



HIDALGO COUNTY, TEXAS
APPLICATION FOR OFFICIAL TRAVEL

DATE OF REQUEST: 03/14/14
TOTAL NUMBER OF EMPLOYEES TRAVELING: 1
DEPARTMENT NAME: WIC
NAME & TITLE OF EMPLOYEE(S) TRAVELING: Norma Longoria, Margarita Miller, Blanca Colunga

EVENT INFORMATION

TITLE OF EVENT: Lactation Counselor Training Course and CLC Certification Exam
EVENT DATE(S) FROM: June 2, 2014 TO: 06/06/14
DEPARTURE DATE: 06/01/14 RETURN DATE: 06/07/14
LOCATION OF EVENT: CITY: Pittsburgh STATE: PA

PURPOSE OF TRAVEL

- Place an "X" by the applicable purpose of the trip.
x To obtain statutorily required continuing professional education.
x To obtain continuing education related to an employee's work or maintenance of a license or certification.
x To testify before legislative bodies, regulatory agencies and commissions, and other forums that may make decisions affecting the County and its affiliated organizations and operations.
x To participate in professional organizations related to the employee or official's job assignment.
To conduct essential research & information-gathering for improvement of County operations or compliance with law.
To monitor the development of state or federal legislation or implementation of legislation that might affect the County
To participate in forums, coalitions, & discussions relating to the policy, legislative & regulatory interests of the County
To pursue the County's interests in litigation or criminal justice.
To promote the economic development interests of the County.
To carry out other purposes determined by Commissioners' Court to be in the interest of the County (Commissioners' Court approval is attached).

JUSTIFICATION FOR THE NEED TO TRAVEL OUT-OF-STATE

Explain the benefits that this trip it will bring to Hidalgo County. Attach an itinerary, agenda, or schedule for the conference and/ or event. If applicable, justify the need for multiple persons traveling to the same event.

Will attend the Lactation Training Course and take the Certification Exam. To become Certified Lactation Counselors for the WIC Program.

Table with columns: SUMMARY OF ESTIMATED TRAVEL EXPENSES, ESTIMATED EXPENSES, (DBM USE ONLY) FUNDS AVAILABLE BALANCE, MODE OF TRAVEL. Includes rows for Registration Fee, Airfare, Rental Car, Mileage, etc.

14. IF HIDALGO COUNTY IS NOT FUNDING ANY OR PART OF THIS TRIP, INDICATE BELOW THE EXPENSE TYPE & SOURCE OF PAYMENT:

WIC Funds

NOTE: If trip duration is extended to take advantage of lower airfare, a comparison of the savings to the additional estimated cost must be provided with supporting airfare rate documentation.

ELECTED OFFICIAL/DEPARTMENT HEAD CERTIFICATION (Place an "X" by each of the certifications)

I certify that:

- Trip expenses are necessary and will be incurred for official county business.
Reasonable efforts to minimize the use of county funds have been explored.
Sufficient funds are available within in my department's budget to pay for the related travel expenses without the need of a budget amendment.
x

If this trip is for out-of-state training, the training is not available in some other form that does not require out-of-state travel.

APPROVED BY ELECTED OFFICIAL/DEPARTMENT HEAD: [Signature] DATE: [Date] DEPARTMENT CONTACT PERSON: Margarita Gonzalez PHONE NO.: 381-4644

FOR DEPARTMENT OF BUDGET & MANAGEMENT (DBM) USE ONLY:

TRAVEL IS APPROVED for the individuals listed below:

TRAVEL IS NOT APPROVED for the individuals listed below:

REVIEWED BY (PRINT NAME): DATE: REVIEWER'S SIGNATURE: PHONE NO.:

DBM'S DEPARTMENT HEAD APPROVAL (PRINT NAME): DATE: SIGNATURE OF DBM DEPARTMENT HEAD:



**HIDALGO COUNTY, TEXAS
SEMINAR, HOTEL, CAR RENTAL, AND AIRFARE
CHECK REQUEST FORM
PAGE 1 OF 2**

DEPARTMENT:	WIC	If, applicable, was travel approved by Co. Exec. Officer?	
DEPARTURE DATE:	6/2/2014	RETURN DATE:	6/7/2014
TO CITY:	Tampa	STATE:	Florida
NAME OF EMPLOYEES ATTENDING SEMINAR:	Norma Longoria, Margarita Miller, Blanca Colunga		
TOTAL # OF EMPLOYEES ATTENDING SEMINAR:	3		
PURPOSE/BENEFIT TO HIDALGO COUNTY:	Attend the Lactation Counselor Training Course and CLC Certification Exam 2014. The WIC Program will have Certified Lactation Counselors which can assist the Peer Counselors		

