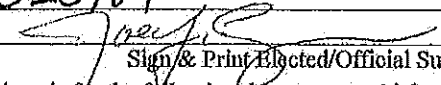


# FUEL CREDIT CARD REQUEST FORM

Purpose: This form will be used by Hidalgo County Purchasing Department to request a fuel card for County business use only. The Requestor must be authorized to sign for the billing account number provided by the department.


Add Vehicle Card    
  Add Driver Pin    
  Delete/ Cancel Card    
  Delete/Cancel Driver

Department:	Constable Pct. 1		
Billing Address:	1900 Joe Stephens Weslaco, TX. 78599		
Fuel Card Manager:	Rosario Aguilar		
	<small>This person can not have use of the fuel card</small>		
Phone Number:	956-447-3775	County Email:	hccp1@co.hidalgo.tx.us
Web user Name:		Password:	
Hidalgo Co Acct Number:	869320184		
Requested By:	 Sign & Print Elected/Official Supervisor/Director     Joe F. Espinosa		
On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued.			

<i>For Purchasing Department Use Only</i>	
Approved by Commissioners Court On:	_____
Reviewed by Fuel Card Administrator:	_____
Cards Received by Dept on: _____	Date Returned/Cancelled: _____
Fuel Cards Received by Department: _____	Sign & Print Authorized Elected Official/Supervisor/Director

Vehicle Plate No (N/A - Non-vehicle)	Description (Vehicle or Non-vehicle Equip)	VIN Number (N/A - Non-vehicle)	Purchasing Dept. Use Only Card Number

List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

User Name	DOB	User ID (6 digits)	DBM Use Only License Verification	Purchasing Dept. Use Only Training Date & Signed Fuel Policy
Francisco Sanchez	1-18-1973	074721		
Troy Williams	10-12-1980	204757	