

Requisition

Req # 00262873

PO #

Date: 09/03/14

Bill To: x
 x

Vendor : 211567
GE CAPITAL INFORMATION TECHNOLOGY SOI
RICOH AMERICAS CORPORATION
P.O. BOX 650073
DALLAS TX 75265

Ship To: FIRE MARSHAL
1124 NORTH "M" RD.
EDINBURG TX 78542

Contact: ELIZABETH
956-318-2656

Contract No:

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		DIR-SDD 1674 To the extent permitted by the laws and Constitution of the State of Texas, equipment is to be leased in accordance with the terms and conditions of State of Texas Department of Information Resources Contract No. DIR-SDD-1674 Appendix E Master Lease Agreement. It is acknowledged and agreed that this Purchase Order constitutes a "Schedule" as defined in the Master Lease Agreement."		
3.00		DO NOT DUPLICATE ORDER CO Ricoh Aficio MPC4503 #416518 (Quantity 1) - \$117.33	178.67	536.01
3.00		ESP XG-PCS-15D - Digital Network Powerfilter - \$4.58 Network Print/Scan Connection (Seg. BC4)- \$7.63 Paper Feed Unit PB3160 - \$14.30 1 Bin Tray BN3110 (125 Sheets) - \$6.71 Bridge Unit BU3070 - \$2.50 Finisher SR3140 - \$21.81 OCR Unit Type M2 - \$3.81		
3.00		CO Monthly B/W Service/Maintenance (5,000 B/W impressions monthly @ \$0.0069)	34.50	103.50
3.00		CO Monthly Color Service/Maintenance (500 Color impressions monthly @ \$0.0428)	21.40	64.20
1.00		CO Overages Billed Quarterly B/W @ \$0.0069 & Color @ \$0.0428 Lease Term 36 Months 4 Months remaining in the fiscal year: 10/01/14 - 12/31/14 Delivery Contact: Elizabeth Castro Service/Maintenance Includes 15,000 B/W Clicks Pooled Quarterly Overages billed quarterly. B/W overages @ \$0.0069 Gold Service Entitlements Includes: Parts, Labor, Toner & Staples. Service/Maintenance Includes 1,500 Color Clicks Pooled Quarterly Overages billed quarterly. Color overages @ \$0.0428 Gold Service Entitlements Includes: Parts, Labor, Toner	100.00	100.00

Authorized By: _____

REN

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QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		& Staples.		
		Bill to / Ship to: Hidalgo, County of Fire Marshal 1124 N. M Road Edinburg, TX 78542 Phone: 956-318-2656 Fax: 956-318-2697 Contact: Elizabeth Castro		
		<u>Account No</u>	<u>Encumbrance</u>	
		4-1100-422-10-300-001-0-432	167.70	
		4-1100-422-10-300-001-0-601	100.00	
		4-1100-422-10-300-001-0-780	536.01	
			Freight	.00
			Total	803.71
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____

Ai 46346
262873

Proposal for Document Copying & Printing Solutions



Hidalgo
County
Fire Marshal



PREPARED BY:

Aissa Garcia – Account Executive

Mobile: (956) 607-6465

Fax: (956) 687-2012

Email: Aissa.Garcia@ricoh-usa.com

Proposal Submitted: August 12, 2014

Quote
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Ricoh MPC4503

Color & Black/White Multifunctional Device



Key Features

- 45-PPM monochrome and color
- 2,300-sheet paper capacity
4 – 550 Sheet Paper Trays, Cabinet Stand and 1 – 100 Sheet Bypass
- 1,000 Sheet Finisher/Stapler/Sorter
- DOSS (Data Overwrite Security System) is standard - For ISO 15408 Compliance
- Scan to/Print from USB/SD Card
- Configured print & scan; providing both black & white and color scanning
- 5.7-second color/ 4-second monochrome first-print speed
- ESP power filter
- Energy Star® compliant



DIR Contract - Investment Details for 36 Months

Equipment Breakdown

1. Ricoh Aficio MP C4503
ESP XG-PCS-15D - Digital Network Powerfilter
Network Print/Scan Connection (Seg. BC4)
Paper Feed Unit PB3160
1 Bin Tray BN3110 (125 Sheets)
Bridge Unit BU3070
Finisher SR3140
OCR Unit Type M2

Equipment Totals

DIR Purchase Pricing 36 Month Pricing

\$3,847.00	\$117.33 ✓
\$150.00	\$4.58
\$250.00	\$7.63 ✓
\$469.00	\$14.30
\$220.00	\$6.71 ✓
\$82.00	\$2.50 ✓
\$715.00	\$21.81 ✓
\$125.00	\$3.81 ✓
\$5,858.00 ✓	\$178.67

Hidalgo
Budget
Code

780-Equip.
432-Svc.
432-Svc.