A. WORKSHOP/SEMINAR REGISTRATION(S)

TITLE OF WORKSHOP/SEMINAR:	Lactation Counselor Training Course & CLC Certification Exam 2014		
SPONSORED BY:	Healthy Children Project		
REGISTRATION CHECK PAYABLE TO:	Center for Breastfeeding Healthy Children Project Inc.		
REGISTRATION ADDRESS:	327 Quaker Meeting House Road	SEMINAR START DATE:	6/2/2014
	East Sandwich, MA 02537	SEMINAR END DATE:	6/6/2014
	Early Registration 4 weeks in Advance	PURCHASE ORDER NO.	Req. 252716
1. REGISTRATION COST PER EMPLOYEE:	\$695.00	NO. OF EMPLOYEES ATTENDING AT THIS RATE:	3
2. REGISTRATION COST PER EMPLOYEE:	\$ -	NO. OF EMPLOYEES ATTENDING AT THIS RATE:	0
3. "FREE REGISTRATION COST:	"FREE"	NO. OF EMPLOYEES ATTENDING FOR "FREE":	0
GL ACCT NO.:	4.1292.441.00.350.001.4.584	TOTAL NO. OF EMPLOYEES ATTENDING:	3
TOTAL COST OF SEMINAR (Registration Cost per Employee x Number of Employees Attending at a rate) A.	\$	2,085.00	
(SEE PAGE 2 FOR SECTIONS B, C, & D)	TOTAL THIS PAGE (A):	\$	2,085.00
	TOTAL 2ND PAGE (B + C + D):	#VALUE!	
	GRAND TOTAL (A + B + C + D):	#VALUE!	

E. CERTIFICATIONS AND EMPLOYEE AUTHORIZATIONS FOR PAYROLL DEDUCTIONS

DEPARTMENT'S PUBLIC OFFICIAL CERTIFICATION: I hereby certify that trip expenditures are necessary and will be incurred for official county business. Reasonable efforts to minimize the use of county funds have been explored. The information and estimates provided on this form are true and as accurate as possible. If it becomes necessary to cancel a trip, all necessary cancellations and notices will be made to the applicable vendors and departments in accordance with the Travel Policy, Guidelines, and Procedures. Travelers have read the Travel Policy, Guidelines, and Procedures and understand that failure to cancel reservations for any reasons other than those allowed by the Travel Policy will be at their expense.

	Margarita Gonzalez	(956)381-4646 x 4042
DEPARTMENT'S PUBLIC OFFICIAL (Signature)	DEPARTMENT'S CONTACT PERSON	PHONE #

TRAVELER'S AUTHORIZATION: I certify that if it becomes necessary to cancel a trip, all necessary cancellations and notices will be made to the applicable vendors and departments in accordance with the Travel Policy, Guidelines, and Procedures. If I fail to cancel reservations for reasons other than those allowed by Section 17 of the Travel Policy, Guidelines, and Procedures, I authorize the deduction of any travel expenses incurred by the county on my behalf from my payroll check.

Norma Longoria		4421
EMPLOYEE NAME (PRINT)	EMPLOYEE'S SIGNATURE	EMPLOYEE NO.
Margarita Miller		137669
EMPLOYEE NAME (PRINT)	EMPLOYEE'S SIGNATURE	EMPLOYEE NO.
Blanca Colunga		134848
EMPLOYEE NAME (PRINT)	EMPLOYEE'S SIGNATURE	EMPLOYEE NO.
EMPLOYEE NAME (PRINT)	EMPLOYEE'S SIGNATURE	EMPLOYEE NO.
EMPLOYEE NAME (PRINT)	EMPLOYEE'S SIGNATURE	EMPLOYEE NO.
EMPLOYEE NAME (PRINT)	EMPLOYEE'S SIGNATURE	EMPLOYEE NO.



HIDALGO COUNTY, TEXAS
SEMINAR, HOTEL, CAR RENTAL, AND AIRFARE
CHECK REQUEST FORM
PAGE 2 OF 2

DEPARTMENT:	WIC		
DEPARTURE DATE:	6/2/2014	RETURN DATE:	6/7/2014
TO CITY:	Tampa	STATE:	Florida
NAME OF EMPLOYEES ATTENDING SEMINAR:	Norma Longoria, Margarita Miller, Blanca Colunga		
TOTAL# OF EMPLOYEES ATTENDING SEMINAR:	3		

B. HOTEL RESERVATION(S)

Note: Use of a travel agency is discouraged. Unless a benefit is achieved by other means, you must use the State of Texas travel management services contract by visiting: www.window.state.tx.us/procurement/prog/stmp/

NAME OF HOTEL:	Pending	HONE NUMBER :	
ADDRESS OF HOTEL:		CONFIRMATION NO.(s):	
ROOM RATE:		PURCHASE ORDER NO.	
NUMBER OF NIGHTS:	4	GENERAL LEDGER ACCT NO:	4.1292.441.00.350.001.4.583
ROOM RATE:	\$ -	TOTAL NO. OF ROOMS:	1
NUMBER OF NIGHTS:	0		
ROOM RATE:	\$ -	HOTEL TAX RATE:	14.00%
NUMBER OF NIGHTS:	0		
TOTAL CHECK AMOUNT FOR HOTEL(Daily Room Rate x No. of Rooms x No. of Days x Tax Rate). B.			#VALUE!

C. CAR RENTAL(S)

Note: Reservations for car rentals made under the name of Hidalgo County are required to be made through the State of Texas travel management services contract by visiting: www.window.state.tx.us/procurement/prog/stmp/

IS A COUNTY VEHICLE ASSIGNED TO YOUR DEPARTMENT? YES / NO	IF YES, EXPLAIN REASON FOR NOT UTILIZING IT? Attach memo if more space needed.
NAME OF CAR RENTAL COMPANY:	
ADDRESS OF CAR RENTAL COMPANY:	
<i>Note: Coordination of travel is required for every group of 4 or less</i>	
PHONE NUMBER OF CAR RENTAL COMPANY:	
VEHICLE NO. 1 TYPE:	VEHICLE NO. 2 TYPE:
DAILY CAR RATE:	DAILY CAR RATE:
NUMBER OF DAYS:	NUMBER OF DAYS:
CONFIRMATION NO.:	CONFIRMATION NO.:
VEHICLE NO. 1 - NAMES OF EMPLOYEES TRAVELING:	VEHICLE NO. 2 - NAMES OF EMPLOYEES TRAVELING:
PURCHASE ORDER NO.	GL ACCT NO:
TOTAL CHECK AMOUNT FOR CAR RENTAL (Daily Car Rate x No. of Days) C.	
	\$ -

D. AIRFARE(S)

Note: Use of a travel agency is discouraged. Refundable fares should be considered if possibility of a trip cancellation exists.

NAME OF AIRLINE COMPANY:	
ADDRESS OF AIRLINE COMPANY:	
PHONE NO. OF AIRLINE COMPANY:	CONFIRMATION NO.:
ROUND TRIP AIRFARE PER PERSON:	
NUMBER OF TRAVELERS:	
GENERAL LEDGER ACCOUNT NUMBER:	P.O. NO.
TOTAL CHECK AMOUNT FOR AIRLINE COMPANY D.	
	\$ -
SUBTOTAL (B+C+D)	
	#VALUE!



The Center for Breastfeeding

a major focus of the HEALTHY CHILDREN PROJECT, INC
a non-profit research and educational institution
*pioneering the field of research based breastfeeding education
ethical and evidence based breastfeeding practice*



presents:

Lactation Counselor Training Course and CLC® Certification Exam Spring 2014

Register Online!

