

WIRELESS DEVICE REQUEST FORM W.2011.2

TYPE OF REQUEST		
County Owned Wireless Device: <input checked="" type="checkbox"/> Office Use or <input type="checkbox"/> Individual <input type="checkbox"/> Name Change <input type="checkbox"/> Equipment Change <input type="checkbox"/> Plan Change <input type="checkbox"/> Delete Service	Wireless Data Device: <input checked="" type="checkbox"/> Data Card <input type="checkbox"/> Blackberry <input type="checkbox"/> Other:	Stipend: <input type="checkbox"/> Cellular Telephone \$50/mo <input type="checkbox"/> Data Pad \$25/mo
COUNTY OWNED WIRELESS DEVICE		
Office Use / Employee: <u>Office Use</u> Employee ID# _____ Signature: _____ Department: <u>WIC</u> Dept#: <u>350</u> Quantity: <u>(99) 929-1042 Data 4G Broadband unlimited.</u> Service: \$ <u>37.99</u> /mo (x) <u>1</u> months = <u>37.99</u> Account: <u>4.1292441.00.850.001.4532</u> Service: \$ _____ /mo (x) _____ months = _____ Account: _____ #10/064 Requisition Total: <u>37.99</u> Requisition Number: <u>262346</u>		
STIPEND		
(1) Employee: _____ Employee ID# _____ Signature: _____ Department: _____ Dept#: _____ Quantity: _____ Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -532 Total: _____		
(2) Elected Official/Department Head Authorization for Request: <u>Norma L Longoria</u> <u>Norma L Longoria</u> <u>8/22/14</u> Signature Print Name Date		
(3) Executive Office Authorization (Commissioner's Court Departments Only): <u>[Signature]</u> <u>Valde Guerra</u> <u>8/26/14</u> Signature Print Name Date		
(4) IT DEPARTMENT ONLY: Service Type Codes: <u>4G Mobile Broadband Unt. @ 37.99/mo</u>		

Commissioner's Court Action: _____ Commissioner's Court Date: _____
 Approved Date: _____ Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov/efg/article0,,id=107154,00.html>, EXAMPLE 2.

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COUNTY OWNED WIRELESS DEVICE

Office Use / Employee: Office Use Employee ID# _____ Signature: _____

Department: WIC Dept#: 350

Quantity: (956) 907-4743 American Choice 400 shared minutes

Service: \$ 29.99 /mo (x) 1 months = 29.99 Account: 4.1292 441.00. 350.001.4 -532

Service: \$ 5.00 /mo (x) 1 months = 5.00 Account: _____ -619/664

Requisition Total: 34.99 Requisition Number: 262344

STIPEND

(1) Employee: _____ Employee ID# _____ Signature: _____

Department: _____ Dept#: _____

Quantity: _____

Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -532

Total: _____

(2) Elected Official/Department Head Authorization for Request:

Norma L. Longoria Norma L. Longoria 8/22/14
 Signature Print Name Date

(3) Executive Office Authorization (Commissioner's Court Departments Only):

[Signature] Valde Guerra 8/26/14
 Signature Print Name Date

(4) IT DEPARTMENT ONLY:

Service Type Codes: America's Choice II 400 Share Unl. @ 29.99 + 5.00
= 34.99 /mo

Commissioner's Court Action: _____ Commissioner's Court Date: _____

Approved Date: _____ Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov/pub/irs-notice/01-187164.00.html>, EXAMPLE 2.

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COUNTY OWNED WIRELESS DEVICE

Office Use / Employee: Office Use Employee ID# _____ Signature: _____

Department: WIC Dept#: 350

Quantity: (956) 578-5972 American Choice 400 shared minutes

Service: \$ 29.99 /mo (x) 1 months = 29.99 Account: 4.1292 441.00.350.001.4 532

Service: \$ 5.00 /mo (x) 1 months = 5.00 Account: _____ -619/664

Requisition Total: 34.99 Requisition Number: 262344

STIPEND

(1) Employee: _____ Employee ID# _____ Signature: _____

Department: _____ Dept#: _____

Quantity: _____

Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -532

Total: _____

(2) Elected Official/Department Head Authorization for Request:

Norman L. Longoria Norman L. Longoria 8/22/14
 Signature Print Name Date

(3) Executive Office Authorization (Commissioner's Court Departments Only):

[Signature] Valde Guerra 8/26/14
 Signature Print Name Date

(4) IT DEPARTMENT ONLY:

Service Type Codes: America's Choice II 400 Share Unl. @ 29.99 + 5.00
= 34.99/mo.

Commissioner's Court Action: _____ Commissioner's Court Date: _____

Approved Date: _____ Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov/pub/irs-notice/201115400.html>, EXAMPLE 2.

Revised: 03/09/2011

WIRELESS DEVICE REQUEST FORM W.2011.2

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COUNTY OWNED WIRELESS DEVICE

Office Use / Employee: Office Use Employee ID# _____ Signature: _____

Department: WIC Dept#: 350

Quantity: (956) 720-1794 Nationwide talk - Unlimited Anytime

Service: \$ 53.89 /mo (x) 1 months = 53.89 Account: 4.1292 441.00-350.00.14-532

Service: \$ 5.00 /mo (x) _____ months = 5.00 Account: _____ 619/664

Requisition Total: 58.89 Requisition Number: 262346

STIPEND

(1) Employee: _____ Employee ID# _____ Signature: _____

Department: _____ Dept#: _____

Quantity: _____

Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -532


Total: _____

(2) Elected Official/Department Head Authorization for Request:

Norma L Longoria Norma Longoria 8/22/14

Signature Print Name Date

(3) Executive Office Authorization (Commissioner's Court Departments Only):

 Valde Guerra 8/26/14

Signature Print Name Date

(4) IT DEPARTMENT ONLY:

Service Type Codes: Nationwide Talk Unl. Anytime Mins @ 53.89 + 5.00
= 58.89/mo.

Commissioner's Court Action: _____ Commissioner's Court Date: _____

Approved Date: _____ Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: http://www.irs.gov/pub/irs-articles/01-167154_00.html, EXAMPLE 2

Revised: 03/09/2011

WIRELESS DEVICE REQUEST FORM W.2011.2

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COUNTY OWNED WIRELESS DEVICE

Office Use / Employee: Office Use Employee ID# _____ Signature: _____

Department: WIC Dept#: 350

Quantity: (95) 279-7850 Nationwide talk: unlimited anytime

Service: \$ 53.89/mo (x) 1 months = 53.89 Account: 4.1292.441.00.350.1.4 532

Service: \$ 5.00/mo (x) 1 months = 5.00 Account: _____ -619/664

Requisition Total: 58.89 Requisition Number: 26234

STIPEND

(1) Employee: _____ Employee ID# _____ Signature: _____

Department: _____ Dept#: _____

Quantity: _____

Service: \$ _____/mo (x) _____ months = _____ Account: _____ -532

Total: _____

(2) Elected Official/Department Head Authorization for Request:

Norma L. Longoria Norma L. Longoria 8/22/14
 Signature Print Name Date

(3) Executive Office Authorization (Commissioner's Court Departments Only):

[Signature] Valde Guerra 8/26/14
 Signature Print Name Date

(4) IT DEPARTMENT ONLY:

Service Type Codes: Nationwide Talk Unl. Anytime Mins. @53.89 + 5.00
= 58.89/month

Commissioner's Court Action: _____ Commissioner's Court Date: _____

Approved Date: _____ Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov/ustkg/article/0,,id=187154,00.html>, EXAMPLE 2

Revised: 03/08/2011