



Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626 / Fax: (956) 318-2629

March 7, 2014

G&K Services, Inc.
Attn: Mark Lewis, General Manager
410 Probandt
San Antonio, Texas 78204

Email: mlewis01@gksservices.com

Re: E-13-140-04-09-Sixty (60)-Day Extension for "Mats, Dust Mops and Shop Rags" for Hidalgo County

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's to exercise its' option to exercise a sixty (60) day extension as provided in the current contract, Exhibit "A", under the same rates, terms and conditions.

Please acknowledge receipt of this notice of placement on the Commissioners' Court meeting of **Tuesday, March 18, 2014** for discussion, consideration and action, by signing below and returning to the Purchasing Department, by no later than **4:00 p.m., Friday, March 14, 2014 or sooner**, via facsimile to (956) 956-292-7612 or email to: cris.ayala@co.hidalgo.tx.us so as to meet the agenda request form deadlines.

By: _____

Date: _____

3/10/2014

Additionally, we are requesting your company provide an updated certificate of insurance as required through Hidalgo County's Request for (Bid, Quote, Proposal, Statement of Qualification), if applicable.

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

Gricelda (Cris) Ayala, Buyer III
Hidalgo County Purchasing Department