Stony Brook, NY on January 27-31

San Diego, CA on February 3-7

Colusa, CA on February 3-7

Richmond, VA on February 10-14

Memphis, TN on February 10-14

Columbus, OH on February 10-14

Denver, CO on February 17-21

Houston, TX on February 17-21

Landstuhl, Germany on February 24-28

Longmont, CO on February 24-28

Paducah, KY on March 3-7

Ridgewood, NJ on March 3-7

Hartford, CT on March 10-14

Naperville, IL on March 10-14

Sacramento, CA on March 17-21

Atlanta, GA on March 17-21

Farmington, CT on March 24-28

Salinas, CA on March 24-28

Buffalo, NY on March 24-28

Erie, PA on March 31-April 4

Reno, NV on June 23-27

Cincinnati, OH on March 31-April 4

Buffalo, MN on April 7-11

Akron, OH on April 7-11

Kankakee, IL on April 28-May 2

Kingston, NY on April 28-May 2

Lewiston, ME on April 28-May 2

Troy, NY on May 5-9

Tucson, AZ on May 5-9

Lander, WY on May 12-16

Grand Rapids, MI on May 12-16

Plymouth, NH on May 19-23

Crookston, MN on May 19-23

Henderson, TN on May 19-23

Belleville, IL on June 2-6

Las Vegas, NV on June 2-6

Tampa, FL on June 2-6

Negaunee, MI on June 9-13

Pipestone, MN on June 16-20

Ft. Polk, LA on June 16-20

Harlem, NY on June 23-27

The Lactation Counselor Training Course will afford you the opportunity to take the core competencies, the Lactation Assessment Tool Competency (LAT), and the exam to become a Certified Lactation Counselor® (CLC) as designated through the Academy of Lactation Policy and Practice (ALPP). As a CLC you will have the knowledge to assist moms and babies, and have the training necessary to counsel in many settings including maternity units in hospitals, birth centers and clinics, outpatient lactation clinics, WIC programs, private practice, and many others. The CLC is a member of the health care team who can provide knowledge and counseling about optimal and sub-optimal breastfeeding. *This program trains and assesses competency and provides insight into patients' and clients' problems, with a strong focus on counseling skills.* This course is based on the World Health Organization(WHO)/UNICEF 40 Hour Course. Research has shown that when health care providers take a course such as the Lactation Counselor Training Program and change practice, breastfeeding exclusivity and duration rates increase!

327 Quaker Meeting House Road, East Sandwich, MA 02537

Phone: (508) 888-8044 Fax: (508) 888-8050

www.centerforbreastfeeding.org ♦ email: info@centerforbreastfeeding.org

Lactation Counselor Training Course

About the Lactation Counselor Training Course

This Training Course will be held over 5 days, from 8:15am to 4:30pm, with a lunch break (on your own) from 12:00pm to 1:00pm. In addition, 6 hours of assignments must be completed during lunchtime or after class. Participants must attend all sessions and pass all competency verification elements of the course as well as the final examination in order to successfully complete the course. Candidates who successfully complete the course, pass the exam and competencies administered by The Academy of Lactation Policy and Practice, and who agree to comply with the ALPP Code of Ethics, will be authorized to use the certification marks "Certified Lactation Counselor" and "CLC".

Competency Validation

The ANCC Nursing Skills Competency certificate is only awarded to Registered Nurses (RNs) who meet all of the clinical competencies throughout the week.

Certification as a Certified Lactation Counselor® (CLC®), valid for three years, is awarded by the Academy of Lactation Policy and Practice upon successfully completing the course, passing the CLC® exam and the LAT Competency. The fee for the examination is \$100.00 plus \$20.00 application fee and may accompany registration. To use Healthy Children Project's Lactation Counselor Training Course as a pathway to taking the exam, you must attend the training program in its entirety every day. Participants may be eligible for the examination if they have independently studied for the exam and taken an equivalent course as preparation. Please see the Academy of Lactation Policy and Practice website for more information, www.talpp.org.

Contact Hours:

This five day workshop provides 45 Contact Hours for RNs.

Healthy Children Project, Inc. is accredited as a provider of continuing nursing education by the American Nurses Credentialing Center's Commission on Accreditation.



Provider approved by the California Board of Registered Nursing, Provider Number CEP4931 for 45 contact hours. Florida Provider Number: FBN3373. The program is approved for RDs by the Commission on Dietetic Registration for 45 CPEs, Level 2. This program can be applied towards Lamaze recertification. IBCLCs will receive 45.0L CERP from IBLCE. Contact Hours will be awarded to participants who attend the training program in its entirety every day. **Partial credit will not be given to participants who attend only part of a workshop.**

Faculty:

All of the Healthy Children faculty are at the top of the lactation field and have many years experience. Our faculty hold advanced degrees, sit on local and national boards, work with mothers and babies in a variety of settings, have numerous published articles, teach college courses, and are continuously engaged in the national conversation about the field of lactation and its implications for maternal/child health. Please visit the Healthy Children website for a complete listing and bios of our esteemed faculty, www.healthychildren.cc.

The curriculum will include:

- The US version of the WHO/UNICEF Breastfeeding Counseling Training
- Introduction to lactation credentials
- The Ten Steps to Successful Breastfeeding
- Examination of factors influencing success at breastfeeding
- Anatomy and physiology of lactation
- Composition of human milk
- Hormones of lactation, insufficient milk syndrome
- Distinct weight gain patterns of breastfed babies
- Examination of effect on milk supply of nicotine, alcohol, contraceptives, use of pacifiers & bottles, engorgement, fluid intake, and diet
- Hypoglycemia and hyperbilirubinemia
- Medical significance of breastfeeding for the mother and infant
- Problems with infant formulas
- How to discuss breastfeeding with pregnant women
- The hospital experience: labor and delivery, infant self-attachment
- Collaborative feeding, infant feeding cues, normal suckling, assessing breastfeeding, strategies to use with infants who present with attachment problems
- Enhanced effectiveness in lactation counseling, with a focus on counseling skills
- The high criticality of early support within the traditional "zone of professional unavailability"
- Sociologic and psychologic issues impacting breastfeeding
- Strategies for premature and ill infants, late term preemies, multiples (twins, triplets, quads), babies with Down Syndrome, cleft lip and palate
- Breast problems (sore nipples, plugged ducts, mastitis, abscess, etc)
- Maternal nutrition
- Effect of various foods on the nursing infant
- Postpartum mood disorders and breastfeeding
- Fertility in breastfeeding women: Lactational Amenorrhea Method, birth control, oral contraceptives
- Working and breastfeeding
- Medical problems of the mother and contraindications to breastfeeding
- Common concerns after the early weeks: developmental ages and stages in breastfeeding and child nutrition
- Weaning, nursing older babies & toddlers, breast refusal, nursing strike
- Nursing during pregnancy
- Scope of practice: professional responsibilities, ethics, and role delineation
- The Baby-Friendly Hospital Initiative in the US

The Lactation Counselor Training Program is an ANCC accredited Nursing Skills Competency Program for RNs.
ANCC Expiration Date: 06/01/2016

**The Center for Breastfeeding
The Healthy Children Project
327 Quaker Meeting House Road
East Sandwich, MA 02537**



NON-PROFIT ORG.
U.S. POSTAGE PAID
HEALTHY CHILDREN
SANDWICH MA 02563
PERMIT #15

RETURN SERVICE REQUESTED

TIME SENSITIVE MATERIAL

Comments about the Lactation Counselor Training Course

- "We want to thank you again for coming to our facility to present the training program. We are already seeing a decrease in our formula supplementation rates for our breastfeeding mothers. This is really helping us with the Joint Commission perinatal core measures!"
- "Yours was the second lactation program I've attended and yours was so much better. The difference was that with your training program, every section and every speaker was excellent."
- "I can't believe how much I learned in one week! It was also a wonderful experience. After the first two days, I thought you had taught us all there was to know. But you astonished me by continuing to teach more and more."
- "What a combination of practical information and research-backed teaching!"

**Lactation Counselor
Training Schedule
Spring 2014**

This nationally recognized training program is now an ANCC Nursing Skills Competency Program. RNs who meet the clinical competencies will receive the ANCC Nursing Skills Competency certificate.

Who should attend the Lactation Counselor Training Course?

- Anyone who wants to obtain a National Certification; a strong, up-to-date, evidence based foundation in breastfeeding knowledge and skills, and achieve the certification as a Certified Lactation Counselor® (CLC).
- Attendees have a wide range of backgrounds and experience in supporting breastfeeding families: Nurses, Hospital Staff, Public Health/WIC Personnel, Childbirth Educators, Doulas, Visiting Nurses, LPNs, Public Health Nurses, IBCLCs who want CERPs, Pediatricians, Family Practice Physicians, OB/GYNs, Breastfeeding Advocates, Midwives, Perinatal Outreach Workers, Peer Counselors, Speech/Language and Occupational Therapists, La Leche League Leaders, Nursing Mothers Counsel Members, and... You!

Earn your Degree in Lactation!

Together with our other courses, this Training Program can help you earn a bachelors degree in Maternal Child Health: Lactation Consulting! Masters degrees with a focus on Lactation also available. Call for more information.

Bring this Course to Your Facility!

As part of Healthy Children Project's mission, we present most of our conferences in collaboration with private, public, and non-profit agencies. If your organization would like to provide space for a training program in exchange for prepaid registration fees, please call (508) 888-8044 and ask for Mary.

Find out more about our other courses!

Symposium at Sea, Cruise to Greek Isles & Turkey

Departs from Venice Italy August 16-22

Learn to Teach the 20 Hour Course

Santa Rosa, CA on January 27-31

Sacramento, CA on May 12-16

Advanced Issues in Lactation Practice

Suffolk, England on April 7-11

Williamsport, PA on June 2-6

Des Moines, IA on June 23-27

Maternal and Infant Assessment

Suffolk, England on April 2-4

Miami Beach, FL on April 14-16

Onboard a Cruise to Bermuda and Caribbean

Departs from Cape May, NJ on May 8-17

18th International Breastfeeding Conference

Orlando, FL on January 13-17

www.healthychildren.cc



Thinking of becoming an IBCLC, ALC or

ANLC? The content and objectives in this course cover the blueprint for lactation practice as laid out by IBLCE

and awards 45 of the L CERPs needed to qualify for the International Exam. This course can also be used as the prerequisite for the UC San Diego Lactation Consultant course. The CLC and the IBCLC can also be used as a prerequisite for the Advanced Issues In Lactation Practice course to achieve the Advanced Nurse Lactation Consultant, ANLC or the Advanced Lactation Consultant, ALC, designations.

