DATE: June 4, 2014

DEPARTMENT HEAD: Barbara Storz

DEPARTMENT NAME: TEXAS A&M AGRILIFE EXTENSION

ACCOUNT NUMBER: 4-1100-461-00-380-001-0-XXX

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
550	Printing & Binding	665	Minor Computer Equipment	50.00
550	Printing & Binding	631	Bottled Water	$108.00
			TOTAL	158.00

REASON: **To properly classify expenditures for a notebook computer that needs to replace a computer that was incorrectly ordered and bottled water.**

Barbara C. Storz

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK