-15D	006428MIU	345	150	6.54	4.58	3.76	3.30								
	VZ G106030 Keyboard Bracket Long (Bracket Only)	100268FNG	180	150	6.96	4.88	4.01	3.52								
	External USB Keyboard(No bracket)	007119MIU	70	40	1.74	1.22	1.00	0.88				6,000 B/W Images @ 0.0064				Total Monthly Payment
	FM 8005 Keyboard Bracket Only (MP4002/MP5002, MPC3002/MPC3502/MPC4502/	100266FNG	95	55	2.88	2.01	1.65	1.45				$38.40				$212.38
	Lease Return	EO-RETURN-SEG7PLUS	750	-												
			CASH PRICE	$5,704.00	MTHLY PAYMENT	$173.98										

Capital Lease Log

Capital Lease Versus Operating Lease Test
2014

Indicates calculated field
Mandatory Field
Complete if indicated in lease documentation

							1	2	3a	3b	4a	4b	
CC Date	[illegible]	Dept. No.	Lease / Property Schedule No.	Req. Number	Asset Module Asset ID No.	Lease Term Start Date	Monthly Pymt Amount	Title Xfer at End of Lease? (Y/N)	Bargain Purchase Option? (Y/N)	Lease Term in Months	Est. Economic Useful Life in Months	Total Principal Pmts Over Lease Term	FMV of Leased Equip. at Lease Inception	Capital or Operating Lease? (Calculated Field)
4/1/2014		115	BUDGET & MGT	250439	DIR-1674		$218.78	N	N	36	60	$7,876.08	$5,704.00	Capital Lease
4/1/2014		115	BUDGET & MGT	250442	DIR-1674		$212.38	N	N	36	60	$7,645.68	$5,704.00	Capital Lease
												$0.00		

AI-43566 **Purchasing Department** **9. R.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted For: Martha L. Salazar, HC-PA **Submitted By:** Rocio Villarreal, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Acceptance & approval of Invoice No. 1132R-$7,087.97, from contracted vendor, Prodigy Construction Management, LLC- contract #C-13-276-09-10, construction management services for: "Repair and Renovation for the 1st and 2nd Floors of the Former Administration Building".

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 **ACCT. #:** 4-1336-419-40-220-043-0-452

FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Funds available through PO# 699379, as of 3/14/2014.

Attachments

Invoice

Backup

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	03/14/2014 01:47 PM
Budget & Management	Obdett Calzada	03/14/2014 01:50 PM
Obdett Calzada	Obdett Calzada	03/14/2014 02:56 PM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Rocio Villarreal Started On: 03/12/2014 04:05 PM

Final Approval Date: 03/14/2014

PRODIGY CONSTRUCTION MANAGEMENT LLC

PRODIGY CONSTRUCTION MANAGEMENT
1335 E. Jasmine Ave
McAllen, TX 78501

(956) 800-1122x000
apalacios@prodigycompany.com

Invoice

Date	Invoice No.
3/04/2014	1132R
Terms	Due Date
Net 30	2/09/2014

Bill To
Hidalgo County Facilities Management Hidalgo County 1st & 2nd Floor PCM #71013 Attn: Daniel Flores P.O. Box 1356 Edinburg, TX 78539 PO#699379 C-13-276-09-10

Amount Due	Enclosed
$7,087.97	

Basic Service Compensation amount: 3.5% of construction contract amount = 3.5% x 3,375,220.00 = $118,132.70
Due to Change Order Amount $81,802.00.

SCOPE OF SERVICES	AMOUNT	% COMPLETED TO-DATE	TOTAL DUE	LESS PREV. PAYMENTS	AMOUNT DUE THIS REQUEST
Construction Management	$118,132.70	16%	$18,901.23	$11,813.26	$7,087.97

I certify that the above is true and correct to the best of my knowledge.

Alex Palacios 3/5/2014

Alex Palacios-Principal
Prodigy Construction LLC — Date

_____ _____
Owner — Date

_____ _____
Attest — Date

ORIGINAL

APPLICATION AND CERTIFICATE FOR PAYMENT Wilson Project # 12-561

TO OWNER: Hidalgo County Purchasing Dept
2812 S. Business Hwy 281
Edinburg TX 78539

PROJECT: Remodel Administration Building (1st & 2nd Floors) at 100 E. Cano St., Edinburg, TX

APPLICATION NO.: Three
PERIOD TO: 1/31/2014
Contract No: 12-029-10-23
Purchase Order: 698457
CONTRACT DATE: 10/23/2012

FROM CONTRACTOR: D. Wilson Construction Company
P.O. Box 3455
McAllen, TX 78502-3455

CONTRACT FOR: General Construction

VIA: Alcocer Garcia Associates, Inc
George Garcia
1333 East Jasmine Avenue
McAllen, TX78501

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM		$ 3,375,220.00
2. Net Change by Change Orders		81,802.00
3. CONTRACT SUM TO DATE (Line 1 + 2)		**3,457,022.00**
4. TOTAL COMPLETED & STORED TO DATE (Column G on)		549,586.00
5. RETAINAGE:		
a. 5% of Completed Work (Columns D + E on Continuation Sheet)	$ 27,479.30	
b. 5% of Stored Material (Column F on Continuation Sheet)	—	
Total Retainage (Line 5a + 5b or Total in Column I of Continuation Sheet)		27,479.30
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)		522,106.70
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)		315,855.05
8. CURRENT PAYMENT DUE		**$ 206,251.65**
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	$ 2,934,915.30	

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	$ 8,151.00	$ —
Total approved this Month	73,651.00	—
TOTALS	**81,802.00**	—
NET CHANGES by Change Order		**$ 81,802.00**

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Contractor: D. Wilson Construction Company

By: _____ Date: February 18, 2014

NORMA IRENE ESPINOZA
Notary Public, State of Texas
My Commission Expires
6/08/15

State of Texas, County of Hidalgo
Subscribed and sworn to before me this 18th day of February, 2014

Notary Public Norma Irene Espinoza
My Commission expires 06/08/15

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED $ 206,251.65

(Attach explanation if amount certified differs from the amount applied for. Initial figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:
By: George A Garcia Date: 2-19-14

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Remodel Administration Bldg

Job # 12-561

Retainage: 5%

Application No.: Three
Application Date: 1/31/2014
Period From: 1/1/2014
To: 1/31/2014

Item No.	Description Of The Work	Scheduled Value	Work Completed		Stored Materials	Total Amount	Percent Complete	Balance To Finish	Retainage
			Previous	This Period					
CO 01	Add Thermal insulation above ceiling	2,596.00	—	—	—	—		2,596.00	
	Contract sum	3,457,022.00	332,479.00	217,107.00	-	549,586.00	16%	2,907,436.00	27,479.30

2 of 2

3.1 The Construction Manager shall perform all of the Basic Services set forth in Attachment A. The Basic Services shall be performed under and in accordance with this Agreement and the Construction Contract Documents.

ARTICLE 4
COMPENSATION

4.1 BASIC SERVICES COMPENSATION. The Owner shall pay the Construction Manager Basic Services Compensation in accordance with the terms and conditions of this Agreement as follows:

4.2 (a) The Basic Services Compensation to the Construction Manager is calculated at (3.5) percent of the final cost of construction.
Owner provided estimated construction budget is $3,314,000.00.

(b) Payment to the Construction Manager shall be based on the Design Consultant's monthly progress reports submitted to the Owner. The Design Consultant's monthly progress report shall indicate the percent completion of the work by the Contractor under the Contractor's contract with the Owner during the previous month. On or before noon of the first Monday of each month during the performance of construction services by the Contractor, the Design Consultant's shall submit to the Owner the percent completion of the construction work by the Contractor under the Contractor's contract with the Owner (the "Design Consultant's Monthly Construction Percentage"). Monthly payment of Construction Manager Basic Services Compensation shall be the product of the Construction Manager Basic Services Compensation percentage (as defined in Article 4.2 (a) hereof) multiplied by such month's Design Consultant's Monthly Construction Percentage and the amount of the Contractor's Construction Contract (such product as used herein the "Monthly Construction Manager Payment"). The Owner shall review each such Design Consultant's Monthly Contractor Percentage and may make such exceptions as the Owner reasonably deems necessary or appropriate under the circumstances then existing. About ten (10) working days after the Commissioners' Court of Owner approves the Design Consultant's Monthly Construction Percentage and the Monthly Construction Manager Payment as aforesaid, the Owner shall make payment to the Construction Manager of the Monthly Construction Manager Payment.

(c) The Owner reserves the right to add other work to the Scope of Services of the Construction Manager hereunder, and adjust the fees of this Agreement by a reasonable amount, which shall be agreed to in writing by the Owner and the Construction Manager.

Fwd: INV#3

From : Jessica N. Ortega <jessica.ortega@co.hidalgo.tx.us> Tue, Mar 11, 2014 10:53 AM
Subject : Fwd: INV#3
To : Rocio Villarreal <rocio.villarreal@co.hidalgo.tx.us>

Good morning Ms. Rocio,
Below is the confirmation of Prodigy stating to scratch off the change order amount on their invoice. Do you want me to scratch it off and initial and resend it to you?

Thanks,
Jessica Ortega
Hidalgo County Facilities Mgmt
(956) 289-7851 ext. 4351
Fax: (956) 318-2648

From: "Lisa Vasquez" <lisavasq@rgv.rr.com>
To: "Jessica N. Ortega" <jessica.ortega@co.hidalgo.tx.us>
Sent: Monday, March 10, 2014 5:17:35 PM
Subject: RE: INV#3

Jessica:
Yes, as per our conversation pls scratch off the written change of order on the description above which we will be re bill after the commissioners court approves it.
Thank you,
Lisa

From: Jessica N. Ortega [mailto:jessica.ortega@co.hidalgo.tx.us]
Sent: Monday, March 10, 2014 10:41 AM
To: Lisa Vasquez
Subject: INV#3

Good moring Ms. Lisa,
Last week I called you to revise the invoice to remove "Due to change order amount $81,802.00" from the invoice. You had verbally asked me to scratch that part. I need confirmation that you are requesting for me to scratch that from your invoice. Could you please confirm?

Thanks,
Jessica Ortega
Hidalgo County Facilities Mgmt
(956) 289-7851 ext. 4351
Fax: (956) 318-2648

AI-43561 **Purchasing Department 9. S.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted For: Comm. J. Palacios Submitted By: Veronica Lopez, COMM. PCT. #4

Department: COMM. PCT. #4

Information

CAPTION

Requesting approval of payment for invoice # 7910 in the amount of $11,965.63 submitted by L&G Engineering Laboratory in connection to C-13-220-08-13 (PO# 704204) for the CRC Project.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-1342-419-40-124-123-0-720

FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

PO# 704204

Funds available as of 03/13/14

Attachments

Inv 7910

Form Review

Inbox	Reviewed By	Date
Budget & Management	Debbie Tamez	03/13/2014 03:39 PM
Glinda Pacheco	Glinda Pacheco	03/14/2014 08:49 AM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Veronica Lopez Started On: 03/12/2014 02:58 PM

Final Approval Date: 03/14/2014

L & G Engineering Laboratory, LLC

2100 W. Expressway 83
Mercedes, Texas 78570
(956) 565-0760 • Fax (956) 565-6746

RECEIVED
MAR 12 2014
BY: .....

Date	Invoice #
2/28/2014	7910

Bill To	Re:
Hidalgo County Pct. No. 4 1102 N. Doolittle Rd Edinburg, Texas 78541	Community Resource Center (CRC) Geotechnical Engineering Services

CSJ #/Project #	Rep	Due Date
GL14004	RG	3/10/2014

Date	Item Code	Description	Price Each	Quantity	Amount
2/26/2013	94055	Engineer (Principal)(Senior Project Manager)(Hr)	157.08	4	628.32
	94055	Engineer (Principal) (Geotechnical)(Hr)	157.08	8	1,256.64
	94058	EIT/Engineer in Training-(Bear. Cap/PVR/Found. Capacity)	117.75	24	2,826.00
	94048	Technician/Soils (Logger)(Locate Borings)(Util. Clr.)(Hr.)	47.14	3	141.42
	95058	Mileage (Logger)(Soil Tech)(Mi.)	0.52	45	23.40
	97006	Mobilization (DrillRig and Crew) (per/day)	435.13	1	435.13
	97001	Soil Boring/Solid Stem (w/SPT)(Ft.)	30.62	75	2,296.50
	94048	Technician (Soils)(Logger)(Hr.)	47.14	12	565.68
	94048	Technician (Soils)(Logger) 24-hr. Water Level Observations (Hr.)	47.14	3	141.42
	95058	Vehicle Charge (Support Truck)(Mi.)	1.63	45	73.35
	95058	Mileage (Logger)(Soil Tech)(Mi.)	0.52	90	46.80
	94054	Engineering Specialist (Soil Classification)(Hr.)	117.75	6	706.50
	94054	Engineering Specialist (Boring Logs)(Hr.)	117.75	6	706.50
	91001	Moisture Content	10.40	27	280.80
	91004	Atterberg Limits Det. (Ea.)	78.48	12	941.76
	91006	Materials Finer #200(Ea.)	65.49	10	654.90
	91037	Unconfined Compression (Ea.)	49.21	3	147.63
	95060	Administrative / Clerical	46.44	2	92.88

L&G Engineering Laboratory appreciates the opportunity to serve your material testing needs.

Total	$11,965.63
Balance Due	$11,965.63

L&G Engineering appreciates the opportunity to serve your material testing needs.

AI-43546 **Purchasing Department 9. T.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted For: Hon. Lupe Trevino, HC-Sheriff Submitted By: Letty Saenz, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Authority to exercise the additional one (1) year options to extend/renew provided in the current contract/ILA for in connection to various goods and/or services (detailed below) for Hidalgo County / Hidalgo County Sheriff's Office, under the same rates, terms and conditions;

1. Contract# C-12-016-03-20-LONESTAR UNIFORMS, INC.-HC (Purchase of Bullet Proof Vests)-effective-03/24/14
2. IGA# E-13-117-03-12 (C-12-107-04-03) - BROOKS COUNTY & HID CO (Housing of Inmates) - effective, 04/03/14

BACKGROUND

Extension - Lonestar Uniforms (Bullet Proof Vests)
Extension - Intergovernmental Agreement-Brooks County and Hidalgo County (Housing of Inmates)

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 4-1100-421-00-280-001-0-668

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

County wide project, funding available through various accounts

FISCAL YEAR: 2014 ACCT. #: 4-1100-421-00-291-001-0-668

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Countywide project, funding available through various accounts.

FISCAL YEAR: 2014 ACCT. #: 4-1100-423-21-280-002-0-590

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

funds available as of 3/14/14.

Attachments

Extension-Lonestar Uniforms Inc-HC

Extension-IGA-Brooks Co & Hid Co (Housing of Inmates)

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	03/14/2014 01:42 PM
Budget & Management	Obdett Calzada	03/14/2014 01:49 PM
Glinda Pacheco	Glinda Pacheco	03/14/2014 03:01 PM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Letty Saenz Started On: 03/11/2014 04:14 PM

Final Approval Date: 03/14/2014

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

March 7, 2014

Corine Fox, President
Vernon Fox, Vice President
LONE STAR UNIFORMS, INC.
8430 N. Sam Houston Pkwy West
Houston, Texas 77064
P (832) 237-8000 F (713) 518-0698

via email corine@lonestaruniforms.com
via email Vernon@lonestaruniforms.com

Re: Extension/Renewal Notice for: Contract No. C-12-016-03-20 -"PURCHASE of NEW BULLETPROOF VESTS (SOFT BODY ARMOUR)" (on an as needed basis) for HIDALGO COUNTY

Dear Mr. & Mrs. Fox:

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's sole option to exercise the extension/renewal for the **First (1st) Year** of the additional two (2) one (1) year periods as provided in your current Requirements Agreement (under the same rates, terms and conditions).

Please acknowledge receipt of this notice for placement on the next Commissioners' Court agenda/meeting for discussion, consideration and action, by signing below and returning to the Purchasing Department, via facsimile to (956) 956-318-2629 or email to: leticia.saenz@co.hidalgo.tx.us immediately in order to meet the agenda request form deadlines.

By: _____ Date: _____
Corine Fox, Owner/President
Vernon Fox, Vice President

Additionally, we are requesting your company provides an "Updated Certificate of Insurance" as required through Hidalgo County's Request for (Bids, Quotes, Proposals and/or Statements of Qualifications).

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 292-7000 Ext. 4861. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

Leticia H. Saenz, CPPB/Contracts Manager
Hidalgo County Purchasing Department

xc: file

LONES-7 OP ID: DB

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 04/02/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
HARCO Insurance Services
10777 Northwest Frwy., #800
Houston, TX 77092-7339
Phone: 713-681-2500
Fax: 713-684-1600

CONTACT NAME: Darlene Bugaj, CIC
PHONE (A/C, No, Ext): 713-681-2500 FAX (A/C, No): 713-684-1600
E-MAIL ADDRESS: dbugaj@harco-ins.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : American Fire & Casualty Co	
INSURER B : Granite State Ins Co	
INSURER C : National Union Fire Ins. Co.	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Lone Star Uniforms
J&J Clothiers
P.O. Box 692304
Houston, TX 77269

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC			BKA55511562	03/26/2013	03/26/2014	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ $ $ $ $ $	1,000,000 1,000,000 15,000 1,000,000 2,000,000 Excluded
A	AUTOMOBILE LIABILITY X ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS			BAS55511562	03/26/2013	03/26/2014	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $	1,000,000
C	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $ 25,000			29UD042864677	03/26/2013	03/26/2014	EACH OCCURRENCE AGGREGATE Prod Agg	$ $ $	1,000,000 1,000,000 1,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N N / A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			XWA55511562	03/26/2013	03/26/2014	X WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $	1,000,000 1,000,000 1,000,000
B	Products Liability			02LX011740564	03/26/2013	03/26/2014	Per Occ Aggregate		1,000,000 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

SEE ATTACHED ENDORSEMENTS FOR FURTHER EVIDENCE OF COVERAGE

CERTIFICATE HOLDER

HIDALGO

Hidalgo County
100 E Cano St 4th Floor
Edinburg, TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Willis J Hargrave III

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REQUIREMENTS AGREEMENT
C-12-016-03-20

THIS AGREEMENT (the "Agreement") is entered into effective as of the **20th** day of **March, 2012** by and between **LONE STAR UNIFORMS, INC.** ("Seller") and **Hidalgo County, Texas** ("Buyer").

WHEREAS, Buyer has solicited sealed bids for the supply of its requirements of **Hidalgo County** for the **"Purchase of New Bulletproof Vests (Soft Body Armor)" (on an as needed basis)** (the "Product") as further described in Exhibit "A", Request for Bids (RFB) Procurement Packet as attached hereto and incorporated herein by reference for all purposes (the "RFB") for a period of **two (2) years** and;

WHEREAS, Seller has submitted a proposal to supply Buyer's requirements; and

WHEREAS, Buyer has determine that Seller has submitted the lowest and best bid to meet Buyer's requirements for certain of the Products, as herein after described.

NOW THEREFORE, for and in consideration of the mutual covenants and conditions hereinafter set forth, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. Buyer agrees to purchase from Seller, and Seller agrees to sell and deliver to Buyer, all of the Products listed on Exhibit "B", which is attached hereto and incorporated herein by references, that Buyer may require for use by Buyer in Hidalgo County projects for a period of **two (2) years, with the County's sole option to** extend/renew for an additional two (2) one (1) year terms based upon prior year's performance evaluation and contingent upon cost, terms and conditions remaining unchanged. Hidalgo County reserves the right to continue this bid for an additional sixty (60) day grace period, under the same rates, terms and conditions at the end of the contract term for unforeseen delays in award of new bid for the next contract term. This Contract shall commence on **March 24, 2012** and expire on **March 23, 2014** and it is agreed that the Products will meet the Specifications in the Request for Bids (RFB) Procurement Packet set forth in Exhibit "A" hereto.

2. When Buyer determines that it needs a quantity of the Products to be delivered, it will, according to its Purchasing Policies, complete and submit to Seller a Purchase Order describing the type and quantity of the Products required. The Products are to be delivered by Buyer to the location in Hidalgo County specified by Buyer in its Purchase Order.

3. Buyer agrees to pay Seller for each Purchase Order based on the prices set out in Exhibit "B". Seller shall render invoices for each Purchase Order, and the invoices shall be paid by Buyer on or before the 30th day following receipt of the invoice.

4. General Provisions.

a. **Conflict with Applicable Law.** Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this Agreement and any present or future law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provisions of this Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

b. **No Waiver.** No waiver by Buyer of any breach of any provision of this Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

c. **Entire Agreement.** This Agreement contains the entire contract between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representations or agreements in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by Buyer and Seller, and not otherwise.

d. **Texas Law to Apply.** This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.

e. **Notice.** Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communications required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to Buyer:
Hidalgo County
Attn: County Judge
1615 South Closner, Suite J
Edinburg, Texas 78539

If to Seller:
Lone Star Uniforms, Inc.
Attn: Vernon Fox, Vice President
P.O. Box 692348
Houston, Texas 77269-2348

Each notice, demand, request or communication which shall be delivered or mailed in the

manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the Unites States mail.

f. **Termination.** County may terminate this Agreement at any time for any reason or no reason at all upon giving thirty (30) days written notice.

g. **Additional Documents.** The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.

h. **Successors.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

i. **Assignment.** This Agreement shall not be assignable.

j. **Headings.** The headings and captions contained in this Agreement are solely for convenient reference and shall not be deemed to affect the meaning or interpretation of any provision or paragraph hereof.

k. **Gender and Number.** All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and the singular shall include the plural whenever and as often as may be appropriate

l. **Authority to Execute.** The execution and performance of this Agreement by Buyer and Seller have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of Buyer and Seller in accordance with its terms.

m. **Insurance.** Company shall provide, to the extend it deems necessary, insurance in force on all persons connected with providing services under this Contract naming County as an additional insured, and shall furnish to County certificates of such insurance coverage Exhibit "C", which is attached hereto.

n. **Commitment of Current Revenues Only**. In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of Buyer under this Agreement, Buyer may terminate this Agreement upon ninety (90) days written notice to Seller. Buyer agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Buyer pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1996).

o. **Purchasing Ethics.** Seller represents and warrants it has not, during the process of being awarded this contract violated the following ethical standards of Buyer and, upon and after the execution of this Agreement, agrees to abide by the following ethical standards of Buyer:

(1) It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee of Hidalgo County, or for any elected official, department head or employee or former elected official, department head or employee of Hidalgo County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a purchase requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any purchase requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of Hidalgo County.

(2) It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for Hidalgo County, or any person associated therewith, as an inducement for the award of a subcontract or order.

EXECUTED effective as of the day and year first above written.

Approved By Commissioners Court: March 20, 2012

COUNTY OF HIDALGO

ATTEST:

Arturo Guajardo Jr., County Clerk

By: _____
Ramon Garcia, County Judge

Approved by Commissioners' Court
on 3/20/12 RD

COMPANY: LONE STAR UNIFORMS, INC.

By: _____
Printed Name: Vernon Fox
Title: Vice President

APPROVED AS TO FORM:
Atlas & Hall, L.L.P.

By: _____
Stephen L. Crain, Attorney

EXHIBIT "A"
REQUEST FOR BIDS (RFB) PROCUREMENT PACKET

PURCHASING DEPARTMENT
County Of Hidalgo

February 21, 2012

_____

_____

_____

Re: HIDALGO COUNTY
Request for Bids -"Purchase of New Bulletproof Vests (Soft Body Armors)"
Bid No.: 2012-016-03-07-MEG

Dear Gentlemen:

Enclosed please find a Request for Bid (RFB) packet for you review and consideration.

Hidalgo County Purchasing Department welcomes and appreciates your participation in the bid process.

