DATE: July 22, 2014

2014
Transfer

DEPARTMENT HEAD: Daniel Flores

DEPARTMENT NAME: Facilities Management

ACCOUNT NUMBER: 4-1100-419-40-220-001-0-XXX

Contact Person: Glinda Pacheco **Ph#:** (956) 292-7025 Ext. 5411

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	**TO** OBJECT CODE	OBJECT DESCRIPTION	**AMOUNT**
671	FACILITIES MGMT-BLDG&OTHR STRUC R&M SU	601	FACILITIES MGMT-OFFICE & COMPUTER SUPPL	100.00
671	FACILITIES MGMT-BLDG&OTHR STRUC R&M SU	672	FACILITIES MGMT-EQ&VEH R&M SUPPLIES	2,000.00
671	FACILITIES MGMT-BLDG&OTHR STRUC R&M SU	679	FACILITIES MGMT-OTHER R&M SUPPLIES	2,000.00
			TOTAL	4,100.00

REASON:
Intradepartmental transfer needed to purchase 2 usb drives for the tool room and need to cover future expenses.

DEPARTMENT HEAD SIGNATURE

7.23.14
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK