



MEMORANDUM

2812 SOUTH BUSINESS HIGHWAY 281 ★ EDINBURG, TEXAS 78539★TEL: (956) 318-2626 ★ FAX: (956) 318-2629

To: Hon. J.E. "Eddie" Guerra, Interim Sheriff
H.C. Sheriff's Office

Attn: Juan Tapia

From: Yolanda Velasquez
Purchasing Dept., Buyer III

Date: May 21, 2014

Re: REQUEST FOR RECOMMENDATION for: RFB-2014-050-05-21-YZV "OFF PREMISES STORAGE, RECORDS MANAGEMENT, PICK-UP RETRIEVAL & DELIVERY SERVICES"

We received a sole response to the above mentioned project. Enclosed you will find a copy of the Tabulation sheet for your review and recommendation/non-recommendation.

We would like to present your recommendation on the next Commissioner's Court Meeting: therefore, we need your response by Tuesday, May 27, 2014 @ 4:00 p.m. or if possible earlier Please indicate your recommendation or any concerns on the space provided below and reply to the Purchasing Department via fax to (956) 318-2629 or via email to: yolanda.velasquez@co.hidalgo.tx.us

DO recommend accepting of response **DO NOT** recommend accepting of response

BUDGET ACCOUNT#: 4-1100-421-00-280-001-0-350

Recommendations/Concerns: _____

Please AWARD TO sole bidder.

If you should have any questions or need additional information please let me know.

Robert Ortega

5-22-2014

AUTHORIZED SIGNATURE

PRINTED NAME

DATE



MEMORANDUM

2812 SOUTH BUSINESS HIGHWAY 281 ★ EDINBURG, TEXAS 78539★TEL: (956) 318-2626 ★ FAX: (956) 318-2629

To: Hon. Laura Hinojosa,
H.C. District Clerk
Attn: Stephanie Palacios
From: Yolanda Velasquez
Purchasing Dept., Buyer III
Date: May 21, 2014

Re: REQUEST FOR RECOMMENDATION for: RFB-2014-050-05-21-YZV "OFF PREMISES STORAGE, RECORDS MANAGEMENT, PICK-UP RETRIEVAL & DELIVERY SERVICES"

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DO recommend accepting of response **DO NOT** recommend accepting of response

BUDGET ACCOUNT#: -1238-412-090-003-0-350

Recommendations/Concerns: _____

If you should have any questions or need additional information please let me know.

Laura Hinojosa LAURA HINOJOSA 5/30/14
AUTHORIZED SIGNATURE PRINTED NAME DATE



MEMORANDUM

2812 SOUTH BUSINESS HIGHWAY 281 ★ EDINBURG, TEXAS 78539 ★ TEL: (956) 318-2626 ★ FAX: (956) 318-2629

To: Nielda Cavazos
H.C. Purchasing Department

From: Yolanda Velasquez
Purchasing Dept., Buyer III

Date: May 21, 2014

Re: **REQUEST FOR RECOMMENDATION for: RFB-2014-050-05-21-YZV "OFF PREMISES STORAGE, RECORDS MANAGEMENT, PICK-UP RETRIEVAL & DELIVERY SERVICES"**

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DO recommend accepting of response **DO NOT** recommend accepting of response

BUDGET ACCOUNT#: 4-1100-415-18-160-001-0

Recommendations/Concerns: _____

If you should have any questions or need additional information please let me know.

Nielda Cavazos
AUTHORIZED SIGNATURE

Nielda Cavazos
PRINTED NAME

5/21/14
DATE