

# COUNTY of HIDALGO



EDINBURG, TEXAS 78539

**HIDALGO COUNTY AUDITOR'S OFFICE**  
County Administration Building 3rd Floor  
2808 S. Business Highway 281  
Edinburg, Texas 78539-6243  
PHONE: (956) 318-2511  
FAX: (956) 318-2577  
WEBSITE: [www.co.hidalgo.tx.us/auditor](http://www.co.hidalgo.tx.us/auditor)

**MAILING ADDRESS:**  
HIDALGO COUNTY AUDITOR'S OFFICE  
P. O. BOX 689  
EDINBURG, TEXAS 78540-0689

## OFFICE OF THE COUNTY AUDITOR

### NOTICE OF DISCREPANCY AND/OR ADVISORY

**DATE:** 01/16/2014

**TO:** Jeanette Palacios

**DEPARTMENT:** (340) HEALTH

**FROM:** Keta Zambrano *KZ*

**PHONE:** (956)-318-2511 ext 4601

**REFERENCE:** RICANA LLC Invoice #56572

THE FOLLOWING DOCUMENT (S), i.e. **Invoice #56572** IS/ARE BEING RETURNED, BECAUSE OF THE REASON (S) INDICATED BELOW AND REQUIRES YOUR IMMEDIATE ATTENTION. CORRECTIVE ACTION IS NECESSARY IN ORDER FOR MY OFFICE TO PERFORM ITS DUTIES ACCORDING TO STATUTES, POLICIES, FEDERAL REGULATIONS, AND ACCOUNTING STANDARDS.

PAYMENT (S) OF CLAIMS RELATED TO THIS DOCUMENT (S) WILL BE MADE AS SOON AS POSSIBLE AFTER CORRECTIVE ACTIONS HAS BEEN TAKEN AND THE CORRECTED AND PROPER DOCUMENTATION HAS BEEN SUBMITTED/RESUBMITTED TO THE AUDITOR'S OFFICE WITH SUFFICIENT TIME FOR THE AUDITOR TO EXAMINE AND APPROVE BEFORE THE NEXT SCHEDULED MEETING OF THE HIDALGO COUNTY COMMISSIONERS COURT, AS PER LOCAL GOVERNMENT CODE 113.064.

- EXPENDITURE INCURRED BEFORE PURCHASE ORDER ISSUED - PLEASE FOLLOW PROPER CLAIMS PROCEDURES
- PURCHASE ORDER NUMBER IS INCONSISTENT WITH INVOICE
- AMOUNT BILLED DOES NOT MATCH THE PURCHASE ORDER AMOUNT
- VENDOR ON PURCHASE ORDER DOES NOT MATCH INVOICE
- INSUFFICIENT DOCUMENTATION TO PROCESS PAYMENT
- SIGNATURE OR DATE NOT PRESENT
- SYSTEM SHOWS INVOICE PAID
- INSUFFICIENT FUNDING IN ACCOUNT #                      AVAILABLE \$
- NEEDS APPROVAL OF:
- NEEDS COMPLIANCE WITH PURCHASING POLICY/STATUTES/CONTRACTS (SEE COMMENTS)
- NEEDS CORRECTION(S):
- NEEDS ADDITIONAL DOCUMENTATION i.e.,:
- OTHER:
- COMMENTS / RECOMMENDATION: Per vendor (Joanna) actual services done on 1/03/14, therefore funds will be for 2014 budget. Please encumber a new PO with 2014 funds.**

COUNTY AUDITOR'S FORM: RE-CA-020  
REVISED: 08/2010



### HIDALGO COUNTY DISTRICT JUDGES

JAIME E. TIERINA	RODOLFO DELGADO	J. R. "BOBBY" FLORES	ROSE GUERRA REYNA	JUAN R. PARTIDA MARIO E. RAMIREZ, JR.	NOE GONZALEZ	LETICIA LOPEZ	AIDA SALINAS FLORES
JUDGE, 92ND D.C.	JUDGE, 93RD D.C.	JUDGE, 139TH D.C.	JUDGE, 206TH D.C.	JUDGE, 275TH D.C.	JUDGE, 332ND D.C.	JUDGE, 370TH D.C. OVERSEER	JUDGE, 389TH D.C.

# INVOICE



Maverick Industrial  
1905 Joe Stephens  
Weslaco, TX 78596  
(956)968-0555

HIDALGO COUNTY HEALTH  
& HUMAN SERVICES  
1304 S. 25th Ave.  
Edinburg, TX 78542  
(956)383-6221

Date	Invoice	Day	Garment Mark	Freq.	Seq	Term	Account	Route
12/25/2013	56572	Wed		6	1	CHG	11047-00000	3

### OFFICE

Line	Item	Empl	Name / Description	Sizes	Qty.	Inv.	Min.	Adj. Qty.	Adj. Amt.	Unit Pr.	Ext. Price	Adj. Qty.	Adj. Amt.	Total
1	9055		SHRED-CONSOLE		1	1			\$0.00	\$18.0000	\$18.00			
2	9065		SHRED-95 GAL		1	1			\$0.00	\$40.0000	\$40.00			

Total Due Cur. Bus. 30 60 90 120  
 \$ 525.48 \$ 60.61 \$ 116.87 \$ 174.00 \$ 116.00 \$ 58.00 \$ 0.00  
 Comment: PLEASE PAY FROM THIS INVOICE. PO: 652512

Total Adj.:   
 Tax Adj.:

**Net Charge: \$58.00**  
 Your Route Service Representative is JOE PARTIDA

RECEIVED BY  
 COUNTY CLERK  
 2014 JAN 8 31

*hh 1-3-14*

INVOICE RECEIVED BY: Scannette Padros DATE 1/3/14  
 GOODS/SERVICES RECEIVED BY: Same Rodriguez DATE 12/25/13  
 -1100-441-00-340-001 -0-350  
 PYMT AMOUNT \$ 58.00 PO# 689728  
 APPROVED BY: [Signature]

*Joanna 1/14/14*




RECEIVED BY  
COUNTY AUDITOR  
2014 JAN 8 PM 4 31

## Certificate of Destruction

Maverick Shredding, hereby certifies that all materials received for confidential destruction throughout the preceding schedule of services was confidentially handled, completely destroyed beyond recognition and sent to receive its final disposition.

Final disposition for all destroyed paper is pulping.

For any questions regarding your service or our destruction process please call 956-968-0555.

  
1-3-14



[www.maverickrgv.com](http://www.maverickrgv.com)

