

WIRELESS DEVICE REQUEST FORM W 2011.2

TYPE OF REQUEST		
County Owned Wireless Device: <input type="checkbox"/> Office Use or <input checked="" type="checkbox"/> Individual <input checked="" type="checkbox"/> Name Change <input type="checkbox"/> Equipment Change <input type="checkbox"/> Plan Change <input type="checkbox"/> Delete Service	Wireless Data Device: <input type="checkbox"/> Data Card <input type="checkbox"/> Blackberry <input type="checkbox"/> Other:	Stipend: <input type="checkbox"/> Cellular Telephone \$50/mo <input type="checkbox"/> Data Pad \$25/mo

COUNTY OWNED WIRELESS DEVICE

Office Use / Employee: Carlos G. Garcia Employee ID# 122475 Signature:

Department: I.T. Dept#: 200

Quantity: 950-483-2133

Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -532

Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -619/664

Requisition Total: _____ Requisition Number: _____

STIPEND

(1) Employee: _____ Employee ID# _____ Signature: _____

Department: _____ Dept#: _____

Quantity: _____

Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -532

Total: _____

(2) Elected Official/ Department Head Authorization for Request:

Renan Ramirez
6/27/14
 Signature Print Name Date

(3) Executive Office Authorization (Commissioner's Court Departments Only):

Valde Guerra
6/27/14
 Signature Print Name Date

(4) IT DEPARTMENT ONLY:

Service Type Codes: transfer to office use

Commissioner's Court Action: _____ Commissioner's Court Date: 7/8/14

Approved Date: _____ Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov/govt/isl/article/0,,id=167154,00.html>, EXAMPLE 2.

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COUNTY OWNED WIRELESS DEVICE

Office Use / Employee: Office Use Employee ID# NA Signature: NA
 Department: I.T. Dept#: 200
 Quantity: 956-483-2133
 Service: \$ _____ /mo (x) _____ months = _____ Account: _____ 532
 Service: \$ _____ /mo (x) _____ months = _____ Account: _____ 619/664
 Requisition Total: _____ Requisition Number: _____

STIPEND

(1) Employee: _____ Employee ID# _____ Signature: _____
 Department: _____ Dept#: _____
 Quantity: _____
 Service: \$ _____ /mo (x) _____ months = _____ Account: _____ 532
 Total: _____

(2) Elected Official/Department Head Authorization for Request:

[Signature] Renan Ramirez 6/27/14
 Signature Print Name Date

(3) Executive Office Authorization (Commissioner's Court Departments Only):

[Signature] Valde Guerra 6/27/14
 Signature Print Name Date

(4) IT DEPARTMENT ONLY:

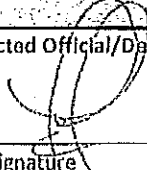

Service Type Codes: Change name from Carlos Garcia to Office Use

Commissioner's Court Action: _____ Commissioner's Court Date: 7/8/14

Approved Date: _____ Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov/govt/isy/article/0,,id=167154,00.html>, EXAMPLE 2.

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COUNTY OWNED WIRELESS DEVICE		
Office Use / Employee: <u>Juan De Leon</u> Employee ID# <u>081815</u> Signature: <u>Juan De Leon</u> Department: <u>I.T.</u> Dept#: <u>200</u> Quantity: <u>1 950-207-9204</u> Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -532 Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -619/664 Requisition Total: _____ Requisition Number: _____		
STIPEND		
(1) Employee: _____ Employee ID# _____ Signature: _____ Department: _____ Dept#: _____ Quantity: _____ Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -532 Total: _____		
(2) Elected Official/Department Head Authorization for Request: <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;">  Signature </div> <div style="text-align: center;"> <u>Renan Ramirez</u> Print Name </div> <div style="text-align: center;"> <u>6/27/14</u> Date </div> </div>		
(3) Executive Office Authorization (Commissioner's Court Departments Only): <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;">  Signature </div> <div style="text-align: center;"> <u>Valde Guerra</u> Print Name </div> <div style="text-align: center;"> <u>6/27/14</u> Date </div> </div>		
(4) IT DEPARTMENT ONLY: Service Type Codes: <u>Transfer to Office Use</u>		

Commissioner's Court Action: _____ Commissioner's Court Date: 7/8/14

Approved Date: _____ Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov/gov/irsig/article0,,id=167154,00.html>, EXAMPLE 2.

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COUNTY OWNED WIRELESS DEVICE

Office Use / Employee: Office Use Employee ID# na Signature: na

Department: I.T. Dept#: 200

Quantity: 1 956-207-9204

Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -532

Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -619/664

Requisition Total: _____ Requisition Number: _____

STIPEND

(1) Employee: _____ Employee ID# _____ Signature: _____

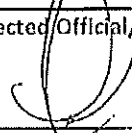
Department: _____ Dept#: _____

Quantity: _____

Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -532

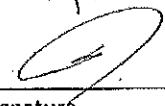
Total: _____

(2) Elected Official/Department Head Authorization for Request:


Renan Ramirez
6/27/14

Signature
Print Name
Date

(3) Executive Office Authorization (Commissioner's Court Departments Only):


Valde Guerra
6/27/14

Signature
Print Name
Date

(4) IT DEPARTMENT ONLY:

Service Type Codes: Change name from Juan De Leon to Office Use

Commissioner's Court Action: _____ Commissioner's Court Date: 7/8/14

Approved Date: _____ Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov/irs/article/0,,id=167154,00.html>, EXAMPLE 2.