

**HIDALGO COUNTY-RFP № 2014-286-09-03-YZV**  
**“RECORDS, MANAGEMENT & DOCUMENT IMAGING PROCESS”**  
**SCORING GRID**

<b>EVALUATION CRITERIA</b>	<b>PROPOSERS</b>														
	<b>KOFILE</b>					<b>PROPERTY INFO</b>					<b>XEROX</b>				
	<b>GRADERS</b>					<b>GRADERS</b>					<b>GRADERS</b>				
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>UNDERSTANDING THE SERVICES/METHODOLOGY:</b> Company must state the approach and/or methodology in achieving and rendering all services required by the county of Hidalgo.															
	25	25	25	25	25	23	25	25	20	21	20	25	20	20	19
<b>ABILITY TO COMMIT TO ALL SERVICES REQUIRED:</b> Company should provide as much background information as to its experience in providing similar services to City, County or any other governmental agencies. Reference information should be as current as possible, especially contact persons and telephone numbers.															
	30	30	25	30	25	25	20	23	15	20	20	20	20	15	18
<b>EAST OF SUPPORT SYSTEM &amp; RESPONSE TIME:</b> Ease of communicating with company's support system and the company's ability to have trained response team/person at service site. Qualified/trained response team (person) should be able evaluate, diagnose and/or begin service immediately.															
	18	20	20	20	24	17	20	18	10	20	15	10	18	10	19
<b>COST FEES AND WARRANTY:</b> In considering the proposals, the Hidalgo County reserves the right to select the acceptable applicant who offers contractual terms and conditions that are most advantageous, including but not limited to software price and services price per day/hour.															
	24	20	23	20	24	20	20	20	0	20	25	25	25	20	24
<b>Total</b>	97	95	93	95	98	85	85	86	45	81	80	80	83	65	80
<b>TOTAL SCORES</b>	478					382					388				
<b>TOTAL AVERAGES</b>	95.60					76.40					77.60				
<b>RANKING</b> (Upon review and approval by Hidalgo County CC)															