**DATE:** August 8, 2014

**2014**
**Transfer**

**DEPARTMENT HEAD:** Daniel Flores

**DEPARTMENT NAME:** Facilities Management

**ACCOUNT NUMBER:** 4-1100-419-40-220-001-0-XXX

**Contact Person:** Glinda Pacheco **Ph#:** (956) 292-7025 Ext. 5411

**SUBJECT:** **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

| **FROM** OBJECT CODE | OBJECT DESCRIPTION | **TO** OBJECT CODE | OBJECT DESCRIPTION | **AMOUNT** |
|---|---|---|---|---|
| 431 | FACILITIES MGMT-BLDG&OTHR STRUC R&M SR | 601 | FACILITIES MGMT-OFFICE & COMPUTER SUPPL | $2,000 |
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| | | | TOTAL | 2,000.00 |

**REASON:**
Intradepartmental transfer needed to cover expenditure of office supplies & for the mail room machine.

**DEPARTMENT HEAD SIGNATURE**

8,8,14
**DATE**

**APPROVED COMMISSIONERS' COURT**

**ATTEST COUNTY CLERK**