Please Note:

- Confirmations and information about exact location and local overnight accommodations will be emailed to registrants once the training has been confirmed with a minimum number of participants. Please delay purchase of any travel arrangements including airline tickets until a training has been confirmed in writing.
- Travel, lodging, meals, and snacks are the participant's responsibility.
- Refunds are given upon receipt of **written** notice up to **10 days prior to program**. Refunds are subject to a \$50 processing fee. Less than the 10 days prior to the training program, we are unable to refund any portion of the tuition, but you may find a substitute or transfer your credit to a future course if you notify us in writing. We are unable to refund any portion of the tuition or give future credit after the program begins, or for "no shows." **Healthy Children reserves the right to cancel the program** if there is insufficient participation 4 weeks before the start of the program. In that case, all tuitions will be refunded with no processing fee.
- Credit card charges will appear on your statement as Healthy Children Project Inc.
- Healthy Children makes continuing efforts to avoid incorrect dates or locations, omissions, and typographical errors. From time to time, mistakes may occur. In such an event, Healthy Children does not assume any responsibility for such errors, and is in no way responsible for any consequential expenses or damages.
- The CLC certification carries no regulatory authority for licensure. All participants should seek information about how this competency verification certification relates to employment in their community.
- It is your responsibility to find out the number of people from your agency who are attending the training program. Group discounts are not given retroactively. Early bird discounts are not given retroactively.
- Space is limited and trainings may fill to capacity months before the class date. Participant seats are not reserved until full payment is received and participant receives written confirmation. Your confirmation is your receipt.
- *The Pocket Guide for Lactation Management* will be used during class and for homework. Participants may share books. This textbook can be purchased as you register, through our website, or from Amazon.com.
- **Babies and Children** will not be admitted to the teaching room except for quietly nursing babies under 6 months; however, **babies are not permitted in the classroom during the administration of the exam**. Please call for the full policy.

In order to achieve the designation of Certified Lactation Counselor® (CLC), you must meet all criteria and pass the exam and the Lactation Assessment Tool Competency administered by The Academy of Lactation Policy and Practice (ALPP). In agreement with Healthy Children Project, ALPP will administer the exam after the training program has ended, during the last day. If you would like to take the exam, you must mark the appropriate box on the registration form and submit payment. Upon completion of the exam, ALPP will notify you of your results in writing within 6-8 weeks.

Program Registration Form

Please print your name legibly so that it will be spelled correctly on your training documents. Mail, fax or call to register. Group discounts still apply to registrations placed over the phone. You may also register online at www.healthychildren.com

Name Blanca Colunga
 Home Address 3105 W. University
 City Edinburg, Texas 78539
 State Texas Zip 78539 + _____
 Phone (956) 381-4646
 City you want to attend _____
 Email address to which we can send your confirmation: _____

Continuing Education Credit

- RN license # _____
- RD # _____
- IBCLC # _____ Exam Date _____
- CNM # _____

Regular Tuition (per person)

- \$625 \$575 Early Bird*

Group Tuition (per person)

- 4 or more people from same agency
- \$575 \$525 Early Bird*

Agency _____

* Early Bird: An early registration discount of \$50 is available if your check or credit card information is received 4 weeks (28 days) prior to the beginning of the training.

Application and Exam Fees (per person)

- \$120 (Certified Lactation Counselor® Exam Fee \$100, plus application fee \$20)
- The Certified Lactation Counselor® Exam is administered by the Academy of Lactation Policy and Practice (ALPP)

Textbook

- Pocket Guide for Lactation Management, \$55.00

College Credits

- Please enroll me for College Credits (for students who are enrolled/planning to enroll at the Union Institute and University Maternal Child Health: Lactation Consulting BS Degree) and send me my additional coursework, \$228.00

Payment Information

*We are unable to hold a place for you without payment or a purchase order number.

Total Amount Due \$695.00

- Check enclosed (make checks payable to Healthy Children Project)

- PO Number (\$25 Fee per person) _____

* There is a \$25 per person surcharge to use a PO or invoice / bill your agency.

- Credit Card Visa/MC/Amex/Discover

Expiration ____/____ VCode** _____

** The VCode is the 3 digit code on the back of MC, Visa, Disc or 4 digit code on the front of AmEx

Signature _____

What is the billing address for this card? _____

Telephone number of card holder _____

Send to:

The Center for Breastfeeding
 The Healthy Children Project, Inc.
 327 Quaker Meeting House Road
 East Sandwich, MA 02537
 Phone registration number: (508) 888-8044
 FAX registration number: (508) 888-8050

Please Note:

- Confirmations and information about exact location and local overnight accommodations will be emailed to registrants once the training has been confirmed with a minimum number of participants. Please delay purchase of any travel arrangements including airline tickets until a training has been confirmed in writing.
- Travel, lodging, meals, and snacks are the participant's responsibility.
- Refunds are given upon receipt of **written** notice up to **10 days prior to program**. Refunds are subject to a \$50 processing fee. Less than the 10 days prior to the training program, we are unable to refund any portion of the tuition, but you may find a substitute or transfer your credit to a future course if you notify us in writing. We are unable to refund any portion of the tuition or give future credit after the program begins, or for "no shows." **Healthy Children reserves the right to cancel the program** if there is insufficient participation 4 weeks before the start of the program. In that case, all tuitions will be refunded with no processing fee.
- Credit card charges will appear on your statement as Healthy Children Project Inc.
- Healthy Children makes continuing efforts to avoid incorrect dates or locations, omissions, and typographical errors. From time to time, mistakes may occur. In such an event, Healthy Children does not assume any responsibility for such errors, and is in no way responsible for any consequential expenses or damages.
- The CLC certification carries no regulatory authority for licensure. All participants should seek information about how this competency verification certification relates to employment in their community.
- It is your responsibility to find out the number of people from your agency who are attending the training program. Group discounts are not given retroactively. Early bird discounts are not given retroactively.
- Space is limited and trainings may fill to capacity months before the class date. Participant seats are not reserved until full payment is received and participant receives written confirmation. Your confirmation is your receipt.
- *The Pocket Guide for Lactation Management* will be used during class and for homework. Participants may share books. This textbook can be purchased as you register, through our website, or from Amazon.com.
- **Babies and Children** will not be admitted to the teaching room except for quietly nursing babies under 6 months; however, **babies are not permitted in the classroom during the administration of the exam**. Please call for the full policy.

In order to achieve the designation of Certified Lactation Counselor® (CLC), you must meet all criteria and pass the exam and the Lactation Assessment Tool Competency administered by The Academy of Lactation Policy and Practice (ALPP). In agreement with Healthy Children Project, ALPP will administer the exam after the training program has ended, during the last day. If you would like to take the exam, you must mark the appropriate box on the registration form and submit payment. Upon completion of the exam, ALPP will notify you of your results in writing within 6-8 weeks.

Program Registration Form

Please print your name legibly so that it will be spelled correctly on your training documents. Mail, fax or call to register. Group discounts still apply to registrations placed over the phone. You may also register online at www.healthychildren.cc

Name Norma Longoria
 Home Address 3105 W. Univesity Drive
 City Edinburg
 State Texas Zip 78539 + _____
 Phone (956) 381-4646
 City you want to attend Tamp, Florida
 Email address to which we can send your confirmation:
norma.longoria@wic.co.hidalgo.tx.us

Continuing Education Credit

- () RN license # _____
- () RD # _____
- () IBCLC # _____ Exam Date _____
- () CNM # _____

Regular Tuition (per person)

- () \$625
- \$575 Early Bird*

Group Tuition (per person)

4 or more people from same agency

- () \$575
- () \$525 Early Bird*

Agency _____

* Early Bird: An early registration discount of \$50 is available if your check or credit card information is received 4 weeks (28 days) prior to the beginning of the training.

Application and Exam Fees (per person)

- \$120 (Certified Lactation Counselor® Exam Fee \$100, plus application fee \$20)

The Certified Lactation Counselor® Exam is administered by the Academy of Lactation Policy and Practice (ALPP)

Textbook

- () Pocket Guide for Lactation Management, \$55.00

College Credits

- () Please enroll me for College Credits (for students who are enrolled/ planning to enroll at the Union Institute and University Maternal Child Health: Lactation Consulting BS Degree) and send me my additional coursework, \$228.00

Payment Information

*We are unable to hold a place for you without payment or a purchase order number.

Total Amount Due \$ 695.00

- Check enclosed (make checks payable to Healthy Children Project)

- () PO Number (\$25 Fee per person) _____

* There is a \$25 per person surcharge to use a PO or invoice / bill your agency.

