

Zimbra

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Broker Services Meeting Followup

From : Erika Reyna
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Wed, Apr 16, 2014 12:02 PM

Subject : Broker Services Meeting Followup

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Good morning,

Below please find highlights of today's meeting. As recommended, there will be an Agenda Item recommending the RFP/Q be readvertised (response did not meet minimum requirements) and that additional properties be added to the approved list next Tuesday, April 22nd. Please feel free to contact me if

you have any questions or if I may be of assistance.

Broker Services Meeting - April 16, 2014 (10:30 am)

Attendees:

Mr. Raul Silguero, Precinct 2

Dr. Mona Parras, Precinct 3

Mr. Cris Trevino, Precinct 4

Mr. Jaime Longoria, County Judge's Office

Ms. Darlene Betancourt, Purchasing

Ms. Cris Ayala, Purchasing

Mrs. Erika Reyna-Velazquez, CJ's/DBM

Discussion Items & Evaluation Committee Recommendations:

- Only one response to the RFP/Q
- Sole response did not meet the minimum requirements
- **Recommendation 1: Reject proposal and re-advertise** for Real Estate Broker Services
- **Recommendation 2: Revise RFP/Q Minimum Firm Qualifications** to the following:
 - RFP/Q Pg 6 – b) The firm must have an office that has been continuously operated for the last five (5) years within the County area.
 - RFP/Q Pg 6 – c) The lead broker assigned to the contract and responsible for the coordination and execution of the work must have a minimum of five (5) years of experience...
 - RFP/Q Pg 6 – d) Each real estate professional assigned to this contract must have a minimum of three (3) years of experience in his or her areas of expertise. All other assigned professionals must have a minimum of three (3) years of experience in their areas of expertise
 - Experience Pg 7-III Responding firm shall demonstrate at least 3 projects that were undertaken and successfully sold as commercial developments

Next Steps:

- **April 22, 2014 Agenda Items:**
 - Agenda Item for rejection and re-advertising

- Agenda Item for Commissioners' Court approval of additional properties for sale

Have a nice day,
Erika Reyna-Velazquez
Director of Special Projects
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Department of Budget & Management
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----- Original Message -----

From: Erika Reyna <erika.reyna@co.hidalgo.tx.us>
To: Raul Lozano <raul.lozano@co.hidalgo.tx.us>, Raul Silguero
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Sent: Tue, 15 Apr 2014 17:16:44 -0500 (CDT)
Subject: Broker Services Meeting Followup

Good afternoon,
Friendly reminder of tomorrow's meeting at 10:30 am at the Purchasing
Conference Room. Please bring your evaluation packets. See you tomorrow,
Have a great evening,

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