INTRADEPARTMENTAL TRANSFER REQUEST

DATE: May 14, 2014

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: Dept. of Budget & Management for 430th District Court

ACCOUNT NUMBER: 4-1100-412-00-010-001-XXX -0-

SUBJECT: **Intradepartmental transfer(s)**

Contact: Ana Galvan
Ph#: 956-292-7025

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intradepartmental transfer(s) (increase/decrease) in accordance with Local Government Code, Chapter 111, 111.070, Item C (2).

FROM Object Code	Description	TO Object Code	Description	Amount
890	Other	601	Office & Computer Supplies	$ 2,000.00
890	Other	780	Capital Leases	$ 373.69
664	Other Minor Equipment	780	Capital Leases	$ 696.31
664	Other Minor Equipment	531	Telephone ~~& Telegraph~~	$ 4.61
535	Postage ~~& Express Mail Charges~~	531	Telephone ~~& Telegraph~~	$ 57.39
535	Postage ~~& Express Mail Charges~~	432	Equip & Vehicle R & M Services	$ 215.00
			TOTAL	$ 3,347.00

REASON: Monies is needed in accounts to fund expenditures in above mentioned object codes.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

/ /
DATE

ATTEST COUNTY CLERK

Form DBM-201