- () Credit Card Visa/MC/Amex/Discover

Expiration ____/____ VCode** _____

** The VCode is the 3 digit code on the back of MC, Visa, Disc or 4 digit code on the front of AmEx

Signature _____

What is the billing address for this card? _____

Telephone number of card holder _____

Send to:

The Center for Breastfeeding
 The Healthy Children Project, Inc.
 327 Quaker Meeting House Road
 East Sandwich, MA 02537
 Phone registration number: (508) 888-8044
 FAX registration number: (508) 888-8050

Please Note:

- Confirmations and information about exact location and local overnight accommodations will be emailed to registrants once the training has been confirmed with a minimum number of participants. Please delay purchase of any travel arrangements including airline tickets until a training has been confirmed in writing.
- Travel, lodging, meals, and snacks are the participant's responsibility.
- Refunds are given upon receipt of written notice up to 10 days prior to program. Refunds are subject to a \$50 processing fee. Less than the 10 days prior to the training program, we are unable to refund any portion of the tuition, but you may find a substitute or transfer your credit to a future course if you notify us in writing. We are unable to refund any portion of the tuition or give future credit after the program begins, or for "no shows." **Healthy Children reserves the right to cancel the program** if there is insufficient participation 4 weeks before the start of the program. In that case, all tuitions will be refunded with no processing fee.
- Credit card charges will appear on your statement as Healthy Children Project Inc.
- Healthy Children makes continuing efforts to avoid incorrect dates or locations, omissions, and typographical errors. From time to time, mistakes may occur. In such an event, Healthy Children does not assume any responsibility for such errors, and is in no way responsible for any consequential expenses or damages.
- The CLC certification carries no regulatory authority for licensure. All participants should seek information about how this competency verification certification relates to employment in their community.
- It is your responsibility to find out the number of people from your agency who are attending the training program. Group discounts are not given retroactively. Early bird discounts are not given retroactively.
- Space is limited and trainings may fill to capacity months before the class date. Participant seats are not reserved until full payment is received and participant receives written confirmation. Your confirmation is your receipt.
- The Pocket Guide for Lactation Management will be used during class and for homework. Participants may share books. This textbook can be purchased as you register, through our website, or from Amazon.com.
- **Babies and Children** will not be admitted to the teaching room except for quietly nursing babies under 6 months; however, **babies are not permitted in the classroom during the administration of the exam.** Please call for the full policy.

In order to achieve the designation of Certified Lactation Counselor® (CLC), you must meet all criteria and pass the exam and the Lactation Assessment Tool Competency administered by The Academy of Lactation Policy and Practice (ALPP). In agreement with Healthy Children Project, ALPP will administer the exam after the training program has ended, during the last day. If you would like to take the exam, you must mark the appropriate box on the registration form and submit payment. Upon completion of the exam, ALPP will notify you of your results in writing within 6-8 weeks.

Program Registration Form

Please print your name legibly so that it will be spelled correctly on your training documents. Mail, fax or call to register. Group discounts still apply to registrations placed over the phone. You may also register online at www.healthychildren.cc

Name Margarita Miller
 Home Address 3105 W. University
 City Edinburg
 State Texas Zip 78539 +
 Phone (956) 381-4646
 City you want to attend Tampa, Florida
 Email address to which we can send your confirmation:

Continuing Education Credit

- () RN license # _____
- () RD # _____
- () IBCLC # _____ Exam Date _____
- () CNM # _____

Regular Tuition (per person)

- () \$625
- \$575 Early Bird*

Group Tuition (per person)

4 or more people from same agency

- () \$575
- () \$525 Early Bird*

Agency _____

* Early Bird: An early registration discount of \$50 is available if your check or credit card information is received 4 weeks (28 days) prior to the beginning of the training.

Application and Exam Fees (per person)

- \$120 (Certified Lactation Counselor® Exam Fee \$100, plus application fee \$20)
- The Certified Lactation Counselor® Exam is administered by the Academy of Lactation Policy and Practice (ALPP)

Textbook

- () Pocket Guide for Lactation Management, \$55.00

College Credits

() Please enroll me for College Credits (for students who are enrolled/ planning to enroll at the Union Institute and University Maternal Child Health: Lactation Consulting BS Degree) and send me my additional coursework, \$228.00

Payment Information

*We are unable to hold a place for you without payment or a purchase order number.

Total Amount Due \$695.00

- () Check enclosed (make checks payable to Healthy Children Project)

- () PO Number (\$25 Fee per person) _____

* There is a \$25 per person surcharge to use a PO or invoice / bill your agency.

- () Credit Card Visa/MC/Amex/Discover

Expiration ____ / ____ VCode** _____

** The VCode is the 3 digit code on the back of MC, Visa, Disc or 4 digit code on the front of AmEx

Signature _____

What is the billing address for this card? _____

Telephone number of card holder _____

Send to:

The Center for Breastfeeding
 The Healthy Children Project, Inc.
 327 Quaker Meeting House Road
 East Sandwich, MA 02537
 Phone registration number: (508) 888-8044
 FAX registration number: (508) 888-8050