

**Requisition  
BUDGET OFFICER**

Req # 00250439

PO #  
Date: 01/21/14

Bill To: x  
x

Vendor: 211567  
GE CAPITAL INFORMATION TECHNOLOGY SO:  
RICOH AMERICAS CORPORATION  
P.O. BOX 650073  
DALLAS TX 75265

Ship To: BUDGET OFFICER  
2818 S. BUSINESS HWY 281  
EDINBURG TX 78539

Contact: ANA GALVAN  
956-292-7025

Contract No: DIR-SDD-1674

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		TO BE LOCATED AT: DBM-BUDGET DIVISION 2818 SO. BUS. HWY. 281 EDINBURG, TX 78539		
		LEASE TERM 36 MONTHS 9 MONTHS REMAINING IN THE FISCAL YEAR: 03/01/14-12/31/14 DELIVERY REQUESTED ON OR BEFORE 3/31/14		
		DO NOT DUPLICATE ORDER		
9.00	MONTH	RICOH AFICIO MP 5002SP #415958 (QUANTITY) - \$123.16 ESP XG-PCS-15D - DIGITAL NETWORK POWERFILTER- \$ 4.58 NETWORK PRINT/SCAN CONNECTION (SEG.4) - \$7.63 PAPER FEED UNIT PB3130 (2 X 550 SHEETS) - \$ 14.30 BRIDGE UNIT BU3060 - \$2.50 SR3090 1,000- SHEET FINISHER - 21.81	173.98	1,565.82
9.00	MONTH	MONTHLY B/W SERVICE MAINTENANCE (6,000 B/W IMPRESSSIONS MONTHLY @ \$0.0064)	38.40	345.60
		SERVICE/MAINTENANCE INCLUDES 72,000 B/W CLICKS POOLED ANNUALLY OVERAGES BILLED QUARTERLY. B/W OVERAGES @ \$0.0064 GOLD SERVICE ENTITLEMENTS INCLUDES: PARTS, LABOR, TONER & STAPLES SERVICE/MAINTENANCE IS \$460.80 ANNUALLY, BILLED MONTHLY \$38.40		
1.00	YEAR	OPEN PURCHASE ORDER FOR COPY OVERAGES @ \$0.0064	20.00	20.00
		Account No	<u>Encumbrance</u>	
		4-1100-415-14-115-001-0-432	345.60	
		4-1100-415-14-115-001-0-601	20.00	
		4-1100-415-14-115-001-0-780	1,565.82	
			Freight	.00
			Total	1,931.42
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: \_\_\_\_\_

*Requisition*