



AIA[®] Document G701[™] – 2001

Change Order

PROJECT: *(Name and address)*

CHANGE ORDER NUMBER:

OWNER

DATE:

ARCHITECT

ARCHITECT'S PROJECT NUMBER:

CONTRACTOR

TO CONTRACTOR: *(Name and address)*

FIELD

CONTRACT DATE:

CONTRACT FOR:

The Contract is changed as follows:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives.)

The original _____ was \$ _____

The net change by previously authorized Change Orders \$ _____

The _____ prior to this Change Order was \$ _____

The _____ will be _____ by this Change Order in the amount of \$ _____

The new _____, including this Change Order, will be \$ _____

The Contract Time will be _____ by _____ () days.

The date of Substantial Completion as of the date of this Change Order, therefore, is _____

(NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.)

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ARCHITECT *(Firm name)*

CONTRACTOR *(Firm name)*

OWNER *(Firm name)*

ADDRESS

ADDRESS

ADDRESS

BY *(Signature)*

BY *(Signature)*

BY *(Signature)*

(Typed name)

(Typed name)

(Typed name)

DATE

DATE

DATE