DATE: August 27, 2014

2014
Transfer

DEPARTMENT HEAD: RAY EUFRACIO, HIDALGO COUNTY AUDITOR

DEPARTMENT NAME: Hidalgo County Auditor's Office

ACCOUNT NUMBER: 4-1100-415-21-170-001-0-XXX

Contact Person: Susie Medina **Ph#:** (956) 318-2511 Ext. 4602

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
550	Printing & binding	442	Rental of equipment & vehicles	$12.00
601	Office & computer supplies	661	Minor office furniture & equipment	317.58
			TOTAL	**$329.58**

REASON: ***Funds needed in the 442 to pay for water dispenser rental; and, funds needed in the 661 to be able to purchase an electric stapler.***

DEPARTMENT HEAD SIGNATURE

8/27/14
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK