DATE: May 5, 2014

2014
Transfer

DEPARTMENT HEAD: Daniel Flores

DEPARTMENT NAME: Facilities Management

ACCOUNT NUMBER: 4-1100-419-40-220-001-0-XXX

Contact Person: Glinda Pacheco **Ph#:** (956) 292-7025 Ext. 5411

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
431	FACILITIES MGMT-BLDG&OTHR STRUC R&M SR	619	FACILITIES MGMT-OTHER MISC SUPPLIES	296.95
601	FACILITIES MGMT-OFFICE & COMPUTER	604	FACILITIES MGMT-MEDICAL & LAB SUPPL	45.00
			TOTAL	341.95

REASON:
Intradepartmental transfer needed to cover expense for a TAP/DIE tool set and to restock office first aid cabinet.

DEPARTMENT HEAD SIGNATURE

5/5/14
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK