

AI-45552

Purchasing Department 19. A. 2.

CC - REGULAR

Meeting Date: 07/22/2014

Submitted For: Esther A. Cortez,
HC-HR, Dir.

Submitted By: Marty Salazar, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Hidalgo County Human Resources Department:

Requesting/recommending action for Hidalgo County Commissioners Court to waive minimum meeting time provision of two (2) hours under HC Accounting Procedures Manual Food Policy (approved by CC 08/05/08)

Section-A. (page 2 of 5)
Policies & Guidelines-Permitted Expenditures

- 1. b The duration of the events must be two or more consecutive hours

for the Civil Service Meeting held on 06-12-14 and thus allowing the processing of Invoice #0000275577-\$42.40 for payment to Subway Sandwiches & Salads through PO#703349.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2014

ACCT. #: 41100415501900010630

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available thru PO# 703349

Attachments

HR Food Policy

Food Policy CC 08-05-08

Form Review

Inbox
Purchasing Department
Budget & Management
Auditor's Office

Reviewed By
Darlene Betancourt
Debbie Tamez
Monica Badillo

Date
07/17/2014 10:55 AM
07/17/2014 11:21 AM
07/18/2014 05:26 PM
Started On: 07/16/2014 06:11 PM

Form Started By: Marty Salazar

Final Approval Date: 07/18/2014