

RICOH USA, INC.  
Ricoh USA, Inc. Contract Renew  
820 GEARS RD  
HOUSTON, TX 77067-4416

# RICOH

Account #: 2128841  
Contract #: 2831952



ATTN: PURCHASING DEPARTMENT  
HIDALGO COUNTY  
100 N CLOSER BLVD FL 3  
EDINBURG, TX 78539-3523

Seq#: 000002



RECEIVED  
JUN 11 2014  
BY: SEL



Re: Purchase Order Request  
P.O. #: 695668

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30 May, 2014

Dear Ricoh Customer:

It is our pleasure to service your equipment under our existing annual maintenance agreement program. We understand that your organization requires a purchase order for the renewal of this agreement.

To ensure prompt processing of your purchase order please include the below information. In using the attached price and coverage schedule to determine your frequency a 1 indicates monthly billing, 3 indicates quarterly billing and 12 indicates annual billing.

- . Total price including taxes and overage amount
- . Purchase order coverage dates
- . Covered serial numbers and/or equipment ID numbers
- . Equipment product coverage (Bronze, Silver or Gold)
- . Billing frequency

To ensure uninterrupted service, please send us your purchase order to the above address. You can also fax your purchase order to 866-850-2267 or e-mail it to [HouRenewal@ricoh-usa.com](mailto:HouRenewal@ricoh-usa.com).

Receipt of this purchase order and the resulting renewal will extend your existing maintenance agreement (on its current terms and conditions) for an additional annual period at the rates set forth in the attached price and coverage schedule.

Our goal is to provide you with maintenance service that meets your needs. We appreciate your business and look forward to continuing to serve you. Should you have any questions or concerns, please do not hesitate to call me at 888-456-6457 Ext.40154.

Sincerely,

Darlynn Joy Christie  
Ricoh Contract Renewals  
888-456-6457 Ext.40154

**Price and Coverage Schedule**

Contract Number: 2831952

Period of Service: 06-Aug-2014 To 05-Aug-2015

Customer Name: HIDALGO COUNTY

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BY: *SEH*

**RICOH**  
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Make Model	Serial	Equip ID#	Coverage	Coverage Description	Base Charge (\$)	Base Billing Freq. (Mon)	Meter Name	Included Images	Additional Image Cost (\$)	Usage Billing Freq. (Mon)	Customer Contact
RICOH MPC2050	C14071033	11803213	8x5x2 Gold	Labor, Parts, Toner, Staples	375.00	12	BLACK AND WHITE COLOR	30000	0.0133	12	DELMA SILVA
									0.0958	12	