If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/meg

Enclosures

2812 S. Business Highway 281 ★ Edinburg, Texas 78539 ★ (956) 318-2626 ★ Fax (956) 318-2629

PURCHASING DEPARTMENT
County Of Hidalgo

REQUEST FOR BID (RFB) CHECKLIST
HIDALGO COUNTY
"PURCHASE OF NEW BULLET PROOF VESTS (SOFT BODY ARMORS)"
BID NO: 2012-016-03-07-MEG

1. Request for Bid Letter, consists of 1 page.
2. Request for Bid, Legal Notice, consisting of 8 pages.
3. Exhibit "A" Specifications, consisting of 22 pages.
4. Exhibit "B"Bid Page, consisting of 1 page.
5. Exhibit "C" Insurance Requirements, consisting of 4 pages.
6. Exhibit "D" CIQ Conflict of Interest Questionnaire, consisting of 1 page.
7. Vendor/Bidder Application and W-9 form, consisting of 6 pages.
8. Certification Regarding Debarment, consisting of 1 page.
9. Draft Requirements Agreement, consisting of 8 pages.

The above mentioned items shall be found in the Request for Bid (RFB) packet that is attached herewith. Should you find that any of the items are not attached in its entirety please contact Purchasing by calling (956) 318-2626, advise of missing documentation, and Purchasing will forward information either through facsimile or by U.S. Mail.

Thank you.

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

February 21, 2012
Date

2812 S. Business Highway 281 ★ Edinburg, Texas 78539 ★ (956) 318-2626 ★ Fax (956) 318-2629

Bid No: 2012-016-03-07-MEG	Buyer: Elena Gomez	Tel. No: (956) 318-2626 Ext. 4855

REQUEST FOR BIDS

HIDALGO COUNTY
"PURCHASE OF NEW BULLETPROOF VESTS (SOFT BODY ARMORS)"

BID OPENING DATE:
MARCH 07, 2012

Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Physical Address: 2802 S. Business Hwy. 281 -New Administration Building
Mailing/Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539

956 318-2626

Form HCPD-03

1. Sealed bids will be received for **"HIDALGO COUNTY – PURCHASE OF NEW BULLETPROOF VESTS (SOFT BODY ARMORS)"** in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the specifications. Hidalgo County reserves the right to reject the deviation and its effect on the overall bid.

2. **ONE (1) Original and THREE (3) copies** of all bids are required with the bidders name and return address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: **"RFB-2012-016-03-07-MEG- HIDALGO COUNTY – PURCHASE OF NEW BULLETPROOF VESTS (SOFT BODY ARMORS)"** and in County's Purchasing Department, physical address: 2812 S. Business Hwy. 281, mailing address: 2812 S. Business 281- New Administration Building, Edinburg, Texas, **on or before 9:30 A.M. Wednesday, March 07, 2012. NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO "RFB-2012-016-03-07-MEG-HIDALGO COUNTY-PURCHASE OF NEW BULLETPROOF VESTS (SOFT BODY ARMORS)."**

   Hidalgo County reserves the right to refuse and reject any/all RFB and to waive any/all formalities or technicalities, or to accept the RFB considered the best and most advantageous to Hidalgo County.

3. Hidalgo County reserves the right to: A). separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B.) reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C.) award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so."

4. The Bidder shall not substitute items named in the bid without the express written consent of Hidalgo County. Failure of the delivered item to perform as specified or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.

5. For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models

of equipment, bidders are required to include illustrations, specifications, explanation of warranties, and service data with their bid including catalogue numbers and any necessary references.

7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.

8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.

9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.

10. County reserves the right to accept or reject any or all bids.

11. Costs are to be net F.O.B., County Prepaid.

12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the Hidalgo County Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy o their Federal ID Number Certificate.

15. DELIVERY INSTRUCTIONS:

- No deliveries accepted after 3:00 P.M., Monday-Friday.
- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.
- If you need additional information call the office listed below:

Hidalgo County Purchasing Department
Martha L. Salazar, Purchasing Agent
(956) 318-2626

16. BILLING AND PAYMENT INSTRUCTIONS:

- Invoices must include:
  a) Name and address of successful bidder

b) Name and address of receiving department or official
c) Purchase Order Number (if any)
d) Notation - **"HIDALGO COUNTY–PURCHASE OF NEW BULLETPROOF VESTS (SOFT BODY ARMORS)"** Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.
e) Contract number must be indicated on all invoices

- Discount payments will be considered when offered.

- Contact person for Billing and Payment questions:

HIDALGO COUNTY AUDITOR
2802 S. Business Hwy. 281
Edinburg, Texas 78539
956-318-2511

17. SCHEDULE OF EVENTS

Pre-Bid Conference, 10:00 AM	**February 27, 2012**
Bid Opening, 9:30 AM	**March 07, 2012**
Award of Contract	_____, 2012
Commence Work or Deliver Products	_____, 2012

18. Bid or Performance Bond and Debarment Certification; Payment Under Contract:

- If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76.

- Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.

- If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.

- If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.

- For requirements contracts, bond requirements are determined by applying the

proposed unit price to the estimated quantities included in the specifications.

19. ETHICAL STANDARDS:

. It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

. It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

. No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20. Disclosure of Conflict of Interest

. Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please Submit completed CIQ forms to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse **COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.**

21. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

22. Bids, and all goods and services provided there under, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

23. Minimum Standards For Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under the bid;
- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

24. Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

25. Any contract award to a successful bidder will be in effect until: A.) the contract expires, B.) delivery and acceptance of products, and/or performance of services ordered, or C.) terminated by County with thirty (30) day's written notice prior to cancellation.

26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:

A.) Meet schedules;
B.) Pay any required fees or taxes; or
C.) Otherwise perform in accordance with the specifications.

27. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgment with costs which may be obtained against County growing out of such injury or

damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.

28. Successful bidder shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

29. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

30. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

Bid
for
HIDALGO COUNTY
"PURCHASE OF NEW BULLETPROOF VESTS (SOFT BODY ARMORS)"
BID NO.: 2012-016-03-07-MEG

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Physical Address: 2802 S. Business Hwy. 281 -New Administration Building
Mailing/Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that Hidalgo County reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

EXHIBIT "A"
HIDALGO COUNTY
"Purchase of New Bulletproof Vests (soft body armors)"
BID No. 2012-016-03-07-MEG

INTRODUCTION:
Hidalgo County is currently soliciting to contract a qualified vendor that meets or exceeds all specification/requirements, terms and conditions for the purchase of Bulletproof Vests (body armors) on an **"As Needed Basis"**. The product specification details the style and quality of **concealable soft bulletproof vests (body armors)** intended for use by male or female members. The vests shall be worn comfortably while being concealed under a shirt. All vests shall provide resistance against labeled projectile penetration while reducing resultant blunt trauma and vest distortion to acceptable levels. The successful vendor shall be required to supply the individual vests with applicable options and colors as ordered for male or female personnel. ALL VEST MUST BE ON A **LEVEL II AND IIIA BULLETPROOF VESTS (soft body armors).**

LEVEL II VESTS
Option –A

1. **SCOPE**
The concealable body armor shall meet the NIJ STD. 0101.04 / NIJ 2005 Interim Requirements, Threat Level II. Bids based on body armor models made by manufacturers must be clearly identified as such, and bidders must include full product description, a complete bid sample, male and female, drawings and/or photographs, technical specifications.

Where the apparent low bidder has proposed an alternate product, that bidder shall demonstrate product equivalency to the satisfaction of the department. Evidence of equivalency shall be presented for each requirement of this specification, and the burden of such equivalency in entirely on the vendor. Any bidder may be required, at any time during the procurement process, to provide documentation proving compliance with any or all the terms of this specification.

Any enhancements to vests, in order to improve performance of vests, will be accepted as long as they are incompliance & approved by National Institute of Justice (NIJ) STD. 0101.04 / NIJ 2005 National Law Enforcement Technology Center (NLETC).

Only body armor models, which have been tested by the National Institute of Justice (NIJ) National Law Enforcement Technology Center (NLETC), and found to comply with the requirements of NIJ STD. 0101.04 / NIJ 2005 Interim Requirements for Type II armor, shall be submitted under this specification.

Bids with multiple models, as alternates will be rejected.

2. **SILENCE OF SPECIFICATIONS**
Commercially accepted practices shall apply to any detail not covered in this specification and to any omission of this specification. Any omission or question of interpretation of the specification which affects the ballistic performance or integrity of the soft body armor being offered shall be addressed in writing and submitted with the bid.

3. **PROTEST**
Any protest based on the selection and performance criteria of this specification will be disregarded.

4. **APPLICABLE DOCUMENTS**
The following list of standards and specifications in effect on the date of this solicitation shall form a part of this specification.
    1. National Institute of Justice, NIJ STD. 0101.04 / NIJ 2005 Interim Requirements, Ballistic Resistance of Police Body Armor
    2. MIL-STD-662F, V50 Ballistic Test for Armor
    3. ASTM D 6193, Standard Practices for Stitches and Seams.
    4. ANSI/ISO/ ASQ Q9001-2000 Certification.

Requirements of this specification shall take precedence over the above referenced standards and specifications.

5. **PURCHASE REQUIREMENT**
The successful bidder must be a recognized wholesaler/retailer, who maintains a convenient location for measurement, fitting and service during regular business hours Monday through Friday or have a sales representative made available to measure at each County Department.

6. **SPECIFIC QUANTITY**
Hidalgo County has the right to determine quantity, if not otherwise specified in the procurement document. Of the total quantity purchased, both male and female products will be represented. The department retains the right to adjust the total quantities, while maintaining the accepted bid price, without notification to vendor. The term of the contract, including extensions, and/or escalation clauses, shall be stated in the bid document.

7. **DESIGN REQUIREMENTS**
The Intended use of the soft body armor detailed herein is intended to be standard issue armor. It is intended for routine daily wear as an

undergarment.
The soft body armor shall be designed to provide:

1. Light and thin NIJ certified armor in Level II.
2. High degree of concealment and comfort.
3. Minimum restriction of motion or mobility.
4. Optional carriers to allow for laundering and color changes.
5. Provide resistance against the labeled projectiles in accordance with the NIJ STD. 0101.04 /NIJ 2005 Interim Requirements.

8. GENERAL DESIGN

The ballistic panels of soft body armor meeting this specification shall provide thin, flexible, lightweight comfort utilizing high performance ballistic materials. The soft body armor shall be designed for regular daily wear as an undergarment. Therefore, vests shall be designed and constructed to provide (1) light and thin NIJ certified armor in Level II, (2) durability, (3) ease of cleaning, (4) minimum restriction of motion or mobility, and (5) the greatest amount of ballistic coverage consistent with comfort and concealment. The general configuration shall be the slipover vest type that covers the majority of the upper torso, including side coverage. Two removable/replaceable elastic shoulder straps and four removable/replaceable elastic waist straps with hook and pile fasteners shall provide proper positioning and comfort. The entire vest perimeter shall be curved. No sharp corners or straight edges shall be allowed.

The front ballistic panel shall cover the chest approximately up to the collar bone, have a scooped neck sufficient to maintain conceal ability when wearing an open collar shirt, extend downward to the waist but not far enough to "push up into the throat" when the wearer is seated, and extend around the sides to provide side protection. The biceps/chest region shall be cut with sufficient space to minimize irritation and restriction of arm movement during common duties such as the operation of motor vehicles. The outer shell carriers shall include front and rear 5"x8"/ 8" x 10" combination plate pockets designed to accommodate trauma, ballistic or blade inserts.

The rear ballistic panel shall cover the back of the torso from just above the shoulder blades down to a position above the waist belt. In addition, unless otherwise stated, the maximum gap at each side shall be two inches.

Female models shall be designed specifically for the female torso and shall have allowances for bust configuration.

Panels shall be equipped with an integral self suspending ballistic system (SSBS). The SSBS must provide direct support to the ballistic panels to keep them sagging and creasing at the bottom of the carrier.

Each piece of soft body armor shall include the following:

1. One (1) set of ballistic panels.
2. Integral Self Suspending Ballistic System (SSBS).
3. Four (4) removable/replaceable 4 point 2" elastic waist straps.
4. One (1) complete washable Carrier System, in color.
5. Front and Rear 5" x 8" / 8" x 10" Combo pockets.
6. One (1) trauma reduction inserts.
7. Two (2) removable/replaceable shoulder straps.

9. ADDITIONAL COMPLETE CARRIER SYSTEM

Selected Colors: tan, black or blue only

1. Integral Self Suspending Ballistic System (SSBS).
2. Four (4) removable/replaceable 4 point 2" elastic waist straps
3. Two (2) removable/replaceable shoulder straps
4. Front and Rear 5" x 8" / 8" x 10" Combo pockets.

10. BALLISTIC PANEL MATERIALS

All materials shall be new, unused and without flaws that affect appearance, durability and function. The ballistic panels shall be constructed of a matrix of woven Aramid fabric, Aramid UD and polyethylene UD. No other ballistic material shall be used.

As the department has selected these materials, any bids, which represent products manufactured from other materials, shall be rejected. Accordingly, all bidders shall include a letter from the manufacturer stating that the products being submitted for consideration are manufactured from 100% first quality woven Aramid fabric, Aramid UD and polyethylene UD.

11. PANEL CONSTRUCTION

All vests, which are submitted, shall represent armor, which in layer count, is uniform throughout the ballistic panel. Accordingly, any ballistic panel, which is not uniform, in layer count, throughout the entire ballistic package, shall be rejected.

It is the intent of Hidalgo County to procure the lightest weight, best performing personal armor available in relation to areal density, therefore, a vest section of 12" x 12" (one square foot), must not exceed 12.6 oz. (.79 lbs.) per square foot for NIJ level II.

12. BALLISTIC PANEL PERFORMANCE

V50 Performance

Each bidder shall submit V50 test reports for the vest being offered. The V50 test shall be performed in accordance with MIL-STD-662F using NIJ STD. 0101.04 / NIJ 2005 Interim Requirements test projectiles. The test must be performed by an independent laboratory approved by the National Institute of Justice (NIJ) National Law Enforcement Technology Center (NLETC) for testing in accordance with NIJ STD. 0101.04 / NIJ 2005 Interim Requirements. The V 50 test shall be against clay backing. V 50 reports, which

represent testing without clay backing, shall be rejected. Vendor shall provide written certification that all V 50 testing is accomplished with clay backing; failure to provide certification shall be cause for rejection.

Test reports submitted by the bidder shall reflect the following minimum test results for a 12.6 oz. (.79 lbs.) per square foot test sample.

	9mm	357 Mag
V50 (fps)	1583	1600
V50 (m/s)	482	488
BFS (mm)	22	31
BFS (in)	.87	1.22

Bid submissions, which do not meet this requirement, will be rejected.

13. LABELING

Label material shall withstand normal wear and cleaning and remain readable during the entire warranted life of the armor or carrier.

All soft body armor shall be labeled in strict adherence to the labeling requirement set forth in NIJ STD. 0101.04/NIJ 2005 Interim Requirements. The ballistic panel labeling shall include, but not be limited to the following:

1. Name of Manufacture
2. Level of Protection
3. NIJ STD. 0101.04 / NIJ 2005 Interim Requirements
4. Date of Manufacture
5. Size
6. Serial Number
7. Model of Vest
8. Care Instructions

14. BALLISTIC PANEL COVER MATERIAL (Heat Sealed)

Hidalgo County recognizes the importance of protecting the ballistic panel from exposure to environmental elements. Also, the department is aware that high degrees of "moisture Vapor Transmission" (WVT) through the ballistic panel cover may allow moisture to migrate into the fibrous structure of the ballistic panel thus causing a reduction in ballistic performance. **Therefore, potential bidders who offer ballistic panel covers that claim to "Breathe" or allow high levels of "Moisture Vapor Transmission" to pass through them will not be considered.** Hidalgo County will only consider armor systems that incorporate a Ballistic Panel Barrier System. The Barrier System must exhibit a high degree of water repellency and resistance to MVT. The Barrier system will have a water repellant treatment on its exposed surface that resists moisture and staining. In addition, the Barrier System will incorporate a Nano-Technology, Anti-Microbial/Anti-Fungal treatment that inhibits the growth of mold and bacteria. The interior of the Barrier System will incorporate an all weather film laminate technology to further enhance resistance to moisture migration and MVT. Hidalgo County will only accept offers from potential suppliers who can provide laboratory test reports indicating that the ballistic panel Barrier System being offered provides the following minimum protection on a per lot basis:

Characteristic	Requirement	Test Method
Determination of resistance to water penetration - Hydrostatic pressure test (mm)	> 10,000	ISO-811
Water Vapor Transmission (gms/sq mtr / 24 hrs)	< 550	ASTM E96 D (inverted)
Wet-flex after 24 hours	No delamination	BWW –24H
Resistance to water penetration after exposure to diesel fuel (psi)	>90 1/	ASTM D751
Resistance to water penetration after exposure to sea water (psi)	>100 1/	ASTM D751
Resistance to water penetration after exposure to alcohol (psi)	>100 1/	ASTM D751

** *Each fabric shall be completely submerged in particular fluid for a period of 24 hours and line-dried.*

15. VEST OUTER CARRIER MATERIAL

Removable Carrier

The machine washable carrier shall be removable from the ballistic panels for laundering. The carrier systems body side fabric shall consist of moisture wicking mesh. To eliminate uncomfortable body side seams and bulges, there shall be no zippers or hook & loop closures against the body. The exterior of the outer-shell will utilize Super-Suede Micro-Fiber (equal or better) with a mid-torso horizontal zipper for improved insertion and removal of the ballistic panel cover. Low profile loop will be used for strap attachment points to reduced bunching and pulling of the uniform shirt. The interior of the carrier at the shoulders shall have attachment points made of low profile loop to allow for internal suspension of the ballistic panel via tabs of hook. This enables the wearer to utilize separate external shoulder straps. In addition, the carrier shall be designed so that it can accommodate the Self Suspending Ballistic System (SSBS). **No substitutes will be accepted.** The outer shell carriers shall include front and rear 5" x 8" / 8" x 10" combination plate pockets designed to accommodate trauma, ballistic or blade inserts. Carrier shall be manufactured from a dimensionally stable first quality material with less than 5% shrinkage. The outer side of the carrier shall be manufactured from first quality Super-Suede Micro-Fiber (equal or better), and have a Soil Resistant Finish (SRF). All fabrics shall have no visible fabric or color flaws.

16. QUALITY CONTROL

The awarded vendor must maintain a ANSI/ISO/ ASQ Q9001-2000 Certification quality program. The documented quality control system must be designed to insure the integrity and quality of the manufactured products. The quality control system shall control all manufacturing process and incoming raw materials. The vendor must have an in-house ballistic laboratory capable of performing ballistic testing of incoming raw materials and in-process samples. The vendor must have the capability of performing testing in accordance with MIL-STD-662F and NIJ STD. 0101.04 / NIJ 2005 Interim Requirements. Procedures for lot testing of incoming raw materials and in-process samples must be incorporated into the quality control system.

All incoming ballistic material shall undergo V50 ballistic lot tests in accordance with MIL-STD-662F. Every vest panel manufactured shall be inspected for material defects and proper ply counts. Every vest panel manufactured shall be subsequently inspected for proper ballistic panel stitching. Covers and accessories shall be re-inspected during manufacturing for defects at selected points during manufacturing to assure the absence of hidden defects in the final item.

In addition, each vest shall receive a final inspection prior to shipment. This inspection shall include a review of the quality control check sheet and confirm the product against the customer's order.

17. SERIAL NUMBERS

Each unit of soft body armor delivered shall have an individual serial number. Each serialized soft body armor shall be traceable to its original ballistic material lot number and ballistic material mill roll number. Additionally the soft body armor serial number shall be traceable to an Incoming material lot test and ballistic panel lay-up lot test.

18. LOT TESTING

All incoming ballistic material shall undergo V50 ballistic lot test in accordance with MIL-STD-662F except that the test will be conducted on clay backing which meets the requirements of NIJ STD. 0101.04 / NIJ 2005 Interim Requirements for backing material.

19. MEASUREMENTS AND FITTING:

Custom Measuring

Unless otherwise stated, individual measurements will be taken of each user. Each delivered vest shall fit in accordance with the following guidelines:

1. The side edges of the front and back ballistic panels shall be fit for within a two-inch (2") gap between panels during the initial custom fitting.
2. The bottom edge of the front ballistic panel shall be within inch (1") of the highest waist belt (usually the duty belt) measurement when the wearer is in a relaxed seated position.
3. The bottom edge of the back panel shall be within one-inch (1") of the highest waist belt (usually the duty belt) measurement when the wearer is in the standing position.

Female sizes are determined based on individual measurements, including bust size.

20. FIT AND ALTERATION POLICY

The vendor shall perform all required alterations of more than one inch within 30 days after original shipment of the product at no charge. Adjustments of an inch or less than an inch can be accomplished by utilizing the adjustable strap feature on the vest.

21. WARRANTIES:

1. Vendor shall warrant the ballistic panels to be free from defects in workmanship and materials for a minimum of five (5) years.
2. Vendor shall warrant the carriers to be free from defects in workmanship and materials for a minimum of two (2) years.
3. Any vest found to be defective during the warranty period shall be replaced by the Vendor at no cost to the County. Such replacement shall be within ten working days.
4. Ill-fitting ballistic resistant body armor vest(s) shall be viewed, re-measured, and altered if deemed necessary to comply with proper fit on officers, and shall be performed within thirty(30) calendar day of notification.
5. County shall notify vendor of ill-fitting or defective vests within forty (40) calendar days of receipt of goods.

22. PACKAGING

All soft body armor shall be packaged and shipped consistent with good commercial practices. Shipping Cartons: The soft body armor shall be packed into suitable corrugated cardboard box. The box shall allow for normal shipping without damage to the soft body armor.

23. DOCUMENTATION

The following documents, certifications, test-reports and samples must be included with the vendor's bid. Failure to submit the following shall be cause for rejection:

1. Models made by manufacturers must be clearly identified and shall include the following:
   a. Full product description.
   b. Complete bid sample, male and female.
   c. Drawings and/or photographs.
   d. Technical specifications.
2. NIJ 0101.04 / NIJ 2005 Interim Requirements certification and test reports from an accredited laboratory for the vest being certified.
3. V50 test reports performed in accordance with MIL-STD-662F. V50 testing must be accomplished with clay backing. V50 test reports must be submitted for the ballistic package for both NIJ calibers for that class.
4. Quality Control Procedures.

a. Incoming materials
b. Lay-up configuration
c. In-process configuration
d. Testing verification
e. Inspection of ballistic panel stitching
f. Random final product inspection and continuous in-process surveillance
g. Quality Assurance training and indoctrination

5. Documentation stating the coverage and limitations of the 5-year ballistic package warranty.
6. Documentation stating the coverage and limitations of the 24-month outer-shell cover warranty.

Technical Specifications
Level II
Concealable Armor

Ballistic Material	Aramid fabric Aramid UD Polyethylene UD
NIJ	Level II
Weight	12.6 Oz. / .79 lbs. Sq. Ft.
Thinness	.15 inches

	9mm	357 Mag
V50 (fps)	1583	1600
V50 (m/s)	482	488
BFS (mm)	22	31
BFS (in)	.87	1.22

LEVEL II VESTS
OPTION B

1. SCOPE

The concealable body armor shall meet the NIJ 0101.04 / NIJ 2005 Interim Requirements, for Threat Level II Bids based on body armor models made by manufacturers must be clearly identified as such, and bidders must include full product description, a complete bid sample, male and female, drawings and/or photographs, technical specifications.

Where the apparent low bidder has proposed an alternate product, that bidder shall demonstrate product equivalency to the satisfaction of the department. Evidence of equivalency shall be presented for each requirement of this specification, and the burden of such equivalency in entirely on the vendor. Any bidder may be required, at any time during the procurement process, to provide documentation proving compliance with any or all the terms of this specification.

Only body armor models, which have been tested by the National Institute of Justice (NIJ) National Law Enforcement Technology Center (NLETC), and found to comply with NIJ Standard 0101.04, Ballistic Resistance of Police Body Armor and NIJ 2005 Interim Requirements for Type II armor, shall be submitted under this specification. No exceptions.

Bids with multiple models, as alternates will be rejected.

2. SILENCE OF SPECIFICATIONS

Commercially accepted practices shall apply to any detail not covered in this specification and to any omission of this specification. Any omission or question of interpretation of the specification which affects the ballistic performance or integrity of the soft body armor being offered shall be addressed in writing and submitted with the bid.

3. PROTEST

Any protest based on the selection and performance criteria of this specification will be disregarded.

4. APPLICABLE DOCUMENTS

The following list of standards and specifications in effect on the date of this solicitation shall form a part of this specification.

1. National Institute of Justice, Standard NIJ-STD-0101.04, Ballistic Resistance of Police Body Armor/ NIJ 2005 Interim Requirements
2. MIL-STD-662F, V50 Ballistic Test for Armor
3. ASTM D 6193, Standard Practices for Stitches and Seams.
4. ANSI/ISO/ ASQ Q9001-2000 Certification

Requirements of this specification shall take precedence over the above referenced standards and specifications.

5. PURCHASE REQUIREMENTS

The successful bidder must be a recognized wholesaler/retailer, which maintains a convenient location for measurement, fitting and service during regular business hours Monday through Friday or have a sales representative made available to measure at each County Department.

6. SPECIFIC QUANTITY

Hidalgo County has the right to determine quantity, if not otherwise specified in the procurement document. Of the total quantity purchased, both male and female products will be represented. The department retains the right to adjust the total quantities, while maintaining the accepted bid price, without notification to vendor. The term of the contract, including extensions, and/or escalation clauses, shall be stated in the bid document.

7. DESIGN REQUIREMENTS

The Intended use of the soft body armor detailed herein is intended to be standard issue armor. It is intended for routine daily wear as an under garment.

The soft body armor shall be designed to provide:

1. Light and thin NIJ certified armor in Level II
2. A high degree of concealment and comfort.
3. Minimum restriction of motion or mobility.
4. Optional carriers to allow for laundering and color changes.
5. Provide resistance against the labeled projectiles in accordance with the NIJ Standard 0101.04. / NIJ 2005

8. GENERAL DESIGN

The ballistic panels of soft body armor meeting this specification shall provide thin, flexible, lightweight comfort utilizing high performance ballistic materials. The soft body armor shall be designed for regular daily wear as an undergarment. Therefore, vests shall be designed and constructed to provide (1) light and thin NIJ certified armor in Level II, (2) durability, (3) ease of cleaning, (4) minimum restriction of motion or mobility, and (5) the greatest amount of ballistic coverage consistent with comfort and concealment The general configuration shall be the slipover vest type that covers the majority of the upper torso, including side coverage. Two removable/replaceable elastic

shoulder straps and four removable/replaceable elastic waist straps with hook and pile fasteners shall provide proper positioning and comfort. The entire vest perimeter shall be curved. No sharp corners or straight edges shall be allowed.

The front ballistic panel shall cover the chest approximately up to the collar bone, have a scooped neck sufficient to maintain conceal ability when wearing an open collar shirt, extend downward to the waist but not far enough to "push up into the throat" when the wearer is seated, and extend around the sides to provide side protection. The biceps/chest region shall be cut with sufficient space to minimize irritation and restriction of arm movement during common duties such as the operation of motor vehicles. The outer shell carriers shall include front and rear 5" x 8" / 8" x 10" combination plate pockets designed to accommodate trauma, ballistic or blade inserts.

The rear ballistic panel shall cover the back of the torso from just above the shoulder blades down to a position above the waist belt. In addition, unless otherwise stated, the maximum gap at each side shall be two inches.

Female models shall be designed specifically for the female torso and shall have allowances for bust configuration.

Panels shall be equipped with an integral self suspending ballistic system (SSBS). The SSBS must provide direct support to the ballistic panels to keep them sagging and creasing at the bottom of the carrier.

Each piece of soft body armor shall include the following:

1. One (1) set of ballistic panels.
2. Integral self suspending ballistic system (SSBS).
3. Removable 4 point 2" elastic waist straps
4. One (1) complete washable Carrier System.
5. Front and Rear 5" x 8" / 8" x 10" Combo pockets.
6. One (1) Trauma Reduction insert.

9. ADDITIONAL COMPLETE CARRIER SYSTEM

Selected Colors: tan, black or blue only

1. Integral self suspending ballistic system (SSBS)
2. Removable 4 point 2" elastic waist straps
3. Front and Rear 5" x 8" / 8" x 10" Combo pockets

10. BALLISTIC PANEL COVER MATERIALS (HEAT SEALED)

All materials shall be new, unused and without flaws that affect appearance, durability and function. The ballistic panels shall be constructed of a matrix of Woven Para-Aramid fabric. No other ballistic material shall be used.

As the department has selected these materials, any bids, which represent products manufactured from other materials, shall be rejected. Accordingly, all bidders shall include a letter from the manufacturer stating that the products being submitted for consideration are manufacturedfrom 100% first quality Woven Para-Aramid fabric

11. PANEL CONSTRUCTION

All vests, which are submitted, shall represent armor, which in layer count, is uniform throughout the ballistic panel. Accordingly, any ballistic panel, which is not uniform, in layer count, throughout the entire ballistic package, shall be rejected.

It is the intent of Hidalgo County to procure the lightest weight, best performing personal armor available in relation to Areal density, therefore, a vest section of 12" x 12" (one square foot), must not exceed 10.6 oz. (.66 lbs.) per square foot for NIJ level II. Sample weights are (+/- 5%).

12. BALLISTIC PANEL PERFORMANCE

V50 Performance

Each bidder shall submit V50 test reports for the vest being offered. The V50 test shall be performed in accordance with MIL-STD-662F using NIJ Standard 0101.04 test projectiles. The test must be performed by an independent laboratory approved by the National Institute of Justice (NIJ) National Law Enforcement Technology Center (NLETC) for testing in accordance with NIJ Standard 0101.04. The V 50 test shall be against clay backing. V 50 reports, which represent testing without clay backing, shall be rejected. Vendor shall provide written certification that all V 50 testing is accomplished with clay backing; failure to provide certification shall be cause for rejection. Test reports submitted by the bidder shall reflect the following minimum test results for an 10.6 oz. (.66 lbs.) per square foot test sample. Sample weights are (+/- 5%). Blunt trauma reduction is also an important aspect of armor design. Low back face signature (BFS) should result in reduced blunt trauma injury.

	9mm	357 Mag
V50 (fps)	1664	1644
V50 (m/s)	507	501
BFS (mm)	32	39
BFS (in)	1.26	1.53

Bid submissions, which do not meet this requirement, will be rejected.

13. **LABELING**

Label material shall withstand normal wear and cleaning and remain readable during the entire warranted life of the armor or carrier.

All soft body armor shall be labeled in strict adherence to the labeling requirement set forth in NIJ Standard 0101.04 / NIJ 2005 Interim Requirements. The ballistic panel labeling shall include, but not be limited to the following:

1. Name of Manufacture
2. Level of Protection
3. NIJ 2005 Interim Requirements
4. Date of Manufacture
5. Size
6. Serial Number
7. Model of Vest
8. Care Instructions

14. **BALLISTIC PANEL COVER MATERIAL (Heat Sealed)**

Hidalgo County recognizes the importance of protecting the ballistic panel from exposure to environmental elements. Also, the department is aware that high degrees of "moisture Vapor Transmission" (WVT) through the ballistic panel cover may allow moisture to migrate into the fibrous structure of the ballistic panel thus causing a reduction in ballistic performance. **Therefore, potential bidders who offer ballistic panel covers that claim to "Breathe" or allow high levels of "Moisture Vapor Transmission" to pass through them will not be considered.** Hidalgo County will only consider armor systems that incorporate a Ballistic Panel Barrier System. The Barrier System must exhibit a high degree of water repellency and resistance to MVT. The Barrier system will have a water repellant treatment on its exposed surface that resists moisture and staining. In addition, the Barrier System will incorporate a Nano-Technology, Anti-Microbial/Anti-Fungal treatment that inhibits the growth of mold and bacteria. The interior of the Barrier System will incorporate an all weather film laminate technology to further enhance resistance to moisture migration and MVT. This department will only accept offers from potential suppliers who can provide laboratory test reports indicating that the ballistic panel Barrier System being offered provides the following minimum protection on a per lot basis:

Characteristic	Requirement	Test Method
Determination of resistance to water penetration - Hydrostatic pressure test (mm)	> 10,000	ISO-811
Water Vapor Transmission (gms/sq mtr / 24 hrs)	< 550	ASTM E96 D (inverted)
Wet-flex after 24 hours	No delamination	BWW--24H
Resistance to water penetration after exposure to diesel fuel (psi)	>90 1/	ASTM D751
Resistance to water penetration after exposure to sea water (psi)	>100 1/	ASTM D751
Resistance to water penetration after exposure to alcohol (psi)	>100 1/	ASTM D751

** *Each fabric shall be completely submerged in particular fluid for a period of 24 hours and line-dried.*

15. **VEST OUTER CARRIER MATERIAL**

Removable Carrier

The machine washable carrier shall be removable from the ballistic panels for laundering. The carrier systems body side fabric shall consist of smooth fit micro-fiber with Nano Technology micro-encapsulated phase change temperature regulation and Anti-Microbial bacteria, mold and mildew deterrent. To eliminate uncomfortable body side seams and bulges, there shall be no zippers or hook & loop closures against the body. The exterior of the outer-shell will utilize Super-Suede Micro-Fiber (same as or better) with a mid-torso horizontal zipper for improved insertion and removal of the ballistic panel cover. Low profile loop will be used for strap attachment points to reduced bunching and pulling of the uniform shirt. The interior of the carrier at the shoulders shall have attachment points made of low profile loop to allow for internal suspension of the ballistic panel via tabs of hook. This enables the wearer to utilize separate external shoulder straps. In addition, the carrier shall be designed so that it can accommodate the Self Suspending Ballistic System (SSBS). **No substitutes will be accepted.** The outer shell carriers shall include front and rear 5" x 8" / 8" x 10" combination plate pockets designed to accommodate trauma, ballistic or blade inserts.

Carrier shall be manufactured from a dimensionally stable first quality material with less than 5% shrinkage. The outer side of the carrier shall be manufactured from first quality Super-Suede Micro-Fiber (same as or better), and have a Soil Resistant Finish (SRF). All fabrics shall have no visible fabric or color flaws.

16. **QUALITY CONTROL**

The awarded vendor must maintain a ANSI/ISO/ ASQ Q9001-2000 Certification quality program. The documented quality control system must be designed to insure the integrity and quality of the manufactured products. The quality control system shall control all manufacturing process and incoming raw materials. The vendor must have an in-house ballistic laboratory capable of performing ballistic testing of incoming raw materials and in-process samples. The vendor must have the capability of performing testing in accordance with MIL-STD-662F and NIJ Standard 0101.04. Procedures for lot testing of incoming raw materials and in-process samples must be incorporated into the quality control system.

All incoming ballistic material shall undergo V50 ballistic lot tests in accordance with MIL-STD-662F with exception of using a clay backing conditioned in accordance with the requirements of NIJ 0101.04.

Every vest panel manufactured shall be inspected for material defects, proper ply counts, and for proper ballistic panel stitching. Covers and accessories shall be re-inspected during manufacturing for defects at selected points during manufacturing to assure the absence of hidden defects in the final item.

In addition, each vest shall receive a final inspection prior to shipment. This inspection shall include a review of the quality control check sheet and confirm the product against the customer's order.

17. SERIAL NUMBERS

Each unit of soft body armor delivered shall have an individual serial number. Each serialized soft body armor shall be traceable to its original ballistic material lot number and ballistic material mill roll number. Additionally the soft body armor serial number shall be traceable to an incoming material lot test and ballistic panel lay-up lot test.

18. LOT TESTING

All incoming ballistic material shall undergo V50 ballistic lot test in accordance with MIL-STD-662F except that the test will be conducted on clay backing which meets the requirements of NIJ Standard 0101.04 for backing material.

19. MEASUREMENTS AND FITTING:

Custom Measuring

Unless otherwise stated, individual measurements will be taken of each user. Each delivered vest shall fit in accordance with the following guidelines:

1. The side edges of the front and back ballistic panels shall be fit for within a two-inch (2") gap between panels during the initial custom fitting.
2. The bottom edge of the front ballistic panel shall be within inch (1") of the highest waist belt (usually the duty belt) measure ment when the wearer is in a relaxed seated position.
3. The bottom edge of the back panel shall be within one-inch (1") of the highest waist belt (usually the duty belt) measurement when the wearer is in the standing position.

Female sizes are determined based on individual measurements, including bust size.

20. FIT AND ALTERATION POLICY

The manufacturer shall perform all required alterations of more than one inch within 30 days after original shipment of the product at no charge. Adjustments of an inch or less than an inch can be accomplished by utilizing the adjustable strap feature on the vest.

21. WARRANTIES:

1. Vendor shall warrant the ballistic panels to be free from defects in workmanship and materials for a minimum of five (5) years.
2. Vendor shall warrant the carriers to be free from defects in workmanship and materials for a minimum of two (2) years.
3. Any vest found to be defective during the warranty period shall be replaced by the Vendor at no cost to the County. Such replacement shall be within ten working days.
4. Ill-fitting ballistic resistant body armor vest(s) shall be viewed, re-measured, and altered if deemed necessary to comply
5. with proper fit on officers, and shall be performed within thirty(30) calendar days of notification.
6. County shall notify vendor of ill-fitting or defective vests within forty (40) calendar days of receipt of goods.

22. PACKAGING

All soft body armor shall be packaged and shipped consistent with good commercial practices.
Shipping Cartons: The soft body armor shall be packed into suitable corrugated cardboard box. The box shall allow for normal shipping without damage to the soft body armor.

23. DOCUMENTATION

The following documents, certifications, test-reports and samples must be included with the vendor's bid. Failure to submit the following shall be cause for rejection:

1. Models made by manufacturers must be clearly identified and shall include the following:
   a. Full product description.
   b. Complete bid sample, male and female.
   c. Drawings and/or photographs.
   d. Technical specifications.
2. NIJ 0101.04 / NIJ 2005 Interim Requirements certification and test reports from an accredited laboratory for the vest being certified.
3. V50 test reports performed in accordance with MIL-STD-662F. V50 testing must be accomplished with clay backing.
   a. V50 test reports must be submitted for the ballistic package for both NIJ calibers for that class.
4. Quality Control Procedures.
   a. Incoming materials
   b. Lay-up configuration
   c. In-process configuration
   d. Testing verification
   e. Inspection of ballistic panel stitching
   f. Random final product inspection and continuous in-process surveillance

g. Quality Assurance training and indoctrination

5. Documentation stating the coverage and limitations of the 5-year ballistic package warranty.
6. Documentation stating the coverage and limitations of the 24-month outer-shell cover warranty.

Technical Specifications
Level II
Concealable Armor

Ballistic Material	Woven Aramid
NIJ	**Level** II
Weight	10.6 Oz. / .66 lbs. Sq. Ft. (+/- 5%)
Thinness	.18 inches (+/- 5%)

	9mm	357 Mag
V50 (fps)	1664	1644
V50 (m/s)	507	501
BFS (mm)	32	39
BFS (in)	1.26	1.53

LEVEL IIIA VESTS
OPTION A

1. SCOPE

The soft body armor system shall meet the NIJ STD. 0101.04 / NIJ 2005 Interim Requirements, Threat Level IIIA. Bids based on body armor models made by manufacturers must be clearly identified as such, and bidders must include full product description, a complete bid sample, male and female, drawings and/or photographs, technical specifications.

Where the apparent low bidder has proposed an alternate product, that bidder shall demonstrate product equivalency to the satisfaction of the department. Evidence of equivalency shall be presented for each requirement of this specification, and the burden of such equivalency in entirely on the vendor. Any bidder may be required, at any time during the procurement process, to provide documentation proving compliance with any or all the terms of this specification.

Only body armor models, which have been tested by the National Institute of Justice (NIJ) National Law Enforcement Technology Center (NLETC), and found to comply with the requirements of NIJ STD. 0101.04 / NIJ 2005 Interim Requirements for Type IIIA armor, shall be submitted under this specification.
Bids with multiple models, as alternates will be rejected.

2. SILENCE OF SPECIFICATIONS

Commercially accepted practices shall apply to any detail not covered in this specification and to any omission of this specification. Any omission or question of interpretation of the specification which affects the ballistic performance or integrity of the soft body armor being offered shall be addressed in writing and submitted with the bid.

3. PROTEST

Any protest based on the selection and performance criteria of this specification will be disregarded.

4. APPLICABLE DOCUMENTS

The following list of standards and specifications in effect on the date of this solicitation shall form a part of this specification.

1. National Institute of Justice, NIJ STD. 0101.04 / NIJ 2005 Interim Requirements, Ballistic Resistance of Police Body Armor
2. MIL-STD-662F, V50 Ballistic Test for Armor
3. ASTM D 6193, Standard Practices for Stitches and Seams.
4. ANSI/ISO/ ASQ Q9001-2000 Certification.

Requirements of this specification shall take precedence over the above referenced standards and specifications.

5. PURCHASE REQUIREMENTS

The successful bidder must be a recognized wholesaler/retailer, which maintains a convenient location for measurement, fitting and service during regular business hours Monday through Friday or have a sales representative made available to measure at each County Department.

6. SPECIFIC QUANTITY

Hidalgo County has the right to determine quantity, if not otherwise specified in the procurement document. Of the total quantity purchased, both male and female products will be represented. The department retains the right to adjust the total quantities, while maintaining the accepted bid price, without notification to vendor. The term of the contract, including extensions, and/or escalation clauses, shall be stated in the bid document.

7. DESIGN REQUIREMENTS

The Intended use of the soft body armor system detailed herein is intended to be standard issue armor. It is intended for routine daily wear as an undergarment or as the ballistic inserts in a tactical outer garment.

The soft body armor shall be designed to provide:

1. Light and thin NIJ certified armor in Level IIIA.
2. A high degree of concealment and comfort.
3. Minimum restriction of motion or mobility.
4. Optional carriers to allow for laundering and color changes.
5. Provide resistance against the labeled projectiles in accordance with the NIJ STD. 0101.04 / NIJ 2005 Interim Requirements.

8. GENERAL DESIGN

The ballistic panels of soft body armor system meeting this specification shall provide thin, flexible, lightweight comfort utilizing high performance ballistic materials. The soft body armor system shall be designed for regular daily wear as an undergarment or in a tactical garment. Therefore, vests shall be designed and constructed to provide (1) light and thin NIJ certified armor in Level IIIA, (2) durability, (3) ease of cleaning, (4) minimum restriction of motion or mobility, and (5) the greatest amount of ballistic coverage consistent with comfort and mobility.

1. CONCEALABLE DESIGN

The ballistic panels of soft body armor meeting this specification shall provide thin, flexible, lightweight comfort utilizing high performance ballistic materials. The soft body armor shall be designed for regular daily wear as an undergarment. Therefore, vests shall be designed and constructed to provide (1) light and thin NIJ certified armor in Level IIIA, (2) durability, (3) ease of cleaning, (4) minimum restriction of motion or mobility, and (5) the greatest amount of ballistic coverage consistent with comfort and concealment The general configuration shall be the slipover vest type that covers the majority of the upper torso, including side coverage. Two removable/replaceable elastic shoulder straps and four removable/replaceable elastic waist straps with hook and pile fasteners shall provide proper positioning and comfort. The entire vest perimeter shall be curved. No sharp corners or straight edges shall be allowed.

The front ballistic panel shall cover the chest approximately up to the collar bone, have a scooped neck sufficient to maintain conceal ability when wearing an open collar shirt, extend downward to the waist but not far enough to "push up into the throat" when the wearer is seated, and extend around the sides to provide side protection. The biceps/chest region shall be cut with sufficient space to minimize irritation and restriction of arm movement during common duties such as the operation of motor vehicles. The outer shell carriers shall include front and rear 5" x 8" / 8" x 10" combination plate pockets designed to accommodate trauma, ballistic or blade inserts. The rear ballistic panel shall cover the back of the torso from just above the shoulder blades down to a position above the waist belt. In addition, unless otherwise stated, the maximum gap at each side shall be two inches.

Female models shall be designed specifically for the female torso and shall have allowances for bust configuration.

Panels shall be equipped with an integral self suspending ballistic system (SSBS). The SSBS must provide direct support to the ballistic panels to keep them sagging and creasing at the bottom of the carrier.

Each piece of soft body armor shall include the following:

1. One (1) set of ballistic panels.
2. Integral Self Suspending Ballistic System (SSBS).
3 Four (4) removable/replaceable 4 point 2" elastic waist straps.
4. One (1) complete washable Carrier System.
5. Front and Rear 5" x 8" / 8" x 10" Combo pockets.
6. One (1) trauma reduction insert.
7. Two (2) removable/replaceable shoulder straps.

9. ADDITIONAL COMPLETE CARRIER SYSTEM

Selected Colors: tan, black or blue only

1. Integral Self Suspending Ballistic System (SSBS).
2 Four (4) removable/replaceable 4 point 2" elastic waist straps.
3. Front and Rear 5" x 8" / 8" x 10" Combo pockets.
4.. Two (2) removable/replaceable shoulder straps.

10. BALLISTIC PANEL MATERIALS

All materials shall be new, unused and without flaws that affect appearance, durability and function.
the ballistic panels shall be constructed of a matrix of woven Aramid fabric, Aramid UD and polyethylene UD. No other ballistic material shall be used.

As the department has selected these materials, any bids, which represent products manufactured from other materials, shall be rejected. Accordingly, all bidders shall include a letter from the manufacturer stating that the products being submitted for consideration are manufactured from 100% first quality woven Aramid fabric, Aramid UD and polyethylene UD.

11. PANEL CONSTRUCTION

All vests, which are submitted, shall represent armor, which in layer count, is uniform throughout the ballistic panel. Accordingly, any ballistic panel, which is not uniform, in layer count, throughout the entire ballistic package, shall be rejected.

It is the intent of Hidalgo County to procure the lightest weight, best performing personal armor available in relation to areal density, therefore, a vest section of 12" x 12" (one square foot), must not exceed 14.4oz. (.90 lbs.) per square foot for NIJ level IIIA. (+/- 5%)

12. BALLISTIC PANEL PERFORMANCE

V50 Performance

Each bidder shall submit V50 test reports for the vest being offered. The V50 test shall be performed in accordance with MIL-STD-662F using NIJ STD. 0101.04 / NIJ 2005 Interim Requirements test projectiles. The test must be performed by an independent laboratory approved by the National Institute of Justice (NIJ) National Law Enforcement Technology Center (NLETC) for testing in accordance with NIJ STD. 0101.04 / NIJ 2005 Interim Requirements. The V 50 test shall be against clay backing. V 50 reports, which represent testing without clay backing, shall be rejected. Vendor shall provide written certification that all V 50 testing is accomplished with clay backing; failure to provide certification shall be cause for rejection.

Test reports submitted by the bidder shall reflect the following minimum test results for a 14.4oz. (.90 lbs.) per square foot test sample. (+/- 5%). Bid submissions, which do not meet this requirement, will be rejected.

	9mm	44 Mag
V50 (fps)	1863	1643
V50 (m/s)	568	501
BFS (mm)	30	42
BFS (in)	1.18	1.65

13. LABELING

Label material shall withstand normal wear and cleaning and remain readable during the entire warranted life of the armor or carrier.

All soft body armor shall be labeled in strict adherence to the labeling requirement set forth in NIJ STD. 0101.04 / NIJ 2005 Interim Requirements. The ballistic panel labeling shall include, but not be limited to the following:

1. Name of Manufacture
2. Level of Protection
3. NIJ STD. 0101.04 / NIJ 2005 Interim Requirements
4. Date of Manufacture
5. Size
6. Serial Number
7. Model of Vest
8. Care Instructions

14. BALLISTIC PANEL COVER MATERIAL (Heat Sealed)

Hidalgo County recognizes the importance of protecting the ballistic panel from exposure to environmental elements. Also, The County is aware that high degrees of "moisture Vapor Transmission" (WVT) through the ballistic panel cover may allow moisture to migrate into the fibrous structure of the ballistic panel thus causing a reduction in ballistic performance. **Therefore, potential bidders who offer ballistic panel covers that claim to "Breathe" or allow high levels of "Moisture Vapor Transmission" to pass through them will not be considered. Hidalgo County** will only consider armor systems that incorporate a Ballistic Panel Barrier System. The Barrier System must exhibit a high degree of water repellency and resistance to MVT. The Barrier system will have a water repellant treatment on its exposed surface that resists moisture and staining. In addition, the Barrier System will incorporate a Nano-Technology, Anti-Microbial/Anti-Fungal treatment that inhibits the growth of mold and bacteria. The interior of the Barrier System will incorporate an all weather film laminate technology to further enhance resistance to moisture migration and MVT. Hidalgo County will only accept offers from potential suppliers who can provide laboratory test reports indicating that the ballistic panel Barrier System being offered provides the following minimum protection on a per lot basis:

Characteristic	Requirement	Test Method
Determination of resistance to water penetration - Hydrostatic pressure test (mm)	> 10,000	ISO-811
Water Vapor Transmission (gms/sq mtr / 24 hrs)	< 550	ASTM E96 D (inverted)
Wet-flex after 24 hours	No delamination	BWW –24H
Resistance to water penetration after exposure to diesel fuel (psi)	>90 1/	ASTM D751
Resistance to water penetration after exposure to sea water (psi)	>100 1/	ASTM D751
Resistance to water penetration after exposure to alcohol (psi)	>100 1/	ASTM D751

** *Each fabric shall be completely submerged in particular fluid for a period of 24 hours and line-dried.*

15. VEST OUTER CARRIER MATERIAL

Removable Carrier

The machine washable carrier shall be removable from the ballistic panels for laundering. The carrier systems body side fabric shall consist of moisture wicking mesh. To eliminate uncomfortable body side seams and bulges, there shall be no zippers or hook & loop closures against the body. The exterior of the outer-shell will utilize Super-Suede Micro-Fiber (same as or better) with a mid-torso horizontal zipper for improved insertion and removal of the ballistic panel cover. Low profile loop will be used for strap attachment points to reduced bunching and pulling of the uniform shirt. The interior of the carrier at the shoulders shall have attachment points made of low profile loop to allow for internal suspension of the ballistic panel via tabs of hook. This enables the wearer to utilize separate external shoulder straps. In addition, the carrier shall be designed so that it can accommodate the Self Suspending Ballistic System (SSBS). **No substitutes will be accepted.** The outer shell carriers shall include front and rear 5" x 8" / 8" x 10" combination plate pockets designed to accommodate trauma, ballistic or blade inserts.

Carrier shall be manufactured from a dimensionally stable first quality material with less than 5% shrinkage. The outer side of the carrier shall be manufactured from first quality Super-Suede Micro-Fiber (same as or better), and have a Soil Resistant Finish (SRF). All fabrics shall have no visible fabric or color flaws.

16. QUALITY CONTROL

The awarded vendor must maintain a ANSI/ISO/ ASQ Q9001-2000 Certification quality program. The documented quality control system must be designed to insure the integrity and quality of the manufactured products. The quality control system shall control all manufac turing process and incoming raw materials. The vendor must have an in-house ballistic laboratory capable of performing ballistic testing of incoming raw materials and in-process samples. The vendor must have the capability of performing testing in accordance with MIL-STD-662F and NIJ STD. 0101.04 / NIJ 2005 Interim Requirements. Procedures for lot testing of incoming raw materials and in-process

samples must be incorporated into the quality control system.

All incoming ballistic material shall undergo V50 ballistic lot tests in accordance with MIL-STD-662F.
Every vest panel manufactured shall be inspected for material defects and proper ply counts. Every vest panel manufactured shall be subsequently inspected for proper ballistic panel stitching. Covers and accessories shall be re inspected during manufacturing for defects at selected points during manufacturing to assure the absence of hidden defects in the final item.

In addition, each vest shall receive a final inspection prior to shipment. This inspection shall include a review of the quality control check sheet and confirm the product against the customer's order.

17. SERIAL NUMBERS

Each unit of soft body armor delivered shall have an individual serial number. Each serialized soft body armor shall be traceable to its original ballistic material lot number and ballistic material mill roll number. Additionally the soft body armor serial number shall be traceable to an incoming material lot test and ballistic panel lay-up lot test.

18. LOT TESTING

All incoming ballistic material shall undergo V50 ballistic lot test in accordance with MIL-STD-662F except that the test will be conducted on a clay backing which meets the requirements of NIJ STD. 0101.04 / NIJ 2005 Interim Requirements for backing material.

19. MEASUREMENTS AND FITTING:

Concealable Custom Measuring

Unless otherwise stated, individual measurements will be taken of each user. Each delivered vest shall fit in accordance with the following guidelines:

1. The side edges of the front and back ballistic panels shall be fit for within a two-inch (2") gap between panels during the initial custom fitting.
2. The bottom edge of the front ballistic panel shall be within inch (1") of the highest waist belt (usually the duty belt) measurement when the wearer is in a relaxed seated position.
3. The bottom edge of the back panel shall be within one-inch (1") of the highest waist belt (usually the duty belt) measurement when the wearer is in the standing position.

Female sizes are determined based on individual measurements, including bust size.

20. FIT AND ALTERATION POLICY

The vendor shall perform all required alterations of more than one inch within 30 days after original shipment of the product at no charge. Adjustments of an inch or less than an inch can be accomplished by utilizing the adjustable strap feature on the vest.

21. WARRANTIES:

1. Vendor shall warrant the ballistic panels to be free from defects in workmanship and materials for a minimum of five (5) years.
2. Vendor shall warrant the carriers to be free from defects in workmanship and materials for a minimum of two (2) years.
3. Any vest found to be defective during the warranty period shall be replaced by the Vendor at no cost to the County. Such replacement shall be within ten working days.
4. Ill-fitting ballistic resistant body armor vest(s) shall be viewed, re-measured, and altered if deemed necessary to comply with proper fit on officers, and shall be performed within thirty(30) calendar days of notification.
5. County shall notify vendor of ill-fitting or defective vests within forty (40) calendar days of receipt of goods.

22. PACKAGING

All soft body armor shall be packaged and shipped consistent with good commercial practices. Shipping Cartons: The soft body armor shall be packed into suitable corrugated cardboard box. The box shall allow for normal shipping without damage to the soft body armor.

23. DOCUMENTATION

The following documents, certifications, test-reports and samples must be included with the vendor's bid. Failure to submit the following shall be cause for rejection:

1. Models made by manufacturers must be clearly identified and shall include the following:
    a. Full product description.
    b. Complete bid sample, male and female.
    c. Drawings and/or photographs.
    d. Technical specifications.
2. NIJ 0101.04 / NIJ 2005 Interim Requirements certification and test reports from an accredited laboratory for the vest being certified.
3. V50 test reports performed in accordance with MIL-STD-662F. V50 testing must be accomplished with clay backing. A V50 test reports must be submitted for the ballistic package for both NIJ calibers for that class.
4. Quality Control Procedures.
    a. Incoming materials
    b. Lay-up configuration
    c. In-process configuration
    d. Testing verification
    e. Inspection of ballistic panel stitching
    f. Random final product inspection and continuous in-process surveillance

g. Quality Assurance training and indoctrination

5. Documentation stating the coverage and limitations of the 5-year ballistic package warranty.
6. Documentation stating the coverage and limitations of the 24-month outer-shell cover warranty.

Technical Specifications
Level IIIA
Concealable /Tactical Armor System

Ballistic Material	Aramid fabric - Aramid UD Polyethylene UD
NIJ Level	IIIA
Weight	14.4 Oz. / .90 lbs. Sq. Ft. (+/- 5%)
Thinness.	190 inches

	9mm	44 Mag
V50 (fps)	1863	1643
V50 (m/s)	568	501
BFS (mm)	30	42
BFS (in)	1.18	1.65

LEVEL IIIA VESTS
OPTION B

1. SCOPE

The soft body armor system shall meet NIJ 0101.04 / NIJ 2005 Interim Requirements, for Threat Level IIIA. Bids based on body armor models made by manufacturers must be clearly identified as such, and bidders must include full product description, a complete bid sample, male and female, drawings and/or photographs, technical specifications.

Where the apparent low bidder has proposed an alternate product, that bidder shall demonstrate product equivalency to the satisfaction of the department. Evidence of equivalency shall be presented for each requirement of this specification, and the burden of such equivalency in entirely on the vendor. Any bidder may be required, at any time during the procurement process, to provide documentation proving compliance with any or all the terms of this specification.

Only body armor models, which have been tested by the National Institute of Justice (NIJ) National Law Enforcement Technology Center (NLETC), and found to comply with NIJ Standard 0101.04, Ballistic Resistance of Police Body Armor and NIJ 2005 Interim Requirements for Type IIIA armor, shall be submitted under this specification. No exceptions.

Bids with multiple models, as alternates will be rejected.

2. SILENCE OF SPECIFICATIONS

Commercially accepted practices shall apply to any detail not covered in this specification and to any omission of this specification. Any omission or question of interpretation of the specification which affects the ballistic performance or integrity of the soft body armor being offered shall be addressed in writing and submitted with the bid.

3. PROTEST

Any protest based on the selection and performance criteria of this specification will be disregarded.

4. APPLICABLE DOCUMENTS

The following list of standards and specifications in effect on the date of this solicitation shall form a part of this specification.

1. National Institute of Justice, Standard NIJ-STD-0101.04, Ballistic Resistance of Police Body Armor / NIJ 2005 Interim Requirements
2. MIL-STD-662F, V50 Ballistic Test for Armor
3. ASTM D 6193, Standard Practices for Stitches and Seams.
4. ANSI/ISO/ ASQ Q9001-2000 Certification

Requirements of this specification shall take precedence over the above referenced standards and specifications.

5. PURCHASE REQUIREMENTS

The successful bidder must be a recognized wholesaler/retailer, which maintains a convenient location for measurement, fitting and service during regular business hours Monday through Friday or have a sales representative made available to measure at each County Department.

6. SPECIFIC QUANTITY

Hidalgo County has the right to determine quantity, if not otherwise specified in the procurement document. Of the total quantity purchased, both male and female products will be represented. The department retains the right to adjust the total quantities, while maintaining the accepted bid price, without notification to vendor. The term of the contract, including extensions, and/or escalation clauses, shall be stated in the bid document.

7. DESIGN REQUIREMENTS

The Intended use of the soft body armor system detailed herein is intended to be standard issue armor. It is intended for routine daily wear as an undergarment or as the ballistic inserts in a tactical outer garment.

The soft body armor shall be designed to provide:

1. Light and thin NIJ certified armor in Level IIIA.
2. A high degree of concealment and comfort.
3. Minimum restriction of motion or mobility.
4. Optional carriers to allow for laundering and color changes.
5. Provide resistance against the labeled projectiles in accordance with the NIJ Standard 0101.04. / NIJ 2005

8. GENERAL DESIGN

The ballistic panels of soft body armor system meeting this specification shall provide thin, flexible, lightweight comfort utilizing high performance ballistic materials. The soft body armor system shall be designed for regular daily wear as an undergarment or in a tactical garment. Therefore, vests shall be designed and constructed to provide (1) light and thin NIJ certified armor in Level IIIA, (2) durability, (3) ease of cleaning, (4) minimum restriction of motion or mobility, and (5) the greatest amount of ballistic coverage consistent with comfort and mobility.

1. CONCEALABLE DESIGN

The ballistic panels of soft body armor meeting this specification shall provide thin, flexible, lightweight comfort utilizing high performance ballistic materials. The soft body armor shall be designed for regular daily wear as an undergarment. Therefore, vests shall be designed and constructed to provide (1) light and thin NIJ certified armor in Level IIIA, (2) durability, (3) ease ofcleaning, (4) minimum restriction of motion or mobility, and (5) the greatest amount of ballistic coverage consistent with comfort and concealment The general configuration shall be the slipover vest type that covers the majority of the upper torso, including side coverage. Two removable/replaceable elastic shoulder straps and four removable/replaceable elastic waist straps with hook and pile fasteners shall provide proper positioning and comfort. The entire vest perimeter shall be curved. No sharp corners or straight edges shall be allowed.

The front ballistic panel shall cover the chest approximately up to the collar bone, have a scooped neck sufficient to maintain conceal ability when wearing an open collar shirt, extend downward to the waist but not far enough to "push up into the throat" when the wearer is seated, and extend around the sides to provide side protection. The biceps/chest region shall be cut with sufficient space to minimize irritation and restriction of arm movement during common duties such as the operation of motor vehicles. The outer shell carriers shall include front and rear 5" x 8" / 8" x 10" combination plate pockets designed to accommodate trauma, ballistic or blade inserts.

The rear ballistic panel shall cover the back of the torso from just above the shoulder blades down to a position above the waist belt. In addition, unless otherwise stated, the maximum gap at each side shall be two inches.

Female models shall be designed specifically for the female torso and shall have allowances for bust configuration.

Panels shall be equipped with an integral self suspending ballistic system (SSBS). The SSBS must provide direct support to the ballistic panels to keep them sagging and creasing at the bottom of the carrier.

Each piece of soft body armor shall include the following:

1. One (1) set of ballistic panels.
2. Integral self suspending ballistic system (SSBS).
3. Removable 4 point 2" elastic waist straps
4. One (1) complete washable Carrier System
5. Front and Rear 5" x 8" / 8" x 10" Combo pockets.
6. One (1) Trauma Reduction insert.

9. ADDITIONAL COMPLETE CARRIER SYSTEM

Selected Colors: tan, black or blue only

1. Integral self suspending ballistic system (SSBS).
2. Removable 4 point 2" elastic waist straps
3. Front and Rear 5" x 8" / 8" x 10" Combo pockets.

10. BALLISTIC PANEL MATERIALS

All materials shall be new, unused and without flaws that affect appearance, durability and function.
The ballistic panels shall be constructed of a matrix of Aramid UD, Woven Para-Aramid fabric, and Polyethylene UD. No other ballistic material shall be used.

As the department has selected these materials, any bids, which represent products manufactured from other materials, shall be rejected. Accordingly, all bidders shall include a letter from the manufacturer stating that the products being submitted for consideration are manufactured from 100% first quality Aramid UD, Woven Para-Aramid fabric, and Polyethylene UD.

11. PANEL CONSTRUCTION

All vests, which are submitted, shall represent armor, which in layer count, is uniform throughout the ballistic panel. Accordingly, any ballistic panel, which is not uniform, in layer count, throughout the entire ballistic package, shall be rejected.

It is the intent of Hidalgo County to procure the lightest weight, best performing personal armor available in relation to Areal density, therefore, a vest section of 12" x 12" (one square foot), must not exceed 14.0 oz. (.88 lbs.) per square foot for NIJ level IIIA. Sample weights are (+/- 5%).

12. BALLISTIC PANEL PERFORMANCE

V50 Performance

Each bidder shall submit V50 test reports for the vest being offered. The V50 test shall be performed in accordance with MIL-STD-662F using NIJ Standard 0101.04 test projectiles. The test must be performed by an independent laboratory approved by the National Institute of Justice (NIJ) National Law Enforcement Technology Center (NLETC) for testing in accordance with NIJ Standard 0101.04. The V 50 test shall be against clay backing. V 50 reports, which represent testing without clay backing, shall be rejected. Vendor shall provide written certification that all V 50 testing is accomplished with clay backing; failure to provide certification shall be cause for rejection. Test reports submitted by the bidder shall reflect the following minimum test results for a 14.0 oz. (.88 lbs.) per square foot test sample. Blunt trauma reduction is an important aspect of armor design. Sample weights are (+/- 5%). Blunt trauma reduction is also an important aspect of armor design.

	9mm	44 Mag
V50 (fps)	1822	1690
V50 (m/s)	555	515
BFS (mm)	28	42
BFS (in)	1.10	1.65

Special Threat Performance

In addition, each bidder shall submit V50 test reports for the vest being offered for the Special Threats listed below and shall reflect the following minimum test results.

9mm 115gr S&B	9mm 127gr SXT	357sig 125gr	2gr RCC	4gr RCC	16gr RCC	17gr FSP	64gr RCC
1799	na	1744	2567	2319	2012	1882	1696

Bid submissions, which do not meet these ballistic performance requirement, will be rejected.

13. LABELING

Label material shall withstand normal wear and cleaning and remain readable during the entire warranted life of the armor or carrier. All soft body armor shall be labeled in strict adherence to the labeling requirement set forth in NIJ Standard 0101.04 / NIJ 2005 Interim Requirements. The ballistic panel labeling shall include, but not be limited to the following:

1. Name of Manufacture
2. Level of Protection
3. NIJ 2005 Interim Requirements
4. Date of Manufacture
5. Size
6. Serial Number
7. Model of Vest
8. Care Instructions

14. BALLISTIC PANEL COVER MATERIAL (Heat Sealed)

This department recognizes the importance of protecting the ballistic panel from exposure to environmental elements. Also, the department is aware that high degrees of "moisture Vapor Transmission" (WVT) through the ballistic panel cover may allow moisture to migrate into the fibrous structure of the ballistic panel thus causing a reduction in ballistic performance. **Therefore, potential bidders who offer ballistic panel covers that claim to "Breathe" or allow high levels of "Moisture Vapor Transmission" to pass through them will not be considered.** This department will only consider armor systems that incorporate a Ballistic Panel Barrier System. The Barrier System must exhibit a high degree of water repellency and resistance to MVT. The Barrier system will have a water repellant treatment on its exposed surface that resists moisture and staining. In addition, the Barrier System will incorporate a Nano-Technology, Anti-Microbial/Anti-Fungal treatment that inhibits the growth of mold and bacteria. The interior of the Barrier System will incorporate an all weather film laminate technology to further enhance resistance to moisture migration and MVT. This department will only accept offers from potential suppliers who can provide laboratory test reports indicating that the ballistic panel Barrier System being offered provides the following minimum protection on a per lot basis:

Characteristic	Requirement	Test Method
Determination of resistance to water penetration - Hydrostatic pressure test (mm)	> 10,000	ISO-811
Water Vapor Transmission (gms/sq mtr / 24 hrs)	< 550	ASTM E96 D (inverted)
Wet-flex after 24 hours	No delamination	BWW –24H
Resistance to water penetration after exposure to diesel fuel (psi)	>90 1/	ASTM D751
Resistance to water penetration after exposure to sea water (psi)	>100 1/	ASTM D751
Resistance to water penetration after exposure to alcohol (psi)	>100 1/	ASTM D751

** *Each fabric shall be completely submerged in particular fluid for a period of 24 hours and line-dried.*

15. CONCEALABLE VEST OUTER CARRIER MATERIAL

Removable Carrier

The machine washable carrier shall be removable from the ballistic panels for laundering. The carrier systems body side fabric shall consist of smooth fit SFT™ micro-fiber with Nano Technology micro-encapsulated phase change temperature regulation and Anti-Microbial bacteria, mold and mildew deterrent. To eliminate uncomfortable body side seams and bulges, there shall be no zippers or hook & loop closures against the body. The exterior of the outer-shell will utilize Super-Suede Micro-Fiber with a mid-torso horizontal zipper for

improved insertion and removal of the ballistic panel cover. Low profile loop will be used for strap attachment points to reduced bunching and pulling of the uniform shirt. The interior of the carrier at the shoulders shall have attachment points made of low profile loop to allow for internal suspension of the ballistic panel via tabs of hook. This enables the wearer to utilize separate external shoulder straps. In addition, the carrier shall be designed so that it can accommodate the Self Suspending Ballistic System (SSBS). The outer shell carriers shall include front and rear 5" x 8" / 8" x 10" combination plate pockets designed to accommodate trauma, ballistic or blade inserts. ***The outer-shell shall incorporate ThorShield™ technology to provide protection against TASER® devices and other similar types of Electro-Muscular Disruption (EMD) shock weapons. Outer shells that do not incorporate ThorShield™ technology will not be accepted.***

Carrier shall be manufactured from a dimensionally stable first quality material with less than 5% shrinkage. The outer side of the carrier shall be manufactured from first quality Super-Suede Micro-Fiber, and have a Soil Resistant Finish (SRF). All fabrics shall have no visible fabric or color flaws.

16. QUALITY CONTROL

The awarded vendor must maintain a ANSI/ISO/ ASQ Q9001-2000 Certification quality program. The documented quality control system must be designed to insure the integrity and quality of the manufactured products. The quality control system shall control all manufacturing process and incoming raw materials. The vendor must have an in-house ballistic laboratory capable of performing ballistic testing of incoming raw materials and in-process samples. The vendor must have the capability of performing testing in accordance with MIL-STD-662F and NIJ Standard 0101.04. Procedures for lot testing of incoming raw materials and in-process samples must be incorporated into the quality control system.

All incoming ballistic material shall undergo V50 ballistic lot tests in accordance with MIL-STD-662F with exception of using a clay backing conditioned in accordance with the requirements of NIJ 0101.04.

Every vest panel manufactured shall be inspected for material defects, proper ply counts, and for proper ballistic panel stitching. Covers and accessories shall be re-inspected during manufacturing for defects at selected points during manufacturing to assure the absence of hidden defects in the final item.

In addition, each vest shall receive a final inspection prior to shipment. This inspection shall include a review of the quality control check sheet and confirm the product against the customer's order.

17. SERIAL NUMBERS

Each unit of soft body armor delivered shall have an individual serial number. Each serialized soft body armor shall be traceable to its original ballistic material lot number and ballistic material mill roll number. Additionally the soft body armor serial number shall be traceable to an incoming material lot test and ballistic panel lay-up lot test.

18. LOT TESTING

All incoming ballistic material shall undergo V50 ballistic lot test in accordance with MIL-STD-662F except that the test will be conducted on clay backing which meets the requirements of NIJ Standard 0101.04 for backing material.

19. MEASUREMENTS AND FITTING:

Concealable Custom Measuring

Unless otherwise stated, individual measurements will be taken of each user. Each delivered vest shall fit in accordance with the following guidelines:

1. The side edges of the front and back ballistic panels shall be fit for within a two-inch (2") gap between panels during the initial custom fitting.
2. The bottom edge of the front ballistic panel shall be within inch (1") of the highest waist belt (usually the duty belt) measurement when the wearer is in a relaxed seated position.
3. The bottom edge of the back panel shall be within one-inch (1") of the highest waist belt (usually the duty belt) measurement when the wearer is in the standing position.

Female sizes are determined based on individual measurements, including bust size.

20. FIT AND ALTERATION POLICY

The manufacturer shall perform all required alterations of more than one inch within 30 days after original shipment of the product at no charge. Adjustments of an inch or less than an inch can be accomplished by utilizing the adjustable strap feature on the vest.

21. WARRANTIES:

1. Vendor shall warrant the ballistic panels to be free from defects in workmanship and materials for a minimum of five (5) years.
2. Vendor shall warrant the carriers to be free from defects in workmanship and materials for a minimum of two (2) years.
3. Any vest found to be defective during the warranty period shall be replaced by the Vendor at no cost to the County. Such replacement shall be within ten working days.
4. Ill-fitting ballistic resistant body armor vest(s) shall be viewed, re-measured, and altered if deemed necessary to comply with proper fit on officers, and shall be performed within thirty(30) calendar days of notification.

County shall notify vendor of ill-fitting or defective vests within forty (40) calendar days of receipt of goods

22. PACKAGING

All soft body armor shall be packaged and shipped consistent with good commercial practices. Shipping Cartons: The soft body armor shall be packed into suitable corrugated cardboard box. The box shall allow for normal shipping without damage to the soft body armor.

23. DOCUMENTATION

The following documents, certifications, test-reports and samples must be included with the vendor's bid. Where one manufacturer is bidding through multiple vendors, the manufacturer may submit the appropriate paperwork on behalf of all vendors. Failure to submit the following shall be cause for rejection:

1. Models made by manufacturers must be clearly identified and shall include the following:
    a. Full product description.
    b. Complete bid sample, male and female.
    c. Drawings and/or photographs.
    d. Technical specifications.
2. NIJ 0101.04 / NIJ 2005 Interim Requirements certification and test reports from an accredited laboratory for the vest being certified.
3. V50 test reports performed in accordance with MIL-STD-662F. V50 testing must be accomplished with clay backing.
    a. V50 test reports must be submitted for the ballistic package for both NIJ calibers for that class.
4. Quality Control Procedures.
    a. Incoming materials
    b. Lay-up configuration
    c. In-process configuration
    d. Testing verification
    e. Inspection of ballistic panel stitching
    f. Random final product inspection and continuous in-process surveillance
    g. Quality Assurance training and indoctrination
5. Documentation stating the coverage and limitations of the 5-year ballistic package warranty.
6. Documentation stating the coverage and limitations of the 24-month outer-shell cover warranty.

Technical Specifications
Level IIIA
Concealable/Tactical Armor System

Ballistic Material	Aramid UD - Woven Aramid - Polyethylene UD
NIJ Level	IIIA
Weight	14.0 Oz. / .88 lbs. Sq. Ft. (+/- 5%)
Thinness	.19 inches (+/- 5%)

	9mm	44 Mag
V50 (fps)	1822	1690
V50 (m/s)	555	515
BFS (mm)	28	42
BFS (in)	1.10	1.65

Special Threats

9mm 115gr S&B	9mm 127gr SXT	357sig 125gr	2gr RCC	4gr RCC	16gr RCC	17gr FSP	64gr RCC
1799	na	1744	2567	2319	2012	1882	1696

1. TERMS, CONDITIONS and OTHER REQUIREMENTS:

1. TERM OF CONTRACT is for two (2) year period with County's option to extend the contract for an additional year under the same rates, terms and conditions.

2. Hidalgo County reserves the right to continue this bid for an additional sixty (60) days grace period at the end of the contract term for unforeseen delay in award of new bid for nextcontract term.

3. Hidalgo County reserves the right to seek purchases for **"bulletproof vests (soft body armors)"**from state contracts whenever it is in the best interest to do so.

4. The insurance requirements for this project is general liability and automotive insurance workers compensation will be required if the bidder will be utilizing company owned delivery truck (s) for delivery. (Refer **to Exhibit "C" for limits).**

5. The contract for this project will be used by any Hidalgo County Law Enforcement.

6. All purchases of bulletproof vests (soft body armor) and additional complete washable Carrier System will be on **"an as needed basis"** only. There is**no guarantee** on purchasing volume. Selected Colors: tan, black or blue only

7. Hidalgo County reserves the right to purchase additional complete carriers systems on as needed basis for the replacement of worn or torn carriers. Selected Colors: tan, black or blue only

8. Awarded vendor will deliver the bulletproof vests (soft body armors) within thirty (30) to sixty (60) days from orders being placed.

9. The awarded vendor will have a representative made available to measure any and/or all participating county departments.

10. Vendor must submit one (1) sample bulletproof vest male or female per level per option (at least a total of four (4) samples) at no charge to the county with the bid for review and inspection by the Hidalgo County. Arrangements will be made with the vendor to return all bulletproof vests (soft body armors) at no charge to the county.

11. All bid prices for items shall take into consideration shipping and handling costs (all extra charges), on bulletproof vests (soft body armors) and any other items mentioned in the specifications as part of the fixed item price.

12. Hidalgo County reserves the right to award to **MULTIPLE** vendors if the County determines it is in its best interest to do so.

13. Prices must be firm for the entire contract period and each consecutive contract period.

14. Any contract awarded to a successful bidder will be in effect until;
    A.) The contract expires
    B.) Delivery acceptance of products and/or performance of services ordered, or
    C.) Terminated by County with thirty (30) day's written notice prior to be cancellation

15. Award the contract to the responsible bidder who summits the lowest and best bid or may reject all bids and issues a new solicitation. If two responsible bidders summit the lowest and best bid will be made to the responsible bidder(s) submitting the lowest bid prices for the items(s) as specified.

16. All costs and expenses associated with the preparation and submission of (bid, proposals, statement of qualifications and quotes) shall be responsibility of the participant and no reimbursements for such charges or expenses shall be passed on to HIDALGO COUNTY.

17. ***PRE-BID CONFERENCE WILL BE HELD*** **Monday February 27, 2012 @** ***10:00 A.M. at HIDALGO COUNTY PURCHASING DEPARTMENT's conference room. We encourage all participating bidder(s) to attend.***

2. MARKET VOLATILITY AND UNIT PRICE ADJUSTMENTS:

Hidalgo County recognizes that during periods of national crisis and unstable economic conditions, unforeseen price increases might affect costs for goods and services contracted on an annual basis. The following procedure may be employed to mediate price volatility:

1) **Requesting Price Adjustment:** Upon written request of the Vendor to the County Purchasing Agent, the County may review evidence of prevailing industry-wide market conditions that warrant an adjustment in bid prices contained in the contract.

- A Vendor must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Such written request must be accompanied by a certified copy of the supplier's advisory or notification to the vendor of the price changes.
- The Vendor must put the Purchasing Agent on the mailing lists for such publications so that the Purchasing Agent can monitor said changes. Such membership shall be at no cost to the County.
- The County Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interest of the County.
- No price escalation will be authorized in excess of the amount of the increase referred to in the supplier's notice.
- The County may only grant a price increase if the evidence presented is deemed reliable. Should the County allow a price increase, the approved price change shall be honored for all orders received by the vendor or contractor after the effective

date of such price change. Approved price changes are not applicable to orders already issued and in process at time of price change.

2) **Price Reduction:** Vendor shall notify the County at the time when the Vendor's costs for items and/or supplies reduce due to stabilization in the market at which time prices for items on this contract shall be reduced accordingly. Failure by the Vendor to notify the County of a decrease in costs for items and/or supplies for which the Vendor was granted a price adjustment, may result in immediate termination of this contract and the County shall not be obligated to pay the Vendor the difference between the contract price and the price adjustment.

3) **Timeframe for Adjusted Price Increases:** Price increases are only valid for the quarter in which they are requested and approved. Prices shall return to the original contract price at the beginning of the following quarter unless a Vendor notifies the County in writing within ten (10) days of expiration of the quarter in which the price increase is in effect, that it desires to have the price increase continue or that the Vendor is requesting a different price increase for the following quarter. Such request must be supplemented with sufficient justification to demonstrate that the price increase remains necessary. The County Purchasing Department shall have sole discretion whether to grant the price increase extension. The County too, shall have discretion to unilaterally reduce, eliminate or extend a price adjustment to the Vendor at any time upon written notice from the County to the Vendor demonstrating justification for such reduction, elimination or extension of the price adjustment.

4) **Allowable Review Periods:** Price adjustment reviews may only be requested by the Vendor on a quarterly basis. However, the County may at its own discretion, conduct temporary price adjustment reviews at any time. The County Purchasing Agent and/or the County Auditor reserve the right to audit and/or examine any pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice and during normal business hours.

5) **Dollar Limit to Price Changes:** The total increase in contract price shall not exceed twenty-five percent (25%) of the original contract price during the contract term.

ADDITIONAL INFORMATION:

Further information required for this project can be addressed to, Elena Gomez, Buyer II, Hidalgo County Purchasing Department (956) 318-2626. Hidalgo County is requesting that any and all questions, inquiries, and clarifications regarding quotes, bids, proposals, or statement of qualifications be addressed to Martha L. Salazar, Purchasing Agent, 2802 South Business Highway 281, Edinburg, Texas 78539. **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA FACSIMILE NO LATER THAN, Tuesday February 28, 2012, 5:00 P.M. Responses will be sent to all applicants via facsimile by no later than, **Friday, March 2, 2012, 5:00 P.M.**

HIDALGO COUNTY
"Purchase of New Bulletproof Vests (soft body armors)"
BID NO. 2012-016-03-07-MEG

BID PAGE

VESTS SIZES	LEVEL II				LEVEL IIIA			
	OPTION A	ADDITIONAL COMPLETE CARRIER SYSTEM	OPTION B	ADDITIONAL COMPLETE CARRIER SYSTEM	OPTION A	ADDITIONAL COMPLETE CARRIER SYSTEM	OPTION B	ADDITIONAL COMPLETE CARRIER SYSTEM
SM TO XL (MEN)	$	$	$	$	$	$	$	$
2XL TO 6XL (MEN)	$	$	$	$	$	$	$	$
SM TO XL (WOMEN)	$	$	$	$	$	$	$	$
2XL TO 6XL (WOMEN)	$	$	$	$	$	$	$	$

NOTE: THE BID PRICE SHOULD INCLUDE ALL FEES.

BIDDER/COMPANY NAME:_____

ADDRESS:_____ EMAIL ADDRESS:_____

CITY/STATE/ZIP CODE:_____

AUTHORIZED SIGNATURE:_____

PRINT NAME:_____

TITLE:_____

EXHIBIT "C"

Insurance Requirements
Applicable to the Acquisition of Goods and /or Services (other than Professional Services)

The Bidder awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the bidder in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. A Five Hundred Thousand Dollar ($500,000.00) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of County.

2. Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars ($300,000.00) per person and Five Hundred Thousand Dollars ($500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand ($500,000.00) arising out of the services provided to County hereunder.

3. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;

4. Workers compensation insurance in amounts established by Texas law, unless the Bidder is specifically exempted from the Texas Workers Compensation Act, Texas Labor Code Chapter 401, et. seq.

Hidalgo County will only accept certificates of insurance on an Acord form (as attached hereto). Certificates of insurance shall name Hidalgo County as additional insured and must be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

Revised 10/01/08

ACORD — **CERTIFICATE OF INSURANCE** — DATE (MM/DD/YY)

PRODUCER	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
	INSURERS AFFORDING COVERAGE
INSURED	INSURER A:
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THER TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	**GENERAL LIABILITY** ☐ COMMERCIAL GENERAL LIABILITY ☐☐ CLAIMS MADE OCCUR ☐ OWNER'S & CONT. PROT ☐ OWNER'S PROTECTIVE LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY PROJECT ☐ LOC				EACH OCCURRENCE	$
					FIRE DAMAGE (Any one fire)	$
					MED (Any one person)	$
					PER & ADV INJURY	$
					AL AGGREGATE	$
					ODUCTS – COMP/OP AGG	$
B	**AUTOMOBILE LIABILITY** ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident)	$
					BODILY INJURY (Per person)	$
					BODILY INJURY (Per accident)	$
					PROPERTY DAMAGE (Per accident)	$
	GARAGE LIABILITY ☐ ANY AUTO				AUTO ONLY-EA ACCIDENT	$
					OTHER THAN AUTO ONLY EA ACC	$
					AGG	$
C	**EXCESS LIABILITY** ☐ OCCUR ☐ CLAIMS-MADE ☐ DEDUCTIBLE ☐ RETENTION $				EACH OCCURENCE	$
					AGGREGATE	$
						$
						$
						$
D	**WORKERS COMPENSATION AND EMPLOYER'S LIABILITY**				WC STATU-TORY LIMITS ☐ OTHER	
					E.L. EACH ACCIDENT	$
					E.L. DISEASE-EA EMPLOYEE	$
					E.L. DISEASE-POLICY LIMIT	$
	OTHER					

DESCRIPTION OF OPERATIONS / LOCATION / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

County of Hidalgo shall be named as additional insured on all Commercial General Liability policies.

CERTIFICATE HOLDER	ADDITIONAL INSURED; INSURER LETTER: _____ CANCELLATION
Hidalgo County **Attn: Purchasing Department** **2812 S Highway Bus. 281** **Edinburg, Texas 78539**	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BY CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL ***30*** DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE

SAMPLE

Insurance Requirement Acknowledgment

I, _____, authorized representative for _____,
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

- ☐ will be acquired within 10 working days after notification from Purchasing Department of bid awarded by the Hidalgo County Commissioners' Court;
- ☐ will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of bid award by the Hidalgo County Commissioners' Court; currently carry the following:
- ☐ Automobile Liability: $_____ General Liability: $_____
- ☐ have already been met, see attached copy of insurance certificate.

_____ _____.
Authorized Representative Date

Notice to Bidder:
A certificate of insurance for the required insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award of bid and to execute a contract between your Company and the County

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the bid award to be rescinded and re-awarded to next lowest bidder. Certificates of Insurance will be monitored and verified on a **quarterly basis** to ensure coverage policy is in place. It is the Company's obligation to maintain the appropriate insurance coverage throughout the term of the contract.

THIS FORM MUST ACCOMPANY BID PACKET

PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, _____, possess all of the APPLICABLE:

1. Licenses: _____.
2. Bonds: _____.
3. Certificates: _____.
4. Permits: _____.
5. Other: _____.

necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this bid, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

* Any licenses, bonds, certificates, permits, etc. which are required must be presented as part of the bid packet in order to expedite the bid evaluation process. Failure to provide said documentation will result in the disqualification of your bid.

_____ _____.
Authorized Signature Date

_____.
Company

_____.
Address

_____.
City, State, Zip

EXHIBIT "D"

CONFLICT OF INTEREST QUESTIONNAIRE — FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. *See* Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY
Date Received

1 **Name of person who has a business relationship with local governmental entity.**

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 **Name of local government officer with whom filer has employment or business relationship.**

_____
Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐ Yes ☐ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes ☐ No

D. Describe each employment or business relationship with the local government officer named in this section.

4

_____ _____
Signature of person doing business with the governmental entity Date

Adopted 06/29/2007

HIDALGO COUNTY
PURCHASING DEPARTMENT
Bidder/Vendor Application

Complete in print or type. Please return this application to the Hidalgo County Purchasing Department thru Facsimile: (956) 318-2629 or (956) 292-7612 in person or regular mail to: 2812 S. Business Hwy. 281 , Edinburg, Texas 78539 or email: purchasing@co.hidalgo.tx.us

Company Name:	**Telephone No. ( )**
dba Name:	
Legal Name:	
Mailing Address :	**Fax No. ( )**
Physical Address:	
City, State, Zip	**Tax I.D. No.**
Remit to Address :	**City, State, Zip**
E-Mail Address:	
Representative(s) Name(s) & Title(s)	

Type of Organization (check one): _____ **Individual** _____ **Partnership** _____ **Corporation** _____ **Non-Profit** _____ **LLC** _____ **Sole Proprietor** _____ **Other, Specify**

State Identification No._____ **(Please attached completed W-9 form with this application)**

Federal Identification No. or (if individual) SS No.

State of Incorporation: _____ **Date:**_____ **Other:**

Type of Business (check one): _____ **Manufacturer** _____ **Wholesaler** _____ **Retailer** _____ **Broker** _____ **Distributor** _____ **Service Organization** _____ **Other, Specify**

Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts:

Small and/or Disadvantaged Business Information (check application criteria)

Small Business: **Disadvantaged Business (At Least 51% Ownership)**

- ☐ Less than 125,000 annual gross receipt
- ☐ Less than 250,000 annual gross receipt
- ☐ Less than 499,000 annual gross receipt
- ☐ More than 500,000 annual gross receipt

- ☐ Black American
- ☐ Hispanic American
- ☐ Asian Pacific American

- ☐ Native American
- ☐ Women
- ☐ Other

Have you been certified as a HUB or an MBE/WBE source?: ☐ Yes ☐ No

Indicate Certification No.(s):_____ **or are Certificate(s) attached?:** ☐ Yes ☐ No

What type of product(s) is/are solicited by your company?:

Would you like to be provided with specifications for procurements of such products?: ☐ Yes ☐ No

To Be Completed by the County: Rec'd by (Purchasing):_____ **Date Rec'd by (Purchasing):**

Date Forwarded Information to Auditor's Office:_____**Entry Date:** _____ **Vendor No.:**

Revised12/14/06

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source?: ☐Yes ☐ No

If yes, by whom?: ☐ Texas Building & Procurement Commission ☐ Other_____

Indicate Certification No(s).:_____ or Are Certificate(s) Attached?: ☐ Yes ☐ No

---

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid, RFP,or RFQ is to be subcontracted with Certified HUB sources?: _____%
(List HUB Subcontractor information below).

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ Other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ Other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

HUB Subcontractor Name: _____ HUB Status:
Certifying Agency (Check all applicable): ☐Texas Building & Procurement Commission ☐ Other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____ Title: _____ Phone No.: ( )
Subcontract Amount: $_____ Description of Work to be Performed:

Form **W-9**
(Rev. November 2005)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)

Business name, if different from above

Check appropriate box: ☐ Individual/ Sole proprietor ☐ Corporation ☐ Partnership ☐ Other ► ..... ☐ Exempt from backup withholding

Address (number, street, and apt. or suite no.) | Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
___ __ ____

or

Employer identification number
__ _____

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign Here | **Signature of U.S. person** ► | **Date** ►

Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the recipient has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments (after December 31, 2002). This is called "backup withholding." Payments that may be subject to backup withholding include interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,

2. You do not certify your TIN when required (see the Part II instructions on page 4 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules regarding partnerships* on page 1.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name" line.

Limited liability company (LLC). If you are a single-member LLC (including a foreign LLC with a domestic owner) that is disregarded as an entity separate from its owner under Treasury regulations section 301.7701-3, enter the owner's name on the "Name" line. Enter the LLC's name on the "Business name" line. Check the appropriate box for your filing status (sole proprietor, corporation, etc.), then check the box for "Other" and enter "LLC" in the space provided.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name" line.

Note. You are requested to check the appropriate box for your status (individual/sole proprietor, corporation, etc.).

Exempt From Backup Withholding

If you are exempt, enter your name as described above and check the appropriate box for your status, then check the "Exempt from backup withholding" box in the line following the business name, sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

Exempt payees. Backup withholding is not required on any payments made to the following payees:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),

2. The United States or any of its agencies or instrumentalities,

3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,

4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or

5. An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

6. A corporation,

7. A foreign central bank of issue,

8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,

9. A futures commission merchant registered with the Commodity Futures Trading Commission,

10. A real estate investment trust,

11. An entity registered at all times during the tax year under the Investment Company Act of 1940,

12. A common trust fund operated by a bank under section 584(a),

13. A financial institution,

14. A middleman known in the investment community as a nominee or custodian, or

15. A trust exempt from tax under section 664 or described in section 4947.

The chart below shows types of payments that may be exempt from backup withholding. The chart applies to the exempt recipients listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt recipients except for 9
Broker transactions	Exempt recipients 1 through 13. Also, a person registered under the Investment Advisers Act of 1940 who regularly acts as a broker
Barter exchange transactions and patronage dividends	Exempt recipients 1 through 5
Payments over $600 required to be reported and direct sales over $5,000 [1]	Generally, exempt recipients 1 through 7 [2]

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation (including gross proceeds paid to an attorney under section 6045(f), even if the attorney is a corporation) and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees; and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-owner LLC that is disregarded as an entity separate from its owner (see *Limited liability company (LLC)* on page 2), enter your SSN (or EIN, if you have one). If the LLC is a corporation, partnership, etc., enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at *www.socialsecurity.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/businesses* and clicking on Employer ID Numbers under Related Topics. You can get Forms W-7 and SS-4 from the IRS by visiting *www.irs.gov* or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Writing "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: *A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.*

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, and 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). Exempt recipients, see *Exempt From Backup Withholding* on page 2.

Signature requirements. Complete the certification as indicated in 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account [1]
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor [2]
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee [1]
b. So-called trust account that is not a legal or valid trust under state law	The actual owner [1]
5. Sole proprietorship or single-owner LLC	The owner [3]
For this type of account:	**Give name and EIN of:**
6. Sole proprietorship or single-owner LLC	The owner [3]
7. A valid trust, estate, or pension trust	Legal entity [4]
8. Corporate or LLC electing corporate status on Form 8832	The corporation
9. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
10. Partnership or multi-member LLC	The partnership
11. A broker or registered nominee	The broker or nominee
12. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or "DBA" name on the second name line. You may use either your SSN or EIN (if you have one). If you are a sole proprietor, IRS encourages you to use your SSN.

[4] List first and circle the name of the legal trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules regarding partnerships* on page 1.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons who must file information returns with the IRS to report interest, dividends, and certain other income paid to you, mortgage interest you paid, the acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA, or Archer MSA or HSA. The IRS uses the numbers for identification purposes and to help verify the accuracy of your tax return. The IRS may also provide this information to the Department of Justice for civil and criminal litigation, and to cities, states, the District of Columbia, and U.S. possessions to carry out their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You must provide your TIN whether or not you are required to file a tax return. Payers must generally withhold 28% of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to a payer. Certain penalties may also apply.

EXHIBIT "B"
BID PAGE and TABULATION SHEET

HIDALGO COUNTY
"Purchase of New Bulletproof Vests (soft body armors)"
BID NO. 2012-016-03-07-MEG

BID PAGE

VESTS SIZES	LEVEL II				LEVEL IIIA			
	OPTION A	ADDITIONAL COMPLETE CARRIER SYSTEM	OPTION B	ADDITIONAL COMPLETE CARRIER SYSTEM	OPTION A	ADDITIONAL COMPLETE CARRIER SYSTEM	OPTION B	ADDITIONAL COMPLETE CARRIER SYSTEM
SM TO XL (MEN)	$ 599.-	$ 100.-	$ 499.-	$ 79.-	$ 659.-	$ 100.-	$ 539.-	$ 79.-
2XL TO 6XL (MEN)	$ 599.-	$ 100.-	$ 499.-	$ 79.-	$ 659.-	$ 100.-	$ 539.-	$ 79.-
SM TO XL (WOMEN)	$ 599.-	$ 100.-	$ 499.-	$ 79.-	$ 659.-	$ 100.-	$ 539.-	$ 79.-
2XL TO 6XL (WOMEN)	$ 599.-	$ 100.-	$ 499.-	$ 79.-	$ 659.-	$ 100.-	$ 539.-	$ 79.-

NOTE: THE BID PRICE SHOULD INCLUDE ALL FEES.

BIDDER/COMPANY NAME: LONE STAR UNIFORMS INC

ADDRESS: EMAIL ADDRESS: DAVID@LONESTARUNIFORMS.COM

CITY/STATE/ZIP CODE: PO BOX 692348 HOUSTON TX 77269-2348

AUTHORIZED SIGNATURE:

PRINT NAME: VERNON FOX

TITLE: VICE PRESIDENT

OPENED
9:50
3-07-12
Witnessed

HIDALGO COUNTY
"PURCHASE OF NEW BULLETPROOF VESTS (body armors)"
TABULATION SHEET
BID NO. 2012-016-03-07-MEG

DESCRIPTION BULLETPROOF VESTS COMMODITY CODE (680-08-14)		Lone Star Uniforms Houston, Texas			
		SM to XL MEN	2XL to 6 XL MEN	SM to XL FEMALE	2XL to 6 XL FEMALE
LEVEL II	**OPTION- A**	599.00	599.00	599.00	599.00
	Additional Complete Carrier System	100.00	100.00	100.00	100.00
	OPTION-B	499.00	499.00	499.00	499.00
	Additional Complete Carrier System	79.00	79.00	79.00	79.00
LEVEL IIIA	**OPTION- A**	659.00	659.00	659.00	659.00
	Additional Complete Carrier System	100.00	100.00	100.00	100.00
	OPTION-B	539.00	539.00	539.00	539.00
	Additional Complete Carrier System	79.00	79.00	79.00	79.00

EXHIBIT "C"
CERTIFICATE OF INSURANCE

LONES-7 OP ID: SD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 03/27/12

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER HARCO Insurance Services 10777 Northwest Frwy., #800 Houston, TX 77092-7339 713-681-2500 713-684-1600	CONTACT NAME: Darlene Bugaj, CIC PHONE (A/C, No, Ext): 713-681-2500 FAX (A/C, No): 713-684-1600 E-MAIL ADDRESS: dbugaj@harco-ins.com
INSURED Lone Star Uniforms J&J Clothiers P.O. Box 692304 Houston, TX 77269	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : America First Lloyds Insurance — 11526 INSURER B : Peerless Insurance Company — 24198 INSURER C : Netherlands Insurance Company — 24171 INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC			BOP8638726	03/26/12	03/26/13	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ $ $ $ $ $	1,000,000 100,000 10,000 1,000,000 2,000,000 2,000,000
B	AUTOMOBILE LIABILITY X ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS			BA8631227	03/26/12	03/26/13	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $	1,000,000
A	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $ 10000			CU8631827	03/26/12	03/26/13	EACH OCCURRENCE AGGREGATE	$ $	1,000,000 1,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		WC8630427	03/26/12	03/26/13	X WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $	1,000,000 1,000,000 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

SEE ATTACHED ENDORSEMENTS FOR FURTHER EVIDENCE OF COVERAGE

CERTIFICATE HOLDER

HIDALGO

Hidalgo County
100 E Cano St 4th Floor
Edinburg, TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Willis J. Hargrave III

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AGENDA
CC REGULAR
HIDALGO COUNTY
COMMISSIONERS COURT
MEETING
March 20, 2012
9:30 A.M.

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held at Edinburg Council Chambers, 415 W. University Drive, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

1. **Roll Call** All Present

2. **Pledge of Allegiance** All

3. **Prayer** Com Quintanilla

4. **Approval of Consent Agenda** ALL (9V) no action

5. **Executive Officer - Valde Guerra:**

A. 1. Requesting exemption from competitive bidding requirements under the Texas Local Government Code, Section 262.024(A) (4) "a Professional Service" for the "provision of legal services/representation in connection with litigation."

2. Requesting engagement with the firm of _____ for the "Provision of Legal Services/Representation in connection with Litigation"

B. **AI-31506** Texas AgriLife Extension:
approved
Requesting authorization for Bradley Cowan to travel to Fort Worth, TX to attend the Southwestern Cattle Raisers Association Annual Convention on 03/29/2012-04/01/2012.

C. **AI-31522** Discussion, consideration and action certifying and approving Advocacy Resource Center for Housing (ARCH) efforts to conduct ESG emergency shelter activities and authorize the County Judge to sign Texas 2012 ESG Application Attachment 7-9.
approved

6. **Constables:**

CC approved on March 20, 2012

CC approved on March 20, 2012

F. AI-31406 Approval of Full Contract for Election Services between Hidalgo County and City of Donna for their election to be held on May 12, 2012.
approved

G. AI-31405 Approval of Contract for Lease Election Services between Hidalgo County and the City of La Villa for their election to be held on May 12, 2012
approved

14. Planning Department - Raul Sesin:

A. AI-31378
approved
1. Preliminary Plat Approval
a. Los Indios Estates Subdivision – Pct.1 (Kyndel W. Bennett)
b. Mandalay Bay Phase II Subdivision – Pct. 4 (Richard A. Garza)

approved
2. Final Approval
a. Apache Estates Subdivision– Pct.1 (Kyndel W. Bennett)
b. Las Comadres Acres No.2 Subdivision – Pct. 3 (Carlos Leal)

15. Precinct #2 - Comm. H. Palacios:

A. AI-31334
approved
Countywide Mechanic Shop (1200):
1. Approval to create one (1) full-time Truck Driver III position, slot no. 0008, budgeted salary $29,352.00.
2. Approval of Appropriation of funds.
3. Approval of salary schedule.

16. Budget & Management - Sergio Cruz:

A. AI-31100
approved
Approval of Interlocal Agreement between the Edinburg Economic Development Corporation, the City of Edinburg, and Hidalgo County for the Courthouse Master Plan.

B. Budget Appropriations:

1. AI-31363
approved
Tax Office Special Inventory (1246):
Approval of 2012 appropriation of funds into Tax Office in the total amount of $13,960.00.

17. Purchasing Department - Marty Salazar:

Notes:

A. FOR ANY CONTRACT(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FOWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.

B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED

CC approved on March 20, 2012

CC approved on March 20, 2012

WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT(S)/CHECK(S).

A. Hidalgo County

1. Current inter-local(s) and/or contract(s) for the "Housing of Inmates"

2. Presentation for discussion, consideration and action

nothing to report a-c

Including, but not limited to, the following items in connection with New Adult Detention Center:

a) Detention Facility Law Enforcement Center Design- Build Contract with including action regarding Landmark Application for payment, final punch list and release of retainage

b) Construction of additional pod(s)

c) Selection and engagement of an architect for the construction of additional pods

3. Presentation for discussion, consideration and action (if necessary) including, but not limited to the following:

nothing to report a-c

a) Renovations of administration building

b) Other ongoing county owned building construction, renovation repair projects

c) Emergency situations occurring since last agenda meeting

4. AI-31445 Presentation of sole bid received as detailed in tabulation sheet contained herein meeting all specifications and/or requirements for the purpose of award and approval of contract for Request for Seal Quotes titled: Hidalgo County- "Pager Services". through project No.: 2012-017A-02-15-SGS.

approved

5. AI-31519 Recommending award of bid and approval of contract to the lowest vendor meeting all specifications and/or terms and conditions as attached hereto for Hidalgo County -"Bullet Proof Vests (soft body armor)" Bid No. 2012-016-03-07-MEG. Long Star Uniforms

approved

B. Pct. 2

1. AI-31500 Requesting acceptance and approval of Change Order No. 1 increase of days for 60 calendar days with Saenz Utility Contractor, Ltd (#C-11-044A-06-28) contracted vendor for "Tower Road Phase I Project", reason for extension: unable to start work due to storm sewer system being installed by other contract, with authority for County Judge or Court Member to execute document.

approved

C. Colonia Access Program Pct. 2

CC approved on March 20, 2012

APPROVED

AI-31519 **17. A. 5.**
CC REGULAR
Meeting Date: 03/20/2012
Department Head: Martha Salazar
Department: PURCHASING DEPT.

Information

CAPTION
Recommending award of bid and approval of contract to the lowest vendor meeting all specifications and/or terms and conditions as attached hereto for Hidalgo County -"Bullet Proof Vests (soft body armor)" Bid No. 2012-016-03-07-MEG.

BACKGROUND
Current contract expires 03/23/12

Fiscal Impact

FISCAL YEAR: 2012 **ACCT. #:** 12-1100-421-00-280-001-0-668
FUNDS AVAILABLE Y/N?: y **MATCHING FUNDS Y/N?:** n
BUDGETARY IMPACT:

FISCAL YEAR: 2012 **ACCT. #:** 12-1100-421-00-291-001-0-668
FUNDS AVAILABLE Y/N?: y **MATCHING FUNDS Y/N?:** n
BUDGETARY IMPACT:

FISCAL YEAR: **ACCT. #:**
FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**
BUDGETARY IMPACT:
County wide project, funding thru various accounts

Attachments

Memos of Recommendations from Depts
Tabulation Sheet
Participating Sheet
Contract
email

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	03/16/2012 02:25 PM
Budget & Management	Angela Garcia	03/16/2012 02:37 PM
Auditor's Office	Monica Badillo	03/16/2012 03:23 PM

Form Started By: Elena Gomez Started On: 03/16/2012 08:37 AM
Final Approval Date: 03/16/2012

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

February 28, 2014

Honorable Raul Ramirez, County Judge
Honorable Rey Rodriguez, Sheriff
Honorable Pepe Garza, County Clerk
c/o MARY PULIDO
BROOKS COUNTY
100 E. Miller
Falfurrias, TX. 78355
Ph. (361) 325-5604 Ext. 6

via email mary.pulido@brooks-county.com
via certified mail

Re: Extension/Renewal of Inter Governmental Agreement by and between Brooks County and Hidalgo County- #E-13-117-03-12 (C-12-107-04-03) for the purposes of the "Housing of Inmates" for the Hidalgo County Sheriff's Office

Dear Gentlemen:

Hidalgo County Purchasing Department will be requesting from Commissioners' Court to consider the County's sole option to exercise the extension/renewal for the **automatic additional one (1) year terms** as provided in the **Intergovernmental Agreement** by an between **Brooks County and Hidalgo County** (under the same rates, terms and conditions), ***Commencing, 04/03/14, Expiring, 04/02/15.***

Therefore, we ask that you please acknowledge, sign below and return this notice to the: **Hidalgo County Purchasing Department, 2802 South Business Hwy. 281, Edinburg, Texas 78539** or **via facsimile: (956) 956-318-2629 or to email address:** leticia.saenz@co.hidalgo.tx.us, by no later than **March 21, 2014.**

By: _____ Date: _____
Honorable Raul Ramirez, County Judge

By: _____ Date: _____
Honorable Rey Rodriguez, Sheriff

By: _____ Date: _____
Honorable Frutoso "Pepe" Garza, County Clerk

Additionally, we are requesting your company provide an "Updated Certificate of Insurance" as required by Hidalgo County.

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Thank you in advance for your prompt attention and cooperation to this important matter.

Respectively,

Leticia H. Saenz, CPPB/Contracts Manager
Hidalgo County Purchasing Department

xc: Honorable Guadalupe "Lupe" Trevino
Commander Gabriel Castaneda
Juan Tapia, Procurement Specialist
Hidalgo County Sheriff's Office

File

E-13-117-03-12

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

February 22, 2013

Honorable Raul Ramirez, County Judge — via email
Honorable Rey Rodriguez, Sheriff — via facsimile
Honorable Pepe Garza, County Clerk — via certified mail

Re: Extension/Renewal or Reinstatement of IA #C-12-107-04-03 for the purposes of the "Housing of Inmates" for the Hidalgo County Sheriff's Office

Dear Honorable Ramirez, Honorable Rodriguez, Honorable Garza:

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's sole option to exercise the reinstatement and/or extension/renewal for the automatic additional one (1) year terms as provided in the Intergovernmental Agreement (under the same rates, terms and conditions) **Commencing, 04/03/13, Expiring, 04/02/14.** Please acknowledge receipt of this notice of placement on the next Commissioners' Court agenda/meeting for discussion, consideration and action, by signing below and returning to the Purchasing Department, via facsimile to (956) 956-318-2629 or email to: leticia.saenz@co.hidalgo.tx.us , so as to meet the agenda request form deadlines.

By: Raul M. Ramirez — Date: 4-10-2013
Honorable Raul Ramirez, County Judge

By: — Date: 4-12-2013
Honorable Rey Rodriguez, Sheriff

By: Pepe Garza — Date: 4-11-2013
Honorable Pepe Garza, County Clerk

Additionally, we are requesting your company provide an "Updated Certificate of Insurance" as required through Hidalgo County's Request for (Bid, Quote, Proposal, Statements of Qualifications).

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

Leticia H. Saenz, CPPB/Contracts Manager
Hidalgo County Purchasing Department

xc: Honorable Guadalupe "Lupe" Trevino
Hidalgo County Sheriff's Office

File

Lety,
Enclosed you will find affirmative response from Warden Javier Aleman to extend for the Automatic additional one (1) year terms of our Intergovernmental Agreement C-12-107-04-03
"Housing of Inmates" for Hidalgo County Sheriff's Office. Signed documents will follow.
Should you have any questions or required additional information, please contact us.
Respectfully,

Juan Tapia
Procurement Specialist
Hidalgo Co. Sheriff's Office
Tel (956) 292-2930

From: BCDC Javier Aleman [mailto:warden@bcdc.lcscorrections.com]
Sent: Friday, March 15, 2013 9:58 AM
To: Juan Tapia
Subject: Re: Reinstatement/Renewal-IA#C-12-107-04-03-Brooks County and Hidalgo County Sheriff's Office -Housing of Inmates

Yes sir,
We agree to this extension.
Thank you,
Warden Javier Aleman

Sent from my iPhone

On Mar 15, 2013, at 8:54 AM, "Juan Tapia" <juan.tapia@hidalgoso.org> wrote:

> **From:** Juan Tapia [mailto:juan.tapia@hidalgoso.org]
> **Sent:** Thursday, March 14, 2013 4:23 PM
> **To:** 'javier.aleman@lcscorrections.com'
> **Cc:** 'Leticia Saenz'; 'bcdc@lcscorrections.com'; 'mary.pulido@brooks-county.com'; 'virginia.rodriguez@hidalgoso.org'
> **Subject:** FW: Reinstatement/Renewal-IA#C-12-107-04-03-Brooks County and Hidalgo County Sheriff's Office -Housing of Inmates
> **Importance:** High
>
> Warden Aleman,
> Let this serve as a Notification:
> Pursuant to our telephone conversation, please confirm same via acceptance to extend for the
> Automatic additional one (1) year terms of our Intergovernmental Agreement C-12-107-04-03
> Between LCS Corrections Services and Hidalgo County, Texas. For the purposes of the
> "Housing of Inmates" for Hidalgo County Sheriff's Office.
> Appreciate in advance the attention that you will give to this matter.
> Should you have any questions or required additional information, please contact us.

C-12-107-04-03

STATE OF TEXAS)
COUNTY OF BROOKS)

INTERGOVERNMENTAL AGREEMENT BETWEEN LCS CORRECTIONS SERVICES
AND
HIDALGO COUNTY, TEXAS
REGARDING THE HOUSING OF PRISONERS IN THE BROOKS COUNTY
DETENTION CENTER

WHEREAS Brooks County Texas(hereinafter referred to as Brooks) and HIDALGO County , Texas (hereinafter referred to as HIDALGO) seek to enter into an *Intergovernmental Agreement* to provide for the incarceration of HIDALGO prisoners in the Brooks County Detention Center.

NOW THEREFORE, on the dates indicated, Brooks and HIDALGO County, enter into the following agreement concerning the incarceration of prisoners of HIDALGO, and said agreement is set out in full hereafter.

1. Brooks hereby agrees to house prisoners for HIDALGO on a space available basis. The availability of space shall be determined by the Brooks Sheriff in accordance with current jail regulations as promulgated by the *Texas Commission on Jail Standards* concerning the separation and categories of prisoners.

2. HIDALGO shall pay Brooks a daily prisoner-housing fee of Forty –Five dollars ($45.00) per prisoner day. The day the prisoner is "booked in" will be counted and charged. The day the prisoner is "booked out" will not be counted or charged. Brooks will mail HIDALGO with a monthly, itemized invoice showing the actual number of HIDALGO prisoner days in that month and the daily HIDALGO prisoner count. HIDALGO will remit the full amount of the invoice within thirty (30) days of receipt thereof.

3. In addition to the daily prisoner housing fee set forth above, HIDALGO will pay for any and all hospital, mental health, dental, or other health care services and any prescription drugs provided to any HIDALGO prisoners, housed by Brooks. Non-prescription medication will be provided at no cost to HIDALGO or its prisoners.

4. HIDALGO agrees to comply with all booking procedures of Brooks, a copy of which will be provided to HIDALGO.

5. HIDALGO agrees that Brooks will not house any injured prisoners unless HIDALGO has furnished an acceptable medical release signed by appropriate medical personnel, certifying that such prisoner may be incarcerated.

6. Brooks shall notify HIDALGO within ten (10) hours in the event that any HIDALGO prisoner is injured while incarcerated at Brooks and will provide HIDALGO with copies of all incident reports prepared relative to said injury.

7. The Brooks Sheriff reserves the right to refuse or return any HIDALGO inmate if he determines it to be in Brooks' best interest. HIDALGO shall promptly arrange to take custody of any such prisoner is so requested by Brooks.

8. Brooks shall be fully responsible and liable for all suits, claims, losses, and expenses, including reasonable attorney's fees, arising out of Brooks' performance or non-performance of the services and duties herein stated, but only in regard to the actual holding and incarceration of prisoners by Brooks, and including the transfer of prisoners to and from Brooks unless transported by HIDALGO.

9. This agreement shall commence as of the date of execution and shall continue for a term of one (1) year unless terminated as set forth herein. Thereafter, and unless terminated as provided, or otherwise renegotiated, the agreement will automatically renew for additional one (1) year terms. If either party deems renegotiation to be necessary, that party shall notify the other party by certified mail, addressed to the County Judge of that party, at least sixty (60) days in advance of the date on which the current term will terminate.

10. All agreements between the parties are set out in this Agreement and no other agreements not contained herein shall be enforceable against either party.

ACCEPTED, APPROVED AND WITNESSED on March 12, , 2012.

BROOKS COUNTY, TEXAS

By: Raul M. Ramirez
RAUL RAMIREZ, COUNTY JUDGE

REY RODRIGUEZ, SHERIFF

Pepe Garza
PEPE GARZA, COUNTY CLERK

HIDALGO COUNTY, TEXAS

By: Ramon Garcia
RAMON GARCIA, COUNTY JUDGE

Lupe Trevino
LUPE TREVINO, SHERIFF

Arturo Guajardo Jr.
ARTURO GUAJARDO, JR., COUNTY CLERK

Approved by Commissioners' Court
on 4-3-12 RO.

CC APPROVED ON APRIL 03, 2012

AGENDA
CC REGULAR
HIDALGO COUNTY
COMMISSIONERS COURT MEETING
April 3, 2012
9:30 A.M.

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held at Edinburg Council Chambers, 415 W. University Drive, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

1. **Roll Call**

2. **Pledge of Allegiance**

3. **Prayer**

4. **Approval of Consent Agenda**

5. **Executive Officer - Valde Guerra:**

A. 1. Requesting exemption from competitive bidding requirements under the Texas Local Government Code, Section 262.024(A) (4) "a Professional Service" for the "provision of legal services/representation in connection with litigation."

2. Requesting engagement with the firm of _____ for the "Provision of Legal Services/Representation in connection with Litigation"

B. **AI-31539** Approval of Proclamation recognizing the month of April as National Child Abuse Prevention Month - CASA

C. **AI-31651** IT Department:
1. Requesting permission to advertise/hire for the following:

Slot No.	Position Title	Grade
0031	Technical Specialist I	10

2. Requesting permission to allow department to advertise/hire for any future/upcoming vacancies due to urgent pending projects (i.e. Oddessy Project)

D. **AI-31715** Texas AgriLife Extension:
Requesting authorization for Christina L. Perez to travel to College Station, TX to attend the Program Excellency Academy from 04/15/2012-04/19/2012.

E. **AI-31685** Fire Marshal:
Requesting permission for Juan Martinez, Fire Marshal to attend the Texas

CC APPROVED ON APRIL 03, 2012

B. **AI-31658** 1. Preliminary Approval
a. Texas Estates Subdivision – Pct. 4 (Ricardo Salinas Jr.)

C. **AI-31587** 1. Reimbursement of Cash Deposit
a. Las Estrellas No. 1 Subdivision – Pct. 3 (Lorin Runnels)

16. **Precinct #2 - Comm. H. Palacios:**

A. **AI-31600** Requesting approval of Construction Change Order No.6 increase in the amount of $4,025.00 with Mission Paving Company, Inc. (contracted vendor for "Tower road Phase I Project") reflecting the items described on change order, with authority for County Judge or Court Member to execute document.

B. **AI-31704** Consideration and approval to purchase a certain tract of land located at John Closner Et Al Amended, Lot 4 Block 6, Hidalgo County, Minnesota Rd., Texas also known as Lopezville Park Property in the amount of $93,166.54 make check payable to Valley Land & Title Company.

17. **Budget & Management - Sergio Cruz:**

A. **Budget Appropriations:**

1. **AI-31712** Pct. 1 R & B (1200):
Approval of 2012 appropriation of funds from the R & B unreserved fund balance into Pct. 1 Rd. Maintenance, program #005, in the amount of $47,727.87 to fund hauling and road materials expenditures in relation to Aurora Valley Subdivision.

2. **AI-31716** Pct. 1 R & B (1200):
Approval of 2012 appropriation of funds from the R & B unreserved fund balance to Pct. 1 Adm. & Rd. Maint. (program #'s 004 & 005) in the amount of $446,299.42 to fund various operating expenditures.

18. **Purchasing Department - Marty Salazar:**

Notes:
A. FOR ANY CONTRACT(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FOWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.

B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT(S)/CHECK(S).

A. **Hidalgo County**

1. **Presentation for Acceptance and approval of Current inter-local(s) and/or contract(s) for the "Housing of Inmates"**

CC APPROVED ON APRIL 03, 2012

✓ APPROVED	**a. AI-31714**	Acceptance and approval of an Intergovernmental Agreement (ILA) by and between BROOKS and HIDALGO Counties for the purposes of out of County "HOUSING OF HIDALGO COUNTY INMATES/PRISIONERS".

2. **Presentation for discussion, consideration and action**
Including, but not limited to, the following items in connection with New Adult Detention Center:

a) Detention Facility Law Enforcement Center Design- Build Contract with including action regarding Landmark Application for payment, final punch list and release of retainage

b) Construction of additional pod(s)

c) Selection and engagement of an architect for the construction of additional pods

3. Presentation for discussion, consideration and action (if necessary) including, but not limited to the following:

a) Renovations of administration building

b) Other ongoing county owned building construction, renovation repair projects

c) Emergency situations occurring since last agenda meeting

4. **AI-31546** Acceptance of a rebate from The Home Depot Business in the amount of $1,114.12-Check #00430730 dated 3/07/2012.

B. **Pct. 1**

1. **AI-31557** Acceptance and approval of request by Precinct #1 for Supplemental No. 1 to Work Authorization No. 1 submitted by L&G Engineering-Contract #C-07-451 -12-26 for an increase of $90K for-FM 493 for Mile 10 to Mile 14 and/or SH 107 (whichever applicable) due to new guidelines-TXDOT and the Federal Highway Administration-Work Authorization No. 1-Exhibit B--Services To Be Provided by Engineer-Scope of Work and Exhibit C-Work Schedule and Exhibit D-Fee Schedule need to be revised with this supplemental request and thus allowing the cost to increase from the original work authorization amount of $1,598,950.00 to $1,688,950.00.

C. **Pct. 2**

1. **AI-31492** Acceptance and approval to execute an "On Call" professional engineering services contract with Millenium Engineers Group for, "Construction Material Testing for All Projects" for Precinct No. 2 as approved for negotiations on CC 2/14/12 C-12-068-04-03

D. **Pct. 4**

1. **AI-31707** a. Recommendation by project architect, ERO International, dba, ERO Architects, to reject all Competitive Sealed Proposals (CSP) received for Hidalgo County Precinct No. 4 "Design and Construction of a New Multipurpose Facility / Mechanical Shop" CSP No: 2012-056-02-29-MSS as all proposals were over budget;

b. Pursuant to AIA, B-101, 2007 Form of Agreement between Hidalgo County (Owner) and ERO International, dba, ERO Architects (Architect), Sections

CC APPROVED ON APRIL 03, 2012

APPROVED

AI-31714 **18. A. 1. a.**
CC REGULAR
Meeting Date: 04/03/2012
Department Head: Martha L Salazar
Department: PURCHASING DEPT.

Information

CAPTION

Acceptance and approval of an Intergovernmental Agreement (ILA) by and between BROOKS and HIDALGO Counties for the purposes of out of County "HOUSING OF HIDALGO COUNTY INMATES/PRISIONERS".

BACKGROUND

INTERLOCAL-BROOKS COUNTY (HOUSTING OF HIDALGO COUNTY PRISIONERS)

Fiscal Impact

FISCAL YEAR: 2012 **ACCT. #:** 2-1100-423-21-280-002-0-590
FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**
BUDGETARY IMPACT:
Available balance as of 3-30-12 $777,170.00

Attachments

Interlocal-BROOKS COUNTY-HCSO
EMAIL

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	03/29/2012 03:26 PM
Budget & Management	Merlen P. Munoz	03/29/2012 03:59 PM
Manuel Chapa	Manuel Chapa	03/30/2012 10:37 AM
Purchasing Department	Marty Salazar	03/29/2012 03:26 PM
Budget & Management	Merlen P. Munoz	03/29/2012 03:59 PM
Manuel Chapa	Manuel Chapa	03/30/2012 10:37 AM
Auditor's Office		

Form Started By: Letty Saenz Started On: 03/29/2012 03:02 PM

AI-43484 **Purchasing Department 9. U.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted For: Comm. J. Palacios, HC-Pct. 4 **Submitted By:** Letty Saenz, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Requesting clarification/correction to contract number ONLY indicated under AI-43213 as #C-13-132-06-25 (under item b. approved by CC 02/18/14) TO REFLECT THE CORRECT CONTRACT #C-13-058-06-25 with Perez Consulting Engineer, LLC.

BACKGROUND

Amendment to WA#1-Perez

Fiscal Impact

FISCAL YEAR: 2014 **ACCT. #:** 4-1336-431-00-124-052-0-733

FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Funds available through PO# 694874 as of 3/14/2014.

Attachments

Amendment #1 to WA#1-Perez Eng-Pct 4

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	03/13/2014 05:22 PM
Budget & Management	Obdett Calzada	03/14/2014 08:16 AM
Obdett Calzada	Obdett Calzada	03/14/2014 12:54 PM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Letty Saenz Started On: 03/06/2014 04:56 PM

Final Approval Date: 03/14/2014

EXHIBIT E
-Work Authorization

HIDALGO COUNTY
Professional Engineering Services
Contract # C-13-058-06-25
Work Authorization Form

Amendment NO. 1
to
WORK AUTHORIZATION NO. 1

THIS Amendment to the WORK AUTHORIZATION is made pursuant to the terms and conditions of Section I.A. of the Agreement made by and between **HIDALGO COUNTY**, action herein by and through the **Commissioner's Court**, hereinafter called the "**Owner**," and, Perez Consulting Engineer, L.L.C., professional engineers of McAllen, Texas, hereinafter called "**Engineer**".

PART 1. SCOPE OF WORK
The purpose of this Amendment to the Work Authorization is for the **Engineer** to provide a revised Project Schedule and to submit Subconsultant proposal for County Court Approval.

The scope of services to be provided by the **Owner** is identified in ***EXHIBIT "A" – Scope of Services to be Provided by the Owner*** attached hereto.

The scope of services to be provided by the **Engineer** is identified in ***EXHIBIT "B" – Scope of Services to be Provided by the Engineer*** attached hereto.

PART 2. ESTIMATED COST
The estimated cost for services under this Work Authorization is **$ 16,780.00** This amount is based upon the costs outlined in the Estimated **Cost Proposal** attached hereto as **EXHIBIT "D".**

PART 3. PAYMENT
Compensation and payment to the Engineer for the services established under this Work Authorization shall be made in accordance with **Article**/Part/Section 6 of the Agreement.

PART 4. FUNDING
This Work Authorization No.1 shall be funded through funding source:
Account No. [illegible] 3-1336-431-00-124-133-0-733
Requisition Number _____ **(MUST BE INCLUDED AFTER CC APPROVAL)**

PART 5. PERIOD OF SERVICE
This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate ***upon completion of scopes of the work authorization***.

PART 6. RESPONSIBILITIES AND OBLIGATIONS
This Authorization does not waive the parties' responsibilities and obligations provided under the **Agreement**.

PART 7. ACKNOWLEDGEMENT AND CONFIRMATION
Acknowledgement and confirmation by **Hidalgo County Precinct #4,** Commissioner Joseph Palacios as to content and detail of this **Work Authorization No. 1**

HIDALGO COUNTY PRECINCT No. 4

BY: _____
Joseph Palacios, Commissioner

PART 8. ACCEPTANCE AND APPROVAL
This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on 02/18/2014 as indicated below and effective as of 18th day of February, 2014.

THE ENGINEER:
Jorge Perez Consulting Engineers, LLC
d/b/a **PEREZ CONSULTING ENGINEERS, L.L.C.**

_____
By: J. David Perez, P.E. Owner

THE OWNER:
HIDALGO COUNTY

_____
By: Ramon Garcia, County Judge

ATTEST:

_____
By: Arturo Guajardo, Jr., County Clerk

Approved by Commissioners' Court
on 2/18/14 RO

LIST OF ATTACHMENTS

ATTACHMENT "A" -	Service to be Provided by the Owner
ATTACHMENT "B" -	Services to be Provided by the Engineer
ATTACHMENT "C" -	Work Schedule
ATTACHMENT "D" -	Cost Proposal

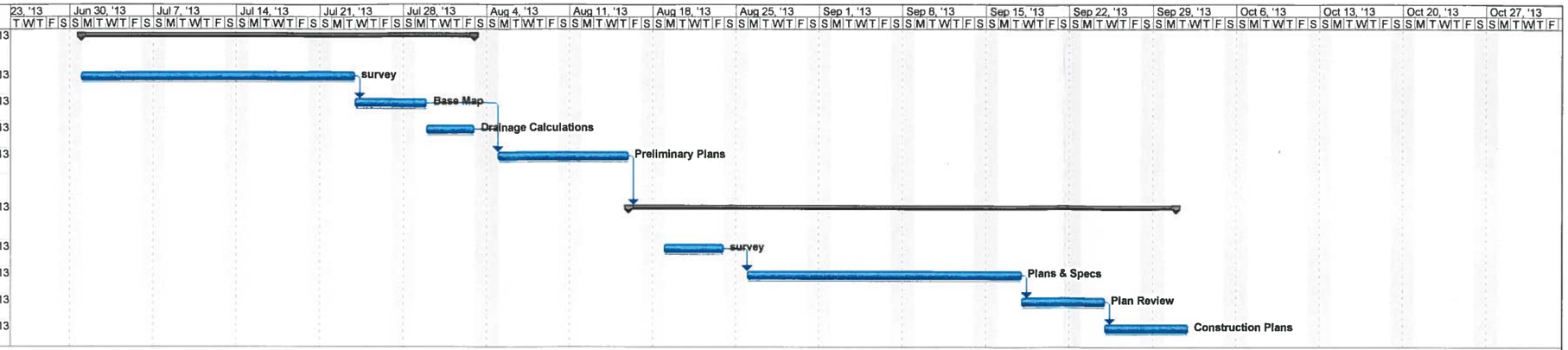
EXHIBIT D - COST PROPOSAL

Amendment No. 1

Curry Estates Drainage Improvements
BASIC CIVIL ENGINEERING DESIGN SERVICES COST PROPOSAL

TASK	PRINCIPAL $170.00	ENGINEER $105.00	ENGINEER (EIT) $80.00	TECH $65.00	CLERICAL $55.00	ADMIN $65.00	DIRECT SUB COSTS	TOTAL
1. PRELIMINARY PHASE:								
1. PRELIMINARY MEETINGS AND OBTAIN INFORMATION	1	2						$380.00
2. TOPOGRAPHIC SURVEY	1	2		8			$3,500.00	$4,400.00
3. PREPARE BASE PLAN DRAWING		2		8				$730.00
4. DRAINAGE CALCULATIONS	1	4		6				$980.00
5. PRELIMINARY DESIGN LAYOUT	1	2		6				$770.00
6. PRELIMINARY COST ESTIMATES (MATERIALS)		2			4	2		$560.00
TOTAL PRELIMINARY PHASE								**$7,820.00**
2. DESIGN PHASE								
1. PREPARATION OF FINAL PLANS	2	8	8	24				$3,380.00
2. SPECIFICATIONS	1	2			8	6		$1,210.00
TOTAL DESIGN PHASE								**$4,590.00**
3. CONSTRUCTION PHASE								
1. CONSTRUCTION STAKING		2					$2,500.00	$2,710.00
2. SITE VISITS	2	8	6					$1,660.00
TOTAL CONSTRUCTION PHASE								**$4,370.00**
TOTAL CIVIL ENGINEERING BASIC SERVICES								**$16,780.00**

ID	Task Name	Duration	Start	Finish
1	**PRELIMINARY PHASE**	25 days	Mon 7/1/13	Fri 8/2/13
2	Surveying Preliminary Phase	17 days	Mon 7/1/13	Tue 7/23/13
3	Development of Base Map	4 days	Wed 7/24/13	Mon 7/29/13
4	Drainage Calculations	4 days	Tue 7/30/13	Fri 8/2/13
5	Preliminary plans	9 days	Mon 8/5/13	Thu 8/15/13
6				
7	**DESIGN PHASE**	32 days	Fri 8/16/13	Mon 9/30/13
8	Additional Survey as Required	5 days	Mon 8/19/13	Fri 8/23/13
9	Preparation of final Plans and Specifications	17 days	Mon 8/26/13	Tue 9/17/13
10	Submit plans to County for Review	5 days	Wed 9/18/13	Tue 9/24/13
11	Final comments and develop construction documents	5 days	Wed 9/25/13	Tue 10/1/13



Project: Schedule2
Date: Tue 12/3/13

Task | Milestone | Rolled Up Task | Rolled Up Progress | External Tasks | Group By Summary
Progress | Summary | Rolled Up Milestone | Split | Project Summary | Deadline

RIO-DELTA SURVEYING
24593 FM 88
Monte Alto, Texas 78538
956-380-5154 956-380-5156 fax

Jorge D. Perez P.E., R.P.L.S.
Perez Consulting Engineers
808 Dallas Avenue
McAllen, Texas 78501

Re: Curry Estates Phase I & II

Mr. Perez:

After reviewing the survey requirements for the project in San Carlos, Texas, we are pleased to say we are more than qualified to provide our Professional Land Surveying services for your client.

The Scope of Services as we understand it is as follows:

- Provide Construction Staking for Drainage Improvements as per plans
- Provide Cut sheet for drainage improvements
- Mark Lathe with cut/fill for contractor

Our fee for this work is a lump sum fee of $ 2500.00. We can begin this work as soon as given the notice to proceed

Thank you for your consideration and hope to work on this project in the near future.

Sincerely

Mario Gonzalez, RPLS

RIO-DELTA SURVEYING
24593 FM 88
Monte Alto, Texas 78538
956-380-5154 956-380-5156 fax

Jorge D. Perez P.E., R.P.L.S.
Perez Consulting Engineers
808 Dallas Avenue
McAllen, Texas 78501

Re: Curry Estates Phase I & II

Mr. Perez:

After reviewing the survey requirements for the project in San Carlos, Texas, we are pleased to say we are more than qualified to provide our Professional Land Surveying services for your client.

The Scope of Services as we understand it is as follows:

- Topographic Survey of dedicated public roads within the subdivisions
- Provide Cross-Section Elevations at Specified intervals
- Locate as many lot corners fronting streets to be used as Horizontal control
- Locate and survey all storm structures including the drain ditch on South Boundary line
- Provide Benchmarks
- Provide Cadd and Ascii files of our work.

Our fee for this work is a lump sum fee of $ 3500.00.

Thank you for your consideration and hope to work on this project in the near future.

Sincerely

Mario Gonzalez, RPLS

SPECIAL MEETING - February 18, 2014

BE IT REMEMBERED, that on this 18th day of February A.D., 2014, there was begun and held a SPECIAL MEETING of the Honorable Commissioners' Court of Hidalgo County, Texas, wherein the following members thereof were present, to-wit:

HONORABLE RAMON GARCIA	**HIDALGO COUNTY JUDGE**
HONORABLE A.C. CUELLAR, JR.	**COMMISSIONER, PRECINCT NO. 1**
HONORABLE JOE M. FLORES	**COMMISSIONER, PRECINCT NO. 3**
HONORABLE JOSEPH PALACIOS	**COMMISSIONER, PRECINCT NO. 4**

and ARTURO GUAJARDO, JR., COUNTY CLERK & EX-OFFICIO CLERK OF THE COMMISSIONERS' COURT of Hidalgo County, Texas, wherein the following proceedings were had, to-wit:

AGENDA
CC REGULAR
HIDALGO COUNTY
COMMISSIONERS COURT
MEETING
February 18, 2014
9:30 A.M.

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held at the Edinburg Council Chambers 415 W. University Drive, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

1. **Roll Call**

All members of the Court were counted present for the exception of Commissioner Hector "Tito" Palacios.

2. **Pledge of Allegiance**

Judge Garcia led the Court and Audience in reciting the Pledge of Allegiance.

3. **Prayer**

Virginia Townsend led the Court and Audience in Prayer.

4. **Approval of Consent Agenda**

The Court moved to approve the Consent Agenda.

5. **County Judge's Office:**

A. **AI-43189** Resolution in Honor of the Mission High School FFA Parliamentary Procedure Team for Winning the Silver Medal Emblem Award at the 86th Annual National FFA Convention

On motion by COMMISSIONER PCT. 3, JOE M. FLORES, seconded by COMMISSIONER PCT. 1, A.C. CUELLAR, JR. , the Court made a UNANIMOUS vote of approval.

Vote: 4 - 0 - Unanimously

B. **AI-43188** 1. Approval of appointment of interns from Business, Education, and Technology Academy in Edinburg:
Valeria Fernanda Sanches - Marentes
Samantha A. Mendoza

On motion by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., seconded by COMMISSIONER PCT. 3, JOE M. FLORES, the Court made a UNANIMOUS vote of approval.

Vote: 4 - 0 - Unanimously

2. Authorization for County Judge to sign Affilliation Agreement for Internship-Preceptorship Program

On motion by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., seconded by COMMISSIONER PCT. 3, JOE M. FLORES, the Court made a UNANIMOUS vote of approval.

Vote: 4 - 0 - Unanimously

6. **Executive Officer - Valde Guerra:**

1. **AI-43158** Pct. #1 R&B (1200):
Approval of 2014 appropriation of funds into Precinct No.1 Road Maintenance (program 005) in the amount of $35,935.43.

On motion by COMMISSIONER PCT. 4, JOSEPH PALACIOS, seconded by COMMISSIONER PCT. 1, A.C. CUELLAR, JR. , the Court made a UNANIMOUS vote of approval.

Vote: 3 - 0 - Unanimously

17. Purchasing Department - Marty Salazar:

Notes:
A. FOR ANY CONTRACT(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FOWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.

B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT(S)/CHECK(S).

A. Hidalgo County

1. **AI-42939** Requesting authority to publish an RFQ/P for a consultant for the procurement and purchase of electric energy provider for Hidalgo County when current agreement (through GLO's awarded provider, Reliant Energy) expires in 2015 with approval of procurement packet drafted by Purchasing (sent to V. Guerra/S. Cruz/J. Longoria for review and comment).

On motion by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., seconded by COMMISSIONER PCT. 4, JOSEPH PALACIOS , the Court made a UNANIMOUS vote of approval.

Vote: 3 - 0 - Unanimously

Commissioner Joe Flores joined the meeting.

2. **AI-43156** Appointment and/or designation by Commissioner's Court to select/assign an evaluation committee to evaluate and score the request for proposals received for the RFP No.: 2014-028-02-12-CGA-Placement, Housing, Detention and Supervision of Hidalgo County Inmates".

The appointed persons will be Valde Guerra, Executive Officer, Sergio Cruz, Budget Officer, and members of the Sheriff's department and will be supervised by the Purchasing department.

On motion by COMMISSIONER PCT. 4, JOSEPH PALACIOS, seconded by COMMISSIONER PCT. 3, JOE M. FLORES, the Court made a UNANIMOUS vote of approval.

Vote: 4 - 0 - Unanimously

3. **AI-42940** Options for the procurement of publishing statutory and non-statutory advertisements:

A. Pursuant to AG-Opinion JC-0223, discussion and action for HCCC to define the term "newspaper of general circulation" as contained in the Texas Government Code statute 2051.044 more specifically to mean:
a. A newspaper that reaches all areas of Hidalgo County? **YES X ; NO ___**
b. A newspaper that publishes everyday so as to accommodate publication of Public Hearings (as statutes require CC) to encourage public involvement and also meet deadlines such as 14 days prior to said public hearings?**YES X ; NO ___**
c. A newspaper that publishes on weekends to attempt to reach as many readers/residents/vendors/etc. to comply with statutory obligation to encourage competition in the procurement process. This requirement will also resolve those individuals that do not have internet or television exposure**YES X ; NO ___**
d. A newspaper that has web-page access on a continuous basis; **YES X ; NO ____**

On motion by COMMISSIONER PCT. 3, JOE M. FLORES, seconded by COMMISSIONER PCT. 4, JOSEPH PALACIOS, the Court made a UNANIMOUS vote of approval on Items (a) - (d).

Vote: 4 - 0 - Unanimously

B. If Item A approved as to definition of a "newspaper of general circulation", requesting exemption from competitive bidding requirements under Texas Local Government Code, Chapter/Section

On motion by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., seconded by COMMISSIONER PCT. 4, JOSEPH PALACIOS , the Court made a UNANIMOUS vote of approval.

Vote: 3 - 0 - Unanimously

C. **Precinct #4:**

1. **AI-43213** a. Acceptance and approval of Amendment No.1 to WA#1 (to clarify and correct Exhibit B-Scopes of Services, Task 2 No. 2-will not have a sub-consultant for this project and correction to the Work Schedule with correct timeline) in connection to Agreement (C-13-132-06-25) with LeFevre Engineering & Management Consulting, LLC for the purposes of "job specific" PROJECT: Sunflower Road Park Project Ph I located within Hidalgo County Precinct No. 4.

On motion by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., seconded by COMMISSIONER PCT.4, JOSEPH PALACIOS , the Court made a UNANIMOUS vote of approval.

Vote: 3 - 0 - Unanimously

APPROVED

b. Acceptance and approval of Amendment No.1 to WA#1 (to clarify and correct Exhibit D-Cost Proposal and to engage Rio Delta Surveying for sub-consulting services under Article 14 in connection to Agreement (C-13-132-06-25) with Perez Consulting Engineer, LLC for the purposes of "job specific" PROJECT: Curry Estates Drainage Improvements, located within Hidalgo County Precinct No. 4.

On motion by COMMISSIONER PCT. 1, A.C. CUELLAR, JR., seconded by COMMISSIONER PCT. 4, JOSEPH PALACIOS, the Court made a UNANIMOUS vote of approval.

Vote: 3 - 0 - Unanimously

18. **Open Forum**

Opal Billman stated that their community property was not divided. She states that the divorce was never finalized due to his death and was never dismissed. She stated the court felt they could take their property and keep it.

Virginia Townsend commented that there is no reason Open Forum should be in the end and should be moved back to the beginning of the hearing.

Fern McClaugherty expressed to the court that people are disappointed in the tax increases that are being proposed. She also commented on Item 16.A in which she feels the court can fine a county employee which can do the job instead of hiring a consultant.

19. **Closed Session:**
Commissioners' Court may go into Closed Session pursuant to Chapter 551, Texas Government Code, Sections 551.071 & 551.072 to discuss the following:

On motion by COMMISSIONER PCT. 4, JOSEPH PALACIOS, seconded by COMMISSIONER PCT. 1, A.C. CUELLAR, JR. , the Court made a UNANIMOUS vote of approval.

Vote: 3 - 0 - Unanimously

A. Real Estate Acquisition

B. Pending and/or potential litigation

C. **AI-43211** CL-14-0676; Elizabeth Martinez v. Hidalgo County-Judge Mario Ramirez, Jr. et al

D. **AI-43111** Claim of Diana Clark

E. **AI-43169** Claim of Rene Rios

F. **AI-43175** Claim of Clarissa Ruiz

NO ACTION taken on Items 19.A - 19.F.

EXHIBIT E
-Work Authorization

HIDALGO COUNTY
Professional Engineering Services
Contract # C-13-058-06-25
Work Authorization Form

WORK AUTHORIZATION NO. 1

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of Section I.A. of the Agreement made by and between **HIDALGO COUNTY**, action herein by and through the **Commissioner's Court**, hereinafter called the "**Owner**," and, Perez Consulting Engineer, L.L.C., professional engineers of McAllen, Texas, hereinafter called "**Engineer**".

PART 1. SCOPE OF WORK
The purpose of this Work Authorization is for the **Engineer** to provide
Drainage Improvements for Curry Estates Subdivision as Identified in Exhibit B

The scope of services to be provided by the **Owner** is identified in ***EXHIBIT "A" – Scope of Services to be Provided by the Owner*** attached hereto.

The scope of services to be provided by the **Engineer** is identified in ***EXHIBIT "B" – Scope of Services to be Provided by the Engineer*** attached hereto.

PART 2. ESTIMATED COST
The estimated cost for services under this Work Authorization is **$ 16,780.00** This amount is based upon the costs outlined in the Estimated **Cost Proposal** attached hereto as **EXHIBIT "D".**

PART 3. PAYMENT
Compensation and payment to the Engineer for the services established under this Work Authorization shall be made in accordance with **Article**/Part/Section 6 of the Agreement.

PART 4. FUNDING
This Work Authorization No.1 shall be funded through funding source:
Account No. 3-1336-431-00-124-052-0-733
Requisition Number 238899 **(MUST BE INCLUDED AFTER CC APPROVAL)**

PART 5. PERIOD OF SERVICE

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate ***upon completion of scopes of the work authorization***.

PART 6. RESPONSIBILITIES AND OBLIGATIONS

This Authorization does not waive the parties' responsibilities and obligations provided under the **Agreement**.

PART 7. ACKNOWLEDGEMENT AND CONFIRMATION

Acknowledgement and confirmation by **Hidalgo County Precinct #4,** Commissioner Joseph Palacios as to content and detail of this **Work Authorization No. 1**

HIDALGO COUNTY PRECINCT No. 4

BY: _____
Joseph Palacios, Commissioner

PART 8. ACCEPTANCE AND APPROVAL

This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on 06/25/2013 as indicated below and effective as of 25th day of JUNE, 2013.

THE ENGINEER:
Jorge Perez Consulting Engineers, LLC
d/b/a PEREZ CONSULTING ENGINEERS, L.L.C.

_____ P.E.
By: J. David Perez, P.E., Owner

THE OWNER:
HIDALGO COUNTY

_____
By: Ramon Garcia, County Judge

ATTEST:

_____
By: Arturo Guajardo, Jr., County Clerk

Approved by Commissioners' Court
on 6/25/13 RD

LIST OF ATTACHMENTS

ATTACHMENT "A" -	Service to be Provided by the Owner
ATTACHMENT "B" -	Services to be Provided by the Engineer
ATTACHMENT "C" -	Work Schedule
ATTACHMENT "D" -	Cost Proposal

EXHIBIT "A"

Services to be provided by the OWNER

The following provides an outline of the services to be provided by the **OWNER** in the development of the Project.

The **OWNER** will provide to the **ENGINEER** the following:

(1) Authorization to the **ENGINEER** to begin work in accordance with Section 3 of this Agreement.

(2) Payment for work performed by the **ENGINEER** and accepted by the **OWNER** in accordance with Section 6 of the Agreement.

(3) Assistance to the **ENGINEER,** as necessary, to obtain the required data and information from other local, regional, State and Federal agencies that the **ENGINEER** cannot easily obtain.

(4) Provide any available relevant data the **OWNER** may have on file concerning the project.

(5) Provide timely review and decisions in response to the **ENGINEER'S** request for information and/or required submittals and deliverables, in order for the **ENGINEER** to maintain the agreed-upon work schedule prepared in accordance with Attachment "C" of this Agreement.

(6) Attend and participate in progress meetings as required and as coordinated and conducted by the **ENGINEER.**

(7) Assist the **ENGINEER** in the preparation of the project mailing list; provide representation, a site and stenographer for all public meetings; additionally:

Public Meetings

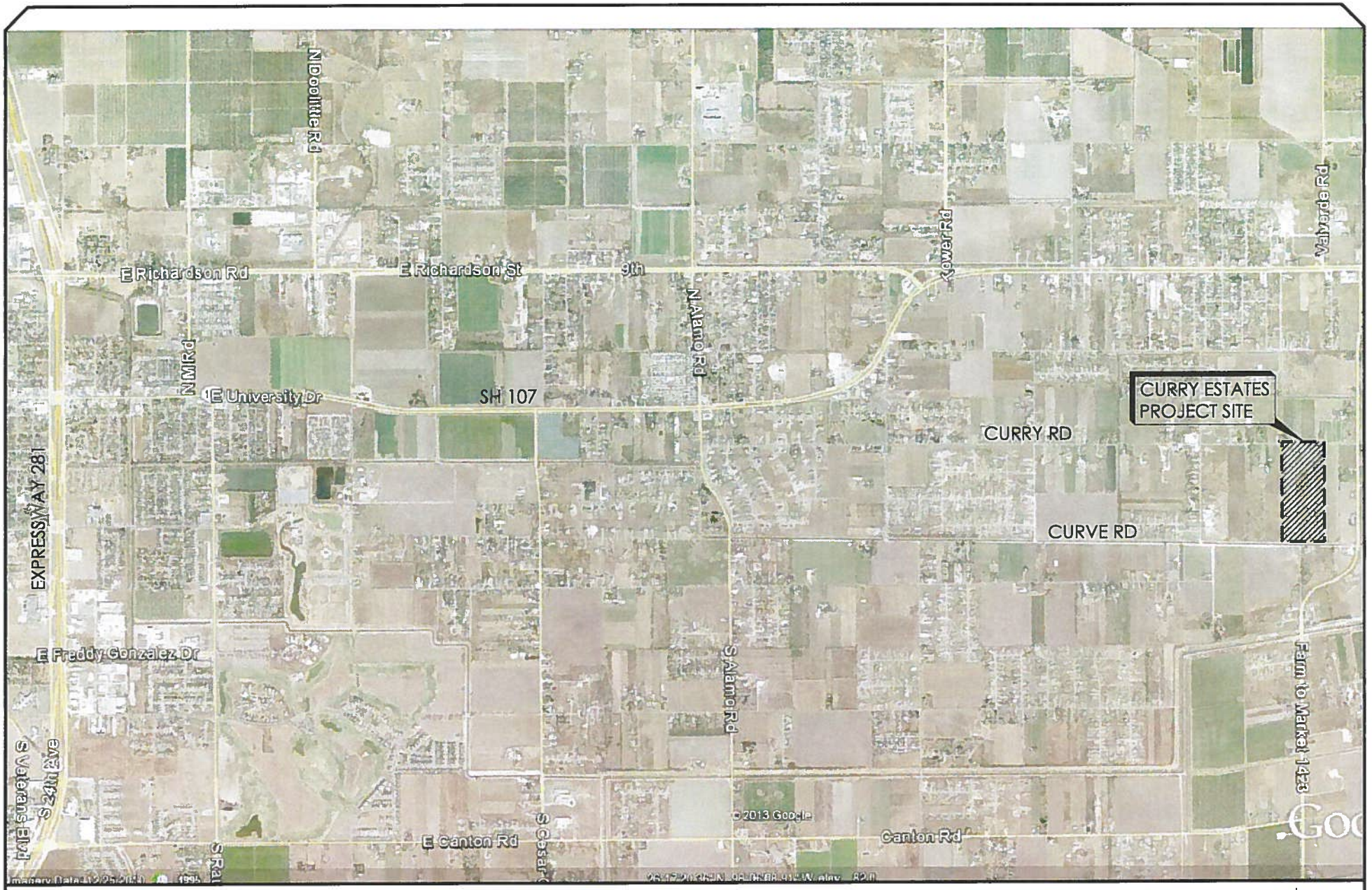
(a) Approve agenda and all exhibits prior to public meeting.
(b) Approve date and location of the meeting.
(c) Review/approve Public Meeting Report.

(8) Attend the Preliminary Concept Conference coordinated and conducted by the ENGINEER and more particularly identified in Attachment "B" of the Agreement.

(9) Assist the ENGINEER as required in the coordination with the USACE and the Federal Emergency Management Agency (FEMA) and any other coordinating agency or entity.

(10) Review and approve the Project design criteria.

(11) Review and approve change orders as required and prepared by the ENGINEER.



LOCATION MAP

CURRY ESTATES

SAN CARLOS, TEXAS

N

NOT TO SCALE

EXHIBIT B
SCOPE OF SERVICES PROVIDED BY THE ENGINEER
CURRY ESTATES DRAINAGE IMPROVEMENTS

GENERAL DESCRIPTION:

Residents of Curry Estates Phase 1 and 2 are experiencing cyclic flooding. Hidalgo County Precinct 4 proposes to mitigate the flooding and implement solutions, physical or otherwise, to minimize the flooding. The Engineer will prepare his recommendations based on the Hidalgo County Drainage Policy.

The Engineer shall perform professional engineering services for the assessment of drainage conditions and the preparation of plans, specifications and estimates for drainage improvements as recommended and approved by the Owner. It is understood that Hidalgo County Forces will be performing the construction of the approved improvements.

In addition to services outlined in the Contract, the **Engineer** shall,

1. PRELIMINARY PHASE

TASK	DESCRIPTION
1	Attend preliminary meetings with the Owner to discuss the Project and obtain record drawings, studies, maps, plats and other information (preferably in digital form) to help assess and evaluate the field conditions and original engineer's design intent for Storm Sewer.
2	Prepare a topographic survey of the street right-of-ways and all existing drainage structures and adjacent channels and discharge points.
3	Prepare a Base Map of the Survey for the purpose of preparing preliminary and final construction drawings.
4	Prepare drainage calculations to determine detention and discharge amounts based on the Hidalgo County Drainage Policy.
5	Prepare preliminary construction plans based on drainage calculations and requirements and submit to Owner for review and comment.
6	Meet with Owner to discuss the preliminary plans.
7	Prepare materials list and preliminary cost estimates.

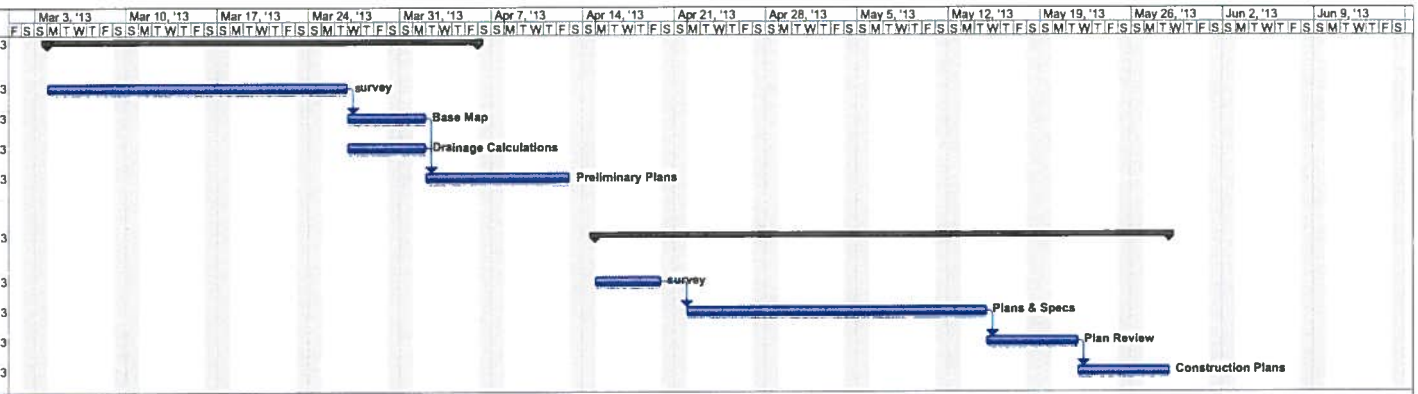
2. DESIGN PHASE

TASK	DESCRIPTION
1	Preparation of final plans and specifications based on preliminary review as approved by the Owner.
2	Prepare material specifications and quantities and prepare estimates

3. CONSTRUCTION PHASE

TASK	DESCRIPTION
1	Provide construction staking
2	Conduct periodic site visits limited to 3 to determine the general compliance with the plans and specifications.

ID	Task Name	Duration	Start
1	**PRELIMINARY PHASE**	25 days	Mon 3/4/13
2	Surveying Preliminary Phase	17 days	Mon 3/4/13
3	Development of Base Map	4 days	Wed 3/27/13
4	Drainage Calculations	4 days	Wed 3/27/13
5	Preliminary plans	9 days	Tue 4/2/13
6			
7	**DESIGN PHASE**	32 days	Mon 4/15/13
8	Additional Survey as Required	5 days	Mon 4/15/13
9	Preparation of final Plans and Specifications	17 days	Mon 4/22/13
10	Submit plans to County for Review	5 days	Wed 5/15/13
11	Final comments and develop construction documents	5 days	Wed 5/22/13



Project: Schedule
Date: Fri 2/22/13

Task | Progress | Milestone | Summary | Rolled Up Task | Rolled Up Milestone | Rolled Up Progress | Split | External Tasks | Project Summary | Group By Summary | Deadline

EXHIBIT D - COST PROPOSAL

Curry Estates Drainage Improvements
BASIC CIVIL ENGINEERING DESIGN SERVICES COST PROPOSAL

TASK	PRINCIPAL	ENGINEER	ENGINEER (EIT)	TECH	CLERICAL	ADMIN	DIRECT SUB COSTS	TOTAL
1. PRELIMINARY PHASE:								
1. PRELIMINARY MEETINGS AND OBTAIN INFORMATION	1	2						$380.00
2. TOPOGRAPHIC SURVEY	1	2		8			$3,500.00	$4,400.00
3. PREPARE BASE PLAN DRAWING		2		8				$730.00
4. DRAINAGE CALCULATIONS	1	4		6				$980.00
5. PRELIMINARY DESIGN LAYOUT	1	2		6				$770.00
6. PRELIMINARY COST ESTIMATES (MATERIALS)		2			4	2		$560.00
TOTAL PRELIMINARY PHASE								**$7,820.00**
2. DESIGN PHASE								
1. PREPARATION OF FINAL PLANS	2	8	8	24				$3,380.00
2. SPECIFICATIONS	1	2			8	6		$1,210.00
TOTAL DESIGN PHASE								**$4,590.00**
3. CONSTRUCTION PHASE								
1. CONSTRUCTION STAKING		2					$2,500.00	$2,710.00
2. SITE VISITS	2	8	6					$1,660.00
TOTAL CONSTRUCTION PHASE								**$4,370.00**
TOTAL CIVIL ENGINEERING BASIC SERVICES								**$16,780.00**

APPROVED

AI-39359 **Purchasing Department** **43. G. 0.**
CC REGULAR
Meeting Date: 06/25/2013

Submitted For: Martha L Salazar **Submitted By:** Letty Saenz, PURCHASING DEPT.
Department: PURCHASING DEPT.

Information

CAPTION

1. Requesting approval of a professional engineering services agreement with **LE FEVRE ENGINEERING and MANAGMENT CONSULTANTS, LLC** for the purposes of "Professional Engineering Services" for **Job Specific Project: "SUNFLOWER ROAD PARK PH I PROJECT** within Hidalgo County **Precinct No. 4.**

2. Acceptance and approval of **WORK AUTHORIZATION No. 1** in the amount of **$ 89,270.00** submitted by **LE FEVRE ENGINEERING** and **MANAGMENT CONSULTANTS, LLC,** contracted engineering firm for professional engineering services in connection to Contract #C -13-132-06-25 for **Job Specific Project: "SUNFLOWER ROAD PARK PH I PROJECT** within Hidalgo County Precinct No. 4

3. Requesting approval of a professional engineering services agreement with **Jorge Perez Consulting Engineers, LLC** d/b/a **PEREZ CONSULTANTING ENGINEERS, LLC** for the purposes of "Professional Engineering Services" for **Job Specific Project: "CURRY ESTATES DRAINAGE IMPROVEMENTS PROJECT"** within Hidalgo County Precinct No. 4.



4. Acceptance and approval of **WORK AUTHORIZATION No. 1** in the amount of **$ 16,780.00** submitted by **Jorge Perez Consulting Engineers, LLC** d/b/a **PEREZ CONSULTANTING ENGINEERS, LLC** contracted engineering firm for professional engineering services in connection to Contract #C-13-058-06-25 for **Job Specific Project: "CURRY ESTATES DRAINAGE IMPROVEMENTS PROJECT"** within Hidalgo County **Precinct No. 4.**

BACKGROUND

Contract# C-13-058-06-25-Jorge Perez Consulting Engineers, LLC d/b/a Perez Consulting Engineers, LLC -(Curry Estates Drainage Improvements Project)-Pct 4 and Work Authorization No. 1

Contract# C-13-132-06-25-Le Fevre Engineering and Management Consultants, LLC-(Sunflower Road Park Project Ph I)-Pct 4 and Work Authorization No. 1

Fiscal Impact

FISCAL YEAR: 2013 **ACCT. #:** 3-1100-452-00-124-009-0-334
FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**
BUDGETARY IMPACT:

FISCAL YEAR: 2013 **ACCT. #:** 3-1339-431-00-124-052-0-733
FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**
BUDGETARY IMPACT:

AI-43449 **Purchasing Department 9. V.**

CC CONSENT

Meeting Date: 03/18/2014

Submitted For: Martha L. Salazar, HC-PA Submitted By: Gricelda Villarreal, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Requesting approval to exercise the sixty (60) day extension option as provided under the current contract between Hidalgo County and G&K Services, Inc. for "Mats, Dust Mops and Shop Rags, under the same rates, terms and conditions, so as to have no lapse in services while the procurement process is completed.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 1100-419-40-220-001-0-343

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 3/13/14.

Attachments

Current Contract

ins

Memo-G&K

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	03/12/2014 04:00 PM
Budget & Management	Debbie Tamez	03/13/2014 09:24 AM
Glinda Pacheco	Glinda Pacheco	03/13/2014 10:28 AM
Auditor's Office	Monica Badillo	03/14/2014 05:00 PM

Form Started By: Gricelda Villarreal Started On: 03/05/2014 03:56 PM

Final Approval Date: 03/14/2014

APPROVED

E-13-140-04-09

AI-37906 **10. E.**

CC CONSENT

Meeting Date: 04/09/2013

Submitted For: Martha L. Salazar

Submitted By: Vangie Garcia, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Approval to exercise the County's option to extend the one (1) year renewal with G&K Services, Inc. with Contract #C-11-010A-04-26 for "Mats-Dust Mops And Shop Rags-Hidalgo County" with same rates, terms and conditions.

BACKGROUND

Effective as of May 1, 2013 with ending date of April 30, 2014.

Fiscal Impact

FISCAL YEAR: 2013 ACCT. #: various

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Various Department Users/Accounts. Purchases/services are on an as needed basis. Please refer to attached expense report as of 3-28-13 for funding availability.

Attachments

Contract Documentation

Expense Report - Obj Code 343

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Darlene Betancourt	03/28/2013 08:04 AM
Budget & Management	Ivan Cantu	03/28/2013 08:26 AM
Merlen P. Munoz	Merlen P. Munoz	03/28/2013 12:47 PM
Auditor's Office	Angela Garcia	04/05/2013 04:20 PM

Form Started By: Vangie Garcia Started On: 03/25/2013 12:13 PM

Final Approval Date: 04/05/2013

Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

March 25, 2013

G&K Services Inc.
Attn: Mark Lewis, General Manager
410 Probandt
San Antonio, Texas 78204

Via Email: mlewis01@gkservices.com
Certified Mail: 7099-3220-0002-9745-1444

Re: Extension Of Service Contract No: **C-11-010-04-26**
"Mats-Dust Mops & Shop Rags"

Dear Mr. Lewis:

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's sole option to exercise its' option to extend **the one (1) year term** as provided under the Contract for Hidalgo County. Extension will be at the same rates, terms and conditions.

This notice will be sent via certified mail as well as by email, please forward back this acknowledge receipt of notice of such request in order to proceed forward in placement on the Commissioners' Court meeting of **Tuesday, April 9, 2013** for discussion, consideration and action, by signing below and returning to the Purchasing Department, by no later than **10:00 a.m., Tuesday, March 26, 2013 or sooner**, via facsimile to (956) 956-318-2629 or email to: evangelina.garcia@co.hidalgo.tx.us so as to meet the agenda request form deadlines.

By: _____ Date: 3/25/2013

Additionally, we are requesting your company provide an updated certificate of insurance as required through Hidalgo County's Request for (Bid, Quote, Proposal, Statement of Qualification), if applicable.

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,
Vangie Y. Garcia, Contract's Manager
Hidalgo County Purchasing Department

REQUIREMENTS AGREEMENT
C-11-010A-04-26

THIS AGREEMENT (the "Agreement") is entered into effective as of the **26th** day of **April, 2011** by and between **G&K Services, Inc.** ("Seller") and **Hidalgo County, Texas** ("Buyer").

WHEREAS, Buyer has solicited sealed bids for the supply of its requirements of **Hidalgo County** for the **"Mats-Dust Mops & Shop Rags"**, (the "Product") as further described in Exhibit "A", Request for Bids (RFB) Procurement Packet as attached hereto and incorporated herein by reference for all purposes (the "RFB") for a period of **two (2) years** and;

WHEREAS, Seller has submitted a proposal to supply Buyer's requirements; and

WHEREAS, Buyer has determine that Seller has submitted the lowest and best bid to meet Buyer's requirements for certain of the Products, as herein after described.

NOW THEREFORE, for and in consideration of the mutual covenants and conditions hereinafter set forth, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. Buyer agrees to purchase from Seller, and Seller agrees to sell and deliver to Buyer, all of the Products listed on Exhibit "B", which is attached hereto and incorporated herein by references, that Buyer may require for use by Buyer in Hidalgo County projects for a period of **two (2) years, with the County's option to extend/renew for an additional one (1) year term.** Hidalgo County reserves the right to continue this bid for an additional sixty (60) day grace period, under the same rates, terms and conditions at the end of the contract term for unforeseen delays in award of new bid for the next contract term. This Contract shall commence on **May 1, 2011** and expire on **April 30, 2013** and it is agreed that the Products will meet the Specifications in the Request for Bids (RFB) Procurement Packet set forth in Exhibit "A" hereto.

2. When Buyer determines that it needs a quantity of the Products to be delivered, it will, according to its Purchasing Policies, complete and submit to Seller a Purchase Order describing the type and quantity of the Products required. The Products are to be delivered by Buyer to the location in Hidalgo County specified by Buyer in its Purchase Order.

3. Buyer agrees to pay Seller for each Purchase Order based on the prices set out in Exhibit "B". Seller shall render invoices for each Purchase Order, and the invoices shall be paid by Buyer on or before the 30th day following receipt of the invoice.

4. General Provisions.

a. **Conflict with Applicable Law.** Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this Agreement and any present or future law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provisions of this Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

b. **No Waiver.** No waiver by Buyer of any breach of any provision of this Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

c. **Entire Agreement.** This Agreement contains the entire contract between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representations or agreements in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by Buyer and Seller, and not otherwise.

d. **Texas Law to Apply.** This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.

e. **Notice.** Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communications required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to Buyer: Hidalgo County
Attention: County Judge
1615 S. Closner, Suite J
Edinburg, Texas 78539

If to Seller: G&K Services, Inc.
5995 Opus Parkway
Minnestonka, MN 55343

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the Unites States mail.

f. **Termination.** County may terminate this Agreement at any time for any reason or no reason at all upon giving thirty (30) days written notice.

g. **Additional Documents.** The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.

h. **Successors.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

i. **Assignment.** This Agreement shall not be assignable.

j. **Headings.** The headings and captions contained in this Agreement are solely for convenient reference and shall not be deemed to affect the meaning or interpretation of any provision or paragraph hereof.

k. **Gender and Number.** All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and the singular shall include the plural whenever and as often as may be appropriate

l. **Authority to Execute.** The execution and performance of this Agreement by Buyer and Seller have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the

valid and enforceable obligations of Buyer and Seller in accordance with its terms.

m. **Insurance.** Company shall provide insurance in force on all persons and vehicles connected with providing products and or services under this Contract naming County as additional insured, and shall furnish to County certificates of such insurances coverage Exhibit "C", which is attached hereto.

n. **Commitment of Current Revenues Only.** In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of Buyer under this Agreement, Buyer may terminate this Agreement upon ninety (90) days written notice to Seller. Buyer agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Buyer pursuant to the provisions of Tex. Loc. Govt. Code Ann. 271.903 (Vernon Supp. 1996).

o. **Purchasing Ethics.** Seller represents and warrants it has not, during the process of being awarded this contract violated the following ethical standards of Buyer and, upon and after the execution of this Agreement, agrees to abide by the following ethical standards of Buyer:

(1) It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of Hidalgo County, or for any elected official, department head or employee or former elected official, department head or employee of Hidalgo County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an officer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advise, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of Hidalgo

County.

(2) It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for Hidalgo County, or any person associated therewith, as an inducement for the award of a subcontract or order.

EXECUTED effective as of the day and year first above written.

COUNTY OF HIDALGO

ATTEST:

By: _____
Ramon Garcia, County Judge

Approved by Commissioners' Court
on 4/26/11 RD

Arturo Guajardo Jr., County Clerk

COMPANY:
G&K Services, Inc.
By: _____
Printed Name: MARK LINK
Title: GENERAL MANAGER

APPROVED AS TO FORM:
Atlas & Hall, LLP

Stephen L. Crain

Approved By Commissioners Court: April 26, 2011

Hidalgo County Purchasing

"MATS-DUST MOPS AND SHOP RAGS"

2011-010A-03-09-SGS

Awarded Items

G & K SERVICES

Product#1- Floor Mats-Non Slip	ESTIMATED QUANITIY	UNIT COST	**WEEKLY COST**
3'x4'	5	1.55	**7.75**
3'x5'	98	1.55	**151.90**
3'x5' scrapper	12	0.90	**10.80**
* 3" x 10"	12	2.85	**34.20**
4'x6'	100	2.05	**205.00**
4'x6' scrapper	10	1.60	**16.10**
* 5' x 8'	4	3.50	**14.00**
* 5' x 8' (w/ Hidalgo Sheriff's Office Logo)	1	3.50	**3.50**
Product#2-Dry / Dust Mops (handles & frames to be included) Color /Material: red- green-blue/synthetic backing Infinity twist yarn			
24"	135	0.30	**40.50**
36"	150	0.39	**58.50**
48"	60	0.51	**30.60**
Dust Forever Mops	30	0.30	**9.00**
* **Product #3 – Wipers** Color: Red			
18x18	100	0.05	**15.00**
Lost Items- Wipers-Grid Towels-Shop Towels	-	.45/0.45/35	-
Product #4-Wet Mops	24oz - cotton/synthetic blend		
32 oz	100	0.49	**49.00**
Product #5- Grid Towels Material/ Size: Terry			
18 x 20	160	0.10	**16.00**
Product #6- Shop Rags Color: Red			
18 x 18	300	0.05	**15.00**
Product #7- Yellow Duster Wiper			
18 x 22	20	0.10	**2.00**

-- Pursuant to Commissioner's Court action taken on 05/17/11, items marked with an asterisk (*) were awarded to G & K Services.

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/11/2014
DPC# 165 D7

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Melody Kronbach or Dawn DeBuhr	
Hays Companies IDS Center, Suite 700 80 South 8th Street Minneapolis, MN 55402	PHONE (A/C. No. Ext: 612-333-3323	PHONE (A/C. No. Ext: 612-333-3323
	E-MAIL ADDRESS: g&kcerts@hayscompanies.com	
	PRODUCER CUSTOMER ID #: G&K---1	

INSURED	INSURER(S) AFFORDING COVERAGE		NAIC #
G & K Services, Inc. & Its Subsidiaries **5995 Opus Parkway** **Minnetonka, MN 55343**	**INSURER A:**	ZURICH AMERICAN INSURANCE COMPANY	16535
	INSURER B:	AMERICAN ZURICH INSURANCE COMPANY	40142
	INSURER C:	GREAT AMERICAN E&S INSURANCE COMPANY	**37532**
	INSURER D:		
	INSURER E:		
	INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSU	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	**GENERAL LIABILITY** X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY [ ] PRO-JECT [X] LOC			GLO585230301	12/01/2013	12/01/2014	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS – COMP/OP AGG 	$ 1,000,000 $ 1,000,000 $ 10,000 $ 1,000,000 $ 15,000,000 $ 2,000,000 $
A	**AUTOMOBILE LIABILITY** X ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS X HIRED AUTOS X NON-OWNED AUTOS X **PHYSICAL DAMAGE – SELF-INSURED**			BAP585230401	12/01/2013	12/01/2014	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODLIY INJURY (Per accident) PROPERTY DAMAGE (Per accident) 	$ 3,000,000 $ $ $ $ $
	UMBRELLA LIAB [ ] **EXCESS LIAB** [ ] CLAIMS-MADE DEDUCTIBLE RETENTION $						EACH OCCURRENCE AGGREGATE 	$ $ $ $
B A	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** Y / N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? **(Mandatory in NH)** N If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		WC585230101 - DEDUCTIBLE WC585230201 - RETRO	12/01/2013	12/01/2014	X WC STATU-TORY LIMITS [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE – EA EMPLOYEE E.L. DISEASE – POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
C	Texas Employers Excess Indemnity Ins.			ECA3719729	12/01/2013	12/01/2014	Per Person Per Occurrence	$ 5,000,000 $ 25,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Evidence of Insurance.

CERTIFICATE HOLDER

Hidalgo County
2812 S. Bus Hwy. 281
Edinburg, TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

March 7, 2014

G&K Services, Inc.
Attn: Mark Lewis, General Manager
410 Probandt
San Antonio, Texas 78204

Email: mlewis01@gkservices.com

Re: E-13-140-04-09-Sixty (60)-Day Extension for "Mats, Dust Mops and Shop Rags" for Hidalgo County

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's to exercise its' option to exercise a sixty (60) day extension as provided in the current contract, Exhibit "A", under the same rates, terms and conditions.

Please acknowledge receipt of this notice of placement on the Commissioners' Court meeting of **Tuesday, March 18, 2014** for discussion, consideration and action, by signing below and returning to the Purchasing Department, by no later than **4:00 p.m., Friday, March 14, 2014 or sooner**, via facsimile to (956) 956-292-7612 or email to: cris.ayala@co.hidalgo.tx.us so as to meet the agenda request form deadlines.

By: _____ Date: 3/10/2014

Additionally, we are requesting your company provide an updated certificate of insurance as required through Hidalgo County's Request for (Bid, Quote, Proposal, Statement of Qualification), if applicable.

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

Gricelda Ayala

Gricelda (Cris) Ayala, Buyer III
Hidalgo County Purchasing Department