

PURCHASE ORDER INCREASE COUNTY OF HIDALGO

Department: District Clerk
 Contact Name: Stephanie Palacios
 Telephone #: 956-318-2200 ext. 6249

Purchase Order Number: 705301
 Increase # _____ for this Purchase Order
 Procurement Method:

TO: Vendor Number: 230995
 Vendor Name: County & District Clerks' Assoc. of Texas
 Address: 112 West Beauregard
San Angelo, TX 76903

- Contract # _____
- Cooperative Awarded Vendor
(TBPC State Award, TCPN, TASB-Buyboard)
- Quotes over \$1,000.00 (verbal quotes)
- Quotes over \$5,000.00
(attach written quotes)

Increase Purchase Order for the following items:

Quantity	UOM	Description	NIGP	Unit Price	Amount
		<i>Amount of Original Purchase Order</i>			\$
1		Membership Dues for Laura Hinojosa, District Clerk	96348		110.00
		<i>Amount of Increase Request</i>			\$ 15.00
		TOTAL AMOUNT			\$ 125.00

Account Number: 4-1100-412-00-090-001-0-810

Liquidated: \$ 0.00
 Available: ~~-90.29~~ \$ 15.00

Reason: Incorrect amount entered.

Authorization: *Stephanie Palacios*
 Department Head

Reviewed by: _____
 Purchasing Department

Approved By: _____
 Purchasing Agent

Approved By: _____
 Hidalgo County Auditor

August 19, 2014
 Date

 Date

 Date

 Date

**TO THE COUNTY AUDITOR
AFFIDAVIT FOR PAYMENT OF MEMBERSHIP DUES
TO ASSOCIATIONS OTHER THAN THE TEXAS ASSOCIATION OF COUNTIES**

**THE STATE OF TEXAS
COUNTY OF HIDALGO**

I, Laura Hinojosa, do hereby state that membership in the County & District Clerk Association, and dues to be paid to the association, serve to accomplish one or more of the following County purposes:

- To obtain statutorily required continuing professional education.
- To obtain continuing education necessary to maintain a license or certification.
- To access the association or organization's programs, services, and activities in order to strengthen professional skills and keep up-to-date on developments related to the Department's primary business activities:
 - Publications
 - Periodicals
 - Training
 - Annual Conference
 - Award Programs
 - Representation
 - Technical Inquiry Services

FOR STATEWIDE ASSOCIATIONS ONLY

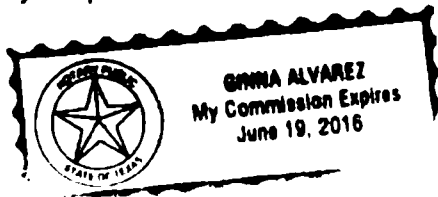
I further state that County & District Clerk Association is a statewide association with a minimum membership of at least 25 percent of eligible political subdivisions.

SIGNATURE: *Laura Hinojosa*

DATE: February 4, 2014

TITLE: District Clerk

Before me Ginna Alvarez, a Notary Public, appeared Laura Hinojosa, and on his/her oath deposed and stated that the facts as set forth in the above affidavit to be true and correct in every respect.



Ginna Alvarez
NOTARY PUBLIC IN AND FOR
THE STATE OF TEXAS

AUTHORITY TO OBTAIN AFFIDAVIT: LGC § 113.064(b)
AUTHORITY TO PAY MEMBERSHIP DUES: GC § 305.026

COUNTY AUDITOR'S FORM: RE-CA-041B
REVISED: 12-2012



Purchase Order COUNTY OF HIDALGO

PO# 705301

DATE: 02/26/14

PAGE NO: 1 Of 1

PO TYPE:

VENDOR: 230995

REQ: 00248998

PHONE:

EMAIL:

SHIP TO: DISTRICT CLERK

100 N. CLOSNER, 1ST FL.
EDINBURG TX 78539

COUNTY & DISTRICT CLERKS' ASSOC OF TEXAS
112 WEST BEAUREGARD
SAN ANGELO TX 76903

CONTACT:

SITE: DISTRICT CLERK

SPECIAL INSTRUCTIONS: REQ. NO: 010214-4

VENDOR NOTES

1. Do not add to, or alter this Purchase Order. This Order is not renewable.
2. TAX EXEMPTION: This Purchase Order may be accepted in lieu of Exemption Certificate.
3. This Order is also placed F.O.B. Destination. Vendor must repay all shipping costs.
4. Invoice each Purchase Order singly. Original invoices are required customer copy may be accepted. Our number must appear on all invoices, bills of lading, and packages.
5. Payment will be made only for bona fide and full completed orders, unless otherwise attached.

QTY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		DO NOT DUPLICATE ORDER		
		APPROVED THRU CC AI- 42916 2/25/14		
1.00	EACH	OM MEMBERSHIP DUES FOR LAURA HINOJOSA, DISTRICT CLERK FOR JULY 2014-JULY 2015	110.00	110.00
		TOTAL:		110.00
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		
		***** For Hidalgo County use only		
		4-1100-412-00-090 001 0-810	110.00	

Authorized by: _____

Martha L. Salazar