Service (5,000 B/W impressions monthly @ \$0.0069)
Service (500 Color impressions monthly @ \$0.0428)
Overages billed quarterly. B/W @ \$0.0069 and color @ \$0.0428.

TOTAL MONTHLY PAYMENT FOR 1 MPC4503 for 36 months:

\$234.57

(Please see attached DIR Pricing Sheet for further break down and verification of contracted pricing)

Pricing Components Include: Equipment, Delivery, Installation, Operator Training, Maintenance, Toner, Staples and Service performed by Ricoh Customer Service Technicians (You will incur no additional charges for parts or labor)

**NOTE: All rates are Property Tax Inclusive and based off of the DIR Contract: DIR-SSD-1674

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Current Situation

Xerox WC7328P 48 Month Lease – Went to CC 3/9/09 Been in use for 64 months	\$256.16
Maintenance	4,000 B/W MONTHLY & 0 Color Ovgs: B/W @ \$0.009 and Color @ \$0.0896 per copy
Current Meter Reads	B/W – 145,169 Color – 18,612
Average Monthly Volume (Based on meter read / 64 mths)	B/W – 2,268 Color – 290

Xerox 425AS Owned - Oldest CC Maintenance was 1/03 Been in use for *at least* 126 months SEE BELOW SCREEN SHOT FROM CC	
Maintenance Last Maintenance Agreement Went to CC 09/10	\$43.00/Month 4,000 B/W MONTHLY Ovgs: B/W @ \$0.0096
Current Meter Read	B/W – 275,448
Average Monthly Volume *at most* (Based on meter read / 126 mths)	B/W – 2,186

CCC/March 04, 2003

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5. **Approval of Minutes:** (SEE EXHIBIT E)
 - A. December 31, 2002
 - B. January 06, 2003
 - C. January 07, 2003
 - D. January 21, 2003

6. **Purchasing Department:** (SEE EXHIBIT F)
 - A. **HIDALGO COUNTY 398TH DISTRICT COURT -**
 1. Requesting approval of a maintenance contract with Copy Data Valley wide for a Royal copystar 3010 copier in the amount of \$486.00 per year. Effective January 03, 2003 thru January 03, 2004.
 - B. **HIDALGO COUNTY FIRE MARSHAL -**
 1. Requesting approval of a maintenance contract with Xerox for a 425 Digital Copier for the amount of \$682.80 per year. Effective January 01, 2003 thru December 31, 2003.

August 12, 2014

Hidalgo County – Fire Marshal
Ms. Elizabeth Castro
1124 N. M Road
Edinburg, TX 78539



Dear Ms. Castro,

Thank you so much for taking the time to speak with me regarding your department's document and office equipment needs. I truly appreciated the time you took to discuss this situation. Based on our conversation, I have put together a proposed solution that we believe will meet your goals of:

- Highly efficient new technology and cost effective color and black & white output devices
- High quality copies, prints and productions with increased security & productivity
- An all-inclusive service package (service, toner & staples included to reduce supply costs)

At Ricoh, we have built a solid reputation for providing the best solution for each of our customer's unique requirements. We are able to meet your specific needs by leveraging innovative technology backed by Ricoh's world-class service and expertise.

Thank you for giving us the opportunity to present the following proposal. We look forward to serving all of your document needs and increasing your document efficiency.

Sincerely,

Aissa Garcia
Account Executive
(956) 607-6465

Reservation of Rights—In response to your invitation, we are pleased to submit this proposal for your consideration. We recognize your right to negotiate and approve the terms and conditions of any contract following award and respectfully reserve the right to do the same. We acknowledge that all contract terms and conditions must be mutually agreed upon by both of us. Our proposal represents our commitment with respect to pricing, equipment specifications and service levels and contemplates that both parties reserve the right to review and negotiate appropriate and mutually acceptable terms and conditions in the exercise of good faith. As is customary for transactions of this type, our proposal is based upon the information provided by you and the assumptions set forth in our response, and any changes to such information or assumptions may, if material, require modification. Upon award, we will be pleased to work with you to promptly finalize mutually acceptable contract terms and, if applicable, provide copies of appropriate contract forms for that purpose.

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Capital Lease Versus Operating Lease Test 2014

Indicates calculated field
Mandatory Field
Complete if indicated in lease documentation

CC Date	Dept. No.	Lease / Property Schedule No.	Req. Number	Asset Module Asset ID No.	VENDOR	Monthly Pymt Amount	1 Title Xfer at End of Lease? (Y/N)	2 Bargain Purchase Option? (Y/N)	3a Lease Term in Months	3b Est. Economic Useful Life in Months	4a Total Principal Pmts Over Lease Term	4b FMV of Leased Equip. at Lease Inception	Capital or Operating Lease? (Calculated Field)
9/2/2014	300	FIRE MARSHAL	262873	DIR-1674		\$178.67	N	N	36	60	\$6,432.12	\$5,858.00	Capital Lease

*Capital
LOG*