DATE: 6/24/2014

DEPARTMENT HEAD: Arturo Guajardo, Jr

DEPARTMENT NAME: Hidalgo County Clerk's Office

ACCOUNT NUMBER:4-1237-415-40-180-003-0-

SUBJECT: Budget Intradepartmental Transfer in Accordance with Local Government Code, Chapter 111, Subchapter C.

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM:		TO:		
OBJECT CODE	OBJECT NAME	OBJECT CODE	OBJECT NAME	AMOUNT
535	CO CLERK - POSTAGE	748	CO.CLERK-OTHER EQUIPMENT	$7,000.00
535	CO CLERK - POSTAGE	661	CO.CLERK-MINOR OFFICE & FURN. EQUP.	$600.00
			TOTAL	$7,600.00

REASON: To pay for up coming needed expenses - replacement of Shoretel phones & purchase of baler.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS COURT

DATE

ATTEST COUNTY CLERK