



TEXAS DEPARTMENT OF STATE HEALTH SERVICES

DAVID L. LAKEY, M.D.
COMMISSIONER

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May 7, 2014

Hidalgo County
Attn: Mr. Olivarez

RE: Contract Inter-local Application Process for Fiscal Year 2015:

Dear Mr. Olivarez,

The Texas Department of State Health Services, Tuberculosis (TB) Services Branch, is initiating the contract application process for fiscal year (FY) 2015. This letter is a reminder that the TB Services Branch requires each TB Program to submit a description of your organization, resources and capacity; and a detailed budget justification. This must be completed before any contract can be issued to your agency. This year's contracts will contain sixteen (16) performance measures that will be the same for all local health departments. Please review carefully the section of the application pertaining to performance measures.

The TB/FED Inter-Local Application (ILA) is being distributed at this time, along with the FY2015 budget allocation of \$428,212. The TB/State ILA is also being distributed at this time, along with the FY2015 budget allocation of 596,793. Contractor shall provide a match of no less than 20% of the DSHS share of the total budget for each of these contracts. The due date for submission of the ILA's and Budgets to DSHS is May 16, 2014. Please submit via email to Kathy Sharp at the email address noted below. The contract expenditures will be closely scrutinized and expenses not considered absolutely essential for delivery of direct client services may be eliminated or reduced.

In the event that the Texas Department of State Health Services (DSHS) is informed of state and/or federal increases or decreases to funding amounts, or other unforeseen internal budgetary shortfalls, DSHS may find it necessary to amend funding allocations to its contractors.

If you have any questions or need additional information, please contact Kathy Sharp, Contract Manager, Disease Control and Prevention Services, Contract Management Unit at (512) 776-2640 or by e-mail at kathy.sharp@dshs.state.tx.us

Sincerely,

Kathy Sharp, Contract Manager
Division for Disease Control and Prevention Services
Contract Management Unit

Attachment

cc: Sandra A. Morris, M.P.H., Manager, Tuberculosis and Refugee Health Services Branch
Peggy Wittie, PhD, MAG, Manager, Tuberculosis and Hansen's Disease Group
Cynthia Lewis, Program Specialist, Tuberculosis and Refugee Health Services Branch
Brian Smith, MD, M.P.H., Regional Medical Director, Health Service Region 11